



Township of Puslinch Kennel Licence Renewal Application Checklist

Before submitting a Kennel Licence Renewal Application ensure you have review the Township's Kennel and Dog Licencing By-law and that you have met all of the requirements for a Kennel License Renewal Application as listed in the following sections.

1. Kennel Requirements

- 1.1. Can confirm how many dogs are currently kept on the property.
- 1.2. Maintain records verifying current rabies vaccination for each Dog at the Kennel (except puppies at a Breeding Kennel under 4 months old) and provide such records to the Township immediately upon request.
- 1.3. Have written clearance from OSPCA or veterinarian assuring compliance with section 11.3 to 11.6 of the Township Kennel and Dog Licencing by-law. Note any cost associated with this letter is borne by the owner.
- 1.4. Have a sworn declaration stating that the owner of the kennel that they have never been convicted under Section 446 of the Criminal Code of Canada pertaining to animal cruelty or an offence under the Ontario Society for the Prevention of Cruelty to Animals Act, the Provincial Welfare Services Act, 2019 or the Dog Owners' Liability Act.
- 1.5. Have proof of insurance by way of a Certificate of Insurance showing a minimum limit of \$2,000,000 (Two Million Dollars) in Commercial General Liability.
- 1.6. Have a floor plan drawn to scale (min. 1:64 (3/16" = 1'0")) of any building, structure, dog run or facility being used for the housing of dogs is required. The floor plan must graphically indicate the area being used for a Kennel including pens, dog runs, walkways, exits, fire extinguishers, etc. The plans shall be fully dimensioned and labelled.
- 1.7. Meet all the Minimum Standards under Section 11 of the By-law as listed below:
 - 1.7.1. No Kennel shall be located within any part of any Dwelling Unit or attached to any Dwelling Unit.
 - 1.7.2. No part of any building or structure enclosing a Kennel shall be used for human habitation.



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- 1.7.3. Every Kennel shall be of sufficient space to allow the Dogs kept therein to stand erect and be comfortable, and shall have no less than 2.3 square metres (25 sq. ft.) of floor area per Dog which may be increased in accordance with the size of the Dog or decreased in accordance with the size of the breed of Dog using reasonable judgement and approved by the OSPCA or veterinarian.

- 1.7.4. Every Kennel shall be sufficient in size and height and of a design that permits each Dog confined therein to:
 - 1.7.4.1. Stand normally to its full height with sufficient room for the Dog to wag its tail without hitting anything;
 - 1.7.4.2. Turn around easily;
 - 1.7.4.3. Move about easily for the purpose of posture adjustments;
 - 1.7.4.4. Lie down in a fully extended position and without touching another Dog;
 - 1.7.4.5. Have sufficient room to separate food, excrement and bedding;
 - 1.7.4.6. Provides for isolation areas for sick or distressed Dogs;
 - 1.7.4.7. Enable species-appropriate contact; and
 - 1.7.4.8. Provide for the social and behavioural needs of the Dog.

- 1.7.5. Every Kennel shall be properly equipped with accessible, fresh water and suitable, adequate feed both in clean, properly sized containers made of stainless steel to maintain Dogs in a healthy condition. Food and water receptacles shall be kept clean and located as to avoid contamination by excreta.

- 1.7.6. Every Kennel shall be kept in a sanitary, well-ventilated condition and free from offensive odours, disease and insect or rodent infestation. Dog feces shall be removed daily.

- 1.7.7. Every Kennel shall have floors and walls made of concrete or other impermeable material (including rigid plastic). Wire floors and cages shall not be permitted.

- 1.7.8. The yards and runways associated with Kennel operations shall be completely enclosed with a fence or as required by the Township's applicable Zoning By-law.



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- 1.7.9. Floors in all pens, alley-ways and outdoor runs (or any area resembling the same) shall be sloped to allow for sufficient drainage.
- 1.7.10. Every Kennel shall be provided with adequate natural or artificial light, proper ventilation and sufficient heat and air conditioning to maintain healthy conditions. Every run or pen must be regularly cleaned and sanitized and excreta removed and properly disposed of daily.
- 1.7.11. Every Kennel shall be provided with adequately shaded, outdoor open air runs, properly fenced to maintain control of the Dogs and with adequate space to accommodate the breed of the Dog being housed.
- 1.7.12. The Owner of a Kennel shall maintain compliance with all environmental laws pertaining to the disposal of waste at all times.
- 1.7.13. The Owner of a Kennel shall ensure that every Dog is provided with necessary veterinary medical care when any Dog exhibits signs of pain, illness, injury or suffering.
- 1.8. A secure, chain link fence, wooden fence or alternative enclosure satisfactory to Township staff is installed and maintained around any outdoor run or any outdoor play area with a minimum height of 2 metres (6 feet).
- 1.9. Any pen area for the housing of Dogs shall be constructed with solid walls and roofing.

2. Additional Boarding Kennel Requirements

- 2.1. Every Owner of a Boarding Kennel shall maintain records with the following minimum information:
 - 2.1.1. The dates of arrival and departure of all Dogs; and
 - 2.1.2. The names and addresses of the owners of all Dogs cared for at the Kennel.



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3. Additional Breeding Kennel Requirements

- 3.1. Maintain a whelping bitch in separate accommodation from the balance of the Dogs in the Kennel, and shall keep any puppies in a whelping box that prevents puppies from escaping or harming themselves.
- 3.2. Provide bitches with nursing puppies increased space in the whelping box by 10% per nursing puppy.
- 3.3. Provide absorbent bedding in the whelping box to keep the puppies clean and dry.
- 3.4. Provide a water bowl that is situate such that a puppy cannot fall in.
- 3.5. Provide adequate supplemental heat at all time.
- 3.6. Maintain the following records:
 - 3.6.1. The dates of arrival and departure of all Dogs;
 - 3.6.2. The breeding and identification records of all whelping bitches and stud Dogs and the results of litters;
 - 3.6.3. The age and breed of all Dogs kept and sold; and
 - 3.6.4. The names and addresses of the purchasers of individual Dogs.