



Township of Puslinch Retiring Kennel Licence Application Checklist

Before submitting a Retiring Kennel Licence Application ensure you have review the Township's Kennel and Dog Licencing By-law and that you have met all of the requirements for a New Kennel License Application as listed in the following sections.

1. Retiring Kennel Requirements

- 1.1. Can confirm that the Licensee was in good standing in the calendar year immediately prior to applying for a Retiring Kennel Licence.
- 1.2. Can confirm that all commercial activities (including boarding, breeding and training, etc.) have ceased.
- 1.3. Can provide a sworn declaration that the number of dogs on the property will not increase.
- 1.4. Can confirm that no more than 10 dogs will be harboured on the property.
- 1.5. Understand that retiring kennel licences are permitted for a maximum of 5 years.
- 1.6. Understand that the Licensee of a Retiring Kennel is subject to annual inspection to ensure that no commercial activities have resumed.

2. Kennel Requirements

- 2.1. Meet all the Minimum Standards under Section 11 of the By-law as listed below:
 - 2.1.1. No Kennel shall be located within any part of any Dwelling Unit or attached to any Dwelling Unit.
 - 2.1.2. No part of any building or structure enclosing a Kennel shall be used for human habitation.
 - 2.1.3. Every Kennel shall be of sufficient space to allow the Dogs kept therein to stand erect and be comfortable, and shall have no less than 2.3 square metres (25 sq. ft.) of floor area per Dog which may be increased in accordance with the size of the Dog or decreased in accordance with the size of the breed of Dog using reasonable judgement and approved by the OSPCA or veterinarian.



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- 2.1.4. Every Kennel shall be sufficient in size and height and of a design that permits each Dog confined therein to:
 - 2.1.4.1. Stand normally to its full height with sufficient room for the Dog to wag its tail without hitting anything;
 - 2.1.4.2. Turn around easily;
 - 2.1.4.3. Move about easily for the purpose of posture adjustments;
 - 2.1.4.4. Lie down in a fully extended position and without touching another Dog;
 - 2.1.4.5. Have sufficient room to separate food, excrement and bedding;
 - 2.1.4.6. Provides for isolation areas for sick or distressed Dogs;
 - 2.1.4.7. Enable species-appropriate contact; and
 - 2.1.4.8. Provide for the social and behavioural needs of the Dog

- 2.2. Every Kennel shall be properly equipped with accessible, fresh water and suitable, adequate feed both in clean, properly sized containers made of stainless steel to maintain Dogs in a healthy condition. Food and water receptacles shall be kept clean and located as to avoid contamination by excreta.

- 2.3. Every Kennel shall be kept in a sanitary, well-ventilated condition and free from offensive odours, disease and insect or rodent infestation. Dog feces shall be removed daily.

- 2.4. Every Kennel shall have floors and walls made of concrete or other impermeable material (including rigid plastic). Wire floors and cages shall not be permitted.

- 2.5. The yards and runways associated with Kennel operations shall be completely enclosed with a fence or as required by the Township's applicable Zoning By-law.

- 2.6. Floors in all pens, alley-ways and outdoor runs (or any area resembling the same) shall be sloped to allow for sufficient drainage.

- 2.7. Every Kennel shall be provided with adequate natural or artificial light, proper ventilation and sufficient heat and air conditioning to maintain healthy conditions. Every run or pen must be regularly cleaned and sanitized and excreta removed and properly disposed of daily.



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- 2.8. Every Kennel shall be provided with adequately shaded, outdoor open air runs, properly fenced to maintain control of the Dogs and with adequate space to accommodate the breed of the Dog being housed.
- 2.9. The Owner of a Kennel shall maintain compliance with all environmental laws pertaining to the disposal of waste at all times.
- 2.10. The Owner of a Kennel shall ensure that every Dog is provided with necessary veterinary medical care when any Dog exhibits signs of pain, illness, injury or suffering.
- 2.11. A secure, chain link fence, wooden fence or alternative enclosure satisfactory to Township staff is installed and maintained around any outdoor run or any outdoor play area with a minimum height of 2 metres (6 feet).
- 2.12. Any pen area for the housing of Dogs shall be constructed with solid walls and roofing.