



REPORT FIN-2021-039

TO: Mayor and Members of Council

FROM: Mary Hasan, Director of Finance/Treasurer
Mirela Oltean, Deputy Treasurer

MEETING DATE: November 17, 2021

SUBJECT: 2022 Grant Application Program
File: F11 – GRA and A09 GRA

RECOMMENDATIONS

THAT Report FIN-2021-039 regarding the 2022 Grant Application Program be received; and

That Council approves the grant allocations amounting to \$_____ as outlined below:

Organization	2022 Approved Grant Allocation
Aberfoyle Agricultural Society	
Aberfoyle Farmers' Market	
Friends of Mill Creek – Grand River	
Puslinch Lake Conservation Association	
Sunrise Therapeutic Riding and Learning Centre – Category 3 Application	
Wellington County Plowmen's Association	

Purpose

The purpose of this report is to provide Council a summary of the 2022 Community Grant Requests to determine Council approved allocations as part of the 2022 budget process.

Background

Township staff advertised the 2022 Grant Application Program on the Township's website, Engage Puslinch and the Puslinch Pioneer and indicated a deadline of August 31, 2021 to submit a grant application.

The applications from each community group are attached as Schedules A to F.

Outlined in the table below are the 2021 grant payments processed based on the 2021 approved budget and the 2022 requests received:

Organization	2021 Payments	2022 Request	Attachment	COVID-19 Impacts of 2021 Grant Allocations
Aberfoyle Agricultural Society	\$3,000	\$3,000	Schedule A	Due to COVID-19 restrictions, the Fair Board has decided to hold an Agricultural Day on the Puslinch Community Center grounds on the afternoon of Saturday September 11 th .
Aberfoyle Farmers' Market	\$3,000	\$3,000	Schedule B	There was a market held in 2021. The organization utilized 2021 funds to boost market activities reduced due to COVID-19 with funds spent on advertising, target vendor recruitment campaigns and local vendor subsidies.
Friends of Mill Creek – Grand River	\$0	\$3,000	Schedule C	The Millcreek Stewardship Ranger Program will be utilizing this funding to operate in 2022.
Puslinch Lake Conservation Association	\$12,500	\$12,500	Schedule D	The association had to curtail 2020 and 2021 fundraising events due to COVID-19. During 2021, the organization proceeded with the planned expenditures.
Sunrise Therapeutic Riding and Learning Centre – Category 2 Application	\$2,000	\$0	N/A	The 2021 grant funding was used for the organization's programs as specified in the grant application.
Sunrise Therapeutic Riding and Learning Centre – Category 3 Application	\$12,500	\$25,000	Schedule E	No COVID-19 impacts associated with this specific grant application.
Wellington County Plowmen's Association	\$180	\$180	Schedule F	Organization relies on fundraising and donations to operate. Due to COVID the organization had to cancel 2021 fundraising program.
Whistle Stop Cooperative Preschool	\$1,000 Note A	\$0	N/A	No grant application submitted as 2021 fundraising event was cancelled due to COVID-19.
Total	\$34,180	\$46,680		

Note A: The total rental fees for this event amount to \$529.93. Event cancelled due to COVID-19 in 2021.

Financial Implications

The Grant Application Policy approved by Council sets a dollar threshold as outlined below:

Funds available under this program are limited to a maximum of 0.50% of the previous year's taxation levy per calendar year.

Based on the tax levy of \$4,405,771 approved in the 2021 budget, this would amount to \$22,029 in grant funds to be provided in 2022.

The 2022 Operating Budget as presented includes \$22,029 for Community Grants.

Council at its meeting held on November 25, 2020 through Council Resolution No. 2020-346 directed staff to incorporate the Puslinch Lake Conservation Association grant application in the Township Grant Policy for future years. Staff are seeking Council's direction in this Report as to the approved grant funding allocations for 2022 including the Puslinch Lake Conservation Association.

Applicable Legislation and Requirements

Municipal Act, 2001

Attachments

Schedule A - Aberfoyle Agricultural Society

Schedule B - Aberfoyle Farmers' Market

Schedule C – Friends of Mill Creek – Grand River

Schedule D - Puslinch Lake Conservation Association

Schedule E - Sunrise Therapeutic Riding and Learning Centre – Category 3 Application

Schedule F - Wellington County Plowmen's Association

Grant Application Form

Please review the [Grant Application Policy](https://puslinch.ca/wp-content/uploads/2019/09/Grant-Application-Policy.pdf) <<https://puslinch.ca/wp-content/uploads/2019/09/Grant-Application-Policy.pdf>> prior to submission. Download the [printable PDF form](https://puslinch.ca/wp-content/uploads/2019/09/Grant-Application-Form.pdf) <<https://puslinch.ca/wp-content/uploads/2019/09/Grant-Application-Form.pdf>>.

Applicant Information

Organization Name *

Aberfoyle Agricultural Society

Contact Name and Position *

Don McKay Past President

Organization Mailing Address *

84 Queen St

Address Line 1

Morrison

Address Line 2

Morrison

Ontario

City

Province

N0B2C0

Postal Code

Website

<http://aberfoyleagriculturalsociety.com>

Telephone Number *

5198222984

With extension (if applicable)

Email Address *

donmckay@golden.net

Questionnaire

Grant Amount Applied For *

\$3000.00

Organization's goals and objectives related to the grant request *

The society has as its mandate to "increase the awareness of, and to improve the quality of, agriculture, home crafts, and the rural lifestyle, by presenting an annual Fall Fair to exhibit livestock, produce, crafts, pets and equipment". We have a special emphasis on remaining an Agricultural event, and try constantly to live up to our motto as "The Classiest Class 3 Fair." We also assist in 4-H and Junior Garden Club activities.

0 of 1000 max characters.

Briefly describe the proposed event, project or service that will be funded by this grant. Please ensure that items identified as not eligible for funding under Section 3.0 of the Grant Application Policy are not listed. *

RECEIVED
AUG 30 2021
Township of Puslinch

In 2020 due to Covid-19 the 180th fall fair was cancelled. For 2021 due to some Covid-19 restrictions the Fair Board has decided to hold an Agricultural Day on the Puslinch Community Centre grounds on the afternoon of Saturday September 11th. For 2022 it is the intent to hold a full two day fair. Over two days September 9 and 10, 2022 the Aberfoyle Agricultural Society for its 182th year will provide a fall fair for the residents of Puslinch and surrounding communities. The fair will be held on the grounds of the Puslinch Community Centre.

545 of 1000 max characters.

Please provide a narrative description explaining how the Township's approval of grant funding would enable your organization to sustain or provide additional support to the community. *

Financing of the fair is from donations, provincial and municipal grants, corporate and private sponsorships and from membership and fair admissions. Township support will help the society to leverage funding from corporate and private individuals by demonstrating that the Township believes in and supports the mission and goals of the Society and sees the benefits to the community of holding an annual fall fair.

0 of 1000 max characters.

If your organization is unsuccessful in receiving a Township grant, what will be the effect on the proposed event, service, or project? *

If the Society does not receive a grant from the Township the fair will still go ahead. However it will make it harder to leverage funds from corporate and private supporters. As well it would send a message to Puslinch residents that the Township is not supportive of an organization that has existed in the Township for 182 years.

331 of 1000 max characters.

Choose one category of funds requested

☐

Category 1: Donation (funds requested - less than \$500)

☒

Category 2: Sponsor or contributor (funds requested - \$500 to \$3000)

☐

Category 3: Project funder (funds requested - greater than \$3000)

Please provide a copy of the most current budget *

Ag Soc Budget etc 2022.pdf

Allowed extensions pdf, doc, docx, xls, xlsx, jpg, jpeg, gif, png, tif

Please provide a copy of the most current financial statements *

Ag Soc Budget etc 2022.pdf

Allowed extensions pdf, doc, docx, xls, xlsx, jpg, jpeg, gif, png, tif

Please provide the annual reporting requirements in accordance with Section 8 of the Township Grant Application Policy if your organization was a successful applicant in a previous year (mandatory for previous funds received of greater than \$3000) *

No file chosen

Allowed extensions pdf, doc, docx, xls, xlsx, jpg, jpeg, gif, png, tif

Submission of the following three items is required for the initial application only

Please provide a copy of letters patent or articles of incorporation, if applicable

Choose File No file chosen

Allowed extensions pdf, doc, docx, xls, xlsx, jpg, jpeg, gif, png, tif

Please provide a copy of Notification of Charitable Registration letter from the Canada Revenue Agency with any supporting documentation indicating the applicant's status and terms of registration, if applicable

Choose File No file chosen

Allowed extensions pdf, doc, docx, xls, xlsx, jpg, jpeg, gif, png, tif

Please provide a copy of mandate, constitution and by-laws, as applicable

Choose File No file chosen

Allowed extensions pdf, doc, docx, xls, xlsx, jpg, jpeg, gif, png, tif

Please check if applicable:

☐

Delegation scheduled to present request to Council during the budget process (for Category 3 applications only)

Terms and Conditions

The above application and supporting documents attached will be used for the assessment of eligibility and for Township reporting purposes. The applicant will inform the Township if the project is delayed or changed substantially for any reason. Funds received are to be used as described in this application. All applicable municipal by-laws, policies and procedures will be adhered to.

I/we agree to the terms and conditions outlined above. I/we have reviewed the Grant Application Policy. The information given in support of this application is true, correct and complete in every respect. I/we acknowledge that the contents of this application will be discussed in an open Council forum. I/we declare that the organization listed in the application is in good standing with the Township and other government bodies.

Dated This Day *

August 29, 2021

Name and Office/Position: I/We have authority to bind the Corporation/Organization *

Don McKay Past President
Signature of Applicant on behalf of Organization *

D. McKay

Name and Office/Position: I/We have authority to bind the Corporation/Organization

Signature of Applicant on behalf of Organization

The last day for filing an application is by 2:00 pm on the last business day of August of the current fiscal year.

Personal information on this form is collected under the authority of the Municipal Act and will be used for the purpose of determining the eligibility of a grant. The information is used for the purpose of processing the application and administering the Grant Application Program and is maintained in accordance with the Municipal Freedom of Information and Protection of Privacy Act. Questions regarding the collection of this information may be directed to the Township Clerk's office.

The Township of Puslinch is committed to providing accessible formats and communication supports for people with a disability. If another format would work better for you, please contact the Township Clerk's office for assistance.

Submit

Documents on this Page

Grant Application Form (PDF)



[Download \(224.8 KB\)](#)

[<https://puslinch.ca/wp-content/uploads/2019/09/Grant-Application-Form.pdf>](https://puslinch.ca/wp-content/uploads/2019/09/Grant-Application-Form.pdf)

Grant Application Policy (PDF)



[Download \(56.4 KB\)](#)

[<https://puslinch.ca/wp-content/uploads/2019/09/Grant-Application-Policy.pdf>](https://puslinch.ca/wp-content/uploads/2019/09/Grant-Application-Policy.pdf)

**Aberfoyle Agricultural Society
Budget
January through December 2022**

	<u>Jan - Dec 22</u>
Ordinary Income/Expense	
Income	
Donations	
Donations - 4-H Activities	\$ 1,100.00
Donations - General	\$ 3,500.00
Donations - Junior Garden Club	\$ 400.00
Donations - Other	<u>\$ 3,000.00</u>
Total Donations	\$ 8,000.00
Fair Revenue	
Fair - ATV	\$ 1,400.00
Fair - Dance	\$ 200.00
Fair Entry Fees	\$ 700.00
Fair Gate Admissions	\$ 9,000.00
Fair Other Revenue	\$ 400.00
Food Vendors	\$ 100.00
Pony Club	\$ 1,200.00
Tractor Pull	\$ 700.00
Vendor Tent	\$ 550.00
Wrist Bands	\$ 3,500.00
Fair Revenue - Other	<u>\$ -</u>
Total Fair Revenue	\$ 17,750.00
Fundraising Activities	
Chicken BBQ - Revenue	
Chicken BBQ-Donations	\$ 1,000.00
Chicken BBQ Expenses	\$ (3,500.00)
Chicken BBQ - Revenue - Other	<u>\$ 8,000.00</u>
Total Chicken BBQ - Revenue	<u>\$ 5,500.00</u>
Total Fundraising Activities	\$ 5,500.00
Government & Municipal Grants	
Govt & Municipal Grants-Guelph	\$ 100.00
Govt & Municipal Grants-Omafra	\$ 3,000.00
Govt & Municipal Grants-Puslin	\$ 3,000.00
Govt & Municipal Grants-Welling	\$ 500.00
Grand River Grant	<u>\$ 1,000.00</u>
Total Government & Municipal Grants	\$ 7,600.00
Paid Memberships	\$ 600.00
Sponsorships	
Corporate Donations/Sponsorship	<u>\$ 5,750.00</u>
Total Sponsorships	\$ 5,750.00
Total Income	<u>\$ 45,200.00</u>
Gross Profit	\$ 45,200.00

**Aberfoyle Agricultural Society
Budget
January through December 2022**

Jan - Dec 22

Expense	
Amortization Expense	\$ 500.00
Bank Service Charges	\$ 450.00
Dues/Conventions	\$ 220.00
Fall Fair Expenses	
4H	\$ 1,900.00
Advertising	\$ 250.00
ATV Pull	\$ 1,062.50
Entertainment	\$ 5,000.00
Fair Supplies/Repairs	\$ 700.00
Insurance - Fair	\$ 2,350.00
Judges Fees	\$ 1,050.00
P.A. Systems	\$ 152.00
Permits	\$ 15.00
Pony Club Horse Show Expenses	\$ 1,000.00
Printing	\$ 2,000.00
Prize Money	
Games	\$ 350.00
Prize Money - Other	\$ 8,000.00
Total Prize Money	\$ 8,350.00
Ribbons/Awards	\$ 1,000.00
Sanitation	\$ 480.00
Security	\$ 315.00
Tent Rentals	\$ 5,000.00
Tractor Pull Expenses	\$ 1,250.00
Total Fall Fair Expenses	\$ 31,874.50
HST Expense	\$ 1,000.00
Jr. Garden Club	\$ 1,000.00
Postage/Delivery	\$ 30.00
Supplies	
Office	\$ 800.00
Total Supplies	\$ 800.00
Wages/Honorarium	\$ 3,500.00
Total Expense	\$ 39,374.50
Net Ordinary Income	\$ 5,825.50
Net Income	\$ 5,825.50

Aberfoyle Agricultural Society
Balance Sheet
As of August 27, 2021

	<u>Aug 27, 21</u>
ASSETS	
Current Assets	
Chequing/Savings	
TDCanada Trust - 25002-0308002	\$ 29,034.73
Total Chequing/Savings	<u>\$ 29,034.73</u>
Other Current Assets	
Change Fund/Floata	\$ 198.45
Fair/Office Supplies	\$ 1,360.00
HST Receivable	\$ 162.88
Total Other Current Assets	<u>\$ 1,719.33</u>
Total Current Assets	<u>\$ 30,754.06</u>
Fixed Assets	
Banners/Signage	
Accum Dep'n-Banners/Signage	\$ (2,204.50)
Banners/Signage - Other	\$ 2,204.50
Total Banners/Signage	<u>\$ -</u>
Homecraft/Juniors/Hall Equipmen	
Accum Dep'n-Homecraft/Juniors/H	\$ (2,182.85)
Homecraft/Juniors/Hall Equipmen - Other	\$ 2,480.57
Total Homecraft/Juniors/Hall Equipmen	<u>\$ 297.72</u>
Mobile/Horse Equipment	
Accum Dep'n-Mobile/Horse Equipm	\$ (2,222.85)
Mobile/Horse Equipment - Other	\$ 4,300.45
Total Mobile/Horse Equipment	<u>\$ 2,077.60</u>
Office Equipment	
Accum Dep't-Office Equipment	\$ (463.33)
Office Equipment - Other	\$ 463.33
Total Office Equipment	<u>\$ -</u>
Pens/Gates/Fencing/Seating	
Accum Dep'n-Pens/Gates/Fencing/	\$ (1,538.16)
Pens/Gates/Fencing/Seating - Other	\$ 1,538.16
Total Pens/Gates/Fencing/Seating	<u>\$ -</u>
Speaker/Sound System	
Accum Dep'n-Speaker/Sound Syste	\$ (606.63)
Speaker/Sound System - Other	\$ 606.63
Total Speaker/Sound System	<u>\$ -</u>
Total Fixed Assets	<u>\$ 2,375.32</u>
TOTAL ASSETS	<u><u>\$ 33,129.38</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Accounts Payable	\$ -
Total Other Current Liabilities	<u>\$ -</u>
Total Current Liabilities	<u>\$ -</u>
Total Liabilities	<u>\$ -</u>
Equity	
Opening Bal Equity	\$ 141.50
Retained Earnings	\$ 21,410.43
Net Income	\$ 11,577.45
Total Equity	<u>\$ 33,129.38</u>
TOTAL LIABILITIES & EQUITY	<u><u>\$ 33,129.38</u></u>

Aberfoyle Agricultural Society Profit & Loss

January 1 through August 27, 2021

Jan 1 - Aug 27, 21

Ordinary Income/Expense	
Income	
Donations	
Donations - General	\$ 2,250.00
Total Donations	<u>\$ 2,250.00</u>
Fundraising Activities	
Chicken BBQ - Revenue	
Chicken BBQ Expenses	\$ (4,399.59)
Chicken BBQ - Revenue - Other	\$ 7,980.00
Total Chicken BBQ - Revenue	<u>\$ 3,580.41</u>
Total Fundraising Activities	<u>\$ 3,580.41</u>
Government & Municipal Grants	
Govt & Municipal Grants-Omafra	\$ 5,379.49
Govt & Municipal Grants-PusInc	\$ 3,000.00
Govt & Municipal Grants-Welling	\$ 1,000.00
Total Government & Municipal Grants	<u>\$ 9,379.49</u>
Miscellaneous Income	\$ 416.50
Paid Memberships	\$ 30.00
Total Income	<u>\$ 15,656.40</u>
Gross Profit	<u>\$ 15,656.40</u>
Expense	
Bank Service Charges	\$ 40.25
Dues/Conventions	\$ 575.00
Fall Fair Expenses	
Printing	\$ 567.20
Total Fall Fair Expenses	<u>\$ 567.20</u>
HST Expense	\$ 391.43
Supplies	
Office	\$ 730.00
Supplies - Other	\$ 25.07
Total Supplies	<u>\$ 755.07</u>
Wages/Honorarium	\$ 1,750.00
Total Expense	<u>\$ 4,078.95</u>
Net Ordinary Income	<u>\$ 11,577.45</u>
Net Income	<u><u>\$ 11,577.45</u></u>

Grant Application Form - Entry #3288

Organization Name

Aberfoyle Farmers' Market Association

Contact Name and Position

Jayne Mast, President

Organization Mailing Address

4370 Victoria Road South
Puslinch, ON
N0B 2J0

Website

<http://www.afma.ca>

Telephone Number

+15198304043

Email Address

yourmarket@afma.ca

Grant Amount Applied For

\$3,000

Organization's goals and objectives related to the grant request

Focus in 2022 will continue to be on rebuilding the market with extensive advertising & vendor recruitment campaigns. We continue to feel the effects of the pandemic & need additional time/funding to fully recover. Halfway through 2021, we are seeing trends that indicate 30% reduced revenue and 50% fewer customers vs pre-COVID seasons. In 2021, we lost a number of long-time, well-known vendors who were critical in attracting customers to the market. 2021 grant funding allowed us to offset some of these losses through targeted vendor recruitment campaigns & additional advertising including obtaining a new roadside sign. We need to continue these types of activities into 2022. We believe the AFM is an important part of our community. Our objective is to use the grant to re-establish our presence in order to continue to attract/retain more customers & vendors. Our ultimate goal continues to be to maintain a sustainable community space for all to share, while supporting local businesses.

Briefly describe the proposed event, project or service that will be funded by this grant. Please ensure that items identified as not eligible for funding under Section 3.0 of the Grant Application Policy are not listed.

The AFM is requesting grant funding so that we can continue to:

1. Attract new vendors/fill product gaps via vendor subsidies. Pre-COVID, we were lucky to have vendors like Warner Orchards coming from Beamsville to sell fruit at the AFM. We must incentivize new vendors to make the same commitment, so that we don't have to entertain bending our core values to allow reselling of goods.

2. Inject additional advertising dollars into our annual budget to support
 - a. Puslinch Pioneer print ads (quarter/half/full page pending budget)
 - b. Ongoing social media ads leading up to Opening Day, special events (COVID dependent), & ongoing throughout the season
3. Introduce promotions in parallel with initiatives sponsored by Taste Real. i.e. Should the County not support a market box project in 2022, we would like to explore options for running our own market box initiative. In the end, all funds would go towards activities designed to increase visibility of the AFM & attract more customers/vendors.

Please provide a narrative description explaining how the Township's approval of grant funding would enable your organization to sustain or provide additional support to the community.

The AFM is a non-profit organization that derives its funding from vendor stall rental fees, donations and from the support of local businesses. The AFMA Board is hopeful that the Township will continue to see the value in supporting the market by approving a sponsorship grant to the AFM. With this funding, the AFMA will continue to increase the visibility of the market, which in turn supports our local vendors and provides value to our customers and the greater community. The market creates opportunities to bring visitors from outside the local community and introduces them to our community and other local businesses. It also creates opportunities for Puslinch residents and visitors alike to learn more about available resources from our community groups.

If your organization is unsuccessful in receiving a Township grant, what will be the effect on the proposed event, service, or project?

If the AFMA is unsuccessful in receiving additional support from the Township sponsorship via a grant, we will remain focused on the year ahead and continue to manage a consistent, enjoyable and community focused market. We would likely need to scale back our advertising budget and revisit our ability to offer vendor subsidies, but our dedicated volunteers will ensure the market is open for business each market day and that we put forth the best market experience possible with the resources available.

Choose one category of funds requested

Category 2: Sponsor or contributor (funds requested - \$500 to \$3000)

Please provide a copy of the most current budget

 [2021-AFMA-Budget.pdf](#)

Please provide a copy of the most current financial statements

 [07-31-2021-AFM-Financial-Statements.pdf](#)

Please provide the annual reporting requirements in accordance with Section 8 of the Township Grant Application Policy if your organization was a successful applicant in a previous year (mandatory for previous funds received of greater than \$3000)

 [Grant-Results-Letter.pdf](#)

Please provide a copy of letters patent or articles of incorporation, if applicable

Empty

Please provide a copy of Notification of Charitable Registration letter from the Canada Revenue Agency with any supporting documentation indicating the applicant's status and terms of registration, if applicable

Empty

Please provide a copy of mandate, constitution and by-laws, as applicable

Empty

Please check if applicable:

Empty

Dated This Day

08/30/2021

Name and Office/Position: I/We have authority to bind the Corporation/Organization

Jayme Mast, President

Signature of Applicant on behalf of Organization

A handwritten signature in black ink, appearing to read 'Jayme Mast', with a long horizontal flourish extending to the right.

Name and Office/Position: I/We have authority to bind the Corporation/Organization

Empty

Signature of Applicant on behalf of Organization

Empty

[Township of Puslinch](#)



Aberfoyle Farmers' Market
Profit and Loss by Month
January - December 2021 Budget

	2021	2020 Actuals	2019 Actuals
INCOME			
4000 Revenue			
4010 Stall rentals	13,000	0	18,146
4017 Soup Sales	-	-	250
4090 Vendor registration fees	2,000	-	2,540
4200 ATM fees	1,500	-	2,380
Total 4000 Revenue	16,500	0.09	23,316
4030 Donations & Contributions			
4060 Donations	100	88.14	694
4110 Grants	5,000	3,500.00	2,500
Total 4030 Donations & Contributions	5,100	3,588.14	3,194
Total Income	21,600	3,588.23	26,510
GROSS PROFIT	21,600	3,588.23	26,510
EXPENSES			
5005 Bank fees			
5010 Bank Fees BMO	10	15	8
5015 Bank Fees ATM	210	-	248
5005 Bank Fees - Other	-	-	-
Total 5050 Bank Fees	220	15.00	256
5020 Mileage	-	-	409
6000 Advertizing			
6012 TD Market Bucks	-	-	10
6021 Facebook ads	3,000	72	1,245
6025 Market bags	-	-	4,654
6024 Bookshelf Ads	-	-	-
6036 Curious	-	189	185
6040 WEB Site	360	630	797
xxxx Website Redesign	-	-	-
6045 Pioneer	2,500	1,320	152
6047 South Guelph	-	-	-
6048 Event flyers	-	-	-
6051 Bench Sign	-	1,240	620
6060 Other advertising	-	-	3,083
Total 6000 Advertizing	5,860	3,450.94	10,736
6100 Amortization Expense			
6102 Amortization ATM	-	-	200
Total 6100 Amortization Expense	-	-	200
6195 Contract Labour			
6196 Market Manager	13,880	1,419	9,003
6198 Assistant	-	-	-
Total 6195 Contract Labour	13,880	1,419.00	9,003
6200 Gifts	-	-	330
6400 Manage My Market	-	-	948
6426 Membership Fees	300	-	300
6670 Program Expense	-	-	386
6770 Supplies			
6775 Facility	500	-	421
6780 Marketing	-	-	-
6785 Office	100	-	92
Total 6770 Supplies	600	-	513
6800 Rent			
6801 Facility rental	2,000	957	2,808
6802 Other rental	-	-	-
Total 6800 Rent	2,000	956.94	2,808
6950 Dues & Subscriptions			
6951 Quickbooks Online Subscriptions Fees	400	375	398
6952 MarketWurks Subscription Fees	1,000	1,000	1,000
Insurance			
6425 Liability Insurance	1,100	-	975
Total Insurance	1,100	-	975
Minister of Finance Expense	-	-	-
Other Miscellaneous Expenses	-	-	55
Total Expenses	25,360	7,217	28,328
PROFIT	(3,760)	(3,629)	(1,818)

Aberfoyle Farmers' Market

Profit and Loss by Month

January - July, 2021

	JAN 2021	FEB 2021	MAR 2021	APR 2021	MAY 2021	JUN 2021	JUL 2021	TOTAL
INCOME								
4000 Revenue								\$0.00
4010 Stall rentals			0.00	4,891.00	432.00	841.00	1,021.01	\$7,185.01
4090 Vendor registration fees	78.00		819.00	117.00	117.00	58.50	175.50	\$1,365.00
4200 ATM fees					27.50	170.00	177.50	\$375.00
Total 4000 Revenue	78.00		819.00	5,008.00	576.50	1,069.50	1,374.01	\$8,925.01
4030 Donations & Contributions								\$0.00
4060 Donations							0.03	\$0.03
Total 4030 Donations & Contributions							0.03	\$0.03
4110 Grants			5,000.00					\$5,000.00
4150 Miscellaneous Income							3,413.00	\$3,413.00
Discounts given				-204.01		-68.00	-161.00	\$ -433.01
Total Income	\$78.00	\$0.00	\$5,819.00	\$4,803.99	\$576.50	\$1,001.50	\$4,626.04	\$16,905.03
GROSS PROFIT	\$78.00	\$0.00	\$5,819.00	\$4,803.99	\$576.50	\$1,001.50	\$4,626.04	\$16,905.03
EXPENSES								
5005 Bank fees								\$0.00
5010 Bank Fees BMO							6.25	\$6.25
Total 5005 Bank fees							6.25	\$6.25
6000 Advertizing								\$0.00
6021 Facebook ads		430.54	627.82					\$1,058.36
6040 Website					360.00			\$360.00
6045 Pioneer			2,520.00					\$2,520.00
Total 6000 Advertizing		430.54	3,147.82		360.00			\$3,938.36
6195 Contract Labour								\$0.00
6196 Market Manager			1,040.00	1,120.00		890.00	1,320.00	\$4,370.00
Total 6195 Contract Labour			1,040.00	1,120.00		890.00	1,320.00	\$4,370.00
6426 Membership Fees				300.00				\$300.00
6570 ATM operating expenses					39.95	224.95		\$264.90
6670 Program Expense							2,688.05	\$2,688.05
6770 Supplies								\$0.00
6775 Facility				49.15	36.98			\$86.13
Total 6770 Supplies				49.15	36.98			\$86.13
6800 Rent								\$0.00
6801 Facility rental							922.19	\$922.19
Total 6800 Rent							922.19	\$922.19
Insurance								\$0.00
6425 Liability Insurance				975.00				\$975.00
Total Insurance				975.00				\$975.00
Minister of Finance Expense			0.00					\$0.00
Total Expenses	\$0.00	\$430.54	\$4,187.82	\$2,444.15	\$436.93	\$1,114.95	\$4,936.49	\$13,550.88
PROFIT	\$78.00	\$ -430.54	\$1,631.18	\$2,359.84	\$139.57	\$ -113.45	\$ -310.45	\$3,354.15

Aberfoyle Farmers' Market

Balance Sheet As of July 31, 2021

	TOTAL
Assets	
Current Assets	
Cash and Cash Equivalent	
1000 Cash accounts	0.00
1010 Chequing	9,896.54
1015 Petty Cash	100.00
1020 Funds held for deposit	43.25
1030 ATM Cash Machine Float	3,260.00
Total 1000 Cash accounts	13,299.79
1499 Undeposited Funds	0.00
Total Cash and Cash Equivalent	\$13,299.79
Accounts Receivable (A/R)	
1200 Accounts Receivable	1,046.35
Total Accounts Receivable (A/R)	\$1,046.35
1225 Miscellaneous receivables	0.00
Total Current Assets	\$14,346.14
Non-current Assets	
Property, plant and equipment	
1301 ATM	2,614.65
1302 Grant ATM	-1,500.00
1303 Accum Dep ATM	-985.85
Total Property, plant and equipment	\$128.80
1250 Investments	0.00
1999 Suspense	0.00
Total Non Current Assets	\$128.80
Total Assets	\$14,474.94
Liabilities and Equity	
Liabilities	
Current Liabilities	
Accounts Payable (A/P)	
2000 Accounts Payable	704.04
Total Accounts Payable (A/P)	\$704.04
2200 GST Payable	-269.99
Receiver General Suspense	0.00
Total Current Liabilities	\$434.05
Total Liabilities	\$434.05
Equity	
3000 Opening Bal Equity	0.00
Retained Earnings	10,686.74
Profit for the year	3,354.15
Total Equity	\$14,040.89
Total Liabilities and Equity	\$14,474.94



TOWNSHIP OF
PUSLINCH
EST. 1850

Township of Puslinch

Grant Application Form

Please review the Grant Application Policy prior to submission

RECEIVED

AUG 30 2021

Applicant information

Township of Puslinch

Organization name *

Friends of Mill Creek

Contact name and position *

Ron Van Ooteghem

Organization mailing address *

c/o Township of Puslinch, 7404 Wellington Road 34, Puslinch, ON, N0B 2J0

Website

www.friendsofmillcreek.org

Telephone Number *

416-524-0027

Ext.

Email Address *

ron.vanooteghem@gmail.com

Questionnaire

Grant amount applied for *

\$3,000

Organization's goals and objectives related to the grant request *

Our mission is to develop, promote and implement projects in the watershed that maintain and enhance Mill Creek as a cold water stream. This is done primarily through the FOMC Stewardship Ranger Program that has been on-going since 2003. This grant, in part, will provide funding to ensure that the Ranger Program can continue successfully in 2022.

Briefly describe the proposed event, project or service that will be funded by this grant. Please ensure that items identified as not eligible for funding under Section 3.0 of the Grant Application Policy are not listed. *

The Ranger Crew is a environmental stewardship work team comprised of four local grade 11 and 12 students and a crew leader. In-stream projects are completed over a period of eight weeks during July and August under the direction of the FOMC technical committee and the GRCA. As part of the work plan, restoration was completed in and around the creek near the Puslinch Community Center in the Aberfoyle creek tributary. To name a few, past projects in the township include work at the Bond Tract and at the Lake, MacKinnon and Wozniak properties.

Please provide a narrative description explaining how the Township's approval of grant funding would enable your organization to sustain or provide additional support to the community. *

The primary focus of the FOMC and the Ranger Program is to enhance the health of Mill Creek, a valuable natural resource in the Township of Puslinch. In addition, this program continues to inspire and support local youth to pursue careers in environmental studies.

If your organization is unsuccessful in receiving a Township grant, what will be the effect on the proposed event, service, or project? *

The FOMC is very proud of what the Ranger Program has achieved. Without on-going funding from the Township of Puslinch and other community partners, continuation of the Ranger Program and the benefits of this work to Mill Creek would be at risk. There has been a significant amount of work completed in the creek by the hard working Ranger crews over the past 17 years and a lot of work still needs to be done.

Also, the opportunity for the Ranger Program to develop future environmental leaders by providing valuable hands-on skills and education would be equally at risk.

Choose one category of funds requested *

- ☐ Category 1: Donation (funds requested - less than \$500)
- ☒ Category 2: Sponsor or contributor (funds requested - \$500 to \$3000)
- ☐ Category 3: Project funder (funds requested - greater than \$3000)

Please provide a copy of the most current budget (mandatory) *

Please provide a copy of the most current financial statements (mandatory) *

Please provide the annual reporting requirements in accordance with Section 8 of the Township Grant Application Policy if your organization was a successful applicant in a previous year (mandatory for previous funds received of greater than \$3000)

Submission of the following three items is required for the initial application only:

Please provide a copy of letters patent or articles of incorporation, if applicable

Please provide a copy of Notification of Charitable Registration letter from the Canada Revenue Agency with any supporting documentation indicating the applicant's status and terms of registration, if applicable

Please provide a copy of mandate, constitution and by-laws, as applicable

Please check if applicable:

- ☐ Delegation scheduled to present request to Council during the budget process (for Category 3 applications only)

Please review the Grant Application Policy prior to submitting a grant application.

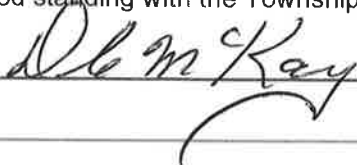
Terms and Conditions:

The above application and supporting documents attached will be used for the assessment of eligibility and for Township reporting purposes. The applicant will inform the Township if the project is delayed or changed substantially for any reason. Funds received are to be used as described in this application. All applicable municipal by-laws, policies and procedures will be adhered to.

I/we agree to the terms and conditions outlined above. I/we have reviewed the Grant Application Policy. The information given in support of this application is true, correct and complete in every respect. I/we acknowledge that the contents of this application will be discussed in an open Council forum. I/we declare that the organization listed in the application is in good standing with the Township and other government bodies.

Dated this day: *

August 27, 2021



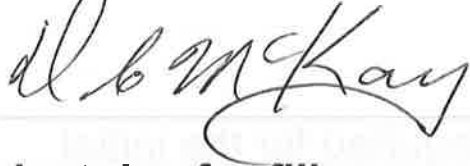
Name and Office/Position: I/We have authority to bind the Corporation/Organization *

Don McKay, President

Name and Office/Position: I/We have authority to bind the Corporation/Organization

Ron Van Ooteghem, Treasurer

Signature of Applicant on behalf of Organization *



Signature of Applicant on behalf of Organization



The last day for filing an application is by 2:00 pm on the last business day of August of the current fiscal year.

Personal information on this form is collected under the authority of the Municipal Act and will be used for the purpose of determining the eligibility of a grant. The information is used for the purpose of processing the application and administering the Grant Application Program and is maintained in accordance with the Municipal Freedom of Information and Protection of Privacy Act. Questions regarding the collection of this information may be directed to the Township Clerk's office.

The Township of Puslinch is committed to providing accessible formats and communication supports for people with a disability. If another format would work better for you, please contact the Township Clerk's office for assistance.

Thank You

MILL CREEK RANGERS PROGRAM FUND

Statement of Operations

For the twelve months ending 31 December 2019 with comparative figures for full year 2018

	2018 Actual	2019 Actual	2022 Budget
	\$	\$	\$
Revenue			
Grants (Gov't)			
City of Cambridge	1,200.00	1,000.00	1,500.00
Township of Puslinch	1,250.00	1,250.00	3,000.00
Wellington County	500.00	500.00	1,000.00
Dept. of Fisheries and Oceans (Fed.)	12,232.24	9,613.00	0.00
Donations	18,553.50	17,700.00	20,000.00
Total revenue	33,735.74	30,063.00	25,500.00
Expenditures			
Salaries & benefits - Crew Leader/ Rangers	23,776.22	24,770.54	25,500.00
H & S Equipment	407.80	350.88	500.00
Equipment & materials - Ranger Crew	1,375.72	1,413.20	1,500.00
Vehicle rental - Crew Leader/ Rangers	3,089.90	0.00	3,500.00
Donor plaques	0.00	252.77	250.00
Website Maintenance & Account Fees	0.00	4.95	300.00
Liability Insurance	1,244.16	1,242.00	2,000.00
GRC Foundation Admin. Fees (- Interest)	0.00	500.00	500.00
Puslinch Community Center Room Rental	121.16	133.03	150.00
Ranger Crew Appreciation Event	0.00	143.48	150.00
Total expenditures	30,014.96	28,810.85	34,350.00
Net income (loss) from operations	3,720.78	1,252.15	-8,850.00

Note:

There was no FOMC Ranger crew activity in 2020 and 2021 due to Covid-19
FOMC Ranger crew activity is expected to resume in 2022

MILL CREEK RANGERS PROGRAM FUND

Statement of Financial Position

For the twelve months ending 31 December 2020 with comparative figures for full year 2018 and 2019

	2018 Actual	2019 Actual	2020 Actual
	\$	\$	\$
Assets			
Restricted funds held in Trust	50,052.83	51,304.98	63,331.42
Total assets	50,052.83	51,304.98	63,331.42
Liabilities & reserve balances			
Mill Creek Ranger reserve fund	46,332.05	50,052.83	51,304.98
Accumulated net revenue	3,720.78	1,252.15	12,026.44
Total liabilities & reserve balances	50,052.83	51,304.98	63,331.42

**RECEIVED**

AUG 27 2021

Township of Puslinch

Township of Puslinch

Grant Application Form

Please review the Grant Application Policy prior to submission

Applicant information

Organization name *

Puslinch Lake Conservation Association

Contact name and position *

Art Zymerman, President

Organization mailing address *

28 Lakeside Drive, Puslinch Ontario, N0B 2J0

Website

myplca.com

Telephone Number *

519-221-5768

Ext.**Email Address ***

puslinchlakeca@gmail.com

Questionnaire

Grant amount applied for *

\$12,500.00

Organization's goals and objectives related to the grant request *

Restoration and rehabilitation of Puslinch Lake and dredging program. Dredging project creates deep holes to improve water quality, recreation use and habitat for wildlife. The PLCA has been working diligently to restore the health of Puslinch Lake since 1997.

Briefly describe the proposed event, project or service that will be funded by this grant. Please ensure that items identified as not eligible for funding under Section 3.0 of the Grant Application Policy are not listed. *

Support is critical for the funding of the dredging program, resources are used to supplement our fundraising projects and donations from residents. Our fundraising projects have all been curtailed for both last year and this year with all our major events being canceled due to Covid. We are fortunate that lake residents have stepped up with their donations.

Please provide a narrative description explaining how the Township's approval of grant funding would enable your organization to sustain or provide additional support to the community. *

Our Association makes every attempt to raise funds in support of this project through the hard work of the Board members and our lake community. This grant is an integral part of our program.

If your organization is unsuccessful in receiving a Township grant, what will be the effect on the proposed event, service, or project? *

We have fought very hard to overcome the challenges of this project over several decades now to restore the lake. This grant is instrumental in completing the dredging project. This is even more important this year as fundraising through our established events came to a halt due to the Covid 19 pandemic.

Choose one category of funds requested *

- ☐ Category 1: Donation (funds requested - less than \$500)
- ☐ Category 2: Sponsor or contributor (funds requested - \$500 to \$3000)
- ☒ Category 3: Project funder (funds requested - greater than \$3000)

Please provide a copy of the most current budget (mandatory) *

Please provide a copy of the most current financial statements (mandatory) *

Please provide the annual reporting requirements in accordance with Section 8 of the Township Grant Application Policy if your organization was a successful applicant in a previous year (mandatory for previous funds received of greater than \$3000)

Submission of the following three items is required for the initial application only:

Please provide a copy of letters patent or articles of incorporation, if applicable

Please provide a copy of Notification of Charitable Registration letter from the Canada Revenue Agency with any supporting documentation indicating the applicant's status and terms of registration, if applicable

Please provide a copy of mandate, constitution and by-laws, as applicable

Please check if applicable:

- ☒ Delegation scheduled to present request to Council during the budget process (for Category 3 applications only)

Please review the Grant Application Policy prior to submitting a grant application.

Terms and Conditions:

The above application and supporting documents attached will be used for the assessment of eligibility and for Township reporting purposes. The applicant will inform the Township if the project is delayed or changed substantially for any reason. Funds received are to be used as described in this application. All applicable municipal by-laws, policies and procedures will be adhered to.

I/we agree to the terms and conditions outlined above. I/we have reviewed the Grant Application Policy. The information given in support of this application is true, correct and complete in every respect. I/we acknowledge that the contents of this application will be discussed in an open Council forum. I/we declare that the organization listed in the application is in good standing with the Township and other government bodies.

Dated this day: *

August 26, 2021

Name and Office/Position: I/We have authority
to bind the Corporation/Organization *

Art Zymerman

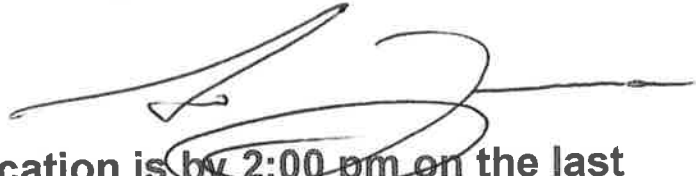
Name and Office/Position: I/We have authority
to bind the Corporation/Organization

President

Signature of Applicant on behalf of
Organization *



Signature of Applicant on behalf of
Organization



**The last day for filing an application is by 2:00 pm on the last
business day of August of the current fiscal year.**

Personal information on this form is collected under the authority of the Municipal Act and will be used for the purpose of determining the eligibility of a grant. The information is used for the purpose of processing the application and administering the Grant Application Program and is maintained in accordance with the Municipal Freedom of Information and Protection of Privacy Act. Questions regarding the collection of this information may be directed to the Township Clerk's office.

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Thank You

**PUSLINCH LAKE CONSERVATION
ASSOCIATION**

FINANCIAL STATEMENTS

**FOR THE YEAR ENDED DECEMBER 31, 2020
(With comparative figures for 2019)**

Prepared Without Audit - See Notice to Reader

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	Page
Notice to reader	1
Statement of financial position	2
Statement of operations and surplus	3
Note to financial statements	4
Schedule A - Schedule of fundraising activities	5

NOTICE TO READER


To the Board of Directors:

On the basis of information provided by the association, we have compiled the statement of financial position of Puslinch Lake Conservation Association as at December 31, 2020 and the statement of operations and surplus for the year then ended.

We have not performed an audit or a review engagement in respect of these financial statements and, accordingly, we express no assurance thereon.

Readers are cautioned that these statements may not be appropriate for their purposes.

Cambridge, Ontario
February 18, 2021


Racolta Jensen LLP
Chartered Professional Accountants
Licensed Public Accountants

PUSLINCH LAKE CONSERVATION ASSOCIATION
(Incorporated by Letters Patent, Ontario)

STATEMENT OF FINANCIAL POSITION AS AT DECEMBER 31, 2020
(With comparative figures as at 2019)

	<u>2020</u>	<u>2019</u>
ASSETS		
CURRENT		
Bank	132,528	106,171
Government remittances recoverable	28,789	32,703
Prepaid expenses and deposits	<u>10,489</u>	<u>10,547</u>
	171,806	149,421
PROPERTY AND EQUIPMENT		
Equipment	-	310,273
Less: accumulated amortization	<u>-</u>	<u>310,273</u>
	-	-
	<u><u>\$ 171,806</u></u>	<u><u>\$ 149,421</u></u>
LIABILITIES		
CURRENT		
Accounts, payable and accrued	-	399
SURPLUS		
Surplus	<u>171,806</u>	<u>149,023</u>
BALANCE	<u><u>\$ 171,806</u></u>	<u><u>\$ 149,421</u></u>

APPROVED ON BEHALF OF THE BOARD:


 _____, Director


 _____, Director

Prepared Without Audit - See Notice to Reader

PUSLINCH LAKE CONSERVATION ASSOCIATION

STATEMENT OF OPERATIONS AND SURPLUS

FOR THE YEAR ENDED DECEMBER 31, 2020

(With comparative figures for 2019)

	2020	2019
REVENUE		
Donations	323,749	405,461
Grant, Township of Puslinch (lake recovery)	25,000	25,000
Membership fees	875	1,800
Advertising	1,195	1,125
Old Marina Restaurant box	132	360
Boat tours	-	6,560
Other sundry activities	1,036	1,621
Fundraising events (Schedule A)	3,925	45,975
	<u>355,911</u>	<u>487,902</u>
EXPENDITURE		
Environmental Project Costs		
Site preparation and dredging	278,424	350,222
Trucking/Pit	48,158	15,975
	<u>326,582</u>	<u>366,197</u>
Fundraising Events Costs (Schedule A)		
Hoedown	-	828
Home tour	-	1,374
	<u>-</u>	<u>2,202</u>
General and Administrative Costs		
Bank charges	1,645	2,438
Insurance	2,015	1,800
Miscellaneous	2,043	6,132
Newsletter	844	1,239
	<u>6,548</u>	<u>11,609</u>
	<u>333,129</u>	<u>380,008</u>
REVENUE OVER EXPENDITURE	\$ 22,782	\$ 107,894
SURPLUS, BEGINNING	\$ 149,023	41,129
SURPLUS, ENDING	\$ 171,806	\$ 149,023

Prepared Without Audit - See Notice to Reader

PUSLINCH LAKE CONSERVATION ASSOCIATION**NOTE TO FINANCIAL STATEMENTS****DECEMBER 31, 2020****1. CHARITABLE STATUS**

Puslinch Lake Conservation Association is a registered charitable organization as recognized by Canada Revenue Agency and was incorporated by Letters Patent, Ontario. The organization provides funding and maintenance to improve the water quality and preserve the environment of Puslinch Lake. Through donations, sponsorships and fund raising events, large quantities of silt and invasive weed growth has been removed to promote fish and wildlife habitats.

Prepared Without Audit - See Notice to Reader

(page 4)

PUSLINCH LAKE CONSERVATION ASSOCIATION

SCHEDULE A

SCHEDULE OF FUNDRAISING EVENTS

FOR THE YEAR ENDED DECEMBER 31, 2020
(With comparative figures for 2019)

	<u>2020</u>			<u>2019</u>
	<u>St. Patrick's</u>	<u>Silent Auction</u>	<u>Total</u>	
REVENUE	\$ 2,840	\$ 1,085	\$ 3,925	\$ 45,975
EXPENDITURE				
Advertising	-	-	-	2,202
Posters, flyers and supplies	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>2,202</u>
SURPLUS	\$ 2,840	\$ 1,085	\$ 3,925	\$ 43,773

Prepared Without Audit - See Notice to Reader

Puslinch Lake Conservation Association

Year to date Financial Report - July 31, 2021

Income:

Donations	\$ 34,601.65
Donations Private Dredging	\$ 37,800.00
Donations in kind	\$ 16,548.35
Home Tour	\$ -
Hoe-Down	\$ -
St. Patrick's Day	\$ -
50/50 draw	\$ 2,000.00
Grants	\$ 12,500.00
Boat Tours	\$ -
Memberships	\$ -
Newsletter	\$ 1,355.00
OMR Box	\$ -
OMR Trains	\$ -
Misc.	\$ -
	<u>\$ 104,805.00</u>

Expenses:

Bank Charges	\$ 42.80
Dredging	\$ -
Dredging - Private	\$ 33,300.00
Event - Home Tour	\$ -
Event - Hoe Down	\$ -
Event - St. Pat's party	\$ -
Event - Tuck shop	\$ -
Event - 50/50	\$ 1,000.00
HST non-reimb.	\$ -
Insurance	\$ 1,956.96
Newsletter	\$ 327.42
Trucking/Pit	\$ -
Visa fees	\$ 594.28
Misc.	\$ 878.42
	<u>\$ 38,099.88</u>
Surplus	<u>\$ 66,705.12</u>

Assets:

Royal Bank	\$ 223,461.21
Royal Bank - GIC	\$ -
Cash clearing	\$ -
A/R	\$ -
GRCA Deposit	\$ 10,000.00
Prepaid expenses	\$ 489.00
Equipment	\$ -
Acc.Dep. - Equip.	\$ -
	<u>\$ 233,950.21</u>

Liabilities

A/P	\$ -
Accruals	\$ -
HST Collected	\$ -
HST Paid	\$ (4,560.44)
	<u>\$ (4,560.44)</u>

Surplus

Surplus start of year	\$ 171,805.53
YTD Income/(Loss)	\$ 66,705.12
	<u>\$ 238,510.65</u>
	<u>\$ 233,950.21</u>

Private dredging summary:

Funds taken in	\$ 37,800.00
Funds spent	\$ (33,300.00)
HST on funds spent	\$ (4,329.00)
Net cash	\$ 171.00
HST recovery	\$ 3,016.98
Net funds generated	<u>\$ 3,187.98</u>

Grant Application Form - Entry #2912

Organization Name

Sunrise Therapeutic Riding & Learning Centre

Contact Name and Position

Lynne O'Brien, Executive Director

Organization Mailing Address

6920 Concession 1
Puslinch, ON
N0B 2J0

Website

<http://www.sunrise-therapeutic.ca>

Telephone Number

+15198370558

Email Address

lynne@sunrise-therapeutic.ca

Grant Amount Applied For

\$25,000

Organization's goals and objectives related to the grant request

Mission: To develop the full potential of children and adults with special needs through horse riding, therapy, education, recreation, and life skills programs, farm-related and social activities.

The focus of this application is a proposed innovative Respite/Residential building at the Sunrise Farm. This building will include 14 residential suites, addressing the demonstrated provincial acute housing shortage for adults with developmental delays. This project is innovative as many affordable housing projects merely provide an apartment in which to live with no support for healthy dietary requirements, organized socialization and involvement in social enterprise projects. This model provides supportive, affordable housing which will ensure the residents are not isolated. Interest has already been shown by MPP Ted Arnott and MP Michael Chong.

Review of Sunrise's Site Plan Application is completed and after resolution of some simple matters, approval is expected shortly.

Briefly describe the proposed event, project or service that will be funded by this grant. Please ensure that items identified as not eligible for funding under Section 3.0 of the Grant Application Policy are not listed.

After Site Plan Application approval, next steps would be final architectural and engineering costs, building permit submissions and completion of construction drawings. We hope the Township will be a significant stake holder with a naming opportunity in the new building. The project comprises:

- ELEMENT 1 – Barn Expansion and Drive Shed – creating additional teaching / training space and accommodating students from special education classes now on the wait list, providing additional fee generating opportunities.
- ELEMENT 2 – Additional Small Indoor Riding Arena – confidential space for Mental Health counselling and Equine Assisted Learning (EAL) working with horses on the ground to develop team building skills and developing mental and emotional well-being for those with high anxiety, among other diagnoses. Especially important for the community emerging from the pandemic.

ELEMENT 3 - Residential/Respite/Life Skills Building - Site Plan Application submitted.

Please provide a narrative description explaining how the Township's approval of grant funding would enable your organization to sustain or provide additional support to the community.

Support of our proposal will ultimately provide expanded space, such as a commercial grade kitchen for Life Skills training in preparing meals, self-sustaining Social Enterprise projects, interactive social skills, physical exercise on the farm and in the large multi-purpose hall, which will also be used by hundreds of campers on inclement weather days, and provide space for social activities for this under-served vulnerable population. Overall, this building will provide several additional amenities that will enhance all areas of the Sunrise programs used by many Puslinch residents. For example, Summer Day camps, for hundreds of children, Leaders-in-Training, Camp Counsellors, and the large base of volunteers, many of whom are from our immediate community. In addition, as part of this project, 6 respite bedrooms will provide the same opportunities on a short stay rotating basis, for adults with developmental delays 18 years+. In addition, there will be employment opportunities.

If your organization is unsuccessful in receiving a Township grant, what will be the effect on the proposed event, service, or project?

If this application is unsuccessful, we would then continue to lobby various related government ministries. The CMHC "National Housing Co-Investment Fund", which supports the new and revitalization construction of affordable housing, requires Sunrise to have significant support from other levels of government to qualify for their funding. We are working with County, Provincial and Federal stake holders to try to coordinate support from all levels.

In conclusion, Sunrise is an active and responsible Township charity, worthy of Council's favourable consideration for support of a \$25,000 grant on this journey to a truly outstanding and innovative housing model, researched over a 3 year period. Township support in 2020 allowed us to demonstrate that we are on the path to meeting this criteria and have opened the door to continuing dialogue with CMHC. The journey is not yet over and continuing support from our Township will help to ensure we reach the goal for our community.

Choose one category of funds requested

Category 3: Project funder (funds requested - greater than \$3000)

Please provide a copy of the most current budget

 [Sunrise-Capital-Campaign-Budget.xlsx](#)

Please provide a copy of the most current financial statements

 [Sunrise-Audited-Financial-Statements-2019-2020-SIGNED.pdf](#)

Please provide the annual reporting requirements in accordance with Section 8 of the Township Grant Application Policy if your organization was a successful applicant in a previous year (mandatory for previous funds received of greater than \$3000)

 [Township-of-Puslinch-2020-Capital-Grant-FINAL-REPORT.docx](#)

Please provide a copy of letters patent or articles of incorporation, if applicable

Empty

Please provide a copy of Notification of Charitable Registration letter from the Canada Revenue Agency with any supporting documentation indicating the applicant's status and terms of registration, if applicable

Empty

Please provide a copy of mandate, constitution and by-laws, as applicable

Empty

Please check if applicable:

Empty

Dated This Day

08/04/2021

Name and Office/Position: I/We have authority to bind the Corporation/Organization

Lynne O'Brien, Executive Director

Signature of Applicant on behalf of Organization



Name and Office/Position: I/We have authority to bind the Corporation/Organization

Ann Caine, President

Signature of Applicant on behalf of Organization



[Township of Puslinch](#)

SUNRISE THERAPEUTIC RIDING & LEARNING CENTRE

Financial Statements

Year Ended October 31, 2020

SUNRISE THERAPEUTIC RIDING & LEARNING CENTRE**Index to Financial Statements****Year Ended October 31, 2020**

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INDEPENDENT AUDITOR'S REPORT	1 - 2
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Statement of Changes in Net Assets	5
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INDEPENDENT AUDITOR'S REPORT

To the Members of Sunrise Therapeutic Riding & Learning Centre

Opinion

We have audited the financial statements of Sunrise Therapeutic Riding & Learning Centre (the Organization), which comprise the statements of financial position as at October 31, 2020 and 2019, and the statements of revenue and expenditures, changes in net assets and cash flows for the years then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Organization as at October 31, 2020 and 2019, and the results of its operations and cash flows for the years then ended in accordance with Canadian accounting standards for not-for-profit organizations (ASNPO).

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Organization in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with those requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with ASNPO, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Organization's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Organization or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Organization's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

(continues)

Guelph Office: 30 Norwich Street East, Guelph, Ontario N1H 2G6 Telephone (519) 763-2268

Fergus Office: 3-265 Bridge Street, Fergus, Ontario N1M 1S7 Telephone (519) 843-1050

Website www.curtisvillar.ca

Independent Auditor's Report to the Members of Sunrise Therapeutic Riding & Learning Centre *(continued)*

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Organization's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Organization to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

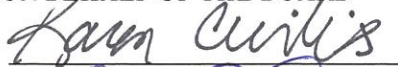
Guelph, Ontario
March 17, 2021


Curtis-Villar LLP
CURTIS-VILLAR LLP
Chartered Professional Accountants
Licensed Public Accountants

SUNRISE THERAPEUTIC RIDING & LEARNING CENTRE**Statement of Financial Position****As at October 31, 2020**

	2020	2019
ASSETS		
CURRENT		
Cash	\$ 83,493	\$ 56,756
Investments (Note 3)	285,400	275,320
Government remittances recoverable	17,772	12,287
Prepaid expenses	10,017	4,998
Government assistance receivable (Note 4)	21,000	-
	<u>417,682</u>	<u>349,361</u>
PROPERTY, PLANT AND EQUIPMENT (Note 2)	240,160	139,103
HORSE HERD	45,596	44,931
DEVELOPMENT COSTS	<u>71,911</u>	<u>56,920</u>
	<u>\$ 775,349</u>	<u>\$ 590,315</u>
LIABILITIES AND NET ASSETS		
CURRENT		
Bank indebtedness	\$ 30,000	\$ -
Accounts payable and accrued liabilities (Note 8)	24,901	38,510
Deferred revenue (Note 5)	64,022	22,198
	<u>118,923</u>	<u>60,708</u>
DEFERRED GRANT REVENUE (Note 5)	171,950	37,231
DUE TO RELATED PARTIES (Notes 6, 7)	<u>20,000</u>	<u>-</u>
	<u>310,873</u>	<u>97,939</u>
NET ASSETS		
Operating fund (Note 1)	536,387	489,296
Capital fund (internally restricted) (Note 1)	(71,911)	(56,920)
Contingency fund (internally restricted) (Note 1)	-	60,000
	<u>464,476</u>	<u>492,376</u>
	<u>\$ 775,349</u>	<u>\$ 590,315</u>

ON BEHALF OF THE BOARD

 Director

 Director

See notes to financial statements

SUNRISE THERAPEUTIC RIDING & LEARNING CENTRE**Statement of Revenue and Expenditures****Year Ended October 31, 2020**

	2020	%	2019	%
REVENUE				
Donations	\$ 126,691	29.36	\$ 199,715	30.47
Fundraising <i>(Note 9)</i>	90,837	21.05	178,510	27.23
Grants and foundations <i>(Note 9)</i>	86,260	19.99	36,881	5.63
Lessons, scholarships and memberships fees	86,007	19.93	115,289	17.59
Camp fees	23,835	5.52	120,658	18.40
Rental and other <i>(Note 4)</i>	17,868	4.15	4,456	0.68
	<u>431,498</u>	<u>100.00</u>	<u>655,509</u>	<u>100.00</u>
EXPENDITURES				
Wages and benefits <i>(Note 4)</i>	289,229	67.03	531,536	81.09
Farm	43,092	9.99	62,180	9.49
Utilities	16,372	3.79	20,695	3.16
Office	15,556	3.61	20,412	3.11
Fundraising	11,942	2.77	52,020	7.94
Insurance	9,853	2.28	10,990	1.68
Equipment lease, repairs and maintenance	9,752	2.26	9,388	1.43
Education	8,999	2.09	1,682	0.26
Telephone and communications	8,741	2.03	9,474	1.45
Professional fees	7,910	1.83	5,732	0.87
Property taxes	6,108	1.42	8,757	1.34
Advertising and public relations	5,628	1.30	4,807	0.73
Credit card merchant charges	4,151	0.96	6,955	1.06
Interest and finance charges	1,851	0.43	1,575	0.24
Vehicle and travel	486	0.11	692	0.11
Recognition	454	0.11	427	0.07
Recovery of GST/HST	(7,675)	(1.78)	(3,547)	(0.54)
	<u>432,449</u>	<u>100.23</u>	<u>743,775</u>	<u>113.49</u>
DEFICIENCY OF REVENUE OVER EXPENDITURES FROM OPERATIONS	<u>(951)</u>	<u>(0.23)</u>	<u>(88,266)</u>	<u>(13.49)</u>
OTHER INCOME				
Amortization <i>(Note 2)</i>	(26,114)	(6.05)	(23,140)	(3.53)
Changes in horse herd <i>(Note 13)</i>	(835)	(0.19)	(885)	(0.14)
	<u>(26,949)</u>	<u>(6.24)</u>	<u>(24,025)</u>	<u>(3.67)</u>
DEFICIENCY OF REVENUE OVER EXPENDITURES	<u>\$ (27,900)</u>	<u>(6.47)</u>	<u>\$ (112,291)</u>	<u>(17.16)</u>

See notes to financial statements

SUNRISE THERAPEUTIC RIDING & LEARNING CENTRE**Statement of Changes in Net Assets****Year Ended October 31, 2020**

	Operating Fund	Capital Fund (internally restricted)	Contingency Fund (internally restricted)	2020	2019
NET ASSETS -					
BEGINNING OF					
YEAR	\$ 489,296	\$ (56,920)	\$ 60,000	\$ 492,376	\$ 604,667
DEFICIENCY OF					
REVENUE OVER					
EXPENDITURES	(27,900)	-	-	(27,900)	(112,291)
Interfund transfers (Note 12)	74,991	(14,991)	(60,000)	-	-
NET ASSETS - END OF					
YEAR	\$ 536,387	\$ (71,911)	\$ -	\$ 464,476	\$ 492,376

See notes to financial statements

SUNRISE THERAPEUTIC RIDING & LEARNING CENTRE**Statement of Cash Flows****Year Ended October 31, 2020**

	2020	2019
OPERATING ACTIVITIES		
Deficiency of revenue over expenditures	\$ (27,900)	\$ (112,291)
Items not affecting cash:		
Amortization of property, plant and equipment	26,114	23,140
Changes in horse herd	(665)	(16,380)
	<u>(2,451)</u>	<u>(105,531)</u>
Changes in non-cash working capital:		
Government remittances recoverable	(5,485)	562
Accounts payable and accrued liabilities	(13,609)	14,893
Deferred revenue	41,824	(6,314)
Prepaid expenditures	(5,019)	14,018
Government assistance receivable	(21,000)	-
Development Costs	(14,991)	(33,864)
Deferred grant revenue	134,719	(6,589)
	<u>116,439</u>	<u>(17,294)</u>
Cash flow from (used by) operating activities	<u>113,988</u>	<u>(122,825)</u>
INVESTING ACTIVITIES		
Purchase of property, plant and equipment	(127,171)	(17,313)
Purchase of FOSL shares	(10,080)	(10,080)
Cash flow used by investing activities	<u>(137,251)</u>	<u>(27,393)</u>
FINANCING ACTIVITY		
Advances from related parties	20,000	-
DECREASE IN CASH FLOW	<u>(3,263)</u>	<u>(150,218)</u>
Cash - beginning of year	56,756	206,974
CASH - END OF YEAR	<u>\$ 53,493</u>	<u>\$ 56,756</u>
CASH CONSISTS OF:		
Cash	\$ 83,493	\$ 56,756
Bank indebtedness	(30,000)	-
	<u>\$ 53,493</u>	<u>\$ 56,756</u>

See notes to financial statements

SUNRISE THERAPEUTIC RIDING & LEARNING CENTRE**Notes to Financial Statements****Year Ended October 31, 2020****1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**Nature of organization

The organization is incorporated without share capital under the laws of the province of Ontario as a not for profit organization to operate a facility providing therapeutic riding and education programs for disabled individuals. The organization is a registered charity under the Income Tax Act and is exempt from income tax.

The organization's activities are supported through donations, grants and fundraising activities. The on-going operations of the organization could not continue without these sources of funding.

Basis of presentation

The financial statements were prepared in accordance with Canadian accounting standards for not-for-profit organizations (ASNFPPO). Canadian accounting standards for not-for-profit organizations are part of Canadian GAAP.

Cash and cash equivalents

Cash and cash equivalents consists of cash and bank indebtedness routinely drawn upon for financing operations.

Horse herd

The horse herd is valued at cost less amortization, determined on a specific item basis.

Fund accounting

Revenue and expenditures related to program delivery and administrative activities are reported in the Operating Fund.

The Capital Fund reports revenue and expenditures related to the expansion and development of the farm buildings and future residential and respite care offerings.

The Contingency Fund has been established to provide the organization with emergency capital as the need arises. The goal is have a balance that can cover 3-6 months of operating expenditures.

Revenue recognition

Sunrise Therapeutic Riding & Learning Centre follows the deferral method of accounting for revenue.

Restricted contributions are recognized as revenue in the year in which the related expenditures are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Lesson fees and employment grants are recognized in the year to which they relate.

Grants and foundation revenue is recognized when received unless specified. Revenue from donations, fundraising, lessons/scholarships, camp fees, and rental and other income are recognized when received. Rental and other income consists of agricultural land rental, recycling income, interest, and income from the sale of horses.

(continues)

SUNRISE THERAPEUTIC RIDING & LEARNING CENTRE**Notes to Financial Statements****Year Ended October 31, 2020****1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)**Contributed services

The work of the organization is dependent on volunteer services of the Board of Directors, various committees and other volunteers, the nature of which is not verifiable and therefore is not recognized in these financial statements. Donations of goods and services are recognized at their fair market value when that value can be verified.

Financial instruments policy

Financial instruments are recorded at fair value when acquired or issued. In subsequent periods, financial assets with actively traded markets are reported at fair value, with any unrealized gains and losses reported in income. All other financial instruments are reported at amortized cost, and tested for impairment at each reporting date. Transaction costs on the acquisition, sale, or issue of financial instruments are expensed when incurred.

Measurement uncertainty

The preparation of financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amount of assets and liabilities, disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenditures during the period. Such estimates are periodically reviewed and any adjustments necessary are reported in earnings in the period in which they become known. Areas where measurement uncertainty exists are amortization of capital assets and the carrying value of the horses. Actual results could differ from these estimates.

Property, plant and equipment

Property, plant and equipment are stated at cost less accumulated amortization. Property, plant and equipment are amortized over their estimated useful lives at the following rates and methods:

Leasehold improvements	10 years	straight-line method
Buildings	4%	declining balance method
Horse equipment	20%	declining balance method
Computer equipment	45%	declining balance method
Generator	3 years	straight-line method
Furniture and fixtures	20%	declining balance method
Equipment and tack	20%	declining balance method
Playground equipment	10 years	declining balance method
Sound system	20%	straight-line method
Wagon	20%	declining balance method
Water system	4%	straight-line method
Drainage	20 years	straight-line method
Pool	20%	declining balance method

The organization regularly reviews its property, plant and equipment to eliminate obsolete items. Amortization is calculated at one-half of the normal rate in the year of acquisition.

SUNRISE THERAPEUTIC RIDING & LEARNING CENTRE**Notes to Financial Statements****Year Ended October 31, 2020****2. PROPERTY, PLANT AND EQUIPMENT**

	Cost	Accumulated amortization	2020 Net book value	2019 Net book value
Leasehold improvements	\$ 198,346	\$ 47,424	\$ 150,922	\$ 38,295
Buildings	73,187	46,527	26,660	27,771
Water system	26,924	5,261	21,663	22,565
Furniture and fixtures	88,319	71,564	16,755	20,943
Drainage	9,425	2,592	6,833	7,304
Sound system	26,813	21,954	4,859	6,074
Equipment and tack	30,041	25,579	4,462	5,578
Playground equipment	90,278	86,579	3,699	5,178
Pool	4,266	1,194	3,072	3,839
Signs	9,451	8,462	989	1,237
Wagon	10,105	9,878	227	284
Computer equipment	16,705	16,686	19	35
	\$ 583,860	\$ 343,700	\$ 240,160	\$ 139,103

3. INVESTMENTS

	2020	2019
Friends of Sunrise Limited, Class A Special Shares	\$ 280,000	\$ 270,000
Friends of Sunrise Limited, Class A Common Shares	2,400	2,320
Friends of Sunrise Limited, Class B Common Shares	3,000	3,000
	\$ 285,400	\$ 275,320

SUNRISE THERAPEUTIC RIDING & LEARNING CENTRE**Notes to Financial Statements****Year Ended October 31, 2020****4. GOVERNMENT ASSISTANCE**

During 2020, the Government of Canada created a program for organizations and businesses to apply for a wage subsidy, to help continue to pay their employees despite no work or less work due to COVID-19. The Canadian Emergency Wage Subsidy for 75% of employee wages is to help prevent further jobs losses and better position organizations to resume normal operations following the crisis and began on March 15, 2020. The subsidy receivable is for the period of August 30 - October 24, 2020. The subsidy has been credited to salaries and wages and is not expected to be repaid.

During 2020, the Canadian Emergency Benefit Account loan was created by the Government of Canada to help support businesses due to the implications from COVID-19. There are no interest payments due until the loan renews December 31, 2022. If 75% of the loan is paid by December 31, 2022 then the remaining balance of the loan is forgivable. If less than 75% of the balance is paid by December 31, 2022, interest only payments will begin January 1, 2023 at 5% interest. The principal balance of the loan is due on December 31, 2025. \$40,000 was received of which \$10,000 is expected to be forgiven. Per ITA 12(1)(x), the forgivable portion of the loan is to be included in income in the year it is received. This has been recorded to Rental and other revenue in the current year.

	2020	2019
Canadian Emergency Wage Subsidy	\$ 97,747	\$ -
Canadian Emergency Benefit Account loan - forgivable portion	10,000	-
	<u>\$ 107,747</u>	<u>\$ -</u>

5. DEFERRED REVENUE

The deferred operating grant represents restricted operating funding that is related to the subsequent year. The other deferred revenue relates to the revenue from riding lessons and summer camp credits for the subsequent year.

	Deferred operating grants		Other deferred revenue	
	2020	2019	2020	2019
Balance, beginning of year	\$ 37,231	\$ 43,820	\$ 22,198	\$ 28,512
Less amount recognized as revenue in the year	(7,213)	(6,589)	(22,198)	(28,512)
Plus amount received for the subsequent year	141,932	-	64,022	22,198
Balance, end of year	<u>\$ 171,950</u>	<u>\$ 37,231</u>	<u>\$ 64,022</u>	<u>\$ 22,198</u>

6. RELATED PARTY LOANS

The organization has a loan in the amount of \$20,000 with 932005 Ontario Inc. 932005 Ontario Inc. is related to Sunrise due to the owner being on the board of directors of Friends of Sunrise Limited. The loan is open ended and there are no repayment terms. The transactions between related parties are not in the normal course of operations and are recorded at cost.

SUNRISE THERAPEUTIC RIDING & LEARNING CENTRE**Notes to Financial Statements****Year Ended October 31, 2020****7. RELATED PARTY TRANSACTIONS**

The following is a summary of the organization's related party transactions:

	<u>2020</u>	<u>2019</u>
Maria Melo <i>(Board member of FOSL)</i> Purchase of FOSL shares from Maria	<u>\$ (10,080)</u>	<u>\$ (10,080)</u>
932005 Ontario Inc. <i>(Owner of 932005 Ontario Inc. is a board member of FOSL)</i> Loan	<u>\$ 20,000</u>	<u>\$ -</u>

The purchase of the FOSL shares are in the normal course of operations and are measured at the exchange amount, which is the amount of consideration established and agreed to by the related parties. The loan is not in the normal course of operations and is recorded at cost.

8. GOVERNMENT REMITTANCES PAYABLE OTHER THAN INCOME TAX

Government remittances (other than income taxes) include, for example, federal and provincial sales taxes, payroll taxes, health taxes, and workers' safety insurance premiums. The following government remittances were payable at year end:

	<u>2020</u>	<u>2019</u>
Workers' safety insurance	<u>\$ -</u>	<u>\$ 481</u>

9. MAJOR CONTRIBUTIONS

	<u>2020</u>	<u>2019</u>
The Ontario Trillium Foundation	\$ 13,800	\$ -
Individual donor	10,000	-
The Ireland Foundation	8,000	-
2187902 Ontario Inc.	-	13,500
Dollery bequest	-	10,000
Jean Koetsier - donation of shares	-	47,922
John Counsell bequest	-	16,873
UPI Energy	-	40,000
	<u>\$ 31,800</u>	<u>\$ 128,295</u>

Major contributions are recognized as a part of both donation and fundraising revenue.

SUNRISE THERAPEUTIC RIDING & LEARNING CENTRE**Notes to Financial Statements****Year Ended October 31, 2020****10. LEASE COMMITMENTS**

The organization has a long term lease with respect to the Stone Cottage, indoor riding arena, the stables the activity centre and any building constructed subsequent to the initial agreement. The lease expires January 31, 2039, and contains renewal options for an additional 20 years. The lease is held by Friends of Sunrise Limited, a related party, with rent of \$2.00 due February 1st each year. Sunrise is responsible for all taxes and expenses relating to the premises. Future minimum lease payments as at October 31, 2020, are as follows:

2021	\$	2
2022		2
2023		2
2024		2
2025		28
		<u>36</u>
	\$	<u>36</u>

11. LOANED HORSES

The organization has a lease with respect to four of its horses. The horses have been loaned to Sunrise on the condition that Sunrise is responsible for all costs related to food, bedding and daily routine. This includes regular veterinary costs. There are no additional lease payments required for the horses. In the event that the horses become unsuitable for use in the Sunrise program, or the owner requests the horses be returned, one months notice is required. The owners are responsible for maintaining medical insurance coverage if they desire. Sunrise holds a \$5 million general liability insurance policy and the owners would not be responsible should an accident occur.

12. INTERFUND TRANSFERS

An amount of \$14,991 was transferred from the Capital fund to the Operating fund for costs associated with the development of the respite care offerings. An amount of \$60,000 was transferred from the Contingency fund to the Operating fund to cover expenditures given the implications from COVID-19. These internally restricted amounts are not available for use without approval of the board of directors.

13. CHANGES IN HORSE HERD

Changes in horse herd for the year ended October 31, 2020 includes amortization of the horse herd and write-offs for horses euthanized within the normal course of business, made throughout the year, of \$835 (2019 - \$885) included in changes in horse herd.

14. FINANCIAL INSTRUMENTS

The organization is exposed to various risks through its financial instruments and has a comprehensive risk management framework to monitor, evaluate and manage these risks. The following analysis provides information about the organization's risk exposure and concentration as of October 31, 2020.

(a) Credit risk

Credit risk arises from the potential that a counter party will fail to perform its obligations. The organization is exposed to credit risk from customers. The organization has a significant number of customers which minimizes concentration of credit risk.

(continues)

SUNRISE THERAPEUTIC RIDING & LEARNING CENTRE**Notes to Financial Statements****Year Ended October 31, 2020****14. FINANCIAL INSTRUMENTS** *(continued)**(b) Liquidity risk*

Liquidity risk is the risk that an entity will encounter difficulty in meeting obligations associated with financial liabilities. The organization is exposed to this risk mainly in respect of its receipt of funds from its customers and other related sources, horse herd, related party loans, investments, long-term debt, and accounts payable.

Unless otherwise noted, it is management's opinion that the organization is not exposed to significant other price risks arising from these financial instruments.

15. COVID-19 IMPLICATIONS

In March 2020, the World Health Organization declared a global pandemic due to the novel coronavirus (COVID-19). The situation is constantly evolving, and the measures put in place are having multiple impacts on local, provincial, national and global economies.

As at March 18, 2020, the organization is aware of changes in its operations as a result of the COVID-19 crisis, including the closure of its offices by provincial decree. The organization was forced to close again as of December 26, 2020. During this time the office and arenas were closed, and the only on-site activity was for the care of the horses.

Management is uncertain of the effects of these changes on its financial statements and believes that any disturbance may be temporary; however, there is uncertainty about the length and potential impact of the disturbance.

As a result, we are unable to estimate the potential impact on the organization's operations as at the date of these financial statements.

Township of Puslinch 2020 Capital Grant: \$12,500

Final Report

During the past year the Sunrise Capital Campaign Steering Committee has been working hard behind the scenes to bring the plans for the proposed new Residential/Respite Building to the point of Site Plan Application. However, this is part of a much larger project to include a barn expansion, Creative Arts/Drive Shed building, and a smaller, additional Indoor Riding Arena.

Together this complete package will provide extra space to accommodate many more year-round participants from the waiting list, and also support the many additional programs planned for the Residents and Respite/Life Skills participants.

The Township of Puslinch 2020 Capital Grant of \$12,500 was used for the following:

Towards Site Plan Application submission: \$20,743.24 Once the Site Plan Application is approved, the “Quiet Phase” of the fundraising will begin. This will include seeking public funding, foundation grants, business support and approaching individual donors.

Grant Application Form - Entry #3309

Organization Name

The Wellington County Plowmen's Association

Contact Name and Position

Carol Day

Organization Mailing Address

6374 WELLINGTON COUNTY
elora
elora, ON
N0B1S0

Website

Empty

Telephone Number

+15198460137

Email Address

wellingtonplowmen@gmail.com

Grant Amount Applied For

180.00

Organization's goals and objectives related to the grant request

Hello, we use this money to fund our queen of the furrow program as well as to pay for prize money for our annual branch match competition. The competition is for juniors and adults alike.

Briefly describe the proposed event, project or service that will be funded by this grant. Please ensure that items identified as not eligible for funding under Section 3.0 of the Grant Application Policy are not listed.

The Queen of the Furrow program is designed for young ladies with agricultural interests and backgrounds to compete and represent us as our queen of the furrow. Our queen will be expected to attend events where appropriate to talk about the importance of agriculture in society, farm safety, and other topics relating to agriculture as suits our queens' knowledge and abilities. The annual branch match is a competitive sport where plowers from around Ontario can come to compete for match points to be able to move further in the process to international plowing competitions and eventually to world-level competition. Our match accommodates adults and junior plowers above age 10.

Please provide a narrative description explaining how the Township's approval of grant funding would enable your organization to sustain or provide additional support to the community.

Our organization is operated entirely on our fundraising and donations received. We have been operating at a deficit for some time and continue to try to find ways to reverse the negative operating costs. However, with Covid, that has hugely impacted our fundraising as we had to make the decision to cancel our fundraising program this year entirely. This is a painful decision with painful consequences, which the hopefully year 2022 will be better, safety issues willing. We need donations and grants to continue in our efforts to remain solvent with our activities going forward.

If your organization is unsuccessful in receiving a Township grant, what will be the effect on the proposed event, service, or project?

If we are unable to receive the grant we will have to continue digging further into our groups' savings to make up for our negative shortfall.

Choose one category of funds requested

Category 1: Donation (funds requested - less than \$500)

Please provide a copy of the most current budget

 [budget-sheet-for-wellington-plowmens-2021-2022-grant-application-puslinch.docx](#)

Please provide a copy of the most current financial statements

 [Wellington-County-year-end-money-report-beginning-jan-2020-dec-31-2020-read-july-28-2021.docx](#)

Please provide the annual reporting requirements in accordance with Section 8 of the Township Grant Application Policy if your organization was a successful applicant in a previous year (mandatory for previous funds received of greater than \$3000)

 [Annual-Report-for-The-Wellington-County-Plowmen-puslinch-grant.docx](#)

Please provide a copy of letters patent or articles of incorporation, if applicable

Empty

Please provide a copy of Notification of Charitable Registration letter from the Canada Revenue Agency with any supporting documentation indicating the applicant's status and terms of registration, if applicable

Empty

Please provide a copy of mandate, constitution and by-laws, as applicable

Empty

Please check if applicable:

Empty

Dated This Day

08/31/2021

Name and Office/Position: I/We have authority to bind the Corporation/Organization

Carol Day Secretary / Treasurer for The Wellington County Plowmen's Association

Signature of Applicant on behalf of Organization

A handwritten signature in black ink that reads "Carol Day". The signature is written in a cursive style with a long horizontal line extending from the end of the name.

Name and Office/Position: I/We have authority to bind the Corporation/Organization

Empty

Signature of Applicant on behalf of Organization

Empty

[Township of Puslinch](#)

Wellington County Plowmen's Association proposed expected budget based on the numbers provided for items of consistent use over previous years.

Prepared for year 2022, based off numbers from year 2019. (note we mostly used 2019 numbers as covid-19 interruption have greatly skew projected amounts. This is because if the unexpected cancellation of all our 2020 & 2021 events. We hope everything will be back to normal for year 2022)

Revenue	Amount	
Grants combined	920.00	
Donations	20.00	
Ad book revenue in	6715.00	
Banquet tickets	1465.00	
Competitor entry fees	340.00	
Member dues	240.00	
Miscellaneous	180.00	
Queens Fundraising	450.00	
	Totalling	10330.00
Expenses	Amount	
Ad book printing	5563.57	
Website fees	167.98	
Convention fees	1565.00	
miscellaneous	150.00	
Bursary	500.00	
Honorariums	550.00	
BBQ	310.35	
Membership dues to opa	146.89	
Parades and floats	200.00	
Prize money	1850.00	
Advertising	195.74	
Porta potties	265.55	
Branch match	1146.50	
Banquet	3359.50	
New equipment	800.00	
Queen banquet expenses	663.88	
	Totalling	16771.08
	Effective plus or minus expected	-6441.08

Based on figures, it is expected we will have an increased shortfall of 6441.08 for year 2022.

Year End Balance Sheets JANUARY 2020 ending Dec 31, 2020
Wellington County Plowmen's Association report read on July 28, 2021

Income

Advertising Handbook	\$8645.00
Grants (Wellington County)	\$500
Grants (BMO farm family)	\$
Grants (opa junior plower)	\$30
Membership Dues (2020 collected before dec 31 st 2019)	\$100.00
Queens fundraising	\$200.00
GIC income BMO	\$287.92
Donations received after Jan 1st, 2020	\$110.00
BMO GIC principle returned	\$7000.00
Erin Ag Society Grant	\$500.00
Refund of Hall	\$282.50
Refund of convention registration	\$770.77
Total Income In Before GIC capitol	\$11426.19
Total Income In With GIC Capitol	\$18426.19

Expenses

Advertising Handbook/postcards/posters	\$5563.57
Membership Dues (opa2020)	\$141.15
Osim website fees	\$377.70
Convention pre-registration 2020	\$770.77
Meeting coffee and food expenses	\$52.40 (Doris-Jean)
Return of Erin Ag donation	\$500.00
Semi total-----	\$6634.82
Hall Rental 2020 deposit	\$282.50
Semi total-----	\$282.50
Parades and Floats	\$200.00
Generator battery	\$
Honorariums secretary	\$
Semi total-----	\$200.00
<u>*****Security deposit cheque on file in case of hall damage #359 \$200.00****</u>	
Total Expenses Out	\$7117.32

Total income \$11426.19 - Total expenses \$7117.32 = positive income of \$4308.87

Note: (Hat Money collected since began selling them) \$315.00

Current Account Balance Total (july 28, 2021) **\$18623.22**

Cash in cash box **\$564.20**

*****GIC's cashed out and realized*****

BMO GIC **\$7000.00**

--GIC (issue date 07/march/2017, Maturity 36 months, **mature march 2020**) 1st yr. 1.2% , 2nd yr. 1.35%, 3rd yr. 1.5% when matured, money to be deposited to chequing account automatically

****NEW****

Meridian GIC **\$12001.00**

GIC (issue date may 27th 2019, maturity June 2022) 3 year cashable @ 2.90%
signatories Ron Faulkner, Walter Trachsel, Arthur Davis

Meridian GIC (4 GIC's) **\$20,000.00**

GIC (issue Date December 16, 2019, maturity November 2022) 3 year cashable @ 2.60%
Signatories Ron Faulkner, Walter Trachsel, Arthur Davis
Note; the gross total 20,000 is broken up into 4 Gic's at \$5000.00 amounts

Total Assets Current only **\$51186.42**

Everyone please submit any receipts by phone, email etc., so that I can prepare the books.

Thank you!

Motion to pass report

Seconded by

GIC maturity dates for 2020 in quick review

BMO March 9th 2020 **cashed out**