



REPORT FIN-2022-006

TO: Mayor and Members of Council

FROM: Mary Hasan, Director of Finance/Treasurer

MEETING DATE: February 9, 2022

SUBJECT: 2021 Completed Capital Projects
File No. F05 BUD

RECOMMENDATIONS

That Report FIN-2022-006 regarding the 2021 Completed Capital Projects be received.

DISCUSSION

Purpose

The purpose of this report is to provide Council with information regarding the 2021 Completed Capital Projects.

The projected balances in the discretionary reserves and restricted reserves from 2021 to 2031 are discussed in Report FIN-2022-007.

Background

The practise in the past has been to report to Council on an annual basis regarding completed capital projects.

Engineering Costs as a Percentage of Total Project Costs

Council requested that staff report on engineering costs as a percentage of total project costs for projects which the Township has retained its engineering firm for the purpose of project management/engineering designs, etc.

Outlined below are the engineering costs as a percentage of total project costs for those completed construction projects:

Project Description	Engineering Costs	Total Costs	%
Fox Run Drive - Stormwater Management Facility - Asset No. 12012 and 12013	\$9,702	\$93,578	10.4%
McLean Road/Concession 7 - Intersection of McLean Road/Concession 7 to County Road 34 - Asset No. 164 and 165	\$20,730	\$383,019	5.4%
McLean Road West - County Road 46 (Brock Road) to Concession 7 - Asset No. 40_Surface	\$26,404	\$388,238	6.8%
Concession 4 - County Road 32 to Sideroad 10 North - Asset No. 56	\$28,079	\$315,557	8.9%
McLean Road East - Brock Road South to Winer Road - Asset No. 158	\$13,692	\$179,085	7.6%

Proceeds of Disposal

In 2021, the Township also obtained auction proceeds for the sale of the following equipment in the Public Works department which funded the replacement of the equipment:

Description	Auction Proceeds
2008 Dump Truck - 1.5 Ton - 305 - Asset No. 7003	\$27,755
2013 Tandem Dump Truck- 301 - Asset No. 8016	\$50,955
2011 Pickup Truck- 1/2 Ton - Asset No. 7008	\$7,955
2008 Backhoe - Asset No. 8001	\$53,700
Total	\$140,365

The 1999 Grader-501 Asset No. 8002 replaced in 2021 is held for sale as of December 31, 2021 and is planned to be sold in auction in February 2022.

Budgeted Capital Expenditures Compared to the Actual Capital Expenditures incurred in 2021

Schedule A to Report FIN-2022-006 provides a breakdown of the budgeted 2021 capital expenditures compared to the actual 2021 capital expenditures (also shown are project deficits and surpluses).

The 2021 capital expenditures outlined in Schedule A are funded by the following types of funding sources:

- Discretionary Reserves (ie. Aggregate Levy, Asset Management, Building Surplus, Capital Carry forward, Corporate Information Technology, etc.)
- Restricted Reserves (ie. Development Charges, Cash in Lieu of Parkland, Canada Community Building Fund, etc.)
- Grants (ie. Rural Economic Development, County Business Retention and Expansion, Investing in Canada Infrastructure Program, County Accessibility, Donations, Ontario

Trillium Foundation, Municipal Asset Management Grant Program, Ontario Community Infrastructure Funding, etc.)

- Proceeds of Disposal (as outlined above)
- Capital Taxation Levy
 - Please note that surpluses associated with projects that will not be complete in 2021 (ie. storm sewer inspections and cleaning) have been contributed to the capital carry forward discretionary reserve.

APPLICABLE LEGISLATION AND REQUIREMENTS

Municipal Act, 2001

ATTACHMENTS

Schedule A: 2021 Total Capital Expenditures

Schedule A - 2021 Total Capital Expenditures

Department/Project	Budget	Actual	Diff	
Fire and Rescue				
Fire and Rescue				
Structural Firefighter Gear	\$9,153	\$6,234	\$2,919	Capital Carryforward
Rescue 35 Truck - Asset No. 5035	\$562,593	\$0	\$562,593	Capital Carryforward
Power Hydraulic Toolset - Extrication Equipment - Asset No. 6_70FE	\$52,500	\$0	\$52,500	Capital Carryforward
Cost Estimate of a Fully Serviced Fire Station and an analysis of all options	\$4,000	\$0	\$4,000	
Aerial 33 Truck - Tire Replacement - Asset No. 5033	\$5,238	\$4,727	\$511	
Self Contained Breathing Apparatus, SCBA Masks, and SCBA Cylinders - Asset No. 6001	\$231,401	\$231,400	\$1	
General Government				
Corporate				
Marketing and Branding Implementation - Phase 2	\$50,588	\$25,050	\$25,538	Capital Carryforward
Software System Enhancements or Replacement	\$100,000	\$0	\$100,000	Capital Carryforward
Service Delivery Review Implementation - Ontario Municipal Modernization Funding	\$536,273	\$99,110	\$437,163	Capital Carryforward
Fibre Internet	\$9,000	\$0	\$9,000	Capital Carryforward
Marketing and Branding Implementation - Phase 3	\$25,000	\$0	\$25,000	Capital Carryforward
Used Scissor Lift	\$7,500	\$7,123	\$377	
TAPMO - Retention of Public Relations Firm	\$2,100	\$2,100	\$0	
Computer Equipment - 4002	\$7,591	\$9,450	-\$1,860	
Finance				
Community Benefits Charge Strategy, Development Charges By-law Amendment, Parkland Dedication By-law Amendment	\$22,500	\$0	\$22,500	Capital Carryforward
Municipal Office				
Security Enhancements	\$4,084	\$0	\$4,084	Capital Carryforward
Space Needs Analysis	\$29,636	\$15,877	\$13,759	Capital Carryforward
Furnace, Condenser Units, HVAC distribution ductwork-Asset No. 59MC	\$100,000	\$24,056	\$75,944	Capital Carryforward
Parks and Recreation				
Parks				
Puslinch Community Centre Park - Back Soccer Fields Construction - Asset No. 3080	\$204,662	\$122,020	\$82,642	Capital Carryforward
Replacement of Benches at Morriston Meadows - Asset No. 3047	\$3,000	\$0	\$3,000	Capital Carryforward
Replacement of Badenoch Soccer Field: 3 Seat Bleacher - Asset No. 3068	\$6,500	\$4,884	\$1,616	
Replace Lights and Upgrade Washrooms at Old Morriston Park - Asset No. 3063 and 3064	\$205,000	\$279	\$204,721	Capital Carryforward
Puslinch Community Centre Park Renovation and Upgrade - Phase 1	\$1,345,911	\$252	\$1,345,659	Capital Carryforward
PCC				
Building Condition Assessment, Arc Flash Study, Infra-red Scanning of Equipment	\$5,000	\$0	\$5,000	Capital Carryforward
Kitchen Renovation including Kitchen Washroom - Asset No. 46PCC	\$217,807	\$151,489	\$66,318	Capital Carryforward
ORC				
Building Condition Assessment, Arc Flash Study, Infra-red Scanning of Equipment	\$5,000	\$0	\$5,000	Capital Carryforward
Floor Scrubber - Asset No. 4060	\$0	\$10,537	-\$10,537	
Drinking Fountain	\$5,000	\$2,862	\$2,138	
Installation of Arena Curtains - Asset No. 13ORCIR	\$25,000	\$38,542	-\$13,542	
Public Works				
Public Works				
Bridge and Culvert Inspections - 2021	\$15,000	\$7,744	\$7,256	
Kerr Crescent - Stormwater Management Facility - Asset No. 12004	\$142,835	\$1,773	\$141,062	Capital Carryforward
2008 Dump Truck - 1.5 Ton - 305 - Asset No. 7003	\$152,500	\$101,182	\$51,318	
Traffic Count Study	\$25,000	\$0	\$25,000	Capital Carryforward
McLean Road/Concession 7 - Intersection of McLean Road/Concession 7 to County Road 34 - Asset No. 164 and 165	\$406,250	\$383,019	\$23,231	
Tandem Dump Truck- 301 - Asset No. 8016	\$330,000	\$330,208	-\$208	

Schedule A - 2021 Total Capital Expenditures

Department/Project	Budget	Actual	Diff	
Pickup Truck - Trsrfr from Public Works - Asset No. 7008	\$2,500	\$2,500	\$0	
Pickup Truck- 1/2 Ton - Asset No. 8019	\$40,000	\$42,119	-\$2,119	
Storm Water Management Pond Inspections	\$5,000	\$5,589	-\$589	
Storm Sewer Inspections and Cleaning	\$10,000		\$10,000	Capital Carryforward
Carroll Pond & Lesic Jassal Municipal Drain - Closed Circuit Television Inspection - Asset No. 12009 (Cell 1), 12010 (Cell 2), 12011 (Cell 3)	\$16,000		\$16,000	Capital Carryforward
Concession 4 - County Road 32 to Sideroad 10 North - Asset No. 56	\$450,000	\$315,557	\$134,443	
McLean Road West - County Road 46 (Brock Road) to Concession 7 - Asset No. 40_Surface	\$370,000	\$388,238	-\$18,238	
McLean Road East - Brock Road South to Winer Road - Asset No. 158	\$147,854	\$179,085	-\$31,231	
Hume Road Railway Crossing Upgrades	\$80,000	\$35,826	\$44,174	
Little's Bridge - Asset No. 1003	\$0	\$12,237	-\$12,237	
Gilmour Culvert - Asset No. 2009	\$40,000	\$14,905	\$25,095	Capital Carryforward
Roads Management Plan including Condition Index Updates	\$75,000		\$75,000	Capital Carryforward
Concession 7 Paving - Asset No. 114	\$16,231	\$16,231	\$0	
Grader with Snow Plowing Equipment - 501 - Asset No. 8002	\$475,000	\$473,184	\$1,816	
Fox Run Drive - Stormwater Management Facility - Asset No. 12012 and 12013	\$165,000	\$93,578	\$71,422	
Building				
Building				
Tablet	\$9,000	\$3,151	\$5,849	
Computer Equipment - 4002	\$5,060	\$1,050	\$4,010	
Grand Total	\$6,760,267	\$3,163,168	\$3,597,099	