



## MINUTES

**DATE:** October 25, 2023

**CLOSED MEETING:** None

**COUNCIL MEETING:** 10:00 A.M.

The October 25, 2023 Council Meeting was held on the above date and called to order at 10:00 a.m. via electronic participation and in-person at 7404 Wellington Rd 34, Puslinch.

1. **CALL THE MEETING TO ORDER**

2. **ROLL CALL**

**ATTENDANCE:**

Councillor Sara Bailey  
Councillor Russel Hurst  
Councillor Jessica Goyda  
Councillor John Sepulis  
Mayor James Seeley

**STAFF IN ATTENDANCE:**

1. Glenn Schwendinger, CAO - absent
2. Mike Fowler, Director of Public Works, Parks and Facilities
3. Mary Hasan, Director of Finance/Treasurer
4. Courtenay Hoytfox, Municipal Clerk
5. Justine Brotherston, Deputy Clerk
6. Andrew Hartholt, CBO
7. Tom Mulvey, Fire Chief – absent

3. **MOMENT OF REFLECTION**

4. **CONFIRMATION OF THE AGENDA**

**Resolution No. 2023-345:**

Moved by Councillor Bailey and  
Seconded by Councillor Hurst

**That Council approves the October 25, 2023 Agenda as circulated; and**

**That Council approves the addition to the agenda as follows:**

**Consent Item 6.1 Questions received from Council seeking additional information and the corresponding responses provided by staff regarding the October 25, 2023 Council agenda.**

**CARRIED**

5. **DISCLOSURE OF PECUNIARY INTEREST & THE GENERAL NATURE THEREOF:**

None

6. **Consents**

- 6.1 October 25, 2023 Council questions and Staff responses

7. **REPORTS:**

**7.1 Finance Department**

- 7.1.1 Report FIN-2023-031 – 2024 Proposed Capital Budget



**Resolution No. 2023-346:**

Moved by Councillor Sepulis and  
Seconded by Councillor Bailey

**THAT Report FIN-2023-031 entitled 2024 Proposed Capital Budget be received; and**

**That Council directs staffs as follows relating to the 2024 Capital budget projects:**

- 1. That Council approves the new equipment purchase for Wildland Firefighting Equipment package as presented; and,**
- 2. That Council defers the decision on the Compensation and Benefits review until a future budget meeting; and,**
- 3. That Council approves the 2024 Conservation and Demand Management Plan as presented; and,**
- 4. That Council approves the Gas Fired Infra-Red Heaters in Public Works Shop replacement as presented; and,**
- 5. That Council approves the Replacement of the UV Pure Water Treatment System at the Municipal Office as presented; and,**
- 6. That Council approves the Replacement of the UV Pure Water Treatment System at the Puslinch Community Centre as presented; and,**
- 7. That Council approves the PCC door and window replacement program at the budget presented and that Council direct staff to investigate the possibility of incorporating door mechanisms/alarms that limit the opportunity for renters to leave doors open for extended periods of time to reduce energy consumption; and,**
- 8. That Council direct staff to remove the \$10K contribution in 2024 related to the 401 and Highway 6 Project Review of Hotspots.**

**CARRIED**

**Resolution No. 2023-347:**

Moved by Councillor Sepulis and  
Seconded by Councillor Bailey

**That Council direct staff to allocate the supplemental taxation for 2017 to 2023 related to the gravel pit appeals to the asset management discretionary reserve when received to fund one-time capital tax levy increases to the 2024 budget such as the Regionally Significant Economic Development Study Area and/or the Compensation and Benefits Review; and,**

**Whereas Council direct staff that in the event the supplemental taxation is not received in 2024;**

**That Council fund the \$70K required for the Regionally Significant Economic Development Study Area through reallocating \$70K from 2024 contribution to the Gravel Road Improvement Discretionary Reserve; and,**

**That any funds utilized from the Gravel Road Improvement Discretionary Reserve to fund one-time capital levy projects, if required, be paid back once the supplemental taxation for the 2017 to 2023 gravel pit appeals is received.**

**CARRIED**

**Resolution No. 2023-348:**

Moved by Councillor Sepulis and  
Seconded by Councillor Goyda

**Whereas staff have identified that a new discretionary reserve pertaining to Administration studies be established for the purpose of funding previously eligible studies, that are no longer eligible to be DC funded due to Bill 23 and other plans, inspections that were previously funded through the tax levy;**

**That Council direct staff to establish the new discretionary reserve and contribute \$50K as outlined in Report FIN-2023-031 report for the 2024 budget; and,**



That Council direct staff to analyze the additional costs to the Township associated with the impacts of Bill 23 and report back to Council in order to forward this information and Council's concerns to the Province; and,

Whereas the Parks department requires a new pickup truck as identified through the budget process; and,

That the new Park's pickup truck be funded through the Parkland Reserve.

CARRIED

Resolution No. 2023-349: Moved by Councillor Bailey and  
Seconded by Councillor Hurst

That Council direct staff to incorporate \$57K into the 2024 Capital Budget related to Asset Management Plan and Policy Updates to be funded by the Asset Management Discretionary Reserve as outlined in Report FIN-2023-031.

CARRIED

Resolution No. 2023-350: Moved by Councillor Hurst and  
Seconded by Councillor Goyda

That Council direct staff to allocate \$0 identified in 2024, \$25K identified in 2025, and \$25K identified in 2026 to fund the Recreation and Parks Master Plan update with funding from the newly established discretionary reserve pertaining to Administration studies; and,

That Council direct staff to undertake a review of the existing Master Plan, Township facilities, and the upgrades and construction projects that have taken place in accordance with the current Master Plan and develop a public engagement plan in consultation with the Recreation Advisory Committee.

CARRIED

Resolution No. 2023-351: Moved by Councillor Goyda and  
Seconded by Councillor Bailey

That Council endorses staff's recommendations to include landscaping to delineate the playground at Boreham Park from the ditch line at a cost of \$2.5K to be incorporated into the Boreham Park construction project; and,

That Council request the Recreation Advisory Committee and Youth Advisory Committee to connect with Green Legacy to investigate the opportunity to plant additional trees at Boreham Park and that public feedback be sought prior to proceeding with plantings.

CARRIED

Resolution No. 2023-352: Moved by Councillor Sepulis and  
Seconded by Councillor Goyda

That Council direct staff to update the staff report regarding the request for County funding related to the Kerr Crescent Storm Water Management Facility maintenance to include the request for the County to develop a policy related to contributing financially to local storm water management facilities to be forwarded to the County Clerk requesting inclusion on the appropriate Committee agenda; and,

That Council direct staff to further investigate storm water management cost recovery options for consideration.

CARRIED

Council recessed from 11:47 am to 11:58 am

Roll Call  
Councillor Goyda  
Councillor Sepulis



**Councillor Bailey**  
**Councillor Hurst**  
**Mayor Seeley**

**8. NOTICE OF MOTION:**

7.1 Councillor Goyda submits the following notice of motion to be considered by Council at the November 8, 2023 Council Meeting:

Whereas the township has a Procedural By-law that requires all Council and Committee meetings to be audio and video recorded and published to the Township's YouTube page; and

Whereas the Recreation Advisory is not a statutory committee required by any act; and

Whereas as the Committee functions best when open dialogue and full participation is encouraged;

Therefore, in order to facilitate open dialogue and encourage full participation and discussion during the recreation advisory committee meetings, be it resolved that procedural bylaw be amended to remove the requirement for recreation advisory committee meetings to be video recorded and published to the township YouTube page.

**9. CONFIRMATORY BY-LAW:**

(a) By-Law to confirm the proceedings of Council for the Corporation of the Township of Puslinch

**Resolution No. 2023-353:** Moved by Councillor Sepulis and  
Seconded by Councillor Goyda

**That the following By-law be taken as read three times and finally passed in open Council:**

**By-Law 2023-045 being a by-law to confirm the proceedings of Council for the Corporation of the Township of Puslinch at its meeting held on the 25 day of October 2023.**

**CARRIED**

**10. ADJOURNMENT:**

**Resolution No. 2023-354:** Moved by Councillor Hurst and  
Seconded by Councillor Bailey

**That Council hereby adjourns at 12:34 p.m.**

**CARRIED**

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James Seeley, Mayor

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Courtenay Hoytfox, Clerk