



MINUTES

DATE: October 18, 2023

CLOSED MEETING: 1:00 P.M.

COUNCIL MEETING: 10:00 A.M.

The October 18, 2023 Council Meeting was held on the above date and called to order at 10:00 a.m. via electronic participation and in-person at 23 Brock Rd S, Puslinch.

1. **CALL THE MEETING TO ORDER**

2. **ROLL CALL**

ATTENDANCE:

Councillor Sara Bailey
Councillor Russel Hurst
Councillor Jessica Goyda
Councillor John Sepulis
Mayor James Seeley

STAFF IN ATTENDANCE:

1. Glenn Schwendinger, CAO - absent
2. Mike Fowler, Director of Public Works, Parks and Facilities
3. Mary Hasan, Director of Finance/Treasurer
4. Courtenay Hoytfox, Municipal Clerk
5. Justine Brotherston, Deputy Clerk
6. Tom Mulvey, Fire Chief - absent
7. Andrew Hartholt, Chief Building Official - absent

3. **MOMENT OF REFLECTION**

4. **CONFIRMATION OF THE AGENDA**

Resolution No. 2023-314:

Moved by Councillor Sepulis and
Seconded by Councillor Hurst

That Council approves the October 18, 2023 Agenda as circulated; and

That Council approves the addition to the agenda as follows:

Consent Item 6.1.4 Questions received from Council seeking additional information and the corresponding responses provided by staff regarding the October 18, 2023 Council agenda.

CARRIED

5. **DISCLOSURE OF PECUNIARY INTEREST & THE GENERAL NATURE THEREOF:**

None

6. **CONSENT AGENDA**

6.1 Adoption and Receipt of the Minutes of the Previous Council and Committee Meetings:

6.1.1 September 27, 2023 Council Minutes (circulated under separate cover)

6.1.2 May 16, 2023 Recreation Advisory Committee Minutes

6.1.3 September 11, 2023 Youth Advisory Committee Minutes

6.1.4 October 18, 2023 Council questions and Staff Responses

6.2 Municipality of West Grey Council Resolution Establishing a Guaranteed Livable Income

6.3 Township of Alnwick/Haldimand Council Resolution Establishing a Guaranteed Livable Income

6.4 County of Brant Council Resolution Establishing a Guaranteed Livable Income

6.5 Town of Aurora Council Resolution Gender Based Intimate Partner Violence Epidemic



- 6.6 City of Cambridge Resolution Gender Based Intimate Partner Violence Epidemic
- 6.7 Environmental Registry of Ontario Expanding Ontario's Permit-By-Rule Framework legislation
- 6.8 Grand River Conservation Authority September 22, 2023 Meeting Summary
- 6.9 Ministry of Natural Resources and Forestry Letter regarding TAPMO
- 6.10 Township of Alberton Support Resolution Bill 3 Special Powers and Duties of Heads of Council
- 6.11 Town of Aurora Council Resolution Council Opposition to Strong Mayor Powers
- 6.12 City of Guelph Notice of Complete Application and Public Meeting 331 Clair Road East
- 6.13 City of Guelph Notice of Decision of a Draft Plan of Condominium Subdivision 55 Teal Drive
- 6.14 Municipality of Bluewater letter regarding Childcare Availability in Ontario
- 6.15 Municipality of Wawa Resolution Chronic Pain Treatment
- 6.16 Northumberland County Council Resolution Support for Highway Traffic Act Amendments
- 6.17 Town of Midland Council Resolution Catch and Release Justice
- 6.18 Town of Whitchurch-Stouffville Council Resolution Illegal Land Use Enforcement
- 6.19 Township of Montague Council Resolution Request to Review Municipal Freedom of Information and Protection and Privacy Act
- 6.20 Township of West Lincoln Resolution Challenges Faced by Smaller Developers in Ontario Communities
- 6.21 Township of Puslinch Recreation Advisory Committee Resolution No. 2023-20 – Puslinch Minor Soccer Delegation Materials

Resolution No. 2023-315: Moved by Councillor Sepulis and
Seconded by Councillor Hurst

That the Consent Agenda items with the exception of items 6.2, 6.3, 6.4, 6.7, 6.21 listed for October 18, 2023 Council meeting be received for information.

CARRIED

Resolution No. 2023-316: Moved by Councillor Hurst and
Seconded by Councillor Goyda

That the Consent Agenda item 6.2, 6.3, 6.4 listed for October 18, 2023 Council meeting be received for information; and

That Council direct staff to incorporate the ‘livable income’ component into the Market Equity review RFP in 2024.

CARRIED

Resolution No. 2023-317: Moved by Councillor Sepulis and
Seconded by Councillor Bailey

That the Consent Agenda item 6.7 listed for October 18, 2023 Council meeting be received for information; and

Whereas the Township of Puslinch Council has reviewed the Province’s ERO 019-6951 Exploring changes to streamline the permit-by-rule framework; and

Whereas therein the question “Do you think that aggregate operations, including stormwater and aggregate wash water, would be good candidates for an assessed EASR (Environmental Activity and Sector Registry)?” is posed ; and

Whereas the Township has a concern that even compliance with existing approved site plan plans are not being met;

Be it resolved that Township of Puslinch therefore cannot support using an assessed EASR for any aggregate operations; and

That Council direct staff to forward the resolution to Speaker Ted Arnott, MPP Matthew Rae, County of Wellington and TAPMO.



CARRIED

Resolution No. 2023-318:

Moved by Councillor Sepulis and
Seconded by Councillor Hurst

That the Consent Agenda item 6.21 listed for October 18, 2023 Council meeting be received for information.

CARRIED

7. DELEGATIONS:

7.1 Specific Interest (Items Listed on the Meeting Agenda)
None

7.2 General Interest (Items Not Previously Listed on the Meeting Agenda)

7.2.1 **10:05 AM** Delegation by Kevin Mitchell, Dufferin Aggregates, regarding Aberfoyle Pit 2 request for extension of hauling dates ≠

Resolution No. 2023-319:

Moved by Councillor Sepulis and
Seconded by Councillor Hurst

That Council receives the Delegation by Kevin Mitchell, Dufferin Aggregates, regarding Aberfoyle Pit 2 request for extension of hauling dates; and

That Council approve the request for extended operations from November 15, 2023 to December 15, 2023, Monday to Friday 7:00 A.M. to 6:00 P.M.; and

That Dufferin Aggregates be responsible to notify neighbours of the change in operations for the 2023 season; and

That Council make the approval of the extension conditional, subject to no trucks being parked on Victoria Road; and

That Council direct staff to work jointly with Dufferin Aggregates to contact the County of Wellington to adjust the timing of the red light at the intersection and include the consideration of a left hand turn light to allow for better traffic flow; and

Whereas Dufferin Aggregates routinely makes this request of Council on an annual basis;

Therefore, that Council direct staff to work with Dufferin Aggregates to formally review and potentially amend the agreement to include amendments to the operating season, operating days and times, road maintenance obligations, establishing a compliant protocol, etc.

CARRIED

7.2.2 **10:15 AM** Delegation by Salar Chagpar, Prepr & Bob Minhas, Prepr, regarding Digital Transformation Program for Puslinch Employers in 2023 – Deferred to the November 8, 2023 Council Meeting.

8. PUBLIC MEETINGS:

None

9. REPORTS:

9.1 Puslinch Fire and Rescue Services

9.1.1 None

9.2 Finance Department

9.2.1 Report FIN-2023-027- Second Quarter Financial Report - 2023

Resolution No. 2023-320:

Moved by Councillor Hurst and



Seconded by Councillor Sepulis

That Report FIN-2023-027 entitled Second Quarter Financial Report – 2023 be received.

CARRIED

9.2.2 Report FIN-2023-029 - Municipal Performance Measurement Program Report for 2022

Resolution No. 2023-321:

Moved by Councillor Goyda and
Seconded by Councillor Sepulis

That Report FIN-2023-029 entitled Municipal Performance Measurement Program Report for 2022 be received.

CARRIED

9.2.3 Report FIN-2023-030 - 2024 User Fees and Charges By-law

Resolution No. 2023-322:

Moved by Councillor Hurst and
Seconded by Councillor Bailey

That Report FIN-2023-030 entitled 2024 User Fees and Charges By-law be received; and,

That Council defer the report and By-law to the November 8, 2023 meeting for consideration.

CARRIED

9.3 Administration Department

9.3.1 Report ADM-2023-055 2022-2026 Recreation Advisory Committee Goals and Objectives Report

Resolution No. 2023-323:

Moved by Councillor Hurst and
Seconded by Councillor Bailey

That Report ADM-2023-055 entitled 2022-2026 Recreation Advisory Committee Goals and Objectives be received; and,

That Council approve the 2022-2026 Recreation Advisory Committee Goals and Objectives as amended to revise the Fundraising Sub-Committee to be renamed to the Community Liaison Committee.

CARRIED

9.3.2 Report ADM-2023-056 Recreation Advisory Committee Terms of Reference Amendment

Resolution No. 2023-324:

Moved by Councillor Sepulis and
Seconded by Councillor Goyda

That Report ADM-2023-056 entitled Recreation Advisory Committee Terms of Reference Amendment be received; and

That Council approve the following amendments to the Recreation Advisory Committee Terms of Reference:

- 1. The number of Committee Meetings be increased to eight (8) meetings per year including two (2) joint meetings with the Youth Advisory Committee; and**
- 2. The Committee Meeting dates be changed from the third Tuesday of the month to the third Thursday of the month; and**

That Council approve an increase of \$1,640.96 to the per diems for the Recreation Advisory Committee as an ongoing base budget operating increase request.



CARRIED

9.3.3 Report ADM-2023-057 Youth Advisory Committee Terms of Reference Amendment

Resolution No. 2023-325:

Moved by Councillor Hurst and
Seconded by Councillor Sepulis

That Report ADM-2023-057 entitled Youth Advisory Committee Terms of Reference Amendment be received; and

That Council approve the following amendment to the Youth Advisory Committee Terms of Reference:

- 1. That two (2) of the Youth Advisory Committee meetings be joint committee meetings with the Recreation Advisory Committee.**

CARRIED

9.3.4 Report ADM-2023-058 Conservation Authorities Act

Resolution No. 2023-326:

Moved by Councillor Hurst and
Seconded by Councillor Sepulis

That Report ADM-2023-058 entitled Conservation Authorities Act – Memorandum of Understandings/Agreements be received; and

That Council authorize the Mayor and Clerk to execute the required documents to enter into the Memorandum of Understanding, as amended to include the Township indemnification clause, with the Grand River Conservation Authority attached as Schedule B to Report ADM-2023-058; and

That Council authorize the Mayor and Clerk to execute the required documents to enter into the Agreement for Services, as presented, with the Hamilton Region Conservation Authority attached as Schedule C to Report ADM-2023-058; and

That Council authorize the Mayor and Clerk to execute the required documents to enter into the Memorandum of Understanding, as amended striking out the reference to Category 3 (three) services, with the Halton Region Conservation Authority attached as Schedule D to Report ADM-2023-058.

CARRIED

Council recessed from 12:28 pm to 1:00 pm

Roll Call

**Councillor Goyda
Councillor Sepulis
Councillor Bailey
Councillor Hurst
Mayor Seeley**

9.4 Planning and Building Department

9.4.1 None

9.5 Emergency Management

9.5.1 None

9.6 Roads and Parks Department

9.6.1 None

9.7 Recreation Department

9.7.1 None

10. **CORRESPONDENCE:**

10.1 Mini Lakes 2022 Annual Operations and Maintenance Report for the Wastewater Treatment System and Peer Review

Resolution No. 2023-327:

Moved by Councillor Bailey and
Seconded by Councillor Goyda

That Council receive the Mini Lakes 2022 Annual Operations and Maintenance Report for the Wastewater Treatment System and GM BluePlan's Peer Review for information; and

That Council request that Mini Lakes continue to provide quarterly progress update reports including a construction schedule to the Township as was done in previous years; and

That Council request that Mini Lakes provide additional information relating to the emergency treatment system and how soon it could be made available if needed in Mini Lakes.

CARRIED

10.2 County of Wellington – Planning Committee Report regarding New Provincial Housing Fund – Building Faster Fund

Resolution No. 2023-328:

Moved by Councillor Hurst and
Seconded by Councillor Sepulis

That Council receive the County of Wellington – Planning Committee Report regarding New Provincial Housing Fund – Building Faster Fund for information.

CARRIED

10.3 County of Wellington – Planning Committee Report regarding County Official Plan Review – OPA 123 Future Development Lands

Resolution No. 2023-329:

Moved by Councillor Goyda and
Seconded by Councillor Sepulis

That Council receive the County of Wellington – Planning Committee Report regarding County Official Plan Review – OPA 123 Future Development Lands for information.

CARRIED

10.4 Presentation by Chris Carrier, National Accounts Manager, Fire Marquee Inc.

Resolution No. 2023-330:

Moved by Councillor Sepulis and
Seconded by Councillor Hurst

That Council receive the Presentation by Chris Carrier, National Accounts Manager, Fire Marquee Inc. for information; and

That Council direct staff to bring forward a report and associated by-law and agreement for Council's consideration at an upcoming meeting; and

That Council direct staff to contact the Township of Centre Wellington and Township of Guelph Eramosa to report back to Council on their experience with Fire Marquee.

CARRIED



11. COUNCIL REPORTS:

11.1 Mayor' Updates

11.1.1 None

11.2 Council Member Reports

11.2.1 Councillor Bailey asked for an update for the Youth Advisory Committee presentation at the Aberfoyle Public School for local government week.

Resolution No. 2023-331:

Moved by Councillor Sepulis and
Seconded by Councillor Bailey

That Council receive the Council member updates for information.

CARRIED

12. BY-LAWS:

None

13. ANNOUNCEMENTS:

None

14. CLOSED SESSION:

Council was in closed session from 1:00 p.m. to 5:20 p.m.

The Clerk stopped the recording and removed all public attendees from the webinar. The webinar was then 'locked' so no new participants are able to join.

Resolution No. 2023-332:

Moved by Councillor Bailey and
Seconded by Councillor Sepulis

That Council shall go into closed session under Section 239 of the Municipal Act for the purpose of:

14.1 Confidential report regarding the security of the property of the municipality or local board – IT Infrastructure Analysis; and,

14.2 Confidential report regarding advice that is subject to solicitor-client privilege, including communications necessary for that purpose – Ontario Land Tribunal matter; and,

14.3 Confidential report regarding advice that is subject to solicitor-client privilege, including communications necessary for that purpose – Aggregate Resources Act proposed amendment; and,

14.4 Confidential report regarding a proposed or pending acquisition or disposition of land by the municipality or local board – Municipal Office Space Needs; and,

14.5 Confidential report regarding personal matters about an identifiable individual, including municipal or local board employees– Human Resource matter; and,

14.6 Confidential report regarding personal matters about an identifiable individual, including municipal or local board employees – Human Resource matter; and,

14.7 Confidential report litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board in accordance with Township Policy 2021-002 By-law Enforcement and Complaint Policy Section 3.14(c) – By-law Enforcement Matter.

CARRIED



Resolution No. 2023-333:

Moved by Councillor Bailey and
Seconded by Councillor Goyda

THAT Council moves into open session at 5:20 pm

CARRIED

Council resumed into open session at 5:20 p.m.

Resolution No. 2023-334:

Moved by Councillor Hurst and
Seconded by Councillor Sepulis

That Council receives the:

14.1 Confidential report regarding the security of the property of the municipality or local board – IT Infrastructure Analysis; and,

14.2 Confidential report regarding advice that is subject to solicitor-client privilege, including communications necessary for that purpose – Ontario Land Tribunal matter; and,

That Council authorize the Mayor and Clerk to execute the minutes of settlement on behalf of the Township in consultation with the Township solicitor when a settlement has been reached; and,

14.3 Confidential report regarding advice that is subject to solicitor-client privilege, including communications necessary for that purpose – Aggregate Resources Act proposed amendment; and,

14.4 Confidential report regarding a proposed or pending acquisition or disposition of land by the municipality or local board – Municipal Office Space Needs; and,

14.5 Confidential report regarding personal matters about an identifiable individual, including municipal or local board employees– Human Resource matter; and,

14.6 Confidential report regarding personal matters about an identifiable individual, including municipal or local board employees – Human Resource matter; and,

14.7 Confidential report litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board in accordance with Township Policy 2021-002 By-law Enforcement and Complaint Policy Section 3.14(c) – By-law Enforcement Matter; and,

That staff proceed as directed.

CARRIED

Resolution No. 2023-335:

Moved by Councillor Bailey and
Seconded by Councillor Hurst

That Council approve that the meeting proceed past 5:00 o'clock in accordance with Procedural By-law.

CARRIED

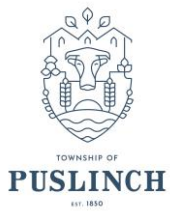
15. BUSINESS ARISING FROM CLOSED SESSION:

None

16. NOTICE OF MOTION:

None

17. NEW BUSINESS:



Councillor Sepulis provided an update regarding the on-going issue in the Township related to high-speed internet and the lack of communication with Rogers. The Township is seeking a construction schedule and mapping identifying gaps in areas that are not serviced.

Resolution No. 2023-336: Moved by Councillor Sepulis and
Seconded by Councillor Hurst

That staff report back on the issue of lack of communication with Rogers and request that Rogers provide information regarding the identification of areas that may not be served by the two providers (Rogers and Standard Broadband).

CARRIED

18. CONFIRMATORY BY-LAW:

(a) By-Law to confirm the proceedings of Council for the Corporation of the Township of Puslinch

Resolution No. 2023-337: Moved by Councillor Goyda and
Seconded by Councillor Sepulis

That the following By-law be taken as read three times and finally passed in open Council:

By-Law 2023-043 being a by-law to confirm the proceedings of Council for the Corporation of the Township of Puslinch at its meeting held on the 18 day of October 2023.

CARRIED

19. ADJOURNMENT:

Resolution No. 2023-338: Moved by Councillor Bailey and
Seconded by Councillor Hurst

That Council hereby adjourns at 5:39 p.m.

CARRIED

James Seeley, Mayor

Courtenay Hoytfox, Clerk