



**April 12, 2023 Regular Council Meeting**

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**Addition to the Agenda Questions received from Council seeking additional information and the corresponding responses provided by staff regarding the April 12, 2023 Council agenda items.**

Responses Appreciated Prior to Meeting

6.13 Municipality of North Perth - School Bus Stop Arm Cameras  
Does OPP have any comments?

*Staff can circulate to the OPP for comments and bring this back to a future meeting.*

*A member of Council has suggested the following motion to be discussed at the meeting:*

*Be it resolved that Council of the Township of Puslinch endorse the resolution received from the Municipality of North Perth and direct the Clerk to draft an endorsement letter to be circulated to Premier Doug Ford, Attorney General Doug Downey, Minister of Education Stephen Lecce, Provincial opposition parties and all municipalities of Ontario.*

*Attached is a copy of the North Perth resolution for your reference.*

6.25 Town of Essex - Short-Term Rental Tax Classification  
-do we have issues?

*The Township does not track short term rentals at this time so are not able to provide data on how many may exist in the Township or if this is an issue in the Township. Short-term accommodation is a prohibited use in the Township's Zoning By-law unless specifically permitted by an amendment. In terms of by-law complaints, the Township does not receive regular complaints for short-term rentals and when complaints are received they are dealt with through zoning compliance options such as ceasing the use or making an application to amend zoning. The 2023 Corporate Work Plan includes a Short-Term Accommodation Licensing By-law.*



*Staff suggest that tax classification for short-term rentals be included in this process and reporting.*

6.26 Town of Essex - The Reinstatement of Legislation Permitting a Municipality to Retain Surplus Proceeds from Tax Sales

-is this an issue for us?

*Township staff have forwarded this question to RealTax to obtain their input. RealTax assists the Township with the tax registration process. Township staff are not aware of any public tax sales proceeding in the Township in the last 10 years.*

Delegations

7.2.1 10:05 AM Delegation by Paul Roberts regarding water level concerns related to Aberfoyle Pit #2

-attached to the delegation is a June 2022 report from Harden. On the last page Stan indicates that he will be going to the site and reporting back to Council. Has this occurred?

We have a delegation on the agenda regarding Aberfoyle Pit#2 which references Harden Peer Review of the 2021 Monitoring Report. Looking back at Harden's review, it states *"It is our opinion that low recharge rates in 2021 are not fully responsible for the absence of water in the wetland. I will request a site visit with CRH and their consultant so I can see firsthand the on-site conditions. We have previously recommended that SW2-91 be installed to a greater depth to allow for continuous water level monitoring. After our meeting I will report to council on recommendations for next steps"*

Do we know if Harden was able to do a site-visit and if any subsequent recommendations were made? Has the township received the 2022 Monitoring report from the operator yet? Would it be possible for Harden to review the delegates concern and include comments and/or recommendations as part of the 2022 review?

*Staff understand that this site visit has occurred, however staff have not received a report on the visit at this time. Staff will follow up with Harden Environmental to confirm the timing of this report to Council. The Township has not yet received the 2022 annual monitoring report and can request that Harden review the delegation materials in conjunction with the monitoring report and provide comments to Council.*



9.2.1 Report FIN-2023-013 - Audited Financial Statements for the year ended December 31, 2022

- is the reassessment of the gravel pits recognized in 2022 or 2023?

*This will be recognized in 2023 after the Township receives the assessment review board decision and minutes of settlement for the impacted properties. The Township is working collaboratively with the County on this matter.*

-p. 199 Deferred Revenue; what is the row titled "Recreational land" referring to?

*This refers to the cash in lieu of parkland restricted reserve.*

9.2.2 Report FIN-2023-014 - Temporary Borrowing By-law

-what amount did we borrow each of the last 5 years?

0

-we have cash deposits in the bank; can we not use these?

*Township staff would review its cash deposits in the bank and short-term investments prior to utilizing the external temporary borrowings. The temporary borrowing would only be utilized in extenuating circumstances.*

9.3.2 Report ADM-2023-017 – Animal Control Services - Cambridge & District Humane Society

-p.239 re "It is anticipated that the increased cost of \$13,007.88 per year plus mileage can be accommodated in the by-law cost centre as a whole."; is this statement correct given that the monthly rate has gone up by only \$250

*Staff hope to find savings in other expense line items in the by-law cost centre. The increase in the monthly rate is pro-rated effective April 12, 2023 (9 months) amounting to approximately \$2.2K.*

-has there been any review to see if costs can be reduced by partnering with other municipalities?



*Staff understand that Puslinch is the only municipality in Wellington County that uses the services of Cambridge & District Humane Society. Staff can reach out to other neighbouring municipalities regarding a partnership, however staff recommend that the rate Puslinch is receiving is very fair for the services being provided in the contract.*

*In 2019 the Township received a quote from another service provider for animal services that strictly included dog impoundment and care fees of approximately \$12,900 annually. The CDHS contract provides services for dogs, cats, and wildlife. In addition, CDHS will continue receiving and investigating all animal related by-law complaints with the exception of kennels. CDHS will be managing instances of aggressive and dangerous dogs including dog bites. They will also be attending all kennel inspections with the by-law enforcement officer. The Township's contract is also unique in that CDHS will be using CloudPermit to track all animal complaints and investigations on the Township's behalf.*

#### 9.3.3 Report ADM-2023-018 – Human Resources Shared Services Contract

- p. 256 is the \$120k an upset limit?
- what was our 2023 budget for this position (work)

*The 2023 budget included \$108K for Human Resource services with Centre Wellington (this includes the \$54K which was approved in 2023 for the Health and Safety Shared Service Agreement). A portion of these costs are funded by the Building Reserve and the Ontario Municipal Modernization Funding. The new position is proposed to commence effective June 2023.*

#### 10.2 County of Wellington Joint Accessibility Advisory Committee letter to member municipalities

- does staff have any comments that Council should consider?

*Staff are supportive of the new TOR being presented and will have a motion prepared to adopt the TOR for the Township for Council to consider at the meeting. Two (2) Township staff members have expressed interest in attending the Committee meetings in a support/advisory capacity as indicated in section 10.1 of the TOR. The staff members will alternate attending meetings and will bring information to the joint committee for comment as necessary and report back to ensure information is shared and/or provided to Council and the community as required.*



10.3 Pit License No. 62528 Neubauer Pit 2022 Annual Water Monitoring Report and peer review prepared by Harden Environmental  
-will move that correspondence be forwarded to the pit operator for comments

*Staff will have a motion prepared.*