



August 16, 2023 Regular Council Meeting

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Addition to the Agenda Questions received from Council seeking additional information and the corresponding responses provided by staff regarding the August 16, 2023 Council agenda items.

Responses Appreciated Prior to Meeting

6.1.1 July 12, 2023 Council Minutes

-re item 9.4.1 128 Brock Road; any pursuant updates?

The Township received an appeal relating to the Zoning By-law Amendment decision from a third party. Documentation has been submitted to the OLT in accordance with the statutory timelines and interested parties have been notified.

6.8 Town of Caledon - Illegal Land Use Enforcement Update

-need to support

Staff will have a draft motion prepared.

6.12 Municipality of Chatham Kent - Municipal Freedom of Information and Protection of Privacy Act - Time for Change and 6.13

-do we have similar issues?

Staff strongly agree with the recommendations outlined in the resolution prepared by Chatham-Kent and would suggest Council consider a support resolution.

6.28 Canadian Federation of Independent Business - Construction Mitigation Letter – Puslinch

-are we aware of the issue and passed on concerns to the County?

Staff are not aware of issues aside from item 6.28 of the agenda. However, the Township is currently engaged in discussions with the Economic Development team at the County regarding a number of upcoming initiatives and recommend that Council refer this matter to those discussions and report back to Council.

Correspondence ≠

10.1 County of Wellington – Progress Report #9 regarding Official Plan Review ≠



-is there a schedule available depicting the work plan elements and associated timing?

The County website includes a landing page with information related to the review

<https://www.wellington.ca/en/resident-services/pl-official-plan-review.aspx#Public-Consultation> Staff can follow up specifically regarding a work plan and timeline.

-what will be the role of our new planner in the **Rural Area Growth Review** subsection of 3.2?

This is difficult to answer until the recruitment and onboarding process has been completed.

10.3 2022 Ground Water Monitoring and 2022 Ecological and Aquatic Monitoring Report
Roszell Pit (625189)

10.3.1 Aboud & Associates Inc. Peer Review Comments 2022 Ecological and Aquatic
Monitoring Report Roszell Pit (625189)

-need to send our report to pit operator for comment

Staff will have a draft motion prepared.

10.3.2 Harden Environmental Services Ltd. Peer Review Comments 2022 Ground
Water Monitoring Roszell Pit (625189)

-have been commenting since 2020 with no apparent action; need to have staff report outlining
our motions and actions taken

*Staff are currently preparing a similar document in relation to a TAPMO matter. This can be
amended to focus on Roszell Pit and be provided to Council at an upcoming meeting.*

10.5 Highway 6/Hanlon Expressway Midblock Interchange Design-Build Project
(Included Separately from Agenda Package on Township website)

-will move to have a presentation by MTO

*Staff suggest that the Township Traffic Engineering Consultant be requested to review the
design in relation to 'hotspots' as previously directed by Council. Council has budgeted \$5k for
this review in 2023.*

9.2 Finance Department

9.2.1 Report FIN-2023-025 – 2024 Proposed User Fees and Charges ≠

-do we have a planner on board to justify removal of County planning fees

*A planner has not yet been recruited however, staff anticipate that this position will be recruited
for 2024. If the position is not recruited in 2024 and the Township continues to utilize the County
planner, it is recommended that the 2024 administration fee proposed in the User Fees and
Charges by-law remain in place and that the Township not invoice applicants for the County's*



planning invoices given the cost is already incorporated in the 2024 proposed administration fee.

-how were the 2024 fees calculated?

The 2024 proposed planning fees as outlined in page 4 of the report were calculated by summing the 2023 Township administration fee and the 2023 County planning fee inclusive of the CPI increase of 3.10%.

-any rationale why the rental rates for baseball diamonds are less expensive than soccer fields and do also other municipalities charge different rates?

From a maintenance standpoint, soccer fields require more upkeep and turf care. More resources are needed on a weekly basis. Based on a quick review of comparator municipality user fees and charges, there are other municipalities who charge higher rates for the soccer fields when compared to baseball diamonds.

Report 9.3.1 – Arkell Trails and Speeding Update. Report indicates that the city of Guelph is consulting on an Arkell Spring Grounds management plan. Since they are currently planning for future use, now would be an appropriate time to consider parking options if agreement is to continue with Guelph Hiking Club and the Off Road Biking Association. There are two access points for these trails, one at 716 Arkell Road but also one on Watson Road South in between 2 hills where there are often several cars parked on the shoulder. Would like to send correspondence to City of Guelph to request they consider parking options as part of their management plan.

Would also like to suggest we send correspondence to GRCA to request parking options to the Watson Road Trails if and when they plan for trail upgrades/maintenance.

Staff will have a draft motion prepared.

Report 9.4.1 – Building Department Second Quarter Update. Permits Issued and Permit Fees Collected are significantly less than last year. Is there any indication whether this is due to lack of available lots or more likely tied to economic and market conditions?

From a building department perspective, the availability of lots is a contributing factor. Still, the market conditions and interest rates appear to more directly impact the demand for development. The 2022 building permit activity was well above the average, which comparatively contributes to a difference in permit activity in 2023.