



MINUTES

DATE: November 29, 2023

CLOSED MEETING: Directly following Correspondence Item 10.1

COUNCIL MEETING: 10:00 A.M.

The November 29, 2023 Council Meeting was held on the above date and called to order at 10:00 a.m. via electronic participation and in-person at 7404 Wellington Rd 34, Puslinch.

1. **CALL THE MEETING TO ORDER**

2. **ROLL CALL**

ATTENDANCE:

Councillor Sara Bailey
Councillor Russel Hurst
Councillor Jessica Goyda
Councillor John Sepulis
Mayor James Seeley

STAFF IN ATTENDANCE:

1. Glenn Schwendinger, CAO - absent
2. Mike Fowler, Director of Public Works, Parks and Facilities
3. Mary Hasan, Director of Finance/Treasurer
4. Courtenay Hoytfox, Interim CAO
5. Justine Brotherston, Interim Municipal Clerk
6. Sarah Huether, Interim Deputy Clerk

3. **MOMENT OF REFLECTION**

4. **CONFIRMATION OF THE AGENDA**

Resolution No. 2023-380:

Moved by Councillor Sepulis and
Seconded by Councillor Hurst

That Council approves the November 29, 2023 Agenda and Addendum as circulated; and

That Council approves the additions to the agenda as follows:

Consent Item 6.1.6 Questions received from Council seeking additional information and the corresponding responses provided by staff regarding the November 29, 2023 Council agenda.

CARRIED

5. **DISCLOSURE OF PECUNIARY INTEREST & THE GENERAL NATURE THEREOF:**

None

6. **CONSENT AGENDA**

6.1 Adoption and Receipt of the Minutes of the Previous Council and Committee Meetings:

- 6.1.1 November 8, 2023 Council Minutes
- 6.1.2 October 10, 2023 Committee of Adjustment Minutes
- 6.1.3 October 10, 2023 Planning and Development Advisory Committee Minutes
- 6.1.4 October 2, 2023 Youth Advisory Committee Minutes
- 6.1.5 September 11, 2023 Heritage Advisory Committee Minutes

6.2 Grand River Conservation Authority Summary of General Membership Meeting

6.3 City of Owen Sound Resolution Regarding Call for an Amendment to the Legislation Act, 2006

6.4 Township of Lake of Bays Resolution Regarding Call for Amendment to Legislation Act, 2006

6.5 Municipality of Magnetawan Resolution Regarding Call for an Amendment to the Legislation Act, 2006



- 6.6 Township of Ryerson Resolution Regarding Call for an Amendment to the Legislation Act, 2006
- 6.7 Municipality of Wawa Resolution Regarding Call for an Amendment to the Legislation Act, 2006
- 6.8 Village of South River Resolution Regarding Call for an Amendment to the Legislation Act, 2006
- 6.9 Ministry of Municipal Affairs and Housing Decisions on Municipal Official Plans and Official Plan Amendments
- 6.10 Ministry of Municipal Affairs and Housing Decisions on Municipal Official Plans and Official Plan Amendments
- 6.11 Municipality of Temagami Resolution Regarding Bill 21, Fixing Long-Term Care Act
- 6.12 City of Guelph Notice of Decision of a Draft Plan of Condominium Subdivision
- 6.13 Municipality of Wawa Resolution Regarding Bill C-310, Amendments to Income Tax Act
- 6.14 Smith Valeriotte Law Firm LLP Regarding Installation of Hydro Poles Mini Lakes Condominium Corp
- 6.15 Dufferin Aggregates Mill Creek Pit Monthly Monitoring Report
- 6.16 City of Guelph – Minor Variance Public Notice – 16 Glenholm Drive

Resolution No. 2023-381: Moved by Councillor Hurst and
Seconded by Councillor Sepulis

That the Consent Agenda items with the exception of item 6.13 listed for NOVEMBER 29, 2023 Council meeting be received for information.

CARRIED

Resolution No. 2023-382: Moved by Councillor Sepulis and
Seconded by Councillor Goyda

That the Consent Agenda item 6.13 listed for NOVEMBER 29, 2023 Council meeting be received; and

Whereas the Township of Puslinch Council supports the Municipality of Wawa Resolution Regarding Bill C-310, Amendments to Income Tax Act;

Therefore, that Council directs staff to send a support resolution accordingly.

CARRIED

7. DELEGATIONS:

(a) Specific Interest (Items Listed on the Meeting Agenda)

7.1.1 None

7.2 General Interest (Items Not Previously Listed on the Meeting Agenda)

7.2.1 None

8. PUBLIC MEETINGS:

None

9. REPORTS:

9.1 Puslinch Fire and Rescue Services

9.1.1 None

9.2 Finance Department

9.2.1 Report FIN-2023-028 - MPAC Execution of Data Sharing and Services Agreement

Resolution No. 2023-383: Moved by Councillor Goyda and
Seconded by Councillor Sepulis

That Report FIN-2023-028 entitled Municipal Property Assessment Corporation – Execution of Data Sharing and Services Agreement be received; and



That Council gives 3 readings to By-law No. 2023-049 being a By-law authorizing the entering into a Data Sharing and Services Agreement with the Municipal Property Assessment Corporation.

CARRIED

9.2.2 Report FIN-2023-032 - 2024 User Fees and Charges By-law

Resolution No. 2023-384:

Moved by Councillor Goyda and
Seconded by Councillor Sepulis

THAT Report FIN-2023-032 entitled 2024 User Fees and Charges By-law be received; and

That Council give 3 readings to By-law No. 2023-042 being a by-law to adopt the User Fees and Charges By-law; and

That Council approve the increase to non-resident fees at the Puslinch Community Centre resulting in an estimated increase in budgeted revenues of \$5,374; and

That Council defer the decision on increasing 2 full-time facility operators to 3 full-time facility operators and the subsequent reduction to the part-time facility operator hours as outlined in this report, until such time that the operating budget is considered by Council and that staff be directed to incorporate the potential tax levy impact of this proposed change through a base budget increase sheet.

CARRIED

9.3 Administration Department

9.3.1 Report ADM-2023-063 Annual Emergency Management Programme Report

Resolution No. 2023-385:

Moved by Councillor Hurst and
Seconded by Councillor Goyda

That Report ADM-2023-063 entitled 2023 Township of Puslinch Emergency Management Programme Annual Report be received; and

That the Council of the Township of Puslinch accepts the annual report of the Township's Emergency Management Programme for 2023.

CARRIED

9.3.2 Report ADM-2023-064 - Township of Puslinch Annual Accessibility Status Report

Resolution No. 2023-386:

Moved by Councillor Sepulis and
Seconded by Councillor Bailey

That Report ADM-2023-064 entitled Township of Puslinch Annual Accessibility Status Report be received for information.

CARRIED

9.3.3 Report ADM-2023-065- 2023 Corporate Workplan Update

Resolution No. 2023-387:

Moved by Councillor Hurst and
Seconded by Councillor Bailey

That Report ADM-2023-065 regarding the 2023 Corporate Workplan update be received for information.



CARRIED

9.3.4 Report ADM-2023-067 Authorize Entering into Agreement with Fire Marque Inc

Resolution No. 2023-388:

Moved by Councillor Sepulis and
Seconded by Councillor Goyda

That Report ADM-2023-067 entitled Authorize Entering into an Agency Agreement with Fire Marque Inc. be received; and

That the Mayor and Clerk be authorized to execute the Agency Agreement between the corporation of the Township of Puslinch and Fire Marque Inc. attached as Schedule "B" to this report; and

That Council give three readings to By-law 2023-052 being a By-law to enter into the Agency Agreement with Fire Marque Inc.

CARRIED

9.3.5 Report ADM-2023-068 Procedural By-law Housekeeping Amendments

Resolution No. 2023-389:

Moved by Councillor Sepulis and
Seconded by Councillor Bailey

That Council receives report ADM-2023-068 regarding the Procedural By-law Housekeeping Amendments; and

That Council gives three readings to By-law 2023-51 being a By-law to amend the Township's Procedural By-law 2022-046, as amended, attached to this report as Schedule "A".

CARRIED

9.3.6 Report ADM-2023-069 Sign Variance Request - 4020 Highway 6

Resolution No. 2023-390:

Moved by Councillor Sepulis and
Seconded by Councillor Hurst

That Report ADM-2023-069 entitled Sign Variance Request – 4020 Highway 6, Puslinch be received; and

Whereas digital signs are specifically prohibited in the existing Township Sign By-law; and

Whereas the relief being sought is intended to be addressed through the Township's updated Proposed Sign By-law in the first quarter of 2024;

That Council defer the request for relief from the Sign By-law 09/91 for 4020 Highway 6, Puslinch until the completion of the review of the Township's Sign By-law as scheduled in the 2023 Corporate Work Plan.

CARRIED

9.3.7 Report ADM-2023-070 Streamlining Consent Agenda Items

Resolution No. 2023-391:

Moved by Councillor Hurst and
Seconded by Councillor Sepulis

That Report ADM-2023-070 entitled Streamlining Consent Agenda Items be received; and

That Council approves the following criteria with respect to the inclusion of Resolutions of Support under Section 6 Consent Agenda, on Council Agenda as follows:

Resolutions of Support may be filed in accordance with the Township's Record Retention Bylaw, rather than included on the Council Agenda if the support resolution is regarding a topic that has already been considered by Council and does not include new information.

CARRIED

9.3.8 Report ADM-2023-071 – Private Well Interference Complaints Resolution Agreement with Triton Water Canada Holdings Inc. – Deferred to the December 20, 2023 meeting through Agenda Addendum.

9.3.9 Report ADM-2023-072 - 2023 Priority Properties Intention to Designate

Resolution No. 2023-392:

Moved by Councillor Goyda and
Seconded by Councillor Sepulis

That Report ADM-2023-072 entitled 2023 Priority Properties Intention to Designate be received; and

That the Council of the Township of Puslinch state an intention to designate the following properties pursuant to Section 29 (Part IV) of the *Ontario Heritage Act, 1990*:

(Municipally known as)

- 1. 22 Victoria Street, Morriston;**
- 2. 32 Brock Road N, Puslinch;**
- 3. 42 Queen Street, Morriston;**
- 4. 43 McClintock Drive, Puslinch;**
- 5. 46 Queen Street, Morriston;**
- 6. 78 Queen Street, Morriston;**
- 7. 80 Brock Road S, Puslinch;**
- 8. 80 Queen Street, Morriston;**
- 9. 84 Queen Street, Morriston;**
- 10. 319 Brock Road S, Puslinch;**
- 11. 600 Arkell Road, Puslinch;**
- 12. 843 Watson Road S, Puslinch;**
- 13. 4492 Watson Road S, Puslinch;**
- 14. 4614 Wellington Road 32, Puslinch;**
- 15. 6705 Ellis Road, Puslinch;**
- 16. 6990 Wellington Road 34, Puslinch;**
- 17. 7156 Concession 1, Puslinch; and,**

That staff be authorized to proceed with notice requirements as outlined in Section 29 of the *Ontario Heritage Act, 1990* and in accordance with the Township's Ontario Heritage Act Alternative Notice Policy; and further,

Where no objections are received within the prescribed time period, that staff be directed to prepare and provide designation by-laws for Council's consideration and enactment.

CARRIED



9.4 Planning and Building Department

9.4.1 Report BLD-2023-004 Report for Council (2023 Q3)

Resolution No. 2023-393:

Moved by Councillor Hurst and
Seconded by Councillor Sepulis

That Report BLD-2023-004 entitled Building Department Third Quarter Update – July to September 2023 be received for information.

CARRIED

9.5 Emergency Management

9.5.1 None

9.6 Roads and Parks Department

9.6.1 None

9.7 Recreation Department

9.7.1 None

10. CORRESPONDENCE:

10.1 County of Wellington Police Service Board Presentation by Police Services Board Chair Earl Campbell, Inspector Stephen Thomas, Police Services Board Secretary Scott Wilson and County Engineer Don Kudo regarding Civilian Governance of Police Services, Detachment Commanders Annual 2022 Report, Lake Road update, and Wellington Road 32 (Lake Road) Reconstruction Project.

Resolution No. 2023-394:

Moved by Councillor Bailey and
Seconded by Councillor Hurst

That Council receive Correspondence item 10.1 County of Wellington Police Service Board Presentation by Police Services Board Chair Earl Campbell, Inspector Stephen Thomas, Police Services Board Secretary Scott Wilson and County Engineer Don Kudo regarding Civilian Governance of Police Services Presentation, Detachment Commanders Annual 2022 Report, Lake Road update, and Lake Road Reconstruction Project for information.

CARRIED

Resolution No. 2023-395:

Moved by Councillor Sepulis and
Seconded by Councillor Goyda

That Puslinch Council request that the County consider purchasing blackcat equipment to be made available for Township roads as soon as possible taking into account budget constraints.

CARRIED

Council recessed from 11:53 am to 11:58 am

Roll Call

Councillor Goyda
Councillor Sepulis
Councillor Bailey
Councillor Hurst
Mayor Seeley

10.2 Grand River Conservation Authority 2024 Draft Budget



Resolution No. 2023-396:

Moved by Councillor Hurst and
Seconded by Councillor Goyda

That Council receive Correspondence item 10.2 regarding the Grand River Conservation Authority 2024 Draft Budget for information.

CARRIED

10.3 Annual Monitoring Report and Peer Review for Capital Paving Inc. Pit Licence 20085

Resolution No. 2023-397:

Moved by Councillor Bailey and
Seconded by Councillor Sepulis

That Council receive Correspondence item 10.3 regarding the Annual Monitoring Report and Peer Review for Capital Paving Inc. Pit Licence 20085 for information.

CARRIED

10.4 Mill Creek Stewardship 2023 Ranger Report

Resolution No. 2023-398:

Moved by Councillor Goyda and
Seconded by Councillor Sepulis

That Council receive Correspondence item 10.4 regarding the Mill Creek Stewardship 2023 Ranger Report for information; and

That Council request that the Mill Creek Stewardship Ranger program present to the Township Youth Advisory Committee at a 2024 meeting.

CARRIED

10.5 ERO 019-7636 Proposed regulatory amendments to encourage greater reuse of excess soil

Resolution No. 2023-399:

Moved by Councillor Sepulis and
Seconded by Councillor Bailey

That Council receive Correspondence item 10.5 regarding ERO 019-7636 Proposed regulatory amendments to encourage greater reuse of excess soil; and

Whereas the Township of Puslinch is in receipt of ero 019-7636 Proposed regulatory amendments to encourage greater reuse of excess soil; and

Whereas Lake Erie Source Protection Region staff will be presenting an information report entitled "SPC-23-11-06 Proposed Regulatory Amendments to Encourage Greater Reuse of Excess Soil" to the Lake Erie Source Water Protection Committee which outlines their comments submitted to the Province regarding this ERO; and

Whereas the Township does not have a municipal water supply and accordingly is concerned with the protection of its groundwater for well water;

Whereas the majority of aggregate operations in the Township of Puslinch include below the water table extraction;

Whereas municipalities have no authority or enforcement abilities within ARA licensed areas including any accessory uses approved under the ARA licences such as an industrial recycle asphalt depot use;

Be it resolved,

That the Township supports the comments provided by the GRCA staff; and

That the Township does not support exempting aggregate reuse depots, and small liquid soil depots operations from a waste environmental compliance approval (ECA);

That the Township does not support recycling of asphalt on any sites including ARA regulated sites without having a properly designed holding facility to prevent the leaching of asphalt contaminants ultimately into the ground water in the appropriately zoned area; and further

That the Township does not support enhanced reuse opportunities for salt-impacted soil except as appropriately setback (to be defined by the Province) from agricultural and environmentally sensitive areas; and

That the exemption from an ECA and increase of volume of soil must be balanced by appropriate oversight and enforcement to ensure that operators are following their obligations under the Environmental Protection Act and other relevant legislation and policies. The province needs to ensure that strong monitoring and enforcement regime is in place; and

That the proposed changes would require mitigation of potential adverse impacts to the water body, however it is unclear if there would be a reporting obligation for this type of soil storage, or any monitoring of these soil sites. The province needs to ensure that there is an adequate monitoring and enforcement process in place; and

That Council supports the Province enacting legislation requiring generators of recycled asphalt to establish policies to maximize recycling of their asphalt within their jurisdiction; and

That this resolution be forwarded in response to the ero posting, to the Minister of the MOECC, TAPMO, AMO, the Minister of MNRF and area MPP Rae and Speaker Arnott.

CARRIED

11. COUNCIL REPORTS:

11.1 Mayor' Updates

11.1.1 Mayor Seeley gave an update regarding a e meeting the the Minister of Transportation.

11.1.2 Mayor Seeley provided an update that the Santa Clause Parade was a success on the weekend.

11. Council Member Reports

11.2.1 Councillor Bailey provided an update that she was appointed as Co-Chair of the Wellington County Safe Communities Committee.

11.2.2 Councillor Bailey provided an update that Crime Stoppers and OPP provided a presentation on human trafficking at Aberfoyle School.

11.2.3 Councillor Bailey provided an update about the left turn signal at Victoria Rd and Wellington Rd 34 as requested by Dufferin Aggregates and the Township.

Resolution No. 2022-400:

Moved by Councillor Bailey and
Seconded by Councillor Hurst

That Council receive the Mayors and Council member updates for information.

CARRIED

12. BY-LAWS:

12.1.1 BL2023-042 User Fees and Charges By-law and to repeal BL2022-044

12.1.2 BL2023-049 Authorizing Entering into DSSA with MPAC

12.1.3 BL2023-050 Appointment of Deputy Treasurer



12.1.4 BL2023-051 Township Procedural By-law Amendment

12.1.5 BL2023-052 Agency Agreement with Fire Marque Inc.

Resolution No. 2023-401: Moved by Councillor Hurst and
Seconded by Councillor Goyda

That the following By-laws be taken as read three times and finally passed in open Council:

12.1.1 BL2023-042 Being a By-law to adopt the 2024 User Fees and Charges By-law and to repeal BL2022-044

12.1.2 BL2023-049 Being a By-law to Authorize Entering into DSSA with MPAC

12.1.3 BL2023-050 Being a By-law to Appointment of Deputy Treasurer

12.1.4 BL2023-051 Being a By-law to amend the Township Procedural By-law, as amended

12.1.5 BL2023-052 Being a By-law to Authorize Entering into an Agency Agreement with Fire Marque Inc.

CARRIED

13. CLOSED SESSION:

Council was in closed session from 12:03 p.m. to 1:14 p.m.

The Clerk stopped the recording and removed all public attendees from the webinar. The webinar was then 'locked' so no new participants are able to join.

Resolution No. 2023-402: Moved by Councillor Goyda and
Seconded by Councillor Sepulis

That Council shall go into closed session under Section 239 of the Municipal Act for the purpose of:

14.1 Confidential report regarding advice that is subject to solicitor-client privilege, including communications necessary for that purpose and litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board – Ontario Land Tribunal matter

14.2 Confidential report regarding personal matters about an identifiable individual, including municipal or local board employees – human resource matter

CARRIED

Resolution No. 2023-403: Moved by Councillor Goyda and
Seconded by Councillor Sepulis

THAT Council moves into open session at 1:14 pm

CARRIED

Council resumed into open session at 1:14 p.m.

Resolution No. 2023-404: Moved by Councillor Bailey and
Seconded by Councillor Hurst

That Council receives the:



14.1 Confidential report regarding advice that is subject to solicitor-client privilege, including communications necessary for that purpose and litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board – Ontario Land Tribunal matter

**14.2 Confidential report regarding personal matters about an identifiable individual, including municipal or local board employees – human resource matter; and
That Report ADM-2023-066 entitled Shared Service Agreement – Fire Chief Responsibilities be received;
and**

Whereas the Township recognizes the operational need for a fulltime, Fire Chief dedicated to the Township of Puslinch Fire and Rescue Services;

**That Council authorize staff to commence recruitment for the fulltime permanent position of Fire Chief,
and**

That the Mayor and Clerk be authorized to execute a renewal of the existing Shared Service Agreement with the Township of Centre Wellington in respect to the service of a Fire Chief subject to the final execution of the agreement by the Township of Centre Wellington; and

That the renewal term be for a period not to extend beyond March 31, 2024 subject to the completion of the recruitment process, in order for the current shared Fire Chief to assist with recruitment and/or onboarding of the new Fire Chief; and

Whereas the Township of Puslinch recognizes and appreciates the on-going collaboration with the Township of Centre Wellington in respect to sharing services and resources; and

That Council direct staff to send correspondence accordingly to the Township of Centre Wellington Council thanking Council and staff, specifically Fire Chief Mulvey, for the continued collaboration.

CARRIED

Council recessed from 1:17 pm to 1:50 pm

Roll Call

**Councillor Goyda
Councillor Sepulis
Councillor Bailey
Councillor Hurst
Mayor Seeley**

14. BUSINESS ARISING FROM CLOSED SESSION:

15. NOTICE OF MOTION:

16. NEW BUSINESS:

17. ANNOUNCEMENTS:

18. CONFIRMATORY BY-LAW:

(a) By-Law to confirm the proceedings of Council for the Corporation of the Township of Puslinch

Resolution No. 2023-405:

Moved by Councillor Sepulis and
Seconded by Councillor Hurst

That the following By-law be taken as read three times and finally passed in open Council:

By-Law 2023-054 being a by-law to confirm the proceedings of Council for the Corporation of the Township of Puslinch at its meeting held on the 29 day of November 2023.



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH
NOVEMBER 29, 2023 COUNCIL MEETING
VIRTUAL MEETING BY ELECTRONIC PARTICIPATION
& IN-PERSON AT 7404 WELLINGTON RD 34, PUSLINCH

CARRIED

19. ADJOURNMENT:

Resolution No. 2023-406:

Moved by Councillor Bailey and
Seconded by Councillor Hurst

That Council hereby adjourns at 3:40 p.m.

CARRIED

James Seeley, Mayor

Courtenay Hoytfox, Clerk