



MINUTES

DATE: September 27, 2023

CLOSED MEETING: Directly following section 13
Announcements

COUNCIL MEETING: 10:00 A.M.

The September 27, 2023 Council Meeting was held on the above date and called to order at 10:00 a.m. via electronic participation and in-person at 7404 Wellington Rd 34, Puslinch.

1. **CALL THE MEETING TO ORDER**

2. **ROLL CALL**

ATTENDANCE:

Councillor Sara Bailey
Councillor Russel Hurst
Councillor Jessica Goyda
Councillor John Sepulis
Mayor James Seeley

STAFF IN ATTENDANCE:

1. Glenn Schwendinger, CAO - absent
2. Mike Fowler, Director of Public Works, Parks and Facilities
3. Mary Hasan, Director of Finance/Treasurer
4. Courtenay Hoytfox, Municipal Clerk
5. Justine Brotherston, Deputy Clerk
6. Mirela Oltean, Deputy Treasurer - absent
7. Tom Mulvey, Fire Chief – absent
8. Andrew Hartholt, CBO - absent

3. **MOMENT OF REFLECTION**

4. **CONFIRMATION OF THE AGENDA**

Resolution No. 2023-289:

Moved by Councillor Sepulis and
Seconded by Councillor Goyda

That Council approves the September 27, 2023 Agenda and Addendum as circulated; and

That Council approves the additions to the agenda as follows:

Consent Item 6.1.8 Questions received from Council seeking additional information and the corresponding responses provided by staff regarding the September 27, 2023 Council agenda; and

That Council approve the change to the order of business to advance item 9.3.1 Report ADM-2023-049 - Telecommunication Tower - 7424 Wellington Rd 34 to directly following delegations.

CARRIED

5. **DISCLOSURE OF PECUNIARY INTEREST & THE GENERAL NATURE THEREOF:**

Councillor Sepulis declared a potential conflict of interest related to item 10.2 FIN-Grant Application program Friends of Mill Creek as I live on SR20N and have previously declared that I have a pecuniary interest in a proposed rezoning of a property on SR20N. The study area as currently structured includes all properties on the east side of SR20N from WR34 to Forestell Road further requires me to declare a

pecuniary interest as any development may have an impact on the value of my property. Unless the study area is changed I cannot accordingly participate in any decisions regarding the study.

6. CONSENT AGENDA

6.1 Adoption and Receipt of the Minutes of the Previous Council and Committee Meetings:

- 6.1.1 September 6, 2023 Council Minutes
- 6.1.2 May 30, 2023 Special Council Minutes
- 6.1.3 July 4, 2023 Special Council Minutes
- 6.1.4 August 8, 2023 Committee of Adjustment Minutes
- 6.1.5 August 8, 2023 Planning and Development Advisory Committee Minutes
- 6.1.6 June 5, 2023 Youth Advisory Committee Minutes
- 6.1.7 June 5, 2023 Heritage Advisory Committee Minutes
- 6.1.8 Questions received from Council seeking additional information and the corresponding responses provided by staff regarding the September 27, 2023 Council agenda

6.2 Town of Essex Letter of Support Municipal Freedom of Information and Protection of Privacy Act

6.3 Town of Bracebridge resolution regarding Municipal Freedom of Information and Protection of Privacy Act Review Request

6.4 Township of Killaloe, Hagarty and Richards Letter of Support Municipal Free of Information and Protection of Privacy Act

6.5 Township of Matachewan resolution regarding Support Update to Municipal Codes of Conduct Matachewan

6.6 Town of Plympton-Wyoming Support Resolution regarding Strengthening Municipal Codes of Conduct

6.7 Municipality of Wawa Resolution regarding Health Insurance Plan Coverage for Chronic Pain Treatments

6.8 Municipality of Shuniah Support Resolution regarding for Ontario Health Insurance Plan Coverage for Chronic Pain Treatments

6.9 Municipality of St. Charles Support Resolution regarding Stop Arm Cameras on all School Buses

6.10 Elgin County correspondence regarding Bus Patrol with respect to Support Resolution School Bus Stop Arm Cameras

6.11 City of Hamilton request regarding support of 311 launch

6.12 Ministry of Municipal Affairs and Housing Proposal to return lands in Ajax to the Greenbelt

6.13 Township of Cramahe Support Resolution regarding Highway Traffic Act Amendments

6.14 Town of Grimsby Support Resolution regarding Guaranteed Livable Income

6.15 Township of Puslinch Council Resolution 2023-236 Hanlon Expressway Mid Block Interchange response from MTO

Resolution No. 2023-290:

Moved by Councillor Goyda and
Seconded by Councillor Sepulis

That the Consent Agenda items with the exception of items 6.10, 6.11, 6.14, 6.15 listed for SEPTEMBER 27, 2023 Council meeting be received for information.

CARRIED

Resolution No. 2023-291:

Moved by Councillor Sepulis and
Seconded by Councillor Bailey

That the Consent Agenda item 6.10 listed for SEPTEMBER 27, 2023 Council meeting be received for information; and

Whereas Puslinch Council supports Elgin County correspondence regarding Bus Patrol Safety;

That Council direct staff to forward the information to the Upper Grand District School Board for consideration.

CARRIED

Resolution No. 2023-292:

Moved by Councillor Sepulis and
Seconded by Councillor Goyda



That the Consent Agenda item 6.11 listed for SEPTEMBER 27, 2023 Council meeting be received for information; and

Whereas Puslinch Council supports the City of Hamilton request regarding its launch of 311; that Council direct staff to respond accordingly.

CARRIED

Resolution No. 2023-293:

Moved by Councillor Sepulis and
Seconded by Councillor Hurst

That the Consent Agenda item 6.15 listed for SEPTEMBER 27, 2023 Council meeting be received for information; and

That Council direct staff to send correspondence acknowledging the quick response from the MTO relating to Council's questions regarding the Midblock Interchange construction.

CARRIED

Resolution No. 2023-294:

Moved by Councillor Bailey and
Seconded by Councillor Hurst

That the Consent Agenda item 6.14 listed for SEPTEMBER 27, 2023 Council meeting be received for information; and

That Council direct staff to forward to County Social Services department for information.

CARRIED

7. DELEGATIONS:

(a) Specific Interest (Items Listed on the Meeting Agenda)

7.1.1 **1:00 PM** Delegation by Daniel Gibbons regarding 9.3.1 Report ADM-2023-049 Radio Communications Tower Application – 7424 Wellington Road 34, Puslinch

Resolution No. 2023-295:

Moved by Councillor Hurst and
Seconded by Councillor Sepulis

That Council receives the Delegation by Delegation by Daniel Gibbons regarding 9.3.1 Report ADM-2023-049 Radio Communications Tower Application – 7424 Wellington Road 34, Puslinch for information.

CARRIED

7.2 General Interest (Items Not Previously Listed on the Meeting Agenda)

7.2.1 None

Council recessed from 12:16 pm to 1:01 pm

Roll Call

Councillor Goyda
Councillor Sepulis
Councillor Bailey
Councillor Hurst
Mayor Seeley

8. PUBLIC MEETINGS:

None

9. REPORTS:

9.1 Puslinch Fire and Rescue Services



9.1.1 None

9.2 Finance Department

9.2.1 None

9.3 Administration Department

9.3.1 Report ADM-2023-049 - Radiocommunications Tower Application – 7424
Wellington Road 34, Puslinch

Resolution No. 2023-296:

Moved by Councillor Goyda and
Seconded by Councillor Hurst

**That Report ADM-2023-049 entitled Radiocommunications Tower Application – 7424
Wellington Road 34, Puslinch be received; and**

**Whereas the Township is not satisfied that its agent, CRINS, has completed the consultation in accordance
with the applicable protocols;**

That Council defer its decision on providing concurrence or non-concurrence for the application; and

**That Council direct staff to advise the proponent that a re-submission of the application is required, to be
submitted directly to the Township with no additional fees being collected, in order to ensure that the
consultation is completed in accordance with the default ISED protocols; and**

**Further, that Council direct staff to process the application in accordance with the timeline outlined in this
report.**

CARRIED

Resolution No. 2023-297:

Moved by Councillor Sepulis and
Seconded by Councillor Bailey

**That Council direct staff to notify CRINS that the Township is no longer retaining their services effectively
immediately; and**

That any fees not submitted to the Township be provide to the Township immediately; and

**That ISED be notified that the Township is no longer retaining CRINS for processing applications on its behalf
going forward; and**

**That Council direct staff to develop a local protocol to be used for future Radiocommunications applications
and report back to Council.**

CARRIED

9.3.2 Report ADM-2023-050 - Township Group Benefits

Resolution No. 2023-298:

Moved by Councillor Hurst and
Seconded by Councillor Sepulis

That Report ADM-2023-050 entitled Township Group Benefits be received; and

**That Council provide approval for the proposed changes to the Township Group Benefits Program
amounting to approximately \$3,711 in order for the changes to be implemented as soon as possible; and**

**Further, that staff review the Township Group Benefits Program concurrently with the Township
Compensation and Benefits Review (every 4 years) on a go-forward basis to ensure equitable coverage is
maintained.**

CARRIED

9.3.3 Report ADM-2023-051 - Travelled Road Pedestrian Puslinch Lake Access

Resolution No. 2023-299:

Moved by Councillor Goyda and
Seconded by Councillor Sepulis

That Report ADM-2023-051 entitled Travelled Road Pedestrian Puslinch Lake Access be received; and

That Council direct staff to proceed with the construction of the pedestrian lake access as outlined in this report with the addition of a bicycle rack subject to budget considerations and availability; and

That Council direct staff to send a notice to the adjacent landowners alerting of the upcoming construction.

CARRIED

9.3.4 Report ADM-2023-052 - Ontario Heritage Act Alternative Notice Policy

Resolution No. 2023-300:

Moved by Councillor Sepulis and
Seconded by Councillor Hurst

That Report ADM-2023-052 entitled Ontario Heritage Act Alternative Notice Policy be received; and

That Council approve the Ontario Heritage Act Alternative Notice Policy as presented; and

That the Funds of \$10,800 approved in the 2023 budget for advertising related to Ontario Heritage Act designations be transferred to a newly developed Heritage discretionary reserve to fund future heritage financial incentive programs and that \$200 of the funding be utilized in 2023 for a one time advertisement in the Wellington Advertiser.

CARRIED

9.3.5 Report ADM-2023-054 - ERO Posting 019-7595 Dufferin Aggregates Aberfoyle Pit 2

Resolution No. 2023-301:

Moved by Councillor Bailey and
Seconded by Councillor Hurst

That Report ADM-2023-054 entitled ERO Posting 019-7595 Dufferin Aggregates Aberfoyle Pit 2 Tonnage Increase; and

That Council direct staff to submit the letter of objection attached to this report as Schedule "A" to the Province through ERO positing 019-7595 including Council's initial concern as noted below; and

That Council's initial concerns are, but not limited to:

- Hours of operation (i.e. no operations on weekends and statutory holidays);
- Climate change impacting the condition of the road (freeze/thaw);
- A technical review of the road infrastructure to determine if ditches are required in order to facilitate road maintenance and/or road upgrades;
- Review of current site plans to ensure compliance prior to any amendments;

That Council direct staff to circulate the proposal to the Township's professional consultants for review in order to identify any concerns and report back to Council; and

That Council directed staff to send correspondence to TAPMO regarding the delay with the MNRF posting the proposed amendment to the ERO and that MPP Rae and MPP Arnott be copied on this correspondence.

CARRIED

9.4 Planning and Building Department

9.4.1 None

9.5 Emergency Management

9.5.1 None

9.6 Roads and Parks Department

9.6.1 None

9.7 Recreation Department

9.7.1 Report REC-2023-004- Service Levels - Parks and Recreation

Resolution No. 2023-302:

Moved by Councillor Hurst and
Seconded by Councillor Bailey

THAT Report REC-2023-004 entitled Service Levels – Parks and Recreation be received; and

THAT Council authorize additional funds of \$42,000 for the senior soccer field topsoil and re-sodding to be funded by the Cash in Lieu of Parkland Restricted Reserve as soon as possible in the Fall of 2023; and

That Council direct staff to review the contract relating to the seeding of the senior soccer field to identify if there is an opportunity to recoup costs from the design firm; and

THAT Schedule J of the 2024 User Fees and Charges By-law be updated to clarify that Personnel Costs are applicable for any additional staffing requirements for events at the discretion of the Director of Public Works, Parks and Facilities subject to operational demands and staff availability; and

That Council direct staff to report back to Council on the proposed facility operator position at an upcoming meeting and that the report include an analysis of the facility revenue and expenditures, the anticipated loss of revenue if the hall capacity is reduced to 100 people, and the option to only rent to residents and community groups; and the addition of a facility operator versus status quo with the current staffing resources; and

THAT Council defer the decision regarding the intercorporate transfer of the Public Works Pickup truck – ¾ ton – Crew Cab Asset No. 7009 acquired in 2017 to Parks to the Capital budget deliberations; and

THAT Council defer the decision regarding pre-budget approval of a new Public Works Pickup truck – ½ ton – Crew Cab amounting to \$55,000 to the Capital budget deliberations; and

That the Township remove the free Family Skate scheduled from 12:00 p.m. to 4:00 p.m. on Saturday's in order to facilitate the rental of the ice during this prime time for one-time bookings on a first come first serve basis; and

That Council refer the calendar to the Youth Committee for comments prior to approval and specifically requesting that the Youth Committee comment on removing the Friday night family skate and replace it with a Youth skating program; and

That Council direct staff to implement in 2024 the promotion of recreational programming offered by third party organizations/renters who utilize the Township's facilities on the Township's Recreation and Leisure Calendar and Community Groups Page on Puslinch.ca after all permissions and waivers are obtained by the third party organization/renter as detailed in Report REC-2023-004.

CARRIED

10. CORRESPONDENCE:



10.1 Council Resolution 2023-236 - Hanlon Expressway Midblock Interchange Presentation by Salvini Consulting and MTO

Resolution No. 2023-303: Moved by Councillor Hurst and
Seconded by Councillor Sepulis

That Correspondence item 10.1 regarding the Hanlon Expressway Midblock Interchange Presentation by Salvini Consulting and MTO be received for information; and

That Council direct staff to submit comments prepared by Salvini Consulting as amended, to the MTO attached as Schedule "A" to the Council meeting minutes.

CARRIED

10.2 Presentation by Sarah Wilhelm, Manager of Policy Planning, County of Wellington regarding the Regionally Significant Economic Development Study Area

Resolution No. 2023-304: Moved by Councillor Goyda and
Seconded by Councillor Hurst

That Correspondence item 10.2 regarding the Presentation by Sarah Wilhelm, Manager of Policy Planning, County of Wellington regarding the Regionally Significant Economic Development Study Area be received for information.

CARRIED

Councillor Sepulis declared a potential conflict of interest related to item 10.2 FIN-Grant Application program Friends of Mill Creek as I live on SR20N and have previously declared that I have a pecuniary interest in a proposed rezoning of a property on SR20N. The study area as currently structured includes all properties on the east side of SR20N from WR34 to Forestell Road further requires me to declare a pecuniary interest as any development may have an impact on the value of my property. Unless the study area is changed I cannot accordingly participate in any decisions regarding the study. As such, Councillor Sepulis refrained from discussion and voting on the item.

Resolution No. 2023-305: Moved by Councillor Hurst and
Seconded by Councillor Bailey

Whereas Council has prioritized the Regionally Significant Economic Development Study Area work to commence in 2024;

Therefore, that Council direct staff to report back on the funding breakdown of the project as part of the 2024 budget deliberations; and

That Council direct staff to work with the County of Wellington on preparing scope of work to be presented to Council prior to issuing a Request for Proposal (RFP) for the associated work; and

That the RFP be issued in 2023, if possible, in order to commence the study work in early 2024 subject to budget considerations.

CARRIED

10.3 Blue Triton Brands – Aberfoyle Site – 2022 Annual Monitoring Report and Peer Review by Harden Environmental

Resolution No. 2023-306: Moved by Councillor Sepulis and
Seconded by Councillor Hurst

That Correspondence item 10.3 regarding the Blue Triton Brands – Aberfoyle Site – 2022 Annual Monitoring Report and Peer Review by Harden Environmental be received for information; and

That Council direct staff to forward Harden’s report to Blue Triton for comment and request for a meeting to discuss next steps relating to the recommendations outlined in the report; and

That Council direct staff to work with Harden Environmental and Source Water Protection and report back to Council regarding a process on implementing the recommendations outlined in the report including costing, detailed scope of work, and identifying other key stakeholders (i.e. significant water takers in the area, the County of Wellington and Township of Guelph Eramosa):

- 1) Request that Blue Triton provide responses to Comments 8, 10 and 11.**
- 2) Request that Blue Triton participate in a regional analysis of the cumulative impact of water taking from the Lower Aquifer and impact assessment on baseflow to Mill Creek relative to non-pumping conditions.**
- 3) Request that Blue Triton assist in the development of a plan to identify multiple aquifer penetrating wells within the TW3-80 area of influence, evaluate the movement of water through the wells and develop a mitigation plan. Greater efforts should be made to minimize the contamination of the lower aquifer given the observed salt contamination increase in this area.**
- 4) The Township of Puslinch should consider a Bylaw prohibiting the construction of multiple aquifer penetrating wells in the areas of influence of the Region of Waterloo municipal wells, the City of Guelph municipal wells and the industrial wells in the Aberfoyle area. All existing multiple aquifer penetrating wells should be identified, evaluated, and retrofitted with liners if found to allow groundwater movement from the upper bedrock aquifers to the lower bedrock aquifers.**

CARRIED

10.4 Hamilton Conservation Authority – Resolution regarding Reverse Changes to the Conservation Authorities Act and Ontario Wetland Evaluation System

Resolution No. 2023-307:

Moved by Councillor Sepulis and
Seconded by Councillor Bailey

That Correspondence item 10.4 regarding the Hamilton Conservation Authority – Resolution regarding Reverse Changes to the Conservation Authorities Act and Ontario Wetland Evaluation System be received for information; and

Whereas the Township of Puslinch Council supports the resolution passed by the Hamilton Conservation Authority regarding the Reversing Changes to the Conservation Authorities Act and Ontario Wetland Evaluation System;

That Council direct staff to forward a support resolution accordingly.

CARRIED

11. COUNCIL REPORTS:

11.1 Mayor’ Updates

11.1.1 Mayor Seeley provided an update on challenges in urban Centres and being able to accommodate the projected growth with electricity and his advocacy work for more affordable electricity rates for rural areas.

11.1.2 Mayor Seeley provided an update on the Fall Fair and mentioned that Township staff worked hard to have the PCC ready for the event.

11.2 Council Member Reports

11.2.1 Councillor Bailey gave an update on Crime Stoppers attending the Youth Advisory Committee meeting and provided an update on the Youth Committee Sports Day.



11.2.1 Councillor Bailey gave an update on Crime Stoppers attending Safe Communities and the upcoming Cyber Safety event by Crime Stoppers and the OPP taking place at Aberfoyle PS on September 16, 2023 at 6:30 pm.

Resolution No. 2023-308:

Moved by Councillor Hurst and
Seconded by Councillor Bailey

That Council receive the Mayors and Council member updates for information.

CARRIED

12. BY-LAWS:

None

13. CLOSED SESSION:

Council was in closed session from 1:30 p.m. to 4:46 p.m.

The Clerk stopped the recording and removed all public attendees from the webinar. The webinar was then 'locked' so no new participants are able to join.

Resolution No. 2023-309:

Moved by Councillor Hurst and
Seconded by Councillor Sepulis

That Council shall go into closed session under Section 239 of the Municipal Act for the purpose of:

14.1 Confidential written report regarding personal matters about an identifiable individual, including municipal or local board employees– Human Resource matter; and

14.2 Confidential verbal report regarding personal matters about an identifiable individual, including municipal or local board employees – Human Resource matter; and

14.3 Confidential written report regarding a proposed or pending acquisition or disposition of land by the municipality or local board – Township owned ROW; and

14.4 Adoption and receipt of the previous closed minutes:

14.4.1 May 30, 2023

14.4.2 July 4, 2023

14.4.3 August 16, 2023

CARRIED

Resolution No. 2023-310:

Moved by Councillor Sepulis and
Seconded by Councillor Hurst

THAT Council moves into open session at 4:46 pm

CARRIED

Council resumed into open session at 4:46 p.m.

Resolution No. 2023-311:

Moved by Councillor Hurst and
Seconded by Councillor Bailey

That Council receives the:

14.1 Confidential written report regarding personal matters about an identifiable individual, including municipal or local board employees– Human Resource matter; and

14.2 Confidential verbal report regarding personal matters about an identifiable individual, including municipal or local board employees – Human Resource matter; and

14.3 Confidential written report regarding a proposed or pending acquisition or disposition of



land by the municipality or local board – Township owned ROW; and

14.4 Adoption and receipt of the previous closed minutes:

14.4.1 May 30, 2023

14.4.2 July 4, 2023

14.4.3 August 16, 2023; and

That the following By-laws be taken as read three times and finally passed in open Council:

By-law 2023-039 Being a By-law to appoint Justine Brotherston as Interim Municipal Clerk for the Township of Puslinch; and

By-law 2023-040 Being a By-law to appoint Sarah Huether as Interim Deputy Clerk for the Township of Puslinch; and

That staff proceed as directed.

CARRIED

14. BUSINESS ARISING FROM CLOSED SESSION:

None

15. NOTICE OF MOTION:

None

16. NEW BUSINESS:

None

17. ANNOUNCEMENTS:

None

18. CONFIRMATORY BY-LAW:

(a) By-Law to confirm the proceedings of Council for the Corporation of the Township of Puslinch

Resolution No. 2023-312:

Moved by Councillor Sepulis and
Seconded by Councillor Goyda

That the following By-law be taken as read three times and finally passed in open Council:

By-Law 2023-041 being a by-law to confirm the proceedings of Council for the Corporation of the Township of Puslinch at its meeting held on the 27 day of September 2023.

CARRIED

19. ADJOURNMENT:

Resolution No. 2023-313:

Moved by Councillor Hurst and
Seconded by Councillor Bailey

That Council hereby adjourns at 4:48 p.m.

CARRIED

James Seeley, Mayor



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH
SEPTEMBER 27, 2023 COUNCIL MEETING
VIRTUAL MEETING BY ELECTRONIC PARTICIPATION
& IN-PERSON AT 7404 WELLINGTON RD 34, PUSLINCH

Courtenay Hoytfox, Clerk