



MINUTES

DATE: February 7, 2024

CLOSED MEETING: Directly following section 13
Announcements

COUNCIL MEETING: 10:00 A.M.

The February 7, 2024 Council Meeting was held on the above date and called to order at 10:00 a.m. via electronic participation and in-person at 7404 Wellington Rd 34, Puslinch.

1. CALL THE MEETING TO ORDER

2. ROLL CALL

ATTENDANCE:

Councillor Sara Bailey
Councillor Russel Hurst
Councillor Jessica Goyda - absent
Councillor John Sepulis
Mayor James Seeley

STAFF IN ATTENDANCE:

1. Glenn Schwendinger, CAO - absent
2. Mike Fowler, Director of Public Works, Parks and Facilities
3. Mary Hasan, Director of Finance/Treasurer
4. Courtenay Hoytfox, Interim CAO
5. Justine Brotherston, Interim Municipal Clerk
6. Sarah Huether, Interim Deputy Clerk

3. MOMENT OF REFLECTION

4. CONFIRMATION OF THE AGENDA

Resolution No. 2024-035:

Moved by Councillor Bailey and
Seconded by Councillor Hurst

That Council approves the February 7, 2024 Agenda and Addendum as circulated; and

That Council approves the additions to the agenda as follows:

Consent Item 6.1.4 Questions received from Council seeking additional information and the corresponding responses provided by staff regarding the February 7, 2024 Council agenda.

CARRIED

5. DISCLOSURE OF PECUNIARY INTEREST & THE GENERAL NATURE THEREOF:

None

6. CONSENT AGENDA

6.1 Adoption and Receipt of the Minutes of the Previous Council and Committee Meetings:

6.1.1 January 10, 2024 Council Meeting Minutes
(Circulated under separate cover)

6.1.2 January 17, 2024 Public Information Meeting Minutes
(Circulated under separate cover)

6.1.3 November 14, 2023 Planning and Development Advisory Committee Minutes

6.1.4 Council Questions and Staff Responses regarding the February 7, 2024 Council Agenda

6.2 Town of Plympton-Wyoming resolution regarding Prohibition of Criminals from Municipal Council

- 6.3 The Association of Municipalities of Ontario Policy Update regarding Social and Economic Prosperity Review
- 6.4 Municipality of Tweed resolution regarding Licence Plate Renewal
- 6.5 City of Sarnia resolution regarding Carbon Tax
- 6.6 Township of Greater Madawaska Resolution of Support regarding Wawa-Volunteer Firefighters Tax Credit
- 6.7 The County of Prince Edward resolution regarding Expand Life of Fire Apparatus
- 6.8 Town of Orangeville resolution regarding Social and Economic Prosperity Review
- 6.9 Town of Newmarket resolution to include digital publications as an acceptable means for notice requirements
- 6.10 Grand River Conservation Authority Summary of the General Membership Meeting January 26, 2024
- 6.11 Grand River Conservation Authority Confirmation of Completion of Transition Period, and Final Inventory of Programs & Services - O. Reg 687-21
- 6.12 Mill Creek Pit - Dufferin Aggregates - December 2023 Monthly Report

Resolution No. 2024-036:

Moved by Councillor Hurst and
Seconded by Councillor Bailey

That the Consent Agenda items with the exception of item 6.3 listed for February 7, 2024 Council meeting be received for information.

CARRIED

Resolution No. 2024-037:

Moved by Councillor Bailey and
Seconded by Councillor Sepulis

That the Consent Agenda item 6.3 listed for February 7, 2024 Council meeting be received for information; and

WHEREAS current provincial-municipal fiscal arrangements are undermining Ontario's economic prosperity and quality of life; and

WHEREAS nearly a third of municipal spending in Ontario is for services in areas of provincial responsibility and expenditures are outpacing provincial contributions by nearly \$4 billion a year; and

WHEREAS municipal revenues, such as property taxes, do not grow with the economy or inflation; and

WHEREAS unprecedented population and housing growth will require significant investments in municipal infrastructure; and

WHEREAS municipalities are being asked to take on complex health and social challenges – like homelessness, supporting asylum seekers and addressing the mental health and addictions crises; and

WHEREAS inflation, rising interest rates, and provincial policy decisions are sharply constraining municipal fiscal capacity; and

WHEREAS property taxpayers – including people on fixed incomes and small businesses – can't afford to subsidize income re-distribution programs for those most in need; and

WHEREAS the province can, and should, invest more in the prosperity of communities; and

WHEREAS municipalities and the provincial government have a strong history of collaboration; and

THEREFORE, BE IT RESOLVED THAT the Province of Ontario commit to undertaking with the Association of Municipalities of Ontario a comprehensive social and economic prosperity review to promote the stability and sustainability of municipal finances across Ontario; and further

THAT a copy of this motion be sent to the Premier of Ontario (premier@ontario.ca); Minister of Municipal Affairs and Housing (minister.mah@ontario.ca); the Minister of Finance

(minister.fin@ontario.ca); the County Clerk, MPP Arnott, MPP Rae, and to the Association of Municipalities of Ontario (amo@amo.on.ca).

CARRIED

7. **DELEGATIONS:**

(a) Specific Interest (Items Listed on the Meeting Agenda)

- 7.1.1 **10:15 AM** Delegation by Barclay Nap regarding item 12.3.1 BL2023-057 Site Alteration By-law and to repeal BL31-12, as amended

Resolution No. 2024-038: Moved by Councillor Bailey and
Seconded by Councillor Sepulis

That Council receives the Delegation by Barclay Nap regarding the proposed Site Alteration By-law for information.

CARRIED

- 1.1.1 **10:25 AM** Delegation by Barclay Nap regarding item 12.3.2 BL2023-058 Road Activity By-law

Resolution No. 2024-039: Moved by Councillor Sepulis and
Seconded by Councillor Hurst

That Council receives the Delegation by Barclay Nap regarding the proposed Road Activity By-law for information.

CARRIED

1.2 General Interest (Items Not Previously Listed on the Meeting Agenda)

- 1.2.1 None

8. **PUBLIC MEETINGS:**

None

9. **REPORTS:**

9.1 Puslinch Fire and Rescue Services

9.1.1 None

9.2 Finance Department

9.2.1 Report FIN-2024-003 - 2023 Completed Capital Projects

Resolution No. 2024-040: Moved by Councillor Hurst and
Seconded by Councillor Sepulis

That Report FIN-2024-003 entitled 2023 Completed Capital Projects be received for information.

CARRIED

9.2.2 Report FIN-2024-004 - Balances in Discretionary and Restricted Reserves

Resolution No. 2024-041: Moved by Councillor Hurst and
Seconded by Councillor Sepulis

That Report FIN-2024-004 entitled Balances in Discretionary and Restricted Reserves be Received for information.



CARRIED

9.2.3 Report FIN-2024-005 - Ontario Regulation 284-09 - 2024 Budget

Resolution No. 2024-042: Moved by Councillor Sepulis and
Seconded by Councillor Bailey

That Report FIN-2024-005 entitled Ontario Regulation 284/09 – 2024 Budget be received; and

That Council adopts Report FIN-2024-005 which meets the requirements of Ontario Regulation 284/09 and outlines the preparation of the 2024 Operating and Capital Budgets to a Public Sector Accounting Board compliant format.

CARRIED

9.2.4 Report FIN-2024-006 - 2024 Budget - Final

Resolution No. 2024-043: Moved by Councillor Bailey and
Seconded by Councillor Sepulis

That Report FIN-2024-006 entitled 2024 Budget – Final be received; and

That Council give 3 readings to By-law No. 2024-005 as presented being a by-law to adopt the Budget for the Corporation of the Township of Puslinch for the year 2024; and

That Council direct staff to incorporate 0.5% tax levy increase contribution to the Asset Management Discretionary Reserve in the 2025 budget.

CARRIED

Council recessed from 12:00 pm to 12:30 pm

Roll Call

Councillor Goyda – absent

Councillor Sepulis

Councillor Bailey

Councillor Hurst

Mayor Seeley

9.3 Administration Department

9.3.1 Report ADM-2024-003 2024 Youth Advisory Committee Goals and Objectives

Resolution No. 2024-044: Moved by Councillor Bailey and
Seconded by Councillor Hurst

That Report ADM-2024-003 entitled 2024 Youth Advisory Committee Goals and Objectives be received for information; and,

That Council approve the goals and objectives as outlined in this report for the 2024 year.

CARRIED

9.3.2 Report ADM-2024-004 Progress Report 2022-2026 Heritage Advisory Committee Goals and Objectives

Resolution No. 2024-045: Moved by Councillor Hurst and
Seconded by Councillor Sepulis

That Report ADM-2024-004 entitled Progress Report 2022-2026 Heritage Advisory Committee Goals and Objectives be received for information.

CARRIED

9.3.3 Report ADM-2024-005 - Progress Report 2022-2026 Recreation Advisory Committee Goals and Objectives

Resolution No. 2024-046: Moved by Councillor Bailey and
Seconded by Councillor Sepulis

That Report ADM-2024-005 entitled Progress Report 2022-2026 Recreation Advisory Committee Goals and Objectives be received for information.

CARRIED

9.3.4 Report ADM-2024-006 2023 Annual Water Report

Resolution No. 2024-047: Moved by Councillor Sepulis and
Seconded by Councillor Hurst

That Report ADM-2024-006 regarding the 2023 Annual Water Report – Drinking Water System Number 260021034 be received; and

That the 2023 Annual Water Report be submitted to the Ministry and the applicable agencies as outlined in Report ADM-2024-007.

CARRIED

9.3.4 Report ADM-2024-007 Enbridge Gas Franchise Agreement Renewal

Resolution No. 2024-048: Moved by Councillor Sepulis and
Seconded by Councillor Hurst

That Report ADM-2024-010 entitled Enbridge Gas Franchise Agreement Renewal be received; and

That Puslinch Council approves the form of the draft by-law and franchise agreement attached hereto and authorizes the submission thereof to the Ontario Energy Board for approval pursuant to the provisions of Section 9 of the Municipal Franchises Act; and

That Puslinch Council requests that the Ontario Energy Board make an Order declaring and directing that the assent of the municipal electors to the attached draft by-law and franchise agreement pertaining to the Corporation of the Township of Puslinch is not necessary pursuant to the provisions of Section 9(4) of the Municipal Franchises Act; and further,

That Council give a first and second reading to By-law 2024-006 being a By-law to authorize a Franchise Agreement between the Corporation of the Township of Puslinch and Enbridge Gas Inc.

CARRIED



9.3.4 Report ADM-2024-008 Third Reading of Proposed Site Alteration By-law & Road Activity By-law

Resolution No. 2024-049:

Moved by Councillor Bailey and
Seconded by Councillor Sepulis

That Report ADM-2024-008 Third Reading of Proposed Site Alteration By-law & Road Activity By-law be received; and

That Council give third reading to By-law 2023-057 being the Township Site Alteration By-law, as amended, and By-law 2023-058 being the Township Road Activity By-law.

CARRIED

9.4 Planning and Building Department

9.4.1 Report BDL-2024-001 Building Department Fourth Quarter Update – October to December 2023

Resolution No. 2024-050:

Moved by Councillor Hurst and
Seconded by Councillor Sepulis

That Report BLD-2024-001 entitled Building Department Fourth Quarter Update – October to December 2023 be received for information.

CARRIED

9.4.1 Report PW-2024-001 - Conveyance of Rd Widenings - Watson Rd. S.

Resolution No. 2024-051:

Moved by Councillor Hurst and
Seconded by Councillor Sepulis

That Report PW-2024-001 regarding the acceptance of a conveyance of road widenings designated as Parts 1 and 2 on Reference Plan 61R- 22658 (the “subject lands”) from the owners of the property municipally known as 935 Watson Rd. S. (the “Transferor”) and to dedicate them as public highways to be known as and to form part of Watson Rd. S., be received; and

That Council authorize the Mayor and Clerk to execute the Transfer/Deed of Land; and

That Council give three readings to By-law 2024-008 to authorize the dedication of the subject lands as part of the Township’s public highway system.

CARRIED

9.5 Emergency Management

9.5.1 None

9.6 Roads and Parks Department

9.6.1 None

9.7 Recreation Department

9.7.1 None

10. CORRESPONDENCE:

10.1 Enbridge Gas Inc. Representative Presentation regarding Enbridge Gas Community Expansion



Resolution No. 2024-052:

Moved by Councillor Hurst and
Seconded by Councillor Sepulis

That Council receive Correspondence item 10.1 regarding Enbridge Gas Inc. Representative Presentation regarding Enbridge Gas Community Expansion for information; and

That staff bring back a recommended resolution for Council's consideration at a future meeting.

CARRIED

11. COUNCIL REPORTS:

11.1 Mayor' Updates

11.1.1 Mayor Seeley provided an update of the ROMA conference and the TAPMO annual general meeting.

11.2 Council Member Reports

11.2. None

Resolution No. 2024-053:

Moved by Councillor Bailey and
Seconded by Councillor Hurst

That Council receive the Mayors updates for information.

CARRIED

12. BY-LAWS:

First and Second Reading:

12.1.1 BL2024-006- Being a By-Law To Authorize A Franchise Agreement Between The Corporation Of The Township Of Puslinch And Enbridge Gas Inc.

Resolution No. 2024-054:

Moved by Councillor Hurst and
Seconded by Councillor Sepulis

That the following By-laws be taken as read for a first and second reading in open Council:

BL2024-006- Being a By-Law To Authorize A Franchise Agreement Between The Corporation Of The Township Of Puslinch And Enbridge Gas Inc.

CARRIED

First, Second, and Third Reading:

12.2.1 BL2024-001 Being a By-law to provide for an interim tax levy for 2024 and the collection thereof.

12.2.2 BL2024-007- Being a By-law to appoint a Road Activity By-law Enforcement Officers

12.2.3 BL2024-008 Being a By-law to aquire and dedicate Dedicate Watson Rd S

Resolution No. 2024-055:

Moved by Councillor Sepulis and
Seconded by Councillor Hurst

That the following By-law be taken as read three times and finally passed in open Council:

BL2024-005 - 2024 Budget By-law being a by-law to adopt the Budget for the Corporation of the Township of Puslinch for the year 2024.



BL2024-007- Being a By-law to appoint a Road Activity By-law Enforcement Officers

BL2024-008 Being a By-law to aquire and dedicate Dedicate Watson Rd S

CARRIED

Third Reading:

12.1.1 BL2023-057 Being a By-law to prohibit and regulate the alteration of property and movement of fill within the Township of Puslinch.

12.1.2 BL2023-058 Being a By-law to regulate Road Activity within the Township of Puslinch.

Resolution No. 2024-056:

Moved by Councillor Bailey and
Seconded by Councillor Hurst

That the following By-law be taken as read for a third time and finally passed in open Council:

BL2023-057 Being a By-law to prohibit and regulate the alteration of property and movement of fill within the Township of Puslinch.

BL2023-058 Being a By-law to regulate Road Activity within the Township of Puslinch.

CARRIED

13. ANNOUNCEMENTS:

13.1 Councillor Bailey remarked on the upcoming Family Day Events in the Township.

14. CLOSED SESSION:

Council was in closed session from 11:49 a.m. to 1:24 p.m.

The Clerk stopped the recording and removed all public attendees from the webinar. The webinar was then 'locked' so no new participants are able to join.

Resolution No. 2024-057:

Moved by Councillor Sepulis and
Seconded by Councillor Bailey

That Council shall go into closed session under Section 239 of the Municipal Act for the purpose of:

14.1 Confidential report prepared by staff regarding a proposed or pending acquisition or disposition of land by the municipality – proposed disposition of Township road allowances;

14.2 Confidential report regarding personal matters about an identifiable individual, including municipal or local board employees – Committee of Adjustment and Planning Development Advisory Committee appointment

14.3 Confidential minutes from previous closed meetings:

14.3.1 September 6, 2023 Closed Meeting Minutes

14.3.2 October 18, 2023 Closed Meeting Minutes

CARRIED

Resolution No. 2024-058:

Moved by Councillor Sepulis and
Seconded by Councillor Hurst

THAT Council moves into open session at 1:24 pm

CARRIED



Council resumed into open session at 1:24 p.m.

Resolution No. 2024-059:

Moved by Councillor Sepulis and
Seconded by Councillor Hurst

That Council receives the:

14.1 Confidential report prepared by staff regarding a proposed or pending acquisition or disposition of land by the municipality – proposed disposition of Township road allowances;

14.2 Confidential report regarding personal matters about an identifiable individual, including municipal or local board employees – Committee of Adjustment and Planning Development Advisory Committee appointment

14.3 Confidential minutes from previous closed meetings:

14.3.1 September 6, 2023 Closed Meeting Minutes

14.3.2 October 18, 2023 Closed Meeting Minutes

That staff proceed as directed.

CARRIED

15. BUSINESS ARISING FROM CLOSED SESSION:

None

16. NOTICE OF MOTION:

None

Resolution No. 2024-060:

Moved by Councillor Bailey and
Seconded by Councillor Sepulis

That Council approve the change to the order of business to advance section 17 New Business to directly before the closed session.

CARRIED

17. NEW BUSINESS:

17.1 Township Gravel Roads

17.2 Curtains at the ORC

Resolution No. 2024-061:

Moved by Councillor Bailey and
Seconded by Councillor Sepulis

That Council direct staff to report back on the funding options (parkland dedication fees) for the addition of curtains at the ORC to full enclose all sides of the ORC rink, and provide an update on the condition of the current curtains.

CARRIED

18. CONFIRMATORY BY-LAW:

(a) By-Law to confirm the proceedings of Council for the Corporation of the Township of Puslinch

Resolution No. 2024-062:

Moved by Councillor Sepulis and
Seconded by Councillor Bailey



That the following By-law be taken as read three times and finally passed in open Council:

By-Law 2024-010 being a by-law to confirm the proceedings of Council for the Corporation of the Township of Puslinch at its meeting held on the 7 day of February 2024.

CARRIED

19. ADJOURNMENT:

Resolution No. 2024-063:

Moved by Councillor Sepulis and
Seconded by Councillor Bailey

That Council hereby adjourns at 2:13 p.m.

CARRIED

James Seeley, Mayor

Courtenay Hoytfox, Clerk