



MINUTES

DATE: January 10, 2024

CLOSED MEETING: Directly following section 13
Announcements

COUNCIL MEETING: 10:00 A.M.

The January 10, 2024 Council Meeting was held on the above date and called to order at 10:00 a.m. via electronic participation and in-person at January 10, 2024 Puslinch.

1. CALL THE MEETING TO ORDER

2. ROLL CALL

ATTENDANCE:

Councillor Sara Bailey
Councillor Russel Hurst
Councillor Jessica Goyda
Councillor John Sepulis
Mayor James Seeley

STAFF IN ATTENDANCE:

1. Glenn Schwendinger, CAO - absent
2. Mike Fowler, Director of Public Works, Parks and Facilities
3. Mary Hasan, Director of Finance/Treasurer
4. Courtenay Hoytfox, Interim CAO
5. Justine Brotherston, Interim Municipal Clerk
6. Sarah Huether, Interim Deputy Clerk

3. MOMENT OF REFLECTION

4. CONFIRMATION OF THE AGENDA

Resolution No. 2024-001:

Moved by Councillor Goyda and
Seconded by Councillor Sepulis

That Council approves the January 10, 2024 Agenda and Addendum as circulated; and

That Council approves the additions to the agenda as follows:

Consent Item 6.1.4 Questions received from Council seeking additional information and the corresponding responses provided by staff regarding the January 10, 2024 Council agenda.

CARRIED

5. DISCLOSURE OF PECUNIARY INTEREST & THE GENERAL NATURE THEREOF:

None

6. CONSENT AGENDA

6.1 Adoption and Receipt of the Minutes of the Previous Council and Committee Meetings:

6.1.1 December 20, 2023 Council Meeting Minutes

6.1.2 December 13, 2023 Council Meeting Minutes

6.1.3 November 14, 2023 Committee of Adjustment Meeting Minutes

6.1.4 Council Questions and Staff Responses regarding the Jan

6.2 Clearview Township Support Resolution Cemetery Administration Management

6.3 Tay Township Support Resolution Cemetery Administration Management Support

6.4 Town of Aurora Resolution regarding Community Safety and Inciteful Speech

6.5 City of Greater Sudbury Amendment to the Occupational Health and Safety Act



6.6 Town of Aurora Resolution regarding the Homelessness Crisis

6.7 City of Stratford Letter to C. Freeland Minister of Finance of Canada Requesting More Business Support for CEBA

Resolution No. 2024-002: Moved by Councillor Sepulis and
Seconded by Councillor Bailey

That the Consent Agenda items with the exception of items 6.2, 6.3, and 6.5 listed for January 10, 2024 Council meeting be received for information.

CARRIED

Resolution No. 2024-003: Moved by Councillor Hurst and
Seconded by Councillor Sepulis

That the Consent Agenda item 6.2 and 6.3 listed for January 10, 2024 Council meeting be received for information; and

Whereas Puslinch Council supports the Resolutions from Tay Township and Clearview Township regarding Cemetery Administration Management, that staff be directed to send a support resolution accordingly.

CARRIED

Resolution No. 2024-004: Moved by Councillor Hurst and
Seconded by Councillor Sepulis

That the Consent Agenda item 6.5 listed for January 10, 2024 Council meeting be received for information; and

Whereas Puslinch Council supports the Resolution from the City of Greater Sudbury that staff be directed to send a support resolution accordingly.

CARRIED

7. DELEGATIONS:

(a) Specific Interest (Items Listed on the Meeting Agenda)

7.1.1 **10:15 AM** Delegation by John McNie regarding item 10.1 Office of the Auditor General of Ontario Management of Aggregate Resources

Resolution No. 2024-005: Moved by Councillor Sepulis and
Seconded by Councillor Bailey

That Council receives the Delegation by John McNie regarding item 10.1 Office of the Auditor General of Ontario Management of Aggregate Resources for information; and

That Council direct staff to contact the University of Guelph to ensure that legal agreements are in place regarding proposed land uses, and/or after use, for donated lands in the Township to ensure that the proposed use is appropriate for the Township.

CARRIED

7.2 General Interest (Items Not Previously Listed on the Meeting Agenda)

7.2.1 **10:05 AM** Delegation by Ken Friesen, President Reclay StewardEdge regarding the Township of Puslinch Recycling Project facilitated by Reclay StewardEdge and Blue Triton

Resolution No. 2024-006: Moved by Councillor Sepulis and
Seconded by Councillor Hurst

That Council receives the Delegation by Ken Friesen, President Reclay StewardEdge regarding the Township of Puslinch Recycling Project facilitated by Reclay StewardEdge and Blue Triton for information; and



That Council direct staff to send a letter to Blue Triton expressing the Township's appreciation and thanks for contributing the bins to the Township; and

That Council direct staff to consult with Blue Triton regarding the future replacement plan for the bins; and

That Council direct staff to work with Blue Triton on potential labeling and signage for the bins to help decrease the recycling contamination rates.

CARRIED

Council recessed from 1:26 pm to 2:00 pm

Roll Call

**Councillor Goyda
Councillor Sepulis
Councillor Bailey
Councillor Hurst
Mayor Seeley**

8. PUBLIC MEETINGS:

January 17, 2024 Public Information Meeting held at 7404 Wellington Rd 34 in-person and by electronic participation through Zoom at 7:00 p.m. regarding the following matter:

2024 Proposed Budget Public Information

9. REPORTS:

9.1 Puslinch Fire and Rescue Services

9.1.1 None

9.2 Finance Department

9.2.1 Report FIN-2024-001 - 2024 Interim Property Tax Levy and Due Dates

Resolution No. 2024-007:

Moved by Councillor Hurst and
Seconded by Councillor Goyda

That Report FIN-2024-001 entitled 2024 Interim Property Tax Levy and Due Dates be received; and

That Council give 3 readings to By-law No. 2024-001 being a by-law to provide for the levy and collection of the 2024 Interim Tax Levy.

CARRIED

9.2.2 Report FIN-2024-002 – 2024 Proposed Budget Update Report

Resolution No. 2024-008:

Moved by Councillor Hurst and
Seconded by Councillor Bailey

That Report FIN-2024-002 entitled 2024 Capital and Operating Budget Update be received and that staff report back to Council accordingly.

CARRIED

9.3 Administration Department



9.3.1 Report ADM-2024-001 - Conferences and Delegations

Resolution No. 2024-009:

Moved by Councillor Sepulis and
Seconded by Councillor Bailey

That Report ADM-2024-001 entitled 2024 Conferences and Delegations be received; and

That Council direct staff to bring this report back when dates are known in order to determine delegation requests as applicable.

CARRIED

9.3.2 Report ADM-2024-002 - Proposed Site Alteration By-law and Road Activity By-law
Presentation Second Reading

Resolution No. 2024-010:

Moved by Councillor Sepulis and
Seconded by Councillor Goyda

**That Report Report ADM-2024-002 - Proposed Site Alteration By-law and Road Activity By-law
Presentation - Second Reading be received; and**

**That Council direct staff to incorporate Council feedback into the third reading of the draft by-law
to be considered by Council at the February 7, 2024 Council meeting.**

CARRIED

9.4 Planning and Building Department

9.4.1 None

9.5 Emergency Management

9.5.1 None

9.6 Roads and Parks Department

9.6.1 None

9.7 Recreation Department

9.7.1 None

10. CORRESPONDENCE:

10.1 Office of the Auditor General of Ontario Management of Aggregate Resources

Resolution No. 2024-011:

Moved by Councillor Sepulis and
Seconded by Councillor Bailey

**That Council receive Correspondence item 10.1 regarding the Office of the Auditor General of
Ontario Management of Aggregate Resources for information.**

CARRIED

10.2 Grand River Conservation Authority Municipal Apportionment and Budget

Resolution No. 2024-012:

Moved by Councillor Goyda and
Seconded by Councillor Bailey



That Council receive Correspondence item 10.2 regarding the Grand River Conservation Authority Municipal Apportionment and Budget for information.

CARRIED

11. COUNCIL REPORTS:

11.1 Mayor' Updates

- 11.1.1 Mayor Seeley gave his condolences to Mr. Jim Howlett's family on his recent passing.
- 11.1.2 Mayor Seeley remarked that the County of Wellington budget is proposed at 4.6% increase.

11.2 Council Member Reports

- 11.2. None

Resolution No. 2024-013:

Moved by Councillor Goyda and
Seconded by Councillor Sepulis

That Council receive the Mayors updates for information.

CARRIED

12. BY-LAWS:

Second Reading:

- 12.1.1 BL2023-057 Being a By-law to prohibit and regulate the alteration of property and movement of fill within the Township of Puslinch.
- 12.1.2 BL2023-058 Being a By-law to regulate Road Activity within the Township of Puslinch.

Resolution No. 2024-014:

Moved by Councillor Hurst and
Seconded by Councillor Bailey

That the following By-laws be taken as read for a second reading in open Council:

12.1.1 BL2023-057 Being a By-law to prohibit and regulate the alteration of property and movement of fill within the Township of Puslinch.

12.1.2 BL2023-058 Being a By-law to regulate Road Activity within the Township of Puslinch.

CARRIED

First, Second, and Third Reading:

- 12.2 BL2024-001 Being a By-law to provide for an interim tax levy for 2024 and the collection thereof.

Resolution No. 2024-015:

Moved by Councillor Sepulis and
Seconded by Councillor Hurst

That the following By-law be taken as read three times and finally passed in open Council:

12.2 BL2024-001 Being a By-law to provide for an interim tax levy for 2024 and the collection thereof.

CARRIED

13. ANNOUNCEMENTS:



13.1 Councillor Bailey announced that two sessions are being held at the Puslinch Community Center by Crime Stoppers related to fraud awareness on January 18, 2024 and a second session on February 22, 2024.

Resolution No. 2024-016:

Moved by Councillor Bailey and
Seconded by Councillor Sepulis

That Council approve the change to the order of business to advance the Closed Session to directly following Section 7 Delegations.

CARRIED

14. CLOSED SESSION:

Council was in closed session from 11:49 a.m. to 1:24 p.m.

The Clerk stopped the recording and removed all public attendees from the webinar. The webinar was then 'locked' so no new participants are able to join.

Resolution No. 2024-017:

Moved by Councillor Hurst and
Seconded by Councillor Goyda

That Council shall go into closed session under Section 239 of the Municipal Act for the purpose of:

14.1 Confidential report regarding a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board – Memorandum of Understanding with a conservation authority

14.2 Confidential report regarding litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board – Hydrogeology report.

CARRIED

Resolution No. 2024-018:

Moved by Councillor Bailey and
Seconded by Councillor Hurst

THAT Council moves into open session at 1:24 pm

CARRIED

Council resumed into open session at 1:24 p.m.

Resolution No. 2024-019:

Moved by Councillor Goyda and
Seconded by Councillor Sepulis

That Council receives the:

14.1 Confidential report regarding a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board – Memorandum of Understanding with a conservation authority

14.2 Confidential report regarding litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board – Hydrogeology report; and

That staff proceed as directed.

CARRIED

15. BUSINESS ARISING FROM CLOSED SESSION:

None



16. **NOTICE OF MOTION:**

None

17. **NEW BUSINESS:**

None

18. **CONFIRMATORY BY-LAW:**

(a) By-Law to confirm the proceedings of Council for the Corporation of the Township of Puslinch

Resolution No. 2024-020:

Moved by Councillor Hurst and
Seconded by Councillor Bailey

That the following By-law be taken as read three times and finally passed in open Council:

By-Law 2024-002 being a by-law to confirm the proceedings of Council for the Corporation of the Township of Puslinch at its meeting held on the 10 day of January 2024.

CARRIED

19. **ADJOURNMENT:**

Resolution No. 2024-021:

Moved by Councillor Sepulis and
Seconded by Councillor Goyda

That Council hereby adjourns at 3:00 p.m.

CARRIED

James Seeley, Mayor

Courtenay Hoytfox, Clerk