



## **REPORT FIN-2022-035**

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TO: Mayor and Members of Council

PREPARED BY: Mary Hasan, Director of Finance/Treasurer

PRESENTED BY: Mary Hasan, Director of Finance/Treasurer

MEETING DATE: December 7, 2022

SUBJECT: 2023 Proposed Capital Budget  
File No. F05 BUD

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### **RECOMMENDATIONS**

**THAT Report FIN-2022-035 entitled 2023 Proposed Capital Budget be received; and**

**That Council authorize the Fire Chief to commence the procurement process for the replacement of Pump 31 Truck in 2023 in order to have the truck delivered by 2025.**

### **DISCUSSION**

#### **Purpose**

The purpose of this report is to provide Council with information regarding the 2023 Proposed Capital Budget.

The 2019 to 2032 Capital Plan Summaries including the 2023 Capital Budget Sheets are included as Schedule A to Report FIN-2022-035. The Projects by Year for each department with total budgeted costs is included as Schedule B to Report FIN-2022-035.

The 2022 completed capital projects and the balances in discretionary and restricted reserves over the forecast period will be presented at a future Council Meeting.

#### **Background**

The senior leadership team worked collaboratively with the Director of Finance/Treasurer in November 2022 to update the budget model to complete their proposed capital budgets.

Summarized below are the proposed 2023 capital items to be funded from the capital tax levy:

Department	Classification	Description of Item	Amount	Notes (ie. other funding sources)
Fire and Rescue	Study/Plan	Community Risk Assessment - Ontario Regulation 378/18	\$10,000	The estimated cost for this project is \$25K. The remaining \$15K is proposed to be funded by the Administrative Studies Development Charge (DC).
Corporate	Reserve Contribution	Asset Management (AM) Discretionary Reserve	\$1,197,792	See Section Below – Discretionary Reserves
Corporate	Reserve Contribution	Corporate Information Technology	\$10,000	See Section Below – Discretionary Reserves
Corporate	Study/Plan	401 and Highway 6 Project Review of Hotspots	\$20,000	At the September 22, 2021 Council Meeting, Council directed staff that funds be allocated as part of the 2022 budget process for the review of "hotspots" related to the 401 and Highway 6 Project. At the January 13, 2022 Council Meeting, Council directed staff to fund this project in 2022 (\$5,000 tax levy funding) and 2023 (\$20,000 tax levy funding).
Corporate	Study/Plan	Gravel Extraction Study	\$25,000	At the November 9, 2022 Council Meeting, Council received Report ADM-2022-064 – Budget Process and Service Level Review and passed Council Resolution No. 2022-365. An estimate of \$25K has been included in the proposed 2023 capital budget based on Council's direction that <i>"Budget consideration to retain a consultant to prepare a study identifying loss of land and assessment identified for gravel extraction and potential impacts of the increase of gravel extraction given the growth initiatives by the Province and subsequently request the assistance of the County and area municipalities with an in-depth follow up study."</i>

Finance	Study/Plan	Development Charges By-law Amendment	\$741	The estimated cost for this project is \$7,413. The remaining \$6,672 is proposed to be funded by the Administrative Studies DC.
Finance	Study/Plan	Parkland Dedication By-law Amendment	\$21,166	
Public Works	Study/Plan	Bridge and Culvert Inspections - 2023	\$7,500	
Public Works	Reserve Contribution	Gravel Roads Improvement	\$207,800	See Section Below – Discretionary Reserves
		<b>Proposed Capital Tax Levy</b>	<b>\$1,500,000</b>	

The total proposed capital tax levy funding as outlined above is \$1,500,000. The total approved capital tax levy funding in the 2022 approved capital budget amounted to \$1,460,100 (a proposed increase of \$39,900).

### **Frisbee Golf**

Council at its meeting held on September 7, 2022 received Report FIN-2022-029 – 2023 Proposed User Fees and Charges and passed Council Resolution No. 2022-282 regarding Frisbee golf:

*That Council direct staff to request that the Recreation Committee comment on the proposed implementation of Frisbee Golf and engage with the community through Engage Puslinch and report back to Council.*

Frisbee Golf was discussed at the September 20, 2022 Recreation Committee meeting. The following resolution was passed at this meeting:

*That the Engage Puslinch Sub-committee work with staff to develop and implement an Engage Puslinch Project regarding Frisbee Golf and that the results be provided to the appropriate staff to be reported to Council; and further,*

*That the Recreation Committee advise council of the following comments for their consideration:*

- *Generally, there is support of the idea of Frisbee Golf but perhaps that a smaller course should be considered with respect to not stagnating the park to Frisbee golf exclusively.*
- *There should be consideration for the demand of a full course and a review of the environmental and parking concerns raised by the delegate.*

- *Raised the question of how many holes can be accommodated within the property identified.*

The Township has received several concerns from residents at Fox Run Park opposed to the idea of introducing a disc golf course at Fox Run Park. These comments are included as Schedule G and Schedule H to this Report.

Based on discussions with Services and Parks staff, the Township has not received a request for this service to date.

After extensive review and inspection of the Township's available green spaces, The Township currently does not have the required space to safely offer this activity. The Director of Public Works, Parks and Facilities recommends that the Township no longer pursue this initiative as there are several locations identified within a 10 km radius that offer this activity as outlined below:

1. Victoria Park Valley Golf Club, 7660 Maltby Rd. East, Puslinch
2. Eastview Park Disc Golf Course, 5269 Watson Pkwy N, Guelph
3. Riverside Park Disc Golf Course, Riverview Dr. Guelph
4. Acer Disc Golf Course, Trillium Trail Guelph (University of Guelph)
5. Four Fathers Brewing Co. Disc Golf Course, 125 Guelph Ave Cambridge
6. Soper Park Disc Golf Course, 4 Marion Way, Cambridge

### **Public Works Fleet**

There are several recommended updates to Public Works fleet based on more up to date information on replacement costs.

The updates to the replacement costs are in accordance with Clause 6(h) of the Budget Development and Control Policy which indicates that the ten year capital budget and forecast is *"a lifecycle based capital forecast based on the Township's Asset Management Plan and updated inspections, studies, plans, etc. will be established for asset replacement projects and updated annually by Department Heads based on current documented costing."*

- The previous Capital Budget and Forecast included costs of \$330K for the replacement of tandem dump trucks in Public Works. It is recommended that the replacement cost increase to \$400K based on current costing.

## Fire & Rescue Services Fleet

There are several recommended updates to Fire & Rescue Services fleet based on more up to date information on replacement costs and recommendations from the Township's current Fire Chief.

The updates to the replacement costs are in accordance with Clause 6(h) of the Budget Development and Control Policy which indicates that the ten year capital budget and forecast is *"a lifecycle based capital forecast based on the Township's Asset Management Plan and updated inspections, studies, plans, etc. will be established for asset replacement projects and updated annually by Department Heads based on current documented costing."*

- Please note that the rescue 35 truck was replaced in 2022 at a cost of \$585K.
- The previous Capital Budget and Forecast included the following costs for replacement of fleet in Fire & Rescue Services:
  - 2003 aerial 33 truck - \$500K replacement cost in 2028
    - It is recommended that the replacement cost increase to \$1.5M based on current costing.
    - It is recommended that a used truck not be purchased in 2028 due to significant expenditures incurred on the current 2003 used aerial 33 truck.
  - See the section below regarding recommendations for pump 31 truck and tanker 37 truck replacements.
  - 2007 tanker 38 truck - \$360K replacement in 2032
    - It is recommended that the replacement cost increase to \$750K based on current costing.

## Pump 31 Truck and Tanker 37 Truck

Report FIR-2016-003 recommended replacing pump 31 and tanker 37 as one unit which would remove the need to replace tanker 37 in 2030. At the September 14, 2016 Council Meeting, this recommendation from Steven Goode, the Fire Chief at the time was supported by Council.

- The pump 31 truck was purchased in 2005 with a 20-year lifecycle.
  - The previous Capital Budget and Forecast included the following costs based on the recommendation from the Fire Chief in 2016:
    - The pump 31 truck was noted for replacement in 2025 at a cost of \$468K which was calculated as follows:
      - Pump 31 replacement cost = \$490K
      - Less: Estimated sale of Tanker 37 = \$72K
      - Plus: Additional cost to combine Tanker 37 and Pump 31 of \$50K
- The tanker 37 truck was purchased in 2010 with a 20-year lifecycle.

- The previous Capital Budget and Forecast did not include the replacement of tanker 37 in 2030 based on the recommendation from the Fire Chief in 2016.

The Township's current Fire Chief does not recommend a pumper/tanker combination as this would impact the Township's Tanker Shuttle Accreditation. Therefore, the proposed 2023 Capital Budget and Forecast has been updated to include the following items and costs related to the replacement of the pump 31 truck and tanker 37 truck:

- Pump 31 truck replacement in 2025 at a cost of \$950K
  - This is the estimated cost for a purpose built pumper. The current pump 31 truck is not a purpose built pumper. The Fire Chief recommends that a purpose built pumper be purchased due to the following benefits associated with purpose built trucks:
    - A higher crash rating. The higher crash rating resulted in a fellow firefighter involved in an accident sustaining fewer injuries.
    - Greater seating and storage space.
    - Offer both frontal and side impact air bags.
  - There is a significant increase in the cost for the replacement of pump 31 due to inflation and the increases in labor, material (ie. steel, aluminum, etc.) and transportation costs. Many manufacturers have had to raise prices to mitigate these cost pressures.
  - The current lead time to build a pumper is 23 months. Therefore, it is recommended that Council authorize the Fire Chief to commence the procurement process for the replacement of Pump 31 Truck in 2023 in order to have the truck delivered by 2025.
  - The re-sale value of the 2005 pump 31 is also included at an estimated value of \$20K.
- Tanker 37 truck replacement in 2030 at a cost of \$750K.
  - The re-sale value of the 2010 tanker 37 is also included at an estimated value of \$20K.

### **Electronic Sign at Puslinch Community Centre (PCC)**

A request/inquiry was received by a Member of the Public and a Member of Council regarding the electronic sign at the PCC, to change the colour of the display, as the red display can be difficult to read.

The Clerks team has advised that there are no specific regulations for electronic signs under the integrated accessibility standards. Under the Accessibility for Ontarians with Disabilities Act (AODA), the Township is required to provide information and communicate in an accessible manner about services or facilities to people with disabilities, on request.

The current display on the electronic sign that the Township has access to only supports red font as there are only red LED lights in the sign. The electronic sign was installed in 2012.

Based on discussions with the software provider, the cost to upgrade the screen would be higher than replacing it with a new screen, as it is over 10 years old. The sign that the provider could replace it with would be a little larger, double sided, improved resolution, full colour, graphics, animation and photos. The estimated cost provided to replace the electronic sign is \$35K. In addition, it is estimated that installation would cost approximately \$2.5K. Staff are seeking Council's direction as to whether this project should be included in the proposed Capital Budget and Forecast.

### Discretionary Reserves

Clause 10 of the Budget Development and Control Policy includes information regarding the Township's Discretionary Reserve Financing and Balances. Schedule A of the Budget Development and Control Policy outlines the Township's operating and capital discretionary reserves including their purpose/use.

Outlined below are the previous approved budgeted contributions to discretionary reserves:

Year	Capital Discretionary	Operating Discretionary	Total
2013	\$100,000	\$0	\$100,000
2014	\$328,500	\$19,000	\$347,500
2015	\$208,500	\$24,000	\$232,500
2016	\$0	\$37,144	\$37,144
2017	\$190,500	\$22,787	\$213,287
2018	\$0	\$361,100	\$361,100
2019	\$271,000	\$88,750	\$359,750
2020	\$1,573,066	\$88,750	\$1,661,816
2021	\$1,605,066	\$88,750	\$1,693,816
2022	\$1,702,000	\$23,750	\$1,725,750
2023 - Proposed	\$1,715,592 – <b>Note A</b>	To be determined	To be determined

**Note A** – This amount includes the transfer of \$300K for the Aggregate Levy from operating funds to capital discretionary reserves for the purpose of funding Public Works capital projects in 2023 similar to previous years.

### AM Discretionary Reserve

The Township's AM Program and Capital Budget and Forecast enables the Township to plan effectively for the replacement of current infrastructure. The 2023 Capital Budget and Forecast was prepared taking into consideration the 2019 AM Plan and new and updated information regarding asset conditions and replacement cost estimates (ie. 2021 Storm Water Management Facility Maintenance Inspections etc.).

Costs related to asset replacement projects in the Capital Budget and Forecast are funded from the AM Discretionary Reserve as opposed to the Tax Levy resulting in a greater need to contribute funds into the AM Discretionary Reserve in order to address the Township's infrastructure deficit as noted in the 2019 AMP. Please note, any asset replacement projects that are permitted to be funded by the Cash in Lieu of Parkland Restricted Reserve are funded by this restricted reserve. See the Cash in Lieu of Parkland section below for further details.

Based on the 2023 Capital Budget and Forecast, the estimated balances in the AM Discretionary Reserve are as outlined below.

2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
\$3.5M	\$3.0M	\$2.5M	\$3.5M	\$3.0M	\$1.5M	\$1.8M	\$2.4M	\$3.6M	\$4.1M

The 2019 AM Plan recommends a minimum target balance of \$2.0 million and a maximum target balance of \$4.0 million in the AM Discretionary Reserve. The estimated balances meet this target balance from 2023 to 2027 and 2030 to 2032. The estimated balances do not meet this target balance from 2028 to 2029.

### Gravel Roads Improvement Discretionary Reserve

Outlined in the table below is the total projected balance in the Gravel Roads Improvement Discretionary Reserve as of December 31, 2023:

<b>December 31, 2021 Audited Balance</b>	<b>\$275,000</b>
Add: 2022 Budgeted Contributions	\$207,800
Less: Concession 7 Paving Project approved in 2022	-( \$208,805)
<b>Total Projected Balance as of December 31, 2022</b>	<b>\$273,995</b>
Add: 2023 Proposed Budget Contributions	\$207,800
Less: 2023 Proposed Capital Projects	\$0.00
<b>Total Projected Balance as of December 31, 2023</b>	<b>\$481,795</b>



The Capital Budget and Forecast includes a contribution to the Gravel Roads Improvement Discretionary Reserve of \$207,800 each year from 2023 to 2032 in accordance with the approved Budget By-law No. 2022-006.

Township staff will provide the projected balance in the Gravel Roads Improvement Discretionary Reserve for the forecast period (ie. to 2032) at a future budget meeting.

## **2022 Surplus Allocation**

Clause 11 of the Budget Development and Control Policy provides information regarding the General Corporate Surplus as outlined below:

- A Report is submitted for Council's consideration in April following the fiscal year end for the General Corporate Surplus to be contributed to the AM Discretionary Reserve in accordance with Council Resolution No. 2019-347 or to another Discretionary Reserve based on Council's direction.
- The policy adopted by Council through Council Resolution No. 2019-347 states that Council authorizes the allocation of all budget surpluses into the Township's AM Discretionary Reserve for the purpose of meeting future AM obligations.

The 2018 to 2020 general surpluses were fully allocated to the AM Discretionary Reserve. The 2021 general surplus amount of \$569,206 was allocated as follows based on Council Resolution No. 2022-170 at the May 25, 2022 Council Meeting:

- \$494,206 to the AM Discretionary Reserve in accordance with Council Resolution No. 2019-347; and
- \$40,000 to fund the repair of the Tandem Dump Truck 301; and
- \$35,000 to fund the additional costs associated with the Roads Management Plan.

Similar to previous years, Township staff will provide Council with a general status report on the surplus/deficit as of December 31, 2022 based on the results of the 2022 audit in April of 2023.

## **Cash in Lieu of Parkland**

Below is the cash in lieu of parkland collected from 2013 to 2022 year to date:

- 2013 - \$26K
- 2014 - \$10K
- 2015 - \$22K
- 2016 - \$50K
- 2017 - \$9K
- 2018 - \$113K

- 2019 - \$190K
- 2020 - \$203K
- 2021 – \$304K
- 2022 year to date – \$243K

As outlined in the AM Discretionary Reserve section above, any asset replacement projects that are permitted to be funded by the Cash in Lieu of Parkland Restricted Reserve are funded by this restricted reserve. The Planning Act provides the following as it relates to cash in lieu of parkland:

*(15) All money received by the municipality under subsections (6), (6.0.1) and (14) and all money received on the sale of land under subsection (5), less any amount spent by the municipality out of its general funds in respect of the land, shall be paid into a special account and spent only for the acquisition of land to be used for park or other public recreational purposes, including the erection, improvement or repair of buildings and the acquisition of machinery for park or other public recreational purposes.*

Outlined in the table below is the total projected balance of the Cash in Lieu of Parkland Restricted Reserve as of December 31, 2023:

<b>Balance as of November 22, 2022</b>	<b>\$1,156,345</b>
Less: Previously Approved Capital Projects <ul style="list-style-type: none"> <li>• PCC Park - Back Soccer Fields Construction</li> <li>• PCC Park Renovation and Upgrade</li> <li>• Replace Lights at Old Morriston Park</li> <li>• Playground area at Boreham Park (also known as Arkell Park)</li> </ul>	-\$641,235)
Less: 2023 Proposed Capital Projects <ul style="list-style-type: none"> <li>• ORC and PCC - Convert Lighting to LED</li> <li>• ORC - Pickleball Line Painting and Floor Refinishing</li> <li>• Replacement of Old Morriston 6 Seat Concrete Bleachers</li> <li>• Playground area at Boreham Park (also known as Arkell Park)</li> <li>• Kubota Lawn Tractor</li> <li>• Landscape Trailer</li> <li>• PCC - Replacement of Ceiling Components</li> <li>• Puslinch Lake Pedestrian Access and Signage</li> </ul>	-\$138,576)
Plus: 2023 Estimated Funds Received	\$40,500 <b>Note A</b>
<b>Projected Balance as of December 31, 2023</b>	<b>\$417,034</b>

**Note A:** Based on discussions with County of Wellington Planning Staff in 2020, the number of projected consents in the forecast is difficult to predict due to more restrictive Provincial policy and the fact that eligible properties are only allowed one consent since 2005. Therefore,

Township staff have assumed a conservative estimate of three consents per year in order to estimate the amount of cash in lieu of parkland to be received in future years.

Township staff will provide the projected balance in the cash in lieu of parkland restricted reserve for the forecast period (ie. to 2032) at a future budget meeting.

### **Development Charges (DC's)**

Below are the DC's collected from 2013 to 2022 year to date:

- 2013 - \$241K of which 70% of this amount was for a significant commercial development
- 2014 - \$105K
- 2015 - \$158K
- 2016 - \$248K
- 2017 - \$266K
- 2018 – \$188K
- 2019 - \$256K
- 2020 – \$754K of which 72% of this amount was for DC's collected from a developer that entered into a DC credit agreement with the Township in 2012.
- 2021 - \$318K
- 2022 year to date – \$172K

Township staff will provide the projected balances in DC restricted reserves for the forecast period (ie. to 2032) at a future budget meeting.

The 2023 proposed projects affecting the current DC balances are outlined below.

### *Parks and Recreation Services DC's*

<b>Balance as of September 30, 2022</b>	<b>\$116,229</b>
Less: Previously Approved Capital Projects <ul style="list-style-type: none"> <li>• PCC Park Renovation and Upgrade</li> <li>• Playground area at Boreham Park (also known as Arkell Park)</li> </ul>	-( \$101,584)
Less: 2023 Proposed Capital Projects <ul style="list-style-type: none"> <li>• Playground area at Boreham Park (also known as Arkell Park)</li> </ul>	-( \$47,756)
Plus: 2023 Estimated Funds Received	\$12,813
<b>Projected Balance as of December 31, 2023</b>	<b>-( \$20,298)</b>

There is a projected negative balance in the Parks and Recreation Services DC's as of December 31, 2023 due to a number of parks projects to be completed in 2023. This negative balance becomes positive in 2025. The total DC's in all four Township service areas (ie. Parks and Recreation Services, Admin Studies, Fire Services, and Roads and Related Services) have a

healthy positive balance. A municipality is permitted to have a negative balance in a DC restricted reserve only if the municipality is able to obtain sufficient DC's in the future to repay the negative balance. As the negative balance becomes positive in 2025, it is recommended that these parks projects continue to be funded by the Parks and Recreation Services DC's in accordance with the 2019 DC Background Study.

#### Fire Services DC's

<b>Balance as of September 30, 2022</b>	<b>\$703,995</b>
Less: Previously Approved Capital Projects	\$0
Less: 2023 Proposed Capital Projects	\$0
Plus: 2023 Estimated Funds Received	\$26,457
<b>Projected Balance as of December 31, 2023</b>	<b>\$730,452</b>

#### Roads and Related Services DC's

<b>Balance as of September 30, 2022</b>	<b>\$885,486</b>
Less: Previously Approved Capital Projects <ul style="list-style-type: none"> <li>• Concession 7 Paving</li> <li>• Gilmour Culvert</li> <li>• Roadside Mower for Grader 502</li> <li>• Leslie Road West Engineering</li> <li>• Little's Bridge Engineering</li> </ul>	-\$308,324
Less: 2023 Proposed Capital Projects <ul style="list-style-type: none"> <li>• Leslie Road West Construction</li> <li>• Little's Bridge Construction</li> <li>• Concession 7- Concession 2A to Mason Road</li> <li>• Maltby Road East - Victoria Road South to Watson Road South</li> <li>• Roszell Road - Forestell Road to Townline Road</li> </ul>	-\$299,053
Plus: 2023 Estimated Funds Received	\$54,412
<b>Projected Balance as of December 31, 2023</b>	<b>\$332,521</b>

Please note that all Township roads projects are eligible to be DC funded at a rate of 13.6% in accordance with the Township's 2019 DC Study.

#### Administrative Studies DC's

<b>Balance as of September 30, 2022</b>	<b>\$103,393</b>
Less: Previously Approved Capital Projects <ul style="list-style-type: none"> <li>• Development Charges By-law Amendment</li> <li>• Roads Management Plan</li> </ul>	-\$57,500

Less: 2023 Proposed Capital Projects	-( \$21,672)
<ul style="list-style-type: none"> <li>• Development Charges By-law Amendment</li> <li>• Community Risk Assessment - Ontario Regulation 378/18</li> </ul>	
Plus: 2023 Estimated Funds Received	\$6,317
<b>Projected Balance as of December 31, 2023</b>	<b>\$30,538</b>

## Grants

The Township's major known capital grant funding and amounts per year are outlined below:

Year	Canada Community-Building Fund	OCIF – Formula Based – <b>Note A</b>
2013	\$205,185	Nil
2014	\$209,009	Nil
2015	\$203,528	\$42,878
2016	\$213,704	\$42,878
2017	\$213,704	\$75,822
2018	\$223,880	\$107,836
2019	\$222,547	\$169,421
2019 top-up allocation	\$223,880	N/A
2020	\$222,547	\$168,923
2021	\$232,662	\$168,923
2021 top-up allocation	\$223,665	N/A
2022	\$232,662	\$331,262
2023	\$242,778	Amount unknown at the time of writing this Report.

**Note A** – The 2023 to 2026 Capital Budget and Forecast includes the OCIF – Formula Based funding. The most recent correspondence dated November 5, 2021 from the Ministry of Infrastructure indicated that the review and redesign of the OCIF Formula Component is complete. Through the 2021 Fall Economic Statement, the Ministry has received approval to provide additional funding of \$1 billion through OCIF over five years – that means an additional \$200 million each year starting with 2022 allocations. The Township typically receives its allocation notice in December. The funding can be used for roads (paved and unpaved), sidewalks located on an existing road, and bridges and culverts. The Township has typically utilized this funding for the repaving of existing paved roads and/or rehabilitation of bridges/culverts.

## Aggregate Levy Revenue

On an annual basis, a letter and cheque is received from the Ontario Aggregate Resources Corporation which represents the payment of the Township's share of the licence fees collected from aggregate producers within the Township. The amount to be received in 2023 is based on

2022 aggregate production. Outlined below is a summary of the shipments in the Township from 2013 to 2021<sup>1</sup>:

Year	Aggregate Shipments - Metric Tonnes
2013	3.5M
2014	3.5M
2015	3.9M
2016	3.5M
2017	4.6M
2018	4.2M
2019	4.2M
2020	4.6M
2021 - Preliminary	4.6M
<b>Average</b>	<b>4.1M</b>
<b>2023 \$ per Tonne</b>	<b>\$0.12</b>
<b>2023 Estimated Revenue</b>	<b>\$492K</b>
<b>Operating Budget – Account No. 01-0015-5310</b>	<b>\$192K (2022 - \$208K)</b>
<b>Public Works Capital</b>	<b>\$300K (2022 - \$272K)</b>

Council at its meeting held on October 27, 2021 directed staff to report back on the estimated targets for allocating the Aggregate Levy between the operating and capital budget relating to road rehabilitation for the 2023 budget process. Increasing the capital transfer to \$300K in 2023 is in line with Council's direction to phase the operating aggregate levy to the capital budget.

### Capital Summary – Funding Sources by Year

The Capital Summary – Funding Sources by Year is included as Schedule D to Report FIN-2022-035.

### Capital Forecast

The Township's Capital Forecast is prepared taking into consideration the following:

- 2019 Development Charges Study
- 2019 Energy Conservation and Demand Management Plan
- 2015 Recreation and Parks Master Plan
- Parks Master Plan updates as presented to Council at its July 13, 2022 Council Meeting in Report REC-2022-011 and Report REC-2022-012 for the following projects:
  - PCC Park Soccer Field Sports Lighting

<sup>1</sup> <http://www.toarc.com/research/statistics.html>

- PCC Park Renovation and Upgrade
- Replace Lights at Old Morriston Park
- Playground area at Boreham Park (also known as Arkell Park)
- Master Fire Plan
- Equipment Replacement Schedule (Schedule C to Report FIN-2022-035)
- 2021 Ontario Structure Inspection Manual Report (Bridges and Culverts)
- 2019 AM Plan
- 2021 Storm Water Management Facility Maintenance Inspections

## 2023 Capital Budget and Forecast Summary

Below are the previous year capital programs:

- 2013 - \$1.8M
- 2014 – \$2.0M
- 2015 - \$1.5M
- 2016 - \$1.7M
- 2017 - \$1.8M
- 2018 – \$1.6M
- 2019 - \$2.7M
- 2020 - \$5.4M
- 2021 – \$4.5M
- 2022 - \$4.5M
- 2023 – Proposed - \$4.9M

The 2019 to 2032 Capital Plan Summaries including 2023 Capital Budget Sheets are included as Schedule A to Report FIN-2022-035. The Projects by Year for each department with total budgeted costs is included as Schedule B to Report FIN-2022-035.

## FINANCIAL IMPLICATIONS

### 2023 Proposed Capital Budget Compared to the 2022 and 2021 Approved Capital Budget Funding Comparisons

The total capital projects and contributions to discretionary reserves from 2021 to 2023 (proposed) are outlined below:

- 2023 – Proposed Capital Budget - \$4.9M
- 2022 – Approved Capital Budget - \$4.5M.
- 2021 – Approved Capital Budget - \$4.5M

Schedule E to Report FIN-2022-035 provides this information in both chart and graphical format. The information on these pages includes the total capital including the funding sources for the 2021 to 2023 (proposed) capital programs.

#### 2023 Proposed Ten Year Plan Compared to the 2022 and 2021 Ten Year Plans

The ten-year plan from 2021 to 2023 (proposed) are outlined below:

- 2023 – Proposed Ten-Year Plan - \$39M ten year total and \$3.9M yearly average
- 2022 – Ten Year Plan - \$38M ten year total and \$3.8M yearly average
- 2021 – Ten-Year Plan - \$41M ten year total and \$4.1M yearly average

Schedule F to Report FIN-2022-035 provides this information in both chart and graphical format.

#### **APPLICABLE LEGISLATION AND REQUIREMENTS**

Municipal Act, 2001

#### **ATTACHMENTS**

Schedule A: 2019 to 2032 Capital Plan Summary including the 2023 Capital Budget Sheets

Schedule B: Projects by Year – 2019 to 2032

Schedule C – Equipment Replacement Schedule

Schedule D – Capital Summary – Funding Sources by Year

Schedule E - 2023 Proposed Capital Budget Compared to the 2022 and 2021 Approved Capital Budget Funding Comparisons

Schedule F – 2023 Proposed Ten Year Plan Compared to the 2022 and 2021 Ten Year Plans

Schedule G – Comments regarding Fox Run Park Disc Golf Course dated September 9, 2022

Schedule H - Comments regarding Fox Run Park Disc Golf Course dated September 20, 2022

**Respectfully submitted:**

**Reviewed by:**

**Mary Hasan**  
**Director of Finance/Treasurer**

**Glenn Schwendinger**  
**Chief Administrative Officer**



2019 Capital Carry-forward Plan Summary

Project Cost Service	Department	Capital Project	Classification	Funding Type Discretionary_Reserves	Grand Total
General Government					
	Corporate				
		Service Delivery Review Implementation - Ontario	Study/Plan	\$397,615	\$397,615
		Municipal Modernization Funding			
Grand Total				\$397,615	\$397,615

**2020 Capital Carry-forward Plan Summary**

Project Cost Service	Department	Capital Project	Classification	Funding Type Discretionary_Reserves	Restricted_Reserves	Grand Total
General Government						
	Corporate					
		Software System Enhancements or Replacement	Information Technology Enhancement	\$100,000		<b>\$100,000</b>
		Fibre Internet	Information Technology Enhancement	\$9,000		<b>\$9,000</b>
	Finance					
		Development Charges By-law Amendment	Study/Plan		\$1,775	<b>\$1,775</b>
Parks and Recreation						
	ORC					
		Building Condition Assessment, Arc Flash Study, Infra-red Scanning of Equipment	Study/Plan	\$5,000		<b>\$5,000</b>
	Parks					
		Puslinch Community Centre Park - Back Soccer Fields Construction	New Asset		\$23,222	<b>\$23,222</b>
	PCC					
		Building Condition Assessment, Arc Flash Study, Infra-red Scanning of Equipment	Study/Plan	\$5,000		<b>\$5,000</b>
Public Works						
	Public Works					
		Kerr Crescent - Stormwater Management Facility	Asset Management	\$141,062		<b>\$141,062</b>
<b>Grand Total</b>				<b>\$260,062</b>	<b>\$24,997</b>	<b>\$285,059</b>

**2021 Capital Carry-forward Plan Summary**

Project Cost Service	Department	Capital Project	Classification	Funding Type Grant	Discretionary_Reserves	Restricted_Reserves	Grand Total
General Government							
	Municipal Office						
		Municipal Office HVAC Upgrades -	Asset Management	\$75,642			<b>\$75,642</b>
Parks and Recreation							
	Parks						
		Puslinch Community Centre Park Renovation and Upgrade	Asset Management	\$942,988		\$342,963	<b>\$1,285,952</b>
		Replace Lights at Old Morriston Park	Asset Management	\$123,378		\$44,872	<b>\$168,250</b>
Public Works							
	Public Works						
		Storm Sewer Inspections and Cleaning Study/Plan			\$10,000		<b>\$10,000</b>
<b>Grand Total</b>				<b>\$1,142,008</b>	<b>\$10,000</b>	<b>\$387,835</b>	<b>\$1,539,844</b>

## 2022 Capital Carry-forward Plan Summary

Project Cost Service	Department	Capital Project	Classification	Funding Type Grant	Discretionary_Reserves	Restricted_Reserves	Grand Total
Building							
	Building						
		Septic Reinspections	Study/Plan	\$15,000			\$15,000
General Government							
	Corporate						
		County Road Diet through Aberfoyle Peer Review	Study/Plan		\$20,000		\$20,000
		County of Wellington Study on Additional Employment Lands in the Township of Puslinch	Study/Plan	\$25,000	\$5,000		\$30,000
		401 and Highway 6 Project Review of Hotspots	Study/Plan		\$5,000		\$5,000
	Municipal Office						
		Convert Lighting to LED and Install Motion Sensors	Asset Management		\$17,420		\$17,420
		Municipal Office HVAC Upgrades	Asset Management		\$124,056		\$124,056
		Accessible Washroom Upgrades	Asset Management		\$100,000		\$100,000
		Power Distribution Equipment (feeders, panels, main disconnect switch)	Asset Management		\$6,000		\$6,000
		Power Distribution Equipment (feeders, panels, main disconnect switch)	Asset Management		\$14,000		\$14,000
		Window and Door Replacement Program and Air Curtain on Front Doors	Asset Management		\$100,000		\$100,000
Parks and Recreation							
	ORC						
		Convert Lighting to LED	Asset Management		\$15,000		\$15,000
	Parks						
		Puslinch Community Centre Park Renovation and Upgrade	Asset Management	\$477,818		\$246,922	\$724,740

## 2022 Capital Carry-forward Plan Summary

Project Cost Service	Department	Capital Project	Classification	Funding Type Grant	Discretionary_Reserves	Restricted_Reserves	Grand Total
		Replace Lights at Old Morriston Park	Asset Management	\$57,494		\$45,294	\$102,788
	PCC						
		Convert Lighting to LED	Asset Management		\$10,000		\$10,000
		Roof Inspection	Asset Management		\$5,000		\$5,000
Public Works							
	Public Works						
		Bridge and Culvert Inspections-2023	Study/Plan		\$7,500		\$7,500
		Roads Management Plan including Condition Index Updates and Traffic County Study	Study/Plan		\$27,356		\$27,356
		Kerr Crescent - Stormwater Management Facility	Asset Management		\$408,938		\$408,938
		Concession 1 Culvert	Asset Management		\$14,000		\$14,000
		Carriage Lane - Stormwater Management Facility	Asset Management		\$165,000		\$165,000
Grand Total				\$575,312	\$1,044,270	\$292,216	\$1,911,798

## 2023 Capital Plan Summary

Project Cost		Capital Project	Classification	Funding Type		Levy	Discretionary_Re serves	Restricted_Re serves	Debenture	Grand Total
Service	Department			Grant						
Building										
	Building									
		Septic Reinspections	Study/Plan	\$1,526						\$1,526
Fire and Rescue										
	Fire and Rescue									
		Structural Firefighter Gear	Asset Management				\$2,961			\$2,961
		Community Risk Assessment - Ontario Regulation 378/18	Study/Plan		\$10,000			\$15,000		\$25,000
General Government										
	Corporate									
		Asset Management	Reserve Contribution		\$1,197,792					\$1,197,792
		Corporate Information Technology	Reserve Contribution		\$10,000					\$10,000
		401 and Highway 6 Project Review of Hotspots	Study/Plan		\$20,000					\$20,000
		Computer Equipment	Asset Management				\$9,692			\$9,692
		Gravel Extraction Study	Study/Plan		\$25,000					\$25,000
	Finance									
		Development Charges By-law Amendment	Study/Plan		\$741			\$6,672		\$7,413
		Parkland Dedication By-law Amendment	Study/Plan		\$21,166					\$21,166
		Community Improvement Plan Amendment and Financial Incentives	Study/Plan	\$25,000						\$25,000
	Municipal Office									
		Municipal Administration and Operations Facility	Asset Management				\$0		\$0	\$0

## 2023 Capital Plan Summary

Project Cost		Capital Project	Classification	Funding Type		Levy	Discretionary_Re serves	Restricted_Re serves	Debtenture	Grand Total
Service	Department			Grant						
Parks and Recreation										
	ORC									
		Convert Lighting to LED	Asset Management					\$8,701		\$8,701
		Pickleball Line Painting and Floor Refinishing	New Asset					\$6,934		\$6,934
	Parks									
		Replacement of Old Morriston 6 Seat Concrete Bleachers	Asset Management					\$15,000		\$15,000
		Parking Lot & Associated Enhancements (curbing, entrance, and additional lighting) at the front of the Puslinch Community Centre	Asset Management	\$51,000			\$249,000			\$300,000
		Playground area at Boreham Park (also known as Arkell Park)	Asset Management	\$170,000				\$74,087		\$244,087
		Landscape Trailer	Asset Management	\$2,000				\$8,000		\$10,000
		Kubota Lawn Tractor	New Asset					\$23,843		\$23,843
	PCC									
		Convert Lighting to LED	Asset Management					\$4,767		\$4,767
		Replacement of Ceiling Components	Asset Management					\$35,000		\$35,000
Public Works										
	Public Works									
		Bridge and Culvert Inspections-2023 Study/Plan				\$7,500				\$7,500
		Gravel Roads Improvement	Reserve Contribution			\$207,800				\$207,800
		Kerr Crescent - Stormwater Management Facility	Asset Management				\$50,000			\$50,000
		Puslinch Lake Pedestrian Access and Signage	New Asset					\$10,000		\$10,000

## 2023 Capital Plan Summary

Project Cost		Capital Project	Classification	Funding Type		Levy	Discretionary_Re serves	Restricted_Re serves	Debenture	Grand Total
Service	Department			Grant						
		Leslie Road West - Watson Road South to Bridge 5 (Mountsberg)	Asset Management				\$725,760	\$114,240		\$840,000
		Leslie Road West - Mountsberg Bridge to Curve at Highway 401	Asset Management				\$119,823	\$18,861		\$138,684
		Leslie Road West - Curve at Highway 401 to Puslinch-Flamborough Townline	Asset Management				\$99,563	\$15,672		\$115,235
		Little's Bridge	Asset Management	\$332,640				\$52,360		\$385,000
		Concession 7- Concession 2A to Mason Road	Asset Management				\$138,240			\$138,240
		Concession 7- Concession 2A to Mason Road	Asset Management					\$21,760		\$21,760
		Proposed Upgrading from a Single Dump Truck to a Tandem Dump Truck - 303	Asset Management	\$25,000			\$375,000			\$400,000
		Maltby Road East - Victoria Road South to Watson Road South	Asset Management				\$224,640	\$35,360		\$260,000
		Roszell Road - Forestell Road to Townline Road	Asset Management					\$300,000		\$300,000
By-law										
	By-law									
		Cloudpermit - By-law Enforcement	Information Technology Enhancement				\$5,100			\$5,100
Planning										
	Planning									
		Cloudpermit - Planning	Information Technology Enhancement				\$9,900			\$9,900
Grand Total				\$607,166		\$1,500,000	\$2,009,680	\$766,257	\$0	\$4,883,102



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2023 CAPITAL BUDGET

Department	Fire and Rescue
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1 - Project Title and Type (ie. minor repairs, major repairs, replacement, new equipment, studies, policies, plans etc.)

Project Title - Structural Firefighter Gear
Type - Replacement Equipment

2 - Purpose of Expenditure (ie. identify links to any plans, policies, legislation, studies, etc.)

Structural firefighter gear has a 10-year life cycle from the date of manufacturer as per National Fire Protection Association 1851 "Standard on Selection, Care, Maintenance of Protective Ensembles for Structural Firefighting".
---

3 - Specific Location (ie. list facility names, stretches of Road from/to streets, etc.)

This product is required by each volunteer firefighter.
---

4 - Project Description

Structural firefighter gear (pants and jacket) is a three-component ensemble intended to protect the fire fighter from radiant and thermal exposure, unexpected flashover conditions, and puncture and abrasion hazards while still maintaining an adequate level of dexterity and comfort. One (1) set of firefighter gear is required in 2023 at a cost of \$2,635 per unit. One (1) helmet is required in 2023 at a cost of \$326 per unit.
Please note that structural firefighter gear is custom fitted to each firefighter. However, there have been instances where firefighter gear of resigned firefighters are re-used for the newly recruited firefighters (ie. firefighters who are the exact same size).
Unused structural firefighter gear (ie. after the gear reaches its 10 year useful life) is sent to "Firefighters without borders" and the "Northern Protection Association" as donations for communities that cannot support their own fire service. This gear is still suitable for defensive firefighting and these communities do not conduct aggressive interior firefighting, just defensive/exterior operations.
Prior to the purchase of the structural firefighter gear, staff will look for cost saving opportunities through cooperative purchasing opportunities with neighboring municipalities.

5 - Capital Funding for 2023 Expenditures

Tax Levy		Additional information related to DC's	
Cash in Lieu of Parkland			
Asset Management	2,961	Project # and Description in DC	
Development Charges		Year in DC Study	
Other (grants)		% of DC Funding allowed in DC	
Total Funding	2,961	Service Area in DC	

6 - Capital Components, Costs, and Timing

Please list proposed capital spending by quarter for cash flow purposes

Project Components	2023					Future Phases <sup>Note B</sup>				
	JAN-MAR	APR-JUN	JUL-SEP	OCT-DEC	2023	2024	2025	2026	2027	
Structural firefighter gear		2,961			2,961	8,883	38,493	11,844	14,805	
					-					
					-					
					-					
Total Cost	-	2,961	-	-	2,961	8,883	38,493	11,844	14,805	
<sup>Note B:</sup> The Future Phases section is to identify the quantum of the total project cost only. Future Phases will not be automatically approved nor funded if this project is approved.										

7 - Incremental Operating Budget Impact

	2023	Annualized		
Incremental Revenues			# FT Staff	# PT Staff
Incremental Salary and Benefits				
Incremental Non-Salary Costs				
Total Incr. Exp./ (Rev.)	-	-		

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Department

Fire and Rescue

**1 - Project Title and Type (ie. minor repairs, major repairs, replacement, new equipment, studies, policies, plans etc.)**

Project Title - Community Risk Assessment

Type - Studies

**2 - Purpose of Expenditure (ie. identify links to any plans, policies, legislation, studies, etc.)**

To secure a professional consultant to prepare a mandatory Community Risk Assessment (CRA) for the Township.

**3 - Specific Location (ie. list facility names, stretches of Road from/to streets, etc.)**

The CRA is required in accordance with Ontario Regulation 378/18.

**4 - Project Description**

A CRA is the precursor to determining the most appropriate programs and activities to deliver to the public. It is also an integral component of the Municipal Fire Protection Information Survey. It is extremely important the CRA be completed as intended to ensure that all risks and targets be appropriately analysed and all available options can be identified and considered. A CRA is a process of identifying, analyzing, evaluating and prioritizing risks to public safety to inform decisions about the provision of fire protection services. A CRA must include consideration of the mandatory profiles listed in Schedule 1. A CRA must be in the form, if any, that the Fire Marshal provides or approves.

**5 - Capital Funding for 2023 Expenditures**

Tax Levy

10,000

Cash in Lieu of Parkland

Asset Management

Development Charges

15,000

Other (grants)

Total Funding

25,000

**Additional information related to DC's**

Project # and Description in DC

Year in DC Study

% of DC Funding allowed in DC

Service Area in DC

60%

Administration Studies

**6 - Capital Components, Costs, and Timing**

Please list proposed capital spending by quarter for cash flow purposes

Project Components	2023					Future Phases <sup>Note B</sup>			
	JAN-MAR	APR-JUN	JUL-SEP	OCT-DEC	2023	2024	2025	2026	2027
CRA		-		25,000	25,000				
					-				
<b>Total Cost</b>	-	-	-	25,000	25,000	-	-	-	-

<sup>Note B:</sup> The Future Phases section is to identify the quantum of the total project cost only. Future Phases will not be automatically approved nor funded if this project is approved.

**7 - Incremental Operating Budget Impact**

	2023	Annualized	# FT Staff	# PT Staff
Incremental Revenues				
Incremental Salary and Benefits				
Incremental Non-Salary Costs				
<b>Total Incr. Exp./(Rev.)</b>	-	-		

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Department

Corporate

**1 - Project Title and Type (ie. minor repairs, major repairs, replacement, new equipment, studies, policies, plans etc.)**

Project Title - Computer Equipment

Type - Replacement of Laptops

**2 - Purpose of Expenditure (ie. identify links to any plans, policies, legislation, studies, etc.)**

5 year replacement cycle for laptops/desktops.

Maintaining a computer hardware replacement program is a municipal best practice. Over time, software becomes outdated and unsupported by software providers. Updating hardware and software leads to greater efficiencies, increased productivity, and reduced overall operating costs. Maintaining hardware also helps better manage security risks related to IT infrastructure.

**3 - Specific Location (ie. list facility names, stretches of Road from/to streets, etc.)**

Municipal Office

**4 - Project Description**

5 laptops are being replaced across the corporation including allocations to the building department as applicable. All of the laptop replacements are at least 5 years of age. In 2022 staff investigated group purchasing opportunities with the Township of Centre Wellington and as a result have been able to source laptops at a reduced rate.

5 laptops - \$6,000

5 laptop warranties - \$450.00

5 docking stations - \$1,325.00

OnServe setup costs - \$1,750

Total cost - \$9,525 + non-refundable portion of HST = \$9,693

5 - Capital Funding for 2023 Expenditures

Tax Levy		<b>Additional information related to DC's</b> Project # and Description in DC Year in DC Study % of DC Funding allowed in DC Service Area in DC		
Cash in Lieu of Parkland				
Asset Management	6,687			
Building Reserve	3,005			
Development Charges				
Other (grants)				
Total Funding	9,693			

6 - Capital Components, Costs, and Timing

Please list proposed capital spending by quarter for cash flow purposes

	2023								
Project Components	JAN-MAR	APR-JUN	JUL-SEP	OCT-DEC	Total 2023	2024	2025	2026	2027
Replacement of laptops	9,693				9,693	10,000	10,000	20,000	10,000
					-				
					-				
					-				
Total Cost	9,693		-	-	9,693	10,000	10,000	20,000	10,000
Note B: The Future Phases section is to identify the quantum of the total project cost only. Future Phases will not be automatically approved nor funded if this project is approved.									

7 - Incremental Operating Budget Impact

	2023	Annualized	# PT Staff
Incremental Revenues			
Incremental Salary and Benefits			
Incremental Non-Salary Costs			
Total Incr. Exp./ (Rev.)	-	-	

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Department

Finance

**1 - Project Title and Type (ie. minor repairs, major repairs, replacement, new equipment, studies, policies, plans etc.)**

Project Title - Development Charges By-law Amendment and Parkland Dedication By-law Amendment

Type - By-law Amendments

**2 - Purpose of Expenditure (ie. identify links to any plans, policies, legislation, studies, etc.)**

As part of the 2020 capital budget, the following projects were approved: Community Benefits Charge (CBC) Strategy, Development Charges (DC) By-law Amendment, and Parkland Dedication By-law Amendment budgeted at \$22,500 and funded as \$7,500 from DC's and \$15,000 as CBC's.

Based on Report FIN-2022-024 presented to Council on June 15, 2022 by Andrew Grunda, Principal at Watson & Associates Economists Limited, it was noted that "Therefore, CBC does not appear warranted as there is no eligible anticipated development requiring facilities, services or other matters."

At the June 15, 2022 Council Meeting, Council authorized through Council Resolution No. 2022-202 that the DC Amendment project was to be completed once updated capital cost estimates incorporating the needs identified in the Roads Management Plan were finalized.

There have also been several pieces of legislation that have been passed that will impact both by-law amendments as outlined below:

- 1.) Bill 108 - More Homes, More Choice Act, 2019
- 2.) Bill 109 - More Homes for Everyone Act, 2022
- 3.) Bill 138 - Plan to Building Ontario Together Act, 2019
- 4.) Bill 197 - COVID-19 Economic Recovery Act, 2020
- 5.) Ontario Regulation 509/20 - Community Benefits Charges and Parkland
- 6.) Bill 23 - More Homes Built Faster Act, 2022

Additionally, the Township recently revised its Zoning By-law to include information on additional residential units (ARU). There may be required amendments to both by-laws to address this and the legislation in the Planning Act and the Development Charges Act surrounding ARU's.

Additionally, a component of the work associated with the Parkland Dedication By-law will also be to determine the average price for a typical residential building lot in the Township in order to determine the flat rate that should be charged for cash in lieu of parkland based on the current valuation of land.

**3 - Specific Location (ie. list facility names, stretches of Road from/to streets, etc.)**

Not applicable

**4 - Project Description**

See above

**5 - Capital Funding for 2023 Expenditures**

Tax Levy	21,907
Cash in Lieu of Parkland	
Asset Management	
Building Reserve	
Development Charges	6,672
Municipal Modernization	
Funding	
<b>Total Funding</b>	<b>28,579</b>

**Additional information related to DC's**

Project # and Description in DC	
Year in DC Study	
% of DC Funding allowed in DC	90%
Service Area in DC	Administration Studies

**6 - Capital Components, Costs, and Timing**

Please list proposed capital spending by quarter for cash flow purposes

Project Components	2023								
	JAN-MAR	APR-JUN	JUL-SEP	OCT-DEC	Total 2023	2024	2025	2026	2027
DC By-law Amendment				7,413	7,413				
Parkland Dedication By-law Amendment				21,166	21,166				
<b>Total Cost</b>	-	-	-	<b>28,579</b>	<b>28,579</b>	-	-	-	-
<b>Note B:</b> The Future Phases section is to identify the quantum of the total project cost only. Future Phases will not be automatically approved nor funded if this project is approved.									

**7 - Incremental Operating Budget Impact**

	2023	Annualized	# PT Staff
Incremental Revenues			
Incremental Salary and Benefits			
Incremental Non-Salary Costs			
<b>Total Incr. Exp./ (Rev.)</b>	-	-	

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Department

Finance

**1 - Project Title and Type (ie. minor repairs, major repairs, replacement, new equipment, studies, policies, plans etc.)**

Project Title - Community Improvement Plan (CIP) Amendment and Township Financial Incentives

Type - By-law Amendments

**2 - Purpose of Expenditure (ie. identify links to any plans, policies, legislation, studies, etc.)**

The Township had implemented a CIP and its CIP project area through By-law No. 020-16 and By-law No. 021-16. The Township had amended its CIP through By-law No. 040-2019 in order to incorporate the County's incentive programs to the Township's CIP. The County's Planning Department assisted the Township with the amendment in 2019 which went through a public process and included circulation to the Ministry of Municipal Affairs and Housing (MMAH).

The County is currently working with a consultant to update their existing Invest Well financial incentive programs. This will result in the Township requiring a formal amendment to its CIP in order to incorporate the County's new programs in its CIP. A formal amendment has a number of legislative requirements including Public Meeting requirements and circulation of the amended CIP to the MMAH under Sections 28 and 17 of the Planning Act. It is recommended that the County's updated financial incentive programs be included as an Appendix to the Township's amended CIP by-law which does not form part of the Township's CIP so if any County changes are planned in the future, the Township is not required to amend its CIP again. The County has received confirmation from the MMAH that a full formal amendment process is required by the Township in order to incorporate the County's new financial incentive programs.

This amendment will be fully funded by the County of Wellington's Business Retention and Expansion funding of \$25K. This is annual funding available to the County's member municipalities. It is recommended that any additional funds from the \$25K grant be allocated to Township financial incentive application approvals for eligible properties. Since the implementation of the CIP in 2016, the Township has approved CIP Financial Incentive Agreements to 2767374 Ontario Inc. – Morriston Medical Centre and Crepe Company Inc. and Envers Holdings Inc. – Restaurant Renovation.

**3 - Specific Location (ie. list facility names, stretches of Road from/to streets, etc.)**

Not applicable

**4 - Project Description**

See above

**5 - Capital Funding for 2023 Expenditures**

Tax Levy

Cash in Lieu of Parkland

Asset Management

Building Reserve

Development Charges

County BR&amp;E Funding

Total Funding

25,000

**25,000****Additional information related to DC's**

Project # and Description in DC

Year in DC Study

% of DC Funding allowed in DC

Service Area in DC



6 - Capital Components, Costs, and Timing

Please list proposed capital spending by quarter for cash flow purposes

	2023								
Project Components	JAN-MAR	APR-JUN	JUL-SEP	OCT-DEC	Total 2023	2024	2025	2026	2027
CIP Amendment				17,500	17,500				
Financial Incentives				7,500	7,500	7,500	7,500	7,500	7,500
Total Cost	-	-	-	25,000	25,000	7,500	7,500	7,500	7,500
Note B: The Future Phases section is to identify the quantum of the total project cost only. Future Phases will not be automatically approved nor funded if this project is approved.									

7 - Incremental Operating Budget Impact

	2023	Annualized	# PT Staff
Incremental Revenues			
Incremental Salary and Benefits			
Incremental Non-Salary Costs			
Total Incr. Exp./(Rev.)	-	-	

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Department

Optimist Recreation Centre

**1 - Project Title and Type (ie. minor repairs, major repairs, replacement, new equipment, studies, policies, plans etc.)**

Project Title - Pickleball Line Painting and Floor Refinishing

Project Type - New expenditure

**2 - Purpose of Expenditure (ie. identify links to any plans, policies, legislation, studies, etc.)**

The Pickleball group currently utilizes the ORC on average four (4) times per week. Due to no permanent markings on the gym floor, the group is responsible for marking their own lines with painters tape before each session. The Pickleball group has been identified this to staff and the Recreation Advisory Committee for improvement by having permanent lines installed on the gym floor. Please note, the facility will be closed for two weeks in order to facilitate this work.

**3 - Specific Location (ie. list facility names, stretches of Road from/to streets, etc.)**

Optimist Recreation Committee

**4 - Project Description**

Scope of work: 1. supplying and installing game lines and paint for two courts; and 2. floor refinish by removing the existing coating on the hardwood floor; and supply and install top coat sealant. The total area of work is 3,040 square feet.

## 5 - Capital Funding for 2023 Expenditures

<b>Tax Levy</b>		<b>Additional information related to DC's</b> Project # and Description in DC Year in DC Study % of DC Funding allowed in DC Service Area in DC
<b>Aggregate Levy</b>		
<b>In Lieu of Parkland</b>	6,934	
<b>Asset Management</b>		
<b>Development Charges</b>		
<b>Other (grants)</b>		
<b>Total Funding</b>	<b>6,934</b>	

## 6 - Capital Components, Costs, and Timing

Please list proposed capital spending by quarter for cash flow purposes

	2023					Future Phases <span style="color: red;">Note B</span>			
Project Components	JAN-MAR	APR-JUN	JUL-SEP	OCT-DEC	2023	2024	2025	2026	2027
Pickleball line painting		6,934			6,934				
					-				
<b>Total Cost</b>	-	<b>6,934</b>	-	-	<b>6,934</b>	-	-	-	-
<span style="color: red;">Note B:</span> The Future Phases section is to identify the quantum of the total project cost only. Future Phases will not be automatically approved nor funded if this project is approved.									

7 - Incremental Operating Budget Impact

	2023
Incremental Revenues	
Incremental Salary and Benefits	
Incremental Non-Salary Costs	
Total Incr. Exp./(Rev.)	-

Annualized
-

# FT Staff	# PT Staff

**TOWNSHIP OF PUSLINCH  
2023 CAPITAL BUDGET**

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Department

Parks

**1 - Project Title and Type (ie. minor repairs, major repairs, replacement, new equipment, studies, policies, plans etc.)**

Project Title - Replacement of Old Morriston Bleachers - Asset No. 3060

Project Type - Replacement Bleachers

**2 - Purpose of Expenditure (ie. identify links to any plans, policies, legislation, studies, etc.)**

As part of the 2019 Asset Management Plan, Urban & Environmental Management (the Township's Asset Management consultant) had completed a visual inspection of the Township's Parks and Recreation assets on August 14, 2018. It was indicated that the bleachers at Old Morriston had a poor condition rating and that they be replaced.

**3 - Specific Location (ie. list facility names, stretches of Road from/to streets, etc.)**

Old Morriston Park Ball Diamond Bleachers

**4 - Project Description**

Replacement of 1 set of bleachers. Replace concrete bleacher structure with upgraded aluminum that are in line with current building code. Increased by \$5K from the previous year budget due to increases in aluminum costing.

**5 - Capital Funding for 2023 Expenditures**

Tax Levy

Gas Tax Reserve Fund

Aggregate Levy

Cash in Lieu of Parkland

Asset Management

Development Charges

Other (grants)

Total Funding

15,000
15,000

**Additional information related to DC's**

Project # and Description in DC

Year in DC Study

% of DC Funding allowed in DC

Service Area in DC


6 - Capital Components, Costs, and Timing

Please list proposed capital spending by quarter for cash flow purposes

	2023					Future Phases <span>Note B</span>			
Project Components	JAN-MAR	APR-JUN	JUL-SEP	OCT-DEC	2023	2024	2025	2026	2027
Bleacher Replacements			15,000						
					-				
					-				
					-				
Total Cost	-	-	15,000	-	-	-	-	-	-
<span>Note B:</span> The Future Phases section is to identify the quantum of the total project cost only. Future Phases will not be automatically approved nor funded if this project is approved.									

7 - Incremental Operating Budget Impact

	2023	Annualized		
Incremental Revenues			# FT Staff	# PT Staff
Incremental Salary and Benefits				
Incremental Non-Salary Costs				
Total Incr. Exp./(Rev.)	-	-		

**TOWNSHIP OF PUSLINCH  
2023 CAPITAL BUDGET**

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Department

**Puslinch Community Centre**

**1 - Project Title and Type (ie. minor repairs, major repairs, replacement, new equipment, studies, policies, plans etc.)**

Project Title - Parking Lot & Associated Enhancements (curbing, entrance, and additional lighting) at the front of the Puslinch Community Centre  
Project Type - Parking Lot & Associated Enhancements

**2 - Purpose of Expenditure (ie. identify links to any plans, policies, legislation, studies, etc.)**

To upgrade the front parking lot at 23 Brock Road South. This includes enhancements to curbing, light standards, and replacement of asphalt surface.

**3 - Specific Location (ie. list facility names, stretches of Road from/to streets, etc.)**

23 Brock Road South front parking lot.

**4 - Project Description**

Removal of existing asphalt; new asphalt installed including new pavement markings; curb repairs; and light standard upgrades.

Cost Sharing Agreement with the County of Wellington for the library dated August 12, 2010 indicates that the County is responsible for 17% of the costs associated with any work performed on the parking lot. The County has confirmed that they would include in their budget the County's share associated with this project of \$51K.

**5 - Capital Funding for 2023 Expenditures**

Tax Levy

Gas Tax Reserve Fund

Aggregate Levy

Cash in Lieu of Parkland

Asset Management

Development Charges

Other (grants)

Total Funding

249,000
51,000
<b>300,000</b>

**Additional information related to DC's**

Project # and Description in DC

Year in DC Study

% of DC Funding allowed in DC

Service Area in DC


6 - Capital Components, Costs, and Timing

Please list proposed capital spending by quarter for cash flow purposes

	2023					Future Phases <span>Note B</span>			
Project Components	JAN-MAR	APR-JUN	JUL-SEP	OCT-DEC	2023	2024	2025	2026	2027
Parking Lot				300,000	300,000				
					-				
					-				
					-				
Total Cost	-	-	-	300,000	300,000	-	-	-	-
<span>Note B:</span> The Future Phases section is to identify the quantum of the total project cost only. Future Phases will not be automatically approved nor funded if this project is approved.									

7 - Incremental Operating Budget Impact

Incremental Revenues	2023	Annualized	# FT Staff	# PT Staff
Incremental Salary and Benefits				
Incremental Non-Salary Costs				
Total Incr. Exp./ (Rev.)	-	-		



[Back to Index](#)[Back to Index](#)**2023 CAPITAL BUDGET**

Department

Parks

**1 - Project Title and Type (ie. minor repairs, major repairs, replacement, new equipment, studies, policies, plans etc.)**

Project Title - Landscape Trailer - Asset No. 8012

Project Type - Replacement

**2 - Purpose of Expenditure (ie. identify links to any plans, policies, legislation, studies, etc.)**

The existing 2014 Landscape Trailer is no longer suitable to transport the current mower due to weight restrictions. The proposed upgraded trailer will have the ability to legally carry the existing mower with the capacity to transport a second mower if required. The new trailer will have a 10 year lifecycle.

**3 - Specific Location (ie. list facility names, stretches of Road from/to streets, etc.)**

All parks and Township owned properties in subdivisions.

**4 - Project Description**

As described above.

**5 - Capital Funding for 2023 Expenditures**

Tax Levy

Cash In Lieu of Parkland

Asset Management

Building Reserve

Development Charges

Re-sale Value

Total Funding

8,000

2,000

10,000

Additional information related to DC's

Project # and Description in DC

Year in DC Study

% of DC Funding allowed in DC

Service Area in DC

**6 - Capital Components, Costs, and Timing**

Please list proposed capital spending by quarter for cash flow purposes

Project Components	2023					Future Phases <sup>Note B</sup>			
	JAN-MAR	APR-JUN	JUL-SEP	OCT-DEC	2023	2024	2025	2026	2027
Equipment Replacement	10,000				10,000				
<b>Total Cost</b>	<b>10,000</b>	-	-	-	<b>10,000</b>	-	-	-	-

**Note B:** The Future Phases section is to identify the quantum of the total project cost only. Future Phases will not be automatically approved nor funded if this project is approved.

**7 - Incremental Operating Budget Impact**

Incremental Revenues  
 Incremental Salary and Benefits  
 Incremental Non-Salary Costs  
 Total Incr. Exp./(Rev.)

2023

Annualized

# FT Staff

# PT Staff

-

-

[Back to Index](#)[Back to Index](#)**2023 CAPITAL BUDGET**

Department

Parks

**1 - Project Title and Type (ie. minor repairs, major repairs, replacement, new equipment, studies, policies, plans etc.)**

Project Title - Kubota Lawn Tractor

Project Type - New asset purchase

**2 - Purpose of Expenditure (ie. identify links to any plans, policies, legislation, studies, etc.)**

In 2021, Council adopted the Level of Service Policy for the Public Works, Parks, and Facilities Department (Policy 2021-007) which details green space maintenance including grass cutting and weed trimming at Township facilities. The Township hired an additional Parks employee in early 2022 as approved through the 2022 budget in order to meet Township service levels for its Parks and Facilities. It has been identified that a second mower is required to better meet service levels in addition to ensuring that a back-up mower is available to staff in the event of equipment down time due to service maintenance and/or mechanical issues. The Township's current lawnmower is a 2018 Kubota Lawnmower with a 10 year lifecycle as per the Township's Asset Management Plan.

**3 - Specific Location (ie. list facility names, stretches of Road from/to streets, etc.)**

All parks and Township owned properties in subdivisions.

**4 - Project Description**

As described above.

**5 - Capital Funding for 2023 Expenditures**

Tax Levy

Gas Tax Reserve Fund

Aggregate Levy

Cash in Lieu of Parkland

23,843

Asset Management

Development Charges

Other (grants)

Total Funding

23,843

**Additional information related to DC's**

Project # and Description in DC

Year in DC Study

% of DC Funding allowed in DC

Service Area in DC

**6 - Capital Components, Costs, and Timing**

Please list proposed capital spending by quarter for cash flow purposes

Project Components	2023					Future Phases <sup>Note B</sup>			
	JAN-MAR	APR-JUN	JUL-SEP	OCT-DEC	2023	2024	2025	2026	2027
New Kubota Lawn Tractor	23,843								
					-				
					-				
					-				
<b>Total Cost</b>	<b>23,843</b>	-	-	-	-	-	-	-	-

**Note B:** The Future Phases section is to identify the quantum of the total project cost only. Future Phases will not be automatically approved nor funded if this project is approved.

**7 - Incremental Operating Budget Impact**

Incremental Revenues  
Incremental Salary and Benefits  
Incremental Non-Salary Costs  
Total Incr. Exp./(Rev.)

2023

Annualized

# FT Staff

# PT Staff

-

[Back to Index](#)[Back to Index](#)**2023 CAPITAL BUDGET**

Department

Puslinch Community Centre

**1 - Project Title and Type (ie. minor repairs, major repairs, replacement, new equipment, studies, policies, plans etc.)**

Project Title - Replacement of Ceiling Components at the Puslinch Community Centre

Project Type - Replacement

**2 - Purpose of Expenditure (ie. identify links to any plans, policies, legislation, studies, etc.)**

At the January 13, 2022 Council Budget Meeting, Council directed staff to incorporate the replacement of the ceiling tiles at the PCC in the 2023 Capital Budget and Forecast.

**3 - Specific Location (ie. list facility names, stretches of Road from/to streets, etc.)**

Puslinch Community Centre large hall (Archie McRobbie Hall).

**4 - Project Description**

See above

**5 - Capital Funding for 2023 Expenditures**

Tax Levy

Aggregate Levy

In Lieu of Parkland

35,000

Asset Management

Development Charges

Other (grants)

Total Funding

35,000

Additional information related to DC's

Project # and Description in DC

Year in DC Study

% of DC Funding allowed in DC  
Service Area in DC**6 - Capital Components, Costs, and Timing**

Please list proposed capital spending by quarter for cash flow purposes

Project Components	2023					Future Phases <sup>Note B</sup>			
	JAN-MAR	APR-JUN	JUL-SEP	OCT-DEC	2023	2024	2025	2026	2027
Ceiling Tile Replacements				35,000	35,000				
					-				
<b>Total Cost</b>	-	-	-	<b>35,000</b>	<b>35,000</b>	-	-	-	-
<b>Note B:</b> The Future Phases section is to identify the quantum of the total project cost only. Future Phases will not be automatically approved nor funded if this project is approved.									

**7 - Incremental Operating Budget Impact**

Incremental Revenues  
Incremental Salary and Benefits  
Incremental Non-Salary Costs  
Total Incr. Exp./ (Rev.)

2023

-

Annualized

-

# FT Staff

# PT Staff

**2023 CAPITAL BUDGET**

Department

Public Works

**1 - Project Title and Type (ie. minor repairs, major repairs, replacement, new equipment, studies, policies, plans)**

Project Title - Bridge and Culvert Inspections

Project Type - Inspections

**2 - Purpose of Expenditure (ie. identify links to any plans, policies, legislation, studies, etc.)**

Inspections are required every 2 years.

**3 - Specific Location (ie. list facility names, stretches of Road from/to streets, etc.)**

Various locations throughout the Township.

**4 - Project Description**

GM BluePlan performs inspections on all identified bridge and culvert assets.

**5 - Capital Funding for 2023 Expenditures**

Tax Levy

7,500

Cash In Lieu of Parkland

Asset Management

Building Reserve

Development

Grant Funding

Total Funding

7,500

Additional information related to DC's

Project # and Description in DC

Year in DC Study

% of DC Funding allowed in DC

Service Area in DC

**6 - Capital Components, Costs, and Timing**

Please list proposed capital spending by quarter for cash flow purposes

Project Components	2023					Future Phases <sup>Note B</sup>			
	JAN-MAR	APR-JUN	JUL-SEP	OCT-DEC	2023	2024	2025	2026	2027
Bridge and Culvert Inspections		7,500			7,500	7,500	7,500	7,500	7,500
<b>Total Cost</b>	-	<b>7,500</b>	-	-	<b>7,500</b>	<b>7,500</b>	<b>7,500</b>	<b>7,500</b>	<b>7,500</b>
<b>Note B:</b> The Future Phases section is to identify the quantum of the total project cost only. Future Phases will not be automatically approved nor funded if this project is approved.									

**7 - Incremental Operating Budget Impact**

Incremental Revenues  
 Incremental Salary and Benefits  
 Incremental Non-Salary Costs  
 Total Incr. Exp./(Rev.)

2023

Annualized

# FT Staff

# PT Staff

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**2023 CAPITAL BUDGET**

Department

Public Works

**1 - Project Title and Type (ie. minor repairs, major repairs, replacement, new equipment, studies, policies, plans)**

Project Title - Puslinch Lake Pedestrian Access

Project Type - Construction

**2 - Purpose of Expenditure (ie. identify links to any plans, policies, legislation, studies, etc.)**

At the August 10, 2022 Council meeting, Council directed staff report back regarding design options and costs estimates for a pedestrian access at the public lake access.

**3 - Specific Location (ie. list facility names, stretches of Road from/to streets, etc.)**

Puslinch Lake Pedestrian Access

**4 - Project Description**

Creating a gravel path with armour stone to deter vehicle access to the lake; and pedestrian bench with identifying signage.

**5 - Capital Funding for 2023 Expenditures**

Tax Levy

Cash In Lieu of Parkland

Asset Management

Building Reserve

Development Charges

Grant Funding

Total Funding

10,000

10,000

Additional information related to DC's

Project # and Description in DC

Year in DC Study

% of DC Funding allowed in DC

Service Area in DC

**6 - Capital Components, Costs, and Timing**

Please list proposed capital spending by quarter for cash flow purposes

Project Components	2023					Future Phases <sup>Note B</sup>			
	JAN-MAR	APR-JUN	JUL-SEP	OCT-DEC	2023	2024	2025	2026	2027
Pedestrian Access and Signage		10,000			10,000				
<b>Total Cost</b>	-	<b>10,000</b>	-	-	<b>10,000</b>	-	-	-	-

**Note B:** The Future Phases section is to identify the quantum of the total project cost only. Future Phases will not be automatically approved nor funded if this project is approved.

**7 - Incremental Operating Budget Impact**

Incremental Revenues  
Incremental Salary and Benefits  
Incremental Non-Salary Costs  
Total Incr. Exp./ (Rev.)

2023

Annualized

# FT Staff

# PT Staff

-

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**2023 CAPITAL BUDGET**

Department

Public Works

**1 - Project Title and Type (ie. minor repairs, major repairs, replacement, new equipment, studies, policies, plans)**

Project Title - Leslie Road West - Watson Road South to Puslinch Flamborough Townline Asset No. 22, 23 and 25

Project Type - Reconstruction

**2 - Purpose of Expenditure (ie. identify links to any plans, policies, legislation, studies, etc.)**

Asset No. 22 - Class 4 Road - PCI of 59 estimated for 2023

Asset No. 23 - Class 4 Road - PCI of 59 estimated for 2023

Asset No. 25 - Class 4 Road - PCI of 59 estimated for 2023

Service level for Class 4 Roads as outlined in the 2019 Asset Management Plan is that they be rehabilitated or reconstructed at a PCI of 60.

**3 - Specific Location (ie. list facility names, stretches of Road from/to streets, etc.)**

Leslie Road West - Watson Road South to Puslinch Flamborough Townline

**4 - Project Description**

Drainage repair, bank stabilization, pulverize and repave project for 2.8 kilometers of roadway length. There is a significant increase in the cost for this project due to the increase in scope of work due to the results of the 2022 engineering. Additional work is required for slope stabilization in accordance with requirements identified by Halton Conservation.

**5 - Capital Funding for 2023 Expenditures**

Tax Levy

Aggregate Levy

Asset Management

Building Reserve

Development Charges

Grant Funding

Total Funding

300,000

645,146

148,773

1,093,919

Additional information related to DC's

Project # and Description in DC

Year in DC Study

% of DC Funding allowed in DC

Service Area in DC

13.6%

Roads and Related Services

**6 - Capital Components, Costs, and Timing**

Please list proposed capital spending by quarter for cash flow purposes

Project Components	2023					Future Phases <sup>Note B</sup>			
	JAN-MAR	APR-JUN	JUL-SEP	OCT-DEC	2023	2024	2025	2026	2027
Road Reconstruction and Engineering			1,093,920		1,093,920				
<b>Total Cost</b>	-	-	<b>1,093,920</b>	-	<b>1,093,920</b>	-	-	-	-
<b>Note B:</b> The Future Phases section is to identify the quantum of the total project cost only. Future Phases will not be automatically approved nor funded if this project is approved.									

**7 - Incremental Operating Budget Impact**

Incremental Revenues

Incremental Salary and Benefits

Incremental Non-Salary Costs

Total Incr. Exp./(Rev.)

2023

Annualized

# FT Staff # PT Staff

-

-

**2023 CAPITAL BUDGET**

Department

Public Works

**1 - Project Title and Type (ie. minor repairs, major repairs, replacement, new equipment, studies, policies, plans)**

Project Title - Little's Bridge - Asset No. 1003

Project Type - Reconstruction

**2 - Purpose of Expenditure (ie. identify links to any plans, policies, legislation, studies, etc.)**

Little's Bridge reconstruction of side walls and installation of new approaching guide rails north and south sides. 2021 OSIM Report - includes a \$60K allowance for guiderail + load test required for Little's Bridge post construction depending on the final scope of the rehabilitation as per EXP's recommendation.

**3 - Specific Location (ie. list facility names, stretches of Road from/to streets, etc.)**

Little's Bridge at Sideroad 25 North

**4 - Project Description**

See above

**5 - Capital Funding for 2023 Expenditures**

Tax Levy

Cash In Lieu of Parkland

Asset Management

Building Reserve

Development Charges

Grant Funding

Total Funding

52,360

332,640

385,000

Additional information related to DC's

Project # and Description in DC

Year in DC Study

% of DC Funding allowed in DC

Service Area in DC

13.6%
Roads and Related Services

**6 - Capital Components, Costs, and Timing**

Please list proposed capital spending by quarter for cash flow purposes

2023

Future Phases **Note B**

Project Components

JAN-MAR

2024

Reconstruction and  
Engineering

385,000

0

Total Cost

-

-

-

385,000

-

-

-

-

-

**Note B:** The Future Phases section is to identify the quantum of the total project cost only. Future Phases will not be automatically approved nor funded if this project is approved.**7 - Incremental Operating Budget Impact**

2023

Annualized

Incremental Revenues

Incremental Salary and Benefits

Incremental Non-Salary Costs

Total Incr. Exp./(Rev.)

-

-

# FT Staff # PT Staff


**2023 CAPITAL BUDGET**

Department

Public Works

**1 - Project Title and Type (ie. minor repairs, major repairs, replacement, new equipment, studies, policies, plans)**

Project Title - Concession 7- Concession 2A to Mason Road Asset No. 115

Project Type - Pulverize and Repave

**2 - Purpose of Expenditure (ie. identify links to any plans, policies, legislation, studies, etc.)**

Asset No. 115 - Class 3 Road - PCI of 66 estimated for 2023 based on 2019 Asset Management Plan. However, the Director of Public Works, Parks and Facilities has advised that from a visual inspection and taking into consideration the inspection completed by GM BluePlan as part of the Roads Management Plan, the PCI is approximately 62 in 2023.

Service level for Class 3 Roads as outlined in the 2019 Asset Management Plan is that they be rehabilitated or reconstructed at a PCI of 65.

**3 - Specific Location (ie. list facility names, stretches of Road from/to streets, etc.)**

Concession 7- Concession 2A to Mason Road

**4 - Project Description**

Paving project on a major haul road. The pulverize and repave requires 130mm of asphalt and 9 metres wide for 0.4 kilometers of roadway length.

**5 - Capital Funding for 2023 Expenditures**

Tax Levy

Cash In Lieu of Parkland

Asset Management

138,240

Building Reserve

Development Charges

21,760

Grant Funding

Total Funding

160,000

Additional information related to DC's

Project # and Description in DC

Year in DC Study

% of DC Funding allowed in DC

13.6%

Service Area in DC

Roads and Related Services

**6 - Capital Components, Costs, and Timing**

Please list proposed capital spending by quarter for cash flow purposes

Project Components	2023					Future Phases <sup>Note B</sup>			
	JAN-MAR	APR-JUN	JUL-SEP	OCT-DEC	2023	2024	2025	2026	2027
Road Reconstruction and Engineering			160,000		160,000				
<b>Total Cost</b>	-	-	<b>160,000</b>	-	<b>160,000</b>	-	-	-	-

**Note B:** The Future Phases section is to identify the quantum of the total project cost only. Future Phases will not be automatically approved nor funded if this project is approved.

**7 - Incremental Operating Budget Impact**

Incremental Revenues  
Incremental Salary and Benefits  
Incremental Non-Salary Costs  
Total Incr. Exp./(Rev.)

2023

-

Annualized

-

# FT Staff

# PT Staff



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Department

Public Works

**1 - Project Title and Type (ie. minor repairs, major repairs, replacement, new equipment, studies, policies, plans etc.)**

Project Title - Upgrade Single Axle Dump Truck to Tandem Dump Truck 303 - Asset No. 8017

Project Type - Equipment Replacement

**2 - Purpose of Expenditure (ie. identify links to any plans, policies, legislation, studies, etc.)**

Replacing the current 2015 Single Axle Dump Truck is identified in the year 2023 in the Township's Asset Management Plan.

The previous Capital Budget and Forecast indicated an amount of \$225K for the replacement of this unit. It is recommended that this truck be upgraded from a Single Axle to a Tandem to ensure less trips are required back and forth to reload material (salt/sand) while performing winter road maintenance. This will allow the operator to remain on their route for a longer period of time and increasing efficiencies while maintaining current service levels. Also, the recommendation to upgrade is to be consistent with the existing Township Fleet of tandem axle plows.

The Fleet Management Policy indicates that fleet will be replaced upon consideration of a **combination of the following criteria:**

1. The odometer reading is approaching 180, 000 kilometers
  - a.) for this specific equipment, the odometer reading is approximately 77,005 kilometers
2. The hours are approaching 10,000 hours for plow/dump trucks and 4,000 hours for lawnmower, tractors and other small vehicles that do not have an odometer tracking mileage
  - a.) for this specific equipment, the hours are 2,810.
3. The fleet is fully amortized in accordance with the estimated useful life (amortization rates) established in the Township's Tangible Capital Asset Policy
  - a.) for this specific equipment, the Asset Management Plan indicates a useful life of 8 years. This asset has been fully amortized.
4. The fleet becomes unserviceable or unsafe due to a major accident or mechanical failure that would not be economical to repair.
  - a.) this asset has not required significant repair costs.

**3 - Specific Location (ie. list facility names, stretches of Road from/to streets, etc.)**

N/A

**4 - Project Description**

This truck is relied upon for one of the Township's major plow routes. It is not utilized in the summer due to its low capacity to carry material due to its single axle configuration. By upgrading to a tandem dump truck, the truck will become more useful in road maintenance activities and gravel road maintenance.

**5 - Capital Funding for 2023 Expenditures****Tax Levy****Cash In Lieu of Parkland****Asset Management****Building Reserve****Development Charges****Re-sale Value****Total Funding**

375,000
25,000
400,000

**Additional information related to DC's**

Project # and Description in DC

Year in DC Study

% of DC Funding allowed in DC

Service Area in DC


6 - Capital Components, Costs, and Timing

Please list proposed capital spending by quarter for cash flow purposes

Project Components	2023					Future Phases <sup>Note B</sup>			
	JAN-MAR	APR-JUN	JUL-SEP	OCT-DEC	2023	2024	2025	2026	2027
Truck Replacement		400,000			400,000				
					-				
					-				
					-				
Total Cost	-	400,000	-	-	400,000	-	-	-	-
<sup>Note B:</sup> The Future Phases section is to identify the quantum of the total project cost only. Future Phases will not be automatically approved nor funded if this project is approved.									

7 - Incremental Operating Budget Impact

	2023	Annualized		
Incremental Revenues			# FT Staff	# PT Staff
Incremental Salary and Benefits				
Incremental Non-Salary Costs				
Total Incr. Exp./ (Rev.)	-	-		

**2023 CAPITAL BUDGET**

Department

Public Works

**1 - Project Title and Type (ie. minor repairs, major repairs, replacement, new equipment, studies, policies, plans)**

Project Title - Maltby Road East - Victoria Road South to Watson Road South Asset No. 63A and 63B

Project Type - Pulverize and Repave

**2 - Purpose of Expenditure (ie. identify links to any plans, policies, legislation, studies, etc.)**

Asset No. 63A - Class 4 Road - PCI of 60 estimated for 2023 based on 2019 Asset Management Plan.

Asset No. 63B - Class 4 Road - PCI of 60 estimated for 2023 based on 2019 Asset Management Plan.

Service level for Class 4 Roads as outlined in the 2019 Asset Management Plan is that they be rehabilitated or reconstructed at a PCI of 60.

**3 - Specific Location (ie. list facility names, stretches of Road from/to streets, etc.)**

Maltby Road East - Victoria Road South to Watson Road South

**4 - Project Description**

Paving project. The pulverize and repave requires a single lift of asphalt and 7 metres wide for 2 kilometers of roadway length.

**5 - Capital Funding for 2023 Expenditures**

Tax Levy

Cash In Lieu of Parkland

Asset Management

Building Reserve

Development Charges

Grant Funding

Total Funding

224,640
35,360
260,000

Additional information related to DC's

Project # and Description in DC

Year in DC Study

% of DC Funding allowed in DC

Service Area in DC

13.6%
Roads and Related Services

**6 - Capital Components, Costs, and Timing**

Please list proposed capital spending by quarter for cash flow purposes

Project Components	2023					Future Phases <sup>Note B</sup>			
	JAN-MAR	APR-JUN	JUL-SEP	OCT-DEC	2023	2024	2025	2026	2027
Road Reconstruction and Engineering			260,000		260,000				
<b>Total Cost</b>	-	-	<b>260,000</b>	-	<b>260,000</b>	-	-	-	-
<b>Note B:</b> The Future Phases section is to identify the quantum of the total project cost only. Future Phases will not be automatically approved nor funded if this project is approved.									

**7 - Incremental Operating Budget Impact**

Incremental Revenues  
Incremental Salary and Benefits  
Incremental Non-Salary Costs  
Total Incr. Exp./(Rev.)

2023
-

Annualized

-

# FT Staff	# PT Staff

**2023 CAPITAL BUDGET**

Department

Public Works

**1 - Project Title and Type (ie. minor repairs, major repairs, replacement, new equipment, studies, policies, plans)**

Project Title - Roszell Road - Forestell Road to Townline Road Asset No. 90 and 54A

Project Type - Pulverize and Repave

**2 - Purpose of Expenditure (ie. identify links to any plans, policies, legislation, studies, etc.)**

Asset No. 90 - Class 4 Road - PCI of 58 estimated for 2023 based on 2019 Asset Management Plan.

Asset No. 54A - Class 4 Road - PCI of 58 estimated for 2023 based on 2019 Asset Management Plan.

Service level for Class 4 Roads as outlined in the 2019 Asset Management Plan is that they be rehabilitated or reconstructed at a PCI of 60.

**3 - Specific Location (ie. list facility names, stretches of Road from/to streets, etc.)**

Roszell Road - Forestell Road to Townline Road

**4 - Project Description**

Paving project. The pulverize and repave requires a single lift of asphalt and 7 metres wide for 2.3 kilometers of roadway length.

**5 - Capital Funding for 2023 Expenditures**

Tax Levy		Additional information related to DC's Project # and Description in DC	
Cash In Lieu of Parkland			
Canada Community Building Fund	259,200		
Building Reserve			
Development Charges	40,800		
Grant Funding		Year in DC Study	
Total Funding	300,000	% of DC Funding allowed in DC	13.6%
		Service Area in DC	Roads and Related Services

**6 - Capital Components, Costs, and Timing**

Please list proposed capital spending by quarter for cash flow purposes

Project Components	2023					Future Phases <sup>Note B</sup>			
	JAN-MAR	APR-JUN	JUL-SEP	OCT-DEC	2023	2024	2025	2026	2027
Road Reconstruction and Engineering			300,000		300,000				
<b>Total Cost</b>	-	-	<b>300,000</b>	-	<b>300,000</b>	-	-	-	-
<b>Note B:</b> The Future Phases section is to identify the quantum of the total project cost only. Future Phases will not be automatically approved nor funded if this project is approved.									

**7 - Incremental Operating Budget Impact**

	2023	Annualized	# FT Staff	# PT Staff
Incremental Revenues				
Incremental Salary and Benefits				
Incremental Non-Salary Costs				
<b>Total Incr. Exp./(Rev.)</b>	-	-		

[Back to Index](#)[Back to Index](#)**2023 CAPITAL BUDGET****Department****By-law and Planning****1 - Project Title and Type (ie. minor repairs, major repairs, replacement, new equipment, studies, policies, plans etc.)**

Project Title - Cloudpermit Implementation - By-law Enforcement and Planning modules

Type - Information Technology Implementation

**2 - Purpose of Expenditure (ie. identify links to any plans, policies, legislation, studies, etc.)**

On June 17, 2020, Council authorized the single source award for the purchase of building permit software through Cloudpermit. The annual cost of the building module is \$12,000 per year and it is funded by building permit revenue.

The Township is currently utilizing a number of applications such as email, online form submission on the Township's website, Township's records in the common drive, and Keystone for receiving by-law complaints and processing planning applications.

The purchase and implementation of Cloudpermit in the by-law and planning areas will allow the Township to leverage a cost-effective and industry leading software application that will assist the Township's goals of delivering cost-effective and accessible municipal services. Cloudpermit's centralized portal provides access to Township staff, municipal partners, residents and applicants.

Residents and applicants will be able to apply for planning applications on-line. By-law complaints can be submitted by residents in Cloudpermit and can be tracked by Township staff and shared between departments that require certain information (ie. building). Cloudpermit provides the ability to access information such as drawings or site plans with an internet connection that does not require connection to the Township server. This allows staff to access this important information while out on site remotely.

**3 - Specific Location (ie. list facility names, stretches of Road from/to streets, etc.)**

Municipal Office

**4 - Project Description**

The by-law enforcement module amounts to \$3,600 per year and the planning module amounts to \$8,400 per year. The one-time implementation fee for both modules has been quoted at \$3,000. It is recommended that for 2023 only, these costs be funded by the Township's Ontario Municipal Modernization Funding. The intent of this funding provided by the Province in early 2019 is to assist in "efforts to become more efficient and reduce expenditure growth over the longer term". This project meets the Province's expectation for the use of the Provincial Modernization funding as it helps to modernize service delivery and allows the Township to become more efficient. The Township received \$569,599 through the Provincial Modernization Program in 2019. The estimated amount remaining from this funding is \$412K in the capital carryforward discretionary reserve. There are sufficient funds to fund the project. A portion of the by-law enforcement module (10%) can also be building funded because the Township's Property Standards By-law receives its authority under the Building Code Act.

It is recommended that the ongoing annual fees from 2024 be funded from the contract services account in the operating budget for By-law (\$3,600) and Planning (\$8,400).

**5 - Capital Funding for 2023 Expenditures**

<b>Tax Levy</b>		<b>Additional information related to DC's</b> Project # and Description in DC Year in DC Study % of DC Funding allowed in DC Service Area in DC		
<b>Cash in Lieu of Parkland</b>				
<b>Asset Management</b>				
<b>Building Reserve</b>	510			
<b>Development Charges</b>				
<b>Municipal Modernization Funding</b>	14,490			
<b>Total Funding</b>	<b>15,000</b>			

**6 - Capital Components, Costs, and Timing**

Please list proposed capital spending by quarter for cash flow purposes

Project Components	2023					2024	2025	2026	2027
	JAN-MAR	APR-JUN	JUL-SEP	OCT-DEC	Total 2023				
Subscription and Implementation Fee				15,000	15,000	12,000	12,000	12,000	12,000
<b>Total Cost</b>	<b>-</b>		<b>-</b>	<b>15,000</b>	<b>15,000</b>	<b>12,000</b>	<b>12,000</b>	<b>12,000</b>	<b>12,000</b>
<b>Note B:</b> The Future Phases section is to identify the quantum of the total project cost only. Future Phases will not be automatically approved nor funded if this project is approved.									

**7 - Incremental Operating Budget Impact**

	2023	Annualized	# PT Staff
<b>Incremental Revenues</b>			
<b>Incremental Salary and Benefits</b>			
<b>Incremental Non-Salary Costs</b>			
<b>Total Incr. Exp./(Rev.)</b>	<b>-</b>	<b>-</b>	

## 2024 Capital Plan Summary

Project Cost Service	Department	Capital Project	Classification	Funding Type Grant	Levy	Discretionary_Res erves	Restricted_Res erves	Grand Total
Fire and Rescue								
	Fire and Rescue							
		Structural Firefighter Gear	Asset Management			\$8,883		\$8,883
		Pickup Truck - Mid-Size	Asset Management			\$20,000		\$20,000
		Pickup Truck - Mid-Size	Asset Management	\$3,000				\$3,000
General Government								
	Corporate							
		Asset Management	Reserve Contribution		\$1,296,324			\$1,296,324
		Corporate Information Technology	Reserve Contribution		\$10,000			\$10,000
		Compensation and Benefits Review	Study/Plan		\$17,500	\$7,500		\$25,000
		Computer Equipment	Asset Management			\$10,000		\$10,000
		Server Replacement	Asset Management			\$47,000		\$47,000
	Finance							
		2024 Development Charges Background Study	Study/Plan		\$2,100		\$18,900	\$21,000
		Asset Management Plan and Policy Updates	Study/Plan		\$8,776		\$1,224	\$10,000
	Municipal Office							
		Gas Fired Infra-Red Heaters in Public Works Area	Asset Management			\$6,000		\$6,000
		Replacement of UV Pure Water Treatment System	Asset Management			\$10,000		\$10,000
Parks and Recreation								
	ORC							

## 2024 Capital Plan Summary

Project Cost Service	Department	Capital Project	Classification	Funding Type Grant	Levy	Discretionary_Res erves	Restricted_Res erves	Grand Total
		Rinkboard Replacement (Interior and Exterior)	Asset Management				\$100,000	<b>\$100,000</b>
	PCC							
		Emergency Generator	Asset Management				\$100,000	<b>\$100,000</b>
		Replacement of UV Pure Water Treatment System	Asset Management				\$7,500	<b>\$7,500</b>
		Replacement of Sanitary Pumps and Control System	Asset Management				\$5,000	<b>\$5,000</b>
		Window and Door Replacement Program	Asset Management				\$100,000	<b>\$100,000</b>
Public Works								
	Public Works							
		Bridge and Culvert Inspections-2025	Study/Plan		\$7,500			<b>\$7,500</b>
		Gravel Roads Improvement	Reserve Contribution		\$207,800			<b>\$207,800</b>
		Winer Road - McLean Road to dead end	Asset Management			\$210,053	\$33,064	<b>\$243,117</b>
		Sideroad 10 North - Forestell Road to Laird Road West	Asset Management			\$101,637	\$15,998	<b>\$117,635</b>
		Leslie Road West Culvert	Asset Management			\$100,000		<b>\$100,000</b>
		Bridlepath - Bridle Path Split to Brock Road South	Asset Management			\$58,101		<b>\$58,101</b>
		Bridlepath - Bridle Path Split to Brock Road South	Asset Management				\$9,146	<b>\$9,146</b>
		Bridlepath	Asset Management			\$145,374	\$22,883	<b>\$168,258</b>
		Concession 2- Sideroad 20 South to Concession 7	Asset Management	\$331,262		\$52,191	\$60,358	<b>\$443,811</b>
		Watson Road South - County Road 37 (Arkell Road) to Maltby Road East	Asset Management			\$100,000	\$318,080	<b>\$418,080</b>
		Maple Leaf Lane - County Road 46 to dead end	Asset Management			\$80,697		<b>\$80,697</b>
		Maddaugh Road - Highway 6 to Gore Road	Asset Management	\$25,594		\$25,594		<b>\$51,188</b>



## 2024 Capital Plan Summary

Project Cost Service	Department	Capital Project	Classification	Funding Type Grant	Levy	Discretionary_Res erves	Restricted_Res erves	Grand Total
		Maddaugh Road - 14th Concession East to Highway 6	Asset Management	\$26,658		\$26,658		<b>\$53,316</b>
		Maddaugh Road - Puslinch-Flamborough Townline to 14th Concession East	Asset Management	\$24,785		\$24,785		<b>\$49,569</b>
		Sideroad 20 North - County Road 34 to Forestell Road	Asset Management			\$358,181		<b>\$358,181</b>
		Victoria Street And Church Street - Calfass Road to Queen Street (Highway 6)	Asset Management			\$42,618		<b>\$42,618</b>
		Concession 1 - Leslie Road West to Highway 6	Asset Management			\$52,316		<b>\$52,316</b>
		Concession 1/Leslie Rd W - Concession 7 to Highway 6	Asset Management			\$238,564	\$37,552	<b>\$276,116</b>
		Nassagaweya-Puslinch Townline - County Road 34 to Maltby Road East	Asset Management	\$54,921		\$54,921		<b>\$109,842</b>
		Nassagaweya-Puslinch Townline - Hume Road to Maltby Road East	Asset Management	\$28,974		\$28,974		<b>\$57,948</b>
		Nassagaweya-Puslinch Townline - Hume Road to Arkell Road (County Road 37)	Asset Management	\$21,613		\$21,613		<b>\$43,225</b>
<b>Grand Total</b>				<b>\$516,806</b>	<b>\$1,550,000</b>	<b>\$1,831,659</b>	<b>\$829,705</b>	<b>\$4,728,170</b>

## 2025 Capital Plan Summary

Project Cost				Funding Type				
Service	Department	Capital Project	Classification	Grant	Levy	Discretionary_Res erves	Restricted_Res erves	Grand Total
Fire and Rescue								
	Fire and Rescue							
		Fire Master Plan	Study/Plan		\$24,000		\$36,000	\$60,000
		Structural Firefighter Gear	Asset Management			\$38,493		\$38,493
		Defibrillators Fire & Rescue Service Trucks	Asset Management			\$15,000		\$15,000
		Defibrillators - Municipal Buildings	Asset Management			\$4,500		\$4,500
		Pump 31 Truck	Asset Management	\$20,000		\$930,000		\$950,000
General Government								
	Corporate							
		Asset Management	Reserve Contribution		\$1,182,460			\$1,182,460
		Corporate Information Technology	Reserve Contribution		\$10,000			\$10,000
		Computer Equipment	Asset Management			\$10,000		\$10,000
Parks and Recreation								
	PCC							
		Bar Counter, Bar Door, Cosmetic Upgrades	Asset Management	\$10,000			\$90,000	\$100,000
Public Works								
	Public Works							
		Bridge and Culvert Inspections-2025	Study/Plan		\$7,500			\$7,500
		Storm Sewers - Geolocation of catch basins	Study/Plan		\$5,000			\$5,000
		Street Lights - Pole and Arm Inspections	Study/Plan		\$20,000			\$20,000
		Gravel Roads Improvement	Reserve Contribution		\$207,800			\$207,800
		Storm Water Management Pond Inspections	Study/Plan		\$5,000			\$5,000

## 2025 Capital Plan Summary

Project Cost				Funding Type				
Service	Department	Capital Project	Classification	Grant	Levy	Discretionary_Res erves	Restricted_Res erves	Grand Total
		Puslinch-Flamborough Townline - Leslie Road West to Township Limits	Asset Management			\$29,519	\$4,647	<b>\$34,166</b>
		McRae Station Road - Watson Road South to Concession 14 East	Asset Management			\$33,029	\$5,199	<b>\$38,228</b>
		Roadside Safety Allowances - Bridges and Culverts	New Asset		\$138,240		\$21,760	<b>\$160,000</b>
		Daymond Drive - Stormwater Management Facility	Asset Management			\$300,000		<b>\$300,000</b>
		Pickup truck - 3/4 ton - Crew Cab	Asset Management	\$6,655		\$47,345		<b>\$54,000</b>
		Laird Road West - Country Road 32 - dead end	Asset Management	\$45,360				<b>\$45,360</b>
		Old Brock Road - County Road 46 to dead end	Asset Management	\$43,446			\$6,839	<b>\$50,285</b>
		Gore Road - Valens Road to Concession 7	Asset Management	\$86,528			\$86,528	<b>\$173,056</b>
		Gore Road - Sideroad 20 South to Valens Road	Asset Management	\$147,745			\$147,745	<b>\$295,490</b>
		Gore Road - Concession 7 to Lennon Road	Asset Management	\$100,674				<b>\$100,674</b>
		Gore Road- Maddaugh Road to Lennon Road	Asset Management	\$112,260			\$17,670	<b>\$129,930</b>
		Aberfoyle Business Park Block 6 - Stormwater Management Facility	Asset Management			\$200,000		<b>\$200,000</b>
<b>Grand Total</b>				<b>\$572,667</b>	<b>\$1,600,000</b>	<b>\$1,607,887</b>	<b>\$416,388</b>	<b>\$4,196,942</b>

## 2026 Capital Plan Summary

Project Cost			Funding Type					
Service	Department	Capital Project	Classification	Grant	Levy	Discretionary_ Reserves	Restricted_Re serves	Grand Total
Building								
	Building							
		Tablets	Information Technology Enhancement			\$5,000		\$5,000
Fire and Rescue								
	Fire and Rescue							
		Structural Firefighter Gear	Asset Management			\$11,844		\$11,844
		Portable Pumps	Asset Management			\$15,000		\$15,000
General Government								
	Corporate							
		Website Redesign	Information Technology Enhancement	\$25,000				\$25,000
		Asset Management	Reserve Contribution		\$1,417,700			\$1,417,700
		Corporate Information Technology	Reserve Contribution		\$10,000			\$10,000
		Computer Equipment	Asset Management			\$10,000		\$10,000
		Computer Equipment - New Term of Council	Asset Management			\$10,000		\$10,000
Parks and Recreation								
	Parks							
		Pickup Truck - Trsfr from Public Works	Asset Management				\$0	\$0
		Light Poles Replacement at the Puslinch Community Centre Grounds	Asset Management				\$5,200	\$5,200

## 2026 Capital Plan Summary

Project Cost				Funding Type				
Service	Department	Capital Project	Classification	Grant	Levy	Discretionary_ Reserves	Restricted_ Re serves	Grand Total
		Fencing Replacement at the Badenoch Soccer Field (East Side)	Asset Management				\$14,934	\$14,934
Public Works								
	Public Works							
		Bridge and Culvert Inspections-2027	Study/Plan		\$7,500			\$7,500
		Gravel Roads Improvement	Reserve Contribution		\$207,800			\$207,800
		Pickup truck - 3/4 ton - Single Cab	Asset Management			\$42,000		\$42,000
		Mason Road - Concession 7 to dead end	Asset Management			\$25,238		\$25,238
		Concession 4 - Sideroad 20 North to curve in road	Asset Management			\$50,656		\$50,656
		Concession 4 - Curve in Road to Highway 6	Asset Management			\$38,310		\$38,310
		Concession 4 - County Road 35 to Sideroad 20 North	Asset Management	\$202,578			\$31,887	\$234,465
		Concession 1 - Sideroad 10 South to County Road 35	Asset Management	\$202,616			\$31,893	\$234,509
		Leslie Road West - Victoria Road South to Watson Road South	Asset Management				\$228,495	\$228,495
		Gilmour Road - County Road 46 (Brock Road) to Subdivision Entrance	Asset Management			\$37,404		\$37,404
		Smith Road - Concession 7 to County Road 34	Asset Management			\$37,631		\$37,631
		Deer View Ridge - Hammersley Drive to Fox Run Drive	Asset Management			\$100,350		\$100,350
		Grader Unit 502	Asset Management			\$70,000		\$70,000
		Carroll Pond & Lesic Jassal Municipal Drain - Sediment Survey	Study/Plan		\$7,000			\$7,000
Grand Total				\$430,194	\$1,650,000	\$453,433	\$312,410	\$2,846,037

**2027 Capital Plan Summary**

Project Cost			Funding Type					
Service	Department	Capital Project	Classification	Grant	Levy	Discretionary_Re serves	Restricted_Re serves	Grand Total
Building								
	Building							
		SUV	Asset Management			\$18,012		\$18,012
Fire and Rescue								
	Fire and Rescue							
		Structural Firefighter Gear	Asset Management			\$14,805		\$14,805
		Washer/Extractor	Asset Management			\$10,000		\$10,000
		Gear Dryer	Asset Management			\$6,000		\$6,000
		Thermal Imaging Camera	Asset Management			\$6,000		\$6,000
General Government								
	Corporate							
		Community Based Strategic Plan	Study/Plan	\$25,000			\$5,000	\$30,000
		Asset Management	Reserve Contribution		\$1,474,700			\$1,474,700
		Corporate Information Technology	Reserve Contribution		\$10,000			\$10,000
		Computer Equipment	Asset Management			\$10,000		\$10,000
Parks and Recreation								
	PCC							
		Rebalancing of HVAC system	Asset Management				\$5,000	\$5,000
Public Works								
	Public Works							
		Bridge and Culvert Inspections-2027	Study/Plan		\$7,500			\$7,500

## 2027 Capital Plan Summary

Project Cost				Funding Type				
Service	Department	Capital Project	Classification	Grant	Levy	Discretionary_Re serves	Restricted_Re serves	Grand Total
		Gravel Roads Improvement	Reserve Contribution		\$207,800			\$207,800
		Concession 2 - Country Road 35 to Side Road 20	Asset Management				\$237,573	\$237,573
		Galt Creek Bridge Gore Road Lot 2	Asset Management			\$160,000		\$160,000
		Cooks Bridge	Asset Management			\$423,360	\$66,640	\$490,000
		Victoria Road Culvert Over Galt Creek	Asset Management			\$140,000		\$140,000
		Victoria Road Culvert North of Leslie	Asset Management			\$160,000		\$160,000
		Ellis Road Culvert Over Puslinch Lake Irish Creek	Asset Management			\$328,320	\$51,680	\$380,000
		Concession 2 Culvert	Asset Management			\$120,000		\$120,000
		Fox Run Drive - Deer View Ridge to Fox Run Drive transition to curb	Asset Management			\$62,153		\$62,153
		Fox Run Drive to Fox Run Drive	Asset Management			\$98,630		\$98,630
		Fox Run Drive - transition to curb to County Road 46	Asset Management			\$54,254		\$54,254
		Tandem Dump Truck - 304	Asset Management	\$25,000		\$375,000		\$400,000
By-law								
	By-law							
		SUV	Asset Management	\$5,000		\$12,988		\$17,988
Grand Total				\$55,000	\$1,700,000	\$1,999,521	\$365,893	\$4,120,414

## 2028 Capital Plan Summary

Project Cost				Funding Type				
Service	Department	Capital Project	Classification	Grant	Levy	Discretionary_Reserves	Restricted_Reserves	Grand Total
Building								
	Building							
		Septic Reinspections	Study/Plan	\$16,526				\$16,526
Fire and Rescue								
	Fire and Rescue							
		Structural Firefighter Gear	Asset Management			\$8,883		\$8,883
		Aerial 33 Truck	Asset Management			\$1,490,000		\$1,490,000
		Aerial 33 Truck	Asset Management	\$10,000				\$10,000
General Government								
	Corporate							
		Asset Management	Reserve Contribution		\$1,367,800			\$1,367,800
		Corporate Information Technology	Reserve Contribution		\$10,000			\$10,000
		Compensation and Benefits Review	Study/Plan		\$17,500	\$7,500		\$25,000
		Computer Equipment	Asset Management			\$10,000		\$10,000
	Municipal Office							
		Building Condition Assessment, Arc Flash Study, Infra-red Scanning of Equipment	Study/Plan		\$20,000			\$20,000
		Emergency Generator	Asset Management			\$100,000		\$100,000
		Replacement of metal roofing panels	Asset Management			\$125,000		\$125,000
		Roads Storage Building Roof Rehabilitation	Asset Management			\$15,000		\$15,000
		Municipal Complex: Parking Lot	Asset Management			\$162,750		\$162,750



## 2028 Capital Plan Summary

Project Cost			Funding Type					
Service	Department	Capital Project	Classification	Grant	Levy	Discretionary_Re serves	Restricted_Res erves	Grand Total
Parks and Recreation								
	ORC							
		Building Condition Assessment, Arc Flash Study, Infra-red Scanning of Equipment	Study/Plan		\$7,500			\$7,500
	Parks							
		Replacement of metal roofing panels in Blue Storage Building Behind PCC	Asset Management				\$30,000	\$30,000
		Kabota Lawnmower	Asset Management	\$4,933			\$25,067	\$30,000
		Gravel Road Rehabilitation at Old Morriston Park	Asset Management				\$7,740	\$7,740
	PCC							
		Building Condition Assessment, Arc Flash Study, Infra-red Scanning of Equipment	Study/Plan		\$7,500			\$7,500
		Replacement of metal roofing panels	Asset Management				\$100,000	\$100,000
Public Works								
	Public Works							
		Traffic Count Study	Study/Plan		\$12,000		\$18,000	\$30,000
		Traffic Calming - Streetscaping Morriston - Phase 2	New Asset	\$25,000	\$61,400		\$13,600	\$100,000
		Bridge and Culvert Inspections-2029	Study/Plan		\$7,500			\$7,500
		Storm Sewer Inspections and Cleaning	Study/Plan		\$10,000			\$10,000
		Gravel Roads Improvement	Reserve Contribution		\$207,800			\$207,800
		Roads Condition Index Updates	Study/Plan		\$16,000		\$24,000	\$40,000
		Storm Water Management Pond Inspections	Study/Plan		\$5,000			\$5,000

## 2028 Capital Plan Summary

Project Cost				Funding Type				
Service	Department	Capital Project	Classification	Grant	Levy	Discretionary_Re serves	Restricted_Res erves	Grand Total
		Puslinch-Flamborough Townline - Victoria Road South to Maddaugh Road	Asset Management			\$61,288		<b>\$61,288</b>
		Puslinch-Flamborough Townline - 14th Concession East to Victoria Road South	Asset Management			\$75,390		<b>\$75,390</b>
		Concession 1 - Transition to Transition	Asset Management				\$49,016	<b>\$49,016</b>
		Concession 1 - Transition to Transition	Asset Management				\$311,397	<b>\$311,397</b>
		Beiber Road - Nicholas Beaver Road to private property	Asset Management			\$25,593		<b>\$25,593</b>
		Niska Road - Bailey Bridge to Whitelaw Road	Asset Management			\$68,844		<b>\$68,844</b>
		Telfer Glen - Queen Street (Highway 6) to dead end	Asset Management			\$105,215		<b>\$105,215</b>
		Main Street - Back Street to Morriston Ball Park	Asset Management			\$29,021		<b>\$29,021</b>
		Main Street and Back Street	Asset Management			\$39,165		<b>\$39,165</b>
		Victoria Road South - County Road 34 to Maltby Road East	Asset Management			\$203,145	\$31,977	<b>\$235,122</b>
		Sideroad 10 North - Concession Road 4 to Forestell Road	Asset Management			\$113,400		<b>\$113,400</b>
		Tandem Roll-Off Dump Truck- 302	Asset Management			\$375,000		<b>\$375,000</b>
		Tandem Roll-Off Dump Truck- 302	Asset Management	\$25,000				<b>\$25,000</b>
<b>Grand Total</b>				<b>\$81,459</b>	<b>\$1,750,000</b>	<b>\$3,015,194</b>	<b>\$610,797</b>	<b>\$5,457,450</b>

## 2029 Capital Plan Summary

Project Cost				Funding Type				
Service	Department	Capital Project	Classification	Grant	Levy	Discretionary_Reserves	Restricted_Reserves	Grand Total
Fire and Rescue								
	Fire and Rescue							
		Structural Firefighter Gear	Asset Management			\$14,805		\$14,805
		Thermal Imaging Camera	Asset Management			\$6,000		\$6,000
General Government								
	Corporate							
		Asset Management	Reserve Contribution		\$1,563,824			\$1,563,824
		Corporate Information Technology	Reserve Contribution		\$10,000			\$10,000
		Computer Equipment	Asset Management			\$10,000		\$10,000
		Server Replacement	Asset Management			\$47,000		\$47,000
	Finance							
		Asset Management Plan and Policy Updates	Study/Plan		\$8,776		\$1,224	\$10,000
		2029 Development Charges Background Study	Study/Plan		\$2,100		\$18,900	\$21,000
	Municipal Office							
		Exterior wall rehabilitation	Asset Management			\$25,000		\$25,000
		Replacement of furnaces - Fire area	Asset Management			\$20,000		\$20,000
		Replacement of fire alarm system (fire extinguishers, panels, bells, pullstations, heat & smoke detectors)	Asset Management			\$15,000		\$15,000
Parks and Recreation								

## 2029 Capital Plan Summary

Project Cost				Funding Type				
Service	Department	Capital Project	Classification	Grant	Levy	Discretionary_Reserves	Restricted_Reserves	Grand Total
	ORC							
		Floor Scrubber	Asset Management				\$15,000	\$15,000
	PCC							
		Exterior wall rehabilitation	Asset Management				\$35,000	\$35,000
		Replacement of fire alarm system (fire extinguishers, panels, bells, pullstations, heat & smoke detectors)	Asset Management				\$5,000	\$5,000
Public Works								
	Public Works							
		Bridge and Culvert Inspections-2029	Study/Plan		\$7,500			\$7,500
		Gravel Roads Improvement	Reserve Contribution		\$207,800			\$207,800
		Nicholas Beaver Road - Brock Road South to Winer Road	Asset Management			\$144,449		\$144,449
		Ellis Road - Sideroad 10 North to 6725 Ellis Road	Asset Management			\$57,964		\$57,964
		Ellis Road - transition to County Road 32	Asset Management			\$176,667	\$27,809	\$204,475
		Boreham Drive - County Road 37 (Arnell Road) to County Road 41 (Watson Road South)	Asset Management			\$66,683		\$66,683
		Hume Road - Nassagaweya-Puslinch Townline to Watson Road South	Asset Management			\$229,625	\$36,145	\$265,769
		Sideroad 10 North - County Road 34 to transition	Asset Management			\$8,732		\$8,732
		Sideroad 10 North - Wellington Road 34 to Ellis Road	Asset Management				\$226,800	\$226,800
		Tandem Dump Truck- 301	Asset Management	\$25,000		\$375,000		\$400,000
Grand Total				\$25,000	\$1,800,000	\$1,196,925	\$365,877	\$3,387,802

**2030 Capital Plan Summary**

Project Cost				Funding Type				
Service	Department	Capital Project	Classification	Grant	Levy	Discretionary_Reserves	Restricted_Reserves	Grand Total
Fire and Rescue								
	Fire and Rescue							
		Structural Firefighter Gear	Asset Management			\$5,922		\$5,922
		Tanker 37 Truck	Asset Management	\$20,000		\$730,000		\$750,000
General Government								
	Corporate							
		Asset Management	Reserve Contribution		\$1,604,700			\$1,604,700
		Corporate Information Technology	Reserve Contribution		\$10,000			\$10,000
		Computer Equipment	Asset Management			\$10,000		\$10,000
		Computer Equipment - New Term of Council	Asset Management			\$10,000		\$10,000
Public Works								
	Public Works							
		Street Lights - Pole and Arm Inspections	Study/Plan		\$20,000			\$20,000
		Gravel Roads Improvement	Reserve Contribution		\$207,800			\$207,800
		Bridge and Culvert Inspections-2031	Study/Plan		\$7,500			\$7,500
		Victoria Road South - Leslie Road West to Flamborough Puslinch Townline	Asset Management			\$69,302		\$69,302
		Victoria Road South - Leslie Road West to Flamborough Puslinch Townline	Asset Management				\$10,909	\$10,909
		Victoria Road South - Leslie Road West to County Road 36	Asset Management				\$253,169	\$253,169
		Cockburn Street - County Road 46 to Old Brock Road	Asset Management			\$18,616		\$18,616
		Concession 4 - Roszell Road to County Road 32	Asset Management			\$121,349	\$19,101	\$140,450
		Cooks Mill Road - Bridge to County Road 41	Asset Management			\$41,938	\$6,601	\$48,540

2030 Capital Plan Summary

Project Cost				Funding Type					
Service	Department	Capital Project	Classification	Grant	Levy	Discretionary_Reserves	Restricted_Reserves	Grand Total	
Grand Total				\$20,000	\$1,850,000	\$1,007,128	\$289,780	\$3,166,908	

## 2031 Capital Plan Summary

Project Cost Service	Department	Capital Project	Classification	Funding Type Grant	Levy	Discretionary Reserves	Restricted_Reserves	Grand Total
Building								
	Building							
		Tablets	Information Technology Enhancement			\$5,000		\$5,000
Fire and Rescue								
	Fire and Rescue							
		Structural Firefighter Gear	Asset Management			\$11,844		\$11,844
		Pickup Truck - Mid-Size	Asset Management	\$3,000		\$20,000		\$23,000
General Government								
	Corporate							
		Website Redesign	Information Technology Enhancement	\$25,000				\$25,000
		Asset Management	Reserve Contribution		\$1,669,700			\$1,669,700
		Corporate Information Technology	Reserve Contribution		\$10,000			\$10,000
		Computer Equipment	Asset Management			\$10,000		\$10,000
Parks and Recreation								
	ORC							
		Drinking Fountain	Asset Management				\$5,000	\$5,000
	Parks							
		Pickup Truck - Trsfr from Public Works	Asset Management				\$0	\$0
Public Works								

**2031 Capital Plan Summary**

Project Cost Service	Department	Capital Project	Classification	Funding Type Grant	Levy	Discretionary Reserves	Restricted_Reserves	Grand Total
	Public Works							
		Gravel Roads Improvement	Reserve Contribution		\$207,800			<b>\$207,800</b>
		Bridge and Culvert Inspections-2031	Study/Plan		\$7,500			<b>\$7,500</b>
		Storm Water Management Pond Inspections	Study/Plan		\$5,000			<b>\$5,000</b>
		Pickup truck - 3/4 ton - Single Cab	Asset Management			\$42,000		<b>\$42,000</b>
		Proposed Upgrading from a Single Dump Truck to a Tandem Dump Truck - 303	Asset Management	\$25,000		\$375,000		<b>\$400,000</b>
		Settler's Road - Calfass Road to Telfer Glen	Asset Management			\$41,546	\$6,540	<b>\$48,085</b>
		Kerr Crescent - McLean Road West to McLean Road West	Asset Management				\$125,843	<b>\$125,843</b>
		Carriage Lane - Bridle Path to deadend	Asset Management				\$96,132	<b>\$96,132</b>
		Carriage Lane - Bridle Path to deadend	Asset Management				\$15,132	<b>\$15,132</b>
		Cassin Court - Daymond Drive to deadend	Asset Management			\$36,972		<b>\$36,972</b>
		Cassin Court - Daymond Drive to deadend	Asset Management				\$5,820	<b>\$5,820</b>
<b>Grand Total</b>				<b>\$53,000</b>	<b>\$1,900,000</b>	<b>\$542,361</b>	<b>\$254,466</b>	<b>\$2,749,827</b>



## 2032 Capital Plan Summary

Project Cost				Funding Type				
Service	Department	Capital Project	Classification	Grant	Levy	Discretionary_Reserves	Restricted_Reserves	Grand Total
Building								
	Building							
		SUV	Asset Management			\$18,012		\$18,012
Fire and Rescue								
	Fire and Rescue							
		Structural Firefighter Gear	Asset Management			\$8,883		\$8,883
		Pumper 32 Truck	Asset Management	\$10,000		\$290,000		\$300,000
		Tanker 38 Truck	Asset Management	\$20,000		\$730,000		\$750,000
General Government								
	Corporate							
		Asset Management	Reserve Contribution		\$1,684,200			\$1,684,200
		Corporate Information Technology	Reserve Contribution		\$10,000			\$10,000
		Compensation and Benefits Review	Study/Plan		\$17,500	\$7,500		\$25,000
		Computer Equipment	Asset Management			\$10,000		\$10,000
Parks and Recreation								
	PCC							
		Recreation and Parks Master Plan	Study/Plan		\$23,000		\$27,000	\$50,000
Public Works								
	Public Works							
		Gravel Roads Improvement	Reserve Contribution		\$207,800			\$207,800
		Bridge and Culvert Inspections-2033	Study/Plan		\$7,500			\$7,500
		Backhoe	Asset Management	\$53,700		\$101,300		\$155,000
		Daymond Drive - County Road 46 to dead end	Asset Management				\$49,144	\$49,144

2032 Capital Plan Summary

Project Cost				Funding Type				
Service	Department	Capital Project	Classification	Grant	Levy	Discretionary_Reserves	Restricted_Reserves	Grand Total
		Tawse Place - Nicholas Beaver Road to Crown Cemetery	Asset Management				\$23,234	\$23,234
By-law								
	By-law							
		SUV	Asset Management	\$5,000		\$12,988		\$17,988
Grand Total				\$88,700	\$1,950,000	\$1,178,683	\$99,378	\$3,316,761

### Projects by Year

[illegible]

### Projects by Year

[illegible]

### Projects by Year

[illegible]

### Projects by Year

[illegible]



### Projects by Year

Project Cost		2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
ORC															
	Building Condition Assessment, Arc Flash Study, Infra-red Scanning of Equipment		\$5,000								\$7,500				
	Convert Lighting to LED				\$15,000	\$8,701									
	Rinkboard Replacement (Interior and Exterior)						\$100,000								
	Drinking Fountain													\$5,000	
	Floor Scrubber											\$15,000			
	Pickleball Line Painting and Floor Refinishing					\$6,934									
ORC Total			\$5,000		\$15,000	\$15,635	\$100,000				\$7,500	\$15,000		\$5,000	



## Projects by Year

[illegible]





Projects by Year

Project Cost		2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
Public Works	Leslie Road West - Curve at Highway 401 to Puslinch-Flamborough Townline					\$115,235									
	Little's Bridge					\$385,000									
	Concession 7- Concession 2A to Mason Road					\$138,240									
	Concession 7- Concession 2A to Mason Road					\$21,760									
	Proposed Upgrading from a Single Dump Truck to a Tandem Dump Truck - 303					\$400,000								\$400,000	
	Winer Road - McLean Road to dead end						\$243,117								
	Sideroad 10 North - Forestell Road to Laird Road West						\$117,635								
	Puslinch-Flamborough Townline - Leslie Road West to Township Limits							\$34,166							
	Maltby Road East - Victoria Road South to Watson Road South					\$260,000									
	McRae Station Road - Watson Road South to Concession 14 East							\$38,228							
	Roszell Road - Forestell Road to Townline Road					\$300,000									
	Leslie Road West Culvert						\$100,000								
	Roadside Safety Allowances - Bridges and Culverts							\$160,000							
	Bridlepath - Bridle Path Split to Brock Road South						\$58,101								
	Bridlepath - Bridle Path Split to Brock Road South						\$9,146								
	Bridlepath						\$168,258								
	Concession 2- Sideroad 20 South to Concession 7						\$443,811								
	Watson Road South - County Road 37 (Arkell Road) to Maltby Road East						\$418,080								
	Maple Leaf Lane - County Road 46 to dead end						\$80,697								
	Maddaugh Road - Highway 6 to Gore Road						\$51,188								
	Maddaugh Road - 14th Concession East to Highway 6						\$53,316								
	Maddaugh Road - Puslinch-Flamborough Townline to 14th Concession East						\$49,569								
	Sideroad 20 North - County Road 34 to Forestell Road						\$358,181								

Projects by Year

Project Cost	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
Public WorksVictoria Street And Church Street - Calfass Road to Queen Street (Highway 6)						\$42,618								
Concession 1 - Leslie Road West to Highway 6						\$52,316								
Concession 1/Leslie Rd W - Concession 7 to Highway 6						\$276,116								
Nassagaweya-Puslinch Townline - County Road 34 to Maltby Road East						\$109,842								
Nassagaweya-Puslinch Townline - Hume Road to Maltby Road East						\$57,948								
Nassagaweya-Puslinch Townline - Hume Road to Arkell Road (County Road 37)						\$43,225								
Daymond Drive - Stormwater Management Facility							\$300,000							
Pickup truck - 3/4 ton - Crew Cab							\$54,000							
Laird Road West - Country Road 32 - dead end							\$45,360							
Old Brock Road - County Road 46 to dead end							\$50,285							
Gore Road - Valens Road to Concession 7							\$173,056							
Gore Road - Sideroad 20 South to Valens Road							\$295,490							
Gore Road - Concession 7 to Lennon Road							\$100,674							
Gore Road- Maddaugh Road to Lennon Road							\$129,930							
Aberfoyle Business Park Block 6 - Stormwater Management Facility							\$200,000							
Mason Road - Concession 7 to dead end								\$25,238						
Concession 4 - Sideroad 20 North to curve in road								\$50,656						
Concession 4 - Curve in Road to Highway 6								\$38,310						
Concession 4 - County Road 35 to Sideroad 20 North								\$234,465						
Concession 1 - Sideroad 10 South to County Road 35								\$234,509						
Leslie Road West - Victoria Road South to Watson Road South								\$228,495						

Projects by Year

Project Cost	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
Public WorksGilmour Road - County Road 46 (Brock Road) to Subdivision Entrance								\$37,404						
Smith Road - Concession 7 to County Road 34								\$37,631						
Deer View Ridge - Hammersley Drive to Fox Run Drive								\$100,350						
Grader Unit 502								\$70,000						
Carroll Pond & Lesic Jassal Municipal Drain - Sediment Survey								\$7,000						
Concession 2 - Country Road 35 to Side Road 20									\$237,573					
Galt Creek Bridge Gore Road Lot 2									\$160,000					
Cooks Bridge									\$490,000					
Victoria Road Culvert Over Galt Creek									\$140,000					
Victoria Road Culvert North of Leslie									\$160,000					
Ellis Road Culvert Over Puslinch Lake Irish Creek									\$380,000					
Concession 2 Culvert									\$120,000					
Fox Run Drive - Deer View Ridge to Fox Run Drive transition to curb									\$62,153					
Fox Run Drive to Fox Run Drive									\$98,630					
Fox Run Drive - transition to curb to County Road 46									\$54,254					
Tandem Dump Truck - 304									\$400,000					
Puslinch-Flamborough Townline - Victoria Road South to Maddaugh Road										\$61,288				
Puslinch-Flamborough Townline - 14th Concession East to Victoria Road South										\$75,390				
Concession 1 - Transition to Transition										\$49,016				
Concession 1 - Transition to Transition										\$311,397				
Beiber Road - Nicholas Beaver Road to private property										\$25,593				
Niska Road - Bailey Bridge to Whitelaw Road										\$68,844				
Telfer Glen - Queen Street (Highway 6) to dead end										\$105,215				
Main Street - Back Street to Morriston Ball Park										\$29,021				
Main Street and Back Street										\$39,165				







### Projects by Year

Project Cost	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
By-law														
By-law														
SUV									\$17,988					\$17,988
Cloudpermit - By-law Enforcement					\$5,100									
<b>By-law Total</b>					<b>\$5,100</b>				<b>\$17,988</b>					<b>\$17,988</b>

Projects by Year

Project Cost	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
Planning														
Planning														
Cloudpermit - Planning					\$9,900									
Planning Total					\$9,900									
	\$397,615	\$285,059	\$1,539,844	\$1,911,798	\$4,883,102	\$4,728,170	\$4,196,942	\$2,846,037	\$4,120,414	\$5,457,450	\$3,387,802	\$3,166,908	\$2,749,827	\$3,316,761

### Equipment Replacement Schedule

Schedule C to Report FIN-2022-035

[illegible]

## Capital Summary - Funding Sources by Year

	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
<b>Grant</b>														
Building	\$0	\$0	\$0	\$15,000	\$1,526	\$0	\$0	\$0	\$0	\$16,526	\$0	\$0	\$0	\$0
Corporate	\$0	\$0	\$0	\$25,000	\$0	\$0	\$0	\$25,000	\$25,000	\$0	\$0	\$0	\$25,000	\$0
Finance	\$0	\$0	\$0	\$0	\$25,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fire and Rescue	\$0	\$0	\$0	\$0	\$0	\$3,000	\$20,000	\$0	\$0	\$10,000	\$0	\$20,000	\$3,000	\$30,000
Parks	\$0	\$0	\$1,066,366	\$535,312	\$223,000	\$0	\$0	\$0	\$0	\$4,933	\$0	\$0	\$0	\$0
PCC	\$0	\$0	\$0	\$0	\$0	\$0	\$10,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Public Works	\$0	\$0	\$0	\$0	\$357,640	\$513,806	\$542,667	\$405,194	\$25,000	\$50,000	\$25,000	\$0	\$25,000	\$53,700
Municipal Office	\$0	\$0	\$75,642	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
By-law	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,000	\$0	\$0	\$0	\$0	\$5,000
<b>Grant Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,142,008</b>	<b>\$575,312</b>	<b>\$607,166</b>	<b>\$516,806</b>	<b>\$572,667</b>	<b>\$430,194</b>	<b>\$55,000</b>	<b>\$81,459</b>	<b>\$25,000</b>	<b>\$20,000</b>	<b>\$53,000</b>	<b>\$88,700</b>
<b>Levy</b>														
Corporate	\$0	\$0	\$0	\$0	\$1,252,792	\$1,323,824	\$1,192,460	\$1,427,700	\$1,484,700	\$1,395,300	\$1,573,824	\$1,614,700	\$1,679,700	\$1,711,700
Finance	\$0	\$0	\$0	\$0	\$21,908	\$10,876	\$0	\$0	\$0	\$0	\$10,876	\$0	\$0	\$0
Fire and Rescue	\$0	\$0	\$0	\$0	\$10,000	\$0	\$24,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0
ORC	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$7,500	\$0	\$0	\$0	\$0
PCC	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$7,500	\$0	\$0	\$0	\$23,000
Public Works	\$0	\$0	\$0	\$0	\$215,300	\$215,300	\$383,540	\$222,300	\$215,300	\$319,700	\$215,300	\$235,300	\$220,300	\$215,300
Municipal Office	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$20,000	\$0	\$0	\$0	\$0
<b>Levy Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,500,000</b>	<b>\$1,550,000</b>	<b>\$1,600,000</b>	<b>\$1,650,000</b>	<b>\$1,700,000</b>	<b>\$1,750,000</b>	<b>\$1,800,000</b>	<b>\$1,850,000</b>	<b>\$1,900,000</b>	<b>\$1,950,000</b>
<b>Discretionary_Reserves</b>														
Building	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,000	\$18,012	\$0	\$0	\$0	\$5,000	\$18,012
Corporate	\$397,615	\$109,000	\$0	\$30,000	\$9,692	\$64,500	\$10,000	\$20,000	\$10,000	\$17,500	\$57,000	\$20,000	\$10,000	\$17,500
Fire and Rescue	\$0	\$0	\$0	\$0	\$2,961	\$28,883	\$987,993	\$26,844	\$36,805	\$1,498,883	\$20,805	\$735,922	\$31,844	\$1,028,883
ORC	\$0	\$5,000	\$0	\$15,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Parks	\$0	\$0	\$0	\$0	\$249,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
PCC	\$0	\$5,000	\$0	\$15,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Public Works	\$0	\$141,062	\$10,000	\$622,794	\$1,733,027	\$1,722,276	\$609,894	\$401,589	\$1,921,716	\$1,096,061	\$1,059,120	\$251,206	\$495,517	\$101,300
Municipal Office	\$0	\$0	\$0	\$361,476	\$0	\$16,000	\$0	\$0	\$0	\$402,750	\$60,000	\$0	\$0	\$0
By-law	\$0	\$0	\$0	\$0	\$5,100	\$0	\$0	\$0	\$12,988	\$0	\$0	\$0	\$0	\$12,988
Planning	\$0	\$0	\$0	\$0	\$9,900	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Discretionary_Reserves Total</b>	<b>\$397,615</b>	<b>\$260,062</b>	<b>\$10,000</b>	<b>\$1,044,270</b>	<b>\$2,009,680</b>	<b>\$1,831,659</b>	<b>\$1,607,887</b>	<b>\$453,433</b>	<b>\$1,999,521</b>	<b>\$3,015,194</b>	<b>\$1,196,925</b>	<b>\$1,007,128</b>	<b>\$542,361</b>	<b>\$1,178,683</b>
<b>Restricted_Reserves</b>														
Corporate	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,000	\$0	\$0	\$0	\$0	\$0
Finance	\$0	\$1,775	\$0	\$0	\$6,672	\$20,124	\$0	\$0	\$0	\$0	\$20,124	\$0	\$0	\$0
Fire and Rescue	\$0	\$0	\$0	\$0	\$15,000	\$0	\$36,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0
ORC	\$0	\$0	\$0	\$0	\$15,635	\$100,000	\$0	\$0	\$0	\$0	\$15,000	\$0	\$5,000	\$0
Parks	\$0	\$23,222	\$387,835	\$292,216	\$120,930	\$0	\$0	\$20,134	\$0	\$62,807	\$0	\$0	\$0	\$0
PCC	\$0	\$0	\$0	\$0	\$39,767	\$212,500	\$90,000	\$0	\$5,000	\$100,000	\$40,000	\$0	\$0	\$27,000
Public Works	\$0	\$0	\$0	\$0	\$568,253	\$497,081	\$290,388	\$292,276	\$355,893	\$447,990	\$290,753	\$289,780	\$249,466	\$72,378
<b>Restricted_Reserves Total</b>	<b>\$0</b>	<b>\$24,997</b>	<b>\$387,835</b>	<b>\$292,216</b>	<b>\$766,257</b>	<b>\$829,705</b>	<b>\$416,388</b>	<b>\$312,410</b>	<b>\$365,893</b>	<b>\$610,797</b>	<b>\$365,877</b>	<b>\$289,780</b>	<b>\$254,466</b>	<b>\$99,378</b>
<b>Debenture</b>														
Municipal Office	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Debenture Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Grand Total</b>	<b>\$397,615</b>	<b>\$285,059</b>	<b>\$1,539,844</b>	<b>\$1,911,798</b>	<b>\$4,883,102</b>	<b>\$4,728,170</b>	<b>\$4,196,942</b>	<b>\$2,846,037</b>	<b>\$4,120,414</b>	<b>\$5,457,450</b>	<b>\$3,387,802</b>	<b>\$3,166,908</b>	<b>\$2,749,827</b>	<b>\$3,316,761</b>

**2023 Proposed Capital Program**

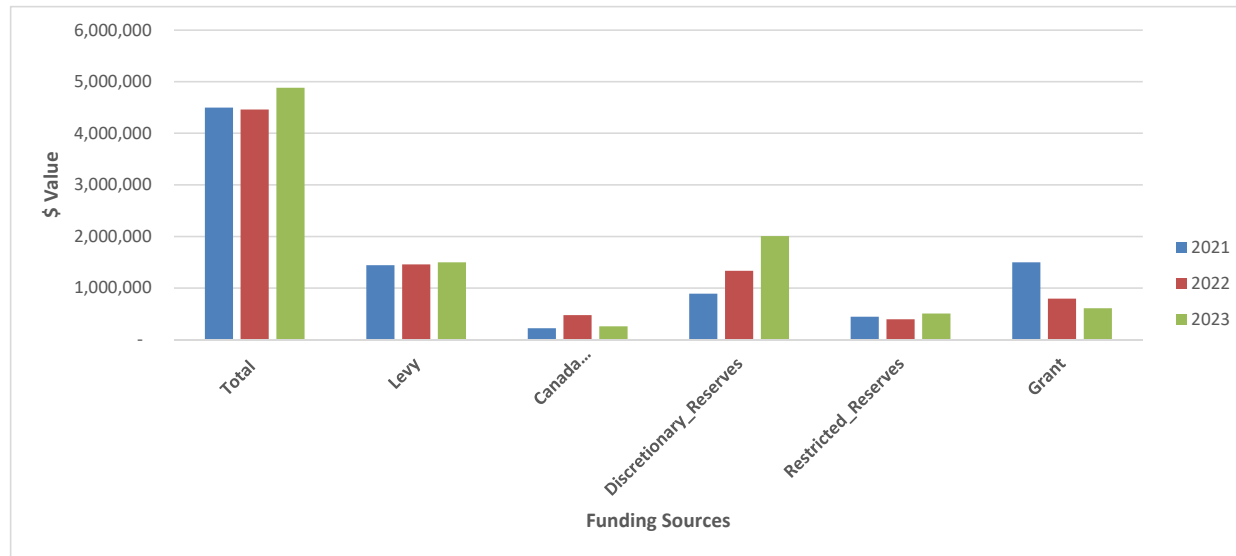
Department	Total	Levy	Canada Community- Building Fund	Discretionary_ Reserves	Restricted_Res erves	Grant
Corporate	1,262,484	1,252,792	-	9,692	-	-
Municipal Office	-	-	-	-	-	-
Finance	53,580	21,908	-	-	6,672	25,000
Building	1,526	-	-	-	-	1,526
By-law	5,100	-	-	5,100	-	-
Planning	9,900	-	-	9,900	-	-
Public Works	2,874,220	215,300	259,200	1,733,027	309,053	357,640
Fire and Rescue	27,961	10,000	-	2,961	15,000	-
Parks	592,930	-	-	249,000	120,930	223,000
ORC	15,635	-	-	-	15,635	-
PCC	39,767	-	-	-	39,767	-
<b>Total</b>	<b>4,883,102</b>	<b>1,500,000</b>	<b>259,200</b>	<b>2,009,680</b>	<b>507,057</b>	<b>607,166</b>

**2022 Approved Capital Program**

Department	Total	Levy	Canada Community- Building Fund	Discretionary_ Reserves	Restricted_Res erves	Grant
Corporate	1,298,822	1,252,300	-	21,522	-	25,000
Municipal Office	361,476	-	-	293,165	-	68,311
Finance	-	-	-	-	-	-
Building	15,000	-	-	15,000	-	-
By-law	-	-	-	-	-	-
Planning	-	-	-	-	-	-
Public Works	2,187,238	207,800	476,058	898,718	273,400	331,262
Fire and Rescue	56,307	-	-	56,307	-	-
Parks	511,106	-	-	20,000	120,978	370,128
ORC	15,000	-	-	15,000	-	-
PCC	15,000	-	-	15,000	-	-
<b>Total</b>	<b>4,459,949</b>	<b>1,460,100</b>	<b>476,058</b>	<b>1,334,712</b>	<b>394,378</b>	<b>794,701</b>

**2021 Approved Capital Program**

Department	Total	Levy	Canada Community- Building Fund	Discretionary_ Reserves	Restricted_Res erves	Grant
Corporate	1,252,417	1,214,766	-	12,651	-	25,000
Municipal Office	4,500	1,350	-	3,150	-	-
Finance	-	-	-	-	-	-
Building	-	-	-	-	-	-
Planning	-	-	-	-	-	-
Public Works	1,564,154	226,300	219,877	763,986	182,068	171,923
Fire and Rescue	18,391	-	-	14,391	4,000	-
Parks	1,557,411	-	-	6,500	258,537	1,292,374
ORC	-	-	-	-	-	-
PCC	100,000	-	-	90,000	-	10,000
<b>Total</b>	<b>4,496,873</b>	<b>1,442,416</b>	<b>219,877</b>	<b>890,678</b>	<b>444,605</b>	<b>1,499,297</b>

**2023 Proposed Capital Budget Compared to the 2022 and 2021 Approved Capital Budget Funding Comparisons**

**2023 Proposed Ten Year Plan**

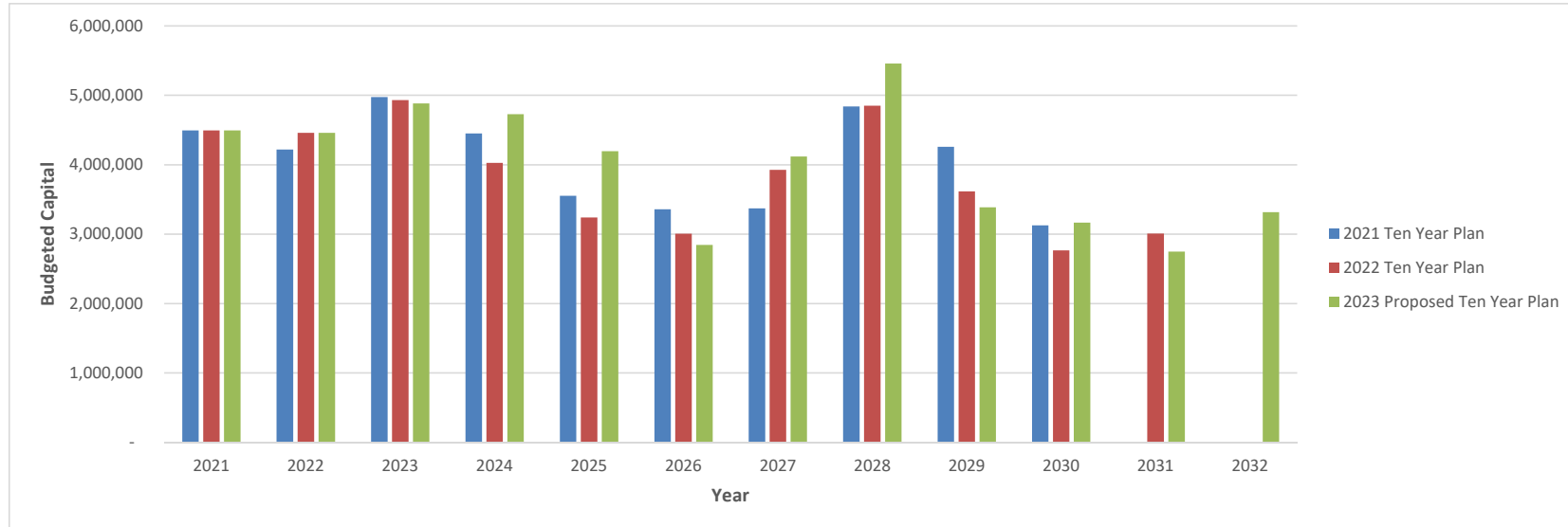
Department	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
Corporate	1,252,417	1,298,822	1,262,484	1,388,324	1,202,460	1,472,700	1,524,700	1,412,800	1,630,824	1,634,700	1,714,700	1,729,200
Municipal Office	4,500	361,476	-	16,000	-	-	-	422,750	60,000	-	-	-
Finance	0	-	53,580	31,000	-	-	-	-	31,000	-	-	-
Building	0	15,000	1,526	-	-	5,000	18,012	16,526	-	-	5,000	18,012
By-law	-	-	5,100	-	-	-	17,988	-	-	-	-	17,988
Planning	0	-	9,900	-	-	-	-	-	-	-	-	-
Public Works	1,564,154	2,187,238	2,874,220	2,948,463	1,826,489	1,321,359	2,517,909	1,913,751	1,590,173	776,286	990,283	442,678
Fire and Rescue	18,391	56,307	27,961	31,883	1,067,993	26,844	36,805	1,508,883	20,805	755,922	34,844	1,058,883
Parks	1,557,411	511,106	592,930	-	-	20,134	-	67,740	-	-	-	-
ORC	0	15,000	15,635	100,000	-	-	-	7,500	15,000	-	5,000	-
PCC	100,000	15,000	39,767	212,500	100,000	-	5,000	107,500	40,000	-	-	50,000
<b>Total</b>	<b>4,496,873</b>	<b>4,459,949</b>	<b>4,883,102</b>	<b>4,728,170</b>	<b>4,196,942</b>	<b>2,846,037</b>	<b>4,120,414</b>	<b>5,457,450</b>	<b>3,387,802</b>	<b>3,166,908</b>	<b>2,749,827</b>	<b>3,316,761</b>
<b>Change from previc</b>	<b>(914,725)</b>	<b>(36,924)</b>	<b>423,153</b>	<b>(154,933)</b>	<b>(531,227)</b>	<b>(1,350,905)</b>	<b>1,274,377</b>	<b>1,337,036</b>	<b>(2,069,648)</b>	<b>(220,894)</b>	<b>(417,081)</b>	<b>566,934</b>
<b>10 year total</b>											<b>38,853,413</b>	
<b>yearly average</b>											<b>3,885,341</b>	

**2022 Ten Year Plan**

Department	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
Corporate	1,252,417	1,298,822	1,305,700	1,286,584	1,412,700	1,622,700	1,669,700	1,738,300	1,924,824	1,984,700	2,104,700	
Municipal Office	4,500	361,476	0	16,000	0	0	20,000	302,750	60,000	0	-	
Finance	0	0	0	31,000	0	0	0	0	31,000	0	-	
Building	0	15,000	0	33,000	0	5,000	15,000	0	0	0	38,000	
By-law	-	-	-	-	-	-	-	-	-	-	-	
Planning	0	0	0	0	0	0	0	0	0	0	-	
Public Works	1,564,154	2,187,238	2,886,665	2,512,206	1,097,095	1,324,359	2,167,909	2,133,751	1,520,173	776,286	828,283	
Fire and Rescue	18,391	56,307	62,691	31,072	582,477	25,762	35,453	508,072	19,453	5,381	33,762	
Parks	1,557,411	511,106	540,000	6,000	0	29,828	0	67,740	6,000	0	-	
ORC	0	15,000	100,000	0	0	0	7,500	0	15,000	0	5,000	
PCC	100,000	15,000	35,000	112,500	150,000	0	12,500	100,000	40,000	0	-	
<b>Total</b>	<b>4,496,873</b>	<b>4,459,949</b>	<b>4,930,056</b>	<b>4,028,362</b>	<b>3,242,271</b>	<b>3,007,649</b>	<b>3,928,062</b>	<b>4,850,613</b>	<b>3,616,450</b>	<b>2,766,367</b>	<b>3,009,745</b>	
<b>10 year total</b>											<b>37,839,522</b>	
<b>yearly average</b>											<b>3,783,952</b>	

**2021 Ten Year Plan**

Department	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
Corporate	1,252,417	1,519,000	1,135,750	1,659,824	1,896,900	2,004,500	2,117,500	2,141,100	2,302,500	2,411,500		
Municipal Office	4,500	42,420	20,000	116,000	-	-	-	302,750	65,000	-		
Finance	-	-	-	31,000	-	-	-	-	-	-		
Building	-	-	-	33,000	-	9,000	-	-	-	-		
By-law	-	-	-	-	-	-	-	-	-	-	-	-
Planning	-	-	-	-	-	-	-	-	-	-		
Public Works	1,564,154	1,843,465	2,706,665	2,402,206	1,032,095	1,199,359	1,211,909	1,708,751	1,830,173	706,286		
Fire and Rescue	18,391	414,116	802,746	91,803	574,214	24,153	37,255	517,742	21,255	9,153		
Parks	1,557,411	391,106	310,000	6,000	-	114,828	-	67,740	-	-		
ORC	-	7,140	-	-	-	8,000	-	-	-	-		
PCC	100,000	2,660	-	112,500	50,000	-	5,000	100,000	40,000	-		
<b>Total</b>	<b>4,496,873</b>	<b>4,219,907</b>	<b>4,975,161</b>	<b>4,452,333</b>	<b>3,553,209</b>	<b>3,359,840</b>	<b>3,371,664</b>	<b>4,838,083</b>	<b>4,258,928</b>	<b>3,126,939</b>	<b>-</b>	<b>-</b>
									<b>10 year total</b>	<b>40,652,938</b>	<b>-</b>	<b>-</b>
									<b>yearly average</b>	<b>4,065,294</b>	<b>-</b>	<b>-</b>

**2023 Proposed Ten Year Plan Compared to the 2022 and 2021 Ten Year Plans**



September 9, 2022

To the Mayor and Members of Council of the Township of Puslinch:

**Re: Fox Run Estates Park**

I am a Puslinch Township property owner residing in the Fox Run Estates subdivision. On September 8<sup>th</sup>, **Guelph Today** published an article captioned ***"Puslinch Considering a Disc Golf Course in existing park."*** The article goes on to state, in part: *"Township council is sending the idea to its recreation committee for evaluation and discussion, as well as possible community engagement. "Let's just make sure it's in the appropriate place," Mayor James Seeley said. The initial idea is to put it in a park on Fox Run Drive."*

There could be no park that is any more at odds and totally incompatible in terms of purpose and design for a disc golf course than the initially suggested "park on Fox Run Drive!"

Members of council will recall that in 2018, the Township of Puslinch, by way of either staff recommendation or through unique homeowner lobby at the time, commenced consideration of the township's possible divestiture of its parkland centred within the Fox Run Estates subdivision.

In immediate response to the Township's then articulated proposal, a petition and accompanying survey signed by the majority of this community's homeowners, was delivered to Council. The petition and survey clearly expressed the will of those same homeowners.

In July of 2019 the Township sponsored an open house at which time a *Proposed Concept Plan for the **Accessible Walking Trail*** (emphasis added) at Fox Run Drive Park was unveiled to the community.

Thereafter, in response to homeowners' submissions and, in accordance with Council's directive, the Township engaged contractors to enhance the park with drainage reparation in low-lying areas, signage, benches and a walking trail built in conformity with the *Design of Public Spaces Standard* of the Accessibility for Ontarians with Disabilities Act.

At all times, the Fox Run Estates Community was given to understand that the park would be maintained as a small, quiet parkland with benches and a walking trail in keeping with the parkland's past usage and taking into account the proximity of the parkland to existing residential properties which completely surround and abut the park site, a significant number of which are occupied by seniors. Our community relied on that assurance.

The overarching **Official Plan for the County of Wellington** contains provisions which are germane to the issue at hand.

In particular, s. 4.11 "**Public Spaces, Parks and Open Space**" in the "**General County Policies**" section provides (in part):

**4.11 PUBLIC SPACES, PARKS AND OPEN SPACE**

Planning and design play an important role in community health by providing opportunities for active lifestyles and recreation activities...

...

Equally important is the involvement of community groups who provide support and stewardship for a number of these facilities...

...

The County will promote healthy, active communities by...

...

(d) considering the impacts of planning decisions on parks...

The Fox Run Estates Community has spoken clearly in the past and members of the community, such as myself, will continue to do so as it relates to this new ill-conceived notion of establishing a disc golf course in a park such as the Fox Run Drive Park. Generally, at a minimum, five acres of wooded and open terrains incorporating a variety of topographical changes in the land is required for a nine-hole disc golf course.

The notion of using the Fox Run Drive Park as a disc golf course is inappropriate from the perspective of the requisite course design, in light of the size and layout of the park and its proximity to abutting homes/yards. It is also incompatible from the perspective of the disturbance to the existing character of the neighbourhood (ie. increased noise and traffic) not to mention the potential for injury, from flying discs, which will be caused to those using the park in its current iteration and for the purposes contemplated by council and property owners as recently as 2019.

I reiterate, the Fox Run Estates community was given to understand, by the Township, that the park was to continue to be a small and quiet land area with benches and a walking trail in perpetuity. A flying disc golf course flies in the face of that assurance and is, obviously, better suited to the Township's main recreational site!

The Puslinch Optimist Recreation Centre on Brock Road, which is literally 2 kilometres from the proposed Fox Run Drive Park, is already home to other community sports activities. The requisite infrastructure to support disc golf participants is present at that site (ie. parking, washroom facilities, lighting, etc.) as is the requisite land mass and configuration most appropriate to a sport involving the throwing of plastic frisbees for significant distances and at significant speeds!

For all of the foregoing reasons, I trust that Council will set aside any further thought of putting a disc golf course in the Fox Run Drive Park.

**Judith C. Sidlofsky Stoffman**

B.A., M.L.S., LL.B., LL.M.

## **DELEGATION TO THE PUSLINCH TOWNSHIP RECREATION COMMITTEE**

**September 20, 2022**

**Judith Stoffman, Mary Christidis and Barb Redmond**

### **The Issue – Proposed Establishment of a Disc Golf Course in the Fox Run Drive Park:**

At the Township Council meeting of September 7<sup>th</sup>, it was disclosed that Puslinch is considering the establishment of a Disc Golf Course in the existing park on Fox Run Drive. At the Council meeting Mayor James Seeley was quoted as saying: “Let’s just make sure it’s in the appropriate place.” Township council sent the idea to the Recreation Committee for evaluation and discussion, as well as possible community engagement.

The Fox Run Estates Subdivision is the neighbourhood that will be most impacted, in what can only be viewed as a negative fashion, by such an installation. Yet, the homeowners of the sixty homes in the immediate vicinity of the park were blindsided by Council’s proposal as at no time in the history of this small park’s existence had any such use been contemplated by Council, the Recreation Committee or the homeowners.

There could be no park that is any more at odds and totally incompatible in terms of purpose and design for a disc golf course than the initially suggested “park on Fox Run Drive!”

### **Fox Run Park Recent History:**

In 2018, the Township of Puslinch, by way of either staff recommendation or through unique homeowner lobby at the time, commenced consideration of the township’s possible divestiture of its parkland centred within the Fox Run Estates subdivision.

In immediate response to the Township’s then articulated proposal, a petition and accompanying survey signed by the majority of this community's homeowners, was delivered to Council. The petition and survey clearly expressed the will of those same homeowners.

In July of 2019 the Township sponsored an open house at which time a *Proposed Concept Plan for the **Accessible Walking Trail** (emphasis added) at Fox Run Drive Park* was unveiled to the community.

Thereafter, in response to homeowners’ submissions and, in accordance with Council’s directive, the Township engaged contractors to enhance the park with drainage reparation in low-lying areas, signage, benches and a walking trail built in conformity with the *Design of Public Spaces Standard* of the Accessibility for Ontarians with Disabilities Act.

### **The Law As It Relates to County Parks:**

The overarching **Official Plan for the County of Wellington** contains provisions which are germane to the issue at hand.

In particular, s. 4.11 "**Public Spaces, Parks and Open Space**" in the "**General County Policies**" section provides (in part):

#### **4.11 PUBLIC SPACES, PARKS AND OPEN SPACE**

Planning and design play an important role in community health by providing opportunities for active lifestyles and recreation activities...

...

**Equally important is the involvement of community groups who provide support and stewardship for a number of these facilities...**

...

The County will promote healthy, active communities by...

...

**(d) considering the impacts of planning decisions on parks...**

### **The Sport of Disc Golf and Course Requirements:**

Disc Golf began to appear in earnest as a sport in the 1970's in California and has continued to grow in popularity throughout North America over the years.

A disc golf hole begins from a tee area and ends at a target which is usually an elevated metal basket. Like golf, players progress down the fairway making consecutive throws from the spot where the previous throw landed. The trees, shrubs and terrain changes in and around the fairways provide obstacles for the players to play around in order to ultimately putt the disc in the basket and completing the hole.

Like traditional golf courses, disc golf courses can be 9, 18 or 27 hole variants. Generally, at a minimum, five acres of wooded and open terrains incorporating a variety of topographical changes in the land is required for a basic nine-hole disc golf course. The Fox Run Drive Park covers a maximum area of approximately five acres of flat terrain and is surrounded on all sides by abutting homes/yards.

The discs used in disc golf are not simple "Frisbees". The discs are of varying weights (much like golf clubs are of varying weights) and are made of hardened plastic with dense, narrow edges. They are designed to be spun over long distances at speeds of more than 70 mph. In the result the sport raises significant safety and environmental issues.

The literature on the topic of disc golf park design specifically acknowledges the need for exclusivity for the location established for playing the sport. The literature clearly stipulates that parks with picnic benches, play areas and grassy areas where people gather should be void of any disc flights. If courses are contemplated for spaces where walkers and cyclists move along, any design must take into account the potential for how shots would be played or misplayed including offline flights as well as the potential for players and park users not being visible to one another, etc.

This fundamental adherence to the requirement of exclusivity can be seen when we look, for example, at Guelph's existing disc golf course in Riverside Park. The disc golf course has been exclusively established in the south-east corner of the City's largest park where the sport does not in any way impact any other park users but ensures amenities such as parking, washrooms, etc. are available for disc golf participants.

Studies of the impacts on the environment by the establishment and use of these courses have been undertaken over the years, particularly in the southern United States, where such facilities have been a part of the landscape for longer than in Canada. Tree damage is routinely a critical concern. So, too, is grass compaction to bare dirt (along paths, at tees and at baskets) culminating in erosion problems in those courses with heavy usage. Another often cited concern is the impact to bird life due to the speed and impact of the flying discs.

The literature speaks to "bushwhacking" as causing the majority of environmental damage due to the fact that the trajectory of each disc's throw is determined by wind combined with natural obstacles such as trees and shrubs and the individual player's skill level. Players typically attempt to fly their discs over bushes and around trees to arrive at each basket with fewer throws. In the result, leaves and smaller limbs are stripped from trees, adjoining properties are entered upon by players looking for wayward discs and, unless properly maintained, the majority of a course will be, over time, beaten down to bare dirt from heavy foot traffic.

In essence, were the Fox Run Drive Park to become home to a disc golf course, the entirety of the barely five acre park would become dedicated to a single-sport use.

#### **The Fox Run Drive Neighbourhood Survey:**

In immediate response to the disc golf suggestion posited at the Council meeting, a group from the Neighbourhood who had previously delegated before Council relative to the Park, disseminated a survey of typical park installations, including disc golf, to the 60 homes in the subdivision in order to ascertain the will of the community. This was done to determine the sorts of installations that homeowners in our community feel may or may not suit the character or resources of our park or community and, specifically, the disc golf suggestion.

In terms of survey results, below are the key statistics:

- Of 60 homes in the neighbourhood, 56 were potential survey respondents (3 homes are vacant and/or for sale, 1 is currently experiencing family illness)
- Out of the 56 potential respondents 51 households participated in the survey (91.7% response rate)
- Suggested additions to Fox Run Park emanating from the survey (top 4):
  - Children's structure with seating area – 78.0%
  - Garden area with benches – 67.8%
  - Large swing set for slightly older children – 59.3%
  - Games tables (chess, checkers, etc.) – 50.8%
- Response to the question specifically on introducing disc golf course to Fox Run Park:
  - The community overwhelmingly indicated it did not want such an installation
    - 85.0% opposed to Disc Golf in the Park
- Concerns with disc golf proposal for Fox Run Park emanating from the survey (top 5):
  - Parking – 80.0%
  - Property Damage – 73.3%
  - Trespassing – 66.7%
  - Safety – 60.0%
  - Prefer other activity – 56.7%

#### **Sampling of Comments from Survey:**

- This (disc golf) would take up the whole park whereas we could have multiple smaller activities to interest more residents.
- Should be a multi-use park and spaced out appropriately so the uses do not conflict.
- Yards are not fenced, there is nothing to discern where the park ends and private property begins.
- Disc goes into a yard, owner enters private property to retrieve it, dog restrained by an "invisible fence" now has a person on its side of the property line and attacks. Who is liable?
- It would be nice for this community to be able to have a park for the children that is walking distance that they can use.

**The Perfect Place for a Disc Golf Course:**

The Puslinch Optimist Recreation Centre on Brock Road, is exactly 2 kilometres from the proposed Fox Run Drive Park. It is already home to other community sports activities and serves as the central hub for the Township's recreational activities. The requisite infrastructure to support disc golf participants is present at that site (i.e. parking, washroom facilities, lighting, etc.) as is the requisite land mass and configuration most appropriate to a sport involving the throwing of weighted discs for significant distances and at significant speeds.

Going back as far as 2012, the Township purchased 10 acres of land immediately adjacent to the rear of the Puslinch Community Centre Park complex for future recreational uses. Those lands contain an open field and wooded area running alongside a Mill Creek tributary. In July 2022, Council approved plans to expand the Community Centre Park to include a second parking lot, a gathering space and meandering walkways. It would appear that disc golf was not even on Council's radar at the time or that it gave any notional consideration to the potential for installing disc golf in the "open field and wooded area" normally considered ideal for such sites. The addition of disc golf to the list of recreational activities at the Township's central sports hub should have been considered and implemented at that time.

This July (2022), the Victoria Park Valley Golf Club situated at 7660 Maltby Road E. in Puslinch opened a professionally designed 18 hole disc golf course on site for individual and league play. The course is a mere 2.9 km from the Fox Run Park site now being proposed.

Given the foregoing reasons, the residents of the Fox Run Drive neighbourhood urge the Recreation Committee to take to heart the results of the survey and the express wishes of this community and set aside any further thought of putting a disc golf course in the Fox Run Drive Park. Instead, consider some of the more suitable options suggested by the residents of the Fox Run community, such as play structures, swing sets and games tables to enhance the park.