

THE CORPORATION OF THE TOWNSHIP OF PUSLINCH
SEPTEMBER 11, 2023 HERITAGE ADVISORY COMMITTEE MEETING
IN-PERSON AND VIRTUAL MEETING BY ELECTRONIC PARTICIPATION
23 BROCK RD S.

MINUTES

DATE: September 11, 2023

MEETING: 1:00 P.M.

The September 11, 2023 Heritage Advisory Committee meeting was held on the above date and called to order at 1:07 p.m. via in person participation at the Puslinch Community Centre at 23 Brock Rd S and via electronic participation.

1. CALL THE MEETING TO ORDER

2. ROLL CALL

Attendance:

Russel Hurst
Andy Day
Kristine O'Brien
Lily Klammer-Tsuji

Absent:

Josh Heller

Staff in Attendance:

Laura Emery, Communications and Committee Coordinator
Justine Brotherston, Deputy Clerk
Courtenay Hoytfox, Municipal Clerk

3. MOMENT OF REFLECTION

4. CONFIRMATION OF THE AGENDA

Resolution No. 2023-040:

Moved by Kristine O'Brien and
Seconded by Andy Day

That the Heritage Advisory Committee approves the September 11, 2023 Agenda as circulated.

CARRIED.



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5. DISCLOSURE OF CONFLICT OF INTEREST:

Kristine O'Brien declared a potential conflict of interest related to report HER-2023-017, specifically Schedule E – 4-08100 – 7156 Concession 1 and Schedule L – 6-09000 – 80 Brock Rd S due to her employment with the Presbyterian Church of Canada and being the Director of Chieff Hills Retreat Centre.

6. DELEGATIONS

None

7. CONSENT AGENDA

7.1 June 5, 2023 Heritage Advisory Committee Minutes

7.2 Township of Puslinch Council Resolution 2023-202

7.3 CHOnews – Spring 2023

Resolution No. 2023-041:

Moved by Lily Klammer-Tsuji and
Seconded by Kristine O'Brien

That Consent Agenda items listed for the September 11, 2023 Heritage Advisory Committee meeting be received for information.

CARRIED.

8. COMMITTEE AND STAFF REPORTS

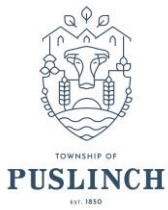
8.1 Committee Memo – Councillor Hurst

Resolution No. 2023-042:

Moved by Lily Klammer-Tsuji and
Seconded by Andy Day

That the Committee Memo entitled "2023 Ontario Heritage Conference" be received for information.

CARRIED.



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8.2 Committee Memo – Lily Klammer-Tsuji

Resolution No. 2023-043:

Moved by Andy Day and
Seconded by Kristine O'Brien

That the Committee Memo entitled “Review of June Ontario Heritage Conference” be received for information.

CARRIED.

Heritage Advisory Committee recessed from 2:02 p.m. to 2:13 p.m.

Roll Call

Russel Hurst

Andy Day

Kristine O'Brien

Lily Klammer-Tsuji

8.3 Report – HER-2023-017 – Designation Process Update

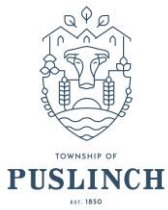
Kristine O'Brien declared a potential conflict of interest related to report HER-2023-017, specifically Schedule E – 4-08100 – 7156 Concession 1 and Schedule L – 6-09000 – 80 Brock Rd S due to her employment with the Presbyterian Church of Canada and being the Director of Chieff Hills Retreat Centre.

Resolution No. 2023-044:

Moved by Andy Day and
Seconded by Lily Klammer-Tsuji

That staff report HER-2023-017 regarding Heritage Register Designations Update be received for information; and,

That the priority property listing and supporting materials attached to this report with the exceptions of Schedules E and L be endorsed for designation by the Heritage Advisory Committee and referred to Council for consideration for intention to designate as amended; and,



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That the committee approves report as amended and that the statements be provided for a technical review by the peer reviewer prior to being provided to Council for Consideration.

CARRIED.

Resolution No. 2023-045:

Moved by Lily Klammer-Tsuji and
Seconded by Andy Day

That the priority property listing and supporting materials Schedules E and L attached to this report be endorsed for designation by the Heritage Advisory Committee and referred to Council for consideration for intention to designate as amended; and,

That the committee approves report as amended and that the statements be provided for a technical review by the peer reviewer prior to being provided to Council for Consideration.

CARRIED.

8.4 Report – HER-2023-018 – 2024 Budget Requests

Resolution No. 2023-046:

Moved by Andy Day and
Seconded by Kristine O'Brien

That staff report HER-2023-018 regarding the 2024 Heritage Advisory Committee Budget Requests report be received for information; and,

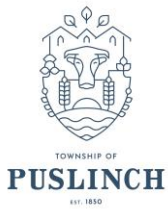
That the Heritage Advisory Committee endorse the proposed additions to the Heritage Advisory Committee's budget as presented.

CARRIED.

8.5 Report – HER-2023-019 – Goals and Objectives Training

Resolution No. 2023-047:

Moved by Kristine O'Brien and
Seconded by Andy Day



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That staff report HER-2023-019 regarding Committee Goals and Objectives Training be received for information.

CARRIED.

8.6 Report – HER-2023-018 – Goals and Objectives

Resolution No. 2023-048:

Moved by Andy Day
Seconded by Kristine O'Brien

That staff report HER-2023-020 entitled 2022-2026 Goals and Objectives Update be received for information; and,

That the Heritage Advisory Committee's Engagement Sub-Committee vacancy be moved to a future meeting.

CARRIED.

9. CORRESPONDENCE

None

10. ANNOUCEMENTS

None

11. NOTICE OF MOTION

None

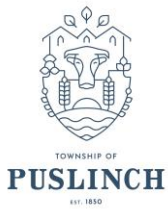
12. NEW BUSINESS

Lily Klammer-Tsuji provided a PowerPoint presentation summarizing her experience at the Ontario Heritage Conference.

Resolution No. 2023-049:

Moved by Lily Klammer-Tsuji
Seconded by Kristine O'Brien

That the Heritage Advisory Committee receive the Ontario Heritage Committee June 2023 presentation by Lily Klammer-Tsuji for information; and,



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That staff provide a report regarding support for designated properties through CIP, Grants and/or Tax Rebates at a future Heritage Advisory Committee meeting.

CARRIED.

13. ADJOURNMENT

Resolution No. 2023-050:

Moved by Andy Day
Seconded by Kristine O'Brien

That the Heritage Advisory Committee hereby adjourns at 2:21 p.m.

CARRIED.