



MINUTES

DATE: Wednesday, August 9, 2017

CLOSED MEETING: 6:15 P.M.

REGULAR MEETING: 7:00 P.M.

The August 9, 2017 Regular Council Meeting was held on the above date and called to order at 6:15 p.m. in the Council Chambers, Aberfoyle.

1. **ATTENDANCE:**

Mayor Dennis Lever
Councillor Matthew Bulmer
Councillor Susan Fielding
Councillor Ken Roth
Councillor John Sepulis

STAFF IN ATTENDANCE:

1. Karen Landry, CAO/Clerk
2. Mary Hasan, Director of Finance/Treasurer
3. Adam French, Chief Building Official
4. Nina Lecic, Deputy Clerk
5. Kelly Patzer, Legislative and Development Coordinator

OTHERS IN ATTENDANCE

1. Dianne Paron
2. Nancy Horvath
3. Joani Horvath
4. Joyce Ward
5. Doug Smith
6. Jack Ward
7. Larry O'Krafka

2. **DISCLOSURE OF PECUNIARY INTEREST & THE GENERAL NATURE THEREOF:**

None

3. **CLOSED MEETING**

Council was in closed session from 6:16 p.m. to 6:45 p.m.

Council recessed from 6:45 p.m. to 7:00 p.m.

Resolution No. 2017-261: Moved by Councillor Sepulis and
Seconded by Councillor Fielding

That Council shall go into closed session under Section 239 of the Municipal Act for the purpose of:

- (a) Confidential Verbal Report from Mary Hasan, regarding litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board and advice that is subject to solicitor-client privilege, including communications necessary for that purpose – Aggregate Assessment Appeals - Minutes of Settlement.
- (b) Confidential Verbal Report from Karen Landry, CAO/Clerk regarding litigation or potential litigation, including matters before administrative tribunals, affecting the municipality of local board, and advice that is subject to solicitor-client privilege, including communications necessary for that purpose with respect to 591 Arkell Road
- (c) Confidential Verbal Report from Karen Landry, CAO/Clerk regarding litigation or potential litigation, including matters before administrative tribunals, affecting the



- municipality of local board, and personal matters about an identifiable individual, including municipal or local board employees with respect to 76 Cooks Mill Road
- (d) Confidential Verbal Report from Karen Landry, CAO/Clerk regarding personal information about an identifiable individual, including municipal or local board employees with respect to the By-law Enforcement Officer

CARRIED

Resolution No. 2017-262: Moved by Councillor Fielding and
Seconded by Councillor Sepulis

THAT Council moves into open session.

CARRIED

Council resumed into open session at 6:45 p.m.

Resolution No. 2017-263: Moved by Councillor Sepulis and
Seconded by Councillor Fielding

That Council receives the:

- (a) Confidential Verbal Report from Mary Hasan, regarding litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board and advice that is subject to solicitor-client privilege, including communications necessary for that purpose – Aggregate Assessment Appeals - Minutes of Settlement.
- (b) Confidential Verbal Report from Karen Landry, CAO/Clerk regarding litigation or potential litigation, including matters before administrative tribunals, affecting the municipality of local board, and advice that is subject to solicitor-client privilege, including communications necessary for that purpose with respect to 591 Arkell Road
- (c) Confidential Verbal Report from Karen Landry, CAO/Clerk regarding litigation or potential litigation, including matters before administrative tribunals, affecting the municipality of local board, and personal matters about an identifiable individual, including municipal or local board employees with respect to 76 Cooks Mill Road
- (d) Confidential Verbal Report from Karen Landry, CAO/Clerk regarding personal information about an identifiable individual, including municipal or local board employees with respect to the By-law Enforcement Officer

And that staff proceed as directed;

And that the Mayor and Clerk be authorized to execute revised Minutes of Settlement for the following Roll Number 2301 000 001 04000;

And that the shortfall amount of \$12, 682 for the gravel pit appeals be funded from the tax write-off account 01-0010-4501.

CARRIED

4. ADOPTION OF THE MINUTES: ≠

- (a) Council Meeting – July 19, 2017
(b) Closed Council Meeting – July 19, 2017

Resolution No. 2017-264: Moved by Councillor Fielding and
Seconded by Councillor Sepulis

That the minutes of the following meetings be adopted as written and distributed:

- (a) Council Meeting – July 19, 2017
(b) Closed Council Meeting – July 19, 2017

CARRIED

5. BUSINESS ARISING OUT OF THE MINUTES:



6. PUBLIC MEETINGS:

Public Information Meeting - Fee Reduction Policy and Grants

*note this Public Information Meeting will be held on the 5th day of September, 2017 at 7:00 p.m. at the Puslinch Community Centre, 23 Brock Road South

7. COMMUNICATIONS: ≠

1. Invitation to Puslinch residents for a Trail Walk with the Mayor, dated August 11, 2017.
2. Aberfoyle Ball Diamond Lighting Upgrades, Review of Tenders
 - a. Correspondence from GM BluePlan dated July 24, 2017.
3. Environmental Registry Alert, Victoria Park Village Inc. Permit to Take Water - OWRA s. 34
 - a. EBR Posting dated July 26, 2017
4. Water 602 class in the Collaborative Water Program at the University of Waterloo
 - a. Correspondence from Mark R. Servos, Canada Research Chair in Water Quality Protection, Department of Biology, University of Waterloo
5. Transfer of Licenses under the Aggregate Resources Act- License # 5709 and 15338 from McKenzie Brothers to Arkell Ridge Developments
 - a. Correspondence from the Ministry of Natural Resources and Forestry dated June 16, 2017

The CAO/Clerk is to obtain clarification from Arkell Ridge Developments on their office address as it is currently listed as 599 Arkell and to copy the Ministry of Natural Resources and Forestry on the correspondence.

6. Monthly Monitoring Report, Mill Creek Pt, License # 5738, 7115 Concession 2
 - a. Correspondence from Dufferin Aggregates dated July 13, 2017.
7. Amendment to License and minor site plan amendment under the Aggregate Resources Act License #5563, St. Mary's Cement, South West ½ Lot 23, Concession 7.
 - a. Correspondence from the Ministry of Natural Resources and Forestry dated June 16, 2017.
8. Minor Site plan amendment under the Aggregate Resources Act- License #625284, St. Mary's Cement, 7203 Concession 2.
 - a. Correspondence from the Ministry of Natural Resources and Forestry dated June 9, 2017.
9. Differences in the reporting of precipitation data in annual monitoring reports.
 - a. Correspondence from the Ministry of the Environment and Climate Change dated July 26, 2017.

Staff is to follow up on the status of three organizations referring to the same data.

7. Intergovernmental Affairs≠

Resolution No. 2017-265: Moved by Councillor Sepulis and
Seconded by Councillor Fielding

That the Intergovernmental Affairs correspondence items listed on the Council Agenda for the August 9, 2017 Council meeting be received.

CARRIED

8. DELEGATIONS/PRESENTATIONS≠



7:05 p.m. – City of Guelph staff with respect to the Clair-Maltby Secondary Plan (CMSP) and Master Environmental Servicing Plan (MESP)

Resolution No. 2017-266: Moved by Councillor Fielding and
Seconded by Councillor Sepulis

That Council receives the presentation by City of Guelph staff with respect to the Clair-Maltby Secondary Plan (CMSP) and Master Environmental Servicing Plan (MESP).

CARRIED

7:25 p.m. – Joani Horvath with respect to Staff Report ADM-2017-032 Request to rename Swastika Road

Resolution No. 2017-267: Moved by Councillor Sepulis and
Seconded by Councillor Fielding

That Council receives the presentation by Joani Horvath with respect to Staff Report ADM-2017-032 Request to rename Swastika Road.

CARRIED

7:35 p.m. – Paul Wyszowski with respect to Staff Report ADM-2017-032 Request to rename Swastika Road

Resolution No. 2017-268: Moved by Councillor Fielding and
Seconded by Councillor Sepulis

That Council receives the presentation by Paul Wyszowski with respect to Staff Report ADM-2017-032 Request to rename Swastika Road.

CARRIED

7:45 p.m. – Jack and Joyce Ward with respect to Staff Report ADM-2017-032 Request to rename Swastika Road

Resolution No. 2017-269: Moved by Councillor Sepulis and
Seconded by Councillor Fielding

That Council receives the presentation by Jack and Joyce Ward with respect to Staff Report ADM-2017-032 Request to rename Swastika Road.

CARRIED

9. REPORTS: ≠

1. Puslinch Fire and Rescue Services ≠

None

2. Finance Department ≠

(a) FIN-2017-024 2018 Proposed User Fees and Charges

Resolution No. 2017-270: Moved by Councillor Fielding and
Seconded by Councillor Sepulis

That Report FIN-2017-024 regarding the 2018 Proposed User Fees and Charges be received; and

That Council directs staff to proceed with holding a Public Meeting on September 21, 2017 at 7:00 p.m. at the Township Municipal Office to obtain public input on the proposed User Fees and Charges as outlined in Schedule A to Report FIN-2017-024; and



That staff publish notice in the Puslinch Pioneer, Wellington Advertiser and Township website to advise of the Public Meeting; and

That staff report back on the results of the Public Meetings.

CARRIED

(b) FIN-2017-025 Filing Cabinets – Vault

Resolution No. 2017-271: Moved by Councillor Sepulis and
Seconded by Councillor Fielding

That Report FIN-2017-025 regarding Filing Cabinets – Vault be received; and

That Council authorizes the additional expenditure of funds to supply and install a filing cabinet system in the Township's vault in the amount of \$8,500 inclusive of the non-refundable portion of HST to be funded as \$5,950 from the Corporate Office Repairs and Restoration Discretionary Reserve and \$2,550 from the Building Surplus Restricted Reserve.

CARRIED

(c) FIN-2017-026 – Second Quarter Financial Report – 2017

Resolution No. 2017-272: Moved by Councillor Roth and
Seconded by Councillor Bulmer

That Report FIN-2017-026 regarding the Second Quarter Financial Report – 2017 be received.

CARRIED

3. Administration Department

(a) ADM-2017-029 Health and Safety Policy

Resolution No. 2017-273: Moved by Councillor Bulmer and
Seconded by Councillor Roth

THAT Council receives Report ADM-2017-029 regarding Health and Safety Policies; and

That Council adopts the Health and Safety Policy as outlined in Schedule F to Report ADM-2017-029.

CARRIED

(b) ADM-2017-030 Public Services Health and Safety Association (PSHSA) – Health and Safety Audit

Resolution No. 2017-274: Moved by Councillor Roth and
Seconded by Councillor Bulmer

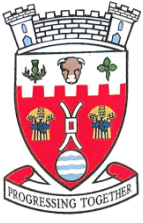
THAT Council receives Report ADM-2017-030 regarding Public Services Health and Safety Association (PSHSA) – Health and Safety Audit; and

That Council authorizes staff to proceed with retaining the Public Services Health and Safety Association (PSHSA) to complete a Health and Safety Audit at a cost of \$3,570 to be funded as \$1,070 from account number 01-0020-4320 and \$2,500 from account number 01-0100-4320.

CARRIED

(c) ADM-2017-032 Request to rename Swastika Road

Resolution No. 2017-275: Moved by Councillor Fielding and



Seconded by Councillor Sepulis

That Report ADM–2017–032 regarding the request to rename Swastika Road be received for information;

And that staff advises the Bayview Cottagers Association it is recommended that they make the following changes with respect to signage in order to improve the road network identification:

- **That the Cedar Trail sign be moved from the current location to the corner of Elm Trail and Swastika Road;**
- **And that an additional Maple Trail sign be placed at the corner of Maple Trail and Elm Trail;**
- **Work with Puslinch Fire and Rescue to identify for removal any road obstructions by the Bayview Cottagers Association;**
- **And that staff review the signage recommendations submitted by Paul Wyszowski and offer an opinion.**

CARRIED

(d) ADM-2017-033 Encroachment Agreement – Mayflower Equities Inc. – 7712 McCrae Station Road

The CAO/Clerk noted a correction to section 7(b) of the agreement to include “per occurrence.

Resolution No. 2017-276: Moved by Councillor Bulmer and
Seconded by Councillor Roth

That Report ADM–2017–033 regarding the Encroachment Agreement – Mayflower Equities Inc. – 7712 McCrae Station Road be received; and

That Council directs staff to prepare a by-law to authorize the Mayor and Clerk to execute an Encroachment Agreement with Mayflower Equities Inc. as outlined in the draft agreement attached as Schedule A to Report ADM-2017-033, as amended.

CARRIED

4. Planning and Building Department ≠

(a) PD-2017-007 Site Plan Control By-law

Resolution No. 2017-277: Moved by Councillor Roth and
Seconded by Councillor Bulmer

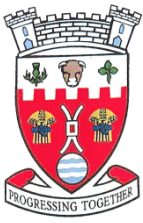
That Report PD-2017-007 regarding the proposed Site Plan By-law, be received; and

That Council directs staff to proceed with holding a Public Meeting on September 21, 2017 at 7:30 p.m. at the Township Municipal Office to obtain public input on the proposed Site Plan By-law as presented in Schedule A to Report PD-2017-007; and

That staff publish notice in the Wellington Advertiser and Township website to advise of the Public Meeting; and

That staff report back on the results of the Public Meeting.

CARRIED



- (b) PD-2017-008 Public Meeting – Wellington County Official Plan Application #OP 2015-04 and Rezoning Application File D14/UNI – University of Guelph/Dufferin Aggregates Mill Creek Pit, Rear Lot 24, Concession 1, 7115 Concession 2 Road.

Resolution No. 2017-278: Moved by Councillor Bulmer and
Seconded by Councillor Roth

That Report PD-2017-008 regarding Notice of Public Meeting – Wellington County Official Plan Application #OP 2016-05 and Rezoning Application file D14/UNI – University of Guelph/Dufferin Aggregates Mill Creek Pit, Rear Lot 24, Concession 1, 7115 Concession 2 Road, be received; and

That Council authorize the holding of a Statutory Public Meeting on Thursday October 19th, at 7:00 pm in the Council Chambers, Municipal Complex.

CARRIED

5. Roads & Parks Department

None

6. Recreation Department

None

7. Mayor's Updates

10. NOTICE OF MOTION:

11. COMMITTEE MINUTES

- (a) Recreation Committee Meeting June 20, 2017

Resolution No. 2017-279: Moved by Councillor Roth and
Seconded by Councillor Bulmer

That Council receives the Recreation Committee Meeting Minutes from June 20, 2017.

CARRIED

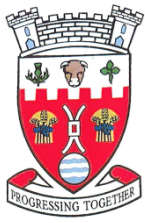
12. MUNICIPAL ANNOUNCEMENTS

- (a) Councillor Fielding spoke of the passing of former Township employee Colleen Sutton and recognized her past contributions to the Township.
(b) Councillor Fielding provided Council an overview of the Waterloo Wellington Community Features Annual General Meeting.
(c) Councillor Sepulis provided Council with an update of recent discussions with residents impacted by the Morriston by-pass.
(d) Mayor Lever provided an overview of several funding announcements, an overview of upcoming changes to public health system, and the Guelph Crime Stoppers shredding event.

13. UNFINISHED BUSINESS

14. BY-LAWS:

- (a) Being a by-law to authorize the entering into a Transfer Payment Agreement with the Minister of Infrastructure for the Clean Water and Wastewater Fund and to delegate authority to the CAO/Clerk to execute amendments to the Agreement
(b) A by-law to amend By-law number 19/85, as amended, being the Zoning By-law of the Township of Puslinch File D14/CBM St. Mary's Cement/CBM Aggregates
(c) Being a By-Law to appoint a Fire Chief and to repeal By-law Number 19/14



- (d) Being a by-law to authorize the entering into an encroachment agreement with Mayflower Equities Inc. for the property municipally known as 7712 McCrae Station Road, Township of Puslinch.
- (e) Being a by-law to authorize the entering into a Contribution Agreement with the Ontario Ministry of Agriculture, Food and Rural Affairs for the Rural Economic Development Program and to delegate authority to the CAO/Clerk to execute amendments to the Contribution Agreement

Resolution No. 2017-280: Moved by Councillor Bulmer and
Seconded by Councillor Roth

That the following By-laws be taken as read three times and finally passed in open Council:

- (a) **Being a by-law to authorize the entering into a Transfer Payment Agreement with the Minister of Infrastructure for the Clean Water and Wastewater Fund and to delegate authority to the CAO/Clerk to execute amendments to the Agreement**
- (b) **A by-law to amend By-law number 19/85, as amended, being the Zoning By-law of the Township of Puslinch File D14/CBM St. Mary's Cement/CBM Aggregates**
- (c) **Being a By-Law to appoint a Fire Chief and to repeal By-law Number 19/14**
- (d) **Being a by-law to authorize the entering into an encroachment agreement with Mayflower Equities Inc. for the property municipally known as 7712 McCrae Station Road, Township of Puslinch.**
- (e) **Being a by-law to authorize the entering into a Contribution Agreement with the Ontario Ministry of Agriculture, Food and Rural Affairs for the Rural Economic Development Program and to delegate authority to the CAO/Clerk to execute amendments to the Contribution Agreement**

CARRIED

15. CONFIRMING BY-LAW

- (a) By-Law to confirm the proceedings of Council for the Corporation of the Township of Puslinch

Resolution No. 2017-281: Moved by Councillor Roth and
Seconded by Councillor Bulmer

That the following By-law be taken as read three times and finally passed in open Council:

By-Law 053-2017 being a by-law to confirm the proceedings of Council for the Corporation of the Township of Puslinch at its meeting held on the 9th day of August, 2017.

CARRIED

16. ADJOURNMENT:

Resolution No. 2017-282: Moved by Councillor Bulmer and
Seconded by Councillor Roth

That Council hereby adjourns at 8:52 p.m.

CARRIED

Dennis Lever, Mayor

Karen Landry, CAO/Clerk