



MINUTES

DATE: Wednesday, October 18, 2017

CLOSED MEETING: 6:30 P.M.

REGULAR MEETING: 7:00 P.M.

The October 18, 2017 Regular Council Meeting was held on the above date and called to order at 6:30 p.m. in the Council Chambers, Aberfoyle.

1. **ATTENDANCE:**

Mayor Dennis Lever
Councillor Matthew Bulmer
Councillor Susan Fielding
Councillor Ken Roth
Councillor John Sepulis

STAFF IN ATTENDANCE:

1. Karen Landry, CAO/Clerk
2. Mary Hasan, Director of Finance/Treasurer
3. Don Creed, Director of Public Works and Parks
4. Luis Gomes, Fire Chief
5. Nina Lecic, Deputy Clerk

OTHERS IN ATTENDANCE

1. Doug Smith
2. Michael Kolinias
3. Perry McKnight
4. Tayo Apampa
5. Tiffany Ly
6. Abby Heddle
7. Lucy Pronk
8. Bill Sims
9. Dale Sims
10. Karen Lever
11. Mary Main
12. Gopi Menon
13. Shayne Connors
14. Branden Erder
15. Felix Rheude
16. Stuart Tilson
17. Joel Porter
18. Deborah Deavu
19. Mary Beth Surten
20. Emma Drula
21. Patricia Chu

2. **DISCLOSURE OF PECUNIARY INTEREST & THE GENERAL NATURE THEREOF:**

None

3. **CLOSED MEETING**

Council was in closed session from 6:31 p.m. to 6:44 p.m.

Council recessed from 6:44 p.m. to 7:00 p.m.

Resolution No. 2017-351:

Moved by Councillor Roth and
Seconded by Councillor Bulmer

That Council shall go into closed session under Section 239 of the Municipal Act for the purpose of:



- (a) Confidential verbal report from Karen Landry, CAO/Clerk regarding personal matters about an identifiable individual, including municipal or local board employees – Deputy Fire Chief.

CARRIED

Resolution No. 2017-352: Moved by Councillor Bulmer and
Seconded by Councillor Roth

THAT Council moves into open session.

CARRIED

Council resumed into open session at 6:44 p.m.

Resolution No. 2017-353: Moved by Councillor Roth and
Seconded by Councillor Bulmer

That Council receives the:

- (a) Confidential verbal report from Karen Landry, CAO/Clerk regarding personal matters about an identifiable individual, including municipal or local board employees – Deputy Fire Chief.

CARRIED

4. **ADOPTION OF THE MINUTES:**

- (a) Council Budget Meeting – September 27, 2017
(b) Council Meeting – October 4, 2017
(c) Closed Council Meeting – October 4, 2017

Resolution No. 2017-354: Moved by Councillor Bulmer and
Seconded by Councillor Roth

That the minutes of the following meetings be adopted as written and distributed:

- (a) Council Budget Meeting – September 27, 2017
(b) Council Meeting – October 4, 2017
(c) Closed Council Meeting – October 4, 2017

CARRIED

5. **BUSINESS ARISING OUT OF THE MINUTES:**

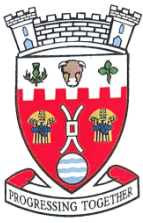
6. **PUBLIC MEETINGS:**

1. (1) Public Meeting (Joint) - Township file #D14/UNI and County of Wellington Official Plan Application #OP-2015-04 (University of Guelph – Mill Creek Pit Amendment)

***note this Public Information Meeting will be held on October 19, 2017 at 7:00 p.m. at the Municipal Complex – 7404 Wellington Rd. 34**

7. **COMMUNICATIONS:**

1. Compliance Assessment Reports
- (a) Mill Creek Pit, License # 5738 - 7115 Concession 2, Pt Lot 24, Con 1, and Pt Lots 21-24, Con 2
 - (b) Aberfoyle Pit #1, License #5483, Aberfoyle Pit #2, License #5609 - Victoria and Well # 34, Lot 22 and 23, Con 9
 - (c) Martini Pit, License #5654 – 6576 Forestell Rd, Pt Lot 4, Con 4
 - (d) Philips Pit, License #5610 – Part Lot 4&5, Concession 4
 - (e) Arkyll Ridge Development Ltd. License # 15338 – 661 Watson Rd S., Pt Lot 3, Con 9
 - (f) Arkyll Ridge Development Ltd. License # 5709 – 661 Watson Rd S., Pt Lots 4 & 5, Con 9



- (g) St. Mary's Cement Inc. License # 5737 (McMillan Pit) – Pt Lot 22, Con 1
- (h) St. Mary's Cement Inc. License # 625284 (Neubauer Pit) – 7203 Con 2, Pt Lot 27, Con 1
- (i) St. Mary's Cement Inc. License #5531 (Edgington Pit) – Pt Lot 25, Con 7
- (j) St. Mary's Cement Inc. License # 624864 (McNally East) – Pt Lot 27, Con 2
- (k) St. Mary's Cement Inc. License # 5497 (McNally Pit) - 4350 Con 7, Pt Lot 25 & 26, Con 2
- (l) St. Mary's Cement Inc. License # 625189 (Roszell Pit) – 6618 & 6524 Roszell Rd, Pt Lot 1 & 2, Con 3 & 4

Council directed staff to follow up with respect to outstanding temperature exceedances at the St. Mary's Roszell Pit.

- (m) St. Mary's Cement Inc. License # 129817 (Mast-Snyder) – 6848 Forestell Rd Pt Lot 14 & 15, Con 4
 - (n) St. Mary's Cement Inc. License # 624952 (Lanci) – 7129 Concession 2
7139 Concession 2, 7145 Concession 2, 4296 Sideroad 25 South, 4284 Sideroad 25 South, Lot 27, Con 2
 - (o) St. Mary's Cement Inc. License # 5563 (Coburn) – Pt Lot 23, Con 7
 - (p) St. Mary's Cement Inc. License # 5520 (Aberfoyle Pit) – Lots 23, 24 and 25, Con 7
 - (q) St. Mary's Cement Inc. License #17600 – 4313 Sideroad 25 S., North Half Lot 26, Con 1
 - (r) Cox Construction, License #624889 – 6795 Laird Rd, Pt Lot 13, Con 4
2. City of Guelph, Class Environmental Assessment for Clythe Well Treatment Upgrades, Notice of Public Information Centre, Thursday October 19, 2017.
3. Evaluations and reviews of permits to take water.
- a. Correspondence from the Ministry of the Environment and Climate Change.
Council members can advise which Permit to Take Water they request access to and staff will submit a Freedom of Information Request.

Resolution No. 2017-355: Moved by Councillor Sepulis and
Seconded by Councillor Roth

That staff submits a Freedom of Information request with the Province for the evaluations and reviews of the Permit to Take Water # 4373-8TXQK3.

CARRIED

4. **Intergovernmental Affairs**

Council directed staff to forward the Inter-Governmental Affairs Item #1, letter from Road Watch Canada to the COPS Committee.

Council directed staff to send Inter-Governmental Item # 7, the Seniors Community Grant Program 2017-19, to nearby churches in the area.

Resolution No. 2017-356: Moved by Councillor Roth and
Seconded by Councillor Bulmer

That the Intergovernmental Affairs correspondence items listed on the Council Agenda for the October 18, 2017 Council meeting be received.

CARRIED

8. **DELEGATIONS/PRESENTATIONS**

7:05 p.m. – Dr. G Menon, Spiritual Assembly of the Baha'is of Puslinch, regarding the 200th Anniversary of the twin prophets of the Baha'i Faith.

Resolution No. 2017-357: Moved by Councillor Bulmer and
Seconded by Councillor Roth



That Council receives the presentation by Dr. G Menon, Spiritual Assembly of the Baha'is of Puslinch, regarding the 200th Anniversary of the twin prophets of the Baha'i Faith.

CARRIED

9. REPORTS:

1. Puslinch Fire and Rescue Services

(a) Puslinch Fire and Rescue Monthly Reports, June, July, August and September

Resolution No. 2017-358: Moved by Councillor Roth and
Seconded by Councillor Bulmer

That Council receives the Puslinch Fire and Rescue Monthly Reports for June, July, August and September.

CARRIED

2. Finance Department

(a) FIN-2017-031 2018 User Fees and Charges By-law and Fee Reductions/Waivers

Resolution No. 2017-359: Moved by Councillor Roth and
Seconded by Councillor Fielding

That Council approves the following fee reductions/waivers:

- 75% reduction on youth outdoor facility bookings
- 90% reduction for non-prime time bookings for seniors
- 90% reduction for Whistle Stop Co-operative Pre-school and Guelph Community Health Centre commencing in 2018
- That fees be waived for the Family Day programs offered by the Optimist Club of Puslinch provided that they are combined with the hockey tournament (save and except the cost of staff time i.e. bartenders and etc.)

And that Prime time for Fridays be amended to start at 2 p.m.

CARRIED

Resolution No. 2017-360: Moved by Councillor Fielding and
Seconded by Councillor Sepulis

That the Township's agreement with the Calvary Baptist Church be terminated effective December 31, 2017.

CARRIED

Resolution No. 2017-361: Moved by Councillor Sepulis and
Seconded by Councillor Fielding

That the Township's agreement with the County of Wellington for the Puslinch Historical Society library lease be reviewed in 2019.

CARRIED

Resolution No. 2017-362: Moved by Councillor Fielding and
Seconded by Councillor Sepulis

That Report FIN-2017-031 regarding the 2018 User Fees and Charges By-law and Fee Reductions/Waivers be received; and

That Council directs staff to initiate discussions for a reciprocal facility use agreement with the Upper Grand District School Board; and



That a by-law be passed to amend the current agreement with Guelph Community Health Centre to extend the agreement from December 31, 2017 to June 30, 2018; and

That the fee reductions/waivers be applied to the following organizations under separate agreement that utilize the Township facilities:

- Whistle Stop Co-operative Pre-school – for usage commencing July 1, 2018
- Guelph Community Health Centre – for usage commencing July 1, 2018
- YMCA-YWCA of Guelph – for usage commencing July 1, 2018
- Aberfoyle Farmers' Market – for usage commencing January 1, 2018

That the Township work with the various organizations that are under separate agreement to transition them to the Township's booking and facility rental contract process with special terms and conditions relevant to the organization incorporated in the facility rental contract; and

That the payment terms be established as follows:

- One-time bookings: Payment required within seven days of contract creation.
- Recurring bookings throughout the year: Payment required on a quarterly basis. The first payment required within seven days of contract creation. Future payments required quarterly prior to the scheduled rentals.
- Recurring seasonal bookings: Payment required in two instalments. The first payment required within seven days of contract creation. The second payment required halfway through the season; and

That the Township work with the minor sports leagues that currently pay on a per resident and per non-resident basis to transition them to the Township's booking and facility contract process in accordance with the proposed User Fee By-law; and

That the adult baseball leagues that previously paid on a per resident and per non-resident basis obtain the reduced rate for 2018 only and that the adult leagues pay the rental fees based on usage at the full rate effective January 1, 2019; and

That the Township's agreement with the Calvary Baptist Church be terminated effective December 31, 2017 at the full rate of \$26 with the reduced rate percentage as determined by Council and that the Puslinch Minor Soccer Club enter into a new agreement directly with the Calvary Baptist Church; and

That Township staff bring forward a use/cost sharing agreement with the Puslinch Tennis Club in 2019.

CARRIED

(b) FIN-2017-032 Grant Application Policy

Council directed staff to make the following changes to the grants application form:

- Elimination of the collection of names of all directors of corporations.
- For incorporated corporations, the signing page to include ability to check that the person has the authority to bind the corporation. In addition, the form should accommodate up to two signatures.

Resolution No. 2017-363:

Moved by Councillor Fielding and
Seconded by Councillor Sepulis



That Report FIN-2017-032 regarding the 2018 Grant Application Policy be received; and

That the Grant Application Policy attached as Schedule B to Report FIN-2017-032 be approved; and

That the mailings completed on behalf of certain community organizations be discontinued in accordance with the Township's agreement with Pitney Bowes; and

That photocopying services completed on behalf of certain community organizations, be discontinued, with the exception of Remembrance Day and Township Clean-up Day; and

That the Township reimburse advertising costs as part of an organization's annual grant funding request and the applicant arranges for the advertisement directly with the media; and

That the Township provide advertising on the Township's website for the following Township wide events or programs:

- Family Day
- Santa Clause Parade
- Fall Fair
- Canada Day
- Remembrance Day
- YMCA Programs
- Aberfoyle Farmers' Market; and

That staff publish notice in the local newspaper and Township website to advise of the 2018 Grant Application Program and provide a submission deadline to facilitate the consideration of grants during the 2018 budget approval process.

CARRIED

3. Administration Department

(a) Wellington County Generator Report

Resolution No. 2017-364: Moved by Councillor Sepulis and
Seconded by Councillor Fielding

That the Wellington County Generator Report PD-2017-25 be received for information.

CARRIED

(b) Update to the Application for Noise Exemption for Stantec Consulting, on behalf of the Ministry of Transportation Ontario, for the Watson Road Underpass construction.

Resolution No. 2017-365: Moved by Councillor Fielding and
Seconded by Councillor Sepulis

That Resolution 2017-316 be amended to permit a noise exemption for Stantec Consulting, on behalf of the Ministry of Transportation Ontario, for the Watson Road Underpass construction for a total of up to 30 nights over a five-month period between May 2018 to October 2018.

CARRIED

4. Planning and Building Department

None



5. **Roads & Parks Department**

None

6. **Recreation Department**

None

7. **Mayor's Updates**

10. **NOTICE OF MOTION:**

11. **COMMITTEE MINUTES**

- (a) Planning and Development Advisory Committee, September 12, 2017
- (b) Committee of Adjustment, September 12, 2017

Resolution No. 2017-366: Moved by Councillor Sepulis and
Seconded by Councillor Fielding

That Council receives the following Committee Minutes:

- (a) **Planning and Development Advisory Committee, September 12, 2017**
- (b) **Committee of Adjustment, September 12, 2017**

CARRIED

12. **MUNICIPAL ANNOUNCEMENTS**

- (a) Councillor Roth provided an overview of the Puslinch Lake Conservation Association meeting, including an overview of the lake dredging.
- (b) Mayor Lever recognized a company from Georgetown, R Cast, that had completed sculptures which were featured in Ottawa. The Mayor encouraged Councillors to bring forward any recognition of Puslinch companies.
- (c) Councillor Sepulis inquired whether the Township would be submitting a delegate request for the Rural Ontario Municipal Association (ROMA) Conference. The Mayor noted that the Township would be submitting a delegation request.

13. **UNFINISHED BUSINESS**

14. **BY-LAWS:**

- (a) Being a by-law to authorize the entering into an Agreement with the Municipal Property Assessment Corporation (MPAC) for the purpose of parking two vehicles– Puslinch Community Centre – 23 Brock Rd. S. (As per Resolution #2017-341)

Resolution No. 2017-367: Moved by Councillor Fielding and
Seconded by Councillor Sepulis

That the following By-laws be taken as read three times and finally passed in open Council:

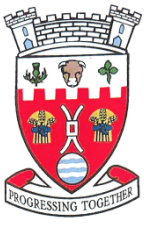
- (a) Being a by-law to authorize the entering into an Agreement with the Municipal Property Assessment Corporation (MPAC) for the purpose of parking two vehicles– Puslinch Community Centre – 23 Brock Rd. S. (As per Resolution #2017-341)

CARRIED

15. **CONFIRMING BY-LAW**

- (a) By-Law to confirm the proceedings of Council for the Corporation of the Township of Puslinch

Resolution No. 2017-368: Moved by Councillor Sepulis and
Seconded by Councillor Fielding



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH
October 18, 2017 COUNCIL MEETING

That the following By-law be taken as read three times and finally passed in open Council:

By-Law 068-2017 being a by-law to confirm the proceedings of Council for the Corporation of the Township of Puslinch at its meeting held on the 18th day of October 2017.

CARRIED

16. **ADJOURNMENT:**

Resolution No. 2017-369:

Moved by Councillor Fielding and
Seconded by Councillor Sepulis

That Council hereby adjourns at 9:08 p.m.

CARRIED

Dennis Lever, Mayor

Karen Landry, CAO/Clerk