



**MINUTES**

**DATE:** January 18, 2023

**CLOSED MEETING:** Directly following section 13  
Announcements

**COUNCIL MEETING:** 10:00 A.M.

The January 18, 2023 Council Meeting was held on the above date and called to order at 10:00 a.m. via electronic participation and in-person at 23 Brock Rd S, Puslinch.

1. **CALL THE MEETING TO ORDER**

2. **ROLL CALL**

**ATTENDANCE:**

Councillor Sara Bailey  
Councillor Russel Hurst  
Councillor Jessica Goyda  
Councillor John Sepulis  
Mayor James Seeley

**STAFF IN ATTENDANCE:**

1. Glenn Schwendinger, CAO
2. Mike Fowler, Director of Public Works, Parks and Facilities
3. Mary Hasan, Director of Finance/Treasurer
4. Courtenay Hoytfox, Municipal Clerk
5. Jeff Bunn, Deputy Clerk

3. **MOMENT OF REFLECTION**

4. **CONFIRMATION OF THE AGENDA**

**Resolution No. 2023-005:**

Moved by Councillor Sepulis and  
Seconded by Councillor Hurst

**That Council approves the January 18, 2023 Agenda as circulated; and**

**That Council approves the additions to the agenda as follows:**

**Consent Item 6.1.8 Questions received from Council seeking additional information and the corresponding responses provided by staff regarding the January 18, 2022 Council agenda.**

**CARRIED**

**Resolution No. 2023-006:**

Moved by Councillor Sepulis and  
Seconded by Councillor Bailey

**That Council approves the revision to the order of business for the January 18, 2023 Council agenda.**

**CARRIED**

5. **DISCLOSURE OF PECUNIARY INTEREST & THE GENERAL NATURE THEREOF:**

Councillor Bailey declared a potential conflict of interest related to the Youth Advisory Committee appointments as one of the applicants for the Committee is a family member and refrained from discussion and voting on the matter.

**6. CONSENT AGENDA**

6.1 Adoption and Receipt of the Minutes of the Previous Council and Committee Meetings:

- 6.1.1 January 5, 2023 Council Minutes
- 6.1.2 December 21, 2022 Council Minutes
- 6.1.3 December 7, 2022 Council Minutes
- 6.1.4 November 8, 2022 Committee of Adjustment Meeting Minutes
- 6.1.5 November 8, 2022 Planning and Development Advisory Committee Meeting Minutes
- 6.1.6 September 19, 2022 Public Information Meeting Minutes
- 6.1.7 November 30, 2022 Public Information Meeting Minutes
- 6.1.8 Questions received from Council seeking additional information and the corresponding responses provided by staff regarding the January 18, 2022 Council agenda

- 6.2 Association of Municipalities Ontario - End of Year Housing Update
- 6.3 Ministry of Municipal Affairs and Housing - Greenbelt Amendments and Revocation of the Central Pickering Development Plan
- 6.4 Ministry of Natural Resources and Forestry - Amendments to Conservation Authorities Act
- 6.5 Mast Snyder - Low Water Triggers Response to Township Review - October 25, 2022
- 6.6 Monthly Monitoring Report - Dufferin Aggregates - Mill Creek Pit - License 5738
- 6.7 Grand River Conservation Authority - December General Meeting
- 6.8 Grand River Conservation Authority - Progress Report 3
- 6.9 Grand River Conservation Authority - Updated Inventory of Programs and Services
- 6.10 Regional Municipality of York - Township of Puslinch Resolution 2022-366 - Implications of Bill 23, More Homes Built Faster
- 6.11 Town of Newmarket - Bill 23, More Homes Built Faster Act, 2022
- 6.12 Municipality of Greenstone - Expansion of Bill 3
- 6.13 Greater Napanee - Opposition to Bill 23
- 6.14 Municipality of Lake of Bays - Support Resolution to Municipality of Wawa Regarding Bill 3 – Strong Mayors
- 6.15 Municipality of North Perth - Bill 23 More Homes Built Faster Act
- 6.16 Northumberland County Council Resolution - Bill 23, More Homes Built Faster Act, 2022
- 6.17 Town of Coburg - Bill 3, Strong Mayors, Building Act
- 6.18 Lanark County - Violence Against Women
- 6.19 Municipality of Tweed - Natural Gas
- 6.20 Town of Plympton-Wyoming - Resolution of Support for Warwick regarding CN Railway Contributions under Drainage Act
- 6.21 Ontario Sheep Farmers - Livestock Guardian Dogs
- 6.22 St. Marys Cement Inc CBM Aggregates PQA Pit Acoustical Audit 2022
- 6.23 Township of Brock Support Township of Puslinch - Bill 23 Proposed Changes
- 6.24 Enbridge Gas - Congratulations Letter
- 6.25 Ministry of Municipal Affairs and Housing - More Homes Built Faster Act
- 6.26 Association of Municipalities Ontario - Submission to Consultations Related to Bill 23

**Resolution No. 2023-007:**

Moved by Councillor Goyda  
Seconded by Councillor Hurst

**That the Consent Agenda items with the exception of items 6.5 listed for JANUARY 18, 2023 Council meeting be received for information.**

**CARRIED**



**Resolution No. 2023-008:**

Moved by Councillor Sepulis  
Seconded by Councillor Hurst

**That the Consent Agenda item 6.5 listed for JANUARY 18, 2023 Council meeting be deferred until the operators report is completed and submitted to the Township.**

**CARRIED**

**7. DELEGATIONS:**

(a) Specific Interest (Items Listed on the Meeting Agenda)

7.1.1 None

7.2 General Interest (Items Not Previously Listed on the Meeting Agenda)

7.2.1 Written Delegation by Helmuth Slisarenko, Kate Dewasha and Bruce Taylor of Concerned Citizens of Puslinch regarding Safety and Maximum Speed Limits in and around Arkell

**Resolution No. 2023-009:**

Moved by Councillor Sepulis and  
Seconded by Councillor Hurst

**That Council receives the Delegation by Helmuth Slisarenko, Kate Dewasha and Bruce Taylor of Concerned Citizens of Puslinch regarding Safety and Maximum Speed Limits in and around Arkell and that staff advise the delegates of the process in order for comments to be included in the Township Roads Management Plan; and**

**That the correspondence be forwarded to the County Road's Committee to investigate parking infrastructure improvements to limit road-side parking and associated safety concerns; and**

**That Council direct staff to send a request to County Council to request that a "Black Cat" speed enforcement device be implemented to capture speed data; and**

**That Council direct staff to contact the City of Guelph and the GRCA to inquire about ownership and access restrictions in the area.**

**CARRIED**

1.1.1 10:05 AM Delegation by Hassaan Basit, President and CEO of Conservation Halton regarding the 2023 Budget.

**Resolution No. 2023-010:**

Moved by Councillor Hurst and  
Seconded by Councillor Sepulis

**That Council receives the Delegation by Hassaan Basit, President and CEO of Conservation Halton regarding the 2023 Budget for information.**

**CARRIED**

**8. PUBLIC MEETINGS:**

None

**9. REPORTS:**

**9.1 Puslinch Fire and Rescue Services**

9.1.1 None



## 9.2 Finance Department

### 9.2.1 Report FIN-2023-001 – 2023 Capital and Operating Budget Update

**Resolution No. 2023-011:** Moved by Councillor Sepulis and  
Seconded by Councillor Goyda

**THAT Report FIN-2023-001 entitled 2023 Capital and Operating Budget Update be received; and**

**Whereas the OCIF grant has increased by \$50,000 which has the effect of reducing the contribution to from the Asset Management Discretionary Reserve by the same amount;**

**Be it resolved that the \$50,000 contribution to from the Asset Management Discretionary Reserve be redirected to the Gravel Roads Improvement Discretionary Reserve annually.**

**CARRIED**

**Resolution No. 2023-012:** Moved by Councillor Sepulis and  
Seconded by Councillor Goyda

**Whereas it is desirable to mitigate the risk associated with keeping the aggregate levy in the operating budget in the event the aggregate production decreases significantly;**

**Be it resolved that staff be requested to transfer the full aggregate levy from the operating budget to the capital budget with the incremental amount from the operating budget to be used to reduce equally the capital tax levy funding being used to contribute to the Asset Management Discretionary Reserve and increasing the operating tax levy funding required with net zero budgeted tax levy impact.**

**CARRIED**

**Resolution No. 2023-013:** Moved by Councillor Sepulis and  
Seconded by Councillor Goyda

**Whereas staff are encountering challenges in regards to winter maintenance staff resources and the ability to hire seasonal workers; and**

**Whereas community expectations cannot be met with staff shortages for gravel road maintenance and landscaped areas;**

**Be it resolved that the operating budget be increased to hire a full time equipment operator with funds being obtained as follows:**

- \$27,110 from the 2022 surplus; and
- \$25,521 by reducing the number of seasonal equipment operators from two to one seasonal equipment operator; and
- \$24,000 as a 2023 operating tax levy increase.

**CARRIED**

### 9.2.2 Report FIN-2023-002 – 2023 Interim Property Tax Levy and Due Dates

**Resolution No. 2023-014:** Moved by Councillor Bailey and  
Seconded by Councillor Sepulis



**That Report FIN-2023-002 entitled 2023 Interim Property Tax Levy and Due Dates be received;  
 and**

**That Council give 3 readings to By-law No. 2023-002 being a by-law to provide for the levy and  
 collection of the 2023 Interim Tax Levy.**

**CARRIED**

**Resolution No. 2023-015:**

Moved by Councillor Bailey and  
 Seconded by Councillor Goyda

**That staff be directed to phase in a further base budget increase of \$5,705 to the operating  
 budget tax levy for Cambridge Fire starting in 2023 to 2026, until 50% of the contract is achieved.**

**CARRIED**

**9.3 Administration Department**

9.3.1 Report ADM-2023-001 – 2022 Municipal and School Board Elections Accessibility Report

**Resolution No. 2023-016:**

Moved by Councillor Hurst and  
 Seconded by Councillor Bailey

**That Report ADM-2023-001 entitled 2022 Municipal and School Board Elections Accessibility  
 Report be received for information.**

**CARRIED**

**Council recessed from 12:47 pm to 12:52 pm**

**Roll Call**

- Councillor Goyda**
- Councillor Sepulis**
- Councillor Bailey**
- Councillor Hurst**
- Mayor Seeley**

9.3.2 Report ADM-2023-002 – Goals and Objectives for Term of Council

**Resolution No. 2023-017:**

Moved by Councillor Sepulis and  
 Seconded by Councillor Hurst

**THAT Report ADM-2023-002 regarding the Goals and Objectives for Term of Council be  
 received for information; and**

**That Council instructs staff to incorporate the Goals and Objectives as directed and assigned  
 timing into a Term of Council Workplan as well as the Annual Corporate Workplans for this  
 Term of Council; and**

**That staff be directed to incorporate the necessary funding into the applicable budget years for  
 consideration as necessary to implement the Council agreed upon Goals and Objectives as  
 follows:**

#	Goal/Objective	Department	2023	2024	2025	2026
1	Progress on Hwy 6 bypass	CAO	X	X	X	X

2	Greater involvement with Economic Development Initiatives- County Updates	CAO	X	X	X	X
3	Staff and our community groups view each other as partners in the services they provide. If we didn't have them we would likely have to provide those services for a much higher cost	CAO / Public Works, Parks and Facilities	X			
4	Increase service levels around parks. More frequent mowing, flower bed/garden maintenance	Public Works, Parks and Facilities	X			
5	Implementing the Road Management Plan with a strong focus on road speed and safety	Public Works, Parks and Facilities	X			
6	By early mid 2023 establish new Fill bylaw	Clerk	X			
7	Limit the area of Township land actively used for gravel extraction to a fixed percentage at any point in time.	CAO / Clerk	X			
8	Reduce capital and operating costs by sharing more resources, doing joint purchases with municipalities	CAO / Finance	X			
9	Update Mission Statement	CAO	X			
10	Inventory of municipal properties for other uses	Clerk	X	X		
11	Wildlife mitigation assessment and efforts on municipal roadsides where recognized.	CAO / Public Works, Parks and Facilities	X	X		
12	Natural Gas to un-serviced areas	CAO	X	X		
13	Budget Software that integrates Asset Management plan, inflation etc.... into long term budget forecasts	Finance	X	X		
14	Railroad Issues a. -relocation of storage tracks at Arkell b. -removal of old ties from rail ROW c. -resolving whether whistle cessation agreement is practical	CAO	X	X		
15	Sign bylaw update	Clerk		X		
16	How can we get Pits rehabilitated to benefit Puslinch?	CAO / Clerk / Public Works, Parks and Facilities		X		
17	Improved speaker system at PCC	Public Works, Parks and Facilities		X		
18	Identify and implement additional means to engage residents	Clerk		X		
19	Increase commercial and industrial tax base by promoting unused industrial areas	CAO		X		
20	Implement the necessary software to have a responsive asset management plan	Finance		X	X	
21	New admin centre with early years center	CAO		X	X	
22	Visit Active Transportation Master Plan – how can Puslinch improve and link into an active transportation network. Can we link Morriston – Aberfoyle – Arkell?	CAO / Clerk / Public Works, Parks and Facilities		X	X	
23	Visit the strategic plan, assess the scorecard. Is this still accurate in 2023?	CAO / Clerk		X	X	
24	Continue base budget increases to the paving roads reserve	Finance / Public Works, Parks and Facilities		X	X	X



25	Tax planning that is forward looking, transparent and right sized for the near term and longer term needs of Puslinch township	Finance		X	X	X
26	Through established channels, ensure that township staff have adequate resources to perform their roles to the best of their ability.	All Departments		X	X	X
26	Continued commitment to recreation facility and road investments that are based on need and usage	Finance / Public Works, Parks and Facilities		X	X	X
28	Increase connection to mental health supports. Would love to see a satellite drop in youth centre in Puslinch (use existing facilities and locations that are underused – gym?)	Clerk			X	
29	Update and implement of Master Recreation Plan which would include improved access to Puslinch Lake	CAO / Clerk / Public Works, Parks and Facilities			X	
30	Develop and implement strategy to reduce speeding such as the use of cameras	Public Works, Parks and Facilities			X	
31	Develop and implement a strategy to increase residential growth such as opening up unused road allowances and have developments such as Audrey Meadows	CAO / Clerk / Public Works, Parks and Facilities			X	

**CARRIED**

9.3.3 Report ADM-2023-003 – Library Lease – Puslinch Historical Society

**Resolution No. 2023-018:**

Moved by Councillor Goyda and  
 Seconded by Councillor Bailey

**That Report ADM-2023-003 entitled Agreement with County of Wellington – Lease of Library Space for the Puslinch Historical Society be received; and**

**That Council give 3 (three) readings to By-law 2023-003 being a by-law to authorize the Mayor and Clerk to execute the renewal of the Agreement with County of Wellington at the new lease amount.**

**CARRIED**

**9.4 Planning and Building Department**

9.4.1 None

**9.5 Emergency Management**

9.5.1 None

**9.6 Roads and Parks Department**

9.6.1 None

**9.7 Recreation Department**

9.7.1 None

**10. CORRESPONDENCE:**

10.1 None

**11. COUNCIL REPORTS:**

**11.1 Mayor' Updates**

11.1.1 Mayor Seeley gave an update on upcoming meetings with the University of Guelph regarding their pit operation. The Mayor also provided an update on the County Budget for 2023.

**11.2 Council Member Reports**

11.2.1 Councillor Bailey highlighted work that was recently completed by Safe Communities Committee.

**Resolution No. 2023-019:**

Moved by Councillor Bailey and  
Seconded by Councillor Hurst

**That Council receive the Mayors and Council member updates for information.**

**CARRIED**

**12. BY-LAWS:**

12.1.1 BL2023-002 – A By-law to provide for an interim tax levy for 2023 and the collection thereof

12.1.2 BL2023-003 – A By-law to authorize the entering into an Agreement with County of Wellington – Lease of Library Space – Puslinch Historical Society

12.1.3 BL2023-005 – A by-law to appoint members to the Committee of Adjustment, Planning and Development Advisory Committee and Property Standards Committee

12.1.4 BL2023-006 – A by-law to appoint members to the Recreation Advisory Committee

12.1.5 BL2023-007 – A by-law to appoint members to the Heritage Advisory Committee

12.1.6 BL2023-008 – A by-law to appoint members to the Youth Advisory Committee

**Resolution No. 2023-020:**

Moved by Councillor Hurst and  
Seconded by Councillor Sepulis

**That the following By-laws be taken as read three times and finally passed in open Council:**

**12.1.1 BL2023-002 – A By-law to provide for an interim tax levy for 2023 and the collection thereof**

**12.1.2 BL2023-003 – A By-law to authorize the entering into an Agreement with County of Wellington – Lease of Library Space – Puslinch Historical Society**

**12.1.3 BL2023-005 – A by-law to appoint members to the Committee of Adjustment, Planning and Development Advisory Committee and Property Standards Committee**

**12.1.4 BL2023-006 – A by-law to appoint members to the Recreation Advisory Committee**

**12.1.5 BL2023-007 – A by-law to appoint members to the Heritage Advisory Committee**





**12.1.6 BL2023-008 – A by-law to appoint members to the Youth Advisory Committee**

**CARRIED**

**13. CLOSED SESSION:**

Council was in closed session from 11:00 a.m. to 11:44 a.m.

The Clerk stopped the recording and removed all public attendees from the webinar. The webinar was then 'locked' so no new participants are able to join.

**Resolution No. 2023-021:**

Moved by Councillor Hurst and  
Seconded by Councillor Bailey

**That Council shall go into closed session under Section 239 of the Municipal Act for the purpose of:**

**13.1 Adoption and receipt of the previous closed minutes**

**13.1.1 December 21, 2022 Closed Session**

**13.3 Confidential report regarding personal matters about an identifiable individual, including municipal or local board employees – regarding the 2023-2026 Township Committee Appointments.**

**CARRIED**

**Resolution No. 2023-022:**

Moved by Councillor Goyda and  
Seconded by Councillor Sepulis

**THAT Council moves into open session at 11:44 a.m.**

**CARRIED**

Council resumed into open session at 11:44 a.m.

**Resolution No. 2023-023:**

Moved by Councillor Goyda and  
Seconded by Councillor Hurst

**That Council revises the Youth Advisory Committee Terms of Reference to permit a maximum of 11 members instead of 8 members.**

**CARRIED**

**Resolution No. 2023-024:**

Moved by Councillor Hurst and  
Seconded by Councillor Goyda

**That Council receives the:**

**13.1 Adoption and receipt of the previous closed minutes**

**13.1.1 December 21, 2022 Closed Session**

**13.3 Confidential report regarding personal matters about an identifiable individual, including municipal or local board employees – regarding the 2023-2026 Township Committee Appointments; and**

**AND WHEREAS** the Council of the Corporation of the Township of Puslinch deems it advisable to establish such committees and provide for the appointment of members thereto;

**That Council give three readings to By-laws:**

**By-law 2023-005 being a by-law to appoint the following members to the Committee of Adjustment, Planning and Development Advisory Committee and Property Standards Committee:**

1. Paul Sadhra;
2. Jeffrey Born;
3. Dennis O'Connor;
4. James Christopher Pickard; and
5. Councillor Sepulis

**By-law 2023-006 being a by-law to appoint the following members to the Recreation Advisory Committee:**

1. Vincent Klimkosz;
2. Mary Christidis;
3. Joanna Jefferson;
4. Stephanie McCrone; and
5. Councillor Goyda

**By-law 2023-007 being a by-law to appoint the following members to the Heritage Advisory Committee:**

1. John Levak;
2. Andy Day;
3. Chris Saunders;
4. Lily Klammer-Tsuji;
5. Kristine O'Brien; and
6. Councillor Hurst

**By-law 2023-008 being a by-law to appoint the following members to the Youth Advisory Committee:**

1. Aaron Dochstader;
2. Ayla Panylo;
3. Carter O'Driscoll;
4. Chelsey MacPherson;
5. Katey Whaling;
6. Kenzo Szatori;
7. Laz Holford;
8. Oliver Van Gerwen;
9. Talia Wineberg;
10. Xander Wineberg; and
11. Councillor Bailey

**CARRIED**

Councillor Bailey declared a potential conflict of interest related to the Youth Advisory Committee appointments as one of the applicants for the Committee is a family member and refrained from discussion and voting on the matter.

**Resolution No. 2023-025:**

Moved by Councillor Goyda and



Seconded by Councillor Sepulis

**That Council appoints the following member to the Youth Advisory Committee:**

1. **Carter DeVries**

**CARRIED**

14. **BUSINESS ARISING FROM CLOSED SESSION:**

15. **NOTICE OF MOTION:**

16. **NEW BUSINESS:**

17. **ANNOUNCEMENTS:**

18. **CONFIRMATORY BY-LAW:**

(a) By-Law to confirm the proceedings of Council for the Corporation of the Township of Puslinch

**Resolution No. 2023-026:**

Moved by Councillor Sepulis and  
Seconded by Councillor Goyda

**That the following By-law be taken as read three times and finally passed in open Council:**

**By-Law 2023-004 being a by-law to confirm the proceedings of Council for the Corporation of the Township of Puslinch at its meeting held on the 18 day of January 2023.**

**CARRIED**

19. **ADJOURNMENT:**

**Resolution No. 2023-027:**

Moved by Councillor Bailey and  
Seconded by Councillor Goyda

**That Council hereby adjourns at 1:38 p.m.**

**CARRIED**

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James Seeley, Mayor

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Courtenay Hoytfox, Clerk