



REPORT FIN-2023-003

TO: Mayor and Members of Council

PREPARED BY: Mary Hasan, Director of Finance/Treasurer

PRESENTED BY: Mary Hasan, Director of Finance/Treasurer

MEETING DATE: February 8, 2023

SUBJECT: 2022 Completed Capital Projects
File: F05 BUD

RECOMMENDATION

That Report FIN-2023-003 entitled 2022 Completed Capital Projects be received.

Purpose

The purpose of this report is to provide Council with information regarding the 2022 Completed Capital Projects.

The projected balances in the discretionary reserves and restricted reserves from 2022 to 2032 are discussed in Report FIN-2023-004.

Background

This Report provides Council with oversight of completed capital projects and the status of how budgeted projects have progressed as of December 31, 2022. This Report also links to the Township's balances in discretionary and restricted reserves. Certain components of this Report are also required for the purpose of the Township's annual audit.

Engineering Costs as a Percentage of Total Project Costs

Council requested that staff report on engineering costs as a percentage of total project costs for projects which the Township has retained its engineering firm for the purpose of project management/engineering designs, etc.

Outlined below are the engineering costs as a percentage of total project costs for those **completed** construction projects:

Project Description	Engineering Costs	Total Costs	%
Concession 7 Paving - Asset No. 114	\$89,544	\$931,047	9.6%
Gilmour Culvert - Asset No. 2009	\$58,202	\$510,578	11.4%

Proceeds of Disposal

In 2022, the Township also obtained proceeds for the sale of the following equipment in the Public Works and Fire and Rescue Services departments which funded the replacement of the equipment:

Description	Proceeds
1999 Grader-501 - Asset No. 8002	\$20,100
Self Contained Breathing Apparatus Equipment - Asset No. 6001	\$200
Rescue 35 Truck - Asset No. 5035	\$20,691
Total	\$40,991

Budgeted Capital Expenditures Compared to the Actual Capital Expenditures incurred in 2022

Schedule A to Report FIN-2023-003 provides a breakdown of the budgeted 2022 capital expenditures compared to the actual 2022 capital expenditures (also shown are project deficits and surpluses).

The 2022 capital expenditures outlined in Schedule A are funded by the following types of funding sources:

- Discretionary Reserves (ie. Aggregate Levy, Asset Management, Gravel Roads Improvement, Building Surplus, Capital Carry forward, Corporate Information Technology, etc.)
- Restricted Reserves (ie. Development Charges, Cash in Lieu of Parkland, Canada Community Building Fund, etc.)
- Grants (ie. Rural Economic Development, County Business Retention and Expansion, Investing in Canada Infrastructure Program, County Accessibility, Municipal Asset Management Grant Program, Ontario Community Infrastructure Funding, etc.)
- Proceeds of Disposal (as outlined above)
- Capital Taxation Levy
 - Please note that surpluses associated with projects that were funded by the Capital Taxation Levy that will not be complete in 2022 (ie. County Road Diet through Aberfoyle Peer Review, etc.) have been contributed to the Capital Carry forward Discretionary Reserve.

Financial Implications

As discussed throughout this Report.

Applicable Legislation and Requirements

Municipal Act, 2001

Engagement Opportunities

The Township has incorporated a number of engagement opportunities associated with the 2023 budget process as outlined in Report FIN-2023-006.

Attachments

Schedule A: 2022 Total Capital Expenditures

Respectfully submitted,

Reviewed by:

Mary Hasan,
Director of Finance/Treasurer

Glenn Schwendinger
Chief Administrative Officer

Schedule A - 2022 Total Capital Expenditures

Department/Project	Budget	Actual	Diff	
Fire and Rescue				
Fire and Rescue				
Structural Firefighter Gear	\$10,991	\$7,258	\$3,733	
Rescue 35 Truck - Asset No. 5035	\$562,593	\$585,979	-\$23,386	
Power Hydraulic Toolset - Extrication Equipment - Asset No. 6_70FE	\$52,500	\$52,381	\$119	
Radio System Update	\$48,235	\$43,085	\$5,150	
General Government				
Corporate				
Software System Enhancements or Replacement	\$100,000	\$0	\$100,000	Capital Carryforward
Fibre Internet	\$9,000	\$0	\$9,000	Capital Carryforward
Computer Equipment - 4002	\$21,522	\$14,470	\$7,052	
Marketing and Branding Implementation - Phase 2 and Phase 3	\$50,538	\$58,799	-\$8,261	
County Road Diet through Aberfoyle Peer Review	\$20,000	\$0	\$20,000	Capital Carryforward
County of Wellington Study on Additional Employment Lands in the Township of Puslinch	\$30,000	\$0	\$30,000	Capital Carryforward
401 and Highway 6 Project Review of Hotspots	\$5,000	\$0	\$5,000	Capital Carryforward
Finance				
Service Delivery Review Implementation - Ontario Municipal Modernization Funding	\$437,163	\$25,058	\$412,105	Capital Carryforward
Development Charges By-law Amendment and Parkland Dedication By-law Amendment	\$22,500	\$10,039	\$12,461	Capital Carryforward
Municipal Office				
Security Enhancements	\$4,084	\$1,595	\$2,489	
Space Needs Analysis	\$15,136	\$10,326	\$4,810	
Municipal Office HVAC Upgrades - Asset No. 59MC	\$200,000	\$302	\$199,698	Capital Carryforward
Accessible Washroom Upgrades - Asset No. 59MC	\$100,000	\$0	\$100,000	Capital Carryforward
Convert Lighting to LED and Install Motion Sensors	\$17,420	\$0	\$17,420	Capital Carryforward
Power Distribution Equipment (feeders, panels, main disconnect switch) - Asset No. 21MC	\$20,000	\$0	\$20,000	Capital Carryforward
Window and Door Replacement Program and Air Curtain on Front Doors - Asset No. 46MC	\$100,000	\$0	\$100,000	Capital Carryforward
Parks and Recreation				
Parks				
Puslinch Community Centre Park - Back Soccer Fields Construction - Asset No. 3080	\$34,662	\$15,187	\$19,475	Capital Carryforward
Replacement of Benches at Morriston Meadows - Asset No. 3047	\$3,000	\$1,277	\$1,723	
Replace Lights and Upgrade Washrooms at Old Morriston Park - Asset No. 3063 and 3064	\$307,509	\$116,153	\$191,356	Capital Carryforward
Replacement of Morriston Meadows Bleachers and 6 Seat High Bleachers - Asset No. 3046, 3052 and 3053	\$20,000	\$7,889	\$12,111	
Puslinch Community Centre Park Renovation and Upgrade	\$2,070,399	\$83,370	\$1,987,029	Capital Carryforward
Playground area at Boreham Park (also known as Arkell Park) - Asset No. 3075	\$0	\$3,986	-\$3,986	Capital Carryforward
PCC				
Building Condition Assessment, Arc Flash Study, Infra-red Scanning of Equipment	\$5,000	\$0	\$5,000	Capital Carryforward
Kitchen Renovation including Kitchen Washroom - Asset No. 46PCC	\$66,318	\$78,170	-\$11,852	
Convert Lighting to LED	\$10,000	\$0	\$10,000	Capital Carryforward
Roof Inspection	\$5,000	\$0	\$5,000	Capital Carryforward
ORC				
Building Condition Assessment, Arc Flash Study, Infra-red Scanning of Equipment	\$5,000	\$0	\$5,000	Capital Carryforward
Convert Lighting to LED	\$15,000	\$0	\$15,000	Capital Carryforward
Public Works				
Public Works				
Kerr Crescent - Stormwater Management Facility - Asset No. 12004	\$550,000	\$0	\$550,000	Capital Carryforward
Storm Sewer Inspections and Cleaning	\$10,000	\$0	\$10,000	Capital Carryforward

Schedule A - 2022 Total Capital Expenditures

Department/Project	Budget	Actual	Diff	
Carroll Pond & Lesic Jassal Municipal Drain - Closed Circuit Television Inspection - Asset No. 12009 (Cell 1), 12010 (Cell 2), 12011 (Cell 3)	\$25,000	\$19,469	\$5,531	
Little's Bridge - Asset No. 1003	\$25,000	\$3,926	\$21,074	
Gilmour Culvert - Asset No. 2009	\$566,118	\$495,673	\$70,445	
Concession 7 Paving - Asset No. 114	\$920,679	\$914,816	\$5,863	
Grader with Snow Plowing Equipment - 501 - Asset No. 8002	\$0	\$285	-\$285	
Bridge and Culvert Inspections-2023	\$7,500	\$0	\$7,500	Capital Carryforward
Roads Management Plan including Condition Index Updates and Traffic County Study	\$135,000	\$123,413	\$11,587	Capital Carryforward
Concession 1 Culvert - Asset No. 1006	\$14,000	\$0	\$14,000	Capital Carryforward
Carriage Lane - Stormwater Management Facility - Asset No. 12007	\$165,000	\$3,209	\$161,791	Capital Carryforward
Roadside Mower for Grader 502 - Asset No. 8006	\$100,000	\$93,558	\$6,442	
Leslie Road West - Watson Road South to Bridge 5 (Mountsberg) - Asset No. 22	\$20,000	\$32,805	-\$12,805	
Building				
Building				
Septic Reinspections	\$15,000		\$15,000	Capital Carryforward
SUV - Asset No. 7005C	\$36,000	\$31,262	\$4,738	
Grand Total	\$6,957,867	\$2,833,739	\$4,124,128	