



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH  
OCTOBER 3, 2022 HERITAGE COMMITTEE MEETING  
VIRTUAL MEETING BY ELECTRONIC PARTICIPATION

**MINUTES**

**DATE:** October 3, 2022

**MEETING:** 1:00 P.M.

The October 3, 2022 Heritage Committee Meeting was held on the above date and called to order at 1:00 pm via electronic participation.

**1. CALL THE MEETING TO ORDER**

**2. ROLL CALL**

**ATTENDANCE:**

Councillor Matthew Bulmer  
John Arnold  
John Levak  
Mary Tivy  
Barb Jefferson

**STAFF IN ATTENDANCE:**

Courtenay Hoytfox, Municipal Clerk  
Justine Brotherston, Communications and Committee Coordinator  
Jeff Bunn, Deputy Clerk

**3. OPENING REMARKS**

Chair John Arnold reviewed the Electronic Meeting Protocol.

**4. CONFIRMATION OF THE AGENDA:**

**Resolution No. 2022-043:**

Moved by Mary Tivy and  
Seconded by John Levak

**That the Committee approves the October 3, 2022 Agenda and Addendum as circulated; and further;**

**That the Committee approves the additions to the agenda as follows:**

**10.2 Delegation by Margaret Anderson regarding Application to demolish a property listed on the Heritage Register (82 Queen St)**



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**10.3 Delegation by Chris Saunders regarding Application to demolish a property listed on the Heritage Register (82 Queen St)**

**10.4 Written Delegation by Don McKay regarding Application to demolish a property listed on the Heritage Register (82 Queen St)**

**10.5 Written Delegation by Marjorie Clark regarding Application to demolish a property listed on the Heritage Register (82 Queen St)**

**10.6 Written Delegation by Forbes Morlock regarding Application to demolish a property listed on the Heritage Register (82 Queen St)**

**CARRIED**

**5. DISCLOSURE OF PECUNIARY INTEREST & THE GENERAL NATURE THEREOF:**

None.

**6. APPROVAL OF MINUTES**

**Resolution No. 2022-044:**

Moved by Matthew Bulmer and  
Seconded by Barb Jefferson

**That the minutes of the July 25, 2022 meeting be adopted as written and distributed.**

**CARRIED**

**7. BUSINESS ARISING FROM MINUTES**

John Arnold noted the information provided by John Levak at the July 25, 2022 Heritage Committee meeting regarding the John Edwards Conference Bursary that were available for Committee members to apply for to potentially cover a portion of the cost to attend the 2022 National Trust Conference.

**8. CONSENT AGENDA**

- 8.1. Community Heritage Ontario – Summer 2022 Newsletter
- 8.2. Lieutenant Governor's Ontario Heritage Awards



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**Resolution No. 2022-045:**

Moved by Mary Tivy and  
Seconded by Barb Jefferson

**That Consent Agenda items 8.1 and 8.2 be received for information.**

**CARRIED**

**9. CORRESPONDENCE:**

None.

**10. DELEGATIONS:**

10.1 Delegation by Don McKay regarding Application to demolish a property listed on Heritage Register (82 Queen St)

**Resolution No. 2022-046:**

Moved by Mary Tivy and  
Seconded by Barb Jefferson

**That the Delegation by Don McKay regarding the Application to demolish a property listed on Heritage Register (82 Queen St) be received for information.**

**CARRIED**

10.2 Delegation by Margaret Anderson regarding Application to demolish a property listed on Heritage Register (82 Queen St)

**Resolution No. 2022-047:**

Moved by Mary Tivy and  
Seconded by Matthew Bulmer

**That the Delegation by Margaret Anderson regarding the Application to demolish a property listed on Heritage Register (82 Queen St) be received for information.**

**CARRIED**

10.3 Delegation by Chris Saunders regarding Application to demolish a property listed on Heritage Register (82 Queen St)

Chris Saunders was not present at the meeting.

10.4 Written Delegation by Don McKay regarding Application to demolish a property listed on Heritage Register (82 Queen St)



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10.5 Written Delegation by Marjorie Clark regarding Application to demolish a property listed on Heritage Register (82 Queen St)

10.6 Written Delegation by Marjorie Clark regarding Application to demolish a property listed on Heritage Register (82 Queen St)

**Resolution No. 2022-048:** Moved by Matthew Bulmer and  
Seconded by Barb Jefferson

**That the Written Delegations by Don McKay, Marjorie Clark and Forbes Morlock regarding the Application to demolish a property listed on Heritage Register (82 Queen St) be received for information.**

**CARRIED**

**11. COMMITTEE REPORTS:**

11.5. Report - HER-2022-019 - Application to demolish property listed on Heritage Register (82 Queen St)

**Resolution No. 2022-049:** Moved by John Levak and  
Seconded by Barb Jefferson

**That Ravi Sharda be permitted to Delegate regarding the Application to demolish a property listed on Heritage Register (82 Queen St).**

**CARRIED**

**Resolution No. 2022-050:** Moved by John Levak and  
Seconded by Barb Jefferson

**That the Delegation by Ravi Sharda regarding the Application to demolish a property listed on Heritage Register (82 Queen St) be received for information.**

**CARRIED**

**Resolution No. 2022-051:** Moved by Mary Tivy and  
Seconded by Matthew Bulmer

**That the Heritage Committee recommend that the request to demolish 82 Queen St be rejected; and further,**

**That the Heritage Committee recommend Council proceed with an intention of designation for 82 Queen St.**

**CARRIED**



11.1 Committee Memo – Signage Suggestions

**Resolution No. 2022-052:** Moved by Mary Tivy and  
Seconded by Barb Jefferson

**That the Committee Memo Signage Suggestions be received for information; and further;**

**That the signage suggestions contained in the Committee Memo be forwarded to the Signage Sub-committee for consideration.**

**CARRIED**

11.2 Committee Memo – National Trust Conference

**Resolution No. 2022-053:** Moved by Mary Tivy and  
Seconded by Barb Jefferson

**That the Committee Memo regarding Attendance at the National Trust Conference be received for information; and further,**

**That the Heritage Committee Advisory Committee Goals and Objectives Proposal Form and request for additional conference funds be forwarded to Council for their consideration for the proposed 2023 Budget.**

**CARRIED**

11.3. Report - HER-2022-017 - Digital Archive and Interactive Heritage Register Map

**Resolution No. 2022-054:** Moved by Mary Tivy and  
Seconded by Barb Jefferson

**That staff report HER-2022-017 regarding the Digital Archive and Interactive Heritage Register Map be received for information.**

**CARRIED**

11.4. Report - HER-2022-018 - Proposed 2023 Heritage Committee Meeting Schedule

**Resolution No. 2022-055:** Moved by Matthew Bulmer and  
Seconded by Mary Tivy



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**That the Heritage Committee request that Council update the Heritage Committee Terms of reference to include six scheduled meetings each year.**

**CARRIED**

**Resolution No. 2022-056:** Moved by Matthew Bulmer and  
Seconded by Mary Tivy

**That staff report HER-2022-018 regarding the Proposed 2023 Heritage Committee Schedule be received for information; and further,**

**That the 2023 Heritage Committee Schedule be approved as presented.**

**CARRIED**

11.6. Report – HER-2022-020 – Review Terms of Reference Section 4.1 Composition

**Resolution No. 2022-057:** Moved by John Levak and  
Seconded by Mary Tivy

**That staff report HER-2022-020 regarding the Review Terms of Reference Section 4.1 Composition be received for information; and further,**

**That the Heritage Committee request that Council approve the following composition for the 2022-2026 Term:**

**5 Members of the Public  
1 Member of Council**

**CARRIED**

11.7. Report – HER-2022-021 – Quarterly Review of Committee Goals and Objectives

**Resolution No. 2022-058:** Moved by Mary Tivy and  
Seconded by Barb Jefferson

**That staff report HER-2022-021 regarding Heritage Committee Goals and Objectives 2021-2022 be received for information; and further,**

**That the Heritage Committee support the development of an Advisory Committee Goals/Objective Proposals for the following:**

- Interpretative Signage at Community Parks
- Historic Block Morriston Park Project

**CARRIED**



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**12. NEW BUSINESS**

None.

**13. ANNOUNCEMENTS**

None.

**14. ADJOURNMENT**

**Resolution No. 2022-059:**

Moved by Mary Tivy and  
Seconded by Matthew Bulmer

**That the Heritage Committee hereby adjourns at 3:21 p.m.**

**CARRIED**

Next Meeting: January 16, 2023 @ 1:00 p.m.