



## **REPORT FIN-2023-029**

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TO: Mayor and Members of Council

PREPARED BY: Mirela Oltean, Deputy Treasurer

PRESENTED BY: Mary Hasan, Director of Finance/Treasurer

MEETING DATE: October 18, 2023

SUBJECT: Municipal Performance Measurement Program Report for 2022  
File No. F00 MUN

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### **RECOMMENDATIONS**

**THAT Report FIN-2023-029 entitled Municipal Performance Measurement Program Report for 2022 be received.**

### **Purpose**

The purpose of this report is to provide Council with information regarding the Municipal Performance Measurement Program Report (MPMP) for 2022.

### **Background**

Section 299 of the Municipal Act, 2001 specifies that a municipality must provide the Ministry of Municipal Affairs and Housing (MMAH) with information measuring the efficiency and effectiveness of a municipality's operations and that this information shall be published in a manner and form determined by the municipality.

The reporting is commonly referred to as the MPMP report and is based on the Financial Information Return (FIR) that municipalities must also prepare annually.

The MMAH provides extensive FIR schedules for municipalities to complete each year. MMAH generally updates the schedules annually to streamline the data collection process or to reflect changes in Provincial information gathering requirements, trends, and other factors to help the Province better understand and obtain an overview of the finances of all Ontario municipalities.

The Township's financial statements are based on the FIR. The MPMP is based on statistical information collected on specific schedules in the FIR.

Schedule A attached to this report includes the statistical measures reported for 2020 to 2022 and is based on the Provincial data requirements for the FIR as part of Schedule 80D of the FIR. These measures form the MPMP, a performance measurement and reporting system that promotes local government transparency and accountability.

The information for the 2022 fiscal year has also been sent to the MMAH as part of the annual FIR submission.

**Financial Implications**

Discussed throughout this Report.

**Applicable Legislation and Requirements**

Section 299 of the Municipal Act, 2001

**Engagement Opportunities**

The MPMP report is posted on the Township's Financial Reporting Page on [Puslinch.ca](https://puslinch.ca).

**Attachments**

Schedule A: 2020 to 2022 MPMP Reporting

**Respectfully submitted:**

**Mary Hasan**  
**Director of Finance/Treasurer**

**FIR2022: Puslinch Tp****Asmt Code: 2301****MAH Code: 75612****Schedule 80**  
**STATISTICAL INFORMATION**  
for the year ended December 31, 2022**9. Building Permit Information (Performance Measures)**

1300 What method does your municipality use to determine total construction value? . . . . .

1302 If "Other Method" is selected in line 1300, please describe the method used to determine total construction value . . . . .

Column 1 #	Column 2 #	Column 3 #	Description 4 LIST
			Applicant's Declared Value

**Total Value of Construction Activity**

1304 Total Value of Construction Activity for 2022 based on permits issued. . . . .

1 \$
74,991,469

**Review of Complete Building Permit Applications:** Median number of working days to review a complete building permit application and issue a permit or not issue a permit, and provide all reasons for refusal (by Category):

1306 **Category 1 : Houses (houses not exceeding 3 storeys/600 square metres)** . . . . .

Reference : provincial standard is 10 working days

Median Number of Working Days 1 #
11

1308 **Category 2 : Small Buildings (small commercial/industrial not exceeding 3 storeys/600 square metres)** . . . . .

Reference : provincial standard is 15 working days

13
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1310 **Category 3 : Large Buildings (large residential/commercial/industrial/institutional)** . . . . .

Reference : provincial standard is 20 working days

20
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1312 **Category 4 : Complex Buildings (post disaster buildings, including hospitals, power/water, fire/police/EMS), communications** . . . . .

Note : If no complete applications were submitted and accepted for a Category on lines 1306 to 1312, please leave the cell blank and do not enter zero.

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**Number Of Building Permit Applications**

1314 **Category 1 : Houses (houses not exceeding 3 storeys/600 square metres)** . . . . .

Number of Complete Applications 1 #	Number of Incomplete Applications 2 #	Total Number of Complete and Incomplete Applications 3 #
243	34	277

1316 **Category 2 : Small Buildings (small commercial/industrial not exceeding 3 storeys/600 square metres)** . . . . .

13	0	13
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1318 **Category 3 : Large Buildings (large residential/ commercial/ industrial/ institutional)** . . . . .

13	2	15
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1320 **Category 4 : Complex Buildings (post disaster buildings, including hospitals, power/water, fire/police/EMS), communications** . . . . .

		0
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1322 **Subtotal**

269	36	305
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Note: Zero should be entered on lines 1314 to 1320 in column 1 if no complete applications were submitted and accepted for a category.  
Zero should be entered in column 2 if no incomplete applications were submitted and accepted for a category.

**10. Planning and Development****Land Use Planning (using building permit information)**

1350 Number of residential units in new detached houses . . . . .

1352 Number of residential units in new semi-detached houses . . . . .

1354 Number of residential units in new row houses . . . . .

1356 Number of residential units in new apartments/condo apartments . . . . .

1358 **Subtotal**

Residential Units within Settlement Areas 1 #	Total Residential Units 2	Total Secondary Units 3
4	34	
4	34	0

**Land Designated for Agricultural Purposes**

1370 Hectares of land designated for agricultural purposes in the Official Plan as of December 31, 2022. . . . .

Hectares 1 #
20,607

**11. Transportation Services**

1710 Roads : Total Paved Lane Km . . . . .

1 #
263

1720 Condition of Roads : Number of paved lane kilometres where the condition is rated as good to very good. . . . .

101
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1722 Has the entire municipal road system been rated? . . . . .

1725 Indicate the rating system used and the year the rating was conducted . . . . .

Column 1 #	Column 2 #	Column 3 #	Description 4 LIST
			Y
			2016 Pavement Condition Index

1730 Roads : Total UnPaved Lane Km . . . . .

122
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**FIR2022: Puslinch Tp****Asmt Code: 2301****MAH Code: 75612****Schedule 80**  
**STATISTICAL INFORMATION**  
for the year ended December 31, 2022

1740	Winter Control : Total Lane Km maintained in winter . . . . .	385
1750	Transit : Total Number of Regular Service Passenger Trips on Conventional Transit in Service Area. . . . .	
1755	Transit : Population of Service Area. . . . .	
1760	Bridges and Culverts : Total Square Metres of Surface Area on Bridges and Culverts . . . . .	1,227

		Number of structures where the condition of primary components is rated as good to very good, requiring only repair	Total Number
Rating Of Bridges And Culverts		1	2
		#	#
1765	Bridges . . . . .	3	7
1766	Culverts . . . . .	11	16
1767	<b>Subtotal</b>	14	23

Column	Column	Column	Description
1	2	3	4
#	#	#	LIST
1768	Have all bridges and culverts in the municipal system been rated? . . . . .		
1769	Indicate the rating system used and the year the rating was conducted. . . . .		2021 - detailed bridge and culvert

**12. Environmental Services**

		1
		#
1810	Wastewater Main Backups : Total number of backed up wastewater mains . . . . .	
1815	Wastewater Collection/Conveyance : Total KM of Wastewater Mains. . . . .	
1820	Wastewater Treatment and Disposal : Total Megalitres of Wastewater Treated. . . . .	
1825	Wastewater Bypasses Treatment : Estimated megalitres of untreated wastewater. . . . .	
1835	Urban Storm Water Management : Total KM of Urban Drainage System plus (0.005 KM times No. of Catch basins) . . . . .	
1840	Rural Storm Water Management : Total KM of Rural Drainage System plus (0.005 KM times No. of Catch basins). . . . .	10
1845	Water Treatment : Total Megalitres of Drinking Water Treated. . . . .	
1850	Water Main Breaks : Number of water main breaks in a year. . . . .	
1855	Water Distribution/Transmission : Total kilometres of Water Distribution / Transmission Pipe. . . . .	
1860	Solid Waste Collection : Total tonnes collected from all property classes. . . . .	
1865	Solid Waste Disposal : Total tonnes disposed of from all property classes. . . . .	
1870	Waste Diversion : Total tonnes diverted from all property classes. . . . .	

**13. Recreation Services**

		1
		#
1910	Trails : Total kilometres of trails (owned by municipality and third parties). . . . .	34
1920	Indoor recreation facility space : Square metres of indoor recreation facilities (municipally owned). . . . .	1,442
1930	Outdoor recreation facility space : Square metres of outdoor recreation facility space (municipally owned). . . . .	1,706

**14. Other Revenue (Used for the calculation of Operating Cost)**

		1
		\$
2310	Fire Services: Other revenue. . . . .	
2320	Paved Roads : Other revenue. . . . .	
2330	Solid Waste Disposal : Other revenue. . . . .	
2340	Waste Diversion : Other Revenue. . . . .	
2370	Assessment on Exempt Properties (Enter data from returned roll) . . . . .	132,583,700

2021 01/01

**FIR2021: Puslinch Tp**

Asmt Code: 2301

MAH Code: 75612

**Schedule 80****STATISTICAL INFORMATION**

for the year ended December 31, 2021

**9. Building Permit Information (Performance Measures)**

- 1300 What method does your municipality use to determine total construction value? . . . . .
- 1302 If "Other Method" is selected in line 1300, please describe the method used to determine total construction value . . . . .

Column 1 #	Column 2 #	Column 3 #	Description 4 LIST
			Applicant's Declared Value

**Total Value of Construction Activity**

- 1304 Total Value of Construction Activity for 2021 based on permits issued . . . . .

1 \$
87,006,078

**Review of Complete Building Permit Applications:** Median number of working days to review a complete building permit application and issue a permit or not issue a permit, and provide all reasons for refusal (by Category):

- 1306 **Category 1 : Houses (houses not exceeding 3 storeys/600 square metres)** . . . . .
- Reference : provincial standard is 10 working days

Median Number of Working Days 1 #
10

- 1308 **Category 2 : Small Buildings (small commercial/industrial not exceeding 3 storeys/600 square metres)** . . . . .
- Reference : provincial standard is 15 working days

14
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- 1310 **Category 3 : Large Buildings (large residential/commercial/industrial/institutional)** . . . . .
- Reference : provincial standard is 20 working days

14
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- 1312 **Category 4 : Complex Buildings (post disaster buildings, including hospitals, power/water, fire/police/EMS), communications.** . . . . .

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Note : If no complete applications were submitted and accepted for a Category on lines 1306 to 1312, please leave the cell blank and do not enter zero.

**Number Of Building Permit Applications**

- 1314 **Category 1 : Houses (houses not exceeding 3 storeys/600 square metres)** . . . . .

Number of Complete Applications 1 #	Number of Incomplete Applications 2 #	Total Number of Complete and Incomplete Applications 3 #
307	4	311

- 1316 **Category 2 : Small Buildings (small commercial/industrial not exceeding 3 storeys/600 square metres)** . . . . .

28	1	29
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- 1318 **Category 3 : Large Buildings (large residential/ commercial/ industrial/ institutional)** . . . . .

21	0	21
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- 1320 **Category 4 : Complex Buildings (post disaster buildings, including hospitals, power/water, fire/police/EMS), communications.** . . . . .

		0
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- 1322 **Subtotal**

356	5	361
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Note: Zero should be entered on lines 1314 to 1320 in column 1 if no complete applications were submitted and accepted for a category.  
Zero should be entered in column 2 if no incomplete applications were submitted and accepted for a category.

**10. Planning and Development****Land Use Planning (using building permit information)**

- 1350 Number of residential units in new detached houses . . . . .
- 1352 Number of residential units in new semi-detached houses . . . . .
- 1354 Number of residential units in new row houses . . . . .
- 1356 Number of residential units in new apartments/condo apartments . . . . .
- 1358 **Subtotal**

Residential Units within Settlement Areas 1 #	Total Residential Units 2 #	Total Secondary Units 3 #
8	58	
8	58	0

**Land Designated for Agricultural Purposes**

- 1370 Hectares of land designated for agricultural purposes in the Official Plan as of December 31, 2021. . . . .

Hectares 1 #
20,607

**11. Transportation Services**

- 1710 Roads : Total Paved Lane Km . . . . .

1 #
260

- 1720 Condition of Roads : Number of paved lane kilometres where the condition is rated as good to very good. . . . .

101
-----

- 1722 Has the entire municipal road system been rated? . . . . .
- 1725 Indicate the rating system used and the year the rating was conducted . . . . .

Column 1 #	Column 2 #	Column 3 #	Description 4 LIST
			Y
			2016 Pavement Condition Index

- 1730 Roads : Total UnPaved Lane Km . . . . .

125
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- 1740 Winter Control : Total Lane Km maintained in winter . . . . .

385
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- 1750 Transit : Total Number of Regular Service Passenger Trips on Conventional Transit in Service Area. . . . .

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- 1755 Transit : Population of Service Area. . . . .

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- 1760 Bridges and Culverts : Total Square Metres of Surface Area on Bridges and Culverts . . . . .

1,227
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**Rating Of Bridges And Culverts**

- 1765 Bridges : . . . . .

Number of structures where the condition of primary components is rated as good to very good, requiring only repair 1 #	Total Number 2 #
2	7
10	16
12	23

- 1766 Culverts : . . . . .

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- 1767 **Subtotal**

Column 1	Column 2	Column 3	Description 4
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2021 01001

**FIR2021: Puslinch Tp**

Asmt Code: 2301

MAH Code: 75612

**Schedule 80****STATISTICAL INFORMATION**

for the year ended December 31, 2021

	#	#	#	LIST
1768 Have all bridges and culverts in the municipal system been rated? . . . . .				
1769 Indicate the rating system used and the year the rating was conducted. . . . .				2021 - detailed bridge and culvert
<b>12. Environmental Services</b>	1			
	#			
1810 Wastewater Main Backups : Total number of backed up wastewater mains . . . . .				
1815 Wastewater Collection/Conveyance : Total KM of Wastewater Mains. . . . .				
1820 Wastewater Treatment and Disposal : Total Megalitres of Wastewater Treated. . . . .				
1825 Wastewater Bypasses Treatment : Estimated megalitres of untreated wastewater. . . . .				
1835 Urban Storm Water Management : Total KM of Urban Drainage System plus (0.005 KM times No. of Catch basins) . . . . .				
1840 Rural Storm Water Management : Total KM of Rural Drainage System plus (0.005 KM times No. of Catch basins). . . . .	10			
1845 Water Treatment : Total Megalitres of Drinking Water Treated. . . . .				
1850 Water Main Breaks : Number of water main breaks in a year. . . . .				
1855 Water Distribution/Transmission : Total kilometres of Water Distribution / Transmission Pipe. . . . .				
1860 Solid Waste Collection : Total tonnes collected from all property classes. . . . .				
1865 Solid Waste Disposal : Total tonnes disposed of from all property classes. . . . .				
1870 Waste Diversion : Total tonnes diverted from all property classes. . . . .				
<b>13. Recreation Services</b>	1			
	#			
1910 Trails : Total kilometres of trails (owned by municipality and third parties). . . . .	34			
1920 Indoor recreation facility space : Square metres of indoor recreation facilities (municipally owned). . . . .	1,442			
1930 Outdoor recreation facility space : Square metres of outdoor recreation facility space (municipally owned). . . . .	1,706			
<b>14. Other Revenue (Used for the calculation of Operating Cost)</b>	1			
	\$			
2310 Fire Services: Other revenue. . . . .				
2320 Paved Roads : Other revenue. . . . .				
2330 Solid Waste Disposal : Other revenue. . . . .				
2340 Waste Diversion : Other Revenue. . . . .				
2370 Assessment on Exempt Properties (Enter data from returned roll) . . . . .	134,598,400			

## FIR2020: Puslinch Tp

Asmt Code: 2301

MAH Code: 75612

Schedule 80  
STATISTICAL INFORMATION  
for the year ended December 31, 2020

## 9. Building Permit Information (Performance Measures)

- 1300 What method does your municipality use to determine total construction value? . . . . .
- 1302 If "Other Method" is selected in line 1300, please describe the method used to determine total construction value . . . . .

Column 1 #	Column 2 #	Column 3 #	Description 4 LIST
			Applicant's Declared Value

## Total Value of Construction Activity

- 1304 Total Value of Construction Activity for 2020 based on permits issued. . . . .

1 \$
42,777,100

Review of Complete Building Permit Applications: Median number of working days to review a complete building permit application and issue a permit or not issue a permit, and provide all reasons for refusal (by Category):

- 1306 Category 1 : Houses (houses not exceeding 3 storeys/600 square metres) . . . . .
- Reference : provincial standard is 10 working days

Median Number of Working Days 1 #
10

- 1308 Category 2 : Small Buildings (small commercial/industrial not exceeding 3 storeys/600 square metres) . . . . .
- Reference : provincial standard is 15 working days

10
----

- 1310 Category 3 : Large Buildings (large residential/commercial/industrial/institutional) . . . . .
- Reference : provincial standard is 20 working days

13
----

- 1312 Category 4 : Complex Buildings (post disaster buildings, including hospitals, power/water, fire/police/EMS), communications. . . . .
- Note : If no complete applications were submitted and accepted for a Category on lines 1306 to 1312, please leave the cell blank and do not enter zero.

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## Number Of Building Permit Applications

- 1314 Category 1 : Houses (houses not exceeding 3 storeys/600 square metres) . . . . .

Number of Complete Applications 1 #	Number of Incomplete Applications 2 #	Total Number of Complete and Incomplete Applications 3 #
225	1	226

- 1316 Category 2 : Small Buildings (small commercial/industrial not exceeding 3 storeys/600 square metres) . . . . .

19	1	20
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- 1318 Category 3 : Large Buildings (large residential/ commercial/ industrial/ institutional) . . . . .

9		9
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- 1320 Category 4 : Complex Buildings (post disaster buildings, including hospitals, power/water, fire/police/EMS), communications. . . . .

		0
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- 1322 Subtotal

253	2	255
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Note: Zero should be entered on lines 1314 to 1320 in column 1 if no complete applications were submitted and accepted for a category.  
Zero should be entered in column 2 if no incomplete applications were submitted and accepted for a category.

## 10. Planning and Development

## Land Use Planning (using building permit information)

- 1350 Number of residential units in new detached houses . . . . .
- 1352 Number of residential units in new semi-detached houses . . . . .
- 1354 Number of residential units in new row houses . . . . .
- 1356 Number of residential units in new apartments/condo apartments . . . . .
- 1358 Subtotal

Residential Units within Settlement Areas 1 #	Total Residential Units 2 #	Total Secondary Units 3 #
3	31	
2	2	
5	33	0

## Land Designated for Agricultural Purposes

- 1370 Hectares of land designated for agricultural purposes in the Official Plan as of December 31, 2020. . . . .

Hectares 1 #
20,606

## 11. Transportation Services

- 1710 Roads : Total Paved Lane Km . . . . .

1 #
260

- 1720 Condition of Roads : Number of paved lane kilometres where the condition is rated as good to very good. . . . .

101
-----

- 1722 Has the entire municipal road system been rated? . . . . .

Column 1 #	Column 2 #	Column 3 #	Description 4 LIST
			Y

## FIR2020: Puslinch Tp

Asmt Code: 2301

MAH Code: 75612

# Schedule 80

## STATISTICAL INFORMATION

for the year ended December 31, 2020

1725	Indicate the rating system used and the year the rating was conducted . . . . .				2016 Pavement Condition Index												
1730	Roads : Total UnPaved Lane Km . . . . .	125															
1740	Winter Control : Total Lane Km maintained in winter . . . . .	385															
1750	Transit : Total Number of Regular Service Passenger Trips on Conventional Transit in Service Area. . . . .																
1755	Transit : Population of Service Area. . . . .																
1760	Bridges and Culverts : Total Square Metres of Surface Area on Bridges and Culverts. . . . .	1,227															
		<table border="1"> <tr> <td>Number of structures where the condition of primary components is rated as good to very good, requiring only repair</td> <td>Total Number</td> </tr> <tr> <td>1</td> <td>2</td> </tr> <tr> <td>#</td> <td>#</td> </tr> <tr> <td>4</td> <td>7</td> </tr> <tr> <td>8</td> <td>16</td> </tr> <tr> <td>Subtotal</td> <td>23</td> </tr> </table>				Number of structures where the condition of primary components is rated as good to very good, requiring only repair	Total Number	1	2	#	#	4	7	8	16	Subtotal	23
Number of structures where the condition of primary components is rated as good to very good, requiring only repair	Total Number																
1	2																
#	#																
4	7																
8	16																
Subtotal	23																
	Rating Of Bridges And Culverts																
1765	Bridges . . . . .	4	7														
1766	Culverts . . . . .	8	16														
1767		12	23														
		Column 1	Column 2	Column 3	Description 4												
		#	#	#	LIST												
1768	Have all bridges and culverts in the municipal system been rated? . . . . .																
1769	Indicate the rating system used and the year the rating was conducted. . . . .				2019 - detailed bridge and culvert												
	12. Environmental Services	1															
		#															
1810	Wastewater Main Backups : Total number of backed up wastewater mains . . . . .																
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	14. Other Revenue (Used for the calculation of Operating Cost)	1															
		\$															
2310	Fire Services: Other revenue. . . . .																
2320	Paved Roads : Other revenue. . . . .																
2330	Solid Waste Disposal : Other revenue. . . . .																
2340	Waste Diversion : Other Revenue. . . . .																
2370	Assessment on Exempt Properties (Enter data from returned roll) . . . . .	124,626,100															