



## **MINUTES**

**DATE:** January 15, 2025

**CLOSED MEETING:** Directly following Section 13  
Announcements

**COUNCIL MEETING:** 10:00 A.M.

The January 15, 2025 Council Meeting was held on the above date and called to order at 10:00 a.m. via electronic participation and in-person at 7404 Wellington Rd, Puslinch.

### **1. CALL THE MEETING TO ORDER**

### **2. ROLL CALL**

#### **ATTENDANCE:**

Councillor Sara Bailey  
Councillor Russel Hurst  
Councillor Jessica Goyda  
Councillor John Sepulis  
Mayor James Seeley

#### **STAFF IN ATTENDANCE:**

1. Courtenay Hoytfox, Interim CAO
2. Justine Brotherston, Interim Municipal Clerk
3. Sarah Huether, Interim Deputy Clerk
4. Mike Fowler, Director of Public Works, Parks and Facilities
5. Mary Hasan, Director of Finance/Treasurer
6. Andrew Hartholt, CBO
7. Jamie MacNeil, Fire Chief
8. Glenn Schwendinger, CAO - absent

### **3. MOMENT OF REFLECTION**

### **4. CONFIRMATION OF THE AGENDA**

#### **Resolution No. 2025-001:**

Moved by Councillor Bailey and  
Seconded by Councillor Sepulis

**That Council approves the January 15, 2025 Agenda and Addendum as circulated; and**

**That Council approves the addition to the agenda as follows:**

**Consent Item 6.1.2 Questions received from Council seeking additional information and the corresponding responses provided by staff regarding the January 15, 2025 Council agenda.**

**CARRIED**

### **5. DISCLOSURE OF PECUNIARY INTEREST & THE GENERAL NATURE THEREOF:**

None

### **6. CONSENT AGENDA**

6.1 Adoption and Receipt of the Minutes of the Previous Council and Committee Meetings

6.1.1 November 12, 2024, PDAC Meeting Minutes

6.1.3 January 15, 2025 Council questions and Staff responses

6.2 AMO Policy Update – Homelessness Encampments Legislation

6.3 AMO Policy Update - Pre-Budget Key Messages for Use at ROMA Delegations,  
Conservation Authority Fees, Energy Supply and Distribution Plans, Environmental Bill

- 6.4 AMTCO - Board and Management Committee Highlights – December 2024
- 6.5 AMTCO Advocacy Update - Province Proposes Changes to Municipal Code of Conduct Regime
- 6.6 Ministry of Rural Affairs and Housing Letter to Heads of Council - Proposed Municipal Accountability Act
- 6.7 Minister of Infrastructure - Supporting Ontario's 2025 Connectivity Objectives - Municipal Guidance and Expectations
- 6.8 Grand River Conservation Authority - Summary of the General Membership Meeting – December 13, 2024
- 6.9 Grand River Conservation Authority General Meeting - Budget 2025 Draft 1
- 6.10 City of Milton Stormwater Management Master Plan Notice of Study Commencement
- 6.11 Grand River Conservation Authority - Municipal Apportionment and Budget Vote Meetings
- 6.12 City of Stratford Council Resolution regarding Enabling Municipalities to Charge Fees for use of Municipal Property by Gas Utilities
- 6.13 City of Toronto Council Resolution regarding Paid-Plasma-Free-Zone
- 6.14 Municipality of Kincardine Council Resolution regarding Property Tax Assessment model for the Electricity Industry
- 6.15 Mill Creek Pit, License #5738 Monthly Monitoring Report - November 2024

**Resolution No. 2025-002:**

Moved by Councillor Sepulis and  
Seconded by Councillor Goyda

**That the Consent Agenda items with the exception of item 6.3 listed for JANUARY 15, 2025 Council meeting be received for information.**

**CARRIED**

**Resolution No. 2025-003:**

Moved by Councillor Bailey and  
Seconded by Councillor Sepulis

**That the Consent Agenda item 6.3 listed for JANUARY 15, 2025 Council meeting be received for information; and**

**That Council direct staff to follow up with the Conservation Authority to determine whether the freezing of fees results in any financial impacts.**

**CARRIED**

**7. DELEGATIONS:**

(a) Specific Interest (Items Listed on the Meeting Agenda)

7.1.1 **None**

7.2 General Interest (Items Not Previously Listed on the Meeting Agenda)

7.2.1 **None**

**8. PUBLIC MEETINGS:**

January 22, 2025, at 7:00 P.M. Public Information Meeting held in-person at the Municipal Office (7404 Wellington Road 34) and by electronic participation through Zoom regarding the following:

- 2025 Proposed Township Budget
- Zoning By-law Amendment Application D14-BRU (Brunsveld) 4120 Wellington Road 35

**9. REPORTS:**

**9.1 Puslinch Fire and Rescue Services**

9.1.1 None

**9.2 Finance Department**

9.2.1 Report FIN-2025-004 - 2025 Capital and Operating Budget Update

**Resolution No. 2025-004:**

Moved by Councillor Hurst and  
Seconded by Councillor Sepulis

**THAT Report FIN-2025-004 entitled 2025 Capital and Operating Budget Update be received;  
and**

**That Council seek feedback from the Puslinch Historical Society and the donor of the Killean  
School Bell regarding the design of the cairn; and**

**That Council refer the feedback received from the Puslinch Historical Society and donor of the  
Killean School Bell regarding the design of the cairn to the Heritage Advisory Committee for  
Information; and**

**That Council direct staff to investigate the new rebate opportunities through the provincial  
retrofit program for the replacement of windows and doors prior to commencing the project;  
and**

**That Council direct staff to reallocate funds from the gravel roads improvement reserve to the  
asset management reserve as outlined in the Council Q&A “Alternate Option”.**

**CARRIED**

**9.3 Administration Department**

9.3.1 None

**9.4 Planning and Building Department**

9.4.1 None

**9.5 Emergency Management**

9.5.1 None

**9.6 Roads and Parks Department**

9.6.1 None

**9.7 Recreation Department**

9.7.1 None

**10. CORRESPONDENCE:**

10.1 11:30 A.M. ERO Posting 019-9378 & ERO Posting 019-9325 Comments Regarding Approval for Storm  
Water Management and Permit to Take Water

**Resolution No. 2025-005:**

Moved by Councillor Hurst and  
Seconded by Councillor Sepulis

**That Council receive correspondence item 10.1, ERO Posting 019-9378 & ERO Posting 019-9325,  
regarding comments on the approval for Storm Water Management and the Permit to Take Water,  
for information; and**

**That Council submit the comments from Wellington Source Water and Wellington Hydrogeology Ltd.  
to the Ministry as the Township’s initial response to the Storm Water Management and Permit to  
Take Water applications; and**

That Council objects to both applications until the NRSI report is provided to the Township, and until the ECA application and supporting documentation are available, along with additional information regarding cumulative impacts, potential breaching impacts, recharge analysis, and associated details, and until the Township has adequate time to review and provide comments to the Ministry; and

That the Township respectfully requests the opportunity to submit further comments once the requested information is available; and

That the Township, in addition to the comments provided, requests to be notified of any well interference or exceedances of the green, yellow, and red threshold values, as noted in the comments; and

That Council request that the applicant be required, as a condition of the Permit to Take Water (PTTW), to take immediate action, including redrilling of wells, should well interference occur; and

That Council direct staff to request that the applicant, as a condition of the PTTW, compensate the municipalities for costs incurred in reviewing PTTW renewal applications, annual reports, reports referenced in the annual reports, exceedances of red threshold values, and associated reports or memorandums.

**CARRIED**

**11. COUNCIL REPORTS:**

**11.1 Mayor' Updates**

**11.1.1 Mayor Seeley gave an update on the following:**

- The upcoming ROMA conference and delegations.
- The upcoming BR&E business interviews.
- The upcoming meeting with MNR staff.
- That the Brock Road speed enforcement cameras are live in Aberfoyle.
- The Township resolution was recently considered at the County Planning meeting.

**11.2 Council Member Reports**

**11.2.1 None**

**Resolution No. 2025-006:**

Moved by Councillor Sepulis and  
Seconded by Councillor Hurst

**That Council receive the Mayors and Council member updates for information.**

**CARRIED**

**12. BY-LAWS:**

**12.1.1 BL2025-001 – Being a by-law to authorize the entering into a Fire Protection Agreement with the Corporation of the City of Cambridge for the purpose of Fire Emergency Services.**

**Resolution No. 2025-007:**

Moved by Councillor Hurst and  
Seconded by Councillor Sepulis

**That the following By-laws be taken as read three times and finally passed in open Council:**

**12.1.1 BL2025-001 – Being a by-law to authorize the entering into a Fire Protection Agreement with the Corporation of the City of Cambridge for the purpose of Fire Emergency Services.**

**CARRIED**

**13. ANNOUNCEMENTS:**

13.1 The Deputy Clerk shared that the Township has scheduled a public safety meeting on Feb 19, 2025, at the PCC from 7-9pm with the OPP to discuss anti-fraud and ways to safeguard your home. There will be advertisements throughout the community.

14. **CLOSED SESSION:**

Council was in closed session from 10:30 a.m. to 11:50 a.m.

The Clerk stopped the recording and removed all public attendees from the webinar. The webinar was then 'locked' so no new participants are able to join.

**Resolution No. 2025-008:**

Moved by Councillor Hurst and  
Seconded by Councillor Bailey

**That Council shall go into closed session under Section 239 of the Municipal Act for the purpose of:**

**14.1 A confidential report regarding a personal matters about an identifiable individual, including municipal or local board employees – Human Resources Matter.**

**CARRIED**

**Resolution No. 2025-009:**

Moved by Councillor Bailey and  
Seconded by Councillor Hurst

**THAT Council moves into open session at 11:50 am**

**CARRIED**

Council resumed into open session at 11:50 a.m.

**Resolution No. 2025-010:**

Moved by Councillor Hurst and  
Seconded by Councillor Goyda

**That Council receives the:**

**14.1 A confidential report regarding a personal matters about an identifiable individual, including municipal or local board employees – Human Resources Matter; and**

**That staff proceed as directed.**

**CARRIED**

15. **BUSINESS ARISING FROM CLOSED SESSION:**

**Resolution No. 2025-011:**

Moved by Councillor Sepulis and  
Seconded by Councillor Goyda

**Whereas Council prioritizes the commencement of the Fire Master Plan, that Council authorizes pre-budget approval for the project.**

**CARRIED**

16. **NOTICE OF MOTION:**

17. **NEW BUSINESS:**

18. **CONFIRMATORY BY-LAW:**

(a) By-Law to confirm the proceedings of Council for the Corporation of the Township of Puslinch

**Resolution No. 2025-012:**

Moved by Councillor Hurst and



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH  
JANUARY 15, 2025 COUNCIL MEETING  
VIRTUAL MEETING BY ELECTRONIC PARTICIPATION  
& IN-PERSON AT 7404 WELLINGTON RD 34, PUSLINCH

Seconded by Councillor Bailey

**That the following By-law be taken as read three times and finally passed in open Council:**

**By-Law 2025-002 being a by-law to confirm the proceedings of Council for the Corporation of the Township of Puslinch at its meeting held on the 15 day of January 2025.**

**CARRIED**

**19. ADJOURNMENT:**

**Resolution No. 2025-013:**

Moved by Councillor Sepulis and  
Seconded by Councillor Goyda

**That Council hereby adjourns at 12:59 p.m.**

**CARRIED**

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James Seeley, Mayor

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Courtenay Hoytfox, Clerk