



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH  
MARCH 4, 2024 HERITAGE ADVISORY COMMITTEE MEETING  
VIRTUAL MEETING BY ELECTRONIC PARTICIPTION  
& IN-PERSON AT 7404 WELLINGTON RD 34

MINUTES

DATE: March 4, 2024

MEETING: 1:00 P.M.

The March 4, 2024 Heritage Advisory Committee meeting was held on the above date and called to order at 1:00 p.m. via in person participation at the Municipal Office at 7404 Wellington Rd 34 and via electronic participation.

1. CALL THE MEETING TO ORDER

2. ROLL CALL

Attendance:

Andy Day  
Tamsin Lambert  
Kristine O'Brien  
Lily Klammer-Tsuji  
Russel Hurst

Absent:

Cheryl McLean

Staff in Attendance:

Justine Brotherston, Interim Municipal Clerk  
Laura Emery, Communications and Committee Coordinator  
Sarah Heuther, Interim Deputy Clerk

3. MOMENT OF REFLECTION

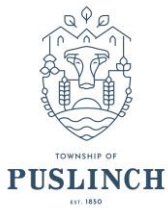
4. CONFIRMATION OF THE AGENDA

Resolution No. 2024-014:

Moved by Tamsin Lambert and  
Seconded by Kristine O'Brien

That the Heritage Advisory Committee approves the March 4, 2024 Agenda as circulated.

CARRIED



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5. DISCLOSURE OF CONFLICT OF INTEREST:

Kristine O'Brien declared a potential conflict of interest related to item 8.1 HER-2024-008, Heritage Designation Update for 2023 and 2024 Properties due to her employment with Presbyterian Church of Canada.

6. DELEGATIONS

None

7. CONSENT AGENDA

7.1 January 16, 2024 Heritage Advisory Committee Minutes

Resolution No. 2024-015:

Moved by Andy Day and  
Seconded by Tamsin Lambert

That Consent Agenda items 7.1 listed for the March 4, 2024 Heritage Advisory Committee meeting be received for information.

CARRIED

8. COMMITTEE AND STAFF REPORTS

8.1 Report – HER-2024-008 – Heritage Designation Update for 2023 and 2024 Properties

Resolution No. 2024-016:

Moved by Tamsin Lambert and  
Seconded by Andy Day

That report HER-2024-008 regarding Heritage Designation Update for 2023 and 2024 Properties be received for information.

CARRIED



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8.2 Report – HER-2024-009 – Designating Properties delisted from Heritage Register on January 1, 2025

Resolution No. 2024-017:

Moved by Kristine O'Brien and  
Seconded by Andy Day

That report HER-2024-009 entitled Designating Properties delisted from Heritage Register on January 1, 2025 be received for information;

And that the Heritage Advisory Committee recommend that Council consider the development of a policy or procedure with respect to prescribed events on delisted properties as of January 1, 2025.

CARRIED

8.3 Report – HER-2024-010 – 2022-2026 Goals and Objectives Update

Resolution No. 2024-018:

Moved by Tamsin Lambert and  
Seconded by Andy Day

That staff report HER-2024-010 entitled 2022-2026 Goals and Objectives Update be received for information; and,

That the Committee add 2025 Priority Properties as a Goal and Objective; and,

That staff bring a report to the next Heritage Advisory Committee meeting regarding the remaining non-designated properties for the Committee's Consideration.

CARRIED

8.4 Committee Memo – MEMO-2024-001 – Engagement Sub-Committee

Resolution No. 2024-019:

Moved by Andy Day and  
Seconded by Tamsin Lambert

That report MEMO-2024-001 entitled Engagement Sub-committee be received for information.

CARRIED



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9. CORRESPONDENCE

None

10. ANNOUCEMENTS

None

11. NOTICE OF MOTION

None

12. NEW BUSINESS

None

13. ADJOURNMENT

Resolution No. 2024-020:

Moved by Krstine O'Brien and  
Seconded by Tamsin Lambert

That the Heritage Advisory Committee hereby adjourns at 2:00 p.m.

CARRIED