



November 29, 2023 Regular Council Meeting

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Addition to the Agenda Questions received from Council seeking additional information and the corresponding responses provided by staff regarding the November 29, 2023 Council agenda items.

Responses Appreciated Prior to Meeting

6.13 Municipality of Wawa Resolution Regarding Bill C-310, Amendments to Income Tax Act
-would you please ask the Fire Chief to comment on the applicability to our volunteer fire fighters

Yes, this non-refundable tax credit is applicable to any Township volunteer firefighters who meet the required 200 hours annually.

6.14 SmithValeriotte Law Firm LLP Regarding Installation of Hydro Poles Mini Lakes Condominium Corp

-please provide comments regarding the statement below

Staff included this item for Council's information as it references Mini Lake's ongoing work on their wastewater treatment system. Given that the Township is a commenting body in relation to consent applications, staff are seeking clarification from the requester and the County (as the approval authority) in terms of whether the Township is in a position to give municipal consent related to this request.

The Condominium seeks confirmation from the Township of Puslinch that the registration of a hydro easement, and installation of hydro poles by Hydro One, on neighbouring lands that abut the Condominium property may proceed without municipal consent, and that such falls within the exemptions enumerated under Sections 50(3)(d) and 50(5)(c) of the Act. Given that the installation of

9.2.1 Report FIN-2023-028 MPAC Execution of Data Sharing and Services Agreement≠

-is this only documenting formally what is being done today?

Yes that is correct.

-is there any extra cost and/or labour on our part if we sign?



No. However, if the Township does not sign the Data Sharing and Services Agreement, it could result in eventual restrictions to Municipal Connect (MPAC's tax website) and other MPAC products that the Township utilizes extensively in order to deliver our ongoing services.

9.2.2 Report FIN-2023-032 – 2024 User Fees and Charges By-law

-p.157 re “Reduce the part-time position hours from 3,544 annual hours to 1,500 annual hours resulting in annual approximate savings of \$48,717”; why is 1500 hours still required for part time position?

The estimated part-time hours of 1,500 was determined based on the annual hours for a full-time facility operator estimated at 2080 annual hours.

-if attendees were limited to 150 for nonresidents then 360 hours of supervision are not required; can the part time hours be then reduced accordingly to reduce impact on budget (ie. $360/1500 \times \$75k$ or around \$18k) for a net budget increase of around \$9k?

The 1,500 part time hours was calculated as follows:

3,544 part time hours budgeted in the 2023 operating budget less 2080 new full time facility operator hours as proposed by Township staff = 1464 part time hours required.

This was rounded up to 1,500 hours to ensure service levels can be met. Staff will monitor the actual 2024 part-time hours paid out in 2024 and make adjustments as needed if the part time hours can be reduced further as part of the 2025 proposed operating budget.

-p. 157 re “ Increase non-resident fees at the Puslinch Community Centre resulting in an estimated increase in budgeted revenues of \$5,374.”; does this assume we keep no. of attendees at 250? If so what would be the increase if no. of attendees limited to 150 or less”

The increase in budgeted revenues of \$5,374 assumes the same demand as 2023 levels including the reduction of attendees to 150 for non-residents based on Council's direction at their meeting held on November 8, 2023. It is unknown how demand will be impacted based on the reduction of attendees to 150. As outlined in the report, it is recommended that the revenues associated with the PCC continue to be monitored and reviewed as part of regular annual and quarterly financial reporting.



- I seem to recall that staff mentioned at the last meeting that if the attendees were reduced to 150 or less there would be an uptake in this category to offset the usage lost (ie. 151 to 250); is this understanding correct?

Staff cannot definitely estimate what the demand will be, however, staff do not anticipate that the facility will be underutilized with the reduction in capacity limits for non-residents from 250 to 150.

9.3.3 Report ADM-2023-065 – Corporate Workplan Update

-please advise on a more definitive schedule for fill bylaw.

Staff are bringing a draft of the Site Alteration By-law to the December 20, 2023 Council meeting.

10.1 County of Wellington Police Service Board Presentation by Police Services Board Chair Earl Campbell, Inspector Stephen Thomas, Police Services Board Secretary Scott Wilson and County Engineer Don Kudo

Please advise the presenters that I may be asking the following questions;

Staff have forwarded these questions accordingly.

1. What criteria are used to do the level of traffic enforcement in a municipality of the County ie. no. of km of roadway, no of traffic accidents, volume of traffic etc.?
2. If a municipality wanted additional traffic enforcement and was willing to pay for it is there a process to do so?
3. What requirements must be met to establish ticket-generating enforcement tools such as photo radar or a red-light camera on Township roads?

Response Letter of Nov. 2 2023 to Puslinch Council

1. In the tables what does “Enhanced Enforcement” entail?
2. In the tables Maltby Road shows a value of 75 percentile but enhanced enforcement is not recommended whereas other roads have >65 percentile and enhanced enforcement is recommended. Please explain the reasoning for this?

PSB Responses to Questions and Answers Nov. 2

1. The hours spent on traffic related duties is more or less constant since 2015 however ticketing seems to have decreased significantly. Where have the hours now expended which would have be spent in prior for ticketing?



2. The chart depicting the breakdown of enhancements shows 7 traffic unit constables? What would be the duties of these constables? How many FTEs are in the base budget for traffic related duties?

10.2 Grand River Conservation Authority 2024 Draft Budget

-why is our increase 3.6% ie. 5th highest of list of municipalities

The GRCA has responded as follows “this draft budget includes a total municipal apportionment amount of \$13,292,000 which represents a 2.5% increase over 2023. Municipal apportionment of General Operating Expenses, Category 1 Operating Expenses, and Category 2 Operating Expenses are allocated to participating municipalities using Modified Current Value Assessment (MCVA) information in the watershed, which was provided by the Ministry of Natural Resources and Forestry (MNR).”

10.5 ERO 019-7636 Proposed regulatory amendments to encourage greater reuse of excess soil -has or will K. Davis be submitting comments to Province? If he has done so please forward the comments.

Additional information has been provided to Council and can be considered when Council discusses this item at the Council meeting.

I may be making the following motion at Council –
Staff will have the draft motion prepared.

Whereas the Township of Puslinch is in receipt of ero 019-7636 Proposed regulatory amendments to encourage greater reuse of excess soil and

Whereas Lake Erie Source Protection Region staff will be presenting an information report entitled “SPC-23-11-06 Proposed Regulatory Amendments to Encourage Greater Reuse of Excess Soil” to the Lake Erie Source Water Protection Committee which outlines their comments submitted to the Province regarding this ero and

Whereas the Township does not have a municipal water supply and accordingly is concerned with the protection of its groundwater for well water

Be it resolved

That the Township supports the comments provided by the GRCA staff and



Does not support exempting aggregate reuse depots, and small liquid soil depots operations from a waste environmental compliance approval (ECA)

Does not support recycling of asphalt on any sites including ARA regulated sites Whereas the Township of Puslinch is in receipt of ero 019-7636 Proposed regulatory amendments to encourage greater reuse of excess soil and

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Be it resolved

that the Township supports the comments provided by the GRCA staff and
Does not support exempting aggregate reuse depots, and small liquid soil depots operations from a waste environmental compliance approval (ECA)

Does not support recycling of asphalt on any sites including ARA regulated sites without having a properly designed holding facility to prevent the leaching of asphalt contaminants ultimately into the ground water

Does not support enhanced reuse opportunities for salt-impacted soil and
That this resolution be forwarded in response to the ero posting, to the Minister of the MOECC, the Minister of MNRF and area MPP Rae and Speaker Arnott.

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Does not support enhanced reuse opportunities for salt-impacted soil and
That this resolution be forwarded in response to the ero posting, to the Minister of the MOECC, the Minister of MNRF and area MPP Rae and Speaker Arnott.



Corporate Workplan

1. Is it possible to provide an update as to where in the process we are currently in regards to Budgeting Software Implementation

We are currently working with Qwestica with a goal to implement the new system for the 2025 proposed operating and capital budget. Township staff have weekly meetings scheduled with Qwestica.
2. What is a lobbyist Register?

This is a public registry aimed at promoting transparency by requiring lobbyist to register and display lobbying activities to the public. It is intended to regulate the conduct of lobbyists. This was added to the corporate workplan as staff worked through the 2022 municipal and school board election. Staff aim to have this in place prior to the 2026 election.
3. Is it possible to provide an update as to where in the process we are currently in regards to Home Industry Review?

The Township and County paused this review until the Township planner recruitment is completed.
4. Has there been any progress or developments in regards to natural gas to unserved areas?

File is being reviewed and an update can be provided in early 2024.
5. Do quarterly meetings with City of Guelph and Guelph Junction Railway continue to positive and valuable?

These meetings have been very valuable and staff would recommend that they continue.