



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH  
OCTOBER 23, 2024 COUNCIL MEETING  
VIRTUAL MEETING BY ELECTRONIC PARTICIPATION &  
IN-PERSON AT THE MUNICIPAL OFFICE –  
7404 WELLINGTON RD 34, PUSLINCH

Register in advance for this webinar:

[https://us02web.zoom.us/webinar/register/WN\\_8yk8XP5NS\\_m598hTITICdQ](https://us02web.zoom.us/webinar/register/WN_8yk8XP5NS_m598hTITICdQ)

After registering, you will receive a confirmation email containing information about joining the webinar

Or join by phone:

+1 647 374 4685

or +1 647 558 0588

or +1 778 907 2071

or +1 438 809 7799

or +1 587 328 1099

or +1 613 209 3054

Webinar ID: 813 8176 1553

Passcode: 964868

International numbers available: <https://us02web.zoom.us/j/kcRpLPKXU>

## **AGENDA**

**DATE:** Wednesday October 23, 2024

**REGULAR MEETING:** 10:00 A.M.

**CLOSED MEETING:** Directly Following Section 13 Announcements

**≠ Denotes resolution prepared**

**1. Call the Meeting to Order**

**2. Roll Call**

**3. Moment of Reflection**

**4. Confirmation of the Agenda ≠**

**5. Disclosure of Pecuniary Interest & the General Nature Thereof**

**6. Consent Agenda ≠**

*Consent Agenda items are considered routine in nature and are voted on collectively. Any member of Council may request one or more items be removed from the Consent Agenda for separate action.*

**6.1 Adoption and Receipt of the Minutes of the Previous Council and Committee Meetings**



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH  
OCTOBER 23, 2024 COUNCIL MEETING  
VIRTUAL MEETING BY ELECTRONIC PARTICIPATION &  
IN-PERSON AT THE MUNICIPAL OFFICE –  
7404 WELLINGTON RD 34, PUSLINCH

- 6.1.1** October 9, 2024 Council Meeting Minutes
- 6.1.2** September 10, 2024 Committee of Adjustment Meeting
- 6.1.3** August 13, 2024 Planning and Development Advisory Committee Meeting Minutes
- 6.2** Ministry of Municipal Affairs and Housing Greenbelt Plan Administrative Amendment
- 6.3** Ontario Big City Mayors Support for Solve the Crisis Campaign
- 6.4** Town of Plympton-Wyoming Resolution regarding Solve the Crisis
- 6.5** Public Health Sudbury and Districts regarding Government Regulation of Nicotine Pouches
- 6.6** Municipality of St. Charles Resolution regarding Government Regulation of Nicotine Pouches
- 6.7** AMO 2023 Annual Report - The Canada Community-Building Fund - Part I
- 6.8** AMTCO Board and Management Committee Updates
- 6.9** Good Roads regarding Establishment of an Ontario Rural Road Safety Program
- 6.10** Ontario Honours and Awards regarding 2025 Ontario Volunteer Service Awards
- 6.11** Western Ontario Wardens Caucus regarding Blue Box Program Extension
- 6.12** Town of Bradford West Gwillimbury Resolution regarding Ontario Deposit Return Program
- 6.13** Western Ontario Wardens Caucus regarding Provincial Regulations of Roadside Zoos
- 6.14** City of Temiskaming Shores Resolution regarding Alcohol Sales & Provincial Alcohol Strategy
- 6.15** Town of Cobourg Council Resolution regarding Support of Involuntary Care for Individuals with Severe Mental Health and Addictions
- 6.16** Royal City Science regarding International Science Centre and Science Museum Day
- 6.17** Youth Advisory Committee Resolution 2024-040 regarding Consent Agenda Item 7.1
- 6.18** Wellington County OPP Detachment Board Report - October 2024
- 6.19** MPAC's Implementation of New Aggregate Extraction Property Class for 2025 Taxation
- 6.20** Ministry of Finance regarding property assessment and taxation of aggregate extraction sites

*Recommendation:*

*That the Consent Agenda items listed for the October 23, 2024 Council meeting be received for information.*

**7. Delegations ≠**

- 7.1** Specific Interest (Items Listed on the Meeting Agenda)
  - 7.1.1** None
- 7.2** General Interest (Items Not Listed on the Meeting Agenda)
  - 7.2.1** None



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH  
OCTOBER 23, 2024 COUNCIL MEETING  
VIRTUAL MEETING BY ELECTRONIC PARTICIPATION &  
IN-PERSON AT THE MUNICIPAL OFFICE –  
7404 WELLINGTON RD 34, PUSLINCH

**8. Public Meeting**

**8.1 None**

**9. Reports ≠**

**9.1 Puslinch Fire and Rescue Services**

**9.1.1 None**

**9.2 Finance Department**

**9.2.1 Report FIN-024-026 OMERS Participation By-law**

*Recommendation:*

*That Report FIN-2024-026 entitled OMERS Participation By-law be received; and*

*That Council gives 3 readings to By-law No. 2024-065 being a By-law to confirm and authorize continued participation in the OMERS Primary Pension Plan and the Retirement Compensation Arrangement for the OMERS Primary Pension Plan effective January 1, 2024.*

**9.2.2 Report FIN-024-027 2025 Proposed Capital Budget (Circulated under separate cover)**

*Recommendation:*

*That Report FIN-2024-027 entitled 2025 Proposed Capital Budget be received for information.*

**9.3 Administration Department**

**9.3.1 Report ADM-2024-051 2025 Council, Committee and Budget Meeting Schedule**

*Recommendation:*

*That Report ADM-2024-046 entitled 2025 Council, Committee and Budget Meeting Schedule be received for information; and,*

*That Council adopts the 2025 Council, Committee and Budget Meeting Schedule attached as Schedule "A" to report ADM-2024-051 as presented/amended*

**9.4 Planning and Building Department**



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH  
OCTOBER 23, 2024 COUNCIL MEETING  
VIRTUAL MEETING BY ELECTRONIC PARTICIPATION &  
IN-PERSON AT THE MUNICIPAL OFFICE –  
7404 WELLINGTON RD 34, PUSLINCH

**9.4.1 None**

**9.5 Roads and Parks Department**

**9.5.1 None**

**9.6 Recreation Department**

**9.6.1 None**

**10. Correspondence ≠**

**10.1 Ministry of Finance Provincial-Local Finance Division letter regarding Property Assessment and Taxation of Aggregate Extraction Sites ≠**

*Recommendation:*

*That correspondence item 10.1 regarding Ministry of Finance Provincial-Local Finance Division letter regarding Property Assessment and Taxation of Aggregate Extraction Sites be received for information.*

**10.2 10:05 A.M. Ground Water Interference Investigation (Circulated under separate cover)**

*Recommendation:*

*That correspondence item 10.2 regarding Ground Water Interference Investigation be received for information.*

**10.3 10:30 A.M. Presentation by Morwick G360 Groundwater Research Institute (University of Guelph) regarding NSERC Alliance Grant Presentation ≠**

*Recommendation:*

*That correspondence item 10.3 regarding the Presentation by Morwick G360 Groundwater Research Institute (University of Guelph) regarding NSERC Alliance Grant Presentation be received for information; and,*

*Whereas the Township of Puslinch recognizes the importance of the groundwater research institute in safeguarding groundwater resources for all users within the municipality and greater area; and,*

*Whereas the Township seeks to further investigate well interference in relation to the Highway 6 spill site, particularly regarding the potential impacts of the fractured bedrock aquifer in the area;*



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH  
OCTOBER 23, 2024 COUNCIL MEETING  
VIRTUAL MEETING BY ELECTRONIC PARTICIPATION &  
IN-PERSON AT THE MUNICIPAL OFFICE –  
7404 WELLINGTON RD 34, PUSLINCH

*Therefore, be it resolved that the Township of Puslinch Council commits to providing continued in-kind support for the groundwater research institute, in addition to a financial contribution of \$\_\_\_\_\_ in 2025 to fund this specific Puslinch research project; and,*

*Be it further resolved that the Township requests a project status update to be presented to Council in the fall of 2025 to assess funding contributions for 2026.*

**10.4 Environmental Compliance Approval – 2374868 Ontario Inc. – 6678 Wellington Road 34, Puslinch, ON ≠**

*Recommendation:*

*That correspondence item 10.4 regarding the 10.3 Environmental Compliance Approval – 2374868 Ontario Inc. – 6678 Wellington Road 34, Puslinch, ON be received for information.*

**11. Council reports**

**11.1** Mayor' Updates

**11.2** Council Member Reports (verbal or written updates from members who sit on boards/committees)

**12. By-laws ≠**

**12.1** First, Second and Third Reading

**12.1.1** BL2024-065 – OMERS Participation By-law

*Recommendation:*

*That the following by-law 2024-065 be taken as read three times and finally passed in open Council.*

**13. Announcements**

**14. Closed Session – Pursuant to Section 239 Subsection (2) of the Municipal Act, 2001 for the purpose of:**

**14.1** Confidential verbal report regarding litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board – By-law Enforcement Matter in accordance with section 3.14 of the Township's By-law Complaint Policy



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH  
OCTOBER 23, 2024 COUNCIL MEETING  
VIRTUAL MEETING BY ELECTRONIC PARTICIPATION &  
IN-PERSON AT THE MUNICIPAL OFFICE –  
7404 WELLINGTON RD 34, PUSLINCH

**14.2 Confidential minutes from previous closed meetings:**

- 14.2.1** October 9, 2024 Closed Meeting Minutes
- 14.2.2** September 25, 2024 Closed Meeting Minutes
- 14.2.3** September 11, 2024 First Closed Meeting Minutes
- 14.2.4** September 11, 2024 Second Closed Meeting Minutes
- 14.2.5** September 3, 2024 First Closed Meeting Minutes
- 14.2.6** September 3, 2024 Second Closed Meeting Minutes

**15. Business Arising from Closed Session**

**16. Notice of Motion**

**17. New Business**

**17.1 Draft Motion for the Protection of Agricultural Lands and Sustainable Development in Relation to Provincial Projects and Excess Soil Management Practices (Circulated under separate cover) ≠**

*Recommendation:*

*Whereas the provincial government is undertaking a feasibility study to build a traffic tunnel under Highway 401 from Brampton to Scarborough; and*

*Whereas landfill sites across Ontario are already near capacity, necessitating amendments to legislation to allow certain quality soil to be dumped at excess soil reuse sites instead of being disposed of in landfills effective January 1, 2025; and*

*Whereas the Ministry of the Environment, Conservation and Parks (MECP) is currently under-resourced and lacks the capacity to effectively manage the additional enforcement and oversight required for the relocation of excess soil; and*

*Whereas the responsibility to enforce and oversee excess soil regulations is being downloaded onto municipalities, which also have limited enforcement capabilities and face the risk of significant costs being passed on to local taxpayers; and*

*Whereas contamination of soil is a significant concern, particularly in rural municipalities with valuable agricultural lands; and*



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH  
OCTOBER 23, 2024 COUNCIL MEETING  
VIRTUAL MEETING BY ELECTRONIC PARTICIPATION &  
IN-PERSON AT THE MUNICIPAL OFFICE –  
7404 WELLINGTON RD 34, PUSLINCH

*Whereas agricultural lands must be prioritized equally with housing needs and transit infrastructure; failure to adequately protect these lands could exacerbate the ongoing food crisis in Ontario; and*

*Whereas Ontario is not alone in navigating the challenges of sustainable development, and the United Nations provides guidance through its Sustainable Development Report, which includes goals focused on economic growth, infrastructure, sustainable communities, hunger, clean water and sanitation, climate action, and life on land; and*

*Whereas it is critical that governments consider the comprehensive impacts on all of these areas when conducting feasibility studies; and*

*Whereas neglecting to account for the broader implications of projects may lead to negative outcomes;*

*Therefore Be It Resolved that the Council of the Township of Puslinch calls on the provincial government to:*

- 1. Prioritize the protection of agricultural lands in any planning and feasibility studies related to the traffic tunnel project and excess soil management.*
- 2. Ensure that adequate resources are allocated to the MECP to support effective enforcement and oversight of excess soil regulations.*
- 3. Collaborate with municipalities to provide necessary support and funding for enforcement activities related to excess soil management, minimizing financial burdens on local taxpayers.*
- 4. Conduct a comprehensive impact assessment that considers all aspects of sustainable development, in alignment with the United Nations Sustainable Development Report, before proceeding with the traffic tunnel project and any further amendments to excess soil legislation; and*

*That Council direct staff to send a copy of this motion to the Minister of the Environment, Conservation and Parks; the Premier of Ontario; all Ontario municipalities; MPP Arnott; MPP Rae; the Wellington Federation of Agriculture; and OMAFRA requesting support for the protection of agricultural lands and sustainable development practices in Ontario.*

**18. Confirmatory By-law #**  
**18.1 BL2024-066 Confirm By-law – October 23, 2024**

*Recommendation:*



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH  
OCTOBER 23, 2024 COUNCIL MEETING  
VIRTUAL MEETING BY ELECTRONIC PARTICIPATION &  
IN-PERSON AT THE MUNICIPAL OFFICE –  
7404 WELLINGTON RD 34, PUSLINCH

*That the following by-law be taken as read times and finally passed in open Council:  
By-law 2024-066 being a by-law to confirm the proceeding of Council for the Corporation of the  
Township of Puslinch at its meeting held on 23<sup>rd</sup> day of October 2024*

**19. Adjournment ≠**



## MINUTES

**DATE:** October 9, 2024

**CLOSED MEETING:** Directly following Announcements

**COUNCIL MEETING:** 10:00 A.M.

The October 9, 2024 Council Meeting was held on the above date and called to order at 10:00 a.m. via electronic participation and in-person at 7404 Wellington Rd, Puslinch.

### 1. CALL THE MEETING TO ORDER

### 2. ROLL CALL

#### ATTENDANCE:

Councillor Sara Bailey  
Councillor Russel Hurst  
Councillor Jessica Goyda  
Councillor John Sepulis  
Mayor James Seeley

#### STAFF IN ATTENDANCE:

1. Courtenay Hoytfox, Interim CAO
2. Justine Brotherston, Interim Municipal Clerk
3. Sarah Huether, Interim Deputy Clerk
4. Mike Fowler, Director of Public Works, Parks and Facilities
5. Mary Hasan, Director of Finance/Treasurer
6. Glenn Schwendinger, CAO - absent

### 3. MOMENT OF REFLECTION

### 4. CONFIRMATION OF THE AGENDA

#### Resolution No. 2024-329:

Moved by Councillor Sepulis and  
Seconded by Councillor Goyda

**That Council approves the October 9, 2024 Agenda and Addendum as circulated; and**

**That Council approves the additions to the agenda as follows:**

**Consent Item 6.1.4 Questions received from Council seeking additional information and the corresponding responses provided by staff regarding the October 9, 2024 Council agenda.**

**CARRIED**

### 5. DISCLOSURE OF PECUNIARY INTEREST & THE GENERAL NATURE THEREOF:

Councillor Goyda declared a potential pecuniary interest related to item 9.3.2 Priority Properties Intention to Designate, specifically 4726 Watson Road S is a property owned by my parents and therefore I have a conflict in making decisions as it relates to that particular address; and item 10.3 County Planning Committee Report regarding Rural Residential Growth as this report speaks to hamlet expansions and I have a potential pecuniary interest as my employer has an active planning application under review that would fall under these rural growth policies.

### 6. CONSENT AGENDA

6.1 Adoption and Receipt of the Minutes of the Previous Council and Committee Meetings:

- 6.1.1 September 25, 2024 Council Meeting Minutes
- 6.1.2 September 11, 2024 Council Meeting Minutes
- 6.1.3 June 18, 2024 Recreation Advisory Committee Meeting Minutes
- 6.1.4 October 9, 2024 Council questions and Staff Responses

- 6.2 AMO Policy Update - Energy Procurements, AMO Community and Supportive Housing Event
- 6.3 AMO Policy Update – AMO Response to BILD Report
- 6.4 Crime Stoppers Guelph Wellington - Fall 2024 Newsletter
- 6.5 Town of Tillsonburg Council resolution regarding Cellular Coverage Concerns
- 6.6 City of Kitchener Council resolution regarding Renovictions and Safe and Adequate Housing
- 6.7 County of Wellington Joint Accessibility Advisory Committee Meeting Minute - September 5, 2024
- 6.8 City of Brantford Council resolution regarding the assignment of a Judge to hear the trial of Toronto Court File No. CV-18-594281-0000
- 6.9 September 2024 - GRCA General Meeting Summary
- 6.10 October 2024 County of Wellington Committee and Council Schedule
- 6.11 TAMPO - Fall Advocacy Campaign
- 6.12 Commonwell Leaf Grant – Royal City Science – Feasibility Study Phase 2  
<https://thecommonwell.ca/locations/a-new-science-centre-for-southwestern-ontario-feasibility-study-phase-2/>

**Resolution No. 2024-330:** Moved by Councillor Sepulis and  
Seconded by Councillor Bailey

**That the Consent Agenda items listed with the exception of items 6.12 for OCTOBER 9, 2024 Council meeting be received for information.**

**CARRIED**

**Resolution No. 2024-331:** Moved by Councillor Goyda and  
Seconded by Councillor Sepulis

**That the Consent Agenda items listed with the exception of items 6.12 for OCTOBER 9, 2024 Council meeting be received for information; and**

**That Council direct staff to reengage the University of Guelph on this project requesting their support for this significant initiative.**

**CARRIED**

**7. DELEGATIONS:**

(a) Specific Interest (Items Listed on the Meeting Agenda)

- 7.1.1 **10:25 AM** Delegation by Jamie Kreutzwiser regarding 9.3.2 Report ADM-2024-047 2024 Priority Properties Intention to Designate

**Resolution No. 2024-332:** Moved by Councillor Sepulis and  
Seconded by Councillor Bailey

**That Council receives the delegation by Jamie Kreutzwiser regarding the 2024 Priority Properties Intention to Designate for information; and**

**That Council advance agenda item 9.3.2 Report ADM-2024-047 2024 Priority Properties Intention to Designate to directly following delegation item 7.1.1.**

**CARRIED**

7.2 General Interest (Items Not Previously Listed on the Meeting Agenda)

- 7.2.1 **10:05 AM** Delegation by Jean Hopkins, Manager-Wellington Guelph Drug Strategy, Guelph Community Health Centre, regarding an introduction to the Wellington Guelph Drug Strategy and updates on recent initiatives

**Resolution No. 2024-333:** Moved by Councillor Goyda and  
Seconded by Councillor Bailey

**That Council receives the Delegation by Jean Hopkins, Manager-Wellington Guelph Drug Strategy, Guelph Community Health Centre, regarding an introduction to the Wellington Guelph Drug Strategy and updates on recent initiatives for information; and**

**That Council direct staff to share information related to the initiatives of Wellington Guelph Drug Strategy on the Township's website and social media platforms to help bring awareness.**

**CARRIED**

- 7.2.2 Written Delegation by Judith Stoffman regarding the request for neighbourhood groups to use the Community Centre for meetings pertaining to safety at no cost or at a reduced rate.

**Resolution No. 2024-334:**

Moved by Councillor Sepulis and  
Seconded by Councillor Hurst

**That Council receives the Written Delegation by Judith Stoffman regarding the request for neighbourhood groups to use the Community Centre for meetings pertaining to safety at no cost or at a reduced rate for information; and**

**That Council direct staff to organize an information session hosted by the OPP on this issue and that the information session be open to the general public; and**

**That Council direct staff to send a letter to the delegates informing them of the eligibility criteria for reduced rates and that the Township is requesting the OPP to host an information session related to this issue.**

**CARRIED**

**Council recessed from 12:25pm to 1:04pm**

**Roll Call**

**Councillor Goyda  
Councillor Sepulis  
Councillor Bailey  
Councillor Hurst  
Mayor Seeley**

**8. PUBLIC MEETINGS:**

October 9, 2024 at 7:00 P.M. Public Information Meeting held in-person at the Municipal Office (7404 Wellington Road 34) and by electronic participation through Zoom regarding the proposed 2025 User Fees and Charges.

**9. REPORTS:**

**9.1 Puslinch Fire and Rescue Services**

9.1.1 None

**9.2 Finance Department**

9.2.1 None

**9.3 Administration Department**

9.3.1 Report ADM-2024-046 -Heritage Financial Incentive Program

**Resolution No. 2024-335:**

Moved by Councillor Hurst and  
Seconded by Councillor Bailey

**That Report ADM-2024-046 entitled Heritage Financial Incentive Program be received for information; and,**

**That Council direct staff to proceed with option 2 as outlined in the report; and,**



**That Council direct staff to draft a Heritage Financial Incentive Program Policy for Council's consideration and approval to be included in the 2025 Corporate Work Plan.**

**CARRIED**

9.3.2 Report ADM-2024-047 - 2024 Priority Properties Intention to Designate

**Resolution No. 2024-336:**

Moved by Councillor Hurst and  
Seconded by Councillor Sepulis

**That Report ADM-2024-047 entitled 2024 Priority Properties Intention to Designate be received for information; and**

**That the Council of the Township of Puslinch state an intention to designate the following properties pursuant to Section 29 (Part IV) of the Ontario Heritage Act, 1990 (the Act):**

**(Municipally known as)**

- 1. 4855 Pioneer Trail;**
- 2. 4856 Sideroad 10 North;**
- 3. 6981 Concession 4;**
- 4. 4556 Sideroad 20 North;**
- 5. 6714 Concession 1**
- 6. 6592 Concession 1;**
- 7. 7098 Concession 1;**
- 8. 69 Queen Street;**
- 9. 56 Queen Street;**
- 10. 6 Victoria Street;**
- 11. 4162 Highway 6;**
- 12. 7618 Leslie Road West;**
- 13. 8 Brock Road North;**
- 14. 4347 Concession 11;**
- 15. 7839 Wellington Road 34;**
- 16. 4217-4223 Watson Road South;**
- 17. 7551 Maltby Road East;**
- 18. 4677 Watson Road South;**
- 20. 483 Arkell Road;**
- 21. 43 McClintock Drive;**
- 22. 32 Brock Road North;**
- 23. 4492 Watson Road South;**

**That staff be authorized to proceed with the notice requirements as outlined in Section 29 of the Act and in accordance with the Township's Ontario Heritage Act Alternative Notice Policy; and**

**Where no objections are received within the prescribed time period, that staff be directed to prepare and provide designation by-laws for Council's consideration and enactment; and**

**Where objections are received within the prescribed time period, that staff shall prepare a report for Council's consideration whether to or not to withdraw the notice of intention to designate the property within 90 days after the end of the 30 day objection period.**

**CARRIED**

Councillor Goyda declared a potential pecuniary interest related to item 9.3.2 Priority Properties Intention to Designate, specifically 4726 Watson Road S is a property owned by my parents and therefore I have a

conflict in making decisions as it relates to that particular address and refrained from discussions and voting on that item.

**Resolution No. 2024-337:**

Moved by Councillor Hurst and  
Seconded by Councillor Bailey

**That the Council of the Township of Puslinch state an intention to designate the following properties pursuant to Section 29 (Part IV) of the Ontario Heritage Act, 1990 (the Act):**

**19. 4726 Watson Road South;**

**That staff be authorized to proceed with the notice requirements as outlined in Section 29 of the Act and in accordance with the Township's Ontario Heritage Act Alternative Notice Policy; and further,**

**Where no objections are received within the prescribed time period, that staff be directed to prepare and provide designation by-laws for Council's consideration and enactment; and**

**Where objections are received within the prescribed time period, that staff shall prepare a report for Council's consideration whether to or not to withdraw the notice of intention to designate the property within 90 days after the end of the 30 day objection period.**

**CARRIED**

9.3.3 Report ADM-2024-048 Seniors Advisory Committee

**Resolution No. 2024-338:**

Moved by Councillor Sepulis and  
Seconded by Councillor Goyda

**That Report ADM-2024-048 Seniors Advisory Committee Engagement and Interest Report be received for information; and**

**That Council direct staff to report back as follows:**

- **option of rebranding the Recreation Committee to include a wellness and mental health mandate geared towards seniors;**
- **option to limit the goals/initiatives per Committee in order to not hire a new staff member;**
- **analyze the option to limit the Youth Committee to five meetings per year and the Seniors Committee to five meetings per year; and**

**That staff be directed to include a 0.5 FTE into the 2025 budget and 0.5 FTE in the 2026 budget in order to fund a new position dedicated to committee coordination., subject to Council's final approval during the budget process.**

**CARRIED**

9.3.4 Report ADM-2024-049 Final Draft Repeal and Replace Sign By-law

**Resolution No. 2024-339:**

Moved by Councillor Hurst and  
Seconded by Councillor Bailey

**That Report ADM-2024-049 entitled Final Draft Repeal and Replace of Township Sign by-law, as amended be received for information; and,**

**That Council give three readings to By-law 2024-062, as amended being a by-law to regulate signs within the Township of Puslinch and repeal by-laws 9/91, 49/14, 21/18 and 021-**



**2022.**

**CARRIED**

9.3.5 Report ADM-2024-050 - 2025 Conferences and Delegations

**Resolution No. 2024-340:**

Moved by Councillor Sepulis and  
Seconded by Councillor Goyda

**That Report ADM-2024-050 entitled 2025 Conferences and Delegations be received; and**

**That Council direct staff to bring this report back when dates are known for delegations in order to recommend delegation requests as applicable; and**

**That Council direct staff to include the Ontario Association of Committees of Adjustment & Consent Authorities (OACA) in the 2025 operating budget for members of PDAC/CofA.**

**CARRIED**

**9.4 Planning and Building Department**

9.4.1 None

**9.5 Roads and Parks Department**

9.5.1 Report PW-2024-005 - Stop Up, Close and Declare Surplus Cockburn St & Barnside Rd Allowances

**Resolution No. 2024-341:**

Moved by Councillor Bailey and  
Seconded by Councillor Hurst

**That Report PW-2024-005 entitled Proposed Permanently Stop Up, Close and Declare Surplus – Road Allowances - Part of Cockburn Street and all of Barnside Road be received; and**

**That Council authorize staff to proceed to permanently stop up, close and declare surplus part of the Cockburn Street and all of Barnside Road allowances; and**

**That Council give three readings to By-law 2024-061 being a By-law to stop up and close part of the Cockburn Street and all of the Barnside Road road allowances; and**

**THAT Council deem the road allowances surplus to the needs of the Township with the intention of the disposal of the road allowances.**

**CARRIED**

9.5.2 10:15 A.M. Township of Puslinch Speed Limit Study

**Resolution No. 2024-342:**

Moved by Councillor Sepulis and  
Seconded by Councillor Hurst

**That agenda item 9.5.2 Township of Puslinch Speed Limit Study be received for information; and,**

**That Council endorse the posted speed limits contained in the report in principle subject to the public consultation; and**

**That Council direct staff to report back with a Signage Plan indicating where all posted speed limit signs are to be installed and the associated costing; and,**

**That Council inquire with the OPP whether a by-law that changes unposted speed limits to 60kph is enforceable without posted signage at each location so long as gateway signage is posted at each entrance to the Township; and**

**That Council direct staff to review the Township Road Management Plan to determine if the current plan includes an adequate process for monitoring and evaluating speed management; and**

**That Council direct staff to add the development of a strategic speed limit implementation plan to the corporate work plan for 2025; and**

**That Council direct staff to publish the Township Speed Study on EngagePuslinch in order to seek public feedback; and**

**That Council direct staff to report back during the 2025 budget process on costing for various speed mitigation tools in order to incorporate into the budget/strategic speed limit implementation plan.**

**CARRIED**

**9.7 Recreation Department**

9.7.1 None

**10. CORRESPONDENCE:**

10.1 Conservation Halton Report regarding 2025 Draft Budget Summary

**Resolution No. 2024-343:**

Moved by Councillor Sepulis and  
Seconded by Councillor Hurst

**That correspondence item 10.1 regarding Conservation Halton Report regarding 2025 Draft Budget Summary be received for information.**

**CARRIED**

10.2 County of Wellington Planning Committee Report regarding 2024 Provincial Planning Statement

**Resolution No. 2024-344:**

Moved by Councillor Bailey and  
Seconded by Councillor Hurst

**That correspondence item 10.2 regarding the County of Wellington Planning Committee Report regarding 2024 Provincial Planning be received for information; and,**

**That Council direct staff to provide the report to the Township's Planning Consultant for review and comment to be provided to Council at a future meeting.**

**CARRIED**

Councillor Goyda declared a potential pecuniary interest related to item 10.3 County Planning Committee Report regarding Rural Residential Growth as this report speaks to hamlet expansions and I have a potential pecuniary interest as my employer has an active planning application under review that would fall under these rural growth policies and refrained from discussions and voting on that item.

10.3 County of Wellington Planning Committee Report regarding Official Plan Review – 2024 Rural Residential Growth Analysis

**Resolution No. 2024-345:**

Moved by Councillor Hurst and  
Seconded by Councillor Sepulis

**That correspondence item 10.3 regarding the 10.3 County of Wellington Planning Committee Report regarding Official Plan Review – 2024 Rural Residential Growth Analysis be received for**

information; and,

**That Council direct staff to provide the report to the Township’s Planning Consultant for review and comment, specifically on the rural residential severance date of March 1, 2005, to be provided to Council at a future meeting.**

**CARRIED**

**11. COUNCIL REPORTS:**

**11.1 Mayor’ Updates**

11.1.1 Mayor Seeley provided up update on a recent introductory meeting with the newly hired CEO of Conservation Halton.

11.1.2 Mayor Seeley remarked on the tour at CBM’s aggregate site to view the aquafarming operation. It is the first aquafarming operation at an active ARA licensed site.

11.1.3 Mayor Seeley remarked on the upcoming letter received from MOF regarding changes to assessment.

11.1.4 Mayor Seeley remarked about some of the PR work TAPMO is undertaking regarding aggregate.

**11.2 Council Member Reports**

11.2.1 Councillor Bailey asked for an update on the Aberfoyle speed camera.

11.2.2 Mayor Seeley requested that staff provide an update on the showcase that was held over the weekend. Staff remarked that the event was a success, thank you letters have been sent out, and staff are working towards scheduling the event again next year.

11.2.3 Councillor Goyda remarked that she was able to attend the fire extinguisher training held early this week.

**Resolution No. 2024-346:**

Moved by Councillor Hurst and  
Seconded by Councillor Goyda

**That Council receive the Mayors and Council member updates for information.**

**CARRIED**

**12. BY-LAWS:**

12.1.1 BL2024-060 - Being a by-law to appoint Drinking Water Source Protection Risk Management Inspectors and Alternate Risk Management Officials

12.1.2 BL2024-061– Being a by-law to Stop Up, Close and Declare Surplus Cockburn Street, Plan 119 Township of Puslinch and Barnside Road, Plan 119, Township of Puslinch.

12.1.3 BL2024-062 – A By-law regulate the Installation, Display, Alteration, repair, maintenance and removal of Signs within the Township of Puslinch and a By-law to repeal By-laws 9/91, 49/14, 21/18 and 021-2022

**Resolution No. 2024-347:**

Moved by Councillor Bailey and  
Seconded by Councillor Sepulis

**That the following By-laws be taken as read three times and finally passed in open Council:**

**12.1.1 BL2024-060 - Being a by-law to appoint Drinking Water Source Protection Risk Management Inspectors and Alternate Risk Management Officials**

**12.1.2 BL2024-061– Being a by-law to Stop Up, Close and Declare Surplus Cockburn Street, Plan 119 Township of Puslinch and Barnside Road, Plan 119, Township of Puslinch.**

**12.1.3 BL2024-062 – A By-law regulate the Installation, Display, Alteration, repair, maintenance and removal of Signs within the Township of Puslinch and a By-law to repeal By-laws 9/91, 49/14, 21/18 and 021-2022**

**CARRIED**



**13. ANNOUNCEMENTS:**

17.1 Councillor Bailey remarked on the new agenda index template and how helpful it is to the public.

**14. CLOSED SESSION:**

Council was in closed session from 2:34 p.m. to 3:44 p.m.

The Clerk stopped the recording and removed all public attendees from the webinar. The webinar was then 'locked' so no new participants are able to join.

**Resolution No. 2024-348:**

Moved by Councillor Hurst and  
Seconded by Councillor Bailey

That Council shall go into closed session under Section 239 of the Municipal Act for the purpose of:

**14.1 Confidential report regarding a proposed or pending acquisition or disposition of land by the municipality or local board – Proposed Acquisition**

**14.2 Confidential verbal report regarding litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board – By-law Enforcement Matter in accordance with section 3.14 of the Township's By-law Complaint Policy**

**14.3 Confidential verbal report regarding litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board – By-law Enforcement Matter in accordance with section 3.14 of the Township's By-law Complaint Policy**

**14.4 Confidential verbal report regarding the security of the property of the municipality or local board – Municipal Administration Office**

**CARRIED**

**Resolution No. 2024-349:**

Moved by Councillor Sepulis and  
Seconded by Councillor Hurst

**THAT Council moves into open session at 3:44 pm**

**CARRIED**

Council resumed into open session at 3:44 p.m.

**Resolution No. 2024-350:**

Moved by Councillor Hurst and  
Seconded by Councillor Bailey

That Council receives the:

**14.1 Confidential report regarding a proposed or pending acquisition or disposition of land by the municipality or local board – Proposed Acquisition**

**14.2 Confidential verbal report regarding litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board – By-law Enforcement Matter in accordance with section 3.14 of the Township's By-law Complaint Policy**

**14.3 Confidential verbal report regarding litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board – By-law Enforcement Matter in accordance with section 3.14 of the Township's By-law Complaint Policy**

**14.4 Confidential verbal report regarding the security of the property of the municipality or local board – Municipal Administration Office; and**

That staff proceed as directed.



**CARRIED**

15. **BUSINESS ARISING FROM CLOSED SESSION:**

None

16. **NOTICE OF MOTION:**

None

17. **NEW BUSINESS:**

Mayor Seeley requested that staff bring a draft motion to the next meeting regarding the Premier's announcement of conducting a feasibility study for a potential tunnel under the 401.

18. **CONFIRMATORY BY-LAW:**

(a) By-Law to confirm the proceedings of Council for the Corporation of the Township of Puslinch

**Resolution No. 2024-351:**

Moved by Councillor Goyda and  
Seconded by Councillor Sepulis

**That the following By-law be taken as read three times and finally passed in open Council:**

**By-Law 2024-063 being a by-law to confirm the proceedings of Council for the Corporation of the Township of Puslinch at its meeting held on the 9 day of October 2024.**

**CARRIED**

19. **ADJOURNMENT:**

**Resolution No. 2024-352:**

Moved by Councillor Hurst and  
Seconded by Councillor Bailey

**That Council hereby adjourns at 3:49 p.m.**

**CARRIED**

---

James Seeley, Mayor

---

Courtenay Hoytfox, Clerk



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH  
SEPTEMBER 10, 2024 COMMITTEE OF ADJUSTMENT MEETING  
VIRTUAL MEETING BY ELECTRONIC PARTICIPATION & IN PERSON  
AT 7404 WELLINGTON RD 34, PUSLINCH

**MINUTES**

**DATE:** September 10, 2024

**MEETING:** 7:00 p.m.

The September 10, 2024 Committee of Adjustment Meeting was held on the above date and called to order at 7:00 p.m. via electronic participation and in-person at 7404 Wellington Road 34, Puslinch.

**1. CALL THE MEETING TO ORDER**

**2. ROLL CALL**

**ATTENDANCE:**

**PRESENT:**

Councillor John Sepulis, Chair  
Paul Sadhra  
Amanda Knight  
Chris Pickard

**ABSENT:**

None

**STAFF IN ATTENDANCE:**

Lynne Banks, Secretary/Treasurer  
Mehul Safiwala, Junior Planner

**3. MOMENT OF REFLECTION**

**4. CONFIRMATION OF THE AGENDA**

**Resolution No. 2024-035:**

Moved by Committee Member Paul Sadhra and  
Seconded by Committee Member Chris Pickard



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH  
SEPTEMBER 10, 2024 COMMITTEE OF ADJUSTMENT MEETING  
VIRTUAL MEETING BY ELECTRONIC PARTICIPATION & IN PERSON  
AT 7404 WELLINGTON RD 34, PUSLINCH

**That the Committee approves the September 10, 2024 Agenda as circulated.**

**CARRIED.**

**5. DISCLOSURE OF CONFLICT OF INTEREST:**

None

**6. APPROVAL OF MINUTES**

**6.1 Approval of the Minutes**

6.1. August 13, 2024

**Item 7.1 - Minor Variance Application D13-LAM**

- John Sepulis asked Mehul Safiwala for an update of Amanda Knight's question regarding a timeline that the applicant must follow to begin construction of the new dwelling.
- Mehul Safiwala advised that the legislation does not set a timeline, and noted that the applicant did advise that they are hoping to begin construction of the new dwelling in the spring.

**Resolution No. 2024-036:**

Moved by Committee Member Amanda Knight and  
Seconded by Committee Member Paul Sadhra

**That the Committee of Adjustment approves the Minutes from the meeting held on August 13, 2024.**

**CARRIED.**

**7. APPLICATIONS FOR MINOR VARIANCE OR PERMISSION** under section 45 of the Planning Act to be heard by the Committee this date:

**7.1 Minor Variance Application D13-AUG – Brian Crawley – 6890 Concession 4, Township of Puslinch. ≠**

Requesting relief of New Comprehensive Zoning By-law # 23-2018, as amended, from from Section 4.16.1. a) to permit, a reduced MDS I setback for the severed parcel to be 347.9 meters instead of 387 meters, as required.



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH  
SEPTEMBER 10, 2024 COMMITTEE OF ADJUSTMENT MEETING  
VIRTUAL MEETING BY ELECTRONIC PARTICIPATION & IN PERSON  
AT 7404 WELLINGTON RD 34, PUSLINCH

- Nancy Shoemaker, agent for the applicant, provided an overview of the application.
- There were no questions or comments from the public.
- Chris Pickard asked for clarification on what the correct MDS setback is being requested.
- Nancy Shoemaker advised that the GRCA requested that the original proposed lot line be moved away from the wetlands located on the property and she advised that the requested MDS setback is 349.7 meters and not 360 meters as requested.
- There were no further questions or comments from the Committee.

**Resolution No. 2024-037:**

Moved by Committee Member Paul Sadhra and  
Seconded by Committee Member Amanda Knight

**That the Minor Variance Decision as made by the Committee be approved with the following condition:**

That the minor variance application is subject to approval of a future consent application.

**CARRIED.**

**8. NEW BUSINESS**  
None

**9. ADJOURNMENT**

**Resolution No. 2024-038:**

Moved by Committee Member Chris Pickard and  
Seconded by Committee Member Paul Sadhra

**That the Committee of Adjustment hereby adjourns at 7:23 p.m.**

**CARRIED.**



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH  
AUGUST 13, 2024 PLANNING AND DEVELOPMENT  
ADVISORY COMMITTEE MEETING  
IN-PERSON AND VIRTUAL MEETING BY ELECTRONIC PARTICIPATION

**MINUTES**

**DATE:** August 13, 2024

**MEETING:** Following Committee of Adjustment

The August 13, 2024 Planning and Development Advisory Committee Meeting was held on the above date and called to order at 7:32 p.m. via electronic participation and in-person at 7404 Wellington Road 34, Puslinch.

**1. CALL THE MEETING TO ORDER**

**2. ROLL CALL**

**ATTENDANCE:**

**PRESENT:**

Councillor John Sepulis, Chair  
Amanda Knight  
Chris Pickard  
Paul Sadhra

**ABSENT:**

None

**STAFF IN ATTENDANCE:**

Justine Brotherston, Interim Clerk  
Mehul Safiwala, Junior Planner

**3. MOMENT OF REFLECTION**

**4. CONFIRMATION OF THE AGENDA**

**Resolution No. 2024-032:**

Moved by Committee Member Paul Sadhra and  
Seconded by Committee Member Amanda Knight

That the Committee approves the August 13, 2024 PDAC Agenda as circulated.

**CARRIED**

**5. DISCLOSURE OF CONFLICT OF INTEREST:**



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH  
AUGUST 13, 2024 PLANNING AND DEVELOPMENT  
ADVISORY COMMITTEE MEETING  
IN-PERSON AND VIRTUAL MEETING BY ELECTRONIC PARTICIPATION

None

**6. DELEGATIONS**

None

**7. CONSENT AGENDA**

**7.1 Approval of the Minutes**

May 14, 2024

**Resolution No. 2024-033:**

Moved by Committee Member Chris Pickard and  
Seconded by Committee Member Amanda Knight

**That the Planning and Development Advisory Committee approves the Minutes from the meeting held May 14, 2024.**

**CARRIED**

**7.2 Other Consent Items**

None

**8. NOTICE OF PUBLIC MEETINGS/HEARINGS**

None

**9. REPORTS**

**9.1. LAND DIVISION (CONSENTS)**

**9.1.1 Severance Application B62-24 (D10-NIC) – Brian Nichols – Part Lot 3, Concession 4, municipally known as 6637 Roszell Rd., Township of Puslinch. ≠**

Proposed severance is 0.44 hectares with 47m frontage, existing and proposed rural residential use with existing barn.

Retained parcel is 3.1 hectares with 60m frontage, existing and proposed rural residential use with existing dwelling.

**Resolution No. 2024-034:**

Moved by Committee and Amanda Knight and  
Seconded by Committee Member Chris Pickard



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH  
AUGUST 13, 2024 PLANNING AND DEVELOPMENT  
ADVISORY COMMITTEE MEETING  
IN-PERSON AND VIRTUAL MEETING BY ELECTRONIC PARTICIPATION

**That the Committee supports Severance Application B62-24 subject to the following condition(s):**

1. That the Owner satisfy all the requirements of the Township of Puslinch, financial and otherwise (including taxes paid in full and Consent Review/Condition Clearance fee) which the Township may deem to be necessary at the time of issuance of the Certificate of Consent for the property and orderly development of the subject lands; and further that the Township file with the Secretary-Treasurer of the Planning and Land Division Committee a letter of clearance of this condition.
2. That the owner is required to obtain zoning conformity including, but not limited to the following items 2.1 and 2.2; and further that the Township file with the Secretary-Treasurer of the Planning and Land Division Committee a letter of clearance of this condition.
  - 2.1 That the owner apply for, and receive approval of, a minor variance to obtain zoning conformity for the severed parcel for the reduced MDS1 setbacks to the satisfaction of the Township.
  - 2.2 That the zoning compliance for the proposed severed parcel be demonstrated to the satisfaction of the Township.
3. That the Owner shall be required to sign an affidavit stating that they will insert a warning clause in the Agreement of Purchase and Sale for the proposed severed parcel advising any potential purchaser of possible excessive noise from the aggregate operation located at 6618 Roszell Road; and further, that the Township of Puslinch file, with the Secretary-Treasurer of the Planning and Land Division Committee, a letter of clearance of this condition.
4. That the owner obtain a building permit to relocate the septic system on to the retained property and decommission the original, to the satisfaction of the Township; and further that the Township of Puslinch file, with the Secretary-Treasurer of the Planning and Land Division Committee, a letter of clearance of this condition.
5. That any fees incurred by the Township of Puslinch for the review of this application and any supporting materials will be the responsibility of the applicant to be formally outlined through a development agreement as required; and further, that the Township of



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH  
AUGUST 13, 2024 PLANNING AND DEVELOPMENT  
ADVISORY COMMITTEE MEETING  
IN-PERSON AND VIRTUAL MEETING BY ELECTRONIC PARTICIPATION

Puslinch file with the Secretary-Treasurer of the Planning and Land Division Committee, a letter of clearance of this condition.

6. That servicing can be accommodated for both the retained and severed parcels to the satisfaction of the Township; and further, that the Township file with the Secretary-Treasurer of the Planning and Land Division Committee a letter of clearance of this condition.
7. That the barn located on the proposed severed parcel be removed to the satisfaction of the Township; and further, that the Township file with the Secretary-Treasurer of the Planning and Land Division Committee a letter of clearance of this condition.
8. That the owner provide a site plan drawing to the Township for its review, to demonstrate that viable development can occur on the proposed severed parcel to the satisfaction of the Township; and further, that the Township file with the Secretary-Treasurer of the Planning and Land Division Committee a letter of clearance of this condition.

**CARRIED**

**9.1.2 Severance Application B61-24 (D10-FLE) – Philip and Sheila Fletcher – Part Lot 8, Concession 2, municipally known as 6681 Ellis Rd., Township of Puslinch. ≠**

Proposed lot line adjustment is 0.34 hectares with no frontage, outdoor storage area with cell tower to be added to abutting parcel - Collaborative Structures Capital Holdings Ltd.

Retained parcel is 0.81 hectares with 70m frontage, existing and proposed rural residential use with existing dwelling & shed.

**Resolution No. 2024-035:**

Moved by Committee Member Paul Sadhra and  
Seconded by Committee Member Chris Pickard

**That the Committee supports Severance Application B61-24 subject to the following condition(s):**



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH  
AUGUST 13, 2024 PLANNING AND DEVELOPMENT  
ADVISORY COMMITTEE MEETING  
IN-PERSON AND VIRTUAL MEETING BY ELECTRONIC PARTICIPATION

1. That the Owner satisfy all the requirements of the Township of Puslinch, financial and otherwise (including taxes paid in full and Consent Review/Condition Clearance fee) which the Township may deem to be necessary at the time of issuance of the Certificate of Consent for the property and orderly development of the subject lands. Any fees incurred by the Township for the review of this application will be the responsibility of the applicant; and further that the Township of Puslinch file with the Secretary-Treasurer of the Planning and Land Division Committee a letter of clearance of this condition.
2. That the owner apply for, and receive approval of a zoning by-law amendment application to rezone the severed parcel to site specific zoning (A [sp-77]), to the satisfaction of the Township; and further, that the Township of Puslinch file with the Secretary-Treasurer of the Planning and Land Division Committee a letter of clearance of this condition.
3. That the owner apply for, and receive approval of a site plan agreement amendment to include the storage structure(s) on the proposed severed parcel as part of the current site plan agreement for the property located at 6683 Ellis Road, to the satisfaction of the Township; and
4. That any fees incurred by the Township of Puslinch for the review of this application will be the responsibility of the applicant; and further that the Township of Puslinch file with the Secretary-Treasurer of the Planning and Land Division Committee a letter of clearance of this condition.

**CARRIED**

**9.1.3 Severance Application B53-24 (D10-SIM) – William and Margaret Sims – Part Lot 29, Concession 1, municipally known as 4238 Concession 7, Township of Puslinch. #**

Proposed severance is 0.44 hectares with 53m frontage, existing vacant land for proposed rural residential use.

Retained parcel is 20.1 hectares with 68m frontage, existing and proposed agricultural use with existing dwelling and garage.



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH  
AUGUST 13, 2024 PLANNING AND DEVELOPMENT  
ADVISORY COMMITTEE MEETING  
IN-PERSON AND VIRTUAL MEETING BY ELECTRONIC PARTICIPATION

**Resolution No. 2024-036:**

Moved by Committee Paul Sadhra and  
Seconded by Committee Member Amanda Knight

**That the Committee supports Severance Application B53-24 subject to the following condition(s):**

1. That the Owner satisfy all the requirements of the Township of Puslinch, financial and otherwise (including taxes paid in full and Consent Review/Condition Clearance fee) which the Township may deem to be necessary at the time of issuance of the Certificate of Consent for the property and orderly development of the subject lands. Any fees incurred by the Township for the review of this application will be the responsibility of the applicant; and further that the Township of Puslinch file with the Secretary-Treasurer of the Planning and Land Division Committee a letter of clearance of this condition.
2. That the owner obtain zoning conformity including, but not limited to item 2.1 to the satisfaction of the Township; and further that the Township of Puslinch file with the Secretary-Treasurer of the Planning and Land Division Committee a letter of clearance of this condition.
  - 2.1 Apply for, and receive approval of, a minor variance for the retained parcel for the reduced lot frontage.
3. That servicing can be accommodated for the proposed severed parcel to the satisfaction of the Township; and further that the Township of Puslinch file with the Secretary-Treasurer of the Planning and Land Division Committee a letter of clearance of this condition.
4. That any fees incurred by the Township of Puslinch for the review of this application and supporting materials will be the responsibility of the applicant to be formally outlined through a development agreement as required; and further, that the Township of Puslinch file with the Secretary-Treasurer of the Planning and Land Division Committee, a letter of clearance of this condition.

**CARRIED**

**9.2 ZONING BY-LAW AMENDMENT APPLICATIONS**



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH  
AUGUST 13, 2024 PLANNING AND DEVELOPMENT  
ADVISORY COMMITTEE MEETING  
IN-PERSON AND VIRTUAL MEETING BY ELECTRONIC PARTICIPATION

None

**10. CORRESPONDENCE**

None

**11. NEW BUSINESS**

None

**12. ADJOURNMENT**

**Resolution No. 2024-037**

Moved by Committee Member Amanda Knight and  
Seconded by Committee Member Paul Sadhra

**That the Planning and Development Advisory Committee hereby adjourns at 8:00 p.m.**

**CARRIED.**

**From:** [Boyd, Erick \(MMAH\)](#)  
**To:** [planner@eastgarafraxa.ca](mailto:planner@eastgarafraxa.ca); [planner@amaranth.ca](mailto:planner@amaranth.ca); [Planning@townofmono.com](mailto:Planning@townofmono.com); [ward@orangeville.ca](mailto:ward@orangeville.ca); [tatkinson@mulmur.ca](mailto:tatkinson@mulmur.ca); [Admin@planning@erin.ca](mailto:Admin@planning@erin.ca); [mcampos@northdumfries.ca](mailto:mcampos@northdumfries.ca); [tara.davis@southbrucepeninsula.com](mailto:tara.davis@southbrucepeninsula.com); [cbo@northernbruce.ca](mailto:cbo@northernbruce.ca); [rapkem@greyhighlands.ca](mailto:rapkem@greyhighlands.ca); [planning@chatsworth.ca](mailto:planning@chatsworth.ca); [asmith@thebluemountains.ca](mailto:asmith@thebluemountains.ca); [planning@meaford.ca](mailto:planning@meaford.ca); [mbenner@georgianbluffs.ca](mailto:mbenner@georgianbluffs.ca); [pcoulter@owensound.ca](mailto:pcoulter@owensound.ca)  
**Cc:** [syousif@dufferincounty.ca](mailto:syousif@dufferincounty.ca); [Aldo Salis](mailto:Aldo.Salis); [jvandorp@brucecounty.on.ca](mailto:jvandorp@brucecounty.on.ca); [scott.taylor](mailto:scott.taylor); [RRegier@regionofwaterloo.ca](mailto:RRegier@regionofwaterloo.ca); [Danielle De Fields](#)  
**Subject:** Greenbelt Plan Administrative Amendment  
**Date:** Friday, October 4, 2024 9:36:51 AM  
**Attachments:** [image001.png](#)

---

Good morning,

As you may know, the Minister has issued a new [Provincial Planning Statement](#) (PPS 2024) under the Planning Act, which will come into effect on October 20, 2024. Below is further information on PPS 2024's relationship to the Greenbelt Plan and the consequential administrative amendment made to the Greenbelt Plan as part of the changes made on August 15<sup>th</sup>, 2024.

As stated in the PPS 2024, provincial plans, such as the Greenbelt Plan and the Oak Ridges Moraine Conservation Plan (ORMCP), build upon the policy foundation of the PPS 2024 and provide additional land use planning policies to address issues facing specific geographic areas in Ontario. Provincial plans are to be read in conjunction with the PPS 2024. The PPS 2024 also states that the policies of the Greenbelt Plan and other provincial plans take precedence over the policies for the PPS 2024 to the extent of any conflict, except where the relevant legislation provides otherwise.

Key policies applying to the Protected Countryside of the Greenbelt are contained in the Provincial Policy Statement, 2020 and the Growth Plan, with the Greenbelt Plan including references to those documents to provide policy direction on certain matters. These matters include, but are not limited to, settlement area boundary expansions, mineral aggregate rehabilitation, and sewage and water infrastructure. As many of the relevant Provincial Policy Statement, 2020 and Growth Plan policies have been altered or not carried forward in the new PPS 2024, the consequential administrative amendment, [Amendment No. 4 \(via OIC 1101/2024\)](#), to the Greenbelt Plan is intended to maintain policy protections and to preserve how the Plan is implemented.

This amendment to the Greenbelt Plan states that the policies of the [Provincial Policy Statement, 2020](#) (PPS 2020) and the [Growth Plan for the Greater Golden Horseshoe](#) (APTG 2019) will continue to apply where the Greenbelt Plan refers to them following the revocation of the PPS 2020 and APTG 2019. The amendment will also take effect on October 20, 2024, at the same time as the effective date for the PPS 2024. Moving forward, copies of the PPS 2020 and APTG 2019 will remain online for reference at the links above.

Have a good weekend,  
Erick

**Erick Boyd**

Manager, Community Planning & Development | Western Municipal Services Office/Municipal Services Division

Ministry of Municipal Affairs and Housing | Ontario Public Service  
226-688-9058 | [erick.boyd@ontario.ca](mailto:erick.boyd@ontario.ca)



*Taking pride in strengthening Ontario, its places and its people*

## Justine Brotherston

---

**To:** OBCM Chair Marianne Meed Ward  
**Subject:** RE: Support for Ontario's Big City Mayors (OBCM) Solve the Crisis Campaign

---

**From:** OBCM Chair Marianne Meed Ward <chair@obcm.ca>  
**Sent:** Thursday, October 10, 2024 7:43 AM  
**To:** info@obcm.ca  
**Cc:** Michelle Baker (michelle@obcm.ca) <michelle@obcm.ca>; solvethecrisis@obcm.ca  
**Subject:** Support for Ontario's Big City Mayors (OBCM) Solve the Crisis Campaign

Good Morning,

On behalf of the entire Ontario's Big City Mayors (OBCM) Caucus, I am reaching out today to ask you to share with your Council our request that your municipality joins us in our campaign to end the Humanitarian Crisis facing this province.

This past August OBCM launched our [SolveTheCrisis.ca](https://www.solve-the-crisis.ca) campaign to address the homelessness, mental health, and addictions crisis happening in municipalities big and small across the entire province. It is already having a significant impact with community partners, businesses, first responders, private sector, and the members of the public who have jumped on board.

We have seen hundreds of media hits, thousands of emails sent to both levels of government and Heads of Councils in every corner of Ontario. We are especially thrilled to see the growing number of municipal councils passing motions of support and hope that we can add your municipality to that list!

I am asking you to join us and help keep this issue at the forefront of discussions taking place at the province and within the federal government.

Attached you will find 3 documents.

They include a list of how you can help, a draft motion that you can use as is or you are more than welcome to make it your own, background information, regional information, funding facts, and what you can ask your residents and community partners to do to help support the SolveTheCrisis campaign.

These materials address why we are doing this, why we are doing it now, and what we are asking for in order to meet the needs of our local communities.

Thank you for your consideration of this request and we look forward to having you onboard.

For any questions or to discuss this further, you can reply to me here, or please feel free to reach out to Michelle Baker, OBCM's Executive Director, at [michelle@obcm.ca](mailto:michelle@obcm.ca) or 647-308-6602

Sincerely,  
Marianne Meed Ward

Marianne Meed Ward, Mayor of Burlington  
Chair of Ontario's Big City Mayors (OBCM)  
[chair@obcm.ca](mailto:chair@obcm.ca) [www.obcm.ca](http://www.obcm.ca)  
[solvethecrisis@obcm.ca](mailto:solvethecrisis@obcm.ca) @solvethecrisis\_ on X

**About Ontario's Big City Mayors**

*Ontario's Big City Mayors (OBCM) is an organization that includes mayors of 29 single and lower-tier cities with a population of 100,000 or more, who collectively represent nearly 70 percent of Ontario's population. OBCM advocates for issues and policies important to Ontario's largest cities.*

## **Backgrounder - SolvethetheCrisis.ca Campaign**

### **Key Asks of the Province**

- Appoint a responsible ministry and Minister with the appropriate funding and powers as a single point of contact to address the full spectrum of housing needs as well as mental health, addictions and wrap around supports.
- Have this Minister strike a task force with broad sector representatives including municipalities, healthcare, first responders, community services, the business community and the tourism industry to develop a *Made in Ontario Action Plan*.
- Provide municipalities with the tools and resources to transition those in encampments to more appropriate supports, when deemed necessary
- Commit to funding the appropriate services these individuals need, community by community where there are gaps in the system. Including an immediate increase in detox and rehabilitation beds for those looking to get the health support they need, on their own.
- Invest in 24/7 Community Hubs / Crisis Centres across the province to relieve pressure on emergency centres and first responders

## **Background Information on the Crisis**

### **OBCM Advocacy**

- The 'Solve the Crisis' campaign is a culmination of years of advocacy from Ontario's Big City Mayors on the mental health, addictions and homelessness crisis across Ontario, including our white paper released in 2021, most recently developing our health and homelessness strategy in 2023 and an update to that strategy included in this campaign (see OBCM advocacy timeline below)

### **A Growing Crisis**

- Over the years we have seen this crisis develop to include a growing number of unhoused residents and encampments in many of our communities:
  - Of 72 communities surveyed, 68 reported encampments with an estimated 14-23% of the homeless population staying in encampments - [Infrastructure Canada National Survey on Homeless Encampments](#)
  - In 2023 there were at least 1,400 homeless encampments in communities across the province. Many of the residents of these encampments suffer from mental health or substance abuse challenges. - [The Association of Municipalities \(AMO\)](#)



- **London** - as of March 31, 2024 1758 individuals experiencing homelessness and there were 56 active encampments - [Housing and Homelessness Snapshot, City of London](#)
- **Kingston** - 1,924 clients received some type of service in relation to Homelessness in 2023 this includes (outreach, shelter, housing support services, such as housing loss prevention and housing application assistance) - [Housing and Homelessness Report, City of Kingston](#)
- **Region of Waterloo** - current estimates are that 1,000 people are experiencing homelessness across the region including 450 people experiencing Chronic homelessness - [Encampments Report - City of Waterloo](#)
- **Hamilton** - As of January 31 2024, 1,592 Homeless people, with 585 having been homeless for more than 6 months and, 1007 for less than 6 months - [City of Hamilton](#)
- **Windsor** - 468 Individuals experienced chronic homelessness in 2023 up 19% from 2022 - [Housing and Homelessness Report - City of Windsor](#)
- Ontario residents are frustrated with the impact of this crisis on their communities and want to see the government take action. In a recent survey conducted by [CMHA Ontario](#)
  - More than 8 in 10 Ontarians would prefer solutions for the ongoing opioid and drug poisoning crisis which focus on healthcare and social services support rather than punishments
  - 73% percent of Ontarians are concerned the opioid crisis is getting worse
  - 56% report that opioid addiction is an issue of concern in their community
  - 71% believe government should prioritize addressing the crisis

## There Are Solutions

- Municipalities along with community partners have developed programs and spaces that are providing effective solutions to this crisis including:
  - **London** - from October 2023 - March 2024, as part of a partnership between London Cares and LHSC, the House of Hope has been operating 25 highly supportive units at 362 Dundas Street.
    - Residents have seen significant health improvements including a 74% reduction in emergency department visit volumes in the first three months compared with the same time period and the same cohort in 2022 - [City of London](#)
  - **Toronto** - the city's Street to Homes (S2H) and its outreach partners helped transition 654 people to permanent housing throughout the pandemic - [City of Toronto](#)
  - **Kingston** - the affordable rental housing capital funding program has provided financial assistance from municipal, provincial and federal sources to create over 510 units to get people housed and off the streets



- These include - Addiction Mental Health Housing Stabilization Program-18 beds, Supportive/ Transitional Youth Housing - 48 units, Transitional housing for vulnerable women - 17 beds and more - [City of Kingston](#)
- **Oshawa** recently introduced **Mission United**, a collaborative social service and primary health care HUB for those experiencing homelessness.
  - This program seeks to assist those with high acuity and tri morbidity achieve long term stabilization by providing low barrier, wrap-around supports with a point in time model.
  - Through partnerships with various community agencies, they provide specialized person-centred services through a singular access point.
- **Windsor-Essex** - funded by the city and community organizations the Homelessness & Housing Help Hub (H4) is a “one-stop” multidisciplinary service hub. The H4 works towards the community’s goals to reduce homelessness by delivering housing focused, homelessness resolution programs that provide a variety of wrap-around supports for persons experiencing homelessness.
  - 133 people have been housed through supports provided at H4, 93 people were assisted by a family physician and 180 by a nurse practitioner through the Shelter Health Initiative
  - The Essex County Homelessness Hub has also housed 47 people through their support program - [Home Together Annual Report - Windsor Essex](#)

## Timeline of OBCM Advocacy Work on Health and Homelessness

- **June 2021** - OBCM released a white paper entitled - *Working Together to Improve our Wellness: Recommendations from Ontario's Big City Mayors to improve mental health and addiction services in Ontario* - including recommendations for:
  - Structural recommendations to ensure more Ontarians get the help they need, when they need it, and where they need it.
  - Support that helps improve and connect municipal services with community mental health services
  - Legislative and regulatory changes that reduce the harm of substance use and support system change
  - Municipal leadership opportunities
  - Full paper found on our website here - [OBCM White Paper 2021](#)
- **June 2022** - OBCM Calls for an Emergency Meeting with Province to Address the Chronic Homelessness, Mental Health, Safety and Addictions Crisis Overwhelming Our Communities
  - This meeting to accelerate solutions to address chronic homelessness, mental health, safety, and addictions issues in our communities as our most



- marginalized and vulnerable populations have been disproportionately impacted by the pandemic
- Working alongside the Ontario BIA Association (OBIAA) we emphasized the impact this crisis was having on downtowns and small and medium sized businesses who were still struggling from the impact of the pandemic
  - [OBCM Call for Emergency Meeting](#)
  - **August 2022** - at a joint meeting with the Mayors and Regional Chairs of Ontario (MARCO) OBCM reiterated our call for an emergency meeting on this issue with the support of key stakeholders who signed on to attend, these groups include the Ontario Chamber of Commerce, Ontario Association of Business Improvement Areas, Ontario Association of Chiefs of Police, AMO, Canadian Mental Health Association Ontario and the Ontario Tourism Industry Association.
    - [OBCM Reiterates Call for Emergency Meeting with Stakeholders](#)
  - **February 2023** - OBCM adopts our Health and Homelessness Strategy including five recommendations for the Ontario government to make an immediate impact on the mental health, addictions and homelessness crisis. These recommendations were developed using information gathered through consultation with local health partners to identify services required to ensure there is a health care continuum and appropriate response to this crisis affecting our cities.
    1. Centralized and integrated intake and dispatch process
    2. More provincial investment in low barrier hubs
    3. More stabilization and treatment beds with experienced staff to support those in their treatment journey
    4. More flexible and predictable funding for supportive housing
    5. More provincial ministry and agency collaboration to reduce red tape and duplication
  - Full motion and strategy can be found here - [OBCM Health and Homelessness Strategy 2023](#)
  - **April 2023** - OBCM meets with Minister Jones and staff, along with partners from the Canadian Mental Health Association Ontario, Ontario Association of Chiefs of Police, Ontario Chamber of Commerce, the Kingston Health Sciences Centre and the Association of Municipalities of Ontario.
    - Discussed the new funding recently announced in the budget of \$202 million each year to the Homelessness Prevention Program (HPP) and Indigenous Supportive Housing Program, and over half a billion dollars to support mental health and addictions.
    - Presented our Health and Homelessness Strategy, including recommendations to address the growing crisis in Ontario's cities
    - [OBCM Meets with Minister Jones](#)
  - **August 2023** - OBCM representatives have a special "Multi Minister Meeting" on our Health and Homelessness Strategy at the AMO Conference with Minister Parsa (Children, Community and Social Services), Associate Minister Nina Tangri (Housing), Associate Minister Tibollo (Mental Health), Associate Minister Charamine Williams (Women's Social and Economic Opportunity)



- OBCM representatives present our Health and Homelessness plan as well as various programs and facilities that are making a difference in our communities
- **June 2024** - at the OBCM June meeting in Chatham-Kent, members discuss updating the Health and Homelessness Strategy to push for various additional supports/asks from the province, especially as the issue of encampments has now grown and approves a communication campaign leading into the 2024 AMO Conference
  - [OBCM Updated Health and Homelessness Strategy, 2024](#)

## **Overview of Ontario's Investments in Mental Health and Addictions** **(from CMHA)**

- Through the [Roadmap to Wellness](#), Ontario is investing \$3.8 billion over 10 years to fill gaps in mental health and addictions care, create new services and expand programs.
- The government invested \$396 million over three years to improve access and expand existing mental health and addictions services and programs as part of Budget 2024.
- This investment includes:
  - \$124 million over three years to support the continuation of the Addictions Recovery Fund. The fund supports:
    - Maintaining 383 addictions treatment beds for adults who need intensive supports, helping to stabilize and provide care for approximately 7,000 clients each year;
    - Three Mobile Mental Health Clinics to provide a suite of mental health and addictions services to individuals living in remote, rural and underserved communities; and
    - Three police-partnered Mobile Crisis Response Teams to support individuals in a mental health or addictions crisis.
- Ongoing support for the [Ontario Structured Psychotherapy Program](#)
- Between 2020 and 2023, Ontario established a provincial network of 22 [Youth Wellness Hubs](#) which have connected 43,000 youth and their families to mental health, substance use, and wellness services, accounting for over 168,000 visits.
- As part of Budget 2024, Ontario committed \$152 million over the next three years to support individuals facing unstable housing conditions and dealing with mental health and addictions challenges.

## Regional Data Points

- **Durham Region:** As of May 31, 2024 The Region of Durham Has at least 757 people experiencing homelessness with 326 having experienced homelessness for 6 months or more.
  - Inflow into shelter system: 35 individuals became chronically homeless, 36 made contact after no contact for 60 days or more and 6 people lost housing.
  - Outflow from Shelter system: 10 people moved from shelters into housing, 6 people lost housing.
  - Durham Municipal Breakdown of active homeless population as of May 2024:
    - Ajax: 241
    - Clarington: 19
    - North Durham: 17
    - Oshawa: 362
    - Pickering: 25
    - Whitby: 58
    - Other/Unknown: 35 - [Durham Region, Built for Zero Report Card](#)
  
- **Halton Region** - As of October 1st 2023, 172 individuals were receiving emergency shelter from the region
  - 270 additional individuals were residing in transitional housing awaiting offers of permanent housing
  - Between 10-25 individuals sleep outside in Halton on any given night, with most actively working with the street outreach team - [Halton Region](#)
  - In 2023, 28% of all shelter placements required the use of hotels for overflow due to increased demand on services
  - Halton Region's Shelter Capacity 2023(by number of individuals): 148, overflow hotel placements required to meet demand and 99 permanent placement beds.
  - As of 2022, 2,127 emergency housing situations were resolved through outreach and funding through the housing stability fund
  - 884 residents assisted with finding affordable rental housing, and 514 clients received intensive customised supports
  - 56 chronically homeless households were assisted with permanent housing, with intensive wrap around individualized support services
  - Halton Region provided rent geared income to 3,091 households from the Halton Access to Community Housing (HATCH) - [Halton Region 2022 State of Housing](#)
  
- **Niagara Region** - As of March 2021, at least 665 people in the Niagara Region were experiencing homelessness in 2021
  - 121 were children aged 0-15, 76 were youth aged 16-24,
  - 47 reported staying in unsheltered locations
  - Of the 439 surveys reported in 2021:



- Almost 1 in 4 (22.6%) identified as indigenous Compared to Indigenous making up 2.8% of Niagara's Population.
  - 42 percent had been experiencing homelessness for more than 6 months
  - (Data Recording Paused During Pandemic Point In Time Counts begin again Fall 2024)
  - [Niagara Region - Point in Time Count](#)
- 
- **Peel Region** - In 2023 4,800 households received one time financial assistance to prevent homelessness
    - 351 households were placed from peels centralized waiting list into subsidized community housing units
    - 16, 497 households currently using the Affordable Housing System - [Peel Region](#)
    - As of October 2023 Peels emergency shelter system was operating above 270% occupancy
    - Overflow expenses have grown significantly projected \$26.9 million for 2023 and \$42 million in 2024 exceeding approved budgets and funding - [Peel Region Report](#)
- 
- **Region of Waterloo** - According to the Youth impact survey youth experiencing homelessness has increased from 8% in 2021 to 13% in 2023 - [Region of Waterloo](#)
    - As of September 21, 2021 the Region of Waterloo had 1,085 individuals experiencing homelessness
    - 412 of those are living rough (in encampments, on the street or in vehicle)
    - 335 experiencing hidden homelessness
    - 191 in emergency shelter, 84 in transitional housing, and 63 in institutions.
    - 75% of survey respondents experiencing chronic homelessness - [Region of Waterloo Point in Time Count](#)
- 
- **York Region** - Housed 978 households from the 2023 subsidized housing waitlist
    - Transitioned 1,294 from emergency housing to safe housing over 5 years
    - As of 2023 15,716 households remain on the subsidized housing waitlist Net change of plus 849
    - Opened two new transitional housing sites adding 28 new units to the emergency and transitional housing system
    - Significant increases in the number of people experiencing homelessness projected, with estimates ranging from 2,100 to 2,300 individuals in the next five years.
    - Unique individuals accessing emergency housing increased 5% from 2019 - 2023



- The total number of unique people who experienced chronic homelessness during the year increased by approximately 120% from 2019 to 2023, from 124 to 473.
- 1496 unique persons experiencing homelessness in 2023 - [York Region](#)
  
- **District of Muskoka Lakes** - As of July, 2022 650 households are on the social housing waitlist with 357 of those waiting for a one bedroom unit and a wait time up to 8 years.
  - Median Employment income for individuals is 21% lower than the rest of the province
  - 13% of Muskoka Residents living in poverty
  - 50% of rental households spend more than 30% of their total income on shelter costs.
  - 11 unique households moved from emergency shelters into longer-term housing solutions (i.e. transitional or supportive housing)
  - 15 households were moved from unsheltered/provisionally accommodated to transitional or long-term housing
  - 6 households were supported to move from transitional to long-term housing
  - 973 requests for assistance in obtaining housing from households experiencing homelessness
  - 19,518 requests for assistance from households experiencing homelessness received supports and services (not related to accommodation)
  - 1,209 requests for assistance from households at risk of homelessness received supports and services (not related to accommodation) to support housing loss prevention, retention, or re-housing - [Muskoka 10 Year Housing & Homelessness Plan Annual Report](#)
  
- **South Eastern Ontario**
  - **Kingston** - As of December 2023, Approximately 127 people slept rough meaning makeshift accommodations, sleeping in street, park or vehicle an increase of 12 from august - december of 2023
    - 1,924 clients received some type of service in relation to Homelessness in 2023 this includes (outreach, shelter, housing support services, such as housing loss prevention and housing application assistance) - [City of Kingston](#)
  - **Ottawa** - As of December 31, 2023 Ottawa had 12,447 households on the centralized waitlist with 1,186 households housed from the waitlist
    - 49 New Affordable units and 57 New Supportive units were completed
    - 301 households were housed through the housing first program
    - 1,129 households housed from the shelter system
    - 988 people Chronically homeless, with 382 individuals with a history of chronic homelessness being housed
    - 13% increase in people using the shelter system



- 3% decrease in the average length of stay in shelter system, 25% increase in newcomer inflow into shelter system - [City of Ottawa](#)
- **South Western Ontario**
  - **Windsor** - In 2023, 715 households experiencing homelessness were housed
    - 95 individuals experiencing chronic homelessness were housed with supports
    - Youth Homelessness: 25 youth experiencing homelessness housed with supports
    - 1105 households assisted with rent assistance. - [City of Windsor](#)

**MOTION : *[insert name of your municipality or organization here]* supports the SolvethetheCrisis.ca Campaign and requests that the Provincial and Federal Governments take Action to Address the Growing Mental Health, Addictions and Homelessness Crisis in Ontario**

**Whereas** there is a humanitarian crisis unfolding on the streets in our cities, large and small, urban and rural, across Ontario. The time for words is over, we need immediate action at all levels of government, starting with the Province of Ontario

**Whereas** the homelessness, mental health and addictions crisis continues to grow with 3432 drug related deaths in Ontario in 2023<sup>1</sup> and over 1400 homeless encampments across Ontario communities in 2023<sup>2</sup>; and

**Whereas** the province has provided additional funding and supports, such as the recent investment of \$378 million for HART Hubs and approximately 375 beds with wraparound supports, it does not adequately address the growing crisis and the financial and social impact on municipalities and regions across the province; and

**Whereas** municipalities and regions are stepping up and working with community partners to put in place community-specific solutions to address this crisis, but municipalities and regions lack the expertise, capacity, or resources to address these increasingly complex health care and housing issues alone; and

**Whereas** this is primarily a health issue that falls under provincial jurisdiction and municipalities and regions should not be using the property tax base to fund these programs; and

**Whereas** there is no provincial lead focused on this crisis leading to unanswered questions that span over a dozen ministries, and a lack of support to manage the increasing needs of those who are unhoused.

**Therefore, be it resolved that *[insert name of your municipality here]* supports the SolvethetheCrisis.ca Campaign;**

**And** calls on provincial and federal governments to commit to immediate action to solve the Humanitarian Crisis that Ontario is facing as the numbers of unhoused individuals and those suffering with mental health & addictions grows exponentially;

**AND** that the province officially makes Homelessness a Health Priority;

**AND** appoints a responsible Minister and Ministry with the appropriate funding and powers as a single point of contact to address the full spectrum of housing needs as well as mental health, addictions and wrap around supports;

**AND** that the provincial government strike a task force with broad sector representatives including municipalities, regions, healthcare, first responders, community services, the business community and the tourism industry to develop a *Made in Ontario Action Plan*;

---

<sup>1</sup> Office of the Chief Coroner, Ontario (2024). OCC Opioid Mortality Summary Q4 2023. [PDF] .

<https://odprn.ca/occ-opioid-and-suspect-drug-related-death-data/>

<sup>2</sup> [Homeless Encampments in Ontario. A Municipal Perspective. Association of Municipalities of Ontario. July 2024 -](#)

**AND** that this provincial task force reviews current programs developed by municipalities, regions and community partners that have proven successful in our communities, to ensure that solutions can be implemented quickly and effectively to tackle this crisis.

**AND** that the federal government is included in these conversations.

**AND** that both levels of government provide adequate, sufficient and sustainable funding to ensure that municipalities have the tools and resources to support individuals suffering with mental health and addictions, including unhoused people and those from vulnerable populations that may be disproportionately impacted;

**And** that this **[Council or Board]** calls on the residents of **[insert name of your municipality, region or organization here]** to join us in appealing to the provincial and federal governments for support by visiting [SolveTheCrisis.ca](http://SolveTheCrisis.ca) and showing your support;

**AND further that a copy of this motion be sent to:**

- The Right Honourable Justin Trudeau, Prime Minister of Canada
- The Honourable Sean Fraser, Minister of Housing, Infrastructure and Communities of Canada
- The Honourable Doug Ford, Premier of Ontario
- The Honourable Sylvia Jones, Deputy Premier and Minister of Health
- The Honourable Paul Calandra, Minister of Municipal Affairs and Housing
- The Honourable Michael Parsa, Minister of Children, Community and Social Services
- The Honourable Michael Tibollo, Associate Minister of Mental Health and Addictions
- Local MPs
- Local MPPs and
- Ontario's Big City Mayors



— **OBCM** —  
Ontario's Big City Mayors

## How You Can Help [SolveTheCrisis.ca](https://www.solveethecrisis.ca) A Request to Ontario Municipalities From Ontario's Big City Mayors

### What is the [SolveTheCrisis.ca](https://www.solveethecrisis.ca) Campaign?

Ontario's Big City Mayors (OBCM) launched the [SolveTheCrisis.ca](https://www.solveethecrisis.ca) campaign in August 2024 to address the homelessness, mental health and addictions crisis happening across Ontario.

After years of advocacy we are at a turning point, the time to act is now. This crisis is growing in municipalities and regions of every size across Ontario, and we need help more than ever!

Ontario municipalities of all sizes have stepped up, putting in place programs and housing options along with community partners and other stakeholders, advocating for funding that might be provided from other levels of government but is never consistent and never enough. We cannot tackle this alone, the federal and provincial governments' must come to the table.

We launched the [SolveTheCrisis.ca](https://www.solveethecrisis.ca) Campaign with a press conference at Queen's Park including a video that can be shared and found here: [OBCM You Tube Channel](#), a social media campaign that is still underway, and a website [www.solveethecrisis.ca](https://www.solveethecrisis.ca) where your residents/networks/councils & staff can watch our video, join our call to action by filling out a letter to the Premier, various Ministers, local MPPs and MPs.

### **How Can You Help?**

There are so many ways!

- Follow us on our socials & like and reshare our posts:
  - X (formerly Twitter) [@SolveTheCrisis\\_](#) and [@ONBigCityMayors](#),
  - LinkedIn [Ontario's Big City Mayors \(OBCM\)](#) and
  - Facebook [Ontario's Big City Mayors](#)
  
- Pass the draft motion attached, a more personalized version of the attached motion, or create one of your own!
  
- Share this call to action with your Council, Board of Directors, Membership, Networks and the public
  
- Share your motion and support of the [SolveTheCrisis.ca](https://www.solveethecrisis.ca) campaign on social media and tag our accounts:
  - X (formerly Twitter) [@SolveTheCrisis\\_](#) and [@ONBigCityMayors](#),
  - LinkedIn [Ontario's Big City Mayors \(OBCM\)](#) and



— OBCM —  
Ontario's Big City Mayors

- Facebook [Ontario's Big City Mayors](#)
- Use the hashtags #solvethecrisis and tag Solve the Crisis and OBCM's socials if you can to help us track and report on engagement
- Ask residents, staff, councillors, supporters, members and even your Mayor / Warden / Chair / Head of Council to visit [www.solvethecrisis.ca](http://www.solvethecrisis.ca) fill out the letter to send the message to their local representatives stating that they want action now.
  - Encourage them to share it with their networks as well.
- Read through our attached backgrounders and key messages and include them in any advocacy efforts you may undertaking on this issue
- Draft an op-ed or article specific to your municipality or region to push out to your local media (see OBCM Chair Meed Ward's Op-Ed here - [Toronto Star - August 17th](#))
- Contact us at [solvethecrisis@obcm.ca](mailto:solvethecrisis@obcm.ca) for more information



Justin Trudeau  
[justin.trudeau@parl.gc.ca](mailto:justin.trudeau@parl.gc.ca)  
(sent via e-mail)

October 10<sup>th</sup>, 2024

Re: Solve the Humanitarian Crisis

Please be advised that the Council of the Town of Plympton-Wyoming, at its Regular Council meeting on October 9<sup>th</sup>, 2024, passed the following motion supporting the resolution from the Municipality of Waterloo regarding solving the humanitarian crisis.

**Motion #14**

Moved by Councillor Kristen Rodrigues

Seconded by Councillor John van Klaveren

That Council support correspondence item 'g' from the Municipality of Waterloo regarding Solve the Humanitarian Crisis.

***Carried.***

If you have any questions regarding the above motion, please do not hesitate to contact me by phone or email.

Sincerely,



Ella Flynn  
[eflynn@plympton-wyoming.ca](mailto:eflynn@plympton-wyoming.ca)  
Executive Assistant – Deputy Clerk  
Town of Plympton-Wyoming

Cc: Hon. Sean Fraser, Minister of Housing, Infrastructure & Communities of Canada  
[sean.fraser@parl.gc.ca](mailto:sean.fraser@parl.gc.ca)  
Hon. Doug Ford, Premier of Ontario [doug.fordco@pc.ola.org](mailto:doug.fordco@pc.ola.org)  
Hon. Sylvia Jones, Deputy Premier and Minister of Health [Sylvia.Jones@pc.ola.org](mailto:Sylvia.Jones@pc.ola.org)  
Hon. Paul Calandra, Minister of Municipal Affairs and Housing [Paul.Calandra@pc.ola.org](mailto:Paul.Calandra@pc.ola.org)  
Hon. Michael Parsa, Minister of Children, Community & Social Services [Michael.Parsaco@pc.ola.org](mailto:Michael.Parsaco@pc.ola.org)  
Hon. Michael Tibollo, Associate Minister of Mental Health & Addictions [Michael.Tiboloco@pc.ola.org](mailto:Michael.Tiboloco@pc.ola.org)  
Marilyn Gladu, Sarnia-Lambton MP [marilyn.gladu@parl.gc.ca](mailto:marilyn.gladu@parl.gc.ca)  
Bob Bailey, Sarnia-Lambton MPP [bob.baileyco@pc.ola.org](mailto:bob.baileyco@pc.ola.org)  
AMO [resolutions@amo.on.ca](mailto:resolutions@amo.on.ca)



September 26, 2024

The Right Honourable Justin Trudeau, Prime Minister of Canada

Dear Prime Minister:

**Re: Solve the Crisis**

Please be advised that the Council of the Regional Municipality of Waterloo at their regular meeting held on September 25, 2024, approved the following motion:

**Whereas there is a humanitarian crisis in cities, large and small, urban and rural, across Ontario. We need immediate action at all levels of government, starting with the Province; and**

**Whereas the homelessness, mental health and addictions crisis continues to grow with 3432 drug related deaths in Ontario in 2023 as well as with an estimated 234,000 Ontarians experiencing homelessness and over 1400 homeless encampments across Ontario communities in 2023; and**

**Whereas the province has provided additional funding for mental health, addictions and homelessness programs, including the recently announced Homelessness and Addiction Recovery Treatment (HART) Hubs, it does not adequately address the growing crisis and the financial and social impact on municipalities and regions across the province; and**

**Whereas municipalities and regions are stepping up and working with community partners to put in place community-specific solutions to address this crisis, but municipalities and regions lack the expertise, capacity, or resources to address these increasingly complex health care and housing issues alone; and**

**Whereas this is primarily a health issue that falls under provincial jurisdiction and municipalities and regions should not be using the property tax base to fund these programs; and**



**Whereas there is no provincial Minister focused on this crisis leading to unanswered questions that span over a dozen ministries, and a lack of support to manage the increasing needs of those who are unhoused.**

**Now Therefore be it resolved that the Region of Waterloo supports the Solve the Crisis Campaign;**

**And calls on provincial and federal governments to commit to immediate action to solve the Humanitarian Crisis that Ontario is facing as the numbers of unhoused individuals and those suffering with mental health & addictions grows exponentially;**

**AND that the province officially makes Homelessness a Health Priority;**

**AND appoints a responsible Minister and Ministry with the appropriate funding and powers as a single point of contact to address the full spectrum of housing needs as well as mental health, addictions and wrap around supports;**

**AND request that the provincial government strike a task force with broad sector representatives including municipalities, regions, healthcare, first responders, community services, the business community and the tourism industry to develop a *Made in Ontario Action Plan*;**

**AND that this provincial task force reviews current programs developed by municipalities, regions and community partners that have proven successful in our communities, to ensure that solutions can be implemented quickly and effectively to tackle this crisis.**

**AND provides the adequate, sufficient and sustainable funding to ensure that municipalities have the tools and resources to support individuals suffering with mental health and addictions, including unhoused people and those from vulnerable populations that may be disproportionately impacted;**

**And that this Council calls on the residents across the Region of Waterloo to join us in appealing to the provincial and federal governments for support by visiting [SolveTheCrisis.ca](http://SolveTheCrisis.ca) and showing your support;**

**And further that a copy of this motion be sent to:**



## REGIONAL MUNICIPALITY OF WATERLOO

OFFICE OF THE REGIONAL CLERK

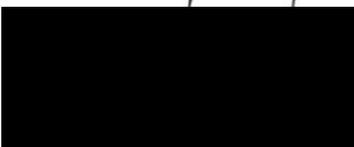
150 Frederick Street, 2nd Floor  
Kitchener ON N2G 4J3 Canada  
Telephone: 519-575-4400  
TTY: 519-575-4608  
Fax: 519-575-4481  
[www.regionofwaterloo.ca](http://www.regionofwaterloo.ca)

- **The Honourable Sean Fraser, Minister of Housing, Infrastructure and Communities of Canada**
- **The Honourable Doug Ford, Premier of Ontario**
- **The Honourable Sylvia Jones, Deputy Premier and Minister of Health**
- **The Honourable Paul Calandra, Minister of Municipal Affairs and Housing**
- **The Honourable Michael Parsa, Minister of Children, Community and Social Services**
- **The Honourable Michael Tibollo, Associate Minister of Mental Health and Addictions**
- **Local and area MPs, MPPs and Heads of Council**
- **The Association of Municipalities of Ontario, Ontario's Big City Mayors and Mayors and Regional Chairs of Ontario**

Please accept this letter for information purposes only. If you have any questions please contact Regional Councillor Dorothy McCabe [Dorothy.McCabe@waterloo.ca](mailto:Dorothy.McCabe@waterloo.ca)

Please forward any written responses to this letter to William Short, Director, Council & Administrative Services/Regional Clerk  
[regionalclerk@regionofwaterloo.ca](mailto:regionalclerk@regionofwaterloo.ca)

Yours sincerely,



William Short, Director Council and Administrative Services/Regional Clerk

cc: Region of Waterloo Councillor Dorothy McCabe [Dorothy.McCabe@waterloo.ca](mailto:Dorothy.McCabe@waterloo.ca)



**Public Health**  
**Santé publique**  
SUDBURY & DISTRICTS

April 22, 2024

VIA ELECTRONIC MAIL

The Honourable Doug Ford  
Premier of Ontario  
Legislative Building  
Queen's Park  
Toronto ON M7A 1A1

Dear Premier Ford:

**Re: Recommendations for Government Regulation of Nicotine Pouches**

In July 2023, Health Canada gave approval to Imperial Tobacco Canada to sell Zonnic under the [Natural Health Product Regulations](#) as a Nicotine Replacement Therapy (NRT) product. Consequently, Zonnic is sold under the Health Canada approval without adhering to the restrictions of the Federal [Tobacco and Vaping Products Act, 1997](#) and the [Smoke-Free Ontario Act, 2017](#).

Since this time, nicotine pouches have become widely available to youth. These flavoured pouches can be legally purchased by those under 18 years of age in Ontario. The unrestricted sale, display, and promotion of nicotine pouches contribute to accessibility, normalization, and potential health hazards. Nicotine is highly addictive and its use, in any form, is unsafe for children<sup>1</sup> and youth<sup>2</sup>. Exposure to nicotine can have adverse effects on the developing brains of children and youth and increases the likelihood of initiation and long-term use of tobacco<sup>2</sup>.

In March 2024, Public Health Sudbury & Districts released an advisory alert to local health system partners sharing concerns related to nicotine pouches. Additionally, letters were sent to education directors, educators, and parents to increase awareness of the availability and risks of nicotine pouches to children and youth.

At its meeting on April 18, 2024, the Board of Health for Public Health Sudbury & Districts took further action and carried the following resolution #26-24:

**Sudbury**

1300 rue Paris Street  
Sudbury ON P3E 3A3  
t: 705.522.9200  
f: 705.522.5182

**Elm Place**

10 rue Elm Street  
Unit / Unité 130  
Sudbury ON P3C 5N3  
t: 705.522.9200  
f: 705.677.9611

**Sudbury East / Sudbury-Est**

1 rue King Street  
Box / Boîte 58  
St.-Charles ON P0M 2W0  
t: 705.222.9201  
f: 705.867.0474

**Espanola**

800 rue Centre Street  
Unit / Unité 100 C  
Espanola ON P5E 1J3  
t: 705.222.9202  
f: 705.869.5583

**Île Manitoulin Island**

6163 Highway / Route 542  
Box / Boîte 87  
Mindemoya ON P0P 1S0  
t: 705.370.9200  
f: 705.377.5580

**Chapleau**

34 rue Birch Street  
Box / Boîte 485  
Chapleau ON P0M 1K0  
t: 705.860.9200  
f: 705.864.0820

**toll-free / sans frais**

1.866.522.9200

[phsd.ca](http://phsd.ca)

*WHEREAS Health Canada approved nicotine pouches for sale under the Natural Health Product regulations providing no restrictions on advertising or sale to children and youth; and*

*WHEREAS the unrestricted sale, display, and promotion of nicotine pouches contribute to their accessibility, the normalization of nicotine use, and potential health hazards; and*

*WHEREAS nicotine is highly addictive and its use, in any form, is unsafe for children and youth; and*

*WHEREAS exposure to nicotine can have adverse effects on the developing brains of adolescents and young adults and increases the likelihood of initiation and long-term use of tobacco products; and*

*WHEREAS the emergence of nicotine pouch products occurred rapidly without requiring adherence to the restrictions of the federal [Tobacco and Vaping Products Act, 1997](#), and the [Smoke-Free Ontario Act, 2017](#); and*

*THEREFORE BE IT RESOLVED THAT the Board of Health for Public Health Sudbury & Districts strongly encourage Health Canada to take immediate action to close the regulatory gap that permits the sale of nicotine pouches to youth under 18 years of age; and*

*FURTHER THAT the Board of Health urge Health Canada to strengthen regulations to restrict the sale of new and emerging tobacco and nicotine products, ensuring that nicotine availability to children and youth never occur again; and*

*FURTHER THAT the Board of Health for Public Health Sudbury & Districts strongly encourage the Government of Ontario to exclusively sell nicotine pouches from behind pharmacy counters, limit their display in retail settings, and restrict their promotion, especially to youth; and*

*FURTHER THAT the Government of Ontario expand the Smoke-Free Ontario Strategy to create a comprehensive, coherent public health-oriented framework for the regulation of vaping and all nicotine-containing products.*

We strongly encourage the Government of Ontario to follow immediately the Government of British Columbia and the Government of Québec to exclusively sell nicotine pouches in pharmacies, specifically behind the counter. This decision reduces product availability, restricts their promotion, and limits their display in retail settings.

Until tighter restrictions of nicotine pouches are implemented, the widely available and accessible product will continue to expose children and youth to nicotine. The Board of Health for Public Health Sudbury & Districts strongly encourages the Government of Ontario to expand the Smoke-Free Ontario Strategy to create a comprehensive, coherent public health-oriented framework for the regulation of vaping and all nicotine-containing products.

We thank you for your speedy attention to this important issue, and we continue to look forward to opportunities to work together to promote and protect the health of Ontarians.

Sincerely,



René Lapierre  
Chair, Board of Health



M. Mustafa Hirji, MD, MPH, FRCPC  
Acting Medical Officer of Health and Chief Executive Officer

cc: Honourable Mark Holland, Minister of Health of Canada  
Honourable Sylvia Jones, Deputy Premier and Minister of Health  
Honourable Ya'ara Saks, Canada's Minister of Mental Health and Addictions and Associate Minister of Health  
Honourable Michael Parsa, Minister of Children, Community and Social Services  
Yasir Naqvi, Parliamentary Secretary to the Minister of Health, Honorable Mark Holland  
Dr. Kieran Moore, Chief Medical Officer of Health of Ontario  
France Gélinas, Member of Provincial Parliament, Nickel Belt  
Jamie West, Member of Provincial Parliament, Sudbury  
Michael Mantha, Member of Provincial Parliament, Algoma-Manitoulin  
Viviane Lapointe, Member of Parliament, Sudbury  
All Ontario Boards of Health  
Association of Local Public Health Agencies

---

<sup>1</sup> U.S. Department of Health and Human Services. (2014). "The Health Consequences of Smoking-50 Years of Progress: A Report of the Surgeon General."

<https://www.ncbi.nlm.nih.gov/books/NBK294308/#ch5.s2>

<sup>2</sup> National Center for Chronic Disease Prevention and Health Promotion (US) Office on Smoking and Health. (2016). "E-cigarette Use Among Youth and Young Adults: A Report of the Surgeon General." Retrieved on January 30, 2024 from

[www.cdc.gov/tobacco/sgr/ecigarettes/pdfs/2016\\_sgr\\_entire\\_report\\_508.pdf](http://www.cdc.gov/tobacco/sgr/ecigarettes/pdfs/2016_sgr_entire_report_508.pdf).



**Public Health**  
**Santé publique**  
SUDBURY & DISTRICTS

April 22, 2024

VIA ELECTRONIC MAIL

The Honourable Mark Holland  
Minister of Health of Canada  
House of Commons  
Ottawa, Ontario K1A 0A6

Dear Minister Holland:

**Re: Recommendations for Government Regulation of Nicotine Pouches**

In July 2023, Health Canada gave approval to Imperial Tobacco Canada to sell Zonnica under the [Natural Health Product Regulations](#) as a Nicotine Replacement Therapy (NRT) product. Consequently, Zonnica is sold under the Health Canada approval without adhering to the restrictions of the Federal [Tobacco and Vaping Products Act, 1997](#) and the [Smoke-Free Ontario Act, 2017](#).

Since this time, nicotine pouches have become widely available to youth. These flavoured pouches can be legally purchased by those under 18 years of age in Ontario. The unrestricted sale, display, and promotion of nicotine pouches contribute to accessibility, normalization, and potential health hazards. Nicotine is highly addictive and its use, in any form, is unsafe for children<sup>1</sup> and youth<sup>2</sup>. Exposure to nicotine can have adverse effects on the developing brains of children and youth and increases the likelihood of initiation and long-term use of tobacco products<sup>2</sup>.

In March 2024, Public Health Sudbury & Districts released an advisory alert to local health system partners sharing concerns related to nicotine pouches. Additionally, letters were sent to education directors, educators, and parents to increase awareness of the availability and risks of nicotine pouches to children and youth.

At its meeting on April 18, 2024, the Board of Health for Public Health Sudbury & Districts took further action and carried the following resolution #26-24:

*WHEREAS Health Canada approved nicotine pouches for sale under*

**Sudbury**

1300 rue Paris Street  
Sudbury ON P3E 3A3  
t: 705.522.9200  
f: 705.522.5182

**Elm Place**

10 rue Elm Street  
Unit / Unité 130  
Sudbury ON P3C 5N3  
t: 705.522.9200  
f: 705.677.9611

**Sudbury East / Sudbury-Est**

1 rue King Street  
Box / Boîte 58  
St.-Charles ON P0M 2W0  
t: 705.222.9201  
f: 705.867.0474

**Espanola**

800 rue Centre Street  
Unit / Unité 100 C  
Espanola ON P5E 1J3  
t: 705.222.9202  
f: 705.869.5583

**Île Manitoulin Island**

6163 Highway / Route 542  
Box / Boîte 87  
Mindemoya ON P0P 1S0  
t: 705.370.9200  
f: 705.377.5580

**Chapleau**

34 rue Birch Street  
Box / Boîte 485  
Chapleau ON P0M 1K0  
t: 705.860.9200  
f: 705.864.0820

**toll-free / sans frais**

1.866.522.9200

[phsd.ca](http://phsd.ca)

*the Natural Health Product regulations providing no restrictions on advertising or sale to children and youth; and*

*WHEREAS the unrestricted sale, display, and promotion of nicotine pouches contribute to their accessibility, the normalization of nicotine use, and potential health hazards; and*

*WHEREAS nicotine is highly addictive and its use, in any form, is unsafe for children and youth; and*

*WHEREAS exposure to nicotine can have adverse effects on the developing brains of adolescents and young adults and increases the likelihood of initiation and long-term use of tobacco products; and*

*WHEREAS the emergence of nicotine pouch products occurred rapidly without requiring adherence to the restrictions of the federal [Tobacco and Vaping Products Act, 1997](#), and the [Smoke-Free Ontario Act, 2017](#); and*

*THEREFORE BE IT RESOLVED THAT the Board of Health for Public Health Sudbury & Districts strongly encourage Health Canada to take immediate action to close the regulatory gap that permits the sale of nicotine pouches to youth under 18 years of age; and*

*FURTHER THAT the Board of Health urge Health Canada to strengthen regulations to restrict the sale of new and emerging tobacco and nicotine products, ensuring that nicotine availability to children and youth never occur again; and*

*FURTHER THAT the Board of Health for Public Health Sudbury & Districts strongly encourage the Government of Ontario to exclusively sell nicotine pouches from behind pharmacy counters, limit their display in retail settings, and restrict their promotion, especially to youth; and*

*FURTHER THAT the Government of Ontario expand the Smoke-Free Ontario Strategy to create a comprehensive, coherent public health-oriented framework for the regulation of vaping and all nicotine-containing products.*

We applaud your pledge to take action to review the approval process for flavoured nicotine sales and advertising. We acknowledge the advisory Health Canada issued in March stating nicotine pouches should be used for nicotine replacement therapy in adults and the emphasis on keeping them out of reach of children and youth.

However, only until tighter restrictions of nicotine pouches are implemented, the widely available and accessible product will continue to expose children and youth to nicotine. The Board of Health for Public Health Sudbury & Districts strongly encourages the federal government to take immediate action to close the regulatory gap by restricting the sale of nicotine pouches to those under 18 years of age. We also support Health Canada in their assertion to halt the legal purchasing loophole and ensure that nicotine availability to children and youth never occurs with new and emerging products.

We thank you for your attention to this important issue, and we continue to look forward to opportunities to work together to promote and protect the health of Canadians.

Sincerely,



René Lapierre  
Chair, Board of Health



M. Mustafa Hirji, MD, MPH, FRCPC  
Acting Medical Officer of Health and Chief Executive Officer

cc: Honourable Doug Ford, Premier of Ontario  
Honourable Sylvia Jones, Deputy Premier and Minister of Health  
Honourable Ya'ara Saks, Canada's Minister of Mental Health and Addictions and Associate Minister of Health  
Honourable Michael Parsa, Minister of Children, Community and Social Services  
Yasir Naqvi, Parliamentary Secretary to the Minister of Health, Honorable Mark Holland  
Dr. Kieran Moore, Chief Medical Officer of Health of Ontario  
France Gélinas, Member of Provincial Parliament, Nickel Belt  
Jamie West, Member of Provincial Parliament, Sudbury  
Michael Mantha, Member of Provincial Parliament, Algoma-Manitoulin  
Viviane Lapointe, Member of Parliament, Sudbury  
All Ontario Boards of Health  
Association of Local Public Health Agencies

---

<sup>1</sup> U.S. Department of Health and Human Services. (2014). "The Health Consequences of Smoking-50 Years of Progress: A Report of the Surgeon General."

<https://www.ncbi.nlm.nih.gov/books/NBK294308/#ch5.s2>

<sup>2</sup> National Center for Chronic Disease Prevention and Health Promotion (US) Office on Smoking and Health. (2016). "E-cigarette Use Among Youth and Young Adults: A Report of the Surgeon General."

The Honourable Mark Holland  
April 22, 2024  
Page 4

---

Retrieved on January 30, 2024 from  
[www.cdc.gov/tobacco/sgr/ecigarettes/pdfs/2016\\_sgr\\_entire\\_report\\_508.pdf](http://www.cdc.gov/tobacco/sgr/ecigarettes/pdfs/2016_sgr_entire_report_508.pdf).

The Corporation of the Municipality of St. Charles  
RESOLUTION PAGE



Regular Meeting of Council

**Agenda Number:** 7.4.

**Resolution Number** 2024-325

**Title:** Resolution stemming from May 15, 2024 Regular Meeting of Council - Item 10.1 - Correspondence #12

**Date:** August 14, 2024

---

**Moved by:** Councillor Loftus

**Seconded by:** Councillor Laframboise

**BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby supports Resolution #26-24 passed by Public Health Sudbury and Districts, regarding recommendations for Government Regulations of nicotine pouches;**

**AND BE IT FURTHER RESOLVED THAT a copy of this Resolution be sent to the Premier of Ontario, Doug Ford; the Deputy Premier and Minister of Health, Sylvia Jones; our local member of Provincial Parliament (MPP); the Association of Municipalities of Ontario (AMO); the Public Health Sudbury & Districts; and all Ontario Municipalities.**

CARRIED

[REDACTED]  
MAYOR



# 2023 Annual Report

THE CANADA COMMUNITY-BUILDING FUND

## PART 1

# Letter from the AMO PRESIDENT



ROBIN JONES  
PRESIDENT, ASSOCIATION OF  
MUNICIPALITIES OF ONTARIO

---

September 2024

As municipalities across the province face mounting pressure to maintain existing infrastructure and meet the growing demand for new homes, ensuring communities have modern, reliable infrastructure is crucial. The Canada Community-Building Fund (CCBF) provides stable, permanent funding that helps address infrastructure needs to facilitate growth, enhance quality of life and build thriving, future-ready municipalities.

The Association of Municipalities of Ontario (AMO) plays a pivotal role in administering this vital infrastructure funding program to municipalities across the province, excluding the City of Toronto. Over \$10 billion has been invested in more than 13,500 projects since 2005.

The CCBF is more than just a funding program; it is a catalyst for positive change and growth within Ontario's municipalities. The Fund is invested in projects that directly benefit local communities, and it enhances municipal governments' ability to build and maintain the infrastructure essential for both current needs and future development. From upgrading roads and bridges to expanding water and wastewater systems, the projects supported by the CCBF are laying the groundwork for sustainable and prosperous communities.

Our 2023 Annual Report showcases the wide range of infrastructure investments made across the CCBF's 18 project categories. These investments help us achieve our national objectives - growing our economy, promoting a cleaner environment, and building stronger communities. Additionally, AMO highlights these investments year-round on its dedicated CCBF website, [www.buildingcommunities.ca](http://www.buildingcommunities.ca), which features hundreds of project [profiles](#) and an interactive project [map](#). I encourage you to follow the CCBF in Ontario on [X](#), [Instagram](#) and [LinkedIn](#) - and to view videos celebrating CCBF investments in communities across Ontario on our [YouTube channel](#), including videos of [2023's projects](#).

Sincerely,

Robin Jones - AMO President

---



# Sample projects highlighted in this report



**Interactive map**

Click to view highlighted investment profiles.

# The Canada Community-Building Fund

The Canada Community-Building Fund (CCBF) provides permanent and stable federal funding for local infrastructure. Communities across Canada received \$2.4 billion in 2023. Ontario's share came to \$891 million. Funds were distributed to municipalities on a per-capita basis.

Funds can be invested in the construction, enhancement, and/or renewal of local infrastructure, used to improve long-term plans and asset management systems, shared with other communities to achieve common goals, or banked to support future projects. The Fund is flexible; local governments decide how funds can be best directed to address local priorities.

This report showcases how municipalities receiving CCBF funds through AMO invested \$808 million in 2023 – and demonstrates the impact on communities, residents, and businesses in the province. [Part II](#) of this report provides more in-depth analysis. Detailed financial information, compliance statements, and descriptions of projects supported by the Fund are provided in [Part III](#).



## PRODUCTIVITY AND ECONOMIC GROWTH

-  Broadband Connectivity
-  Local and Regional Airports
-  Local Roads and Bridges
-  Public Transit
-  Short-Line Rail
-  Short-Sea Shipping

## CLEAN ENVIRONMENT

-  Brownfield Redevelopment
-  Community Energy Systems
-  Drinking Water
-  Solid Waste
-  Wastewater

## STRONG CITIES AND COMMUNITIES

-  Capacity-Building
-  Culture
-  Disaster Mitigation
-  Fire Stations
-  Recreation
-  Sport
-  Tourism

# 2023 projects & investments

## Arts & activities

**362** Active Projects **\$86,792,830**

Recreation	\$69,811,583
Culture	\$10,082,409
Sports	\$6,519,432
Tourism	\$379,405

## Public transit

**65** Active Projects **\$72,364,040**

Public transit	\$72,364,040
----------------	--------------

## Water & wastewater

**190** Active Projects **\$46,344,425**

Wastewater	\$35,775,165
Drinking water	\$10,569,261

## Environmental management

**110** Active Projects **\$30,146,234**

Community Energy Systems	\$19,368,726
Solid Waste	\$10,716,391
Brownfield Redevelopment	\$61,117

## Other

**146** Active Projects **\$17,432,609**

Fire Stations	\$7,860,648
Broadband Connectivity	\$5,340,468
Capacity-Building	\$2,667,120
Disaster Mitigation	\$1,406,057
Regional and Local Airports	\$158,316

## Roads & Bridges

**1445** Active Projects **\$555,112,425**

Roads	\$450,360,127
Bridges & culverts	\$84,897,311
Active transportation	\$15,770,854





# Broadband Connectivity

Investments that provide Internet access to residents, businesses, and institutions such as:

- Laying fibre-optic cable to bring broadband Internet access to a community;
- Installing servers, towers, repeaters, and other elements of an Internet backbone;
- Installing receivers, dishes, and other assets to expand satellite capacity; and/or
- Laying fibre-optic cable to connect households, businesses, and institutions to an Internet backbone.



**14**

Projects Funded



**50 km**

of fibre-optic cable installed or replaced



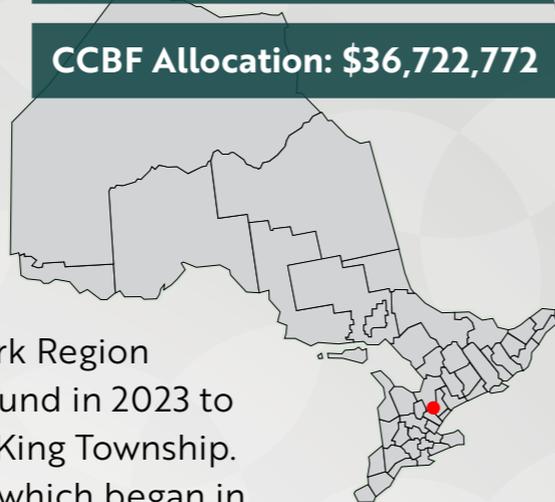


## Broadband Connectivity

# Regional Municipality of York

Population: 1,173,103

CCBF Allocation: \$36,722,772



To improve the delivery of regional services, and provide faster internet to residents, York Region invested \$600,000 from the Fund in 2023 to install a dark fibre network in King Township. This is part of a larger project, which began in 2018, to bring dark fibre to the entire region.

In the more rural areas of the region, broadband can be unreliable and expensive, often at less than half the speed you would expect in a city. This is often because of a lack of infrastructure, which York Region is now working to provide. Fiber-optic networks are a reliable way to access high-speed broadband and this project will provide fast, consistent service – not only for King Township’s existing residents, but also for a growing population of remote workers.

In 2023, York Region installed several kilometers of cables in high-priority areas, where the service is particularly slow or unreliable, with even more installations planned. The new network is already bringing internet to dozens of homes, businesses, and municipal buildings in Glenville and Newmarket.





# Brownfield Redevelopment

Investments that result in the remediation or decontamination – and subsequent redevelopment – of a brownfield site such as:

- Removing and replacing contaminated soil prior to the construction of publicly owned social housing;
- Installing geotextiles to control contaminants before building a new recreation facility; and/or
- Pumping and treating contaminated groundwater prior to the construction of a new park.



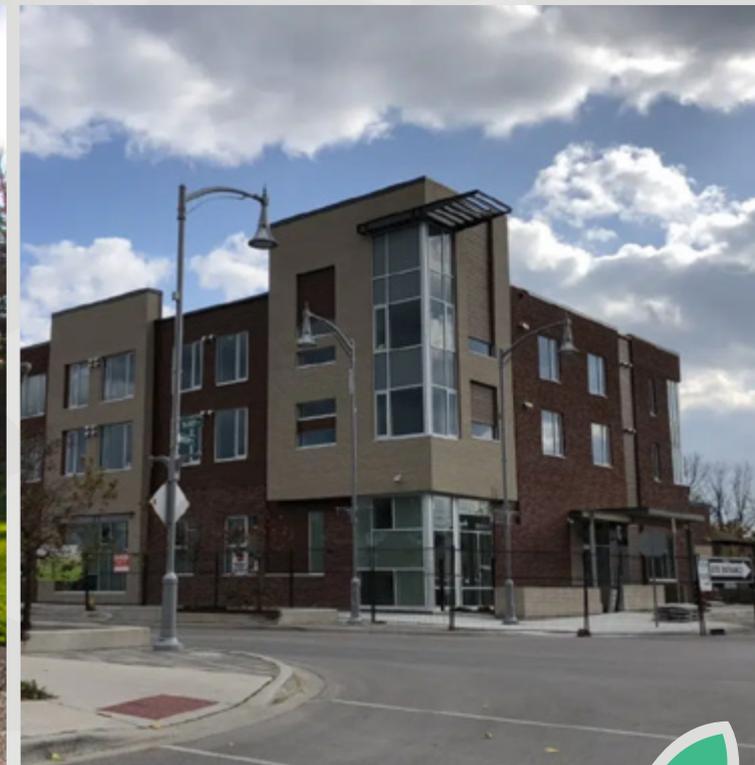
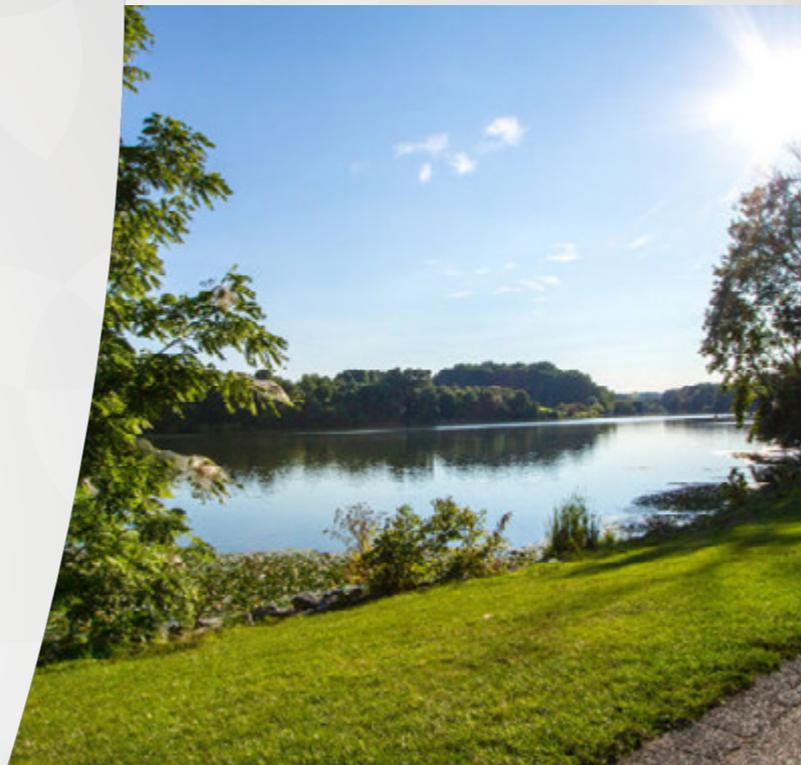
1

Projects Funded



1

site redeveloped for the construction of public parks





## Brownfield Redevelopment

# City of Kitchener

Population: 256,885

CCBF Allocation: \$7,718,266

What was once a landfill in the City of Kitchener has been repurposed into a community park.

Elmsdale Park is a 2.5-hectare green space located in a densely populated area of the city. More than four decades ago, the area was a landfill. After its closure, the property was cleaned up and left as a grassy field.

In 2017, Kitchener surveyed the public to see what should be done with the park. Residents said they wanted to see basketball and volleyball courts, a large chess game and a picnic area, among other amenities.

But initial work revealed the ground over top of the landfill was still shifting and settling, making it difficult for the city to install concrete surfaces. In 2020, the city re-evaluated its plan and increased the budget for the park to make the necessary underground improvements to implement residents' ideas.

With contributions from the CCBF, Kitchener improved the methane vent system and existing soil cap. These improvements made it possible to add a playground, sand volleyball court, picnic tables, crushed gravel walking paths, a wildflower meadow, new trees and bench seating.





## Capacity-Building

Investments that strengthen municipal capacity for long-term planning such as:

- Studies, strategies, and systems related to asset management;
- Training directly related to asset management planning; and/or
- Developing asset management plans, capital investment plans, integrated community sustainability plans, and long-term infrastructure plans.



**82**

Projects Funded



**336**

assets with updated condition data





## Capacity-Building

# Huron County

Population: 61,340

CCBF Allocation: \$1,962,379

Severe weather events are becoming everyday occurrences as climate change progresses. The County of Huron is investing \$26,000 from the Fund to prepare today for the future impacts of climate change on its infrastructure.



In 2023, the County began a climate risk assessment for its bridges and culverts. The assessment evaluates how the municipality's infrastructure would hold up during a severe weather event. With much of Huron County's infrastructure being near Lake Huron, the risk of damage to bridges and culverts with heavy rains, flooding, or spring thaws could impact travel routes and major highways.

In all, the County is looking at 291 structures – including 210 bridges and 81 culverts – and assessing their current condition based on projected changes in weather and climate, including the likelihood of more extreme weather events over their lifespan.

Investments from the Fund are instrumental in completing this work. This project allows staff and Council to better prepare for the impacts of climate change on local infrastructure and their ability to provide needed services to residents for the long term. The findings from the assessment will also help the County better prioritize capital projects for the coming years.





# Community Energy Systems

Investments that generate energy or increase energy efficiency such as:

- Designing and constructing district energy systems;
- Installing solar panels to generate electricity;
- Constructing a cogeneration plant; and/or
- Installing energy-efficient lighting and heating systems.



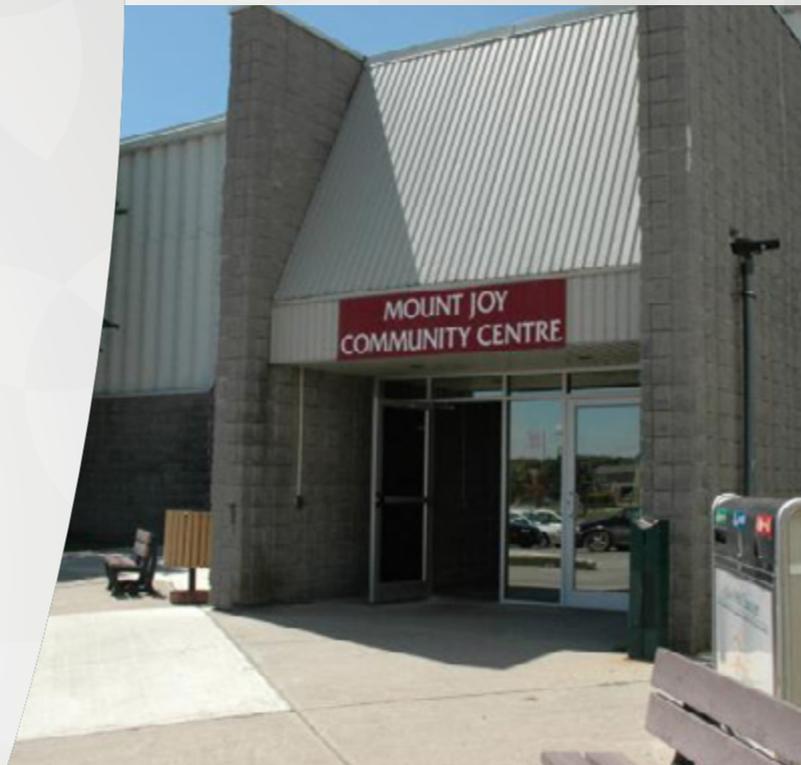
**74**

Projects Funded



**73,000**

energy-efficient  
streetlights installed



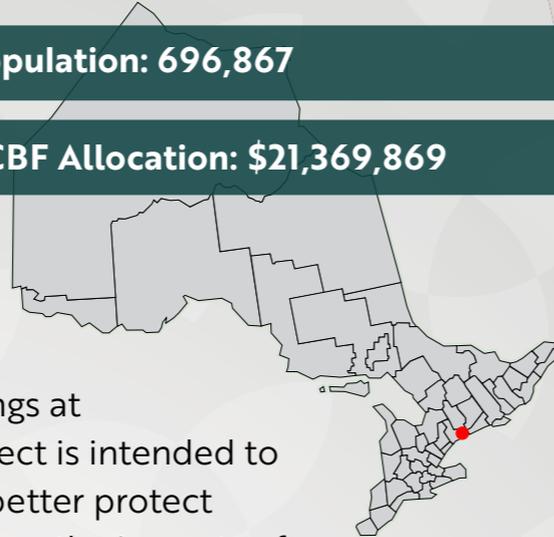


## Community Energy Systems

### Region of Durham

Population: 696,867

CCBF Allocation: \$21,369,869



Durham Region is investing in a multi-year deep energy retrofit project at one of its senior living apartment buildings at 655 Harwood in Ajax. This project is intended to reduce energy consumption, better protect vulnerable elderly residents from the impacts of climate change and make the building more climate resilient.

Durham is investing \$6.8 million from the Fund into multiple upgrades at 655 Harwood. Most notable is the installation of in-suite cooling for each apartment and a new emergency generator. This will ensure residents are never left without electricity or air conditioning – safeguarding them from the dangers of extreme heat.

Additionally, upgrades will make the building energy efficient and reduce greenhouse gas emissions. The target is a minimum of 48 per cent reduction in energy use, and the Region estimates upgrades to the building will reduce carbon emissions by 79 tonnes, which is an overall reduction of 3 per cent across the Region’s entire housing portfolio.





# Culture

Investments that support the arts, humanities, and heritage such as:

- Expanding libraries and community centres;
- Restoring heritage sites and buildings; and/or
- Constructing art galleries and performing arts centres.



**47**

Projects Funded



**8**

libraries, museums, heritage sites, or arts facilities constructed or renovated





## Culture

# Municipality of Tweed

Population: 6,067

CCBF Allocation: \$200,021



A historic community building that serves as a social and cultural space in the Municipality of Tweed re-opened in 2023 after significant renovations supported in-part by the Fund.

The Queensborough Community Centre is located in the small hamlet of Queensborough, north of the Village of Tweed. It was originally built in 1901 as a schoolhouse and was later converted into a community centre. A wooden addition was added to the single-story brick masonry building in 2010. Most recently, the Municipality invested in upgrades to the parking lot, including improvements to storm drainage, and expanded the building to add public washrooms. Workers also addressed structural issues caused by previous water damage to the building.

These upgrades improve serviceability, including accessibility of the building and washroom facilities. Additionally, the community centre acts as an emergency shelter location for residents in the north end of the municipality. With these renovations complete, the municipality is better positioned to offer services at the Queensborough Community Centre - even during a severe weather event.

Queensborough residents are delighted that a local historical landmark and community space is back open for activities and events.





# Disaster Mitigation

Investments that reduce or eliminate long-term impacts and risks associated with natural disasters such as:

- Building dams and dikes to reduce the risk of flooding;
- Restoring wetlands and other natural infrastructure to redirect and capture rainwater;
- Constructing firebreaks to limit the spread of wildfires; and/or
- Installing retaining walls, gabions, and revetments to control erosion.



22

Projects Funded



5

protective structures  
built or renewed





## Disaster Mitigation

# Municipality of West Grey

Population: 13,131

CCBF Allocation: \$414,272



Several commercial and residential properties on the west side of Mill Street in Neustadt – a community in the Municipality of West Grey – back on to Meux Creek. To protect these properties from erosion and flooding, the Municipality installed a gabion basket wall – i.e., a wall of wire nets filled with rocks and soil – along the edge of the creek in the late 1970s. The baskets had gradually deteriorated in the time since.

The Municipality of West Grey therefore invested \$100,000 from the Fund to reinforce about 100 m of the wall in 2023 – ensuring the continued protection of these homes and businesses from erosion and flooding. Gabion baskets along the lower part of the wall were reinforced with concrete, steel, and riprap to restore the structural integrity of the wall. Gaps in the baskets were filled with rocks; steel provided an extra layer of protection.

West Grey's investment of the Fund into this critical infrastructure project means residents can rest easy knowing that their homes and businesses are better protected from floods and erosion.





# Drinking Water

Investments that support drinking water conservation, collection, treatment and distribution systems such as:

- Replacing watermains and service pipes;
- Upgrading or improving water treatment plants;
- Installing smart water meters; and/or
- Building water towers and standpipes.



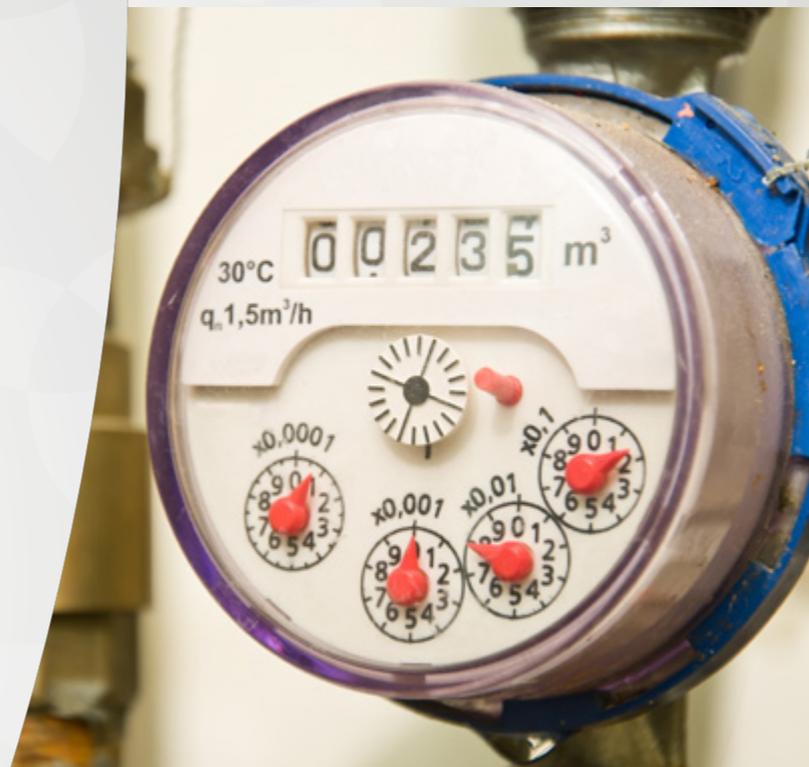
**62**

Projects Funded



**6 km**

of watermain  
rehabilitated or  
replaced





# Drinking Water

## Township of Mattice-Val Côté

Population: 542

CCBF Allocation: \$42,890



The Township of Mattice-Val Côté invested nearly \$12,000 from the CCBF to upgrade a water treatment plant in 2023 – improving the quality of water services provided to residents, protecting downstream infrastructure, and cutting energy consumption.

Before the upgrade, the water pump in the plant was either on or off. While on, it ran at maximum capacity and sent as much water as possible into the main. The flow ceased when the pump was off. When consumers turned on their taps, the sudden activation of the pump would create a “water hammer” – a pressure surge accompanied by a loud noise. Water hammering wears pipes down over time and can introduce particulates into the water, turning it yellow or brown.

The Township installed a new variable frequency device and high-lift pump in the plant to gradually adjust water flow instead. The variable frequency device measures how much water is needed at any given time and adjusts the speed of the pump to meet that need. Together they reduce energy consumption and prevent water hammering – delivering water based on consumer demand, reducing the volume of unnecessary water being pumped into the distribution system, and protecting the main and other downstream components.





# Fire Stations

Investments in the construction, improvement, or renewal of fire stations such as:

- Constructing a fire station to extend fire services to a new neighbourhood;
- Renovating a fire station to address a leaking roof; and/or
- Expanding a fire station to accommodate a new vehicle.



**22**

Projects Funded



**14**

fire stations built or renovated



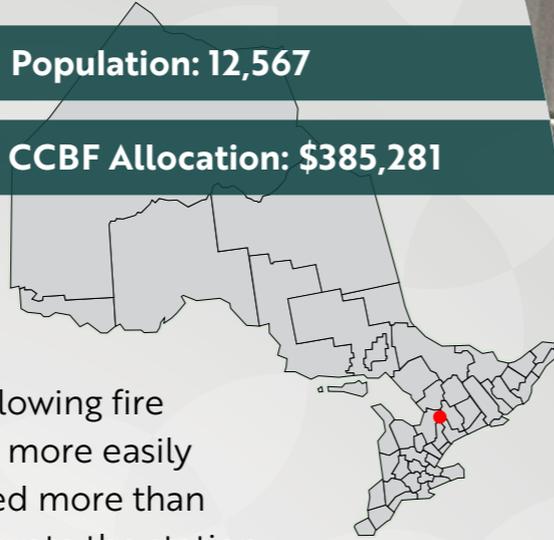


## Fire Stations

# Township of Brock

Population: 12,567

CCBF Allocation: \$385,281



Changes to the Beaverton fire station in the Township of Brock made room for a new 110-foot aerial platform truck, allowing fire fighters to reach greater heights more easily and safely. The Township invested more than \$100,000 from the Fund to renovate the station – increasing ceiling and bay door heights and improving insulation.

The new truck means fire crews can provide better emergency services. Since the purchase of the aerial truck and completion of the fire station renovations, the newest addition to the fleet sees lots of use. As the lead vehicle in Beaverton's station fleet, it is usually the first to respond to dangerous situations, averaging 180 dispatches a year. There have been multiple incidents where the extra height the truck offers allowed fire crews to reach tall buildings that would have been out of reach before. It also provides increased safety for the firefighters, because they no longer need to rely on ground ladders and can maintain a safer distance from fires.



# Local Roads and Bridges: Roads

Investments in the construction, improvement, or renewal of roads such as:

- Resurfacing a road to improve safety for motorists;
- Widening a road to accommodate more traffic;
- Ditching a rural road to reduce the likelihood of flooding; and/or
- Installing streetlights and traffic signals to improve visibility and traffic flow.



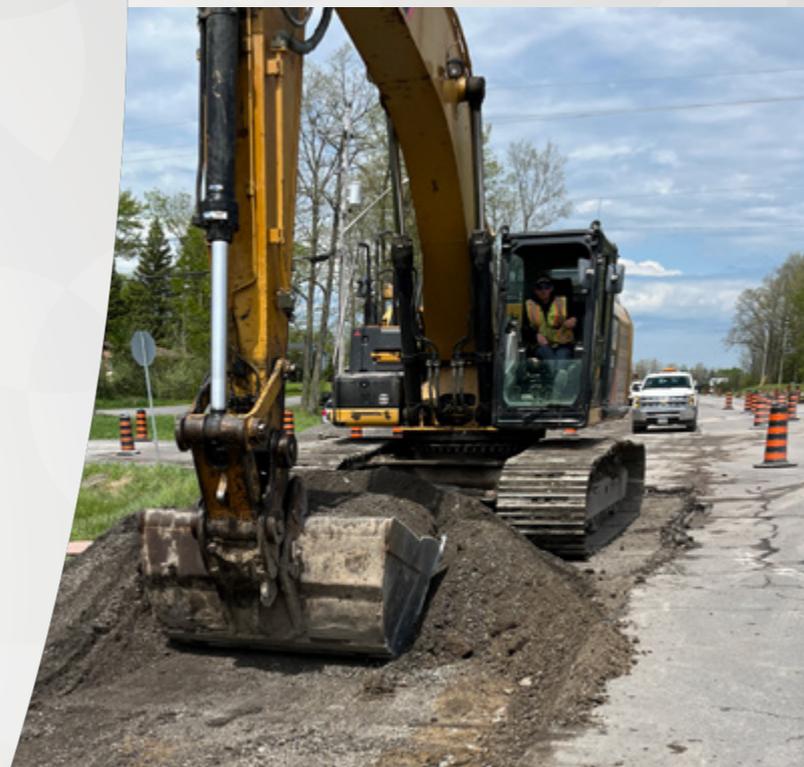
**1,031**

Projects Funded



**3,700**

lane-km of road rehabilitated, reconstructed, or improved



## Local Roads and Bridges: Roads

# County of Elgin

Population: 51,912

CCBF Allocation: \$1,656,987

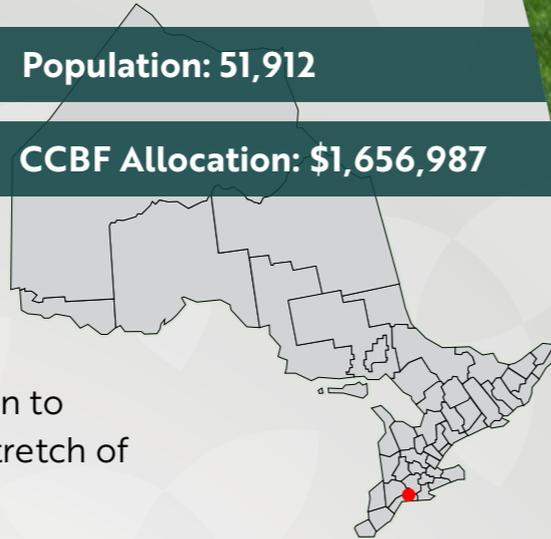
The County of Elgin used an asphalt recycling process to rehabilitate Ron McNeil Line.

The County invested \$1.6 million to reconstruct an 8.12 kilometer stretch of the roadway.

Ron McNeil Line was constructed in 1989 and runs between Belmont Road and Imperial Road. Although Ron McNeil Line is a rural roadway, it sees heavy traffic. More than 2,600 drivers use it daily.

Public Works used an asphalt recycling technique known as cold in-place recycling with expanded asphalt material (CIREAM). This method differs from traditional road resurfacing. With CIREAM, the surface asphalt is removed from the road and re-processed on-site by mixing the existing material with new liquid asphalt, and then applying the re-processed asphalt to the surface and rolling it smooth.

This process saves time, budget, and resources by re-using the original road asphalt. It also helps reduce greenhouse gases because less trucks and equipment are used. Additionally, it extends the lifespan of the road by 20 years and can be done multiple times.



# Local Roads and Bridges: Bridges and Culverts

Investments in the construction, improvement, or renewal of bridges and culverts such as:

- Building a new bridge to reduce commute times;
- Replacing a culvert to improve the safety of motorists; and/or
- Expanding a bridge to accommodate more traffic.



**254**

Projects Funded



**150**

bridges or culverts  
constructed,  
rehabilitated, or  
replaced



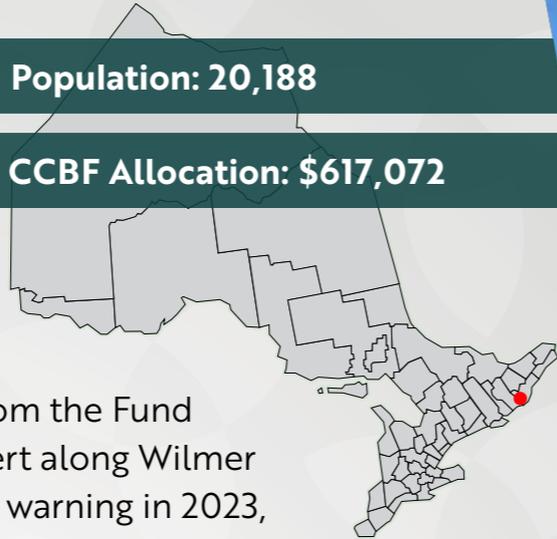


## Local Roads and Bridges: Bridges and Culverts

### Township of South Frontenac

Population: 20,188

CCBF Allocation: \$617,072



In 2023, the Township of South Frontenac invested \$375,000 from the Fund to replace a 15-meter-long culvert along Wilmer Road. The culvert failed without warning in 2023, and when the Township got an assessment for emergency repairs, the independent engineering firm determined the full culvert required replacement.

For the new culvert, the Township used precast concrete, replacing the previous corrugated steel. Precast concrete has a longer service life than corrugated steel and wears down much more gradually. Crews also installed new guide rails to enhance overall safety.

Thanks to the CCBF and the new culvert, South Frontenac can continue to effectively channel and drain water while protecting the road.





# Local Roads and Bridges: Active Transportation

Investments in the construction, improvement, or renewal of bike lanes, sidewalks, paths, and trails such as:

- Widening a road to install bike lanes;
- Adding sidewalks to a road to improve pedestrian safety and accessibility;
- Constructing walking paths and hiking trails to provide active transportation routes; and/or
- Installing a bridge on a trail to facilitate access over a ravine.



**160**

Projects Funded



**40 km**

of bike lanes, paths,  
and cycle tracks  
installed or improved





## Local Roads and Bridges: Active Transportation

# City of Brampton

Population: 656,480

CCBF Allocation: \$19,645,899

To promote outdoor activity and cycling as an alternate – and cleaner – mode of transportation, the City of Brampton is expanding its dedicated cycling lanes. Brampton has an expansive network of cycling lanes on its many city streets, along with more than 100 km of cycling trails and pathways that interconnect the city with nature.



Brampton is investing more than \$500,000 from the Fund into the project, which began in 2023. The intent is to connect an east to west cycling corridor that is separated from vehicular traffic, making it safer and more convenient to explore Brampton by bike. Approximately 7 km of cycling facilities are being constructed on several different streets throughout the city.

This project is part of a series of recommendations outlined in Brampton's Active Transportation Master Plan. The plan focuses on an implementation strategy for building a connected cycling and pedestrian network across the City to enable safer, more convenient travel and to encourage cycling as a viable means of transportation for both recreational and utilitarian purposes for the general public.





# Public Transit

Investments that support a public transit system such as:

- Constructing transit stations, stops and terminals;
- Renovating transit maintenance facilities;
- Laying tracks for light rail vehicles;
- Purchasing new public transit buses; and/or
- Implementing Intelligent Transportation Systems.



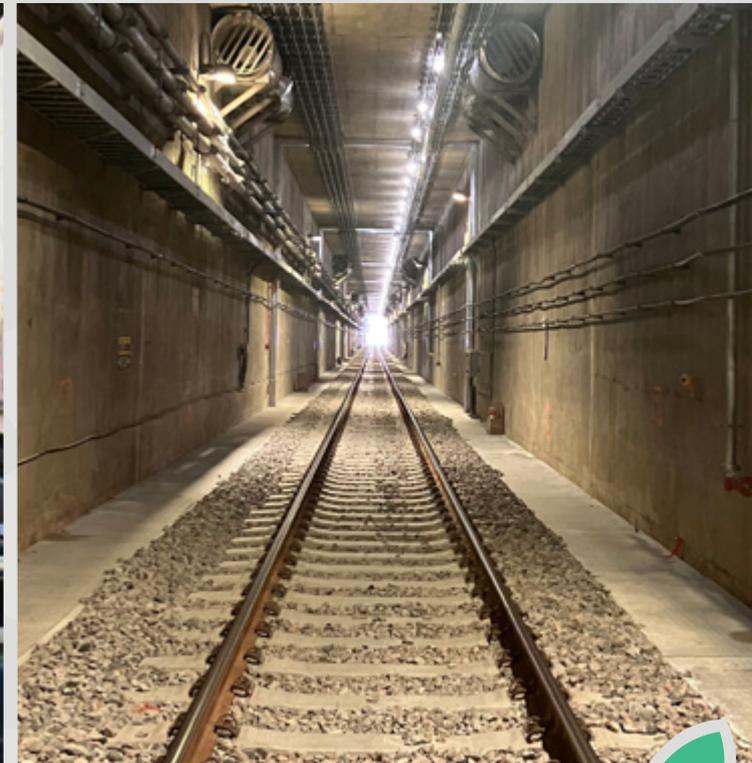
**65**

Projects Funded



**150**

150 buses purchased  
or refurbished



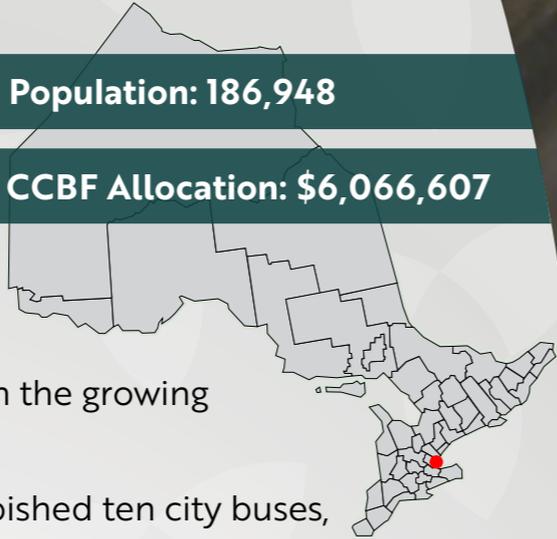


# Public Transit

## City of Burlington

**Population: 186,948**

**CCBF Allocation: \$6,066,607**



Two CCBF-funded projects completed in November 2023 have improved transit services in the growing City of Burlington.

With the funding, the City refurbished ten city buses, including conducting major engine and transmission fixes as part of their bus renewal and transit capital programs. They also replaced seven buses that no longer served the City's transit needs.

In general, the industry standard for buses used in Burlington's fleet is a 12-year life cycle. To enhance reliability, meet industry standards, and minimize service disruptions, staff regularly review the entire fleet to determine which buses can remain in service and which ones require replacement. Aging buses that are prone to breakdowns or need significant investment are replaced with more reliable vehicles.

In Burlington, an estimated 2.8 million people used city transit in 2023. This renewal work means that Burlington Transit buses will service the community for years to come and help them get to work, school, medical appointments and more.





# Recreation

Investments in recreational facilities or networks such as:

- Constructing splash pads and playgrounds in a public park;
- Expanding a recreation centre to add new facilities;
- Establishing new paths, trails and boardwalks through a conservation area; and/or
- Replacing an aging refrigeration system in an arena.



**291**

Projects Funded



**21**

playground structures installed or replaced



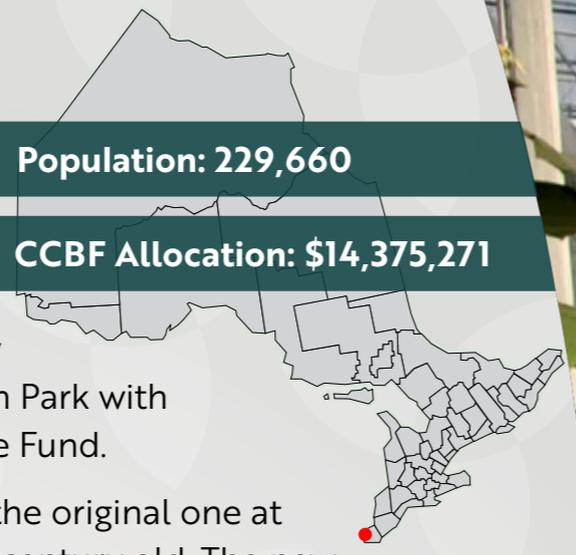


## Recreation

# City of Windsor

**Population: 229,660**

**CCBF Allocation: \$14,375,271**



The City of Windsor built a new greenhouse complex in Jackson Park with more than \$2.2 million from the Fund.

This new greenhouse replaces the original one at Lanspeary Park that was over a century old. The new greenhouse has more than double the space of the original. It offers 22,000 square feet of space to start seeds and grow new plants, and another 3,500 square feet for displays, to provide educational classes where students can learn from horticulture experts, host events and do community outreach.

The new building has modern technology, with computerized controls, automated ventilation systems and irrigation, and rooftop shading that helps improve energy efficiency. It's also large enough to grow a bigger variety of exotic plants, and to store all of the City's flowers in the colder months of the year.

The greenhouse is an exciting space for community outreach and hosting events to encourage the public to become engaged in local gardening and horticulture. The greenhouse provides room for educational classes, providing students with the opportunity to learn about horticulture from experts.

The City of Windsor is now equipped with the tools and space they need to provide residents with fascinating educational and recreational experiences.





# Regional and Local Airports

Investments in terminals, runways, hangars, and other airport infrastructure such as:

- Designing and constructing an aircraft hangar or shed;
- Installing navigational aids and runway lighting;
- Resurfacing runways, taxiways, aprons and ramps; and/or
- Replacing or upgrading airport drainage works.



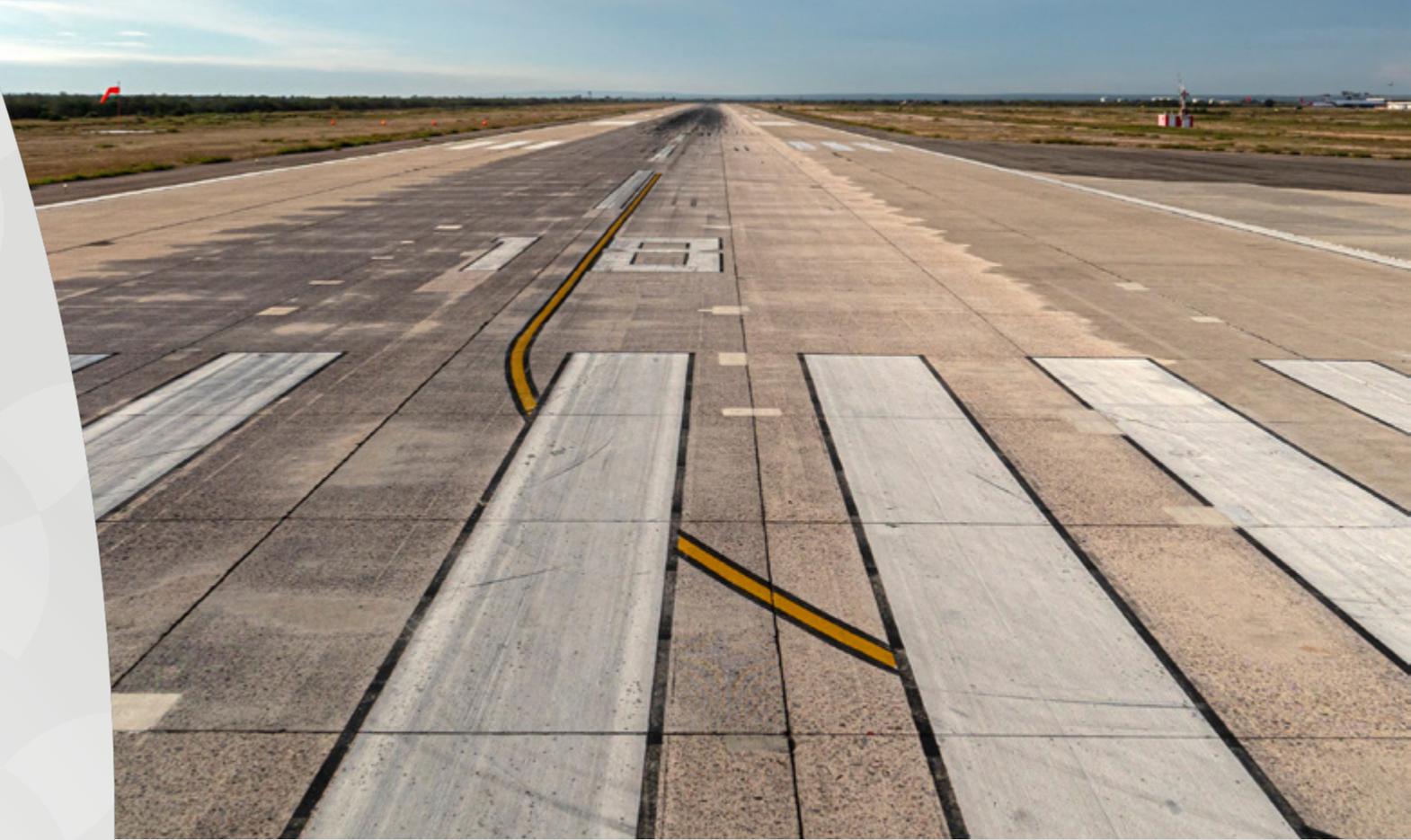
6

Projects Funded



5

airports expanded or improved

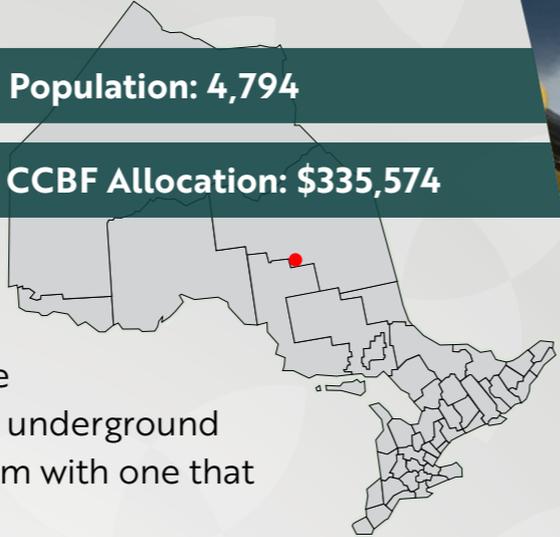




# Regional and Local Airports

## Town of Hearst

**Population: 4,794**  
**CCBF Allocation: \$335,574**



The Town of Hearst is investing \$186,000 into the local Hearst René Municipal Airport. They are using the funding to replace the underground fuel tanks and distribution system with one that is above ground.

The new above-ground fuel system will allow crews to better serve the air operators who come to the airport to refuel. This includes residents with private aircraft, and emergency responders who provide medical evacuation services.

Underground fuel tanks take up less space and are less likely to be damaged by accidental collisions with vehicles and equipment. However, generally, crews find them more challenging because most of the components are not visible, and they are in constant contact with the soil, which means they need extra protection from the elements and can corrode more easily. The new above-ground tanks are easier to access, maintain and serve airport customers.





# Solid Waste

Investments that support solid waste management systems such as:

- Purchasing garbage trucks;
- Designing and constructing a material recovery facility;
- Installing a leachate collection system in a landfill; and/or
- Expanding a transfer station.



**35**

Projects Funded



**4**

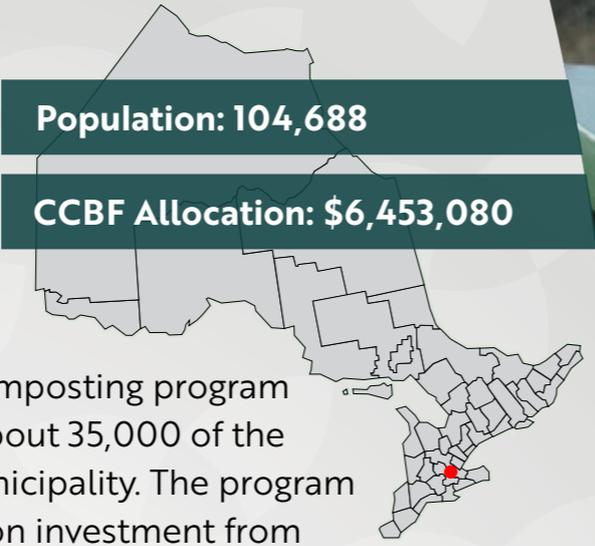
landfills expanded or improved





## Solid Waste

# City of Brantford



In 2023, The City of Brantford rolled out a new Green Bin composting program to all single-family homes – about 35,000 of the 44,000 households in the municipality. The program is being funded by a \$1.5 million investment from the Fund.

Previously, waste collection crews would put all waste, organic or not, into the Mohawk Street Landfill. Existing programs like recycling and yard waste only divert up to 34 per cent of the City’s waste. To extend the life of the landfills, and to reach their goal of diverting 70 per cent of waste and becoming a “Zero Waste City”, the City decided that a compost program would be the best solution.

As part of the program, organic waste is diverted to a processing facility to become nutrient-rich garden compost. Diverting a significant amount of organics also reduces greenhouse gas emissions from the landfill.





# Sports

Investments in amateur sport infrastructure such as:

- Designing and constructing squash courts;
- Replacing turf on a soccer pitch;
- Installing bleachers surrounding a baseball diamond; and/or
- Renovating an arena used by a Junior A hockey team.



9

Projects Funded



3

outdoor courts or fields constructed, upgraded, or renewed



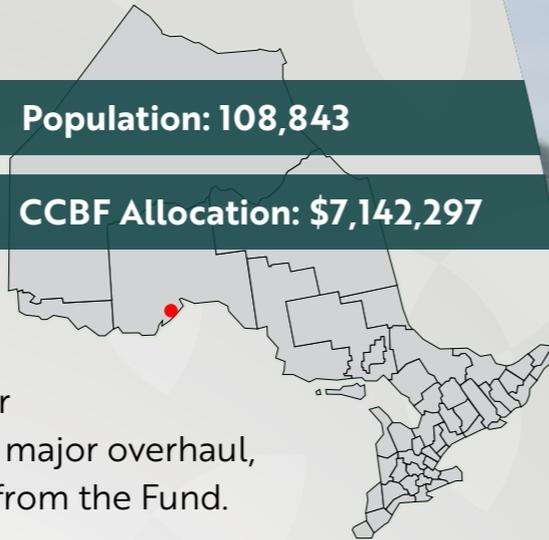


## Sports

# City of Thunder Bay

Population: 108,843

CCBF Allocation: \$7,142,297



Fort William Stadium in Thunder Bay looks incredible following a major overhaul, using a \$2.4 million investment from the Fund.

The CCBF helped fund renovations to the stadium, which included new field turf for the International Federation of Association Football (FIFA)-sized football field, a new scoreboard and cameras with wi-fi capabilities for live streaming, and a new and improved running track.

Before the upgrade, the stadium, field and track were showing their age and beginning to deteriorate and become unsafe for users. The field and track were more than a decade old, and the scoreboard was outdated. The field surface was shifting and heaving and there were tripping hazards on parts of the track.

Fort William Stadium is the only facility of its kind in northwestern Ontario, and an important asset for the community. It hosts football clubs and various sporting events and has enough seating for 3,500 fans. Now, the facility is ready to host provincial and national sporting events, concerts and festivals.





# Tourism

Investments that attract travelers for recreation, leisure, business or other purposes such as:

- Designing and constructing a scenic overlook;
- Expanding a zoo;
- Renovating a convention centre; and/or
- Building an exhibition hall.



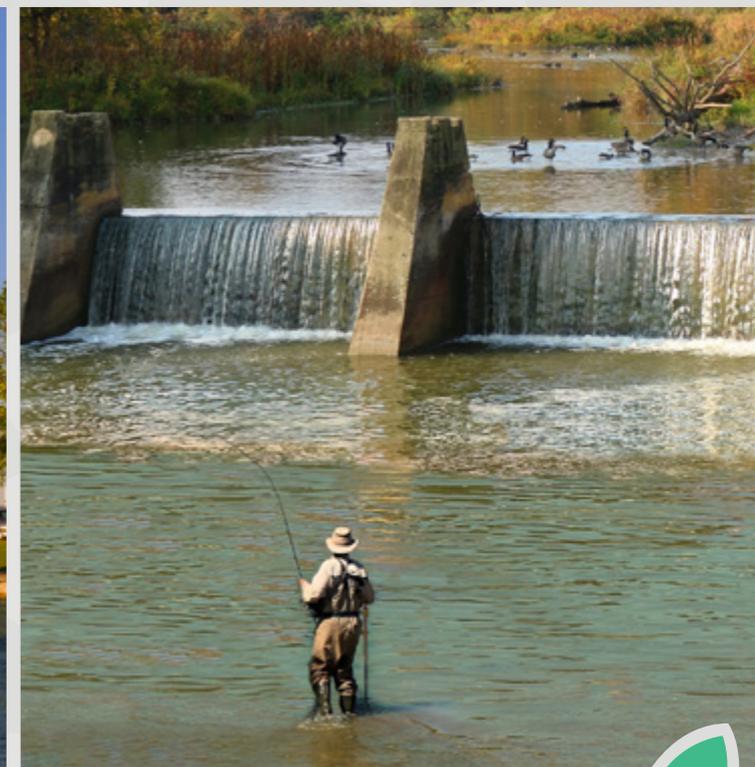
**15**

Projects Funded



**2**

tourism information centres constructed or renovated



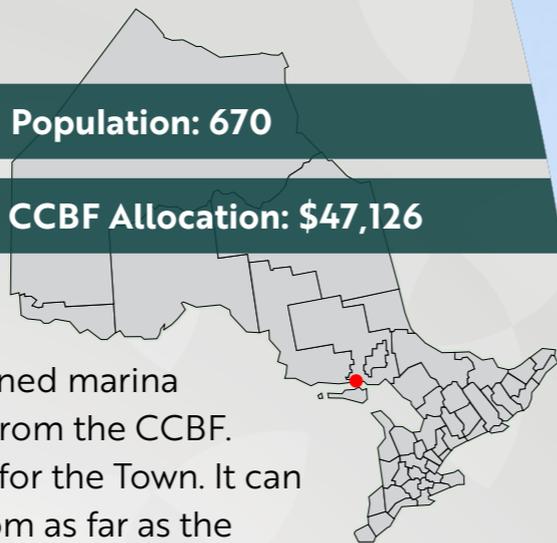


## Tourism

# Town of Spanish

Population: 670

CCBF Allocation: \$47,126



In 2023, the Town of Spanish rehabilitated its municipally owned marina with an investment of \$47,000 from the CCBF. The marina is a significant draw for the Town. It can hold 117 boats. Boaters come from as far as the United States. With three local businesses on site, the marina is a major employer for the Town.

The marina was built in 1997 and had not had major improvements since then. In recent years, the marina was showing signs of wear and tear from boat traffic. Several pontoons and the supports underneath the piers were weakening from years of erosion, making the dock tilt slightly. With an investment from the Fund, the Town removed two piers from the water and placed a special insert into the pontoons to help strengthen them. They also replaced the plumbing and electrical systems of the docks.

Now, the Spanish Municipal Marina is ready for the influx of boaters that visit during the summer months and contribute to the community's economic vitality.





# Wastewater

Investments that support wastewater and stormwater collection, treatment and management systems such as:

- Replacing sanitary or storm sewers;
- Separating combined sewers;
- Installing pump stations and lift stations;
- Designing and constructing wastewater treatment plants;
- Creating bioretention or biofiltration facilities; and/or
- Restoring wetlands or constructing stormwater management ponds.



**128**

Projects Funded



**6 km**

of sewer installed,  
rehabilitated, or  
replaced



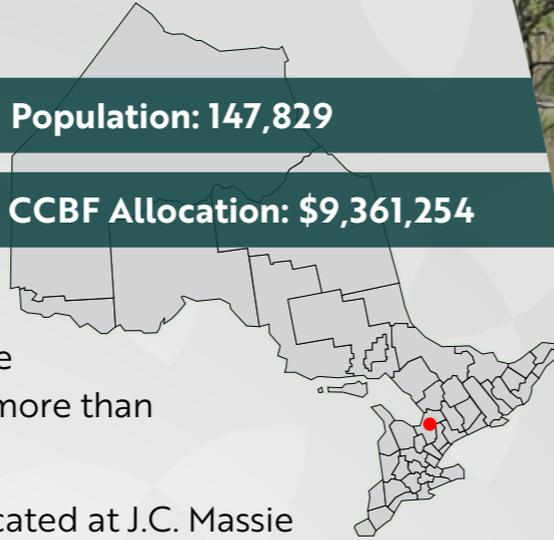


## Wastewater

# City of Barrie

**Population: 147,829**

**CCBF Allocation: \$9,361,254**



With \$300,000 from the Fund, the City of Barrie is restoring one of its stormwater ponds that is more than 10 years old.

The LT14 stormwater pond is located at J.C. Massie Way at Cundles Road East. The City originally constructed it in 2013 to improve water quality and minimize the risk of flooding as part of the Duckworth Street Interchange expansion and the Penady commercial development.

However, since 2016, it had not been performing properly. City staff noticed operational and structural problems that required repairs to meet legislative requirements.

Improvements include constructing a new clay liner, installing a Flexmat (a product used to help prevent erosion), removing and upgrading the berm wall, and increasing overall pond volume so it can handle additional water runoff from a nearby commercial development. Additionally, crews are removing dead trees from the pond.

To date, the pond is maintaining its permanent pool level and aquatic plants are flourishing.





**Association of Municipalities of Ontario (AMO)**

155 University Ave, Suite 800, Toronto, ON M5H 3B7

Telephone direct: 416-971-9856  
Voicemail: 416-971-8099  
Fax: 416-971-6191  
Toll-free in Ontario: 1-877-4-AMO-LAS (1-877-426-6527)  
E-mail: [ccbf@amo.on.ca](mailto:ccbf@amo.on.ca)  
X: [@CCBFinOntario](https://twitter.com/CCBFinOntario)  
Instagram: [@CCBFinOntario](https://www.instagram.com/CCBFinOntario)  
Linkedin: [The Canada Community-Building Fund in Ontario](https://www.linkedin.com/company/the-canada-community-building-fund-in-ontario)  
Websites: [www.amo.on.ca](http://www.amo.on.ca)  
[www.buildingcommunities.ca](http://www.buildingcommunities.ca)  
[www.infrastructure.gc.ca](http://www.infrastructure.gc.ca)

Parts I, II, and III can be downloaded from [www.buildingcommunities.ca](http://www.buildingcommunities.ca).

**From:** [Paul Shipway, AMCTO President](#)  
**To:** [Monika Farncombe](#)  
**Subject:** Board and Management Committee Highlights – October 2024  
**Date:** Monday, October 7, 2024 10:13:39 AM

The latest Board and Management Committee Updates

View this email [in your browser](#).



[About AMCTO](#) | [Professional Growth](#) | [Advocacy & Policy](#) | [Network & Community](#)

[Board & Management Committee Updates - Your Board of Directors at Work](#)



October 7, 2024

## Board and Management Committee Highlights

Dear members,

With fall now upon us, the work of your 2024-2025 AMCTO Board of Directors is in full swing. Here is an update on the happenings from the August Management Committee meeting and September Board of Directors meeting.

### Management Committee Meeting – August 29

#### Financial Reports

- Two financial reports were presented to the Committee: the unaudited seven-month budget ending July 31, 2024 and the annual indexing report for AMCTO programs and services costs.
  - The Committee was pleased to see that the Association's budget numbers are in line or above revenue projections for the year, particularly in education.
- As for the indexing report, management approved staff's recommendation to continue to align both revenues and expenditures with cost-of-living averages, as per the Association's financial policies. The indexing report was moved to the Board for final approval.

#### Board Governance

- In response to member inquiries, Management Committee directed staff to conduct a historic review (10 years) of Board member tenure as well as Board electoral activity. Staff will also review the policies of other associations as it relates to Board tenure.

- Staff is expected to report back in January to Management Committee.

## Board of Directors Meeting – September 27

### Financial Reports

- The 2024 Budget Forecast report was presented to the Board of Directors.
  - As many of our finance members know, much can happen between now and the end of the year, however staff is projecting that AMCTO will be in a modest surplus position at the end of 2024.
- The Board also approved the annual indexing report, which will incorporate an approximate 3% increase in the overall cost of programs and service fees into the 2025 budget.

### Membership and Accreditations

- Staff presented overall analysis of both membership and accreditation data.
  - For a third year in a row, overall membership has grown, with the biggest growth occurring in Full, New Professional and Student membership categories.
- Thanks again to our amazing membership team for doing everything possible to grow the Association!

### Policy and Government Relations

- Staff brought forward a number of thoughtful positions related to issues currently on the sector's plate including: Ontario Business Improvement Areas Association (OBIAA) advocacy, Public Design Standards, and modernization of the *Emergency Management and Civil Protection Act*
- Thank you to our Legislative and Policy Advisory Committee (LPAC) and staff for keeping us informed of all that is happening in the policy world.

### 2024 Conference Report

- Staff provided the Board with final facts and figures on the 2024 Conference and Annual General Meeting (AGM), held in the Blue Mountains in June.
  - The Board was thrilled to see that not only was it a record attendance in 2024, but overall attendee satisfaction was at 92%, up a few percentage points from last year.
- The Board conveyed their appreciation to staff for a job well done and expressed our excitement for the 2025 event in Windsor!

This update only highlights a small sample of the items we covered in our September Management Committee and Board meetings. To learn more about this and other activities being conducted on your behalf, please [review the full agendas and minutes on our website](#). Thank you all for continuing to represent the Association and the sector so very well. I hope to see you this fall at Zone meetings!

Sincerely,

**Paul Shipway, CMO, AOMC, Dipl.M.A.**

President, AMCTO  
General Manager of Strategic Initiatives & Innovation, Middlesex County

---



**AMCTO | The Municipal Experts**

5090 Explorer Drive, Suite 510, Mississauga, Ontario L4W 4T9

(905) 602-4294 | [amcto.com](http://amcto.com)

*You are receiving this email because you have subscribed to receive AMCTO communications.*

[Unsubscribe](#)



**Justine Brotherston**

---

**To:** Courtenay Hoytfox  
**Subject:** RE: Establishment of an Ontario Rural Road Safety Program

---

**From:** Scott Butler <[scott@goodroads.ca](mailto:scott@goodroads.ca)>  
**Sent:** Wednesday, October 9, 2024 12:11 PM  
**To:** Courtenay Hoytfox <[choytfox@puslinch.ca](mailto:choytfox@puslinch.ca)>  
**Subject:** Establishment of an Ontario Rural Road Safety Program

# Good Roads

Wednesday, October 09, 2024

To: Township of Puslinch Head of Council and Council Members

Sent via email to: [choytfox@puslinch.ca](mailto:choytfox@puslinch.ca)

**Subject: Establishment of an Ontario Rural Road Safety Program**

Too many Ontarians are being seriously injured or killed on our roads.

In 2023, there were 616 people killed and 36,090 people injured. The number of fatalities is up nearly 20% in the last ten years.

In 2021, the most recent year of complete data from MTO's *Ontario Road Safety Annual Report* (ORSAR), there were 561 fatalities – 426 of which occurred on municipal roads. While rural Ontario only represents 17% of the province's population, 55% of these deaths occurred on rural roads. By any measure, Ontario's rural roads are disproportionately more dangerous.

At the same time, municipal insurance premiums continue to increase. With no plausible reform being considered for joint and several liability, municipalities need to find innovative means for managing risk, particularly on their roadways,

To deal with this crisis, Good Roads has designed a multifaceted rural road safety program and have been in discussions with the Ministry of Transportation to fund it. The program would target a municipality's most dangerous roads, perform road safety audits, and install modern safety infrastructure that prevents serious injuries and save lives. This program is designed to be cost effective while also providing rural municipalities with a direct means for addressing risk associated with their roadways.

Good Roads has proposed leading a five-year \$183 million program that leverages our 131 years of municipal road expertise and our industry partnerships to quickly put in place the solutions that will address some of Ontario's most dangerous roads.

Good Roads is seeking support to address these preventable tragedies.

If the Township of Puslinch would be interested in pursuing this, a Council resolution similar to the example below should be adopted and sent to the Premier and the Minister of Transportation:

WHEREAS official statistics from the Government of Ontario confirm that rural roads are inherently more dangerous than other roads;

AND WHEREAS, despite only having 17% of the population, 55% of the road fatalities occur on rural roads;

AND WHEREAS, rural, northern, and remote municipalities are fiscally strained by maintaining extensive road networks on a smaller tax base;

AND WHEREAS, preventing crashes reduces the burden on Ontario's already strained rural strained health care system;

AND WHEREAS, roadway collisions and associated lawsuits are significant factors in runaway municipal insurance premiums. Preventing crashes can have a significant impact in improving municipal risk profiles;

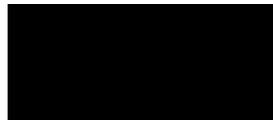
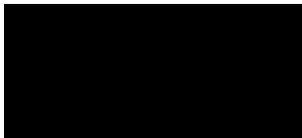
THEREFORE, BE IT RESOLVED THAT the Township of Puslinch requests that the Government of Ontario take action to implement the rural road safety program that Good Roads has committed to lead. It will allow Ontario's rural municipalities to make the critical investments needed to reduce the high number of people being killed and seriously injured on Ontario's rural roads; and

FURTHER THAT a copy of this resolution be forwarded to Premier Doug Ford, Hon. Prabmeet Sarkaria, Minister of Transportation, Hon. King Surma, Minister of Infrastructure, Hon. Rob Flack, Minister of Agriculture, Hon. Lisa Thompson, Minister of Rural Affairs, Hon. Trevor Jones, Associate Minister of Emergency Preparedness and Response, and Hon. Sylvia Jones, Minister of Health, and Good Roads; and

FURTHER THAT this resolution be circulated to all municipalities in Ontario requesting their support.

If you have any questions regarding this initiative please contact Thomas Barakat, Good Roads' Manager of Public Policy & Government Relations, at [thomas@goodroads.ca](mailto:thomas@goodroads.ca) at your convenience.

Sincerely,

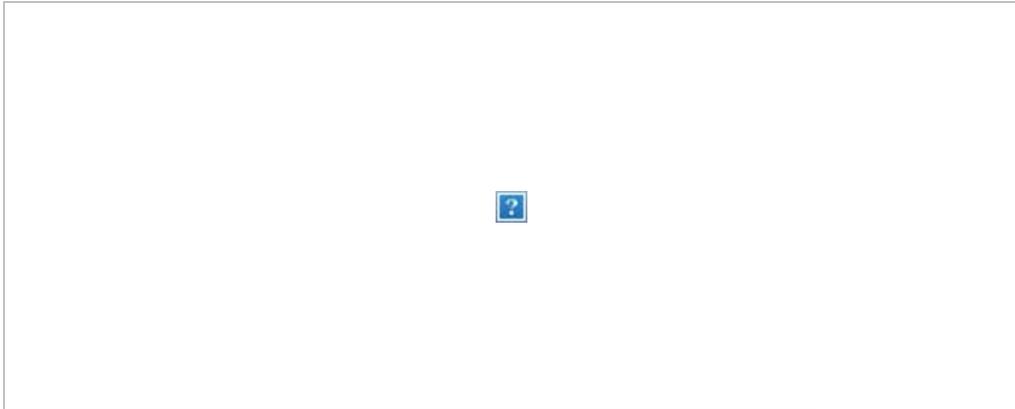


Antoine Boucher  
President  
Good Roads Board of Directors

Scott R. Butler  
Executive Director

**From:** [Ontario Honours And Awards \(MCM\)](#)  
**To:** [Admin](#)  
**Subject:** 2025 Ontario Volunteer Service Awards / Distinctions de l'Ontario pour services bénévoles de 2025  
**Date:** Monday, October 7, 2024 12:43:50 PM

---



October 2024



Dear Friends,

Voluntarism is often described as the heartbeat of our communities. Recognizing volunteers for their selfless efforts formally acknowledges their essential role in addressing needs, building trust, and creating stronger communities across Ontario.

The province of Ontario recognizes the contributions of our volunteers in a number of impactful ways. It is my pleasure to invite you to consider nominating volunteers in your community for one or more of our volunteer recognition programs.

### [\*\*Ontario Volunteer Service Awards\*\*](#)

**Deadline: November 15, 2024**

Organizations can nominate their volunteers for an [Ontario Volunteer Service Award](#) to recognize their continuous service ranging from five to 65 years. Youth (under 24 years old) can be recognized for two or more years of continuous service.

### [\*\*June Callwood Outstanding Achievement Award for Voluntarism\*\*](#)

**Deadline: December 15, 2024**

Individuals and groups are recognized for outstanding commitment to volunteering and service to their community.

Nominations are reviewed by an independent selection committee who are appointed by the Minister of Citizenship and Multiculturalism.

Recipients are presented with this award during Volunteer Service Award ceremonies

in their community.

To submit a nomination online, please [register for the Ontario Honours and Awards Portal](#).

All nominations must be submitted electronically through the Ontario Honours and Awards Portal. Paper copies will not be accepted.

The Ministry will provide more information about the ceremonies to recognize these volunteers in early 2025.

If you have questions about the Ontario Volunteer Service Awards or the June Callwood Outstanding Achievement Awards, or how to submit a nomination online, please contact the Ontario Honours and Awards Secretariat at [OntarioVolunteerServiceAwards@ontario.ca](mailto:OntarioVolunteerServiceAwards@ontario.ca).

Sincerely,



Jennifer Lang, Director,

Ontario Honours and Awards Secretariat



Octobre 2024



Chers amis et amies,

Le bénévolat est souvent décrit comme le cœur de nos communautés. Reconnaître les bénévoles pour leurs efforts altruistes reconnaît officiellement leur rôle essentiel dans la réponse aux besoins, l'établissement de la confiance et la création de

communautés plus fortes partout en Ontario.

La province de l'Ontario reconnaît les contributions de nos bénévoles de plusieurs manières efficaces. J'ai le plaisir de vous inviter à envisager de nommer des bénévoles dans votre communauté pour un ou plusieurs de nos programmes de reconnaissance des bénévoles.

### **[Distinction de l'Ontario pour services bénévoles](#)**

#### **La date limite est le 15 novembre**

Les organismes peuvent proposer la candidature de leurs bénévoles pour l'obtention d'une [Distinction de l'Ontario pour services bénévoles](#), en reconnaissance de leur service continu pendant une période allant de cinq à 65 ans. Les jeunes (moins de 24 ans) peuvent être récompensés pour deux années ou plus de service continu.

### **[Distinction June Callwood pour contribution bénévole exceptionnelle](#)**

#### **La date limite est le 15 décembre**

Cette distinction récompense des particuliers et des groupes pour leur contribution bénévole exceptionnelle et la gestion du bénévolat dans leurs collectivités.

Les candidatures sont examinées par un comité de sélection indépendant nommé par le ministre des Affaires civiles et du Multiculturalisme.

Les récipiendaires reçoivent ce prix lors des cérémonies de remise des prix pour services bénévoles dans leur communauté.

Pour soumettre une candidature en ligne, veuillez-vous [inscrire au Portail des distinctions et prix de l'Ontario](#).

Toutes les candidatures doivent être soumises par voie électronique sur le Portail des distinctions et prix de l'Ontario. Les copies papier ne seront pas acceptées.

Le ministère fournira plus d'informations sur les cérémonies de reconnaissance de ces bénévoles au début de l'année 2025.

Si vous avez des questions sur la Distinction de l'Ontario pour services bénévoles, sur la Distinction June Callwood pour contribution bénévole exceptionnelle, ou sur la manière de soumettre une candidature en ligne, veuillez contacter le Secrétariat des distinctions et prix de l'Ontario à l'adresse :

[OntarioVolunteerServiceAwards@ontario.ca](mailto:OntarioVolunteerServiceAwards@ontario.ca).

Cordialement,



Jennifer Lang, directrice

Secrétariat des distinctions et prix de l'Ontario



Friday, September 27, 2024

Sent via email  
[minister.mecp@ontario.ca](mailto:minister.mecp@ontario.ca)

Hon. Andrea Khanjin  
Minister of the Environment, Conservation and Parks  
College Park 5th Flr,  
777 Bay St  
Toronto, ON M7A 1S5

Dear Honourable Minister Khanjin,

**Re: Support for Blue Box Program Extended Producer Responsibility for Industrial, Commercial and Institutional Sector (Non-Eligible Sources)**

On Sunday, August 18, 2024 the Western Ontario Wardens' Caucus passed the following motion:

**Moved by C. Peabody, seconded by A. Lennox:**

"THAT the Western Ontario Wardens' Caucus direct staff to write a letter to the Hon. Andrea Khanjin, Minister of the Environment, Conservation and Parks, citing the need for the Province to reconsider the criteria for including NESs in the O. Reg. 391/21; at a minimum to expand the producer responsibility to include IC&I properties not governed by O. Reg. 103/94 to bridge the gap between the two regulations' criteria while promoting continued participation in recycling programs." - **CARRIED**

The current Ontario Regulation 391/21 mandates producers to collect recyclables only from residences, multi-residential buildings, schools, and non-profit long-term care and retirement homes. However, this regulation excludes industrial, commercial, and institutional (ICI) sources that are presently benefiting from Blue Box curbside collection services. These excluded sources include not-for-profit organizations, municipal buildings and facilities, daycares, private schools, places of worship, campgrounds, trailer parks, and commercial farms.

Existing waste diversion regulations for the ICI sector, such as Ontario Regulation 102/94 (Waste Audits and Waste Reduction Work Plans) and Ontario Regulation 103/94 (Industrial, Commercial, and Institutional Source Separation Programs), focus on large ICI establishments. Unfortunately, they do not cover small and medium-sized establishments, which have been left out of the new Blue Box Regulation but currently receive collection services through their municipalities.

This gap in the legislation poses significant risks to waste diversion efforts. Without proper regulation, Blue Box materials from these sectors are likely to end up in landfills—at a time when Ontario's landfill capacity is nearing a critical point. Additionally, separating the collection and processing of eligible and non-eligible materials will reduce operational efficiencies, increase supply-chain strain, and drive up the costs of collection contracts. This arrangement is particularly unfair to municipalities that have successfully supported Blue Box material diversion from their landfills for over 30 years.

The Western Ontario Wardens' Caucus is calling on the Province to reconsider the exclusion of Non-Eligible Sources under Regulation 391/21. At the very least, we urge the Province to extend producer responsibility to include ICI properties not covered by Regulation 103/94, closing the gap between the two regulations. This would help maintain participation in recycling programs, ensure continued waste diversion, and extend the lifespan of provincial landfills.

The Caucus respectfully asks for your support in this effort and hopes you will advocate for this issue at this critical juncture for waste diversion in Ontario.

Sincerely,



Glen McNeil,  
Chair, Western Ontario Wardens' Caucus

cc:

Hon. Lisa Thompson, Minister of Rural Affairs  
Western Ontario MPPs  
Municipalities in Western Ontario

September 20, 2024

**BY E-MAIL**

Hon. Andrea Khanjin, Minister of the Environment, Conservation and Parks  
5th Floor  
777 Bay St.  
Toronto, ON M7A 2J3

Dear Minister Khanjin:

### **Ontario Deposit Return Program**

---

I hope this letter finds you well. I am writing to formally address the recent discussions surrounding the Ontario Deposit Return Program, particularly regarding our community residents asking us about the recycling of nonalcoholic beverage plastics.

Whereas the Ontario Deposit Return Program has successfully incentivized the recycling of alcoholic beverage containers, resulting in the removal of over 204,000 tonnes of greenhouse gas emissions, we recognize the potential for similar success with nonalcoholic beverages.

The Ministry of the Environment, Conservation and Parks highlighted in their June 2023 letter that they are considering the adoption of a deposit-and-return system for nonalcoholic beverages. This initiative presents a unique opportunity to further promote recycling, reduce litter, and encourage sustainable practices among consumers.

Therefore, I am proud to announce that our Council endorses the expansion of the Ontario Deposit Return Program to include nonalcoholic beverage containers. We believe that this expansion will not only enhance environmental stewardship but also foster a culture of sustainability within our community.

We encourage all stakeholders to support this initiative and work collaboratively towards its implementation. Together, we can make a significant impact on our environment and set a positive example for future generations.

Yours truly,

  
Mayor James Leduc  
Town of Bradford West Gwillimbury

CC:

Hon. Peter Bethlenfalvy, Minister of Finance  
Hon. Caroline Mulroney, Member of Provincial Parliament for York-Simcoe  
MPP Sandy Shaw, Opposition Environment, Conservation and Parks Critic  
Ontario's Municipal Councils and Conservation Authorities



Friday, September 27, 2024

Sent via email  
[premier@ontario.ca](mailto:premier@ontario.ca)

Hon. Doug Ford  
Premier of Ontario  
Legislative Bldg, Rm 281  
Queen's Park  
Toronto, Ontario M7A 1A1

Dear Premier Ford,

**Re: Roadside Zoos Legislation**

On Sunday, August 18, 2024 the Western Ontario Wardens' Caucus passed the following motion:

**Moved by B. Clarke, seconded by K. Marriott:**

**“THAT** this report titled “Roadside Zoos” be received and filed; and

**THAT** the Western Ontario Wardens' Caucus pass the following resolution and forward to all 117 municipalities in Western Ontario;

**WHEREAS** Ontario has more private non-native (“exotic”) wild animal keepers, roadside zoos, mobile zoos, wildlife exhibits and other captive wildlife operations than any other province; and,

**WHEREAS** the Province of Ontario has of yet not developed regulations to prohibit or restrict animal possession, breeding, or use of non-native (“exotic”) wild animals in captivity; and,

**WHEREAS** non-native (“exotic”) wild animals can pose very serious human health and safety risks, and attacks causing human injury and death have occurred in the province; and,

**WHEREAS** the keeping of non-native (“exotic”) wild animals can cause poor animal welfare and suffering, and poses risks to local environments and wildlife; and,

**WHEREAS** owners of non-native (“exotic”) wild animals can move from one community to another even after their operations have been shut down due to animal welfare or public health and safety concerns; and,

**WHEREAS** municipalities have struggled, often for months or years, to deal with non-native (“exotic”) wild animal issues and have experienced substantive regulatory, administrative, enforcement and financial challenges; and,

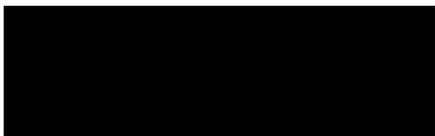
**AND WHEREAS** the Association of Municipalities of Ontario (AMO), the Association of Municipal Managers, Clerks and Treasurers of Ontario (AMCTO) and the Municipal Law Enforcement Officers'

Association (MLEOA) have indicated their support for World Animal Protection's campaign for provincial regulations of non-native ("exotic") wild animals and roadside zoos in letters to the Ontario Solicitor General and Ontario Minister for Natural Resources and Forestry;

**THEREFORE, BE IT RESOLVED THAT** the Western Ontario Wardens' Caucus hereby petitions the provincial government to implement provincial regulations to restrict the possession, breeding, and use of non-native ("exotic") wild animals and license zoos in order to guarantee the fair and consistent application of policy throughout Ontario for the safety of Ontario's citizens and the non-native ("exotic") wild animal population;

**AND BE IT FURTHER RESOLVED** that this resolution will be forwarded to all municipalities in Ontario for support and that each endorsement be then forwarded to the Premier of Ontario (premier@ontario.ca), Ontario Solicitor General (michael.kerzner@ontario.ca), Ontario Minister for Natural Resources and Forestry (graydon.smith@ontario.ca ) and AMO (amo@amo.on.ca) , AMCTO (advocacy@amcto.com) , and MLEAO (mleo@mleoa.ca)." - **CARRIED**

Sincerely,



Glen McNeil,  
Chair, Western Ontario Wardens' Caucus

cc:

Hon Michael Kerzner, Solicitor General  
Hon. Graydon Smith, Minister for Natural Resources and Forestry  
Association of Municipalities of Ontario  
Association of Municipal Clerks and Treasurers  
Municipal Law Enforcement Officers' Association  
Western Ontario Municipalities



The Corporation of the City of Temiskaming Shores  
Regular Council Meeting  
Tuesday, September 17, 2024

## Resolution

### **Provincial decision regarding alcohol sales in convenience stores and locations that sell fuel to drivers, and the development of a comprehensive provincial alcohol strategy**

Resolution No. 2024-332

Moved by: Councillor Whalen  
Seconded by: Councillor Wilson

Whereas excessive consumption of alcohol has a negative impact on many communities because of detrimental health effects, road safety, and other harms; and

Whereas the number of cases of individuals driving under the influence are increasing in Ontario, and the Timiskaming District has recently seen its highest rate ever for impaired driving infractions with 10 in April of 2024; and

Whereas jurisdictions with broader access to alcohol have higher rates of driving under the influence and crashes associated with alcohol; and

Whereas alcohol causes at least seven types of cancer and is a risk factor for, disease, disability and premature death, and is a direct cause of 4,300 deaths and 195,000 emergency department visits per year in Ontario; and

Whereas alcohol related emergency department visits increased 18 percent after the introduction of alcohol sales in grocery stores in Ontario; and

Whereas 35 percent of youth in grades 10 and 11 in the Timiskaming District have indicated that they consumed alcohol at 13 years or younger; and

Whereas 49 percent of youth in grades 10 and 11 in the Timiskaming District have been drunk at least once in their life; and

Whereas alcohol related harms cost the Ontario economy 7 billion dollars a year; and

Whereas alcohol is a factor in many domestic, sexual and physical assaults in Ontario; and

Whereas most tax revenue generated by the sale of alcohol goes to the province yet the costs and harms that are alcohol related are borne by the municipalities in the form of policing and social services and public health costs.

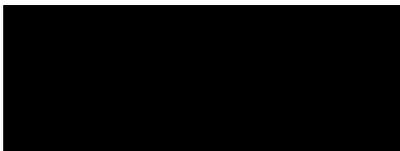
Therefore be it resolved that Council for the City of Temiskaming Shores requests the Government of Ontario reverse their decision to allow alcohol to be sold in more locations and implement the following recommendations:

1. Permit municipalities to opt out of retail alcohol expansion;
2. Grant municipalities the powers to use zoning to determine where new alcohol retail locations are acceptable;
3. Not permit alcohol sales within 150 m of schools, daycares, or substance use facilities;
4. Prohibit the sale of Alcohol at gas stations;
5. Require health warning labels on all alcohol containers;
6. Dedicate a portion of provincial alcohol revenue to addressing alcohol related harms; and
7. Develop and implement a comprehensive provincial alcohol strategy, in partnership with municipalities, that prioritizes health and safety and considers the costs associated with alcohol consumption.

Further that a copy of this resolution be provided to the Honourable Doug Ford, Premier of Ontario; the Honourable Sylvia Jones, Deputy Premier and Minister of Health; the Honourable Doug Downey, Attorney General; the Honourable Prabmeet Sarkaria, Minister of Transportation; John Vanthof, MPP Timiskaming Cochrane; AMO; FONOM; ROMA; Temiskaming Municipal Association (TMA); Timiskaming Health Unit (Planet Youth Timiskaming); Temiskaming Shores OPP Detachment Board; and all Ontario Municipalities.

**Carried**

Certified True Copy  
City of Temiskaming Shores



Logan Belanger  
Municipal Clerk



# The Corporation of the Town of Cobourg

## Resolution

---

Honourable Doug Ford, Premier of Ontario  
Premier of Ontario  
Legislative Building  
Queen's Park  
Toronto, ON M7A 1A1

Town of Cobourg  
55 King Street West,  
Cobourg, ON, K9A 2M2  
[clerk@cobourg.ca](mailto:clerk@cobourg.ca)

### **Delivered via email**

Doug.fordco@pc.ola.org  
premier@ontario.ca

October 4, 2024

### RE: Motion from Mayor Lucas Cleveland regarding Support of Involuntary Care for Individuals with Severe Mental Health and Addictions Issues

Please be advised that the Town of Cobourg Council, at its meeting held on September 25, 2024, passed the following resolution:

WHEREAS the Province of British Columbia has announced the creation of highly secure facilities to provide involuntary care for individuals with severe mental health and addictions issues under the Mental Health Act, including dedicated mental health units in correctional centres and regional secure care facilities; and

WHEREAS the Town of Cobourg, along with municipalities across Ontario, are facing growing challenges in addressing the complex needs of individuals with severe mental health and addictions issues, which place a significant strain on local emergency services, healthcare systems, community resources, and public safety; and

WHEREAS individuals experiencing severe mental health and addictions issues often cannot voluntarily seek the care they need, and involuntary care, provided with compassion and appropriate safeguards, can ensure they receive the necessary treatment to help stabilize their condition and improve community safety.

NOW THEREFORE BE IT RESOLVED THAT the Town of Cobourg supports the BC government's approach to providing secure, involuntary care for individuals with severe mental health and addictions challenges, as a compassionate and necessary intervention for those unable to seek help on their own; and

FURTHER THAT the Town of Cobourg urges the Province of Ontario to implement similar measures to ensure that individuals with severe mental health and addictions issues in Ontario have access to secure, involuntary care when necessary; and



# The Corporation of the Town of Cobourg

## Resolution

---

FURTHER THAT this motion be forwarded to the Association of Municipalities of Ontario (AMO), the Federation of Canadian Municipalities (FCM), The Premier, Honourable David Piccini, MPP, all other Members of Provincial Parliament and all Ontario municipalities to seek their endorsement and support.

Sincerely,



Kristina Lepik  
Deputy Clerk/Manager, Legislative Services

cc. Association of Municipalities of Ontario (AMO);  
the Federation of Canadian Municipalities (FCM);  
Honourable, David Piccini, Minister of Labour, Immigration, Training and Skills  
Development and Northumberland – Peterborough South MPP;,  
All other Members of Provincial Parliament; and  
All Ontario Municipalities

**From:** [Royal City Science](#)  
**To:** [Admin](#)  
**Subject:** please share with Council on our behalf - Save the date: November 7th!  
**Date:** Tuesday, October 1, 2024 6:02:55 PM

---

Dear Council members,

International Science Center and Science Museum Day (November 10th) is coming soon, which means that it's time to celebrate our 4th birthday!

Join us on Thursday November 7th at Royal City Brewing to thank our tireless volunteers and amazing sponsors, as well as hear a progress report on what we have accomplished and our next steps. And it wouldn't be a proper celebration of science centres without some hands-on, interactive fun too!

Reserve your spot here: <https://www.eventbrite.ca/e/science-on-tap-royal-city-science-celebration-tickets-1029274526817?aff=oddtcreator>

Hope to see you there!

Orbax and Joanne  
Co-Founders, Royal City Science  
[www.royalcityscience.ca](http://www.royalcityscience.ca)



Township of Puslinch Council  
C/O Courtenay Hoytfox, Interim  
CAO  
7404 Wellington Rd 34, Puslinch,  
ON  
VIA EMAIL: [admin@puslinch.ca](mailto:admin@puslinch.ca)

Township of Puslinch  
7404 Wellington Road 34  
Puslinch, ON N0B 2J0  
[www.puslinch.ca](http://www.puslinch.ca)

October 11, 2024

RE: Resolution No. 2024-040 regarding Consent Agenda Item 7.1 September 9, 2024 Youth Advisory Committee Minutes

Please be advised that Township of Puslinch Youth Advisory Committee, at its meeting held on October 7, 2024 considered the aforementioned topic and subsequent to discussion, the following was resolved:

Resolution No. 2024-040:

Moved by Kenzo Szatori and  
Seconded by Jasmine Coburn

That Consent Agenda item 7.1 listed for the September 9, 2024 Youth Advisory Committee Meeting be received for information; and,

That Committee direct staff to request that Council consider adding a one time base budget increase of up to \$700 to sponsor a start-up youth tennis program during the 2025 budget process; and,

That the Committee direct staff to advise Council on whether the Youth Advisory Committee would meet the reduced rate eligibility criteria as per the User Fees and Charges By-law to permit the Youth Advisory Committee to rent the tennis courts on behalf of the start-up youth tennis program in 2025.

CARRIED

As per the above resolution, please accept a copy of this correspondence for your information and consideration. Staff suggest this group apply for the reduced rate eligibility criteria, and for



Council to waive Section 35.a. of the User Fees and Charges By-law, "Be in existence for at least one year", for the start-up youth tennis program.

Sincerely,

Laura Emery  
Communications & Committee Coordinator



**Wellington O.P.P.  
Detachment Board Report**

**October 2024**

Detachment Commander:  
Inspector Steve Thomas

# From the Detachment Commander

With the summer of 2024 behind us, the trees beginning to change colour, the days getting shorter and winter in the not-so-distant future; I would like to take this moment to remind everyone now is a good time to make sure your vehicle is safe for the coming weather and consider installing winter tires on your vehicle. Please drive according to the weather conditions and do not drink and drive.



Inspector Steve Thomas  
519-846-5930

<b>Index</b>	
Crime	3
Traffic	5
Community Response	7
Court	11
Personnel & Acknowledgements	12
Report Summary	13
Statistical Summary	14

## Crime

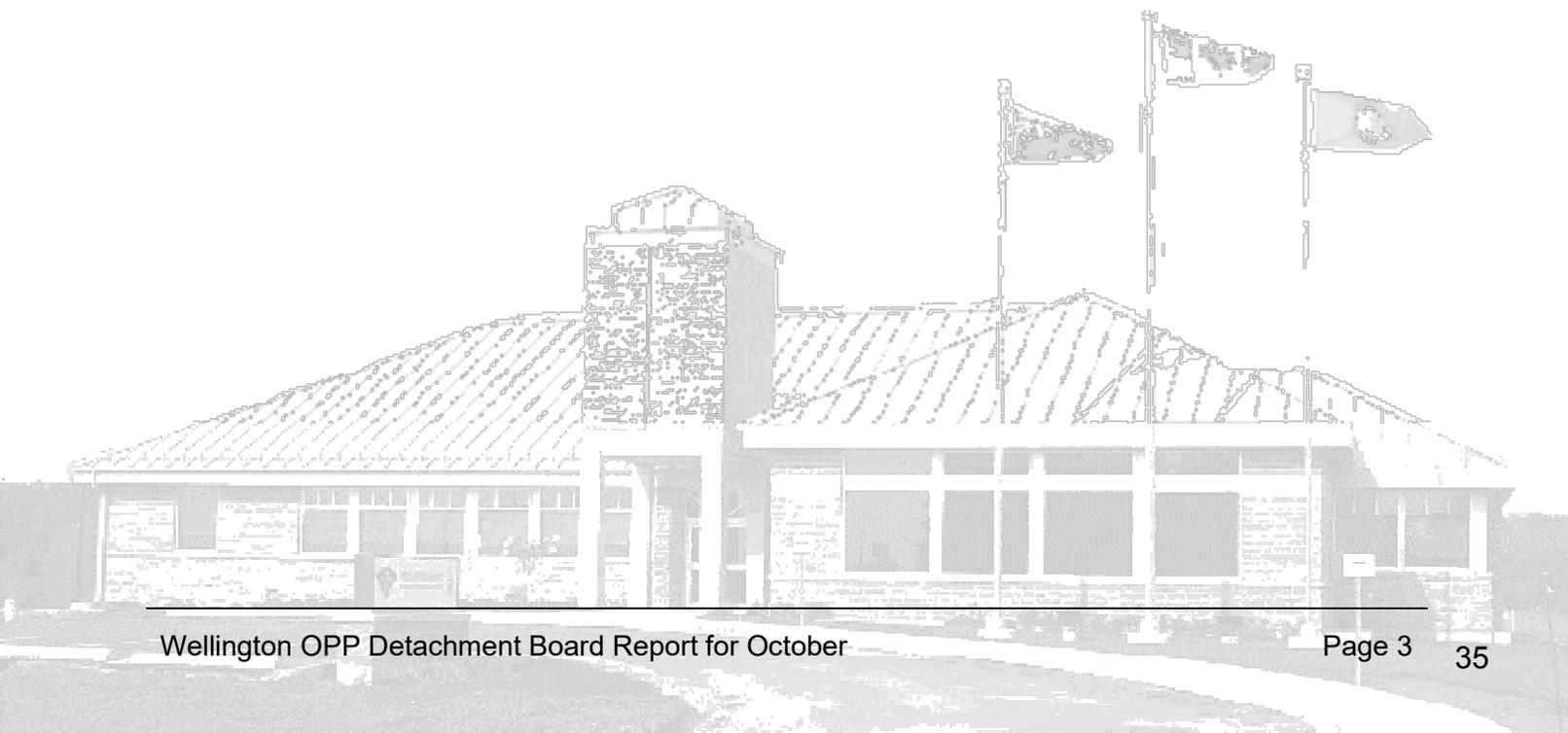
---

### Crime Unit

Supervisor: Acting Detective Sergeant, Christine Millson

During the month of September, the Crime Unit was involved in several arson investigations along with unrelated arsons that were reported in the Centre and South Wellington areas of the county. Arson is the act or crime of willfully, wrongfully and unjustifiably setting property on fire. Arsons are difficult investigations due to the complexity of identifying the responsible party and due to most physical evidence being consumed.

Members in the unit attended various types of training including crime related courses, Major Case Management and Forensic Interviewing Techniques. As well, Detective Constable Jacob Unger was successful in obtaining a Crisis Negotiator role within the organization and attended the introductory course and was utilized in the region already in his role.



---

## Community Street Crime Unit

Supervisor: Detective Sergeant, Jeffrey Dudley

September has been a steady month for Community Street Crime Unit (CSCU). Wellington County CSCU continues to support the Crime Unit and frontline investigations where possible.

As part of our commitment to continuous learning, CSCU Members attended various training course and workshops within West Region. The officers bring back knowledge they can share with front line, and it has provided them with additional tools to utilize during their investigations.

CSCU assisted frontline members with the identification of a suspect from a theft occurrence. Members of the Wellington County OPP Traffic Unit conducted a traffic stop and as a result the suspect was apprehended. The suspect was charged with driving related offences and theft. The suspect's vehicle was towed and impounded for 45 days due to driving related offences.

CSCU assisted neighboring CSCU units with search warrant executions and investigations as part of the ongoing commitment to public safety and reducing harm in our communities.

Wellington CSCU continues to prioritize local crime trends, the opioid crises and targeting local people identified in property thefts. CSCU members are committed to continuous learning and are attending training when time permits. CSCU has developed local training, mentoring initiatives for front line members to promote officer safety and enhance their local knowledge on the current drug and property crimes trends in the area.



# Traffic

## Traffic Management Unit

Supervisor: Sergeant Kevin Driscoll

### Black Cat Speed Monitoring Devices

	Study Length	Number of Vehicles	Recommended Enhanced Enforcement	Posted Speed Limit	85 <sup>th</sup> Percentile	Collision History (5 years)
Location						
Wellington Rd 21	7 days	34,258	No	80	96	Nothing significant
Location						
Wellington Rd 29 at 124	7 days	49,170	No	60	83	Nothing significant
Location						
Wellington Rd 31 at #7087	7 days	46,969	No	80	94	Nothing significant
County Deployed						
Location						
Winston Churchill Blvd - Erin	7 days	10,216	No	70	87	Nothing significant
Location						
Indian Trail – Between Spirit Valley and the river	9 days	24,560	No	40	74	Nothing significant
This continues to be a location requiring patrols						

### Enhanced Enforcement Program

Enhanced Enforcement is a focused traffic safety initiative which areas of concern are identified through various means and police conduct education and charge drivers who fail to follow the rules of the road. The goal is to reduce safety issues through visibility, presence, and enforcement.

Enhanced Enforcement protocols were rolled out on November 14, 2023. The following locations and charges are from September 2024.

Location	Charges
Wellington Road 50 – Erin	2
Wellington Road 18 – Elora Public School	0
Wellington Road 32 (Lake Rd)	19 (plus 1 – 3-day warn range suspension)

### Traffic Management Unit - Administration

Members of Wellington Detachment also participated in the Back-to-School campaign as well as the Drive Smart: Keep it Safe campaign.

---

During the Drive Smart campaign, Wellington County members worked extremely hard keeping the motoring public safe issuing a total of 147 Provincial Offence Notices along with 73 warnings.

Wellington County also hosted a 3-day bicycle training course qualifying eight new OPP officers for front line bicycle patrol.

Members of the Wellington Detachment conducted 67 RIDE spot checks.

Wellington County Detachment investigated a total of 113 motor vehicle collisions.

2 – Fatal

15 – Personal Injury

96 – Property Damage

During the week of September 23<sup>rd</sup>, Sgt Driscoll assisted with a motorcycle escort for the Ride 2 Remember, escorting members from various police services as they cycled from the Ontario Police College in Aylmer to the National Police Memorial in Ottawa. Approximately 200 cyclists were escorted over 800km honouring those who paid the ultimate sacrifice in the line of duty.



# Community Response

## Community Response Unit

Supervisor: Sergeant Adam McGough

### Community Response Unit / Offender Management & Apprehension Program:

#### Offender Management & Apprehension Program

The members of the Community Response Unit continue facilitating the Offender Management & Apprehension Program. From January 1, 2024 – August 31, 2024, 209 warrants have been executed by Wellington County OPP. In September, there were 18 bail condition compliance checks on those in the community. There remain 237 active warrants.

#### Community Safety and Services

CSO/Media – New member in the unit

Provincial Constable Matthew Burton has been a police officer for 9 years. He started with Halton Police before switching to OPP as an EPO (Experienced Police Officer) in October 2022. He has coached six recruits during his policing career. He has been a guest presenter at Conestoga College on two occasions and conducted 'ride-alongs' with Miami-Dade Police in Florida.

CSS- New member in the unit

Provincial Constable Simone Roesink transferred to Wellington recently from Haldimand County. She worked closely with her community there and has ties to Wellington County.

CSS – New member in the unit

Provincial Constable Garry Kalcsics has been a member of Wellington OPP since 2019 previously working in Port Credit OPP. PC Kalcsics has completed a secondment with our Wellington Community Street Crime Unit.

#### Community Engagement

Members conducted focus patrol and awareness during the Back-to-School campaign reminding motorists about students returning to school from their summer break. Students at St. Mary's Catholic School are slowly returning to their school after renovations from last season's fire.

Sirens for Life- Canada Blood Services: Friendly competition between First Responders.



Hello Sirens For Life Team Champions!

Thanks so much for your support of The 2024 SFL campaign!

I wanted to take this opportunity to share the final results for the Sirens teams:

Team Name	Total Donations	Ranking
Guelph Police Services	37	1st
Guelph Fire Department	11	2nd
County of Wellington OPP	10	3rd*
Milton Fire Rescue and Emergency Services	10	3rd*
Guelph Wellington-Paramedic Services	5	4th
Centre Wellington Fire Rescue Associations	4	5th
Mapleton Fire Rescue - Drayton	1	6th*
Guelph Eramosa Fire Department	1	6th*

\*Tied



CRU Member participated in a new initiative started by Centre Wellington Municipality.

“Thank you again for joining the New Resident Reception last week and thank you for your feedback. We are thrilled with the way it went for our first one and we appreciate your patience with our learning curve! The feedback from the new residents was very positive and they seemed to appreciate the 16 topic tables we invited and didn’t feel like we missed any topics, which is great!

Stay tuned to see if Council wants to repeat this in the New Year. We will be in touch!”

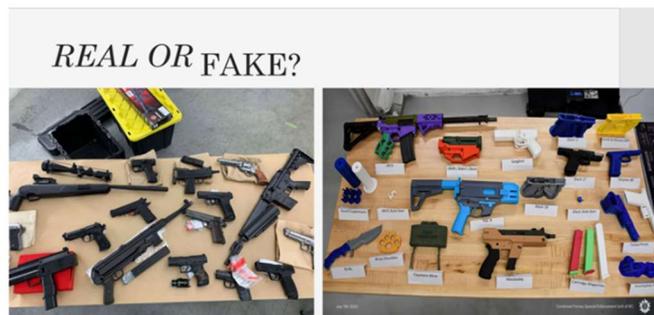


**Kristen Bettiol (she/her)**  
**Manager of Community Development**  
 Community Services  
 1 MacDonald Square, Elora ON, N0B 1S0  
 T: 519-846-9691 x322  
[www.centrewellington.ca](http://www.centrewellington.ca)  
 X f

### CSO Community Safety Officers

Members are conducting a series of Weapons Presentations through the Wellington Catholic District School Board. The presentations are being presented at six different schools and are being aided by the John Howard Society and school staff.

Slide 6: Real or Fake



- Take a look at this slide and tell me which weapons are the FAKE weapons and which are the REAL weapons.... The ones on the left or right...which ones are real?

---

**IMPACT** (Integrated Mobile Police and Crisis Team)

**August 2024**

Individuals Served	Requests for Service	Live Calls with Police	Calls Diverted from Hospital
58	57	20	90%

**Safe Communities Wellington County**

Safe Communities Wellington County launched Social Media and Radio Campaigns to raise awareness about the importance of sharing the road and promoting mental wellness. These efforts included engaging graphics and informative content shared across Facebook, Twitter, and Instagram, highlighting safe driving practices and mental health resources. We Collaborated with The River to broadcast messages about road safety and mental wellness, reaching a broader audience in the community. We attended the Centre Wellington New Residents Reception to connect with newcomers and gauge interest in volunteering for Safe Communities Wellington County. The event provided an excellent opportunity to engage in discussions about community safety and volunteer opportunities.

In preparation for Safe Communities Day, we reached out to elementary school principals across Wellington County to disseminate information about the event. Sending detailed information packets outlining the day's activities and objectives and encouraging participation from students and staff to foster a culture of safety and community engagement.

**Auxiliary Unit**

Unit Commander: Auxiliary Staff Sergeant J. SWAN  
Liaison: Provincial Constable Kyle Draves

We had members assist with foot patrols at the Fergus Fall Fair this month as well as a car show in Elora. In addition, we had members support with Friday the 13<sup>th</sup> in Port Dover and with an unsanctioned car rally in Grand Bend.

Jackie Andrews from the Centre Wellington Food Bank sent along her thanks for our assistance at the food drive we had participated in at the end of August.

PC Kyle Draves stepped down as the Auxiliary Liaison Officer as he has moved onto another role with the In-Service Training Unit. His support and leadership greatly contributed to the current strength of the unit. We welcome PC Stephen Gilfillan as our new Liaison Officer. He is very familiar to some of our members as a former Wellington Auxiliary Constable.

Training this month consisted of reviewing uniform and deportment of members. We also worked through some scenario training. The main goal of this month's training was working on integrating all of our new members into our training and platoon structure. We also started some pre-planning for events coming in November and December as these are typically busy months for the unit.

---

## Crime Stoppers

Sarah Bowers-Peter, Program Coordinator CSGW

Crime Stoppers Guelph Wellington (CSGW) has had an overwhelmingly positive response from schools within Wellington Catholic District School Board and Upper Grand District School Board to the new presentation “The CS (Cyber Safety) Presentation”. The presentation was launched September 9<sup>th</sup> and within days, there were more than two dozen requests from schools throughout the region. At time of writing, there are 37 individual requests, most with multiple classrooms looking for the information. Thanks to the support of the local Boards, this is also sparking interest in other CSGW offerings, specifically the 5 Tips, 5 Ideas, 5 Signs presentation for parents and guardians.

Shredding Events were successful once again. The Mount Forest event set another record, raising \$3,250 for CSGW. The awareness around preventing identity theft and reducing clutter were also benefits of this fundraiser. The Guelph event totals are being confirmed at time of writing. These events would not happen without the support of Deryck West – Desjardins Insurance Agent and Robert J. Cottell & Associates of Mount Forest along with the Wellington North Fire Service who permit the use of their parking lot, along with Skyjack Inc. who host and sponsor the event in Guelph. Sponsors cover the cost of the shredding truck and allow all proceeds to go to CSGW.

Fraud Talk continues to be a popular request for CSGW and Victim Services Wellington. It has been decided that if there is interest in this message, it will continue to be offered. Fraud Talk was developed through a grant from the Ministry of the Solicitor General which ended in March 2024.

CSGW finally received the awards from the Ontario Association of Crime Stoppers. In June the program was awarded in five categories, Best Radio, Best Video, Best Digital Effort, Best Print and for an amazing 9<sup>th</sup> year in a row, the Marla Moon Memorial Award of Excellence. These awards were announced through [www.csgw.tips](http://www.csgw.tips) and our various social media platforms. We thank our media partners and agencies that work with us, resulting in these provincial awards.



---

## Court

Supervisor: Sergeant Shaugn Rogers

Wellington County Court Bureau highlights:

- Provided ongoing direction for officers to streamline disclosure of evidence and to clarify court procedures including firearms seizures and court attendance.
- Improving our tracking of individuals sentenced to Probation and/or Conditional Sentence Orders to properly monitor these persons in Wellington County.
- Provided direction for entry and removal of wanted persons captured on CPIC due to a new automated warrant flagging system. The intent of this is to provide accurate capturing of data on a new "Wanted Persons Dashboard" being developed across the province.



# Personnel & Acknowledgements

Wellington County OPP received two acknowledgements at the OPP General Headquarters general mailbox this month. Unfortunately, the officers names were not provided, but below are the excerpts from the submissions.

*“My 78 MGB had a sudden loss of power on Tower St., Fergus. As I was pushing it off the road, two of your finest stopped to give me a hand.*

*Thank you officers.”*

*“I would like to pass my appreciation for the officers that helped with a roadside Emergency last night. They provided a safe zone while changing a flat tire on (what at the time I didn't notice to be a very dangerous area) County rd 18 and 5th side is full of memorials and I am very thankfull to not need one. The officers were very friendly and helped lower the stress of the situation. Please pass along our appreciation for the support that was provided. We are very fortunate to have someone watching our backs in times of need.*

*I am sorry to not have saved there names or badges but if possible please pass along our gratitude.”*



# Report Summary

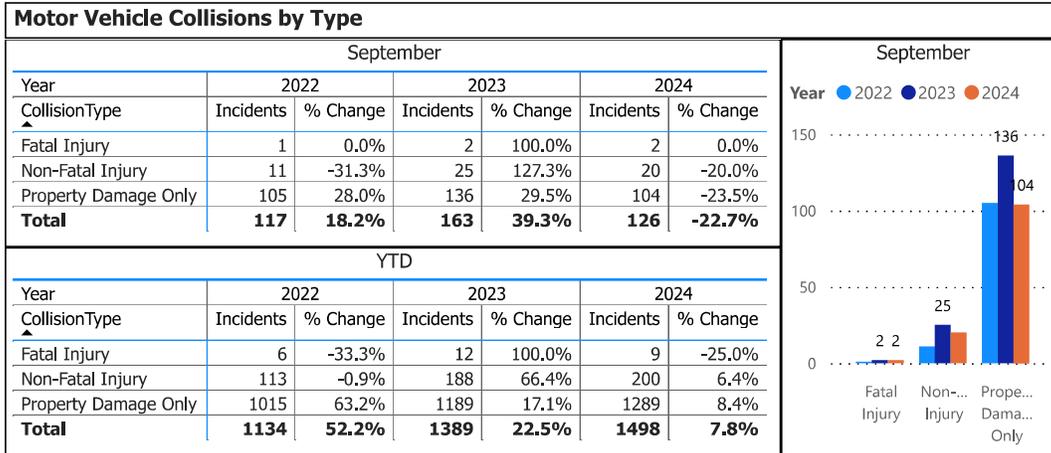
---

September was marked by an increased emphasis on road safety within Wellington County OPP. Thousands of children returned to the classroom this month making safe driving imperative to avoid unnecessary tragedies. The back-to-school campaign is an important time to remind and educate drivers of the need for traffic safety.

As we drive to work and social events every day, many of us do not think about how our driving habits can affect those around us, the reality is, our driving habits can have a drastic effect on everyone around us. A tragedy can occur in the blink of an eye. We cannot stress enough, please slow down, keep your eyes on your surroundings, do not drink and drive, let's all arrive at our destination safely.



**OPP Detachment Board Report  
Collision Reporting System  
September 2024**



Data source (Collision Reporting System) date:  
01-Oct-2024

Detachment: 6T - WELLINGTON COUNTY (Centre Wellington)  
Location code(s): 6T00 - WELLINGTON COUNTY (Centre Wellington), 6T10 - WELLINGTON COUNTY (South Wellington), 6T40 - WELLINGTON COUNTY (North Wellington)

Area(s): ALL  
Data source date:  
01-Oct-2024

Report Generated on:  
01-Oct-2024 3:46:58 PM

**OPP Detachment Board Report  
Collision Reporting System  
September 2024**

<b>Fatalities in Detachment Area - Incidents</b>									
September									
Type	Motor Vehicle			Motorized Snow Vehicle			Off-Road Vehicle		
Year	Alcohol/Drugs	Incidents	% Change	Alcohol/Drugs	Incidents	% Change	Alcohol/Drugs	Incidents	% Change
2022	1	1	0.0%	0	0	--	0	0	--
2023	0	2	100.0%	0	0	--	0	0	--
2024	0	2	0.0%	0	0	--	0	0	--

YTD									
Type	Motor Vehicle			Motorized Snow Vehicle			Off-Road Vehicle		
Year	Alcohol/Drugs	Incidents	% Change	Alcohol/Drugs	Incidents	% Change	Alcohol/Drugs	Incidents	% Change
2022	3	5	-44.4%	0	0	--	0	1	--
2023	4	12	140.0%	0	0	--	0	0	-100.0%
2024	0	7	-41.7%	0	0	--	1	2	--

<b>Fatalities in Detachment Area - Persons Killed</b>						
September						
Type	Motor Vehicle		Motorized Snow Vehicle		Off-Road Vehicle	
Year	Persons Killed	% Change	Persons Killed	% Change	Persons Killed	% Change
2022	1	0.0%	0	--	0	--
2023	2	100.0%	0	--	0	--
2024	2	0.0%	0	--	0	--

YTD						
Type	Motor Vehicle		Motorized Snow Vehicle		Off-Road Vehicle	
Year	Persons Killed	% Change	Persons Killed	% Change	Persons Killed	% Change
2022	8	-11.1%	0	--	1	--
2023	12	50.0%	0	--	0	-100.0%
2024	8	-33.3%	0	--	2	--

<b>Primary Causal Factors in Fatal Motor Vehicle Collisions</b>							
September				YTD			
	2022	2023	2024		2022	2023	2024
Speeding	0	0	0	Speeding	0	3	2
Speeding % Change	--	--	--	Speeding % Change	-100.0%	--	-33.3%
Distracted	0	0	1	Distracted	0	2	4
Distracted % Change	--	--	--	Distracted % Change	-100.0%	--	100.0%
Alcohol/Drugs	1	0	0	Alcohol/Drugs	3	4	1
Alcohol/Drugs % Change	--	-100.0%	--	Alcohol/Drugs % Change	0.0%	33.3%	-75.0%
Wildlife	0	0	0	Wildlife	0	0	0
Wildlife % Change	--	--	--	Wildlife % Change	--	--	--
NoSeatbelt	0	0	0	NoSeatbeltYTD	2	3	1
NoSeatbelt YoY%	--	--	--	NoSeatbeltYTD YoY%	0.0%	50.0%	-66.7%

Data source (Collision Reporting System) date:  
01-Oct-2024

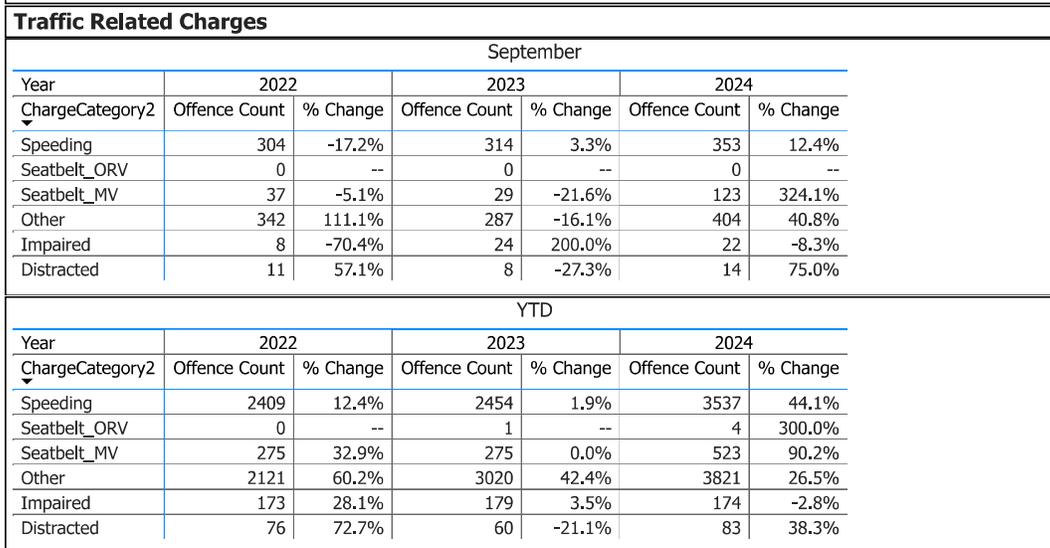
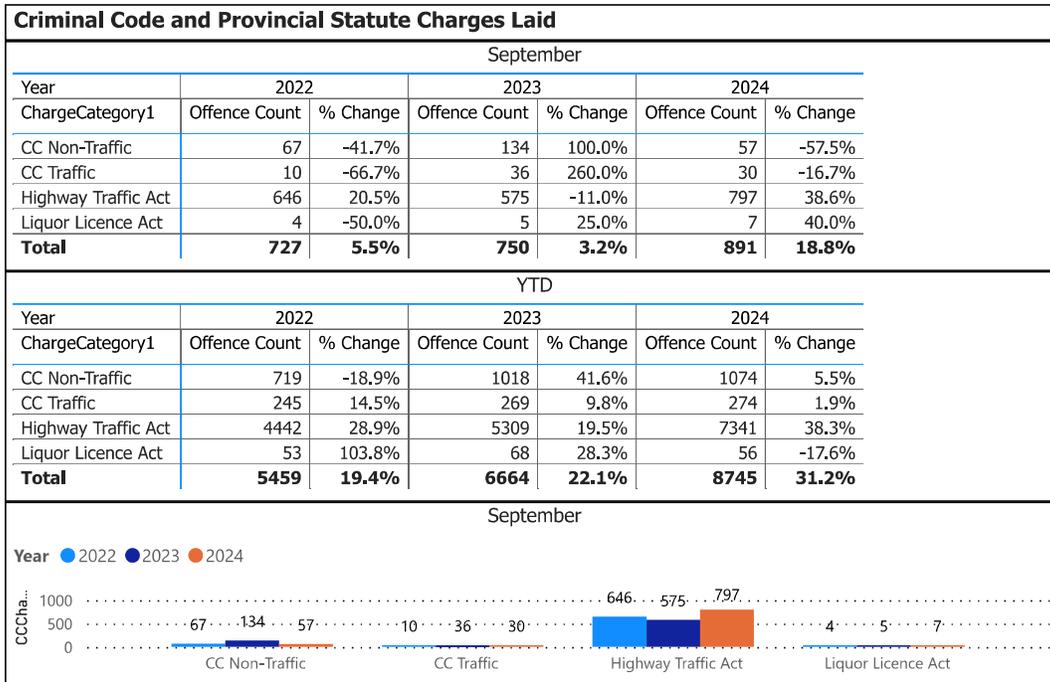
Detachment: 6T - WELLINGTON COUNTY (Centre Wellington)

Location code(s): 6T00 - WELLINGTON COUNTY (Centre Wellington), 6T10 - WELLINGTON COUNTY (South Wellington), 6T40 - WELLINGTON COUNTY (North Wellington)

Area(s): ALL  
Data source date:  
01-Oct-2024

Report Generated on:  
01-Oct-2024 3:46:58 PM

**OPP Detachment Board Report  
Records Management System  
September 2024**

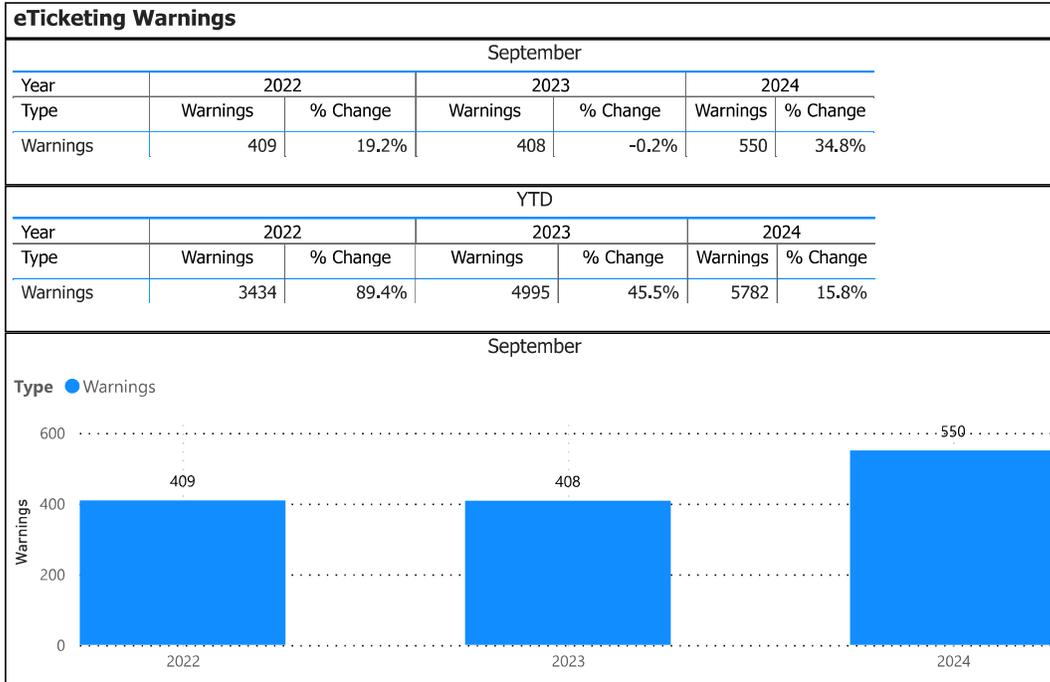


**Detachment: 6T - WELLINGTON COUNTY (Centre Wellington)**  
 Location code(s): 6T00 - WELLINGTON COUNTY (Centre Wellington), 6T10 - WELLINGTON COUNTY (South Wellington), 6T40 - WELLINGTON COUNTY (North Wellington)

Area(s): ALL  
 Data source date:  
 01-Oct-2024

Report Generated on:  
 01-Oct-2024 3:46:58 PM

**OPP Detachment Board Report  
Records Management System  
September 2024**



Detachment: 6T - WELLINGTON COUNTY (Centre Wellington)

Location code(s): 6T00 - WELLINGTON COUNTY (Centre Wellington), 6T10 - WELLINGTON COUNTY (South Wellington), 6T40 - WELLINGTON COUNTY (North Wellington)

Area(s): ALL

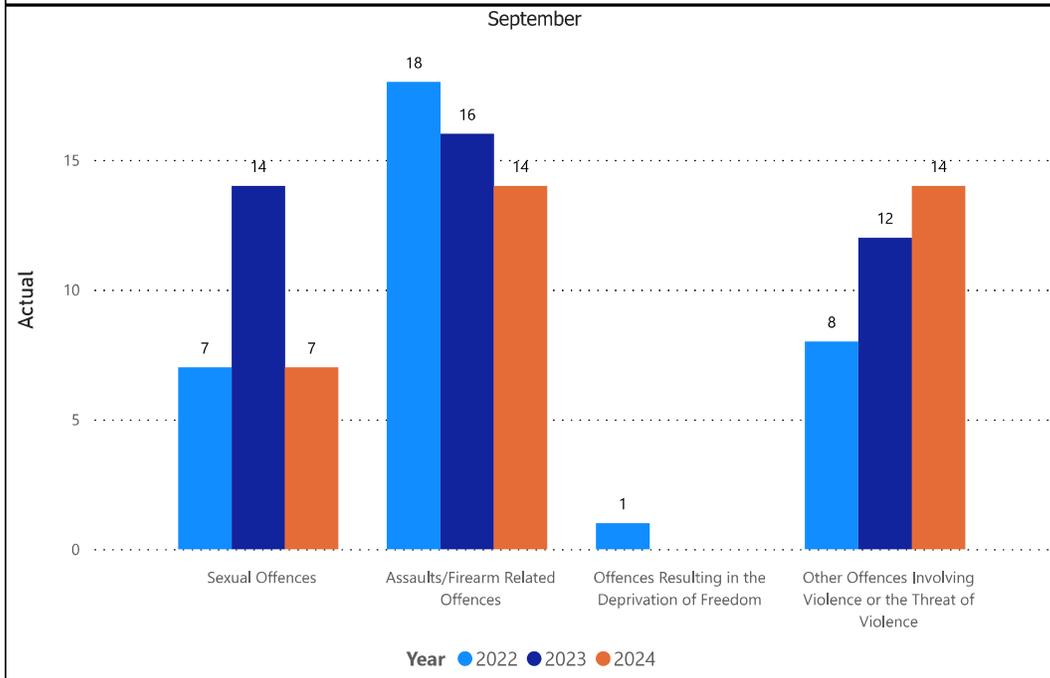
Data source date:  
01-Oct-2024

Report Generated on:  
01-Oct-2024 3:46:58 PM

### OPP Detachment Board Report Records Management System September 2024

Violent Crime						
September						
Year	2022		2023		2024	
ViolationGrp	Actual	% Change	Actual	% Change	Actual	% Change
Homicides	0	--	0	--	0	--
Other Offences Causing Death	0	--	0	--	0	--
Attempted Murder	0	--	0	--	0	--
Sexual Offences	7	600.0%	14	100.0%	7	-50.0%
Assaults/Firearm Related Offences	18	5.9%	16	-11.1%	14	-12.5%
Offences Resulting in the Deprivation of Freedom	1	--	0	-100.0%	0	--
Robbery	0	--	0	--	0	--
Other Offences Involving Violence or the Threat of Violence	8	-46.7%	12	50.0%	14	16.7%
Offences in Relation to Sexual Services	0	--	0	--	0	--
<b>Total</b>	<b>34</b>	<b>3.0%</b>	<b>42</b>	<b>23.5%</b>	<b>35</b>	<b>-16.7%</b>

YTD						
Year	2022		2023		2024	
ViolationGrp	Actual	% Change	Actual	% Change	Actual	% Change
Homicides	0	--	1	--	0	-100.0%
Other Offences Causing Death	0	--	0	--	0	--
Attempted Murder	0	--	0	--	0	--
Sexual Offences	47	46.9%	61	29.8%	55	-9.8%
Assaults/Firearm Related Offences	108	-16.3%	157	45.4%	171	8.9%
Offences Resulting in the Deprivation of Freedom	2	100.0%	5	150.0%	2	-60.0%
Robbery	2	-50.0%	3	50.0%	1	-66.7%
Other Offences Involving Violence or the Threat of Violence	101	12.2%	110	8.9%	111	0.9%
Offences in Relation to Sexual Services	0	--	0	--	0	--
<b>Total</b>	<b>260</b>	<b>1.6%</b>	<b>337</b>	<b>29.6%</b>	<b>340</b>	<b>0.9%</b>



Detachment: 6T - WELLINGTON COUNTY (Centre Wellington)

Location code(s): 6T00 - WELLINGTON COUNTY (Centre Wellington), 6T10 - WELLINGTON COUNTY (South Wellington), 6T40 - WELLINGTON COUNTY (North Wellington)

Area(s): ALL

Data source date:  
01-Oct-2024

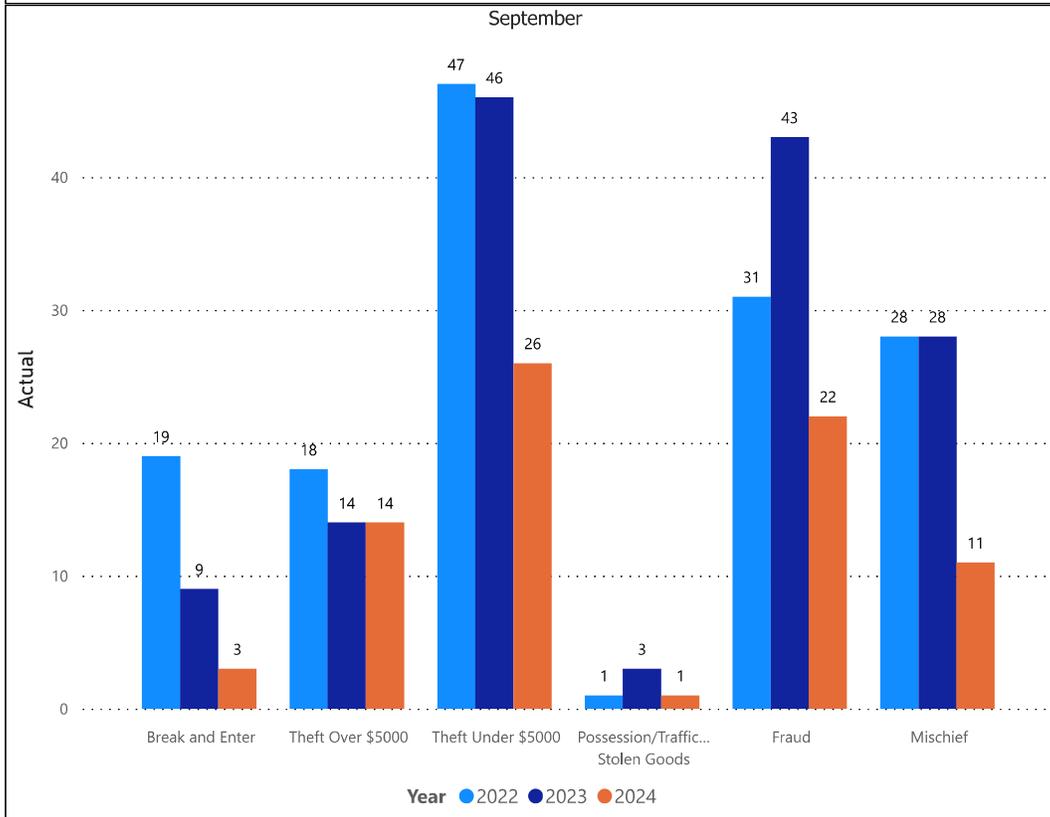
Report Generated on:  
01-Oct-2024 3:46:58 PM

**OPP Detachment Board Report  
Records Management System  
September 2024**

Property Crime						
September						
Year	2022		2023		2024	
ViolationGrp	Actual	% Change	Actual	% Change	Actual	% Change
Arson	0	--	0	--	0	--
Break and Enter	19	35.7%	9	-52.6%	3	-66.7%
Theft Over \$5000	18	28.6%	14	-22.2%	14	0.0%
Theft Under \$5000	47	20.5%	46	-2.1%	26	-43.5%
Possession/Trafficking Stolen Goods	1	0.0%	3	200.0%	1	-66.7%
Fraud	31	-24.4%	43	38.7%	22	-48.8%
Mischief	28	27.3%	28	0.0%	11	-60.7%
<b>Total</b>	<b>144</b>	<b>9.9%</b>	<b>143</b>	<b>-0.7%</b>	<b>77</b>	<b>-46.2%</b>

YTD						
Year	2022		2023		2024	
ViolationGrp	Actual	% Change	Actual	% Change	Actual	% Change
Arson	5	400.0%	12	140.0%	2	-83.3%
Break and Enter	128	37.6%	86	-32.8%	93	8.1%
Theft Over \$5000	142	30.3%	118	-16.9%	152	28.8%
Theft Under \$5000	388	1.0%	299	-22.9%	350	17.1%
Possession/Trafficking Stolen Goods	20	81.8%	20	0.0%	10	-50.0%
Fraud	256	-4.8%	334	30.5%	297	-11.1%
Mischief	219	3.8%	187	-14.6%	152	-18.7%
<b>Total</b>	<b>1158</b>	<b>7.4%</b>	<b>1056</b>	<b>-8.8%</b>	<b>1056</b>	<b>0.0%</b>



Detachment: 6T - WELLINGTON COUNTY (Centre Wellington)

Location code(s): 6T00 - WELLINGTON COUNTY (Centre Wellington), 6T10 - WELLINGTON COUNTY (South Wellington), 6T40 - WELLINGTON COUNTY (North Wellington)

Area(s): ALL

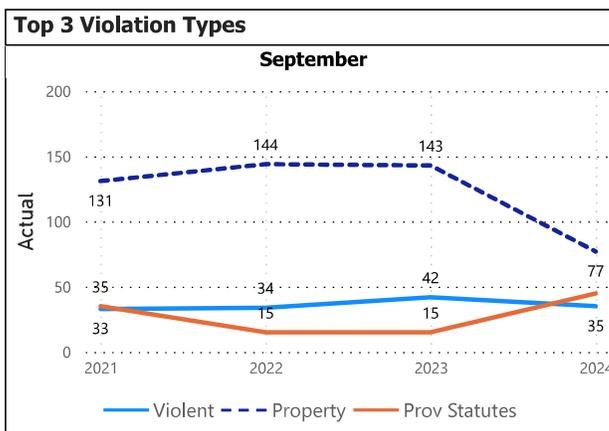
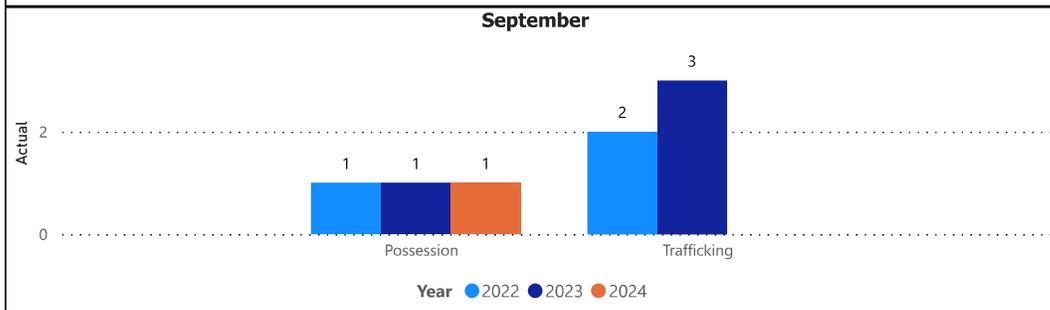
Data source date:  
01-Oct-2024

Report Generated on:  
01-Oct-2024 3:46:58 PM

**OPP Detachment Board Report  
Records Management System  
September 2024**

<b>Drug Crime</b>						
<b>September</b>						
Year	2022		2023		2024	
ViolationGrp	Actual	% Change	Actual	% Change	Actual	% Change
Possession	1	0.0%	1	0.0%	1	0.0%
Trafficking	2	100.0%	3	50.0%	0	-100.0%
Importation & Production	0	-100.0%	0	--	0	--
Cannabis Possession	0	--	0	--	0	--
Cannabis Distribution	0	--	0	--	0	--
Cannabis Sale	0	--	0	--	0	--
Cannabis Importation & Exportation	0	--	0	--	0	--
Cannabis Production	0	--	0	--	0	--
Other Cannabis Violations	0	--	0	--	0	--
<b>Total</b>	<b>3</b>	<b>0.0%</b>	<b>4</b>	<b>33.3%</b>	<b>1</b>	<b>-75.0%</b>

<b>YTD</b>						
Year	2022		2023		2024	
ViolationGrp	Actual	% Change	Actual	% Change	Actual	% Change
Possession	18	-33.3%	13	-27.8%	18	38.5%
Trafficking	12	9.1%	7	-41.7%	12	71.4%
Importation & Production	0	-100.0%	0	--	2	--
Cannabis Possession	1	--	1	0.0%	0	-100.0%
Cannabis Distribution	4	300.0%	0	-100.0%	0	--
Cannabis Sale	0	-100.0%	0	--	0	--
Cannabis Importation & Exportation	0	--	0	--	0	--
Cannabis Production	1	-50.0%	1	0.0%	1	0.0%
Other Cannabis Violations	0	--	0	--	0	--
<b>Total</b>	<b>36</b>	<b>-16.3%</b>	<b>22</b>	<b>-38.9%</b>	<b>33</b>	<b>50.0%</b>



<b>Top 5 Violation Groups</b>					
<b>September</b>					
ViolationGrp	2021	2022	2023	2024	Total
Theft Under \$5000	39	47	46	26	<b>158</b>
Fraud	41	31	43	22	<b>137</b>
Provincial Statutes	35	15	15	45	<b>110</b>
Mischief	22	28	28	11	<b>89</b>
Assaults/Firearm Related Offences	17	18	16	14	<b>65</b>

Detachment: 6T - WELLINGTON COUNTY (Centre Wellington)

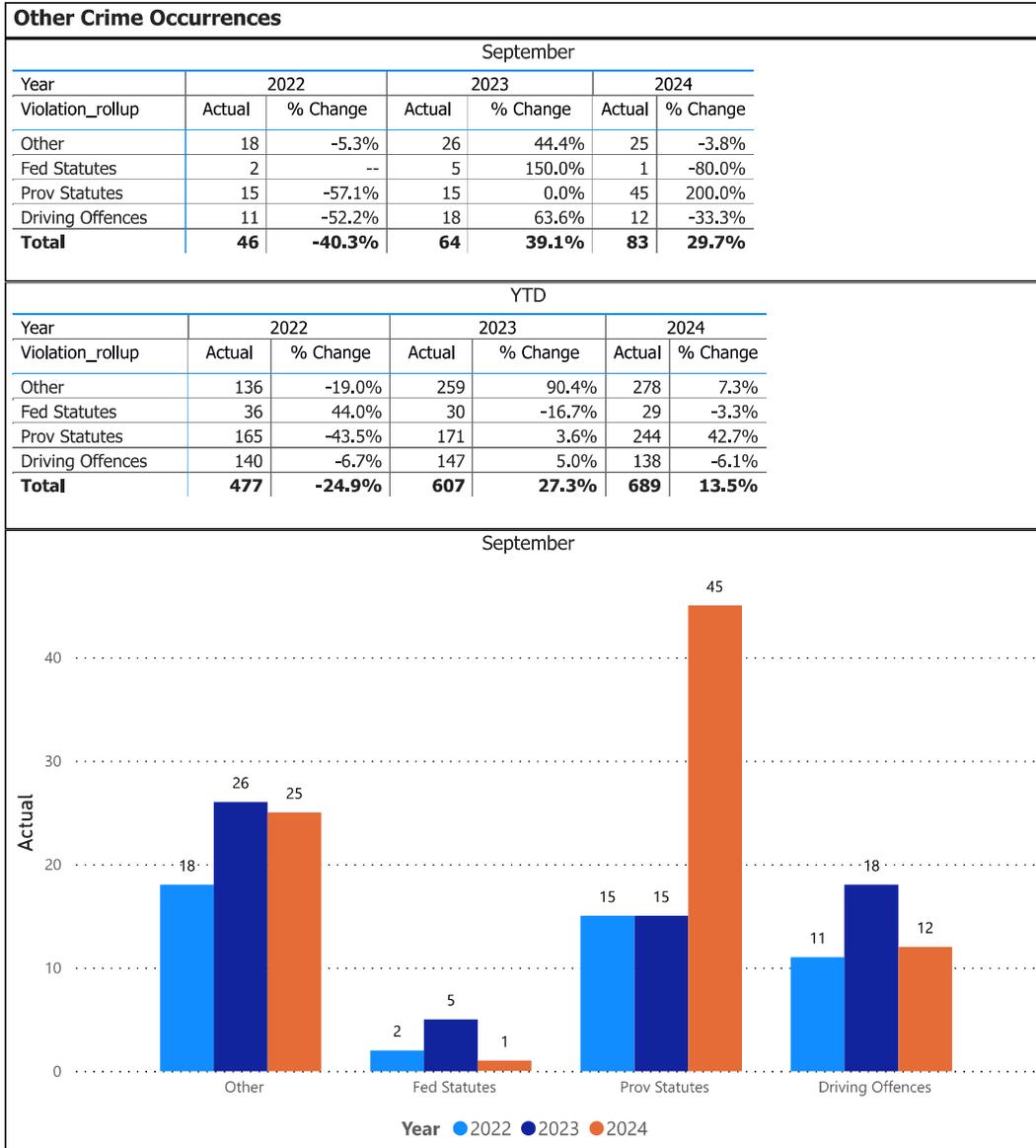
Location code(s): 6T00 - WELLINGTON COUNTY (Centre Wellington), 6T10 - WELLINGTON COUNTY (South Wellington), 6T40 - WELLINGTON COUNTY (North Wellington)

Area(s): ALL

Data source date:  
01-Oct-2024

Report Generated on:  
01-Oct-2024 3:46:58 PM

**OPP Detachment Board Report  
Records Management System  
September 2024**



Detachment: 6T - WELLINGTON COUNTY (Centre Wellington)

Location code(s): 6T00 - WELLINGTON COUNTY (Centre Wellington), 6T10 - WELLINGTON COUNTY (South Wellington), 6T40 - WELLINGTON COUNTY (North Wellington)

Area(s): ALL

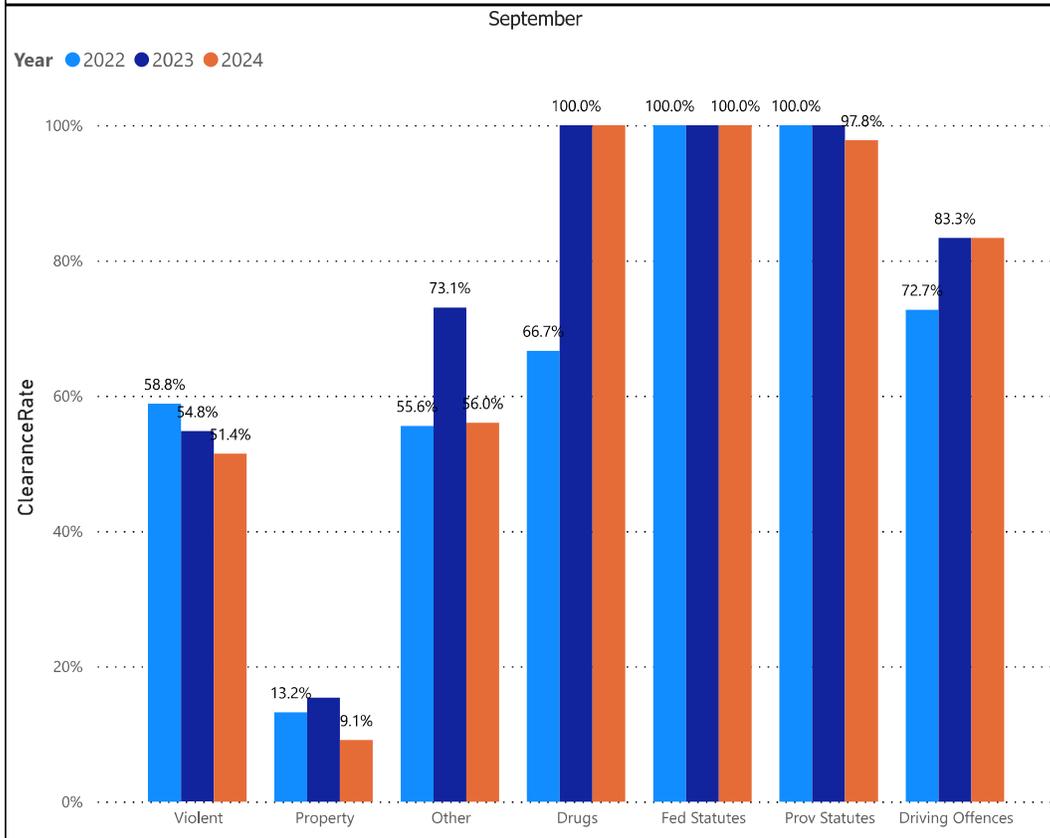
Data source date:  
01-Oct-2024

Report Generated on:  
01-Oct-2024 3:46:58 PM

**OPP Detachment Board Report  
Records Management System  
September 2024**

Clearance Rate						
September						
Year	2022		2023		2024	
	%	% Change	%	% Change	%	% Change
Violent	58.8%	-2.9%	54.8%	-6.9%	51.4%	-6.1%
Property	13.2%	23.5%	15.4%	16.6%	9.1%	-40.9%
Other	55.6%	-24.6%	73.1%	31.5%	56.0%	-23.4%
Drugs	66.7%	100.0%	100.0%	50.0%	100.0%	0.0%
Fed Statutes	100.0%	--	100.0%	0.0%	100.0%	0.0%
Prov Statutes	100.0%	12.9%	100.0%	0.0%	97.8%	-2.2%
Driving Offences	72.7%	-12.0%	83.3%	14.6%	83.3%	0.0%

YTD						
Year	2022		2023		2024	
	%	% Change	%	% Change	%	% Change
Violation_rollup						
Violent	55.8%	-14.5%	62.9%	12.8%	61.8%	-1.8%
Property	11.7%	-17.3%	16.2%	37.9%	13.3%	-18.1%
Other	50.0%	-16.8%	62.5%	25.1%	66.2%	5.8%
Drugs	80.6%	1.9%	90.9%	12.9%	66.7%	-26.7%
Fed Statutes	100.0%	13.6%	90.0%	-10.0%	100.0%	11.1%
Prov Statutes	96.4%	9.5%	94.2%	-2.3%	94.7%	0.6%
Driving Offences	87.9%	-0.2%	85.0%	-3.2%	77.5%	-8.8%



Detachment: 6T - WELLINGTON COUNTY (Centre Wellington)

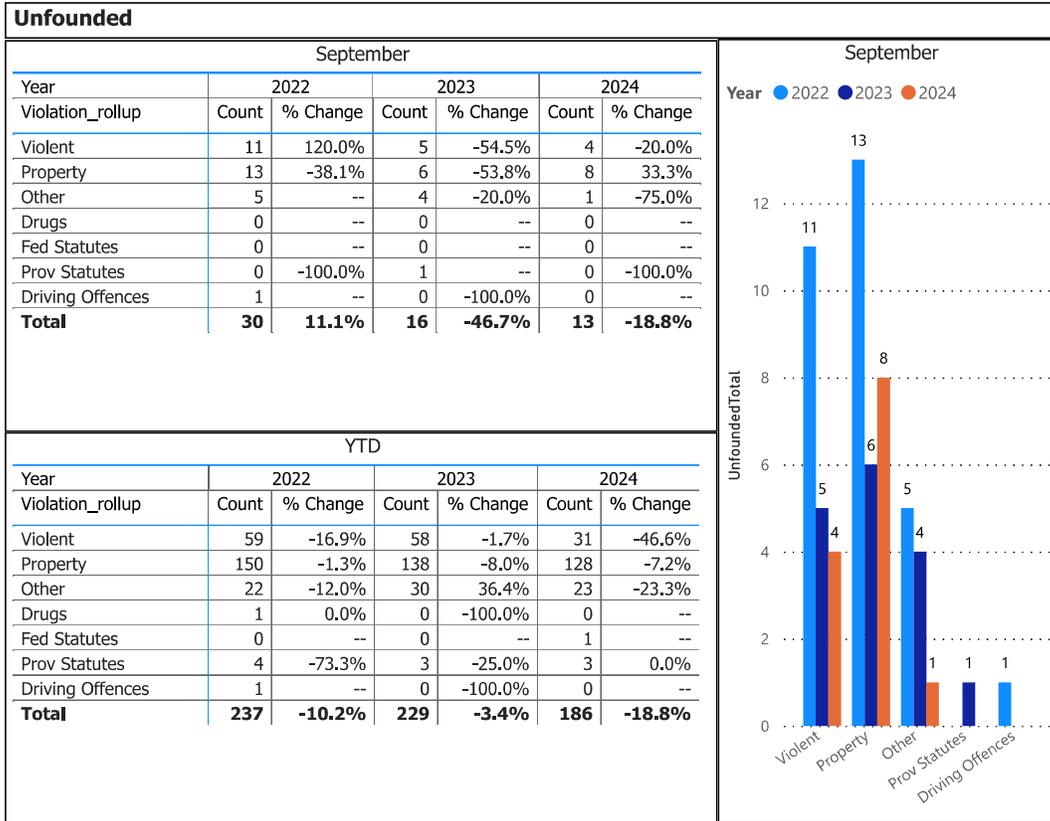
Location code(s): 6T00 - WELLINGTON COUNTY (Centre Wellington), 6T10 - WELLINGTON COUNTY (South Wellington), 6T40 - WELLINGTON COUNTY (North Wellington)

Area(s): ALL

Data source date:  
01-Oct-2024

Report Generated on:  
01-Oct-2024 3:46:58 PM

**OPP Detachment Board Report  
Records Management System  
September 2024**



Detachment: 6T - WELLINGTON COUNTY (Centre Wellington)

Location code(s): 6T00 - WELLINGTON COUNTY (Centre Wellington), 6T10 - WELLINGTON COUNTY (South Wellington), 6T40 - WELLINGTON COUNTY (North Wellington)

Area(s): ALL

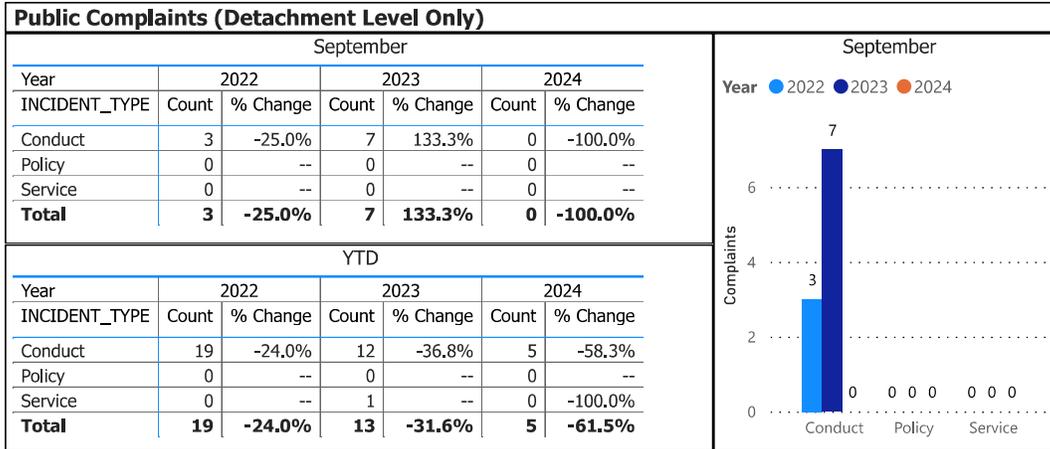
Data source date:

10-May-2024

Report Generated on:

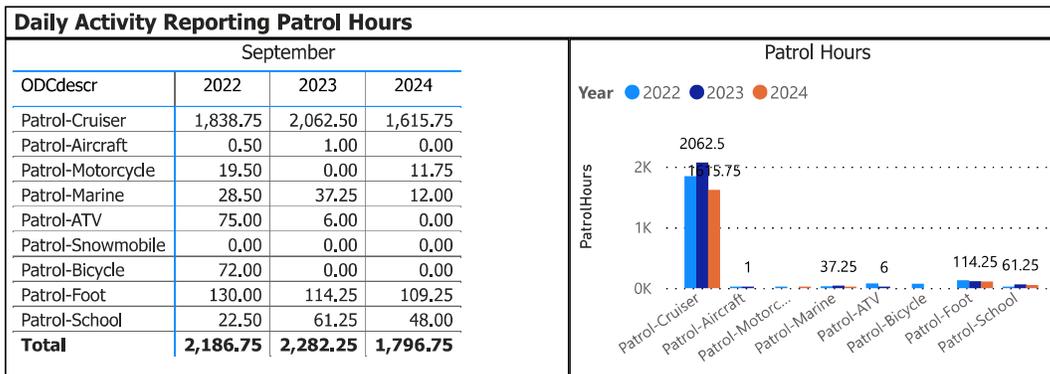
01-Oct-2024 3:46:58 PM

### OPP Detachment Board Report Records Management System September 2024



Data source: RMS Data Feed  
 Ontario Provincial Police, Professional Standards Bureau Commander Reports - File Manager System  
 Data source date:  
 01-Oct-2024

### Daily Activity Reporting



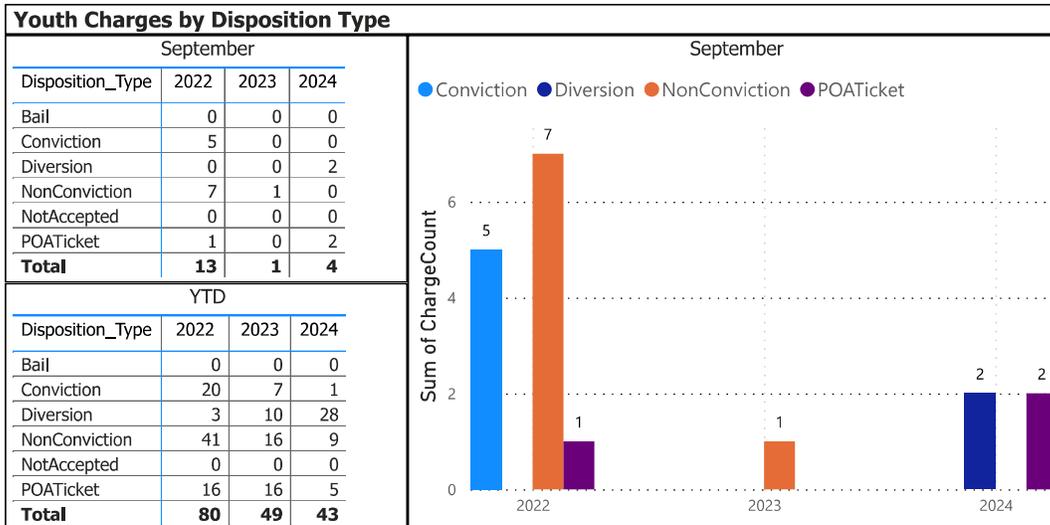
Data source (Daily Activity Reporting System) date:  
 01-Oct-2024

Detachment: 6T - WELLINGTON COUNTY (Centre Wellington)  
 Location code(s): 6T00 - WELLINGTON COUNTY (Centre Wellington), 6T10 - WELLINGTON COUNTY (South Wellington), 6T40 - WELLINGTON COUNTY (North Wellington)

Data source date:  
 01-Oct-2024

Report Generated on:  
 01-Oct-2024 3:46:58 PM

### OPP Detachment Board Report Records Management System September 2024



#### Youth Charges by Disposition and Occurrence Type

September							
Year	2024						Total
OccType	Bail	Conviction	Diversion	NonConviction	NotAccepted	POATicket	
Assault	0	0	2	0	0	0	2
eTicket - Person		0	0	0	0	2	2
<b>Total</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>4</b>

YTD							
Year	2024						Total
OccType	Bail	Conviction	Diversion	NonConviction	NotAccepted	POATicket	
Assault	0	0	4	4	0	0	8
Bail violations		0	0	3	0	0	3
eTicket - Person		0	0	0	0	3	3
Indecent acts		0	1	0			1
Mischief		0	15	0	0		15
Police pursuit		0	0	1	0		1
Sexual assault		0	1	0	0		1
Shoplift		0	0	1	0		1
Theft		0	4	0	0		4
Traffic enforcement - H.T.A.		1	2	0	0	2	5
Trouble with youth		0	1	0	0	0	1
<b>Total</b>	<b>0</b>	<b>1</b>	<b>28</b>	<b>9</b>	<b>0</b>	<b>5</b>	<b>43</b>

The tables and chart on this page present summarized youth charges by disposition and occurrence type that have been recorded in the OPP Niche RMS application. Of note... the Niche data sourced for this report page only lists youth charges that have had a disposition type entered against them. Therefore, please be aware that the counts of youth charges entries on this report page are under stating the potential sum of youth charges that are in OPP Niche RMS.

**Detachment: 6T - WELLINGTON COUNTY (Centre Wellington)**

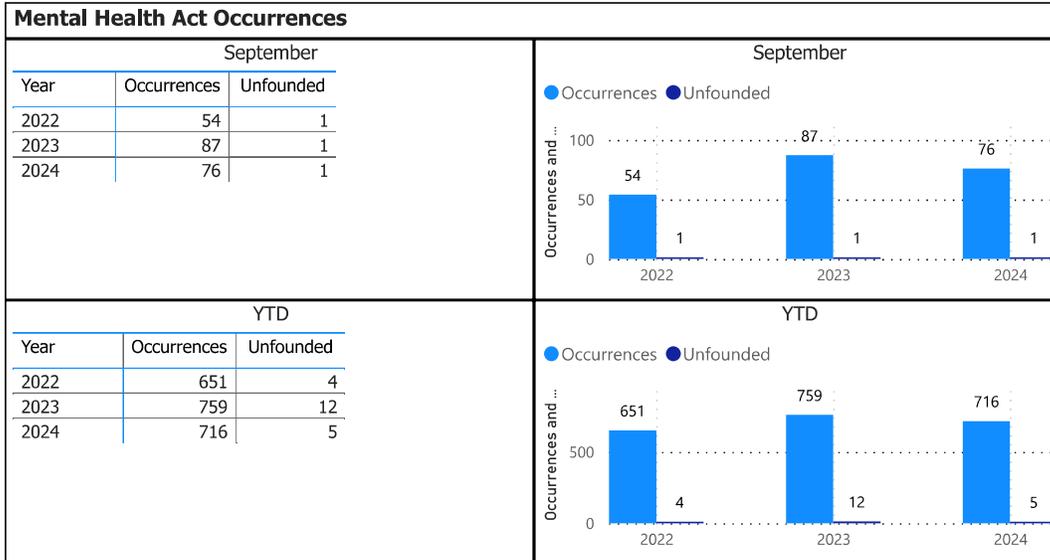
Location code(s): 6T00 - WELLINGTON COUNTY (Centre Wellington), 6T10 - WELLINGTON COUNTY (South Wellington), 6T40 - WELLINGTON COUNTY (North Wellington)

Area(s): ALL

Data source date:  
01-Oct-2024

Report Generated on:  
01-Oct-2024 3:46:58 PM

**OPP Detachment Board Report  
Records Management System  
September 2024**



September		
Year	2024	
OccurrenceType	Occurrences	Unfounded
Ambulance Assistance	2	0
Assault	2	0
Attempt or threat of suicide	9	0
Domestic dispute	1	0
eTicket - Vehicle	1	0
Family dispute	10	0
Fire	1	0
Mental health act	43	1
Mischief	1	0
Person Well-Being Check	1	0
Shoplift	1	0
Suspicious person	1	0
Theft	1	0
Unlawfully at large	1	0
Unwanted person	1	0
<b>Total</b>	<b>76</b>	<b>1</b>

Detachment: 6T - WELLINGTON COUNTY (Centre Wellington)

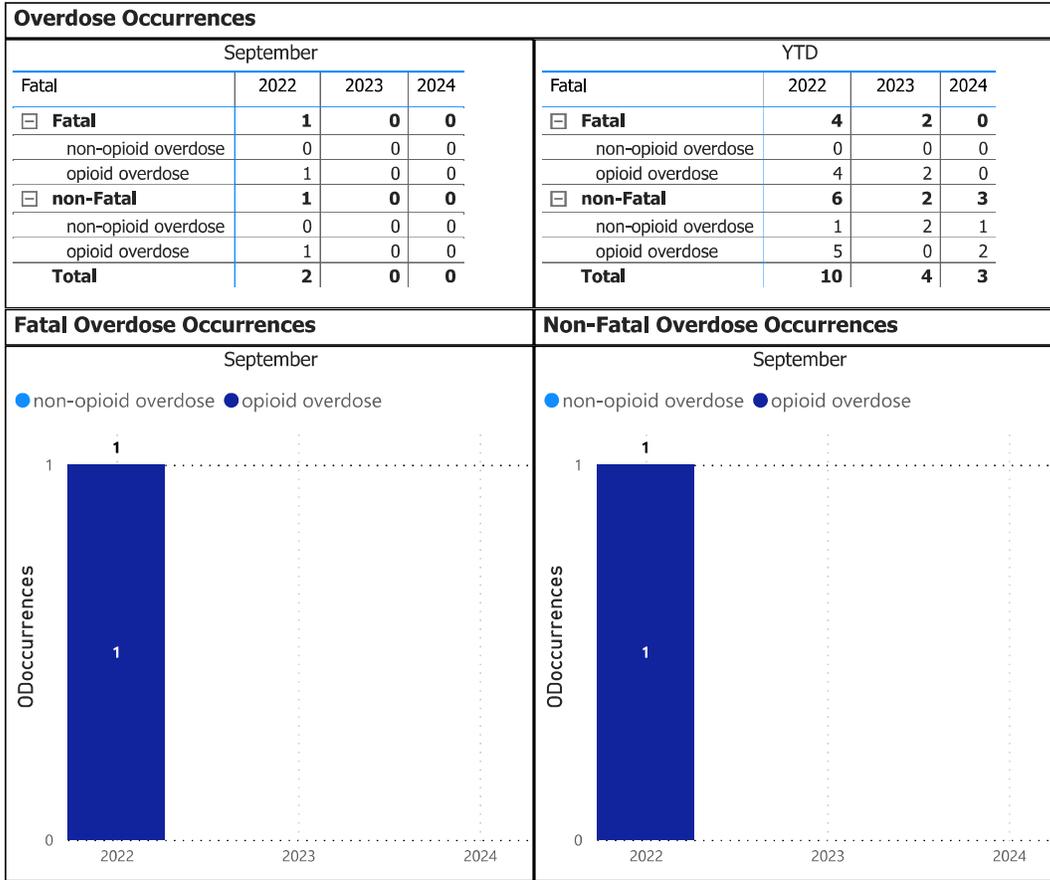
Location code(s): 6T00 - WELLINGTON COUNTY (Centre Wellington), 6T10 - WELLINGTON COUNTY (South Wellington), 6T40 - WELLINGTON COUNTY (North Wellington)

Area(s): ALL

Data source date:  
01-Oct-2024

Report Generated on:  
01-Oct-2024 3:46:58 PM

**OPP Detachment Board Report  
Records Management System  
September 2024**



Detachment: 6T - WELLINGTON COUNTY (Centre Wellington)

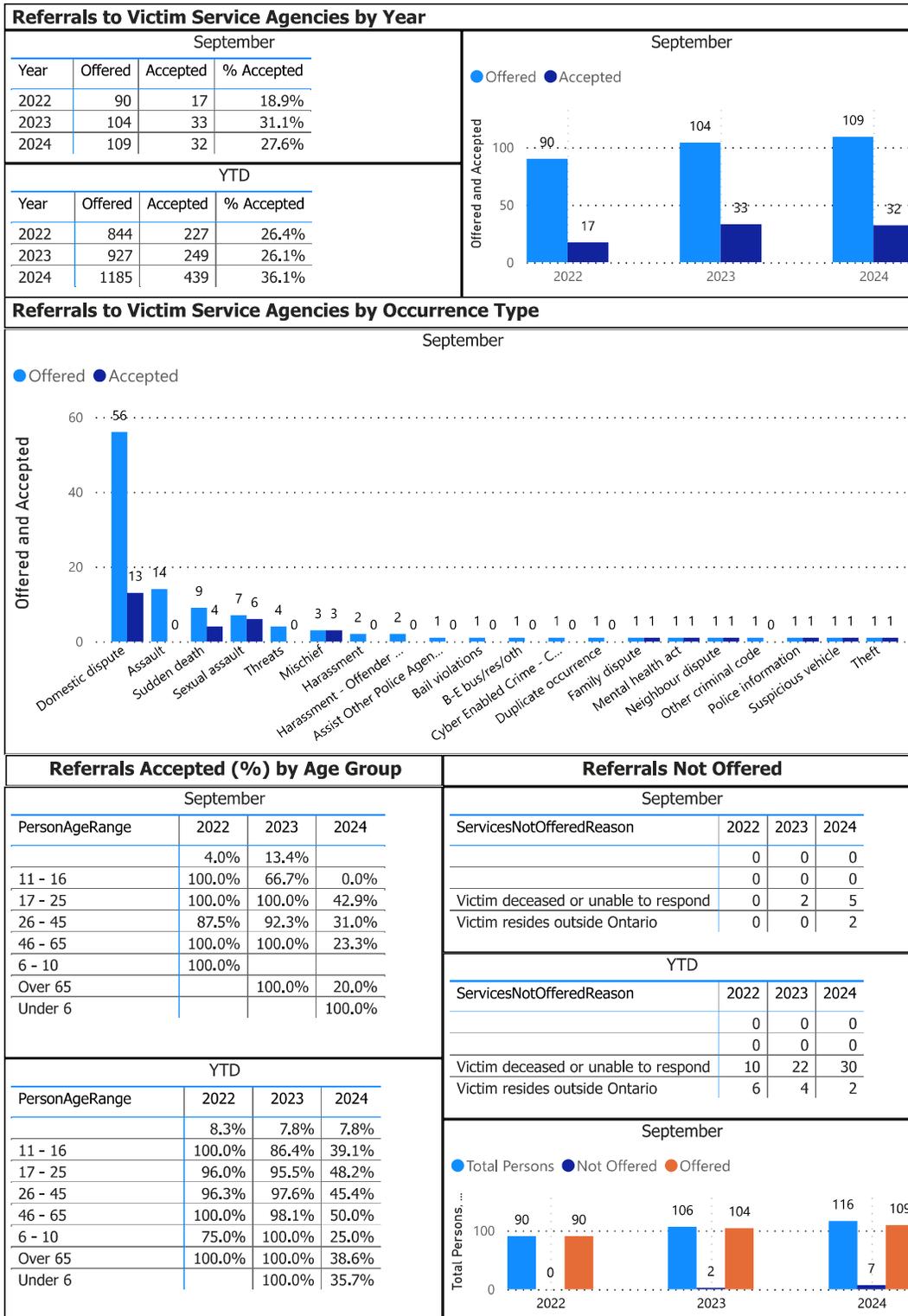
Location code(s): 6T00 - WELLINGTON COUNTY (Centre Wellington), 6T10 - WELLINGTON COUNTY (South Wellington), 6T40 - WELLINGTON COUNTY (North Wellington)

Area(s): ALL

Data source date:  
01-Oct-2024

Report Generated on:  
01-Oct-2024 3:46:58 PM

### OPP Detachment Board Report Records Management System September 2024



Detachment: 6T - WELLINGTON COUNTY (Centre Wellington)

Location code(s): 6T00 - WELLINGTON COUNTY (Centre Wellington), 6T10 - WELLINGTON COUNTY (South Wellington), 6T40 - WELLINGTON COUNTY (North Wellington)

Area(s): ALL

Data source date:  
01-Oct-2024

Report Generated on:  
01-Oct-2024 3:46:58 PM

# Contacts

## In an emergency DIAL 911

You can also call  
**1 888 310 1122**  
1 888 310 1133 (TTY)  
Anywhere in Ontario, 24-hour toll free

## Non-emergency calls

Please call  
**1 888 310 1122**  
1 888 310 1133 (TTY)  
Anywhere in Ontario, 24-hour toll free

### County of Wellington OPP Detachments

#### Centre Wellington Operations Centre

371 Charles Allan Way,  
Fergus, ON N1M 2W3  
Non-Emergency 519-846-5930  
Fax 519-846-5460

#### South Wellington Operations Centre

5145 Wellington Road 27,  
Rockwood, ON N0B 2K0  
Non-Emergency 519-856-1506  
Fax 519-846-2327

#### North Wellington Operations Centre

6725 Wellington Road 109,  
Palmerston, ON N0G 2P0  
Non-Emergency 519-343-5770  
Fax 519-343-5780

### OPP General Headquarters

**Ontario Provincial Police**  
General Headquarters  
Lincoln M. Alexander Building  
777 Memorial Avenue  
Orillia, ON  
L3V 7V3

General inquiries: 705 329-6111  
8:00 am to 4:00 pm, Monday to Friday



[www.opp.ca](http://www.opp.ca)



[Report a Crime Online](#)



[News releases](#)



[Upcoming events](#)



[Social media](#)



© 2024 Ontario Provincial Police – All rights reserved

# Processing Activity Report

Data Type: **Parking**

Creation Date/Time: **01/10/2024 08:41 AM**

Transaction dates of **01/09/2024 through 30/09/2024**

**The County of Wellington**

Agency: **All**

Ticket Activity	Number	Value				
<b>Tickets - Entered</b>						
ALPHADIGITAL Ticket	0	\$0.00				
Manually Entered Ticket	17	\$755.00				
Skeletal Ticket	0	\$0.00				
<b>Subtotal Tickets Entered</b>	<b>17</b>	<b>\$755.00</b>				
<b>Tickets - Reactivations</b>						
Voids - Reinstated	0	\$0.00				
Dismissals - Reversed	0	\$0.00				
Waived - Reversed	0	\$0.00				
<b>Subtotal Ticket Reactivated</b>	<b>0</b>	<b>\$0.00</b>				
<b>Tickets - Removed</b>						
Voided	0	\$0.00				
Dismissed	0	\$0.00				
Waived	0	\$0.00				
Skeletal Ticket Matches	0	\$0.00				
<b>Subtotal Ticket Removed</b>	<b>0</b>	<b>\$0.00</b>				
<b>Total Ticket Activity</b>	<b>17</b>	<b>\$755.00</b>				
<b>Fines and Fees Added</b>						
Fines Added	0	\$0.00				
Late Fees Added	0	\$0.00				
NSF Fees Added	0	\$0.00				
Other Fees Added	0	\$0.00				
<b>Total Fines and Fees Added</b>	<b>0</b>	<b>\$0.00</b>				
<b>Fines and Fees Removed</b>						
Fines Removed	0	\$0.00				
Late Fees Removed	0	\$0.00				
NSF Fees Removed	0	\$0.00				
Other Fees Removed	0	\$0.00				
<b>Total Fines and Fees Removed</b>	<b>0</b>	<b>\$0.00</b>				
<b>Total Change from Ticket Activity and Added Fees</b>		<b>\$755.00</b>				
<b>Payment Activity</b>	<b>Number</b>	<b>Fine</b>	<b>Late Fee</b>	<b>NSF Fee</b>	<b>Service Fee</b>	<b>Total \$</b>
<b>Ticket - Payments</b>						
Fully Paid	10	\$315.00	\$45.00	\$0.00	\$0.00	\$360.00
Partially Paid	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Over Payments	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Subtotal Payments</b>	<b>10</b>	<b>\$315.00</b>	<b>\$45.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$360.00</b>
<b>Outside Payments</b>	10	\$315.00	\$45.00	\$0.00	\$0.00	\$360.00
<b>Ticket Payments Rescinded</b>						
Payment Reversals	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
NSF Reversals	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Subtotal Rescinded Payments</b>	<b>0</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Refunded Overpayments</b>	<b>0</b>	<b>\$0.00</b>				<b>\$0.00</b>
<b>Payments</b>	<b>10</b>	<b>\$315.00</b>	<b>\$45.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$360.00</b>
<b>Total Fees Paid</b>				<b>\$0</b>		<b>\$0.00</b>
<b>Gross Revenue( Total Payments - Total Fees Paid )</b>						<b>\$360.00</b>
<b>Adjustments</b>	Uncollectable Fines and Fees			0		\$0.00
<b>Net Database Change( Total Change from Activity and Added Fees - Total Payments - Adjustments )</b>						<b>\$395.00</b>

## Justine Brotherston

---

**Subject:** RE: MPAC's Implementation of New Aggregate Extraction Property Class for 2025 Taxation

**From:** Mary Dawson-Cole <[Mary.Dawson-Cole@mpac.ca](mailto:Mary.Dawson-Cole@mpac.ca)>

**Sent:** Friday, October 11, 2024 10:27 AM

**To:** Courtenay Hoytfox <[choytfox@puslinch.ca](mailto:choytfox@puslinch.ca)>

**Subject:** MPAC's Implementation of New Aggregate Extraction Property Class for 2025 Taxation



MUNICIPAL  
PROPERTY  
ASSESSMENT  
CORPORATION

October 11, 2024

Good morning Courtenay,

**Subject:** *MPAC's Implementation of New Aggregate Extraction Property Class for 2025 Taxation*

On September 25, 2024, the Ministry of Finance (MOF) filed [Ontario Regulation 370/24](#) to amend [Ontario Regulation 282/98](#) to prescribe a class for aggregate extraction for the 2025 and subsequent tax years. The amendments are as follows:

1. Prescribed the aggregate extraction activities and associated land eligible for inclusion in the aggregate extraction property class.
2. Prescribed that the property class applies for the 2025 and subsequent tax years.

Note that the aggregate extraction subclass does not apply past the 2024 tax year.

To prepare the 2024 assessment roll for the 2025 taxation year, MPAC has developed a plan to implement the new regulation and update the impacted properties. Specifically, we will be using the Realty Tax Class (RTC) code of "V" for the aggregate extraction property class in combination with Realty Tax Qualifier (RTQ) codes "T", "P", and "G" as follows:

For 2025, the RTC/RTQ code combinations of I/T1 and I/P1 used in 2024 to implement the temporary subclass will be removed, and the affected portions of properties will be replaced/updated as follows:

- IND I/T1 portions will be recoded as IND V/T
- IND I/P1 portions will be recoded as IND V/P
- IND I/G portions will be recoded as IND V/G

Please note that the implementation of the subclass for 2024 taxation did not require updates to I/G portions as they do not include an education portion.

The updates will be completed before year-end and will be visible in Municipal Connect the

week of November 25th. We will also share the new code combinations with Reamined and municipal vendors. Additionally, we will continue to support MOF by providing updates on the implementation of the regulation and information on impacted properties.

We're here to ensure you're well informed about the implementation of the new regulation and how the amendments may affect you. Should you have any questions or concerns regarding this change or any other matter, please do not hesitate to contact your MPAC Account Manager, John Young at [john.young@mpac.ca](mailto:john.young@mpac.ca).

Sincerely,

Mary

Mary Dawson-Cole  
Director, Municipal and Stakeholder Relations  
Public Affairs and Customer Experience

[mpac.ca](http://mpac.ca)  
Municipal Property Assessment Corporation

Ministry of Finance  
Office of the Minister  
Frost Building S, 7th Floor  
7 Queen's Park Crescent  
Toronto ON M7A 1Y7  
Tel.: 416-325-0400



Ministère des Finances  
Bureau du ministre  
Édifice Frost Sud 7e étage  
7 Queen's Park Crescent  
Toronto (Ontario) M7A 1Y7  
Tél.: 416-325-0400

Minister of Finance | Ministre des Finances  
**PETER BETHLENFALVY**

880-2024-2004

His Worship James Seeley  
Chair  
Top Aggregate Producing Municipalities of Ontario  
[jseeley@puslinch.ca](mailto:jseeley@puslinch.ca)

Dear Mayor Seeley:

I am writing to provide an update regarding the property assessment and taxation of aggregate extraction sites.

As outlined in my letter of July 5, 2024, the government is mitigating the impact of tax changes that resulted from assessment methodology changes for 2024 by providing an education property tax reduction for the 2024 tax year. This is being implemented through a temporary sub-class of industrial property.

For 2025 and future years, based on input that has been received from municipalities and the aggregate industry, the Province is creating a new property class for aggregate extraction sites. The class will be designed to provide an ongoing tax reduction to the aggregate sector relative to the 2024 tax level before the introduction of the temporary sub-class.

During 2025, the Municipal Property Assessment Corporation (MPAC) will be reaching out to the aggregate sector to obtain additional information about the activities on aggregate sites. This refined data will support our continued discussions with municipalities and the aggregate sector to consider refinements to the design of the property class for future years to support a principled and sustainable approach to the taxation of aggregate sites for the long term.

Maintaining a close relationship with municipal partners remains critical as our government continues to build a strong Ontario. We look forward to continuing to work with you and your members to ensure predictability and sustainability for municipalities and businesses.

.../cont'd

Thank you again for your input on this important matter.

Sincerely,



Peter Bethlenfalvy  
Minister of Finance

- c: The Honourable Doug Ford, Premier of Ontario
- Patrick Sackville, Chief of Staff to the Premier of Ontario
- The Honourable Graydon Smith, Minister of Natural Resources
- Michelle DiEmanuele, Secretary of Cabinet
- Jason Fitzsimmons, Deputy Minister of Finance
- Tim Schuurman, Associate Deputy Minister, Office of Tax, Benefits and Local Finance
- Ian Freeman, Assistant Deputy Minister, Provincial Local Finance Division



## **REPORT FIN-2024-026**

---

TO: Mayor and Members of Council

PREPARED BY: Mary Hasan, Director of Finance/Treasurer

PRESENTED BY: Mary Hasan, Director of Finance/Treasurer

MEETING DATE: October 23, 2024

SUBJECT: OMERS Participation By-law  
File: H02 – OME

---

### **RECOMMENDATIONS**

**THAT Report FIN-2024-026 entitled OMERS Participation By-law be received; and**

**That Council gives 3 readings to By-law No. 2024-065 being a By-law to confirm and authorize continued participation in the OMERS Primary Pension Plan and the Retirement Compensation Arrangement for the OMERS Primary Pension Plan effective January 1, 2024.**

### **DISCUSSION**

#### **Purpose**

The purpose of this report is to seek approval from Council to enact a new OMERS Participation By-law.

#### **Background**

Council at its meeting held on February 2, 1963 passed its OMERS Participation By-law No. 4-1963 to allow continuous full-time employees to participate in OMERS.

Council at its meeting held on January 22, 2020 passed its Remuneration By-law No. 009-2020 with the following applicable OMERS provisions:

*Permanent full-time employees shall join the Ontario Municipal Employees Retirement System Pension Plan (OMERS) upon hire date. The Township will contribute to OMERS an amount equal to the required employee contribution.*

*Township employees classified as other than continuous full-time (OTCFT) employees who meet the eligibility requirements have the option to enroll into OMERS when the eligibility requirements are met.*

*OTCFT employees are eligible if, during each of the two immediately preceding calendar years:*

- *The OTCFT employee has worked at least 700 hours (including overtime) in total, with any OMERS participating employer; and/or*
- *The OTCFT employee has earned, in total, including overtime and vacation pay, at least 35% of the year's maximum pensionable earnings (YMPE) with any OMERS participating employer; or*
- *A combination of the above.*

*The Township is not able to track an OTCFT employee's earnings history from other OMERS participating employers for the purpose of determining eligibility. The onus is on the OTCFT employee to bring such information to the Township's attention to determine enrolment eligibility.*

*For those OTCFT employees who elect to enroll, the Township will contribute to OMERS an amount equal to the required employee contribution.*

*Volunteer firefighters may not enroll in OMERS in accordance with the OMERS Employer Administration Manual.*

As part of the 2024 Budget process, Council authorized the hiring of a permanent full-time Fire Chief. An OMERS employer may elect to provide a normal retirement age of 60 years (NRA 60) to all or a class of police, firefighter or paramedic employees. All other Township employees enrolled with OMERS are enrolled as NRA 65. Many municipalities enrol their Fire Chief and Deputy Fire Chief as NRA 60. The table below outlines the contribution rates in effect for NRA 65 vs. NRA 60 members:

<b>NRA</b>	<b>2024</b>
NRA 65	9% on contributory earnings up to YMPE and 14.6% on contributory earnings over YMPE. The 2024 YMPE is \$68,500.
NRA 60	9.2% on contributory earnings up to YMPE and 15.8% on contributory earnings over YMPE. The 2024 YMPE is \$68,500.

Upon attempting to enrol the Fire Chief in OMERS as NRA 60, the Township was informed by OMERS that the Township's current OMERS participation by-law does not have NRA 60 coverage. OMERS notified the Township that the Township's OMERS Participation By-law would need to specify which group of classes will be enrolled into NRA 60.

Additionally, effective January 1, 2023, all OTCFT employees (also referred to as "non-full-time" or "NFT" employees) are eligible to join the OMERS Plan without meeting any additional eligibility criteria.

Therefore, based on the above items, it is recommended that a new OMERS Participation By-law be passed.

**Financial Implications**

Discussed throughout the report.

**Applicable Legislation and Requirements**

*Ontario Municipal Employees Retirement System Act, 2006*

**Engagement Opportunities**

N/A

**Attachments**

Schedule "A" Draft OMERS Participation By-law

**Respectfully submitted:**

**Mary Hasan**  
**Director of Finance/Treasurer**

**Reviewed by:**

**Courtenay Hoytfox**  
**Interim Chief Administrative Officer**

# THE CORPORATION OF THE TOWNSHIP OF PUSLINCH

## BY-LAW NUMBER 065-2024

Being a by-law to confirm and authorize continued participation in the OMERS Primary Pension Plan and the Retirement Compensation Arrangement for the OMERS Primary Pension Plan, each as amended from time to time, for the employees of the Corporation of the Township of Puslinch and being a By-law to repeal by-law 004-1963.

**WHEREAS** the Employer is eligible to participate in the OMERS Primary Pension Plan (“Primary Plan”) and the Retirement Compensation Arrangement for the OMERS Primary Pension Plan (“RCA”) in accordance with subsection 5(1) of the *Ontario Municipal Employees Retirement System Act, 2006*, as amended from time to time (“OMERS Act, 2006”), in respect of its eligible employees and does so in accordance with the applicable Primary Plan and RCA documents and applicable legislation;

**AND WHEREAS** pursuant to subsection 6(1) of the Primary Plan, the Employer may, by by-law or resolution, participate in the Primary Plan and the RCA and pay to the funds for the Primary Plan and the RCA the total of the employer and member contributions required by the Primary Plan, and has all of the powers necessary and incidental thereto;

**AND WHEREAS** the Employer participates in the Primary Plan and the RCA under its By-law Number 4-1963 under which the Employer elected to participate in The Ontario Municipal Employees Retirement System in respect of its eligible employees effective March 1, 1963;

**AND WHEREAS** the Employer wishes to enact a by-law to: (i) reconfirm the Employer’s election to participate in the Primary Plan and the RCA in respect of its eligible employees in an updated format; and (ii) effective **January 1, 2024**, change the normal retirement age from 65 years to 60 years under the Primary Plan and the RCA, as applicable, for employees of the Employer who are firefighters and who belong to the **Fire Management** class in accordance with the terms of the Primary Plan and applicable legislation.

**NOW THEREFORE, BE IT RESOLVED THAT**, effective **January 1, 2024** (“Effective Date”), the Council enacts as follows:

- (Continuation of Participation)
1. The Employer shall continue to participate in the Primary Plan and the RCA in accordance with the terms of the Primary Plan, RCA, and applicable legislation, each as amended from time to time.

- (Existing Members) 2. For greater certainty, the Employer continues to participate in the Primary Plan and the RCA in respect of all of its Employees (defined below) who were members of the Primary Plan and the RCA on the day immediately preceding the Effective Date.
- (Election re: Employees) 3. As of the Effective Date, the Employer shall participate in the Primary Plan and the RCA in respect of each person who is employed by the Employer and who is eligible to be a member of the Primary Plan and the RCA under subsection 5(3) of the OMERS Act, 2006 (“Employee”), in accordance with the terms of the Primary Plan, RCA, and applicable legislation, each as amended from time to time.
- (Future CFT Employees) 4. An Employee who becomes an Employee employed on a continuous full-time basis, as defined in subsection 9(1) of the Primary Plan, as amended from time to time (“CFT Employee”), on or after the Effective Date shall, as a condition of employment, become a member of the Primary Plan and the RCA, or if such person is already a member, resume contributions to the Primary Plan and the RCA on the date so employed.
- (Membership for OTCFT Employees) 5. An Employee who is employed on other than a continuous full-time basis (“OTCFT Employee”) and meets the eligibility criteria in subsection 9(6) of the Primary Plan, as amended from time to time, is entitled to become a member of the Primary Plan and the RCA in accordance with the terms of the Primary Plan, as amended from time to time.
- (NRA 60 for Fire Management) 6. As of the Effective Date, Employees who, in respect of their employment with the Employer, meet the definition of “firefighter” in subsection 1(1) of the *Fire Protection and Prevention Act, 1997*, as amended from time to time, and who belong to the Fire Management class shall have a normal retirement age of 60 years under the Primary Plan and the RCA, as applicable, in accordance with the terms of the Primary Plan, RCA, and applicable legislation, each as amended from time to time. Fire Management includes only those firefighters with the title Fire Chief or Deputy Fire Chief.
- (Senior Management Official) 7. Any person who holds a senior management position with the Employer, as the Employer may designate from time to time (“Senior Management Official”), is hereby authorized on behalf of the Employer to take all such action and execute all

such documents, certificates and agreements, as they may consider necessary to give effect to the provisions of this By-law and to fulfill the Employer's duties and obligations with respect to the Primary Plan and the RCA. The Employer further authorizes the Director of Finance/Treasurer to submit forthwith a certified copy of this By-law to the OMERS Administration Corporation.

8. By-law 4-1963 is hereby repealed as of the Effective Date of this by-law coming into effect.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS  
23<sup>rd</sup> DAY OF OCTOBER, 2024.**

\_\_\_\_\_  
James Seeley, Mayor

\_\_\_\_\_  
Justine Brotherston, Clerk

Draft



## **REPORT FIN-2024-027**

---

TO: Mayor and Members of Council

PREPARED BY: Mary Hasan, Director of Finance/Treasurer

PRESENTED BY: Mary Hasan, Director of Finance/Treasurer

MEETING DATE: October 23, 2024

SUBJECT: 2025 Proposed Capital Budget  
File No. F05 BUD

---

### **RECOMMENDATIONS**

**THAT Report FIN-2024-027 entitled 2025 Proposed Capital Budget be received.**

#### **Purpose**

The purpose of this report is to provide Council with information regarding the 2025 Proposed Capital Budget.

The 2020 to 2034 Capital Plan Summaries including the 2025 Capital Budget Sheets are included as Schedule A to Report FIN-2024-027. The Projects by Year for each department with total budgeted costs is included as Schedule B to Report FIN-2024-027.

The 2024 completed capital projects and the balances in discretionary and restricted reserves over the forecast period will be presented at a future Council Meeting.

#### **Background**

The senior leadership team worked collaboratively with the Director of Finance/Treasurer in September/October 2024 to update the budget model to complete their proposed capital budgets.

Summarized below are the proposed 2025 capital items to be funded from the capital tax levy:

Department	Classification	Description of Item	Amount	Notes (ie. other funding sources)
By-law	New Asset	Decibel Meter and Calibrator	\$5,058	See Capital Budget Sheet
Corporate	Reserve Contribution	Asset Management (AM) Discretionary Reserve	\$975,825	See Section Below – Discretionary Reserves
Corporate	Reserve Contribution	Administrative Studies	\$40,000	See Section Below – Discretionary Reserves
Corporate	Reserve Contribution	Corporate Information Technology	\$20,000	See Section Below – Discretionary Reserves
Fire and Rescue	New Asset	Diesel Exhaust System	\$17,127	See Capital Budget Sheet
Public Works	Reserve Contribution	Gravel Roads Improvement	\$370,800	See Section Below – Discretionary Reserves
		<b>Proposed Capital Tax Levy</b>	<b>\$1,428,809</b>	

The total proposed capital tax levy funding as outlined above is \$1,428,809. The total approved capital tax levy funding in the 2024 approved capital budget amounted to \$1,334,875 (a proposed increase of \$93,934).

### Structural Firefighter Gear

Township staff have included the replacement of structural firefighter gear in the Capital Budget and Forecast, maintaining a 10-year lifecycle consistent with previous years. In the past, the capital budget accounted for only the bunker coat and pants. It is now recommended that the Township allocate capital funds for a complete set of structural firefighter gear, which includes the items outlined below. This adjustment will lead to a reduction of \$8,904 in operating budget account number 01-0040-4321, as many of these items—except for the bunker coat and pants—were previously budgeted under operating expenses. Below are the itemized costs for a full set of structural firefighter gear:

- Bunker Coat & Pants: \$3,275
- Flash Hood: \$200
- Boots: \$800
- Helmet: \$500
- Structural Gloves: \$160
- Extrication Gloves: \$95

As outlined above, the total cost for the structural firefighter gear in 2025 is projected to be \$5,030. For comparison, the cost in 2024 for only the bunker coat and pants was \$3,075.

## Revitalizing the Downtowns in Aberfoyle and Morriston

As reported to Council at its meeting held on September 3, 2024, through Report FIN-2024-022, the Township has been approved for the maximum available grant funding of \$49,500 (ie. 50% of total eligible costs) from the Rural Economic Development Program for Revitalizing the Downtowns in Aberfoyle and Morriston. The project description as outlined in the agreement is below:

The Township will engage in downtown revitalization activities to support downtowns in Aberfoyle and Morriston including, community engagement, implementing activities recommended by the Your Town Rising consultation, identifying opportunities for signage in the communities, and amending the Community Improvement Plan (CIP). The project activities that are eligible for funding include:

1. Facilitate downtown revitalization working group meetings to establish priorities and actions for downtown revitalization in Aberfoyle and Morriston.
2. Implementation of recommended activities identified by Your Town Rising consultation.
3. Establish and strengthen connections with local business stakeholders by organizing meetings, and executing specific actions to support and promote local businesses.
4. Supporting activities tailored to the unique needs of the Township's downtown areas.
5. Identify and promote destinations and businesses within Aberfoyle and Morriston.
6. Identify opportunities for physical improvements to streetscapes and public spaces within Aberfoyle and Morriston.
7. Identify opportunities for signage to promote Aberfoyle and Morriston businesses.
8. Amend the 2019 CIP and implement the updated CIP to better meet the changing needs of the Township.

The project costs eligible for funding include:

- Marketing and distribution costs including data, printing and postage costs, digital and print media ad buying costs, branding and design costs
- Third party consultant fees to manage project and all project-related activities (excluding travel costs)
- Third party consultant costs for running workshops and training sessions for community stakeholders and businesses

This project has been incorporated in the Capital Budget and Forecast for 2025 and 2026. The next steps associated with this work include issuing a Request for Proposal.

The Township's recent/upcoming grant applications to the County's BR&E funding are as follows:

- 2022 – Community Improvement Plan Amendment and Financial Incentives.
- 2023 – Community Guide and Business Directory and Associated Programs as reported to Council at their June 14, 2023 Council Meeting in Report ADM-2023-031.
- 2024 - Regionally Significant Economic Development Study Area Phase 1 (Employment) as approved by Council through the 2022 Budget Process.
- 2025 - Regionally Significant Economic Development Study Area Phase 2 (Residential).
- 2026 – Website Redesign

### **Municipal Administration and Operations Facility**

There are several projects that were approved in previous years and proposed for 2025 associated with the Municipal Administration and Operations Facility as outlined below:

- 2021/2022 - Municipal Office HVAC Upgrades – funded in part by the Investing in Canada Infrastructure Program
- 2022 - Convert Lighting to LED and Install Motion Sensors
- 2022 - Accessible Washroom Upgrades – funded in part by the Enabling Accessibility Fund
- 2022 - Power Distribution Equipment (feeders, panels, main disconnect switch)
- 2022 - Window and Door Replacement Program
- 2024 - Replacement of UV Pure Water Treatment System
- 2025 - Diesel Exhaust System
- 2025 - Technical Guidelines for the Energy Conservation and Demand Management Plan
- 2025 - Building Condition Assessment, Arc Flash Study, Infra-red Scanning of Equipment
- 2025 - Municipal Administration and Operations Facility
  - The recommended scope of work includes the following improvements:
    - Accessible washrooms in the Public Works and Fire and Rescue Services areas.
    - Kitchenette upgrades in both the Public Works area and the Municipal Office.
    - A Space Needs Assessment for the Municipal Administration and Operations Facility, taking into account the current facility footprint and work-from-home staffing levels.
    - New furniture options designed to better support work-from-home and hotelling arrangements.
    - Audio-visual upgrades in the Council Chambers.
    - Aesthetic enhancements, such as removing carpeting and installing vinyl flooring.

There are several projects that were approved in previous years and proposed for 2025 associated with other Township facilities as outlined below:

- 2020 – Building Condition Assessment, Arc Flash Study, Infra-red Scanning of Equipment at the Optimist Recreation Centre (ORC) and the Puslinch Community Centre (PCC)
- 2024 - Replacement of UV Pure Water Treatment System at the PCC
- 2024 - Window and Door Replacement Program at the PCC
- 2025 - Rinkboard Replacement (Interior and Exterior) at the ORC
- 2025 - Emergency Generator at the PCC

It is recommended that, wherever possible, the above items be combined into a single tender document to capitalize on bulk purchasing opportunities.

### **Tennis Courts**

Council at its meeting held on September 25, 2024, directed staff to report back on the use of the tennis courts to determine if there is a need for dividing netting to separate the courts. Township staff recommend that this matter be considered during the 2026 capital budget deliberations, pending additional feedback from another full year of tennis court rentals and any recommendations resulting from the Recreation and Parks Master Plan update.

### **Electronic Sign Replacement**

Council at its meeting held on December 7, 2022, referred the replacement of the Electronic Sign at the PCC to the Recreation Committee to investigate the potential for donations and fundraising to offset the cost of a new digital sign and report back to Council on all funding options including Provincial grants in order to construct the sign in this term of Council (2022-2026).

In 2024, the Township applied to the My Main Street Community Activator stream for this project however was not successful given the high number of applications received and program demand exceeding the amount of funding available.

In 2024 year to date, the Township has collected donations amounting to \$305.00 for the Electronic Sign Replacement through the Puslinch Community Showcase.

The 2025 Capital Budget has this project proposed to be funded as follows:

- Other Third-Party Funding - \$12,500
- Cash in Lieu of Parkland - \$12,500
- Corporate Information Technology Discretionary Reserve - \$12,500

Staff are seeking Council's direction on the above funding strategy given the limited third-party funding collected to date pertaining to this project.

### **Killean School Bell Cairn**

Council at its meeting held on July 10, 2024 through Council Resolution No. 2024-236 directed staff to forward the written delegation by Marjorie Clark regarding the Killean School Bell to the Heritage Advisory Committee for recommendation.

The Heritage Advisory Committee recommended the following at its meeting held on September 9, 2024:

- that the Killean Bell be used as a centerpiece of a commemorative cairn located at the PCC grounds; and
- that staff prepare for Council's consideration through the 2025 budget the cost of the project including but not limited to restoration, transportation, installation, plaque costs, and an unveiling ceremony.

The Township obtained a cost estimate as outlined below:

- Cairn including Restoration, Transportation, Installation - \$17,750
- Plaque - \$2,800

Design options for Council's consideration are below. The first image is for the cost estimate outlined above.



Based on the Heritage Advisory Committee's recommendation, staff suggest that the Killean School Bell Cairn and Electronic Sign Replacement projects be coordinated in the same year to ensure both projects compliment each other due to their close proximity. Staff are

recommending that the projects take place in 2025 in order to celebrate the Township's 175<sup>th</sup> anniversary.

### **Comprehensive Linear Infrastructure (CLI) Environmental Compliance Approval (ECA) Application for Municipal Stormwater Management Systems**

The Township recently met with its engineering consultants and Risk Management Official to discuss the requirements for CLI-ECA applications. The CLI-ECA application is a mandatory requirement for all Ontario municipalities. The Township is among the 10% of municipalities in Ontario that have not yet submitted a CLI-ECA application. Following this notification, the Township obtained additional information and estimates from its engineering consultant, as detailed in Schedule I of Report FIN-2024-027.

In addition to the costs outlined in Schedule I, the following ongoing expenses will need to be budgeted for in future years:

- **Ongoing Reporting Requirements:** Although a CLI-ECA does not expire, it mandates regular reviews (up to every five years) to ensure that the system's description is current and that any operational flexibility terms are up to date. Once the CLI-ECA is issued by the Ministry, there will be ongoing costs to maintain records, estimated at \$15,000 to \$20,000 annually. Additionally, the review and renewal of the CLI-ECA every five years will incur an estimated cost of \$25,000.
- **Operations and Maintenance Manuals Development.**
- **Monitoring and Sampling Plan Development:** The estimated cost is \$10,000 for the storm sewer network as a whole and \$7,500 for each stormwater management pond owned, operated, and maintained by the Township.
- **Perpetual Maintenance Fees.**
- **Maintenance Costs:** This includes expenses related to cleaning catch basins and stormwater management ponds to comply with ECA requirements.

As noted, there are significant financial implications associated with the CLI-ECA process, which can pose challenges for smaller municipalities like the Township due to limited staffing and resources.

The Township has budgeted for several stormwater management initiatives in its capital budget and forecast, as recommended in the 2019 Asset Management Plan (AMP), including:

- **Storm Sewer Inspections and Cleaning:** \$10,000 in 2025 and \$10,000 in 2030.
- **Storm Water Management Pond Inspections:** \$5,000 in 2025, \$5,000 in 2028, \$5,000 in 2031, and \$5,000 in 2034.
- **Carroll Pond & Lesic Jassal Municipal Drain Sediment Survey:** \$7,000 in 2026.

Currently, there is no separate budget in the operating budget for ongoing operating requirements related to stormwater management ponds and storm sewers.

Based on the Township's understanding, the Stormwater Management Pond Inspections listed above are annual monitoring requirements of the CLI. However, the remaining costs will need to be treated as separate expenditures. For items such as sediment surveys and storm sewer inspections and cleaning, the monitoring required by the CLI will inform these initiatives (refining budget, scope, and timing) but will not replace the need for them.

Centre Wellington is in the process of establishing a stormwater perpetual maintenance by-law. The Township intends to adopt best practices from Centre Wellington to create a similar by-law for cost recovery related to stormwater management infrastructure. Schedule H of this report includes a comprehensive document prepared by Centre Wellington regarding their CLI ECA Implementation Plan.

### **Kerr Crescent - Stormwater Management Facility**

Council at its meeting held on December 7, 2022 through Council Resolution No. 2022-394 directed staff to approach the County requesting that a cost sharing agreement for the maintenance of the Kerr Crescent storm water management facility be established between the County and the Township.

The Township provided the cost sharing request to the County. The minutes from the County Roads Committee Meeting held on September 12, 2023 indicate that the cost sharing request was received for information.

Council at its meeting held on October 25, 2023 through Council Resolution No. 2023-352 directed staff as follows:

- to update the staff report regarding the request for County funding related to the Kerr Crescent Storm Water Management Facility maintenance to include the request for the County to develop a policy related to contributing financially to local storm water management facilities to be forwarded to the County Clerk requesting inclusion on the appropriate Committee agenda; and,
- To further investigate storm water management cost recovery options for consideration.

Council at its meeting held on December 20, 2023 through Council Resolution No. 2023-431 directed staff to send the correspondence to County Councillor Bulmer and request a meeting to discuss options regarding cost recovery of Storm Water Management Facility maintenance throughout the County through potential policy development.

The County clarified indicating there was discussion at the meeting regarding the Township's request, however, the request was denied as there was some concern with setting precedent. As a result, it is recommended that this project be deferred until such time as staff investigate storm water management cost recovery options including fees and charges to individual properties serviced by municipally maintained storm water management ponds. This may include a by-law regulating the quality of water entering the pond from industrial properties or broader approaches to funding storm water management projects across the Township. As outlined above, Township staff recommend that a best practice stormwater perpetual maintenance by-law be established for cost recovery related to stormwater management infrastructure.

### **2025 Proposed Road Rehabilitation Projects**

The 2025 proposed road rehabilitation projects were noted in the 2023 Roads Management Plan Time of Need and Priority Rating schedule presented to Council at its meeting held on September 6, 2023.

Council at its meeting held on September 6, 2023 directed staff to provide Council the opportunity to comment prior to road design in order to consider speed mitigation, wildlife mitigation, road widening, etc. and that staff include any public feedback received for the road or road section. Council also directed staff to report back on speed indicator signs and costing. This analysis has been incorporated in Schedule G to Report FIN-2024-027.

A summary of each of the projects' recommended scope of work is further outlined below:

- Gore Road – Valens Road to Concession 7
  - Pulverize and repave project requires a single lift of asphalt and 7 metres wide for 1.5 kilometers of roadway length including the possible replacement of underground culverts.
- Gore Road - Concession 7 to Lennon Road
  - Pulverize and repave project requires a single lift of asphalt and 7 metres wide for 1.0 kilometer of roadway length including the possible replacement of underground culverts.
- Winer Road - McLean Road to Nicholas Beaver Road
  - Pulverize and repave project requires a double lift of asphalt and 7 metres wide for 0.7 kilometers of roadway length including the possible replacement of underground culverts.
- Puslinch-Flamborough Townline - Leslie Road West to Township Limits
  - Pulverize and repave project requires a single lift of asphalt and 7 metres wide for 0.3 kilometers of roadway length including the possible replacement of underground culverts.
- Concession 1/Leslie Road West - Concession 7 to Highway 6

- Pulverize and repave project requires a single lift of asphalt and 7 metres wide for 2.0 kilometers of roadway length including the possible replacement of underground culverts.
- Concession 1 - Leslie Road West to Highway 6
  - Pulverize and repave project requires a single lift of asphalt and 7 metres wide for 0.9 kilometers of roadway length including the possible replacement of underground culverts.
- Leslie Road West - Victoria Road South to Watson Road South
  - Pulverize and repave project requires a single lift of asphalt and 7 metres wide for 2.0 kilometers of roadway length including the possible replacement of underground culverts.

**Discretionary Reserves**

Clause 10 of the Budget Development and Control Policy includes information regarding the Township’s Discretionary Reserve Financing and Balances. Schedule A of the Budget Development and Control Policy outlines the Township’s operating and capital discretionary reserves including their purpose/use.

Outlined below are the previous approved budgeted contributions to discretionary reserves:

Year	Capital Discretionary <b>Note A</b>	Operating Discretionary	Total
2019	\$271,000	\$88,750	\$359,750
2020	\$1,333,066	\$88,750	\$1,421,816
2021	\$1,365,066	\$88,750	\$1,453,816
2022	\$1,430,100	\$23,750	\$1,453,850
2023	\$1,236,592	\$38,750	\$1,275,342
2024	\$1,534,875 <b>Note B</b>	\$63,750	\$1,598,625
2025 - Proposed	\$1,406,625	\$63,750	\$1,470,375

The budgeted contribution amounts are informed based on the balances in each discretionary reserve taking into account projected contributions and withdrawals.

**Note A** – The capital discretionary reserve contributions outlined in the table above exclude the aggregate levy contribution as detailed in the sections below. The decrease in capital discretionary reserve contributions from 2022 to 2023 relates to the transfer of the full aggregate levy from the operating budget to the capital budget for the purpose of funding Public Works capital projects over the forecast period.

**Note B** – The increase in capital discretionary reserve contributions from 2023 to 2024 relates to Council’s direction at its meeting held on October 25, 2023 which resulted in the establishment of an Administrative Studies Discretionary Reserve to fund one-time studies due to the implications of Bill 23. \$200K of this contribution relates to the 2017 to 2023 gravel pit appeals reassessment (the recoveries budgeted in supplemental taxation in the 2024 operating budget). An additional \$50K contribution was also recommended in accordance with Council’s direction at the October 25, 2023 Council Meeting. It is recommended that the Administrative Studies Discretionary Reserve continue to be in place even though some of the implications of Bill 23 have been reversed (ie. municipalities are now permitted to have Growth-Related Studies as an eligible DC service). The Administrative Studies Discretionary Reserve funds items such as studies, plans, inspections, etc. Given the Growth-Related Studies DC is not able to fully fund these projects, it is appropriate to continue to have the Administrative Studies Discretionary Reserve in place.

### **AM Discretionary Reserve**

The Township’s AM Program and Capital Budget and Forecast enables the Township to plan effectively for the replacement of current infrastructure. The 2025 Capital Budget and Forecast was prepared taking into consideration the 2019 AM Plan and new and updated information regarding asset conditions and replacement cost estimates (ie. 2024 Development Charges Study and 2024 Energy Conservation and Demand Management Plan). Township staff have also incorporated Consumer Price Index increases for all major equipment replacements as outlined in Schedule C to Report FIN-2024-027.

Costs related to asset replacement projects in the Capital Budget and Forecast are funded from the AM Discretionary Reserve as opposed to the Tax Levy resulting in a greater need to contribute funds into the AM Discretionary Reserve in order to address the Township’s infrastructure deficit as noted in the 2019 AMP. Please note, any asset replacement projects that are permitted to be funded by the Cash in Lieu of Parkland Restricted Reserve are funded by this restricted reserve. See the Cash in Lieu of Parkland section below for further details.

Council at its meeting held on February 7, 2024 directed staff to incorporate a 0.5% tax levy increase contribution to the AM Discretionary Reserve in the 2025 budget. Based on the 2024 MPAC returned assessment roll and the tax levy impact as reported in Report FIN-2024-006 at the February 7, 2024 Council Meeting, approximately each additional \$53,500 of taxes levied results in a 1% tax rate increase for the Township portion of taxes on the Median/Typical Single Family Home.

Therefore, an additional amount of \$26,750 has been contributed to the AM Discretionary Reserve as outlined below on a year over year basis. The amounts contributed in the 2025 Capital Budget and Forecast based on the February 7, 2024 Council direction are lower than the amounts that had been projected to be contributed in the 2024 Capital Budget and Forecast.

Please refer to the table below for further information regarding the AM Discretionary Reserve Contributions:

	2024 Capital Budget and Forecast	2025 Proposed Capital Budget and Forecast
2024	\$949,075	N/A
2025	\$1,155,700	\$975,825
2026	\$1,258,700	\$1,002,575
2027	\$1,290,700	\$1,029,325
2028	\$963,044	\$1,056,075
2029	\$1,245,450	\$1,082,825
2030	\$1,265,700	\$1,109,575
2031	\$1,290,700	\$1,136,325
2032	\$1,275,700	\$1,163,075
2033	\$1,295,700	\$1,189,825
2034	N/A	\$1,216,575

Based on the 2025 Capital Budget and Forecast, the estimated balances in the AM Discretionary Reserve are as outlined below.

2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
\$3M	\$1.7M	\$1M	-\$1.3M)	-\$1.5M)	-\$2.6M)	-\$2M)	-\$2.4M)	-\$1.3)	-\$0.1)

The 2019 AM Plan recommends a minimum target balance of \$2.0 million and a maximum target balance of \$4.0 million in the AM Discretionary Reserve. The estimated balances only meet this target balance in 2024. The estimated balance does not meet this target balance from 2026 to 2034. The estimated balance becomes a deficit of \$1.3M in 2028 and continues to be a deficit to 2034 at \$100K.

The main reason for the change in the AM Discretionary Reserve is due to the reduction in contributions as outlined above. If the Township was to incorporate a 2% tax levy increase contribution to the AM Discretionary Reserve in the 2025 Capital Budget and Forecast, the estimated balances in the AM Discretionary Reserve would be as follows:

2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
\$3M	\$1.9M	\$1.5M	-\$530K)	-\$337K)	-\$951K)	\$224K	\$473K	\$2.3M	\$4.3M

At its May 24, 2023 Council Meeting, Council directed staff to report on the upper and lower limit thresholds for the AM Discretionary Reserve. In line with the Township’s Budget Development and Control Policy, which stipulates that many items—including user fees and charges, the ten-year capital budget and forecast, operating budget items, cost of living adjustments, and the median tax levy impact for a typical single-family home—are adjusted annually based on the Consumer Price Index (CPI), it is recommended that similar adjustments be applied to the upper and lower limit thresholds for the AM Discretionary Reserve. The CPI for Ontario from May to May after the 2019 AM Plan was adopted is outlined below:

Year	May to May CPI
2020	2.4% (May 2018 to May 2019)
2021	(-0.4%) (May 2019 to May 2020)
2022	3.7% (May 2020 to May 2021)
2023	7.8% (May 2021 to May 2022)
2024	3.1% (May 2022 to May 2023)
2025	3.0% (May 2023 to May 2024)
<b>Total</b>	<b>19.6%</b>

Therefore, based on the table above, it is recommended that the minimum target balance be increased to \$2,392,000 and the maximum target balance be increased to \$4,784,000. It is also recommended that these target balances be adjusted on an annual basis as part of the capital budget process.

**Gravel Roads Improvement Discretionary Reserve**

Outlined in the table below is the total projected balance in the Gravel Roads Improvement Discretionary Reserve as of December 31, 2025:

<b>December 31 ,2023 Audited Balance</b>	\$543,538
Add: 2024 Budgeted Contributions	\$320,800
Less: Previously Approved Capital Projects	\$0
<b>Total Projected Balance as of December 31, 2024</b>	<b>\$864,338</b>
Add: 2025 Proposed Budget Contributions	\$370,800
Less: 2025 Proposed Capital Projects	-( \$41,040)
<b>Total Projected Balance as of December 31, 2025</b>	<b>\$1,194,098</b>

The Capital Budget and Forecast includes contributions to the Gravel Roads Improvement Discretionary Reserve as outlined below which is in accordance with Council direction at the September 6, 2023 Council Meeting:

- 2025 - \$370,800

- 2026 - \$420,800
- 2027 - \$470,800
- 2028 - \$520,800
- 2029 - \$570,800
- 2030 - \$620,800
- 2031 - \$670,800
- 2032 - \$720,800
- 2033 - \$770,800
- 2034 - \$820,800

Township staff will provide the projected balance in the Gravel Roads Improvement Discretionary Reserve for the forecast period (ie. to 2034) at a future budget meeting.

### **2024 Surplus Allocation**

Clause 11 of the Budget Development and Control Policy provides information regarding the General Corporate Surplus as outlined below:

- A Report is submitted for Council's consideration in April following the fiscal year end for the General Corporate Surplus to be contributed to the AM Discretionary Reserve in accordance with Council Resolution No. 2019-347 or to another Discretionary Reserve based on Council's direction.
- The policy adopted by Council through Council Resolution No. 2019-347 states that Council authorizes the allocation of all budget surpluses into the Township's AM Discretionary Reserve for the purpose of meeting future AM obligations.

The 2018 to 2020 and 2022 to 2023 general surpluses were fully allocated to the AM Discretionary Reserve.

Similar to previous years, Township staff will provide Council with a general status report on the surplus/deficit as of December 31, 2024 based on the results of the 2024 audit in April of 2025.

### **Cash in Lieu of Parkland**

Below is the cash in lieu of parkland collected from 2019 to 2024 year to date:

- 2019 - \$190K
- 2020 - \$203K
- 2021 - \$304K
- 2022 - \$256K

- 2023 - \$1.1M – of which 90% of this amount was for cash in lieu of parkland collected from a significant non-residential development.
- 2024 year to date - \$161K

As outlined in the AM Discretionary Reserve section above, any asset replacement projects that are permitted to be funded by the Cash in Lieu of Parkland Restricted Reserve are funded by this restricted reserve. The Planning Act provides the following as it relates to cash in lieu of parkland:

*(15) All money received by the municipality under subsections (6), (6.0.1) and (14) and all money received on the sale of land under subsection (5), less any amount spent by the municipality out of its general funds in respect of the land, shall be paid into a special account and spent only for the acquisition of land to be used for park or other public recreational purposes, including the erection, improvement or repair of buildings and the acquisition of machinery for park or other public recreational purposes.*

Outlined in the table below is the total projected balance of the Cash in Lieu of Parkland Restricted Reserve as of December 31, 2025:

<b>Balance as of October 18, 2024</b>	<b>\$1,360,862</b>
Less: Previously Approved Capital Projects	-\$560,174)
Less: 2025 Proposed Capital Projects	-\$407,050)
Plus: 2025 Estimated Funds Received	\$40,500 <b>Note A</b>
<b>Projected Balance as of December 31, 2025</b>	<b>\$434,138</b>

**Note A:** Based on discussions with County Planning Staff in 2020, the number of projected consents in the forecast is difficult to predict due to more restrictive Provincial policy and the fact that eligible properties are only allowed one consent since 2005. Therefore, Township staff have assumed a conservative estimate of three consents per year in order to estimate the amount of cash in lieu of parkland to be received in future years. The Township’s practise is not to include estimates of cash in lieu of parkland funds for potential employment land development given the uncertainty of the timing for these complex development proposals.

Section 42 (16.1) of the Planning Act outlines that beginning in 2023 and in each calendar year thereafter, a municipality shall spend or allocate at least 60 per cent of the monies that are in the special account at the beginning of the year. The balance in the Cash in Lieu of Parkland Restricted Reserve as of January 1, 2024 is \$1,199,861. 60% of this amounts to \$719,917. The Township has allocated/budgeted approximately \$990K in the proposed 2025 Capital Budget and Forecast which is greater than the 60% minimum balance allocation requirement.

Township staff will provide the projected balance in the cash in lieu of parkland restricted reserve for the forecast period (ie. to 2034) at a future budget meeting.

**Development Charges (DC's)**

Below are the DC's collected from 2019 to 2024 year to date:

- 2019 - \$256K
- 2020 – \$754K of which 72% of this amount was for DC's collected from a developer that entered into a DC credit agreement with the Township in 2012.
- 2021 - \$318K
- 2022 – \$190K
- 2023 - \$1.6M of which 96% of this amount was for DC's collected from a significant non-residential development.
- 2024 year to date - \$92K

Township staff will provide the projected balances in DC restricted reserves for the forecast period (ie. to 2034) at a future budget meeting.

The total DC's in all Township service areas (ie. POA and By-law Enforcement, Growth-Related Studies, Fire Protection Services, Parks and Recreation Services, and Services Related to a Highway) have a healthy positive balance. A municipality is permitted to have a negative balance in a DC restricted reserve only if the municipality is able to obtain sufficient DC's in the future to repay the negative balance. The Township's practise is not to include estimates for DC funds for potential employment land development given the uncertainty of the timing for these complex development proposals.

The 2025 proposed projects affecting the current DC balances are outlined below.

POA and By-law Enforcement

<b>Balance as of October 18, 2024</b>	<b>\$12</b>
Less: Previously Approved Capital Projects	\$0
Less: 2025 Proposed Capital Projects	-\$3,300
Plus: 2025 Estimated Funds Received	\$137
<b>Projected Balance as of December 31, 2025</b>	<b>-\$3,150</b>

There is a projected deficit of \$3K to a deficit of \$1.9K in the POA and By-law Enforcement DC from 2025 to 2034.

Growth-Related Studies DC's

<b>Balance as of October 18, 2024</b>	<b>\$166,428</b>
Less: Previously Approved Capital Projects	-\$120,311

Less: 2025 Proposed Capital Projects	-\$107,736
Plus: 2025 Estimated Funds Received	\$19,381
<b>Projected Balance as of December 31, 2025</b>	<b>-\$42,238</b>

There is a projected deficit of \$42K to a deficit of \$218K in the Growth-Related Studies DC's from 2025 to 2034.

Fire Protection Services DC's

<b>Balance as of October 18, 2024</b>	<b>\$1,272,686</b>
Less: Previously Approved Capital Projects	-\$31,891
Less: 2025 Proposed Capital Projects	-\$275,279
Plus: 2025 Estimated Funds Received	\$37,915
<b>Projected Balance as of December 31, 2025</b>	<b>\$1,003,431</b>

Parks and Recreation Services DC's

<b>Balance as of October 18, 2024</b>	<b>\$31,387</b>
Less: Previously Approved Capital Projects	-\$221,872
Less: 2025 Proposed Capital Projects	\$0
Plus: 2025 Estimated Funds Received	\$67,752
<b>Projected Balance as of December 31, 2025</b>	<b>-\$122,733</b>

There is a projected deficit of \$122K in 2025. This projected deficit becomes a positive balance of \$11K in 2027. The Parks and Recreation Services DC's remains a projected positive balance of \$79K to \$486K from 2028 to 2034.

Services Related to a Highway DC's

<b>Balance as of October 18, 2024</b>	<b>\$1,388,289</b>
Less: Previously Approved Capital Projects	-\$206,740
Less: 2025 Proposed Capital Projects	-\$360,332
Plus: 2025 Estimated Funds Received	\$63,336
<b>Projected Balance as of December 31, 2025</b>	<b>\$884,553</b>

Please note that all Township roads projects are eligible to be DC funded at a rate of 13.6% in accordance with the Township's 2024 DC Study. There is a projected deficit of \$117K to a deficit of \$449K in the Services Related to a Highway DC from 2029 to 2034.

Section 35 (2) of the Development Charges Act, 1997 outlines that beginning in 2023 and in each calendar year thereafter, a municipality shall spend or allocate at least 60 per cent of the monies that are in a reserve fund for services related to a highway as defined in subsection 1 (1)

of the Municipal Act, 2001. The balance in the Services Related to a Highway DC as of January 1, 2024 is \$1,341,563. 60% of this amounts to \$804,938. The Township has allocated/budgeted approximately \$2.3M in the proposed 2025 Capital Budget and Forecast which is greater than the 60% minimum balance allocation requirement.

### Grants

The Township's major known capital grant funding and amounts per year are outlined below:

Year	Canada Community-Building Fund <b>Note B</b>	OCIF – Formula Based <b>Note A</b>
2019	\$222,547	\$169,421
2019 top-up allocation	\$223,880	N/A
2020	\$222,547	\$168,923
2021	\$232,662	\$168,923
2021 top-up allocation	\$223,665	N/A
2022	\$232,662	\$331,262
2023	\$242,778	\$380,951
2024	\$249,760	\$438,094
2025	\$260,167	\$372,380
2026	\$260,167	Unknown
2027	\$270,574	Unknown
2028	\$270,574	Unknown

**Note A** – The 2025 to 2034 Capital Budget and Forecast includes the OCIF – Formula Based funding at approximately \$372K per year. The funding can be used for roads (paved and unpaved), sidewalks located on an existing road, and bridges and culverts. The Township has typically utilized this funding for the repaving of existing paved roads and/or rehabilitation of bridges/culverts. The decrease in the allocation from 2024 to 2025 is primarily due to the decline in the Township's current replacement value (CRV) estimate. This decline in the CRV estimate led to the reduction in the infrastructure index for the Township in comparison to the provincial median.

**Note B** – The 2025 to 2034 Capital Budget and Forecast includes the Canada Community-Building Fund funding at approximately \$242K per year.

### Aggregate Levy Revenue

On an annual basis, a letter and cheque is received from the Ontario Aggregate Resources Corporation which represents the payment of the Township's share of the licence fees collected from aggregate producers within the Township. The amount to be received in 2025 is based on

2024 aggregate production. Outlined below is a summary of the shipments in the Township from 2019 to 2023<sup>1</sup>:

Year	Aggregate Shipments - Metric Tonnes
2019	4.2M
2020	4.6M
2021	4.6M
2022	4.4M
2023 - Preliminary	3.3M
<b>Average</b>	<b>4.2M</b>
<b>2025 \$ per Tonne</b>	<b>\$0.12</b>
<b>2025 Estimated Amount</b>	<b>\$506K</b>

The 2025 Capital Budget and Forecast includes an amount of approximately \$471K of the aggregate levy for the purpose of funding Public Works capital projects over the forecast period.

Below is the aggregate levy revenue obtained from 2019 to 2024 year to date:

- 2019 - \$507K
- 2020 – \$524K
- 2021 - \$584K
- 2022 – \$599K
- 2023 - \$579K
- 2024 year to date - \$465K

**Capital Summary – Funding Sources by Year**

The Capital Summary – Funding Sources by Year is included as Schedule D to Report FIN-2024-027.

**Capital Forecast**

The Township’s Capital Forecast is prepared taking into consideration the following:

- 2024 Development Charges Study
- 2024 Energy Conservation and Demand Management Plan
- 2015 Recreation and Parks Master Plan
- Master Fire Plan

<sup>1</sup> <http://www.toarc.com/research/statistics.html>

- Equipment Replacement Schedule (Schedule C to Report FIN-2024-027)
- 2019 AM Plan
- 2021 Storm Water Management Facility Maintenance Inspections
- 2023 Ontario Structure Inspection Manual Report (Bridges and Culverts)
- 2023 Roads Management Plan

## **2025 Capital Budget and Forecast Summary**

Below are the previous year capital programs:

- 2019 - \$2.7M
- 2020 - \$5.4M (includes the Rescue 35 Truck replacement)
- 2021 – \$4.5M
- 2022 - \$4.5M
- 2023 –\$4.7M
- 2024 –\$4.4M
- 2025 – Proposed - \$6.6M (includes the Municipal Administration and Operations Facility Renovation and Pump 31 Truck replacement)

The 2020 to 2034 Capital Plan Summaries including 2025 Capital Budget Sheets are included as Schedule A to Report FIN-2024-027. The Projects by Year for each department with total budgeted costs is included as Schedule B to Report FIN-2024-027.

## **Financial Implications**

### **2025 Proposed Capital Budget Compared to the 2024 and 2023 Approved Capital Budget Funding Comparisons**

The total capital projects and contributions to discretionary reserves from 2023 to 2025 (proposed) are outlined below:

- 2025 – Proposed Capital Budget - \$6.6M
- 2024 – Approved Capital Budget - \$4.4M
- 2023 – Approved Capital Budget - \$4.7M

Schedule E to Report FIN-2024-027 provides this information in both chart and graphical format. The information on these pages includes the total capital including the funding sources for the 2023 to 2025 (proposed) capital programs.

### **2025 Proposed Ten Year Plan Compared to the 2024 and 2023 Ten Year Plans**

The ten-year plan from 2023 to 2025 (proposed) are outlined below:

- 2025 – Proposed Ten-Year Plan - \$50M ten year total and \$5.0M yearly average
- 2024 –Ten-Year Plan - \$49M ten year total and \$4.9M yearly average
- 2023 –Ten-Year Plan - \$37M ten year total and \$3.7M yearly average

Schedule F to Report FIN-2024-027 provides this information in both chart and graphical format.

### **Applicable Legislation and Requirements**

Municipal Act, 2001

### **Engagement Opportunities**

The Township will incorporate a number of engagement opportunities associated with the 2025 budget process as outlined below:

- Advisory Committee Budget Input
- Social Media Posts and/or Advertisements at [Facebook.ca/TownshipofPuslinch](https://www.facebook.com/TownshipofPuslinch) and [Twitter.com/TwpPuslinchON](https://twitter.com/TwpPuslinchON)
- Township Website Banner and Budget Page at [puslinch.ca/government/budget/](https://puslinch.ca/government/budget/)
- Community Engagement Survey at [EngagePuslinch.ca](https://EngagePuslinch.ca)
- Puslinch Today Advertisement
- Wellington Advertiser Advertisement
- Public Information Meeting on January 22, 2025 at 7:00 p.m.
- Media releases related to [EngagePuslinch.ca](https://EngagePuslinch.ca) survey and final budget highlights.
- Community Newsletter regarding final budget highlights which will be sent with the final tax bill in August 2025.

### **Attachments**

Schedule A: 2020 to 2034 Capital Plan Summary including the 2025 Capital Budget Sheets

Schedule B: Projects by Year – 2020 to 2034

Schedule C – Equipment Replacement Schedule

Schedule D – Capital Summary – Funding Sources by Year

Schedule E - 2025 Proposed Capital Budget Compared to the 2024 and 2023 Approved Capital Budget Funding Comparisons

Schedule F – 2025 Proposed Ten Year Plan Compared to the 2024 and 2023 Ten Year Plans

Schedule G – Road Rehabilitation Analysis for Budget Consideration

Schedule H - Centre Wellington CLI ECA Implementation Plan

Schedule I – CLI-ECA Cost Estimate

<b>Respectfully submitted:</b>	<b>Contributors:</b>	<b>Reviewed by:</b>
<p><b>Mary Hasan, Director of Finance/Treasurer</b></p>	<p><b>Mike Fowler, Director of Public Works, Parks, and Facilities</b></p> <p><b>Justine Brotherston, Interim Municipal Clerk</b></p> <p><b>Jamie MacNeil, Fire Chief</b></p> <p><b>Andrew Hartholt, Chief Building Official</b></p> <p><b>Michelle Cassar, Deputy Treasurer</b></p>	<p><b>Courtenay Hoytfox, Interim CAO</b></p>

**2020 Capital Carry-forward Plan Summary**

Project Cost Service	Department	Capital Project	Classification	Funding Type Discretionary_Reserves	Grand Total
Parks and Recreation					
	ORC				
		Building Condition Assessment, Arc Flash Study, Infra-re Study/Plan		\$5,000	\$5,000
	PCC				
		Building Condition Assessment, Arc Flash Study, Infra-re Study/Plan		\$5,000	\$5,000
Public Works					
	Public Works				
		Kerr Crescent - Stormwater Management Facility	Asset Management	\$141,062	\$141,062
<b>Grand Total</b>				<b>\$151,062</b>	<b>\$151,062</b>

**2021 Capital Carry-forward Plan Summary**

Project Cost				Funding Type	
Service	Department	Capital Project	Classification	Grant	Grand Total
General Government					
	Municipal Office				
		Municipal Office HVAC Upgrades	Asset Management	\$75,599	<b>\$75,599</b>
<b>Grand Total</b>				<b>\$75,599</b>	<b>\$75,599</b>

## 2022 Capital Carry-forward Plan Summary

Project Cost Service	Department	Capital Project	Classification	Funding Type Grant	Discretionary_ Reserves	Grand Total
General Government						
	Corporate					
		County Road Diet through Aberfoyle Peer Review	Study/Plan		\$20,000	\$20,000
		401 and Highway 6 Project Review of Hotspots	Study/Plan		\$5,000	\$5,000
	Municipal Office					
		Convert Lighting to LED and Install Motion Sensors	Asset Management		\$17,420	\$17,420
		Municipal Office HVAC Upgrades	Asset Management		\$124,056	\$124,056
		Accessible Washroom Upgrades	Asset Management		\$100,000	\$100,000
		Power Distribution Equipment (feeders, panels, main disconnect switch)	Asset Management		\$20,000	\$20,000
		Window and Door Replacement Program	Asset Management		\$100,000	\$100,000
Public Works						
	Public Works					
		Kerr Crescent - Stormwater Management Facility	Asset Management		\$408,938	\$408,938
Planning						
	Planning					
		Regionally Significant Economic Development Study Area Phase 1 (Employment)	Study/Plan	\$25,000	\$5,000	\$30,000
<b>Grand Total</b>				<b>\$25,000</b>	<b>\$800,414</b>	<b>\$825,414</b>

**2023 Capital Carry-forward Plan Summary**

Project Cost		Capital Project	Classification	Funding Type	Grand Total
Service	Department			Discretionary_ Reserves	
General Government					
	Corporate				
		401 and Highway 6 Project Review of Hotspots	Study/Plan	\$8,537	<b>\$8,537</b>
	Finance				
		Parkland Dedication By-law Amendment	Study/Plan	\$19,322	<b>\$19,322</b>
		Community Improvement Plan Amendment and Financial Incentives	Study/Plan	\$25,000	<b>\$25,000</b>
Public Works					
	Public Works				
		Kerr Crescent - Stormwater Management Facility	Asset Management	\$50,000	<b>\$50,000</b>
<b>Grand Total</b>				<b>\$102,859</b>	<b>\$102,859</b>

## 2024 Capital Carry-forward Plan Summary

Project Cost Service	Department	Capital Project	Classification	Funding Type		Grand Total
				Discretionary_Re serves	Restricted_R eserves	
General Government						
	Corporate					
		Compensation and Benefits Review	Study/Plan	\$25,000		<b>\$25,000</b>
	Finance					
		Asset Management Plan and Policy Updates	Study/Plan	\$60,676	\$6,324	<b>\$67,000</b>
	Municipal Office					
		Replacement of UV Pure Water Treatment System	Asset Management	\$20,000		<b>\$20,000</b>
Parks and Recreation						
	Parks					
		Boreham Park Safety Study	Study/Plan		\$5,393	<b>\$5,393</b>
	PCC					
		Replacement of UV Pure Water Treatment System	Asset Management		\$20,000	<b>\$20,000</b>
		Window and Door Replacement Program	Asset Management		\$140,000	<b>\$140,000</b>
Planning						
	Planning					
		Regionally Significant Economic Development Study Area Phase 1 (Employment)	Study/Plan	\$5,000	\$65,000	<b>\$70,000</b>
<b>Grand Total</b>				<b>\$110,676</b>	<b>\$236,717</b>	<b>\$347,393</b>

**2025 Capital Plan Summary**

Project Cost				Funding Type		Grand Total		
Service	Department	Capital Project	Classification	Grant	Levy	Discretionary_Reserves	Restricted_Reserves	Grand Total
Fire and Rescue								
	Fire and Rescue							
		Fire Master Plan	Study/Plan			\$12,000	\$18,000	\$30,000
		Structural Firefighter Gear	Asset Management			\$40,010		\$40,010
		Pump 31 Truck	Asset Management	\$20,000		\$741,254	\$223,898	\$985,153
		Defibrillators - Fire & Rescue Service Trucks and Municipal Buildings	Asset Management			\$33,270		\$33,270
		Diesel Exhaust System	New Asset		\$17,127		\$51,380	\$68,507
General Government								
	Corporate							
		Asset Management	Reserve Contribution		\$975,825			\$975,825
		Corporate Information Technology	Reserve Contribution		\$20,000			\$20,000
		Computer Equipment	Information Technology			\$18,193		\$18,193
		Administrative Studies	Reserve Contribution		\$40,000			\$40,000
		Revitalizing the Downtowns in Aberfoyle and Morrison	Study/Plan	\$24,750				\$24,750
		Other Recommendations from 2023 IT Infrastructure and Services Audit	Information Technology			\$3,370		\$3,370
		Tablets and OWL Cameras - Building, Fire and Administration	Information Technology			\$11,698		\$11,698
	Finance							
		Technical Guidelines for the Energy Conservation and Demand Management Plan	Study/Plan			\$4,528	\$472	\$5,000
		Development Charges Study Amendment	Study/Plan				\$15,264	\$15,264
	Municipal Office							
		Building Condition Assessment, Arc Flash Study, Infra-red Scanning of Equipment	Study/Plan			\$5,000		\$5,000
		Municipal Administration and Operations Facility	Asset Management			\$600,000		\$600,000

**2025 Capital Plan Summary**

Project Cost				Funding Type			Grand Total
Service	Department Capital Project	Classification	Grant	Levy	Discretionary_R eserves	Restricted_Re serves	
Parks and Recreation							
	ORC						
	Rinkboard Replacement (Interior and Exterior)	Asset Management				\$200,000	<b>\$200,000</b>
	Parks						
	Recreation and Parks Master Plan	Study/Plan			\$12,000	\$18,000	<b>\$30,000</b>
	Badenoch Soccer Field Shed Roof Repairs	Asset Management				\$4,000	<b>\$4,000</b>
	PCC						
	Emergency Generator	Asset Management				\$170,000	<b>\$170,000</b>
	Electronic Sign Replacement	Asset Management	\$12,500		\$12,500	\$12,500	<b>\$37,500</b>
	Killean School Bell Cairn	Asset Management				\$20,550	<b>\$20,550</b>
Public Works							
	Public Works						
	Storm Sewer Inspections and Cleaning	Study/Plan			\$10,000		<b>\$10,000</b>
	Street Lights - Pole and Arm Inspections	Study/Plan			\$20,000		<b>\$20,000</b>
	Gravel Roads Improvement	Reserve Contribution		\$370,800			<b>\$370,800</b>
	Storm Water Management Pond Inspections	Study/Plan			\$5,000		<b>\$5,000</b>
	Puslinch-Flamborough Townline - Leslie Road West to Township Limits	Asset Management			\$76,032	\$11,968	<b>\$88,000</b>
	Concession 1 - Leslie Road West to Highway 6	Asset Management			\$138,240	\$21,760	<b>\$160,000</b>
	Gore Road - Valens Road to Concession 7	Asset Management			\$384,480	\$60,520	<b>\$445,000</b>
	Gore Road - Concession 7 to Lennon Road	Asset Management			\$241,920	\$38,080	<b>\$280,000</b>
	Leslie Road West - Victoria Road South to Watson Road South	Asset Management			\$507,168	\$79,832	<b>\$587,000</b>
	Winer Road - McLean Road to Nicholas Beaver Road	Asset Management			\$309,312	\$48,688	<b>\$358,000</b>

## 2025 Capital Plan Summary

Project Cost			Funding				Grand Total
Service	Department Capital Project	Classification	Type Grant	Levy	Discretionary_R eserves	Restricted_Re serves	
	Pickup truck - 3/4 ton - Crew Cab	Asset Management	\$6,000		\$57,194		<b>\$63,194</b>
	Bridge and Culvert Inspections	Study/Plan			\$15,000		<b>\$15,000</b>
	CLI-ECA Application for Municipal Stormwater Management Systems	Study/Plan			\$51,750		<b>\$51,750</b>
	Hard-Surfacing Gravel Roads - Design Costs	Asset Management			\$41,040	\$6,460	<b>\$47,500</b>
	Concession 1/Leslie Road West - Concession 7 to Highway 6	Asset Management	\$372,380			\$311,620	<b>\$684,000</b>
<b>By-law</b>							
	By-law						
	Decibel Meter and Calibrator	New Asset		\$5,058		\$3,300	<b>\$8,358</b>
<b>Planning</b>							
	Planning						
	Regionally Significant Economic Development Study Area Phase 2 (Residential)	Study/Plan	\$25,000		\$6,000	\$29,000	<b>\$60,000</b>
	Development Standards Guidelines	Study/Plan			\$3,000	\$27,000	<b>\$30,000</b>
<b>Grand Total</b>			<b>\$460,630</b>	<b>\$1,428,809</b>	<b>\$3,359,959</b>	<b>\$1,372,293</b>	<b>\$6,621,691</b>

**2025 CAPITAL BUDGET SHEET**

Department Fire and Rescue

**1 - Project Title and Type (ie. minor repairs, major repairs, replacement, new equipment, studies, policies, plans etc.)**

Project Title - Fire Master Plan  
 Type - Plan

**2 - Purpose of Expenditure (ie. identify links to any plans, policies, legislation, studies, etc.)**

The Fire Master Plan is a ten (10) year strategic plan that aligns with Council's strategic objectives and corporate direction, provides short, medium and long-term guidance for Puslinch Fire and Rescue Service. The current Fire Master Plan was completed in November 2015 and it is recommended that these plans be completed on a ten year cycle.

**3 - Specific Location (ie. list facility names, stretches of Road from/to streets, etc.)**

Not applicable

**4 - Project Description**

The Fire Master Plan shall include a prioritized set of recommendations for short, medium and long term solutions along with but not limited to:

1. solutions for risks that require immediate attention
2. solutions for any identified risks, gaps or vulnerabilities
3. Opportunities to serve unmet needs
4. Metrics for measuring fire service performance
5. Evaluation of alternatives
6. Each recommendation shall also include cost and timing estimates

**5 - Capital Funding for 2025 Expenditures**

Tax Levy	
Cash in Lieu of Parkland	
Administrative Studies	12,000
Development Charges	18,000
Other (grants)	
<b>Total Funding</b>	<b>30,000</b>

<b>Additional information related to DC's</b>	
Project # and Description in DC	19 - Master Fire Plan
Year in DC Study	2025 to 2026
% of DC Funding allowed in DC	60%
Service Area in DC	Growth-Related Studies Class of Services

**6 - Capital Components, Costs, and Timing**

Please list proposed capital spending by quarter for cash flow purposes

Project Components	2025					Future Phases <span style="color: red;">Note A</span>			
	JAN-MAR	APR-JUN	JUL-SEP	OCT-DEC	2025	2026	2027	2028	2029
Consulting Services			30,000			30,000			
<span style="color: red;">Note A:</span> The Future Phases section is to identify the quantum of the total project cost only. Future Phases will not be automatically approved nor funded if project is approved.									

**7 - Incremental Operating Budget Impact**

	2025	Annualized	# FT Staff	# PT Staff
Incremental Revenues				
Incremental Salary and Benefits				
Incremental Non-Salary Costs				
Total Incr. Exp./ (Rev.)				

**2025 CAPITAL BUDGET SHEET**

Department Fire and Rescue

**1 - Project Title and Type (ie. minor repairs, major repairs, replacement, new equipment, studies, policies, plans etc.)**

Project Title - Defibrillators - Fire & Rescue Service Trucks and Municipal Buildings  
 Type - Replacement

**2 - Purpose of Expenditure (ie. identify links to any plans, policies, legislation, studies, etc.)**

Recommended lifecycle is 8 years in accordance with the Township's Asset Management Plan.

**3 - Specific Location (ie. list facility names, stretches of Road from/to streets, etc.)**

Municipal Office, Puslinch Community Centre, Optimist Recreation Centre, Pump 31 Truck, Pump 32 Truck, and Rescue 25 Truck.

**4 - Project Description**

It is recommended that the Township replace the 6 older Power Heart G5 AEDs purchased in 2017 with the newer Zoll AED 3 models. The Zoll AED 3 offers several advantages:

Data Download Capabilities: The new models allow firefighters to download data for statistical analysis and training purposes, enhancing emergency response effectiveness.

Compatibility with EMS Units: The Zoll AED 3 is compatible with EMS units, enabling them to replace the AED pads free of charge when used, which will help reduce ongoing maintenance costs overtime.

Improved Availability of Supplies: Given the age of the G5 models, sourcing and replacing pads has become increasingly difficult. Transitioning to the Zoll AED 3 will ensure the Township has access to readily available supplies and support.

By upgrading to the Zoll AED 3, emergency response equipment is reliable, up-to-date, and aligned with best practices.

**5 - Capital Funding for 2025 Expenditures**

Tax Levy	
Cash in Lieu of Parkland	
Asset Management	33,270
Development Charges	
Other (grants)	
<b>Total Funding</b>	<b>33,270</b>

**Additional information related to DC's**

Project # and Description in DC	
Year in DC Study	
% of DC Funding allowed in DC	
Service Area in DC	

**6 - Capital Components, Costs, and Timing**

Please list proposed capital spending by quarter for cash flow purposes

Project Components	2025					Future Phases <span style="color: red;">Note A</span>			
	JAN-MAR	APR-JUN	JUL-SEP	OCT-DEC	2025	2026	2027	2028	2029
Purchase Equipment	33,270								
<span style="color: red;">Note A:</span> The Future Phases section is to identify the quantum of the total project cost only. Future Phases will not be automatically approved nor funded if project is approved.									

**7 - Incremental Operating Budget Impact**

	2025	Annualized	# FT Staff	# PT Staff
Incremental Revenues				
Incremental Salary and Benefits				
Incremental Non-Salary Costs				
Total Incr. Exp./(Rev.)				

**2025 CAPITAL BUDGET SHEET**

Department **Fire and Rescue**

**1 - Project Title and Type (ie. minor repairs, major repairs, replacement, new equipment, studies, policies, plans etc.)**

Project Title - Diesel Exhaust System  
 Type - New Equipment

**2 - Purpose of Expenditure (ie. identify links to any plans, policies, legislation, studies, etc.)**

It is recommended that this new equipment be purchased for the removal of diesel fuel from the apparatus bays to enhance health and safety compliance and operational efficiencies.

**3 - Specific Location (ie. list facility names, stretches of Road from/to streets, etc.)**

Above apparatus in the bay area of the fire station

**4 - Project Description**

The Airmation system installed will be set-up for activation on all bay doors. This will be done via the TSCMM4 activation control panel with optical system and flag system. An optical beam will span across the front doors, the beam will be 6 to 7 inches off the floor. Once activated the system will run for 28 minutes to clean and clear the air of any contaminants. The lifecycle of this system is 20 years with filters needing replacement every 5 years. Filters cost approximately \$200. This system has a minimal impact on building infrastructure.

**5 - Capital Funding for 2025 Expenditures**

Tax Levy	17,127
Cash in Lieu of Parkland	
Asset Management	
Development Charges	51,380
Other (grants)	
<b>Total Funding</b>	<b>68,507</b>

**Additional information related to DC's**

Project # and Description in DC	1 - Provision for Additional Facility Space
Year in DC Study	2024 to 2025
% of DC Funding allowed in DC	75%
Service Area in DC	Fire Protection Services

**6 - Capital Components, Costs, and Timing**

Please list proposed capital spending by quarter for cash flow purposes

Project Components	2025				Future Phases <span style="color: red;">Note A</span>				
	JAN-MAR	APR-JUN	JUL-SEP	OCT-DEC	2025	2026	2027	2028	2029
Purchase Equipment		68,507							

**Note A:** The Future Phases section is to identify the quantum of the total project cost only. Future Phases will not be automatically approved nor funded if project is approved.

**7 - Incremental Operating Budget Impact**

	<b>2025</b>	<b>Annualized</b>		
<b>Incremental Revenues</b>			<b># FT Staff</b>	<b># PT Staff</b>
<b>Incremental Salary and Benefits</b>				
<b>Incremental Non-Salary Costs</b>				
<b>Total Incr. Exp./(Rev.)</b>				

**2025 CAPITAL BUDGET SHEET**

Department

Corporate

**1 - Project Title and Type (ie. minor repairs, major repairs, replacement, new equipment, studies, policies, plans etc.)**

Project Title - Tablets and OWL Cameras - Building, Fire and Administration  
Type - Replacement and Purchase of new Tablets and OWL Cameras

**2 - Purpose of Expenditure (ie. identify links to any plans, policies, legislation, studies, etc.)**

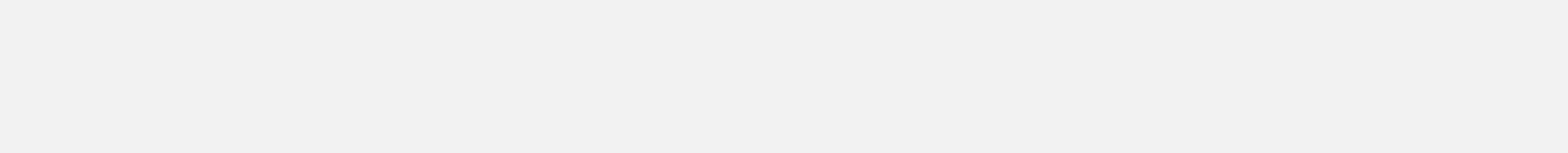
The Township incorporates a 5 year replacement lifecycle for tablets and OWL cameras (similar to Computer Equipment replacement lifecycle). Maintaining a replacement program for tablets and similar technologies is a municipal best practice. Over time, software becomes outdated and unsupported by software providers. Updating hardware and software leads to greater efficiencies, increased productivity, and reduced overall operating costs. Maintaining hardware also helps better manage security risks related to IT infrastructure.

**3 - Specific Location (ie. list facility names, stretches of Road from/to streets, etc.)**

Municipal Office and Firehall

**4 - Project Description**

8 Tablets and 2 OWL Cameras are being replaced or purchased across the corporation as follows:  
  
3 in the Building Department - \$4,499.97 (2 are replacement, 1 additional tablet is being purchased for the Building Services Technician position that was approved in 2024).  
4 in the Fire Department - \$3,898.97 (3 are replacement, 1 additional tablet is being purchased for Fire Health and Safety requirements)  
1 in the Administration Department - \$299.00 (1 is replacement)  
2 Owl Cameras - \$3,000.00 (2 are replacement)  
  
Please note, there are incremental costs of \$175 in the Building Operating Budget related to the data requirements associated with the additional tablet that is being proposed to be purchased.



**5 - Capital Funding for 2025 Expenditures**

Building Reserve	4,500
Corporate Information Technology	7,198
Development Charges	
Other (grants)	
<b>Total Funding</b>	<b>11,698</b>

Additional information related to DC's	
Project # and Description in DC	
Year in DC Study	
% of DC Funding allowed in DC Service Area in DC	

**6 - Capital Components, Costs, and Timing**

Please list proposed capital spending by quarter for cash flow purposes

Project Components	2025				Future Phases <span style="color:red">Note A</span>				
	JAN-MAR	APR-JUN	JUL-SEP	OCT-DEC	2025	2026	2027	2028	2029
Purchase Equipment	11,698								

Note A: The Future Phases section is to identify the quantum of the total project cost only. Future Phases will not be automatically approved nor funded if project is approved.

**7 - Incremental Operating Budget Impact**

	2025	Annualized	# FT Staff	# PT Staff
Incremental Revenues				
Incremental Salary and Benefits				
Incremental Non-Salary Costs	175			
Total Incr. Exp./ (Rev.)				

**2025 CAPITAL BUDGET SHEET**

Department

**Corporate**

**1 - Project Title and Type (ie. minor repairs, major repairs, replacement, new equipment, studies, policies, plans etc.)**

Project Title - Other recommendations from 2023 IT Infrastructure and Services Audit  
Type - IT Infrastructure and Service Audit Upgrades

**2 - Purpose of Expenditure (ie. identify links to any plans, policies, legislation, studies, etc.)**

As reported to Council in Report ADM-2023-059 at the November 8, 2023 Council Meeting, it was recommended that the Township implement enviromental monitoring in the server room and installation of a network aware UPS and Battery Backup Unit.

**3 - Specific Location (ie. list facility names, stretches of Road from/to streets, etc.)**

Municipal Office

**4 - Project Description**

Township staff recommend the following :  
  
Implementing a UPS that is network connected to ensure it can be properly monitored - \$1,248  
Installing an environmental monitor to monitor temperature, humidity, and moisture levels in the server room to trigger alerts in the event of a flood or other environmental anomaly - \$2,122

**5 - Capital Funding for 2025 Expenditures**

<b>Tax Levy</b>	
<b>Building Reserve</b>	1,011
<b>Corporate Information Technology</b>	2,359
<b>Development Charges</b>	
<b>Other (grants)</b>	
<b>Total Funding</b>	<b>3,370</b>

<b>Additional information related to DC's</b>	
Project # and Description in DC	
Year in DC Study	
% of DC Funding allowed in DC Service Area in DC	

**6 - Capital Components, Costs, and Timing**

Please list proposed capital spending by quarter for cash flow purposes

Project Components	2025				Future Phases <span style="color: red;">Note A</span>				
	JAN-MAR	APR-JUN	JUL-SEP	OCT-DEC	2025	2026	2027	2028	2029
Purchase Equipment	3,370								
<span style="color: red;">Note A:</span> The Future Phases section is to identify the quantum of the total project cost only. Future Phases will not be automatically approved nor funded if project is approved.									

**7 - Incremental Operating Budget Impact**

	2025	Annualized	# FT Staff	# PT Staff
Incremental Revenues				
Incremental Salary and Benefits				
Incremental Non-Salary Costs				
Total Incr. Exp./ (Rev.)				

**2025 CAPITAL BUDGET SHEET**

Department

By-law

**1 - Project Title and Type (ie. minor repairs, major repairs, replacement, new equipment, studies, policies, plans etc.)**

Project Title - Decibel Meter and Calibrator  
 Type - Decibel Meter to support By-law Enforcement

**2 - Purpose of Expenditure (ie. identify links to any plans, policies, legislation, studies, etc.)**

Purchase of Decibel Meter and Calibrator to enable enforcement of the proposed Shooting Range By-law. In order to enforce the proposed Shooting Range By-law, staff will require a decibel meter capable of measuring noise produced by gun shots. To measure the noise produced by gun shots, the meter must have impulse detection. In addition to the decibel meter, a calibrator will be required as the decibel reader will need to be calibrated before and after each set of measurements.

**3 - Specific Location (ie. list facility names, stretches of Road from/to streets, etc.)**

Municipal Office

**4 - Project Description**

1 Nor140 Decibel Meter- \$6,669.65  
 1 Nor1244 Calibrator - \$1688.08

**5 - Capital Funding for 2025 Expenditures**

Tax Levy	5,058
Cash in Lieu of Parkland	
Asset Management	
Development Charges	3,300
Other (grants)	
<b>Total Funding</b>	<b>8,358</b>

**Additional information related to DC's**

Project # and Description in DC	1 - Provision for By-law Enforcement Equipment
Year in DC Study	2024 to 2033
% of DC Funding allowed in DC Service Area in DC	100%
	P.O.A., including By-law Enforcement

**6 - Capital Components, Costs, and Timing**

Please list proposed capital spending by quarter for cash flow purposes

Project Components	2025					Future Phases <span style="color: red;">Note A</span>			
	JAN-MAR	APR-JUN	JUL-SEP	OCT-DEC	2025	2026	2027	2028	2029
Purchase Equipment		8,358							
<span style="color: red;">Note A:</span> The Future Phases section is to identify the quantum of the total project cost only. Future Phases will not be automatically approved nor funded if project is approved.									

**7 - Incremental Operating Budget Impact**

	2025	Annualized	# FT Staff	# PT Staff
Incremental Revenues				
Incremental Salary and Benefits				
Incremental Non-Salary Costs				
Total Incr. Exp./(Rev.)				

**2026 Capital Plan Summary**

Project Cost Service	Department	Capital Project	Classification	Funding Type Grant	Levy	Discretionary_Reserves	Restricted_Reserves	Grand Total
<b>Fire and Rescue</b>								
	Fire and Rescue							
		Fire Master Plan	Study/Plan			\$12,000	\$18,000	\$30,000
		Structural Firefighter Gear	Asset Management			\$30,180		\$30,180
		Portable Pumps	Asset Management			\$18,000		\$18,000
<b>General Government</b>								
	Corporate							
		Asset Management	Reserve Contribution		\$1,002,575			\$1,002,575
		Corporate Information Technology	Reserve Contribution		\$20,000			\$20,000
		Computer Equipment	Information Technology			\$9,581		\$9,581
		Computer Equipment - New Term of Council	Information Technology			\$8,590		\$8,590
		Administrative Studies	Reserve Contribution		\$40,000			\$40,000
		Website Redesign	Information Technology	\$28,000				\$28,000
		Revitalizing the Downtowns in Aberfoyle and Morriston	Study/Plan	\$24,750				\$24,750
<b>Parks and Recreation</b>								
	Parks							
		Recreation and Parks Master Plan	Study/Plan			\$12,000	\$18,000	\$30,000
		Pickup Truck - Trsfr from Public Works	Asset Management	\$6,000			\$0	\$6,000
		Light Poles Replacement at the Puslinch Community Centre Grounds	Asset Management				\$5,200	\$5,200
		Fencing Replacement at the Badenoch Soccer Field (East Side)	Asset Management				\$14,934	\$14,934
	PCC							
		Bar Counter, Bar Door, Cosmetic Upgrades	Asset Management	\$20,000			\$80,000	\$100,000
<b>Public Works</b>								
	Public Works							

## 2026 Capital Plan Summary

Project Cost Service	Department	Capital Project	Classification	Funding Type		Discretionary_Reserves	Restricted_Reserves	Grand Total	
				Grant	Levy				
		Gravel Roads Improvement	Reserve Contribution		\$420,800			\$420,800	
		Pickup truck - 3/4 ton - Single Cab	Asset Management			\$46,330		\$46,330	
		Daymond Drive - Stormwater Management Facility	Asset Management			\$300,000		\$300,000	
		Aberfoyle Business Park Block 6 - Stormwater Management Facility	Asset Management			\$200,000		\$200,000	
		Carroll Pond & Lesic Jassal Municipal Drain - Sediment Survey	Study/Plan			\$7,000		\$7,000	
		Concession 2 Culvert	Asset Management			\$138,240	\$21,760	\$160,000	
		Mason Road - Concession 7 to End	Asset Management			\$56,160	\$8,840	\$65,000	
		Nicholas Beaver Road - Winer Road to Brock Road South	Asset Management			\$376,704	\$59,296	\$436,000	
		Grader - 502	Asset Management			\$70,000		\$70,000	
		Concession 2 - Sideroad 10 South to County Road 35	Asset Management			\$519,264	\$81,736	\$601,000	
		Concession 2 - Country Road 35 to Sideroad 25 South	Asset Management			\$527,040	\$82,960	\$610,000	
		Concession 2 - Sideroad 20 South to Sideroad 25 South	Asset Management	\$372,380		\$173,732	\$386,888	\$933,000	
		Concession 2/2A - Sideroad 25 South to Concession 2	Asset Management			\$251,424	\$39,576	\$291,000	
		Concession 2A - Concession 2 to Concession 7	Asset Management			\$93,312	\$14,688	\$108,000	
Planning									
	Planning								
		Development of a Township Official Plan	Study/Plan			\$32,501	\$67,500	\$100,000	
<b>Grand Total</b>					<b>\$451,130</b>	<b>\$1,483,375</b>	<b>\$2,882,058</b>	<b>\$899,378</b>	<b>\$5,715,940</b>

## 2027 Capital Plan Summary

Project Cost Service	Department	Capital Project	Classification	Funding Type			Grand Total
				Grant	Levy	Discretionary_Reserves	
<b>Building</b>							
	<b>Building</b>						
		Pickup Truck - Mid-Size	Asset Management			\$19,813	\$19,813
<b>Fire and Rescue</b>							
	<b>Fire and Rescue</b>						
		Structural Firefighter Gear	Asset Management			\$20,120	\$20,120
		Pickup Truck - Mid-Size	Asset Management			\$0	\$0
		Pickup Truck - Mid-Size	Asset Management	\$3,000			\$3,000
		Washer/Extractor/Dryer	Asset Management			\$24,312	\$24,312
		Thermal Imaging Camera	Asset Management			\$6,576	\$6,576
<b>General Government</b>							
	<b>Corporate</b>						
		Community Based Strategic Plan	Study/Plan			\$3,489	\$24,921
		Asset Management	Reserve Contribution	\$1,029,325			\$1,029,325
		Corporate Information Technology	Reserve Contribution	\$20,000			\$20,000
		Computer Equipment	Information Technology			\$6,056	\$6,056
		Administrative Studies	Reserve Contribution	\$40,000			\$40,000
		Firewall Upgrades	Information Technology			\$3,200	\$3,200
<b>Parks and Recreation</b>							
	<b>PCC</b>						
		Rebalancing of HVAC system	Asset Management			\$5,000	\$5,000
<b>Public Works</b>							
	<b>Public Works</b>						
		Gravel Roads Improvement	Reserve Contribution	\$470,800			\$470,800
		Leslie Road West Culvert	Asset Management			\$95,040	\$110,000
		Cooks Bridge	Asset Management			\$648,000	\$750,000
		Cooks Mill Road - Bridge to County Road 41	Asset Management			\$110,592	\$128,000
		Bridle Path - Bridle Path Split to Brock Road South	Asset Management			\$203,000	\$203,000
		Bridle Path	Asset Management			\$508,000	\$508,000
		Bridge and Culvert Inspections	Study/Plan			\$15,000	\$15,000
		Tandem Dump Truck - 304	Asset Management	\$25,000		\$400,866	\$425,866
		Victoria Road South - County Road 34 to Maltby Road East	Asset Management	\$372,380		\$172,236	\$944,000
<b>By-law</b>							
	<b>By-law</b>						
		SUV	Asset Management			\$19,813	\$19,813
		Comprehensive By-law Enforcement Legislative Review	Study/Plan			\$25,000	\$50,000

**2027 Capital Plan Summary**

Project Cost Service	Department	Capital Project	Classification	Funding Type		Discretionary_Reserves	Restricted_Reserves	Grand Total
				Grant	Levy			
Planning	Planning	Development of a Township Official Plan	Study/Plan	\$25,000		\$7,501	\$67,500	\$100,000
<b>Grand Total</b>				<b>\$425,380</b>	<b>\$1,560,125</b>	<b>\$2,288,614</b>	<b>\$652,684</b>	<b>\$4,926,803</b>

**2028 Capital Plan Summary**

Project Cost Service	Department	Capital Project	Classification	Funding Type Grant	Levy	Discretionary_Reserves	Restricted_Reserves	Grand Total
<b>Building</b>								
	Building							
		Septic Reinspections	Study/Plan		\$18,179			\$18,179
<b>Fire and Rescue</b>								
	Fire and Rescue							
		Structural Firefighter Gear	Asset Management			\$10,060		\$10,060
		Aerial 33 Truck	Asset Management		\$10,000	\$2,290,000		\$2,300,000
<b>General Government</b>								
	Corporate							
		Asset Management	Reserve Contribution		\$1,056,075			\$1,056,075
		Corporate Information Technology	Reserve Contribution		\$20,000			\$20,000
		Compensation and Benefits Review	Study/Plan			\$27,000		\$27,000
		Computer Equipment	Information Technology			\$9,031		\$9,031
		Administrative Studies	Reserve Contribution		\$40,000			\$40,000
		Information Technology Infrastructure Audit	Information Technology			\$11,000		\$11,000
	Municipal Office							
		Emergency Generator	Asset Management			\$170,000		\$170,000
		Replacement of metal roofing panels	Asset Management			\$125,000		\$125,000
		Roads Storage Building Roof Rehabilitation	Asset Management			\$15,000		\$15,000
		Municipal Complex: Parking Lot	Asset Management			\$162,750		\$162,750
<b>Parks and Recreation</b>								
	Parks							

## 2028 Capital Plan Summary

Project Cost Service	Department	Capital Project	Classification	Funding Type Grant	Levy	Discretionary_Reserves	Restricted_Reserves	Grand Total
		Replacement of metal roofing panels in Blue Storage Building Behind PCC	Asset Management				\$30,000	\$30,000
		Kabota Lawnmower	Asset Management	\$4,933			\$22,237	\$27,169
		Gravel Road Rehabilitation at Old Morriston Park	Asset Management				\$7,740	\$7,740
	PCC							
		Replacement of metal roofing panels	Asset Management				\$100,000	\$100,000
	Public Works							
	Public Works							
		Gravel Roads Improvement	Reserve Contribution		\$520,800			\$520,800
		Roads Condition Index Updates	Study/Plan			\$34,560	\$5,440	\$40,000
		Storm Water Management Pond Inspections	Study/Plan			\$5,000		\$5,000
		Roadside Safety Allowances - Bridges and Culverts	New Asset		\$176,256		\$27,744	\$204,000
		Concession 4 - County Road 35 to Sideroad 20 North	Asset Management	\$372,380		\$147,748	\$81,872	\$602,000
		Concession 1 - Sideroad 10 South to County Road 35	Asset Management			\$520,128	\$81,872	\$602,000
		Gore Road - County Road 35 to Foreman Road	Asset Management			\$249,128	\$352,872	\$602,000
		Traffic Calming - Streetscaping Morriston - Phase 2	New Asset	\$25,000	\$101,576		\$19,924	\$146,500
		Tandem Roll-Off Dump Truck- 302	Asset Management			\$408,752		\$408,752
		Tandem Roll-Off Dump Truck- 302	Asset Management	\$25,000				\$25,000
		Traffic Count Study	Study/Plan			\$25,920	\$4,080	\$30,000
	Planning							
	Planning							
		Zoning By-law Update	Study/Plan			\$11,376	\$23,625	\$35,001
<b>Grand Total</b>				<b>\$455,491</b>	<b>\$1,914,707</b>	<b>\$4,222,453</b>	<b>\$757,406</b>	<b>\$7,350,057</b>

2029 Capital Plan Summary

Project Cost Service	Department	Capital Project	Classification	Funding Type Grant	Levy	Discretionary_Reserves	Restricted_Reserves	Grand Total
<b>Fire and Rescue</b>								
	Fire and Rescue							
		Structural Firefighter Gear	Asset Management			\$20,120		\$20,120
		Thermal Imaging Camera	Asset Management			\$6,803		\$6,803
<b>General Government</b>								
	Corporate							
		Asset Management	Reserve Contribution		\$1,082,825			\$1,082,825
		Corporate Information Technology	Reserve Contribution		\$20,000			\$20,000
		Computer Equipment	Information Technology			\$16,508		\$16,508
		Administrative Studies	Reserve Contribution		\$40,000			\$40,000
		Network Hardware Upgrades	Information Technology			\$6,800		\$6,800
	Finance							
		Energy Conservation and Demand Management Plan	Study/Plan			\$7,603	\$793	\$8,395
	Municipal Office							
		Exterior wall rehabilitation	Asset Management			\$25,000		\$25,000
		Replacement of furnaces - Fire area	Asset Management			\$20,000		\$20,000
		Replacement of fire alarm system (fire extinguishers, panels, bells, pullstations, heat & smoke detectors)	Asset Management			\$15,000		\$15,000
<b>Parks and Recreation</b>								
	ORC							
		Floor Scrubber	Asset Management				\$12,223	\$12,223
	Parks							
		Landscape Trailer	Asset Management	\$2,000			\$8,003	\$10,003



## 2030 Capital Plan Summary

Project Cost Service	Department	Capital Project	Classification	Funding Type Grant	Levy	Discretionary_Reserves	Restricted_Reserves	Grand Total
<b>Fire and Rescue</b>								
	Fire and Rescue							
		Structural Firefighter Gear	Asset Management			\$10,060		\$10,060
		Tanker 37 Truck	Asset Management	\$20,000		\$780,000		\$800,000
<b>General Government</b>								
	Corporate							
		Asset Management	Reserve Contribution		\$1,109,575			\$1,109,575
		Corporate Information Technology	Reserve Contribution		\$20,000			\$20,000
		Computer Equipment	Information Technology			\$18,193		\$18,193
		Computer Equipment - New Term of Council	Information Technology			\$8,590		\$8,590
		Administrative Studies	Reserve Contribution		\$40,000			\$40,000
		Tablets and OWL Cameras - Building, Fire and Administration	Information Technology			\$12,868		\$12,868
		Firewall Upgrades	Information Technology			\$12,800		\$12,800
	Finance							
		Asset Management Plan and Policy Updates	Study/Plan			\$67,957	\$7,083	\$75,040
	Municipal Office							
		Building Condition Assessment, Arc Flash Study, Infra-red Scanning of Equipment	Study/Plan			\$7,500		\$7,500
<b>Parks and Recreation</b>								
	ORC							
		Building Condition Assessment, Arc Flash Study, Infra-red Scanning of Equipment	Study/Plan			\$6,714	\$787	\$7,500
	PCC							
		Building Condition Assessment, Arc Flash Study, Infra-red Scanning of Equipment	Study/Plan			\$6,714	\$787	\$7,500

**2030 Capital Plan Summary**

Project Cost Service	Department	Capital Project	Classification	Funding Type Grant	Levy	Discretionary_Reserves	Restricted_Reserves	Grand Total	
<b>Public Works</b>									
	Public Works								
		Storm Sewer Inspections and Cleaning	Study/Plan			\$10,000		\$10,000	
		Street Lights - Pole and Arm Inspections	Study/Plan			\$20,000		\$20,000	
		Gravel Roads Improvement	Reserve Contribution		\$620,800			\$620,800	
		Sideroad 10 North - Forestell Road to Laird Road West	Asset Management			\$260,928	\$41,072	\$302,000	
		Deer View Ridge - Hammersley Drive to Fox Run Drive	Asset Management				\$303,000	\$303,000	
		Ellis Road Culvert Over Puslinch Lake Irish Creek	Asset Management			\$604,800	\$95,200	\$700,000	
		Fox Run Drive - Deer View Ridge to Fox Run Drive transition to curb	Asset Management			\$190,000		\$190,000	
		Fox Run Drive to Fox Run Drive	Asset Management			\$297,000		\$297,000	
		Laird Road West - End to Country Road 32	Asset Management			\$108,000	\$17,000	\$125,000	
		Old Brock Road - Cockburn Street to End	Asset Management			\$29,376	\$4,624	\$34,000	
		Fox Run Drive - Fox Run Drive transition to median to Fox Run Drive transition to curb	Asset Management			\$92,000		\$92,000	
		Fox Run Drive - Brock Road North to Fox Run Drive transition to median	Asset Management			\$74,000		\$74,000	
		Ellis Road - County Road 32 to 6725 Ellis Road	Asset Management	\$372,380		\$97,636	\$73,984	\$544,000	
		Victoria Street And Church Street - Calfass Road to Queen Street (Highway 6)	Asset Management			\$111,456	\$17,544	\$129,000	
<b>By-law</b>									
	By-law								
		Decibel Meter and Calibrator	Asset Management			\$9,194		\$9,194	
<b>Grand Total</b>					<b>\$392,380</b>	<b>\$1,790,375</b>	<b>\$2,835,785</b>	<b>\$561,080</b>	<b>\$5,579,620</b>

## 2031 Capital Plan Summary

Project Cost Service	Department	Capital Project	Classification	Funding Type Grant	Levy	Discretionary_Reserves	Restricted_Reserves	Grand Total
Fire and Rescue								
	Fire and Rescue							
		Structural Firefighter Gear	Asset Management			\$40,240		\$40,240
General Government								
	Corporate							
		Asset Management	Reserve Contribution		\$1,136,325			\$1,136,325
		Corporate Information Technology	Reserve Contribution		\$20,000			\$20,000
		Computer Equipment	Information Technology			\$9,581		\$9,581
		Administrative Studies	Reserve Contribution		\$40,000			\$40,000
		Website Redesign	Information Technology	\$30,500				\$30,500
		Server Upgrades	Information Technology			\$12,000		\$12,000
Parks and Recreation								
	ORC							
		Drinking Fountain	Asset Management				\$5,000	\$5,000
	Parks							
		Pickup Truck - Trsfr from Public Works	Asset Management	\$6,000			\$0	\$6,000
Public Works								
	Public Works							
		Gravel Roads Improvement	Reserve Contribution		\$670,800			\$670,800
		Storm Water Management Pond Inspections	Study/Plan			\$5,000		\$5,000
		Pickup truck - 3/4 ton - Single Cab	Asset Management			\$50,542		\$50,542
		Gilmour Road - County Road 46 (Brock Road) to Subdivision Entrance	Asset Management			\$63,072	\$9,928	\$73,000

## 2031 Capital Plan Summary

Project Cost Service	Department	Capital Project	Classification	Funding Type			Discretionary_Reserves	Restricted_Reserves	Grand Total
				Grant	Levy				
		Smith Road - Concession 7 to County Road 34	Asset Management				\$83,808	\$13,192	\$97,000
		Boreham Drive - County Road 37 (Arke Road) to County Road 41 (Watson Road South)	Asset Management				\$202,000		\$202,000
		Hume Road - Nassagaweya-Puslinch Townline to Watson Road South	Asset Management	\$372,380				\$310,620	\$683,000
		Settler's Road - Calfass Road to Telfer Glen	Asset Management				\$93,000		\$93,000
		Back Street - Main Street to Badenoch Street East	Asset Management				\$87,264	\$13,736	\$101,000
		Bridge and Culvert Inspections	Study/Plan				\$15,000		\$15,000
		Tandem Dump Truck - 306	Asset Management	\$25,000			\$432,411		\$457,411
<b>Grand Total</b>				<b>\$433,880</b>	<b>\$1,867,125</b>		<b>\$1,093,918</b>	<b>\$352,476</b>	<b>\$3,747,399</b>

## 2032 Capital Plan Summary

Project Cost Service	Department	Capital Project	Classification	Funding Type Grant	Levy	Discretionary_Reserves	Restricted_Reserves	Grand Total
<b>Building</b>								
	Building	Pickup Truck - Mid-Size	Asset Management			\$21,614		\$21,614
<b>Fire and Rescue</b>								
	Fire and Rescue	Structural Firefighter Gear	Asset Management			\$15,090		\$15,090
		Pickup Truck - Mid-Size	Asset Management	\$3,000		\$0		\$3,000
		Pumper 32 Truck	Asset Management	\$10,000		\$740,000		\$750,000
		Tanker 38 Truck	Asset Management	\$20,000		\$780,000		\$800,000
<b>General Government</b>								
	Corporate	Asset Management	Reserve Contribution		\$1,163,075			\$1,163,075
		Corporate Information Technology	Reserve Contribution		\$20,000			\$20,000
		Compensation and Benefits Review	Study/Plan			\$29,000		\$29,000
		Computer Equipment	Information Technology			\$6,056		\$6,056
		Administrative Studies	Reserve Contribution		\$40,000			\$40,000
<b>Public Works</b>								
	Public Works	Gravel Roads Improvement	Reserve Contribution		\$720,800			\$720,800
		Beiber Road - Nicholas Beaver Road to private property	Asset Management			\$67,392	\$10,608	\$78,000
		Backhoe - 06	Asset Management	\$53,700		\$119,836		\$173,536
		Main Street - Badenoch Street East to Morriston Ball Park	Asset Management			\$64,800	\$10,200	\$75,000
		Telfer Glen - Queen Street (Highway 6) to End	Asset Management	\$318,000				\$318,000

**2032 Capital Plan Summary**

Project Cost Service	Department	Capital Project	Classification	Funding Type Grant	Levy	Discretionary_Reserves	Restricted_Reserves	Grand Total	
		Watson Road South - bridge to bridge	Asset Management				\$211,000	<b>\$211,000</b>	
<hr/>									
By-law									
	By-law								
		Pickup Truck - Mid-Size	Asset Management			\$21,614		<b>\$21,614</b>	
		Comprehensive By-law Enforcement Legislative Review	Study/Plan			\$25,000	\$25,000	<b>\$50,000</b>	
<hr/>									
<b>Grand Total</b>					<b>\$404,700</b>	<b>\$1,943,875</b>	<b>\$1,890,402</b>	<b>\$256,808</b>	<b>\$4,495,785</b>

**2033 Capital Plan Summary**

Project Cost Service	Department	Capital Project	Classification	Funding Type Grant	Levy	Discretionary_Reserves	Restricted_Reserves	Grand Total
<b>Building</b>								
	Building							
		Septic Reinspections	Study/Plan		\$19,831			\$19,831
<b>Fire and Rescue</b>								
	Fire and Rescue							
		Structural Firefighter Gear	Asset Management			\$15,090		\$15,090
		Defibrillators - Fire & Rescue Service Trucks and Municipal Buildings	Asset Management			\$38,593		\$38,593
<b>General Government</b>								
	Corporate							
		Asset Management	Reserve Contribution		\$1,189,825			\$1,189,825
		Corporate Information Technology	Reserve Contribution		\$20,000			\$20,000
		Computer Equipment	Information Technology			\$9,031		\$9,031
		Administrative Studies	Reserve Contribution		\$40,000			\$40,000
		Information Technology Infrastructure Audit	Information Technology			\$12,000		\$12,000
		Firewall Upgrades	Information Technology			\$3,200		\$3,200
<b>Parks and Recreation</b>								
	Parks							
		Kubota Lawn Tractor	Asset Management		\$4,933		\$20,833	\$25,766
		Pickup truck - 1/2 ton - Crew Cab	Asset Management		\$6,000		\$61,072	\$67,072
	PCC							
		Replacement of Sanitary Pumps and Control System	Asset Management				\$5,000	\$5,000
<b>Public Works</b>								
	Public Works							

**2033 Capital Plan Summary**

Project Cost Service	Department	Capital Project	Classification	Funding Type			Grand Total	
				Grant	Levy	Discretionary_Reserves		Restricted_Reserves
		Gravel Roads Improvement	Reserve Contribution		\$770,800		\$770,800	
		Roads Condition Index Updates	Study/Plan			\$34,560	\$5,440	\$40,000
		Dump Pickup Truck - 1.5 ton - 305	Asset Management	\$27,755		\$97,711		\$125,466
		Pickup truck - 3/4 ton - Crew Cab	Asset Management	\$6,000		\$65,910		\$71,910
		Bridge and Culvert Inspections	Study/Plan			\$15,000		\$15,000
		Traffic Count Study	Study/Plan			\$25,920	\$4,080	\$30,000
		Transportation Master Plan	Study/Plan			\$20,000	\$30,000	\$50,000
		Victoria Road Culvert Over Galt Creek	Asset Management			\$146,880	\$23,120	\$170,000
		Victoria Road Culvert North of Leslie	Asset Management			\$172,800	\$27,200	\$200,000
		Victoria Road South - Leslie Road West to County Road 36	Asset Management	\$372,380			\$277,620	\$650,000
<b>Grand Total</b>				<b>\$436,899</b>	<b>\$2,020,625</b>	<b>\$656,695</b>	<b>\$454,365</b>	<b>\$3,568,585</b>

**2024 Capital Plan Summary**

Project Cost				Funding Type				Grand Total	
Service	Department	Capital Project	Classification	Grant	Levy	Discretionary_Re serves	Restricted_Res erves		
Fire and Rescue									
	Fire and Rescue	Structural Firefighter Gear	Asset Management			\$45,270		\$45,270	
General Government									
	Corporate	Asset Management	Reserve Contribution		\$1,216,575			\$1,216,575	
		Corporate Information Technology	Reserve Contribution		\$20,000			\$20,000	
		Computer Equipment	Information Technology			\$16,508		\$16,508	
		Computer Equipment - New Term of Council	Information Technology			\$8,590		\$8,590	
		Administrative Studies	Reserve Contribution		\$40,000			\$40,000	
		Network Hardware Upgrades	Information Technology			\$10,200		\$10,200	
	Finance	Development Charges Study	Study/Plan				\$30,000	\$30,000	
		Energy Conservation and Demand Management Plan	Study/Plan			\$8,294	\$865	\$9,158	
Public Works									
	Public Works	Gravel Roads Improvement	Reserve Contribution		\$820,800			\$820,800	
		Storm Water Management Pond Inspections	Study/Plan			\$5,000		\$5,000	
		Daymond Drive - County Road 46 to End	Asset Management			\$201,000		\$201,000	
		Cassin Court - Daymond Drive to End	Asset Management			\$78,000		\$78,000	
		Victoria Road South - Leslie Road West to Flamborough Puslinch Townline	Asset Management				\$270,000	\$270,000	
		Laing Court - Currie Drive to End	Asset Management			\$34,000		\$34,000	
		Puslinch-Flamborough Townline - Victoria Road South to Maddaugh Road	Asset Management	\$280,800			\$44,200	\$325,000	
<b>Grand Total</b>					<b>\$280,800</b>	<b>\$2,097,375</b>	<b>\$406,862</b>	<b>\$345,065</b>	<b>\$3,130,102</b>

**Projects by Year**

Project Cost															
	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
Building															
Septic Reinspections									\$18,179					\$19,831	
Pickup Truck - Mid-Size								\$19,813					\$21,614		
<b>Building Total</b>								<b>\$19,813</b>	<b>\$18,179</b>				<b>\$21,614</b>	<b>\$19,831</b>	

**Projects by Year**

Project Cost															
	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
Fire and Rescue															
Fire Master Plan						\$30,000	\$30,000								
Structural Firefighter Gear						\$40,010	\$30,180	\$20,120	\$10,060	\$20,120	\$10,060	\$40,240	\$15,090	\$15,090	\$45,270
Pickup Truck - Mid-Size								\$0					\$3,000		
Pickup Truck - Mid-Size								\$3,000							
Pump 31 Truck						\$985,153									
Portable Pumps							\$18,000								
Aerial 33 Truck									\$2,300,000						
Pumper 32 Truck													\$750,000		
Defibrillators - Fire & Rescue Service Trucks and Municipal Buildings						\$33,270								\$38,593	
Diesel Exhaust System						\$68,507									
Washer/Extractor/Dryer								\$24,312							
Thermal Imaging Camera								\$6,576		\$6,803					
Tanker 37 Truck											\$800,000				
Tanker 38 Truck													\$800,000		
<b>Fire and Rescue Total</b>						<b>\$1,156,940</b>	<b>\$78,180</b>	<b>\$54,009</b>	<b>\$2,310,060</b>	<b>\$26,923</b>	<b>\$810,060</b>	<b>\$40,240</b>	<b>\$1,568,090</b>	<b>\$53,683</b>	<b>\$45,270</b>

## Projects by Year

Project Cost		2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
Corporate	Community Based Strategic Plan								\$24,921							
	Asset Management						\$975,825	\$1,002,575	\$1,029,325	\$1,056,075	\$1,082,825	\$1,109,575	\$1,136,325	\$1,163,075	\$1,189,825	\$1,216,575
	Corporate Information Technology						\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000
	County Road Diet through Aberfoyle Peer Review			\$20,000												
	401 and Highway 6 Project Review of Hotspots			\$5,000	\$8,537											
	Compensation and Benefits Review					\$25,000				\$27,000				\$29,000		
	Computer Equipment						\$18,193	\$9,581	\$6,056	\$9,031	\$16,508	\$18,193	\$9,581	\$6,056	\$9,031	\$16,508
	Computer Equipment - New Term of Council							\$8,590				\$8,590				\$8,590
	Administrative Studies						\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000
	Information Technology Infrastructure Audit									\$11,000					\$12,000	
	Website Redesign							\$28,000					\$30,500			
	Revitalizing the Downtowns in Aberfoyle and Morriston						\$24,750	\$24,750								
	Other Recommendations from 2023 IT Infrastructure and Services Audit						\$3,370									
	Tablets and OWL Cameras - Building, Fire and Administration						\$11,698					\$12,868				
	Firewall Upgrades								\$3,200			\$12,800			\$3,200	
	Network Hardware Upgrades										\$6,800					\$10,200
	Server Upgrades												\$12,000			
<b>Corporate Total</b>				<b>\$25,000</b>	<b>\$8,537</b>	<b>\$25,000</b>	<b>\$1,093,836</b>	<b>\$1,133,496</b>	<b>\$1,123,502</b>	<b>\$1,163,106</b>	<b>\$1,166,133</b>	<b>\$1,222,026</b>	<b>\$1,248,406</b>	<b>\$1,258,131</b>	<b>\$1,274,056</b>	<b>\$1,311,873</b>



**Projects by Year**

Project Cost		2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
Municipal Office																
	Building Condition Assessment, Arc Flash Study, Infra-red Scanning of Equipment						\$5,000					\$7,500				
	Convert Lighting to LED and Install Motion Sensors			\$17,420												
	Emergency Generator									\$170,000						
	Municipal Administration and Operations Facility						\$600,000									
	Municipal Office HVAC Upgrades		\$75,599	\$124,056												
	Accessible Washroom Upgrades			\$100,000												
	Power Distribution Equipment (feeders, panels, main disconnect switch)			\$20,000												
	Replacement of UV Pure Water Treatment System					\$20,000										
	Replacement of metal roofing panels									\$125,000						
	Roads Storage Building Roof Rehabilitation									\$15,000						
	Municipal Complex: Parking Lot									\$162,750						
	Exterior wall rehabilitation										\$25,000					
	Replacement of furnaces - Fire area										\$20,000					
	Replacement of fire alarm system (fire extinguishers, panels, bells, pullstations, heat & smoke detectors)										\$15,000					
	Window and Door Replacement Program			\$100,000												
<b>Municipal Office Total</b>			<b>\$75,599</b>	<b>\$361,476</b>		<b>\$20,000</b>	<b>\$605,000</b>			<b>\$472,750</b>	<b>\$60,000</b>	<b>\$7,500</b>				

**Projects by Year**

Project Cost		2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
ORC																
	Building Condition Assessment, Arc Flash Study, Infra-red Scanning of Equipment	\$5,000										\$7,500				
	Rinkboard Replacement (Interior and Exterior)						\$200,000									
	Drinking Fountain												\$5,000			
	Floor Scrubber										\$12,223					
<b>ORC Total</b>		<b>\$5,000</b>					<b>\$200,000</b>				<b>\$12,223</b>	<b>\$7,500</b>	<b>\$5,000</b>			

**Projects by Year**

Project Cost		2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
Parks																
	Recreation and Parks Master Plan						\$30,000	\$30,000								
	Pickup Truck - Trsfr from Public Works							\$6,000					\$6,000			
	Landscape Trailer										\$10,003					
	Light Poles Replacement at the Puslinch Community Centre Grounds							\$5,200								
	Fencing Replacement at the Badenoch Soccer Field (East Side)							\$14,934								
	Replacement of metal roofing panels in Blue Storage Building Behind PCC									\$30,000						
	Kabota Lawnmower									\$27,169						
	Gravel Road Rehabilitation at Old Morriston Park									\$7,740						
	Kubota Lawn Tractor														\$25,766	
	Pickup truck - 1/2 ton - Crew Cab														\$67,072	
	Badenoch Soccer Field Shed Roof Repairs						\$4,000									
	Boreham Park Safety Study					\$5,393										
<b>Parks Total</b>						<b>\$5,393</b>	<b>\$34,000</b>	<b>\$56,134</b>		<b>\$64,909</b>	<b>\$10,003</b>		<b>\$6,000</b>		<b>\$92,838</b>	

## Projects by Year

Project Cost		2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
PCC																
	Building Condition Assessment, Arc Flash Study, Infra-red Scanning of Equipment	\$5,000										\$7,500				
	Emergency Generator						\$170,000									
	Bar Counter, Bar Door, Cosmetic Upgrades							\$100,000								
	Replacement of UV Pure Water Treatment System					\$20,000										
	Replacement of metal roofing panels									\$100,000						
	Exterior wall rehabilitation										\$35,000					
	Replacement of fire alarm system (fire extinguishers, panels, bells, pullstations, heat & smoke detectors)										\$5,000					
	Replacement of Sanitary Pumps and Control System														\$5,000	
	Rebalancing of HVAC system								\$5,000							
	Window and Door Replacement Program					\$140,000										
	Electronic Sign Replacement						\$37,500									
	Killean School Bell Cairn						\$20,550									
<b>PCC Total</b>		<b>\$5,000</b>				<b>\$160,000</b>	<b>\$228,050</b>	<b>\$100,000</b>	<b>\$5,000</b>	<b>\$100,000</b>	<b>\$40,000</b>	<b>\$7,500</b>			<b>\$5,000</b>	



## Projects by Year

Project Cost		2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
Public Works	Aberfoyle Business Park Block 6 - Stormwater Management Facility							\$200,000								
	Concession 4 - Sideroad 20 North to curve in road										\$131,000					
	Concession 4 - County Road 35 to Sideroad 20 North									\$602,000						
	Concession 1 - Sideroad 10 South to County Road 35									\$602,000						
	Leslie Road West - Victoria Road South to Watson Road South						\$587,000									
	Gilmour Road - County Road 46 (Brock Road) to Subdivision Entrance												\$73,000			
	Smith Road - Concession 7 to County Road 34												\$97,000			
	Deer View Ridge - Hammersley Drive to Fox Run Drive											\$303,000				
	Carroll Pond & Lesic Jassal Municipal Drain - Sediment Survey							\$7,000								
	Cooks Bridge								\$750,000							
	Ellis Road Culvert Over Puslinch Lake Irish Creek											\$700,000				
	Concession 2 Culvert							\$160,000								
	Fox Run Drive - Deer View Ridge to Fox Run Drive transition to curb											\$190,000				
	Fox Run Drive to Fox Run Drive											\$297,000				
	Concession 1 - Transition to Transition										\$615,000					
	Beiber Road - Nicholas Beaver Road to private property													\$78,000		

## Projects by Year

Project Cost		2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
Public Works	Boreham Drive - County Road 37 (Arkell Road) to County Road 41 (Watson Road South)												\$202,000			
	Hume Road - Nassagaweya-Puslinch Townline to Watson Road South												\$683,000			
	Cooks Mill Road - Bridge to County Road 41								\$128,000							
	Settler's Road - Calfass Road to Telfer Glen												\$93,000			
	Winer Road - McLean Road to Nicholas Beaver Road						\$358,000									
	Mason Road - Concession 7 to End							\$65,000								
	Nicholas Beaver Road - Winer Road to Brock Road South							\$436,000								
	Grader - 502							\$70,000								
	Concession 2 - Sideroad 10 South to County Road 35							\$601,000								
	Concession 2 - Country Road 35 to Sideroad 25 South							\$610,000								
	Concession 2 - Sideroad 20 South to Sideroad 25 South							\$933,000								
	Concession 2/2A - Sideroad 25 South to Concession 2							\$291,000								
	Concession 2A - Concession 2 to Concession 7							\$108,000								
	Bridle Path - Bridle Path Split to Brock Road South								\$203,000							
	Bridle Path								\$508,000							
	Gore Road - County Road 35 to Foreman Road									\$602,000						
	Concession 1 - Townline Road to Transition										\$370,000					
	Concession 1 - Transition to Sideroad 10 South										\$219,000					

Projects by Year

Project Cost		2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
Public Works	Laird Road West - End to Country Road 32											\$125,000				
	Old Brock Road - Cockburn Street to End											\$34,000				
	Fox Run Drive - Fox Run Drive transition to median to Fox Run Drive transition to curb											\$92,000				
	Fox Run Drive - Brock Road North to Fox Run Drive transition to median											\$74,000				
	Ellis Road - County Road 32 to 6725 Ellis Road											\$544,000				
	Back Street - Main Street to Badenoch Street East												\$101,000			
	Backhoe - 06													\$173,536		
	Main Street - Badenoch Street East to Morriston Ball Park													\$75,000		
	Daymond Drive - County Road 46 to End															\$201,000
	Dump Pickup Truck - 1.5 ton - 305															\$125,466
	Pickup truck - 3/4 ton - Crew Cab						\$63,194									\$71,910
	Bridge and Culvert Inspections						\$15,000		\$15,000		\$15,000		\$15,000		\$15,000	
	Tandem Dump Truck - 304								\$425,866							
	CLI-ECA Application for Municipal Stormwater Management Systems						\$51,750									
	Hard-Surfacing Gravel Roads - Design Costs						\$47,500									
	Victoria Road South - County Road 34 to Maltby Road East								\$944,000							
	Traffic Calming - Streetscaping Morriston - Phase 2									\$146,500						
	Tandem Roll-Off Dump Truck- 302									\$408,752						

## Projects by Year

Project Cost		2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
Public Works	Tandem Roll-Off Dump Truck- 302									\$25,000						
	Traffic Count Study									\$30,000					\$30,000	
	Tandem Dump Truck- 301										\$441,638					
	Victoria Street And Church Street - Calfass Road to Queen Street (Highway 6)											\$129,000				
	Tandem Dump Truck - 306												\$457,411			
	Telfer Glen - Queen Street (Highway 6) to End													\$318,000		
	Watson Road South - bridge to bridge													\$211,000		
	Transportation Master Plan														\$50,000	
	Victoria Road Culvert Over Galt Creek														\$170,000	
	Victoria Road Culvert North of Leslie														\$200,000	
	Victoria Road South - Leslie Road West to County Road 36														\$650,000	
	Concession 1/Leslie Road West - Concession 7 to Highway 6						\$684,000									
	Cassin Court - Daymond Drive to End															\$78,000
	Victoria Road South - Leslie Road West to Flamborough Puslinch Townline															\$270,000
	Laing Court - Currie Drive to End															\$34,000
	Puslinch-Flamborough Townline - Victoria Road South to Maddaugh Road															\$325,000
<b>Public Works Total</b>		<b>\$141,062</b>		<b>\$408,938</b>	<b>\$50,000</b>		<b>\$3,185,244</b>	<b>\$4,248,130</b>	<b>\$3,554,666</b>	<b>\$3,186,052</b>	<b>\$3,312,438</b>	<b>\$3,440,800</b>	<b>\$2,447,754</b>	<b>\$1,576,336</b>	<b>\$2,123,176</b>	<b>\$1,733,800</b>

**Projects by Year**

Project Cost		2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
By-law																
By-law																
	Pickup Truck - Mid-Size													\$21,614		
	SUV								\$19,813							
	Decibel Meter and Calibrator						\$8,358					\$9,194				
	Comprehensive By-law Enforcement Legislative Review								\$50,000					\$50,000		
<b>By-law Total</b>							<b>\$8,358</b>		<b>\$69,813</b>			<b>\$9,194</b>		<b>\$71,614</b>		

**Projects by Year**

Project Cost		2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
Planning																
Planning																
	Regionally Significant Economic Development Study Area Phase 1 (Employment)			\$30,000		\$70,000										
	Regionally Significant Economic Development Study Area Phase 2 (Residential)						\$60,000									
	Development of a Township Official Plan							\$100,000	\$100,000							
	Zoning By-law Update									\$35,001						
	Development Standards Guidelines						\$30,000									
<b>Planning Total</b>				<b>\$30,000</b>		<b>\$70,000</b>	<b>\$90,000</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$35,001</b>						
		<b>\$151,062</b>	<b>\$75,599</b>	<b>\$825,414</b>	<b>\$102,859</b>	<b>\$347,393</b>	<b>\$6,621,691</b>	<b>\$5,715,940</b>	<b>\$4,926,803</b>	<b>\$7,350,057</b>	<b>\$4,636,116</b>	<b>\$5,579,620</b>	<b>\$3,747,399</b>	<b>\$4,495,785</b>	<b>\$3,568,585</b>	<b>\$3,130,102</b>

Equipment Replacement Schedule

Schedule C to Report FIN-2024-027

Department	Description	Year	Asset ID	Intercorporate Transfer	Current Mileage	Current Hours	Lifecycle	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039	2040	2041	2042	2043
Public Works	Brush Chipper	2015	8018		N/A	261	20																			
Parks	Lawn Tractor	2023	8011		N/A	504	10									26										30
Fire	Aerial 33 Truck	2003	5033		65,210	2,899	25				2300															
Public Works	Dump/Plow - 302	2020-302	8014		74,571	3,164	8				434								497							
ORC	Floor Scrubber	2021	4060		N/A	N/A	8					12								14						
Public Works	Grader with Snow Plowing Equip.	2022-501	8002		N/A	2,185	25																			
Parks	Landscape Trailer	2014	8012		N/A	N/A	15					10														
By-law	Pickup truck - Mid-Size	2016	7005B	from Building/Tfr Prev to Fire	85,335	N/A	5			20					22						18				18	
Building	SUV	2022	7005C	Buy New/Tfr Prev to By-law	25,525	N/A	5			20					22						18				18	
Public Works	Tandem Dump Truck - 304	2019-304	8013		76,384	2,515	8				426								489							552
Public Works	Pickup truck - 3/4 ton - Crew Cab	2017-05	7009		205,632	N/A	8	63								72								81		
Fire	Tanker 38 Truck	2007	5038		46,970	2,964	25								800											
Public Works	Backhoe	2019-06	8001		N/A	2,213	12								174											
Public Works	Grader	2000-502	8003		N/A	9,880	25		70																	
Parks	Lawn Tractor	2018	7007		N/A	2,024	10				27										30					
Parks	Pickup truck - 1/2 ton	2015-04	7008	from PW/Sell Prev	168,786	N/A	5		PW tfr					PW tfr					PW tfr					PW tfr		
Parks	Pickup truck - 1/2 ton - Crew Cab	2023-07	7004		20,003	N/A	10									67.1										78
Fire	Tanker 37 Truck	2010	7006		31,248	1,432	20						800													
Public Works	Dump Pickup Truck - 1.5 ton - 305	2021-305	7003		69,359	N/A	12									125										
Public Works	International Plow Truck - 303	2015-303	8017	Spare until 304 replaced.	86,789	3,208	12				To be sold															
Parks	Landscape Trailer	2023	8007		N/A	N/A	15														12					
ORC	Olympia Ice Machine	2017	8020		N/A	N/A	25	Director to assess after 8 years of lifecycle (in 2025) given operating costs incurred in 2022/2023																		
Fire	Pickup truck - 1/2 ton	2013	7005A	from By-law/Sell Prev	203,155	N/A	5			BL tfr					BL tfr						BL tfr					114
Public Works	Pickup truck - 3/4 ton - Single Cab	2021-03	8019	Buy New/Tfr Prev to Parks	94,426	N/A	5		46					51					55					59		
Fire	Pumper 31 Truck	2005	5031		121,536	4,862	20	985																		
Fire	Pumper 32 Truck	2012	5040		42,271	2,184	20								750											
Fire	Rescue 35 Truck	2022	5035		12,005	544	25																			
Public Works	Roadside Mower Attachment for Grader 502	2022	8006		N/A	N/A	20																		131	
Public Works	Tandem Dump Truck - 301	2021-301	8016		28,502	1,029	8					442									505					
Public Works	Tandem Dump Truck - 306	2023-306	8021		7,088	242	8																			
	<b>Total</b>							<b>1048</b>	<b>116</b>	<b>466</b>	<b>2761</b>	<b>464</b>	<b>800</b>	<b>508</b>	<b>1768</b>	<b>290</b>	<b>0</b>	<b>489</b>	<b>552</b>	<b>555</b>	<b>42</b>	<b>521</b>	<b>0</b>	<b>140</b>	<b>281</b>	<b>660</b>



## Capital Summary - Funding Sources by Year

	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
<b>Restric ORC</b>	\$0	\$0	\$0	\$0	\$0	\$200,000	\$0	\$0	\$0	\$12,223	\$787	\$5,000	\$0	\$0	\$0
<b>Parks</b>	\$0	\$0	\$0	\$0	\$5,393	\$22,000	\$38,134	\$0	\$59,977	\$8,003	\$0	\$0	\$0	\$81,905	\$0
<b>PCC</b>	\$0	\$0	\$0	\$0	\$160,000	\$203,050	\$80,000	\$5,000	\$100,000	\$40,000	\$787	\$0	\$0	\$5,000	\$0
<b>Public Works</b>	\$0	\$0	\$0	\$0	\$0	\$578,928	\$695,744	\$533,752	\$573,804	\$581,760	\$552,424	\$347,476	\$231,808	\$367,460	\$314,200
<b>By-law</b>	\$0	\$0	\$0	\$0	\$0	\$3,300	\$0	\$25,000	\$0	\$0	\$0	\$0	\$25,000	\$0	\$0
<b>Planning</b>	\$0	\$0	\$0	\$0	\$65,000	\$56,000	\$67,500	\$67,500	\$23,625	\$0	\$0	\$0	\$0	\$0	\$0
<b>Restricted Reserves Total</b>	\$0	\$0	\$0	\$0	\$236,717	\$1,372,293	\$899,378	\$652,684	\$757,406	\$642,779	\$561,080	\$352,476	\$256,808	\$454,365	\$345,065
<b>Grand Total</b>	<b>\$151,062</b>	<b>\$75,599</b>	<b>\$825,414</b>	<b>\$102,859</b>	<b>\$347,393</b>	<b>\$6,621,691</b>	<b>\$5,715,940</b>	<b>\$4,926,803</b>	<b>\$7,350,057</b>	<b>\$4,636,116</b>	<b>\$5,579,620</b>	<b>\$3,747,399</b>	<b>\$4,495,785</b>	<b>\$3,568,585</b>	<b>\$3,130,102</b>

**2025 Proposed Capital Program**

Department	Total	Levy	Canada Community- Building Fund	Discretionary_ Reserves	Restricted_Res erves	Grant
Corporate	1,093,836	1,035,825	-	33,261	-	24,750
Municipal Office	605,000	-	-	605,000	-	-
Finance	20,264	-	-	4,528	15,736	-
Building	-	-	-	-	-	-
By-law	8,358	5,058	-	-	3,300	-
Planning	90,000	-	-	9,000	56,000	25,000
Public Works	3,185,244	370,800	218,596	1,857,136	360,332	378,380
Fire and Rescue	1,156,940	17,127	-	826,534	293,279	20,000
Parks	34,000	-	-	12,000	22,000	-
ORC	200,000	-	-	-	200,000	-
PCC	228,050	-	-	12,500	203,050	12,500
<b>Total</b>	<b>6,621,691</b>	<b>1,428,809</b>	<b>218,596</b>	<b>3,359,959</b>	<b>1,153,697</b>	<b>460,630</b>

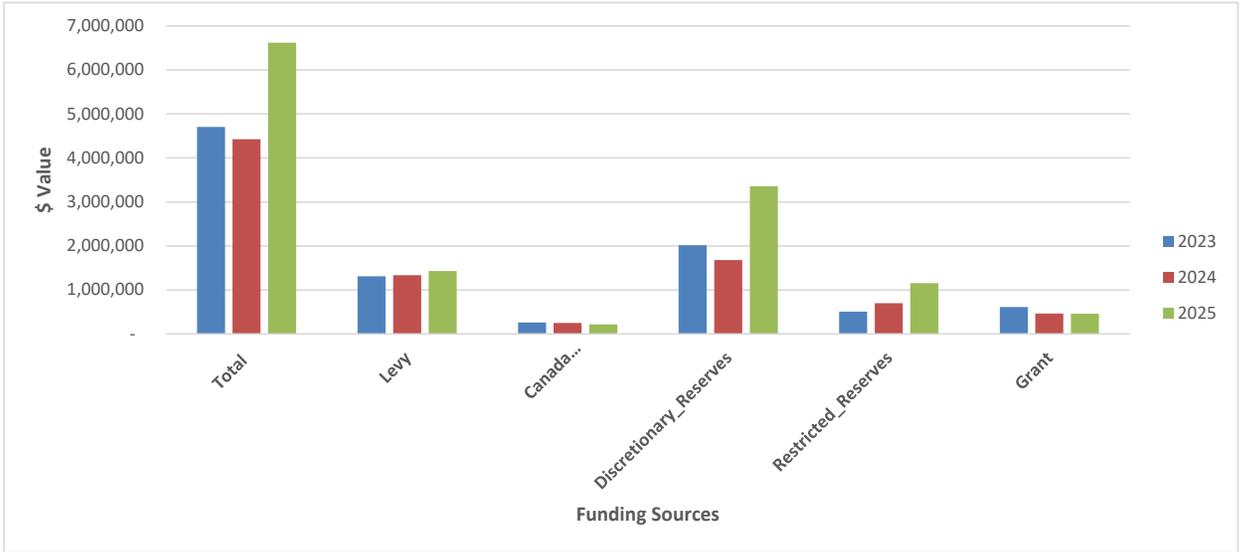
**2024 Approved Capital Program**

Department	Total	Levy	Canada Community- Building Fund	Discretionary_ Reserves	Restricted_Res erves	Grant
Corporate	1,212,566	1,014,075	-	198,491	-	-
Municipal Office	30,000	-	-	30,000	-	-
Finance	95,500	-	-	69,850	25,650	-
Building	-	-	-	-	-	-
By-law	-	-	-	-	-	-
Planning	-	-	-	-	-	-
Public Works	2,692,800	320,800	250,000	1,363,354	320,552	438,094
Fire and Rescue	30,266	-	-	17,766	12,500	-
Parks	205,000	-	-	-	179,500	25,500
ORC	-	-	-	-	-	-
PCC	160,000	-	-	-	160,000	-
<b>Total</b>	<b>4,426,132</b>	<b>1,334,875</b>	<b>250,000</b>	<b>1,679,461</b>	<b>698,202</b>	<b>463,594</b>

**2023 Approved Capital Program**

Department	Total	Levy	Canada Community-Building Fund	Discretionary_ Reserves	Restricted_ Reserves	Grant
Corporate	1,010,484	1,000,792	-	9,692	-	-
Municipal Office	-	-	-	-	-	-
Finance	53,580	21,908	-	-	6,672	25,000
Building	1,526	-	-	-	-	1,526
By-law	5,100	-	-	5,100	-	-
Planning	9,900	-	-	9,900	-	-
Public Works	2,937,220	278,300	259,200	1,709,716	309,053	380,951
Fire and Rescue	39,805	10,000	-	14,805	15,000	-
Parks	591,776	-	-	269,000	119,776	203,000
ORC	15,635	-	-	-	15,635	-
PCC	39,767	-	-	-	39,767	-
<b>Total</b>	<b>4,704,792</b>	<b>1,311,000</b>	<b>259,200</b>	<b>2,018,213</b>	<b>505,903</b>	<b>610,477</b>

**2025 Proposed Capital Budget Compared to the 2024 and 2023 Approved Capital Budget Funding Comparisons**



**2025 Proposed Ten Year Plan**

Department	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
Corporate	1,252,417	1,298,822	1,010,484	1,212,566	1,093,836	1,133,496	1,123,502	1,163,106	1,166,133	1,222,026	1,248,406	1,258,131	1,274,056	1,311,873
Municipal Office	4,500	361,476	-	30,000	605,000	-	-	472,750	60,000	7,500	-	-	-	-
Finance	0	-	53,580	95,500	20,264	-	-	-	8,395	75,040	-	-	-	39,158
Building	0	15,000	1,526	-	-	-	19,813	18,179	-	-	-	21,614	19,831	-
By-law	-	-	5,100	-	8,358	-	69,813	-	-	9,194	-	71,614	-	-
Planning	0	-	9,900	-	90,000	100,000	100,000	35,001	-	-	-	-	-	-
Public Works	1,564,154	2,187,238	2,937,220	2,692,800	3,185,244	4,248,130	3,554,666	3,186,052	3,312,438	3,440,800	2,447,754	1,576,336	2,123,176	1,733,800
Fire and Rescue	18,391	56,307	39,805	30,266	1,156,940	78,180	54,009	2,310,060	26,923	810,060	40,240	1,568,090	53,683	45,270
Parks	1,557,411	511,106	591,776	205,000	34,000	56,134	-	64,909	10,003	-	6,000	-	92,838	-
ORC	0	15,000	15,635	-	200,000	-	-	-	12,223	7,500	5,000	-	-	-
PCC	100,000	15,000	39,767	160,000	228,050	100,000	5,000	100,000	40,000	7,500	-	-	5,000	-
<b>Total</b>	<b>4,496,873</b>	<b>4,459,949</b>	<b>4,704,792</b>	<b>4,426,132</b>	<b>6,621,691</b>	<b>5,715,940</b>	<b>4,926,803</b>	<b>7,350,057</b>	<b>4,636,116</b>	<b>5,579,620</b>	<b>3,747,399</b>	<b>4,495,785</b>	<b>3,568,585</b>	<b>3,130,102</b>
													<b>10 year total</b>	<b>49,772,097</b>
													<b>yearly average</b>	<b>4,977,210</b>

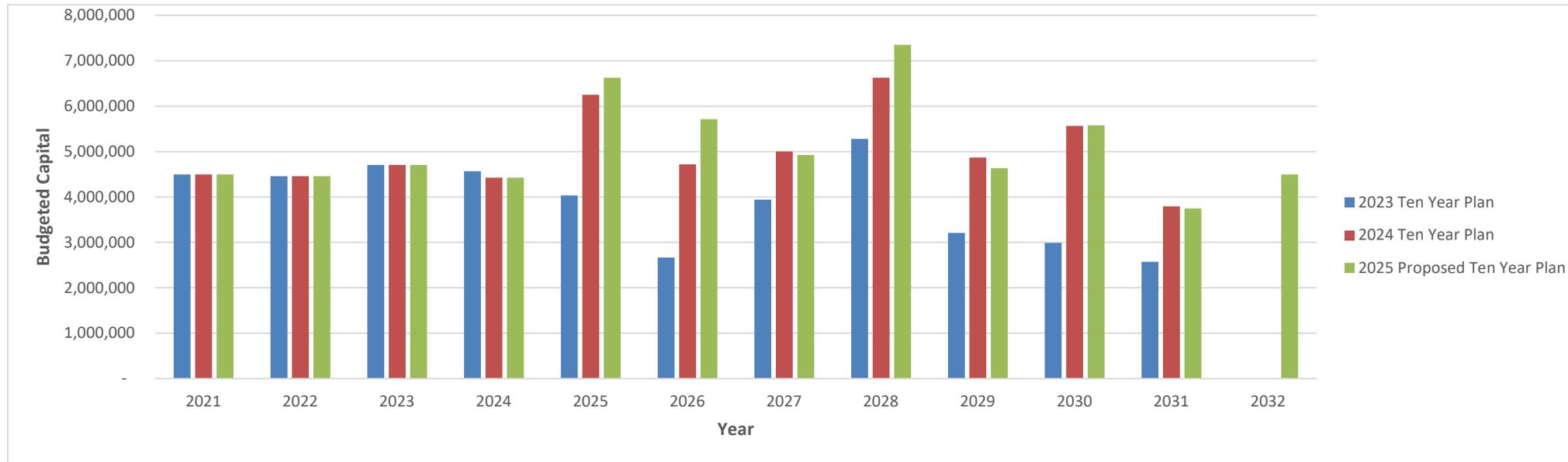
**2024 Ten Year Plan**

Department	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	
Corporate	1,252,417	1,298,822	1,010,484	1,212,566	1,331,872	1,368,220	1,393,616	1,073,024	1,399,441	1,369,172	1,390,680	1,373,616	1380680.35	
Municipal Office	4,500	361,476	0	30,000	0	0	0	472,750	80,000	0	-	-	0	
Finance	0	0	53,580	95,500	0	0	0	0	17,500	0	-	-	0	
Building	0	15,000	1,526	0	0	0	18,012	16,526	0	0	-	18,012	16526	
By-law	-	-	5,100	-	-	-	17,988	-	-	-	-	17,988	0	
Planning	0	0	9,900	0	0	0	0	0	0	0	-	-	0	
Public Works	1,564,154	2,187,238	2,937,220	2,692,800	3,368,800	3,242,800	3,528,800	3,385,800	3,270,800	3,440,800	2,381,800	1,758,800	1962800	
Fire and Rescue	18,391	56,307	39,805	30,266	1,017,266	56,844	39,805	1,508,883	20,805	755,922	11,844	1,061,883	34305	
Parks	1,557,411	511,106	591,776	205,000	25,000	51,134	0	67,740	10,000	0	6,000	-	23843	
ORC	0	15,000	15,635	0	200,000	0	0	0	22,500	0	5,000	-	0	
PCC	100,000	15,000	39,767	160,000	307,500	0	5,000	100,000	47,500	0	-	-	5000	
<b>Total</b>	<b>4,496,873</b>	<b>4,459,949</b>	<b>4,704,792</b>	<b>4,426,132</b>	<b>6,250,438</b>	<b>4,718,998</b>	<b>5,003,221</b>	<b>6,624,723</b>	<b>4,868,546</b>	<b>5,565,894</b>	<b>3,795,324</b>	<b>4,230,299</b>	<b>3,423,154</b>	
													<b>10 year total</b>	<b>48,906,729</b>
													<b>yearly average</b>	<b>4,890,673</b>

**2023 Ten Year Plan**

Department	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033
Corporate	1,252,417	1,298,822	1,010,484	1,156,324	960,460	1,230,700	1,282,700	1,170,800	1,388,824	1,392,700	1,472,700	1,487,200	
Municipal Office	4,500	361,476	-	16,000	-	-	-	422,750	60,000	-	-	-	
Finance	-	-	53,580	31,000	-	-	-	-	31,000	-	0	-	
Building	-	15,000	1,526	-	-	5,000	18,012	16,526	-	-	5,000	18,012	
By-law	-	-	5,100	-	-	-	17,988	-	-	-	-	17,988	
Planning	-	-	9,900	-	-	-	-	-	-	-	0	-	
Public Works	1,564,154	2,187,238	2,937,220	3,011,463	1,889,489	1,384,359	2,580,909	1,976,751	1,653,173	839,286	1,053,283	505,678	
Fire and Rescue	18,391	56,307	39,805	40,766	1,047,266	26,844	36,805	1,508,883	20,805	755,922	34,844	1,058,883	
Parks	1,557,411	511,106	591,776	-	-	20,134	-	67,740	-	-	0	-	
ORC	-	15,000	15,635	100,000	-	-	-	7,500	15,000	-	5,000	-	
PCC	100,000	15,000	39,767	212,500	137,500	-	5,000	107,500	40,000	-	-	50,000	
<b>Total</b>	<b>4,496,873</b>	<b>4,459,949</b>	<b>4,704,792</b>	<b>4,568,053</b>	<b>4,034,715</b>	<b>2,667,037</b>	<b>3,941,414</b>	<b>5,278,450</b>	<b>3,208,802</b>	<b>2,987,908</b>	<b>2,570,827</b>	<b>3,137,761</b>	
											10 year total	<b>37,099,759</b>	
											yearly average	<b>3,709,976</b>	

**2025 Proposed Ten Year Plan Compared to the 2024 and 2023 Ten Year Plans**



Asset No.	Road Details	Public Feedback & Staff Responses	Staff recommendations regarding design/engineering (e.g. wildlife & speed mitigation, roads widening, etc.)
5	Gore Road - Valens Road to Concession 7	None	None
6	Gore Road - Concession 7 to Lennon Road	None	None
212a	Winer Road - McLean Road to Nicholas Beaver Road	None	None
148	Puslinch-Flamborough Townline - Leslie Road West to Township Limits	None	None
18	Concession 1/Leslie Road West - Concession 7 to Highway 6	None	None
19	Concession 1 - Leslie Road West to Highway 6	None	None
21	Leslie Road West - Victoria Road South to Watson Road South	None	None

**Costs to consider when making decisions on road projects:**

Estimated signage costs per sign include:

- \$200 (sign, post, labour)

Estimated costs for wildlife crossing include:

- \$10K for the culvert;
- \$450/linear foot of amphibian fencing (prevents wildlife from entering the road platform); and

- Required signage

Estimated costs for speed mitigation include:

- Radar display signs \$5K/unit (2 required per road i.e. one in each direction);
- Proposed County contract to install and remove radar signs will need to be included as the County will charge the Township for time and labour and calibrating the equipment;
- Permanent asphalt speed humps are estimated at \$2.5K per set; this will only be recommended to be installed based on the RMP criteria;
- Temporary rubber speed humps are estimated at \$5K per set; this could be recommended based on the RMP criteria and based on speeding complaints if necessary. There are operating implications associated with the temporary rubber speed humps.
- Staff will make recommendations accordingly during budget based on the RMP schedule for road rehabilitation and upon review of annual complaints.

Road widening:

- Engineering costs are approximately 5% of the total construction value;
- Road widening should incorporate at least a 40% increase in the total cost of road rehabilitation;
- Buried utilities in the right of way (ROW) need to be considered as any future utility work may be impacted by paving the shoulders of the ROW in addition to digging up the ROW for future road work which will result in trenching and patchwork of asphalt;
- Staff will make a recommendation to Council whether road widening should be considered based on a number of factors including public feedback, feasibility, budget considerations, asset management schedule, and road network continuity.



## Report to Council

**To:** Mayor Watters and Members of Council

**Report:** IS2023-01

**Prepared By:** Colin Baker, Managing Director of  
Infrastructure Services

**Date:** 30 Jan 2023

**RE:** Comprehensive Linear Infrastructure Environmental Compliance Approval for  
Wastewater and Stormwater Collection Systems Update and Implementation Plan

### **Recommendation:**

THAT the Council of the Township of Centre Wellington receive as information an update on the Township's Consolidated Linear Infrastructure Environmental Compliance Approval for Sanitary and Stormwater Collection System and Implementation Plan.

### **Summary:**

On December 22, 2022, the Ministry of the Environment, Conservation and Parks (MECP) issued the following two Consolidated Linear Infrastructure (CLI) Environmental Compliance Approvals (ECAs) to the Township:

- CLI ECA No. 098-W601 for the Municipal Sewage Collection System; and,
- CLI ECA No. 098-S701 for the Municipal Stormwater Collection System.

These two new approvals, referred to as CLI ECAs, took effect on December 22, 2022. The new CLI ECAs transfer responsibility for the review and approval of new wastewater and stormwater collection infrastructure from the MECP to the Township and outline operation, maintenance, technical studies, record keeping, and reporting requirements for the Township's existing wastewater and stormwater collection infrastructure.

This Report provides the background on the new CLI ECAs and the Township's plan to implement the new requirements.

### **Report:**

### **Background**

#### **Previous Provincial Programs**

Since the 1970s, the Province of Ontario (Province) required municipalities to obtain Environmental Compliance Approvals (ECAs) (formerly Certificates of Approval) for the

construction and operation of municipal water, wastewater, and stormwater systems. Municipalities would require individual ECAs for replacement, expansions, and construction of new water, wastewater, and stormwater vertical and linear infrastructure. Examples of vertical infrastructure includes water supply facilities, elevated water storage tanks, wastewater treatment plants, sewage pumping stations, and stormwater management ponds, while linear infrastructure generally includes the pipe systems and are also referred to as watermains, sanitary sewers and storm sewers.

In 2011, the Province transferred approvals for linear municipal water systems (i.e. watermains) under the *Safe Drinking Water Act, 2002* to municipalities through a new Drinking Water Works Permit and Drinking Water Works License. The Township's Drinking Water Works Permit (No. 098-201) authorizes the Township to approve and make specific alterations to the drinking water system including modification, replacement, or extension of watermains provided they conform to set design criteria established by the Permit.

In 2018, the Province announced that it was planning to transition the approvals for "low risk" wastewater and stormwater infrastructure issued under the *Environmental Protection Act* and *Ontario Water Resources Act* from the MECP to municipalities through the issuance of new consolidated approval to the owner of the systems. This new consolidated approval would be similar to the Permit for the drinking water systems where the owner can authorize certain modifications to the system without obtaining separate approval from the MECP.

### New Provincial Program

In 2021, the Province adopted a Consolidated Linear Infrastructure (CLI) Permissions Approach for Environmental Compliance Approvals (ECAs) for projects related to sewage collection and stormwater management. The goal of this new approach is to get important, low-risk public wastewater and stormwater infrastructure projects built sooner by reducing the time it takes between when needs are identified and when citizens can actually benefit from the infrastructure. Under the new consolidated approvals process, a municipality no longer is required to submit individual "pipe by pipe" applications to the MECP for future linear wastewater and stormwater alterations provided they are built in accordance with the Province's design criteria and all other conditions approved by the Ministry of the Environment, Conservation and Parks (MECP). The new CLI-ECA process will:

- create an efficient process for low-risk sanitary collection and stormwater management projects;
- provide clear, transparent and consistent design requirements;
- improve environmental protection through updated and consolidated terms and conditions; and,
- establish a more comprehensive picture of sewage works across the province.

## **Township CLI ECA**

On December 7, 2021, the MECP informed the Township of its CLI-ECA application deadline of January 21, 2022. The application included the completion of twelve (12) forms and in depth details of the Township's existing sanitary collection system and stormwater management works. Some of the key components required in the application submission include utilizing Township GIS data to create overall system mapping, sanitary sewer pumping station capabilities, wastewater treatment plant inventory and capabilities, and characteristics of neighbourhood stormwater management facilities. The Township's CLI-ECA application was submitted to the MECP on January 21, 2022, per the MECP's application deadline.

On December 22, 2022, the MECP issued the following two consolidated ECAs to the Township:

- CLI ECA Number 098-W601 for the Municipal Sewage Collection System; and,
- CLI ECA Number 098-S701 for the Municipal Stormwater Collection System.

The ECAs were accompanied by the following documents:

- Design Criteria for Sanitary Sewers, Storm Sewers and Force mains for Alterations Authorized under Environmental Compliance Approval v.1.1 July 28, 2022; and,
- Municipal Sewage and Stormwater Collection System Future Authorization Forms.

## **CLI ECA Implications to the Township**

Staff have reviewed the two new CLI ECAs. The benefits to the Township as a result of the new CLI ECAs for sanitary and stormwater collection systems are as follows:

- More efficient approvals process which will lead to shorter turnaround times for linear infrastructure approvals as part of future construction related to road reconstruction, extension of municipal services, and new development servicing;
- Provide consistent design criteria and operation requirements for wastewater collection and stormwater management systems; and,
- Consolidation of historic ECAs issued to the Township by the MECP into two new CLI ECAs.

Staff are beginning to develop new processes and procedures to ensure compliance. Examples of new Township requirements in the wastewater and stormwater CLI ECAs include following:

- Review and authorization of additions, modifications, replacements and extensions of sanitary and storm sewers;
- Review, approval, and inspection of Erosion and Sediment Control Plans related to construction activities for municipal and private sector projects;

- Preparation of operation and maintenance manuals for the wastewater and stormwater systems;
- Review of Source Water Protection through the preparation of a "Significant Drinking Water Threat Assessment Report";
- Implementation of a stormwater monitoring plan to verify operational performance of the system;
- An evaluation of wet weather flows and wastewater treatment plant bypasses and recommendations to reduce the frequency of plant bypasses; and
- Updated sanitary sewer collection system model.

The Township will also be required to prepare annual performance reports for the sanitary and stormwater collection systems. These reports are required to be submitted to the MECP on or before April 30th each year and cover the preceding January 1st to December 31st calendar year. The Township's first annual performance reports for the sanitary and stormwater collection systems will be due to the MECP by April 30, 2024.

### **Implementation Plan**

At this juncture, the Township's priority actions include:

- Establish an internal cross-departmental working group and develop a work plan based on new CLI ECA requirements and compliance deadlines;
- Develop new internal processes to review and approve ECAs for new linear wastewater and stormwater infrastructure;
- Be prepared to respond to Provincial inspections and be able to demonstrate compliance with CLI ECA requirements;
- Update the Township's Development Manual to reflect new Provincial design criteria;
- Develop new operating procedures and forms for routine inspections, maintenance, and monitoring; and,
- Assemble necessary data and documentation for the annual performance reports.

The new CLI ECAs will result in additional workload and compliance pressures on the Township's Engineering and Environmental Services sections. An additional staff resource is proposed as part of the 2023 Budget staffing strategy. The new Compliance and Quality Management System Coordinator will provide program support to the Engineering and Wastewater Services as the new CLI ECAs are implemented. On an interim basis, certain staff duties have been reassigned to address the short-term compliance deadlines and transition requirements in 2023. Future resources to implement the CLI ECAs will be brought forward to Council for consideration as necessary.

### **Financial Implications:**

Staff will report back to Council at a later date regarding the need to establish any fees and charges for the services provided by Township under the CLI ECAs.

**Consultation:**

This report was prepared in consultation with the CAO, Dan Wilson, Manager of Environmental Services, Dino Masiero, and Manager of Engineering, Adam Gilmore.

**Approved By:**

Dan Wilson, Chief Administrative Officer



---

**From:** Reed, Andrea <AReed@geiconsultants.com>  
**Sent:** Wednesday, October 16, 2024 2:09 PM  
**To:** Courtenay Hoytfox <choytfox@puslinch.ca>  
**Cc:** Conway, Steve <SConway@geiconsultants.com>; Kroetsch, Angela <AKroetsch@geiconsultants.com>  
**Subject:** 2402605/124006-008 CLI-ECA Application Costs

Courtenay,

GEI have discussed the anticipated fees associated with preparing a CLI-ECA application for the Township's Municipal Stormwater Management Systems in 2025.

There is a process and specific documentation/records/mapping required to apply for the CLI-ECA (as outlined in the Ministry's Guide for Applying for the First Consolidated Linear Infrastructure Environmental Compliance Approval (dated July 2021)). Based on this, we anticipate that GEI's fees to prepare the application will be approximately \$45,000. Given the uncertain nature of this application process, we also recommend that a contingency of 15% be included to cover any unforeseen costs, such as additional field verification. The \$45,000 plus 15% contingency will cover the following anticipated tasks:

- Gather the necessary background data/mapping, including:
  - Information about all existing ECAs.
  - The Township's asset management plan.
  - Mapping of all stormwater works including, but not limited to; storm sewers, ditches, swales, culverts, outlets, manufactured treatment devices, oil and grit separators, filter units, low impact development and end of pipe controls.
  - Mapping of main tributaries and waterbodies that the storm works discharge to, delineation of municipal, watershed and subwatershed boundaries, and identification of areas of development restrictions.
  - GIS-based database of all the above information.

- Specific details about storm sewer and stormwater management facility design criteria and operating characteristics.
- Watershed and Subwatershed studies.
- Complete the application forms, including:
  - Preparing summaries of stormwater management systems and tables of information for all assets.
  - Preparing supporting documents, mapping, and databases.
- Ongoing consultation and communication with the MECP and Township staff.
- Submitting the forms to the Ministry.
- Responding to any questions and/or requests for additional information from the Ministry.

NOTE: GEI will require the assistance and cooperation of Township staff to access, view and use Township records to locate the required documentation to support the application.

Please note that the application preparation fees of \$45,000 plus 15% contingency does not cover the following on-going costs associated with the CLI-ECA once it is issued by the Ministry:

- Costs required to keep all records up to date.
- Ongoing monitoring and inspection costs.
- Maintenance tasks required as conditions of the CLI-ECA.
- Costs for the review/renewal of the CLI-ECA at the prescribed interval.

Please let us know if you have any questions or would like to discuss further.

Regards,

**GEI**

ANDREA REED, P.Eng.

Project Engineer

cell: 519.716.9716

650 Woodlawn Road West Block C | Unit 2 | Guelph, Ontario N1K 1B8 | Canada



My regular working hours are Monday to Friday 9am to 3pm.



## **REPORT ADM-2024-051**

---

TO: Mayor and Members of Council

PREPARED BY: Justine Brotherston, Interim Municipal Clerk

PRESENTED BY: Justine Brotherston, Interim Municipal Clerk

MEETING DATE: October 23, 2024

SUBJECT: Proposed 2025 Council, Committee & Budget Meeting Schedule

---

### **RECOMMENDATION**

**That Report ADM-2024-051 entitled proposed 2025 Council, Committee & Budget Meeting Schedule be received; and,**

**That Council adopts the 2025 Council, Committee & Budget Meeting Schedule, attached as Schedule "A" to Report ADM-2024-051 as presented/amended.**

### **DISCUSSION**

#### **Statutory Holiday and Conference Dates**

The Council/Budget Meeting Schedule is set taking into consideration the 2025 Statutory Holidays and the various annual conferences that Council members may attend, including:

- Rural Ontario Municipal Association (January 19 to 21, 2025);
- Ontario Good Roads Association (March 30 to April 2, 2025);
- Federation of Canadian Municipalities (May 29 to June 1, 2025); and
- Association of Municipalities of Ontario (August 17 to 20, 2025)

#### **Council Meetings**

The Procedural By-law 59/08, as amended, outlines that Council will meet on Wednesday at 10:00 o'clock in the morning (including budget meetings) on 3-week frequency with the exception of the months of July and August where there shall be one regular meeting in each month at 10:00 o'clock in the morning on a Wednesday determined by Council.

### **Committee Schedule**

Committee meeting date and times have been included based on the current structure. Those may be amended based on Council's direction.

Currently, the Township holds the following three advisory committee meetings:

- The Planning and Development Advisory Committee, which meets on the second Tuesday of every month at 7:00 p.m. or as otherwise agreed upon by the Committee.
- The Recreation Committee which meets six (6) on the third Thursday of the month at 7:00 p.m. and twice yearly jointly with the Youth Advisory Committee on the first Monday of the month or as otherwise agreed upon by the Committee.
- The Heritage Committee which meets six (6) times yearly at 1:00 p.m. on the first Monday of the month or as otherwise agreed upon by the Committee.
- The Youth Advisory Committee meetings ten (10) times yearly at 6:00 p.m. on the first Monday of the month with two the meetings being joint with the Recreation Advisory Committee or as otherwise agreed upon by the Committee.

### **Public Information Meetings**

Nine (9) Public Information Meeting (PIM) dates have been set throughout the year to align with a regularly scheduled Council meeting dates. This provides Council members and the public advance notice for any potential public meetings required under legislation or at the request of Council. If there is no need for a PIM, Council will be advised by Administration staff and the website will be updated. All PIMs will commence at 7:00 p.m. Staff recommend that PIMs are not pre-scheduled during the months of July and August and that these be scheduled if required.

### **Budget Meetings**

The Budget meetings for the **2025 Budget** have been set as follows:

- Proposed User Fees and Charges By-law Public Information Meeting – October 9, 2024
- Road and Facility Tour with Department Heads and Council – October 17, 2024
- Present proposed Capital Budget and Ten (10) year forecast to Council including Capital Budget sheets – October 23, 2024
- Adoption of User Fees and Charges By-law – November 6, 2024
- Present proposed base Operating Budget to Council – November 20, 2024
- Grant applications and amounts requested under the Grant Application Program – November 20, 2024
- Updated Capital and Operating Budget based on Council's direction – January 15, 2025
- Proposed Budget Public Information Meeting – January 22, 2025
- Final Budget Approval – February 12, 2025

The Budget meetings for the **2026 Budget** have been set as follows:

- Proposed User Fees and Charges By-law Public Information Meeting – September 17, 2025
- Adoption of User Fees and Charges By-law – October 8, 2025
- Road and Facility Tour with Department Heads and Council – October 16, 2025
- Present proposed Capital Budget and Ten (10) year forecast to Council including Capital Budget sheets – October 22, 2025
- Present proposed base Operating Budget to Council – November 26, 2025
- Grant applications and amounts requested under the Grant Application Program – November 26, 2025
- Updated Capital and Operating Budget based on Council’s direction – January 14, 2026
- Proposed Budget Public Information Meeting – January 21, 2026
- Final Budget Approval – February 11, 2026

**List of All Committee and Council Meeting Dates for 2025**

January 1: Statutory Holiday

January 14: Committee of Adjustment & Planning and Development Committee Meeting at 7:00 P.M.

January 13: Heritage Advisory Committee Meeting at 1:00 P.M.

January 13: Joint Youth Advisory Committee and Recreation Advisory Committee at 6:00 P.M.

January 15: Council Meeting - Updated Capital and Operating Budget based on Council’s direction at 10:00 A.M.

January 22: Regular Council Meeting at 10:00 A.M.

January 22: Proposed Budget Public Information Meeting at 7:00 P.M.

January 19-21: Rural Ontario Municipal Association Conference

February 3: Youth Advisory Committee Meeting at 6:00 P.M.

February 11: Committee of Adjustment & Planning and Development Committee Meeting at 7:00 P.M.

February 12: Council Meeting – Final Budget Approval at 10:00 A.M.

February 17: Statutory Holiday

February 18: Recreation Advisory Committee Meeting at 7:00 P.M.

March 3: Heritage Advisory Committee Meeting at 1:00 P.M.

March 3: Youth Advisory Committee Meeting at 6:00 P.M.

March 5: Council Meeting at 10:00 A.M.

March 5: Public Information Meeting at 7:00 P.M.

March 11: Committee of Adjustment & Planning and Development Committee Meeting at 7:00 P.M.

March 26: Council Meeting at 10:00 A.M.

March 30 – April 2: Ontario Good Roads Association Conference

April 7: Youth Advisory Committee Meeting at 6:00 P.M.

April 8: Committee of Adjustment & Planning and Development Committee Meeting at 7:00 P.M.

April 15: Recreation Advisory Committee at 7:00 P.M.

April 16: Council Meeting at 10:00 A.M.

April 16: Public Information Meeting at 7:00 P.M.

May 5: Heritage Advisory Committee Meeting at 1:00 P.M.

May 5: Youth Advisory Committee Meeting at 6:00 P.M.

May 7: Council Meeting 10:00 A.M.

May 13: Committee of Adjustment & Planning and Development Committee Meeting at 7:00 P.M.

May 19: Statutory Holiday

May 28: Council Meeting at 10:00 A.M.

May 28: Public Information Meeting at 7:00 P.M.

May 29 – June 1: Federation of Canadian Municipalities

June 2: Youth Advisory Committee Meeting at 6:00 P.M.

June 10: Committee of Adjustment & Planning and Development Committee Meeting at 7:00 P.M.

June 17: Recreation Advisory Committee meeting at 7:00 P.M.

June 18: Council Meeting at 10:00 A.M.

June 18: Public Information Meeting at 7:00 P.M.

July 1: Statutory Holiday

July 8: Committee of Adjustment & Planning and Development Committee Meeting at 7:00 P.M.

July 9: Council Meeting at 10:00 A.M.

August 4: Statutory Holiday

August 12: Committee of Adjustment & Planning and Development Committee Meeting at 7:00 P.M.

August 17-20: Association of Municipalities of Ontario Conference

August 27: Council Meeting at 10:00 A.M.

September 1: Statutory Holiday

September 8: Heritage Advisory Committee Meeting at 1:00 P.M.

September 8: Joint Youth and Recreation Advisory Committee Meeting at 6:00 P.M.

September 9: Committee of Adjustment & Planning and Development Committee Meeting at 7:00 P.M.

September 16: Recreation Advisory Committee Meeting at 7:00 P.M.

September 17: Council Meeting at 10:00 A.M.

September 17: Public Information Meeting – Proposed User Fees and Charges By-Law at 7:00 P.M.

October 6: Youth Advisory Committee Meeting at 6:00 p.m.

October 8: Council Meeting - Adoption of User Fees and Charges at 10:00 A.M.

October 8: Public Information meeting at 7:00 P.M.

October 13: Statutory Holiday

October 14: Committee of Adjustment & Planning and Development Committee Meeting at 7:00 P.M.

October 21: Recreation Advisory Committee Meeting at 7:00 P.M.

October 16: Council Meeting – Road and Facility Tour with Department Heads and Council at 10:00 A.M.

October 22: Council Meeting – Present proposed Capital Budget and Ten (10) year forecast to Council including Capital Budget sheets at 10:00 A.M.

October 29: Council Meeting at 10:00 A.M.

November 3: Heritage Advisory Committee Meeting at 1:00 P.M.

November 3: Youth Advisory Committee Meeting at 6:00 P.M.

November 11: Statutory Holiday

November 12: Committee of Adjustment & Planning and Development Committee Meeting at 7:00 P.M.

November 18: Recreation Advisory Committee Meeting at 7:00 P.M.

November 19: Council Meeting at 10:00 A.M.

November 19: Public Information Meeting at 7:00 P.M.

November 26: Council Meeting – Present proposed base Operating Budget to Council and Grant applications and amounts requested under the Grant Application Program at 10:00 A.M.

December 1: Heritage Advisory Committee Meeting at 1:00 P.M.

December 1: Youth Advisory Committee Meeting at 6:00 p.m.

December 9: Committee of Adjustment & Planning and Development Committee Meeting at 7:00 P.M.

December 17: Council Meeting at 10:00 A.M.

December 17: Public Information Meeting at 7:00 P.M.

December 25-January 1: Township Holiday Closure

#### **FINANCIAL IMPLICATIONS**

None

#### **APPLICABLE LEGISLATION AND REQUIREMENTS**

*Municipal Act, 2001* – Section 286

Procedure By-Law 59/08

#### **ATTACHMENTS**

Schedule “A” - Proposed 2024 Council, Committee and Budget Meeting Schedule

Respectfully submitted,

Reviewed by:

---

**Justine Brotherston,  
Interim Municipal Clerk**

---

**Courtenay Hoytfox,  
Interim CAO**

# 2025

## Council & Committee Calendar

C/PIM	Council Meeting (10 a.m.) / Public Info. Meeting (7p.m.)
H	Denotes a Statutory Holiday/Offices Closed
C	Council Meeting (10 a.m.)
CofA/PDAC	Planning Development Advisory Committee (7p.m.)
HC	Heritage Committee (1p.m.)
HC & YC	Heritage Committee (1p.m.) Youth Committee (6p.m.)
YC	Youth Committee (6p.m.)
RC	Recreation Committee (7p.m.)
YC/RC	Joint Youth and Recreation Advisory (6p.m.)

HC&YC/RC	Heritage Committee (1p.m.) Joint Youth and Recreation Committee (6p.m.)
ROMA	ROMA Conference January 19-21, 2025
OGRA	OGRA Conference March 30-April 2, 2025
AMO	AMO Conference August 17-20, 2025
FCM	FCM Conference May 29-June 1, 2025
CB	Capital Budget Meeting (10 a.m.)
OPB	Operating Budget Meeting (10 a.m.)
CB/OPB	Capital & Operating Budget Meeting (10 a.m.)
B	Council Meeting (10 a.m.) / Final Budget Approval

January						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	
**2025 Budget PIM						

February						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

March						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

April						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

May						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

June						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

July						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

August						
S	M	T	W	T	F	S
						1 2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

September						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				
**2024 User Fees and Charges By-law PIM						

October						
S	M	T	W	T	F	S
				1	2	3 4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

November						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

December						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

**Ministry of Finance**

Provincial-Local  
Finance Division

Frost Building North  
95 Grosvenor Street  
Toronto ON M7A 1Y7

**Ministère des Finances**

Division des relations provinciales-  
municipales en matière de finances

Édifice Frost nord  
95 rue Grosvenor  
Toronto ON M7A 1Y7



October 3, 2024

Dear Municipal Treasurer / Clerk-Treasurer:

I am writing to provide an update regarding the property assessment and taxation of aggregate extraction sites.

As outlined in my letter of July 9, 2024, a temporary sub-class of industrial property was created to deliver an education tax reduction for aggregate properties for the 2024 tax year. The Municipal Property Assessment Corporation (MPAC) has issued special amended notices to implement this sub-class, and I understand that municipalities are processing the associated tax billing adjustments.

For 2025 and future years, the Province is creating a new property class for aggregate extraction sites. The regulation creating this class has been filed as Ontario Regulation 370/24 and is available on e-laws at <https://www.ontario.ca/laws/regulation/r24370>.

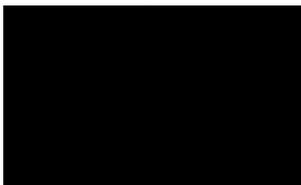
For the 2025 tax year, the class will be comprised of the industrial portions of aggregate sites that are currently in the temporary sub-class. Following the return of the roll for 2025, municipal tax ratios and education tax rates will be established to provide an ongoing tax reduction to the sector. Further details will be provided later this year.

During 2025, MPAC will be reaching out to the aggregate sector to obtain additional information about the activities on aggregate sites. This information will support our continued discussions with the aggregate sector and municipalities to consider refinements to the design of the property class for future years. The objective of this class is to support a principled and sustainable approach to the taxation of aggregate sites for the long term.

Maintaining a close relationship with municipal partners remains critical as our government continues to build a strong Ontario. We look forward to continuing to work with you to ensure predictability and sustainability for municipalities and businesses.

If you have questions related to these updates, please contact Diane Ross, Director, Assessment Policy and Legislation Branch, Ministry of Finance, at [diane.ross@ontario.ca](mailto:diane.ross@ontario.ca).

Sincerely,



Ian Freeman, CPA, CMA  
Assistant Deputy Minister  
Provincial-Local Finance Division



*HARDEN ENVIRONMENTAL SERVICES LIMITED*

*and*

*WELLINGTON HYDROGEOLOGY LTD.*

## **Groundwater Interference Investigation SUMMARY OF FINDINGS**

**Revision 1 (October 2024)**

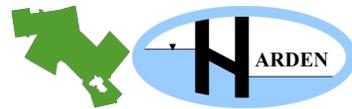
**Highway 6 Corridor  
Puslinch, Ontario**

**Prepared For:**

Township of Puslinch  
7404 Wellington Road 34  
Puslinch, Ontario N0B 2J0

**October 10, 2024**

**Harden File No. 2355**



## 1.0 Introduction

Harden Environmental Services Ltd. (Harden) and Wellington Hydrogeology Ltd. (Wellington) were retained by the Township of Puslinch (Township) to complete a groundwater interference investigation related to odour and water quality complaints received from several residents along Highway 6 south of Highway 401 in Puslinch, Ontario.

This revised letter report is updated to include new information and interpretations since the previous Summary of Findings report (dated January 16, 2024).

## 2.0 Background

A chemical spill of an unknown substance was investigated by the Ontario Ministry of Transportation (MTO) in July 2023 after receiving complaints from neighbouring residents who live along the Highway 6 Corridor in Puslinch, Ontario. The spill area emitted pungent odours like decomposition, rotting vegetables and boiled cruciferous vegetables.

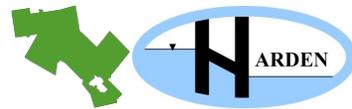
Strong odours also emitted from water obtained from several bedrock wells located downgradient of the spill area between June and July 2023. The smells are described by residents as decomposition or rotting/boiled cruciferous vegetables (e.g. cabbage). At least 10 private well owners experienced these odours between mid-June and August 2023, with at least one well owner still experiencing odour issues in November 2023. All the affected wells were downgradient and within about 900 m of the spill location. The area studied by Harden included over 40 properties (Figure 1). Other private wells outside of this local area within Puslinch did not experience odour issues.

## 3.0 Previous Investigations

### 3.1 MTO Investigation

The date that the spill(s) occurred is unknown. The spill investigation and cleanup occurred within an open roadside ditch on the east side of Hwy 6, south of Leslie Road West, adjacent to a residential driveway. The soil quality results from the MTO spill investigation identified elevated soil vapours, Petroleum Hydrocarbons F2 to F4, cyanide and electrical conductivity, with the highest levels identified in the sample obtained from the spill location. The soil quality results were interpreted by MTO and their consultants as typical of roadside fill material; however, an unknown substance not typically associated with roadside fill was also identified by the laboratory within the sample from the spill location.

In a response from the MTO dated November 14, 2023, the soil test results were considered “acceptable, with only minor exceedances as would be typical of materials in a roadside ditch,



exposed to asphalt fill materials and salt.” The MTO also indicated that “no spill response work was completed as part of this investigation,” that “the Ontario Spill Response Team wore Tyvek suits as a precautionary measure,” and that “the ministry decided to remove the tree and vegetation to address sightlines and improve functionality of the ditch...[as] routine maintenance work” involving “no soil removal and disposal.”

### **3.2 MECP Investigation**

The Ministry of the Environment, Conservation and Parks (MECP) completed a well interference investigation in July 2023 in response to complaints from private well owners in the study area. The MECP collected water quality samples from select wells within the study area. Detectable concentrations of dimethyl disulfide (16 µg/L), dimethyl trisulfide (3.4 µg/L) and methional (1.2µg/L) were identified within groundwater from a private water supply well. These compounds are known to emit odours like those experienced at the spill location as well as within impacted well water in the study area.

In official correspondence to the Township, the MECP indicated that “these substances are associated with natural bacterial activity in the vicinity of groundwater sources containing sulphides” and “likely the result of bacteria present in the well that feed on sulphur compounds and sources of carbon (e.g., biofilms) which release these substances as by-products.” The MECP also states that “sulfur compounds and bacteria are quite common in the environment and may be naturally present in groundwater in Ontario. Odour-causing organics can be produced when microbes and bacteria breakdown sulphur containing compounds as well as algae and fungus. The presence of these compounds in water causes a bad odour or taste in tap water.”

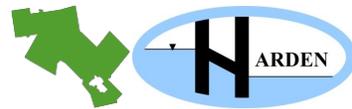
The MECP also indicates that “the geology of the area [was] reviewed. The impermeable nature and thickness of the ground covering the water table...makes it unlikely that any chemical spills or ditch drainage along Highway 6 can migrate into the bedrock aquifer.”

The MECP states that “a properly maintained well along with an appropriate treatment technology will eliminate the type of odour issues in Puslinch.” The MECP indicates that “granular activated carbon or reverse osmosis can remove these substances resulting in palatable water.”

The MECP completed a technical review of Harden’s 2023 Groundwater Interference Investigation report, and their conclusions remain unchanged following completion of the review.

### **4.0 Township of Puslinch Investigation**

Harden completed site visits and a well survey of properties within the study area between October and November 2023 to view the conditions at the spill location and speak with property owners/residents about their wells and water quality. Harden also completed a detailed background review of available documentation from previous investigations, geological mapping and well records, and relevant scientific literature.



The Township issued a confidential report detailing Harden’s findings to the MECP in December 2023. Following receipt of comments from the MECP in March 2024, the Township circulated the Summary of Findings report in April 2024. The Township hosted a community meeting in May 2024 for residents/property owners in the study area.

This revised Summary of Findings report is updated to include additional soil and groundwater quality data and interpretations by Harden and Wellington.

#### **4.1 Topography and Natural Features**

A significant railway corridor bisects the study area and is the lowest elevation in the study area. Surface drainage is southerly from the spill location via the ditch on the east side of Highway 6 until the Canadian Pacific (CP) railway corridor where it then is eastward (Figure 2). There is an opportunity for contaminants in the open ditch system to rapidly move laterally downgradient.

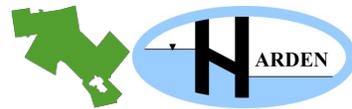
Significant land surface changes have also occurred along the Highway 6 corridor over the years, including significant grading and cutting/filling. The precise cut/fill locations and type of fill material placed are unknown. The fill may have consisted of granular material and/or disturbed native material, creating a potential transport pathway from ground surface to the shallow bedrock in the study area.

The study area is along a drainage divide between the Bronte Creek and Burlington Canal – Hamilton Harbour subwatersheds. The headwaters of Fletcher Creek, associated with Fletcher Creek Swamp Provincially Significant Wetland (PSW), are present at the southern extent of the study area (Figure 3).

#### **4.2 Geology and Hydrogeology**

Soils in the study area are primarily stony till at surface, with some areas of coarse-grained material at surface associated with local kame and esker deposits. Overburden is often thin in the area and bedrock was identified as shallow as six metres within the study area. Unsaturated sand and gravel deposits provide an opportunity for rapid downward migration of contaminants. The railway cut, bridge support, highway construction cutting/filling and abandoned wells are also potential pathways for contaminants into the bedrock aquifer.

Groundwater flow is interpreted as southeasterly, parallel to Hwy 6. As all water supply comes from the bedrock aquifer, groundwater flow is interpreted to mainly occur in the fractured dolostone aquifer. The potentiometric surface recorded in the bedrock wells occurs just above and just below the bedrock/overburden contact. Several of the local wells are high yielding and had little drawdown during regulatory testing following installation. This indicates high transmissivity in the aquifer. The use of water by local residents also facilitates the rapid movement of groundwater through the fracture network.



The study area is mapped as a Highly Vulnerable Aquifer (HVA) and contains a Wellhead Protection Area (WHPA)-C/D for the Freelon supply wells, which crosses through the study area parallel to Highway 6 (Figure 4). The bedrock aquifer is interpreted as vulnerable to surface contamination based on the identification of nitrate (from septic systems / agricultural fertilizers) and chloride (from road salt) in available groundwater quality data from private bedrock supply wells in the study area.

Figure 5 depicts an interpreted geological cross-section of the study area showing the till overburden with intermittent areas of shallow sand and gravel (i.e., local kame and esker deposits). The interpreted overburden geology provides a potential migration pathway for surface contaminants to reach the shallow bedrock and water table, which may then travel through the upper fracture network and be drawn toward nearby pumping wells.

### 4.3 Soil Quality

The July 2023 MTO soil quality investigation determined that soil quality results were typical of roadside fill material. The MTO did not request soil analysis for the odour causing compounds identified in a private well in the study area (i.e., dimethyl disulfide, dimethyl trisulfide and methional); however, an unknown substance not typically associated with roadside fill was also identified by the laboratory within the sample from the spill location.

In May 2024, Harden requested additional information from the laboratory that completed the analysis of the July 2023 samples. Upon additional review of the analytical data, the lab verified that the unknown substance was dimethyl disulfide with an estimated concentration of 60 µg/g.

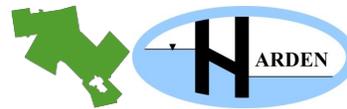
Harden collected additional soil samples in May 2024 from approximately the same locations and depths as the MTO had indicated from the July 2023 investigation. The soil analytical results for the spill location sample identified dimethyl disulfide (10 µg/g), dimethyl trisulfide (0.1 µg/g) and dimethyl sulfide (0.3 µg/g), while background concentrations from an upgradient ditch sample were below laboratory detection limits (<0.1 µg/g).

Figure 6 depicts the soil quality results for the identified odour causing sulfur compounds.

### 4.4 Groundwater Quality

The MECP identified dimethyl disulfide (16 µg/L), dimethyl trisulfide (3.4 µg/L) and methional (1.2 µg/L) within a groundwater sample collected from a private water supply well in the study area in July 2023.

Harden collected a groundwater quality sample from the same private water supply well in May 2024. The laboratory analytical results were below laboratory detection limits (<1 µg/L) for dimethyl disulfide, dimethyl trisulfide and methional.



Background water quality data provided by select residents also indicated elevated concentrations of nitrate (not exceeding provincial drinking water quality guidelines), chloride, total dissolved solids and bacteria (total coliforms and *E. coli*). Elevated chloride concentrations are interpreted as a result of road salt application along the highway. The background water quality data suggest that even drilled bedrock wells in the study area are susceptible to contaminants originating in the roadside ditch and shallow subsurface.

#### 4.5 Discussion

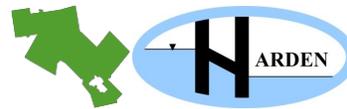
Dimethyl disulfide, dimethyl trisulfide and methional may be produced as a by-product of biomethylation processes by microorganisms. These processes are known to occur in surface water features containing decomposing organic matter. However, there are no surface water features in the study area that would be a significant source of decomposing organic matter. Wetland areas are present at the far southern extent of the study area and further north outside of the study area, both of which are cross-gradient of the interpreted groundwater flow direction.

Dimethyl disulfide, dimethyl trisulfide and methional are also used in various industrial and commercial applications, including as a sulfiding agent for metal refineries, in the agricultural industry as a pesticide, in and in feed and consumer products as a flavour/fragrance enhancer. These compounds can also be synthesized through chemical degradation of methionine, a feed additive used in pet food and livestock feed, which readily degrades into dimethyl disulfide and dimethyl trisulfide.

Harden did not identify any well construction concerns that would be the cause of the odour issues experienced in the area. All wells in the study area were drilled wells, most of which were constructed with above grade steel casings and vermin-proof caps. All of the wells were bedrock wells with depths between 11 to 53 m.

Harden and Wellington do not interpret the identified odour causing compounds as naturally occurring in groundwater within the study area. This is not a widespread issue experienced by others in Puslinch, and the type of odours experienced (described akin to rotten/boiled vegetables or decomposition) are not common in southern Ontario. The odour issues experienced by the impacted well owners are both temporally and spatially limited to the timeframe and area downgradient of the identified spill. Furthermore, the concentrations identified in the MECP groundwater sample from a private bedrock well in the study area in July 2023 are higher than most naturally occurring ranges of sulfur compounds in groundwater and surface water from available literature; the concentrations identified by the MECP are closer to concentrations that would be expected from anthropogenic sources (e.g., municipal/community effluent or landfill leachate).

Humans are able to detect dimethyl disulfide odours at concentrations of approximately 0.01 µg/L. The MECP laboratory detection level for the sulfur compounds was 1.0 µg/L, which is approximately 100 times higher than the human olfactory detection level.



No guideline currently exists for dimethyl disulfide, dimethyl trisulfide or methional in drinking water in Ontario or Canada. China's National Standard for Drinking Water Quality contains a drinking water limit of 0.03 µg/L for dimethyl disulfide and dimethyl trisulfide. We note that China's drinking water limit is approximately 3 times higher than the human olfactory detection level for dimethyl disulfide, and over 30 times lower than the MECP laboratory detection limit for the identified sulfur compounds.

## 5.0 Conclusions

It is our professional opinion that the source of groundwater odour issues experienced within private well water in the summer of 2023 was a result of the spill(s) in the ditch where the MTO cleanup occurred in July 2023 or from unknown releases of similar materials in the area. Neither the roadside ditch nor private wells are environments conducive to the production of significant quantities of dimethyl disulfide or dimethyl trisulfide. It is our professional opinion that the concentrations of dimethyl disulfide and dimethyl trisulfide identified in the roadside ditch and a nearby private well within the study area are too high to be considered naturally occurring.

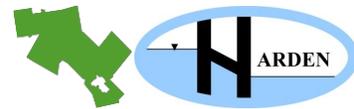
Safe concentrations of the identified odour-causing sulfur compounds in drinking water have not been established in Canada. In the absence of Canadian standards for the identified odour causing sulfur compounds, it is our professional opinion that the absence of previously identified odours (i.e., sulfur odours below the olfactory detection level of approximately 0.01 µg/L) the water would not be considered a health risk for consumption based on the available China standard (0.03 µg/L).

It is our professional opinion that private wells in the study area are susceptible to contaminants originating in the roadside ditch and shallow subsurface, including surface water, road salt, septic effluent, and spills.

## 6.0 Recommendations

Harden and Wellington provide the following recommendations for residents:

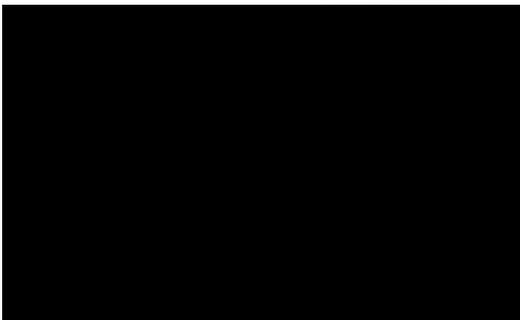
1. Private well users should test their water for bacteria at least three times annually, including in the spring, per Wellington Dufferin Guelph Public Health (WDGPH) recommendations. Private water testing for bacteria (E. coli and total coliforms) by Public Health Ontario is available free of charge. Please visit the WDGPH website (<https://wdgpublichealth.ca/your-home/well-water-testing>) or phone WDGPH at 1-800-298-7293 ext. 7006 for more information.
2. Private well users can disinfect their well using regular household bleach. Well disinfection instructions are available on the WDGPH website (<https://wdgpublichealth.ca/your-home/well-water-testing>). We recommend using a new bottle of household bleach for effective well disinfection.



3. Private testing for other compounds (e.g., nitrates, sodium, chloride, metals, etc.) can be completed through a private laboratory. Please visit <https://www.ontario.ca/page/list-licensed-laboratories> or phone WDGPH at 1-800-265-7293 ext. 4753 for more information.
4. Given the aquifer vulnerability in the area, private water treatment systems using a combination of filtration, UV disinfection and reverse osmosis (RO) are recommended. Residents are encouraged to follow the recommendations of WDGPH and the MECP regarding well water treatment. The MECP stated in their July 19, 2023 update to the Township that “at the residential treatment system level, granular activated carbon (GAC) or RO can remove these substances resulting in palatable water.”
5. Residents are encouraged to notify the MECP, WDGPH and the Township should they experience any further or ongoing groundwater interference issues with their private well(s).

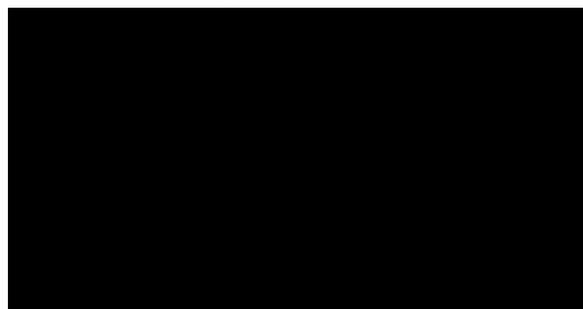
Sincerely,

**Harden Environmental Services Limited**



Stan Denhoed, P.Eng., M.Sc.  
President and Senior Hydrogeologist

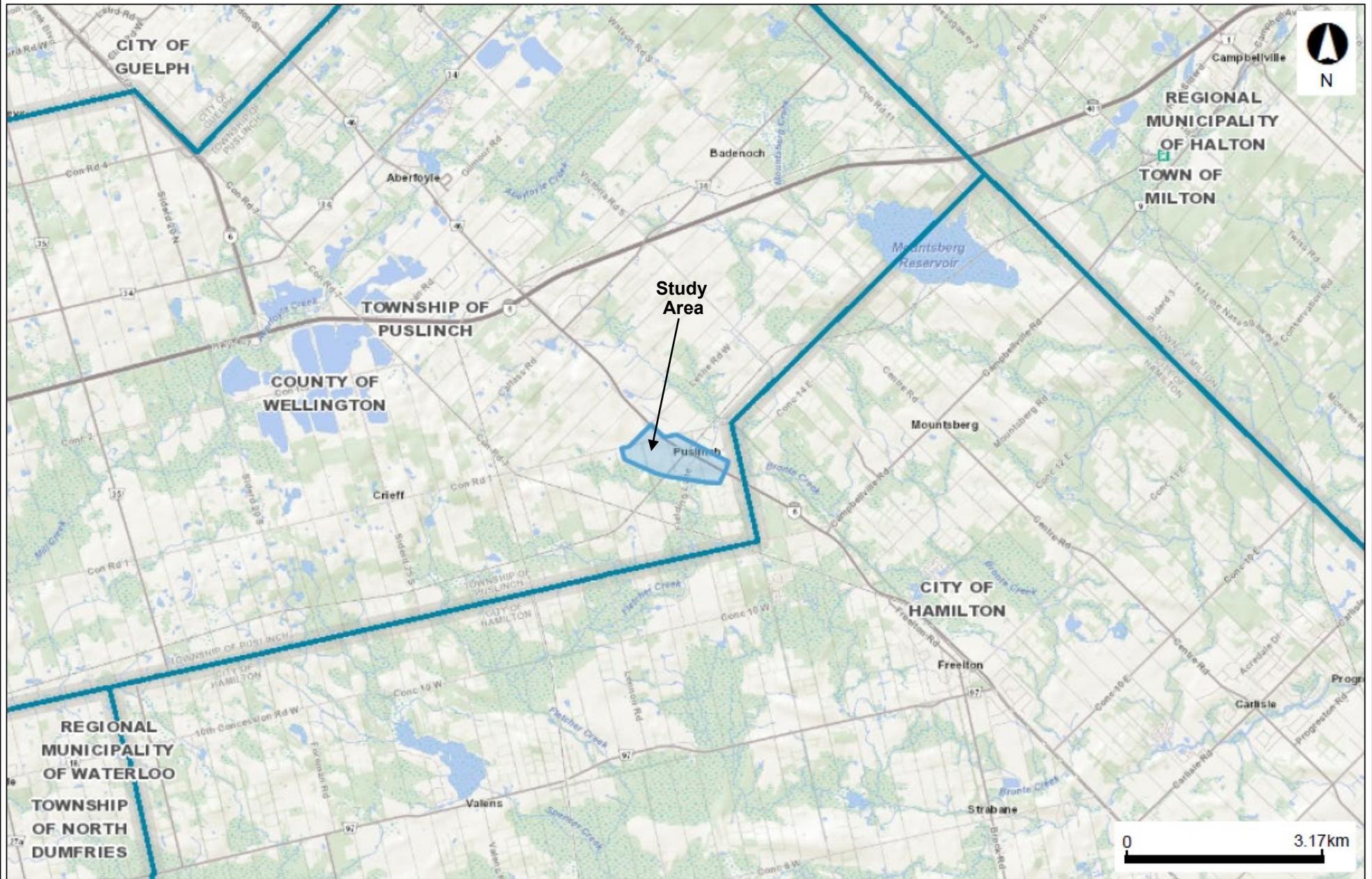
**Wellington Hydrogeology Ltd.**



Angela M. Mason, M.Sc., P.Geo., QP<sub>ESA</sub>  
Senior Hydrogeologist and CEO

Attachments:

- Figure 1 – Study Location
- Figure 2 – Topography and Drainage
- Figure 3 – Natural Features
- Figure 4 – Source Water Protection
- Figure 5 – Conceptual Geological Cross-Section
- Figure 6 – Soil Sample Results



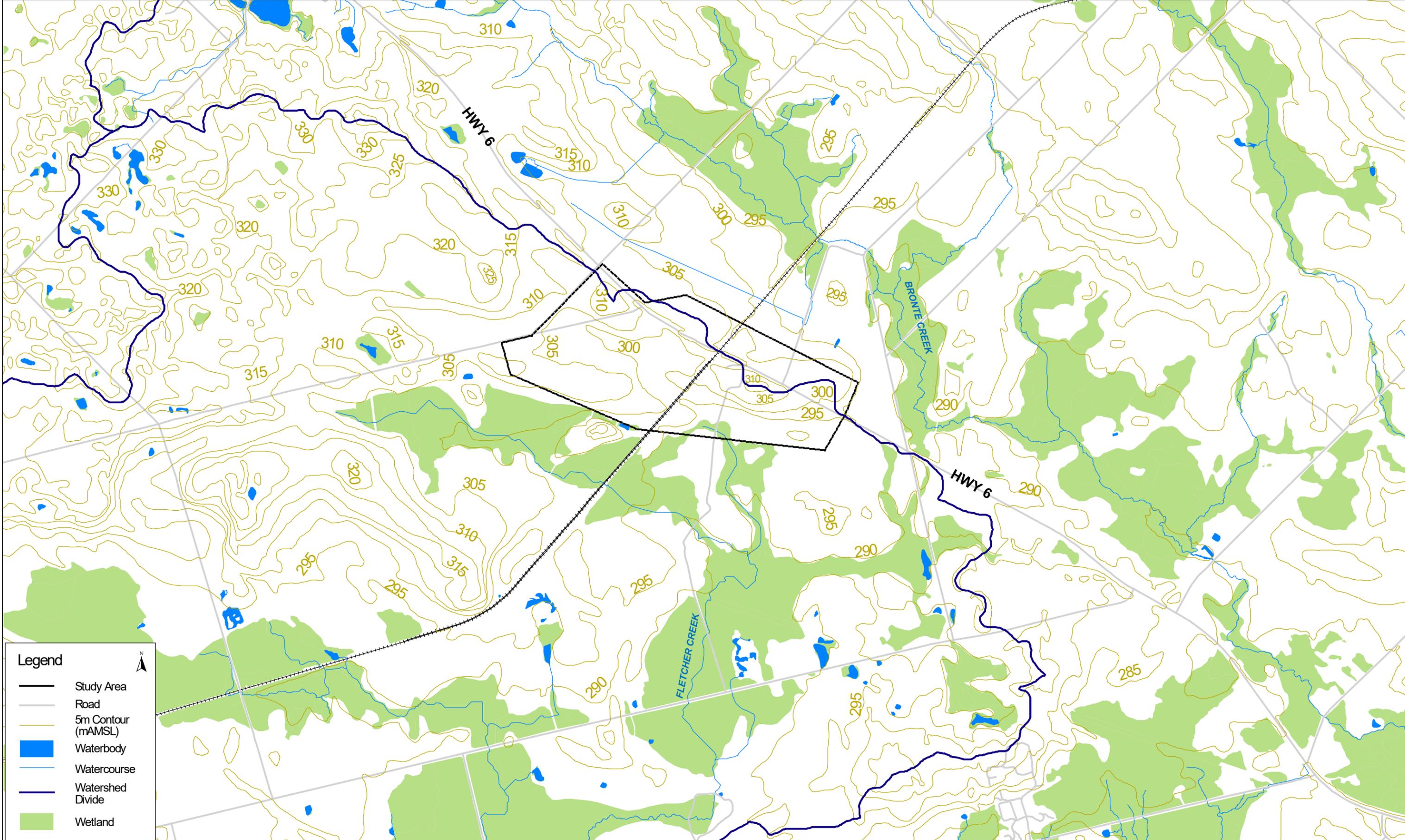
Source: MECP Source Protection Information Atlas



Project No: 2355  
 Date: Jan 2024  
 Drawn By: AR

Water Quality Assessment  
 Highway 6 Corridor  
 Township of Puslinch, County of Wellington

Figure 1: Study Location



**Legend**

-  Study Area
-  Road
-  5m Contour (mAMSL)
-  Waterbody
-  Watercourse
-  Watershed Divide
-  Wetland
-  Railway

N

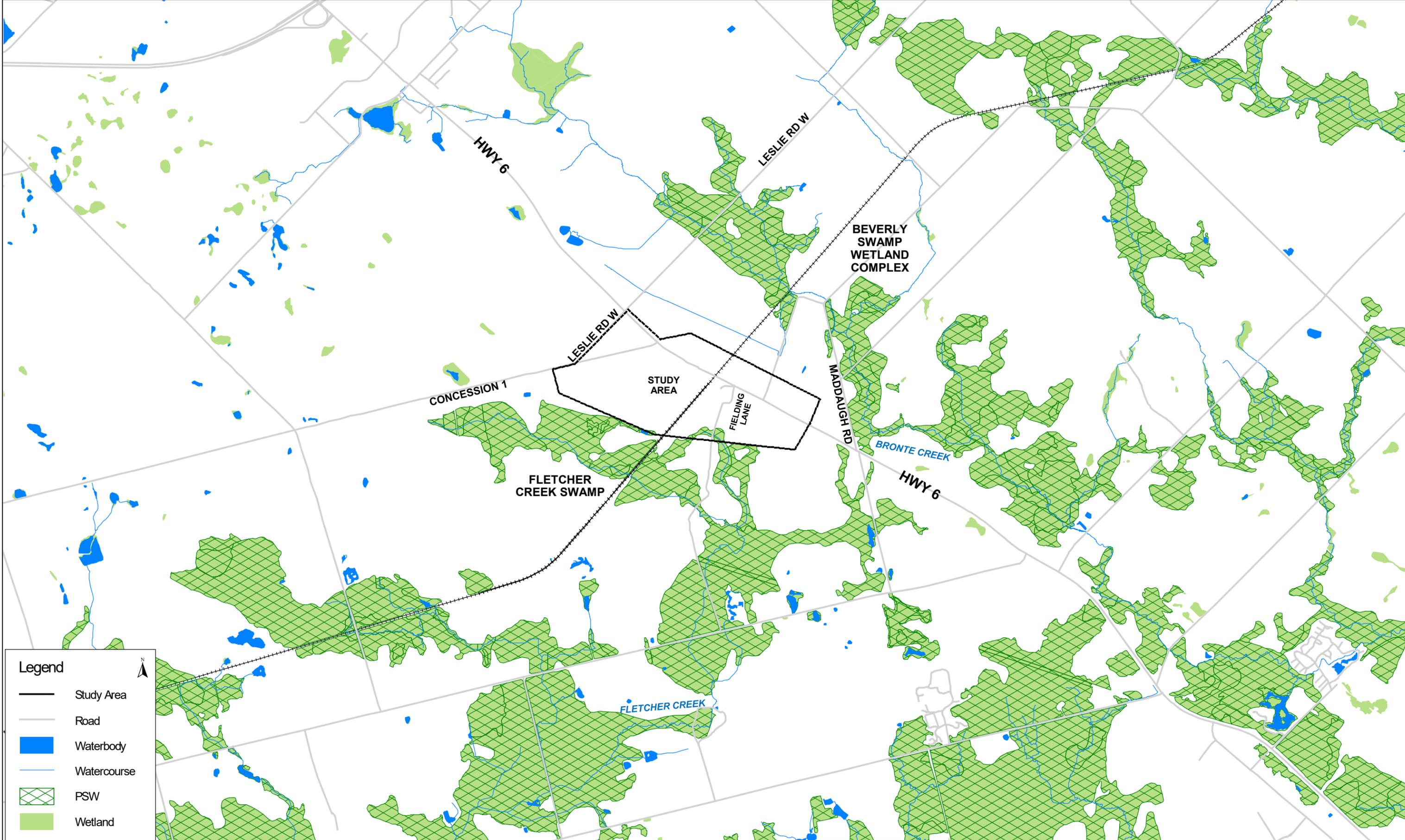
200 0 200 Meters



Project No: 2355  
 Date: Jan 2024  
 Drawn By: AR

Water Quality Assessment  
 Highway 6 Corridor  
 Township of Puslinch, County of Wellington

Figure 2:  
**Topography and Drainage**



**Legend**

- Study Area
- Road
- Waterbody
- Watercourse
- PSW
- Wetland
- Railway

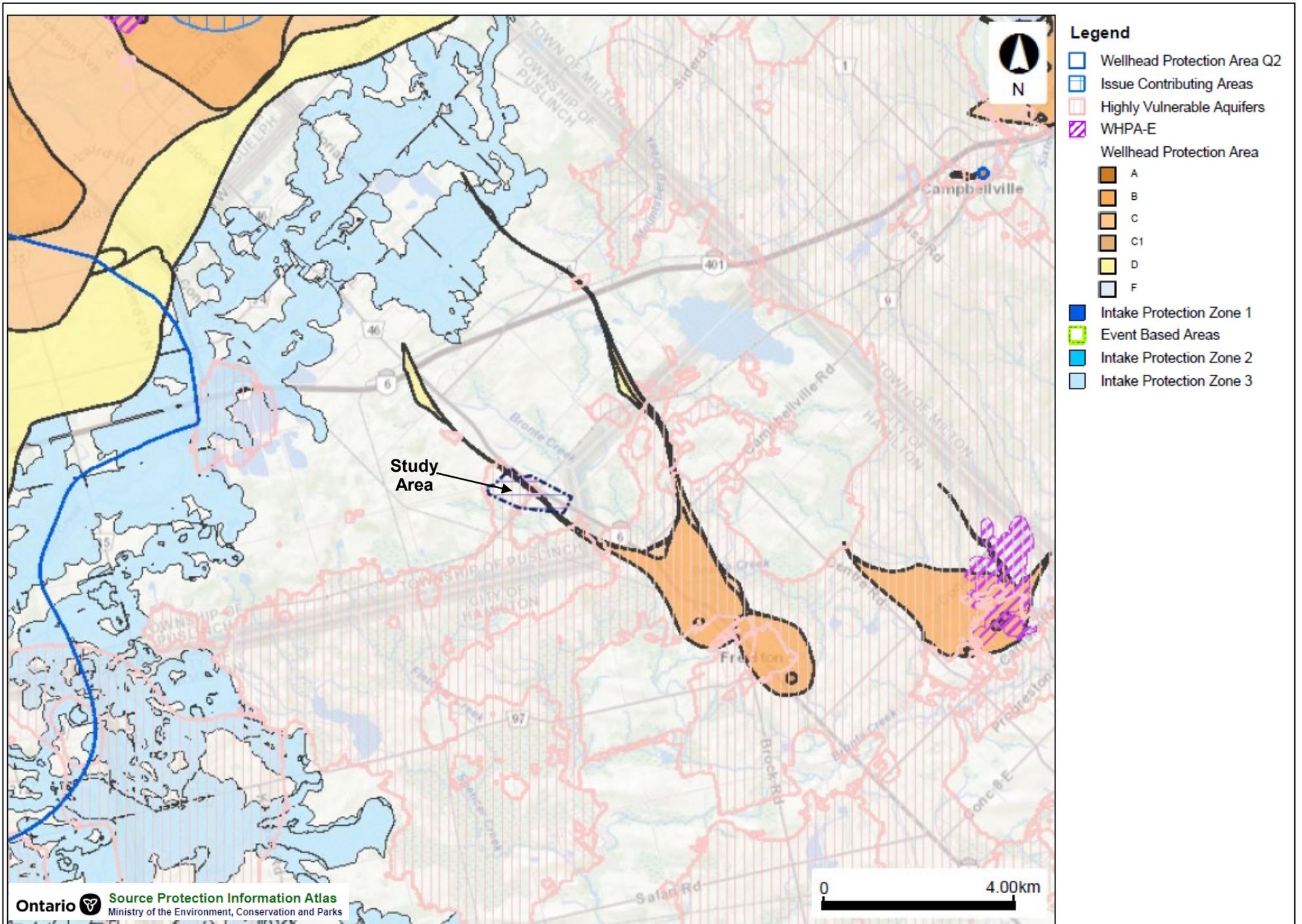
200 0 200 Meters



Project No: 2355  
 Date: Jan 2024  
 Drawn By: AR

Water Quality Assessment  
 Highway 6 Corridor  
 Township of Puslinch, County of Wellington

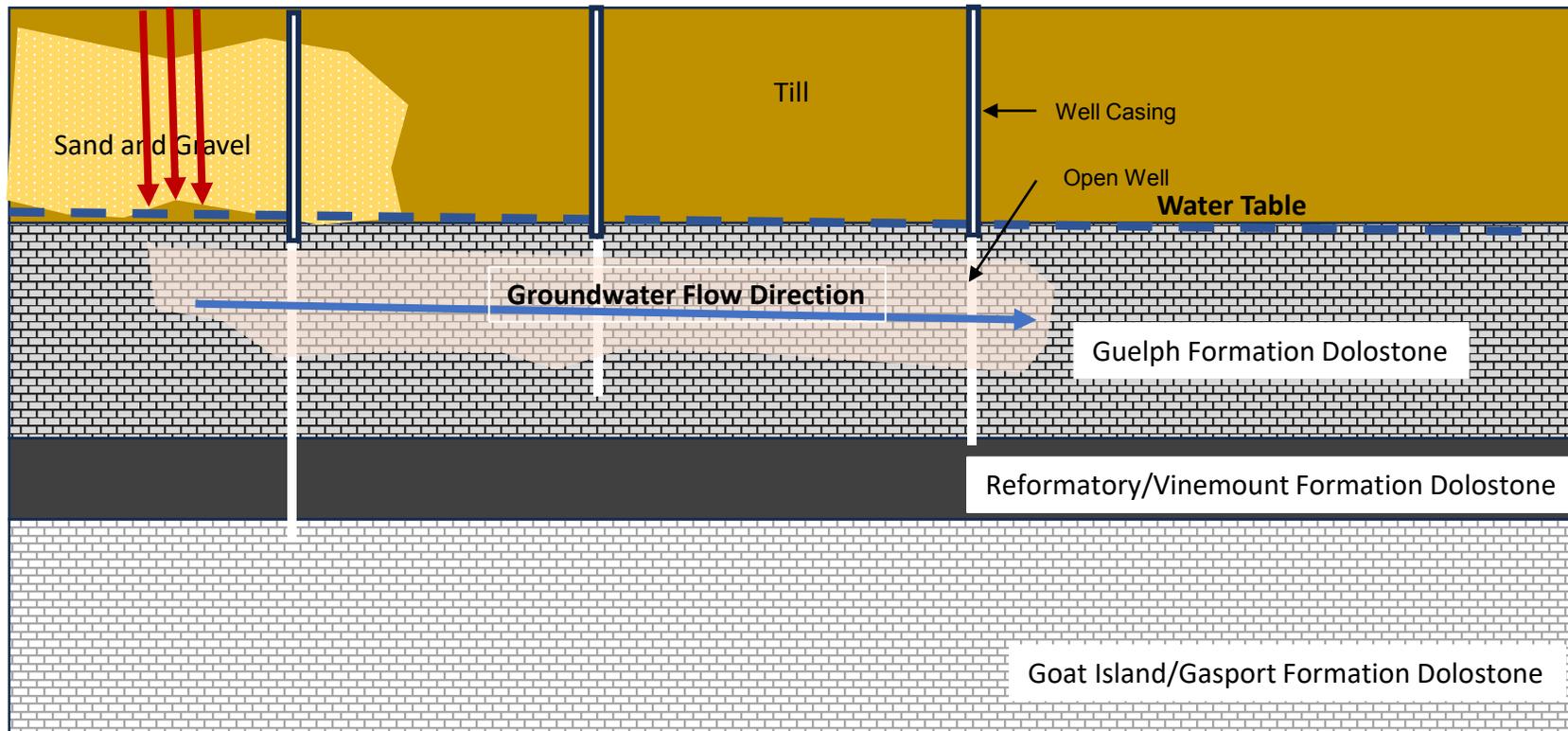
Figure 3:  
**Natural Features**



	<b>Project No:</b> 2355	Water Quality Assessment	<b>Figure 4: Source Water Protection</b>
	<b>Date:</b> Jan 2024	Highway 6 Corridor	
	<b>Drawn By:</b> AR	Township of Puslinch, County of Wellington	

Northwest

Southeast



Project No: 2355

Date: Jan 2024

Drawn By: SD

Water Quality Assessment  
Highway 6 Corridor

Township of Puslinch, County of Wellington

**Figure 5: Conceptual Geological Cross-Section**

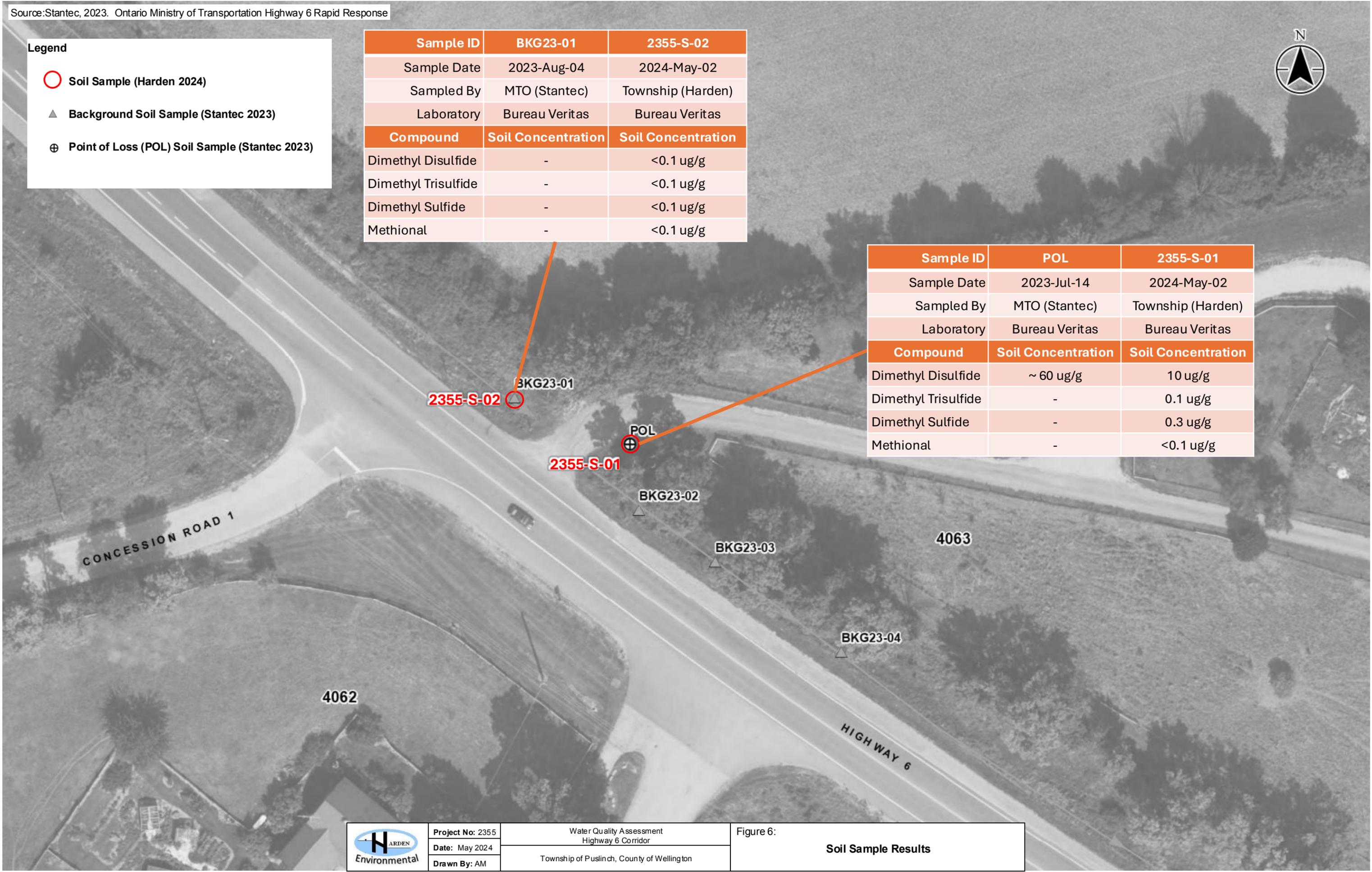


**Legend**

- Soil Sample (Harden 2024)
- ▲ Background Soil Sample (Stantec 2023)
- ⊕ Point of Loss (POL) Soil Sample (Stantec 2023)

Sample ID	BKG23-01	2355-S-02
Sample Date	2023-Aug-04	2024-May-02
Sampled By	MTO (Stantec)	Township (Harden)
Laboratory	Bureau Veritas	Bureau Veritas
Compound	Soil Concentration	Soil Concentration
Dimethyl Disulfide	-	<0.1 ug/g
Dimethyl Trisulfide	-	<0.1 ug/g
Dimethyl Sulfide	-	<0.1 ug/g
Methional	-	<0.1 ug/g

Sample ID	POL	2355-S-01
Sample Date	2023-Jul-14	2024-May-02
Sampled By	MTO (Stantec)	Township (Harden)
Laboratory	Bureau Veritas	Bureau Veritas
Compound	Soil Concentration	Soil Concentration
Dimethyl Disulfide	~ 60 ug/g	10 ug/g
Dimethyl Trisulfide	-	0.1 ug/g
Dimethyl Sulfide	-	0.3 ug/g
Methional	-	<0.1 ug/g





# Current and Future Groundwater Collaboration Potential

2024 NSERC Alliance Grant Proposal Discussion

October 23, 2024

**Jonathan Munn, Ph.D., P.Geo.**  
Assistant Professor

**Ferdinando Manna, Ph.D.**  
Assistant Professor

**Beth Parker, Ph.D., FCAE, BCEEM, LEL**  
Professor & NSERC Industrial Research Chair

**Emmanuelle Arnaud, PhD.**  
Associate Professor & Assistant Dean OAC

**Colby Steelman, PhD., P.Geo.**  
Assistant Professor, U of W

The logo for the University of Guelph, featuring the text "UNIVERSITY of GUELPH" in a white, serif font on a black background. The word "of" is in a smaller, lowercase font and is positioned between "UNIVERSITY" and "GUELPH".

UNIVERSITY  
of GUELPH



# Introductions: Morwick G360 and Grant Co-PIs



**Dr. Beth Parker**  
Director MG360  
Professor and NSERC Industrial  
Research Chair  
University of Guelph



**Dr. Jonathan Munn**  
Assistant Professor  
School of Engineering  
University of Guelph



**Dr. Ferdinando Manna**  
Assistant Professor  
School of Engineering  
University of Guelph



**Dr. Emmanuelle Arnaud**  
Associate Professor & Assistant Dean  
OAC  
School of Environmental Sciences  
University of Guelph



**Dr. Colby Steelman**  
Assistant Professor  
Environmental Geophysics  
Earth and Environmental Sciences  
University of Waterloo



**MORWICK**  
**G360**  
GROUNDWATER RESEARCH INSTITUTE

*Pursuing Science, Protecting Groundwater*

## **Vision**

Generating global respect for groundwater through field research

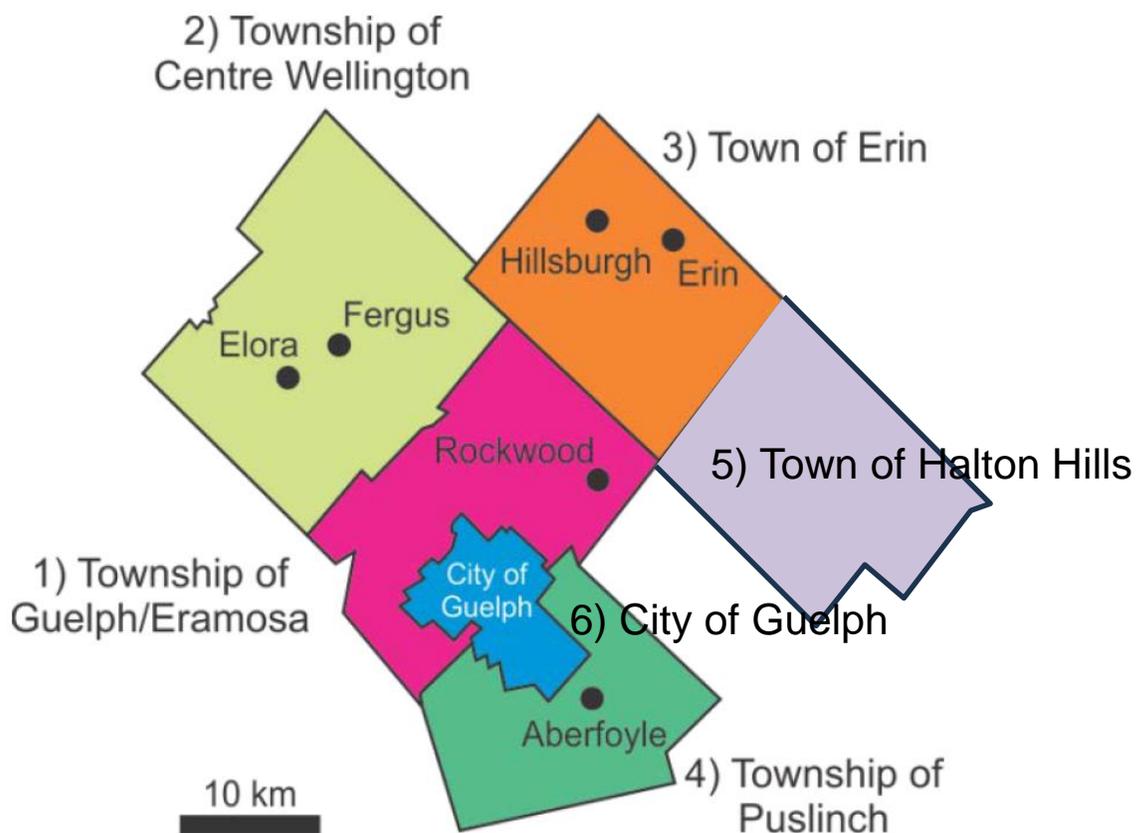
## **Mission**

Enable evidence-informed groundwater resource stewardship by providing a world class research centre of excellence for training and collaboration to advance knowledge, professional practice, and policy



# NSERC Alliance Grant Proposal

Collaboration between U of G and surrounding Townships and Municipalities



- Form a collaborative research consortium to study shared resource
- Common challenges to all users related to:
  - Water Supply
  - Water Quality
- Research program will develop and deploy new monitoring technologies
  - Advanced multilevel monitoring
    - Wells
    - Sensors
  - Telemetry providing real-time data



# NSERC Alliance Grant Program



**NSERC  
CRSNG**

Encourage university researchers to collaborate with partner organizations – collaboration is key

Goal of program is to generate new knowledge and apply research results to benefit Canada

## How it works:

NSERC matches partner cash contributions a **2:1**, up to **\$1M a year** for up to **5 years**

\$500K/year of cash contributions from partners can generate \$1M/year additional funding for project goals (\$7.5M total funding over the 5-year project)

Our strong partnerships have helped us achieve a **100% success rate**  
with 4 NSERC Alliance Grants since 2019



# New NSERC Alliance Grant

## Municipality Focused

- NSERC will match 2:1 to a max of \$1M/year
- 5-year grant
- Potential partners: City of Guelph, Town of Halton, Township of Guelph Eramosa, Township of Centre Wellington, Town of Erin, Township of Puslinch

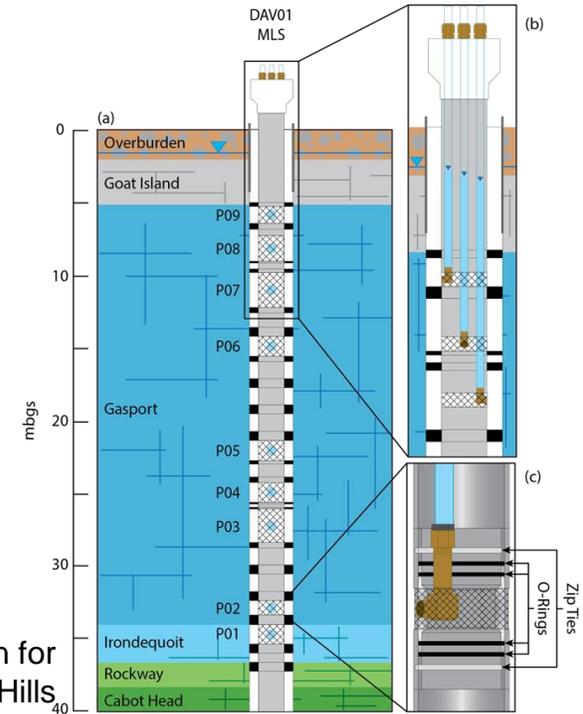
Example Budget - \$6.77 M total funding over 5 years

Partner	Year					Total
	1	2	3	4	5	
City of Guelph \$	404,160 \$	370,000 \$	288,000 \$	370,400 \$	100,000 \$	1,532,560
Halton \$	35,000 \$	35,000 \$	35,000 \$	35,000 \$	35,000 \$	175,000
Guelph Eramosa Township \$	35,000 \$	35,000 \$	35,000 \$	35,000 \$	35,000 \$	175,000
Centre Wellington \$	35,000 \$	35,000 \$	35,000 \$	35,000 \$	35,000 \$	175,000
Town of Erin \$	20,000 \$	20,000 \$	20,000 \$	20,000 \$	20,000 \$	100,000
Puslinch Township \$	20,000 \$	20,000 \$	20,000 \$	20,000 \$	20,000 \$	100,000
Total Cash Contributions \$	549,160 \$	515,000 \$	433,000 \$	515,400 \$	245,000 \$	2,257,560
NSERC 2:1 Match \$	1,098,320 \$	1,030,000 \$	866,000 \$	1,030,800 \$	490,000 \$	4,515,120
<b>Total Project Funding \$</b>	<b>1,647,480 \$</b>	<b>1,545,000 \$</b>	<b>1,299,000 \$</b>	<b>1,546,200 \$</b>	<b>735,000 \$</b>	<b>6,772,680</b>



# What will this look like in Puslinch?

- \$20K/year commitment for 5 years will generate \$60K/year for 5 years for a total of **\$300,000** in research funding
  - Supports student stipends (future groundwater professionals)
  - 3 to 4 new high-resolution monitoring locations in key areas of concern across Puslinch
    - Inform trends or changes due to increased pumping
    - Effects on well completions/cross-connection
    - Aquifer vulnerability and water quality assessment (e.g. road salt)
  - Will provide key field data to monitor and manage the shared aquifer
  - Cash commitment not binding – can be contingent on budget approvals.



G360 Multilevel Well Design for Halton Hills



# What Problems Are We Tackling in Puslinch

(suggested by Stan Denhoed)

- **Multiple Aquifer Penetrating Wells**
  - Kyle Davis and SWP advancing this issue
  - Open wells causing shallow water to enter deeper aquifer – exacerbated by municipal drawdown in Gasport
- **Cumulative Impact Assessment**
  - Guelph and Waterloo are 2 largest municipal water takers in the country.
  - Expansion to the south may affect resident's wells and surface water bodies.
  - Region expanding monitoring network around Puslinch Lake and Irish Creek ahead of increased taking.
- **Paris Moraine and Galt Moraine**
  - Additional assessment on how these geological features influence groundwater flow and recharge
- **Fractured Bedrock Aquifer**
  - Assessment of flow and contaminant transport through these complex aquifers

**And others – we're eager to discuss, learn and collaborate**



# Morwick G360 Institute Research Approach

We study groundwater systems using an array of **high-resolution field methods** to understand how the entire **flow system** behaves

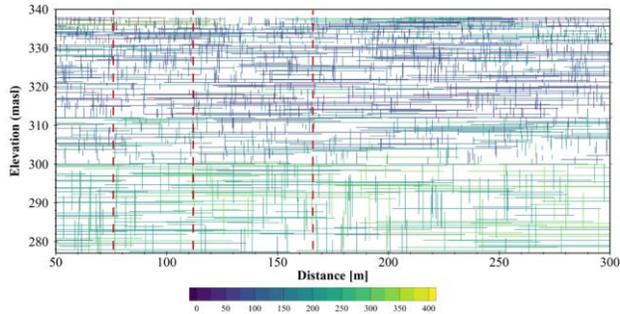
We study processes in the subsurface to understand their effects on groundwater quality

This effort includes multiple measurement methods, down boreholes, collecting samples for laboratory measurements, and modeling



## NW Guelph – Contaminant Study

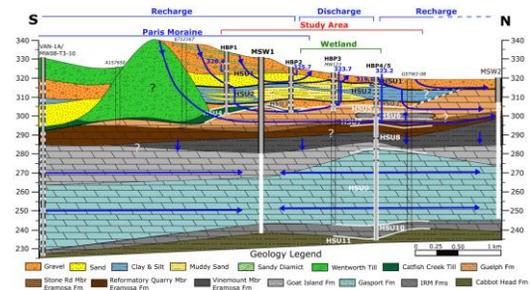
Cameron Myshok - MASc



- Modelling historical evolution of plume
- Quantified retreat of plume

## Guelph South

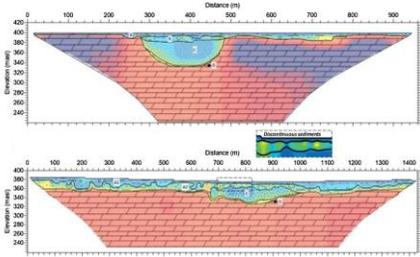
Andrew Stockford - MASc



- Overburden and bedrock lithostrat and HGU update
- Implications of pumping on wetlands and moraine

## Elora – Buried bedrock valley study

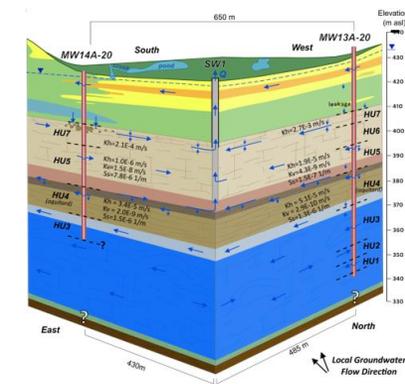
Conway-White, MASc; Gorrie, MASc, Bowman, MASc



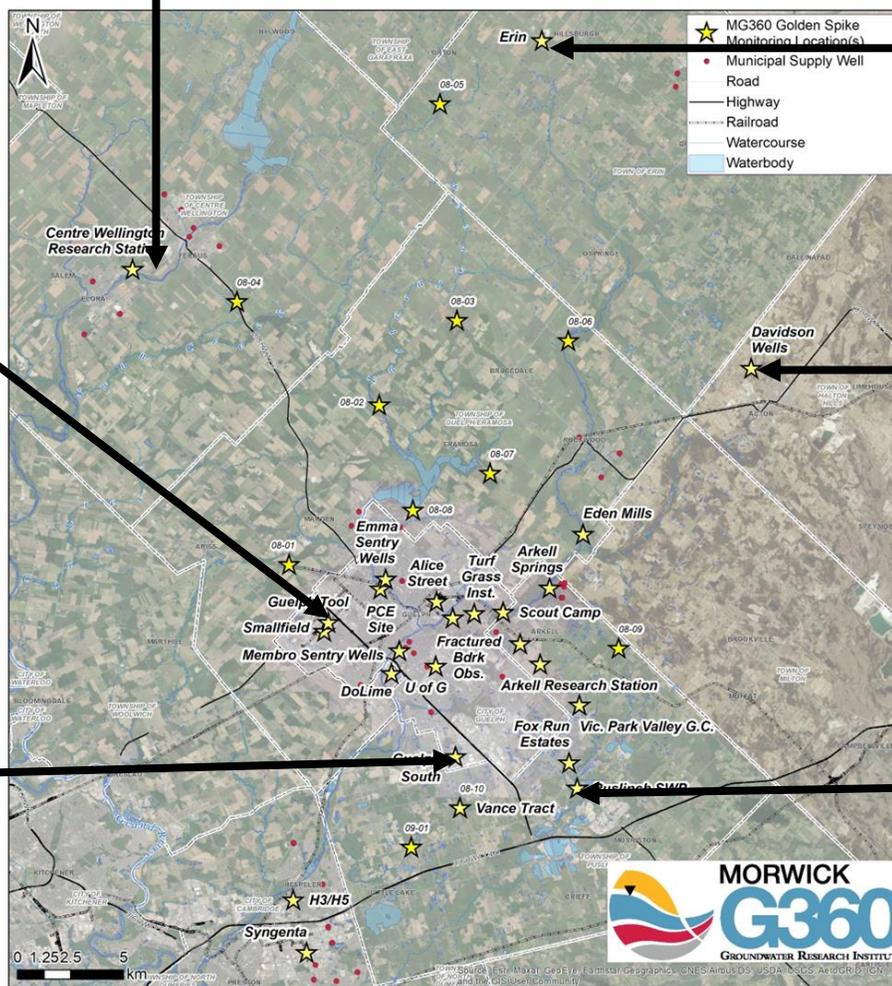
- Airborne and surface geophysics
- Mapping bedrock valleys
- Rock mechanical property influence of HGU/Valleys

## Erin – Hydraulics

Emily Finger, MASc

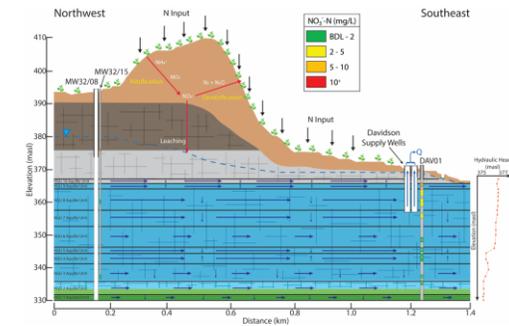


Assessment of HGUs, confinement, and Kv



## Halton – Nitrate Study

James Hommerson, MASc

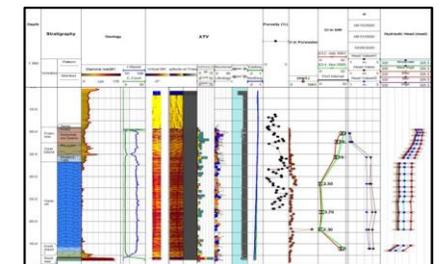


- Fertilizer and septic sources of NO<sub>3</sub>

## Puslinch

Mansour Salek, PhD

- Road salt vulnerability study





**Please reach out at any time:**



**Jonathan Munn**

[jmunn@uoguelph.ca](mailto:jmunn@uoguelph.ca)

cell: 519-998-6468



**Beth Parker**

[bparker@uoguelph.ca](mailto:bparker@uoguelph.ca)

cell: 519-546-9063

**ENVIRONMENTAL COMPLIANCE APPROVAL**

NUMBER A-500-4277838045

Version: 1.0

Issue Date: October 10, 2024

*Pursuant to section 20.3 of the Environmental Protection Act, Revised Statutes of Ontario (R.S.O.) 1990, c. E. 19 and subject to all other applicable Acts or regulations this Environmental Compliance Approval is issued to:*

2374868 ONTARIO INC.

6678 WELLINGTON RD 34 ROAD  
CAMBRIDGE ONTARIO  
N3C 2V4

*For the following site:*

6678 Wellington Road 34

Town of Puslinch, County of Wellington

*You have applied under section 20.2 of Part II.1 of the Environmental Protection Act, R.S.O. 1990, c. E. 19 (Environmental Protection Act) for approval of:*

a waste disposal site

to be used for the processing of the following types of waste:

excess soil, including liquid soil

## **DEFINITIONS**

*For the purpose of this environmental compliance approval, the following definitions apply:*

1. "Approval" means this entire provisional Environmental Compliance Approval document, issued in accordance with Part II.1 of the EPA, and includes any schedules to it, the application and the supporting documentation listed in Schedule 1, as amended from time to time;
2. "Design and Operations Report" means the document describing all on-site operations, procedures and environmental protection measures, further described in the conditions of this Approval;
3. "Director" means any Ministry employee appointed in writing by the Minister pursuant to section 5 of the EPA as a Director for the purposes of Part V of the EPA;
4. "District Manager" means the District Manager of the local district office of the Ministry in which the Site is geographically located;
5. "EPA" means Environmental Protection Act, R.S.O. 1990, c. E.19, as amended;
6. "Monitoring Plan" means the groundwater and surface water monitoring plan described in Section 6 in Item 3 in Schedule 1;
7. "Minister" means the Minister of the Environment, Conservation and Parks, or such other member of the Executive Council, as may be assigned the administration of the EPA and OWRA under the Executive Council Act, R.S.O. 1990 c. E.25;

8. "Ministry" means the ministry of the Minister;
9. "Operator" means any person, other than the Owner's employees, authorized by the Owner as having the charge, management or control of any aspect of the Site, and includes its successors or assigns;
10. "Owner" means any person that is responsible for the establishment or operation of the Site being approved by this Approval, and includes 2374868 Ontario Inc., its successors and assigns;
11. "OWRA" means the Ontario Water Resources Act, R.S.O. 1990, c. O.40, as amended;
12. "PA" means the Pesticides Act, R.S.O. 1990, c. P.11, as amended;
13. "Provincial Officer" means any person designated in writing by the Minister as a provincial officer pursuant to section 5 of the OWRA or section 5 of the EPA or section 17 of PA;
14. "Regional Director" means the Regional Director of the local regional office of the Ministry in which the Site is located;
15. "Reg. 347" means R.R.O. 1990, Regulation 347: General - Waste Management, made under the EPA, as amended from time to time;
16. "Site" means the facility located at 6678 Wellington Road 34, Cambridge, Ontario, authorized by this Approval;
17. "Soil Rules" means the Ministry's "Rules for Soil Management and Excess Soil Quality Standards" document;
18. "Trained Personnel" means persons knowledgeable in the following through instruction and/or practice:
  - a. relevant waste management legislation, regulations and guidelines;
  - b. major environmental concerns pertaining to the material being handled;
  - c. occupational health and safety concerns pertaining to the processes and materials being handled;
  - d. site management procedures, including the use and operation of the equipment that person is required to operate for the processes and materials being handled by that person;
  - e. emergency response procedures;
  - f. specific written procedures for the control of nuisance conditions;
  - g. specific written procedures for management of unacceptable loads;
  - h. the requirements of this Approval.

## TERMS AND CONDITIONS

---

*You are hereby notified that this environmental compliance approval is issued to you subject to the terms and conditions outlined below:*

1. The Owner and Operator shall ensure compliance with all the conditions of this Approval and shall ensure that any person authorized to carry out work on or operate any aspect of the Site is notified of this Approval and the conditions herein and shall take all reasonable measures to ensure any such person complies with the same.
2. Any person authorized to carry out work on or operate any aspect of the Site shall comply with the conditions of this Approval.
3.
  1. Except as otherwise provided by this Approval, the Site shall be designed, developed, built, operated and maintained in accordance with the application for this Approval, dated March 27, 2024, and the supporting documentation listed in Schedule 1.

2.
  1. Construction and installation of the aspects of the Site described in the application for this Approval must be completed within 5 years of the later of:
    1. the date this Approval is issued; or
    2. if there is a hearing or other litigation in respect of the issuance of this Approval, the date that this hearing or litigation is disposed of, including all appeals.
  2. This Approval ceases to apply in respect of the aspects of the Site noted above that have not been constructed or installed before the later of the dates identified in Condition 3.2.1 above.
4. Where there is a conflict between a provision of any document, including the application, referred to in this Approval, and the conditions of this Approval, the conditions in this Approval shall take precedence.
5. Where there is a conflict between the application and a provision in any documents listed in Schedule 1, the application shall take precedence, unless it is clear that the purpose of the document was to amend the application and that the Ministry approved the amendment.
6. Where there is a conflict between any two documents listed in Schedule 1, other than the application, the document bearing the most recent date shall take precedence.
7. The requirements of this Approval are severable. If any requirement of this Approval, or the application of any requirement of this Approval to any circumstance, is held invalid or unenforceable, the application of such requirement to other circumstances and the remainder of this Approval shall not be affected thereby.
8. The issuance of, and compliance with the conditions of, this Approval does not:
  1. relieve any person of any obligation to comply with any provision of any applicable statute, regulation or other legal requirement, including municipal by-laws relating to zoning or site plan approval; or
  2. limit in any way the authority of the Ministry to require certain steps be taken or to require the Owner and Operator to furnish any further information related to compliance with this Approval.
9. The Owner and Operator shall take steps to minimize and ameliorate any adverse effect (as defined in the EPA) or impairment of air quality or water quality resulting from operations at the Site, including such accelerated or additional monitoring as may be necessary to determine the nature and extent of the effect or impairment.
10. Despite an Owner, Operator or any other person fulfilling any obligations imposed by this Approval the person remains responsible for any contravention of any other condition of this Approval or any applicable statute, regulation, or other legal requirement resulting from any act or omission that caused the adverse effect (as defined in the EPA) or impairment of water quality.
11. The Owner shall notify the Director in writing, and forward a copy of the notification to the District Manager, within 30 days of the occurrence of any of the following changes:
  1. the ownership of the Site
  2. the Owner or Operator of the Site;
  3. the name or address of the Owner or Operator;
  4. the partners, where the Owner or Operator is or at any time becomes a partnership and a copy of the most recent declaration filed under the Partnerships Act, R.S.O. 1990, c. P.5 shall be included in the notification; or
  5. the directors, where the Owner of the Operator is or at any time becomes a corporation, and a copy of the most current information filed as required by the Corporations Information Act, R.S.O. 1990, c. C.39 shall be included in the notification.
12. No portion of this Site shall be transferred or encumbered prior to or after closing of the Site unless the Director is notified in advance and sufficient financial assurance is deposited with the Ministry to ensure that these conditions will

be carried out.

13. No person shall hinder or obstruct a Provincial Officer in the performance of their duties, including any and all inspections authorized by the OWRA, the EPA or the PA of any place to which this Approval relates, and without limiting the foregoing to:
  1. enter upon the premises where the Site is located, or the location where the records required by the conditions of this Approval are kept;
  2. have access to, inspect, and copy any records required by the conditions of this Approval;
  3. inspect the practices, procedures, or operations required by the terms and conditions of this Approval; and
  4. sample and monitor for the purposes of assessing compliance with the conditions of this Approval or the EPA, the OWRA or the PA.
14. No later than 20 days from the date of issuance of this Approval, the Owner shall submit financial assurance as defined in Section 131 of the EPA to the Director in the amount of \$119,505. This financial assurance shall be in a form and amount acceptable to the Director and shall provide sufficient funds to pay for compliance with and performance of any action specified in this Approval, including Site clean-up, monitoring and the disposal of all quantities of waste on-site, closure and post-closure care of the Site and contingency plans for the Site.
15. Commencing on March 31, 2029, and every 5 years thereafter, the Owner shall provide to the Director a re-evaluation of the amount of the financial assurance required to facilitate the actions described under condition 14 above. Additional financial assurance, if required, must be submitted to the Director within 20 days of written acceptance of the re-evaluation by the Director.
16. The amount of financial assurance is subject to review at any time by the Director and may be amended at his/her discretion. If any financial assurance is scheduled to expire or notice is received, indicating financial assurance will not be renewed, and satisfactory methods have not been made to replace the financial assurance at least 60 days before the financial assurance terminates, the financial assurance shall forthwith be replaced by cash.
17. Any information requested by the Ministry concerning the Site and its operation under this Approval, including, but not limited to, any records required to be kept by this Approval, shall be provided in a timely manner to the Ministry, upon request. Records shall be retained for 7 years unless otherwise authorized in writing by the Director.
18. The receipt of any information by the Ministry or the failure of the Ministry to prosecute any person or to require any person to take any action, under this Approval or under any statute, regulation or other legal requirement, in relation to the information, shall not be construed as:
  1. an approval, waiver, or justification by the Ministry of any act or omission of any person that contravenes any term or condition of this Approval or any statute, regulation or other legal requirement; or
  2. acceptance by the Ministry of the information's completeness or accuracy.
19.
  1. The receipt, unloading, loading and transfer of waste and other waste-derived materials may be carried out at the Site between the hours of 7:00am and 6:00pm, Monday through Friday, unless otherwise restricted by municipal by-laws.
  2. Waste may be processed and managed at the Site 24 hours per day, 7 days per week, unless otherwise restricted by municipal by-laws.
20. Only waste generated in the province of Ontario shall be accepted at the Site.
21. No waste other than non-hazardous excess soil that is liquid shall be accepted at the Site.
22. The Site is approved for the following waste management activities:
  1. The receipt, temporary storage, and transfer of excess soil that is liquid, and the temporary storage, testing and

transfer of dry processed soil, process water and other process derivatives.

2. The processing of excess soil that is liquid soil using the equipment and methods described in Item 1 of Schedule 1, including the passive dewatering of excess soil that is liquid using lined swales and ponds.
  3. The temporary storage of process water in lined swales and ponds prior to testing and discharge.
- 23.
1. The amount of waste received at the Site shall not exceed 125 tonnes per day.
  2. The amount of waste and waste-derived materials present at the Site at any one time shall not exceed the following:
    1. 440 cubic metres of liquid waste, including excess soil that is liquid and process water, contained in lined swales and ponds on-site; and
    2. 525 tonnes of all other waste, including dry processed soil and process derivatives.
  3. The Owner shall refuse any load if the receipt of that load could reasonably be expected to cause non-compliance with this Approval, including the receipt and storage limitations set out above.
- 24.
1.
    1. Trained Personnel shall supervise all shipments of waste received at the Site. Prior to any shipment being unloaded, Trained Personnel shall review the accompanying information for that shipment, and examine the contents of the truck where possible, to ensure the waste matches the description provided and that the waste is permitted to be received further to the conditions of this Approval. If any shipment is suspected of containing unapproved waste, that shipment shall be refused and shall not be unloaded at the Site.
    2. Trained Personnel shall examine all shipments of waste while they are being unloaded. If at any time a shipment is discovered to contain unapproved material, the shipment shall be refused and all portions of the shipment that can be recovered shall be removed from the Site.
  2. In the event that a shipment of waste is rejected from the Site, the Owner shall forthwith notify the District Office of the following in writing:
    1. the name of the company that brought the rejected load to the Site;
    2. the license plate number of the vehicle that brought the rejected load to the Site;
    3. a description of the rejected waste and the reason for rejecting the shipment;
    4. the destination of the rejected waste if the driver provides that information.
  3. All liquid soil shall be unloaded directly into the designated soil management area in a manner that prevents spills during transfer.
  4. The Owner shall ensure that:
    1. no process water is discharged directly to a storm sewer, to any waterbody or any other part of the natural environment, or otherwise in a manner that requires approval under Section 53 of the OWRA, unless such an approval is in effect for the Site; and
    2. all process water is otherwise managed in accordance with applicable municipal, provincial and federal requirements, which may include discharge to sanitary sewer as permitted by the local municipality or disposal of the process water off-site in a facility permitted to receive such material.
  5. Notwithstanding Condition 24.4 above, process water may be infiltrated at the Site provided the waste is tested prior to discharge in accordance with the Monitoring Plan.
  6. Dry excess soil recovered from processing of excess soil that is liquid may be stored outdoors in stockpiles in designated areas on an impermeable surface, with any contact water generated to be directed to the on-site drainage swale.

7. The Owner shall ensure that the management of dry excess soil is carried out in a manner that minimizes impacts from wind-blown dust.
  8. Dry excess soils that have been tested shall remain segregated from all other soils on-site.
25. No processed soil shall leave the Site for reuse unless it has been sampled, analysed and managed in accordance with the following:
1. The Owner shall ensure that soil sampling, analysis and the number of samples collected for each stockpile is in accordance with Table 2 of Schedule E in Ontario Regulation 153/04.
  2.
    1. The Owner shall ensure that discrete samples are taken and analysed for:
      1. metals;
      2. hydride-forming metals;
      3. petroleum hydrocarbons (PHCs);
      4. benzene, toluene, ethylbenzene, xylene (BTEX);
      5. volatile organic compounds (VOCs);
      6. polycyclic aromatic hydrocarbons (PAHs);
      7. acid/base/neutral compounds (ABNs);
      8. chlorophenols (CPs).
    2. The Owner shall ensure that each processed soil load leaving the Site is tested in accordance with Schedule 9 in Reg. 347 ("slump test") to ensure the processed soil is solid.
    3. The Owner shall ensure that any additional sampling and analysis specific to the receiving site shall be carried out as required by the local municipality, the local conservation authority and any applicable federal/provincial legislation.
    4. Should the receiving site be subject to the requirements set out in O. Regulation 153/04, the Owner shall ensure that any additional sampling and analysis specific to the receiving site shall be carried out as recommended by the Qualified Person for the receiving site.
  3.
    1. When determining bulk concentrations of contaminants in the processed soil to verify compliance with the Soil Standards, the testing shall be in compliance with the "Protocol for Analytical Methods Used in the Assessment of Properties under Part XV.1 of the Environmental Protection Act", dated July 1, 2011, as amended and in accordance with the industry standards.
    2. The Owner shall submit the samples to an accredited laboratory for the required analysis. All samples shall be handled in accordance with the instructions of the accredited laboratory carrying out the analytical testing.
  4. Processed soil to be sent off-site for beneficial reuse as described Section 5(1)3 in Ontario Regulation 406/19 shall only be sent off-site for reuse in accordance with Section 3 of Ontario Regulation 406/19 and the Soil Rules. All other processed soil shall only be transferred off-site to a waste disposal site that is approved to accept that type of material in accordance with the Environmental Compliance Approval for that site, or to a location not required to obtain an Environmental Compliance Approval to manage that material.
  5. Rock (having a same meaning as in Ontario Regulation 406/19) that does not meet the definition of inert fill set out in Reg. 347 shall only be transferred off-site to a waste disposal site that is approved to accept that type of material in accordance with the Environmental Compliance Approval for that site, or to a location not required to obtain an Environmental Compliance Approval to manage that material.
26. A sign shall be posted and maintained at the entrance to the Site in a manner that is clear and legible, and shall include

the following information:

1. the name of the Site and Owner;
2. this Approval number;
3. the name of the Operator;
4. the normal hours of operation as described in Condition 19 above;
5. the allowed materials that may be accepted at the Site, and any materials explicitly prohibited by conditions of this Approval;
6. a telephone number to which complaints may be directed; and
7. a twenty-four (24) hour emergency telephone number (if different from above).

27. The Site shall be operated and maintained in a secure manner, such that unauthorized persons cannot enter the Site.

28. 1. The Owner shall:

1. construct liners under all soil storage areas and under all process water collection/storage and conveyance pathways on-site no later than 90 days from the date of issuance of this Approval in order to prevent uncontrolled infiltration of process water or contact water at the Site;
2. submit as-built drawings showing construction details for the above-noted liners to the Director no later than 120 days from the date of issuance of this Approval;
3. maintain the above-noted liners in good condition at all times.

2. The Owner shall ensure that the Site is monitored in accordance with the Monitoring Plan noted in Item 3 in Schedule 1, including:

1. sampling of the groundwater wells MW01-20, MW02-20, MW03-20, MW4-23, MW5-23, BH213, BH214, BH219 and the two on-site water supply wells AGW1, APW1 on a quarterly basis with samples to be analyzed for metals, VOCs, PHCF1-F4, SVOCs, and PAHs;
2. sampling of the stormwater management pond on a weekly basis with samples to be analyzed for metals, VOCs, PHCF1-F4, SVOCs, and PAHs;
3. measurement of the static groundwater levels at the eight groundwater monitoring wells (excluding supply wells) quarterly during the groundwater sampling events.

3. All samples shall be submitted to a Canadian Association for Laboratory Accreditation (CALA) accredited laboratory for analysis.

4. Each surface water sample shall be compared against the limits set out in Table 2: Full Depth Generic Site Condition Standards in a Potable Ground Water Condition for Coarse Textured Soils, as provided in the MECP document entitled "Soil, Ground Water and Sediment Standards for Use Under Part XV.1 of the Environmental Protection Act", dated April 15, 2011.

5. Process water shall be stored in the on-site temporary holding pond until it has been tested. Process water that does not meet Table 2 Standards as noted above shall not be released into the natural environment, but shall be removed from the Site for treatment or disposal at an approved facility.

6. The Owner shall prepare and submit to the District Manager a groundwater monitoring report, on an annual basis, within 90 days following the end of each operational season. The first report shall cover the first annual period following the date of issuance of this Approval, with subsequent reports covering successive annual periods thereafter.

7. The annual groundwater report shall be prepared in accordance with the following:

1. The report shall be prepared by a qualified person who is a professional geoscientist (P. Geo.) and/or a registered professional engineer (P. Eng.) with relevant hydrogeological expertise.
2. The report shall contain a summary and interpretation of the groundwater monitoring data, and shall include an assessment of the following:
  1. groundwater flow direction;
  2. groundwater quality analytical results;
  3. a statement as to the adequacy of the groundwater monitoring program;
  4. a statement as to the adequacy of the parameters of concern, trigger threshold values and contingency measures under the Groundwater Trigger Mechanism and Contingency Plan as recognized in this Approval.
3. The report shall include a statement from the qualified person on the effectiveness of any engineered controls and associated operational practices in place to mitigate environmental impacts.
4. The report shall include a statement from the qualified person on whether the Reasonable Use Guideline has been met at the property boundary in accordance with the Ministry document entitled "Guideline B-7, Incorporation of the Reasonable Use Concept into Groundwater Management" dated 1994.
5. No modification shall be made to the groundwater monitoring program unless permitted through an amendment to this Approval.
8. The Owner shall adopt the preliminary Trigger Response Plan for the groundwater monitoring program as described in Item 2 in Schedule 1.
9. Within 30 days of collecting 2 years of groundwater monitoring data, and no more than 25 months from the date of issuance of this Approval, the Owner shall submit to the District Manager a Groundwater Trigger Mechanism and Contingency Plan that is protective of drinking water. The groundwater parameters of concern shall be determined after collecting 2 years of groundwater quality data in accordance with the groundwater monitoring program described in this Approval. This document shall be prepared by a qualified person who is a registered professional geoscientist (P. Geo.) and/or a registered professional engineer (P. Eng.) with relevant hydrogeological expertise, and shall be prepared in accordance with the following:
  1. The document shall include a proposal for site-specific groundwater trigger threshold values for parameters of concern in accordance with the Ministry's Guideline B-7 document noted above.
  2. The document shall include proposed trigger mechanisms and contingency measures for the Site.
  3. Once approved by the District Manager, trigger threshold values, trigger mechanisms and contingency measures shall be incorporated into the groundwater monitoring plan for the Site.
  4. No modifications shall be made to the Groundwater Trigger Mechanism and Contingency Plan unless permitted through an amendment to this Approval.
10. No later than 90 days from the date of issuance of this Approval, the Owner shall prepare a Spill Prevention and Contingency Plan for that Site that describes the infrastructure and procedures that will be in place at the Site to prevent spills and all contingency measures to be employed in the event of a spill at the Site.
11. No later than 90 days from the date of issuance of this Approval, the Owner shall prepare a plan to prevent impacts to groundwater from the storage and use of winter maintenance materials including salt.
12. The Owner shall ensure that any water taking is only carried out in accordance with a Permit to Take Water where such a permit is required.
29. The Owner shall maintain a training plan to be used to train all employees that operate the Site.
30. The Owner shall ensure that Trained Personnel are available at all times during the hours of operation of this Site, and that Trained Personnel supervise all management of excess soils that are liquid, processed soils, and process water and

other process derivatives at the Site.

31. An inspection of the entire Site and all equipment on-site shall be conducted each day the Site is in operation to ensure that: the Site is secure; that the operation of the Site is not causing any nuisances; that the operation of the Site is not causing any adverse effects on the environment; and that the Site is being operated in compliance with this Approval. Any deficiencies discovered as a result of the inspection shall be remedied immediately or as soon as practicable, which may require temporarily ceasing operations at the Site if needed.
32. A record of the inspections, including the following information, shall be kept in the daily log book:
  1. the name and signature of person that conducted the inspection;
  2. the date and time of the inspection;
  3. a list of any deficiencies discovered;
  4. any recommendations for remedial action; and
  5. the date, time and description of actions taken.
33. The Site shall be operated and maintained such that vermin, vectors, dust, litter, odour and noise do not create a nuisance.
34. If at any time the Owner receives a complaint regarding an adverse effect (as defined in the EPA) due to operation of the Site, the Owner shall respond to the complaint according to the following procedure:
  1. The Owner shall record and number each complaint, either electronically or in a separate log book, along with the following information:
    1. the nature of the complaint;
    2. the name, address and telephone number of the complainant (if provided);
    3. the date and time the complaint was received;
    4. a description of the weather conditions at the time of the complaint;
    5. a description of the liquid soils, processed soils and process water handling activities taking place at the time of the complaint; and
    6. a description of the known or suspected activity causing the complaint.
  2. The Owner shall:
    1. initiate appropriate steps to determine all possible causes of the complaint;
    2. proceed to take the necessary actions to eliminate the cause of the complaint;
    3. notify the District Manager of the complaint within 24 hours of receiving the complaint;
    4. forward a written response to the District Manager within 5 business days of receiving the complaint, with a copy to the complainant if they have identified themselves, that describes the actions taken to address the complaint; and
    5. forward daily updates to the District Manager, if requested, until the complaint is resolved.
  3. The Owner shall complete and retain on-site a report written within 10 business days of the complaint date, including:
    1. the information required in conditions 34.1 and 34.2.4 above;
    2. a list of the actions taken to resolve the complaint; and

3. recommendations for any remedial measures, managerial changes or operational changes that would reasonably avoid the recurrence of similar incidents in the future.

35. The Owner shall prepare and provide a copy of an emergency response plan to the Fire Department within 30 days of the issuance of this Approval.

36. The emergency response plan shall be kept up to date, and a copy shall be retained and accessible to all staff at all times.

37. The equipment, materials and personnel requirements outlined in the emergency response plan shall be immediately available on the Site at all times. The equipment shall be kept in a good state of repair and in a fully operational condition.

38. Each staff member that operates the Site shall be fully trained in the use of the equipment they are required to operate under the emergency response plan and in the procedures to be employed in the event of an emergency.

39. The Owner shall immediately take all measures necessary to contain and clean up any spill (as defined in the EPA) which may result from the operation of this Site and immediately implement the emergency response plan if required.

40. A Closure Plan shall be submitted to the Director for approval, with a copy to the District Manager, no later than six (6) months before the planned closure date of the Site. The Closure Plan shall include, at a minimum, a description of the work that will be done to facilitate closure of the Site and a schedule for completion of that work.

41. Upon closure, the Site shall be closed in accordance with the approved Closure Plan.

42. No more than 10 days after closure of the Site, the Owner shall notify the Director, in writing, that the Site is closed and that the approved Closure Plan has been implemented.

43. A daily log shall be maintained at the Site, either electronically or in written format, and shall include the following information as a minimum:

1. the date;

2. quantities and sources of all waste received at the Site;

3. estimated quantities of all stockpiled soil on-site at the end of each operating day;

4. quantities and destinations of all waste and waste-derived materials shipped from the Site;

5. a record of all sampling and analysis carried out further to the conditions of this Approval;

6. a record of daily inspections required by this Approval;

7. a record of all maintenance or repair activities carried out on any impermeable liners, water storage or conveyance features, or other waste management infrastructure and equipment on-site;

8. a record of any process upsets or spills with the potential to enter the natural environment, the nature of the spill or process upset and the action taken for the clean up or correction of the spill, the time and date of the spill or process upset, and for spills, the time that the Ministry and other persons were notified of the spill in fulfilment of the reporting requirements in the EPA .

9. a record of any refusals, including the types and amounts of waste refused, reasons for refusal and actions taken;

10. a record of all complaints received regarding operations at the Site.

44. 1. By March 31, 2025, the Owner shall prepare a written report that covers the period from the date of issuance of this Approval until March 31, 2025 that shall be kept on-site and made available to any Provincial Officer upon request.

2. By March 31, 2026, and on an annual basis thereafter, the Owner shall prepare a written report for the previous

calendar year that shall be kept on-site and made available to any Provincial Officer upon request.

3. The report noted above shall include, at a minimum, the following information:
  1. a detailed monthly summary of the type and quantity of all incoming and outgoing liquid soils, processed soils, process water, rock and debris and the destination of all outgoing liquid soils, processed soils, process water, rock and debris along with a summary of all sampling and analysis for outgoing materials;
  2. the results of the sampling and analysis required under the Monitoring Plan;
  3. any environmental and operational problems, that could negatively impact the natural environment (as defined in the EPA), encountered during the operation of the Site and during the facility inspections and any mitigative actions taken;
  4. any changes to the emergency response plan or the Design and Operations Report since the last Annual Report;
  5. any recommendations to minimize environmental impacts from the operation of the Site and to improve Site operations and monitoring programs in this regard.

## REASONS

---

*The reasons for the imposition of these terms and conditions are as follows:*

1. 1. The reason for the definitions section is to simplify the wording of the subsequent conditions and define the specific meaning of terms as used in this Approval.
2. The reason for Conditions 1, 2, 4, 5, 6, 7, 8, 9, 10 and 13 is to clarify the legal rights and responsibilities of the Owner and Operator.
3. The reason for Condition 3 is to ensure that the Site is operated in accordance with the application and supporting documentation submitted by the Owner, and not in a manner which the Director has not been asked to consider.
4. The reasons for Condition 11 are to ensure that the Site is operated under the corporate name which appears on the application form submitted for this approval and to ensure that the Director is informed of any changes.
5. The reasons for Condition 12 are to restrict potential transfer or encumbrance of the Site without the approval of the Director and to ensure that any transfer of encumbrance can be made only on the basis that it will not endanger compliance with this Approval.
6. The reason for Conditions 14, 15 and 16 is to ensure that sufficient funds are available to the Ministry to clean up the Site in the event that the Owner is unable or unwilling to do so.
7. The reason for Conditions 17 and 18 is to ensure that appropriate Ministry staff have ready access to the Site for inspection of facilities, equipment, practices and operations required by the conditions in this Approval. This condition is supplementary to the powers of entry afforded a Provincial Officer pursuant to the EPA, OWRA and PA.
8. The reason for Condition 19 is to specify the hours of operation for the Site.

9. The reason for Condition 20 is to specify the approved service area from which waste may be accepted at the Site.
10. The reasons for Conditions 21, 22 and 23 are to specify the types of materials that may be accepted at the Site, the maximum amounts of waste that may be stored at the Site, the maximum rate at which the Site may receive and ship waste and the allowable methods of processing based on the Owner's application and supporting documentation.
11. The reason for Condition 24 is to ensure that all wastes received at the Site are properly identified and classified to ensure they are managed in a manner that protects the health and safety of people and the environment.
12. The reasons for Condition 25 is to ensure that all processed material is testing and to ensure that any processed material is only sent off-site for reuse to an appropriate receiving facility.
13. The reason for Condition 26 is to ensure that users of the Site are fully aware of important information and restrictions related to Site operations and access under this Approval.
14. The reason for Condition 27 is to ensure the controlled access and integrity of the Site by preventing unauthorized access when the Site is closed and no site attendant is on duty.
15. The reason for Conditions 28 and 33 is to ensure that the Site is operated in a manner which does not result in a nuisance or a hazard to the health and safety of people and the environment, and to ensure that the Site is monitored to prevent and address impacts groundwater.
16. The reason for Conditions 29 and 30 is to ensure that the Site is operated by properly Trained staff in a manner which does not result in a hazard or nuisance to people or the environment.
17. The reason for Conditions 31 and 32 is to ensure that inspections of all Site grounds and infrastructure are carried out on a regular basis, and that detailed records of Site inspections are recorded and maintained for compliance and information purposes.
18. The reason for Condition 34 is to ensure that any complaints regarding Site operations at the Site are responded to in a timely manner.
19. The reasons for Conditions 35, 36, 37, 38 and 39 is to ensure that an Emergency Response Plan is developed and maintained at the Site, and that staff are properly trained in the operation of the equipment used at the Site and emergency response procedures.
20. The reason for Conditions 40, 41 and 42 is to ensure that the Site is closed in accordance with Ministry standards and to protect the health and safety of the public and the environment.
21. The reason for Condition 43 is to provide for the proper assessment of effectiveness and efficiency of site design and operation, their effect or relationship to any nuisance or environmental impacts, and the occurrence of any public complaints or concerns. Record keeping is necessary to determine compliance with this Approval, the EPA and its regulations.
22. The reason for Condition 44 is to ensure that regular review of site development, operations and monitoring data is documented and any possible improvements to site design, operations or monitoring programs are identified. An annual report is an important tool used in reviewing site activities and for determining the effectiveness of

site design.

## APPEAL PROVISIONS

---

In accordance with Section 139 of the *Environmental Protection Act*, you may by written notice served upon me and the Ontario Land Tribunal, within 15 days after the service of this notice, require a hearing by the Tribunal. You must also provide notice to, the Minister of the Environment, Conservation and Parks in accordance with Section 47 of the *Environmental Bill of Rights, 1993* who will place notice of your appeal on the Environmental Registry. Section 142 of the *Environmental Protection Act* provides that the notice requiring the hearing ("the Notice") shall state:

- I. The portions of the environmental compliance approval or each term or condition in the environmental compliance approval in respect of which the hearing is required, and;
- II. The grounds on which you intend to rely at the hearing in relation to each portion appealed.

The Notice should also include:

- I. The name of the appellant;
- II. The address of the appellant;
- III. The environmental compliance approval number;
- IV. The date of the environmental compliance approval;
- V. The name of the Director, and;
- VI. The municipality or municipalities within which the project is to be engaged in.

And the Notice should be signed and dated by the appellant.

This Notice must be served upon:

Registrar* Ontario Land Tribunal 655 Bay Street, Suite 1500 Toronto, Ontario M5G 1E5 <a href="mailto:OLT.Registrar@ontario.ca">OLT.Registrar@ontario.ca</a>	and	The Minister of the Environment, Conservation and Parks 777 Bay Street, 5th Floor Toronto, Ontario M7A 2J3	and	The Director appointed for the purposes of Part II.1 of the <i>Environmental Protection Act</i> Ministry of the Environment, Conservation and Parks 135 St. Clair Avenue West, 1st Floor Toronto, Ontario M4V 1P5
--	-----	--	-----	---

**\* Further information on the Ontario Land Tribunal's requirements for an appeal can be obtained directly from the Tribunal at: Tel: (416) 212-6349 or 1 (866) 448-2248, or [www.olt.gov.on.ca](http://www.olt.gov.on.ca)**

This instrument is subject to Section 38 of the *Environmental Bill of Rights, 1993*, that allows residents of Ontario to seek leave to appeal the decision on this instrument. Residents of Ontario may seek leave to appeal within 15 days from the date this decision is placed on the Environmental Registry. By accessing the Environmental Registry at [ero.ontario.ca](http://ero.ontario.ca), you can determine when the leave to appeal period ends.

The above noted activity is approved under s.20.3 of Part II.1 of the *Environmental Protection Act*.

Dated at Toronto this 10th day of October, 2024



Mohsen Keyvani

Director

appointed for the purposes of Part II.1 of the Environmental Protection Act

c: Eric Nafziger

The following schedules are a part of this environmental compliance approval:

# SCHEDULE 1

---

This Schedule 1 includes a list of documents relied upon for review:

1. Environmental Compliance Approval received March 27, 2024 requesting approval of a liquid soil processing site, signed by Eric Nafziger, Site Manager, 2374868 Ontario Inc., including all supporting documentation.
2. Email dated June 25, 2024 from Dan Puddephatt, P.Geo., GHD, to Pamela Grande, P.Geo., MECP, including the attached letter dated June 25, 2024 from Dan Puddephatt, P.Geo., GHD to Pamela Grande, P.Geo., MECP detailing the proposed trigger response plan ("GHD, 2024a. Proposed Trigger Response Plan – Conestoga Badger Inc. June 25").
3. Email dated July 5, 2024 from Dan Puddephatt, P.Geo., GHD, to Pamela Grande, P.Geo., MECP, including the attached document entitled "Hydrogeological Impact Assessment Revision No.1" dated July 2, 2024 ("GHD, 2024b. Hydrogeological Impact Assessment Revision No. 1, 2374868 Ontario Inc., Badger Conestoga Inc. July 5").

# THE CORPORATION OF THE TOWNSHIP OF PUSLINCH

## BY-LAW NUMBER 065-2024

Being a by-law to confirm and authorize continued participation in the OMERS Primary Pension Plan and the Retirement Compensation Arrangement for the OMERS Primary Pension Plan, each as amended from time to time, for the employees of the Corporation of the Township of Puslinch and being a By-law to repeal by-law 004-1963.

**WHEREAS** the Employer is eligible to participate in the OMERS Primary Pension Plan (“Primary Plan”) and the Retirement Compensation Arrangement for the OMERS Primary Pension Plan (“RCA”) in accordance with subsection 5(1) of the *Ontario Municipal Employees Retirement System Act, 2006*, as amended from time to time (“OMERS Act, 2006”), in respect of its eligible employees and does so in accordance with the applicable Primary Plan and RCA documents and applicable legislation;

**AND WHEREAS** pursuant to subsection 6(1) of the Primary Plan, the Employer may, by by-law or resolution, participate in the Primary Plan and the RCA and pay to the funds for the Primary Plan and the RCA the total of the employer and member contributions required by the Primary Plan, and has all of the powers necessary and incidental thereto;

**AND WHEREAS** the Employer participates in the Primary Plan and the RCA under its By-law Number 4-1963 under which the Employer elected to participate in The Ontario Municipal Employees Retirement System in respect of its eligible employees effective March 1, 1963;

**AND WHEREAS** the Employer wishes to enact a by-law to: (i) reconfirm the Employer’s election to participate in the Primary Plan and the RCA in respect of its eligible employees in an updated format; and (ii) effective **January 1, 2024**, change the normal retirement age from 65 years to 60 years under the Primary Plan and the RCA, as applicable, for employees of the Employer who are firefighters and who belong to the **Fire Management** class in accordance with the terms of the Primary Plan and applicable legislation.

**NOW THEREFORE, BE IT RESOLVED THAT**, effective **January 1, 2024** (“Effective Date”), the Council enacts as follows:

- (Continuation of Participation)
1. The Employer shall continue to participate in the Primary Plan and the RCA in accordance with the terms of the Primary Plan, RCA, and applicable legislation, each as amended from time to time.

- (Existing Members)
2. For greater certainty, the Employer continues to participate in the Primary Plan and the RCA in respect of all of its Employees (defined below) who were members of the Primary Plan and the RCA on the day immediately preceding the Effective Date.
- (Election re: Employees)
3. As of the Effective Date, the Employer shall participate in the Primary Plan and the RCA in respect of each person who is employed by the Employer and who is eligible to be a member of the Primary Plan and the RCA under subsection 5(3) of the OMERS Act, 2006 (“Employee”), in accordance with the terms of the Primary Plan, RCA, and applicable legislation, each as amended from time to time.
- (Future CFT Employees)
4. An Employee who becomes an Employee employed on a continuous full-time basis, as defined in subsection 9(1) of the Primary Plan, as amended from time to time (“CFT Employee”), on or after the Effective Date shall, as a condition of employment, become a member of the Primary Plan and the RCA, or if such person is already a member, resume contributions to the Primary Plan and the RCA on the date so employed.
- (Membership for OTCFT Employees)
5. An Employee who is employed on other than a continuous full-time basis (“OTCFT Employee”) and meets the eligibility criteria in subsection 9(6) of the Primary Plan, as amended from time to time, is entitled to become a member of the Primary Plan and the RCA in accordance with the terms of the Primary Plan, as amended from time to time.
- (NRA 60 for Fire Management)
6. As of the Effective Date, Employees who, in respect of their employment with the Employer, meet the definition of “firefighter” in subsection 1(1) of the *Fire Protection and Prevention Act, 1997*, as amended from time to time, and who belong to the Fire Management class shall have a normal retirement age of 60 years under the Primary Plan and the RCA, as applicable, in accordance with the terms of the Primary Plan, RCA, and applicable legislation, each as amended from time to time. Fire Management includes only those firefighters with the title Fire Chief or Deputy Fire Chief.
- (Senior Management Official)
7. Any person who holds a senior management position with the Employer, as the Employer may designate from time to time (“Senior Management Official”), is hereby authorized on behalf of the Employer to take all such action and execute all

such documents, certificates and agreements, as they may consider necessary to give effect to the provisions of this By-law and to fulfill the Employer's duties and obligations with respect to the Primary Plan and the RCA. The Employer further authorizes the Director of Finance/Treasurer to submit forthwith a certified copy of this By-law to the OMERS Administration Corporation.

8. By-law 4-1963 is hereby repealed as of the Effective Date of this by-law coming into effect.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS  
23<sup>rd</sup> DAY OF OCTOBER, 2024.**

---

James Seeley, Mayor

---

Justine Brotherston, Clerk

**THE CORPORATION OF THE TOWNSHIP OF PUSLINCH**

**BY-LAW NUMBER 066-2024**

Being a by-law to confirm the proceedings of the Council of the Corporation of the Township of Puslinch at its Council meeting held on October 23, 2024.

**WHEREAS** by Section 5 of the *Municipal Act, 2001, S.O. 2001, c.25* the powers of a municipal corporation are to be exercised by its Council;

**AND WHEREAS** by Section 5, Subsection (3) of the *Municipal Act*, a municipal power including a municipality's capacity, rights, powers and privileges under section 8, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

**AND WHEREAS** it is deemed expedient that the proceedings of the Council of the Corporation of the Township of Puslinch at its Council meeting held on OCTOBER 23, 2024 be confirmed and adopted by By-law;

**NOW THEREFORE** the Council of the Corporation of the Township of Puslinch hereby enacts as follows:

- 1) The action of the Council of the Corporation of the Township of Puslinch, in respect of each recommendation contained in the reports of the Committees and each motion and resolution passed and other action taken by the Council at said meeting are hereby adopted and confirmed.
- 2) The Head of Council and proper official of the Corporation are hereby authorized and directed to do all things necessary to give effect to the said action of the Council.
- 3) The Head of Council and the Clerk are hereby authorized and directed to execute all documents required by statute to be executed by them, as may be necessary in that behalf and the Clerk authorized and directed to affix the seal of the said Corporation to all such documents.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 23 DAY OF OCTOBER, 2024.**

---

James Seeley, Mayor

---

Justine Brotherston, Interim Municipal Clerk