



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH
JUNE 18, 2024 RECREATION ADVISORY COMMITTEE MEETING
VIRTUAL MEETING BY ELECTRONIC PARTICIPATION &
IN-PERSON AT THE MUNICIPAL OFFICE –
7404 WELLINGTON RD 34, PUSLINCH

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AGENDA

DATE: June 18, 2024

MEETING: 7:00 P.M.

≠ Denotes resolution prepared

1. Call the Meeting to Order
2. Roll Call
3. Moment of Reflection
4. Confirmation of the Agenda ≠
5. Disclosure of Conflict of Interest
6. Delegations
7. Consent Agenda ≠
 - 7.1. April 16, 2024 Recreation Advisory Committee Minutes
 - 7.2. Facility Revenues and previous year comparators for February 1, 2024 to April 30, 2024
 - 7.2.1. Optimist Recreation Centre Gym
 - 7.2.2. Optimist Recreation Centre Rink



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- 7.2.3. Puslinch Community Centre Alf Hales Room
- 7.2.4. Puslinch Community Centre Archie MacRobbie Hall
- 7.2.5. Puslinch Community Centre Kitchen

8. Reports ≠

- 8.1. Report – REC-2024-003 – 2022-2026 Goals and Objectives
- 8.2. Report – REC-2024-004 – Boreham Park Green Legacy Tree Planting Update
- 8.3. Report – REC-2024-005 – Proposed 2024 Recreation Advisory Committee Meeting Schedule
- 8.4. Report - Verbal Report, Parks Master Plan

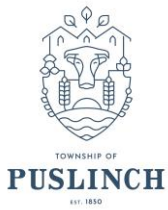
9. Correspondence

10. Announcements

11. Notice of Motion

12. New Business

13. Adjournment ≠



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH
APRIL 16, 2024 RECREATION ADVISORY COMMITTEE MEETING
IN-PERSON AND VIRTUAL MEETING BY ELECTRONIC PARTICIPATION -
7404 WELLINGTON RD 34, PUSLINCH ON

MINUTES

DATE: April 16, 2024

MEETING: 7:00 P.M.

The April 16, 2024 Recreation Advisory Committee was held on the above date and called to order at 7:06 p.m. via in person participation at the Municipal Office at 7404 Wellington Road 34, and via electronic participation.

1. CALL THE MEETING TO ORDER

2. ROLL CALL

Attendance:

Councillor Jessica Goyda

Joanna Jefferson

Stephanie McCrone

Mary Christidis

Staff in Attendance:

Laura Emery, Communications and Committee Coordinator

Sarah Huether, Interim Deputy Clerk

Mike Fowler, Director of Public Works, Parks and Facilities

Mary Hasan, Director of Finance/Treasurer

Absent:

Vince Klimkosz

3. MOMENT OF REFLECTION

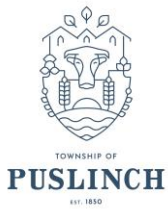
4. CONFIRMATION OF THE AGENDA

Resolution No. 2024-001:

Moved by Joanna Jefferson and
Seconded by Stephanie McCrone

That the Recreation Advisory Committee approves the April 16, 2024 Agenda as circulated.

CARRIED.



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5. DISCLOSURE OF CONFLICT OF INTEREST

None

6. DELEGATIONS

None

7. CONSENT AGENDA

7.1 November 30, 2024 Recreation Advisory Committee Minutes

7.2 Facility Revenues and previous year comparators for November 1, 2023 to January 30, 2024

Resolution No. 2024-002:

Moved by Joanna Jefferson and
Seconded by Stephanie McCrone

That Consent Agenda items for the April 16, 2024 Recreation Advisory Committee meeting be received for information.

CARRIED

8. COMMITTEE AND STAFF REPORTS

8.1 Report – REC-2024-001 – 2022-2026 Goals and Objectives

Resolution No. 2024-003:

Moved by Stephanie McCrone and
Seconded by Joanna Jefferson

That report REC-2024-001 entitled 2022-2026 Recreation Advisory Committee Goals and Objectives Update be received for information.

CARRIED

8.2 Committee Memo – MEMO-2024-001 – Engagement Sub-committee Survey

Resolution No. 2024-004:

Moved by Joanna Jefferson and
Seconded by Stephanie McCrone

That Committee Memo MEMO-2024-001 be received for information; and,

That the Committee support the survey as outlined in the memo.

CARRIED



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH
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8.3 Report – REC-2024-003 – Finance and Budget Training

Resolution No. 2024-005:

Moved by Joanna Jefferson and
Seconded by Stephanie McCrone

That report REC-2024-002 entitled Finance and Budget Training be received for information.

CARRIED

8.4 Verbal Update – Recreation Master Plan

Resolution No. 2024-006:

Moved by Mary Christidis and
Seconded by Joanna Jefferson

That the verbal update from Mike Fowler, Director of Public Works, Parks and Facilities be received for information.

CARRIED

9. CORRESPONDENCE

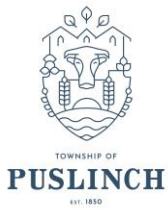
None

10. ANNOUCEMENTS

Mike Fowler, Director of Public Works, Parks and Facilities informed the committee that the Optimist Recreation Centre rink closed for the 2024 ice season after Easter weekend; the longest the ice rink has ever been open. He also informed the Committee, that he has received interest from small vendors to utilize the large concrete plaza, near the rear parking lot, on Saturday mornings during soccer and baseball programming.

11. NOTICE OF MOTION

None



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12. NEW BUSINESS

None

13. ADJOURNMENT

Resolution No. 2024-007:

Moved by Stephanie McCrone and
Seconded by Joanna Jefferson

That the Recreation Advisory Committee hereby adjourns at 7:49 p.m.

CARRIED

Township of Puslinch

Gym Revenue Comparison From FEB 1,2024 To APR 30,2024

April 2024

Gym	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Total
Week 1	0.00	0.00	169.76	82.85	117.29	28.63	180.24	578.77
Week 2	99.02	99.25	115.65	173.03	117.29	28.63	36.07	668.94
Week 3	99.02	63.18	115.65	191.06	63.18	25.06	144.28	701.43
Week 4	117.06	135.32	115.65	118.92	117.29	28.63	54.11	686.98
Week 5	80.99	63.18	115.65	0.00	0.00	0.00	0.00	259.82
Totals:	396.09	360.93	632.36	565.86	415.05	110.95	414.70	2,895.94

March 2024

Gym	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Total
Week 1	0.00	0.00	0.00	0.00	0.00	154.99	234.46	389.45
Week 2	177.08	63.18	151.72	82.85	135.32	82.74	72.14	765.03
Week 3	62.95	125.04	196.64	82.85	117.29	91.70	0.00	676.47
Week 4	99.02	63.18	169.76	28.63	135.32	64.82	324.63	885.36
Week 5	135.09	63.18	169.76	37.59	135.32	0.00	126.25	667.19
Totals:	474.14	314.58	687.88	231.92	523.25	394.25	757.48	3,383.50

February 2024

Gym	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Total
Week 1	0.00	0.00	0.00	0.00	135.32	54.11	249.77	439.20
Week 2	270.53	98.16	115.65	10.71	99.25	46.78	336.13	977.21
Week 3	232.82	98.16	115.65	82.85	99.25	64.82	87.45	781.00
Week 4	36.07	0.00	169.76	82.85	153.36	136.96	252.49	831.49
Week 5	270.53	134.23	169.76	10.71	99.25	0.00	0.00	684.48
Totals:	809.95	330.55	570.82	187.12	586.43	302.67	925.84	3,713.38

Total Charges \$9,992.82

Township of Puslinch

Gym Revenue Comparison From FEB 1,2023 To APR 30,2023

April 2023

Gym	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Total
Week 1	0.00	0.00	0.00	0.00	0.00	0.00	227.37	227.37
Week 2	314.82	58.32	154.41	97.11	110.79	0.00	192.39	927.84
Week 3	0.00	0.00	66.96	97.11	145.77	34.98	104.94	449.76
Week 4	227.37	93.30	119.43	97.11	110.79	0.00	69.96	717.96
Week 5	279.84	58.32	119.81	97.11	110.79	0.00	209.88	875.75
Week 6	209.88	0.00	0.00	0.00	0.00	0.00	0.00	209.88
Totals:	1,031.91	209.94	460.61	388.44	478.14	34.98	804.54	3,408.56

March 2023

Gym	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Total
Week 1	0.00	0.00	0.00	112.06	110.79	209.88	139.92	572.65
Week 2	314.82	128.28	132.09	114.60	110.79	0.00	139.92	940.50
Week 3	157.30	163.15	202.05	219.54	198.24	349.80	69.96	1,360.04
Week 4	209.88	128.28	132.09	97.11	110.79	0.00	104.94	783.09
Week 5	69.85	75.70	114.60	97.11	110.79	0.00	0.00	468.05
Totals:	751.85	495.41	580.83	640.42	641.40	559.68	454.74	4,124.33

February 2023

Gym	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Total
Week 1	0.00	0.00	0.00	42.10	58.32	0.00	122.43	222.85
Week 2	139.92	58.32	97.11	42.10	58.32	0.00	174.90	570.67
Week 3	209.77	163.26	62.13	112.06	58.32	0.00	174.90	780.44
Week 4	192.39	0.00	184.56	9.66	110.79	69.96	262.35	829.71
Week 5	122.32	58.32	132.09	0.00	0.00	0.00	0.00	312.73
Totals:	664.40	279.90	475.89	205.92	285.75	69.96	734.58	2,716.40

Total Charges \$10,249.29

Township of Puslinch

Rink Revenue Comparison From FEB 1,2024 To APR 30,2024

April 2024

Rink	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Total
Week 1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Week 2	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Week 3	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Week 4	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Week 5	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

March 2024

Rink	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Total
Week 1	0.00	0.00	0.00	0.00	0.00	184.18	0.00	184.18
Week 2	836.36	0.00	0.00	0.00	0.00	0.00	0.00	836.36
Week 3	0.00	368.36	0.00	0.00	0.00	184.18	0.00	552.54
Week 4	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Week 5	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Totals:	836.36	368.36	0.00	0.00	0.00	368.36	0.00	1,573.08

February 2024

Rink	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Total
Week 1	0.00	0.00	0.00	0.00	878.63	184.18	1,421.36	2,484.17
Week 2	368.36	736.72	552.54	368.36	828.81	0.00	0.00	2,854.79
Week 3	1,020.54	736.72	552.54	368.36	694.45	184.18	0.00	3,556.79
Week 4	0.00	0.00	552.54	368.36	644.63	184.18	1,003.18	2,752.89
Week 5	970.72	736.72	0.00	468.00	460.45	0.00	0.00	2,635.89
Totals:	2,359.62	2,210.16	1,657.62	1,573.08	3,506.97	552.54	2,424.54	14,284.53

Total Charges \$15,857.61

Township of Puslinch

Rink Revenue Comparison From FEB 1,2023 To APR 30,2023

April 2023

Rink	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Total
Week 1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Week 2	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Week 3	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Week 4	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Week 5	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Totals:	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

March 2023

Rink	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Total
Week 1	0.00	0.00	0.00	276.27	532.55	0.00	341.70	1,150.52
Week 2	0.00	0.00	368.36	0.00	170.85	0.00	184.18	723.39
Week 3	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Week 4	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Week 5	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Totals:	0.00	0.00	368.36	276.27	703.40	0.00	525.88	1,873.91

February 2023

Rink	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Total
Week 1	0.00	0.00	0.00	0.00	597.98	170.85	959.67	1,728.50
Week 2	539.21	597.95	512.55	184.18	597.98	170.85	597.98	3,200.70
Week 3	184.18	683.40	512.55	0.00	0.00	0.00	0.00	1,380.13
Week 4	0.00	0.00	512.55	184.18	782.16	170.85	815.48	2,465.22
Week 5	552.54	683.40	512.55	0.00	0.00	0.00	0.00	1,748.49
Totals:	1,275.93	1,964.75	2,050.20	368.36	1,978.12	512.55	2,373.13	10,523.04

Total Charges \$12,396.95

Township of Puslinch

Alf Hales Room Revenue Comparison From FEB 1,2024 To APR 30,2024

April 2024

Alf Hales Room	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Total
Week 1	0.00	0.00	23.60	11.84	8.88	11.84	428.07	484.23
Week 2	0.00	0.00	23.60	104.64	8.88	11.84	0.00	148.96
Week 3	153.12	30.82	8.88	26.56	8.88	11.84	0.00	240.10
Week 4	0.00	11.84	8.88	11.84	8.88	11.84	0.00	53.28
Week 5	0.00	11.84	0.00	0.00	0.00	0.00	0.00	11.84
Totals:	153.12	54.50	64.96	154.88	35.52	47.36	428.07	938.41

March 2024

Alf Hales Room	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Total
Week 1	0.00	0.00	0.00	0.00	0.00	11.84	60.72	72.56
Week 2	0.00	11.84	23.60	11.84	8.88	11.84	53.13	121.13
Week 3	11.39	0.00	23.60	92.80	8.88	0.00	153.10	289.77
Week 4	0.00	30.82	8.88	26.56	24.06	11.84	384.39	486.55
Week 5	0.00	11.84	8.88	16.28	8.88	0.00	0.00	45.88
Totals:	11.39	54.50	64.96	147.48	50.70	35.52	651.34	1,015.89

February 2024

Alf Hales Room	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Total
Week 1	0.00	0.00	0.00	0.00	8.88	11.84	0.00	20.72
Week 2	0.00	11.84	23.60	11.84	11.93	89.26	0.00	148.47
Week 3	0.00	11.84	23.60	104.64	8.88	11.84	229.68	390.48
Week 4	0.00	0.00	8.88	26.56	30.96	11.84	0.00	78.24
Week 5	0.00	30.82	8.88	11.84	24.06	0.00	0.00	75.60
Totals:	0.00	54.50	64.96	154.88	84.71	124.78	229.68	713.51

Total Charges \$2,667.81

Township of Puslinch

Alf Hales Room Revenue Comparison From FEB 1,2023 To APR 30,2023

April 2023

Alf Hales Room	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Total
Week 1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Week 2	148.48	11.00	28.45	15.44	16.50	0.00	0.00	219.87
Week 3	148.48	0.00	28.45	11.00	111.54	11.00	0.00	310.47
Week 4	286.20	25.72	16.50	25.72	16.50	11.00	0.00	381.64
Week 5	0.00	11.00	16.50	11.00	16.50	11.00	0.00	66.00
Week 6	167.04	0.00	0.00	0.00	0.00	0.00	0.00	167.04
Totals:	750.20	47.72	89.90	63.16	161.04	33.00	0.00	1,145.02

March 2023

Alf Hales Room	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Total
Week 1	0.00	0.00	0.00	11.00	16.50	0.00	185.60	213.10
Week 2	118.76	11.00	28.45	11.00	111.54	11.00	103.92	395.67
Week 3	0.00	0.00	28.45	14.72	16.50	275.44	0.00	335.11
Week 4	137.72	25.72	16.50	11.00	16.50	11.00	7.40	225.84
Week 5	0.00	11.00	54.07	11.00	16.50	11.00	0.00	103.57
Totals:	256.48	47.72	127.47	58.72	177.54	308.44	296.92	1,273.29

February 2023

Alf Hales Room	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Total
Week 1	0.00	0.00	0.00	11.00	16.50	11.00	0.00	38.50
Week 2	0.00	11.00	28.45	11.00	111.54	11.00	148.48	321.47
Week 3	137.72	11.00	28.45	25.72	16.50	11.00	0.00	230.39
Week 4	0.00	0.00	16.50	11.00	31.22	11.00	0.00	69.72
Week 5	0.00	11.00	146.42	0.00	0.00	0.00	0.00	157.42
Totals:	137.72	33.00	219.82	58.72	175.76	44.00	148.48	817.50

Total Charges \$3,235.81

Township of Puslinch

Archie MacRobbie Hall Revenue Comparison From FEB 1,2024 To APR 30,2024

April 2024

Archie MacRobbie Hall	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Total
Week 1	0.00	0.00	0.00	0.00	0.00	0.00	586.45	586.45
Week 2	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Week 3	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Week 4	0.00	0.00	542.08	0.00	0.00	0.00	0.00	542.08
Week 5	394.56	542.08	0.00	0.00	0.00	0.00	0.00	936.64
Totals:	394.56	542.08	542.08	0.00	0.00	0.00	586.45	2,065.17

March 2024

Archie MacRobbie Hall	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Total
Week 1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Week 2	558.88	0.00	0.00	0.00	0.00	0.00	0.00	558.88
Week 3	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Week 4	0.00	0.00	542.08	0.00	0.00	986.16	568.81	2,097.05
Week 5	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Week 6	558.88	0.00	0.00	0.00	0.00	0.00	0.00	558.88
Totals:	1,117.76	0.00	542.08	0.00	0.00	986.16	568.81	3,214.81

February 2024

Archie MacRobbie Hall	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Total
Week 1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Week 2	0.00	0.00	191.34	0.00	0.00	568.86	0.00	760.20
Week 3	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Week 4	492.72	0.00	0.00	0.00	0.00	0.00	0.00	492.72
Week 5	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Totals:	492.72	0.00	191.34	0.00	0.00	568.86	0.00	1,252.92

Total Charges \$6,532.90

Township of Puslinch

Archie MacRobbie Hall Revenue Comparison From FEB 1,2023 To APR 30,2023

April 2023

Archie MacRobbie Hall	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Total
Week 1	0.00	0.00	0.00	0.00	0.00	0.00	711.01	711.01
Week 2	0.00	781.21	542.08	0.00	0.00	0.00	0.00	1,323.29
Week 3	542.08	0.00	0.00	0.00	0.00	0.00	0.00	542.08
Week 4	295.80	0.00	0.00	143.55	0.00	0.00	711.01	1,150.36
Week 5	0.00	0.00	433.67	0.00	0.00	0.00	0.00	433.67
Week 6	398.55	0.00	0.00	0.00	0.00	0.00	0.00	398.55
Totals:	1,236.43	781.21	975.75	143.55	0.00	0.00	1,422.02	4,558.96

March 2023

Archie MacRobbie Hall	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Total
Week 1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Week 2	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Week 3	0.00	0.00	0.00	542.08	542.08	659.56	0.00	1,743.72
Week 4	295.80	502.86	0.00	0.00	0.00	191.34	568.81	1,558.81
Week 5	318.84	0.00	118.32	0.00	0.00	0.00	0.00	437.16
Totals:	614.64	502.86	118.32	542.08	542.08	850.90	568.81	3,739.69

February 2023

Archie MacRobbie Hall	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Total
Week 1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Week 2	0.00	221.85	0.00	0.00	0.00	527.65	0.00	749.50
Week 3	295.80	0.00	0.00	0.00	0.00	0.00	0.00	295.80
Week 4	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Week 5	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Totals:	295.80	221.85	0.00	0.00	0.00	527.65	0.00	1,045.30

Total Charges \$9,343.95

Township of Puslinch

Kitchen Revenue Comparison From FEB 1,2024 To APR 30,2024

April 2024

Kitchen	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Total
Week 1	0.00	0.00	0.00	0.00	188.00	0.00	0.00	188.00
Week 2	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Week 3	0.00	0.00	0.00	0.00	188.00	0.00	0.00	188.00
Week 4	0.00	0.00	0.00	0.00	188.00	0.00	0.00	188.00
Week 5	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Totals:	0.00	0.00	0.00	0.00	564.00	0.00	0.00	564.00

March 2024

Kitchen	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Total
Week 1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Week 2	0.00	0.00	0.00	0.00	188.00	0.00	0.00	188.00
Week 3	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Week 4	0.00	0.00	0.00	0.00	188.00	0.00	0.00	188.00
Week 5	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Totals:	0.00	0.00	0.00	0.00	376.00	0.00	0.00	376.00

February 2024

Kitchen	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Total
Week 1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Week 2	0.00	0.00	0.00	0.00	155.64	0.00	0.00	155.64
Week 3	235.00	0.00	0.00	0.00	155.64	0.00	0.00	390.64
Week 4	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Week 5	0.00	0.00	155.64	0.00	0.00	0.00	0.00	155.64
Totals:	235.00	0.00	155.64	0.00	311.28	0.00	0.00	701.92

Total Charges \$1,641.92

Township of Puslinch
 Kitchen Revenue Comparison From FEB 1,2023 To APR 30,2023

April 2023

Kitchen	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Total
Week 1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Week 2	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Week 3	0.00	0.00	0.00	0.00	155.64	0.00	0.00	155.64
Week 4	0.00	0.00	155.64	0.00	0.00	0.00	0.00	155.64
Week 5	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Totals:	0.00	0.00	155.64	0.00	155.64	0.00	0.00	311.28

March 2023

Kitchen	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Total
Week 1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Week 2	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Week 3	0.00	0.00	0.00	0.00	155.64	0.00	0.00	155.64
Week 4	0.00	0.00	155.64	0.00	0.00	0.00	0.00	155.64
Week 5	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Totals:	0.00	0.00	155.64	0.00	155.64	0.00	0.00	311.28

February 2023

Kitchen	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Total
Week 1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Week 2	0.00	0.00	0.00	0.00	0.00	72.18	0.00	72.18
Week 3	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Week 4	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Week 5	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Totals:	0.00	0.00	0.00	0.00	0.00	72.18	0.00	72.18

Total Charges \$694.74



REPORT REC-2024-003

TO: Recreation Advisory Committee Chair and Members of Committee

PREPARED BY: Laura Emery, Communications and Committee Coordinator

PRESENTED BY: Laura Emery, Communications and Committee Coordinator

MEETING DATE: June 18, 2024

SUBJECT: 2022-2026 Committee Goals and Objectives Update

RECOMMENDATIONS

That staff report REC-2024-003 entitled 2022-2026 Recreation Advisory Committee Goals and Objectives Update be received for information.

Purpose

The purpose of this report is provide the Recreation Advisory Committee with an update on its goals and objectives for the 2022-2026 Term.

Background

The Recreation Advisory Committee approved the 2022-2026 Goals and Objectives at its October 3, 2023 meeting. The 2022-2026 Recreation Advisory Committee Goals and Objectives were approved and endorsed by Council at its October 18, 2023 meeting as amended, as follows:

Resolution No. 2023-323: Moved by Councillor Hurst and
Seconded by Councillor Bailey

That Report ADM-2023-055 entitled 2022-2026 Recreation Advisory Committee Goals and Objectives be received; and,

That Council approve the 2022-2026 Recreation Advisory Committee Goals and Objectives as amended to revise the Fundraising Sub-Committee to be renamed to the Community Liaison Committee.

CARRIED

Goals and Objective Updates

Regular Reporting to Council

At the February 7, 2024 Council meeting, a progress update on the 2022-2026 Recreation Advisory Committee Goals and Objectives report was received for information by Council.

Council will be starting its 2025 budget process in the fall of 2024. The Committee's budget meeting will be September 16, 2024. Committee members are to submit any budget requests to staff to be discussed at the meeting.

Engagement Opportunities

The Engagement Sub-committee developed a survey to solicit feedback from the community regarding the type of recreation and leisure programs the community would like to have access to within the Township, in order to promote the use of Township facilities to organizations who may be interested in providing the programs. This survey will serve to assist in identifying possible programs for organizations eligible to apply for the Seniors Active Living Centre Program Expansion Grant, in accordance with Council's direction.

The survey was open from April 18th, 2024 until May 31st, 2024. The Township received 41 responses through the Township's engagement platform, EngagePuslinch, and responses through paper surveys, from residents completing the survey at the Optimist Club of Puslinch Fish Fry and at the Municipal Office. At the time the agenda was published, staff did not receive the amount of paper surveys that were completed.

Recreation Facility Promotion

The Township has budgeted \$3000, in the 2024 Budget, regarding the advertising of Township facilities. This sub-committee will use the results of the Engagement Opportunities Sub-committee survey, to develop recommendations for promoting the Township's the facilities to organizations, to increase programming options within the Township.

Community Liaison Sub-committee

At the October 18, 2023 Council meeting, Council clarified the role of the Liaison Sub-Committee. This sub-committee's goal is to act as a liaison to assist community groups in fundraising for Township initiatives, such as the digital sign replacement and parks revitalization projects. Next steps for this sub-committee with respect to fundraising, requires the adoption of the Donation Policy that Council will consider at a future meeting.

Until the Donation Policy is adopted, the Community Liaison Sub-committee may wish to consider other opportunities to develop relationships with community organizations, such as attending community group's annual general meetings to learn about their upcoming initiatives

and report back to the Committee. The goal of this sub-committee may change as further direction is received with respect to Committee Goals/Objectives.

Open Gym Time on PA Days

This goal and objective has been completed, with the following drop-in programming being offered weekly at the Puslinch Community Centre, until the end of 2024:

- Parent and tot drop-in programming on Wednesday's from 9:00 a.m. to 11:00 a.m.
- Youth drop-in programming on Thursday's from 4:00 p.m. to 5:00 p.m.

Drop-in youth gym programming has also been scheduled on PA Days for the rest of 2024 from 9:00 a.m. to 11:00 a.m. for the following days:

- Monday April 8
- Friday June 7
- Friday October 25
- Friday November 29

Financial Implications

None

Applicable Legislation and Requirements

None

Attachments

Schedule A – 2022-2026 Recreation Advisory Committee Goals/Objectives Status

Schedule A – 2022-2026 Recreation Advisory Committee Goals/Objectives Status

Goal/Objective	Sub-Committee	Budget	Person(s) Responsible	2022-2026 Status/Timeline Update
Regular Reporting to Council on Recreation initiatives and progress	N	N	Secretary of the Committee	Provide two annual reports to Council each year. 1) Complete - Approval of Committee Goals and Objectives 2) Progress reports of Committee Goals and Objectives
Recreation Facilities Promotion	Y	Y	Sub-Committee	Sub-committee is consider utilizing \$3000 in budget to develop recommendations for promotions of the facilities to organizations after the Engagement Opportunities Sub-committee survey.
Engagement Opportunities	Y	N	Sub-Committee	Sub-committee has finalized a survey in relation to the promotion the Seniors Active Living Centre Program Expansion Grant.
Community Liaison	Y	Y	Sub-committee	Sub-committee to liaise with community groups regarding following: <ul style="list-style-type: none"> - Fundraising Opportunities for the Parks Revitalization Projects - Fundraising opportunities for Puslinch Community Centre Electronic Sign Replacement - Wayne Stokley Trail Bench development of Goals/Objectives proposal
Open Gym on PD days	N	Y	Secretary of the Committee	A report was brought to Council at the February 28, 2024 Council meeting and this item is now completed.
Parks Master Plan Update	N	N	Director of Public Works,	Provide verbal update regarding the Parks Master Plan at each Recreation Advisory Committee Meeting.

			Parks and Facilities	
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REPORT REC-2024-004

TO: Recreation Advisory Committee Chair and Members of Committee

PREPARED BY: Laura Emery, Communications and Committee Coordinator

PRESENTED BY: Laura Emery, Communications and Committee Coordinator

MEETING DATE: June 18, 2024

SUBJECT: Boreham Park Green Legacy Tree Planting Update

RECOMMENDATIONS

That staff report YOU-2024-007 regarding the Boreham Park Green Legacy Tree Planting Update be received for information; and,

That the following comments be forwarded to Council for their consideration regarding the Boreham Park site plan:

_____ ; and,

That the Committee endorse the action plan as presented in the report.

Purpose

The purpose of this report is to provide the Recreation Advisory Committee with an update on the Boreham Park site visit that was conducted by Wellington County Green Legacy staff and Township staff on May 27, 2024, and to provide the Committee with next steps on the project.

Background

At the May 6, 2024 Joint Youth and Recreation Advisory Committee Meeting, the Committee discussed the resolved as follows:

Resolution No. 2024-013:

Moved by Laz Holford and
Seconded by Aaron Dochstader

That report JRY-2024-004 regarding the Boreham Park Sub-committee be received for information; and,

That staff contact The Wellington County Green Legacy Programme, to request their assistance in conducting a site assessment of Boreham Park, to determine the best species of trees to utilize, and the best location for them to be planted, and report back any findings at a future meeting.

CARRIED

At the June 3, 2024 Youth Advisory Committee Meeting, the Committee discussed the resolved as follows:

Resolution No. 2024-029:

Moved by Laz Holford and
Seconded by Talia Wineberg

That report YOU-2024-007 regarding the Boreham Park Green Legacy Tree Planting Update be received for information; and,

That the following comments be received by the Committee:

- That staff consider any additional staff time and costs regarding maintenance associated with the site plan suggestions and,

That the Committee endorse the action plan as presented in the report.

CARRIED

Comments

Township staff met with Wellington County Green Legacy Programme staff on May 27th to discuss potential locations and species of trees that could be planted at Boreham Park. Green Legacy provided proposed site plans, using the information obtained from the site visit, including recommendations for specific tree species. The site plan and explanation are attached to this report in Schedule A.

Staff recommend the following updated action plan for this project:

1. Work with Wellington County Green Legacy Programme to create a site plan with recommendations for location and species of trees at Boreham Park. - complete
2. Report back to the Youth Advisory Committee at their June 3 meeting to get the Committee's approval and support to move forward with the community engagement. - complete

3. Report back to the Recreation Advisory Committee at their June 18 meeting, for the Committee's approval and support to move forward with the community engagement.
4. Staff to work with the Boreham Park Sub-committee to finalize and conduct the public engagement opportunity. This public engagement will tentatively run from July 2, 2024 to August 16, 2024.
 - a. Letters be sent to residents near Boreham Park, regarding the feedback opportunity.
 - b. Staff to conduct an EngagePuslinch survey on the Township's engagement platform advertised through social media.
5. Staff to report to Council with engagement findings in the fall of 2024 and seek Council direction to proceed with the ordering of trees in the fall of 2024.

Financial Implications

The Township is partnering with the Wellington County Green Legacy Tree Planting program.

Applicable Legislation and Requirements

None

Attachments

Schedule A – Boreham Park Site Plan and Explanation



640

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Boreham DR

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Boreham Park Planting Plan

1. 80 m White or Norway Spruce wind break trees spaced at 2 meter spacing approximately 40 trees. Possibly addition to the windbreak in front of this row 4 meters, a row of hardwoods planted at 6 meter spacing could be an option approximately 13 trees. (species like maples, resistant Elm, Tulip Tree, Kentucky Coffee Tree, Oak)
2. Fill in missing spruce trees in this row
3. 60 m Norway or White Spruce windbreak planted at 2 meter spacing approximately. 30 trees
4. 7m x 60m area on the other side of the storm water ditch which would have low usage could be planted to a mix of hardwoods and softwoods leaving one pass of a lawnmower for maintenance of the ditch (species like White Pine, White Spruce, Silver Red and Sugar Maples, Red Oak, Redbud, elderberry, ninebark)
5. 40m x 20 m shade tree planting. Trees planted at 6-10m spacing planting a variety of interesting Carolinian trees. (species like Tulip tree, Kentucky Coffee Tree, Redbud, Resistant Elm, Sugar and Red Maple, Red oak, Bur Oak).
6. Hedge of cedar along front of play area top of the ditch, planted at 2 foot spacing. Trimmed and maintained at 4 feet high. Another option is a railing along edge of play area.
7. Scattered shade trees no closer than 10 m to offer shade for people playing in the park ie basketball, Frisbee etc. (species like Tulip tree, Kentucky Coffee Tree, Redbud, Resistant Elm, Sugar Red Maple, Red oak, Bur Oak).
8. Another optional area that could have shade trees spaced approximately 10 m. (species like Tulip tree, Kentucky Coffee Tree, Redbud, Resistant Elm, Sugar Red Maple, Red oak, Bur Oak).



REPORT REC-2024-005

TO: Recreation Advisory Committee Chair and Members of Committee

PREPARED BY: Laura Emery, Communications and Committee Coordinator

PRESENTED BY: Laura Emery, Communications and Committee Coordinator

MEETING DATE: June 18, 2024

SUBJECT: Proposed 2025 Recreation Advisory Committee Meeting Schedule

RECOMMENDATIONS

That report REC-2024-005 regarding the Proposed 2025 Recreation Advisory Committee Schedule be received for information; and further,

That the 2025 Recreation Advisory Committee Schedule be approved as presented.

Purpose

The purpose of this report is to provide the Recreation Advisory Committee with the proposed 2025 Recreation Advisory Committee Meeting Schedule.

Background

The Committee's Terms of Reference state that the Committee meets six (6) times annually on the third Thursday of the month at 7:00 p.m., or another time mutually agreed upon by the Committee, and as many additional times as the Committee deems necessary. Additionally, the Committee shall meet two (2) times per year, jointly with the Youth Advisory Committee.

Comments

Based on previous feedback from the Committee staff have provided meeting dates for the third Tuesday of the meeting months. Below are the proposed dates for the 2025 Recreation Advisory Committee Meetings:

2025 Meeting Dates
February 18, 2025
April 15, 2025

June 17, 2025
September 16, 2025
October 21, 2025
November 18, 2025

Below are the proposed dates for the 2025 Joint Youth and Recreation Advisory Committee Meetings:

2025 Meeting Dates
January 13, 2025 (Moved for holiday)
September 8, 2025

Financial Implications

None

Applicable Legislation and Requirements

None

Attachments

None