

**Prior to scheduling an occupancy inspection**, please ensure that the following information has been **submitted/uploaded** to the building department/Cloudpermit:

- Potable water results taken from the on-site water supply, tested by the Public Health.
- Maintenance Agreement if your sewage system consists of a Treatment Unit.
- Certificate of Inspection done by the Electrical Safety Authority (ESA).
- All required engineer's reports pertaining to your project.

**Prior to scheduling an occupancy inspection**, please ensure that the following **is complete**:

- All other prescribed inspections listed on your building permit have been inspected and passed.
- All prescribed inspections pertaining to the building sewer (septic system) have been inspected and passed - warning alarm must be in place when applicable.
- Natural gas - final inspection has been conducted and sticker has been placed on furnace.
- Exterior cladding and roofing are 95% complete.
- Required exits and egress systems are complete.
- Dead bolts installed on all exterior doors.
- Attached garage(s) has been fume proofed and provided with a self-closing device on entrance door(s).
- Heating and ventilation system(s) is complete and operational (HRV must be balanced).
- All Carbon monoxide and smoke alarms with visual strobe are interconnected and operational.
- Plumbing system and water system are complete & operational (final test required).
- Hot water (49°C max) with mixing valve on Hot Water Tank.
- Sump pits installed with secure covers.
- Lighting fixtures installed and operational at each exterior entrance, staircase (switch at top and bottom), all interior rooms and garage.
- Rise and run within all stairs are uniform.
- Required guards and handrails are complete.
- Flooring is complete.
- Insulation and vapour barriers in unfinished basement is complete and brought to within 8" of basement slab.
- Foamed Plastics are protected in accordance with OBC (including ICF walls).
- Attic insulation is complete – certificate to be installed inside attic hatch.
- Elevated exterior doors leading to incomplete decks, stairs or platforms are protected by a conforming guard system, or mechanically disabled to limit an unobstructed opening of less than 4".