



REPORT FIN-2024-007

TO: Mayor and Members of Council

PREPARED BY: Michelle Cassar, Deputy Treasurer

PRESENTED BY: Mary Hasan, Director of Finance/Treasurer

MEETING DATE: March 20, 2024

SUBJECT: Remuneration and Expenses Paid to Members of Council and Others -
2023
File No. F16 REM

RECOMMENDATIONS

THAT Report FIN-2024-007 entitled Remuneration and Expenses Paid to Members of Council and Others – 2023 be received.

Purpose

Section 284 (1) of The Municipal Act, 2001 requires the Treasurer of a Municipality to submit a statement to Council itemizing remuneration and expenses in each year on or before March 31st paid to the following:

- a. each Member of Council in respect to his or her services as a member of Council or any other body, including a local board, to which the member has been appointed by Council or on which the member holds office by virtue of being a member of Council.
- b. each member of council in respect of his or her services as an officer or employee of the municipality or other body described in clause (a); and
- c. each person, other than a member of Council, appointed by the Municipality to serve as a member of any body, including a local board, in respect of his or her services as a member of the body.

Background

The authority to pay Council and Committee members remuneration or per diems, including benefits (if applicable) and reimbursement of business expenses for the 2023 fiscal year is outlined in By-law No. 058-2020 passed by Council on December 16, 2020.

The Township provides reasonable remuneration or per diems to members of Council and Committee appointees.

The Township also provides expense reimbursement to Members of Council and Committee members for reasonable and permitted expenses incurred while carrying out their respective roles and responsibilities.

Members of local boards who are appointed by the Township also receive payments from the local boards. These payments must be reported per Section 284 (1) of the Municipal Act, 2001.

Schedule A lists the total Remuneration and Expenses paid out to Members of Council and Others During the Year 2023 in accordance with Section 284 (1) of the Municipal Act, 2001.

Financial Implications

Funds are provided in the Council Operating Budget for Council's remuneration and reimbursement for reasonable and permitted expenses. Funds are also provided in the Committee cost centres for remuneration and expenses paid to Committee members. These are budgeted annually through the Operating Budget process.

The expenses shown in Schedule A include both mileage and allowable business expenses per the Township's policies.

Applicable Legislation and Requirements

Section 284(1), Municipal Act, 2001

Engagement Opportunities

The Remuneration and Expenses paid to Members of Council and Others during the year are posted on the Township's website. Council expenses are also itemized on the Township's website with supporting documentation (ie. detailed receipts). This information is posted on the Council Remuneration and Expenses Page on [Puslinch.ca](https://puslinch.ca)

Attachments

Schedule A – Remuneration and Expenses Paid to Members of Council and Others During the Year 2023.

Respectfully submitted,

Reviewed by:

Michelle Cassar
Deputy Treasurer

Mary Hasan
Director of Finance/Treasurer

Township of Puslinch
Remuneration and Expenses Paid to Members of Council and Others During 2023

			Sub-Total	Sub-Total	
Member of Council	Remuneration	Benefits *	Remuneration	Expenditures	Grand Total
	\$	\$	\$	\$	\$
James Seeley, Mayor	29,701	2,138	31,838	71	31,910
Russel Hurst, Councillor	20,012	1,372	21,384	-	21,384
Jessica Goyda, Councillor	20,012	7,772	27,784	-	27,784
Sara Bailey, Councillor	20,012	7,772	27,784	1,897	29,680
John Sepulis, Councillor	20,012	6,790	26,802	33	26,835
Totals	\$ 109,748	\$ 25,844	\$ 135,592	\$ 2,001	\$ 137,593

* Benefits include employer portion of Extended Health Care, Hospital Semi-Private, Dental, Drug, Vision Care, and Out of Province Coverage, Employer's Health Tax (EHT) and Canada Pension Plan (CPP) if applicable. Employment Insurance (EI) is exempt.

Township of Puslinch
Remuneration and Expenses Paid to Members of Council and Others During 2023

			Sub-Total	Sub-Total	
Committee	Local Board	Member	Remuneration/ Per Diem	Expenditures	Total
Committee of Adjustment	N/A	Jeffrey Born	\$ 1,026	\$ -	\$ 1,026
Committee of Adjustment	N/A	Paul Sadhra	\$ 1,128	\$ -	\$ 1,128
Committee of Adjustment	N/A	Chris Pickard	\$ 1,143	\$ -	\$ 1,143
Committee of Adjustment	N/A	Dennis O'Connor	\$ 1,040	\$ -	\$ 1,040
N/A	Conservation Halton	Stephen Gilmour	\$ 600	41	\$ 641
N/A	Conservation Halton	Sara Bailey	\$ 450	14	\$ 464
N/A	Conservation Halton - Source Protection Committee	David Rodgers	\$ 800	-	\$ 800
N/A	Grand River Conservation Authority	Chris White	\$ 31,777	857	\$ 32,634
N/A	Grand River Conservation Authority - Source Protection Committee	John Sepulis	\$ 775	38	\$ 813
N/A	Hamilton Conservation Authority	Susan Fielding	\$ 1,625	461	\$ 2,086
Totals			\$ 40,364	\$ 1,410	\$ 41,774