



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH
MARCH 20, 2024 COUNCIL MEETING
VIRTUAL MEETING BY ELECTRONIC PARTICIPATION &
IN-PERSON AT THE MUNICIPAL OFFICE –
7404 WELLINGTON RD 34, PUSLINCH

Register in advance for this webinar:

https://us02web.zoom.us/webinar/register/WN_Lv6DAbm0StC8qeS3TvwkuA

After registering, you will receive a confirmation email containing information about joining the webinar

Or join by phone:

+1 438 809 7799

+1 587 328 1099

+1 613 209 3054

+1 647 374 4685

+1 647 558 0588

Webinar ID: 875 2047 4693

Passcode: 405770

International numbers available: <https://us02web.zoom.us/j/kdcQvWaiTV>

A G E N D A ADDENDUM

DATE: Wednesday March 20, 2024

CLOSED MEETING: 12:45 P.M.

REGULAR MEETING: 10:00 A.M.

Addendum

7.1.1 Written Delegation by Paul and Jamie Kreutzwiser regarding 9.3.2 Designation Objection for property at 4492 Watson Rd S

≠ Denotes resolution prepared

1. **Call the Meeting to Order**
2. **Roll Call**
3. **Moment of Reflection**
4. **Confirmation of the Agenda ≠**
5. **Disclosure of Pecuniary Interest & the General Nature Thereof**
6. **Consent Agenda ≠**
 - 6.1 Adoption and Receipt of the Minutes of the Previous Council and Committee Meetings:
 - 6.1.1 February 28, 2024 Council Meeting Minutes



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH
MARCH 20, 2024 COUNCIL MEETING
VIRTUAL MEETING BY ELECTRONIC PARTICIPATION &
IN-PERSON AT THE MUNICIPAL OFFICE –
7404 WELLINGTON RD 34, PUSLINCH

- 6.1.2 January 16, 2024 Heritage Advisory Committee Minutes
- 6.1.3 February 5, 2024 Youth Advisory Committee Minutes
- 6.2 Grand River Conservation Authority Annual General Meeting Summary
- 6.3 Grand River Conservation Authority 2024 Budget Package
- 6.4 Grand River Conservation Authority Summary of Municipal Apportionment
- 6.5 Conservation Halton Memo regarding Legislative and Regulatory Changes Affecting Conservation Halton's Development
- 6.6 Conservation Halton Memo regarding Legislative and Regulatory Changes Affecting Conservation Halton's Development
- 6.7 Ministry of Natural Resources and Forestry Thank you letter regarding Top Aggregate Producing Municipalities of Ontario ROMA Delegation
- 6.8 Letter from MPP Ted Arnott regarding support for Township of Puslinch Resolution 2024-037
- 6.9 Municipality of St Charles support resolution regarding Provincial Consideration for Amendments to the Residential Tenancies Act
- 6.10 Town of Lincoln support resolution regarding need for increased funding for libraries and museums
- 6.11 Municipality of Brighton support resolution regarding regulatory framework for ride-sharing services
- 6.12 City of Clarence-Rockland support resolution regarding 9-8-8 National suicide and crisis hotline
- 6.13 City of Quinte West support resolution regarding Housing Enabling Water Systems Fund
- 6.14 Prince Edward County regarding review of Ontario Works and Ontario Disability Support Program
- 6.15 Town of Grimsby support resolution regarding Ontario Works and Ontario Disability Support Program
- 6.16 Municipality of Chatham-Kent support resolution regarding amendment to Blue Box Regulation
- 6.17 Township of Perry support resolution regarding amendment to Blue Box Regulation
- 6.18 Township of Amaranth support resolution regarding Province of Ontario pause advancement on proposed highway 413
- 6.19 City of Stratford support resolution regarding declaring Road Safety Emergency
- 6.20 County of Lambton support resolution regarding increasing the Ontario Community Infrastructure Fund
- 6.21 Municipality of St. Charles support resolution regarding Unnecessary Noise Engine Brakes
- 6.22 Town of Aurora support resolution regarding Council Committee Meeting Structure under Strong Mayors Powers



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH
MARCH 20, 2024 COUNCIL MEETING
VIRTUAL MEETING BY ELECTRONIC PARTICIPATION &
IN-PERSON AT THE MUNICIPAL OFFICE –
7404 WELLINGTON RD 34, PUSLINCH

- 6.23 Hamilton Conservation Authority letter regarding Transition Period Final Report and Final Inventory of Programs and Services
- 6.24 Ministry of Natural Resources and Forestry letter regarding Regulation of Development for the Protection of People and Property from Natural Hazards in Ontario
- 6.25 Marjorie Clark letter regarding the Edward Lake Farm
- 6.26 Conservation Halton correspondence regarding Watershed Climate Resiliency Plan Engagement Session

7. **Delegations ≠**

7.1 Specific Interest (Items Listed on the Meeting Agenda)

- 7.1.1 Written Delegation by Paul and Jamie Kreutzwiser regarding 9.3.2
Designation Objection for property at 4492 Watson Rd S

7.2 General Interest (Items Listed on the Meeting Agenda)

7.2.1 **10:05 A.M.** Delegation by Bruce Taylor regarding:

- Drowning. The dangers and warnings from six experts on the potential for a child drowning in the drainage ditches: Canadian Paediatric Society, Lifesaving Society Ontario, Canadian Child Care Federation, Parachute (Research Group), Jim Sanders, Playchek; and the Centers for Disease Control and Preventions (CDC);
- Hedges or Barriers. The dangers and warnings from three experts with regard to any hedge being planted on the sides of the playground area: Jim Sanders, Playchek; John Howard, Horticulturist; and Lifesaving Society Ontario;
- Drainage. Conveyance of flow versus infiltration in the drainage ditches as referred to in the GM BluePlan Engineering Ltd "Technical Memo:" "Boreham Drive Park Stormwater Management Pond Alteration Options, "October 16, 2023; and
- Permitted and Not Permitted Sign. Community suggestions for what to include in words and symbols on a sign showing what is permitted, and what is not permitted in the park. This sign is a separate sign from the large blue "Boreham Park Puslinch" sign at the entrance. It is what exists in other parks, for example, in our neighbouring municipalities of Guelph, Milton, and Halton Hills, but does not exist in Boreham Park. Examples include: Respect other users; No excessive noise; No open fires or fireworks; etc. Other parks also include an emergency number, an inquiries number, and the emergency address.



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH
MARCH 20, 2024 COUNCIL MEETING
VIRTUAL MEETING BY ELECTRONIC PARTICIPATION &
IN-PERSON AT THE MUNICIPAL OFFICE –
7404 WELLINGTON RD 34, PUSLINCH

7.2.2 **10:15 A.M.** Delegation by Cameron Tuck and Kiran Johal regarding Puslinch Minor Baseball Club

- Bull Pens at Old Morriston Baseball Diamond;
- Concession Stand at Old Morriston Baseball Diamond;
- League Diamond Rental Space and Rental Preference;
- Morriston Meadows Small Diamond; and,
- Temporary Mobile Sign at Puslinch Community Centre.

8. **Public Meetings**

- 8.1 April 3, 2024 Your Town Rising Event located 23 Brock Road South at 7:00 p.m. (By invitation)
- 8.2 April 11, 2024 Heritage Designation Process Open House located at 23 Brock Road South at 7:00 p.m.

9. **Reports ≠**

9.1 **Puslinch Fire and Rescue Services**

- 9.1.1 None

9.2 **Finance Department**

- 9.2.1 Report FIN-2024-007 - Remuneration and Expenses Paid to Members of Council and Others -2023≠
(Circulated under separate cover)

9.3 **Administration Department**

- 9.3.1 Report ADM-2024-013 Amendment to Mandatory Planning Pre-consultation By-law≠
- 9.3.2 Report ADM-2024-014 2023 Designation Objections≠
- 9.3.3 Report ADM-2024-015 Designation of 2023 Priority Properties≠
- 9.3.4 Report ADM-2024-016 Heritage Permit By-law≠
- 9.3.5 Report ADM-2024-017 2024 Conferences and Delegations Update≠
- 9.3.6 Report ADM-2024-018 Get It Done Act, 2024 Amendments to Official Plan Adjustments Act, 2023≠
- 9.3.7 Report ADM-2024-019 Staff Expense Policy Amendment ≠

9.4 **Planning and Building Department**

- 9.4.1 None

9.5 **Roads and Parks Department**

- 9.5.1 None

9.6 **Recreation Department**

- 9.6.1 None



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH
MARCH 20, 2024 COUNCIL MEETING
VIRTUAL MEETING BY ELECTRONIC PARTICIPATION &
IN-PERSON AT THE MUNICIPAL OFFICE –
7404 WELLINGTON RD 34, PUSLINCH

10. **Correspondence ≠**

10.1 2022 McMillan East Pit (10671) Ground Water Monitoring Report and Peer Review

10.2 2023 Puslinch Pit (17600) Groundwater Monitoring Report and Peer Review

11. **Council reports ≠**

11.1 Mayor' Updates

11.2 Council Member Reports (verbal or written updates from members who sit on boards/committees)

12. **By-laws ≠**

12.1 First, Second and Third Reading

12.1.1 BL2024-015 Designation By-law for the property municipally known as 22 Victoria St.

12.1.2 BL2024-016 Designation By-Law for the property municipally known as 42 Queen St.

12.1.3 BL2024-017 Designation By-law for the property municipally known as 46 Queen St.

12.1.4 BL2024-018 Designation By-law for the property municipally known as 78 Queen St.

12.1.5 BL2024-019 Designation By-law for the property municipally known as 80 Brock Rd S.;

12.1.6 BL2024-020 Designation By-law for the property municipally known as 80 Queen St.;

12.1.7 BL2024-021 Designation By-law for the property municipally known as 84 Queen St.;

12.1.8 BL2024-022 Designation By-law for the property municipally known as 319 Brock Rd S.;

12.1.9 BL2024-023 Designation By-law for the property municipally known as 600 Arkell Rd.;

12.1.10 BL2024-024 Designation By-law for the property municipally known as 834 Watson Rd S.;

12.1.11 BL2024-025 Designation By-law for the property municipally known as 4616 Wellington Rd 32;

12.1.12 BL2024-026 Designation By-law for property municipally known as 6705 Ellis Rd.;



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH
MARCH 20, 2024 COUNCIL MEETING
VIRTUAL MEETING BY ELECTRONIC PARTICIPATION &
IN-PERSON AT THE MUNICIPAL OFFICE –
7404 WELLINGTON RD 34, PUSLINCH

- 12.1.13 BL2024-027 Designation By-law for the property municipally known as 6990 Wellington Rd 34;
- 12.1.14 BL2024-028 Designation By-law for the property municipally known as 7156 Concession 1; and,
- 12.1.15 BL2024-029 By-law to Amendment to Mandatory Planning Pre-Consultation By-law
- 12.1.16 BL2024-030 By-law to Appoint a Fire Chief

13. **Announcements**

14. **Closed Session – Pursuant to Section 239 of the Municipal Act, 2001**

- 14.1 Confidential report prepared by staff regarding personal matters about an identifiable individual, including municipal or local board employees – Human Resource Matter
- 14.2 Confidential report prepared by staff regarding a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board – Contract Services
- 14.3 Confidential minutes from previous closed meetings:
 - 14.3.1 November 8, 2023 First Closed Meeting Minutes
 - 14.3.2 November 8, 2023 Second Closed Meeting Minutes
 - 14.3.3 November 28, 2023 Closed Meeting Minutes
 - 14.3.4 December 13, 2023 Closed Meeting Minutes
 - 14.3.5 December 20, 2023 Closed Meeting Minutes

15. **Business Arising from Closed Session**

16. **Notice of Motion**

17. **New Business**

18. **Confirmatory By-law #**

- 18.1 BL2024-031 Confirm By-law – March 20, 2024#

19. **Adjournment #**



MINUTES

DATE: February 28, 2024

CLOSED MEETING: Directly following section 13
Announcements

COUNCIL MEETING: 10:00 A.M.

The February 28, 2024 Council Meeting was held on the above date and called to order at 9:00 a.m. via electronic participation and in-person at 7404 Wellington Rd 34, Puslinch.

1. CALL THE MEETING TO ORDER

2. ROLL CALL

ATTENDANCE:

Councillor Sara Bailey
Councillor Russel Hurst
Councillor Jessica Goyda
Councillor John Sepulis
Mayor James Seeley

STAFF IN ATTENDANCE:

1. Glenn Schwendinger, CAO - absent
2. Courtenay Hoytfox, Interim CAO
3. Justine Brotherston, Interim Clerk
4. Sarah Huether, Interim Deputy Clerk
5. Mike Fowler, Director of Public Works, Parks and Facilities
6. Mary Hasan, Director of Finance/Treasurer
7. Brad Churchill, Interim Fire Chief

3. MOMENT OF REFLECTION

4. CONFIRMATION OF THE AGENDA

Resolution No. 2024-064:

Moved by Councillor Bailey and
Seconded by Councillor Sepulis

That Council approves the February 28, 2024 Agenda and Addendum as circulated; and

That Council approves the additions to the agenda as follows:

Consent Item 6.1.8 Questions received from Council seeking additional information and the corresponding responses provided by staff regarding the February 28, 2024 Council agenda.

CARRIED

5. DISCLOSURE OF PECUNIARY INTEREST & THE GENERAL NATURE THEREOF:

None

6. CONSENT AGENDA

6.1 Adoption and Receipt of the Minutes of the Previous Council and Committee Meetings:

- 6.1.1 February 7, 2024 Council Meeting Minutes
- 6.1.2 January 24, 2024 Special Council Meeting Minutes
- 6.1.3 January 17, 2024 Special Council Meeting Minutes
- 6.1.4 January 9, 2024 Planning and Development Advisory Committee Minutes
- 6.1.5 December 12, 2023 Committee of Adjustment Minutes
- 6.1.6 November 6, 2023 Heritage Advisory Committee Minutes
- 6.1.7 September 27, 2023 Public Information Meeting Minutes

6.1.8 Council questions and corresponding response provided by Staff regarding the February 28, 2024 Council meeting.

- 6.2 Corporation of the Municipality of Calvin resolution regarding Provincial & National Fire Fighting Strategy
- 6.3 Orangeville Police Services Board resolution regarding Intimate Partner Violence
- 6.4 City of Brantford resolution regarding Reliable and Accessible Public Rail Transit - CN Rail Letter
- 6.5 County of Renfrew resolution regarding Water and Wastewater Resolution
- 6.6 Municipality of Powassan resolution regarding Association of Ontario Roads Supervisors Training
- 6.7 Town of Petrolia resolution regarding return to combined Rural Ontario Municipal Association and Ontario Good Roads Association conference
- 6.8 County of Wellington Ontario Provincial Police Commanders Report November 2023-December 2023
- 6.9 Letter from the Honourable Paul Calandra, Minister of Municipal Affairs and Housing regarding Get It Done Act, 2024 - Amending the Official Plan Adjustments Act, 2023

Resolution No. 2024-065:

Moved by Councillor Sepulis and
Seconded by Councillor Bailey

That the Consent Agenda items with the exception of items 6.1.6, 6.6, and 6.9 listed for FEBRUARY 28, 2024 Council meeting be received for information.

CARRIED

Resolution No. 2024-066:

Moved by Councillor Bailey and
Seconded by Councillor Sepulis

That the Consent Agenda item 6.1.6 and 6.6 listed for FEBRUARY 28, 2024 Council meeting be received for information; and

Whereas the Township recognizes that public works departments are responsible for a number of skilled tasks such as proper forestry techniques, welding and metal fabrication, heavy equipment mechanics, and general carpentry skills;

That The Township of Puslinch Council supports the resolution by the Municipality of Powassan resolution regarding the Association of Ontario Roads Supervisors Training and in addition, it would be ideal to consider all aspects of a public works department when advocating for government funded training opportunities.

CARRIED

Resolution No. 2024-067:

Moved by Councillor Sepulis and
Seconded by Councillor Bailey

That the Consent Agenda item 6.9 listed for FEBRUARY 28, 2024 Council meeting be received for information; and

That Council direct staff to provide the County of Wellington Planning report on this matter, to Council at the March 20, 2024 Council meeting and that staff include the Township's previous resolutions on this matter for Puslinch Council's consideration and in order to submit comments to the Province by the March 21, 2024 deadline; and

That Council direct staff to send correspondence to the County Planning Committee requesting the reinstatement of the Historic Hamlet of Puslinch as part of the County's submission to the Province related to the proposed *Get it Done Act*.

CARRIED

7. DELEGATIONS:

7.1 Specific Interest (Items Listed on the Meeting Agenda)

- 7.1.1 **9:15 A.M.** Delegation by Shared Tower Representative regarding Item 9.4.1
Report PD-2024-001 - Telecommunication Tower Proposal

Resolution No. 2024-068:

Moved by Councillor Goyda and
Seconded by Councillor Sepulis

That Council receives the Delegation by Shared Tower Representative regarding Item 9.4.1 Report PD-2024-001 - Telecommunication Tower Proposal for information.

CARRIED

- 1.1.1 **10:00 AM** Delegation by William Knetsch regarding item 10.1 Presentation by
County of Wellington Economic Development Staff regarding Downtown Aberfoyle
and Morriston on October 2023 Site Visit

Resolution No. 2024-069:

Moved by Councillor Bailey and
Seconded by Councillor Sepulis

That Council receives the Delegation from William Knetsch regarding item 10.1 Presentation by County of Wellington Economic Development Staff regarding Downtown Aberfoyle and Morriston on October 2023 Site Visit for information; and

That Council direct staff to contact the MTO requesting information related to the process and costing for requesting traffic lights at an MTO/Township intersection within the Township; and

That Council direct staff, to send correspondence to the MTO outlining the various recommendations for the improvement of Aberfoyle and Morriston to ensure these areas are safe and livable places for the residents, the travelling public, and the business community; and further

Given that, the Morriston By-pass project is not being prioritized with the Province and there is no timeline associated with this project, that the Township request that the MTO providing funding to the Township related to the implementation of the various Township undertakings.

CARRIED

7.2 General Interest (Items Not Previously Listed on the Meeting Agenda)

- 7.2.1 None

Council recessed from 11:32 pm to 11:55 pm

Roll Call

Councillor Goyda

Councillor Sepulis

Councillor Bailey

Councillor Hurst – absent

Mayor Seeley

8. **PUBLIC MEETINGS:**

None

9. **REPORTS:**

9.1 Puslinch Fire and Rescue Services

- 9.1.1 Report FIR-2024-001 Procurement Options for the Replacement of Pump 31 Truck

Resolution No. 2024-070:

Moved by Councillor Sepulis and
Seconded by Councillor Goyda

That Report FIR-2024-001 entitled Award for the purchase of a Replacement of Pump 31 Truck be received; and

That Council authorize additional funding required of \$200K from the 2025 forecasted budget for the Replacement of Pump 31 Truck to be funded by the Asset Management Discretionary Reserve; and

That Council authorize the replacement of Pump 31 Truck through the Co-operative Purchasing Program through the Local Authority Services (LAS) Canoe Procurement Group of Canada; and

That Council authorizes the purchase through Canoe for a purpose-built Maxi Metal of Quebec, Canada, Saber Pumper truck from Commercial Emergency Equipment Co. of Delta, BC; and

That Council authorizes the pre-payment option for the Replacement of Pump 31 Truck subject to the Township being satisfied with the terms and conditions of this option.

CARRIED

9.1.2 Report FIR-2024-002 Lightweight Construction Identification By-law

Resolution No. 2024-071:

Moved by Councillor Goyda and
Seconded by Councillor Sepulis

That Report FIR-2024-002 entitled Enactment of a by-law that allows for the identification of truss and lightweight floor and roof components in certain new and existing buildings in the Township be received; and

That Council gives three readings to By-law 2024-013 being a By-law to require the identification of truss and lightweight construction in commercial, industrial and residential occupancies with three or more dwelling units; and,

That Council authorize the purchase of truss identification emblems to be installed on existing and new commercial and industrial buildings and multi-family dwellings of three or more units not including townhouses that are constructed with truss and lightweight floor and roof components.

CARRIED

Council recessed from 1:09 pm to 1:42 pm

Roll Call

Councillor Goyda
Councillor Sepulis
Councillor Bailey
Councillor Hurst – absent
Mayor Seeley

9.2 Finance Department

9.2.1 None

9.3 Administration Department

9.3.1 Report ADM-2024-010 Enbridge Gas Follow-Up Report, as amended

Resolution No. 2024-072:

Moved by Councillor Goyda and
Seconded by Councillor Sepulis

That Council receives report ADM-2024-010 regarding the follow-up to the Enbridge Gas Presentation on February 7, 2024; and

Whereas access to natural gas is important to residents and businesses in our community for affordability and reliability; and

Whereas the Ontario Energy Board's (OEB) decision on Phase 1 of the Enbridge Gas 2024 rebasing application, issued on 21 December 2023, has concerning implications including putting into question the future access to natural gas that support of economic development, affordable housing growth, and energy reliability in communities such as the Township of Puslinch; and

Whereas Ontario is growing and access to affordable energy to support this growth for homes and businesses is crucial, and is a measured approach to energy transition as not having access to natural gas will stifle economic growth and put housing and energy affordability at risk; and

Whereas delivery rates for electricity in rural areas are significantly more costly than delivery rates in urban centres creating an inequity for those living in rural areas; and

Whereas Bill 165: Keeping Energy Costs Down Act, 2024, if passed, would reverse a December 2023 decision by the OEB that requires consumers to pay the cost of connecting a new home to natural gas infrastructure up front instead of over a period of 40 years; and

Whereas Bill 165: Keeping Energy Costs Down Act, 2024, if passed, would increase the OEB's Leave to Consult threshold from \$2 million to \$10 million, requiring that fewer energy projects would need OEB orders to construct a new pipeline resulting in project streamlining and focusing OEB approvals on larger, more complex projects;

Therefore be it resolved:

- 1. That the Township of Puslinch supports Bill 165: Keeping Energy Costs Down Act, 2024; and**
- 2. That the Township of Puslinch supports a measured approach to Ontario's energy transition; and**
- 3. That the Township of Puslinch recognizes that there may not be enough electricity available to replace the energy provided by natural gas and meet the increased demand from electrification; and**
- 4. That Natural gas must continue to play an integral role in meeting the energy needs of Ontario; and**
- 5. That the Township of Puslinch supports the need for equitable electricity delivery rates in rural areas and natural gas offers an affordable option for these rural areas at this time; and**
- 6. That the Township of Puslinch supports the work the Government of Ontario has done to date, including the Natural Gas Expansion Program and Electrification and Energy Transition Panel's call for a clear policy on the role of natural gas to secure access to affordable energy; and**

7. That this resolution be circulated to the President of AMO, Colin Best, Hon. Doug Ford, Premier of Ontario, Hon. Todd Smith, the Minister of Energy, Hon. MPP Arnott, Hon. MPP Rae, all Ontario municipalities as significant actors to ensuring the need for natural gas in Ontario as part of a measured approach towards energy transition, and submitted to municipalaffairs@enbridge.com; and further

That Council direct staff to consult with Enbridge Gas on the next steps associated with commencing the Community Natural Gas Expansion Program in Puslinch subject to the passing of Bill 165: Keeping Energy Costs Down Act, 2024.

CARRIED

9.3.2 Report ADM-2024-011 Drop-in Gym Times at Optimist Recreation Centre

Resolution No. 2024-073:

Moved by Councillor Bailey and
Seconded by Councillor Goyda

That staff report ADM-2024-011 entitled Drop-in Gym Times at Optimist Recreation Centre be received for information; and,

That Council authorize staff to offer free drop-in times at the ORC in support of the Recreation Advisory Committee's Request following the recruitment and training of the additional facility operator as follows:

- 1. Drop-In Youth Gym Times - Scheduled on PA Days as per the Upper Grand District School Board (UGDSB) and the Wellington Catholic District School Board's annual school calendars from 9:00 a.m. to 11:00 a.m.; and,**
- 2. Drop-In Parent and Tot Open Gym on Wednesday's from 9:00 a.m. – 11:00 a.m., and,**
- 3. Drop-In Youth Gym Times on Thursdays from 4:00 p.m. to 5:00 p.m.; and**

That Council direct staff to review the March break availability and schedule open gym time where the schedule allows.

CARRIED

9.3.3 Report ADM-2024-012 Radiocommunication Tower and Antenna Protocol Policy Amendment

Resolution No. 2024-074:

Moved by Councillor Goyda and
Seconded by Councillor Bailey

That Council receives report ADM-2024-012 regarding the proposed Radiocommunication Tower and Antenna Protocol Policy Amendment: and,

That Council approve the amendments as presented.

CARRIED

9.4 Planning and Building Department

9.4.1 Report PD-2024-001 Telecommunication Tower Proposal – 7426 Wellington Rd 34

Resolution No. 2024-075:

Moved by Councillor Sepulis and
Seconded by Councillor Bailey

That Report ADM-2024-012 Radiocommunication Tower and Antenna Protocol Policy Amendment be received; and

That Report PD-2024-001 regarding the Telecommunication Tower Proposal – Shared Tower Inc. - Site location CON 7 REAR PT LOT 20; municipally known as 7426 Wellington Road 34, be received; and

Whereas the public has expressed significant objection to the initial and alternate proposed tower locations; and

Whereas the Township is not satisfied that the proponent Shared Tower Inc. has adequately investigated co-locating opportunities and/or alternative site locations, including a location approximately 300 metres to the southwest with an approved site that received little community objection and another location approximately 300 meters south at the Township Community Centre;

Therefore, the Township does not support the proposed tower location and authorizes the release of the Non-Concurrence Report to Innovation, Science, and Economic Development Canada regarding the proposed 35 metre Share Tower Inc. monopole; and

That Council directs staff to include the challenges with the process and the results of the consultation process in the Letter of Non-Concurrence; and

Given that construction of the concrete pad commenced without municipal concurrence or consultation, that Council direct staff to inform ISED and request that the site be decommissioned and restored.

CARRIED

9.5 Emergency Management

9.5.1 None

9.6 Roads and Parks Department

9.6.1 None

9.7 Recreation Department

9.7.1 None

10. CORRESPONDENCE:

10.1 10:10 A.M. Presentation by County of Wellington Economic Development Staff regarding Downtown Aberfoyle and Morriston – October 2023 Site Visit

Resolution No. 2024-076:

Moved by Councillor Goyda and
Seconded by Councillor Sepulis

That Council receive the Presentation by County of Wellington Economic Development Staff regarding Downtown Aberfoyle and Morriston regarding the October 2023 Site Visit; and

That Council endorses the Your Town Rising initiative in April 2024; and

That Council supports a Business Open House to advertise the initiatives taking place in 2024 and alerting business owners of upcoming BR&E interviews; and

That Council recommend that William and Terry Knetsch be included as a key stakeholders for the Your Town Rising presentation; and

That the following be considered throughout the various initiatives:

- **Feasibility for street lights in Aberfoyle and Morriston;**
- **Feasibility and costing of solar powered crosswalks;**
- **Better directional signage for parking areas;**
- **Consider the addition of sidewalks in Aberfoyle and Morriston in the Township's budget forecast;**
- **Continue to investigate options for installing the Township banners;**
- **Contact MTO to request that the should be paved between Picard's driveway to the former Change of Pace location;**
- **That consideration be given for redevelopment options for properties within the floodplain area in Aberfoyle and underutilized properties within Aberfoyle and Morriston;**
- **Signage options for both Aberfoyle and Morriston be considered throughout the process;**
- **That staff reconnect with the Conservation Authorities to discussion options to increase the public to the various CA properties within the Township.**

CARRIED

11. COUNCIL REPORTS:

11.1 Mayor' Updates

11.1.1 Mayor Seeley provided Council with an update regarding the Royal City Science proposal and the potential feasibility study for location opportunities within Puslinch.

11.2 Council Member Reports

11.2.1 Councillor Bailey gave an update on the Safe Communities releasing a survey on the Bang the Table website later this week.

11.2.2 Councillor Bulmer remarked on the fatal accident at Maltby and Watson Rd.

Resolution No. 2024-077:

Moved by Councillor Bailey and
Seconded by Councillor Sepulis

That Council receive the Mayors and Council member updates for information.

CARRIED

12. BY-LAWS:

12.1.1 BL2024-009 Being a By-law to Appointment of PDAC, CofA and Property Standards Committee Member

12.1.2 BL2024-013 Being a By-law to establish Lightweight Construction Identification By-law

Resolution No. 2024-078:

Moved by Councillor Sepulis and
Seconded by Councillor Goyda

That the following By-laws be taken as read three times and finally passed in open Council:

12.1.1 BL2024-009 Being a By-law to Appointment of PDAC, CofA and Property Standards Committee member;

12.1.2 BL2024-013 Being a By-law to establish Lightweight Construction Identification Emblems

CARRIED

13. ANNOUNCEMENTS:

13.1 None

14. **CLOSED SESSION:**

Council was in closed session from 2:07 p.m. to 2:10 p.m.

The Clerk stopped the recording and removed all public attendees from the webinar. The webinar was then 'locked' so no new participants are able to join.

Resolution No. 2024-079:

Moved by Councillor Bailey and
Seconded by Councillor Sepulis

That Council shall go into closed session under Section 239 of the Municipal Act for the purpose of:

Confidential report prepared by staff regarding personal matters about an identifiable individual,
including municipal or local board employees – Volunteer of the Year Award Nominations

CARRIED

Resolution No. 2024-080:

Moved by Councillor Goyda and
Seconded by Councillor Bailey

THAT Council moves into open session at 2:10 pm

CARRIED

Council resumed into open session at 2:10 p.m.

Resolution No. 2024-081:

Moved by Councillor Sepulis and
Seconded by Councillor Bailey

That Council receives the:

Confidential report prepared by staff personal matters about an identifiable individual,
including municipal or local board employees – Volunteer of the Year Award Nominations; and

That staff proceed as directed.

CARRIED

15. **BUSINESS ARISING FROM CLOSED SESSION:**

None

16. **NOTICE OF MOTION:**

None

17. **NEW BUSINESS:**

Mayor Seeley remarked that due to the future closure of Wellington Rd 34 at the Hanlon, is there a concern regarding emergency response to the west side of the Township. Staff to report back to Council on this matter at a future meeting.

18. **CONFIRMATORY BY-LAW:**

(a) By-Law to confirm the proceedings of Council for the Corporation of the Township of Puslinch

Resolution No. 2024-082:

Moved by Councillor Sepulis and
Seconded by Councillor Bailey

That the following By-law be taken as read three times and finally passed in open Council:



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH
FEBRUARY 28, 2024 COUNCIL MEETING
VIRTUAL MEETING BY ELECTRONIC PARTICIPATION
& IN-PERSON AT 7404 WELLINGTON RD 34, PUSLINCH

By-Law 2024-014 being a by-law to confirm the proceedings of Council for the Corporation of the Township of Puslinch at its meeting held on the 28 day of February 2024.

CARRIED

19. ADJOURNMENT:

Resolution No. 2024-083:

Moved by Councillor Sepulis and
Seconded by Councillor Goyda

That Council hereby adjourns at 2:13 p.m.

CARRIED

James Seeley, Mayor

Courtenay Hoytfox, Clerk



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH
JANUARY 16, 2024 HERITAGE ADVISORY COMMITTEE MEETING
VIRTUAL MEETING BY ELECTRONIC PARTICIPTION
& IN-PERSON AT 7404 WELLINGTON RD 34

MINUTES

DATE: January 16, 2024

MEETING: 1:00 P.M.

The January 16, 2024 Heritage Advisory Committee meeting was held on the above date and called to order at 1:07 p.m. via in person participation at the Municipal Office at 7404 Wellington Rd 34 and via electronic participation.

1. CALL THE MEETING TO ORDER

2. ROLL CALL

Attendance:

Andy Day
Tamsin Lambert
Kristine O'Brien
Lily Klammer-Tsuji

Absent:

Cheryl McLean
Russel Hurst
Josh Heller

Staff in Attendance:

Justine Brotherston, Interim Municipal Clerk
Laura Emery, Communications and Committee Coordinator
Sarah Heuther, Interim Deputy Clerk

3. MOMENT OF REFLECTION

4. CONFIRMATION OF THE AGENDA

Resolution No. 2024-001:

Moved by Tamsin Lambert and
Seconded by Lily Klammer-Tsuji

That the Heritage Advisory Committee approves the Janauary 16, 2024 Agenda as circulated.

CARRIED



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH
JANUARY 16, 2024 HERITAGE ADVISORY COMMITTEE MEETING
VIRTUAL MEETING BY ELECTRONIC PARTICIPTION
& IN-PERSON AT 7404 WELLINGTON RD 34

5. DISCLOSURE OF CONFLICT OF INTEREST:

Kristine O'Brien declared a potential conflict of interest related to item 8.1 HER-2024-001, specifically the Log, Italianate and German Vernacular Style Home Sub-committee, 4-08900 – 7098 Concession 1 due to her employment with Presbyterian Church of Canada.

6. DELEGATIONS

None

7. CONSENT AGENDA

- 7.1 November 6, 2023 Heritage Advisory Committee Minutes
- 7.2 Ontario Historical Society – December 2023 Edition
- 7.3 Community Heritage Ontario – Summer 2023 Edition

Resolution No. 2024-002:

Moved by Andy Day and
Seconded by Tamsin Lambert

That Consent Agenda items 7.1-7.2 listed for the January 16, 2024 Heritage Advisory Committee meeting be received for information.

CARRIED

Resolution No. 2024-003:

Moved by Lily Klammer-Tsuji and
Seconded by Andy Day

That Consent Agenda item 7.3 listed for the January 16, 2024 Heritage Advisory Committee meeting be received for information; and,

That staff be directed to report back regarding the potential delisting of properties.

CARRIED

8. COMMITTEE AND STAFF REPORTS

8.1 Report – HER-2024-001 – Designation Update

Resolution No. 2024-004:

Moved by Andy Day and



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH
JANUARY 16, 2024 HERITAGE ADVISORY COMMITTEE MEETING
VIRTUAL MEETING BY ELECTRONIC PARTICIPTION
& IN-PERSON AT 7404 WELLINGTON RD 34
Seconded by Tamsin Lambert

That report HER-2024-001 regarding Heritage Designation Update for 2023 and 2024 Properties be received for information; and,

That the Committee supports the recommendation action plan as outlined in this report; and,

That Sub-Committees be appointed to review the draft Statements of Cultural Heritage Value or Interest detailed in this report and report back to the Heritage Advisory Committee at a future meeting as follows:

Georgian and Neoclassical Style Home Sub-Committee Members: Josh Heller, Councillor Hurst, Kristine O'Brien

- 1-06500 – 4856 Sideroad 10 N
- 6-150000 – 8 Brock Rd N
- 8-18000 – 413 Arkell Rd
- 7-02700 – 7839 Wellington Rd 34
- 1-05400 – 4855 Pioneer Trail
- 7-01300 – 4347 Concession 11
- 7-06900 – 7751 Maltby Rd E

Other (Commercial, Gothic, Ontario House, Queen Anne and Stone Shop) Style Home Sub-Committee Members: Lily Klammer-Tsuji, Tamsin Lambert

- 3-10600 – 6714 Concession 1
- 5-13200 – 6 Victoria St
- 8-07800 – 4726 Watson Rd S
- 8-06200 – 4677 Watson Rd S
- 5-10100 – 69 Queen S

CARRIED

Kristine O'Brien declared a potential conflict of interest related to item 8.1 HER-2024-001, specifically the Log, Italianate and German Vernacular Style Home Sub-committee, 4-08900 – 7098 Concession 1 due to her employment with Presbyterian Church of Canada and refrained from discussions and voting on that item.



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH
JANUARY 16, 2024 HERITAGE ADVISORY COMMITTEE MEETING
VIRTUAL MEETING BY ELECTRONIC PARTICIPTION
& IN-PERSON AT 7404 WELLINGTON RD 34

Resolution No. 2024-005:

Moved by Andy Day and
Seconded by Tamsin Lambert

That a Sub-Committee be appointed to review the draft Statements of Cultural Heritage Value or Interest detailed in this report and report back to the Heritage Advisory Committee at a future meeting as follows:

Log, Italianate and German Vernacular Style Home Sub-Committee Members: Andy Day, Cheryl McLean

- 4-08900 – 7094 Concession 1 (7098) Concession 1
- 5-16200 – 4162 Highway 6
- 5-18900 – 7618 Leslie RD W
- 5-12000 – 56 Queen St
- 2-19700 – 4556 Sideroad 20 N
- 3-03700 – 6592 Concession 1
- 2-19600 – 6981 Concession 4

CARRIED

8.2 Report – HER-2024-002 – Ontario Heritage Act Alternative Notice Policy

Resolution No. 2024-006:

Moved by Tamsin Lambert and
Seconded by Andy Day

That report HER-2024-002 regarding Ontario Heritage Act Alternative Notice Policy be received for information.

CARRIED

8.3 Report – HER-2024-003 – 59 Queen St

Resolution No. 2024-007:

Moved by Lily Klammer-Tsuji and
Seconded by Andy Day

That Report HER-2024-003 entitled 59 Queen Street be received for information; and,

That Tamsin Lambert & Lily Klammer be appointed to a sub-committee to review the heritage value of 59 Queen St. for inclusion on the Township's Heritage Register; and,



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH
JANUARY 16, 2024 HERITAGE ADVISORY COMMITTEE MEETING
VIRTUAL MEETING BY ELECTRONIC PARTICIPTION
& IN-PERSON AT 7404 WELLINGTON RD 34

That a Committee Memo from the sub-committee be presented at a future Heritage Advisory Committee meeting for the Committee's consideration.

CARRIED

8.4 Report – HER-2024-004 – Heritage Funding Program

Resolution No. 2024-008:

Moved by Tamsin Lambert and
Seconded by Andy Day

That report HER-2024-004 regarding Heritage Funding Programs be received for information; and,

That the Heritage Advisory Committee provides the following comments for Council's consideration:

That the Committee is supportive of Option 1 and Option 2, depending on what Option can be implemented as soon as possible; and

That the Committee feels a high priority with Option 2 as there is a higher incentive that the public participates.

CARRIED

8.5 Report – HER-2024-005 – Terms of Reference Review

Resolution No. 2024-009:

Moved by Tamsin Lambert and
Seconded by Andy Day

That report HER-2024-005 regarding Heritage Advisory Committee's Terms of Reference be received for information.

CARRIED

8.6 Report – HER-2024-006 – Alternate Chair Schedule

Resolution No. 2024-010:

Moved by Lily Klammer-Tsuji and
Seconded by Tamsin Lambert

That report HER-2024-006 regarding Alternative Chair Schedule in the event of the Chair's absence or vacancy be received for information; and,

That the Committee adopts the Alternate Chair Schedule in the event of the Chair's absence or vacancy as outlined in this report.

CARRIED



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH
JANUARY 16, 2024 HERITAGE ADVISORY COMMITTEE MEETING
VIRTUAL MEETING BY ELECTRONIC PARTICIPTION
& IN-PERSON AT 7404 WELLINGTON RD 34

8.7 Report – HER-2024-007 – 2022-2026 Goals and Objectives Update

Resolution No. 2024-011:

Moved by Andy Day and
Seconded by Tamsin Lambert

That report HER-2024-007 entitled 2022-2026 Goals and Objectives update be received for information; and,

That Tamsin Lambert be appointed to the Engagement Sub-Committee.

CARRIED

8.8 Committee Memo – MEMO-2024-001 – Engagement Sub-Committee

Resolution No. 2024-012:

Moved by Lily Klammer-Tsuji and
Seconded by Andy Day

That report MEMO-2024-001 entitled Engagement Sub-committee be refered to the next Heritage Advisory Committee Meeting.

CARRIED

9. CORRESPONDENCE

None

10. ANNOUCEMENTS

None

11. NOTICE OF MOTION

None

12. NEW BUSINESS

Committee member Lily Klammer-Tsuji discussed her experience at the National Trust Conference.



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH
JANUARY 16, 2024 HERITAGE ADVISORY COMMITTEE MEETING
VIRTUAL MEETING BY ELECTRONIC PARTICIPTION
& IN-PERSON AT 7404 WELLINGTON RD 34

13. ADJOURNMENT

Resolution No. 2024-013:

Moved by Andy Day and
Seconded by Tamsin Lambert

That the Heritage Advisory Committee hereby adjourns at 2:05 p.m.

CARRIED



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH
FEBRUARY 5, 2024 YOUTH ADVISORY COMMITTEE MEETING
IN-PERSON MEETING AT 7404 WELLINGTON RD 34

MINUTES

DATE: February 5, 2024

MEETING: 6:00 P.M.

The February 5, 2024 Youth Advisory Committee was held on the above date and called to order at 6:05 p.m. via in person participation at the Municipal Office at 7404 Wellington Road 34, Puslinch.

1. CALL THE MEETING TO ORDER

2. ROLL CALL

Attendance:

Councillor Sara Bailey
Aaron Dochstader
Ayla Panylo
Carter Devries
Katey Whaling
Kenzo Szatori
Laz Holford
Oliver Van Gerwen

Absent:

Talia Wineberg
Xander Wineberg
Chelsey MacPherson

Staff in Attendance:

Justine Brotherston, Interim Municipal Clerk
Laura Emery, Communications and Committee Coordinator
Sarah Heuther, Interim Deputy Clerk

3. MOMENT OF REFLECTION

4. CONFIRMATION OF THE AGENDA

Resolution No. 2024-001:

Moved by Kenzo Szatori and
Seconded by Aaron Dochstader



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH
FEBRUARY 5, 2024 YOUTH ADVISORY COMMITTEE MEETING
IN-PERSON MEETING AT 7404 WELLINGTON RD 34

That the Youth Advisory Committee approves the February 5, 2024 Agenda as circulated.

CARRIED

5. DISCLOSURE OF CONFLICT OF INTEREST:

None

6. DELEGATIONS

6.1 Delegation presented by Wellington County OPP Youth Advisory Committee regarding Committee's role in community

Resolution No. 2024-002:

Moved by Aaron Dochstader and
Seconded by Oliver Van Gerwen

That the Delegation by the Wellington County OPP Youth Advisory Committee regarding the Committee's role in the community be received for information.

CARRIED

7. CONSENT AGENDA

7.1 December 4, 2023 Youth Advisory Committee Minutes

Resolution No. 2024-003:

Moved by Ayla Panylo and
Seconded by Kenzo Szatori

That Consent Agenda item 7.1 listed for the December 4, 2023 Youth Advisory Committee Meeting be received for information.

CARRIED

8. COMMITTEE AND STAFF REPORTS

8.1 Ice Breaker Activity

Resolution No. 2024-004:

Moved by Katey Whaling and
Seconded by Carter Devries



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH
FEBRUARY 5, 2024 YOUTH ADVISORY COMMITTEE MEETING
IN-PERSON MEETING AT 7404 WELLINGTON RD 34

That the Ice Breaker Activity be received for information.

CARRIED

8.2 Report YOU-2024-001 – Additional Committee Communications Options

Resolution No. 2024-005:

Moved by Aaron Dochstader and
Seconded by Ayla Panylo

That report YOU-2024-001 entitled Additional Committee Communications Options be received for information; and,

That the Committee support Option one Google Chat and,

That staff be directed to send a letter and acknowledgment form to guardians and Committee members with information and instructions regarding the alternative communication method.

CARRIED

8.3 Report YOU-2024-002 – Committee Goals and Objectives Update & Working on our Projects

Resolution No. 2024-006:

Moved by Carter Devries and
Seconded by Oliver Van Gerwen

That report YOU-2024-002 entitled Committee Goals and Objectives & Working on our Projects be received for information; and,

That Oliver Van Gerwen, Aaron Dochstader, and Councillor Bailey be appointed to the Safe Communities Bike Rodeo Sub-committee; and,

That Carter Devries and Ayla Panylo be appointed to the Canada Day Sub-committee; and,

That Laz Holford, Aaron Dochstader, Katey Whaling and Kenzo Szatori be appointed to the Fall Fair Sub-committee.

CARRIED

8.4 Committee Memo – MEMO-2024-001 – Millennium Garden

Resolution No. 2024-007:

Moved by Kenzo Szatori and
Seconded by Ayla Panylo



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH
FEBRUARY 5, 2024 YOUTH ADVISORY COMMITTEE MEETING
IN-PERSON MEETING AT 7404 WELLINGTON RD 34

That Committee memo MEMO-JRY-2024-002 entitled Millennium Garden Volunteers be received for information.

CARRIED

9. CORRESPONDENCE

None

10. ANNOUNCEMENTS

Councillor Bailey informed the Youth Advisory Committee that on Monday February 19th there is a Family Day celebration with Puslinch Fire Department and Optimist Club at the Puslinch Community Centre.

11. NOTICE OF MOTION

None

12. NEW BUSINESS

None

13. ADJOURNMENT

Resolution No. 2024-008:

Moved by Katey Whaling and
Seconded by Laz Holford

That the Youth Advisory Committee hereby adjourns at 7:53 p.m.

CARRIED



Grand River Conservation Authority

Summary of the General Membership Annual General Meeting – February 23, 2024

To GRCA/GRCF Boards and Grand River watershed municipalities - Please share as appropriate.

Action Items

The Board approved the resolutions in the following reports as presented in the agenda:

- GM-02-24-12 - Canadian Heritage River 30th Anniversary Planning Update
- GM-02-24-10 - Afforestation Services for Spring 2023
- GM-02-24-09 - Elora Gorge Pines Trailer Staging and Sanitary Release Station
- Report and Recommendations of the Audit Committee
- Approval of Financial Statements and Report of the Auditor
- Budget 2024 and Presentation of Budget Estimates for the Current Year
- Appointment of Auditors for the year ending December 31, 2024
- Provision for Borrowing (Pending Receipt of Municipal Levies)

Information Items

The Board received the following reports as information:

- GM-02-24-15 - Current Watershed Conditions
- GM-02-23-09 - Cash and Investment Status

Delegations

There was one unregistered delegation:

- Laura Murr – 2024 Budget items

Correspondence

The Board received the following correspondence:

- Guelph/Eramosa Township re Everton Millstone Retrieval

Source Protection Authority

The General Membership of the GRCA also acts as the Source Protection Authority Board. No meeting was held this month.

Committee Appointments

The Board appointed members and officers to the following committees:

- Audit Committee
- Conservation Ontario Council Representatives

For full information, please refer to the [February 23 Agenda Package](#). Complete agenda packages and minutes of past meetings can be viewed on our [online calendar](#). The minutes of this meeting will be posted on our online calendar following the next meeting of the General Membership scheduled on March 22, 2024.

You are receiving this email as a GRCA board member, GRCF board member, or a Grand River watershed member municipality. If you do not wish to receive this monthly summary, please respond to this email with the word 'unsubscribe'.



Budget 2024



Contents

Message from the Chair & CAO	1
1) Summary Information	2
GRCA 2024 Budget Highlights.....	2
Budget 2024 Summary	7
Operating Budget Summary.....	8
Major Maintenance & Equipment Budget Summary	9
Special Projects Budget Summary	10
Overview – 2024 Revenue by Source.....	11
Programs and Services (P&S) Inventory.....	12
Summary of Municipal Apportionment	13
Municipal Funding Breakdown (Note 1)	14
Category Two – Watershed Services Program Breakdown.....	15
2) Programs and Services (P&S) Reports.....	16
Statement of Operations/Revenues	17
Statement of Operations/Expenses.....	18
P&S #1 – Watershed Management.....	19
P&S #2 - Flood Forecasting and Warning	20
P&S #3 - Water Control Structures	22
P&S #4 Resource Planning	24
P&S #5 – Conservation Lands Management	26
P&S #6 - Source Protection Program.....	28
P&S #7 – General Operating Expenses.....	29
P&S #8 -Watershed Services (Category 2).....	31
P&S #9 - Burford Tree Nursery & Planting Services	33
P&S #10 -Conservation Services (Special Projects)	34
P&S #11 – Outdoor Environmental Education	35
P&S #12 - Property Rentals	37
P&S #13 – Hydro Production	38
P&S #14 – Conservation Areas	39
P&S #15 - Administrative Support (Category 3)	41
Supplementary Information (Information Systems and Motor Pool).....	41
3) Grand River Conservation Authority Members (2024).....	44

Message from the Chair & CAO

The Grand River Conservation Authority is a successful partnership of municipalities working together to ensure the conservation, restoration and responsible management of water, land, and natural habitats in the Grand River watershed.

The Grand River stretches 300 kilometres from Dundalk in Dufferin County to Port Maitland on Lake Erie. It is one of the fastest growing regions in the province, with a population of approximately 1,000,000. The Grand River watershed is also home to some of the most intensively farmed land in the nation.

The prospect of high growth and the impact on water and natural resources and the quality of life present an enormous challenge to the GRCA, municipalities, and all watershed residents. It creates an urgent need to work collaboratively to care for the Grand River watershed and its natural resources.

As we look forward to 2024 and the implementation of new regulations, we are confident that our budget reflects our commitment to providing excellent watershed programs and services to our participating municipalities in alignment with our strategic priorities and provincial legislation.



Chris White, Chair



Samantha Lawson, CAO

1) Summary Information

GRCA 2024 Budget Highlights

Conservation Authority (CA) Act – Programs and Services Inventory

As required under O.Reg.687/21 Transition Plans and Agreements for Programs and Services under Section 21.2.2 of the CA Act, the GRCA has developed an Inventory of Programs and Services based on the categories identified in the Regulation. These categories include: (1) Mandatory, (2) Municipally requested, (3) Other (Authority determines are advisable), and General Operating Expenses. In accordance with regulatory reporting requirements, the budget package includes a “Programs and Services Inventory” chart which outlines the expenditures and funding sources applicable to each category, along with the reallocation of program surplus between programs and services. These reporting requirements became effective January 1, 2024. Budget 2023 comparatives have been reformatted to allow for better comparison with the 2024 budget.

The 2024 budget framework corresponds with the GRCA’s Program and Services Inventory which was prepared in accordance with provincial regulations. The GRCA business areas are divided into the following categories and programs and services (P&S) groups:

Category 1 – Mandatory Programs & Services

- P&S #1 - Watershed Management
- P&S #2 - Flood Forecasting and Warning
- P&S #3 - Water Control Structures
- P&S #4 - Resource Planning
- P&S #5 - Conservation Lands Management
- P&S #6 - Source Protection Program

General Operating Expenses

- P&S #7 - General Operating Expenses

Category 2 – Programs & Services delivered in accordance with funding agreements with Participating Municipalities

- P&S #8 - Watershed Services

Category 3 – Other Programs & Services the Authority deems Advisable (nonmandatory)

- P&S #9 - Burford Tree Nursery and Planting Services
- P&S #10 - Conservation Services
- P&S #11 - Outdoor Environmental Education
- P&S #12 - Property Rentals
- P&S #13 - Hydro Production
- P&S #14 - Conservation Areas
- P&S #15 - Administrative Support



To carry out these programs and services, the GRCA draws revenues from a variety of sources:

- User fees, such as conservation area admissions, outdoor environmental education programs, tree planting, planning and permitting fees and others
- Revenues from property rentals and hydro generation at some GRCA dams
- Municipal apportionment (previously referred to as levy), which are applied to category 1 mandatory programs and the general operating expense category
- Municipal funding granted via agreements with participating municipalities, which are applied to category 2 watershed services such as private land stewardship and outreach, subwatershed planning, and water quality programs
- Provincial transfer payments for flood forecasting and water control structure expenses
- Provincial grants for specific purposes, such as the provincial drinking water Source Protection Program and Capital Projects related to water management
- Donations from the Grand River Conservation Foundation for programs such as outdoor environmental education, tree planting activities, and various special projects
- Federal grants and other miscellaneous sources of revenue

Overall, the 2024 budget reflects the continued delivery of prior year programs and services with the use of self-generated revenue (50%), government funding (45%) and the use of reserves (5%).

Category 1 – Mandatory Programs

Mandatory programs and services include watershed management, flood forecasting and warning to help protect residents from flooding, the operation of water control structures such as dams and dikes, resource planning, conservation lands management, and the drinking water source protection program.

Watershed management and monitoring programs help protect watershed residents from flooding and provide the information required to develop appropriate resource management strategies and to identify priority actions to maintain a healthy watershed.

Resource planning includes managing: (a) Natural Hazard Regulation (Permitting and Compliance) - the administration of conservation authority regulation related to development, alteration and other activities in regulated areas (i.e., floodplains, wetlands, slopes, shorelines and watercourses), and (b) Plan Input and Review – planning and technical review of municipal planning documents and recommending policies related to natural hazards; providing advice and information to municipal councils or committees on development proposals and applications; review of environmental assessments and proposals under other legislation (i.e., Aggregate Act and Drainage Act).

Conservation Lands management includes expenses associated with managing GRCA-owned lands. Land management examples include managing trails, infrastructure (i.e., fences, roads, bridges, other structures), passive land holdings, provincially significant wetlands (e.g., Luther Marsh, Dunnville Marsh) and activities such as forest management.

Drinking water source protection includes programs and services to carry out the GRCA's duties as a Source Protection Authority under the *Clean Water Act, 2006*. The program includes updating and amending technical work and policies in Source Protection Plans for each of the four watersheds in the



Lake Erie Source Protection Region, maintaining a multi-stakeholder Source Protection Committee, and reporting annually on implementation of the Source Protection Plans.

Work continues on the completion of the following mandatory strategies and plans:

- Watershed-based Resource Management Strategy
- Operational Plan for Natural Hazard Infrastructure
- Asset Management Plan for Natural Hazard Infrastructure
- Ice Management Plan
- Conservation Area Strategy
- Land Inventory

Expenditures:

• P&S #1 - Watershed Management	\$ 1,256,100
• P&S #2 - Flood Forecasting and Warning	\$ 1,351,000
• P&S #3 - Water Control Structures	\$ 3,628,700
• P&S #4 - Resource Planning	\$ 2,679,600
• P&S #5 - Conservation Lands Management	\$ 2,971,900
• P&S #6 – Source Protection Program	\$ 834,000

Total Expenditures: \$ 12,721,300

Revenue sources:

Municipal Apportionment, permit fees, enquiry fees, plan review fees, provincial and federal grants, and reserves.

General Operating Expenses

Administrative expenses related to the Office of the CAO, communications, capital support, finance, payroll, human resources, health and safety, head office facility, insurance, IS&T and other administrative expenses that support the provision of programs and services.

Expenditures:

• P&S #7 - General Operating Expenses	\$ 4,267,714
• IS & T and Motor Pool Expenses	\$ 874,000

Total Expenditures \$ 5,141,714

Revenue sources:

Municipal Apportionment, interest income, and reserves.

Category 2 – Watershed Services (non-mandatory)

The programs included under watershed services are: subwatershed planning, conservation services, water quality, and watershed sciences and collaborative planning.



Subwatershed planning includes recommending where subwatershed or watershed studies are needed, reviewing and providing input to subwatershed studies, monitoring, and collaborative work.

Conservation services includes delivering municipal and partnership cost-share programs to support private land stewardship, facilitating private and public land tree planting, and coordinating education and outreach activities for watershed health.

Water quality programs include the operation of continuous water quality stations, analysis and reporting on surface water and groundwater quality, and delivery of the Watershed-Wide Wastewater Optimization Program.

Watershed sciences and collaborative planning includes watershed and landscape-scale science and reporting, cross-disciplinary integration, and collaborative water planning with municipalities and provincial and federal agencies.

Total Expenditures:

P&S #8 – Watershed Services	\$ 2,163,000
--	---------------------

Revenue sources:

Municipal funding agreements and provincial grants.

Category 3 – Other Programs & Services (non-mandatory)

The programs and services included in Category 3 are: Burford tree nursery and planting services, special conservation projects, outdoor environmental education, property rentals, hydro production, conservation areas, and administrative support.

Burford Tree Nursery and planting services includes the operation of the Burford Tree Nursery and facilitating tree planting contracts.

Special projects under the conservation services program include special studies and evaluations, and events such as children's water festivals and the Mill Creek Rangers program.

The outdoor environmental education program provides curriculum-based programs to about 30,000 students annually, as well as some community groups throughout the watershed at five GRCA nature centres, as well as at schools, Conservation Areas and virtually.

Property Rental activities include residential leases, cottage lot leases, agricultural leases, and other miscellaneous leases.

Hydro production includes hydro generation at Belwood (Shand), Conestogo, Guelph, and Elora dam locations.

Conservation areas include the operation of 11 active conservation areas. The GRCA offers camping, hiking, fishing, swimming, skiing, tubing, and other activities at its conservation areas. It provides 2,200 campsites, making it the second-largest provider of camping accommodation in Ontario. Over 1.5 million people visit GRCA conservation areas each year.

Administrative Support includes administrative expenses related to finance, communications, capital support, and other administrative expenses that support category 3 programs and services.



Expenditures:

• P&S #9 - Burford Tree Nursery & Planting Services	\$ 992,900
• P&S #10 - Conservation Services (Special Projects)	\$ 267,200
• P&S #11 - Environmental Education	\$ 1,412,000
• P&S #12 - Property Rentals	\$ 1,109,200
• P&S #13 - Hydro Production	\$ 212,000
• P&S #14 - Conservation Areas	\$ 11,782,000
• P&S #15 - Administrative Support	\$ 1,217,400

Total Expenditures: **\$ 16,992,700**

Revenue sources:

Burford Nursery/Planting Services: Trees sales, landowner contributions and donations.

Conservation Services (Special Projects): Special government grants.

Outdoor Environmental Education: School boards, other user fees (i.e., individual schools, community program fees, donations from the Grand River Conservation Foundation and reserves.

Property Rentals: Lease agreement income.

Hydro Production: Sale of hydroelectricity.

Conservation Areas: Conservation Area user fees, government grants, donations, and reserves.



Budget 2024 Summary

	Budget 2023	Budget 2024	Incr/(decr)
Operating Budget	28,265,188	30,214,714	1,949,526 6.9%
Major Maintenance & Equipment Budget	4,104,000	4,674,000	570,000 13.9%
Special Projects Budget	840,000	2,130,000	1,290,000 153.6%
TOTAL	33,209,188	37,018,714	3,809,526 11.5%



Operating Budget Summary

	Budget 2023 (Oct draft)	Budget 2024	Incr/(Decr)	%age change
<u>EXPENDITURES</u>				
OPERATING EXPENSES	28,148,688	30,098,214	1,949,526	6.9%
FUNDING TO RESERVES-Hydro Revenue	116,500	116,500	-	0.0%
Total Expenses & Reserve Movements	28,265,188	30,214,714	1,949,526	6.90%
<u>SOURCES OF FUNDING</u>				
MUNICIPAL APPORTIONMENT - CATEGORY 1 & General Operating	11,026,000	11,325,000	299,000	2.7%
MUNICIPAL APPORTIONMENT - CATEGORY 2	992,000	1,017,000	25,000	2.5%
OTHER GOVT FUNDING	1,207,188	1,446,188	239,000	19.8%
SELF-GENERATED	14,498,000	15,310,000	812,000	5.6%
FUNDING FROM RESERVES	442,000	579,000	137,000	31.0%
SURPLUS CARRYFORWARD	100,000	537,526	437,526	437.5%
Total Funding	28,265,188	30,214,714	1,949,526	6.90%

Major Maintenance & Equipment Budget Summary

Budget 2024	Water Resources Planning & Environment	FFW	Flood Control Expenses	Conservation Land Management (Sch 4)	Conservation Areas	Corporate Services	BUDGET TOTAL
Expenses:							
WQ Monitoring Equipment & Instruments	110,000						110,000
Flood Forecasting Warning Hardware and Gauges		190,000					190,000
Flood Control Structures-Major Maintenance			1,500,000				1,500,000
Conservation Areas Capital Projects					2,000,000		2,000,000
Net IT/MP Capital Spending not allocated to Departments						874,000	874,000
TOTAL EXPENSE	110,000	190,000	1,500,000	-	2,000,000	874,000	4,674,000
Funding							
Municipal Apportionment	35,000	165,000	750,000				950,000
Prov & Federal Govt			700,000				700,000
Self Generated					1,500,000		1,500,000
Funding from Reserves	75,000	25,000	50,000		500,000	874,000	1,524,000
TOTAL FUNDING	110,000	190,000	1,500,000	-	2,000,000	874,000	4,674,000

Budget 2023	Water Resources Planning & Environment	FFW	Flood Control Expenses	Conservation Land Management (Sch 4)	Conservation Areas	Corporate Services	BUDGET TOTAL
Expenses:							
WQ Monitoring Equipment & Instruments	110,000						110,000
Flood Forecasting Warning Hardware and Gauges		190,000					190,000
Flood Control Structures-Major Maintenance			1,500,000				1,500,000
Conservation Areas Capital Projects					2,000,000		2,000,000
Net IT/MP Capital Spending not allocated to Departments						304,000	304,000
TOTAL EXPENSE	110,000	190,000	1,500,000	-	2,000,000	304,000	4,104,000
Funding							
General Capital Levy	35,000	165,000	750,000				950,000
Prov & Federal Govt			700,000				700,000
Self Generated					1,500,000		1,500,000
Funding from Reserves	75,000	25,000	50,000		500,000	304,000	954,000
TOTAL FUNDING	110,000	190,000	1,500,000	-	2,000,000	304,000	4,104,000

Special Projects Budget Summary

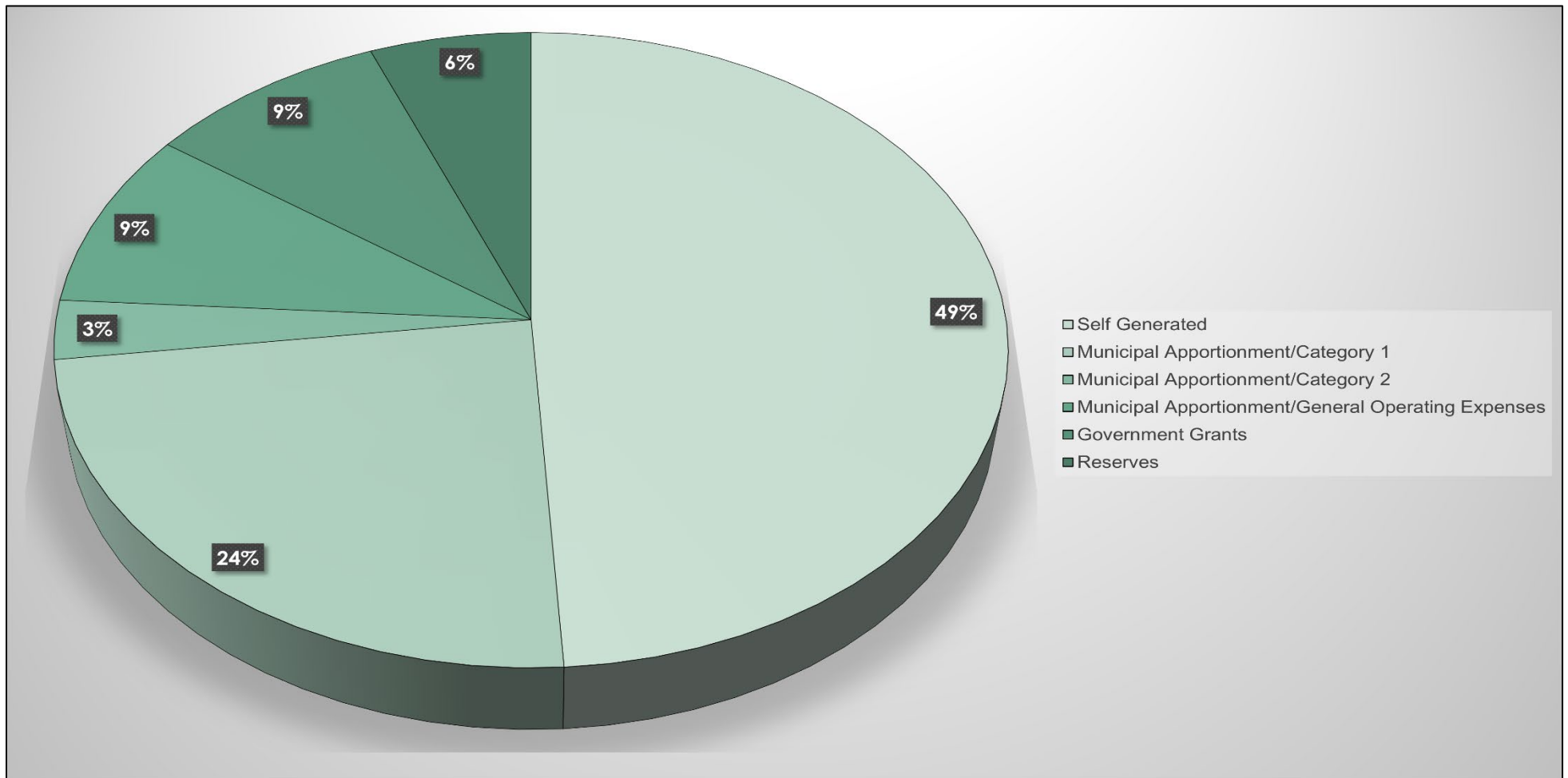
EXPENDITURES	BUDGET 2023 (Oct draft)	BUDGET 2024
Subwatershed Plans - City of Kitchener		80,000
Waste Water Optimization Program		130,000
Floodplain Mapping		250,000
RWQP - Capital Grants	800,000	800,000
Brant/Brantford Children's Water Festival		45,000
Haldimand Children's Water Festival		-
Species at Risk	40,000	70,000
Ecological Restoration		100,000
Nature Smart Climate Solutions		85,000
Profit Mapping		35,000
Guelph Lake Nature Centre		500,000
Mill Creek Rangers		35,000
Total SPECIAL Projects Expenditures	840,000	2,130,000
SOURCES OF FUNDING		
OTHER GOVT FUNDING	840,000	1,200,000
SELF-GENERATED		680,000
FUNDING FROM/(TO) RESERVES		250,000
Total Funding	840,000	2,130,000



Overview – 2024 Revenue by Source

2024 Budget: \$37.0 million

(2023: \$33.2 million)



Programs and Services (P&S) Inventory

		TOTAL EXPENDITURES (includes transfers to reserves)	MUNICIPAL APPORTIONMENT/ Cat 2-MOA FUNDING	MUNICIPAL- OTHER	SELF-GENERATED REVENUE	PROVINCIAL & FEDERAL GRANTS	Funding from RESERVES	Programs & Services SURPLUS allocation	TOTAL REVENUE (after P&S surplus allocation)	NET RESULT
	Programs & Services Inventory									
CATEGORY 1	Watershed Management	1,256,100	1,143,600			37,500	75,000		1,256,100	-
	FFW & Flood Plain Mapping	1,351,000	911,662			164,338	275,000		1,351,000	-
	Water Control Structures	3,628,700	2,593,350			985,350	50,000		3,628,700	-
	Resource Planning	2,679,600	1,685,600		994,000				2,679,600	-
	Conservation Lands Management	2,971,900	2,629,900		142,000		200,000		2,971,900	-
	Source Protection Planning	834,000	-			834,000			834,000	-
	Total Category 1	12,721,300	8,964,112		1,136,000	2,021,188	600,000	-	12,721,300	-
			70%	0%	9%	16%	5%	0%	100%	
General Operating	General Operating Expenses (note 5)	5,141,714	3,310,888		687,526		939,000	204,300	5,141,714	-
			64%	0%	13%	0%	18%	4%	100%	
CATEGORY 2	CATEGORY 2 Watershed Services	2,163,000	1,017,000	930,000	-	215,000	1,000		2,163,000	-
			47%	43%	0%	10%	0%	0%	100%	
CATEGORY 3	Burford Tree Nursery & Planting Services	992,900			680,000			312,900	992,900	-
	Conservation Services (Special Projects)	267,200		10,000	35,000	170,000		52,200	267,200	-
	Outdoor Environmental Education	1,412,000			1,100,000		312,000		1,412,000	-
	Property Rentals	1,109,200			3,038,000			(1,928,800)	1,109,200	-
	Hydro Production	212,000			580,000			(368,000)	212,000	-
	Conservation Areas	11,782,000			10,771,000		501,000	510,000	11,782,000	-
	Administrative Support (note 6)	1,217,400						1,217,400	1,217,400	-
	Total Category 3	16,992,700	-	10,000	16,204,000	170,000	813,000	(204,300)	16,992,700	-
			0%	0%	95%	1%	5%	-1%	100%	
	TOTAL Programs & Services	37,018,714	13,292,000	940,000	18,027,526	2,406,188	2,353,000	-	37,018,714	-
			36%	3%	49%	6%	6%	0%	100%	
			NOTE 1, NOTE 4		NOTE 2		NOTE 3			

COMMENTARY:

- NOTE 1 Total Programs & Services expenditures (includes transfers to reserves) is funded 39% by the combined total of mandatory municipal apportionment and Category 2 MOA municipal funding.
- NOTE 2 Almost 50% of total expenses is funded with self-generated revenue.
- NOTE 3 Category 3 'Property Rentals' and 'Hydro Production' generate a surplus which is allocated to Category 3 programs and General Operating expenses to achieve breakeven results for each P&S.
- NOTE 4 In 2023 General Municipal Levy funding totalled \$12,968,000. Therefore Municipal funding is increasing by \$324,000 (or 2.5%) to \$13,292,000 in 2024 compared to 2023.
- NOTE 5 **General Operating Expenses** include administrative expenses related to Office of the CAO, communications, capital support, finance, payroll, human resources, Health and Safety, head Office facility, and other administrative expenses that support the provision of programs and services.
- NOTE 6 **Administrative Support** includes administrative expenses related to finance, communications, capital support and other administrative expenses that support category 3 programs and services.



Summary of Municipal Apportionment

	% CVA in Watershed	2023 CVA (Modified)	CVA in Watershed	CVA-Based Apportionment	2024 Budget General Operating Expenses*	2024 Budget Category 1 Operating Expenses*	2024 Budget Category 2 Operating Expenses*	2024 Budget Total Apportionment	Actual 2023	% Change
Brant County	82.9%	7,651,609,216	6,343,184,040	2.98%	98,549	266,819	30,271	395,639	378,509	4.5%
Brantford C	100.0%	15,830,835,062	15,830,835,062	7.43%	245,952	665,906	75,549	987,407	959,163	2.9%
Amaranth Twp	82.0%	836,304,475	685,769,670	0.32%	10,654	28,846	3,273	42,773	41,929	2.0%
East Garafraxa Twp	80.0%	659,250,495	527,400,396	0.25%	8,194	22,184	2,517	32,895	32,145	2.3%
Town of Grand Valley	100.0%	629,306,057	629,306,057	0.30%	9,777	26,471	3,003	39,251	37,414	4.9%
Melancthon Twp	56.0%	621,036,905	347,780,667	0.16%	5,403	14,629	1,660	21,692	21,055	3.0%
Southgate Twp	6.0%	1,171,985,196	70,319,112	0.03%	1,092	2,958	336	4,386	4,082	7.4%
Haldimand County	41.0%	7,540,022,556	3,091,409,248	1.45%	48,029	130,037	14,753	192,819	188,187	2.5%
Norfolk County	5.0%	9,936,265,436	496,813,272	0.23%	7,719	20,898	2,371	30,988	30,398	1.9%
Halton Region	10.6%	49,388,040,845	5,220,626,448	2.45%	81,109	219,600	24,914	325,623	317,066	2.7%
Hamilton City	26.7%	98,248,255,488	26,281,408,343	12.33%	408,315	1,105,497	125,421	1,639,233	1,605,656	2.1%
Oxford County	36.1%	4,704,097,710	1,696,921,269	0.80%	26,364	71,379	8,098	105,841	103,618	2.1%
North Perth T	2.0%	2,497,940,188	49,958,804	0.02%	776	2,101	238	3,115	2,933	6.2%
Perth East Twp	40.0%	2,108,636,244	843,454,498	0.40%	13,104	35,479	4,025	52,608	51,654	1.8%
Waterloo Region	100.0%	107,591,348,898	107,591,348,898	50.49%	1,671,568	4,525,707	513,453	6,710,728	6,542,324	2.6%
Centre Wellington Twp	100.0%	5,519,221,813	5,519,221,813	2.59%	85,748	232,160	26,339	344,247	335,603	2.6%
Erin T	49.0%	2,632,734,184	1,290,039,750	0.61%	20,042	54,264	6,156	80,462	79,394	1.3%
Guelph C	100.0%	28,678,588,984	28,678,588,984	13.46%	445,558	1,206,332	136,861	1,788,751	1,757,601	1.8%
Guelph Eramosa Twp	100.0%	2,990,332,288	2,990,332,288	1.40%	46,459	125,785	14,271	186,515	182,089	2.4%
Mapleton Twp	95.0%	1,936,823,480	1,839,982,306	0.86%	28,586	77,397	8,781	114,764	111,066	3.3%
Wellington North Twp	51.0%	1,842,795,052	939,825,477	0.44%	14,601	39,533	4,485	58,619	57,083	2.7%
Puslinch Twp	75.0%	2,856,920,480	2,142,690,360	1.01%	33,289	90,130	10,225	133,644	129,031	3.6%
Total		355,872,351,049	213,107,216,762	100.00%	3,310,888	8,964,112	1,017,000	13,292,000	12,968,000	2.5%

*Operating Expenses include maintenance of capital infrastructure, studies, and/or equipment.

Municipal Funding Breakdown (Note 1)

	2024 Municipal Apportionment	2023 Municipal Levy
CATEGORY 1 - Mandatory	8,964,112	
General Operating Expenses	3,310,888	
CATEGORY 2 - Municipally Requested MOU's (note 2)	1,017,000	
Matching Admin & Mtce Levy		449,688
Non-Matching Admin & Mtce Levy		11,568,312
Capital Maintenance Levy		950,000
	13,292,000	12,968,000
	<i>dollar Increase</i>	324,000
	<i>percentage Increase</i>	2.5%

Note 1

Funding under special agreements with Municipalities is not included in above municipal funding breakdown (i.e. RWQP, Subwatershed studies)

Note 2

Participation of all member municipalities for Category 2 programs and services has not been confirmed as at Jan 26/24. Adjustments may be applicable.



Category Two – Watershed Services Program Breakdown

Programs & Services	Cost	Offsetting Funding	NET COST	Description of Offsetting Funding
Sub-watershed Services	\$ 365,000	\$ (130,000)	\$ 235,000	Municipal Funding
Conservation Services	\$ 1,424,000	\$ (885,000)	\$ 539,000	Municipal & Provincial Funding
Water Quality	\$ 148,000	\$ (1,000)	\$ 147,000	Reserves
Water Quality - Waste Water Optimization Program	\$ 217,600	\$ (130,000)	\$ 87,600	Provincial Funding
Water Quality - Groundwater Resources	\$ 8,400	\$ -	\$ 8,400	
Watershed Sciences & Collaborative Planning *				
TOTAL	\$ 2,163,000	\$ (1,146,000)	\$ 1,017,000	

* Costs related to this activity integrated in the above listed programs and services.



2) Programs and Services (P&S) Reports



Statement of Operations/Revenues

REVENUE

Municipal

New Regulations Category	P&S Ref #	NEW REGS Budget 2023 (draft Oct)	NEW REGS Budget 2024
Municipal Apportionment	Category 1	11,976,000	12,275,000
Memorandums of Understanding Apportionment	Category 2	992,000	1,017,000
Other	Category 2 & 3	850,000	940,000
		13,818,000	14,232,000

Government Grants

MNRF Transfer Payments	Category 1	449,688	449,688
Source Protection Program-Provincial	Category 1	640,000	834,000
Other Provincial	Category 1	737,500	737,500
Other Provincial	Category 2	0	130,000
Other Provincial	Category 3	30,000	100,000
Federal	Category 1 & 2	40,000	155,000
		1,897,188	2,406,188

Self Generated

User Fees and Sales			
<i>Resource Planning</i>	Category 1	1,144,000	994,000
<i>Burford Operations & Planting Services</i>	Category 3	580,000	680,000
<i>Conservation Lands Income</i>	Category 3	71,000	71,000
<i>Conservation Lands Income</i>	Category 1	15,000	15,000
<i>Conservation Areas User Fees</i>	Category 3	10,000,000	10,700,000
<i>Environmental Education</i>	Category 3	500,000	600,000
Property Rentals	Category 3	2,981,000	3,038,000
Hydro Generation	Category 3	580,000	580,000
Grand River Conservation Foundation	Category 1,2,3	27,000	662,000
Investment Income	General Operating	1,350,000	2,200,000
Total Self-Generated Revenue		17,248,000	19,540,000
TOTAL REVENUE		32,963,188	36,178,188



Statement of Operations/Expenses

EXPENSES

OPERATING Expenses

	New Regulations Category	P&S Ref #	NEW REGS Budget 2023 (draft Oct)	NEW REGS Budget 2024
Watershed Management	Category 1	1	1,276,000	1,146,100
Flood Forecasting and Warning	Category 1	2	895,000	911,000
Water Control Structures	Category 1	3	2,143,200	2,128,700
Resource Planning	Category 1	4	2,551,800	2,679,600
Conservation Lands Management	Category 1	5	2,954,600	2,871,900
Source Protection Program	Category 1	6	640,000	834,000
General Operating Expenses	General Operating	7	3,495,788	4,267,714
Watershed Services	Category 2	8	1,043,000	1,068,000
Burford Operations & Planting Services	Category 3	9	867,300	992,900
Conservation Services	Category 3	10	81,200	82,200
Environmental Education	Category 3	11	775,100	912,000
Property Rentals	Category 3	12	1,095,200	1,109,200
Hydro Production	Category 3	13	95,500	95,500
Conservation Areas	Category 3	14	9,037,000	9,782,000
Administrative Support	Category 3	15	1,198,000	1,217,400
Total Operating Expenses			28,148,688	30,098,214

MAJOR MAINTENANCE & EQUIPMENT Expenses

Watershed Management	Category 1	1	110,000	110,000
Flood Forecasting and Warning	Category 1	2	190,000	190,000
Water Control Structures	Category 1	3	1,500,000	1,500,000
Conservation Areas	Category 3	13	2,000,000	2,000,000
Information Systems	General Operating	16	290,000	459,000
Motor Pool	General Operating	16	14,000	415,000
Total Major Maintenance & Equipment Expenses			4,104,000	4,674,000

SPECIAL PROJECTS Expenses

Flood Forecasting and Warning	Category 1	2	0	250,000
Conservation Lands Management	Category 1	5		100,000
Watershed Services	Category 2	8	800,000	1,095,000
Conservation Services	Category 3	10	40,000	185,000
Environmental Education	Category 3	11	0	500,000
Total Special Projects Expenses			840,000	2,130,000

Total Expenses

Gross Surplus

Prior Year Surplus Carryforward

Net Funding FROM/(TO) Reserves

NET SURPLUS

33,092,688	36,902,214
(129,500)	(724,026)
100,000	537,526
29,500	186,500
0	0



P&S #1 – Watershed Management

This category includes the collection and analysis of environmental data and the development of management plans for protection and management of water resources.

Specific Activities:

- Development of a Watershed-based Resource Management Strategy per Ontario Regulation 686/21 (Mandatory Programs and Services).
- Monitoring at 16 stream flow monitoring stations.
- Monitoring at 27 groundwater wells under the Provincial Groundwater Monitoring Network and other wells that inform groundwater-surface water interactions.
- Monitoring at 37 water quality monitoring stations under the Provincial Water Quality Monitoring Network.
- Maintain a water budget to support sustainable water use in the watershed and maintain a drought response program.
- Provide advice to Provincial Ministries regarding water use permits to ensure that significant environmental concerns are identified so that potential impacts can be addressed.

How much does it cost, and who pays for it?

	NEW REGS Budget 2023 (draft Oct version)	NEW REGS Budget 2024	Budget Change
<u>Expenditures and Funding to Reserves</u>			INCR/(DECR)
Compensation and Benefits	1,013,900	884,000	(129,900)
Administration Expenses	197,000	197,000	-
Other Operating Expenses	65,100	65,100	-
Total OPERATING Expenditures	1,276,000	1,146,100	
Instrumentation	60,000	60,000	-
Water Quality Monitoring Equipment	50,000	50,000	-
Total CAPITAL Expenditures	110,000	110,000	
TOTAL EXPENDITURES AND FUNDING TO RESERVES	1,386,000	1,256,100	(129,900)
<u>Funding</u>			(INCR)/DECR
Municipal			
Municipal Apportionment (levy)	1,273,500	1,143,600	129,900
Government Grants			
Other Provincial	37,500	37,500	-
Funding From Reserves			
Gauges	75,000	75,000	-
TOTAL FUNDING	1,386,000	1,256,100	129,900
Net Surplus/(Deficit)	0	0	0



P&S #2 - Flood Forecasting and Warning

The flood warning system includes the direct costs associated with monitoring the streams and rivers to effectively provide warnings and guidance to municipalities and watershed residents during flood emergencies.

Overall, flood protection services provide watershed residents with an effective and efficient system that will reduce their exposure to the threat of flood damage and loss of life.

Specific Activities:

- Maintain a 'state of the art' computerized flood forecasting and warning system.
- Operate a 24 hour, year-round, on-call duty officer system to respond to flooding matters.
- Collect and manage data on precipitation, water quantity, reservoir conditions, water levels from 56 stream flow gauges, 24 rainfall gauges, and 12 snow courses and conduct analysis on hydrometric data in support of water quantity programs such as the low water response program for the watershed.
- Use Ignition system to continuously, monitor reservoir levels, river conditions and detect warning levels, assist municipalities with emergency planning, and respond to thousands of inquiries each year.
- Assist municipalities with municipal emergency planning and participate in municipal emergency planning exercises when requested.
- Hold annual municipal flood coordinator meetings to confirm responsibilities of agencies involved in the flood warning system. Test the system. Update and publish a flood warning system guide containing up-to-date emergency contact information. Maintain up-to-date emergency contact information throughout the year.
- Complete floodplain mapping projects as funding is made available.



P&S #2 Flood Forecasting and Warning: How much does it cost, and who pays for it?

	NEW REGS Budget 2023	NEW REGS Budget 2024	Budget Change
	(draft Oct version)		
Expenditures and Funding to Reserves			INCR/(DECR)
Compensation and Benefits	551,000	567,000	16,000
Administration Expenses	236,000	236,000	-
Other Operating Expenses	108,000	108,000	-
Total OPERATING Expenditures	895,000	911,000	
Hardware	88,000	88,000	-
Stream Gauges	102,000	102,000	-
Total CAPITAL Expenditures	190,000	190,000	
Floodplain Mapping Projects		250,000	
Total SPECIAL PROJECT Expenditures	0	250,000	
TOTAL EXPENDITURES AND FUNDING TO RESERVES	1,085,000	1,351,000	16,000
Funding			(INCR)DECR
Municipal			
Municipal Apportionment (levy)	835,662	911,662	(76,000)
Government Grants			
MNRF Transfer Payments	164,338	164,338	0
Funding From Reserves			
Floodplain Mapping Projects & Gauges	25,000	275,000	(250,000)
Water Management Operating	60,000	0	60,000
TOTAL REVENUE	1,085,000	1,351,000	(266,000)
Net Surplus/(Deficit)	0	0	(250,000)

P&S #3 - Water Control Structures

This category includes costs associated with the capital and maintenance of structures, the primary purpose of which is to provide protection to life and property. These structures include dams, dikes, berms and channels, etc. Also included in this category are non-flood control dams and weirs, which maintain upstream water levels.

Overall, flood protection services provide watershed residents with an effective and efficient system that reduces exposure to the threat of flood damage and loss of life.

Multi-purpose reservoirs provide flow augmentation benefits to watercourses downstream of the reservoirs, improving water quality.

Specific Activities:

- Operate and maintain seven major multi-purpose reservoirs, which provide flood protection and flow augmentation, and 25 kilometres of dikes in five major dike systems (Kitchener-Bridgeport, Cambridge-Galt, Brantford, Drayton and New Hamburg).
- Ensure structural integrity of flood protection infrastructure through dam safety reviews, inspections and monitoring, reconstruction of deteriorating sections of floodwalls and refurbishing of major components of dams and dikes.
- Carry out capital upgrades to the flood control structures to meet Provincial standards, including concrete repairs at Conestogo Dam, isolation stop logs and refurbishment at Shand Dam, gate cable replacements, and gate control improvements at Woolwich Dam.
- Carry out studies for improvements to flood control dike systems in Bridgeport and Brantford.
- Complete the Water Control Structures Asset Management Plan for GRCA flood control and flow augmentation dams.
- Operate and maintain 20 non-flood control dams, which are primarily for aesthetic, recreational, municipal fire suppression water supply, or municipal drinking water supply intake purposes.
- Develop and implement plans to decommission failing or obsolete dams.
- Ice management activities to prevent or respond to flooding resulting from ice jams.
- Develop and implement public safety plans for structures.

P&S #3 - Water Control Structures: How much does it cost, and who pays for it?

	NEW REGS Budget 2023 (draft Oct version)	NEW REGS Budget 2024	Budget Change
Expenditures and Funding to Reserves			INCR/(DECR)
Compensation and Benefits	1,399,500	1,441,000	41,500
Administration Expenses	29,200	29,200	-
Insurance	199,000	143,000	(56,000)
Property Taxes	170,700	170,700	-
Other Operating Expenses	344,800	344,800	-
Total OPERATING Expenditures	2,143,200	2,128,700	
Total CAPITAL Expenditures	1,500,000	1,500,000	-
TOTAL EXPENDITURES AND FUNDING TO RESERVES	3,643,200	3,628,700	(14,500)
Funding			(INCR)/DECR
Municipal			
Municipal Apportionment (levy)	2,537,850	2,593,350	(55,500)
Government Grants			
MNRF Transfer Payments	285,350	285,350	-
Provincial	700,000	700,000	-
Funding From Reserves			
Water Control Structures/Water Mgmt Operating Reserve	120,000	50,000	70,000
TOTAL REVENUE AND FUNDING FROM RESERVES	3,643,200	3,628,700	14,500
Net Surplus/(Deficit)	0	0	0



P&S #4 Resource Planning

(a) PLANNING - Regulation

This category includes costs and revenues associated with administering the Development, Interference with Wetlands and Alterations to Shorelines and Watercourses Regulation made under the CA Act. This includes permit review, permit issuance, inspections, enforcement and follow-up, which may include defending appeals.

Specific Activities:

- Process about 1,000 permits each year related to development, alteration or activities that may interfere with the following types of regulated features:
 - valley lands, steep slopes;
 - wetlands including swamps, marshes, bogs, and fens;
 - any watercourse, river, creek;
 - floodplain;
 - the Lake Erie shoreline.
- The regulation applies to the development activities listed below in the areas listed above:
 - the construction, reconstruction, erection or placing of a building or structure of any kind;
 - any change to a building or structure that would have the effect of altering the use or potential use of the building or structure, increasing the size of the building or structure, or increasing the number of dwelling units in the building or structure;
 - site grading;
 - the temporary or permanent placing, dumping or removal of any material originating on the site or elsewhere.
- Maintain policies and guidelines to assist in the protection of people and property (i.e., Policies for the Administration of the Development, Interference with Wetlands and Alterations to Shorelines and Watercourses Regulation).
- Enforcement of the Development, Interference with Wetlands and Alterations to Shorelines and Watercourses Regulation and maintain compliance policies and procedures.
- Maintain natural hazards mapping in digital format to be integrated into municipal planning documents and Geographic Information Systems.

(b) PLANNING - Municipal Plan Input and Review

This program includes costs and revenues associated with reviewing Official Plans, Secondary and Community Plans, Zoning By-laws, Environmental Assessments, development applications and other proposals.



Specific Activities:

- Review municipal planning and master plan documents and recommend policies and designations for natural hazard lands including watercourses, floodplains, wetlands, slopes, shorelines, and hazard sites.
- Provide advice to municipalities regarding environmental assessments, and other proposals such as aggregate and municipal drain applications to ensure that all natural hazard concerns are adequately identified and that any adverse impacts are minimized or mitigated.
- Provide information and technical advice to Municipal Councils and Committees regarding development applications to assist in making wise land use decisions regarding protection of people and property from natural hazards.

P&S #4 – Resource Planning: How much does it cost, and who pays for it?

	NEW REGS Budget 2023 (draft Oct version)	NEW REGS Budget 2024	Budget Change
<u>Expenditures and Funding to Reserves</u>			INCR/(DECR)
Compensation and Benefits	2,275,200	2,403,000	127,800
Administration Expenses	221,900	221,900	-
Other Operating Expenses	54,700	54,700	-
Total OPERATING Expenditures	2,551,800	2,679,600	
TOTAL EXPENDITURES AND FUNDING TO RESERVES	2,551,800	2,679,600	127,800
<u>Funding</u>			(INCR)/DECR
Municipal			
Municipal Apportionment (levy)	1,362,800	1,685,600	(322,800)
Self Generated			
Solicitor Enquiry Fees	90,000	80,000	10,000
Permit Fees	500,000	470,000	30,000
Plan Review Fees	554,000	444,000	110,000
Funding from Reserves			
Water Management Operating Reserve	45,000	-	45,000
TOTAL REVENUE	2,551,800	2,679,600	(127,800)
Net Surplus/(Deficit)	0	0	0

P&S #5 – Conservation Lands Management

Conservation Lands Management includes expenses associated with managing GRCA-owned lands.

Specific Activities:

- Acquire and manage significant wetlands and floodplain lands, e.g., the Luther Marsh Wildlife Management Area, the Keldon Source Area, the Bannister-Wrigley Complex, and the Dunnville Marsh.
- Manage “passive” conservation lands in order to conserve forests and wildlife habitat (Puslinch Tract in Puslinch, Snyder’s Flats in Bloomingdale, etc.). Some are managed through maintenance agreements with municipalities or private organizations (Chicopee Ski Club in Kitchener, Scott Park in New Hamburg, etc.)
- Develop and maintain extensive trail network on former rail lines owned by GRCA and municipalities (much of this is part of the Trans-Canada Trail network). The Grand River Conservation Foundation is one source of funding for the trails.
- Carry out forestry disease control, woodlot thinning and selective harvesting on GRCA lands in accordance with the Forest Management Plan while generating income from sale of timber. Income generated helps pay for future forest management activities.
- Carry out tree planting and other forest management programs on over 7,000 hectares of managed forests on GRCA-owned lands.
- Hazard tree management on GRCA-owned lands to protect people and property.
- Natural heritage management: carry out restoration and rehabilitation projects for aquatic and terrestrial ecosystems, e.g., species at risk and ecological monitoring on GRCA lands, and prescribed burn activities.
- Where appropriate, dispose of lands that have been declared surplus and continue to identify and plan for disposition of other surplus lands. Proceeds from future dispositions will be used for acquisition of “Environmentally Significant Conservation Lands” and for other core programs.



P&S #5 Conservation Lands Management: How much does it cost, and who pays for it?

	NEW REGS Budget 2023 (draft Oct version)	NEW REGS Budget 2024	Budget Change
Expenditures and Funding to Reserves			INCR/(DECR)
Compensation and Benefits	1,789,700	1,813,000	23,300
Administration Expenses	165,100	165,100	-
Insurance	201,000	60,000	(141,000)
Property Taxes	285,200	305,200	20,000
Other Operating Expenses	513,600	528,600	15,000
Total OPERATING Expenditures	2,954,600	2,871,900	
Total CAPITAL Expenditures			
Ecological Restoration		100,000	100,000
Total SPECIAL PROJECT Expenditures	0	100,000	
Forestry/Master Plans/Transition	0	0	
Land Sale Proceeds	0	0	
Total FUNDING to RESERVES	0	0	
TOTAL EXPENDITURES AND FUNDING TO RESERVES	2,954,600	2,971,900	17,300
Funding			(INCR)/DECR
Municipal			
Municipal Apportionment (levy)	2,712,600	2,629,900	82,700
Self Generated			
Timber Sales	15,000	15,000	-
Donations - Foundation	27,000	127,000	(100,000)
Funding From Reserves			
Land (Demolitions)	100,000	100,000	-
Transition Reserve (Staffing)	100,000	100,000	-
TOTAL REVENUE	2,954,600	2,971,900	(17,300)
Net Surplus/(Deficit)	0	0	0



P&S #6 - Source Protection Program

Drinking water Source Protection includes programs and services to carry out the GRCA's duties as a Source Protection Authority under the Clean Water Act, 2006. The program includes updating and amending technical work and policies in Source Protection Plans for each of the four watersheds in the Lake Erie Source Protection Region, maintaining a multi-stakeholder Source Protection Committee, and reporting annually on implementation of the Source Protection Plans. The focus in 2024 continues to be completing updates to the Grand River Source Protection Plan, including development of water quantity policies, updating water quality vulnerability assessments, and the development of the annual progress report for the Grand River Source Protection Plan.

How much does it cost, and who pays for it?

	NEW REGS Budget 2023	NEW REGS Budget 2024	Budget Change
	(draft Oct version)		
Expenditures			INCR/(DECR)
Compensation and Benefits	490,000	490,000	-
Administration Expenses	50,000	50,000	-
Other Operating Expenses	90,000	90,000	-
Water Budget - Technical Studies	10,000	204,000	194,000
TOTAL EXPENDITURES	640,000	834,000	194,000
Funding			(INCR)/DECR
Government Grants			
Provincial	640,000	834,000	(194,000)
TOTAL FUNDING	640,000	834,000	(194,000)
Net Surplus/(Deficit)	0	0	0



P&S #7 – General Operating Expenses

General operating expenses related to Office of the Chief Administrative Officer (CAO), communications, capital support, finance, payroll, human resources, health and safety, head office facility, insurance, and other administrative expenses that support the provision of programs and services and included in this group.

Specific Activities:

This category includes the following departments:

- Office of the CAO and Deputy CAO/Secretary-Treasurer
- Capital Support
- Finance
- Human Resources
- Payroll
- Health & Safety
- Strategic Communications
- Information Systems and Technology
- Office Services

In addition, this category includes expenses relating to:

- The General Membership
- Head Office Building
- Office Supplies, Postage, Bank fees
- Head Office Communication systems
- Insurance
- Audit fees
- Consulting, Legal, Labour Relations fees
- Health and Safety Equipment, Inspections, Training
- Conservation Ontario fees
- Corporate Professional Development
- General expenses



P&S #7 General Operating Expenses: How much does it cost, and who pays for it?

	NEW REGS Budget 2023 (draft Oct version)	NEW REGS Budget 2024	Budget Change
<u>Expenditures and Funding to Reserves</u>			INCR/(DECR)
Compensation and Benefits	2,327,500	2,441,000	113,500
Administration Expenses	370,000	460,000	90,000
Insurance	63,500	334,500	271,000
Other Operating Expenses	804,788	1,102,214	297,426
LESS: Recovery of Corporate Services Expenses	(70,000)	(70,000)	-
Total OPERATING Expenditures	3,495,788	4,267,714	
Interest Income	1,250,000	2,050,000	800,000
Total FUNDING to RESERVES	1,250,000	2,050,000	
TOTAL EXPENDITURES AND FUNDING TO RESERVES	4,745,788	6,317,714	1,571,926
<u>Funding</u>			(INCR)/DECR
Municipal			
Municipal Apportionment (levy)	3,253,588	3,310,888	(57,300)
Self Generated			
Investment Income	1,350,000	2,200,000	(850,000)
Personnel	65,000	65,000	0
TOTAL REVENUE	4,668,588	5,575,888	(907,300)
Net Surplus/(Deficit)	(77,200)	(741,826)	664,626



P&S #8 -Watershed Services (Category 2)

The programs included under watershed services are subwatershed planning, conservation services, water quality, and watershed sciences and collaborative planning.

Specific Activities:

Subwatershed planning services

- Identify and recommend where subwatershed or watershed studies are needed.
- Review and provide input to subwatershed studies.
- Undertake subwatershed monitoring to support municipal studies under agreement.
- Networking with conservation and environmental management agencies and organizations, and advocating on a watershed basis.
- In 2024, subwatershed studies/monitoring are ongoing or planned in the City of Kitchener, Region of Waterloo, City of Guelph and City of Brantford.

Conservation Services

- Deliver municipal and partnership cost-share programs to support private land stewardship action.
- Facilitate private land, municipal and community partner tree planting.
- Coordinate education and outreach activities to promote actions to improve water quality and watershed health.

Water Quality Programs

- Wastewater optimization.
- Support optimization of wastewater treatment plant operations through:
 - Knowledge sharing workshops;
 - Hands-on training;
 - Technical advice;
 - Delivering a recognition program.
- Provide technical support for municipal assimilative capacity studies, master plans for water and wastewater services.
- Engage the provincial and federal governments to develop programs to reduce nutrient loads in rivers and streams, and ultimately Lake Erie.
- Surface water quality monitoring, modelling, analysis, and reporting.
- Operate and maintain continuous water quality stations.
- Maintain a water quality database.
- Develop and maintain a water quality model.
- Analyze and report on groundwater and surface water quality and river health.



Watershed Sciences & Collaborative Planning

- Watershed and landscape scale science and reporting.
- Support cross-disciplinary integration and inform municipal watershed planning and water, wastewater, and stormwater master planning.
- Foster cross-municipal resource management:
 - Grand River Water Management Plan;
 - Water Managers Working Group.
- Liaise with provincial, federal agencies, non-governmental organizations.

P&S #8 Watershed Services (Category 2): How much does it cost, and who pays for it?

	NEW REGS Budget 2023 (draft Oct version)	NEW REGS Budget 2024	Budget Change
Expenditures and Funding to Reserves			INCR/(DECR)
Compensation and Benefits	825,100	850,000	24,900
Administration Expenses	117,900	118,000	100
Other Operating Expenses	100,000	100,000	-
Total OPERATING Expenditures	1,043,000	1,068,000	
RWQP Grants	800,000	800,000	-
Waste Water Optimization Project		130,000	130,000
Nature Smart Climate Solutions		85,000	85,000
Upper Blair Subwatershed Study		80,000	80,000
Total SPECIAL PROJECT Expenditures	800,000	1,095,000	
TOTAL EXPENDITURES AND FUNDING TO RESERVES	1,843,000	2,163,000	320,000
Funding			(INCR)/DECR
Municipal			
Memorandums of Understanding Apportionment	992,000	1,017,000	(25,000)
Municipal Other	850,000	930,000	(80,000)
Government Grants			
Other Provincial	0	130,000	(130,000)
Federal	0	85,000	(85,000)
Funding From Reserves			
Cambridge Desiltation Pond	1,000	1,000	-
TOTAL REVENUE	1,843,000	2,163,000	(320,000)
Net Surplus/(Deficit)	0	0	0

P&S #9 - Burford Tree Nursery & Planting Services

The Nursery/Planting operations includes operation of the Burford Tree Nursery and sourcing and provision of stock and planting services to the public and other GRCA programs (i.e., Category 1 and 2 programs).

Specific Activities:

- Plant trees on private lands (cost recovery from landowner) and on GRCA lands.
- Operate Burford Tree Nursery to grow and supply native and threatened species.
- Source trees from external commercial nurseries.



How much does it cost, and who pays for it?

	NEW REGS Budget 2023 (draft Oct version)	NEW REGS Budget 2024	Budget Change
Expenditures and Funding to Reserves			INCR/(DECR)
Compensation and Benefits	278,000	287,000	9,000
Administration Expenses	30,900	30,900	-
Other Operating Expenses	558,400	675,000	116,600
Total OPERATING Expenditures	867,300	992,900	
TOTAL EXPENDITURES AND FUNDING TO RESERVES	867,300	992,900	125,600
Funding			(INCR)/DECR
Self Generated			
Burford Nursery	400,000	450,000	(50,000)
Landowner Contributions (Tree Planting)	180,000	230,000	(50,000)
TOTAL REVENUE	580,000	680,000	(100,000)
Net Surplus/(Deficit)	(287,300)	(312,900)	25,600



P&S #10 -Conservation Services (Special Projects)

Special projects under the conservation services program include special studies and evaluations, and events such as children's water festivals.

Specific Activities:

In 2024, efforts will focus on:

- An agricultural profitability mapping demonstration project.
- Co-ordination of the Brantford-Brant Children's Water Festival.
- Species-at-risk initiatives.
- Mill Creek Rangers Program.

How much does it cost, and who pays for it?

	NEW REGS Budget 2023 (draft Oct version)	NEW REGS Budget 2024	Budget Change
Expenditures and Funding to Reserves			INCR/(DECR)
Compensation and Benefits	26,000	27,000	1,000
Administration Expenses	33,200	33,200	-
Other Operating Expenses	22,000	22,000	-
Total OPERATING Expenditures	81,200	82,200	
Total CAPITAL Expenditures			
Mill Creek Rangers Program		35,000	35,000
Species at Risk	40,000	70,000	30,000
Brant/Brantford Water Festival		45,000	45,000
Profit Mapping	-	35,000	35,000
Total SPECIAL PROJECT Expenditures	40,000	185,000	
Transition	-	-	
Total FUNDING to RESERVES	-	-	
TOTAL EXPENDITURES AND FUNDING TO RESERVES	121,200	267,200	146,000
Funding			(INCR)/DECR
Municipal			
Municipal-Other		10,000	(10,000)
Government Grants			
Other Provincial	30,000	100,000	(70,000)
Federal	40,000	70,000	(30,000)
Self Generated			
Donations - Foundation		35,000	(35,000)
TOTAL REVENUE	70,000	215,000	(145,000)
Net Surplus/(Deficit)	(51,200)	(52,200)	1,000



P&S #11 – Outdoor Environmental Education

This category includes costs and revenues associated with the outdoor environmental education program, which includes five nature centre facilities. The outdoor environmental education program provides curriculum-based programs to about 30,000 students annually, as well as some community groups throughout the watershed.

Specific Activities:

- Provide hands-on, curriculum-based, outdoor environmental education school programs under agreements with four school boards in the watershed, as well as private schools. Programs are delivered at five nature centres (Apps' Mill near Brantford, Taquanyah near Cayuga, Guelph Lake, Laurel Creek in Waterloo, Shade's Mills in Cambridge), as well as at schools, GRCA Conservation Areas and virtually.
- Provide community programs under agreements with third parties (i.e., watershed municipalities, etc.)
- Commence construction of a new nature centre facility within the Guelph Lake Conservation Area using donations as the funding source.



How much does it cost, and who pays for it?

	NEW REGS Budget 2023 (draft Oct version)	NEW REGS Budget 2024	Budget Change
Expenditures and Funding to Reserves			INCR/(DECR)
Compensation & Benefits	574,500	642,000	67,500
Administration Expenses	57,000	57,000	-
Other Operating Expenses	143,600	213,000	69,400
Total OPERATING Expenditures	775,100	912,000	
Guelph Lake Nature Centre		500,000	500,000
Total SPECIAL PROJECT Expenditures	0	500,000	
TOTAL EXPENDITURES AND FUNDING TO RESERVES	775,100	1,412,000	636,900
Funding			(INCR)/DECR
Self Generated			
Donations - Foundation		500,000	(500,000)
Nature Centre Revenue - Schools	500,000	600,000	(100,000)
Funding from Reserves			
Transition Reserve	275,100	312,000	(36,900)
TOTAL REVENUE	775,100	1,412,000	(636,900)
Net Surplus/(Deficit)	0	0	0

P&S #12 - Property Rentals

Property Leasing activities include residential, cottage lots, agricultural and other miscellaneous lease or licence agreements.

Specific Activities:

Leasing portfolio includes:

- 733 cottage lots at Belwood Lake and Conestogo Lake.
- 1,200 hectares of agricultural land.
- 8 residential units.
- Over 50 other lease/license agreements for use of GRCA lands.

How much does it cost, and who pays for it?

	NEW REGS Budget 2023 (draft Oct version)	NEW REGS Budget 2024	Budget Change
<u>Expenditures and Funding to Reserves</u>			INCR/(DECR)
Compensation and Benefits	456,000	470,000	14,000
Administration Expenses	37,500	37,500	-
Other Operating Expenses	601,700	601,700	-
Total OPERATING Expenditures	1,095,200	1,109,200	
TOTAL EXPENDITURES AND FUNDING TO RESERVES	1,095,200	1,109,200	14,000
<u>Funding</u>			(INCR)/DECR
Self Generated			
Belwood	1,040,000	1,066,000	(26,000)
Conestogo	1,245,000	1,276,000	(31,000)
Agricultural	250,000	250,000	0
Residential	110,000	110,000	0
Miscellaneous	336,000	336,000	0
TOTAL REVENUE	2,981,000	3,038,000	(57,000)
Net Surplus/(Deficit)	1,885,800	1,928,800	(43,000)

P&S #13 – Hydro Production

This program generates revenue from 'hydro production'.

Specific Activities:

- Generate hydro from turbines in 4 dams, Shand, Conestogo, Guelph and Drimmie.

How much does it cost, and who pays for it?

	NEW REGS Budget 2023 (draft Oct version)	NEW REGS Budget 2024	Budget Change
Expenditures and Funding to Reserves			INCR/(DECR)
Compensation and Benefits	70,000	70,000	
Other Operating Expenses	25,500	25,500	
Total OPERATING Expenditures	95,500	95,500	
General Capital/Land Sale Proceeds	116,500	116,500	
Total FUNDING to RESERVES	116,500	116,500	
TOTAL EXPENDITURES AND FUNDING TO RESERVES	212,000	212,000	0
Revenue			(INCR)/DECR
Government Grants			
Provincial	0	0	
Self Generated			
Hydro Production-Belwood	265,000	265,000	
Hydro Production-Conestogo	260,000	260,000	
Hydro Production-Guelph	40,000	40,000	
Hydro Production-Elora	15,000	15,000	
Miscellaneous Income	0	0	
Funding from Reserves			
Land Sale Proceeds	0	0	
TOTAL REVENUE	580,000	580,000	0
Net Surplus/(Deficit)	368,000	368,000	0

P&S #14 – Conservation Areas

These programs include costs and revenues associated with delivering recreational programs on GRCA lands and include the costs and revenues associated with day-use, camping, concessions, and other activities at GRCA active Conservation Areas.

Specific Activities:

- Operate 11 “active” Conservation Areas (8 camping and 3 exclusively day-use) that are enjoyed by over 1.7 million visitors annually. These visitors also help generate significant spin-off revenues for the local economies.
- Offer camping, hiking, fishing, swimming, boating, picnicking, skiing and related facilities.
- Provide 2,200 campsites – second only to the provincial park system as a provider of camping accommodation in Ontario.
- Provide 700 seasonal camping sites at 7 different locations.
- Operate 2 large pools [1.85 acres (Canada’s largest outdoor pool) and 1.5 acres in size]
- Manage hunting programs at various sites.
- Employ over 230 students seasonally within the conservation areas.
- Install new washrooms at the Byng Conservation Area.
- Replace septic systems at the Conestogo Conservation Area.
- Replace septic system, add new trailer staging area, repair the maintenance shop and repair the low-level bridge at the Elora Gorge Conservation Area.
- Replace bridge at the Rockwood Conservation Area.



P&S #14 Conservation Areas: How much does it cost, and who pays for it?

	NEW REGS Budget 2023 (draft Oct version)	NEW REGS Budget 2024	Budget Change
<u>Expenditures and Funding to Reserves</u>			INCR/(DECR)
Compensation and Benefits	5,033,000	5,774,000	741,000
Administration Expenses	215,000	220,000	5,000
Property Tax	65,000	65,000	-
Other Operating Expenses	3,724,000	3,723,000	(1,000)
Total OPERATING Expenditures	9,037,000	9,782,000	
Total CAPITAL Expenditures	2,000,000	2,000,000	-
TOTAL EXPENDITURES AND FUNDING TO RESERVES	11,037,000	11,782,000	745,000
<u>Funding</u>			(INCR)/DECR
Self Generated			
Brant	1,100,000	1,175,000	(75,000)
Byng Island	1,000,000	1,100,000	(100,000)
Belwood Lake	400,000	375,000	25,000
Conestogo Lake	550,000	600,000	(50,000)
Elora Gorge	2,000,000	2,300,000	(300,000)
Elora Quarry	450,000	450,000	-
Guelph Lake	1,300,000	1,400,000	(100,000)
Laurel Creek	650,000	650,000	-
Pinehurst Lake	850,000	900,000	(50,000)
Rockwood	1,250,000	1,300,000	(50,000)
Shade's Mills	450,000	450,000	-
Total Fee Revenue	10,000,000	10,700,000	(700,000)
Miscellaneous Income (Luther)	71,000	71,000	-
Funding From Reserves			
Gravel	1,000	1,000	-
Conservation Areas - Capital Projects	500,000	500,000	-
TOTAL REVENUE	10,572,000	11,272,000	(700,000)
Net Surplus/(Deficit)	(465,000)	(510,000)	45,000

P&S #15 - Administrative Support (Category 3)

Administrative Support includes expenses related to finance, communications, capital support and other administrative expenses that support Category 3 programs and services.

How much does it cost, and who pays for it?

	NEW REGS Budget 2023 (draft Oct version)	NEW REGS Budget 2024	Budget Change
Expenditures and Funding to Reserves			INCR/(DECR)
Compensation and Benefits	648,600	668,000	19,400
Administration Expenses	100,900	100,900	-
Insurance	208,500	208,500	-
Other Operating Expenses	240,000	240,000	-
LESS: Recovery of Corporate Services Expenses			
Total OPERATING Expenditures	1,198,000	1,217,400	
TOTAL EXPENDITURES AND FUNDING TO RESERVES	1,198,000	1,217,400	19,400
Funding			
TOTAL REVENUE	0	0	0
Net Surplus/(Deficit)	(1,198,000)	(1,217,400)	19,400

Supplementary Information (Information Systems and Motor Pool)

1) INFORMATION SYSTEMS & TECHNOLOGY - COMPUTER CHARGES

The work of the IS&T Group includes wages, capital purchases and ongoing maintenance, and operation is funded through the Information Systems and Technology Reserve. The IS&T Reserve is sustained through a charge back framework. A "Computer Charge" is allocated to the individual programs based on the number of users and the nature of system usage or degree of reliance on IS&T activities and services.

The **Information Systems and Technology** (IS&T) group leads GRCA's information management activities; develops and acquires business solutions; and oversees investment in information and communications technology as detailed below:



Specific Activities:

- Develop and implement GRCA's long-term information management, information technology and communications plans.
- Assess business needs and develop tools to address requirements, constraints and opportunities. Acquire and implement business and scientific applications for use at GRCA. Manage information technology and business solutions implementation projects on behalf of GRCA, GRCF and the Lake Erie Source Protection Region.
- Develop, and implement GRCA's Geographic Information Systems (GIS) technology and spatial data infrastructure. Manage GRCA's water-related data. Create and maintain standards for the development, use and sharing of corporate data. Develop policies and implement tools to secure GRCA's data and IT and communications infrastructure.
- Acquire, manage and support GRCA's server, storage, network and personal computer infrastructure to support geographic information systems (GIS); flood forecasting and warning, including real-time data collection; database and applications development; website hosting; electronic mail; internet access; personal computing applications; and administration systems, including finance, property and human resources.
- Develop and operate a wide area network connecting 14 sites and campus style wireless point-to-multipoint networks at Head Office, Conservation Areas, Nature Centres and Flood Control Structures. Develop and operate an integrated Voice over IP Telephone network covering nine sites and 220 handsets. Support and manage mobile phones, smart phones and pagers. Develop, implement and maintain GRCA's IS&T disaster recovery plan.
- Operate on-line campsite reservation and day-use systems with computers in 10 Conservation Areas. Provide computers and phone systems for use at outdoor education centres.
- Build and maintain working relationships with all other departments within GRCA. Develop and maintain partnerships and business relationships with all levels of government, Conservation Ontario, private industry and watershed communities with respect to information technology, information management, business solutions and data sharing.

2) VEHICLE, EQUIPMENT – MOTOR POOL CHARGES

Motor Pool charges are allocated to the individual sections based on usage of motor pool equipment. Effectively, motor pool charges are included under administrative costs or other operating expenses, as applicable, on P&S #1 to #15.

Specific Activities:

- Maintain a fleet of vehicles and equipment to support all GRCA programs.
- Purchases of new vehicles and/or equipment.
- Disposal of used equipment.
- Lease certain equipment.



Information Systems & Motor pool: How much does it cost, and who pays for it?

	NEW REGS Budget 2023 (draft Oct version)	NEW REGS Budget 2024	Budget Change INCR/(DECR)
Expenditures			
Information Systems			
Compensation and Benefits	1,290,000	1,329,000	39,000
Administrative Expenses	25,500	25,500	-
Software and Hardware Maintenance	187,500	187,500	-
Supplies and Services	54,000	54,000	-
Total OPERATING Expenditures	1,557,000	1,596,000	
Capital Expenses	170,000	300,000	130,000
LESS Internal Charges	(1,437,000)	(1,437,000)	-
NET Unallocated Expenses	290,000	459,000	169,000
Motor Pool			
Compensation and Benefits	312,000	321,000	9,000
Administrative Expenses	26,000	26,000	-
Insurance	50,600	63,000	12,400
Motor Pool Building and Grounds Maintenance	10,400	10,000	(400)
Equipment, Repairs and Supplies	286,000	336,000	50,000
Fuel	254,000	284,000	30,000
Total OPERATING Expenditures	939,000	1,040,000	
Capital Expenses	375,000	675,000	300,000
LESS Internal Charges	(1,300,000)	(1,300,000)	
NET Unallocated Expenses	14,000	415,000	401,000
TOTAL EXPENDITURES	304,000	874,000	570,000
Funding			
TOTAL REVENUE	0	0	
Gross Surplus (Deficit)	(304,000)	(874,000)	
Funding From Reserves	3,041,000	3,611,000	
Funding to Reserves	(2,737,000)	(2,737,000)	
Net Surplus/(Deficit)	0	0	

3) Grand River Conservation Authority Members (2024)

Region of Waterloo (including Cities of Kitchener, Waterloo, Cambridge and Townships of North Dumfries, Wellesley, Wilmot and Woolwich

Doug Craig (Cambridge), Mike Devine (Citizen), Jim Erb (Waterloo), Sue Foxton (North Dumfries), Gord Greavette (Citizen), Colleen James (Kitchener), Sandy Shantz (Woolwich), Natasha Salonen (Wilmot), Kari Williams (Kitchener), and Pam Wolf (Cambridge)

Regional Municipality of Halton

John Challinor II

Haldimand and Norfolk Counties

Dan Lawrence and Rob Shirton

City of Hamilton

Alex Wilson

County of Oxford

Bruce Banbury

City of Brantford

Gino Caputo and Kevin Davis

City of Guelph

Christine Billings and Ken Yee Chew

Townships of Amaranth, East Garafraxa, Southgate and Melancthon and Town of Grand Valley

Guy Gardhouse

Townships of Mapleton and Wellington North

Lisa Hern

Municipality of North Perth and Township of Perth East

Jerry Smith

Township of Centre Wellington

Shawn Watters

Town of Erin, Townships of Guelph-Eramosa and Puslinch

Chris White

County of Brant

Brian Coleman and David Miller



Summary of Municipal Apportionment

	% CVA in Watershed	2023 CVA (Modified)	CVA in Watershed	CVA-Based Apportionment	2024 Budget General Operating Expenses*	2024 Budget Category 1 Operating Expenses*	2024 Budget Category 2 Operating Expenses*	2024 Budget Total Apportionment	Actual 2023	% Change
Brant County	82.9%	7,651,609,216	6,343,184,040	2.98%	98,549	266,819	30,271	395,639	378,509	4.5%
Brantford C	100.0%	15,830,835,062	15,830,835,062	7.43%	245,952	665,906	75,549	987,407	959,163	2.9%
Amaranth Twp	82.0%	836,304,475	685,769,670	0.32%	10,654	28,846	3,273	42,773	41,929	2.0%
East Garafraxa Twp	80.0%	659,250,495	527,400,396	0.25%	8,194	22,184	2,517	32,895	32,145	2.3%
Town of Grand Valley	100.0%	629,306,057	629,306,057	0.30%	9,777	26,471	3,003	39,251	37,414	4.9%
Melancthon Twp	56.0%	621,036,905	347,780,667	0.16%	5,403	14,629	1,660	21,692	21,055	3.0%
Southgate Twp	6.0%	1,171,985,196	70,319,112	0.03%	1,092	2,958	336	4,386	4,082	7.4%
Haldimand County	41.0%	7,540,022,556	3,091,409,248	1.45%	48,029	130,037	14,753	192,819	188,187	2.5%
Norfolk County	5.0%	9,936,265,436	496,813,272	0.23%	7,719	20,898	2,371	30,988	30,398	1.9%
Halton Region	10.6%	49,388,040,845	5,220,626,448	2.45%	81,109	219,600	24,914	325,623	317,066	2.7%
Hamilton City	26.7%	98,248,255,488	26,281,408,343	12.33%	408,315	1,105,497	125,421	1,639,233	1,605,656	2.1%
Oxford County	36.1%	4,704,097,710	1,696,921,269	0.80%	26,364	71,379	8,098	105,841	103,618	2.1%
North Perth T	2.0%	2,497,940,188	49,958,804	0.02%	776	2,101	238	3,115	2,933	6.2%
Perth East Twp	40.0%	2,108,636,244	843,454,498	0.40%	13,104	35,479	4,025	52,608	51,654	1.8%
Waterloo Region	100.0%	107,591,348,898	107,591,348,898	50.49%	1,671,568	4,525,707	513,453	6,710,728	6,542,324	2.6%
Centre Wellington Twp	100.0%	5,519,221,813	5,519,221,813	2.59%	85,748	232,160	26,339	344,247	335,603	2.6%
Erin T	49.0%	2,632,734,184	1,290,039,750	0.61%	20,042	54,264	6,156	80,462	79,394	1.3%
Guelph C	100.0%	28,678,588,984	28,678,588,984	13.46%	445,558	1,206,332	136,861	1,788,751	1,757,601	1.8%
Guelph Eramosa Twp	100.0%	2,990,332,288	2,990,332,288	1.40%	46,459	125,785	14,271	186,515	182,089	2.4%
Mapleton Twp	95.0%	1,936,823,480	1,839,982,306	0.86%	28,586	77,397	8,781	114,764	111,066	3.3%
Wellington North Twp	51.0%	1,842,795,052	939,825,477	0.44%	14,601	39,533	4,485	58,619	57,083	2.7%
Puslinch Twp	75.0%	2,856,920,480	2,142,690,360	1.01%	33,289	90,130	10,225	133,644	129,031	3.6%
Total		355,872,351,049	213,107,216,762	100.00%	3,310,888	8,964,112	1,017,000	13,292,000	12,968,000	2.5%

*Operating Expenses include maintenance of capital infrastructure, studies, and/or equipment.

MEMO

TO: Municipal Planning Directors & Chief Building Officials

FROM: Kellie McCormack, Director, Planning & Regulations
kmccormack@hrca.on.ca; 905.336.1158 ext. 2228

DATE: March 8, 2024

SUBJECT: Legislative and Regulatory Changes Affecting CH's Development Permitting (Effective April 1, 2024)

On February 16, 2024, a new Minister's regulation (*Ontario Regulation 41/24: Prohibited Activities, Exemptions and Permits*), under the *Conservation Authorities Act (CA Act)*, was approved by the Province. *O.Reg. 41/24* replaces Conservation Halton's (CH) existing "Development, Interference with Wetlands and Alterations to Shorelines and Watercourses" regulation (*O.Reg. 162/06*) and comes into effect on April 1, 2024. The enactment of *O.Reg. 41/24* coincides with the proclamation of associated sections within the *CA Act*.

While *O. Reg. 41/24* represents a single regulation for all Conservation Authorities (CAs), much of the CA regulatory process remains the same. **CH will continue to require permit applications for development, interference, and alteration activities in regulated areas, as defined under the CA Act and in O.Reg. 41/24.** The administration of *O. Reg. 41/24* is a Mandatory Program and Service of a CA, as per Section 21.1.1 of the *CA Act* and as stipulated in *O.Reg. 686/21: Mandatory Programs and Services*.

Key Legislative & Regulatory Changes (O.Reg. 41/24)

While many of CH's regulatory requirements and processes remains the same, some of the key changes that may be of interest include that:

- The regulatory allowance in CH's minor urban valley systems in Burlington and Oakville will increase from 7.5 metres from the hazard limit to 15 metres, as well as in select areas in CH's major valley systems where the regulatory allowance will increase to 15 metres (i.e., North Oakville East/West, Boyne, and Derry Green Secondary Plan Areas);
- The regulated area around Provincially Significant Wetlands and wetlands greater than 2 hectares will decrease from 120 metres from the limit of the wetland to 30 metres from the limit of all wetlands;
- Certain low-risk activities that meet specific requirements will no longer require permits (see Attachment One for further details; note: applicants are encouraged to confirm exceptions with CH prior to carrying out the work);



- CAs have prescribed timelines to deem an application complete (or incomplete) after receiving an application and associated fee (21 days) or to make a decision on a permit, once deemed complete (90 days); and
- New administrative review and appeal mechanisms are available to permit applicants.

Among other things, some of the key actions required to implement the CA Act-related changes include: 1) updates to CH's regulatory mapping with revised regulation limits; 2) updates to regulatory and legislative references on all applications, forms, website, templates, technical guidelines, maps, etc.; 3) re-delegation of permit approvals to senior staff; 4) re-appointment of Provincial Offences Officers; 5) conformity reviews/updates to CH's regulatory and land use policies; and 6) development of a procedures document.

Transition & Implementation

The transition period from the release of *O.Reg. 41/24* to when the changes come into effect is limited (April 1, 2024). As such, CH staff is prioritizing the items that need to be addressed immediately (e.g., mapping, application forms, notifications) and those that will need to be completed over the coming months (e.g., procedures document). CH's updated regulatory mapping will be posted for April 1, 2024 and our GIS department will send updated mapping to municipalities shortly thereafter. We are also working on a transition procedure for any permit applications or appeals submitted or underway prior to the new *CA Act* provisions and regulation coming into effect. We will keep our partners, stakeholders, and the public informed as we work to develop and update our implementation support materials and to ensure that disruptions to development approval processes are minimized.

Plan Review Services

There are no changes to CH's planning services at this time. **Municipalities must continue to circulate CH on *Planning Act* applications for CH to provide mandatory (Category 1) programs or services related to reviewing and commenting on natural hazard and wetland related matters, and for proposals under Acts referred to in Section 6 (2) of *O.Reg. 686/21*.**

We look forward to continuing to work with you and providing excellence in customer service. We will be in touch as we work to transition to this new legislative and regulatory framework.

If you have any questions or concerns, please feel free to contact the undersigned.

Kellie McCormack, MCIP, RPP
Director, Planning & Regulations
2596 Britannia Road West, Burlington, ON L7P 0G3
kmccormack@hrca.on.ca
905.336.1158 ext. 2228

Attachment One

Excerpt from [O. Reg. 41/24: Prohibited Activities, Exemptions and Permits](#) as of [DATE]

Note: Applicants are encouraged to confirm exceptions with the CA prior to carrying out the work.

5. Paragraph 2 of subsection 28 (1) of the Act does not apply to,
- (a) the construction, reconstruction, erection or placement of,
 - i. a seasonal or floating dock that,
 - A. is 10 square metres or less,
 - B. does not require permanent support structures, and
 - C. can be removed in the event of flooding,
 - ii. a rail, chain-link or panelled fence with a minimum of 75 millimetres of width between panels, that is not within a wetland or watercourse,
 - iii. agricultural in-field erosion control structures that are not within and that do not have any outlet of water directed or connected to a watercourse, wetland or river or stream valley,
 - iv. a non-habitable accessory building or structure that,
 - A. is incidental or subordinate to the principal building or structure,
 - B. is 15 square metres or less, and
 - C. is not within a wetland or watercourse, or
 - v. an unenclosed detached deck or patio that is 15 square metres or less, is not placed within a watercourse or wetland and does not utilize any method of cantilevering;
 - (b) the installation of new tile drains that are not within a wetland or watercourse, within 30 metres of a wetland or within 15 metres of a watercourse, and that have an outlet of water that is not directed or connected to a watercourse, wetland or river or stream valley, or the maintenance or repair of existing tile drains;
 - (c) the installation, maintenance or repair of a pond for watering livestock that is not connected to or within a watercourse or wetland, within 15 metres of a wetland or a watercourse, and where no excavated material is deposited within an area where subsection 28 (1) of the Act applies;
 - (d) the maintenance or repair of a driveway or private lane that is outside of a wetland or the maintenance or repair of a public road, provided that the driveway or road is not extended or widened and the elevation, bedding materials and existing culverts are not altered;
 - (e) the maintenance or repair of municipal drains as described in, and conducted in accordance with the mitigation requirements set out in the Drainage Act and the Conservation Authorities Act Protocol, approved by the Minister and available on a government of Ontario website, as it may be amended from time to time; and
 - (f) the reconstruction of a non-habitable garage with no basement, if the reconstruction does not exceed the existing footprint of the garage and does not allow for a change in the potential use of the garage to create a habitable space.

From: [Planning Policies](#)
To: [Planning Policies](#)
Subject: Regulatory Allowance Policy Update: We Want Your Feedback
Date: Wednesday, February 21, 2024 2:10:06 PM

Good Afternoon,

Conservation Halton's (CH) Planning and Regulations department is proposing updates to CH's regulatory allowance policies, and we are seeking input from municipalities, members of the public, and other stakeholders.

CH regulates hazard lands (e.g., flooding and erosion) as well as areas adjacent to these hazards, which is referred to as a "regulatory allowance".

CH's regulatory allowance policies were last updated in 2006 and permit limited types of development within the allowance (e.g., the reconstruction of existing buildings, building additions, pools, decks, grading, and non-habitable accessory structures); other types of development are otherwise restricted in these areas. For more information about our policies and our rationale for undertaking an update, please refer to the [staff report \(pp. 89-93\)](#) that was brought forward to the Conservation Halton Board in February 2024.

The draft proposed policies can be found [here](https://www.conservationhalton.ca/public-notice-and-engagement/): <https://www.conservationhalton.ca/public-notice-and-engagement/>

Please provide your feedback to policy@hrca.on.ca by **March 29, 2024**.

We will document and assess all input received during the response window. This feedback will help to inform recommendations to the Conservation Halton Board (expected at June 2024 meeting) on the approval of new policies.

NOTE: On February 16, 2024, the Province released a decision to move ahead with legislative and regulatory changes under the *Conservation Authorities Act* (CA Act). The CA Act has been updated to outline where certain development activities are prohibited directly in the legislation instead of individual conservation authority (CA) regulations and to include new regulation making authority with respect to the updated permitting framework. The approved changes that come into effect on April 1, 2024, will revoke the existing 36 conservation authority-specific regulations and the regulation governing their contents and replace them with one new minister's regulation ([Ontario Regulation 41/24](#)) governing prohibited activities, exemptions and permits.

Among other changes, [Ontario Regulation 41/24](#) establishes that all CAs will regulate a distance of 15 metres from the limit of flooding and erosion hazards. CH currently regulates a 7.5 metre allowance in minor valley systems (i.e., urban creek systems) and 15 metres in major valley systems (i.e., Grindstone, Bronte and Sixteen Mile). Although the area of land that CH regulates in minor valley systems will change as of April 1, 2025, there are no necessitated changes to the proposed regulatory allowance policies found at the link above.

We look forward to hearing from you.

Sincerely,

Leah Smith MCIP, RPP (she/her)
Policy and Special Initiatives Lead

Conservation Halton
2596 Britannia Road West, Burlington, ON L7P 0G3
905.336.1158 ext. 2235 | Fax 905.336.6684 | lsmith@hrca.on.ca
conservationhalton.ca

This message, including any attachments, is intended only for the person(s) named above and may contain confidential and/or privileged information. Any use, distribution, copying or disclosure by anyone other than the intended recipient is strictly prohibited. If you are not the intended recipient, please notify us immediately by telephone or e-mail and permanently delete the original transmission from us, including any attachments, without making a copy.

**Ministry of Natural
Resources and Forestry**

Office of the Minister

99 Wellesley Street West
Room 6630, Whitney Block
Toronto ON M7A 1W3
Tel: 416-314-2301

**Ministère des Richesses
naturelles et des Forêts**

Bureau du ministre

99, rue Wellesley Ouest
Bureau 6630, Édifice Whitney
Toronto ON M7A 1W3
Tél.: 416 314-2301



354-2024-121

February 22, 2024

His Worship James Seeley
Chair
Top Aggregate Producing Municipalities of Ontario (TAPMO)
jseeley@puslinch.ca

Dear Mayor Seeley:

It was a pleasure to meet with your delegation at this year's Rural Ontario Municipal Association meeting.

I appreciate being able to learn about your communities' concerns regarding aggregate inspections and compliance. It is important that we continue to collaborate on shared issues to find mutually beneficial solutions.

If you have any further questions, my office is happy to help. Please contact Holly Fullager, Director of Stakeholder Relations, at 437-224-6690 or holly.fullager@ontario.ca.

Thank you again for meeting with me. I look forward to continuing our work together on issues of mutual concern.

Sincerely,

A large black rectangular box redacting the signature of the Minister.

The Honourable Graydon Smith
Minister of Natural Resources and Forestry

c: Mayor Jennifer Coughlin, Township of Springwater, Vice-Chair, TAPMO
Holly Fullager, Director of Stakeholder Relations, Minister's Office



Ontario
LEGISLATIVE ASSEMBLY OF ONTARIO

Wellington-Halton Hills Provincial Riding Office
Fergus, Ontario

March 1st, 2024

The Hon. Doug Ford
Premier
Legislative Building, Queen's Park
Toronto, Ontario
M7A 1A1

The Hon. Paul Calandra
Minister of Municipal Affairs and Housing
College Park, 17th Floor
Bay Street
Toronto, Ontario
M7A 2J3

Dear Premier and Minister,

I have recently received the attached Resolution Number 2024-037 that the Council of the Township of Puslinch passed on February 7th, 2024, regarding Social and Economic Prosperity Review.

In its Resolution, Council is asking for the Province's commitment to work with the Association of Municipalities of Ontario on a comprehensive social and economic prosperity review to help promote stability and sustainability of municipal finances across Ontario.

As MPP for Wellington-Halton Hills, I wanted to bring this to your personal attention and know that you and your staff will do whatever you can to help.

Please review this request and respond to Justine Brotherston, Municipal Clerk, Township of Puslinch. I would appreciate a copy of your reply being sent to our Wellington-Halton Hills Provincial Riding Office.

Thank you for your consideration.

Sincerely, 4

Ted Arnott, MPP
Wellington-Halton Hills

TA:jb

Encl.

c.c. Hon. Sylvia Jones, MPP, Dufferin-Caledon
Justine Brotherston, Municipal Clerk, Township of Puslinch

Please Reply to:

TED ARNOTT, MPP
181 St. Andrew Street East
2nd Floor
Fergus, Ontario
N1M1P9

Tel. (519) 787-5247
Toll Free: 1-800-265-2366
E-Mail: ted.arnottco@pc.ola.org



Hon. Ted Arnott, MPP
181 St. Andrew St. East
2nd Floor, Fergus
ON N1M 1P9
VIA EMAIL:
ted.arnottco@pc.ola.org

Hon. Sylvia Jones, MPP
180 Broadway 3rd Floor
Suite A
Orangeville, ON L9W 1K3
VIA EMAIL:
sylvia.jones@pc.ola.org

Township of Puslinch
7404 Wellington Road 34
Puslinch, ON N0B 2J0
www.puslinch.ca

February 27, 2024

Hon. Doug Ford
Premier of Ontario
823 Albion Road
Etobicoke, ON
M9V 1A3
VIA EMAIL:
premier@ontario.ca

Hon. Paul Calandra
Minister of Municipal Affairs
and Housing
VIA EMAIL:
minister.mah@ontario.ca

RE: 6.3 The Association of Municipalities of Ontario Policy Update regarding Social and Economic Prosperity Review

Please be advised that Township of Puslinch Council, at its meeting held on February 7, 2024 considered the aforementioned topic and subsequent to discussion, the following was resolved:

Resolution No. 2024-037:

Moved by Councillor Bailey and
Seconded by Councillor Sepulis

That the Consent Agenda item 6.3 listed for February 7, 2024 Council meeting be received for information; and

WHEREAS current provincial-municipal fiscal arrangements are undermining Ontario's economic prosperity and quality of life; and

WHEREAS nearly a third of municipal spending in Ontario is for services in areas of provincial responsibility and expenditures are outpacing provincial contributions by nearly \$4 billion a year; and



WHEREAS municipal revenues, such as property taxes, do not grow with the economy or inflation; and

WHEREAS unprecedented population and housing growth will require significant investments in municipal infrastructure; and

WHEREAS municipalities are being asked to take on complex health and social challenges – like homelessness, supporting asylum seekers and addressing the mental health and addictions crises; and

WHEREAS inflation, rising interest rates, and provincial policy decisions are sharply constraining municipal fiscal capacity; and

WHEREAS property taxpayers – including people on fixed incomes and small businesses – can't afford to subsidize income re-distribution programs for those most in need; and

WHEREAS the province can, and should, invest more in the prosperity of communities; and

WHEREAS municipalities and the provincial government have a strong history of collaboration; and

THEREFORE, BE IT RESOLVED THAT the Province of Ontario commit to undertaking with the Association of Municipalities of Ontario a comprehensive social and economic prosperity review to promote the stability and sustainability of municipal finances across Ontario; and further

THAT a copy of this motion be sent to the Premier of Ontario (premier@ontario.ca); Minister of Municipal Affairs and Housing (minister.mah@ontario.ca); the Minister of Finance (minister.fin@ontario.ca); the County Clerk, MPP Arnott, MPP Rae, and to the Association of Municipalities of Ontario (amo@amo.on.ca).

CARRIED

As per the above resolution, please accept a copy of this correspondence for your information and consideration.



Sincerely,

Justine Brotherston
Municipal Clerk

CC: Association of Municipalities of Ontario (amo@amo.on.ca), MPP Matthew Rae
Matthew.Rae@pc.ola.org, the Minister of Finance (minister.fin@ontario.ca)

Corporate Services

January 26, 2024

Re: Social and Economic Prosperity Review

Please be advised that the Council of the Corporation of the Town of Orangeville, at its Regular Council Meeting held on January 22, 2024, approved the following resolution:

WHEREAS current provincial-municipal fiscal arrangements are undermining Ontario's economic prosperity and quality of life; and

WHEREAS nearly a third of municipal spending in Ontario is for services in areas of provincial responsibility and expenditures are outpacing provincial contributions by nearly \$4 billion a year; and

WHEREAS municipal revenues, such as property taxes, do not grow with the economy or inflation; and

WHEREAS unprecedented population and housing growth will require significant investments in municipal infrastructure; and

WHEREAS municipalities are being asked to take on complex health and social challenges – like homelessness, supporting asylum seekers and addressing the mental health and addictions crises; and

WHEREAS inflation, rising interest rates, and provincial policy decisions are sharply constraining municipal fiscal capacity; and

WHEREAS property taxpayers – including people on fixed incomes and small businesses – can't afford to subsidize income redistribution programs for those most in need; and

WHEREAS the province can, and should, invest more in the prosperity of communities; and

WHEREAS municipalities and the provincial government have a strong history of collaboration; now

THEREFORE, BE IT RESOLVED THAT the Town of Orangeville requests the Province of Ontario commit to undertaking with the Association of Municipalities of Ontario a comprehensive social and economic prosperity review to promote the stability and sustainability of municipal finances across Ontario; and

FURTHER THAT a copy of this motion is sent to the Premier of Ontario, Doug Ford; the MPP, Sylvia Jones; and all municipalities in Ontario.

Carried.

Yours truly,



Raylene Martell
Town Clerk

**The Corporation of the Municipality of St. Charles
RESOLUTION PAGE**



Regular Meeting of Council

Agenda Number: 10.4.

Resolution Number 2024-038

Title: Resolution stemming from December 13, 2023 Regular Meeting of Council - Item 10.1 - Correspondence #10

Date: February 21, 2024

Moved by: Councillor Loftus

Seconded by: Councillor Pothier

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby supports the Resolution passed by the Corporation of the Town of Aylmer on November 15, 2023, regarding Provincial Consideration for Amendments to the Residential Tenancies Act;

AND BE IF FURTHER RESOLVED THAT a copy of this Resolution be sent to Premier Doug Ford; Minister of Municipal Affairs and Housing, Paul Calandra; Associate Minister of Housing, Rob Flack; the Association of Municipalities of Ontario (AMO); our local Member of Provincial Parliament; and all Ontario Municipalities.

CARRIED


MAYOR

November 16, 2023

The Honourable Doug Ford, M.P.P.
Premier of Ontario
Legislative Building
Queen's Park
Toronto, ON M7A 1A1

Re: Motion regarding Provincial Consideration for Amendments to the Residential Tenancies Act

At their Regular Meeting of Council on November 15, 2023, the Council of the Town of Aylmer endorsed the following motion regarding Provincial Consideration for Amendments to the Residential Tenancies Act:

Whereas the Ontario government has acknowledged an affordable housing and housing supply crisis, communicating a targeted approach to build 1.5 million homes by 2031; and

Whereas nearly one-third of Ontario households rent, rather than own, according to the most recent 2021 Census of Population; and

Whereas the Ontario government has reported that Ontario broke ground on nearly 15,000 purpose-built rentals in 2022, a 7.5 percent increase from 2021 and the highest number on record, with continued growth into 2023; and

Whereas the Residential Tenancies Act, 2006, provides for the maximum a landlord can increase most tenants rent during a year without the approval of the Landlord and Tenant Board; and

Whereas the Ontario government recently strengthened protections for tenants with the intention of preserving affordability, by holding the rent increase guideline for 2024 to 2.5 percent, well below the average inflation rate of 5.9 percent; and

Whereas the rental increase guideline protection does not apply to rental units occupied for the first time after November 15, 2018, leaving an increasing number of tenants susceptible to disproportionate and unsustainable rental increases compared to those benefiting from legislated increase protection;

Now Therefore Be It Resolved that the Council of the Town of Aylmer requests provincial consideration for amendments to the Residential Tenancies Act, 2006, to ensure that all tenants benefit from protections intended to preserve affordability;

That a copy of this Resolution be sent to:

- Honourable Doug Ford, Premier of Ontario
- Honourable Paul Calandra, Minister of Municipal Affairs and Housing
- Honourable Rob Flack, Associate Minister of Housing
- The Association of Municipalities of Ontario (AMO)
- And all Ontario Municipalities.

Thank you,

Owen Jaggard

Deputy Clerk / Manager of Information Services | Town of Aylmer

46 Talbot Street West, Aylmer, ON N5H 1J7

519-773-3164 Ext. 4913 | Fax 519-765-1446

ojaggard@town.aylmer.on.ca | www.aylmer.ca

CC:

Minister of Municipal Affairs and Housing paul.calandra@pc.ola.org

Associate Minister of Housing rob.flack@pc.ola.org

Association of Municipalities of Ontario resolutions@amo.on.ca



4800 SOUTH SERVICE RD
BEAMSVILLE, ON L0R 1B1

905-563-8205

February 28, 2024

SENT VIA EMAIL: Premier@ontario.ca

The Honourable Doug Ford
Premier of Ontario
Legislative Building, Queen's Park
Toronto, ON M7A 1A1

Dear Honourable Doug Ford:

RE: Town of Lincoln Council Resolution – Urgent Need for Increased Funding to Libraries and Museums in Ontario

Please be advised that the Council of the Corporation of the Town of Lincoln at its Council Meeting held on February 26, 2024, passed the following motion regarding an Urgent Need for Increased Funding to Libraries and Museums in Ontario:

Resolution No: RC-2024-23

Moved by Mayor Easton; Seconded by Councillor Mike Mikolic

WHEREAS the provincial funding for public libraries is currently based on population levels from 25 years ago, which fails to reflect the substantial growth and changing needs of our communities. The Town of Lincoln Council wishes to draw your attention to the "Overdue" report of 2023 from the Canadian Urban Council, which emphasizes the pivotal role libraries play in various aspects of community life, including knowledge distribution, culture, health, reconciliation, belonging, and our democracy; and

WHEREAS libraries, situated at the heart of our communities, serve as multifaceted institutions catering to diverse needs. They provide essential services such as access to culture and information, refuge for those experiencing domestic violence, election information centers, job search facilities, health clinics, language learning centers for newcomers, and spaces for educational and community events. Despite their vital role, public libraries in Ontario have not seen an increase in provincial funding for over 25 years, leading to a decrease in the value of the province's investment by over 60%; and

WHEREAS the Town of Lincoln Council urges the Provincial Government to

consider increasing provincial funding for Ontario's public libraries to address critical shared priorities and community needs. While over 90% of library funding comes from local municipal governments, provincial operating funding is crucial for providing stability to library budgets, especially in times of inflation, technological changes, and increasing demands on libraries as community hubs; and

WHEREAS the Town of Lincoln Council would like to bring to the Provincial Government's attention the pressing need to increase the funding envelope for the Community Museum Operating Grant (CMOG). The Town of Lincoln currently receives \$25,000 annually, the maximum amount through this grant, but the funding envelope has remained stagnant for over 15 years. This limitation hampers the ability of community museums to offset increasing operational expenses, impacting their role in preserving and promoting local stories, attracting cultural tourists, supplementing school curriculum, and contributing to vibrant and vital communities; and

WHEREAS the Lincoln Museum and Cultural Centre is a community hub critical to the health and vibrancy of our community. An increase in CMOG funding will enable our museum to continue its valuable service to the community, creating a sense of place, attracting cultural tourists, and preserving local stories that define our unique identity; and

WHEREAS Cultural institutions, particularly museums, play a vital role in shaping and preserving our community's identity. They contribute to tourism, social participation, senior well-being, skill-building, and learning. As the largest government funder for most of Ontario's smaller museums, municipalities create value in their communities through the work of these institutions.

THEREFORE, BE IT RESOLVED THAT the Town of Lincoln Council urges the Provincial Government to support increasing funding to both public libraries and community museums. Recognizing these institutions as national assets and strategically investing in their potential will contribute significantly to renewing post-pandemic social cohesion, economic well-being, and community resilience; and

BE IT FURTHER RESOLVED THAT this resolution be circulated to the Province, the Minister of Tourism, Culture and Sport, Association of Municipalities of Ontario (AMO), the Niagara Region, the 12 Local Area Municipalities in Niagara and all municipalities of Ontario for endorsement.

CARRIED

If you require any additional information, please do not hesitate to contact the undersigned.

Regards


Julie Kirkelos

Town Clerk

jkirkelos@lincoln.ca

JK/dp

Cc: Premier of Ontario
Minister of Tourism, Culture and Sport
Association of Municipalities of Ontario (AMO)
Ann-Marie Norio, Clerk, Niagara Region
Local Area Municipalities
All Ontario Municipalities



Date: February 20, 2024

Resolution COU-2024-063

Moved By: Councillor Byron Faretis

Seconded By: Councillor Jeff Wheeldon

Whereas, the Municipality of Brighton faces challenges related to limited access to transportation, and there exists a pressing need for a ride-sharing service to address transportation gaps within our community;

And Whereas Rideshare services are increasingly relied upon by seniors, students, visitors and tourists, and residents looking for safe, affordable, convenient, and reliable ways to travel;

And Whereas, the standardization and consistency of regulations across municipalities, particularly in Ontario, can improve the efficiency and effectiveness of the regulatory framework;

And Whereas, transferring the responsibility of ride-share regulations and licensing to the provincial level would contribute to a more streamlined and uniform governance structure, while eliminating associated red tape and unnecessary administrative costs;

Therefore, Be It Resolved that the Municipality of Brighton Council hereby expresses its support for the migration of ride-share regulations and licensing from the municipal level to the provincial level;

Be It Further Resolved that the Municipality of Brighton Council formally requests the Government of Ontario to initiate the transfer of responsibilities in the interest of creating a more coherent and standardized regulatory framework for ride-sharing services across the province;

Be It Further Resolved that copies of this motion be distributed to the Honourable Doug Ford, Premier of Ontario; the Honourable Prabmeet Sarkaria, Minister of Transportation; the Honourable Paul Calandra, Minister of Municipal Affairs and Housing; the Honourable David Piccini, Member of Provincial Parliament for Northumberland-Peterborough South; the Association of Municipalities of Ontario (AMO); the Eastern Ontario Wardens Caucus, the County of Northumberland; and all six neighbouring Northumberland lower-tier municipalities, and all Ontario municipalities.

Carried ☐ OR Defeated ☐

Mayor

Recorded Vote		<u>For Clerks Use Only</u>			
Recorded vote called by: _____					
	For	Against	Abstain	Absent	COI
Mayor Brian Ostrander					
Deputy Mayor Ron Anderson					
Councillor Byron Faretis					
Councillor Anne Butwell					
Councillor Emily Rowley					
Councillor Jeff Wheeldon					
Councillor Bobbi Wright					
Total					
Carried <input checked="" type="checkbox"/> Defeated <input type="checkbox"/>					Clerk's Initials
					CD



CORPORATION OF THE CITY OF
CLARENCE-ROCKLAND REGULAR MEETING

RESOLUTION

Council Regular meeting

Resolution: 2024-16
Title: Resolution proposed by Councillor Kyle Cyr and seconded by Mayor Mario Zanth regarding the 9-8-8 National suicide and crisis hotline
Date: February 14, 2024

Moved by Kyle Cyr
Seconded by Mario Zanth

WHEREAS Canada has adopted 9-8-8, as National three-digit suicide and crisis hotline; and
WHEREAS the City of Clarence-Rockland recognizes that it is a significant and important initiative to ensure critical barriers are removed to those in a crisis and seeking help;
BE IT RESOLVED THAT the City of Clarence-Rockland continues to endorse the 9-8-8 Crisis Line initiative and will display the 9-8-8 information poster in all its municipal buildings; and
BE IT FURTHER RESOLVED THAT a copy of this resolution be sent to Todd Doherty, MP for Cariboo-Prince George, as well as all Ontario municipalities.

CARRIED

Monique Ouellet/Clerk



CORPORATION DE LA CITÉ DE
CLARENCE-ROCKLAND
RÉUNION RÉGULIÈRE

RÉSOLUTION

Réunion régulière du conseil

Résolution: 2024-16
Titre: Résolution proposée par le conseiller Kyle Cyr et appuyée du maire Mario Zanth au sujet du 9-8-8, soit la ligne d'assistance nationale sur le suicide et les crises.
Date: le 14 février 2024

Proposée par Kyle Cyr
Appuyée par Mario Zanth

ATTENDU QUE le Canada a adopté le 9-8-8, comme ligne d'assistance nationale à trois chiffres sur le suicide et les crises ; et
ATTENDU QUE la Cité de Clarence-Rockland reconnaît qu'il s'agit d'une initiative importante pour s'assurer que les obstacles critiques sont éliminés pour les personnes en situation de crise et qui demandent de l'aide ;
QU'IL SOIT RÉSOLU QUE la Cité de Clarence-Rockland continue d'appuyer l'initiative de la ligne d'écoute 9-8-8 et affichera l'affiche d'information 9-8-8 dans tous ses édifices municipaux; et
QU'IL SOIT AUSSI RÉSOLU QU'une copie de cette résolution soit envoyée à Todd Doherty, MP de Cariboo-Prince George, ainsi qu'à toutes les municipalités de l'Ontario.

ADOPTÉE

Monique Ouellet/Greffière

P.O. Box 490
7 Creswell Drive
Trenton, Ontario K8V 5R6
www.quintewest.ca



A Natural Attraction

Tel: 613-392-2841
Toll Free: 1-866-485-2841
josh.machesney@quintewest.ca
clerk@quintewest.ca

Josh Machesney, City Clerk / Manager of Legislative Services

March 7, 2024

The Right Honourable Justin Trudeau
Office of the Prime Minister
80 Wellington Street
Ottawa, ON K1A 0A2
Via Email - justin.trudeau@parl.gc.ca

RE: Notice of Motion – Councillor Stedall – Housing Funding

Dear Prime Minister:

This letter will serve to advise that at a meeting of City of Quinte West Council held on March 6, 2024 Council passed the following resolution:

Motion No 24-167 – Notice of Motion – Housing Funding

Moved by Councillor Stedall

Seconded by Councillor Armstrong

Whereas the City of Quinte West is in need of \$28M in funding to complete the West End Trunk Sewer Main replacement in 2024, which is critical in the ongoing development of new homes in Quinte West;

And Whereas the City of Quinte West requires \$58.6M in funding to upgrade the Trenton Wastewater Treatment Plant Upgrade building to accommodate new homes to be built;

And Whereas the City cannot afford to increase Water, Sewer or Tax rates to fund all of this infrastructure;

And Whereas increased Debt to build the projects will just increase costs to Water, Sewer and Tax rates, or increased costs to developers;

And Whereas the City of Quinte West is currently experiencing a housing crisis from all citizens but specifically with regards to over 250 requiring housing, from Military members of CFB Trenton;

And Whereas City Council approved a Housing Action Plan with a projected 831 new residential units to be completed based on anticipated Housing Accelerator Fund funding over 3 years;

And Whereas the Federal government denied the City of Quinte West the Housing Accelerator Fund;

And Whereas the City of Quinte West is not currently eligible for funding under the Provincial Building Faster Fund as its population is below the threshold;

And Whereas the City of Quinte West may make application to the provincial Housing-Enabling Water Systems Fund which has only \$200M available in funding of which the province would only fund up to 73% to a maximum of \$35M for one project;

And Whereas additional funding has not been allocated from the Federal Government to enhance the Housing-Enabling Water Systems Funding;

Now Therefore Be It Resolved That the City of Quinte West calls on the Federal Government to re-evaluate their lack of funding for municipalities with a population less than 50,000 in rural Ontario and to make available funding for infrastructure programs to help build infrastructure to help build much-needed new homes;

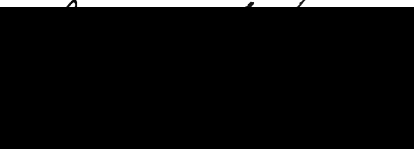
And Further That the Province of Ontario be asked to invest more than the currently allocated \$200M into their Housing Enabling Water Systems Fund;

And Further That this motion be circulated to Prime Minister Justin Trudeau, Federal Minister for Housing, Ryan Williams MP, Premier Doug Ford, the Provincial Ministers of MOI, MMAH, and Todd Smith MPP, and all municipalities, for their support. **Carried**

We trust that you will give favourable consideration to this request.

Yours Truly,

CITY OF QUINTE WEST



Josh Machesney,
City Clerk

cc: Hon. Sean Fraser, Minister of Housing, Infrastructure and Communities
Ryan Williams, MP, Bay of Quinte
Hon. Doug Ford, Premier of Ontario
Hon. Kinga Surma, Minister of Infrastructure
Hon. Paul Calandra, Minister of Municipal Affairs and Housing
Hon. Todd Smith, MPP, Bay of Quinte
All Municipalities

February 16, 2024

Please be advised that during the regular Council meeting of February 13, 2024 the following resolution regarding support for a review of the Ontario Works and Ontario Disability Support Program Financial Assistance Rates was carried.

RESOLUTION NO. 2024-81

DATE: February 13, 2024

MOVED BY: Councillor Roberts

SECONDED BY: Councillor Hirsch

WHEREAS poverty is taking a devastating toll on communities, undermining a healthy and prosperous Ontario, with people in receipt of Ontario Works and Ontario Disability Support Program being disproportionately impacted;

WHEREAS the cost of food, housing, medicine, and other essential items have outpaced the highest inflation rates seen in a generation;

WHEREAS people in need of social assistance have been legislated into poverty, housing insecurity, hunger, poorer health, their motives questioned, and their dignity undermined;

WHEREAS Ontario Works (OW) Financial Assistance rates have been frozen since 2018 (\$733 per month);

WHEREAS Ontario Disability Support Program (ODSP) benefit rates have been increased by 6.5 per cent as of July 2023 to keep up with inflation, however even with the increase, ODSP rates still fall below their value in 2018 (\$1,376 when adjusted for inflation) and significantly below the disability-adjusted poverty line (\$3,091 per month)

WHEREAS OW and ODSP rates do not provide sufficient income for a basic standard of living and, as a result, hundreds of thousands of people across Ontario who rely on these programs live in poverty;

WHEREAS the poverty risk profile for Prince Edward County created by Vital Signs states that 10.1% - 13.5% of County residents are living on low income;

WHEREAS designated Service Managers are doing their part, but do not have the resources, capacity, or tools to provide the necessary income and health related supports to people experiencing poverty; and

WHEREAS leadership and urgent action is needed from the Provincial Government to immediately develop, resource, and implement a comprehensive plan to address the rising levels of poverty in Ontario, in particular for those on Ontario Works and Ontario Disability Support Programs;

THEREFORE BE IT RESOLVED THAT the Council of Prince Edward County joins the Town of Orangeville to calls on the Provincial Government to urgently:

- a) At least double Ontario Works and ODSP rates and index rates to inflation, answering calls already made by “Raise the Rates” campaign and the “Income Security Advocacy Centre”;
- b) Commit to ongoing cost of living increases above and beyond the rate of inflation to make up for the years they were frozen;
- c) Commit to jointly working between the Ministry of Children, Community, and Social Services and the Ministry of Health on the best methods of assessing client needs and then matching those in need to the services they require;

AND FURTHER THAT a copy of this resolution be sent to the Minister of Children, Community, and Social Services, the Minister of Health, the Minister of Municipal Affairs and Housing, the Association of Municipalities of Ontario, the Ontario Municipal Social Services Association, Prince Edward Lennox and Addington Social Services, the Eastern Ontario Wardens Caucus, and all Ontario Municipalities.

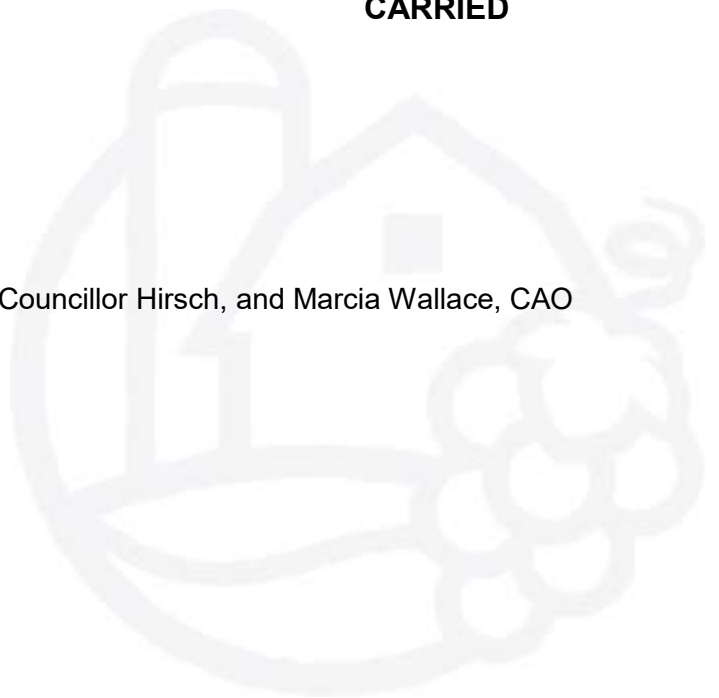
CARRIED

Yours truly,



Catalina Blumenberg, **CLERK**

cc: Mayor Steve Ferguson, Councillor Roberts, Councillor Hirsch, and Marcia Wallace, CAO





**The Corporation of the Town of Grimsby
Administration**
Office of the Town Clerk
160 Livingston Avenue, Grimsby, ON L3M 0J5
Phone: 905-945-9634 Ext. 2171 | **Fax:** 905-945-5010
Email: vsteele@grimsby.ca

March 7, 2024

SENT VIA E-MAIL

332 Picton Main Street,
Picton, ON, K0K 2T0

Attention: Catalina Blumenberg, Clerk

Dear: Clerk Blumenberg

**RE: Support for a Review of the Ontario Works and Ontario Disability Support
Program Financial Assistance Rates**

Please be advised that the Council of the Corporation of the Town of Grimsby at its meeting held on March 4, 2024, received, and endorsed the correspondence from The Corporation of the County of Prince Edward dated February 16, 2024, regarding support for a review of the Ontario Works and Ontario Disability Support Program Financial Assistance Rates with the following motion:

Moved: Councillor Korstanje

Seconded: Councillor Freake

Resolved that Council endorse the County of Prince Edward's resolution regarding support for a review of the Ontario Works and Ontario Disability Support Program Financial Assistance Rates.

If you require any additional information, please let me know.

Regards,



Victoria Steele
Town Clerk

CC: Hon. Michael Parsa, Minister of Children, Community, and Social Services
Hon. Sylvia Jones, Minister of Health
Hon. Paul Calandra, Minister of Housing and Municipal Affairs
The Association of Municipalities of Ontario (AMO)
The Ontario Municipal Social Services Association
All Ontario Municipalities

WHEREAS designated Service Managers are doing their part, but do not have the resources, capacity, or tools to provide the necessary income and health related supports to people experiencing poverty; and

WHEREAS leadership and urgent action is needed from the Provincial Government to immediately develop, resource, and implement a comprehensive plan to address the rising levels of poverty in Ontario, in particular for those on Ontario Works and Ontario Disability Support Programs;

THEREFORE BE IT RESOLVED THAT the Council of Prince Edward County joins the Town of Orangeville to calls on the Provincial Government to urgently:

- a) At least double Ontario Works and ODSP rates and index rates to inflation, answering calls already made by “Raise the Rates” campaign and the “Income Security Advocacy Centre”;
- b) Commit to ongoing cost of living increases above and beyond the rate of inflation to make up for the years they were frozen;
- c) Commit to jointly working between the Ministry of Children, Community, and Social Services and the Ministry of Health on the best methods of assessing client needs and then matching those in need to the services they require;

AND FURTHER THAT a copy of this resolution be sent to the Minister of Children, Community, and Social Services, the Minister of Health, the Minister of Municipal Affairs and Housing, the Association of Municipalities of Ontario, the Ontario Municipal Social Services Association, Prince Edward Lennox and Addington Social Services, the Eastern Ontario Wardens Caucus, and all Ontario Municipalities.

CARRIED

Yours truly,



Catalina Blumenberg, **CLERK**

cc: Mayor Steve Ferguson, Councillor Roberts, Councillor Hirsch, and Marcia Wallace, CAO

February 16, 2024

Please be advised that during the regular Council meeting of February 13, 2024 the following resolution regarding support for a review of the Ontario Works and Ontario Disability Support Program Financial Assistance Rates was carried.

RESOLUTION NO. 2024-81

DATE: February 13, 2024

MOVED BY: Councillor Roberts

SECONDED BY: Councillor Hirsch

WHEREAS poverty is taking a devastating toll on communities, undermining a healthy and prosperous Ontario, with people in receipt of Ontario Works and Ontario Disability Support Program being disproportionately impacted;

WHEREAS the cost of food, housing, medicine, and other essential items have outpaced the highest inflation rates seen in a generation;

WHEREAS people in need of social assistance have been legislated into poverty, housing insecurity, hunger, poorer health, their motives questioned, and their dignity undermined;

WHEREAS Ontario Works (OW) Financial Assistance rates have been frozen since 2018 (\$733 per month);

WHEREAS Ontario Disability Support Program (ODSP) benefit rates have been increased by 6.5 per cent as of July 2023 to keep up with inflation, however even with the increase, ODSP rates still fall below their value in 2018 (\$1,376 when adjusted for inflation) and significantly below the disability-adjusted poverty line (\$3,091 per month)

WHEREAS OW and ODSP rates do not provide sufficient income for a basic standard of living and, as a result, hundreds of thousands of people across Ontario who rely on these programs live in poverty;

WHEREAS the poverty risk profile for Prince Edward County created by Vital Signs states that 10.1% - 13.5% of County residents are living on low income;

March 5, 2024

The Honourable Doug Ford
Premier of Ontario
Via Email: premier@ontario.ca

The Honourable Andrea Khanjin
Minister of the Environment, Conservation and Parks
Via E-mail: minister.mecp@ontario.ca

Re: Request to the Province to Amend Blue Box Regulation for 'Ineligible' Sources

Please be advised the Council of the Municipality of Chatham-Kent, at its regular meeting held on March 4, 2024 supported the following resolution from the Township of Perry regarding the above noted matter;

Whereas under Ontario Regulation 391/21: Blue Box producers are fully accountable and financially responsible for their products and packaging once they reach their end of life and are disposed of, for 'eligible' sources only;

And Whereas 'ineligible' sources which producers are not responsible for include businesses, places of worship, daycares, campgrounds, public-facing and internal areas of municipal-owned buildings, and not-for-profit organizations, such as shelters and food banks;

And Whereas should a municipality continue to provide services to the 'ineligible' sources, the municipality will be required to oversee the collection, transportation, and processing of the recycling, assuming 100% of the costs;

Be it resolved that the Council of the Corporation of the Municipality of Chatham-Kent hereby request that the province amend Ontario Regulation 391/21: Blue Box so that producers are responsible for the end-of-life management of recycling products from all sources;

And further that Council hereby request the support of all Ontario Municipalities;

And further that this resolution be forwarded to the Honourable Doug Ford, Premier of Ontario, the Honourable Andrea Khanjin, Minister of the Environment, Conservation, and Parks, Local MPP all Ontario Municipalities.

Sincerely,

Judy Smith, CMO
Director Municipal Governance/Clerk

C

Local MPP
Ontario Municipalities



Township of Perry

PO Box 70, 1695 Emsdale Road, Emsdale, ON POA 1J0

PHONE: (705)636-5941

FAX: (705)636-5759

www.townshipofperry.ca

February 26, 2024

Via Email

The Honourable Doug Ford, Premier of Ontario
Premier's Office
Room 281, Legislative Building, Queen's Park
Toronto, ON M7A 1A1

Dear Premier Ford,

**RE: Request to the Province to Amend Blue Box Regulation for
'Ineligible' Sources**

At their last regular meeting on Wednesday February 21, 2024, the Council of the Corporation of the Township of Perry supported the following:

"Resolution #2024-52

Moved by: Paul Sowrey

Seconded by: Jim Cushman

Whereas under Ontario Regulation 391/21: Blue Box producers are fully accountable and financially responsible for their products and packaging once they reach their end of life and are disposed of, for 'eligible' sources only;

And Whereas 'ineligible' sources which producers are not responsible for include businesses, places of worship, daycares, campgrounds, public-facing and internal areas of municipal-owned buildings, and not-for-profit organizations, such as shelters and food banks;

And Whereas should a municipality continue to provide services to the 'ineligible' sources, the municipality will be required to oversee the collection, transportation, and processing of the recycling, assuming 100% of the costs;

Be it resolved that the Council of the Corporation of the Township of Perry hereby request that the province amend Ontario Regulation 391/21: Blue

Box so that producers are responsible for the end-of-life management of recycling products from all sources;

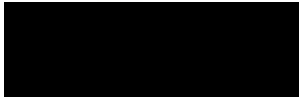
And further that Council hereby request the support of all Ontario Municipalities;

And further that this resolution be forwarded to the Honourable Doug Ford, Premier of Ontario, the Honourable Andrea Khanjin, Minister of the Environment, Conservation, and Parks, the Honourable Graydon Smith, MPP Parry Sound-Muskoka, and to all Ontario Municipalities.

Carried."

Your attention to this matter is greatly appreciated.

Sincerely,



Beth Morton
Clerk-Administrator

BM/ec

c.c. Honourable Andrea Khanjin, Minister of Environment, Conservation and Parks
Honourable Graydon Smith, MPP Parry Sound-Muskoka
All Ontario Municipalities



374028 6TH LINE • AMARANTH ON • L9W 0M6

February 23, 2024

Hon. Doug Ford, Premier of Ontario
Hon. Prabmeet Sarkaria, Minister of Transportation

Sent by email to: Premier@ontario.ca; Minister.mto@ontario.ca

Re: Resolution on Highway 413

At its regular meeting of Council held on February 21, 2024, the Township of Amaranth Council passed the following resolution:

Resolution #: 3

Moved by: G Little

Seconded by: A. Stirk

Whereas the Township of Amaranth recognizes the importance for efficient and effective transportation networks in the Province and;

Whereas, the Province has committed to getting 1.5 millions home built within the next 10 years or less.

BE IT RESOLVED THAT:

The Township of Amaranth request that the Province of Ontario pause advancement on proposed highway 413 and redirect the approximate \$8 billion cost for highway 413 to support municipal infrastructure costs and housing construction initiatives and;

Further be it resolved that at least 50% of those funds be allocated for small urban and rural Ontario with populations less than 50,000. **CARRIED**

Please do not hesitate to contact the office if you require any further information on this matter.

Yours truly,

Nicole Martin, Dipl. M.A.
CAO/Clerk

Copy: Hon. Sylvia Jones, MPP Dufferin-Caledon sylvia.jones@pc.ola.org
Hon. Kinga Surma, MPP Etobicoke Centre kinga.surmaco@pc.ola.org
Dufferin County Municipalities



City of Stratford, Corporate Services Department

Clerk's Office

City Hall, P. O. Box 818, Stratford, Ontario N5A 6W1

Tel: 519-271-0250, extension 5237

Email: clerks@stratford.ca

Website: www.stratford.ca

February 28, 2024

Sent via email – fred.simpson@townofmono.com

Fred Simpson,
Clerk
Town of Mono

Re: Resolution - Declaration of Road Safety Emergency

We acknowledge receipt of your correspondence dated January 17, 2024, regarding the above-mentioned matter.

The said correspondence was provided to Stratford City Council for their information as part of the February 12, 2024, Council meeting Consent Agenda (CA-2024-008). Council adopted the following resolution:

THAT CA-2024-008, being a resolution from the Town of Mono declaring a road safety emergency to address traffic safety measures, be endorsed.

Sincerely,

Tatiana Dafoe, Clerk

/mf

cc: Premier of Ontario
Minister of Transportation
Minister of Finance
Honourable Sylvia Jones, Dufferin-Caledon MPP
Association of Municipalities of Ontario
All Ontario municipalities



Sent via email: premier@ontario.ca
minister.mto@ontario.ca

January 15, 2024

Hon. Doug Ford
Premier of Ontario

Hon. Prabmeet Sarkaria
Minister of Transportation

Dear Premier Ford and Minister Sarkaria:

On January 9th, 2024, Council for the Town of Mono passed the following resolution declaring a **Road Safety Emergency**, calling on the province to take action to address traffic safety through measures including public education, increased Highway Traffic Act fines and expanded use of Automated Speed Enforcement.

Resolution #4-I-2024

Moved by Elaine Capes, Seconded by Melinda Davie

WHEREAS road safety is of continuing and increasing concern to Ontarians;

AND WHEREAS, the number of traffic collisions, injuries and fatalities are at unacceptable levels[i];

AND WHEREAS, recent statistics and media reports show increasing fatalities and police roadway activities[iii];

AND WHEREAS, speeding is a leading contributing factor in many accidents including fatalities[iii];

AND WHEREAS, fines for basic speeding have not increased for three decades or more thus losing at least 50% of their deterrent value through inflation;

AND WHEREAS, over 60% of all other Highway Traffic Act (HTA) Set Fines remain at \$85, an amount also suggesting no increase in decades[iv];

AND WHEREAS, municipalities are frustrated in their attempt to roll out Automated Speed Enforcement (ASE) with current rules that restrict it to less than 80 km/h speed zones and make it contingent upon declaring Community Safety Zones where not warrant except to use ASE;

AND WHEREAS, Administrative Monetary Penalties (AMPs) are the logical and efficient means of dealing with offences including parking violations, red light camera infractions and ASE charges, the Regulations involving its use are mired in red tape leading to unnecessary complexity and cost.

BE IT RESOLVED that we call on other municipalities and the Province of Ontario to recognize a Road Safety Emergency and take the following actions;

1. Launch a province wide road safety educational program to be funded from a portion of monies currently spent by the Ontario Lottery and Gaming Corporation (OLG) to advertise games of chance and lotteries in Ontario.
2. Review and increase all HTA fines and penalties to reflect a deterrent amount and consequence that sends a message that driving is a privilege subject to conditions.
3. Permit municipalities to deploy ASE in 80 km/h zones or less without having to declare Community Safety Zones and without onerous conditions.
4. Establish a Working Group with municipalities to identify and recommend elimination of regulatory red tape associated with the use of ASE and AMPs.
5. Develop mechanisms that ensure POA fines and penalties do not lose their deterrent effect over time.
6. Work with municipalities to create better means of collecting outstanding POA fines and Victim Surcharge monies estimated to exceed \$1 billion as far back as 2011 ^[v].

"Carried"

^[i] The Preliminary 2022 Ontario Road Safety Annual Report indicates a total of 25,165 fatal and personal injury collisions and of that, some 530 fatal collisions (3.9 persons per 100,000 in Ontario).

^[ii] https://www.caledonenterprise.com/news/map-fatal-collisions-nearly-doubled-in-caledon-in-2023/article_3131acaf-acae-5b21-bee4-a67a33600c33.html. Since publication of this article, the number of Caledon fatalities has increased to nearly 20 last year. The Town of Mono has experienced an explosion of traffic stop occurrences, up over 300% since 2019.

^[iii] Speeding convictions account for over 50% of all HTA convictions - see <https://www.ontariocourts.ca/ocj/statistics/>.

^[iv] <https://www.ontariocourts.ca/ocj/provincial-offences/set-fines/set-fines-i/schedule-43/>.

^[v] <http://oapssb.ca/wp-content/uploads/2021/05/OAPSB-POA-WHITE-PAPER-FINAL-1-Nov-2011.pdf>. This report, prepared by the Ontario Association of Police Services Boards,

suggests a number of effective mechanisms to collect unpaid fines including garnishment of Federal income tax refunds and other payments as is currently done in other provinces.

Respectfully,

[REDACTED]

Fred Simpson, Clerk

Copy: Minister of Finance
Honourable Sylvia Jones, Dufferin-Caledon MPP
Association of Municipalities of Ontario
All Ontario municipalities



Legal Services / Clerk's Department

789 Broadway Street, Box 3000
Wyoming, ON N0N 1T0

Telephone: 519-845-0801

Toll-free: 1-866-324-6912

Fax: 519-845-0818

February 23, 2024

The Honourable Doug Ford
Premier of Ontario
Legislative Building
Queen's Park
Toronto ON M7A 1A1

Dear Premier Ford:

Re: Lambton County Council Motion

Please be advised that at its regular meeting of February 07, 2024, Lambton County Council Passed the following resolution:

#25: Ferguson/Bradley:

WHEREAS the Province of Ontario has agreed to assume responsibility for the Gardiner Expressway and the Don Valley Parkway from the City of Toronto, which will be uploaded to the Province of Ontario;

WHEREAS like the City of Toronto, The Corporation of the County of Lambton and all municipalities in the Province of Ontario are experiencing significant financial and budgetary pressures including those related to infrastructure development, maintenance and repairs, and are seeking reasonable solutions to address the same while balancing their financial books;

WHEREAS the uploading of municipal highway infrastructure to the Province of Ontario or, alternatively, appropriately increasing the Ontario Community Infrastructure Fund to Ontario municipalities will assist municipalities in addressing such financial challenges;

THEREFORE, BE IT RESOLVED:

- a) That the Province of Ontario: (i) upload from local municipalities the responsibility of and costs associated with the continued construction, operation, and maintenance of major municipally-owned highways throughout the Province of Ontario to the Ontario Ministry of Transportation; or (ii) alternatively, if uploading is not the preferred option of the Province and/or local municipality, to appropriately increase the

Ontario Community Infrastructure Fund to municipalities so as to fairly and equitably allocate resources to Ontario municipalities.

- b) That a copy of this resolution be circulated to all municipalities in Ontario; the Association of Municipalities of Ontario; Sarnia-Lambton MPP, Bob Bailey; the Ontario Minister of Transportation, the Hon. Prabmeet Singh Sarkaria; and the Premier of Ontario, the Hon. Doug Ford.

Carried.

Kind Regards,



Olivia Leger
Clerk/County Solicitor

Encl #CC 04-10-24

cc: Association of Municipalities of Ontario
All Ontario Municipalities
Bob Bailey, M.P.P. Sarnia-Lambton Riding
Hon. Prabmeet Singh Sakaria, Ontario Minister of Transportation

**The Corporation of the Municipality of St. Charles
RESOLUTION PAGE**



Regular Meeting of Council

Agenda Number: 10.3.

Resolution Number 2024-037

Title: Resolution stemming from December 13, 2023 Regular Meeting of Council - Item 10.1 - Correspondence #9

Date: February 21, 2024

Moved by: Councillor Lachance

Seconded by: Councillor Pothier

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby supports the Resolution passed by the Municipality of Shuniah on November 14, 2023, regarding Unnecessary Noise - Engine Brakes;

AND BE IF FURTHER RESOLVED THAT a copy of this Resolution be sent to Premier Doug Ford; Minister of Transportation, Prabmeet Sarkaria; our local Member of Parliament (MP); our local Member of Provincial Parliament; and all Ontario Municipalities.

CARRIED

MAYOR



COUNCIL RESOLUTION

Resolution No.: 399-23

Date: Nov 14, 2023

Moved By: _____

Seconded By: _____

WHEREAS excessive noise resulting from the operation of moving vehicles falls under the jurisdiction of the Highway Traffic Act, R.S.O. 1990, c. H.8. ("Highway Traffic Act") which is enforced by provincially appointed officers;

AND WHEREAS municipalities, including the Municipality of Shuniah, have received complaints from residents regarding noises associated with the use of engine retarder brakes on heavy vehicles;

AND WHEREAS the Ministry of Transportation recommends the use of engine braking in certain circumstances, such as the downgrade located on Spruce River Road to avoid overheating brakes, and as a form of backup brake if brakes fail;

AND WHEREAS a higher engine noise is typically emitted for a short period of time (e.g., ten (10) to thirty (30) seconds), depending on the vehicle's speed and vehicles may make a loud "chattering" or "jackhammer" exhaust noise when this braking system is engaged;

AND WHEREAS this noise can be amplified if the vehicle has no muffler or an improper muffling system;

AND WHEREAS noise emissions from commercial vehicles form part of the Ministry of Transportation's inspection process;

AND WHEREAS installation of "courtesy" signs that request the drivers to limit the use of loud compression style brakes are difficult to enforce and there is evidence of these types of signs not being beneficial;

BE IT RESOLVED THAT the Province of Ontario be requested to enhance enforcement for deficient muffler systems to address concerns around excessive and unnecessary noise from engine brakes.

FURTHER BE IT RESOLVED THAT a copy of this motion be forwarded to Premier Doug Ford, Minister of Transportation Prabmeet Sarkaria, MPP Kevin Holland, MP Marcus Powlowski, MPP Lise Vaugeois, and MP Patty Hajdu.

☒ **Carried**

☐ **Defeated**

☐ **Amended**

☐ **Deferred**

Signature



Legislative Services
Michael de Rond
905-726-4771
clerks@aurora.ca

Town of Aurora
100 John West Way, Box 1000
Aurora, ON L4G 6J1

March 6, 2024

The Honourable Doug Ford, Premier of Ontario
Premier's Office, Room 281
Legislative Building, Queen's Park
Toronto, ON M7A 1A1

Delivered by email
premier@ontario.ca

Dear Premier Ford:

**Re: Town of Aurora Council Resolution of February 27, 2024
Member Motion 8.1.9 - Councillor Gilliland; Re: Council/Committee Meeting
Structure Under Strong Mayor Powers**

Please be advised that this matter was considered by Council at its meeting held on February 27, 2024, and in this regard, Council adopted the following resolution:

Whereas the Province expanded Strong Mayor Powers to municipalities over 50,000 in population, who committed to a housing pledge in the fall of 2023 to help address the housing crisis, but was not mandatory to accept with a housing pledge; and

Whereas the Town of Aurora head of council has the discretion whether to use the strong mayor powers, except for those dealing with the budget; and

Whereas strong mayor powers permit the head of council the ability to create new committees of council made under the *Municipal Act, 2001*, where all members are council members, and assign their functions. The head of council is also able to appoint the chairs and vice-chairs of such committees of council;

- 1. Now Therefore Be It Hereby Resolved That Council requests that the Mayor reconsider using strong mayor powers to alter the current structure of Council and/or committee meetings, but rather remains the same as officials were originally elected to do; and**
- 2. Be It Further Resolved That a copy of this Motion be sent to the Hon. Doug Ford, Premier of Ontario, the Hon. Michael Parsa, MPP Aurora—Oak Ridges—Richmond Hill, Dawn Gallagher Murphy, MPP Newmarket—Aurora, and all Ontario municipalities.**

Town of Aurora Council Resolution of February 27, 2024
Council/Committee Meeting Structure Under Strong Mayor Powers
March 6, 2024

2 of 2

The above is for your consideration and any attention deemed necessary.

Sincerely,



Michael de Rond
Town Clerk
The Corporation of the Town of Aurora

MdR/lb

Attachment (Council meeting extract)

Copy: Hon. Michael Parsa, MPP Aurora—Oak Ridges—Richmond Hill
Dawn Gallagher Murphy, MPP Newmarket—Aurora
All Ontario municipalities



8. Standing Committee Reports

Moved by Councillor Thompson

Seconded by Councillor Gaertner

That the Standing Committee Reports, items 8.1 and 8.2, be received and the recommendations carried by the Committee approved, with the exception of sub-items 8.1.7, 8.1.8, 8.2.1, 8.2.4, 8.2.6, and 8.2.8, which were discussed and voted on separately as recorded below.

Yeas (6): Mayor Mrakas, Councillor Weese, Councillor Gilliland, Councillor Gaertner, Councillor Thompson, and Councillor Gallo

Absent (1): Councillor Kim

Carried (6 to 0)

8.1 General Committee Meeting Report of February 6, 2024

8.1.9 Member Motion - Councillor Gilliland; Re: Council/Committee Meeting Structure Under Strong Mayor Powers

Whereas the Province expanded Strong Mayor Powers to municipalities over 50,000 in population, who committed to a housing pledge in the fall of 2023 to help address the housing crisis, but was not mandatory to accept with a housing pledge; and

Whereas the Town of Aurora head of council has the discretion whether to use the strong mayor powers, except for those dealing with the budget; and

Whereas strong mayor powers permit the head of council the ability to create new committees of council made under the *Municipal Act, 2001*, where all members are council members, and assign their functions. The head of council is also able to appoint the chairs and vice-chairs of such committees of council;

1. Now Therefore Be It Hereby Resolved That Council requests that the Mayor reconsider using strong mayor powers to alter the current structure of Council and/or committee meetings, but

rather remains the same as officials were originally elected to do; and

2. Be It Further Resolved That a copy of this Motion be sent to the Hon. Doug Ford, Premier of Ontario, the Hon. Michael Parsa, MPP Aurora—Oak Ridges—Richmond Hill, Dawn Gallagher Murphy, MPP Newmarket—Aurora, and all Ontario municipalities.

Carried



January 26, 2024

Via Email: choytfox@puslinch.ca

Mayor James Seeley and Members of Council
Township of Puslinch Office
7404 Wellington Road 34
Puslinch, Ontario
N0B 2J0

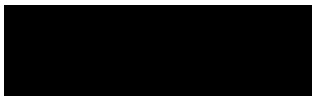
RE: Hamilton Conservation Authority – Transition Period Final Report and Final Inventory of Programs and Services

Dear Mayor Seeley and Councillors,

Enclosed please find Hamilton Conservation Authority's final report and final Inventory of Programs and Services, submitted in accordance with *Ontario Regulation 687/21: Transition Plans and Agreements for Programs and Services*, made under *Section 21.1.2 of the Conservation Authorities Act*.

In addition, in accordance with the legislation, HCA confirms it has entered into cost apportioning agreements with both the City of Hamilton and Township of Puslinch.

Sincerely,



Lisa Burnside
Chief Administrative Officer

Enclosure



*HCA Final Report to the
Ministry of Natural Resources and
Forestry (MNRF)*

*As required for Conservation
Authority Act Amendments*

[Transition Plan and Agreements Regulation \(O.Reg. 687/21\)](#)

January 31, 2024

HCA Final Report Details – January 31, 2024

As required by Ontario Regulation 687/21 *Transition Plans and Agreements for Programs and Services Under Section 21.1.2 of the Act*:

1. The final version of the HCA Inventory of Programs and Services is attached as appendix A.
2. HCA confirms that it has entered into Agreements with both the City of Hamilton and Township of Puslinch and these can be found here:

<https://conservationhamilton.ca/required-publications-under-the-conservation-authorities-act/>



HCA Inventory of Programs & Services

As required for Conservation Authority Act Amendments

HCA Board approved January 20, 2022

Amended with Board approval March 2, 2023
Final amendments upon Municipal Agreement December, 2023

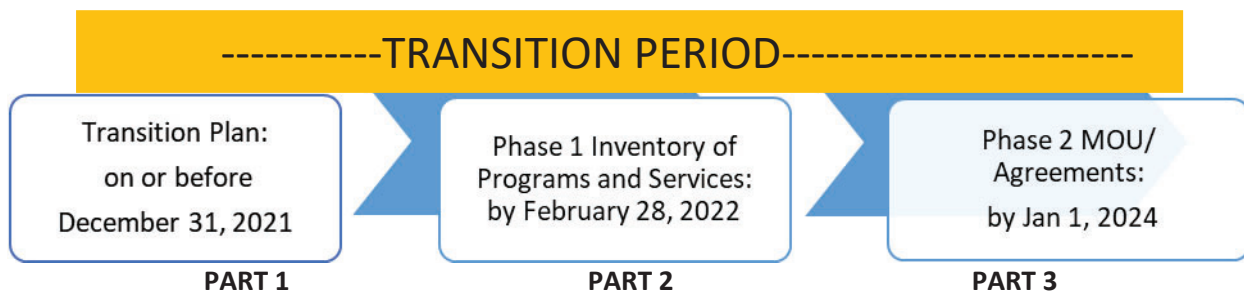
BACKGROUND

On October 7th, 2021, three (3) new regulations were instituted under the *Conservation Authorities Act*.

- Ontario Regulation 686/21: Mandatory Programs and Services.
- Ontario Regulation 687/21: Transition Plans and Agreements for Programs and Services
- Ontario Regulation 688/21: Rules of Conduct in Conservation Areas.

The recently proclaimed provisions within the *Conservation Authorities Act* and these accompanying regulations establish the requirements for Transition Plans and Agreements for Programs and Services (see Section 21.1.2 of the Act and [Regulation 687/21](#)).

The key components and deadlines for the Transition Plan are illustrated in the figure below. The purpose of the transition period is to provide conservation authorities and municipalities the time to address changes to the budgeting and levy process prior to implementation of the new provisions on January 1st, 2024.



In order to be in compliance with Regulation 687/21, the HCA Board of Directors approved the HCA Transition Plan at its November 4th, 2021 meeting, following the requirements set out by MECP.

As shown in the figure above, the Board approved Inventory of Programs and Services is required by February 28th, 2022.

The Board approved inventory of programs and services is required to be circulated to HCA's participating municipalities, the City of Hamilton and Township of Puslinch and be published on the conservation authority's website or made available to the public by other means. The inventory may be amended after the February 28th deadline based on feedback received from participating municipalities during the balance of the transition phase from the February 28, 2022 deadline to December 31, 2023. Upon agreement to the inventory, municipal partners will need to enter into formal agreements for any Category 2 and 3 programs and services where municipal levy or funding is proposed to be used.

HCA Tables of Programs and Services Natural Hazards Management Program

<p>MECP is requesting that EACH program and service is categorized into one of 3 categories, as follows:</p> <ol style="list-style-type: none"> Mandatory programs and services (<i>defined in regulation</i>; where <i>municipal levy</i> could be used without any agreement) Municipal programs and services. Programs and services at the request of a municipality (with <i>municipal funding</i> through an <i>MOU/agreement</i>) Other programs and services. Programs and services an authority determines are advisable (use of <i>municipal levy</i> requires an <i>MOU/agreement</i> with participating municipalities) <p><i>* A program/service that is identified as mandatory is eligible but not required to receive municipal funding</i></p> <p><i>* More than one category may apply to programs</i></p>						
Program/Service and (subservices) <i>The Program/service is in bold and the subservice below.</i>	Description	Category 1 – Mandatory 2- Municipal 3- Other	Category classification concerns (V* or N**) <i>*Document any concerns for submission to MECP **for Category 1 only; refer to section of O.Reg. 686/21 that applies as the required explanation</i>	Funding mechanism- % contributions (e.g., provincial, federal, municipal funding, municipal levy, and self-generated revenue).	Estimated Annual cost (based on 2022 budget figures or other amount with explanation)	Program/Service provided date (prior or post Feb 2022) (indicate present or future).
Natural Hazard Management – see 21.1.1						
NH1 Section 28.1 Permit Administration and compliance activities	(1) 1.1 of the <i>Conservation Authorities Act</i> ; Sections 1-8 of the <i>Mandatory Programs and Services Regulation O.R. 686/21</i> Reviewing and processing permit applications, associated technical reports, site inspections, communication with applicants, agents, and consultants. Legal expenses for regulations and compliance.	1	N - Section 8 O. R 686/21	Municipal Levy 62% Self-generated Revenue 38%	\$401,000	Currently provided
NH2 Review under Other Legislation	Input to the review and approval processes under other applicable law, (e.g. Environmental Assessment Act, Drainage Act, Aggregate Resources Act, Niagara Escarpment Planning and Development Act proposals) with comments related to natural hazards, wetlands, watercourses and Sec 28 permit requirements.	1	N – Section 6 O. R 686/21	Municipal Levy 100% Self-generated Revenue proposed as advisable in the future for Niagara Escarpment Planning & development Act Proposals	\$58,500	Currently provided

NH3 Municipal Plan Input and Review	Technical information and advice to municipalities on circulated municipal land use planning applications (Official Plan and Zoning By-law Amendments, Subdivisions, Consents, Minor Variances). Input to municipal land-use planning documents (OP, Comprehensive ZB, Secondary plans) related to natural hazards, on behalf of MNRF (delegated to CAs in 1983)	1, 2	N – Section 7 O. R 686/21	Municipal Levy 62% Self-generated Revenue 38%	\$401,000	Currently provided
NH4 Flood Forecasting and Warning	Daily data collection and monitoring of weather forecasts, provincial & local water level forecasts and watershed conditions. Flood event forecasting. Flood warning and communications. Maintenance of equipment.	1	N – Section 2 O. R 686/21	Provincial Funding 36% Municipal Levy 64%	\$126,400	Currently provided
NH5 Flood and Erosion Control Infrastructure Operation and Management NOTE: Operational and Asset management plans to be completed on or before December 31, 2024 per requirements in Section 5 of the Mandatory Programs and Services Regulation	Water & erosion control infrastructure and low flow augmentation.	1	N – Section 5 O. R 686/21	Provincial Funding 36% Municipal Levy 64%	\$99,400 Cost to be determined for management plan	Currently Provided Asset mgmt. plan to be developed
NH6 Flood Plain Mapping	Data collection, analysis and identification of areas susceptible to riverine or coastal flooding to create mapping products to delineate flood-prone areas.	1	N – Section 1 O. R 686/21	Reserves 100% Capital Block Funding Self generated Funding	\$106,000	Currently Provided

NH7 Ice Management Services	Frazil ice formation forecasting in Spencer Creek in Dundas, including potential standby equipment.	1	N – Section 4 O. R 686/21	Municipal Levy 100%	\$20,400	Currently Provided
NOTE: Ice Management Plan(s) to be completed as necessary on or before December 31, 2024 per requirements in Section 4 of the Mandatory Programs and Services Regulation						
NH8 Low water response	Conditions monitoring/analysis. Technical & administrative support to the Water Response Team representing major water users and decision makers, who recommend drought response actions.	1	N – Section 3 O. R 686/21	Municipal Levy 100% Provincial Funding 0% (when available)	\$8,200	Currently provided
NH9 Natural Hazards Technical Studies and Information Management	Data collection and study of designs to mitigate natural hazards. Development and use of systems to collect and store data and to provide spatial geographical representations of data.	1	N – Section 1 O. R 686/21	Provincial Funding 0% Municipal Levy 100%	\$396,100	Currently Provided
NH10 Natural Hazards Communications, Outreach and Education	Promoting public awareness of natural hazards including flooding, drought, and erosion. Public events, materials. Social media services. Media relations.	1	N Section 1 O. R 686/21	Provincial Funding 36% Municipal Levy 64%	\$25,600	Currently Provided
HCA provides no additional programs (Category 2 or 3 – CA Specific) related to Natural Hazards						

Conservation Lands and Conservation Areas

MECP is requesting that EACH program and service is categorized into one of 3 categories, as follows:

1. Mandatory programs and services (*defined in regulation*; where *municipal levy could be used without any agreement*)
2. Municipal programs and services. Programs and services at the request of a municipality (with *municipal funding through an MOU/agreement*)
3. Other programs and services. Programs and services an authority determines are advisable (use of *municipal levy requires an MOU/agreement with participating municipalities*)

**A program/service that is identified as mandatory is eligible but not required to receive municipal funding*

**More than one category may apply to programs*

Program/Service and (subservices) <i>The Program/service is in bold and the subservice below.</i>	Description	Category 1 – Mandatory 2- Municipal 3- Other	Category classification concerns (Y* or N**) <i>*Document any concerns for submission to MECP **for Category 1 only; refer to section of O.Reg. 686/21 that applies as the required explanation</i>	Funding mechanism- % contributions (e.g., provincial, federal, municipal funding, and self-generated revenue).	Estimated Annual cost (based on 2022 budget figures or other amount with explanation)	Program/Service provided date (prior or post Feb 2022) (indicate present or future)
Conservation Authority Lands and Conservation Areas see 21.1 (1) 1 ii of the <i>Conservation Authorities Act</i> ; Sections 9-1 of the Mandatory Programs and Services Regulation O.R. 686/21						
CL1 Section 29 Minister's regulation Rules for Conduct in Conservation Areas (O. Reg. 688/21)	Conservation areas enforcement/ compliance Legal expenses for regulation and compliance	1	N Section 9 O. R 686/21	Municipal Levy 40% Self-Generated Revenue 60%	\$222,100	Currently provided
CL2 Conservation Area Strategy NOTE: Strategy to be completed on or before December 31, 2024 per requirements in Section 10 of the Mandatory Programs and Services Regulation	Guiding principles, objectives, including for an authority's land acquisition and disposition strategy, land use categories on conservation authority owned land, recommended management principles for different land categories, etc.	1	N Section 10 O. R 686/21	Municipal Levy	Cost to be determined for management plan	Strategy to be developed

CL3 Land Inventory NOTE: Inventory to be completed on or before December 31, 2024 per requirements in Section 11 of the Mandatory Programs and Services Regulation	Development of an inventory containing information for every parcel of land owned or controlled by the Authority.	1	N Section 11 O. R 686/21	Municipal Levy	Cost to be determined for management plan	Inventory to be created
CL4 Management, operation and Maintenance of CA owned lands	Management and Maintenance of HCA owned lands Includes: Stewardship and restoration, Master and management plans, hazard tree and invasive species management and, Ecological monitoring Programs and services to maintain any facilities, trails or other amenities that support public access and recreational activities in conservation areas and that can be provided without the direct support or supervision of staff employed by the authority or by another person or body	1,2	N Section 9 O. R 686/21	Municipal funding through Capital block funding for major maintenance received from City of Hamilton 31% Municipal Levy 69%	\$3,190,300	Currently Provided
Additional programs (Category 2 or 3 – CA Specific) related to CA Lands (e.g. a recreational activity is provided on the parcel that requires the direct support or supervision of staff employed by the authority or by another person or body, or commercial logging is carried out on the parcel)						
CL5 Management, operation and maintenance of CA owned lands for active recreation	Management and maintenance of HCA owned lands in order to connect communities and residents with active outdoor recreation opportunities such as camp sites, marina, pavilions, boat rentals, concessions and	3	N	Self-Generated Revenue 88% Municipal funding through Capital block funding for special projects received from City of Hamilton 12%	\$8,099,720	Currently Provided

	other assets that can be provided with the direct support or supervision of staff employed by the authority or by another person or body						
CL6 Outdoor Environmental Education	Program Development and Delivery	3	N		Self-Generated Revenue 100%	\$302,700	Currently Provided
CL7 Cultural Heritage Education and Experiences	Program Development and Delivery at Westfield Heritage Village	2	N		Municipal levy - city of Hamilton 100%	\$623,600	Currently Provided
CL8 Land Lease and Agreement Management	Management of land leases and property agreements for agricultural leases and house rentals, as well as temporary third-party agreements on HCA owned or managed property for events, weddings, film shoots, day camps, group picnics, etc.	2, 3	N		Self-Generated Revenue 26% Mgmt. fee cost as per agreement with City of Hamilton for Confed Beach Park 74%	\$538,200	Currently Provided
CL9 Land Acquisition Program	Acquisition of lands containing important natural heritage features, or natural hazards or strategically aligned with existing HCA lands as identified in the Land acquisition and securement policy.	3	N		Self-Generated Revenue Reserves	The range of land acquisition cost in any given year in the last 5 years ranges from \$0 when no lands were acquired up to \$530K in 2021.	Currently Provided

CL10 Partnership Building and Volunteer Support	Development and management of mutually beneficial community partnerships, (e.g. “friends of” Nations (e.g. deer harvest) volunteer events (e.g. garbage pick-up, plantings, invasive species removal etc.) and collaboration and work with partners on shared goals and objectives (Cootes to Escarpment, Hamilton Burlington Trails Council, Bruce Trail Conservancy etc).	3	N	Self-Generated Revenue 100%	\$152,500	Currently Provided
CL11 Hamilton Conservation Foundation	Support for the foundation which raises awareness, funds and resources for HCA programs and services related to natural lands conservation, education and cultural heritage as well as special projects.	3	N	Self-Generated Revenue 100%	\$393,300	Currently Provided

Drinking Water Source Protection

MECP is requesting that EACH program and service is categorized into one of 3 categories, as follows:

1. Mandatory programs and services (defined in regulation; where municipal levy could be used without any agreement)
2. Municipal programs and services (defined in regulation; where municipal levy could be used without any agreement)
3. Other programs and services (where municipal levy requires an MOU/agreement with participating municipalities)

**A program/service that is identified as mandatory is eligible but not required to receive municipal funding*

**More than one category may apply to programs*

Program/Service and (subservices) <i>The Program/service is in bold and the subservice below.</i>	Description	Category 1 – Mandatory 2- Municipal 3- Other	Category classification concerns (Y* or N**) <i>*Document any concerns for submission to MECP **for Category 1 only; refer to section of O.Reg. 686/21 that applies as the required explanation</i>	Funding mechanism- % contributions (e.g., provincial, federal, municipal funding, municipal levy, and self-generated revenue).	Estimated Annual cost (based on 2022 budget figures or other amount with explanation)	Program/ Service provided date (prior or post Feb 2022) (indicate present or future)
Drinking Water Source Protection see 21.1 (1) 1.iii of the Conservation Authorities Act; Section 13 of the Mandatory Programs and Services Regulation O.R. 686/21						
DW1 Source protection authority role as set out in the Clean Water Act.	Source Protection Area/Region, tech support, SPC support, SPA reports and meetings, activities required by the Clean Water Act and regulations. Assisting in the co-ordination and implementation of the source protection plan that applies to the authority's source protection area. Where the authority considers it advisable, reviewing and commenting on any proposal made under another Act that is circulated to the authority for the purpose of determining,	1	N Section 13 O. R 686/21	Provincial Funding 100% Per agreement, All costs processed through Conservation Halton	\$0	Currently provided

Water Quality & Quantity Monitoring

MECP is requesting that EACH program and service is categorized into one of 3 categories, as follows:

1. Mandatory programs and services (*defined in regulation*; where municipal levy could be used without any agreement)
2. Municipal programs and services. Programs and services at the request of a municipality (with municipal funding through an MOU/agreement)
3. Other programs and services. Programs and services an authority determines are advisable (use of municipal levy requires an MOU/agreement with participating municipalities)

**A program/service that is identified as mandatory is eligible but not required to receive municipal funding*

**More than one category may apply to programs*

Program/Service and (subservices) <i>The Program/service is in bold and the subservice below.</i>	Description	Category 1 – Mandatory 2- Municipal 3- Other	Category classification concerns (Y* or N**) <i>*Document any concerns for submission to MECP **for Category 1 only; refer to section of O.Reg. 686/21 that applies as the required explanation</i>	Funding mechanism- % contributions (e.g., provincial, federal, municipal funding, municipal levy, and self-generated revenue).	Estimated Annual cost (based on 2022 budget figures or other amount with explanation)	Program/ Service provided date (prior or post Feb 2022) (indicate present or future)
Water Quality & Quantity Monitoring see 21.1 (1) 2 of the Conservation Authorities Act; : Section 12(2) and 12(3) of the Mandatory Programs and Services Regulation O.R. 686/21						
WQ1 Provincial Water Quality Monitoring Network (PWQMN)	A long-standing (50+ year) CA/MECP partnership for stream water quality monitoring. CA takes water samples; MECP does lab analysis and data management	1	N Section 12 O. R 686/21	Municipal Levy 100%	\$130,300	Currently provided
WQ2 Provincial Groundwater Monitoring Network (PGMN)	A long-standing (20+ year) CA/MECP partnership for groundwater level and quality monitoring. CA maintains equipment, data transfer to MECP, water sampling; MECP provides equipment, standards, data management.	1	N Section 12 O. R 686/21	Municipal Levy 100%	\$130,300	Currently provided

Additional programs (Category 2 or 3 – CA Specific) related to Water Quality & Quantity						
WQ3 Aquatic Monitoring Program – non-HCA lands	Aquatic monitoring on 3-year cycle basis (OBBN, temperature and fish collection.	2	Y This is a long-term monitoring program that also takes place on HCA lands and is addressed in CL4 above. The overall program is utilized by HCA, City of Hamilton and consultants and helps identify aquatic health on a watershed basis. If funding were not available for private lands aspect, it would impact the overall program, long term data collected and HCA's ability to establish trends and assess overall aquatic watershed health.	Municipal levy 100%	\$130,300	Currently provided
WQ4 Water Quality Monitoring - City	Water quality and erosion site monitoring for City of Hamilton City of Hamilton Groundwater Monitoring Well Inspections City of Hamilton Groundwater Monitoring Well Water Quality Sampling	2	N	Municipal funding direct City of Hamilton 100%	\$56,000	Currently provided

	City of Hamilton E. Coli Sampling Program at PWQMN Sites					
	Greenville Surface Water Monitoring					
WQ5 Water Quality Monitoring – COA and HHRAP	Water quality monitoring associated with tributaries to Cootes Paradise as part of COA and HHRAP monitoring	2,3	N	Municipal funding direct city of Hamilton as needed Provincial Funding- MECP	\$75,000	Currently provided

Core Watershed-based Resource Management Strategy

MECP is requesting that EACH program and service is categorized into one of 3 categories, as follows:

1. Mandatory programs and services (*defined in regulation*; where *municipal levy* could be used without any agreement)
2. Municipal programs and services. Programs and services at the request of a municipality (with *municipal funding* through an *MOU/agreement*)
3. Other programs and services. Programs and services an authority determines are advisable (use of *municipal levy* requires an *MOU/agreement* with participating municipalities)

**A program/service that is identified as mandatory is eligible but not required to receive municipal funding*

**More than one category may apply to programs*

Program/Service and (subservices) <i>The Program/service is in bold and the subservice below.</i>	Description	Category 1 – Mandatory 2- Municipal 3- Other	Category classification concerns (Y* or N**) <i>*Document any concerns for submission to MECP **for Category 1 only; refer to section of O.Reg. 686/21 that applies as the required explanation</i>	Funding mechanism- % contributions (e.g., provincial, federal, municipal funding, municipal levy, and self-generated revenue).	Estimated Annual cost (based on 2022 budget figures or other amount with explanation)	Program/ Service provided date (prior or post Feb 2022) (indicate present or future)
Core Watershed-based Resource Management Strategy see 2.1.1 (1) 2 of the <i>Conservation Authorities Act</i> ; Section 12(4)-(9) of the Mandatory Programs and Services Regulation <i>O.R. 686/21</i>						
CW1 Strategy Development NOTE: Strategy to be completed on or before December 31, 2024 per requirements in 12(4)-(9) of the Mandatory Programs and Services Regulation	Develop guiding principles and objectives that inform the design and delivery of programs and services the CA is required to provide Collate/compile existing resource management plans, watershed plans, studies and data. Strategy development, Implementation & annual reporting A review of programs and services provide for the purposes of compliance with CA Act Develop a process for periodic	1	N	Municipal levy	Cost to be determined for strategy development	Strategy to be developed. Some information currently provided in the form of HCA Strategic plan, HCA Annual reports and Watershed Reports cards. Future work required to incorporate all requirements.

CW3	Watershed Monitoring Program	Planning and undertaking an ecological monitoring program on a watershed basis to support the objectives of both HCA and our two municipal partners. This includes the collection, storage, assessment and distribution of ecological data and information regarding watershed conditions and health and participation on any working groups.	2	N	Municipal Levy 100%	\$229,100	Currently provided
CW4	Watershed Stewardship and Restoration (Urban, rural & Agriculture)	Apply for and manage external funding, promote private land stewardship, outreach, provide advice and design assistance to property owners. Implementation of watershed plan stewardship recommendations.	2	N	Municipal Levy 100%	\$338,000	Currently provided
CW5	Climate change impact assessment /Planning and Policies	Identification of vulnerability or risk, and the development of mitigation and adaptation policies and corporate climate change initiatives	1 and/or 2	N Section 1 O.R 686/21	Municipal Levy 100%	\$129,900	Currently provided

Enabling Program Services

Enabling Program Services <i>NOTE: methodology for inclusion of these types of services will be finalized once Phase 2 regulations are released.</i>	
Corporate Services	Administrative, human resources, operating and capital costs which are not directly related to the delivery of any specific program or service, but are the overhead and support costs of a conservation authority.
Financial Services	Accounting and payroll
Legal Expenses	Costs related to agreements/contracts, administrative by-law updates
Communications and Marketing	Supporting delivery of products and programs through communication platforms and promotion of revenue generating activities; websites creation and maintenance
Governance	Supporting CA Boards, Advisory Committees, Office of CEO/CAO/GM and Senior Management
Asset Management	Asset management planning, facilities & property management
Information Technology Management/ GIS	Data management, records retention. Development and use of systems to collect and store data and to provide spatial geographical representations of data.

List of Municipal MOU or Agreements for Category 2 Programs and Services Details of Municipal Agreements

*Ontario Regulations 687/21 - Transition Plans and Agreements for Programs and Services Under Section 21.1.1.2 of the Act
Section 6 Subsection 5 requirements*

(5) For each Category 2 program or service listed in the inventory under clause (2) (a), the authority shall include the following information:

1. The name of the municipality on behalf of which the program or service is provided.
2. The date on which the authority and the municipality entered into a memorandum of understanding or another agreement with respect to the provision of the program or service.
3. *NOTE:* Modified and/or additional MOUs will need to be negotiated with municipalities. Future updates to the Programs and Services Inventory listing will reflect the status of MOUs

Programs & Services Inventory	Category 1-Mandatory 2-Municipal P&S 3-Other	Name of the Municipality	Description	Memorandum of Understanding (MOU)/Agreement Status	Date Entered and
NH3	2	City of Hamilton	Planning application and technical review services	March 1, 2013 – 2018 with renewal provision for a further 5 years	
NH3	2	County of Wellington	Planning application and technical review services	November 1, 2017 – no expiry noted	
CL4	2	Town of Flamborough	Operation and Maintenance of Middletown Trail (LaFarge 2000 Trail)	July 16, 1999 – 50-year term	
CL4	2	Town of Stoney Creek	Operation and Maintenance of Powerline Trail (Dofasco 2000 Trail)	December 14, 1999 – 50-year term	
CL7	2	City of Hamilton	Westfield Heritage Village program delivery and development Funding Agreement	January 1, 2024 – December 31, 2028	
CL8	2	City of Hamilton	Confederation Beach Park Management Agreement	January 1, 2017 – December 31, 2026 with City provision to extend up to 2 additional & consecutive periods of 5 years each providing written notice	
DW2	2	City of Hamilton & Township of Puslinch	Well decommissioning	January 1, 2024 – December 31, 2028	
WQ3	2	City of Hamilton & Township of Puslinch	Aquatic monitoring program on non-HCA lands	January 1, 2024 – December 31, 2028	
WQ4	2	City of Hamilton	Water Monitoring Program Data Collection	January 1, 2024 – December 31, 2028	
WQ5	2	City of Hamilton	Water Quality Monitoring – CAO and HHRAP	January 1, 2024 – December 31, 2028	
CW2	2	City of Hamilton & Township of Puslinch	Sub watershed planning	January 1, 2024 – December 31, 2028	
CW3	2	City of Hamilton & Township of Puslinch	Watershed Monitoring Program	January 1, 2024 – December 31, 2028	
CW4	2	City of Hamilton & Township of Puslinch	Watershed Stewardship and Restoration	January 1, 2024 – December 31, 2028	
CW5	2	City of Hamilton & Township of Puslinch	Climate Change Impact/Planning and Policies	January 1, 2024 – December 31, 2028	

From: ca.office (MNRF) <ca.office@ontario.ca>

Sent: Friday, February 16, 2024 3:53 PM

To: ca.office (MNRF) <ca.office@ontario.ca>

Cc: Keyes, Jennifer (MNRF) <jennifer.keyes@ontario.ca>

Subject: Update: Regulation of Development for the Protection of People and Property from Natural Hazards in Ontario – Ministry of Natural Resources and Forestry and Extension of Minister's Fee Direction

This message is being sent on behalf of Jennifer Keyes, Director, Resources Planning and Development Policy Branch, MNRF

Good afternoon:

I am writing to inform you of recent updates under the *Conservation Authorities Act* (the act) regarding the regulation of development for the protection of people and property from natural hazards in Ontario. Amendments to the act that were made in recent years to update the conservation authorities permitting framework and associated regulations will come into effect on April 1, 2024. These changes will clarify and streamline regulatory requirements to focus on natural hazards and public safety and provide greater transparency in the permitting process.

Updated rules for the protection of people and property from natural hazards

Effective April 1, 2024, updated permitting related provisions of the act will come into effect, supported by a new Ontario Regulation (O. Reg.) 41/24: Prohibited Activities, Exemptions and Permits, which set out prohibited activities and areas where a conservation authority permit is required, exemptions for permits for certain low-risk activities, the process for applying for a conservation authority permit, and service requirements for conservation authorities in reviewing permit applications. The new rules will apply to all conservation authorities and replace the existing 36 conservation authority-specific regulations.

Key changes include:

- Updating some definitions and areas where development activities are prohibited, while maintaining important provincial standards.
- Requirements for mapping of regulated areas to be made available online and for public notification to be given of any changes.
- Exemptions from the requirement for a conservation authority permit for some low-risk activities, subject to certain conditions, such as sheds, removable docks, garage rebuilds, fencing, and agricultural drainage.
- Limiting the conditions that can be included on a permit to matters related to natural hazards and public safety and general permit administration.
- Service standards for permit issuance including pre-consultation and confirmation of complete applications within 21-days and requiring annual reporting on permitting statistics including reporting on the level of conservation authority compliance with new regulatory requirements.
- Enabling applicants to appeal to the Ontario Land Tribunal (OLT) if a permit decision is not made within 90-days and appeals of permitting fees charged by conservation authorities to the OLT.

- Enabling Minister of Natural Resources and Forestry's tools regarding the review of permit decisions and the issuance of permits.
- Updated enforcement powers and offence provisions under the act, including stop work orders and increased penalties.

A decision notice is now available at the Environmental Registry of Ontario, posting #019-2927: [Proposed updates to the regulation of development for the protection of people and property from natural hazards in Ontario](#).

Minister's Fee Direction

I would also like to notify you that the Minister has extended his Direction (through the issuance of a new Direction) to conservation authorities to not change any fees charged as part of their programs and services associated with planning, development, and permitting. This extended direction is in effect as of January 1, 2024, until December 31, 2024.

If you have any questions, please reach out to the Ministry of Natural Resources and Forestry at ca.office@ontario.ca.

Sincerely,

Jennifer Keyes
Director, Resources Planning and Development Policy Branch
Ministry of Natural Resources and Forestry
ca.office@ontario.ca

Please Note: As part of providing [accessible customer service](#), please let me know if you have any accommodation needs or require communication supports or alternate formats.

This electronic transmission, including any accompanying attachments, may contain information that is privileged or confidential and is intended only for the use of the recipient(s) named above. Any distribution, review, dissemination, or copying of the contents of this communication by anyone other than the intended recipient(s) is strictly prohibited. If you received this communication in error, please notify the sender immediately by return e-mail and permanently delete the copy you have received. Thank you.

**Puslinch, Ontario
March 4th 2024.**

From: Marjorie Clark

[REDACTED]
[REDACTED]
[REDACTED]

**To: Mayor James Seeley
Puslinch Township Councillors
County Councillor Matthew Bulmer
Member of Legislative Assembly of Ontario Ted Arnott**

Re: the Edward Lake farm

Mayor Seeley, Councillors, & M.L.A. Arnott:

It is with profound concern, that I write to express my concurrence with the article, written by Puslinch resident, John McNie, and published in the March issue of the Puslinch Pioneer (Please see attached.)

The beleaguered Mill Creek Wetlands have already suffered significant degradation due to the imposition of campgrounds and gravel pits, which have been identified as perpetrators of spill of dirty water and worse still, sewage. Surely, another pit, occupying 200 acres, is likely to be the death knell for our once pristine area, a haven for wildlife in our township of quickly diminishing habitat. Sadly, the second concession already resembles a moonscape. A few years ago, I had the dubious pleasure of showing an ancestor's farm here to a visitor from Florida, now despoiled, and nothing but series of large pot holes. She did not leave a donation for the Historical Society.

While I know that the Ontario Provincial Government holds jurisdiction over this matter, I fully expect that Puslinch Township Council, Wellington County Council and M.L.A. Ted Arnott will understand why this cannot be allowed to proceed.

**Sincerely yours,
Marjorie Clark**

**c.c.: Courtenay Hoytfox
Acting CAO**

The New Year and Aggregate

By John McNie



In 2024, the only certainty in Puslinch, greater than the sun and property taxes both rising, is the appearance of yet another gravel pit application.

I know the sun rose today (surprise) and I received my tax letter in the mail (no surprise).

So, it was also no surprise when a sign appeared February 1st on the Lake Farm property, Concession 2 announcing an application for more changes to the County Official Plan, to be followed by changes to the Township Zoning Bylaws and a request to the province for another gravel pit license.

This particular below-water-table (BWT) pit application concerns two hundred acres on the west bank of our Township's Mill Creek composed of 60 percent perfect farmland that puts food on our tables year after year, and 40 percent wetland that stores our water and protects us from worse flooding than we had in 2023.

It is 80 percent bordered by either the Creek or its tributaries as well as a thousand more acres of wetlands forming a huge swath of forest through the centre of our Township that cleans our water and air and provides a home for thousands of deer,

heron, bees and more, all of which makes Puslinch such a special place to live.

The Mill Creek itself is a federally recognized cold-water fish habitat, which means sparkling pools are home to brown and brook trout.

Officially, (and this is just bureaucracy), the Township zones this farm Natural Environment and the Official Plan designates it Core Greenland with no Mineral Extraction Overlay (which means not considered to have significant aggregate value).

There is already an almost two-thousand-acre BWT aggregate pit sprawl on the east bank of the Mill Creek. This sprawl on multiple occasions has required significant and questionably reliable repairs to correct Mill Creek and/or wetland problems caused by aggregate extraction (Ministry of Natural Resources, Township).

This application is especially irresponsible because the Concession 2 rural community has already been defined as "broken by the aggregate industry", (consultant reports, sub-watershed study), and now they want more.

Having grasped at this Lake farm property, the industry has also quietly purchased additional farmland further to the east of this sprawl while making purchase enquiries to prime farmland owners further to the west, putting our remaining community and its supporting environment at even greater risk.

As a script for a horror movie this sounds great but as a script for a healthy, livable rural community, it pushes all the wrong buttons.

Our Township has clearly stated their opposition to any more below-water-table pit licenses in Puslinch until the province clarifies the aggregate situation (presently licensed reserves, dormant pits, progressive rehabilitation, taxes, excess soil dumping in pits and quarries etc.). That's only fair.

Please, before aggregate extraction turns Puslinch into the next "Great Lake", express your support (now, today this minute) for our Council's opposition to more below-water-table pits with a call, email or letter to Mayor Seeley (jseeley@puslinch.ca).

Equally important, let our County Councillor Bulmer (matthewb@wellington.ca) and our provincial MPP Arnott (ted.arnottco@pc.ola.org) know how important it is that their levels of government support Puslinch's informed community decision.

For further details contact us at millcreek-stewards@gmail.com.

The Freehub Community Bike Centre

The Freehub Community Bike Centre is a do-it-yourself, volunteer-run, donation-funded program that operates in the Guelph Tool Library.

Everyone is welcome to visit, and can access a repair stand, common bike tools, common replacement parts, and assistance from our volunteer mechanics.

Our Winter 2023 walk-in hours are: Tuesday 5:30-7 pm Saturday 1-5 pm Appointments can be booked online for time slots during any GTL hours.

We require minimum 48 hours in advance of booking to ensure we have adequate staffing to serve you. We will contact you to confirm your booking after you submit the form.

If possible, please provide a brief description of the type of work you want to complete during your time so that we are best suited to help you.

Guelph Tool Library - freehub@guelphtoolibrary.org

**"THE Approved CAA Garage For Cambridge, Guelph & KW"**





"Serving Cambridge & Area Since 1905"

166 Queen Street West,
Cambridge (Hespeler) ON,
N3C 1G4

519-658-9331
OttsAuto.ca

Justine Brotherston

From: Martin Keller <mkeller@hrca.on.ca>
Sent: Monday, March 11, 2024 8:53 AM
To: Lynda Lukasik; Crowley, Tim; Trevor Imhoff; Nick.Winters@hamilton.ca; Lisa Kohler; Heather.Ireland@halton.ca; monika.Keliacius@halton.ca; donna.hales@halton.ca; Daniel Banks; Fleur Storace-Hogan; Clark, Cary; Lynn Robichaud; Jennifer Spence; Dharmen Dhaliah; Michelle Bourdeau; Jon Meyer; Jill.Hogan@milton.ca; roberta.sager@milton.ca; Anita.Sparre@milton.ca; Gail Anderson; Trisha Henderson; elisa.bernier@oakville.ca; alicia.lall@oakville.ca; jalil.hashemi@oakville.ca; karenc@wellington.ca; meaganf@wellington.ca; Adam Buitendyk; justined@wellington.ca; Justine Brotherston; christine.tu@peelregion.ca; Jamie.Ferguson@mississauga.ca; Dianne Zimmerman; LRCS@sixnations.ca; shelbyj@sixnations.ca; dawnrussell@sixnations.ca; lonnybomberry@sixnations.ca; Mark.LaForme@mncfn.ca; Abby.LaForme@mncfn.ca; FawnS@mncfn.ca; Tys Theysmeyer; Jennifer Bowman; [REDACTED]; Shelley Petrie
Cc: Barbara Veale; Ilona Feldmann
Subject: Engagement Session - Watershed Climate Resiliency Plan
Follow Up Flag: Follow up
Flag Status: Flagged

Good morning,

I'm following up on my email from two weeks ago about the completion of the Watershed Climate Change Vulnerability and Risk Assessment study. The [Full Report](#) and [Executive Summary](#) are now posted on Conservation Halton's [Watershed Strategy](#) webpage.

As mentioned below, we will use the findings and recommendations of the Watershed Climate Change Vulnerability and Risk Assessment study to develop a Watershed Climate Resiliency Plan. I invite you to participate in an engagement session to provide your insights and feedback on the draft resiliency plan on **Thursday, April 11, 2024, 11-12am**. Please look out for a separate Outlook calendar invite coming your way shortly.

More details and an agenda for the engagement session will be circulated prior to the session.

If you have any questions please don't hesitate to reach out.

Regards,
Martin



Martin Keller, MSc
Senior Manager, Watershed Planning and Source Protection
Program Manager, Halton Hamilton Source Protection Region

2596 Britannia Road West, Burlington, ON L7P 0G3
905.336.1158 ext.2260 | mkeller@hrca.on.ca

A green, resilient, connected tomorrow.

conservationhalton.ca





CONSERVATION HALTON WATERSHED CLIMATE CHANGE VULNERABILITY AND RISK ASSESSMENT EXECUTIVE SUMMARY

Prepared for:
CONSERVATION HALTON

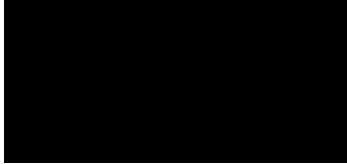
Prepared by:
MATRIX SOLUTIONS INC., A MONTROSE ENVIRONMENTAL COMPANY

Version 2.0
February 2024
Mississauga, Ontario

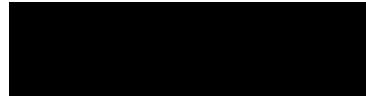
Suite 3001, 6865 Century Ave.
Mississauga, ON, Canada L5N 7K2
T 905.877.9531 F 289.323.3785
www.matrix-solutions.com

EXECUTIVE SUMMARY
CONSERVATION HALTON WATERSHED CLIMATE CHANGE
VULNERABILITY AND RISK ASSESSMENT

Prepared for Conservation Halton, February 2024



Fabio Tonto, P.Eng., MEPP
Senior Water Resources Engineer
Technical Lead, Climate Risk and Resilience



reviewed by
Quentin Chiotti, Ph.D.
Technical Director, Climate Risk and Resilience

CONTRIBUTORS

Name	Job Title	Role
Autumn Rafeiro, B.E.Sc.	Environmental Engineering Intern, Matrix Solutions Inc.	Report Contributor
Quentin Chiotti, Ph.D.	Technical Director, Climate Risk and Resilience, Matrix Solutions Inc.	Report Contributor Technical Advisor
Fabio Tonto, P.Eng., MEPP	Senior Water Resources Engineer, Technical Lead, Climate Risk and Resilience, Matrix Solutions Inc.	Project Manager Report Contributor Technical Reviewer

Disclaimer

Matrix Solutions Inc. certifies that this report is accurate and complete and accords with the information available during the project. Information obtained during the project or provided by third parties is believed to be accurate but is not guaranteed. Matrix Solutions Inc. has exercised reasonable skill, care, and diligence in assessing the information obtained during the preparation of this report.

This report was prepared for the Conservation Halton. The report may not be relied upon by any other person or entity without the written consent of Matrix Solutions Inc. and of Conservation Halton. Any uses of this report by a third party or any reliance on decisions made based on it are the responsibility of that party. Neither Matrix Solutions Inc. nor its affiliates are responsible for damages or injuries incurred by any third party as a result of decisions made or actions taken based on this report.

VERSION CONTROL

Version	Date	Issue Type	Filename	Description
V0.1	22-Dec-2023	Draft	2023-12-22 DRAFT_CH Climate Change Vulnerability and Risk Assessment Report v0.1	Issued to client for draft review
V1.0	18-Jan-2024	Final	36679 CH CC Vulnerability and Risk Assessment R 2024-01-18 final v1.0.docx	Issued to client for review
V2.0	12-Feb-2024	Revised Final	36679 CH CC Vulnerability and Risk Assess Exec Sum 2024-02-12 final v2.0.docx	Executive summary issued as final

CONSERVATION HALTON TERRITORIAL ACKNOWLEDGEMENTS

We are reminded that Conservation Halton's watersheds are situated on treaty land that is steeped in rich Indigenous history and home to many First Nations and Métis people today. We have a responsibility for the stewardship of the land on which we live and work.

We acknowledge the Mississaugas of the Credit First Nation and Six Nations of the Grand River of the Anishinaabeg, Ongweh'onweh, and Hyron-wendat (Wyandot) Peoples of whose traditional territory we are situated.

ACKNOWLEDGEMENTS

The Project Team would like to acknowledge the contributions of all those who participated in the development of Conservation Halton's Climate Change Vulnerability and Risk Assessment. Extensive engagement with internal and external stakeholders was critical to the project's success, resulting in meaningful dialogue about climate change impacts through Conservation Halton and collaboration on adaptation action recommendations.

Conservation Halton Subject Matter Experts

Responsible for providing knowledge-based input on specific departments and subjects throughout the study.

- Brenna Bartley, Education Manager
- Adrian Bryant, Coordinator (Forestry)
- Glenn Farmer, Manager (Flood Forecasting and Operations)
- Ilona Feldmann, Resource Planning Coordinator
- Craig Machan, Director (Parks and Operation)
- Lesley Matich, Manager (Science and Monitoring)
- Leah Smith, Policy and Special Initiatives Lead
- Jacek Strakowski, Hydrogeologist
- Brad Rennick, GIS Analyst Lead
- Jennifer Roberts, Forest Technician Lead
- Jennifer Young, Senior Water Resources Engineer

Core Project Team

Responsible for project management, direction and decision making.

Conservation Halton

- ✦ Kim Barrett, Senior Specialist (Research and Sustainability)
- ✦ Martin Keller, Senior Manager (Watershed Planning and Source Protection)
- ✦ Barbara Veale, Senior Director (Watershed Management and Climate Change)

Matrix Solutions Inc.

- ✦ Fabio Tonto, Project Manager
- ✦ Quentin Chiotti, Technical Director
- ✦ David Van Vliet, Senior Technical Advisor
- ✦ Autumn Rafeiro, Engineering Intern

Steering Committee

Responsible for direction and decision making during the risk assessment process.

Conservation Halton

- ✦ Kim Barrett, Senior Specialist (Research and Sustainability)
- ✦ Martin Keller, Senior Manager (Watershed Planning and Source Protection)
- ✦ Barbara Veale, Senior Director (Watershed Management and Climate Change)
- ✦ Lesley Matich, Manager (Science and Monitoring)

Matrix Solutions Inc.

- ✦ Fabio Tonto, Project Manager
- ✦ Quentin Chiotti, Technical Director
- ✦ Autumn Rafeiro, Engineering Intern

EXECUTIVE SUMMARY

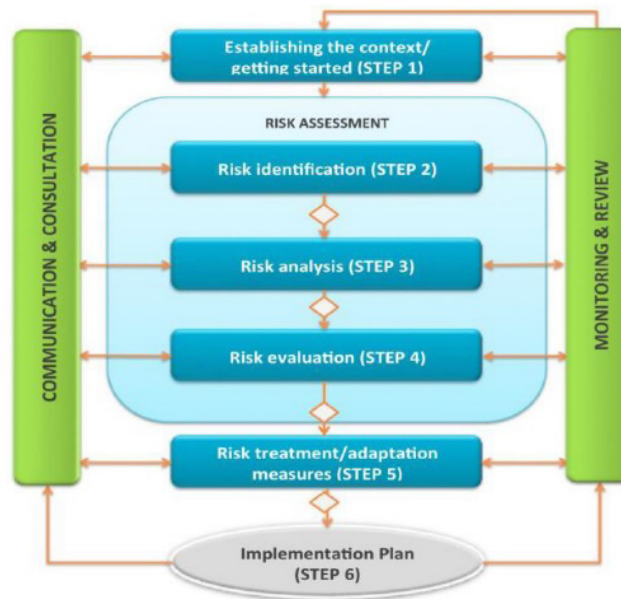
Conservation Halton serves the local community by offering essential services designed to tackle and alleviate environmental challenges, especially those intensified by climate change. These challenges, like threats to human health, property, and the well-being of terrestrial and aquatic ecosystems, are on the rise. Conservation Halton provides programs to enhance the resilience of the watershed's ecosystem. This, in turn, safeguards local communities from the adverse effects of increasingly unpredictable, warmer, and wetter weather patterns associated with climate change. Through this process it has become clear that the natural resources at the watershed level provide critical services to the residents of these watersheds and need to be maintained, protected and expanded.

This Climate Change Vulnerability and Risk Assessment, developed in collaboration with Conservation Halton, aims to evaluate the potential future climate risks to the natural resources in their watersheds. The goal is to identify where vulnerability and risk is highest to natural resources and recommend additional actions that can be taken to boost adaptive capacity and resilience. These actions will assist Conservation Halton in maintaining and protecting their jurisdiction's natural resources and the associated services that these resources provide in a changing climate. Natural resources, like forests and wetlands, act as a protective shield against climate change impacts, such as flooding, affecting residents across the watershed. By prioritizing actions that enhance the ability of these resources and employing environmental science Conservation Halton can fortify the resilience of watershed ecosystems. This is in alignment with Conservation Halton's Strategic Plan Momentum (Conservation Halton, 2024), and aims to reduce the negative effects of climate change on local communities.

Methodology

The risk assessment methodology is based on the International Organization for Standardization (ISO) 31000 risk framework (see below). This process involved continuous engagement with Conservation Halton staff. The risk management process was focused on natural resources, where the Climate Change Vulnerability and Risk Assessment offers a unique and comprehensive approach for evaluating climate risks and developing adaptation measures for these resources, which is something not frequently done on a watershed scale.

THE ISO31000 RISK MANAGEMENT PROCESS



Source: <https://www.iso.org/obp/ui/#iso:std:iso:31000:ed-2:v1:en>

The recommendations from this assessment build on existing programs and services implemented or planned by Conservation Halton. The assessment pinpoints areas where climate hazards and impacts on natural resources may affect Conservation Halton's ability to deliver services.

Communication and collaboration with stakeholders were central to the assessment process. Internal stakeholders, including those within Conservation Halton, and external stakeholders, particularly local municipalities within Conservation Halton's jurisdiction, were actively involved. The organization's in-depth understanding of its natural resources, watersheds, programming, operations, and services played a pivotal role in crafting the Climate Change Vulnerability and Risk Assessment. This internal knowledge provided valuable insights utilized throughout the assessment. It was key to understand where there has been historical experience with vulnerability in the current climate, and how existing and planned programs may enhance adaptive capacity of Conservation Halton.

A strategic review of legislative requirements and previous reports was conducted to better understand the context around climate change and adaptation within Conservation Halton's jurisdiction. This involved considering national and provincial climate change guidelines, as well as reviewing previous work by Conservation Halton in assessing the vulnerabilities of the watersheds and the inventories of natural resources. In Ontario, Conservation Halton operates under the Conservation Authorities Act, which has as its purpose "to provide for the organization and delivery of programs and services that further the conservation, restoration, development and management of natural resources in watersheds in Ontario." Section 21 of the Act sets out the range of programs and services that Conservation Authorities can provide. Specific programs and services that a conservation authority must provide includes the

consideration of climate change as set out in O. Reg. 686/21. In addition, the legislation allows for a delivery of additional programs and services provided that agreements between the conservation authority and their participating municipalities for their delivery are in place. This enables conservation authorities and their municipal partners to be responsive to natural resource issues and management needs unique to their watershed.

Conservation Halton is currently developing a Watershed-based Resource Management Strategy as required by legislation. The purpose of this initiative is to ensure compliance with the legislation, identify those issues and risks that limit the effectiveness of programs and services, and identify actions and associated costs to address the issues and mitigate risks.

Natural Resources

The selection of key natural resources for this assessment was collaboratively developed during an early workshop with Conservation Halton's staff. These resources hold substantial importance and provide various benefits across Conservation Halton's watersheds. The significant natural resources considered in the assessment include:

- forests
- groundwater
- lakeshore
- meadow
- pond/lake
- stream
- wetland – swamp
- wetland – marsh
- vernal pools

Climate Hazards

As part of the strategic context review, Matrix identified climate hazards that played a crucial role in shaping the risk assessment stage. To understand how each potential hazard might change in the future due to climate conditions, Matrix considered the historical record and utilized best practice climate change projections under a high emissions scenario. This involved selecting specific climate variables or parameters that best capture the conditions and drawing information from nationally recognized climate data portals and published material. Matrix assessed how these variables are likely to change in the mid-term (30 years) and long-term (60 years) future.

While there were subtle differences in historical records and future projections across Conservation Halton's watersheds (e.g., above and below the Niagara Escarpment), there was an overall high level of

uniformity in the changes in future climate conditions and the likelihood of occurrence between data portals and previous studies for most parameters. The following climate hazards are the ones that best quantified the impact on natural resources in Conservation Halton's watersheds:

- dry conditions
- rainfall/riverine flooding
- heat stress
- seasonal changes
- snowpack reduction
- wind

Of these hazards, Snowpack Reduction and Seasonal Changes were the only climate parameters to have a higher likelihood of occurrence scoring value in the 2080s in comparison to the 2050s, whereas for the others the projected change was similar for both future time periods.

Consequences of Climate Change

Matrix used the likelihood scores along with the consequence scores to determine the level of risk Conservation Halton faces regarding future climate conditions that could adversely impact natural resources, ecosystems, and the services dependent on them. The vulnerability and risk assessment process allowed Matrix to leverage existing knowledge and evidence concerning future climate projections and the natural functions of the watershed and helped identify and prioritize climate risks. During the risk identification step, Matrix pinpointed where climate hazards could potentially impact natural resources. Out of the 54 potential combinations of climate hazards and natural resource types, Conservation Halton staff confirmed that only one case had no interactions, while 53 cases exhibited interactions.

Consequences arise when there is an interaction between a climate hazard and a natural resource that causes a measurable shift in the natural resource's condition and performance and the level of services that they provide. The consequences were placed into seven categories used in calculating the risk rating:

- human health and property
- terrestrial ecology
- aquatic ecology
- water quality
- erosion and sedimentation
- flooding
- Conservation Halton services

These categories helped assess the magnitude, extent, or duration of consequences, providing a comprehensive framework for evaluating the overall risk associated with climate hazards and their impacts on natural resources.

Climate Change Impacts

The Project Team collaborated with subject matter experts from Conservation Halton to gather insights and assign values to consequences for interactions between natural resources and climate hazards under each of the seven categories identified. This step was crucial in harnessing the diversity of expertise across watershed managers and technical experts in assessing the potential impacts of climate change on these natural resources. Once consensus was reached on consequence scores, the next step was calculating risk scores.

The watershed level assessment considered factors like land use and vulnerable areas defined by Conservation Halton and by mapping natural resource location onto the watershed. This qualitative analysis aimed to discuss risks across the watersheds, identifying areas that might be more vulnerable than others. This comprehensive approach ensured a thorough understanding of the potential impact of climate hazards on natural resources throughout Conservation Halton's watersheds.

After assessing vulnerability and risk at the watershed level, Matrix evaluated adaptive capacity by examining programs and services already provided by Conservation Halton that enhance the resilience of the watersheds. The adaptive capacity measures are linked to the following areas:

- Conservation Halton's programs and services
- flood forecasting and warning
- flood and erosion control
- drought/low water program
- management of Conservation Authority-owned land
- Drinking Water Source Protection
- surface and groundwater monitoring programs
- ecological monitoring programs
- regulating the impacts of development and activities in hazard areas
- watershed strategies

Findings

The risk assessment findings show how natural resources may be affected by different climate hazards. In consultation with Conservation Halton staff, it was decided to focus on interactions that had a "high" (15+) or "very high" (20+) risk rating. The analysis revealed 38 interactions for 2050 climate projections and 41 interactions for 2080 projections. The only change between 2050 and 2080 was that some risks, like

Snowpack Reduction and Seasonal Changes, became more likely and received higher risk ratings. Heat stress, rainfall, and seasonal changes were the top three climate hazards associated with high and very high-risk ratings. This information helped prioritize where to focus efforts in managing climate-related risks.

Recommendations

This section provides the recommendations emerging from this risk assessment, supported by input from subject matter experts across diverse fields from Conservation Halton and Matrix. Most of these recommendations are not standalone initiatives but represent the continuation of ongoing efforts and commitments already made by Conservation Halton. Examples of ongoing and relevant programs include the 2020 *Strategic Forest Management Plan* and the 2023 report *Effects of Climate Change on Biodiversity within Conservation Halton's Watersheds*.

The recommendations considered the adaptive capacity measures and existing studies by Conservation Halton that also propose recommendations for the watersheds. The discussion includes suggestions on how Conservation Halton can enhance existing programs and studies to contribute to the development of a Watershed-based Resource Management Strategy.

General Recommendations

These initial general recommendations are provided to give overarching guidance to assist in building Conservation Halton's adaptive capacity to a changing climate. More detailed recommendations follow.

- Review all monitoring programs to integrate climate change considerations by evaluating monitoring network density, data collection methods, measurement parameters, and monitoring protocols. Identify key indicators and assess spatial and temporal scales for aligning with projected climate change impacts. Enhance monitoring efforts with emerging technologies and data sharing mechanisms to inform adaptive strategies and sustainable management practices.
- Renew Watershed Plans for each of Conservation Halton's watersheds to encompass scenarios integrating climate change projections, land use changes, and natural resource scenarios reflecting climate change impacts. These plans will anticipate hydrological shifts and ecological impacts within the watershed. Integrate land use and natural resource scenarios to assess potential stressors and inform adaptive management strategies for sustainable watershed management amidst evolving environmental conditions.
- Model hydrologic impacts of climate change on a watershed scale. Utilize climate projections and hydrological models to simulate changes in rainfall intensity, duration, and frequency over time. Incorporate Intensity-Duration-Frequency (IDF) curve shifts into planning and risk assessment frameworks to enhance resilience against extreme weather events and mitigate potential flood risks associated with climate variability.

- Continue to coordinate with municipal partners to share climate change data and develop collaborative strategies. Create a hub for climate change data and watershed-scale assessments to facilitate information sharing and decision making among stakeholders. Ensure accessibility and compatibility of data formats to allow for analysis and integration into municipal planning processes. Foster informed actions and resilience-building efforts across interconnected communities and watersheds.

Flooding

1. **Operations:**

- ✦ Consider how climate change impacts flood risk and may necessitate changes in the operation of water control infrastructure.
- ✦ Continue updating Conservation Halton's flood forecasting and warning system to reflect any changes in seasonality or rainfall patterns that may emerge from climate change.
- ✦ Consider reviewing the operational requirements for water control infrastructure to meet the seasonal, recreational and flood mitigation needs while considering the potential of low water levels due to climate change.

2. **Monitoring:**

- ✦ Continue to monitor ice jams as seasonal changes and snowpack reduction exacerbate risks, reducing spring freshet, increasing runoff volumes, and elevating the likelihood of ice jams, erosion, and flooding.
- ✦ Expand weather station network to provide coverage over a greater area of the jurisdiction to capture high-intensity, short duration, and localized storm events to enable timely responses to flood threats. This will increase the data for flood forecasting and warning, as well as hydrologic model calibration.

3. **Manage:** Maintain and expand natural areas (forest, wetland, etc.) to help maintain the hydrologic conditions in the watersheds. The water retention services of these areas help mitigate current flood risk and will be critical in providing adaptive capacity to intensive rainfall events under future climate conditions.

4. **Modelling:** Regularly update regulatory flood hazard mapping around ponds and streams to reflect the changes due to climate change.

- ✦ Continue updating regulatory flood hazard mapping around streams to reflect the potential changes due to climate change. Consider implementing flood risk mapping to support municipal

emergency preparedness. This will reduce risks to human health and property, with increased flooding potential impacting emergency services and property damage.

- ✦ Use future climate scenarios, natural resource scenarios and hydrologic and hydraulic models to identify potential flood risk zones. This would identify possible water depth and velocity in flooded areas. This information can be used for emergency preparedness and risk management.
- ✦ Use hydrologic modelling to measure the potential impacts and help inform possible mitigation measures of climate change on wetlands. This would include reviewing ecologic impacts to wetlands and the ability of wetlands to mitigate flooding through vegetation changes and potential degradation.

Erosion and Sedimentation

1. **Monitoring:**

- ✦ Monitor the rate of shoreline erosion. Study the potential for an increase in shoreline erosion from intensified storm surges and wave action, compromising shoreline integrity. Investigate strategies to mitigate shoreline erosion.
- ✦ Monitor stream and valley slope stability to provide important information for flood and erosion control to allow for the development of effective strategies to manage the impacts of increased bankfull erosion flow events.
- ✦ Undertake regular recurring water course erosion surveys and mitigate situations that introduce or aggravate the erosion hazard and associated impacts on infrastructure and valley ecology along accessible creek reaches.

Groundwater

1. **Monitoring:** Continue monitoring groundwater quantity through the Provincial Groundwater Monitoring Program and expanded locations at selected wetlands.
2. **Groundwater Discharge:** Utilize, and where needed, enhance existing groundwater models to better understand the interactions between surface and groundwater and assess and map out important groundwater discharge reaches throughout the watersheds. Validate modelling with surface water monitoring and aquatic information.

Water Quality

1. **Planning:** Continue to incorporate groundwater quality and quantity planning in the development of the Watershed Plans for the watersheds within Conservation Halton's jurisdiction.

2. **Surface Water Monitoring:** Identify gaps in the surface water quality monitoring network and expand the monitoring network with a goal of identifying and possibly mitigating trends resulting from climate change. Assess the monitoring network for its ability to capture water quality trends. Continue monitoring surface water for the temperature impacts associated with reduced groundwater flow or the impacts of higher temperature groundwater. Continue monitoring water temperatures, water levels, erosion and pollutant loading in ponds/lakes for any negative impacts on biodiversity due to climate change.
3. **Wetlands Monitoring and Improvement:** Expand wetland monitoring, preservation, and improvement programs to mitigate against water quality impacts. Monitor outfall of swamps that have historic records of water quality monitoring for the measurement of any reduction in water quality due to the impacts of climate change on the ability of swamps to provide the service of water quality improvement. Preserve and enhance natural wetlands to maintain the water quality improvements provided by these ecosystems, wherever possible. Increase wetland habitat to increase the water quality benefits and mitigate potential impacts from climate change on existing wetlands and possibly improve the water quality by a greater degree.

Aquatic Ecology

1. **Monitoring:** Continue and adjust, if needed, various monitoring programs being executed within the watersheds and implement a process to identify climate change impacts through these programs. Specific monitoring programs include:
 - ✦ Continue and adjust, if needed, the aquatic monitoring system that includes regular assessments of stream levels, rainfall patterns, water temperature, erosion dynamics, and water quality to assess aquatic biodiversity for changes due to climate change.
 - ✦ Continue and adjust, if needed, monitoring for impacts of climate change causing a reduction in fish spawning habitats due to the degraded quality of aquatic ecosystems in marshes.
2. **Restoration:** Implement the recommendations in the report *Effects of Climate Change on Biodiversity within Conservation Halton's Watersheds 2023* to "Develop species-specific monitoring and restoration strategies for target species at risk and climate-vulnerable species on Conservation Halton lands." Implement this recommendation for species impacted by the climate change effects on aquatic habitat including vernal pools.
3. **Modelling:** Undertake modelling of future climate scenarios to better understand and predict the impacts of climate change on the thermal dynamics of streams. Identify the risk of specific streams no longer being refugia for cold-water species. This will allow for identification of reaches where targeted restoration efforts would be beneficial to maintain a cold-water status under future climatic conditions.

Terrestrial Ecology

Forests

Recommendations for forests are particularly relevant for the large tracts of forest located above the Niagara Escarpment in northern Bronte Creek and the northwestern areas of Sixteen Mile Creek. These represent the largest areas of forest cover in Conservation Halton's jurisdiction.

1. **Monitoring:** Continue monitoring forest health using the Long-term Environmental Monitoring Program (LEMP) and other monitoring initiatives, including invasive species
2. **Wetland Monitoring:** Continue and adjust, if needed, Conservation Halton's LEMP to monitor vernal pool, swamp, and marsh habitats particularly for early spring breeding amphibians due to changes in snowpack and seasonality.
3. **Habitat Corridors:** Model the impact of climate change on wildlife corridors and migration patterns by integrating species-specific habitat suitability models, climate projections, and landscape connectivity analyses. Incorporate future climate scenarios to assess potential shifts in habitat ranges and corridor effectiveness.
4. **Build Resiliency:** Continue with existing programs designed to build resilient forests within the watersheds:
 - ✦ Implement the recommendations outlined in the 2020 *Strategic Forest Management Plan* to build forest resiliency against climate change. This will be accomplished through building the forest's resilience using effective management practices and by incorporating mitigation and adaptation strategies.
 - ✦ Implement recommendations from the *Effects of Climate Change on Biodiversity within Conservation Halton's Watersheds report*, focusing on enhancing forest resilience in particular Recommendation 5: "Develop a Seed Strategy for Conservation Halton's tree planting program to ensure that planting stock is adapted to future climate conditions."
5. **Expand Forests:** Expand forested areas through strategic land acquisition, when possible, to mitigate any forest losses due to climate change or even expand forested area to improve habitat connectivity and provide high quality contiguous habitat.
6. **Protect Against Fire:** Prepare for the onset of forest fire conditions due to heat stress and precipitation changes on Conservation Halton owned lands.

Biodiversity Loss

1. **Monitoring:** Maintain ongoing wildlife habitat monitoring in the LEMP and other monitoring initiatives.

2. **Implement the recommendations in the Conservation Halton study:** *Effects of Climate Change on Biodiversity within Conservation Halton's Watersheds 2023*, pertaining to terrestrial biodiversity loss and climate change.
3. **Develop Invasive Species Strategy:** Develop an Invasive Species strategy and cooperate with other levels of government to coordinate efforts on detection, protection against, and destruction of invasive species.

Conservation Halton Services

1. **Adapt services:**

- ✦ Assess potential alterations to visitor experiences, considering the potential impact on park revenue due to the lack of forest cover or degraded natural areas.
- ✦ Prepare for potential impacts on Conservation Halton's services, including beach closures, infrastructure maintenance, reduction in availability of snow for skiing, and visitor experiences, due to heat stress, wind, and seasonal changes.

2. **Safety:**

- ✦ Continue to implement signage and safety programs warning users of Conservation Halton's trails and natural areas to inform of ticks and the potential for Lyme disease.
- ✦ Consider addressing the potential of safety concerns on lakeside authority property due to the potential for increased risk of tripping and falling due to precipitation, waves, and wind, impacting human health and safety.

Justine Brotherston

From: Township of Puslinch <services@puslinch.ca>
Sent: Tuesday, March 19, 2024 10:44 AM
To: Justine Brotherston
Subject: New Entry: Delegate Request

Type of Meeting

Council

Meeting Date

March 20, 2024

How many delegates are requesting to make this presentation?

One (1)

Type of Delegation

This is a request to delegate on a topic on the upcoming agenda

Identify which agenda item you are requesting to delegate on?

9.3.2 Desdignation Objection for property at 4492 Watson Rd S

Type of Presentation

This request is to present a written delegation

Name of Delegate

Paul and Jamie Kreutzwiser

Mailing Address of Delegate

[REDACTED]

Phone Number of Delegate

[REDACTED]

Email Address of Delegate

[REDACTED]

Purpose of delegation (state position taken on issue, if applicable)

removal of intent to designate for property at 4492 Watson Rd S

A formal presentation is being submitted to accompany the delegation

No

File Upload

 [Mayor-Seeley-and-Councillors-2.docx](#)

The delegation will require the use of audio-visual equipment (power point presentation)

No

Acknowledgement

I (we) have read, understand and acknowledge the Rules and Procedures relating to Delegations as prescribed by the Procedural By-law 2022-046.

Sent from [Township of Puslinch](#)

March 19, 2024

Mayor Seeley and Councillors,

As the property owners of 4492 Watson Rd S we request that you vote to withdraw our property from the proposed intent to designate.

Before we start please try to understand the journey we have been on with regard to this designation. This has been an emotional road for us, and unnecessarily confusing and stressful. It's not every day that you find out you are losing rights and privileges for your most valuable and revered asset. Some of what you read could surely be read with scorn, please know that is not our intent. We are trying to be honest, transparent and also respectful of your time and respectful of the people involved today. Our hearts are in this property and we apologize if that shows too clearly at times here below.

We purchased the property in 2010 after doing our due diligence of investigating and discussing with the GRCA, the Township and the Heritage Committee, so we fully understood our rights as potential property owners. When it came to the plaque on the building we were assured there were no restrictions, our building was not listed, not designated. In 2021 we were asked by the Township if we wanted to be listed (not designated). We asked questions and were assured that being listed did not mean we would someday be designated, so we did not object. Things can change, we understand that. And today we are being told that we have no choice, this is going ahead because we are listed. Had we not been, we might not be caught up in this. We learned a couple of weeks ago that we should never have been told that we had an option at that point or again in 2023, when we were told we could, and did, opt out of taking the next step and be designated. Frankly, we are unsure why we were asked for our preference in the first place, if taking up the offer to decline meant nothing.

We learned on Jan 15th 2024 that a Notice of Intent to Designate was drafted. We did not receive direct communication of the notice of intent on or near the December 14th 2023 date. We have not received proof of delivery and we understand that may not be required, but it was required for our notice of objection. The reality is that we didn't get it until it was emailed to us on 1/15 after we followed up with the Township after learning from our neighbour that he was being asked questions about the features of our home.

This process could have gone better in our case, maybe it's a case of Murphy's Law. If we were not told by the Township that we could (and did) withdraw from consideration we would have had time to research the real impacts of what such a designation might mean to us such as insurance costs, property value and implications, unknown restrictions to the title or use of our property and unknown limitations to how we may be able to use our property in the future. We too have read in the report being presented today that some of these are myths. Statistically speaking, across the province maybe they are, but each situation is different, and in Puslinch this is all brand new without prior case law or examples of how our township's heritage committee will operate. What we don't know is how quickly the Heritage Committee can mature to the level needed to make this a comparable scenario to those other municipalities, municipalities with experts on staff and decades of case law and examples. What we do know is that owning an old home affects the ability to insure and specifying features or conditions of repair also increases the cost to insure, these are both realities we have already had to endure, but will be negatively impacted by if we have to further stipulate repair requirements or obligations. Insurance is a requirement for a home with a mortgage so we can't opt out of it and assume the risk ourselves at a lower cost even if we wanted to. Mortgages and appraisals are also an unknown entity

here. When it comes to myths and statistics, one of the major variables is how the list of features is written into the by-law for our property and how it is to be interpreted by the committee when called upon. In our case, after several attempts leading up to Dec 14th's notice of intent, the features of our building's features were so wrong they read as if it was talking about another building. All that said, there's a lot we'd like to look into or get expert advice on, but do not have time to do because of the hiccups with what the Township has told us and how this has evolved.

The Notice of intent to designate listed in the appendix of your agenda for tonight's meeting was rewritten within the week, just days ago. While we are glad to see the errors we highlighted in our objection have been corroborated with a complete rewriting of the notice, we have not been allowed 30 days to review this new notice of intent to designate.

The original notice of intent outlined that our objection 'must set out the reason for objection and all relevant facts'. The features and significance of location of our home, all of the main arguments to warrant the designation were incorrect and the consultant peer reviewer that came to assess our property (at the Township's request just 2 week ago) corroborates our take on those errors. It seems like we had good grounds for the objection to stand up. However, it is clear now that our objection was merely a formal proof reading of the draft so it could be amended for the record, while at the same time forgoing the original timeline that was outlined to us, which was to give property owners 30 days to review and object.

We are neighbours, we are not just a mosquito in the Township's tent. It is not difficult to be neighbourly. We've heard frequently that our opinion and feedback are valued. All of the correspondence and the survey for comments on the website read like the Township is seeking to poll our opinion and value the property owners' feedback. We suppose it's true as long as the property owner knew the true intent of the project and agreed. We had only recently been able to verbally clarify with the Township that we should not have been told we could and did opt out of this designation. While we feel like we're been swatted at to get out of the tent, understand that we needed that clarity given the contradicting information we've gotten during this project. We've only just gotten up to speed with understanding our true options and rights. Yes, the Township was not required to give us options, but the Township did wilfully choose to present itself in that manner. If the Township is going to fall back on basic requirements of the Act in question, then why not be transparent about that up front and all along so we could have known not to ask the township what our options were. Those questions were better suited for an independent expert or professional, which we would still like the time to consult with.

We also now understand the interest in our home is there, and this designation is being rushed due to changes in the Act in question but the interest seems genuine. And we are now being asked to trust the township and staff and again being told that a designation will not be a burden or of negative consequence to us. We've trusted what the township has told us over the course of this project since we got the first letter in 2021. We hope that this shows you we've given trust a sincere and fair shot. So today we are in turn asking Puslinch Township Council to trust us. We will continue to be the good stewards of preservation of the building that we have proven to be over the past 15 years since saving it at our own expense. If Township wishes to protect our property from a future owner, please try to find a way to do that which doesn't affect the current ones.

We sincerely thank you Mayor Seeley and Councillors for your time and consideration. Please take a turn in trusting us, make it true what we've been told over the past 2 years, and withdraw our property from this proposal at this time.

Paul and Jamie Kreutzwiser
4492 Watson Rd S.

Sarah Huether

From: Township of Puslinch <services@puslinch.ca>
Sent: March 12, 2024 11:06 PM
To: Sarah Huether
Subject: New Entry: Delegate Request

Type of Meeting

Council

Meeting Date

March 20, 2024

How many delegates are requesting to make this presentation?

One (1)

Type of Delegation

This is a request to delegate on a general topic

Type of Presentation

This request is to present a verbal delegation

Type of Attendance

In person

Name of Delegate

bruce taylor

Mailing Address of Delegate



Phone Number of Delegate



Email Address of Delegate



Purpose of delegation (state position taken on issue, if applicable)

1. Drowning. The dangers and warnings from six experts on the potential for a child drowning in the drainage ditches: Canadian Paediatric Society, Lifesaving Society Ontario, Canadian Child Care Federation, Parachute (Research Group), Jim Sanders, Playchek; and the Centers for Disease Control and Preventions (CDC);
2. Hedges or Barriers. The dangers and warnings from three experts with regard to any hedge being planted on the sides of the playground area: Jim Sanders, Playchek; John Howard, Horticulturist; and Lifesaving Society Ontario;
3. Drainage. Conveyance of flow versus infiltration in the drainage ditches as

referred to in the GM BluePlan Engineering Ltd "Technical Memo:" "Boreham Drive Park Stormwater Management Pond Alteration Options," of October 16, 2023; and

4. Permitted and Not Permitted Sign. Community suggestions for what to include in words and symbols on a sign showing what is permitted, and what is not permitted in the park. This sign is a separate sign from the large blue "Boreham Park Puslinch" sign at the entrance. It is what exists in other parks, for example, in our neighbouring municipalities of Guelph, Milton, and Halton Hills, but does not exist in Boreham Park. Examples include: Respect other users; No excessive noise; No open fires or fireworks; etc. Other parks also include an emergency number, an inquiries number, and the emergency address.

A formal presentation is being submitted to accompany the delegation

No

The delegation will require the use of audio-visual equipment (power point presentation)

No

Acknowledgement

I (we) have read, understand and acknowledge the Rules and Procedures relating to Delegations as prescribed by the Procedural By-law 2022-046.

Sent from [Township of Puslinch](#)

Courtenay Hoytfox

From: Marni Flaherty <mflaherty@cccf-fcsge.ca>
Sent: Tuesday, March 12, 2024 4:15 PM
To: Courtenay Hoytfox
Cc: Bruce Taylor
Subject: Children can drown in less than 4 cm (1 1/2 inches) of water — enough to cover the mouth and nose

Hello Township Clerk, Courtenay Hoytfox.

The Canadian Child Care Federation has been contacted by Bruce Taylor and asked us to share water safety resources as the Township plans for redevelopment. "Children can drown in less than 4 cm (1 1/2 inches) of water — enough to cover the mouth and nose. Studies have shown that many children drown when their supervisor's attention is distracted only for a moment" https://cccf-fcsge.ca/wp-content/uploads/2020/05/RS_28-e.pdf) . Both points should be carefully considered in planning.

CCCF does not have anything specific on the issue of barriers in front of water. CCCF's advocates for providers, practitioners and parents to be vigilant in their supervision which would be an integral part of providing high quality services for children.

This resource from Active for Life highlights supervision but is titled Lifeguard parent. The points are clear though

<https://activeforlife.com/ece/>

chrome-extension://efaidnbmnnnibpcajpcglclefindmkaj/https://activeforlife.com/content/uploads/2019/09/AF-Lifeguard-infographic_v1.4-1-1.pdf

There is the risk benefit analysis tool from the Child and Nature Alliance of Canada that may be helpful

<https://childnature.ca/ece/>

chrome-extension://efaidnbmnnnibpcajpcglclefindmkaj/<https://childnature.ca/wp-content/uploads/2020/09/2019-11-03-CANADA-RBAT-ENGLISH-1.pdf>

Please reach out to us if you have any questions.

How great is it to have concerned parents and residents in your township supporting the health and safety of children.

Wishing you all the best in your plans.

Warm regards;

Marni

--



Marni Flaherty
Interim CEO, Canadian Child Care Federation

cccf-fcsge.ca | mflaherty@cccf-fcsge.ca

700 Industrial Ave, Suite 600, Ottawa, ON K1G 0Y9



Courtenay Hoytfox

From: Injury Prevention (CDC) <injuryprevention@cdc.gov>
Sent: Friday, March 8, 2024 12:50 PM
To: Courtenay Hoytfox
Cc: [REDACTED]
Subject: children's drowning

Thank you for your question and interest in drowning prevention.

Yes, it is important that caregivers provide close and constant supervision of children anytime they are in or near the water. Beyond visual supervision, caregivers should be within arm's reach of young children in or near the water and should be actively supervising children, free from distractions such as cell phones, books, or alcohol. According to the [American Academy of Pediatrics](#) a child can drown in as little as an inch or two of water.

For more information on drowning prevention visit <https://www.cdc.gov/drowning/prevention/index.html>

Thank you,
Division of Injury Prevention
National Center for Injury Prevention and Control
Centers for Disease Control and Prevention
www.cdc.gov/injury

Hello,

Can you confirm that:

1. A child can drown in as little as 2.5 cm or 1 inch of water; and
2. Visual surveillance by caregivers (no obstacle or barrier impediments) is essential to the safety of children near water.

Thank you.

Bruce Taylor.

March 12, 2024

Bruce Taylor MDiv, MA



Courtenay Hoytfox
CAO
Puslinch Township
choytfox@puslinch.ca

This letter is to share information about drowning risks for children that can be found at the following link on Parachute's website -
<https://parachute.ca/en/injury-topic/drowning/>

Children are at special risk for drowning. All children are at risk for drowning but young children under five years old are at special risk because:

- They are attracted to water but can't understand the danger.
- They can walk but they can't swim.
- They lack balance and co-ordination and are at increased risk of falling into water.
- Their lungs are smaller than adults and fill quickly with water.
- They can drown in as little as 2.5 centimetres (one inch) of water.

Please visit our website for further information.

Sincerely,



Pamela Fuselli, MSc
President & CEO

Courtenay Hoytfox

From: Bruce Taylor [REDACTED]
Sent: Tuesday, March 5, 2024 12:47 PM
To: Courtenay Hoytfox
Cc: [REDACTED]
Subject: Fwd: Danger to Children of Open Water-Filled Drainage Ditches in Puslinch Township Municipal Park

Afternoon Courtenay,

Another response to be used in our delegation on March 20, this time from Lifesaving Society Ontario, with regard to the potential for children's drowning in only 2.5 cm or 1 inch of water, and their conclusion that: "*A hedge will not prevent children from accessing the ditch. This is concerning especially when water is present.*"

Would you please confirm receipt so far of:

Jim Sanders, Playchek;
John Howard, Horticulturist;
Canadian Paediatric Society; and today's
Salme Abdule, Lifesaving Society Ontario.

Lifesaving Society Canada succeeded the Canadian Red Cross for all national programs of water safety about a year ago.

Thank you.

Very best wishes,

Bruce.

----- Forwarded message -----

From: Michael Shane <Michaels@lifeguarding.com>
Date: Tue, Feb 13, 2024 at 11:53 AM
Subject: RE: Danger to Children of Open Water-Filled Drainage Ditches in Puslinch Township Municipal Park
To: [REDACTED]

See below

Michael Shane

Safety Standards and Management Training Director

Lifesaving Society Ontario

Mobile: 647-282-9093

www.lifesavingsociety.com



***** This e-mail (including any attachments) may contain PRIVILEGED and CONFIDENTIAL INFORMATION only for use of the Addressee(s). If you are not the intended recipient of this e-mail or the employee or agent responsible for delivering it to the intended recipient, you are hereby notified that any dissemination or copying of this e-mail is strictly prohibited. If you have received this e-mail in error, please immediately notify me by telephone or e-mail to arrange for the return or destruction of this document. Thank you. *****

From: Experts <Experts@lifeguarding.com>

Sent: Tuesday, February 13, 2024 11:08 AM

To: Michael Shane <Michaels@lifeguarding.com>

Subject: FW: Danger to Children of Open Water-Filled Drainage Ditches in Puslinch Township Municipal Park

Good Morning,

Please see email below.

Kind Regards,

Salma Abdule

Lifesaving Society Ontario

Tel: 416-490-8844

Fax: 416-490-8766

www.lifesavingsociety.com

www.lifeguarddepot.com



From: Bruce Taylor [REDACTED]
Sent: Sunday, February 11, 2024 12:03 PM
To: Experts <Experts@lifeguarding.com>
Subject: Fwd: Danger to Children of Open Water-Filled Drainage Ditches in Puslinch Township Municipal Park

Hello Lifesaving Society,

My name is Bruce Taylor. I am a member of the neighbourhood association, Concerned Citizens of Puslinch: 65 families. Puslinch is a small Township of @ 8,000 persons outside Guelph.

We are very concerned, even alarmed, about the open, water filled drainage ditches situated within 1 foot of of the playground space in Boreham Park in Arkell, Puslinch (see 24 photos below). The water in the drainage ditches also was tested by the Ontario Water Testing Centre and found to have "a very high load of microbials, higher than we normally see."

Question 1

We have read that a child can drown in as little as 2.5 cm or 1 inch of water. The water in the drainage ditches in the park at times is 6-10" deep.

When you consider our concerns below and look at the pictures, our question to you is:

Are you concerned, like we are, that a child could run and fall into the drainage ditches, or ride their bike into the drainage ditches, injure themselves, and potentially drown?

Yes this is a possibility. All young children should be directly supervised by a parent or guardian when around water.

As you can see in the photos, the 150 feet, open drainage ditches on each side of the playground area are large ditches: 6-8 feet deep, 30-40 feet across, and with a 50-75% incline. They are meant to carry water runoff from the local road drainage ditches.

Puslinch Township, rather than install underground culverts in the drainage ditches, recently planted 52 yew plants around the border of the playground as a buffer. Shrubs, however, are not going to stop a child from running or falling into the drainage ditches. We also researched how poisonous all yew plants are: Poison Control Centre, Sick Kids Hospital, Toronto, Ontario Veterinary College, and the Herbarium of U of G, and many more. Our research was conclusive, so the Township removed all 52 yew plants last week. Now they are

considering replacing the yews with non-poisonous plants in the spring. The solution of course is underground culverts covered with earth so as to create a flat safe surface for children.

A highly respected Canadian Certified Playground Inspector, Jim Sanders, has stated that while he was very concerned about the high toxicity of the yew plant, he was more concerned about the visual barrier that any hedge would make for a caregiver's sightline of a child, out of curiosity that would wander into the water in the drainage ditches. Jim Sanders: **"In my view, visual awareness (of a caregiver) is fundamental to the acceptance of water risk."** We of course agree. There is a reason why we don't have barriers like hedges or berms on a beach between the caregivers and the children in the water!

He was very concerned that as any shrub grows, a child could wander into the water and the shrub could impede the visual surveillance of the caregiver. The water in the drainage ditches sometimes is 10-12" or more deep. Jim Sanders' conclusions: "Children are often curious about water and in my line of work, too often I see that yes stuff happens and tragedy strikes quickly. Bottom line is, can this situation (re: drainage swale adjacent to the playspace) be handled differently than what is being shown (from the same pictures sent to him). My opinion = yes."

Our second question is:

Do you agree with the above that any barrier, such as a hedge, should not be between a caregiver's visual awareness and a child playing, so that the caregiver's visual surveillance is impaired. For example, a parent could be seated on one of the park benches, distracted by their other children or their dog, while one of their children has wandered into the 6-8 foot deep drainage ditches, and is no longer visible to the parent.

Again, we emphasize that parents must maintain constant supervision of their children when near water. A hedge will not prevent children from accessing the ditch. This is concerning especially when water is present.

If you are concerned about the potential of drowning in these open drainage ditches, would you assist us by sending us a letter with your concerns?

We have lobbied for the municipality to fill in the drainage ditches and install culverts for underground drainage, for reasons of safety and accessibility, liability, and health risks.

Puslinch Township received an Ontario Trillium Foundation grant for the new playground equipment. That is why you will see old equipment from last spring and new equipment from this past fall.

The large body of water in the photos is another safety issue. It is @ 150-200 feet from the playground space. At the moment, we are focused only on the dangers to injuries and drowning of the open drainage ditches for the 150 feet on the two lengths of the playground space and getting underground culverts installed.

Thank you for any assistance.

Very best wishes to everyone at the Lifesaving Society.

Sincerely,

Bruce L. Taylor, BA, BEd, MDiv, MA



Justine Brotherston

To: Courtenay Hoytfox; Jim Sanders
Cc: [REDACTED] Mike Fowler
Subject: RE: permission to share

From: Jim Sanders <playchek@rogers.com>
Sent: Wednesday, February 21, 2024 7:42 AM
To: Courtenay Hoytfox <choytfox@puslinch.ca>
Cc: [REDACTED]
Subject: permission to share

Courtenay Hoytfox, CAO Puslink Council

cc: Bruce Taylor

The intent of this email is to provide permission for Bruce Taylor to share with the Pusink Council any of the email correspondence that we have had recently with regards to the playground/park project at Boreham Park.

Further to this, I will remain open to continued email correspondence from either the Municipality directly, or Mr. Taylor with regards to this or any other park project to which my opinion may be deemed as helpful.

Regard,
Jim Sanders

Playchek Services Inc.

www.playchek.com

519-641-5787 (office)
519-495-4438 (cell)
playchek@rogers.com

Courtenay Hoytfox

From: Courtenay Hoytfox
Sent: Friday, March 1, 2024 7:42 AM
To: Justine Brotherston
Subject: FW: Boreham Park Information
Attachments: Curriculum Vitae.doc

Follow Up Flag: Follow up
Flag Status: Flagged

From: John Howard [REDACTED]
Sent: Saturday, February 24, 2024 12:51 PM
To: Courtenay Hoytfox <choytfox@puslinch.ca>
Cc: Bruce Taylor [REDACTED]; Paul Ronan <paul@ontarioparksassociation.ca>
Subject: Boreham Park Information

Hello, Courtenay;

The purpose of this email is to grant my permission for Bruce Taylor, when he appears before Puslinch Township Council, to draw from my email of January 11, 2024, responding to concerns regarding the Japanese Yews planted as a hedge adjacent to the playground in Boreham Park, in Arkell. My email was sent to Paul Ronan, Executor Director of the Ontario Parks Association which Mr. Ronan then forwarded to Mr. Taylor.

I have attached an abbreviated version of my background for your information.

Please do not hesitate to contact me should you or the Councillors require any additional information.

John Howard NPD
[REDACTED]

Courtenay Hoytfox

From: Jim Sanders <playchek@rogers.com>
Sent: Wednesday, February 21, 2024 7:42 AM
To: Courtenay Hoytfox
Cc: [REDACTED]
Subject: permission to share

Courtenay Hoytfox, CAO Puslink Council

cc: Bruce Taylor

The intent of this email is to provide permission for Bruce Taylor to share with the Pusink Council any of the email correspondence that we have had recently with regards to the playground/park project at Boreham Park.

Further to this, I will remain open to continued email correspondence from either the Municipality directly, or Mr. Taylor with regards to this or any other park project to which my opinion may be deemed as helpful.

Regard,
Jim Sanders

Playchek Services Inc.
www.playchek.com

519-641-5787 (office)
519-495-4438 (cell)
playchek@rogers.com

Courtenay Hoytfox

From: Bruce Taylor [REDACTED]
Sent: Tuesday, February 13, 2024 3:10 PM
To: James Seeley; Jessica Goyda; John Sepulis; Sara Bailey; Russel Hurst; Ted Arnott-CO; Mike Fowler; Courtenay Hoytfox
Cc: [REDACTED]
Subject: Possibilities for Injuries and/or Drowning in Boreham Park Ditches Confirmed

Hello Everyone,

We received this response today from Michael Shane, Safety Standards and Management Training Director of Lifesaving Society Ontario.

Source: Lifesaving Society website.

"The Lifesaving Society is a full-service provider of programs, products, and services designed to prevent drowning. We are a national, volunteer organization and registered charity composed of 10 provincial/territorial branches, tens of thousands of individual members"

"We are a leader and partner in the delivery of water safety education throughout Canada and around the world. The Society operates globally in over 25 countries. **The Lifesaving Society takes lead responsibility for drowning prevention in Canada.**"

1. Question to Lifesaving Society Ontario

"Are you concerned, like we are, that a child could run and fall into the drainage ditches, or ride their bike into the drainage ditches, injure themselves, and potentially drown?"

Answer

"Yes this is a possibility. All young children should be directly supervised by a parent or guardian when around water."

(Note: The water, confirmed in many photos, is at times 6-10" deep. Also, not all parents or caregivers accompany their children to the park. Also, as stated by the Canadian Paediatric Society, a child can drown in 2.5 cm (1 inch) of water, and in as little as 20 seconds. "Near drownings" also can occur with resulting brain damage. This past week an adult also fell into the ditch and injured their ankle).

2. Question to Lifesaving Society Ontario

"Do you agree with the above that any barrier, such as a hedge, should not be between a caregiver's visual awareness and a child playing, so that the caregiver's visual surveillance is impaired. For example, a parent

could be seated on one of the park benches, distracted by their other children or their dog, while one of their children has wandered into the 6-8 foot deep drainage ditches, and is no longer visible to the parent."

Answer

"Again, we emphasize that parents must maintain constant supervision of their children when near water. A hedge will not prevent children from accessing the ditch. This is concerning especially when water is present."

Bruce Taylor

Boreham Park Committee,

Concerned Citizens of Puslinch: 65 Families.

Courtenay Hoytfox

From: Elizabeth Moreau <elizabethm@cps.ca>
Sent: Monday, March 4, 2024 11:31 AM
To: Courtenay Hoytfox
Cc: Bruce Taylor
Subject: Water safety for children

Dear Ms Hoytfox,

For consideration as you deliberate on a community request regarding child safety near water sources, this information from the Canadian Paediatric Society may be helpful:

Drowning is one of the leading causes of injury-related death for children under 5 years of age in Canada. Children can drown in as little as 2.5 cm (1 inch) of water. For more information, see:
https://caringforkids.cps.ca/handouts/safety-and-injury-prevention/water_safety

Many thanks
Elizabeth

Elizabeth Moreau, MMgt
Associate Executive Director, Strategic Priorities & Communications
Canadian Paediatric Society
2305 St. Laurent, Suite 100
Ottawa, Ont. K1G 4J8
613-526-9397 ext 231

Justine Brotherston

From: Township of Puslinch <services@puslinch.ca>
Sent: Tuesday, March 12, 2024 1:13 PM
To: Justine Brotherston
Subject: New Entry: Delegate Request

Type of Meeting

Council

Meeting Date

March 20, 2024

How many delegates are requesting to make this presentation?

Two (2)

Type of Delegation

This is a request to delegate on a general topic

Type of Presentation

This request is to present a verbal delegation

Type of Attendance

In person

Name of Delegate

Cameron Tuck

Mailing Address of Delegate

[REDACTED]

Phone Number of Delegate

[REDACTED]

Email Address of Delegate

[REDACTED]

Name of Second Delegate

Kiran Dhaliwal

Mailing Address of Second Delegate

[REDACTED]

Phone Number of Second Delegate

[REDACTED]

Email Address of Second Delegate

[REDACTED]

Purpose of delegation (state position taken on issue, if applicable)

State of Puslinch Minor Ball, Old Morriston Ball Diamond the warm up bullpen for the pitchers needs to be moved because of the new septic tank lids. They are right in the middle of the current bullpen and can definitely cause a safety concern. We are looking at having two new bullpens built. Both would be square/rectangle shape approximately 8 feet tall and 10 feet wide. We would need chain link fencing, metal fence posting and then firmly secured into the ground. One would go on the left field foul line and one on the right field foul line. The left field warm up will fit under the trees, but roots are going to be a pain in behind when drilling the holes for the posts. By putting them there we should capture enough light from the field that players can warm up even when it gets dark. One less cost if we don't have to put lights in currently.

A formal presentation is being submitted to accompany the delegation

Yes

The delegation will require the use of audio-visual equipment (power point presentation)

Yes

Acknowledgement

I (we) have read, understand and acknowledge the Rules and Procedures relating to Delegations as prescribed by the Procedural By-law 2022-046.

Sent from [Township of Puslinch](#)

Justine Brotherston

From: Township of Puslinch <services@puslinch.ca>
Sent: Tuesday, March 12, 2024 2:04 PM
To: Justine Brotherston
Subject: New Entry: Delegate Request

Type of Meeting

Council

Meeting Date

March 20, 2024

How many delegates are requesting to make this presentation?

Two (2)

Type of Delegation

This is a request to delegate on a general topic

Type of Presentation

This request is to present a verbal delegation

Type of Attendance

In person

Name of Delegate

Cameron Tuck

Mailing Address of Delegate

[REDACTED]

Phone Number of Delegate

[REDACTED]

Email Address of Delegate

[REDACTED]

Name of Second Delegate

Kiran Dhaliwal

Mailing Address of Second Delegate

[REDACTED]

Phone Number of Second Delegate

[REDACTED]

Email Address of Second Delegate

[REDACTED]

Purpose of delegation (state position taken on issue, if applicable)

To address the rental of Puslinch Ball Diamonds. 2 concerns we have here, but first we must make it known that there are no challenges for the 2024 season. But there is a definet possiblity for 2025. There may not be enough diamond space for our teams next year due to growth, but also age categories and an increase in the need for certain time slots.

The first challenge is an easy one. The Puslinch Community Centre has the diamond rented out on the Thursday nights from 7pm- 8:30ishpm. By renting it out at that time, it's smack in the middle of being able to rent it out for two time slots. 6pm and 8pm. I think we should make everything standard times of 2 time slots. 6:30 time slot and an 8:00pm time slot.

The next concern is about giving Puslinch teams first priority to the diamonds. Guelph does it for their sports teams and renting out their fields. Currently, if you rented the year previous, you get first dibs. We would like to be given preferential treatment and asked first for our rentals. Last year, over 75% of PMB was Puslinch kids. We would like to keep growing the Puslinch Prowler Association, but it does require diamond space. Instead of asking for a new diamond, our association is coming with ideas, picking up some costs and trying our best to be cost effective.

A formal presentation is being submitted to accompany the delegation

No

The delegation will require the use of audio-visual equipment (power point presentation)

No

Acknowledgement

I (we) have read, understand and acknowledge the Rules and Procedures relating to Delegations as prescribed by the Procedural By-law 2022-046.

Sent from [Township of Puslinch](#)

Justine Brotherston

From: Township of Puslinch <services@puslinch.ca>
Sent: Tuesday, March 12, 2024 2:04 PM
To: Justine Brotherston
Subject: New Entry: Delegate Request

Type of Meeting

Council

Meeting Date

March 20, 2024

How many delegates are requesting to make this presentation?

Two (2)

Type of Delegation

This is a request to delegate on a general topic

Type of Presentation

This request is to present a verbal delegation

Type of Attendance

In person

Name of Delegate

Cameron Tuck

Mailing Address of Delegate

[REDACTED]

Phone Number of Delegate

[REDACTED]

Email Address of Delegate

[REDACTED]

Name of Second Delegate

Kiran Dhaliwal

Mailing Address of Second Delegate

[REDACTED]

Phone Number of Second Delegate

[REDACTED]

Email Address of Second Delegate

[REDACTED]

Purpose of delegation (state position taken on issue, if applicable)

To address the rental of Puslinch Ball Diamonds. 2 concerns we have here, but first we must make it known that there are no challenges for the 2024 season. But there is a definite possibility for 2025. There may not be enough diamond space for our teams next year due to growth, but also age categories and an increase in the need for certain time slots.

The first challenge is an easy one. The Puslinch Community Centre has the diamond rented out on the Thursday nights from 7pm- 8:30ishpm. By renting it out at that time, it's smack in the middle of being able to rent it out for two time slots. 6pm and 8pm. I think we should make everything standard times of 2 time slots. 6:30 time slot and an 8:00pm time slot.

The next concern is about giving Puslinch teams first priority to the diamonds. Guelph does it for their sports teams and renting out their fields. Currently, if you rented the year previous, you get first dibs. We would like to be given preferential treatment and asked first for our rentals. Last year, over 75% of PMB was Puslinch kids. We would like to keep growing the Puslinch Prowler Association, but it does require diamond space. Instead of asking for a new diamond, our association is coming with ideas, picking up some costs and trying our best to be cost effective.

A formal presentation is being submitted to accompany the delegation

No

The delegation will require the use of audio-visual equipment (power point presentation)

No

Acknowledgement

I (we) have read, understand and acknowledge the Rules and Procedures relating to Delegations as prescribed by the Procedural By-law 2022-046.

Sent from [Township of Puslinch](#)

Justine Brotherston

From: Township of Puslinch <services@puslinch.ca>
Sent: Tuesday, March 12, 2024 2:04 PM
To: Justine Brotherston
Subject: New Entry: Delegate Request

Type of Meeting

Council

Meeting Date

March 20, 2024

How many delegates are requesting to make this presentation?

Two (2)

Type of Delegation

This is a request to delegate on a general topic

Type of Presentation

This request is to present a verbal delegation

Type of Attendance

In person

Name of Delegate

Cameron Tuck

Mailing Address of Delegate

[REDACTED]

Phone Number of Delegate

[REDACTED]

Email Address of Delegate

[REDACTED]

Name of Second Delegate

Kiran Dhaliwal

Mailing Address of Second Delegate

[REDACTED]

Phone Number of Second Delegate

[REDACTED]

Email Address of Second Delegate

[REDACTED]

Purpose of delegation (state position taken on issue, if applicable)

To address the rental of Puslinch Ball Diamonds. 2 concerns we have here, but first we must make it known that there are no challenges for the 2024 season. But there is a definet possiblity for 2025. There may not be enough diamond space for our teams next year due to growth, but also age categories and an increase in the need for certain time slots.

The first challenge is an easy one. The Puslinch Community Centre has the diamond rented out on the Thursday nights from 7pm- 8:30ishpm. By renting it out at that time, it's smack in the middle of being able to rent it out for two time slots. 6pm and 8pm. I think we should make everything standard times of 2 time slots. 6:30 time slot and an 8:00pm time slot.

The next concern is about giving Puslinch teams first priority to the diamonds. Guelph does it for their sports teams and renting out their fields. Currently, if you rented the year previous, you get first dibs. We would like to be given preferential treatment and asked first for our rentals. Last year, over 75% of PMB was Puslinch kids. We would like to keep growing the Puslinch Prowler Association, but it does require diamond space. Instead of asking for a new diamond, our association is coming with ideas, picking up some costs and trying our best to be cost effective.

A formal presentation is being submitted to accompany the delegation

No

The delegation will require the use of audio-visual equipment (power point presentation)

No

Acknowledgement

I (we) have read, understand and acknowledge the Rules and Procedures relating to Delegations as prescribed by the Procedural By-law 2022-046.

Sent from [Township of Puslinch](#)

Justine Brotherston

From: Township of Puslinch <services@puslinch.ca>
Sent: Tuesday, March 12, 2024 1:50 PM
To: Justine Brotherston
Subject: New Entry: Delegate Request

Type of Meeting

Council

Meeting Date

March 20, 2024

How many delegates are requesting to make this presentation?

Two (2)

Type of Delegation

This is a request to delegate on a general topic

Type of Presentation

This request is to present a verbal delegation

Type of Attendance

In person

Name of Delegate

Cameron Tuck

Mailing Address of Delegate

[REDACTED]

Phone Number of Delegate

[REDACTED]

Email Address of Delegate

[REDACTED]

Name of Second Delegate

Kiran Dhaliwal

Mailing Address of Second Delegate

[REDACTED]

Phone Number of Second Delegate

[REDACTED]

Email Address of Second Delegate

[REDACTED]

Purpose of delegation (state position taken on issue, if applicable)

Morrison Meadows Small Ball Diamond. We would like to make this an operational ball diamond for the 2024 season. Currently there is no fence in front of the benches to protect the players from foul balls, wild throws and flying bats. We legally can not play any games on this diamond for safety issues & insurance purposes. PMB has helped fill the rentals of the diamonds significantly over the past 2 years. If we hit our goals this season, we should have 10 teams playing our diamonds, T-Ball, 3 Pitch, U9, U11 (2 teams), U13 (3 teams), U13 girls and U15. This fills up every 6pm diamond slot from Monday to Thursday, these are the nights which Intercounty Softball Association runs. We can really only run those nights because weekends are reserved for tournament play. We are starting to fill the 8pm time slots as well, and within the next 2 years, we could 5 time slots filled there as well. We will be hosting The U13 Boys End of Year Tournament in August with approximately 12 teams. Having another functioning diamond, with not having to build a new diamond, would allow teams to have a place to play games, practice, and have make up games, due to rain or air quality issues, if they arise again this year. Adding 24 feet of fence down both foul lines in front of the benches would allow us to do this. It would be about 24 feet long and 6 feet high with 3 fence posts for both sides of the field (x2 for that). This diamond could very easily be used for games for the U11s, U9s, 3-Pitch and Tball. We currently don't rent this diamond out, it is included with the rental of the big diamond at Morrison Meadows. We would recommend that the Township charge for rental of this diamond, moving forward from 2025 and on. Also, might want to consider the rental at a lower cost or a combination cost with the upper diamond, or both.

Also, we have a group of volunteers, who would like to clean out the 3rd base foul line fence at the lower diamond and move the bleachers that are behind the back stop to the 3rd base foul line. Again no cost to the Township.

A formal presentation is being submitted to accompany the delegation

Yes

The delegation will require the use of audio-visual equipment (power point presentation)

Yes

Acknowledgement

I (we) have read, understand and acknowledge the Rules and Procedures relating to Delegations as prescribed by the Procedural By-law 2022-046.

Sent from [Township of Puslinch](#)

Justine Brotherston

From: Township of Puslinch <services@puslinch.ca>
Sent: Tuesday, March 12, 2024 1:27 PM
To: Justine Brotherston
Subject: New Entry: Delegate Request

Type of Meeting

Council

Meeting Date

March 20, 2024

How many delegates are requesting to make this presentation?

Two (2)

Type of Delegation

This is a request to delegate on a general topic

Type of Presentation

This request is to present a verbal delegation

Type of Attendance

In person

Name of Delegate

Cameron Tuck

Mailing Address of Delegate

[REDACTED]

Phone Number of Delegate

[REDACTED]

Email Address of Delegate

[REDACTED]

Name of Second Delegate

Kiran Dhaliwal

Mailing Address of Second Delegate

[REDACTED]

Phone Number of Second Delegate

[REDACTED]

Email Address of Second Delegate

[REDACTED]

Purpose of delegation (state position taken on issue, if applicable)

Puslinch Minor Ball Mobile Sign for registration. We would like to place a mobile sign out front of the community centre to advertise Puslinch Minor Ball for the rest of March and all of April. The sign would be gone by the time Puslinch Park and Recs have to start cutting grass.

A formal presentation is being submitted to accompany the delegation

No

The delegation will require the use of audio-visual equipment (power point presentation)

No

Acknowledgement

I (we) have read, understand and acknowledge the Rules and Procedures relating to Delegations as prescribed by the Procedural By-law 2022-046.

A decorative graphic on the left side of the slide, consisting of a network of thin, light green lines and small circles, resembling a circuit board or a stylized tree structure.

PUSLINCH MINOR BALL

REQUESTS FOR BALL DIAMOND IMPROVEMENTS



Septic lids right
in the middle of
bullpen





Pitchers hit the
lids with pitches
and no idea
where the ball is
going to go, not
to mention it's not
good for the lids



**8x10
fencing**

35 feet

**10 feet
of gravel**

Put the bull
pens down
the outside
of the Foul
Lines



10 feet of gravel

35 feet





































Thank You



REPORT FIN-2024-007

TO: Mayor and Members of Council

PREPARED BY: Michelle Cassar, Deputy Treasurer

PRESENTED BY: Mary Hasan, Director of Finance/Treasurer

MEETING DATE: March 20, 2024

SUBJECT: Remuneration and Expenses Paid to Members of Council and Others -
2023
File No. F16 REM

RECOMMENDATIONS

THAT Report FIN-2024-007 entitled Remuneration and Expenses Paid to Members of Council and Others – 2023 be received.

Purpose

Section 284 (1) of The Municipal Act, 2001 requires the Treasurer of a Municipality to submit a statement to Council itemizing remuneration and expenses in each year on or before March 31st paid to the following:

- a. each Member of Council in respect to his or her services as a member of Council or any other body, including a local board, to which the member has been appointed by Council or on which the member holds office by virtue of being a member of Council.
- b. each member of council in respect of his or her services as an officer or employee of the municipality or other body described in clause (a); and
- c. each person, other than a member of Council, appointed by the Municipality to serve as a member of any body, including a local board, in respect of his or her services as a member of the body.

Background

The authority to pay Council and Committee members remuneration or per diems, including benefits (if applicable) and reimbursement of business expenses for the 2023 fiscal year is outlined in By-law No. 058-2020 passed by Council on December 16, 2020.

The Township provides reasonable remuneration or per diems to members of Council and Committee appointees.

The Township also provides expense reimbursement to Members of Council and Committee members for reasonable and permitted expenses incurred while carrying out their respective roles and responsibilities.

Members of local boards who are appointed by the Township also receive payments from the local boards. These payments must be reported per Section 284 (1) of the Municipal Act, 2001.

Schedule A lists the total Remuneration and Expenses paid out to Members of Council and Others During the Year 2023 in accordance with Section 284 (1) of the Municipal Act, 2001.

Financial Implications

Funds are provided in the Council Operating Budget for Council's remuneration and reimbursement for reasonable and permitted expenses. Funds are also provided in the Committee cost centres for remuneration and expenses paid to Committee members. These are budgeted annually through the Operating Budget process.

The expenses shown in Schedule A include both mileage and allowable business expenses per the Township's policies.

Applicable Legislation and Requirements

Section 284(1), Municipal Act, 2001

Engagement Opportunities

The Remuneration and Expenses paid to Members of Council and Others during the year are posted on the Township's website. Council expenses are also itemized on the Township's website with supporting documentation (ie. detailed receipts). This information is posted on the Council Remuneration and Expenses Page on [Puslinch.ca](https://puslinch.ca)

Attachments

Schedule A – Remuneration and Expenses Paid to Members of Council and Others During the Year 2023.

Respectfully submitted,

Reviewed by:

Michelle Cassar
Deputy Treasurer

Mary Hasan
Director of Finance/Treasurer

Township of Puslinch
Remuneration and Expenses Paid to Members of Council and Others During 2023

			Sub-Total	Sub-Total	
Member of Council	Remuneration	Benefits *	Remuneration	Expenditures	Grand Total
	\$	\$	\$	\$	\$
James Seeley, Mayor	29,701	2,138	31,838	71	31,910
Russel Hurst, Councillor	20,012	1,372	21,384	-	21,384
Jessica Goyda, Councillor	20,012	7,772	27,784	-	27,784
Sara Bailey, Councillor	20,012	7,772	27,784	1,897	29,680
John Sepulis, Councillor	20,012	6,790	26,802	33	26,835
Totals	\$ 109,748	\$ 25,844	\$ 135,592	\$ 2,001	\$ 137,593

* Benefits include employer portion of Extended Health Care, Hospital Semi-Private, Dental, Drug, Vision Care, and Out of Province Coverage, Employer's Health Tax (EHT) and Canada Pension Plan (CPP) if applicable. Employment Insurance (EI) is exempt.

Township of Puslinch
Remuneration and Expenses Paid to Members of Council and Others During 2023

			Sub-Total	Sub-Total	
Committee	Local Board	Member	Remuneration/ Per Diem	Expenditures	Total
Committee of Adjustment	N/A	Jeffrey Born	\$ 1,026	\$ -	\$ 1,026
Committee of Adjustment	N/A	Paul Sadhra	\$ 1,128	\$ -	\$ 1,128
Committee of Adjustment	N/A	Chris Pickard	\$ 1,143	\$ -	\$ 1,143
Committee of Adjustment	N/A	Dennis O'Connor	\$ 1,040	\$ -	\$ 1,040
N/A	Conservation Halton	Stephen Gilmour	\$ 600	41	\$ 641
N/A	Conservation Halton	Sara Bailey	\$ 450	14	\$ 464
N/A	Conservation Halton - Source Protection Committee	David Rodgers	\$ 800	-	\$ 800
N/A	Grand River Conservation Authority	Chris White	\$ 31,777	857	\$ 32,634
N/A	Grand River Conservation Authority - Source Protection Committee	John Sepulis	\$ 775	38	\$ 813
N/A	Hamilton Conservation Authority	Susan Fielding	\$ 1,625	461	\$ 2,086
Totals			\$ 40,364	\$ 1,410	\$ 41,774



REPORT ADM-2024-013

TO: Mayor and Members of Council

PREPARED BY: Justine Brotherston, Interim Municipal Clerk

PRESENTED BY: Justine Brotherston, Interim Municipal Clerk

MEETING DATE: March 20, 2024

SUBJECT: Amendment to Mandatory Pre-Consultation By-law

RECOMMENDATION

That Council receives report ADM-2024-013 regarding the Amendment to Mandatory Pre-Consultation By-law; and,

That Council gives three readings to By-law 2024-029 being a By-law to amend the Township's Mandatory Pre-Consultation By-law, attached to this report as Schedule "A".

Purpose

The purpose of this report is to provide Council with a proposed amendment to the Township's Mandatory Pre-Consultation By-law to incorporate additional applicable *Planning Act*, R.S.O. 1990 c.P13 Applications.

Background

In December 2022, Council adopted By-law 2022-054 being a By-law to Establish a Mandatory Pre-Consultation for certain *Planning Act* applications in anticipation of the changes from Bill 109 More Homes for Everyone Act, 2022.

The Pre-Consultation process has been an important tool for staff due to the changes in timelines for processing *Planning Act* applications introduced under Bill 109. The pre-consultation process has been beneficial in providing a framework for staff to work with applicants to ensure applications are complete prior to submitting formal applications. The current Mandatory Pre-consultation By-law includes requirements for pre-consultation with respect to Zoning By-law Amendments and Site Plan Control Applications. Staff are seeking to require pre-consultation for the following additional *Planning Act* Applications:

1. Official Plan Amendments;
2. Draft Plan of Subdivision;
3. Draft Plan of Condominium;
4. Other applications as references by the Planning Act as may be determined by the Township based on the application's complexity or relationship to other application types for which a mandatory pre-consultation applies (e.g. consent applications, minor variance applications).

The Township's 2024 User Fees and Charges By-law includes a fee for the Pre-Consultation process and the fee structure allows the Township to recover all third party costs and disbursements directly from the applicant, and as such, there is no financial impact to the Township.

Financial Implications

As noted throughout the report.

Applicable Legislation and Requirements

Municipal Act, 2001, S.O. 2001, c. 25

Planning Act, R.S.O. 1990 c.P13, as amended

Township Mandatory Pre-Consultation By-law

Engagement Opportunities

None

Attachments

Schedule "A" – Draft By-law 2024-029 a by-law to amend the Township's Mandatory Pre-Consultation By-law 2022-054

Respectfully submitted,

**Justine Brotherston,
Interim Municipal Clerk**

Reviewed by,

**Courtenay Hoytfox,
Interim CAO**

THE CORPORATION OF THE TOWNSHIP OF PUSLINCH

BY-LAW NO. 2024-029

Being a By-law to amend the Township's mandatory Pre-Consultation for Planning Applications pursuant to the Planning Act, R.S.O.1990 c.P13, as amended, and to delegate authority to waive the requirement for Pre-Consultation for certain Planning Act applications.

WHEREAS the Council of the Township of Puslinch has deemed it necessary to develop a mandatory Pre-Consultation By-law for certain planning applications pursuant to Section 34 and 41 of the *Planning Act*, R.S.O. 1990 c.P13, as amended, and to delegate authority to staff to waive the requirement for Pre-Consultation for certain Planning Act applications;

AND WHEREAS the Mandatory Pre-Consultation By-law for Planning Applications is intended to streamline processes by assisting applicants in determining submission requirements early in the process thereby reducing the number of incomplete and premature applications;

AND WHEREAS Subsection 41(3.1) of the Planning Act provides that the Council of a local municipality may, by By-law, require applicants to consult with the municipality before submitting plans and drawings under Subsection 41(4);

AND WHEREAS Subsection 34(10.0.1)(b) of the Planning Act provides that the Council of a municipality may, by By-law, require applicants to consult with the municipality before submitting applications to amend by-laws passes under Subsection 34;

NOW THEREFORE the Council of The Corporation of the Township of Puslinch hereby amends By-law No. 2022-054 as follows:

1. Amending the By-law description as follows:

Being a By-law to require mandatory Pre-Consultation for Planning Applications pursuant to Sections 22, 34, 41 and 51 of the Planning Act, R.S.O. 1990 c.P13, as amended, and to delegate authority to waive the requirement for Pre-Consultation for certain Planning Act applications.

2. Addition of the following enactment clauses:

AND WHEREAS Subsection 22 (3.1) of the *Planning Act* provides that the Council of a municipality may, by By-law, require applicants to consult with the municipality before submitting applications under subsection 22;

AND WHEREAS Subsection 51 (16.1) of the *Planning Act* provides that the Council of a municipality may, by By-law, require applicants to consult with the municipality before submitting applications under subsection 51;

3. That Section 4 be amended as follows:

5. Any applicant intending to file an application under Subsection 22, 34, 41, 51 or other applications referenced by the *Planning Act* R.S.O. 1990 c.P13, as amended as may be determined by the Township based on the application's complexity or relationship to

other application types for which a mandatory pre-consultation applies is hereby required to pre-consult with the Township in accordance with Section 2 above and the Township Pre-Consultation processes prior to submitting an application.

4. This By-law shall come into force on the day of passing.

READ THREE TIMES AND FINALLY PASSED IN OPEN COUNCIL THIS 20 DAY OF MARCH 2024.

James Seeley, Mayor

Justine Brotherston, Interim Municipal Clerk



REPORT ADM-2024-014

TO: Mayor and Members of Council

PREPARED BY: Justine Brotherston, Interim Municipal Clerk

PRESENTED BY: Justine Brotherston, Interim Municipal Clerk

MEETING DATE: March 20, 2024

SUBJECT: 2023 Designation Objections

RECOMMENDATION

That Report ADM-2024-014 entitled 2023 Designation Objections be received; and,

Whereas Township of Puslinch Council stated its intention to designation the properties municipally known as 4429 Watson Rd S, 32 Brock Rd N, and 43 McClintock Dr; and,

Whereas the *Ontario Heritage Act, R.S.O. 1990, c. O.18* (the Act) requires that the Council of a municipality shall consider an objection and make a decision whether or not to withdraw the notice of intention to designate within 90 days after the end of the 30-day notice period;

Therefore be it resolved,

That Council [affirms/withdraws] its decision to designate 4429 Watson Rd S pursuant to Section 29, Part IV of the Act; and,

That Council [affirms/withdraws] its decision to designate 32 Brock Rd N pursuant to Section 29, Part IV of the Act; and,

That Council [affirms/withdraws] its decision to designate 43 McClintock Dr pursuant to Section 29, Part IV of the Act; and,

That Council direct staff to bring Heritage Designation By-laws for the properties municipality known as _____ for Council consideration at its May 22, 2024 Council Meeting.

Purpose

The purpose of this report is to advise Council of the objections to Council's Notice of Intention to designate for the properties municipally known as 4492 Watson Rd S (Schedule 'A'), 32 Brock Rd N (Schedule 'B') and 43 McClintock Dr (Schedule 'C') and seek Council's direction with respect to proceeding with the designation process.

Background

Council, at its meeting on November 29, 2023 stated its intention to designate the properties municipally known as 4492 Watson Rd S, 32 Brock Rd N and 43 McClintock Dr as identified in the list of priority properties recommended for designation by the Township's Heritage Advisory Committee.

The Act requires that if the council of a municipality intends to designate a property within the municipality to be of cultural heritage value or interest, it shall cause notice of the intention to designate the property to be given by the clerk of the municipality in accordance with subsection (3). This notice includes serving notice on the property and on the Trust and in accordance with Township's Ontario Heritage Act Alternative Notice Policy. The Township's process included the following actions (Items listed in green are non-statutory and items listed in red are statutory).

1. Development and launch of Guide to Heritage Designation webpage – April 2023
2. Notice of Heritage Designation Open House – April 28, 2023
3. Heritage Designation Open House – May 31, 2023
4. Designation feedback letter to non-propriety properties – July 10, 2023
5. Letter to 2023 Priority Property regarding Site Visits – August 4, 2023
6. Staff complete site visits to properties where permission has been received by property owners – August 29th and 30th, 2023
7. **Notice of Intention to Designate – December 14, 2023**

Staff provided the Notice of Intention to designate for each property on December 14, 2023 and the deadline for objections was February 9, 2024. The Municipal Clerk received the following notices of objection:

1. 4492 Watson Rd S – January 31, 2024 from Paul and Jamie Kreutzwiser, property owners (Schedule 'A')
2. 32 Brock Rd N - February 5, 2024 from Dr. Manan Trivedi, Clinic Director of 32 Brock Rd N (Schedule 'B')
3. 43 McClintock Dr. - January 31, 2024 from President Jeff McClintock and Secretary Treasurer Sherron McClintock (Schedule 'C')

In accordance with subsection 29 (5) of the Act, “if a notice of objection has been served under subsection (5), the council of the municipality shall consider the objection and make a decision whether or not to withdraw the notice of intention to designate the property within 90 days after the end of the 30-day period”.

Debunking common myths:

1. MYTH: Designated properties are more expensive to maintain.
TRUTH: Neglect is expensive – not old buildings. Heritage conservation focuses on minimal intervention and designation will not require restoration of features that have been modified over time.
2. MYTH: Designation means I will have to restore my property.
TRUTH: Designation does not require an owner to restore the property. Maintain the property as any prudent property owner would. Designation focuses on the “as is” heritage value.
3. MYTH: Designated properties cannot be changed.
TRUTH: Approximately 97% of all heritage permits were either approved or approved with conditions since 2010. Designation is about “change management” – ‘HOW’ can development occur rather than ‘IF’.
4. MYTH: Designation adds too much “red tape”.
TRUTH: The majority of permits are approved within 15-30 days. Many municipalities have passed bylaws delegating heritage alteration approvals to staff. Ontario Heritage Act stipulates no more than a 90- day turn around on heritage approvals; extensions are possible if the owner agrees.
5. MYTH: Heritage designation reduced property value.
TRUTH: The Heritage Resources Centre (UW) studied 3000 heritage designated properties in 24 communities across Ontario (in 2000). A summary of the key findings:
 - Designated properties tend to sell on par or better than non-designated properties (74%).
 - They tend to resist downturns in the real estate market more than nondesignated (79% performed on par or better).
 - Appears the market is ‘rewarding’ owners of heritage designated properties with stable property value.

Heritage Permit Process / Grant Opportunities:

- Council established a new reserve dedicated to supporting the Heritage Grant opportunities in 2024
- Staff will provide Council with a report regarding the Heritage Advisory Committee's recommendations with respect to support for the Heritage Designation Program. Council has directed staff to report back on the proposed construction grant program, tax relief program and CIP Program.
- Staff are developing a Heritage Permit By-law for Council's consideration in report ADM-2024-014 Proposed Heritage Permit By-law.

Objections**4992 Watson Rd S**

The Notice of Objection received for 4492 Watson Rd S identifies four (4) reasons for the objection as summarized below:

1. Consultation process for designation;
2. Notification process was not followed in accordance with the Act;
3. Objection related to the most significant and tangible design justifications;
4. Objection to the most significant historical/contextual justifications.

Objection 32 Brock Rd N

In the Notice of Objection received for 32 Brock Rd N, identifies three (3) reasons for the objection as summarized below:

1. Cost associated with maintenance with attributes;
2. Potential compromised financial position due to property value;
3. Lack of public recognition of the small business and heritage values.

Objection 43 McClintock Dr

In the Notice of Objection received for 43 McClintock Dr, identifies four (4) reasons for the objection as summarized below:

1. Costs associated with maintenance, renovations, and insurance related to designation;
2. Restrictions on property changes;
3. Decrease in property value;
4. Personal privacy and safety.

Options for Council when a formal Objection is received:**Option 1 (Recommended)**

Council can affirm its decision to proceed with the designation process for the designation of the aforementioned properties and direct staff to bring forward a heritage designation by-law for each property for Council's consideration at the May 22, 2024 meeting. In accordance with Section 29(8) of the Act Council must pass the designation by-law within 120 days after the publication of the notice of intention to designate.

Council will have another opportunity to consider whether to proceed with designation when staff bring the heritage designation by-law before Council on May 22, 2024. Should Council choose not to pass the heritage designation by-law, Council could withdraw its notice of intention to designate at that time. Alternatively, upon the lapse of the 120 day period following the publication of the notice of intention to designate, the notice will be deemed withdrawn in accordance with Section 29(9) of the Act. If the notice of intention to designate is withdrawn or the 120-day period has lapsed without Council passing a designation by-law, staff shall serve notice of the withdrawal to the property owner, Ontario Heritage Trust and in accordance with the Township's Ontario Heritage Act Alternative Notice Policy.

Option 2

Council may choose to withdraw its notice of intention to designate the property, pursuant to subsection 29 (7) of the Act. Should Council choose this option, the Municipal Clerk will issue a notice of withdrawal to the property owner, Ontario Heritage Trust and publish the notice in accordance with the Township's Ontario Heritage Act Alternative Notice Policy. Staff are not recommending the withdrawal of the notice of intention to designate for any of the aforementioned properties.

Financial Implications

None

Applicable Legislation and Requirements

Ontario Heritage Act, R.S.O. 1990, c. O.18

Attachments

Schedule 'A' – Notice of Objection – 4492 Watson Rd S

Schedule 'B' – Notice of Objection – 32 Brock Rd N

Schedule 'C' – Notice of Objection – 43 McClintock Dr

Schedule 'D' – Draft Designation By-law 4492 Watson Rd S

Schedule 'E' – Draft Designation By-law 32 Brock Rd N

Schedule 'F' – Draft Designation By-law 43 McClintock Dr

Respectfully submitted,

Reviewed by:

**Justine Brotherston,
Interim Municipal Clerk**

**Courtenay Hoytfox,
Interim CAO**

Jan 31, 2024

RECEIVED

JAN 31 2024

Township of Puslinch

Attn: Justine Brotherston,
Clerk of the Township of Puslinch,

Re: Notice of Intention to Designate 4492 Watson Road South, Puslinch

As property owners of the subject property (4492 Watson Road South) **we hereby object** to the Township's Intent to Designate our property as a property of cultural heritage value or interest under section 29, Part IV of the Ontario Heritage Act R.S.O 1990 Chapter 0.18.

Please consider our objection to this proposed designation resulting from the following facts.

1. Despite proactively connecting with the township in person and by phone we have not received accurate, consistent or complete information on this matter
2. Necessary notification was not provided to the homeowners as required under provincial guidance for providing notice of intent to designate
3. Some of the most significant and tangible DESIGN justifications for supporting the designation written in the notice of intent to designate do not exist
4. Some of the most significant and tangible HISTORICAL / CONTEXTUAL justifications for supporting the designation written in the notice of intent to designate are not correct

First and foremost, we are objecting due to the lack of reasonable transparency and communication granted to us, the property owners, on this matter. The original letter sent to us stated that we need only respond with our wish to decline. This letter also stated that the building had original windows, doors and belfry Jamie Kreutzwiser (owner) called to decline, and while speaking to a staff member advised that all windows and doors have been replaced, and the belfry removed in order to perform roof repairs. We were told we would not be registered. However, this past fall, our neighbour John Levak, advised us he was being asked about specific details regarding our home. (Details we had previously provided to the township ourselves and would find out later had in fact been updated in township records) The Heritage committee was preparing our designation. On January 14 2024, Jamie visited the township office to directly connect with someone about the matter. This is when we found out that we were being designated despite having previously declined. On January 15th we were forwarded a copy of a letter dated December 14, 2023, (by email from Laura Emery) informing us that we need to formally object to the designation. Until this time, we had been left to believe that we had successfully opted out. There was ample time during this process for the township to update us on the process change and to notify us of their intention to register in spite of our prior refusal. We would also like to point out the impropriety of contacting our neighbour in regards to our property instead of contacting us directly. Designating our home will have no effect on him, but could be problematic to us. We object to the intent to designate on the grounds that reasonable communication and notice was not granted to us (as owners of the property in question). As a final and tangible fact, we did not receive the notice of intent that was reportedly sent to use on December 14th, it should be easy for the township to provide proof of delivery of the notice of intent

to designate if there is disagreement over the fact we did not receive adequate notice of intent to designate as required by the Province.

Furthermore, in addition to the facts and reasons for our objection listed above, we must also object to several of the key and most significant reasons for designation outlined in the notice of intent to designate our property. The notice of intent to designate lists several areas of value, Design Value, Historical or Associative Value and Contextual Value and there are several of these claims that we must contest.

Design Value: The most prominent and deserving feature listed in the notice of intent to designate is 'fine masonry with coursed ashlar and lime taped exterior stone walls'. Unfortunately, the building does not contain fine masonry, there is no coursed ashlar stone (ashlar masonry utilizes finely crafted stones that are faced on all 6 sides and laid in precise courses as displayed). Our building is simple rubblestone construction common in our area of Southern Ontario, where the majority of stones are not even faced on 1 side let alone all six sides, unfortunately the design value noted here simply does not exist, if it did, we agree it would certainly have significant value. As noted in the Puslinch Historical Societies limited writing on our property, the building was built by frugal founders and operated on a very thin budget. Other attributes listed on the notice of intent to designate further reference ashlar stone walls with quoins, our building does not have quoins. Further to the fact the masonry and quoin detail does not exist as described in the notice of intent to designate nor should it be considered significantly special, the doors are not original or as special as claimed per 'extant original door fenestration with voussoirs', only the keyed stone lintel could be considered original, however not voussoirs. The form of the original building has also been altered over time during school board and Girl Guides of Canada ownership with the addition of a patio and rear egress that was not original. Thus there is nothing of significance left in the notice of intent to designate that would justify the designation.

Historical or Associative Value and Contextual Value: We also contest these claims of value as described in the notice of intent to designate. The most tangible value described in these sections is the proximity to other heritage properties in the Corwhin area, our property is not actually near Corwhin, The claim in the notice of intent to designate that the schoolhouse was 'strategically placed' near other landmarks such as the post office or railway station is also not factual for this particular building. We understand there was a schoolhouse in the hamlet of Corwhin but it was destroyed prior to our building being built. More importantly, our property/building is not at the Puslinch – Nassagaweya Townline which is described as being the hamlet of Corwhin (Puslinch Historical Society), our property is also not referenced or included in its list of significant buildings per the historical societies description, it is some distance away from the area of Corwhin despite being referred to as 'Camp Corwhin' by the Girl Guides of Canada. Thus, the justification of designation noting the proximity to other heritage properties in Corwhin is not valid, nor was our building 'strategically placed' near other landmarks.

Despite proactive effort on our part to communicate or connect with the relevant persons at the Township about this designation and what it means to us as homeowners, we have not been able to get any information. To our best understanding, being a designated property could mean there would be new restrictions and/or processes imposed on our home. We have no information on what those restrictions might be nor what they'll mean to us as homeowners. One of the purposes of designating a property is so that someone can be a steward to the property and maintain its integrity. This is something we have taken great care and expense in doing during the 14 years we've owned the property, but we object to being placed in a restrictive or cumbersome situation with terms that have not been clearly communicated.

We thank you for your time and review of our objections noted above. We love our century stone home which was SUBSTANTIALLY RENOVATED (as defined by the Province's New Housing Rebate) and converted the property to a single family residence following our purchase of it in

2010. We have taken great steps to learn about, and attempt to recreate some of the original façade features of the building since acquiring the property in as-is condition being sold as 'vacant land' by the Girl Guides of Canada. It is true that the assessment of the property at the time we purchased it from the Girl Guides of Canada was not flattering due to the decades of neglect and modification by both the school board and the Girl Guides of Canada, further indication of the general lack of perceived historical, contextual or design value. Furthermore, in our continued effort to engage with local resources and the township to learn more about the history of the property it became clear to us that there is little to no historical or cultural appreciation for this particular building.

Finally, we are aware that many municipalities in Ontario may be scrambling to identify properties that may be candidates to be designated and ultimately protect them from higher density development that may strain infrastructure, we should point out that this property is already well protected by natural and regulatory means in that it borders GRCA's flood plain, and the majority of the property is in a designated engineered flood zone and the property is regulated by the GRCA. All of this already limits the owner's ability to further develop the land beyond its current single family residential type use.

We hope the Council Members of the Township of Puslinch honour the word we were given multiple times by staff of the Township and allow us to opt out of such designation by withdrawing this intent to designate. Furthermore, we've also shown the notice of intent to designate's more significant Design and Historical/Contextual value claims do not exist on our home or relate to our property.

Respectfully,

Paul and Jamie Kreutzwiser
4492 Watson Road South, Puslinch

Dr. Manan Trivedi
32 Brock Rd North
Puslinch, Ontario N0B 2J0
info@aberfoylewellness.com
226 750 8147
01/16/2024

RECEIVED
FEB 05 2024
Township of Puslinch

Township of Puslinch
7404 Wellington Road 34, Puslinch, ON N0B 2J0

Subject: Notice of Objection for the Designation of 32 BROCK ROAD North as a Heritage Property

Dear Township of Puslinch,

I trust this letter finds you well. I am writing to formally appeal the designation of 32 Brock Road North as a heritage property, a decision made by the esteemed Puslinch Township Council. While I deeply respect the importance of preserving our cultural heritage, I believe that the designation of my property may not have taken into account all relevant considerations.

Before addressing my concerns, I would like to express my sincere appreciation to the Puslinch Heritage Committee and Historical Society for their invaluable role in safeguarding and sharing our community's rich history. Recognizing historical landmarks and the contributions of those who shaped our Township is indeed crucial for preserving our collective identity.

I wish to bring to your attention several points that I believe merit reconsideration:

Maintenance of Attributes:

The craftsmanship displayed in the architecture of 32 Brock Road North, notably attributed to Robert Little, is truly exceptional. The building's character is a daily source of inspiration to locals, our team and myself. However, the aging structure has presented numerous challenges over the past two years, leading to significant financial strain on my part. As time goes on, it seems to be more and more susceptible to damage caused by weather, flood, animal infestations and other conditions. The upkeep of heritage attributes, as outlined in the received letter, has proven financially challenging for a young entrepreneur like myself. Especially with rising costs and the building requiring custom work by experienced workers. For example the reinforcement of the bell fry on the roof last summer alone cost us over \$6000! I am committed to preserving these attributes but seek support or alternative preservation measures to manage the associated costs. To make it clear, I adore the finishes and attributes of the building and do not

intend to change them. Infact, I intend to maintain them to the best of my ability however, I feel that if these attributes are protected by this heritage designation then there should be funds (provided by the township) to help maintain them.

Financial Implications:

The information provided to me prior to the property's purchase in September, 2021 highlighted the non-designated status and the absence of restrictions on renovations or alterations. This information played a pivotal role in securing financial assistance for the acquisition. The property's current zoning and the potential for future development were key considerations. The heritage designation, if upheld, may pose a significant financial risk, impacting the property's value and compromising the financial security of my family's future.

Below is the statement emailed to us about the property:

- A non-designated property listing on the Heritage Register has no restrictions on it other than a legal requirement of a sixty-day written notice of intention to demolish.
- A non-designated property listing on the Municipal Register does not affect any permit requests for renovations or alterations of your property.
- The non-designated status on the Heritage Registry would grant the property interim protection from demolition. You would need to provide to Council in writing your intention to demolish or remove the building within 60 days.
- This property is currently zoned as Highway Commercial with a site specific provision number 10 and is also zoned as Natural Environment. I've attached a zoning map of the property as well as the relevant sections from the zoning by-law.
- As this area is regulated by the Grand River Conservation Authority, any development on the property will also need approval from them as well. There is a 30m buffer from any development to the Natural Environment zone. However, this buffer can be reduced with approval from the conservation authority. Please note that no development is permitted in the natural environment zone.

Being a 27 year old new entrepreneur at the time when acquiring my first business. I was applying to multiple banks desperately trying to secure a loan. A large factor in the consideration was the location of the property and the potential for future development/expansion. This is what aided in securing a loan. The above stated confirmations played an essential role in our decision to proceed with the purchase of the business. My family and I have put a significant amount of our life savings into this property and we fear that the designation may severely impact the value of the property. This would harm the financial security of our families future. **As I have stated before, I do not have the ill-intent of demolishing the building but rather maintaining the market value for the property value** that I have trusted to grow for my family's future. I have spoken to real estate professionals who share the opinion that the heritage designation will significantly impact the property's market value negatively.

Lack of Support:

Despite the acknowledged design, historical, and contextual value of the building, there has been a noticeable absence of support from committees or the township to celebrate the property or the small business it houses. Public recognition and support are vital in ensuring the sustained vitality of the building and the business it accommodates.

I kindly request a formal review of the designation of my property here at 32 BROCK ROAD NORTH and the opportunity to present my case in person if necessary. I am open to a collaborative discussion to find a resolution that balances the preservation of cultural heritage with the practical considerations of property ownership.

I kindly request a formal review of the designation of 32 Brock Road North and an opportunity to present my case in person if deemed necessary. I am open to engage in a collaborative discussion to find a resolution that balances the preservation of cultural heritage with the practical considerations of property ownership.

Thank you for your time and consideration. I look forward to a fair and impartial review of my objection.

Sincerely,


Dr. Manan Trivedi
Clinic Director

Aberfoyle Chiropractic & Wellness
32 Brock Rd N, Puslinch, ON



RECEIVED

JAN 31 2024

Township of Puslinch

Office: (519) 658-9661
Website: www.mcclintocks.com
Email: trailer-resort@mcclintocks.com

January 18, 2024

Township of Puslinch
7404 Wellington Road 34
Puslinch, ON N0B 2J0

Justine Brotherston
Interim Municipal Clerk

Re: Notice of Objection for Exclusion of Our Property from Heritage Designation. We are writing to express our objection to the Historical Designation of our property of 43 McClintock Drive in Puslinch Township, and to formally request that it remain de-listed. In accordance with the upcoming legislative changes, we ask that our property be officially excluded from the heritage designation program.

Our decision to request de-listing and exclusion from this program is the result of several significant concerns:

- **Financial Impact:** The designation is likely to incur increased costs related to maintenance, renovation, and insurance due to the specific preservation requirements.
- **Restrictions on Property Changes:** The designation could severely limit our ability to renovate or modify our property, especially considering that many of the original features have already been replaced.
- **Decrease in Property Value:** We are concerned about the potential negative impact on the resale value of our property.
- **Personal Privacy & Safety:** Our private residence, located on a private road, is not a public space. The designation may lead to unwanted attention and visitors, compromising our privacy and safety.

While we respect the historical attributes of our home, we do not see any benefit in participating in this program. We trust that our request will be honored, and our property will remain de-listed as per the upcoming legislative change. Thank you for your understanding and attention to this matter.

Sincerely,

Sherron McClintock: Sec/Tres

Jeff McClintock: President

THE CORPORATION OF THE TOWNSHIP OF PUSLINCH

BY-LAW NUMBER XXX

Being a by-law to authorize the designation of real property located at 4492 Watson Road South, Puslinch, as the property of cultural heritage value or interest under Section 29 Part IV of the *Ontario Heritage Act, R.S.O. 1990, c. O.18*

WHEREAS the *Ontario Heritage Act, R.S.O. 1990, c. O.18* authorizes a municipality to designate a property within the municipality to be of cultural heritage value or interest if the property meets the prescribed criteria and the designation is made in accordance with the process set out in the *Ontario Heritage Act, R.S.O. 1990, c. O.18*;

AND WHEREAS the Council for the Corporation of the Township of Puslinch, in consultation with the Puslinch Heritage Advisory Committee, deems 4492 Watson Road South to be of cultural heritage value and interest in accordance with the prescribed criteria by the Ontario Heritage Act, R.S.O. 1990, c. O.18;

AND WHEREAS the Council for the Corporation of the Township of Puslinch did give notice of its intention to designate the property mentioned in section 1 of this by-law in accordance with subsection 29(3) of the *Ontario Heritage Act, R.S.O. 1990, c. O.18*;

NOW THEREFORE the Corporation of the Township of Puslinch hereby enacts as follows:

1. That the property located at 4492 Watson Road South, Puslinch, and more particularly described in Schedule "A" hereto annexed and forming part of this by-law, is hereby designated as property of cultural heritage value or interest under Section 29 Part IV of the *Ontario Heritage Act, 1990, c. O. 18*.
2. That the Municipal Clerk is hereby authorized and directed,
 - a. to cause a copy of this by-law, together with reasons for the designation, to be served on the subject property owner and the Ontario Heritage Trust by personal service or by registered mail;
 - b. to publish a notice of this by-law once in a newspaper having general circulation in the Township of Puslinch.
3. That the Municipal Clerk is hereby authorized and directed to cause a copy of this bylaw, together with the statement of cultural heritage value or interest and description of heritage attributes set out in Schedule "B" hereto annexed and forming part of this bylaw, to be registered against the property affected in the proper land registry office.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS XXX DAY OF XXX 202X

James Seeley, Mayor

Courtenay Hoytfox, Clerk

Schedule "A"
To
By-law Number XXXX

4492 Watson Road South,
Puslinch

PIN: 71189-0048

Legal Description: PT LOT 20, CONCESSION 10 , TOWNSHIP OF PUSLINCH AS MS37014 & MS37795; DESCRIPTION MAY NOT BE ACCEPTABLE IN FUTURE AS IN MS37014 & MS37795

DRAFT

Schedule "B"
To
By-law Number XXXX

4492 Watson Road South,
Puslinch

**STATEMENT OF CULTURAL HERITAGE VALUE OR INTEREST AND DESCRIPTION OF
HERITAGE ATTRIBUTES**

The property located at 4492 Watson Road South, Puslinch, contains the Corwhin schoolhouse of the former "School Section 10" which holds significant cultural heritage value due to its role in the architectural, educational and social history of the Corwhin community and Puslinch Township. This value is retained in the one-room stone schoolhouse on the property. The building represents the efforts of the constituents of School Section 10 to provide public elementary education to the local community.

The subject building is one of nine extant schoolhouses from the original twelve school sections of Puslinch Township. The first schoolhouse in Corwhin is thought to have been a very small stone structure on the corner of the 11th concession and county road 34.

The stone schoolhouse at 4492 Watson Road South was constructed in 1885 using building plans published by the Ontario Department of Education in the mid-nineteenth century as a guide. The board of School Section 10 fulfilled these plans according to their own resources and preferences. The property's design value is seen in the distinct stone masonry attributed to local masons, William Laing and Thomas Taylor. Whereas other local landmarks have disappeared, this schoolhouse maintains its strategic location as a landmark in the middle of Corwhin's school section.

The property is listed on the Township of Puslinch Municipal Heritage Register and has received a plaque from the Township's Heritage Committee for its cultural heritage value. The property meets the requirements for designation prescribed by the Province of Ontario as it satisfies at four of the nine criteria for determining cultural heritage value or interest under Ontario Regulation 9/06 (as amended by O. Reg. 569/22) under the Ontario Heritage Act. The Corwhin schoolhouse has design/physical value, historical/associative value, and contextual value.

Design Value:

The Corwhin school has design and physical value. The building design is a good representative example of later nineteenth century Ontario schoolhouse design and construction method using in local stone and masonry techniques. The single-storey, rectangular form with a front gable roof over a three-bay façade was made popular by the a design published in The Canada Farmer newspaper in 1866. The Corwin school façade has a large centre window opening with a semi-circular arch flanked by two front entrance doors - one for the girls, the other for the boys. The exterior walls were constructed with split-faced limestone and granite fieldstones of varying shapes and sizes. The exterior has been finished with tape-pointing – a rectilinear pattern of white lime applied over the mortar joints to create the appearance of what is largely horizontal coursed ashlar or (square dressed) stonework. This technique was widely employed by stone masons in Puslinch and Wellington County in the later 19th century and is seen in all historic photos of the Corwhin school. The large window opening in the façade has two semi-circular arches meeting at a keystone all in smooth-faced limestone dressed with a margin on the outside arris or edge. The heads the front doors and the side windows were constructed in a low camber segmental arch with dressed limestone in a type of Welsh arch with large haunch stones flanking three tapered and dressed voussoirs. The sides of the door and window openings as well as the front corners of the building were constructed with roughly squared quoin blocks of limestone that are flush with the wall face. The semi-circular, carved stone tablet presents the building name and date of construction "S. S. No.10, Puslinch – Er'd 1885".

Historical or Associative Value:

The Corwhin schoolhouse has historical value as it is directly associated with the theme of the development of primary education in Puslinch Township. As Puslinch was settled, it was divided into twelve school sections. The residents of each section built their own school, which not only represented and defined the geographic community but also became a center for community activities. Shortly after

School Section 10 was established in 1857 a proper site for a school was determined and Lot 20, Front Concession 10 was purchased from John Laing. In 1878 a decision was taken to retain, enlarge and repair the previous schoolhouse. One additional acre of land was purchased for \$100 from John Laing for a playground and the school grounds were fenced by Duncan McFarlane for \$129.00. In 1884 it was felt that a new school was needed as the old school was needing many repairs. The present structure was built in the summer of 1885 on the same lot as the previous school.

In addition to providing elementary education for families in the “Section” the Corwhin School hosted local social events including dances, bingo, debates and Sunday school services. The property served the Corwhin community as its educational and community centre for 75 years until its closure in 1961, when local schools were centralized to a consolidated school in the Township. In 1963, the property was acquired by the Girl Guides of Canada, who named it Camp Corwhin. It has since been rehabilitated as a residence.

Contextual Value:

The immediate contextual value of the Corwhin schoolhouse is its prominence as a landmark that helps to define the character of the area on the south slope of the Watson Road hill north of Wellington Road 34. The broader contextual value of the Corwhin schoolhouse property is based on its strategic location at the geographic centre of School Section 10 in the Corwhin community. Although it was a distance from the hamlet of Corwhin, the school’s central location was a focal point for farming families and young scholars in lots 14- of the 9th to 11th Concessions of Puslinch from 1857 until 1961.

Description of Heritage Attributes

The following are to be considered as heritage attributes to be protected by a heritage designation by-law for 4492 Watson Road South:

Corwhin Schoolhouse:

- Height, scale, and form of original 1885 schoolhouse building
- Front gable roof line with three bay façade
- Large, semi-circular window opening in the facade with dressed limestone arch and keystone
- Dressed limestone window and door heads, openings and lug sills
- Tape-pointed stone exterior walls
- Semi-circular, carved stone tablet above the front window presenting the building name and date of construction

THE CORPORATION OF THE TOWNSHIP OF PUSLINCH

BY-LAW NUMBER XXX

Being a by-law to authorize the designation of real property located at 32 Brock Road North, Puslinch, as the property of cultural heritage value or interest under Section 29 Part IV of the Ontario Heritage Act, R.S.O. 1990, c. O.18

WHEREAS the *Ontario Heritage Act, R.S.O. 1990, c. O. 18* authorizes a municipality to designate a property within the municipality to be of cultural heritage value or interest if the property meets the prescribed criteria and the designation is made in accordance with the process set out in the *Ontario Heritage Act, R.S.O. 1990, c. O. 18*;

AND WHEREAS the Council for the Corporation of the Township of Puslinch, in consultation with the Puslinch Heritage Advisory Committee, deems 32 Brock Road North to be of cultural heritage value and interest in accordance with the prescribed criteria by the Ontario Heritage Act, R.S.O. 1990, c. O.18;

AND WHEREAS the Council for the Corporation of the Township of Puslinch did give notice of its intention to designate the property mentioned in section 1 of this by-law in accordance with subsection 29(3) of the *Ontario Heritage Act, R.S.O. 1990, c. O. 18*;

NOW THEREFORE the Corporation of the Township of Puslinch hereby enacts as follows:

1. That the property located at 32 Brock Road North, Puslinch, and more particularly described in Schedule "A" hereto annexed and forming part of this by-law, is hereby designated as property of cultural heritage value or interest under Section 29 Part IV of the *Ontario Heritage Act, 1990, c. O. 18*.
2. That the Municipal Clerk is hereby authorized and directed,
 - a. to cause a copy of this by-law, together with reasons for the designation, to be served on the subject property owner and The Ontario Heritage Trust by personal service or by registered mail;
 - b. to publish a notice of this by-law once in a newspaper having general circulation in the Township of Puslinch.
3. That the Municipal Clerk is hereby authorized and directed to cause a copy of this bylaw, together with the statement of cultural heritage value or interest and description of heritage attributes set out in Schedule "B" hereto annexed and forming part of this bylaw, to be registered against the property affected in the proper land registry office.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS XXX DAY OF XXX 202X

James Seeley, Mayor

Courtenay Hoytfox, Clerk

Schedule "A"
To
By-law Number XXXX

32 Brock Road North,
Puslinch

PIN: 71197-0078

Legal Description: PT LOT 19, CONCESSION 7 , TOWNSHIP OF PUSLINCH, PT 2, 61R3522
; TOWNSHIP OF PUSLINCH

DRAFT

Schedule "B"
To
By-law Number XXXX

32 Brock Road North,
Puslinch

**STATEMENT OF CULTURAL HERITAGE VALUE OR INTEREST AND DESCRIPTION OF
HERITAGE ATTRIBUTES**

The property, the former School Section #4, located at 32 Brock Rd N, Puslinch, possesses significant cultural heritage value due to its association with the educational and social history of Township of Puslinch and the Aberfoyle area. This value is retained in the 1872 stone schoolhouse on the site. This building represents the efforts of the board of School Section 1 to provide free public elementary education to the local community. The schoolhouse was constructed in 1872 using building plans published by the Ontario Department of Education in the mid-nineteenth century as a guide. The property's architectural value lies in the exceptional craftsmanship attributed to local contractor, Robert Little. Many of the architectural elements present here are unique in the Township. The schoolhouse's strategic placement in an area where numerous Aberfoyle and area families attended adds to its historical importance. Given its pivotal role in the history of Puslinch, and growing urban development along Brock Road the property and its schoolhouse hold the status of an historical and geographic landmark. The property meets the requirements for designation prescribed by the Province of Ontario under the three categories of design/physical value, historical/associative value, and contextual value. The property is listed on the Township of Puslinch Municipal Heritage Register and has received a plaque from the Township's Heritage Committee for its cultural heritage value.

Design Value:

Constructed according to mid-nineteenth century Ontario Department of Education building plans, the building features elements representative of mid-nineteenth century Ontario schoolhouse design: front gable roof, single-storey rectangular form, window fenestrations on the side walls and a front facade with two entrances: one for girls and one for boys. This property showcases an outstanding and distinctive example of architectural interpretation of these plans and local stone masonry, combining Gothic and Italianate detailing. The contractor for the structure was Robert Little. Notable design features include the exterior walls cut from granite and amphibolite stone in coursed "Aberdeen bond." The schoolhouse is fitted with original large Romanesque sash windows on the side walls furnished with Gothic rectangular wood tracery muntins. A singular large Romanesque window is on the front façade. These windows feature intricate and distinctive limestone masonry in the large voussoirs, surrounds and sills. The front entrance maintains its original configuration, with separate doors for boys and girls, each equipped with Romanesque transoms and limestone voussoirs. An ocular datestone with a limestone surround under the front gable is inscribed "School Section 4 Puslinch 1872." The roof holds the schoolhouse's original belfry and bell.

Historical or Associative Value:

As Puslinch was settled, it was divided into twelve school sections (SS). The residents of each section built their own school, which not only represented and defined the geographic community but also became a centre for community activities.

This stone schoolhouse built in 1872 by Robert Little was the third incarnation of the School Section #4 succeeding a log structure (1832) and a frame building (1846). The schoolhouse's strategic placement in an area where numerous Aberfoyle and area families attended adds to its historical importance. The property served as an elementary school and social centre for the Aberfoyle school community from 1872 until 1959 when the new Aberfoyle School was established.

Contextual Value:

The property is emblematic of this once thriving village of Aberfoyle. It is surrounded by several other heritage properties along Brock Road in the Aberfoyle area. These residences, including the George McLean, John Hammersley, and Peter McLaren houses, among many others, played a significant role in shaping and establishing this part of Puslinch. The property is also in close proximity to the Aberfoyle Mill and Aberfoyle blacksmith and wagon shop, industrial heritage properties demonstrating the importance of the property's location as a hub of industry and services. The property holds the status of a landmark due to its architectural excellence and rich and complex history within the Township. Over the years, it has served numerous generations and families, playing crucial roles in both education and commercial activities.

Description of Heritage Attributes

The following are to be considered as heritage attributes to be protected by a heritage designation by-law for 32 Brock Road North:

- Height, scale, and massing of original schoolhouse building
- Stone exterior walls in Aberdeen bond
- Romanesque door and window fenestration
- Gothic tracery windows with wood muntins
- Limestone voussoirs, sills and trim on all fenestration
- Date stone
- Belfry and bell

THE CORPORATION OF THE TOWNSHIP OF PUSLINCH

BY-LAW NUMBER XXX

Being a by-law to authorize the designation of real property located at 43 McClintock Drive, Puslinch, as the property of cultural heritage value or interest under Section 29 Part IV of the Ontario Heritage Act, R.S.O. 1990, c. O.18

WHEREAS the *Ontario Heritage Act, R.S.O. 1990, c. O. 18* authorizes a municipality to designate a property within the municipality to be of cultural heritage value or interest if the property meets the prescribed criteria and the designation is made in accordance with the process set out in the *Ontario Heritage Act, R.S.O. 1990, c. O.18*;

AND WHEREAS the Council for the Corporation of the Township of Puslinch, in consultation with the Puslinch Heritage Advisory Committee, deems 43 McClintock Drive to be of cultural heritage value and interest in accordance with the prescribed criteria by the Ontario Heritage Act, R.S.O. 1990, c. O.18;

AND WHEREAS the Council for the Corporation of the Township of Puslinch did give notice of its intention to designate the property mentioned in section 1 of this by-law in accordance with subsection 29(3) of the *Ontario Heritage Act, R.S.O. 1990, c. O. 18*;

NOW THEREFORE the Corporation of the Township of Puslinch hereby enacts as follows:

1. That the property located at 43 McClintock Drive, Puslinch, and more particularly described in Schedule "A" hereto annexed and forming part of this by-law, is hereby designated as property of cultural heritage value or interest under Section 29 Part IV of the *Ontario Heritage Act, 1990, c. O. 18*.
2. That the Municipal Clerk is hereby authorized and directed,
 - a. to cause a copy of this by-law, together with reasons for the designation, to be served on the subject property owner and The Ontario Heritage Trust by personal service or by registered mail;
 - b. to publish a notice of this by-law once in a newspaper having general circulation in the Township of Puslinch.
3. That the Municipal Clerk is hereby authorized and directed to cause a copy of this bylaw, together with the statement of cultural heritage value or interest and description of heritage attributes set out in Schedule "B" hereto annexed and forming part of this bylaw, to be registered against the property affected in the proper land registry office.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS XXX DAY OF XXX 202X

James Seeley, Mayor

Courtenay Hoytfox, Clerk

Schedule "A"
To
By-law Number XXXX

43 McClintock Drive,
Puslinch

PIN: 71207-0299

Legal Description: PUSLINCH CON 1 PT LOT 4 PLAN 373 LOTS 1 2 26 TO 36 PT BLK A PT
LAKE AVE PT RDS PT BLVD RP 61R166 PARTS 2 TO 6 8 TO 14 PT PARTS 1 AND 7

DRAFT

Schedule "B"
To
By-law Number XXXX

43 McClintock Drive,
Puslinch

**STATEMENT OF CULTURAL HERITAGE VALUE OR INTEREST AND DESCRIPTION OF
HERITAGE ATTRIBUTES**

The property located at 43 McClintock Dr, Puslinch, has cultural heritage value associated with the history of the commercial and hospitality industry in and around Puslinch Lake. This value is retained in the former 1880 frame Puslinch Lake Hotel on the property. It is the last remaining nineteenth century hotel building on Puslinch Lake. The property is also associated with George Sleeman of Guelph who owned the hotel and was instrumental in the hotel's successful operation from the 1880s until the 1910s. Although no longer operating as such, the hotel served thousands seeking recreation at Puslinch Lake. As the last remaining hotel on the only natural lake in the region, it is regarded as a landmark. The property meets the requirements for designation prescribed by the Province of Ontario under the three categories of design/physical value, historical/associative value, and contextual value. The property is listed on the Township of Puslinch Municipal Heritage Register and has received a plaque from the Township's Heritage Committee for its cultural heritage value.

Design Value:

The property includes a rare extant 1880 two-storey framed hotel building with an "L" shaped floor plan. Notable features that can be found on the building include sash style windows throughout, and a hipped roof. A double hung verandah runs across the front façade under the hipped roof. The entrance is located beneath the verandah. Much of the building remains in its original state, with the only recent addition being the framed entrance to the office building adjacent to the former hotel's entrance.

Historical/Associative Value:

Puslinch Lake was a popular destination for recreation in the nineteenth and early twentieth centuries. The property, located at Lot 4, Rear Concession 1, was originally owned by Thomas Frame. In 1841, Frame built one of the first hotels in Puslinch Lake on this lot. In 1879 the hotel caught fire and Frame subsequently sold the lot to George Martin, who erected the present hotel structure in 1880. By 1883, the property was purchased by George Sleeman of Guelph and his partner John Davidson.

George Sleeman was a brewer, entrepreneur and politician and installed a fifty passenger steamboat called "The City of Guelph" to carry passengers to and from his hotel to St. Helen's Island in Puslinch Lake. He was able to attract and influence a variety of patrons to visit and stay at his hotel. Those who came to the Lake Hotel ranged from factory workers through shopkeepers to the wealthy and affluent of not only the Wellington and Waterloo County regions but those of Toronto and London.

In 1907, the City of Guelph acquired the Lake Hotel due to Sleeman's financial failure with the Guelph Railway Company. The Lake Hotel was included in the assets of the company, so when it went into receivership, so did the hotel.

The City of Guelph operated the hotel as a resort until 1930.

Contextual Value:

The property maintains the unique character of its surroundings as it stands as the sole remaining hotel of several that once served visitors to Puslinch Lake. This hotel serves as a poignant reflection of the area's appearance during the 19th and early 20th century, and a reminder of the role of Puslinch Lake as a leisure destination for Wellington County during this time. As a result, the property's hotel and land have earned the status of a landmark, symbolizing its enduring relationship with not only many Puslinch and Guelph families over generation, but those from different surrounding areas as well. Throughout the years, it has played a pivotal role in providing a range of services and hosting a variety of activities for the residents.

Description of Heritage Attributes

The following are to be considered as heritage attributes to be protected by a heritage designation by-law for 43 McClintock Drive:

- Height, scale, and massing of original two storey building
- Frame construction
- Double hung veranda
- Hipped roof
- Original fenestration
- Extant original doors and windows

DRAFT



REPORT ADM-2024-015

TO: Mayor and Members of Council

PREPARED BY: Justine Brotherston, Interim Municipal Clerk

PRESENTED BY: Justine Brotherston, Interim Municipal Clerk

MEETING DATE: March 20, 2024

SUBJECT: Designation of 2023 Priority Properties

RECOMMENDATION

That Report ADM-2024-015 entitled Designation of 2023 Priority Properties received; and,

That Council affirm its decision to designate the following properties pursuant to Section 29, Part IV of the Ontario Heritage Act:

- 1. 22 Victoria Street, Morriston;**
- 2. 42 Queen Street, Morriston;**
- 3. 46 Queen Street, Morriston;**
- 4. 78 Queen Street, Morriston;**
- 5. 80 Brock Road S, Puslinch;**
- 6. 80 Queen Street, Morriston;**
- 7. 84 Queen Street, Morriston;**
- 8. 319 Brock Road S, Puslinch;**
- 9. 600 Arkeil Road, Puslinch;**
- 10. 843 Watson Road S, Puslinch;**
- 11. 4614 Wellington Road 32, Puslinch;**
- 12. 6705 Ellis Road, Puslinch;**
- 13. 6990 Wellington Road 34, Puslinch;**
- 14. 7156 Concession 1, Puslinch; and,**

That Council give three readings to the following By-laws attached as schedules to this report:

- 1. Schedule 'A' - BL2024-015 Designation By-law for the property municipally known as 22 Victoria St.;**
- 2. Schedule 'B' - BL2024-016 Designation By-Law for the property municipally known as 42 Queen St.;**

3. Schedule 'C' - BL2024-017 Designation By-law for the property municipally known as 46 Queen St.;
4. Schedule 'D' - BL2024-018 Designation By-law for the property municipally known as 78 Queen St.;
5. Schedule 'E' - BL2024-019 Designation By-law for the property municipally known as 80 Brock Rd S.;
6. Schedule 'F' - BL2024-020 Designation By-law for the property municipally known as 80 Queen St.;
7. Schedule 'G' - BL2024-021 Designation By-law for the property municipally known as 84 Queen St.;
8. Schedule 'H' - BL2024-022 Designation By-law for the property municipally known as 319 Brock Rd S.;
9. Schedule 'I' - BL2024-023 Designation By-law for the property municipally known as 600 Arkeil Rd.;
10. Schedule 'J' - BL2024-024 Designation By-law for the property municipally known as 834 Watson Rd S.;
11. Schedule 'L' - BL2024-025 Designation By-law for the property municipally known as 4616 Wellington Rd 32;
12. Schedule 'M' - BL2024-026 Designation By-law for property municipally known as 6705 Ellis Rd.;
13. Schedule 'N' - BL2024-027 Designation By-law for the property municipally known as 6990 Wellington Rd 34;
14. Schedule 'O' - BL2024-028 Designation By-law for the property municipally known as 7156 Concession 1; and,

That staff be authorized to proceed with notice requirements as outlined in Section 29 of the *Ontario Heritage Act, 1990* and in accordance with the Township's Ontario Heritage Act Alternative Notice Policy.

Purpose

The purpose of this report is to provide the aforementioned designation by-laws for Council's consideration and adoption in accordance with Section 29 of that *Ontario Heritage Act, R.S.O. 1990, c. O.18* where no objections were received in accordance with Council's direction at its November 29, 2023 Council Meeting.

Background

On November 29, 2023, Council stated its intention to designate 17 properties through Council Resolution No. 2023-072 as follows:

Resolution No. 2023-392: **Moved by Councillor Goyda and
Seconded by Councillor Sepulis**

That Report ADM-2023-072 entitled 2023 Priority Properties Intention to Designate be received; and

That the Council of the Township of Puslinch state an intention to designate the following properties pursuant to Section 29 (Part IV) of the Ontario Heritage Act, 1990:

(Municipally known as)

- 1. 22 Victoria Street, Morriston;**
- 2. 32 Brock Road N, Puslinch;**
- 3. 42 Queen Street, Morriston;**
- 4. 43 McClintock Drive, Puslinch;**
- 5. 46 Queen Street, Morriston;**
- 6. 78 Queen Street, Morriston;**
- 7. 80 Brock Road S, Puslinch;**
- 8. 80 Queen Street, Morriston;**
- 9. 84 Queen Street, Morriston;**
- 10. 319 Brock Road S, Puslinch;**
- 11. 600 Arkell Road, Puslinch;**
- 12. 843 Watson Road S, Puslinch;**
- 13. 4492 Watson Road S, Puslinch;**
- 14. 4614 Wellington Road 32, Puslinch;**
- 15. 6705 Ellis Road, Puslinch;**
- 16. 6990 Wellington Road 34, Puslinch;**
- 17. 7156 Concession 1, Puslinch; and,**

That staff be authorized to proceed with notice requirements as outlined in Section 29 of the Ontario Heritage Act, 1990 and in accordance with the Township's Ontario Heritage Act Alternative Notice Policy; and further,

Where no objections are received within the prescribed time period, that staff be directed to prepare and provide designation by-laws for Council's consideration and enactment.

CARRIED.

Options for Council regarding designation

Option 1 (Recommended)

Council may determine to affirm its decision to proceed with the designation process for the designation of the aforementioned properties and adopt each of the designation by-laws as presented. Should Council proceed with this option, the Municipal Clerk will, in accordance with Section 29(8)3., shall serve to the property owner, the Trust and any person who objected under subsection (5) a notice advising that any person who objects to the by-law may appeal to the Tribunal by giving the clerk of the municipality, within 30 days after the date of publication under paragraph 4, a notice of appeal setting out the objection to the by-law and the reasons in support of the objection, accompanied by the fee charged by the Tribunal and a copy of the by-law. Further, the Municipal Clerk will publish the notice in accordance with the Township's Ontario Heritage Act Alternative Notice Policy.

Option 2

Council may determine not to adopt the designation by-law(s) and request that staff prepare amendments to the by-law(s) for Council's consideration at a future meeting within the 120-day period following the publication of the notice of intention to designate. Should Council proceed with this option, the Municipal Clerk will prepare amended by-laws for Council's consideration at its May 22, 2024 Council Meeting.

Option 3

Council may determine to withdraw its notice of intention to designate the property, pursuant to subsection 29 (7) of the Ontario Heritage Act. Should Council proceed with this option, the Municipal Clerk will issue a notice of withdrawal to the property owner, Ontario Heritage Trust and publish the notice in accordance with the Township's Ontario Heritage Act Alternative Notice Policy. Staff are not recommending the withdrawal of the notice of intention to designate for any of the aforementioned properties.

Financial Implications

There are legal fees associated with the review and registration of the designation by-laws. These fees are paid for by the Township.

Applicable Legislation and Requirements

Ontario Heritage Act, R.S.O. 1990, c. O.18

Attachments

Schedule 'A' - BL2024-015 Designation By-law for the property municipally known as 22 Victoria St.

Schedule 'B' - BL2024-016 Designation By-Law for the property municipally known as 42 Queen St.

Schedule 'C' - BL2024-017 Designation By-law for the property municipally known as 46 Queen St.

Schedule 'D' - BL2024-018 Designation By-law for the property municipally known as 78 Queen St.

Schedule 'E' - BL2024-019 Designation By-law for the property municipally known as 80 Brock Rd S.

Schedule 'F' - BL2024-020 Designation By-law for the property municipally known as 80 Queen St.

Schedule 'G' - BL2024-021 Designation By-law for the property municipally known as 84 Queen St.

Schedule 'H' - BL2024-022 Designation By-law for the property municipally known as 319 Brock Rd S.

Schedule 'I' - BL2024-023 Designation By-law for the property municipally known as 600 Arkell Rd.

Schedule 'J' - BL2024-024 Designation By-law for the property municipally known as 834 Watson Rd S.

Schedule 'L' - BL2024-025 Designation By-law for the property municipally known as 4616 Wellington Rd 32

Schedule 'M' - BL2024-026 Designation By-law for property municipally known as 6705 Ellis Rd.

Schedule 'N' - BL2024-027 Designation By-law for the property municipally known as 6990 Wellington Rd 34

Schedule 'O' - BL2024-028 Designation By-law for the property municipally known as 7156 Concession 1

Respectfully submitted,

Reviewed by:

Justine Brotherston,
Interim Municipal Clerk

Courtenay Hoytfox,
Interim CAO

THE CORPORATION OF THE TOWNSHIP OF PUSLINCH

BY-LAW NUMBER 015-2024

Being a by-law to authorize the designation of real property located at 22 Victoria Street, Morriston, as the property of cultural heritage value or interest under Section 29 Part IV of the Ontario Heritage Act, R.S.O. 1990, c. O.18

WHEREAS the *Ontario Heritage Act, R.S.O. 1990, c. O. 18* authorizes a municipality to designate a property within the municipality to be of cultural heritage value or interest if the property meets the prescribed criteria and the designation is made in accordance with the process set out in the *Ontario Heritage Act, R.S.O. 1990, c. O. 18*;

AND WHEREAS the Council for the Corporation of the Township of Puslinch, in consultation with the Puslinch Heritage Advisory Committee, deems 22 Victoria Street to be of cultural heritage value and interest in accordance with the prescribed criteria by the Ontario Heritage Act, R.S.O. 1990, c. O.18;

AND WHEREAS the Council for the Corporation of the Township of Puslinch did give notice of its intention to designate the property mentioned in section 1 of this by-law in accordance with subsection 29(3) of the *Ontario Heritage Act, R.S.O. 1990, c. O. 18*;

NOW THEREFORE the Corporation of the Township of Puslinch hereby enacts as follows:

1. That the property located at 22 Victoria Street, Morriston, and more particularly described in Schedule "A" hereto annexed and forming part of this by-law, is hereby designated as property of cultural heritage value or interest under Section 29 Part IV of the *Ontario Heritage Act, 1990, c. O. 18*.
2. That the Municipal Clerk is hereby authorized and directed,
 - a. to cause a copy of this by-law, together with reasons for the designation, to be served on the subject property owner and The Ontario Heritage Trust by personal service or by registered mail;
 - b. to publish a notice of this by-law once in a newspaper having general circulation in the Township of Puslinch.
3. That the Municipal Clerk is hereby authorized and directed to cause a copy of this bylaw, together with the statement of cultural heritage value or interest and description of heritage attributes set out in Schedule "B" hereto annexed and forming part of this bylaw, to be registered against the property affected in the proper land registry office.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 20th DAY OF MARCH 2024

James Seeley, Mayor

Justine Brotherston, Interim Municipal Clerk

Schedule "A"
To
By-law Number 015-2024

22 Victoria Street,
Morrison

PIN: 71194-0058

Legal Description: CON 1 FRONT PT LOT 26 RP61R6943 PART 1

DRAFT

Schedule "B"
To
By-law Number 015-2024

22 Victoria Street,
Morriston

**STATEMENT OF CULTURAL HERITAGE VALUE OR INTEREST AND DESCRIPTION OF
HERITAGE ATTRIBUTES**

Short Statement of Cultural Heritage Value or Interest:

The property located at 22 Victoria Street, Morriston, retains significant cultural heritage value to the religious and cultural history of this area of the Township. The value is retained in the 1856-1880 church building on site. It was built by German immigrant families who comprised the earliest European settlers in the Morriston area. The church is the only Evangelical German (Kirche Evangelische Gemeinschaft) church within the Township, and is still active as the Morriston United Church. The property's architectural value lies in the church's unique Gothic and buttressed bichrome brick construction, made from local brickworks. The church is a physical and cultural landmark in the Village of Morriston and is a symbol of the Germanic settlement of the area. The property meets the requirements for designation prescribed by the Province of Ontario under the three categories of design/physical value, historical/associative value, and contextual value. The property is listed on the Township of Puslinch Municipal Heritage Register and has received a plaque from the Township's Heritage Committee for its cultural heritage value.

Design Value:

The property's architectural value lies in the locally designed and built church on site that displays architectural elements unique in Puslinch Township, including buttresses on exterior walls. This 1856 red brick front-gabled Gothic church building was enlarged and renovated in 1880 with Italianate details. The older brickwork is in Flemish bond while the 1880 front facade is in common bond. The building has large lancet windows: four on each side wall, and two on the front facade. The side windows are topped with yellow brick voussoirs and bichrome brick stops. Red brick buttresses with yellow brick corbels frame these windows. Two prominent buttresses in yellow brick bracket the entrance on the front facade. These buttresses have cut stone corbels. Under the front gable is a small gothic window and below that an arched date stone with "Kirche der Evangelischen Gemeinschaft, A. D. 1880" inscribed in mortar. Yellow brick trim highlights the quoins, window voussoirs, and entrance transom. Voussoirs on the front facade have moulded keystones. The eave features Italianate "C" curve brackets with finials along its front and side facades. Stained glass was installed at the time of the 1880 renovation in all the windows and the transom that reads "Evangelical United Brethren Church".

Historical/ Associative Value:

This property has significant historical and associative value. It was built by German immigrants on land owned by Johannes Calfass, and served the predominantly German population in the Morriston area as a religious and social centre. Religious services were provided in the German language up until the time of the First World War. The church continues to serve the Morriston community.

The church is the second building of the German Evangelical Church in Morriston. After several years of meeting in homes, especially on the Calfas' farm, a log church, The Evangelical German Chapel, was built on the west side of Brock Road in the middle of the village block. In the mid 1850s, the log church was taken down, and the present brick church was erected in 1856.

In 1865, a frame parsonage was built on the rear of the church in order for the minister to reside. In 1894, the brick manse was erected next to the church, with the first resident being Rev. Sauer in 1895. The basement was built during the pastorate of Rev. Dorsch (1948-1951), and would be used for Sunday school and a kitchen. The contractor of the basement is attributed to John Winer.

Contextual Value:

The church is situated in the Village of Morriston, settled by German immigrants in the 1830s. Built on land owned by Johannes Calfas, a road was constructed up to the church from Queen Street and named “Church Street.” The property is surrounded by several original residences of German settlers, including the Winer, Calfas, and the Morlock families, who were the first settlers in the area. Additionally, other German settler houses, owned by the Kistenmacher, Schlegel, and the Leitch/Wurtz families, are located on the same street. The church is also physically connected to its surroundings as the bricks used to build the property were manufactured at the Morriston brickyards. The residence next to the church was built as the church manse in 1894. Consequently, the Morriston Church is contextually significant and serves as a landmark in the village.

Description of Heritage Attributes

The following are to be considered as heritage attributes to be protected by a heritage designation by-law for 22 Victoria St:

- Height, scale, and form of 1880 building
- Bichromatic brickwork: red brick walls with yellow trim
- Brick buttresses on side walls with yellow corbels
- Front facade buttresses with stone corbels
- Stone sills
- Lancet windows
- Transom window
- Yellow brick voussoirs and stops
- Moulded keystones in front facade voussoirs
- Stained glass
- Eave and “C” brackets
- Datestone

THE CORPORATION OF THE TOWNSHIP OF PUSLINCH

BY-LAW NUMBER 016-2024

Being a by-law to authorize the designation of real property located at 42 Queen Street, Puslinch, as the property of cultural heritage value or interest under Section 29 Part IV of the Ontario Heritage Act, R.S.O. 1990, c. O.18

WHEREAS the *Ontario Heritage Act, R.S.O. 1990, c. O. 18* authorizes a municipality to designate a property within the municipality to be of cultural heritage value or interest if the property meets the prescribed criteria and the designation is made in accordance with the process set out in the *Ontario Heritage Act, R.S.O. 1990, c. O. 18*;

AND WHEREAS the Council for the Corporation of the Township of Puslinch, in consultation with the Puslinch Heritage Advisory Committee, deems 42 Queen Street to be of cultural heritage value and interest in accordance with the prescribed criteria by the Ontario Heritage Act, R.S.O. 1990, c. O.18;

AND WHEREAS the Council for the Corporation of the Township of Puslinch did give notice of its intention to designate the property mentioned in section 1 of this by-law in accordance with subsection 29(3) of the *Ontario Heritage Act, R.S.O. 1990, c. O. 18*;

NOW THEREFORE the Corporation of the Township of Puslinch hereby enacts as follows:

1. That the property located at 42 Queen Street, Puslinch, and more particularly described in Schedule "A" hereto annexed and forming part of this by-law, is hereby designated as property of cultural heritage value or interest under Section 29 Part IV of the *Ontario Heritage Act, 1990, c. O. 18*.
2. That the Municipal Clerk is hereby authorized and directed,
 - a. to cause a copy of this by-law, together with reasons for the designation, to be served on the subject property owner and The Ontario Heritage Trust by personal service or by registered mail;
 - b. to publish a notice of this by-law once in a newspaper having general circulation in the Township of Puslinch.
3. That the Municipal Clerk is hereby authorized and directed to cause a copy of this bylaw, together with the statement of cultural heritage value or interest and description of heritage attributes set out in Schedule "B" hereto annexed and forming part of this bylaw, to be registered against the property affected in the proper land registry office.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 20th DAY OF MARCH 2024

James Seeley, Mayor

Justine Brotherston, Interim Municipal Clerk

Schedule "A"
To
By-law Number 016-2024

42 Queen Street, Morriston

PIN: 71194-0067

Legal Description: PT LOT 1, PLAN 135 , COLFA'S SURVEY, SOUTH OF QUEEN ST, AS IN
ROS380910; T/W RO774378 ; TOWNSHIP OF PUSLINCH

DRAFT

Schedule "B"
To
By-law Number 016-2024

42 Queen Street, Morriston

**STATEMENT OF CULTURAL HERITAGE VALUE OR INTEREST AND DESCRIPTION OF
HERITAGE ATTRIBUTES**

The property located at 42 Queen St, Morriston, has cultural heritage value due to its association with the commercial history of the Township, and especially within the Village of Morriston. This value is retained in the property's 1860 Italianate commercial block. It bears design significance in its representative and elaborate architectural features, and fine craftsmanship. The property is also directly associated with R.B. Morrison, who had the store built and was the individual after which the Village of Morriston was named. Since its construction, the building's central location at the main crossroads of the village has served the community as a commercial centre and landmark. The property meets the requirements for designation prescribed by the Province of Ontario under the three categories of design/physical value, historical/associative value, and contextual value. The property is listed on the Township of Puslinch Municipal Heritage Register and has received a plaque from the Township's Heritage Committee for its cultural heritage value.

Design Value:

The property includes a three storey yellow brick commercial block constructed in 1860 in an Italianate style. Italianate design was the hallmark of commercial buildings in Ontario between 1860 and 1880, and this structure provides an excellent and early example, with a rear-sloping roof and many decorative elements. Constructed of local Morriston yellow brick laid by Karl Beese in a common bond pattern, the block facade is vertically divided into two halves by a brick firewall. Identical, symmetrical elements on either side of the firewall include: large framed street level display windows with centred doors all of which are fitted with distinctive and extremely rare ogee wood muntins, with the exception of the (face-on) centre door in the left side window. In each half on the second floor are three segmented sash windows with soldier lintels, topped with iron labels and bracket stops. On the top floor above each of these windows are smaller, ocular windows with brick soldiering. The (face-on) left side of the building facade is extended to accommodate a single door on the first floor, a smaller segmented sash window on the second floor, and a smaller ocular window above. The brickwork includes string coursing in yellow brick above the second storey and the top storey.

The north side facade shows brick dentillation across the width under the roof cornice. Toward the rear of this facade are two segmented sash windows on the first and second floor. An entry door under a segmented arch is between the windows on the first floor. A recently built entrance on the side of the north facade near the front of the building repeats the ogee muntin pattern in the door and sidelights.

Notable original architectural elements that were removed sometime after 2011 when the building was re-roofed, include a wide wood roof cornice that spanned the width of the front facade, with Italianate paired "C" brackets with finials. This cornice and bracketing could be replicated, should an attempt be made to restore the original facade.

Historical/Associative Value:

The property, along with its commercial building, is situated on the PLAN 135 Calfas Survey, Part Lot 1. Constructed in 1860, the building was commissioned by R.B. Morrison, a Scottish immigrant who settled in the Township during the 1840s. This construction followed a fire that had destroyed Morrison's previous store on the east side of Brock Road. Opting for a new yellow brick building with bricks from the local brickyard, Morrison chose to build it on the west side of Brock Road, enlisting the services of local German stone mason, Karl Beese.

During its prime, the building accommodated various trades and crafts, employing tailors, shoemakers, milliners, and more, and was the main commercial structure in the village, and the largest between Dundas and Guelph. In 1869, Morrison sold the property to Wes Binkley and repurchased it a decade later. Over time, the commercial building earned the moniker "Bank Building" due to the Toronto Dominion bank branch located on its first floor.

Contextual Value:

The property holds a prominent location along Queen Street, at the main crossroads in the heart of Morriston. Its strategic placement places it in close proximity to several significant and historic Morriston family properties and residences, such as those built by the Calfas', Morlock, and Winer families.

The property stands as a tangible representation of the village's commercial endeavors during the mid-19th century and has continued to serve as a commercial space since its inception. The use of yellow brick in its construction ties it closely to its immediate surroundings, since these bricks were sourced from the Morriston Brickyard.

Given its vital role in the growth and sustenance of downtown Morriston, the property and its commercial block have earned the status of a landmark in the Township.

Description of Heritage Attributes

The following are to be considered as heritage attributes to be protected by a heritage designation by-law for 42 Queen St:

R.B. Morriston Commercial Block

- Height, scale, and form of original two and a half storey property
- Exterior yellow brick walls
- Original door and window fenestration and wood window framing
- Sash, ocular and ogee windows and door on front facade
- Original lintels on front facade
- Stone sills
- Iron stops and labels on front façade

THE CORPORATION OF THE TOWNSHIP OF PUSLINCH

BY-LAW NUMBER 017-2024

Being a by-law to authorize the designation of real property located at 46 Queen Street, Puslinch, as the property of cultural heritage value or interest under Section 29 Part IV of the Ontario Heritage Act, R.S.O. 1990, c. O.18

WHEREAS the *Ontario Heritage Act, R.S.O. 1990, c. O. 18* authorizes a municipality to designate a property within the municipality to be of cultural heritage value or interest if the property meets the prescribed criteria and the designation is made in accordance with the process set out in the *Ontario Heritage Act, R.S.O. 1990, c. O. 18*;

AND WHEREAS the Council for the Corporation of the Township of Puslinch, in consultation with the Puslinch Heritage Advisory Committee, deems 46 Queen Street to be of cultural heritage value and interest in accordance with the prescribed criteria by the Ontario Heritage Act, R.S.O. 1990, c. O.18;

AND WHEREAS the Council for the Corporation of the Township of Puslinch did give notice of its intention to designate the property mentioned in section 1 of this by-law in accordance with subsection 29(3) of the *Ontario Heritage Act, R.S.O. 1990, c. O. 18*;

NOW THEREFORE the Corporation of the Township of Puslinch hereby enacts as follows:

1. That the property located at 46 Queen Street, Puslinch, and more particularly described in Schedule "A" hereto annexed and forming part of this by-law, is hereby designated as property of cultural heritage value or interest under Section 29 Part IV of the *Ontario Heritage Act, 1990, c. O. 18*.
2. That the Municipal Clerk is hereby authorized and directed,
 - a. to cause a copy of this by-law, together with reasons for the designation, to be served on the subject property owner and The Ontario Heritage Trust by personal service or by registered mail;
 - b. to publish a notice of this by-law once in a newspaper having general circulation in the Township of Puslinch.
3. That the Municipal Clerk is hereby authorized and directed to cause a copy of this bylaw, together with the statement of cultural heritage value or interest and description of heritage attributes set out in Schedule "B" hereto annexed and forming part of this bylaw, to be registered against the property affected in the proper land registry office.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 20th DAY OF MARCH 2024

James Seeley, Mayor

Justine Brotherston, Interim Municipal Clerk

Schedule "A"
To
By-law Number 017-2024

46 Queen Street,
Morriston

PIN: 71194-0068

Legal Description: LOT 2, PLAN 135 ; PT LOT 3, PLAN 135 , & UNNUMBERED LT, PLAN 135,
COLFAS' PORTION, SOUTH OF QUEEN STREET AS IN RO708587 ; TOWNSHIP OF
PUSLINCH

DRAFT

Schedule "B"
To
By-law Number 017-2024

46 Queen Street,
Morrison

**STATEMENT OF CULTURAL HERITAGE VALUE OR INTEREST AND DESCRIPTION OF
HERITAGE ATTRIBUTES**

The property situated at 46 Queen St, Morrison, holds significant cultural heritage value due to its rich association with hostelry history in the Township. This value is retained in the finely crafted stone structure built as a hotel in 1860. Over time, this establishment became known as the renowned "Morrison Hotel," catering to the needs of numerous residents and visitors in and around the Morrison area. Moreover, the property played a pivotal role in shaping the thriving Morrison downtown during the mid to late 19th century, contributing to the area's rapid growth and prosperity. Its architectural and historical significance, both intertwined, have cemented its status as a true landmark within the community. The property meets the requirements for designation prescribed by the Province of Ontario under the three categories of design/physical value, historical/associative value, and contextual value. The property is listed on the Township of Puslinch Municipal Heritage Register and has received a plaque from the Township's Heritage Committee for its cultural heritage value.

Design Value:

The property consists of a significant 1860 two-storey fieldstone building with coursed Aberdeen bond masonry and lime taping, a style practiced by Scottish masons. Built in the Neoclassical architectural style for the purpose of a hostelry, it presents common elements of the Neoclassic style: a side gabled roof with wide paired chimneys on each end, symmetrical sash-style windows, and elaborate entrances. Two large windows frame the central entranceway with sidelights and a transom. This central entrance design is replicated directly above on the second floor. The building's windows, with replaced glazing, are topped by solid plain stone lintels, with cut keystone lintels above the main floor and second floor entrances. A secondary entrance is placed to the (face-on) right of the central main entrance offsetting the symmetry of the window and door placement on the facade's first floor. Capped stone parapets run the full width of the roof gable at both ends. Subsequent renovations made to the structure include a new roof plus storm windows and doors. An original balcony with wood railings that ran across the front of the second storey has been replaced by several smaller wrought-iron railings, but the original doors with transoms have been preserved behind the new storm doors.

Historical/ Associative Value:

The property, situated at PLAN 135, Part Lot 2-3, dates back as a hostelry prior to the construction of the 1860 building presently on site. Donald McPherson constructed this hotel following the destruction of an earlier one on the same site, built by Alexander Ochs and ravaged by fire in 1860. To complement the hotel, a combined woodshed and ice house were added at the rear of the property. During winter, blocks of ice from Morrison Pond would be cut and stored in the ice house, ensuring the hotel's kitchen and bar remained well-chilled throughout the warmer months.

In 1905, John Vogt, originally from Copenhagen, Denmark, purchased the hotel and gave it the name "Morrison Hotel." Over time, the property transitioned to a private home.

Contextual Value:

The property is located along Queen St, making it an integral part of the Morrison downtown area. Notably, it shares its surroundings with other significant heritage properties, including the residences of the three founding families of Morrison: Calfas, Morlock, and Winer. Moreover, the property's close proximity to the R.B. Morrison commercial block showcases the concerted efforts made to provide various essential services to the community within a convenient distance. This purpose-built hotel also illustrates the important role of Morrison as a stopover for horse-drawn conveyance along the Brock Road from Lake Ontario to Guelph. It is physically paired

with another early stone hotel opposite at 51 Queen Street, built in the same style, and operated by Alexander Ochs. Given its original purpose and prime location, the hotel has earned landmark status, due to its connection with both the community and visitors over generations.

Description of Heritage Attributes

The following are to be considered as heritage attributes to be protected by a heritage designation by-law for 46 Queen St:

- Height, scale, and form of original two storey building
- Exterior stone walls with Aberdeen bond masonry
- Original door and window fenestrations on front facade
- Door and window stone lintels, and stone sills on front facade
- Extant original doors
- Paired chimneys
- Parapets and coping

THE CORPORATION OF THE TOWNSHIP OF PUSLINCH

BY-LAW NUMBER 018-2024

Being a by-law to authorize the designation of real property located at 78 Queen Street, Puslinch, as the property of cultural heritage value or interest under Section 29 Part IV of the Ontario Heritage Act, R.S.O. 1990, c. O.18

WHEREAS the *Ontario Heritage Act, R.S.O. 1990, c. O. 18* authorizes a municipality to designate a property within the municipality to be of cultural heritage value or interest if the property meets the prescribed criteria and the designation is made in accordance with the process set out in the *Ontario Heritage Act, R.S.O. 1990, c. O. 18*;

AND WHEREAS the Council for the Corporation of the Township of Puslinch, in consultation with the Puslinch Heritage Advisory Committee, deems 78 Queen Street to be of cultural heritage value and interest in accordance with the prescribed criteria by the Ontario Heritage Act, R.S.O. 1990, c. O.18;

AND WHEREAS the Council for the Corporation of the Township of Puslinch did give notice of its intention to designate the property mentioned in section 1 of this by-law in accordance with subsection 29(3) of the *Ontario Heritage Act, R.S.O. 1990, c. O. 18*;

NOW THEREFORE the Corporation of the Township of Puslinch hereby enacts as follows:

1. That the property located at 78 Queen Street, Puslinch, and more particularly described in Schedule “A” hereto annexed and forming part of this by-law, is hereby designated as property of cultural heritage value or interest under Section 29 Part IV of the *Ontario Heritage Act, 1990, c. O. 18*.
2. That the Municipal Clerk is hereby authorized and directed,
 - a. to cause a copy of this by-law, together with reasons for the designation, to be served on the subject property owner and The Ontario Heritage Trust by personal service or by registered mail;
 - b. to publish a notice of this by-law once in a newspaper having general circulation in the Township of Puslinch.
3. That the Municipal Clerk is hereby authorized and directed to cause a copy of this bylaw, together with the statement of cultural heritage value or interest and description of heritage attributes set out in Schedule “B” hereto annexed and forming part of this bylaw, to be registered against the property affected in the proper land registry office.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 20th DAY OF March 2024

James Seeley, Mayor

Justine Brotherston, Interim Municipal Clerk

Schedule "A"
To
By-law Number 018-2024

78 Queen Street,
Morriston

PIN: 71194-0012

Legal Description: PT LOT 32, CONCESSION 7 , TOWNSHIP OF PUSLINCH, AS IN
ROS257099 ; S/T DEBTS IN ROS251140 ; TOWNSHIP OF PUSLINCH

DRAFT

Schedule "B"
To
By-law Number 018-2024

78 Queen Street,
Morrison

**STATEMENT OF CULTURAL HERITAGE VALUE OR INTEREST AND DESCRIPTION OF
HERITAGE ATTRIBUTES**

Short Statement of Cultural Heritage Value or Interest

The property at 78 Queen Street, Morrison, has cultural heritage value due to its association with the Morlock family who were one of the three founding families of the village of Morrison. This value is retained in the 1854 fieldstone cottage that was the Morlock family's first masonry residence. In addition, the property is situated alongside other Morlock family residences, and forms a streetscape representing three generations and a period of 60 years. The property meets the requirements for designation prescribed by the Province of Ontario under the three categories of design/physical value, historical/associative value, and contextual value. The property is listed on the Township of Puslinch Municipal Heritage Register and has received a plaque from the Township's Heritage Committee for its cultural heritage value.

Design Value:

This property is an early example of a vernacular and modest one-and-a-half-storey coursed fieldstone cottage with a side-gabled roof and three-bay front façade. Notable features include the wide roof cornice return, large stone quoins and stone voussoirs over all windows and the central front door. Window fenestration originally had 6-over-6 sash windows; a few of the original panes appear to be visible. The side facades also feature two windows on each floor, built in the same style. All windows have stone sills.

Historical/Associative Value:

John Morlock, the original owner, had this stone cottage built on the Morlock farm in 1854. The stonemason was Karl Beese. When his son, Christian Morlock, constructed a large stone farmhouse to the south in 1882, this cottage was intended to become a retirement home for John. However, after John's death in 1884 it was repurposed as accommodation for hired men working on the Morlock farm.

Contextual Value:

78 Queen Street forms part of a streetscape of four adjacent Morlock family built homes built between 1851 and 1910 on the original lot settled by John Christian Morlock. This extant built heritage family streetscape is unique to the Township. It is positioned between Lots 31 and 33 of the other two founding families. The intact Paul Winer family homestead is to the south on Lot 33 and the remains of the Johannes Calfas family homestead are to the north on Lot 31.

Description of Heritage Attributes

The following are to be considered as heritage attributes to be protected by a heritage designation by-law for 78 Queen St:

- Height, scale, and form of original one and a half storey residence
- Exterior fieldstone walls
- Stone quoins
- Stone voussoirs
- Stone sills
- Roof cornice return
- Original door and window fenestrations on front and side facades

THE CORPORATION OF THE TOWNSHIP OF PUSLINCH

BY-LAW NUMBER 019-2024

Being a by-law to authorize the designation of real property located at 80 Brock Road S, Puslinch, as the property of cultural heritage value or interest under Section 29 Part IV of the Ontario Heritage Act, R.S.O. 1990, c. O.18

WHEREAS the *Ontario Heritage Act, R.S.O. 1990, c. O.18* authorizes a municipality to designate a property within the municipality to be of cultural heritage value or interest if the property meets the prescribed criteria and the designation is made in accordance with the process set out in the *Ontario Heritage Act, R.S.O. 1990, c. O.18*;

AND WHEREAS the Council for the Corporation of the Township of Puslinch, in consultation with the Puslinch Heritage Advisory Committee, deems 80 Brock Road S to be of cultural heritage value and interest in accordance with the prescribed criteria by the Ontario Heritage Act, R.S.O. 1990, c. O.18;

AND WHEREAS the Council for the Corporation of the Township of Puslinch did give notice of its intention to designate the property mentioned in section 1 of this by-law in accordance with subsection 29(3) of the *Ontario Heritage Act, R.S.O. 1990, c. O.18*;

NOW THEREFORE the Corporation of the Township of Puslinch hereby enacts as follows:

1. That the property located at 80 Brock Road S, Puslinch, and more particularly described in Schedule "A" hereto annexed and forming part of this by-law, is hereby designated as property of cultural heritage value or interest under Section 29 Part IV of the *Ontario Heritage Act, 1990, c. O. 18*.
2. That the Municipal Clerk is hereby authorized and directed,
 - a. to cause a copy of this by-law, together with reasons for the designation, to be served on the subject property owner and The Ontario Heritage Trust by personal service or by registered mail;
 - b. to publish a notice of this by-law once in a newspaper having general circulation in the Township of Puslinch.
3. That the Municipal Clerk is hereby authorized and directed to cause a copy of this bylaw, together with the statement of cultural heritage value or interest and description of heritage attributes set out in Schedule "B" hereto annexed and forming part of this bylaw, to be registered against the property affected in the proper land registry office.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 20th DAY OF MARCH 2024

James Seeley, Mayor

Justine Brotherston, Interim Municipal Clerk

Schedule "A"
To
By-law Number 019-2024

80 Brock Rd S,
Puslinch

PIN: 71195-0209

Legal Description: PT LOTS 22 & 23, CONCESSION 7, TOWNSHIP OF PUSLINCH AS IN RO703524; PT LOT 22, CONCESSION 8, TOWNSHIP OF PUSLINCH AS IN RO703524; PT TAVERN

DRAFT

Schedule "B"
To
By-law Number 019-2024

80 Brock Rd S,
Puslinch

**STATEMENT OF CULTURAL HERITAGE VALUE OR INTEREST AND DESCRIPTION OF
HERITAGE ATTRIBUTES**

The property located at 80 Brock Rd S, Puslinch, holds significant cultural heritage value stemming from its association with the grist milling history of the Township. This value is retained in the large brick mill complex and pond on site. The property's architectural value lies in its design and singular presence in the Township. Built initially in 1863 by George McLean, and subsequently rebuilt in 1869 by him following a fire, it remains the only extant grist mill structure in Puslinch. The mill architecture is in excellent condition. Situated in the heart of Aberfoyle, the property is located alongside other heritage residences and industries that were established during the mid-1800s in connection with the mill. The property's significance is further seen by its transformation into a restaurant in later years, effectively highlighting its enduring importance and adaptability over time. The property meets the requirements for designation prescribed by the Province of Ontario under the three categories of design/physical value, historical/associative value, and contextual value. The property is listed on the Township of Puslinch Municipal Heritage Register and has received a plaque from the Township's Heritage Committee for its cultural heritage value.

Design Value:

The property showcases a grist mill complex. The primary structure consists of a tall two-and-a-half-storey rectangular building. A one and one-half storey smaller brick wing is attached on the south side. Both buildings are rendered in yellow brick from the Morriston brickyards, laid in common bond by local mason James Freed. A small one-storey fieldstone and board and batten shed is attached to the north side of the building. The rear of the complex has had several additions. A one and one-half storey fieldstone section remains at the rear that appears to date from the 1869 building based on archival photographs.

The main building has a Georgian design: rectangular, side-gabled form with symmetrically placed multi-paned and vertically sashed windows. The front facade has four, six over six paned windows on the second story; with three identical windows placed directly below on the first floor. The main entrance lies below the fourth window. Italianate ornamentation on these fenestrations include details such as brick labels and stops, and brick soldier lintels with dentils on the second storey side windows.

The one and one-half storey brick wing of the complex was reportedly used for drying grain. It has two smaller windows with four over four panes on the front facade, and three on the side facade. A lower six over six paned window with a brick label and stop is on the front facade and on the side facade. An entrance is in the rear corner of this structure.

Historical/Associative Value:

The property, situated at Lot 22 Front Concession 8, saw the construction of the present grist mill in 1869 after a fire burnt down the original 1863 building in 1866. The building and its reconstruction were undertaken by owner George McLean, who also dug out the mill raceway. The mill products achieved international recognition: its oatmeal received a gold medal for its high quality at the 1867 World's Fair in Paris, France. During George McLean's ownership, the mill was called "The Puslinch Mills" and was subsequently named "The Aberfoyle Mill." Throughout its history, the mill serviced a significant number of Puslinch farmers, and served as an industrial anchor to the growing Village of Aberfoyle. The building passed through the hands of numerous proprietors and millers during its active years. Among them were W.H. McDonald, R.B. Morison, Herbert Hamersley, and its final owner, James Murphy.

By the 1960s, the property had been acquired by the Owens Family, who transformed the mill building into a restaurant. It continues in that capacity today as the "Aberfoyle Mill Restaurant".

Contextual Value:

Due to the property's function, many early settlers were drawn to establish their residences near the mill which was essential to their farm economy. The property is in close proximity to numerous other heritage properties situated in the Aberfoyle area of the Township such as the Malcolm McBeath, John Hammersley, and Peter McLaren houses, and the 1857 house built for George McLean across the road from the mill, known today as "The Miller's House." Additionally, the property is closely situated to other buildings that provided essential services for the Aberfoyle area during the 19th century, including a blacksmith and wagon shop, and the Aberfoyle Schoolhouse. Given its pivotal role in enhancing the area's prosperity and its later reputation as a restaurant, the property is a landmark, and the most significant heritage structure in the community.

Description of Heritage Attributes

The following are to be considered as heritage attributes to be protected by a heritage designation by-law for 80 Brock Rd S:

Aberfoyle Mill:

- Height, scale, and form of 1869 two and a half storey brick building and one and one-half storey bring wing
- Yellow brick exterior walls
- Original fenestration, with brick labels and stops
- Extant original doors and wood windows
- Original stone foundation walls and rear fieldstone stone section

THE CORPORATION OF THE TOWNSHIP OF PUSLINCH

BY-LAW NUMBER 020-2024

Being a by-law to authorize the designation of real property located at 80 Queen Street, Morriston, as the property of cultural heritage value or interest under Section 29 Part IV of the Ontario Heritage Act, R.S.O. 1990, c. O.18

WHEREAS the *Ontario Heritage Act, R.S.O. 1990, c. O. 18* authorizes a municipality to designate a property within the municipality to be of cultural heritage value or interest if the property meets the prescribed criteria and the designation is made in accordance with the process set out in the *Ontario Heritage Act, R.S.O. 1990, c. O. 18*;

AND WHEREAS the Council for the Corporation of the Township of Puslinch, in consultation with the Puslinch Heritage Advisory Committee, deems 80 Queen Street to be of cultural heritage value and interest in accordance with the prescribed criteria by the Ontario Heritage Act, R.S.O. 1990, c. O.18;

AND WHEREAS the Council for the Corporation of the Township of Puslinch did give notice of its intention to designate the property mentioned in section 1 of this by-law in accordance with subsection 29(3) of the *Ontario Heritage Act, R.S.O. 1990, c. O. 18*;

NOW THEREFORE the Corporation of the Township of Puslinch hereby enacts as follows:

1. That the property located at 80 Queen Street, Morriston, and more particularly described in Schedule “A” hereto annexed and forming part of this by-law, is hereby designated as property of cultural heritage value or interest under Section 29 Part IV of the *Ontario Heritage Act, 1990, c. O. 18*.
2. That the Municipal Clerk is hereby authorized and directed,
 - a. to cause a copy of this by-law, together with reasons for the designation, to be served on the subject property owner and The Ontario Heritage Trust by personal service or by registered mail;
 - b. to publish a notice of this by-law once in a newspaper having general circulation in the Township of Puslinch.
3. That the Municipal Clerk is hereby authorized and directed to cause a copy of this bylaw, together with the statement of cultural heritage value or interest and description of heritage attributes set out in Schedule “B” hereto annexed and forming part of this bylaw, to be registered against the property affected in the proper land registry office.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 20th DAY OF MARCH 2024

James Seeley, Mayor

Justine Brotherston, Interim Municipal Clerk

Schedule "A"
To
By-law Number 020-2024

80 Queen Street,
Morrison

PIN: 71194-0013

Legal Description: PT LOT 32, CONCESSION 7 , TOWNSHIP OF PUSLINCH, AS IN
ROS579033 ; TOWNSHIP OF PUSLINCH

DRAFT

Schedule "B"
To
By-law Number 020-2024

80 Queen Street,
Morrison

**STATEMENT OF CULTURAL HERITAGE VALUE OR INTEREST AND DESCRIPTION OF
HERITAGE ATTRIBUTES**

The property located at 80 Queen Street, Morrison, holds significant cultural heritage value due to its association with the Morlock family which was one of the three founding families of Morrison. This value is retained in the 1910 Queen Anne red brick residence on the property that is adjacent to three other Morlock residences. The property is in close proximity to the residences of the other founding families of Morrison, presenting a streetscape of the late 19th and early 20th century. The property meets the requirements for designation prescribed by the Province of Ontario under the three categories of design/physical value, historical/associative value, and contextual value. The property is listed on the Township of Puslinch Municipal Heritage Register and has received a plaque from the Township's Heritage Committee for its cultural heritage value.

Design Value:

The property features a representative example of a 1910 two-and-a-half-storey late Queen Anne style residence in red brick laid in stretcher bond. The exterior elements of the Queen Anne Revival architecture are prominent, featuring a steeply pitched hipped roof with projecting side and front bay windows, a double-hung wood veranda with decorative "C" brackets, a stained glass window at the entrance, and wood spandrels with finials at the corners of the bay projections. The first floor of each bay projection features a central Romanesque window, while the windows in these bays feature brick segmental arches with a contrasting top row of dark brick dentils. The main door and transom appear to be original, while some of the wood members, especially the balustrade of the double hung porch may be replacements.

Historical/Associative Value:

The property, located at Part Lot 32, Rear Concession 7, was originally settled by the Morlock family, who immigrated from Germany in the 1830s. Together with the Calfas and Winers, the Morlocks are considered the three founding families of the village of Morrison. In 1909, John Christian Morlock, who built the Victorian villa at 84 Queen Street, built this house upon his retirement from farming. Notably, John Christian's brother, Peter Morlock, was responsible for constructing the neighbouring house at 82 Queen St., a beautiful yellow brick house completed in 1910.

Contextual Value:

80 Queen Street forms part of a streetscape of four adjacent Morlock family built homes built between 1854 and 1910 on the original lot settled by John Christian Morlock. This extant built heritage family streetscape is unique to the Township. It is positioned between Lots 31 and 33 of the other two founding families. The intact Paul Winer family homestead is to the south on Lot 33 and the remains of the Johannes Calfas family homestead are to the north on Lot 31.

Description of Heritage Attributes

The following are to be considered as heritage attributes to be protected by a heritage designation by-law for 80 Queen St:

- Height, scale, and form of original two and a half storey residence
- Exterior red brick walls in stretcher bond
- Original front door and fenestration
- Stained glass window at entrance
- Segmented window fenestrations with segmental brick arches on front and side facades
- Dark brick dentils over bay windows
- Double hung wood veranda form
- Original ornamentation: wood spandrels, finials and brackets
- Stone window sills

THE CORPORATION OF THE TOWNSHIP OF PUSLINCH

BY-LAW NUMBER 021-2024

Being a by-law to authorize the designation of real property located at 84 Queen Street, Morriston, as the property of cultural heritage value or interest under Section 29 Part IV of the Ontario Heritage Act, R.S.O. 1990, c. O.18

WHEREAS the *Ontario Heritage Act, R.S.O. 1990, c. O. 18* authorizes a municipality to designate a property within the municipality to be of cultural heritage value or interest if the property meets the prescribed criteria and the designation is made in accordance with the process set out in the *Ontario Heritage Act, R.S.O. 1990, c. O. 18*;

AND WHEREAS the Council for the Corporation of the Township of Puslinch, in consultation with the Puslinch Heritage Advisory Committee, deems 84 Queen Street to be of cultural heritage value and interest in accordance with the prescribed criteria by the Ontario Heritage Act, R.S.O. 1990, c. O.18;

AND WHEREAS the Council for the Corporation of the Township of Puslinch did give notice of its intention to designate the property mentioned in section 1 of this by-law in accordance with subsection 29(3) of the *Ontario Heritage Act, R.S.O. 1990, c. O. 18*;

NOW THEREFORE the Corporation of the Township of Puslinch hereby enacts as follows:

1. That the property located at 84 Queen Street, Morriston, and more particularly described in Schedule “A” hereto annexed and forming part of this by-law, is hereby designated as property of cultural heritage value or interest under Section 29 Part IV of the *Ontario Heritage Act, 1990, c. O. 18*.
2. That the Municipal Clerk is hereby authorized and directed,
 - a. to cause a copy of this by-law, together with reasons for the designation, to be served on the subject property owner and The Ontario Heritage Trust by personal service or by registered mail;
 - b. to publish a notice of this by-law once in a newspaper having general circulation in the Township of Puslinch.
3. That the Municipal Clerk is hereby authorized and directed to cause a copy of this bylaw, together with the statement of cultural heritage value or interest and description of heritage attributes set out in Schedule “B” hereto annexed and forming part of this bylaw, to be registered against the property affected in the proper land registry office.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 20th DAY OF MARCH 2024

James Seeley, Mayor

Justine Brotherston, Interim Municipal Clerk

Schedule "A"
To
By-law Number 021-2024

84 Queen Street,
Morriston

PIN: 71194-0015

Legal Description: PT LOT 32, CONCESSION 7 , TOWNSHIP OF PUSLINCH, AS IN
ROS392434 ; TOWNSHIP OF PUSLINCH

DRAFT

Schedule "B"
To
By-law Number 021-2024

84 Queen Street,
Morrison

**STATEMENT OF CULTURAL HERITAGE VALUE OR INTEREST AND DESCRIPTION OF
HERITAGE ATTRIBUTES**

The property situated at 84 Queen St, Morrison, holds significant cultural heritage value due to its historical connection with the Morlock family; one of the three founding families of the village of Morrison. This value is retained in the 1882 stone residence on the property that was built by Christian Morlock, the son of the family's pioneer settler, John Christian Morlock. The property's noteworthy architecture shows outstanding local craftsmanship. Moreover, the property stands beside several adjacent Morlock houses, collectively forming a distinctive and noteworthy section of the Township. The property meets the requirements for designation prescribed by the Province of Ontario under the three categories of design/physical value, historical/associative value, and contextual value. The property is listed on the Township of Puslinch Municipal Heritage Register and has received a plaque from the Township's Heritage Committee for its cultural heritage value.

Design Value:

The property features an exceptionally well-crafted one-and-a-half-storey stone Victorian villa-style residence, built in 1884 by local stonemason Otto Rappolt. This villa architecture is representative of a type with few examples found in Puslinch Township, and none with this level of craftsmanship. The residence form is a T-plan: a side gabled entrance wing meets a front gabled wing at right angles. The entrance wing faces Brock Road. A veranda joins the two wings of the house and covers the main entrance.

The residence is built in random coursed ashlar limestone. The upper story has a Gothic sash dormer window above the entrance wing and a matching window on the front-gabled wing. Elegant, pentagonal cut-stone voussoirs over these windows have grapevine motifs in the keystones. The dormer keystone is an 1882 datestone, while the motif on the other Gothic window is floral. These motifs were crafted in mortar and stone by another Morrison stonemason, Herbert Leitch. The Gothic window gables are trimmed with decorative bargeboards in a fleur de lis pattern with an ornate fleur de lis gable drop at each peak. The first floor has original sash-style windows. All windows have original shutters. The veranda runs the full length of the front entranceway. This entranceway has a single door with a transom that would have led into a kitchen, and another single side door with transom leading into the wing. The veranda features extensive decorative woodwork: a spooled spandrel with pierced edging supported by turned and moulded posts with horizontal fan brackets and vertical scroll brackets. The architecture and decorative detailing is carefully preserved, and highlights the property's outstanding craftsmanship and attention to detail on this farm property.

Historical/Associative Value:

The property, situated at Lot 32, Rear Concession 7, was originally owned and settled by John Morlock and his family, one of the three founding families of Morrison. Over time, several Morlock houses were constructed on this Lot. The Morlocks came to the area from Germany in 1832 in company with the Calfas family. Together with the Winer family, they created a settlement of continental Germans and established the local German Evangelical church. The present residence, named "Stoneleigh," was erected by John's son, Christian, in 1882, with Otto Rappolt, his son-in-law, as the appointed stonemason.

Contextual Value:

84 Queen Street forms part of a streetscape of four adjacent Morlock family homes built between 1854 and 1910 on the original lot settled by John Christian Morlock. This extant built heritage family streetscape is unique to the Township. It is positioned between Lots 31 and 33 of the other two founding families. The intact Paul Winer family homestead is to the south on Lot 33

and the remains of the Johannes Calfas family residence and homestead are to the north on Lot 31.

Description of Heritage Attributes

The following are to be considered as heritage attributes to be protected by a heritage designation by-law for 84 Queen St:

Christian Morlock House:

- Height, scale, and form of the original one and a half storey house
- Ashlar stone exterior walls
- Fenestration on front and side facades
- Original exterior doors and windows
- Pentagonal cut-stone voussoirs with carved grapevine motifs
- Stone sills
- Datestone
- Bargeboards in fleur de lis pattern
- Verandah and spool spandrel, carved posts and fan and scroll brackets.

THE CORPORATION OF THE TOWNSHIP OF PUSLINCH

BY-LAW NUMBER 022-2024

Being a by-law to authorize the designation of real property located at 319 Brock Road South, Puslinch, as the property of cultural heritage value or interest under Section 29 Part IV of the Ontario Heritage Act, R.S.O. 1990, c. O.18

WHEREAS the *Ontario Heritage Act, R.S.O. 1990, c. O. 18* authorizes a municipality to designate a property within the municipality to be of cultural heritage value or interest if the property meets the prescribed criteria and the designation is made in accordance with the process set out in the *Ontario Heritage Act, R.S.O. 1990, c. O. 18*;

AND WHEREAS the Council for the Corporation of the Township of Puslinch, in consultation with the Puslinch Heritage Advisory Committee, deems 319 Brock Road South to be of cultural heritage value and interest in accordance with the prescribed criteria by the Ontario Heritage Act, R.S.O. 1990, c. O.18;

AND WHEREAS the Council for the Corporation of the Township of Puslinch did give notice of its intention to designate the property mentioned in section 1 of this by-law in accordance with subsection 29(3) of the *Ontario Heritage Act, R.S.O. 1990, c. O. 18*;

NOW THEREFORE the Corporation of the Township of Puslinch hereby enacts as follows:

1. That the property located at 319 Brock Road South, Puslinch, and more particularly described in Schedule "A" hereto annexed and forming part of this by-law, is hereby designated as property of cultural heritage value or interest under Section 29 Part IV of the *Ontario Heritage Act, 1990, c. O. 18*.
2. That the Municipal Clerk is hereby authorized and directed,
 - a. to cause a copy of this by-law, together with reasons for the designation, to be served on the subject property owner and The Ontario Heritage Trust by personal service or by registered mail;
 - b. to publish a notice of this by-law once in a newspaper having general circulation in the Township of Puslinch.
3. That the Municipal Clerk is hereby authorized and directed to cause a copy of this bylaw, together with the statement of cultural heritage value or interest and description of heritage attributes set out in Schedule "B" hereto annexed and forming part of this bylaw, to be registered against the property affected in the proper land registry office.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 20th DAY OF MARCH 2024

James Seeley, Mayor

Justine Brotherston, Interim Municipal Clerk

Schedule "A"
To
By-law Number 022-2024

319 Brock Road South,
Puslinch

PIN: 71196-0124

Legal Description: PT LOT 28, CONCESSION 7 , TOWNSHIP OF PUSLINCH, AS IN
RNM10550, MS13670, & PART 3, 61R3968 ; TOWNSHIP OF PUSLINCH

DRAFT

Schedule "B"
To
By-law Number 022-2024

319 Brock Road South,
Puslinch

**STATEMENT OF CULTURAL HERITAGE VALUE OR INTEREST AND DESCRIPTION OF
HERITAGE ATTRIBUTES**

The property located at 319 Brock Rd S, Puslinch, holds significant cultural heritage value to the religious and cultural history of the Township, particularly within the Presbyterian denomination. This heritage value is retained in a noteworthy 1854 stone church with exceptional design value and craftsmanship. Named "Duff's Presbyterian Church" it has served as a religious and social institution for Scottish Presbyterian immigrants and families since its construction. The church is associated with several adjacent heritage properties, including Crown Cemetery, and defines the northern boundary of the Village of Morriston. The property meets the requirements for designation prescribed by the Province of Ontario under the three categories of design/physical value, historical/associative value, and contextual value. The property is listed on the Township of Puslinch Municipal Heritage Register and has received a plaque from the Township's Heritage Committee for its cultural heritage value.

Design Value:

The property includes a unique 1854 Gothic, front-gabled stone church building, with a stone vestibule and Norman tower addition dating to 1903. Key design elements include stone construction, with cut-limestone coursed ashlar and lime taped masonry on the front and side facades and sizable stone quoins on all corners. Four paired sets of lancet windows run along each of the side walls of the original structure. This design was carried on to the 1903 vestibule addition which has paired lancet windows on the side walls and above the entrance on the front facade. Single lancet windows bracket either side of the central entrance, which has a Gothic transom with the lettering "Duff's Church 1903". During the 1903 renovations, stained glass was installed in all these windows. The vestibule addition includes an embossed cornerstone "DUFF'S CHURCH ERECTED 1854 RE-ERECTED 1903". Four segmented windows sit at basement level below the lancet windows on the side facades. The tower bears Gothic arched vents on the front and side facades and is topped with a stone cornice and seven merlons. All fenestrations have stone voussoirs and sills.

Historical/Associative Value:

Initially a log Presbyterian church was located across the road on Lot 28, Front Concession 8 on land granted by the Crown in 1835 for use by local Presbyterians for religious and educational services, including a cemetery, called Crown Cemetery. In 1843, a substantial group of evangelical ministers separated from the Church of Scotland to establish what is now recognized as the Free Church of Scotland. This schism arose from a disagreement over whether the Church of Scotland or the British Government should have authority over clerical positions and associated benefits. After the "Great Disruption" in the Presbyterian Church in 1843, local Presbyterians supported the new "Free Church of Scotland" and the land on Lot 28, Front Concession 8 was eventually forfeited, although the cemetery continued to operate. Free Presbyterians built Duff's Church directly opposite on Lot 28, Rear Concession 7. Constructed in 1854, the church was named after Dr. Alexander Duff, a Scottish missionary in India, who visited Canada during the 1850s and delivered a speech at the church. By 1893, the property also accommodated a Sunday school, providing education to numerous local children. From its construction until the early 20th century church services were offered in Scottish Gaelic since many of the congregants were immigrants from the Scottish Highlands. It is the oldest and largest church building in Puslinch Township. In the mid to late 1860s, an adjoining 30 acres of land was acquired from John Haise, the owner of Lot 27, Concession 7, for the purpose of erecting a manse for the church. This manse was completed in 1868.

Contextual Value:

The property is located along Brock Road, a region recognized as one of the Township's earliest settlement areas by British and European immigrants. The church is positioned across from Crown Cemetery, land deeded to the Presbyterian church as a burying ground in 1835. The location is close to heritage properties built by the church's early congregants: Malcolm McBeath, George McLean, Peter McLaren, and several others. Owing to its vital and deep-rooted connections to multiple generations of families, the property holds a distinguished status as a community landmark, and physically stands as a marker of the northern part of the Village of Morriston.

Description of Heritage Attributes

The following are to be considered as heritage attributes to be protected by a heritage designation by-law for 316 Brock Rd S:

Duff's Presbyterian Church:

- Height, scale, and form of 1903 building
- Limestone exterior walls and quoins
- Cut ashlar and lime-taped masonry
- Original fenestrations
- Original doors and windows
- Stone voussoirs and stone sills on window fenestrations
- Tooled stone voussoirs on entrance doorway and lancet windows on front facade
- Stained glass
- Norman-style tower, with fenestrations, cornice and merlons.
- Embossed 1903 Cornerstone

THE CORPORATION OF THE TOWNSHIP OF PUSLINCH

BY-LAW NUMBER 023-2024

Being a by-law to authorize the designation of real property located at 600 Arkell Road, Puslinch, as the property of cultural heritage value or interest under Section 29 Part IV of the *Ontario Heritage Act, R.S.O. 1990, c. O.18*

WHEREAS the *Ontario Heritage Act, R.S.O. 1990, c. O.18* authorizes a municipality to designate a property within the municipality to be of cultural heritage value or interest if the property meets the prescribed criteria and the designation is made in accordance with the process set out in the *Ontario Heritage Act, R.S.O. 1990, c. O.18*;

AND WHEREAS the Council for the Corporation of the Township of Puslinch, in consultation with the Puslinch Heritage Advisory Committee, deems 600 Arkell Road to be of cultural heritage value and interest in accordance with the prescribed criteria by the Ontario Heritage Act, R.S.O. 1990, c. O.18;

AND WHEREAS the Council for the Corporation of the Township of Puslinch did give notice of its intention to designate the property mentioned in section 1 of this by-law in accordance with subsection 29(3) of the *Ontario Heritage Act, R.S.O. 1990, c. O.18*;

NOW THEREFORE the Corporation of the Township of Puslinch hereby enacts as follows:

1. That the property located at 600 Arkell Road, Puslinch, and more particularly described in Schedule “A” hereto annexed and forming part of this by-law, is hereby designated as property of cultural heritage value or interest under Section 29 Part IV of the *Ontario Heritage Act, 1990, c. O. 18*.
2. That the Municipal Clerk is hereby authorized and directed,
 - a. to cause a copy of this by-law, together with reasons for the designation, to be served on the subject property owner and The Ontario Heritage Trust by personal service or by registered mail;
 - b. to publish a notice of this by-law once in a newspaper having general circulation in the Township of Puslinch.
3. That the Municipal Clerk is hereby authorized and directed to cause a copy of this bylaw, together with the statement of cultural heritage value or interest and description of heritage attributes set out in Schedule “B” hereto annexed and forming part of this bylaw, to be registered against the property affected in the proper land registry office.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 20th DAY OF MARCH 2024

James Seeley, Mayor

Courtenay Hoytfox, Clerk

Schedule "A"
To
By-law Number 023-2024

600 Arkell Road,
Puslinch

PIN: 71185-0126

Legal Description: PT LOT 3, E OF BLIND LINE, PLAN 131 , AS IN RNM19916 ; TOWNSHIP
OF PUSLINCH

DRAFT

Schedule "B"
To
By-law Number 023-2024

600 Arkell Road,
Puslinch

**STATEMENT OF CULTURAL HERITAGE VALUE OR INTEREST AND DESCRIPTION OF
HERITAGE ATTRIBUTES**

Short Statement of Cultural Heritage Value or Interest

The property situated at 600 Arkell Rd, Puslinch, holds cultural heritage value to the settlement and religious history of this area of the Township. The property includes an 1877 brick church and an associated cemetery cairn. The church is particularly notable for its establishment with the Wesleyan Methodist denomination and its subsequent evolution into a United Church property, being one of the first United Churches in Ontario. The property's design value lies in the representative architecture of its modest yellow brick church building and Gothic windows. Its continuous service across multiple generations and denominations underscores its vital role within the Township and it serves as a landmark property in the historic village of Arkell. The property meets the requirements for designation prescribed by the Province of Ontario under the three categories of design/physical value, historical/associative value, and contextual value. The property is listed on the Township of Puslinch Municipal Heritage Register and has received a plaque from the Township's Heritage Committee for its cultural heritage value.

Design Value:

The property includes a modest 1877 Methodist rural brick church. The plain rectangular front-gabled architecture built in local yellow brick from the Morriston brickyard is representative of a Methodist church built in a rural setting from this period. The brick is laid in a stretcher bond. The structure is distinguished by three large Gothic windows along the east side wall and two on the west wall, the original third on this wall removed for a modern building addition. Lancet windows sit on each side of the entrance on the front façade. This entrance features a Gothic transom. Located under the front gable is an arched datestone with brick voussoir, inscribed in the mortar "Plains Wesleyan Church 1877". All doors and windows feature arched brick soldier lintels. Stained glass in a contemporary design was added to all windows and the transom in the 1970s through money raised by congregants. The front portico that covers the central entrance is a later addition, as is the wing added to the west side of the church.

The associated cemetery cairn lies to the rear of the church. Grave markers carved by local stone carvers in the nineteenth century showcase a diverse range of styles, degrees of craftsmanship, and materials. This variety adds to the architectural significance of the property, providing a glimpse into the different artistic expressions and memorialization practices from inception to the present.

Historical/Associative Value:

This area of the Township was settled primarily by English immigrants. An Anglican church was built in the adjacent former hamlet of Farnham on Lot 6, Front Concession 9 in 1845. It was the only Church of England in the Township and was demolished a century later. The building of a Wesleyan Methodist Church at the same time on Lot 6, Rear Concession 9, indicates a community of non-conformist English settlers and the growing influence of Wesleyan theology on the rural farming population in this part of the Township. "Puslinch Plains" or "Arkell Plains" was a term used to refer to this part of the Township with comparatively flat land, and explains the "Plains" attribution on the date stone. The property originally featured a Methodist log church built on land donated by Charles Willoughby in 1838. In 1877, the current yellow brick church was erected. The congregants were English and Scottish settlers in the immediate area of Arkell. In 1920, the church became one of the first United Churches of Canada in Ontario, when Methodist and Presbyterian churches entered into a union. The property also includes a metal plaque presented by the Arkell Women's Institute in 1974. "Dedicated to the pioneer settlers of

Arkell, who beautified the land by their toil. They left not only the fruits of their labours, but the thoughts and feelings that cheered them on in their solitude.”

Positioned at the rear of the property, the Arkell Church cemetery features grave markers of Arkell settlers and congregants. Those early congregants who contributed 25 shillings or more were entitled to a burial plot without any additional charge. Gravestones are an important source of local genealogical history and provide vital information on mortality in the settlement period.

In 1981 these stones were moved and relaid onto a cemetery cairn.

Contextual Value:

The property is located at the main crossroads in the Village of Arkell and is a visual landmark among the many heritage properties in the village that include the Arkell Schoolhouse, Arkell Teacherage, and blacksmith shop. Due to its continued role over 150 years as a religious and social centre for the community, the property holds contextual significance to the community.

Description of Heritage Attributes

The following are to be considered as heritage attributes to be protected by a heritage designation by-law for 600 Arkell Road, Puslinch:

Arkell United Church:

- Height, scale, and form of 1877 building
- Exterior yellow brick walls and lintels
- Stone sills
- Original doors and windows, and extant fenestration
- Date stone
- Stained Glass
- Cemetery cairn with grave markers
- Women’s Institute Plaque

THE CORPORATION OF THE TOWNSHIP OF PUSLINCH

BY-LAW NUMBER 024-2024

Being a by-law to authorize the designation of real property located at 843 Watson Road South, Arkell, as the property of cultural heritage value or interest under Section 29 Part IV of the *Ontario Heritage Act, R.S.O. 1990, c. O.18*

WHEREAS the *Ontario Heritage Act, R.S.O. 1990, c. O.18* authorizes a municipality to designate a property within the municipality to be of cultural heritage value or interest if the property meets the prescribed criteria and the designation is made in accordance with the process set out in the *Ontario Heritage Act, R.S.O. 1990, c. O.18*;

AND WHEREAS the Council for the Corporation of the Township of Puslinch, in consultation with the Puslinch Heritage Advisory Committee, deems 843 Watson Road South to be of cultural heritage value and interest in accordance with the prescribed criteria by the Ontario Heritage Act, R.S.O. 1990, c. O.18;

AND WHEREAS the Council for the Corporation of the Township of Puslinch did give notice of its intention to designate the property mentioned in section 1 of this by-law in accordance with subsection 29(3) of the *Ontario Heritage Act, R.S.O. 1990, c. O.18*;

NOW THEREFORE the Corporation of the Township of Puslinch hereby enacts as follows:

1. That the property located at 843 Watson Road South, Arkell, and more particularly described in Schedule “A” hereto annexed and forming part of this by-law, is hereby designated as property of cultural heritage value or interest under Section 29 Part IV of the *Ontario Heritage Act, 1990, c. O. 18*.
2. That the Municipal Clerk is hereby authorized and directed,
 - a. to cause a copy of this by-law, together with reasons for the designation, to be served on the subject property owner and The Ontario Heritage Trust by personal service or by registered mail;
 - b. to publish a notice of this by-law once in a newspaper having general circulation in the Township of Puslinch.
3. That the Municipal Clerk is hereby authorized and directed to cause a copy of this bylaw, together with the statement of cultural heritage value or interest and description of heritage attributes set out in Schedule “B” hereto annexed and forming part of this bylaw, to be registered against the property affected in the proper land registry office.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 20th DAY OF MARCH 2024

James Seeley, Mayor

Justine Brotherston, Interim Municipal Clerk

Schedule "A"
To
By-law Number 024-2024

843 Watson Road South,
Arkell

PIN: 71187-0019

Legal Description: PT LOT 7, CONCESSION 9 , TOWNSHIP OF PUSLINCH, AS IN RO737071
; TOWNSHIP OF PUSLINCH

DRAFT

Schedule "B"
To
By-law Number 024-2024

843 Watson Road South,
Arkell

**STATEMENT OF CULTURAL HERITAGE VALUE OR INTEREST AND DESCRIPTION OF
HERITAGE ATTRIBUTES**

Short Statement of Cultural Heritage Value or Interest:

The property located at 843 Watson Rd S, Arkell, possesses significant cultural heritage value due to its association with the educational and social history of the Arkell area. This value is retained in the extant 1862 stone schoolhouse on the property. This building represents the efforts of the board of School Section 1 to provide public elementary education to the local community. The schoolhouse was constructed in 1862 using building plans published by the Ontario Department of Education in the mid-nineteenth century as a guide. The property's architectural value lies in the exceptional craftsmanship shown in the interpretation of these building plans. The schoolhouse served the community of Arkell and surrounding farms that comprised School Section 1 for a century as a place for elementary education and social events. It is in close proximity to other recognized heritage buildings in Arkell. Given its pivotal role in the history of Puslinch, both the property and its schoolhouse hold the status of a landmark. The property meets the requirements for designation prescribed by the Province of Ontario under the three categories of design/physical value, historical/associative value, and contextual value. The property is listed on the Township of Puslinch Municipal Heritage Register and has received a plaque from the Township's Heritage Committee for its cultural heritage value.

Design Value:

The property includes the earliest extant school in Puslinch Township: an 1862 stone schoolhouse solidly constructed in coursed fieldstone and dolomite limestone. The building features elements representative of mid-nineteenth century Ontario schoolhouse design: front gable roof, single-storey rectangular form, large straight rectangular window fenestrations on the side walls and a front facade with two entrances: one for girls and one for boys. Notable attributes include the very large Romanesque window with a carved limestone surround in the centre of the front facade, entrance fenestrations with heavy limestone surrounds, large limestone quoins, and stone soldier lintels and stone sills on window fenestrations. Under the front gable is a carved datestone "1862" and below another inscribed carved stone inscribed "SCHOOL SECTION NO. 1". The original bell and a reproduced belfry are on the roof.

Historical or Associative Value:

As Puslinch was settled, it was divided into twelve school sections (SS). The residents of each section built their own school, which not only represented and defined the geographic community but also became a venue for community activities. This property, situated at Part Lot 7, Rear Concession 9, formed an initial land purchase agreement for a "common school" dated November 29th, 1850. The designated land served for the construction of a schoolhouse, and James Hower from the Township and Province of Canada was compensated one pound and five shillings. Trustees for the project included James Hower, Adam Hume, John Iles, and Joseph Dory. Replacing two log structures dated around 1839 and 1850, the present stone schoolhouse was constructed in 1862. It was in use as an educational and community facility for a century after which schooling became centralised, and the schoolhouse redundant.

Contextual Value:

The property is surrounded by several other heritage properties, along Watson and Arkell Rd in the Arkell area. These residences, including the John Caulfield, John Isles, Jr., and Thomas Arkell houses, among many others, played a significant role in shaping and establishing this part of Puslinch. In addition, the property is also in close proximity to the George Nichol Blacksmith Shop. The purpose-built 1875 stone school's teacherage is located directly beside the schoolhouse, demonstrating the importance of the school's educational role in the community. The property holds the status of a landmark due to its architecture and rich social history within

the Township. Over the years, it has served numerous generations and families, playing crucial roles in both education and community activities.

Description of Heritage Attributes

The following are to be considered as heritage attributes to be protected by a heritage designation by-law for 843 Watson RD S:

Arkell Schoolhouse:

- Height, scale, and form of original schoolhouse
- Extant exterior coursed stone walls
- Original fenestration on front and side facades
- Limestone quoins, lintels, and sills
- Limestone surrounds on Romanesque window and front facade entrance fenestrations
- Bell and belfry
- Date sign

THE CORPORATION OF THE TOWNSHIP OF PUSLINCH

BY-LAW NUMBER 025-2024

Being a by-law to authorize the designation of real property located at 4614 Wellington Rd 32, Puslinch, as the property of cultural heritage value or interest under Section 29 Part IV of the Ontario Heritage Act, R.S.O. 1990, c. O.18

WHEREAS the *Ontario Heritage Act, R.S.O. 1990, c. O. 18* authorizes a municipality to designate a property within the municipality to be of cultural heritage value or interest if the property meets the prescribed criteria and the designation is made in accordance with the process set out in the *Ontario Heritage Act, R.S.O. 1990, c. O. 18*;

AND WHEREAS the Council for the Corporation of the Township of Puslinch, in consultation with the Puslinch Heritage Advisory Committee, deems 4614 Wellington Rd 32 to be of cultural heritage value and interest in accordance with the prescribed criteria by the Ontario Heritage Act, R.S.O. 1990, c. O.18;

AND WHEREAS the Council for the Corporation of the Township of Puslinch did give notice of its intention to designate the property mentioned in section 1 of this by-law in accordance with subsection 29(3) of the *Ontario Heritage Act, R.S.O. 1990, c. O. 18*;

NOW THEREFORE the Corporation of the Township of Puslinch hereby enacts as follows:

1. That the property located at 4614 Wellington Rd 32, Puslinch, and more particularly described in Schedule "A" hereto annexed and forming part of this by-law, is hereby designated as property of cultural heritage value or interest under Section 29 Part IV of the *Ontario Heritage Act, 1990, c. O. 18*.
2. That the Municipal Clerk is hereby authorized and directed,
 - a. to cause a copy of this by-law, together with reasons for the designation, to be served on the subject property owner and The Ontario Heritage Trust by personal service or by registered mail;
 - b. to publish a notice of this by-law once in a newspaper having general circulation in the Township of Puslinch.
3. That the Municipal Clerk is hereby authorized and directed to cause a copy of this bylaw, together with the statement of cultural heritage value or interest and description of heritage attributes set out in Schedule "B" hereto annexed and forming part of this bylaw, to be registered against the property affected in the proper land registry office.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 20th DAY OF MARCH 2024

James Seeley, Mayor

Justine Brotherston, Interim Municipal Clerk

Schedule "A"
To
By-law Number 025-2024

4614 Wellington Rd 32, Puslinch

PIN: 71211-0147

Legal Description: PT LT 5 CON 3 PUSLINCH, PT 1, 61R8414 ; TWP OF PUSLINCH ; S/T
IS11044

DRAFT

Schedule "B"
To
By-law Number 025-2024

4614 Wellington Rd 32,
Puslinch

**STATEMENT OF CULTURAL HERITAGE VALUE OR INTEREST AND DESCRIPTION OF
HERITAGE ATTRIBUTES**

Statement of Cultural Heritage Value or Interest:

The property, Cross Road Be in Christ Church, located at 4614 Wellington Rd 32, Puslinch, holds significant cultural heritage value owing to its association with Pennsylvania-German Mennonite settlement and multi-denominational religious history in the Township. This value is retained in an 1874 bichrome brick church and associated graveyard on site. Its historical significance lies in its original purpose as a multi-denominational church and its continued service to local residents today as "Crossroads Be In Christ." This church has played a vital role as a gathering place for several denominations over the years, especially the small Mennonite population that settled in the northwestern part of the Township. The property meets the requirements for designation prescribed by the Province of Ontario under the three categories of design/physical value, historical/associative value, and contextual value. The property is listed on the Township of Puslinch Municipal Heritage Register and has received a plaque from the Township's Heritage Committee for its cultural heritage value.

Design Value:

The property's building design value is of a representative one-storey bichrome brick rural church built in a modest form in 1874. This design is characterised by a rectangular floor plan, and front-gabled roof with rectangular sashed windows along the sidewalls. The exterior walls are predominantly constructed with red brick in a common bond pattern, with yellow brick highlights at the quoined corners creating a striking contrast in both material and colour. The lintels on the west wall are crafted from red brick in a soldier style, while those on the east wall are made of yellow brick and extend as window surrounds. It is most likely that the bricks were sourced from the Morriston brickyard. Later additions have been made to the building on the west wall and back façade, providing a modern entrance to the church.

The associated cemetery has markers with common nineteenth century motifs made by local gravestone manufacturers dating from the mid-nineteenth century, subsequently moved into rows from their original location. This variety adds to the historical and architectural significance of the property, providing a glimpse into the different artistic expressions and memorialization practices from inception to the present.

Historical/Associative Value:

The property, located at Lot 5, Rear Concession 3, was land originally belonging to Jacob Cober. Cober's family, Pennsylvania-German Mennonites, settled in Puslinch Township in the 1840s. Jacob and representatives of several families and denominations drew up an agreement that would establish a union church on this land. By 1874, the church was erected. The church was shared among different groups, with the Mennonite Brethren in Christ using it on two Sundays per month, and the Tunkers and Mennonites using it on the remaining Sundays. The German Baptists used the church minimally and had the smallest congregation among the population. About 1924, the church closed and fell into neglect and disrepair for a long time. In the 1950s, the church was restored by many descendants of the founders and congregants.

The first burial in the cemetery beside the church was that of Anna, daughter of Rev. Neils Peter Holm and his wife Susanna Cober in 1867, before it was officially designated as a cemetery. There have been 56 known burials in the cemetery, although many of the headstones have since disappeared. The last burial took place in 1930, but the site was not officially "closed" for burials until 1969. The names on the markers reflect the Pennsylvania-German family congregants, and provide historical insights into disease and mortality.

Contextual Value:

This property in the northwestern section of the Township defines the character of the area, showcasing the significant efforts of a relatively small number of Pennsylvanian-German settlers. The church and property is closely associated with Nichlolas Cober, his son Jacob Cober, wagon maker, and other family members. Niels Peterson Holm and his descendants, who built and operated the saw and grist mills powered by Irish Creek were members of the church. Related heritage structures include the existing Panabaker farmhouse and the neighbouring 1860s Roszell farmhouse. The property has served as a landmark for generations of Mennonites, Tunkers, and German Brethren who used the church for services and other civic activities. Consequently, the church stands as a symbol of the Pennsylvanian German community's historical and current presence in Puslinch.

Description of Heritage Attributes

The following are to be considered as heritage attributes to be protected by a heritage designation by-law for 4614 Wellington Rd 32:

Puslinch Mennonite/ The Brethren in Christ Church and Cemetery

- Scale, height and form of original 1874 structure
- Front gable roof design
- Red and yellow brick exterior walls
- Fenestration
- Brick lintels, yellow brick quoins, and yellow brick window surrounds
- Extant original doors and windows
- Cemetery and gravestones

THE CORPORATION OF THE TOWNSHIP OF PUSLINCH

BY-LAW NUMBER 026-2024

Being a by-law to authorize the designation of real property located at 6705 Ellis Road, Puslinch, as the property of cultural heritage value or interest under Section 29 Part IV of the Ontario Heritage Act, R.S.O. 1990, c. O.18

WHEREAS the *Ontario Heritage Act, R.S.O. 1990, c. O.18* authorizes a municipality to designate a property within the municipality to be of cultural heritage value or interest if the property meets the prescribed criteria and the designation is made in accordance with the process set out in the *Ontario Heritage Act, R.S.O. 1990, c. O.18*;

AND WHEREAS the Council for the Corporation of the Township of Puslinch, in consultation with the Puslinch Heritage Advisory Committee, deems 6705 Ellis Road to be of cultural heritage value and interest in accordance with the prescribed criteria by the Ontario Heritage Act, R.S.O. 1990, c. O.18;

AND WHEREAS the Council for the Corporation of the Township of Puslinch did give notice of its intention to designate the property mentioned in section 1 of this by-law in accordance with subsection 29(3) of the *Ontario Heritage Act, R.S.O. 1990, c. O.18*;

NOW THEREFORE the Corporation of the Township of Puslinch hereby enacts as follows:

1. That the property located at 6705 Ellis Road, Puslinch, and more particularly described in Schedule "A" hereto annexed and forming part of this by-law, is hereby designated as property of cultural heritage value or interest under Section 29 Part IV of the *Ontario Heritage Act, 1990, c. O. 18*.
2. That the Municipal Clerk is hereby authorized and directed,
 - a. to cause a copy of this by-law, together with reasons for the designation, to be served on the subject property owner and The Ontario Heritage Trust by personal service or by registered mail;
 - b. to publish a notice of this by-law once in a newspaper having general circulation in the Township of Puslinch.
3. That the Municipal Clerk is hereby authorized and directed to cause a copy of this bylaw, together with the statement of cultural heritage value or interest and description of heritage attributes set out in Schedule "B" hereto annexed and forming part of this bylaw, to be registered against the property affected in the proper land registry office.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 20 DAY OF MARCH 2024

James Seeley, Mayor

Justine Brotherston, Interim Municipal Clerk

Schedule "A"
To
By-law Number 026-2024

6705 Ellis Road,
Puslinch

PIN: 71207-0164

Legal Description: PT LOT 9, CONCESSION 1 , TOWNSHIP OF PUSLINCH, AS IN MS60363
SAVE AND EXCEPT PT 1 61R1124 ; TOWNSHIP OF PUSLINCH

DRAFT

Schedule "B"
To
By-law Number 026-2024

6705 Ellis Road,
Puslinch

**STATEMENT OF CULTURAL HERITAGE VALUE OR INTEREST AND DESCRIPTION OF
HERITAGE ATTRIBUTES**

The property located at 6705 Ellis Road, Puslinch, holds significant cultural heritage value due to its association with the religious and educational history of the Township, particularly for the Puslinch Lake community. This value is retained in the 1861 building on the property. It is the only example in Puslinch Township of a Gothic chapel built in the vernacular form from locally sourced materials. It is deeply connected to the Ellis family, as it was originally constructed on the land they owned and built by family members. Moreover, the property possesses significant cultural value stemming from its importance as a religious and educational centre for multiple generations, especially in the Puslinch Lake community. The Ellis Chapel is recognized locally and provincially as a landmark in the Township. The property meets the requirements for designation prescribed by the Province of Ontario as it satisfies at least three of the nine criteria for determining cultural heritage value or interest under Ontario Regulation 9/06 (as amended by O. Reg. 569/22) under the Ontario Heritage Act. The property is listed on the Township of Puslinch Municipal Heritage Register and has received a plaque from the Township's Heritage Committee for its cultural heritage value.

Design Value

The property contains a unique example of a front-gabled Gothic chapel constructed with a high degree of craftsmanship by local artisans using local materials. The design and craftsmanship reflects the beliefs, skills and resources of those who built it. In 1861, the local community came together in work bees to build the chapel, with carpentry work carried out by Edward and Thomas Ellis, as well as Peter Lamont. The structure is constructed with random coursed fieldstone. Two very large sashed Gothic windows with rectangular tracery muntins are placed along both side walls, and on each side of the front entrance. The Gothic transom above the front double door entry matches these windows and lines up with them. These windows were built by Edward Ellis. During a restoration approximately 50 years ago glass and tracing was broken in the transom over the main doors and was replaced. All fenestrations have stone voussoirs. The front gabled roof still retains its original wooden brackets beneath the eaves. The front façade holds a stone plaque under the gable peak displaying the name of the chapel and the date of its construction. The chapel interior includes a unique Grecian-style framing behind the pulpit area, among other original materials. The property includes a small cemetery at the rear with marble stones from the 1860s and 1870s that have been removed and re-mounted onto a stone wall cairn. These markers show the delicate work of a single monument carver from Guelph, named "Feast."

Historical/Associative Value

The chapel, situated on Front Concession 2, Part Lot 9, was constructed on land donated by Edward and Mary Ellis. It is historically significant that it was built as an interdenominational church, in a community effort to serve the various Protestant faiths of the residents of the Puslinch Lake area. The regular ministers and local laymen were Methodists but Sunday School teachers were always of mixed denominations. The ministerial services were phased out by the end of the nineteenth century although the Church Sunday School continued into the 1940s, after which the building was used for Boy Scout meetings.

The Chapel was restored in 1962-1963, once again as a community effort, led by Mr. Lloyd S. Frank, a scout for a service centre to be built on the property for the 401 highway that bisected the Ellis lands. It was also intended to be used as a place of meditation for travellers on the 401. The new Ellis Church constitution read "the basic religious purpose and significance of Ellis Church shall be preserved and it shall never be permitted to deteriorate into use as a museum or other commercial purpose."

In August 1963, it was officially recognized and marked by the Archeological and Historical Sites Board of Ontario. The Ellis Chapel's small cemetery was rededicated after the removal of the

extant tombstones onto a memorial stone wall cairn in 1965. This act served as a tribute to those resting in the cemetery and to their faith practiced in the Chapel. As in other cemeteries, the extant gravestones provide genealogical information on the congregants and on disease and mortality in the time period. Other unmarked burials may be present at the rear of the property.

Contextual Value

Ellis Chapel stands in close proximity to the residences of many early settlers who originally inhabited the Puslinch Lake community during the mid-19th century and participated in its construction. Some of these residences, such as the houses of Charles Barrett, Hector McCaig, and Alexander McPherson, are still located in its immediate vicinity, forming a historical neighborhood around Ellis Chapel. The property's strong connection to its surroundings is evident in the fact that numerous building materials were sourced from the nearby fields and forests. Subsequently the restoration of the chapel has been a community event, and services continue to be held here. Due to its architectural, historical, and cultural significance, Ellis Chapel has become a significant, and cherished landmark in the Township.

Description of Heritage Attributes

The following are to be considered as heritage attributes to be protected by a heritage designation by-law for 6705 Ellis Rd:

Ellis Chapel

- Height, scale and form of building
- Coursed fieldstone walls
- Gothic windows
- Stone voussoirs
- Date sign
- Plaque from the Archaeological and Historical Sites Board of Ontario
- Cairn and extant gravestones

THE CORPORATION OF THE TOWNSHIP OF PUSLINCH

BY-LAW NUMBER 027-2024

Being a by-law to authorize the designation of real property located at 6990 Wellington Road 34, Puslinch, as the property of cultural heritage value or interest under Section 29 Part IV of the Ontario Heritage Act, R.S.O. 1990, c. O.18

WHEREAS the *Ontario Heritage Act, R.S.O. 1990, c. O.18* authorizes a municipality to designate a property within the municipality to be of cultural heritage value or interest if the property meets the prescribed criteria and the designation is made in accordance with the process set out in the *Ontario Heritage Act, R.S.O. 1990, c. O.18*;

AND WHEREAS the Council for the Corporation of the Township of Puslinch, in consultation with the Puslinch Heritage Advisory Committee, deems 6990 Wellington Road 34, Puslinch to be of cultural heritage value and interest in accordance with the prescribed criteria by the Ontario Heritage Act, R.S.O. 1990, c. O.18;

AND WHEREAS the Council for the Corporation of the Township of Puslinch did give notice of its intention to designate the property mentioned in section 1 of this by-law in accordance with subsection 29(3) of the *Ontario Heritage Act, R.S.O. 1990, c. O.18*;

NOW THEREFORE the Corporation of the Township of Puslinch hereby enacts as follows:

1. That the property located at 6990 Wellington Road 34, Puslinch, and more particularly described in Schedule "A" hereto annexed and forming part of this by-law, is hereby designated as property of cultural heritage value or interest under Section 29 Part IV of the *Ontario Heritage Act, 1990, c. O. 18*.
2. That the Municipal Clerk is hereby authorized and directed,
 - a. to cause a copy of this by-law, together with reasons for the designation, to be served on the subject property owner and The Ontario Heritage Trust by personal service or by registered mail;
 - b. to publish a notice of this by-law once in a newspaper having general circulation in the Township of Puslinch.
3. That the Municipal Clerk is hereby authorized and directed to cause a copy of this bylaw, together with the statement of cultural heritage value or interest and description of heritage attributes set out in Schedule "B" hereto annexed and forming part of this bylaw, to be registered against the property affected in the proper land registry office.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 20th DAY OF MARCH 2024

James Seeley, Mayor

Justine Brotherston, Interim Municipal Clerk

Schedule "A"
To
By-law Number 027-2024

6990 Wellington Road 34,
Puslinch

PIN: 71200-0068

Legal Description: PT LOT 19, CONCESSION 3 , TOWNSHIP OF PUSLINCH, AS IN RO672272
; TOWNSHIP OF PUSLINCH

DRAFT

Schedule "B"
To
By-law Number 027-2024

6990 Wellington Road 34,
Puslinch

**STATEMENT OF CULTURAL HERITAGE VALUE OR INTEREST AND DESCRIPTION OF
HERITAGE ATTRIBUTES**

The property located at 6990 Wellington Road 34, the former "School Section 5", holds significant cultural heritage value in the educational history of Puslinch Township and the social history of the community known as "The Third". This value is retained in the extant one-room schoolhouse on the property. This building represents the efforts of the constituents of School Section 5 to provide public elementary education to the local community. The school was constructed using building plans published by the Ontario Department of Education in the mid-nineteenth century. The residents of School Section 5 fulfilled these plans in 1868 according to their own resources and preferences. The vernacular fieldstone schoolhouse building is modest with little ornamentation, and has been repurposed as a residence. The property served as an educational and social centre for families living in the Third Concession of the Township until 1965. Today this property is regarded as a landmark due to its place in the history of "The Third" area and its location on County Road 34. The property meets the requirements for designation prescribed by the Province of Ontario as it satisfies at least three of the nine criteria for determining cultural heritage value or interest under Ontario Regulation 9/06 (as amended by O. Reg. 569/22) under the Ontario Heritage Act. The property is listed on the Township of Puslinch Municipal Heritage Register and has received a plaque from the Township's Heritage Committee for its cultural heritage value.

Design Value

The property features an 1868 vernacular fieldstone schoolhouse built using local resources following designs prepared by the Ontario Department of Education. The building form follows elements representative of mid-nineteenth century Ontario schoolhouse design: front gable roof, single-storey rectangular form, and large rectangular window fenestrations on the side walls. This early representative example of schoolhouse design in Puslinch Township features coursed fieldstone walls constructed of stones quarried and transported by families from neighbouring properties. The large rectangular windows, initially three along each side, have stone soldier lintels. A cinder or cement block washroom addition was added to the front of the structure in 1947, obscuring the date stone and the front facade that held the original entrance. The entrance to the building was relocated to the east facade when the building transitioned into a private residence and one of the windows was removed to create a new entranceway. The washroom addition was covered with painted wood siding and repurposed. The bell and belfry are original.

Historical/Associative Value

As Puslinch was settled, it was divided into twelve school sections (SS). The residents of each section built their own school, which not only represented and defined the geographic community but also became a venue for community activities. This schoolhouse represented School Section #5, in an area of the Township called "The Third." The property, situated on Part Lot 19, Front Concession 3, was owned by Alexander McKay, who donated the southeast corner of his farm for the school. A log school house initially occupied the site. In 1868, the current stone schoolhouse was erected to replace the log structure, and was often referred to as "McKay's school." This schoolhouse functioned as a central educational and community space for the area designated as "The Third" [Concession] of Puslinch Township from 1868-1965.

At that time, all twelve School Section students were consolidated at the new school, leading to the closure of this historic schoolhouse.

Contextual Value

The property is surrounded by several other heritage properties, collectively known as "The Third" in the Township. These residences, including those owned by Alexander McKay, John McCormick, Peter Stewart, Donald Cameron, among many others, were built by Scottish masons and these individuals and their properties played a significant role in shaping and establishing the western part of Puslinch. The schoolhouse's strong connection to its surroundings is rooted in the stone and timber from neighbouring properties that were used in its construction.

The property holds the status of a landmark due to its rich and complex history within the Township, and its role as the structure marking the community that formed the "Third." Over the years, it has served numerous generations and families, playing crucial roles in both educational, social and religious activities.

Description of Heritage Attributes

The following are to be considered as heritage attributes to be protected by a heritage designation by-law for 6990 Wellington RD 34:

- Height, scale and form of the extant schoolhouse structure
- Exterior coursed fieldstone walls and quoins
- Front gabled roof
- Stone soldier lintels and stone sills
- Belfry with bell
- Extant original window and door fenestration

THE CORPORATION OF THE TOWNSHIP OF PUSLINCH

BY-LAW NUMBER 028-2024

Being a by-law to authorize the designation of real property located at 7156 Concession 1, Puslinch, as the property of cultural heritage value or interest under Section 29 Part IV of the Ontario Heritage Act, R.S.O. 1990, c. O.18

WHEREAS the *Ontario Heritage Act, R.S.O. 1990, c. O. 18* authorizes a municipality to designate a property within the municipality to be of cultural heritage value or interest if the property meets the prescribed criteria and the designation is made in accordance with the process set out in the *Ontario Heritage Act, R.S.O. 1990, c. O. 18*;

AND WHEREAS the Council for the Corporation of the Township of Puslinch, in consultation with the Puslinch Heritage Advisory Committee, deems 7156 Concession 1 to be of cultural heritage value and interest in accordance with the prescribed criteria by the Ontario Heritage Act, R.S.O. 1990, c. O.18;

AND WHEREAS the Council for the Corporation of the Township of Puslinch did give notice of its intention to designate the property mentioned in section 1 of this by-law in accordance with subsection 29(3) of the *Ontario Heritage Act, R.S.O. 1990, c. O. 18*;

NOW THEREFORE the Corporation of the Township of Puslinch hereby enacts as follows:

1. That the property located at 7156 Concession 1, Puslinch, and more particularly described in Schedule "A" hereto annexed and forming part of this by-law, is hereby designated as property of cultural heritage value or interest under Section 29 Part IV of the *Ontario Heritage Act, 1990, c. O. 18*.
2. That the Municipal Clerk is hereby authorized and directed,
 - a. to cause a copy of this by-law, together with reasons for the designation, to be served on the subject property owner and The Ontario Heritage Trust by personal service or by registered mail;
 - b. to publish a notice of this by-law once in a newspaper having general circulation in the Township of Puslinch.
3. That the Municipal Clerk is hereby authorized and directed to cause a copy of this bylaw, together with the statement of cultural heritage value or interest and description of heritage attributes set out in Schedule "B" hereto annexed and forming part of this bylaw, to be registered against the property affected in the proper land registry office.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 20th DAY OF MARCH 2024

James Seeley, Mayor

Justine Brotherston, Interim Municipal Clerk

Schedule "A"
To
By-law Number 028-2024

7156 Concession 1,
Puslinch

PIN: 71202-0012

Legal Description: CON 1 FRONT PT LOT 26 RP 61R9461 PART 1

DRAFT

Schedule "B"
To
By-law Number 028-2024

7156 Concession 1,
Puslinch

**STATEMENT OF CULTURAL HERITAGE VALUE OR INTEREST AND DESCRIPTION OF
HERITAGE ATTRIBUTES**

The property located at 7156 Concession 1, Puslinch, retains cultural heritage value due to its significant role in the settlement and religious history of this area of the Township. The property includes the 1882 Knox Presbyterian Church and the associated Knox Presbyterian Cemetery. The property's design value lies in the rural Presbyterian Church vernacular architecture and in the adjacent cemetery landscape plans prepared by the Olmsted Brothers landscape architecture firm. The property is associated with families and individuals significant to the history and settlement of the Crieff area of the Township, and serves as a marker of the nineteenth century Highland Scots Presbyterian immigration that characterized the southern part of Puslinch Township. Its continuous service across multiple generations underscores its cultural role in the Township, and it serves as a physical landmark at the main crossroads of the Hamlet of Crieff. The property meets the requirements for designation prescribed by the Province of Ontario under the three categories of design/physical value, historical/associative value, and contextual value. The property is listed on the Township of Puslinch Municipal Heritage Register and has received a plaque from the Township's Heritage Committee for its cultural heritage value.

Design Value:

The property includes a vernacular Presbyterian Church constructed by local craftsmen in yellow brick, most likely from the local Morrison brickyard. The simplicity of design and modest size reflects the beliefs and resources of the rural population it served. This church was built in 1882 re-using materials from an earlier 1854 frame church on the site, replaced because it was too large and difficult to heat. Duncan McPherson was the contractor. The church form is rectangular with a front-gabled roof and brick walls laid in a stretcher bond. An engraved "KNOX CHURCH PUSLINCH 1882" date stone is located under the front gable. The front facade has two separate entrance doorways each fitted with a split transom window in a segmented arch. Each side wall has three large vertical windows with segmented arches. In the late twentieth century stained glass was added to these windows through sponsored donations from families in the congregation. All fenestrations have soldier-style yellow brick lintels. In 1910, the original frame church sheds were replaced by a yellow brick addition to the rear of the church. This masonry work is attributed to Dan McMillan.

The church has an associated cemetery on the property that dates to the 1854 church. The cemetery lies on the west and east sides of the church and is still operational. Grave markers carved by local stone carvers in the nineteenth century showcase a diverse range of styles, degrees of craftsmanship, and materials. This variety adds to architectural significance of the property, providing a glimpse into the different artistic expressions and memorialization practices from inception to the present.

In 1923, Col. John Bayne McLean hired the Olmsted Brothers firm to prepare a landscape plan for the church cemetery, which had fallen into disrepair. The Olmsted Brothers was the principal landscape architecture firm in North America, whose projects included the Rockefeller's Biltmore House in North Carolina. Among their few projects in Ontario, they did significant work for J.B. McLean, for his Toronto residence, and in Crieff, for his father's parsonage and farm, and for Knox Presbyterian Church. Their plan included a large capped stone wall fence running along the west side and the front of the property with rear and front iron entrance gates as well as ornamental trees and hedges. The landscape work was carried out in 1924 by church members, and in 1934, the congregation placed a plaque in the front wall, with appreciation of this landscape work commissioned by the J.B McLean.

Historical/Associative Value

The property, located at Part Lot 26, Front Concession 1, originally housed an 1854 large frame church with Gothic windows. The initial construction of this building coincided with the division of the Presbyterian Church congregation in Puslinch into "East" and "West." The East residents attended Duff's Presbyterian Church, while the West residents went to Knox's Church. Many of these Scottish congregants in the West division included the McPherson, McDonald, McLean, and McPhatter families who played vital roles in establishing both Knox Church and the Puslinch community as a whole. The cemetery opened in 1854 at the time the frame church was built. The cemetery markers record the individuals who were congregants of the church, and provide vital information on disease mortality in the settlement period.

The Knox Presbyterian Cemetery provides historical information about gravestone manufacture, genealogical records of the individuals interred within, and insights to disease and mortality in the settlement period. The Cemetery also showcases a 1920s landscape design significant in its association with the Olmsted Brothers.

Contextual Value

Knox Church is situated at the crossroads of the hamlet of Crieff, a locus of central Highland Scots settlement in Puslinch Township in the early 1800s. In the immediate vicinity of the church, notable early residences of these settlers have been preserved, such as those built by John Thompson, Archibald Thomson, Malcolm Gilchrist, William McDonald, and others that form this historic section of Concession 1 in the Township. In 1862, an associated church manse was built on lot 25 for Rev. Andrew McLean, Minister of Knox Church from 1857-1873 who delivered services in Scots Gaelic. It still stands. Due to its cultural significance, Knox Church is widely regarded as a landmark representing numerous communities, families, and generations in the Crieff region. It continues to serve the community as a religious and social centre.

Description of Heritage Attributes

The following are to be considered as heritage attributes to be protected by a heritage designation by-law for 7156 Concession 1, Puslinch:

- Height, scale and form of the 1882 church building
- Exterior yellow brick front and side facades of the 1882 church building
- Date Stone
- Original segmented arch fenestration
- Yellow brick soldier lintels
- Stone sills
- Extant windows and doors
- Stained glass
- Cemetery and gravestones
- Stone walled fence
- Iron gates
- 1934 commemorative plaque

Township Heritage Permit By-law

March 20, 2024



By-law Purpose

- Once a property is designated under Section 29 of the Ontario Heritage Act (the Act) the Township is enabled to manage physical changes to these properties through the Heritage Permit Process.
- A Heritage Permit is required for any alteration, new construction or demolition affecting the heritage attributes identified within a By-law.
- The Heritage Permit By-law will provide a clear application and approval/refusal process for all applications to alter, construct or demolish buildings and structures on designated properties.

Enabling Legislation

- Section 33(15) of the *Act*

(15) The power to consent to alterations to property under this section may be delegated by by-law by the council of a municipality to an employee or official of the municipality if the council has established a municipal heritage committee and has consulted with the committee prior to delegating the power. 2019, c. 9, Sched. 11, s. 11.

- Section 33(16) of the *Act*

(16) A by-law that delegates the council's power to consent to alterations to a municipal employee or official may delegate the power with respect to all alterations or with respect to such classes of alterations as are described in the by-law. 2019, c. 9, Sched. 11, s. 11

Proposed Delegated Authority

Staff are seeking the following delegated authority to be assigned to the Municipal Clerk or their designate:

- Consent to the alteration of properties designated under Part IV of the Act, through the granting of Heritage Permit Exemption Waivers;
- Extend the timeline for all approved permits if the Owner is not able to complete the work within the required timeline; and,
- Permit alterations required for an emergency repair or to address health and safety or security issues with or without submission of an application. All emergency approvals shall be reported at the next Council and Committee meeting.

Proposed Delegated Authority Heritage Permit Exemption Waiver

Staff are seeking the delegated authority to issue Heritage Permit Exemption Waivers to permit the following alterations to designated properties that do not impact Heritage Attributes as identified in the Heritage Designation By-law:

- Exterior repainting of part or the whole of a building or structure;
- Alterations to roofing material and colour;
- Addition/removal/replacement of, or alterations to, permanent hard landscaping features, including but not limited to walkways, driveways, patios, planters, fences, gates, walls, trellises, arbours and gazebos;
- Addition/removal/replacement of, or alteration to, signage;
- Addition/removal/replacement of, or alteration to, exterior lighting;
- Addition/removal/replacement of, or alteration to, basement windows and window wells;
- Addition/removal/replacement of, or alteration to non-heritage features, including but not limited to doors, trim, shutters, railings, stairs, porch flooring, columns, brackets, and decorative features;
- Addition/removal/replacement of, or alteration to non-heritage features, including additions or outbuildings;
- Construction of detached accessory structures, which do not impact the heritage attributes of the property; and,
- Temporary measures reasonably necessary to deal with an emergency which puts the security or integrity of a building or structure at risk of damage.

Proposed Heritage Permit Exemptions

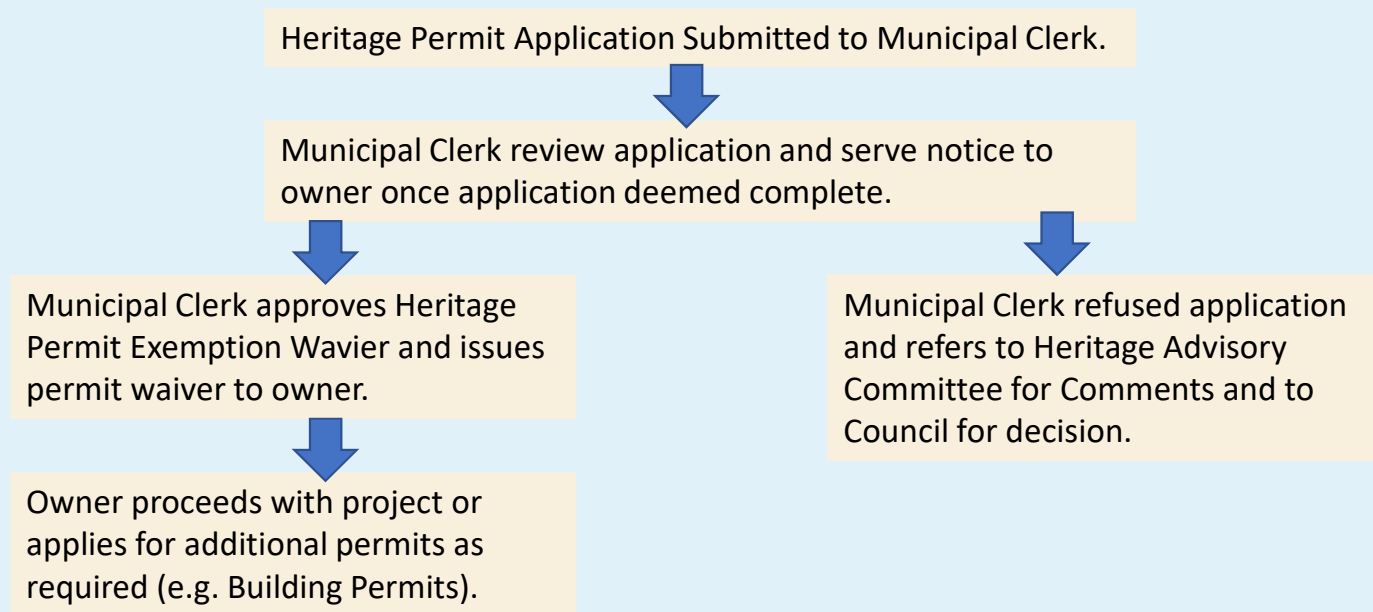
Staff are proposing the following exemptions from the application for a Heritage Permit:

- All interior work, except where specifically designated by designation by-law or easement passed under the Act;
- Typical backyard features that are not readily visible from the public realm such as a patio, garden and tool shed, gazebo, dog house and other small outbuildings less than 10 square metres in size;
- Landscaping which does not require heavy machinery and which will not significantly change the appearance of the property; and
- Maintenance as defined in this by-law.

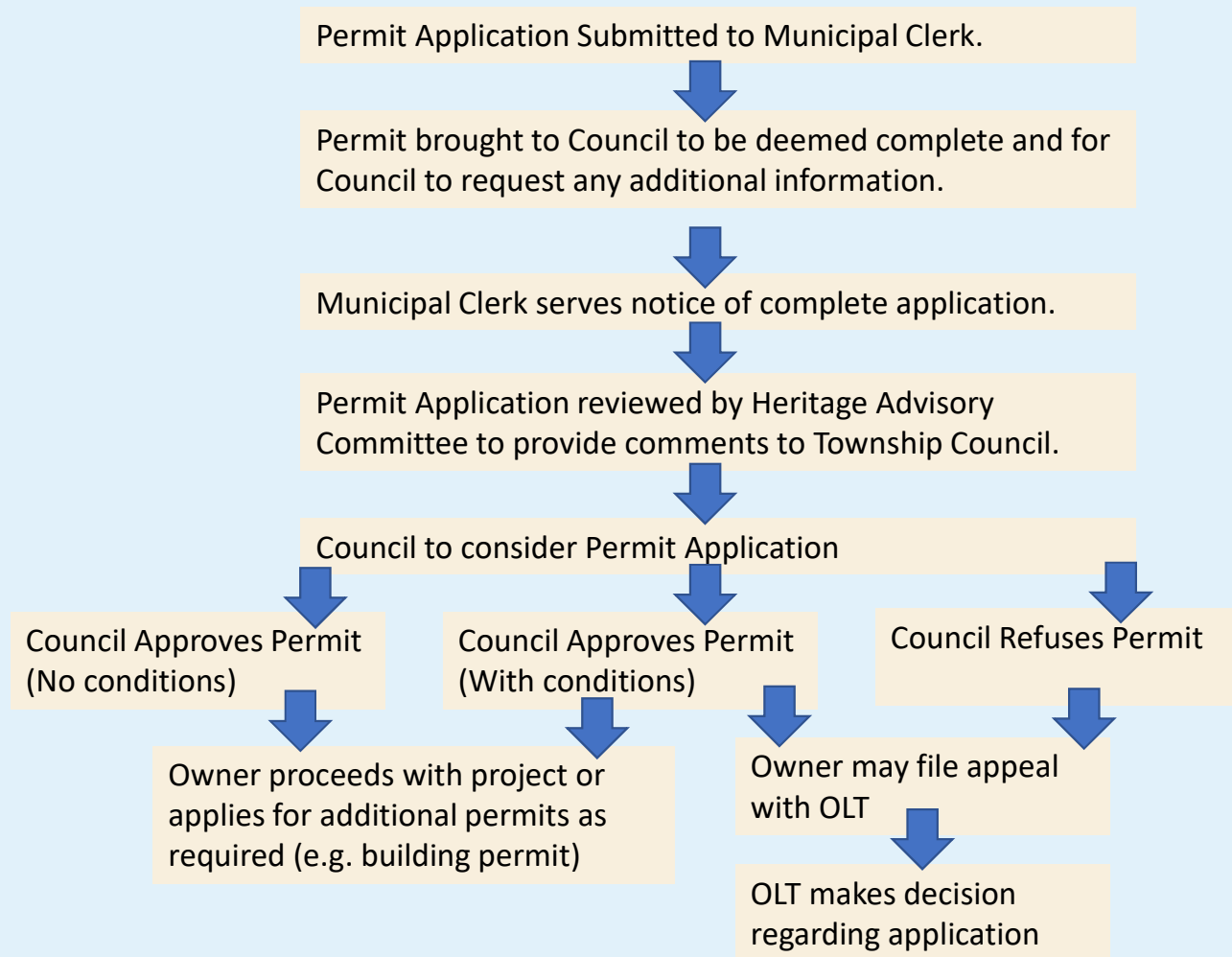
Types of Permits

- Heritage Permit Exemption Waiver
 - To provide a process to streamline approvals for alteration, construction and demolition of buildings and structures on properties designated under Section 29 that **will not** impact the Heritage Attributes identified in the Heritage Designation By-law.
- Heritage Permit
 - To provide a clear process for approvals for alteration and construction of buildings and structures on on properties designated under Section 29 that **will** impact the Heritage Attributes identified in the Heritage Designation By-law.
- Heritage Demolition and Removal Permit
 - To provide a clear process for approvals for demolition and removal of buildings and structures on properties designated under Section 29 that **will** impact the Heritage Attributes identified in the Heritage Designation By-law.

Heritage Permit Exemption Waiver Process



Heritage Permit Process/Heritage Demolition or Removal Process



Timeline and Next Steps

- March 20, 2024 Council review of proposed draft by-law and comments
- May 6, 2024 Heritage Advisory Committee review of updated draft by-law incorporating Council's comments
- May 22, 2024 Council consideration of proposed by-law for adoption

THE CORPORATION OF THE TOWNSHIP OF PUSLINCH

BY-LAW NUMBER 0XX-2024

Being a by-law to establish a Heritage Permit Process and a by-law to delegate the power to grant Heritage Permits for the alteration of designated heritage properties.

WHEREAS Sections 33(15) and 33(16) of the Ontario Heritage Act. R.S.O. 1990, c. 0.18, as amended (“the Act”), the Council of a municipality may by by-law delegate the power to consent to alterations to property designated under Part IV to an employee or official of the municipality after having consulted with its municipal heritage committee;

AND WHEREAS Section 23.2(1)(c) of the Municipal Act, 2001, S.O. 2001, c.25, as amended (“the Municipal Act”), permits a municipality to delegate certain legislative and quasi-judicial powers to an individual who is an officer, employee or agent of the municipality;

AND WHEREAS the Council of the Corporation of the Township of Puslinch has consulted with the Heritage Advisory Committee;

NOW THEREFORE the Corporation of the Township of Puslinch hereby enacts as follows:

1. GENERAL 2

1.1. Short Title 2

1.2. Administration..... 2

1.3. Delegated Authority 2

1.4. Severability 3

1.5. Responsibility for Other Obligations 3

2. DEFINITIONS 3

3. EXEMPTIONS..... 4

3.1. Exemptions in this By-law 4

4. APPLICATION REQUIREMENTS AND PROCESS 4

4.1. Heritage Permit Exemption Waiver 4

4.2. Heritage Permit 5

4.3. Heritage Demolition or Removal Permit..... 5

5. ABANDONMENT, EXPIRY, RENEWAL, TRANSFER, REVOCATION, AMENDMENT AND CLOSURE OF PERMITS 6

5.1. Abandoned Application..... 6

5.2. Expiry 6

5.3. Transfer 7

5.4. Revocation..... 7

5.5. Amendment..... 7

5.6. Renewal..... 7

5.7. Closure..... 7

6. ENFORCEMENT 7

6.1. Entry and Inspection 7

7. OFFENCE AND RESTORATION PROVISIONS..... 7

8. EFFECTIVE DATE..... 8

1. GENERAL

1.1. Short Title

- (a) This By-law may be referred to as the “Heritage Permit By-law”

1.2. Administration

- (a) The Municipal Clerk or their designate shall be responsible for the administration of this By-law.
- (b) This By-law applies to all Property in the Corporation of the Township of Puslinch (the Township) in accordance with Ontario Heritage Act. R.S.O. 1990, c. 0.18, as amended

1.3. Delegated Authority

- (a) The Municipal Clerk or their designate is authorized and has the delegated authority to:
 - (i) Consent to the alteration of properties designated under Part IV of the Act, through the granting of Heritage Permit Exemption Waivers;
 - (ii) Extend the timeline in which alterations proposed in a previously approved Heritage Permit can be undertaken if the Owner is not able to complete the works within the required timeline.
 - (iii) Permit alterations required for an emergency repair or to address health and safety or security issues with or without submission of an application. All emergency approvals shall be reported to the next Council and Committee meeting.
- (b) The delegated authority in Section 1.3.(a)(i) and (ii) is limited to the following alterations to properties designated under Section 29 of Part IV of the Act which do not impact Heritage Attributes identified in the “Statement of Cultural Heritage Value or Interest” adopted as part of the Heritage Designation By-law:
 - (i) Exterior repainting of part or the whole of a building or structure;
 - (ii) Alterations to roofing material and colour;
 - (iii) Addition/removal/replacement of, or alterations to, permanent hard landscaping features, including but not limited to walkways, driveways, patios, planters, fences, gates, walls, trellises, arbours and gazebos;
 - (iv) Addition/removal/replacement of, or alteration to, signage;
 - (v) Addition/removal/replacement of, or alteration to, exterior lighting;
 - (vi) Addition/removal/replacement of, or alteration to, basement windows and window wells;
 - (vii) Addition/removal/replacement of, or alteration to non-heritage features, including but not limited to doors, trim, shutters, railings, stairs, porch flooring, columns, brackets, and decorative features;
 - (viii) Addition/removal/replacement of, or alteration to non-heritage features, including additions or outbuildings;
 - (ix) Construction of detached accessory structures, which do not impact the heritage attributes of the property; and,
 - (x) Temporary measures reasonably necessary to deal with an emergency which puts the security or integrity of a building or structure at risk of damage.
- (c) In exercising the delegated authority in Section 1.3.(a) the Municipal Clerk:
 - (i) May grant a Heritage Permit Exemption Waiver to alter a Designated Heritage Property; or
 - (ii) May grant an extension or re-issuance of Heritage Permits previously considered by the Committee and approved by Council, where the proposal and relevant policy framework are substantially unchanged since the initial approval;
 - (iii) May refer a Heritage Exemption Waiver application to alter a Designated Heritage Property to the Committee and Council;
 - (iv) Shall prescribe and supply the forms required to apply for a Heritage Permit Exemption Waiver and Heritage Permit;
 - (v) May issue, receive and process notices under any section of the Act;
 - (vi) May receive and issue notices of complete or incomplete application for Heritage Permits pursuant to Section 33 and Section 34 of the Act;

(vii) Will bring an information report to the Puslinch Heritage Advisory Committee once every calendar year, outlining Heritage Permit Exemption Waivers issued under this delegated authority;

(d) In addition, the Municipal Clerk, Committee, or Council may require:

- (i) A Heritage Conservation Plan or Heritage Impact Assessment, prepared by a qualified architect and/or engineer licensed to practice in the Province of Ontario or heritage consultant specializing in the subject heritage resource.
- (ii) Any other information relating to the application may be required by the Municipal Clerk, Committee or Council.

(e) Notwithstanding Section 1.3(a) of this by-law, Council shall retain all powers and authority under the Act, for the following matters:

- (i) Refusal of a Heritage Permit under 33(6)(a)(iii) of the Act;
- (ii) Approval of applications to demolish or remove properties designated under Part IV of the Act.

1.4. Severability

- (a) If a court of competent jurisdiction declares any section, or any part of any section, of this By-law to be invalid, or to be of no force or effect, it is the intention of the Township that every other provision of this By-law be applied and enforced in accordance with its terms to the extent possible according to law.

1.5. Responsibility for Other Obligations

- (a) Compliance with this By-law does not relieve the Owner from any responsibility to obtain any other approvals as required from any other government or authority, or compliance with any other obligations.

2. DEFINITIONS

- (a) "Act" means the Ontario Heritage Act, R.S.O. 1990, C.O.18, as amended from time to time; and all definitions included therein;
- (b) "Alter" means to change in any manner and includes to restore, renovate, repair or disturb but does not include to demolish or remove a heritage attribute.
- (c) "Applicant" means the Owner of a Property and includes a Person authorized in writing to act on behalf of the Owner of the Property to apply for a Permit.
- (d) "Application" means a written submission to request or amend a permit, in a form prescribed by the Township.
- (e) "Building" means a permanent or temporary enclosed structure with exterior walls and a roof, and including all attached equipment and fixtures that cannot be removed without cutting into roof or ceiling, floors, or walls.;
- (f) "Clerk" means the "Clerk" for the Township of Puslinch.
- (g) "Committee" means the Township of Puslinch Heritage Advisory Committee.
- (h) "Council" means the Council of the Township.
- (i) "Designated Property" means real property in the Township, including all buildings, structures, and other features thereon, that has been designated under Part IV of the Act, or is subject to a Notice of Intention to Designate under Section 29 of Part IV of the Act, for having cultural heritage value or interest.

- (j) "Heritage Attribute" means, in relation to real property, and to the buildings and structures on the real property, the attributes of the property, buildings and structures that contribute to their cultural heritage value or interest.
- (k) "Heritage Permit" means a Permit issued by the Township pursuant to the provisions of this by-law.
- (l) "Inspector" means any person designated by this or any other By-law(s) of the Township as an Inspector or agent of the Township or any persons appointed for the purposes of enforcing this By-law, and includes the Chief Building Official, Building Inspectors, and By-law Enforcement Officers.
- (m) "Maintenance" means the routine, cyclical, non-destructive actions, necessary to slow the deterioration of the Designated Property including the following:
 - a. gardening and repair of landscape features;
 - b. repainting where there is little or no change in colour;
 - c. caulking and weather proofing.
- (n) "Owner" means the registered Owner(s) of the Property.
- (o) "Permit" means a formal authorization issued by the Township under this By-law.
- (p) "Person" includes an individuals, firms, sole proprietorships, partnerships, associations, trusts, corporations, directors and officers of corporations, trustees, and agents, and the heirs, executors, assigns or other legal representatives of a person to whom the context can apply in law.

3. EXEMPTIONS

3.1. Exemptions in this By-law

- (a) An owner of a designated heritage property does not require a permit for the following:
 - (i) All interior work, except where specifically designated by designation by-law or easement passed under the Act;
 - (ii) Typical backyard features that are not readily visible from the public realm such as a patio, garden and tool shed, gazebo, dog house and other small outbuildings less than 10 square metres in size;
 - (iii) Landscaping which does not require heavy machinery and which will not significantly change the appearance of the property; and
 - (iv) Maintenance as defined in this by-law.
- (b) Consultation with staff on the need for an application is recommended.

4. APPLICATION REQUIREMENTS AND PROCESS

4.1. Heritage Permit Exemption Waiver

- (a) A Heritage Permit Exemption Waiver may be applied for where:
 - (i) For the alteration, construction and demolition of buildings and structures on properties designated under Section 29 of Part IV of the Act which do not impact Heritage Attributes identified in the "Statement of Cultural Heritage Value or Interest" adopted as part of the Heritage Designation By-law.
- (b) Application Requirements for a Heritage Permit Exemption Waiver:
 - (i) A complete application must be submitted using the prescribed form, as amended from time to time;
 - (ii) There shall be no application or administrative fee for a Permit;
 - (iii) The Owner shall be responsible for any third-party cost and recoveries if an external review is required as determined by the Designated Official;
 - (iv) A site plan or sketch showing the location of the proposed work on the property;
 - (v) A statement of the proposed work including an indication if the proposed alteration is likely to affect the property's heritage attributes;
 - (vi) Any drawings, specifications, photographs, paint chips, or additional notes as necessary to fully explain the work to be undertaken;

- (vii) Approvals of authorities having jurisdiction (Conversation Authority, Source Water Protection); and,
- (viii) An affidavit or a sworn declaration by the owner/applicant certifying that the information required and provided is accurate.
- (c) Approval/Refusal Process for a Heritage Permit Exemption Waiver:
 - (i) All Heritage Permit Exemption Waiver are subject to the Municipal Clerk's review.
 - (ii) The Municipal Clerk shall upon receiving all information and material required serve notice on the applicant informing them that the application is complete.
 - (iii) The Municipal Clerk shall make a decision to approve the permit or refer the permit to the Heritage Advisory Committee for comment and Council for decision within 30 days of the application being deemed complete.

4.2. Heritage Permit

- (a) A Heritage Permit may be applied for where:
 - (i) For the construction or alteration of building or structures on properties designated under Section 29 of Part IV of the Act impact Heritage Attributes identified in the "Statement of Cultural Heritage Value or Interest" adopted as part of the Heritage Designation By-law.
- (b) Application Requirements for a Heritage Permit:
 - (i) A complete application must be submitted using the prescribed form, as amended from time to time;
 - (ii) There shall be no application or administrative fee for a Heritage Permit;
 - (iii) The Owner shall be responsible for any third-party cost and recoveries if an external review is required as determined by the Designated Official;
 - (iv) A site plan or sketch showing the location of the proposed work on the property;
 - (v) A statement of the proposed work including an accompanying brief rationale which addresses alterations likely to affect the property's heritage attributes as described in the designation by-law;
 - (vi) Any drawings, specifications, photographs, paint chips, or additional notes as necessary to fully explain the work to be undertaken;
 - (vii) As may be required, a Heritage Conservation Plan by a Built Heritage Specialist;
 - (viii) As may be required, a Heritage Impact Statement prepared by a Built Heritage Specialist;
 - (ix) Approvals of authorities having jurisdiction (Conversation Authority, Source Water Protection);
 - (x) An affidavit or a sworn declaration by the owner/applicant certifying that the information
 - (xi) required and provided is accurate; and,
 - (xii) Any other information related to the application as required by the Municipal Clerk or Council.
- (c) Approval/Refusal Process for a Heritage Permit:
 - (i) Council approval is required for all Heritage Permit Applications.
 - (ii) Council shall upon receiving all information and material required, serve notice on the applicant informing them that the application is complete.
 - (iii) Council shall consult with its Heritage Advisory Committee meeting prior to making a decision.
 - (iv) Council shall make a decision in accordance with the legislated timelines under Section 33(7) of the Act and issue notice in accordance with Section 33(6).
 - (v) If Council approves a permit with conditions or refuses a permit, the owner, within 30 days after receipt of the notice may appeal Council's decision to the Tribunal by giving notice of the appeal to the Tribunal and the clerk of the municipality setting out the objection to the decision and the reasons in support of the objection, accompanied by the fee charged by the Tribunal.

4.3. Heritage Demolition or Removal Permit

- (a) A Heritage Demolition or Removal Permit may be applied for where:

- (i) For the demolition or removal of buildings or structures on properties designated under Section 29 of Part IV of the Act impact Heritage Attributes identified in the “Statement of Cultural Heritage Value or Interest” adopted as part of the Heritage Designation By-law.
- (b) Application Requirements for a Heritage Demolition or Removal Permit:
 - (i) A complete application must be submitted using the prescribed form, as amended from time to time;
 - (ii) There shall be no application or administrative fee for a Heritage Permit;
 - (iii) The Owner shall be responsible for any third-party cost and recoveries if an external review is required as determined by the Designated Official;
 - (iv) A site plan or sketch showing the location of the proposed demolition or removal within the property;
 - (v) Photographs showing the existing building or structure including all elevations, as well as their condition and context;
 - (vi) Drawings and written specifications of the proposed demolition or removal. As may be required, a building condition assessment prepared by a qualified Engineer of the building or structure or material part thereof which is proposed to be demolished or removed;
 - (vii) The reasons for the proposed demolition or removal and the potential impacts to the heritage attributes of the property or the heritage conservation district. As may be required, a Heritage Impact Statement prepared by a Built Heritage Specialist;
 - (viii) Any technical cultural heritage studies that are relevant to the proposed demolition or removal; and
 - (ix) Any other information related to the application as required by the Municipal Clerk or Council.
- (c) Approval/Refusal Process for a Heritage Demolition or Removal Permit:
 - (i) Council approval is required for all Heritage Permit Applications.
 - (ii) Council shall upon receiving all information and material required shall serve notice on the applicant informing them that the application is complete.
 - (iii) Council shall consult with its Heritage Advisory Committee meeting prior to making a decision.
 - (iv) Council shall make a decision in accordance with the legislated timelines under Section 34(4.3) of the Act and issue notice in accordance with Section 34(4.2).
 - (v) If Council approves the demolition or removal with conditions or refuses a demolition or removal, the owner, within 30 days after receipt of the notice may appeal Council’s decision to the Tribunal by giving notice of the appeal to the Tribunal and the clerk of the municipality setting out the objection to the decision and the reasons in support of the objection, accompanied by the fee charged by the Tribunal.

5. ABANDONMENT, EXPIRY, RENEWAL, TRANSFER, REVOCATION, AMENDMENT AND CLOSURE OF PERMITS

5.1. Abandoned Application

- (a) An Application for a Heritage Waiver or Heritage Permit will be deemed abandoned and the Application and respective file will be closed, where a period of twelve (12) months has elapsed during which all information, document or fees as required have not been provided to the Township or where the application has not seeing meaningful progress through submissions towards the issuance of a permit.

5.2. Expiry

- (a) A Heritage Waiver or Heritage Permit will be issued for a period of two (2) years and expires on the date set-out in the permit, unless otherwise specified as a condition of the permit.

5.3. Transfer

- (a) If title to the Property for which a Permit has been issued is transferred while the Permit is in effect, the Permit shall be automatically revoked unless the new Owner, prior to the time of the transfer, provides the Township with an undertaking, to the satisfaction of the Clerk, to comply with all Conditions under which the Permit was issued.

5.4. Revocation

- (a) The Clerk may revoke a Permit for any of the following reasons:
 - (i) It was obtained based on mistaken, false or incorrect information;
 - (ii) It was issued in error;
 - (iii) The Property Owner and/or Permit holder requests in writing that it be revoked;
 - (iv) The Permit holder has failed to comply with any of the Conditions of the Permit; or
 - (v) The Permit holder is unwilling or unable to comply with the Conditions of the Permit.

5.5. Amendment

- (a) An Owner may submit a request in writing to the Clerk for an amendment to a Permit.

5.6. Renewal

- (a) An Owner may submit a request in writing to the Clerk for a renewal of a Permit if the only change from the initial Application and Permit is the expiry date.

5.7. Closure

- (a) A Permit is considered closed when all the Conditions related to the Permit have been fulfilled to the satisfaction of the Clerk.

6. ENFORCEMENT

6.1. Entry and Inspection

- (a) Inspectors and the Municipal Clerk may, at any reasonable time:
 - (i) Enter and inspect Property to determine compliance with the provisions of this By-law, or any Condition of a Permit, or Order issued under this By-law. This power of entry does not allow entry into any dwelling;
 - (ii) Require the production of documents for inspection or things relevant to the inspection, inspect and remove documents or things relevant to the inspection for the purpose of making copies or extracts.

7. OFFENCE AND RESTORATION PROVISIONS

- (a) Every person who knowingly furnishes false information in an application made pursuant to this By-law, or who fails to comply with any order, direction or requirement made pursuant to this By-law, or who contravenes any provision of this By-law or the Act, is guilty of an offence and on conviction is liable to a fine or to imprisonment as provided by Section 69 of the Ontario Heritage Act, R.S.O. 1990, c.0.18, as amended.
- (b) If this By-law is contravened and a conviction entered, the Court in which the conviction was entered or any Court of competent jurisdiction may, in addition to any other remedy, and to any penalty that is imposed, make an order prohibiting the continuation or repetition of the offence by the person convicted.
- (c) Where a designated heritage property is altered in contravention of this By-law, in addition to any other penalty imposed pursuant to the provisions of Section 69 of the Act, or pursuant to the City's other by-laws, as the case may be, the City may restore the property as nearly as possible to its previous condition, if it is practicable to do so, and may recover the cost of the restoration from the Owner of the property pursuant to the Act.
- (d) Where an order to restore the property is issued, Council may authorize any person in writing to enter on the property to carry out the restorations.
- (e) Notwithstanding clause (d) above, and in accordance with the provisions of Section 69 of the Act, the City shall not restore the property if, in the opinion of the City, the property is

in an unsafe condition or incapable of repair or the alteration was carried out for reasons of public health or safety or for the preservation of the property.

- (f) Where the provisions of this By-law have been contravened, the process to address the contravention shall be as follows:
- (i) The Municipal Clerk shall conduct an investigation to determine the circumstances and nature of the contravention;
 - (ii) Based on the results of the investigation pursuant to (i) above and a determination that there has been a breach of the law, the Municipal Clerk shall review with Legal Counsel who may determine whether formal processes are warranted as follows:
 - a. A prosecution may be initiated in accordance with the provisions of the Act and this By-law;
 - b. A Property Standards Order may be issued pursuant to the provisions of the Township's Property Standards By-law, as amended, and the Building Code Act;
 - c. Where warranted and it is practicable to do so, recommend that the property be restored as nearly as possible to its previous condition. Any such recommendation for restoration shall be referred by the Municipal Clerk to Council for approval;
 - d. The Municipal Clerk may exercise discretion in consultation with Legal Counsel to resolve the contravention by alternative means. The Municipal Clerk may meet with the owner to discuss the contravention, the penalties that could be imposed and to ensure that the owner is aware of the requirement to obtain a heritage permit for any future alterations.

8. EFFECTIVE DATE

- (a) This by-law shall come into effect on **ENTER DATE.**

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS XXX OF MONTH 2024.

James Seeley, Mayor

Justine Brotherston, Interim Municipal Clerk



REPORT ADM-2024-017

TO: Mayor and Members of Council

PREPARED BY: Justine Brotherston, Interim Municipal Clerk

PRESENTED BY: Justine Brotherston, Interim Municipal Clerk

MEETING DATE: March 20, 2024

SUBJECT: 2024 Conferences and Delegations

RECOMMENDATION

That Report ADM-2024-017 entitled 2024 Conferences and Delegations be received; and

That Council direct staff to bring this report regarding AMO Delegation Requests to the May 22, 2024 Council Meeting.

Purpose

The purpose of this report is to provide Council with information regarding Rural Ontario Municipal Association (ROMA), Ontario Good Roads Association (OGRA), Association of Municipalities of Ontario (AMO), and Federation of Canadian Municipalities (FCM) 2024 Conferences and to provide Council with advanced notice of the opportunities for delegations for applicable conferences.

The next upcoming conference is OGRA with conference dates in April. Additionally, the FCM conference early bird registration rate closes April 19, 2024.

Background

Council has approved the following Conferences for attendance by Council and specified members of staff. Below is a chart providing details of the date, location, early bird registration and delegation opportunities.

<u>Conference</u>	<u>Date</u>	<u>Location</u>	<u>Early Bird Registration</u>	<u>Regular Rate Registration</u>	<u>Delegations</u>

ROMA	January 21-23, 2024	Toronto, ON	Closed	Closed	Submitted
OGRA	April 21-24, 2024	Toronto, ON	Closed	April 21, 2024	Closed
AMO	August 18-21, 2024	Ottawa, ON	Closed	August 13, 2024	Frequently in June
FCM	June 6-9, 2024	Calgary, AB	April 19, 2024	June 6, 2024	N/A

For more information regarding the 2024 ORGA, AMO and FCM links have been includes below:

- 1) OGRA - <https://goodroads.ca/courses/goodroadconference/>
- 2) AMO - <https://www.amo.on.ca/2024-amo-conference>
- 3) FCM - <https://fcm.ca/en/events-training/conferences/annual-conference-and-trade-show>

Financial Implications

2024 Conference registration fees have been included in the proposed 2024 budget for Council's consideration.

Applicable Legislation and Requirements

None

Engagement Opportunities

None

Attachments

None

Respectfully submitted,

Reviewed by:

Justine Brotherston,
Interim Municipal Clerk

Courtenay Hoytfox,
Interim CAO



REPORT ADM-2024-018

TO: Mayor and Members of Council

PREPARED BY: Courtenay Hoytfox, Interim CAO

PRESENTED BY: Courtenay Hoytfox, Interim CAO

MEETING DATE: March 20, 2024

SUBJECT: Get It Done Act, 2024, Amendments to Official Plan Adjustments Act, 2023

RECOMMENDATION

That Report ADM-2024-018 entitled Get It Done Act, 2024 Amendments to Official Plan Adjustments Act, 2023 be received; and

Whereas Council supports the County of Wellington Planning Committee Report and the recommendations therein specifically related to the Township of Puslinch as follows:

That Council requests the proposed Bill 162 legislation include the following previous Provincial modification:

- 1. The addition of the lands 4631 Sideroad 20 N to the Regionally Significant Economic Development Study Area; and**

Whereas Council requests the reinstatement of the historic Hamlet of Puslinch as a long-standing, small community in the Township with existing residential, institutional and commercial uses given that the Hamlet designation would provide potential for modest re-development and intensification aligning with the Province's goal to create additional housing opportunities;

That Council direct staff to submit its comments to the Ministry of Municipal Affairs and Housing via the Environmental Registry of Ontario posting prior to the March 21, 2024 comment deadline.

Purpose

The purpose of this report is to provide Council with the information relating to the proposed Get It Done Act, 2024, Amendments to Official Plan Adjustments Act, 2023.

Background

This report is a follow up from the information received by the Province on February 23, 2024 regarding the proposed amendments to the Official Plan Adjustments Act, 2023 – Legislation to Reinstate Municipally Requested Modifications to Official Plans (Bill 162). The County of Wellington Planning Committee report is attached for Council’s consideration as Schedule “A”. In addition, Council’s previous resolutions on the matter are attached as Schedule “B” and “C”.

Financial Implications

None

Applicable Legislation and Requirements

Proposed amendments to the Official Plan Adjustments Act, 2023 – Legislation to Reinstate Municipally Requested Modifications to Official Plans (Bill 162)

Engagement Opportunities

None

Attachments

Schedule “A” County of Wellington Planning Committee report – Bill 162 Get it Done Act, 2024

Schedule “B” County of Wellington Planning Committee report & resolution – Bill 150 Planning Statute Law Amendment Act, 2023 and OPA Review – Urban Boundary Expansion Review Report

Schedule “C” Puslinch Council Resolution dated December 2, 2021

Schedule “D” Puslinch Council Resolution dated November 28, 2023

Respectfully submitted,

Courtenay Hoytfox,
Interim CAO



Committee Report

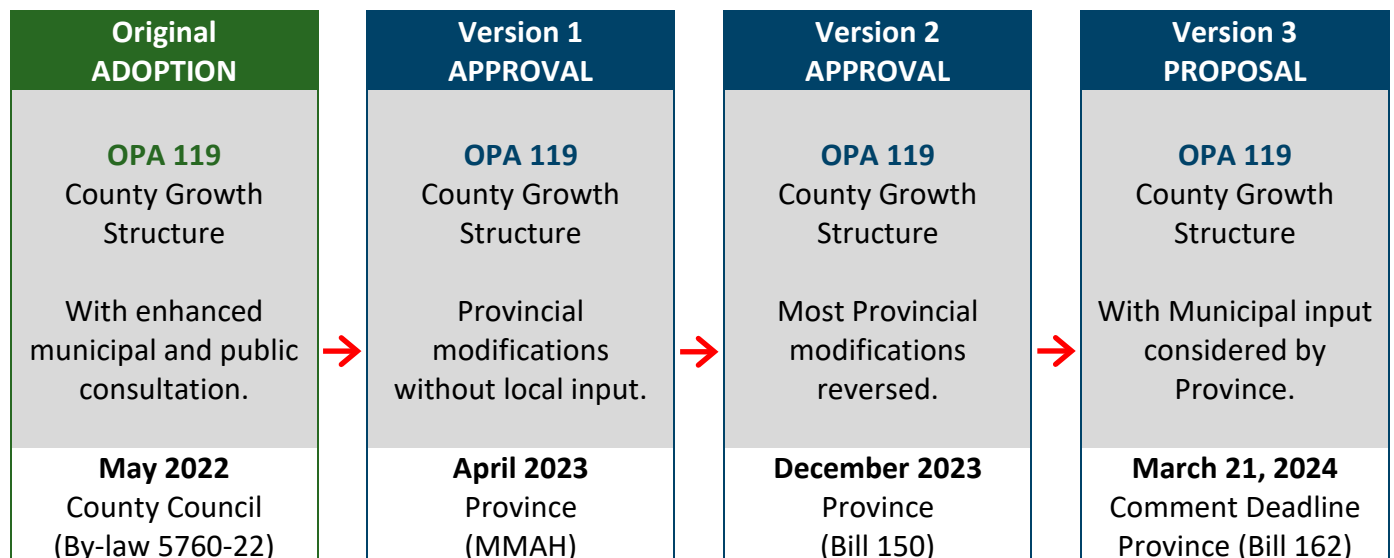


PLANWELL

To: Chair and Members of the Planning Committee
From: Sarah Wilhelm, Manager of Policy Planning
Date: Thursday, March 14, 2024
Subject: Bill 162 – Get It Done Act, 2024

1.0 Background

On February 20, 2024, the Province introduced the Get It Done Act, 2024 (Bill 162) which includes proposed changes to the Official Plan Adjustments Act, 2023. Schedule 3 of the legislation makes changes to twelve City, County and Regional official plans or amendments, including Official Plan Amendment 119 in Wellington. These changes represent the Province's third version of OPA 119 since it was adopted by County Council May 26, 2022.



2.0 Proposal

The proposed legislation is part of a process to wind back and then reconsider changes to OPA 119 made by the Ministry of Municipal Affairs and Housing as part of its approval back in April 2023 (including over 1,000 acres of urban boundary expansions). The process may be summarized as follows:

- First, on November 2, 2023 the Minister sought municipal feedback by December 7, 2023 about which of the Provincial modifications to OPA 119 would be supported by municipalities.
- Later, on December 6, 2023 the Government reversed its modifications to OPA 119 through Bill 150, except for Indigenous consultation policies and Greenbelt-related matters.
- Now, through proposed Bill 162, the Ministry is bringing back those Provincially-initiated modifications to OPA 119 that are supported by municipalities and meet Provincial objectives.

3.0 Impact on OPA 119

The proposed changes to OPA 119 only relate to the original thirty-three Provincially-initiated modifications from April 2023 by:

1. Carrying forward modifications from the Bill 150 version of Official Plan Adjustments Act;
2. Including modifications with municipal support in the Bill 162 version of the Official Plan Adjustments Act; and
3. Excluding those modifications that were not supported municipally.

No new modifications have been proposed at this time.

Additional details about the modifications are provided below.

3.1 Modifications to be Carried Forward

Provincial modifications maintained through Bill 150 pertaining to Indigenous consultation and to the Greenbelt in Erin and Puslinch are proposed to be carried forward through Bill 162.

Comments

The attached resolution from Township Council requests the reinstatement of the historic Hamlet of Puslinch (Appendix A).

Staff supports this request as it is consistent with the original version of OPA 119 recommended by County staff and adopted by County Council. The historic Hamlet of Puslinch is a long-standing, small community in the Township with existing residential, institutional and commercial uses. The Hamlet designation would provide potential for modest re-development and intensification.

3.2 Modifications to be Included

The proposed Bill 162 legislation includes the following previous Provincial modifications:

Applicability	Location	Type of Modification	Ref. #
County-wide	County-wide	<ul style="list-style-type: none">• Administrative changes to text	1 - 19
Centre Welliton	Fergus Golf Course	<ul style="list-style-type: none">• Changes to existing policy area text and mapping	20, 29 d)
Centre Welliton	22 Park Road, Elora	<ul style="list-style-type: none">• Employment area conversion	22 a), 28 g)
Minto	41 Park St. W, Clifford	<ul style="list-style-type: none">• Urban boundary expansion	25, 28 l), 31
Puslinch	4631 Sideroad 20 N	<ul style="list-style-type: none">• Addition to Regionally Significant Economic Development Study Area	27 b), 28 b), 32 b)

Comments

Staff supports inclusion of these modifications.

3.3 Modifications to be Excluded

The proposed Bill 162 legislation does not include the following previous Provincial modifications:

- urban boundary expansions in Fergus, Elora/Salem and Rockwood; and
- an employment conversion in Arthur.

Comments

This is consistent with previous County and Member Municipality feedback. Staff are supportive of these exclusions.

4.0 Next Steps

The Province has posted the proposal for comments through the Environmental Registry of Ontario (ERO 019-8273), the Regulatory Registry (24-MMAH002) or by email to mmahofficialplans@ontario.ca until March 21, 2023.

Staff will continue to monitor the proposal as it moves through the legislative process and will report after the final legislation comes into effect.

The changes to the Official Plan Adjustments Act through Bill 162 are proposed to come into force retroactively on December 6, 2023.

5.0 Recommendations

That the Bill 162 – Get it Done Act report be received for information.

That this report be forwarded to the Ministry of Municipal Affairs and Housing on behalf of the County and to Member Municipalities for their consideration prior to the comment deadline for the ERO and Regulatory Registry postings.

Respectfully submitted,



Sarah Wilhelm, RPP, MCIP
Manager of Policy Planning

Attachment:

February 29, 2024 correspondence from the Township of Puslinch



Jennifer Adams,
County Clerk,
Wellington County,
74 Woolwich St. Guelph,
Ontario N1H 3T9
VIA EMAIL:
jennifera@wellington.ca

Township of Puslinch
7404 Wellington Road 34
Puslinch, ON N0B 2J0
www.puslinch.ca

February 29, 2024

RE: 6.9 Letter from the Honourable Paul Calandra, Minister of Municipal Affairs and Housing regarding Get It Done Act, 2024 - Amending the Official Plan Adjustments Act, 2023

Please be advised that Township of Puslinch Council, at its meeting held on February 28, 2024 considered the aforementioned topic and subsequent to discussion, the following was resolved:

Resolution No. 2024-067:

Moved by Councillor Sepulis and
Seconded by Councillor Bailey

That the Consent Agenda item 6.9 listed for FEBRUARY 28, 2024 Council meeting be received for information; and

That Council direct staff to provide the County of Wellington Planning report on this matter, to Council at the March 20, 2024 Council meeting and that staff include the Township's previous resolutions on this matter for Puslinch Council's consideration and in order to submit comments to the Province by the March 21, 2024 deadline; and

That Council direct staff to send correspondence to the County Planning Committee requesting the reinstatement of the Historic Hamlet of Puslinch as part of the County's submission to the Province related to the proposed *Get it Done Act*.

CARRIED



As per the above resolution, please accept a copy of this correspondence for your information and consideration.

Sincerely,

Justine Brotherston
Municipal Clerk

**Ministry of
Municipal Affairs
and Housing**

Office of the Minister
777 Bay Street, 17th Floor
Toronto ON M7A 2J3
Tel.: 416 585-7000

**Ministère des
Affaires municipales
et du Logement**

Bureau du ministre
777, rue Bay, 17e étage
Toronto ON M7A 2J3
Tél. : 416 585-7000



234-2024-695

February 23, 2024

**Subject: Proposed Amendments to the Official Plan Adjustments Act, 2023 –
Legislation to Reinstate Municipally Requested Modifications to Official
Plans (Bill 162)**

Dear Sir, Madam

Further to my letters in November 2023 regarding proposed legislation to reverse official plan decisions, I am writing to advise you that on February 20, 2024, the government introduced proposed changes to the legislatively approved official plans of some of the province's fastest-growing municipalities to address local needs while continuing to support the government's goal of building at least 1.5 million new homes by 2031.

The proposed Get it Done Act, 2024, introduced on February 20, 2024, includes amendments to the *Official Plan Adjustments Act, 2023*.

Proposed amendments to the *Official Plan Adjustments Act, 2023* would, if passed, update official plans in response to municipal feedback while protecting the Greenbelt, and safeguarding public health and safety.

The proposed amendments follow recent consultation with the affected municipalities, and where appropriate, respond to the feedback from these municipalities, which are the cities of Barrie, Belleville, Guelph, Hamilton, Ottawa, Peterborough, Wellington County and the regions of Halton, Peel, Waterloo and York. Modifications maintained through Bill 150 impacting these municipalities and the Region of Niagara would continue to apply.

Request for Feedback

The ministry is currently seeking feedback on the proposed amendments to the *Official Plans Adjustments Act, 2023* as introduced through the proposed Get It Done Act, 2024. The proposed legislation is posted on the Environment Registry of Ontario and the Regulatory Registry for 30 days, until March 21, 2024.

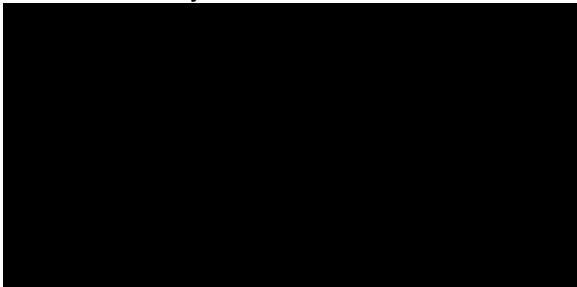
Comments can be sent through the Environmental Registry of Ontario or the Regulatory Registry postings or by email to mmahofficialplans@ontario.ca.

More information on the legislative proposal can be found on the Environmental Registry of Ontario and the Regulatory Registry at:

- [Environmental Registry of Ontario: Bill 1, Get it Done Act, 2024](#)
- [Regulatory Registry: Bill 1, Get it Done Act, 2024](#)

I look forward to receiving your feedback on this proposal.

Sincerely,



Hon. Paul Calandra
Minister of Municipal Affairs and Housing

Get It Done Act, 2024 - Amending the Official Plan Adjustments Act, 2023

ERO (Environmental Registry of Ontario) number	019-8273
Notice type	Act
Posted by	Ministry of Municipal Affairs and Housing
Notice stage	Proposal
Proposal posted	February 20, 2024
Comment period	February 20, 2024 - March 21, 2024 (30 days) Open
Last updated	February 20, 2024

This consultation closes at 11:59 p.m. on:

March 21, 2024

Proposal summary

The government is seeking feedback on proposed amendments to the Official Plan Adjustments Act, 2023 to retroactively reinstate municipally requested modifications to official plans for the cities of Barrie, Belleville, Guelph, Hamilton, Ottawa and Peterborough, Wellington County and the regions of Niagara, Peel, Halton, York and Waterloo.

Proposal details

Ontario is proposing changes to the legislatively-approved official plans of some of the province’s fastest-growing municipalities to address local needs while continuing to support the government’s goal of building at least 1.5 million new homes by 2031.

The proposed Get it Done Act, 2024, introduced on February 20, 2024, includes amendments to the Official Plan Adjustments Act, 2023.

Proposed amendments to the Official Plan Adjustments Act, 2023 would, if passed, update official plans in response to municipal feedback while protecting the Greenbelt, and safeguarding public health and safety.

The proposed amendments follow recent consultation with the affected municipalities, and where appropriate, respond to the feedback from these municipalities, which are the cities of Barrie, Belleville, Guelph, Hamilton, Ottawa, Peterborough, Wellington County and the regions of Halton, Peel, Waterloo and York. Modifications maintained through Bill 150 impacting these municipalities and the Region of Niagara would continue to apply.

Public consultation opportunities

This proposal has been posted for a 30-day public review and comment period starting, February 20, 2024.

Supporting materials

Related files

Region of Waterloo - Map No. 349 (https://prod-environmental-registry.s3.amazonaws.com/2024-02/Waterloo_ROPA6_Map_349.pdf)
pdf.(Portable.Document.Format.file) 1.59 MB

Regional Municipality of Halton - Map No. 350 (https://prod-environmental-registry.s3.amazonaws.com/2024-02/Halton_ROPA49_Map_350.pdf)
pdf.(Portable.Document.Format.file) 1.14 MB

Related links

Bill 162, Get it Done Act, 2024 - Schedule 3
(<https://www.ola.org/en/legislative-business/bills/parliament-43/session-1/bill-162>)

Related ERO (Environmental Registry of Ontario) notices

Planning Statute Law Amendment Act, 2023 (/notice/019-7885)

City of Barrie - Approval of a municipality's official plan (/notice/019-5530)

City of Peterborough - Approval of a municipality's official plan (/notice/019-4969)

City of Belleville - Approval of a municipality's official plan (/notice/019-4953)

Regional Municipality of Waterloo - Approval to amend a municipality's official plan (/notice/019-5952)

City of Guelph - Approval to amend a municipality's official plan (/notice/019-5981)

County of Wellington - Approval to amend a municipality's official plan (/notice/019-5635)

City of Ottawa - Approval of a municipality's official plan (/notice/019-4968)

The Regional Municipality of Niagara - Approval of a municipality's official plan (/notice/019-5717)

Regional Municipality of Halton - Approval to amend a municipality's official plan (/notice/019-5684)

Regional Municipality of York - Approval of a municipality's official plan (/notice/019-5865)

Regional Municipality of Peel - Approval of a municipality's official plan (/notice/019-5535)


City of Hamilton - Approval to amend a municipality's official plan (/notice/019-5732)

View materials in person

Some supporting materials may not be available online. If this is the case, you can request to view the materials in person.

Get in touch with the office listed below to find out if materials are available.

Municipal Services Office - Central Ontario
16th floor
777 Bay Street
Toronto, ON
M7A 2J3
Canada

 [1-800-668-0230](tel:1-800-668-0230)

Comment

Let us know what you think of our proposal.

Have questions? Get in touch with the contact person below. Please include the ERO (Environmental Registry of Ontario) number for this notice in your email or letter to the contact.

[Read our commenting and privacy policies. \(/page/commenting-privacy\)](#)

Submit by mail

mmahofficialplans@ontario.ca

Connect with us

Contact

[mmahofficialplans@ontario.c
a](mailto:mmahofficialplans@ontario.ca)

 mmahofficialplans@ontario.ca



KIM COURTS
DEPUTY CLERK
T 519.837.2600 x 2930
F 519.837.1909
E kimc@wellington.ca

74 WOOLWICH STREET
GUELPH, ONTARIO
N1H 3T9

March 1, 2024

Wellington County
Member Municipality Clerks

Amanda Knight, Township of Guelph/Eramosa
Nicole Cardow, Town of Erin
Kerri O'Kane, Township of Centre Wellington
Larry Wheeler, Township of Mapleton
Annileene McRobb, Town of Minto
Karren Wallace, Township of Wellington
Courtenay Hoytfox, Township of Puslinch

aknight@get.on.ca
nicole.cardow@erin.ca
kokane@centrewellington.ca
LWheeler@mapleton.ca
annileene@town.minto.on.ca
kwallace@wellington-north.com
choytfox@puslinch.ca

Good day,

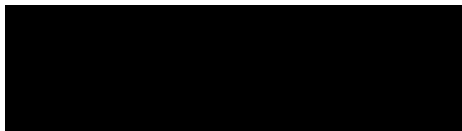
At its meeting held February 29, 2024 Wellington County Council approved the following two recommendations from the Planning Committee:

- (1) That the Planning Statute Law Amendment Act, 2023 report be received for information;
and
That the County Clerk circulate this report to Member Municipalities for information.**
- (2) That the County Official Plan Review – Urban Boundary Expansion Review report be
received for information; and
That the Appendix E Urban Boundary Expansion Review Framework be endorsed by
Council; and
That the County Clerk forward the report to Member Municipalities for information**

Enclosed please find the Bill 150 – Planning Statute Law Amendment Act, 2023 report and the County Official Plan Review – Urban Boundary Expansion Review report.

Should you have any questions, please contact Sarah Wilhelm, Manager of Policy Planning at sarahw@wellington.ca or Jameson Pickard, Senior Policy Planner at jamesonp@wellington.ca.

Sincerely,



Kim Courts
Deputy Clerk



COUNTY OF WELLINGTON

Committee Report

To: Chair and Members of the Planning Committee
From: Jameson Pickard, Senior Policy Planner
Date: Thursday, February 08, 2024
Subject: Bill 150 - Planning Statute Law Amendment Act, 2023



PLANWELL

1.0 Background

On November 16, 2023, Bill 150, Planning Statute Law Amendment Act, 2023, was introduced in the Ontario Legislature. The purpose of this bill is to roll back the Provincial decisions on 12 different municipal official plan amendments, including County of Wellington Official Plan Amendment 119. The Bill also included amendments to the Planning Act that updated immunity provisions for the Province. Bill 150 received Royal Assent and passed into law on December 6, 2023.

To achieve the rollback of Provincial decisions, Bill 150 enacted new legislation called the Official Plan Adjustments Act, 2023, which detailed the legal framework for the reversal of official plan modifications. The Act clarifies the effective date of the 12 municipal official plan amendments subject to the legislation, as well as Provincial modifications that would continue to be in effect once the legislation passed into law. The Official Plan Adjustments Act, 2023, became law on the same day Royal Assent was given to Bill 150 (December 6, 2023).

2.0 Official Plan Amendment 119

As the Committee is aware, Official Plan Amendment 119 (OPA 119) was the County's first official plan amendment under the Official Plan Review project. OPA 119 set in place policies and mapping to revise the County's growth structure to support forecasted growth until 2051. County Council adopted OPA 119 on May 26, 2022, and the Province approved the amendment on April 11, 2023, with 33 modifications. Staff prepared Planning Committee report [PD2023-16 County Official Plan Review - Provincial Approval of OPA 119](#), which provided a review of the original Provincial approval of OPA 119 and associated modifications.

With the Official Plan Adjustment Act in effect, the original Provincial decision and modifications to OPA 119, including all urban boundary expansions and employment area conversions that the government introduced, have been reversed, and a re-modified OPA 119 is now in effect. This decision restores OPA 119 to its original Council-adopted version with an effective date of April 11, 2023, subject to the following 6 Provincial modifications that continue to apply:

- 1) Policy 4.1.5 i) is revised to clarify the County engagement with Indigenous Communities related to cultural heritage and archaeological resources.
- 2) Policy 13.18 Indigenous Engagement is added to clarify that the County will engage with Indigenous communities with Aboriginal and treaty rights or traditional territory in the area regarding land use planning matters.

- 3) Schedules A-1, A-3, A-4 and A-8 to Official Plan Amendment 119 are modified to reflect the Greenbelt Boundaries of the Greenbelt Area, as defined in the *Greenbelt Act, 2005*.
- 4) Schedules A-1 and A-3 to Official Plan Amendment 119 are modified to identify the community of Brisbane, Town of Erin as a hamlet in the Greenbelt Plan, 2017.
- 5) Schedules A-1, A-8, and A-16 to Official Plan Amendment 119 are modified to remove parts of the Regionally Significant Economic Development Study Area that are located in the Greenbelt Boundaries of the Greenbelt Area, as defined in the *Greenbelt Act, 2005*.
- 6) Schedules A-1 and A-8 are modified to delete the hamlet of Puslinch from being identified as a hamlet within the Greenbelt Plan, 2017, as amended. Schedule A-17 is deleted in its entirety. (Staff note that this decision does not preclude the re-consideration of identifying the Hamlet of Puslinch through a future review of the Greenbelt Plan).

3.0 Provincial Request for Municipal Feedback

The Province asked for feedback from Member Municipalities about changes they would like to see made to the official plan, based on the modifications that the Province had previously made to OPA 119. The 45-day comment window ended December 7, 2023. All Member Municipalities and the County submitted additional comments to the Minister to clarify their position on the past modifications. At this time, Ministry Staff have been unable to confirm the timing or approach for moving forward to consider such changes.

4.0 Next Steps

Now that the decision on OPA 119 is final, Planning Staff will update the applicable text and schedules of the Official Plan to incorporate the most recent Provincial decision and modifications. With regards to further Official Plan changes related to municipal feedback on OPA 119, Staff will report back to the Planning Committee when additional details are known.

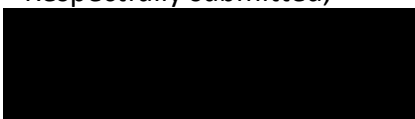
In response to the Provincial modifications related to Indigenous consultation, the Planning and Development Department will be reviewing its approach to engagement with Indigenous Communities and will report back to the Planning Committee at a later date. It is noted that the endorsed technical work and adopted official plan amendments under the Official Plan Review Project all underwent Indigenous consultation with Indigenous Communities that have interests in Wellington.

5.0 Recommendation

That the Planning Statute Law Amendment Act, 2023 report be received for information.

That the County Clerk circulate this report to Member Municipalities for information.

Respectfully submitted,



Jameson Pickard B. URPL, MCIP, RPP
Senior Policy Planner



Committee Report



To: Chair and Members of the Planning Committee
From: Sarah Wilhelm, Manager of Policy Planning
Date: Thursday, February 08, 2024
Subject: **County Official Plan Review – Urban Boundary Expansion Review**

PLANWELL

1.0 Purpose

The purpose of this report is to provide Council with an overview of:

- the Provincial and County policy framework for considering urban boundary expansions;
- the final inventory of urban expansion requests received through the County's municipal comprehensive review; and
- the framework developed to screen and evaluate where urban expansion should occur.

2.0 Background

The County retained Watson and Associates Land Economists Ltd. to complete the municipal comprehensive review (MCR) Phase 1 Growth Forecasts and Allocations and Phase 2 Land Needs Assessment technical reports. Both reports have been approved by County Council. More information about the growth management component of the MCR is included in Appendix A.

Urban boundaries are designated in the County Official Plan and there are rules governing how to change them. An urban boundary expansion (or settlement area boundary expansion) must be based on need, feasibility and the most appropriate location for growth.

Throughout the MCR, County planning staff have been tracking requests made for property to be considered for a potential settlement area expansion. In April 2023, staff report PD2023-09 provided an inventory of urban expansion requests received through the County's municipal comprehensive review. Since that time additional submissions have been received and the submission window is now closed. This report provides the final updated inventory of requests for consideration.

The County, in coordination with each member municipality, will continue with the evaluation of submitted requests for urban boundary expansions in the communities with a need for more:

- community area growth (Centre Wellington, Mapleton and Minto); and
- employment area growth (Centre Wellington, Erin and Mapleton).

Community area growth is mainly residential, but also commercial, office and institutional; and employment area growth is only industrial. See Appendix B for summary results of County land needs assessment.

3.0 Policy Framework

Existing Provincial policy provides the framework for where and how municipalities can grow, while also establishing the geographic areas and features that should be preserved and protected over the long term. Lands within the Greenbelt Plan area are subject to additional, more restrictive growth policies. The current Provincial policies applicable to Wellington County are as follows:

2019 Growth Plan (as amended)
2020 Provincial Policy Statement
2017 Greenbelt Plan

Policy 2.2.8.2 of the Growth Plan sets out the key policies for consideration of urban boundary expansions as part of the MCR process. Section 4.8.2 of the County Official Plan also contains specific policy criteria related to such expansions. Refer to Appendix C for a summary of key policies.

The Province released a Draft Provincial Planning Statement in April 2023 which proposes to combine and replace the Provincial Policy Statement and Growth Plan (except within the Greenbelt Area) into a streamlined and simplified land use planning policy framework. At the time of writing this report, it is difficult to predict the timing and content of the final document. In the interest of bringing the growth management component of the MCR to a conclusion, the County is proceeding with its review under the current policies.

4.0 Inventory of Urban Expansion Requests

A total of 48 urban settlement area boundary expansion requests have been received totaling an area of about 1,445 ha (3,570 ac). The overall need for boundary expansions across Wellington is 482 ha (1,200 ac) after accounting for recommended employment area conversions. Figure 1 shows the distribution of the requests compared with the land needs results by municipality.

Based on Figure 1, staff highlight the following:

Guelph/Eramosa and Wellington North

- Requests for expansion in Guelph/Eramosa and Wellington North will not be considered further because the Phase 2 Land Needs Assessment did not identify a need for additional land.

Puslinch and Rural Areas

- Puslinch isn't included in Figure 1 because all the Township's growth is considered rural, not urban.
- Staff will continue tracking requests for expansion of rural settlement areas (Secondary Urban Centres and Hamlets) and other inquiries throughout rural Wellington.
- These and other matters, including severances, will be addressed as part of the future rural Phase 3B work plan.

Figure 1 Summary of Urban Expansion Requests and Land Need Results

Municipality	REQUESTS FOR EXPANSION		NEED FOR EXPANSION		
	Total Requests #	Total Area ¹ (ha)	Community Area ² (ha)	Employment Area ³ (ha)	Total Area (ha)
Centre Wellington	30	973	238 ⁴	160 ⁴	398 ⁴
Erin	4	180	0	23	23
Guelph/Eramosa	4	87	0	0	0
Mapleton	4	136	34	9	43
Minto	4	60	18	0	18
Wellington North	2	9	0	0	0
TOTAL	48	1,445 ha (3,570 ac)	290 ha (717 ac)	192 ha (474 ac)	482 ha (1,190 ha)

NOTES to Figure 1

- ¹ All areas are approximate and exclude lands designated Core Greenlands and Greenlands
- ² Community area land is mainly residential, but also commercial, office and institutional uses
- ³ Employment area refers to land designated as industrial
- ⁴ Land Needs Assessment results for Centre Wellington are currently under review and may be subject to change

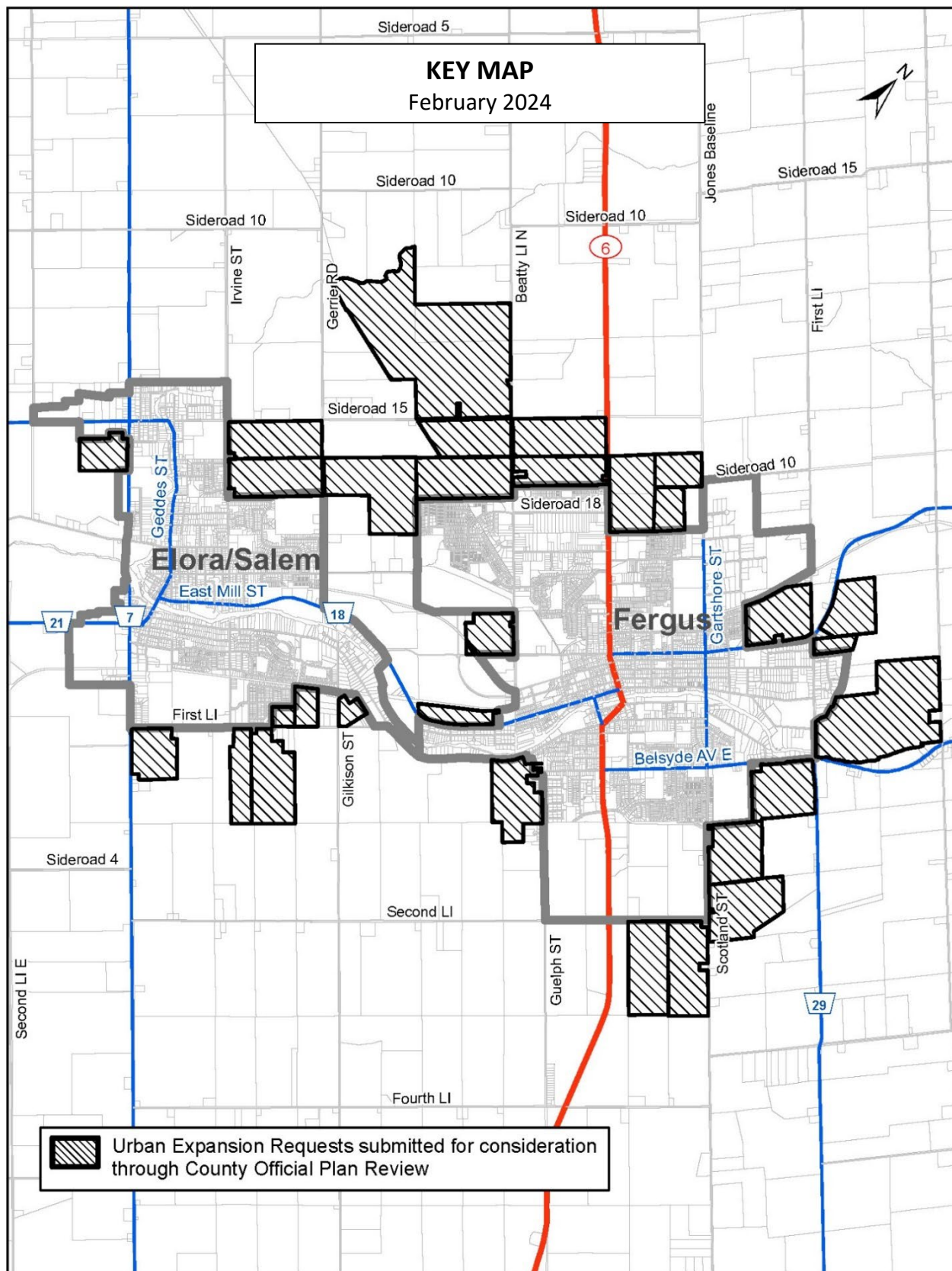
Planning staff have compiled detailed lists and associated mapping to identify properties with requests received during the submission window (see Appendix D). Staff caution that:



- If a property is included in the inventory, it does not necessarily mean it will be used for a future urban boundary expansion.
- If a property is not included in the inventory, it may still be identified for consideration for a future urban boundary expansion as part of the review process.

In addition to the detailed mapping contained in Appendix D, we have included a key map for Centre Wellington so that the significant number of requests can be viewed on one map (Figure 2).

Figure 2 Key Map of Urban Expansion Requests in Centre Wellington



5.0 Evaluation Framework

The County has developed an evaluation framework to be used to consider whether a given area is feasible for urban expansion based on Provincial and County land use policies and policy direction. The framework has also been informed by a best-practices review of other municipalities. Figure 3 provides a summary of the focus areas and objectives organized under the three broad and interconnected theme areas of the County of Wellington Official Plan Review: Sustain Well, Live Well and Grow Well.

Figure 3 Evaluation Framework - Summary of Focus Areas and Objectives


	
Focus Areas	Objectives
Agricultural Resources	<ul style="list-style-type: none"> • Protect prime agricultural area • Minimize fragmentation of prime agricultural lands • Compliance with minimum distance separation formulae • Minimize impact on the agri-food network including agricultural operations
Natural Heritage and Water	<ul style="list-style-type: none"> • Enhance/support water resource system • Avoid Provincial Natural Heritage System • Avoid and protect natural features and areas for the long term • Climate change mitigation and adaptation
Source Water	<ul style="list-style-type: none"> • Source Water Protection - quality and quantity of municipal sources of drinking water
Aggregate Resources	<ul style="list-style-type: none"> • Protect mineral aggregate resources
Cultural Heritage and Archaeology	<ul style="list-style-type: none"> • Support/protect cultural heritage resources • Support/protect archaeological resources
Greenbelt Protection (Erin)	<ul style="list-style-type: none"> • Support growth in Greenbelt Towns and Villages • Limited expansion of Greenbelt settlement areas • Support complete communities/local agricultural economy • Optimize use of existing or planned infrastructure • Protect Natural Heritage System

Figure 3 Evaluation Framework - Summary of Focus Areas and Objectives (continued)



Focus Areas	Objectives
Complete and Healthy Communities	<ul style="list-style-type: none">• Diverse range and mix of housing options• Mixed use and compact• Improve transportation linkages and increase travel choices• Convenient access to necessities for daily living• Provide integrated open space and parks• Prioritizing tree canopy protection/enhancement• Support public health, active living and personal safety



Focus Areas	Objectives
Water, Wastewater, Roads and Financing	<ul style="list-style-type: none">• Optimize use of existing or planned infrastructure and public service facilities• Cost effective/financially viable infrastructure
Growth Management	<ul style="list-style-type: none">• Wise use and management of lands• Sustainable and active transportation system• Protect or enhance employment areas, highway corridors and railway corridors• Consider local development conditions

The full framework, including the evaluation criteria, is included in Appendix E.

6.0 Next Steps

Subject to Council’s endorsement, the Urban Boundary Expansion Review Framework will be used to assess urban boundaries and assist in evaluating the appropriateness and suitability of lands for boundary expansion. This assessment will be completed by a team made up of County and Member Municipality staff and/or consultants together with input from Conservation Authorities, Source Water Protection staff and other specialized areas of expertise as needed. The overall recommendation as to whether a given candidate expansion area is feasible for expansion will be based on the comprehensive application of all the criteria.

In some cases, it may be appropriate to scope the criteria due to the small scale of land needed in a municipality, provided the overall policy intent is maintained. The framework document is not meant to limit the County or Member Municipalities from identifying local criteria and information that may also need to be considered.

7.0 Strategic Action Plan

This report relates to the following objectives and priorities in the County's Strategic Action Plan:

- Always look to the future and consider sustainability impacts with respect to social, environmental, economic and fiscal realities.

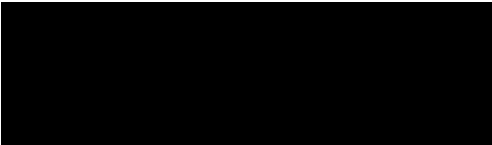
8.0 Recommendations

That the County Official Plan Review – Urban Boundary Expansion Review report be received for information.

That the Appendix E Urban Boundary Expansion Review Framework be endorsed by Council.

That the County Clerk forward the report to Member Municipalities for information.

Respectfully submitted,



Sarah Wilhelm, RPP, MCIP
Manager of Policy Planning

Appendix A	Status Update - Growth Management Component of Wellington County MCR
Appendix B	Urban Community Area and Employment Area Land Needs
Appendix C	Key Policy Criteria for Settlement Area Boundary Expansions
Appendix D	Inventory and Mapping of Urban Expansion Requests
Appendix E	Urban Boundary Expansion Review Framework

Appendix A

Status Update - Growth Management Component of Wellington County MCR

Phase 1 Growth Allocations

Technical Work: **Phase 1 MCR Report: Urban Structure and Growth Allocations**

- Finalized January 31, 2022 and approved by Council in March 2022

Implementation: **County Growth Structure – Official Plan Amendment (OPA 119)**

- Submitted to Province for a decision June 9, 2022
- Approved by Province April 11, 2023 with modifications, including mandated urban boundary expansions
- Approval by Province with modifications largely reversed (including those for urban boundary expansions) through Bill 150 (royal assent December 6, 2023)

County Growth Forecast – Official Plan Amendment (OPA 120)

- Submitted to Province for a decision March 1, 2023
- Provincial decision pending. Posted for 30-day comment period ending February 15, 2024 (refer to Environmental Registry of Ontario posting ERO 019-6784)

Phase 2 Land Needs Assessment

Technical Work: **Phase 2 MCR Report: Urban Land Needs Assessment**

- Finalized August 29, 2022 and approved by Council in September 2022
- Results for Centre Wellington are currently under review and may be subject to change

Phase 3A URBAN Growth Review

- Technical Work:**
- Agricultural System Mapping and Policy Review (report PD2023-05)
 - Future Development Lands (report PD2023-24)
 - Urban Settlement Area Boundary Review (report PD2024-02)

- Implementation:**
- Agricultural System Mapping and Policy Review currently on hold due to uncertain Provincial policy direction.
 - County Future Development Lands Official Plan Amendment (OPA 123) currently on hold due to Provincial wind back of OPA 119 modifications
 - A future Official Plan Amendment will be needed to implement the results of the Urban Boundary Review

Phase 3B RURAL Growth Review

- Technical Work:**
- Agricultural System Mapping and Policy Review (report PD2023-05)
 - Study for Regionally Significant Economic Development Area initiated by Township
 - County-wide rural residential growth component

- Implementation:**
- Agricultural Review and rural residential review currently on hold due to uncertain Provincial policy direction.
 - A future Official Plan Amendment will be needed to implement results of the Puslinch employment land study

Appendix B

Urban Community Area and Employment Area Land Needs

NOTES Future Development Lands are located within Settlement Area Boundaries
S.A.B.E. refers to a Settlement Area Boundary Expansion
Community area land need in Centre Wellington is currently under review and may be reduced

Figure ES-3
County of Wellington
Urban Community Area Land Needs
Adjusted for Recommended Employment Area Conversions

Area Municipality	Redesignation of Future Development Lands to Community Area	Community Area S.A.B.E., ha	Community Area Excess, ha
Centre Wellington	-	238	-
Mapleton	15	34	-
Minto	61	18	-
Wellington North	81	-	89
Puslinch	-	-	-
Guelph-Eramosa	-	-	-
Erin	38	-	-
County of Wellington	195	290	89

Notes: Adjustment made to the Township of Wellington North (2 ha) and the Township of Centre Wellington (9 ha) to account for recommended Employment Area to Community Area conversions.

Source: Watson & Associates Economists Ltd.

Figure ES-4
County of Wellington
Urban Employment Area Land Needs
Adjusted for Recommended Employment Area Conversions

Area Municipality	Urban Employment Area S.A.B.E., ha	Urban Employment Area Excess, ha
Centre Wellington	160	-
Mapleton	9	-
Minto	-	-
Wellington North	-	40
Puslinch	-	-
Guelph-Eramosa	-	-
Erin	23	-
County of Wellington	192	40

Notes: Adjusted for recommended Employment Area to Community Area conversions in the Township of Wellington North (2 ha) and the Township of Centre Wellington (14 ha).

Source: Watson & Associates Economists Ltd.

Appendix C

Key Policy Criteria for Settlement Area Boundary Expansions

As specified in Section 2.2.8.2 of the Growth Plan (2019, as amended), where the need for a settlement area boundary expansion has been justified under the policies of the Growth Plan, the feasibility and most appropriate location for the proposed expansion must be identified in a manner consistent with the policies of the Growth Plan, and including the following criteria:

Infrastructure:

- there is sufficient capacity in existing or planned infrastructure and public service facilities
- the infrastructure and public service facilities are viable over their full life cycle
- the proposed expansion would be informed by applicable water and wastewater master plans or equivalent, and storm water master plans or equivalent, as appropriate

Natural Heritage/Water Resources Impact:

- the proposed expansion, including the associated water, wastewater and storm water servicing, would be planned and demonstrated to avoid; or if avoidance is not possible, minimize or mitigate, any potential negative impacts on watershed conditions and the water resource system, including the quality and quantity of water
- key hydrologic areas and the Natural Heritage System for the Growth Plan should be avoided where possible

Agricultural Area/Network Impact:

- prime agricultural areas should be avoided where possible. To support the Agricultural System, alternative locations across the County will be evaluated, prioritized and determined based on avoiding, minimizing and mitigating the impact on the Agricultural System
- the settlement area to be expanded complies with the minimum distance separation
- any adverse impacts on the agri-food network, including agricultural operations, from expanding settlement areas would be avoided, or if avoidance is not possible, minimized and mitigated as determined through an agricultural impact assessment

Alignment with other Provincial Plans/Policies:

- the Wise Use and Management of Resources and Protecting Public Health and Safety policies of the Provincial Policy Statement are applied
- the proposed expansion meets applicable requirements of the Greenbelt Plan and applicable Source Protection Plans

Greenbelt Area:

- settlement area to be expanded is identified as a Town/Village in the Greenbelt
- proposed expansion would be no more than 5% increase in geographic size of settlement area up to a maximum of 10 ha (additional restrictions to residential development apply, however Erin does not require additional residential land based on the land needs assessment results)

- proposed expansion would support the achievement of complete communities or the local agricultural economy
- proposed use cannot be reasonably accommodated within existing settlement area boundary
- proposed expansion would be serviced by existing municipal water and wastewater systems without impacting future intensification opportunities in the existing settlement area
- expansion into the Natural Heritage System in the Greenbelt Plan is prohibited

County Official Plan:

Similar criteria for expansion of the County's urban centres are contained in the County Official Plan. The Official Plan also contains additional criteria related to the existing development pattern in the community, logical boundaries and other planning criteria considered appropriate in the circumstances.

Appendix D

Inventory and Mapping of Urban Expansion Requests

CENTRE WELLINGTON

ERIN

MAPLETON

MINTO

Inventory of Urban Expansion Requests

CENTRE WELLINGTON

ID#	Settlement Area	Location	Approximate Net Area (ha)
SABR-006	Elora/Salem	178 First Line	2.0
SABR-007	Elora/Salem	220 First Line	7.9
SABR-009	Elora/Salem	264 First Line	6.4
SABR-023	Elora/Salem	7581 Sideroad 15	32.0
SABR-025	Elora/Salem	6574 Gerrie Road	37.1
SABR-040	Elora/Salem	6389 Wellington Road 7	23.7
SABR-051	Elora/Salem	456 Wellington Road 7	17.4
SABR-061	Elora/Salem	159 First Line	38.2
SABR-062	Elora/Salem	127 First Line	21.6
SABR-005	Fergus	795 Anderson Street N	5.9
SABR-019	Fergus	6586 Beatty Line N	35.4
SABR-020	Fergus	6490 First Line	30.5
SABR-022	Fergus	968 David Street N, 6581 Hwy 6	36.3
SABR-026	Fergus	6470 Beatty Line N	19.6
SABR-033	Fergus	965 Gartshore Street	12.9
SABR-034	Fergus	965 Gartshore Street	16.3
SABR-035	Fergus	930 Scotland Street	34.1
SABR-036	Fergus	851 Wellington Road 18	12.6
SABR-037	Fergus	6583 Gerrie Road	46.6
SABR-038	Fergus	6268-6278 Jones Baseline	35.8
SABR-039	Fergus	7863 Second Line	35.2
SABR-043	Fergus	6585 Highway 6 N	26.3
SABR-053	Fergus	8147 Wellington Road 19	28.2
SABR-056	Fergus	8055 Wellington Road 18	34.8
SABR-058	Fergus	6602 Highway 6	27.0
SABR-059	Fergus	6684, 6704 Beatty Line N, 7692 Sideroad 15	169.6
SABR-060	Fergus	996-6279 Jones Baseline	38.7
SABR-063	Fergus	7715 Sideroad 15	30.7
SABR-064	Fergus	785 Guelph Street	26.8
SABR-065	Fergus	Multiple addresses	83.9

Centre Wellington Total: 973 ha
(2,400 ac)

NOTES

The inventory of requests is strictly for information only.

All areas are approximate and exclude Core Greenlands and Greenlands designated lands. Other constraints to development may apply.

Properties included in the inventory will not necessarily be used for a future urban boundary expansion, nor is inclusion on the list a prerequisite for a property to be considered for new growth.

MCR Phase 2 Land Needs Assessment results for Centre Wellington are currently under review and may be subject to change.

Inventory of Urban Expansion Requests

ERIN

ID#	Settlement Area	Location	Approximate Net Area (ha)
SABR-008	Erin Village	9558 Sideroad 10	13.0
SABR-052	Erin Village	5458 Winston Churchill Blvd	99.4
SABR-054	Erin Village	9556 Sideroad 17	26.5
SABR-057	Erin Village	5644 Wellington Road 23	41.1
Erin Total:			180 ha 445 (ac)

NOTES

The inventory of requests is strictly for information only.

All areas are approximate and exclude Core Greenlands and Greenlands designated lands. Other constraints to development may apply.

Properties included in the inventory will not necessarily be used for a future urban boundary expansion, nor is inclusion on the list a prerequisite for a property to be considered for new growth.

Inventory of Urban Expansion Requests

MAPLETON

ID#	Settlement Area	Location	Approximate Net Area (ha)
SABR-013	Drayton	7133 Wellington Road 11	16.1
SABR-032	Drayton	8067 Wellington Road 8	55.0
SABR-045	Drayton	7950 Wellington Road 8	38.2
SABR-018	Moorefield	12 William Street	26.7
Mapleton Total:			136 ha (335 ac)

NOTES

The inventory of requests is strictly for information only.

All areas are approximate and exclude Core Greenlands and Greenlands designated lands. Other constraints to development may apply.

Properties included in the inventory will not necessarily be used for a future urban boundary expansion, nor is inclusion on the list a prerequisite for a property to be considered for new growth. We note however, that the Township of Mapleton Growth Management Summary Final Report of January 2022 contains additional details of the Township’s preferred approach to growth and land optimization.

Inventory of Urban Expansion Requests

MINTO

ID#	Settlement Area	Location	Approximate Net Area (ha)
SABR-055	Clifford	41 Park Street W	5.7
SABR-017	Harriston	122 Wellington Road 109	22.6
SABR-041	Harriston	6004 Elora Street N	16.8
SABR-042	Palmerston	8779 Wellington Road 5	15.2
Minto Total:			60 ha (150 ac)

NOTES

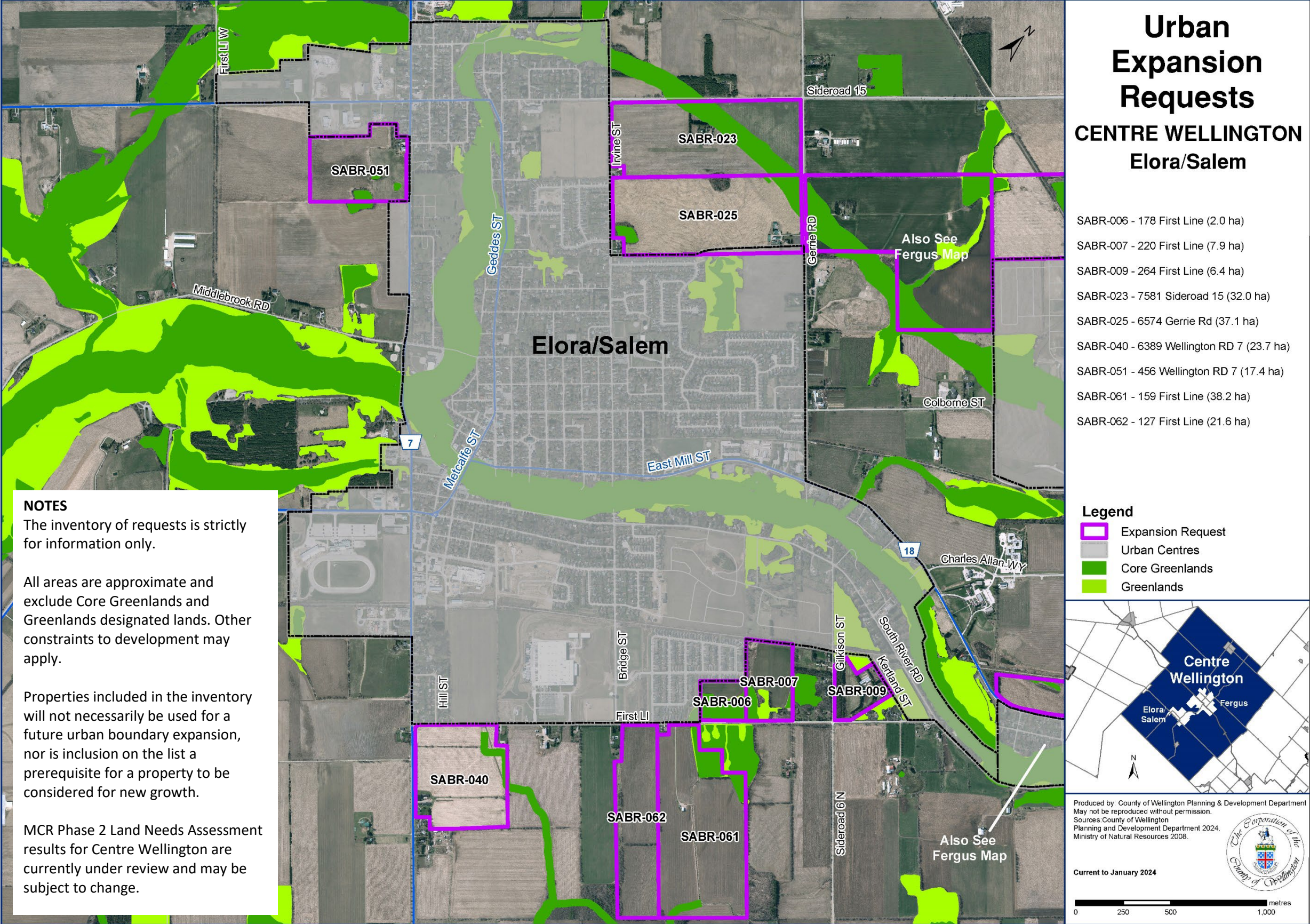
The inventory of requests is strictly for information only.

All areas are approximate and exclude Core Greenlands and Greenlands designated lands. Other constraints to development may apply.

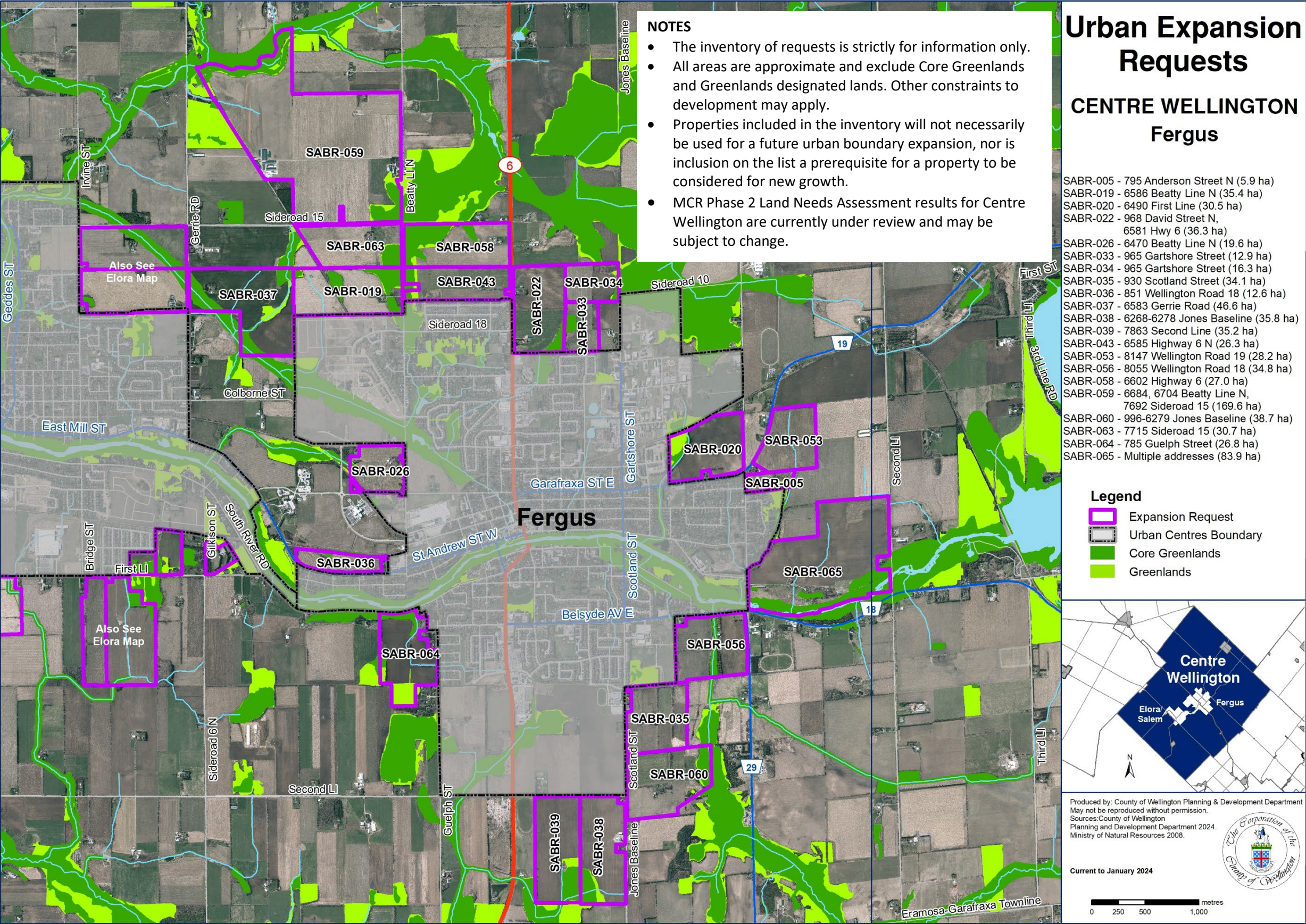
Properties included in the inventory will not necessarily be used for a future urban boundary expansion, nor is inclusion on the list a prerequisite for a property to be considered for new growth.

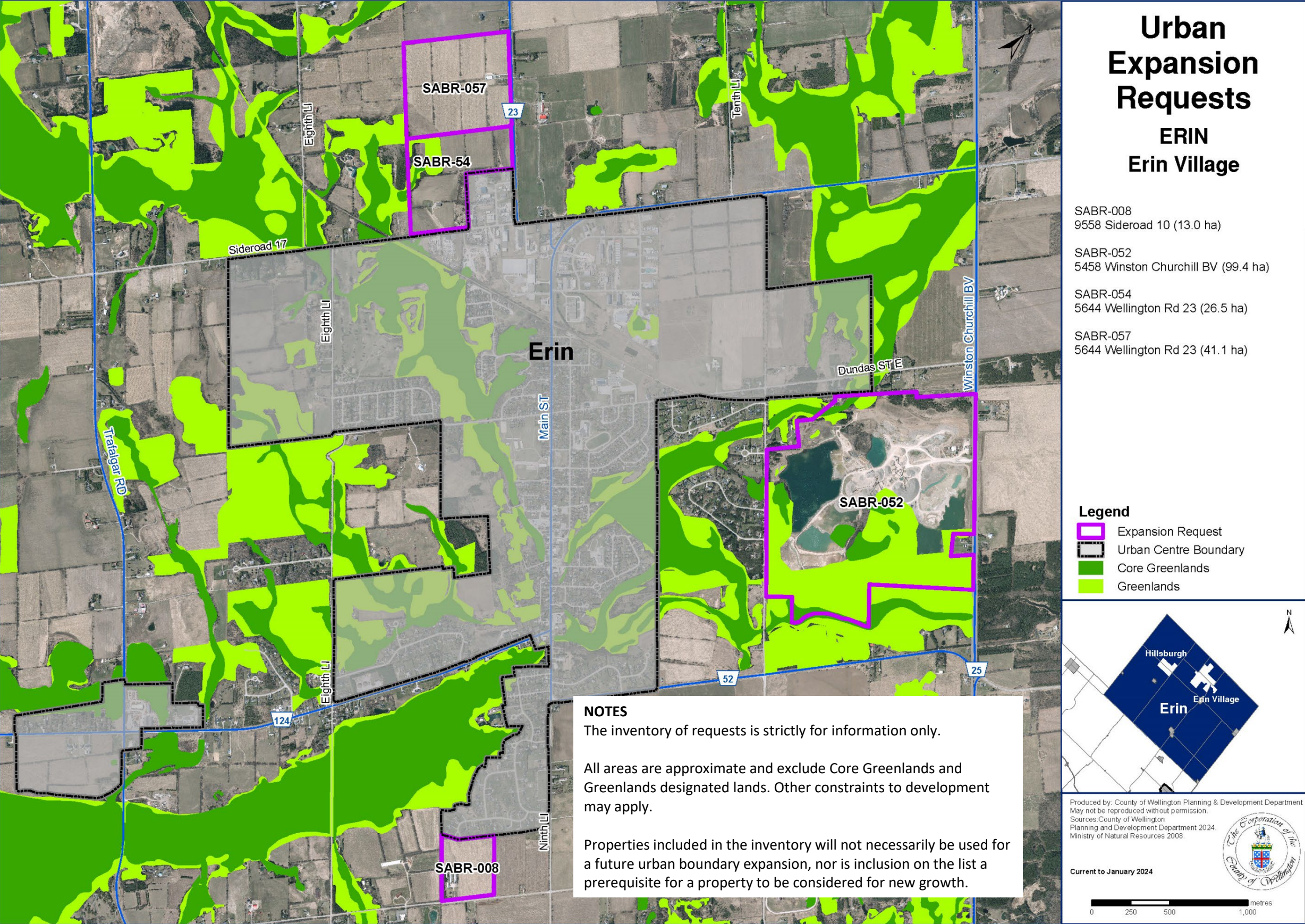
SABR-055 also proposes an approximately 0.2 ha settlement area removal.

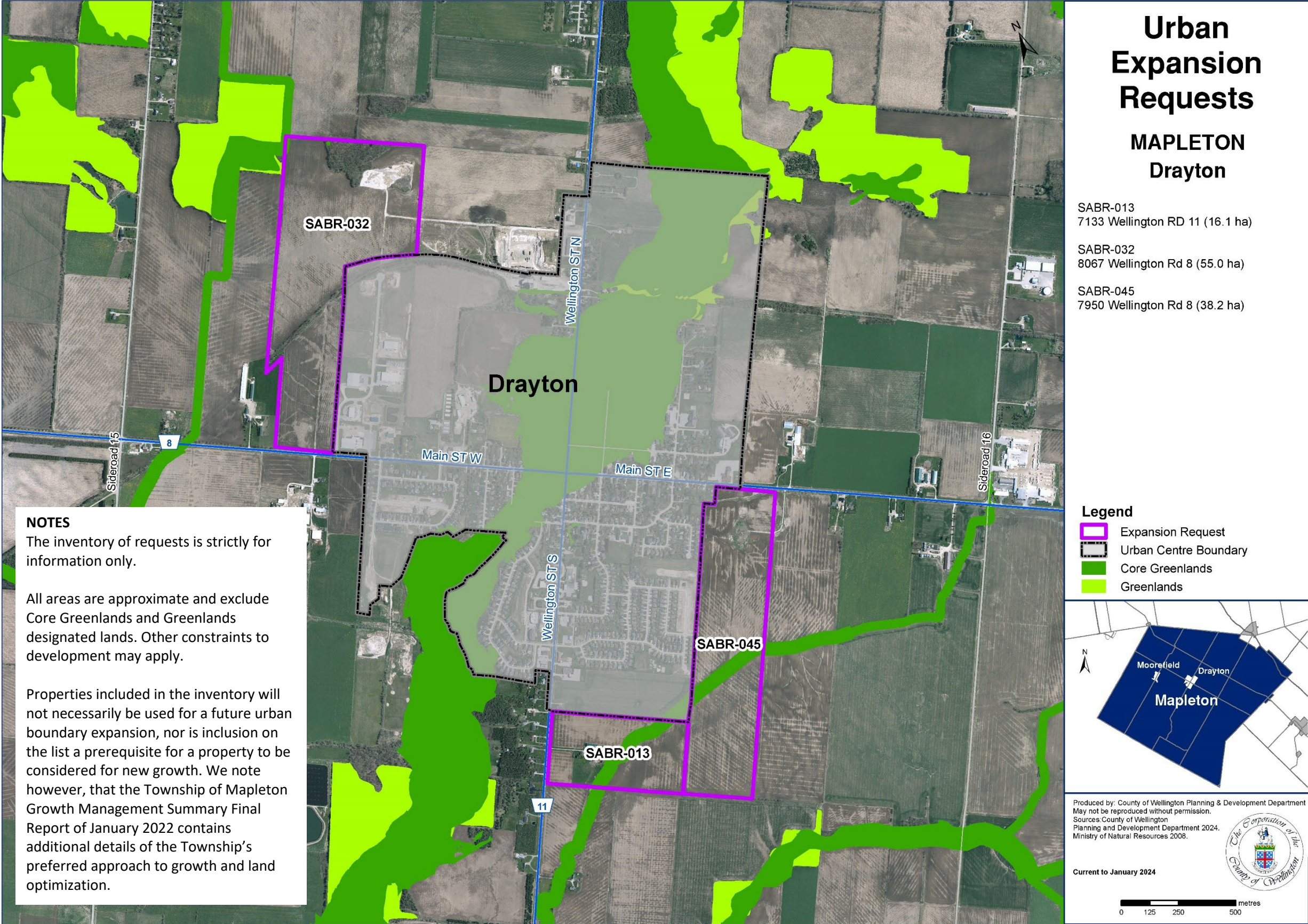
SABR-041 also proposes to offset expansion by removals elsewhere.

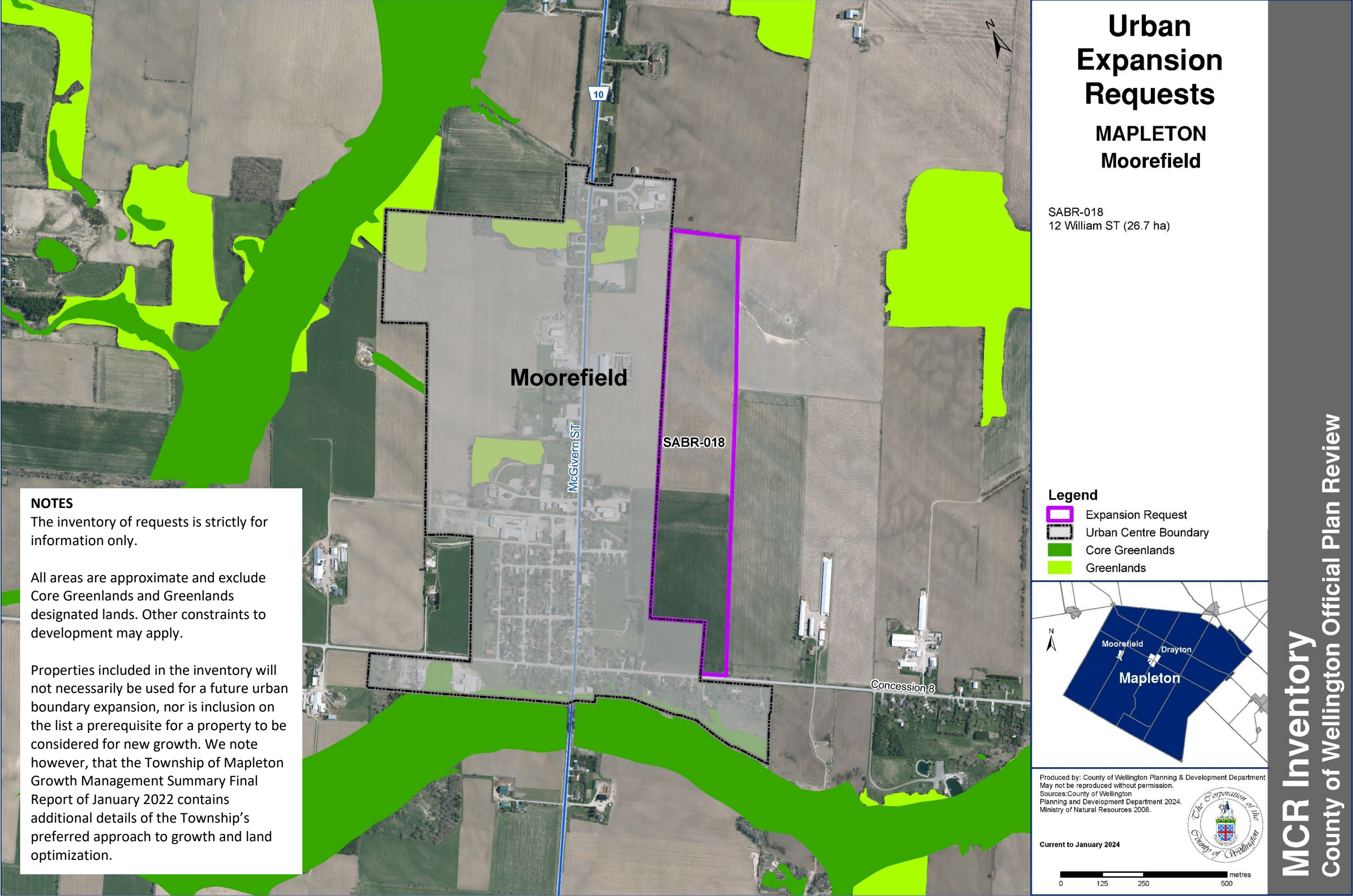


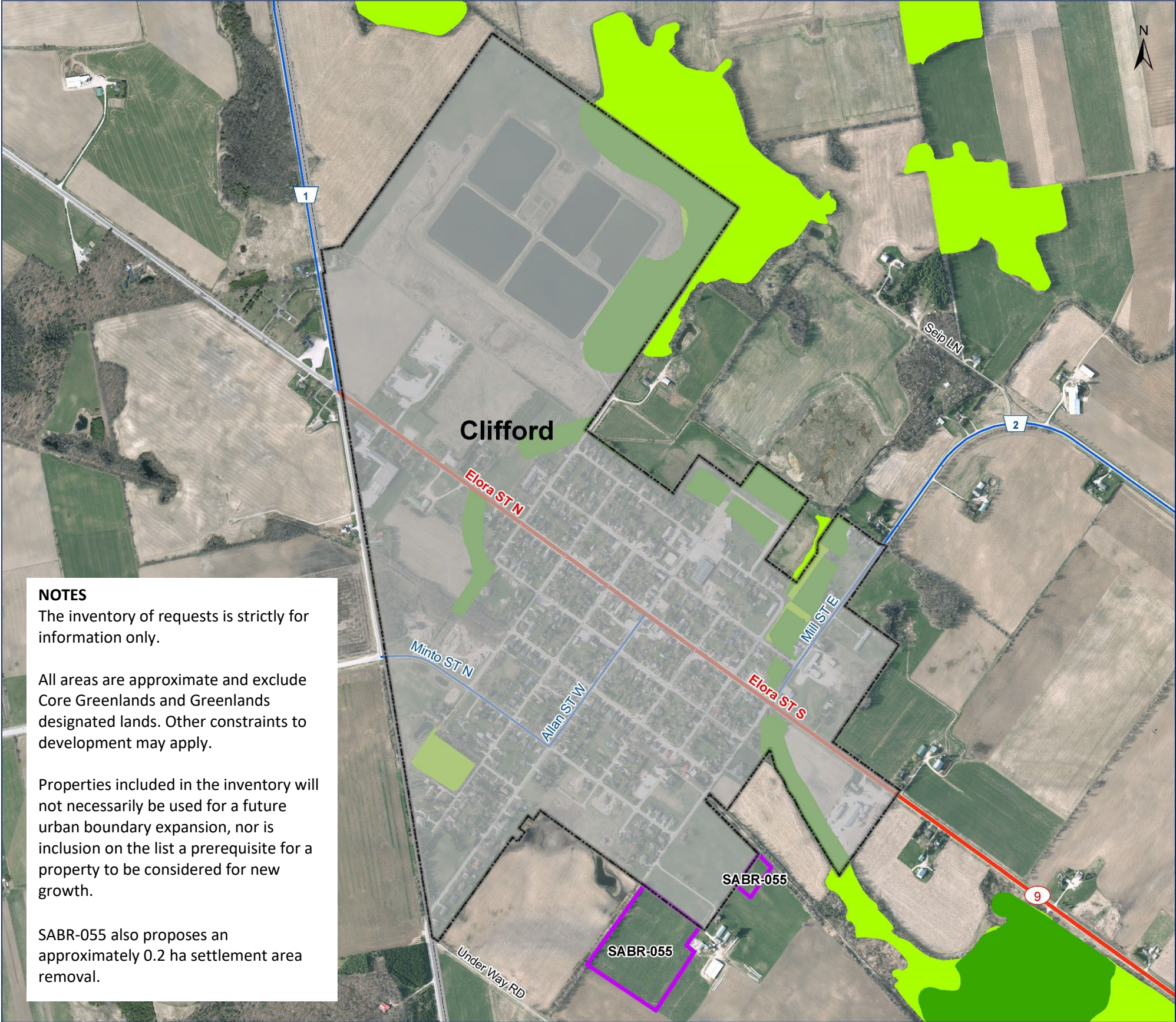
Document Path: F:\GIS\Projects\2022\SettlementAreaBoundaryExpansionRequests\2024 Updates\MXD's\UrbanCentre\UrbanBoundaryExpansion_Elora_Jan2024.mxd











NOTES

The inventory of requests is strictly for information only.

All areas are approximate and exclude Core Greenlands and Greenlands designated lands. Other constraints to development may apply.

Properties included in the inventory will not necessarily be used for a future urban boundary expansion, nor is inclusion on the list a prerequisite for a property to be considered for new growth.

SABR-055 also proposes an approximately 0.2 ha settlement area removal.

Urban Expansion Requests

**MINTO
Clifford**

SABR-055
41 Park St W (5.7 ha)

Legend

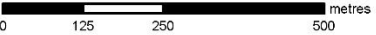
- Urban Centre Boundary
- Expansion Request
- Core Greenlands
- Greenlands

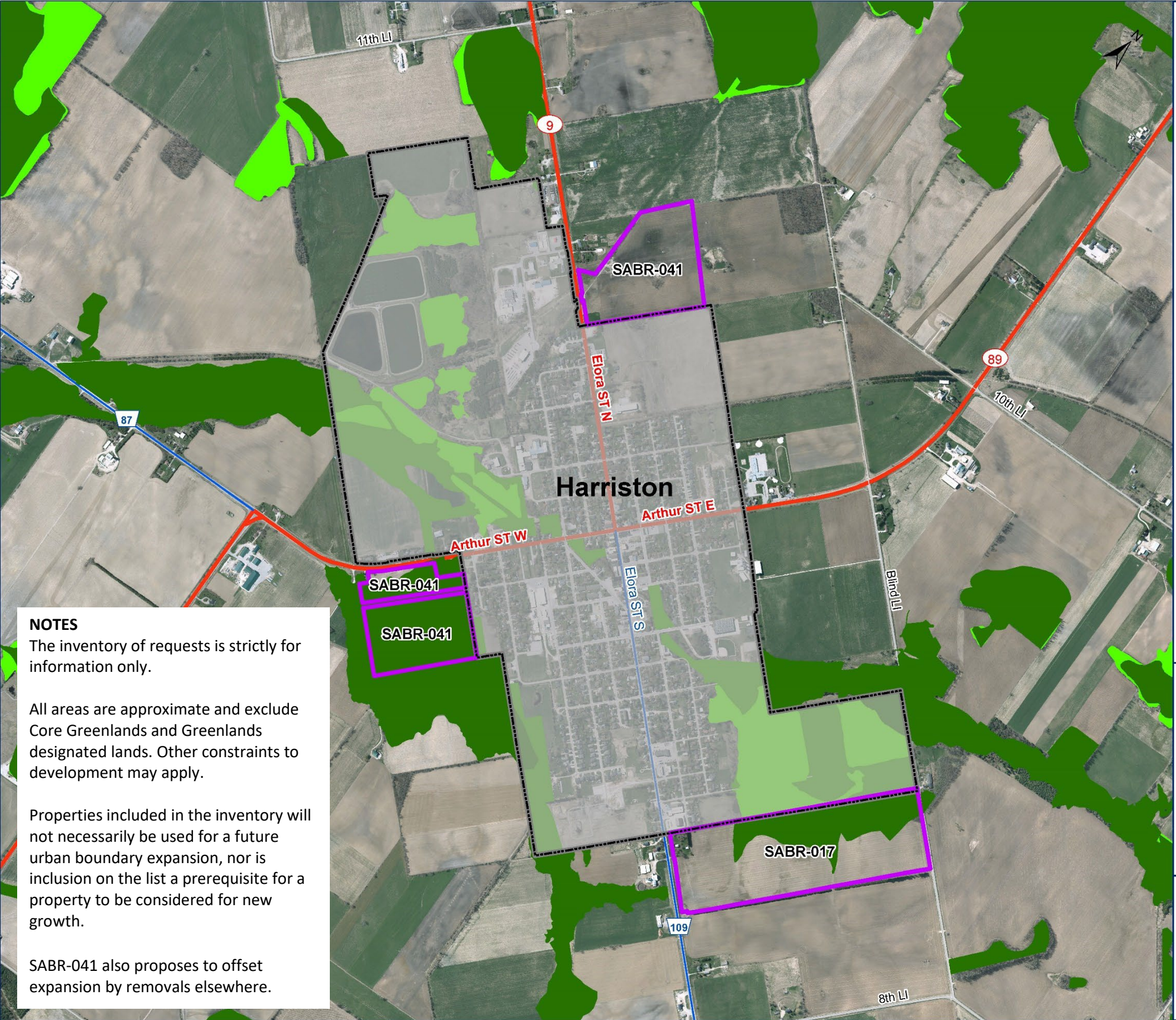


Produced by: County of Wellington Planning & Development Department
May not be reproduced without permission.
Sources: County of Wellington Planning and Development Department 2024.
Ministry of Natural Resources 2008.



Current to January 2024





NOTES

The inventory of requests is strictly for information only.

All areas are approximate and exclude Core Greenlands and Greenlands designated lands. Other constraints to development may apply.

Properties included in the inventory will not necessarily be used for a future urban boundary expansion, nor is inclusion on the list a prerequisite for a property to be considered for new growth.

SABR-041 also proposes to offset expansion by removals elsewhere.

Urban Expansion Requests

MINTO

Harriston

- SABR-017
6112 Wellington RD 109 (22.6 ha)
- SABR-041
6004 Elora ST N (16 ha)
- SABR-041
Frontage on Hwy 23 (Arthur St W) (0.8 ha)

Legend

- Expansion Request
- Urban Centre Boundary
- Core Greenlands
- Greenlands

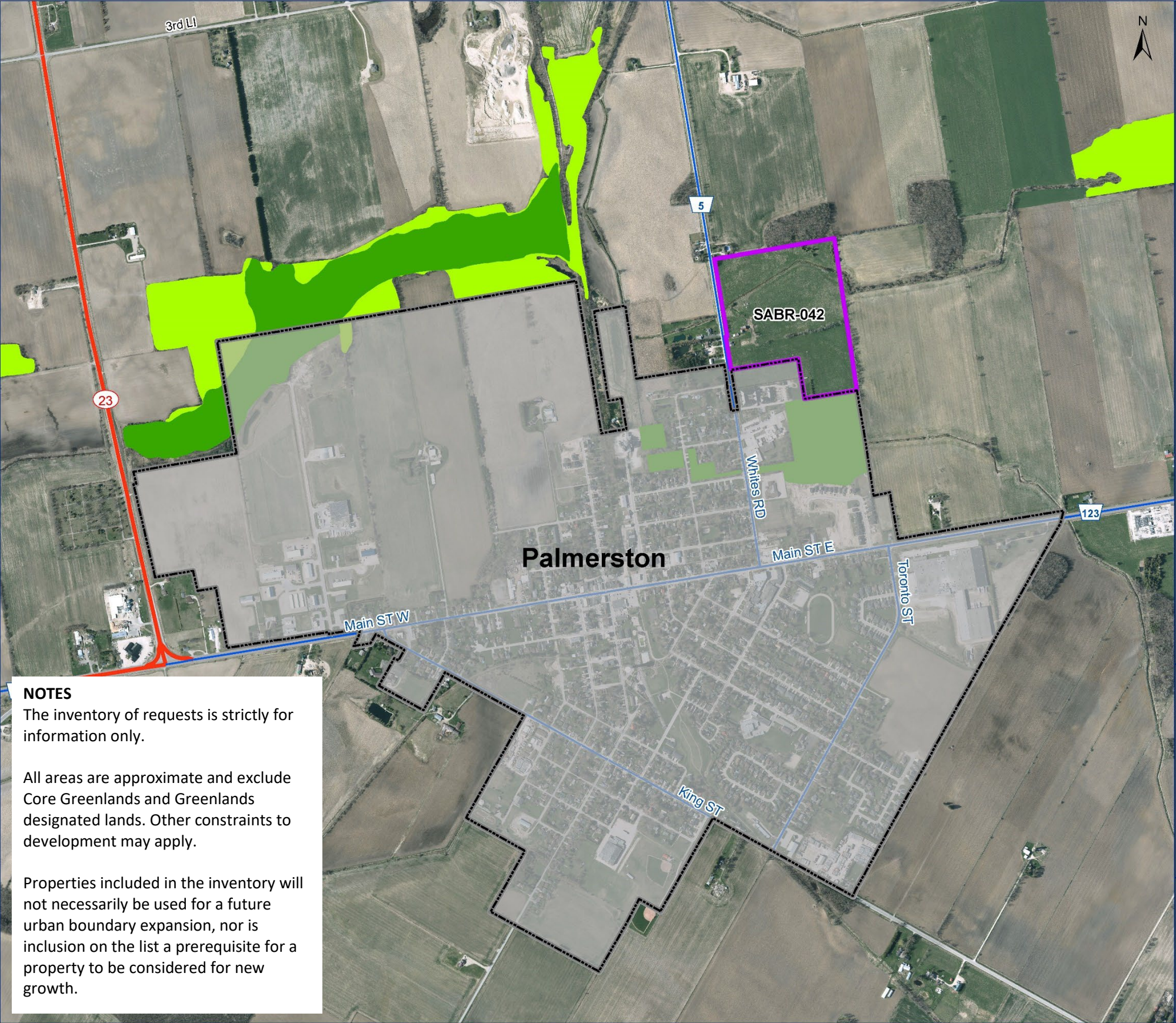


Produced by: County of Wellington Planning & Development Department
May not be reproduced without permission.
Sources: County of Wellington Planning and Development Department 2024.
Ministry of Natural Resources 2008.



Current to January 2024

0 125 250 500 metres



NOTES

The inventory of requests is strictly for information only.

All areas are approximate and exclude Core Greenlands and Greenlands designated lands. Other constraints to development may apply.

Properties included in the inventory will not necessarily be used for a future urban boundary expansion, nor is inclusion on the list a prerequisite for a property to be considered for new growth.

**Urban
Expansion
Requests**
**MINTO
Palmerston**

SABR-042
8779 Wellington Rd 5 (15.2 ha)

Legend

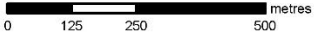
- Expansion Request
- Urban Centre Boundary
- Core Greenlands
- Greenlands



Produced by: County of Wellington Planning & Development Department
May not be reproduced without permission.
Sources: County of Wellington
Planning and Development Department 2024.
Ministry of Natural Resources 2008.



Current to January 2024



Appendix E

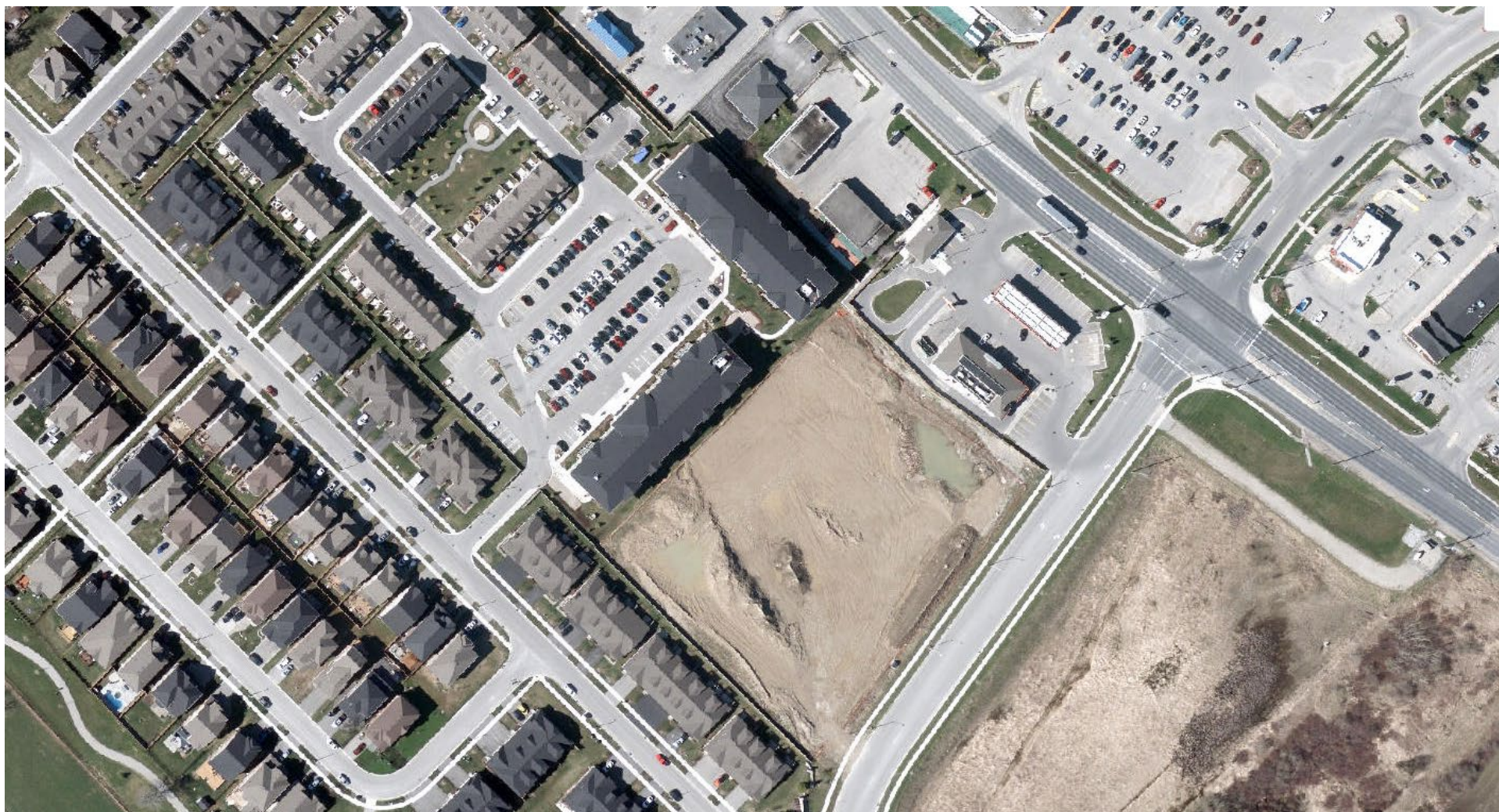
Urban Centre Expansion Review Framework



PLANWELL^{OM}

Wellington County Official Plan Review

Urban Boundary Expansion Review Framework



Urban Boundary Expansion Review Framework

County of Wellington

Context

By 2051, the Province expects the County to reach a population of at least 160,000 people and employment of at least 70,000 jobs. To manage this future growth, the County is required to follow a planning process to determine how and where population and employment growth will occur to promote healthy, compact and complete communities while incorporating planning, servicing and financing considerations.

Provincial guidance and requirements for planning for long term growth is found primarily in A Place to Grow – Growth Plan for the Greater Golden Horseshoe (Growth Plan). The Growth Plan builds on the policy foundation of the Provincial Policy Statement but provides additional and more specific land use planning policies for places like Wellington County in the Greater Golden Horseshoe area. Working in concert with the Growth Plan, the Greenbelt Plan also provides policy direction in Erin and Puslinch for settlement areas and their expansion.

How to Grow?

The Provincial Growth Plan requires completion of a land needs assessment which determines whether a settlement (urban) boundary expansion is necessary. The County retained Watson & Associates Economists Ltd. (Watson) to address the growth management requirements related to the allocation of growth and determination of which municipalities need additional land. Based on the County's land needs assessment, urban expansions are required in Centre Wellington, Erin, Mapleton and Minto.

Where to Grow?

The Province lays out a comprehensive set of planning policies to guide and shape decision-making related to growth. The criteria in this document have been developed based on the land use policies and policy directions identified in the Provincial Policy Statement (2020), Growth Plan (2019, as amended), Greenbelt Plan (2017) and County of Wellington Official Plan. This document has also been informed by a best-practices review of other municipalities.

Hamlet expansion and other rural growth options are subject to different policies and will be part of a separate process.

How this document will be used

This document will be used to consider whether a given area is feasible for urban expansion. There are two steps to the process. Step 1 is the initial screening to remove unqualified municipal comprehensive review requests based on whether the proposed expansion area is in a municipality with a need for expansion.

Step 2 criteria will be used to assess the urban boundary and assist in evaluating the appropriateness and suitability of lands for boundary expansion. This step will be completed by an assessment team made up of County and Member Municipality staff and/or consultants together with input from Conservation Authorities, Source Water Protection staff and other specialized areas of expertise as needed.

The County has compiled an inventory of private landowner/developer for lands to be added urban areas. The submission window for new requests is now closed.



- If a property is included in the inventory, it does not necessarily mean it will be used for a future urban boundary expansion.
- If a property is not included in the inventory, it may still be identified for new growth as part of the review process.

In some cases, supportive planning documents were voluntarily submitted as an accompaniment to a request to be added to an urban area. Supplemental submissions will only be reviewed for context.

Step 1 Screening Criteria

A request must meet the criteria below to proceed to Step 2.

In Wellington County's Land Needs Assessment, is the proposed expansion area located in a Member Municipality with an identified need for urban expansion:

- ☐ Centre Wellington (community area and employment area)
- ☐ Erin (employment area)
- ☐ Mapleton (community area and employment area)
- ☐ Minto (community area)

Community Area (mainly residential, but also includes commercial, institutional or office uses)

Employment Area (Industrial lands)

Step 2 Evaluation Framework

The County of Wellington Official Plan Review is being completed under the “Plan Well” banner which includes three broad and interconnected theme areas: Sustain Well, Live Well and Grow Well. The following focus areas have been identified under the themes:



Agricultural Resources
Natural Heritage
Source Water
Aggregate Resources
Cultural Heritage and Archaeology
Greenbelt Protection



Complete and Healthy
Communities



Water, Wastewater, Roads and
Financing
Growth Management





Each focus area has more detailed objectives which are associated evaluation criteria and measures. The evaluation criteria are based on the policy tests outlined in the Growth Plan and associated Provincial and County planning documents. The overall recommendation as to whether a given candidate expansion area is feasible for expansion will be based on the comprehensive application of all the criteria.

In some cases, it may be appropriate to scope the criteria due to the small scale of land needed in a given municipality, provided the overall policy intent is maintained. This document is not meant to limit the County or Member Municipalities from identifying local criteria and information that may also need to be considered.

Criteria marked with a magnifying glass:  highlight those which apply a climate lens.



1. Agricultural Resources

Objectives	Evaluation Criteria	Evaluation Measures/Data Sources
Protect prime agricultural area	 Prime agricultural areas should be avoided where possible. Where prime agricultural areas cannot be avoided, does the proposed expansion area contain lower priority agricultural lands?	<ul style="list-style-type: none">Based on evaluation of reasonable alternatives that avoid, minimize and mitigate the impact on prime agricultural areas. Where prime agricultural areas cannot be avoided, lower priority agricultural lands are to be used.
Minimize fragmentation of prime agricultural lands	 Is fragmentation of prime agricultural lands avoided/ minimized; and, are contiguous agricultural lands retained?	<ul style="list-style-type: none">Assessment of available mapping and data
Compliance with minimum distance separation formulae	<ul style="list-style-type: none">Are there existing livestock operations in proximity to the candidate area? Does the proposed expansion area comply with the minimum distance separation formulae?	<ul style="list-style-type: none">Assessment of the distance between the candidate expansion area and existing agricultural operationsBased on the Minimum Distance Separation (MDS) formula with reference to OMAFRA's guideline
Minimize impact on the agri-food network including agricultural operations	 Does the candidate expansion area avoid/ minimize/ mitigate any adverse impacts on the agri-food network, including agricultural operations?  Would the proposed expansion negatively impact local food production, processing and distribution by increasing the length of trips (and greenhouse gas emissions) between farms, processing facilities, and grocery stores?	<ul style="list-style-type: none">Assessment of impact on agricultural operations and farm markets within and in proximity to the candidate expansion areaQualitative assessment of location of existing agricultural assets




2. Natural Heritage and Water

Objective	Evaluation Criteria	Evaluation Measures/Data Sources
Enhance/ support water resource system	<p>🔍 Would the proposed expansion area (including any extension of water and wastewater services) avoid/ minimize/ mitigate any potential impacts on watershed conditions and the water resource system, including quality and quantity of water?</p> <p>🔍 What is the potential for impacts on key hydrologic areas? Are key hydrologic areas protected?</p>	<ul style="list-style-type: none"> Assessment of available indicators of hydrologic function Assessment of impacts to key hydrological areas
Avoid Provincial Natural Heritage System	<p>🔍 Does the proposed expansion area avoid the Provincial Natural Heritage System for the Growth Plan?</p>	<ul style="list-style-type: none"> Assessment of Natural Heritage System for the Growth Plan mapping
Avoid and protect natural features and areas for the long term	<p>🔍 Does the proposed expansion area avoid and protect the Official Plan Greenlands System and the County-identified Natural Heritage System and/or maintain, restore or improve the functions of the area?</p>	<ul style="list-style-type: none"> Assessment of the designated Core Greenlands and Greenlands features and the County Natural Heritage System
Climate change mitigation and adaptation	<p>🔍 Does the proposed expansion area support nature-based solutions to climate change mitigation and adaptation (e.g. prevent flooding, provide shade to mitigate impacts of heat, and sequester carbon)?</p>	<ul style="list-style-type: none"> Available subwatershed studies Input from Municipal staff on potential stormwater management constraints and opportunities and ability to implement best management practices



**SUSTAIN
WELL**

3. Source Water		
Objective	Evaluation Criteria	Evaluation Measures/Data Sources
Source Water Protection - quality and quantity of municipal sources of drinking water	 Would the candidate expansion area create concerns or conflicts with the source protection plan?	<ul style="list-style-type: none">• Source protection plan and policies• Input from Source Water Protection staff
4. Aggregate Resources		
Objective	Evaluation Criteria	Evaluation Measures/Data Sources
Protect mineral aggregate resources	<ul style="list-style-type: none">• Does the candidate expansion area contain any deposits of mineral aggregate resources or are there any within 300 m?• Would development within the proposed expansion area preclude or hinder the expansion or continued use of any existing mineral aggregate operations?	<ul style="list-style-type: none">• Assessment of aggregate resource areas (Mineral Aggregate Resource Overlay, Schedule D of County Official Plan)• Assessment of active mineral aggregate operations








5. Cultural Heritage and Archaeology

Objective	Evaluation Criteria	Evaluation Measures/Data Sources
Support/protect cultural heritage resources	<ul style="list-style-type: none">• Would the proposed expansion area affect any significant built heritage resources or significant cultural heritage landscapes?	<ul style="list-style-type: none">• Assessment of impacts to significant built heritage resources or significant cultural heritage landscapes• Input from Municipal staff with reference to available inventory and mapping of significant built heritage resources and significant cultural heritage landscapes and assessment of potential impact on such areas
Support/protect archaeological resources	<ul style="list-style-type: none">• What is the archaeological potential of the candidate expansion area?	<ul style="list-style-type: none">• Screening for archaeological resources through use of Provincial criteria for evaluating archaeological potential



6. Greenbelt Protection: Erin		
Objective	Evaluation Criteria	Evaluation Measures/Data Sources
Support growth in Greenbelt Towns and Villages	🔍 Is the settlement area to be expanded identified in the Greenbelt Plan as a Town/Village?	<ul style="list-style-type: none"> Hillsburgh and Erin Village are identified as a Town/Village in the Greenbelt Plan
Limited expansion of Greenbelt settlement areas	🔍 Would the proposed expansion be modest in size? (e.g. no more than a 5% increase in the size of Erin Village or Hillsburgh, up to a maximum size of 10 hectares and residential development would not be permitted on more than 50 per cent of the lands that would be added)	<ul style="list-style-type: none"> A maximum size of 10 hectares would apply to Hillsburgh and Erin Village The land needs assessment identified a need for 23 ha of additional employment area land (industrial) and did not identify a need for additional community area land (mainly residential, but also includes commercial, institutional or office uses)
Support complete communities/ local agricultural economy	🔍 Would the proposed expansion support the achievement of complete communities or support the local agricultural economy?	<ul style="list-style-type: none"> See focus area 1 and 6
Optimize use of existing or planned infrastructure	🔍 Would the proposed expansion be serviced by existing municipal water and wastewater systems without impacting future intensification opportunities within the existing settlement area?	<ul style="list-style-type: none"> See focus area 8
Protect Natural Heritage System	🔍 Would the proposed expansion area be outside of the Natural Heritage System in the Greenbelt Plan?	<ul style="list-style-type: none"> Assessment of the location of Natural Heritage System

6. Complete and Healthy Communities

Objective	Evaluation Criteria	Evaluation Measures/Data Sources
Diverse range and mix of housing options	 Can the expansion area provide for an appropriate density and mix of housing?	<ul style="list-style-type: none"> Assessment of the ability to support the greatest opportunity for an appropriate density and mix of housing
Mixed use and compact	 Can the expansion area function as a standalone complete community or provide for the completion of an existing community including an appropriate mix of housing, jobs, stores, transportation options, and public service facilities for all ages and abilities?	<ul style="list-style-type: none"> Assessment of the ability to design the candidate expansion area as a complete community based on relative size and location
Improve transportation linkages and increase travel choices	 Would the proposed expansion area be served by and integrated with an existing or planned transportation network (e.g. roads, rail, bike lanes, multi-use trails and future transit) to increase travel choices?	<ul style="list-style-type: none"> Review of existing and planned transportation network Proximity to existing or planned pedestrian/trail or cycling network
Convenient access to necessities for daily living	 Would the proposed expansion area provide residents easy access to food, shelter, education, health care, arts and recreation?	<ul style="list-style-type: none"> Assessment of proximity of candidate expansion area to existing urban boundary and any development constraints which may impact/limit connectivity opportunities
Provide integrated open space and parks	 Would the proposed expansion area be integrated with existing, or planned open spaces, parks, trails, and other recreational facilities?	<ul style="list-style-type: none"> Assessment of proximity to existing parks, public facilities, amenities, etc.

6. Complete and Healthy Communities (continued)

Objective	Evaluation Criteria	Evaluation Measures/Data Sources
Prioritizing tree canopy protection/enhancement	<p>🔍 Does the candidate expansion area support the maintenance and enhancement of the existing tree canopy?</p>	<ul style="list-style-type: none"> Assessment of existing tree canopy and potential for maintenance and enhancement should a boundary expansion occur Based on input from Municipal staff with reference to available mapping
Support public health, active living, and personal safety	<p>🔍 Would the proposed expansion area contribute to a pattern of development that supports healthy and active living and mitigates public health risks?</p> <p>🔍 Would the proposed expansion area direct development away from hazardous lands?</p>	<ul style="list-style-type: none"> Proximity to existing or planned pedestrian/trail or cycling network Assessment of identified hazardous lands, including but not limited to, areas subject to flood hazards and erosion hazards and hazardous sites that could be unsafe for development

7. Water, Wastewater, Roads and Financing

Objective	Evaluation Criteria	Evaluation Measures/Data Sources
Optimize use of existing or planned infrastructure and public service facilities	<ul style="list-style-type: none"> Is there sufficient capacity in existing or planned municipal infrastructure (including road, water and wastewater) and public service facilities to accommodate the expansion area? Is there opportunity to effectively expand on existing and planned infrastructure established through approved master plans and related studies? 	<ul style="list-style-type: none"> High level assessment of new infrastructure requirements based on input from Municipal staff and/or consultants Assessment of capacity in existing and planned water/wastewater systems (where available/applicable) based on input from Municipal staff and/or consultants
		<ul style="list-style-type: none"> Based on input from Municipal staff and with reference to Water/Wastewater Master Plan Best supports a sustainable, long term infrastructure planning strategy
Cost effective/ financially viable infrastructure	<ul style="list-style-type: none"> Would the water/ wastewater/ transportation infrastructure needed be financially viable over the full life cycle of the assets? Are the public service facilities needed financially viable over the full life cycle of the assets? Does the proposed expansion area have an unreasonable or unanticipated financial impact on the municipality 	<ul style="list-style-type: none"> Relative assessment of new infrastructure costs based on input from Municipal staff and/or consultants Assessment of infrastructure and public service facility requirements Based on input from Municipal staff High level assessment of potential financial impacts for proposed expansion areas Based on input from Municipal staff and if necessary, a Financial Impact Assessment

8. Growth Management

Objective	Evaluation Criteria	Evaluation Measures/Data Sources
Wise use and management of lands	<p>🔍 Does the candidate expansion area represent logical and orderly progression of urban development?</p> <p>🔍 Is the proposed expansion area contiguous with an existing urban area boundary?</p> <p>🔍 Would the timing of the proposed expansion adversely affect achievement of minimum density and intensification targets?</p>	<ul style="list-style-type: none"> • Assessment of proximity of the candidate expansion area to existing settlement area and any development constraints which may impact/limit connectivity • Proximity to existing urban area boundary in the County Official Plan • Based on input from Municipal staff and/or consultants and with reference to available Water/Wastewater Master Plan • Best supports a sustainable, long term infrastructure planning strategy
Sustainable and active transportation system	<p>🔍 Would the proposed expansion support other sustainable and active modes of travel, such as walking, cycling, and travel with the use of mobility aids, including motorized wheelchairs?</p> <p>🔍 Would it support minimized vehicle kilometres travelled and help reduce growth of greenhouse gas emissions?</p>	<ul style="list-style-type: none"> • Proximity to existing or planned pedestrian/trail or cycling network. • Review of existing and planned street network (where available/applicable) • Assessment of potential street connectivity and block size

8. Growth Management (continued)

Objective	Evaluation Criteria	Evaluation Measures/Data Sources
Protect or enhance employment areas, highway corridors and rail corridors	<ul style="list-style-type: none"> Is there potential for the candidate area to erode or enhance protection of existing employment areas, road and rail corridors? Would the proposed expansion area protect or enhance employment areas in proximity to major goods movement facilities and corridors for employment uses that require those locations? Would the proposed expansion area help to provide sufficient land, in appropriate locations, to accommodate the County's employment growth? 	<ul style="list-style-type: none"> Proximity to existing or planned employment areas, road and rail corridors Assessment of how well the area/parcel can access a Provincial highway and whether it is in an area with the highest demand for employment area growth Assessment of location relative to existing employment areas Assessment of whether the candidate expansion area would have good road frontage and opportunity to subdivide
Consider local development conditions	<ul style="list-style-type: none"> Are there any known cross-jurisdictional issues that may impact the viability of the land to be developed? (e.g. adjacent land use conflicts, transportation network, etc.) Are there constraints on the site area that would negatively impact the feasibility of the development of the site? (e.g. contaminated lands, existing uses, topography, etc.) 	<ul style="list-style-type: none"> Assessment of adjacent lands and transportation networks Based on input from County and Municipal staff Based on input from Municipal staff



Hon. Steve Clark
Ministry of Municipal Affairs and Housing
17th Floor, 777 Bay Street
Toronto, Ontario M7A 2J3

Township of Puslinch
7404 Wellington Road 34
Puslinch, ON N0B 2J0
www.puslinch.ca

VIA EMAIL
steve.clark@pc.ola.org

December 2, 2021

RE: PD2021-25 County Official Plan Review - OPA119 County Growth Structure

Please be advised that Township of Puslinch Council, at its meeting held on November 3, 2021 considered the aforementioned topic and subsequent to discussion, the following was resolved:

Resolution No. 2021-350: Moved by Councillor Sepulis and
Seconded by Councillor Goyda

That Council receives Correspondence item 10.3 regarding report PD2021-25 County Official Plan Review - OPA119 County Growth Structure; and

Whereas Wellington County Council has directed County staff to request the Minister of Municipal Affairs and Housing to consider the exclusion of the Regionally Significant Economic Development Study Area and the Hamlet of Puslinch identified in the Amendment as part of the proposed Greenbelt Plan expansion; and

Therefore be it resolved,

That Township of Puslinch requests the Minister of Municipal Affairs and Housing to consider the exclusion of the Regionally Significant Economic Development Study Area and the Hamlet of Puslinch identified in the Amendment as part of the proposed Greenbelt Plan expansion.

CARRIED



As per the above resolution, please accept a copy of this correspondence for your information and consideration.

Sincerely,
Courtenay Hoytfox
Municipal Clerk



Hon. Paul Calandra,
Minister of Municipal Affairs
and Housing,
Office of the Minister
777 Bay Street, 17th Floor,
Toronto ON M7A 2J3
VIA EMAIL:
MAHOfficialPlans@Ontario.ca

Township of Puslinch
7404 Wellington Road 34
Puslinch, ON N0B 2J0
www.puslinch.ca

November 28, 2023

RE 10.3 County of Wellington - Planning Committee Report - Official Plan Review - Provincial Reversal of OPA 119 Modifications

Whereas the Township of Puslinch Council had previously requested the Minister of Municipal Affairs and Housing to consider the exclusion of the Hamlet of Puslinch from the proposed Greenbelt Plan review; and

Whereas Puslinch Council supports the County of Wellington request as identified in their November 9, 2023 Committee Report regarding the Provincial Reversal of OPA 119 Modifications;

Therefore, in order To meet the Government's stated objective to not contravene existing Provincial legislation (e.g. the Greenbelt Act), staff also support reinstatement of the following modifications in Puslinch:

1. Puslinch Council supports County 119 submission to designate the Historic Hamlet of Puslinch ahead of the next Greenbelt Policy Review.
2. Puslinch Council supports OPA 119 inclusion of study areas as submitted by Wellington County South of Highway 401.
3. Puslinch Council supports Official Plan Amendment 119 inclusion of the Regionally Significant Economic Development Study Area as submitted by Wellington County South of Highway 401 as depicted in the attached Original Study Area Boundary Map.
4. Puslinch Council supports the lands added to the Regionally Significant Economic Development Study Area located at the north east corner of Sideroad 20 N and



Concession 4 depicted in the attached Provincially Approved Study Area Boundary Map attached as an appendix to this correspondence.

Please accept a copy of this correspondence for your information and consideration, as well as the attached correspondence from the County of Wellington with respect to their Committee Planning Report regarding County Official Plan Review – Provincial Reversal of OPA 119 Modifications.

Sincerely,

Justine Brotherston,
Municipal Clerk

CC:

Courtenay Hoytfox, CAO, Township of Puslinch VIA EMAIL: choytfox@puslinch.ca

Sarah Wilhelm, Manager of Policy Planning, Planning and Development Department, County of Wellington VIA EMAIL: sarahw@wellington.ca



REPORT ADM-2024-019

TO: Mayor and Members of Council

PREPARED BY: Courtenay Hoytfox, Interim CAO

PRESENTED BY: Courtenay Hoytfox, Interim CAO

MEETING DATE: March 20, 2024

SUBJECT: Staff Expense Policy Amendment

RECOMMENDATION

That Report ADM-2024-019 entitled Staff Expense Policy Amendment be received; and

That Council approve the amendment to the Staff Expense Policy as [presented/amended].

Purpose

The purpose of this report is to provide Council with the proposed amendment to the Staff Expense Policy for consideration.

Background

The Township Staff Expense Policy was adopted in 2017 and sets out the framework for reimbursement to all employees for reasonable permitted business related expenses incurred while carrying out their respective roles and responsibilities.

Staff are recommending that Council consider adding a provision to the Policy related to the purchase of retired devices by staff and members of Council. The current Township practice is that retired laptops are returned to the Township IT Service provided and disposed of for no trade in value. Retired cell phones are traded to the Township cell phone provider at a price determined by the condition and type of device.

Laptops have a life cycle of 5 years and cell phones have a life cycle of 3 years. There is no financial loss or gain to the Township as it relates to retired cell phone devices as the Township would receive the same amount from a staff/Council member purchase as it would from the trade in value to the cell phone provider. The Township would recoup some additional costs for laptop purchases, as the Township currently receives no trade in value from its IT Service provider for retired laptops.

Financial Implications

As detailed in the report.

Applicable Legislation and Requirements

Township Staff Expense Policy No. 2017-002

Engagement Opportunities

None

Attachments

Schedule "A" Proposed Amended Staff Expense Policy No. 2017-002

Respectfully submitted,

Courtenay Hoytfox,
Interim CAO



Title: STAFF EXPENSE POLICY

Date: March 1, 2017

Adoption: March 1, 2017 through Council Resolution No. 2017-073

Amendments: February 7, 2018 through Council Resolution No. 2018-047

Amendments: November 6, 2019 through Council Resolution No. 2019-388

Amendments: November 25, 2020 through Council Resolution No. 2020-349

Amendments: July 14, 2021 through Council Resolution No. 2021-214

Amendments: November 17, 2021 through Council Resolution No. 2021-368

Amendments: March 20, 2024 through Council Resolution No. 2024-0XX

Subject: STAFF EXPENSE POLICY
File No. A09 EXP

Policy Statement:

The Township of Puslinch ("Township") shall provide reimbursement to all employees for reasonable permitted business related expenses incurred while carrying out their respective roles and responsibilities.

Scope:

This policy applies to all Township staff.

Purpose:

The Township acknowledges and supports that employees incur various expenses when conducting Township business. The Township will reimburse the following expenses:

1. Membership and Association Fees

- 1.1. The Township will provide membership and association fees for those organizations and professional associations that generate important and current technical and professional information to the department and the Township.
- 1.2. The Township will pay for professional membership and association fees for employees who are required to carry a designation in order to perform their duties and responsibilities. Requirements must be included and detailed in the employee's job description. A budget itemizing the memberships and associations paid by the Township for each department shall be included in the annual budget.



-
- 1.3. If the professional membership and association fee is not related to the employee's current position at the Township and not detailed in the job description, the employee is responsible for the full cost.

2. Mileage

- 2.1. Township staff will be reimbursed for mileage at the Township's approved mileage rate when required to drive their personal vehicle for Township business purposes. A budget for mileage shall be included in the annual budget of each department.

- 2.2. The following mileage expenses will not be reimbursed:

- Meetings held within the Township's municipal facilities.
- Attendance at social events (ie. open house, barbeque, fundraiser, awards, ceremonial events, banquets, golf tournaments, etc.)

- 2.3. The rate per kilometre will be set as follows:

- An annual review of mileage rates shall be undertaken each year utilizing the Canada Revenue Agency (CRA) per kilometre rates that are set at the end of each year.
- The mileage reimbursement rate be set at \$0.50 per kilometer unless an adjustment to the rate is approved by Council through a report from the Director of Finance/Treasurer or designate.

- 2.4. Mileage reimbursement shall be calculated at the Township approved rate and the driving distance where possible shall be calculated utilizing an odometer reading, Google Maps or a similar service.

- 2.5. Mileage shall be calculated based on the kilometres from an employee's normal work site, home or alternative location and returning to their normal work site, home or alternative location. For multiple destinations on the same trip, mileage shall be calculated based on the kilometres from one destination to the next destination. Mileage is not reimbursable for the distance travelled from the employee's normal work site to home or vice versa.

- 2.6. An appropriate Township vehicle should be driven for Township business purposes when it is available.

- 2.7. When more than one employee is travelling to the same off-work site, it is encouraged that carpooling be utilized whenever possible.

- 2.8. Employees required to use their personal vehicles for business purposes on a



continuous and consistent basis, may be required to report this usage to their insurance providers to maintain appropriate coverage. It is the sole responsibility of the employee to ensure their personal automobile insurance coverage is adequate and accurate based on its use.

3. Employee Use of Township Vehicles

3.1. Use of Township Vehicles resulting in No Taxable Benefit:

- Vehicles are for municipal business during working hours.
- Vehicles are not to be used for personal matters.
- All Township vehicles shall incorporate the Township approved decal at all times.
- The vehicle shall not be used at any time for the transportation of any persons other than Township employees or persons engaged in Township business without authorization from the Department Head or their designate.
- No taxable benefit applies to this type of use of a Township vehicle.

3.2. Use of Township Vehicles resulting in a Taxable Benefit:

- Vehicles are for municipal business during working hours.
- After working hours, vehicles shall be used only to respond to situations within the scope of the employee's duties and for no other purpose.
- Outside of working hours, the vehicle shall be driven from home to the work location and from the work location to home by the most reasonable direct route. Any other personal use of the vehicle is not permitted.
- All Township vehicles shall incorporate the Township approved decal at all times.
- The vehicle shall not be used at any time for the transportation of any persons other than Township employees or persons engaged in Township business without authorization from the Department Head or their designate.
- Employees shall maintain a daily travel log to comply with CRA regulations. Daily travel log (Template provided by Finance) records may contain information relating to the work destination such as the date, name and address of the work location, and the distance travelled between home and the work location. The daily travel log shall be provided to the Finance Department at the end of each month for each pick-up truck.
- The employee must provide the Finance Department with a completed "Township Vehicle Taxable Benefit" form which includes the following:
 - i. An odometer reading recorded for the beginning and end of each calendar year including the total distance driven.



-
- ii. Total personal mileage driven in the calendar year.
 - iii. Consent from the employee for Finance to use the “Optional Calculation” for calculating the Operating Expense Benefit at half of the standby charge if all of the conditions from the CRA are met. Otherwise, the Operating Expense Benefit will be automatically calculated using the “Fixed Rate Calculation” in accordance with the rate per kilometer of personal usage prescribed by the CRA.
 - iv. This form shall be signed by the employee and submitted to the Finance Department within five business days after December 31, or when the employee changes vehicles.

4. Expenses Related to Conference/Seminar/Training Sessions

4.1. Conference, seminar, or training expenses for staff attendance are reimbursable and shall be itemized in the annual budget of each department. The reimbursable costs are outlined below:

- Actual cost of registration fees.
- Use of a personal vehicle will be reimbursed at the Township approved mileage rate but should be compared to the cost of economy air fare to determine the most cost effective means of travel.
- Air travel costs will be reimbursed to a maximum of economy air fare. For the purpose of this policy, “economy air fare” shall mean the conference rate air fare (if available) or the economy air fare which was generally available at the time when travel arrangements were made.
- Ground transportation to and from the airport.
- Car rental use will only be reimbursed should there be no other alternative.
- Accommodation shall be paid at a single room rate or at the conference rate for the duration of the event, plus one day travel when appropriate.
- Meals while attending a conference, seminar, or training session will be reimbursed only if they are not included in the registration fees.

4.2. Conference, seminar, or training attendance is limited to Ontario unless otherwise approved by the CAO.

4.3. Conference, seminar, or training attendance is limited to the following:

- Two (2) job-related conferences per year in Ontario or one (1) outside of Ontario.
- Two (2) job-related off-site training sessions per year in Ontario or one (1) outside of Ontario.
- Conference, seminar, and training sessions must be itemized in the annual budget of each department.
- Attendance at conference, seminar, and training sessions are limited to a maximum of ten (10) business days.
- Additional mandatory training requires approval by the CAO.



4.4. Registration, accommodations and travel arrangements are to be made through the appropriate administrative support staff and paid with the Township credit card.

4.5. Third party billing is not permitted.

5. Payment of Salary or Wages for Attendance at a Conference, Seminar or Training Session

5.1. All time that an employee spends attending a conference, seminar or training session that the Township requires the employee to attend, or that is necessary for the performance of the employee's job, is considered paid working time.

5.2. If the approved conference, seminar or training session occurs outside of the employee's regular work location, the employee's travel time to the location of the conference, seminar or training session (the "training location") may be considered paid working time, based on the following guidelines:

- a. If travel time from the employee's home to the training location is approximately the same as or shorter than the employee's regular commute, travel time will not be paid.
- b. If travel time from the employee's home to the training location is longer than the employee's regular commute, all time spent travelling between the employee's home and the training location will be considered paid work time.
- c. If an overnight stay in another city is required, all time spent travelling from the employee's home to the hotel (or to the training location if the employee goes there directly from home) is considered paid work time. Travel between the hotel and the training location is considered a commute and will not be paid.
- d. Employees are expected to take the fastest and most efficient route. Employees will not be paid for time spent on unnecessary stops or running personal errands on route.

5.3. For hourly employees, paid working time under this policy will be paid at the employee's regular hourly rate.

5.4. For salaried employees, paid working time under this policy is deemed to be included in the employee's salary, so no additional payments will be made.

5.5. For both hourly and salaried employees, paid working time under this policy will be included in calculating the employee's weekly hours of work in order to determine entitlement to overtime pay.



Regardless of the overtime threshold that normally applies to the employee under the Township's Overtime and Lieu Policy, during any work week in which an employee spends more than 8 hours (including any paid travel time) attending conference(s), seminar(s) or training session(s), the employee will receive overtime pay only for hours in excess of 44 hours in the work week.

Please note that some positions are exempt from overtime pay under the Employment Standards Act and employees in such positions will not receive overtime pay or lieu time. If you are unsure whether your position is exempt from overtime pay, please contact the Finance Department.

- 5.6. Despite the Township's Overtime and Lieu Policy, eligible travel time on a Sunday will be paid at the employee's regular rate and eligible travel time on a designated holiday will be paid only as required by the Employment Standards Act.
- 5.7. Other than eligible travel time as set out above, employees will only be paid for time actually spent at the conference, seminar or training session and time spent actively performing work for the Township. For example, time spent eating meals or on leisure activities in the new city, spending time at the hotel when not actively engaged in training or work activities, etc. are unpaid.

6. Uniforms and Special Clothing

- 6.1. The Township will supply employees with distinctive clothing should that be required as part of carrying out their employment duties. The clothing shall incorporate the corporate approved logo. An employee that is supplied with Township clothing must wear this clothing at all times while on duty.
- 6.2. The Township will pay for the replacement of clothing on an as needed basis when approved by the Department Head as a result of the clothing being soiled or damaged beyond repair. A budget amount should be separately itemized and included in the annual budget of each department for the replacement of this type of clothing.
- 6.3. The following uniform and special clothing items shall be separately itemized and included in the annual budget of each department:
 - Public Works – Safety work shoe allowance of up to \$175 annually towards the cost of purchasing CSA certified footwear and Township supplied clothing of up to \$225 annually for the full-time permanent staff in the Public Works department. The safety work shoe allowance is a reimbursable expense (must be supported by original receipts). Personal protective equipment as required by the Ontario Health and Safety Act are available to all seasonal equipment operators and will be replaced as required.



- Building and By-law - Safety work shoes allowance of up to \$175 annually towards the cost of purchasing CSA certified footwear for the full-time permanent staff who perform inspections in the Building and By-law departments. These are reimbursable expenses (must be supported by original receipts). Staff who perform inspections are also provided with Township supplied shirts of up to \$85 per employee.
- Crossing Guard - There are specific pieces of safety gear that are required in the Highway Traffic Act including a high visible vest, raincoat, parka, and stop paddle of up to \$375 per employee as determined by the Department Head.
- Optimist Recreation Centre and Puslinch Community Centre - Safety work shoes allowance of up to \$175 annually towards the cost of purchasing CSA certified footwear for the full-time permanent staff in the Optimist Recreation Centre and Puslinch Community Centre. These are reimbursable expenses (must be supported by original receipts). All permanent full-time and part-time employees are also provided with Township supplied shirts of up to \$85 per employee. Parka jackets are available to all Optimist Recreation Centre employees and will be replaced as required.
- Fire and Rescue Services (excluding dress uniforms and safety boots reserve) – Township supplied shirts, pants/shorts, t-shirts, sweaters, baseball cap of up to \$90 annually per employee.
- Fire and Rescue Services (safety boots reserve) - Fire Safety Boots Reserve to replace boots as determined by the Fire Chief of up to \$3,500 annually.
- Fire and Rescue Services (dress uniforms) – Township supplied dress uniforms of up to \$418 per employee. One dress uniform is issued after three years of service to each employee in Fire and Rescue Services excluding Auxiliary Firefighters.

7. Cellular Phones

- 7.1. Cellular phones are provided by the Township to identified staff for business purposes. The Township recognizes that occasional personal use of the cellular phone may occur and should be minimal. An employee who has been issued a cellular phone shall complete the Cellular Phone Service Waiver Form (Template form provided by Finance) which acknowledges that the employee agrees to reimburse the Township for personal use charges that result in the cost exceeding the established monthly basic plan. The Finance department will request reimbursement from the employee when the costs exceed the established monthly basic plan.
- 7.2. Staff and Council members will be given the option at the end of cell phone and/or laptop life cycle to purchase the device at the trade in value of the device as



determined by the Township's Cell Phone provider or IT Service provider. If the staff or Council member does not purchase the device, it will be advertised internally to staff and Council members for purchase. Devices that are not purchased by staff or Council members will be traded to the appropriate provider.

7.3. The Township shall provide a cellular phone to the following positions:

- CAO
- Clerk
- Director of Public Works, Parks, and Facilities
- Supervisor of Public Works, Parks, and Facilities
- Facilities and Parks Foreman
- Chief Building Official
- Building Official
- By-law Enforcement Officer
- Director of Finance/Treasurer
- Fire Chief
- Deputy Fire Chief
- Chief Fire Prevention Officer
- On-Call Phone for Public Works Staff

8. Other Expenses

8.1. The following are reimbursable expenses (must be supported by original receipts) and shall be included in the annual budget of each department:

- Corporate Business Meal *
- Food or beverage items purchased during a significant emergency event
- Food or beverage items available for all staff for Appreciation Night, Beef on a Bun event, and the Staff Barbeque event.
- Gratuities (within reason and no greater than fifteen percent)
- Parking fees for your vehicle while engaged in Township business
- Taxi, bus and train fares
- 407 ETR trip toll charges. Reimbursement for 407 toll charges will be limited to the trip toll charges and will not include any amounts related to the acquisition of a transponder or related service fees.

* A Corporate Business Meal must show the name of the guest(s) and state the business purpose or reason for the meeting/meal. The guest(s) does not include a Township employee(s). A Corporate Business Meal may include a luncheon or dinner event.

8.2. The Township is an inclusive employer and will reimburse accessibility related expenses required to carry out the responsibilities of the job.

9. Expense Approval – General



-
- 9.1. Purchases made for a Township Department should be conducted through the appropriate pre-approved invoice process. If not possible, the corporate credit card should be used with the appropriate authorization.
- 9.2. An Expense Report (Template Form provided by Finance) and a receipt of the actual vendor/business providing the goods/services must be submitted in order for a claim to be processed, unless provided otherwise by this Policy. The receipt must include the date, description of goods/services and breakdown of all costs. A credit card slip for any expense will not be accepted in place of a vendor's receipt.
- 9.3. The following expenses will not be reimbursed:
- An expense for a spouse or companion
 - Alcoholic beverages
 - Cost of a fine
 - Loss or damage to a vehicle
 - Food or beverage items not identified as being permitted in this policy unless an overnight stay is involved
 - Telephone calls from a hotel room
 - Personal entertainment expenses
 - Dry cleaning or alteration expenses for uniforms/clothing unless a used uniform requiring dry cleaning or alterations is transferred to an employee in lieu of purchasing a new uniform.
 - Community memberships
 - Tickets for social events (ie. open house, barbeque, fundraiser, awards, ceremonial events, banquets, golf tournaments, etc.)
- 9.4. The above list is a guideline and may not cover all possibilities of non-reimbursable items.
- 9.5. Where a conference or other event is hosted out of the country, foreign exchange will be paid on actual costs and converted at the exchange rate prevailing at the time the costs were incurred.
- 9.6. Any assets purchased using Township funds, regardless of the funding source, remain the property of the Township and must be returned to the Township in the event that the employee is no longer with the Township.
- 9.7. The appropriate signing authority shall be responsible for the approval of requests for payment/reimbursement of eligible expenses subject to completion of the Expense Report and supporting documentation. All payment/reimbursement of eligible expenses are reviewed by the Director of Finance/Treasurer or designate prior to issuing a cheque.



9.8. For the purpose of this policy, the signing authority shall be:

Individual Incurring Expense	Signing Authority
Staff Member	Department Head or Supervisor
Supervisor	Department Head
Department Head	CAO
CAO	Mayor

9.9. An Expense Report is to be submitted to the appropriate signing authority by the 15th of the month following the month in which the expense was incurred. It will be at the discretion of the Department Head or designate if expenses submitted after this date will be approved.

10. Accountability

10.1. The following steps set out the action(s) to be taken to resolve a dispute or extraordinary circumstance that may arise regarding the reimbursement of expenses:

- The appropriate signing authority shall meet with the employee and seek the input of the CAO and make every reasonable effort to resolve the matter.
- Where a matter cannot be resolved, the Director of Finance/Treasurer shall make the final decision.

10.2. Upon submission of a signed Expense Report including all original receipts, Township employees warrant all claims are related to Township business and are eligible in accordance with this policy.

10.3. The Staff Expense Policy will be reviewed every five (5) years in accordance with the Township's policy review schedule.



Harden Environmental Services Ltd.
4622 Nassagaweya Puslinch Townline Road
Moffat, Ontario, L0P 1J0
Phone: (519) 826-0099 Fax: (519) 826-9099

Groundwater Studies
Geochemistry
Phase I / II
Regional Flow Studies
Contaminant Investigations
OMB Hearings
Water Quality Sampling
Monitoring
Groundwater Protection
Studies
Groundwater Modelling
Groundwater Mapping

File: 0929

March 1, 2024

Township of Puslinch
7404 Wellington Road 34
Guelph, ON
N1H 6H9

Attention: Courtenay Hoytfox
Municipal Clerk

Dear Courtenay:

Re: McMillan East Pit (Lafarge) – 2022 Monitoring Report

We have reviewed the documentation received regarding the 2022 groundwater monitoring at the McMillan East Pit. The report is prepared by Groundwater Science Corp. (April 2023) on behalf of Lafarge Canada Inc. Below water table extraction commenced in 2010 at the site and was complete in 2020.

Harden has not historical been provided this annual report and according to the Licence conditions listed in the 2022 Monitoring Report, the Township is not listed to receive the annual report. The 2022 Monitoring Report references an October 11, 1996, Groundwater Monitoring Program prepared for Warren Bitulithic. We would appreciate a copy of that report if possible. It may be in the Township file system.

Groundwater monitoring data show that water levels are consistent with seasonal and annual recharge patterns. We visually compared this site data to the Neubauer Pit data and to the Mill Creek Aggregates Pit data (Monitors 3 and 11) and find similar patterns and magnitude of water level change. We also compared it to the Township of Puslinch groundwater monitoring network data and find similar seasonal and annual patterns in groundwater levels.

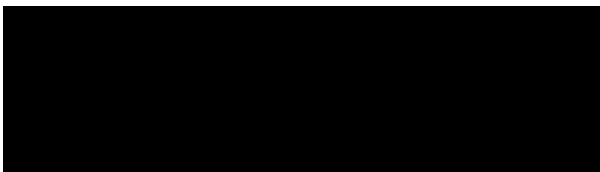
The temperature data clearly shows the surface water from the pit pond moves rapidly westward, peaking at similar times (somewhat delayed) as expected for surface water. We also note that there is no thermal impact

to groundwater south of the pit pond indicating westward movement of groundwater as expected.

We have reviewed the data in light of recent concerns from residents south of the site and confirm that the two southern most groundwater monitors are not showing a pattern of groundwater level decline over a twenty-five-year period. There is a year over year lower than average precipitation from 2017 to 2022 and return to near average precipitation in 2023. Pond levels, particularly those at higher elevation on the moraine will be more susceptible to the precipitation pattern than the pit ponds located both at a lower elevation and closer to the discharge area of the groundwater flow system.

We have no concerns with the data presented and look forward to continued involvement in reviews of this pit going forward. We would appreciate getting a copy of the 1996 Groundwater Monitoring Program report.

Sincerely,
Harden Environmental Services Ltd.



Stan Denhoed, P.Eng., M.Sc.
Senior Hydrogeologist



*Groundwater
Science Corp.*

311 Glastonbury Drive
Stratford, ON N5A 6B8
phone: (519) 746-6916
groundwaterscience.ca

**2022 Monitoring Report
Lafarge McMillan Pit
Licence No. 10671
North Half of Lot 23, Con. 1
Township of Puslinch**

Prepared For:

Lafarge Canada Inc.
6509 Airport Road
Mississauga, Ontario
L4V 1S7

Prepared By:

Dave Nahrgang, P.Geo.
Andrew Pentney, P.Geo.
Groundwater Science Corp.

April 2023

TABLE OF CONTENTS

1.0	INTRODUCTION.....	2
1.1	BACKGROUND.....	2
1.2	APPROVED GROUNDWATER MONITORING PROGRAM	2
1.3	HISTORICAL MONITORING ACTIVITIES	3
2.0	MONITORING COMPLETED IN 2022.....	4
2.1	WATER LEVEL MONITORING	4
2.2	WATER QUALITY MONITORING	4
2.3	TEMPERATURE MONITORING	4
3.0	MONITORING RESULTS.....	5
3.1	DISCUSSION	5
4.0	RECOMMENDATIONS.....	7

FIGURES

Figure 1	Site Location
Figure 2	Site Details

TABLES

Table 1	Monitor Installation Details
Table 2	Groundwater Elevations
Table 3	Temperature Measurements

APPENDICES

Appendix A	Precipitation Analysis, Groundwater Level Hydrographs
Appendix B	Water Quality Reports

1.0 INTRODUCTION

1.1 Background

This report presents the results of the 2022 groundwater monitoring completed at the Lafarge McMillan Pit (Licence No. 10671), located on North Half Lot 23, Concession 1, Township of Puslinch, Ontario. The study site location is shown on **Figure 1**. The 2022 monitoring program was completed by Groundwater Science Corp. for Lafarge Canada Inc. in order to satisfy the conditions of the existing Licence.

Below water extraction at the site began in 2010. In November 2020 all excavation at the site was complete. No extraction occurred in 2022 and no further extraction operations are expected. The general extraction area and extent of extraction ponds is shown in **Figure 2**.

The site is surrounded by several other Licenced properties, as shown in **Figure 1**.

1.2 Approved Groundwater Monitoring Program

The monitoring program requirements are outlined in Licence Conditions 8 and 9, as follows:

Condition 8

The licensee shall, prior to the start of excavation operations, provide the Wellington Area Supervisor, Ministry of Natural Resources, with a comprehensive groundwater monitoring report which shall include a description of monitoring equipment, monitoring locations, method of data collection and recording, action thresholds, calculations to be carried out (e.g., baseflow calculations), frequency of data collection, a proposed reporting schedule and any other details required by the Area Supervisor. The licensee shall maintain the monitoring programs described above, and shall comply with all requirements set out in the groundwater monitoring report throughout the operating life of the extraction and during the site rehabilitation period and beyond, until such time the Ministry of Natural Resources agrees to termination of, or reduction in, the monitoring program.

Condition 9

Groundwater monitoring results collected by the Licensee shall be submitted to the local office of the Ministry of the Environment and Energy for its information and any action deemed necessary by that Ministry.

The site was originally owned and Licenced by Warren Bitulithic Limited. It is our understanding that the *comprehensive groundwater monitoring report* referenced in Condition 8 was proposed to consist of the October 11, 1996 report by Morrison Environmental Limited for Planning Initiatives Limited entitled: *Groundwater Monitoring Program, Warren Bitulithic Limited McMillan Pit, Township of Puslinch*. A copy of the 1996 monitoring program recommendations was included in previous annual reports, please refer to those reports for specific details.

Action thresholds were included in the October 11, 1996 report however at that time it was noted that the thresholds were established prior to the detailed monitoring program (and installation of BH4, BH5 or BH6) and prior to the determination of typical seasonal water level fluctuation for the site. It is also noted that the thresholds were proposed for locations are along the centre of the

site (i.e. do not accurately reflect the water table slope across the site), and, one threshold location (BH3) will be destroyed by extraction.

The 1996 action thresholds are not in appropriate locations and do not represent "natural" or "pre-extraction" conditions at the site. As recommended previously, the Action Thresholds for this program have been revised to the following based on a review of the historical data now available:

<u>Monitoring Location</u>	<u>Water Level Action Threshold Elevation (mAMSL)</u>
BH4 (or MCA BH12)	304.80
Pond	304.65
BH5	304.50

The current monitoring results have been assessed based on the revised thresholds.

1.3 Historical Monitoring Activities

All of the data for the site reported in the previous annual reports has been incorporated into the present assessment.

The existing monitoring wells at the Lafarge McMillan Pit were installed prior to 1997, as shown on **Figure 2**. A pond staff (SW1) gauge was installed in 2011 and removed in October 2020 as extraction was nearing completion and safe access was no longer available. Groundwater monitoring and reporting since 2003 has been completed by Groundwater Science Corp.

2.0 MONITORING COMPLETED IN 2022

The reported elevations of the ground surface and reference points (top of well) at each monitor are shown in **Table 1**. The calculated elevation of the bottom of each monitor, based on total depth (field) measurements, is also shown.

The program requirements indicate that the monitoring results should be compared to precipitation data. For comparison a precipitation analysis for reported rainfall data from 2001 to present is included in **Appendix A**. The analysis shows the total reported monthly and annual precipitation minus the respective (monthly or annual) 30-year “normal”. Positive values indicate above average precipitation occurred during the respective period and negative values indicate below average precipitation.

2.1 Water Level Monitoring

In 2022 water levels were measured on a generally monthly basis (as accessible due to weather conditions or safety concerns, etc.) at monitors BH1, BH2, BH5 and BH6.

Measurements are taken using an electronic (Heron Instruments®) water level meter as depth below top of the PVC well casing and recorded in the field. Water level elevations were subsequently calculated for each location using the field measurements and reported reference point elevations.

The 2022 water level elevation data for the site is summarized in **Table 2**. The water level elevations are shown in graphical form (as hydrographs) in **Appendix A**.

2.2 Water Quality Monitoring

In 2022 water quality samples were obtained at BH2 (background) and BH5 (downgradient) on March 31st, July 27th and December 2nd.

The samples were obtained using standard sampling protocol, using Waterra® high density polyethylene tubing and foot valve. Each well was purged (approx. 3 to 5 bore-volumes) to a relatively sand-free state prior to sampling. The samples were kept cool and submitted to ALS Laboratory Group (Waterloo) for analysis within 24 hours. The laboratory analysis reports are included in **Appendix B**.

2.3 Temperature Monitoring

Water temperatures were measured within the screened interval at the on-site wells at each monitoring event in 2022. Temperatures were measured using an electronic temperature probe, integrated into the water level tape probe, and with a reported accuracy to 0.1 C. The temperature monitoring results are summarized in **Table 3**.

3.0 MONITORING RESULTS

3.1 Discussion

The 2022 monitoring results are generally consistent with recent results (e.g. 2001 to 2021). Active below water table extraction has created a large pond encompassing the entire site, however based on the monitoring results and overall setting there is limited potential for the completed extraction to significantly affect groundwater conditions in the area.

Precipitation

To date daily precipitation data as reported by Environment Canada for the Kitchener/Waterloo (former Waterloo-Wellington Airport or Waterloo Wellington 2) Station has been used as the primary indicator of climate conditions in the area of the site. Occasional daily precipitation values are missing and daily values from nearby Environment Canada weather stations are used to complete the data set. These stations include (in order of priority): Roseville and Elora RCS. To our knowledge this is the same methodology, and is consistent with that reported by other annual monitoring assessments for the area, (e.g. former Golder Associates for former Nestlé Waters Canada), as part of a coordinated approach to monthly and annual precipitation analysis, as requested by the Township of Puslinch.

In 2022 a total of 15 daily values were “missing” from the K/W station dataset. Using the substitution methodology (Roseville station) the total annual precipitation is calculated to be 492.9 mm. This equates to 54% of the reported 30 year (1981-2010) “Normal” annual precipitation value of 916.5 mm for the K/W station.

For comparison purposes we obtained daily precipitation values reported by the Grand River Conservation Authority for the GRCA Elora and GRCA Rd 32 weather stations. The annual totals for those two locations are 702.0 mm and 681.4 mm respectively (77% and 74% of K/W Station “Normal” respectively).

Regardless of the station used for this discussion, it is apparent that precipitation in 2022 was extremely low as compared to historical averages. Consistent with historical reporting, a plot of the reported K/W station seasonal and annual precipitation compared to current Normals for the years 2001 to 2022 is attached to this report.

As indicated by the graph, dry to very dry conditions have occurred in this area since 2018. Seasonal precipitation volumes were low over the entire year. Based on fall 2021 and spring 2022 precipitation, moderate groundwater recharge conditions would have occurred in late 2021 and early 2022. However, dry to very dry conditions prevailed over the remainder of 2022 (late spring, summer and fall). These conditions may have primarily affected surface water availability and/or vegetation growth, as this is not a typical groundwater recharge period.

This pattern of precipitation in 2022 was reflected in Mill Creek streamflow, with moderate (to average) “freshet” type peak flows in the spring and low to very low levels reported from June to November.

Groundwater Levels

The current monitoring requirements include one monitor on the upgradient edge of the site and two monitors on the downgradient edge of the site once extraction proceeds below the water table. A number of historical monitoring locations have been destroyed through extraction, both on-site and on adjacent sites. Given the current monitor configuration, BH1 and BH2 represent upgradient locations, and, BH5 and BH6 represent downgradient monitors.

Under existing conditions, water levels at the site are controlled primarily by precipitation levels and overall flow within the regional outwash channel groundwater system, and may also be affected by any potential influences associated with existing or historical below water table extraction at adjacent operations.

In 2022 the water table elevation immediately around the extraction area (BH2, BH5 and BH6) and overall gradient across the site remained within historical values.

Based on the water level elevations on-site, groundwater flow is primarily westward, toward the adjacent CBM McMillan property. The water level monitoring results indicate that extraction at the site has not significantly affected local groundwater conditions.

The groundwater levels measured on-site are consistent with the known regional pattern of groundwater flow. Groundwater flows across the Lafarge McMillan Pit site from east to west, however the overall water table gradient across the site is low. Groundwater flows from the Mill Creek Pit Phase II area onto the Lafarge McMillan site, then slowly across the site and onto the CBM McMillan Pit. Groundwater flow then continues west from the CBM McMillan Pit toward Mill Creek. Based on the overall flow system and location of planned extraction ponds in the area, this local pattern of flow will be maintained after extraction operations are complete at these three sites.

Groundwater Temperatures

The 2022 groundwater temperature monitoring results are generally consistent with previous results, which indicate some increased groundwater temperatures likely as a result of a combination of upgradient pond creation and removal of the unsaturated zone on-site. In general, the seasonal water temperature fluctuation at the site has increased due to the size of the on-site ponds.

The groundwater temperature monitoring program has limited usefulness given the low potential for thermal impact due to extraction on the site to reach any downgradient sensitive receptors. The major downgradient temperature sensitive receptor is Mill Creek, at a distance of approximately 875 metres from the Lafarge McMillan Pit.

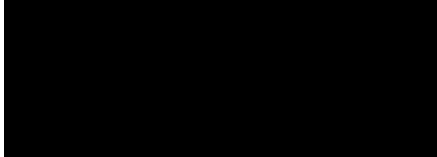
Groundwater Quality

Based on the water quality data gathered at BH2 and BH5, there is no evidence of significant changes to groundwater quality as a result of extraction activities on-site or in the area. A review of the historical data indicates nitrate levels have declined since agricultural activities were discontinued at the site.

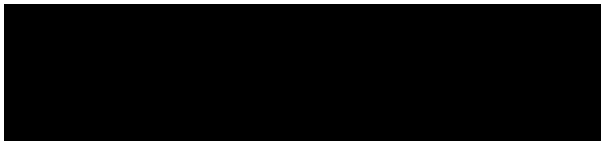
4.0 RECOMMENDATIONS

Excavation of the site is now complete. Historical monitoring has shown no significant impact to groundwater levels, temperature or quality. It is our recommendation that the groundwater monitoring program can be terminated at any time.

All of which is respectfully submitted,

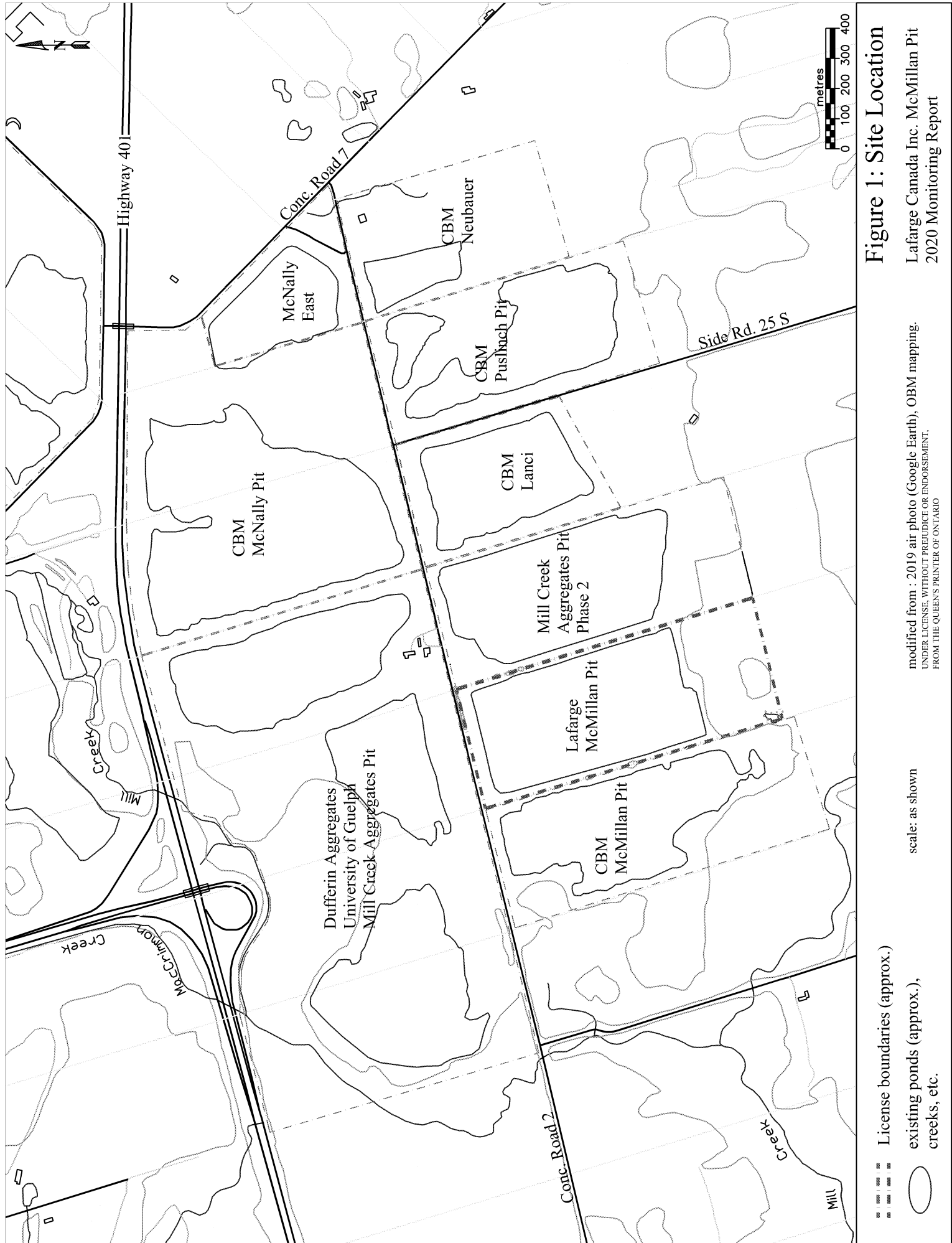


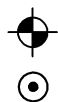
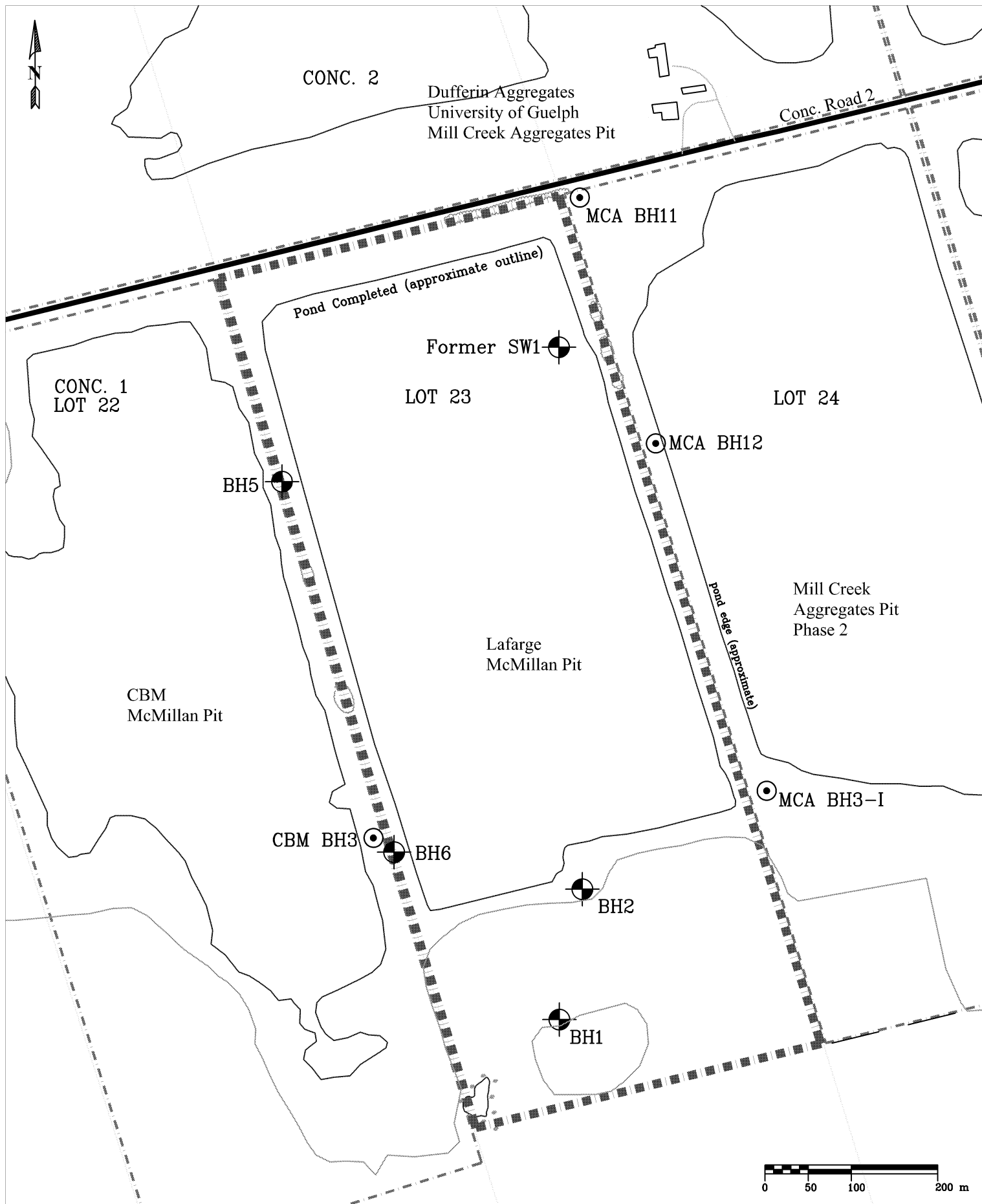
Dave Nahrgang, P.Geo.
Project Hydrogeologist



Andrew Pentney, P.Geo.
Senior Hydrogeologist

Figures





monitoring well location

scale: as shown
modified from : 2019 air photo (Google Earth),
Site Plans (PEIL), and, OBM mapping
UNDER LICENSE, WITHOUT PREJUDICE OR ENDORSEMENT,
FROM THE QUEEN'S PRINTER OF ONTARIO

Figure 2: Site Details

Lafarge Canada Inc. McMillan Pit
2020 Monitoring Program

Tables

Table 1: Monitor Installation Details

Location	Elevations (mASL)			
	Ground Surface	Top of Well	Screened Interval	
			Top*	Bottom**
BH1	311.40	311.87	304.40	302.88
BH2	314.10	314.65	302.36	300.84
BH5	309.40	310.57	303.61	302.09
BH6	311.10	312.11	306.52	305.00
Notes: mASL = metres above sea level * - assumed, based on 1.5 m screen ** - calculated, based on field measurement of total monitor depth				

Table 2: 2022 Groundwater Elevations

Date Ref. Pt. Elev:	Water Level Elevation (mASL)			
	BH1	BH2	BH5	BH6
	311.87	314.65	310.57	312.11
03-Jan-22	306.62	305.57	305.45	305.29
25-Jan-22	306.62	305.58	305.43	305.30
24-Feb-22	#N/A	#N/A	305.54	#N/A
31-Mar-22	307.01	305.90	305.74	305.61
05-May-22	307.08	305.98	305.84	305.71
30-May-22	307.04	305.96	305.82	305.70
04-Jul-22	#N/A	#N/A	305.70	#N/A
27-Jul-22	306.77	305.74	305.59	305.48
30-Aug-22	306.65	305.64	305.49	305.38
04-Nov-22	306.38	305.37	305.19	305.13
02-Dec-22	306.30	305.31	305.14	305.13
27-Dec-22	306.42	305.41	305.23	305.13
mASL = metres above sea level				
SW1 removed due to excavation October 8, 2019				

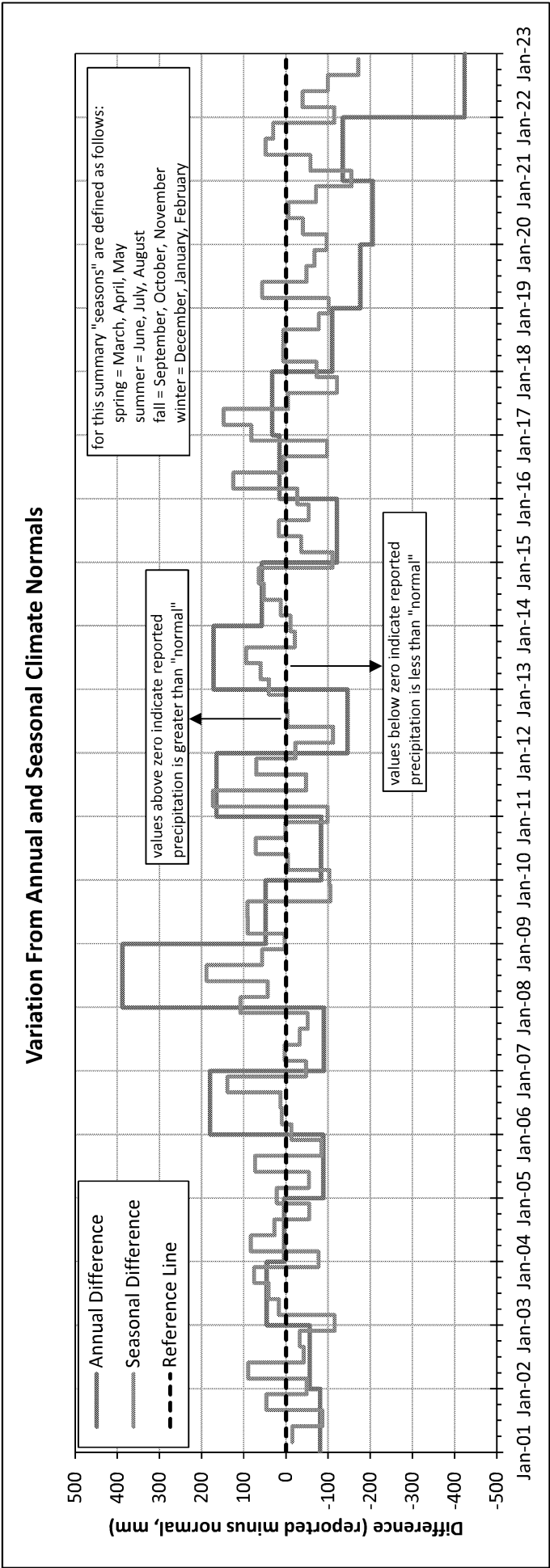
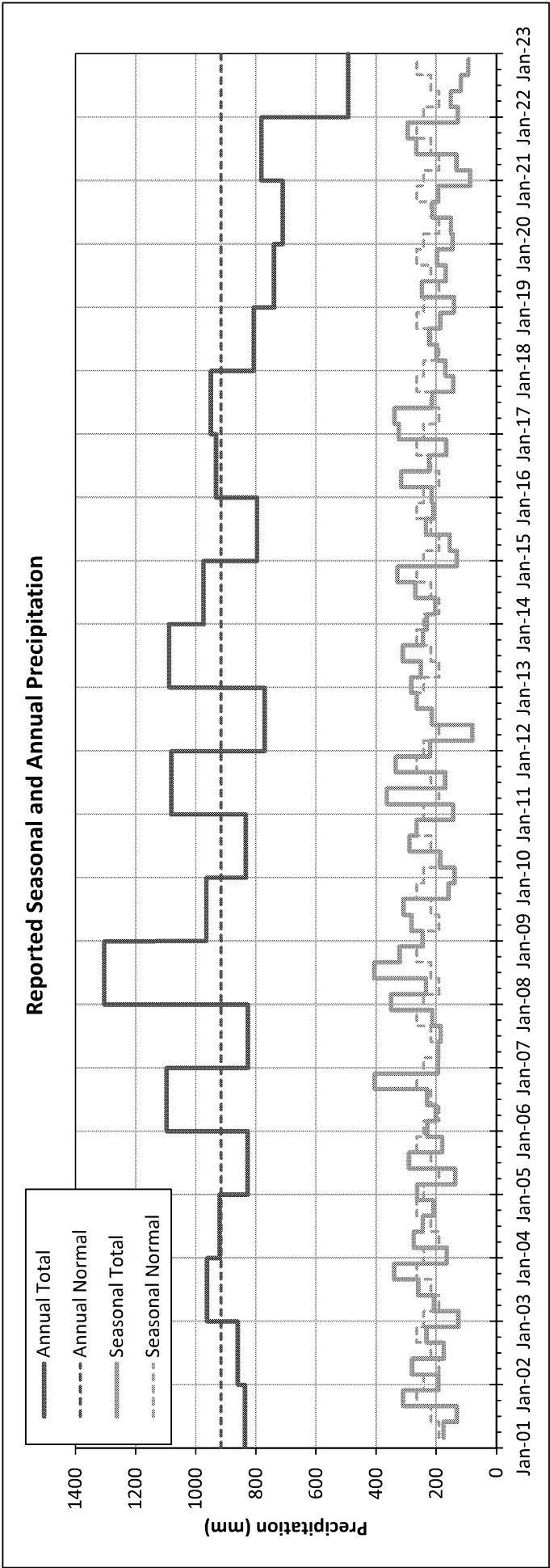
Table 3: Temperature Monitoring Summary

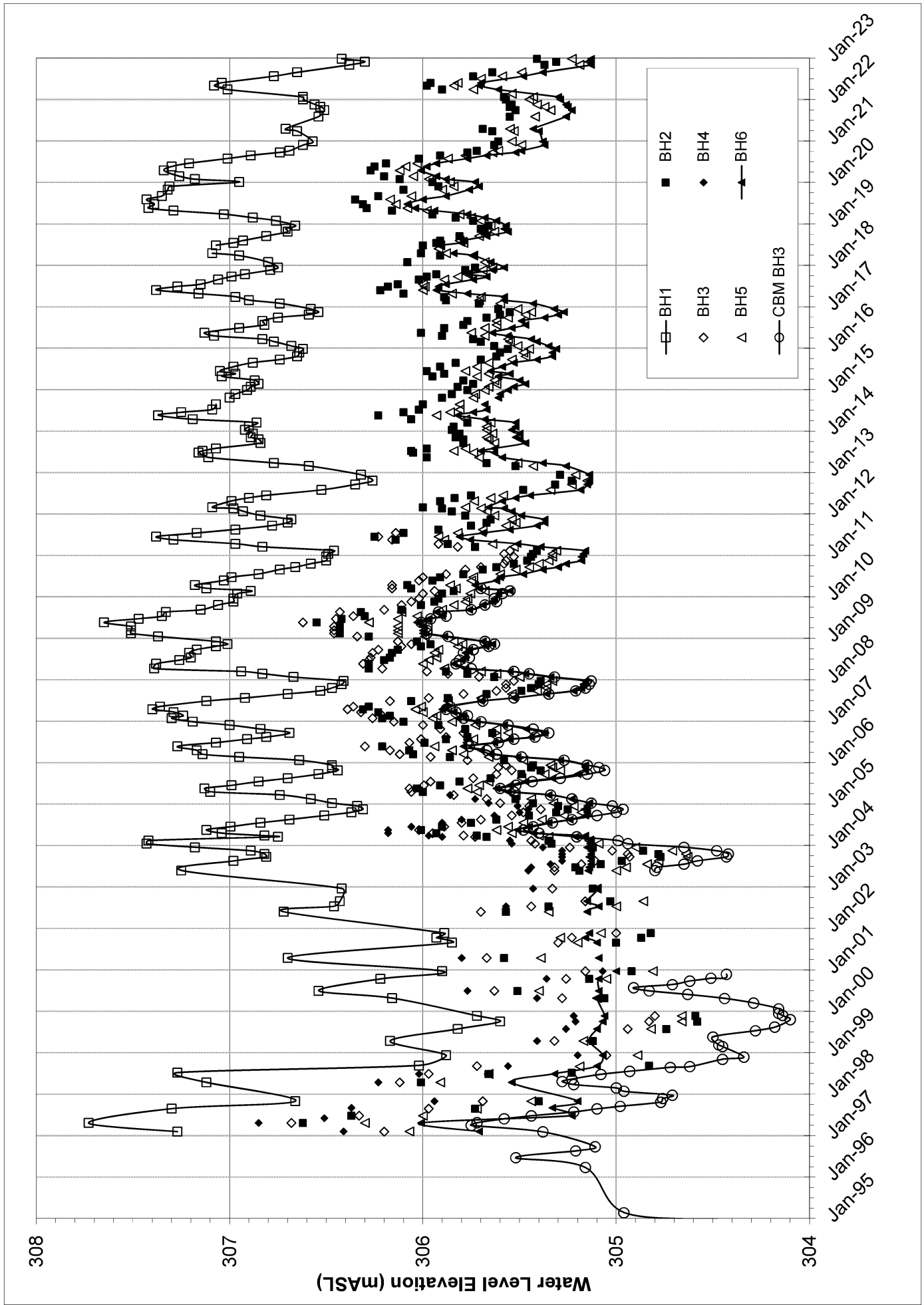
Date	Temperatures (°C)				
	Air	Well 1 9.0 m depth	Well 2 12.0 m depth	Well 5 8.5 m depth	Well 6 6.9 m depth
3-Jan-22	-11.3	10.0	14.1	6.4	5.9
31-Mar-22	14.8	10.0	13.9	1.1	2.6
2-May-22	20.4	9.5	12.6	7.3	7.5
30-May-22	26.1	10.1	12.7	11.2	14.2
4-Jul-22	23.2	#N/A	#N/A	18.4	#N/A
27-Jul-22	24.9	11.4	10.9	21.0	22.5
30-Aug-22	23.8	10.6	9.5	22.9	22.8
4-Nov-22	10.2	10.3	11.0	20.0	16.5
2-Dec-22	1.1	9.6	12.2	17.3	10.9
27-Dec-22	-8.2	9.9	12.9	11.4	6.0
depth measurement in mBTOW					

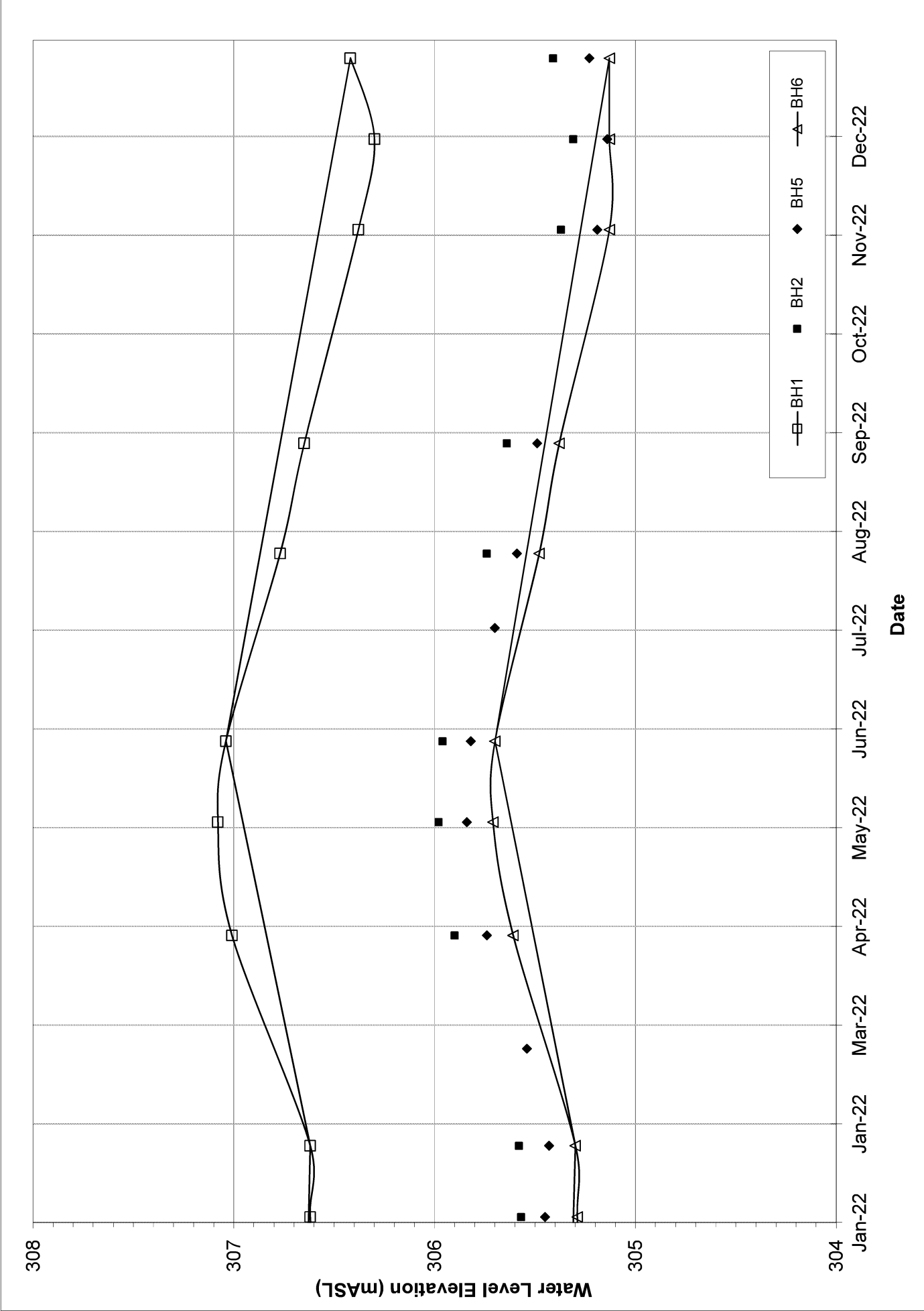
Appendix A

Precipitation Analysis

Groundwater Level Hydrographs







Appendix B

Water Quality Reports



CERTIFICATE OF ANALYSIS

Work Order	: WT2201964	Page	: 1 of 5
Client	: Groundwater Science Corp.	Laboratory	: Waterloo - Environmental
Contact	: Andrew Pentney	Account Manager	: Costas Farassoglou
Address	: 465 Kingscourt Drive Unit 2 Waterloo ON Canada N2K 3R5	Address	: 60 Northland Road, Unit 1 Waterloo ON Canada N2V 2B8
Telephone	: 519 746 6916	Telephone	: 613 225 8279
Project	: McMILLAN PIT	Date Samples Received	: 01-Apr-2022 13:00
PO	: ----	Date Analysis	: 01-Apr-2022
C-O-C number	: ----	Commenced	: 08-Apr-2022 08:54
Sampler	: Dave Nahrgang	Issue Date	
Site	: ----		
Quote number	: WT21-GWSC100-001		
No. of samples received	: 2		
No. of samples analysed	: 2		

This report supersedes any previous report(s) with this reference. Results apply to the sample(s) as submitted. This document shall not be reproduced, except in full.

This Certificate of Analysis contains the following information:

- General Comments
- Analytical Results

Additional information pertinent to this report will be found in the following separate attachments: Quality Control Report, QC Interpretive report to assist with Quality Review and Sample Receipt Notification (SRN).

Signatories

This document has been electronically signed by the authorized signatories below. Electronic signing is conducted in accordance with FDA 21 CFR Part 11.

<i>Signatories</i>	<i>Position</i>	<i>Laboratory Department</i>
Greg Pokocky	Supervisor - Inorganic	Inorganics, Waterloo, Ontario
Greg Pokocky	Supervisor - Inorganic	Metals, Waterloo, Ontario

Page : 2 of 5
Work Order : WT2201964
Client : Groundwater Science Corp.
Project : McMILLAN PIT



General Comments

The analytical methods used by ALS are developed using internationally recognized reference methods (where available), such as those published by US EPA, APHA Standard Methods, ASTM, ISO, Environment Canada, BC MOE, and Ontario MOE. Refer to the ALS Quality Control Interpretive report (QCI) for applicable references and methodology summaries. Reference methods may incorporate modifications to improve performance.

Where a reported less than (<) result is higher than the LOR, this may be due to primary sample extract/digestate dilution and/or insufficient sample for analysis.

Where the LOR of a reported result differs from standard LOR, this may be due to high moisture content, insufficient sample (reduced weight employed) or matrix interference.

Please refer to Quality Control Interpretive report (QCI) for information regarding Holding Time compliance.

Key : CAS Number: Chemical Abstracts Services number is a unique identifier assigned to discrete substances
LOR: Limit of Reporting (detection limit).

Unit	Description
-	No Unit
mg/L	milligrams per litre
NTU	nephelometric turbidity units
pH units	pH units

>: greater than.

<: less than.

Surrogate: An analyte that is similar in behavior to target analyte(s), but that does not occur naturally in environmental samples. For applicable tests, surrogates are added to samples prior to analysis as a check on recovery.

Test results reported relate only to the samples as received by the laboratory.

UNLESS OTHERWISE STATED on SRN or QCI Report, ALL SAMPLES WERE RECEIVED IN ACCEPTABLE CONDITION.



Page : 3 of 5
Work Order : WT2201964
Client : Groundwater Science Corp.
Project : McMILLAN PIT

Analytical Results

WT2201964-001

Sub-Matrix: **Water**

(Matrix: **Water**)

Client sample ID: BH5

Client sampling date / time: 31-Mar-2022 14:15

Analyte	CAS Number	Result	LOR	Unit	Method	Prep Date	Analysis Date	QC/Lot
Physical Tests								
pH	----	7.99	0.10	pH units	E108	02-Apr-2022	02-Apr-2022	448782
turbidity	----	4.99	0.10	NTU	E121	-	02-Apr-2022	448631
alkalinity, total (as CaCO ₃)	----	121	2.0	mg/L	E290	02-Apr-2022	02-Apr-2022	448784
Anions and Nutrients								
bromide	24959-67-9	<0.10	0.10	mg/L	E235.Br	02-Apr-2022	05-Apr-2022	448791
chloride	16887-00-6	41.5	0.50	mg/L	E235.Cl	02-Apr-2022	05-Apr-2022	448795
fluoride	16984-48-8	0.175	0.020	mg/L	E235.F	02-Apr-2022	05-Apr-2022	448792
nitrate (as N)	14797-55-8	0.120	0.020	mg/L	E235.NO3	02-Apr-2022	05-Apr-2022	448793
nitrite (as N)	14797-65-0	<0.010	0.010	mg/L	E235.NO2	02-Apr-2022	05-Apr-2022	448794
phosphate, ortho-, dissolved (as P)	14265-44-2	<0.0030	0.0030	mg/L	E378-T	-	04-Apr-2022	449439
sulfate (as SO ₄)	14808-79-8	19.6	0.30	mg/L	E235.SO4	02-Apr-2022	05-Apr-2022	448796
Dissolved Metals								
aluminum, dissolved	7429-90-5	0.0034	0.0010	mg/L	E421	01-Apr-2022	01-Apr-2022	448399
antimony, dissolved	7440-36-0	<0.00010	0.00010	mg/L	E421	01-Apr-2022	01-Apr-2022	448399
arsenic, dissolved	7440-38-2	<0.00010	0.00010	mg/L	E421	01-Apr-2022	01-Apr-2022	448399
barium, dissolved	7440-39-3	0.0164	0.00010	mg/L	E421	01-Apr-2022	01-Apr-2022	448399
beryllium, dissolved	7440-41-7	<0.000020	0.000020	mg/L	E421	01-Apr-2022	01-Apr-2022	448399
bismuth, dissolved	7440-69-9	<0.000050	0.000050	mg/L	E421	01-Apr-2022	01-Apr-2022	448399
boron, dissolved	7440-42-8	0.018	0.010	mg/L	E421	01-Apr-2022	01-Apr-2022	448399
cadmium, dissolved	7440-43-9	0.0000342	0.0000050	mg/L	E421	01-Apr-2022	01-Apr-2022	448399
calcium, dissolved	7440-70-2	22.4	0.050	mg/L	E421	01-Apr-2022	01-Apr-2022	448399
cesium, dissolved	7440-46-2	<0.000010	0.000010	mg/L	E421	01-Apr-2022	01-Apr-2022	448399
chromium, dissolved	7440-47-3	<0.00050	0.00050	mg/L	E421	01-Apr-2022	01-Apr-2022	448399
cobalt, dissolved	7440-48-4	<0.00010	0.00010	mg/L	E421	01-Apr-2022	01-Apr-2022	448399
copper, dissolved	7440-50-8	0.00084	0.00020	mg/L	E421	01-Apr-2022	01-Apr-2022	448399
iron, dissolved	7439-89-6	<0.010	0.010	mg/L	E421	01-Apr-2022	01-Apr-2022	448399
lead, dissolved	7439-92-1	0.000050	0.000050	mg/L	E421	01-Apr-2022	01-Apr-2022	448399
lithium, dissolved	7439-93-2	0.0010	0.0010	mg/L	E421	01-Apr-2022	01-Apr-2022	448399
magnesium, dissolved	7439-95-4	16.0	0.0050	mg/L	E421	01-Apr-2022	01-Apr-2022	448399
manganese, dissolved	7439-96-5	0.00113	0.00010	mg/L	E421	01-Apr-2022	01-Apr-2022	448399
molybdenum, dissolved	7439-98-7	0.00212	0.000050	mg/L	E421	01-Apr-2022	01-Apr-2022	448399
nickel, dissolved	7440-02-0	<0.00050	0.00050	mg/L	E421	01-Apr-2022	01-Apr-2022	448399
phosphorus, dissolved	7723-14-0	<0.050	0.050	mg/L	E421	01-Apr-2022	01-Apr-2022	448399
potassium, dissolved	7440-09-7	1.50	0.050	mg/L	E421	01-Apr-2022	01-Apr-2022	448399
rubidium, dissolved	7440-17-7	0.00094	0.00020	mg/L	E421	01-Apr-2022	01-Apr-2022	448399
selenium, dissolved	7782-49-2	0.000074	0.000050	mg/L	E421	01-Apr-2022	01-Apr-2022	448399
silicon, dissolved	7440-21-3	0.434	0.050	mg/L	E421	01-Apr-2022	01-Apr-2022	448399
silver, dissolved	7440-22-4	<0.000010	0.000010	mg/L	E421	01-Apr-2022	01-Apr-2022	448399
sodium, dissolved	7440-23-5	34.8	0.050	mg/L	E421	01-Apr-2022	01-Apr-2022	448399
strontium, dissolved	7440-24-6	0.0523	0.00020	mg/L	E421	01-Apr-2022	01-Apr-2022	448399
sulfur, dissolved	7704-34-9	7.48	0.50	mg/L	E421	01-Apr-2022	01-Apr-2022	448399
tellurium, dissolved	13494-80-9	<0.00020	0.00020	mg/L	E421	01-Apr-2022	01-Apr-2022	448399
thallium, dissolved	7440-28-0	<0.000010	0.000010	mg/L	E421	01-Apr-2022	01-Apr-2022	448399
thorium, dissolved	7440-29-1	<0.00010	0.00010	mg/L	E421	01-Apr-2022	01-Apr-2022	448399
tin, dissolved	7440-31-5	<0.00010	0.00010	mg/L	E421	01-Apr-2022	01-Apr-2022	448399
titanium, dissolved	7440-32-6	<0.00030	0.00030	mg/L	E421	01-Apr-2022	01-Apr-2022	448399
tungsten, dissolved	7440-33-7	<0.00010	0.00010	mg/L	E421	01-Apr-2022	01-Apr-2022	448399
uranium, dissolved	7440-61-1	0.000418	0.000010	mg/L	E421	01-Apr-2022	01-Apr-2022	448399

A0394224_23-000023



Page : 4 of 5
 Work Order : WT2201964
 Client : Groundwater Science Corp.
 Project : McMILLAN PIT

Analytical Results

WT2201964-001

Sub-Matrix: **Water**

(Matrix: **Water**)

Client sample ID: BH5

Client sampling date / time: 31-Mar-2022 14:15

Analyte	CAS Number	Result	LOR	Unit	Method	Prep Date	Analysis Date	QCLot
Dissolved Metals								
vanadium, dissolved	7440-62-2	<0.00050	0.00050	mg/L	E421	01-Apr-2022	01-Apr-2022	448399
zinc, dissolved	7440-66-6	0.0156	0.0010	mg/L	E421	01-Apr-2022	01-Apr-2022	448399
zirconium, dissolved	7440-67-7	<0.00030	0.00030	mg/L	E421	01-Apr-2022	01-Apr-2022	448399
dissolved metals filtration location	----	Field	-	-	EP421	-	01-Apr-2022	448399
Aggregate Organics								
phenols, total (4AAP)	----	<0.0010	0.0010	mg/L	E562	04-Apr-2022	05-Apr-2022	449271

Please refer to the General Comments section for an explanation of any qualifiers detected.

Analytical Results

WT2201964-002

Sub-Matrix: **Water**

(Matrix: **Water**)

Client sample ID: BH2

Client sampling date / time: 31-Mar-2022 15:00

Analyte	CAS Number	Result	LOR	Unit	Method	Prep Date	Analysis Date	QCLot
Physical Tests								
pH	----	5.33	0.10	pH units	E108	02-Apr-2022	02-Apr-2022	448782
turbidity	----	6.21	0.10	NTU	E121	-	02-Apr-2022	448631
alkalinity, total (as CaCO3)	----	18.2	2.0	mg/L	E290	02-Apr-2022	02-Apr-2022	448784
Anions and Nutrients								
bromide	24959-67-9	0.15	0.10	mg/L	E235.Br	02-Apr-2022	05-Apr-2022	448791
chloride	16887-00-6	121	0.50	mg/L	E235.Cl	02-Apr-2022	05-Apr-2022	448795
fluoride	16984-48-8	0.162	0.020	mg/L	E235.F	02-Apr-2022	05-Apr-2022	448792
nitrate (as N)	14797-55-8	0.153	0.020	mg/L	E235.NO3	02-Apr-2022	05-Apr-2022	448793
nitrite (as N)	14797-65-0	<0.010	0.010	mg/L	E235.NO2	02-Apr-2022	05-Apr-2022	448794
phosphate, ortho-, dissolved (as P)	14265-44-2	0.0064	0.0030	mg/L	E378-T	-	04-Apr-2022	449439
sulfate (as SO4)	14808-79-8	43.5	0.30	mg/L	E235.SO4	02-Apr-2022	05-Apr-2022	448796
Dissolved Metals								
aluminum, dissolved	7429-90-5	0.0042	0.0010	mg/L	E421	01-Apr-2022	01-Apr-2022	448399
antimony, dissolved	7440-36-0	<0.00010	0.00010	mg/L	E421	01-Apr-2022	01-Apr-2022	448399
arsenic, dissolved	7440-38-2	0.00011	0.00010	mg/L	E421	01-Apr-2022	01-Apr-2022	448399
barium, dissolved	7440-39-3	0.0594	0.00010	mg/L	E421	01-Apr-2022	01-Apr-2022	448399
beryllium, dissolved	7440-41-7	<0.000020	0.000020	mg/L	E421	01-Apr-2022	01-Apr-2022	448399
bismuth, dissolved	7440-69-9	<0.000050	0.000050	mg/L	E421	01-Apr-2022	01-Apr-2022	448399
boron, dissolved	7440-42-8	0.018	0.010	mg/L	E421	01-Apr-2022	01-Apr-2022	448399
cadmium, dissolved	7440-43-9	0.0000774	0.0000050	mg/L	E421	01-Apr-2022	01-Apr-2022	448399
calcium, dissolved	7440-70-2	39.8	0.050	mg/L	E421	01-Apr-2022	01-Apr-2022	448399
cesium, dissolved	7440-46-2	<0.000010	0.000010	mg/L	E421	01-Apr-2022	01-Apr-2022	448399
chromium, dissolved	7440-47-3	<0.00050	0.00050	mg/L	E421	01-Apr-2022	01-Apr-2022	448399
cobalt, dissolved	7440-48-4	<0.00010	0.00010	mg/L	E421	01-Apr-2022	01-Apr-2022	448399
copper, dissolved	7440-50-8	0.00168	0.00020	mg/L	E421	01-Apr-2022	01-Apr-2022	448399
iron, dissolved	7439-89-6	0.017	0.010	mg/L	E421	01-Apr-2022	01-Apr-2022	448399
lead, dissolved	7439-92-1	0.000095	0.000050	mg/L	E421	01-Apr-2022	01-Apr-2022	448399
lithium, dissolved	7439-93-2	0.0021	0.0010	mg/L	E421	01-Apr-2022	01-Apr-2022	448399
magnesium, dissolved	7439-95-4	28.1	0.0050	mg/L	E421	01-Apr-2022	01-Apr-2022	448399
manganese, dissolved	7439-96-5	0.00273	0.00010	mg/L	E421	01-Apr-2022	01-Apr-2022	448399
molybdenum, dissolved	7439-98-7	0.00205	0.000050	mg/L	E421	01-Apr-2022	01-Apr-2022	448399

Page : 5 of 5
Work Order : WT2201964
Client : Groundwater Science Corp.
Project : McMILLAN PIT



Analytical Results

WT2201964-002

Sub-Matrix: **Water**

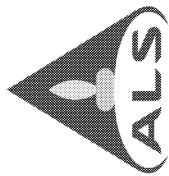
(Matrix: **Water**)

Client sample ID: BH2

Client sampling date / time: 31-Mar-2022 15:00

Analyte	CAS Number	Result	LOR	Unit	Method	Prep Date	Analysis Date	QC Lot
Dissolved Metals								
nickel, dissolved	7440-02-0	0.00116	0.00050	mg/L	E421	01-Apr-2022	01-Apr-2022	448399
phosphorus, dissolved	7723-14-0	<0.050	0.050	mg/L	E421	01-Apr-2022	01-Apr-2022	448399
potassium, dissolved	7440-09-7	2.23	0.050	mg/L	E421	01-Apr-2022	01-Apr-2022	448399
rubidium, dissolved	7440-17-7	0.00243	0.00020	mg/L	E421	01-Apr-2022	01-Apr-2022	448399
selenium, dissolved	7782-49-2	0.000109	0.000050	mg/L	E421	01-Apr-2022	01-Apr-2022	448399
silicon, dissolved	7440-21-3	1.35	0.050	mg/L	E421	01-Apr-2022	01-Apr-2022	448399
silver, dissolved	7440-22-4	<0.000010	0.000010	mg/L	E421	01-Apr-2022	01-Apr-2022	448399
sodium, dissolved	7440-23-5	56.1	0.050	mg/L	E421	01-Apr-2022	01-Apr-2022	448399
strontium, dissolved	7440-24-6	0.112	0.00020	mg/L	E421	01-Apr-2022	01-Apr-2022	448399
sulfur, dissolved	7704-34-9	16.0	0.50	mg/L	E421	01-Apr-2022	01-Apr-2022	448399
tellurium, dissolved	13494-80-9	<0.00020	0.00020	mg/L	E421	01-Apr-2022	01-Apr-2022	448399
thallium, dissolved	7440-28-0	0.000013	0.000010	mg/L	E421	01-Apr-2022	01-Apr-2022	448399
thorium, dissolved	7440-29-1	<0.00010	0.00010	mg/L	E421	01-Apr-2022	01-Apr-2022	448399
tin, dissolved	7440-31-5	<0.00010	0.00010	mg/L	E421	01-Apr-2022	01-Apr-2022	448399
titanium, dissolved	7440-32-6	<0.00030	0.00030	mg/L	E421	01-Apr-2022	01-Apr-2022	448399
tungsten, dissolved	7440-33-7	<0.00010	0.00010	mg/L	E421	01-Apr-2022	01-Apr-2022	448399
uranium, dissolved	7440-61-1	0.000398	0.000010	mg/L	E421	01-Apr-2022	01-Apr-2022	448399
vanadium, dissolved	7440-62-2	<0.00050	0.00050	mg/L	E421	01-Apr-2022	01-Apr-2022	448399
zinc, dissolved	7440-66-6	0.0468	0.0010	mg/L	E421	01-Apr-2022	01-Apr-2022	448399
zirconium, dissolved	7440-67-7	<0.00030	0.00030	mg/L	E421	01-Apr-2022	01-Apr-2022	448399
dissolved metals filtration location	----	Field	-	-	EP421	-	01-Apr-2022	448399
Aggregate Organics								
phenols, total (4AAP)	----	<0.0010	0.0010	mg/L	E562	04-Apr-2022	05-Apr-2022	449271

Please refer to the General Comments section for an explanation of any qualifiers detected.



Environmental

CERTIFICATE OF ANALYSIS

Work Order	: WT2208826	Page	: 1 of 4
Client	: Groundwater Science Corp.	Laboratory	: Waterloo - Environmental
Contact	: Andrew Pentney	Account Manager	: Costas Farassoglou
Address	: 465 Kingscourt Drive Unit 2 Waterloo ON Canada N2K 3R5	Address	: 60 Northland Road, Unit 1 Waterloo ON Canada N2V 2B8
Telephone	: 519 746 6916	Telephone	: 613 225 8279
Project	: McMILLAN PIT	Date Samples Received	: 28-Jul-2022 09:30
PO	: ---	Date Analysis Commenced	: 28-Jul-2022
C-O-C number	: ---	Issue Date	: 04-Aug-2022 13:27
Sampler	: Dave Nahgang		
Site	: ---		
Quote number	: WT21-GWSC100-001		
No. of samples received	: 2		
No. of samples analysed	: 2		

This report supersedes any previous report(s) with this reference. Results apply to the sample(s) as submitted. This document shall not be reproduced, except in full.

This Certificate of Analysis contains the following information:

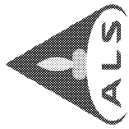
- General Comments
- Analytical Results

Additional information pertinent to this report will be found in the following separate attachments: Quality Control Report, QC Interpretive report to assist with Quality Review and Sample Receipt Notification (SRN).

Signatories

This document has been electronically signed by the authorized signatories below. Electronic signing is conducted in accordance with US FDA 21 CFR Part 11.

Signatories	Position	Laboratory Department
Greg Pokocky	Supervisor - Inorganic	Inorganics, Waterloo, Ontario
Greg Pokocky	Supervisor - Inorganic	Metals, Waterloo, Ontario



Page : 2 of 4
Work Order : WT2208826
Client : Groundwater Science Corp.
Project : McMILLAN PIT

General Comments

The analytical methods used by ALS are developed using internationally recognized reference methods (where available), such as those published by US EPA, APHA Standard Methods, ASTM, ISO, Environment Canada, BC MOE, and Ontario MOE. Refer to the ALS Quality Control Interpretive report (QCI) for applicable references and methodology summaries. Reference methods may incorporate modifications to improve performance.

Where a reported less than (<) result is higher than the LOR, this may be due to primary sample extract/digestate dilution and/or insufficient sample for analysis.

Where the LOR of a reported result differs from standard LOR, this may be due to high moisture content, insufficient sample (reduced weight employed) or matrix interference.

Please refer to Quality Control Interpretive report (QCI) for information regarding Holding Time compliance.

Key : CAS Number: Chemical Abstracts Services number is a unique identifier assigned to discrete substances
LOR: Limit of Reporting (detection limit).

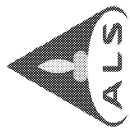
Unit	Description
-	No Unit
mg/L	milligrams per litre
NTU	nephelometric turbidity units
pH units	pH units

<: less than.
>: greater than.

Surrogate: An analyte that is similar in behavior to target analyte(s), but that does not occur naturally in environmental samples. For applicable tests, surrogates are added to samples prior to analysis as a check on recovery.

Test results reported relate only to the samples as received by the laboratory.

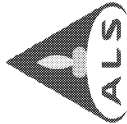
UNLESS OTHERWISE STATED on SRN or QCI Report, ALL SAMPLES WERE RECEIVED IN ACCEPTABLE CONDITION.



Page : 3 of 4
Work Order : WT2208826
Client : Groundwater Science Corp.
Project : McMILLAN PIT

Analytical Results

Client sample ID					Client sampling date / time				
Sub-Matrix: Water					BH5				
(Matrix: Water)					BH2				
Analyte	CAS Number	Method	LOR	Unit	27-Jul-2022 14:00	27-Jul-2022 14:30	Result	Result	Result
Physical Tests									
pH	----	E108	0.10	pH units	8.25	8.23	----	----	----
turbidity	----	E121	0.10	NTU	2.07	5.55	----	----	----
alkalinity, total (as CaCO3)	----	E290	2.0	mg/L	107	140	----	----	----
Anions and Nutrients									
bromide	24959-67-9	E235.Br	0.10	mg/L	<0.10	<0.10	----	----	----
chloride	16887-00-6	E235.Cl	0.50	mg/L	126	126	----	----	----
fluoride	16984-48-8	E235.F	0.020	mg/L	0.196	0.138	----	----	----
nitrate (as N)	14797-55-8	E235.NO3	0.020	mg/L	0.115	0.172	----	----	----
nitrite (as N)	14797-65-0	E235.NO2	0.010	mg/L	<0.010	<0.010	----	----	----
phosphate, ortho-, dissolved (as P)	14265-44-2	E378-T	0.0030	mg/L	<0.0030	<0.0030	----	----	----
sulfate (as SO4)	14808-79-8	E235.SO4	0.30	mg/L	42.8	43.8	----	----	----
nitrate + nitrite (as N)	----	EC235.N+N	0.0200	mg/L	0.115	0.172	----	----	----
Dissolved Metals									
aluminum, dissolved	7429-90-5	E421	0.0010	mg/L	0.0045	0.0020	----	----	----
antimony, dissolved	7440-36-0	E421	0.00010	mg/L	<0.00010	<0.00010	----	----	----
arsenic, dissolved	7440-38-2	E421	0.00010	mg/L	<0.00010	<0.00010	----	----	----
barium, dissolved	7440-39-3	E421	0.00010	mg/L	0.0393	0.0501	----	----	----
beryllium, dissolved	7440-41-7	E421	0.000020	mg/L	<0.000020	<0.000020	----	----	----
bismuth, dissolved	7440-69-9	E421	0.000050	mg/L	<0.000050	<0.000050	----	----	----
boron, dissolved	7440-42-8	E421	0.010	mg/L	0.024	0.017	----	----	----
cadmium, dissolved	7440-43-9	E421	0.0000050	mg/L	0.0000878	0.0000705	----	----	----
calcium, dissolved	7440-70-2	E421	0.050	mg/L	41.1	42.5	----	----	----
cesium, dissolved	7440-46-2	E421	0.000010	mg/L	0.000012	<0.000010	----	----	----
chromium, dissolved	7440-47-3	E421	0.00050	mg/L	<0.00050	<0.00050	----	----	----
cobalt, dissolved	7440-48-4	E421	0.00010	mg/L	<0.00010	<0.00010	----	----	----
copper, dissolved	7440-50-8	E421	0.00020	mg/L	0.00137	0.00058	----	----	----
iron, dissolved	7439-89-6	E421	0.010	mg/L	<0.010	<0.010	----	----	----
lead, dissolved	7439-92-1	E421	0.000050	mg/L	0.000120	0.000143	----	----	----
lithium, dissolved	7439-93-2	E421	0.0010	mg/L	0.0031	0.0018	----	----	----
magnesium, dissolved	7439-95-4	E421	0.0050	mg/L	25.5	31.2	----	----	----
manganese, dissolved	7439-96-5	E421	0.00010	mg/L	0.00035	<0.00010	----	----	----



Analytical Results

Sub-Matrix: Water		Client sample ID				Client sampling date / time		Client sample ID		Client sample ID	
(Matrix: Water)						27-Jul-2022 14:00		27-Jul-2022 14:30			
Analyte	CAS Number	Method	LOR	Unit	BH5	BH2	Result	Result	Result	Result	Result
Dissolved Metals											
molybdenum, dissolved	7439-98-7	E421	0.000050	mg/L	0.00215	0.00151					
nickel, dissolved	7440-02-0	E421	0.00050	mg/L	<0.00050	<0.00050					
phosphorus, dissolved	7723-14-0	E421	0.050	mg/L	<0.050	<0.050					
potassium, dissolved	7440-09-7	E421	0.050	mg/L	2.92	1.70					
rubidium, dissolved	7440-17-7	E421	0.00020	mg/L	0.00288	0.00187					
selenium, dissolved	7782-49-2	E421	0.000050	mg/L	0.000126	0.000093					
silicon, dissolved	7440-21-3	E421	0.050	mg/L	1.01	1.10					
silver, dissolved	7440-22-4	E421	0.000010	mg/L	<0.000010	<0.000010					
sodium, dissolved	7440-23-5	E421	0.050	mg/L	52.6	54.9					
strontium, dissolved	7440-24-6	E421	0.00020	mg/L	0.102	0.0941					
sulfur, dissolved	7704-34-9	E421	0.50	mg/L	13.7	14.7					
tellurium, dissolved	13494-80-9	E421	0.00020	mg/L	<0.00020	<0.00020					
thallium, dissolved	7440-28-0	E421	0.000010	mg/L	0.000021	0.000012					
thorium, dissolved	7440-29-1	E421	0.00010	mg/L	<0.00010	<0.00010					
tin, dissolved	7440-31-5	E421	0.00010	mg/L	<0.00010	<0.00010					
titanium, dissolved	7440-32-6	E421	0.00030	mg/L	<0.00030	<0.00030					
tungsten, dissolved	7440-33-7	E421	0.00010	mg/L	<0.00010	<0.00010					
uranium, dissolved	7440-61-1	E421	0.000010	mg/L	0.000434	0.000487					
vanadium, dissolved	7440-62-2	E421	0.00050	mg/L	<0.00050	<0.00050					
zinc, dissolved	7440-66-6	E421	0.0010	mg/L	0.0286	0.0582					
zirconium, dissolved	7440-67-7	E421	0.00030	mg/L	<0.00030	<0.00030					
dissolved metals filtration location	---	EP421	-	-	Field	Field					
Aggregate Organics											
phenols, total (4AAP)	---	E562	0.0010	mg/L	<0.0010	<0.0010					

Please refer to the General Comments section for an explanation of any qualifiers detected.



CERTIFICATE OF ANALYSIS

Work Order	: WT2223911	Page	: 1 of 4
Client	: Groundwater Science Corp.	Laboratory	: Waterloo - Environmental
Contact	: Andrew Pentney	Account Manager	: Costas Farassoglou
Address	: 465 Kingscourt Drive Unit 2	Address	: 60 Northland Road, Unit 1
Telephone	: Waterloo ON Canada N2K 3R5	Telephone	: Waterloo ON Canada N2V 2B8
Project	: 519 746 6916	Date Samples Received	: 613 225 8279
PO	: McMILLAN PJT	Date Analysis Commenced	: 02-Dec-2022 13:00
C-O-C number	: -----	Issue Date	: 03-Dec-2022
Sampler	: -----		: 12-Dec-2022 16:25
Site	: -----		
Quote number	: WT21-GWSC100-001		
No. of samples received	: 2		
No. of samples analysed	: 2		

This report supersedes any previous report(s) with this reference. Results apply to the sample(s) as submitted. This document shall not be reproduced, except in full.

This Certificate of Analysis contains the following information:

- General Comments
- Analytical Results

Additional information pertinent to this report will be found in the following separate attachments: Quality Control Report, QC Interpretive report to assist with Quality Review and Sample Receipt Notification (SRN).

Signatories

This document has been electronically signed by the authorized signatories below. Electronic signing is conducted in accordance with US FDA 21 CFR Part 11.

Signatories	Position	Laboratory Department
Greg Pokocky	Supervisor - Inorganic	Inorganics, Waterloo, Ontario
Greg Pokocky	Supervisor - Inorganic	Metals, Waterloo, Ontario
Jon Fisher	Department Manager - Inorganics	Inorganics, Waterloo, Ontario



Page : 2 of 4
Work Order : WT2223911
Client : Groundwater Science Corp.
Project : McMILLAN PIT

General Comments

The analytical methods used by ALS are developed using internationally recognized reference methods (where available), such as those published by US EPA, APHA Standard Methods, ASTM, ISO, Environment Canada, BC MOE, and Ontario MOE. Refer to the ALS Quality Control Interpretive report (QCI) for applicable references and methodology summaries. Reference methods may incorporate modifications to improve performance.

Where a reported result is higher than the LOR, this may be due to primary sample extract/digestate dilution and/or insufficient sample for analysis.

Where the LOR of a reported result differs from standard LOR, this may be due to high moisture content, insufficient sample (reduced weight employed) or matrix interference.

Please refer to Quality Control Interpretive report (QCI) for information regarding Holding Time compliance.

Key : CAS Number: Chemical Abstracts Services number is a unique identifier assigned to discrete substances
LOR: Limit of Reporting (detection limit).

Unit	Description
-	no units
mg/L	milligrams per litre
NTU	nephelometric turbidity units
pH units	pH units

<: less than.

>: greater than.

Surrogate: An analyte that is similar in behavior to target analyte(s), but that does not occur naturally in environmental samples. For applicable tests, surrogates are added to samples prior to analysis as a check on recovery.

Test results reported relate only to the samples as received by the laboratory.

UNLESS OTHERWISE STATED on SRN or QCI Report, ALL SAMPLES WERE RECEIVED IN ACCEPTABLE CONDITION.



Analytical Results

Sub-Matrix: Water (Matrix: Water)		Client sample ID				BH5	BH2		
		Client sampling date / time				02-Dec-2022 10:30	02-Dec-2022 11:00		
Analyte	CAS Number	Method	LOR	Unit	WT2223911-001	WT2223911-002			
Physical Tests									
pH		E108	0.10	pH units	8.40	8.35			
turbidity		E121	0.10	NTU	3.61	12.0			
alkalinity, total (as CaCO3)		E290	2.0	mg/L	127	134			
Anions and Nutrients									
bromide	24959-67-9	E235.Br	0.10	mg/L	0.10	0.10			
chloride	16887-00-6	E235.Cl	0.50	mg/L	127	127			
fluoride	16984-48-8	E235.F	0.020	mg/L	0.152	0.148			
nitrate (as N)	14797-55-8	E235.NO3	0.020	mg/L	0.060	0.048			
nitrite (as N)	14797-65-0	E235.NO2	0.010	mg/L	<0.010	<0.010			
phosphate, ortho-, dissolved (as P)	14265-44-2	E378-T	0.0030	mg/L	<0.0030	<0.0030			
sulfate (as SO4)	14808-79-8	E235.SO4	0.30	mg/L	41.4	40.8			
Dissolved Metals									
aluminum, dissolved	7429-90-5	E421	0.0010	mg/L	0.0036	0.0026			
antimony, dissolved	7440-36-0	E421	0.00010	mg/L	<0.00010	<0.00010			
arsenic, dissolved	7440-38-2	E421	0.00010	mg/L	<0.00010	<0.00010			
barium, dissolved	7440-39-3	E421	0.00010	mg/L	0.0430	0.0726			
beryllium, dissolved	7440-41-7	E421	0.000020	mg/L	<0.000020	<0.000020			
bismuth, dissolved	7440-69-9	E421	0.000050	mg/L	<0.000050	<0.000050			
boron, dissolved	7440-42-8	E421	0.010	mg/L	0.017	0.024			
cadmium, dissolved	7440-43-9	E421	0.0000050	mg/L	0.0000898	0.0000909			
calcium, dissolved	7440-70-2	E421	0.050	mg/L	42.1	44.8			
cesium, dissolved	7440-46-2	E421	0.000010	mg/L	<0.000010	0.000012			
chromium, dissolved	7440-47-3	E421	0.00050	mg/L	<0.00050	<0.00050			
cobalt, dissolved	7440-48-4	E421	0.00010	mg/L	<0.00010	<0.00010			
copper, dissolved	7440-50-8	E421	0.00020	mg/L	0.00093	0.00198			
iron, dissolved	7439-89-6	E421	0.010	mg/L	<0.010	<0.010			
lead, dissolved	7439-92-1	E421	0.000050	mg/L	0.000080	0.000226			
lithium, dissolved	7439-93-2	E421	0.0010	mg/L	0.0019	0.0022			
magnesium, dissolved	7439-95-4	E421	0.0050	mg/L	28.9	29.2			



Analytical Results

Sub-Matrix: Water

(Matrix: Water)

Sub-Matrix: Water												
(Matrix: Water)												
Client sample ID					BH5		BH2		BH1		BH3	
Client sampling date / time					02-Dec-2022 10:30		02-Dec-2022 11:00					
Analyte	CAS Number	Method	LOR	Unit	WT2223911-001		WT2223911-002		WT2223911-003		WT2223911-004	
					Result		Result		Result		Result	
Dissolved Metals												
manganese, dissolved	7439-96-5	E421	0.00010	mg/L	0.00022		<0.00010					
molybdenum, dissolved	7439-98-7	E421	0.000050	mg/L	0.00218		0.00194					
nickel, dissolved	7440-02-0	E421	0.00050	mg/L	<0.00050		<0.00050					
phosphorus, dissolved	7723-14-0	E421	0.050	mg/L	<0.050		<0.050					
potassium, dissolved	7440-09-7	E421	0.050	mg/L	2.38		3.14					
rubidium, dissolved	7440-17-7	E421	0.00020	mg/L	0.00215		0.00340					
selenium, dissolved	7782-49-2	E421	0.000050	mg/L	0.000118		0.000082					
silicon, dissolved	7440-21-3	E421	0.050	mg/L	1.21		1.40					
silver, dissolved	7440-22-4	E421	0.000010	mg/L	<0.000010		<0.000010					
sodium, dissolved	7440-23-5	E421	0.050	mg/L	62.3		62.8					
strontium, dissolved	7440-24-6	E421	0.00020	mg/L	0.111		0.109					
sulfur, dissolved	7704-34-9	E421	0.50	mg/L	15.0		14.9					
tellurium, dissolved	13494-80-9	E421	0.00020	mg/L	<0.00020		<0.00020					
thallium, dissolved	7440-28-0	E421	0.000010	mg/L	0.000017		0.000021					
thorium, dissolved	7440-29-1	E421	0.00010	mg/L	<0.00010		<0.00010					
tin, dissolved	7440-31-5	E421	0.00010	mg/L	<0.00010		<0.00010					
titanium, dissolved	7440-32-6	E421	0.00030	mg/L	<0.00030		<0.00030					
tungsten, dissolved	7440-33-7	E421	0.00010	mg/L	<0.00010		<0.00010					
uranium, dissolved	7440-61-1	E421	0.000010	mg/L	0.000348		0.000396					
vanadium, dissolved	7440-62-2	E421	0.00050	mg/L	<0.00050		<0.00050					
zinc, dissolved	7440-66-6	E421	0.0010	mg/L	0.0289		0.0609					
zirconium, dissolved	7440-67-7	E421	0.00030	mg/L	<0.00030		<0.00030					
dissolved metals filtration location		EP421	-	-	Field		Field					
Aggregate Organics												
phenols, total (4AAP)		E562	0.0010	mg/L	<0.0010		<0.0010					

Please refer to the General Comments section for an explanation of any qualifiers detected.



Harden Environmental Services Ltd.
4622 Nassagaweya-Puslinch Townline Road
Moffat, Ontario, L0P 1J0
Phone: (519) 826-0099 Fax: (519) 826-9099

Groundwater Studies
Geochemistry
Phase I / II
Regional Flow Studies
Contaminant Investigations
OMB Hearings
Water Quality Sampling
Monitoring
Groundwater Protection
Studies
Groundwater Modeling
Groundwater Mapping
Permits to Take Water
Environmental Compliance
Approvals

Our File: 0214 CBM PQA Pit

March 1, 2024

Township of Puslinch
7404 Wellington Road 34
Guelph, ON
N1H 6H9

Attention: Courtenay Hoytfox
Municipal Clerk

Dear Courtenay:

Re: CBM – Puslinch Pit(PQA) – 2023 Monitoring Report Comments

We are pleased to present our review of the 2023 Groundwater Monitoring Report for the CBM-Puslinch Pit in Concession II. It is reported that, in 2023, below-the-water-table extraction took place for approximately seven months in the North Pond.

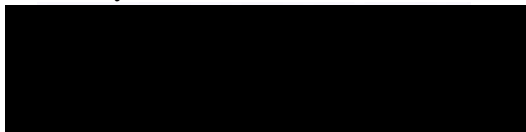
We have reviewed the water level data for the groundwater monitors and the ponds and find that there are no obvious trends towards lower water levels at this site because of below-water-table extraction.

No thresholds are reported to have been exceeded, however, the North Pond station was dry and was not able to record the required water level.

Action Required: We concur with the recommendation from Groundwater Science that the North and South Pond stations be cleaned and deepened. This is the second year that this recommendation has been made.

We have no other concerns with the monitoring data as presented.

Sincerely,



Stan Denhoed, P.Eng., M.Sc.
Senior Hydrogeologist

January 18, 2024

Jennifer DeLeemans, M.Sc.
Lands and Environment Manager
CBM Aggregates, a division of St. Marys Cement Inc. (Canada)
7152 Concession 2,
Cambridge, Ontario
N3C 2V4

sent by email to: jennifer.deleemans@vcimentos.com

Dear Ms. DeLeemans:

**RE: 2023 Groundwater Monitoring Summary,
CBM PQA Pit, Licence No. 17600
Part Lot 26, Concession 1, Puslinch Township**

This letter is a summary of the results of the 2023 groundwater monitoring program completed for the above reference property.

The pit was previously known as the Mast Pit (or Puslinch Pit), ownership was transferred from Puslinch Quality Aggregates Ltd. to CBM Aggregates in 2006. Site details and monitoring well locations are shown on **Figure 1** (attached).

1.0 Site Operations

The PQA Pit is operated in conjunction with the adjacent Neubauer Pit, and both pits have a common entrance/exit. In addition, the overall rehabilitation is coordinated between the two sites.

CBM reports that in 2023 below water table extraction occurred at the PQA Pit North Pond in May, July, August, September, October, November and December.

2.0 Monitoring Program Requirements

The Technical Recommendations for Hydrogeology listed on the Site Plan include a specific monitoring, mitigation and reporting plan, as well as Thresholds and an Action Response Plan. The monitoring program conditions associated with the site are summarized in the 2005 Annual Report (dated January 2006), please refer to that report or the Site Plan for specific details.

At the request of the MNRF all historical data for the PQA Pit is available to the Mill Creek Cumulative Impact Assessment study. The information would be transferred upon request.

3.0 Monitoring Methodology

The field methodologies used as part of this monitoring program are industry standard techniques. Occasional manual water level measurements are obtained as depth below top of monitor in metres using an electronic water level meter and recorded in the field. Manual measurements are obtained when each datalogger is downloaded (approximate quarterly basis).

In March 2019 VanEssen Diver® series dataloggers were installed in water table monitors MP1 to MP4 and at the North and South Pond stilling wells. Datalogger water level and temperature measurements are currently obtained every 4 hours, which exceeds the program requirements.

Precipitation data was reviewed, as described in **Section 6** of this report. In addition, Mill Creek (at Side Road 10) hourly flow data, as available through the Grand River Conservation Authority (GRCA) website, was reviewed.

4.0 Threshold Levels

Working Thresholds for the PQA Pit, as part of the Groundwater Monitoring Program conditions, have been developed, as previously reported.

The site thresholds are included in **Table 1**.

Location	Threshold (mASL)
North Pond	305.64
South Pond	305.34
MP3	305.27
MP4	305.27
Note: Elevations are geodetic, as per July 2007 survey	

Table 1: Working Thresholds

5.0 Monitoring Completed

Installation summaries for the monitors included in this program are provided in **Table 2**.

Monitor	Ground Surface Elevation (mASL)	Reference Point Elevation (mASL)	Top of Screen Elevation (mASL)	Screen Bottom Elevation (mASL)
MP1	314.02	314.77	302.94	301.42
MP2	315.77	316.56	303.20	301.68
MP3	316.74	317.50	304.57	303.05
MP4	314.68	315.35	302.36	300.84
North Pond	307.96	308.24	n/a	n/a
South Pond	307.09	307.79	n/a	n/a
Note: Elevations are geodetic, as reported by Van Harten Surveying Inc., July 2007				

Table 2: Installation Summaries

Hydrographs of the monitoring results to date are attached to this report. The hydrographs include a historical summary of all monitoring results since 2000, and, a detailed summary of the 2023 results.

6.0 Climate Conditions

To date daily precipitation data as reported by Environment Canada for the Kitchener/Waterloo (former Waterloo-Wellington Airport or Waterloo Wellington 2) Station has been used as the primary indicator of climate conditions in the area of the site. Occasional daily precipitation values are missing and daily values from nearby Environment Canada weather stations are used to complete the data set. These stations include (in order of priority): Roseville and Elora RCS. To our knowledge this is the same methodology, and is consistent with that reported by other annual monitoring assessments for the area, (e.g. former Golder Associates for former Nestlé Waters Canada), as part of a coordinated approach to monthly and annual precipitation analysis, as requested by the Township of Puslinch.

In 2023 a total of 11 daily values were “missing” from the K/W station dataset. Using the substitution methodology (Roseville station) the total annual precipitation is calculated to be 863.4 mm. This equates to 94% of the reported 30 year (1981-2010) “Normal” annual precipitation value (916.5 mm) for the K/W station. For comparison, the 2022 reported annual precipitation (492.9 mm) was only 54% of the reported “Normal”, and the annual reported precipitation over the preceding 4 year period (to 2018) was consistently well below normal.

Based on annual precipitation patterns alone, increasingly dry conditions, and low water levels, could be expected in this area from 2018 to 2023.

As indicated by the graph, seasonal conditions in 2023 were relatively “dry” in the winter and fall periods, however the spring period was relatively “wet” and the summer period was very “wet”. This combination likely resulted in low to moderate recharge values as related to “Normal” conditions.

This pattern of precipitation in 2022 was reflected in Mill Creek streamflow, with moderate “freshet” type peak flows in the spring; low flows in early summer, followed by higher flows in the late summer; and, a return to lower flows in early fall followed by an increase in flow in late fall and early winter. In 2023 the calculated 7 day average flows declined below a Level 1 condition (below normal) in late May and through part of June, and again in late September to early October; but did not exceed a Level 2 condition (extremely low). There is no water usage for washing purposes at the PQA Pit, therefore no associated Low Water Response implemented.

7.0 Discussion of Monitoring Results

The groundwater and surface water monitoring results at the PQA Pit indicate that dry conditions persisted through 2023. Although an early year water level recovery in 2023 occurred (in response to recharge), overall levels remained within the lower range observed to date. Water levels in late 2022 and early 2023 at the site were lower than any observed since 2004.

The lowest observed water level measurements in July, August, September and November (operational months), compared to threshold values, are summarized in **Table 3**.

We note that the north pond monitor was dry during summer months in 2023. The monitor needs to be cleaned out and deepened in order to catch summer low levels, particularly during the dry climate conditions that occurred in recent years. In order to provide estimate of water level elevations in the area of the North Pond, and to illustrate the correlation to the South Pond, water levels for the nearest representative monitors (MP1 and MP2 respectively) are included in **Table 3**.

Historically the seasonal low levels at the North Pond were observed to be similar to, or above, those measured at MP1. Historical seasonal low levels at the South Pond were observed to be above those measured at the MP2. For threshold comparison purposes, these two monitors can be used as surrogate locations for the ponds as needed.

Month	Threshold and Lowest Monthly Water Level (mASL)					
	North Pond	MP1	South Pond	MP2	MP3	MP4
Threshold:	305.64	-	305.34	-	305.27	305.27
May:	dry	306.38	306.08	306.01	305.98	306.04
July:	dry	306.41	306.12	306.07	306.04	306.10
August:	dry	306.45	306.16	306.11	306.07	306.12
September:	dry	306.40	306.10	306.08	306.03	306.09
October:	dry	306.33	306.09	306.01	305.96	306.02
November:	dry	306.29	306.13	305.93	305.89	305.95
December:	dry	306.27	306.14	305.92	305.86	305.92
Note: Elevations are geodetic, as per July 2007 survey						

Table 3: Threshold Comparison

As indicated by the measurements, there were no threshold exceedances indicated or observed in 2023 and no “Action Response” required over the below water extraction periods.

As part of the Low Water Response status for Mill Creek, if flow volumes within the creek are lower than established “normal values” then water users (e.g. Permit To Take Water holders) may be asked or required to reduce water usage. However, there is no permit to take water in place, and no aggregate washing activities, at the PQA Pit.

The monitoring results indicate that the overall pattern of groundwater flow has not changed at the site. Flow directions at the site remain generally to the south and southwest. In addition, the measured groundwater level difference (slope) across the site in 2023 (0.36 m to 0.47 m from MP1 to MP3) was within typical ranges experienced in the past.

The compiled monitoring data for the CBM PQA Pit indicates that the below water table extraction at the pit has had an insignificant effect on the overall groundwater flow system, and, has not resulted in any measurable alteration to the division of water between the Mill Creek and Fletcher Creek subwatersheds.

8.0 Recommendations

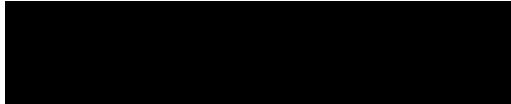
The following recommendations are made with regard to the CBM PQA Pit monitoring program.

- The existing monitoring program should continue in 2024.

- The pond monitors (North Pond and South Pond) should be cleaned out and deepened to approximately 305 mASL (or lower).

If you have any questions or require further assistance please do not hesitate to contact me.

Sincerely,

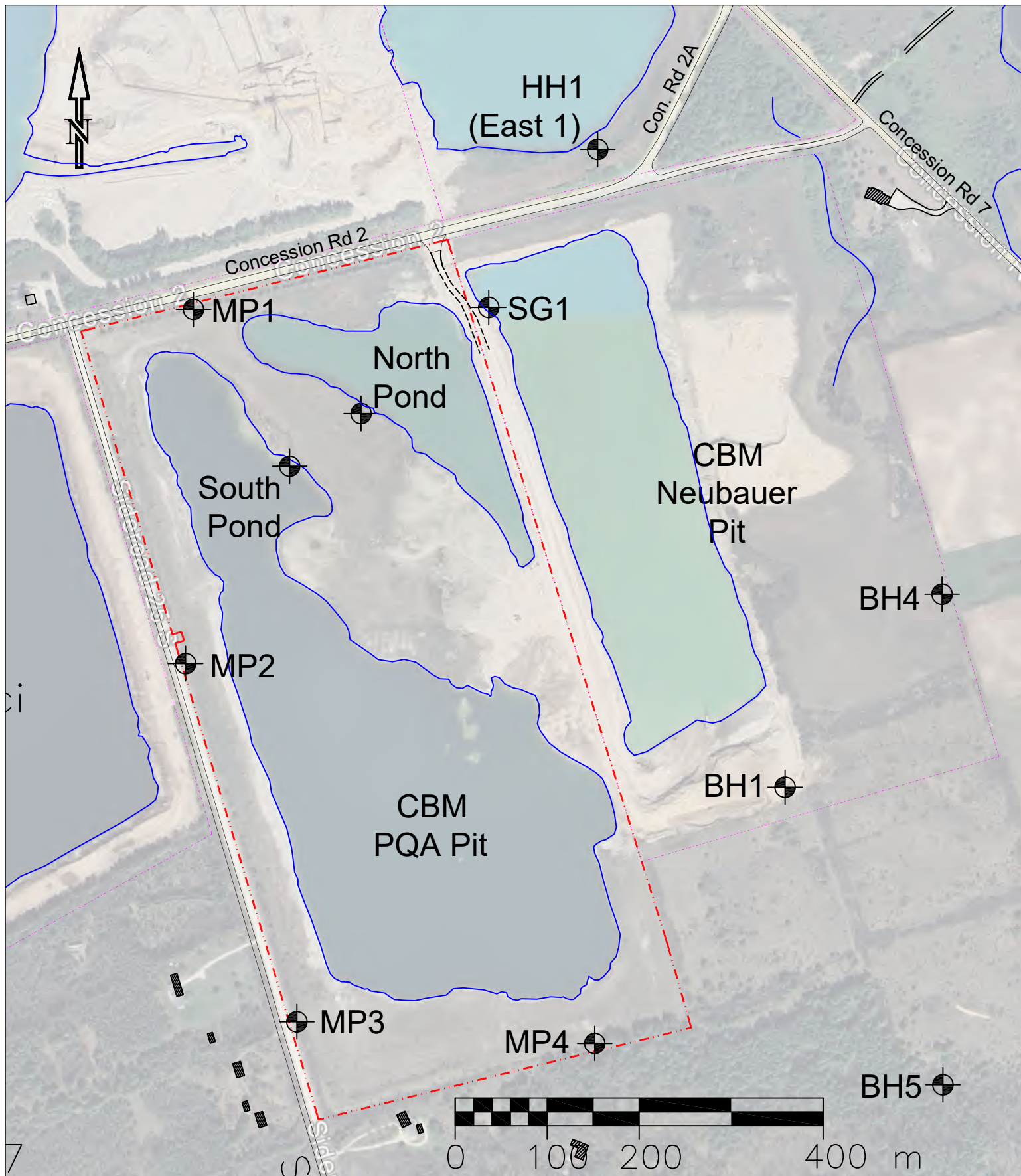


Andrew Pentney, P.Geol.
Hydrogeologist



Cc: Bernie Janssen, Harrington McAvan Ltd.
MNRF, GRCA, Township of Puslinch

Attached: Figure 1: Local Monitoring Locations
Figure 2: Historical Water Level Elevation Hydrograph
Figure 3: 2023 Water Level Elevation Hydrograph
Figure 4: Puslinch Area Precipitation Summary



- CBM PQA Pit Licence Boundary (approximate)
- existing Licence boundaries (approximate)
- ~ surface water: pond (approximate), creek or swale
- wetland (OBM mapping)

modified from :
 1) OBM mapping UNDER LICENSE, WITHOUT PREJUDICE
 OR ENDORSEMENT, FROM THE QUEEN'S PRINTER OF ONTARIO
 2) Site Plans, Harrington McAvan Ltd.
 3) 2023 Air Photo, Google Earth

Figure 1: Local Monitoring Locations	
CBM PQA Pit Groundwater Monitoring Program Annual Report	
GROUNDWATER SCIENCE CORP.	Scale: as shown Date: January 2023

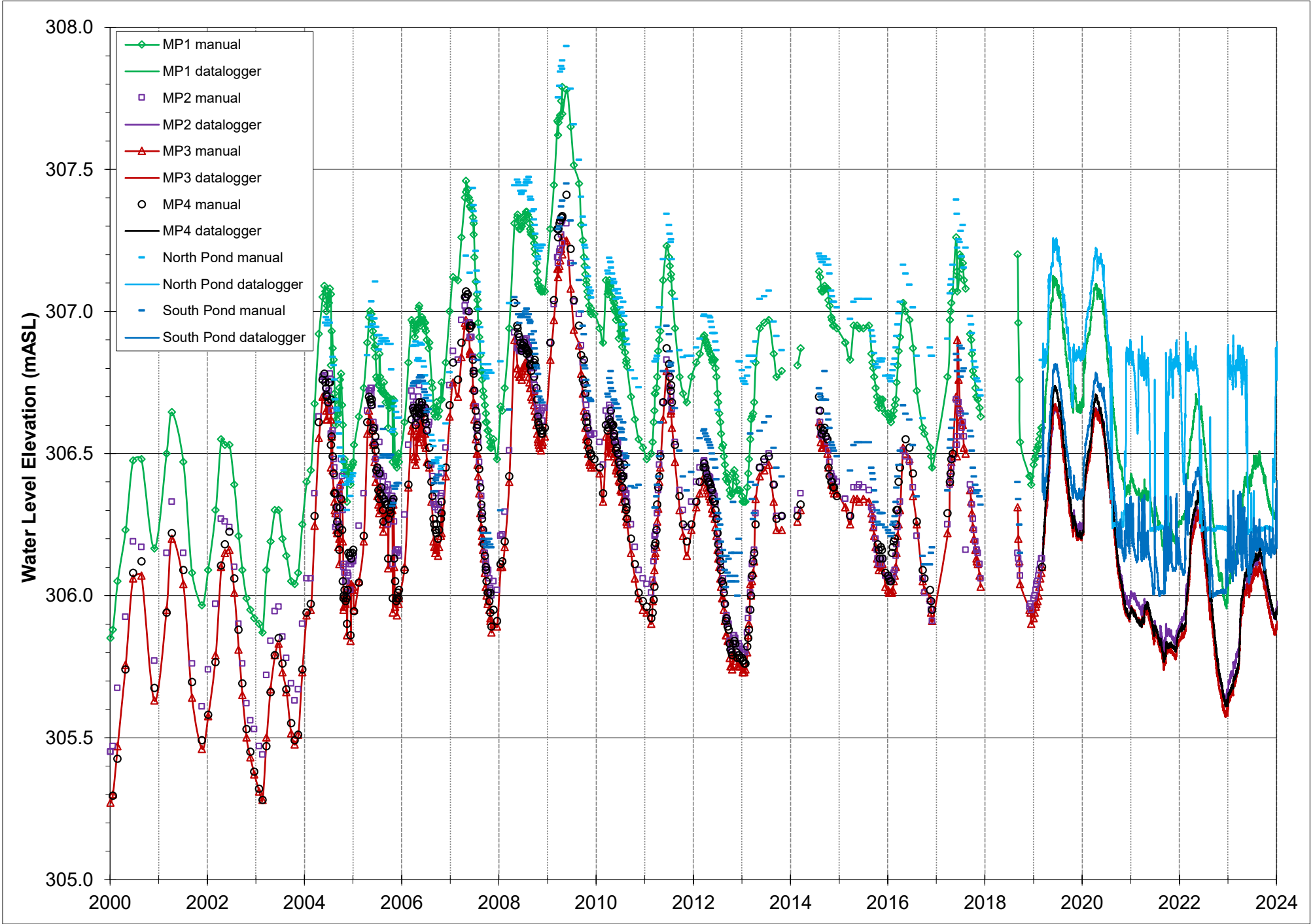
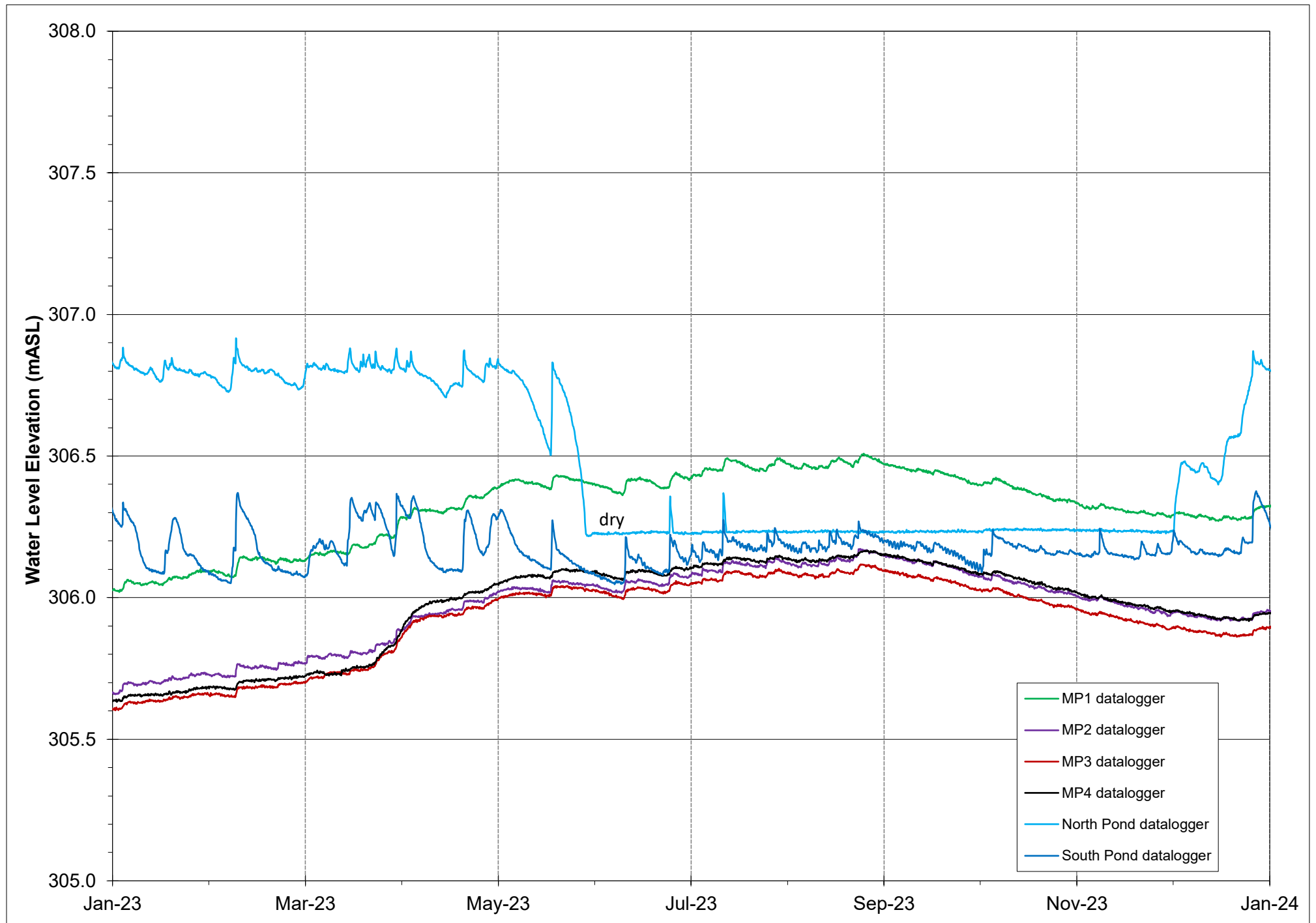
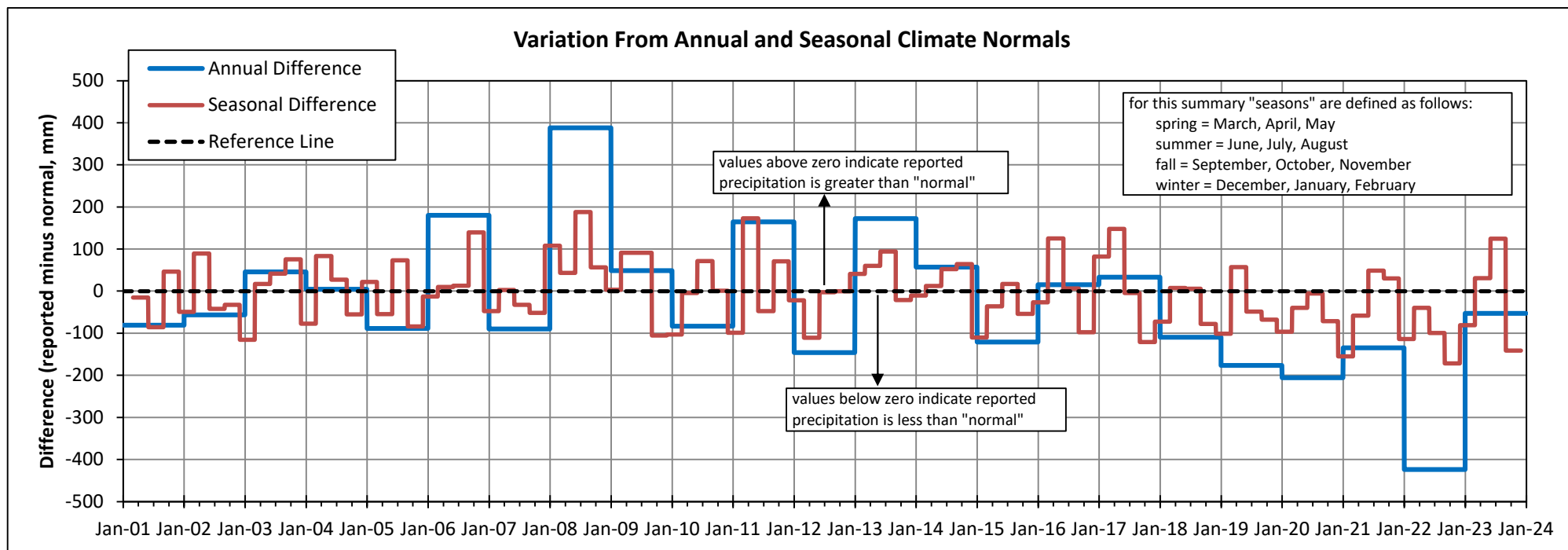
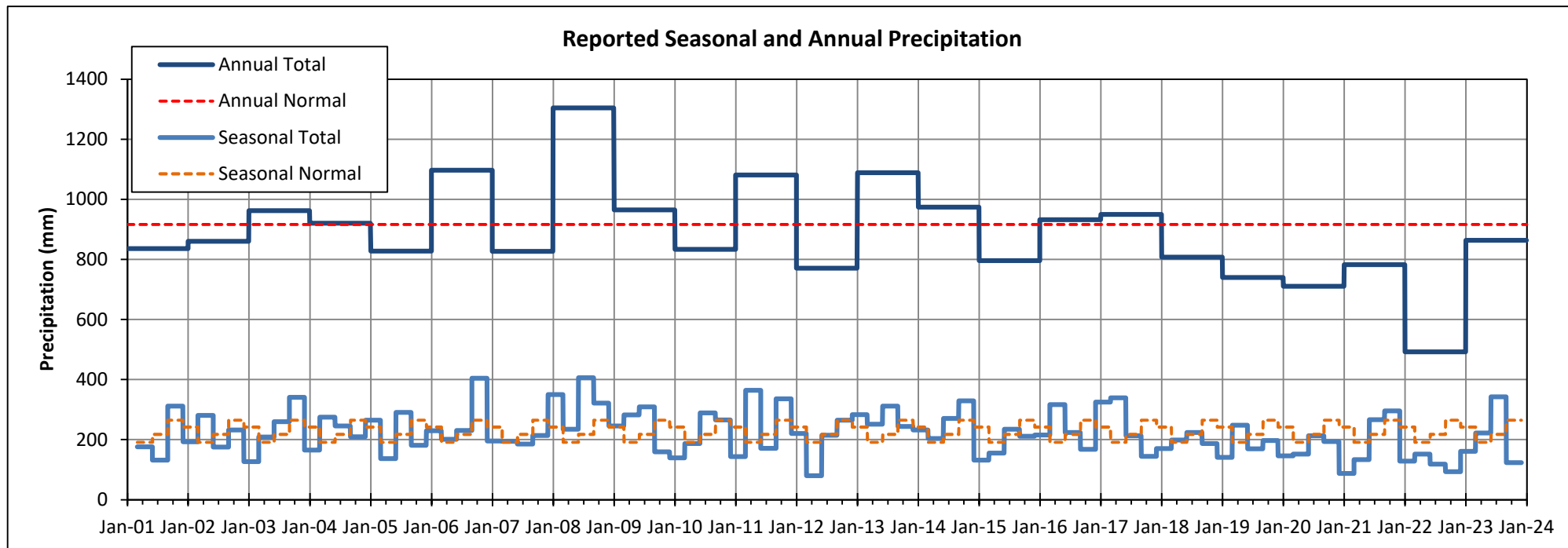


Figure 2: Historical Water Level Elevation Hydrograph





THE CORPORATION OF THE TOWNSHIP OF PUSLINCH

BY-LAW NUMBER 015-2024

Being a by-law to authorize the designation of real property located at 22 Victoria Street, Morriston, as the property of cultural heritage value or interest under Section 29 Part IV of the Ontario Heritage Act, R.S.O. 1990, c. O.18

WHEREAS the *Ontario Heritage Act, R.S.O. 1990, c. O. 18* authorizes a municipality to designate a property within the municipality to be of cultural heritage value or interest if the property meets the prescribed criteria and the designation is made in accordance with the process set out in the *Ontario Heritage Act, R.S.O. 1990, c. O. 18*;

AND WHEREAS the Council for the Corporation of the Township of Puslinch, in consultation with the Puslinch Heritage Advisory Committee, deems 22 Victoria Street to be of cultural heritage value and interest in accordance with the prescribed criteria by the Ontario Heritage Act, R.S.O. 1990, c. O.18;

AND WHEREAS the Council for the Corporation of the Township of Puslinch did give notice of its intention to designate the property mentioned in section 1 of this by-law in accordance with subsection 29(3) of the *Ontario Heritage Act, R.S.O. 1990, c. O. 18*;

NOW THEREFORE the Corporation of the Township of Puslinch hereby enacts as follows:

1. That the property located at 22 Victoria Street, Morriston, and more particularly described in Schedule “A” hereto annexed and forming part of this by-law, is hereby designated as property of cultural heritage value or interest under Section 29 Part IV of the *Ontario Heritage Act, 1990, c. O. 18*.
2. That the Municipal Clerk is hereby authorized and directed,
 - a. to cause a copy of this by-law, together with reasons for the designation, to be served on the subject property owner and The Ontario Heritage Trust by personal service or by registered mail;
 - b. to publish a notice of this by-law once in a newspaper having general circulation in the Township of Puslinch.
3. That the Municipal Clerk is hereby authorized and directed to cause a copy of this bylaw, together with the statement of cultural heritage value or interest and description of heritage attributes set out in Schedule “B” hereto annexed and forming part of this bylaw, to be registered against the property affected in the proper land registry office.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 20th DAY OF MARCH 2024

James Seeley, Mayor

Justine Brotherston, Interim Municipal Clerk

Schedule "A"
To
By-law Number 015-2024

22 Victoria Street,
Morrison

PIN: 71194-0058

Legal Description: CON 1 FRONT PT LOT 26 RP61R6943 PART 1

Schedule "B"
To
By-law Number 015-2024

22 Victoria Street,
Morrison

**STATEMENT OF CULTURAL HERITAGE VALUE OR INTEREST AND DESCRIPTION OF
HERITAGE ATTRIBUTES**

Short Statement of Cultural Heritage Value or Interest:

The property located at 22 Victoria Street, Morrison, retains significant cultural heritage value to the religious and cultural history of this area of the Township. The value is retained in the 1856-1880 church building on site. It was built by German immigrant families who comprised the earliest European settlers in the Morrison area. The church is the only Evangelical German (Kirche Evangelische Gemeinschaft) church within the Township, and is still active as the Morrison United Church. The property's architectural value lies in the church's unique Gothic and buttressed bichrome brick construction, made from local brickworks. The church is a physical and cultural landmark in the Village of Morrison and is a symbol of the Germanic settlement of the area. The property meets the requirements for designation prescribed by the Province of Ontario under the three categories of design/physical value, historical/associative value, and contextual value. The property is listed on the Township of Puslinch Municipal Heritage Register and has received a plaque from the Township's Heritage Committee for its cultural heritage value.

Design Value:

The property's architectural value lies in the locally designed and built church on site that displays architectural elements unique in Puslinch Township, including buttresses on exterior walls. This 1856 red brick front-gabled Gothic church building was enlarged and renovated in 1880 with Italianate details. The older brickwork is in Flemish bond while the 1880 front facade is in common bond. The building has large lancet windows: four on each side wall, and two on the front facade. The side windows are topped with yellow brick voussoirs and bichrome brick stops. Red brick buttresses with yellow brick corbels frame these windows. Two prominent buttresses in yellow brick bracket the entrance on the front facade. These buttresses have cut stone corbels. Under the front gable is a small gothic window and below that an arched date stone with "Kirche der Evangelischen Gemeinschaft, A. D. 1880" inscribed in mortar. Yellow brick trim highlights the quoins, window voussoirs, and entrance transom. Voussoirs on the front facade have moulded keystones. The eave features Italianate "C" curve brackets with finials along its front and side facades. Stained glass was installed at the time of the 1880 renovation in all the windows and the transom that reads "Evangelical United Brethren Church".

Historical/ Associative Value:

This property has significant historical and associative value. It was built by German immigrants on land owned by Johannes Calfass, and served the predominantly German population in the Morrison area as a religious and social centre. Religious services were provided in the German language up until the time of the First World War. The church continues to serve the Morrison community.

The church is the second building of the German Evangelical Church in Morrison. After several years of meeting in homes, especially on the Calfas' farm, a log church, The Evangelical German Chapel, was built on the west side of Brock Road in the middle of the village block. In the mid 1850s, the log church was taken down, and the present brick church was erected in 1856.

In 1865, a frame parsonage was built on the rear of the church in order for the minister to reside. In 1894, the brick manse was erected next to the church, with the first resident being Rev. Sauer in 1895. The basement was built during the pastorate of Rev. Dorsch (1948-1951), and would be used for Sunday school and a kitchen. The contractor of the basement is attributed to John Winer.

Contextual Value:

The church is situated in the Village of Morriston, settled by German immigrants in the 1830s. Built on land owned by Johannes Calfas, a road was constructed up to the church from Queen Street and named “Church Street.” The property is surrounded by several original residences of German settlers, including the Winer, Calfas, and the Morlock families, who were the first settlers in the area. Additionally, other German settler houses, owned by the Kistenmacher, Schlegel, and the Leitch/Wurtz families, are located on the same street. The church is also physically connected to its surroundings as the bricks used to build the property were manufactured at the Morriston brickyards. The residence next to the church was built as the church manse in 1894. Consequently, the Morriston Church is contextually significant and serves as a landmark in the village.

Description of Heritage Attributes

The following are to be considered as heritage attributes to be protected by a heritage designation by-law for 22 Victoria St:

- Height, scale, and form of 1880 building
- Bichromatic brickwork: red brick walls with yellow trim
- Brick buttresses on side walls with yellow corbels
- Front facade buttresses with stone corbels
- Stone sills
- Lancet windows
- Transom window
- Yellow brick voussoirs and stops
- Moulded keystones in front facade voussoirs
- Stained glass
- Eave and “C” brackets
- Datestone

THE CORPORATION OF THE TOWNSHIP OF PUSLINCH

BY-LAW NUMBER 016-2024

Being a by-law to authorize the designation of real property located at 42 Queen Street, Puslinch, as the property of cultural heritage value or interest under Section 29 Part IV of the Ontario Heritage Act, R.S.O. 1990, c. O.18

WHEREAS the *Ontario Heritage Act, R.S.O. 1990, c. O. 18* authorizes a municipality to designate a property within the municipality to be of cultural heritage value or interest if the property meets the prescribed criteria and the designation is made in accordance with the process set out in the *Ontario Heritage Act, R.S.O. 1990, c. O. 18*;

AND WHEREAS the Council for the Corporation of the Township of Puslinch, in consultation with the Puslinch Heritage Advisory Committee, deems 42 Queen Street to be of cultural heritage value and interest in accordance with the prescribed criteria by the Ontario Heritage Act, R.S.O. 1990, c. O.18;

AND WHEREAS the Council for the Corporation of the Township of Puslinch did give notice of its intention to designate the property mentioned in section 1 of this by-law in accordance with subsection 29(3) of the *Ontario Heritage Act, R.S.O. 1990, c. O. 18*;

NOW THEREFORE the Corporation of the Township of Puslinch hereby enacts as follows:

1. That the property located at 42 Queen Street, Puslinch, and more particularly described in Schedule “A” hereto annexed and forming part of this by-law, is hereby designated as property of cultural heritage value or interest under Section 29 Part IV of the *Ontario Heritage Act, 1990, c. O. 18*.
2. That the Municipal Clerk is hereby authorized and directed,
 - a. to cause a copy of this by-law, together with reasons for the designation, to be served on the subject property owner and The Ontario Heritage Trust by personal service or by registered mail;
 - b. to publish a notice of this by-law once in a newspaper having general circulation in the Township of Puslinch.
3. That the Municipal Clerk is hereby authorized and directed to cause a copy of this bylaw, together with the statement of cultural heritage value or interest and description of heritage attributes set out in Schedule “B” hereto annexed and forming part of this bylaw, to be registered against the property affected in the proper land registry office.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 20th DAY OF MARCH 2024

James Seeley, Mayor

Justine Brotherston, Interim Municipal Clerk

Schedule "A"
To
By-law Number 016-2024

42 Queen Street, Morriston

PIN: 71194-0067

Legal Description: PT LOT 1, PLAN 135 , COLFA'S SURVEY, SOUTH OF QUEEN ST, AS IN
ROS380910; T/W RO774378 ; TOWNSHIP OF PUSLINCH

Schedule "B"
To
By-law Number 016-2024

42 Queen Street, Morriston

**STATEMENT OF CULTURAL HERITAGE VALUE OR INTEREST AND DESCRIPTION OF
HERITAGE ATTRIBUTES**

The property located at 42 Queen St, Morriston, has cultural heritage value due to its association with the commercial history of the Township, and especially within the Village of Morriston. This value is retained in the property's 1860 Italianate commercial block. It bears design significance in its representative and elaborate architectural features, and fine craftsmanship. The property is also directly associated with R.B. Morrison, who had the store built and was the individual after which the Village of Morriston was named. Since its construction, the building's central location at the main crossroads of the village has served the community as a commercial centre and landmark. The property meets the requirements for designation prescribed by the Province of Ontario under the three categories of design/physical value, historical/associative value, and contextual value. The property is listed on the Township of Puslinch Municipal Heritage Register and has received a plaque from the Township's Heritage Committee for its cultural heritage value.

Design Value:

The property includes a three storey yellow brick commercial block constructed in 1860 in an Italianate style. Italianate design was the hallmark of commercial buildings in Ontario between 1860 and 1880, and this structure provides an excellent and early example, with a rear-sloping roof and many decorative elements. Constructed of local Morriston yellow brick laid by Karl Beese in a common bond pattern, the block facade is vertically divided into two halves by a brick firewall. Identical, symmetrical elements on either side of the firewall include: large framed street level display windows with centred doors all of which are fitted with distinctive and extremely rare ogee wood muntins, with the exception of the (face-on) centre door in the left side window. In each half on the second floor are three segmented sash windows with soldier lintels, topped with iron labels and bracket stops. On the top floor above each of these windows are smaller, ocular windows with brick soldiering. The (face-on) left side of the building facade is extended to accommodate a single door on the first floor, a smaller segmented sash window on the second floor, and a smaller ocular window above. The brickwork includes string coursing in yellow brick above the second storey and the top storey.

The north side facade shows brick dentillation across the width under the roof cornice. Toward the rear of this facade are two segmented sash windows on the first and second floor. An entry door under a segmented arch is between the windows on the first floor. A recently built entrance on the side of the north facade near the front of the building repeats the ogee muntin pattern in the door and sidelights.

Notable original architectural elements that were removed sometime after 2011 when the building was re-roofed, include a wide wood roof cornice that spanned the width of the front facade, with Italianate paired "C" brackets with finials. This cornice and bracketing could be replicated, should an attempt be made to restore the original facade.

Historical/Associative Value:

The property, along with its commercial building, is situated on the PLAN 135 Calfas Survey, Part Lot 1. Constructed in 1860, the building was commissioned by R.B. Morrison, a Scottish immigrant who settled in the Township during the 1840s. This construction followed a fire that had destroyed Morrison's previous store on the east side of Brock Road. Opting for a new yellow brick building with bricks from the local brickyard, Morrison chose to build it on the west side of Brock Road, enlisting the services of local German stone mason, Karl Beese.

During its prime, the building accommodated various trades and crafts, employing tailors, shoemakers, milliners, and more, and was the main commercial structure in the village, and the largest between Dundas and Guelph. In 1869, Morrison sold the property to Wes Binkley and repurchased it a decade later. Over time, the commercial building earned the moniker "Bank Building" due to the Toronto Dominion bank branch located on its first floor.

Contextual Value:

The property holds a prominent location along Queen Street, at the main crossroads in the heart of Morriston. Its strategic placement places it in close proximity to several significant and historic Morriston family properties and residences, such as those built by the Calfas', Morlock, and Winer families.

The property stands as a tangible representation of the village's commercial endeavors during the mid-19th century and has continued to serve as a commercial space since its inception. The use of yellow brick in its construction ties it closely to its immediate surroundings, since these bricks were sourced from the Morriston Brickyard.

Given its vital role in the growth and sustenance of downtown Morriston, the property and its commercial block have earned the status of a landmark in the Township.

Description of Heritage Attributes

The following are to be considered as heritage attributes to be protected by a heritage designation by-law for 42 Queen St:

R.B. Morriston Commercial Block

- Height, scale, and form of original two and a half storey property
- Exterior yellow brick walls
- Original door and window fenestration and wood window framing
- Sash, ocular and ogee windows and door on front facade
- Original lintels on front facade
- Stone sills
- Iron stops and labels on front façade

THE CORPORATION OF THE TOWNSHIP OF PUSLINCH

BY-LAW NUMBER 017-2024

Being a by-law to authorize the designation of real property located at 46 Queen Street, Puslinch, as the property of cultural heritage value or interest under Section 29 Part IV of the Ontario Heritage Act, R.S.O. 1990, c. O.18

WHEREAS the *Ontario Heritage Act, R.S.O. 1990, c. O. 18* authorizes a municipality to designate a property within the municipality to be of cultural heritage value or interest if the property meets the prescribed criteria and the designation is made in accordance with the process set out in the *Ontario Heritage Act, R.S.O. 1990, c. O. 18*;

AND WHEREAS the Council for the Corporation of the Township of Puslinch, in consultation with the Puslinch Heritage Advisory Committee, deems 46 Queen Street to be of cultural heritage value and interest in accordance with the prescribed criteria by the Ontario Heritage Act, R.S.O. 1990, c. O.18;

AND WHEREAS the Council for the Corporation of the Township of Puslinch did give notice of its intention to designate the property mentioned in section 1 of this by-law in accordance with subsection 29(3) of the *Ontario Heritage Act, R.S.O. 1990, c. O. 18*;

NOW THEREFORE the Corporation of the Township of Puslinch hereby enacts as follows:

1. That the property located at 46 Queen Street, Puslinch, and more particularly described in Schedule “A” hereto annexed and forming part of this by-law, is hereby designated as property of cultural heritage value or interest under Section 29 Part IV of the *Ontario Heritage Act, 1990, c. O. 18*.
2. That the Municipal Clerk is hereby authorized and directed,
 - a. to cause a copy of this by-law, together with reasons for the designation, to be served on the subject property owner and The Ontario Heritage Trust by personal service or by registered mail;
 - b. to publish a notice of this by-law once in a newspaper having general circulation in the Township of Puslinch.
3. That the Municipal Clerk is hereby authorized and directed to cause a copy of this bylaw, together with the statement of cultural heritage value or interest and description of heritage attributes set out in Schedule “B” hereto annexed and forming part of this bylaw, to be registered against the property affected in the proper land registry office.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 20th DAY OF MARCH 2024

James Seeley, Mayor

Justine Brotherston, Interim Municipal Clerk

Schedule "A"
To
By-law Number 017-2024

46 Queen Street,
Morriston

PIN: 71194-0068

Legal Description: LOT 2, PLAN 135 ; PT LOT 3, PLAN 135 , & UNNUMBERED LT, PLAN 135,
COLFAS' PORTION, SOUTH OF QUEEN STREET AS IN RO708587 ; TOWNSHIP OF
PUSLINCH

Schedule "B"
To
By-law Number 017-2024

46 Queen Street,
Morrison

**STATEMENT OF CULTURAL HERITAGE VALUE OR INTEREST AND DESCRIPTION OF
HERITAGE ATTRIBUTES**

The property situated at 46 Queen St, Morrison, holds significant cultural heritage value due to its rich association with hostelry history in the Township. This value is retained in the finely crafted stone structure built as a hotel in 1860. Over time, this establishment became known as the renowned "Morrison Hotel," catering to the needs of numerous residents and visitors in and around the Morrison area. Moreover, the property played a pivotal role in shaping the thriving Morrison downtown during the mid to late 19th century, contributing to the area's rapid growth and prosperity. Its architectural and historical significance, both intertwined, have cemented its status as a true landmark within the community. The property meets the requirements for designation prescribed by the Province of Ontario under the three categories of design/physical value, historical/associative value, and contextual value. The property is listed on the Township of Puslinch Municipal Heritage Register and has received a plaque from the Township's Heritage Committee for its cultural heritage value.

Design Value:

The property consists of a significant 1860 two-storey fieldstone building with coursed Aberdeen bond masonry and lime taping, a style practiced by Scottish masons. Built in the Neoclassical architectural style for the purpose of a hostelry, it presents common elements of the Neoclassic style: a side gabled roof with wide paired chimneys on each end, symmetrical sash-style windows, and elaborate entrances. Two large windows frame the central entranceway with sidelights and a transom. This central entrance design is replicated directly above on the second floor. The building's windows, with replaced glazing, are topped by solid plain stone lintels, with cut keystone lintels above the main floor and second floor entrances. A secondary entrance is placed to the (face-on) right of the central main entrance offsetting the symmetry of the window and door placement on the facade's first floor. Capped stone parapets run the full width of the roof gable at both ends. Subsequent renovations made to the structure include a new roof plus storm windows and doors. An original balcony with wood railings that ran across the front of the second storey has been replaced by several smaller wrought-iron railings, but the original doors with transoms have been preserved behind the new storm doors.

Historical/ Associative Value:

The property, situated at PLAN 135, Part Lot 2-3, dates back as a hostelry prior to the construction of the 1860 building presently on site. Donald McPherson constructed this hotel following the destruction of an earlier one on the same site, built by Alexander Ochs and ravaged by fire in 1860. To complement the hotel, a combined woodshed and ice house were added at the rear of the property. During winter, blocks of ice from Morrison Pond would be cut and stored in the ice house, ensuring the hotel's kitchen and bar remained well-chilled throughout the warmer months.

In 1905, John Vogt, originally from Copenhagen, Denmark, purchased the hotel and gave it the name "Morrison Hotel." Over time, the property transitioned to a private home.

Contextual Value:

The property is located along Queen St, making it an integral part of the Morrison downtown area. Notably, it shares its surroundings with other significant heritage properties, including the residences of the three founding families of Morrison: Calfas, Morlock, and Winer. Moreover, the property's close proximity to the R.B. Morrison commercial block showcases the concerted efforts made to provide various essential services to the community within a convenient distance. This purpose-built hotel also illustrates the important role of Morrison as a stopover for horse-drawn conveyance along the Brock Road from Lake Ontario to Guelph. It is physically paired

with another early stone hotel opposite at 51 Queen Street, built in the same style, and operated by Alexander Ochs. Given its original purpose and prime location, the hotel has earned landmark status, due to its connection with both the community and visitors over generations.

Description of Heritage Attributes

The following are to be considered as heritage attributes to be protected by a heritage designation by-law for 46 Queen St:

- Height, scale, and form of original two storey building
- Exterior stone walls with Aberdeen bond masonry
- Original door and window fenestrations on front facade
- Door and window stone lintels, and stone sills on front facade
- Extant original doors
- Paired chimneys
- Parapets and coping

THE CORPORATION OF THE TOWNSHIP OF PUSLINCH

BY-LAW NUMBER 018-2024

Being a by-law to authorize the designation of real property located at 78 Queen Street, Puslinch, as the property of cultural heritage value or interest under Section 29 Part IV of the Ontario Heritage Act, R.S.O. 1990, c. O.18

WHEREAS the *Ontario Heritage Act, R.S.O. 1990, c. O. 18* authorizes a municipality to designate a property within the municipality to be of cultural heritage value or interest if the property meets the prescribed criteria and the designation is made in accordance with the process set out in the *Ontario Heritage Act, R.S.O. 1990, c. O. 18*;

AND WHEREAS the Council for the Corporation of the Township of Puslinch, in consultation with the Puslinch Heritage Advisory Committee, deems 78 Queen Street to be of cultural heritage value and interest in accordance with the prescribed criteria by the Ontario Heritage Act, R.S.O. 1990, c. O.18;

AND WHEREAS the Council for the Corporation of the Township of Puslinch did give notice of its intention to designate the property mentioned in section 1 of this by-law in accordance with subsection 29(3) of the *Ontario Heritage Act, R.S.O. 1990, c. O. 18*;

NOW THEREFORE the Corporation of the Township of Puslinch hereby enacts as follows:

1. That the property located at 78 Queen Street, Puslinch, and more particularly described in Schedule “A” hereto annexed and forming part of this by-law, is hereby designated as property of cultural heritage value or interest under Section 29 Part IV of the *Ontario Heritage Act, 1990, c. O. 18*.
2. That the Municipal Clerk is hereby authorized and directed,
 - a. to cause a copy of this by-law, together with reasons for the designation, to be served on the subject property owner and The Ontario Heritage Trust by personal service or by registered mail;
 - b. to publish a notice of this by-law once in a newspaper having general circulation in the Township of Puslinch.
3. That the Municipal Clerk is hereby authorized and directed to cause a copy of this bylaw, together with the statement of cultural heritage value or interest and description of heritage attributes set out in Schedule “B” hereto annexed and forming part of this bylaw, to be registered against the property affected in the proper land registry office.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 20th DAY OF MARCH 2024

James Seeley, Mayor

Justine Brotherston, Interim Municipal Clerk

Schedule "A"
To
By-law Number 018-2024

78 Queen Street,
Morriston

PIN: 71194-0012

Legal Description: PT LOT 32, CONCESSION 7 , TOWNSHIP OF PUSLINCH, AS IN
ROS257099 ; S/T DEBTS IN ROS251140 ; TOWNSHIP OF PUSLINCH

Schedule "B"
To
By-law Number 018-2024

78 Queen Street,
Morrison

**STATEMENT OF CULTURAL HERITAGE VALUE OR INTEREST AND DESCRIPTION OF
HERITAGE ATTRIBUTES**

Short Statement of Cultural Heritage Value or Interest

The property at 78 Queen Street, Morrison, has cultural heritage value due to its association with the Morlock family who were one of the three founding families of the village of Morrison. This value is retained in the 1854 fieldstone cottage that was the Morlock family's first masonry residence. In addition, the property is situated alongside other Morlock family residences, and forms a streetscape representing three generations and a period of 60 years. The property meets the requirements for designation prescribed by the Province of Ontario under the three categories of design/physical value, historical/associative value, and contextual value. The property is listed on the Township of Puslinch Municipal Heritage Register and has received a plaque from the Township's Heritage Committee for its cultural heritage value.

Design Value:

This property is an early example of a vernacular and modest one-and-a-half-storey coursed fieldstone cottage with a side-gabled roof and three-bay front façade. Notable features include the wide roof cornice return, large stone quoins and stone voussoirs over all windows and the central front door. Window fenestration originally had 6-over-6 sash windows; a few of the original panes appear to be visible. The side facades also feature two windows on each floor, built in the same style. All windows have stone sills.

Historical/Associative Value:

John Morlock, the original owner, had this stone cottage built on the Morlock farm in 1854. The stonemason was Karl Beese. When his son, Christian Morlock, constructed a large stone farmhouse to the south in 1882, this cottage was intended to become a retirement home for John. However, after John's death in 1884 it was repurposed as accommodation for hired men working on the Morlock farm.

Contextual Value:

78 Queen Street forms part of a streetscape of four adjacent Morlock family built homes built between 1851 and 1910 on the original lot settled by John Christian Morlock. This extant built heritage family streetscape is unique to the Township. It is positioned between Lots 31 and 33 of the other two founding families. The intact Paul Winer family homestead is to the south on Lot 33 and the remains of the Johannes Calfas family homestead are to the north on Lot 31.

Description of Heritage Attributes

The following are to be considered as heritage attributes to be protected by a heritage designation by-law for 78 Queen St:

- Height, scale, and form of original one and a half storey residence
- Exterior fieldstone walls
- Stone quoins
- Stone voussoirs
- Stone sills
- Roof cornice return
- Original door and window fenestrations on front and side facades

THE CORPORATION OF THE TOWNSHIP OF PUSLINCH

BY-LAW NUMBER 019-2024

Being a by-law to authorize the designation of real property located at 80 Brock Road S, Puslinch, as the property of cultural heritage value or interest under Section 29 Part IV of the Ontario Heritage Act, R.S.O. 1990, c. O.18

WHEREAS the *Ontario Heritage Act, R.S.O. 1990, c. O.18* authorizes a municipality to designate a property within the municipality to be of cultural heritage value or interest if the property meets the prescribed criteria and the designation is made in accordance with the process set out in the *Ontario Heritage Act, R.S.O. 1990, c. O.18*;

AND WHEREAS the Council for the Corporation of the Township of Puslinch, in consultation with the Puslinch Heritage Advisory Committee, deems 80 Brock Road S to be of cultural heritage value and interest in accordance with the prescribed criteria by the Ontario Heritage Act, R.S.O. 1990, c. O.18;

AND WHEREAS the Council for the Corporation of the Township of Puslinch did give notice of its intention to designate the property mentioned in section 1 of this by-law in accordance with subsection 29(3) of the *Ontario Heritage Act, R.S.O. 1990, c. O.18*;

NOW THEREFORE the Corporation of the Township of Puslinch hereby enacts as follows:

1. That the property located at 80 Brock Road S, Puslinch, and more particularly described in Schedule “A” hereto annexed and forming part of this by-law, is hereby designated as property of cultural heritage value or interest under Section 29 Part IV of the *Ontario Heritage Act, 1990, c. O. 18*.
2. That the Municipal Clerk is hereby authorized and directed,
 - a. to cause a copy of this by-law, together with reasons for the designation, to be served on the subject property owner and The Ontario Heritage Trust by personal service or by registered mail;
 - b. to publish a notice of this by-law once in a newspaper having general circulation in the Township of Puslinch.
3. That the Municipal Clerk is hereby authorized and directed to cause a copy of this bylaw, together with the statement of cultural heritage value or interest and description of heritage attributes set out in Schedule “B” hereto annexed and forming part of this bylaw, to be registered against the property affected in the proper land registry office.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 20th DAY OF MARCH 2024

James Seeley, Mayor

Justine Brotherston, Interim Municipal Clerk

Schedule "A"
To
By-law Number 019-2024

80 Brock Rd S,
Puslinch

PIN: 71195-0209

Legal Description: PT LOTS 22 & 23, CONCESSION 7, TOWNSHIP OF PUSLINCH AS IN RO703524; PT LOT 22, CONCESSION 8, TOWNSHIP OF PUSLINCH AS IN RO703524; PT TAVERN

Schedule "B"
To
By-law Number 019-2024

80 Brock Rd S,
Puslinch

**STATEMENT OF CULTURAL HERITAGE VALUE OR INTEREST AND DESCRIPTION OF
HERITAGE ATTRIBUTES**

The property located at 80 Brock Rd S, Puslinch, holds significant cultural heritage value stemming from its association with the grist milling history of the Township. This value is retained in the large brick mill complex and pond on site. The property's architectural value lies in its design and singular presence in the Township. Built initially in 1863 by George McLean, and subsequently rebuilt in 1869 by him following a fire, it remains the only extant grist mill structure in Puslinch. The mill architecture is in excellent condition. Situated in the heart of Aberfoyle, the property is located alongside other heritage residences and industries that were established during the mid-1800s in connection with the mill. The property's significance is further seen by its transformation into a restaurant in later years, effectively highlighting its enduring importance and adaptability over time. The property meets the requirements for designation prescribed by the Province of Ontario under the three categories of design/physical value, historical/associative value, and contextual value. The property is listed on the Township of Puslinch Municipal Heritage Register and has received a plaque from the Township's Heritage Committee for its cultural heritage value.

Design Value:

The property showcases a grist mill complex. The primary structure consists of a tall two-and-a-half-storey rectangular building. A one and one-half storey smaller brick wing is attached on the south side. Both buildings are rendered in yellow brick from the Morriston brickyards, laid in common bond by local mason James Freed. A small one-storey fieldstone and board and batten shed is attached to the north side of the building. The rear of the complex has had several additions. A one and one-half storey fieldstone section remains at the rear that appears to date from the 1869 building based on archival photographs.

The main building has a Georgian design: rectangular, side-gabled form with symmetrically placed multi-paned and vertically sashed windows. The front facade has four, six over six paned windows on the second story; with three identical windows placed directly below on the first floor. The main entrance lies below the fourth window. Italianate ornamentation on these fenestrations include details such as brick labels and stops, and brick soldier lintels with dentils on the second storey side windows.

The one and one-half storey brick wing of the complex was reportedly used for drying grain. It has two smaller windows with four over four panes on the front facade, and three on the side facade. A lower six over six paned window with a brick label and stop is on the front facade and on the side facade. An entrance is in the rear corner of this structure.

Historical/Associative Value:

The property, situated at Lot 22 Front Concession 8, saw the construction of the present grist mill in 1869 after a fire burnt down the original 1863 building in 1866. The building and its reconstruction were undertaken by owner George McLean, who also dug out the mill raceway. The mill products achieved international recognition: its oatmeal received a gold medal for its high quality at the 1867 World's Fair in Paris, France. During George McLean's ownership, the mill was called "The Puslinch Mills" and was subsequently named "The Aberfoyle Mill." Throughout its history, the mill serviced a significant number of Puslinch farmers, and served as an industrial anchor to the growing Village of Aberfoyle. The building passed through the hands of numerous proprietors and millers during its active years. Among them were W.H. McDonald, R.B. Morison, Herbert Hamersley, and its final owner, James Murphy.

By the 1960s, the property had been acquired by the Owens Family, who transformed the mill building into a restaurant. It continues in that capacity today as the "Aberfoyle Mill Restaurant".

Contextual Value:

Due to the property's function, many early settlers were drawn to establish their residences near the mill which was essential to their farm economy. The property is in close proximity to numerous other heritage properties situated in the Aberfoyle area of the Township such as the Malcolm McBeath, John Hammersley, and Peter McLaren houses, and the 1857 house built for George McLean across the road from the mill, known today as "The Miller's House." Additionally, the property is closely situated to other buildings that provided essential services for the Aberfoyle area during the 19th century, including a blacksmith and wagon shop, and the Aberfoyle Schoolhouse. Given its pivotal role in enhancing the area's prosperity and its later reputation as a restaurant, the property is a landmark, and the most significant heritage structure in the community.

Description of Heritage Attributes

The following are to be considered as heritage attributes to be protected by a heritage designation by-law for 80 Brock Rd S:

Aberfoyle Mill:

- Height, scale, and form of 1869 two and a half storey brick building and one and one-half storey wing
- Yellow brick exterior walls
- Original fenestration, with brick labels and stops
- Extant original doors and wood windows
- Original stone foundation walls and rear fieldstone stone section

THE CORPORATION OF THE TOWNSHIP OF PUSLINCH

BY-LAW NUMBER 020-2024

Being a by-law to authorize the designation of real property located at 80 Queen Street, Morriston, as the property of cultural heritage value or interest under Section 29 Part IV of the Ontario Heritage Act, R.S.O. 1990, c. O.18

WHEREAS the *Ontario Heritage Act, R.S.O. 1990, c. O. 18* authorizes a municipality to designate a property within the municipality to be of cultural heritage value or interest if the property meets the prescribed criteria and the designation is made in accordance with the process set out in the *Ontario Heritage Act, R.S.O. 1990, c. O. 18*;

AND WHEREAS the Council for the Corporation of the Township of Puslinch, in consultation with the Puslinch Heritage Advisory Committee, deems 80 Queen Street to be of cultural heritage value and interest in accordance with the prescribed criteria by the Ontario Heritage Act, R.S.O. 1990, c. O.18;

AND WHEREAS the Council for the Corporation of the Township of Puslinch did give notice of its intention to designate the property mentioned in section 1 of this by-law in accordance with subsection 29(3) of the *Ontario Heritage Act, R.S.O. 1990, c. O. 18*;

NOW THEREFORE the Corporation of the Township of Puslinch hereby enacts as follows:

1. That the property located at 80 Queen Street, Morriston, and more particularly described in Schedule “A” hereto annexed and forming part of this by-law, is hereby designated as property of cultural heritage value or interest under Section 29 Part IV of the *Ontario Heritage Act, 1990, c. O. 18*.
2. That the Municipal Clerk is hereby authorized and directed,
 - a. to cause a copy of this by-law, together with reasons for the designation, to be served on the subject property owner and The Ontario Heritage Trust by personal service or by registered mail;
 - b. to publish a notice of this by-law once in a newspaper having general circulation in the Township of Puslinch.
3. That the Municipal Clerk is hereby authorized and directed to cause a copy of this bylaw, together with the statement of cultural heritage value or interest and description of heritage attributes set out in Schedule “B” hereto annexed and forming part of this bylaw, to be registered against the property affected in the proper land registry office.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 20th DAY OF MARCH 2024

James Seeley, Mayor

Justine Brotherston, Interim Municipal Clerk

Schedule "A"
To
By-law Number 020-2024

80 Queen Street,
Morrison

PIN: 71194-0013

Legal Description: PT LOT 32, CONCESSION 7 , TOWNSHIP OF PUSLINCH, AS IN
ROS579033 ; TOWNSHIP OF PUSLINCH

Schedule "B"
To
By-law Number 020-2024

80 Queen Street,
Morrison

**STATEMENT OF CULTURAL HERITAGE VALUE OR INTEREST AND DESCRIPTION OF
HERITAGE ATTRIBUTES**

The property located at 80 Queen Street, Morrison, holds significant cultural heritage value due to its association with the Morlock family which was one of the three founding families of Morrison. This value is retained in the 1910 Queen Anne red brick residence on the property that is adjacent to three other Morlock residences. The property is in close proximity to the residences of the other founding families of Morrison, presenting a streetscape of the late 19th and early 20th century. The property meets the requirements for designation prescribed by the Province of Ontario under the three categories of design/physical value, historical/associative value, and contextual value. The property is listed on the Township of Puslinch Municipal Heritage Register and has received a plaque from the Township's Heritage Committee for its cultural heritage value.

Design Value:

The property features a representative example of a 1910 two-and-a-half-storey late Queen Anne style residence in red brick laid in stretcher bond. The exterior elements of the Queen Anne Revival architecture are prominent, featuring a steeply pitched hipped roof with projecting side and front bay windows, a double-hung wood veranda with decorative "C" brackets, a stained glass window at the entrance, and wood spandrels with finials at the corners of the bay projections. The first floor of each bay projection features a central Romanesque window, while the windows in these bays feature brick segmental arches with a contrasting top row of dark brick dentils. The main door and transom appear to be original, while some of the wood members, especially the balustrade of the double hung porch may be replacements.

Historical/Associative Value:

The property, located at Part Lot 32, Rear Concession 7, was originally settled by the Morlock family, who immigrated from Germany in the 1830s. Together with the Calfas and Winers, the Morlocks are considered the three founding families of the village of Morrison. In 1909, John Christian Morlock, who built the Victorian villa at 84 Queen Street, built this house upon his retirement from farming. Notably, John Christian's brother, Peter Morlock, was responsible for constructing the neighbouring house at 82 Queen St., a beautiful yellow brick house completed in 1910.

Contextual Value:

80 Queen Street forms part of a streetscape of four adjacent Morlock family built homes built between 1854 and 1910 on the original lot settled by John Christian Morlock. This extant built heritage family streetscape is unique to the Township. It is positioned between Lots 31 and 33 of the other two founding families. The intact Paul Winer family homestead is to the south on Lot 33 and the remains of the Johannes Calfas family homestead are to the north on Lot 31.

Description of Heritage Attributes

The following are to be considered as heritage attributes to be protected by a heritage designation by-law for 80 Queen St:

- Height, scale, and form of original two and a half storey residence
- Exterior red brick walls in stretcher bond
- Original front door and fenestration
- Stained glass window at entrance
- Segmented window fenestrations with segmental brick arches on front and side facades
- Dark brick dentils over bay windows
- Double hung wood veranda form
- Original ornamentation: wood spandrels, finials and brackets
- Stone window sills

THE CORPORATION OF THE TOWNSHIP OF PUSLINCH

BY-LAW NUMBER 021-2024

Being a by-law to authorize the designation of real property located at 84 Queen Street, Morriston, as the property of cultural heritage value or interest under Section 29 Part IV of the Ontario Heritage Act, R.S.O. 1990, c. O.18

WHEREAS the *Ontario Heritage Act, R.S.O. 1990, c. O. 18* authorizes a municipality to designate a property within the municipality to be of cultural heritage value or interest if the property meets the prescribed criteria and the designation is made in accordance with the process set out in the *Ontario Heritage Act, R.S.O. 1990, c. O. 18*;

AND WHEREAS the Council for the Corporation of the Township of Puslinch, in consultation with the Puslinch Heritage Advisory Committee, deems 84 Queen Street to be of cultural heritage value and interest in accordance with the prescribed criteria by the Ontario Heritage Act, R.S.O. 1990, c. O.18;

AND WHEREAS the Council for the Corporation of the Township of Puslinch did give notice of its intention to designate the property mentioned in section 1 of this by-law in accordance with subsection 29(3) of the *Ontario Heritage Act, R.S.O. 1990, c. O. 18*;

NOW THEREFORE the Corporation of the Township of Puslinch hereby enacts as follows:

1. That the property located at 84 Queen Street, Morriston, and more particularly described in Schedule “A” hereto annexed and forming part of this by-law, is hereby designated as property of cultural heritage value or interest under Section 29 Part IV of the *Ontario Heritage Act, 1990, c. O. 18*.
2. That the Municipal Clerk is hereby authorized and directed,
 - a. to cause a copy of this by-law, together with reasons for the designation, to be served on the subject property owner and The Ontario Heritage Trust by personal service or by registered mail;
 - b. to publish a notice of this by-law once in a newspaper having general circulation in the Township of Puslinch.
3. That the Municipal Clerk is hereby authorized and directed to cause a copy of this bylaw, together with the statement of cultural heritage value or interest and description of heritage attributes set out in Schedule “B” hereto annexed and forming part of this bylaw, to be registered against the property affected in the proper land registry office.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 20th DAY OF MARCH 2024

James Seeley, Mayor

Justine Brotherston, Interim Municipal Clerk

Schedule "A"
To
By-law Number 021-2024

84 Queen Street,
Morriston

PIN: 71194-0015

Legal Description: PT LOT 32, CONCESSION 7 , TOWNSHIP OF PUSLINCH, AS IN
ROS392434 ; TOWNSHIP OF PUSLINCH

Schedule "B"
To
By-law Number 021-2024

84 Queen Street,
Morrison

**STATEMENT OF CULTURAL HERITAGE VALUE OR INTEREST AND DESCRIPTION OF
HERITAGE ATTRIBUTES**

The property situated at 84 Queen St, Morrison, holds significant cultural heritage value due to its historical connection with the Morlock family; one of the three founding families of the village of Morrison. This value is retained in the 1882 stone residence on the property that was built by Christian Morlock, the son of the family's pioneer settler, John Christian Morlock. The property's noteworthy architecture shows outstanding local craftsmanship. Moreover, the property stands beside several adjacent Morlock houses, collectively forming a distinctive and noteworthy section of the Township. The property meets the requirements for designation prescribed by the Province of Ontario under the three categories of design/physical value, historical/associative value, and contextual value. The property is listed on the Township of Puslinch Municipal Heritage Register and has received a plaque from the Township's Heritage Committee for its cultural heritage value.

Design Value:

The property features an exceptionally well-crafted one-and-a-half-storey stone Victorian villa-style residence, built in 1884 by local stonemason Otto Rappolt. This villa architecture is representative of a type with few examples found in Puslinch Township, and none with this level of craftsmanship. The residence form is a T-plan: a side gabled entrance wing meets a front gabled wing at right angles. The entrance wing faces Brock Road. A veranda joins the two wings of the house and covers the main entrance.

The residence is built in random coursed ashlar limestone. The upper story has a Gothic sash dormer window above the entrance wing and a matching window on the front-gabled wing. Elegant, pentagonal cut-stone voussoirs over these windows have grapevine motifs in the keystones. The dormer keystone is an 1882 datestone, while the motif on the other Gothic window is floral. These motifs were crafted in mortar and stone by another Morrison stonemason, Herbert Leitch. The Gothic window gables are trimmed with decorative bargeboards in a fleur de lis pattern with an ornate fleur de lis gable drop at each peak. The first floor has original sash-style windows. All windows have original shutters. The veranda runs the full length of the front entranceway. This entranceway has a single door with a transom that would have led into a kitchen, and another single side door with transom leading into the wing. The veranda features extensive decorative woodwork: a spooled spandrel with pierced edging supported by turned and moulded posts with horizontal fan brackets and vertical scroll brackets. The architecture and decorative detailing is carefully preserved, and highlights the property's outstanding craftsmanship and attention to detail on this farm property.

Historical/Associative Value:

The property, situated at Lot 32, Rear Concession 7, was originally owned and settled by John Morlock and his family, one of the three founding families of Morrison. Over time, several Morlock houses were constructed on this Lot. The Morlocks came to the area from Germany in 1832 in company with the Calfas family. Together with the Winer family, they created a settlement of continental Germans and established the local German Evangelical church. The present residence, named "Stoneleigh," was erected by John's son, Christian, in 1882, with Otto Rappolt, his son-in-law, as the appointed stonemason.

Contextual Value:

84 Queen Street forms part of a streetscape of four adjacent Morlock family homes built between 1854 and 1910 on the original lot settled by John Christian Morlock. This extant built heritage family streetscape is unique to the Township. It is positioned between Lots 31 and 33 of the other two founding families. The intact Paul Winer family homestead is to the south on Lot 33

and the remains of the Johannes Calfas family residence and homestead are to the north on Lot 31.

Description of Heritage Attributes

The following are to be considered as heritage attributes to be protected by a heritage designation by-law for 84 Queen St:

Christian Morlock House:

- Height, scale, and form of the original one and a half storey house
- Ashlar stone exterior walls
- Fenestration on front and side facades
- Original exterior doors and windows
- Pentagonal cut-stone voussoirs with carved grapevine motifs
- Stone sills
- Datestone
- Bargeboards in fleur de lis pattern
- Verandah and spool spandrel, carved posts and fan and scroll brackets.

THE CORPORATION OF THE TOWNSHIP OF PUSLINCH

BY-LAW NUMBER 022-2024

Being a by-law to authorize the designation of real property located at 319 Brock Road South, Puslinch, as the property of cultural heritage value or interest under Section 29 Part IV of the Ontario Heritage Act, R.S.O. 1990, c. O.18

WHEREAS the *Ontario Heritage Act, R.S.O. 1990, c. O. 18* authorizes a municipality to designate a property within the municipality to be of cultural heritage value or interest if the property meets the prescribed criteria and the designation is made in accordance with the process set out in the *Ontario Heritage Act, R.S.O. 1990, c. O. 18*;

AND WHEREAS the Council for the Corporation of the Township of Puslinch, in consultation with the Puslinch Heritage Advisory Committee, deems 319 Brock Road South to be of cultural heritage value and interest in accordance with the prescribed criteria by the Ontario Heritage Act, R.S.O. 1990, c. O.18;

AND WHEREAS the Council for the Corporation of the Township of Puslinch did give notice of its intention to designate the property mentioned in section 1 of this by-law in accordance with subsection 29(3) of the *Ontario Heritage Act, R.S.O. 1990, c. O. 18*;

NOW THEREFORE the Corporation of the Township of Puslinch hereby enacts as follows:

1. That the property located at 319 Brock Road South, Puslinch, and more particularly described in Schedule "A" hereto annexed and forming part of this by-law, is hereby designated as property of cultural heritage value or interest under Section 29 Part IV of the *Ontario Heritage Act, 1990, c. O. 18*.
2. That the Municipal Clerk is hereby authorized and directed,
 - a. to cause a copy of this by-law, together with reasons for the designation, to be served on the subject property owner and The Ontario Heritage Trust by personal service or by registered mail;
 - b. to publish a notice of this by-law once in a newspaper having general circulation in the Township of Puslinch.
3. That the Municipal Clerk is hereby authorized and directed to cause a copy of this bylaw, together with the statement of cultural heritage value or interest and description of heritage attributes set out in Schedule "B" hereto annexed and forming part of this bylaw, to be registered against the property affected in the proper land registry office.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 20th DAY OF MARCH 2024

James Seeley, Mayor

Justine Brotherston, Interim Municipal Clerk

Schedule "A"
To
By-law Number 022-2024

319 Brock Road South,
Puslinch

PIN: 71196-0124

Legal Description: PT LOT 28, CONCESSION 7 , TOWNSHIP OF PUSLINCH, AS IN
RNM10550, MS13670, & PART 3, 61R3968 ; TOWNSHIP OF PUSLINCH

Schedule "B"
To
By-law Number 022-2024

319 Brock Road South,
Puslinch

**STATEMENT OF CULTURAL HERITAGE VALUE OR INTEREST AND DESCRIPTION OF
HERITAGE ATTRIBUTES**

The property located at 319 Brock Rd S, Puslinch, holds significant cultural heritage value to the religious and cultural history of the Township, particularly within the Presbyterian denomination. This heritage value is retained in a noteworthy 1854 stone church with exceptional design value and craftsmanship. Named "Duff's Presbyterian Church" it has served as a religious and social institution for Scottish Presbyterian immigrants and families since its construction. The church is associated with several adjacent heritage properties, including Crown Cemetery, and defines the northern boundary of the Village of Morriston. The property meets the requirements for designation prescribed by the Province of Ontario under the three categories of design/physical value, historical/associative value, and contextual value. The property is listed on the Township of Puslinch Municipal Heritage Register and has received a plaque from the Township's Heritage Committee for its cultural heritage value.

Design Value:

The property includes a unique 1854 Gothic, front-gabled stone church building, with a stone vestibule and Norman tower addition dating to 1903. Key design elements include stone construction, with cut-limestone coursed ashlar and lime taped masonry on the front and side facades and sizable stone quoins on all corners. Four paired sets of lancet windows run along each of the side walls of the original structure. This design was carried on to the 1903 vestibule addition which has paired lancet windows on the side walls and above the entrance on the front facade. Single lancet windows bracket either side of the central entrance, which has a Gothic transom with the lettering "Duff's Church 1903". During the 1903 renovations, stained glass was installed in all these windows. The vestibule addition includes an embossed cornerstone "DUFF'S CHURCH ERECTED 1854 RE-ERECTED 1903". Four segmented windows sit at basement level below the lancet windows on the side facades. The tower bears Gothic arched vents on the front and side facades and is topped with a stone cornice and seven merlons. All fenestrations have stone voussoirs and sills.

Historical/Associative Value:

Initially a log Presbyterian church was located across the road on Lot 28, Front Concession 8 on land granted by the Crown in 1835 for use by local Presbyterians for religious and educational services, including a cemetery, called Crown Cemetery. In 1843, a substantial group of evangelical ministers separated from the Church of Scotland to establish what is now recognized as the Free Church of Scotland. This schism arose from a disagreement over whether the Church of Scotland or the British Government should have authority over clerical positions and associated benefits. After the "Great Disruption" in the Presbyterian Church in 1843, local Presbyterians supported the new "Free Church of Scotland" and the land on Lot 28, Front Concession 8 was eventually forfeited, although the cemetery continued to operate. Free Presbyterians built Duff's Church directly opposite on Lot 28, Rear Concession 7. Constructed in 1854, the church was named after Dr. Alexander Duff, a Scottish missionary in India, who visited Canada during the 1850s and delivered a speech at the church. By 1893, the property also accommodated a Sunday school, providing education to numerous local children. From its construction until the early 20th century church services were offered in Scottish Gaelic since many of the congregants were immigrants from the Scottish Highlands. It is the oldest and largest church building in Puslinch Township. In the mid to late 1860s, an adjoining 30 acres of land was acquired from John Haise, the owner of Lot 27, Concession 7, for the purpose of erecting a manse for the church. This manse was completed in 1868.

Contextual Value:

The property is located along Brock Road, a region recognized as one of the Township's earliest settlement areas by British and European immigrants. The church is positioned across from Crown Cemetery, land deeded to the Presbyterian church as a burying ground in 1835. The location is close to heritage properties built by the church's early congregants: Malcolm McBeath, George McLean, Peter McLaren, and several others. Owing to its vital and deep-rooted connections to multiple generations of families, the property holds a distinguished status as a community landmark, and physically stands as a marker of the northern part of the Village of Morriston.

Description of Heritage Attributes

The following are to be considered as heritage attributes to be protected by a heritage designation by-law for 316 Brock Rd S:

Duff's Presbyterian Church:

- Height, scale, and form of 1903 building
- Limestone exterior walls and quoins
- Cut ashlar and lime-taped masonry
- Original fenestrations
- Original doors and windows
- Stone voussoirs and stone sills on window fenestrations
- Tooled stone voussoirs on entrance doorway and lancet windows on front facade
- Stained glass
- Norman-style tower, with fenestrations, cornice and merlons.
- Embossed 1903 Cornerstone

THE CORPORATION OF THE TOWNSHIP OF PUSLINCH

BY-LAW NUMBER 023-2024

Being a by-law to authorize the designation of real property located at 600 Arkell Road, Puslinch, as the property of cultural heritage value or interest under Section 29 Part IV of the *Ontario Heritage Act, R.S.O. 1990, c. O.18*

WHEREAS the *Ontario Heritage Act, R.S.O. 1990, c. O.18* authorizes a municipality to designate a property within the municipality to be of cultural heritage value or interest if the property meets the prescribed criteria and the designation is made in accordance with the process set out in the *Ontario Heritage Act, R.S.O. 1990, c. O.18*;

AND WHEREAS the Council for the Corporation of the Township of Puslinch, in consultation with the Puslinch Heritage Advisory Committee, deems 600 Arkell Road to be of cultural heritage value and interest in accordance with the prescribed criteria by the Ontario Heritage Act, R.S.O. 1990, c. O.18;

AND WHEREAS the Council for the Corporation of the Township of Puslinch did give notice of its intention to designate the property mentioned in section 1 of this by-law in accordance with subsection 29(3) of the *Ontario Heritage Act, R.S.O. 1990, c. O.18*;

NOW THEREFORE the Corporation of the Township of Puslinch hereby enacts as follows:

1. That the property located at 600 Arkell Road, Puslinch, and more particularly described in Schedule “A” hereto annexed and forming part of this by-law, is hereby designated as property of cultural heritage value or interest under Section 29 Part IV of the *Ontario Heritage Act, 1990, c. O. 18*.
2. That the Municipal Clerk is hereby authorized and directed,
 - a. to cause a copy of this by-law, together with reasons for the designation, to be served on the subject property owner and The Ontario Heritage Trust by personal service or by registered mail;
 - b. to publish a notice of this by-law once in a newspaper having general circulation in the Township of Puslinch.
3. That the Municipal Clerk is hereby authorized and directed to cause a copy of this bylaw, together with the statement of cultural heritage value or interest and description of heritage attributes set out in Schedule “B” hereto annexed and forming part of this bylaw, to be registered against the property affected in the proper land registry office.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 20th DAY OF MARCH 2024

James Seeley, Mayor

Courtenay Hoytfox, Clerk

Schedule "A"
To
By-law Number 023-2024

600 Arkell Road,
Puslinch

PIN: 71185-0126

Legal Description: PT LOT 3, E OF BLIND LINE, PLAN 131 , AS IN RNM19916 ; TOWNSHIP
OF PUSLINCH

Schedule “B”
To
By-law Number 023-2024

600 Arkell Road,
Puslinch

**STATEMENT OF CULTURAL HERITAGE VALUE OR INTEREST AND DESCRIPTION OF
HERITAGE ATTRIBUTES**

Short Statement of Cultural Heritage Value or Interest

The property situated at 600 Arkell Rd, Puslinch, holds cultural heritage value to the settlement and religious history of this area of the Township. The property includes an 1877 brick church and an associated cemetery cairn. The church is particularly notable for its establishment with the Wesleyan Methodist denomination and its subsequent evolution into a United Church property, being one of the first United Churches in Ontario. The property's design value lies in the representative architecture of its modest yellow brick church building and Gothic windows. Its continuous service across multiple generations and denominations underscores its vital role within the Township and it serves as a landmark property in the historic village of Arkell. The property meets the requirements for designation prescribed by the Province of Ontario under the three categories of design/physical value, historical/associative value, and contextual value. The property is listed on the Township of Puslinch Municipal Heritage Register and has received a plaque from the Township’s Heritage Committee for its cultural heritage value.

Design Value:

The property includes a modest 1877 Methodist rural brick church. The plain rectangular front-gabled architecture built in local yellow brick from the Morriston brickyard is representative of a Methodist church built in a rural setting from this period. The brick is laid in a stretcher bond. The structure is distinguished by three large Gothic windows along the east side wall and two on the west wall, the original third on this wall removed for a modern building addition. Lancet windows sit on each side of the entrance on the front façade. This entrance features a Gothic transom. Located under the front gable is an arched datestone with brick voussoir, inscribed in the mortar “Plains Wesleyan Church 1877”. All doors and windows feature arched brick soldier lintels. Stained glass in a contemporary design was added to all windows and the transom in the 1970s through money raised by congregants. The front portico that covers the central entrance is a later addition, as is the wing added to the west side of the church.

The associated cemetery cairn lies to the rear of the church. Grave markers carved by local stone carvers in the nineteenth century showcase a diverse range of styles, degrees of craftsmanship, and materials. This variety adds to the architectural significance of the property, providing a glimpse into the different artistic expressions and memorialization practices from inception to the present.

Historical/Associative Value:

This area of the Township was settled primarily by English immigrants. An Anglican church was built in the adjacent former hamlet of Farnham on Lot 6, Front Concession 9 in 1845. It was the only Church of England in the Township and was demolished a century later. The building of a Wesleyan Methodist Church at the same time on Lot 6, Rear Concession 9, indicates a community of non-conformist English settlers and the growing influence of Wesleyan theology on the rural farming population in this part of the Township. “Puslinch Plains” or “Arkell Plains” was a term used to refer to this part of the Township with comparatively flat land, and explains the “Plains” attribution on the date stone. The property originally featured a Methodist log church built on land donated by Charles Willoughby in 1838. In 1877, the current yellow brick church was erected. The congregants were English and Scottish settlers in the immediate area of Arkell. In 1920, the church became one of the first United Churches of Canada in Ontario, when Methodist and Presbyterian churches entered into a union. The property also includes a metal plaque presented by the Arkell Women’s Institute in 1974. “Dedicated to the pioneer settlers of

Arkell, who beautified the land by their toil. They left not only the fruits of their labours, but the thoughts and feelings that cheered them on in their solitude.”

Positioned at the rear of the property, the Arkell Church cemetery features grave markers of Arkell settlers and congregants. Those early congregants who contributed 25 shillings or more were entitled to a burial plot without any additional charge. Gravestones are an important source of local genealogical history and provide vital information on mortality in the settlement period.

In 1981 these stones were moved and relaid onto a cemetery cairn.

Contextual Value:

The property is located at the main crossroads in the Village of Arkell and is a visual landmark among the many heritage properties in the village that include the Arkell Schoolhouse, Arkell Teacherage, and blacksmith shop. Due to its continued role over 150 years as a religious and social centre for the community, the property holds contextual significance to the community.

Description of Heritage Attributes

The following are to be considered as heritage attributes to be protected by a heritage designation by-law for 600 Arkell Road, Puslinch:

Arkell United Church:

- Height, scale, and form of 1877 building
- Exterior yellow brick walls and lintels
- Stone sills
- Original doors and windows, and extant fenestration
- Date stone
- Stained Glass
- Cemetery cairn with grave markers
- Women’s Institute Plaque

THE CORPORATION OF THE TOWNSHIP OF PUSLINCH

BY-LAW NUMBER 024-2024

Being a by-law to authorize the designation of real property located at 843 Watson Road South, Arkell, as the property of cultural heritage value or interest under Section 29 Part IV of the *Ontario Heritage Act, R.S.O. 1990, c. O.18*

WHEREAS the *Ontario Heritage Act, R.S.O. 1990, c. O.18* authorizes a municipality to designate a property within the municipality to be of cultural heritage value or interest if the property meets the prescribed criteria and the designation is made in accordance with the process set out in the *Ontario Heritage Act, R.S.O. 1990, c. O.18*;

AND WHEREAS the Council for the Corporation of the Township of Puslinch, in consultation with the Puslinch Heritage Advisory Committee, deems 843 Watson Road South to be of cultural heritage value and interest in accordance with the prescribed criteria by the Ontario Heritage Act, R.S.O. 1990, c. O.18;

AND WHEREAS the Council for the Corporation of the Township of Puslinch did give notice of its intention to designate the property mentioned in section 1 of this by-law in accordance with subsection 29(3) of the *Ontario Heritage Act, R.S.O. 1990, c. O.18*;

NOW THEREFORE the Corporation of the Township of Puslinch hereby enacts as follows:

1. That the property located at 843 Watson Road South, Arkell, and more particularly described in Schedule “A” hereto annexed and forming part of this by-law, is hereby designated as property of cultural heritage value or interest under Section 29 Part IV of the *Ontario Heritage Act, 1990, c. O. 18*.
2. That the Municipal Clerk is hereby authorized and directed,
 - a. to cause a copy of this by-law, together with reasons for the designation, to be served on the subject property owner and The Ontario Heritage Trust by personal service or by registered mail;
 - b. to publish a notice of this by-law once in a newspaper having general circulation in the Township of Puslinch.
3. That the Municipal Clerk is hereby authorized and directed to cause a copy of this bylaw, together with the statement of cultural heritage value or interest and description of heritage attributes set out in Schedule “B” hereto annexed and forming part of this bylaw, to be registered against the property affected in the proper land registry office.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 20th DAY OF MARCH 2024

James Seeley, Mayor

Justine Brotherston, Interim Municipal Clerk

Schedule "A"
To
By-law Number 024-2024

843 Watson Road South,
Arkell

PIN: 71187-0019

Legal Description: PT LOT 7, CONCESSION 9 , TOWNSHIP OF PUSLINCH, AS IN RO737071
; TOWNSHIP OF PUSLINCH

Schedule "B"
To
By-law Number 024-2024

843 Watson Road South,
Arkell

**STATEMENT OF CULTURAL HERITAGE VALUE OR INTEREST AND DESCRIPTION OF
HERITAGE ATTRIBUTES**

Short Statement of Cultural Heritage Value or Interest:

The property located at 843 Watson Rd S, Arkell, possesses significant cultural heritage value due to its association with the educational and social history of the Arkell area. This value is retained in the extant 1862 stone schoolhouse on the property. This building represents the efforts of the board of School Section 1 to provide public elementary education to the local community. The schoolhouse was constructed in 1862 using building plans published by the Ontario Department of Education in the mid-nineteenth century as a guide. The property's architectural value lies in the exceptional craftsmanship shown in the interpretation of these building plans. The schoolhouse served the community of Arkell and surrounding farms that comprised School Section 1 for a century as a place for elementary education and social events. It is in close proximity to other recognized heritage buildings in Arkell. Given its pivotal role in the history of Puslinch, both the property and its schoolhouse hold the status of a landmark. The property meets the requirements for designation prescribed by the Province of Ontario under the three categories of design/physical value, historical/associative value, and contextual value. The property is listed on the Township of Puslinch Municipal Heritage Register and has received a plaque from the Township's Heritage Committee for its cultural heritage value.

Design Value:

The property includes the earliest extant school in Puslinch Township: an 1862 stone schoolhouse solidly constructed in coursed fieldstone and dolomite limestone. The building features elements representative of mid-nineteenth century Ontario schoolhouse design: front gable roof, single-storey rectangular form, large straight rectangular window fenestrations on the side walls and a front facade with two entrances: one for girls and one for boys. Notable attributes include the very large Romanesque window with a carved limestone surround in the centre of the front facade, entrance fenestrations with heavy limestone surrounds, large limestone quoins, and stone soldier lintels and stone sills on window fenestrations. Under the front gable is a carved datestone "1862" and below another inscribed carved stone inscribed "SCHOOL SECTION NO. 1". The original bell and a reproduced belfry are on the roof.

Historical or Associative Value:

As Puslinch was settled, it was divided into twelve school sections (SS). The residents of each section built their own school, which not only represented and defined the geographic community but also became a venue for community activities. This property, situated at Part Lot 7, Rear Concession 9, formed an initial land purchase agreement for a "common school" dated November 29th, 1850. The designated land served for the construction of a schoolhouse, and James Hewer from the Township and Province of Canada was compensated one pound and five shillings. Trustees for the project included James Hewer, Adam Hume, John Iles, and Joseph Dory. Replacing two log structures dated around 1839 and 1850, the present stone schoolhouse was constructed in 1862. It was in use as an educational and community facility for a century after which schooling became centralised, and the schoolhouse redundant.

Contextual Value:

The property is surrounded by several other heritage properties, along Watson and Arkell Rd in the Arkell area. These residences, including the John Caulfield, John Isles, Jr., and Thomas Arkell houses, among many others, played a significant role in shaping and establishing this part of Puslinch. In addition, the property is also in close proximity to the George Nichol Blacksmith Shop. The purpose-built 1875 stone school's teacherage is located directly beside the schoolhouse, demonstrating the importance of the school's educational role in the community. The property holds the status of a landmark due to its architecture and rich social history within

the Township. Over the years, it has served numerous generations and families, playing crucial roles in both education and community activities.

Description of Heritage Attributes

The following are to be considered as heritage attributes to be protected by a heritage designation by-law for 843 Watson RD S:

Arkell Schoolhouse:

- Height, scale, and form of original schoolhouse
- Extant exterior coursed stone walls
- Original fenestration on front and side facades
- Limestone quoins, lintels, and sills
- Limestone surrounds on Romanesque window and front facade entrance fenestrations
- Bell and belfry
- Date sign

THE CORPORATION OF THE TOWNSHIP OF PUSLINCH

BY-LAW NUMBER 025-2024

Being a by-law to authorize the designation of real property located at 4614 Wellington Rd 32, Puslinch, as the property of cultural heritage value or interest under Section 29 Part IV of the Ontario Heritage Act, R.S.O. 1990, c. O.18

WHEREAS the *Ontario Heritage Act, R.S.O. 1990, c. O. 18* authorizes a municipality to designate a property within the municipality to be of cultural heritage value or interest if the property meets the prescribed criteria and the designation is made in accordance with the process set out in the *Ontario Heritage Act, R.S.O. 1990, c. O. 18*;

AND WHEREAS the Council for the Corporation of the Township of Puslinch, in consultation with the Puslinch Heritage Advisory Committee, deems 4614 Wellington Rd 32 to be of cultural heritage value and interest in accordance with the prescribed criteria by the Ontario Heritage Act, R.S.O. 1990, c. O.18;

AND WHEREAS the Council for the Corporation of the Township of Puslinch did give notice of its intention to designate the property mentioned in section 1 of this by-law in accordance with subsection 29(3) of the *Ontario Heritage Act, R.S.O. 1990, c. O. 18*;

NOW THEREFORE the Corporation of the Township of Puslinch hereby enacts as follows:

1. That the property located at 4614 Wellington Rd 32, Puslinch, and more particularly described in Schedule “A” hereto annexed and forming part of this by-law, is hereby designated as property of cultural heritage value or interest under Section 29 Part IV of the *Ontario Heritage Act, 1990, c. O. 18*.
2. That the Municipal Clerk is hereby authorized and directed,
 - a. to cause a copy of this by-law, together with reasons for the designation, to be served on the subject property owner and The Ontario Heritage Trust by personal service or by registered mail;
 - b. to publish a notice of this by-law once in a newspaper having general circulation in the Township of Puslinch.
3. That the Municipal Clerk is hereby authorized and directed to cause a copy of this bylaw, together with the statement of cultural heritage value or interest and description of heritage attributes set out in Schedule “B” hereto annexed and forming part of this bylaw, to be registered against the property affected in the proper land registry office.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 20th DAY OF MARCH 2024

James Seeley, Mayor

Justine Brotherston, Interim Municipal Clerk

Schedule "A"
To
By-law Number 025-2024

4614 Wellington Rd 32, Puslinch

PIN: 71211-0147

Legal Description: PT LT 5 CON 3 PUSLINCH, PT 1, 61R8414 ; TWP OF PUSLINCH ; S/T
IS11044

Schedule "B"
To
By-law Number 025-2024

4614 Wellington Rd 32,
Puslinch

**STATEMENT OF CULTURAL HERITAGE VALUE OR INTEREST AND DESCRIPTION OF
HERITAGE ATTRIBUTES**

Statement of Cultural Heritage Value or Interest:

The property, Cross Road Be in Christ Church, located at 4614 Wellington Rd 32, Puslinch, holds significant cultural heritage value owing to its association with Pennsylvania-German Mennonite settlement and multi-denominational religious history in the Township. This value is retained in an 1874 bichrome brick church and associated graveyard on site. Its historical significance lies in its original purpose as a multi-denominational church and its continued service to local residents today as "Crossroads Be In Christ." This church has played a vital role as a gathering place for several denominations over the years, especially the small Mennonite population that settled in the northwestern part of the Township. The property meets the requirements for designation prescribed by the Province of Ontario under the three categories of design/physical value, historical/associative value, and contextual value. The property is listed on the Township of Puslinch Municipal Heritage Register and has received a plaque from the Township's Heritage Committee for its cultural heritage value.

Design Value:

The property's building design value is of a representative one-storey bichrome brick rural church built in a modest form in 1874. This design is characterised by a rectangular floor plan, and front-gabled roof with rectangular sashed windows along the sidewalls. The exterior walls are predominantly constructed with red brick in a common bond pattern, with yellow brick highlights at the quoined corners creating a striking contrast in both material and colour. The lintels on the west wall are crafted from red brick in a soldier style, while those on the east wall are made of yellow brick and extend as window surrounds. It is most likely that the bricks were sourced from the Morriston brickyard. Later additions have been made to the building on the west wall and back façade, providing a modern entrance to the church.

The associated cemetery has markers with common nineteenth century motifs made by local gravestone manufacturers dating from the mid-nineteenth century, subsequently moved into rows from their original location. This variety adds to the historical and architectural significance of the property, providing a glimpse into the different artistic expressions and memorialization practices from inception to the present.

Historical/Associative Value:

The property, located at Lot 5, Rear Concession 3, was land originally belonging to Jacob Cober. Cober's family, Pennsylvania-German Mennonites, settled in Puslinch Township in the 1840s. Jacob and representatives of several families and denominations drew up an agreement that would establish a union church on this land. By 1874, the church was erected. The church was shared among different groups, with the Mennonite Brethren in Christ using it on two Sundays per month, and the Tunkers and Mennonites using it on the remaining Sundays. The German Baptists used the church minimally and had the smallest congregation among the population. About 1924, the church closed and fell into neglect and disrepair for a long time. In the 1950s, the church was restored by many descendants of the founders and congregants.

The first burial in the cemetery beside the church was that of Anna, daughter of Rev. Neils Peter Holm and his wife Susanna Cober in 1867, before it was officially designated as a cemetery. There have been 56 known burials in the cemetery, although many of the headstones have since disappeared. The last burial took place in 1930, but the site was not officially "closed" for burials until 1969. The names on the markers reflect the Pennsylvania-German family congregants, and provide historical insights into disease and mortality.

Contextual Value:

This property in the northwestern section of the Township defines the character of the area, showcasing the significant efforts of a relatively small number of Pennsylvanian-German settlers. The church and property is closely associated with Nichlolas Cober, his son Jacob Cober, wagon maker, and other family members. Niels Peterson Holm and his descendants, who built and operated the saw and grist mills powered by Irish Creek were members of the church. Related heritage structures include the existing Panabaker farmhouse and the neighbouring 1860s Roszell farmhouse. The property has served as a landmark for generations of Mennonites, Tunkers, and German Brethren who used the church for services and other civic activities. Consequently, the church stands as a symbol of the Pennsylvanian German community's historical and current presence in Puslinch.

Description of Heritage Attributes

The following are to be considered as heritage attributes to be protected by a heritage designation by-law for 4614 Wellington Rd 32:

Puslinch Mennonite/ The Brethren in Christ Church and Cemetery

- Scale, height and form of original 1874 structure
- Front gable roof design
- Red and yellow brick exterior walls
- Fenestration
- Brick lintels, yellow brick quoins, and yellow brick window surrounds
- Extant original doors and windows
- Cemetery and gravestones

THE CORPORATION OF THE TOWNSHIP OF PUSLINCH

BY-LAW NUMBER 026-2024

Being a by-law to authorize the designation of real property located at 6705 Ellis Road, Puslinch, as the property of cultural heritage value or interest under Section 29 Part IV of the Ontario Heritage Act, R.S.O. 1990, c. O.18

WHEREAS the *Ontario Heritage Act, R.S.O. 1990, c. O.18* authorizes a municipality to designate a property within the municipality to be of cultural heritage value or interest if the property meets the prescribed criteria and the designation is made in accordance with the process set out in the *Ontario Heritage Act, R.S.O. 1990, c. O.18*;

AND WHEREAS the Council for the Corporation of the Township of Puslinch, in consultation with the Puslinch Heritage Advisory Committee, deems 6705 Ellis Road to be of cultural heritage value and interest in accordance with the prescribed criteria by the Ontario Heritage Act, R.S.O. 1990, c. O.18;

AND WHEREAS the Council for the Corporation of the Township of Puslinch did give notice of its intention to designate the property mentioned in section 1 of this by-law in accordance with subsection 29(3) of the *Ontario Heritage Act, R.S.O. 1990, c. O.18*;

NOW THEREFORE the Corporation of the Township of Puslinch hereby enacts as follows:

1. That the property located at 6705 Ellis Road, Puslinch, and more particularly described in Schedule "A" hereto annexed and forming part of this by-law, is hereby designated as property of cultural heritage value or interest under Section 29 Part IV of the *Ontario Heritage Act, 1990, c. O. 18*.
2. That the Municipal Clerk is hereby authorized and directed,
 - a. to cause a copy of this by-law, together with reasons for the designation, to be served on the subject property owner and The Ontario Heritage Trust by personal service or by registered mail;
 - b. to publish a notice of this by-law once in a newspaper having general circulation in the Township of Puslinch.
3. That the Municipal Clerk is hereby authorized and directed to cause a copy of this bylaw, together with the statement of cultural heritage value or interest and description of heritage attributes set out in Schedule "B" hereto annexed and forming part of this bylaw, to be registered against the property affected in the proper land registry office.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 20 DAY OF MARCH 2024

James Seeley, Mayor

Justine Brotherston, Interim Municipal Clerk

Schedule "A"
To
By-law Number 026-2024

6705 Ellis Road,
Puslinch

PIN: 71207-0164

Legal Description: PT LOT 9, CONCESSION 1 , TOWNSHIP OF PUSLINCH, AS IN MS60363
SAVE AND EXCEPT PT 1 61R1124 ; TOWNSHIP OF PUSLINCH

Schedule "B"
To
By-law Number 026-2024

6705 Ellis Road,
Puslinch

**STATEMENT OF CULTURAL HERITAGE VALUE OR INTEREST AND DESCRIPTION OF
HERITAGE ATTRIBUTES**

The property located at 6705 Ellis Road, Puslinch, holds significant cultural heritage value due to its association with the religious and educational history of the Township, particularly for the Puslinch Lake community. This value is retained in the 1861 building on the property. It is the only example in Puslinch Township of a Gothic chapel built in the vernacular form from locally sourced materials. It is deeply connected to the Ellis family, as it was originally constructed on the land they owned and built by family members. Moreover, the property possesses significant cultural value stemming from its importance as a religious and educational centre for multiple generations, especially in the Puslinch Lake community. The Ellis Chapel is recognized locally and provincially as a landmark in the Township. The property meets the requirements for designation prescribed by the Province of Ontario as it satisfies at least three of the nine criteria for determining cultural heritage value or interest under Ontario Regulation 9/06 (as amended by O. Reg. 569/22) under the Ontario Heritage Act. The property is listed on the Township of Puslinch Municipal Heritage Register and has received a plaque from the Township's Heritage Committee for its cultural heritage value.

Design Value

The property contains a unique example of a front-gabled Gothic chapel constructed with a high degree of craftsmanship by local artisans using local materials. The design and craftsmanship reflects the beliefs, skills and resources of those who built it. In 1861, the local community came together in work bees to build the chapel, with carpentry work carried out by Edward and Thomas Ellis, as well as Peter Lamont. The structure is constructed with random coursed fieldstone. Two very large sashed Gothic windows with rectangular tracery muntins are placed along both side walls, and on each side of the front entrance. The Gothic transom above the front double door entry matches these windows and lines up with them. These windows were built by Edward Ellis. During a restoration approximately 50 years ago glass and tracing was broken in the transom over the main doors and was replaced. All fenestrations have stone voussoirs. The front gabled roof still retains its original wooden brackets beneath the eaves. The front façade holds a stone plaque under the gable peak displaying the name of the chapel and the date of its construction. The chapel interior includes a unique Grecian-style framing behind the pulpit area, among other original materials. The property includes a small cemetery at the rear with marble stones from the 1860s and 1870s that have been removed and re-mounted onto a stone wall cairn. These markers show the delicate work of a single monument carver from Guelph, named "Feast."

Historical/Associative Value

The chapel, situated on Front Concession 2, Part Lot 9, was constructed on land donated by Edward and Mary Ellis. It is historically significant that it was built as an interdenominational church, in a community effort to serve the various Protestant faiths of the residents of the Puslinch Lake area. The regular ministers and local laymen were Methodists but Sunday School teachers were always of mixed denominations. The ministerial services were phased out by the end of the nineteenth century although the Church Sunday School continued into the 1940s, after which the building was used for Boy Scout meetings.

The Chapel was restored in 1962-1963, once again as a community effort, led by Mr. Lloyd S. Frank, a scout for a service centre to be built on the property for the 401 highway that bisected the Ellis lands. It was also intended to be used as a place of meditation for travellers on the 401. The new Ellis Church constitution read "the basic religious purpose and significance of Ellis Church shall be preserved and it shall never be permitted to deteriorate into use as a museum or other commercial purpose."

In August 1963, it was officially recognized and marked by the Archeological and Historical Sites Board of Ontario. The Ellis Chapel's small cemetery was rededicated after the removal of the

extant tombstones onto a memorial stone wall cairn in 1965. This act served as a tribute to those resting in the cemetery and to their faith practiced in the Chapel. As in other cemeteries, the extant gravestones provide genealogical information on the congregants and on disease and mortality in the time period. Other unmarked burials may be present at the rear of the property.

Contextual Value

Ellis Chapel stands in close proximity to the residences of many early settlers who originally inhabited the Puslinch Lake community during the mid-19th century and participated in its construction. Some of these residences, such as the houses of Charles Barrett, Hector McCaig, and Alexander McPherson, are still located in its immediate vicinity, forming a historical neighborhood around Ellis Chapel. The property's strong connection to its surroundings is evident in the fact that numerous building materials were sourced from the nearby fields and forests. Subsequently the restoration of the chapel has been a community event, and services continue to be held here. Due to its architectural, historical, and cultural significance, Ellis Chapel has become a significant, and cherished landmark in the Township.

Description of Heritage Attributes

The following are to be considered as heritage attributes to be protected by a heritage designation by-law for 6705 Ellis Rd:

Ellis Chapel

- Height, scale and form of building
- Coursed fieldstone walls
- Gothic windows
- Stone voussoirs
- Date sign
- Plaque from the Archaeological and Historical Sites Board of Ontario
- Cairn and extant gravestones

THE CORPORATION OF THE TOWNSHIP OF PUSLINCH

BY-LAW NUMBER 027-2024

Being a by-law to authorize the designation of real property located at 6990 Wellington Road 34, Puslinch, as the property of cultural heritage value or interest under Section 29 Part IV of the Ontario Heritage Act, R.S.O. 1990, c. O.18

WHEREAS the *Ontario Heritage Act, R.S.O. 1990, c. O.18* authorizes a municipality to designate a property within the municipality to be of cultural heritage value or interest if the property meets the prescribed criteria and the designation is made in accordance with the process set out in the *Ontario Heritage Act, R.S.O. 1990, c. O.18*;

AND WHEREAS the Council for the Corporation of the Township of Puslinch, in consultation with the Puslinch Heritage Advisory Committee, deems 6990 Wellington Road 34, Puslinch to be of cultural heritage value and interest in accordance with the prescribed criteria by the Ontario Heritage Act, R.S.O. 1990, c. O.18;

AND WHEREAS the Council for the Corporation of the Township of Puslinch did give notice of its intention to designate the property mentioned in section 1 of this by-law in accordance with subsection 29(3) of the *Ontario Heritage Act, R.S.O. 1990, c. O.18*;

NOW THEREFORE the Corporation of the Township of Puslinch hereby enacts as follows:

1. That the property located at 6990 Wellington Road 34, Puslinch, and more particularly described in Schedule “A” hereto annexed and forming part of this by-law, is hereby designated as property of cultural heritage value or interest under Section 29 Part IV of the *Ontario Heritage Act, 1990, c. O. 18*.
2. That the Municipal Clerk is hereby authorized and directed,
 - a. to cause a copy of this by-law, together with reasons for the designation, to be served on the subject property owner and The Ontario Heritage Trust by personal service or by registered mail;
 - b. to publish a notice of this by-law once in a newspaper having general circulation in the Township of Puslinch.
3. That the Municipal Clerk is hereby authorized and directed to cause a copy of this bylaw, together with the statement of cultural heritage value or interest and description of heritage attributes set out in Schedule “B” hereto annexed and forming part of this bylaw, to be registered against the property affected in the proper land registry office.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 20th DAY OF MARCH 2024

James Seeley, Mayor

Justine Brotherston, Interim Municipal Clerk

Schedule "A"
To
By-law Number 027-2024

6990 Wellington Road 34,
Puslinch

PIN: 71200-0068

Legal Description: PT LOT 19, CONCESSION 3 , TOWNSHIP OF PUSLINCH, AS IN RO672272
; TOWNSHIP OF PUSLINCH

Schedule "B"
To
By-law Number 027-2024

6990 Wellington Road 34,
Puslinch

**STATEMENT OF CULTURAL HERITAGE VALUE OR INTEREST AND DESCRIPTION OF
HERITAGE ATTRIBUTES**

The property located at 6990 Wellington Road 34, the former "School Section 5", holds significant cultural heritage value in the educational history of Puslinch Township and the social history of the community known as "The Third". This value is retained in the extant one-room schoolhouse on the property. This building represents the efforts of the constituents of School Section 5 to provide public elementary education to the local community. The school was constructed using building plans published by the Ontario Department of Education in the mid-nineteenth century. The residents of School Section 5 fulfilled these plans in 1868 according to their own resources and preferences. The vernacular fieldstone schoolhouse building is modest with little ornamentation, and has been repurposed as a residence. The property served as an educational and social centre for families living in the Third Concession of the Township until 1965. Today this property is regarded as a landmark due to its place in the history of "The Third" area and its location on County Road 34. The property meets the requirements for designation prescribed by the Province of Ontario as it satisfies at least three of the nine criteria for determining cultural heritage value or interest under Ontario Regulation 9/06 (as amended by O. Reg. 569/22) under the Ontario Heritage Act. The property is listed on the Township of Puslinch Municipal Heritage Register and has received a plaque from the Township's Heritage Committee for its cultural heritage value.

Design Value

The property features an 1868 vernacular fieldstone schoolhouse built using local resources following designs prepared by the Ontario Department of Education. The building form follows elements representative of mid-nineteenth century Ontario schoolhouse design: front gable roof, single-storey rectangular form, and large rectangular window fenestrations on the side walls. This early representative example of schoolhouse design in Puslinch Township features coursed fieldstone walls constructed of stones quarried and transported by families from neighbouring properties. The large rectangular windows, initially three along each side, have stone soldier lintels. A cinder or cement block washroom addition was added to the front of the structure in 1947, obscuring the date stone and the front facade that held the original entrance. The entrance to the building was relocated to the east facade when the building transitioned into a private residence and one of the windows was removed to create a new entranceway. The washroom addition was covered with painted wood siding and repurposed. The bell and belfry are original.

Historical/Associative Value

As Puslinch was settled, it was divided into twelve school sections (SS). The residents of each section built their own school, which not only represented and defined the geographic community but also became a venue for community activities. This schoolhouse represented School Section #5, in an area of the Township called "The Third." The property, situated on Part Lot 19, Front Concession 3, was owned by Alexander McKay, who donated the southeast corner of his farm for the school. A log school house initially occupied the site. In 1868, the current stone schoolhouse was erected to replace the log structure, and was often referred to as "McKay's school." This schoolhouse functioned as a central educational and community space for the area designated as "The Third" [Concession] of Puslinch Township from 1868-1965.

At that time, all twelve School Section students were consolidated at the new school, leading to the closure of this historic schoolhouse.

Contextual Value

The property is surrounded by several other heritage properties, collectively known as "The Third" in the Township. These residences, including those owned by Alexander McKay, John McCormick, Peter Stewart, Donald Cameron, among many others, were built by Scottish masons and these individuals and their properties played a significant role in shaping and establishing the western part of Puslinch. The schoolhouse's strong connection to its surroundings is rooted in the stone and timber from neighbouring properties that were used in its construction.

The property holds the status of a landmark due to its rich and complex history within the Township, and its role as the structure marking the community that formed the "Third." Over the years, it has served numerous generations and families, playing crucial roles in both educational, social and religious activities.

Description of Heritage Attributes

The following are to be considered as heritage attributes to be protected by a heritage designation by-law for 6990 Wellington RD 34:

- Height, scale and form of the extant schoolhouse structure
- Exterior coursed fieldstone walls and quoins
- Front gabled roof
- Stone soldier lintels and stone sills
- Belfry with bell
- Extant original window and door fenestration

THE CORPORATION OF THE TOWNSHIP OF PUSLINCH

BY-LAW NUMBER 028-2024

Being a by-law to authorize the designation of real property located at 7156 Concession 1, Puslinch, as the property of cultural heritage value or interest under Section 29 Part IV of the Ontario Heritage Act, R.S.O. 1990, c. O.18

WHEREAS the *Ontario Heritage Act, R.S.O. 1990, c. O. 18* authorizes a municipality to designate a property within the municipality to be of cultural heritage value or interest if the property meets the prescribed criteria and the designation is made in accordance with the process set out in the *Ontario Heritage Act, R.S.O. 1990, c. O. 18*;

AND WHEREAS the Council for the Corporation of the Township of Puslinch, in consultation with the Puslinch Heritage Advisory Committee, deems 7156 Concession 1 to be of cultural heritage value and interest in accordance with the prescribed criteria by the Ontario Heritage Act, R.S.O. 1990, c. O.18;

AND WHEREAS the Council for the Corporation of the Township of Puslinch did give notice of its intention to designate the property mentioned in section 1 of this by-law in accordance with subsection 29(3) of the *Ontario Heritage Act, R.S.O. 1990, c. O. 18*;

NOW THEREFORE the Corporation of the Township of Puslinch hereby enacts as follows:

1. That the property located at 7156 Concession 1, Puslinch, and more particularly described in Schedule “A” hereto annexed and forming part of this by-law, is hereby designated as property of cultural heritage value or interest under Section 29 Part IV of the *Ontario Heritage Act, 1990, c. O. 18*.
2. That the Municipal Clerk is hereby authorized and directed,
 - a. to cause a copy of this by-law, together with reasons for the designation, to be served on the subject property owner and The Ontario Heritage Trust by personal service or by registered mail;
 - b. to publish a notice of this by-law once in a newspaper having general circulation in the Township of Puslinch.
3. That the Municipal Clerk is hereby authorized and directed to cause a copy of this bylaw, together with the statement of cultural heritage value or interest and description of heritage attributes set out in Schedule “B” hereto annexed and forming part of this bylaw, to be registered against the property affected in the proper land registry office.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 20th DAY OF MARCH 2024

James Seeley, Mayor

Justine Brotherston, Interim Municipal Clerk

Schedule "A"
To
By-law Number 028-2024

7156 Concession 1,
Puslinch

PIN: 71202-0012

Legal Description: CON 1 FRONT PT LOT 26 RP 61R9461 PART 1

Schedule “B”
To
By-law Number 028-2024

7156 Concession 1,
Puslinch

**STATEMENT OF CULTURAL HERITAGE VALUE OR INTEREST AND DESCRIPTION OF
HERITAGE ATTRIBUTES**

The property located at 7156 Concession 1, Puslinch, retains cultural heritage value due to its significant role in the settlement and religious history of this area of the Township. The property includes the 1882 Knox Presbyterian Church and the associated Knox Presbyterian Cemetery. The property’s design value lies in the rural Presbyterian Church vernacular architecture and in the adjacent cemetery landscape plans prepared by the Olmsted Brothers landscape architecture firm. The property is associated with families and individuals significant to the history and settlement of the Crieff area of the Township, and serves as a marker of the nineteenth century Highland Scots Presbyterian immigration that characterized the southern part of Puslinch Township. Its continuous service across multiple generations underscores its cultural role in the Township, and it serves as a physical landmark at the main crossroads of the Hamlet of Crieff. The property meets the requirements for designation prescribed by the Province of Ontario under the three categories of design/physical value, historical/associative value, and contextual value. The property is listed on the Township of Puslinch Municipal Heritage Register and has received a plaque from the Township’s Heritage Committee for its cultural heritage value.

Design Value:

The property includes a vernacular Presbyterian Church constructed by local craftsmen in yellow brick, most likely from the local Morriston brickyard. The simplicity of design and modest size reflects the beliefs and resources of the rural population it served. This church was built in 1882 re-using materials from an earlier 1854 frame church on the site, replaced because it was too large and difficult to heat. Duncan McPherson was the contractor. The church form is rectangular with a front-gabled roof and brick walls laid in a stretcher bond. An engraved “KNOX CHURCH PUSLINCH 1882” date stone is located under the front gable. The front facade has two separate entrance doorways each fitted with a split transom window in a segmented arch. Each side wall has three large vertical windows with segmented arches. In the late twentieth century stained glass was added to these windows through sponsored donations from families in the congregation. All fenestrations have soldier-style yellow brick lintels. In 1910, the original frame church sheds were replaced by a yellow brick addition to the rear of the church. This masonry work is attributed to Dan McMillan.

The church has an associated cemetery on the property that dates to the 1854 church. The cemetery lies on the west and east sides of the church and is still operational. Grave markers carved by local stone carvers in the nineteenth century showcase a diverse range of styles, degrees of craftsmanship, and materials. This variety adds to architectural significance of the property, providing a glimpse into the different artistic expressions and memorialization practices from inception to the present.

In 1923, Col. John Bayne McLean hired the Olmsted Brothers firm to prepare a landscape plan for the church cemetery, which had fallen into disrepair. The Olmsted Brothers was the principal landscape architecture firm in North America, whose projects included the Rockefeller’s Biltmore House in North Carolina. Among their few projects in Ontario, they did significant work for J.B. McLean, for his Toronto residence, and in Crieff, for his father’s parsonage and farm, and for Knox Presbyterian Church. Their plan included a large capped stone wall fence running along the west side and the front of the property with rear and front iron entrance gates as well as ornamental trees and hedges. The landscape work was carried out in 1924 by church members, and in 1934, the congregation placed a plaque in the front wall, with appreciation of this landscape work commissioned by the J.B McLean.

Historical/Associative Value

The property, located at Part Lot 26, Front Concession 1, originally housed an 1854 large frame church with Gothic windows. The initial construction of this building coincided with the division of the Presbyterian Church congregation in Puslinch into "East" and "West." The East residents attended Duff's Presbyterian Church, while the West residents went to Knox's Church. Many of these Scottish congregants in the West division included the McPherson, McDonald, McLean, and McPhatter families who played vital roles in establishing both Knox Church and the Puslinch community as a whole. The cemetery opened in 1854 at the time the frame church was built. The cemetery markers record the individuals who were congregants of the church, and provide vital information on disease mortality in the settlement period.

The Knox Presbyterian Cemetery provides historical information about gravestone manufacture, genealogical records of the individuals interred within, and insights to disease and mortality in the settlement period. The Cemetery also showcases a 1920s landscape design significant in its association with the Olmsted Brothers.

Contextual Value

Knox Church is situated at the crossroads of the hamlet of Crieff, a locus of central Highland Scots settlement in Puslinch Township in the early 1800s. In the immediate vicinity of the church, notable early residences of these settlers have been preserved, such as those built by John Thompson, Archibald Thomson, Malcolm Gilchrist, William McDonald, and others that form this historic section of Concession 1 in the Township. In 1862, an associated church manse was built on lot 25 for Rev. Andrew McLean, Minister of Knox Church from 1857-1873 who delivered services in Scots Gaelic. It still stands. Due to its cultural significance, Knox Church is widely regarded as a landmark representing numerous communities, families, and generations in the Crieff region. It continues to serve the community as a religious and social centre.

Description of Heritage Attributes

The following are to be considered as heritage attributes to be protected by a heritage designation by-law for 7156 Concession 1, Puslinch:

- Height, scale and form of the 1882 church building
- Exterior yellow brick front and side facades of the 1882 church building
- Date Stone
- Original segmented arch fenestration
- Yellow brick soldier lintels
- Stone sills
- Extant windows and doors
- Stained glass
- Cemetery and gravestones
- Stone walled fence
- Iron gates
- 1934 commemorative plaque

THE CORPORATION OF THE TOWNSHIP OF PUSLINCH

BY-LAW NO. 2024-029

Being a By-law to amend the Township's mandatory Pre-Consultation for Planning Applications pursuant to the Planning Act, R.S.O.1990 c.P13, as amended, and to delegate authority to waive the requirement for Pre-Consultation for certain Planning Act applications.

WHEREAS the Council of the Township of Puslinch has deemed it necessary to develop a mandatory Pre-Consultation By-law for certain planning applications pursuant to Section 34 and 41 of the *Planning Act*, R.S.O. 1990 c.P13, as amended, and to delegate authority to staff to waive the requirement for Pre-Consultation for certain Planning Act applications;

AND WHEREAS the Mandatory Pre-Consultation By-law for Planning Applications is intended to streamline processes by assisting applicants in determining submission requirements early in the process thereby reducing the number of incomplete and premature applications;

AND WHEREAS Subsection 41(3.1) of the Planning Act provides that the Council of a local municipality may, by By-law, require applicants to consult with the municipality before submitting plans and drawings under Subsection 41(4);

AND WHEREAS Subsection 34(10.0.1)(b) of the Planning Act provides that the Council of a municipality may, by By-law, require applicants to consult with the municipality before submitting applications to amend by-laws passes under Subsection 34;

NOW THEREFORE the Council of The Corporation of the Township of Puslinch hereby amends By-law No. 2022-054 as follows:

1. Amending the By-law description as follows:

Being a By-law to require mandatory Pre-Consultation for Planning Applications pursuant to Sections 22, 34, 41 and 51 of the Planning Act, R.S.O. 1990 c.P13, as amended, and to delegate authority to waive the requirement for Pre-Consultation for certain Planning Act applications.

2. Addition of the following enactment clauses:

AND WHEREAS Subsection 22 (3.1) of the *Planning Act* provides that the Council of a municipality may, by By-law, require applicants to consult with the municipality before submitting applications under subsection 22;

AND WHEREAS Subsection 51 (16.1) of the *Planning Act* provides that the Council of a municipality may, by By-law, require applicants to consult with the municipality before submitting applications under subsection 51;

3. That Section 4 be amended as follows:

5. Any applicant intending to file an application under Subsection 22, 34, 41, 51 or other applications referenced by the *Planning Act* R.S.O. 1990 c.P13, as amended as may be determined by the Township based on the application's complexity or relationship to

other application types for which a mandatory pre-consultation applies is hereby required to pre-consult with the Township in accordance with Section 2 above and the Township Pre-Consultation processes prior to submitting an application.

4. This By-law shall come into force on the day of passing.

READ THREE TIMES AND FINALLY PASSED IN OPEN COUNCIL THIS 20 DAY OF MARCH 2024.

James Seeley, Mayor

Justine Brotherston, Interim Municipal Clerk

THE CORPORATION OF THE TOWNSHIP OF PUSLINCH
BY-LAW NUMBER 2024-030

Being a By-Law to appoint a Fire Chief
and to repeal By-law Number 2023-060

WHEREAS the Fire Protection and Prevention Act, 1997, S.O. 1997, as amended, provides that the Council may by by-law establish and regulate a Fire Department and appoint a Fire Chief to carry out the several duties and responsibilities thereof;

NOW THEREFORE the Council of the Corporation of the Township of Puslinch enacts as follows:

- 1. That Jamie MacNeil is hereby appointed to the position of Fire Chief of the Puslinch Fire and Rescue Services Department;
- 2. This by-law repeals by-law number 2023-060; and
- 3. That this By-law shall come into full force and effect April 2, 2024 and remain in full force and effect until such time that it is repealed.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 20th DAY OF MARCH 2024.

James Seeley, Mayor

Courtenay Hoytfox, Clerk

THE CORPORATION OF THE TOWNSHIP OF PUSLINCH

BY-LAW NUMBER 031-2024

Being a by-law to confirm the proceedings of the Council of the Corporation of the Township of Puslinch at its Special Council meeting held on MARCH 20, 2024.

WHEREAS by Section 5 of the *Municipal Act, 2001, S.O. 2001, c.25* the powers of a municipal corporation are to be exercised by its Council;

AND WHEREAS by Section 5, Subsection (3) of the *Municipal Act*, a municipal power including a municipality's capacity, rights, powers and privileges under section 8, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS it is deemed expedient that the proceedings of the Council of the Corporation of the Township of Puslinch at its Special Council meeting held on MARCH 20, 2024 be confirmed and adopted by By-law;

NOW THEREFORE the Council of the Corporation of the Township of Puslinch hereby enacts as follows:

- 1) The action of the Council of the Corporation of the Township of Puslinch, in respect of each recommendation contained in the reports of the Committees and each motion and resolution passed and other action taken by the Council at said meeting are hereby adopted and confirmed.
- 2) The Head of Council and proper official of the Corporation are hereby authorized and directed to do all things necessary to give effect to the said action of the Council.
- 3) The Head of Council and the Clerk are hereby authorized and directed to execute all documents required by statute to be executed by them, as may be necessary in that behalf and the Clerk authorized and directed to affix the seal of the said Corporation to all such documents.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 20 DAY OF MARCH, 2024.

James Seeley, Mayor

Justine Brotherston, Interim Municipal Clerk