



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH
NOVEMBER 20, 2024 COUNCIL MEETING
VIRTUAL MEETING BY ELECTRONIC PARTICIPATION &
IN-PERSON AT THE MUNICIPAL OFFICE –
7404 WELLINGTON RD 34, PUSLINCH

Register in advance for this webinar:

https://us02web.zoom.us/webinar/register/WN_i2yFt01HTRWmtnFuM9p7VQ

After registering, you will receive a confirmation email containing information about joining the webinar

Or join by phone:

+1 647 374 4685

or +1 647 558 0588

or +1 778 907 2071

or +1 438 809 7799

or +1 587 328 1099

or +1 613 209 3054

Webinar ID: 860 2308 4221

Passcode: 855376

International numbers available: <https://us02web.zoom.us/j/keohu5qtZM>

AGENDA ADDENDUM #2

DATE: Wednesday November 20, 2024

REGULAR MEETING: 10:00 A.M.

CLOSED MEETING: 12:30 P.M.

ADDENDUM

7.1.1 Delegation by Roger Will regarding item 9.1.1 Report FIR-2024-005 Cambridge-Puslinch Fire Protection

9.3.3 Report ADM-2024-057 2024 Aggregate Compliance Assessment Reports & Annual Monitoring Reports - Correction ≠

10.3 ERO Posting 019-9265 Reducing Gridlock, Saving You Time Act, 2024 – Building Highways Faster Act, 2024

≠ Denotes resolution prepared

- 1. Call the Meeting to Order**
- 2. Roll Call**
- 3. Moment of Reflection**
- 4. Confirmation of the Agenda ≠**



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH
NOVEMBER 20, 2024 COUNCIL MEETING
VIRTUAL MEETING BY ELECTRONIC PARTICIPATION &
IN-PERSON AT THE MUNICIPAL OFFICE –
7404 WELLINGTON RD 34, PUSLINCH

5. Disclosure of Pecuniary Interest & the General Nature Thereof

6. Consent Agenda ≠

Consent Agenda items are considered routine in nature and are voted on collectively. Any member of Council may request one or more items be removed from the Consent Agenda for separate action.

6.1 Adoption and Receipt of the Minutes of the Previous Council and Committee Meetings

6.1.1 November 6, 2024 Council Meeting Minutes
(Circulated under separate cover)

6.1.2 October 8, 2024 Planning and Development Advisory Committee Minutes

6.2 AMO Policy Update – Advancing Housing Initiatives, Ontario’s Affordable Energy Future and Sustainable OPP Costs

6.3 AMO Policy Update – Encampments and Opioid Crisis

6.4 AMO Policy Update – Fall Economic Statement

6.5 AMCTO Advocacy Update Fall Economic Statement

6.6 Conservation Halton's Approved Watershed-Based Resource Management Plan

6.7 ROMA 2025 Conference Delegation Meetings Request

6.8 Puslinch Profile Features - July & August, September, October and November 2024 Issues

6.9 IESO’s Refreshed External Relations and Indigenous Engagement Frameworks

6.10 5738 University of Guelph Mill Creek Pit - Monthly Monitoring Report - October 2024

Recommendation:

That the Consent Agenda items listed for the November 20, 2024 Council meeting be received for information.

7. Delegations ≠

7.1 Specific Interest (Items Listed on the Meeting Agenda)

7.1.1 10:25 A.M. Delegation by Roger Will regarding item 9.1.1 Report FIR-2024-005 Cambridge-Puslinch Fire Protection

7.2 General Interest (Items Not Listed on the Meeting Agenda)

7.2.1 **10:15 A.M.** Delegation by Michael Hryshenko regarding Municipal Support Letter for IESO LT2 RFP Energy Stream Facility Proposal

Recommendation:

That Council receive the delegation Michael Hryshenko regarding Municipal Support Letter for IESO LT2 RFP Energy Stream Facility Proposal for information.



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH
NOVEMBER 20, 2024 COUNCIL MEETING
VIRTUAL MEETING BY ELECTRONIC PARTICIPATION &
IN-PERSON AT THE MUNICIPAL OFFICE –
7404 WELLINGTON RD 34, PUSLINCH

8. Public Meeting

8.1 November 27, 2024 at 7:00 P.M. Public Information Meeting held in-person at the Municipal Office (7404 Wellington Road 34) and by electronic participation through Zoom regarding the following:

- Zoning By-law Amendment Application D14-QUI (Quinnell) 1873 Townline Road
- Zoning By-law Amendment Application D14-JEF (Jefferson) 86 Farnham Road
- Zoning By-law Amendment Application D14-SCR (Scrivener) 4438 Watson Road

9. Reports ≠

9.1 Puslinch Fire and Rescue Services

**9.1.1 Report FIR-2024-005 Cambridge-Puslinch Fire Protection ≠
(Circulated Under Separate Cover)**

Recommendation:

That Report FIR-2024-005 regarding the Agreement with the Corporation of the City of Cambridge for Fire and Emergency Services be received; and

That Puslinch Council agrees to the terms set out in the agreement, in accordance Schedules "A" through "C" being the Serviced Area map, the Cambridge-Puslinch Fire Protection Contract Fee 2025-2027, and the Proposed Agreement with the City of Cambridge 2025-2027 respectively; and

That Puslinch Council directs staff to prepare a by-law for enactment once the City of Cambridge Council has agreed to the terms of this agreement through their budget process.

9.2 Finance Department

**9.2.1 Report FIN-2024-032 - 2025 Proposed Cost of Living Adjustment ≠
(Circulated under separate cover)**

Recommendation:

That Report FIN-2024-032 entitled 2025 Proposed Cost of Living Adjustment be received for information; and,

That Council approve a Cost of Living Adjustment of 3.0% effective January 1, 2025; and,

That the remaining 2.9% Cost of Living Adjustment carried forward from 2024 no longer be carried forward as the Township completed a comprehensive compensation a



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH
NOVEMBER 20, 2024 COUNCIL MEETING
VIRTUAL MEETING BY ELECTRONIC PARTICIPATION &
IN-PERSON AT THE MUNICIPAL OFFICE –
7404 WELLINGTON RD 34, PUSLINCH

nd benefits review in 2024 which will result in salary grid adjustments effective January 1, 2025 to ensure the Township's compensation is in line with comparator municipalities.

9.3 Administration Department

9.3.1 Report ADM-2024-055 Annual Accessibility Status Report ≠

Recommendation:

That Report ADM-2024-055 entitled Township of Puslinch Annual Accessibility Status Report be received for information.

9.3.2 Report ADM-2024-056 Township of Puslinch Corporate Seal By-law ≠

Recommendation:

That Report ADM-2024-056 entitled Township of Puslinch Corporate Seal By-law be received for information; and,

That Council gives three readings to By-law 2024-069 being a By-law to authorize an official seal for the Corporation of the Township of Puslinch.

9.3.3 Report ADM-2024-057 2024 Aggregate Compliance Assessment Reports & Annual Monitoring Reports - Correction ≠

Recommendation:

That That Report ADM-2024-057 2024 Aggregate Compliance Assessment Reports & Annual Monitoring Reports be received for information; and,

That Council direct staff to provide the response to the Township's Peer Review from Dance Environmental Inc. regarding the 2023 Ecological and Aquatic Monitoring to the Township's Ecologist for review and comment; and,

That Council direct staff to send the Township's Peer Review of the 2023 Roszell Ground Water Monitoring Report to the Pit Operator and MRN; and,

That Council direct staff to send the Township's Peer Review of the 2023 Mill Creek Pit Phase 6 2023 Ecological Monitoring Report to the Pit Operator for response; and,

That Council direct staff to send the Township's Peer Review of the 2023 & 2022 Mast Snyder Ground Water Monitoring Report to the Pit Operator and MRN; and,



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH
NOVEMBER 20, 2024 COUNCIL MEETING
VIRTUAL MEETING BY ELECTRONIC PARTICIPATION &
IN-PERSON AT THE MUNICIPAL OFFICE –
7404 WELLINGTON RD 34, PUSLINCH

That Council direct staff to send the Township's Peer Review of the 2023 Aberfoyle Pit 2 Ground Water Monitoring Report to the Pit Operator and MRN.

9.3.4 Report ADM-2024-058 Reporting Out from Council Direction Update ≠

Recommendation:

That Report ADM-2024-058 entitled Reporting Out from Council Direction Update be received for information.

9.3.5 10:05 A.M. Report ADM-2024-059 2024 Township of Puslinch Emergency Management Programme Annual Report ≠

Recommendation:

That Report ADM-2024-059 entitled 2024 Township of Puslinch Emergency Management Programme Annual Report be received for information; and,

That the Council of the Township of Puslinch accepts the annual report of the Township's Emergency Management Programme for 2024.

9.3.6 Report ADM-2024-060 - Township Human Resource Policy Review and Proposed Amendments≠

Recommendation:

That That Report ADM-2024-060 regarding the Township Human Resource Policy Review and Proposed Amendments be received; and

That Council approve the polices attached to this report as [presented/amended]; and

That Council direct staff to conduct employee engagement regarding the new policies and associated programs as outlined in the report.

9.4 Planning and Building Department

9.4.1 Report BLD-2024-004 – Q3 2024 Quarterly Report ≠

Recommendation:

That Report BLD-2024-003 entitled Q3 2024 Quarterly Report be received for information.



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH
NOVEMBER 20, 2024 COUNCIL MEETING
VIRTUAL MEETING BY ELECTRONIC PARTICIPATION &
IN-PERSON AT THE MUNICIPAL OFFICE –
7404 WELLINGTON RD 34, PUSLINCH

9.4.2 Report PD-2024-007 – Zoning By-law Amendment Deem Application Complete/Incomplete D14-BRU (4120 Wellington Rd 35) ≠

Recommendation:

That Report PD-2024-007 entitled Zoning By-law Amendment Application D14/BRU Request for Council to deem the application complete/incomplete be received; and

That Council deem the application to be complete; and

That staff be directed to proceed with notice in accordance with Section 3 and Section 5 of O.Reg 545/06 of the Planning Act, R.S.O. 1990, as amended.

9.5 Roads and Parks Department

9.5.1 None

9.6 Recreation Department

9.6.1 None

10. Correspondence ≠

10.1 ERO Posting 019-9196 Enabling greater beneficial reuse excess soil ≠

Recommendation:

Whereas the Ministry of the Environment, Conservation and Parks is currently consulting on proposed amendments to the Excess Soil Regulation, with potentially significant implications for local municipalities; and

Whereas these proposed changes, including landfilling restrictions and exemptions for waste environmental compliance approvals, pose substantial risks to environmental integrity, groundwater protection, local enforcement efforts, and land use planning; and

Whereas the proposed amendments may undermine local municipalities' ability to effectively manage excess soil, potentially leading to adverse environmental impacts, such as soil and/or groundwater contamination and disruption of local ecosystems; and

Whereas the relaxation of regulatory requirements for soil management could further hinder the enforcement capabilities of municipal authorities, making it more challenging to monitor and address compliance issues, thus jeopardizing public health and safety; and

Whereas the proposed regulations do not provide sufficient clarity regarding whether the intent of the proposed regulations are to permit ARA licensed sites to be used as reuse sites for excess soil; and



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH
NOVEMBER 20, 2024 COUNCIL MEETING
VIRTUAL MEETING BY ELECTRONIC PARTICIPATION &
IN-PERSON AT THE MUNICIPAL OFFICE –
7404 WELLINGTON RD 34, PUSLINCH

Whereas the proposed flexibility in soil reuse standards could conflict with established land use planning frameworks, potentially resulting in incompatible land uses and further strain on local infrastructure; and

Whereas the introduction of regional mapping for areas with naturally occurring exceedances presents significant financial challenges for municipalities, as the costs associated with implementing such mapping projects may not be feasible given limited budgets and resources; and

Whereas relaxing excess soil regulations and implementing regional mapping could negatively impact agricultural lands by allowing excess soil to be disposed of in ways that diminish the quality and usability of these valuable lands for future agricultural purposes, highlighting the need to prioritize the protection of agricultural lands equally with infrastructure projects and housing developments;

Therefore, be it resolved that the Council of Township of Puslinch formally objects to the proposed amendments to the Excess Soil Regulation, citing concerns regarding the detrimental effects on local municipalities, the environment, soil and groundwater quality protection, and effective land use planning; and

That the Council of Township of Puslinch directs staff to forward this resolution to the Ministry of the Environment, Conservation and Parks, outlining these concerns and advocating for a more balanced approach that prioritizes environmental protection, local governance, and the protection of resident's health and safety; and further,

That this resolution be shared with all Ontario Municipalities, the Premier of Ontario; MPP Arnott; MPP Rae; the Wellington Federation of Agriculture; and OMAFRA requesting support for the protection of agricultural lands and sustainable excess soil management practices in Ontario.

10.2 County of Wellington Adoption of Official Plan Amendment 123 ≠

Recommendation:

That Correspondence Item 10.2 entitled County of Wellington Adoption of Official Plan Amendment 123 be received for information.

10.3 ERO Posting 019-9265 Reducing Gridlock, Saving You Time Act, 2024 – Building Highways Faster Act , 2024 ≠

Recommendation:



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH
NOVEMBER 20, 2024 COUNCIL MEETING
VIRTUAL MEETING BY ELECTRONIC PARTICIPATION &
IN-PERSON AT THE MUNICIPAL OFFICE –
7404 WELLINGTON RD 34, PUSLINCH

That Correspondence Item 10.3 entitled ERO Posting 019-9265 Reducing Gridlock, Saving You Time Act, 2024 – Building Highways Faster Act , 2024 be received for information.

11. Council reports

11.1 Mayor' Updates

11.2 Council Member Reports (verbal or written updates from members who sit on boards/committees)

12. By-laws ≠

12.1 First, Second and Third Reading

12.1.1 BL2024-069 – Township of Puslinch Corporate Seal By-law

Recommendation:

That the following by-law 2024-0674-069 be taken as read three times and finally passed in open Council.

13. Announcements

14. Closed Session – Pursuant to Section 239 Subsection (2) of the Municipal Act, 2001 for the purpose of:

14.1 Confidential report regarding personal matters about an identifiable individual, including municipal or local board employees – Market Review

14.2 Confidential minutes from previous closed meetings:

14.2.1 October 23, 2024 First Closed Meeting Minutes

14.2.2 October 23, 2024 Second Closed Meeting Minutes

14.2.3 November 6, 2024 Closed Meeting Minutes

15. Business Arising from Closed Session

16. Notice of Motion

Councillor Sepulis provided notice of motion at the October 23, 2024 Council meeting to be considered by Council at the November 20, 2024 Council meeting as follows:

Whereas Township's Consultant Harden Environmental has identified that a spill has occurred on Highway 6 south of the 401 as detailed in the report entitled "Groundwater Interference Investigation SUMMARY OF FINDINGS Revision 1 (October 2024) Highway 6 Corridor Puslinch, Ontario"; and,



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH
NOVEMBER 20, 2024 COUNCIL MEETING
VIRTUAL MEETING BY ELECTRONIC PARTICIPATION &
IN-PERSON AT THE MUNICIPAL OFFICE –
7404 WELLINGTON RD 34, PUSLINCH

*Whereas the Ministry of the Environment, Conservation and Parks (MECP) and Ministry of Transportation (MTO) staff have denied the existence of a spill; and
Whereas the local Health Unit has provided limited assistance and advice to the affected residents; and,*

Whereas the mandate of Source Water Protection does not extend to private well owners; and,

Whereas the Township in the absence of support from the responsible provincial authorities had to undertake environmental studies at its own initiative and cost;

Therefore, be it resolved that staff be requested to ask the Ontario Ombudsman to investigate this matter in order to:

- a) identify the action that the local staff of MECP, MTO, Ministry of Health and Source Water Protection should have undertaken on this matter*
- b) identify what changes could be made to existing legislation and regulations to ensure that appropriate action is taken by the responsible provincial agencies when the private well users have identified contamination of their well water by external sources beyond their control*
- c) identify any follow up action that the Township and affected residents could take; and,*

That a copy of this resolution be sent to the Minister of Transportation, Minister of the Environment, Conservation and Parks, Minister of Health, and Speaker Ted Arnott.

17. New Business

18. Confirmatory By-law #

18.1 BL2024-070 Confirm By-law – November 20, 2024

Recommendation:

That the following by-law be taken as read times and finally passed in open Council:

By-law 2024-070 being a by-law to confirm the proceeding of Council for the Corporation of the Township of Puslinch at its meeting held on 20th day of November 2024.

19. Adjournment #



MINUTES

DATE: November 20, 2024

CLOSED MEETING: 10:05 A.M.

COUNCIL MEETING: 10:00 A.M.

The November 20, 2024 Council Meeting was held on the above date and called to order at 10:00 a.m. via electronic participation and in-person at 7404 Wellington Rd, Puslinch.

1. CALL THE MEETING TO ORDER

2. ROLL CALL

ATTENDANCE:

Councillor Sara Bailey
Councillor Russel Hurst
Councillor Jessica Goyda
Councillor John Sepulis
Mayor James Seeley

STAFF IN ATTENDANCE:

1. Courtenay Hoytfox, Interim CAO
2. Justine Brotherston, Interim Municipal Clerk
3. Sarah Huether, Interim Deputy Clerk
4. Mike Fowler, Director of Public Works, Parks and Facilities
5. Mary Hasan, Director of Finance/Treasurer
6. Glenn Schwendinger, CAO - absent

3. MOMENT OF REFLECTION

4. CONFIRMATION OF THE AGENDA

Resolution No. 2024-381:

Moved by Councillor Hurst and
Seconded by Councillor Sepulis

That Council approves the November 6, 2024 Agenda as circulated; and

That Council approves the additions to the agenda as follows:

Consent Item 6.1.4 Questions received from Council seeking additional information and the corresponding responses provided by staff regarding the November 6, 2024 Council agenda.

CARRIED

5. DISCLOSURE OF PECUNIARY INTEREST & THE GENERAL NATURE THEREOF:

None

6. CONSENT AGENDA

6.1 Adoption and Receipt of the Minutes of the Previous Council and Committee Meetings:

6.1.1 October 23, 2024 Council Meeting Minutes (Circulated under separate cover)

6.1.2 October 17, 2024 Council Meeting Minutes (Circulated under separate cover)

6.1.3 October 9, 2024 Public Information Meeting Minutes - Proposed 2024 User Fees and Charges By-law

6.1.4 November 6, 2024 Council Questions and Staff Responses

6.2 Grand River Conservation Authority General Meeting Summary - October 2024

6.3 City of Guelph Notice of Public Meeting regarding Affordable Housing CIP

6.4 Association of Municipalities of Ontario - Policy Update – Advocacy on Transportation, Energy and Housing Policy



- 6.5 Association of Municipalities of Ontario - Policy Update - Province to Introduce Legislation Governing Bicycle Lanes
- 6.6 Town of Petawawa Council resolution regarding Ontario Provincial Police Costs 2025
- 6.7 Whitewater Region Council resolution regarding Ontario Provincial Police Costs 2025
- 6.8 Town of Tillsonburg Council resolution regarding Continued Funding Support Southwest Community Transit
- 6.9 Mill Creek Pit #5738 - Monthly Monitoring Report - September 2024

Resolution No. 2024-382: Moved by Councillor Goyda and
Seconded by Councillor Sepulis

That the Consent Agenda items with the exception of items 6.6 and 6.7 listed for NOVEMBER 6, 2024 Council meeting be received for information.

CARRIED

Resolution No. 2024-383: Moved by Councillor Sepulis and
Seconded by Councillor Hurst

That the Consent Agenda items 6.6 and 6.7 listed for NOVEMBER 6, 2024 Council meeting be received for information; and

Whereas the Township of Puslinch is a second-tier small rural municipality that pays a disproportionate share of the upper tier policing costs; and

Whereas the Council of the Corporation of the Town of Petawawa supports Resolution No. 229 of the Municipality of Tweed and further calls on the Ontario Government to immediately implement sustainable funding for small rural municipalities by reabsorbing the cost of the Ontario Provincial Police Force back into the provincial budget with no cost recovery to municipalities;

Be it resolved that the Township of Puslinch supports the resolutions of the Council of the Corporation of the Town of Petawawa and the Council of the Municipality of Tweed and requests that the Province also provide financial assistance to second tier small municipalities to offset their disproportionate share of policing costs; and

And that staff be directed to circulate this resolution to Premier Doug Ford, Minister of Solicitor General, Minister of Finance, Speaker Arnott, and to the Association of Municipalities of Ontario and all Municipalities in Ontario.

CARRIED

7. DELEGATIONS:

7.1 Specific Interest (Items Listed on the Meeting Agenda)
None

7.2 General Interest (Items Not Previously Listed on the Meeting Agenda)

7.2.1 **10:30 AM** Delegation by Bruce Joy, President of Puslinch Minor Soccer regarding an update on soccer and facilities.

Resolution No. 2024-384: Moved by Councillor Sepulis and
Seconded by Councillor Bailey

That Council receive the delegation by Bruce Joy, President of Puslinch Minor, regarding an update on soccer and facilities; and

That Council supports the construction of the new shed at the Badenoch field; and

Therefore, that Council directs staff to authorize pre-budget approval in the amount of \$18,000 for the construction of a new storage shed at the Badenoch field to be funded by the Cash in Lieu of Parkland Reserve; and



That Council direct staff to engage with the community to encourage both financial donations and in-kind donations for the construction of the new shed and report back at the November 27, 2024 budget meeting; and

That Council direct staff to include the new shed in the Township asset management plan.

CARRIED

8. PUBLIC MEETINGS:

8.1 November 27, 2024 at 7:00 P.M. Public Information Meeting held in-person at the Municipal Office (7404 Wellington Road 34) and by electronic participation through Zoom regarding the following:

- Zoning By-law Amendment Application D14-QUI (Quinnell) 1873 Townline Road
- Zoning By-law Amendment Application D14-JEF (Jefferson) 86 Farnham Road
- Zoning By-law Amendment Application D14-SCR (Scrivener) 4438 Watson Road

9. REPORTS:

9.1 Puslinch Fire and Rescue Services

9.1.1 None

9.2 Finance Department

9.2.1 Report FIN-2024-028 - 2025 User Fees and Charges By-law

Resolution No. 2024-385:

Moved by Councillor Sepulis and
Seconded by Councillor Hurst

That Report FIN-2024-028 entitled 2025 User Fees and Charges By-law be received; and

That Council give 3 readings to By-law No. 2024-067 being a by-law to adopt the User Fees and Charges By-law; and

That Council direct staff to incorporate questions in the budget survey going forward regarding how property tax is allocated between the Township and the County and clearly identify Township services from County services within the survey.

CARRIED

9.3 Administration Department

9.3.1 Report ADM-2024-052 Senior Advisory Committee

Resolution No. 2024-386:

Moved by Councillor Goyda and
Seconded by Councillor Bailey

That Report ADM-2024-052 entitled Seniors Advisory Committee be received; and

That Council proceed with Option 1 as outlined in the report; and

That Council direct staff to review TORs for all Advisory Committees and bring back recommended changes to Council; and

That staff report back during the 2025 budget process regarding the financial impacts of adding 0.5 FTE in the 2025 budget and another 0.5 FTE in the 2026 budget.

CARRIED

9.3.2 Report ADM-2024-053 Boreham Park Tree Planting



Resolution No. 2024-387:

Moved by Councillor Goyda and
Seconded by Councillor Bailey

That Report ADM-2024-053 entitled Boreham Park Tree Planting Update be received for information; and,

That Council direct staff to order 100 trees from Wellington County Green Legacy Programme for planting in the Spring of 2025; and,

That Council approve trees to be planted on areas #1, #3, #5 and #8 as indicated on the site plan in Schedule A to this report; and,

That Council direct staff to reach out and organize a Tree Planting Ceremony with the Aberfoyle Public School and Township's Youth Advisory Committee; and

That Council direct staff to report back on potential options to water the newly planted trees in the spring/summer of 2025; and

That Council request that staff determine if shade trees can be planted near the benches in the park.

CARRIED

9.3.3 Report ADM-2024-054 Heritage Plaque Program

Resolution No. 2024-388:

Moved by Councillor Hurst and
Seconded by Councillor Bailey

That Report ADM-2024-054 entitled Puslinch Heritage Plaque Program be received for information; and,

That Council direct staff to draft a Heritage Plaque Program Policy to establish a Puslinch Heritage Plaque Program for Council's consideration and approval to be included in the 2025 Corporate Work Plan; and,

That Council direct staff to proceed with Option 2 as outlined in the report; and,

That staff be directed to submit an operating base budget increase request for the proposed 2026 budget based on Option 2; and,

That Council direct staff to include a limit of 10 plaques to be issued through the plaque program per year in the initial draft of the policy as outlined in the report.

CARRIED

Council recessed from 12:39pm to 1:00pm

Roll Call

Councillor Goyda
Councillor Sepulis
Councillor Bailey
Councillor Hurst
Mayor Seeley

9.4 Planning and Building Department

9.4.1 None

9.5 Emergency Management

9.5.1 None

9.6 Roads and Parks Department

9.6.1 None

9.7 Recreation Department

9.7.1 None

10. CORRESPONDENCE:

10.1 10:05 A.M. Presentation by Chandra Sharma, CEO and Criag Machan, Director of Parks & Operations, Conservation Halton, regarding Conservation Halton Conservation Strategy

Resolution No. 2024-389:

Moved by Councillor Bailey and
Seconded by Councillor Sepulis

That correspondence item 10.1 regarding the Presentation by Chandra Sharma, CEO and Criag Machan, Director of Parks & Operations, Conservation Halton, regarding Conservation Halton Conservation Strategy be received for information.

CARRIED

10.2 ERO Posting 019-9196 Enabling greater beneficial reuse excess soil

Resolution No. 2024-390:

Moved by Councillor Sepulis and
Seconded by Councillor Hurst

That Council defer this item to the November 20, 2024 Council meeting for consideration.

CARRIED

10.3 Grand River Conservation Authority 2025 Draft Budget

Resolution No. 2024-391:

Moved by Councillor Hurst and
Seconded by Councillor Sepulis

That correspondence item 10.3 regarding the 10.3 Grand River Conservation Authority 2025 Draft Budget be received for information.

CARRIED

11. COUNCIL REPORTS:

11.1 Mayor' Updates

11.1.1 Mayor Seeley provided an update on the Remembrance Day Ceremony at the Wellington Museum and Archives. Councillor Bailey requested that the County send out information related to upcoming events to member municipalities in order for Council member or staff to participate.

11.1.2 Mayor Seeley update Council on an upcoming meeting with Minister of Finance.

11.1.3 Mayor Seeley update Council on the upcoming TAPMO update.

11.2 Council Member Reports



- 11.2.1 Councillor Hurst provided an update on upcoming Heritage Designation Open Houses.
11.2.2 Councillor Bailey requested that Chief MacNeil provide an update on upcoming food drive events.

Resolution No. 2024-392: Moved by Councillor Goyda and
Seconded by Councillor Sepulis

That Council receive the Mayors and Council member updates for information.

CARRIED

12. **BY-LAWS:**

12.1.1 BL2024-067 – Being a By-law to permit the Municipality to impose fees or charges with respect to services or activities provided, related costs payable, and for the use of its property, and to repeal By-law 042-2023.

Resolution No. 2024-393: Moved by Councillor Hurst and
Seconded by Councillor Sepulis

That the following By-law be taken as read three times and finally passed in open Council:

12.1.1 BL2024-067 – Being a By-law to permit the Municipality to impose fees or charges with respect to services or activities provided, related costs payable, and for the use of its property, and to repeal By-law 042-2023.

CARRIED

13. **ANNOUNCEMENTS:**

13.1 None

14. **CLOSED SESSION:**

Council was in closed session from 1:04 p.m. to 2:19 p.m.

The Clerk stopped the recording and removed all public attendees from the webinar. The webinar was then 'locked' so no new participants are able to join.

Resolution No. 2024-394: Moved by Councillor Hurst and
Seconded by Councillor Goyda

That Council shall go into closed session under Section 239 of the Municipal Act for the purpose of:

14.1 Confidential verbal report regarding litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board – Ongoing litigation update

14.2 Confidential verbal report regarding the security of the property of the municipality or local board – Municipal Property.

CARRIED

Resolution No. 2024-395: Moved by Councillor Hurst and
Seconded by Councillor Sepulis

THAT Council moves into open session at 2:19 pm

CARRIED

Council resumed into open session at 2:19 p.m.

Resolution No. 2024-396: Moved by Councillor Bailey and
Seconded by Councillor Goyda



That Council receives the:

14.1 Confidential verbal report regarding litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board – Ongoing litigation update

14.2 Confidential verbal report regarding the security of the property of the municipality or local board – Municipal Property; and

That staff proceed as directed.

CARRIED

15. BUSINESS ARISING FROM CLOSED SESSION:

None

16. NOTICE OF MOTION:

None

17. NEW BUSINESS:

None

18. CONFIRMATORY BY-LAW:

(a) By-Law to confirm the proceedings of Council for the Corporation of the Township of Puslinch

Resolution No. 2024-397:

Moved by Councillor Hurst and
Seconded by Councillor Bailey

That the following By-law be taken as read three times and finally passed in open Council:

By-Law 2024-068 being a by-law to confirm the proceedings of Council for the Corporation of the Township of Puslinch at its meeting held on the 6 day of November 2024.

CARRIED

19. ADJOURNMENT:

Resolution No. 2024-398:

Moved by Councillor Goyda and
Seconded by Councillor Sepulis

That Council hereby adjourns at 2:34 p.m.

CARRIED

James Seeley, Mayor

Courtenay Hoytfox, Clerk



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH
OCTOBER 8, 2024 PLANNING AND DEVELOPMENT
ADVISORY COMMITTEE MEETING
IN-PERSON AND VIRTUAL MEETING BY ELECTRONIC PARTICIPATION

MINUTES

DATE: October 8, 2024
MEETING: Following Committee of Adjustment

The October 8, 2024 Planning and Development Advisory Committee Meeting was held on the above date and called to order at 7:30 p.m. via electronic participation and in-person at 7404 Wellington Road 34, Puslinch.

1. CALL THE MEETING TO ORDER

2. ROLL CALL

ATTENDANCE:

PRESENT:

Councillor John Sepulis, Chair
Paul Sadhra
Kim McCarthy
Amanda Knight
Chris Pickard

ABSENT:

None

STAFF IN ATTENDANCE:

Lynne Banks, Secretary/Treasurer
Laura Emery, Communications & Committee Coordinator

3. MOMENT OF REFLECTION

4. CONFIRMATION OF THE AGENDA

Resolution No. 2024-038:

Moved by Committee Member Kim McCarthy and
Seconded by Committee Member Paul Sadhra



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH
OCTOBER 8, 2024 PLANNING AND DEVELOPMENT
ADVISORY COMMITTEE MEETING
IN-PERSON AND VIRTUAL MEETING BY ELECTRONIC PARTICIPATION

That the Committee approves the October 8, 2024 PDAC Agenda as circulated.

CARRIED

5. DISCLOSURE OF CONFLICT OF INTEREST:

None

6. DELEGATIONS

None

7. CONSENT AGENDA

7.1 Approval of the Minutes

August 13, 2024

Resolution No. 2024-039:

Moved by Committee Member Amanda Knight and
Seconded by Committee Member Chris Pickard

That the Planning and Development Advisory Committee approves the Minutes from the meeting held August 13, 2024.

CARRIED

7.2 Other Consent Items

None

8. NOTICE OF PUBLIC MEETINGS/HEARINGS

None

9. REPORTS

9.1. LAND DIVISION (CONSENTS)

None

9.2 ZONING BY-LAW AMENDMENT APPLICATIONS

9.2 Zoning By-law Amendment Applications

9.2.1 Zoning By-law Amendment Application D14-JEF – Jefferson Farms – 86 Farnham Rd., Township of Puslinch.



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH
OCTOBER 8, 2024 PLANNING AND DEVELOPMENT
ADVISORY COMMITTEE MEETING
IN-PERSON AND VIRTUAL MEETING BY ELECTRONIC PARTICIPATION

- Hailey Keast, agent for the applicant provided an overview of the application.
- There were no questions or comments from the public.

Resolution No. 2024-040:

Moved by Committee Paul Sadhra and
Seconded by Committee Member Chris Pickard

That the Committee provides the following comments to Council with respect to the Zoning By-law Amendment Application:

The Committee supports the zoning by-law application.

9.2.2 Zoning By-law Amendment Application D14-SCR – Scrivener, Wythe – 4438
Watson Rd South, Township of Puslinch.

- Tom Woodcock, agent for the applicant provided an overview of the application.
- There were no questions or comments from the public.
- Amanda Knight asked what type of scientific research will be done on the property.
- Tom Woodcock advised that the research is for environmental and ecological in nature such as soil, archeological and restoration research.
- There were no further questions or comments from the Committee.

Resolution No. 2024-041:

Moved by Committee Chris Pickard and
Seconded by Committee Member Amanda Knight

That the Committee provides the following comments to Council with respect to the Zoning By-law Amendment Application:

The Committee supports the zoning by-law amendment application.

9.2.3 Zoning By-law Amendment Application D14-QUI – Quinnell, Dan – 1873 Townline
Rd., Township of Puslinch.

- Dave Aston, agent for the applicant, provided an overview of the application.
- Paul Sadhra asked what is being parked on the property, and if there any substances that can impact the environment.



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH
OCTOBER 8, 2024 PLANNING AND DEVELOPMENT
ADVISORY COMMITTEE MEETING
IN-PERSON AND VIRTUAL MEETING BY ELECTRONIC PARTICIPATION

- Dave Aston advised that they are all tow-behind trailers, there may be some propane tanks attached but no gas, oil or other substances.
- Kim McCarthy asked what is to prevent future trailers being parked on the property that could have substances that will impact the environment.
- Dave Aston noted that the proposed by-law speaks to what will be permitted.
- John Sepulis commented that within the permitted uses, the outdoor storage definition does not include recreational vehicles. Outdoor storage shall not include the sale or repair of recreational trailers. No overnight accommodations shall be permitted.
- Amanda Knight asked if this was established in 2006, and at that time what was communicated.
- Dave Aston advised that that was how it was understood at the time, through discussions with the Building Official, whether outdoor storage was something that was permitted.
- Amanda Knight asked if there was a site plan to recognize what was being stored at the time when the use started.
- Dave Aston advised that there was not a site plan and also no permits were issued.
- Amanda Knight asked what is the use to the scale and was it contemplated that it would expand over the years.
- Dave Aston advised that if it was considered legal non-conforming the outdoor storage would have been permitted on the entire property, and that at the time it wasn't specified where it would be on the property. He further noted that it was expanded over the years and was not considered legal non-conforming.
- Dave Aston further advised that they looked at legal non-conforming but it might have been a long adjudicated process and felt that the zoning by-law amendment is a better process as it looks at environmental, zoning, etc.
- Amanda Knight advised that the County expressed concerns in 2022 and asked if this does conform with the Official Plan and that an OPA would not be required.
- Dave Aston advised that they consulted with the County and were not advised throughout the preconsultation process that an Official Plan Amendment would be required.
- Amanda Knight asked if there were any issues with the neighbouring properties regarding traffic and vehicles coming in and out.



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH
OCTOBER 8, 2024 PLANNING AND DEVELOPMENT
ADVISORY COMMITTEE MEETING
IN-PERSON AND VIRTUAL MEETING BY ELECTRONIC PARTICIPATION

- Dave Aston advised that to his knowledge there have been no complaints associated with the use and further advised that Regional Transportation staff were circulated and had no concerns.
- Chris Pickard noted that the use was in place when the current by-law came into effect and that the parking area has grown without obtaining permissions.
- Dave Aston advised that they recognize that this should not be permitted as of right, but instead the purpose of the application is to recognize what exists today.
- Chris Pickard asked if there were any permits obtained in the past to expand, as an example, for tree removal as it seems that the parking area has grown.
- Dave Aston advised that a permit wasn't required as there was no construction involved on the property.
- Chris Pickard suggested that the by-law be amended to remove the word "impervious" and add "permeable or gravel" in the draft by-law, and further suggested that the wording in the draft by-law that currently states that no permanent structures in NE zone, should be changed to no structures in the NE zone.
- Chris Pickard would like to have an EIS done to reflect what damage was done as there is no buffer zone.
- Dave Aston advised there was an EIS required but that through conversation with the GRCA, the Township and the Township's ecologist it was concluded that it would not be necessary subject to the delineation of the storage area. He further noted that there is a buffer zone of 5 meters
- Paul Sadhra noted that this type of storage could exist anywhere in Township and further noted that wording should be inserted in the by-law that only recreational trailers are permitted.
- John Sepulis asked for what period of time will the trailers be allowed on the property and suggested that the by-law should limit how many trailers are on the property.
- Dave Aston advised that it would continue as long as it's an opportunity for the owners to continue.
- John Sepulis asked how many trailers are to be stored on the property and noted that there should be a limit as to how many can be stored on the property.
- Dave Aston noted that they can do that and also prohibit transport trailers in the by-law.



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH
OCTOBER 8, 2024 PLANNING AND DEVELOPMENT
ADVISORY COMMITTEE MEETING
IN-PERSON AND VIRTUAL MEETING BY ELECTRONIC PARTICIPATION

Resolution No. 2024-042:

Moved by Committee Amanda Knight and
Seconded by Committee Member Chris Pickard

That the Committee provides the following comments to Council with respect to the Zoning By-law Amendment Application:

Comments:

The majority of the Committee has the following comments:

- Consideration for the number of tow-behind trailers will be permitted, based on allowing a certain amount of square footage per trailer and associated access roads.
- Condition of approval of the draft by-law is the requirement for site plan approval.
- Confirmation that a County OPA is not required.
- Provide a basis of the permitted storage in 2005 and the expanded growth to date, and whether or not there should be consideration to accept either the entire expanded growth or just a portion thereof.
- By-law should be reworded to prohibit structures on the property and the wording be changed from “impervious” to permeable materials.
- Township should consider the need for an EIS to ensure the environmental requirements are being met, especially as it is related to the wetlands on the property.

CARRIED

9.3 Staff Reports

Report PDAC-2024-004 – Proposed 2025 PDAC Meeting Dates

Resolution No. 2024-043:

Moved by Committee Member Paul Sadhra and
Seconded by Committee Member Chris Pickard

That Report CofA 2024-005 be approved by the Committee.

CARRIED.



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH
OCTOBER 8, 2024 PLANNING AND DEVELOPMENT
ADVISORY COMMITTEE MEETING
IN-PERSON AND VIRTUAL MEETING BY ELECTRONIC PARTICIPATION

10. CORRESPONDENCE

None

11. NEW BUSINESS

The Committee welcomed its newest member, Kim McCarthy.

12. ADJOURNMENT

Resolution No. 2024-045

Moved by Committee Member Kim McCarthy and
Seconded by Committee Member Paul Sadhra

That the Planning and Development Advisory Committee hereby adjourns at 8:33 p.m.

CARRIED.

From: [AMO Policy](#)
To: [Admin](#)
Subject: AMO Policy Update – Advancing Housing Initiatives, Ontario's Affordable Energy Future and Sustainable OPP Costs
Date: Monday, October 28, 2024 6:10:07 PM



AMO Policy Update - Advancing Housing Initiatives, Ontario's Affordable Energy Future and Sustainable OPP Costs

AMO Knowledge Exchange on Community and Supportive Housing

On October 1st and 2nd, AMO held a gathering of over 200 municipal, Indigenous, and sector leaders to share understandings, insights, and actions to advance and grow Ontario's community and supportive housing system.

Municipalities fund more than \$1 billion in social housing per year, yet the need for deeply affordable housing continues to rise across the province. The scale of this need surpasses the fiscal capacity of municipalities to address it.

Housing is a top priority in AMO's call to the province for a Social and Economic Prosperity Review. The stability and sustainability of municipal governments are critical to ensuring that important municipal services continue to support the quality of life of residents and the economic and social prosperity of communities.

AMO is working hard to drive change across Ontario, and we are pleased that so many municipalities joined us at this important event and in our work.

Learn more about the key outcomes of the Knowledge Exchange through reading the [summary of proceedings](#).

Provincial Vision for Ontario's Energy Future, and Introduction of Bill 214, *The Affordable Energy Act*

Last week the Minister of Energy and Electrification released [Ontario's Affordable Energy Future](#), which set out a vision for meeting rising electricity demand while keeping costs down and reducing emissions. Electricity demand is expected to increase by 75% by 2050. Key elements of this vision are:

- Meeting 2030 emissions targets by investing in a mix of energy sources including nuclear, hydro, renewables, natural gas and storage solutions
- Developing an integrated energy resource plan to coordinate planning across all energy partners, including municipalities
- Modernizing local distribution corporation (LDC) funding models to support grid upgrades
- Expanding energy efficiency programs to help people save money on their energy bills
- Exporting electricity

To begin implementing this energy vision, the province [has introduced](#) Bill 214, *The Affordable Energy Act*. This legislation provides a framework for advancing key priorities such as developing an integrated energy plan, prioritizing nuclear generation, and expanding energy efficiency plans.

The province's vision responds to AMO's recent calls for a provincial energy plan that commits to decarbonization and sets out a path for meeting Ontario's growing energy needs. AMO will continue to advocate for these commitments and a plan that ensures residents and businesses have access to clean, reliable and affordable energy.

AMO Advances Advocacy on Additional Residential Units

AMO [submitted comments](#) to the Ministry of Municipal Affairs and Housing on a [proposed regulation](#) that seeks to remove barriers to Additional Residential Units (ARUs) by limiting some local zoning by-law requirements for ARUs, such as maximum lot coverage, etc. AMO supports removing barriers to building new housing so long as municipalities have the appropriate tools and flexibility to responsibly manage local growth. At the same time, we remain concerned about the cumulative impact of continued changes to Ontario's land use planning framework. AMO's comments call on the province to provide certainty so municipalities and builders can focus on delivering new housing instead of catching up to policy changes.

OPP Billing

AMO has heard ongoing concerns from members related to sizeable increases on their bills from the Ontario Provincial Police. We understand that the Ministry of the Solicitor General and Ontario Provincial Police have heard these concerns and are interested in working with municipalities to mitigate their concerns. AMO will continue to work with the provincial government and share additional information as it becomes available.

Province's 2024 Housing Forum

Last Friday, the Minister of Municipal Affairs and Housing brought together community partners and municipal representatives to discuss how Ontario can best continue to work closely with its partners to remove barriers and get more homes built faster. The forum included presentations and discussion components on:

1. Housing-enabling infrastructure, focusing on municipal service corporations and private communal sewage systems. AMO and its members were strong on the critical need for provincial and federal funding to build housing-enabling infrastructure and highlighted key insights from [AMO and MFOA's Water & Wastewater Municipal Services Corporations Backgrounder](#).
2. An update on factory-built (modular) housing indicating that the province

is developing a “Factory-Built and Innovative Housing Strategy.”

*Disclaimer: The Association of Municipalities of Ontario (AMO) is unable to provide any warranty regarding the accuracy or completeness of third-party submissions. Distribution of these items does not imply an endorsement of the views, information or services mentioned.

Association of Municipalities of Ontario

To unsubscribe, please | [Opt Out](#)

155 University Ave Suite 800 | Toronto, ON M5H 3B7 CA

From: [AMO Policy](#)
To: [Admin](#)
Subject: AMO Policy Update – Encampments and Opioid Crisis
Date: Thursday, November 7, 2024 4:55:44 PM



AMO Policy Update - Encampments and Opioid Crisis

**Comprehensive Provincial Approach Needed to Make Tangible
Progress on Homeless Encampments and the Opioid Crisis**

Municipalities across Ontario understand the need for urgent action to

address both the rising number of homeless encampments and the opioid crisis. There are more than 1400 encampments across the province. We can do better for our most vulnerable Ontarians and our broader communities.

Decades of isolated policy decisions made by successive provincial governments have compounded problems. More people are facing income insecurity. Health care and mental health demands are not being met. Help with addiction is hard to get. Affordable housing is desperately needed everywhere.

We need provincial action that is going to help the Ontarians who are struggling today and also tackle the root causes of homelessness so the crisis does not continue to grow.

Earlier this year, AMO released two policy papers calling for provincial action on the [opioid crisis](#) and [homeless encampments](#). AMO engaged with municipal members, police, paramedics, and mental health and addictions and housing experts over the course of months to identify the suite of actions needed.

This is a complex problem that won't be solved by simple, short-term solutions. We need a comprehensive approach, including:

- Provincial guidance that supports an appropriate and consistent approach to encampments across the province;
- Improvements to the income security system that leave too many living in poverty, and more than 1 million people in Ontario using food banks last year;
- Significant investments in deeply affordable housing and supportive housing;
- Long-term, sustainable, and substantial investment in prevention programs;
- Expanding access to voluntary and evidence-based treatment with same-day access and scaling up 24/7 crisis centres; and,
- Ensuring local say on the harm reduction approaches needed

within local communities.

The current Ontario government did not create this crisis, but it has the resources and the wherewithal to take the comprehensive actions needed to solve it. Municipalities are ready to work together with the provincial government to tackle this systemic problem.

This policy update is also available on [AMO's Website](#).

*Disclaimer: The Association of Municipalities of Ontario (AMO) is unable to provide any warranty regarding the accuracy or completeness of third-party submissions. Distribution of these items does not imply an endorsement of the views, information or services mentioned.

Association of Municipalities of Ontario

To unsubscribe, please | [Opt Out](#)

155 University Ave Suite 800 | Toronto, ON M5H 3B7 CA

From: [AMO Policy](#)
To: [Admin](#)
Subject: AMO Policy Update – Fall Economic Statement
Date: Wednesday, October 30, 2024 5:15:25 PM



AMO Policy Update - Fall Economic Statement

This afternoon, the province released its [2024 Fall Economic Statement](#). The statement included the following announcements impacting municipalities:

- A \$100 million increase in the **Ontario Municipal Partnership Fund (OMPF)** over the next two fiscal years. AMO welcomes this OMPF enhancement as an important step in addressing municipal fiscal sustainability, including rural and Northern communities who will benefit from this increase. 2025 OMPF allocations, totaling \$550 million, and supporting materials have been posted [online](#).
- Supporting consolidation of **municipal electricity utilities (MEUs)** by extending and expanding transfer tax breaks. AMO welcomes this measure to ease the financial burden when local decisions are made to merge utilities.
- While the **provincial property tax review** is ongoing, property tax reassessments will continue to be deferred. The province is also undertaking work to permit municipalities to reduce municipal tax rates on affordable rental housing properties, explore property tax changes for student housing, and improve information and data sharing between the Municipal Property Assessment Corporation (MPAC) and municipalities. AMO looks forward to continued engagement on the property tax review, and these specific measures to ensure that the property tax system continues to work for municipalities.
- Scope expansion on Bill 212: *Fighting Gridlock, Saving You Time Act*. It now proposes to give the province power to **remove existing bike lanes**. AMO's recent [policy update](#) on the Bill highlights how the province's overreach into municipal planning is ineffective and counterproductive. AMO will oppose this in its comments to standing committee.

The province has included stronger revenue and economic growth projections than were included in the 2024 Budget. The provincial fiscal foundations are in place for meaningful partnership with municipalities on a Social and Economic Prosperity Review.

On behalf of municipalities, AMO is calling on the provincial government to make investments that will improve the quality of life of Ontarians in communities across the province. Municipalities need a

provincial partner that will:

- **Sustainably invest in public infrastructure** to support growth, improve transportation, and prepare for the impacts of climate change.
- **Reduce the province's \$4 billion reliance on municipal revenues to fund provincial programs**, like health and social services, so municipal tax dollars can go toward supporting thriving communities.
- **Take action on the root causes of homelessness** through investments in mental health and addictions programming and improved income security that allows people to keep a roof over their heads.

This policy update is also available on [AMO's Website](#).

*Disclaimer: The Association of Municipalities of Ontario (AMO) is unable to provide any warranty regarding the accuracy or completeness of third-party submissions. Distribution of these items does not imply an endorsement of the views, information or services mentioned.

Association of Municipalities of Ontario

To unsubscribe, please | [Opt Out](#)

155 University Ave Suite 800 | Toronto, ON M5H 3B7 CA

From: [AMCTO | The Municipal Experts](#)
To: [Monika Farncombe](#)
Subject: Advocacy Update: Fall Economic Statement
Date: Friday, November 1, 2024 10:33:53 AM

Updates on our advocacy initiatives

View this email [in your browser](#).



[About AMCTO](#) | [Professional Growth](#) | [Advocacy & Policy](#) | [Network & Community](#)



November 1, 2024

Advocacy Update: 2024 Fall Economic Statement

Earlier this week, Minister of Finance, Peter Bethlenfalvy, delivered the Fall Economic Statement (FES), *Building Ontario for You*. The latest iteration of the Province's financial update and plans focus on building critical infrastructure, reducing gridlock and affordability. While the Government recognized the need to work with and provide funding to municipalities as critical partners in achieving its infrastructure and service delivery goals, there were relatively few new municipal-specific items.

Items of note for AMCTO members include:

- **Proposed extension to the gas tax cut** until June 30, 2025. This means the rate of tax on gasoline and fuel (diesel) remain at 9 cents per litre which will impact the funding municipalities receive for infrastructure through Ontario's Gas Tax Program.
- **Extending tax relief measures for municipal electricity utilities** until December 31, 2028, with the transfer tax relief rate set to 0% from January 1, 2025 to December 31, 2028. These measures are intended to support consolidation of utilities, greater capital investment in infrastructure, and improved service delivery.
- Increasing the **Ontario Municipal Partnership Fund** by \$100 million over the next two years

starting with \$50 million in 2025, up from the current \$500 million. Starting in Winter 2025, the Province plans to engage respective small, rural and Northern municipalities to discuss their priorities and a new reporting framework. AMCTO has advocated that the fund keep pace with inflationary and other consequential costs to municipalities. Additionally, we have long recommended the Province consult with municipalities when considering new reporting requirements. We look forward to learning more about the proposed framework and opportunities to raise solutions and considerations that ensure the value of reporting and reduce potential administrative burdens.

The Province reiterated progress and previous announcements including proposed requirements for municipalities to seek **provincial approval before installing bike lanes, competitive energy procurement** in municipalities that provide support resolutions, and the application-based annual **Ontario Transit Investment Fund** which is set to open in 2025.

On a high level, the Government projects a deficit of \$6.6 billion in 2024–25, a deficit of \$1.5 billion in 2025–26, followed by a surplus of \$0.9 billion in 2026–27. As the Province continues to review the financial future of Ontario, we will continue to monitor impacts to our members and bring forward your needs as part of the conversation through the Province's upcoming annual pre-budget consultations this winter.

READ THE FULL STATEMENT & 2024 FISCAL REVIEW

For more information or to discuss further, [please contact us](#).



AMCTO | The Municipal Experts

5090 Explorer Drive, Suite 510, Mississauga, Ontario L4W 4T9

(905) 602-4294 | amcto.com

You are receiving this email because you have subscribed to receive AMCTO communications.

[Unsubscribe](#)



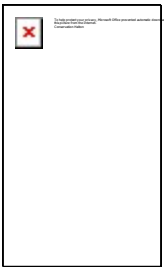
Justine Brotherston

From: Barbara Veale <bveale@hrca.on.ca>
Sent: Thursday, November 07, 2024 8:01 AM
Subject: Conservation Halton's Approved Watershed-Based Resource Management Plan (Watershed Strategy)

Follow Up Flag: Follow up
Flag Status: Flagged

Good morning,
Conservation Halton (CH) is pleased to share its final [Watershed-Based Resource Management Strategy](#) (Watershed Strategy). The final version was approved by the CH Board on October 31, 2024. I'd want to extend my heartfelt thank you for your input and insights as we moved through the process of developing this strategy.

Regards,
Barb



Barbara Veale, PhD, MCIP, RPP
Senior Director, Watershed Management and Climate Change

2596 Britannia Road West, Burlington, ON L7P 0G3
905.336.1158 ext.2273 | bveale@hrca.on.ca

[conservationhalton.ca](https://www.conservationhalton.ca)



RECOGNIZED AS ONE OF HAMILTON-NIAGARA'S TOP EMPLOYERS
Find out more about our 2024 award [here!](#)

This message, including any attachments, is intended only for the person(s) named above and may contain confidential and/or privileged information. Any use, distribution, copying, or disclosure by anyone other than the intended recipient is strictly prohibited. If you are not the intended recipient, please notify us immediately by telephone or e-mail and permanently delete the original transmission from us, including any attachments, without making a copy.

From: [ROMA Events](#)
To: [Admin](#)
Subject: ROMA Conference: Request your Delegation Meetings
Date: Friday, November 1, 2024 12:31:47 PM

Alternate text



Request your Delegation Meetings for ROMA 2025 Conference!

Sunday, January 19 - Tuesday, January 21, 2025
Sheraton Centre Hotel - 123 Queen Street West, Toronto

The Ministry of Municipal Affairs and Housing (MMAH) has launched the delegation forms to request your meetings at the 2025 ROMA Annual Conference.

Delegation meetings are a unique opportunity for your council to engage with Ministers, Parliamentary Assistants, and senior Ontario Government officials on local matters that impact your municipality.

Registered ROMA Conference delegates are eligible to request meetings with the provincial government.

Submit delegation meeting requests [here](#).

To ensure an accurate submission, please use the following format examples below:

- Municipality: **Toronto, City of** or **Bruce, County of**
- Alternate Contact: **John Smith, 416-416-4161, johnsmith@email.ca**
- Full name and titles for delegates: **John Smith, Mayor; Christina Smith, Councillor**

The request form is also be posted on ROMA's website. You can select either French or English using the global icon in the top right corner of the form.

The deadline to submit your delegation request is **Wednesday, November 27, at 5:00pm EST.**

MMAH is Your Key Contact for All Things Related to Delegation Meetings

If you have questions you can reach out to: delegations@ontario.ca

AMO Guide to Request, Prepare and Participate in Delegation Meetings

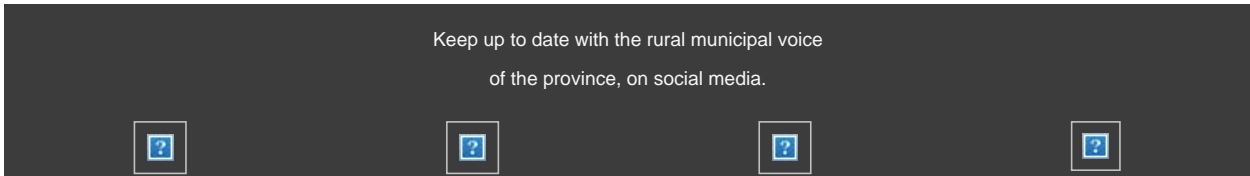
AMO has developed a guide for its members to request, prepare for and participate in delegation meetings.

[The AMO Guide to Delegation Meetings](#) provides information for you to consider what issues to focus on for your delegation meetings, what information you need to provide in your delegation forms and how to prepare for your delegation meetings.

Make the most of your time in your delegation meetings on local issues, have a look at the [Guide](#)

Registration Information is [here](#). Accommodation information is [here](#).

For more information reach out to events@roma.on.ca



Wish to Opt Out of ROMA Communications ? | [Opt Out](#)

155 University Ave Suite 800 | Toronto, ON M5H 3B7 CA

This email was sent to admin@puslinch.ca.
To continue receiving our emails, add us to your address book.

THE PUSLINCH PROFILE FEATURES:

Morriston Veterinary Clinic

Morriston Veterinary Clinic, established by Dr. Abraham Aho in 2020, is an animal clinic dedicated to providing top-notch veterinary care in Puslinch. The clinic offers a comprehensive range of services, including annual pet wellness exams, vaccinations, parasite control, medical diagnostics and treatment, soft tissue and limited orthopedic surgeries, as well as dental care. Dr. Aho, who resides in Puslinch with his family with numerous pets himself, has created a practice that prides itself on its community-oriented approach and a team committed to the health and well-being of pets.

Dr. Aho's journey to opening Morriston Veterinary Clinic is deeply rooted in his small-town upbringing, which instilled in him a strong sense of community and the importance of giving back. Morriston Veterinary Clinic plays a vital role in the Puslinch community, reinforcing the importance of supporting local businesses. The clinic's presence not only ensures that residents have access to high-quality veterinary care but also contributes to the Township's vibrant and welcoming atmosphere. Local businesses like Morriston Veterinary Clinic are the backbone of Puslinch, enhancing its reputation and making it a desirable place to live.

 contact@morristonvetclinic.com

 morristonvetclinic.com

 519-766-9494



THE PUSLINCH PROFILE FEATURE

Go Hard Corporation



gohardcorp.com



519-212-1296



chris@gohardcorp.com



Go Hard Corporation stands out as a premier home renovation service provider. They specialize in a comprehensive range of services, including everything from drawings and permits to kitchen and bathroom remodels, as well as home additions, deck renovations, fence installations, and extensive exterior transformations. Their mission is to enhance the value of homes by creating intentional and inviting spaces that cater to the everyday needs of their clients. With a commitment to excellence, their experienced team tackles projects of any size, ensuring exceptional results and client satisfaction.



GO HARD CORPORATION



Serving the Puslinch, Kitchener-Waterloo, Guelph, Cambridge, and surrounding areas, Go Hard Corporation has become a trusted name in the community. This business is rooted in family, driven by owners Chris Smith and Shane Felhaber. Chris renovated and owns 8 rental properties bringing 38 years of experience in the service industry, while Shane offers 20 years as a Red Seal Carpenter. Their team also includes Melissa Smith, an in-house designer and former Design Professor from Conestoga College. Together, they deliver a full-service renovation experience combining expert craftsmanship with innovative design. Go Hard Corporation is a strong supporter of the trades and the local community by sponsoring the Ontario Trades and Apprenticeship Program. They proudly recruit and support Conestoga College students, with 5 Conestoga graduates currently on the team. Their focus on local businesses and talent not only improves homes but also contributes to the community's growth.



THE

PUSLINCH PROFILE FEATURES:

Ironfin

📞 519-803-7274  ironfin.com

✉️ twhiteley@ironfin.com

IRONFIN

We bring ideas to life

Ironfin has rapidly established itself as a key player in the project visualization sector, known for transforming complex concepts into engaging and accessible visual narratives. Over the past decade, Ironfin has collaborated with major industry leaders such as Agnico Eagle and Lockheed Martin, providing cutting-edge 3D visualizations, motion graphics, websites, and drone footage. Ironfin excels at creating detailed, realistic visuals that enhance communication and excitement around large-scale projects. From visualizing gold mining operations to illustrating new infrastructural developments, Ironfin's expertise helps stakeholders to grasp intricate plans and bring those projects to life.

Ironfin's commitment to the local community is equally profound, as the company dedicates its resources to supporting local businesses and projects. Founder Tudor Whiteley, with his extensive background in design and leadership, has steered Ironfin towards not only serving large-scale corporations but championing local initiatives. Ironfin offers specialized services such as aerial footage for farmers and marketing visuals for local enterprises. They are continuously looking for ways to support Puslinch businesses and their recent projects highlight just how to make positive impact on the community. Ironfin volunteered to update the Crown Cemetery's website (crowncemetery.ca) and created a 3D augmentation for Aberfoyle Public School, showcasing how the school would be raising funds to improve their playground. Supporting Ironfin means investing in a business that enhances both local charm and operational efficiency, contributing to a vibrant, connected, and prosperous community.

To view the 3D augmentation of Aberfoyle Public School, scan the QR code to the right.



THE PUSLINCH PROFILE FEATURES:

Chickadee Christmas Trees



Nestled in the heart of nature, Chickadee Christmas Trees is a beloved family-run farm. Established by Joe and Alison, the farm planted its first trees in 1997 and opened to the public in 2002. In 2004, they expanded to offer cut-your-own trees, creating a truly unique holiday experience.

With a passion for the outdoors and a commitment to family traditions, Chickadee Christmas Trees provides a warm and welcoming environment for families to make lasting memories. Choose from a beautiful selection of both pre-cut and cut-your-own trees, all while enjoying the festive atmosphere brought to life by their dedicated family and community.

Chickadee Christmas Trees is committed to environmental stewardship, implementing sustainable practices such as managed reforestation and wildlife habitat preservation. Their launch of biodegradable Christmas tree netting in 2022 highlights their commitment to eco-friendly initiatives. Opening for the 2024 season on November 29th, Chickadee Christmas Trees plays a vital role in the local community. They employ up to 20 locals each holiday season and donate annually to three local charities in the area. Come on out this holiday season for a festive experience filled with laughter and joy as you search for the perfect Christmas tree!



chickadeetrees@sympatico.ca



chickadeechristmastrees.ca



519-654-2029



6639 Wellington Road 34



From: [IESO Community Engagement](#)
Subject: The IESO's Refreshed External Relations and Indigenous Engagement Frameworks
Date: Monday, November 11, 2024 9:57:16 AM

Sent on behalf of Carla Y. Nell, VP, Corporate Relations, Engagement and Strategy

Good morning,

Ontario's electricity sector is experiencing an unprecedented period of change, with demand for electricity increasing in response to electrification and population and economic growth. As the province's electricity system operator and planner, responding to the energy transition that is currently underway requires the IESO to collaborate with many decision-makers, Indigenous communities, municipalities and stakeholders, bringing together many voices and perspectives across the sector to chart a collective path forward.

Over the past year, the IESO has worked to evolve its approaches to engagement to reflect the key roles that a growing number of stakeholders and communities are increasingly playing in shaping our common energy future. The IESO understands the importance of engagement to capture these diverse perspectives, and the need to be proactive in meeting audiences where they are on their energy journey.

Our refreshed approaches to engagement are encapsulated in the IESO's [External Relations Engagement Framework](#) and [Indigenous Engagement Framework](#).

I invite you to review the documents as they outline what you can expect from the IESO as we continue our partnership. The frameworks articulate our engagement commitment, the principles we will apply, and the approaches we will implement to achieve meaningful outcomes through our engagement efforts. Our enhanced approaches will be further supported by upfront research and preparation, and tailored materials and communications to make the IESO's engagements more inclusive of a broader range of voices and perspectives as we work to create a solid foundation for strong and enduring relationships.

Additionally, a dedicated Indigenous Engagement Framework – a companion to the External Relations Engagement Framework – has been developed in recognition of the unique perspectives and rights of Indigenous communities in Ontario's energy landscape. This framework represents the IESO's commitment to enabling Indigenous participation in the energy transition, and it will ensure our engagements recognize the diverse cultural histories, connections to the land and the Canadian constitutional rights of Indigenous people.

While we have already begun implementing these frameworks, we hope you will experience further enhancements as we fully roll out new engagement processes and tools. The best measure of successful implementation is your experience engaging with the IESO, so please continue to let us know whether our engagement offerings are meeting your expectations.

Carla Y. Nell
Vice President, Corporate Relations, Engagement and Strategy
Independent Electricity System Operator (IESO)

This e-mail message and any files transmitted with it are intended only for the named recipient(s) above and may contain information that is privileged, confidential and/or exempt from disclosure under applicable law. If you are not the intended recipient(s), any dissemination, distribution or copying of this e-mail message or any files transmitted with it is strictly prohibited. If you have received this message in error, or are not the named

recipient(s), please notify the sender immediately and delete this e-mail message.



Dufferin Aggregates
2300 Steeles Ave W, 4th Floor
Concord, ON L4K 5X6
Canada

November 13, 2024

Luke Rapus
Aggregates Technical Specialist
Ministry of Natural Resources and Forestry
Guelph District
1 Stone Road West
Guelph, Ontario
N1G 4Y2

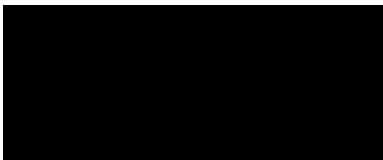
Attention: Mr. Rapus

**Re: Monthly Monitoring Report – October 2024
Mill Creek Pit, License #5738
Township of Puslinch, Wellington County**

Please find enclosed the required monitoring data for the month of October 2024. There were no exceedances to report.

If you have any questions, please do not hesitate to call.

Sincerely,



Jonathan Clark
Site Superintendent

CC: Township of Puslinch
Sonja Strynatka (GRCA)
Kevin Mitchell (Dufferin Aggregates)
University of Guelph



Monthly Reporting
Mill Creek Aggregates Pit
October 2024

Date	DP21 (mASL)	Threshold Value (mASL)	Exceedance
2-Oct-24	305.82	305.58	NO
11-Oct-24	305.79	305.58	NO
18-Oct-24	305.77	305.58	NO
23-Oct-24	305.76	305.58	NO
31-Oct-24	305.81	305.58	NO

Date	BH13 (mASL)	DP21 (mASL)	Head Difference (m)	Threshold Value (m)	Exceedance
2-Oct-24	306.24	305.82	0.42	0.09	NO
11-Oct-24	306.22	305.79	0.43	0.09	NO
18-Oct-24	306.19	305.77	0.42	0.09	NO
23-Oct-24	306.14	305.76	0.38	0.09	NO
31-Oct-24	306.17	305.81	0.36	0.09	NO

Date	DP17 (mASL)	Threshold Value (mASL)	Exceedance
2-Oct-24	305.30	305.17	NO
11-Oct-24	305.28	305.17	NO
18-Oct-24	305.28	305.17	NO
23-Oct-24	305.27	305.17	NO
31-Oct-24	305.31	305.17	NO

Date	BH92-12 (mASL)	DP17 (mASL)	Head Difference (m)	Threshold Value (m)	Exceedance
2-Oct-24	305.66	305.30	0.36	0.04	NO
11-Oct-24	305.62	305.28	0.34	0.04	NO
18-Oct-24	305.61	305.28	0.33	0.04	NO
23-Oct-24	305.58	305.27	0.31	0.04	NO
31-Oct-24	305.62	305.31	0.31	0.04	NO

Date	DP3 (mASL)	Threshold Value (mASL)	Exceedance
2-Oct-24	304.78	304.54	NO
11-Oct-24	304.77	304.54	NO
18-Oct-24	304.76	304.54	NO
23-Oct-24	304.74	304.54	NO
31-Oct-24	304.80	304.54	NO

Date	DP6 (mASL)	DP3 (mASL)	Head Difference (m)	Threshold Value (m)	Exceedance
2-Oct-24	305.71	304.78	0.93	0.55	NO
11-Oct-24	305.67	304.77	0.90	0.55	NO
18-Oct-24	305.62	304.76	0.86	0.55	NO
23-Oct-24	305.57	304.74	0.83	0.55	NO
31-Oct-24	305.62	304.80	0.82	0.55	NO

Date	DP2 (mASL)	Threshold Value (mASL)	Exceedance
2-Oct-24	304.20	303.55	NO
11-Oct-24	304.04	303.55	NO
18-Oct-24	304.03	303.55	NO
23-Oct-24	304.02	303.55	NO
31-Oct-24	304.05	303.55	NO

Date	BH92-27 (mASL)	DP2 (mASL)	Head Difference (m)	Threshold Value (m)	Exceedance
2-Oct-24	304.81	304.20	0.61	0.34	NO
11-Oct-24	304.79	304.04	0.75	0.34	NO
18-Oct-24	304.78	304.03	0.75	0.34	NO
23-Oct-24	304.77	304.02	0.75	0.34	NO
31-Oct-24	304.81	304.05	0.76	0.34	NO

Date	DP1 (mASL)	Threshold Value (mASL)	Exceedance
2-Oct-24	304.34	303.96	NO
11-Oct-24	304.34	303.96	NO
18-Oct-24	304.33	303.96	NO
23-Oct-24	304.33	303.96	NO
31-Oct-24	304.35	303.96	NO

Date	BH92-29 (mASL)	DP1 (mASL)	Head Difference (m)	Threshold Value (m)	Exceedance
2-Oct-24	305.03	304.34	0.69	0.19	NO
11-Oct-24	304.99	304.34	0.65	0.19	NO
18-Oct-24	304.95	304.33	0.62	0.19	NO
23-Oct-24	304.80	304.33	0.47	0.19	NO
31-Oct-24	304.90	304.35	0.55	0.19	NO

Date	DP5CR (mASL)	Threshold Value (mASL)	Exceedance
2-Oct-24	303.35	302.84	NO
11-Oct-24	303.33	302.84	NO
18-Oct-24	303.31	302.84	NO
23-Oct-24	303.29	302.84	NO
31-Oct-24	303.36	302.84	NO

Date	OW5-84 (mASL)	DP5CR (mASL)	Head Difference (m)	Threshold Value (m)	Exceedance
2-Oct-24	303.61	303.35	0.27	0.15	NO
11-Oct-24	303.60	303.33	0.27	0.15	NO
18-Oct-24	303.59	303.31	0.28	0.15	NO
23-Oct-24	303.57	303.29	0.28	0.15	NO
31-Oct-24	303.68	303.36	0.32	0.15	NO

No exceedances to report for the month of October.

Note: A beaver dam has been observed on private property upstream of DP5CR, which is likely to impact the water levels at DP5CR. Similar to what has occurred in the recent past at this location, the beaver dam may potentially cause action threshold exceedances. It is recommended that the appropriate authority arrange to have the beaver dam removed.



Monthly Reporting
Mill Creek Aggregates Pit
October 2024

Total Monthly Precipitation (mm):	32.0	Kitchener/Waterloo (Actual)
Total Monthly Normal Precipitation (mm):	71.0	Waterloo-Wallington A (30-year Normal)

Max. Allowable as per PTTW- Main Pond		
(Imperial Gallons)		(Litres)
2,597	per minute	11,806
3,739,477	per day	17,000,000

Max. Allowable as per PTTW- Silt Pond		
(Imperial Gallons)		(Litres)
1,800,000	per minute	8,193,000
	per day	

Date	Below Water Table Extraction Phase 5	Below Water Table Extraction Phase 2	Water Pumped from Main Pond (gals)	Water Pumped from Active Silt Pond (gals)	Main Pond Level (mASL)	Exceedance Y/N (BELOW 305.5 mASL)	Phase 2 Pond Level (mASL)	Exceedance Y/N (BELOW 305.0 mASL)	Phase 3 Pond Level (mASL)	Exceedance Y/N (BELOW 303.85 mASL)	Phase 4 Pond Level (mASL)	Exceedance Y/N (BELOW 304.5 mASL)
1-Oct-24	-	-	-	-	306.48	N	306.06	N	305.25	N	306.03	N
2-Oct-24	-	-	-	-	306.47	N	306.05	N	305.24	N	306.06	N
3-Oct-24	-	-	-	-	306.47	N	306.07	N	305.24	N	306.05	N
4-Oct-24	-	-	-	-	306.49	N	306.08	N	305.21	N	306.06	N
5-Oct-24	-	-	-	-	-	-	-	-	-	-	-	-
6-Oct-24	-	-	-	-	-	-	-	-	-	-	-	-
7-Oct-24	-	-	-	-	306.51	N	306.04	N	305.26	N	306.01	N
8-Oct-24	-	-	-	-	306.49	N	306.03	N	305.25	N	305.95	N
9-Oct-24	-	-	-	-	306.46	N	306.02	N	305.26	N	305.93	N
10-Oct-24	-	-	-	-	306.43	N	306.02	N	305.27	N	305.93	N
11-Oct-24	-	-	-	-	306.44	N	306.03	N	305.26	N	305.95	N
12-Oct-24	-	-	-	-	-	-	-	-	-	-	-	-
13-Oct-24	-	-	-	-	-	-	-	-	-	-	-	-
14-Oct-24	-	-	-	-	306.45	N	306.05	N	305.27	N	305.94	N
15-Oct-24	-	-	-	-	306.43	N	306.01	N	305.25	N	305.91	N
16-Oct-24	-	-	-	-	306.44	N	306.02	N	305.24	N	305.93	N
17-Oct-24	-	-	-	-	306.45	N	306.00	N	305.26	N	305.90	N
18-Oct-24	-	-	-	-	306.46	N	305.99	N	305.25	N	305.91	N
19-Oct-24	-	-	-	-	-	-	-	-	-	-	-	-
20-Oct-24	-	-	-	-	-	-	-	-	-	-	-	-
21-Oct-24	-	-	-	-	306.43	N	305.96	N	305.24	N	305.88	N
22-Oct-24	-	-	-	-	306.44	N	305.97	N	305.22	N	305.89	N
23-Oct-24	-	-	-	-	306.42	N	305.95	N	305.23	N	305.87	N
24-Oct-24	-	-	-	-	306.41	N	305.94	N	305.25	N	305.89	N
25-Oct-24	-	-	-	-	306.42	N	305.95	N	305.24	N	305.86	N
26-Oct-24	-	-	-	-	-	-	-	-	-	-	-	-
27-Oct-24	-	-	-	-	-	-	-	-	-	-	-	-
28-Oct-24	-	-	-	-	306.40	N	305.93	N	305.27	N	305.85	N
29-Oct-24	-	-	-	-	306.39	N	305.91	N	305.23	N	305.86	N
30-Oct-24	-	-	-	-	306.39	N	305.92	N	305.25	N	305.86	N
31-Oct-24	-	-	-	-	306.40	N	305.93	N	305.26	N	305.86	N
Total	0	0	0	0								

Note: No exceedances to report for the month of October

Delegate Request - Entry #12690

Type of Meeting

Council

Meeting Date

November 20, 2024

How many delegates are requesting to make this presentation?

One (1)

Type of Delegation

This is a request to delegate on a topic on the upcoming agenda

Identify which agenda item you are requesting to delegate on?

Cambridge fire service agreement

Type of Presentation

This request is to present a verbal delegation

Type of Attendance

In person

Name of Delegate

Roger Will

Mailing Address of Delegate

[Redacted Address]

Phone Number of Delegate

[Redacted Phone Number]

Email Address of Delegate

Purpose of delegation (state position taken on issue, if applicable)

To bring information on the subject matter.....history of agreement

A formal presentation is being submitted to accompany the delegation

No

The delegation will require the use of audio-visual equipment (power point presentation)

No

Acknowledgement

I (we) have read, understand and acknowledge the Rules and Procedures relating to Delegations as prescribed by the Procedural By-law 2022-046.

[Township of Puslinch](#)

THE CORPORATION OF THE TOWNSHIP OF PUSLINCH

BY-LAW NUMBER 018-2019

Being a by-law to repeal By-law 12/10 and to enact a new Fire Department Establishing and Regulating By-law for the Corporation of the Township of Puslinch.

WHEREAS the Fire Protection and Prevention Act, 1997, S.O. 1997, c 4, as amended, requires every municipality to establish a program in the municipality which must include public education with respect to fire safety and certain components of fire prevention and to provide such other Fire Protection Services as it determines may be necessary in accordance with its needs and circumstances;

AND WHEREAS the FPPA permits a municipality, in discharging these responsibilities, to establish a Fire Department;

AND WHEREAS the FPPA permits a Council of a municipality to establish, maintain and operate a Fire Department for all or any part of the municipality;

AND WHEREAS the FPPA requires a Fire Department to provide fire suppression services and permits the Fire Department to provide other Fire Protection Services in the municipality;

NOW THEREFORE the Council of the Corporation of The Township of Puslinch enacts as follows:

1. DEFINITIONS

In this by-law, unless the context otherwise requires;

- 1.1 "Approved" means approved by the Council;
- 1.2 "CAO" means the person appointed by Council as a Chief Administrative Officer for the Corporation;
- 1.3 "Confined Space" means any area not designed for human occupancy that has limited or restricted means for egress, normally having only one way in or out (e.g. tanks, silos, storage bins, hoppers, vaults, tunnels);
- 1.4 "Corporation" means the Corporation of the Township of Puslinch;
- 1.5 "Council" means the Council of the Corporation;
- 1.6 "Fire Chief" means the person appointed by Council as a Fire Chief for the Corporation and is ultimately responsible to Council as defined in the FPPA;
- 1.7 "Deputy Fire Chief" means the person appointed by Council as a Deputy Fire Chief to act on behalf of the Fire Chief in the case of an absence or a vacancy in the office of the Fire Chief;
- 1.8 "Division" means a Division of the Fire Department as provided for in this By-law;
- 1.9 "Fire Department" means the Township of Puslinch Fire Department;
- 1.10 "FPPA" means the Fire Protection and Prevention Act, 1997, S.O. 1997, c. 4, as may be amended from time to time, or any successor legislation, and any regulation made there under;
- 1.11 "Fire Protection Services" includes fire prevention, fire safety education, fire suppression, communications and training of persons involved in the provision of Fire Protection Services, rescue and emergency services and the delivery of all those services;

- 1.12 "High Angle" means any rescue attempt that requires rope and related equipment to safely gain access to, and remove victims from, hazardous geographical areas with limited access such as cliffs, above or below grade structures, silos by means of a rope system;
- 1.13 "Member" means any person employed in or appointed to Puslinch Fire and Rescue and assigned to undertake Fire Protection Services;
- 1.14 "NFPA" means National Fire Protection Association;
- 1.15 "Water Rescue" means any incident involving the rescue or removal of a victim from any body of water, moving or still such as lakes, ponds, rivers, flooding.

2. ESTABLISHMENT

- 2.1 The Fire Department is continued under this By-law to provide Fire Protection Services for the Corporation and the Head of the Department shall be known as the Fire Chief.

3. COMPOSITION

- 3.1 The Fire Department shall consist of the Fire Chief, Deputy Fire Chief(s), Captains, other officers, firefighters, administrative support staff and any other person as may be authorized or considered necessary from time to time by Council for the Fire Department to perform Fire Protection Services.

4. EMPLOYMENT

- 4.1 The Fire Chief appoints qualified persons as members of the Fire Department subject to the approved Puslinch Fire Department hiring process and the Corporation's Hiring Policy.
- 4.2 A person is qualified to be appointed a member of the Fire Department for firefighting duties who:
 - Is not less than 18 years of age;
 - Resides within the Township of Puslinch or within close proximity to a Township of Puslinch Fire Station;
 - Passes such aptitude tests as may be required by the Fire Chief;
 - Passes such medical fitness tests as may be required by the Fire Chief;
- 4.3 A person appointed as a member of the Fire Department shall begin as an auxiliary firefighter or a probationary firefighter for suppression firefighting duties. A probationary firefighter shall be on probation for a period of twelve months during which he/she shall receive training and examinations as required by the Fire Chief.
- 4.4 Prior to the completion of the probationary period, the Fire Chief shall review their performance as a firefighter. If a probationary member appointed to provide fire protection services fails any such examinations, the Fire Chief may recommend to the CAO that their probation be extended or he/she be dismissed, in accordance with Corporation's Policies.

5. TERMS AND CONDITIONS OF EMPLOYMENT

- 5.1 Subject to the FPPA, the remuneration and other terms and conditions of employment or appointment of the members and administrative support staff that comprise the Fire Department shall be in accordance with the Corporation's policies, procedures and programs.

6. ORGANIZATION

- 6.1 The Fire Department shall be structured in conformance with the approved Organizational Chart (Appendix B). Any additional (new) positions to the Organizational Chart, such as those recommended in the Master Fire Plan requires the approval of Council.
- 6.2 The Fire Department shall be organized into Divisions such as:
- Fire Prevention;
 - Fire Suppression;
 - Training;
 - Public Education and
 - Administrative Services.
- 6.3 The Fire Chief, with prior approval of the CAO, may re-organize or eliminate Divisions, establish other Divisions, do all or any of these things, or any combination of them as may be required to ensure the proper administration and efficient operation of the Fire Department. The Fire Chief may assign or re-assign such members to a Division to assist in the administration and operation of the Division. The effective management of Fire Protection Services for the Corporation must maintain the Corporation's approved budget or as otherwise approved by Council.

7. CORE SERVICES

- 7.1 For the purposes of this By-law core services provided by the Fire Department will be as per Appendix "A" which forms part of this By-law.
- 7.2 Nothing in this By-law will restrict the Fire Department to providing only core services or limit the provisions of Fire Protection Services.
- 7.3 The Corporation will strive to meet the following emergency response objectives:
- (a) Initial Response Staffing Performance Objective of an initial response deployment of four firefighters to all fire related emergency calls;
 - (b) Depth of Response Staffing Performance Objective of a depth of response deployment to all fire related emergency calls of four firefighters to low risk occupancies, 14 firefighters to moderate risk occupancies, and 24 firefighters to high risk occupancies.
- 7.3.1 The Corporation will strive to meet the following time performance objective:
- (a) Corporate response time performance objective referenced within the NFPA 1720 Rural Area Demand Zone including a minimum of six firefighters responding within a 14 minute response time (turnout time + travel time) with a performance objective of 80%.

8. RESPONSIBILITIES AND AUTHORITY OF FIRE CHIEF

- 8.1 The Fire Chief is responsible to Council, through the CAO, for the:
- (a) proper administration and operation of the Fire Department including the preparation of an annual budget;
 - (b) delivery of Fire Protection Services.
- 8.2 The Fire Chief is authorized to make:
- (a) general orders, directives, guidelines, procedures, rules, and regulations and to take such other measures as the Fire Chief may consider necessary for the management of the Fire Department, the prevention, control and

extinguishment of fires, the protection of life and property, and the management of emergencies including:

- i. the care and protection of all property belonging to the Fire Department;
- ii. arranging for the provision of necessary and proper facilities, apparatus, equipment, services and supplies for the Fire Department;
- iii. determining and establishing the qualifications and criteria for employment or appointment and the duties of all members and administrative support staff;
- iv. utilizing members and staff of the Fire Department, to assist in the performance of his/her duties, as may be required from time to time;
- v. the conduct and the discipline of members and administrative support staff;
- vi. liaising with any union or association representing firefighters or staff of the Fire Department;
- vii. liaising with the Office of the Fire Marshal of Ontario and any other office or organization;
- viii. preparing and, upon approval by the Council, implementing and maintaining a Master Fire Service Plan and program for the Corporation;
- ix. coordinating any emergency fire service plan and program, assisting in the preparation, implementation and maintenance of any emergency plans, organizations, services or measures;
- x. directing any emergency plan established by the Province of Ontario or the Government of Canada;
- xi. coordinating with and assisting any other public official in an emergency declared by the Mayor of the Corporation, the Premier of Ontario or the Governor in Council;
- xii. reporting to the appropriate crown attorney or other prosecutor or law enforcement officer or other officer that the facts upon the evidence in any case in which there is reason to believe that a fire has been the result of criminal intent or negligence or in which there is reason to believe an offence has been committed under the FPPA;
- xiii. keeping an accurate record, in convenient form for references, of all fires, rescues and emergencies responded to by the Fire Department;
- xiv. keeping such other records as may be required by the Corporation and the FPPA in accordance with the Records Retention By-law;
- xv. preparing and presenting the annual report of the Fire Department to Council.

8.3 The Fire Chief shall be responsible for the:

- (a) administration and enforcement of this By-law; and all general orders, policies, procedures, rules, and regulations made under this By-law;
- (b) enforcement of any other By-laws of the Corporation respecting Fire Protection Services;
- (c) periodic review of such By-laws;
- (d) periodic review, amendment or termination of any general orders, procedures, rules, and regulations made by the Fire Chief under this By-law..

8.4 The Fire Chief shall have all powers, rights and duties assigned to a Fire Chief under the FPPA including without limitations the authority to enforce compliance with the Ontario Fire Code. The FPPA also provides 'Under Powers of the Fire Chief' the authority to designate certain duties to others.

8.5 The Fire Chief shall report all fires to the Fire Marshal as required by the FPPA.

9. DEPUTY FIRE CHIEF

9.1 The Deputy Fire Chief shall:

- (a) be the second ranking officer of the Fire Department; and
- (b) be subject to and obey all orders of the Fire Chief; and
- (c) perform such duties as are assigned to him or her by the Fire Chief; and
- (d) act on behalf of the Fire Chief in case of absence or a vacancy in the office of the Fire Chief.

10. SUPERVISION

10.1 The Members and administrative support staff of the Fire Department while on duty shall be under the direction and control of the Fire Chief or the next ranking officer present in any place.

11. GENERAL DUTIES AND RESPONSIBILITIES

11.1 Every Member and administrative support staff person shall:

- (a) conduct themselves in accordance with general orders, policies, procedures rules and regulations of the Fire Department; and
- (b) give their whole and undivided attention while on duty to the efficient operation of the Fire Department; and
- (c) shall perform the duties assigned to them to the best of their ability in accordance with the FPPA and any collective agreement or other written agreement that may be applicable.

12. PROPERTY

12.1 Employees must not use the Corporation's property, vehicles, equipment, supplies or services for activities not associated with the discharge of official duties.

12.2 Employees shall not use the Corporation's property, vehicles, equipment, supplies or services for personal gain.

12.3 No person shall willfully damage any apparatus, equipment or other property belonging to or used by the Fire Department.

12.4 All persons shall abide by the Corporation's Staff Code of Conduct.

13. FIRE SUPPRESSION

13.1 The Fire Department may suppress any fire, or other hazardous condition by extinguishing it or by other reasonable action and, for this purpose, may enter private property, if necessary, to do so.

13.2 The Fire Department may pull down or demolish any building or structure when considered necessary to prevent the spread of fire.

13.3 The Fire Department may request other persons present at a fire to assist in;

- (a) pulling down or demolishing buildings or structures to prevent the spread of fire;
- (b) crowd and traffic control; or
- (c) tasks as needed and as directed by incident command, while maintaining a safe distance from any hazardous areas and conditions and ensuring the safety of everyone at all times, excluding fire suppression.

14. REFUSAL TO LEAVE

- 14.1 No person present at a fire shall refuse to leave the immediate vicinity when required to do so by a member of the Fire Department.

15. CONDUCT AT FIRES

- 15.1 During a fire, and during a fire investigation and until the area is safe and secure, no person, either on foot or with a vehicle of any kind, shall enter or remain upon or within;
- (a) The portion of any street or lane upon which the site of the fire abuts or upon any street or lane for a distance of fifteen (15) metres on each side of the property damaged by fire; and
 - (b) Any other street, lane or other area or part thereof in the vicinity of the fire, as may be identified by the Fire Chief or the next ranking officer present at the fire.
- 15.2 The provisions of section 15.1 shall not apply to a resident of any street, lane or within an identified area or to any person authorized to enter or remain by an officer of the Fire Department or by a police officer.

16. EMERGENCY RESPONSES OUTSIDE THE LIMITS OF THE MUNICIPALITY

- 16.1 The Fire Department shall not respond to a call with respect to a fire or emergency outside the territorial limits of the Corporation except with respect to a fire or emergency;
- (a) That, in the opinion of the Fire Chief or designate of the Fire Department:
 - i. threatens property in the territorial limits of the Corporation; or
 - ii. property situated outside the territorial limits of the Corporation that is owned or occupied by the Corporation; or
 - iii. on property beyond the territorial limits of the Corporation where it is determine immediate action is necessary to preserve life or property and the appropriate fire department is notified to respond and assume command or establish alternative measures, acceptable to the Fire Chief or designate.
 - (b) In a municipality with which an approved automatic aid or mutual aid agreement has been entered into to provide Fire Protection Services;
 - (c) On property with which an approved agreement has been entered into with any person or corporation to provide Fire Protection Services;
 - (d) At the discretion of the Fire Chief, to a municipality authorized to participate in any regional mutual aid plan established by a fire coordinator appointed by the Fire Marshal or any other similar reciprocal plan or program;

17. INTERFERENCE

- 17.1 No person shall impede or interfere with or hinder a member of the Fire Department in the performance of his/her duties.

18. FIRE ALARM

- 18.1 No person shall prevent, obstruct or interfere in any manner with the communication of a fire alarm to the Fire Department or with a member of the Fire Department responding to a fire alarm that has been activated.

19. OFFENCES

- 19.1 Every person who contravenes any provisions of this By-law is guilty of an offence and on conviction is liable to the penalty established by the provincial Offences Act, R.S.O.1990, c P.33, as may be amended or replaced from time to time, inclusive of costs.

20. CONFLICT

20 .1 Where this By-law may conflict with any other By-law of the Corporation, this By-law shall supersede and prevail over that other By-law to the extent of the conflict.

21. SEVERABILITY

21.1 If any or part of this By-law is found to be illegal or beyond the power of the Corporation, such section or part or item shall be deemed to be severable and all other sections or parts of this By-law shall be deemed to be separate and independent there from and to enacted as such.

22. REPEAL

22.1 That By-law 12/10 is hereby repealed.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS xxx DAY OF March 2019.

James Seeley, Mayor

Karen Landry, CAO/Clerk

APPENDIX "A"

CORE SERVICES

1. FIRE SUPPRESSION AND EMERGENCY RESPONSE

- 1.1 Fire suppression services shall be delivered in both an offensive and defensive mode and shall include search and rescue operations, forcible entry, ventilation, protecting exposures, salvage and overhaul as appropriate.
- 1.2 Emergency pre-hospital care responses and medical acts such as Defibrillation, CPR, and the Emergency Medical Responders Program or as approved by a base hospital or a medical director, shall be maintained.
- 1.3 Specialized technical rescue services at a NFPA Technical level shall include Vehicle Rescue and Water/Ice rescue services in accordance with available resources, NFPA Operations level services shall be provided for Confined Space, Rope Rescue and Hazardous Materials Response. All other specialized technical rescues will be at NFPA awareness level.
- 1.4 All training will match the response criteria and comply with Section 21 Guidelines, Puslinch Fire Department Operating Guidelines, Township Policies, applicable provincial legislation and NFPA standards.

2. FIRE PREVENTION

- 2.1 Enforcing the Ontario Fire Code by conducting comprehensive inspections, complaint, request, retrofit, or self initiated, of all classes of buildings and occupancies in the territorial limits of the Corporation.
- 2.2 Record and report all findings and issue orders to improve fire safety.
- 2.3 Where directed, determine the origin and cause of fires.
- 2.4 Responsible for Fire Safety Planning, which involves liaison with architects, consulting engineers, contractors and owners to ensure fire safety requirements are met.
- 2.5 Examine plans and specifications to ensure life safety requirements have been met in accordance with the Ontario Fire Code and Ontario Building Code.
- 2.6 Prepare reports, letters, and orders in accordance within applicable legislation requirements.
- 2.7 Perform other duties as assigned.
- 2.8 The Ontario Fire Code, Fire Protection and Prevention Act, Building Code, NFPA and other related standards, legislation and reference materials may be used as reference guides for Puslinch Fire & Rescue Fire Prevention activities as approved by the Fire Chief.

3. FIRE SAFETY EDUCATION

- 3.1 Distribution of fire and life safety information and public education programs shall be administered in accordance with the FPPA and guidelines of the Fire Department.
- 3.2 A residential home fire safety awareness program shall be ongoing.
- 3.3 Smoke alarms for residential occupancies shall be provided to those in need.
- 3.4 Fire and life safety communiqués shall be distributed to the media on a regular basis.
- 3.5 The Fire Department shall maintain at least one Public Fire and Life Safety Educator certified to NFPA Standard 1035.

4. EMERGENCY DISPATCHING AND COMMUNICATIONS

- 4.1 That Emergency Dispatching and Fire Service communications be provided by a service provider that is in compliance with the requirements of the National Fire Protection Association for dispatch times and all standards under the Fire Protection and Prevention Act.

APPENDIX "B"

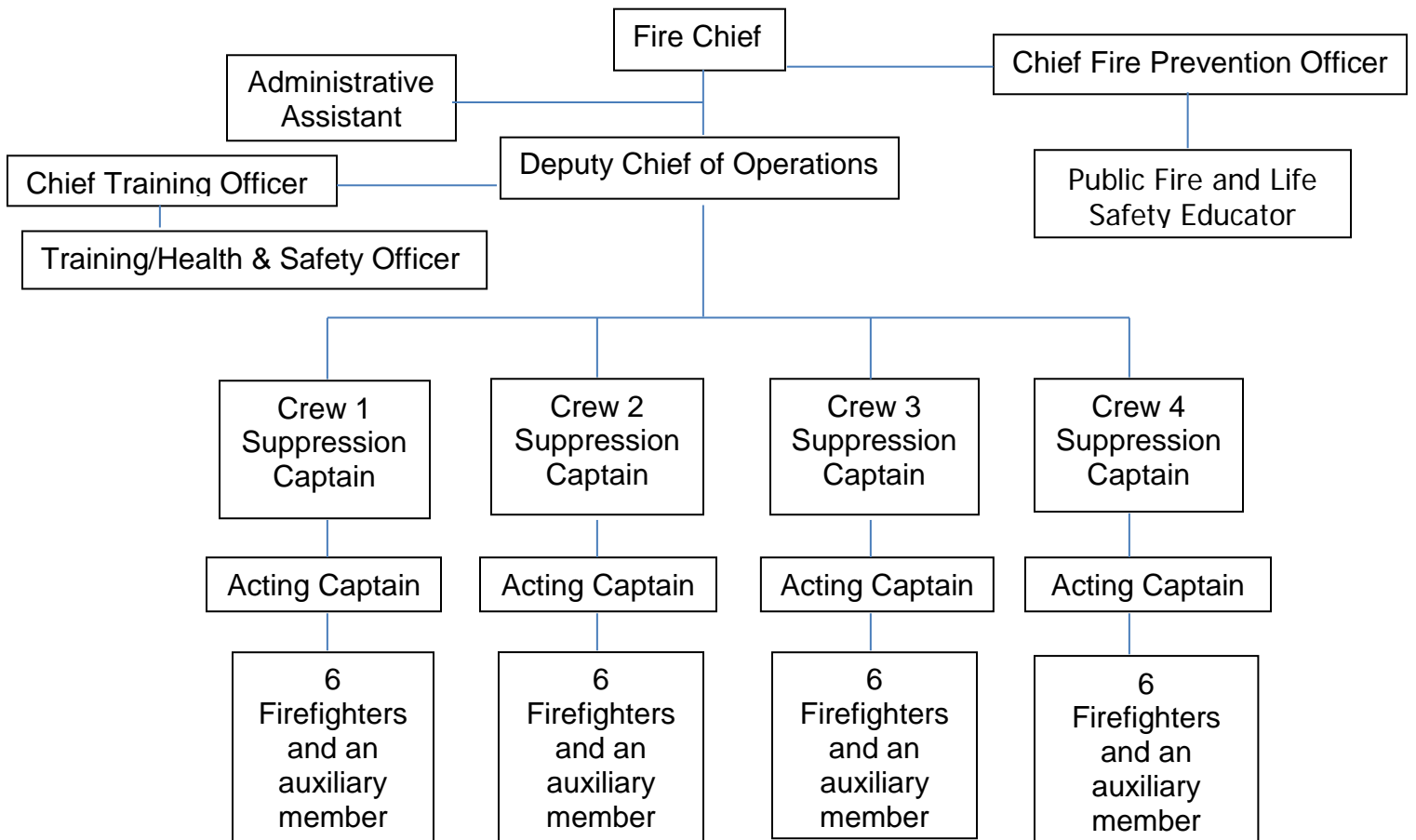
Fire Department Organizational Chart

Puslinch Fire & Rescue Services

Organizational Chart

The Puslinch community is presently served for fire protection services by its own community fire department. Puslinch Fire and Rescue Services is staffed by 43 personnel. The organizational chart is as follows:

Organizational chart:



Justine Brotherston

From: Township of Puslinch <services@puslinch.ca>
Sent: Thursday, November 07, 2024 1:41 PM
To: Justine Brotherston
Subject: New Entry: Delegate Request

Type of Meeting

Council

Meeting Date

November 27, 2024

How many delegates are requesting to make this presentation?

One (1)

Type of Delegation

This is a request to delegate on a topic on the upcoming agenda

Identify which agenda item you are requesting to delegate on?

Municipal Support Letter for IESO LT2 RFP Energy Stream Facility Proposal

Type of Presentation

This request is to present a verbal delegation

Type of Attendance

Via Zoom

Name of Delegate

Michael Hryshenko

Mailing Address of Delegate

[REDACTED]

Phone Number of Delegate

[REDACTED]

Email Address of Delegate

[REDACTED]

Purpose of delegation (state position taken on issue, if applicable)

Municipal Support Letter for IESO LT2 RFP Energy Stream Facility Proposal

A formal presentation is being submitted to accompany the delegation

No

File Upload

 [LT2ePF-Draft-MS100-Evidence-of-Municipal-Support-20241106.pdf](#)

The delegation will require the use of audio-visual equipment (power point presentation)

No

Acknowledgement

I (we) have read, understand and acknowledge the Rules and Procedures relating to Delegations as prescribed by the Procedural By-law 2022-046.

Sent from [Township of Puslinch](#)

This page sets out the instructions for completing the Prescribed Form: Evidence of Municipal Support (Energy).

All capitalized terms used in these instructions and the Prescribed Form: Evidence of Municipal Support (Energy), unless otherwise stated, have the meanings ascribed to them in the LT2(e) RFP.

INSTRUCTIONS APPLICABLE TO ALL PRESCRIBED FORMS:

- a. The first page of a Prescribed Form should be marked with the name of the Long-Term Energy Project that is the subject of the Proposal. The Proponent should use the name given to the Long-Term Energy Project in the Prescribed Form: Proponent Information, Declarations and Workbook (Energy).
- b. This instruction page is not required to be submitted as part of the completed Prescribed Form.
- c. The Prescribed Form is required to be submitted electronically via email to the IESO at LT2.RFP@ieso.ca.
- d. Information provided in each Prescribed Form should be consistent with the information provided in the Proposal.
- e. Where the Prescribed Form has multiple pages, the pages of the Prescribed Form should be kept together in the Proposal in sequential order.
- f. Where a blank field for a section/page reference is provided in a Prescribed Form, enter the section/page reference of the Proposal where the substantiating evidence for that particular item can be found.
- g. Apart from the completion of any blanks, drop down lists, check boxes or similar uncompleted information in a Prescribed Form, no amendments may be made to the wording of a Prescribed Form.
- h. Each Prescribed Form must be completed in its entirety. Fields marked <if applicable> must be completed if applicable to the Proposal. If not applicable, they should be marked "Not Applicable".
- i. If a signature is required for a Prescribed Form, the Prescribed Form must be signed by a person with authority to bind the Proponent. The Prescribed Form may be printed, signed and scanned, or may be signed digitally through Adobe (Digital ID, or Fill and Sign), Apple Preview or DocuSign.
- j. With the exception of this instruction page, instructions within a Prescribed Form will be enclosed in brackets.

INSTRUCTIONS SPECIFIC TO THIS PRESCRIBED FORM:

- k. To meet the mandatory requirements of Section 4.2(b) of the LT2(e) RFP, where the Project Site is proposed to be located in whole or in part on Municipal Project Lands, a Proponent is to complete and submit in the Proposal a) the main body of this Prescribed Form and b) a copy of the applicable Municipal Support Confirmation, as indicated in Section 3, from each Local Municipality with authority over the Municipal Project Lands.
- l. Where the Municipal Support Confirmation is in the form of a Municipal Resolution in Support of Proposal Submission, such resolution must be dated no earlier than [●] **[NTD: Insert date.]**.
- m. Where the Municipal Support Confirmation is in the form of a Blanket Municipal Support Resolution together with a Blanket MS Confirmation Letter, such Blanket MS Confirmation Letter must be dated no earlier than [●] **[NTD: Insert date.]**.
- n. A copy of the Municipal Support Confirmation must be provided in Exhibit B.
- o. Councils of Local Municipalities have the option of using the form of Municipal Resolution in Support of Proposal Submission provided Exhibit A, should they so choose. An alternative to the Municipal Resolution in Support of Proposal Submission is a Blanket Municipal Support Resolution provided together with a Blanket MS Confirmation Letter.
- p. A Municipal Support Confirmation is not required if the Project Site of the Long-Term Energy Project is located wholly on Indigenous Lands, Crown lands managed by the Ministry of Natural Resources and located outside of Municipal Project Lands, Unincorporated Territory, or any combination thereof.

GUIDANCE FOR MUNICIPALITIES:

The IESO is undertaking the LT2(e) RFP to competitively procure year-round energy generation services, on a Contract Capacity basis from New Build Electricity generating facilities larger than one (1) MW registered or able to become registered in the *IESO-administered markets*.

Should a Local Municipality wish to support the submission of a Proposal for a particular Long-Term Energy Project, a group of Long-Term Energy Projects, or one or more particular technology types, they must either pass a Municipal Resolution in Support of Proposal Submission (project-specific) or a Blanket Municipal Support Resolution. In the case of a Blanket Municipal Support Resolution, a Blanket MS Confirmation Letter (project-specific), containing the same project-specific information and statements as set out in template Municipal Resolution in Support of Proposal Submission, must be provided together with the Blanket Municipal Support Resolution.

Local Municipalities are encouraged to use the template Municipal Resolution in Support of Proposal Submission in Exhibit A. Should a Local Municipality wish to develop its own resolution, the resolution must:

- (A) identify:
- (i) the Unique Project ID of the Long-Term Energy Project
 - (ii) the name of the Long-Term Energy Project
 - (iii) the name of the Proponent
 - (iv) the generation technology type of the Long-Term Energy Project
 - (v) the maximum potential Contract Capacity of the Long-Term Energy Project (which may not exceed the largest Contract Capacity ultimately provided in the Prescribed Form: Proponent Information, Declarations and Workbook (Energy) in respect of the Long-Term Energy Project); and
 - (vi) the Property Identification Number (PIN), municipal address, legal description or GPS coordinates of the Municipal Project Lands; and
- (B) confirm that the Proponent has delivered a Pre-Engagement Confirmation Notice to an applicable Local Body Administrator in respect of the Local Municipality that includes the information above, except for the Unique Project ID which should only be required as part of the Pre-Engagement Confirmation Notice if available; and
- (C) state:
- (i) that the Local Municipality supports the submission of a Proposal for the Long-Term Energy Project located on the applicable Municipal Project Lands. The statement in such resolution may be qualified as being solely for the purposes of satisfying the mandatory requirements under Section 4.2(b) of the LT2(e) RFP, and does not supersede any applicable permits or approvals under applicable Laws and Regulations that may be required for a particular Long-Term Energy Project;
 - (ii) that that the Proponent has undertaken, or has committed to undertake, Indigenous and community engagement activities in respect of the Long-Term Energy Project to the satisfaction of the Municipality;
 - (iii) whether or not the Municipal Project Lands are designated as Prime Agricultural Areas as set out in the Local Municipality's Official Plan as of the date of the resolution; and
 - (iv) if the Municipal Project Lands are designated as Prime Agricultural Areas:
 - (a) the Municipal Project Lands are not designated as Specialty Crop Areas;
 - (b) the Long-Term Energy Project is not a Non-Rooftop Solar Project;
 - (c) if the Proponent is selected as a Selected Proponent under the LT2(e) RFP, the Municipality will work in good faith with the Selected Proponent to complete an Agricultural Impact Assessment as required under the terms of the LT2(e) Contract.



Connecting Today.
Powering Tomorrow.

120 Adelaide Street West
Suite 1600
Toronto, Ontario M5H 1T1
T 416-967-7474
F 416-967-1947
www.ieso.ca

**DRAFT Prescribed Form: Evidence of
Municipal Support (Energy)**
LT2.RFP@ieso.ca

LT2(e)PF-MS100

THIS PAGE HAS BEEN INTENTIONALLY LEFT BLANK

DRAFT

Capitalized terms not defined herein have the meanings ascribed to them in the LT2(e) RFP.

Section 1 – Information of the Proponent and the Long-Term Energy Project

a.	Unique Project ID of the Long-Term Energy Project: <i><input Unique Project ID></i>	
b.	Name of the Long-Term Energy Project: <i><input name of the Long-Term Energy Project></i>	
c.	Legal name of the Proponent: <i><input legal name of the Proponent></i>	
d.	Property Identification Number (PIN), or if PIN is not available, municipal address or legal description of Properties included in the Municipal Lands: <i><input PIN(s) (if a PIN is not available, use Municipal Address or legal description) or GPS coordinates, if applicable></i>	
e.	Name(s) of all Local Municipalities with authority over the Municipal Project Lands: <i><input name of the Local Municipality(ies)></i>	Local Municipality 1: Local Municipality 2 (if applicable):

Section 2 – Pre-Engagement Confirmation Notice

a.	A Pre-Engagement Confirmation Notice has been delivered to all Local Municipalities with authority over the Municipal Project Lands in accordance with Section 2.1(c)(iii) of the LT2(e) RFP:	<p>Yes, a Pre-Engagement Confirmation Notice was delivered to Local Municipality 1 named above in Section 1(e)</p> <p>AND (if applicable)</p> <p>Yes, a Pre-Engagement Confirmation Notice was delivered to Local Municipality 2 named above in Section 1(e)</p>
----	---	--

Section 3 – Municipal Support Confirmation

a.	The form of Municipal Support Confirmation used for Local Municipality 1 named above in Section 1(e), attached in Exhibit B, is:	<input type="checkbox"/> A Municipal Resolution in Support of Proposal Submission dated no earlier than [•] OR <input type="checkbox"/> A Blanket Municipal Support Resolution with a Blanket MS Confirmation Letter dated no earlier than [•]
b.	The form of Municipal Support Confirmation used for Local Municipality 2 (if applicable) named above in Section 1(e), attached in Exhibit B, is:	<input type="checkbox"/> A Municipal Resolution in Support of Proposal Submission dated no earlier than [•] OR <input type="checkbox"/> A Blanket Municipal Support Resolution with a Blanket MS Confirmation Letter dated no earlier than [•]

I hereby confirm that I am an individual with the authority to bind the Proponent and that, if applicable, by signing this form using electronic signature, I agree to the content, terms and conditions set out in the document on behalf of the Proponent.

PROPONENT NAME: _____

Per: _____

Print Name:

Print Title:

(I have authority to bind the Proponent)

Date Signed:

DRAFT

EXHIBIT A
FORM OF MUNICIPAL RESOLUTION IN SUPPORT OF PROPOSAL SUBMISSION

Resolution NO: _____ Date: _____

[Note: The Municipal Resolution in Support of Proposal Submission must not be dated earlier than [•].]

WHEREAS:

1. The Proponent is proposing to construct and operate a Long-Term Energy Project located on Municipal Project Lands, as defined and with the characteristics outlined in the table below, under the Long-Term 2 (Energy) Request for Proposals ("**LT2(e) RFP**") issued by the Independent Electricity System Operator ("**IESO**").
2. Capitalized terms not defined herein have the meanings ascribed to them in the LT2(e) RFP.
3. The Proponent has delivered a Pre-Engagement Confirmation Notice to an applicable Local Body Administrator in respect of the Municipal Project Lands that includes the details outlined in the table below, except for the Unique Project ID which should only be required as part of the Pre-Engagement Confirmation Notice if available.

Unique Project ID of the Long-Term Energy Project (if available): <i><input Unique Project ID></i>	
Legal name of the Proponent: <i><input legal name of the Proponent></i>	
Name of the Long-Term Energy Project: <i><input name of the Long-Term Energy Project></i>	
Technology of the Long-Term Energy Project: <i><input technology of the Long-Term Energy Project></i>	

<p>Maximum potential Contract Capacity of the Long-Term Energy Project (in MW):</p> <p><i><input the maximum potential Contract Capacity of the Long-Term Energy Project (in MW)></i></p>	
<p>Property Identification Number (PIN), or if PIN is not available, municipal address or legal description of the Municipal Project Lands:</p> <p><i><input the applicable description></i> (the "Municipal Project Lands")</p>	

- Pursuant to the LT2(e) RFP, if the Long-Term Energy Project is proposed to be located in whole or in part on Municipal Project Lands, the Proposal must include Municipal Support Confirmation which may be in the form of a Municipal Resolution in Support of Proposal Submission;

NOW THEREFORE BE IT RESOLVED THAT:

- The council of <insert name of Municipality> supports the submission of a Proposal for the Long-Term Energy Project located on the Municipal Project Lands.
- This resolution's sole purpose is to satisfy the mandatory requirements of Section 4.2(b)(iii) of the LT2(e) RFP and may not be used for the purpose of any other form of approval in relation to the Proposal or Long-Term Energy Project or for any other purpose.
- The Proponent has undertaken, or has committed to undertake, Indigenous and community engagement activities in respect of the Long-Term Energy Project to the satisfaction of the Municipality.
- The Municipal Project Lands <does/does not> include lands designated as Prime Agricultural Areas in the <insert name of Municipality>'s Official Plan.
- Where the Municipal Project Lands does include lands designated as Prime Agricultural Areas in the <insert name of Municipality>'s Official Plan as of the date of this resolution:
 - The Municipal Project Lands are not designated as Specialty Crop Areas;

- b. The Long-Term Energy Project is not a Non-Rooftop Solar Project;
- c. If the Proponent is selected as a Selected Proponent under the LT2(e) RFP, the council of <insert name of Municipality> will work in good faith with the Selected Proponent to complete an Agricultural Impact Assessment as required under the terms of the LT2(e) Contract.

DULY RESOLVED BY THE LOCAL MUNICIPALITY

on the ___ day of _____, 20__

<Signature lines for elected representatives. At least one signature is required.>

DRAFT

**EXHIBIT B
MUNICIPAL SUPPORT CONFIRMATION**

Note: Attach the Municipal Support Confirmation (i.e., Municipal Resolution in Support of Proposal Submission or a Blanket Municipal Support Resolution with a Blanket MS Confirmation Letter).

DRAFT



3972 Sideroad 20 S, Puslinch, ON

SYSTEM SIZE: 3,158.1 KW DC / 2,500 KW AC

DATE: APRIL 21, 2024

GPS: 43.408793,-80.173534

THIS DRAWING IS AN INSTRUMENT OF SERVICE, IS PROVIDED BY AND IS THE PROPERTY OF JORIS HAY
THIS DRAWING CANNOT BE MODIFIED AND / OR REPRODUCED WITHOUT THE CONSENT OF THIS OFFICE



451 Wycroft Road
Oakville, Ontario L6K 2H2
integrativeprojectsolutions.com



REPORT FIR-2024-005

TO: Mayor and Members of Council

PREPARED BY: Jamie MacNeil, Fire Chief

PRESENTED BY: Jamie MacNeil, Fire Chief

MEETING DATE: November 20, 2024

SUBJECT: Automatic Aid Agreement with the Corporation of the City of Cambridge
Fire and Emergency Services Agreement – Puslinch Fire Rescue Services

RECOMMENDATION

That Report FIR-2024-005 regarding the Agreement with the Corporation of the City of Cambridge for Fire and Emergency Services be received; and

That Puslinch Council agrees to the terms set out in the agreement, in accordance Schedules “A” through “C” being the Serviced Area map, the Cambridge-Puslinch Fire Protection Contract Fee 2025-2027, and the Proposed Agreement with the City of Cambridge 2025-2027 respectively; and

That Puslinch Council directs staff to prepare a by-law for enactment once the City of Cambridge Council has agreed to the terms of this agreement through their budget process.

Purpose

The purpose of this report is to amend the Automatic Aid Agreement with the Corporation of the City of Cambridge for Fire and Emergency Services in a designated service area within the Township of Puslinch. This is a renewal of the terms of an existing Automatic Aid Agreement dated December 7, 2016.

Background

The City of Cambridge provides Fire and Emergency Services to the Serviced Area as further described and represented in Schedule A, to provide this service for the affected residents and property of the Township of Puslinch.

The current Agreement with the Corporation of the City of Cambridge expires on December 31, 2024. As such, the Township is recommending a continuation with the provision of the services from the City of Cambridge for an additional three-year period. Subject to Council approval, this Agreement shall be in effect January 1, 2024, expiring December 31, 2027.

Staff recommend that the Township enter this three (3) year contract to ensure continuity of services for this area of the Township.

Financial Implications

The cost for the contract is determined by using 100% of the Cambridge per capita cost for fire protection multiplied by the population being served in the Township, (using Township population figures from previous years).

Schedule “B” attached to the amending agreement includes costs for this contract to the Township for 2025, 2026 and 2027 based on the draft City of Cambridge budget as follows:

2024 Current Budget - \$144,232

2025 Draft Budget - \$213,200

2026 Draft Budget - \$216,100

2027 Draft Budget - \$226,900

Applicable Legislation and Requirements

Municipal Act, 2001, C25 - Sections 19 and 20

Fire Protection and Prevention Act, 1997 - Sections 2(5) and 2(6) and amendments thereto

Engagement Opportunities

Not applicable

Attachments

Schedule A – Serviced Area

Schedule B – Cambridge-Puslinch Fire Protection Contract Fee 2025-2027

Schedule C – Proposed Agreement with the City of Cambridge 2025-2027

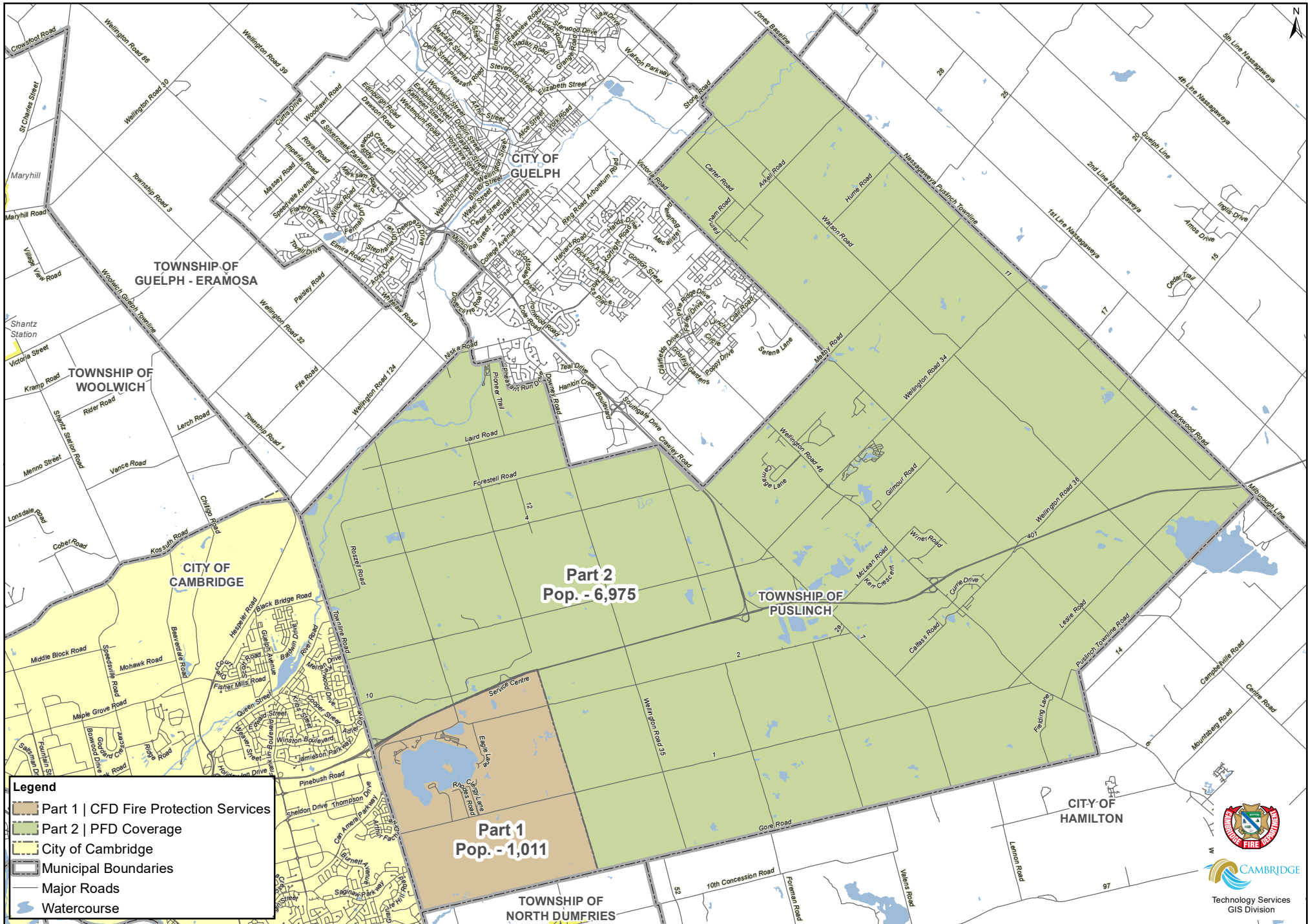
Respectfully submitted,

Reviewed by:

Jamie MacNeil,
Fire Chief

Courtenay Hoytfox,
Interim CAO

Puslinch Fire Protection Area – Schedule 'A'



Legend

- Part 1 | CFD Fire Protection Services
- Part 2 | PFD Coverage
- City of Cambridge
- Municipal Boundaries
- Major Roads
- Watercourse

Service area population (2023): 1,011
 Environics Data 2023 Total Population - ArcGIS Insights Analysis



**CITY OF CAMBRIDGE
FIRE CONTRACT FEES - PUSLINCH
BASED ON 2021 BUDGET EXPENSES AND 2022 FORECAST**

Description	2024 Approved Budget	2025 Forecast	2026 Forecast	2027 Forecast	Basis
<u>Direct Costs</u>					
Administration Fire Salary & Benefits	1,218,000	1,249,100	1,272,800	1,297,000	Based on 2024-2027 Projected Budget
Administration Fire Other Costs	92,000	122,000	122,000	122,000	Based on 2024-2027 Projected Budget
Fire Mechanical Salary & Benefits	318,700	342,600	368,200	378,300	Based on 2024-2027 Projected Budget
Fire Mechanical Other Costs	538,400	586,400	577,400	581,700	Based on 2024-2027 Projected Budget
Fire Training Salary & Benefits	513,000	527,200	542,400	558,400	Based on 2024-2027 Projected Budget
Fire Training Other Costs	158,900	158,200	165,400	135,200	Based on 2024-2027 Projected Budget
Fire Communications Salary & Benefits	208,300	214,100	220,000	228,000	Based on 2024-2027 Projected Budget
Fire Communications Other Costs	1,305,100	1,335,200	1,351,400	1,391,800	Based on 2024-2027 Projected Budget
Fire Suppression Salary & Benefits	23,427,200	24,910,300	25,987,700	28,608,200	Based on 2024-2027 Projected Budget
Fire Suppression Other Costs	16,600	20,500	21,500	22,500	Based on 2024-2027 Projected Budget
Fire Station #1	128,400	165,500	147,800	147,200	Based on 2024-2027 Projected Budget
Fire Station #2	37,700	38,300	39,900	40,500	Based on 2024-2027 Projected Budget
Fire Station #3	41,800	43,300	55,100	45,800	Based on 2024-2027 Projected Budget
Fire Station #4	44,400	44,700	45,000	45,400	Based on 2024-2027 Projected Budget
Fire Station #5	48,400	49,100	57,900	50,700	Based on 2024-2027 Projected Budget
Fire Station #6	47,800	53,900	49,100	49,800	Based on 2024-2027 Projected Budget
Fire Public Safety Salary & Benefits	0	0	0	0	Based on 2024-2027 Projected Budget
Fire Public Safety Other Costs	706,500	731,300	710,200	767,900	Based on 2024-2027 Projected Budget
Fire Prevention Salary & Benefits	1,089,500	1,119,700	1,153,300	1,185,700	Based on 2024-2027 Projected Budget
Fire Prevention Other Costs	27,900	85,200	57,800	25,700	Based on 2024-2027 Projected Budget
Fire Public Education Salary & Benefits	236,200	274,900	321,600	359,000	Based on 2024-2027 Projected Budget
Fire Public Education Other Costs	30,300	75,400	76,500	33,700	Based on 2024-2027 Projected Budget
Emergency Mgmt & Business Continuity	130,500	133,800	136,400	138,900	Based on 2024-2027 Projected Budget
Emergency Mgmt & Business Continuity	62,100	65,600	68,500	71,800	Based on 2024-2027 Projected Budget
Departments to be Removed - Fire Prevention & Public Education	(1,576,500)	(1,754,600)	(1,814,100)	(1,814,800)	Based on 2024-2027 Projected Budget
Total Direct Costs	<u>28,851,200</u>	<u>30,591,700</u>	<u>31,733,800</u>	<u>34,470,400</u>	
<u>Indirect Costs</u>					
Office of the City Manager - Admin	102,000	105,800	102,000	114,700	Allocated Based on FTE
City Solicitor	218,400	232,000	224,800	153,300	Allocated Based on FTE
Admin Corporate Services	52,500	57,900	56,600	63,700	Allocated Based on FTE
City Clerk	88,200	85,300	84,400	94,900	Allocated Based on FTE

Human Resources	592,421	614,687	592,659	666,407	Allocated Based on FTE
Communications	203,048	217,207	209,945	236,070	Allocated Based on FTE
Technology Services	770,579	803,460	810,673	811,884	Based on total Fire personal computers/Corporate PC's
Insurance	323,696	391,096	402,386	452,457	Allocated Based on FTE
Accounting & Budget	448,265	478,810	463,151	520,783	Allocated Based on FTE
Purchasing	67,753	71,159	68,743	77,297	Allocated Based on FTE
Total Indirect Costs	<u>2,866,862</u>	<u>3,057,420</u>	<u>3,015,358</u>	<u>3,191,498</u>	
Total Costs	<u>31,718,062</u>	<u>33,649,120</u>	<u>34,749,158</u>	<u>37,661,898</u>	
Population Cambridge	155,090	156,641	158,057	162,008	provided by Planning Department
Per Capita Costs	204.51	214.82	219.85	232.47	
Population Puslinch	1,002	992	983	976	Based on population density and Environics data supplied by ESRI's ArcGIS. See Fire Protection Area - Schedule 'A' Part 1 (population of Cambridge Fire protection area)
Cost to Puslinch	<u>204,900</u>	<u>213,200</u>	<u>216,100</u>	<u>226,900</u>	
PART 1 Total Payable	<u>144,232</u>	<u>213,200</u>	<u>216,100</u>	<u>226,900</u>	
Surplus / (Discount)	(60,669)	0	0	0	TBD

THIS AGREEMENT made this ____ day of _____, 2024

BETWEEN:

THE CORPORATION OF THE CITY OF CAMBRIDGE

(hereinafter referred to as "the City")

OF THE FIRST PART

AND

THE CORPORATION OF THE TOWNSHIP OF PUSLINCH

(hereinafter called "the Township")

OF THE SECOND PART

WHEREAS the City provides a fire service for the benefit of the residents of the City of Cambridge

AND WHEREAS the Township has requested that the City provide fire services in the Township

AND WHEREAS subsection 2(5) of the *Fire Protection and Prevention Act, 1997* permits municipalities to enter into agreements to provide, and to receive, fire services outside of their geographic boundaries

AND WHEREAS the City and the Township wish to define their respective responsibilities for the provisions of fire services in the Township

NOW WITNESSETH that in consideration of mutual covenants and agreements contained and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereby covenant and agree as follows:

RECITALS

- 1) The parties warrant that the above recitals are true and the same are hereby incorporated into this Agreement by reference.
- 2) The schedules to this Agreement form an integral part of the Agreement.

DEFINITIONS

- 3) In this Agreement, the following words and phrases shall have the following meanings:
 - a) "Confidential Information " means information disclosed to or obtained by the Township in connection with the fulfillment of the terms of this Agreement and which has been identified by the City as information which should be treated as confidential,
 - b) "Schedule A" means the map of the Township of Puslinch identifying various Serviced Areas attached and forming part of this Agreement,
 - c) "Schedule B" means the costs of the City's fire services to be paid by the Township to the City attached and forming part of this Agreement,
 - d) "Serviced Area" means that portion of the Township indicated as Part 1 in Schedule 'A' hereto annexed, including the properties located on both sides of Sideroad 10 South.

TERM

- 4) Except as otherwise provided in this Agreement, the term of this Agreement shall be three years, commencing on January 1, 20225 and expiring December 31, 20247.

TOWNSHIP RESPONSIBILITIES

- 5) The Township agrees as follows:
 - a) That the Township Fire Department shall provide assistance or relieve the Cambridge Fire Department from any further responsibility at the scene as soon as reasonably practical after the arrival of the City at the scene, should the estimated duration of the incident exceed one hour.
 - b) The Township will pay annually to the City, for the duration of this Agreement, a fee based on one hundred percent (100%) of the total Cambridge per capita direct and indirect costs for fire protection in the City (less Fire Prevention and Public Education expenditures); such fee to be calculated using the following formula:

- i. The annual fee shall be calculated by multiplying the City of Cambridge per capita direct and indirect cost of fire protection in the City, as identified by the City for the applicable year, (less Fire Prevention and Public Education expenditures) by the population figure for the Serviced Area within the Township, located in Part 1 on Schedule 'A' in the preceding year, to be determined on an annual basis using population figures as agreed to by the Township and the City.
- ii. The annual fee may be discounted by the City as agreed to by the Township and the City with 1.5% annual increases based on Statistics Canada Consumer Price Index annual for Ontario to the net annual fee over the course of the Agreement as set out in Schedule 'B'.
- c) Payment of the fee shall be made in **four (4) instalments** on the thirty-first day of March and the first of each of the months of June, September and December in each year.
- d) The Township will identify all properties within the Serviced Area covered by this Agreement by civic addresses in accordance with the policy established by the Office of the Fire Marshal for rural areas.
- e) This Agreement includes and is applicable to any and all fire or medical~~other~~ emergency calls made to the City by a municipal officer of the Township or by a resident of the said Township or by any other person. Technical Rescue emergencies will be billed on a cost recovery model.
- f) The Township will complete all fire reports to the Office of the Fire Marshal in accordance with the *Fire Protection and Prevention Act, 1997* relating to all fires and emergencies originating in the Township.
- g) That the level of service provided by the City, under this Agreement, is subject to the availability of resources not required to manage emergencies within the City.

CITY RESPONSIBILITIES

6) The City agrees as follows:

- a) To respond immediately with its own equipment and personnel to all fire and other medical emergencies occurring in that portion of the Township of Puslinch indicated described as Part 1 on Schedule "A".
- b) To respond to the first alarm with a maximum of six (6) vehicles and sixteen (16) firefighting personnel; the type of vehicles and the number of personnel are at the present time as follows:

<u>VEHICLES</u>	<u>PERSONNEL</u>
1 Pumper or Quint	4 Persons
1 Pumper/Tanker	1 Person
1 Pumper or Quint	4 Persons
1 Pumper or Quint	4 Persons
1 Rescue	2 Persons
1 Supervisory Vehicle	1 Person

- c) The number of vehicles and persons, up to the above-mentioned maximum and the type of vehicle to be dispatched, shall be within the sole discretion of the City.
- d) For reported structure fires, the area described as Part 1 on Schedule 'A' will receive the same response as provided within the City in accordance with City policies and practices subject to the provisions of this Agreement.
- e) The Incident Commander (IC) of the fire or emergency shall, upon arrival at the fire or emergency scene and until such time as the Township Fire Department relieves the Cambridge Fire Department with the necessary fire vehicles, equipment and personnel, have the authority to call for assistance as may be required from the City in order to combat and care for the fire or emergency in accordance with City policies and practices.
- f) The City shall notify the Township Fire Chief or Designate of any structure fires within Part 1 of Schedule 'A' as soon as reasonably practical and the estimated duration of attendance by the Cambridge Fire Department.

- g) The City will supply all necessary information to the Township regarding fires and emergencies they attend within Part 1 of Schedule 'A'.
- h) The City will classify any response by Cambridge Fire Department to motor vehicle emergencies occurring on King's Highways or municipal rights-of-way within Part 1 on Schedule A as an emergency call under this Agreement and will claim costs from the Ministry of Transportation or any other applicable source i.e. insurance company. If both the Cambridge Fire Department and the Puslinch Fire Department respond to such a motor vehicle emergency, then one of the Fire Departments will claim the costs on behalf of both Departments and the municipality which submits the claim and receives the fees will reimburse the other.

CITY'S LEVEL OF SERVICE

- 7) The City and the Township agree that:
 - a) the City will provide fire services in the area described as Part 1 on Schedule 'A'.
 - b) the level of service provided by the City, under this Agreement, is subject to the availability of resources that are not required first to manage fire services including emergencies within the City of Cambridge, solely determined by the City in its discretion.

INDEMNIFICATION

- 8) The Township shall both during and after the term of this Agreement, shall at all times, and at its own cost, expense and risk, defend, indemnify and hold harmless the City, its elected officials, officers, employees, volunteers, agents, contractors, and all respective heirs, administrators, executors, successors and assigns from any and all losses, damages (including, but not limited to, incidental, indirect, special and consequential damages, or any loss of use, revenue or profit by any person, organization or entity), fines, penalties and surcharges, liabilities (including, but not limited to, any and all liability for damage to property and injury to persons, including death), judgments, claims, demands, causes of action, contracts, suits, actions or other proceedings of any kind (including, but not limited to proceedings of a criminal, administrative or quasi criminal nature) and expenses (including, but not limited to, legal fees on a substantial indemnity basis), which the indemnified person or persons may suffer or incur, howsoever caused, arising out of or in consequence of or directly or indirectly attributable to the activities contemplated by this Agreement and/or required to be performed by the Township, its agents, employees and sub-contractors on behalf of the City, whether such losses, damages, fines, penalties and surcharges, liabilities, judgments, claims, demands, causes of action, contracts, suits, actions or other proceedings of any kind and expenses as defined above are due or claimed to be due to the negligence, breach of contract, and/or breach of law of the Township, its agents, employees or sub-contractors, or the City, its agents or employees.
- 9) The City shall both during and after the term of this Agreement, shall at all times, and at its own cost, expense and risk, defend, indemnify and hold harmless the Township, its elected officials, officers, employees, volunteers, agents, contractors, and all respective heirs, administrators, executors, successors and assigns from any and all losses, damages (including, but not limited to, incidental, indirect, special and consequential damages, or any loss of use, revenue or profit by any person, organization or entity), fines, penalties and surcharges, liabilities (including, but not limited to, any and all liability for damage to property and injury to persons, including death), judgments, claims, demands, causes of action, contracts, suits, actions or other proceedings of any kind (including, but not limited to proceedings of a criminal, administrative or quasi criminal nature) and expenses (including, but not limited to, legal fees on a substantial indemnity basis), which the indemnified person or persons may suffer or incur, attributable to the activities contemplated by this Agreement and/or required to be performed by the City, its agents, employees and sub-contractors on behalf of the Township, whether such losses, damages, fines, penalties and surcharges, liabilities, judgments, claims, demands, causes of action, contracts, suits, actions or other proceedings of any kind and expenses as defined above are due or claimed to be due to the negligence, breach of contract, and/or breach of law of the City, its agents, employees or sub-contractors, or the Township, its agents or employees.

INSURANCE

10) The parties shall insure themselves under the following minimal coverages so as to protect and indemnify and save harmless the other party:

- a) **General Liability Insurance:** The Parties shall maintain liability insurance acceptable to each other throughout the term of this Agreement. Coverage shall consist of a comprehensive policy of public liability and property damage insurance in an amount of not less than \$5,000,000 per occurrence. **Such insurance shall name the other party as an additional insured** thereunder and shall be endorsed to include a Cross-Liability Endorsement with a Severability of Interests Clause, Blanket Contractual Liability, if required and Non-Owned Automobile Liability. The policy SIR/deductible shall not exceed \$100,000 per claim and if the policy has an aggregate limit, the amount of the aggregate shall be double the required per occurrence limit.
- b) **Automobile Liability Insurance:** The parties shall maintain automobile liability insurance on all Owned and Leased Automobiles to a limit of \$5,000,000 throughout the term of this Agreement.
- c) **Provisions:** All Insurers must be licensed in Ontario. The parties shall forward a Certificate of Insurance evidencing this insurance with the executed Agreement. The Certificate shall state that coverage will not be suspended, voided, cancelled, reduced in coverage or in limits except after thirty (30) days prior written notice by certified mail to the other party.

It is also understood and agreed that in the event of a claim any deductible or self-insured retention under this policy of insurance shall be the sole responsibility of the party at fault and that this coverage shall preclude subrogation claims against the other party and any other person insured under the policy and be primary insurance as respects the other party. Any insurance or self-insurance maintained by the other party shall be considered excess of the party at fault insurance and shall not contribute with ii. The minimum amount of insurance required herein shall not modify, waive or otherwise alter the party's obligation to fully indemnify the other party under this Agreement.

The City reserves the right to modify the insurance requirements as deemed suitable.

TERMINATION

11) The City may immediately terminate the Agreement upon giving notice to the Township in the event that:

- a) the Township breaches any provisions of this Agreement;
- b) the Township breaches any confidentiality or conflict of interest obligation set out in the Agreement;
- c) the Township, prior to or after executing the Agreement, makes a material misrepresentation or omission or provides materially inaccurate information to the City upon which the City relies.

12) Either Party may terminate this Agreement without cause, upon providing one hundred and eighty (180) days' notice to the other Party.

NOTICE

13) Any notice required by this Agreement shall be in writing and shall be deemed to have been sufficiently given when delivered personally, sent by prepaid registered post or telecopy (facsimile) to the addresses below:

CITY

Attention: Legal Services
The Corporation of the City of Cambridge
50 Dickson Street, 2nd floor, PO Box 669
Cambridge, ON N1R 5W8
Fax: (519) 740-4695

TOWNSHIP

Attention: Courtenay Hoytfox, Clerk
The Corporation of the Township of Puslinch
7404 Wellington Road #34
Puslinch, ON N0B 2J0

Fax: (519) 763-5846

APPLICABLE LAW

- 14) This Agreement and any information provided pursuant to this Agreement is subject to the *Municipal Freedom of Information and Protection of Privacy Act*, R.S.O. 1990, c. M.56.
- 15) The parties shall conform to all applicable federal and provincial law and to any applicable City by-laws, policies and practices

CONFIDENTIAL INFORMATION

- 16) Upon termination or expiry of this Agreement, the Township shall return to the City all written or descriptive matter, including but not limited to drawings, prints, descriptions or other papers, documents or any other material maintained in any format, including digital format, which contains any Confidential Information whatsoever.
- 17) Subject to the Freedom of Information and Protection of Privacy Act, R.S.O. 1990, c. F.31 and the Municipal Freedom of Information and Protection of Privacy Act, R.S.O. 1990, c. M.56 and any amendments thereto, and except as expressly provided in this clause, no Confidential Information shall be disclosed in any manner whatsoever without the approval in writing of the City.
- 18) The Township shall hold all Confidential Information obtained in trust and confidence for the City and shall not disclose any such Confidential Information, by publication or other means, to any person, company or other government agency nor use same for any other project other than for the benefit of the City as may be authorized by the City in writing.
- 19) Any request for such approval by the City shall specifically state the benefit to the City of the disclosure of the Confidential Information.
- 20) Any use of the Confidential Information shall be limited to the express purposes as set out in the approval of the City.
- 21) The Township shall not, at any time during or after the term of this Agreement, use any Confidential Information for the benefit of anyone other than the City.

WAIVER

- 22) The waiver of any provision in the Agreement or the failure of any party hereto to enforce any right shall apply to that provision or right only and shall not be deemed to effect the validity of the remainder of the Agreement.
- 23) No departure from or waiver of the terms of this Agreement shall be deemed to authorize any prior or subsequent departure or waiver and the City shall not be obligated to continue any departure or waiver or to permit any subsequent departure or waiver.

COVENANTS

- 24) The Parties agree that all covenants and conditions contained in this Agreement shall be severable, and that should any covenant or condition in the Agreement be declared invalid or unenforceable by a court of competent jurisdiction, the remaining covenants and conditions and the remainder of the Agreement shall remain valid and not terminate thereby.

SURVIVAL

- 25) The provisions of this Agreement pertaining to indemnity and limitation shall survive the termination or expiration of this Agreement for any reason whatsoever, including expiry at the end of the term, in addition to any other provision which survives by operation of law or which expressly or by implication remains in full force and effect on and after the termination or expiration of this Agreement.

NOT AN AGENT

- 26) The Township and the City agree that the Township, its servants, agents and employees shall under no circumstances be deemed agents or representatives of the City and except as the City may specifically authorize in writing, shall have no right to enter into any contracts or commitments in the name of or on behalf of the City or to bind the City in any respect whatsoever.

COMPLETE AGREEMENT

- 27) The Agreement embodies the entire agreement between the parties with regard to the provision of deliverables and additional deliverables and supersedes any prior understanding or agreement, collateral, oral or otherwise with respect to the provision of the deliverables and additional deliverables, unless they are incorporated by reference in the Agreement, existing between the parties at the date of execution of the Agreement.
- 28) This Agreement shall be constructed with all changes in number and gender as may be required by the context. Any titles used within this document are for reference purposes only and not an aid to interpretation.
- 29) All obligations herein contained, although not expressed to be covenants, shall be deemed to be covenants.
- 30) Whenever a statement or provision in this Agreement is followed by words denoting inclusion or example and then a list of or reference to specific items, such list or reference shall not be read so as to limit the generality of that statement or provision, even if words such as "without limiting the generality of the foregoing" do not precede such list or reference.
- 31) The Agreement shall be governed by and construed in accordance with the laws of the Province of Ontario and the federal laws of Canada applicable therein.

ASSIGNMENT

- 32) This Agreement shall not be assignable by the Township without the prior written consent of the City, in its sole discretion.

SUCCESSORS

- 33) The Agreement shall be binding upon, the heirs, executors, administrators, successors and permitted assigns of the parties hereto.

CONFLICT OF INTEREST

- 34) The parties to this Agreement shall not knowingly place public office holders in a conflict of interest or in breach of the public office holders' codes of conduct or standards of behaviour. Notwithstanding the foregoing, the parties shall not, directly or indirectly, offer or provide any gift or benefit to Township or City Members of Council or their staff in regard to this Agreement.

DISPUTE RESOLUTION

- 35) In the event of a dispute between the parties,
 - a) Each of the parties shall use their best efforts exercised in good faith to resolve the dispute by negotiation between the City and the Township. If the parties are unable to resolve any dispute referred to them within ten (10) business days following such referral, the parties agree to the procedure for an informal referee set forth below.
 - b) The referee shall be an impartial professional with at least five (5) years' experience in the negotiation of agreements. The parties agree that the purpose of such reference is for the economical and expedient resolution of the dispute and that it shall not be in the nature of an arbitration as contemplated by the Arbitrations Act (Ontario) and that the decision of the referee shall not be binding upon the Parties but shall be considered as a bona fide attempt by the referee to resolve the matter in dispute. For this purpose, either party may compel the attendance of the other party before a referee by serving the other party with notice of such intention which notice shall contain the proposed time and location of the reference and a list of at least three and not more than five proposed referees.
 - c) Upon receipt of such notice, the notified party shall within five (5) business days following receipt select one of the proposed individuals as the referee. In the event that it should fail to do so within five (5) business days of receiving such notice, the compelling party shall be free to select the referee of its choice from the same list.
 - d) The referee shall be required to proceed to hear and to referee the matter and shall, within the next ensuing ten business days or so soon thereafter as may be practical, render his decision in writing.

- e) The costs of the referee and the cost of the location of the reference shall be equally borne between the parties. Any other costs of the reference, including legal costs, shall be borne by the party incurring such costs.
- f) The parties agree that if any dispute or claim arising out of or in connection with this Agreement that is solely as between the parties hereto cannot be resolved through good faith negotiation to the satisfaction of the parties within thirty days (or such longer period as may be agreed upon in writing) from the date that either party notifies the other in writing that such dispute or claim exists, then the parties agree to the fullest extent permitted by applicable law that any dispute relating to this Agreement and/or all of the matters contemplated herein shall be exclusively and finally resolved by binding arbitration before a single arbitrator selected by the parties. If the parties cannot agree on an arbitrator, each party shall select one arbitrator and said arbitrators shall then select a third arbitrator and all three arbitrators shall then arbitrate the dispute. The arbitrator(s) shall take all reasonable steps to render his decision in writing within ninety (90) days after the commencement of the arbitration proceeding. The decision of the arbitrator(s), or any two of the three arbitrators, shall be final and binding on the parties and all of their respective heirs, executors, administrators, successors and assigns. Judgment rendered by the arbitrator(s) may be entered in any court having jurisdiction. Any requirement for arbitration in accordance with this Agreement shall be governed by the Arbitration Act, 1991 (Ontario), or any successor legislation thereto, and the arbitration shall be held in the Regional Municipality of Waterloo, Ontario, Canada.

IN WITNESS WHEREOF the parties hereto have hereunto affixed their respective Corporate Seals, attested to by their respective officers in that behalf duly authorized.

THE CORPORATION OF THE CITY OF CAMBRIDGE

Jan Liggett, Mayor

Danielle Manton, Clerk

THE CORPORATION OF THE TOWNSHIP OF PUSLINCH

James Seeley, Mayor

Courtenay Hoytfox, Clerk



REPORT FIN-2024-032

TO: Mayor and Members of Council

PREPARED BY: Mary Hasan, Director of Finance/Treasurer

PRESENTED BY: Mary Hasan, Director of Finance/Treasurer

MEETING DATE: November 20, 2024

SUBJECT: 2025 Proposed Cost of Living Adjustment
File No. F05 BUD

RECOMMENDATIONS

THAT Report FIN-2024-032 entitled 2025 Proposed Cost of Living Adjustment be received; and

THAT Council approve a Cost of Living Adjustment of 3.0% effective January 1, 2025; and

That the remaining 2.9% Cost of Living Adjustment carried forward from 2024 no longer be carried forward as the Township completed a comprehensive compensation and benefits review in 2024 which will result in salary grid adjustments effective January 1, 2025 to ensure the Township's compensation is in line with comparator municipalities.

DISCUSSION

Purpose

The purpose of this report is to provide a recommendation to Council regarding the Cost of Living Adjustment (COLA) for the 2025 budget in accordance with the Budget Development and Control Policy.

Background

COLA is applied annually to the Township's pay grid to ensure that compensation rates remain comparable to similar municipalities in the area. When a market review is undertaken to ensure wages are at an appropriate level, if regular incremental adjustments are not made, a significant adjustment will need to be made every 3-5 years which will have significant budgetary impacts

at that time. Ensuring that the Township's pay grid remains current is essential to ensure that it can retain its skilled and dedicated staff as long as possible and that when recruitment is necessary, that quality candidates can be attracted and brought on to the team.

The Township completed a comprehensive compensation and benefits review in 2024 which will result in salary grid adjustments effective January 1, 2025 to ensure the Township's compensation is in line with comparator municipalities. As part of this compensation and benefits review, the Township's salary grid was compared to those of comparator municipalities effective January 1, 2024. Please note, the 2024 market summary analysis completed as part of the compensation and benefits review, shows that on average, the Township is 6% below the current pay target of the 50th percentile of its comparator municipalities. The Township is required to apply a COLA adjustment for 2025 because the Township's comparator municipalities are also increasing their salary grids accordingly by COLA.

Budget Development and Control Policy

Clause 8c of the Budget Development and Control Policy includes information regarding COLA as outlined below:

The Director of Finance/Treasurer or designate will determine and incorporate in the base operating budget a cost of living adjustment (COLA) based on:

- i. *The CPI for Ontario from May to May for the current proposed budget year and present to Council for approval prior to the preparation of the proposed operating budget.*
- ii. *If the CPI for Ontario from May to May in any given year, results in a negative CPI percentage, the pay band grid will remain the same as the previous year. In the following year, the negative CPI percentage will be netted against the positive CPI percentage.*
- iii. *If the CPI for Ontario from May to May in any given year, results in a CPI percentage increase greater than 4%, the pay band grid will be increased by 4%. In the following year, any resulting shortage will be added to that year's increase. The annual increase will not exceed 4% in any given year. Amounts in excess of 4% will continue to be carried forward each year until caught up within the 4% cap.*
- iv. *The available COLA's approved or proposed by comparator municipalities surveyed in the Township's Compensation Review will be provided for Council's information.*
- v. *The available COLA's approved or proposed by boundary municipalities will be provided for Council's information.*

The above policy enables the Township to buffer the extremes, phase in any significant COLA increases over time, and it provides certainty.

Summarized in Schedule A to Report FIN-2024-032 is the following:

- The average approved COLA from 2019 to 2024 in the comparator municipalities in the Township’s 2024 compensation and benefits review.
- The current percentile targets of each municipality.
- The Township’s approved COLA from 2019 to 2024.
- Many municipalities have not approved the COLA for 2025 but utilize CPI as a benchmark.

Summarized in Schedule B to Report FIN-2024-032 is the COLA’s approved or proposed by Wellington County and other boundary municipalities. These municipalities are not comparator municipalities in the Township’s 2024 compensation and benefits review and are therefore reported on separately in Schedule B.

Council at its meeting held on September 6, 2023 passed Council Resolution No. 2023-278:

THAT Council approve a Cost of Living Adjustment of 4.0% effective January 1, 2024 with the remaining 2.9% Cost of Living Adjustment to be added to the Cost of Living Adjustment approved in the 2025 budget and future year budgets (as needed); and

That Council consider, subject to budget consideration, allocating an additional 1% COLA increase to be contributed into a reserve for the 2024 market review process.

Due to budget pressures in 2024, the Township was not able to contribute a 1% COLA increase into a reserve for the 2024 market review process as directed by Council in the above Council Resolution.

The table below further outlines staff’s recommendation for COLA effective January 1, 2025 based on the approved Budget Development and Control Policy and based on Council Resolution No. 2023-278 and the 2024 compensation and benefits review:

Effective Date	CPI for Ontario from May to May	Previous Year COLA Carry-forward Utilization	Proposed/ Approved COLA	Following Year COLA Carry-Forward
January 1, 2023	7.8% (May 2021 to May 2022)	0.0%	4.0%	3.8%
January 1, 2024	3.1% (May 2022 to May 2023)	0.9%	4.0%	2.9%
January 1, 2025	3.0% (May 2023 to May 2024)	2.9%	3.0%	0% Note A

Note A – it is recommended that the remaining 2.9% COLA carried forward from 2024 no longer be carried forward as the Township completed a comprehensive compensation and benefits review in 2024 which will result in salary grid adjustments effective January 1, 2025 to ensure the Township’s compensation is in line with comparator municipalities. As part of this compensation

and benefits review, the Township's salary grid was compared to those of comparator municipalities effective January 1, 2024.

Based on the table above and the approved Budget Development and Control Policy, it is recommended that Council approve a COLA of 3.0% effective January 1, 2025 with no amounts carried forward to the 2026 budget and future year budgets as already outlined above.

FINANCIAL IMPLICATIONS

The COLA approved by Council will be incorporated in the proposed 2025 Operating Budget.

Please note, the Township has also incorporated a compensation and benefits review in its Capital Budget and Forecast at an estimated cost of \$27K in 2028 and \$29K in 2032. ML Consulting (the Township's consultant who completed the 2020 and 2024 compensation and benefits review) recommends that these reviews be completed on a cyclical basis every 3 to 4 years (ie. once during the term of Council) in order to mitigate large market adjustments to the salary grid in any one year to achieve competitive rates. The last compensation and benefits review adjusted rates effective January 1, 2020. The current compensation and benefits review is proposed to adjust rates effective January 1, 2025.

APPLICABLE LEGISLATION AND REQUIREMENTS

Municipal Act, 2001

ATTACHMENTS

Schedule A – COLA's from Comparator Municipalities in the Township's 2024 Compensation and Benefits Review

Schedule B - COLA's from Non-Comparator Municipalities

Respectfully submitted:

Reviewed by:

Mary Hasan
Director of Finance/Treasurer

Courtenay Hoytfox
Municipal Clerk

Comparator Municipalities in the Township's 2024 Compensation and Benefits Review

Municipality	2019	2020	2021	2022	2023	2024	2025	2025 Proposed or Approved	Current Percentile Target of Comparator Municipalities	Comments
Centre Wellington	1.77%	1.89%	0.00%	2.20%	1.65%	1.87%	2.50%	Approved	60th Percentile	These amounts are negotiated with the Staff Association and approved by Council.
Clearview	1.80%	1.75%	1.75%	1.80%	1.90%	3.00%	3.00%	Approved	60th Percentile	It is based on the increase negotiated with CUPE, all staff (union and non-union) and Council are increased at the same rate/amount each year. Council approves the increases at the time of ratifying the collective agreement. A separate report is taken to ensure Council wishes to increase non-union and Council by the same amount. This assists with pay equity as well.
Erin	1.90%	1.90%	0.00%	4.40%	4.50%		3.00%	Proposed	60th Percentile	Set by the CAO based on CPI
Guelph Eramosa	2.20%	1.70%	0.70%	4.40%	5.00%	3.80%	1.60%	Proposed	50th Percentile - Under Review in 2025	Third quarter Statistics Canada CPI
Lakeshore	n/a - new comparator								55th Percentile	
Mapleton	2.90%	1.90%	0.00%	4.10%	7.00%	4.00%	2.40%	Proposed	60th Percentile	Core CPI Median (July)
Minto	2.00%	2.00%	0.50%	4.40%	4.00%	4.00%	4.00%	Proposed	50th Percentile - Under Review	The 2023 approved COLA was 4.0%, with 2.4% potentially carried forward to 2024 or future years if the 4% cap is exceeded. Policy is to index wages based upon the September CPI.
Thames Centre	n/a - new comparator					1.95%	Not yet determined	N/A	60th Percentile	Third party consultant review.
Tillsonburg	n/a - new comparator					5.43%	3.08%	Proposed	65th Percentile	Based on the 12-month average of July to June of the Ontario CPI. This is based on practice for the last 3 years. Policy to be put into place in 2025.
Wellington North	1.90%	0.00%	3.20%	3.20%	4.00%	3.60%	1.90%	Approved	50th Percentile - Under Review in 2025	Ontario CPI for September
Wilmot	n/a - new comparator					3.10%	2.50%	Proposed	60th Percentile	
Woolwich	1.75%	1.85%	1.95%	2.10%	2.10%	2.20%	Not yet determined	N/A	Not yet determined	Collective Agreement – when Council ratifies the Collective Agreement, staff seek Council's approval for COLA to apply to both union and non-union employees. Entering into union negotiations shortly.
Average	2.03%	1.62%	1.01%	3.33%	3.77%	3.30%	2.66%			
Puslinch	2.33%	1.90%	0.00%	4.00%	4.00%	4.00%	3.00%	Proposed	50th Percentile - Under Review	See Report FIN-2024-032 and the approved Budget Development and Control Policy.

Non-Comparator Municipalities

Municipality	2019	2020	2021	2022	2023	2024	2025	2025 Proposed or Approved	Current Percentile Target of Comparator Municipalities	Comments
Cambridge	n/a			1.50%	1.50%	3.50%	3.30%	Proposed for Non-Union	50th Percentile - Under Review	Negotiated and non-union mirrors CUPE 1882 which is determined through negotiations.
Guelph	n/a			1.75%	1.95%	3.00%	3.00%	Proposed	55th Percentile	Council Awarded Economic Increase is not directly tied to a metric related to cost of living, such as the CPI, with recognition that affordability is a consideration with respect to community/tax payers. Guelph has a multi-year budget already approved, to which 2%-3% is the current annual increase placeholder year over year within that budget. As there continues to be market pressure, and due to cyclical market review being due for 2025, 3% is the recommendation for 2025. Next year, will be the standard cycle for pay review, to ensure that market is maintained, so the 3% is expected to offset pressure which would occur during 2026 for market implementation, as the last market review determined Guelph had not sufficiently maintained market through previous annual increases.
Hamilton	n/a			1.60%	2.50%	2.50%	2.50%	Proposed	60th Percentile	Average CPI
Milton	n/a			1.80%	2.00%	2.10%	3.00%	Proposed	65th Percentile	The non-union recommendation is based on a municipal benchmarking exercise completed in 2024 and an assessment of anticipated market changes next year.
Wellington County	2.00%	2.00%	1.90%	1.90%	5.00%	4.00%	2.75%	Approved	65th Percentile	The recommendation for an annual Non-union Economic Adjustment will consider a number of factors including CPI for Canada, Ontario and Toronto, annual economic adjustments for the approved municipal market comparators, general municipal averages, internally negotiated Collective Agreements, and the County's ability to pay for such increases.



REPORT ADM-2024-055

TO: Mayor and Members of Council

PREPARED BY: Sarah Huether, Interim Deputy Clerk

PRESENTED BY: Sarah Huether, Interim Deputy Clerk

MEETING DATE: November 20, 2024

SUBJECT: Township of Puslinch Annual Accessibility Status Report

RECOMMENDATION

That Report ADM-2024-055 entitled Township of Puslinch Annual Accessibility Status Report be received for information.

Purpose

The purpose of this report is to provide Council with an annual status update on the progress of measures taken to implement the Township 2022-2026 Multi-Year Accessibility Plan (Schedule "A").

The Township of Puslinch has established a multi-year accessibility plan to prevent and remove barriers to accessibility and to meet requirements under the Accessibility for Ontarians with Disabilities Act (AODA) and the Integrated Accessibility Standards.

This Annual Status Report details the required annual update for 2022-2026 on the progress of measures taken to improve accessibility within the Township. The purpose of this report is to track the organization's progress and make the public aware of our initiatives, through collaboration with all Township departments including Public Works, Parks & Facilities, Finance, Fire, Building and Administration.

This report will be available online at www.puslinch.ca/accessibility.

Background

The *Ontarians with Disabilities Act (ODA)*, 2001, mandates public organizations have an accessibility plan that integrates accessibility planning into their operations and facilities.

In 2015, the Ontario Government introduced the AODA, which provided a foundation of how to achieve a fully-accessible province for all citizens by 2025.

The AODA sets out the roadmap for an accessible Ontario by 2025, and contains standards in the following five areas:

1. Customer Service;
2. Information and Communication;
3. Employment;
4. Transportation; and,
5. Design of Public Spaces.

The Township's 2022-2026 Multi-Year Accessibility Plan is based upon the legislative requirements of the ODA and AODA.

In addition to addressing the specific goals and priorities identified in the 2022-2026 Multi-Year Accessibility Plan, Township staff will consult with the County of Wellington and Member Municipalities' Accessibility Advisory Committee on various policies and procedures in preparation for the 2026 Municipal Election.

Projects identified on the Multi-Year Accessibility Plan that are marked with an asterisk "" are contingent upon available grant funding opportunities.

2024 Status Update

Customer Service

- (Ongoing) Continue to provide Accessible Customer Service Training to all staff, new employees and volunteers
- (Ongoing) Continue to review and improve current process to receive feedback from the public, where possible
- (Ongoing) Continue to review and improve current processes and standard operating procedures on how the public can request alternative formats, where possible
- (Ongoing) Continue to support corporate efforts to ensure compliance with AODA and the Integrated Accessibility Standards
- In the Fall of 2022, Township staff approved the *Accessible Election Corporate Procedure*, to ensure that all reasonable efforts are made to provide accessible options to election information and services (Attachment 2)

Information and Communications

- (Ongoing) The Township website software performs continuous 'Accessibility Checks', to identify accessibility issues with website content, and provide tips and steps on how to update the content to make it accessible, that staff review and action
- (Completed) Fall of 2023, the Township in partnership with Aubs and Mugg (Township's website support provider) performed a comprehensive Accessibility audit of the Township's website, to further identify areas for improvement.
- (Ongoing) Staff actively monitor the Townships website to improve accessibility.
- (Completed) Fall of 2023, the Township confirmed that its partner DocuPet had completed an internal audit, confirming its website is meeting accessibility standards.
- (Ongoing) Website content written in plain language, appropriate heading tags for content, alternative text tags for images and documents that are friendly to those using assistive devices
- (Ongoing) Created online accessible fillable forms and converted existing forms to PDF forms for easier use
- (Ongoing) Documents offered in accessible formats when requested
- (Ongoing) Reviewed information and communications processes and products to improve accessibility

Employment

- (Ongoing) Provided accommodation measures as required during recruitment processes upon request
- (Ongoing) Provided job postings and descriptions in alternative formats upon request
- (Ongoing) Ensured job postings were advertised in a variety of websites and the local County newspaper
- (Ongoing) Provided accessibility training to all new staff as part of new employee onboarding program

Transportation

- (Ongoing) In 2019, Wellington County, in partnership with the Province of Ontario, launched *Ride Well*, an on demand public transit service available to all residents and visitors in Puslinch Township. Service can be arranged by using the RIDE WELL app or by phone. The Township, in partnership

with the County, continues to identify opportunities to advertise and promote this program through local mediums.

- As the Township of Puslinch does not have a public transit system, the majority of the Transportation standard does not apply
- In 2009 the Township entered into an agreement with the County of Wellington to delegate authority for licensing taxicabs within the Township of Puslinch. In 2011, the County of Wellington ensured Taxi By-law 5266-11 met the requirements of the Integrated Accessibility Regulations as they relate to the Transportation standard

Design of Public Spaces

- A Space needs analysis was completed (2021-2022) regarding the re-design of municipal office in accordance with public space accessibility requirements of the Ontario Building Code, and the County of Wellington's Facility Accessibility Design Manual. The next steps for this project is to obtain detailed design options to determine budgetary cost estimates.
- (Completed) The Playground upgrades at the Puslinch Community Center Park were completed Spring of 2024, with the addition of a fully accessible playground, shade structure with accessible seating and accessible walking paths throughout the Puslinch Community Centre Park. As well, additional accessible parking spaces have been added to the renovated rear parking lot at the Puslinch Community Centre Park.
- (Completed) In 2023, the installation was completed of a new accessible playground and accessible shade structure at Boreham Park.

Financial Implications

None

Applicable Legislation and Requirements

Ontarians with Disabilities Act (ODA), 2001

Accessibility for Ontarians with Disabilities Act

Attachments

Schedule A – 2022-2026 Multi-Year Accessibility Plan

Respectfully submitted,

Reviewed by:

**Sarah Huether, Interim Deputy
Clerk**

**Justine Brotherston, Interim Municipal
Clerk**



TOWNSHIP OF

PUSLINCH

EST. 1850

2022-2026

Multi-Year Accessibility Plan



2022-2026 Multi-Year Accessibility Plan

Table of Contents

Township of Puslinch Commitment to Accessibility	3
Legislation and Responsibilities	3
2022-2026 Goals and Priorities	
1. Customer Service	4
2. Information and Communications	4
3. Employment	4
4. Transportation	5
5. Built Environment	5
Monitoring and Annual Reporting	6
Feedback and Contact Information	6



2022-2026 Multi-Year Accessibility Plan

Township of Puslinch Accessibility Commitment

The Township of Puslinch is committed to being responsive to the needs of its residents and to recognize the diverse needs of all residents. The Township of Puslinch strives to provide services and facilities that are accessible to all citizens.

In 2021, the Township reaffirmed its commitment to equal access and participation for people with disabilities, by enacting a Corporate Accessibility Policy which supports treating people with disabilities in a way that allows them to maintain their dignity and independence, by enacting a Corporate Accessibility Policy.

The 2022-2026 Multi-Year Accessibility Plan builds on a foundation set by the 2011-2017 and 2017-2021 Multi-Year Plans and outlines the Township's approach to ensuring an inclusive workplace and ensuring that our services are accessible to the public.

The Township's goal is to ensure accessibility within the organization for the public and employees in services and facilities.

Legislation and Responsibilities

The Ontarians with Disabilities Act (ODA), 2001, mandates public organizations have an accessibility plan that integrates accessibility planning into their operations and facilities.

In 2015, the Ontario Government introduced the Accessibility for Ontarians with Disabilities Act (AODA), which provided a foundation of how to achieve a fully-accessible province for all citizens by 2025. The AODA sets out the roadmap for an accessible Ontario by 2025, and contains standards in the following five areas:

1. Customer Service;
2. Information and Communication;
3. Employment;
4. Transportation; and,
5. Design of Public Spaces.

The Township's Multi-Year Accessibility Plan is based upon the legislative requirements of the ODA and AODA.



2022-2026 Multi-Year Accessibility Plan

2022-2026 Goals and Priorities

Accessibility Standard	Goals and Priorities	Timeline
Customer Service	Review best municipal practices and improve (if necessary) current processes on how the public can request alternative formats, where possible	Ongoing
	Support corporate efforts to ensure compliance with AODA and the Integrated Accessibility Standards	Ongoing
	Review and update (if necessary) Township of Puslinch Policy regarding Accessible Standards for Customer Service & Use of Assistive Devices	2022
Information and Communications	Ensure public documents are provided in accessible formats when requested	Ongoing
	Conduct accessibility audit of Township website to ensure content meets internationally-recognized Web Content Accessibility Guidelines (WCAG) 2.0 Level AA website requirements in accordance with Ontario’s accessibility laws. In addition to an automated scan, include a real human test/review of the website.	2023
	Conduct Website Redesign in accordance with Web Content Accessibility Guidelines (WCAG) 2.0 Level AA website requirements, AODA standards, and municipal best practices*	2026 & 2031
Employment	Provide Accessible Customer Service Training to all staff, new employees and volunteers	Ongoing
	Provide accessibility training to all new staff as part of new employee onboarding program	Ongoing
	Provided accommodation measures as required during recruitment processes upon request	Ongoing

Ensure job postings and descriptions in alternative formats upon request Ongoing

Advertise job postings in a variety of newspapers and websites Ongoing

Transportation

The Township of Puslinch does not have a public transit system, the majority of the Transportation standard does not apply

In 2009 the Township entered into an agreement with the County of Wellington to delegate authority for licensing taxicabs within the Township of Puslinch. In 2011, the County of Wellington ensured Taxi By-law 5266-11 met the requirements of the Integrated Accessibility Regulations as they relate to the Transportation standard

As a municipality in the County of Wellington, residents of the Township of Puslinch can access RIDE WELL, a demand based, accessible public transit service

Design of Public Spaces

Playground upgrades at the Puslinch Community Centre Park* 2022-2023

Parking lot and associated enhancements (curbing, entrance, and additional lighting) at the Puslinch Community Centre* 2023

Incorporate accessible design features in accordance with public space accessibility requirements of the Ontario Building Code, and the County of Wellington's Facility Accessibility Design Manual, into future renovations/additions to the Municipal Office* 2022-2026

Playground upgrades at Boreham Park (also known as Arkell Park)* 2024

Bar Counter, Bar Door, Cosmetic Upgrades at the Puslinch Community Centre 2025

Projects identified on the Multi-Year Accessibility Plan that are marked with an asterisk "" are contingent upon available grant funding opportunities.

Monitoring and Annual Reporting

The 2022-2026 Multi-Year Accessibility Plan will be reviewed and updated every five years. The next update will occur in 2026.

Township Staff will prepare for Municipal Council an annual status report to document and highlight the progress and measures taken to implement the Multi-Year Plan and meet the requirements of the AODA and Integrated Accessibility Standards Regulation.

Feedback and Contact Information

The Township of Puslinch welcomes feedback on the Multi-Year Accessibility Plan, and on the accessibility of our services and facilities. If you have any ideas or suggestions in the spirit of continuous improvement, please contact us.

Telephone: 519-763-1226
Mail: Clerk's Office Attention: Deputy Clerk
7404 Wellington Road 34
Puslinch, ON
N0B 2J0
Email: admin@puslinch.ca

The Multi-Year Accessibility Policy is available on the Township's website at puslinch.ca/accessibility.

Alternative formats, including paper copies of the Accessibility Plan are available upon request.



REPORT ADM-2024-056

TO: Mayor and Members of Council

PREPARED BY: Sarah Huether, Interim Deputy Clerk

PRESENTED BY: Sarah Huether, Interim Deputy Clerk

MEETING DATE: November 20, 2024

SUBJECT: Township of Puslinch Corporate Seal By-law

RECOMMENDATION

That Report ADM-2024-056 entitled Township of Puslinch Corporate Seal By-law be received for information; and,

That Council gives three readings to By-law 2024-069 being a By-law to authorize an official seal for the Corporation of the Township of Puslinch.

Purpose

The purpose of this report is to provide Council with the proposed Official Corporate Seal By-law for consideration to adopt the use of both an embossed seal and an electronic seal, for the purposes of certifying the authenticity and integrity of official Township documents.

Background

The Townships of Puslinch currently utilizes an embossed corporate seal for physical documents and has used an image of the embossed seal for electronic documents. It is a best practice for Council to adopt a by-law authorizing the Township's Official Corporate Seal for the purposed of certifying the authenticity and integrity of official Township documents.

Comments

Since the Pandemic and in support of the Township's efforts to move from paper documentation to digital documentation staff have increasingly utilized DocuSign for the signature of official Township documents such as Council Minutes, By-laws, Agreements, etc.

Due to the Township’s transition from paper to digital documentation staff have identified the opportunity for development of an electronic corporate seal to be used to certify electronic documents which was designed using the Brand Guidelines adopted by Council in 2018. The proposed electronic seal is attached as Schedule “A” to this report. The embossed corporate seal will continue to be utilized for the purpose of certifying the authenticity and integrity of physical documents. The embossed corporate seal is attached as Schedule “B” to this report.

In consultation with our member municipalities, the following municipalities have passed a By-law for the use of an electronic seal:

- Wellington North
- City of Guelph

Financial Implications

There are no financial implications in receiving this report or passing the By-law.

Applicable Legislation and Requirements

None

Engagement Opportunities

None

Attachments

Schedule “A” – Example of Electronic Seal

Schedule “B” – Example of Embossed Seal

Schedule “C” – Draft By-law 2024-069

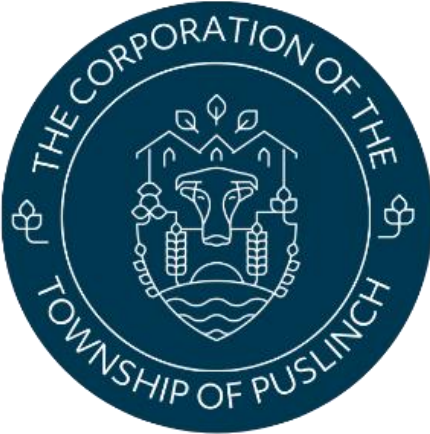
Respectfully submitted,

Reviewed by:

**Sarah Huether,
Interim Deputy Clerk**

**Justine Brotherston,
Interim Municipal Clerk**

Schedule "A"
Proposed Electronic Seal



Schedule "B"
Embossed Seal



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH

BY-LAW NO 069-2024

A by-law to authorize an official seal for the Corporation of the Township of Puslinch

WHEREAS the *Municipal Act, S.O. 2001, c.25*, Section 8, provides that the Act shall be interpreted broadly so as to confer board authority on municipalities to enable municipalities to govern their affairs as they consider appropriate and enhance their ability to respond to municipal issues; and,

AND WHEREAS the *Municipal Act, S.O. 2001, c.25*, Section 9, provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under the Act;

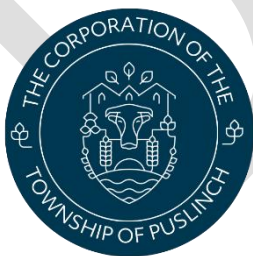
AND WHEREAS the *Municipal Act, 2001, S.O. 2001, c.25*, Section 249, provides that every bylaw of a municipality shall be under the seal of The Corporation; and

AND WHEREAS the *Municipal Act, 2001, S.O. 2001* describes the range of documents which must be certified under the seal of the municipality; and

AND WHEREAS the *Municipal Act, 2001, S.O. 2001, c.25* provides that a copy of any record under the control of the clerk of the municipality purporting to be certified by the clerk and under the seal of the municipality may be filed and used in any court or tribunal instead of the original and is admissible in evidence without proof of the seal or of the signature or official character of the person signing it, unless the court or tribunal otherwise directs; and

NOW THEREFORE be it resolved that the Council of The Corporation of the Township of Puslinch hereby enacts as follows:

1. That an embossed seal, for which there is a description, and a drawing attached as Schedule A, is hereby declared to be the seal of The Corporation of the Township of Puslinch; and,
2. That an electronic seal, in the format affixed below, be adopted as a seal for the Corporation of the Township of Puslinch; and,



3. That either the embossed seal or electronic seal may be used on official documents; and,
4. That the seal of The Corporation of the Township of Puslinch shall be administered by the Clerk and Mayor to certified as prescribed by the Municipal Act and other law and as approved by Council; and,
5. That, this By-law shall come into force and take effect on the date of its passing.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS
20th DAY OF NOVEMBER, 2024.**

James Seeley, Mayor

Justine Brotherston, Interim Municipal Clerk

DRAFT

Township of Puslinch By-law 069-2024
Schedule "A"



Description:

The word "CORPORATION" is between an outer horizontally dashed circle and an inner dot dashed circle at the top with a star between the outer horizontally dashed circle and inner dot dashed circle at the bottom. Within the smaller dot dashed circle are the words "OF THE TOWNSHIP OF PUSLINCH"

DRAFT



REPORT ADM-2024-057

TO: Mayor and Members of Council

PREPARED BY: Justine Brotherston, Interim Municipal Clerk

PRESENTED BY: Justine Brotherston, Interim Municipal Clerk

MEETING DATE: November 20, 2204

SUBJECT: 2024 Aggregate Compliance Assessment Reports & Annual Monitoring Reports

RECOMMENDATION

That Report ADM-2024-057 2024 Aggregate Compliance Assessment Reports & Annual Monitoring Reports be received for information; and,

That Council direct staff to provide the response to the Township's Peer Review from Dance Environmental Inc. regarding the 2023 Ecological and Aquatic Monitoring to the Township's Ecologist for review and comment; and,

That Council direct staff to send the Township's Peer Review of the 2023 Roszell Ground Water Monitoring Report to the Pit Operator and MRN; and,

That Council direct staff to send the Township's Peer Review of the 2023 Mill Creek Pit Phase 6 2023 Ecological Monitoring Report to the Pit Operator for response; and,

That Council direct staff to send the Township's Peer Review of the 2023 & 2022 Mast Snyder Ground Water Monitoring Report to the Pit Operator and MRN; and,

That Council direct staff to send the Township's Peer Review of the 2023 Aberfoyle Pit 2 Ground Water Monitoring Report to the Pit Operator and MRN.

Purpose

The purpose of this report is to provide Council with the outstanding 2024 Annual Monitoring Reports and the 2024 Compliance Assessment reports for Council’s consideration and comment.

Background

Aggregate Monitoring/Compliance Report	Council Direction	Update
McMillan Pit (5737) 2023 Annual Monitoring Report	Council directs staff to provide peer reviews of the McMillan Annual Monitoring Report for Council’s review.	Refer to Note 1 below.
Township of Puslinch Resolution 2024-103 regarding 10.2 2023 Puslinch Pit (17600) Groundwater Monitoring Report	Council directs staff to provide peer reviews of the Puslinch Pit Annual Monitoring Report for Council’s review.	Refer to Note 2 below.
Roszell Pit (625189) 2023 Ecological Monitoring Report	Council directs staff to provide peer reviews of the Rosezell Pit Annual Ecological Monitoring Report for Council’s review.	Attached as Schedule “A”
Rosezell Pit (625189) 2023 Annual Ground Water Monitoring Report	Council directs staff to provide peer reviews of the Rosezell Pit 2023 Annual Water Monitoring Report for Council’s review.	Attached as Schedule “B”
2023 Mill Creek Pit (5738) Phase 6 Ecological Monitoring Report	Council directed staff to provide peer reviews of the Mill Creek Pit Phase 6 Ecological Monitoring Report for Council’s review.	Attached as Schedule “C”
2023 & 2022 Mast Snyder (129817) Annual Ground Water Monitoring Report	Council directed staff to provide peer reviews of the Mill Creek Pit Phase 6 Ecological Monitoring Report for Council’s review.	Attached as Schedule “D”
2023 Aberfoyle Pit 2 Annual Ground Water Monitoring Report	Council directed staff to provide peer reviews of the Aberfoyle Pit 2 Annual Monitoring Report for Council’s review.	Attached as Schedule “E”
2024 Compliance Assessment Reports	Council directs staff to provide the Annual Compliance Assessment Reports for Council’s Review	Attached as Schedule “F” through Schedule “II”

Comments

Note 1 - McMillan Pit (5737) 2023 Annual Monitoring Report

The 2023 Annual Monitoring Report for McMillian Pit (5737) is currently under review by the Township's Ecologist and the comments this peer review will be provided to Council at a future meeting.

Note 2 - Township of Puslinch Resolution 2024-103 regarding 10.2 2023 Puslinch Pit (17600) Groundwater Monitoring Report

Council at its meeting on March 20, 2024 directed to staff to provide the Pit Operator with the Township's Peer Review comments and that staff ask when the work would be undertake regarding the recommendation that the North and South Pond monitoring stations be cleaned and deepened. On October 17, 2024 Staff received confirmation from the Pit Operator that the work had been scheduled and that the Pit Operator would advise once the work has been completed. Staff will report back to Council once the work has been completed.

Financial Implications

As noted throughout the report.

Applicable Legislation and Requirements

None

Engagement Opportunities

None

Attachments

Schedule "A" – Roszell Pit (625189) 2023 Ecological Monitoring Report and Peer Reviews
(Posted separately due to file size limitations)

Schedule "B" – Roszell Pit 2023 Annual Ground Water Monitoring Review and Peer Review
(Posted separately due to file size limitations)

Schedule "C" – 2023 Mill Creek Pit (5738) Phase 6 Ecological Monitoring Report and Peer Review
(Posted separately due to file size limitations)

Schedule "D" – 2023 & 2022 Mast Snyder (129817) Annual Ground Water Monitoring Report and Peer Review
(Posted separately due to file size limitations)

Schedule "E" - 2023 Aberfoyle Pit 2 Annual Ground Water Monitoring Report and Peer Review(Posted separately due to file size limitations)

Schedule "F" - 5654 - 2024 Compliance Assessment Report

Schedule "G" - 5482 - 2024 Compliance Assessment Report

Schedule "H" - 5483 - 2024 Compliance Assessment Report

Schedule "I" - 5497 - 2024 Compliance Assessment Report

Schedule "J" - 5514 - 2024 Compliance Assessment Report

Schedule "K" - 5520 - 2024 Compliance Assessment Report

Schedule "L" - 5563 - 2024 Compliance Assessment Report

Schedule "M" - 5609 - 2024 Compliance Assessment Report

Schedule "N" - 5610 - 2024 Compliance Assessment Report

Schedule "O" - 5631 -2024 Compliance Assessment Report

Schedule "P" - 5654 - 2024 Compliance Assessment Report

Schedule "Q" - 5709 - 2024 Compliance Assessment Report

Schedule "R" - 5710 - 2024 Compliance Assessment Report

Schedule "S" - 5737 - 2024 Compliance Assessment Report

Schedule "T" - 5738 - 2024 Compliance Assessment Report

Schedule "U" - 10671 - 2024 Compliance Assessment Report

Schedule "V" - 15338 - 2024 Compliance Assessment Report

Schedule "W" - 17600 - 2024 Compliance Assessment Report

Schedule "X" - 20012 - 2024 Compliance Assessment Report

Schedule "Z" - 20212 - 2024 Compliance Assessment Report

Schedule "AA" - 20085 - 2024 Compliance Assessment Report

Schedule "BB" - 20212 - 2024 Compliance Assessment Report

Schedule "CC" - 129817 - 2024 Compliance Assessment Report

Schedule "DD" - 624864 - 2024 Compliance Assessment Report

Schedule "EE" - 624889 - 2024 Compliance Assessment Report

Schedule "FF" - 624952 – 2024 Compliance Assessment Report

Schedule "GG" - 625189 - 2024 Compliance Assessment Report

Schedule "HH" - 625284 - Compliance Assessment Report

Schedule "II" - 625710 - 2024 Compliance Assessment Report

Respectfully submitted,

Reviewed by,

**Justine Brotherston,
Interim Municipal Clerk**

**Courtenay Hoytfox,
Interim CAO**

ROBERT GIBSON CONSULTING SERVICES INC.

15 IDLEWOOD DRIVE
KITCHENER, ONTARIO
N2A 1H9

Phone (519) 894-0273
Fax (519) 894-9526
Email gibsonr@rogers.com

September 24, 2024

Ministry of Natural Resources
Guelph District Office
1 Stone Road W., 1st Floor
Guelph, Ontario
N1G 4Y2

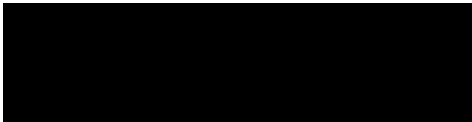
Attention: IRM Technical Specialist

SUBJECT: Annual Compliance Assessment Report for 2024
Licence # 5654 (Martini Pit)
North ½ Lot 4, Concession 4
Township of Puslinch
Licensee: TGL Ltd.

Enclosed is the Compliance Assessment Report for the gravel pit licensed to TGL Ltd. at the above noted location. Copies of the report have been filed with the Township of Puslinch and the County of Wellington as required under the Aggregate Resources Act.

If you have any questions regarding the report, please contact me at my office.

Yours truly,



Robert J. Gibson

Encl.

cc: Jamie Dunn, TGL Ltd.
Township of Puslinch
County of Wellington

Fields marked with an asterisk (*) are mandatory.

Section A: Background Information

Licence/Permit ID Number *

5654

Date Assessment Conducted (yyyy/mm/dd) *

2024/08/26

Licensee/Permittee Name *

TGL LTD.

Location of Licence/Permit: Municipality (local and upper tiers)

N1/2 Lot 4, Concession 4, Township of Puslinch, County of Wellington

Geographic Township (if applicable)

Puslinch

UTM: (if the permit or licence is in an Unorganized Territory)

Reviewer Contact Information

Last Name *

Gibson

First Name *

Robert

Middle Initial

Telephone Number *

519-894-8713

Extension

Email *

gibsonr@rogers.com

Address

Unit Number

Street Number *

15

Street Name *

Idlewood Drive

PO Box

City/Town *

Kitchener

Country *

CA-Canada

Province/State *

ON-Ontario

Postal Code/Zip Code *

N2A 1H9

I certify that the information provided in this report is true to the best of my knowledge and acknowledge that it is an offence under subsection 57(5) of the *Aggregate Resources Act* to furnish false or misleading information in a report.

Signature of licensee/permittee or authorized person

Has there been any activity on the site this year or the 2 previous calendar years (e.g. extraction, movement of aggregate, rehabilitation, site preparation)? *

Yes If **yes**, you must complete **sections C and D**

No If **no**, you can complete **section B** only

Ministry Office Use Only

Receipt Date (yyyy/mm/dd)

2024-09-30

Review Date (yyyy/mm/dd)

2024-10-30

Accepted?

 Yes No

Section B: Inactive Sites

Indicate whether you are in compliance with the following conditions on your site plan, licence or permit, regulation (O.Reg. 244/97) and the *Aggregate Resources Act* (ARA). If you answer “no” to any of the following conditions, you must specify the Remedial Action that is required and the Deadline Date.

	Item	In Compliance? *			Comments
		Yes	No	N/A	
B1	Entrance/Exit and Gates	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Access to the pit in conjunction with the adjacent Philips pit is controlled by a locked gate.
B2	Signage for Site Identification	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Identification sign is erected but is showing significant weathering damage. Signage should be replaced.
B3	Site Boundary Demarcation (e.g. fencing, stakes, blazing)	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Indicate how boundaries have been demarcated Post and wire fencing and natural hedgerows provide boundary locations.
B4	Prohibit Unauthorized Entry (for permits only)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
B5	Site Screening	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Majority of berms/stockpiles of soil were used for rehabilitation purposes, Screening of the pit is unnecessary as pit is mainly depleted and generally in a rehabilitated condition.
B6	Scrap Storage	<input checked="" type="checkbox"/>	<input type="checkbox"/>		No scrap was observed at the time of inspection. Old scales and derelict scale house remain on site.
B7	Excavation Faces	<input checked="" type="checkbox"/>	<input type="checkbox"/>		No excavation faces are on site as all pit faces were previously removed as part of rehabilitation.
B8	Water Monitoring Program	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
B9	Other Monitoring Program	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Specify any other monitoring requirements
B10	Progressive Rehabilitation	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Majority of site is rehabilitated to a very good agricultural use which is actively cropped.

General Comments**MARTINI PIT**

No aggregate related activities are occurring on site as majority of site is currently in farm crop use.

To ensure compliance, perimeter fencing and/or markers approved by MNRF, boundary setbacks and regulatory signage are the responsibility of the licensee and to be maintained by the licensee.

Save Form

Print Form

Clear Form

**Compliance Assessment Report
Aggregate Resources Act
(Licences and Permits)
(August 2020)**

The *Aggregate Resources Act* requires all licence and permit holders to submit an annual Compliance Assessment Report to the ministry and municipalities. Regular assessment of compliance helps the licensee or permittee to stay familiar with what activities are permitted on their site. Enhanced compliance action will not be taken before the established deadline date for any contraventions disclosed in the report. All information in this report is available for public review.

Instructions

- To complete this report, compare your on-site conditions to your approved site plan, your licence/permit conditions, the *Aggregate Resources Act* (ARA) and regulation (O.Reg. 244/97). Unless otherwise identified on the site plan, the operating requirements specified in section 0.13 of the regulation will apply to this site. If you have any questions about how to conduct the assessment or fill out the report, contact the Ministry of Natural Resources and Forestry (MNRF) District Office.
- The assessment must be conducted between April 1 and September 15 and submitted online using the Natural Resources Information Portal, with a copy to the clerk of the applicable local or upper-tier municipality where the site is located, no later than September 30. If you have any questions about using the Natural Resources Information Portal, contact NRIP@ontario.ca. Submit the form by mail to the MNRF District Office where the site is located, if web access is unavailable.
- A sketch must be included with this report documenting where remedial action is required.
- A sketch must also be included showing areas where progressive rehabilitation has been performed in the previous calendar year.
- If your report to the MNRF discloses one or more contraventions of the ARA, the regulation, the site plan or the conditions of the licence or permit, then you must immediately stop doing anything that forms part of the contravention and take such steps as may be necessary to remedy the contravention within 90 days of submitting the report.
- In order to extend the 90-day remedial action deadline, you must obtain the MNRF's approval prior to filing the report.
- A licence/permit will be deemed automatically suspended under subsections 15.1(6) or 40.1(6) if this report is not submitted to the MNRF by September 30th or if remedial measures are not taken.
- Pursuant to subsection 57(5) of the ARA, it is an offence to furnish false or misleading information in a report.

Fields marked with an asterisk (*) are mandatory.

Section A: Background Information

Licence/Permit ID Number *	Date Assessment Conducted (yyyy/mm/dd) *
5482	2024/09/10
Licensee/Permittee Name *	
Glenchristie Company Limited	
Location of Licence/Permit: Municipality (local and upper tiers)	
Wellington County	
Geographic Township (if applicable)	
Puslinch Twp	
UTM: (if the permit or licence is in an Unorganized Territory)	

Reviewer Contact Information

Last Name *	First Name *	Middle Initial
Sweetnam	Greg	
Telephone Number *	Email *	
905-857-3500 Extension	gsweetnam@jamesdick.com	

Address

Unit Number	Street Number *	Street Name *	PO Box
	14442	Regional Road 50	470
City/Town *	Country *	Province/State *	Postal Code/Zip Code *
Bolton	Canada	Ontario	L7E5T4

Has there been any activity on the site this year or the 2 previous calendar years (e.g. extraction, movement of aggregate, rehabilitation, site preparation)? *

- Yes If **yes**, you must complete **sections C and D**
- No If **no**, you can complete **section B** only and provide your signature at the end of the report

Section B: Inactive Sites

Indicate whether you are in compliance with the following conditions on your site plan, licence or permit, regulation (O.Reg. 244/97) and the *Aggregate Resources Act* (ARA). If you answer "no" to any of the following conditions, you must specify the Remedial Action that is required and the Deadline Date.

Item No.	Item	In Compliance?			Comments
		Yes	No	N/A	
B1	Entrance/Exit and Gates	<input type="checkbox"/>	<input type="checkbox"/>		
B2	Signage for Site Identification	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
B3	Site Boundary Demarcation (e.g. fencing, stakes, blazing)	<input type="checkbox"/>	<input type="checkbox"/>		Indicate how boundaries have been demarcated
B4	Prohibit Unauthorized Entry (for permits only)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
B5	Site Screening	<input type="checkbox"/>	<input type="checkbox"/>		
B6	Scrap Storage	<input type="checkbox"/>	<input type="checkbox"/>		
B7	Excavation Faces	<input type="checkbox"/>	<input type="checkbox"/>		
B8	Water Monitoring Program	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
B9	Other Monitoring Program	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Specify any other monitoring requirements
B10	Progressive Rehabilitation	<input type="checkbox"/>	<input type="checkbox"/>		

General Comments

Item No. and Item	Remedial Action Required	Deadline Date (yyyy/mm/dd)
Example: B3 Site Boundary Demarcation	Reinstall a 60 m section of 1.2 m tall fencing along the north part of the west boundary.	2020/12/27

Section C: Active Sites

Indicate whether you are in compliance with the following conditions on your site plan, licence or permit, regulation (O.Reg. 244/97) and the *Aggregate Resources Act* (ARA). If you answer "no" to any of the following conditions, you must specify the Remedial Action that is required and the Deadline Date.

Item No.	Item	In Compliance? *			Comments
		Yes	No	N/A	
Site Identification					
C1	Entrance/Exit and Gates	<input checked="" type="checkbox"/>	<input type="checkbox"/>		gated and locked after hours
C2	Signage for Site Identification	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	signed at entrance
C3	Site Boundary Demarcation (e.g. fencing, stakes, blazing)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Indicate how boundaries have been demarcated fencing some spots along railway require repeated repairs - ongoing with trespassing
C4	Prohibit Unauthorized Entry (for permits only)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Site Preparation					
C5	Site Screening	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
C6	Stripping	<input checked="" type="checkbox"/>	<input type="checkbox"/>		overburden removal in phase 2
C7	Topsoil Stockpiles	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
C8	Overburden Stockpiles	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
C9	Tree/Stump Removal	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Operational Details					
C10	Setbacks	<input type="checkbox"/>	<input checked="" type="checkbox"/>		small amount of material removed in phase AC in setback to be replaced with overburden
C11	Depth of Extraction	<input checked="" type="checkbox"/>	<input type="checkbox"/>		current extraction in phase AC approximately 15ft deep
C12	Aggregate Stockpiles	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
C13	Excavation Faces	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
C14	Processing Equipment (e.g. crushing equipment)	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
C15	Scrap Storage	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
C16	Fuel Storage	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
C17	Hours of Operation	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
C18	Internal Haul Routes	<input checked="" type="checkbox"/>	<input type="checkbox"/>		

Item No.	Item	In Compliance? *			Comments
		Yes	No	N/A	
C19	Dust Suppression Measures	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
C20	Asphalt/Concrete Plants or other Plants	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
C21	Buildings and other structures (e.g. scalehouse)	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
C22	Importation of Material (e.g. for rehabilitation, blending, or recycling)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Indicate any materials that you are importing to the site

Monitoring and Mitigation

C23	Blast Monitoring: Quarries only	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
C24	Water Monitoring Reports	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
C25	Other Monitoring Program (e.g. dust, adaptive management plan, natural heritage monitoring)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Specify any other monitoring requirements

Other Conditions (Add description as needed)

- that are indicated on the licence or permit (i.e. prescribed conditions for licences or permits issued between June 27, 1997 and March 31, 2021)
- that apply as noted in section 0.12 of the regulation
- any other conditions indicated on the licence, permit or site plan

Item No.	Item	In Compliance?			Comments
		Yes	No	N/A	
C26		<input type="checkbox"/>	<input type="checkbox"/>		

Section D: Phasing and Rehabilitation

Item No.	Item	In Compliance? *			Comments
		Yes	No	N/A	
D1	Progressive Rehabilitation	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
D2	Sloping of Faces	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
D3	Grades/Contours and/or Elevations	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
D4	Vegetation	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
D5	Disturbed Hectarage Minimized	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Item No.	Item	In Compliance? *			Comments
		Yes	No	N/A	
D6	Phasing/Sequencing	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	If operational phasing or sequencing is described on your site plan, please indicate what phase(s) you are in for extraction, progressive rehabilitation and final rehabilitation is/are currently under extraction and which phase(s) is/are undergoing rehabilitation:

Rehabilitation Information

For D7 – D12, provide information based on the previous calendar year.

Item No.	Item
D7	Disturbed Hectarage – Number of hectares disturbed in the previous calendar year : 0.00
D8	Disturbed Hectarage – Number of hectares disturbed in total (including amount in D7) : 13.91
D9	Progressive Rehabilitation – Number of hectares rehabilitated in the previous calendar year : 0.00
D10	Progressive Rehabilitation – Number of hectares rehabilitated in total (including amount in D9) : 20.44
D11	<p>Check all activities that you have completed in the previous calendar year:</p> <p> <input type="checkbox"/> backfilling slopes/pit floor <input type="checkbox"/> rough grading <input type="checkbox"/> cultivating <input type="checkbox"/> aerating/reducing compaction <input type="checkbox"/> re-spreading topsoil/overburden <input type="checkbox"/> seeding/tree planting <input type="checkbox"/> other specify activity: _____ </p> <p>Comments</p>
D12	<p>Indicate the intended end use of the area that was rehabilitated in the previous calendar year (select all that apply):</p> <p> <input type="checkbox"/> agricultural (e.g. field crops, pasture) <input type="checkbox"/> natural (e.g. woodland/forest, meadow, prairie, alvar) <input type="checkbox"/> recreational (e.g. park, golf course, sports facility) <input type="checkbox"/> water (e.g. open pond, wetland, watercourse, aquaculture) <input type="checkbox"/> open (e.g. exposed aggregate for residential, commercial or industrial purposes) <input type="checkbox"/> general rehabilitation (e.g. meeting minimum requirements) type </p> <p>Comments</p>

General Comments

Item No. and Item *	Remedial Action Required*	Deadline Date (yyyy/mm/dd) *
Example: C3 Site Boundary Demarcation	Reinstall a 60 m section of 1.2 m tall fencing along the north part of the west boundary	2020/12/27
C10 Setback	backfill setback in phase AC with overburden	2024/12/10

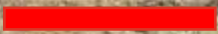
I certify that the information provided in this report is true to the best of my knowledge and acknowledge that it is an offence under subsection 57(5) of the *Aggregate Resources Act* to furnish false or misleading information in a report.

Signature of licensee/permittee or authorized person Greg Sweetnam Digitally signed by Greg Sweetnam
Date: 2024.09.30 11:42:05 -04'00'

Ministry Office Use Only

Receipt Date (yyyy/mm/dd)	Review Date (yyyy/mm/dd)
Accepted? <input type="checkbox"/> Yes <input type="checkbox"/> No	MNR Signature

setback to be backfilled in the red area Phase AC



fencing repairs in this area



Compliance Assessment Report *Aggregate Resources Act* (Licences and Permits) (August 2020)

The *Aggregate Resources Act* requires all licence and permit holders to submit an annual Compliance Assessment Report to the ministry and municipalities. Regular assessment of compliance helps the licensee or permittee to stay familiar with what activities are permitted on their site. Enhanced compliance action will not be taken before the established deadline date for any contraventions disclosed in the report. All information in this report is available for public review.

Instructions

- To complete this report, compare your on-site conditions to your approved site plan, your licence/permit conditions, the *Aggregate Resources Act* (ARA) and regulation (O.Reg. 244/97). Unless otherwise identified on the site plan, the operating requirements specified in section 0.13 of the regulation will apply to this site. If you have any questions about how to conduct the assessment or fill out the report, contact the Ministry of Natural Resources and Forestry (MNRF) District Office.
- The assessment must be conducted between April 1 and September 15 and submitted online using the Natural Resources Information Portal, with a copy to the clerk of the applicable local or upper-tier municipality where the site is located, no later than September 30. If you have any questions about using the Natural Resources Information Portal, contact NRIP@ontario.ca. Submit the form by mail to the MNRF District Office where the site is located, if web access is unavailable.
- A sketch must be included with this report documenting where remedial action is required.
- A sketch must also be included showing areas where progressive rehabilitation has been performed in the previous calendar year.
- If your report to the MNRF discloses one or more contraventions of the ARA, the regulation, the site plan or the conditions of the licence or permit, then you must immediately stop doing anything that forms part of the contravention and take such steps as may be necessary to remedy the contravention within 90 days of submitting the report.
- In order to extend the 90-day remedial action deadline, you must obtain the MNRF's approval prior to filing the report.
- A licence/permit will be deemed automatically suspended under subsections 15.1(6) or 40.1(6) if this report is not submitted to the MNRF by September 30th or if remedial measures are not taken.
- Pursuant to subsection 57(5) of the ARA, it is an offence to furnish false or misleading information in a report.

Fields marked with an asterisk (*) are mandatory.

Section A: Background Information

Licence/Permit ID Number *	Date Assessment Conducted (yyyy/mm/dd) *
5483	2024/08/23
Licensee/Permittee Name *	
Dufferin Aggregates, a division of CRH Canada Group Inc.	
Location of Licence/Permit: Municipality (local and upper tiers)	
County of Wellington	
Geographic Township (if applicable)	
Puslinch	
UTM: (if the permit or licence is in an Unorganized Territory)	
23,24 - Concession 7	

Reviewer Contact Information

Last Name *	First Name *	Middle Initial
Fernandez	Llewellyn	O
Telephone Number *	Email *	
226-979-4569 Extension	llewellyn.fernandez@ca.crh.com	

Address

Unit Number	Street Number *	Street Name *	PO Box
FLR 4	2300	Steeles Ave West	
City/Town *	Country *	Province/State *	Postal Code/Zip Code *
Concord	Canada	Ontario	L4K 5X6

Has there been any activity on the site this year or the 2 previous calendar years (e.g. extraction, movement of aggregate, rehabilitation, site preparation)? *

- Yes If **yes**, you must complete **sections C and D**
- No If **no**, you can complete **section B** only and provide your signature at the end of the report

Section B: Inactive Sites

Indicate whether you are in compliance with the following conditions on your site plan, licence or permit, regulation (O.Reg. 244/97) and the *Aggregate Resources Act* (ARA). If you answer “no” to any of the following conditions, you must specify the Remedial Action that is required and the Deadline Date.

Item No.	Item	In Compliance?			Comments
		Yes	No	N/A	
B1	Entrance/Exit and Gates	<input type="checkbox"/>	<input type="checkbox"/>		
B2	Signage for Site Identification	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
B3	Site Boundary Demarcation (e.g. fencing, stakes, blazing)	<input type="checkbox"/>	<input type="checkbox"/>		Indicate how boundaries have been demarcated
B4	Prohibit Unauthorized Entry (for permits only)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
B5	Site Screening	<input type="checkbox"/>	<input type="checkbox"/>		
B6	Scrap Storage	<input type="checkbox"/>	<input type="checkbox"/>		
B7	Excavation Faces	<input type="checkbox"/>	<input type="checkbox"/>		
B8	Water Monitoring Program	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
B9	Other Monitoring Program	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Specify any other monitoring requirements
B10	Progressive Rehabilitation	<input type="checkbox"/>	<input type="checkbox"/>		

General Comments

Item No. and Item	Remedial Action Required	Deadline Date (yyyy/mm/dd)
Example: B3 Site Boundary Demarcation	Reinstall a 60 m section of 1.2 m tall fencing along the north part of the west boundary.	2020/12/27

Section C: Active Sites

Indicate whether you are in compliance with the following conditions on your site plan, licence or permit, regulation (O.Reg. 244/97) and the *Aggregate Resources Act* (ARA). If you answer “no” to any of the following conditions, you must specify the Remedial Action that is required and the Deadline Date.

Item No.	Item	In Compliance? *			Comments
		Yes	No	N/A	
Site Identification					
C1	Entrance/Exit and Gates	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Entrance/Exit located on the north side. Access is restricted to gates, which are open during operating hours
C2	Signage for Site Identification	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Signage at Entrance/Exit on the north side. Includes includes company information, contact information, emergency information & license number.
C3	Site Boundary Demarcation (e.g. fencing, stakes, blazing)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Indicate how boundaries have been demarcated Licensed boundaries are marked with wire fencing and signs
C4	Prohibit Unauthorized Entry (for permits only)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	"No Trespassing" signs are placed at the gate and wire fencing along the site perimeter
Site Preparation					
C5	Site Screening	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Site is screened by tree cover along the north west side per site plans
C6	Stripping	<input checked="" type="checkbox"/>	<input type="checkbox"/>		No stripping on site
C7	Topsoil Stockpiles	<input checked="" type="checkbox"/>	<input type="checkbox"/>		No topsoil stockpiles on site
C8	Overburden Stockpiles	<input checked="" type="checkbox"/>	<input type="checkbox"/>		No overburden stockpiles on site
C9	Tree/Stump Removal	<input checked="" type="checkbox"/>	<input type="checkbox"/>		No tree/stump removal occurred
Operational Details					
C10	Setbacks	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Setbacks are maintained and follow requirements as defined in site plans.
C11	Depth of Extraction	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Max depth of extraction estimated to be 303m asi.
C12	Aggregate Stockpiles	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Product stockpiles are marked per the site plan.
C13	Excavation Faces	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
C14	Processing Equipment (e.g. crushing equipment)	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Processing Equipment location can be found in the operational plan (see Note G).
C15	Scrap Storage	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Scrap is stored in the designated area as per the operation plan (see Note I) and removed regularly.
C16	Fuel Storage	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Fuel is not stored in the designated area as per the current operation plan. A minor site plan amendment was filed and approved.

Item No.	Item	In Compliance? *			Comments
		Yes	No	N/A	
C17	Hours of Operation	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Operation Hours: 6am to 12am Mon - Sun.
C18	Internal Haul Routes	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Paved road at the entrance/exit. Well maintained gravel internal roads, controlled with traffic signage.
C19	Dust Suppression Measures	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Internal roads and entrances are treated for dust with water and periodically using calcium chloride. Entrance is swept regularly.
C20	Asphalt/Concrete Plants or other Plants	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Aggregates processing plant located as per site plan. Redimix Concrete plant on site not in use.
C21	Buildings and other structures (e.g. scalehouse)	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Building locations are marked per site plan.
C22	Importation of Material (e.g. for rehabilitation, blending, or recycling)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Indicate any materials that you are importing to the site Aggregate material is imported for processing from other licensed sites. The existing note on the site plan does not provide clarity on this practice and consequently a site plan amendment will be filed to address this condition.

Monitoring and Mitigation

C23	Blast Monitoring: Quarries only	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
C24	Water Monitoring Reports	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Submitted monthly and annually as required to MNR, MOECCP, GRCA, and Township of Puslinch.
C25	Other Monitoring Program (e.g. dust, adaptive management plan, natural heritage monitoring)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Specify any other monitoring requirements

Other Conditions (Add description as needed)

- that are indicated on the licence or permit (i.e. prescribed conditions for licences or permits issued between June 27, 1997 and March 31, 2021)
- that apply as noted in section 0.12 of the regulation
- any other conditions indicated on the licence, permit or site plan

Item No.	Item	In Compliance?			Comments
		Yes	No	N/A	
C26		<input type="checkbox"/>	<input type="checkbox"/>		

Section D: Phasing and Rehabilitation

Item No.	Item	In Compliance? *			Comments
		Yes	No	N/A	
D1	Progressive Rehabilitation	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Progressive rehabilitation ongoing as per rehabilitation plan.

Item No.	Item	In Compliance? *			Comments
		Yes	No	N/A	
D2	Sloping of Faces	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	sloped pond faces are rehabilitated as per the rehabilitation plan. Silt pond slopes will be finalized once silt pond is filled completely.
D3	Grades/Contours and/or Elevations	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Rehabilitation grades and elevations are constructed as per the rehabilitation plan.
D4	Vegetation	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	All rehabilitated areas have been vegetated as per the rehabilitation plan.
D5	Disturbed Hectareage Minimized	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	All disturbed hectareage is required to conduct operations.
D6	Phasing/Sequencing	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	If operational phasing or sequencing is described on your site plan, please indicate what phase(s) you are in for extraction, progressive rehabilitation and final rehabilitation is/are currently under extraction and which phase(s) is/are undergoing rehabilitation:

Rehabilitation Information

For D7 – D12, provide information based on the previous calendar year.

Item No.	Item
D7	Disturbed Hectareage – Number of hectares disturbed in the previous calendar year : 0.00
D8	Disturbed Hectareage – Number of hectares disturbed in total (including amount in D7) : 33.56
D9	Progressive Rehabilitation – Number of hectares rehabilitated in the previous calendar year : 0.00
D10	Progressive Rehabilitation – Number of hectares rehabilitated in total (including amount in D9) : 4.79
D11	<p>Check all activities that you have completed in the previous calendar year:</p> <p> <input type="checkbox"/> backfilling slopes/pit floor <input type="checkbox"/> rough grading <input type="checkbox"/> cultivating <input type="checkbox"/> aerating/reducing compaction <input type="checkbox"/> re-spreading topsoil/overburden <input type="checkbox"/> seeding/tree planting <input type="checkbox"/> other specify activity: _____ </p> <p>Comments</p>

Item No.	Item
D12	<p>Indicate the intended end use of the area that was rehabilitated in the previous calendar year (select all that apply):</p> <p> <input type="checkbox"/> agricultural (e.g. field crops, pasture) <input type="checkbox"/> natural (e.g. woodland/forest, meadow, prairie, alvar) </p> <p> <input type="checkbox"/> recreational (e.g. park, golf course, sports facility) <input type="checkbox"/> water (e.g. open pond, wetland, watercourse, aquaculture) </p> <p> <input type="checkbox"/> open (e.g. exposed aggregate for residential, commercial or industrial purposes) <input type="checkbox"/> general rehabilitation (e.g. meeting minimum requirements) type </p> <p>Comments</p>

General Comments

Item No. and Item *	Remedial Action Required*	Deadline Date (yyyy/mm/dd) *
Example: C3 Site Boundary Demarcation	Reinstall a 60 m section of 1.2 m tall fencing along the north part of the west boundary	2020/12/27
C4 Prohibit Unauthorized Entry	Inspected wire fencing located near the entrance/exit and replaced damaged "No Trespassing" Signs	2024/07/04
C22 Importation of Material	Aggregate material is imported for processing from other licensed sites. The existing note on the site plan does not provide clarity on this practice and consequently a site plan amendment will be filed to address this condition. This item was discussed with MNR during a recent audit.	2024/12/15

Item No. and Item *	Remedial Action Required *	Deadline Date (yyyy/mm/dd) *

I certify that the information provided in this report is true to the best of my knowledge and acknowledge that it is an offence under subsection 57(5) of the *Aggregate Resources Act* to furnish false or misleading information in a report.

Signature of licensee/permittee or authorized person

Ministry Office Use Only

Receipt Date (yyyy/mm/dd)	Review Date (yyyy/mm/dd)
Accepted? <input type="checkbox"/> Yes <input type="checkbox"/> No	MNRF Signature

**Compliance Assessment Report
Aggregate Resources Act
(Licences and Permits)
(August 2020)**

The *Aggregate Resources Act* requires all licence and permit holders to submit an annual Compliance Assessment Report to the ministry and municipalities. Regular assessment of compliance helps the licensee or permittee to stay familiar with what activities are permitted on their site. Enhanced compliance action will not be taken before the established deadline date for any contraventions disclosed in the report. All information in this report is available for public review.

Instructions

- To complete this report, compare your on-site conditions to your approved site plan, your licence/permit conditions, the *Aggregate Resources Act* (ARA) and regulation (O.Reg. 244/97). Unless otherwise identified on the site plan, the operating requirements specified in section 0.13 of the regulation will apply to this site. If you have any questions about how to conduct the assessment or fill out the report, contact the Ministry of Natural Resources and Forestry (MNRF) District Office.
- The assessment must be conducted between April 1 and September 15 and submitted online using the Natural Resources Information Portal, with a copy to the clerk of the applicable local or upper-tier municipality where the site is located, no later than September 30. If you have any questions about using the Natural Resources Information Portal, contact NRIP@ontario.ca. Submit the form by mail to the MNRF District Office where the site is located, if web access is unavailable.
- A sketch must be included with this report documenting where remedial action is required.
- A sketch must also be included showing areas where progressive rehabilitation has been performed in the previous calendar year.
- If your report to the MNRF discloses one or more contraventions of the ARA, the regulation, the site plan or the conditions of the licence or permit, then you must immediately stop doing anything that forms part of the contravention and take such steps as may be necessary to remedy the contravention within 90 days of submitting the report.
- In order to extend the 90-day remedial action deadline, you must obtain the MNRF's approval prior to filing the report.
- A licence/permit will be deemed automatically suspended under subsections 15.1(6) or 40.1(6) if this report is not submitted to the MNRF by September 30th or if remedial measures are not taken.
- Pursuant to subsection 57(5) of the ARA, it is an offence to furnish false or misleading information in a report.

Fields marked with an asterisk (*) are mandatory.

Section A: Background Information

Licence/Permit ID Number *	Date Assessment Conducted (yyyy/mm/dd) *
5497	2024/04/15
Licensee/Permittee Name *	
St. Marys Cement Inc. (Canada)	
Location of Licence/Permit: Municipality (local and upper tiers)	
Part Lot 25 & 26, Concession 2, Township of Puslinch, County of Wellington	
Geographic Township (if applicable)	
Puslinch	
UTM: (if the permit or licence is in an Unorganized Territory)	

Reviewer Contact Information

Last Name *	First Name *	Middle Initial
Brown	Samantha	
Telephone Number *	Email *	
519-494-9683 Extension	samantha@harringtonmcavan.com	

Address

Unit Number	Street Number *	Street Name *	PO Box
102	41	Main Street	
City/Town *	Country *	Province/State *	Postal Code/Zip Code *
Unionville	Canada	Ontario	L3R 2E5

Has there been any activity on the site this year or the 2 previous calendar years (e.g. extraction, movement of aggregate, rehabilitation, site preparation)? *

- Yes If **yes**, you must complete **sections C and D**
- No If **no**, you can complete **section B** only and provide your signature at the end of the report

Section B: Inactive Sites

Indicate whether you are in compliance with the following conditions on your site plan, licence or permit, regulation (O.Reg. 244/97) and the *Aggregate Resources Act* (ARA). If you answer "no" to any of the following conditions, you must specify the Remedial Action that is required and the Deadline Date.

Item No.	Item	In Compliance?			Comments
		Yes	No	N/A	
B1	Entrance/Exit and Gates	<input type="checkbox"/>	<input type="checkbox"/>		
B2	Signage for Site Identification	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
B3	Site Boundary Demarcation (e.g. fencing, stakes, blazing)	<input type="checkbox"/>	<input type="checkbox"/>		Indicate how boundaries have been demarcated
B4	Prohibit Unauthorized Entry (for permits only)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
B5	Site Screening	<input type="checkbox"/>	<input type="checkbox"/>		
B6	Scrap Storage	<input type="checkbox"/>	<input type="checkbox"/>		
B7	Excavation Faces	<input type="checkbox"/>	<input type="checkbox"/>		
B8	Water Monitoring Program	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
B9	Other Monitoring Program	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Specify any other monitoring requirements
B10	Progressive Rehabilitation	<input type="checkbox"/>	<input type="checkbox"/>		

General Comments

Item No. and Item	Remedial Action Required	Deadline Date (yyyy/mm/dd)
Example: B3 Site Boundary Demarcation	Reinstall a 60 m section of 1.2 m tall fencing along the north part of the west boundary.	2020/12/27

Section C: Active Sites

Indicate whether you are in compliance with the following conditions on your site plan, licence or permit, regulation (O.Reg. 244/97) and the *Aggregate Resources Act* (ARA). If you answer "no" to any of the following conditions, you must specify the Remedial Action that is required and the Deadline Date.

Item No.	Item	In Compliance? *			Comments
		Yes	No	N/A	
Site Identification					
C1	Entrance/Exit and Gates	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Gates at the entrance/exit along the south boundary (Concession 2 Road) are locked or can be closed and locked.
C2	Signage for Site Identification	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Required signs have been installed by the entrance/exit of the pit (A2 – Concession 2 Road) and on the east boundary of the adjacent pit. Signs are maintained.
C3	Site Boundary Demarcation (e.g. fencing, stakes, blazing)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Indicate how boundaries have been demarcated Boundaries are demarcated with fences and signs, except for boundaries shared with the adjacent CBM pits to the northeast and east which are demarcated with marker posts and stakes. Repairs made in 2023 as required.
C4	Prohibit Unauthorized Entry (for permits only)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Licence
Site Preparation					
C5	Site Screening	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Existing berms with trees screens along boundaries, existing vegetation and topography screen the pit from the adjacent land uses (see notes #7 and #8).
C6	Stripping	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Stripped topsoil and overburden has been stored in berms and stockpiles on site and used for rehabilitation of slopes.
C7	Topsoil Stockpiles	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Topsoil is stored in the vegetated berms and stockpiles on site.
C8	Overburden Stockpiles	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Established stockpiles are vegetated.
C9	Tree/Stump Removal	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Stumps and logs may remain on site for use in future rehabilitation and final underwater rehabilitation.
Operational Details					
C10	Setbacks	<input checked="" type="checkbox"/>	<input type="checkbox"/>		The setbacks are maintained as shown on the site plans.
C11	Depth of Extraction	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Maximum depth allowed – 295 m asl Lowest floor elevation +/- 295 m
C12	Aggregate Stockpiles	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Product stockpiles currently located on the pit floor generally greater than 30 metres from the boundaries (see site plan overrides on page 1 of site plans).
C13	Excavation Faces	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Future extraction limited to mainly below the water table (see page 2, note #9 on site plans). Pit faces in the site varied from 2-6 metres in height.

Item No.	Item	In Compliance? *			Comments
		Yes	No	N/A	
C14	Processing Equipment (e.g. crushing equipment)	<input checked="" type="checkbox"/>	<input type="checkbox"/>		There are loaders and trucks(see page 2 on site plans, note #9 on site plans). Rock trucks are hauling aggregate from Lanci pit into site for processing.
C15	Scrap Storage	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Scrap is kept to a minimum (see page 2, note#13). Scrap removal is on an ongoing basis in 2023.
C16	Fuel Storage	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Fuel is currently stored on the adjacent site (see page 2, note #12).
C17	Hours of Operation	<input checked="" type="checkbox"/>	<input type="checkbox"/>		No restrictions on the licence or site plan.
C18	Internal Haul Routes	<input checked="" type="checkbox"/>	<input type="checkbox"/>		As shown on the site plans. Internal roads to be developed as required.
C19	Dust Suppression Measures	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Main haul road is paved. MECP approved dust suppressant (water) is applied on internal haul road, as required (see page 2, note #15 on site plans).
C20	Asphalt/Concrete Plants or other Plants	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Processing and wash plant currently operating in south eastern part of the site (see page 2, note #9 and phasing diagrams).
C21	Buildings and other structures (e.g. scalehouse)	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Existing house/office and adjacent scale house are shown on the site plan. Set of scales installed in the northeast part of the site as shown on approved site plans.
C22	Importation of Material (e.g. for rehabilitation, blending, or recycling)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Indicate any materials that you are importing to the site Aggregate, concrete, asphalt,

Monitoring and Mitigation

C23	Blast Monitoring: Quarries only	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Pit
C24	Water Monitoring Reports	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Groundwater monitoring program added to amended site plans of 2004, submitted as required.
C25	Other Monitoring Program (e.g. dust, adaptive management plan, natural heritage monitoring)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Specify any other monitoring requirements None Required

Other Conditions (Add description as needed)

- that are indicated on the licence or permit (i.e. prescribed conditions for licences or permits issued between June 27, 1997 and March 31, 2021)
- that apply as noted in section 0.12 of the regulation
- any other conditions indicated on the licence, permit or site plan

Item No.	Item	In Compliance?			Comments
		Yes	No	N/A	
C26	Permit to Take Water	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Approval obtained from MOE for PTTW no. 01-P-2230.
C27	Spills Plan	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Corporate policy in place as part of EMS.

Section D: Phasing and Rehabilitation

Item No.	Item	In Compliance? *			Comments
		Yes	No	N/A	
D1	Progressive Rehabilitation	<input type="checkbox"/>	<input checked="" type="checkbox"/>		A small area 24 m x 12 m was previously sloped and seeded at the northeast corner of the site as part of the McNally East shoreline rehabilitation completed in 2012/13. Rehabilitation work has been done along the shorelines of the larger pond. Approximately 610 metres of slopes along the west and north boundaries were rehabilitated. Silt pond rehabilitation has occurred in 2022.
D2	Sloping of Faces	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	North and south shoreline faces sloped.
D3	Grades/Contours and/or Elevations	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	As shown on site plan.
D4	Vegetation	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	The rehabilitated areas are vegetated. A variety of trees and shrubs were planted on the northern peninsula in 2003 which was re-graded to lessen the steep slopes and seeded.
D5	Disturbed Hectareage Minimized	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Progressive rehabilitation occurs as areas are depleted.
D6	Phasing/Sequencing	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	If operational phasing or sequencing is described on your site plan, please indicate what phase(s) you are in for extraction, progressive rehabilitation and final rehabilitation is/are currently under extraction and which phase(s) is/are undergoing rehabilitation: Phase D - Extraction above and below the water table has proceeded into Areas 1, 3, and 4 as shown on the site plans. The majority of Area 1 remains for the plant site and stockpiling area.

Rehabilitation Information

For D7 – D12, provide information based on the previous calendar year.

Item No.	Item
D7	Disturbed Hectareage – Number of hectares disturbed in the previous calendar year : 0.00
D8	Disturbed Hectareage – Number of hectares disturbed in total (including amount in D7) : 45.00
D9	Progressive Rehabilitation – Number of hectares rehabilitated in the previous calendar year : 0.00
D10	Progressive Rehabilitation – Number of hectares rehabilitated in total (including amount in D9) : 9.42

Item No.	Item
D11	<p>Check all activities that you have completed in the previous calendar year:</p> <p><input checked="" type="checkbox"/> backfilling slopes/pit floor <input type="checkbox"/> rough grading <input type="checkbox"/> cultivating</p> <p><input type="checkbox"/> aerating/reducing compaction <input type="checkbox"/> re-spreading topsoil/overburden <input type="checkbox"/> seeding/tree planting</p> <p><input type="checkbox"/> other specify activity: _____</p> <p>Comments</p>
D12	<p>Indicate the intended end use of the area that was rehabilitated in the previous calendar year (select all that apply):</p> <p><input type="checkbox"/> agricultural (e.g. field crops, pasture) <input type="checkbox"/> natural (e.g. woodland/forest, meadow, prairie, alvar)</p> <p><input type="checkbox"/> recreational (e.g. park, golf course, sports facility) <input type="checkbox"/> water (e.g. open pond, wetland, watercourse, aquaculture)</p> <p><input type="checkbox"/> open (e.g. exposed aggregate for residential, commercial or industrial purposes) <input type="checkbox"/> general rehabilitation (e.g. meeting minimum requirements) type</p> <p>Comments</p>

General Comments

Site plan amendment submitted to MNR for MTO expropriated lands along Hwy. 401.
MNRF NOI dated September 23, 2022 - Scrap & Boundary demarcation items complete. Other items are addressed in response to inspection reports dated Nov. 24, 2022 and site plan amendment submitted February 2023 which is still under review.
CBM has requested an extension to June 30, 2025 to complete the rehabilitation of the west shoreline.

Item No. and Item *	Remedial Action Required*	Deadline Date (yyyy/mm/dd) *
Example: C3 Site Boundary Demarcation	Reinstall a 60 m section of 1.2 m tall fencing along the north part of the west boundary	2020/12/27
Progressive Rehabilitation	Complete rehabilitation along west boundary. An extension was requested from MNR.	2025/09/30

Item No. and Item *	Remedial Action Required *	Deadline Date (yyyy/mm/dd) *

I certify that the information provided in this report is true to the best of my knowledge and acknowledge that it is an offence under subsection 57(5) of the *Aggregate Resources Act* to furnish false or misleading information in a report.

Signature of licensee/permittee or authorized person

Ministry Office Use Only

Receipt Date (yyyy/mm/dd)	Review Date (yyyy/mm/dd)
Accepted? <input type="checkbox"/> Yes <input type="checkbox"/> No	MNR Signature

CBM McNALLY PIT
LICENCE 5497
ASSESSMENT DATE:
April 15, 2024



FENCED AROUND CBM OFFICE

Compliance Assessment Report *Aggregate Resources Act* (Licences and Permits) (August 2020)

The *Aggregate Resources Act* requires all licence and permit holders to submit an annual Compliance Assessment Report to the ministry and municipalities. Regular assessment of compliance helps the licensee or permittee to stay familiar with what activities are permitted on their site. Enhanced compliance action will not be taken before the established deadline date for any contraventions disclosed in the report. All information in this report is available for public review.

Instructions

- To complete this report, compare your on-site conditions to your approved site plan, your licence/permit conditions, the *Aggregate Resources Act* (ARA) and regulation (O.Reg. 244/97). Unless otherwise identified on the site plan, the operating requirements specified in section 0.13 of the regulation will apply to this site. If you have any questions about how to conduct the assessment or fill out the report, contact the [Ministry of Natural Resources and Forestry \(MNRF\) District Office](#).
- The assessment must be conducted between April 1 and September 15 and submitted online using the [Natural Resources Information Portal](#), with a copy to the clerk of the applicable local or upper-tier municipality where the site is located, no later than September 30. If you have any questions about using the Natural Resources Information Portal, contact NRIP@ontario.ca. Submit the form by mail to the MNRF District Office where the site is located, if web access is unavailable.
- A sketch must be included with this report documenting where remedial action is required.
- A sketch must also be included showing areas where progressive rehabilitation has been performed in the previous calendar year.
- If your report to the MNRF discloses one or more contraventions of the ARA, the regulation, the site plan or the conditions of the licence or permit, then you must immediately stop doing anything that forms part of the contravention and take such steps as may be necessary to remedy the contravention within 90 days of submitting the report.
- In order to extend the 90-day remedial action deadline, you must obtain the MNRF's approval prior to filing the report.
- A licence/permit will be deemed automatically suspended under subsections 15.1(6) or 40.1(6) if this report is not submitted to the MNRF by September 30th or if remedial measures are not taken.
- Pursuant to subsection 57(5) of the ARA, it is an offence to furnish false or misleading information in a report.

Fields marked with an asterisk (*) are mandatory.

Section A: Background Information

Licence/Permit ID Number * 5514	Date Assessment Conducted (yyyy/mm/dd) * 2024/04/16
Licensee/Permittee Name * Lafarge Canada Inc.	
Location of Licence/Permit: Municipality (local and upper tiers) Part Lots 4-9, Concession 1,2,3, 5, 6, Township of Puslinch and Guelph-Eramosa, Wellington County	
Geographic Township (if applicable) Guelph and Puslinch	
UTM: (if the permit or licence is in an Unorganized Territory)	

Reviewer Contact Information

Last Name * Brown	First Name * Samantha	Middle Initial
Telephone Number * 519-494-9682	Extension	Email * samantha@harringtonmcavan.com

Address

Unit Number 102	Street Number * 41	Street Name * Main Street	PO Box
City/Town * Unionville	Country * CA - Canada	Province/State * ON-Ontario	Postal Code/Zip Code * L3R 2E5

Has there been any activity on the site this year or the 2 previous calendar years (e.g. extraction, movement of aggregate, rehabilitation, site preparation)? *

- Yes If **yes**, you must complete **sections C and D**
- No If **no**, you can complete **section B** only and provide your signature at the end of the report

Section B: Inactive Sites

Indicate whether you are in compliance with the following conditions on your site plan, licence or permit, regulation (O.Reg. 244/97) and the *Aggregate Resources Act* (ARA). If you answer "no" to any of the following conditions, you must specify the Remedial Action that is required and the Deadline Date.

Item No.	Item	In Compliance?			Comments
		Yes	No	N/A	
B1	Entrance/Exit and Gates	<input type="checkbox"/>	<input type="checkbox"/>		
B2	Signage for Site Identification	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
B3	Site Boundary Demarcation (e.g. fencing, stakes, blazing)	<input type="checkbox"/>	<input type="checkbox"/>		Indicate how boundaries have been demarcated
B4	Prohibit Unauthorized Entry (for permits only)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
B5	Site Screening	<input type="checkbox"/>	<input type="checkbox"/>		
B6	Scrap Storage	<input type="checkbox"/>	<input type="checkbox"/>		
B7	Excavation Faces	<input type="checkbox"/>	<input type="checkbox"/>		
B8	Water Monitoring Program	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
B9	Other Monitoring Program	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Specify any other monitoring requirements
B10	Progressive Rehabilitation	<input type="checkbox"/>	<input type="checkbox"/>		

General Comments

Item No. and Item	Remedial Action Required	Deadline Date (yyyy/mm/dd)
Example: B3 Site Boundary Demarcation	Reinstall a 60 m section of 1.2 m tall fencing along the north part of the west boundary.	2020/12/27

Section C: Active Sites

Indicate whether you are in compliance with the following conditions on your site plan, licence or permit, regulation (O.Reg. 244/97) and the *Aggregate Resources Act* (ARA). If you answer "no" to any of the following conditions, you must specify the Remedial Action that is required and the Deadline Date.

Item No.	Item	In Compliance? *			Comments
		Yes	No	N/A	
Site Identification					
C1	Entrance/Exit and Gates	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Gates are either closed or can be closed and locked. Main gates are located at entrance/exit along the north boundary (Highway #24).
C2	Signage for Site Identification	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Required sign located by the main gates at pit entrance/exit (former Highway #24). Sign is maintained.
C3	Site Boundary Demarcation (e.g. fencing, stakes, blazing)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Indicate how boundaries have been demarcated. Boundaries are fenced and signed, demarcated with painted marker posts & signs or the remains of fences. Repairs made as required in 2024.
C4	Prohibit Unauthorized Entry (for permits only)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Licence.
Site Preparation					
C5	Site Screening	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Existing berms and vegetation screen the pit from the adjacent land uses as shown on the site plans (see page 2, note #8 on plans).
C6	Stripping	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Topsoil and overburden has been stripped and stored separately in berms and stockpiles on site and are available for rehabilitation of the site.
C7	Topsoil Stockpiles	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Topsoil is stored in berms and stockpiles on site (see site plans for locations).
C8	Overburden Stockpiles	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Established berms and stockpiles are well vegetated.
C9	Tree/Stump Removal	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Stumps and logs may remain on site for future rehabilitation and final underwater rehabilitation.
Operational Details					
C10	Setbacks	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Extraction setbacks are maintained as shown on the site plans.
C11	Depth of Extraction	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Maximum allowed is 280 m asl. Lowest floor elevation is 296 m asl.
C12	Aggregate Stockpiles	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Product stockpiles are located on the pit floor greater than 30 metres from the licensed boundaries of the site (see page 2, note #9 on site plans).
C13	Excavation Faces	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Face heights have varied from approximately 6-8 metres. No extraction of bedrock has occurred to date as permitted by the licence and site plans (refer to site plans).

Item No.	Item	In Compliance? *			Comments
		Yes	No	N/A	
C14	Processing Equipment (e.g. crushing equipment)	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Portable plant located on the east pit floor. There are loaders, trucks, excavator, etc. operating on site (see page 2, note #9 on the site plans).
C15	Scrap Storage	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Scrap is collected and stored in the processing area on site. Scrap removal was ongoing in 2024 (see page 2, note #12 on site plans).
C16	Fuel Storage	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Fuel is currently stored in above ground tanks in the processing area on site (see page 3, note #11).
C17	Hours of Operation	<input checked="" type="checkbox"/>	<input type="checkbox"/>		No restrictions on licence or site plans.
C18	Internal Haul Routes	<input checked="" type="checkbox"/>	<input type="checkbox"/>		As shown on the site plans. Internal roads developed as required.
C19	Dust Suppression Measures	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Haul road into the site is paved. MECP approved dust suppressant applied on other internal haul roads, as required.
C20	Asphalt/Concrete Plants or other Plants	<input checked="" type="checkbox"/>	<input type="checkbox"/>		There are asphalt, redi-mix and portable processing plants on site. Processing is permitted on site (see page 2, note #9 on site plans).
C21	Buildings and other structures (e.g. scalehouse)	<input checked="" type="checkbox"/>	<input type="checkbox"/>		See site plans for buildings on site. The office/scale house and redi-mix plant are shown on the approved site plans.
C22	Importation of Material (e.g. for rehabilitation, blending, or recycling)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Indicate any materials that you are importing to the site. Off-site materials have been brought into the site for rehabilitation purposes (see page 2, amended note #9). Licensee to ensure only clean inert fill is used for rehabilitation. Asphalt, concrete, construction materials imported for recycling.

Monitoring and Mitigation

C23	Blast Monitoring: Quarries only	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Operated currently as a pit.
C24	Water Monitoring Reports	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Not required. Monitoring wells have been installed at various locations on the licence.
C25	Other Monitoring Program (e.g. dust, adaptive management plan, natural heritage monitoring)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Specify any other monitoring requirements None required.

Other Conditions (Add description as needed)

- that are indicated on the licence or permit (i.e. prescribed conditions for licences or permits issued between June 27, 1997 and March 31, 2021)
- that apply as noted in section 0.12 of the regulation
- any other conditions indicated on the licence, permit or site plan

Item No.	Item	In Compliance?			Comments
		Yes	No	N/A	

Item No.	Item	In Compliance?			Comments
		Yes	No	N/A	
C26	Permit to Take Water	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Washing is permitted on site (see page 2, note #9 on site plans) and will be required for washing of aggregates.
C27	Noise mitigation	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Acoustic berms were constructed along the setback areas to mitigate noise on site and visually screen the site from the surrounding lands (see page 2, note #8).
C28	Tonnage limit	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Class "A" licence - 2,000,000 tonnes annually.

Section D: Phasing and Rehabilitation

Item No.	Item	In Compliance? *			Comments
		Yes	No	N/A	
D1	Progressive Rehabilitation	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Area 4 pond area is well vegetated and provides wildlife habitat. Southern part of Area 4 is actively being farmed.
D2	Sloping of Faces	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Sloping of pit faces have occurred in various parts of the site (see sketch). The area east of Stonehenge was sloped in 2007/08 (+/- 2.3 ha) and is vegetated.
D3	Grades/Contours and/or Elevations	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	As shown on the site plans with some minor variations on the pit floor.
D4	Vegetation	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Rehabilitated areas are well vegetated.
D5	Disturbed Hectareage Minimized	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Progressive rehabilitation occurs as areas are depleted.
D6	Phasing/Sequencing	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	If operational phasing or sequencing is described on your site plan, please indicate what phase(s) you are in for extraction, progressive rehabilitation and final rehabilitation is/are currently under extraction and which phase(s) is/are undergoing rehabilitation: Phase D - Extraction has previously proceeded north in Area 3 as shown on the site plans.

Rehabilitation Information

For D7 – D12, provide information based on the previous calendar year.

Item No.	Item
D7	Disturbed Hectareage – Number of hectares disturbed in the previous calendar year : 0.00
D8	Disturbed Hectareage – Number of hectares disturbed in total (including amount in D7) : 79.20
D9	Progressive Rehabilitation – Number of hectares rehabilitated in the previous calendar year : 0.00
D10	Progressive Rehabilitation – Number of hectares rehabilitated in total (including amount in D9) : 37.30

Item No.	Item
D11	<p>Check all activities that you have completed in the previous calendar year:</p> <p> <input type="checkbox"/> backfilling slopes/pit floor <input type="checkbox"/> rough grading <input type="checkbox"/> cultivating <input type="checkbox"/> aerating/reducing compaction <input type="checkbox"/> re-spreading topsoil/overburden <input type="checkbox"/> seeding/tree planting <input type="checkbox"/> other specify activity: _____ </p> <p>Comments</p>
D12	<p>Indicate the intended end use of the area that was rehabilitated in the previous calendar year (select all that apply):</p> <p> <input type="checkbox"/> agricultural (e.g. field crops, pasture) <input type="checkbox"/> natural (e.g. woodland/forest, meadow, prairie, alvar) <input type="checkbox"/> recreational (e.g. park, golf course, sports facility) <input type="checkbox"/> water (e.g. open pond, wetland, watercourse, aquaculture) <input type="checkbox"/> open (e.g. exposed aggregate for residential, commercial or industrial purposes) <input type="checkbox"/> general rehabilitation (e.g. meeting minimum requirements) type </p> <p>Comments</p>

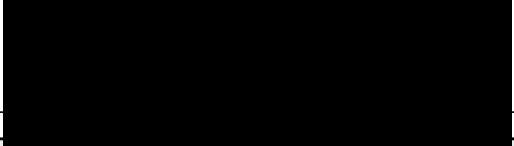
General Comments

Item No. and Item *	Remedial Action Required*	Deadline Date (yyyy/mm/dd) *
Example: C3 Site Boundary Demarcation	Reinstall a 60 m section of 1.2 m tall fencing along the north part of the west boundary	2020/12/27

Item No. and Item *	Remedial Action Required *	Deadline Date (yyyy/mm/dd) *

I certify that the information provided in this report is true to the best of my knowledge and acknowledge that it is an offence under subsection 57(5) of the *Aggregate Resources Act* to furnish false or misleading information in a report.

Signature of licensee/permittee or authorized person _____



Ministry Office Use Only

Receipt Date (yyyy/mm/dd)

2024-09-30

Review Date (yyyy/mm/dd)

2024-10-30

Accepted?

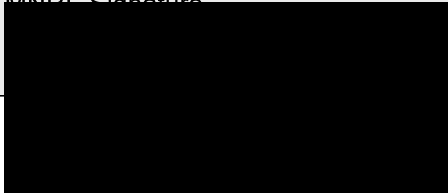


Yes

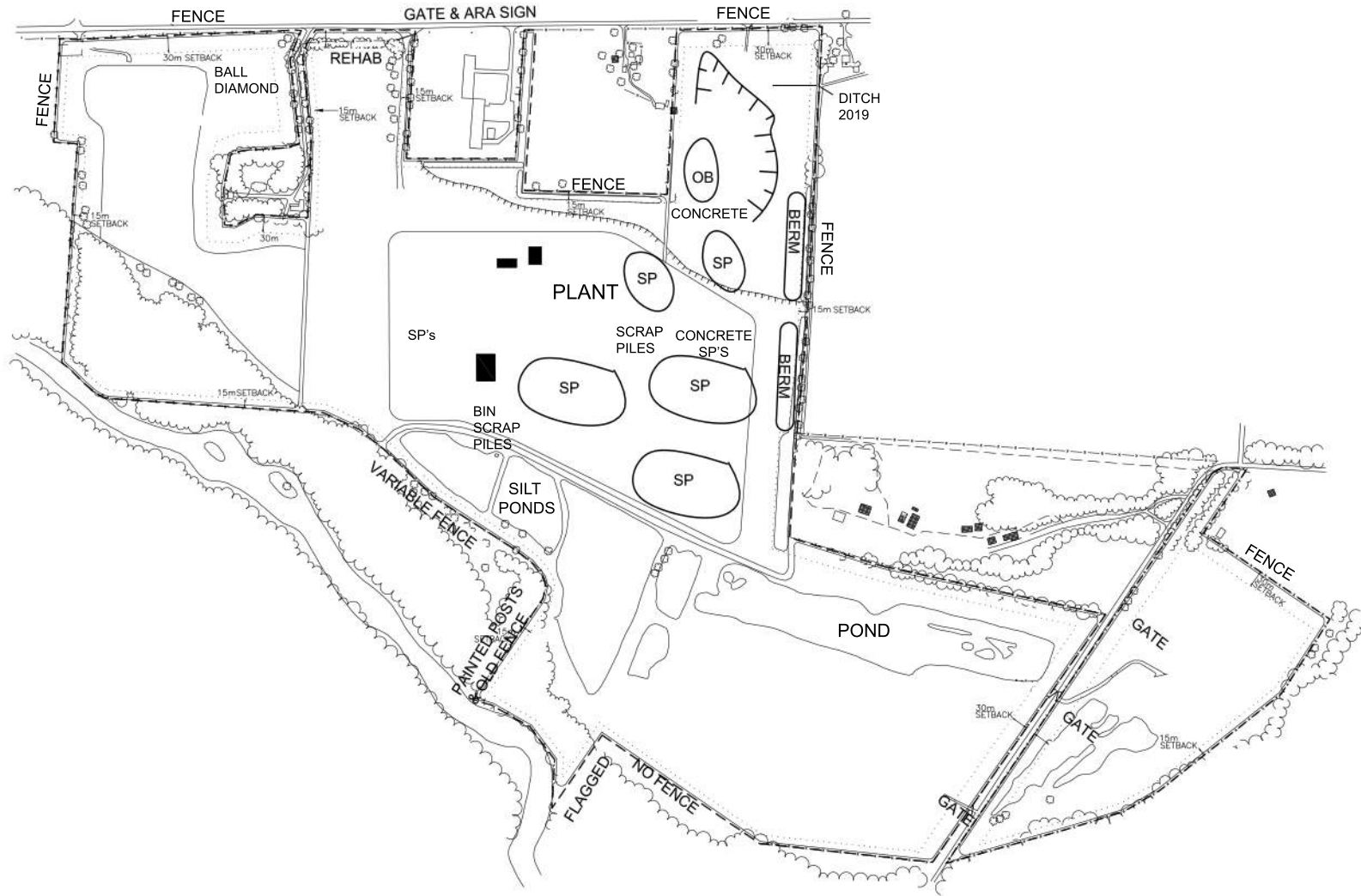


No

MNRF Signature



Lafarge Canada Inc.
Guelph Plant Licence No. 5514
Assessment Date: April 16, 2024



**Compliance Assessment Report
Aggregate Resources Act
(Licences and Permits)
(August 2020)**

The *Aggregate Resources Act* requires all licence and permit holders to submit an annual Compliance Assessment Report to the ministry and municipalities. Regular assessment of compliance helps the licensee or permittee to stay familiar with what activities are permitted on their site. Enhanced compliance action will not be taken before the established deadline date for any contraventions disclosed in the report. All information in this report is available for public review.

Instructions

- To complete this report, compare your on-site conditions to your approved site plan, your licence/permit conditions, the *Aggregate Resources Act* (ARA) and regulation (O.Reg. 244/97). Unless otherwise identified on the site plan, the operating requirements specified in section 0.13 of the regulation will apply to this site. If you have any questions about how to conduct the assessment or fill out the report, contact the Ministry of Natural Resources and Forestry (MNRF) District Office.
- The assessment must be conducted between April 1 and September 15 and submitted online using the Natural Resources Information Portal, with a copy to the clerk of the applicable local or upper-tier municipality where the site is located, no later than September 30. If you have any questions about using the Natural Resources Information Portal, contact NRIP@ontario.ca. Submit the form by mail to the MNRF District Office where the site is located, if web access is unavailable.
- A sketch must be included with this report documenting where remedial action is required.
- A sketch must also be included showing areas where progressive rehabilitation has been performed in the previous calendar year.
- If your report to the MNRF discloses one or more contraventions of the ARA, the regulation, the site plan or the conditions of the licence or permit, then you must immediately stop doing anything that forms part of the contravention and take such steps as may be necessary to remedy the contravention within 90 days of submitting the report.
- In order to extend the 90-day remedial action deadline, you must obtain the MNRF's approval prior to filing the report.
- A licence/permit will be deemed automatically suspended under subsections 15.1(6) or 40.1(6) if this report is not submitted to the MNRF by September 30th or if remedial measures are not taken.
- Pursuant to subsection 57(5) of the ARA, it is an offence to furnish false or misleading information in a report.

Fields marked with an asterisk (*) are mandatory.

Section A: Background Information

Licence/Permit ID Number *	Date Assessment Conducted (yyyy/mm/dd) *
5520	2024/04/10
Licensee/Permittee Name *	
St. Marys Cement Inc. (Canada)	
Location of Licence/Permit: Municipality (local and upper tiers)	
Part lot 24 & 25, Concession 7, Township of Puslinch, County of Wellington	
Geographic Township (if applicable)	
Puslinch	
UTM: (if the permit or licence is in an Unorganized Territory)	

Reviewer Contact Information

Last Name *	First Name *	Middle Initial
Brown	Samantha	
Telephone Number *	Email *	
519-494-9683 Extension	samantha@harringtonmcavan.com	

Address

Unit Number	Street Number *	Street Name *	PO Box
102	41	Main Street	
City/Town *	Country *	Province/State *	Postal Code/Zip Code *
Unionville	Canada	Ontario	L3R 2E5

Has there been any activity on the site this year or the 2 previous calendar years (e.g. extraction, movement of aggregate, rehabilitation, site preparation)? *

- Yes If **yes**, you must complete **sections C and D**
- No If **no**, you can complete **section B** only and provide your signature at the end of the report

Section B: Inactive Sites

Indicate whether you are in compliance with the following conditions on your site plan, licence or permit, regulation (O.Reg. 244/97) and the *Aggregate Resources Act* (ARA). If you answer "no" to any of the following conditions, you must specify the Remedial Action that is required and the Deadline Date.

Item No.	Item	In Compliance?			Comments
		Yes	No	N/A	
B1	Entrance/Exit and Gates	<input type="checkbox"/>	<input type="checkbox"/>		
B2	Signage for Site Identification	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
B3	Site Boundary Demarcation (e.g. fencing, stakes, blazing)	<input type="checkbox"/>	<input type="checkbox"/>		Indicate how boundaries have been demarcated
B4	Prohibit Unauthorized Entry (for permits only)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
B5	Site Screening	<input type="checkbox"/>	<input type="checkbox"/>		
B6	Scrap Storage	<input type="checkbox"/>	<input type="checkbox"/>		
B7	Excavation Faces	<input type="checkbox"/>	<input type="checkbox"/>		
B8	Water Monitoring Program	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
B9	Other Monitoring Program	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Specify any other monitoring requirements
B10	Progressive Rehabilitation	<input type="checkbox"/>	<input type="checkbox"/>		

General Comments

Item No. and Item	Remedial Action Required	Deadline Date (yyyy/mm/dd)
Example: B3 Site Boundary Demarcation	Reinstall a 60 m section of 1.2 m tall fencing along the north part of the west boundary.	2020/12/27

Section C: Active Sites

Indicate whether you are in compliance with the following conditions on your site plan, licence or permit, regulation (O.Reg. 244/97) and the *Aggregate Resources Act* (ARA). If you answer “no” to any of the following conditions, you must specify the Remedial Action that is required and the Deadline Date.

Item No.	Item	In Compliance? *			Comments
		Yes	No	N/A	
Site Identification					
C1	Entrance/Exit and Gates	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Gates along the licensed boundaries are either closed or can be closed and locked.
C2	Signage for Site Identification	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Required signs have been installed by the entrance/exits of the pit (A2 – Concession 7 and McLean Roads). Signs are maintained.
C3	Site Boundary Demarcation (e.g. fencing, stakes, blazing)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Indicate how boundaries have been demarcated All boundaries are demarcated with fences, signs and/or marker posts. Steel posts with signs installed along boundaries shared with adjacent Dufferin pit. The road boundaries are presently fenced. New fence installed along north east corner of south part of licence in 2020 and at main entrance in 2022. Repairs made as required in 2024.
C4	Prohibit Unauthorized Entry (for permits only)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Licence
Site Preparation					
C5	Site Screening	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Existing berms and tree screens along the road boundaries of the pit visually screen the pit from the adjacent land uses.
C6	Stripping	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Stripped topsoil and overburden has been stored in berms and stockpiles on site and used for rehabilitation of the side slopes.
C7	Topsoil Stockpiles	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Topsoil is stored in the vegetated berms on site.
C8	Overburden Stockpiles	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Established berms and stockpiles are vegetated.
C9	Tree/Stump Removal	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Stumps and logs may remain on site for future progressive rehabilitation and final underwater rehabilitation.
Operational Details					
C10	Setbacks	<input checked="" type="checkbox"/>	<input type="checkbox"/>		The setbacks are maintained as shown on the site plans. See site plan overrides for common boundaries.
C11	Depth of Extraction	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Maximum depth allowed – 295 m asl Lowest floor elevation +/- 295 m
C12	Aggregate Stockpiles	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Product stockpiles currently located on the pit floor greater than 30 metres from the boundaries, except as noted in the site plan overrides, site plan amendment Sept.22, 2017.

Item No.	Item	In Compliance? *			Comments
		Yes	No	N/A	
C13	Excavation Faces	<input checked="" type="checkbox"/>	<input type="checkbox"/>		No above water faces currently. Extraction has occurred below the water table. Extraction below the water table is permitted up to a maximum depth of 12 m (see page 2, note #10 on site plans).
C14	Processing Equipment (e.g. crushing equipment)	<input checked="" type="checkbox"/>	<input type="checkbox"/>		There are loaders and various trucks operating on site (see page 2, note #9 on site plans).
C15	Scrap Storage	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Scrap is generally located in the designated areas shown on the site plans (see page 2, note #9 on plans). Scrap is removed on an ongoing basis in 2024.
C16	Fuel Storage	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Fuel is currently stored adjacent to building #18 (see page 2, note #15) and building #12 in approved above ground fuel tanks
C17	Hours of Operation	<input checked="" type="checkbox"/>	<input type="checkbox"/>		No restrictions on the licence or site plan.
C18	Internal Haul Routes	<input checked="" type="checkbox"/>	<input type="checkbox"/>		As shown on the site plans, with slight modifications. Internal roads to be developed as required.
C19	Dust Suppression Measures	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Parts of the main haul road are paved. MECP approved dust suppressant (water) is applied on internal haul roads, as required.
C20	Asphalt/Concrete Plants or other Plants	<input checked="" type="checkbox"/>	<input type="checkbox"/>		A portable processing plant is operational at the east end of the site. The site is used as a processing and stockpiling operation.
C21	Buildings and other structures (e.g. scalehouse)	<input checked="" type="checkbox"/>	<input type="checkbox"/>		The existing buildings in the licensed area are as shown on the site plan.
C22	Importation of Material (e.g. for rehabilitation, blending, or recycling)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Indicate any materials that you are importing to the site Off-site materials can be brought into the site for rehabilitation and recycling/blending purposes (see page 2, note #17). Concrete, Asphalt

Monitoring and Mitigation

C23	Blast Monitoring: Quarries only	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Pit
C24	Water Monitoring Reports	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	None required
C25	Other Monitoring Program (e.g. dust, adaptive management plan, natural heritage monitoring)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Specify any other monitoring requirements None Required

Other Conditions (Add description as needed)

- that are indicated on the licence or permit (i.e. prescribed conditions for licences or permits issued between June 27, 1997 and March 31, 2021)
- that apply as noted in section 0.12 of the regulation
- any other conditions indicated on the licence, permit or site plan

Item No.	Item	In Compliance?			Comments
----------	------	----------------	--	--	----------

Item No.	Item	In Compliance?			Comments
		Yes	No	N/A	
		Yes	No	N/A	
C26	Noise Mitigation	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Berms have been constructed in setback areas adjacent to the roads. The portable plant and equipment are operating on the pit floor for noise attenuation.
C27	Permit to Take Water	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Extraction below the water table and a wash plant are permitted on site (see page 2, notes #9 and #10). Approval obtained from MECP for PTTW no. 01-P-2231 (amended in 2007)
C28	Spills Plan	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Corporate policy in place as part of EMS.
C29	Tonnage	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Class "A" licence – no tonnage limit

Section D: Phasing and Rehabilitation

Item No.	Item	In Compliance? *			Comments
		Yes	No	N/A	
D1	Progressive Rehabilitation	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Pit faces surrounding many of the pond shorelines have been rehabilitated and have a variety of trees and shrubs growing on them. A variety of aquatic habitats have been developed in the ponds and shoreline areas (ie. Shallow and deep water areas) as noted on the rehabilitation plan of the site plans. Progressive rehabilitation has occurred in the majority of the three separate parcels that make up the licence. Section of west shoreline has been rehabilitated (2014).
D2	Sloping of Faces	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	About 240 m of the north face has been sloped and seeded (2012). Faces around ponds sloped and seeded. The southeast shoreline of the pond on the south side of 401 has been stabilized. Slope to the west of the Schneider's sign was rehabilitated (+/- 1.5 ha) and northern slope (+/- 0.4 ha) adjacent to Coburn pit was done in 2012/13.
D3	Grades/Contours and/or Elevations	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	As shown on the site plan. Final grading work ongoing for parcel on the west side of Concession 7 and north of the 401.
D4	Vegetation	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	The slopes are well vegetated eg. adjacent to the Schneider's billboard. A variety of tree species such as maple, pine, ash, cedar and spruce were planted and/or are naturally regenerating on the slopes.
D5	Disturbed Hectareage Minimized	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	No restrictions on site plan.

Item No.	Item	In Compliance? *			Comments
		Yes	No	N/A	
D6	Phasing/Sequencing	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	If operational phasing or sequencing is described on your site plan, please indicate what phase(s) you are in for extraction, progressive rehabilitation and final rehabilitation is/are currently under extraction and which phase(s) is/are undergoing rehabilitation: Operating in Phase D, rehabilitation and below water extraction in Area 3, processing and stockpiling in Area 1.

Rehabilitation Information

For D7 – D12, provide information based on the previous calendar year.

Item No.	Item
D7	Disturbed Hectareage – Number of hectares disturbed in the previous calendar year : 0.00
D8	Disturbed Hectareage – Number of hectares disturbed in total (including amount in D7) : 17.60
D9	Progressive Rehabilitation – Number of hectares rehabilitated in the previous calendar year : 0.00
D10	Progressive Rehabilitation – Number of hectares rehabilitated in total (including amount in D9) : 67.50
D11	<p>Check all activities that you have completed in the previous calendar year:</p> <p> <input type="checkbox"/> backfilling slopes/pit floor <input type="checkbox"/> rough grading <input type="checkbox"/> cultivating <input type="checkbox"/> aerating/reducing compaction <input type="checkbox"/> re-spreading topsoil/overburden <input type="checkbox"/> seeding/tree planting <input type="checkbox"/> other specify activity: _____ </p> <p>Comments</p>
D12	<p>Indicate the intended end use of the area that was rehabilitated in the previous calendar year (select all that apply):</p> <p> <input type="checkbox"/> agricultural (e.g. field crops, pasture) <input type="checkbox"/> natural (e.g. woodland/forest, meadow, prairie, alvar) <input type="checkbox"/> recreational (e.g. park, golf course, sports facility) <input type="checkbox"/> water (e.g. open pond, wetland, watercourse, aquaculture) <input type="checkbox"/> open (e.g. exposed aggregate for residential, commercial or industrial purposes) <input type="checkbox"/> general rehabilitation (e.g. meeting minimum requirements) type </p> <p>Comments</p>

General Comments

South part of site assessed on April 15, 2024.
Site plan amendment approved for MTO - expropriated lands along Hwy 401.
MNR NOI dated September 23, 2022 - MSPA submitted Feb. 2023 is under review to examine final rehabilitation contours, housekeeping site plan details and clarification of wash process items. This SPA also includes McNally.

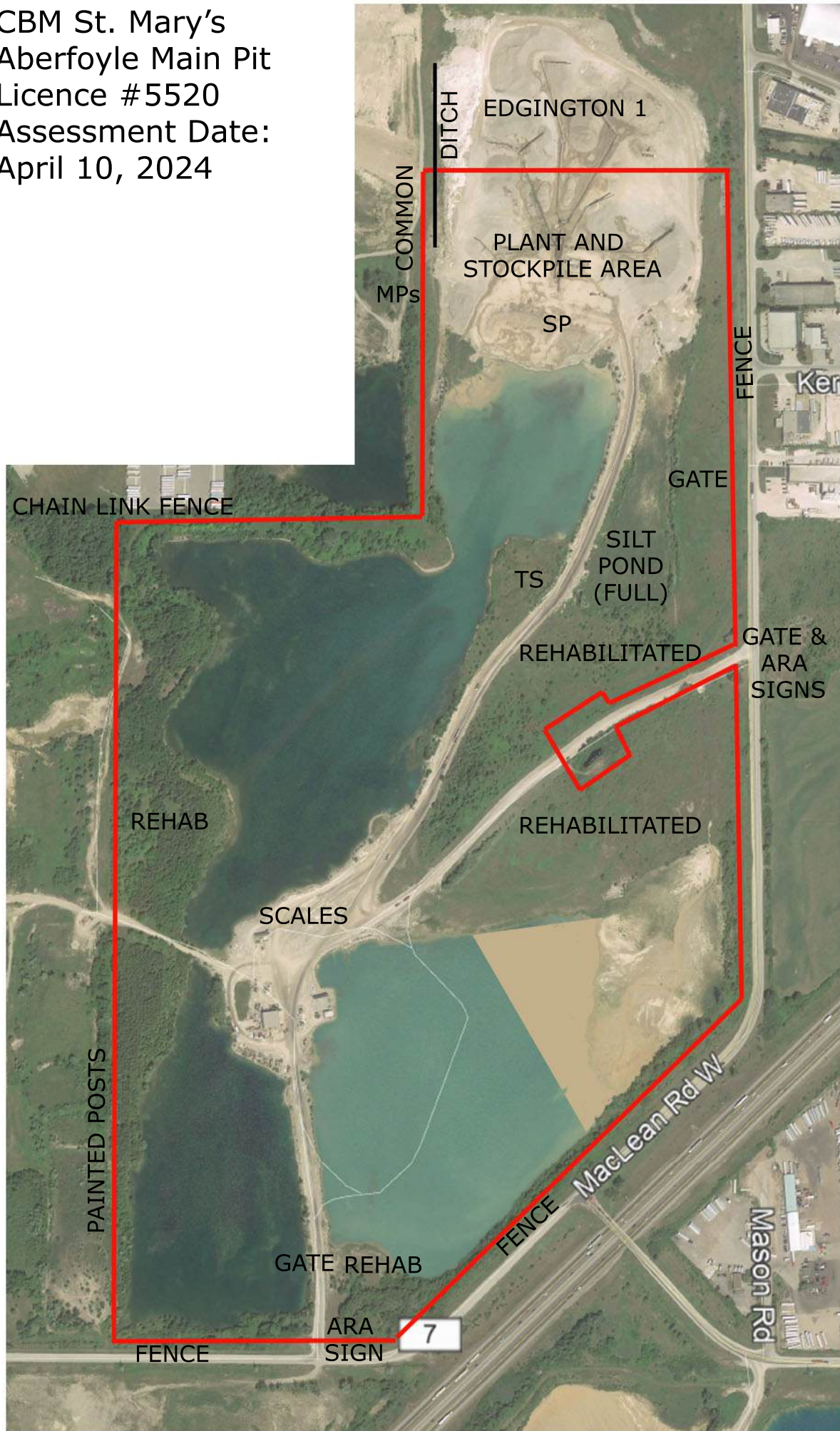
Item No. and Item *	Remedial Action Required*	Deadline Date (yyyy/mm/dd) *
Example: C3 Site Boundary Demarcation	Reinstall a 60 m section of 1.2 m tall fencing along the north part of the west boundary	2020/12/27

I certify that the information provided in this report is true to the best of my knowledge and acknowledge that it is an offence under subsection 57(5) of the *Aggregate Resources Act* to furnish false or misleading information in a report.

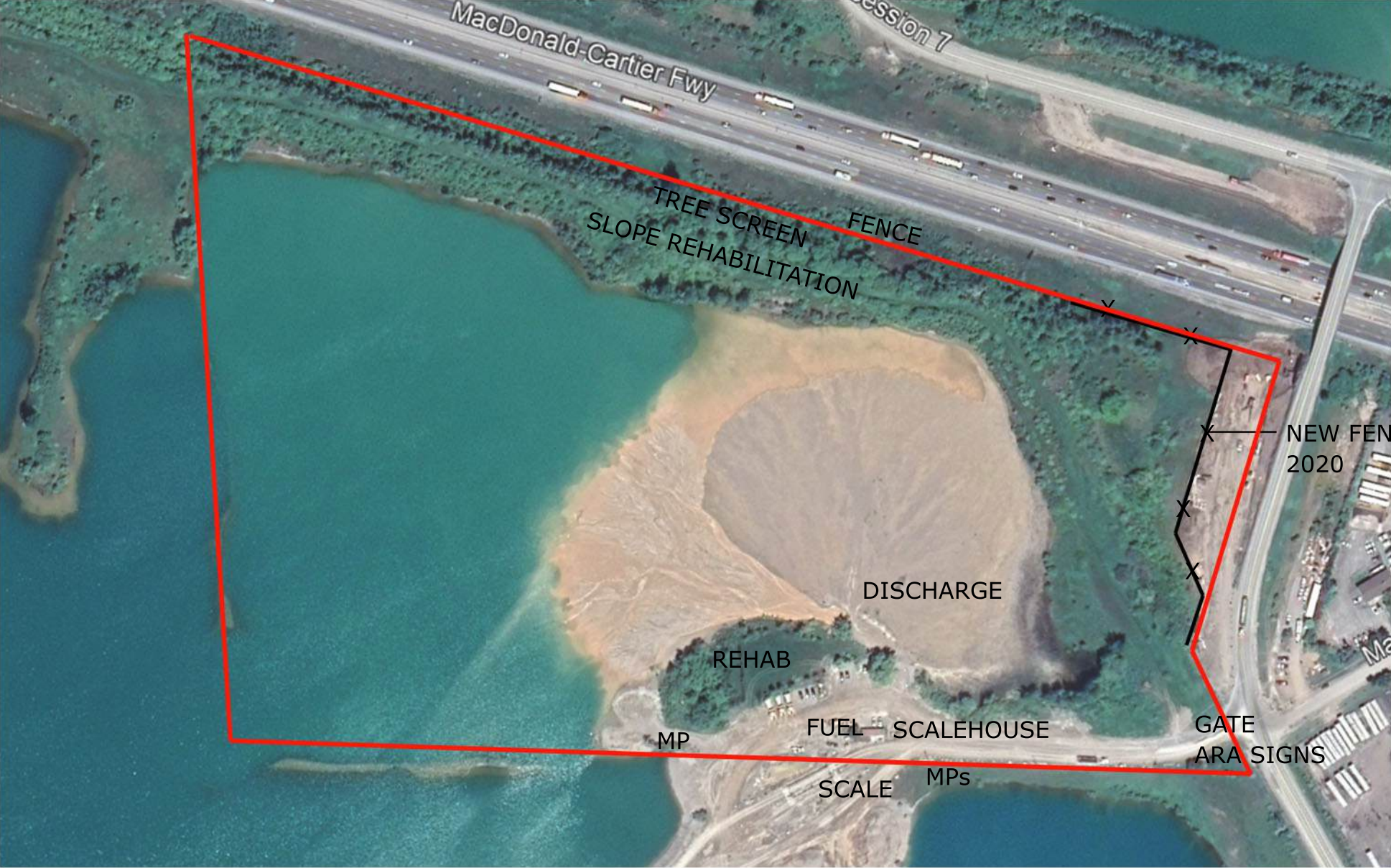
Signature of licensee/permittee or authorized person

Ministry Office Use Only	
Receipt Date (yyyy/mm/dd)	Review Date (yyyy/mm/dd)
Accepted? <input type="checkbox"/> Yes <input type="checkbox"/> No	MNRF Signature

CBM St. Mary's
Aberfoyle Main Pit
Licence #5520
Assessment Date:
April 10, 2024



CBM St. Mary's
Aberfoyle Pit - South Area
Licence 5520
Assessment Date: April 15, 2024



**Compliance Assessment Report
Aggregate Resources Act
(Licences and Permits)
(August 2020)**

The *Aggregate Resources Act* requires all licence and permit holders to submit an annual Compliance Assessment Report to the ministry and municipalities. Regular assessment of compliance helps the licensee or permittee to stay familiar with what activities are permitted on their site. Enhanced compliance action will not be taken before the established deadline date for any contraventions disclosed in the report. All information in this report is available for public review.

Instructions

- To complete this report, compare your on-site conditions to your approved site plan, your licence/permit conditions, the *Aggregate Resources Act* (ARA) and regulation (O.Reg. 244/97). Unless otherwise identified on the site plan, the operating requirements specified in section 0.13 of the regulation will apply to this site. If you have any questions about how to conduct the assessment or fill out the report, contact the Ministry of Natural Resources and Forestry (MNRF) District Office.
- The assessment must be conducted between April 1 and September 15 and submitted online using the Natural Resources Information Portal, with a copy to the clerk of the applicable local or upper-tier municipality where the site is located, no later than September 30. If you have any questions about using the Natural Resources Information Portal, contact NRIP@ontario.ca. Submit the form by mail to the MNRF District Office where the site is located, if web access is unavailable.
- A sketch must be included with this report documenting where remedial action is required.
- A sketch must also be included showing areas where progressive rehabilitation has been performed in the previous calendar year.
- If your report to the MNRF discloses one or more contraventions of the ARA, the regulation, the site plan or the conditions of the licence or permit, then you must immediately stop doing anything that forms part of the contravention and take such steps as may be necessary to remedy the contravention within 90 days of submitting the report.
- In order to extend the 90-day remedial action deadline, you must obtain the MNRF's approval prior to filing the report.
- A licence/permit will be deemed automatically suspended under subsections 15.1(6) or 40.1(6) if this report is not submitted to the MNRF by September 30th or if remedial measures are not taken.
- Pursuant to subsection 57(5) of the ARA, it is an offence to furnish false or misleading information in a report.

Fields marked with an asterisk (*) are mandatory.

Section A: Background Information

Licence/Permit ID Number *	Date Assessment Conducted (yyyy/mm/dd) *
5563	2024/04/10
Licensee/Permittee Name *	
St. Marys Cement Inc. (Canada)	
Location of Licence/Permit: Municipality (local and upper tiers)	
Part Lot 23, Concession 7, Township of Puslinch, County of Wellington	
Geographic Township (if applicable)	
Puslinch	
UTM: (if the permit or licence is in an Unorganized Territory)	

Reviewer Contact Information

Last Name *	First Name *	Middle Initial
Brown	Samantha	
Telephone Number *	Extension	Email *
905-294-8282	107	samantha@harringtonmcavan.com

Address

Unit Number	Street Number *	Street Name *	PO Box
102	41	Main Street	
City/Town *	Country *	Province/State *	Postal Code/Zip Code *
Unionville	Canada	Ontario	L3R 2E5

Has there been any activity on the site this year or the 2 previous calendar years (e.g. extraction, movement of aggregate, rehabilitation, site preparation)? *

- Yes If **yes**, you must complete **sections C and D**
- No If **no**, you can complete **section B** only and provide your signature at the end of the report

Section B: Inactive Sites

Indicate whether you are in compliance with the following conditions on your site plan, licence or permit, regulation (O.Reg. 244/97) and the *Aggregate Resources Act* (ARA). If you answer "no" to any of the following conditions, you must specify the Remedial Action that is required and the Deadline Date.

Item No.	Item	In Compliance?			Comments
		Yes	No	N/A	
B1	Entrance/Exit and Gates	<input type="checkbox"/>	<input type="checkbox"/>		
B2	Signage for Site Identification	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
B3	Site Boundary Demarcation (e.g. fencing, stakes, blazing)	<input type="checkbox"/>	<input type="checkbox"/>		Indicate how boundaries have been demarcated
B4	Prohibit Unauthorized Entry (for permits only)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
B5	Site Screening	<input type="checkbox"/>	<input type="checkbox"/>		
B6	Scrap Storage	<input type="checkbox"/>	<input type="checkbox"/>		
B7	Excavation Faces	<input type="checkbox"/>	<input type="checkbox"/>		
B8	Water Monitoring Program	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
B9	Other Monitoring Program	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Specify any other monitoring requirements
B10	Progressive Rehabilitation	<input type="checkbox"/>	<input type="checkbox"/>		

General Comments

Item No. and Item	Remedial Action Required	Deadline Date (yyyy/mm/dd)
Example: B3 Site Boundary Demarcation	Reinstall a 60 m section of 1.2 m tall fencing along the north part of the west boundary.	2020/12/27

Section C: Active Sites

Indicate whether you are in compliance with the following conditions on your site plan, licence or permit, regulation (O.Reg. 244/97) and the *Aggregate Resources Act* (ARA). If you answer "no" to any of the following conditions, you must specify the Remedial Action that is required and the Deadline Date.

Item No.	Item	In Compliance? *			Comments
		Yes	No	N/A	
Site Identification					
C1	Entrance/Exit and Gates	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Access is through the adjacent Aberfoyle pit operated by CBM.
C2	Signage for Site Identification	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Required signs have been installed by the entrance/exits of the main Aberfoyle pit (A2 – McLean Road and Conc. 7) and are maintained.
C3	Site Boundary Demarcation (e.g. fencing, stakes, blazing)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Indicate how boundaries have been demarcated Boundaries are demarcated with fences, signs and/or painted marker posts. Chain link fence along east boundary maintained by adjacent property owner.
C4	Prohibit Unauthorized Entry (for permits only)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Licence
Site Preparation					
C5	Site Screening	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Existing trees and side slopes of silt ponds screen the pit from the adjacent lands (see sketch).
C6	Stripping	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Stripped topsoil and overburden has been stored in berms and stockpiles or used for rehabilitation of slopes.
C7	Topsoil Stockpiles	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Topsoil is stored in the vegetated stockpiles on site (see page 2 of site plans, note #7).
C8	Overburden Stockpiles	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Established stockpiles are vegetated.
C9	Tree/Stump Removal	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Logs and stump may remain on site for use in underwater rehabilitation.
Operational Details					
C10	Setbacks	<input checked="" type="checkbox"/>	<input type="checkbox"/>		The setbacks are maintained as shown on the site plans.
C11	Depth of Extraction	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Maximum depth allowed – 295 m asl, Lowest floor elevation +/- 310 m.
C12	Aggregate Stockpiles	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Stockpiles on site are kept 30m from boundaries.
C13	Excavation Faces	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Pit faces are 3-5m in height (see page 2 of site plans, note #9).
C14	Processing Equipment (e.g. crushing equipment)	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Portable plant on site (see page 2 of site plans, note #9).
C15	Scrap Storage	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Scrap was removed from site on an ongoing basis in 2024 and moved to the designated area in the main Aberfoyle pit (see page 2, note #16). Burn pile located along east side.

Item No.	Item	In Compliance? *			Comments
		Yes	No	N/A	
C16	Fuel Storage	<input checked="" type="checkbox"/>	<input type="checkbox"/>		No fuel currently stored on site (see page 2, note #15).
C17	Hours of Operation	<input checked="" type="checkbox"/>	<input type="checkbox"/>		No restrictions on licence or site plans.
C18	Internal Haul Routes	<input checked="" type="checkbox"/>	<input type="checkbox"/>		As shown on the site plans, with some slight modification. Internal roads to be developed as required.
C19	Dust Suppression Measures	<input checked="" type="checkbox"/>	<input type="checkbox"/>		MECP approved dust suppressant to be applied to the internal roads, as required.
C20	Asphalt/Concrete Plants or other Plants	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Portable plant currently located on the site (see page 2 of site plans, note #9).
C21	Buildings and other structures (e.g. scalehouse)	<input checked="" type="checkbox"/>	<input type="checkbox"/>		There are no buildings in the licensed area as shown on the site plan.
C22	Importation of Material (e.g. for rehabilitation, blending, or recycling)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Indicate any materials that you are importing to the site Concrete, asphalt. Off-site materials were brought into the northern part of the site for rehabilitation purposes in 2008 (see page 2, note #17).

Monitoring and Mitigation

C23	Blast Monitoring: Quarries only	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Pit
C24	Water Monitoring Reports	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	None required
C25	Other Monitoring Program (e.g. dust, adaptive management plan, natural heritage monitoring)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Specify any other monitoring requirements None required

Other Conditions (Add description as needed)

- that are indicated on the licence or permit (i.e. prescribed conditions for licences or permits issued between June 27, 1997 and March 31, 2021)
- that apply as noted in section 0.12 of the regulation
- any other conditions indicated on the licence, permit or site plan

Item No.	Item	In Compliance?			Comments
		Yes	No	N/A	
C26	Noise Mitigation	<input checked="" type="checkbox"/>	<input type="checkbox"/>		There is a large setback for the environmental protection area between the pit and the houses on the properties at the northwest corner of the site.
C27	Tonnage	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Class "A" licence – 454,000 tonnes annually
C28	Spills Plan	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Corporate policy in place as part of EMS.

Section D: Phasing and Rehabilitation

Item No.	Item	In Compliance? *			Comments
		Yes	No	N/A	
D1	Progressive Rehabilitation	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Rehabilitation around ponds is ongoing and in north end has been completed.
D2	Sloping of Faces	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Pit faces in the south-central part of the site have been sloped, as shown on the site plans. About 150 m of the northern pit faces were backfilled, sloped and seeded in 2003. The remaining 225 m were sloped 2006/07. Disturbed area along south boundary has been graded and seeded (2012/13), sloping around ponds is ongoing. 1.5 ha in north end graded in 2022.
D3	Grades/Contours and/or Elevations	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	As shown on the site plan.
D4	Vegetation	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	The rehabilitated side slopes and pit floor are well vegetated. A variety of trees and shrubs were planted within the rehabilitated areas and the west setback area.
D5	Disturbed Hectareage Minimized	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No restrictions on site plan.
D6	Phasing/Sequencing	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	If operational phasing or sequencing is described on your site plan, please indicate what phase(s) you are in for extraction, progressive rehabilitation and final rehabilitation is/are currently under extraction and which phase(s) is/are undergoing rehabilitation: Operating in phase 3, below and above water extraction.

Rehabilitation Information

For D7 – D12, provide information based on the previous calendar year.

Item No.	Item
D7	Disturbed Hectareage – Number of hectares disturbed in the previous calendar year : 0.20
D8	Disturbed Hectareage – Number of hectares disturbed in total (including amount in D7) : 14.12
D9	Progressive Rehabilitation – Number of hectares rehabilitated in the previous calendar year : 0.00
D10	Progressive Rehabilitation – Number of hectares rehabilitated in total (including amount in D9) : 8.40

Item No.	Item
D11	<p>Check all activities that you have completed in the previous calendar year:</p> <p> <input type="checkbox"/> backfilling slopes/pit floor <input type="checkbox"/> rough grading <input type="checkbox"/> cultivating <input type="checkbox"/> aerating/reducing compaction <input type="checkbox"/> re-spreading topsoil/overburden <input type="checkbox"/> seeding/tree planting <input type="checkbox"/> other specify activity: _____ </p> <p>Comments</p>
D12	<p>Indicate the intended end use of the area that was rehabilitated in the previous calendar year (select all that apply):</p> <p> <input type="checkbox"/> agricultural (e.g. field crops, pasture) <input type="checkbox"/> natural (e.g. woodland/forest, meadow, prairie, alvar) <input type="checkbox"/> recreational (e.g. park, golf course, sports facility) <input checked="" type="checkbox"/> water (e.g. open pond, wetland, watercourse, aquaculture) <input type="checkbox"/> open (e.g. exposed aggregate for residential, commercial or industrial purposes) <input type="checkbox"/> general rehabilitation (e.g. meeting minimum requirements) type </p> <p>Comments</p>

General Comments

[Major amendment submitted to update rehabilitation plan.](#)

Item No. and Item *	Remedial Action Required*	Deadline Date (yyyy/mm/dd) *
<p>Example: C3 Site Boundary Demarcation</p>	<p>Reinstall a 60 m section of 1.2 m tall fencing along the north part of the west boundary</p>	<p>2020/12/27</p>

Item No. and Item *	Remedial Action Required *	Deadline Date (yyyy/mm/dd) *

I certify that the information provided in this report is true to the best of my knowledge and acknowledge that it is an offence under subsection 57(5) of the *Aggregate Resources Act* to furnish false or misleading information in a report.

Signature of licensee/permittee or authorized person

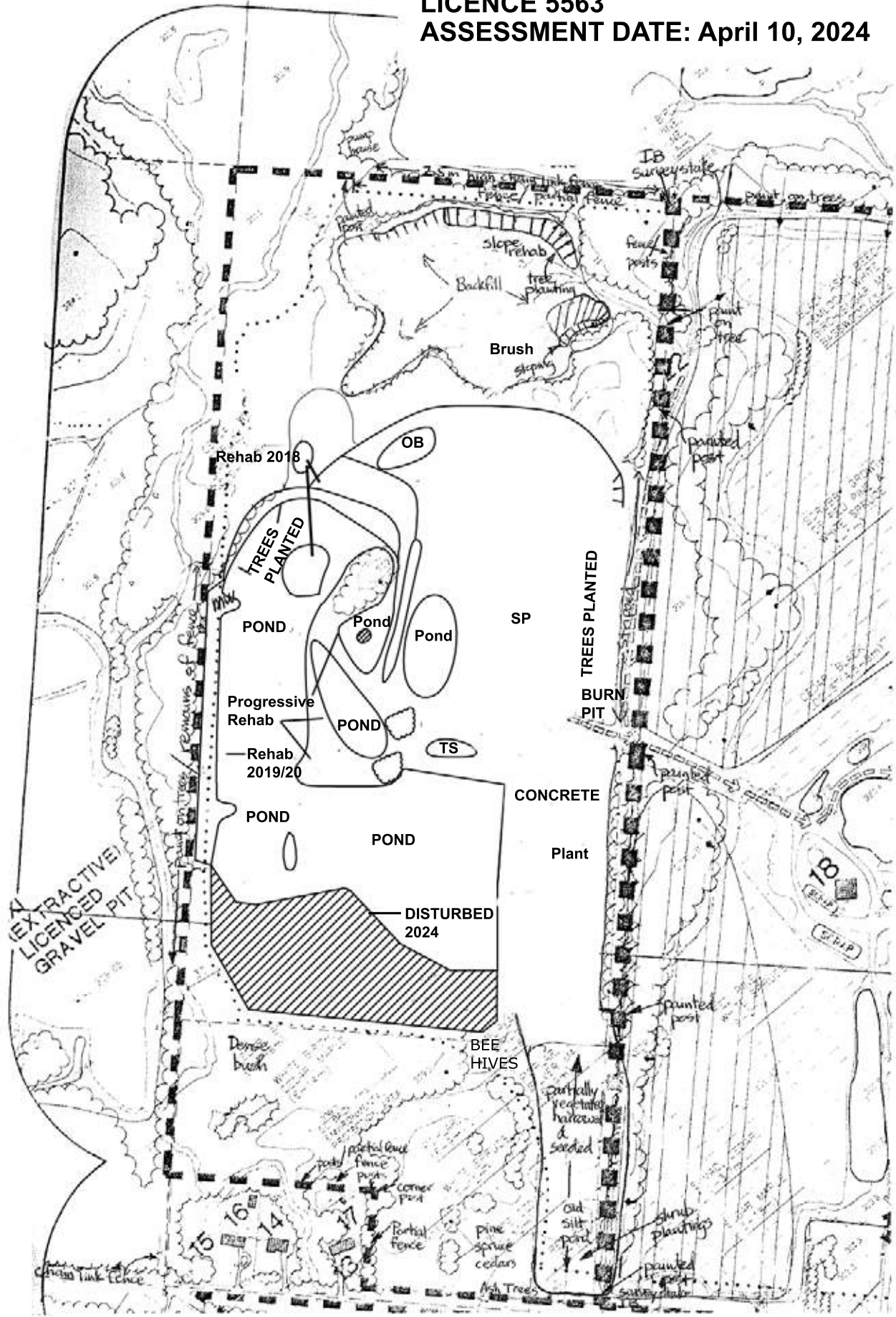
Ministry Office Use Only

Receipt Date (yyyy/mm/dd)	Review Date (yyyy/mm/dd)
Accepted? <input type="checkbox"/> Yes <input type="checkbox"/> No	MNR Signature

CBM COBURN PIT

LICENCE 5563

ASSESSMENT DATE: April 10, 2024



Compliance Assessment Report *Aggregate Resources Act* (Licences and Permits) (August 2020)

The *Aggregate Resources Act* requires all licence and permit holders to submit an annual Compliance Assessment Report to the ministry and municipalities. Regular assessment of compliance helps the licensee or permittee to stay familiar with what activities are permitted on their site. Enhanced compliance action will not be taken before the established deadline date for any contraventions disclosed in the report. All information in this report is available for public review.

Instructions

- To complete this report, compare your on-site conditions to your approved site plan, your licence/permit conditions, the *Aggregate Resources Act* (ARA) and regulation (O.Reg. 244/97). Unless otherwise identified on the site plan, the operating requirements specified in section 0.13 of the regulation will apply to this site. If you have any questions about how to conduct the assessment or fill out the report, contact the Ministry of Natural Resources and Forestry (MNRF) District Office.
- The assessment must be conducted between April 1 and September 15 and submitted online using the Natural Resources Information Portal, with a copy to the clerk of the applicable local or upper-tier municipality where the site is located, no later than September 30. If you have any questions about using the Natural Resources Information Portal, contact NRIP@ontario.ca. Submit the form by mail to the MNRF District Office where the site is located, if web access is unavailable.
- A sketch must be included with this report documenting where remedial action is required.
- A sketch must also be included showing areas where progressive rehabilitation has been performed in the previous calendar year.
- If your report to the MNRF discloses one or more contraventions of the ARA, the regulation, the site plan or the conditions of the licence or permit, then you must immediately stop doing anything that forms part of the contravention and take such steps as may be necessary to remedy the contravention within 90 days of submitting the report.
- In order to extend the 90-day remedial action deadline, you must obtain the MNRF's approval prior to filing the report.
- A licence/permit will be deemed automatically suspended under subsections 15.1(6) or 40.1(6) if this report is not submitted to the MNRF by September 30th or if remedial measures are not taken.
- Pursuant to subsection 57(5) of the ARA, it is an offence to furnish false or misleading information in a report.

Fields marked with an asterisk (*) are mandatory.

Section A: Background Information

Licence/Permit ID Number *	Date Assessment Conducted (yyyy/mm/dd) *
5609	2024/08/23
Licensee/Permittee Name *	
Dufferin Aggregates, a division of CRH Canada Group Inc.	
Location of Licence/Permit: Municipality (local and upper tiers)	
County of Wellington	
Geographic Township (if applicable)	
Puslinch	
UTM: (if the permit or licence is in an Unorganized Territory)	
22,23 - Concession 9	

Reviewer Contact Information

Last Name *	First Name *	Middle Initial
Fernandez	Llewellyn	O
Telephone Number *	Email *	
226-979-4569 Extension	llewellyn.fernandez@ca.crh.com	

Address

Unit Number	Street Number *	Street Name *	PO Box
FLR 4	2300	Steeles Ave West	
City/Town *	Country *	Province/State *	Postal Code/Zip Code *
Concord	Canada	Ontario	L4K 5X6

Has there been any activity on the site this year or the 2 previous calendar years (e.g. extraction, movement of aggregate, rehabilitation, site preparation)? *

- Yes If **yes**, you must complete **sections C and D**
- No If **no**, you can complete **section B** only and provide your signature at the end of the report

Section B: Inactive Sites

Indicate whether you are in compliance with the following conditions on your site plan, licence or permit, regulation (O.Reg. 244/97) and the *Aggregate Resources Act* (ARA). If you answer “no” to any of the following conditions, you must specify the Remedial Action that is required and the Deadline Date.

Item No.	Item	In Compliance?			Comments
		Yes	No	N/A	
B1	Entrance/Exit and Gates	<input type="checkbox"/>	<input type="checkbox"/>		
B2	Signage for Site Identification	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
B3	Site Boundary Demarcation (e.g. fencing, stakes, blazing)	<input type="checkbox"/>	<input type="checkbox"/>		Indicate how boundaries have been demarcated
B4	Prohibit Unauthorized Entry (for permits only)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
B5	Site Screening	<input type="checkbox"/>	<input type="checkbox"/>		
B6	Scrap Storage	<input type="checkbox"/>	<input type="checkbox"/>		
B7	Excavation Faces	<input type="checkbox"/>	<input type="checkbox"/>		
B8	Water Monitoring Program	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
B9	Other Monitoring Program	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Specify any other monitoring requirements
B10	Progressive Rehabilitation	<input type="checkbox"/>	<input type="checkbox"/>		

General Comments

Item No. and Item	Remedial Action Required	Deadline Date (yyyy/mm/dd)
Example: B3 Site Boundary Demarcation	Reinstall a 60 m section of 1.2 m tall fencing along the north part of the west boundary.	2020/12/27

Section C: Active Sites

Indicate whether you are in compliance with the following conditions on your site plan, licence or permit, regulation (O.Reg. 244/97) and the *Aggregate Resources Act* (ARA). If you answer “no” to any of the following conditions, you must specify the Remedial Action that is required and the Deadline Date.

Item No.	Item	In Compliance? *			Comments
		Yes	No	N/A	
Site Identification					
C1	Entrance/Exit and Gates	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Entrance/Exit located on the south side. Access is restricted to gates, which are open during operating hours
C2	Signage for Site Identification	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Signage at Entrance/Exit on the south side. Includes company information, contact information, emergency information & license number.
C3	Site Boundary Demarcation (e.g. fencing, stakes, blazing)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Indicate how boundaries have been demarcated Licensed boundaries are marked with wood fencing and signs
C4	Prohibit Unauthorized Entry (for permits only)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	"No Trespassing" signs are placed at the gate and wire fencing along the site perimeter
Site Preparation					
C5	Site Screening	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Site is screened by trees along the North, East and South boundary
C6	Stripping	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Stripping is completed to expose gravel as required
C7	Topsoil Stockpiles	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Topsoil piles are seeded and vegetated
C8	Overburden Stockpiles	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Overburden stockpiles are located on the south west side of the site
C9	Tree/Stump Removal	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Remaining trees/stumps within the extraction area were removed
Operational Details					
C10	Setbacks	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Setback are defined using red marking stakes per the operational plan
C11	Depth of Extraction	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Max depth of extraction estimated to be 8-14m below the water table
C12	Aggregate Stockpiles	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Underwater extracted material stockpiles are located along the shore of the pond
C13	Excavation Faces	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Above water material is mined in lifts less than 7.5m
C14	Processing Equipment (e.g. crushing equipment)	<input checked="" type="checkbox"/>	<input type="checkbox"/>		No processing equipment on site
C15	Scrap Storage	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Scrap is stored in the designated area as per the operational plan (see note H) and removed regularly
C16	Fuel Storage	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Fuel is stored in the designated area as per the operational plan (see Note G)

Item No.	Item	In Compliance? *			Comments
		Yes	No	N/A	
C17	Hours of Operation	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
C18	Internal Haul Routes	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Paved road at the entrance/exit. Well maintained gravel internal roads, controlled with traffic signage
C19	Dust Suppression Measures	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Internal roads and entrances are treated for dust with water and periodically using calcium chloride. Entrance is swept regularly.
C20	Asphalt/Concrete Plants or other Plants	<input checked="" type="checkbox"/>	<input type="checkbox"/>		No plants on site
C21	Buildings and other structures (e.g. scalehouse)	<input checked="" type="checkbox"/>	<input type="checkbox"/>		No buildings on site
C22	Importation of Material (e.g. for rehabilitation, blending, or recycling)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Indicate any materials that you are importing to the site

Monitoring and Mitigation

C23	Blast Monitoring: Quarries only	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
C24	Water Monitoring Reports	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Ground water monitoring is conducted monthly as per the operational plan
C25	Other Monitoring Program (e.g. dust, adaptive management plan, natural heritage monitoring)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Specify any other monitoring requirements

Other Conditions (Add description as needed)

- that are indicated on the licence or permit (i.e. prescribed conditions for licences or permits issued between June 27, 1997 and March 31, 2021)
- that apply as noted in section 0.12 of the regulation
- any other conditions indicated on the licence, permit or site plan

Item No.	Item	In Compliance?			Comments
		Yes	No	N/A	
C26	Extracted Tonnage	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Maximum Yearly Extraction Limit is 1,000,000 tonnes

Section D: Phasing and Rehabilitation

Item No.	Item	In Compliance? *			Comments
		Yes	No	N/A	
D1	Progressive Rehabilitation	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Progressive rehabilitation ongoing as per rehabilitation plan
D2	Sloping of Faces	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Sloped faces rehabilitated as per the rehabilitation plan.

Item No.	Item	In Compliance? *			Comments
		Yes	No	N/A	
D3	Grades/Contours and/or Elevations	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Rehabilitation grades and elevations are constructed as per the rehabilitation plans
D4	Vegetation	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
D5	Disturbed Hectareage Minimized	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Progressively expanding footprints of open bodies of water as per site plans & final rehabilitation plans
D6	Phasing/Sequencing	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	If operational phasing or sequencing is described on your site plan, please indicate what phase(s) you are in for extraction, progressive rehabilitation and final rehabilitation is/are currently under extraction and which phase(s) is/are undergoing rehabilitation: Current extraction & progressive rehabilitation is occurring in Phase 4

Rehabilitation Information

For D7 – D12, provide information based on the previous calendar year.

Item No.	Item
D7	Disturbed Hectareage – Number of hectares disturbed in the previous calendar year : 0.00
D8	Disturbed Hectareage – Number of hectares disturbed in total (including amount in D7) : 78.10
D9	Progressive Rehabilitation – Number of hectares rehabilitated in the previous calendar year : 4.01
D10	Progressive Rehabilitation – Number of hectares rehabilitated in total (including amount in D9) : 41.48
D11	<p>Check all activities that you have completed in the previous calendar year:</p> <p> <input type="checkbox"/> backfilling slopes/pit floor <input type="checkbox"/> rough grading <input type="checkbox"/> cultivating <input type="checkbox"/> aerating/reducing compaction <input type="checkbox"/> re-spreading topsoil/overburden <input type="checkbox"/> seeding/tree planting <input type="checkbox"/> other specify activity: _____ </p> <p>Comments</p>

Item No.	Item
D12	<p>Indicate the intended end use of the area that was rehabilitated in the previous calendar year (select all that apply):</p> <p> <input type="checkbox"/> agricultural (e.g. field crops, pasture) <input type="checkbox"/> natural (e.g. woodland/forest, meadow, prairie, alvar) </p> <p> <input type="checkbox"/> recreational (e.g. park, golf course, sports facility) <input checked="" type="checkbox"/> water (e.g. open pond, wetland, watercourse, aquaculture) </p> <p> <input checked="" type="checkbox"/> open (e.g. exposed aggregate for residential, commercial or industrial purposes) <input type="checkbox"/> general rehabilitation (e.g. meeting minimum requirements) type </p> <p>Comments</p>

General Comments

Item No. and Item *	Remedial Action Required*	Deadline Date (yyyy/mm/dd) *
Example: C3 Site Boundary Demarcation	Reinstall a 60 m section of 1.2 m tall fencing along the north part of the west boundary	2020/12/27
C4 Prohibit Unauthorized Entry	Installed 5 "No Trespassing signs" across the wire & wood fencing located near the entrance/exit	2024/07/04

Item No. and Item *	Remedial Action Required *	Deadline Date (yyyy/mm/dd) *

I certify that the information provided in this report is true to the best of my knowledge and acknowledge that it is an offence under subsection 57(5) of the *Aggregate Resources Act* to furnish false or misleading information in a report.

Signature of licensee/permittee or authorized person

Ministry Office Use Only

Receipt Date (yyyy/mm/dd)	Review Date (yyyy/mm/dd)
Accepted? <input type="checkbox"/> Yes <input type="checkbox"/> No	MNRF Signature

ROBERT GIBSON CONSULTING SERVICES INC.

15 IDLEWOOD DRIVE
KITCHENER, ONTARIO
N2A 1H9

Phone (519) 894-0273
Fax (519) 894-9526
Email gibsonr@rogers.com

September 24, 2024

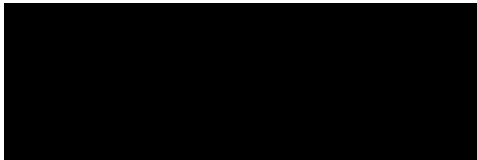
Ministry of Natural Resources
Aylmer-Guelph District Office
1 Stone Road W., 1st Floor
Guelph, Ontario
N1G 4Y2

Attention: IRM Technical Specialist

SUBJECT: Annual Compliance Assessment Report for 2024
Licence # 5610 (Philips Pit)
Part Lots 4 & 5, Concession 5
Township of Puslinch
Licensee: TGL Ltd.

Enclosed is the Compliance Assessment Report for the gravel pit licensed to TGL Ltd. at the above noted location. Copies of the report have been filed with the Township of Puslinch and the County of Wellington as required under the Aggregate Resources Act.

If you have any questions regarding the report, please contact me at my office.



Robert J. Gibson

Encl.

cc: Jamie Dunn, TGL Ltd.
Township of Puslinch
County of Wellington

Fields marked with an asterisk (*) are mandatory.

Section A: Background Information

Licence/Permit ID Number *	Date Assessment Conducted (yyyy/mm/dd) *
5610	2024/08/26
Licensee/Permittee Name *	
TGL LTD.	
Location of Licence/Permit: Municipality (local and upper tiers)	
Part Lots 4 & 5, Concession 5, Township of Puslinch, County of Wellington	
Geographic Township (if applicable)	
Puslinch	
UTM: (if the permit or licence is in an Unorganized Territory)	

Reviewer Contact Information

Last Name *	First Name *	Middle Initial
Gibson	Robert	
Telephone Number *	Email *	
519-894-8713 Extension	gibsonr@rogers.com	

Address

Unit Number	Street Number *	Street Name *	PO Box
	15	Idlewood Drive	
City/Town *	Country *	Province/State *	Postal Code/Zip Code *
Kitchener	CA-Canada	ON-Ontario	N2A 1H9

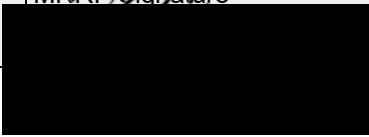
I certify that the information provided in this report is true to the best of my knowledge and acknowledge that it is an offence under subsection 57(5) of the *Aggregate Resources Act* to furnish false or misleading information in a report.

Signature of licensee/permittee or authorized person DocuSigned by:
Bill Seegmiller
ED8351C743884D0...

Has there been any activity on the site this year or the 2 previous calendar years (e.g. extraction, movement of aggregate, rehabilitation, site preparation)? *

- Yes If **yes**, you must complete **sections C and D**
- No If **no**, you can complete **section B** only

Ministry Office Use Only

Receipt Date (yyyy/mm/dd)	Review Date (yyyy/mm/dd)
2024-09-30	2024-10-30
Accepted?	MNR Signature
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

Section B: Inactive Sites

Indicate whether you are in compliance with the following conditions on your site plan, licence or permit, regulation (O.Reg. 244/97) and the *Aggregate Resources Act* (ARA). If you answer “no” to any of the following conditions, you must specify the Remedial Action that is required and the Deadline Date.

	Item	In Compliance? *			Comments
		Yes	No	N/A	
B1	Entrance/Exit and Gates	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Gate provide access to the pit in conjunction with the adjacent Martini pit. Gate was is locked at the time of the inspection.
B2	Signage for Site Identification	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Common sign with the adjacent Martini pit. Identification #5610 not legible. Sign needs replaced or repainted.
B3	Site Boundary Demarcation (e.g. fencing, stakes, blazing)	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Indicate how boundaries have been demarcated Post and wire fencing along County Road 32 is in poor condition in several locations. Licensed boundary is well defined and site is completely rehabilitated.
B4	Prohibit Unauthorized Entry (for permits only)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
B5	Site Screening	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Screening is not required as site is rehabilitated to an agricultural after use and producing good crops.
B6	Scrap Storage	<input checked="" type="checkbox"/>	<input type="checkbox"/>		No scrap was observed on site during the inspection.
B7	Excavation Faces	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Pit faces have been sloped and/or leveled as required for the rehabilitation of the pit.
B8	Water Monitoring Program	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
B9	Other Monitoring Program	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Specify any other monitoring requirements
B10	Progressive Rehabilitation	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Site is rehabilitated to an agricultural after use with very good results.

General Comments

PHILIPS PIT

It is recommended that a new identification sign with both Martini pit (ID#5654) and the Philips pit ID#5610 numbers be placed on or near the gate that is located at the common entrance to both properties.

To ensure compliance, perimeter fencing and/or markers approved by MNRF, boundary setbacks and regulatory signage are the responsibility of the licensee and to be maintained by the licensee.

Item	Remedial Action Required *	Deadline Date (yyyy/mm/dd) *
Example: Site Boundary Demarcation	Reinstall a 60 m section of 1.2 m tall fencing along the north part of the west boundary	2020/12/27
B2 Signage for Site Identification	Addition of Identification number to sign or total replacement of signage be undertaken.	2024/12/24

Save Form

Print Form

Clear Form

**Compliance Assessment Report
Aggregate Resources Act
(Licences and Permits)
(August 2020)**

The *Aggregate Resources Act* requires all licence and permit holders to submit an annual Compliance Assessment Report to the ministry and municipalities. Regular assessment of compliance helps the licensee or permittee to stay familiar with what activities are permitted on their site. Enhanced compliance action will not be taken before the established deadline date for any contraventions disclosed in the report. All information in this report is available for public review.

Instructions

- To complete this report, compare your on-site conditions to your approved site plan, your licence/permit conditions, the *Aggregate Resources Act* (ARA) and regulation (O.Reg. 244/97). Unless otherwise identified on the site plan, the operating requirements specified in section 0.13 of the regulation will apply to this site. If you have any questions about how to conduct the assessment or fill out the report, contact the Ministry of Natural Resources and Forestry (MNRF) District Office.
- The assessment must be conducted between April 1 and September 15 and submitted online using the Natural Resources Information Portal, with a copy to the clerk of the applicable local or upper-tier municipality where the site is located, no later than September 30. If you have any questions about using the Natural Resources Information Portal, contact NRIP@ontario.ca. Submit the form by mail to the MNRF District Office where the site is located, if web access is unavailable.
- A sketch must be included with this report documenting where remedial action is required.
- A sketch must also be included showing areas where progressive rehabilitation has been performed in the previous calendar year.
- If your report to the MNRF discloses one or more contraventions of the ARA, the regulation, the site plan or the conditions of the licence or permit, then you must immediately stop doing anything that forms part of the contravention and take such steps as may be necessary to remedy the contravention within 90 days of submitting the report.
- In order to extend the 90-day remedial action deadline, you must obtain the MNRF's approval prior to filing the report.
- A licence/permit will be deemed automatically suspended under subsections 15.1(6) or 40.1(6) if this report is not submitted to the MNRF by September 30th or if remedial measures are not taken.
- Pursuant to subsection 57(5) of the ARA, it is an offence to furnish false or misleading information in a report.

Fields marked with an asterisk (*) are mandatory.

Section A: Background Information

Licence/Permit ID Number *	Date Assessment Conducted (yyyy/mm/dd) *
5631	2024/04/10
Licensee/Permittee Name *	
St. Marys Cement Inc. (Canada)	
Location of Licence/Permit: Municipality (local and upper tiers)	
Part Lot 25, Concession 7, Township of Puslinch, County of Wellington	
Geographic Township (if applicable)	
Puslinch	
UTM: (if the permit or licence is in an Unorganized Territory)	

Reviewer Contact Information

Last Name *	First Name *	Middle Initial
Brown	Samantha	
Telephone Number *	Extension	Email *
905-294-8282	107	samantha@harringtonmcavan.com

Address

Unit Number	Street Number *	Street Name *	PO Box
102	41	Main Street	
City/Town *	Country *	Province/State *	Postal Code/Zip Code *
Unionville	Canada	Ontario	L3R 2E5

Has there been any activity on the site this year or the 2 previous calendar years (e.g. extraction, movement of aggregate, rehabilitation, site preparation)? *

- Yes If **yes**, you must complete **sections C and D**
- No If **no**, you can complete **section B** only and provide your signature at the end of the report

Section B: Inactive Sites

Indicate whether you are in compliance with the following conditions on your site plan, licence or permit, regulation (O.Reg. 244/97) and the *Aggregate Resources Act* (ARA). If you answer "no" to any of the following conditions, you must specify the Remedial Action that is required and the Deadline Date.

Item No.	Item	In Compliance?			Comments
		Yes	No	N/A	
B1	Entrance/Exit and Gates	<input type="checkbox"/>	<input type="checkbox"/>		
B2	Signage for Site Identification	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
B3	Site Boundary Demarcation (e.g. fencing, stakes, blazing)	<input type="checkbox"/>	<input type="checkbox"/>		Indicate how boundaries have been demarcated
B4	Prohibit Unauthorized Entry (for permits only)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
B5	Site Screening	<input type="checkbox"/>	<input type="checkbox"/>		
B6	Scrap Storage	<input type="checkbox"/>	<input type="checkbox"/>		
B7	Excavation Faces	<input type="checkbox"/>	<input type="checkbox"/>		
B8	Water Monitoring Program	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
B9	Other Monitoring Program	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Specify any other monitoring requirements
B10	Progressive Rehabilitation	<input type="checkbox"/>	<input type="checkbox"/>		

General Comments

Item No. and Item	Remedial Action Required	Deadline Date (yyyy/mm/dd)
Example: B3 Site Boundary Demarcation	Reinstall a 60 m section of 1.2 m tall fencing along the north part of the west boundary.	2020/12/27

Section C: Active Sites

Indicate whether you are in compliance with the following conditions on your site plan, licence or permit, regulation (O.Reg. 244/97) and the *Aggregate Resources Act* (ARA). If you answer “no” to any of the following conditions, you must specify the Remedial Action that is required and the Deadline Date.

Item No.	Item	In Compliance? *			Comments
		Yes	No	N/A	
Site Identification					
C1	Entrance/Exit and Gates	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Gates are not required. Access is through the adjacent Aberfoyle pit also operated by CBM.
C2	Signage for Site Identification	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Required signs have been installed by the entrance/exits of pit (A2 – McLean Road and Conc. 7) and are maintained.
C3	Site Boundary Demarcation (e.g. fencing, stakes, blazing)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Indicate how boundaries have been demarcated All boundaries are demarcated with 1.2 m high fence, signs or painted marker posts. Repairs made as required in 2024.
C4	Prohibit Unauthorized Entry (for permits only)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Licence
Site Preparation					
C5	Site Screening	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Existing berm along the south boundary adjacent to McLean Road (see sketch).
C6	Stripping	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Stripped topsoil and overburden has been stored in berms and/or stockpiles or used for rehabilitation of slopes.
C7	Topsoil Stockpiles	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Topsoil is stored in the vegetated berm on site (see page 2, note #7 on site plans).
C8	Overburden Stockpiles	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Established stockpiles are vegetated.
C9	Tree/Stump Removal	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Stumps and logs may remain on site for future progressive and final underwater rehabilitation (see page 2, note# 16).
Operational Details					
C10	Setbacks	<input checked="" type="checkbox"/>	<input type="checkbox"/>		The rehabilitated side slope completed along the south boundary is within the 30 m setback area. Setbacks are maintained per site plan.
C11	Depth of Extraction	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Maximum depth allowed – 312.5 m asl Lowest floor elevation +/- 313 m
C12	Aggregate Stockpiles	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Site plan amendment approved Oct. 2017 to allow product stockpiles to be located within 30 m from the west boundary.
C13	Excavation Faces	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Pit faces in the site have been graded and/or sloped (see page 2, note #7 on site plans).
C14	Processing Equipment (e.g. crushing equipment)	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Loaders operating on site (see page 2, note #9 on site plans).

Item No.	Item	In Compliance? *			Comments
		Yes	No	N/A	
C15	Scrap Storage	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Scrap removed on an ongoing basis in 2024. Scrap is moved to the designated area in the main Aberfoyle pit as shown on the site plan (see page 2, note #16).
C16	Fuel Storage	<input checked="" type="checkbox"/>	<input type="checkbox"/>		No fuel currently stored on site (see page 2, note #15).
C17	Hours of Operation	<input checked="" type="checkbox"/>	<input type="checkbox"/>		No restrictions on licence or site plans.
C18	Internal Haul Routes	<input checked="" type="checkbox"/>	<input type="checkbox"/>		No conditions on licence or site plan. Currently as shown on the site plan.
C19	Dust Suppression Measures	<input checked="" type="checkbox"/>	<input type="checkbox"/>		No conditions on the site plan. MECP approved dust suppressant (calcium chloride or water) applied on internal haul road, as required.
C20	Asphalt/Concrete Plants or other Plants	<input checked="" type="checkbox"/>	<input type="checkbox"/>		No plant currently located on the site (see page 2, note #9 on site plans).
C21	Buildings and other structures (e.g. scalehouse)	<input checked="" type="checkbox"/>	<input type="checkbox"/>		There are no buildings in the licensed area as shown on the site plan.
C22	Importation of Material (e.g. for rehabilitation, blending, or recycling)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Indicate any materials that you are importing to the site Off-site materials can be brought into the site (see page 2, note #17). Asphalt, concrete

Monitoring and Mitigation

C23	Blast Monitoring: Quarries only	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Pit
C24	Water Monitoring Reports	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	None required
C25	Other Monitoring Program (e.g. dust, adaptive management plan, natural heritage monitoring)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Specify any other monitoring requirements None required

Other Conditions (Add description as needed)

- that are indicated on the licence or permit (i.e. prescribed conditions for licences or permits issued between June 27, 1997 and March 31, 2021)
- that apply as noted in section 0.12 of the regulation
- any other conditions indicated on the licence, permit or site plan

Item No.	Item	In Compliance?			Comments
		Yes	No	N/A	
C26	Spills Plan	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Corporate policy in place as part of EMS.
C27	Tonnage	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Class "A" licence – 1,000,000 tonnes annually
C28	Noise Mitigation	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Berm has been constructed in setback area adjacent to McLean Road.

Section D: Phasing and Rehabilitation

Item No.	Item	In Compliance? *			Comments
		Yes	No	N/A	
D1	Progressive Rehabilitation	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Pit faces along the north, south, west boundary have been rehabilitated. Area in southeast corner of site was re-graded and seeded.
D2	Sloping of Faces	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Pit faces along the north, south, west boundary have been rehabilitated. Area in southeast corner of site was re-graded and seeded.
D3	Grades/Contours and/or Elevations	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Pit faces along the north, south, west boundary have been sloped per site plan.
D4	Vegetation	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Berm and the rehabilitated side slopes are well vegetated. Pit floor has been graded for stockpiles.
D5	Disturbed Hectareage Minimized	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Progressive rehabilitation has occurred where areas depleted.
D6	Phasing/Sequencing	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	If operational phasing or sequencing is described on your site plan, please indicate what phase(s) you are in for extraction, progressive rehabilitation and final rehabilitation is/are currently under extraction and which phase(s) is/are undergoing rehabilitation: Operating in Phase 1, processing and stockpiles.

Rehabilitation Information

For D7 – D12, provide information based on the previous calendar year.

Item No.	Item
D7	Disturbed Hectareage – Number of hectares disturbed in the previous calendar year : 0.00
D8	Disturbed Hectareage – Number of hectares disturbed in total (including amount in D7) : 5.49
D9	Progressive Rehabilitation – Number of hectares rehabilitated in the previous calendar year : 0.00
D10	Progressive Rehabilitation – Number of hectares rehabilitated in total (including amount in D9) : 2.30
D11	<p>Check all activities that you have completed in the previous calendar year:</p> <p> <input type="checkbox"/> backfilling slopes/pit floor <input type="checkbox"/> rough grading <input type="checkbox"/> cultivating <input type="checkbox"/> aerating/reducing compaction <input type="checkbox"/> re-spreading topsoil/overburden <input type="checkbox"/> seeding/tree planting <input type="checkbox"/> other specify activity: _____ </p> <p>Comments</p>

Item No.	Item
D12	<p>Indicate the intended end use of the area that was rehabilitated in the previous calendar year (select all that apply):</p> <p> <input type="checkbox"/> agricultural (e.g. field crops, pasture) <input type="checkbox"/> natural (e.g. woodland/forest, meadow, prairie, alvar) </p> <p> <input type="checkbox"/> recreational (e.g. park, golf course, sports facility) <input type="checkbox"/> water (e.g. open pond, wetland, watercourse, aquaculture) </p> <p> <input type="checkbox"/> open (e.g. exposed aggregate for residential, commercial or industrial purposes) <input type="checkbox"/> general rehabilitation (e.g. meeting minimum requirements) type </p> <p>Comments</p>

General Comments

Item No. and Item *	Remedial Action Required*	Deadline Date (yyyy/mm/dd) *
Example: C3 Site Boundary Demarcation	Reinstall a 60 m section of 1.2 m tall fencing along the north part of the west boundary	2020/12/27

Item No. and Item *	Remedial Action Required *	Deadline Date (yyyy/mm/dd) *

I certify that the information provided in this report is true to the best of my knowledge and acknowledge that it is an offence under subsection 57(5) of the *Aggregate Resources Act* to furnish false or misleading information in a report.

Signature of licensee/permittee or authorized person

Ministry Office Use Only	
Receipt Date (yyyy/mm/dd)	Review Date (yyyy/mm/dd)
Accepted? <input type="checkbox"/> Yes <input type="checkbox"/> No	MNRF Signature

CBM St. Mary's
Edginton 1 Pit
Licence No. 5631
Assessment Date: April 10, 2024



ROBERT GIBSON CONSULTING SERVICES INC.

15 IDLEWOOD DRIVE
KITCHENER, ONTARIO
N2A 1H9

Phone (519) 894-0273
Fax (519) 894-9526
Email gibsonr@rogers.com

September 24, 2024

Ministry of Natural Resources
Guelph District Office
1 Stone Road W., 1st Floor
Guelph, Ontario
N1G 4Y2

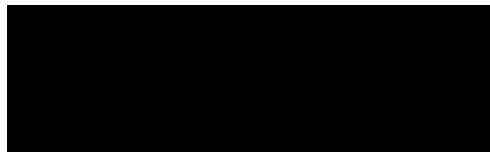
Attention: IRM Technical Specialist

SUBJECT: Annual Compliance Assessment Report for 2024
Licence # 5654 (Martini Pit)
North ½ Lot 4, Concession 4
Township of Puslinch
Licensee: TGL Ltd.

Enclosed is the Compliance Assessment Report for the gravel pit licensed to TGL Ltd. at the above noted location. Copies of the report have been filed with the Township of Puslinch and the County of Wellington as required under the Aggregate Resources Act.

If you have any questions regarding the report, please contact me at my office.

Yours truly,



Robert J. Gibson

Encl.

cc: Jamie Dunn, TGL Ltd.
Township of Puslinch
County of Wellington

Fields marked with an asterisk (*) are mandatory.

Section A: Background Information

Licence/Permit ID Number *	Date Assessment Conducted (yyyy/mm/dd) *
5654	2024/08/26
Licensee/Permittee Name *	
TGL LTD.	
Location of Licence/Permit: Municipality (local and upper tiers)	
N1/2 Lot 4, Concession 4, Township of Puslinch, County of Wellington	
Geographic Township (if applicable)	
Puslinch	
UTM: (if the permit or licence is in an Unorganized Territory)	

Reviewer Contact Information

Last Name *	First Name *	Middle Initial
Gibson	Robert	
Telephone Number *	Email *	
519-894-8713 Extension	gibsonr@rogers.com	

Address

Unit Number	Street Number *	Street Name *	PO Box
	15	Idlewood Drive	
City/Town *	Country *	Province/State *	Postal Code/Zip Code *
Kitchener	CA-Canada	ON-Ontario	N2A 1H9


I certify that the information provided in this report is true to the best of my knowledge and acknowledge that it is an offence under subsection 57(5) of the *Aggregate Resources Act* to furnish false or misleading information in a report.

Signature of licensee/permittee or authorized person  ED8351C743884D0...

Has there been any activity on the site this year or the 2 previous calendar years (e.g. extraction, movement of aggregate, rehabilitation, site preparation)? *

- Yes If **yes**, you must complete **sections C and D**
- No If **no**, you can complete **section B** only

Ministry Office Use Only

Receipt Date (yyyy/mm/dd)	Review Date (yyyy/mm/dd)
2024-09-30	2024-10-30
Accepted?	MNRF Signature
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

Section B: Inactive Sites

Indicate whether you are in compliance with the following conditions on your site plan, licence or permit, regulation (O.Reg. 244/97) and the *Aggregate Resources Act* (ARA). If you answer “no” to any of the following conditions, you must specify the Remedial Action that is required and the Deadline Date.

	Item	In Compliance? *			Comments
		Yes	No	N/A	
B1	Entrance/Exit and Gates	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Access to the pit in conjunction with the adjacent Philips pit is controlled by a locked gate.
B2	Signage for Site Identification	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Identification sign is erected but is showing significant weathering damage. Signage should be replaced.
B3	Site Boundary Demarcation (e.g. fencing, stakes, blazing)	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Indicate how boundaries have been demarcated Post and wire fencing and natural hedgerows provide boundary locations.
B4	Prohibit Unauthorized Entry (for permits only)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
B5	Site Screening	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Majority of berms/stockpiles of soil were used for rehabilitation purposes, Screening of the pit is unnecessary as pit is mainly depleted and generally in a rehabilitated condition.
B6	Scrap Storage	<input checked="" type="checkbox"/>	<input type="checkbox"/>		No scrap was observed at the time of inspection. Old scales and derelict scale house remain on site.
B7	Excavation Faces	<input checked="" type="checkbox"/>	<input type="checkbox"/>		No excavation faces are on site as all pit faces were previously removed as part of rehabilitation.
B8	Water Monitoring Program	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
B9	Other Monitoring Program	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Specify any other monitoring requirements
B10	Progressive Rehabilitation	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Majority of site is rehabilitated to a very good agricultural use which is actively cropped.

General Comments**MARTINI PIT**

No aggregate related activities are occurring on site as majority of site is currently in farm crop use.

To ensure compliance, perimeter fencing and/or markers approved by MNRF, boundary setbacks and regulatory signage are the responsibility of the licensee and to be maintained by the licensee.

Save Form

Print Form

Clear Form

**Compliance Assessment Report
Aggregate Resources Act
(Licences and Permits)
(August 2020)**

The *Aggregate Resources Act* requires all licence and permit holders to submit an annual Compliance Assessment Report to the ministry and municipalities. Regular assessment of compliance helps the licensee or permittee to stay familiar with what activities are permitted on their site. Enhanced compliance action will not be taken before the established deadline date for any contraventions disclosed in the report. All information in this report is available for public review.

Instructions

- To complete this report, compare your on-site conditions to your approved site plan, your licence/permit conditions, the *Aggregate Resources Act* (ARA) and regulation (O.Reg. 244/97). Unless otherwise identified on the site plan, the operating requirements specified in section 0.13 of the regulation will apply to this site. If you have any questions about how to conduct the assessment or fill out the report, contact the Ministry of Natural Resources and Forestry (MNR) District Office.
- The assessment must be conducted between April 1 and September 15 and submitted online using the Natural Resources Information Portal, with a copy to the clerk of the applicable local or upper-tier municipality where the site is located, no later than September 30. If you have any questions about using the Natural Resources Information Portal, contact NRIP@ontario.ca. Submit the form by mail to the MNR District Office where the site is located, if web access is unavailable.
- A sketch must be included with this report documenting where remedial action is required.
- A sketch must also be included showing areas where progressive rehabilitation has been performed in the previous calendar year.
- If your report to the MNR discloses one or more contraventions of the ARA, the regulation, the site plan or the conditions of the licence or permit, then you must immediately stop doing anything that forms part of the contravention and take such steps as may be necessary to remedy the contravention within 90 days of submitting the report.
- In order to extend the 90-day remedial action deadline, you must obtain the MNR's approval prior to filing the report.
- A licence/permit will be deemed automatically suspended under subsections 15.1(6) or 40.1(6) if this report is not submitted to the MNR by September 30th or if remedial measures are not taken.
- Pursuant to subsection 57(5) of the ARA, it is an offence to furnish false or misleading information in a report.

Fields marked with an asterisk (*) are mandatory.

Section A: Background Information

Licence/Permit ID Number *	Date Assessment Conducted (yyyy/mm/dd) *
5709	2024/09/15
Licensee/Permittee Name *	
Arkell Ridge Development Ltd	
Location of Licence/Permit: Municipality (local and upper tiers)	
Puslinch and Wellington County	
Geographic Township (if applicable)	
Puslinch	
UTM: (if the permit or licence is in an Unorganized Territory)	
43 54284N 80 18486	

Reviewer Contact Information

Last Name *	First Name *	Middle Initial
Stovel	Rob	
Telephone Number *	Email *	
519-766-8042 Extension	stovel.associates@outlook.com	

Address

Unit Number	Street Number *	Street Name *	PO Box
	651	Orangeville Road	
City/Town *	Country *	Province/State *	Postal Code/Zip Code *
Fergus	Canada	ON	N1M 1T9

Has there been any activity on the site this year or the 2 previous calendar years (e.g. extraction, movement of aggregate, rehabilitation, site preparation)? *

- Yes If yes, you must complete sections C and D
- No If no, you can complete section B only and provide your signature at the end of the report

Section B: Inactive Sites

Indicate whether you are in compliance with the following conditions on your site plan, licence or permit, regulation (O.Reg. 244/97) and the *Aggregate Resources Act* (ARA). If you answer "no" to any of the following conditions, you must specify the Remedial Action that is required and the Deadline Date.

Item No.	Item	In Compliance?			Comments
		Yes	No	N/A	
B1	Entrance/Exit and Gates	<input type="checkbox"/>	<input type="checkbox"/>		
B2	Signage for Site Identification	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
B3	Site Boundary Demarcation (e.g. fencing, stakes, blazing)	<input type="checkbox"/>	<input type="checkbox"/>		Indicate how boundaries have been demarcated
B4	Prohibit Unauthorized Entry (for permits only)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
B5	Site Screening	<input type="checkbox"/>	<input type="checkbox"/>		
B6	Scrap Storage	<input type="checkbox"/>	<input type="checkbox"/>		
B7	Excavation Faces	<input type="checkbox"/>	<input type="checkbox"/>		
B8	Water Monitoring Program	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
B9	Other Monitoring Program	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Specify any other monitoring requirements
B10	Progressive Rehabilitation	<input type="checkbox"/>	<input type="checkbox"/>		

General Comments

Item No. and Item	Remedial Action Required	Deadline Date (yyyy/mm/dd)
Example: B3 Site Boundary Demarcation	Reinstall a 60 m section of 1.2 m tall fencing along the north part of the west boundary.	2020/12/27

Section C: Active Sites

Indicate whether you are in compliance with the following conditions on your site plan, licence or permit, regulation (O.Reg. 244/97) and the *Aggregate Resources Act* (ARA). If you answer "no" to any of the following conditions, you must specify the Remedial Action that is required and the Deadline Date.

Item No.	Item	In Compliance?			Comments
		Yes	No	N/A	
Site Identification					
C1	Entrance/Exit and Gates	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Public access is controlled by a locked gate at shared entrance with License 15338.
C2	Signage for Site Identification	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Site identification signage was present. Signage is located at site entrance/exit at County Rd. 41
C3	Site Boundary Demarcation (e.g. fencing, stakes, blazing)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Indicate how boundaries have been demarcated Re-stake and repair fencing along easterly and southern boundary.
C4	Prohibit Unauthorized Entry (for permits only)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Site Preparation					
C5	Site Screening	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Pit is effectively screened from public view by the surrounding topography and woodlands
C6	Stripping	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
C7	Topsoil Stockpiles	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Topsoil and overburden were stripped and placed in separate stockpiles at time of original stripping. Topsoil stockpiles are well vegetated
C8	Overburden Stockpiles	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
C9	Tree/Stump Removal	<input type="checkbox"/>	<input checked="" type="checkbox"/>		Remove brush/trees located at central portion of the site
Operational Details					
C10	Setbacks	<input checked="" type="checkbox"/>	<input type="checkbox"/>		A site plan override is approved to allow for the removal of the common boundary with the licensee's adjacent pit ID#15338.
C11	Depth of Extraction	<input checked="" type="checkbox"/>	<input type="checkbox"/>		As noted on site plan. Lowest Floor Elevation (+/- 316.5m).
C12	Aggregate Stockpiles	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
C13	Excavation Faces	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Sloping of pit faces is ongoing.
C14	Processing Equipment (e.g. crushing equipment)	<input checked="" type="checkbox"/>	<input type="checkbox"/>		No special restrictions relating to on site equipment.
C15	Scrap Storage	<input checked="" type="checkbox"/>	<input type="checkbox"/>		No scrap present at time of visit.
C16	Fuel Storage	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
C17	Hours of Operation	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Item No.	Item	In Compliance?			Comments
		Yes	No	N/A	
C18	Internal Haul Routes	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
C19	Dust Suppression Measures	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Dust suppressants are used if necessary.
C20	Asphalt/Concrete Plants or other Plants	<input checked="" type="checkbox"/>	<input type="checkbox"/>		No asphalt/concrete plants onsite
C21	Buildings and other structures (e.g. scalehouse)	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Weigh scales and office building are located on site.
C22	Importation of Material (e.g. for rehabilitation, blending, or recycling)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Indicate any materials that you are importing to the site Asphalt pile to be removed.

Monitoring and Mitigation

C23	Blast Monitoring: Quarries only	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
C24	Water Monitoring Reports	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Water monitoring wells have been installed
C25	Other Monitoring Program (e.g. dust, adaptive management plan, natural heritage monitoring)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Specify any other monitoring requirements

Other Conditions (Add description as needed)

- that are indicated on the licence or permit (i.e. prescribed conditions for licences or permits issued between June 27, 1997 and March 31, 2021)
- that apply as noted in section 0.12 of the regulation
- any other conditions indicated on the licence, permit or site plan

Item No.	Item	In Compliance?			Comments
		Yes	No	N/A	
C26		<input checked="" type="checkbox"/>	<input type="checkbox"/>		

Section D: Phasing and Rehabilitation

Item No.	Item	In Compliance?			Comments
		Yes	No	N/A	
D1	Progressive Rehabilitation	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
D2	Sloping of Faces	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
D3	Grades/Contours and/or Elevations	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Pit floor is graded to meet final rehabilitation conditions.
D4	Vegetation	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Side slopes are vegetated.

Item No.	Item	In Compliance?			Comments
		Yes	No	N/A	
D5	Disturbed Hectarage Minimized	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
D6	Phasing/Sequencing	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	If operational phasing or sequencing is described on your site plan, please indicate what phase(s) you are in for extraction, progressive rehabilitation and final rehabilitation is/are currently under extraction and which phase(s) is/are undergoing rehabilitation:

Rehabilitation Information

For D7 – D12, provide information based on the previous calendar year.

Item No.	Item
D7	Disturbed Hectarage – Number of hectares disturbed in the previous calendar year: 1.24
D8	Disturbed Hectarage – Number of hectares disturbed in total (including amount in D7): 9.74
D9	Progressive Rehabilitation – Number of hectares rehabilitated in the previous calendar year: 0.00
D10	Progressive Rehabilitation – Number of hectares rehabilitated in total (including amount in D9): 3.50
D11	<p>Check all activities that you have completed in the previous calendar year:</p> <p> <input type="checkbox"/> backfilling slopes/pit floor <input type="checkbox"/> rough grading <input type="checkbox"/> cultivating <input type="checkbox"/> aerating/reducing compaction <input type="checkbox"/> re-spreading topsoil/overburden <input type="checkbox"/> seeding/tree planting <input type="checkbox"/> other specify activity: _____ </p> <p>Comments</p>
D12	<p>Indicate the intended end use of the area that was rehabilitated in the previous calendar year (select all that apply):</p> <p> <input type="checkbox"/> agricultural (e.g. field crops, pasture) <input type="checkbox"/> natural (e.g. woodland/forest, meadow, prairie, alvar) <input type="checkbox"/> recreational (e.g. park, golf course, sports facility) <input type="checkbox"/> water (e.g. open pond, wetland, watercourse, aquaculture) <input type="checkbox"/> open (e.g. exposed aggregate for residential, commercial or industrial purposes) <input type="checkbox"/> general rehabilitation (e.g. meeting minimum requirements) type </p> <p>Comments</p>

General Comments

Remove brush/trees located at central portion of the site. Re-stake and repair fencing along southern boundary. Pit is effectively screened from public view by the surrounding topography and woodlands. Signage is located at site

Item No. and Item	Remedial Action Required	Deadline Date (yyyy/mm/dd)
Example: C3 Site Boundary Demarcation	Reinstall a 60 m section of 1.2 m tall fencing along the north part of the west boundary	2020/12/27
C3 Site Boundary Demarcation (e.g. fencing, stakes, blazing)	Re-stake and repair fencing along easterly and southern boundary	2024/12/15
C9 Tree/Stump Removal	Remove brush/trees located at central portion of the site.	2024/12/15
C22 Importation of Material (e.g. for rehabilitation, blending, or recycling)	Asphalt pile to be removed.	2024/12/15

I certify that the information provided in this report is true to the best of my knowledge and acknowledge that it is an offence under subsection 57(5) of the *Aggregate Resources Act* to furnish false or misleading information in a report.

Signature of licensee/permittee or authorized person _____



Ministry Office Use Only

Receipt Date (yyyy/mm/dd)

Review Date (yyyy/mm/dd)

Accepted?

Yes No

MNRF Signature

The *Aggregate Resources Act* requires all licence and permit holders to submit an annual Compliance Assessment Report to the ministry and municipalities. Regular assessment of compliance helps the licensee or permittee to stay familiar with what activities are permitted on their site. Enhanced compliance action will not be taken before the established deadline date for any contraventions disclosed in the report. All information in this report is available for public review.

Instructions

- To complete this report, compare your on-site conditions to your approved site plan, your licence/permit conditions, the *Aggregate Resources Act* (ARA) and regulation (O.Reg. 244/97). Unless otherwise identified on the site plan, the operating requirements specified in section 0.13 of the regulation will apply to this site. If you have any questions about how to conduct the assessment or fill out the report, contact the [Ministry of Natural Resources and Forestry \(MNR\) District Office](#).
- The assessment must be conducted between April 1 and September 15 and submitted online using the [Natural Resources Information Portal](#), with a copy to the clerk of the applicable local or upper-tier municipality where the site is located, no later than September 30. If you have any questions about using the Natural Resources Information Portal, contact NRIP@ontario.ca. Submit the form by mail to the MNR District Office where the site is located, if web access is unavailable.
- A sketch must be included with this report documenting where remedial action is required.
- A sketch must also be included showing areas where progressive rehabilitation has been performed in the previous calendar year.
- If your report to the MNR discloses one or more contraventions of the ARA, the regulation, the site plan or the conditions of the licence or permit, then you must immediately stop doing anything that forms part of the contravention and take such steps as may be necessary to remedy the contravention within 90 days of submitting the report.
- In order to extend the 90-day remedial action deadline, you must obtain the MNR's approval prior to filing the report.
- A licence/permit will be deemed automatically suspended under subsections 15.1(6) or 40.1(6) if this report is not submitted to the MNR by September 30th or if remedial measures are not taken.
- Pursuant to subsection 57(5) of the ARA, it is an offence to furnish false or misleading information in a report.

Fields marked with an asterisk (*) are mandatory.

Section A: Background Information

Licence/Permit ID Number *	Date Assessment Conducted (yyyy/mm/dd) *
5710	2024/08/26
Licensee/Permittee Name *	
Cox Construction Limited	
Location of Licence/Permit: Municipality (local and upper tiers)	
Puslinch and Wellington County	
Geographic Township (if applicable)	
Puslinch	
UTM: (if the permit or licence is in an Unorganized Territory)	
43.47654N, 80.25053W	

Reviewer Contact Information

Last Name *	First Name *	Middle Initial
Stovel	Rob	
Telephone Number *	Email *	
519-766-8042 Extension	stovel.associates@outlook.com	

Address

Unit Number	Street Number *	Street Name *	PO Box
	651	Orangeville Road	
City/Town *	Country *	Province/State *	Postal Code/Zip Code *
Fergus	Canada	ON	N1M 1T9

Has there been any activity on the site this year or the 2 previous calendar years (e.g. extraction, movement of aggregate, rehabilitation, site preparation)? *

- Yes If **yes**, you must complete **sections C and D**
- No If **no**, you can complete **section B** only and provide your signature at the end of the report

Section B: Inactive Sites

Indicate whether you are in compliance with the following conditions on your site plan, licence or permit, regulation (O.Reg. 244/97) and the *Aggregate Resources Act* (ARA). If you answer "no" to any of the following conditions, you must specify the Remedial Action that is required and the Deadline Date.

Item No.	Item	In Compliance?			Comments
		Yes	No	N/A	
B1	Entrance/Exit and Gates	<input type="checkbox"/>	<input type="checkbox"/>		
B2	Signage for Site Identification	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
B3	Site Boundary Demarcation (e.g. fencing, stakes, blazing)	<input type="checkbox"/>	<input type="checkbox"/>		Indicate how boundaries have been demarcated
B4	Prohibit Unauthorized Entry (for permits only)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
B5	Site Screening	<input type="checkbox"/>	<input type="checkbox"/>		
B6	Scrap Storage	<input type="checkbox"/>	<input type="checkbox"/>		
B7	Excavation Faces	<input type="checkbox"/>	<input type="checkbox"/>		
B8	Water Monitoring Program	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
B9	Other Monitoring Program	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Specify any other monitoring requirements
B10	Progressive Rehabilitation	<input type="checkbox"/>	<input type="checkbox"/>		

General Comments

Item No. and Item	Remedial Action Required	Deadline Date (yyyy/mm/dd)
Example: B3 Site Boundary Demarcation	Reinstall a 60 m section of 1.2 m tall fencing along the north part of the west boundary.	2020/12/27

Section C: Active Sites

Indicate whether you are in compliance with the following conditions on your site plan, licence or permit, regulation (O.Reg. 244/97) and the *Aggregate Resources Act* (ARA). If you answer "no" to any of the following conditions, you must specify the Remedial Action that is required and the Deadline Date.

Item No.	Item	In Compliance?			Comments
		Yes	No	N/A	
Site Identification					
C1	Entrance/Exit and Gates	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
C2	Signage for Site Identification	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Sign is on Sideroad 10 along Laird road.
C3	Site Boundary Demarcation (e.g. fencing, stakes, blazing)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Indicate how boundaries have been demarcated North/West limits to be re-staked and south limit of Lot 13. Fence repairs needed along Forestell and Laird Roads.
C4	Prohibit Unauthorized Entry (for permits only)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Site Preparation					
C5	Site Screening	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
C6	Stripping	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
C7	Topsoil Stockpiles	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
C8	Overburden Stockpiles	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
C9	Tree/Stump Removal	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Operational Details					
C10	Setbacks	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
C11	Depth of Extraction	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Extraction permitted below water table. Lowest floor elevation +/- 318 (m)
C12	Aggregate Stockpiles	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
C13	Excavation Faces	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
C14	Processing Equipment (e.g. crushing equipment)	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
C15	Scrap Storage	<input type="checkbox"/>	<input checked="" type="checkbox"/>		Scrap to be collected and removed.
C16	Fuel Storage	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Fuel tank is located in designated area.
C17	Hours of Operation	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
C18	Internal Haul Routes	<input checked="" type="checkbox"/>	<input type="checkbox"/>		

Item No.	Item	In Compliance?			Comments
		Yes	No	N/A	
C19	Dust Suppression Measures	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
C20	Asphalt/Concrete Plants or other Plants	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Asphalt plant was not operating at time of site visit.
C21	Buildings and other structures (e.g. scalehouse)	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
C22	Importation of Material (e.g. for rehabilitation, blending, or recycling)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Indicate any materials that you are importing to the site Asphalt and Concrete to be collected and stored in the designated area. Ensure that asphalt is not stored within 2m of water table.

Monitoring and Mitigation

C23	Blast Monitoring: Quarries only	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
C24	Water Monitoring Reports	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
C25	Other Monitoring Program (e.g. dust, adaptive management plan, natural heritage monitoring)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Specify any other monitoring requirements

Other Conditions (Add description as needed)

- that are indicated on the licence or permit (i.e. prescribed conditions for licences or permits issued between June 27, 1997 and March 31, 2021)
- that apply as noted in section 0.12 of the regulation
- any other conditions indicated on the licence, permit or site plan

Item No.	Item	In Compliance?			Comments
		Yes	No	N/A	
C26		<input type="checkbox"/>	<input type="checkbox"/>		

Section D: Phasing and Rehabilitation

Item No.	Item	In Compliance?			Comments
		Yes	No	N/A	
D1	Progressive Rehabilitation	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
D2	Sloping of Faces	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
D3	Grades/Contours and/or Elevations	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
D4	Vegetation	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Item No.	Item	In Compliance?			Comments
		Yes	No	N/A	
D5	Disturbed Hectarage Minimized	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
D6	Phasing/Sequencing	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	If operational phasing or sequencing is described on your site plan, please indicate what phase(s) you are in for extraction, progressive rehabilitation and final rehabilitation is/are currently under extraction and which phase(s) is/are undergoing rehabilitation:

Rehabilitation Information

For D7 – D12, provide information based on the previous calendar year.

Item No.	Item
D7	Disturbed Hectarage – Number of hectares disturbed in the previous calendar year : 0.50
D8	Disturbed Hectarage – Number of hectares disturbed in total (including amount in D7) : 75.50
D9	Progressive Rehabilitation – Number of hectares rehabilitated in the previous calendar year : 1.50
D10	Progressive Rehabilitation – Number of hectares rehabilitated in total (including amount in D9) : 51.50
D11	<p>Check all activities that you have completed in the previous calendar year:</p> <p> <input type="checkbox"/> backfilling slopes/pit floor <input checked="" type="checkbox"/> rough grading <input type="checkbox"/> cultivating <input type="checkbox"/> aerating/reducing compaction <input checked="" type="checkbox"/> re-spreading topsoil/overburden <input type="checkbox"/> seeding/tree planting <input type="checkbox"/> other specify activity: _____ </p> <p>Comments Licensee will be proposing a partial surrender of rehabilitated lands in 2024. It's estimated that the partial surrender is approximately 34 ha. </p>
D12	<p>Indicate the intended end use of the area that was rehabilitated in the previous calendar year (select all that apply):</p> <p> <input checked="" type="checkbox"/> agricultural (e.g. field crops, pasture) <input type="checkbox"/> natural (e.g. woodland/forest, meadow, prairie, alvar) <input type="checkbox"/> recreational (e.g. park, golf course, sports facility) <input type="checkbox"/> water (e.g. open pond, wetland, watercourse, aquaculture) <input type="checkbox"/> open (e.g. exposed aggregate for residential, commercial or industrial purposes) <input checked="" type="checkbox"/> general rehabilitation (e.g. meeting minimum requirements) type </p> <p>Comments Southeast corner was progressively rehabilitated. Additional regrading required. </p>

General Comments

Site has been largely extracted and will be undergoing progressive rehabilitation.

Item No. and Item	Remedial Action Required	Deadline Date (yyyy/mm/dd)
Example: C3 Site Boundary Demarcation	Reinstall a 60 m section of 1.2 m tall fencing along the north part of the west boundary	2020/12/27
C3 Site Boundary Demarcation	North/West limits to be re-staked and south limit of Lot 12/13. Fence repairs needed along Forestell and Laird Roads.	2024/12/15
C15 Scrap Storage	Scrap to be collected and removed.	2024/12/15
C22 Importation of Material	Asphalt and Concrete to be collected and stored in the designated area. Ensure that asphalt is not stored within 2m of water table.	2024/12/15

I certify that the information provided in this report is true to the best of my knowledge and acknowledge that it is an offence under subsection 57(5) of the *Aggregate Resources Act* to furnish false or misleading information in a report.

Signature of licensee/permittee or authorized person



Ministry Office Use Only

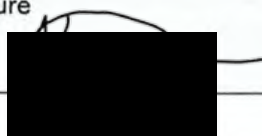
Receipt Date (yyyy/mm/dd)
2024/09/25

Review Date (yyyy/mm/dd)
2024/10/07

Accepted?












Yes No

MNRF Signature





Legend

-  Building as Symbol
-  Building to Scale
-  Runway
-  Heliport \ Hospital Heliport
-  Seaplane Base
-  Ferry Route
-  Trail Head \ Trail
-  Railway \ Train Station
-  Railway with Bridge
-  Railway with Tunnel
-  Road (Major -> Minor)
-  Winter Road
-  Road with Bridge
-  Road with Tunnel
-  Primary, Kings or 400 Series Highway
-  Secondary Highway
-  Tertiary Highway
-  District, County, Regional or Municipal Road
-  Toll Highway
-  One Way Road
-  Road with Permanent Blocked Passage
-  Road with Address Ranges
-  Hydro Line, Communication Line or Unknown Transmission Line
-  Natural Gas Pipeline, Water Pipeline or Unknown Pipeline
-  Spot Height
-  Index Contour
-  Contour
-  Wooded Area
-  Wetland
-  Waterbody
-  Waterbody Elevation
-  Watercourse
-  Falls
-  Rapids
-  Rapids \ Falls
-  Rocks
-  Lock Gate
-  Dam \ Hydro Wall
-  Dam \ Hydro Wall
-  Provincial \ State Boundary
-  International Boundary
-  Upper Tier \ District Municipal Boundary
-  Lower Tier \ Single Tier Municipal Boundary
-  Lot Line
-  Indian Reserve
-  Provincial Park
-  National Park
-  Conservation Reserve
-  Military Lands



Projection: Web Mercator



The Ontario Ministry of Natural Resources and Forestry shall not be liable in any way for the use of, or reliance upon, this map or any information on this map. This map should not be used for: navigation, a plan of survey, routes, nor locations.

Imagery Copyright Notices: Ontario Ministry of Natural Resources and Forestry; NASA Landsat Program; First Base Solutions Inc.; Aéro-Photo (1961) Inc.; DigitalGlobe Inc.; U.S. Geological Survey.

© Copyright for Ontario Parcel data is held by Queen's Printer for Ontario and its licensors and may not be reproduced without permission.



The *Aggregate Resources Act* requires all licence and permit holders to submit an annual Compliance Assessment Report to the ministry and municipalities. Regular assessment of compliance helps the licensee or permittee to stay familiar with what activities are permitted on their site. Enhanced compliance action will not be taken before the established deadline date for any contraventions disclosed in the report. All information in this report is available for public review.

Instructions

- To complete this report, compare your on-site conditions to your approved site plan, your licence/permit conditions, the *Aggregate Resources Act* (ARA) and regulation (O.Reg. 244/97). Unless otherwise identified on the site plan, the operating requirements specified in section 0.13 of the regulation will apply to this site. If you have any questions about how to conduct the assessment or fill out the report, contact the [Ministry of Natural Resources and Forestry \(MNR\) District Office](#).
- The assessment must be conducted between April 1 and September 15 and submitted online using the [Natural Resources Information Portal](#), with a copy to the clerk of the applicable local or upper-tier municipality where the site is located, no later than September 30. If you have any questions about using the Natural Resources Information Portal, contact NRIP@ontario.ca. Submit the form by mail to the MNR District Office where the site is located, if web access is unavailable.
- A sketch must be included with this report documenting where remedial action is required.
- A sketch must also be included showing areas where progressive rehabilitation has been performed in the previous calendar year.
- If your report to the MNR discloses one or more contraventions of the ARA, the regulation, the site plan or the conditions of the licence or permit, then you must immediately stop doing anything that forms part of the contravention and take such steps as may be necessary to remedy the contravention within 90 days of submitting the report.
- In order to extend the 90-day remedial action deadline, you must obtain the MNR's approval prior to filing the report.
- A licence/permit will be deemed automatically suspended under subsections 15.1(6) or 40.1(6) if this report is not submitted to the MNR by September 30th or if remedial measures are not taken.
- Pursuant to subsection 57(5) of the ARA, it is an offence to furnish false or misleading information in a report.

Fields marked with an asterisk (*) are mandatory.

Section A: Background Information

Licence/Permit ID Number *	Date Assessment Conducted (yyyy/mm/dd) *
5710	2024/08/26
Licensee/Permittee Name *	
Cox Construction Limited	
Location of Licence/Permit: Municipality (local and upper tiers)	
Puslinch and Wellington County	
Geographic Township (if applicable)	
Puslinch	
UTM: (if the permit or licence is in an Unorganized Territory)	
43.47654N, 80.25053W	

Reviewer Contact Information

Last Name *	First Name *	Middle Initial
Stovel	Rob	
Telephone Number *	Email *	
519-766-8042 Extension	stovel.associates@outlook.com	

Address

Unit Number	Street Number *	Street Name *	PO Box
	651	Orangeville Road	
City/Town *	Country *	Province/State *	Postal Code/Zip Code *
Fergus	Canada	ON	N1M 1T9

Has there been any activity on the site this year or the 2 previous calendar years (e.g. extraction, movement of aggregate, rehabilitation, site preparation)? *

- Yes If **yes**, you must complete **sections C and D**
- No If **no**, you can complete **section B** only and provide your signature at the end of the report

Section B: Inactive Sites

Indicate whether you are in compliance with the following conditions on your site plan, licence or permit, regulation (O.Reg. 244/97) and the *Aggregate Resources Act* (ARA). If you answer "no" to any of the following conditions, you must specify the Remedial Action that is required and the Deadline Date.

Item No.	Item	In Compliance?			Comments
		Yes	No	N/A	
B1	Entrance/Exit and Gates	<input type="checkbox"/>	<input type="checkbox"/>		
B2	Signage for Site Identification	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
B3	Site Boundary Demarcation (e.g. fencing, stakes, blazing)	<input type="checkbox"/>	<input type="checkbox"/>		Indicate how boundaries have been demarcated
B4	Prohibit Unauthorized Entry (for permits only)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
B5	Site Screening	<input type="checkbox"/>	<input type="checkbox"/>		
B6	Scrap Storage	<input type="checkbox"/>	<input type="checkbox"/>		
B7	Excavation Faces	<input type="checkbox"/>	<input type="checkbox"/>		
B8	Water Monitoring Program	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
B9	Other Monitoring Program	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Specify any other monitoring requirements
B10	Progressive Rehabilitation	<input type="checkbox"/>	<input type="checkbox"/>		

General Comments

Item No. and Item	Remedial Action Required	Deadline Date (yyyy/mm/dd)
Example: B3 Site Boundary Demarcation	Reinstall a 60 m section of 1.2 m tall fencing along the north part of the west boundary.	2020/12/27

Section C: Active Sites

Indicate whether you are in compliance with the following conditions on your site plan, licence or permit, regulation (O.Reg. 244/97) and the *Aggregate Resources Act* (ARA). If you answer "no" to any of the following conditions, you must specify the Remedial Action that is required and the Deadline Date.

Item No.	Item	In Compliance?			Comments
		Yes	No	N/A	
Site Identification					
C1	Entrance/Exit and Gates	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
C2	Signage for Site Identification	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Sign is on Sideroad 10 along Laird road.
C3	Site Boundary Demarcation (e.g. fencing, stakes, blazing)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Indicate how boundaries have been demarcated North/West limits to be re-staked and south limit of Lot 13. Fence repairs needed along Forestell and Laird Roads.
C4	Prohibit Unauthorized Entry (for permits only)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Site Preparation					
C5	Site Screening	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
C6	Stripping	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
C7	Topsoil Stockpiles	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
C8	Overburden Stockpiles	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
C9	Tree/Stump Removal	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Operational Details					
C10	Setbacks	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
C11	Depth of Extraction	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Extraction permitted below water table. Lowest floor elevation +/- 318 (m)
C12	Aggregate Stockpiles	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
C13	Excavation Faces	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
C14	Processing Equipment (e.g. crushing equipment)	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
C15	Scrap Storage	<input type="checkbox"/>	<input checked="" type="checkbox"/>		Scrap to be collected and removed.
C16	Fuel Storage	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Fuel tank is located in designated area.
C17	Hours of Operation	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
C18	Internal Haul Routes	<input checked="" type="checkbox"/>	<input type="checkbox"/>		

Item No.	Item	In Compliance?			Comments
		Yes	No	N/A	
C19	Dust Suppression Measures	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
C20	Asphalt/Concrete Plants or other Plants	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Asphalt plant was not operating at time of site visit.
C21	Buildings and other structures (e.g. scalehouse)	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
C22	Importation of Material (e.g. for rehabilitation, blending, or recycling)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Indicate any materials that you are importing to the site Asphalt and Concrete to be collected and stored in the designated area. Ensure that asphalt is not stored within 2m of water table.

Monitoring and Mitigation

C23	Blast Monitoring: Quarries only	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
C24	Water Monitoring Reports	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
C25	Other Monitoring Program (e.g. dust, adaptive management plan, natural heritage monitoring)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Specify any other monitoring requirements

Other Conditions (Add description as needed)

- that are indicated on the licence or permit (i.e. prescribed conditions for licences or permits issued between June 27, 1997 and March 31, 2021)
- that apply as noted in section 0.12 of the regulation
- any other conditions indicated on the licence, permit or site plan

Item No.	Item	In Compliance?			Comments
		Yes	No	N/A	
C26		<input type="checkbox"/>	<input type="checkbox"/>		

Section D: Phasing and Rehabilitation

Item No.	Item	In Compliance?			Comments
		Yes	No	N/A	
D1	Progressive Rehabilitation	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
D2	Sloping of Faces	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
D3	Grades/Contours and/or Elevations	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
D4	Vegetation	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Item No.	Item	In Compliance?			Comments
		Yes	No	N/A	
D5	Disturbed Hectarage Minimized	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
D6	Phasing/Sequencing	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	If operational phasing or sequencing is described on your site plan, please indicate what phase(s) you are in for extraction, progressive rehabilitation and final rehabilitation is/are currently under extraction and which phase(s) is/are undergoing rehabilitation:

Rehabilitation Information

For D7 – D12, provide information based on the previous calendar year.

Item No.	Item
D7	Disturbed Hectarage – Number of hectares disturbed in the previous calendar year : 0.50
D8	Disturbed Hectarage – Number of hectares disturbed in total (including amount in D7) : 75.50
D9	Progressive Rehabilitation – Number of hectares rehabilitated in the previous calendar year : 1.50
D10	Progressive Rehabilitation – Number of hectares rehabilitated in total (including amount in D9) : 51.50
D11	<p>Check all activities that you have completed in the previous calendar year:</p> <p> <input type="checkbox"/> backfilling slopes/pit floor <input checked="" type="checkbox"/> rough grading <input type="checkbox"/> cultivating <input type="checkbox"/> aerating/reducing compaction <input checked="" type="checkbox"/> re-spreading topsoil/overburden <input type="checkbox"/> seeding/tree planting <input type="checkbox"/> other specify activity: _____ </p> <p>Comments Licensee will be proposing a partial surrender of rehabilitated lands in 2024. It's estimated that the partial surrender is approximately 34 ha. </p>
D12	<p>Indicate the intended end use of the area that was rehabilitated in the previous calendar year (select all that apply):</p> <p> <input checked="" type="checkbox"/> agricultural (e.g. field crops, pasture) <input type="checkbox"/> natural (e.g. woodland/forest, meadow, prairie, alvar) <input type="checkbox"/> recreational (e.g. park, golf course, sports facility) <input type="checkbox"/> water (e.g. open pond, wetland, watercourse, aquaculture) <input type="checkbox"/> open (e.g. exposed aggregate for residential, commercial or industrial purposes) <input checked="" type="checkbox"/> general rehabilitation (e.g. meeting minimum requirements) type </p> <p>Comments Southeast corner was progressively rehabilitated. Additional regrading required. </p>

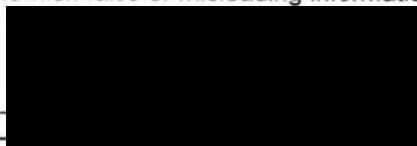
General Comments

Site has been largely extracted and will be undergoing progressive rehabilitation.

Item No. and Item	Remedial Action Required	Deadline Date (yyyy/mm/dd)
Example: C3 Site Boundary Demarcation	Reinstall a 60 m section of 1.2 m tall fencing along the north part of the west boundary	2020/12/27
C3 Site Boundary Demarcation	North/West limits to be re-staked and south limit of Lot 12/13. Fence repairs needed along Forestell and Laird Roads.	2024/12/15
C15 Scrap Storage	Scrap to be collected and removed.	2024/12/15
C22 Importation of Material	Asphalt and Concrete to be collected and stored in the designated area. Ensure that asphalt is not stored within 2m of water table.	2024/12/15

I certify that the information provided in this report is true to the best of my knowledge and acknowledge that it is an offence under subsection 57(5) of the *Aggregate Resources Act* to furnish false or misleading information in a report.

Signature of licensee/permittee or authorized person _____



Ministry Office Use Only

Receipt Date (yyyy/mm/dd)

2024/09/25

Review Date (yyyy/mm/dd)

2024/10/07


Accepted?

Yes No

MNRF Signature





Projection: Web Mercator 

The Ontario Ministry of Natural Resources and Forestry shall not be liable in any way for the use of, or reliance upon, this map or any information on this map. This map should not be used for: navigation, a plan of survey, routes, nor locations.

Imagery Copyright Notices: Ontario Ministry of Natural Resources and Forestry; NASA Landsat Program; First Base Solutions Inc.; Aéro-Photo (1961) Inc.; DigitalGlobe Inc.; U.S. Geological Survey.

© Copyright for Ontario Parcel data is held by Queen's Printer for Ontario and its licensors and may not be reproduced without permission.



Compliance Assessment Report *Aggregate Resources Act* (Licences and Permits) (August 2020)

The *Aggregate Resources Act* requires all licence and permit holders to submit an annual Compliance Assessment Report to the ministry and municipalities. Regular assessment of compliance helps the licensee or permittee to stay familiar with what activities are permitted on their site. Enhanced compliance action will not be taken before the established deadline date for any contraventions disclosed in the report. All information in this report is available for public review.

Instructions

- To complete this report, compare your on-site conditions to your approved site plan, your licence/permit conditions, the *Aggregate Resources Act* (ARA) and regulation (O.Reg. 244/97). Unless otherwise identified on the site plan, the operating requirements specified in section 0.13 of the regulation will apply to this site. If you have any questions about how to conduct the assessment or fill out the report, contact the Ministry of Natural Resources and Forestry (MNRF) District Office.
- The assessment must be conducted between April 1 and September 15 and submitted online using the Natural Resources Information Portal, with a copy to the clerk of the applicable local or upper-tier municipality where the site is located, no later than September 30. If you have any questions about using the Natural Resources Information Portal, contact NRIP@ontario.ca. Submit the form by mail to the MNRF District Office where the site is located, if web access is unavailable.
- A sketch must be included with this report documenting where remedial action is required.
- A sketch must also be included showing areas where progressive rehabilitation has been performed in the previous calendar year.
- If your report to the MNRF discloses one or more contraventions of the ARA, the regulation, the site plan or the conditions of the licence or permit, then you must immediately stop doing anything that forms part of the contravention and take such steps as may be necessary to remedy the contravention within 90 days of submitting the report.
- In order to extend the 90-day remedial action deadline, you must obtain the MNRF's approval prior to filing the report.
- A licence/permit will be deemed automatically suspended under subsections 15.1(6) or 40.1(6) if this report is not submitted to the MNRF by September 30th or if remedial measures are not taken.
- Pursuant to subsection 57(5) of the ARA, it is an offence to furnish false or misleading information in a report.

Fields marked with an asterisk (*) are mandatory.

Section A: Background Information

Licence/Permit ID Number *	Date Assessment Conducted (yyyy/mm/dd) *
5737	2024/05/01
Licensee/Permittee Name *	
St. Marys Cement Inc. (Canada)	
Location of Licence/Permit: Municipality (local and upper tiers)	
Part Lot 22, Concession 1, Township of Puslinch, Wellington County	
Geographic Township (if applicable)	
Puslinch	
UTM: (if the permit or licence is in an Unorganized Territory)	

Reviewer Contact Information

Last Name *	First Name *	Middle Initial
Janssen	Bernie	
Telephone Number *	Email *	
519-773-6830 Extension	bernie@harringtonmcavan.com	

Address

Unit Number	Street Number *	Street Name *	PO Box
102	41	Main	
City/Town *	Country *	Province/State *	Postal Code/Zip Code *
Unionville	CA-Canada	ON-Ontario	L3R 2E5

Has there been any activity on the site this year or the 2 previous calendar years (e.g. extraction, movement of aggregate, rehabilitation, site preparation)? *

- Yes If **yes**, you must complete **sections C and D**
- No If **no**, you can complete **section B** only and provide your signature at the end of the report

Section B: Inactive Sites

Indicate whether you are in compliance with the following conditions on your site plan, licence or permit, regulation (O.Reg. 244/97) and the *Aggregate Resources Act* (ARA). If you answer "no" to any of the following conditions, you must specify the Remedial Action that is required and the Deadline Date.

Item No.	Item	In Compliance? *			Comments
		Yes	No	N/A	
B1	Entrance/Exit and Gates	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Gates located at entrance/exits along the north boundary are closed.
B2	Signage for Site Identification	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Sign installed and maintained at the entrance/exit along the north boundary at Concession 2 Road.
B3	Site Boundary Demarcation (e.g. fencing, stakes, blazing)	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Indicate how boundaries have been demarcated The north boundary is fenced. The east boundary is demarcated with section of fence (south), remains of a fence and marker posts. SW corner marker post was re-installed in 2024.
B4	Prohibit Unauthorized Entry (for permits only)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
B5	Site Screening	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Existing trees along the north boundary of the site screen the pit from Concession 2 Road.
B6	Scrap Storage	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Containers associated with the fish hatchery located within 30 m of the pond. Refer to MNRF report dated August 9, 2022 regarding scrap storage and removal.
B7	Excavation Faces	<input checked="" type="checkbox"/>	<input type="checkbox"/>		All faces have been rehabilitated.
B8	Water Monitoring Program	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
B9	Other Monitoring Program	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Specify any other monitoring requirements Limnoterra monitoring reports (post extraction) were previously submitted into MNR and the Township for their review.
B10	Progressive Rehabilitation	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Rehabilitation of the pond and shorelines were previously completed.

General Comments

Site is presently inactive for extraction. Fish runs operated at the north end of the pond. A site plan amendment approval was completed in 2022 to address the fish hatchery operations within the licence, the surrendered lands and other house keeping items identified by MNRF.

Item No. and Item *	Remedial Action Required *	Deadline Date (yyyy/mm/dd) *
Example: B3 Site Boundary Demarcation	Reinstall a 60 m section of 1.2 m tall fencing along the north part of the west boundary.	2020/12/27

Section C: Active Sites

Indicate whether you are in compliance with the following conditions on your site plan, licence or permit, regulation (O.Reg. 244/97) and the *Aggregate Resources Act* (ARA). If you answer "no" to any of the following conditions, you must specify the Remedial Action that is required and the Deadline Date.

Item No.	Item	In Compliance?			Comments
		Yes	No	N/A	
Site Identification					
C1	Entrance/Exit and Gates	<input type="checkbox"/>	<input type="checkbox"/>		
C2	Signage for Site Identification	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
C3	Site Boundary Demarcation (e.g. fencing, stakes, blazing)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Indicate how boundaries have been demarcated
C4	Prohibit Unauthorized Entry (for permits only)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Site Preparation					
C5	Site Screening	<input type="checkbox"/>	<input type="checkbox"/>		
C6	Stripping	<input type="checkbox"/>	<input type="checkbox"/>		
C7	Topsoil Stockpiles	<input type="checkbox"/>	<input type="checkbox"/>		
C8	Overburden Stockpiles	<input type="checkbox"/>	<input type="checkbox"/>		
C9	Tree/Stump Removal	<input type="checkbox"/>	<input type="checkbox"/>		
Operational Details					
C10	Setbacks	<input type="checkbox"/>	<input type="checkbox"/>		
C11	Depth of Extraction	<input type="checkbox"/>	<input type="checkbox"/>		
C12	Aggregate Stockpiles	<input type="checkbox"/>	<input type="checkbox"/>		
C13	Excavation Faces	<input type="checkbox"/>	<input type="checkbox"/>		
C14	Processing Equipment (e.g. crushing equipment)	<input type="checkbox"/>	<input type="checkbox"/>		
C15	Scrap Storage	<input type="checkbox"/>	<input type="checkbox"/>		
C16	Fuel Storage	<input type="checkbox"/>	<input type="checkbox"/>		
C17	Hours of Operation	<input type="checkbox"/>	<input type="checkbox"/>		
C18	Internal Haul Routes	<input type="checkbox"/>	<input type="checkbox"/>		
C19	Dust Suppression Measures	<input type="checkbox"/>	<input type="checkbox"/>		

Item No.	Item	In Compliance?			Comments
		Yes	No	N/A	
C20	Asphalt/Concrete Plants or other Plants	<input type="checkbox"/>	<input type="checkbox"/>		
C21	Buildings and other structures (e.g. scalehouse)	<input type="checkbox"/>	<input type="checkbox"/>		
C22	Importation of Material (e.g. for rehabilitation, blending, or recycling)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Indicate any materials that you are importing to the site

Monitoring and Mitigation

C23	Blast Monitoring: Quarries only	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
C24	Water Monitoring Reports	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
C25	Other Monitoring Program (e.g. dust, adaptive management plan, natural heritage monitoring)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Specify any other monitoring requirements

Other Conditions (Add description as needed)

- that are indicated on the licence or permit (i.e. prescribed conditions for licences or permits issued between June 27, 1997 and March 31, 2021)
- that apply as noted in section 0.12 of the regulation
- any other conditions indicated on the licence, permit or site plan

Item No.	Item	In Compliance?			Comments
		Yes	No	N/A	
C26		<input type="checkbox"/>	<input type="checkbox"/>		

Section D: Phasing and Rehabilitation

Item No.	Item	In Compliance?			Comments
		Yes	No	N/A	
D1	Progressive Rehabilitation	<input type="checkbox"/>	<input type="checkbox"/>		
D2	Sloping of Faces	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
D3	Grades/Contours and/or Elevations	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
D4	Vegetation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
D5	Disturbed Hectareage Minimized	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Item No.	Item	In Compliance?			Comments
		Yes	No	N/A	
D6	Phasing/Sequencing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	If operational phasing or sequencing is described on your site plan, please indicate what phase(s) you are in for extraction, progressive rehabilitation and final rehabilitation is/are currently under extraction and which phase(s) is/are undergoing rehabilitation:

Rehabilitation Information

For D7 – D12, provide information based on the previous calendar year.

Item No.	Item
D7	Disturbed Hectarage – Number of hectares disturbed in the previous calendar year :
D8	Disturbed Hectarage – Number of hectares disturbed in total (including amount in D7) :
D9	Progressive Rehabilitation – Number of hectares rehabilitated in the previous calendar year :
D10	Progressive Rehabilitation – Number of hectares rehabilitated in total (including amount in D9) :
D11	<p>Check all activities that you have completed in the previous calendar year:</p> <p> <input type="checkbox"/> backfilling slopes/pit floor <input type="checkbox"/> rough grading <input type="checkbox"/> cultivating <input type="checkbox"/> aerating/reducing compaction <input type="checkbox"/> re-spreading topsoil/overburden <input type="checkbox"/> seeding/tree planting <input type="checkbox"/> other specify activity: _____ </p> <p>Comments</p>
D12	<p>Indicate the intended end use of the area that was rehabilitated in the previous calendar year (select all that apply):</p> <p> <input type="checkbox"/> agricultural (e.g. field crops, pasture) <input type="checkbox"/> natural (e.g. woodland/forest, meadow, prairie, alvar) <input type="checkbox"/> recreational (e.g. park, golf course, sports facility) <input type="checkbox"/> water (e.g. open pond, wetland, watercourse, aquaculture) <input type="checkbox"/> open (e.g. exposed aggregate for residential, commercial or industrial purposes) <input type="checkbox"/> general rehabilitation (e.g. meeting minimum requirements) type </p> <p>Comments</p>

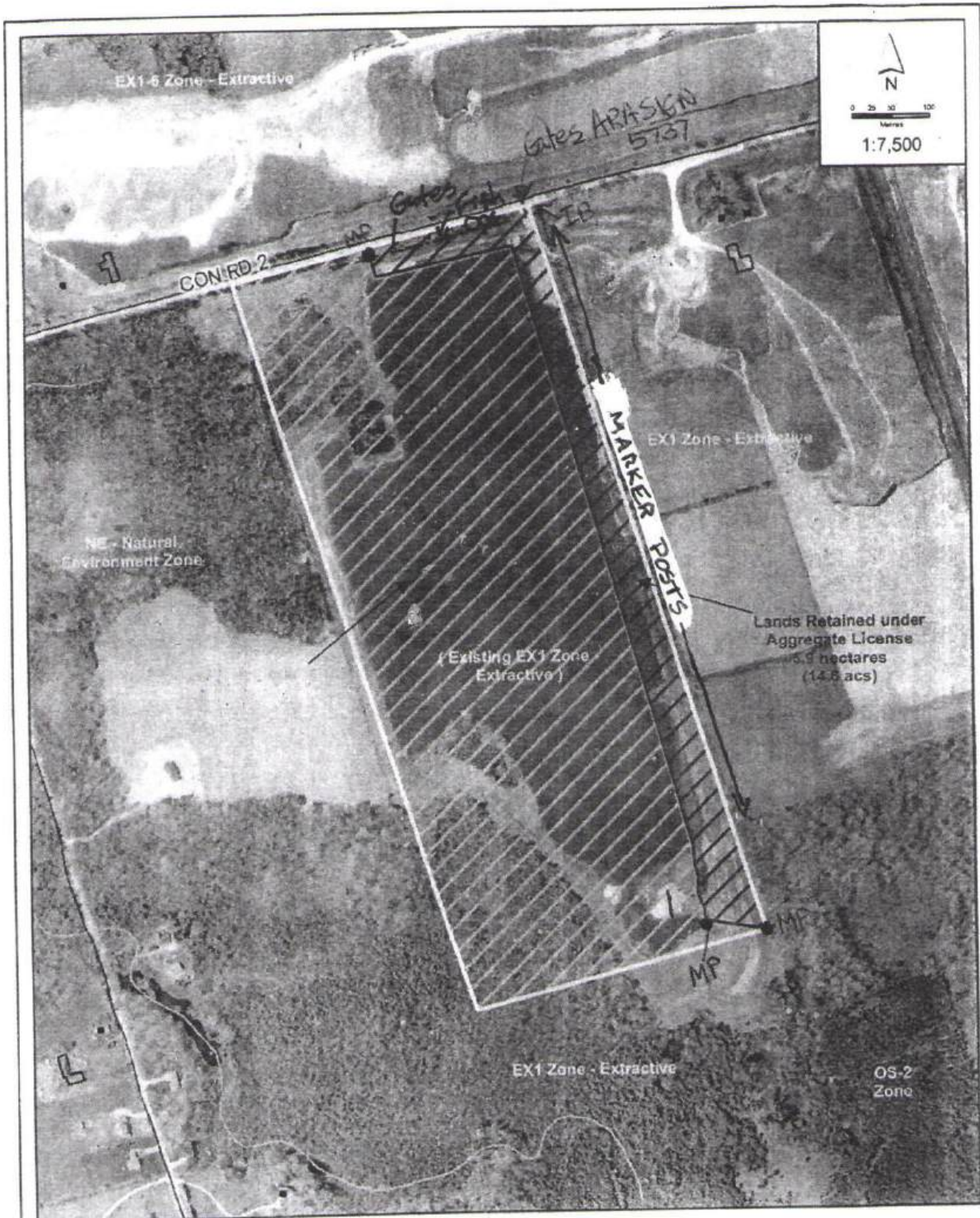
General Comments

Item No. and Item	Remedial Action Required	Deadline Date (yyyy/mm/dd)
Example: C3 Site Boundary Demarcation	Reinstall a 60 m section of 1.2 m tall fencing along the north part of the west boundary	2020/12/27

I certify that the information provided in this report is true to the best of my knowledge and acknowledge that it is an offence under subsection 57(5) of the *Aggregate Resources Act* to furnish false or misleading information in a report.

Signature of licensee/permittee or authorized person

Ministry Office Use Only	
Receipt Date (yyyy/mm/dd)	Review Date (yyyy/mm/dd)
Accepted? <input type="checkbox"/> Yes <input type="checkbox"/> No	MNRF Signature



Source: Grand River Conservation Authority, 2006

CBM/ORNGE - Area of Temporary Lease Agreement

McMillan Pt 5737

Project Number: 049968
Date: September, 2007

Legend

- Drainage
- Roads
- Con 1, Lot 22
- Area Remaining under CBM Aggregate License
- License Area to be Surrendered to ORNGE-JuMpSmart Program

Date: May 1/2024

Compliance Assessment Report *Aggregate Resources Act* (Licences and Permits) (August 2020)

The *Aggregate Resources Act* requires all licence and permit holders to submit an annual Compliance Assessment Report to the ministry and municipalities. Regular assessment of compliance helps the licensee or permittee to stay familiar with what activities are permitted on their site. Enhanced compliance action will not be taken before the established deadline date for any contraventions disclosed in the report. All information in this report is available for public review.

Instructions

- To complete this report, compare your on-site conditions to your approved site plan, your licence/permit conditions, the *Aggregate Resources Act* (ARA) and regulation (O.Reg. 244/97). Unless otherwise identified on the site plan, the operating requirements specified in section 0.13 of the regulation will apply to this site. If you have any questions about how to conduct the assessment or fill out the report, contact the Ministry of Natural Resources and Forestry (MNRF) District Office.
- The assessment must be conducted between April 1 and September 15 and submitted online using the Natural Resources Information Portal, with a copy to the clerk of the applicable local or upper-tier municipality where the site is located, no later than September 30. If you have any questions about using the Natural Resources Information Portal, contact NRIP@ontario.ca. Submit the form by mail to the MNRF District Office where the site is located, if web access is unavailable.
- A sketch must be included with this report documenting where remedial action is required.
- A sketch must also be included showing areas where progressive rehabilitation has been performed in the previous calendar year.
- If your report to the MNRF discloses one or more contraventions of the ARA, the regulation, the site plan or the conditions of the licence or permit, then you must immediately stop doing anything that forms part of the contravention and take such steps as may be necessary to remedy the contravention within 90 days of submitting the report.
- In order to extend the 90-day remedial action deadline, you must obtain the MNRF's approval prior to filing the report.
- A licence/permit will be deemed automatically suspended under subsections 15.1(6) or 40.1(6) if this report is not submitted to the MNRF by September 30th or if remedial measures are not taken.
- Pursuant to subsection 57(5) of the ARA, it is an offence to furnish false or misleading information in a report.

Fields marked with an asterisk (*) are mandatory.

Section A: Background Information

Licence/Permit ID Number *

5738

Date Assessment Conducted (yyyy/mm/dd) *

2024/08/31

Licensee/Permittee Name *

University of Guelph

Location of Licence/Permit: Municipality (local and upper tiers)

7108 Concession 2, County of Wellington

Geographic Township (if applicable)

Puslinch Township

UTM: (if the permit or licence is in an Unorganized Territory)

Reviewer Contact Information

Last Name *

Ham

First Name *

Zachary

Middle Initial

R

Telephone Number *

519-591-3148

Extension

Email *

zachary.ham@ca.crh.com

Address

Unit Number

Street Number *

2300

Street Name *

Steeles Avenue West

PO Box

City/Town *

Concord

Country *

Canada

Province/State *

Ontario

Postal Code/Zip Code *

L4K 5X6

Has there been any activity on the site this year or the 2 previous calendar years (e.g. extraction, movement of aggregate, rehabilitation, site preparation)? *

Yes If **yes**, you must complete **sections C and D**

No If **no**, you can complete **section B** only and provide your signature at the end of the report

Section B: Inactive Sites

Indicate whether you are in compliance with the following conditions on your site plan, licence or permit, regulation (O.Reg. 244/97) and the *Aggregate Resources Act* (ARA). If you answer “no” to any of the following conditions, you must specify the Remedial Action that is required and the Deadline Date.

Item No.	Item	In Compliance?			Comments
		Yes	No	N/A	
B1	Entrance/Exit and Gates	<input type="checkbox"/>	<input type="checkbox"/>		
B2	Signage for Site Identification	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
B3	Site Boundary Demarcation (e.g. fencing, stakes, blazing)	<input type="checkbox"/>	<input type="checkbox"/>		Indicate how boundaries have been demarcated
B4	Prohibit Unauthorized Entry (for permits only)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
B5	Site Screening	<input type="checkbox"/>	<input type="checkbox"/>		
B6	Scrap Storage	<input type="checkbox"/>	<input type="checkbox"/>		
B7	Excavation Faces	<input type="checkbox"/>	<input type="checkbox"/>		
B8	Water Monitoring Program	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
B9	Other Monitoring Program	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Specify any other monitoring requirements
B10	Progressive Rehabilitation	<input type="checkbox"/>	<input type="checkbox"/>		

General Comments

Item No. and Item	Remedial Action Required	Deadline Date (yyyy/mm/dd)
Example: B3 Site Boundary Demarcation	Reinstall a 60 m section of 1.2 m tall fencing along the north part of the west boundary.	2020/12/27

Section C: Active Sites

Indicate whether you are in compliance with the following conditions on your site plan, licence or permit, regulation (O.Reg. 244/97) and the *Aggregate Resources Act* (ARA). If you answer “no” to any of the following conditions, you must specify the Remedial Action that is required and the Deadline Date.

Item No.	Item	In Compliance? *			Comments
		Yes	No	N/A	
Site Identification					
C1	Entrance/Exit and Gates	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Access to the site is through Phase 5 (south) and Phase 2 (north). Access to these areas is restricted by locked gates
C2	Signage for Site Identification	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Signs posted at Phase 5 gate include the company information, 911 address, contact information, aggregate license number. Signage on the entrance for Phase 2 gate includes company name and license number.
C3	Site Boundary Demarcation (e.g. fencing, stakes, blazing)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Indicate how boundaries have been demarcated Licensed area boundaries are clearly marked with wire fencing with signs attached or signs on posts.
C4	Prohibit Unauthorized Entry (for permits only)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Site Preparation					
C5	Site Screening	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Site is well screened by several vegetated berms and tree cover as per the site plans.
C6	Stripping	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Stripping of Phase 2 was completed in Spring of 2023 and all soil was used in rehabilitating Phase 2 in accordance with the site plans.
C7	Topsoil Stockpiles	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Any topsoil stockpiles have been seeded and vegetated after being shaped.
C8	Overburden Stockpiles	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Overburden shaping and seeding is ongoing in the Phase 2 area.
C9	Tree/Stump Removal	<input checked="" type="checkbox"/>	<input type="checkbox"/>		There was no tree clearing or stump removal during this time frame.
Operational Details					
C10	Setbacks	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Setbacks are being maintained and requirements are being maintained as per the site plans.
C11	Depth of Extraction	<input checked="" type="checkbox"/>	<input type="checkbox"/>		All extraction depths are maintained as per the site plans.
C12	Aggregate Stockpiles	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Stockpiles are located in the area shown on the site plan. Some oversize specialty product is being stockpiled out front near the main entrance.
C13	Excavation Faces	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Excavation faces were all maintained in accordance with the site plans.
C14	Processing Equipment (e.g. crushing equipment)	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Processing plant is located as per the operational plan (Technical Recommendation #4)

Item No.	Item	In Compliance? *			Comments
		Yes	No	N/A	
C15	Scrap Storage	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Scrap is stored in the designated area as per the site plan, in a specific bin, as per the site plan. It is removed on a regular basis. (Operational Note #22)
C16	Fuel Storage	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Fuel is stored in the designated area as per the site plan. (Operational Note #23)
C17	Hours of Operation	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	As per the site plans and agreement: Operations from 7am - 7pm Monday to Friday, 7am - 12pm Saturday. Shipping from 6am - 7pm Monday to Friday, 7am - 12pm on Saturdays. No operations on Sundays or holidays.
C18	Internal Haul Routes	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Internal haul roads are maintained, developed, and disbanded as needed in accordance with the site plans.
C19	Dust Suppression Measures	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Internal haul roads and entrances are treated as per the site plans and agreement with water on a regular basis to control dust. Calcium chloride is applied yearly at minimum. The entrance is swept post operations on a regular basis.
C20	Asphalt/Concrete Plants or other Plants	<input checked="" type="checkbox"/>	<input type="checkbox"/>		There is no asphalt, concrete, or any other plant on site. Only aggregate processing.
C21	Buildings and other structures (e.g. scalehouse)	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Other buildings are located as per the site plans including office trailers and scale house.
C22	Importation of Material (e.g. for rehabilitation, blending, or recycling)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Indicate any materials that you are importing to the site 1. Fine sand is imported from other aggregate pits as needed to blend for quality purposes. 2. Raw feed is imported as per production requirements.

Monitoring and Mitigation

C23	Blast Monitoring: Quarries only	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
C24	Water Monitoring Reports	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Water levels in all ponds in monitored daily during operations as per the site plans (General Operation Note 16). Reports are submitted monthly and annually as required to the MNRF, MOECCP, GRCA, and Township of Puslinch.
C25	Other Monitoring Program (e.g. dust, adaptive management plan, natural heritage monitoring)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Specify any other monitoring requirements Noise monitoring completed biannually.

Other Conditions (Add description as needed)

- that are indicated on the licence or permit (i.e. prescribed conditions for licences or permits issued between June 27, 1997 and March 31, 2021)
- that apply as noted in section 0.12 of the regulation
- any other conditions indicated on the licence, permit or site plan

Item No.	Item	In Compliance?	Comments
----------	------	----------------	----------

Item No.	Item	In Compliance?			Comments
		Yes	No	N/A	
		Yes	No	N/A	
C26	Tonnage	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Maximum annual limit of 2,000,000 tonnes

Section D: Phasing and Rehabilitation

Item No.	Item	In Compliance? *			Comments
		Yes	No	N/A	
D1	Progressive Rehabilitation	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Progressive rehabilitation is ongoing as per the site plans operational procedures.
D2	Sloping of Faces	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Pond faces are sloped and rehabilitated as per the site plans. Silt pond slopes are to be finalized once all silt ponds are fully extracted.
D3	Grades/Contours and/or Elevations	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Rehabilitation grades, contours, and elevations are constructed in accordance with the site plans.
D4	Vegetation	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	All fully rehabilitated areas have been vegetated as per the site plans.
D5	Disturbed Hectareage Minimized	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Progressive expansion of open bodies of water and above water dig as per site plans, operations plans, and final rehab plans.
D6	Phasing/Sequencing	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	If operational phasing or sequencing is described on your site plan, please indicate what phase(s) you are in for extraction, progressive rehabilitation and final rehabilitation is/are currently under extraction and which phase(s) is/are undergoing rehabilitation: Phase 2 has been fully extracted and is currently undergoing progressive rehabilitation. No other phases are currently being worked in.

Rehabilitation Information

For D7 – D12, provide information based on the previous calendar year.

Item No.	Item
D7	Disturbed Hectareage – Number of hectares disturbed in the previous calendar year : 0.00
D8	Disturbed Hectareage – Number of hectares disturbed in total (including amount in D7) : 22.34
D9	Progressive Rehabilitation – Number of hectares rehabilitated in the previous calendar year : 2.61
D10	Progressive Rehabilitation – Number of hectares rehabilitated in total (including amount in D9) : 111.25

Item No.	Item
D11	<p>Check all activities that you have completed in the previous calendar year:</p> <p> <input checked="" type="checkbox"/> backfilling slopes/pit floor <input checked="" type="checkbox"/> rough grading <input type="checkbox"/> cultivating <input type="checkbox"/> aerating/reducing compaction <input checked="" type="checkbox"/> re-spreading topsoil/overburden <input checked="" type="checkbox"/> seeding/tree planting <input type="checkbox"/> other specify activity: _____ </p> <p>Comments Final rehabilitation occurred in the Phase 6 and Phase 2 area, completing that region, this included rough grading, final grading and sloping, and planting. </p>
D12	<p>Indicate the intended end use of the area that was rehabilitated in the previous calendar year (select all that apply):</p> <p> <input type="checkbox"/> agricultural (e.g. field crops, pasture) <input checked="" type="checkbox"/> natural (e.g. woodland/forest, meadow, prairie, alvar) <input type="checkbox"/> recreational (e.g. park, golf course, sports facility) <input checked="" type="checkbox"/> water (e.g. open pond, wetland, watercourse, aquaculture) <input type="checkbox"/> open (e.g. exposed aggregate for residential, commercial or industrial purposes) <input type="checkbox"/> general rehabilitation (e.g. meeting minimum requirements) type </p> <p>Comments In accordance with the site plans, the regions in Phase 6 and Phase 2 were rehabilitated into natural areas and open water. </p>

General Comments

Item No. and Item *	Remedial Action Required*	Deadline Date (yyyy/mm/dd) *
Example: C3 Site Boundary Demarcation	Reinstall a 60 m section of 1.2 m tall fencing along the north part of the west boundary	2020/12/27
C3 Site Boundary Demarcation	Repaired damaged post and fencing, and installed additional "no trespassing" signage	2024/07/01

Item No. and Item *	Remedial Action Required *	Deadline Date (yyyy/mm/dd) *

I certify that the information provided in this report is true to the best of my knowledge and acknowledge that it is an offence under subsection 57(5) of the *Aggregate Resources Act* to furnish false or misleading information in a report.

Signature of licensee/permittee or authorized person

Ministry Office Use Only

Receipt Date (yyyy/mm/dd)	Review Date (yyyy/mm/dd)
Accepted? <input type="checkbox"/> Yes <input type="checkbox"/> No	MNRF Signature

Compliance Assessment Report *Aggregate Resources Act* (Licences and Permits) (August 2020)

The *Aggregate Resources Act* requires all licence and permit holders to submit an annual Compliance Assessment Report to the ministry and municipalities. Regular assessment of compliance helps the licensee or permittee to stay familiar with what activities are permitted on their site. Enhanced compliance action will not be taken before the established deadline date for any contraventions disclosed in the report. All information in this report is available for public review.

Instructions

- To complete this report, compare your on-site conditions to your approved site plan, your licence/permit conditions, the *Aggregate Resources Act* (ARA) and regulation (O.Reg. 244/97). Unless otherwise identified on the site plan, the operating requirements specified in section 0.13 of the regulation will apply to this site. If you have any questions about how to conduct the assessment or fill out the report, contact the [Ministry of Natural Resources and Forestry \(MNRF\) District Office](#).
- The assessment must be conducted between April 1 and September 15 and submitted online using the [Natural Resources Information Portal](#), with a copy to the clerk of the applicable local or upper-tier municipality where the site is located, no later than September 30. If you have any questions about using the Natural Resources Information Portal, contact NRIP@ontario.ca. Submit the form by mail to the MNRF District Office where the site is located, if web access is unavailable.
- A sketch must be included with this report documenting where remedial action is required.
- A sketch must also be included showing areas where progressive rehabilitation has been performed in the previous calendar year.
- If your report to the MNRF discloses one or more contraventions of the ARA, the regulation, the site plan or the conditions of the licence or permit, then you must immediately stop doing anything that forms part of the contravention and take such steps as may be necessary to remedy the contravention within 90 days of submitting the report.
- In order to extend the 90-day remedial action deadline, you must obtain the MNRF's approval prior to filing the report.
- A licence/permit will be deemed automatically suspended under subsections 15.1(6) or 40.1(6) if this report is not submitted to the MNRF by September 30th or if remedial measures are not taken.
- Pursuant to subsection 57(5) of the ARA, it is an offence to furnish false or misleading information in a report.

Fields marked with an asterisk (*) are mandatory.

Section A: Background Information

Licence/Permit ID Number *	Date Assessment Conducted (yyyy/mm/dd) *
10671	2024/05/01
Licensee/Permittee Name *	
(Warren Bitulithic Limited) The Warren Paving & Materials Group Limited a sub of Lafarge Canada Inc.	
Location of Licence/Permit: Municipality (local and upper tiers)	
Part Lot 23, Concession 1, Township of Puslinch, Wellington County	
Geographic Township (if applicable)	
Puslinch	
UTM: (if the permit or licence is in an Unorganized Territory)	

Reviewer Contact Information

Last Name *	First Name *	Middle Initial
Janssen	Bernie	
Telephone Number *	Email *	
519-773-6830 Extension	bernie@harringtonmcavan.com	

Address

Unit Number	Street Number *	Street Name *	PO Box
102	41	Main	
City/Town *	Country *	Province/State *	Postal Code/Zip Code *
Unionville	CA-Canada	ON-Ontario	L3R 2E5

Has there been any activity on the site this year or the 2 previous calendar years (e.g. extraction, movement of aggregate, rehabilitation, site preparation)? *

- Yes If **yes**, you must complete **sections C and D**
- No If **no**, you can complete **section B** only and provide your signature at the end of the report

Section B: Inactive Sites

Indicate whether you are in compliance with the following conditions on your site plan, licence or permit, regulation (O.Reg. 244/97) and the *Aggregate Resources Act* (ARA). If you answer "no" to any of the following conditions, you must specify the Remedial Action that is required and the Deadline Date.

Item No.	Item	In Compliance?			Comments
		Yes	No	N/A	
B1	Entrance/Exit and Gates	<input type="checkbox"/>	<input type="checkbox"/>		
B2	Signage for Site Identification	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
B3	Site Boundary Demarcation (e.g. fencing, stakes, blazing)	<input type="checkbox"/>	<input type="checkbox"/>		Indicate how boundaries have been demarcated
B4	Prohibit Unauthorized Entry (for permits only)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
B5	Site Screening	<input type="checkbox"/>	<input type="checkbox"/>		
B6	Scrap Storage	<input type="checkbox"/>	<input type="checkbox"/>		
B7	Excavation Faces	<input type="checkbox"/>	<input type="checkbox"/>		
B8	Water Monitoring Program	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
B9	Other Monitoring Program	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Specify any other monitoring requirements
B10	Progressive Rehabilitation	<input type="checkbox"/>	<input type="checkbox"/>		

General Comments

Item No. and Item	Remedial Action Required	Deadline Date (yyyy/mm/dd)
Example: B3 Site Boundary Demarcation	Reinstall a 60 m section of 1.2 m tall fencing along the north part of the west boundary.	2020/12/27

Section C: Active Sites

Indicate whether you are in compliance with the following conditions on your site plan, licence or permit, regulation (O.Reg. 244/97) and the *Aggregate Resources Act* (ARA). If you answer "no" to any of the following conditions, you must specify the Remedial Action that is required and the Deadline Date.

Item No.	Item	In Compliance? *			Comments
		Yes	No	N/A	
Site Identification					
C1	Entrance/Exit and Gates	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Gates installed and maintained at pit entrance/exit and can closed and locked.
C2	Signage for Site Identification	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Sign installed and maintained at pit entrance/exit.
C3	Site Boundary Demarcation (e.g. fencing, stakes, blazing)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Indicate how boundaries have been demarcated Fencing maintained along the north, south and south part of the west boundaries. Marker posts demarcate the shared west and east boundaries. See general comments.
C4	Prohibit Unauthorized Entry (for permits only)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Site Preparation					
C5	Site Screening	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Existing berm and trees along the north boundary screen the pit from the surrounding lands.
C6	Stripping	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Stripped soil has been used for rehabilitation of the side slopes in the pit.
C7	Topsoil Stockpiles	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Topsoil was stored in vegetated berms on site.
C8	Overburden Stockpiles	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Established berms are well vegetated.
C9	Tree/Stump Removal	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Operational Details					
C10	Setbacks	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Setbacks are maintained as per the approved site plans.
C11	Depth of Extraction	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Maximum depth of extraction allowed is +/- 301 m asl as shown on the site plans. Extraction below water table is permitted.
C12	Aggregate Stockpiles	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Stockpiles have been removed from the pit.
C13	Excavation Faces	<input checked="" type="checkbox"/>	<input type="checkbox"/>		All faces have been sloped.
C14	Processing Equipment (e.g. crushing equipment)	<input checked="" type="checkbox"/>	<input type="checkbox"/>		There is no processing equipment on site (see page 2 of site plans, notes #3, 8, 9, 10 and 15).
C15	Scrap Storage	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Minimal scrap stored on-site and removed on an ongoing basis (see page 2, note #12 of site plan).
C16	Fuel Storage	<input checked="" type="checkbox"/>	<input type="checkbox"/>		No fuel stored on-site (see page 2, note #13 of site plan).

Item No.	Item	In Compliance? *			Comments
		Yes	No	N/A	
C17	Hours of Operation	<input checked="" type="checkbox"/>	<input type="checkbox"/>		6:00 am to 6:00 pm weekdays and between 7:00 am and noon on Saturdays. Complies with local by-laws.
C18	Internal Haul Routes	<input checked="" type="checkbox"/>	<input type="checkbox"/>		As shown on the site plan.
C19	Dust Suppression Measures	<input checked="" type="checkbox"/>	<input type="checkbox"/>		As required. Haul road at pit entrance is paved.
C20	Asphalt/Concrete Plants or other Plants	<input checked="" type="checkbox"/>	<input type="checkbox"/>		There are no plants located in the pit.
C21	Buildings and other structures (e.g. scalehouse)	<input checked="" type="checkbox"/>	<input type="checkbox"/>		There are no existing buildings in the pit.
C22	Importation of Material (e.g. for rehabilitation, blending, or recycling)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Indicate any materials that you are importing to the site Clean inert fill can be imported for rehabilitation purposes (see note #14 on page 2 of the site plans) and MNR approval of June 10, 2009.

Monitoring and Mitigation

C23	Blast Monitoring: Quarries only	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Licensed pit.
C24	Water Monitoring Reports	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Monitoring ongoing and reports are submitted into MNRF and MECF.
C25	Other Monitoring Program (e.g. dust, adaptive management plan, natural heritage monitoring)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Specify any other monitoring requirements Noise monitoring has not been required the past three years because no active extraction on-site.

Other Conditions (Add description as needed)

- that are indicated on the licence or permit (i.e. prescribed conditions for licences or permits issued between June 27, 1997 and March 31, 2021)
- that apply as noted in section 0.12 of the regulation
- any other conditions indicated on the licence, permit or site plan

Item No.	Item	In Compliance?			Comments
		Yes	No	N/A	
C26	Tonnage Condition	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Annual tonnage limit of 1,200,000 tonnes.

Section D: Phasing and Rehabilitation

Item No.	Item	In Compliance? *			Comments
		Yes	No	N/A	
D1	Progressive Rehabilitation	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Rehabilitation was completed along the shorelines of the pond.
D2	Sloping of Faces	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	All faces have been sloped.

Item No.	Item	In Compliance? *			Comments
		Yes	No	N/A	
D3	Grades/Contours and/or Elevations	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	As per the site plans.
D4	Vegetation	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Rehabilitated areas are well vegetated with a variety of grasses.
D5	Disturbed Hectareage Minimized	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Site is located outside of the Greenbelt Plan.
D6	Phasing/Sequencing	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	If operational phasing or sequencing is described on your site plan, please indicate what phase(s) you are in for extraction, progressive rehabilitation and final rehabilitation is/are currently under extraction and which phase(s) is/are undergoing rehabilitation: No extraction this year, rehabilitation ongoing

Rehabilitation Information

For D7 – D12, provide information based on the previous calendar year.

Item No.	Item
D7	Disturbed Hectareage – Number of hectares disturbed in the previous calendar year : 0.00
D8	Disturbed Hectareage – Number of hectares disturbed in total (including amount in D7) : 10.80
D9	Progressive Rehabilitation – Number of hectares rehabilitated in the previous calendar year : 0.00
D10	Progressive Rehabilitation – Number of hectares rehabilitated in total (including amount in D9) : 13.90
D11	<p>Check all activities that you have completed in the previous calendar year:</p> <p><input checked="" type="checkbox"/> backfilling slopes/pit floor <input type="checkbox"/> rough grading <input type="checkbox"/> cultivating <input type="checkbox"/> aerating/reducing compaction <input type="checkbox"/> re-spreading topsoil/overburden <input type="checkbox"/> seeding/tree planting <input type="checkbox"/> other specify activity: _____</p> <p>Comments Backfilling the northern 120 m of Phase 1 has commenced using imported soil.</p>
D12	<p>Indicate the intended end use of the area that was rehabilitated in the previous calendar year (select all that apply):</p> <p><input type="checkbox"/> agricultural (e.g. field crops, pasture) <input type="checkbox"/> natural (e.g. woodland/forest, meadow, prairie, alvar) <input type="checkbox"/> recreational (e.g. park, golf course, sports facility) <input checked="" type="checkbox"/> water (e.g. open pond, wetland, watercourse, aquaculture) <input type="checkbox"/> open (e.g. exposed aggregate for residential, commercial or industrial purposes) <input checked="" type="checkbox"/> general rehabilitation (e.g. meeting minimum requirements) type</p> <p>Comments Refer to approved site plans.</p>

Item No.	Item

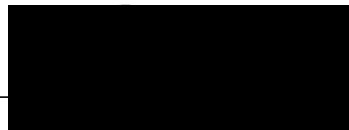
General Comments

C3 - Fencing repairs completed for sections on the perimeter damaged by fallen trees or that were cut in 2024. MNRF inspected the site on June 21, 2024 and found it to be in compliance.

Item No. and Item *	Remedial Action Required*	Deadline Date (yyyy/mm/dd) *
Example: C3 Site Boundary Demarcation	Reinstall a 60 m section of 1.2 m tall fencing along the north part of the west boundary	2020/12/27

I certify that the information provided in this report is true to the best of my knowledge and acknowledge that it is an offence under subsection 57(5) of the *Aggregate Resources Act* to furnish false or misleading information in a report.

Signature of licensee/permittee or authorized person _____



Ministry Office Use Only

Receipt Date (yyyy/mm/dd)

Review Date (yyyy/mm/dd)

Accepted?

Yes

No

MNRF Signature

Warren Bitulithic
MACMILLAN PIT
ID 10671

Scale: 1:5300±

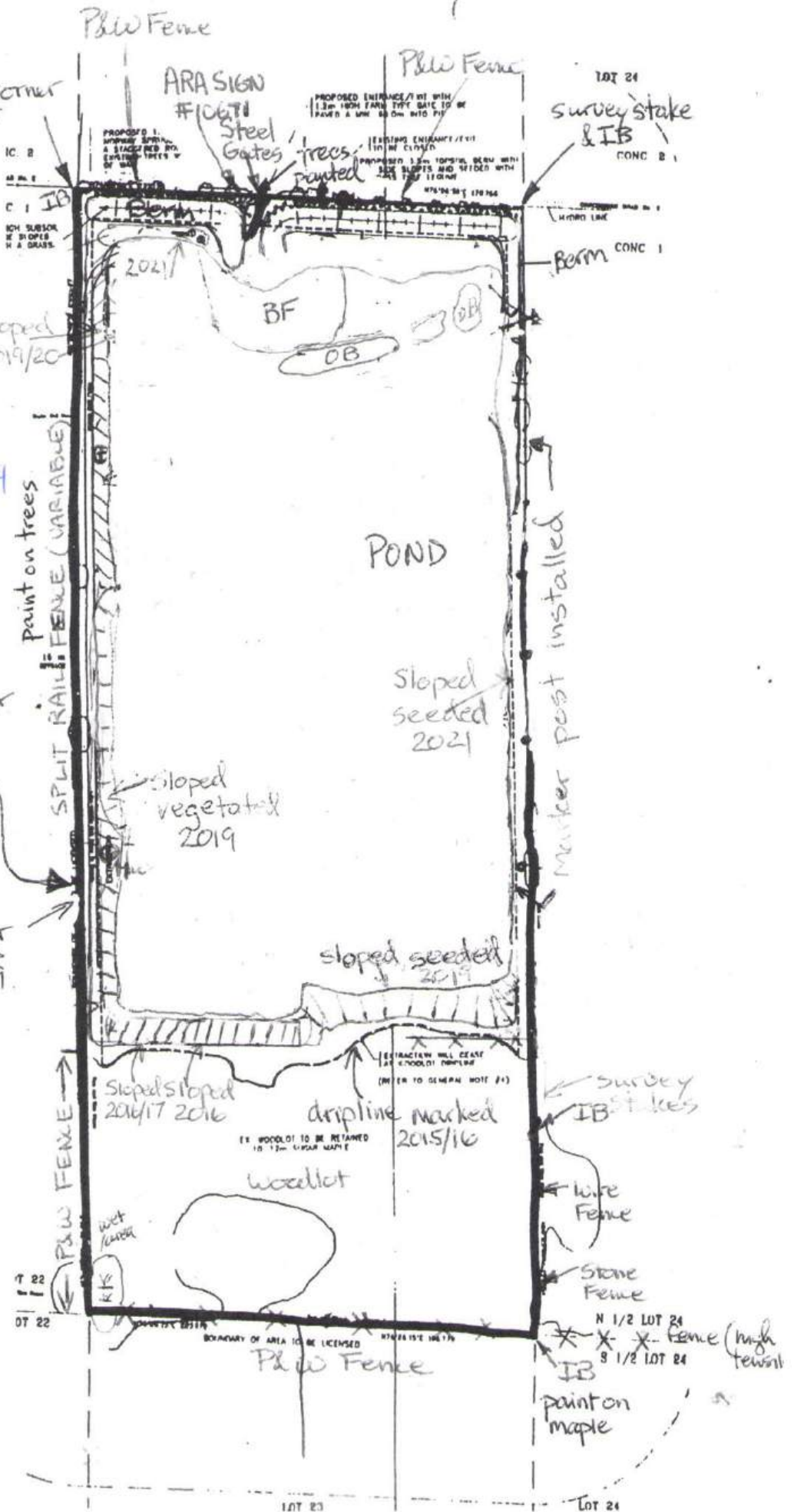
Assessment Date:

May 1/2024



see site plans for
Fence variances
Setback
on this
mutual boundary

marker
posts
2019



**Compliance Assessment Report
Aggregate Resources Act
(Licences and Permits)
(August 2020)**

The *Aggregate Resources Act* requires all licence and permit holders to submit an annual Compliance Assessment Report to the ministry and municipalities. Regular assessment of compliance helps the licensee or permittee to stay familiar with what activities are permitted on their site. Enhanced compliance action will not be taken before the established deadline date for any contraventions disclosed in the report. All information in this report is available for public review.

Instructions

- To complete this report, compare your on-site conditions to your approved site plan, your licence/permit conditions, the *Aggregate Resources Act* (ARA) and regulation (O.Reg. 244/97). Unless otherwise identified on the site plan, the operating requirements specified in section 0.13 of the regulation will apply to this site. If you have any questions about how to conduct the assessment or fill out the report, contact the Ministry of Natural Resources and Forestry (MNRF) District Office.
- The assessment must be conducted between April 1 and September 15 and submitted online using the Natural Resources Information Portal, with a copy to the clerk of the applicable local or upper-tier municipality where the site is located, no later than September 30. If you have any questions about using the Natural Resources Information Portal, contact NRIP@ontario.ca. Submit the form by mail to the MNRF District Office where the site is located, if web access is unavailable.
- A sketch must be included with this report documenting where remedial action is required.
- A sketch must also be included showing areas where progressive rehabilitation has been performed in the previous calendar year.
- If your report to the MNRF discloses one or more contraventions of the ARA, the regulation, the site plan or the conditions of the licence or permit, then you must immediately stop doing anything that forms part of the contravention and take such steps as may be necessary to remedy the contravention within 90 days of submitting the report.
- In order to extend the 90-day remedial action deadline, you must obtain the MNRF's approval prior to filing the report.
- A licence/permit will be deemed automatically suspended under subsections 15.1(6) or 40.1(6) if this report is not submitted to the MNRF by September 30th or if remedial measures are not taken.
- Pursuant to subsection 57(5) of the ARA, it is an offence to furnish false or misleading information in a report.

Fields marked with an asterisk (*) are mandatory.

Section A: Background Information

Licence/Permit ID Number *	Date Assessment Conducted (yyyy/mm/dd) *
15338	2024/09/15
Licensee/Permittee Name *	
Arkell Ridge Development Ltd	
Location of Licence/Permit: Municipality (local and upper tiers)	
Puslinch and Wellington County	
Geographic Township (if applicable)	
Puslinch	
UTM: (if the permit or licence is in an Unorganized Territory)	
43 54327N 80 17839W	

Reviewer Contact Information

Last Name *	First Name *	Middle Initial
Stovel	Rob	
Telephone Number *	Email *	
519-766-8042 Extension	stovel.associates@outlook.com	

Address

Unit Number	Street Number *	Street Name *	PO Box
	651	Orangeville Road	
City/Town *	Country *	Province/State *	Postal Code/Zip Code *
Fergus	Canada	ON	N1M 1T9

Has there been any activity on the site this year or the 2 previous calendar years (e.g. extraction, movement of aggregate, rehabilitation, site preparation)? *

- Yes If **yes**, you must complete **sections C and D**
- No If **no**, you can complete **section B** only and provide your signature at the end of the report

Section B: Inactive Sites

Indicate whether you are in compliance with the following conditions on your site plan, licence or permit, regulation (O.Reg. 244/97) and the *Aggregate Resources Act* (ARA). If you answer "no" to any of the following conditions, you must specify the Remedial Action that is required and the Deadline Date.

Item No.	Item	In Compliance?			Comments
		Yes	No	N/A	
B1	Entrance/Exit and Gates	<input type="checkbox"/>	<input type="checkbox"/>		
B2	Signage for Site Identification	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
B3	Site Boundary Demarcation (e.g. fencing, stakes, blazing)	<input type="checkbox"/>	<input type="checkbox"/>		Indicate how boundaries have been demarcated
B4	Prohibit Unauthorized Entry (for permits only)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
B5	Site Screening	<input type="checkbox"/>	<input type="checkbox"/>		
B6	Scrap Storage	<input type="checkbox"/>	<input type="checkbox"/>		
B7	Excavation Faces	<input type="checkbox"/>	<input type="checkbox"/>		
B8	Water Monitoring Program	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
B9	Other Monitoring Program	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Specify any other monitoring requirements
B10	Progressive Rehabilitation	<input type="checkbox"/>	<input type="checkbox"/>		

General Comments

Item No. and Item	Remedial Action Required	Deadline Date (yyyy/mm/dd)
Example: B3 Site Boundary Demarcation	Reinstall a 60 m section of 1.2 m tall fencing along the north part of the west boundary.	2020/12/27

Section C: Active Sites

Indicate whether you are in compliance with the following conditions on your site plan, licence or permit, regulation (O.Reg. 244/97) and the *Aggregate Resources Act* (ARA). If you answer "no" to any of the following conditions, you must specify the Remedial Action that is required and the Deadline Date.

Item No.	Item	In Compliance?			Comments
		Yes	No	N/A	
Site Identification					
C1	Entrance/Exit and Gates	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Public access is controlled by a locked gate at shared entrance with License 5709.
C2	Signage for Site Identification	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Site identification signage was present. Signage is located at site entrance/exit at County Rd 41.
C3	Site Boundary Demarcation (e.g. fencing, stakes, blazing)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Indicate how boundaries have been demarcated Licensed boundary along north limit to be re-staked.
C4	Prohibit Unauthorized Entry (for permits only)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Site Preparation					
C5	Site Screening	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Pit is effectively screened from public view by berming and tree screen along County Road 41 and adjacent woodlands
C6	Stripping	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Overburden and topsoil have been stripped and piled separately
C7	Topsoil Stockpiles	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
C8	Overburden Stockpiles	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
C9	Tree/Stump Removal	<input type="checkbox"/>	<input checked="" type="checkbox"/>		Remove trees located at north westerly portion of the site.
Operational Details					
C10	Setbacks	<input checked="" type="checkbox"/>	<input type="checkbox"/>		A MNRF approved site plan override allows for the removal of the common boundary with the adjacent pit. The easterly 30m setback adjacent to CR 41 has been reduced to 15m.
C11	Depth of Extraction	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Lowest floor elevation (+/- 316.5) complies with site plan.
C12	Aggregate Stockpiles	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
C13	Excavation Faces	<input checked="" type="checkbox"/>	<input type="checkbox"/>		East boundary has been partially back filled
C14	Processing Equipment (e.g. crushing equipment)	<input checked="" type="checkbox"/>	<input type="checkbox"/>		No processing equipment on site at time of site visit.
C15	Scrap Storage	<input type="checkbox"/>	<input checked="" type="checkbox"/>		Scrap will be collected and removed from the site on a regular basis.
C16	Fuel Storage	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
C17	Hours of Operation	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Item No.	Item	In Compliance?			Comments
		Yes	No	N/A	
C18	Internal Haul Routes	<input checked="" type="checkbox"/>	<input type="checkbox"/>		No special restrictions relating to the internal haul road system
C19	Dust Suppression Measures	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
C20	Asphalt/Concrete Plants or other Plants	<input checked="" type="checkbox"/>	<input type="checkbox"/>		No asphalt/concrete plants onsite.
C21	Buildings and other structures (e.g. scalehouse)	<input checked="" type="checkbox"/>	<input type="checkbox"/>		No structures/buildings are located within the pit.
C22	Importation of Material (e.g. for rehabilitation, blending, or recycling)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Indicate any materials that you are importing to the site Concrete, aggregate, and stone may be imported for recycling purposes and re-sale.

Monitoring and Mitigation

C23	Blast Monitoring: Quarries only	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
C24	Water Monitoring Reports	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Water monitoring wells have been installed.
C25	Other Monitoring Program (e.g. dust, adaptive management plan, natural heritage monitoring)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Specify any other monitoring requirements

Other Conditions (Add description as needed)

- that are indicated on the licence or permit (i.e. prescribed conditions for licences or permits issued between June 27, 1997 and March 31, 2021)
- that apply as noted in section 0.12 of the regulation
- any other conditions indicated on the licence, permit or site plan

Item No.	Item	In Compliance?			Comments
		Yes	No	N/A	
C26		<input checked="" type="checkbox"/>	<input type="checkbox"/>		

Section D: Phasing and Rehabilitation

Item No.	Item	In Compliance?			Comments
		Yes	No	N/A	
D1	Progressive Rehabilitation	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
D2	Sloping of Faces	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
D3	Grades/Contours and/or Elevations	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
D4	Vegetation	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Item No.	Item	In Compliance?			Comments
		Yes	No	N/A	
D5	Disturbed Hectarage Minimized	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
D6	Phasing/Sequencing	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	If operational phasing or sequencing is described on your site plan, please indicate what phase(s) you are in for extraction, progressive rehabilitation and final rehabilitation is/are currently under extraction and which phase(s) is/are undergoing rehabilitation:

Rehabilitation Information

For D7 – D12, provide information based on the previous calendar year.

Item No.	Item
D7	Disturbed Hectarage – Number of hectares disturbed in the previous calendar year : 0.42
D8	Disturbed Hectarage – Number of hectares disturbed in total (including amount in D7) : 5.92
D9	Progressive Rehabilitation – Number of hectares rehabilitated in the previous calendar year : 0.00
D10	Progressive Rehabilitation – Number of hectares rehabilitated in total (including amount in D9) : 3.00
D11	<p>Check all activities that you have completed in the previous calendar year:</p> <p> <input type="checkbox"/> backfilling slopes/pit floor <input type="checkbox"/> rough grading <input type="checkbox"/> cultivating <input type="checkbox"/> aerating/reducing compaction <input type="checkbox"/> re-spreading topsoil/overburden <input type="checkbox"/> seeding/tree planting <input type="checkbox"/> other specify activity: _____ </p> <p>Comments N/A</p>
D12	<p>Indicate the intended end use of the area that was rehabilitated in the previous calendar year (select all that apply):</p> <p> <input type="checkbox"/> agricultural (e.g. field crops, pasture) <input type="checkbox"/> natural (e.g. woodland/forest, meadow, prairie, alvar) <input type="checkbox"/> recreational (e.g. park, golf course, sports facility) <input type="checkbox"/> water (e.g. open pond, wetland, watercourse, aquaculture) <input type="checkbox"/> open (e.g. exposed aggregate for residential, commercial or industrial purposes) <input type="checkbox"/> general rehabilitation (e.g. meeting minimum requirements) type </p> <p>Comments N/A</p>

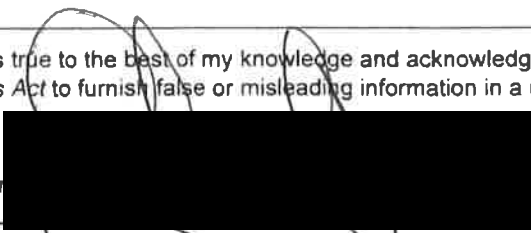
General Comments

Site identification signage was present. Signage is located at site entrance/exit at County Rd. 41. Licensed boundary along north limit to be re-staked. Scrap will be collected and removed from the site on a regular basis.

Item No. and Item	Remedial Action Required	Deadline Date (yyyy/mm/dd)
Example: C3 Site Boundary Demarcation	Reinstall a 60 m section of 1.2 m tall fencing along the north part of the west boundary	2020/12/27
C3 Site Boundary Demarcation (e.g. fencing, stakes, blazing)	Licensed boundary along north limit to be re-staked	2024/12/15
C9 Tree/Stump Removal	Remove trees located at north westerly portion of the site	2024/12/15
C15 Scrap Storage	Scrap will be collected and removed from the site on a regular basis.	2024/12/15

I certify that the information provided in this report is true to the best of my knowledge and acknowledge that it is an offence under subsection 57(5) of the *Aggregate Resources Act* to furnish false or misleading information in a report.

Signature of licensee/permittee or authorized person



Ministry Office Use Only

Receipt Date (yyyy/mm/dd)

Review Date (yyyy/mm/dd)

Accepted?

Yes No

MNRF Signature

**Compliance Assessment Report
Aggregate Resources Act
(Licences and Permits)
(August 2020)**

The *Aggregate Resources Act* requires all licence and permit holders to submit an annual Compliance Assessment Report to the ministry and municipalities. Regular assessment of compliance helps the licensee or permittee to stay familiar with what activities are permitted on their site. Enhanced compliance action will not be taken before the established deadline date for any contraventions disclosed in the report. All information in this report is available for public review.

Instructions

- To complete this report, compare your on-site conditions to your approved site plan, your licence/permit conditions, the *Aggregate Resources Act* (ARA) and regulation (O.Reg. 244/97). Unless otherwise identified on the site plan, the operating requirements specified in section 0.13 of the regulation will apply to this site. If you have any questions about how to conduct the assessment or fill out the report, contact the Ministry of Natural Resources and Forestry (MNRF) District Office.
- The assessment must be conducted between April 1 and September 15 and submitted online using the Natural Resources Information Portal, with a copy to the clerk of the applicable local or upper-tier municipality where the site is located, no later than September 30. If you have any questions about using the Natural Resources Information Portal, contact NRIP@ontario.ca. Submit the form by mail to the MNRF District Office where the site is located, if web access is unavailable.
- A sketch must be included with this report documenting where remedial action is required.
- A sketch must also be included showing areas where progressive rehabilitation has been performed in the previous calendar year.
- If your report to the MNRF discloses one or more contraventions of the ARA, the regulation, the site plan or the conditions of the licence or permit, then you must immediately stop doing anything that forms part of the contravention and take such steps as may be necessary to remedy the contravention within 90 days of submitting the report.
- In order to extend the 90-day remedial action deadline, you must obtain the MNRF's approval prior to filing the report.
- A licence/permit will be deemed automatically suspended under subsections 15.1(6) or 40.1(6) if this report is not submitted to the MNRF by September 30th or if remedial measures are not taken.
- Pursuant to subsection 57(5) of the ARA, it is an offence to furnish false or misleading information in a report.

Fields marked with an asterisk (*) are mandatory.

Section A: Background Information

Licence/Permit ID Number *	Date Assessment Conducted (yyyy/mm/dd) *
17600	2024/05/10
Licensee/Permittee Name *	
St. Marys Cement Inc. (Canada)	
Location of Licence/Permit: Municipality (local and upper tiers)	
Part Lot 26, Concession 1, Township of Puslinch, County of Wellington	
Geographic Township (if applicable)	
Puslinch	
UTM: (if the permit or licence is in an Unorganized Territory)	

Reviewer Contact Information

Last Name *	First Name *	Middle Initial
Janssen	Bernie	
Telephone Number *	Email *	
519-773-6830 Extension	bernie@harringtonmcavan.com	

Address

Unit Number	Street Number *	Street Name *	PO Box
102	41	Main	
City/Town *	Country *	Province/State *	Postal Code/Zip Code *
Unionville	CA-Canada	ON-Ontario	L3R 2E5

Has there been any activity on the site this year or the 2 previous calendar years (e.g. extraction, movement of aggregate, rehabilitation, site preparation)? *

- Yes If **yes**, you must complete **sections C and D**
- No If **no**, you can complete **section B** only and provide your signature at the end of the report

Section B: Inactive Sites

Indicate whether you are in compliance with the following conditions on your site plan, licence or permit, regulation (O.Reg. 244/97) and the *Aggregate Resources Act* (ARA). If you answer "no" to any of the following conditions, you must specify the Remedial Action that is required and the Deadline Date.

Item No.	Item	In Compliance?			Comments
		Yes	No	N/A	
B1	Entrance/Exit and Gates	<input type="checkbox"/>	<input type="checkbox"/>		
B2	Signage for Site Identification	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
B3	Site Boundary Demarcation (e.g. fencing, stakes, blazing)	<input type="checkbox"/>	<input type="checkbox"/>		Indicate how boundaries have been demarcated
B4	Prohibit Unauthorized Entry (for permits only)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
B5	Site Screening	<input type="checkbox"/>	<input type="checkbox"/>		
B6	Scrap Storage	<input type="checkbox"/>	<input type="checkbox"/>		
B7	Excavation Faces	<input type="checkbox"/>	<input type="checkbox"/>		
B8	Water Monitoring Program	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
B9	Other Monitoring Program	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Specify any other monitoring requirements
B10	Progressive Rehabilitation	<input type="checkbox"/>	<input type="checkbox"/>		

General Comments

Item No. and Item	Remedial Action Required	Deadline Date (yyyy/mm/dd)
Example: B3 Site Boundary Demarcation	Reinstall a 60 m section of 1.2 m tall fencing along the north part of the west boundary.	2020/12/27

Section C: Active Sites

Indicate whether you are in compliance with the following conditions on your site plan, licence or permit, regulation (O.Reg. 244/97) and the *Aggregate Resources Act* (ARA). If you answer “no” to any of the following conditions, you must specify the Remedial Action that is required and the Deadline Date.

Item No.	Item	In Compliance? *			Comments
		Yes	No	N/A	
Site Identification					
C1	Entrance/Exit and Gates	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Gates installed and maintained at main entrance/exit along Concession 2 Road and can closed and locked. See general comments.
C2	Signage for Site Identification	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Sign installed and maintained at main pit entrance/exit.
C3	Site Boundary Demarcation (e.g. fencing, stakes, blazing)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Indicate how boundaries have been demarcated Fencing maintained along the north, south and west boundaries. Marker posts demarcate the shared east boundary. See general comments. Minor repairs completed for perimeter fencing in 2023/24.
C4	Prohibit Unauthorized Entry (for permits only)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Site Preparation					
C5	Site Screening	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Pit is screened by a combination of berms and coniferous tree screens along the perimeter.
C6	Stripping	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Established berms are well vegetated.
C7	Topsoil Stockpiles	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Stored in vegetated berms on site.
C8	Overburden Stockpiles	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Overburden has been used for rehabilitation of the south and southeast slopes.
C9	Tree/Stump Removal	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Operational Details					
C10	Setbacks	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Setbacks are maintained as per the approved site plans.
C11	Depth of Extraction	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Maximum depth of extraction allowed is +/- 299 m asl. Below water extraction is allowed in the licence.
C12	Aggregate Stockpiles	<input checked="" type="checkbox"/>	<input type="checkbox"/>		There are no stockpiles in the pit.
C13	Excavation Faces	<input checked="" type="checkbox"/>	<input type="checkbox"/>		The above water faces vary from 4 to 9 m in height (see page 2, note #11 on site plans).
C14	Processing Equipment (e.g. crushing equipment)	<input checked="" type="checkbox"/>	<input type="checkbox"/>		There is no processing equipment on-site (see page 2, note #11 on site plans).
C15	Scrap Storage	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Minimal scrap stored in pit and removed on an ongoing basis in 2024 (see page 2, note #20 on site plans).
C16	Fuel Storage	<input checked="" type="checkbox"/>	<input type="checkbox"/>		There is no fuel stored on-site (see notes #19 on page 2 of site plans).

Item No.	Item	In Compliance? *			Comments
		Yes	No	N/A	
C17	Hours of Operation	<input checked="" type="checkbox"/>	<input type="checkbox"/>		No restrictions on licence or site plans.
C18	Internal Haul Routes	<input checked="" type="checkbox"/>	<input type="checkbox"/>		As shown on the site plan. Haul road at pit entrance/exit has been paved for a distance of 40 m in 2022.
C19	Dust Suppression Measures	<input checked="" type="checkbox"/>	<input type="checkbox"/>		As required (see note #21 on page 2 of the site plans).
C20	Asphalt/Concrete Plants or other Plants	<input checked="" type="checkbox"/>	<input type="checkbox"/>		There are no plants on-site.
C21	Buildings and other structures (e.g. scalehouse)	<input checked="" type="checkbox"/>	<input type="checkbox"/>		There are no buildings in the pit.
C22	Importation of Material (e.g. for rehabilitation, blending, or recycling)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Indicate any materials that you are importing to the site Importation of clean fill is permitted into the pit (see note #17, on page 2 of site plans).

Monitoring and Mitigation

C23	Blast Monitoring: Quarries only	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Licensed pit.
C24	Water Monitoring Reports	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Annual groundwater monitoring report submitted into MNRF and Township (see licence conditions #5 and #6).
C25	Other Monitoring Program (e.g. dust, adaptive management plan, natural heritage monitoring)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Specify any other monitoring requirements Acoustical audit was completed for the pit in 2022 (see conditions 3 & 4 on Schedule A of licence).

Other Conditions (Add description as needed)

- that are indicated on the licence or permit (i.e. prescribed conditions for licences or permits issued between June 27, 1997 and March 31, 2021)
- that apply as noted in section 0.12 of the regulation
- any other conditions indicated on the licence, permit or site plan

Item No.	Item	In Compliance?			Comments
		Yes	No	N/A	
C26	Tonnage Condition	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Annual tonnage limit of 500,000 tonnes.
C27	Types of trucks	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Site plan amendment approved by MNRF on November 23, 2023 to clarify the use of rock trucks on-site.

Section D: Phasing and Rehabilitation

Item No.	Item	In Compliance? *			Comments
		Yes	No	N/A	
D1	Progressive Rehabilitation	<input type="checkbox"/>	<input checked="" type="checkbox"/>		The southern faces have been previously rehabilitated.

Item No.	Item	In Compliance? *			Comments
		Yes	No	N/A	
D2	Sloping of Faces	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Sloping work completed along the northern, southern and southern part of the east boundaries. See general comments.
D3	Grades/Contours and/or Elevations	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	As per site plans.
D4	Vegetation	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Southern slopes are vegetated. Trees that do not survive will be replanted as per the site plan notes.
D5	Disturbed Hectareage Minimized	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Site is outside the Greenbelt Plan.
D6	Phasing/Sequencing	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	If operational phasing or sequencing is described on your site plan, please indicate what phase(s) you are in for extraction, progressive rehabilitation and final rehabilitation is/are currently under extraction and which phase(s) is/are undergoing rehabilitation: Above and below water extraction nearing completion in Areas 1 and 2.

Rehabilitation Information

For D7 – D12, provide information based on the previous calendar year.

Item No.	Item
D7	Disturbed Hectareage – Number of hectares disturbed in the previous calendar year : 0.00
D8	Disturbed Hectareage – Number of hectares disturbed in total (including amount in D7) : 23.50
D9	Progressive Rehabilitation – Number of hectares rehabilitated in the previous calendar year : 0.00
D10	Progressive Rehabilitation – Number of hectares rehabilitated in total (including amount in D9) : 10.10
D11	<p>Check all activities that you have completed in the previous calendar year:</p> <p> <input checked="" type="checkbox"/> backfilling slopes/pit floor <input checked="" type="checkbox"/> rough grading <input type="checkbox"/> cultivating <input type="checkbox"/> aerating/reducing compaction <input type="checkbox"/> re-spreading topsoil/overburden <input type="checkbox"/> seeding/tree planting <input type="checkbox"/> other specify activity: _____ </p> <p>Comments</p> <p>On-site overburden used to rehabilitation pond shorelines and land separating the two ponds. Rehabilitation has commenced in 2024 along the west boundary of the site.</p>

Item No.	Item
D12	<p>Indicate the intended end use of the area that was rehabilitated in the previous calendar year (select all that apply):</p> <p> <input type="checkbox"/> agricultural (e.g. field crops, pasture) <input checked="" type="checkbox"/> natural (e.g. woodland/forest, meadow, prairie, alvar) </p> <p> <input type="checkbox"/> recreational (e.g. park, golf course, sports facility) <input checked="" type="checkbox"/> water (e.g. open pond, wetland, watercourse, aquaculture) </p> <p> <input type="checkbox"/> open (e.g. exposed aggregate for residential, commercial or industrial purposes) <input type="checkbox"/> general rehabilitation (e.g. meeting minimum requirements) type </p> <p>Comments As per the site plans.</p>

General Comments

Sign maintained at main entrance/exit advising truck drivers of school buses using Concession Road 2 as required on site plans.

C1 and C3 - A housekeeping, minor site plan amendment was missed to co-ordinate with the amendment approved for the adjacent Neubauer pit. Site plan amendment approved by MNRF on November 21, 2023 to co-ordinate with the adjacent Neubauer pit licence for site plan amendments completed in 2020 (Neubauer) and 2018 for this licence for removal of fencing requirement along the common boundary and non-gated entrance/exit along shared boundary.

D2 - Refer to MNRF report of September 22, 2022 and 2023 CAR.

Item No. and Item *	Remedial Action Required*	Deadline Date (yyyy/mm/dd) *
Example: C3 Site Boundary Demarcation	Reinstall a 60 m section of 1.2 m tall fencing along the north part of the west boundary	2020/12/27
D2 - Sloping of Faces	An extension until September 30, 2025 has been requested from MNR to complete the sloping work and seeding along the west boundary as directed by MNRF in their September 2022 report (see sketch). Waiting for MNR response.	2025/09/30

Item No. and Item *	Remedial Action Required *	Deadline Date (yyyy/mm/dd) *

I certify that the information provided in this report is true to the best of my knowledge and acknowledge that it is an offence under subsection 57(5) of the *Aggregate Resources Act* to furnish false or misleading information in a report.

Signature of licensee/permittee or authorized person

Ministry Office Use Only

Receipt Date (yyyy/mm/dd)	Review Date (yyyy/mm/dd)
Accepted? <input type="checkbox"/> Yes <input type="checkbox"/> No	MNRF Signature

The *Aggregate Resources Act* requires all licence and permit holders to submit an annual Compliance Assessment Report to the ministry and municipalities. Regular assessment of compliance helps the licensee or permittee to stay familiar with what activities are permitted on their site. Enhanced compliance action will not be taken before the established deadline date for any contraventions disclosed in the report. All information in this report is available for public review.

Instructions

- To complete this report, compare your on-site conditions to your approved site plan, your licence/permit conditions, the *Aggregate Resources Act* (ARA) and regulation (O.Reg. 244/97). Unless otherwise identified on the site plan, the operating requirements specified in section 0.13 of the regulation will apply to this site. If you have any questions about how to conduct the assessment or fill out the report, contact the [Ministry of Natural Resources and Forestry \(MNR\) District Office](#).
- The assessment must be conducted between April 1 and September 15 and submitted online using the [Natural Resources Information Portal](#), with a copy to the clerk of the applicable local or upper-tier municipality where the site is located, no later than September 30. If you have any questions about using the Natural Resources Information Portal, contact NRIP@ontario.ca. Submit the form by mail to the MNR District Office where the site is located, if web access is unavailable.
- A sketch must be included with this report documenting where remedial action is required.
- A sketch must also be included showing areas where progressive rehabilitation has been performed in the previous calendar year.
- If your report to the MNR discloses one or more contraventions of the ARA, the regulation, the site plan or the conditions of the licence or permit, then you must immediately stop doing anything that forms part of the contravention and take such steps as may be necessary to remedy the contravention within 90 days of submitting the report.
- In order to extend the 90-day remedial action deadline, you must obtain the MNR's approval prior to filing the report.
- A licence/permit will be deemed automatically suspended under subsections 15.1(6) or 40.1(6) if this report is not submitted to the MNR by September 30th or if remedial measures are not taken.
- Pursuant to subsection 57(5) of the ARA, it is an offence to furnish false or misleading information in a report.

Fields marked with an asterisk (*) are mandatory.

Section A: Background Information

Licence/Permit ID Number *	Date Assessment Conducted (yyyy/mm/dd) *
20212	2024/08/26
Licensee/Permittee Name *	
Cox Construction Limited	
Location of Licence/Permit: Municipality (local and upper tiers)	
Puslinch and Wellington County	
Geographic Township (if applicable)	
Puslinch	
UTM: (if the permit or licence is in an Unorganized Territory)	
43.47417N, 80.26406W	

Reviewer Contact Information

Last Name *	First Name *	Middle Initial
Stovel	Rob	
Telephone Number *	Email *	
519-766-8042 Extension	stovel.associates@outlook.com	

Address

Unit Number	Street Number *	Street Name *	PO Box
	651	Orangeville Road	
City/Town *	Country *	Province/State *	Postal Code/Zip Code *
Fergus	Canada	ON	N1M 1T9

Has there been any activity on the site this year or the 2 previous calendar years (e.g. extraction, movement of aggregate, rehabilitation, site preparation)? *

- Yes If **yes**, you must complete **sections C and D**
- No If **no**, you can complete **section B** only and provide your signature at the end of the report

Section B: Inactive Sites

Indicate whether you are in compliance with the following conditions on your site plan, licence or permit, regulation (O.Reg. 244/97) and the *Aggregate Resources Act* (ARA). If you answer "no" to any of the following conditions, you must specify the Remedial Action that is required and the Deadline Date.

Item No.	Item	In Compliance?			Comments
		Yes	No	N/A	
B1	Entrance/Exit and Gates	<input type="checkbox"/>	<input type="checkbox"/>		
B2	Signage for Site Identification	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
B3	Site Boundary Demarcation (e.g. fencing, stakes, blazing)	<input type="checkbox"/>	<input type="checkbox"/>		Indicate how boundaries have been demarcated
B4	Prohibit Unauthorized Entry (for permits only)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
B5	Site Screening	<input type="checkbox"/>	<input type="checkbox"/>		
B6	Scrap Storage	<input type="checkbox"/>	<input type="checkbox"/>		
B7	Excavation Faces	<input type="checkbox"/>	<input type="checkbox"/>		
B8	Water Monitoring Program	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
B9	Other Monitoring Program	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Specify any other monitoring requirements
B10	Progressive Rehabilitation	<input type="checkbox"/>	<input type="checkbox"/>		

General Comments

Item No. and Item	Remedial Action Required	Deadline Date (yyyy/mm/dd)
Example: B3 Site Boundary Demarcation	Reinstall a 60 m section of 1.2 m tall fencing along the north part of the west boundary.	2020/12/27

Section C: Active Sites

Indicate whether you are in compliance with the following conditions on your site plan, licence or permit, regulation (O.Reg. 244/97) and the *Aggregate Resources Act* (ARA). If you answer "no" to any of the following conditions, you must specify the Remedial Action that is required and the Deadline Date.

Item No.	Item	In Compliance?			Comments
		Yes	No	N/A	
Site Identification					
C1	Entrance/Exit and Gates	<input type="checkbox"/>	<input checked="" type="checkbox"/>		Gate located on Forestell Rd requires repairs.
C2	Signage for Site Identification	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Sign is easily visible from Laird Rd.
C3	Site Boundary Demarcation (e.g. fencing, stakes, blazing)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Indicate how boundaries have been demarcated The east limit to be re-staked in Lot 9. Fencing is not required abutting other pits owned by Cox. Repair fence on Laird and Forestell Roads.
C4	Prohibit Unauthorized Entry (for permits only)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Site Preparation					
C5	Site Screening	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Berms will be required along western limits of Phase 1.
C6	Stripping	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
C7	Topsoil Stockpiles	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
C8	Overburden Stockpiles	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
C9	Tree/Stump Removal	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Operational Details					
C10	Setbacks	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Setbacks between licenses operated by Cox Construction will be removed.
C11	Depth of Extraction	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
C12	Aggregate Stockpiles	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
C13	Excavation Faces	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
C14	Processing Equipment (e.g. crushing equipment)	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
C15	Scrap Storage	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
C16	Fuel Storage	<input checked="" type="checkbox"/>	<input type="checkbox"/>		No fuel storage on site.
C17	Hours of Operation	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
C18	Internal Haul Routes	<input checked="" type="checkbox"/>	<input type="checkbox"/>		

Item No.	Item	In Compliance?			Comments
		Yes	No	N/A	
C19	Dust Suppression Measures	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
C20	Asphalt/Concrete Plants or other Plants	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
C21	Buildings and other structures (e.g. scalehouse)	<input checked="" type="checkbox"/>	<input type="checkbox"/>		No buildings on site.
C22	Importation of Material (e.g. for rehabilitation, blending, or recycling)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Indicate any materials that you are importing to the site No material appears to have been imported to the site.

Monitoring and Mitigation

C23	Blast Monitoring: Quarries only	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
C24	Water Monitoring Reports	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Ground Water Science Corp. is doing monitoring.
C25	Other Monitoring Program (e.g. dust, adaptive management plan, natural heritage monitoring)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Specify any other monitoring requirements

Other Conditions (Add description as needed)

- that are indicated on the licence or permit (i.e. prescribed conditions for licences or permits issued between June 27, 1997 and March 31, 2021)
- that apply as noted in section 0.12 of the regulation
- any other conditions indicated on the licence, permit or site plan

Item No.	Item	In Compliance?			Comments
		Yes	No	N/A	
C26		<input type="checkbox"/>	<input type="checkbox"/>		

Section D: Phasing and Rehabilitation

Item No.	Item	In Compliance?			Comments
		Yes	No	N/A	
D1	Progressive Rehabilitation	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
D2	Sloping of Faces	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
D3	Grades/Contours and/or Elevations	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
D4	Vegetation	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
D5	Disturbed Hectareage Minimized	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Item No.	Item	In Compliance?			Comments
		Yes	No	N/A	
D6	Phasing/Sequencing	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	If operational phasing or sequencing is described on your site plan, please indicate what phase(s) you are in for extraction, progressive rehabilitation and final rehabilitation is/are currently under extraction and which phase(s) is/are undergoing rehabilitation:

Rehabilitation Information

For D7 – D12, provide information based on the previous calendar year.

Item No.	Item
D7	Disturbed Hectareage – Number of hectares disturbed in the previous calendar year : 0.00
D8	Disturbed Hectareage – Number of hectares disturbed in total (including amount in D7) : 8.00
D9	Progressive Rehabilitation – Number of hectares rehabilitated in the previous calendar year : 0.00
D10	Progressive Rehabilitation – Number of hectares rehabilitated in total (including amount in D9) : 0.00
D11	<p>Check all activities that you have completed in the previous calendar year:</p> <p> <input type="checkbox"/> backfilling slopes/pit floor <input type="checkbox"/> rough grading <input type="checkbox"/> cultivating <input type="checkbox"/> aerating/reducing compaction <input type="checkbox"/> re-spreading topsoil/overburden <input type="checkbox"/> seeding/tree planting <input type="checkbox"/> other specify activity: _____ </p> <p>Comments N/A.</p>
D12	<p>Indicate the intended end use of the area that was rehabilitated in the previous calendar year (select all that apply):</p> <p> <input type="checkbox"/> agricultural (e.g. field crops, pasture) <input type="checkbox"/> natural (e.g. woodland/forest, meadow, prairie, alvar) <input type="checkbox"/> recreational (e.g. park, golf course, sports facility) <input type="checkbox"/> water (e.g. open pond, wetland, watercourse, aquaculture) <input type="checkbox"/> open (e.g. exposed aggregate for residential, commercial or industrial purposes) <input type="checkbox"/> general rehabilitation (e.g. meeting minimum requirements) type </p> <p>Comments N/A.</p>

General Comments

Woodlot North of Forestell has been cleared. Area south of Woodlot (North Forestell Road) has been stripped. Area South of Forestell Road has not been opened. No progressive rehabilitation has occurred.

Item No. and Item	Remedial Action Required	Deadline Date (yyyy/mm/dd)
Example: C3 Site Boundary Demarcation	Reinstall a 60 m section of 1.2 m tall fencing along the north part of the west boundary	2020/12/27
C1 Entrance/Exit and Gates	Gate located on Forestell Rd requires repairs.	2024/12/15
C3 Site Boundary Demarcation	The east limit to be re-staked in Lot 9. Repair fence on Laird and Forestell road.	2024/12/15

I certify that the information provided in this report is true to the best of my knowledge and acknowledge that it is an offence under subsection 57(5) of the *Aggregate Resources Act* to furnish false or misleading information in a report.


















































Signature of licensee/permittee or authorized person _____

Ministry Office Use Only

Receipt Date (yyyy/mm/dd) 2024/09/25	Review Date (yyyy/mm/dd) 2024/10/07
Accepted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	MNRF Signature _____



Legend

-  Building as Symbol
-  Building to Scale
-  Runway
-  Heliport \ Hospital Heliport
-  Seaplane Base
-  Ferry Route
-  Trail Head \ Trail
-  Railway \ Train Station
-  Railway with Bridge
-  Railway with Tunnel
-  Road (Major -> Minor)
-  Winter Road
-  Road with Bridge
-  Road with Tunnel
-  Primary, Kings or 400 Series Highway
-  Secondary Highway
-  Tertiary Highway
-  District, County, Regional or Municipal Road
-  Toll Highway
-  One Way Road
-  Road with Permanent Blocked Passage
-  Road with Address Ranges
-  Hydro Line, Communication Line or Unknown Transmission Line
-  Natural Gas Pipeline, Water Pipeline or Unknown Pipeline
-  Spot Height
-  Index Contour
-  Contour
-  Wooded Area
-  Wetland
-  Waterbody
-  Waterbody Elevation
-  Watercourse
-  Falls
-  Rapids
-  Rapids \ Falls
-  Rocks
-  Lock Gate
-  Dam \ Hydro Wall
-  Dam \ Hydro Wall
-  Provincial \ State Boundary
-  International Boundary
-  Upper Tier \ District Municipal Boundary
-  Lower Tier \ Single Tier Municipal Boundary
-  Lot Line
-  Indian Reserve
-  Provincial Park
-  National Park
-  Conservation Reserve
-  Military Lands

0 0.4 km

Projection: Web Mercator



The Ontario Ministry of Natural Resources and Forestry shall not be liable in any way for the use of, or reliance upon, this map or any information on this map. This map should not be used for: navigation, a plan of survey, routes, nor locations.

Imagery Copyright Notices: Ontario Ministry of Natural Resources and Forestry; NASA Landsat Program; First Base Solutions Inc.; Aéro-Photo (1961) Inc.; DigitalGlobe Inc.; U.S. Geological Survey.

© Copyright for Ontario Parcel data is held by Queen's Printer for Ontario and its licensors and may not be reproduced without permission.



The *Aggregate Resources Act* requires all licence and permit holders to submit an annual Compliance Assessment Report to the ministry and municipalities. Regular assessment of compliance helps the licensee or permittee to stay familiar with what activities are permitted on their site. Enhanced compliance action will not be taken before the established deadline date for any contraventions disclosed in the report. All information in this report is available for public review.

Instructions

- To complete this report, compare your on-site conditions to your approved site plan, your licence/permit conditions, the *Aggregate Resources Act* (ARA) and regulation (O.Reg. 244/97). Unless otherwise identified on the site plan, the operating requirements specified in section 0.13 of the regulation will apply to this site. If you have any questions about how to conduct the assessment or fill out the report, contact the [Ministry of Natural Resources and Forestry \(MNR\) District Office](#).
- The assessment must be conducted between April 1 and September 15 and submitted online using the [Natural Resources Information Portal](#), with a copy to the clerk of the applicable local or upper-tier municipality where the site is located, no later than September 30. If you have any questions about using the Natural Resources Information Portal, contact NRIP@ontario.ca. Submit the form by mail to the MNR District Office where the site is located, if web access is unavailable.
- A sketch must be included with this report documenting where remedial action is required.
- A sketch must also be included showing areas where progressive rehabilitation has been performed in the previous calendar year.
- If your report to the MNR discloses one or more contraventions of the ARA, the regulation, the site plan or the conditions of the licence or permit, then you must immediately stop doing anything that forms part of the contravention and take such steps as may be necessary to remedy the contravention within 90 days of submitting the report.
- In order to extend the 90-day remedial action deadline, you must obtain the MNR's approval prior to filing the report.
- A licence/permit will be deemed automatically suspended under subsections 15.1(6) or 40.1(6) if this report is not submitted to the MNR by September 30th or if remedial measures are not taken.
- Pursuant to subsection 57(5) of the ARA, it is an offence to furnish false or misleading information in a report.

Fields marked with an asterisk (*) are mandatory.

Section A: Background Information

Licence/Permit ID Number *	Date Assessment Conducted (yyyy/mm/dd) *
20212	2024/08/26
Licensee/Permittee Name *	
Cox Construction Limited	
Location of Licence/Permit: Municipality (local and upper tiers)	
Puslinch and Wellington County	
Geographic Township (if applicable)	
Puslinch	
UTM: (if the permit or licence is in an Unorganized Territory)	
43.47417N, 80.26406W	

Reviewer Contact Information

Last Name *	First Name *	Middle Initial
Stovel	Rob	
Telephone Number *	Email *	
519-766-8042 Extension	stovel.associates@outlook.com	

Address

Unit Number	Street Number *	Street Name *	PO Box
	651	Orangeville Road	
City/Town *	Country *	Province/State *	Postal Code/Zip Code *
Fergus	Canada	ON	N1M 1T9

Has there been any activity on the site this year or the 2 previous calendar years (e.g. extraction, movement of aggregate, rehabilitation, site preparation)? *

- Yes If **yes**, you must complete **sections C and D**
- No If **no**, you can complete **section B** only and provide your signature at the end of the report

Section B: Inactive Sites

Indicate whether you are in compliance with the following conditions on your site plan, licence or permit, regulation (O.Reg. 244/97) and the *Aggregate Resources Act* (ARA). If you answer "no" to any of the following conditions, you must specify the Remedial Action that is required and the Deadline Date.

Item No.	Item	In Compliance?			Comments
		Yes	No	N/A	
B1	Entrance/Exit and Gates	<input type="checkbox"/>	<input type="checkbox"/>		
B2	Signage for Site Identification	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
B3	Site Boundary Demarcation (e.g. fencing, stakes, blazing)	<input type="checkbox"/>	<input type="checkbox"/>		Indicate how boundaries have been demarcated
B4	Prohibit Unauthorized Entry (for permits only)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
B5	Site Screening	<input type="checkbox"/>	<input type="checkbox"/>		
B6	Scrap Storage	<input type="checkbox"/>	<input type="checkbox"/>		
B7	Excavation Faces	<input type="checkbox"/>	<input type="checkbox"/>		
B8	Water Monitoring Program	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
B9	Other Monitoring Program	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Specify any other monitoring requirements
B10	Progressive Rehabilitation	<input type="checkbox"/>	<input type="checkbox"/>		

General Comments

Item No. and Item	Remedial Action Required	Deadline Date (yyyy/mm/dd)
Example: B3 Site Boundary Demarcation	Reinstall a 60 m section of 1.2 m tall fencing along the north part of the west boundary.	2020/12/27

Section C: Active Sites

Indicate whether you are in compliance with the following conditions on your site plan, licence or permit, regulation (O.Reg. 244/97) and the *Aggregate Resources Act* (ARA). If you answer "no" to any of the following conditions, you must specify the Remedial Action that is required and the Deadline Date.

Item No.	Item	In Compliance?			Comments
		Yes	No	N/A	
Site Identification					
C1	Entrance/Exit and Gates	<input type="checkbox"/>	<input checked="" type="checkbox"/>		Gate located on Forestell Rd requires repairs.
C2	Signage for Site Identification	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Sign is easily visible from Laird Rd.
C3	Site Boundary Demarcation (e.g. fencing, stakes, blazing)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Indicate how boundaries have been demarcated The east limit to be re-staked in Lot 9. Fencing is not required abutting other pits owned by Cox. Repair fence on Laird and Forestell Roads.
C4	Prohibit Unauthorized Entry (for permits only)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Site Preparation					
C5	Site Screening	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Berms will be required along western limits of Phase 1.
C6	Stripping	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
C7	Topsoil Stockpiles	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
C8	Overburden Stockpiles	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
C9	Tree/Stump Removal	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Operational Details					
C10	Setbacks	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Setbacks between licenses operated by Cox Construction will be removed.
C11	Depth of Extraction	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
C12	Aggregate Stockpiles	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
C13	Excavation Faces	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
C14	Processing Equipment (e.g. crushing equipment)	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
C15	Scrap Storage	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
C16	Fuel Storage	<input checked="" type="checkbox"/>	<input type="checkbox"/>		No fuel storage on site.
C17	Hours of Operation	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
C18	Internal Haul Routes	<input checked="" type="checkbox"/>	<input type="checkbox"/>		

Item No.	Item	In Compliance?			Comments
		Yes	No	N/A	
C19	Dust Suppression Measures	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
C20	Asphalt/Concrete Plants or other Plants	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
C21	Buildings and other structures (e.g. scalehouse)	<input checked="" type="checkbox"/>	<input type="checkbox"/>		No buildings on site.
C22	Importation of Material (e.g. for rehabilitation, blending, or recycling)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Indicate any materials that you are importing to the site No material appears to have been imported to the site.

Monitoring and Mitigation

C23	Blast Monitoring: Quarries only	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
C24	Water Monitoring Reports	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Ground Water Science Corp. is doing monitoring.
C25	Other Monitoring Program (e.g. dust, adaptive management plan, natural heritage monitoring)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Specify any other monitoring requirements

Other Conditions (Add description as needed)

- that are indicated on the licence or permit (i.e. prescribed conditions for licences or permits issued between June 27, 1997 and March 31, 2021)
- that apply as noted in section 0.12 of the regulation
- any other conditions indicated on the licence, permit or site plan

Item No.	Item	In Compliance?			Comments
		Yes	No	N/A	
C26		<input type="checkbox"/>	<input type="checkbox"/>		

Section D: Phasing and Rehabilitation

Item No.	Item	In Compliance?			Comments
		Yes	No	N/A	
D1	Progressive Rehabilitation	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
D2	Sloping of Faces	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
D3	Grades/Contours and/or Elevations	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
D4	Vegetation	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
D5	Disturbed Hectareage Minimized	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Item No.	Item	In Compliance?			Comments
		Yes	No	N/A	
D6	Phasing/Sequencing	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	If operational phasing or sequencing is described on your site plan, please indicate what phase(s) you are in for extraction, progressive rehabilitation and final rehabilitation is/are currently under extraction and which phase(s) is/are undergoing rehabilitation:

Rehabilitation Information

For D7 – D12, provide information based on the previous calendar year.

Item No.	Item
D7	Disturbed Hectarage – Number of hectares disturbed in the previous calendar year : 0.00
D8	Disturbed Hectarage – Number of hectares disturbed in total (including amount in D7) : 8.00
D9	Progressive Rehabilitation – Number of hectares rehabilitated in the previous calendar year : 0.00
D10	Progressive Rehabilitation – Number of hectares rehabilitated in total (including amount in D9) : 0.00
D11	<p>Check all activities that you have completed in the previous calendar year:</p> <p> <input type="checkbox"/> backfilling slopes/pit floor <input type="checkbox"/> rough grading <input type="checkbox"/> cultivating <input type="checkbox"/> aerating/reducing compaction <input type="checkbox"/> re-spreading topsoil/overburden <input type="checkbox"/> seeding/tree planting <input type="checkbox"/> other specify activity: _____ </p> <p>Comments N/A.</p>
D12	<p>Indicate the intended end use of the area that was rehabilitated in the previous calendar year (select all that apply):</p> <p> <input type="checkbox"/> agricultural (e.g. field crops, pasture) <input type="checkbox"/> natural (e.g. woodland/forest, meadow, prairie, alvar) <input type="checkbox"/> recreational (e.g. park, golf course, sports facility) <input type="checkbox"/> water (e.g. open pond, wetland, watercourse, aquaculture) <input type="checkbox"/> open (e.g. exposed aggregate for residential, commercial or industrial purposes) <input type="checkbox"/> general rehabilitation (e.g. meeting minimum requirements) type </p> <p>Comments N/A.</p>

General Comments

Woodlot North of Forestell has been cleared. Area south of Woodlot (North Forestell Road) has been stripped. Area South of Forestell Road has not been opened. No progressive rehabilitation has occurred.

Item No. and Item	Remedial Action Required	Deadline Date (yyyy/mm/dd)
Example: C3 Site Boundary Demarcation	Reinstall a 60 m section of 1.2 m tall fencing along the north part of the west boundary	2020/12/27
C1 Entrance/Exit and Gates	Gate located on Forestell Rd requires repairs.	2024/12/15
C3 Site Boundary Demarcation	The east limit to be re-staked in Lot 9. Repair fence on Laird and Forestell road.	2024/12/15

I certify that the information provided in this report is true to the best of my knowledge and acknowledge that it is an offence under subsection 57(5) of the *Aggregate Resources Act* to furnish false or misleading information in a report.

Signature of licensee/permittee or authorized person _____

Ministry Office Use Only

Receipt Date (yyyy/mm/dd)

2024/09/25

Review Date (yyyy/mm/dd)

2024/10/07


















































Accepted?

Yes No

MNRF Signature _____



Legend

-  Building as Symbol
-  Building to Scale
-  Runway
-  Heliport \ Hospital Heliport
-  Seaplane Base
-  Ferry Route
-  Trail Head \ Trail
-  Railway \ Train Station
-  Railway with Bridge
-  Railway with Tunnel
-  Road (Major -> Minor)
-  Winter Road
-  Road with Bridge
-  Road with Tunnel
-  Primary, Kings or 400 Series Highway
-  Secondary Highway
-  Tertiary Highway
-  District, County, Regional or Municipal Road
-  Toll Highway
-  One Way Road
-  Road with Permanent Blocked Passage
-  Road with Address Ranges
-  Hydro Line, Communication Line or Unknown Transmission Line
-  Natural Gas Pipeline, Water Pipeline or Unknown Pipeline
-  Spot Height
-  Index Contour
-  Contour
-  Wooded Area
-  Wetland
-  Waterbody
-  Waterbody Elevation
-  Watercourse
-  Falls
-  Rapids
-  Rapids \ Falls
-  Rocks
-  Lock Gate
-  Dam \ Hydro Wall
-  Dam \ Hydro Wall
-  Provincial \ State Boundary
-  International Boundary
-  Upper Tier \ District Municipal Boundary
-  Lower Tier \ Single Tier Municipal Boundary
-  Lot Line
-  Indian Reserve
-  Provincial Park
-  National Park
-  Conservation Reserve
-  Military Lands

0 0.4 km

Projection: Web Mercator



The Ontario Ministry of Natural Resources and Forestry shall not be liable in any way for the use of, or reliance upon, this map or any information on this map. This map should not be used for: navigation, a plan of survey, routes, nor locations.

Imagery Copyright Notices: Ontario Ministry of Natural Resources and Forestry; NASA Landsat Program; First Base Solutions Inc.; Aéro-Photo (1961) Inc.; DigitalGlobe Inc.; U.S. Geological Survey.

© Copyright for Ontario Parcel data is held by Queen's Printer for Ontario and its licensors and may not be reproduced without permission.





CAPITAL PAVING INC.

Quality Construction by Quality People
P.O. Box 815 Guelph, Ontario N1H 6L8

September 20, 2024

Township of Puslinch
7404 Wellington Road 34
Guelph ON
N1H 6H9

RECEIVED
SEP 25 2024
Township of Puslinch

ATTENTION: Courtenay Hoytfox
RE: 2024 Compliance Assessment Reports

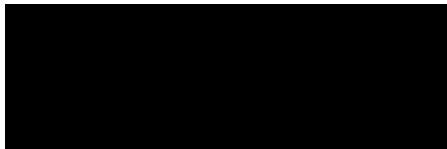
Dear Ms. Hoytfox,

Please find enclosed with this letter, copies of the 2024 Compliance Assessment Reports for the following aggregate sites and has also been filed with the Ministry of Natural Resources & Forestry and County of Wellington:

- (1) Annual Compliance Assessment Report for Pit Licence Number 20085 – **Wellington Pit**, located on Lots 7 and 8, Concession 3, in the Township of Puslinch, County of Wellington; and
- (2) Annual Compliance Assessment Report for Pit Licence Number 5465 – **Pit 1**, located on Lot 22, Concession 7, in the Township of Puslinch, County of Wellington.

Should you have any questions, please do not hesitate to contact me at 519 – 822 – 4511.

Yours truly,
CAPITAL PAVING INC.



George Lourenco, P.Eng
Director, Lands & Resources





Compliance Assessment Report *Aggregate Resources Act* (Licences and Permits)

The *Aggregate Resources Act* requires all licence and permit holders to submit an annual Compliance Assessment Report to the ministry and municipalities. Regular assessment of compliance helps the licensee or permittee to stay familiar with what activities are permitted on their site. Enhanced compliance action will not be taken before the established deadline date for any contraventions disclosed in the report. All information in this report is available for public review.

Instructions

- To complete this report, compare your on-site conditions to your approved site plan, your licence/permit conditions, the *Aggregate Resources Act* (ARA) and regulation (O.Reg. 244/97). Unless otherwise identified on the site plan, the operating requirements specified in section 0.13 of the regulation will apply to this site. If you have any questions about how to conduct the assessment or fill out the report, contact the [Ministry of Natural Resources and Forestry \(MNR\) District Office](#).
- The assessment must be conducted between April 1 and September 15 and submitted online using the [Natural Resources Information Portal](#), with a copy to the clerk of the applicable local or upper-tier municipality where the site is located, no later than September 30. If you have any questions about using the Natural Resources Information Portal, contact NRIP@ontario.ca. Submit the form by mail to the MNR District Office where the site is located, if web access is unavailable.
- A sketch must be included with this report documenting where remedial action is required.
- A sketch must also be included showing areas where progressive rehabilitation has been performed in the previous calendar year.
- If your report to the MNR discloses one or more contraventions of the ARA, the regulation, the site plan or the conditions of the licence or permit, then you must immediately stop doing anything that forms part of the contravention and take such steps as may be necessary to remedy the contravention within 90 days of submitting the report.
- In order to extend the 90-day remedial action deadline, you must obtain the MNR's approval prior to filing the report.
- A licence/permit will be deemed automatically suspended under subsections 15.1(6) or 40.1(6) if this report is not submitted to the MNR by September 30th or if remedial measures are not taken.
- Pursuant to subsection 57(5) of the ARA, it is an offence to furnish false or misleading information in a report.

Fields marked with an asterisk (*) are mandatory.

Section A: Background Information

Licence/Permit ID Number * 20085	Date Assessment Conducted (yyyy/mm/dd) * 2024/09/12
Licensee/Permittee Name * Capital Paving Inc.	
Location of Licence/Permit: Municipality (local and upper tiers) Concession 3, Lots 7 & 8 - Township of Puslinch, County of Wellington	
Geographic Township (if applicable)	
UTM: (if the permit or licence is in an Unorganized Territory)	

Reviewer Contact Information

Last Name * Lourenco		First Name * George	Middle Initial
Telephone Number * 519-822-4511	Extension 219	Email * glourenco@capitalpaving.on.ca	
Address			
Unit Number	Street Number * 4459	Street Name * Concession 7	PO Box 815
City/Town * Guelph	Country * CA-Canada	Province/State * ON-Ontario	Postal Code/Zip Code * N1H 6L8

I certify that the information provided in this report is true to the best of my knowledge and acknowledge that it is an offence under subsection 57(5) of the *Aggregate Resources Act* to furnish false or misleading information in a report.

Signature of licensee/permittee or authorized person



Has there been any activity on the site this year or the 2 previous calendar years (e.g. extraction, movement of aggregate, rehabilitation, site preparation)? *

Yes If **yes**, you must complete **sections C and D**

No If **no**, you can complete **section B** only

Ministry Office Use Only

Receipt Date (yyyy/mm/dd)	Review Date (yyyy/mm/dd)
Accepted? <input type="checkbox"/> Yes <input type="checkbox"/> No	MNRF Signature

Section C: Active Sites

Indicate whether you are in compliance with the following conditions on your site plan, licence or permit, regulation (O.Reg. 244/97) and the *Aggregate Resources Act* (ARA). If you answer "no" to any of the following conditions, you must specify the Remedial Action that is required and the Deadline Date.

	Item	In Compliance? *			Comments
		Yes	No	N/A	
Site Identification					
C1	Entrance/Exit and Gates	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Two gates along internal haul road installed to prevent unauthorized vehicular access
C2	Signage for Site Identification	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Sign at front entrance on Wellington Rd. 34
C3	Site Boundary Demarcation (e.g. fencing, stakes, blazing)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Indicate how boundaries have been demarcated Farm Fence
C4	Prohibit Unauthorized Entry (for permits only)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Site Preparation					
C5	Site Screening	<input checked="" type="checkbox"/>	<input type="checkbox"/>		As per site plans
C6	Stripping	<input checked="" type="checkbox"/>	<input type="checkbox"/>		All areas of the pit have been stripped. No more stripping to occur at this site.
C7	Topsoil Stockpiles	<input checked="" type="checkbox"/>	<input type="checkbox"/>		As per site plans. To be used for final rehabilitation.
C8	Overburden Stockpiles	<input checked="" type="checkbox"/>	<input type="checkbox"/>		As per site plans. To be used for final rehabilitation.
C9	Tree/Stump Removal	<input checked="" type="checkbox"/>	<input type="checkbox"/>		All trees to be removed as per site plans have been completed and removed from site
Operational Details					
C10	Setbacks	<input checked="" type="checkbox"/>	<input type="checkbox"/>		As per site plans
C11	Depth of Extraction	<input checked="" type="checkbox"/>	<input type="checkbox"/>		As per site plans. Below water extraction ceased in 2006 in designated areas noted on plans. All other areas are above water and extracted to depths noted on plans.
C12	Aggregate Stockpiles	<input checked="" type="checkbox"/>	<input type="checkbox"/>		In designated area as per site plans. In processing area.
C13	Excavation Faces	<input checked="" type="checkbox"/>	<input type="checkbox"/>		As per site plans. Excavation occurring intermittently underneath where the processing plant was located.
C14	Processing Equipment (e.g. crushing equipment)	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Crushing and wash plant equipment has been removed from site. No more washing occurring at the pit.
C15	Scrap Storage	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Removed as required. Recent scrap cleanup occurred during the weeks of August 19 to September 2, 2024
C16	Fuel Storage	<input checked="" type="checkbox"/>	<input type="checkbox"/>		As per site plans. Currently no fuel stored on site.
C17	Hours of Operation	<input checked="" type="checkbox"/>	<input type="checkbox"/>		As per site plans
C18	Internal Haul Routes	<input checked="" type="checkbox"/>	<input type="checkbox"/>		As per site plans

	Item	In Compliance? *			Comments
		Yes	No	N/A	
C19	Dust Suppression Measures	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Water trucks dispatched as required
C20	Asphalt/Concrete Plants or other Plants	<input checked="" type="checkbox"/>	<input type="checkbox"/>		No plants on site
C21	Buildings and other structures (e.g. scalehouse)	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Scalehouse and scales removed on September 2 & 3rd due to dis-repair.
C22	Importation of Material (e.g. for rehabilitation, blending, or recycling)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Indicate any materials that you are importing to the site Clean fill passing Table 1: Agriculture being imported to facilitate rehabilitation in Area 2 and Area 4.

Monitoring and Mitigation

C23	Blast Monitoring: Quarries only	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	No blasting. Sand and Gravel Pit
C24	Water Monitoring Reports	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Regular water monitoring is ongoing with reports sent to the Township of Puslinch, NDMNRF and MECP every year by March 31st.
C25	Other Monitoring Program (e.g. dust, adaptive management plan, natural heritage monitoring)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Specify any other monitoring requirements No other monitoring required.

Other Conditions (Add description as needed)

- that are indicated on the licence or permit (i.e. prescribed conditions for licences or permits issued between June 27, 1997 and March 31, 2021)
- that apply as noted in section 0.12 of the regulation
- any other conditions indicated on the licence, permit or site plan

	Item	In Compliance?			Comments
		Yes	No	N/A	
C26	Annual Tonnage	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Licence annual tonnage limit of 1,000,000 tonnes/year

Section D: Phasing and Rehabilitation

	Item	In Compliance *			Comments
		Yes	No	N/A	
D1	Progressive Rehabilitation	<input type="checkbox"/>	<input checked="" type="checkbox"/>		Progressive rehabilitation occurring as per site plans. No rehabilitation occurred in 2024. See general comments for further information on non-compliance.
D2	Sloping of Faces	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Slopes at 3:1 or greater
D3	Grades/Contours and/or Elevations	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	As per site plans
D4	Vegetation	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	As per site plans

	Item	In Compliance *			Comments
		Yes	No	N/A	
D5	Disturbed Hectareage Minimized	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	No Maximum Disturbed Area requirements for this site, however, over 60% of the site has been rehabilitated to agriculture, reforestation and wetlands.
D6	Phasing/Sequencing	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	If operational phasing or sequencing is described on your site plan, please indicate what phase(s) you are in for extraction, progressive rehabilitation and final rehabilitation is/are currently under extraction and which phase(s) is/are undergoing rehabilitation: Areas 1,2 & 5 are completely rehabilitated and Area 4 is approximately 90% rehabilitated. Currently excavating material in Area 3 that is underneath the dismantled processing plant. Some rehabilitation has occurred in the southwest portion of Area 3 and will continue progressive rehabilitation of Area 3 northward. No rehabilitation occurred in 2024 outside of Area 4. South portion of Area 2 to be rehabilitated by June 1, 2025 as per MNRF inspection report.

Rehabilitation Information

For D7 – D12, provide information based on the previous calendar year.

Item	
D7	Disturbed Hectareage – Number of hectares disturbed in the previous calendar year: 0.00
D8	Disturbed Hectareage – Number of hectares disturbed in total (including amount in D7): 29.31
D9	Progressive Rehabilitation – Number of hectares rehabilitated in the previous calendar year: 0.00
D10	Progressive Rehabilitation – Number of hectares rehabilitated in total (including amount in D9): 55.87
D11	<div style="display: flex;"> <div style="flex: 1;"> <p>Check all activities that you have completed in the previous calendar year:</p> <p><input type="checkbox"/> backfilling slopes/pit floor</p> <p><input type="checkbox"/> rough grading</p> <p><input type="checkbox"/> cultivating</p> <p><input type="checkbox"/> aerating/reducing compaction</p> <p><input type="checkbox"/> re-spreading topsoil/overburden</p> <p><input type="checkbox"/> seeding/tree planting</p> <p><input type="checkbox"/> other specify activity: _____</p> </div> <div style="flex: 1; border-left: 1px solid black; padding-left: 10px;"> <p>Comments</p> <p>No work completed during the calendar year.</p> </div> </div>


	Item	
D12	<p>Indicate the intended end use of the area that was rehabilitated in the previous calendar year (select all that apply):</p> <p><input checked="" type="checkbox"/> agricultural (e.g. field crops, pasture)</p> <p><input type="checkbox"/> natural (e.g. woodland/forest, meadow, prairie, alvar)</p> <p><input type="checkbox"/> recreational (e.g. park, golf course, sports facility)</p> <p><input type="checkbox"/> water (e.g. open pond, wetland, watercourse, aquaculture)</p> <p><input type="checkbox"/> open (e.g. exposed aggregate for residential, commercial or industrial purposes)</p> <p><input type="checkbox"/> general rehabilitation (e.g. meeting minimum requirements) type</p>	<p>Comments</p> <p>No rehabilitation occurred in 2023-24, however, remaining areas to be rehabilitated will be back to agricultural uses once all aggregate has been extracted.</p> <p>A significant portion of this licence has already had final rehabilitation completed.</p>

General Comments

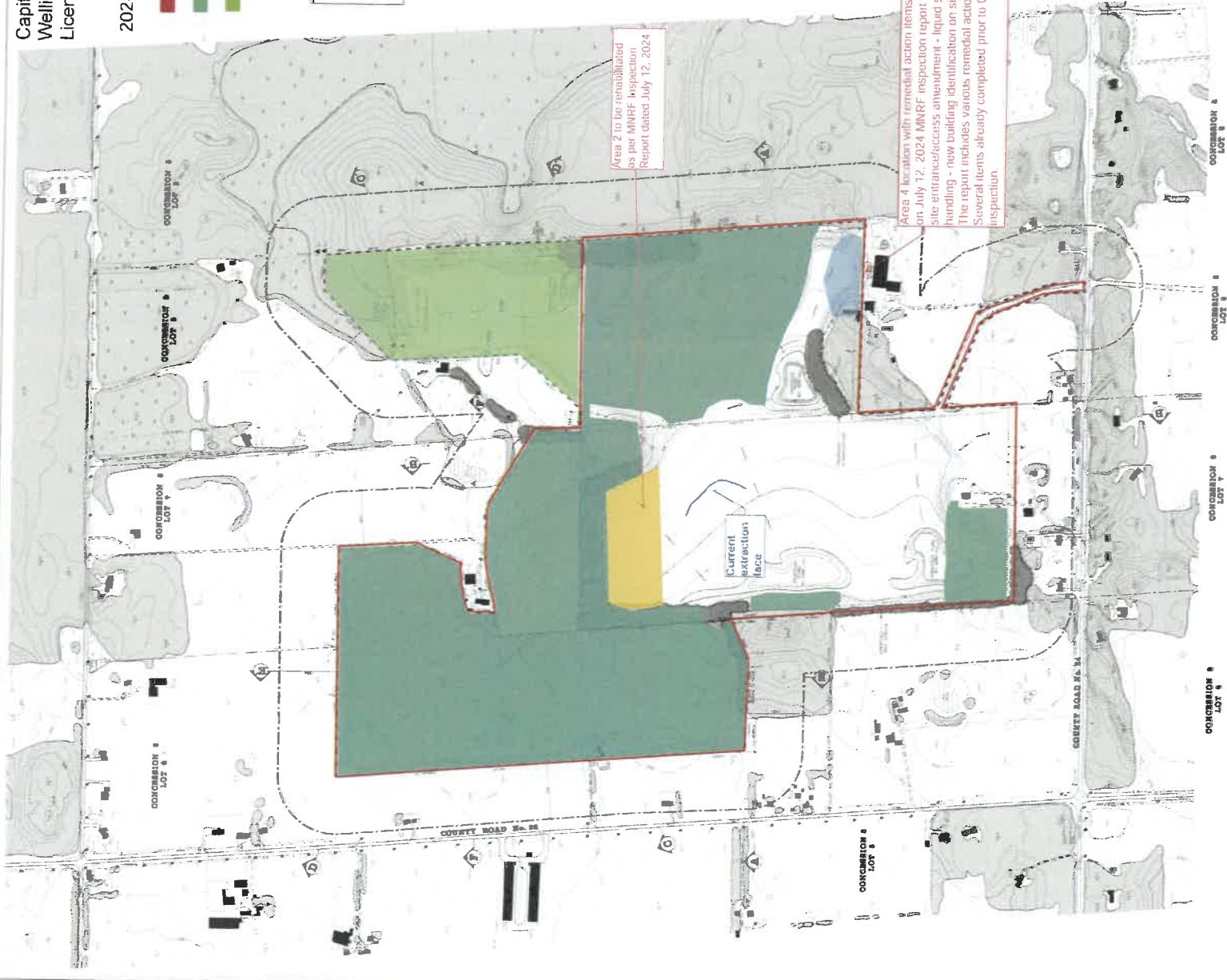
1. Ongoing water monitoring with reports submitted annually to the MNRF, MECP and Township of Puslinch
2. Crushing and Washing plants were removed and washing is no longer occurring at the site. The wash plant well was decommissioned by a licensed well contractor in 2020.
3. Remaining equipment will be utilized at another location in the future.
4. Rehabilitated areas are under active agricultural production with rotation of various crops.
5. About 60% of the licenced area has been completely rehabilitated as per site plans.
6. All below water excavation was completed since 2006. Remaining excavation to be above water in remaining areas where the processing plant and stockpiles were located.
7. Capital received a re-newed Permit to Take Water from the MECP in December 2022 under the permit number 0351-CLVLEP.
8. Since the removal of the processing equipment in 2020, the pit has been operating intermittently on an as needed basis until remaining reserve is depleted.
9. MNRF Inspection Report noted the requirement to complete the southern portion of Area 2, just south of the wildlife corridor. The date noted on the report is to have this progressive rehabilitation completed before June 1, 2025. Capital will complete this rehabilitation early spring 2025 prior to planting season. Other items noted on the MNRF inspection report has been completed or is being re-mediated.
10. Non-compliance items identified in Area 4 with various remedial action dates being addressed as per Inspection Report. See sketch of location for remedial action. Several items already addressed prior to CAR inspection.

Capital Paving Inc.
Wellington Pit
Licence ID: 20085

2024 Compliance Assessment Report Sketch

-  Licence Boundary
-  Progressive Rehabilitation to date
-  Previous Rehabilitation (Licence Portion Surrendered)

Total Rehabilitation to date = +/- 55.87 Hectares
Agricultural Fields = 47.26 Hectares
Reforestation = 3.06 Hectares
Wetlands = 1.83 Hectares
Planted Slopes = 3.72 Hectares



The *Aggregate Resources Act* requires all licence and permit holders to submit an annual Compliance Assessment Report to the ministry and municipalities. Regular assessment of compliance helps the licensee or permittee to stay familiar with what activities are permitted on their site. Enhanced compliance action will not be taken before the established deadline date for any contraventions disclosed in the report. All information in this report is available for public review.

Instructions

- To complete this report, compare your on-site conditions to your approved site plan, your licence/permit conditions, the *Aggregate Resources Act* (ARA) and regulation (O.Reg. 244/97). Unless otherwise identified on the site plan, the operating requirements specified in section 0.13 of the regulation will apply to this site. If you have any questions about how to conduct the assessment or fill out the report, contact the [Ministry of Natural Resources and Forestry \(MNR\) District Office](#).
- The assessment must be conducted between April 1 and September 15 and submitted online using the [Natural Resources Information Portal](#), with a copy to the clerk of the applicable local or upper-tier municipality where the site is located, no later than September 30. If you have any questions about using the Natural Resources Information Portal, contact NRIP@ontario.ca. Submit the form by mail to the MNR District Office where the site is located, if web access is unavailable.
- A sketch must be included with this report documenting where remedial action is required.
- A sketch must also be included showing areas where progressive rehabilitation has been performed in the previous calendar year.
- If your report to the MNR discloses one or more contraventions of the ARA, the regulation, the site plan or the conditions of the licence or permit, then you must immediately stop doing anything that forms part of the contravention and take such steps as may be necessary to remedy the contravention within 90 days of submitting the report.
- In order to extend the 90-day remedial action deadline, you must obtain the MNR's approval prior to filing the report.
- A licence/permit will be deemed automatically suspended under subsections 15.1(6) or 40.1(6) if this report is not submitted to the MNR by September 30th or if remedial measures are not taken.
- Pursuant to subsection 57(5) of the ARA, it is an offence to furnish false or misleading information in a report.

Fields marked with an asterisk (*) are mandatory.

Section A: Background Information

Licence/Permit ID Number *	Date Assessment Conducted (yyyy/mm/dd) *
20212	2024/08/26
Licensee/Permittee Name *	
Cox Construction Limited	
Location of Licence/Permit: Municipality (local and upper tiers)	
Puslinch and Wellington County	
Geographic Township (if applicable)	
Puslinch	
UTM: (if the permit or licence is in an Unorganized Territory)	
43.47417N, 80.26406W	

Reviewer Contact Information

Last Name *	First Name *	Middle Initial
Stovel	Rob	
Telephone Number *	Email *	
519-766-8042 Extension	stovel.associates@outlook.com	

Address			
Unit Number	Street Number *	Street Name *	PO Box
	651	Orangeville Road	
City/Town *	Country *	Province/State *	Postal Code/Zip Code *
Fergus	Canada	ON	N1M 1T9

Has there been any activity on the site this year or the 2 previous calendar years (e.g. extraction, movement of aggregate, rehabilitation, site preparation)? *

- Yes If **yes**, you must complete **sections C and D**
- No If **no**, you can complete **section B** only and provide your signature at the end of the report

Section B: Inactive Sites

Indicate whether you are in compliance with the following conditions on your site plan, licence or permit, regulation (O.Reg. 244/97) and the *Aggregate Resources Act* (ARA). If you answer "no" to any of the following conditions, you must specify the Remedial Action that is required and the Deadline Date.

Item No.	Item	In Compliance?			Comments
		Yes	No	N/A	
B1	Entrance/Exit and Gates	<input type="checkbox"/>	<input type="checkbox"/>		
B2	Signage for Site Identification	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
B3	Site Boundary Demarcation (e.g. fencing, stakes, blazing)	<input type="checkbox"/>	<input type="checkbox"/>		Indicate how boundaries have been demarcated
B4	Prohibit Unauthorized Entry (for permits only)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
B5	Site Screening	<input type="checkbox"/>	<input type="checkbox"/>		
B6	Scrap Storage	<input type="checkbox"/>	<input type="checkbox"/>		
B7	Excavation Faces	<input type="checkbox"/>	<input type="checkbox"/>		
B8	Water Monitoring Program	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
B9	Other Monitoring Program	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Specify any other monitoring requirements
B10	Progressive Rehabilitation	<input type="checkbox"/>	<input type="checkbox"/>		

General Comments

Item No. and Item	Remedial Action Required	Deadline Date (yyyy/mm/dd)
Example: B3 Site Boundary Demarcation	Reinstall a 60 m section of 1.2 m tall fencing along the north part of the west boundary.	2020/12/27

Section C: Active Sites

Indicate whether you are in compliance with the following conditions on your site plan, licence or permit, regulation (O.Reg. 244/97) and the *Aggregate Resources Act* (ARA). If you answer "no" to any of the following conditions, you must specify the Remedial Action that is required and the Deadline Date.

Item No.	Item	In Compliance?			Comments
		Yes	No	N/A	
Site Identification					
C1	Entrance/Exit and Gates	<input type="checkbox"/>	<input checked="" type="checkbox"/>		Gate located on Forestell Rd requires repairs.
C2	Signage for Site Identification	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Sign is easily visible from Laird Rd.
C3	Site Boundary Demarcation (e.g. fencing, stakes, blazing)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Indicate how boundaries have been demarcated The east limit to be re-staked in Lot 9. Fencing is not required abutting other pits owned by Cox. Repair fence on Laird and Forestell Roads.
C4	Prohibit Unauthorized Entry (for permits only)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Site Preparation					
C5	Site Screening	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Berms will be required along western limits of Phase 1.
C6	Stripping	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
C7	Topsoil Stockpiles	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
C8	Overburden Stockpiles	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
C9	Tree/Stump Removal	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Operational Details					
C10	Setbacks	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Setbacks between licenses operated by Cox Construction will be removed.
C11	Depth of Extraction	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
C12	Aggregate Stockpiles	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
C13	Excavation Faces	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
C14	Processing Equipment (e.g. crushing equipment)	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
C15	Scrap Storage	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
C16	Fuel Storage	<input checked="" type="checkbox"/>	<input type="checkbox"/>		No fuel storage on site.
C17	Hours of Operation	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
C18	Internal Haul Routes	<input checked="" type="checkbox"/>	<input type="checkbox"/>		

Item No.	Item	In Compliance?			Comments
		Yes	No	N/A	
C19	Dust Suppression Measures	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
C20	Asphalt/Concrete Plants or other Plants	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
C21	Buildings and other structures (e.g. scalehouse)	<input checked="" type="checkbox"/>	<input type="checkbox"/>		No buildings on site.
C22	Importation of Material (e.g. for rehabilitation, blending, or recycling)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Indicate any materials that you are importing to the site No material appears to have been imported to the site.

Monitoring and Mitigation

C23	Blast Monitoring: Quarries only	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
C24	Water Monitoring Reports	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Ground Water Science Corp. is doing monitoring.
C25	Other Monitoring Program (e.g. dust, adaptive management plan, natural heritage monitoring)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Specify any other monitoring requirements

Other Conditions (Add description as needed)

- that are indicated on the licence or permit (i.e. prescribed conditions for licences or permits issued between June 27, 1997 and March 31, 2021)
- that apply as noted in section 0.12 of the regulation
- any other conditions indicated on the licence, permit or site plan

Item No.	Item	In Compliance?			Comments
		Yes	No	N/A	
C26		<input type="checkbox"/>	<input type="checkbox"/>		

Section D: Phasing and Rehabilitation

Item No.	Item	In Compliance?			Comments
		Yes	No	N/A	
D1	Progressive Rehabilitation	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
D2	Sloping of Faces	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
D3	Grades/Contours and/or Elevations	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
D4	Vegetation	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
D5	Disturbed Hectareage Minimized	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Item No.	Item	In Compliance?			Comments
		Yes	No	N/A	
D6	Phasing/Sequencing	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	If operational phasing or sequencing is described on your site plan, please indicate what phase(s) you are in for extraction, progressive rehabilitation and final rehabilitation is/are currently under extraction and which phase(s) is/are undergoing rehabilitation:

Rehabilitation Information

For D7 – D12, provide information based on the previous calendar year.

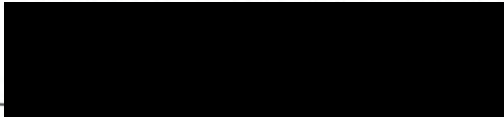
Item No.	Item
D7	Disturbed Hectarage – Number of hectares disturbed in the previous calendar year : 0.00
D8	Disturbed Hectarage – Number of hectares disturbed in total (including amount in D7) : 8.00
D9	Progressive Rehabilitation – Number of hectares rehabilitated in the previous calendar year : 0.00
D10	Progressive Rehabilitation – Number of hectares rehabilitated in total (including amount in D9) : 0.00
D11	<p>Check all activities that you have completed in the previous calendar year:</p> <p> <input type="checkbox"/> backfilling slopes/pit floor <input type="checkbox"/> rough grading <input type="checkbox"/> cultivating <input type="checkbox"/> aerating/reducing compaction <input type="checkbox"/> re-spreading topsoil/overburden <input type="checkbox"/> seeding/tree planting <input type="checkbox"/> other specify activity: _____ </p> <p>Comments N/A.</p>
D12	<p>Indicate the intended end use of the area that was rehabilitated in the previous calendar year (select all that apply):</p> <p> <input type="checkbox"/> agricultural (e.g. field crops, pasture) <input type="checkbox"/> natural (e.g. woodland/forest, meadow, prairie, alvar) <input type="checkbox"/> recreational (e.g. park, golf course, sports facility) <input type="checkbox"/> water (e.g. open pond, wetland, watercourse, aquaculture) <input type="checkbox"/> open (e.g. exposed aggregate for residential, commercial or industrial purposes) <input type="checkbox"/> general rehabilitation (e.g. meeting minimum requirements) type </p> <p>Comments N/A.</p>

General Comments

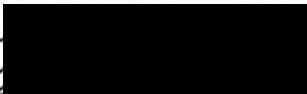
Woodlot North of Forestell has been cleared. Area south of Woodlot (North Forestell Road) has been stripped. Area South of Forestell Road has not been opened. No progressive rehabilitation has occurred.

Item No. and Item	Remedial Action Required	Deadline Date (yyyy/mm/dd)
Example: C3 Site Boundary Demarcation	Reinstall a 60 m section of 1.2 m tall fencing along the north part of the west boundary	2020/12/27
C1 Entrance/Exit and Gates	Gate located on Forestell Rd requires repairs.	2024/12/15
C3 Site Boundary Demarcation	The east limit to be re-staked in Lot 9. Repair fence on Laird and Forestell road.	2024/12/15

I certify that the information provided in this report is true to the best of my knowledge and acknowledge that it is an offence under subsection 57(5) of the *Aggregate Resources Act* to furnish false or misleading information in a report.


















































Signature of licensee/permittee or authorized person _____


Ministry Office Use Only

Receipt Date (yyyy/mm/dd) 2024/09/25	Review Date (yyyy/mm/dd) 2024/10/07
Accepted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	MNR Signature 



Legend

-  Building as Symbol
-  Building to Scale
-  Runway
-  Heliport \ Hospital Heliport
-  Seaplane Base
-  Ferry Route
-  Trail Head \ Trail
-  Railway \ Train Station
-  Railway with Bridge
-  Railway with Tunnel
-  Road (Major -> Minor)
-  Winter Road
-  Road with Bridge
-  Road with Tunnel
-  Primary, Kings or 400 Series Highway
-  Secondary Highway
-  Tertiary Highway
-  District, County, Regional or Municipal Road
-  Toll Highway
-  One Way Road
-  Road with Permanent Blocked Passage
-  Road with Address Ranges
-  Hydro Line, Communication Line or Unknown Transmission Line
-  Natural Gas Pipeline, Water Pipeline or Unknown Pipeline
-  Spot Height
-  Index Contour
-  Contour
-  Wooded Area
-  Wetland
-  Waterbody
-  Waterbody Elevation
-  Watercourse
-  Falls
-  Rapids
-  Rapids \ Falls
-  Rocks
-  Lock Gate
-  Dam \ Hydro Wall
-  Dam \ Hydro Wall
-  Provincial \ State Boundary
-  International Boundary
-  Upper Tier \ District Municipal Boundary
-  Lower Tier \ Single Tier Municipal Boundary
-  Lot Line
-  Indian Reserve
-  Provincial Park
-  National Park
-  Conservation Reserve
-  Military Lands

0 0.4 km

Projection: Web Mercator



The Ontario Ministry of Natural Resources and Forestry shall not be liable in any way for the use of, or reliance upon, this map or any information on this map. This map should not be used for: navigation, a plan of survey, routes, nor locations.

Imagery Copyright Notices: Ontario Ministry of Natural Resources and Forestry; NASA Landsat Program; First Base Solutions Inc.; Aéro-Photo (1961) Inc.; DigitalGlobe Inc.; U.S. Geological Survey.

© Copyright for Ontario Parcel data is held by Queen's Printer for Ontario and its licensors and may not be reproduced without permission.



**Compliance Assessment Report
Aggregate Resources Act
(Licences and Permits)
(August 2020)**

The *Aggregate Resources Act* requires all licence and permit holders to submit an annual Compliance Assessment Report to the ministry and municipalities. Regular assessment of compliance helps the licensee or permittee to stay familiar with what activities are permitted on their site. Enhanced compliance action will not be taken before the established deadline date for any contraventions disclosed in the report. All information in this report is available for public review.

Instructions

- To complete this report, compare your on-site conditions to your approved site plan, your licence/permit conditions, the *Aggregate Resources Act* (ARA) and regulation (O.Reg. 244/97). Unless otherwise identified on the site plan, the operating requirements specified in section 0.13 of the regulation will apply to this site. If you have any questions about how to conduct the assessment or fill out the report, contact the Ministry of Natural Resources and Forestry (MNRF) District Office.
- The assessment must be conducted between April 1 and September 15 and submitted online using the Natural Resources Information Portal, with a copy to the clerk of the applicable local or upper-tier municipality where the site is located, no later than September 30. If you have any questions about using the Natural Resources Information Portal, contact NRIP@ontario.ca. Submit the form by mail to the MNRF District Office where the site is located, if web access is unavailable.
- A sketch must be included with this report documenting where remedial action is required.
- A sketch must also be included showing areas where progressive rehabilitation has been performed in the previous calendar year.
- If your report to the MNRF discloses one or more contraventions of the ARA, the regulation, the site plan or the conditions of the licence or permit, then you must immediately stop doing anything that forms part of the contravention and take such steps as may be necessary to remedy the contravention within 90 days of submitting the report.
- In order to extend the 90-day remedial action deadline, you must obtain the MNRF's approval prior to filing the report.
- A licence/permit will be deemed automatically suspended under subsections 15.1(6) or 40.1(6) if this report is not submitted to the MNRF by September 30th or if remedial measures are not taken.
- Pursuant to subsection 57(5) of the ARA, it is an offence to furnish false or misleading information in a report.

Fields marked with an asterisk (*) are mandatory.

Section A: Background Information

Licence/Permit ID Number *	Date Assessment Conducted (yyyy/mm/dd) *
129817	2024/04/24
Licensee/Permittee Name *	
St. Marys Cement Inc. (Canada)	
Location of Licence/Permit: Municipality (local and upper tiers)	
Part Lots 14 & 15, Concession 4, Township of Puslinch, County of Wellington	
Geographic Township (if applicable)	
Puslinch	
UTM: (if the permit or licence is in an Unorganized Territory)	

Reviewer Contact Information

Last Name *	First Name *	Middle Initial
Janssen	Bernie	
Telephone Number *	Email *	
519-773-6830 Extension	bernie@harringtonmcavan.com	

Address

Unit Number	Street Number *	Street Name *	PO Box
102	41	Main	
City/Town *	Country *	Province/State *	Postal Code/Zip Code *
Unionville	CA-Canada	ON-Ontario	L3R 2E5

Has there been any activity on the site this year or the 2 previous calendar years (e.g. extraction, movement of aggregate, rehabilitation, site preparation)? *

- Yes If **yes**, you must complete **sections C and D**
- No If **no**, you can complete **section B** only and provide your signature at the end of the report

Section B: Inactive Sites

Indicate whether you are in compliance with the following conditions on your site plan, licence or permit, regulation (O.Reg. 244/97) and the *Aggregate Resources Act* (ARA). If you answer "no" to any of the following conditions, you must specify the Remedial Action that is required and the Deadline Date.

Item No.	Item	In Compliance?			Comments
		Yes	No	N/A	
B1	Entrance/Exit and Gates	<input type="checkbox"/>	<input type="checkbox"/>		
B2	Signage for Site Identification	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
B3	Site Boundary Demarcation (e.g. fencing, stakes, blazing)	<input type="checkbox"/>	<input type="checkbox"/>		Indicate how boundaries have been demarcated
B4	Prohibit Unauthorized Entry (for permits only)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
B5	Site Screening	<input type="checkbox"/>	<input type="checkbox"/>		
B6	Scrap Storage	<input type="checkbox"/>	<input type="checkbox"/>		
B7	Excavation Faces	<input type="checkbox"/>	<input type="checkbox"/>		
B8	Water Monitoring Program	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
B9	Other Monitoring Program	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Specify any other monitoring requirements
B10	Progressive Rehabilitation	<input type="checkbox"/>	<input type="checkbox"/>		

General Comments

Item No. and Item	Remedial Action Required	Deadline Date (yyyy/mm/dd)
Example: B3 Site Boundary Demarcation	Reinstall a 60 m section of 1.2 m tall fencing along the north part of the west boundary.	2020/12/27

Section C: Active Sites

Indicate whether you are in compliance with the following conditions on your site plan, licence or permit, regulation (O.Reg. 244/97) and the *Aggregate Resources Act* (ARA). If you answer "no" to any of the following conditions, you must specify the Remedial Action that is required and the Deadline Date.

Item No.	Item	In Compliance? *			Comments
		Yes	No	N/A	
Site Identification					
C1	Entrance/Exit and Gates	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Gates installed and maintained at main entrance/exit and can closed and locked.
C2	Signage for Site Identification	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Sign installed and maintained at main pit entrance/exit.
C3	Site Boundary Demarcation (e.g. fencing, stakes, blazing)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Indicate how boundaries have been demarcated Fencing maintained on south and sections of the north and east boundaries. Marker posts installed on sections of the unfenced boundaries. See general comments.
C4	Prohibit Unauthorized Entry (for permits only)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Site Preparation					
C5	Site Screening	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Pit is screened by a combination of berms and tree screens. Dead trees in tree screen to be replanted as per site plan notes.
C6	Stripping	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Stripped topsoil has been used for perimeter berm construction.
C7	Topsoil Stockpiles	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Berms are well vegetated.
C8	Overburden Stockpiles	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Established berms are well vegetated. Berms recently constructed will be shaped and seeded upon completion. Stockpiles to be graded and seeded and/or used for rehabilitation.
C9	Tree/Stump Removal	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Trees and stumps can be used for enhanced rehabilitation of the pond as shown on the site plans.
Operational Details					
C10	Setbacks	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Setbacks have been maintained as per the approved site plans.
C11	Depth of Extraction	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Maximum depth of extraction allowed is +/- 319 m asl. Below water extraction is allowed in the licence.
C12	Aggregate Stockpiles	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Stockpiles located on the southern pit floor.
C13	Excavation Faces	<input checked="" type="checkbox"/>	<input type="checkbox"/>		The above water faces vary from 2 to 5 m in height.
C14	Processing Equipment (e.g. crushing equipment)	<input checked="" type="checkbox"/>	<input type="checkbox"/>		There is no processing equipment on-site.

Item No.	Item	In Compliance? *			Comments
		Yes	No	N/A	
C15	Scrap Storage	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Minimal pit scrap stored on-site and removed on an ongoing basis, as required. Removal of non-pit scrap associated with the buildings in Area 4 has been previously removed.
C16	Fuel Storage	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Fuel stored in Area 1 on-site (See ops note #16 on page 2 of site plans).
C17	Hours of Operation	<input checked="" type="checkbox"/>	<input type="checkbox"/>		6:00 am - 7 pm, Monday to Saturday (see note #18 on page 2 of the site plans).
C18	Internal Haul Routes	<input checked="" type="checkbox"/>	<input type="checkbox"/>		As shown on the site plan.
C19	Dust Suppression Measures	<input checked="" type="checkbox"/>	<input type="checkbox"/>		As required. Water used to mitigate dust on internal haul roads.
C20	Asphalt/Concrete Plants or other Plants	<input checked="" type="checkbox"/>	<input type="checkbox"/>		There are no asphalt or concrete plants on-site.
C21	Buildings and other structures (e.g. scalehouse)	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Buildings are located as shown on the site plans. Buildings in Area 4 have been removed prior to extraction.
C22	Importation of Material (e.g. for rehabilitation, blending, or recycling)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Indicate any materials that you are importing to the site No materials imported into the pit. Importation of clean fill is permitted (see rehab note #13).

Monitoring and Mitigation

C23	Blast Monitoring: Quarries only	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Licensed pit.
C24	Water Monitoring Reports	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Ongoing monitoring of wells as per site plans.
C25	Other Monitoring Program (e.g. dust, adaptive management plan, natural heritage monitoring)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Specify any other monitoring requirements Natural heritage monitoring report. Setbacks from northern natural heritage feature have been demarcated with highly visible 1.2 m high posts.

Other Conditions (Add description as needed)

- that are indicated on the licence or permit (i.e. prescribed conditions for licences or permits issued between June 27, 1997 and March 31, 2021)
- that apply as noted in section 0.12 of the regulation
- any other conditions indicated on the licence, permit or site plan

Item No.	Item	In Compliance?			Comments
		Yes	No	N/A	
C26	Tonnage Condition	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Annual tonnage limit of 750,000 tonnes.
C27	Noise mitigation	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Refer to technical recommendations on page 3 of site plans. Acoustic berms A, B, C1 and C2 constructed as per site plans.
C28	Planting plan	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Refer to note #9 on page 2 of site plans and planting plan on page 6 of the site plans.

Section D: Phasing and Rehabilitation

Item No.	Item	In Compliance? *			Comments
		Yes	No	N/A	
D1	Progressive Rehabilitation	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Pit was opened in 2018. Rehabilitation of faces and floor has commenced in Areas 2 and 4.
D2	Sloping of Faces	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Faces will be sloped as the extraction limits are reached.
D3	Grades/Contours and/or Elevations	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	As per site plans.
D4	Vegetation	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Tree planting has taken place within the east and north setback areas as shown on site plans.
D5	Disturbed Hectareage Minimized	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Site is located outside of the Greenbelt Plan.
D6	Phasing/Sequencing	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	If operational phasing or sequencing is described on your site plan, please indicate what phase(s) you are in for extraction, progressive rehabilitation and final rehabilitation is/are currently under extraction and which phase(s) is/are undergoing rehabilitation: Extraction below water being completed in Areas 2 and 3. Stripping and extraction continuing in Area 4.

Rehabilitation Information

For D7 – D12, provide information based on the previous calendar year.

Item No.	Item
D7	Disturbed Hectareage – Number of hectares disturbed in the previous calendar year : 4.70
D8	Disturbed Hectareage – Number of hectares disturbed in total (including amount in D7) : 42.30
D9	Progressive Rehabilitation – Number of hectares rehabilitated in the previous calendar year : 0.00
D10	Progressive Rehabilitation – Number of hectares rehabilitated in total (including amount in D9) : 0.00
D11	<p>Check all activities that you have completed in the previous calendar year:</p> <p> <input checked="" type="checkbox"/> backfilling slopes/pit floor <input checked="" type="checkbox"/> rough grading <input type="checkbox"/> cultivating <input type="checkbox"/> aerating/reducing compaction <input type="checkbox"/> re-spreading topsoil/overburden <input checked="" type="checkbox"/> seeding/tree planting <input type="checkbox"/> other specify activity: _____ </p> <p>Comments Backfilling and grading with on-site overburden is continuing in Area 2 to the west of the farm buildings. South faces in the western part of Area 4 have been rough graded. Trees planted along the northern section of Area 3.</p>

Item No.	Item
D12	<p>Indicate the intended end use of the area that was rehabilitated in the previous calendar year (select all that apply):</p> <p> <input checked="" type="checkbox"/> agricultural (e.g. field crops, pasture) <input type="checkbox"/> natural (e.g. woodland/forest, meadow, prairie, alvar) </p> <p> <input type="checkbox"/> recreational (e.g. park, golf course, sports facility) <input checked="" type="checkbox"/> water (e.g. open pond, wetland, watercourse, aquaculture) </p> <p> <input type="checkbox"/> open (e.g. exposed aggregate for residential, commercial or industrial purposes) <input type="checkbox"/> general rehabilitation (e.g. meeting minimum requirements) type </p> <p>Comments</p> <p>Area to the west of the farm buildings will be rehabilitated as shown on page 5 of the site plans.</p>

General Comments

Sign advising drivers to use designated haul road - Laird Road.

C3 - Boundary agreement reached with adjacent licensee for shared west boundary. Fencing repairs completed on perimeter in 2024, where required.

Item No. and Item *	Remedial Action Required*	Deadline Date (yyyy/mm/dd) *
Example: C3 Site Boundary Demarcation	Reinstall a 60 m section of 1.2 m tall fencing along the north part of the west boundary	2020/12/27

Item No. and Item *	Remedial Action Required *	Deadline Date (yyyy/mm/dd) *

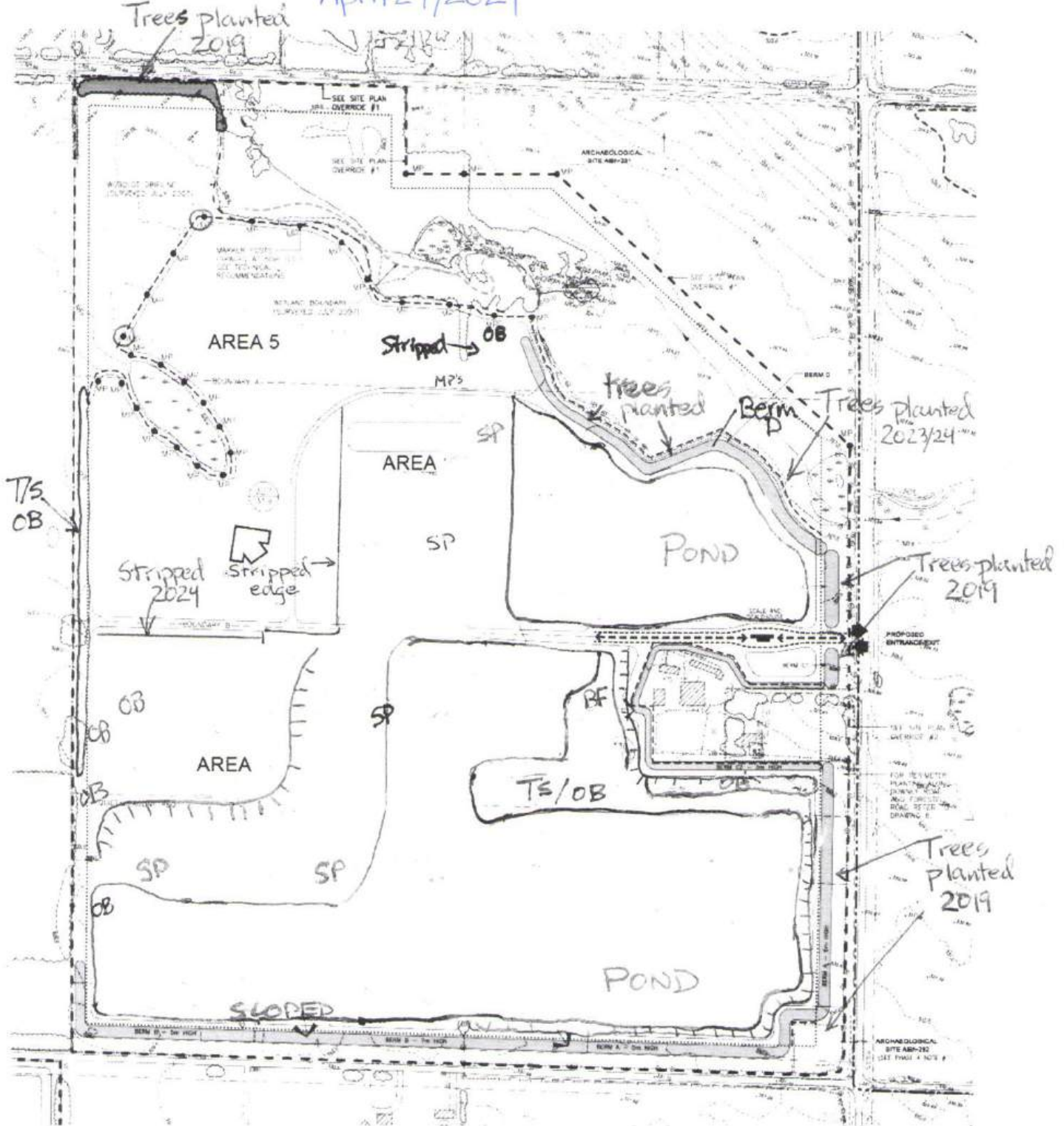
I certify that the information provided in this report is true to the best of my knowledge and acknowledge that it is an offence under subsection 57(5) of the *Aggregate Resources Act* to furnish false or misleading information in a report.

Signature of licensee/permittee or authorized person

Ministry Office Use Only	
Receipt Date (yyyy/mm/dd)	Review Date (yyyy/mm/dd)
Accepted? <input type="checkbox"/> Yes <input type="checkbox"/> No	MNRF Signature

Mast-Snyder Pit
Licence No. 129817

Date of Assessment: April 24/2024



1:5600

**Compliance Assessment Report
Aggregate Resources Act
(Licences and Permits)
(August 2020)**

The *Aggregate Resources Act* requires all licence and permit holders to submit an annual Compliance Assessment Report to the ministry and municipalities. Regular assessment of compliance helps the licensee or permittee to stay familiar with what activities are permitted on their site. Enhanced compliance action will not be taken before the established deadline date for any contraventions disclosed in the report. All information in this report is available for public review.

Instructions

- To complete this report, compare your on-site conditions to your approved site plan, your licence/permit conditions, the *Aggregate Resources Act* (ARA) and regulation (O.Reg. 244/97). Unless otherwise identified on the site plan, the operating requirements specified in section 0.13 of the regulation will apply to this site. If you have any questions about how to conduct the assessment or fill out the report, contact the Ministry of Natural Resources and Forestry (MNRF) District Office.
- The assessment must be conducted between April 1 and September 15 and submitted online using the Natural Resources Information Portal, with a copy to the clerk of the applicable local or upper-tier municipality where the site is located, no later than September 30. If you have any questions about using the Natural Resources Information Portal, contact NRIP@ontario.ca. Submit the form by mail to the MNRF District Office where the site is located, if web access is unavailable.
- A sketch must be included with this report documenting where remedial action is required.
- A sketch must also be included showing areas where progressive rehabilitation has been performed in the previous calendar year.
- If your report to the MNRF discloses one or more contraventions of the ARA, the regulation, the site plan or the conditions of the licence or permit, then you must immediately stop doing anything that forms part of the contravention and take such steps as may be necessary to remedy the contravention within 90 days of submitting the report.
- In order to extend the 90-day remedial action deadline, you must obtain the MNRF's approval prior to filing the report.
- A licence/permit will be deemed automatically suspended under subsections 15.1(6) or 40.1(6) if this report is not submitted to the MNRF by September 30th or if remedial measures are not taken.
- Pursuant to subsection 57(5) of the ARA, it is an offence to furnish false or misleading information in a report.

Fields marked with an asterisk (*) are mandatory.

Section A: Background Information

Licence/Permit ID Number *	Date Assessment Conducted (yyyy/mm/dd) *
624864	2024/04/15
Licensee/Permittee Name *	
St. Marys Cement Inc. (Canada)	
Location of Licence/Permit: Municipality (local and upper tiers)	
Part Lot 27, Concession 2, Township of Puslinch, County of Wellington	
Geographic Township (if applicable)	
Puslinch	
UTM: (if the permit or licence is in an Unorganized Territory)	

Reviewer Contact Information

Last Name *	First Name *	Middle Initial
Brown	Samantha	
Telephone Number *	Extension	Email *
905-294-8282	107	samantha@harringtonmcavan.com

Address

Unit Number	Street Number *	Street Name *	PO Box
102	41	Main Street	
City/Town *	Country *	Province/State *	Postal Code/Zip Code *
Unionville	Canada	Ontario	L3R 2E5

Has there been any activity on the site this year or the 2 previous calendar years (e.g. extraction, movement of aggregate, rehabilitation, site preparation)? *

- Yes If **yes**, you must complete **sections C and D**
- No If **no**, you can complete **section B** only and provide your signature at the end of the report

Section B: Inactive Sites

Indicate whether you are in compliance with the following conditions on your site plan, licence or permit, regulation (O.Reg. 244/97) and the *Aggregate Resources Act* (ARA). If you answer "no" to any of the following conditions, you must specify the Remedial Action that is required and the Deadline Date.

Item No.	Item	In Compliance? *			Comments
		Yes	No	N/A	
B1	Entrance/Exit and Gates	<input type="checkbox"/>	<input type="checkbox"/>		
B2	Signage for Site Identification	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
B3	Site Boundary Demarcation (e.g. fencing, stakes, blazing)	<input type="checkbox"/>	<input type="checkbox"/>		Indicate how boundaries have been demarcated
B4	Prohibit Unauthorized Entry (for permits only)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
B5	Site Screening	<input type="checkbox"/>	<input type="checkbox"/>		
B6	Scrap Storage	<input type="checkbox"/>	<input type="checkbox"/>		
B7	Excavation Faces	<input type="checkbox"/>	<input type="checkbox"/>		
B8	Water Monitoring Program	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
B9	Other Monitoring Program	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Specify any other monitoring requirements
B10	Progressive Rehabilitation	<input type="checkbox"/>	<input type="checkbox"/>		

General Comments

Item No. and Item *	Remedial Action Required *	Deadline Date (yyyy/mm/dd) *
Example: B3 Site Boundary Demarcation	Reinstall a 60 m section of 1.2 m tall fencing along the north part of the west boundary.	2020/12/27

Section C: Active Sites

Indicate whether you are in compliance with the following conditions on your site plan, licence or permit, regulation (O.Reg. 244/97) and the *Aggregate Resources Act* (ARA). If you answer "no" to any of the following conditions, you must specify the Remedial Action that is required and the Deadline Date.

Item No.	Item	In Compliance?			Comments
		Yes	No	N/A	
Site Identification					
C1	Entrance/Exit and Gates	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Gates are closed and locked and are located at entrance/exits along Concession 2A and Concession 7. Main entrance/exit of adjacent pit for access to this site.
C2	Signage for Site Identification	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Required sign has been installed at the main gates at adjacent entrance/exit of pit (Concession 7) and is maintained.
C3	Site Boundary Demarcation (e.g. fencing, stakes, blazing)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Indicate how boundaries have been demarcated All boundaries are either fenced and/or demarcated with marker posts and stakes. Fencing maintained along the east and south boundaries as shown on phase A on page 2 of the site plans. Repairs completed as required.
C4	Prohibit Unauthorized Entry (for permits only)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Licence
Site Preparation					
C5	Site Screening	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Berm remains along Concession 2A road boundary of site. The other perimeter berms have been used for rehabilitation of side slopes.
C6	Stripping	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Stripped topsoil and overburden stored in perimeter berm on site and used for progressive rehabilitation of the site.
C7	Topsoil Stockpiles	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Topsoil/overburden stored in the berms on site.
C8	Overburden Stockpiles	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Established berm is well vegetated.
C9	Tree/Stump Removal	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Trees removed to be utilized for firewood or best use. Stumps may remain on site for use in rehabilitation.
Operational Details					
C10	Setbacks	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Setbacks maintained as shown on the site plans. Relief granted for the common boundary shared with the adjacent pits to the west and north (site plan override).
C11	Depth of Extraction	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Max allowed is 292m ASL
C12	Aggregate Stockpiles	<input checked="" type="checkbox"/>	<input type="checkbox"/>		No aggregate stockpiles remain on the site.
C13	Excavation Faces	<input checked="" type="checkbox"/>	<input type="checkbox"/>		No pit faces currently on site (see page 2, note #11 on site plans).

Item No.	Item	In Compliance?			Comments
		Yes	No	N/A	
C14	Processing Equipment (e.g. crushing equipment)	<input checked="" type="checkbox"/>	<input type="checkbox"/>		No plant on the site (see page 2, note #11 on site plans).
C15	Scrap Storage	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Scrap is removed or disposed of on an ongoing basis (see page 2, note#20).
C16	Fuel Storage	<input checked="" type="checkbox"/>	<input type="checkbox"/>		No fuel is currently stored on site (see notes #11 and #16 regarding storage in above ground containers).
C17	Hours of Operation	<input checked="" type="checkbox"/>	<input type="checkbox"/>		6:00 am to 7:00 pm, Monday to Friday (see page 2, note #22). Any extension to these hours requires approval from the Township.
C18	Internal Haul Routes	<input checked="" type="checkbox"/>	<input type="checkbox"/>		As shown on the site plan.
C19	Dust Suppression Measures	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Dust suppressant (water) was applied on internal haul road (see note #12). Haul road into pit at entrance/exit has been paved (see note #12 on site plans).
C20	Asphalt/Concrete Plants or other Plants	<input checked="" type="checkbox"/>	<input type="checkbox"/>		No plant on the site (see page 2, note #11 on site plans).
C21	Buildings and other structures (e.g. scalehouse)	<input checked="" type="checkbox"/>	<input type="checkbox"/>		There are no buildings within the licensed property as shown on the site plans.
C22	Importation of Material (e.g. for rehabilitation, blending, or recycling)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Indicate any materials that you are importing to the site Importation of fill is permitted (see rehab note #13 on site plans).

Monitoring and Mitigation

C23	Blast Monitoring: Quarries only	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
C24	Water Monitoring Reports	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Refer to groundwater monitoring program found under Technical Recommendations on page 3 of the site plans.
C25	Other Monitoring Program (e.g. dust, adaptive management plan, natural heritage monitoring)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Specify any other monitoring requirements None required.

Other Conditions (Add description as needed)

- that are indicated on the licence or permit (i.e. prescribed conditions for licences or permits issued between June 27, 1997 and March 31, 2021)
- that apply as noted in section 0.12 of the regulation
- any other conditions indicated on the licence, permit or site plan

Item No.	Item	In Compliance?			Comments
		Yes	No	N/A	
C26	Noise Mitigation	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Technical recommendations on page 3 of site plans
C27	Spills Plan	<input checked="" type="checkbox"/>	<input type="checkbox"/>		See note #16 on the site plan for contingency plan implementation.

Item No.	Item	In Compliance?			Comments
		Yes	No	N/A	
C28	Permit to Take Water	<input checked="" type="checkbox"/>	<input type="checkbox"/>		No pumping of water or dewatering occurring on the site (see page 2, note #11 on site plans).
C29	Tonnage	<input checked="" type="checkbox"/>	<input type="checkbox"/>		1,000,000 tonnes annually (see page 2, note #21 on site plans).

Section D: Phasing and Rehabilitation

Item No.	Item	In Compliance?			Comments
		Yes	No	N/A	
D1	Progressive Rehabilitation	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Rehabilitation of east, north and south shorelines was completed in 2012. All slopes have been seeded and are well vegetated. Trees planted on south and east slopes. Enhanced rehabilitation may be completed along the east shoreline of the pond. Earthmoving has begun to shape southwest shoreline in 2024.
D2	Sloping of Faces	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Rehabilitation of east, north and south shorelines was completed in 2012. All slopes have been seeded and are well vegetated. Trees planted on south slopes.
D3	Grades/Contours and/or Elevations	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	As shown on the site plan with some minor variations on the pit floor.
D4	Vegetation	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Final rehabilitation can be undertaken (see D1 above).
D5	Disturbed Hectareage Minimized	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	n/a
D6	Phasing/Sequencing	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	If operational phasing or sequencing is described on your site plan, please indicate what phase(s) you are in for extraction, progressive rehabilitation and final rehabilitation is/are currently under extraction and which phase(s) is/are undergoing rehabilitation: Above and below water extraction has been completed.

Rehabilitation Information

For D7 – D12, provide information based on the previous calendar year.

Item No.	Item
D7	Disturbed Hectareage – Number of hectares disturbed in the previous calendar year : 0.00
D8	Disturbed Hectareage – Number of hectares disturbed in total (including amount in D7) : 2.70
D9	Progressive Rehabilitation – Number of hectares rehabilitated in the previous calendar year : 0.00
D10	Progressive Rehabilitation – Number of hectares rehabilitated in total (including amount in D9) : 8.30

Item No.	Item
D11	<p>Check all activities that you have completed in the previous calendar year:</p> <p> <input checked="" type="checkbox"/> backfilling slopes/pit floor <input type="checkbox"/> rough grading <input type="checkbox"/> cultivating <input type="checkbox"/> aerating/reducing compaction <input type="checkbox"/> re-spreading topsoil/overburden <input type="checkbox"/> seeding/tree planting <input type="checkbox"/> other specify activity: _____ </p> <p>Comments</p>
D12	<p>Indicate the intended end use of the area that was rehabilitated in the previous calendar year (select all that apply):</p> <p> <input type="checkbox"/> agricultural (e.g. field crops, pasture) <input type="checkbox"/> natural (e.g. woodland/forest, meadow, prairie, alvar) <input type="checkbox"/> recreational (e.g. park, golf course, sports facility) <input type="checkbox"/> water (e.g. open pond, wetland, watercourse, aquaculture) <input type="checkbox"/> open (e.g. exposed aggregate for residential, commercial or industrial purposes) <input type="checkbox"/> general rehabilitation (e.g. meeting minimum requirements) type </p> <p>Comments</p>

General Comments

[Site plan amendment submitted February 2023 to update rehabilitation plan to reflect changes to adjacent licenses.](#)

Item No. and Item	Remedial Action Required	Deadline Date (yyyy/mm/dd)
<p>Example: C3 Site Boundary Demarcation</p>	<p>Reinstall a 60 m section of 1.2 m tall fencing along the north part of the west boundary</p>	<p>2020/12/27</p>

Item No. and Item *	Remedial Action Required *	Deadline Date (yyyy/mm/dd) *

I certify that the information provided in this report is true to the best of my knowledge and acknowledge that it is an offence under subsection 57(5) of the *Aggregate Resources Act* to furnish false or misleading information in a report.

Signature of licensee/permittee or authorized person

Ministry Office Use Only

Receipt Date (yyyy/mm/dd)	Review Date (yyyy/mm/dd)
Accepted? <input type="checkbox"/> Yes <input type="checkbox"/> No	MNR Signature

CBM McNALLY EAST
LICENCE 624864
ASSESSMENT DATE:
April 15, 2024



The *Aggregate Resources Act* requires all licence and permit holders to submit an annual Compliance Assessment Report to the ministry and municipalities. Regular assessment of compliance helps the licensee or permittee to stay familiar with what activities are permitted on their site. Enhanced compliance action will not be taken before the established deadline date for any contraventions disclosed in the report. All information in this report is available for public review.

Instructions

- To complete this report, compare your on-site conditions to your approved site plan, your licence/permit conditions, the *Aggregate Resources Act* (ARA) and regulation (O.Reg. 244/97). Unless otherwise identified on the site plan, the operating requirements specified in section 0.13 of the regulation will apply to this site. If you have any questions about how to conduct the assessment or fill out the report, contact the [Ministry of Natural Resources and Forestry \(MNRF\) District Office](#).
- The assessment must be conducted between April 1 and September 15 and submitted online using the [Natural Resources Information Portal](#), with a copy to the clerk of the applicable local or upper-tier municipality where the site is located, no later than September 30. If you have any questions about using the Natural Resources Information Portal, contact NRIP@ontario.ca. Submit the form by mail to the MNRF District Office where the site is located, if web access is unavailable.
- A sketch must be included with this report documenting where remedial action is required.
- A sketch must also be included showing areas where progressive rehabilitation has been performed in the previous calendar year.
- If your report to the MNRF discloses one or more contraventions of the ARA, the regulation, the site plan or the conditions of the licence or permit, then you must immediately stop doing anything that forms part of the contravention and take such steps as may be necessary to remedy the contravention within 90 days of submitting the report.
- In order to extend the 90-day remedial action deadline, you must obtain the MNRF's approval prior to filing the report.
- A licence/permit will be deemed automatically suspended under subsections 15.1(6) or 40.1(6) if this report is not submitted to the MNRF by September 30th or if remedial measures are not taken.
- Pursuant to subsection 57(5) of the ARA, it is an offence to furnish false or misleading information in a report.

Fields marked with an asterisk (*) are mandatory.

Section A: Background Information

Licence/Permit ID Number *	Date Assessment Conducted (yyyy/mm/dd) *
624889	2024/08/26
Licensee/Permittee Name *	
Cox Construction Limited	
Location of Licence/Permit: Municipality (local and upper tiers)	
Puslinch and Wellington County	
Geographic Township (if applicable)	
Puslinch	
UTM: (if the permit or licence is in an Unorganized Territory)	
43.47780N, 80.23850W	

Reviewer Contact Information

Last Name *	First Name *	Middle Initial
Stovel	Rob	
Telephone Number *	Extension	Email *
519-766-8042		stovel.associates@outlook.com

Address

Unit Number	Street Number *	Street Name *	PO Box
	651	Orangeville Road	
City/Town *	Country *	Province/State *	Postal Code/Zip Code *
Fergus	Canada	ON	N1M 1T9

Has there been any activity on the site this year or the 2 previous calendar years (e.g. extraction, movement of aggregate, rehabilitation, site preparation)? *

- Yes If **yes**, you must complete **sections C and D**
- No If **no**, you can complete **section B** only and provide your signature at the end of the report

Section B: Inactive Sites

Indicate whether you are in compliance with the following conditions on your site plan, licence or permit, regulation (O.Reg. 244/97) and the *Aggregate Resources Act* (ARA). If you answer "no" to any of the following conditions, you must specify the Remedial Action that is required and the Deadline Date.

Item No.	Item	In Compliance?			Comments
		Yes	No	N/A	
B1	Entrance/Exit and Gates	<input type="checkbox"/>	<input type="checkbox"/>		
B2	Signage for Site Identification	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
B3	Site Boundary Demarcation (e.g. fencing, stakes, blazing)	<input type="checkbox"/>	<input type="checkbox"/>		Indicate how boundaries have been demarcated
B4	Prohibit Unauthorized Entry (for permits only)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
B5	Site Screening	<input type="checkbox"/>	<input type="checkbox"/>		
B6	Scrap Storage	<input type="checkbox"/>	<input type="checkbox"/>		
B7	Excavation Faces	<input type="checkbox"/>	<input type="checkbox"/>		
B8	Water Monitoring Program	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
B9	Other Monitoring Program	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Specify any other monitoring requirements
B10	Progressive Rehabilitation	<input type="checkbox"/>	<input type="checkbox"/>		

General Comments

Item No. and Item	Remedial Action Required	Deadline Date (yyyy/mm/dd)
Example: B3 Site Boundary Demarcation	Reinstall a 60 m section of 1.2 m tall fencing along the north part of the west boundary.	2020/12/27

Section C: Active Sites

Indicate whether you are in compliance with the following conditions on your site plan, licence or permit, regulation (O.Reg. 244/97) and the *Aggregate Resources Act* (ARA). If you answer "no" to any of the following conditions, you must specify the Remedial Action that is required and the Deadline Date.

Item No.	Item	In Compliance?			Comments
		Yes	No	N/A	
Site Identification					
C1	Entrance/Exit and Gates	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Gate was locked at time of visit.
C2	Signage for Site Identification	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Repair to sign required.
C3	Site Boundary Demarcation (e.g. fencing, stakes, blazing)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Indicate how boundaries have been demarcated Common boundaries between licences to be staked for easy identification.
C4	Prohibit Unauthorized Entry (for permits only)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Site Preparation					
C5	Site Screening	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
C6	Stripping	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
C7	Topsoil Stockpiles	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
C8	Overburden Stockpiles	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
C9	Tree/Stump Removal	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Operational Details					
C10	Setbacks	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
C11	Depth of Extraction	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Lowest floor elevation +/- 326.5 (m).
C12	Aggregate Stockpiles	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
C13	Excavation Faces	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
C14	Processing Equipment (e.g. crushing equipment)	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
C15	Scrap Storage	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
C16	Fuel Storage	<input checked="" type="checkbox"/>	<input type="checkbox"/>		No fuel storage on site.
C17	Hours of Operation	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
C18	Internal Haul Routes	<input checked="" type="checkbox"/>	<input type="checkbox"/>		

Item No.	Item	In Compliance?			Comments
		Yes	No	N/A	
C19	Dust Suppression Measures	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
C20	Asphalt/Concrete Plants or other Plants	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
C21	Buildings and other structures (e.g. scalehouse)	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
C22	Importation of Material (e.g. for rehabilitation, blending, or recycling)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Indicate any materials that you are importing to the site

Monitoring and Mitigation

C23	Blast Monitoring: Quarries only	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
C24	Water Monitoring Reports	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
C25	Other Monitoring Program (e.g. dust, adaptive management plan, natural heritage monitoring)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Specify any other monitoring requirements

Other Conditions (Add description as needed)

- that are indicated on the licence or permit (i.e. prescribed conditions for licences or permits issued between June 27, 1997 and March 31, 2021)
- that apply as noted in section 0.12 of the regulation
- any other conditions indicated on the licence, permit or site plan

Item No.	Item	In Compliance?			Comments
		Yes	No	N/A	
C26		<input type="checkbox"/>	<input type="checkbox"/>		

Section D: Phasing and Rehabilitation

Item No.	Item	In Compliance?			Comments
		Yes	No	N/A	
D1	Progressive Rehabilitation	<input type="checkbox"/>	<input checked="" type="checkbox"/>		Additional Tree Planting needed on Eastern Limits.
D2	Sloping of Faces	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
D3	Grades/Contours and/or Elevations	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
D4	Vegetation	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
D5	Disturbed Hectarage Minimized	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Item No.	Item	In Compliance?			Comments
		Yes	No	N/A	
D6	Phasing/Sequencing	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	If operational phasing or sequencing is described on your site plan, please indicate what phase(s) you are in for extraction, progressive rehabilitation and final rehabilitation is/are currently under extraction and which phase(s) is/are undergoing rehabilitation:

Rehabilitation Information

For D7 – D12, provide information based on the previous calendar year.

Item No.	Item
D7	Disturbed Hectarage – Number of hectares disturbed in the previous calendar year : 0.00
D8	Disturbed Hectarage – Number of hectares disturbed in total (including amount in D7) : 5.00
D9	Progressive Rehabilitation – Number of hectares rehabilitated in the previous calendar year : 0.00
D10	Progressive Rehabilitation – Number of hectares rehabilitated in total (including amount in D9) : 4.50
D11	<p>Check all activities that you have completed in the previous calendar year:</p> <p> <input type="checkbox"/> backfilling slopes/pit floor <input type="checkbox"/> rough grading <input type="checkbox"/> cultivating <input type="checkbox"/> aerating/reducing compaction <input type="checkbox"/> re-spreading topsoil/overburden <input type="checkbox"/> seeding/tree planting <input type="checkbox"/> other specify activity: _____ </p> <p>Comments N/A.</p>
D12	<p>Indicate the intended end use of the area that was rehabilitated in the previous calendar year (select all that apply):</p> <p> <input type="checkbox"/> agricultural (e.g. field crops, pasture) <input type="checkbox"/> natural (e.g. woodland/forest, meadow, prairie, alvar) <input type="checkbox"/> recreational (e.g. park, golf course, sports facility) <input type="checkbox"/> water (e.g. open pond, wetland, watercourse, aquaculture) <input type="checkbox"/> open (e.g. exposed aggregate for residential, commercial or industrial purposes) <input type="checkbox"/> general rehabilitation (e.g. meeting minimum requirements) type </p> <p>Comments N/A.</p>

General Comments

Licence limits next to 5710 and northern pit expansion needed to be staked. Berms still in place. Licence appears to have been exhausted of aggregate. A few stockpiles remain on this license.

Item No. and Item	Remedial Action Required	Deadline Date (yyyy/mm/dd)
Example: C3 Site Boundary Demarcation	Reinstall a 60 m section of 1.2 m tall fencing along the north part of the west boundary	2020/12/27
C2 Signage for Site Identification	Repair to sign required.	2024/12/15
C3 Site Boundary Demarcation	Common boundaries between licences to be staked for easy identification.	2024/12/15
D1 Progressive Rehabilitation	Additional Tree Planting needed on Eastern Limits.	2024/12/15

I certify that the information provided in this report is true to the best of my knowledge and acknowledge that it is an offence under subsection 57(5) of the *Aggregate Resources Act* to furnish false or misleading information in a report.

Signature of licensee/permittee or authorized person _____

Ministry Office Use Only

Receipt Date (yyyy/mm/dd)

2024/09/25

Review Date (yyyy/mm/dd)


2024/10/07

Accepted?

Yes No

MNRF Signature _____



Projection: Web Mercator 

The Ontario Ministry of Natural Resources and Forestry shall not be liable in any way for the use of, or reliance upon, this map or any information on this map. This map should not be used for: navigation, a plan of survey, routes, nor locations.

Imagery Copyright Notices: Ontario Ministry of Natural Resources and Forestry; NASA Landsat Program; First Base Solutions Inc.; Aéro-Photo (1961) Inc.; DigitalGlobe Inc.; U.S. Geological Survey.

© Copyright for Ontario Parcel data is held by Queen's Printer for Ontario and its licensors and may not be reproduced without permission.



Compliance Assessment Report *Aggregate Resources Act* (Licences and Permits) (August 2020)

The *Aggregate Resources Act* requires all licence and permit holders to submit an annual Compliance Assessment Report to the ministry and municipalities. Regular assessment of compliance helps the licensee or permittee to stay familiar with what activities are permitted on their site. Enhanced compliance action will not be taken before the established deadline date for any contraventions disclosed in the report. All information in this report is available for public review.

Instructions

- To complete this report, compare your on-site conditions to your approved site plan, your licence/permit conditions, the *Aggregate Resources Act* (ARA) and regulation (O.Reg. 244/97). Unless otherwise identified on the site plan, the operating requirements specified in section 0.13 of the regulation will apply to this site. If you have any questions about how to conduct the assessment or fill out the report, contact the Ministry of Natural Resources and Forestry (MNRF) District Office.
- The assessment must be conducted between April 1 and September 15 and submitted online using the Natural Resources Information Portal, with a copy to the clerk of the applicable local or upper-tier municipality where the site is located, no later than September 30. If you have any questions about using the Natural Resources Information Portal, contact NRIP@ontario.ca. Submit the form by mail to the MNRF District Office where the site is located, if web access is unavailable.
- A sketch must be included with this report documenting where remedial action is required.
- A sketch must also be included showing areas where progressive rehabilitation has been performed in the previous calendar year.
- If your report to the MNRF discloses one or more contraventions of the ARA, the regulation, the site plan or the conditions of the licence or permit, then you must immediately stop doing anything that forms part of the contravention and take such steps as may be necessary to remedy the contravention within 90 days of submitting the report.
- In order to extend the 90-day remedial action deadline, you must obtain the MNRF's approval prior to filing the report.
- A licence/permit will be deemed automatically suspended under subsections 15.1(6) or 40.1(6) if this report is not submitted to the MNRF by September 30th or if remedial measures are not taken.
- Pursuant to subsection 57(5) of the ARA, it is an offence to furnish false or misleading information in a report.

Fields marked with an asterisk (*) are mandatory.

Section A: Background Information

Licence/Permit ID Number *	Date Assessment Conducted (yyyy/mm/dd) *
624952	2024/05/10
Licensee/Permittee Name *	
St. Marys Cement Inc. (Canada)	
Location of Licence/Permit: Municipality (local and upper tiers)	
Part Lot 27, Concession 1, Township of Puslinch, County of Wellington	
Geographic Township (if applicable)	
Puslinch	
UTM: (if the permit or licence is in an Unorganized Territory)	

Reviewer Contact Information

Last Name *	First Name *	Middle Initial
Janssen	Bernie	
Telephone Number *	Email *	
519-773-6830 Extension	bernie@harringtonmcavan.com	

Address

Unit Number	Street Number *	Street Name *	PO Box
102	41	Main	
City/Town *	Country *	Province/State *	Postal Code/Zip Code *
Unionville	CA-Canada	ON-Ontario	L3R 2E5

Has there been any activity on the site this year or the 2 previous calendar years (e.g. extraction, movement of aggregate, rehabilitation, site preparation)? *

- Yes If **yes**, you must complete **sections C and D**
- No If **no**, you can complete **section B** only and provide your signature at the end of the report

Section B: Inactive Sites

Indicate whether you are in compliance with the following conditions on your site plan, licence or permit, regulation (O.Reg. 244/97) and the *Aggregate Resources Act* (ARA). If you answer “no” to any of the following conditions, you must specify the Remedial Action that is required and the Deadline Date.

Item No.	Item	In Compliance?			Comments
		Yes	No	N/A	
B1	Entrance/Exit and Gates	<input type="checkbox"/>	<input type="checkbox"/>		
B2	Signage for Site Identification	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
B3	Site Boundary Demarcation (e.g. fencing, stakes, blazing)	<input type="checkbox"/>	<input type="checkbox"/>		Indicate how boundaries have been demarcated
B4	Prohibit Unauthorized Entry (for permits only)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
B5	Site Screening	<input type="checkbox"/>	<input type="checkbox"/>		
B6	Scrap Storage	<input type="checkbox"/>	<input type="checkbox"/>		
B7	Excavation Faces	<input type="checkbox"/>	<input type="checkbox"/>		
B8	Water Monitoring Program	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
B9	Other Monitoring Program	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Specify any other monitoring requirements
B10	Progressive Rehabilitation	<input type="checkbox"/>	<input type="checkbox"/>		

General Comments

Item No. and Item	Remedial Action Required	Deadline Date (yyyy/mm/dd)
Example: B3 Site Boundary Demarcation	Reinstall a 60 m section of 1.2 m tall fencing along the north part of the west boundary.	2020/12/27

Section C: Active Sites

Indicate whether you are in compliance with the following conditions on your site plan, licence or permit, regulation (O.Reg. 244/97) and the *Aggregate Resources Act* (ARA). If you answer “no” to any of the following conditions, you must specify the Remedial Action that is required and the Deadline Date.

Item No.	Item	In Compliance? *			Comments
		Yes	No	N/A	
Site Identification					
C1	Entrance/Exit and Gates	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Gates installed and maintained at main entrance/exit along Concession 2 Road and can closed and locked.
C2	Signage for Site Identification	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Sign installed and maintained at main pit entrance/exit.
C3	Site Boundary Demarcation (e.g. fencing, stakes, blazing)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Indicate how boundaries have been demarcated Fencing maintained along the north, south and east boundaries. Marker posts demarcate the shared west boundary. Repairs completed for damaged sections on the perimeter in 2024.
C4	Prohibit Unauthorized Entry (for permits only)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Site Preparation					
C5	Site Screening	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Pit is screened by a combination of berms and coniferous tree screens along the perimeter.
C6	Stripping	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Established berms are well vegetated.
C7	Topsoil Stockpiles	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Perimeter berms have been used for rehabilitation of the north faces.
C8	Overburden Stockpiles	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Overburden has been used for rehabilitation of the west slopes.
C9	Tree/Stump Removal	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Trees have been cleared away from any active faces.
Operational Details					
C10	Setbacks	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Setbacks are maintained as per the approved site plans. East and south setbacks were staked in 2023. See general comments.
C11	Depth of Extraction	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Maximum depth of extraction allowed is +/- 293.5 m asl. Below water extraction is allowed in the licence.
C12	Aggregate Stockpiles	<input checked="" type="checkbox"/>	<input type="checkbox"/>		There are no stockpiles in the pit.
C13	Excavation Faces	<input checked="" type="checkbox"/>	<input type="checkbox"/>		The above water faces vary from 4 to 8 m in height (see page 2, note #11 on site plans).
C14	Processing Equipment (e.g. crushing equipment)	<input checked="" type="checkbox"/>	<input type="checkbox"/>		There is no processing equipment on-site (see page 2, note #11 on site plans).
C15	Scrap Storage	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Minimal scrap stored in pit and removed on an ongoing basis (see page 2, note #20 on site plans).
C16	Fuel Storage	<input checked="" type="checkbox"/>	<input type="checkbox"/>		There is no fuel stored on-site (see notes #11 and #16 on page 2 of site plans).

Item No.	Item	In Compliance? *			Comments
		Yes	No	N/A	
C17	Hours of Operation	<input checked="" type="checkbox"/>	<input type="checkbox"/>		6:00 -19:00, Monday to Friday (see page 2, note #21 on site plans). Any extension to these hours requires approval from the Township.
C18	Internal Haul Routes	<input checked="" type="checkbox"/>	<input type="checkbox"/>		As shown on the site plan. Main entrance/exit was paved in the fall of 2022.
C19	Dust Suppression Measures	<input checked="" type="checkbox"/>	<input type="checkbox"/>		As required (see note #12 on page 2 of the site plans).
C20	Asphalt/Concrete Plants or other Plants	<input checked="" type="checkbox"/>	<input type="checkbox"/>		There are no plants on-site.
C21	Buildings and other structures (e.g. scalehouse)	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Houses are shown on the site plans. See General comments.
C22	Importation of Material (e.g. for rehabilitation, blending, or recycling)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Indicate any materials that you are importing to the site Importation of clean fill is permitted into the pit (see rehab note #13 on site plans).

Monitoring and Mitigation

C23	Blast Monitoring: Quarries only	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Licensed pit.
C24	Water Monitoring Reports	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
C25	Other Monitoring Program (e.g. dust, adaptive management plan, natural heritage monitoring)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Specify any other monitoring requirements Acoustical audit was completed when the pit was operational (see operational note #21 on site plans). Tree monitoring started in 2010 as per operational note #26.

Other Conditions (Add description as needed)

- that are indicated on the licence or permit (i.e. prescribed conditions for licences or permits issued between June 27, 1997 and March 31, 2021)
- that apply as noted in section 0.12 of the regulation
- any other conditions indicated on the licence, permit or site plan

Item No.	Item	In Compliance?			Comments
		Yes	No	N/A	
C26	Tonnage Condition	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Annual tonnage limit of 1,000,000 tonnes.

Section D: Phasing and Rehabilitation

Item No.	Item	In Compliance? *			Comments
		Yes	No	N/A	
D1	Progressive Rehabilitation	<input type="checkbox"/>	<input checked="" type="checkbox"/>		The western faces have been previously rehabilitated. Northern faces have been rehabilitated.
D2	Sloping of Faces	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	West faces have been previously sloped. Sloping of north faces has been completed.

Item No.	Item	In Compliance? *			Comments
		Yes	No	N/A	
D3	Grades/Contours and/or Elevations	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	As per site plans.
D4	Vegetation	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Western slopes are vegetated. Trees have been planted on the rehabilitated north faces.
D5	Disturbed Hectareage Minimized	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Site is located outside of the Greenbelt Plan.
D6	Phasing/Sequencing	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	If operational phasing or sequencing is described on your site plan, please indicate what phase(s) you are in for extraction, progressive rehabilitation and final rehabilitation is/are currently under extraction and which phase(s) is/are undergoing rehabilitation: Above and below water extraction nearing completion in Areas 1 and 2. There is material available along the western part of the south boundary where a 0 m setback has been approved by MNRF in 2023.

Rehabilitation Information

For D7 – D12, provide information based on the previous calendar year.

Item No.	Item
D7	Disturbed Hectareage – Number of hectares disturbed in the previous calendar year : 0.00
D8	Disturbed Hectareage – Number of hectares disturbed in total (including amount in D7) : 18.70
D9	Progressive Rehabilitation – Number of hectares rehabilitated in the previous calendar year : 0.00
D10	Progressive Rehabilitation – Number of hectares rehabilitated in total (including amount in D9) : 2.00
D11	<p>Check all activities that you have completed in the previous calendar year:</p> <p> <input checked="" type="checkbox"/> backfilling slopes/pit floor <input checked="" type="checkbox"/> rough grading <input type="checkbox"/> cultivating <input type="checkbox"/> aerating/reducing compaction <input checked="" type="checkbox"/> re-spreading topsoil/overburden <input type="checkbox"/> seeding/tree planting <input type="checkbox"/> other specify activity: _____ </p> <p>Comments</p> <p>Significant rehabilitation work was completed along the east setback area in 2024.</p>

Item No.	Item
D12	<p>Indicate the intended end use of the area that was rehabilitated in the previous calendar year (select all that apply):</p> <p> <input type="checkbox"/> agricultural (e.g. field crops, pasture) <input type="checkbox"/> natural (e.g. woodland/forest, meadow, prairie, alvar) </p> <p> <input type="checkbox"/> recreational (e.g. park, golf course, sports facility) <input checked="" type="checkbox"/> water (e.g. open pond, wetland, watercourse, aquaculture) </p> <p> <input type="checkbox"/> open (e.g. exposed aggregate for residential, commercial or industrial purposes) <input checked="" type="checkbox"/> general rehabilitation (e.g. meeting minimum requirements) type </p> <p>Comments Refer to site plans.</p>

General Comments

Sign maintained at main entrance/exit advising truck drivers of school buses using Concession Road 2 as required in operational note #25 on site plans. Site plan amendment approved by MNR in March 2023 to show the aquaculture use in pond and setback reduction along the western part of the south boundary.

D2 & D11- The rehabilitation of the east faces was completed by the MNR deadline of September 30, 2024 (refer to 2023 CAR). Due to lack of sufficient on-site overburden, the south faces have not been rehabilitated by the September 30, 2024 deadline.

Item No. and Item *	Remedial Action Required*	Deadline Date (yyyy/mm/dd) *
Example: C3 Site Boundary Demarcation	Reinstall a 60 m section of 1.2 m tall fencing along the north part of the west boundary	2020/12/27
D2 - Sloping of Faces	An extension until September 30, 2025 has been requested from MNR to complete the sloping work along the south boundary as directed by MNR in their September 2022 report (see sketch). Waiting for response from MNR.	2025/09/30

Item No. and Item *	Remedial Action Required *	Deadline Date (yyyy/mm/dd) *

I certify that the information provided in this report is true to the best of my knowledge and acknowledge that it is an offence under subsection 57(5) of the *Aggregate Resources Act* to furnish false or misleading information in a report.

Signature of licensee/permittee or authorized person

Ministry Office Use Only

Receipt Date (yyyy/mm/dd)	Review Date (yyyy/mm/dd)
Accepted? <input type="checkbox"/> Yes <input type="checkbox"/> No	MNRF Signature

**Compliance Assessment Report
Aggregate Resources Act
(Licences and Permits)
(August 2020)**

The *Aggregate Resources Act* requires all licence and permit holders to submit an annual Compliance Assessment Report to the ministry and municipalities. Regular assessment of compliance helps the licensee or permittee to stay familiar with what activities are permitted on their site. Enhanced compliance action will not be taken before the established deadline date for any contraventions disclosed in the report. All information in this report is available for public review.

Instructions

- To complete this report, compare your on-site conditions to your approved site plan, your licence/permit conditions, the *Aggregate Resources Act* (ARA) and regulation (O.Reg. 244/97). Unless otherwise identified on the site plan, the operating requirements specified in section 0.13 of the regulation will apply to this site. If you have any questions about how to conduct the assessment or fill out the report, contact the Ministry of Natural Resources and Forestry (MNRF) District Office.
- The assessment must be conducted between April 1 and September 15 and submitted online using the Natural Resources Information Portal, with a copy to the clerk of the applicable local or upper-tier municipality where the site is located, no later than September 30. If you have any questions about using the Natural Resources Information Portal, contact NRIP@ontario.ca. Submit the form by mail to the MNRF District Office where the site is located, if web access is unavailable.
- A sketch must be included with this report documenting where remedial action is required.
- A sketch must also be included showing areas where progressive rehabilitation has been performed in the previous calendar year.
- If your report to the MNRF discloses one or more contraventions of the ARA, the regulation, the site plan or the conditions of the licence or permit, then you must immediately stop doing anything that forms part of the contravention and take such steps as may be necessary to remedy the contravention within 90 days of submitting the report.
- In order to extend the 90-day remedial action deadline, you must obtain the MNRF's approval prior to filing the report.
- A licence/permit will be deemed automatically suspended under subsections 15.1(6) or 40.1(6) if this report is not submitted to the MNRF by September 30th or if remedial measures are not taken.
- Pursuant to subsection 57(5) of the ARA, it is an offence to furnish false or misleading information in a report.

Fields marked with an asterisk (*) are mandatory.

Section A: Background Information

Licence/Permit ID Number *	Date Assessment Conducted (yyyy/mm/dd) *
625189	2024/04/24
Licensee/Permittee Name *	
St. Marys Cement Inc. (Canada)	
Location of Licence/Permit: Municipality (local and upper tiers)	
Part Lots 1 & 2, Concession 3 & 4, Township of Puslinch, County of Wellington	
Geographic Township (if applicable)	
Puslinch	
UTM: (if the permit or licence is in an Unorganized Territory)	

Reviewer Contact Information

Last Name *	First Name *	Middle Initial
Janssen	Bernie	
Telephone Number *	Email *	
519-773-6830 Extension	bernie@harringtonmcavan.com	

Address

Unit Number	Street Number *	Street Name *	PO Box
102	41	Main	
City/Town *	Country *	Province/State *	Postal Code/Zip Code *
Unionville	CA-Canada	ON-Ontario	L3R 2E5

Has there been any activity on the site this year or the 2 previous calendar years (e.g. extraction, movement of aggregate, rehabilitation, site preparation)? *

- Yes If **yes**, you must complete **sections C and D**
- No If **no**, you can complete **section B** only and provide your signature at the end of the report

Section B: Inactive Sites

Indicate whether you are in compliance with the following conditions on your site plan, licence or permit, regulation (O.Reg. 244/97) and the *Aggregate Resources Act* (ARA). If you answer "no" to any of the following conditions, you must specify the Remedial Action that is required and the Deadline Date.

Item No.	Item	In Compliance?			Comments
		Yes	No	N/A	
B1	Entrance/Exit and Gates	<input type="checkbox"/>	<input type="checkbox"/>		
B2	Signage for Site Identification	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
B3	Site Boundary Demarcation (e.g. fencing, stakes, blazing)	<input type="checkbox"/>	<input type="checkbox"/>		Indicate how boundaries have been demarcated
B4	Prohibit Unauthorized Entry (for permits only)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
B5	Site Screening	<input type="checkbox"/>	<input type="checkbox"/>		
B6	Scrap Storage	<input type="checkbox"/>	<input type="checkbox"/>		
B7	Excavation Faces	<input type="checkbox"/>	<input type="checkbox"/>		
B8	Water Monitoring Program	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
B9	Other Monitoring Program	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Specify any other monitoring requirements
B10	Progressive Rehabilitation	<input type="checkbox"/>	<input type="checkbox"/>		

General Comments

Item No. and Item	Remedial Action Required	Deadline Date (yyyy/mm/dd)
Example: B3 Site Boundary Demarcation	Reinstall a 60 m section of 1.2 m tall fencing along the north part of the west boundary.	2020/12/27

Section C: Active Sites

Indicate whether you are in compliance with the following conditions on your site plan, licence or permit, regulation (O.Reg. 244/97) and the *Aggregate Resources Act* (ARA). If you answer "no" to any of the following conditions, you must specify the Remedial Action that is required and the Deadline Date.

Item No.	Item	In Compliance? *			Comments
		Yes	No	N/A	
Site Identification					
C1	Entrance/Exit and Gates	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Gates installed and maintained at main entrance/exit and can closed and locked.
C2	Signage for Site Identification	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Sign installed and maintained at main pit entrance/exit.
C3	Site Boundary Demarcation (e.g. fencing, stakes, blazing)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Indicate how boundaries have been demarcated Fencing maintained and encloses the entire extraction area as shown on the site plans. Marker posts demarcate the western section of the unfenced south boundary, west end. Minor repairs completed in 2024.
C4	Prohibit Unauthorized Entry (for permits only)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Site Preparation					
C5	Site Screening	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Pit is screened by a combination of berms and tree screens. Dead trees in screens are replanted.
C6	Stripping	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Stripped topsoil has been used for perimeter berm construction and rehabilitation.
C7	Topsoil Stockpiles	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Berms are well vegetated.
C8	Overburden Stockpiles	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Established berms are well vegetated.
C9	Tree/Stump Removal	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Trees have been cleared away from any active faces.
Operational Details					
C10	Setbacks	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Setbacks have been maintained as per the approved site plans. Blue marker posts demarcate below water extraction limits.
C11	Depth of Extraction	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Maximum depth of extraction allowed is +/- 288 m asl. Below water extraction is allowed in the licence.
C12	Aggregate Stockpiles	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Stockpiles located on the pit floor.
C13	Excavation Faces	<input checked="" type="checkbox"/>	<input type="checkbox"/>		The above water faces vary from 3 to 4 m in height.
C14	Processing Equipment (e.g. crushing equipment)	<input checked="" type="checkbox"/>	<input type="checkbox"/>		There is no processing equipment on-site.
C15	Scrap Storage	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Minimal scrap stored on-site and removed on an ongoing basis in 2023/24.
C16	Fuel Storage	<input checked="" type="checkbox"/>	<input type="checkbox"/>		No fuel stored on-site.

Item No.	Item	In Compliance? *			Comments
		Yes	No	N/A	
C17	Hours of Operation	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Loading and shipping - 6:00 -19:00, Mondays to Fridays, Extraction 7:00 -19:00, Monday to Fridays.
C18	Internal Haul Routes	<input checked="" type="checkbox"/>	<input type="checkbox"/>		As shown on the site plan.
C19	Dust Suppression Measures	<input checked="" type="checkbox"/>	<input type="checkbox"/>		As required.
C20	Asphalt/Concrete Plants or other Plants	<input checked="" type="checkbox"/>	<input type="checkbox"/>		There are no plants on-site.
C21	Buildings and other structures (e.g. scalehouse)	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Buildings are located as shown on the site plans.
C22	Importation of Material (e.g. for rehabilitation, blending, or recycling)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Indicate any materials that you are importing to the site No materials imported into the pit..

Monitoring and Mitigation

C23	Blast Monitoring: Quarries only	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Licensed pit.
C24	Water Monitoring Reports	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Ongoing groundwater monitoring is taken place.
C25	Other Monitoring Program (e.g. dust, adaptive management plan, natural heritage monitoring)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Specify any other monitoring requirements Natural heritage monitoring reports previously completed and submitted into MNR.

Other Conditions (Add description as needed)

- that are indicated on the licence or permit (i.e. prescribed conditions for licences or permits issued between June 27, 1997 and March 31, 2021)
- that apply as noted in section 0.12 of the regulation
- any other conditions indicated on the licence, permit or site plan

Item No.	Item	In Compliance?			Comments
		Yes	No	N/A	
C26		<input checked="" type="checkbox"/>	<input type="checkbox"/>		Annual tonnage limit of 750,000 tonnes.

Section D: Phasing and Rehabilitation

Item No.	Item	In Compliance? *			Comments
		Yes	No	N/A	
D1	Progressive Rehabilitation	<input checked="" type="checkbox"/>	<input type="checkbox"/>		The western faces have been previously rehabilitated.
D2	Sloping of Faces	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Over 490 m of the west faces have been previously sloped.
D3	Grades/Contours and/or Elevations	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	As per site plans.

Item No.	Item	In Compliance? *			Comments
		Yes	No	N/A	
D4	Vegetation	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Tree planting has taken place within the west setback area, the southern extraction limit and within the east setback area.
D5	Disturbed Hectarage Minimized	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Site is outside of the Greenbelt Plan.
D6	Phasing/Sequencing	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	If operational phasing or sequencing is described on your site plan, please indicate what phase(s) you are in for extraction, progressive rehabilitation and final rehabilitation is/are currently under extraction and which phase(s) is/are undergoing rehabilitation: Extraction below water has previously occurred in the three ponds.

Rehabilitation Information

For D7 – D12, provide information based on the previous calendar year.

Item No.	Item
D7	Disturbed Hectarage – Number of hectares disturbed in the previous calendar year : 0.00
D8	Disturbed Hectarage – Number of hectares disturbed in total (including amount in D7) : 29.20
D9	Progressive Rehabilitation – Number of hectares rehabilitated in the previous calendar year : 0.00
D10	Progressive Rehabilitation – Number of hectares rehabilitated in total (including amount in D9) : 1.00
D11	<p>Check all activities that you have completed in the previous calendar year:</p> <p> <input type="checkbox"/> backfilling slopes/pit floor <input type="checkbox"/> rough grading <input type="checkbox"/> cultivating <input type="checkbox"/> aerating/reducing compaction <input type="checkbox"/> re-spreading topsoil/overburden <input type="checkbox"/> seeding/tree planting <input type="checkbox"/> other specify activity: _____ </p> <p>Comments</p>
D12	<p>Indicate the intended end use of the area that was rehabilitated in the previous calendar year (select all that apply):</p> <p> <input type="checkbox"/> agricultural (e.g. field crops, pasture) <input type="checkbox"/> natural (e.g. woodland/forest, meadow, prairie, alvar) <input type="checkbox"/> recreational (e.g. park, golf course, sports facility) <input type="checkbox"/> water (e.g. open pond, wetland, watercourse, aquaculture) <input type="checkbox"/> open (e.g. exposed aggregate for residential, commercial or industrial purposes) <input type="checkbox"/> general rehabilitation (e.g. meeting minimum requirements) type </p> <p>Comments</p>

General Comments

Sign advising drivers of school buses using roads as required in operational note #22 is maintained at main pit entrance/exit. Pit truck traffic uses internal road east to County Road 32 when pit is active. Site is not active during the compliance assessment in 2024.

Item No. and Item *	Remedial Action Required*	Deadline Date (yyyy/mm/dd) *
Example: C3 Site Boundary Demarcation	Reinstall a 60 m section of 1.2 m tall fencing along the north part of the west boundary	2020/12/27

I certify that the information provided in this report is true to the best of my knowledge and acknowledge that it is an offence under subsection 57(5) of the *Aggregate Resources Act* to furnish false or misleading information in a report.

Signature of licensee/permittee or authorized person

Ministry Office Use Only

Receipt Date (yyyy/mm/dd)

Review Date (yyyy/mm/dd)

Accepted?

Yes

No

MNRF Signature

Compliance Assessment Report *Aggregate Resources Act* (Licences and Permits) (August 2020)

The *Aggregate Resources Act* requires all licence and permit holders to submit an annual Compliance Assessment Report to the ministry and municipalities. Regular assessment of compliance helps the licensee or permittee to stay familiar with what activities are permitted on their site. Enhanced compliance action will not be taken before the established deadline date for any contraventions disclosed in the report. All information in this report is available for public review.

Instructions

- To complete this report, compare your on-site conditions to your approved site plan, your licence/permit conditions, the *Aggregate Resources Act* (ARA) and regulation (O.Reg. 244/97). Unless otherwise identified on the site plan, the operating requirements specified in section 0.13 of the regulation will apply to this site. If you have any questions about how to conduct the assessment or fill out the report, contact the Ministry of Natural Resources and Forestry (MNRF) District Office.
- The assessment must be conducted between April 1 and September 15 and submitted online using the Natural Resources Information Portal, with a copy to the clerk of the applicable local or upper-tier municipality where the site is located, no later than September 30. If you have any questions about using the Natural Resources Information Portal, contact NRIP@ontario.ca. Submit the form by mail to the MNRF District Office where the site is located, if web access is unavailable.
- A sketch must be included with this report documenting where remedial action is required.
- A sketch must also be included showing areas where progressive rehabilitation has been performed in the previous calendar year.
- If your report to the MNRF discloses one or more contraventions of the ARA, the regulation, the site plan or the conditions of the licence or permit, then you must immediately stop doing anything that forms part of the contravention and take such steps as may be necessary to remedy the contravention within 90 days of submitting the report.
- In order to extend the 90-day remedial action deadline, you must obtain the MNRF's approval prior to filing the report.
- A licence/permit will be deemed automatically suspended under subsections 15.1(6) or 40.1(6) if this report is not submitted to the MNRF by September 30th or if remedial measures are not taken.
- Pursuant to subsection 57(5) of the ARA, it is an offence to furnish false or misleading information in a report.

Fields marked with an asterisk (*) are mandatory.

Section A: Background Information

Licence/Permit ID Number *	Date Assessment Conducted (yyyy/mm/dd) *
625284	2024/05/10
Licensee/Permittee Name *	
St. Marys Cement Inc. (Canada)	
Location of Licence/Permit: Municipality (local and upper tiers)	
Part Lot 27, Concession 1, Township of Puslinch, County of Wellington	
Geographic Township (if applicable)	
Puslinch	
UTM: (if the permit or licence is in an Unorganized Territory)	

Reviewer Contact Information

Last Name *	First Name *	Middle Initial
Janssen	Bernie	
Telephone Number *	Email *	
519-773-6830 Extension	bernie@harringtonmcavan.com	

Address

Unit Number	Street Number *	Street Name *	PO Box
102	41	Main	
City/Town *	Country *	Province/State *	Postal Code/Zip Code *
Unionville	CA-Canada	ON-Ontario	L3R 2E5

Has there been any activity on the site this year or the 2 previous calendar years (e.g. extraction, movement of aggregate, rehabilitation, site preparation)? *

- Yes If **yes**, you must complete **sections C and D**
- No If **no**, you can complete **section B** only and provide your signature at the end of the report

Section B: Inactive Sites

Indicate whether you are in compliance with the following conditions on your site plan, licence or permit, regulation (O.Reg. 244/97) and the *Aggregate Resources Act* (ARA). If you answer “no” to any of the following conditions, you must specify the Remedial Action that is required and the Deadline Date.

Item No.	Item	In Compliance?			Comments
		Yes	No	N/A	
B1	Entrance/Exit and Gates	<input type="checkbox"/>	<input type="checkbox"/>		
B2	Signage for Site Identification	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
B3	Site Boundary Demarcation (e.g. fencing, stakes, blazing)	<input type="checkbox"/>	<input type="checkbox"/>		Indicate how boundaries have been demarcated
B4	Prohibit Unauthorized Entry (for permits only)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
B5	Site Screening	<input type="checkbox"/>	<input type="checkbox"/>		
B6	Scrap Storage	<input type="checkbox"/>	<input type="checkbox"/>		
B7	Excavation Faces	<input type="checkbox"/>	<input type="checkbox"/>		
B8	Water Monitoring Program	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
B9	Other Monitoring Program	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Specify any other monitoring requirements
B10	Progressive Rehabilitation	<input type="checkbox"/>	<input type="checkbox"/>		

General Comments

Item No. and Item	Remedial Action Required	Deadline Date (yyyy/mm/dd)
Example: B3 Site Boundary Demarcation	Reinstall a 60 m section of 1.2 m tall fencing along the north part of the west boundary.	2020/12/27

Section C: Active Sites

Indicate whether you are in compliance with the following conditions on your site plan, licence or permit, regulation (O.Reg. 244/97) and the *Aggregate Resources Act* (ARA). If you answer “no” to any of the following conditions, you must specify the Remedial Action that is required and the Deadline Date.

Item No.	Item	In Compliance? *			Comments
		Yes	No	N/A	
Site Identification					
C1	Entrance/Exit and Gates	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Gates installed and maintained at pit entrance/exit of adjacent licence no 17600 and can closed and locked.
C2	Signage for Site Identification	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Sign installed and maintained at pit entrance/exit of licence no 17600.
C3	Site Boundary Demarcation (e.g. fencing, stakes, blazing)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Indicate how boundaries have been demarcated Fencing maintained and encloses the extraction area except along the west boundary as shown on the site plans. Marker posts demarcate the west boundary shared with licence no 17600. See general comments.
C4	Prohibit Unauthorized Entry (for permits only)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Site Preparation					
C5	Site Screening	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Pit is screened by a combination of berms and coniferous tree screens along the perimeter.
C6	Stripping	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Stripped soil has been used for perimeter berm construction.
C7	Topsoil Stockpiles	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Acoustic berm A and screening berm are well vegetated.
C8	Overburden Stockpiles	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Berms are well vegetated. Overburden is used for rehabilitation of terminated pit faces.
C9	Tree/Stump Removal	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Trees within 5 m of active faces have been removed.
Operational Details					
C10	Setbacks	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Setbacks are maintained as per the approved site plans.
C11	Depth of Extraction	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Maximum depth of extraction allowed is +/- 289 m asl. Below water extraction is allowed in the licence.
C12	Aggregate Stockpiles	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Stockpiles were located on the pit floor.
C13	Excavation Faces	<input checked="" type="checkbox"/>	<input type="checkbox"/>		The above water faces are less than 8 m in height (see page 2, note #7 on site plans). Dozer is used to push down faces and/or an excavator used to meet ministry regulations for heights.
C14	Processing Equipment (e.g. crushing equipment)	<input checked="" type="checkbox"/>	<input type="checkbox"/>		There is no processing equipment on-site. Majority of aggregate is hauled off-site for processing by highway trucks. Rock trucks being used to move materials on internal northern roads (see operational plan on approved site plans).

Item No.	Item	In Compliance? *			Comments
		Yes	No	N/A	
C15	Scrap Storage	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Minimal scrap stored in pit and removed on an ongoing basis. Minor amount of non-pit scrap associated with the former buildings has previously been removed.
C16	Fuel Storage	<input checked="" type="checkbox"/>	<input type="checkbox"/>		There is no fuel stored on-site.
C17	Hours of Operation	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Loading and shipping - 6:00 -19:00, Mondays to Fridays (see page 2, note #19 on site plans). Any extension to these hours requires approval from the Township.
C18	Internal Haul Routes	<input checked="" type="checkbox"/>	<input type="checkbox"/>		As shown on the site plan.
C19	Dust Suppression Measures	<input checked="" type="checkbox"/>	<input type="checkbox"/>		As required.
C20	Asphalt/Concrete Plants or other Plants	<input checked="" type="checkbox"/>	<input type="checkbox"/>		There are no asphalt or concrete plants on-site.
C21	Buildings and other structures (e.g. scalehouse)	<input checked="" type="checkbox"/>	<input type="checkbox"/>		All buildings have been removed.
C22	Importation of Material (e.g. for rehabilitation, blending, or recycling)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Indicate any materials that you are importing to the site No materials presently imported into the pit. Importation of clean fill is permitted into the pit (see rehab note #6 and note #29, on page 2 of site plans).

Monitoring and Mitigation

C23	Blast Monitoring: Quarries only	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Licensed pit.
C24	Water Monitoring Reports	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Annual groundwater monitoring report dated January 18, 2024 submitted into MNRF and Township as per technical recommendations.
C25	Other Monitoring Program (e.g. dust, adaptive management plan, natural heritage monitoring)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Specify any other monitoring requirements Refer to dust management notes on site plans.

Other Conditions (Add description as needed)

- that are indicated on the licence or permit (i.e. prescribed conditions for licences or permits issued between June 27, 1997 and March 31, 2021)
- that apply as noted in section 0.12 of the regulation
- any other conditions indicated on the licence, permit or site plan

Item No.	Item	In Compliance?			Comments
		Yes	No	N/A	
C26	Tonnage Condition	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Annual tonnage limit of 750,000 tonnes.
C27	Noise mitigation	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Refer to technical recommendations on page 3 of site plans.
C28	ANSI demarcation	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Marker posts demarcate the 5 m setback from provincially significant ANSI.

Section D: Phasing and Rehabilitation

Item No.	Item	In Compliance? *			Comments
		Yes	No	N/A	
D1	Progressive Rehabilitation	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Progressive rehabilitation of north face in Area 1 has commenced.
D2	Sloping of Faces	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Extraction commenced on-site in 2017/18. Backfilling of northern face in Area 1 has occurred.
D3	Grades/Contours and/or Elevations	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	As per site plans.
D4	Vegetation	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Trees planted within the eastern setback areas are doing well (refer to MNRF report of Sept 2022). Trees planted in northern 30 m setback in 2021/22.
D5	Disturbed Hectarage Minimized	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Site is outside of Greenbelt Plan.
D6	Phasing/Sequencing	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	If operational phasing or sequencing is described on your site plan, please indicate what phase(s) you are in for extraction, progressive rehabilitation and final rehabilitation is/are currently under extraction and which phase(s) is/are undergoing rehabilitation: Above and below water extraction occurring in Area 2. The northern part of Area 2 has been stripped and material used for progressive rehabilitation of the north face in Area 1,

Rehabilitation Information

For D7 – D12, provide information based on the previous calendar year.

Item No.	Item
D7	Disturbed Hectarage – Number of hectares disturbed in the previous calendar year : 1.00
D8	Disturbed Hectarage – Number of hectares disturbed in total (including amount in D7) : 19.45
D9	Progressive Rehabilitation – Number of hectares rehabilitated in the previous calendar year : 0.00
D10	Progressive Rehabilitation – Number of hectares rehabilitated in total (including amount in D9) : 0.00

Item No.	Item
D11	<p>Check all activities that you have completed in the previous calendar year:</p> <p> <input checked="" type="checkbox"/> backfilling slopes/pit floor <input checked="" type="checkbox"/> rough grading <input type="checkbox"/> cultivating <input type="checkbox"/> aerating/reducing compaction <input type="checkbox"/> re-spreading topsoil/overburden <input type="checkbox"/> seeding/tree planting <input type="checkbox"/> other specify activity: _____ </p> <p>Comments</p> <p>Partially backfilling of the north face in Area 1 has been completed using on-site overburden from Area 2.</p>
D12	<p>Indicate the intended end use of the area that was rehabilitated in the previous calendar year (select all that apply):</p> <p> <input type="checkbox"/> agricultural (e.g. field crops, pasture) <input type="checkbox"/> natural (e.g. woodland/forest, meadow, prairie, alvar) <input type="checkbox"/> recreational (e.g. park, golf course, sports facility) <input checked="" type="checkbox"/> water (e.g. open pond, wetland, watercourse, aquaculture) <input type="checkbox"/> open (e.g. exposed aggregate for residential, commercial or industrial purposes) <input checked="" type="checkbox"/> general rehabilitation (e.g. meeting minimum requirements) type </p> <p>Comments</p> <p>Refer to approved site plans.</p>

General Comments

C3 - Minor fencing repairs completed in 2024, where required.
Sign maintained at main entrance/exit advising drivers of school buses using Concession Road 2 as required on site plans. Housekeeping items addressed in the site plan amendment approved by MNRF on November 20, 2023.

Item No. and Item *	Remedial Action Required*	Deadline Date (yyyy/mm/dd) *
Example: C3 Site Boundary Demarcation	Reinstall a 60 m section of 1.2 m tall fencing along the north part of the west boundary	2020/12/27

Item No. and Item *	Remedial Action Required *	Deadline Date (yyyy/mm/dd) *

I certify that the information provided in this report is true to the best of my knowledge and acknowledge that it is an offence under subsection 57(5) of the *Aggregate Resources Act* to furnish false or misleading information in a report.

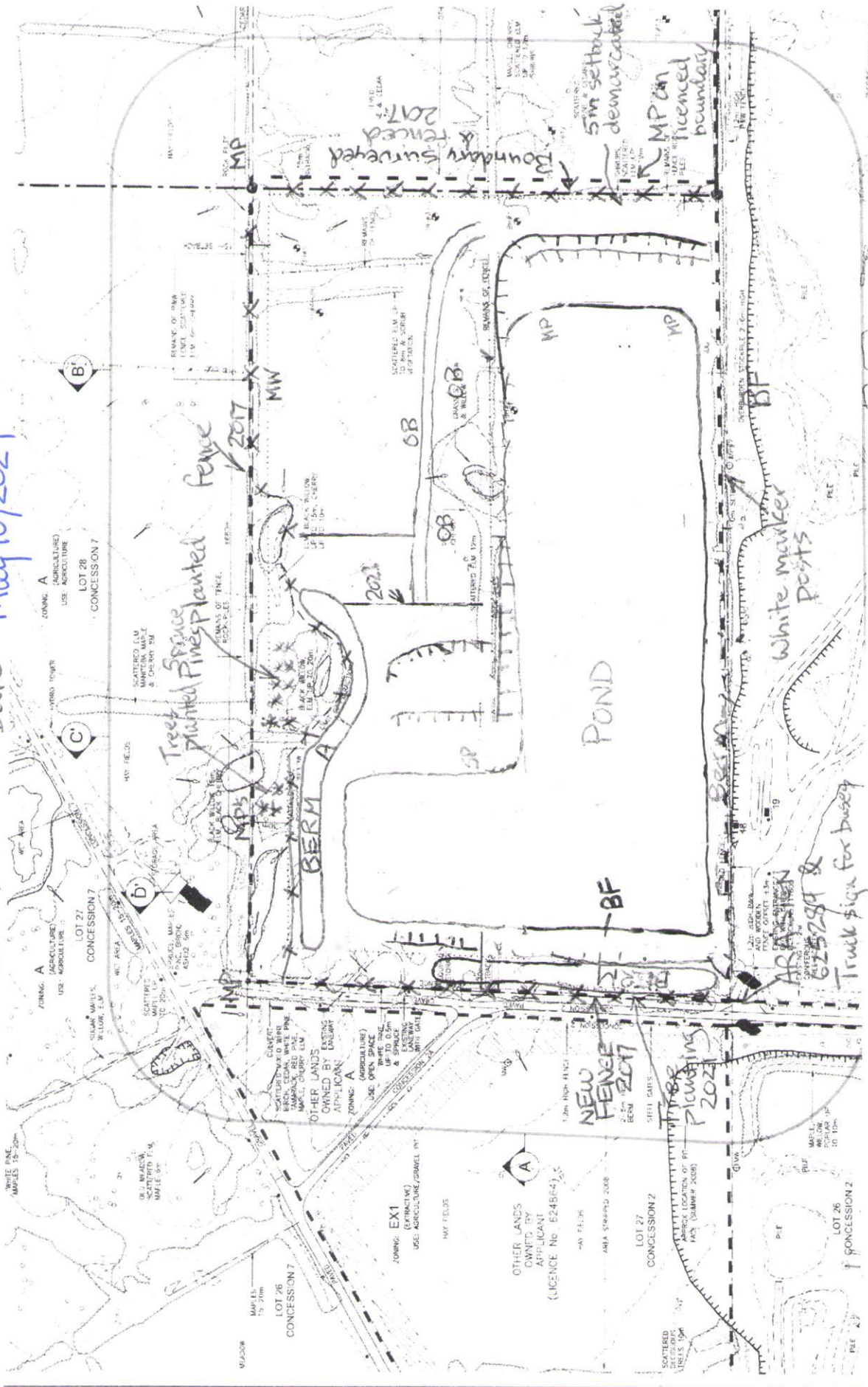
Signature of licensee/permittee or authorized person

Ministry Office Use Only

Receipt Date (yyyy/mm/dd)	Review Date (yyyy/mm/dd)
Accepted? <input type="checkbox"/> Yes <input type="checkbox"/> No	MNRF Signature

CBM Neubauer P.t
Licence no 625284

Scale 1:4700 Date: May 10/2024



The *Aggregate Resources Act* requires all licence and permit holders to submit an annual Compliance Assessment Report to the ministry and municipalities. Regular assessment of compliance helps the licensee or permittee to stay familiar with what activities are permitted on their site. Enhanced compliance action will not be taken before the established deadline date for any contraventions disclosed in the report. All information in this report is available for public review.

Instructions

- To complete this report, compare your on-site conditions to your approved site plan, your licence/permit conditions, the *Aggregate Resources Act* (ARA) and regulation (O.Reg. 244/97). Unless otherwise identified on the site plan, the operating requirements specified in section 0.13 of the regulation will apply to this site. If you have any questions about how to conduct the assessment or fill out the report, contact the [Ministry of Natural Resources and Forestry \(MNRF\) District Office](#).
- The assessment must be conducted between April 1 and September 15 and submitted online using the [Natural Resources Information Portal](#), with a copy to the clerk of the applicable local or upper-tier municipality where the site is located, no later than September 30. If you have any questions about using the Natural Resources Information Portal, contact NRIP@ontario.ca. Submit the form by mail to the MNRF District Office where the site is located, if web access is unavailable.
- A sketch must be included with this report documenting where remedial action is required.
- A sketch must also be included showing areas where progressive rehabilitation has been performed in the previous calendar year.
- If your report to the MNRF discloses one or more contraventions of the ARA, the regulation, the site plan or the conditions of the licence or permit, then you must immediately stop doing anything that forms part of the contravention and take such steps as may be necessary to remedy the contravention within 90 days of submitting the report.
- In order to extend the 90-day remedial action deadline, you must obtain the MNRF's approval prior to filing the report.
- A licence/permit will be deemed automatically suspended under subsections 15.1(6) or 40.1(6) if this report is not submitted to the MNRF by September 30th or if remedial measures are not taken.
- Pursuant to subsection 57(5) of the ARA, it is an offence to furnish false or misleading information in a report.

Fields marked with an asterisk (*) are mandatory.

Section A: Background Information

Licence/Permit ID Number *	Date Assessment Conducted (yyyy/mm/dd) *
625710	2024/08/26
Licensee/Permittee Name *	
Cox Construction Limited	
Location of Licence/Permit: Municipality (local and upper tiers)	
Puslinch and Wellington County	
Geographic Township (if applicable)	
Puslinch	
UTM: (if the permit or licence is in an Unorganized Territory)	
43.48366N, 80.24283W	

Reviewer Contact Information

Last Name *	First Name *	Middle Initial
Stovel	Rob	
Telephone Number *	Email *	
519-766-8042 Extension	stovel.associates@outlook.com	

Address

Unit Number	Street Number *	Street Name *	PO Box
	651	Orangeville Road	
City/Town *	Country *	Province/State *	Postal Code/Zip Code *
Fergus	Canada	ON	N1M 1T9

Has there been any activity on the site this year or the 2 previous calendar years (e.g. extraction, movement of aggregate, rehabilitation, site preparation)? *

- Yes If **yes**, you must complete **sections C and D**
- No If **no**, you can complete **section B** only and provide your signature at the end of the report

Section B: Inactive Sites

Indicate whether you are in compliance with the following conditions on your site plan, licence or permit, regulation (O.Reg. 244/97) and the *Aggregate Resources Act* (ARA). If you answer "no" to any of the following conditions, you must specify the Remedial Action that is required and the Deadline Date.

Item No.	Item	In Compliance?			Comments
		Yes	No	N/A	
B1	Entrance/Exit and Gates	<input type="checkbox"/>	<input type="checkbox"/>		
B2	Signage for Site Identification	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
B3	Site Boundary Demarcation (e.g. fencing, stakes, blazing)	<input type="checkbox"/>	<input type="checkbox"/>		Indicate how boundaries have been demarcated
B4	Prohibit Unauthorized Entry (for permits only)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
B5	Site Screening	<input type="checkbox"/>	<input type="checkbox"/>		
B6	Scrap Storage	<input type="checkbox"/>	<input type="checkbox"/>		
B7	Excavation Faces	<input type="checkbox"/>	<input type="checkbox"/>		
B8	Water Monitoring Program	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
B9	Other Monitoring Program	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Specify any other monitoring requirements
B10	Progressive Rehabilitation	<input type="checkbox"/>	<input type="checkbox"/>		

General Comments

Item No. and Item	Remedial Action Required	Deadline Date (yyyy/mm/dd)
Example: B3 Site Boundary Demarcation	Reinstall a 60 m section of 1.2 m tall fencing along the north part of the west boundary.	2020/12/27

Section C: Active Sites

Indicate whether you are in compliance with the following conditions on your site plan, licence or permit, regulation (O.Reg. 244/97) and the *Aggregate Resources Act* (ARA). If you answer "no" to any of the following conditions, you must specify the Remedial Action that is required and the Deadline Date.

Item No.	Item	In Compliance?			Comments
		Yes	No	N/A	
Site Identification					
C1	Entrance/Exit and Gates	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Gate was unlocked at time of visit, lock was visible.
C2	Signage for Site Identification	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No sign present.
C3	Site Boundary Demarcation (e.g. fencing, stakes, blazing)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Indicate how boundaries have been demarcated Stake limits along the south and west portion of pit.
C4	Prohibit Unauthorized Entry (for permits only)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Site Preparation					
C5	Site Screening	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Berm established next to Laird Road.
C6	Stripping	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
C7	Topsoil Stockpiles	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
C8	Overburden Stockpiles	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
C9	Tree/Stump Removal	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Operational Details					
C10	Setbacks	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
C11	Depth of Extraction	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Small area of extraction in southern portion of pit.
C12	Aggregate Stockpiles	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
C13	Excavation Faces	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
C14	Processing Equipment (e.g. crushing equipment)	<input checked="" type="checkbox"/>	<input type="checkbox"/>		No portable processing plants at time of site visit.
C15	Scrap Storage	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
C16	Fuel Storage	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
C17	Hours of Operation	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
C18	Internal Haul Routes	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
C19	Dust Suppression Measures	<input checked="" type="checkbox"/>	<input type="checkbox"/>		

Item No.	Item	In Compliance?			Comments
		Yes	No	N/A	
C20	Asphalt/Concrete Plants or other Plants	<input checked="" type="checkbox"/>	<input type="checkbox"/>		No plants onsite.
C21	Buildings and other structures (e.g. scalehouse)	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
C22	Importation of Material (e.g. for rehabilitation, blending, or recycling)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Indicate any materials that you are importing to the site No material imported.

Monitoring and Mitigation

C23	Blast Monitoring: Quarries only	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
C24	Water Monitoring Reports	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Groundwater Science is doing required monitoring.
C25	Other Monitoring Program (e.g. dust, adaptive management plan, natural heritage monitoring)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Specify any other monitoring requirements

Other Conditions (Add description as needed)

- that are indicated on the licence or permit (i.e. prescribed conditions for licences or permits issued between June 27, 1997 and March 31, 2021)
- that apply as noted in section 0.12 of the regulation
- any other conditions indicated on the licence, permit or site plan

Item No.	Item	In Compliance?			Comments
		Yes	No	N/A	
C26	Environmental	<input type="checkbox"/>	<input checked="" type="checkbox"/>		Silt fence to be established along eastern limits of pit to ensure silt does not transport off site from berms.

Section D: Phasing and Rehabilitation

Item No.	Item	In Compliance?			Comments
		Yes	No	N/A	
D1	Progressive Rehabilitation	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
D2	Sloping of Faces	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
D3	Grades/Contours and/or Elevations	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
D4	Vegetation	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
D5	Disturbed Hectareage Minimized	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Item No.	Item	In Compliance?			Comments
		Yes	No	N/A	
D6	Phasing/Sequencing	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	If operational phasing or sequencing is described on your site plan, please indicate what phase(s) you are in for extraction, progressive rehabilitation and final rehabilitation is/are currently under extraction and which phase(s) is/are undergoing rehabilitation:

Rehabilitation Information

For D7 – D12, provide information based on the previous calendar year.

Item No.	Item
D7	Disturbed Hectarage – Number of hectares disturbed in the previous calendar year : 0.00
D8	Disturbed Hectarage – Number of hectares disturbed in total (including amount in D7) : 2.00
D9	Progressive Rehabilitation – Number of hectares rehabilitated in the previous calendar year : 0.00
D10	Progressive Rehabilitation – Number of hectares rehabilitated in total (including amount in D9) : 0.00
D11	<p>Check all activities that you have completed in the previous calendar year:</p> <p> <input type="checkbox"/> backfilling slopes/pit floor <input type="checkbox"/> rough grading <input type="checkbox"/> cultivating <input type="checkbox"/> aerating/reducing compaction <input type="checkbox"/> re-spreading topsoil/overburden <input type="checkbox"/> seeding/tree planting <input type="checkbox"/> other specify activity: _____ </p> <p>Comments N/A.</p>
D12	<p>Indicate the intended end use of the area that was rehabilitated in the previous calendar year (select all that apply):</p> <p> <input type="checkbox"/> agricultural (e.g. field crops, pasture) <input type="checkbox"/> natural (e.g. woodland/forest, meadow, prairie, alvar) <input type="checkbox"/> recreational (e.g. park, golf course, sports facility) <input type="checkbox"/> water (e.g. open pond, wetland, watercourse, aquaculture) <input type="checkbox"/> open (e.g. exposed aggregate for residential, commercial or industrial purposes) <input type="checkbox"/> general rehabilitation (e.g. meeting minimum requirements) type </p> <p>Comments N/A.</p>

General Comments

Pit is in preparation stages. Limited extraction has occurred in the south portion of the pit. Berm has been established on Laird Road. Staking of licence limits is required.

Item No. and Item	Remedial Action Required	Deadline Date (yyyy/mm/dd)
Example: C3 Site Boundary Demarcation	Reinstall a 60 m section of 1.2 m tall fencing along the north part of the west boundary	2020/12/27
C2 Signage for Site Identification	No sign present.	2024/12/15
C3 Site Boundary Demarcation	Stake limits along the south, east, and west portion of pit.	2024/12/15
C26 Environmental	Silt fence to be established along eastern limits of pit to ensure silt does not transport off site from berms.	2024/12/15

I certify that the information provided in this report is true to the best of my knowledge and acknowledge that it is an offence under subsection 57(5) of the *Aggregate Resources Act* to furnish false or misleading information in a report.

Signature of licensee/permittee or authorized person _____



Ministry Office Use Only

Receipt Date (yyyy/mm/dd)

2024/09/25

Review Date (yyyy/mm/dd)

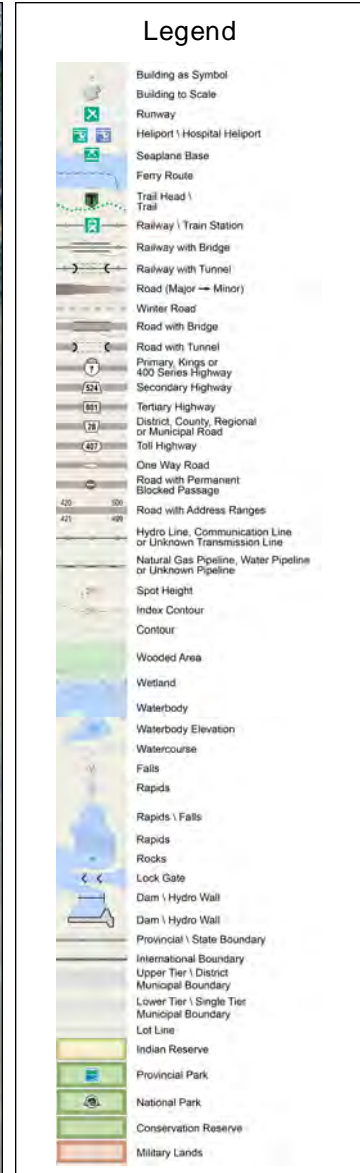
2024/10/07


Accepted?

Yes No

MNRF Signature _____





Projection: Web Mercator 

The Ontario Ministry of Natural Resources and Forestry shall not be liable in any way for the use of, or reliance upon, this map or any information on this map. This map should not be used for: navigation, a plan of survey, routes, nor locations.

Imagery Copyright Notices: Ontario Ministry of Natural Resources and Forestry; NASA Landsat Program; First Base Solutions Inc.; Aéro-Photo (1961) Inc.; DigitalGlobe Inc.; U.S. Geological Survey.

© Copyright for Ontario Parcel data is held by Queen's Printer for Ontario and its licensors and may not be reproduced without permission.





REPORT ADM-2024-058

TO: Mayor and Members of Council

PREPARED BY: Justine Brotherston, Interim Municipal Clerk

PRESENTED BY: Justine Brotherston, Interim Municipal Clerk

MEETING DATE: November 20, 2024

SUBJECT: Reporting Out from Council Direction Update

RECOMMENDATION

That Report ADM-2024-058 entitled Reporting Out from Council Direction Update be received for information.

Purpose

The purpose of this report is to provide Council with a number of updates in respect to previous Council direction to staff.

Background

Agenda Item	Council Direction	Update
September 25, 2024 Consent Item 6.2 County of Wellington OPP - Police Services Board Report June- August 2024	Council directed staff to contact the County of Wellington Police Services Board regarding enhanced police presence given the recent accidents that had taken place on Brock Road.	Response attached as Schedule "A"
September 25, 2024 Consent Item 6.2 County of Wellington OPP - Police Services Board Report June- August 2024	Council directed staff to contact the Wellington County Roads Committee for an update regarding the Automatic Speed Enforcement Program.	Refer to Note 1 below.
September 3, 2024 Consent Item 6.2 June 2024 - Grand River	Council directed staff to contact the Grand River Conservation Authority regarding the opportunity to provide comments regarding	Refer to Note 2 below.

Conservation Summary of General Membership Meeting	the development of lands in reports GM-06-24-57 and GM-06-24-64.	
September 25, 2024 Report ADM-2024-043 Reporting Out Update	Council directed staff to request that Mini Lakes provide a capital project update specifically regarding the water and wastewater system upgrades.	Refer to Note 3 below.

Note 1 – September 25, 2024 Consent Item 6.2 County of Wellington OPP - Police Services Board Report June-August 2024

Staff were advised by Don Kudo, P. Eng. County Engineer that County is in the planning state to launch the Automatic Speed Enforcement (ASE) programme. An update report was received at County of Wellington Council on September 10, 2024 (Schedule “B”) and a report was provided regarding the Trial Locations for the ASE was brought to the County of Wellington Roads Committee at its October 8, 2024 meeting (Schedule “C”). Further, on October 8th, 2024 the County of Wellington sent the notices attached as Schedule “D” that was sent to the residents and businesses located in the Designated School and Community Safety Zone and the notice was sent to Aberfoyle Public School.

Further, in accordance with Council’s direction on October 23, 2024 staff have invited Mr. Kudo to provide Council with a presentation regarding the Establishment of Community Safety Zones at a future meeting early in 2025.

Note 2 – September 3, 2024 Consent Item 6.2 June 2024 - Grand River Conservation Summary of General Membership Meeting

Samantah Lawson, Chief Administrative Officer of the Grand River Conservation Area (GRCA) advised staff that GRCA did not seek any public comments or consultation on the creation of the land inventory and that the inventory is a summary of lands owners by the GRCA. She stated that no properties in the Township of Puslinch met the criteria for disposition as identified in the regulation. The GRCA provided a copy of the presentation that was presented in the public session on June 28, 2024 for Council’s information attached to this report as Schedule “E”.

Note 3 – September 25, 2024 Report ADM-2024-043 Reporting Out Update – Mini Lakes water and wastewater system upgrades

Staff contacted Mini Lakes to request an update regarding their water and wastewater system upgrades and received the following response from Condominium President and the Senior Project Manager with OCWA:

We have made a great deal of progress over the summer. Two new wells were drilled to replace two of our aged wells and OCWA is awaiting the permit to take water from the Ministry. The request for the permits have been submitted.

Regarding our Waste Water Treatment Plant, the temporary plant is in place and ready to go as soon as we get the MECP permit. Application for the permit has been submitted. As I am sure you know, permits are delayed currently due to the work to rule by government engineers.

WWTP – Design of the new plant is on-going. In the meantime, the portable treatment unit is in place and working and just on hold until we get the ECA Amendment. We have been told we are “prioritized” but due to the work to rule job action from OPS engineers, it’s a slow priority. OCWA checks in on them regularly for status, but get no commitment other than “at least three months”. If an emergency occurs and the existing plant cannot operate, we will switch to the portable plant as an emergency response regardless of the status of the ECA amendment as the emergency condition would allow us to do that.

Tile Beds – As the existing beds have a biomat that will be difficult/expensive to remove, we had originally planned on moving the bed location to the west end of the property. The MECP reviewed the geotechnical reports and did not provide approval. They directed us to rehabilitate/replace the beds at the existing bed location. As the biomat is approximately 3m down and there is a higher water table, we will need a PTTW for dewatering during the reconstruction. We have submitted an application and have a pre-consultation with the MECP scheduled for Nov 12. Additionally, as we will be moving a lot of soil to/from the tile bed site, our design engineers are working on a temporary access road across the south end of the property to prevent heavy construction traffic from adversely affecting the community. We originally hoped to go through the “forested” area just north of that but the GRCA and County did not approve that alignment so the Board is leasing the adjoining farm land south of the property for

the road. We have a Contractor procured for a separate road project on site so once the design is complete, the Contractor will receive a change order to construct the road. This will occur in the spring 2025 so barring surprises from the MECP, we will be able to complete the tile bed rehabilitation/replacement in 2025. Engineering of the replacement Waste Water Treatment Plant and associated tile beds is ongoing.

Financial Implications

As noted throughout the report.

Applicable Legislation and Requirements

None

Engagement Opportunities

None

Attachments

Schedule "A" – OPP Response regarding Brock Road

Schedule "B" – September 10, 2024 County of Wellington ASE Programme Update Report

Schedule "C" – October 8, 2024 County of Wellington Automated Speed Enforcement – Trial Locations

Schedule "D" – October 8, 2024 ASE Notices

Schedule "E" – June 28, 2024 Presentation regarding Grand River Conservation Authority Land Inventory

Respectfully submitted,

Reviewed by,

**Justine Brotherston,
Interim Municipal Clerk**

**Courtenay Hoytfox,
Interim CAO**



September 26, 2024

Dear Ms. Brotherston,

Thank you for your inquiry on September 24, 2024, regarding the recent collisions on Brock Road.

An analysis of collisions on Brock Road from August 1, 2024, to September 24, 2024, found there to be 2 collisions reported in that timeframe. Tragically, one of those collisions involved a fatality. The second one was a property damage collision.

As of the end of August 2024, we have seen a 30% reduction in fatal motor vehicle collisions in the County over the same period last year. OPP members have laid 6544 Highway Traffic Offenses this year in the County up to the end of August which is up 38.2% over the same period last year. OPP members have laid 244 Criminal Code traffic offenses in the County this year up to the end of August which is up 4.7% over the same period last year. OPP members have issued 5229 warnings in the County this year up to the end of August which is up 14% over the same period last year.

On August 13, 2024, OPP members did commercial motor vehicle enforcement in the Concession 7 area of Puslinch. The results of that initiative were as follows:

- 12 Commercial Vehicles were stopped.
- 1 was taken out of service.
- 20 charges were laid with 21 additional warnings.
- Charges:
 - 5 seatbelts
 - 2 cellphones
 - 3 moving violations (stop signs and signaling)
 - 2 no truck route
 - 8 other HTA infractions (documentation/admin/vehicle maintenance)

Year to date we have conducted 513 R.I.D.E. programs in the county.

Traffic safety continues to be a priority for the Detachment and the members will continue to conduct traffic enforcement, R.I.D.E. and patrols throughout the County.

**Ontario
Provincial
Police**

**Police
provinciale
de l'Ontario**



County of Wellington

Rockwood Operation Centre
5145 County Road 27
Rockwood, Ontario
N0B 2K0
Tel (519) 856-1506
Fax (519) 856-2372

Thank you for being part of our community safety by bringing these concerns forward. We will continue to respond to these prioritized concerns in conjunction with how they are presented through our analytical data.

Sincerely,

Steve Thomas
Inspector
Detachment Commander
Wellington County OPP

cc. Wellington OPP Detachment Board Chair



COUNTY OF WELLINGTON

COMMITTEE REPORT

To: Chair and Members of the Roads Committee
From: Don Kudo, P. Eng., County Engineer
Date: Tuesday, September 10, 2024
Subject: **Automated Speed Enforcement - Project Update**

Background:

This report provides an update on the Automated Speed Enforcement (ASE) programme. A number of tasks have been completed since the project planning launched in June, 2024. A summary of the major tasks and activities follows:

Phase 1: Administration and Agreements

- Ministry of Attorney General agreement is executed
- Privacy Impact Assessment (PIA) is completed
- Information and Privacy Commissioner consultation is completed
- Ministry of Transportation agreement is executed
- Community Safety Zone bylaw amendment is in progress

Phase 2: Initial Implementation

- Sign order is completed
- Signage requirements review is completed
- Communications plan is completed
- Press release is in progress
- Speed Data review is in progress
- Heat Maps creation is in progress
- "Coming Soon" sign installation to be completed
- 90-Day Implementation Phase to be completed

Phase 3: Processing Set Up

- Business rules to be completed
- Payment Processor to be completed
- Screening Officer/Hearing Officer training (if needed) to be completed
- Penalty Order Template review to be completed

Phase 4: Full Implementation and Go Live

- Signage change over to be completed
- ASE Cameras installation to be completed
- Testing to be completed
- Go Live to be completed
- Monitoring to be completed

With the completion of the Ministry of Transportation agreement in Phase 1, we are now in the position of being able to post the “Municipal Speed Camera - Coming Soon” signs to commence the required 90 day warning signage period. As the project proceeds through the phases, a start date for ASE cameras and locations will be confirmed and reported to the committee.



Prior to posting of the warning signs, a media release will be issued that will provide background on the upcoming Automated Speed Enforcement programme. A communications plan for ASE programme has been completed and includes the use of various media including print ads, radio ads, targeted social media, video content and a dedicated ASE webpage to inform the public.

Strategic Action Plan:

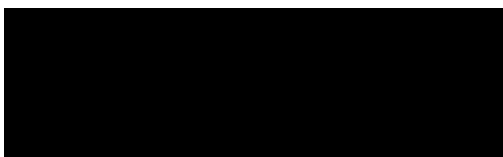
This report relates to the following objectives and priorities in the County’s Strategic Action Plan:

- Having the best infrastructure in place to meet the current and future needs of the community

Recommendation:

That the report “Automated Speed Enforcement – Project Update” be received for information.

Respectfully submitted,



Don Kudo, P. Eng.
County Engineer



COUNTY OF WELLINGTON

COMMITTEE REPORT

To: Chair and Members of the Roads Committee
From: Don Kudo, P. Eng., County Engineer
Date: Tuesday, September 10, 2024
Subject: **Automated Speed Enforcement - Community Safety Zones at School Zones**

Background:

Since Automated Speed Enforcement (ASE) can only be implemented in Community Safety Zones (CSZ) and School Zones (SZ), staff have been reviewing the current zones on County roads.

School Zones are designated segments of road with signs placed within 150 metres of the front of a school to alert drivers to the presence of a school area. The signs serve not only as reminders for drivers to reduce their speed and be more vigilant but also as markers for areas where legal penalties for traffic violations are more severe.

Community Safety Zones are also designated road segments with signs at the limits of the zone. The road segments and zone limits are determined by the municipality. In January, 2022 as part of the of Road Master Action Plan (Road MAP), the County adopted criteria for determining CSZ on County roads that included assessing road segments with a number of risk factors:

- posted speed limit
- number of lanes
- traffic volume
- truck volumes
- presence of community facilities (parks, schools, retirement homes)
- presence of sidewalks
- pedestrians crossing
- number of intersections and entrances

As part of the Road MAP, an evaluation of 48 roads segments was completed and based on the CSZ criteria, nine road segments were designated as CSZ by bylaw in March, 2022.

CSZ provide more flexibility in the selection of road segment lengths that allows for more logical endpoints than school zones as SZ designation is more restrictive. Also, the signage required for CSZ includes the warning of "Fines Increased" this provides the public notice of traffic infraction expectations where SZ signage doesn't have this requirement.

Overall, there are 14 SZ on County roads with six segments that are currently specified in the County's CSZ bylaw. In an effort to provide uniformity to road users, staff and Global Traffic Group is recommending designating the remaining eight School Zones as Community Safety Zones. Making this change will provide continuous protection during activities outside of school hours and during summer holidays and assist with continuous speed data collection and monitoring.

The following are the eight schools located on County Roads to be designated as CSZ:

- Wellington Rd 7 – Ponsonby Public School
- Wellington Rd 8 – Mennonite School

- Wellington Rd 10 (McGivern St) – Maryborough Public School
- Wellington Rd 16 – Mennonite School
- Wellington Rd 19 (Garafraxa St E) – Maranatha Christian School
- Wellington Rd 27 (Main St N) – Sacred Heart Catholic School
- Wellington Rd 86 – Mennonite School
- Wellington Rd 124 – Brisbane Public School

The following are the six school locations that currently designated in the County’s CSZ bylaw:

- Wellington Road 6 (Sligo Rd E) – Wellington Heights Secondary School
- Wellington Rd 11 (Wellington St S) – Drayton Heights Public School
- Wellington Rd 18 (Belsyde Ave E) – J.D Hogarth Public School
- Wellington Rd 18 (East Mill St) – Elora Public School
- Wellington Rd 24 (Trafalgar Rd) – Ross R. Mackay Public School
- Wellington Rd 46 (Brock Rd) – Aberfoyle Public School

As the County is preparing to implement the ASE programme, an overall objective is to ensure that all the sites look the same by providing consistency for both drivers and vulnerable users by incorporating the remaining eight SZ locations into the County’s CSZ bylaw.

Strategic Action Plan:

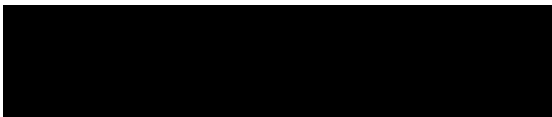
This report relates to the following objectives and priorities in the County’s Strategic Action Plan:

- Having the best infrastructure in place to meet the current and future needs of the community

Recommendation:

That the County of Wellington take appropriate action, as outlined in the staff report, to revise the Community Safety Zones bylaw and include the remaining eight school zone locations into Schedule A of the bylaw.

Respectfully submitted,



Don Kudo, P. Eng.
County Engineer

Attachments: Community Safety Zones– Bylaw
Community Safety Zones – Schedule A
Community Safety Zones and School Zones – Location Map

THE CORPORATION OF THE COUNTY OF WELLINGTON



BY-LAW 5747-22

A by-law to designate Community Safety Zones on part of County roads in the County of Wellington.

WHEREAS Section 27(1) of the *Municipal Act, S.O. 2001* as amended authorizes municipalities to pass by-laws in respect of a highway over which it has jurisdiction; and

WHEREAS the County has jurisdiction over the highways subject to this By-law; and

WHEREAS Section 214(1) of the *Highway Traffic Act, (RSO 1990 c H.8, as amended* ("the *Highway Traffic Act*"), authorizes the council of a municipality to designate, by by-law, a part of a highway as a Community Safety Zone; and

WHEREAS the Council of the Corporation of the County of Wellington has determined that, in Council's opinion, public safety is of special concern on specified highways and therefore designates the specified highways as Community Safety Zones; and

NOW THEREFORE, The Corporation of the County of Wellington enacts as follows:

1. **Definitions**

In this By-law:

- a) "County Engineer" means the County Engineer or designate;
- b) "Highway" means a common and public highway and includes any bridge, trestle, viaduct or other structure forming part of the highway and, except as otherwise provided, includes a portion of the highway;
- c) "Sign" means a sign as described as 'Community Safety Zone', pursuant to the *Highway Traffic Act, as amended and O. Regulation 615- Signs as amended*.

2. **Community Safety Zones**

The part of the highways set out in Schedule "A" in the County of Wellington are hereby designated as Community Safety Zones within the meaning of section 214.1 of the Highway Traffic Act.

3. **Duration**

The Community Safety Zones set out in Schedule "A" shall be in effect 24 hours a day, seven days a week, from January 1st to December 31st of each year.

4. **Rate of Speed**

No person shall drive, move or operate any vehicle on a highway and/or bridge at a greater rate of speed than the rate of speed identified on official signs as set out in Schedule "A".

5. **Schedule**

Schedule "A" attached hereto forms part of this By-law.

6. **Signage**

The County Engineer is authorized to erect or cause to be erected the necessary signs in accordance with the *Highway Traffic Act*.

7. **Enforcement**

This By-law may be enforced by an Ontario Provincial Police Officer and/or a Municipal Enforcement Officer.

8. **Offence**

Every person who contravenes this By-law is guilty of an offence and on conviction is liable to a fine as provided for in the *Highway Traffic Act*.

9. **Effective Date**

This By-law shall come into effect upon Community Safety Zone signs being erected in compliance with the *Highway Traffic Act* and its regulations.

READ A FIRST, SECOND AND THIRD TIME AND PASSED MARCH 31, 2022.



[Redacted signature]
KELLY LINTON, WARDEN

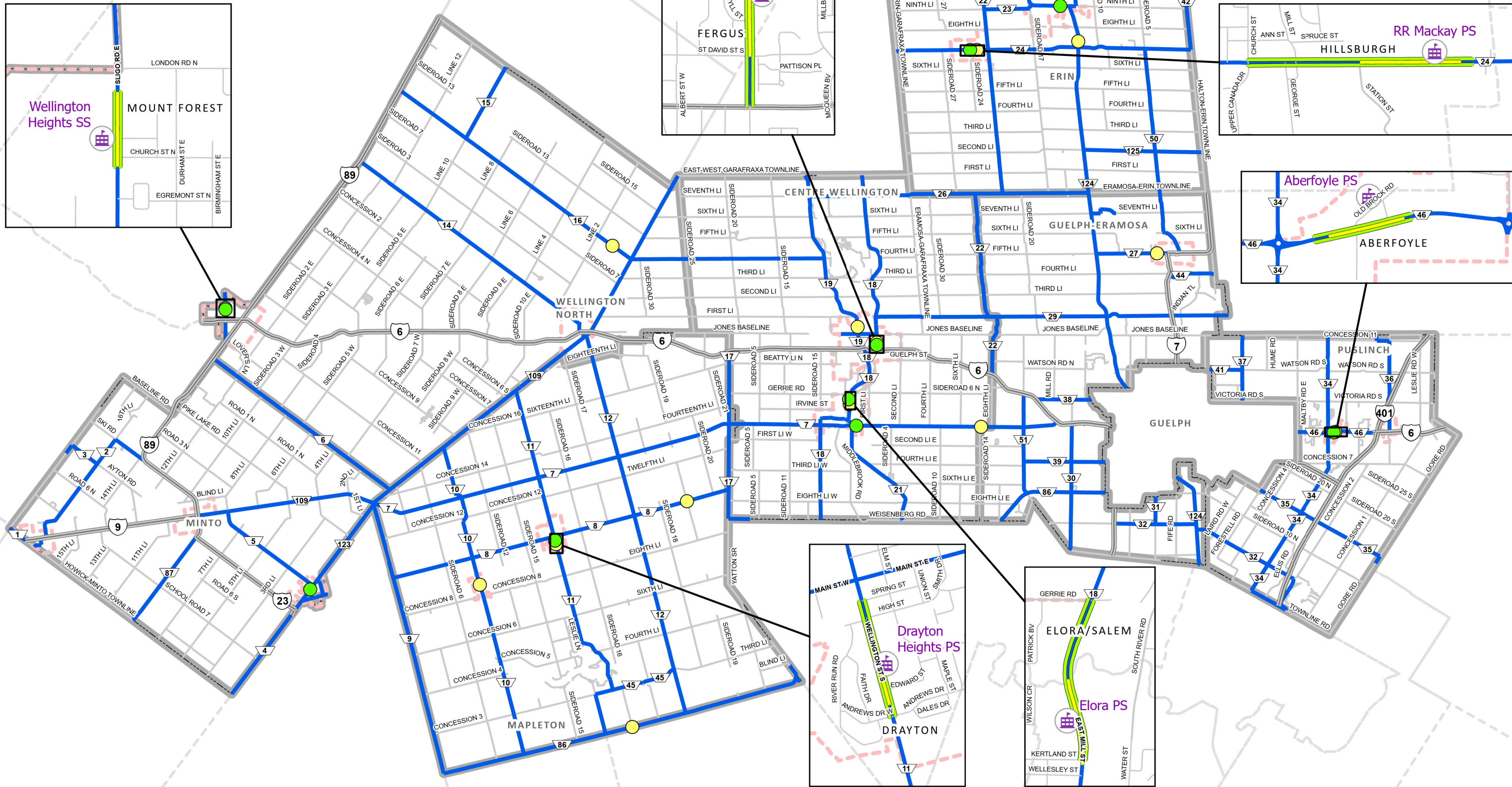
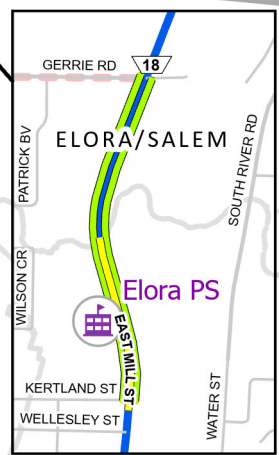
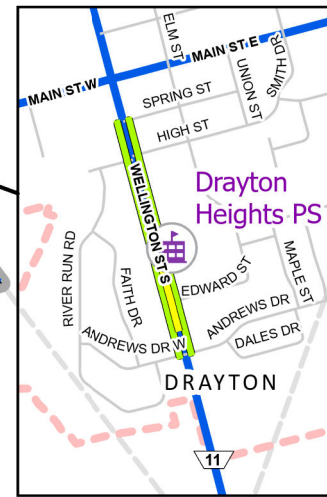
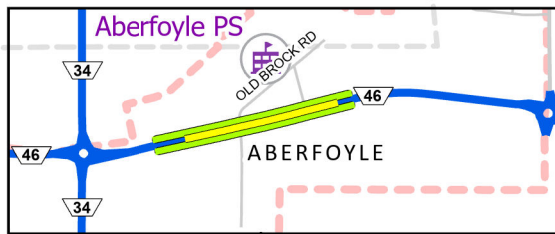
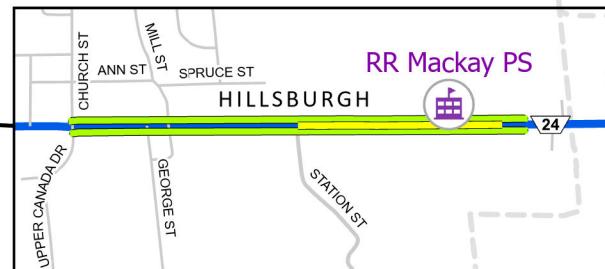
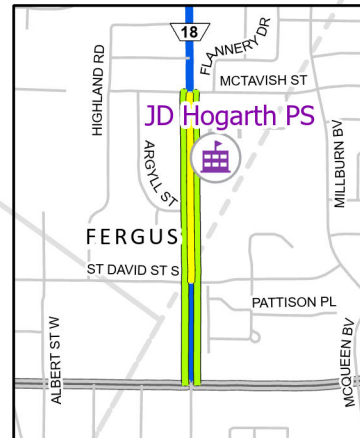
[Redacted signature]
DONNA BRYCE, COUNTY CLERK

SCHEDULE A

COMMUNITY SAFETY ZONES

Highway	From:	To:	School Name	Posted Speed
Wellington Road 6 (Sligo Road E)	a point 50 metres west of Church Street North	a point 125 metres west of London Road North	Wellington Heights Secondary School	50 km/hr
Wellington Road 7	the intersection with Wellington Road 21 (McNab Street)	the intersection with Speers Road	N/A	50 km/hr
Wellington Road 7	300 m West of Sideroad 14	135 m East of Sideroad 14	Ponsonby Public School	60 km/hr
Wellington Road 8	200 m West of Sideroad 19	200 m East of Sideroad 19	Mennonite School	80 km/hr
Wellington Road 10 (McGivern St)	470 m South of Hillwood Dr	100 m North of Ball Ave	Maryborough Public School	40 km/hr
Wellington Road 11 (Wellington Street S)	the intersection with Andrews Drive	the intersection with Spring Street	Drayton Heights Public School	40 km/hr
Wellington Road 16	1.7 km North of Wellington Rd 109	1.3 km North of Wellington Rd 109	Mennonite School	80 km/hr
Wellington Road 18 (Belsyde Avenue E)	the intersection with Highway 6 (Tower Street S)	the intersection with McTavish Street	J.D Hogarth Public School	40 km/hr

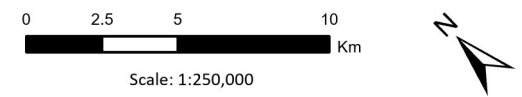
Wellington Road 18 (East Mill Street)	the intersection with Chapel Street	the intersection with Kertland Street	Elora Public School	40 km/hr
Wellington Rd 19 (Garafraxa St E)	420m South of First LI	30 m South of Robinson Rd	Maranatha Christian School	40 km/hr
Wellington Road 24 (Trafalgar Road)	the intersection with Church Street	a point 75 metres north of Jane Street	Ross R. Mackay Public School	40 km/hr
Wellington Rd 27 (Main St N)	30 m West of Rockmosa Dr	20 m West of Edgar Bonner Ave	Sacred Heart	40 km/hr
Wellington Road 46 (Brock Road S)	a point 225 metres north of Old Brock Road	a point 300 metres south of Old Brock Road	Aberfoyle Public School	50 km/hr
Wellington Rd 86	220 m West of Sideroad 16	220 m East of Sideroad 16	Mennonite School	80 km/hr
Wellington Road 123 (Main Street)	the intersection with Henry Street	the intersection with York Street	N/A	50 km/hr
Wellington Road 124 (Main Street)	the intersection with from East Church Street	the intersection with Millwood Road	N/A	40 km/hr



WELLINGTON COUNTY

- COMMUNITY SAFETY ZONE
- SCHOOL ZONE
- LOCAL ROAD
- COUNTY ROAD
- HIGHWAY
- URBAN BOUNDARY
- MUNICIPAL BOUNDARY

SCHOOL ZONES AND COMMUNITY SAFETY ZONES
WELLINGTON COUNTY



Date: August 2024
 Produced by: County of Wellington Roads Department
 This is not survey data. All rights reserved. May not be reproduced without permission.
 Sources: County of Wellington, MNR, GRCA
 INCLUDES MATERIAL ©2015 OF THE QUEEN'S PRINTER FOR ONTARIO. ALL RIGHTS RESERVED
 2020 Ortho imagery.



Committee Report

To: Chair and Members of the Roads Committee
From: Don Kudo, County Engineer
Date: Tuesday, October 08, 2024
Subject: Automated Speed Enforcement – Trial Locations

Background:

As reported at last month’s Roads Committee meeting, the County is now in the position to post the required 90 day warning signs for Automated Speed Enforcement (ASE). Staff have worked with Global Traffic Group to determine the initial trial locations on the County road network. Since the Province only allows for ASE to be implemented in School Zones and Community Safety Zones (CSZ), staff are recommending the following seven CSZ as the initial locations for the ASE trial programme:

Municipality	County Road	From:	To:
Wellington North	Wellington Road 6 (Sligo Road E)	a point 50 metres west of Church Street North	a point 125 metres west of London Road North
Mapleton	Wellington Road 11 (Wellington Street S)	the intersection with Andrews Drive	the intersection with Spring Street
Centre Wellington	Wellington Road 18 (Belsyde Avenue E)	the intersection with Highway 6 (Tower Street S)	the intersection with McTavish Street
Erin	Wellington Road 24 (Trafalgar Road)	the intersection with Church Street	a point 75 metres north of Jane Street
Puslinch	Wellington Road 46 (Brock Road S)	a point 225 metres north of Old Brock Road	a point 300 metres south of Old Brock Road
Minto	Wellington Road 123 (Main Street)	the intersection with Henry Street	the intersection with York Street
Guelph Eramosa	Wellington Rd 27 (Main St N)	30 m West of Rockmosa Dr	20 m West of Edgar Bonner Ave

The seven CSZ locations were selected to provide one trial ASE location in each Town and Township in the County. This will give each Town and Township experience with ASE during the one year trial period prior to ASE being possibly implemented in the local municipalities. For each Town and Township, there was only one previously established CSZ with the exception of Guelph Eramosa Township (no CSZ), Town of Erin (2 CSZ) and Township of Centre Wellington (3 CSZ). The selection for the ASE location in Guelph Eramosa Township was the newly established CSZ on Wellington Road 29 that was previously a school zone. For the Town of Erin and Township of Centre Wellington, the ASE

location selection was based on the highest scoring CSZ as determined in the Road Master Action Plan in 2022. The CSZ scoring for these locations was also compared with speed monitoring data and heat map analysis by Global Traffic Group to confirm the choice of ASE implementation.

The selection of seven locations to start the ASE programme was seen as a manageable number of locations for this new programme for both the County and Global Traffic Group. Following the initial ASE launch and programme monitoring, it is proposed that additional locations in the other remaining CSZ (previously school zones) be implemented by September, 2025. Staff will report back to confirm the implementation timing for these future ASE locations.

Should the Roads Committee approve the seven locations outlined in the report, staff will proceed to post the 90 day warning signs at these locations by mid October, 2024. This will allow for ASE cameras to be operational at these locations in early 2025. Communication through a variety of media will coincide with the 90 day warning sign posting to advise the public about the upcoming Automated Speed Enforcement programme.

Strategic Action Plan:

This report relates to the following objective and priority in the County's Strategic Action Plan:

Doing what the County does best – Providing Critical Daily Services for your residents

Recommendation:

That the report Automated Speed Enforcement – Trial Locations be received for information;

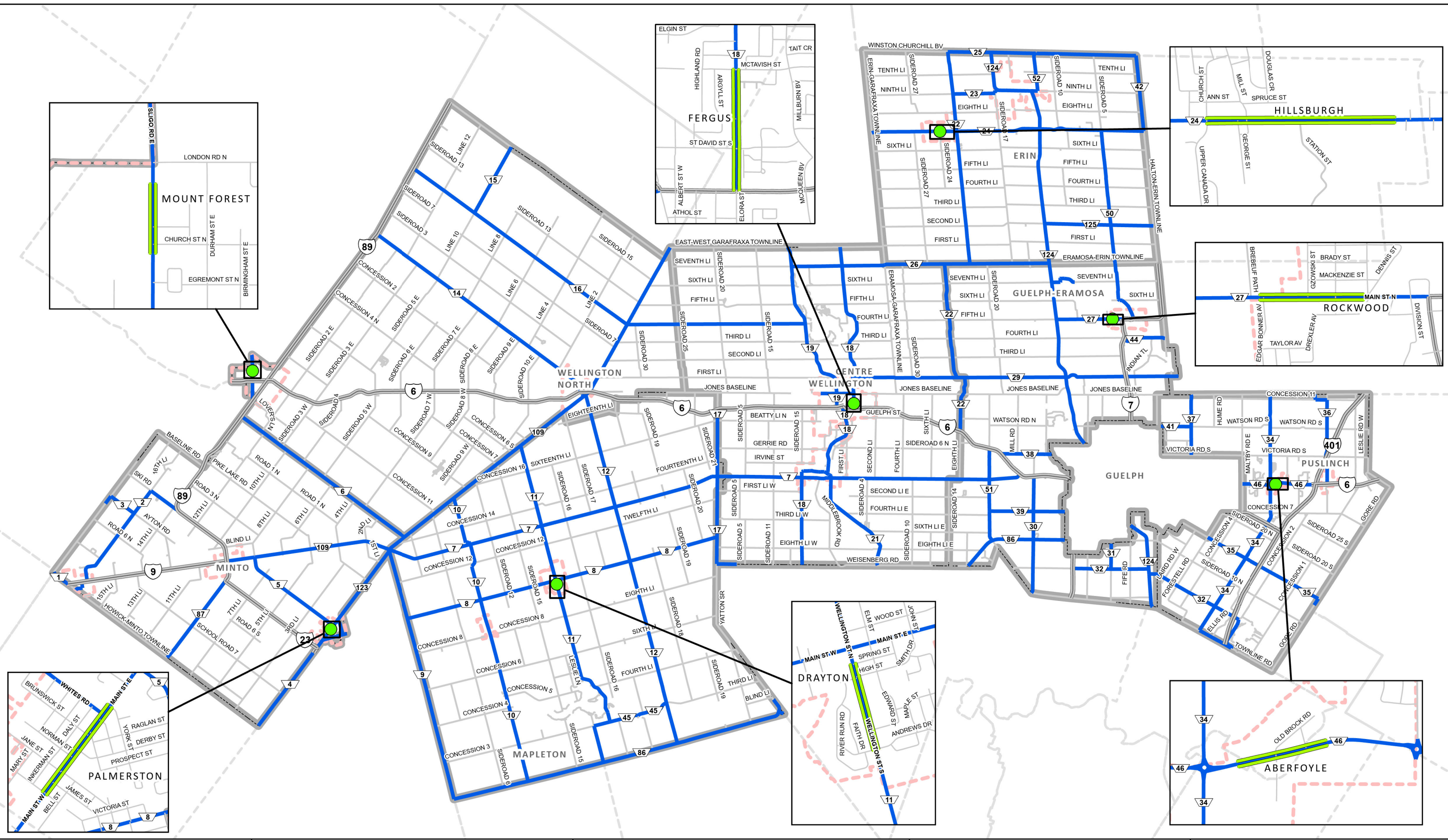
And that the seven locations, as outlined in the report, be approved as trial locations for Automated Speed Enforcement

Respectfully submitted,



Don Kudo, P. Eng.
County Engineer

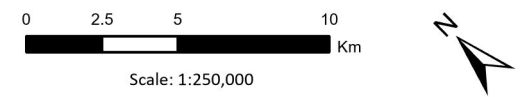
Attachment – Map: Automated Speed Enforcement - Trial Locations



WELLINGTON COUNTY

- COMMUNITY SAFETY ZONE
- COMMUNITY SAFETY ZONE
- LOCAL ROAD
- COUNTY ROAD
- HIGHWAY
- URBAN BOUNDARY
- MUNICIPAL BOUNDARY

AUTOMATED SPEED ENFORCEMENT - TRIAL LOCATIONS
WELLINGTON COUNTY



Date: October 2024
 Produced by: County of Wellington Roads Department
 This is not survey data. All rights reserved. May not be reproduced without permission.
 Sources: County of Wellington, MNR, GRCA
 INCLUDES MATERIAL ©2015 OF THE QUEEN'S PRINTER FOR ONTARIO. ALL RIGHTS RESERVED.
 2020 Ortho imagery.



COUNTY OF WELLINGTON

OFFICE OF THE COUNTY ENGINEER
ADMINISTRATION CENTRE
T 519.837.2601
F 519.837.8138

74 WOOLWICH STREET
GUELPH, ONTARIO
N1H 3T9

October 8, 2024

ATT: Residents and Businesses Located in Designated School and Community Safety Zones

Dear Residents and Businesses,

The County of Wellington is implementing a one-year Automated Speed Enforcement (ASE) Pilot Programme in designated school and Community Safety Zones (CSZ) to **curb speeding, alter driver behaviour, and increase safety for the community**. The ASE cameras will be used alongside other traffic control measures that focus on education and enforcement.

To help increase the safety of vulnerable road users in CSZs, the County plans to activate its ASE cameras in 2025. In order to do so, "Camera Coming Soon" signage will be installed at least 90 days prior to the activation of the cameras (scheduled for the week of October 14, 2024) to ensure residents, commuters and visitors have sufficient notice before the programme begins. "Camera In Use" signs will warn motorists when cameras are active.

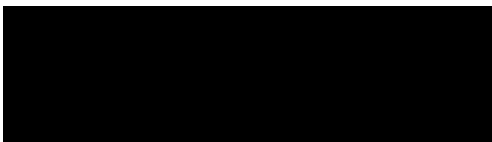
The goal is not to issue tickets as punishment. The **goal is to educate and provide sufficient warning to all drivers that ASE cameras are in use**, while providing ample warning through onsite signage, public education, and a phased in camera activation approach. ASE has been proven to slow down traffic and managing speed improves traffic safety for the community.

Speed limits are not guidelines – they are the law. The ASE Pilot Programme is the reminder we all need to slow down to keep our communities safe. The only way to avoid an ASE ticket is by **driving the speed limit**.

If a vehicle is detected to be travelling more than the posted speed limit in an ASE-enforced location, the registered owner of the vehicle will receive a ticket.

For more information about the ASE Pilot Programme, visit: www.wellington.ca/ase.

Sincerely,



Don Kudo, County Engineer
T 519.837.2600 x 2280
E donk@wellington.ca

Frequently Asked Questions –

What is Automated Speed Enforcement?

Automated Speed Enforcement (ASE) is a system designed to enhance road safety by using cameras and speed detection devices to detect and penalize speeding vehicles. The system uses advanced radar technology and high-definition cameras to monitor vehicle speeds, automatically capturing license plates of vehicles exceeding speed limits.

Where will ASE be located?

Community Safety Zones were identified based on criteria developed during the County's Road Master Action Plan (Road MAP) study. ASE camera locations were selected based on data that indicates where speed and collisions have been problematic. Currently, the Province only permits ASE to be implemented in School Zones and Community Safety Zones,

When will ASE be enforced?

ASE cameras are expected to be deployed in key areas starting in early 2025. **Municipal Speed Camera Coming Soon** signage will be installed 90 days prior to the activation of the cameras to ensure residents, commuters and visitors have sufficient notice before the programme begins. Residents and drivers will have sufficient time to be aware of the ASE Programme.

Why is ASE being implemented?

ASE helps reduce speed-related incidents, protect vulnerable road users like pedestrians and cyclists, and promote safer driving behaviours. This initiative is part of a broader road safety strategy to save lives and prevent injuries.

How does ASE work?

ASE uses radar or lidar technology to measure the speed of passing vehicles. If a vehicle exceeds the speed limit, the system captures an image of the vehicle and its license plate. The violation is reviewed, and a ticket is issued to the registered owner of the vehicle by mail. ASE is only operational in specific zones that are clearly marked with signage.

What are the benefits of having ASE cameras in our community?

1. **Enforces Speed Limits:** ASE cameras help maintain speed compliance, ensuring that drivers adhere to the posted speed limits on roads.
2. **Improves Safety for Vulnerable Road Users:** These cameras act as reminders to slow down, especially in areas where children, pedestrians, and other vulnerable individuals are present.
3. **Reduces Severity of Accidents:** Driving within the speed limit increases a driver's ability to stop safely in response to sudden events, reducing the likelihood and severity of accidents.
4. **Non-Intrusive for Compliant Drivers:** ASE only impacts those who exceed the speed limit. If you follow the speed limit, the system will not affect you at all.
5. **Long-Term Behavioural Change:** Over time, drivers develop safer driving habits even in areas without ASE units, creating safer and more peaceful communities.

What happens if I receive a ticket?

If your vehicle is captured exceeding the speed limit, you will receive a ticket in the mail. This ticket includes details about the offense, the fine amount, and instructions on how to pay the ticket.

Can I appeal the ticket?

Yes, you can appeal a ticket if you believe it was issued in error. Information on how to contest the ticket will be included in the mailed notice.

Will ASE affect my driving record?

No, ASE tickets are issued to the registered owner of the vehicle and do not result in demerit points or impact insurance premiums. The ticket is considered a non-criminal offense and is solely for the purpose of promoting speed compliance.

Are all ASE cameras operational 24/7?

Yes, all ASE cameras can operate continuously to capture speed violations at any time of the day or night.

Where are warning signs posted?

Warning signs are posted 90 days in advance of installation at each location to inform drivers that their speed may be monitored. These signs are placed at the start of enforcement zones and are clearly visible to drivers.

The cameras have been installed but the signs still say "Municipal Speed Camera Coming Soon", are the cameras live?

No, the cameras are not yet live during this period. After installation, cameras go through a testing phase to ensure proper placement and calibration. During this time, images are taken to confirm accuracy. Once the cameras are fully operational, the "Coming Soon" sign will be replaced with an "In Use" sign, indicating that the cameras are live.

Are trigger speeds disclosed?

No, trigger speeds are not disclosed. Speed limits are legal requirements, not guidelines. By driving at or below the posted speed limit, you will ensure no ticket is issued.

Are demerit points issued?

No, demerit points are not issued. A fine is sent to the registered owner of the vehicle, regardless of who may be driving the car.

Why does the registered plate holder receive the ticket instead of the driver?

Under the Highway Traffic Act, vehicle owners are responsible for how their vehicles are used. Since ASE cameras capture only the vehicle's license plate and not the driver, the registered owner of the plate is held liable and receives the ticket.

Are charges automatically issued, or are they reviewed first?

All charges are reviewed by a Provincial Offences Officer before being issued. If the charge is deemed warranted, a ticket, along with a copy of the captured image, is sent to the registered owner of the vehicle within 30 days. No demerit points are issued.

Are ASE cameras recording my house or me when I walk by?

No, ASE cameras are not recording houses or people. The cameras use advanced AI technology that is programmed to only detect moving vehicles, and they are triggered only when a vehicle exceeds the posted speed limit. The cameras do not capture pedestrians, the interior of homes, or vehicles traveling at or below the speed limit. Your privacy is protected, and the focus is solely on enforcing speed limits to improve road safety.

ASE cameras and your privacy

Personal information collected by ASE cameras in the County of Wellington is authorized the Highway Traffic Act, R.S.O 1990, c.H.9, for the purpose of enforcing speed limits to help make roads safer for all road users. The personal information collected is protected in accordance with the Municipal Freedom of Information and Protection and Privacy Act.

Questions about the collection and use of personal information should be directed to the County Clerk's Office, Manager of Privacy and Information at 519.837.2600 x 2528.



COUNTY OF WELLINGTON

OFFICE OF THE COUNTY ENGINEER
ADMINISTRATION CENTRE
T 519.837.2601
F 519.837.8138

74 WOOLWICH STREET
GUELPH, ONTARIO
N1H 3T9

October 8, 2024

**ATT: Upper Grand District School Board
Aberfoyle Public School**

Dear Staff, Students, Parents and Guardians,

The County of Wellington is implementing a one-year Automated Speed Enforcement (ASE) Pilot Programme in designated school and Community Safety Zones (CSZ) to **curb speeding, alter driver behaviour, and increase safety for the community**. The ASE cameras will be used alongside other traffic control measures that focus on education and enforcement.

To help increase the safety of vulnerable road users in CSZs, the County plans to activate its ASE cameras in 2025. In order to do so, "Camera Coming Soon" signage will be installed at least 90 days prior to the activation of the cameras (scheduled for the week of October 14, 2024) to ensure residents, commuters and visitors have sufficient notice before the programme begins. "Camera In Use" signs will warn motorists when cameras are active.

The goal is not to issue tickets as punishment. The **goal is to educate and provide sufficient warning to all drivers that ASE cameras are in use**, while providing ample warning through onsite signage, public education, and a phased in camera activation approach. ASE has been proven to slow down traffic and managing speed improves traffic safety for the community.

Speed limits are not guidelines – they are the law. The ASE Pilot Programme is the reminder we all need to slow down to keep our communities safe. The only way to avoid an ASE ticket is by **driving the speed limit**.

If a vehicle is detected to be travelling more than the posted speed limit in an ASE-enforced location, the registered owner of the vehicle will receive a ticket.

For more information about the ASE Pilot Programme, visit: www.wellington.ca/ase.

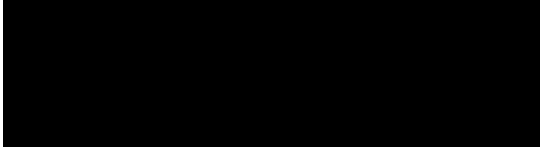


COUNTY OF WELLINGTON

OFFICE OF THE COUNTY ENGINEER
ADMINISTRATION CENTRE
T 519.837.2601
F 519.837.8138

74 WOOLWICH STREET
GUELPH, ONTARIO
N1H 3T9

Sincerely,



Don Kudo, County Engineer
T 519.837.2600 x 2280
E donk@wellington.ca



OFFICE OF THE COUNTY ENGINEER
ADMINISTRATION CENTRE
T 519.837.2601
F 519.837.8138

74 WOOLWICH STREET
GUELPH, ONTARIO
N1H 3T9

Frequently Asked Questions –

What is Automated Speed Enforcement?

Automated Speed Enforcement (ASE) is a system designed to enhance road safety by using cameras and speed detection devices to detect and penalize speeding vehicles. The system uses advanced radar technology and high-definition cameras to monitor vehicle speeds, automatically capturing license plates of vehicles exceeding speed limits.

Where will ASE be located?

Community Safety Zones were identified based on criteria developed during the County's Road Master Action Plan (Road MAP) study. ASE camera locations were selected based on data that indicates where speed and collisions have been problematic. Currently, the Province only permits ASE to be implemented in School Zones and Community Safety Zones.

When will ASE be enforced?

ASE cameras are expected to be deployed in key areas starting in early 2025. **Municipal Speed Camera Coming Soon** signage will be installed 90 days prior to the activation of the cameras to ensure residents, commuters and visitors have sufficient notice before the programme begins. Residents and drivers will have sufficient time to be aware of the ASE Programme.

Why is ASE being implemented?

ASE helps reduce speed-related incidents, protect vulnerable road users like pedestrians and cyclists, and promote safer driving behaviours. This initiative is part of a broader road safety strategy to save lives and prevent injuries.

How does ASE work?

ASE uses radar or lidar technology to measure the speed of passing vehicles. If a vehicle exceeds the speed limit, the system captures an image of the vehicle and its license plate. The violation is reviewed, and a ticket is issued to the registered owner of



OFFICE OF THE COUNTY ENGINEER
ADMINISTRATION CENTRE
T 519.837.2601
F 519.837.8138

74 WOOLWICH STREET
GUELPH, ONTARIO
N1H 3T9

the vehicle by mail. ASE is only operational in specific zones that are clearly marked with signage.

What are the benefits of having ASE cameras in our community?

1. **Enforces Speed Limits:** ASE cameras help maintain speed compliance, ensuring that drivers adhere to the posted speed limits on roads.
2. **Improves Safety for Vulnerable Road Users:** These cameras act as reminders to slow down, especially in areas where children, pedestrians, and other vulnerable individuals are present.
3. **Reduces Severity of Accidents:** Driving within the speed limit increases a driver's ability to stop safely in response to sudden events, reducing the likelihood and severity of accidents.
4. **Non-Intrusive for Compliant Drivers:** ASE only impacts those who exceed the speed limit. If you follow the speed limit, the system will not affect you at all.
5. **Long-Term Behavioural Change:** Over time, drivers develop safer driving habits even in areas without ASE units, creating safer and more peaceful communities.

What happens if I receive a ticket?

If your vehicle is captured exceeding the speed limit, you will receive a ticket in the mail. This ticket includes details about the offense, the fine amount, and instructions on how to pay the ticket.

Can I appeal the ticket?

Yes, you can appeal a ticket if you believe it was issued in error. Information on how to contest the ticket will be included in the mailed notice.

Will ASE affect my driving record?

No, ASE tickets are issued to the registered owner of the vehicle and do not result in demerit points or impact insurance premiums. The ticket is considered a non-criminal offense and is solely for the purpose of promoting speed compliance.



OFFICE OF THE COUNTY ENGINEER
ADMINISTRATION CENTRE
T 519.837.2601
F 519.837.8138

74 WOOLWICH STREET
GUELPH, ONTARIO
N1H 3T9

Are all ASE cameras operational 24/7?

Yes, all ASE cameras can operate continuously to capture speed violations at any time of the day or night.

Where are warning signs posted?

Warning signs are posted 90 days in advance of installation at each location to inform drivers that their speed may be monitored. These signs are placed at the start of enforcement zones and are clearly visible to drivers.

The cameras have been installed but the signs still say "Municipal Speed Camera Coming Soon", are the cameras live?

No, the cameras are not yet live during this period. After installation, cameras go through a testing phase to ensure proper placement and calibration. During this time, images are taken to confirm accuracy. Once the cameras are fully operational, the "Coming Soon" sign will be replaced with an "In Use" sign, indicating that the cameras are live.

Are trigger speeds disclosed?

No, trigger speeds are not disclosed. Speed limits are legal requirements, not guidelines. By driving at or below the posted speed limit, you will ensure no ticket is issued.

Are demerit points issued?

No, demerit points are not issued. A fine is sent to the registered owner of the vehicle, regardless of who may be driving the car.

Why does the registered plate holder receive the ticket instead of the driver?

Under the Highway Traffic Act, vehicle owners are responsible for how their vehicles are used. Since ASE cameras capture only the vehicle's license plate and not the driver, the registered owner of the plate is held liable and receives the ticket.



OFFICE OF THE COUNTY ENGINEER
ADMINISTRATION CENTRE
T 519.837.2601
F 519.837.8138

74 WOOLWICH STREET
GUELPH, ONTARIO
N1H 3T9

Are charges automatically issued, or are they reviewed first?

All charges are reviewed by a Provincial Offences Officer before being issued. If the charge is deemed warranted, a ticket, along with a copy of the captured image, is sent to the registered owner of the vehicle within 30 days. No demerit points are issued.

Are ASE cameras recording my house or me when I walk by?

No, ASE cameras are not recording houses or people. The cameras use advanced technology that is programmed to only detect moving vehicles, and they are triggered only when a vehicle exceeds the posted speed limit. The cameras do not capture pedestrians, the interior of homes, or vehicles traveling at or below the speed limit. Your privacy is protected, and the focus is solely on enforcing speed limits to improve road safety.

ASE cameras and your privacy

Personal information collected by ASE cameras in the County of Wellington is authorized the Highway Traffic Act, R.S.O 1990, c.H.9, for the purpose of enforcing speed limits to help make roads safer for all road users. The personal information collected is protected in accordance with the Municipal Freedom of Information and Protection and Privacy Act.

Questions about the collection and use of personal information should be directed to the County Clerk's Office, Manager of Privacy and Information at 519.837.2600 x 2528.

Grand River Conservation Authority Land Inventory

Megan Kitchen, Land Management Analyst
June 28, 2024



Overview – Land Inventory

Ontario Regulation 686/21: Mandatory Programs And Services

- Land Inventory
- Conservation Areas Strategy
- Asset Management Plan
- Watershed Based Resource Management Strategy
- Ice Management Plan
- Operational Plans



Photo: Grand River Conservation Authority/Carly Blair

Requirements – Section 11

- Location
- Surveys, site plans, maps
- Acquisition date
- Section 39 grant
- Whether the parcel was expropriated
- Registered legal interest
- Land use categories



Requirements Continued

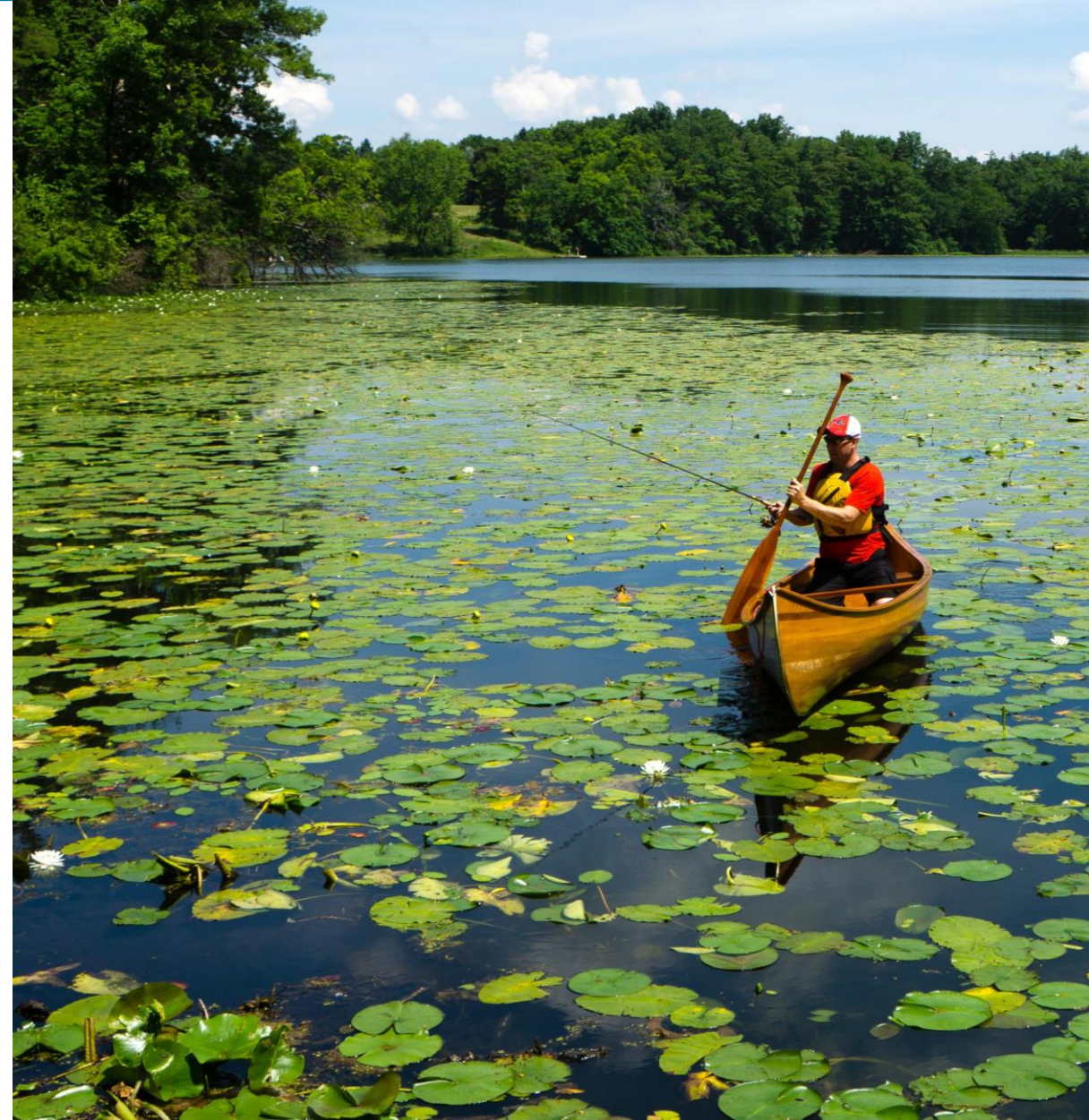
- Whether an activity is provided that requires direct support/supervision of staff
- Commercial logging
- Suitable for housing or housing infrastructure development:
 - Zoning by law
 - Natural heritage
 - Integration with public lands/trails

Amended under O.
Reg. 594/22, s. 2.

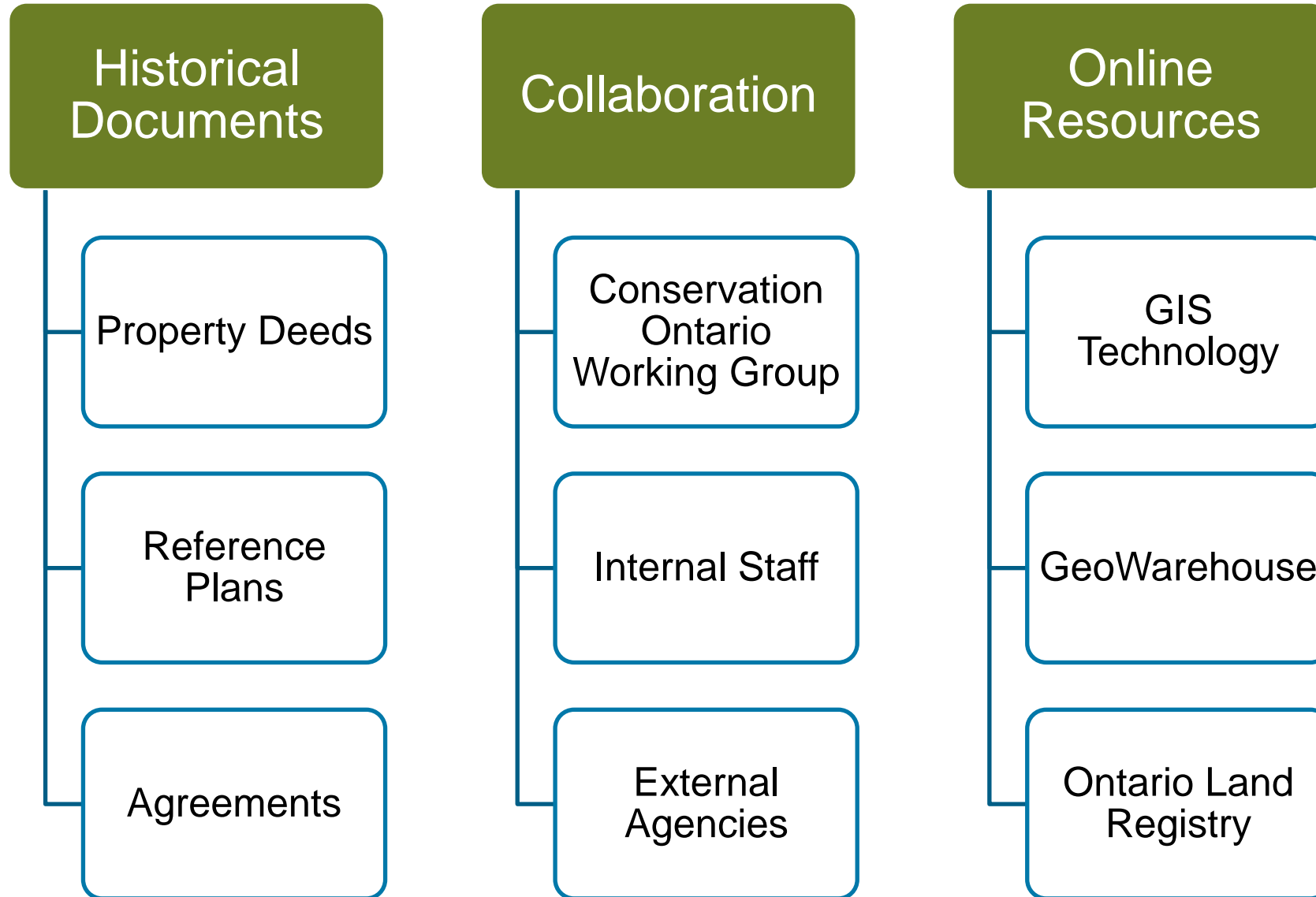


Additional Requirements

- Process for periodic review
- Must be complete by Dec 31, 2024
- No requirement for consultation or to be shared publicly



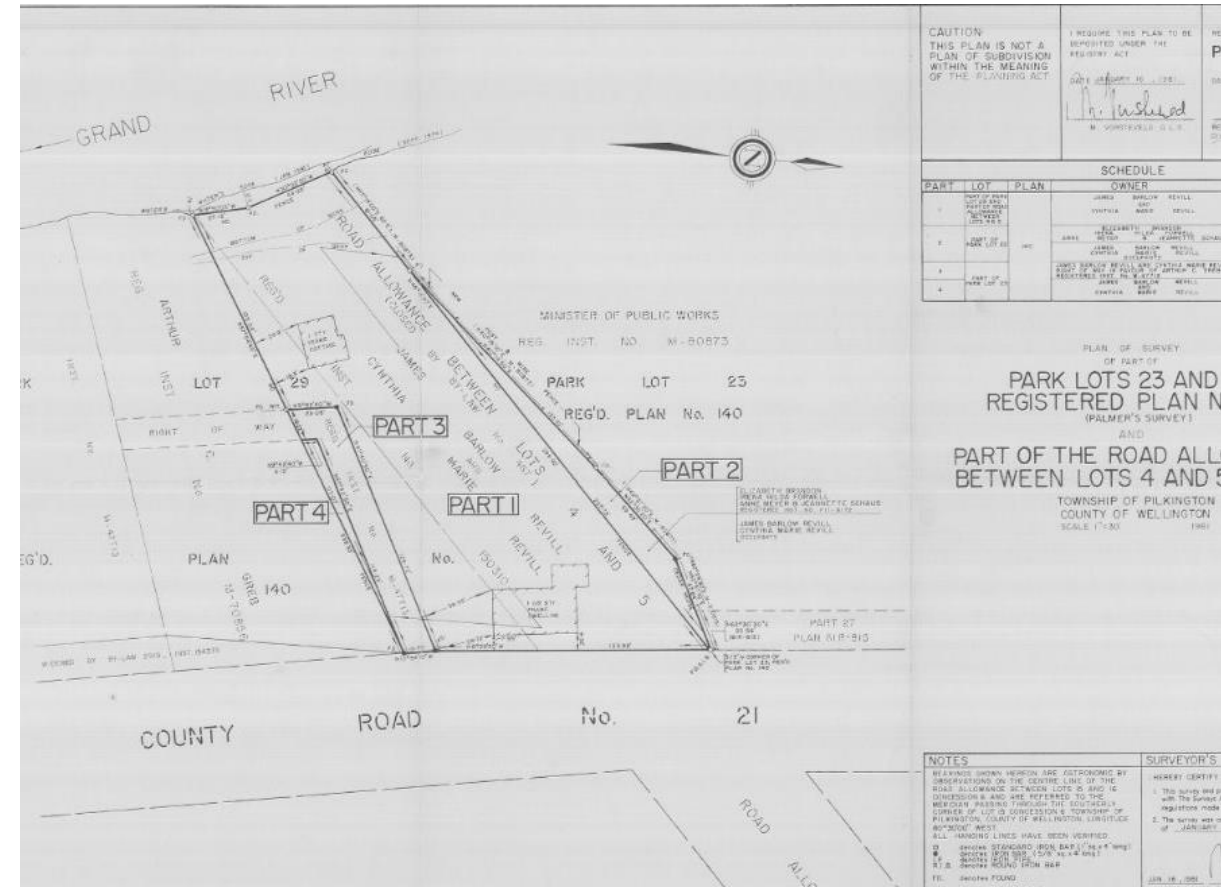
Process



S11(9) - Suitable for housing

“Whether or not the parcel or a portion of the parcel is suitable for the purposes of housing and housing infrastructure development, including identifying,

- Identification of applicable zoning by-law
- Augments any natural heritage
- Integrates with other provincially or municipally owned lands or other publicly accessible lands and trails”



Our Approach

If the parcel was zoned residential, additional considerations included:

- Natural hazards
- Natural heritage
- Property access
- Integration with other public trails and linkages
- Official Plan designations
- Feasibility of land severance
- GRCA project

OR

Properties previously declared surplus





493 parcels

30 zoned
residential

7 identified
suitable for
housing

GRCA Landholdings

The image features a vertical flowchart with three main sections, each consisting of a dark blue header and a light blue footer. The first section is 'GRCA Landholdings' with '19,900 hectares' below it. A large blue arrow points down to the second section, 'Identified for potential housing', with '11.26 hectares' below it. Another large blue arrow points down to the third section, 'Percentage of GRCA landholdings', with '0.001%' below it. The background is a scenic landscape with a tree on the left, a grassy field in the foreground, and a misty lake with a rising sun on the right.

19,900 hectares

Identified for potential housing

11.26 hectares

Percentage of GRCA landholdings

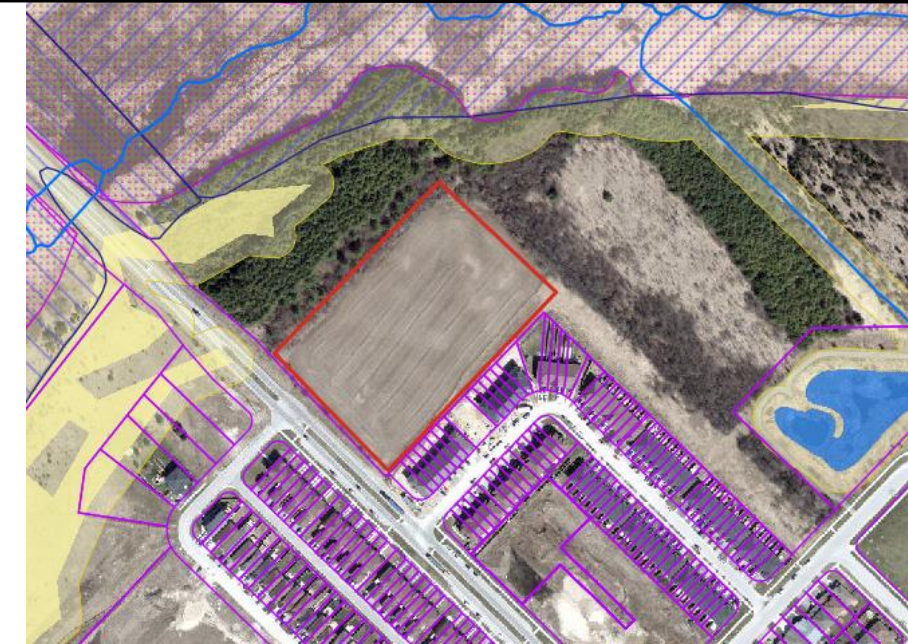
0.001%

Overview of Sites – Sites 1 & 2

- Located in Inverhaugh
- 0.18 hectares
- Part of residential tenancy wind-down program



- Located in north part of Guelph
- 1.25 hectares
- Declared surplus in 2012



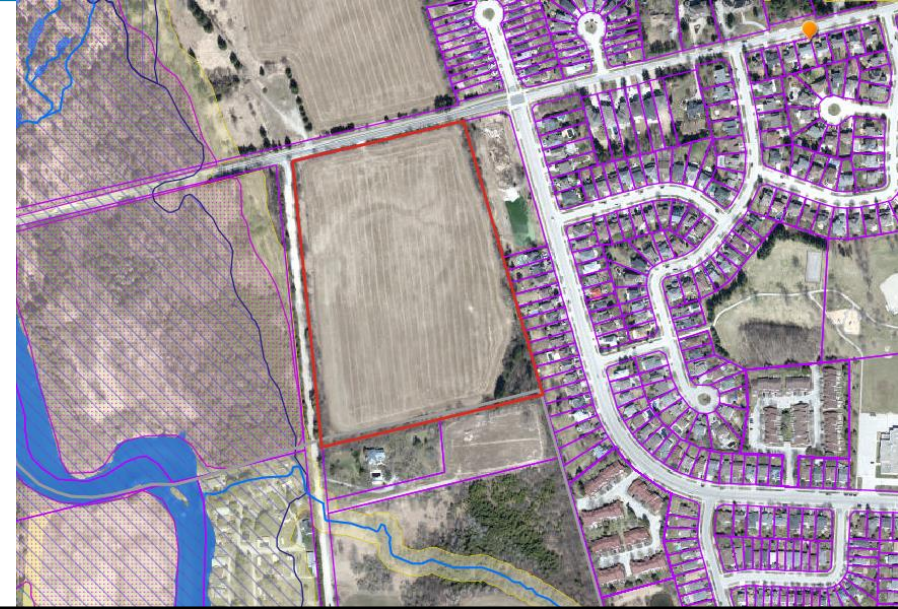
Overview of Sites – Sites 3, 4 & 5

- 3 PINs in this location
- Located downtown Galt
- Total of 0.21 hectares
- Within Floodplain Special Policy Area



Overview of Sites – Sites 6 & 7

- Located in the south end of Guelph
- 8 hectares
- Currently under agricultural lease
- Part of Niska Management Plan

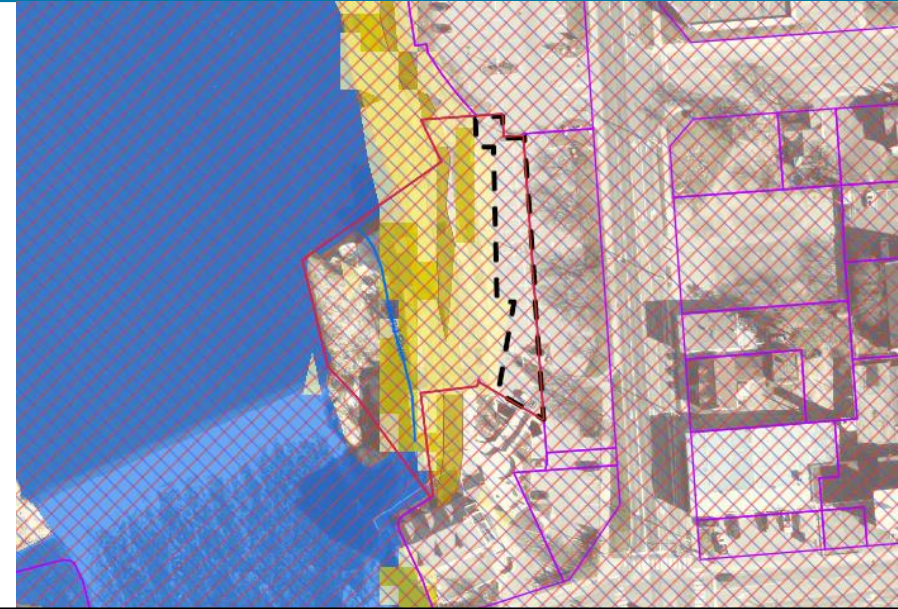


- Located in south part of Brantford
- 1.62 hectares
- Declared surplus in 2020
- Within Floodplain Special Policy Area



Overview of Sites – Additional Investigation

- Located downtown Galt
- Adjacent to Sites 4, 5 and 6
- Would require severance of the parking lot area



- Located in Rockwood
- 0.32 hectares
- Potential issue with slope
- Municipally classified:
 - Heritage Area
 - Greenlands
- Probability of sale is low



Updates to the Land Inventory

- Considered a dynamic document, information will be updated as it becomes available
- Select staff will be responsible for updating the inventory



A scenic landscape featuring a rocky river with large, smooth stones scattered throughout. The water is clear and reflects the sky. The river is bordered by lush green grass and dense trees. The sky is bright blue with scattered white clouds. A blue rectangular box is overlaid in the center of the image, containing the word "Questions" in white, bold, sans-serif font.

Questions



REPORT ADM-2024-059

TO: Mayor and Members of Council

PREPARED BY: Hurania Melgar, Emergency Manager/CEMC

PRESENTED BY: Hurania Melgar, Emergency Manager/CEMC

MEETING DATE: November 20, 2024

SUBJECT: 2024 Township of Puslinch Emergency Management Programme Annual Report

RECOMMENDATION

That Report ADM-2024-059 entitled 2024 Township of Puslinch Emergency Management Programme Annual Report be received for information; and,

That the Council of the Township of Puslinch accepts the annual report of the Township's Emergency Management Programme for 2024.

Purpose

The following report outlines the municipal requirements set out in the Emergency Management and Civil Protection Act and Ontario Regulation 380/04 and how the municipality has fulfilled these requirements for 2024.

Background

Program Committee:

The Township has an Emergency Management Programme Committee (Committee). The Committee met in person on February 26, 2024 to review the Township's Emergency Management Programme including its Hazard Identification and Risk Assessment, Emergency Response Plan, training needs, proposed annual exercise, and Public Education. The minutes from the Committee meeting are attached.

Emergency Response Plan:

The existing Emergency Response Plan was adopted by Council in Fall of 2020.

Training:

The required prescribed training for 2024 has not changed from the 2018 Guidance Note on Training Requirements issued by Emergency Management Ontario. Members of the Township's Municipal Emergency Control Group (MECG), both primary and alternates have satisfied the training requirements for this year.

While much of the prescribed training is covered during the municipality's annual emergency management exercise, additional training opportunities are provided to Municipal Emergency Control Group members throughout the year, including:

1. EM 200- Basic Emergency Management Course: April 22-23
2. IMS 200 - Basic Incident Management System Course: March 21-22, November 7-8
3. EM 240- Note Taking Course: April 16, August 14, September 6
4. Self-paced MECG Essentials PowerPoint presentation

Annual Emergency Management Exercise:

MECG members must participate in an annual exercise, which evaluates the Municipality's Emergency Response Plan and procedures.

The Township's MECG members participated in an emergency management exercise held on October 1st, 2024.

The objectives of the exercise were to:

- a. Examine Familiarize the Municipal Emergency Control Group (MECG) with the primary Emergency Operations Centre (EOC) setup and procedures.
- b. Familiarize the MECG with using the IMS framework, IMS forms and best practices during an active EOC scenario.
- c. Evaluate plans, policies and procedures that identify how to respond to and recover from a tornado emergency.

Recommendations/outcomes from the exercise:

- a) **EOC Updates:** Through setting up the EOC fully, it was noted that not all landlines are functional. It was decided that we will move forward with the two landlines that are in

working order. EOC supplies are kept in a closet with a code, not all MECG members have this code—the EM team will work with the Township to determine if there is a better location for the supplies. Lastly, the MECG requested an FAQ be included with the EOC supplies from the EM team—which will be added in the next few months.

- b) Plans/Procedures Updates:** There was discussion regarding primary and alternate MECG members checking in with each other in terms of vacation and working to avoid being away at the same time wherever possible. If it cannot be avoided, the EM team should be advised. Additionally, the MECG requested the EM team create packages per Incident Management System (IMS) position with step-by-step instructions—due to the length of the EOC procedures. Township social media contact information will be shared with County Communications Manager, as a backup.

Public Education:

Every municipality's emergency management programme must have public education on risks to public safety and on public preparedness for emergencies.

In total, the Emergency Management division attended 27 public education events across the whole County (up by 8 events from last year). Of note we attended the Family Day Winter Classic on February 19, the Aberfoyle Agricultural Society Fall Fair on September 7 and the Puslinch Community Showcase on October 5 in the Township.

Emergency Preparedness week was May 5-11. During the week, information was made available through the County's Social Media page, the County page in the Wellington Advertiser and radio ads. Promotional materials were offered at all the libraries across the County.

The County page in the Wellington Advertiser, the County of Wellington's social media accounts (an average of 4 posts/month) regularly contain emergency preparedness information.

The Emergency Management Division continues with the "Do one thing" promotion. Emergency Preparedness messages were available in The Wellington Advertiser, on the County's social media and radio stations.

Preparedness messaging is provided utilizing the following monthly theme's:

January – Frozen Pipes/Make a Plan

February - 211

March – Floods

April – Sheltering

May – Emergency Preparedness Week

June – Tornadoes

July – 72 Hour Kit

August – Unique Family Needs

September – Be Informed

October – Power Outages

November – Winter Weather (Car Kits)

December – Winter Weather (Driving)

Critical Infrastructure:

Every municipality shall identify the facilities and other elements of the infrastructure that are at risk of being affected by emergencies. The critical infrastructure list was updated by the Township at the Committee meeting. Critical Infrastructure identification is managed digitally through the Common Operating Picture (COP) with the County GIS division. We are currently working with County GIS to update and simplify the Critical Infrastructure layer within the mapping software, to be completed by mid-2025.

COVID-19 Final After Action Report (AAR) Update:

A summary of the report is noted below:

The COVID-19 response by the County and all Member Municipalities' MECG's, as well as the Joint Emergency Operations Centre (JEOC) was found to be very well done. The coordination, collaboration and decision making were critical to a successful response. Work amongst the County and all the member municipalities was successful in the joint declaration of an emergency and continued JEOC meetings and decisions throughout the pandemic. Further, all municipality's felt that we all came out of the pandemic more flexible, adaptable and prepared for future emergencies.

The communications provided by the Emergency Management Division including but not limited to consistent Incident Status Summaries, meeting minutes, County/Member

Municipality wide emails with key updates/information to be shared with all staff etc. were found to be effective for the most part. The existing plans could have been more effective, but still supported the response. Specific updates to EM plans can be found in the full report. More training with large scale incidents is desired; while understanding every incident is different so it is hard to feel fully prepared for everything. Overall, it was felt that the effective leadership, clear definition of roles, good communication, the flexibility and adaptability of all involved resulted in a successful response.

Conclusion:

The Township of Puslinch has fulfilled the mandatory municipal requirements set out in the Emergency Management Civil Protection Act and Regulation 380/04 for 2024.

Financial Implications

N/A

Applicable Legislation and Requirements

- Emergency Management and Civil Protection Act
- Ontario Regulation 380/04

Engagement Opportunities

As noted throughout the report.

Attachments

Schedule "A" – Draft February 26, 2024 EMPC Minutes

Respectfully submitted,

**Hurania Melgar, Emergency
Manager/CEMC**

Township of Puslinch
Emergency Management Program Committee (EMPC) Meeting
February 26, 2024 – 1:00 pm Community Centre

DRAFT Meeting Minutes

In Attendance:

1. Andrew Hartholt, CBO
2. Brad Churchill, Interim Fire Chief
3. Cathy Sweeney, EM Assistant
4. Chris Beveridge, WGDPH
5. Courtenay Hoytfox, Interim CAO
6. Heather Wickenheiser, EM Coordinator North
7. Hurania Melgar, Emergency Manager/CEMC
8. James Seeley, Mayor
9. Jessica Goyda, Councillor
10. Justine Brotherston, Interim Municipal Clerk
11. Kerri Mitchell, WGPH
12. Laura Emery, Committee and Communications Coordinator
13. Michelle Cassar, Deputy Treasurer
14. Mike Fowler, Director of Public Works, Parks & Facilities
15. Monika Farncombe, Legislative Assistant
16. Nathan Latulippe, EM Coordinator South
17. Olivia Jenkins, WDGPH
18. Sarah Huether, Interim Deputy Clerk
19. Scott Vallier, OPP

1. Adoption of minutes

Moved: James Seeley

Seconded: Sarah Huether

Motion that the minutes of March 2, 2023, are approved as circulated. **Carried**

2. Business arising from minutes

- a. **Fire Safety Plans:** Working with County departments involved to update pending plans.
- b. **Virtual EOC Software:** CEMC advised that using teams is not in the future plans but hope to have a chat feature as a part of the new EOC software coming in Fall of 2024.
- c. **EM Website:** The County is updating the whole website including the Emergency Management pages, this will launch in May 2024. Will be more user friendly.

3. 2024 Essential Maintenance Work Plan

Committee review essential level work plan chart shared from presentation. No questions or concerns were noted.

4. **2024 Enhanced Project Timeline**

Committee reviewed the enhanced project timeline. Aiming for at least 20 in person events this year, would like to have at least 2 per municipality. No additional questions or concerns noted.

5. **Dashboard Review**

The committee reviewed the dashboard by individual item number as follows:

- (5) Detour routes for 401:** changes discussed with route in front of fire hall concerns. Waiting on construction of roundabouts to be finished. Will look at again 2025.
- (18) New laptop for EOC/Council Chambers:** has been purchased, just need to find a location for it. Move to complete.
- (27) Communication procedures for evacuating residents for EIO:** This would not be EIO responsibility for this messaging, falls to Red Cross or Social Services. Move to complete.
- (31) Obtaining private communities ERP evac/water:** EMC-N has reached out and obtained a few but not all found it is very difficult to obtain. Want to make sure that the Township is not listed as default contact. EMC-S to continue reaching out to communities over the summer and will present findings at 2025 EMPC meeting.
- (32) Update EOC binder quantities:** Downsized binder quantity from 7 copies to 4 completed on 3/15/23. Move to complete.
- (33) Create new notification list:** New list completed and placed in binders on 3/20/23. Move to complete.
- (34) Creation of Service Continuity plans:** EMC-S has shared templates with interim CAO. EM team will continue to support creation of plans.
- (35) More training for IMS and EOC rolls:** Will be a focus in 2024 in the annual exercise. Will also provide review in essential maintenance presentation. IMS cheat sheets have been added to primary and alternate EOC locations. Move to complete.
- (36) Increased knowledge of cyber-attacks, outages:** EMC-S is continuing to investigate potential incidents that could impact municipality and possible inclusion into exercise.
- (37) Create disaster recovery plan (Cyber-attack):** Township is issuing an RFP for managing IT services. Will revisit after selection process completed.
- (38) Inclusion of more staff in EM:** CEMC is currently creating a SOP for emergency management activities and invitations. Once complete, will be shared with EMPC.
- (39) Share training plan with Council:** Plan and training dates will be presented at today's meeting. Move to complete.

ACTION: EM will share with Clerk who will share with Council members.

No further questions or comments.

6. **HIRA 2023 Review and Approval**

The 5-year cycle full plan HIRA review allows for a scientific and research based HIRA's increasing accountability, resiliency and providing a better foundation for each EM programme. The Township of Puslinch reviewed their current HIRA and suggestions were reviewed and discussed. Committee approved the following change:

- **Updated:**

- Infectious Disease renamed to Human Health Emergency

7. **Emergency Response Plan Review**

No updates, or questions from the committee regarding the existing County of Wellington ERP version 2020.02.

8. **Critical Infrastructure (CI) Review**

All CI is now maintained utilizing the COP. CI data is undergoing an overhaul and will be updated over the next year. The overhaul will ensure that all information such as location, contact information, pictures, etc. is up to date and in a viewable format. All updates should be forwarded to the EMC-S (nathanla@wellington.ca).

Provide an update regarding the sale of airfield property, new ownership not provided. No other questions or concerns from committee noted.

9. **Alert Ready**

Ontario testing schedule for 2024 will continue to be pushed out through television, radio and mobile phones. The testing dates are as follows:

Wednesday May 8th, 2024- 12:55pm EST

Wednesday November 20th, 2024- 12:55pm EST

10. **Updated Training Plan**

Committee reviewed training courses updated in the Training Plan and the dates of the courses. Only updates to the plan are included below (a-e).

- a. **EM 240 Note Taking- NEW**
Provides knowledge on the best practices of note taking for the MECG members.
- b. **Shelter Management Course- NEW**
Provides the necessary knowledge and skills to effectively manage emergency shelters, for shelter managers and other identified staff.
- c. **Flood Coordinators Training**
Updated the name of the course. Not for general staff, specific to CEMC and flood coordinators. Annual Training provided by the GRCA.
- d. **Critical Incident Stress Management**
EM will coordinate the course, upon request.
- e. **eICS Software Training**

Exclusively being used for notification of MECG's during exercises/real incidents.

Training dates: Invites will be sent out to those that are missing the courses shortly.

- f. **EM 200 Course (BEM)** -in person, 2 days
 - April 22-23, 2024
- g. **IMS 200 Course** -in person, 2 days
 - March 21-22, 2024
 - November 7-8, 2024
- h. **EM 240 Course (Note Taking)** -in person, half day
 - April 16, 2024
 - September 6, 2024
- i. **IMS In House Training**
 - EM will be recording virtual training and sharing it with the MECG.
- j. **In House Shelter Management Course**
 - Dates TBA, course is currently being created. The plan for the course is that there will be two parts, the first part will be in a classroom and the second would be in person at the designated shelter.

ACTION: EMA to send Mayor's training requirements and completed courses.

11. Public Education Plan

The Emergency Management Civil Protection Act states "the emergency management programme shall consist of, (c) public education on risks to public safety and on public preparedness for emergencies."

The Emergency Management Public Education Programme aims to equip individuals and communities with the knowledge, skills, and resources necessary to effectively respond to emergencies and mitigate potential risks. Through education, training, and collaboration, the programme will create resilient and prepared communities capable of handling a wide range of emergency situations.

The EM team will continue our "Do one thing" theme. There will be a focus on topic each month that our public education programme will focus on; however, if there is something occurring in the County additional messages will be put out.

- January – Make a Plan/Frozen Pipes
- February – 211
- March – Floods
- April – Sheltering
- May – Emergency Preparedness Week
- June – Tornadoes/ Severe Summer Weather
- July – Emergency Kits

- August – Unique Family Needs
- September – Be Informed/Business Continuity
- October – Power Outages
- November – Winter Weather – Car preparedness
- December – Winter Weather – Driving

Public Education we will be doing in 2024:

- Wellington Advertiser Ads (Monthly)
- Social Media posts (4x/month)
- Radio Ads (Monthly on The Ranch & the River)
- Collaborate with schools
- Distribute material to local businesses, municipalities, and County libraries like:
 - word searches
 - pencils
 - 72-hour kit and pet kit bookmarks
 - 72-hour guides
 - tattoos
 - stickers
 - emergency document holders
 - Be Better Prepared Guides
 - emergency information magnets
 - reflective key chain lights
 - Band-Aids with holder

And more, please reach out if you're interested in certain items.

- May Emergency Preparedness Week May 5-11
- Attend various community events
- Events we will be attending in 2024 can be found on our website

ACTION: EMC-S to share County Communications schedule with Laura, who will share posts or links on Puslinch's sites for more coverage.

12. 2024 Exercise

Committee decided that fall would be best and specifically week of September 18/24 or the first week of October, but not the Wednesday's. Would like to see an exercise that includes more partner agencies involvement. Exercise topics mentioned were practice setting up and opening EOC. Interested in what the relationships/responsibilities are, the who, where to find etc. Recommendations from last year's exercise were additional IMS training, training of alternates, cyber-attack that would impact fire services.

13. Notification List Review

Advised that Michelle C and Justine B cell phone number is incorrect.

ACTION: EMA will update Notification list and distribute as necessary.

14. New Business

- a. **Final COVID-19 After Action Report:** CEMC to reach out to County-wide Joint EOC group and the internal County MECG for feedback. Upon completion, all MECG members will receive the After-Action Report (AAR).
- b. **BIA SOP:** Group was informed that the BIA SOP was approved by Council and is currently being finalized. Currently awaiting final translations for templates before being finalized.
ACTION: Once complete, the BIA SOP will be shared with all Member Municipality's MECG's.
- c. **Canadian Centre for Cyber Security (CCCS) Offer:** County IT department has free services from the CCCS.
 - They offer:
 - weekly notifications.
 - privileged alerts and information from them with intelligence.
 - can set up regular scans outside IP's for issues.
 - offer free self assessments of your security posture and other tools and resources.
 - Free assessments for municipal systems.
 - Main government page:
<https://www.cyber.gc.ca/en/government-institutions>.
 - General all purpose of what they offer:
<https://www.cyber.gc.ca/en>.
 - Free presentations are available if interested.
- d. **Finalized EOC Forms Review:** All forms were reviewed, no questions or concerns from committee members.
- e. **eICS Notification Number:** after further clarification from eICS, please ensure that you have this number saved in your phone: 1-888-613-3901 this number is where emergency notifications to your phone (call & text) are sent.
- f. **MECG Program Review:** Committee was provided with a full review of MECG training presentation covering the following topics:
 - i. Emergency Management and Civil Protection Act
 - ii. Requirements of a Municipal Emergency Management Programme
 - iii. Incident Management System

- iv. Roles and Responsibilities in the Emergency Response Plan
- v. Emergency Response Plan
- vi. Activating the Emergency Response Plan
- vii. Declaring an Emergency
- viii. Emergency Notification Procedures
- ix. Emergency Operations Centre
 - x. Common Operating Picture
 - xi. IMS Forms

15. Information and Correspondence

No other questions or concerns from committee noted.

16. Adjournment

Meeting was adjourned at 3:19 pm

Meeting secretary: Cathy Sweeney, EM Assistant



REPORT ADM-2024-060

TO: Mayor and Members of Council

PREPARED BY: Courtenay Hoytfox, Interim CAO

PRESENTED BY: Courtenay Hoytfox, Interim CAO

MEETING DATE: November 20, 2024

SUBJECT: Township Human Resource Policy Review and Proposed Amendments

RECOMMENDATION

That Report ADM-2024-060 regarding the Township Human Resource Policy Review and Proposed Amendments be received; and

That Council approve the polices attached to this report as [presented/amended]; and

That Council direct staff to conduct employee engagement regarding the new policies and associated programs as outlined in the report.

Purpose

The purpose of this report is to provide Council with the Health and Safety Policy, and the amended Discrimination, Harassment and Violence in the Workplace Policy as reviewed annually, for approval by Council. In addition, staff are providing Council with the amended Employee Performance Appraisal Policy for consideration and approval.

Background

Legislation requires an annual review of the Health and Safety Policy and the Discrimination, Harassment and Violence in the Workplace Policy and endorsement of the policies from Council. Both policies were reviewed by the Township Joint Health and Safety Committee and were endorsed as presented.

The CAO and the Human Resource (HR) Generalist have actively been working through a review of all HR policies and procedures. This initiative is captured on the 2023/2024 Corporate Work Plan. In addition to the three (3) policies included in the report as Schedules "A", "B", and "C",

staff will be providing three new policies for Council's consideration as follows at an upcoming meeting:

- Progressive Discipline Policy – in progress
- Leave of Absence Policy – in progress
- Fleet Safety and Driving Policy – in progress

Staff are aiming to have this project completed by the first quarter of 2025. The Township's insurer and solicitor have participated in aspects of the review process, and many of the revisions are being recommended based on their review. These additions and revisions are in line with current legislation and best practices.

The Township is aiming to provide a Policy Plus program for employees where policies are supplemented with programs, including training, wellness initiatives, etc. The roll-out of the Policy Plus program will commence in the first quarter of 2025. Ensuring Township HR Policies are current and in line with legislation and best practices is critical to providing a meaningful Policy Plus program. A summary of the proposed amendments to each policy are included below:

Schedule "A" – Health and Safety Policy - no changes are being proposed.

Schedule "B" – Discrimination, Harassment and Violence in the Workplace Policy - various changes summarized as follows:

- Change title of the Policy to Discrimination, Harassment and Violence in the Workplace Policy and Program;
- The addition of a Policy/Program Summary statement;
- Addition of definitions such as Physical Abuse, Sexual Abuse, Emotional Abuse, Verbal Abuse, Psychological Abuse, Neglect, and Harassment;
- Imbedding that HR is the recipient of complaints, and the CAO is the recipient of complaints that involve HR;
- Amending any section that includes examples to include wording "including but not limited to" in order to not include a closed list of examples; and
- Including wording to be in better compliance with the Occupational Health and Safety Act.

Schedule "C" – Employee Performance Appraisal Policy - various changes summarized as follows:

- Clarify that merit increases are directly related to performance indicators and are not automatic;
- Clarify administrative guidelines, setting clear expectations for conducting the annual and quarterly appraisals;
- Clarify the annual goal setting process and review;
- Outlining how supervisors will assess performance indicators against possible merit increases;
- Clarifying the dispute resolution process.

Financial Implications

None

Applicable Legislation and Requirements

Occupational Health and Safety Act, R.S.O. 1990, c. O.1

Engagement Opportunities

On-going engagement with all Township staff and Volunteer Firefighters as follows:

- HR will provide mandatory annual training to all staff and volunteers on a go forward basis related to the Health and Safety Policy and the Discrimination, Harassment, and Violence in the Workplace Policy;
- Staff and volunteers are encouraged to participate in the Township Training and Development Program and are encouraged to bring forward training opportunities to their supervisor for consideration; and
- The Health and Safety Coordinator, in consultation with the Committee, will continue to develop wellness initiatives for employees and promote awareness of Township Policies and programs.

Attachments

Schedule "A" – Health and Safety Policy

Schedule "B" – Discrimination, Harassment and Violence in the Workplace Policy

Schedule "C" – Employee Performance Appraisal Policy

Respectfully submitted,

**Courtenay Hoytfox,
Interim CAO**



Policy No. 2024-001

Corporate Policy

Department: Administration

**Date: Adopted December 21, 2022
Reviewed December 20, 2023
Reviewed November 20, 2024**

Subject: HEALTH AND SAFETY POLICY

Policy Statement

The Corporation of the Township of Puslinch hereinafter referred to as the “Township” is committed to the health and safety of all employees and contractors and will make every effort to provide a safe and healthy work environment.

The Township will take all reasonable and practical steps to eliminate workplace conditions that may cause injuries or adverse health effects.

Commitment to health and safety is an integral part of the operation of the Township and involves the co-operation and support of every individual within the organization.

Scope

This policy is applicable to all Township Employees and its Contractors.

Definitions

For the purpose of this Policy:

“Act” means the Occupational Health and Safety Act and its Regulations, as amended.

“Contractor” means a contractor retained by the Township to perform work or to provide a service.

“Employee” means a Township employee, a member of Council, a member of a Committee of Council, local board and a Township volunteer.

Purpose



Policy No. 2024-001

Corporate Policy

The purpose of this policy, in accordance with the Act, is to outline the Health and Safety mandate to all Employees and Contractors.

Township Council, CAO and senior management will work in consultation and in co-operation with its Employees and the joint health and safety committee(s) to ensure that the requirements of the Act are fully implemented and integrated into all Township work activities.

Management is responsible for the administration of the Township's health and safety programs, policies and procedures. A supervisor has a duty to ensure that machinery and equipment are safe and that an Employee works in compliance with established safe work practices and procedures.

An Employee must protect his/her own health and safety by working in compliance with the Act and with safe work practices and procedures established by the Township. An Employee will receive information, training and competent supervision in their specific work tasks to protect their health and safety.

An Employee shall report any potential safety hazard to their immediate supervisor so that it may be promptly remedied.

A Contractor is responsible for complying with the Act and for the health and safety of its employees, and when working with the Township all requirements of the Act shall be followed. A Contractor shall report any potential safety hazard to the Township so that it may be promptly remedied.

Work from Home

- a) When working from home, the employee is responsible for setting up and maintaining a designated workspace that meets workplace health and safety requirements. Workspaces should be free of slip and trip hazards, electrical and material handling hazards, as well as any other preventable hazards.
- b) The employee will report all work-related accidents or injuries to their Supervisor or Manager in accordance with the Township's policy and procedure. When an



Policy No. 2024-001

Corporate Policy

employee is injured while working from home, they must comply with the normal reporting requirements for any work-related accident.

- c) Employees working at home that are injured while working in their home offices are eligible to apply for WSIB benefits. While the WSIB assesses each case individually based on its circumstances, generally the injury must have occurred in the course of the regular work hours and/or in the home workplace, which the Ministry of Labour defines as the actual space where work is conducted, during the time when work is being done.
- d) Employees should first treat or seek treatment for the injury, and then report the injury to their Supervisor, just as they would if they were injured on the Township's premises.
- e) Incidents of workplace violence and harassment must be reported by the employee to the Supervisor immediately (e.g., harassment via email or phone calls by clients, co-workers, etc.).
- f) The Township is not responsible and assumes no liability for any injuries to family members, visitors, and others in the employee's home.
- g) The Township will not be held liable for any damages to an employee's property.
- h) If the employee is expected to regularly use a computer/laptop for completing their duties, a focus on proper workstation ergonomics is essential. Employees will follow the ergonomic guidelines for their workstations to the best of their abilities.
- i) In the case of an emergency situation, the Township can unilaterally make the decision to have employees work remotely.

Reference and Related Documents

Employee Occupational Accident and Incident Reporting
Personal Protective Equipment



Policy No. 2024-001

Corporate Policy

Health and Safety Responsibilities and Duties
Forms

Dated this 20th day of November, 2024

Interim CAO – Courtenay Hoytfox

Mayor – James Seeley



Policy No. 2024-002

Corporate Policy

Department: Administration

**Date: Adopted December 21, 2022
Reviewed December 20, 2023
Reviewed November 20, 2024**

**Subject: DISCRIMINATION, HARRASSMENT AND VIOLENCE IN THE
WORKPLACE POLICY AND PROGRAM**

Policy and Program Summary

This Policy and Program outlines the Township’s commitment to ensuring a safe workplace. You will find in this Policy and Program information about how to report a concern about workplace discrimination, harassment and/or violence and how we address confidentiality. Employees are encouraged to speak to Human Resources, or their Manager should they have any questions or concerns related to their work environment or want more information.

Policy and Program Statement

The Corporation of the Township of Puslinch (the “Township”) is committed to providing and maintaining a work environment that is based on respect for the dignity and rights of everyone in the corporation. It is the Township’s goal to provide a healthy and safe work environment that is free of any forms of violence, harassment or disrespectful behavior. The organization will not tolerate any form of physical, sexual, emotional, verbal, or psychological abuse, nor any form of neglect.

The intention of this policy and its procedures:

- is to prevent workplace violence and harassment from taking place; and
- to maintain an environment that is free from harassment and abuse;
- to outline how we will act upon incidents and complaints of such behavior quickly and fairly with due regard to confidentiality.

The Township will not tolerate or condone discrimination, harassment or violence in the workplace. This includes making everyone in our organization aware of what behaviour is and is not appropriate, assessing the risk of workplace violence, investigating complaints and imposing suitable corrective measures.

Scope



Policy No. 2024-002

Corporate Policy

This policy applies to any employee or volunteer of the Township and applies in any location in which an employee or volunteer is engaged in work-related activities.

This includes, but is not limited to:

- the workplace, including during council and committee meetings whether in open or closed session
- during work-related travel
- at restaurants, hotels or meeting facilities that are being used for business purposes
- in Township owned or leased facilities
- during telephone, email and other communications, including but not limited to social media
- dialogue that extends from the workplace, related to work or workplace relations as well as comments made on social media pertaining to or associated with employees, work or the workplace
- at any work-related social event, whether or not it is sponsored by the Township
- discrimination and harassment which occurs outside the workplace but which may adversely impact employee relationships
-

This policy also applies to a situation in which you are harassed or discriminated against in the workplace by an individual who is not an employee of the Township, such as suppliers, ratepayers and other members of the public.

1. Definitions

For the purpose of this Policy:

“Employee” means a Township employee, a member of Council, a member of a Committee of Council, local board and a Township volunteer, contractor and consultant and includes a worker.

“Workplace discrimination” includes any distinction, exclusion or preference based on the protected grounds in the Ontario *Human Rights Code*, which nullifies or impairs equality of opportunity in employment, or equality in the terms and conditions of employment.



Policy No. 2024-002

Corporate Policy

The protected grounds of discrimination are:

- *ethnic origin, race, colour, ancestry*
- *citizenship, place of origin*
- *creed, including religion*
- *age*
- *gender identity and gender expression*
- *sexual orientation*
- *sex (including pregnancy and breastfeeding)*
- *marital status (including same-sex partnership and single status)*
- *family status*
- *disability or perceived disability (both mental and physical); and*
- *a record of offences for which a pardon has been granted under the Criminal Records Act (Canada) which has not been revoked, or an offence in respect of any provincial enactment*

"Discriminatory harassment" includes comments or conduct based on the protected grounds in the *Ontario Human Rights Code*, which a person does not welcome or that offends him or her.

Examples of discriminatory harassment include but are not limited to:

- *offensive comments, jokes or behaviour that disparage or ridicule a person's membership or perceived membership in one of the protected grounds, such as race, religion or sexual orientation*
- *imitating a person's accent, speech or mannerisms*
- *persistent or inappropriate questions about whether a person is pregnant, has children or plans to have children*
- *inappropriate comments or jokes about a person's age, sexual orientation or sex*

Harassing comments or conduct can poison a person's working environment, making it a hostile or uncomfortable place to work, even if the person is not being directly targeted. A poisoned working environment is a form of discriminatory harassment.

Examples of actions that can create a poisoned work environment include but are not limited to:



Policy No. 2024-002

Corporate Policy

- *displaying offensive or sexual materials such as posters, pictures, calendars, websites or screen savers*
- *distributing offensive e-mail messages or attachments such as pictures or video files*
- *practical jokes that embarrass or insult someone*
- *jokes or insults that are offensive, racist or discriminatory in nature*

“Sexual and Gender-Based Harassment” includes conduct or comments of a sexual nature that the person does not welcome or that offends him or her. Sexual and gender-based harassment also includes:

- *negative or inappropriate conduct or comments that are not necessarily sexual in nature, but which are directed at a person because of his or her gender or sex;*
- *comments or conduct of a sexual nature or that are based on gender or sex that are not necessarily directed at a particular person but are unwelcome or offensive to a person or group.*

The Ontario Human Rights Code provides for protection from sexual harassment in employment as follows:

Every person who is an employee has a right to freedom from harassment in the workplace because of sex, sexual orientation, gender identity or gender expression by his or her employer or agent of the employer or by another employee.

Every person has a right to be free from a sexual solicitation or advance made by a person in a position to confer, grant or deny a benefit or advancement to the person where the person making the solicitation or advance knows or ought reasonably to know that it is unwelcome; or a reprisal or a threat of reprisal for the rejection of a sexual solicitation or advance where the reprisal is made or threatened by a person in a position to confer, grant or deny a benefit or advancement to the person.

The Occupational Health and Safety Act defines workplace sexual harassment as:

- (i) *Engaging in a course of vexatious comment or conduct against a*



Policy No. 2024-002

Corporate Policy

worker in a workplace because of sex, sexual orientation, gender identity or gender expression, where the course of comment or conduct is known or ought reasonably to be known to be unwelcome, or

- (ii) *Making a sexual solicitation or advance where the person making the solicitation or advance is in a position to confer, grant or deny a benefit or advancement to the worker and the person knows or ought reasonably to know that the solicitation or advance is unwelcome.*

Both men and women can be victims of sexual or gender-based harassment, and someone of the same or opposite sex can harass someone else.

Examples of sexual or gender-based harassment include but are not limited to:

- *sexual advances or demands that the person does not welcome or want*
- *threats, punishment or denial of a benefit for refusing a sexual advance*
- *offering a benefit in exchange for a sexual favour*
- *leering (persistent inappropriate staring)*
- *displaying sexually offensive material such as posters, pictures, calendars, cartoons, screen savers, pornographic or erotic websites or other electronic material*
- *distributing sexually explicit e-mail messages or attachments such as pictures or video files*
- *sexually suggestive or obscene comments or gestures*
- *unwelcome remarks, jokes, innuendoes, propositions or taunting about a person's body, clothing or sex*
- *persistent, unwanted attention after a consensual relationship ends*
- *physical contact of a sexual nature, such as touching or caressing*
- *gossip or rumours regarding a person's sexual activities or relationships, regardless of whether they are malicious; and*
- *sexual assault*

"Workplace Harassment and Bullying" is a health and safety issue that is covered under the Occupational Health and Safety Act and means:



Policy No. 2024-002

Corporate Policy

- engaging in a course of vexatious comment or conduct against a worker in a workplace that is known or ought reasonably to be known to be unwelcome;
- workplace sexual harassment.

Examples of workplace harassment and bullying include but are not limited to:

- *verbally abusive behaviour such as yelling, insults, ridicule and name-calling, including remarks, jokes or innuendos that demean, ridicule, intimidate or offend*
- *workplace pranks, vandalism, bullying and hazing*
- *gossiping or spreading rumours, regardless of whether they are malicious*
- *excluding or ignoring someone, such as persistent exclusion of a particular person from workplace-related social gatherings*
- *workplace supervision done in a demeaning or abusive manner*
- *humiliating someone*
- *sabotaging someone else's work*
- *displaying or circulating offensive pictures or materials*
- *offensive or intimidating phone calls, emails, texts or social media communications*
- *a supervisor/manager impeding a person's efforts at promotions or transfers for reasons that are not legitimate*
- *making false allegations about someone in memos or other work related documents*
- *menacing behavior including staring, glaring, inappropriate gestures or unwelcome physical closeness*

“Physical Abuse” is defined as but not limited to the use of intentional force that can result in physical harm or injury to an individual. It can take the form of slapping, hitting, punching, shaking, pulling, throwing, kicking, biting, choking, strangling or the abusive use of restraints.

“Sexual Abuse” is defined as but not limited to any unwanted touching, fondling, observations for sexual gratification, any penetration or attempted penetration with a penis, digital or object of the vagina or anus, verbal or written propositions or innuendos, exhibitionism or exploitation for profit including pornography.



Policy No. 2024-002

Corporate Policy

“Emotional Abuse” is defined but not limited to a chronic attack on an individual’s self-esteem. It can take the form of name calling, threatening, ridiculing, berating, intimidating, isolating, hazing, habitual scapegoat, blaming.

“Verbal Abuse” is defined as but not limited to humiliating remarks, name calling, swearing at, taunting, teasing, continual put downs.

“Psychological Abuse” is defined as but not limited to communication of an abusive nature, sarcasm, exploitive behaviour, intimidation, manipulation, and insensitivity to race, sexual preference or family dynamics.

“Neglect” is defined as but not limited to any behaviour that leads to a failure to provide services which are necessary such as withdrawing basic necessities as forms of punishment, failing to assess and respond to changes in health status and refusing or withdrawing physical or emotional support.

“Harassment” is defined as but not limited to any unwanted physical or verbal conduct that offends or humiliates, including gender-based harassment. It can be a single incident or several incidents over time. It includes threats, intimidation, display of racism, sexism, unnecessary physical contact, suggestive remarks or gestures, offensive pictures or jokes. Harassment will be considered to have taken place if a reasonable person ought to have known that behaviour was unwelcome.

What Isn’t Workplace Harassment

The *Occupational Health and Safety Act* states:

A reasonable action taken by an employer or supervisor relating to the management and direction of workers or the workplace is not workplace harassment.

Therefore, workplace harassment should not be confused with legitimate, reasonable management actions that are part of the normal work function, including but not limited to:

- measures to correct performance deficiencies, such as placing someone on a performance improvement plan
- imposing discipline for workplace infractions
- requesting medical documents in support of an absence from work
- enforcement of workplace rules and policies



Policy No. 2024-002

Corporate Policy

- normal workplace conflict or differences of opinion between individuals

The Test of Workplace Harassment

The test of workplace harassment is whether you knew or should have known that the comments or conduct were unwelcome to the other person.

For example, someone may make it clear through their conduct or body language that the behavior is unwelcome, in which case you must immediately stop that behavior.

Although it is commonly the case, the harasser does not necessarily have to have power or authority over the recipient. Workplace harassment can occur from co-worker to co-worker, supervisor to employee and employee to supervisor.

Workplace and Domestic Violence

“Workplace Violence” is defined under the *Occupational Health and Safety Act* as:

- the exercise of physical force by a person against a worker, in a workplace, that causes or could cause physical injury to the worker
- an attempt to exercise physical force against a worker, in a workplace, that could cause physical injury to the worker
- a statement or behavior that is reasonable for a worker to interpret as a threat to exercise physical force against the worker, in a workplace, that could cause physical injury to the worker.

Workplace Violence is defined broadly enough to include acts that may be considered criminal and includes:

- *physically threatening behavior such as shaking a fist at someone, finger pointing, destroying property, throwing objects*
- *verbal or written threats to physically attack an employee*
- *leaving threatening notes or sending threatening emails*
- *wielding a weapon at work*
- *stalking someone*
- *physically aggressive behaviors including hitting, shoving, standing excessively close to someone in an aggressive manner, pushing, kicking, throwing an object*



Policy No. 2024-002

Corporate Policy

at someone, physically restraining someone or any other form of physical or sexual assault

- *violence that occurs outside the normal workplace but which has an impact on the working environment including working relationships*

Workplace violence may come from many different sources:

- strangers or people with no ties to the workplace
- clients or customers
- other employees
- intimate relationships outside of work (such as intimate partners, family, friends)

Domestic Violence

Domestic violence in the workplace includes domestic violence that is likely to expose you, or other employees, to physical injury that may occur in the workplace.

2. Duties of a Supervisor

A supervisor is expected to assist in creating a harassment, violence and discrimination-free workplace and to immediately contact Human Resources if they receive a complaint of workplace discrimination, harassment or violence, or witness or are aware of such behaviour.

A supervisor must take every reasonable precaution to protect workers from workplace violence, including participating in conducting risk assessments for workplace violence.

A risk assessment is to be conducted as frequently as necessary to prevent injury in the workplace, for example:

- after an event or threat has occurred
- if the work or workplace has changed
- when a safety concern related to workplace violence has been raised

A risk assessment may include evaluating a person's history of violent behavior to determine whether and to whom this employee poses a risk.

In making this evaluation, a supervisor should consider:



Policy No. 2024-002

Corporate Policy

- whether the person's history of violence was associated with the workplace or work
- whether the history of violence was directed at a particular employee or employees in general
- how long ago the incidence of violence occurred

In certain circumstances, a supervisor may have a duty to provide information about a risk of workplace violence from a person with a history of violent behavior if an employee can be expected to encounter that person during the course of his or her work and the risk of workplace violence is likely to expose the employee to physical injury.

A supervisor will only release as much personal information about the person with a history of violent behavior as is reasonably necessary to protect the employee from workplace violence. A supervisor is required to consult with Human Resources prior to releasing information about a person with a history of violence.

3. Duties of All Employees

An employee must do his/her part by ensuring that his/her behavior does not violate this policy. Respect in the workplace and fostering a work environment that is based on respect and is free of harassment, violence and discrimination is everyone's responsibility.

You can assist in achieving an environment free of harassment, violence and discrimination by promptly reporting in accordance with the procedures outlined to your supervisor, any other supervisor the existence of any workplace harassment, violence or discrimination or threat of workplace harassment, violence or discrimination of which you become aware.

4. Procedures – Workplace Harassment and Discrimination

An investigation may be informal or formal as deemed necessary and appropriate by the Township.

Informal Procedure

If you believe that you are being harassed, abused or discriminated against, the first thing to do is to tell the person to stop. Do so as soon as you receive any unwelcome comments



Policy No. 2024-002

Corporate Policy

or conduct. Although this may be difficult to do, telling the person you don't like their actions is often enough to stop the behavior.

Some of the things you can say that might stop the behavior include:

"I don't want you to do that."

"Please stop doing or saying..."

"It makes me uncomfortable when you..."

"I don't find it funny when..."

If the workplace harassment, abuse or discrimination continues after you have confronted the individual, you may want to provide him or her with a written statement of the situation.

You can also report the incident(s) to your supervisor, your Department Head, Human Resources, any other member of management or the CAO. Where appropriate, the Township will assist you with implementing the appropriate de-escalation techniques.

It helps to keep a record of any incident(s) that you experience. This includes when the workplace harassment or discrimination started, what happened, whether there were any witnesses and what your response was.

If you believe that someone who is not an employee of the Township (e.g., a ratepayer, supplier, contractor, etc.), has harassed or discriminated against you, please report the incident(s) to your supervisor, Human Resources, or any other member of management or the CAO.

Although the Township has limited control over third parties, we will do our best to address the issue and prevent further problems from arising.

Formal Procedure

If the incident or complaint cannot be resolved informally or if it is too serious to handle on an informal basis, you may bring a formal complaint to Human Resources. If the matter involves Human Resources, the complaint can be brought to the CAO.

When bringing a formal complaint forward, as much written information as possible will be needed, including the name(s) of the person(s) you believe is harassing or discriminating against you, the place, date and time of the incident(s) and the names of any possible witnesses.



Policy No. 2024-002

Corporate Policy

It is important that you provide your complaint as soon as possible so that the issue doesn't escalate or happen again. Once a complaint is received an investigation will be initiated.

If a decision is made not to make a formal complaint, an investigation may still occur and steps may need to be taken to prevent further workplace discrimination or harassment. For example, an investigation may need to be conducted if the allegations are serious or if there have been previous complaints or incidents involving the same person.

Investigation

An investigation into an incident or complaint regarding workplace harassment or discrimination will be undertaken as quickly as possible.

The Township will determine whether to use an internal or external investigator, depending on the nature of the incident or complaint.

The investigation may include:

- advising in writing the complainant, respondent and witnesses of their duty to maintain confidentiality
- interviewing the complainant and respondent to ascertain all of the facts and circumstances relevant to the incident or complaint, including dates and locations
- interviewing witnesses deemed relevant by the investigator, if any
- reviewing any related documentation
- making detailed notes of the investigation and maintaining them in a confidential file

Once the investigation is complete, the investigator(s) will prepare a report of the findings for review by Human Resources, or the CAO, as applicable, who will determine what action should be taken as a result of the investigation.

The complainant and respondent will be made aware of the findings and provided with a letter stating whether or not the incident or complaint constituted workplace harassment or discrimination. If a finding of workplace harassment or discrimination has been made, the complainant will also be provided with information regarding corrective measures taken to prevent a recurrence.



Policy No. 2024-002

Corporate Policy

The complainant and respondent will be provided in writing with the result of the investigation and any corrective action within 10 calendar days of the completion of the investigation. The results of the investigation are not the same as the investigation report but is a summary only.

Human Resources and the CAO will determine the appropriate amount of information to be shared with the complainant and respondent.

5. Procedures – Workplace Violence

Under the *Occupational Health and Safety Act* workers have a responsibility to report workplace hazards and workplace violence is considered a workplace hazard.

If you are aware of workplace violence, even if you are not a recipient or witness to the violence directly, you are required to report it.

If you are either the recipient of or a witness to workplace violence, from any person, you must report such behavior to Human Resources. A person who believes they are unable to report workplace violence to Human Resources, may report to the CAO.

If a person is believed to be in imminent physical danger or physical assault has occurred, you must immediately report it to the police.

An employee has the right to refuse unsafe work if they have reason to believe they are in danger of workplace violence. Immediately contact your supervisor, at which point appropriate measures will be taken to protect you and investigate the situation. You will be moved to a safe place as near as reasonably possible to your normal work location and will need to be available for the purposes of investigating the incident. Certain employees may have a limited right to refuse, when the risk is inherent in their job duties, such as a member of the fire department.

Investigation

An investigation into a report or incident of workplace violence will be undertaken as quickly as possible.

The Township will determine whether to use an internal or external investigator, depending on the nature of the incident or report.

If a supervisor becomes aware of or witnesses' acts or threats of workplace violence,



Policy No. 2024-002

Corporate Policy

even if these events or actions are not reported to them by an employee, they must initiate an investigation, and corrective and preventative actions by reporting this to Human Resources or the CAO when it involves Human Resources.

The investigation may include:

- advising in writing the complainant, respondent and witnesses of their duty to maintain confidentiality
- interviewing the complainant and respondent to ascertain all of the facts and circumstances relevant to the incident or complaint, including dates and locations
- interviewing witnesses deemed relevant by the investigator, if any
- reviewing any related documentation
- making detailed notes of the investigation and maintaining them in a confidential file

Once the investigation is complete, the investigator(s) will prepare a detailed report of the findings. A copy of the findings will be provided to the Health and Safety Committee, the Department Head, CAO or Council, as applicable.

The complainant and respondent will be made aware of the findings and provided with a letter stating whether or not the incident or complaint constituted workplace violence. If a finding of workplace violence has been made, the complainant will also be provided with information regarding corrective measures taken to prevent a recurrence.

Human Resources and the CAO will determine the appropriate amount of information to be shared with the complainant and shall take into consideration the *Ontario Health and Safety Act* requirements for an employer to not disclose any more personal information than is reasonably necessary.

6. Procedures - Domestic Violence

If you are experiencing domestic violence, the Township will take every precaution reasonable to protect you and your fellow employees in the circumstances. The Township will do its best to assist you as discreetly as possible while maintaining your privacy.

This may include some or all of the following:



Policy No. 2024-002

Corporate Policy

- creating a safety plan
- contacting the police
- establishing enhanced security measures such as a panic button, code words, and door and access security measures
- screening calls and blocking certain email addresses
- providing escorts to your vehicle
- facilitating your access to counselling

7. Corrective Action

If a finding of workplace harassment, discrimination or violence is made, the Township will take appropriate corrective measures, regardless of the respondent's seniority or position at the Township.

A corrective measure may include but is not limited to one or more of the following:

- discipline, such as a verbal warning, written warning or suspension without pay
- termination with or without cause
- referral for counselling, coaching or training, anger management training, supervisory skills training, or attendance at educational programs on respect in the workplace
- demotion or denial of promotion
- reassignment or transfer
- financial penalties such as the denial of a performance related salary increase
- any other disciplinary action deemed appropriate under the circumstances.

8. Confidentiality of Complaints and Investigations

Due to the sensitive nature of workplace harassment, discrimination, abuse and violence complaints, these complaints will be kept confidential to the extent possible. The Township will only release as much information as is necessary to investigate and respond to the incident or complaint, to take corrective action with respect to the incident or complaint or if required to do so by law.

The Township may be required to disclose pertinent information for the purpose of protecting an employee from injury where a reasonable threat of workplace harassment, discrimination and violence exists. Reports will be kept confidential if it has been



Policy No. 2024-002

Corporate Policy

determined that a reasonable threat of workplace violence does not exist or where reasoned and practical in the circumstances.

Out of respect for the individuals involved, it is essential that the complainant, respondent, witnesses, and anyone else involved in or aware of the investigation maintain complete confidentiality throughout the investigation and afterwards.

You may have the assistance of a support person throughout the investigation process, as long as they are not a witness or potential witness and agree to maintain strict confidentiality. The role of the support person throughout the investigation process is to observe and provide support.

All employees, representatives and support persons are required to fully cooperate in the investigation process and to not in any way impede, obstruct or behave in a manner that potentially jeopardizes the integrity of the investigation. Breaching confidentiality or acting in a manner that obstructs, impedes or affects the integrity of the investigation is subject to discipline up to and including termination of employment.



Policy No. 2024-002

Corporate Policy

9. What to Do if You are Accused of Workplace Harassment or Discrimination

If you are asked by a fellow employee to stop behaviors which could reasonably constitute workplace harassment or discrimination, evaluate your behavior. Even if you did not mean to offend, your behavior has been perceived as offensive. Stop the behavior that the employee finds offensive and apologize. Failure to stop this behavior will leave you more vulnerable to disciplinary action if it is determined the behavior is inappropriate or constitutes workplace harassment or discrimination. If you believe the incident has been reported or the complaint has been made in bad faith or is malicious in nature, discuss this with the supervisor or any member of management.

10. Protection from Retaliation or Reprisal

An employee cannot be penalized, reprimanded, or in any way criticized when acting in good faith while following the procedures for addressing situations involving workplace harassment, discrimination or violence.

The Township will not tolerate retaliations, taunts, or threats against anyone who reports an incident or complains about workplace harassment, discrimination or violence or takes part in an investigation. Any person who taunts, retaliates against or threatens anyone in relation to a harassment, discrimination or violence incident or complaint may be disciplined, up to and including termination of employment.

Deliberate false accusations of discrimination or harassment are of a serious nature and may also result in disciplinary action up to and including termination of employment without notice or pay in lieu of notice. It is to be noted that an unproven allegation of discrimination or harassment does not mean that there was a deliberate false allegation. The complainant may have genuinely had reason to believe that there was discrimination or harassment.

Alleged retaliation or reprisals are subject to the same complaint procedures and penalties as complaints of discrimination, harassment or violence.

11. Training

All staff including volunteers, members of Council and Committees of Council will receive



Policy No. 2024-002

Corporate Policy

training and communications on this policy and any related program.

This policy will be provided to all staff and posted on the Health and Safety bulletin board. The Township encourages staff to work in groups or with a 'buddy' whenever possible. When staff are working with money or valuables, they are to be locked up and amounts kept to a minimum to reduce risk.

In the event of a potentially violent situation involving money or valuables, employee safety is the primary concern over such money or valuables.

12. Employee Support

If Township staff have witnessed or experiences a traumatic event, special support may be required. The Township will accommodate this need on a case-by-case basis.

13. Review

The Township will review this policy as often as necessary or at least annually.

Reference and Related Documents:

Health and Safety Policy
Acknowledgment of Receipt of the Harassment and Violence in the Workplace Policy
Respect in the Workplace Complaint Form

Dated this 20th day of November, 2024

Interim CAO – Courtenay Hoytfox

Mayor – James Seeley



Title: PERFORMANCE APPRAISAL POLICY

Policy No. 2020-005

Date: Adoption: October 2014
Amendment: November 4, 2020 (Resolution No. 2020-318, confirming By-law)
Amendment: November 20, 2024 (Resolution No. 2024-XXX, confirming By-law 2024-XXX)

Subject: EMPLOYEE PERFORMANCE MANAGEMENT

1. Purpose

- a. To provide employees with a constructive evaluation of their past years' performance, both in areas where they excelled and areas where improvement may be required.
- b. To provide employees with the opportunity to discuss with the department head and/or supervisor significant strengths and areas needing improvement in a positive and constructive manner.
- c. To provide a systematic means for department heads to make merit wage/salary determinations based upon their candid, objective assessment of an employee's performance in relation to their job description and other performance indicators and objectives. Merit Increases are directly related to performance indicators and are not to be considered automatic.
- d. To provide for the identification of training needs and allow the employee to identify goals and objectives to reach throughout the year.

2. Scope

- a. This policy applies to all permanent full-time, permanent part-time including volunteer firefighters, extended contract (1 or more years of

service), and seasonal employees of the Township.

3. Administrative Guidelines

- a. A standardized corporate form will be used for all appraisals and will be updated in accordance with best practices. The Annual Performance Appraisal form and Quarterly Review Meeting form will be amended/revised/updated by the CAO as needed.
- b. The Township will encourage accurate and consistent evaluations by monitoring each performance appraisal as it is received.
- c. Job descriptions, including essential functions of the job, will be the primary basis for rating the performance level of employees. Essential functions are those core functions that are critical to fulfilling job responsibilities.
- d. Job descriptions will be reviewed to verify that they are current and consistent with business necessity, actual job demands, and do not disparately impact individuals with disabilities.
- e. The Annual Performance Appraisal Review meeting and the quarterly check-in meetings must be conducted in-person (i.e. virtual or telephone meetings are not permitted).

4. Appraising Employee Performance

- a. Department heads and/or supervisors are responsible for conducting thorough, impartial, and timely performance appraisals with employees who report directly to them.
- b. Performance appraisals are a function of rating employees on the basis of performance, learning and development initiatives, annual goal setting and completion, and length of time in the position in relation to the job description.
- c. The accessibility needs of employees with disabilities including any individual accommodation plans will be taken into account when using performance management processes. The employer may be required to manage the performance of said employees outside of the confines of this policy, on a case by case basis, without prejudice or precedent.

- d. The performance appraisal forms are intended to assist department heads/supervisors in recording their assessments of an employee's performance and in communicating this with the employee.
- e. Performance in each factor should be rated independently of other factors.
- f. The performance of an employee shall be reviewed at least quarterly in order to check-in with employees regarding performance, development opportunities, and progress of goals. The formal performance review meeting where merit increases are assessed shall occur annually, on or around the employment anniversary hire date. Timing of the review for seasonal workers is at the discretion of the Department Head/Supervisor.
- g. Performance is also reviewed prior to completion of an employee's probation period. This time period may be extended with the approval of the department head in consultation with the CAO. The "Evaluation of Probationary Employee Form" is used for this purpose.
- h. Performance appraisal discussions should closely interface with day to day information and guiding of staff in their development.
- i. Employees and department heads/supervisors are encouraged to address poor performance or inappropriate behavior as they arise. At the formal annual performance review meeting, there should be no surprises.
- j. Department heads/supervisors will discuss any performance issues with Human Resources prior to setting the performance review meeting.
- k. The Department head/supervisor provides the employee with the performance appraisal template for completion, the most recent job description, and the Performance Appraisal Policy for review by the employee and requests completion and review within a specified period of time.
- l. The employee completes the form and provides to the Department Head/Supervisor at least two (2) days prior to the meeting. The Department Head/Supervisor provides comments on the form and makes any necessary adjustments to the rankings.
- m. The Department Head/Supervisor reviews with the employee the job description to ensure the information is up-to-date.
- n. At the time of the meeting the following are to be discussed:

- i. **Duties, Responsibilities, and Requirements of the Position:** Clearly outline the core duties, responsibilities, and requirements associated with the role, as well as the performance expectations.
 - ii. **Comparison of Responses:** Analyze and compare feedback from employee and Department Heads/Supervisors, addressing any discrepancies in comments.
 - iii. **Performance Strengths:** Identify key performance strengths and discuss strategies to maintain or enhance these areas.
 - iv. **Performance Weaknesses/Opportunities:** Recognize performance weaknesses and opportunities to address and rectify these concerns.
 - v. **Short-Term Objectives:** Establish specific short-term goals aimed at improving work practices.
 - vi. **Long-Term Objectives:** Define long-term career development goals tailored to the employee's growth and advancement.
 - vii. **Training and Development Program:** Review the training and development opportunities that were completed in the previous period. Develop a training and development plan for the upcoming period that aligns with organizational needs and support the employee's career objectives.
 - viii. **Annual Goal Setting and Review:** Review goals from the previous period to assess completion and success, and set new annual goals for the upcoming period.
- o. If the employee is new to the position and a competency is not observed, the rating in the section can be noted as not applicable with comments as to why there was limited or no observance for the specific competency.

5. Annual Goal Setting and Review

- a. Objective: To encourage employees to set meaningful and impactful annual goals that contribute to the organization's success and personal development.
- b. Eligibility Criteria:
 - i. **Duties:** Goals must extend beyond the employee's day-to-day job duties and tasks.
 - ii. **Organizational Value:** Goals should create tangible value for the organization or department.
 - iii. **Process Improvements:** Goals may include initiatives aimed at improving workflow processes.
 - iv. **Mentorship Opportunities:** Goals may involve mentorship roles, either as a mentor or a mentee, through specific projects.
 - v. **Project Involvement:** Goals may involve leading or participating in tasks or projects outside of day-to-day job duties.

- vi. **Training and Development Program:** Annual goals are separate from training and development program opportunities and are not eligible to be considered as an annual goal.
- c. Process for Setting Annual Goals:
 - i. Goal Identification:
 - a. **Review Eligibility Criteria:** Employees should review the criteria outlined above to ensure their goals meet the required standards.
 - b. **Brainstorm Goals:** Employees should consider areas for improvement, new initiatives, or opportunities for mentorship or project leadership.
 - c. **Consultation with Supervisor/Department Head:** Discuss potential goals with your supervisor/department head in advance of your annual performance review meeting to ensure alignment with department and organizational objectives.
 - ii. Goal Proposal:
 - a. **Draft Goal Statement and Proposal:** Clearly define the annual goal, ensuring it meets the eligibility criteria and outlines the expected outcomes.
 - b. **Submit Proposal:** Submit your goal proposal to your supervisor/department head at least 2 days in advance of your annual performance review meeting utilizing the prescribed form.
 - iii. Review and Refinement:
 - a. **Supervisor/Department Head Review:** Your supervisor/department head will review the proposed goal to ensure it meets the eligibility criteria, it is achievable, and aligned with the organizational priorities.
 - b. **Feedback and Revision:** Based on the supervisor/department head feedback, employees will refine the goal proposal as needed.
 - iv. Approval:
 - a. **Final Approval:** Once the annual goal is refined, it will be formally approved by your supervisor/department head. The supervisor/department head will provide a written confirmation of the approved goal.
 - v. Evaluation:
 - a. **Regular Check-ins:** The employee's annual goal will be reviewed to discuss progress, address challenges, and make adjustments as necessary at each quarterly check-in meeting.
 - b. **End-of-Period Review:** At the end of the period during the employee's annual performance review meeting, evaluate the

outcomes of the goal, assess the value created, and reflect on the employee's achievements and areas for growth.

- vi. Recognition and Feedback:
 - a. **Recognition:** Successfully achieving approved goals will be recognized and celebrated and will result in a merit increase during the Goal Setting and Review process.
 - b. **Feedback:** Feedback will be provided to the employee and can be built on in order to continuously improve future goal-setting efforts.

- d. Setting goals outside of day-to-day duties not only fosters personal growth but also contributes significantly to the overall success of the organization. By adhering to the above process, employees can ensure that their goals are both impactful and aligned with broader organizational objectives.

6. Merit Increases

- a. Merit increases are based on performance and are not guaranteed. Employees may receive a merit increase ranging from 0% to a maximum of 4% during their annual performance review. The merit increase is determined according to the following performance indicators:
 - i. **Training and Development Merit Increase: 1%** is linked to meeting the minimum criteria of the training and development program.
 - ii. **Goal Setting and Review Merit Increase: 1%** is tied to the successful completion of the previous period's goal and the establishment of a new goal for the upcoming period.
 - iii. **Duties, Responsibilities and Position Requirements Merit Increase: 2%** is contingent upon overall performance: employees who meet or exceed expectations across all review form categories will qualify for the full 2% increase. Employees with 15% or fewer ratings noted as needing improvement will be eligible for a partial 1% merit increase. Employees with 15% or more ratings noted as needing improvement will not be eligible for the any of the 2% merit increase.

- b. If an employee has not attained the full 2% merit increase based on Duties, Responsibilities, and Position Requirements, and if deemed appropriate by the Department Head, the employee may request a performance reassessment at the next regularly scheduled quarterly meeting. If the request for reassessment is approved to take place at the next regularly scheduled quarterly review meeting, the employee, Department Head/Supervisor, and Human Resources will develop an action plan with specific timelines to monitor and address performance.

- c. Employees who have attained the maximum merit increase for their position may qualify for performance-based vacation entitlement, contingent upon a successful annual performance appraisal. To be eligible for an additional 1.25 days of vacation per annual performance period, employees must meet all of the following performance criteria:
 - i. Fulfillment of the minimum requirements of the training and development program.
 - ii. Successful completion of annual goal setting for the previous period and the establishment of a new goal for the upcoming period.
 - iii. Meet or exceed expectations across all performance categories.
- d. Performance-based vacation entitlement may be earned up to a maximum of 1.25 days per annual performance period, with a cumulative maximum of 10 days per employee throughout their employment with the Township. This performance-based vacation is in addition to the regular vacation entitlement outlined in the Township's Remuneration By-law.
- e. If an employee is promoted to a new position within the Township, they will not be eligible for performance-based vacation entitlement until they have reached the maximum merit increase for their new role. This applies even if the employee was previously eligible for performance-based vacation entitlement in their former position.

7. Finalizing the Annual Performance Appraisal

- a. Following the annual performance review meeting, the department head/supervisor will attached the employee's quarterly review forms, for the applicable period, to the annual performance appraisal form. The employee and department head/supervisor sign the completed annual performance appraisal form.
- b. The employee will receive a digital and/or hard copy of the completed and signed Performance appraisal based on the employee's preference.
- c. The original signed performance appraisal shall be digitized by the Department head/Supervisor and sent to the CAO and Human Resource Generalist in an email marked "Confidential". If the original form was produced in hard copy, the hard copy shall be provided to the Human Resource Generalist in a sealed envelope marked "Confidential" and must also be sent via email. Signed originals are to be stored in the employee's personnel file and signed digital copies are to be stored in the employee's digital personnel file.

- d. The reviewing Department head/Supervisor must fill out the prescribed form for payroll purposes outlining any merit increases and the effective date of the merit increase where applicable and send to finance@puslinch.ca. Completed performance appraisal review forms are confidential and are not to be sent to any employee other than the Human Resource Generalist and CAO.
- e. An employee wishing to review the form in more detail before signing it, may take a copy and must discuss their concerns with the evaluator(s) by the end of the next business day.

8. Dispute Resolution

- a. Should an employee disagree with the performance appraisal, the employee should discuss the differences with the appraiser and subsequently the department head (if required) in an effort to reach a mutually satisfactory resolution.
- b. If a resolution cannot be reached, the employee will prepare a written statement of the reason(s) for disagreeing with the performance appraisal. This statement must be attached to the performance appraisal and sent to the CAO and Human Resources within 20 business days.
- c. The CAO will review all the information and discuss the matter with the department head and/or supervisor and employee in an attempt to reach a resolution within 10 business days of receipt of written statement from employee. Upon resolution, the employee and appraiser will sign the agreed upon form. If an agreement can't be reached, the documents will be left unsigned with an explanation of the process used and notes of the discussions attached.
- d. Should a department head disagree with their performance appraisal, the department head will discuss the differences with the CAO in an effort to reach a mutually satisfactory resolution.
- e. If a resolution cannot be reached, the department head will prepare a written statement of the reason(s) for disagreeing with their performance appraisal. This statement will be attached to the performance appraisal and then forwarded by the CAO and Human Resources to Council within 30 business days. Upon resolution, the employee and appraiser will sign the agreed upon form. If an agreement can't be reached, the documents will be left unsigned with an

explanation of the process used and notes of the discussions attached,
and Council will be informed.



REPORT BLD-2024-004

TO: Mayor and Members of Council

PREPARED BY: Olive Zhang, Building Services Technician

PRESENTED BY: Andrew Hartholt, Chief Building Official

MEETING DATE: November 20, 2024

SUBJECT: Building Department Third Quarter Update – July to September 2024

RECOMMENDATION

That Report BLD-2024-004 entitled Building Department Third Quarter Update – July to September 2024 be received for information.

Purpose

The purpose of this report is to provide Council with an update of the activities in the Building Department for the Third Quarter of 2024 (July, August and September).

Background

Council receives a summary of the Township building permits on a quarterly basis.

Financial Implications

The Building Code Act requires that the total amount of building permit fees meets the total costs for the municipality to administer and enforce the Building Code Act and Regulations. Building permit fees were established to fully recover the Township's cost of providing building permit services, including an allocation of administrative overhead/indirect costs. Any surplus revenue from building permit fees is transferred to a restricted reserve, to be drawn upon in years of declining building activity.

Applicable Legislation and Requirements

Building Code Act, 1992, S.O. 1992, c. 23

Attachments

Schedule A - Third Quarter 2024 report and Comparison Charts

Respectfully submitted,

Olive Zhang
Building Services Technician

Reviewed by:

Andrew Hartholt
Chief Building Official

Building Permit Comparison Summary - Schedule A

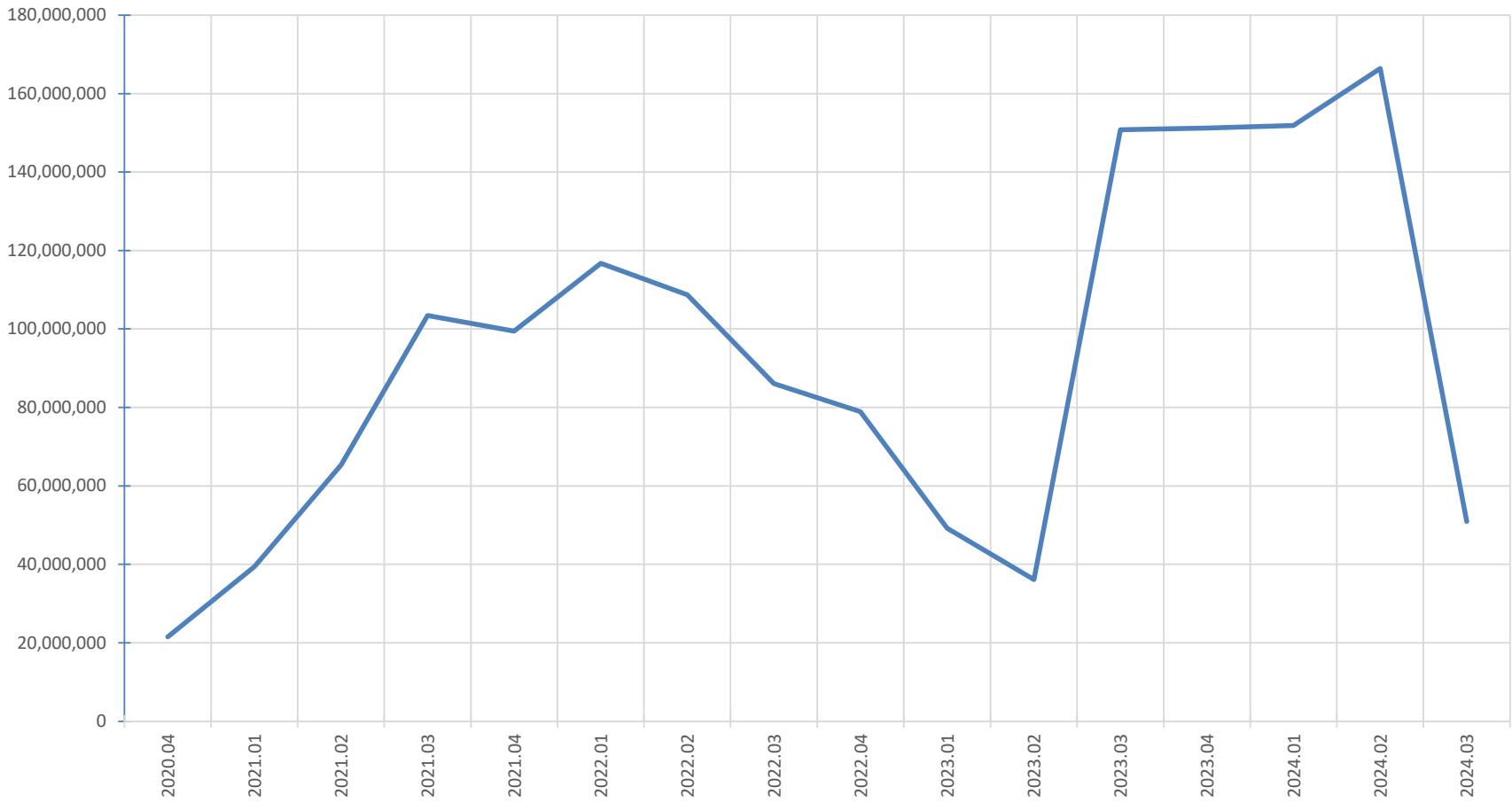
Report BLD-2024-004

Third Quarter - July to September 2024

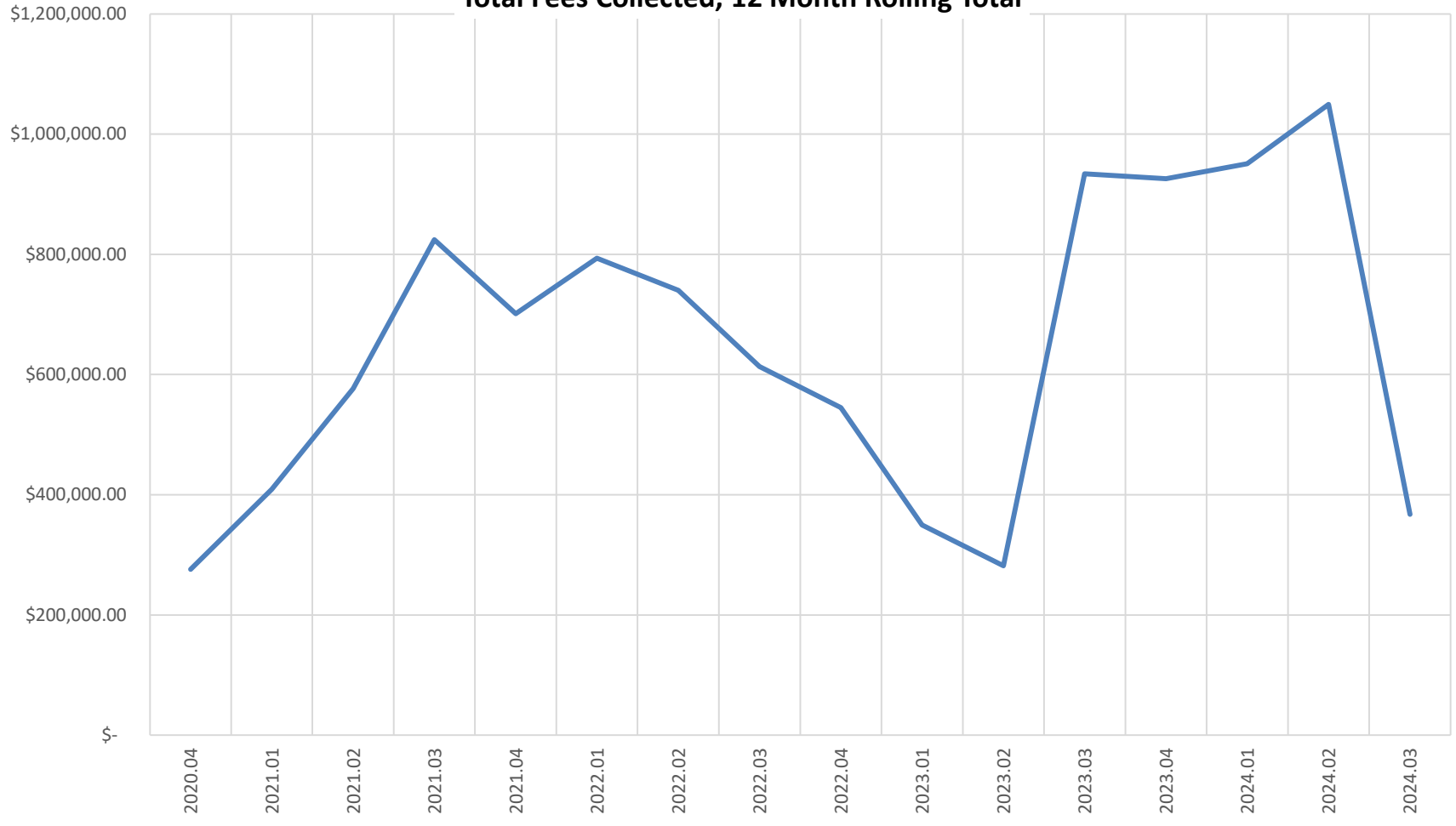
Category	Permit Count		Total Permit Fees		Cost of Construction	
	2024	2023	2024	2023	2024	2023
Accessory Structures	15	18	\$6,177	\$8,265	\$448,462	\$1,581,250
Agricultural Structures	1	0	\$1,404	\$0	\$70,000	\$0
Commercial/Industrial	0	2	\$0	\$704,216	\$0	\$118,000,000
Demolition	1	0	\$181	\$0	\$5,000	\$0
Miscellaneous Permits	4	3	\$1,219	\$1,183	\$28,756	\$181,500
Plans Resubmission	4	4	\$1,460	\$1,416	\$0	\$0
Pools Enclosure	4	8	\$1,491	\$1,953	\$410,000	\$595,860
Residential Buildings	13	14	\$71,778	\$51,124	\$13,407,600	\$8,312,738
Residential Sewage System	10	8	\$7,127	\$5,318	\$384,250	\$1,512,499
Signs	1	0	\$304	\$0	\$7,500	\$0

SUMMARY TOTALS	2024	2023
Total Permits Issued	53	57
ARU's created	2	0
Dwellings Created	8	5
Total Dwellings Units Created	10	5
Total Permit Fees	\$91,141	\$773,475
Total Permit Value	\$14,761,568	\$130,183,847

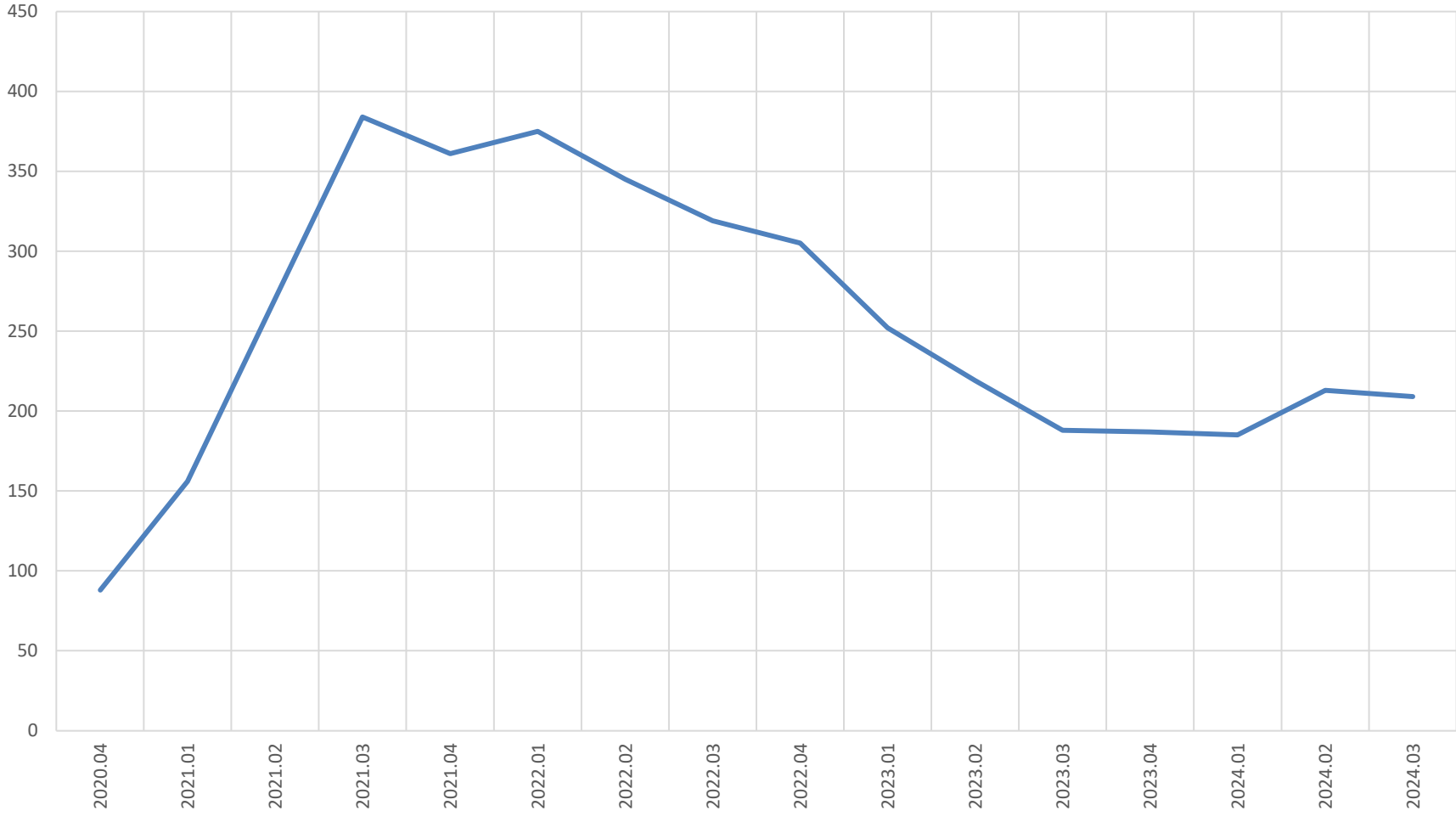
Total Value of Permits, 12 Month Rolling Total



Total Fees Collected, 12 Month Rolling Total



Total # of Permits, 12 Month Rolling Total





REPORT PD-2024-007

TO: Mayor and Members of Council

PREPARED BY: Lynne Banks, Development & Legislative Coordinator

PRESENTED BY: Lynne Banks, Development & Legislative Coordinator

MEETING DATE: November 20, 2024

SUBJECT: Zoning By-law Amendment Application (D14/BRU)
Mary and John Brunsveld
4120 Wellington Rd. 35
Request for Committee Review and Comments
File: D14/BRU

RECOMMENDATION

That Report PD-2024-007 entitled Zoning By-law Amendment Application D14/BRU Request for Council to deem the application complete/incomplete be received; and

That Council deem the application to be complete; and

That staff be directed to proceed with notice in accordance with Section 3 and Section 5 of O.Reg 545/06 of the *Planning Act, R.S.O. 1990*, as amended.

Purpose

The purpose of this report is to:

1. Advise Council of the application for a Site Specific Zoning By-law Amendment for the property described as Part Lot 15, Concession 1, Township of Puslinch as in RO704806; Township of Puslinch, County of Wellington, (the "Subject Lands"). The site is currently zoned Agricultural (A) and the application proposes to rezone the Subject Lands to a Site-Specific Agricultural Zone (A-xx); and
2. Obtain confirmation from Council that the application can be deemed to be complete and provide notice in accordance with Section 3 and Section 5 of O.Reg 545/06 of the *Planning Act, R.S.O. 1990*, as amended.

Background

Application

The proposed Zoning By-law Amendment is to amend the Township of Puslinch Zoning By-law 23-2018 to rezone the Subject Lands from Agricultural (A) zone to a Site Specific Agricultural (A-xx) to prohibit a residential dwelling, as shown on the map attached to this report as Schedule "A".

A consent application was submitted in regards to the Subject Lands (File B7-24), which was approved with conditions on April 11, 2024. The consent application proposes to sever a rural residential lot of 1.35 hectares of land from the Subject Lands with an existing dwelling, barn for storage, drive shed and silos. The Zoning By-law Amendment application is required to fulfill conditions of approval for the consent application.

The following reports and plans have been submitted with the Zoning By-law Amendment application:

- 1st Submission – Draft Zoning By-law and Schedule "A", September 25, 2024.
- 1st Submission – Zone Change Sketch, Van Harten Surveyors, September 25, 2024.
- 1st Submission – Planning Submission Covering Letter – September 25, 2024.
- 2nd Submission – 2nd Submission Comments Letter, October 21, 2024.
- 2nd Submission – Revised Draft By-law and Schedule "A", October 21, 2024.
- 2nd Submission – Revised Zone Change Sketch, Van Harten Surveyors, October 21, 2024.
- 2nd Submission – 1st Submission Comment Summary from County and Township. October 18, 2024.
- 3rd Submission – Revised Zone Change Sketch, Van Harten Surveyors, October 29, 2024.
- 3rd Submission – 3rd Submission Comments to NPG Planning Letter, October 29, 2024.

Consultation:

The Zoning By-law Amendment Application including the prescribed fee was submitted to the Township on September 25, 2024.

Staff recommend that Council deem the application to be complete at this time as the applicant has addressed all outstanding issues as noted by Township staff and its Planning consultant. The applicant has paid the required fee to the Township and is responsible for paying all third party costs.

Should Council deem the application to be complete, the timelines in the *Planning Act* stipulate 90 days to process the application. The Township continues to process applications as close to the stipulated timelines as practical. The legislation sets out the following process to be completed:

- Circulate the statutory notice to properties within a 120 metre buffer, in addition to all required agencies;
- Peer review all submitted materials to the satisfaction of the Township;
- Present the application to the Township Planning and Development Advisory Committee for comments (tentatively scheduled for December 10, 2024);
- Schedule and conduct at least one public meeting (tentatively scheduled for January 22, 2025);
- Advertise the complete application and public meeting in the Wellington Advertiser in accordance with statutory notice requirements and installing physical signage on the property; and
- Provide Council with a planning recommendation report and proposed by-law (tentatively scheduled for February 12, 2025).

Financial Implications

None

Applicable Legislation and Requirements

County of Wellington Official Plan

Township of Puslinch Zoning By-law 2018-023

Planning Act, R.S.O. 1990, as amended

Attachments

Attachment "A" – Key Map

Attachment "B" - Comment Summary(s)

Respectfully submitted,

Reviewed by:

Lynne Banks
Development & Legislative
Coordinator

Justine Brotherston
Interim Municipal Clerk

KEY MAP



ATTACHMENT "B"



Affidavit

Township of Puslinch
7404 Wellington County Rd 34, Puslinch, ON N0B 2J0
(519) 763-1226

Cloudpermit application number CA-3523001-P-2024-73
--

Applicant		
Last name Keast	First name Hailey	Corporation or partnership
Street address 2106 Gordon Street	Unit number	Lot / Con.
Municipality Guelph	Postal code N1L 1G6	Province Ontario
Other phone	Mobile phone +1 519-821-2763	
Fax	Email hailey.keast@vanharten.com	

Agent		
Last name Buisman	First name Jeff	Corporation or partnership Van Harten Surveying Inc.
Street address 2106 Gordon Street	Unit number	Lot / Con.
Municipality Guelph	Postal code N1L 1G6	Province Ontario
Other phone	Mobile phone +1 519-821-2763	
Fax	Email jeff.buisman@vanharten.com	

Property owner, Payer		
Last name Brunsveld	First name Mary	Corporation or partnership
Street address [REDACTED]	Unit number	Lot / Con.
Municipality Puslinch	Postal code N0B 2J0	Province Ontario
Other phone	Mobile phone [REDACTED]	
Fax	Email [REDACTED]	

Subject Land Information		
Address	Legal description	Roll number
4120 WELLINGTON RD 35 (Primary)	CON 1 PT LOT 15	2301000004099000000

Companion Applications		
Are you submitting a companion Official Plan Amendment application? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Are you submitting a companion Plan of Subdivision/Condominium application? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Are you submitting a companion Site Plan Control application? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Subject Land Information		
If known, the date the subject land was acquired by the current owner 2016-11-15		
Frontage 385.0 m	Depth 1501.0 m	Area 477000.0 m ²
Official Plan Designation Prime Agricultural, Core Greenlands and Greenlands		Current Zoning Agricultural, Natural Environment and Environmental Protection Overlay
Existing Uses Agricultural		
If known, the lengths of time that the existing uses have continued Decades		
Previous uses Agricultural		
List the names and addresses of the holders of any mortgages, charges, or other encumbrances in respect of the subject land Mortgage as in INST WC621383 with National Bank of Canada		
Are there any easements or restrictive covenants affecting the subject lands? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		

Has the subject land ever been subject of
An application for a plan of subdivision / condominium or consent <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not known
Application number Severance B7-24 - Approved subject to conditions
An application for a zoning by-law amendment or a minor variance <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Not known
An application for approval of a site plan <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Not known
A Minister's Zoning Order (Ontario regulation) <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Not known

Companion Applications

Are you submitting a companion Official Plan Amendment application?

 Yes No

Are you submitting a companion Plan of Subdivision/Condominium application?

 Yes No

Are you submitting a companion Site Plan Control application?

 Yes No**Subject Land Information**If known, the date the subject land was acquired by the current owner
2016-11-15Frontage
385.0 mDepth
1501.0 mArea
477000.0 m²Official Plan Designation
Prime Agricultural, Core Greenlands and GreenlandsCurrent Zoning
Agricultural, Natural Environment and Environmental Protection OverlayExisting Uses
AgriculturalIf known, the lengths of time that the existing uses have continued
DecadesPrevious uses
AgriculturalList the names and addresses of the holders of any mortgages, charges, or other encumbrances in respect of the subject land
Mortgage as in INST WC621383 with National Bank of Canada

Are there any easements or restrictive covenants affecting the subject lands?

 Yes No**Has the subject land ever been subject of**

An application for a plan of subdivision / condominium or consent

 Yes No Not known

Application number

Severance B7-24 - Approved subject to conditions

An application for a zoning by-law amendment or a minor variance

 Yes No Not known

An application for approval of a site plan

 Yes No Not known

A Minister's Zoning Order (Ontario regulation)

 Yes No Not known

Description of Amendment	
Amendment to Zoning By-law from Agricultural	Amendment to Zoning By-law to Site Specific Agricultural to prohibit a residential dwelling
Proposed uses of subject land Retained Parcel - Agricultural	
Describe the nature and extent of the amendment(s) being requested To rezone the Retained Parcel to a Specialized Agricultural to prohibit a residential dwelling. The rest of the Retained Parcel will remain zoned Natural Environment and Environmental Protection Overlay and the Severed Parcel will remain zoned Agricultural.	
Why is this amendment or these amendments being requested? Severance Application B7-24 was approved subject to conditions which created a rural residential parcel. The conditions of the severance include zoning compliance. This application is to satisfy Condition 8 of the approved severance to prohibit a dwelling on the Retained Parcel. Please see the covering letter for more details on the zoning request.	
Explain how the amendment to the Zoning By-law is consistent with the Provincial Policy Statement, 2014 The application is consistent with Section 2.3.4.2 (c) of the PPS as the surplus residence severance is permitted as a result of farm consolidation. A zone change is required to prohibit a residence on the retained farm parcel.	
Explain how the application conforms to the City's Official Plan The subject property is designated as Prime Agricultural in the Official Plan. The criteria outlined in Section 10.3.4 of the Official Plan is met for the severance and the zoning amendment is a requirement of this type of severance.	
If this application is to remove land from an area of employment, details of the official plan or official plan amendment that deals with this matter	
<input checked="" type="checkbox"/> See Official Plan Amendment	

Existing Buildings / Structures on Subject Land
Are there any buildings or structures on the subject land? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Indicate the type of building or structure, the date of construction (if known), and, in metric units, the setback from the front lot line, rear lot line and side lot lines, the height of the building or structure and its dimensions or floor area. Equipment Shop for storage of farm equipment.
<input checked="" type="checkbox"/> See attached Existing Plan or Sketch of Subject Land

Proposed Buildings / Structures on Subject Land
Do you propose to build any buildings or structures on the subject land? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Sign off
By click this button I have read and understand the below <input checked="" type="checkbox"/> I understand that the applicant is responsible for all third party review fees regarding the application in accordance with the Township's User Fees and Charges By-law

Description of Amendment	
Amendment to Zoning By-law from Agricultural	Amendment to Zoning By-law to Site Specific Agricultural to prohibit a residential dwelling
Proposed uses of subject land Retained Parcel - Agricultural	
Describe the nature and extent of the amendment(s) being requested To rezone the Retained Parcel to a Specialized Agricultural to prohibit a residential dwelling. The rest of the Retained Parcel will remain zoned Natural Environment and Environmental Protection Overlay and the Severed Parcel will remain zoned Agricultural.	
Why is this amendment or these amendments being requested? Severance Application B7-24 was approved subject to conditions which created a rural residential parcel. The conditions of the severance include zoning compliance. This application is to satisfy Condition 8 of the approved severance to prohibit a dwelling on the Retained Parcel. Please see the covering letter for more details on the zoning request.	
Explain how the amendment to the Zoning By-law is consistent with the Provincial Policy Statement, 2014 The application is consistent with Section 2.3.4.2 (c) of the PPS as the surplus residence severance is permitted as a result of farm consolidation. A zone change is required to prohibit a residence on the retained farm parcel.	
Explain how the application conforms to the City's Official Plan The subject property is designated as Prime Agricultural in the Official Plan. The criteria outlined in Section 10.3.4 of the Official Plan is met for the severance and the zoning amendment is a requirement of this type of severance.	
If this application is to remove land from an area of employment, details of the official plan or official plan amendment that deals with this matter	
<input checked="" type="checkbox"/> See Official Plan Amendment	
Existing Buildings / Structures on Subject Land	
Are there any buildings or structures on the subject land? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Indicate the type of building or structure, the date of construction (if known), and, in metric units, the setback from the front lot line, rear lot line and side lot lines, the height of the building or structure and its dimensions or floor area. Equipment Shop for storage of farm equipment.	
<input checked="" type="checkbox"/> See attached Existing Plan or Sketch of Subject Land	
Proposed Buildings / Structures on Subject Land	
Do you propose to build any buildings or structures on the subject land? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Sign off	
By click this button I have read and understand the below <input checked="" type="checkbox"/> I understand that the applicant is responsible for all third party review fees regarding the application in accordance with the Township's User Fees and Charges By-law	

Sworn Declaration of Applicant

Complete in the presence of a Commissioner for taking affidavits

I, Van Harten Surveying Inc. (Jeff Buisman), solemnly declare that the information required under Schedule 1 to Ontario Regulation 545/06 and provided by the Applicant is accurate and that the information contained in the documents that accompany this application is accurate, and I make this solemn declaration conscientiously believing it to be true, and knowing that it is of the same force and effect as if made under oath and by virtue of the Canada Evidence Act.

Signature of Applicant (sign in the presence of a Commissioner for taking affidavits)

Signature of Applicant

Municipality

Day, month, year

Guelph

25/ Sept / 2024

Place an imprint of your stamp below

James Michael Laws,
a Commissioner, etc.,
Province of Ontario,
for Van Harten Surveying Inc.
Expires May 21, 2027.

Affidavit and signatures


Applicant

The Hailey Keast, Applicant is required to agree to erect and maintain a sign on the subject lands and to permit Township employees/representatives to enter the lands for site visits. The sign will be provided to the applicant for posting on the property by Township planning staff along with instructions on how and where to post the sign. The sign must be posted at least 10 days prior to the Committee of Adjustment meeting date for the application and must remain on the property until the 20 day appeal period is expired.

Notice with respect to collection of personal information

Personal information on this form is collected under the authority of the Planning Act. The information is used for the purpose of processing this application and administering the legislation and is maintained in accordance with the Municipal Freedom of Information and Protection of Privacy Act. Questions regarding the collection of this information may be directed to the Township Clerk's office.

The Township of Puslinch is committed to providing accessible formats and communication supports for people with a disability. If another format would work better for you, please contact the Township Clerk's office for assistance.

 Digitally signed on 2024-09-25, 3:24:36 p.m. EDT by Hailey Keast.



September 25, 2024

33040-23

Jeff.Buisman@vanharten.com

Township of Puslinch
7404 Wellington Road 34
Puslinch, Ontario
N0B 2J0

Attention: Lynne Banks

Dear Ms. Banks:

**Re: Zoning By-law Amendment Application for:
Approved Severance Application B7-24
Reference Plan: Part 1, 61R-22817
4120 Wellington Road 35
Part of Lot 15, Concession 1
PIN 71205-0020
Township of Puslinch**

Please find enclosed an application for a Zoning By-law Amendment on the above-mentioned property. Included with this submission are copies of the Zone Change Sketch, completed application form, PIN Report and Map, the required deed and Draft Zoning By-law. Payment of the Township Application fee of \$2,577.00 will be made once the application has been deemed complete.

Proposal:

This Zoning By-law Amendment Application is being made to meet the requirements for Severance Application B7-24 which was approved April 2024 subject to conditions. The application severed a surplus farm dwelling from the rest of the agricultural parcel.

The following zone change request is being made to satisfy Condition 8 of the severance application:

A) To rezone the Retained Parcel from Agricultural to a Site Specific Agricultural (A-XX) to prohibit a residential dwelling.

There are areas of land on the Retained Parcel zoned Natural Environment and Environmental Protection Overlay; however, they will not be altered as no development is proposed and these areas will continue to be zoned as such.

The approved application severed a surplus farm dwelling from the rest of the agricultural farm parcel. The property is known as #4120 Wellington County Road 35 (PIN 71205-0020).

The Severed Parcel (#4120) has a frontage of 78±m, depth of 191±m, for an area of 1.38ha where the existing dwelling and one silo will remain. The driveshed was recently demolished, and the existing barn and attached silo are to be removed in the coming months. The silo near the rear will remain. The zoning requirements are met for the severed parcel.

The Retained Parcel is a corner lot with frontage along County Road 35 and Concession 1. The parcel has an area of approximately 47.7±ha and that will continue to be used as part of a large-scale agricultural operation. There is an existing farm equipment building that will remain on the parcel and continue to be used for equipment storage / farm purposes (no livestock). The existing field entrances located along County Road 35 and Concession 1 will allow for continued access the farm parcel.

The equipment shop has an area of 266m², a height of 5.0m, and an interior side yard setback of 6.8m – which all meet the zoning requirements for accessory buildings on Agricultural lots greater than 4ha. Therefore, no additional zoning requests are required for the retained parcel.

In order to meet the building code requirements and to satisfy a condition of the severance, Tacoma Engineers were retained to complete the Fire Spatial Separation Calculations for the accessory buildings on the severed and retained parcel. As a result of their findings and based on the decision of the property owners, the existing barn and driveshed on the severed parcel are to be demolished. The equipment shed on the retained parcel is having one wall upgraded for fire protection in order to meet the building code and to satisfy the Township Building Department.

With the demolition of the barn/silo and driveshed on the severed parcel, the zoning requirements are met and no relief is required for the severed parcel. The removal of the barn will also satisfy Condition 6 of the approved severance which required zoning compliance to prohibit livestock in the barn.

The request to prohibit a dwelling on the Retained (farm) Parcel is a standard requirement for “surplus residence severances” as laid out in Section 10.3.4 of the Wellington County Official Plan. This is required by Condition 8 of the approved Severance Application B7-24. The remaining zoning requirements are met for the Retained Parcel.

Therefore, the zoning by-law amendment is straightforward and more administrative in nature in order to satisfy the condition of the severance, which is a requirement of this type of severance in the Official Plan.

We look forward to the review of this application and having this application scheduled at the next available Public Meeting.



Please call me if you or the Planning Staff have any questions.

Very truly yours,
Van Harten Surveying Inc.



Jeffrey E. Buisman B.E.S, B.Sc.
Ontario Land Surveyor

cc Mary & John Brunsveld

**THE CORPORATION OF THE TOWNSHIP OF PUSLINCH
BY-LAW #2024-**

A By-law to amend By-law #23/18 as amended, being the Zoning By-law of the Township of Puslinch.

Whereas the Council of the Corporation of the Township of Puslinch deem it appropriate and in the public interest to amend By-law Number 023/18 pursuant to the Planning Act, R.S.O. 1990, c.P.13 as amended;

Now Therefore the Council of the Corporation of the Township of Puslinch enacts as follows:

1. THAT Schedule "A" of By-law #023/18 is hereby amended by rezoning Part of Lot 15, Concession 1, Township of Puslinch, County of Wellington of from: **Agriculture (A) Zone to a Specialized Agriculture (A-xx) Zone** as shown on Schedule "A" of this By-law;
2. THAT except as amended by this By-law, the land as shown on the attached Schedule 'A' shall be subject to all applicable regulations of Zoning By-law 023/18, as amended.
3. That this By-law shall come into effect from the date of passing by Council and come into force in accordance with the requirements of the Planning Act, R.S.O., 1990, as amended.

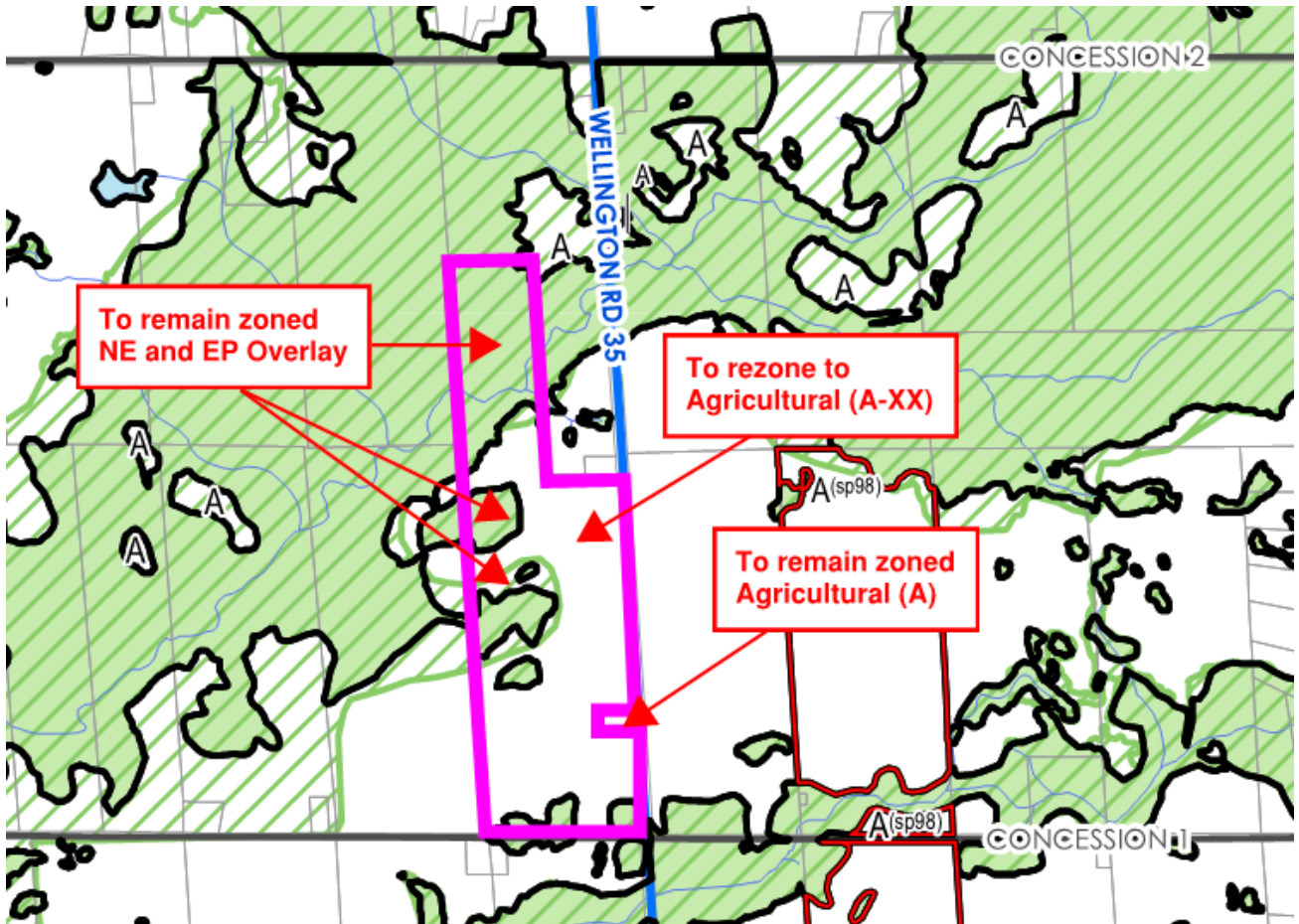
By-law read a First, Second, and Third Time this ____ of _____, 2024

MAYOR

CLERK

THE CORPORATION OF THE TOWNSHIP OF PUSLINCH BY-LAW NUMBER 2024- xx

SCHEDULE "A"



By-law read a First, Second, and Third Time this _____ of _____, 2024

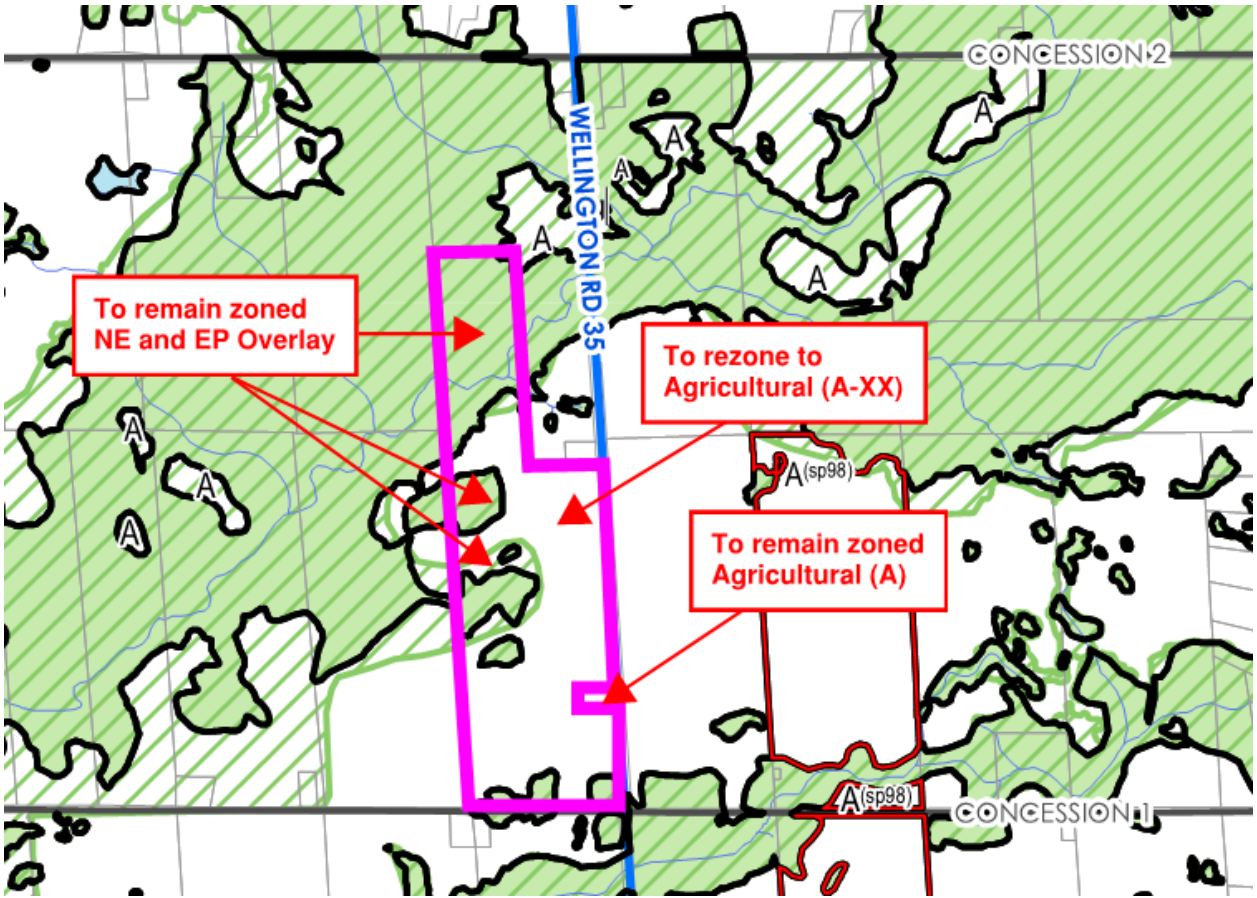
MAYOR

CLERK

THE CORPORATION OF THE TOWNSHIP OF PUSLINCH

Purpose of By-law # 2024-xx

By-law Number 2024-xx amends the Township of Puslinch Zoning By-law #23/18 by rezoning Part of Lot 15, Concession 1, Township of Puslinch, County of Wellington from Agriculture (A) Zone to a specialized Agriculture (A-xx) Zone.



Purpose and Effect of By-law # 2024-xx

The effect of the proposed amendment is to rezone a portion of the subject lands from Agricultural (A) Zone to Site Specific Agricultural (A-XX) Zone. This application is seeking to rezone the Retained Lands to prohibit any future residential development. This rezoning is a condition of severance application B7-24, that was granted provisional approval by the Wellington County Land Division Committee. The consent will sever 1.38 ha rural residential parcel with an existing dwelling (the existing barn and driveshed are to be removed). A 47.7 ha agricultural parcel will be retained with an existing farm equipment building.

ZONE CHANGE SKETCH PART OF LOT 15, CONCESSION 1 TOWNSHIP OF PUSLINCH COUNTY OF WELLINGTON

SCALE 1 : 4000



VAN HARTEN SURVEYING INC.

KEYMAP:



NOTES:

1. THIS IS NOT A PLAN OF SURVEY AND SHOULD NOT BE USED FOR REAL ESTATE TRANSFERS OR MORTGAGES.
2. SUBJECT LANDS ARE ZONED AGRICULTURAL, NATURAL ENVIRONMENT & ENVIRONMENTAL PROTECTION OVERLAY.
3. SUBJECT LANDS HAVE AN OFFICIAL PLAN DESIGNATION OF PRIME AGRICULTURAL, GREENLANDS & CORE GREENLANDS.
4. DISTANCES ON THIS PLAN ARE SHOWN IN METRES AND CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048.
5. DIMENSIONS ON THIS SKETCH ARE APPROXIMATE AND HAVE NOT BEEN VERIFIED BY SURVEY.
6. PROPERTY OWNERS: MARY & JOHN BRUNSVELD.
7. T.B.R. DENOTES TO BE REMOVED.
8. PROPERTY OWNERS: JOHN & MARY BRUNSVELD.

- O.P. : GREENLANDS
ZONING: ENVIRONMENTAL PROTECTION OVERLAY
- COUNTY O.P. : CORE GREENLANDS
ZONING: NATURAL ENVIRONMENT

ZONE CHANGE REQUEST:

A TO REZONE THE RETAINED PARCEL TO A SPECIALIZED AGRICULTURAL TO PROHIBIT A RESIDENTIAL DWELLING.

SURVEYOR'S CERTIFICATE:
THIS SKETCH WAS PREPARED
ON THE 25th DAY OF SEPTEMBER, 2024

JEFFREY E. BUISMAN
ONTARIO LAND SURVEYOR



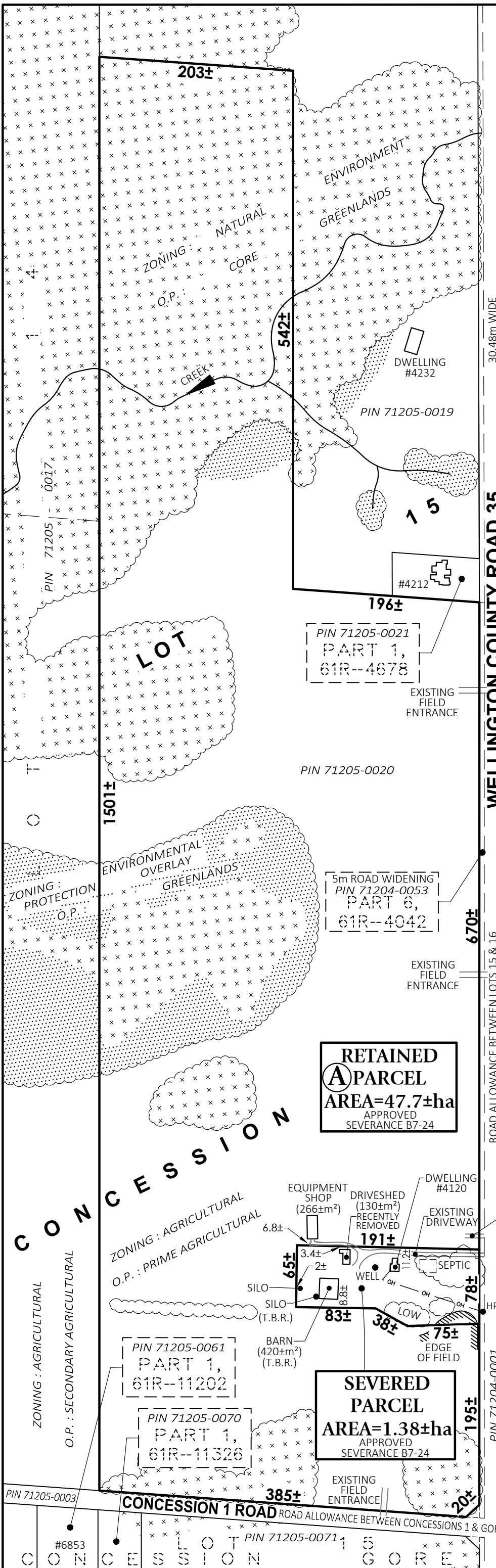
Kitchener/Waterloo Ph: 519-742-8371 Guelph Ph: 519-821-2763 Orangeville Ph: 519-940-4110

www.vanharten.com info@vanharten.com

DRAWN BY: AN CHECKED BY: JB PROJECT No. 33040-23

Sep 25, 2024-3:18:54 PM
G:\PUSLINCH\Con1\ACAD\ZONE LOT 15 (BRUNSVELD) UTM 2010.dwg

© 2024 THIS SKETCH IS PROTECTED BY COPYRIGHT





Comment Summary – ZBA – 4120 Wellington Rd 35 – 1st submission

Consultant	Comments
NPG Planning Solutions	See letter attached
County of Wellington Planning	See letter attached
Township of Puslinch Fire Department – Brent Smith	Puslinch Fire and Rescue Services have no concerns with the zone change application
Township of Puslinch Building Department – Andrew Hartholt, CBO	The building department has no concerns with the proposed zoning amendment.
Township of Puslinch By-law Enforcement	No comments
Township of Puslinch Public Works – Mike Fowler	No comments



October 04, 2024

Lynne Banks
7404 Wellington Road 34,
Puslinch, Ontario

Dear Lynne Banks,

RE: **NPG Comments**
4120 Wellington Road 35
RE: Application for Zoning By-law Amendment

NPG Planning Solutions Inc. (NPG) has been retained to provide comments regarding a zoning by-law amendment application proposing to rezone a portion of the Subject Lands from Agricultural to a Site-Specific Agricultural zone to prohibit a residential dwelling. A consent application was provisionally approved for the Subject Lands (File B7-24) on April 2024, to sever a surplus farm dwelling. This Zoning By-law Amendment application is required to fulfill conditions of approval for the consent application.

The severed parcel is approximately 1.38 hectares and has 78 metres of frontage along Wellington Road 35. "...the existing dwelling and one silo will remain. The driveshed was recently demolished, and the existing barn and attached silo are to be removed in the coming months. The silo near the rear will remain."

Regarding the retained parcel, the lands are approximately 47.7 hectares and has a frontage of 385 metres along Concession Road 1. There are four (4) entrances providing access to the retained Lands, which include one (1) field entrance from Concession 1 Road, and three (3) field entrances from Wellington County Road 35. In addition, the existing equipment shop will remain on the parcel. Surrounding uses consist of agricultural and rural residential uses.

Zoning By-law

The applicant is only proposing to rezone the retained parcel from Agricultural to a Site-Specific Agricultural Zone to prohibit residential uses. We have reviewed the materials submitted in support of the application and have the following comments:

- The submitted draft by-law indicates that the effect purpose and effect of the By-law is to rezone the retained parcel to prohibit any future residential development. This request



NPG Planning Solutions
4999 Victoria Ave | Niagara Falls, ON L2E 4C9
npgsolutions.ca

(905) 321 6743
info@npgsolutions.ca

should be included in the text of the draft Zoning By-law Amendment.

- The Conditions of Consent indicate that “2. that the owner obtain zoning compliance for the proposed severed parcel to prohibit livestock in the barn located on the property.” As the removal of the barn is anticipated to occur in the coming months, it appears that this requirement is met. Section 4.16.2 of the Township Zoning By-law would restrict any new livestock operation unless it complies with MDS II.
- In regard to the zone sketch submitted with this application, a zoning chart should be included for both the retained and severed part demonstrating that the parcels conform to all other applicable regulations. In addition, the zone sketch should demonstrate the setbacks from all existing buildings to the lot lines. A zoomed in version of the survey sketch would assist in ensuring that such setbacks are clearly shown.

Sincerely,



Jesse Auspitz, MCIP, RPP
Principal Planner
[NPG Planning Solutions Inc.](mailto:jauspitz@npgsolutions.ca)
jauspitz@npgsolutions.ca



COUNTY OF WELLINGTON

PLANNING AND DEVELOPMENT DEPARTMENT

ALDO SALIS, BES, M.Sc. MCIP, RPP, DIRECTOR

TEL: 519.837.2600

TEL: 1.800.663.0750

FAX: 519.823.1694

ADMINISTRATION CENTRE

74 WOOLWICH STREET

GUELPH, ON N1H 3T9

October 3rd, 2024

Courtenay Hoytfox
Interim CAO
Township of Puslinch
7404 Wellington Rd 34
Puslinch, ON NOB 2J0

Dear Ms. Hoytfox:

Re: ZONING BY-LAW AMMENDMENT - Deeming Complete
John and Mary Brunsveld
4120 Wellington County Road 35
Township of Puslinch

Thank you for circulating the above noted application and provide the following comments for the Township's consideration in deeming the application complete:

Based on the review of the information submitted, County Planning staff have no objections to the proposed Zoning By-law amendment application being deemed complete. The Township should consider possible MDS conflicts with the 'equipment shop' located on the retained lands and the severed lot; planning staff recommend a clause clarifying that no livestock be housed in existing structures on the retained lands and any new structures be required to meet MDS requirements.

It is requested that a copy of the proposed draft amending By-law be provided with the Notice of Complete Application and Public Meeting for County Planning staff's review. Detailed planning comments will be provided at that time.

We trust that these comments are of assistance.

Yours truly,

Zach Prince MCIP RPP
Senior Planner

**THE CORPORATION OF THE TOWNSHIP OF PUSLINCH
BY-LAW #2024-**

A By-law to amend By-law #23/18 as amended, being the Zoning By-law of the Township of Puslinch.

Whereas the Council of the Corporation of the Township of Puslinch deem it appropriate and in the public interest to amend By-law Number 023/18 pursuant to the Planning Act, R.S.O. 1990, c.P.13 as amended;

Now Therefore the Council of the Corporation of the Township of Puslinch enacts as follows:

1. THAT Schedule "A" of By-law #023/18 is hereby amended by rezoning Part of Lot 15, Concession 1, Township of Puslinch, County of Wellington from: **Agriculture (A) Zone** to a **Specialized Agriculture (A-xx) Zone** as shown on Schedule "A" of this By-law;
2. THAT Section 14 and Table 14.1 of By-law #023/18 are hereby amended by adding the following site-specific provisions:
 - a) Notwithstanding any other provision of By-law #023/18 to the contrary, on land zoned Agricultural (A-XX) Zone on Schedule 'A':
 - i) Residential Development be prohibited;
 - ii) Accessory building existing as of January 1, 2024 shall not be used for a livestock facility as defined by the Minimum Distance Separation (MDS) Implementation Guidelines issued by the Province, as amended; and
 - iii) Accessory building(s) constructed after January 1, 2024 shall only be permitted for use as a livestock facility provided MDSII requirements as issued and as amended by the Province, are met
3. THAT except as amended by this By-law, the land as shown on the attached Schedule 'A' shall be subject to all applicable regulations of Zoning By-law 023/18, as amended
4. That this By-law shall come into effect from the date of passing by Council and come into force in accordance with the requirements of the Planning Act, R.S.O., 1990, as amended.

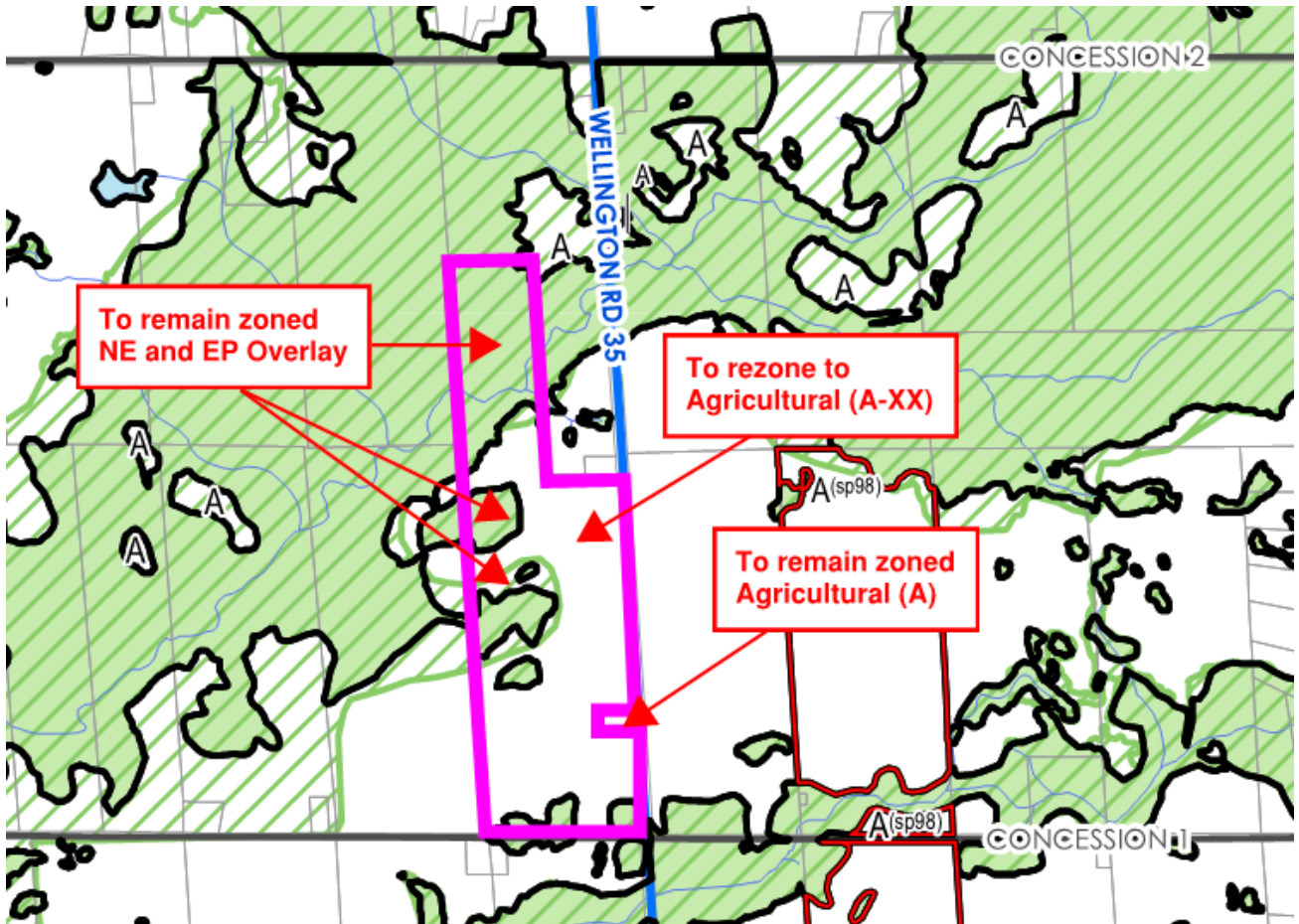
By-law read a First, Second, and Third Time this ____ of _____, 2024

MAYOR

CLERK

THE CORPORATION OF THE TOWNSHIP OF PUSLINCH BY-LAW NUMBER 2024- xx

SCHEDULE "A"



By-law read a First, Second, and Third Time this _____ of _____, 2024

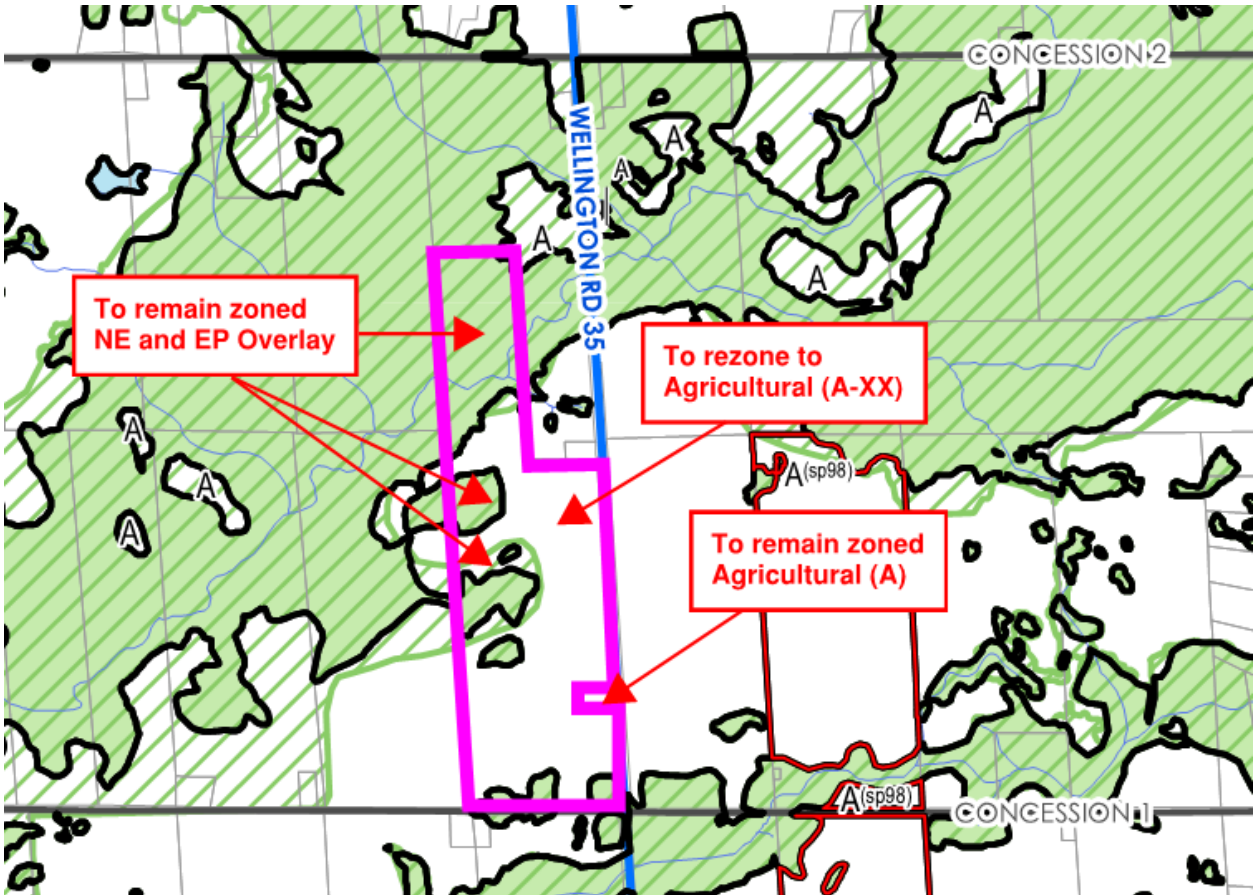
MAYOR

CLERK

THE CORPORATION OF THE TOWNSHIP OF PUSLINCH

Purpose of By-law # 2024-xx

By-law Number 2024-xx amends the Township of Puslinch Zoning By-law #23/18 by rezoning Part of Lot 15, Concession 1, Township of Puslinch, County of Wellington from Agriculture (A) Zone to a Specialized Agriculture (A-xx) Zone.



Purpose and Effect of By-law # 2024-xx

The effect of the proposed amendment is to rezone a portion of the subject lands from Agricultural (A) Zone to Site Specific Agricultural (A-XX) Zone. This application is seeking to rezone the Retained Lands to prohibit any future residential development and to prohibit livestock being housed in the existing accessory building. This rezoning is a condition of severance application B7-24, that was granted provisional approval by the Wellington County Land Division Committee. The consent will sever 1.38 ha rural residential parcel with an existing dwelling (the existing barn and driveshed are to be removed). A 47.7 ha agricultural parcel will be retained with an existing farm equipment building.

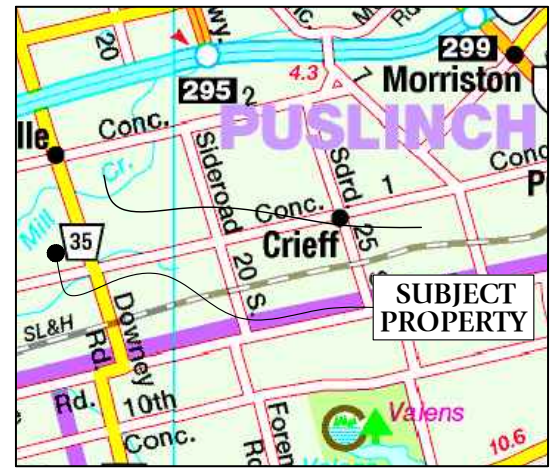
**ZONE CHANGE SKETCH
PART OF LOT 15, CONCESSION 1
TOWNSHIP OF PUSLINCH
COUNTY OF WELLINGTON**

SCALE 1 : 4000



VAN HARTEN SURVEYING INC.

KEYMAP:



NOTES:

1. THIS IS NOT A PLAN OF SURVEY AND SHOULD NOT BE USED FOR REAL ESTATE TRANSFERS OR MORTGAGES.
2. SUBJECT LANDS ARE ZONED AGRICULTURAL, NATURAL ENVIRONMENT & ENVIRONMENTAL PROTECTION OVERLAY.
3. SUBJECT LANDS HAVE AN OFFICIAL PLAN DESIGNATION OF PRIME AGRICULTURAL, GREENLANDS & CORE GREENLANDS.
4. DISTANCES ON THIS PLAN ARE SHOWN IN METRES AND CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048.
5. DIMENSIONS ON THIS SKETCH ARE APPROXIMATE AND HAVE NOT BEEN VERIFIED BY SURVEY.
6. PROPERTY OWNERS: MARY & JOHN BRUNSVELD.
7. T.B.R. DENOTES TO BE REMOVED.
8. PROPERTY OWNERS: JOHN & MARY BRUNSVELD.

- O.P. : GREENLANDS
- ZONING: ENVIRONMENTAL PROTECTION OVERLAY
- COUNTY O.P. : CORE GREENLANDS
- ZONING: NATURAL ENVIRONMENT

ZONE CHANGE REQUEST:

- A** TO REZONE THE RETAINED PARCEL TO A SPECIALIZED AGRICULTURAL ZONE:
- i) TO PROHIBIT RESIDENTIAL DEVELOPMENT
 - ii) TO PROHIBIT THE HOUSING OF LIVESTOCK IN THE EXISTING ACCESSORY BUILDING
 - iii) TO PROHIBIT LIVESTOCK IN ANY NEW ACCESSORY BUILDING UNLESS MDS II GUIDELINES ARE MET

SURVEYOR'S CERTIFICATE:

THIS SKETCH WAS PREPARED
ON THE 25th DAY OF SEPTEMBER, 2024
AND AMENDED ON OCTOBER 18th, 2024

JEFFREY E. BUISMAN
ONTARIO LAND SURVEYOR



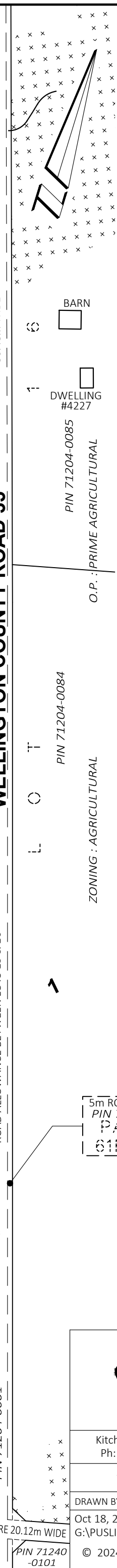
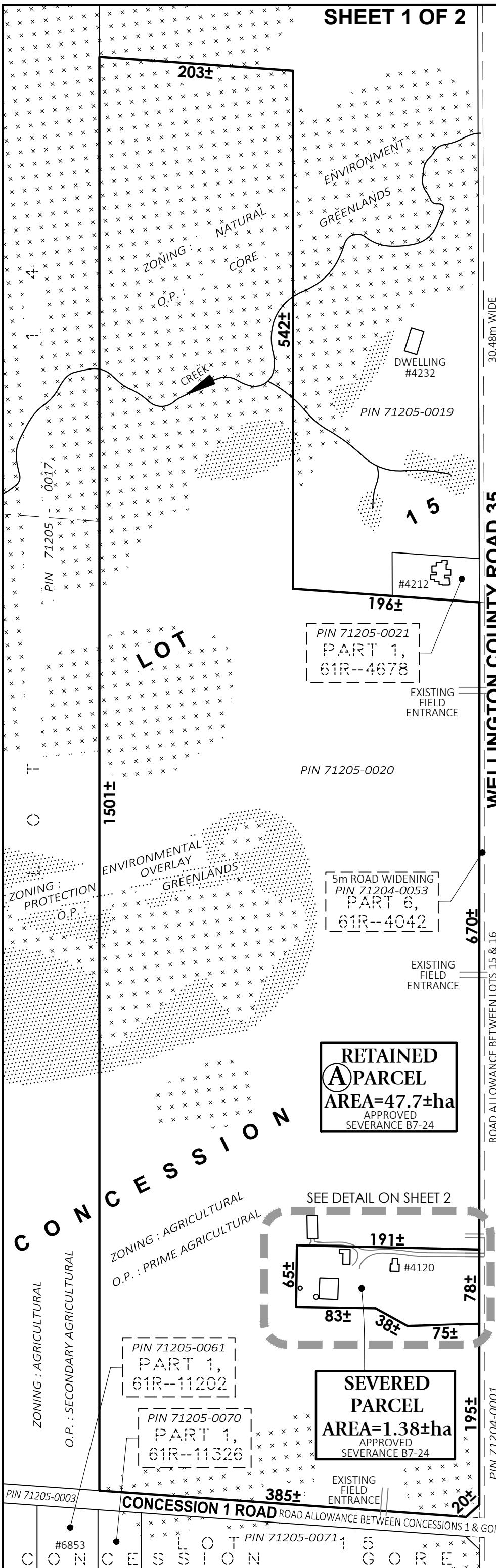
Kitchener/Waterloo Ph: 519-742-8371 Guelph Ph: 519-821-2763 Orangeville Ph: 519-940-4110

www.vanharten.com info@vanharten.com

DRAWN BY: AN CHECKED BY: JB PROJECT No. 33040-23

Oct 18, 2024-1:16:15 PM
G:\PUSLINCH\Con1\ACAD\ZONE LOT 15 (BRUNSVELD) UTM 2010.dwg

© 2024 THIS SKETCH IS PROTECTED BY COPYRIGHT



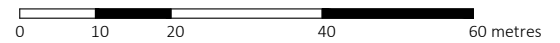
SHEET 2 OF 2

ZONING: AGRICULTURAL (NO DWELLING)		
TABLE 11.2 REGULATIONS	REQUIRED	RETAINED PARCEL
Minimum Lot Area	4.0ha	47.7ha
Minimum Lot Frontage (Concession 1)	120m	385m
ACCESSORY BUILDING - EQUIPMENT SHOP		
TABLE 4.1 - REGULATIONS	REQUIRED	RETAINED PARCEL
Maximum Building Lot Coverage (Lot Area more than 4ha)	1,400m ²	266m ²
Maximum Height (Lot Area more than 1ha)	7.0m	5.0m
Minimum Front Yard	10m	Complies
Minimum Side Yard	2.0m	6.8m
Minimum Rear Yard	2.0m	Complies

ZONING: AGRICULTURAL - REDUCED LOT REGULATIONS		
TABLE 11.3 REGULATIONS	REQUIRED	SEVERED PARCEL (DWELLING #4120)
Minimum Lot Area	0.4ha	1.38ha
Minimum Lot Frontage (County Road 35)	25.0m	78m
Minimum Front Yard	7.5m	83m
Minimum Interior Side Yard	3.0m	11.2m
Minimum Rear Yard	7.5m	95m
Maximum Lot Coverage (including accessory buildings)	30%	0.7%

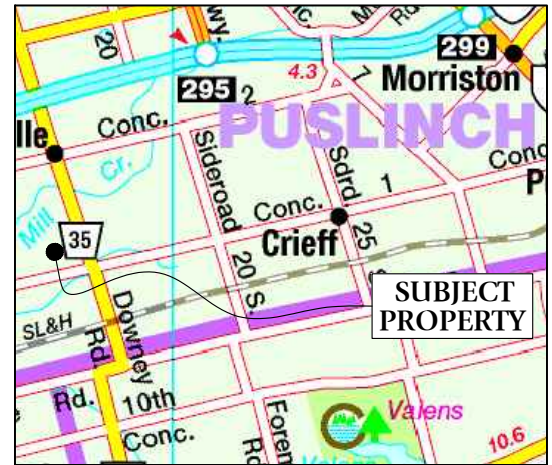
**ZONE CHANGE SKETCH
PART OF LOT 15, CONCESSION 1
TOWNSHIP OF PUSLINCH
COUNTY OF WELLINGTON**

SCALE 1 : 1000



VAN HARTEN SURVEYING INC.

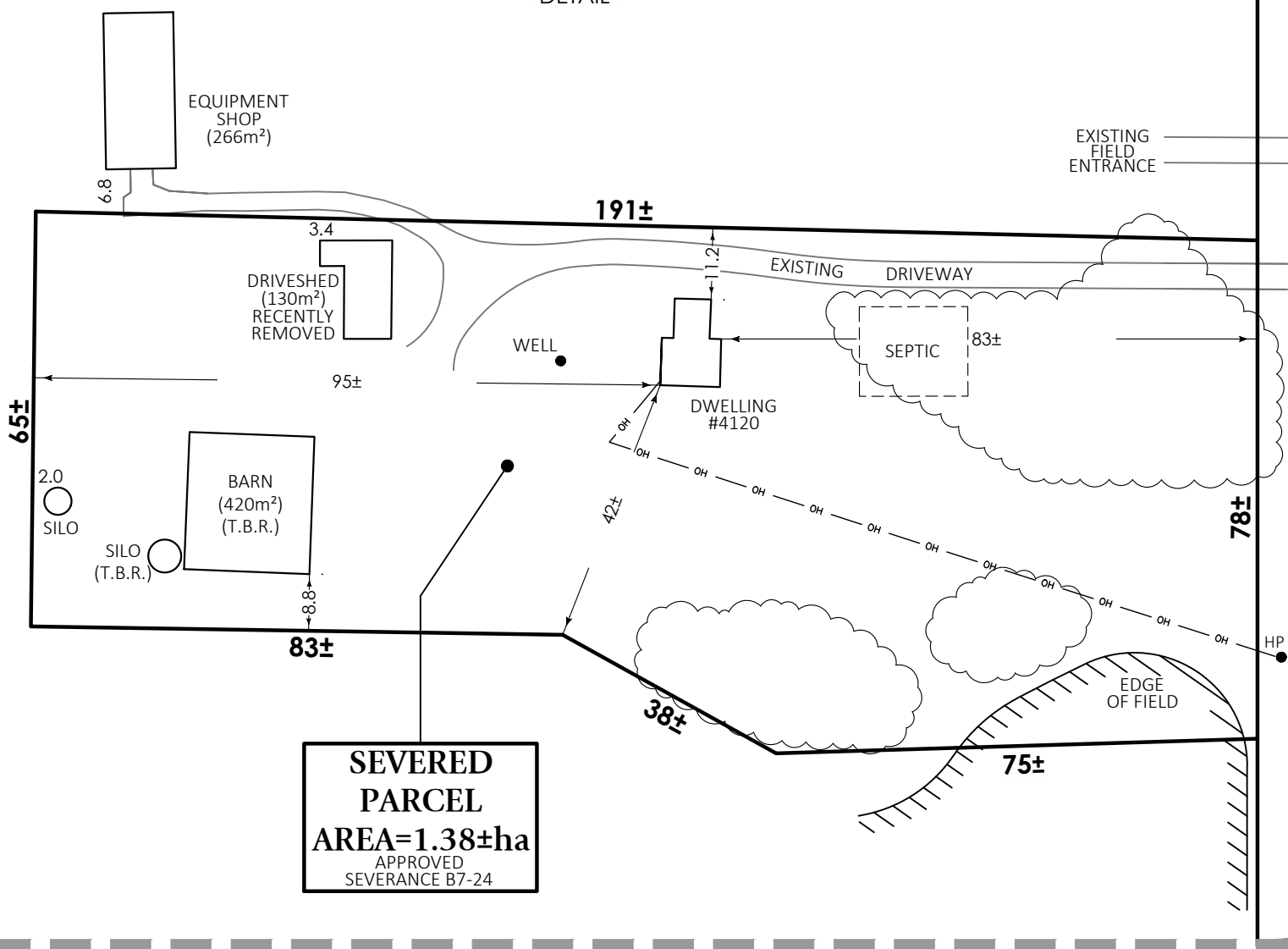
KEYMAP:



NOTES:

1. THIS IS NOT A PLAN OF SURVEY AND SHOULD NOT BE USED FOR REAL ESTATE TRANSFERS OR MORTGAGES.
2. SUBJECT LANDS ARE ZONED AGRICULTURAL, NATURAL ENVIRONMENT & ENVIRONMENTAL PROTECTION OVERLAY.
3. SUBJECT LANDS HAVE AN OFFICIAL PLAN DESIGNATION OF PRIME AGRICULTURAL, GREENLANDS & CORE GREENLANDS.
4. DISTANCES ON THIS PLAN ARE SHOWN IN METRES AND CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048.
5. DIMENSIONS ON THIS SKETCH ARE APPROXIMATE AND HAVE NOT BEEN VERIFIED BY SURVEY.
6. PROPERTY OWNERS: MARY & JOHN BRUNSVELD.
7. T.B.R. DENOTES TO BE REMOVED.
8. PROPERTY OWNERS: JOHN & MARY BRUNSVELD.

DETAIL



SURVEYOR'S CERTIFICATE:
THIS SKETCH WAS PREPARED
ON THE 25th DAY OF SEPTEMBER, 2024
AND AMENDED ON OCTOBER 18th, 2024

JEFFREY E. BUISMAN
ONTARIO LAND SURVEYOR



Kitchener/Waterloo Ph: 519-742-8371 Guelph Ph: 519-821-2763 Orangeville Ph: 519-940-4110

www.vanharten.com info@vanharten.com

DRAWN BY: AN CHECKED BY: JB PROJECT No. 33040-23

Oct 18, 2024-1:16:15 PM
G:\PUSLINCH\Con1\ACAD\ZONE LOT 15 (BRUNSVELD) UTM 2010.dwg

© 2024 THIS SKETCH IS PROTECTED BY COPYRIGHT

**THE CORPORATION OF THE TOWNSHIP OF PUSLINCH
BY-LAW #2024-**

A By-law to amend By-law #23/18 as amended, being the Zoning By-law of the Township of Puslinch.

Whereas the Council of the Corporation of the Township of Puslinch deem it appropriate and in the public interest to amend By-law Number 023/18 pursuant to the Planning Act, R.S.O. 1990, c.P.13 as amended;

Now Therefore the Council of the Corporation of the Township of Puslinch enacts as follows:

1. THAT Schedule "A" of By-law #023/18 is hereby amended by rezoning Part of Lot 15, Concession 1, Township of Puslinch, County of Wellington from: **Agriculture (A) Zone** to a **Specialized Agriculture (A-xx) Zone** as shown on Schedule "A" of this By-law;
2. THAT Section 14 and Table 14.1 of By-law #023/18 are hereby amended by adding the following site-specific provisions:
 - a) Notwithstanding any other provision of By-law #023/18 to the contrary, on land zoned Agricultural (A-XX) Zone on Schedule 'A':
 - i) Residential Development be prohibited;
 - ii) Accessory building existing as of January 1, 2024 shall not be used for a livestock facility as defined by the Minimum Distance Separation (MDS) Implementation Guidelines issued by the Province, as amended; and
 - iii) Accessory building(s) constructed after January 1, 2024 shall only be permitted for use as a livestock facility provided MDSII requirements as issued and as amended by the Province, are met
3. THAT except as amended by this By-law, the land as shown on the attached Schedule 'A' shall be subject to all applicable regulations of Zoning By-law 023/18, as amended
4. That this By-law shall come into effect from the date of passing by Council and come into force in accordance with the requirements of the Planning Act, R.S.O., 1990, as amended.

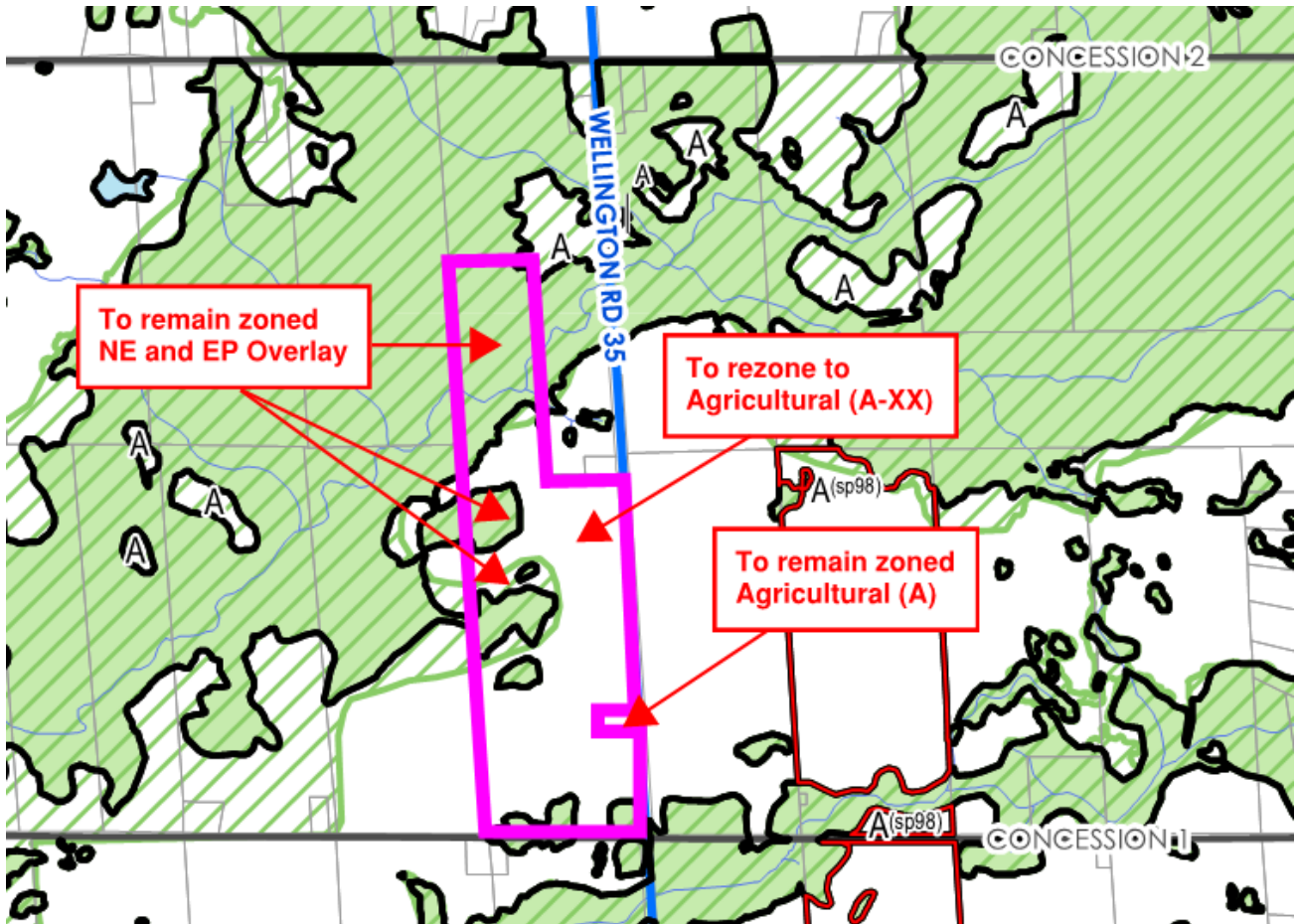
By-law read a First, Second, and Third Time this ____ of _____, 2024

MAYOR

CLERK

THE CORPORATION OF THE TOWNSHIP OF PUSLINCH BY-LAW NUMBER 2024- xx

SCHEDULE "A"



By-law read a First, Second, and Third Time this _____ of _____, 2024

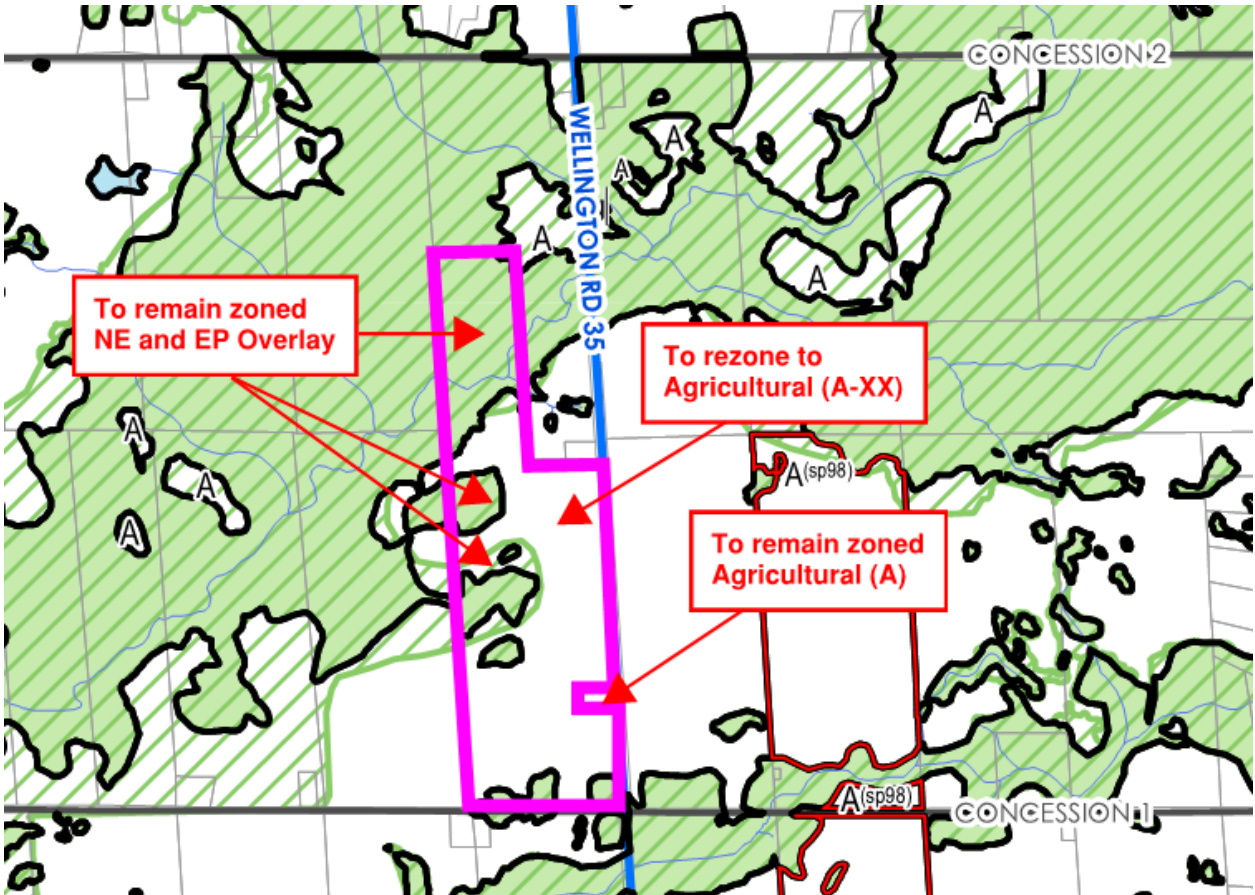
MAYOR

CLERK

THE CORPORATION OF THE TOWNSHIP OF PUSLINCH

Purpose of By-law # 2024-xx

By-law Number 2024-xx amends the Township of Puslinch Zoning By-law #23/18 by rezoning Part of Lot 15, Concession 1, Township of Puslinch, County of Wellington from Agriculture (A) Zone to a Specialized Agriculture (A-xx) Zone.



Purpose and Effect of By-law # 2024-xx

The effect of the proposed amendment is to rezone a portion of the subject lands from Agricultural (A) Zone to Site Specific Agricultural (A-XX) Zone. This application is seeking to rezone the Retained Lands to prohibit any future residential development and to prohibit livestock being housed in the existing accessory building. This rezoning is a condition of severance application B7-24, that was granted provisional approval by the Wellington County Land Division Committee. The consent will sever 1.38 ha rural residential parcel with an existing dwelling (the existing barn and driveshed are to be removed). A 47.7 ha agricultural parcel will be retained with an existing farm equipment building.



October 28, 2024

Lynne Banks
7404 Wellington Road 34,
Puslinch, Ontario

Dear Lynne Banks,

RE: **NPG Comments**
4120 Wellington Road 35
RE: Application for Zoning By-law Amendment

NPG Planning Solutions Inc. (NPG) has been retained to provide comments regarding a zoning by-law amendment application proposing to rezone a portion of the Subject Lands from Agricultural to a Site-Specific Agricultural zone to prohibit a residential dwelling. A consent application was provisionally approved for the Subject Lands (File B7-24) on April 2024, to sever a surplus farm dwelling. This Zoning By-law Amendment application is required to fulfill conditions of approval for the consent application. Minor matters referred to in bullet 3 are required to be addressed prior to the Application being considered complete.

This is the second submission for this application.

Comments:

1. We understand that the Applicant is planning to remove the existing barn on the Severed Parcel. This building will need to be removed prior to clearance of Conditions of Approval of Consent Application B7-24. Otherwise, the Severed Parcel needs to be rezoned to a Site-Specific Agricultural zone to prohibit livestock use in the existing barn building, as per Condition #6 of the Conditions of Approval of Consent Application B7-24.
2. It is indicated on the Zone Change Sketch that the driveshed has been removed and the silo closest to the barn is planned to be removed. The Severed Parcel has been assessed under the Township of Puslinch Comprehensive Zoning By-Law No. 023-18 (Zoning By-law) based on the assumption that the driveshed, the barn and the silo closest to the barn will be removed.
3. With respect to the zoning charts included in the Zone Change Sketch, we require the following information to verify zoning compliance under the Zoning By-Law:



NPG Planning Solutions
4999 Victoria Ave | Niagara Falls, ON L2E 4C9
npgsolutions.ca

(905) 321 6743
info@npgsolutions.ca

- a. The height of the existing dwelling on the Severed Parcel;
- b. Remaining accessory building(s) and structure(s) on the Severed Parcel need to be reviewed against relevant regulations under Section 4.4 - Accessory uses, building and structures of the Zoning By-law; and
- c. The intended use for the remaining silo on the Severed Parcel.

Sincerely,



Jesse Auspitz, MCIP, RPP
Principal Planner
[NPG Planning Solutions Inc.](http://NPGPlanningSolutions.com)
jauspitz@npgsolutions.ca



October 29, 2024

33040-23

Jeff.Buisman@vanharten.com

hailey.keast@vanharten.com

Township of Puslinch
7404 Wellington Road 34
Puslinch, Ontario
N0B 2J0

Attention: Lynne Banks

Dear Ms. Banks:

**Re: 3rd Submission Comments - Zoning By-law Amendment
Approved Severance Application B7-24
Reference Plan: Part 1, 61R-22817
4120 Wellington Road 35
Part of Lot 15, Concession 1
PIN 71205-0020
Township of Puslinch**

Please find enclosed the amended Zone Change Sketch dated October 29, 2024. The revisions were requested as part of the third submission comments received from NPG Planning Solutions in a letter dated October 28, 2024.

The following revisions have been made to Zone Change Sketch based on the above-mentioned correspondence:

- 1) The height of the existing dwelling is 2 storeys.
- 2) The Accessory Buildings that are to remain – Equipment Shed on Retained Parcel and the rear Silo on Severed Parcel – have been reviewed and the zone chart on the sketch has been amended to include additional zoning information.
- 3) The Silo located to the rear of the Severed Parcel is intended to stay with the dwelling. It is a small steel silo, in good condition, that the owner intends to use for storage for the dwelling – ie. lawn mower, patio furniture, tools, etc. The ground floor area is 15m² and the height is 4.6m which meets the zoning requirements.



Please call me if you or the Planning Staff have any questions.

Very truly yours,
Van Harten Surveying Inc.



Jeffrey E. Buisman B.E.S, B.Sc.
Ontario Land Surveyor

cc Mary & John Brunsveld

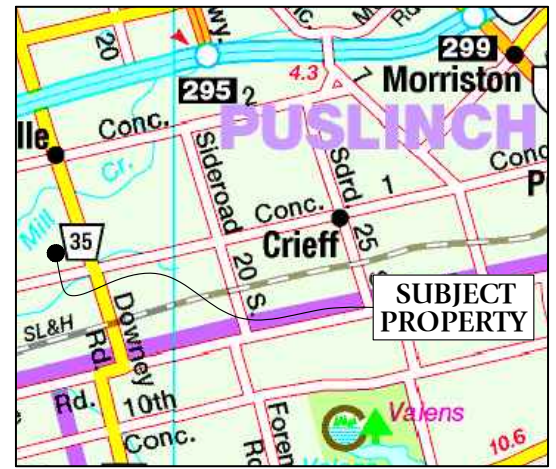
**ZONE CHANGE SKETCH
PART OF LOT 15, CONCESSION 1
TOWNSHIP OF PUSLINCH
COUNTY OF WELLINGTON**

SCALE 1 : 4000



VAN HARTEN SURVEYING INC.

KEYMAP:



NOTES:

1. THIS IS NOT A PLAN OF SURVEY AND SHOULD NOT BE USED FOR REAL ESTATE TRANSFERS OR MORTGAGES.
2. SUBJECT LANDS ARE ZONED AGRICULTURAL, NATURAL ENVIRONMENT & ENVIRONMENTAL PROTECTION OVERLAY.
3. SUBJECT LANDS HAVE AN OFFICIAL PLAN DESIGNATION OF PRIME AGRICULTURAL, GREENLANDS & CORE GREENLANDS.
4. DISTANCES ON THIS PLAN ARE SHOWN IN METRES AND CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048.
5. DIMENSIONS ON THIS SKETCH ARE APPROXIMATE AND HAVE NOT BEEN VERIFIED BY SURVEY.
6. PROPERTY OWNERS: MARY & JOHN BRUNSVELD.
7. T.B.R. DENOTES TO BE REMOVED.
8. PROPERTY OWNERS: JOHN & MARY BRUNSVELD.

- O.P. : GREENLANDS
- ZONING: ENVIRONMENTAL PROTECTION OVERLAY
- COUNTY O.P. : CORE GREENLANDS
- ZONING: NATURAL ENVIRONMENT

ZONE CHANGE REQUEST:

- A** TO REZONE THE RETAINED PARCEL TO A SPECIALIZED AGRICULTURAL ZONE:
- i) TO PROHIBIT RESIDENTIAL DEVELOPMENT
 - ii) TO PROHIBIT THE HOUSING OF LIVESTOCK IN THE EXISTING ACCESSORY BUILDING
 - iii) TO PROHIBIT LIVESTOCK IN ANY NEW ACCESSORY BUILDING UNLESS MDS II GUIDELINES ARE MET

SURVEYOR'S CERTIFICATE:

THIS SKETCH WAS PREPARED
ON THE 25th DAY OF SEPTEMBER, 2024
AND AMENDED ON OCTOBER 29th, 2024

ONTARIO LAND SURVEYOR



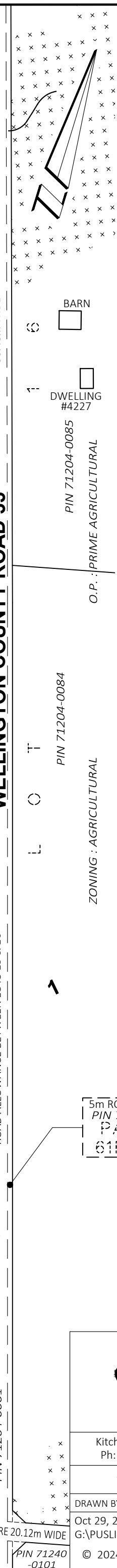
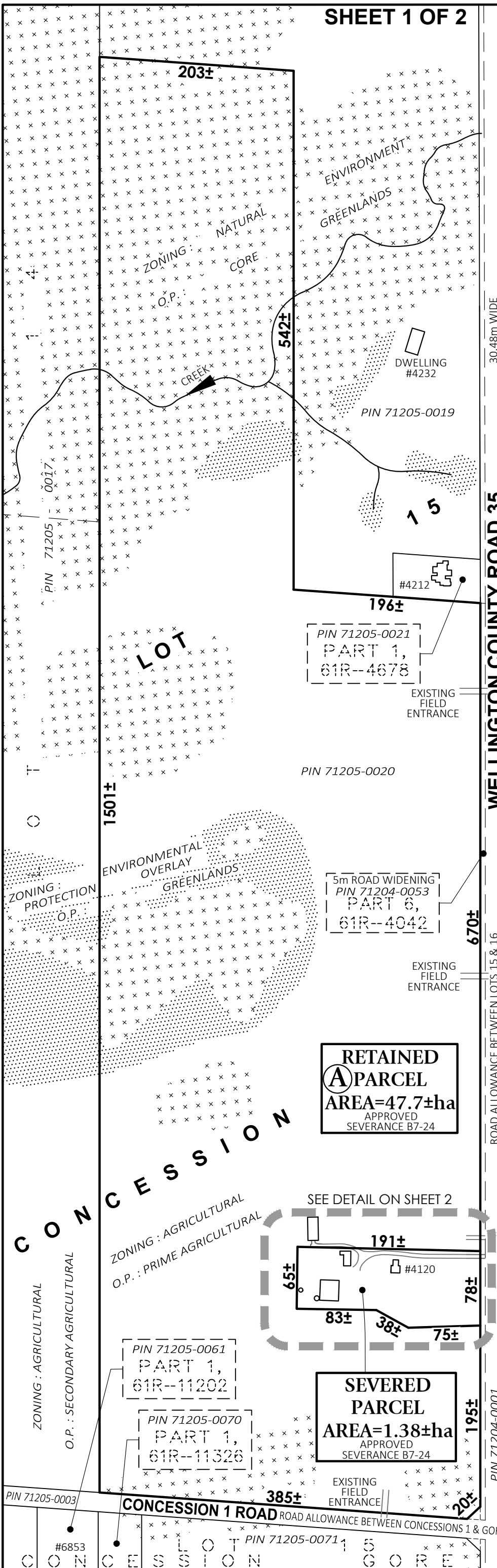
Kitchener/Waterloo Ph: 519-742-8371 Guelph Ph: 519-821-2763 Orangeville Ph: 519-940-4110

www.vanharten.com info@vanharten.com

DRAWN BY: AN CHECKED BY: JB PROJECT No. 33040-23

Oct 29, 2024-8:25:43 AM G:\PUSLINCH\Con1\ACAD\ZONE LOT 15 (BRUNSVELD) UTM 2010.dwg

© 2024 THIS SKETCH IS PROTECTED BY COPYRIGHT



SHEET 2 OF 2

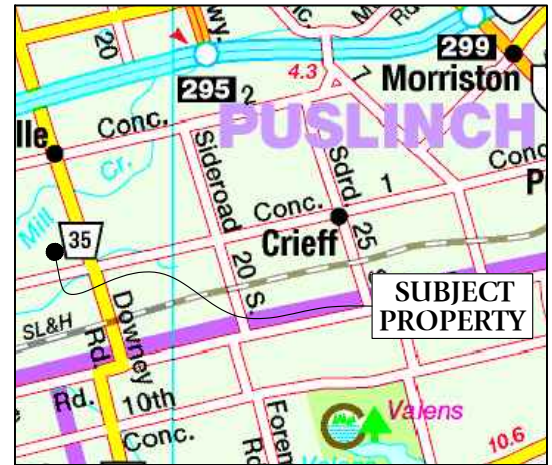
**ZONE CHANGE SKETCH
PART OF LOT 15, CONCESSION 1
TOWNSHIP OF PUSLINCH
COUNTY OF WELLINGTON**

SCALE 1 : 1000



VAN HARTEN SURVEYING INC.

KEYMAP:



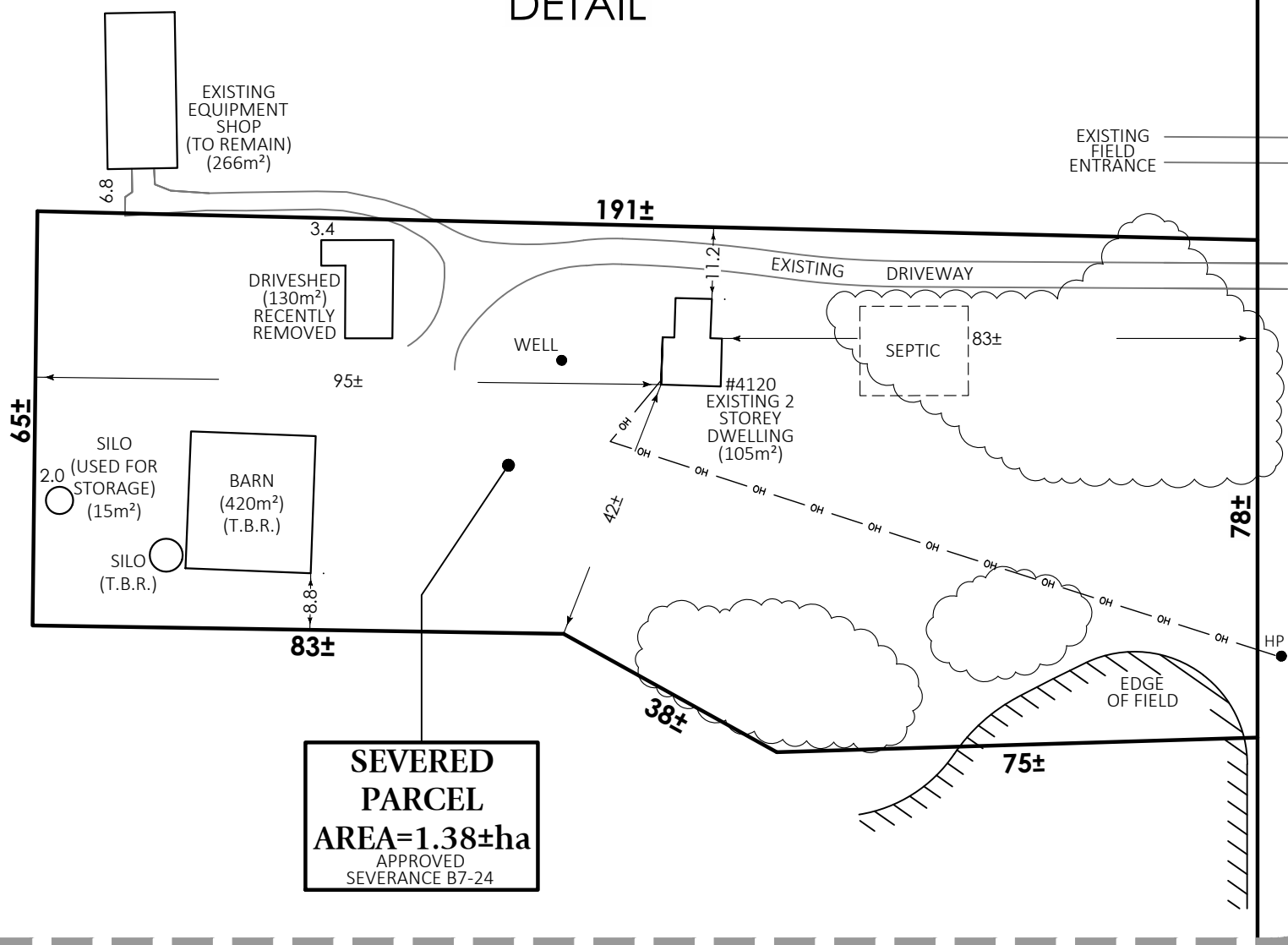
ZONING: AGRICULTURAL (NO DWELLING)		
TABLE 11.2 REGULATIONS	REQUIRED	RETAINED PARCEL
Minimum Lot Area	4.0ha	47.7ha
Minimum Lot Frontage	120m	385m
ACCESSORY BUILDING - EQUIPMENT SHOP		
TABLE 4.1 - REGULATIONS	REQUIRED	RETAINED PARCEL
Maximum Building Lot Coverage (Lot Area more than 4ha)	1,400m ²	266m ²
Maximum Height (Lot Area more than 1ha)	7.0m	5.0m
Minimum Front Yard	10m	Complies
Minimum Side Yard	2.0m	6.8m
Minimum Rear Yard	2.0m	Complies

ZONING: AGRICULTURAL - REDUCED LOT REGULATIONS		
TABLE 11.3 REGULATIONS	REQUIRED	SEVERED PARCEL (DWELLING #4120)
Height of Dwelling	N/A	2 Storeys
Ground Floor Area of Dwelling	N/A	105m ²
Minimum Lot Area	0.4ha	1.38ha
Minimum Lot Frontage (County Road 35)	25.0m	78m
Minimum Front Yard	7.5m	83m
Minimum Interior Side Yard	3.0m	11.2m
Minimum Rear Yard	7.5m	95m
Maximum Lot Coverage (Dwelling)	30%	0.7%
Maximum Permitted Lot Coverage (Accessory Buildings) For Lots Between 1 to 4 ha	500m ²	Silo = 15m ²
Maximum Building Height - Accessory Buildings	7m	Silo = 4.6m
Minimum Rear Yard - Accessory Building	2m	2.0m

NOTES:

1. **THIS IS NOT A PLAN OF SURVEY AND SHOULD NOT BE USED FOR REAL ESTATE TRANSFERS OR MORTGAGES.**
2. SUBJECT LANDS ARE ZONED AGRICULTURAL, NATURAL ENVIRONMENT & ENVIRONMENTAL PROTECTION OVERLAY.
3. SUBJECT LANDS HAVE AN OFFICIAL PLAN DESIGNATION OF PRIME AGRICULTURAL, GREENLANDS & CORE GREENLANDS.
4. DISTANCES ON THIS PLAN ARE SHOWN IN METRES AND CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048.
5. DIMENSIONS ON THIS SKETCH ARE APPROXIMATE AND HAVE NOT BEEN VERIFIED BY SURVEY.
6. PROPERTY OWNERS: MARY & JOHN BRUNSVELD.
7. T.B.R. DENOTES TO BE REMOVED.
8. PROPERTY OWNERS: JOHN & MARY BRUNSVELD.

DETAIL



SEVERED PARCEL
AREA=1.38±ha
APPROVED SEVERANCE B7-24

SURVEYOR'S CERTIFICATE:
THIS SKETCH WAS PREPARED
ON THE 25th DAY OF SEPTEMBER, 2024
AND AMENDED ON OCTOBER 29th, 2024

JEFFREY E. BUISMAN
ONTARIO LAND SURVEYOR



Kitchener/Waterloo Ph: 519-742-8371 Guelph Ph: 519-821-2763 Orangeville Ph: 519-940-4110

www.vanharten.com info@vanharten.com

DRAWN BY: AN CHECKED BY: JB PROJECT No. 33040-23

Oct 29, 2024-8:25:43 AM
G:\PUSLINCH\Con1\ACAD\ZONE LOT 15 (BRUNSVELD) UTM 2010.dwg

© 2024 THIS SKETCH IS PROTECTED BY COPYRIGHT



November 4, 2024

Lynne Banks
7404 Wellington Road 34,
Puslinch, Ontario

Dear Lynne Banks,

RE: **NPG Comments**
4120 Wellington Road 35
RE: Application for Zoning By-law Amendment

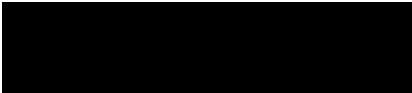
NPG Planning Solutions Inc. (NPG) has been retained to provide comments regarding a zoning by-law amendment application proposing to rezone a portion of the Subject Lands from Agricultural to a Site-Specific Agricultural zone to prohibit a residential dwelling. A consent application was provisionally approved for the Subject Lands (File B7-24) on April 2024, to sever a surplus farm dwelling. This Zoning By-law Amendment application is required to fulfill conditions of approval for the consent application.

This is the third submission for this application.

Comments:

1. All previous comments have been addressed.

Sincerely,


Jesse Auspitz, MCIP, RPP
Principal Planner
NPG Planning Solutions Inc.
jauspitz@npgsolutions.ca

Enabling greater beneficial reuse of excess soil

ERO (Environmental Registry of Ontario) number	019-9196
Notice type	Regulation
Act	Environmental Protection Act, R.S.O. 1990
Posted by	Ministry of the Environment, Conservation and Parks
Notice stage	Proposal
Proposal posted	October 18, 2024
Comment period	October 18, 2024 - November 21, 2024 (34 days) Open
Last updated	October 18, 2024

This consultation closes at 11:59 p.m.

on:

November 21, 2024

Proposal summary

The Ministry of the Environment, Conservation and Parks is proposing amendments to *Ontario Regulation 406/19* (the Excess Soil Regulation) and the Rules for Soil Management and Excess Soil Quality Standards, to make it easier and more affordable for businesses in the construction industry and municipalities to reuse more excess soil locally.

Proposal details

Introduction

Ontario is committed to reducing red tape and regulatory burdens on businesses to support the development of housing, highways and other critical infrastructure. Our commitment extends to supporting the circular economy by ensuring excess soils are effectively reused.

To advance this goal, the Ministry of the Environment, Conservation and Parks is proposing amendments to *Ontario Regulation 406/19: On-Site and Excess Soil Management* (the Excess Soil Regulation) under the *Environmental*

Protection Act, and the Rules for Soil Management as well as Excess Soil Quality Standards (the soil rules), which are incorporated by reference in *Ontario Regulation 406/19*.

In 2019, we made the Excess Soil Regulation, supported by the Soil Rules document and risk-based soil reuse standards, to provide clear rules supporting the reuse of excess soil and to help stop illegal dumping of excess soil. The Excess Soil Regulation is now largely in effect. A final provision for restricting landfilling of cleaner soil is going to take effect on January 1, 2025.

Since 2019, we have heard and responded to stakeholder concerns and suggestions. We continue to collaborate with stakeholders and Indigenous communities to ensure effective implementation of this regulation. This proposal reflects ongoing stakeholder input and includes the following amendments:

1. Change the in-effect date of the restriction on landfilling certain types of excess soil by moving it out by two years, from January 1, 2025, to January 1, 2027, to allow more time to understand and apply the restriction with minimal confusion and disruption. Clarification of an exception to this restriction is also proposed.
2. Remove requirements for waste Environmental Compliance Approvals (ECAs) for third-party storage and processing of excess soil at aggregate reuse as well as small liquid soil processing sites, with regulatory rules to be followed instead (note: this is a revised proposal from what was previously proposed in October 2023; see ERO (Environmental Registry of Ontario) **019-7636** (<https://ero.ontario.ca/notice/019-7636>)).
3. Enable greater reuse of aggregate and stormwater management pond (SWMP) sediment by providing some flexibility related to meeting applicable excess soil quality standards in respect of asphalt-related contaminants and naturally occurring exceedances.
4. Allow greater flexibility for the reuse of soil, that is not known or likely to be contaminated, between project areas and reuse sites of infrastructure projects of the same type and by the same project leader, being undertaken concurrently, including not subjecting the soil to the waste designation and reuse criteria.
5. Adding exemptions for project areas for infrastructure from most of the reuse planning requirements if the soil is being moved to an infrastructure reuse site, when the project areas and reuse sites are owned by different project leaders and reuse site operators. Filing a

notice in the Excess Soil Registry for these project areas would still be required.

6. Where sampling and analysis is required, allow in-situ sampling of storm water management pond (SWMP) sediment to reduce time and cost associated with its characterization.
7. Consider the use of regional mapping of areas that naturally exceed the excess soil standards for certain parameters as a basis for enabling greater reuse of excess soil with such exceedances.
8. Other clarifications and corrections, including for delineating project areas and temporary off-site storage of soil before being returned to the project area, temporary use of excess soil to facilitate an undertaking, and sampling clarifications to account for substances added to soil to facilitate excavation.

Please refer to the attached document under “Supporting Materials” for additional detail related to the proposed amendments.

If approved, after consideration of feedback, the proposed amendments could be finalized, and some amendments may come into effect on, January 1, 2025. The need for transition provisions and related amendments to Regulation 347 and *Ontario Regulation 153/04* may also be considered. Additionally, the proposal regarding the recognition of mapping for areas with naturally-occurring exceedances may be finalized at a later date, following further consideration of initial feedback.

We may also consider other administrative / consequential amendments or non-substantial clarifications (e.g. (for example), grammatical corrections).

Regulatory impact statement

The proposed amendments aim to offer cost and time savings for municipalities, developers, and soil management businesses, by reducing burden and providing greater flexibility under the Excess Soil Regulation.

Moving the in-effect date of the landfilling restriction by two years and clarifying the exceptions from the restriction would alleviate stakeholders’ immediate concerns, prevent unintended cost or time from delayed projects due to misunderstanding the restriction, and allow the ministry more time for education and outreach efforts.

Proposed amendments for exemptions from a waste ECA (Environmental Compliance Approval) would save cost and time for lower-risk operations, while ensuring operations remain practical for excess soil management.

Proposed flexibility for reuse of aggregate and stormwater management pond sediment would reduce costs of hauling and landfilling in relation to material that can be reused, particularly in other infrastructure projects.

Proposed amendments to allow in-situ sampling for stormwater management ponds would reduce the cost of sampling, as well as provide greater efficiency for sediment management.

This proposal would not have a significant environmental impact as important rules regarding the management of excess soil remain in place or are clarified. For example, exemptions from waste ECAs (Environmental Compliance Approvals) are accompanied by regulatory rules to ensure there is no adverse effect to human health or the environment. Options for greater reuse of aggregate material with exceedances include criteria that must be followed to prevent adverse impacts, such as only allowing reuse in specific types of projects.

Supporting materials

Related files

[Excess Soil – Detailed Proposed Regulatory Amendments](https://prod-environmental-registry.s3.amazonaws.com/2024-10/Excess Soil - Detailed Proposed Regulatory Amendments - 2024-10-18.pdf)
(<https://prod-environmental-registry.s3.amazonaws.com/2024-10/Excess Soil - Detailed Proposed Regulatory Amendments - 2024-10-18.pdf>)
pdf. (Portable Document Format file) 192.78 KB

Related links

[O. Reg. 406/19: On-site and Excess Soil Management Regulation](https://www.ontario.ca/laws/regulation/190406)
(<https://www.ontario.ca/laws/regulation/190406>)

[Rules for Soil Management and Excess Soil Quality Standards](https://www.ontario.ca/page/rules-soil-management-and-excess-soil-quality-standards)
(<https://www.ontario.ca/page/rules-soil-management-and-excess-soil-quality-standards>)

[Handling excess soil website \(https://www.ontario.ca/page/handling-excess-soil\)](https://www.ontario.ca/page/handling-excess-soil)

Related ERO (Environmental Registry of Ontario) notices

[Proposed regulatory amendments to encourage greater reuse of excess soil \(/notice/019-7636\)](/notice/019-7636)

View materials in person

Some supporting materials may not be available online. If this is the case, you can request to view the materials in person.

Get in touch with the office listed below to find out if materials are available.

Comment

Let us know what you think of our proposal.

Have questions? Get in touch with the contact person below. Please include the [ERO \(Environmental Registry of Ontario\)](#) number for this notice in your email or letter to the contact.

[Read our commenting and privacy policies. \(/page/commenting-privacy\)](/page/commenting-privacy)


Submit by mail

Reema Kureishy
Environmental Policy Branch
40 St Clair Avenue West
10th Floor
Toronto, ON
M4V 1M2
Canada

**Connect with
US**

Contact

Reema Kureishy

 [\(416\) 276-3170](tel:(416)276-3170)

 mecp.landpolicy@ontario.ca

Excess Soil Regulation – Proposed Amendments – October 2024

October 29, 2024
9:00 a.m.

Overview

- Welcome
- Overview of Proposed Regulatory Amendments
- Questions

Proposed Amendments

- From Oct. 18 to Nov. 21 2024, the ministry is consulting on proposed amendments to certain requirements ([ERO #019-9196](#)) under the Excess Soil Regulation and the Rules for Soil Management and Excess Soil Quality Standards document
- These proposed amendments are intended to:
 - respond to concerns on the upcoming Jan. 1 2025 restriction on landfilling excess soil meeting certain quality standards
 - provide a revised proposal for aggregate reuse depots and small liquid soil depots that may be exempt from needing ministry waste approvals (previously proposed in Oct. 2023)
 - enable greater reuse and management of excess soil, including between infrastructure projects, and
 - address other common concerns around the implementation of the regulation
- Details about the proposed amendments are provided in the notice and a [detailed document](#) attached to the notice

Proposed Amendments

1) Change the coming into force date of the landfilling restriction for excess soil meeting Table 2.1 residential standards

- The in-effect date of the landfilling restriction is proposed to be changed from January 1, 2025 to January 1, 2027 (a change of two years)
- Existing exceptions to the restriction are proposed to be clarified. Instead of declaring that the placement of the excess soil would be “unsafe to finally place the excess soil at a reuse site”, a qualified person (QP) would be required to make a declaration that:
 - the excess soil contains a parameter for which there is no applicable excess soil quality standard and there is reasonable grounds to believe the final placement of the excess soil at a reuse site may cause an adverse effect;
 - the excess soil contains invasive species that should not be relocated; or
 - reuse of the excess soil at a reuse site for structural purposes is not possible due to its geotechnical instability and a reuse site that may use the soil for other beneficial purposes has not been located after reasonable efforts.

Proposed Amendments

2) Exempt specified excess soil management operations from a waste environmental compliance approval (ECA) subject to rules

- The following types of Class 1 soil management sites would be exempt from the need to obtain a waste ECA, with regulatory rules to be followed instead (**note**: this is a revised proposal from what was originally proposed in October 2023, under ERO 019-7636)

a) Aggregate reuse depots:

- The depot would be allowed to accept the following, to meet a realistic market demand:
 - dry excess soil that was used as an engineered aggregate product
 - dry excess soil composed primarily of material that will be used in an aggregate product
 - other materials (e.g., bricks, asphalt, glass, etc.) that were already part of an engineered aggregate product prior to excavation, or that will be used for making such a product at the depot
- Material can be processed using low-risk methods, including crushing (may be subject to other approvals, e.g., for air or noise)
- Procedures and operational requirements such as inspections, tracking, and recordkeeping would be required
- Maximum volume of material at any one time would be limited to 25,000m³ (inclusive of all material at the site)

Proposed Amendments

2) Exempt specified excess soil management operations from a waste environmental compliance approval (ECA) subject to rules - *continued*

a) Aggregate reuse depots - continued:

- Excess soil accepted at the site must be of a quality that can be readily reused in a range of aggregate operations (i.e., excess soil was not associated with any potentially contaminating activities (PCAs) or areas of potential environmental concern (APECs)), and if sampling was undertaken, soil was shown to meet community standards (with some exceptions for salt, asphalt-related contaminants, and naturally occurring exceedances)
- Could be operated on the same property as other depots (except for a small liquid soil depot) as long as they are distinct operations and the total amount of material managed across depots does not exceed 25,000m³
- Notice to the local MECP district office, as well as the municipality, would be required

Proposed Amendments

2) Exempt specified excess soil management operations from a waste environmental compliance approval (ECA) subject to rules – *continued*

b) Small liquid soil depots:

- Allowed material would include liquid soil from various project areas, including stormwater management ponds
- Maximum volume of **liquid** soil at any one time limited to 100m³, while maximum volume of **soil dewatered/solidified** at the depot would be limited to 200m³ ; daily receiving limit would be limited to 100m³ of liquid soil
- Storage of soil would be for a maximum of 6 months
- Material can be processed using low-risk methods (mixing, size-based sorting, passive dewatering, mixing with substances for dewatering/solidification with a QP retained)
- Before leaving the depots for reuse, excess soil would be required to be tested to minimum required frequencies and parameters (e.g., metals, PAHs, PHCs, VOCs, and others)
- Procedures and operational requirements such as tracking, inspections, site security, annual reports, operation manuals and closure plans would be required

Proposed Amendments

2) Exempt specified excess soil management operations from a waste environmental compliance approval (ECA) subject to rules – *continued*

b) Small liquid soil depots - continued:

- All liquid soil, as well as sewage resulting from the drying of soil, must be stored in leakproof containers on an impermeable surface to contain and prevent material from escaping into the natural environment
- Wastewater and liquid process residues must be discharged to a sanitary sewer or hauled to/discharged of at an approved wastewater treatment facility; if any sewage is drained into a ditch, drain, or waterbody, the depot would not qualify for an exemption from a waste ECA
- Notice to the local MECP district office, as well as the municipality, would be required

Proposed Amendments

3) Enhanced reuse opportunities for aggregate and stormwater management pond (SWMP) sediment

- Allow flexibility for reuse of excess soil that is part of engineered aggregate, as well as SWMP sediment, where it is either being reused as engineered aggregate or in an infrastructure-related undertaking. Flexibility will be in respect of the excess soil quality standards for asphalt road-related contaminants and naturally occurring exceedances:
- a) **Asphalt road-impacted aggregate or SWMP sediment**
 - Where exceedances of specific parameters (i.e., F3 and F4 petroleum hydrocarbons and polycyclic aromatic hydrocarbons) can be attributed specifically to an asphalt road, excess soil is deemed to meet the standards for those listed parameters if:
 - Excess soil is beneficially reused as engineered aggregate and finally placed in an asphalt road, or if SWMP sediment is being reused within a road right-of-way associated with an asphalt road
 - A QP determines that the exceedances are solely due to the presence of the asphalt road (either by exclusion of other potentially contaminating activities (PCAs) or areas of potential environmental concern (APECs), or sampling results being consistent with those expected for asphalt-related contamination)
 - Additional rules for final placement may be contemplated to ensure there is no adverse impact, including possible setbacks from water bodies

Proposed Amendments

3) Enhanced reuse opportunities for aggregate and stormwater management pond (SWMP) sediment – *continued*

b) Naturally occurring exceedances in aggregate

- Where exceedances of specific parameters are naturally occurring at a reuse site, excess soil is deemed to meet the standards for those listed parameters if:
 - Excess soil is beneficially reused as engineered aggregate, either directly from a project area or following storage at a Class 1/Class 2 site, or a local waste transfer facility
 - A QP completes a phase one environmental site assessment or assessment of past uses, and determines that the parameters is not associated with a PCA/APEC at the project area; in cases where a QP was not involved, the project leader has made reasonable efforts to take into consideration any past reports on past uses/activities respecting the project area, and reached the same conclusion
 - Where the excess soil has been sampled by a QP, or the excess soil is being transported from a Class 1 site, the concentrations of that parameter are consistent with those found naturally in new aggregate being sourced and regularly used locally in the area, as determined using publicly available evidence and documented by a QP
- This is in contrast to the currently allowed deeming provision in the Soil Rules for naturally elevated background concentrations, where the reuse site is required to be sampled by a qualified person to take advantage of the provision

Proposed Amendments

4) Allow greater reuse of soil to be coordinated between similar infrastructure projects

- Where soil is managed between project areas and reuse sites that are both infrastructure of the same type (e.g., road-to-road) and where the project leader is the same, that soil may be managed and reused without being subject to sections 3 to 5 of the regulation (including needing to meet the excess soil reuse standards).
- This will be permitted if all the following conditions are met:
 - The coordinated project areas and reuse sites are predetermined and identified as part of the same project planning process, and soil management activities are being undertaken concurrently as one coordinated effort across all of the project areas and reuse sites
 - The excess soil is being reused for a beneficial purpose
 - There is no visual or olfactory signs of contamination in respect of the soil being moved between the coordinated project areas and reuse sites
- Transportation requirements would continue to apply (e.g., hauling records), as well as any other requirements for on-site management at a project area (e.g., storage, processing)
- If soil is not being reused across the coordinated project areas and must be reused or disposed of elsewhere, it will be considered excess soil and subject to sections 3 to 5 of the regulation

Proposed Amendments

5) Reduce planning requirements for excess soil moved between infrastructure projects

- If a project leader for infrastructure project area is required to file a notice in the Excess Soil Registry under section 8 of the regulation, and is moving excess soil to another infrastructure-related undertaking, the project area would be exempt from all the reuse planning requirements (i.e., assessment of past uses, sampling and analysis, destination assessment report, tracking system) except filing a notice in the Excess Soil Registry, which would still be required.
- This differs from the current exemption in Schedule 2 from all reuse planning requirements for infrastructure project areas, since for this proposal, the reuse site with the infrastructure undertaking does not need to be owned by the same project leader or by a public body.

Proposed Amendments

6) Allow in-situ sampling for stormwater management pond (SWMP) sediment

- Where sampling and analysis is required, it is proposed that SWMP sediment could be collected in-situ and then tested, following the in-situ sampling frequencies in the regulation, subject to the following:
 - Minimum parameters to be analyzed would remain the same as provided in the Soil Rules for SWMP sampling requirements
 - Additional rules associated with the sampling and analysis plan would be included to ensure sampling remains representative, including the following:
 - Sampling must be planned (distribution, numbers and depth) to ensure representative results from throughout the pond and each zone
 - Post-dredging confirmatory sampling would be required to ensure results are still representative; frequency and parameters may be determined by the QP

Proposed Amendments

7) Other clarifications and corrections

- With regard to soil reused within the project area, the following clarifications are proposed to ensure the intended flexibility is clear:
 - Soil transported from a project area that is stored off-site temporarily, and then brought back to the project area for reuse, is treated as though it did not leave the project area once it returns (i.e., sections 3 to 5 of the regulation would not apply); other requirements would continue to apply (e.g., for off-site storage of excess soil)
 - Soil that is being relocated within a project area that is planned to be contiguous upon completion, may be relocated to another part of the project (even if it is not contiguous with the excavation area at the time of relocation).
 - In both cases above, transportation requirements would continue to apply

Proposed Amendments

7) Other clarifications and corrections – continued

- Excess soil that is temporarily used in an undertaking to facilitate development but does not remain at the reuse site permanently for final placement (e.g., a temporary road or driveway) would be treated the same as excess soil temporarily stored at a reuse site, and would not be required to meet the excess soil quality standards under sections 3 to 5 of the regulation. The following requirements would apply:
 - The area for temporary undertaking must be owned or operated by the same project leader as the project from which the excess soil originated
 - The excess soil must be removed from the temporary undertaking area no later than the date of completion of the undertaking
 - There is no visual or olfactory evidence of contamination in the excess soil

Proposed Amendments

7) Other clarifications and corrections – continued

- The rules for sampling when substances (such as conditioning agents) have been added to soil to facilitate excavation (e.g., for tunneling) or transportation would be clarified to ensure that these substances are included in sampling and analysis plans/reports, and that safety information related to these substances is documented
- The frequency at which samples must be analyzed for parameters that are included in the minimum parameter sampling list but are not contaminants of potential concern (COPCs) associated with a PCA or APEC, would be able to be reduced at the discretion of the qualified person. These parameters must still be analyzed and the revised analysis frequency would be required to be statistically significant and rationalized in the sampling and analysis plan. A minimum frequency as a percentage of the otherwise required frequency may be included in the final rules. The frequencies of excess soil sampling and analysis of contaminants of potential concern would remain unchanged

Proposed Amendments

7) Other clarifications and corrections – continued

- The definition of public body would be expanded to also include corporations established by municipalities under s. 203 of the *Municipal Act, 2001*
- The regulation would be amended as needed to allow the establishment of more than one type of depot by the same owner or operator at the same property or adjoining properties, with the exception of small liquid soil depots (i.e., another type of depot cannot be set up at the same or adjoining properties where a small liquid soil depot is set up)
- Other minor corrections, clarifications, or consequential amendments may also be considered to the Excess Soil Regulation, Reg 347 - General – Waste Management Regulation, and O. Reg. 153/04 – Records of Site Condition Regulation

Proposed Amendments

8) Regional mapping of naturally occurring local background concentrations

- The ministry currently allows a site-by-site assessment of local background concentrations, as a way to meet the quality standards if there are naturally occurring exceedances in excess soil. We are seeking initial input on a mapped approach for this deeming provision, to provide greater flexibility for reuse and avoid site-by-site assessments.
- The approach would:
 - Enable municipalities/other public bodies to develop regional maps to delineate an area with naturally occurring exceedances of a specified parameter, and the concentration that represents the local background condition for that parameter
 - Mapping may also set out an area to which the local background condition would apply, which may vary to a limited and reasonable extent from the actual area of the exceedances, to provide a practical boundary for relocation and reuse of soil
 - A study to support the mapping would be expected to meet certain criteria (e.g., document multiple lines of evidence, not include anthropogenic sources of contaminants, have statistically reliable results, etc.)
 - Maps would need to be reviewed and accepted in writing by an MECP director
- **Note:** This proposal is not expected to be finalized at the same time as other proposed amendments, as it may require further discussion prior to implementation

Questions?

Please use the “Q&A” feature (click tab at the top of the screen) to enter your questions



Q&A

Closing Remarks

- Please provide comments through the ERO or by email to MECP.landpolicy@ontario.ca , by **November 21, 2024**
- Thank you for your time and questions today

THE CORPORATION OF THE COUNTY OF WELLINGTON

File No: OP-2020-01-03
Municipality: County of Wellington
Subject Lands: All lands within the municipal boundary of the County of Wellington

Date of Adoption: October 31, 2024
Date of Notice: November 5, 2024

NOTICE OF ADOPTION

**With Respect to an Amendment to the County of Wellington Official Plan
Section 17, 21 and 26 of the *Planning Act*
(Re: OPA 123 - County of Wellington)**

Take Notice that on **October 31, 2024** the Corporation of the County of Wellington passed **By-law No. 5890-24** to adopt **Official Plan Amendment No. 123** to the County of Wellington Official Plan under Section 17, 21 and 26 of the *Planning Act* R.S.O. 1990 c. P. 13, as amended.

Purpose and Effect of the Official Plan Amendment

In keeping with the Planning Act, the County of Wellington must update its Official Plan to ensure policies stay current with Provincial plans and policies and reflect the community's changing needs. This is to be accomplished through the County's Official Plan Review. The Minister of Municipal Affairs and Housing has advised that municipalities may choose to use a phased approach, which includes more than one official plan amendment, to achieve conformity with Provincial policy. Official Plan Amendment No. 123 (OPA 123) is the County's third amendment as part of the Official Plan Review.

The purpose of OPA 123 is to further implement recommendations from the County's Land Need Assessment to ensure that suitable lands are available to accommodate forecasted growth to 2051. OPA 123:

- Redesignates certain Future Development lands that address community area land needs.
- Implements specific recommendations from the Township of Wellington North's approved Growth Management Strategy for Arthur.
- Implements supported employment area conversion requests in Fergus and Mount Forest.
- Makes housing focused updates to the Central Business District, Residential Transition Area and Highway Commercial designations.
- Adds new policies to the Industrial and Rural Employment Area sections of the Official Plan to address the definition change of "area of employment" under the Planning Act.
- Updates Additional Residential Unit policies to reflect recent Planning Act and Provincial Policy Statement, 2024 changes.
- Redesignates lands that were added to the urban boundary of Clifford by the Province through OPA 120 to an appropriate land use designation.

Other changes proposed through this amendment include updates to the existing Future Development and Medium Density Development sections to provide additional clarity in the application of these policies. Other housekeeping changes proposed include redesignating already developed Future Development lands to an appropriate land use designation and clarifying land use designation applicable to certain properties in Palmerston, Arthur and Mount Forest.

Subject Lands

The lands subject to OPA 123 are located within the Township of Centre Wellington, Township of Mapleton, Town of Minto, Township of Puslinch and the Township of Wellington North and more specifically, in the Urban Centres of Fergus, Drayton, Clifford, Harriston, Palmerston, Aberfoyle, Mount Forest and Arthur. Certain policy changes proposed apply broadly across the County.

Effect of Written and Oral Submissions

Comments were received and considered throughout the development of OPA123 including Indigenous consultation. Written and oral submissions made during the statutory public meetings were considered by staff and County Council. A summary of all comments submitted, and staff responses can be found on the County's Official Plan Review page in Planning Committee Report PD2024-34 accessed here:

www.wellington.ca/planwell

Public Access to Information

Copies of adopted OPA123 and additional information about the amendment are available for public inspection during regular office hours (8:30 – 4:00 p.m.) at the location below:

County of Wellington
Planning and Development Department
74 Woolwich Street, 3rd Floor
Guelph ON, N1H 3T9

Public access to the adopted OPA No.123 is also available on the County Website at:

www.wellington.ca/planwell

Provincial Approval Process

OPA123 has been forwarded to the Ministry of Municipal Affairs and Housing for final approval. If you wish to be notified of the Ministry's decision in respect to the proposed amendment, you must make a written request to the Ministry at the following address. Any person or public body will be entitled to receive notice of the Ministry's decision if a written request to be notified of the decision is made directly to the Ministry as noted below.

Ministry of Municipal Affairs and Housing
Attention: Mr. Ian Kerr, Regional Director
Western Municipal Services Office
659 Exeter Road, 2nd Floor
London, ON N6E 1L3
Telephone: (519) 873-4026
Toll Free: 1-800-265-4736
Fax: (519) 873-4018

Dated November 5, 2024

Clerk, County of Wellington
Administration Centre
74 Woolwich Street, Guelph ON,
N1H 3T9
Telephone: (519) 837-2600
Fax: (519) 837-1901



COUNTY OF WELLINGTON

KIM COURTS
DEPUTY CLERK
T 519.837.2600 x 2930
F 519.837.1909
E kimc@wellington.ca

74 WOOLWICH STREET
GUELPH, ONTARIO
N1H 3T9

October 31, 2024

Tyler Shantz, Planner
Municipal Services Office – Western
Ministry of Municipal Affairs and Housing
2nd Floor, 659 Exeter Road
London, ON N6E 1L3

Sent via Email: tyler.shantz@ontario.ca
mmahofficialplans@ontario.ca

Good afternoon,

At its meeting held October 31, 2024 Wellington County Council approved the following recommendation from the Planning Committee:

That pursuant to section 26 of the Planning Act, County Council declares that Official Plan Amendment 123 – Future Development Lands (a) conforms with the Greenbelt Plan; (b) has regard for matters of provincial interest in section 2 of the Planning Act; and (c) is consistent with the Provincial Planning Statement; and

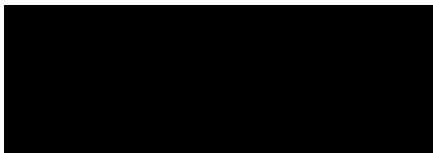
That a by-law adopting County of Wellington Official Plan Amendment 123 be approved; and

That the County Clerk forward the report to the Ministry of Municipal Affairs and Housing and to Member Municipalities.

Enclosed is the County Official Plan Review – OPA 123 Recommendation Report.

Should you have any questions, please contact Jameson Pickard, Senior Policy Planner at jamesonp@wellington.ca.

Sincerely,



Kim Courts
Deputy Clerk



Committee Report

To: Chair and Members of the Planning Committee
From: Jameson Pickard, Senior Policy Planner
Date: Thursday, October 10, 2024
Subject: County Official Plan Review – OPA 123 Recommendation Report



PLANWELL

1.0 Overview of the County Official Plan Review – OPA 123

- The purpose of this report is to review comments and recommend to County Council the adoption of County Official Plan Amendment No. 123 - “Future Development Lands” attached in Appendix D.
- OPA 123 is the third amendment to the County’s Official Plan advanced as part of the County’s Official Plan Review under section 26 of the Planning Act.
- The Amendment applies to specific lands in the urban centres of Drayton, Clifford, Harriston, Palmerston, Arthur, Mount Forest and Aberfoyle. County-wide policy changes are also made to support a broader mix of housing options and necessary updates to policies for Additional Residential Units and employment areas.
- OPA 123 is informed by technical work presented in the Phase 1 Urban Structure and Growth Allocations Report and the Phase 2 MCR Report: Land Needs Report. Associated consultation and feedback on these reports are detailed in Planning Committee reports PD2022-07 and PD2022-20.
- The Phase 1 Report was approved in principle by County Council in March 2022 and Phase 2 was approved in principle by County Council in September 2022.
- Consultation for Draft OPA 123 included circulations for comment, a statutory open house on May 23, 2024 and a statutory public meeting on June 13, 2024 in accordance with section 26 of the Planning Act.
- For the reasons outlined in this report, staff recommend that OPA 123 be adopted by County Council and forwarded to the Minister of Municipal Affairs and Housing for a decision.

2.0 Background

In September 2019, County Council authorized the Planning and Development Department to proceed with the County Official Plan Review, which includes a Municipal Comprehensive Review component and 5-year review component. OPA 123 is the third amendment under the County phased Official Plan Review project.

3.0 Finalization of OPA 123

The main changes to the County Official Plan proposed through OPA 123 include:

- Re-designation of certain Future Development lands that address community area land needs.
- Implementation of specific recommendations from the Township of Wellington North’s approved 2018 Growth Management Strategy in Arthur.
- Implementation of supported employment area conversion requests in Fergus and Mount Forest.
- Making housing focused updates to the Central Business District, Residential Transition Area and Highway Commercial designations.
- Adding new policies to the Industrial and Rural Employment Area sections of the Official Plan to address the definition change of “area of employment” under the Planning Act.
- Updating Additional Residential Unit policies to reflect recent changes to the Planning Act and the approval of the Provincial Planning Statement, 2024.
- Re-designation of lands added to the urban boundary of Clifford by the Province through OPA 120 to an appropriate land use designation.

Other changes proposed through this amendment include updates to the existing Future Development and Medium Density Development policies to provide additional clarity in the application of these policies. Other housekeeping changes proposed include re-designating already developed Future Development lands to an appropriate land use designation and clarifying land use designation applicable to certain properties in Palmerston, Arthur and Mount Forest.

4.0 OPA 123 Provincial Policy Review

The following information highlights how the direction provided by the Provincial plans and policies apply in the context of OPA 123 – Future Development Lands. The comments below generally focus on the more specific Provincial Planning Statement, 2024 policies but note relevant Greenbelt Plan policies where applicable.

Provincial Planning Statement, 2024

On August 20, 2024, the Province released the new Provincial Planning Statement, 2024 (PPS, 2024), which will replace the current Provincial Policy Statement, 2020 (PPS, 2020) and repeal A Place to Grow: Growth Plan for the Greater Golden Horseshoe, 2019 (Growth Plan). The PPS, 2024 will take effect on October 20, 2024, after which all land use planning decisions will be required to be consistent with its policies. Planning Staff note that OPA 123 will be required to be consistent with the PPS, 2024 as Council’s decision will be considered after that date.

PPS, 2024 Section 2.1 - Planning for People and Homes

This section provides provincial direction to planning authorities related to forecasting long-term population and employment growth and maintaining adequate land supplies that can support a range and mix of land uses for at least 20 years but no more than 30 years.

OPA 123 implements several recommendations from the County’s Land Needs Assessment, which utilized the Growth Plans population and employment forecast for Wellington County to 2051. These

forecasts were incorporated into the County Official Plan through the Provincial approval of OPA 120. Re-designations proposed in OPA 123 ensures that suitable lands are available to accommodate expected growth in our communities. Section 2.1.2 of the PPS, 2024 allows the County to continue to forecast growth using forecasts previously issued by the Province.

PPS, 2024 Section 2.2 - Housing

This section provides provincial direction to planning authorities to provide an appropriate range and mix of housing options and densities to meet the projected needs of their communities. Additional policies in section 4.3.2.5 of the PPS, 2024 support the establishment of Additional Residential Units in the rural area and establish criteria to mitigate impacts on agriculture.

OPA 123 make several amendments to the Official Plan to support the delivery of a range and mix of housing options including supporting housing options in the Central Business District; Residential Transition Area and Highway Commercial designations; updating Additional Residential Unit policies to align with recent legislative and provincial policy changes; and supporting modern forms of townhouse development which can achieve higher densities.

It is noted that Additional Residential Units proposed in the Protected Countryside of the Greenbelt Plan will conform with the applicable policies of the Greenbelt Plan.

PPS, 2024 Section 2.8 - Employment

This section provides provincial direction to planning authorities to promote economic development and competitiveness and to plan for, protect, and preserve employment areas.

OPA 123 proposes new employment policies and implements employment area conversion requests in Centre Wellington and Mount Forest. The new employment policies proposed in OPA 123 are driven by recent changes to the definition of “area of employment” in the Planning Act and will allow legally established use that no longer align with this new definition to continue to operate unaffected. OPA 123 proposes to update the definition of Employment Area in the Official Plan to align with these changes.

Employment area conversions proposed through OPA 123 were evaluated under policy 2.2.5.8 of the Growth Plan and ensure that the redesignation of employment areas to non-employment uses are needed, compatible, and maintain the integrity and viability of employment areas over the long-term. These policy objectives are generally consistent with criteria and objectives contained in section 2.8.2.5 of the PPS, 2024 that apply when considering the removal of lands from an employment area.

Planning Opinion

Planning Staff are of the opinion that the proposals contained within OPA 123 are generally consistent with the PPS, 2024 and conform to the applicable policies of the Greenbelt Plan. It is noted that additional amendments will be necessary to fully implement the PPS, 2024 into the County Official Plan.

5.0 OPA 123 Consultation

The final draft of OPA 123 has been informed by consultation on the Phase 1 MCR Report: Urban Structure and Growth Allocations and the Phase 2 MCR Report: Land Needs Report which are documented in various Planning Committee reports including:

- Planning Committee report PD2021-21 – Consultation and Engagement Overview
- Planning Committee report PD2021-30 – Municipal Feedback
- Planning Committee Report PD2022-07 – Growth Forecast Allocations
- Planning Committee Report PD2022-11 – Draft Land Needs Assessment
- Planning Committee Report PD2022-20 – Land Needs Assessment

The consultation for Draft OPA 123 included:

- September 2023 & May 2024 circulation to the Ministry of Municipal Affairs and Housing
- October 2023 & May 2024 circulation to Member Municipalities, Indigenous Communities, agencies, members of the public and stakeholders
- May 23, 2024 statutory open house for Draft OPA 123
- June 13, 2024 statutory public meeting for Draft OPA 123

In order to obtain public feedback, notification of engagement opportunities was provided through the project email list, website updates and direct mail. Notice of the statutory public open house and public meeting was provided in accordance with the Planning Act and advertised in the Wellington Advertiser. To provide options for the public, one meeting was virtual (open house) and the other was in person (public meeting).

Public Consultation at a Glance	
35	Open House Participants
9	Public Meeting Participants
20	Written Submissions

6.0 Key OPA 123 Comments

A summary of the key comments is provided below. For further details on these and other comments, see Appendix A (Open House Meeting Summary), Appendix B (Public Meeting Minutes) and Appendix C (Summary of Comments and Responses). Full written comments are available in the project file.

6.1 Public Open House

During the Virtual Public Open House, held on May 23, 2024, there were only a few questions asked by the Public that related to proposals contained in OPA 123. These questions primarily focused on proposed employment area conversions in OPA 123 and clarifications about the need and rationale for specific sites recommended for conversion.

A large portion of the questions related to other Official Plan Review matters. The Open house meeting summary contained in Appendix A - provides responses to these questions.

6.2 Public Meeting

One person spoke at the public meeting. The comments were not directly related to proposals contained in OPA 123 and related to Secondary Agricultural severances policy changes, potential impacts to these severance policies by pending provincial policy and the overall timing of these changes. The Public Meeting minutes contained in Appendix B – provides response to these questions.

6.3 Municipal Comments

The County received municipal comments from the Township of Centre Wellington, the Town of Erin, the Town of Minto and Township of Wellington North. Below is a summary of these comments and staff responses to them. Detailed comments are contained in Appendix C.

6.3.1 Centre Wellington

Comments received from Centre Wellington Staff related to various proposals in OPA 123. Certain comments were advisory in nature, while others requested changes to certain proposals. Changes have been made to OPA 123 to address certain comments from the Township related to Additional Residential Unit (ARU) and Central Business District (CBD) policies. These changes are discussed in more detail below:

- Centre Wellington Staff comments requested that the County revise the proposed ARU policies in OPA 123 to allow member municipalities the flexibility to permit more than two ARUs on eligible properties through their zoning by-laws. It was suggested that the proposed policies in OPA 123 would be more restrictive than the updated permissions of the Planning Act.

In response to Township comments County Staff have revised the ARU policies. Revisions require that at least two ARUs be permitted on properties with a single detached, semi-detached or rowhouse, but enable municipalities to permit more than two ARUs (in an urban area) where council has deemed it appropriate through the zoning by-law. In all scenarios, only one ARU would be permitted in an ancillary structure on a property and only two ARUs would be permitted in the Rural System of the County.

- Centre Wellington Staff were generally supportive of housing policy changes being proposed through OPA 123 but questioned the need to restrict residential uses to mixed use only in the CBD downtown designation. Township comments highlighted that their official plan already establishes an approach to permit street level residential in certain areas of the CBD designation.

In response to Township comments County Staff have revised the CBD policies. Revisions enable member municipalities to permit standalone medium density residential development in the CBD provided that the property does not front onto a Provincial or County Road. This policy change creates modest opportunities for higher density residential development in downtown cores while also preserving the commercial function of the CBD.

6.3.2 Town of Erin

Comments received from Town of Erin Planning Staff primarily sought clarification around policy changes related to the re-designation of future development lands. Comments also requested policy

revisions to the proposed lot creation policy 10.6.3 - Future Development Areas to allow consideration of a consent in the Future Development designations for a 'Public Uses'.

- In response to Town comments County and Town Planning Staff met to clarify the process for the re-designation of Future Development lands in the Town of Erin. Further, County Staff have made changes to the final draft of OPA 123 to allow consideration of a consent within the Future Development designation for a public use.

6.3.3 Town of Minto

Comments received from Town of Minto Council requested that three parcels in the Urban Centre of Palmerston, proposed for re-designation through OPA 123, be left as Future Development. The Town has indicated that there are currently technical constraints in these areas and that the proposed re-designations would be premature at this time.

- In response to Town comments County Staff has modified OPA 123 to leave the 3 requested parcels as Future Development. However, County Staff in consultation with Town staff, have proposed a change to existing Policy Area PA5-13 – North Palmerston Planning Area, which enables the Town to approve residential and commercial development within this area, through the approval of zoning by-law amendments, without requiring a further amendment to the Official Plan. This approach provides flexibility to the Town to have outstanding technical matters addressed and allows the County to address identified land needs.

6.3.4 Wellington North

Input from the Township of Wellington North has been provided through verbal discussions with Township Staff and through recommendations from the Township's recently completed Growth Management Strategy (GMS). Through the Township's strategy, land designated Future Development were reviewed, and it was recommended that additional growth-related studies be completed by prior to the re-designation of Future Development lands in Mount Forest. Accordingly, the Township requested that Future Development land redesignations be removed from OPA 123 until additional studies could be completed.

- In response to the Township's request the large Future Development lands in Mount Forest have been left as Future Development in OPA 123. However, County Staff in consultation with Township Staff, have proposed a new policy area (PA6-12) to be applied to Future Development lands in Mount Forest. This new policy area establishes a framework that enables the Township to approve residential and commercial development through the approval of zoning-by-law amendments up to the identified 54 ha land need, without further amendment to the Official Plan. This approach provides flexibility to the Township to complete additional studies to guide future growth decisions and allows the County to address identified land needs.

6.4 Indigenous Communities

Our office received written comments of no concerns from the Chippewas of Rama First Nation and received verbal comments of no concern from the Mississauga's of the Credit first Nation.

The Huron-Wendat Nation submitted comments requesting to be consulted for all projects under the Official Plan Review and indicated interest in any archaeological field work that may be carried out as part of the project. We note that there is no archaeological work being carried out as part of OPA 123. The County will consult further with the Huron-Wendat Nation and other Indigenous communities as part of the ongoing Official Plan Review.

6.5 Agencies – Conservation Authorities

Responses were received from Grand River Conservation Authority, Conservation Halton and Saugeen Valley Conservation Authority. No concerns were raised by these Conservation Authorities and comments from the GRCA provided advisory comments about development on certain lands within their regulated limit and advised that permits may be necessary for development.

6.6 Agencies – Other

No concerns were noted in responses from Bell and Enbridge.

6.7 Public and Stakeholder Comments

The public and stakeholder comments received, and the staff responses are included in Appendix C. Some of the comments deal with matters in future phases of the Official Plan Review such as settlement area boundary expansions, rural residential severances, etc. The discussion below provides more details about key comments directly related to OPA 123.

6.7.1 Request to Re-designate Additional Future Development Lands in Arthur Village

The Biglieri Group provided detailed comments on behalf of their clients Tribute Communities, requesting that their clients' lands in Arthur at 655 Eliza Street and the lands immediately to the west, be re-designated from Future Development to Residential. These comments primarily focus on the County's growth forecasting work and suggest that County forecasts are outdated relative to the more recent Ministry of Finance forecasts. It is the Biglieri Groups opinion that the use of Ministry of Finance numbers would warrant all the Future Development lands owned by their clients to be re-designated to service anticipated growth in Arhtur.

Planning Staff are not recommending any changes to OPA 123 as a result of these comment for the following reasons:

- Planning Staff recognize that the PPS, 2024 has established a growth management framework that relies on the Ministry of Finance population forecasts. However, the PPS, 2024 also allows planning authorities to continue to use population and employment forecasts previously issued by the Province. This is confirmation from the Province that the Growth Plans forecasts, used by the County and endorsed by Council, are still appropriate for forecasting purposes and validates their use.
- Through OPA 123, Future Development lands in the south-east portion of Arthur are being redesignated to address the Community Area land need identified by the County's Land Needs Assessment. These lands were identified as a priority area for future growth through the Wellington North Township's 2018 Community Growth Plan and represent a logical continuation of existing development in this part of Arthur. Additional Future Development

lands in the northern part of Arthur are not needed to address long-term growth needs at this time.

- Recent information the County has received from the Township indicates that capacity at the Arthur wastewater treatment plant is limited. The Township has advised that a Class Environmental Assessment project is being proposed to investigate the potential of a further expansion to the Arthur wastewater treatment system to support additional development opportunities, including land in north Arthur. The timing of this work is not yet known. The re-designation of these lands is premature due to the lack of municipal servicing available to support them.

6.7.2 Request for Employment Area Conversion in Mount Forest

The landowner of the vacant Industrial lands east of Highway 6 and north of Sligo Road East in Mount Forest (lands behind Wellington Heights Secondary school) submitted comments requesting that their entire parcel be redesignated from Industrial to Residential. The comments provide a history of the property, past residential development proposals on the lands and outline how the residential development of the property could address housing needs in the community. The comments also highlight the Township's Community Growth Plan (2018) supports these lands going to a residential designation.

Planning Staff are not recommending any changes to OPA 123 as a result of these comments for the following reasons:

- Through the County's call for employment area conversion in April 2021, the landowner submitted a request to the County seeking to have their property redesignated from Industrial to Residential. The County completed a review of this conversion request as part of the Land Needs Assessment work and as a result only recommended that a small portion of the site be redesignated to Highway Commercial. Through the review it was determined that the complete redesignation of the site to residential would present negative impacts on the employment areas to the west and north of the site. This analysis is documented in section 5 of the Phase 2 Land Needs Assessment report. OPA 123 proposes to implement the recommended Highway Commercial redesignation along the frontage of Sligo Rd, east of the school lands.
- Planning Staff acknowledge that the Townships Community Growth Plan (2018) does identify these lands as a possible area for residential development. However, the plan also notes that this recommendation be reviewed through the County's Municipal Comprehensive Review process. The County's Employment Area Conversion process reviewed this recommendation and concluded that only a partial conversion was appropriate for the lands and that there would be negative impacts to the broader employment area if the site was fully converted to a non-employment use.

6.7.3 Request for Employment Area Conversion in Fergus

Dunpar Homes, owners of 650 Victoria Terrace in Fergus, submitted comments requesting that the County consider the redesignation of their lands from Industrial to Residential through OPA 123. Comments outlined how this request would meet applicable employment area conversion criteria and

provided a detailed residential development plan for the subject property.

- Planning Staff are not recommending any changes to OPA 123 as a result of this request. The County’s process for considering employment area conversion requests was initiated on March 26, 2021, and concluded on May 3rd, 2021. OPA 123 is not the appropriate process to review and implement new employment area conversion requests. Opportunities to consider these requests are available through the new PPS, 2024.

7.0 Provincial Comments

As legislatively required, our office circulated draft OPA 123 to the Ministry of Municipal Affairs and Housing on September 1, 2022. Planning Staff circulated a revised version of the amendment to the on May 1, 2024. No written comments were received from the Ministry on OPA 123.

8.0 Final Draft Official Plan Amendment

The final draft of OPA 123 being recommended in this report may be found in Appendix D. A summary of modifications made to the final draft of OPA 123 is provided below.

Modification	Rationale
Revise Additional Residential Unit (ARU) policies	In response to municipal feedback regarding ARU policies, revisions to OPA 123 have been made to require at least two ARUs be permitted on eligible properties but enable municipalities to permit beyond two ARUs through municipal zoning by-laws, where Council has deemed appropriate. Other revisions were made to address policy changes in the PPS, 2024 related to ARUs in rural areas.
Add new Policy Areas on Lands Designated Future Development in Mount Forest	In response to municipal feedback about Future Development lands, a new policy area has been added to remaining Future Development lands in Mount Forest. This policy area enables identified land needs to be addressed and permits the Township to establish new residential and commercial development in the policy area through approval of zoning by-law amendments, without the need of an official plan amendment, up to the identified 54 ha land need.
Revise existing Policy Area PA5-13 in Palmerston	In response to municipal feedback regarding Future Development lands, staff have proposed a revision to existing Policy Area PA5-13 in Palmerston. The policy area enables identified land needs to be addressed and permits the Town to establish new residential and commercial development through approval of zoning by-law amendments in the policy area, without the need of an official plan amendment. The existing study requirements of the PA5-13 Policy area remain in effect.

Revise Central Business District policies	Municipal feedback provided suggestions for additional housing opportunities in the Central Business District designation. Revised policies in OPA 123 would permit opportunities for multi-unit housing in certain locations of the Central Business District designation.
Revise proposed Future Development consent policies	Municipal feedback received requested that a consent for a public use be permitted in the Future Development designation. Policy revisions to OPA 123 would permit consideration of a consent in the Future Development designation for a public use.
Revise proposed employment area transition policies	With the release of the PPS, 2024 the effective date of the new “Area of Employment” definition in the Planning Act is to be October 20, 2024. Policy revisions to OPA 123 include this effective date in the proposed transition policies.
Revise existing employment area definition	A new definition of “Employment Area” has been established in the PPS, 2024 consistent with the Planning Act. Policy changes to OPA 123 revise the current employment area definition in the Official Plan to align with the new PPS, 2024 definition.

9.0 Conclusion

Staff are satisfied that OPA 123 is consistent with the Provincial Planning Statement (2024), has regard for matters of provincial interest, and is in conformity with the Greenbelt Plan (2017). Public concerns have been considered and addressed. In our opinion, OPA 123 represents good planning and is in the public interest.

10.0 Strategic Action Plan:

This report relates to the following objectives and priorities in the County's Strategic Action Plan:

Making the best decisions for the betterment of the community.

11.0 Recommendations

That pursuant to section 26 of the Planning Act, County Council declares that Official Plan Amendment 123 – Future Development Lands (a) conforms with the Greenbelt Plan; (b) has regard for matters of provincial interest in section 2 of the Planning Act; and (c) is consistent with the Provincial Planning Statement.

That a by-law adopting County of Wellington Official Plan Amendment 123 be approved.

That the County Clerk forward the report to the Ministry of Municipal Affairs and Housing and to Member Municipalities.

Respectfully submitted,



Jameson Pickard, B. URPL. MCIP, RPP
Senior Policy Planner

- Appendix A Public Open House Meeting Summary
- Appendix B Public Meeting Minutes
- Appendix C Summary of Comments and Responses
- Appendix D Final Draft OPA 123 – Future Development Lands

Appendix A

OPA 123 Public Open House Meeting Summary

Wellington County Official Plan Amendment No. 123 Virtual Public Open House Meeting Summary

Prepared by LURA Consulting

Background

The County of Wellington is currently reviewing its Official Plan (OP) to complete a Municipal Comprehensive Review (MCR) and a 5-year review of its Official Plan as specified under Section 26 of the *Planning Act*. An MCR is part of the OP review process. It establishes a long-term vision and planning framework for a municipality that fosters a sustainable approach to future residential growth and economic development. The County is doing this to prepare for additional population and employment growth and ensure that the updated OP supports healthy, compact and complete communities in Wellington as directed through *A Place to Growth: Growth Plan for the Greater Golden Horseshoe*.

On May 23, 2024, the County provided an update on the Official Plan Review process and provided an overview of the proposed OPA No. 123 which continues the implementation of the County's completed growth management work through the redesignation of future development lands and other housing and employment policy updates. This is the third Amendment of the County's phased Municipal Comprehensive Review. Community members were invited to attend the open house, listen to the presentation, and ask questions or share comments with staff.

Meeting Promotion

Members of the public who wished to join the Virtual Open House were requested to register in advance. Individuals could also join the meeting by calling in by phone.

A public notice regarding the Virtual Open House was published through the Wellington Advertiser two weeks before the meeting. The meeting was also promoted through the County's Official Plan Review Project email circulation list, with over 200 contacts, to raise awareness.

Meeting Overview

The Virtual Open House was held on May 23, 2024, with a purpose to:

- Provide an overview of OPA 123.
- Provide the public with an informal opportunity to discuss Official Plan Amendment (OPA) No. 123.
- To allow the public to ask questions and identify additional planning issues that can be addressed.

In total, 35 participants joined the meeting. James Knott (Facilitator from LURA Consulting) began the meeting with an introduction and an overview of the meeting agenda. Sarah Wilhelm (Manager of Policy Planning at the County of Wellington) provided introductory remarks and provided a brief context to the Policy Review.

Wellington County Official Plan Amendment No. 123
Virtual Public Open House Summary – May 23, 2024

Jameson Pickard (Senior Policy Planner at the County of Wellington) delivered a presentation regarding OPA 123, covering the following topics:

- Future Development Lands Amendments
- Future Development Lands Amendments Re-designations
- Employment Area Conversion Requests
- OPA 119 Modifications
- Local Growth Management Recommendations
- Housing Focused Updates
- Planning Act Updates
- Next Steps

James Knott facilitated a discussion to receive feedback and comments from members of the public. A summary of the facilitated discussion is provided below.

What We Heard

Following the presentation, participants were invited to ask questions and share their comments regarding OPA 123. The questions, answers and comments are included as follows. Questions are marked by a 'Q', comments are marked with a 'C', and answers and responses are noted with an 'A'.

Questions and Discussion

Q: The Wellington County Official Plan states: “One new lot for residential purposes may be allowed from a parcel of land existing on March 1, 2005.” This effectively blocks the development of any parcel of secondary agriculture land where a new parcel was created at any time within the last 19 years. Is there a plan to address/update this regulation?

A: The secondary agricultural severance policy is not part of OPA 123, but it is part of our work plan to review rural growth. As noted earlier in the presentation, the province is making some changes to rural growth policies. We are awaiting provincial direction before reviewing those policies.

Q: When are the Puslinch by Design meetings open to the community happening?

A: These meetings have not happened yet as we are still in the background data review phase. Please reach out to us to be added to the list of interested individuals.

Q: Why remove industrial land in Fergus when the Growth Analysis indicates that Fergus needs industrial lands?

A: The technical work identified these lands as areas of conversion. In the presentation, it was noted that there were some constraints that impacted these lands from being a viable employment area. Its proximity to existing residential uses and limited access to major transportation routes is a limiting factor for industrial uses. The rationale is that lands would be better served in the long-term transition to mixed-use, which would still

Wellington County Official Plan Amendment No. 123
Virtual Public Open House Summary – May 23, 2024

provide a level of employment to the community and also help support the transition of this area to a higher-density mixed-use area.

Q: On slide 27, you speak about items beyond the scope of OPA 123. I notice that OPA does not propose urban boundary expansion in Centre Wellington. Could you please confirm this?

A: We are still in the evaluation stage and are undertaking a full review of where the forecasted growth should be accommodated in Fergus, Elora, and Salem. There will be a public process and opportunities for input. Once we have recommendations and the Official Plan Amendment process initiated, people will have an opportunity to provide input and ask questions.

Q: You noted at the beginning of the presentation that lower-tier municipalities will have sections for them in the County's Official Plan for conformity. How does that work as it relates to Urban Design guidelines?

A: That is not something related to this amendment we are dealing with today. The County's Official Plan applies to all the member municipalities in the County, and the section for each municipality is for special policies that might apply to given properties or general areas. Design guidelines are not adopted consistently across the county, so it depends on the local municipality and how they apply those guidelines throughout the course of the review of development applications.

Q: When will the Centre Wellington urban zone be expanded, and what is the timing for that?

A: I can reaffirm that we will be taking a report to the Planning Committee in June and will be providing some more information about timing then.

Q: To follow-up regarding the Centre Wellington urban zone, do you anticipate it will happen this year?

A: This will be covered in the report we release in June.

Q: Are the lands in Fergus off Beatty Line and around GSW clean? There was a former landfill there.

A: In that area, it would certainly need to be investigated as part of any development proposal. We have policies in our Official Plan that speak to those types of scenarios where we go from a former industrial use to a more sensitive land use. There are policies outlined in our Official Plan for ensuring that those types of contaminants can be adequately addressed and respected when we transition to more sensitive land use. This is addressed at the development stage.

Q: Will OPA 123 reduce the building of estate homes and promote for denser, affordable residential areas?

Wellington County Official Plan Amendment No. 123
Virtual Public Open House Summary – May 23, 2024

A: The redesignation of future development lands will provide some opportunities for housing development, helping attract some development into the area. It is too early to say whether it be affordable or market, but it will draw a certain level of growth into our urban areas provided they can meet all the necessary requirements. I would add that we do have growth allocated to the urban and rural areas separately, and to a lesser extent the rural area growth is much less than we would typically direct to our urban areas. This particular amendment is not dealing with the rural area growth, and we will be dealing with that separately.

Q: Can you further explain the Residential Transition Area, please?

A: This designation allows for residential uses along with wide variety of non-retail uses and service functions. These functions include professional offices, studios, clinics, personal service establishments, daycare centres, and nursing homes as well as ancillary retail uses secondary to the main service function. Churches, service clubs, and other community-oriented facilities are also allowed, as well as bed and breakfast establishments, subject to the applicable policies. There are other criteria for establishing those types of uses and guiding development proposals, but these are the permitted uses in that designation.

Q: Regarding Sligo Road East in Mount Forest not being changed from an employment area to an alternate purpose, what is the process for getting more details about this decision and also for providing additional information on this property for consideration?

A: We are proposing a partial conversion of that site along Sligo Road. We have our technical work that provides a detailed overview of the evaluation, and that is available. We can connect offline to provide a link to that document where you can see our review process and our recommendation.

Q: We have seen residential growth in Puslinch, sprawling into agricultural land mainly to meet in housing growth needs. Does the Puslinch expansion include wastewater planning to allow increased density that preserves farmland?

A: The Township of Puslinch does not have any municipal water or wastewater systems. Those lands are within the Secondary Urban Centre of Aberfoyle and are within the Future Development Lands designation in the Official Plan. Ultimately those lands will be developed with private or communal type services.

Q: I am a farmer and member of the Ontario Federation of Agriculture and want to preserve as much farmland as possible. Is there a way to push municipalities such as Puslinch to look at water and wastewater development to include density targets and increase density within their urban boundary? Some of the secondary agricultural severances that are being requested are partially for residential land needs. If the growth could be done that would increase density, then we would

not be losing and fragmenting existing farmland. How can this be brought forward as a more viable possibility?

A: The Township did do a water and wastewater study where they looked at different options for servicing, including bringing services from Guelph. The studies are available on their website. You are correct that the County is not responsible or given the authority to provide water and wastewater servicing. That is done at the local level. This would be a more appropriate question for the Township, but as of now, the approach that they have taken has been primarily individual on-site services. We have not stepped into the rural residential growth component of the Official Plan Review, but the employment or industrial part has been launched. There are several areas of consideration that are included as part of the study for determining new locations for employment land, such as agriculture, servicing and transportation. So, the consultants will be tasked with looking at that. An engineering sub-consultant is part of the study team and has been retained to do that work. We can expect that the issue will be investigated further under the current policies of the day or the new policies that might come into play.

Q: Do we know the consultant for the Puslinch study?

A: We retained NPG Planning Solutions and have a page on the County website where we will post information about that study. We will add you to the list of people interested in this study if you would like. We will also post a project timeline and some general ideas about when public consultation will happen and how people can be involved.

Q: With the proposed and expected growth in the County, will the landfills and roads be updated to handle the increased population and employment?

A: Yes, one of our responsibilities as a County and as service providers is to use the growth forecast prepared by our consultants for planning future County services, including roads, landfills, waste transfer sites, and other services at the County.

Q: Why is the issue of agriculture severances a back burner issue?

A: In our work program, we have prioritized urban growth, as that is where the policies drive most of the growth. To this point, we have focused on addressing the urban land needs. We will soon be assessing the rural side of the growth, including the severance question.

We are certainly not trying to avoid dealing with that; it is just being dealt with in the order of the work plan. Additionally, there have been a lot of legislative changes coming from the province that have delayed our work. We are doing our very best to keep things moving in an uncertain policy environment.

Q: There is a parcel of land in Puslinch that is looking to change secondary farmland to industrial land, right next to our homes. They requested to be a part of the Puslinch by Design study. This is not an attractive plan for the residents. Is

there a reason why it was not included in this planning study, and what can we do as residents to voice our concerns and opinions? We want to be part of the planning of our communities.

A: We are not dealing with this directly as part of this meeting. Please feel free to contact us directly and we will share your comments with the consultants and Township staff. I will note that down, and then we could have further conversations online.

Wrap Up and Next Steps

James Knott of LURA Consulting provided participants with the project team's contact information for any additional feedback and wrapped up the meeting. Participants can provide additional feedback and comments until May 30, 2024, and are invited to attend the June 13, 2024 public meeting at the County Administration Centre. Members of the public can contact the project team by email or by phone at:

Contact: Sarah Wilhelm, Manager Policy Planning

Phone: 519-837-2600 ex 2130

Jameson Pickard, Senior Policy Planner

Phone: 519 837 2600 ex 2300

Email: planwell@wellington.ca

Mailing Address: ATTN Planning & Development Department

74 Woolwich Street

Guelph, ON

N1H 3T9

Appendix B

OPA 123 Public Meeting Minutes



COUNTY OF WELLINGTON

PUBLIC MEETING MINUTES

OPA 123

11:00 am, Thursday June 13, 2024

County Administration Centre

Planning Committee Members: Councilors Seeley (Chair), Lloyd, Dehn and Watters

Also in Attendance: Councilor Bulmer, Councilor Turton

Regrets: Warden Lennox

County Staff:

Scott Wilson, County CAO

Jennifer Adams, County Clerk

Aldo Salis, Director, Planning and Development Department

Sarah Wilhelm, Manager of Policy Planning

Jameson Pickard, Senior Policy Planner

Paul Barson, GIS Programme Manager

Jamie Barns, Junior Planner

Sarah Kurtz, Planning Co-op Student

Cameron End, Planning Policy Co-op Student

Members of the Public: There were 9 members of the public who attended the meeting. Staff have recorded their names in the project file as part of the public record.

OPENING OF MEETING

Chair Seeley welcomed everyone and called the meeting to order at 11:10 am.

PURPOSE OF THE MEETING

Chair Seeley indicated that the County of Wellington is holding this public meeting to present and receive public input regarding a proposed amendment to the Wellington County Official Plan which continues the implementation of the County's Growth management work through the re-designation of future development lands and other housing and employment policy updates.

STATEMENT READ BY CHAIR

Chair Seeley read the following statement:

This meeting is to provide information, comments and input for Planning Committee and Council. County Council has not taken a position on the matter; County Council's decision will come after full consideration of input from the meeting, submissions from the public and comments from agencies. If you wish to be notified of the decision of the Corporation of the County of Wellington in respect of the adoption of the proposed Official Plan Amendment, you must make a written request to the

Director, Planning and Development Department, County of Wellington, 74 Woolwich Street, Guelph, Ontario, N1H 3T9.

Official Plan Amendment 123 requires approval from the Minister of Municipal Affairs and Housing. Pursuant to Section 17(36.4) of the Planning Act there is no appeal in respect of a decision of the approval authority if the approval authority is the Minister.

PRESENTATION OF PROPOSED OFFICIAL PLAN AMENDMENT

Chair Seeley invited Ms. Sarah Wilhelm, Manager of Policy Planning and Mr. Jameson Pickard, Senior Policy Planner to come forward to present the proposed County Official Plan amendment 123, Future Development Lands. Ms. Wilhelm begun the presentation by providing an overview of the current provincial planning policy context for OPA 123 and its relation to the County's ongoing Official Plan Review. Following, Mr. Pickard delivered a presentation about OPA 123, covering the following topics:

- Future Development Land Re-designations
- Employment Area Conversion Requests
- OPA 119 Modifications
- Local Growth Management Recommendations
- Housing Focused Updates
- Planning Act Updates
- Consultation to Date
- Next Steps

PUBLIC INPUT

Following the presentation, participants were invited to ask questions and share their comments regarding OPA 123. Dr. Wevers, resident of the Town of Erin, was the only member of the public to speak and asked the following questions.

Questions are marked by a 'Q' and answers provided are noted with an 'A'.

Q: It seems to me that the province can bring forth policies that change all the plans that are happening. There's been a lot of discussion regarding farm properties that are going to get residential severances in the rural section. Am I still correct in understanding that a decision from the province could come at any point?

A: The province does have the ability to make decisions on land use planning policy and the timing for which has been sporadic and frequent. There is an element of uncertainty related to planning policy. The Legislature has recessed until October, however I am not sure if that stops the Minister from doing work under their portfolio.

The three residential lot policy changes were through the Provincial Planning Statement. The version from 2023 applied to prime agricultural land. They have removed those allowances.

Q: Can you speak to this regarding secondary agricultural lands?

For secondary agricultural lands, we will need to see where the final document lands, what that means for the severance policies, and how many are needed. We will have an opportunity to work with

council and the public. There are three municipalities in Wellington County that have secondary agricultural land including Erin, Puslinch, and Minto. We would look at the severance policies as they stand, what residential lots we have in supply, and whether that meets our forecast for the rural area. We are committed to starting that work in the fall with the hopes that the final policy document will have been made available by the province.

Q: Can you please clarify if a date has been made regarding policy changes?

A: As stated in the presentation, the province sets the rules that staff must follow. You are correct in thinking that the province will set the rules for secondary agricultural severances and any prime agricultural severances. That has not been clarified at this point. Staff have an obligation to follow provincial policy. In general terms, the province sets the rules that we must comply with, and we do not know what those are yet. They have reversed their decision on the prime agricultural severances. There are a lot of moving pieces and once the province releases the regulation or more clarity comes from the province, we will set our policies according to it.

Q: Is there an indication of when the province will have that done?

A: No, there is not.

CLOSING

There being no further comments or questions from the public, Chair Seeley thanked everyone for attending the meeting and declared the public meeting closed at 11:59 am.

Appendix C

Summary of Comments and Responses

Table C1	MUNICIPAL Comment and Response Table
Table C2	INDIGENOUS COMMUNITY Comment and Response Table
Table C3	AGENCY Comment and Response Table
Table C4	PUBLIC AND STAKEHOLDER Comment and Response Table
Table C4.1	CENTRE WELLINGTON
Table C4.2	WELLINGTON NORTH
Table C4.3	MINTO
Table C4.4	PUSLINCH

Appendix C

Table C1 MUNICIPAL Comment and Response Table
County Official Plan Amendment 123 – Future Development Lands

Name/Date/ID	Key Comments	Staff Response
<p>MINTO Council Recommendations: May 21st, 2024 MUN</p>	<p>At the May 21, 2024 Council meeting, Minto Council provided the following comments on OPA 123 through resolution COW. 2024-076.</p> <p>The Town has reviewed the land re-designation and have the following comments:</p> <ol style="list-style-type: none"> 1. 65 Lorne St N – the Town requests that the portion of property remains as FD, as there are potential traffic movement concerns out of the property. The Town/County have requested the developer to amend their TIS to address the implications/possibility if the entire property was developed as a residential subdivision. 2. 221 Mary St – the Town requests that this property remains as FD. The Town has the same traffic concerns as above. The Town is considering partnering up with the TIS consultant for the 65 Lorne St N developer to extend the scope of the TIS to include this property to determine its development type and potential. 3. 300 Toronto St – the Town is requesting that the portion of the designated as FD remains as such. The Town is working with the owner on potential development type and direction on this property and feels that it is too premature to redesignate this land prior to a feasibility study being completed by the owner. 	<p>See comments in section 6.3.3 of the report.</p>

<p>CENTRE WELLINGTON Staff Comments: May 30th, 2024 MUN</p>	<p>Centre Wellington Planning Staff provided the following comments on OPA 123:</p> <p><u>Additional Residential Units (ARU's)</u> Amendment 1) of OPA 123 makes changes to the current County OP provisions in relation to Additional Residential Units. Presumably this is in response to Section 16(3) of the Planning Act as amended in 2022.</p> <p>Township staff believe that the County's proposed modifications to Section 4.4.6 are more restrictive than is necessary. It permits up to two additional dwelling units, whereas the revised Section 16(3) simply does not allow an official plan to prohibit up to three dwellings per lot on a parcel of urban residential land. The Province's own Housing Task Force has recommended that up to four units be permitted per lot, and municipalities are being advised they need to permit four units to qualify for federal Housing Accelerator Funds. We are concerned that if the County's amendment is adopted as presented, the local municipalities would be prohibited from allowing a total of four units per lot.</p> <p>We also note that the current provisions of Section 16(3) of the Planning Act no longer make any reference to additional residential units or additional dwelling units even though this term is commonly used by municipalities. So we question if it is necessary to use the term "additional residential units" any longer. There is also no reference to units permitted under Section 16(3) from being subordinate in scale or function to the main residence, and the Development Charge exemptions no longer rely upon any relationship between the floor area of additional units. The only reference to ancillary is with respect to a dwelling proposed in a separate detached structure. Therefore we request that the County delete the phrase "These units are subordinate in scale and function to the main residence on the property" from Section 4.4.6. Our overall view is that with respect to housing, the County OP should be permissive in relation to provincial policy and permit the local</p>	<p><u>Additional Residential Units (ARU's)</u> In response to Township comments, County Staff reviewed the legislation and conferred with Ministry staff, and as a result has revised the ARU policies. The revised policies require that at least two ARUs be permitted on properties with a single detached, semi-detached or rowhouse, but enable municipalities to permit more than two ARUs (in an urban area) where Council has deemed it appropriate through the zoning by-law. In all scenarios only one ARU would be permitted in an ancillary structure on a property and only two ARUs would be permitted in the Rural System of the County.</p> <p>The PPS, 2024 has clarified that the scale of Additional Residential Units and impact on agricultural lands are elements to be regulated by municipalities in the Rural area. As a result, County Staff have updated OPA 123 to scope the mandatory criteria in section 4.4.6.2 to apply to separate standalone Additional Residential Units in the Rural System of the County.</p> <p>The PPS 2024, uses the term Additional Residential Units. Given this, Planning Staff believe the Additional Residential Unit terminology is appropriate to maintain in the Official Plan.</p>
--	---	---

	<p>municipalities to regulate locally through their zoning bylaws or other development permitting systems.</p> <p><u>Schedules A-1 and A-2 - Employment Area Conversions</u> Township staff are in support of the proposed employment conversions as these are consistent with the Land Needs Assessment. Is Schedule A-2 necessary now that Bill 162 has been given Royal Assent? I believe this Employment Conversion is incorporated into Bill 162.</p> <p><u>Part 8 - Detailed Primary Urban Centre and Secondary Urban Centre Policies</u></p> <p>The detailed urban centre policies do not directly affect the Township, so our comments here are advisory in nature. With respect to the proposed changes to Section 8.3.5 Medium Density, we would encourage the County to reconsider if it is necessary to adopt a maximum density and perhaps identify a range of 35 to 100 units per hectare. We believe the current maximum of 75 units per hectare is too restrictive in our experience, and if we are to build more compact communities we need to permit higher densities. Regarding the changes to Section 8.4, Central Business District, we support changes that seek to increase housing opportunities in the downtown cores, but we question if it is necessary to restrict to only mixed use development. There may be opportunities in certain districts within the core areas to permit residential development without requiring commercial at street level, as Centre Wellington does in the Fergus Urban Centre. Again, the local municipalities should have more freedom to determine their development plans and implement through zoning.</p>	<p><u>Schedules A-1 and A-2 - Employment Area Conversions</u></p> <p>OPA 123 has been revised to remove the employment area conversion that was implemented by the Province through Bill 162 at 22 Park Road in Elora.</p> <p><u>Part 8 - Detailed Primary Urban Centre and Secondary Urban Centre Policies</u></p> <p>County Staff acknowledge the Townships advisory comments related to unit density requirements in the Official Plan. County Staff will be undertaking a review of unit density policies through a future amendment and will consider these comments at that time.</p> <p>In response to Township comments related to housing in the Central Business District designation, changes have been made to the final draft of OPA 123 to enable municipalities, through their zoning by-laws, to permit multi-unit residential uses at street level on properties not fronting onto a Provincial or County Road. This change permits additional opportunities for higher density housing while protecting the business function of the Central Business District.</p>
--	---	---

<p>TOWN OF ERIN Staff Comments: June 20, 2024 MUN</p>	<p>Town of Erin Planning Staff provided the following comments on OPA 123:</p> <ol style="list-style-type: none"> 1. The word “General” is misspelled incorrectly in the heading for Part 4 on page 8 of draft OPA 123. 2. One area requiring clarification is Policy 8.10.4 (a) which states: “it has been determined by the County and/or Local Municipality that additional lands are required in the municipality to accommodate future growth;” Slide 32 of The County’s OPA 123 PowerPoint presentation states that additional Future Development land re-designations will be necessary to fully address growth needs identified in Mount Forest and Town of Erin. Given that the County has recently completed its MCR regarding Erin’s Growth Strategy and OPA 120 is currently at the Province, it is unclear what the County means by this statement. When is the County going to consider additional re-designations? What is that going to be based on? 3. We suggest that Section 10.6.3 under Part 10 – Creating New Lots be revised to add the words “or a Public Use” to the end of the policy as follows: “10.6.3 Future Development Areas Generally, lot creation in the Future Development designation is prohibited. Consideration may be given to a consent in the Future Development designation if the application is to facilitate the assembly of land for a comprehensive future development or a Public Use.” 	<ol style="list-style-type: none"> 1. Correction to the word “General” has been made. 2. It is the County’s expectation that the Town will undertake municipally initiated amendments to the Towns official plan to implement the results of the County’s Land Needs Assessment, particularly related to the Future Development lands recommendations. Planning staff believe that there is sufficient direction in the County Official Plan for the Town to rely on the County’s growth management work to justify Future Development land redesignations through a locally initiated Official Plan Amendment. 3. County Staff agree with this comment and have revised section 10.6.3 – Future Development Areas - to reflect the Towns request.
---	---	---

	<p>4. The staff report of September 14, 2023, does reference the Land Needs Assessment and simply indicates it will be up to Erin to review and redesignate through a locally-initiated amendment. We agree with this approach, provided there is provision/appropriate flexibility in the policies of the County’s OP to allow for this which we request confirmation.</p> <p>5. No where in draft OPA 123 is the Town of Erin mentioned; however, there are policies which apply County-wide, not just to the specific local municipalities noted (i.e. permitted uses within employment lands; additional dwelling units, etc.). The Town is suggesting that the County add additional wording to the beginning of Parts 6 and 8 of OPA 123 to simply clarify that these policy revisions apply County wide.</p>	<p>4. Refer to bullet 2 above.</p> <p>5. Given the unique policy environment in the County the applicability of certain policy sections in the County Official Plan needs to be reviewed on a case-by-case basis.</p>
--	---	---

Table C2 INDIGENOUS COMMUNITY Comment and Response Table
County Official Plan Amendment 123 – Future Development Lands

Name/Date/ID	Key Comments	Staff Response
Chippewas of Rama First Nation October 26, 2023	No comment	No changes to OPA 123 requested.
Nation Huronne-Wendat November 23, 2023	The Huron-Wendat Nation wishes to be consulted for all projects related to these amendments. We are also interested in participating in all archaeological fieldwork for this project, as well as receiving copies of the draft reports for review and comments. Funding must be made available to insure our participation.	OPA123 does not require an archaeological assessment, however, this comment is noted for future phases of the MCR.
Mississauga’s of the Credit First Nation June 4, 2024	Consultation Staff from Mississauga’s of the Credit First Nation requested a meeting with County Staff to discuss OPA 123. The meeting was requested to gain a better understanding of the proposals contained in OPA 123. No concerns were raised at this meeting and no follow-up comments were submitted.	No changes to OPA 123 requested.

Table C3 **AGENCY Comment and Response Table**
County Official Plan Amendment 123 – Future Development Lands

Name/Date/ID	Key Comments	Staff Response
Bell Canada November 15, 2023 May 16, 2024 OPA123-001A	No comments or concerns. Request to be notified of Decision.	No changes to OPA 123 requested.
Grand River Conservation Authority October 6, 2023 May 30, 2024 OPA123-002A	Comments clarify what GRCA regulated features exist on or are adjacent to specific lands that are subject to the amendment. Comments further clarify that GRCA should be consulted prior to any development occurring to ensure proper permits are obtained.	No changes to OPA 123 requested.
Saugeen Valley Conservation Authority December 1, 2023 May 6, 2024 OPA123-003A	No concerns.	No changes to OPA 123 requested.
Conservation Halton November 29, 2023 May 31, 2024 OPA123-004A	No comments or concerns.	No changes to OPA 123 requested.
Enbridge May 16, 2024 OPA123-005A	No comments or concerns.	No changes to OPA 123 requested.

Table C4.1 CENTRE WELLINGTON PUBLIC Comment and Response Table
County Official Plan Amendment 123 – Future Development Lands

Name/Date/ID	Key Comments	Staff Response
MHBC Planning November 29, 2023 OPA123-002P	Comments on behalf of Glenn and Mark Morell, owners of 178 and 220 First Line Elora, requesting that these lands be added to the Primary Urban centre of Elora.	No changes to OPA 123 proposed. OPA 123 does not address urban boundary expansions in Centre Wellington. A separate process is underway to determine where appropriate future expansions will occur to the Fergus and Elora Primary urban centres. These expansions will be implemented through a future official plan amendment under the Official Plan Review.
Weston Consulting June 7, 2024 OPA123-007P	Comments on behalf of Sobara/Tribute Brubacher Holdings Inc, 6586 Beatty Line North reserving their right to comment on the amendment in the Future. Requests to be notified of decision.	Noted.
Weston Consulting June 7, 2024 OPA123-008P	Comments on behalf of RBS & EJS Fergus Limited Partnership, 6490 First Line reserving their right to comment on the amendment in the Future. Requests to be notified of decision.	Noted.
Dunpar Homes August 28, 2024 OPA 123-010P	Comments from Dunpar Homes requested that their lands located at 650 Victoria Terrace, Fergus, be re-designated from Industrial to Residential through OPA 123.	See comments in Section 6.7.3 of report.

Table C4.2 Wellington North Comment and Response Table
County Official Plan Amendment 123 – Future Development Lands

Name/Date/ID	Key Comments	Staff Response
<p>Biglieri Group November 30, 2023 May 30, 2024 OPA123-003P</p>	<p>Comments on behalf of Tribute Communities, owners of 665 Eliza Street and vacant property on the west side Eliza Street Arthur. Comments request that these lands be re-designated from Future Development to Residential.</p> <p>Comments indicate that County’s growth management work is outdated to the Ministry of Finances more recent forecasts which capture the increased levels of federal immigration. Comments indicate their clients Future Development lands are needed to accommodate projected growth in Arthur.</p> <p>Additional comments acknowledge the current servicing constraints in Athur Village and provide a review how the subject lands can satisfy the urban boundary expansion criteria.</p>	<p>See comments in Section 6.7.1 of report.</p>
<p>Zelinka Priamo Ltd. November 30, 2023 May 21, 2024 OPA123-005P</p>	<p>Comments on Behalf of CP REIT Ontario Properties Limited, owners of 504 Main Street in Mount Forest. Comments support the proposed re-designation of their property from Special Policy PA6-3 to Highway Commercial. Additional comments request clarification on the following changes proposed in OPA 123:</p> <ol style="list-style-type: none"> 1) Clause 6.e) of the draft amendment states “deleting the paragraph in section 8.6.4 Scale of Development and replacing it with the following: “Low density and low coverage commercial development will be directed to highway commercial areas”. We request clarification that retail and service Commercial uses would be permitted to facilitate the proposed infill commercial development. 2) Draft Amendment 6.f) states “Deleting the paragraph in section 8.6.6 Design Considerations and replacing it with the following: ‘When considering any new development or 	<p>No changes to OPA 123 are proposed.</p> <ol style="list-style-type: none"> 1) With regards to clause 6.e) the permitted uses contained in the Highway Commercial designation would permit a variety of retail commercial uses intended to service the traveling public. Further, OPA 123 proposes to clarify that a grocery store is a permitted use in the Highway Commercial designation. 2) With regards to clause 6.f), In the context of policy 8.6.6 the use of the phrase “site design standards” is intended to be direction to local municipalities encouraging them to create and implement development design standards,

	<p>redevelopment site design standards will be encouraged which provide aesthetically acceptable and pedestrian friendly development. Site plan control will be used to ensure effective design of new development is achieved. Council shall ensure the design of the development with respect to building height, <i>bulk</i> [emphasis added], setbacks, landscaping, and vehicular circulation is functional and integrated with surrounding development. Adequate parking, loading, storage and waste collection areas for permitted land uses shall be provided on the site and be appropriately screened from adjacent land uses...”. We request clarification as to the applicable site design standards, as they are not provided within the Draft Official Plan Amendment and we request clarification as to what is intended by “bulk” as it relates to design considerations.</p>	<p>design guidelines etc..., which would help achieve the goals of the policy ie. good design and pedestrian friendly development. There are no standards/guidelines that have been prepared as part of OPA 123.</p> <p>The term “Bulk” is a term that currently exists in the Official Plan, while not defined, is generally meant to describe the 3-dimensional space a building occupies on a property. The intent of the policy is to provide guidance to member municipalities to ensure appropriate site/building design matters are considered when contemplating new development. This could be achieved through the use of zoning provisions to regulate building elements that contribute to the “bulk” of a building ie. building height, floor area, building setbacks etc..</p>
<p>Member of the Public May 31, 2024 OPA123-006P</p>	<p>Comments submitted by Patti-Jo McLellan Shaw, owner of the Industrial lands east of Highway 6 and north of Sligo Road East in Mount Forest (land behind Wellington Heights Secondary school) submitted comments requesting that their entire parcel be re-designated from Industrial to Residential. The comments provide a history of the property, past residential development proposals on the lands and outline how the residential development of the property could address housing needs in the community. The comments also highlight the Township’s Community Growth Plan (2018) supports these lands going to a residential designation.</p>	<p>See comments in Section 6.7.2 of report.</p>

Table C4.3 **MINTO Comment and Response Table**
County Official Plan Amendment 123 – Future Development Lands

Name/Date/ID	Key Comments	Staff Response
<p>Clifford (Park St) Developments Inc. June 17, 2024 OPA123-009P</p>	<p>Comments submitted by Clifford (Park St) Developments Inc., owners of 41 Park Street West, Clifford.</p> <p>We appreciate the opportunity to provide feedback on OPA 123. Our feedback focuses on the proposed re-designation of Future Development lands located at 41 Park Street West, Clifford, to Residential.</p> <p>We are in support of the proposed re-designation and thank staff for their ongoing efforts.</p>	<p>No changes to OPA 123 proposed.</p> <p>Planning Staff acknowledge support for the proposed re-designation of the subject property.</p>

Table C4.4 **PUSLINCH PUBLIC Comment and Response Table**
County Official Plan Amendment 123 – Future Development Lands

Name/Date/ID	Key Comments	Staff Response
<p>JL Cox Planning Consultants Inc. October 19, 2023 May 14, 2024 OPA123-001P</p>	<p>Comments on behalf of Rebecca and Rob Snyder, owners of 7421 Wellington Road 34 Puslinch, indicate support for the proposed re-designation of their lands from Future Development Area to Residential through OPA 123</p> <p>Comments submitted further request that the balance of their property be included in the secondary settlement area of Aberfoyle and include a rationale as to why this expansion would be appropriate.</p>	<p>No changes to OPA 123 are proposed.</p> <p>Planning Staff acknowledge support for the re-designation of the subject property.</p> <p>With regards to the settlement area boundary expansions request, OPA 123 is not considering settlement area boundary expansions. Appropriate processes are underway to consider rural growth options where a need has been identified.</p>

<p>MHBC Planning November 30, 2023 OPA123-004P</p>	<p>Comments on behalf of Jim Estill, regarding the property located at 4631 Sideroad 20 North, Puslinch. Comments request that these lands remain with the Regionally Significant Economic Development Study Area (RSEDA) and be designated Rural Employment Area through OPA 123.</p>	<p>No changes to OPA 123 are proposed.</p> <p>With the Provincial approval of OPA 119, the Province modified the limits of the RSEDA to include the subject lands.</p> <p>With regards to the request to re-designate the subject lands to Rural Employment Area, County and Township staff have jointly launched Puslinch by Design, a comprehensive study, to determine the future location of new employment lands in the Township of Puslinch. The results of this process will identify suitable locations for new employment lands in the Township.</p>
---	--	---

Appendix D

Final Draft OPA123 – Future Development Lands

AMENDMENT NUMBER 123
TO THE OFFICIAL PLAN FOR THE
COUNTY OF WELLINGTON

October 10, 2024
Final Draft

COUNTY OF WELLINGTON
GENERAL AMENDMENT
(Future Development Lands)

Important Notice: This draft Amendment to the Official Plan for the County of Wellington may be revised at any point prior to County Council's consideration as a result of public input, agency comments, and further review by the County of Wellington.



THE CORPORATION OF THE COUNTY OF WELLINGTON

BY-LAW 5890-24

A by-law to adopt Amendment No. 123 (Future Development Lands)
to the Official Plan of the County of Wellington.

The Council of the Corporation of the County of Wellington, pursuant to the provisions of the
Planning Act, R.S.O. 1990, as amended, does hereby enacts as follows:

1. That Amendment No. 123 (Future Development Lands) to the Official Plan for the
County of Wellington, consisting of the attached maps and explanatory text, is
hereby adopted.
2. That this by-law shall come into force and take effect on the day of the final passing
thereof.

READ A FIRST, SECOND AND THIRD TIME AND PASSED OCTOBER 31, 2024.

A black rectangular redaction box covering the signature of Andy Lennox.

ANDY LENNOX, WARDEN

A black rectangular redaction box covering the signature of Jennifer Adams.

JENNIFER ADAMS, COUNTY CLERK



**AMENDMENT NUMBER 123
TO THE
COUNTY OF WELLINGTON OFFICIAL PLAN**

INDEX

PART A - THE PREAMBLE

The Preamble provides an explanation of the proposed amendment including the purpose, location, and background information, but does not form part of this amendment.

PART B - THE AMENDMENT

The Amendment describes the changes and/or modifications to the Wellington County Official Plan, which constitute Official Plan Amendment No. 123.

PART C - THE APPENDICES

The Appendices, if included herein, provide information related to the Amendment, but do not constitute part of the Amendment.

PART A - THE PREAMBLE

PURPOSE

The purpose of this amendment is to further implement recommendations of the County's Land Needs Assessment (LNA) and growth management work to ensure suitable lands are available to accommodate forecasted growth in the County to 2051 and beyond. This amendment will:

- Redesignate certain Future Development lands that address community area land needs.
- Implement specific recommendations from the Township of Wellington North's approved Growth Management Strategy for Arthur.
- Implement supported employment area conversion requests in Fergus and Mount Forest.
- Make housing focused updates to the Central Business District, Residential Transition Area and Highway Commercial designations.
- Add new policies to the Industrial and Rural Employment Area sections of the Official Plan to address the definition change of "area of employment" under the Planning Act.
- Update Additional Residential Unit policies to reflect recent Planning Act and Provincial Policy Statement, 2024 changes.
- Redesignate lands that were added to the urban boundary of Clifford by the Province through OPA 120 to an appropriate land use designation.

Other changes proposed through this amendment include updates to the existing Future Development and Medium Density Development sections to provide additional clarity in the application of these policies. Other housekeeping changes proposed include redesignating already developed Future Development lands to an appropriate land use designation and clarifying land use designation applicable to certain properties in Palmerston, Arthur and Mount Forest.

LOCATION

The lands subject to the proposed amendment are located within the Township of Centre Wellington, Township of Mapleton, Town of Minto, Township of Puslinch and the Township of Wellington North and more specifically, in the Urban Centres of Fergus, Drayton, Clifford, Harriston, Palmerston, Aberfoyle, Mount Forest and Arthur. Certain policy changes proposed will apply broadly across the County of Wellington.

BACKGROUND

In September 2019, County Council authorized the Planning and Development Department to proceed with the County Official Plan Review, which includes a municipal comprehensive review (MCR) component under the Growth Plan for the Greater Golden Horseshoe (Growth Plan, 2019 as amended). The Minister of Municipal Affairs and Housing has advised that municipalities may choose to use a phased approach, which includes more than one official plan amendment, to achieve conformity with the Growth Plan.

The first amendment was OPA 119, which was adopted by County Council on May 26, 2022, and approved with modifications by the Province on April 11, 2023. On December 6th, 2023, the Province significantly modified its approval of OPA 119 with the approval of Bill 150 - Planning Statute Law Amendment Act, 2023. This legislation reversed several modifications including urban boundary expansions and employment area conversions made through the Province's original approval. On May 16th, 2024, the Province approved further modifications to OPA 119 through Bill 162, Get it Done Act, 2024.

The second amendment was OPA 120, which was adopted by County Council on February 23, 2023, and approved by the Province on July 11, 2024.

OPA 123 is the third amendment of the County's phased Official Plan Review and was originally circulated to members of the public, commenting agencies and Indigenous Communities on October 6th, 2023. The Amendment was subsequently paused on December 4th, 2023, due to the Provincial governments decision to modify OPA 119 and ongoing shifts to the Provincial policy framework. OPA 123 was updated to address changes that impacted the original proposal and recirculated on May 1, 2024. The final draft of OPA 123 has been updated to reflect applicable public and agency feedback.

BASIS

The County of Wellington, as the upper-tier government, is responsible for long range growth management and planning in Wellington. In this role Wellington is tasked with ensuring that there is sufficient land available in our member municipalities to accommodate forecasted growth to the 2051 and that a modern policy framework is in place to guide growth to achieve healthy vibrant communities.

The policy basis for this amendment is set out in Provincial Planning Statement, 2024 (PPS) and further in the County's Council endorsed land needs assessment report.

Together these Provincial policies and technical documents establish a framework and technical rationale to support forecasted growth in Wellington to 2051 and ensures adequate lands are available to accommodate that growth within Wellington County's communities. This amendment is being processed under Section 26 of the Planning Act.

PUBLIC AND AGENCY INPUT

A Special Meeting of County Council was held in June 2021 for the Official Plan Review.

This Official Plan Amendment (OPA 123) has been informed by previous consultations on the Phase 2 MCR Report: Land Needs Report- Final which included:

- Technical Resource Team (TRT) meetings through 2021
- Ongoing discussions with Ministry of Municipal Affairs and Housing staff
- Virtual Public Information Centre (PIC) to present Draft Phase 2 Report in December 13th, 2021
- Circulation of draft Phase 2 Report for comment from April to May 2022 to Member Municipalities, Indigenous communities, agencies, members of the public and stakeholders
- Local Council Presentations and meetings by request
- Documentation of Municipal feedback is reported in Planning Committee report PD2022-20
- Municipal Growth Management Strategies for the Township's of Mapleton and Wellington North.

Documentation of growth forecasts and allocations and feedback is reported in Planning Committee Report PD 2022-07.

The direct consultation for Draft OPA 123 included:

- September 2023 & May 2024 circulation to Ministry of Municipal Affairs and Housing
- October 2023 & May 2024 circulation to Member Municipalities, Indigenous communities, agencies, members of the public and stakeholders
- May 23, 2024 statutory open house
- June 13, 2024 statutory public meeting

In order to obtain public feedback, notification of engagement opportunities was provided through the project email list and website updates. Notice of the statutory open house and public meeting was provided in accordance with the Planning Act and advertised in the Wellington Advertiser. We received and reviewed 20 written submissions.

PART B - THE AMENDMENT

All of this part of the document entitled **Part B - The Amendment**, consisting of the following text and mapping constitutes **Amendment No.123** to the Official Plan for the County of Wellington.

DETAILS OF THE AMENDMENT

The Official Plan of the County of Wellington is hereby amended as follows:

Part 4 – GENERAL COUNTY POLICIES

1) THAT Section 4.4 Housing is amended by:

a. Deleting bullet a) and b) in section 4.4.6 Additional Residential Units and replacing it will the following:

- “a) The use of no fewer than two Additional Residential Units in a single detached dwelling, semi-detached dwelling or rowhouse; and
- b) The use of an Additional Residential Unit in a building or structure *ancillary* to a single detached dwelling, semi-detached dwelling or rowhouse.”

b. Deleting the paragraph immediately following bullet b) in section 4.4.6 in its entirety and replacing it with the following:

“For additional clarity the intent of this policy is to allow at least three residential units, which includes the primary dwelling unit, on eligible properties in accordance with section 16(3) of the Planning Act. Local municipalities, through their comprehensive zoning by-laws, may permit more than two Additional Residential Units within a single detached dwelling, semi-detached dwelling or rowhouse in locations Council(s) have deemed it appropriate. Notwithstanding the above, within the Rural System of the County, a total of two Additional Residential Units are permitted on eligible properties. This policy is not intended to limit the use of an Accessory Residence for farm help permitted by section 6.4.6 of this plan.”

c. Deleting the phrase “one Additional Residential Unit” in the first paragraph of section 4.4.6.1 Additional Residential Units within a Main Residence and replacing it with the phrase “no fewer than two Additional Residential Units”.

d. Adding the following new text immediately after the phrase " prohibited from being severed from the property" in the first paragraph of section 4.4.6.2 Additional Residential Units within an Ancillary Building or Structure:

“, except in accordance with provincial policy.”

- e. Adding the following new text immediately after the phrase "provisions to address the following" in the second paragraph of section 4.4.6.2 Additional Residential Units within an Ancillary Building or Structure:

“in the Rural System:”

- f. deleting bullet, a) and b) in section 4.4.6.2 Additional Residential Units Within an Ancillary Building or Structure and replacing them with the following:

- “a) the Additional Residential Unit is located within the main building cluster on the property to minimize land taken out of agricultural production;
b) the Additional Residential Unit will be limited in scale; and”

PART 6 - THE RURAL SYSTEM

- 2) THAT Section 6.8 Rural Employment Areas is amended by adding the following new subsection:

“6.8.5 Continuation of Permitted Use

Pursuant to subsections 1 (1.1) and (1.2) of the Planning Act, uses in the Rural Employment Area that do not conform with the definition of “area of employment” as identified in the Planning Act as:

- Manufacturing uses;
- Uses related to research and development in connection with manufacturing anything;
- Warehousing uses, including uses related to the movement of goods;
- Retail uses and office uses that are associated with manufacturing and warehousing;
- Facilities that are ancillary to manufacturing and warehousing; and
- Any other prescribed business and economic uses.

are permitted where the use has been lawfully established on the parcel of land before October 20, 2024.

PART 8 - DETAILED PRIMARY AND SECONDARY URBAN CENTRE POLICIES

- 3) THAT Section 8.3 Residential is amended by:

- a. Deleting the “ ; ” at the end of the bullet a) in section 8.3.5 Medium Density Development and adding a “ . ”.
- b. Adding the following new paragraph to the end of bullet a) in section 8.3.5 Medium Density Development:

“Notwithstanding the above, stacked or back-to-back townhouses, which exceed the 35 units per hectare density, will be considered apartments for purposes of this section;”
- c. Deleting section 8.3.6 Residential Conversion in its entirety and renumbering the subsequent sections.

4) THAT Section 8.4 Central Business District is amended by:

- a. Adding the following new bullet c) to the list of bullets in section 8.4.2 Objectives and renumbering the subsequent bullets:

“c) to provide opportunities for higher density residential and mixed-use *development* that supports viable downtowns and provides additional housing choices in the community;”

- b. Deleting the second paragraph in section 8.4.3 Permitted Uses and replacing it with the following:

“Residential *development* may be permitted through mixed-use developments within this designation provided that retail, office or service commercial uses are located at street level. Local municipalities may establish zoning provisions to permit multi-unit residential *development* at street level, provided that the lands do not front onto a Provincial or County Road or where local official plans provide more detailed direction.”

- c. Deleting the second sentence of the first paragraph in section 8.4.4 Scale of Development.

- d. Deleting the first paragraph in section 8.4.6 Design Considerations and replacing it with the following:

“When considering any *development* or *redevelopment* within the CBD, site design standards which provide good design and pedestrian friendly development will be encouraged. Site plan control will be used, where permitted, to ensure effective design of new *development* is achieved.

Council shall ensure the design of the *development* with respect to building height, bulk, setback, landscaping, parking and vehicular circulation is functional

and integrated with surrounding *development*. Adequate parking, loading and waste collection areas for permitted land uses shall be provided on site and will be directed to the rear yard, where practical, and be appropriately screened from adjacent land uses.

In addition, where mixed-use *development* is proposed commercial and residential uses on the site will be designed to minimize potential conflicts and provide a safe and attractive pedestrian environment for residents and visitors.”

- e. Adding new subsection 8.4.7 and re-numbering the subsequent sections as follows:

“8.4.7 Zoning By-law

Within the CENTRAL BUSINESS DISTRICT municipalities may establish zoning provisions to permit and regulate land use.

The Zoning by-law may require on-site parking, landscaping, buffering, setbacks, maximum lot coverage and building heights and other provisions deemed appropriate by the municipality to achieve desirable development and appropriate transition to adjacent land uses.”

5) THAT Section 8.5 Residential Transition Area is amended by:

- a. Deleting the two paragraphs in section 8.5.1 Overview and replacing it with the following:

“ The RESIDENTIAL TRANSITION AREA as illustrated on Schedule “B” is intended to provide an opportunity for non-retail commercial uses as well as other community services outside of the Central Business District. These uses do not generate the same level of vehicular and pedestrian traffic as the Central Business District, which is intended to be the primary focus for retail commercial uses catering to local community needs.”

- b. Deleting bullet b), in section 8.5.2 Objectives and replacing it with the following:

“b) to provide opportunities for residential *development* in close proximity to downtown cores through compatible residential and mixed-use developments.”

- c. Adding the phrase “and where appropriate incorporated into new *development*” after the phrase “are protected” in bullet f), of section 8.5.2 Objectives.

d. Deleting the first paragraph in section 8.5.3 Permitted uses and replacing it with the following:
“ The RESIDENTIAL TRANSITION AREA as illustrated on Schedule “B” of the Plan, is designated to accommodate a range of uses, including mixed-use *development*. In addition to the uses allowed in the RESIDENTIAL designation, a wide variety of non-retail and service function uses may be permitted. These may include, but are not limited to, professional offices, studios, clinics, personal service establishments, day care centres and nursing homes. Ancillary retail uses secondary to the main service function use may also be permitted.”

e. Deleting the last sentence in the second paragraph of section 8.5.3 Permitted Uses.

f. Deleting the last sentence of the first paragraph in section 8.5.4 Scale of Development and replacing it with the following:

“Residential and mixed-use *development* may take a variety of forms ranging from single detached dwellings to appropriately scaled multi-unit and mixed-use buildings with commercial uses located at street level.”

g. Adding the following text immediately before the first paragraph in section 8.5.5 Design Considerations:

“When considering any *development* or *redevelopment* site design standards will be encouraged which provide good design and pedestrian friendly *development*. Site plan control will be used, where permitted, to ensure effective design of new *development* is achieved.

Council shall ensure the design of the *development* with respect to building height, bulk, setbacks, landscaping, and vehicular circulation is functional and integrated with surrounding *development*. Adequate parking, loading and waste collection areas for permitted land uses shall be provided on the site and will be directed to the rear yard, where practical, and be appropriately screened from adjacent land uses.

In addition, where a mixed-use *development* is proposed the commercial and residential uses on the site will be designed to minimize potential conflicts and to provide a safe and attractive pedestrian environment for residents and visitors.”

h. Adding new subsection 8.5.6 and re-numbering the subsequent sections as follows:

“8.5.6 Zoning By-law

Within the RESIDENTIAL TRANSITION AREA municipalities may establish zoning provisions to permit and regulate land use.

The Zoning by-law may require on-site parking, landscaping, buffering, setbacks, maximum lot coverage and building heights and other provisions deemed appropriate by the municipality to achieve desirable development and appropriate transition to adjacent land uses.”

6) THAT Section 8.6 Highway Commercial area is amended by:

- a. Adding the following new bullet d) to the end of the list of bullets within section 8.6.2 Objectives:

“d) to provide opportunities for mixed-use *development* that does not negatively impact the planned function of HIGHWAY COMMERCIAL areas.”

- b. Adding the phrase “grocery stores and other” after the phrase “automotive sales and services,” in the first paragraph of section 8.6.3 Permitted Uses.

- c. Deleting the phrase “subject to the provisions of the Zoning By-law” at the end of the first paragraph in section 8.6.3 Permitted Uses.

- d. Deleting the second and third paragraph in section 8.6.3 Permitted Uses and replacing it with the following:

“Residential *development* may be permitted through mixed-use *developments* provided that commercial uses are located at street level, and land use compatibility can be addressed.”

- e. Deleting the paragraph in section 8.6.4 Scale of Development and replacing it with the following:

“Low density and low coverage commercial *development* will be directed to HIGHWAY COMMERCIAL areas.”

- f. Deleting the paragraph in section 8.6.6 Design Considerations and replacing it with the following:

“When considering any new *development* or *redevelopment*, site design standards will be encouraged which provide good design and pedestrian friendly *development*. Site plan control will be used to ensure effective design of new *development* is achieved.

Council shall ensure the design of the *development* with respect to building height, bulk, setbacks, landscaping, and vehicular circulation is functional and integrated with surrounding *development*. Adequate parking, loading, storage and waste collection areas for permitted land uses shall be provided on the site and be appropriately screened from adjacent land uses.

In addition, where a mixed-use *development* is proposed the commercial and residential uses on the site will be designed to minimize potential conflicts and to provide a safe and attractive pedestrian environment for residents and visitors.”

- g. Adding new section 8.6.7 and renumbering the subsequent sections as follows:

“8.6.7 Restricting Residential Uses

Not all lands within the HIGHWAY COMMERCIAL designation are appropriate for residential mixed-use *development* due to their proximity to incompatible land uses or significance as a commercial node in the community. Local municipalities, through the Zoning by-law, may restrict residential uses on incompatible HIGHWAY COMMERCIAL lands.

Municipalities may consider requests to permit residential uses where it has been demonstrated that the potential incompatibilities with non-residential uses can be adequately addressed.”

- h. Adding new subsection 8.6.8 and renumbering the subsequent sections as follows:

“8.6.8 Zoning By-law

Within the HIGHWAY COMMERCIAL area, municipalities may establish zoning provisions to permit and regulate land use.

The Zoning by-law may require on-site parking, landscaping, buffering, setbacks, maximum lot coverage and building heights and other provisions deemed appropriate by the municipality to achieve desirable development and appropriate transition to adjacent land uses.”

7) THAT Section 8.7 Industrial is amended by adding the following new subsection:

“8.7.7 Continuation of Permitted Use (Industrial)

Pursuant to subsections 1 (1.1) and (1.2) of the Planning Act, uses in the Industrial area that do not conform with the definition of “area of employment” as identified in the Planning Act as:

- Manufacturing uses;
- Uses related to research and development in connection with manufacturing anything;
- Warehousing uses, including uses related to the movement of goods;
- Retail uses and office uses that are associated with manufacturing and warehousing.
- Facilities that are ancillary to manufacturing and warehousing; and
- Any other prescribed business and economic uses.

are permitted where the use has been lawfully established on the parcel of land before October 20, 2024.”

8) THAT section 8.10 Future Development is amended by:

- a. Adding the phrase “to current uses” after the phrase “such lands” in bullet b) of section 8.10.2.
- b. Deleting the phrase “any major” in bullet c) of section 8.10.2.
- c. Deleting the second paragraph in section 8.10.3 Permitted Uses and replacing it with the following:

“Consideration may be given to a consent in accordance with section 10.6.3 of this plan.”

- d. Deleting the phrase “Redesignation of” in first sentence in the second paragraph of section 8.10.4 and replacing it with the phrase “An official plan amendment to redesignate”.
- e. Deleting the word “comprehensive” in the second sentence of the second paragraph in section 8.10.4.
- f. Deleting bullet, a) in section 8.10.4 and replacing it with the following:

“a) it has been determined by the County and/or Local Municipality that additional lands are required in the municipality to accommodate future growth;”

- g. Deleting bullet, d) in section 8.10.4 and replacing it with the following:

“that the proposed development is compatible and a contiguous logical extension of existing development;”

PART 9 - LOCAL PLANNING POLICY

- 9) THAT Section 9 Local Planning Policy is amended by:

- a. Deleting policy area “PA5-7 Palmerston Industrial Park - MDS 1 Arc” in its entirety under section 9.6.3 Policy Areas.
- b. Deleting the first paragraph of “PA5-13 North Palmerston Panning Area” under section 9.6.3 Policy Areas and replacing it with the following:

“The area identified as PA5-13 on Schedule “B5-3” is a vacant Future Development area within the Primary Urban Centre of Palmerston. These lands are considered for future Community Area growth to 2051 to satisfy the County’s 2022 Land Needs Assessment. Notwithstanding the provisions of Section 8.10 or any other provision to the contrary, the Town of Minto may, without further amendment to this Plan, rezone lands within the PA5-13 area for residential and commercial purposes. Until such time as the Town has rezoned the area, the policies of this Plan, including section 8.10, shall continue to apply to all lands identified as PA5-13. Any zoning by-law amendment application shall be supported by the following studies:”

- c. Deleting policy areas “PA6-2 Special Residential Areas (Mount Forest)” and “PA6-3 Accessory Commercial to Residential (Mount Forest) in there entirety under section 9.7.2 Policy Areas.
- d. Adding new policy area “PA6-12 Mount Forest Future Development Areas” to the end of section 9.7.2 Policy Areas as follows:

“Mount Forest Future Development Areas

The lands identified as PA6-12 on Schedule “B6-1” are vacant Future Development areas within the Primary Urban Centre of Mount Forest. A portion of these lands are to be considered for future Community Area growth to 2051 to satisfy the County’s 2022 Land Needs Assessment.

Notwithstanding the provisions of Section 8.10 or any other provisions of this Plan to the contrary, the Township of Wellington North may, without further amendment to this Plan, identify and rezone an approximately 54 ha portion of

the PA6-12 lands for residential and commercial purposes. These uses may only be permitted provided that the location is based upon additional growth-related studies, including for the provision of *municipal water and sewage services*, to the satisfaction of the Township.

Until such time as the Township has rezoned the 54 ha area, the policies of this Plan, including Section 8.10, shall continue to apply to all lands identified as PA6-12.

For the remaining lands within the PA6-12 area not selected by the Township for rezoning, the policies of this Plan, including Section 8.10, shall continue to apply. Any future land use changes for these areas shall be determined through an amendment(s) to this Plan.”

PART 10 - CREATING NEW LOTS

10) THAT Section 10.6 URBAN SYSTEM be amended by adding the following new subsection:

“10.6.3 Future Development Areas

Generally, lot creation in the Future Development designation is prohibited. Consideration may be given to a consent in the Future Development designation if the application is to facilitate the assembly of land for a comprehensive future *development* or a public use.”

PART 15 – DEFINITIONS

11) THAT the “Employment Area” definition be deleted in its entirety and replaced with the following:

“Employment Area:

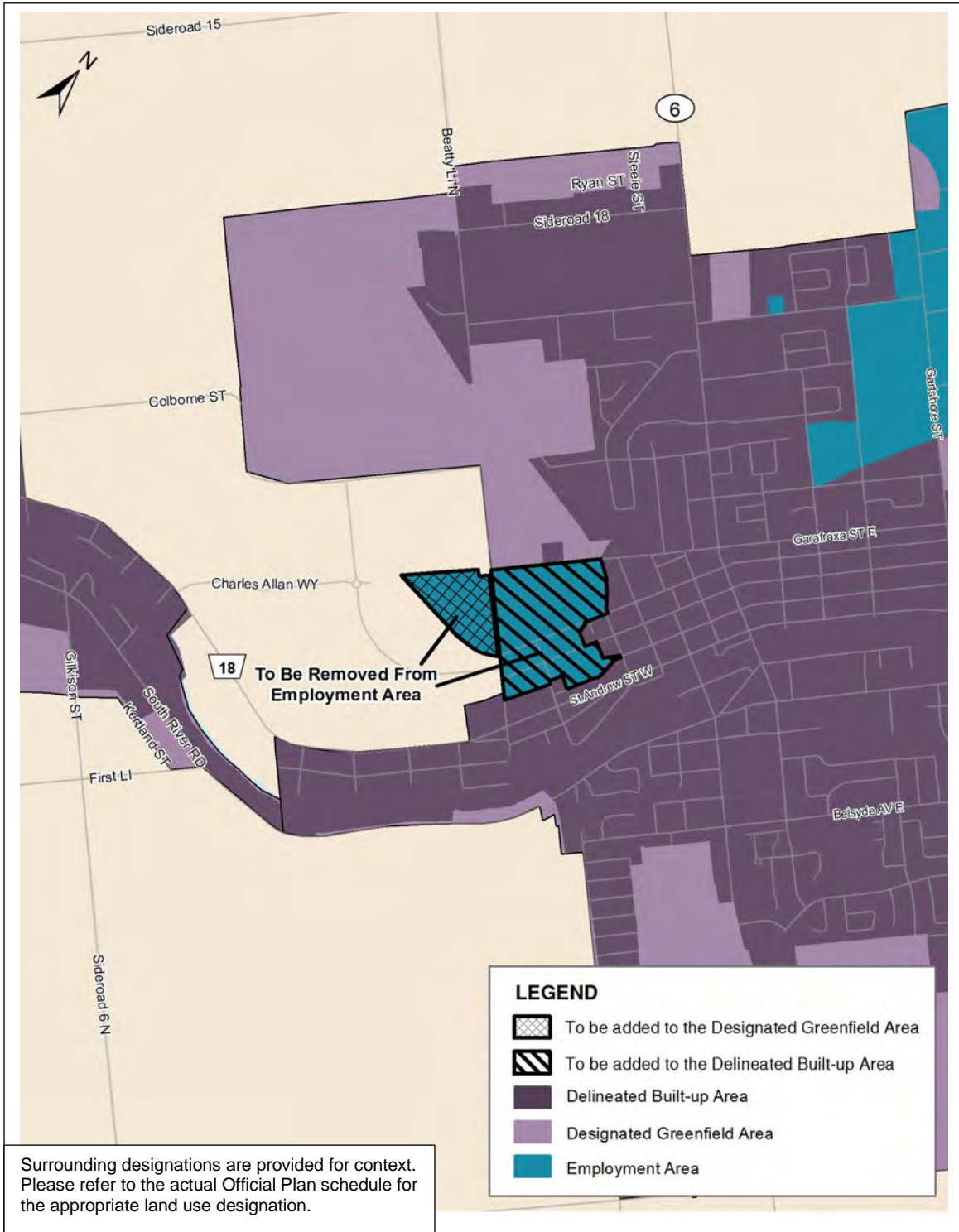
means those areas designated in an official plan for clusters of business and economic activities including manufacturing, research and development in connection with manufacturing, warehousing, goods movement, associated retail and office, and ancillary facilities. An employment area also includes areas of land described by subsection 1(1.1) of the Planning Act. Uses that are excluded from employment areas are institutional and commercial, including retail and office not associated with the primary employment use listed above.”

SCHEDULES

- 12) THAT County Growth Structure Schedule A and A1 be amended to remove portions of the Employment Area in Fergus and extend the limits of the **Designated Greenfield Area** and **Delineated Built-up Area** as shown on Schedule "A-1".
- 13) THAT County Growth Structure Schedule A and A6 be amended to remove portions of the Employment Area in Mount Forest and extend the limits of the **Delineated Built-up Area** and **Designated Greenfield Area** as shown on Schedule "A-2".
- 14) THAT Land Use Schedule B4-1 (Drayton) be amended to change the designation as shown on Schedule "A-3" from **Future Development** to **Residential and Industrial**.
- 15) THAT Land Use Schedule B5-1 (Clifford) be amended to change the designation as shown on Schedule "A-4" from **Future Development** and **Prime Agricultural** to **Residential**.
- 16) THAT Land Use Schedule B5-2 (Harriston) be amended to change the designation as shown on Schedule "A-5" from **Future Development** to **Residential and Industrial**.
- 17) THAT Land Use Schedule B5-3 (Palmerston) be amended to change the designation as shown on Schedule "A-6" from **Future Development** and **Policy Area PA5-7** to **Highway Commercial**.
- 18) THAT Land Use Schedule B6-1 (Mount Forest) be amended to change the designation as shown on Schedules "A-7" to "A-9" from **Future Development, Industrial, Policy Area PA6-2 and Policy Area PA6-3** to **Residential, Recreational, Highway Commercial, Industrial and Policy Area PA6-12**.
- 19) THAT Land Use Schedule B6-2 (Arthur) be amended to change the designation as shown on Schedule "A-10" to "A-11" from **Future Development** and **Residential** to **Residential, Recreational, Highway Commercial, and Residential Transition Area**.
- 20) THAT Land Use Schedule B7-1 (Aberfoyle) be amended to change the designation as shown on Schedule "A-12" from **Future Development** to **Residential**.

THE CORPORATION OF THE COUNTY OF WELLINGTON
 OFFICIAL PLAN AMENDMENT NO. 123

SCHEDULE "A-1"
 Fergus



THE CORPORATION OF THE COUNTY OF WELLINGTON

OFFICIAL PLAN AMENDMENT NO. 123

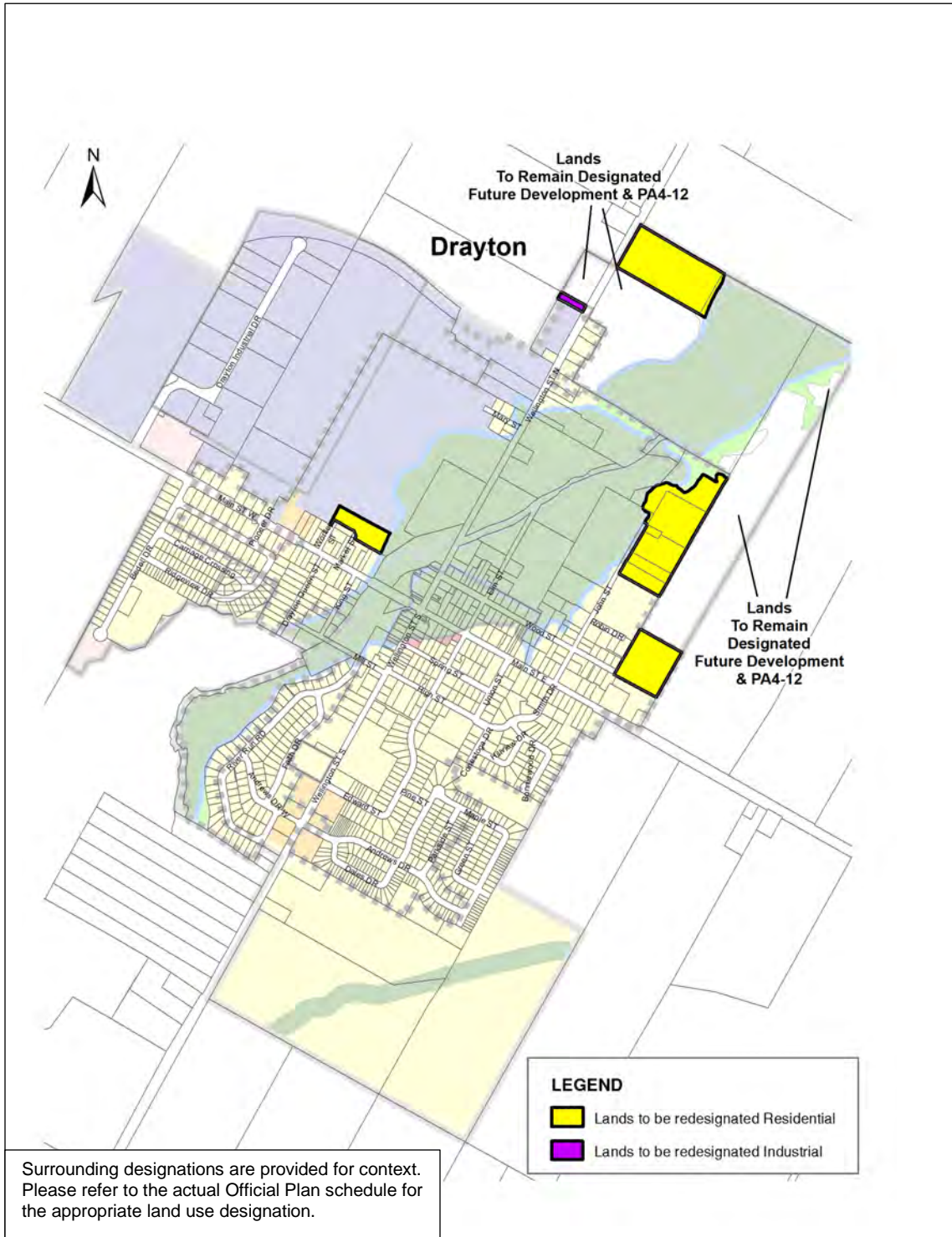
SCHEDULE "A-2"
Mount Forest



THE CORPORATION OF THE COUNTY OF WELLINGTON

OFFICIAL PLAN AMENDMENT NO. 123

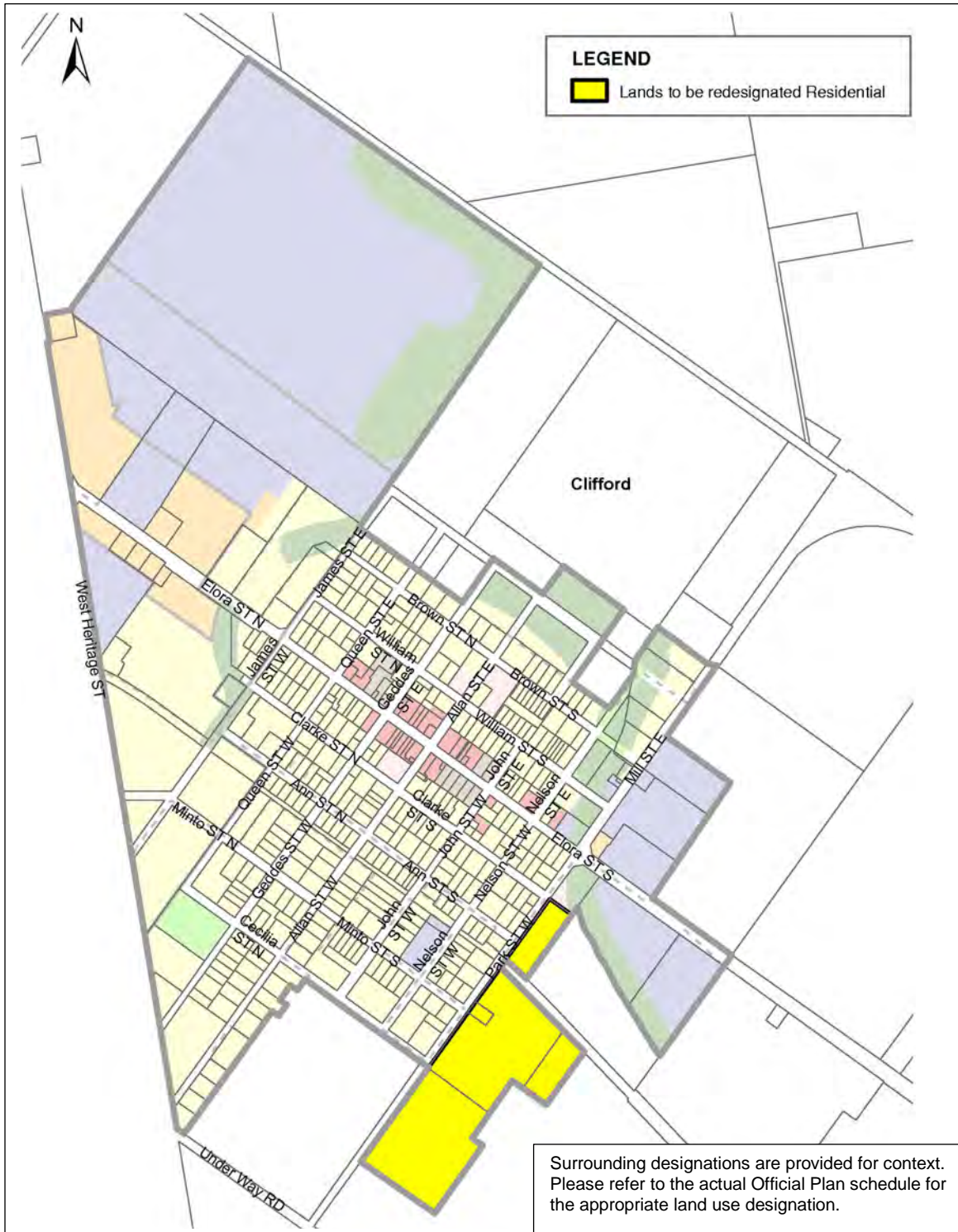
SCHEDULE "A-3"
Drayton



THE CORPORATION OF THE COUNTY OF WELLINGTON

OFFICIAL PLAN AMENDMENT NO. 123

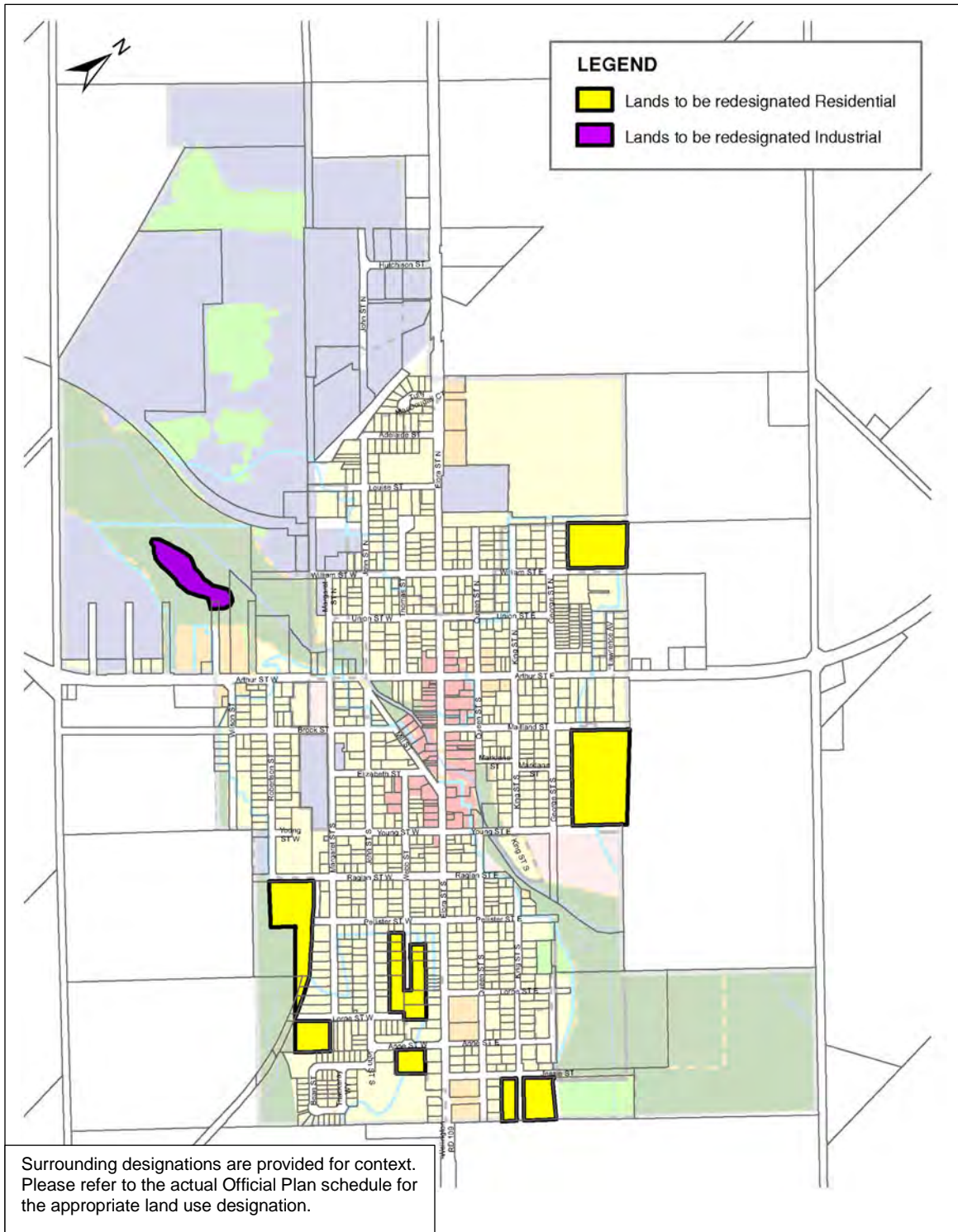
SCHEDULE "A-4"
Clifford



THE CORPORATION OF THE COUNTY OF WELLINGTON

OFFICIAL PLAN AMENDMENT NO. 123

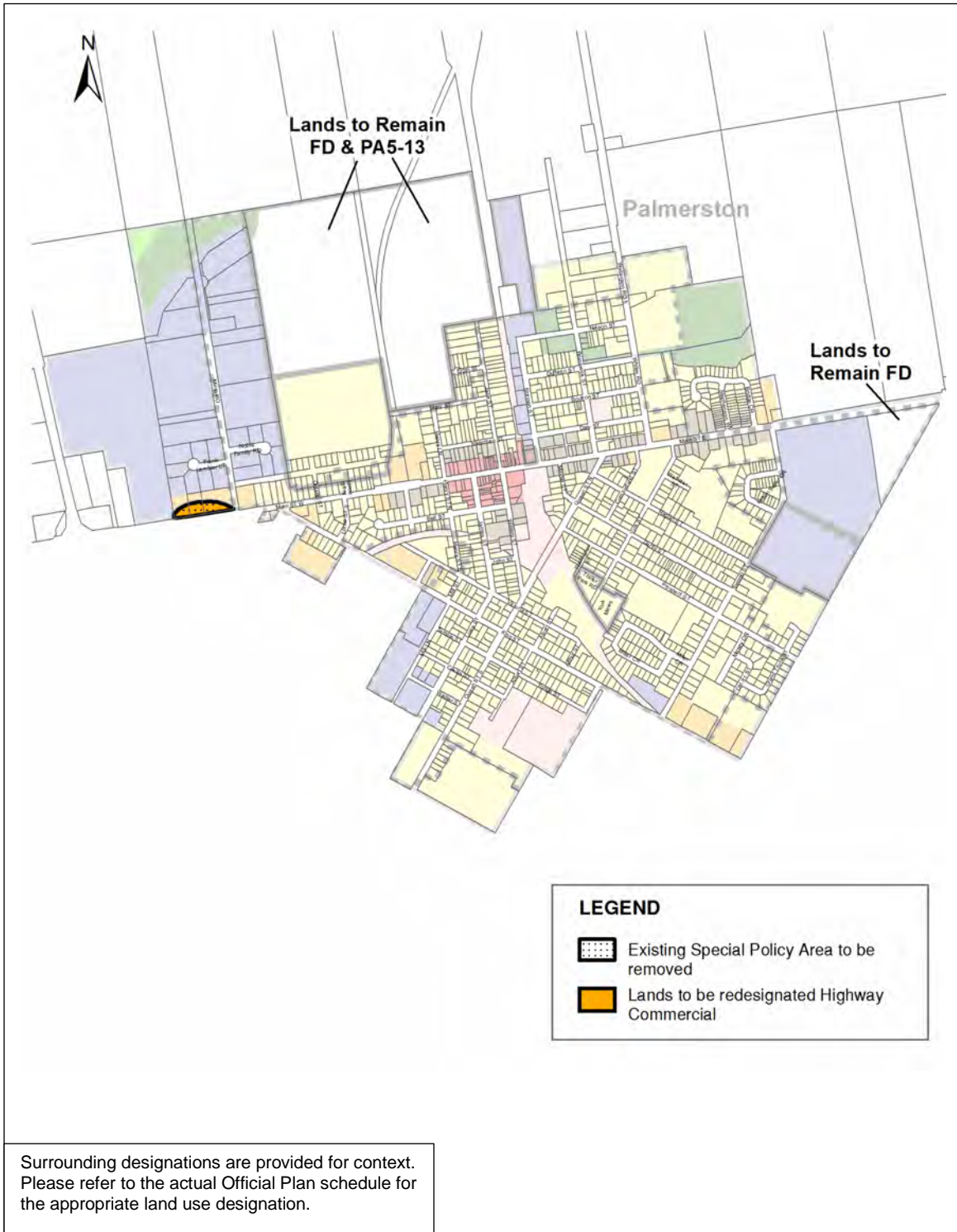
SCHEDULE "A-5"
Harriston



THE CORPORATION OF THE COUNTY OF WELLINGTON

OFFICIAL PLAN AMENDMENT NO. 123

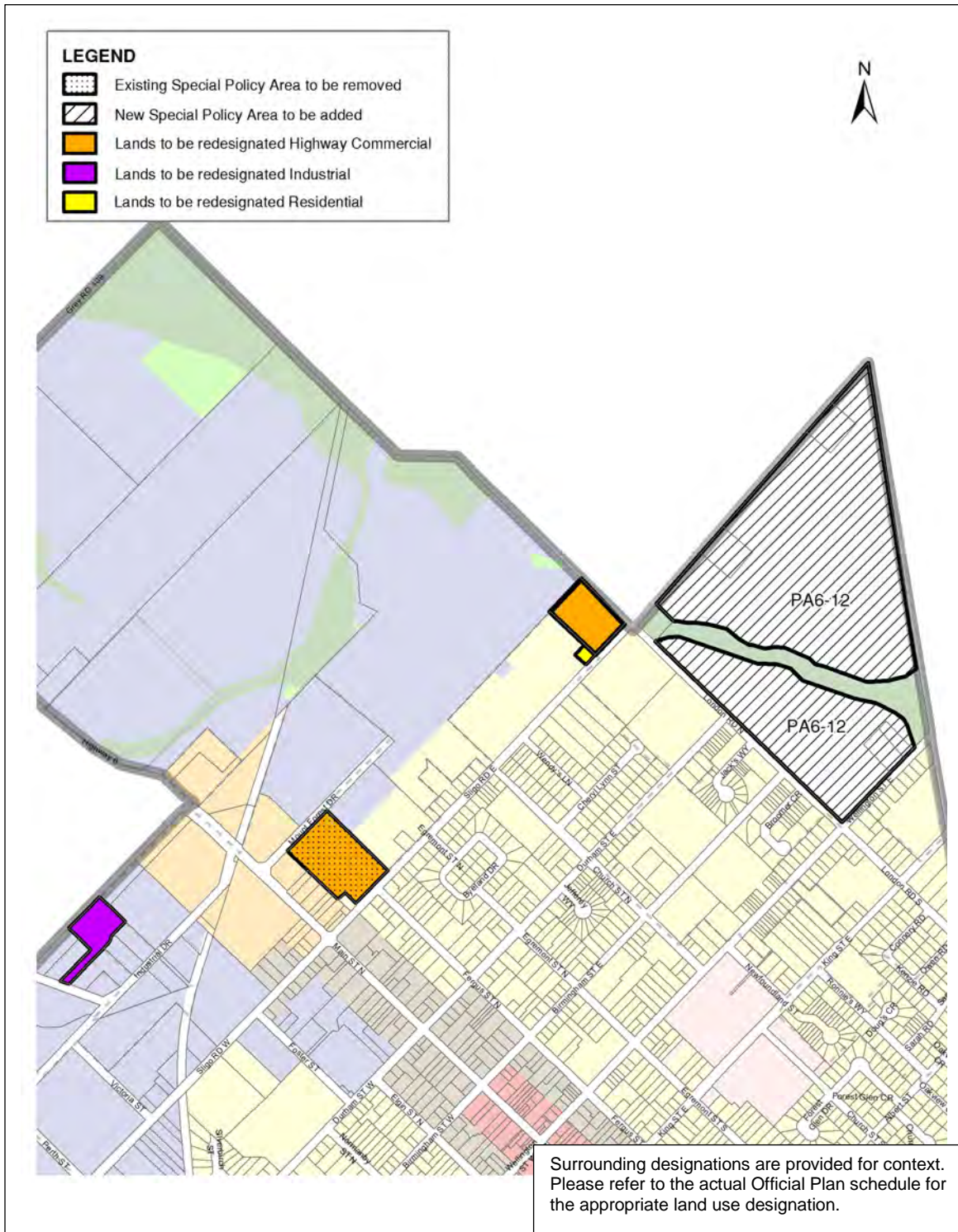
SCHEDULE "A-6"
Palmerston



THE CORPORATION OF THE COUNTY OF WELLINGTON

OFFICIAL PLAN AMENDMENT NO. 123

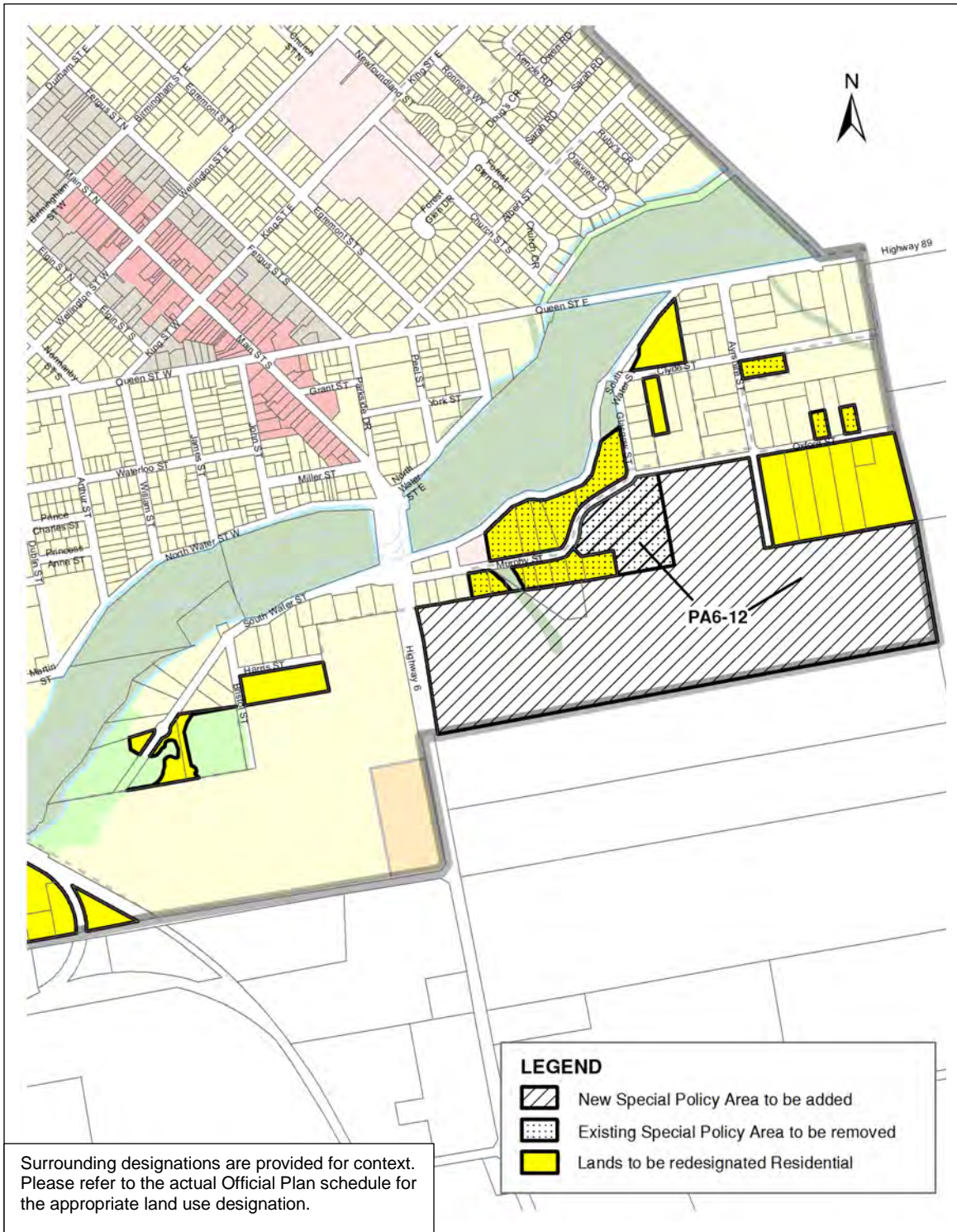
SCHEDULE "A-7"
Mount Forest



THE CORPORATION OF THE COUNTY OF WELLINGTON

OFFICIAL PLAN AMENDMENT NO. 123

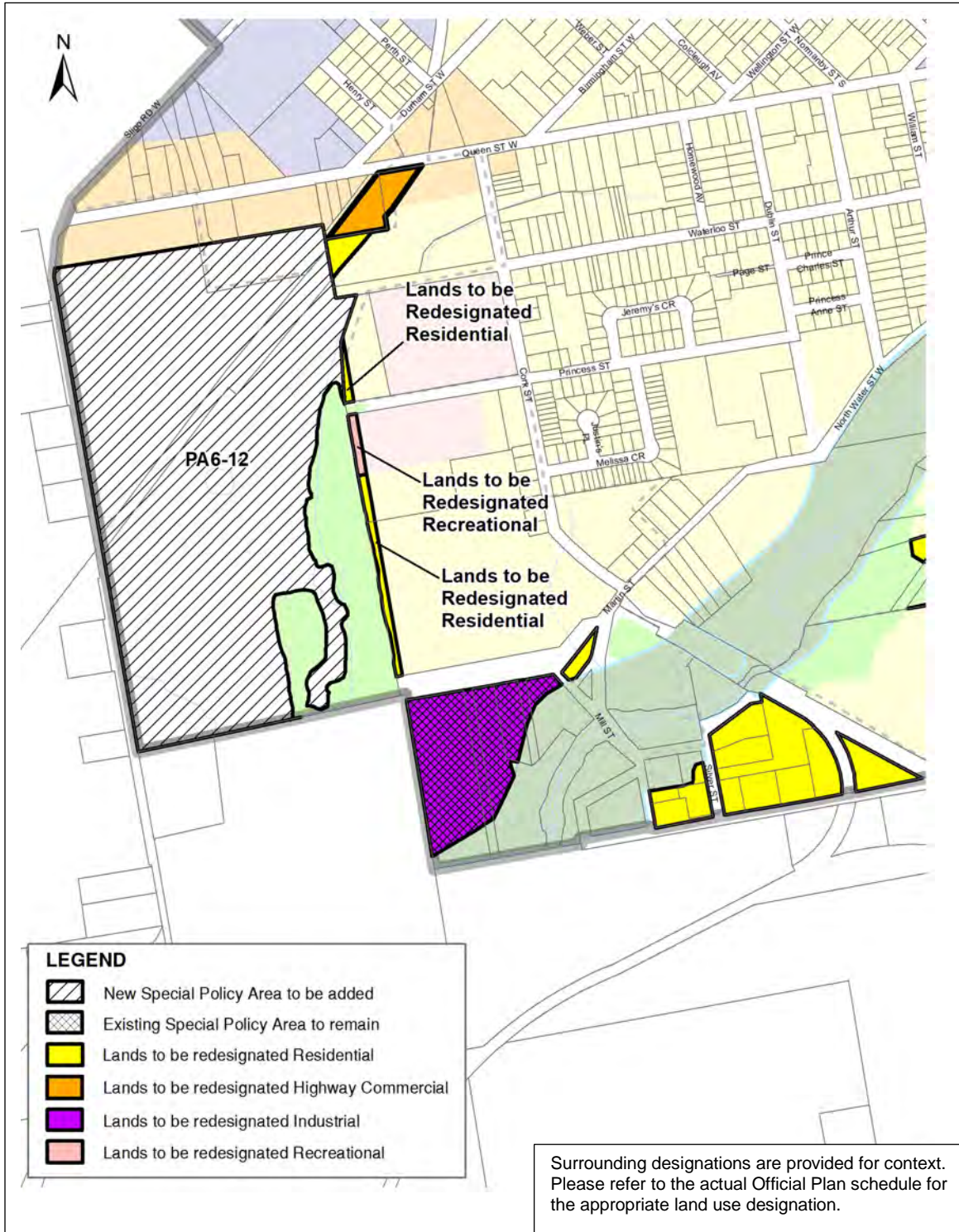
SCHEDULE "A-8"
Mount Forest



THE CORPORATION OF THE COUNTY OF WELLINGTON

OFFICIAL PLAN AMENDMENT NO. 123

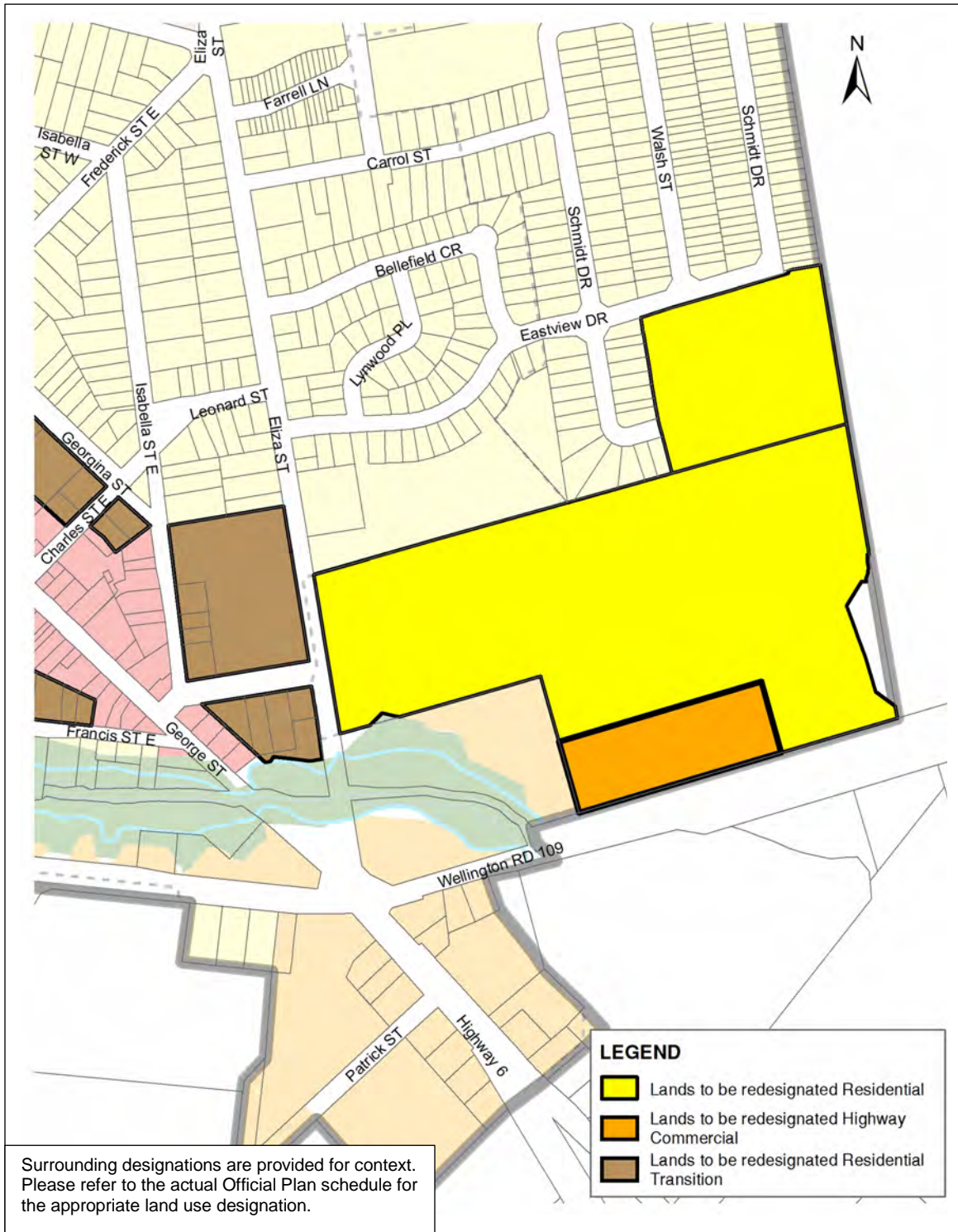
SCHEDULE "A-9"
Mount Forest



THE CORPORATION OF THE COUNTY OF WELLINGTON

OFFICIAL PLAN AMENDMENT NO. 123

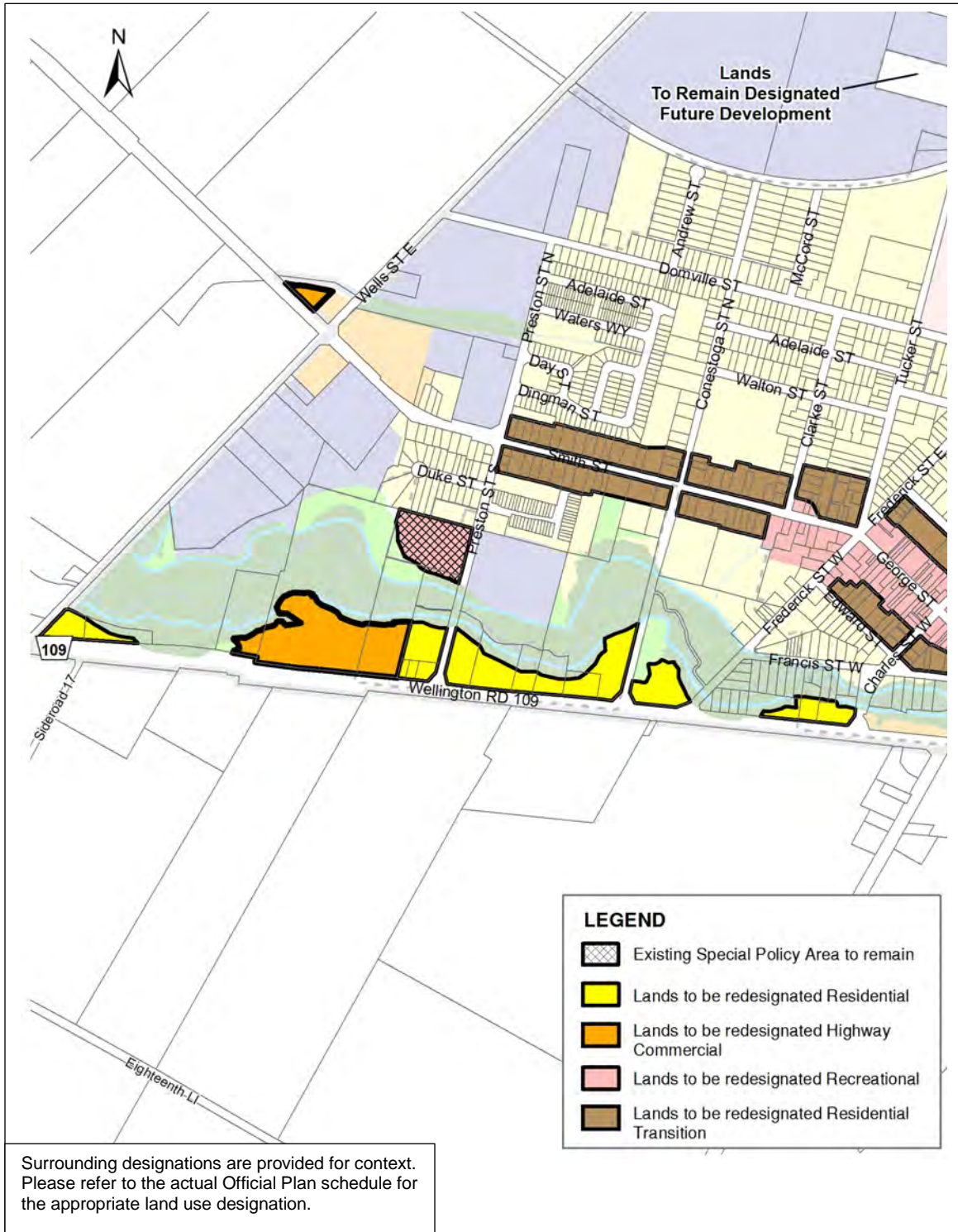
SCHEDULE "A-10"
Arthur



THE CORPORATION OF THE COUNTY OF WELLINGTON

OFFICIAL PLAN AMENDMENT NO. 123

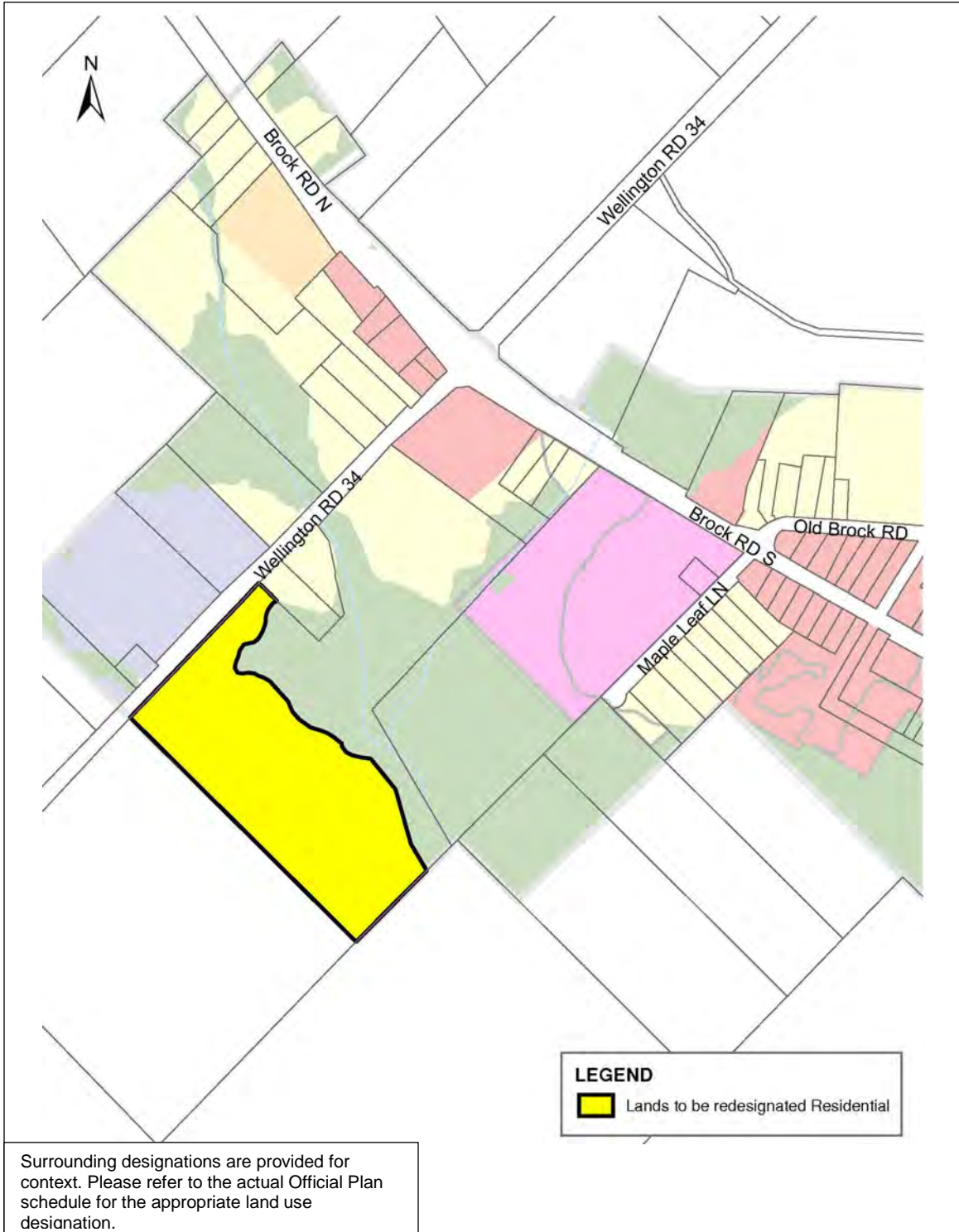
SCHEDULE "A-11"
Arthur



THE CORPORATION OF THE COUNTY OF WELLINGTON

OFFICIAL PLAN AMENDMENT NO. 123

SCHEDULE "A-12"
Aberfoyle



Bill 212 - Reducing Gridlock, Saving You Time Act, 2024 – Building Highways Faster Act , 2024

ERO (Environmental Registry of Ontario) number	019-9265
Notice type	Act
Posted by	Ministry of Transportation
Notice stage	Proposal
Proposal posted	October 21, 2024
Comment period	October 21, 2024 - November 20, 2024 (30 days) Open
Last updated	October 21, 2024

This consultation closes at 11:59 p.m.

on:

November 20, 2024

Proposal summary

MTO is proposing a new act under *Bill 212 Reducing Gridlock, Saving You Time Act, 2024* called *Building Highways Faster Act, 2024*. The new act, if passed, will accelerate highway construction for designated priority projects to support the movement of goods and people across Ontario.

Proposal details

The Government of Ontario:

- Recognizes the need to build priority highways faster as our province grows in order to get people and goods out of gridlock and save drivers and businesses time and money.
- Recognizes that accidents and lane closures can worsen traffic congestion and impact the quality of life of Ontarians.
- Is speeding up the delivery of broadband projects that will connect people in all parts of Ontario, including rural areas, with reliable internet access.

- Is building Highway 413, recognizing the importance of this highway to millions of drivers from across Ontario.

Reducing Gridlock, Saving You Time Act, 2024

The *Reducing Gridlock, Saving You Time Act, 2024* (RGSYTA), if passed, will make it easier to build the infrastructure needed to strengthen Ontario's economy, improve traffic flow and make life easier for Ontarians.

Building Highways Faster Act, 2024

The *Building Highways Faster Act, 2024* (BHFA) is an initiative under the proposed RGSYTA (*Reducing Gridlock, Saving You Time Act, 2024*). If passed, this new legislation will allow for expedited construction timelines for priority highway projects like Highway 413, the Bradford Bypass and the Garden City Skyway. This proposed legislation would, if passed, grant the Minister of Transportation new powers to accelerate receipt of infrastructure information, such as the location of underground utilities, as well as utility relocation and property access and acquisition.

Designating Priority Highway Projects

If passed, the proposed *Building Highways Faster Act, 2024* would define Highway 413, Bradford Bypass and Garden City Skyway as priority highway projects. It would also enable other highway projects to be designated in the future. With designation, the authorities created in the *Building Highways Faster Act* can be applied to the designate projects.

The BHFA (Building Highways Faster Act, 2024), if passed would:

If passed, the proposed *Building Highways Faster Act, 2024* would override most municipal by-laws that might prevent or restrict the delivery of goods or services to the priority highway project. Certain exceptions imposed by by-laws would continue to apply, including weight restrictions on bridges, speed limits, and closures of municipal roads for maintenance, construction, and special events. These provisions apply only where the Minister designates a priority highway project or part of such a project in a regulation.

Move from a court-driven appeal process to an expedited appeal process to the Minister for disputes on MTO (Minister of Transportation) notices for utility relocations on priority highway projects. The proposed amendments also

provide authority for the Minister to cause work to be done if the utility company fails to undertake the relocation.

Give the Minister authority to compel owners and operators of utility infrastructure to provide MTO.(Minister.of.Transportation) with information concerning infrastructure, where it may be affected by a priority highway project.

Where MTO.(Minister.of.Transportation.) has determined that property expropriation is necessary to support a priority highway project, the proposed legislation would, if passed, remove a property owner's ability to apply to a judge for a later date of possession under 39(3) of the *Expropriations Act*. This would help to ensure that the construction schedule for designated projects is not impacted. MTO.(Minister.of.Transportation) would continue to work with property owners to determine appropriate expropriation and possession timelines.

Would create offence and penalty provisions for individuals and corporations that, in connection with a priority highway project, obstruct MTO.(Minister.of.Transportation.) officials from accessing property to carry out field studies or from taking possession of property that MTO.(Minister.of.Transportation) has the right to possess and from tampering with equipment left on a property as part of a site inspection. Penalties, in the form of fines, would mirror those in the *Building Transit Faster Act* for obstructing inspections.

The government is committed to balancing environmental protection with the need to support crucial infrastructure development that will benefit the economy. This includes consideration of potential construction impacts such as noise, dust, and lighting. The ministry will continue to work with communities to manage and mitigate construction impacts, including taking all reasonable measures to work within the spirit and intent of local bylaws.

MTO.(Minister.of.Transportation.) will continue to maintain existing environmental processes to mitigate environmental impacts and address local concerns on a project-by-project basis. Construction activities will be undertaken in a manner to minimize noise levels and reduce impacts to the community.

Supporting materials

Related links

[Bill 212 - Reducing Gridlock, Saving You Time](https://www.ola.org/en/legislative-business/bills/parliament-43/session-1/bill-212)
(<https://www.ola.org/en/legislative-business/bills/parliament-43/session-1/bill-212>)

[Regulatory Registry - Bill 212 - Reducing Gridlock, Saving You Time Act, 2024 -...](https://www.ontariocanada.com/registry/view.do?postingId=48893&language=en) (<https://www.ontariocanada.com/registry/view.do?postingId=48893&language=en>)

Related ERO (Environmental Registry of Ontario) notices

[Bill 212 - Reducing Gridlock, Saving You Time Act, 2024 - Framework for bike lanes that require removal of a traffic lane. \(/notice/019-9266\)](/notice/019-9266)

View materials in person

Some supporting materials may not be available online. If this is the case, you can request to view the materials in person.

Get in touch with the office listed below to find out if materials are available.

Strategy and Integration Office
777 Bay Street – Floor 30
Toronto, ON
M7A 2J3
Canada

Comment

Let us know what you think of our proposal.

Have questions? Get in touch with the contact person below. Please include the ERO (Environmental Registry of Ontario) number for this notice in your email or letter to the contact.

[Read our commenting and privacy policies. \(/page/commenting-privacy\)](/page/commenting-privacy)


Submit by mail

Katerina Downard
Environmental Policy Office
438 University Ave
12th Floor
Toronto, ON
M7A 1N3
Canada

Connect with
US

Contact

Katerina Downard

 [416-262-2483](tel:416-262-2483)

 Katerina.Downard@ontario.ca

THE CORPORATION OF THE TOWNSHIP OF PUSLINCH

BY-LAW NO 069-2024

A by-law to authorize an official seal for the Corporation of the Township of Puslinch

WHEREAS the *Municipal Act, S.O. 2001, c.25*, Section 8, provides that the Act shall be interpreted broadly so as to confer board authority on municipalities to enable municipalities to govern their affairs as they consider appropriate and enhance their ability to respond to municipal issues; and,

AND WHEREAS the *Municipal Act, S.O. 2001, c.25*, Section 9, provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under the Act;

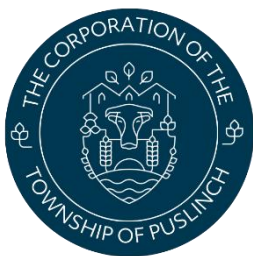
AND WHEREAS the *Municipal Act, 2001, S.O. 2001, c.25*, Section 249, provides that every bylaw of a municipality shall be under the seal of The Corporation; and

AND WHEREAS the *Municipal Act, 2001, S.O. 2001* describes the range of documents which must be certified under the seal of the municipality; and

AND WHEREAS the *Municipal Act, 2001, S.O. 2001, c.25* provides that a copy of any record under the control of the clerk of the municipality purporting to be certified by the clerk and under the seal of the municipality may be filed and used in any court or tribunal instead of the original and is admissible in evidence without proof of the seal or of the signature or official character of the person signing it, unless the court or tribunal otherwise directs; and

NOW THEREFORE be it resolved that the Council of The Corporation of the Township of Puslinch hereby enacts as follows:

1. That an embossed seal, for which there is a description, and a drawing attached as Schedule A, is hereby declared to be the seal of The Corporation of the Township of Puslinch; and,
2. That an electronic seal, in the format affixed below, be adopted as a seal for the Corporation of the Township of Puslinch; and,



3. That either the embossed seal or electronic seal may be used on official documents; and,
4. That the seal of The Corporation of the Township of Puslinch shall be administered by the Clerk and Mayor to certified as prescribed by the Municipal Act and other law and as approved by Council; and,
5. That, this By-law shall come into force and take effect on the date of its passing.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS
20th DAY OF NOVEMBER, 2024.**

James Seeley, Mayor

Justine Brotherston, Interim Municipal Clerk

Township of Puslinch By-law 069-2024
Schedule "A"



Description:

The word "CORPORATION" is between an outer horizontally dashed circle and an inner dot dashed circle at the top with a star between the outer horizontally dashed circle and inner dot dashed circle at the bottom. Within the smaller dot dashed circle are the words "OF THE TOWNSHIP OF PUSLINCH"

THE CORPORATION OF THE TOWNSHIP OF PUSLINCH

BY-LAW NUMBER 070-2024

Being a by-law to confirm the proceedings of the Council of the Corporation of the Township of Puslinch at its Council meeting held on November 20, 2024.

WHEREAS by Section 5 of the *Municipal Act, 2001, S.O. 2001, c.25* the powers of a municipal corporation are to be exercised by its Council;

AND WHEREAS by Section 5, Subsection (3) of the *Municipal Act*, a municipal power including a municipality's capacity, rights, powers and privileges under section 8, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS it is deemed expedient that the proceedings of the Council of the Corporation of the Township of Puslinch at its Council meeting held on November 20, 2024 be confirmed and adopted by By-law;

NOW THEREFORE the Council of the Corporation of the Township of Puslinch hereby enacts as follows:

- 1) The action of the Council of the Corporation of the Township of Puslinch, in respect of each recommendation contained in the reports of the Committees and each motion and resolution passed and other action taken by the Council at said meeting are hereby adopted and confirmed.
- 2) The Head of Council and proper official of the Corporation are hereby authorized and directed to do all things necessary to give effect to the said action of the Council.
- 3) The Head of Council and the Clerk are hereby authorized and directed to execute all documents required by statute to be executed by them, as may be necessary in that behalf and the Clerk authorized and directed to affix the seal of the said Corporation to all such documents.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 20 DAY OF NOVEMBER, 2024.

James Seeley, Mayor

Justine Brotherston, Interim Municipal Clerk