



**July 10, 2024 Regular Council Meeting**

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**Addition to the Agenda Questions received from Council seeking additional information and the corresponding responses provided by staff regarding the July 10, 2024 Council agenda items.**

**Report 9.3.3 – Sign Variance Request.**

Curious about the other signs at gas Stations in Aberfoyle (ie. Esso, Petro Canada, Ultramar). Are the signs at these other business similar size or larger?

Staff are considering the proposed sign at 256 Brock Rd S. as a Ground Sign as the use of the property is now a Used Car Dealership. The ground sign would be larger than the signs on the canopies at Esso, Petro Canada and Ultramar.

Staff have not reviewed the signs at Esso, Petro Canada and Ultramar in detail, however the signs located on the canopy's at the gas stations would be considered Gas Bar Canopy under the proposed By-law and would be limited to 20% of the Canopy Face, similar to what is seen now where a logo is often displayed in the corner or middle of the canopy.

**Report 9.3.5. – Pre-Consultation By-Law**

Prior to implementing a mandatory pre-consultation By-Law, the Pre-Consultation process was encouraged similar to what is being recommended now. At the time, there was a fee of \$600 or so which was credited towards the planning application. In staff's opinion, did the fee being credited towards the application have a positive influence to encourage applicants to volunteer themselves to the process? I am worried without some form of incentive, applicants will be less likely to proceed with pre-consultation due to the added cost in addition to the recognition that regardless of pre-consultation or not, the municipality has legislated time frames to make a decision.

Staff are looking into the best strategy to encourage applicants to consult with the Township prior to submitting an application. Though discussions with a member municipalities, some are including the full review cost into the formal planning act application fee. This is in order to recover costs should applicants decide not to pre-consult. Through the 2025 User Fees and



Charges process staff are looking to provide a recommendation to Council to implement the previous process of crediting the Pre-Consultation Fee to the Planning Act Application Fee or a similar process to encourage applicants to engage with the Township prior to submitting a Planning Act Application.

#### 6.5 County of Wellington OPP - Police Services Board Report - May 2024

-p.6 re

“It is anticipated that further Black Cat deployments will be completed in the coming summer months

which will result in further enhanced enforcement locations. The County currently has limited enhanced

enforcement locations due to the great work that is being done by the traffic unit and detachment

members”; does this mean no further black cat deployments during summer or that will continue because locations have been identified for the summer?

Staff received confirmation that the black cat deployments will continue over the summer. There were two units out last week and the results will be reported to the OPP Detachment Board at their next meeting.

#### 6.1.2 June 12, 2024 Council Minutes

-will be asking at Council on any update on action regarding item Report ADM-2024-031 entitled Badger Daylighting ERO for Waste Disposal Site ECA

Staff suggest that any updates be provided to Council in-camera due to the on-going litigation. A closed item can be added when Council confirms the agenda in accordance with the Procedural By-law if Council wishes.

#### 6.15 Township of Larder Lake Council Resolution regarding Financial Assistance to Municipalities to complete the Asset Retirement Obligation and 6.16

-is this a concern for us?

The Township worked with its auditor, RLB LLP as part of its December 31, 2023 Audited Financial Statements to ensure that all requirements are met. This is not a concern for the Township at this time.



### 9.2.2 **10:25 A.M.** Report FIN-2024-016 Energy Conservation and Demand Management Plan ≠

Staff have forwarded these items to Andrea Dwight from Blue Sky Energy Engineering for her analysis. These items could also be reviewed as part of the detailed design works for the Municipal Administration and Operations Facility renovation and as part of our annual budgeting process and reviewed by staff from an operational perspective.

- consider Z ducts for HVAC energy recovery systems

Z ducts or Heat Recovery Ventilators (HRVs) along with Energy Recovery Ventilators (ERVs) are an important addition to all HVAC systems and will be considered as part of the detailed design works for the Municipal Administration and Operations Facility renovation. Although they can be installed at any time, it is often more cost effective to install them when you replace aging HVAC units as part of an upgrade project.

- consider sensors on garage doors to open when truck approaches and closes when leaves

This suggestion is similar to the item on the action plan - interlocking heating units to shut off when the garage doors are open and would save the most amount of energy during the spring and fall when the heaters are on and people are more likely to leave the doors open.

- consider insulated rapid close garage doors

This is good addition to add to the specifications when the garage doors are next replaced subject to budget consideration.

- consider destratification fans in garage and fire truck area

The Township currently has these fans in both the Firehall and Public works shop. They are currently working, yet are at the end of their life span.

### 9.2.3 Report FIN-2024-017 First Quarter Financial Report 2024 ≠

- waste removal seems more than 25% spent across several departments; any specific reason?



There was an increase in road-side garbage calls as well as some large scale events at the PCC. Garbage is placed in our garbage bins at the admin and PCC sites.

-p. 204 are group benefits expected to meet budget by year end

Yes, Fire & Rescue Services group benefits are expected to be within budget by year-end. The majority of these expenditures are paid in the first quarter related to volunteer firefighter group benefits to AON and Homewood Health.

-p. 220 Optimist Centre why the high cost for part time wages, heat, hydro and waste recovery?

The heat and hydro costs are higher in the 1<sup>st</sup> quarter due to the ice rink operating during this time period and the colder weather. Township staff will monitor this account to determine if the budget line needs to increase in 2025 based on the full year's actuals. Along with the increases in utilities due to the long duration of the rink, the facility still needed to be staffed every day for the rink to stay open. The part-time wages at the ORC are also higher as the additional full-time facility operator at the PCC was not hired until April 6, 2024.

#### 9.3.4 Report ADM-2024-035 Reporting Out from Council Direction Update ≠

-re Note 2 Capital Monitoring Report; does Council require a motion to have our consultant's opinion forwarded to MNRF?

Yes, if Council would like the Township's consultant's opinion forwarded to the MNRF staff will require Council direction.

-re Note 3 Mini Lakes; regarding p. 402 Required Improvements will the proposed work address this work?

Staff received the following response from GEI (Formally GMBP) the Township's Engineering Consultant on this file:

*-the proposed new sewage treatment system is being designed to operate within the MECP requirements which would address the first 4 bullet points*

*-the new tile field will address bullet 5*

*-the 6th bullet relates to the existing sanitary sewer system, which is separate from the sewage treatment system. This improvement speaks to investigating the sanitary sewer*



*and Manhole system to confirm if there are possible inflows or storm water or groundwater to the sewage treatment system.*

9.4.1 **1:00 P.M.** Report PD-2024-003 Zoning By-law Amendment – 6706 Gore  
-given that this is a Consultant's report what action do staff require of Council?

*NPG is the Township's Planning consultant and as such is making a recommendation on behalf of the Township for Council's consideration. Council can approve, refuse, or defer its decision on the planning act application.*

Where did the commitment statement, vision, and 3% come from?

*The commitment statement and vision were developed in the 2019 plan and were deemed appropriate as/is for the updated plan. The target of 3% was developed by Township staff and the consultant based on the list of identified/specified projects in the action plan.*

Does conserving energy also mean financial savings? What are we doing with that savings?  
With the money being saved, can we invest into further conservation efforts?

*Energy savings always leads to energy cost reductions. However, energy costs will continue to rise, therefore, the focus is on measuring energy consumption which is within the Township's control. Savings will be used to offset rising costs of energy which are outside of the Township's control.*

Is the new soccer field lighting at the PCC included?

*Yes the new senior soccer field lighting at the PCC is included.*

7.2.1. Which of the 12 communities were amalgamated that would be represented by the bell?

Staff received the following response from the delegate:

*The twelve communities/school districts were S.S. #1 – Arkell, S.S. #2 – Brock Road, S.S. #3 – Downeys,*



*S.S. No. 4 – Aberfoyle, S.S. #5 – 3rd Concession School, S.S. #6 – Crieff, S.S. No7 -Killeen, S.S. #8 – Morriston, S.S. #9 – Badenoch, S.S. #10- Corwhin, S.S. #11- Puslinch Lake, and S.S.#12 – Glen Christie.*

*This information may be verified by checking a copy of the book Annals of Puslinch 1850-1950, which you may have on file.*