



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH
MAY 6, 2024 HERITAGE ADVISORY COMMITTEE MEETING
VIRTUAL MEETING BY ELECTRONIC PARTICIPTION
& IN-PERSON AT 7404 WELLINGTON RD 34

MINUTES

DATE: May 6, 2024

MEETING: 1:00 P.M.

The May 6, 2024 Heritage Advisory Committee meeting was held on the above date and called to order at 1:00 p.m. via in person participation at the Municipal Office at 7404 Wellington Rd 34 and via electronic participation.

1. CALL THE MEETING TO ORDER

2. ROLL CALL

Attendance:

Andy Day
Tamsin Lambert
Kristine O'Brien
Lily Klammer-Tsuji
Russel Hurst
Cheryl McLean

Absent:

Staff in Attendance:

Justine Brotherston, Interim Municipal Clerk
Laura Emery, Communications and Committee Coordinator
Sarah Heuther, Interim Deputy Clerk
Mary Hasan, Director of Finance/Treasurer

3. MOMENT OF REFLECTION

4. CONFIRMATION OF THE AGENDA

Resolution No. 2024-021:

Moved by Tamsin Lambert and
Seconded by Kristine O'Brien

That the Heritage Advisory Committee approves the May 6, 2024 Agenda as circulated.

CARRIED



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5. DISCLOSURE OF CONFLICT OF INTEREST:

Kristine O'Brien declared a potential conflict of interest related to item 8.2 HER-2024-012, 2024 Heritage Register Designation Update related to the property known as 4-08900 - 7094 Concession 1 due to her employment with Presbyterian Church of Canada and will refrain from discussion and voting with respect to this item.

Kristine O'Brien declared a potential conflict of interest related to item 8.4 HER-2024-014, 2025 Priority Properties related to the property known as 4-08200 - 4095 Sideroad 20 S due to her employment with Presbyterian Church of Canada and will refrain from discussion and voting with respect to this item.

Cheryl McLean declared a potential conflict of interest related to item 8.4 HER-2024-014, 2025 Prirority Properties related to the property known as 5-12900 - 5 Victoria St due to her holding a mortgage on one of the properties and will refrain from discussion and voting with respect to this item.

6. DELEGATIONS

None

7. CONSENT AGENDA

- 7.1. March 4, 2024 Heritage Advisory Committee Minutes
- 7.2. Community Heritage Ontario – Winter 2024 News

Resolution No. 2024-022:

Moved by Kristine O'Brien and
Seconded by Tamsin Lambert

That Consent Agenda items 7.1 and 7.2 listed for the May 6, 2024 Heritage Advisory Committee meeting be received for information.

CARRIED

8. COMMITTEE AND STAFF REPORTS

- 8.1 Report – HER-2024-011 – Finance and Budget Training

Resolution No. 2024-023:

Moved by Andy Day and
Seconded by Tamsin Lambert



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That staff report HER-2024-011 regarding Finance and Budget Training be received for information.

CARRIED

8.2 Report – HER-2024-012 – 2024 Heritage Register Designation Update

Resolution No. 2024-024:

Moved by Kristine O’Brien and
Seconded by Tamsin Lambert

That report HER-2024-012 regarding 2024 Heritage Register Designations Update be received for information; and,

That the priority property listing and supporting materials attached to this report as Schedule A through to Schedule R for designation be endorsed by the Heritage Advisory Committee and referred to Council for consideration for intention to designate.

CARRIED

Kristine O’Brien declared a potential conflict of interest related to item 8.2 HER-2024-012, 2024 Heritage Register Designation Update related to the property known as 4-08900 - 7094 Concession 1 due to her employment with Presbyterian Church of Canada and will refrain from discussion and voting with respect to this item.

Resolution No. 2024-025:

Moved by Lily Klammer-Tsuji and
Seconded by Andy Day

That report HER-2024-012 regarding 2024 Heritage Register Designations Update be received for information; and,

That the priority property listing and supporting materials attached to this report as Schedule S for designation be endorsed by the Heritage Advisory Committee and referred to Council for consideration for intention to designate.

CARRIED



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8.3 Report – HER-2024-013 – 2022-2026 Goals and Objectives Update

Resolution No. 2024-026:

Moved by Tamsin Lambert and
Seconded by Cheryl McLean

That report HER-2024-013 entitled 2022-2026 Goals and Objectives Update be received for information.

CARRIED

8.4 Report – HER-2024-014 – 2025 Priority Properties

Resolution No. 2024-027:

Moved by Lily Klammer-Tsuji and
Seconded by Kristine O'Brien

That Report HER-2024-014 regarding 2025 Priority Properties Update be received for information; and,

That Sub-committee A) Tamsin Lambert & Andy Day review properties:

- 1-00801 – 6633 Roszell Rd
- 1-01625 – 4661 Sideroad 10 N
- 2-05510 – 4422 Wellington Rd 32
- 2-07700 – 6927 Wellington Rd 34
- 2-09200 – 4453 Sideroad 20 N
- 2-10600 – 4495 Sideroad 20 N
- 2-10900 – 6958 Wellington Rd 34
- 2-11300 – 6926 Wellington Rd 34
- 2-11530 – 6872 Wellington Rd 34
- 2-14300 – 6530 Wellington Rd 34
- 2-18200 – 6710-6714 Concession 4
- 3-00300 – 6526 Gore Rd
- 3-01303 – 6529 Concession 1
- 3-01700 – 6684 Concession 1
- 3-01890 – 6652 Concession 1
- 4-01100 – 7112 Gore Rd
- 4-01900 – 6954 Gore Rd
- 4-02500 – 6830 Gore Rd
- 4-04100 – 6639 Concession 1



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- 4-05000 – 6815 Concession 1
- 4-05100 – 6835 Concession 1
- 4-05700 – 4048 Sideroad 20 S
- 4-06200 – 7087 Concession 1

CARRIED

Kristine O'Brien declared a potential conflict of interest related to item 8.4 HER-2024-014, 2025 Priority Properties related to the property known as 4-08200 - 4095 Sideroad 20 S due to her employment with Presbyterian Church of Canada and will refrain from discussion and voting with respect to this item.

Cheryl McLean declared a potential conflict of interest related to item 8.4 HER-2024-014, 2025 Prirority Properties related to the property known as 5-12900 - 5 Victoria St due to her holding a mortgage on one of the properties and will refrain from discussion and voting with respect to this item.

Resolution No. 2024-028:

Moved by Andy Day and
Seconded by Cheryl McLean

That Report HER-2024-014 regarding 2025 Priority Properties Update be received for information; and,

That Sub-committee B) Lily Klammer-Tsuji & Russel Hurst review properties:

- 4-06300 – 7111 Concession 1
- 4-06500 – 4071 Sideroad 25 S
- 4-06700 – 7201 Concession 1
- 4-06900 – 7243 Concession 1
- 4-08000 – 7160 Concession 1
- 4-08200 – 4095 Sideroad 25 S
- 4-09200 – 7030 Concession 1
- 4-09700 – 6920 Concession 1
- 4-10600 – 4253 Sideroad 10 S
- 4-12200 – 4227 Wellington Rd 35
- 4-12600 – 4350 Concession 7
- 5-01000 – 7329 Concession 1
- 5-01200 – 7345 Concession 1
- 5-01700 – 4062 Highway 6
- 5-06600 – 28 Badenoch St



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- 5-07300 – 12 Badenoch St
- 5-12900 – 5 Victoria St
- 5-13100 – 4 Victoria St
- 5-16300 – 4096 Highway 6
- 5-19200 – 7594 Flamborough
- 5-19400 – 4085 Victoria Rd S
- 5-20000 – 4148 Watson Rd S
- 5-20600 – 4079 Watson Rd S

CARRIED

Resolution No. 2024-029:

Moved by Lily Klammer-Tsuji and
Seconded by Tamsin Lambert

That Report HER-2024-014 regarding 2025 Priority Properties Update be received for information; and,

That Sub-committee C) Kristine O'Brien & Cheryl Mclean review properties:

- 5-20700 – 7735 Leslie Rd W
- 6-00100 – 4240 Victoria Rd S
- 6-00501 – 4304 Victoria Rd S
- 6-02250 – 4512 Victoria Rd S
- 6-03300 – 381 Maltby Rd E
- 6-05500 – 77 Brock Rd N
- 6-05610 – 63 Brock Rd N
- 6-09100 – 84 Brock Rd S
- 6-12100 – 95 Brock Rd S
- 6-15500 – 68 Brock Rd N
- 7-02000 – 4556 Concession 11
- 7-02800 – 4402 Concession 11
- 7-04600 – 4217-4223 Watson Rd S
- 7-06001 – 4435 Watson Rd S
- 7-08800 – 4272-4276 Watson Rd S
- 7-08900 – 7704 Wellington Rd 36
- 7-09100 – 7697 Wellington Rd 36
- 7-09300 – 7661 Wellington Rd 36
- 8-01500 – 7737 Stone Rd E
- 8-03200 – 711 Arkell Rd
- 8-05700 – 4715 Watson Rd S



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- 8-08700 – 845 Watson Rd S
- 8-11500 – 596 Arkell Rd
- 8-15200 – 880 Victoria Rd S
- 8-16800 – 86 Farnham Rd

CARRIED

Resolution No. 2024-030:

Moved by Cheryl Mclean and
Seconded by Tamsin Lambert

That the three sub-committees submit their rankings to staff to report back at the special meeting to be scheduled by staff for the end of June with a recommended list of 2025 priority properties and proposed action plan.

CARRIED

8.5 Report – HER-2024-015 – Black and Ord Family Plaque

Resolution No. 2024-031:

Moved by Tamsin Lambert and
Seconded by Kristine O'Brien

That report HER-2024-015 entitled Black and Ord Family Plaque be received for information; and,

That staff proceed with contacting the Black and Ord Families to advise of the purchase and installation of the Plaque at the Puslinch Community Centre Grounds with the following messaging as outlined in the report.

CARRIED

8.6 Report – HER-2024-016 – Proposed 2025 Heritage Advisory Committee Meeting Schedule

Resolution No. 2024-032:

Moved by Kristine O'Brien and
Seconded by Lily Klammer-Tsuji

That report HER-2024-016 entitled Proposed 2024 Heritage Advisory Committee Schedule be received for information; and further,

That the 2025 Heritage Advisory Committee Schedule be approved as presented.

CARRIED



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8.7 Report – HER-2024-017 – Heritage Permit By-law

Resolution No. 2024-033:

Moved by Kristine O'Brien and
Seconded by Andy Day

That report HER-2024-017 regarding the Heritage Permit By-law be received for information; and,

That the following comments be forwarded to Council for their consideration:

The Committee requests that staff provide quarterly reports to the Heritage Advisory committee, to notify them of all Heritage permits received and issued during each quarter of the calendar year

CARRIED

8.8 Memo – MEMO-2024-002 – Exploring Designated Plaque Design Options

Resolution No. 2024-034:

Moved by Andy Day and
Seconded by Tamsin Lambert

That memo MEMO-2024-002 New Plaque Design Details be deferred to the Special Heritage Advisory Committee Meeting.

CARRIED

9. CORRESPONDENCE

None

10. ANNOUCEMENTS

None

11. NOTICE OF MOTION

None



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12. NEW BUSINESS

None

13. ADJOURNMENT

Resolution No. 2024-035:

Moved by Andy Day and
Seconded by Tamsin Lambert

That the Heritage Advisory Committee hereby adjourns at 2:41 p.m.

CARRIED