



MINUTES

DATE: December 17, 2025

CLOSED MEETING: Directly following Section 13
Announcements

COUNCIL MEETING: 9:20 A.M.

The December 17, 2025 Council Meeting was held on the above date and called to order at 9:15 a.m. via electronic participation and in-person at 7404 Wellington Rd, Puslinch.

1. CALL THE MEETING TO ORDER

2. ROLL CALL

ATTENDANCE:

Councillor Sara Bailey
Councillor Russel Hurst
Councillor Jessica Goyda – Absent
Councillor John Sepulis
Mayor James Seeley

STAFF IN ATTENDANCE:

1. Courtenay Hoytfox, CAO
2. Justine Brotherston, Director of Corporate Services / Municipal Clerk
3. Laura Emery, Manager of Corporate Services / Deputy Clerk
4. Mike Fowler, Director of Public Works, Parks and Facilities
5. Mary Hasan, Director of Finance/Treasurer
6. Andrew Hartholt, CBO
7. Jamie MacNeil, Fire Chief

3. MOMENT OF REFLECTION

4. CONFIRMATION OF THE AGENDA

Resolution No. 2025-402:

Moved by Councillor Hurst and
Seconded by Councillor Sepulis

That Council approves the December 17, 2025, Agenda and Addendum as circulated; and

That Council approves the additions to the agenda as follows:

Consent Item 6.1.6 Questions received from Council seeking additional information and the corresponding responses provided by staff regarding the December 17, 2025 Council agenda

Closed meeting item 14.3 Confidential Report regarding a proposed or pending acquisition or disposition of land by the municipality or local board – Potential Acquisition of Lands.

CARRIED

5. DISCLOSURE OF PECUNIARY INTEREST & THE GENERAL NATURE THEREOF:

Councillor Hurst declared a potential pecuniary interest related to item 9.2.2 Report FIN-2025-030 2026 Grant Application Program as the organization Sunrise Therapeutic Riding Centre is seeking to receive grant funding. As I sit on the board of this organization, I have an indirect pecuniary interest.

Councillor Sepulis declared a potential pecuniary interest related to item 9.2.2 Report FIN-2025-030 2026 Grant Application Program as the organization Friends of Mill Creek and Optimist Club of Puslinch are seeking to receive grant funding. As I am a member of each of these organizations, I have an indirect pecuniary interest.

6. CONSENT AGENDA

- 6.1 Adoption and Receipt of the Minutes of the Previous Council and Committee Meetings
 - 6.1.1 Deferred to January 21, 2026 Council Meeting - November 19, 2025 Council Meeting Minutes
 - 6.1.2 October 14, 2025, Planning and Development Advisory Committee Minutes
 - 6.1.3 October 21, 2025, Recreation and Community Wellness Advisory Committee Minutes
 - 6.1.4 November 3, 2025, Heritage Advisory Committee Minutes
 - 6.1.5 November 3, 2025, Youth Advisory Committee Minutes
 - 6.1.6 Questions received from Council seeking additional information and the corresponding responses provided by staff regarding the December 17, 2025 Council Agenda
- 6.2 Ministry of Environment, Conservation and Parks regarding Proposed Boundaries for Regional Consolidation of Ontario Conservation Authorities
- 6.3 Environment and Climate Change Canada regarding reduction of volatile organic compound (VOC) emissions
- 6.4 Ministry of Solicitor General regarding Update to Ontario Regulation 416/23: Oaths and Affirmations under the Community Safety and Policing Act, 2019 (CSPA)
- 6.5 Ministry of Municipal Affairs and Housing regarding Bill 17
- 6.6 AMO Policy Update – Build Canada Homes Project
- 6.7 AMO Policy Update – New Procurement, Bill 30
- 6.8 AMO Policy Update – Special Economic Zones Advocacy Canada-wide Early Learning and Child Care (CWELCC) Program Extended Pothole Prevention
- 6.9 AMO Policy Update – OMERS Governance Changes & Bill 68
- 6.10 Grand River Conservation Authority General Meeting Summary November 2025
- 6.11 Grand River Conservation Authority Letter to Township of Puslinch regarding Proposed Consolidation of Conservation Authorities
- 6.12 Hamilton Conservation Authority Letter regarding Proposed Consolidation of Conservation Authorities
- 6.13 City of Windsor Council Resolution regarding Bill 68 – Conservation Authorities Act
- 6.14 Town of Goderich Council Letter regarding Conservation Authority Consolidation
- 6.15 Township of Southwold Council Resolution regarding Conservation Authority Consolidation
- 6.16 Counties Stormont Dundas and Glengarry Resolution regarding consolidation of Conservation Authorities
- 6.17 Long Point Region Conservation Authority Letter and Resolution regarding ERO No. 025-1257
- 6.18 Town of Parry Sound Council Resolution regarding Automated Speed Enforcement
- 6.19 Town of Fort Erie Council Resolution regarding Automated Speed Enforcement
- 6.20 Township of South-West Oxford Council Resolution regarding Automated Speed Enforcement
- 6.21 Tay Valley Township Council Resolution regarding Collaboration Action Sustainable Waste Management in Ontario
- 6.22 Town of Goderich Letter of Support regarding Collaboration Action Sustainable Waste Management
- 6.23 Town of Wasaga Beach Council Resolution regarding Advocacy for Funds to Effectively Manage the Emerald Ash Borer Infestation
- 6.24 City of Hamilton Council Resolution regarding Impacts of Provincial Bill 60 on Tenants in Hamilton
- 6.25 Municipality of Wawa Council Resolution regarding Alcohol Container Return System in Ontario
- 6.26 Town of Goderich Council Resolution regarding Alcohol Container Return System in Ontario
- 6.27 Municipality of Wawa Council Resolution regarding Rent Increase Protection
- 6.28 County of Northumberland Council Resolution regarding Increased Income Support Thresholds for Veterans
- 6.29 County of Northumberland Council Resolution regarding Support Great Lakes and St. Lawrence Cities Initiative
- 6.30 Municipality of Callander Council Resolution regarding Moratorium on Glyphosate Spraying in the Temiskaming Forest
- 6.31 Municipality of Wawa Council Resolution regarding Implementation of Ontario Bill 5
- 6.32 Watson & Associates letter regarding Proposed Water and Wastewater Public Corporations Act
- 6.33 Watson & Associates letter regarding EDO 025-1099 Simplifying and Standardizing Official Plans
- 6.34 Pit #5738 October 2025 Monthly Monitoring Report



- 6.35 Puslinch Profile December 2025 & January 2026
- 6.36 Notice of Design and Construction Report Addendum Completion Detailed Design and Class Environmental Assessment: Highway 401 Townline Road Interchange – Eastbound On-Ramp Closure, within Highway 401 Interchange and Highway Improvements from Hespeler Road to Townline Road
- 6.37 Conservation Halton comments regarding Bill 68 and proposed boundaries for the regional consolidation of Ontario’s Conservation Authorities

Resolution No. 2025-403:

Moved by Councillor Hurst and
Seconded by Councillor Bailey

That the Consent Agenda items listed for DECEMBER 17, 2025 Council meeting with the exception of items 6.2, 6.11, 6.36 and 6.9 be received for information.

CARRIED

Resolution No. 2025-404:

Moved by Councillor Hurst and
Seconded by Councillor Sepulis

That the Consent Agenda item 6.2 November 3, 2025, MECP regarding proposed boundaries for regional consolidation of Ontario Conservation authorities be received for information.

CARRIED

Resolution No. 2025-405:

Moved by Councillor Hurst and
Seconded by Councillor Bailey

That the Consent Agenda item 6.9 OMERs and AMO be received for information; and,

That Council directs staff to send a draft a support resolution accordingly.

CARRIED

Resolution No. 2025-406:

Moved by Councillor Hurst and
Seconded by Councillor Bailey

That the Consent Agenda item 6.11 regarding Grand River Conservation Authority Letter to Township of Puslinch regarding Proposed Consolidation of Conservation Authorities be received for information.

CARRIED

Resolution No. 2025-407:

Moved by Councillor Sepulis and
Seconded by Councillor Hurst

That the Consent Agenda item 6.36 be received for information; and

That Council direct staff to send correspondence requesting a temporary ramp for emergency services purposes during highway closure.

CARRIED

7. DELEGATIONS:

- 7.1 Specific Interest (Items Listed on the Meeting Agenda)
 - 7.1.1 None
- 7.2 General Interest (Items Not Previously Listed on the Meeting Agenda)
 - 7.2.1 None

8. PUBLIC MEETINGS:



8.1 January 21, 2026, at 7:00 P.M. Public Information Meeting held in-person at the Municipal Office (7404 Wellington Road 34) and by electronic participation through Zoom regarding the 2026 Proposed Budget.

9. REPORTS:

9.1 Puslinch Fire and Rescue Services

9.1.1 Report FIR-2025-008 Firehouse Subs Public Safety Foundation of Canada – Execution of Funding Agreement

Resolution No. 2025-408:

Moved by Councillor Hurst and
 Seconded by Councillor Sepulis

That Report FIR-2025-008 entitled Firehouse Subs Public Safety Foundation of Canada – Execution of Funding Agreement be received; and,

That Council gives 3 readings to By-law No. 2025-092 being a By-law authorizing the entering into a Funding Agreement with the Firehouse Subs Public Safety Foundation of Canada for the purchase of Hoses & Nozzles.

CARRIED

9.2 Finance Department

9.2.1 Report FIN-2025-029 2026 Proposed Operating Budget

Resolution No. 2025-409:

Moved by Councillor Hurst and
 Seconded by Councillor Sepulis

That Report FIN-2025-029 entitled 2026 Proposed Operating Budget be received; and,

That Council approve the 2026 one-time base budget increases totaling \$25,200, as outlined below, to be funded from the 2025 surplus:

Description	2026 Approved One-Time Base Budget Increases
Peer Review of Statements of Cultural Heritage Value or Interest	\$2,100
Registration of Heritage Designation By-laws	\$23,100

That Council approve the 2026 permanent base budget increases totaling \$10,000, as outlined below, to be funded through the 2026 tax levy:

Description	2026 Approved Permanent Base Budget Increases
Township Economic Development and Community Events	\$5,000
Planning Act Training	\$5,000

CARRIED

Councillor Hurst declared a potential pecuniary interest related to item 9.2.2 Report FIN-2025-030 2026 Grant Application Program as the organization Sunrise Therapeutic Riding Centre is seeking to receive grant funding. As I sit on the board of this organization, I have an indirect pecuniary interest and refrained from discussion and voting on the matter.

9.2.2 Report FIN-2025-030 2026 Grant Application Program

Resolution No. 2025-410:

Moved by Councillor Sepulis and



Seconded by Councillor Bailey

That Report FIN-2025-030 entitled 2026 Grant Application Program be received; and,

That Council approves the grant allocations amounting to \$2,900 as outlined below:

Organization	2026 Approved Grant Allocation
Sunrise Therapeutic Riding and Learning Centre	\$2,900

CARRIED

Councillor Sepulis declared a potential pecuniary interest related to item 9.2.2 Report FIN-2025-030 2026 Grant Application Program as the organization Friends of Mill Creek and Optimist Club of Puslinch are seeking to receive grant funding. As I am a member of each of these organizations, I have an indirect pecuniary interest and refrained from discussion and voting on the matter.

Resolution No. 2025-411:

Moved by Councillor Bailey and
 Seconded by Councillor Hurst

That Report FIN-2025-030 entitled 2026 Grant Application Program be received; and,

That Council approves the grant allocations amounting to \$8,198 as outlined below:

Organization	2026 Approved Grant Allocation
Friends of Mill Creek	\$3,000
Optimist Club of Puslinch	\$5,198

CARRIED

Resolution No. 2025-412:

Moved by Councillor Hurst and
 Seconded by Councillor Bailey

That Report FIN-2025-030 entitled 2026 Grant Application Program be received; and,

That Council approves the grant allocations amounting to \$7,915 as outlined below:

Organization	2026 Approved Grant Allocation
Aberfoyle Agricultural Society	\$3,000
Crieff Hills Retreat Centre	\$500
Puslinch Pioneer	\$3,000
Whistle Stop Cooperative Preschool Inc.	\$1,415

CARRIED

Council recessed from 12:23 p.m. to 1:00 p.m.

Roll Call

- Councillor Goyda - absent**
- Councillor Sepulis**
- Councillor Bailey**
- Councillor Hurst**
- Mayor Seeley**

9.2.3 Report FIN-2025-031 2026 Municipal Insurance



Resolution No. 2025-413:

Moved by Councillor Hurst and
Seconded by Councillor Sepulis

That Report FIN-2025-031 entitled 2026 Municipal Insurance be received; and,

That Council authorize awarding the Municipal Insurance Coverage and Services contract to Intact Public Entities Inc. for the Policy Term January 1, 2026 to January 1, 2027.

CARRIED

9.2.4 Report FIN-2025-032 Annual Indexing of Development Charges

Resolution No. 2025-414:

Moved by Councillor Hurst and
Seconded by Councillor Sepulis

That Report FIN-2025-032 entitled Annual Indexing of Development Charges be received; and,

That the indexed development charge rates outlined in Schedule B to Report FIN-2025-032 be approved; and,

That the Township continue to use the Toronto construction price index as outlined in Report FIN-2025-032.

CARRIED

9.2.5 Township of Puslinch Pre-Audit Communication to Council – 2025

Resolution No. 2025-415:

Moved by Councillor Hurst and
Seconded by Councillor Sepulis

That Council receive the Township of Puslinch Pre-Audit Communication to Council for information.

CARRIED

9.3 Office of the CAO

9.3.1 Report CAO-2025-005 Puslinch Strategic Plan Phase 3 and 4 Engagement

Resolution No. 2025-416:

Moved by Councillor Bailey and
Seconded by Councillor Sepulis

That Report CAO-2025-005 entitled Puslinch Strategic Plan Phase 3 and 4 Engagement be received; and,

That Council direct staff to proceed with the first draft of the 2026-2030 Strategic Plan based on the recommendations as presented.

CARRIED

9.3.2 Report CAO-2025-006 Corporate Workplan Update

Resolution No. 2025-417:

Moved by Councillor Hurst and
Seconded by Councillor Sepulis

That Report CAO-2025-006 regarding the 2025-2026 Corporate Work Plan Update be received for information.

CARRIED

9.3.3 Report CAO-2025-007 County Housing Development Fund Application & Proposed ARU Grant Program

Resolution No. 2025-418:

Moved by Councillor Bailey and
Seconded by Councillor Sepulis

That Report CAO-2025-007 entitled County Housing Development Fund Application & Proposed ARU Grant Program be received; and,

That Council approve the Additional Residential Unit (ARU) Grant Program as amended.

CARRIED

9.4 Corporate Services Department

9.4.1 Removed from Agenda Report COR-2025-065 Shooting Range By-law

9.4.2 Report COR-2025-066 Reporting Out Update

Resolution No. 2025-419:

Moved by Councillor Hurst and
Seconded by Councillor Sepulis

That Report COR-2025-066 entitled Reporting Out from Council Direction Update be received for information; and,

That Council direct staff submit Schedule "A" on behalf of Council response to ERO Posting 025-1257 as amended to incorporate the information from each Conservation Authority that has jurisdiction within the Township of Puslinch and that these comments for part of the Township's submission to the province; and,

That Council direct staff to submit the comments in Note 2 to the City of Guelph for their consideration in response to the Notice of Complete Application and Public Information Meeting Hanlon Creek Business Park Phase 3 as presented; and

That Council direct staff to submit its traffic calming comments and request as amended to include comments regarding that a crosswalk be considered on Brock Road during the upcoming Environmental Assessment for the Brock Road Diet; and

That Council direct staff to inquire regarding the comments in the PTTW about the timing of when the PTTW will be used for water bottling purposes as outlined in the PTTW.

CARRIED

Resolution No. 2025-420:

Moved by Councillor Bailey and
Seconded by Councillor Sepulis

That Council direct staff to request that the MTO incorporate pedestrian connectivity into the Brock Road South Interim Interchange Improvements Preliminary Design criteria.

CARRIED

9.4.3 Report COR-2025-067 Procedural By-law Amendment

Resolution No. 2025-421:

Moved by Councillor Hurst and
Seconded by Councillor Sepulis

That Council receives report COR-2025-067 regarding the proposed Procedural By-law Amendment; and,

That Council gives three readings to By-law 2025-089 being a By-law to amend the Township's Procedural By-law 2022-046, as amended.



CARRIED

9.4.4 Report COR-2025-068 Heavy Vehicle By-law Amendment

Resolution No. 2025-422:

Moved by Councillor Sepulis and
Seconded by Councillor Hurst

That Report COR-2025-068 entitled Heavy Vehicle By-law Amendment be received for information; and,

That Council give three readings to By-law 2025-090 being a by-law to amend By-law 063-2021 being a by-law to prohibit heavy vehicles on Municipal Highways; and,

That Council direct staff to include \$1,000 for signage to be incorporated in the 2026 Operating Budget as outlined in the report.

CARRIED

9.4.5 Report COR-2025-069 Annual Progress Report - Youth and Heritage Advisory Committee Goals and Objectives

Resolution No. 2025-423:

Moved by Councillor Bailey and
Seconded by Councillor Sepulis

That Report COR-2025-069 entitled Annual Progress Report - Youth and Heritage Advisory Committee Goals and Objectives be received; and,

That Council approve the goals and objectives for the Youth Advisory Committee for the 2026 year.

CARRIED

9.4.6 Report COR-2025-070 Annual Township Communications and Engagement Report

Resolution No. 2025-424:

Moved by Councillor Bailey and
Seconded by Councillor Sepulis

That Report COR-2025-070 entitled Annual Township Communications and Engagement Report be received for information.

CARRIED

9.4.7 Report COR-2025-071 Site Alteration Year Two Update

Resolution No. 2025-425:

Moved by Councillor Hurst and
Seconded by Councillor Sepulis

That Report COR-2025-071 entitled Site Alteration Year Two Update be received for information; and,

That Council directs staff to prepare a housekeeping amendment to the Site Alteration By-law for Councils considerations as part of the 2026 Corporate Work Plan.

CARRIED

9.5 Building Department

9.5.1 None

9.6 Public Works Department

9.6.1 None



9.7 Community Services and Human Resources Department

9.7.1 Report HRM-2025-001 Health and Safety Policy and Harassment and Violence in the Workplace Policy Annual Review

Resolution No. 2025-426:

Moved by Councillor Bailey and
Seconded by Councillor Hurst

That Report HRM-2025-001 regarding the Health and Safety Policy and Harassment and Violence in the Workplace Policy Annual Review be received; and

That Council endorse the Health and Safety Policy and the Harassment and Violence in the Workplace Policy attached to this report as Schedule "A" and "B" respectively.

CARRIED

9.7.2 Report HRM-2025-002 Township of Puslinch Annual Accessibility Status Report

Resolution No. 2025-427:

Moved by Councillor Sepulis and
Seconded by Councillor Bailey

That Report HRM-2025-002 entitled Township of Puslinch Annual Accessibility Status Report be received for information.

CARRIED

10. CORRESPONDENCE:

10.1 White Wolf Annual Stakeholders Meeting and 2024 Annual Reports

Resolution No. 2025-428:

Moved by Councillor Hurst and
Seconded by Councillor Sepulis

That Correspondence Item 10.1 White Wolf Annual Stakeholders Meeting and 2024 Annual Reports be received for information; and,

That Council direct staff to provide the comments from the Township's Hydrogeologist to White Wolf Property Management Inc. for response and request a primary contact for hydrogeology matters at White Wolf to enable on-going communication; and,

That Council direct staff to provide the comments from the Township's Hydrogeologist to the Ministry of Environment, Conversation and Parks, City of Guelph, and Source Water Protection for their information.

CARRIED

Council recessed from 11:40 a.m. to 11:43 a.m.

Roll Call

Councillor Goyda - absent

Councillor Sepulis

Councillor Bailey

Councillor Hurst

Mayor Seeley

10.2 Council Resolution – Bill 60 Fighting Delays Building Faster Act Member Municipality Clerks

Resolution No. 2025-429:

Moved by Councillor Sepulis and
Seconded by Councillor Hurst



That Correspondence Item 10.2 Council Resolution – Bill 60 Fighting Delays Building Faster Act Member Municipality Clerks be received for information.

CARRIED

10.3 Council Resolution – Emergency Response Plan 2026 Member Municipality Clerks

Resolution No. 2025-430:

Moved by Councillor Hurst and
Seconded by Councillor Bailey

That Correspondence Item 10.3 Council Resolution – Emergency Response Plan 2026 Member Municipality Clerks be received for information.

CARRIED

11. COUNCIL REPORTS:

11.1 Mayor' Updates

11.1.1 The Mayor provided an update regarding the proposed Conservation Authority amalgamation meeting that he and Councillor and Sepulis attended.

11.1.2 The Mayor remarked that the Santa Clause parade was a success.

11.1.3 The Mayor remarked that TAPMO has retained a marketing consultant to assist with tools and information sharing across the membership.

Resolution No. 2025-431:

Moved by Councillor Sepulis and
Seconded by Councillor Hurst

That Council receive the Mayor's updates for information.

CARRIED

11.2 Council Member Reports

11.2.1 None

12. BY-LAWS:

12.1.1 BL2025-089 Township Procedural By-law Amendment

12.1.2 BL2025-090 By-law to amend By-law 2021-063 Heavy Vehicle By-law

12.1.3 BL2025-091 Appoint Deputy Clerk

12.1.4 BL2025-092 Authorize Entering into Agreement Firehouse Subs

12.1.5 Removed from Agenda BL2025-093 Shooting Range By-law

Resolution No. 2025-432:

Moved by Councillor Bailey and
Seconded by Councillor Hurst

That the following by-laws be taken as read three times and finally passed in open Council:

By-law 2025-089 being a By-law to amend By-law 2022-046, being the Township's Procedural By-law for Meetings of Council and Committees.

By-law 2025-090 being a By-law to amend By-law 063-2021 being a by-law to prohibit heavy vehicles on municipal highways.

By-law 2025-091 being a By-law to appoint a Deputy Clerk.

By-law 2025-092 being a By-law to authorize the entering into a Funding Agreement with Firehouse Subs Public Safety Foundation of Canada.

CARRIED

13. ANNOUNCEMENTS:

Holiday Office Closure

14. CLOSED SESSION:

Council was in closed session from 9:23 a.m. to 10:52 a.m.



The Clerk stopped the recording and removed all public attendees from the webinar. The webinar was then 'locked' so no new participants are able to join.

Resolution No. 2025-433:

Moved by Councillor Bailey and
Seconded by Councillor Hurst

That Council shall go into closed session under Section 239 of the Municipal Act for the purpose of:

14.1 Confidential report regarding advice that is subject to solicitor-client privilege, including communications necessary for that purpose – In accordance with By-law Complaint Policy Section 3.14(c)

14.2 Confidential report regarding litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board– Establishment of a regulatory by-law

14.3 Confidential Report regarding a proposed or pending acquisition or disposition of land by the municipality or local board – Potential Acquisition of Lands

CARRIED

Resolution No. 2025-434:

Moved by Councillor Hurst and
Seconded by Councillor Sepulis

That Council moves into open session 10:52 a.m.

CARRIED

Council resumed into open session at 10:52 a.m.

Resolution No. 2025-435:

Moved by Councillor Bailey and
Seconded by Councillor Hurst

That Council receives the:

14.1 Confidential report regarding advice that is subject to solicitor-client privilege, including communications necessary for that purpose – In accordance with By-law Complaint Policy Section 3.14(c)

14.2 Confidential report regarding litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board – Establishment of a regulatory by-law

14.3 Confidential Report regarding a proposed or pending acquisition or disposition of land by the municipality or local board – Potential Acquisition of Lands; and

That staff proceed as directed.

CARRIED

15. BUSINESS ARISING FROM CLOSED SESSION:

None

16. NOTICE OF MOTION:

None

17. NEW BUSINESS:

None

18. CONFIRMATORY BY-LAW:

18.1 By-Law to confirm the proceedings of Council for the Corporation of the Township of Puslinch

Resolution No. 2025-436:

Moved by Councillor Hurst and



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH
DECEMBER 17, 2025 COUNCIL MEETING
VIRTUAL MEETING BY ELECTRONIC PARTICIPATION
& IN-PERSON AT 7404 WELLINGTON RD 34, PUSLINCH

Seconded by Councillor Sepulis

That the following By-law be taken as read three times and finally passed in open Council:

By-Law 2025-094 being a by-law to confirm the proceedings of Council for the Corporation of the Township of Puslinch at its meeting held on the 17th day of December 2025.

CARRIED

19. ADJOURNMENT:

Resolution No. 2025-437:

Moved by Councillor Bailey and
Seconded by Councillor Hurst

That Council hereby adjourns at 3:47p.m.

CARRIED

James Seeley, Mayor

Justine Brotherston, Clerk