



MINUTES

DATE: February 20, 2025

CLOSED MEETING: 12:00 P.M.

COUNCIL MEETING: 10:00 A.M.

The February 20, 2025 Council Meeting was held on the above date and called to order at 10:00 a.m. via electronic participation and in-person at 7404 Wellington Rd, Puslinch.

1. CALL THE MEETING TO ORDER

2. ROLL CALL

ATTENDANCE:

Councillor Sara Bailey
Councillor Russel Hurst
Councillor Jessica Goyda
Councillor John Sepulis
Mayor James Seeley

STAFF IN ATTENDANCE:

1. Courtenay Hoytfox, Interim CAO
2. Justine Brotherston, Interim Municipal Clerk
3. Sarah Huether, Interim Deputy Clerk
4. Mike Fowler, Director of Public Works, Parks and Facilities
5. Mary Hasan, Director of Finance/Treasurer
6. Andrew Hartholt, CBO
7. Jamie MacNeil, Fire Chief
8. Glenn Schwendinger, CAO - absent

3. MOMENT OF REFLECTION

4. CONFIRMATION OF THE AGENDA

Resolution No. 2025-048:

Moved by Councillor Hurst and
Seconded by Councillor Sepulis

That Council approves the February 20, 2025 Agenda as circulated; and

That Council approves the additions to the agenda as follows:

Consent Item 6.1.11 Questions received from Council seeking additional information and the corresponding responses provided by staff regarding the February 20, 2025 Council agenda.

CARRIED

5. DISCLOSURE OF PECUNIARY INTEREST & THE GENERAL NATURE THEREOF:

None

6. CONSENT AGENDA

6.1 Adoption and Receipt of the Minutes of the Previous Council and Committee Meetings:

- 6.1.1 February 11, 2025 Special Council Meeting Minutes
- 6.1.2 February 7, 2025 Special Council Meeting Minutes
- 6.1.3 January 22, 2025 Council Meeting Minutes
- 6.1.4 January 22, 2025 Budget Public Information Meeting
- 6.1.5 January 22, 2025 Zoning By-law Amendment Public Information Meeting
- 6.1.6 December 10 2024 Planning and Development Advisory Committee Meeting Minutes
- 6.1.7 December 2 2024 Heritage Advisory Committee Minutes



- 6.1.8 December 2, 2024 Youth Advisory Committee Meeting Minutes
- 6.1.9 6.1.9 December 5, 2024 Joint Accessibility Advisory Committee Meeting Minutes
- 6.1.10 May 6, 2024 Joint Recreation and Youth Advisory Committee Minutes
- 6.1.11 February 20, 2025 Council questions and Staff Responses

- 6.2 AMO Policy Update – AMO 2025 Pre-Budget Submission
- 6.3 AMO Policy Update – Statement on Trade and Update on Provincial Election Advocacy
- 6.4 AMCTO Advocacy Update regarding Early Provincial Election Called
- 6.5 AMCTO Advocacy Update 2025 Provincial Election Priorities
- 6.6 Township of Woolwich Council resolution regarding Election Advocacy and Preparation
- 6.7 City of Peterborough Council Resolution Regarding Proposed U.S. tariffs on Canadian Goods
- 6.8 Town of Hanover Council resolution regarding United States Imposition of Tariffs on Canada
- 6.9 Town of Halton Hills Council resolution regarding Sovereignty in Canada
- 6.10 City of Peterborough Council resolution regarding Bill 242, Safer Municipalities
- 6.11 Municipality of South Huron - TAPMO Letter Regarding Pre-Budget Announcement
- 6.12 Ministry of Natural Resources regarding Proposed regulation regarding Minister’s Permit and Review powers under the Conservation Authorities Act
- 6.13 County of Wellington Notice of Open House and Public Meeting OPA No. 126
- 6.14 MPAC 2024 Municipal Partnership Report
- 6.15 Puslinch Profile February 2025

Resolution No. 2025-049: Moved by Councillor Hurst and
Seconded by Councillor Sepulis

That the Consent Agenda items listed for FEBRUARY 20, 2025 Council meeting, with the exception of items 6.7, 6.8, 6.9, and 6.11 be received for information.

CARRIED

Resolution No. 2025-050: Moved by Councillor Goyda and
Seconded by Councillor Bailey

That the Consent Agenda item 6.7 listed for FEBRUARY 20, 2025 Council meeting be received for information.

CARRIED

Resolution No. 2025-051: Moved by Councillor Sepulis and
Seconded by Councillor Hurst

That the Consent Agenda items 6.8 and 6.9 listed for FEBRUARY 20, 2025 Council meeting be received for information; and

Whereas United States President Donald Trump, continues to indicate that he will issue executive orders to impose tariffs on imports from Canada; and

Whereas these tariffs will have a significant detrimental impact on the economic stability in both countries; and

**Whereas federal and provincial leaders are encouraging Canadians to buy Canadian; and
Whereas municipalities have significant purchasing power through capital and infrastructure programs; and**

Whereas according to data from the Association of Municipalities of Ontario, Ontario municipalities are expected to spend \$250 to \$290 billion on infrastructure in the next 10 years; and

Whereas municipalities have traditionally been prevented by trade agreements and legislation from giving preference to the purchase of Canadian products and services; and

Whereas municipalities can assist in the effort to combat tariffs and support businesses in the procurement for capital and infrastructure programs;



Now therefore be it resolved that the Council of the Township of Puslinch endorse the federal and provincial call to action to buy Canadian where and when possible; and

That the federal and provincial governments work with municipalities on measures to protect Canadian consumers and businesses; and

That council call on the federal and provincial government to remove any impediments to municipalities preferring to engage Canadian companies for capital projects and supplies when appropriate and feasible; and

That this resolution be forwarded to the Prime Minister Justin Trudeau, Premier Doug Ford, the Association of Municipalities of Ontario, the Federation of Canadian Municipalities and all Ontario municipalities.

CARRIED

Resolution No. 2025-052:

Moved by Councillor Sepulis and
Seconded by Councillor Bailey

That the Consent Agenda item 6.11 listed for FEBRUARY 20, 2025 Council meeting be received for information.

CARRIED

7. DELEGATIONS:

7.1 Specific Interest (Items Listed on the Meeting Agenda)

7.1.1 **10:15 AM** Delegation by John McNie regarding review of the University of Guelph stewardship of Mill Creek Pit

Resolution No. 2025-053:

Moved by Councillor Sepulis and
Seconded by Councillor Bailey

That Council receives the Delegation by John McNie regarding review of the University of Guelph stewardship of Mill Creek Pit for information; and

That Council endorses the Mill Creek Stewards Association initiative regarding the University of Guelph Mill Creek Pit subject to staff's review.

CARRIED

7.2 General Interest (Items Not Previously Listed on the Meeting Agenda)

1.1.1 None

Council recessed from 11:42am to 11:52am

Roll Call

**Councillor Goyda
Councillor Sepulis
Councillor Bailey
Councillor Hurst
Mayor Seeley**

8. PUBLIC MEETINGS:

8.1 February 26, 2025 at 7:00 P.M. Open House for the Puslinch By Design Study held in-person at the Puslinch Community Centre (23 Brock Road South).

8.2 March 5, 2025, at 7:00 P.M. Public Information Meeting held in-person at the Municipal Office (7404 Wellington Road 34) and by electronic participation through Zoom regarding a Zoning By-law Amendment D14/WDD - Part Lot 31, Concession 8

9. **REPORTS:**

9.1 Puslinch Fire and Rescue Services

9.1.1 None

9.2 Finance Department

9.2.1 FIN-2025-003 - Donation Policy

Resolution No. 2025-054:

Moved by Councillor Sepulis and
Seconded by Councillor Hurst

THAT Report FIN-2025-003 entitled Donation Policy be received; and

That Council approve the Donation Policy attached as Schedule C to Report FIN-2025-003 as presented.

CARRIED

9.2.2 Report FIN-2025-005 - 2024 Completed Capital Projects

Resolution No. 2025-055:

Moved by Councillor Goyda and
Seconded by Councillor Bailey

That Report FIN-2025-005 entitled 2024 Completed Capital Projects be received for information.

CARRIED

9.2.3 Report FIN-2025-006 - Balances in Discretionary and Restricted Reserves

Resolution No. 2025-056:

Moved by Councillor Sepulis and
Seconded by Councillor Hurst

That Report FIN-2025-006 entitled Projected Balances in Discretionary and Restricted Reserves be received for information; and

That staff be directed to report back at a special meeting outlining options to address the estimated balances in the AM Discretionary Reserve and resources required to implement the AM software system in 2025.

CARRIED

9.2.4 Report FIN-2025-007 - Ontario Regulation 284-09 - 2025 Budget

Resolution No. 2025-057:

Moved by Councillor Sepulis and
Seconded by Councillor Goyda

That Report FIN-2025-007 entitled Ontario Regulation 284/09 – 2025 Budget be received; and

That Council adopts Report FIN-2025-007 which meets the requirements of Ontario Regulation 284/09 and outlines the preparation of the 2025 Operating and Capital Budgets to a Public Sector Accounting Board compliant format.

CARRIED

9.2.5 Report FIN-2025-008 - 2025 Budget - Final



Resolution No. 2025-058:

Moved by Councillor Hurst and
Seconded by Councillor Bailey

That Report FIN-2025-008 entitled 2025 Budget – Final be received; and

That Council approves the Puslinch Historical Society's design for the Killean School Bell Cairn and directs staff to proceed with the project accordingly; and,

That Council give 3 readings to By-law No. 2025-033 being a by-law to adopt the Budget for the Corporation of the Township of Puslinch for the year 2025.

CARRIED

9.2.6 Report FIN-2025-009 - CIP Financial Assistance Agreement

Resolution No. 2025-059:

Moved by Councillor Hurst and
Seconded by Councillor Bailey

That Report FIN-2025-009 entitled Community Improvement Plan – Execution of Financial Assistance Agreement with 16596932 CANADA INC. o/a OLD COYOTE AND CO. and Nadya Bismillah-Lang and Gustav Karoly Lang be received; and

That Council gives 3 readings to By-law No. 2025-030 being a By-law authorizing the entering into a Financial Assistance Agreement with 16596932 CANADA INC. o/a OLD COYOTE AND CO. and Nadya Bismillah-Lang and Gustav Karoly Lang under the Township of Puslinch Community Improvement Plan; and

That Council direct staff to bring back a delegated authority report and By-law for the purpose of delegating Council's authority to approve CIP applications and the CIP Financial Assistance Agreement.

CARRIED

9.2.7 Report FIN-2025-010 - Community Emergency Preparedness Grant

Resolution No. 2025-060:

Moved by Councillor Sepulis and
Seconded by Councillor Hurst

That Report FIN-2025-010 entitled Community Emergency Preparedness Grant – Execution of Agreement be received; and

That Council give 3 readings to By-law No. 2025-031 being a By-law authorizing the entering into an Agreement with the Treasury Board for the Community Emergency Preparedness Grant.

CARRIED

9.3 Administration Department

9.3.1 Report ADM-2025-004 2024 Annual Water Report

Resolution No. 2025-061:

Moved by Councillor Goyda and
Seconded by Councillor Sepulis



That Report ADM-2025-004 regarding the 2024 Annual Water Report – Drinking Water System Number 260021034 be received; and

That the 2024 Annual Water Report be submitted to the Ministry and the applicable agencies as outlined in Report ADM-2025-004.

CARRIED

9.3.2 Report ADM-2024-005 Proposed 2025-2026 Corporate Work Plan

Resolution No. 2025-062: Moved by Councillor Hurst and
Seconded by Councillor Bailey

THAT Report ADM-2025-005 regarding the Proposed 2025-2026 Corporate Work Plan be received; and

THAT the Township of Puslinch Council directs staff to proceed with finalizing the document as presented and report back to Council regarding the progress throughout the year.

CARRIED

9.4 Planning and Building Department

9.4.1 Zoning By-law Amendment Application Recommendation Report – 4120 Wellington Road 35

Resolution No. 2025-063: Moved by Councillor Sepulis and
Seconded by Councillor Goyda

That Report PD-2025-004 entitled Zoning By-law Amendment Application Recommendation Report – 4120 Wellington Road 35; and

Whereas the Township and its expert consultants are satisfied with the application to amend the zoning of the property 4120 Wellington Road 35 through their comprehensive review of the submission materials;

Therefore be it resolved,

That Council approves the Zoning By-law Amendment for the property 4120 Wellington Road 35; and

That Council give three readings to by-law 2025-075 as presented, being a by-law to amend by-law no. 2018-023, as amended, being the Zoning By-law of the Township of Puslinch.

CARRIED

9.5 Emergency Management

9.5.1 None

9.6 Roads and Parks Department

9.6.1 None

9.7 Recreation Department

9.7.1 None

10. CORRESPONDENCE:

10.1 None

11. COUNCIL REPORTS:

11.1 Mayor' Updates

11.1.1 Mayor Seeley gave an update on the Executive Board TAPMO meeting.

11.1.2 Mayor Seeley gave an update on the success of Family Day Events at the PCC and requested that a thank you letter be sent to the Optimist Club for their efforts.

11.2 Council Member Reports

11.2.1 Councillor Bailey gave an update on the Safety Event held at the PCC on February 19, 2025.

11.2.2 Councillor Hurst also commented on the success of the Family Day Events at the PCC.

11.2.3 Councillor Goyda thanked staff for the work on these recent events.

11.2.4 Councillor Sepulis gave an update on the Glen Christie application and the recent Source Water Committee meeting.

Resolution No. 2025-064:

Moved by Councillor Bailey and

Seconded by Councillor Hurst

That Council receive the Mayors and Council member updates for information.

CARRIED

12. BY-LAWS:

12.1.1 BL2025-030 - Authorize Entering into a Financial Assistance Agreement – CIP

12.1.2 BL2025-031 - Authorize Entering into Agreement with Treasury Board

12.1.3 BL2025-032 Zoning By-law Amendment - 4120 Wellington Road 35

12.1.4 BL2025-033 - 2025 Budget By-law

Resolution No. 2025-065:

Moved by Councillor Hurst and

Seconded by Councillor Sepulis

That the following By-laws be taken as read three times and finally passed in open Council:

12.1.1 BL2025-030 – Being a By-law to Authorize Entering into a Financial Assistance Agreement – CIP

12.1.2 BL2025-031 - Being a By-law to Authorize Entering into Agreement with Treasury Board

12.1.3 BL2025-032 Being a By-law to amend the Zoning By-law Amendment - 4120 Wellington Road 35

12.1.4 BL2025-033 - Being a By-law to adopt the Budget for the Township of Puslinch for the year 2025

CARRIED

13. CLOSED SESSION:

Council was in closed session from 12:00 p.m. to 3:11 p.m.

The Clerk stopped the recording and removed all public attendees from the webinar. The webinar was then 'locked' so no new participants are able to join.

Resolution No. 2025-066:

Moved by Councillor Goyda and

Seconded by Councillor Sepulis



That Council shall go into closed session under Section 239 of the Municipal Act for the purpose of:

14.1 Confidential report regarding personal matters about an identifiable individual, including municipal or local board employees – Human Resource Matter

14.2 Confidential report regarding litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board- By-law Enforcement Matter in accordance with Section 3.14 (c) of the By-law Complaint Policy

14.3 Confidential report regarding personal matters about an identifiable individual, including municipal or local board employees – Recreation and Community Wellness Advisory Committee Appointment

14.4 Confidential report regarding personal matters about an identifiable individual, including municipal or local board employees – Youth Advisory Committee Appointment

14.5 Confidential minutes from previous closed meetings:

14.5.1 February 11, 2025 Closed Meeting Minutes

14.5.2 February 7, 2025 Closed Meeting Minutes

14.5.3 January 15, 2025 Closed Meeting Minutes

14.5.4 December 18, 2024 First Closed Meeting Minutes

14.5.5 December 18, 2024 Second Closed Meeting Minutes

14.5.6 November 20, 2024 Closed Meeting Minutes

CARRIED

Resolution No. 2025-067:

Moved by Councillor Goyda and
Seconded by Councillor Sepulis

THAT Council moves into open session at 3:11 pm

CARRIED

Council resumed into open session at 3:11 p.m.

Resolution No. 2025-068:

Moved by Councillor Bailey and
Seconded by Councillor Hurst

That Council receives the:

14.1 Confidential report regarding personal matters about an identifiable individual, including municipal or local board employees – Human Resource Matter

14.2 Confidential report regarding litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board- By-law Enforcement Matter in accordance with Section 3.14 (c) of the By-law Complaint Policy

14.3 Confidential report regarding personal matters about an identifiable individual, including municipal or local board employees – Recreation and Community Wellness Advisory Committee Appointment

14.4 Confidential report regarding personal matters about an identifiable individual, including municipal or local board employees – Youth Advisory Committee Appointment

14.5 Confidential minutes from previous closed meetings:

14.5.1 February 11, 2025 Closed Meeting Minutes

14.5.2 February 7, 2025 Closed Meeting Minutes

14.5.3 January 15, 2025 Closed Meeting Minutes

14.5.4 December 18, 2024 First Closed Meeting Minutes

14.5.5 December 18, 2024 Second Closed Meeting Minutes



14.5.6 November 20, 2024 Closed Meeting Minutes; and

That staff proceed as directed; and

That Council give three readings to the following by-laws:

BL2025-036 Being a By-law to appoint Beth Charles and Margaret Hauwert to the Recreation and Community Wellness Advisory Committee; and

BL2025-037 Being a By-law to appoint Nimrit Basi to the Youth Advisory Committee.

CARRIED

14. BUSINESS ARISING FROM CLOSED SESSION:

None

15. NOTICE OF MOTION:

None

16. NEW BUSINESS:

None

17. ANNOUNCEMENTS:

None

18. CONFIRMATORY BY-LAW:

(a) By-Law to confirm the proceedings of Council for the Corporation of the Township of Puslinch

Resolution No. 2025-069:

Moved by Councillor Hurst and
Seconded by Councillor Sepulis

That the following By-law be taken as read three times and finally passed in open Council:

By-Law 2025-034 being a by-law to confirm the proceedings of Council for the Corporation of the Township of Puslinch at its meeting held on the 20 day of February 2025.

CARRIED

19. ADJOURNMENT:

Resolution No. 2025-070:

Moved by Councillor Sepulis and
Seconded by Councillor Goyda

That Council hereby adjourns at 3:13 p.m.

CARRIED

James Seeley, Mayor

Courtenay Hoytfox, Clerk