

MINUTES

DATE: March 26, 2024

CLOSED MEETING: Directly following Section 13
Announcements

COUNCIL MEETING: 10:00 A.M.

The March 26, 2025 Council Meeting was held on the above date and called to order at 10:00 a.m. via electronic participation and in-person at 7404 Wellington Rd, Puslinch.

1. **CALL THE MEETING TO ORDER**

2. **ROLL CALL**

ATTENDANCE:

Councillor Sara Bailey
Councillor Russel Hurst
Councillor Jessica Goyda
Councillor John Sepulis
Mayor James Seeley

STAFF IN ATTENDANCE:

1. Courtenay Hoytfox, Interim CAO
2. Justine Brotherston, Interim Municipal Clerk
3. Sarah Huether, Interim Deputy Clerk
4. Mike Fowler, Director of Public Works, Parks and Facilities
5. Mary Hasan, Director of Finance/Treasurer
6. Andrew Hartholt, CBO
7. Jamie MacNeil, Fire Chief – absent
8. Glenn Schwendinger, CAO - absent

3. **MOMENT OF REFLECTION**

4. **CONFIRMATION OF THE AGENDA**

Resolution No. 2025-098:

Moved by Councillor Sepulis and
Seconded by Councillor Goyda

That Council approves the March 26, 2025 Agenda as circulated; and

That Council approves the addition to the agenda as follows:

Consent Item 6.1.7 Questions received from Council seeking additional information and the corresponding responses provided by staff regarding the March 26, 2025 Council agenda.

14.3 Confidential verbal report regarding personal matters about an identifiable individual, including municipal or local board employees – Communications and Media Relations

CARRIED

5. **DISCLOSURE OF PECUNIARY INTEREST & THE GENERAL NATURE THEREOF:**

Councillor Goyda declared a potential pecuniary interest related to item 6.14 Puslinch Profile March 2025, as the profile is regarding a business owned by my family.

6. **CONSENT AGENDA**

Councillor Goyda declared a potential pecuniary interest related to item 6.14 Puslinch Profile March 2025, as the profile is regarding a business owned by my family and refrained from discussions and voting on that item.

6.1 Adoption and Receipt of the Minutes of the Previous Council and Committee Meetings:

- 6.1.1 March 5, 2025 Council Meeting Minutes (circulated under separate cover)
- 6.1.2 March 5, 2025 Public Information Meeting - Zoning By-law Amendment
- 6.1.3 February 26, 2025 Special Council Meeting Minutes (circulated under separate cover)
- 6.1.4 February 3, 2025 Youth Advisory Committee Minutes
- 6.1.5 January 13, 2025 Heritage Advisory Committee Minutes
- 6.1.6 October 15, 2024 Recreation Advisory Committee Minutes
- 6.1.7 March 26, 2025 Council questions and Staff Responses

6.2 AMO Policy Updates - Action on Trade and Tariffs

6.3 Grand River Conservation Authority Annual General Meeting Summary - February 28, 2025

6.4 Grand River Conservation Authority Budget 2025 Package

6.5 Upper Grand District School Board Notice of Education Development Charge Increase

6.6 City of Guelph North East Water Supply regarding Notice of Study Commencement

6.7 Township of Champlain Council Resolution regarding Canada Metal Processing Group response to US Tariff Threats on Steel Sector

6.8 City of Sarnia Council Resolution regarding Carbon Tax

6.9 City of Woodstock Council Resolution regarding Speeding, Distracted Driving, and Impaired Driving

6.10 Town of Bradford West Gwillimbury Council Resolution regarding Request Landlord Tenant Reforms

6.11 Town of Niagara on the Lake Council Resolution regarding Amendment of Subsection 29(1.2) of the Ontario Heritage Act

6.12 Township of Coleman Council Resolution regarding Urgent Need for Improvements to Highways 11 and 17

6.13 Wellington County OPP Detachment Board Report - March 2025

6.14 Puslinch Profile March 2025

6.15 County of Wellington April 2025 Committee and Council Schedule

6.16 Ontario Government Notice - Notice of Road Closing OLT for Concession 4 and Maltby Road West

Resolution No. 2025-099:

Moved by Councillor Hurst and
Seconded by Councillor Sepulis

That the Consent Agenda items with the exception of items 6.9, 6.11, and 6.14 listed for MARCH 26, 2025 Council meeting be received for information.

CARRIED

Resolution No. 2025-100:

Moved by Councillor Sepulis and
Seconded by Councillor Hurst

That the Consent Agenda item 6.11 listed for MARCH 26, 2025 Council meeting be received for information; and

Whereas Township of Puslinch Council supports the Town of Niagara on the Lake Council Resolution regarding Amendment of Subsection 29(1.2) of the Ontario Heritage Act, that Council direct staff to prepare a support resolution accordingly.

CARRIED

Resolution No. 2025-101:

Moved by Councillor Bailey and
Seconded by Councillor Sepulis

That the Consent Agenda item 6.9 listed for MARCH 26, 2025 Council meeting be received for information; and

Whereas Township of Puslinch Council supports the City of Woodstock Council Resolution regarding Speeding, Distracted Driving, and Impaired Driving, that Council direct staff to prepare a support resolution accordingly and additionally send the support resolution to the Safe Communities Committee at the County.

CARRIED

Resolution No. 2025-102:

Moved by Councillor Sepulis and
Seconded by Councillor Hurst

That the Consent Agenda item 6.14 listed for MARCH 26, 2025 Council meeting be received for information.

CARRIED

7. DELEGATIONS:

(a) Specific Interest (Items Listed on the Meeting Agenda)

7.1.1 **None**

7.2 General Interest (Items Not Previously Listed on the Meeting Agenda)

7.2.1 **10:05 AM** Delegation by Peter Gates regarding Sideroad 10 South

Resolution No. 2025-103:

Moved by Councillor Sepulis and
Seconded by Councillor Hurst

That Council receives the Delegation by Peter Gates regarding Sideroad 10 South for information; and

That Council direct staff to bring forward a proposed service level increase and associated costing for increasing dust suppression activities for certain gravel roads sections; and

That Council direct staff to include Sideroad 10 S as the next gravel road to be hard surfaced after Carter Rd into the budget forecast as part of the 20256 budget process; and

That Council direct staff to report back on historically problematic road sections throughout the Township gravel road network that may require additional maintenance during the 2026 budget process.

CARRIED

Council recessed from 11:42pm to 11:52pm

Roll Call

**Councillor Goyda
Councillor Sepulis
Councillor Bailey
Councillor Hurst
Mayor Seeley**

8. PUBLIC MEETINGS:

None

9. REPORTS:

9.1 Puslinch Fire and Rescue Services

9.1.1 None

9.2 Finance Department

9.2.1 FIN-2025-011 - Remuneration and Expenses - Council and Others

Resolution No. 2025-104:

Moved by Councillor Bailey and
Seconded by Councillor Hurst

THAT Report FIN-2025-011 entitled Remuneration and Expenses Paid to Members of Council

and Others – 2024 be received for information.

CARRIED

9.2.2 Report FIN-2025-012 - Fourth Quarter Financial Report - 2024

Resolution No. 2025-105:

Moved by Councillor Sepulis and
Seconded by Councillor Goyda

THAT Report FIN-2025-012 entitled Fourth Quarter Financial Report – 2024 be received for information; and

That Council direct staff to report back during the 2026 budget process on PCC rentals and if the new facility capacities have had an impact on revenues.

CARRIED

9.3 Administration Department

9.3.1 Report ADM-2025-011 Administrative Monetary Penalties System

Resolution No. 2025-106:

Moved by Councillor Sepulis and
Seconded by Councillor Goyda

That report ADM-2025-011 entitled AMPS Draft By-laws and Policies be received for information.

CARRIED

9.3.2 Report ADM-2025-012 Cambridge District Humane Society Agreement

Resolution No. 2025-107:

Moved by Councillor Hurst and
Seconded by Councillor Bailey

That Council receives report ADM-2025-012 regarding the Proposed Animal Control Services Agreement – Cambridge & District Humane Society; and

That Council give three readings to By-law No. 2025-041 being a By-law to authorize the Mayor and Clerk to sign the required contract documents.

CARRIED

9.3.3 Report ADM-2025-013 Killean Bell - School Section Monument Unveiling

Resolution No. 2025-108:

Moved by Councillor Hurst and
Seconded by Councillor Bailey

That Report ADM-2025-013 entitled Killean Bell – School Section Monument Unveiling be received; and

That Council approve the addition of the Killean Bell – School Section Monument Unveiling Goal and Objective to the 2025 Heritage Advisory Committee Workplan; and,

That Council direct staff to redirect \$300 from the Committee’s professional development and office supplies budget to fund the permanent framed display, to be located in the foyer of the Puslinch Community Centre.

CARRIED

9.4 Planning and Building Department

9.4.1 None

9.5 Emergency Management

9.5.1 None

9.6 Roads and Parks Department

9.6.1 None

9.7 Recreation Department

9.7.1 None

10. CORRESPONDENCE:

10.1 County of Wellington Council Resolution regarding County of Wellington Official Plan Review – Progress Report #12

Resolution No. 2025-109:

Moved by Councillor Hurst and
Seconded by Councillor Goyda

That Council receive Correspondence item 10.1 regarding the County of Wellington Council Resolution regarding County of Wellington Official Plan Review – Progress Report #12 for information.

CARRIED

11. COUNCIL REPORTS:

11.1 Mayor' Updates

11.1.1 Mayor Seeley remarked that he is part of a working group called PACK, funded by OMAFA and OSSGA to develop policies and guidelines for rehabilitation for gravel pits to usable farmland.

11.1.2 Mayor Seeley mentioned that there is a new Minister of the MNR – Mike Harris Jr. and the new Minister of the MECP. Would like staff to reach out and request a meeting with both.

11.1.3 Mayor Seeley queried Council members if they have heard any feedback from the public about the County Automatic Speed Enforcement program and applicable signage.

Resolution No. 2025-110:

Moved by Councillor Goyda and
Seconded by Councillor Sepulis

That Council direct staff to request that the County Roads Committee consider social media advertising advising drivers ahead of a long weekend of the Automatic Speed Enforcement in effect.

CARRIED

11.2 Council Member Reports

11.2.1 None

Resolution No. 2025-111:

Moved by Councillor Sepulis and
Seconded by Councillor Bailey

That Council receive the Mayor's updates for information.

CARRIED

12. BY-LAWS:

12.1.1 BL2025-041 – Being a by-law to authorize the entering into an Animal Services Agreement with Cambridge & District Humane Society for animal control services for the Township of Puslinch.

Resolution No. 2025-112:

Moved by Councillor Hurst and
Seconded by Councillor Sepulis

That the following By-laws be taken as read three times and finally passed in open Council:

12.1.1 BL2025-041 – Being a by-law to authorize the entering into an Animal Services Agreement with Cambridge & District Humane Society for animal control services for the Township of Puslinch.

CARRIED

13. ANNOUNCEMENTS:

13.1 None

14. CLOSED SESSION:

Council was in closed session from 12:24 p.m. to 1:11 p.m.

The Clerk stopped the recording and removed all public attendees from the webinar. The webinar was then 'locked' so no new participants are able to join.

Resolution No. 2025-113:

Moved by Councillor Bailey and
Seconded by Councillor Goyda

That Council shall go into closed session under Section 239 of the Municipal Act for the purpose of:

14.1 Confidential report regarding personal matters about an identifiable individual, including municipal or local board employees – Human Resources Matter

14.2 Confidential minutes from previous closed meetings:

14.2.1 March 5, 2025, Closed Meeting Minutes

14.3 Confidential verbal report regarding personal matters about an identifiable individual, including municipal or local board employees – Communications and Media Relations

CARRIED

Resolution No. 2025-114:

Moved by Councillor Bailey and
Seconded by Councillor Hurst

THAT Council moves into open session at 1:11 pm

CARRIED

Council resumed into open session at 1:11 p.m.

Resolution No. 2025-115:

Moved by Councillor Sepulis and
Seconded by Councillor Goyda

That Council receives the:

14.1 Confidential report regarding personal matters about an identifiable individual, including municipal or local board employees – Human Resources Matter

14.2 Confidential minutes from previous closed meetings:

14.2.1 March 5, 2025, Closed Meeting Minutes

14.3 Confidential verbal report regarding personal matters about an identifiable individual, including municipal or local board employees – Communications and Media Relations

CARRIED

15. BUSINESS ARISING FROM CLOSED SESSION:

None



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH
MARCH 26, 2025 COUNCIL MEETING
VIRTUAL MEETING BY ELECTRONIC PARTICIPATION
& IN-PERSON AT 7404 WELLINGTON RD 34, PUSLINCH

16. **NOTICE OF MOTION:**

None

17. **NEW BUSINESS:**

None

18. **CONFIRMATORY BY-LAW:**

(a) By-Law to confirm the proceedings of Council for the Corporation of the Township of Puslinch

Resolution No. 2025-116:

Moved by Councillor Hurst and
Seconded by Councillor Sepulis

That the following By-law be taken as read three times and finally passed in open Council:

By-Law 2025-042 being a by-law to confirm the proceedings of Council for the Corporation of the Township of Puslinch at its meeting held on the 26 day of March 2025.

CARRIED

19. **ADJOURNMENT:**

Resolution No. 2025-117:

Moved by Councillor Goyda and
Seconded by Councillor Bailey

That Council hereby adjourns at 1:12 p.m.

CARRIED

James Seeley, Mayor

Courtenay Hoytfox, Clerk