



MINUTES

DATE: October 22, 2025

CLOSED MEETING: None

COUNCIL MEETING: 10:00 A.M.

The October 22, 2025 Council Meeting was held on the above date and called to order at 10:00 a.m. via electronic participation and in-person at 7404 Wellington Rd, Puslinch.

1. **CALL THE MEETING TO ORDER**

2. **ROLL CALL**

ATTENDANCE:

Councillor Sara Bailey
Councillor Russel Hurst
Councillor Jessica Goyda – Absent
Councillor John Sepulis
Mayor James Seeley

STAFF IN ATTENDANCE:

1. Courtenay Hoytfox, CAO
2. Sarah Huether, Manager of Corporate Services / Deputy Clerk
3. Mike Fowler, Director of Public Works, Parks and Facilities
4. Mary Hasan, Director of Finance/Treasurer
5. Andrew Hartholt, CBO
6. Jamie MacNeil, Fire Chief

3. **MOMENT OF REFLECTION**

4. **CONFIRMATION OF THE AGENDA**

Resolution No. 2025-339:

Moved by Councillor Sepulis and
Seconded by Councillor Hurst

That Council approves the October 22, 2025, Agenda as circulated; and

That Council approves the additions to the agenda as follows:

Consent Item 6.1.1 Questions received from Council seeking additional information and the corresponding responses provided by staff regarding the October 22, 2025 Council agenda.

CARRIED

5. **DISCLOSURE OF PECUNIARY INTEREST & THE GENERAL NATURE THEREOF:**

None

6. **CONSENT AGENDA**

6.1 Adoption and Receipt of the Minutes of the Previous Council and Committee Meetings

- 6.1.1 Questions received from Council seeking additional information and the corresponding responses provided by staff regarding the October 22, 2025 Council Agenda

Resolution No. 2025-340:

Moved by Councillor Hurst and
Seconded by Councillor Bailey



That the Consent Agenda items listed for OCTOBER 22, 2025 Council meeting be received for information.

CARRIED

7. DELEGATIONS:

7.1 Specific Interest (Items Listed on the Meeting Agenda)

7.1.1 None

7.2 General Interest (Items Not Previously Listed on the Meeting Agenda)

7.2.1 None

8. PUBLIC MEETINGS:

8.1 None

9. REPORTS:

9.1 Puslinch Fire and Rescue Services

9.1.1 None

9.2 Finance Department

9.2.1 Report FIN-2025-027 entitled 2026 Proposed Capital Budget

Resolution No. 2025-341:

Moved by Councillor Sepulis and
Seconded by Councillor Hurst

That Report FIN-2025-027 entitled 2026 Proposed Capital Budget be received; and

That Council approve the recommendations outlined in Schedule E - Road Rehabilitation and Speed Study Analysis for Budget Consideration as presented subject to public outreach to the residents impacted by the proposed speed limit changes; and

That Council direct staff to report back to Council prior to the road reconstruction and that this public engagement be incorporated into the process for determining speed changes on an annual basis; and

That Council approve the adjustments to the 2026 Capital Budget and Forecast to identify opportunities to defer, reduce, or eliminate projects to better align with long-term AM and financial planning objectives as presented; and

That Council direct staff to report back on procurement options to replace the Aerial (ladder) Truck, including options to purchase used and retrofit; and

That Council direct staff to incorporate the \$688k incremental costs to upgrade the following road sections to double lift construction with the next iteration of the Capital Budget for consideration:

- Victoria Road South – Leslie Road West to County Road 36
- Victoria Road South – Leslie Road West to Flamborough–Puslinch Townline
- Concession 2 – Sideroad 10 South to County Road 35

That Council direct staff to incorporate the \$32k for increased maintenance of the Aerial (Ladder) Truck into the Operating Budget for consideration; and

That Council direct staff to incorporate the \$30k for increased gravel maintenance dust suppression into the Operating Budget for consideration; and

That Council direct staff to proceed with incorporating Option 3 – Non-remote decibel reader into the 2026 budget and that Option 2 Remote (Battery Operated) – 3-year warranty be included in the 2027 budget deliberations; and

That Council direct staff to incorporate the following Capital Budget Sheets into the 2026 budget:

- Multi-Use Drone - By-law Enforcement & Communications



- On Scene Decontamination Kits
- Upgrade Fire Hose and Nozzles to 45mm from 38mm (100% grant funded)
- Daymond Drive - Stormwater Management Facility
- Grader – 502 to establish a contingency fund to address any emergency repairs
- Roadside Mower Tractor and Flail
- Stormwater Perpetual Maintenance By-law
- Bar Counter, Bar Door, Cosmetic Upgrades

That Council direct staff to incorporate the Cell Phones for Council Members into the 2027 Capital Budget.

CARRIED

9.3 Office of the CAO

9.3.1 None

9.4 Corporate Services Department

9.4.1 None

9.5 Building Department

9.5.1 None

9.6 Public Works Department

9.6.1 None

9.7 Recreation Department

9.7.1 None

10. NEW BUSINESS:

None

11. CONFIRMATORY BY-LAW:

18.1 By-Law to confirm the proceedings of Council for the Corporation of the Township of Puslinch

Resolution No. 2025-342:

Moved by Councillor Bailey and
Seconded by Councillor Hurst

That the following By-law be taken as read three times and finally passed in open Council:

By-Law 2025-081 being a by-law to confirm the proceedings of Council for the Corporation of the Township of Puslinch at its meeting held on the 22 day of October 2025.

CARRIED

12. ADJOURNMENT:

Resolution No. 2025-343:

Moved by Councillor Sepulis and
Seconded by Councillor Hurst

That Council hereby adjourns at 11:42 a.m.

CARRIED

James Seeley, Mayor



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH
OCTOBER 22, 2025 COUNCIL MEETING
VIRTUAL MEETING BY ELECTRONIC PARTICIPATION
& IN-PERSON AT 7404 WELLINGTON RD 34, PUSLINCH

Justine Brotherston, Clerk