



MINUTES

DATE: September 25, 2024

CLOSED MEETING: Directly following Section 13

COUNCIL MEETING: 9:00 A.M.

The September 25, 2024 Council Meeting was held on the above date and called to order at 9:00 a.m. via electronic participation and in-person at 7404 Wellington Rd, Puslinch.

1. CALL THE MEETING TO ORDER

2. ROLL CALL

ATTENDANCE:

Councillor Sara Bailey
Councillor Russel Hurst
Councillor Jessica Goyda
Councillor John Sepulis
Mayor James Seeley

STAFF IN ATTENDANCE:

1. Courtenay Hoytfox, Interim CAO
2. Justine Brotherston, Interim Municipal Clerk
3. Sarah Huether, Interim Deputy Clerk
4. Mike Fowler, Director of Public Works, Parks and Facilities
5. Mary Hasan, Director of Finance/Treasurer
6. Glenn Schwendinger, CAO - absent

3. MOMENT OF REFLECTION

4. CONFIRMATION OF THE AGENDA

Resolution No. 2024-303:

Moved by Councillor Sepulis and
Seconded by Councillor Goyda

That Council approves the September 25, 2024 Agenda and Addendum as circulated; and

That Council approves the additions to the agenda as follows:

Consent Item 6.1.7 Questions received from Council seeking additional information and the corresponding responses provided by staff regarding the December 21, 2022 Council agenda; and

Confidential Item 14.1 litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board regarding property assessment matter; and

That Council advance agenda item 9.3.2 Report ADM-2024-044 Shooting Range By-law First Reading to directly following delegations.

CARRIED

5. DISCLOSURE OF PECUNIARY INTEREST & THE GENERAL NATURE THEREOF:

None

6. CONSENT AGENDA

- 6.1 Adoption and Receipt of the Minutes of the Previous Council and Committee Meetings:
- 6.1.1 September 3, 2024 Special Council Meeting Minutes
 - 6.1.2 August 13, 2024 Committee of Adjustment Minutes
 - 6.1.3 June 26, 2024 Special Heritage Advisory Committee Minutes



- 6.1.4 June 3, 2024 Youth Advisory Committee Minutes
- 6.1.5 May 6, 2024 Heritage Advisory Committee Minutes
- 6.1.6 December 21, 2022 Council questions and Staff Responses

- 6.2 County of Wellington OPP - Police Services Board Report June-August 2024
- 6.3 AMO Policy Update - Energy Procurements, AMO Community and Supportive Housing Event
- 6.4 Letter from Conservation Halton Board regarding Spill Floor Hazard Policy Review and Update
- 6.5 Letter from Ministry of Natural Resources regarding Floor Hazard Identification and Mapping Program
- 6.6 Township of Springwater Council resolution regarding Growth and Economic Viability Ad Hoc Committee Resolution
- 6.7 Township of Springwater Letter to MP and MPP regarding Growth and Economic Viability Ad Hoc Committee Resolution
- 6.8 Township of Brudenell, Lyndoch and Raglan Council resolution regarding Immediate Action Needed To Support Ontario's Forest Sector
- 6.9 Township of Brudenell, Lyndoch and Raglan Council resolution regarding Sustainable Funding for OPP Small Rural Municipalities
- 6.10 Mill Creek Pit #5738- Monthly Monitoring Report - August 2024
- 6.11 Province Renames Ontario Medal for Good Citizenship

Resolution No. 2024-304: Moved by Councillor Hurst and
Seconded by Councillor Bailey

That the Consent Agenda items with the exceptions of items 6.2, 6.5, 6.10, and 6.11 listed for SEPTEMBER 25, 2024 Council meeting be received for information.

CARRIED

Resolution No. 2024-305: Moved by Councillor Sepulis and
Seconded by Councillor Hurst

That the Consent Agenda items 6.2 listed for SEPTEMBER 25, 2024 Council meeting be received for information; and

That Council direct staff to inquire with the Chair of the Roads Committee as to the status of the speed cameras and any timelines that can be shared.

CARRIED

Resolution No. 2024-306: Moved by Councillor Sepulis and
Seconded by Councillor Goyda

That the Consent Agenda items 6.5 listed for SEPTEMBER 25, 2024 Council meeting be received for information; and

That Council direct staff to bring information back to Council regarding the grant opportunity.

CARRIED

Resolution No. 2024-307: Moved by Councillor Sepulis and
Seconded by Councillor Hurst

That the Consent Agenda items 6.10 listed for SEPTEMBER 25, 2024 Council meeting be received for information.

CARRIED

Resolution No. 2024-308: Moved by Councillor Sepulis and
Seconded by Councillor Hurst

That the Consent Agenda items 6.11 listed for SEPTEMBER 25, 2024 Council meeting be received for information; and



That Council direct staff to post this information on the Township website to create public awareness.

CARRIED

7. DELEGATIONS:

(a) Specific Interest (Items Listed on the Meeting Agenda)

- 7.1.1 **9:05 A.M.** Delegation by Matt Moser and Dale Harrison regarding introduction of the Sportsmens Club Galt
- 7.1.2 **9:15 A.M.** Delegation by Philip O'Dell and Pamela O'Dell regarding the Galt Sportsmens Club
- 7.1.3 **9:25 A.M.** Delegation by Olinda Dasilva regarding Proposed Shooting Range By-law First Reading
- 7.1.4 **9:35 A.M.** Delegation by Peter VanDelden regarding Report ADM-2024-044 First Draft Shooting Range By-law

Resolution No. 2024-309: Moved by Councillor Sepulis and
Seconded by Councillor Hurst

That Council receives the Delegation by Matt Moser and Dale Harrison regarding introduction of the Sportsmens Club Galt for information.

CARRIED

Resolution No. 2024-310: Moved by Councillor Goyda and
Seconded by Councillor Bailey

That Council receives the Delegation by Philip O'Dell and Pamela O'Dell regarding the Galt Sportsmens Club for information.

CARRIED

Resolution No. 2024-311: Moved by Councillor Hurst and
Seconded by Councillor Bailey

That Council receives the Delegation by Olinda Dasilva regarding the proposed Shooting Range By-law First Reading for information.

CARRIED

Resolution No. 2024-312: Moved by Councillor Bailey and
Seconded by Councillor Hurst

That Council receives the Delegation by Peter VanDelden regarding the proposed Shooting Range By-law First Reading for information.

CARRIED

- 1.1 General Interest (Items Not Previously Listed on the Meeting Agenda)
 - 1.1.1 None

Council recessed from 11:25 am to 12:32pm

Roll Call

**Councillor Goyda
Councillor Sepulis
Councillor Bailey
Councillor Hurst**

Mayor Seeley

8. PUBLIC MEETINGS:

8.1 September 25, 2024 at 7:00 P.M. Public Open House Meeting held in-person in the Puslinch Optimist Recreation Centre Gymnasium (23 Brock Rd S.) regarding the Puslinch By Design Background Studies

8.2 October 9, 2024 at 7:00 P.M. Public Information Meeting held in-person at the Municipal Office (7404 Wellington Road 34) and by electronic participation through Zooming regarding the proposed 2025 User Fees and Charges

9. REPORTS:

9.1 Puslinch Fire and Rescue Services

9.1.1 None

9.2 Finance Department

9.2.1 Report FIN-2024-021 2023 Commodity Price Hedging Agreements

Resolution No. 2024-313:

Moved by Councillor Hurst and
Seconded by Councillor Sepulis

That Report FIN-2024-021 entitled 2023 Commodity Price Hedging Agreements be received; and

That Council accepts the Treasurer's statement that based on the information supplied by Local Authority Services (LAS), all commodity price hedging agreements are consistent with the Township's statement of policies and goals related to the use of financial agreements to address commodity pricing and costs as outlined in Schedule A to Report FIN-2024-021.

CARRIED

9.2.2 Report FIN-2024-024 2025 Proposed User Fees and Charges

Resolution No. 2024-314:

Moved by Councillor Hurst and
Seconded by Councillor Sepulis

THAT Report FIN-2024-024 entitled 2025 Proposed User Fees and Charges be received; and

That Council directs staff to proceed with holding a Public Meeting on October 9, 2024 at 7:00pm. to obtain public input on the proposed User Fees and Charges By-law as outlined in Schedule A to Report FIN-2024-024; and

That staff report back to Council with the results of the Public Meeting; and

That the Haul Route Permit Security Deposit be added to the schedule prior to the public meeting; and

That Council direct staff to report back on the use of the tennis courts to determine if there is a need for dividing netting to separate the courts; and

That Council direct staff to require user groups or persons that are eligible to receive the reduced rates to provide annual reports on memberships (residents versus non-residents), costs charged to members, etc.; and

That Council direct staff to include a reporting obligation into the eligibility criteria for the eligible user groups or persons in order to qualify for the reduced rate for the 2025 User Fees and Charges By-law; and

That eligible user groups or persons be required to provide the required reporting during the 2025 year in order for the Recreation Committee to review and make a recommendation to Council regarding the reduced rates for the 2026 User Fees and Charges By-law.

CARRIED

Resolution No. 2024-315:

Moved by Councillor Sepulis and
Seconded by Councillor Goyda

That Council direct staff to reduce the hourly rate for the gymnasium to \$42 per hour prior to the public meeting.

CARRIED

9.2.3 Report FIN-2024-025 Second Quarter Financial report – 2024

Resolution No. 2024-316:

Moved by Councillor Goyda and
Seconded by Councillor Sepulis

THAT Report FIN-2024-025 entitled Second Quarter Financial Report – 2024 be received for information.

CARRIED

9.3 Administration Department

9.3.1 Report ADM-2024-043 Reporting Out Update

Resolution No. 2024-317:

Moved by Councillor Hurst and
Seconded by Councillor Bailey

That Report ADM-2024-043 entitled Reporting Out from Council Direction Update be received for information; and,

That Council direct staff to provide the peer reviews of the 2022 and 2023 Lafarge McMillan East Annual Monitoring Reports to the Pit Operator and MNR; and,

That Council request again that Lafarge provide copies of all future McMillan East Annual Monitoring Reports to the Township in lieu of the Township continuing to obtain the reports via Freedom of Information Requests to the MRN; and,

That Council direct staff to provide the peer review of the 2023 Mill Creek Aggregates Annual Monitoring to the Pit Operator and MNR; and

That Council direct staff to request Mini Lakes to provide a capital project update specifically regarding the water and wastewater system upgrades; and

That the Mill Creek Aggregate Annual Monitoring Report and Peer Review be provided to the pit operator, Friends of Mill Creek, and the GRCA for comment regarding the recommendation in the technical appendix regarding low red fisheries counts.



CARRIED

9.3.2 Report ADM-2024-044 Shooting Range By-law First Reading

Resolution No. 2024-318:

Moved by Councillor Sepulis and
Seconded by Councillor Goyda

That Report ADM-2024-044 entitled Proposed Shooting Range By-law First Reading be received; and

That Council provide feedback to be incorporated into the next draft at a future meeting.

CARRIED

9.3.3 Report ADM-2024-045 Boreham Park Safety Study Quote

Resolution No. 2024-319:

Moved by Councillor Sepulis and
Seconded by Councillor Hurst

That Report ADM-2024-045 entitled Boreham Park Safety Study Quote be received; and

That Council direct staff to proceed with the scope of work outlined in the quote attached to this report as Schedule "A".

CARRIED

9.4 Planning and Building Department

9.4.1 PD-2024-006 Zoning By-law Amendment Deem Application Complete-Incomplete - D14-QUI (1873 Townline Road)

Resolution No. 2024-320:

Moved by Councillor Sepulis and
Seconded by Councillor Goyda

That Report PD-2024-006 entitled Zoning By-law Amendment Application D14/QUI Request for Council to deem the application complete be received; and

That Council deem the application to be complete; and

That staff be directed to proceed with notice in accordance with Section 3 and Section 5 of O.Reg 545/06 of the Planning Act, 1990, as amended.

CARRIED

9.5 Emergency Management

9.5.1 None

9.6 Roads and Parks Department

9.6.1 None

9.7 Recreation Department

9.7.1 None

10. **CORRESPONDENCE:**

10.1 ERO 019-0240 - Lafarge Canada Inc. - Permit to Take Water - Status Update

Resolution No. 2024-321:

Moved by Councillor Goyda and
Seconded by Councillor Sepulis

That Correspondence item 10.1 ERO 019-0240 - Lafarge Canada Inc. - Permit to Take Water - Status Update be received for information.

CARRIED

11. **COUNCIL REPORTS:**

11.1 Mayor' Updates

11.1.1 Mayor Seeley gave an update on an upcoming meeting with the new CEO of Halton Conservation.

11.2 Council Member Reports

11.2.1 None

Resolution No. 2024-322:

Moved by Councillor Sepulis and
Seconded by Councillor Hurst

That Council receive the Mayors updates for information.

CARRIED

12. **BY-LAWS:**

12.1.1 BL2024-058- Shooting Range By-law First Reading

Resolution No. 2024-323:

Moved by Councillor Bailey and
Seconded by Councillor Hurst

That the following By-laws be taken as read for a first time in open Council:

12.1.1 BL2024-058 – Being a By-law to regulate, prohibit, and otherwise control noise from shooting ranges in the Township of Puslinch.

CARRIED

13. **ANNOUNCEMENTS:**

13.1 Councillor Bailey mentioned the upcoming Puslinch Community Showcase taking place on Saturday October 5 from 10am-2pm at the Puslinch Community Centre.

13.2 BR&E Business Interviews are being conducted in the next few weeks.

14. **CLOSED SESSION:**

Council was in closed session from 1:53 p.m. to 2:12 p.m.

The Clerk stopped the recording and removed all public attendees from the webinar. The webinar was then 'locked' so no new participants are able to join.

Resolution No. 2024-324:

Moved by Councillor Sepulis and
Seconded by Councillor Hurst

That Council shall go into closed session under Section 239 of the Municipal Act for the purpose of:

Confidential Item 14.1 litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board regarding property assessment matter.

CARRIED

Resolution No. 2024-325:

Moved by Councillor Hurst and



Seconded by Councillor Sepulis

THAT Council moves into open session at 2:12 pm

CARRIED

Council resumed into open session at 2:12 p.m.

Resolution No. 2024-326:

Moved by Councillor Bailey and
Seconded by Councillor Hurst

That Council receives the:

Confidential Item 14.1 litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board regarding property assessment matter; and

That staff proceed as directed.

CARRIED

15. BUSINESS ARISING FROM CLOSED SESSION:

None

16. NOTICE OF MOTION:

None

17. NEW BUSINESS:

None

18. CONFIRMATORY BY-LAW:

(a) By-Law to confirm the proceedings of Council for the Corporation of the Township of Puslinch

Resolution No. 2024-327:

Moved by Councillor Goyda and
Seconded by Councillor Sepulis

That the following By-law be taken as read three times and finally passed in open Council:

By-Law 2024-059 being a by-law to confirm the proceedings of Council for the Corporation of the Township of Puslinch at its meeting held on the 25 day of September 2024.

CARRIED

19. ADJOURNMENT:

Resolution No. 2024-328:

Moved by Councillor Sepulis and
Seconded by Councillor Bailey

That Council hereby adjourns at 2:13 p.m.

CARRIED



James Seeley, Mayor

Courtenay Hoytfox, Clerk