



MINUTES

DATE: September 11, 2024

CLOSED MEETING: Directly following Section 13
Announcements

COUNCIL MEETING: 10:00 A.M.

The September 11, 2024 Council Meeting was held on the above date and called to order at 10:00 a.m. via electronic participation and in-person at 7404 Wellington Rd, Puslinch.

1. CALL THE MEETING TO ORDER

2. ROLL CALL

ATTENDANCE:

Councillor Sara Bailey
Councillor Russel Hurst
Councillor Jessica Goyda
Councillor John Sepulis
Mayor James Seeley

STAFF IN ATTENDANCE:

1. Courtenay Hoytfox, Interim CAO
2. Justine Brotherston, Interim Municipal Clerk
3. Sarah Huether, Interim Deputy Clerk
4. Mike Fowler, Director of Public Works, Parks and Facilities
5. Mary Hasan, Director of Finance/Treasurer
6. Glenn Schwendinger, CAO - absent

3. MOMENT OF REFLECTION

4. CONFIRMATION OF THE AGENDA

Resolution No. 2024-286:

Moved by Councillor Hurst and
Seconded by Councillor Sepulis

That Council approves the September 11, 2024 Agenda and Addendum as circulated; and

That Council approves the additions to the agenda as follows:

Consent Item 6.1.3 Questions received from Council seeking additional information and the corresponding responses provided by staff regarding the September 11, 2024 Council agenda.

CARRIED

5. DISCLOSURE OF PECUNIARY INTEREST & THE GENERAL NATURE THEREOF:

Mayor Seeley declared a potential pecuniary interest related to confidential item 14.1 as I am a former employee for the Township of Puslinch.

6. CONSENT AGENDA

6.1 Adoption and Receipt of the Minutes of the Previous Council and Committee Meetings:

6.1.1 July 10, 2024 Council Meeting Minutes

6.1.2 July 18, 2024 Special Council Meeting Minutes

6.1.3 September 11, 2024 Council questions and Staff Responses

6.2 Grand River Conservation Authority - Summary of General Membership Meeting - August 23, 2024

6.3 Grand River Conservation Authority's Conservation Areas Strategy - Consultation Period

6.4 AMO Policy Update – Record-Setting AMO 2024 Conference Focuses on Core Municipal Priorities

- 6.5 Revised AMO Policy Update – Record-Setting AMO 2024 Conference Focuses on Core Municipal Priorities
- 6.6 Letter from City of Cambridge Mayor Jan Liggett regarding Mental Health and Addictions Crisis
- 6.7 Public Opinion Research - City of Cambridge - Mental Health and Addictions
- 6.8 Township of Whitewater Council Resolution regarding Mental Health Addictions
- 6.9 Western Ontario Wardens Caucus - Eastern Ontario Wardens Caucus - News Release - 'Solve The Crisis' Campaign to Address Homelessness and Mental Health
- 6.10 Town of Stirling-Rawdon Council Resolution regarding Public Sector Salary Disclosure
- 6.11 Township of Russell Council Resolution to Support AMCTO Provincial Updates to the Municipal Elections Act
- 6.12 Township of Nairn and Hyman letter to Premier Doug Ford regarding Transport and Deposition of Naturally Occurring Radioactive Material

Resolution No. 2024-287: Moved by Councillor Hurst and
Seconded by Councillor Goyda

That the Consent Agenda items listed with the exception of items 6.3 and 6.1.1, for SEPTEMBER 11, 2024 Council meeting be received for information.

CARRIED

Resolution No. 2024-288: Moved by Councillor Bailey and
Seconded by Councillor Sepulis

That the Consent Agenda items 6.3 listed for THE SEPTEMBER 11, 2024 Council meeting be received for information; and

That Council direct staff to invite the GRCA and the HCA to attend a future Puslinch Council meeting to discuss the Conservation Authority Area Strategies.

CARRIED

Resolution No. 2024-289: Moved by Councillor Sepulis and
Seconded by Councillor Bailey

That the Consent Agenda items 6.1.1 listed for THE SEPTEMBER 11, 2024 Council meeting be received for information.

CARRIED

7. DELEGATIONS:

(a) Specific Interest (Items Listed on the Meeting Agenda)

7.1.1 **None**

7.2 General Interest (Items Not Previously Listed on the Meeting Agenda)

7.2.1 **10:05 AM** Delegation by Robert Stark, regarding Sunday Gun Hunting

Resolution No. 2024-290: Moved by Councillor Sepulis and
Seconded by Councillor Hurst

That Council receives the Delegation by Robert Stark, regarding Sunday Gun Hunting for information; and

That Council direct staff to report back on the following to consider permitting Sunday Gun Hunting in the Township of Puslinch prior to the next MNR amendment deadline of April 1, 2025:

- the by-law development process;
- the results of a public consultation;
- the approximate number of Sundays where hunting could occur in any given year subject to the hunting seasons; and
- determine the public lands, conservation lands, County lands etc. where hunting is currently permitted.



CARRIED

Council recessed from 11:00 AM-11:05 AM

Roll Call

**Councillor Goyda
Councillor Sepulis
Councillor Bailey
Councillor Hurst
Mayor Seeley**

8. PUBLIC MEETINGS:

September 25, 2024 at 7:00 P.M. Public Open House Meeting held in-person in the Puslinch Optimist Recreation Centre Gymnasium (23 Brock Rd S.) regarding the Puslinch By Design Background Studies.

9. REPORTS:

9.1 Puslinch Fire and Rescue Services

9.1.1 None

9.2 Finance Department

9.2.1 Report FIN-2024-018 - 2023 Annual Building Permit Report

Resolution No. 2024-291:

Moved by Councillor Hurst and
Seconded by Councillor Sepulis

THAT Report FIN-2024-018 entitled 2023 Annual Building Permit Report be received for information.

CARRIED

9.2.2 Report FIN-2024-020 - 2023 Township General Surplus

Resolution No. 2024-292:

Moved by Councillor Bailey and
Seconded by Councillor Sepulis

THAT Report FIN-2024-020 entitled 2023 Township General Surplus be received; and

THAT the 2023 General Surplus amount of \$28,203 be allocated to the Asset Management Discretionary Reserve in accordance with Council Resolution No. 2019-347.

CARRIED

9.3 Administration Department

9.3.1 None

9.4 Planning and Building Department

9.4.1 Report PD-2024-004-Zoning By-law Amendment Deem Application Complete-Incomplete - D14-JEF (86 Farnham Rd)

Resolution No. 2024-293:

Moved by Councillor Hurst and
Seconded by Councillor Goyda



That Report PD-2024-004 entitled Zoning By-law Amendment Application D14/JEF Request for Council to deem the application complete/incomplete be received; and

That Council deem the application to be complete based on the recommendations outlined in the staff report; and

That staff be directed to proceed with notice in accordance with Section 3 and Section 5 of O.Reg 545/06 of the Planning Act, R.S.O. 1990, as amended

CARRIED

9.4.2 Report PD-2023-005 - Zoning By-law Amendment Deem Application Complete-Incomplete - D14-SCR (4438 Watson Rd S)

Resolution No. 2024-294: Moved by Councillor Goyda and
Seconded by Councillor Sepulis

That Report PD-2024-005 entitled Zoning By-law Amendment Application D14/SCR Request for Council to deem the application complete/incomplete be received; and

That Council deem the application to be complete based on the recommendations outlined in the staff report; and

That staff be directed to proceed with notice in accordance with Section 3 and Section 5 of O.Reg 545/06 of the Planning Act, 1990, as amended.

CARRIED

9.4.3 Report BLD-2024-003 - Quarterly Report 2024 Q2

Resolution No. 2024-295: Moved by Councillor Hurst and
Seconded by Councillor Sepulis

That Report BLD-2024-003 entitled Building Department Second Quarter Update – April to June 2024 be received for information; and

That Council direct staff to explore the effluent flow thresholds in the Building Code Act that require septic design specifications to determine if the current thresholds are appropriate.

CARRIED

9.5 Emergency Management

9.5.1 None

9.6 Roads and Parks Department

9.6.1 None

9.7 Recreation Department

9.7.1 None

10. CORRESPONDENCE:

10.1 None

11. COUNCIL REPORTS:

11.1 Mayor' Updates

11.1.1 Mayor Seeley provided an update of recent correspondence to the MRN and the MECP regarding compliance issues in the Township.

11.1.2 Mayor Seeley remarked on the success of the Fall Fair last weekend and thanked all involved for contributing to the success.

11.2 Council Member Reports

11.2.1 Councillor Hurst remarked on the last Heritage Committee meeting and the large number of heritage designations that continue to progress and other positive initiatives that were discussed at the meeting. Additionally, it was mentioned that there is an upcoming walking tour to help promote local heritage.

11.2.2 Councillor Bailey mentioned that the Youth Committee held their previous meeting on location at the Boreham Park and thanked committee staff for making those arrangements.

Resolution No. 2024-296:

Moved by Councillor Hurst and
Seconded by Councillor Sepulis

That Council receive the Mayors and Council member updates for information; and

That Council direct staff to obtain a listing of Fall Fair sponsors and that staff prepare thank you letters to be signed by Mayor Seeley.

CARRIED

12. BY-LAWS:

12.1.1 None

13. ANNOUNCEMENTS:

13.1 None

14. CLOSED SESSION:

Council was in closed session from 11:38 am to 12:25 pm

The Clerk stopped the recording and removed all public attendees from the webinar. The webinar was then 'locked' so no new participants are able to join.

Mayor Seeley declared a potential pecuniary interest related to confidential item 14.1 as I am a former employee for the Township of Puslinch and left the Council Chambers when the item was discussed.

Resolution No. 2024-297:

Moved by Councillor Bailey and
Seconded by Councillor Sepulis

That Council shall go into closed session under Section 239 of the Municipal Act for the purpose of:

14.1 Confidential report regarding advice that is subject to solicitor-client privilege, including communications necessary for that purpose – Human resource matter

14.2 Confidential report regarding personal matters about an identifiable individual, including municipal or local board employees – King Charles III Coronation Medal

14.3 Confidential report regarding personal matters about an identifiable individual, including municipal or local board employees – Committee of Adjustment/Planning and Development Advisory Committee Appointment



14.4 Confidential report regarding personal matters about an identifiable individual, including municipal or local board employees – Youth Advisory Committee Appointment

CARRIED

Resolution No. 2024-298: Moved by Councillor Goyda and
Seconded by Councillor Bailey

THAT Council moves into open session at 12:25 pm

CARRIED

Council resumed into open session at 12:25 pm

Mayor Seeley declared a potential pecuniary interest related to confidential item 14.1 as I am a former employee for the Township of Puslinch and left the Council Chambers when the item was discussed.

Resolution No. 2024-299: Moved by Councillor Sepulis and
Seconded by Councillor Goyda

That Council receives the:

14.1 Confidential report regarding advice that is subject to solicitor-client privilege, including communications necessary for that purpose – Human resource matter

CARRIED

Resolution No. 2024-300: Moved by Councillor Sepulis and
Seconded by Councillor Goyda

That Council receives the:

14.2 Confidential report regarding personal matters about an identifiable individual, including municipal or local board employees – King Charles III Coronation Medal

14.3 Confidential report regarding personal matters about an identifiable individual, including municipal or local board employees – Committee of Adjustment/Planning and Development Advisory Committee Appointment

14.4 Confidential report regarding personal matters about an identifiable individual, including municipal or local board employees – Youth Advisory Committee Appointment; and

That the following By-laws be taken as read three times and finally passed in open Council:

BL2024-056 – Being a by-law to appoint Kaiden Wineberg to the Youth Advisory Committee for the remainder of the 2022-2026 term

BL2024-057 – Being a by-law to appoint Kim McCarthy to the Committee of Adjustment/Planning and Development Advisory Committee for the remainder of the 2022-2026 term; and

That staff proceed as directed.

CARRIED

15. BUSINESS ARISING FROM CLOSED SESSION:

None

16. NOTICE OF MOTION:



None

17. **NEW BUSINESS:**

None

18. **CONFIRMATORY BY-LAW:**

(a) By-Law to confirm the proceedings of Council for the Corporation of the Township of Puslinch

Resolution No. 2024-301:

Moved by Councillor Bailey and
Seconded by Councillor Hurst

That the following By-law be taken as read three times and finally passed in open Council:

By-Law 2024-055 being a by-law to confirm the proceedings of Council for the Corporation of the Township of Puslinch at its meeting held on the 11 day of September 2024.

CARRIED

19. **ADJOURNMENT:**

Resolution No. 2024-302:

Moved by Councillor Hurst and
Seconded by Councillor Goyda

That Council hereby adjourns at 12:28 p.m.

CARRIED



James Seeley, Mayor

Courtenay Hoytfox, Clerk