



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH  
MARCH 3, 2025 HERITAGE ADVISORY COMMITTEE MEETING  
VIRTUAL MEETING BY ELECTRONIC PARTICIPTION  
& IN-PERSON AT 7404 WELLINGTON RD 34

## MINUTES

DATE: March 3, 2025

MEETING: 1:00 P.M.

The March 3, 2025 Heritage Advisory Committee meeting was held on the above date and called to order at 1:05 p.m. via in person participation at the Municipal Office at 7404 Wellington Road 34 and via electronic participation.

1. CALL THE MEETING TO ORDER

2. ROLL CALL

Attendance:

Lily Klammer-Tsuji

Russel Hurst

Cheryl McLean

Andy Day

Kristine O'Brien

Absent:

Staff in Attendance:

Laura Emery, Communications and Committee Coordinator

Sarah Huether, Interim Manager of Corporate Services/Deputy Clerk

Justine Brotherston, Interim Director of Corporate Services/Municipal Clerk

3. MOMENT OF REFLECTION

4. CONFIRMATION OF THE AGENDA

Resolution No. 2025-007:

Moved by Kristine O'Brien and  
Seconded by Andy Day

That the Heritage Advisory Committee approves the March 3, 2025 Agenda as circulated.

CARRIED



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5. DISCLOSURE OF CONFLICT OF INTEREST:

None

6. DELEGATIONS

None

7. CONSENT AGENDA

7.1. Ontario Historical Bulletin December 2024 Edition

7.2. January 13, 2025 Heritage Advisory Committee Meeting Minutes

Resolution No. 2025-008:

Moved by Kristine O'Brien and  
Seconded by Cheryl Mclean

That Consent Agenda items listed for the March 3, 2025 Heritage Advisory Committee meeting be received for information.

CARRIED

8. COMMITTEE AND STAFF REPORTS

8.1 Report – HER-2025-004 – 2022-2026 Goals and Objectives Update

Resolution No. 2025-009:

Moved by Lily Klammer-Tsuji and  
Seconded by Cheryl Mclean

That report HER-2025-004 entitled 2022-2026 Goals and Objectives Update be received for information; and,

That staff register two Heritage Advisory Committee members for the Ontario Heritage Conference; and,

That staff contact the Ontario Barn Preservation requesting they delegate at a future Heritage Advisory Committee meeting regarding the process of designating barns in the Township; and,

That the designation of barns and other structures be included as a proposed item on the 2026-2030 Heritage Advisory Committee workplan.

CARRIED



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8.2 Committee Memo – MEMO-2025-001 – Killean Bell – School Section Monument Unveiling

Resolution No. 2025-010:

Moved by Kristine O'Brien and  
Seconded by Andy Day

That Committee Memo MEMO-2025-001 entitled Killean Bell – School Section Monument Unveiling be received for information; and,

That staff prepare a report for Council's consideration to include the Killean Bell – School Section Monument Unveiling Goal and Objective to the 2025 Heritage Advisory Committee's Goals and Objectives Workplan; and

That the Committee agree that staff redirect an upset limit of \$500 from the Committee's professional development and office supplies budget to fund the permanent framed display.

CARRIED

9. CORRESPONDENCE

None

10. ANNOUCEMENTS

Committee secretary Laura Emery provided a status update on the construction timeline of the Killean School Bell.

11. NOTICE OF MOTION

None

12. NEW BUSINESS

None

13. ADJOURNMENT

Resolution No. 2025-011:

Moved by Andy Day and  
Seconded by Kristine O'Brien

That the Heritage Advisory Committee hereby adjourns at 1:58 p.m.

CARRIED