



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH
MAY 5, 2025 HERITAGE ADVISORY COMMITTEE MEETING
VIRTUAL MEETING BY ELECTRONIC PARTICIPATION
& IN-PERSON AT 7404 WELLINGTON RD 34

MINUTES

DATE: May 5, 2025

CLOSED MEETING: 1:05 p.m.

MEETING: 1:00 P.M.

The May 5, 2025 Heritage Advisory Committee meeting was held on the above date and called to order at 1:00 p.m. via in person participation at the Municipal Office at 7404 Wellington Road 34 and via electronic participation.

1. CALL THE MEETING TO ORDER

2. ROLL CALL

Attendance:

Lily Klammer-Tsuji

Russel Hurst

Cheryl McLean

Andy Day

Kristine O'Brien – arrived at 1:11 p.m.

Absent:

Staff in Attendance:

Laura Emery, Communications and Committee Coordinator

Sarah Huether, Interim Manager of Corporate Services/Deputy Clerk

Justine Brotherston, Interim Director of Corporate Services/Municipal Clerk

Courtenay Hoytfox, Interim Chief Administrative Officer

Mary Hasan, Director of Finance/Treasurer

3. MOMENT OF REFLECTION

4. CONFIRMATION OF THE AGENDA

Resolution No. 2025-012:

Moved by Cheryl Mclean and
Seconded by Andy Day

That the Heritage Advisory Committee approves the May 5, 2025 Agenda as circulated.

CARRIED



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5. DISCLOSURE OF CONFLICT OF INTEREST:

None

6. DELEGATIONS

None

7. CONSENT AGENDA

7.1. March 3, 2025 Heritage Advisory Committee Meeting Minutes

7.2. 2024 Council and Committee Year in Review

Resolution No. 2025-013:

Moved by Lily Klammer-Tsuji and
Seconded by Andy Day

That Consent Agenda items listed for the May 5, 2025 Heritage Advisory Committee meeting be received for information.

CARRIED

8. COMMITTEE AND STAFF REPORTS

8.1 Report – HER-2025-005 – Finance and Budget Training

Resolution No. 2025-014:

Moved by Andy Day and
Seconded by Cheryl Mclean

That report HER-2025-005 entitled Finance and Budget Training be received for information.

CARRIED

8.2 Report – HER-2025-006 – 2022-2026 Goals and Objectives Update

Resolution No. 2025-015:

Moved by Kristine O'Brien and
Seconded by Cheryl Mclean

That report HER-2025-006 entitled 2022-2026 Goals and Objectives Update be received for information.

CARRIED



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8.3 Report – HER-2025-007 – Killean School Bell Cairn Design Update

Resolution No. 2025-016:

Moved by Andy Day and
Seconded by Kristine O'Brien

That report HER-2025-007 entitled Killean School Bell Cairn Update be received for information.

CARRIED

8.4 Report – HER-2025-008 – Heritage Designation Objections

Resolution No. 2025-017:

Moved by Kristine and
Seconded by Cheryl

That Report HER-2025-008 entitled Heritage Designation Objections be received; and,

That the Committee withdraw the recommendation for the designation of 4048 Sideroad 20 South; and,

That the Committee defer the recommendation for the designation of 4453 Sideroad 20 North; and,

That the Committee withdraw the recommendation for the designation of 6684 Concession 1; and,

That the Committee withdraw the recommendation for the designation of 6830 Gore Road; and,

That the Committee defer the recommendation for the designation of 7243 Concession 1.

CARRIED

9. CLOSED SESSION:

The Committee was in closed session from 1:06 p.m. to 2:45 p.m.

The Committee Coordinator stopped the recording and removed all public attendees from the webinar. The webinar was then 'locked' so no new participants are able to join.



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Resolution No. 2025-018:

Moved by Lily Klammer-Tsuji and
Seconded by Andy Day

That the Heritage Advisory Committee shall go into closed session under section 239 of the Municipal Act for the purpose of:

9.1 Confidential report regarding litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local boards – Potential matters heard by Ontario Land Tribunal

CARRIED

Resolution No. 2025-019:

Moved by Kristine O'Brien and
Seconded by Andy Day

That the Heritage Advisory Committee moves into open session at 2:45 p.m.

CARRIED

Heritage Advisory Committee resumed open session at 2:45 p.m.

Resolution No. 2025-020:

Moved by Kristine O'Brien and
Seconded by Andy Day

That the Heritage Advisory Committee receives the:

9.1 Confidential report regarding litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local boards – Potential matters heard by Ontario Land Tribunal; and,

That staff proceed as directed.

CARRIED

10. CORRESPONDENCE

None

11. ANNOUNCEMENTS

Committee Secretary Laura Emery notified the Committee of the Heritage Designation Open House that is being held on Wednesday May 14th at 7:00 p.m. at the Municipal Office.



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12. NOTICE OF MOTION

Resolution No. 2025-021:

Moved by Lily Klammer-Tsuji and
Seconded by Cheryl Mclean

That the Heritage Advisory Committee request that Council direct staff to draft a letter to be sent to the Provincial Government and Rural Ontario Municipal Association regarding examining the challenges for procuring reasonable insurance rates for designated properties.

CARRIED

13. NEW BUSINESS

None

14. ADJOURNMENT

Resolution No. 2025-022:

Moved by Andy Day and
Seconded by Cheryl Mclean

That the Heritage Advisory Committee hereby adjourns at 3:08 p.m.

CARRIED