



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH
JANUARY 15, 2025, COUNCIL MEETING
VIRTUAL MEETING BY ELECTRONIC PARTICIPATION &
IN-PERSON AT THE MUNICIPAL OFFICE –
7404 WELLINGTON RD 34, PUSLINCH

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A G E N D A ADDENDUM

DATE: Wednesday January 15, 2025

REGULAR MEETING: 10:00 A.M.

CLOSED MEETING: Directly following Section 13 Announcements

Addendum

14.1 Confidential report regarding personal matters about an identifiable individual, including municipal or local board employees – Human Resources Matter

≠ Denotes resolution prepared

1. Call the Meeting to Order
2. Roll Call
3. Moment of Reflection
4. Confirmation of the Agenda ≠
5. Disclosure of Pecuniary Interest & the General Nature Thereof



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6. Consent Agenda ≠

Consent Agenda items are considered routine in nature and are voted on collectively. Any member of Council may request one or more items be removed from the Consent Agenda for separate action.

6.1 Adoption and Receipt of the Minutes of the Previous Council and Committee Meetings

6.1.1 November 12, 2024, PDAC Meeting Minutes

6.2 AMO Policy Update – Homelessness Encampments Legislation

6.3 AMO Policy Update - Pre-Budget Key Messages for Use at ROMA Delegations, Conservation Authority Fees, Energy Supply and Distribution Plans, Environmental Bill

6.4 AMTCO - Board and Management Committee Highlights – December 2024

6.5 AMTCO Advocacy Update - Province Proposes Changes to Municipal Code of Conduct Regime

6.6 Ministry of Rural Affairs and Housing Letter to Heads of Council - Proposed Municipal Accountability Act

6.7 Minister of Infrastructure - Supporting Ontario's 2025 Connectivity Objectives - Municipal Guidance and Expectations

6.8 Grand River Conservation Authority - Summary of the General Membership Meeting – December 13, 2024

6.9 Grand River Conservation Authority General Meeting - Budget 2025 Draft 1

6.10 City of Milton Stormwater Management Master Plan Notice of Study Commencement

6.11 Grand River Conservation Authority - Municipal Apportionment and Budget Vote Meetings

6.12 City of Stratford Council Resolution regarding Enabling Municipalities to Charge Fees for use of Municipal Property by Gas Utilities

6.13 City of Toronto Council Resolution regarding Paid-Plasma-Free-Zone

6.14 Municipality of Kincardine Council Resolution regarding Property Tax Assessment model for the Electricity Industry

6.15 Mill Creek Pit, License #5738 Monthly Monitoring Report - November 2024

Recommendation:

That the Consent Agenda items listed for the January 15, 2025, Council meeting be received for information.

7. Delegations ≠

7.1 Specific Interest (Items Listed on the Meeting Agenda)

7.1.1 None

7.2 General Interest (Items Not Listed on the Meeting Agenda)

7.2.1 None



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8. Public Meeting

8.1 January 22, 2025, at 7:00 P.M. Public Information Meeting held in-person at the Municipal Office (7404 Wellington Road 34) and by electronic participation through Zoom regarding the following:

- 2025 Proposed Township Budget
- Zoning By-law Amendment Application D14-BRU (Brunsveld) 4120 Wellington Road 35

9. Reports ≠

9.1 Puslinch Fire and Rescue Services

9.1.1 None

9.2 Finance Department

**9.2.1 Report FIN-2025-004 – 2025 Budget Update Report ≠
(Circulated under separate cover)**

Recommendation:

That Report FIN-2025-004 entitled 2025 Capital and Operating Budget Update be received; and,

That Council seek feedback from the Puslinch Historical Society and the donor of the Killean School Bell regarding the design of the cairn; and

That Council refer the feedback received from the Puslinch Historical Society and donor of the Killean School Bell regarding the design of the cairn to the Heritage Advisory Committee for information.

9.3 Administration

9.3.1 None

9.4 Planning and Building Department

9.4.1 None

9.5 Roads and Parks Department

9.5.1 None

9.6 Recreation Department

9.6.1 None



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10. Correspondence ≠

**10.1 11:30 A.M. ERO Posting 019-9378 & ERO Posting 019-9325 Comments Regarding Approval for Storm Water Management and Permit to Take Water ≠
(Circulated under separate cover)**

Recommendation:

That Council received correspondence item 10.1 ERO Posting 019-9378 & ERO Posting 019-9325 Comments Regarding Approval for Storm Water Management and Permit to Take Water be received for information; and,

That the following Council comments be incorporated into Environmental Registry of Ontario submissions:

11. Council reports

11.1 Mayor' Updates

11.2 Council Member Reports (verbal or written updates from members who sit on boards/committees)

12. By-laws ≠

12.1 First, Second and Third Reading

12.1.1 BL2025-001 Cambridge Fire Service Agreement By-law

13. Announcements

14. Closed Session – Pursuant to Section 239 Subsection (2) of the Municipal Act, 2001 for the purpose of:

14.1 Confidential report regarding personal matters about an identifiable individual, including municipal or local board employees – Human Resources Matter

15. Business Arising from Closed Session

16. Notice of Motion

17. New Business

18. Confirmatory By-law ≠

18.1 BL2025-002 Confirm By-law – January 15, 2025



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Recommendation:

That the following by-law be taken as read times and finally passed in open Council:

By-law 2025-002 being a by-law to confirm the proceeding of Council for the Corporation of the Township of Puslinch at its meeting held on 15th day of January 2025.

19. Adjournment ≠



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MINUTES

DATE: November 12, 2024
MEETING: Following Committee of Adjustment

The November 12, 2024 Planning and Development Advisory Committee Meeting was held on the above date and called to order at 7:00 p.m. via electronic participation and in-person at 7404 Wellington Road 34, Puslinch.

1. CALL THE MEETING TO ORDER

2. ROLL CALL

ATTENDANCE:

PRESENT:

Councillor John Sepulis, Chair
Amanda Knight
Chris Pickard
Paul Sadhra

ABSENT:

Kim McCarthy

STAFF IN ATTENDANCE:

Lynne Banks, Secretary/Treasurer
Mehul Safiwala, Jr. Planner

3. MOMENT OF REFLECTION

4. CONFIRMATION OF THE AGENDA

Resolution No. 2024-046:

Moved by Committee Member Paul Sadhra and
Seconded by Committee Member Amanda Knight

That the Committee approves the November 12, 2024 PDAC Agenda as circulated.



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CARRIED

5. DISCLOSURE OF CONFLICT OF INTEREST:

None

6. DELEGATIONS

None

7. CONSENT AGENDA

**7.1 Approval of the Minutes
October 8, 2024**

Resolution No. 2024-047:

Moved by Committee Member Chris Pickard and
Seconded by Committee Member Amanda Knight

That the Planning and Development Advisory Committee approves the Minutes from the meeting held October 8, 2024.

CARRIED

7.2 Other Consent Items

None

8. NOTICE OF PUBLIC MEETINGS/HEARINGS

Public Meeting – November 27, 2024:

Zoning By-law Amendment – 86 Farnham Road

Zoning By-law Amendment - 1873 Townline Road

Zoning By-law Amendment - 4438 Watson Road South

9. REPORTS

9.1. LAND DIVISION (CONSENTS)

9.1.1 Severance Application B95-24 (D10-SNY) Estate of Stanford Snyder – Part Lot 16, Concession 2, municipally known as 4429 Wellington Rd. 35., Township of Puslinch. ≠

Proposed severance is 40.2 meter frontage x 106 meters = 0.4 hectares, vacant land for proposed rural residential use.



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Retained parcel is 38 hectares with 286 meter frontage, existing and proposed agricultural use with existing house, barn & 3 outbuildings.

Resolution No. 2024-048:

Moved by Committee Member Chris Pickard and
Seconded by Committee Member Paul Sadhra

That the Committee supports Severance Application B95-24 subject to the following condition(s):

1. That the Owner satisfy all the requirements of the Township of Puslinch, financial and otherwise (including taxes paid in full and Consent Review/Condition Clearance fee) which the Township may deem to be necessary at the time of issuance of the Certificate of Consent for the property and orderly development of the subject lands. Any fees incurred by the Township for the review of this application will be the responsibility of the applicant; and further that the Township of Puslinch file with the Secretary-Treasurer of the Planning and Land Division Committee a letter of clearance of this condition.
2. That the owner obtain zoning compliance for the proposed severed parcel and zoning compliance for the proposed retained parcel be demonstrated to the satisfaction of the Township of Puslinch; and further that the Township file with the Secretary-Treasurer of the Planning and Land Division Committee a letter of clearance of this condition.
3. That any fees incurred by the Township of Puslinch for the review of this application will be the responsibility of the applicant; and further that the Township of Puslinch file with the Secretary-Treasurer of the Planning and Land Division Committee a letter of clearance of this condition.
4. That the applicant provides a predevelopment site plan denoting the existing (if applicable) and proposed driveway, buildings, well and on-site septic field locations to ensure the site will accommodate development of a single dwelling residence and also provide dimensions to illustrate compliance with setback requirements, to the satisfaction of the Township; and further that the Township of Puslinch file with the Secretary-Treasurer of the Planning and Land Division Committee a letter of clearance of this condition.



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5. That the dimensions of the septic beds and wells located on the neighbouring properties be identified on the plans, to the satisfaction of the Township, to ensure there is no future conflict with any proposed development of the retained and/or severed parcel; and further that the Township of Puslinch file with the Secretary-Treasurer of the Planning and Land Division Committee a letter of clearance of this condition.

CARRIED

9.1.2 Severance Application B90-24 (D10-CRA) – Brian Crawley – Part Lot 16, Concession 4, municipally known as 6890 Concession 4., Township of Puslinch. #

Proposed severance is 59.75 meters frontage x 67 meters = 4000.7 square meters (Part 1 on sketch), existing vacant land for proposed rural residential use.

Retained parcel is 10.55 hectares with 206.63 meters frontage, existing and proposed poultry operation and residence with existing chicken barn, Quonset building and dwelling (Part 2 on sketch)

Resolution No. 2024-049:

Moved by Committee Member Paul Sadhra and
Seconded by Committee Member Amanda Knight

That the Committee supports Severance Application B90-24 subject to the following condition(s):

1. That the Owner satisfy all the requirements of the Township of Puslinch, financial and otherwise (including taxes paid in full and Consent Review/Condition Clearance fee) which the Township may deem to be necessary at the time of issuance of the Certificate of Consent for the property and orderly development of the subject lands. Any fees incurred by the Township for the review of this application will be the responsibility of the applicant; and further that the Township of Puslinch file with the Secretary-Treasurer of the Planning and Land Division Committee a letter of clearance of this condition.
2. That any fees incurred by the Township of Puslinch for the review of this application will be the responsibility of the applicant; and further that the Township of Puslinch file with the Secretary-Treasurer of the Planning and Land Division Committee letter of clearance of this condition.



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3. That the owner obtain zoning compliance for the proposed severed parcel and zoning compliance for the proposed retained parcel be demonstrated to the satisfaction of the Township of Puslinch; and further that the Township file with the Secretary-Treasurer of the Planning and Land Division Committee a letter of clearance of this condition.
4. That the applicant provides a predevelopment site plan denoting the existing (if applicable) and proposed driveway, buildings, well and on-site septic field locations to ensure the site will accommodate development of a single dwelling residence and also provide dimensions to illustrate compliance with setback requirements, to the satisfaction of the Township; and further that the Township of Puslinch file with the Secretary-Treasurer of the Planning and Land Division Committee a letter of clearance of this condition.
5. That the dimensions of the septic beds and wells located on the neighbouring properties be identified on the plans, to the satisfaction of the Township, to ensure there is no future conflict with any proposed development of the retained and/or severed parcel; and further that the Township of Puslinch file with the Secretary-Treasurer of the Planning and Land Division Committee a letter of clearance of this condition.

CARRIED

9.1.3 Severance Application B97-24 (D10-BRE) – Elizabeth Brenchley – Part Lot 7, Concession 10, municipally known as 603 Arkell Road, Township of Puslinch. ≠

Proposed severance is 44 meters frontage x 45 meters = 0.19 hectares, existing and proposed rural residential use. Existing garage and pool to be removed.

Retained parcel is 0.36 hectares with 20 meters frontage, existing and proposed rural residential use with existing dwelling. Existing shed to be removed.

Resolution No. 2024-050:

Moved by Committee Member Chris Pickard and
Seconded by Committee Member Amanda Knight



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That the Committee supports Severance Application B97-24 subject to the following condition(s):

1. That the Owner satisfy all the requirements of the Township of Puslinch, financial and otherwise (including taxes paid in full and Consent Review/Condition Clearance fee) which the Township may deem to be necessary at the time of issuance of the Certificate of Consent for the property and orderly development of the subject lands. Any fees incurred by the Township for the review of this application will be the responsibility of the applicant; and further that the Township of Puslinch file with the Secretary-Treasurer of the Planning and Land Division Committee a letter of clearance of this condition.
2. That the owner obtains zoning conformity for both the retained and severed parcels including but not limited to items 2.1, 2.2 and 2.3 to the satisfaction of the Township; and further that the Township of Puslinch file with the Secretary-Treasurer of the Planning and Land Division Committee a letter of clearance of this condition.
 - 2.1 Apply for, and receive approval of, a minor variance for the retained parcel for the reduced lot frontage.
 - 2.2 Apply for, and receive approval of, a minor variance for the retained parcel for the reduced lot area.
 - 2.3 Apply for, and receive approval of, a minor variance for the severed parcel for the reduced lot area.
3. That the owner apply for, and receive approval of, a demolition permit to remove the garage and pool on the severed lands to the satisfaction of the Township; and further, that the Township of Puslinch file with the Secretary-Treasurer of the Planning and Land Division Committee a letter of clearance of this condition.
4. That any fees incurred by the Township of Puslinch for the review of this application will be the responsibility of the applicant; and further that the Township of Puslinch file with the Secretary-Treasurer of the Planning and Land Division Committee a letter of clearance of this condition.
5. That the applicant convey a 3 meter road widening along the frontage of the severed parcel on Watson Rd. S. to the Township, and to the satisfaction of the



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- Township, and further, that the Township of Puslinch file with the Secretary-Treasurer of the Planning and Land Division Committee a letter of clearance of this condition.
6. That the applicant provides a predevelopment site plan denoting the existing (if applicable) and proposed driveway, buildings, well and on-site septic field locations to ensure the site will accommodate development of a single dwelling residence and also provide dimensions to illustrate compliance with setback requirements, to the satisfaction of the Township; and further that the Township of Puslinch file with the Secretary-Treasurer of the Planning and Land Division Committee a letter of clearance of this condition.
 7. That the dimensions of the septic beds and wells located on the neighbouring properties be identified on the plans, to the satisfaction of the Township, to ensure there is no future conflict with any proposed development of the retained and/or severed parcel; and further that the Township of Puslinch file with the Secretary-Treasurer of the Planning and Land Division Committee a letter of clearance of this condition.

That the applicant provide confirmation that the water quantity and quality are sufficient for development of the proposed retained, and/or severed, property to the satisfaction of the Township; and further, that the Township of Puslinch file with the Secretary-Treasurer of the Planning and Land Division Committee a letter of clearance of this condition

CARRIED

9.1.4 Severance Application B94-24 (D10-SNY) – Estate of Stanford Snyder – Part Lot 15, Concession 5, municipally known as 339 Downey Road, Township of Puslinch. ≠

Proposed severance is 1.6 hectares with 14 meters frontage, existing and proposed rural residential use with 2 existing dwelling units.

Retained parcel is 46.8 hectares with 1012 meters frontage, existing and proposed agricultural use.



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Resolution No. 2024-051:

Moved by Committee Member Chris Pickard and
Seconded by Committee Member Paul Sadhra

That the Committee supports Severance Application B94-24 subject to the following condition(s):

1. That the Owner satisfy all the requirements of the Township of Puslinch, financial and otherwise (including taxes paid in full and Consent Review/Condition Clearance fee) which the Township may deem to be necessary at the time of issuance of the Certificate of Consent for the property and orderly development of the subject lands. Any fees incurred by the Township for the review of this application will be the responsibility of the applicant; and further that the Township of Puslinch file with the Secretary-Treasurer of the Planning and Land Division Committee a letter of clearance of this condition.
2. That the owner obtain zoning conformity for both the retained and severed parcels including, but not limited to, items 2.1 and 2.2 and 2.3 to the satisfaction of the Township; and further that the Township of Puslinch file with the Secretary-Treasurer of the Planning and Land Division Committee a letter of clearance of this condition.
 - 2.1 Apply for, and receive approval of, a minor variance for the severed parcel for the reduced lot frontage.
 - 2.2 Apply for, and receive approval of, to rezone the retained parcel to prohibit a residential use.
 - 2.3 Apply and receive approval for the severed parcel to permit two dwelling units.
3. That the owner obtain zoning compliance for the proposed severed parcel and zoning compliance for the proposed retained parcel be demonstrated to the satisfaction of the Township of Puslinch; and further that the Township file with the Secretary-Treasurer of the Planning and Land Division Committee a letter of clearance of this condition.
4. That any fees incurred by the Township of Puslinch for the review of this application will be the responsibility of the applicant; and further that the Township of Puslinch



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file with the Secretary-Treasurer of the Planning and Land Division Committee a letter of clearance of this condition.

5. That the applicant provides a predevelopment site plan to the satisfaction of the Township of Puslinch, denoting the existing (if applicable) and proposed driveway, buildings, well and on-site septic field locations to ensure the site will accommodate development of a single dwelling residence. Provide dimensions to illustrate compliance with setback requirements; and further, that the Township of Puslinch file with the Secretary-Treasurer of the Planning and Land Division Committee a letter of clearance of this condition.
6. That the owner apply for, and receive approval of, a demolition permit to remove the barn and driveshed located on the proposed retained lands to the satisfaction of the Township; and further, that the Township of Puslinch file with the Secretary-Treasurer of the Planning and Land Division Committee a letter of clearance of this condition.
7. That the dimensions and distances of the septic beds and wells located on the neighbouring properties, if applicable, be identified on the plans to ensure there is no future conflict with any proposed development of the retained and/or severed parcel to the satisfaction of the Township; and further that the Township of Puslinch file with the Secretary-Treasurer of the Planning and Land Division Committee a letter of clearance of this condition.

CARRIED

9.2 ZONING BY-LAW AMENDMENT APPLICATIONS

None

9.3 Staff Reports

None

10. CORRESPONDENCE

None

11. NEW BUSINESS

None

12. ADJOURNMENT



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Resolution No. 2024-052

Moved by Committee Member Amand Knight and
Seconded by Committee Member Chris Pickard

That the Planning and Development Advisory Committee hereby adjourns at 7:46 p.m.

CARRIED.

From: [AMO Policy](#)
To: [Admin](#)
Subject: AMO Policy Update – Homelessness Encampments Legislation
Date: Thursday, December 12, 2024 12:23:13 PM

This sender is trusted.



AMO Policy Update – Homelessness Encampments Legislation

Later today, the government will table bills to introduce the *Safer Municipalities Act* and the *Restricting Public Consumption of Illegal*

Substances Act that focus on increasing enforcement around encampments and public drug use. AMO will be closely reviewing the legislation when it is tabled.

The province also announced other measures intended to assist municipalities to address homelessness encampments:

- \$75.5 million in provincial and federal funding for housing and homelessness supports, including \$5.5 million to increase the Canada-Ontario Housing Benefit (COHB), \$20 million for emergency shelters and temporary accommodation, and \$50 million for ready-to-build affordable housing projects.
- Additional requirements for municipal service managers to report back to the province on the number of individuals moved from encampments into new accommodations and to submit spending plans for Homelessness Prevention Program funding for MMAH approval.

AMO has called for provincial guidance that clarifies municipal enforcement powers around encampments. The lack of shared understanding of municipal authorities across municipal Councils, police services, and community members has led to divisive local confrontations and undermined effective responses to encampments.

Enforcement alone will not effectively address encampments. Only serious investments and coordinated action on transitional, supportive and community housing, mental health, addictions and social services, and income supports can address the impacts of decades of provincial policy.

“AMO shares the province’s perspective that the 1400 homeless encampments across Ontario must be addressed. Municipalities appreciate every dollar that the province puts towards homelessness. But more is needed. Only provincial investments in housing, health and social services can truly address encampments.” Robin Jones, AMO President and Mayor of Westport

“Encampments are not a justice or policing issue, they are a social safety net issue. The 1400 homeless encampments in Ontario today are the result of decades of provincial under investments in income security, mental health and addictions services, and deeply affordable housing. Provincial leadership and resources are needed to solve this crisis that is undermining Ontario’s prosperity and quality of life.” Brian Rosborough, AMO Executive Director

More information about AMO’s position is found in [Homelessness](#)

Encampments in Ontario: A Municipal Perspective.

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Association of Municipalities of Ontario

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From: [AMO Policy](#)
To: [Admin](#)
Subject: AMO Policy Update - Pre-Budget Key Messages for Use at ROMA Delegations, Conservation Authority Fees, Energy Supply and Distribution Plans, Environmental Bill
Date: Monday, December 16, 2024 3:27:38 PM

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AMO Policy Update – Pre-Budget Key Messages for Use at ROMA Delegations, Conservation Authority Fees, Energy

Supply and Distribution Plans, Environmental Bill

Pre-Budget Key Messages for Use at ROMA Delegations

Ontario's municipalities are strongest when they speak with one voice, highlighting issues that are important to communities across the province and consistently asking for the same fix from the province.

The 2025 ROMA Conference provides an important opportunity to link local examples to what municipalities are saying province-wide on key priorities. AMO asks that you consider incorporating AMO's [pre-budget key messages](#) into your conversations with Ministers at ROMA. Messages focus on the need for:

- new ways to fund housing-enabling infrastructure
- the province to reduce its reliance on municipal tax dollars, to help municipalities to focus on rising costs of core municipal responsibilities like policing
- the province to make significant and comprehensive investments in income support, mental health and addictions services as well as community and supportive housing to address homelessness

In addition to these key priorities, we know that many ROMA members plan to raise concerns with *Provincial Offences Act* administration. Recently, AMO wrote to Minister Downey calling for a third-party review of the system to address ongoing challenges. You may wish to consider key messages from the [letter](#) as part of a consistent, sector-wide ask.

Conservation Authority Fee Freeze

The Ministry of Natural Resources and Forestry recently provided direction to Conservation Authorities that it will be freezing conservation authority fees for another year, until the end of 2025. The freeze was originally put in place on January 1, 2023 to help the province build 1.5 million homes by 2031. This will mark the third year that the freeze is being extended.

Conservation Authorities provide key services that benefit municipalities by protecting residents, safeguarding infrastructure, and enhancing the overall quality of life within the community. AMO will continue to advocate for:

- The ability of conservation authorities to set fees that accurately reflect the value of their services. These fees should be transparent, defensible, and publicly available.
- A fee structure that establishes a reliable, long-term funding model for conservation authorities. This would mitigate potential financial risks for municipalities while addressing concerns about strained staffing capacity within these crucial environmental organizations.

Province Expanding Energy Procurements

The Minister of Energy and Electrification [has announced](#) direction to the Independent Electricity System Operator (IESO) to increase energy procurements by:

- Expanding the amount of new electricity generation infrastructure being procured under the Second Long-Term Procurement (LT2) by 50%. IESO will award contracts annually between 2026 and 2029
- Developing options for additional procurements to:
 - Get “long-lead resources” such as hydroelectric and long-duration energy storage, and
 - Re-contract existing and get new small-scale electricity generation such as small solar installations

AMO anticipates that this expanded approach to energy procurement will lead to an increase in requests for municipal approvals on proposed energy projects within their communities. AMO continues to collaborate with the IESO and the province to ensure municipalities have the necessary support to make informed decisions on energy projects. This includes AMO’s development of a municipal toolkit, which will be launched in the New Year.

OEB New Connections for Housing Development

AMO [provided comments](#) to the Ontario Energy Board (OEB) on proposed changes to the Distribution System Code. These changes aim to lower the upfront costs for homebuyers in new developments by directing electricity companies to recover the costs of building new ‘last mile’ power lines over a longer period. This could spread costs across a larger pool of residents, making housing more affordable. AMO continues to advocate for a solution

that ensures the cost and risk shift away from homebuyers without burdening municipalities or local distribution corporations.

Response to Environmental Bill

AMO [provided comments](#) on Environmental Registry postings related to Bill 228, Resource Management and Safety Act, 2024. Comments addressed a range of environmental proposals, including:

- Advocacy for the province to absorb any new costs associated with a new wildland fire modernization framework
- Support for the province’s plan to reduce oil and gas well hazards, and
- Support for the province’s efforts to mitigate climate change through the development of a commercial carbon storage framework.

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From: [Paul Shipway, AMCTO President](#)
To: [Monika Farncombe](#)
Subject: Board and Management Committee Highlights – December 2024
Date: Tuesday, December 10, 2024 12:06:12 PM

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Board & Management Committee Updates - Your Board of Directors at Work



December 10, 2024

Board and Management Committee Highlights

Dear members,

While most of Ontario experienced a mild autumn, it is fair to say that winter is finally here. The chill in the air has in no way put a stop to the AMCTO Board and staff! Here are some highlights from our October Management Committee and November Board of Directors meetings.

Management Committee Meeting – October 25

2025-2027 Budget

- Primary focus for the Management Committee meeting was the AMCTO operating budget.
- AMCTO staff highlighted overall stability in both revenue and expenditures when compared to recent budgets.
- Overall AMCTO program fees and services are set to increase by approximately 3% in 2025, based on a 13-month average of the consumer price index (CPI) through 2023-24.

Board of Directors Meeting – November 29

Diversity, Equity, Inclusion and Accessibility (DEIA) Audit

- AMCTO consultant from D&D Inclusion Consultation presented the results of the Association DEIA audit.
- The audit presents recommendations under the categories of Governance and Leadership, Human Resources and Membership.
- At the meeting, the Board received the report and requested that staff return at a future date with recommendations for implementation.
- Thank you to the Board, staff and the DEI Working Group for their feedback and advice in this important first step in our Association DEIA journey.
- On a related note, the AMCTO Board and Zone Chairs experienced excellent instruction from Meeta Gandhi on November 28 on the topic of DEI best practices. This was part of our efforts to enhance the organization's knowledge on this important topic.

Zone Updates

- We had the pleasure of having many of our nine Zone chairs in attendance at the meeting.
- Each Zone had the opportunity to present their annual report and provide feedback on the activities happening at the grassroots level.
- Thank you to the chairs and the Zone executives for all they do to keep our Association strong!

2025-2027 Budget

- The 2025-2027 operating budget was approved by the Board.
- The approved budget provides the Association with the necessary resources to deliver the core programs and services for our members as well as some exciting new initiatives, while keeping AMCTO offerings affordable for members and municipalities.

In Camera Agreements

- Like Las Vegas, what happens in camera, stays in camera! That being said, the Board reviewed, discussed and approved two exciting new partnerships that will provide greater support to our members in the areas of management and leadership, as well as help the broader municipal sector address issues related to innovation and attraction.
- Stay tuned for several exciting announcements coming your way in the next couple months!

We were also privileged to have our first four Board Discovery Program participants in attendance at the November meeting. If you are interested in learning more about the Board and the Association, please visit our [Board Discovery page](#).

Our Board is now at the halfway mark of this term, and it feels like we are just getting started! To learn more about activities being conducted on your behalf, please [review the full agendas and minutes on our website](#).

On behalf of the Board and staff, Happy Holidays to you and your families and wishing you the best for 2025!

Sincerely,

Paul Shipway, CMO, AOMC, Dipl.M.A.

President, AMCTO

General Manager of Strategic Initiatives & Innovation, Middlesex County



AMCTO | The Municipal Experts

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From: [AMCTO | The Municipal Experts](#)
To: [Monika Farncombe](#)
Subject: Advocacy Update: Province Proposes Changes to Municipal Code of Conduct Regime
Date: Friday, December 13, 2024 10:08:57 AM

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December 13, 2024

Advocacy Update: Province Proposes Changes to Municipal Code of Conduct Regime

Yesterday, Minister Paul Calandra introduced *Bill 241, Municipal Accountability Act, 2024* to strengthen municipal governance and accountability. The bill would amend the *Municipal Act* and *City of Toronto Act* establishing a new, standardized municipal code of conduct and integrity commissioner framework.

Members will recall in 2021, the Province undertook consultations to strengthen municipal codes of conduct following several high-profile workplace violence investigations against sitting councillors, such as at the City of Ottawa with then-Councillor, Rick Chiarelli. However, the Province delayed action despite increasing pressures from municipal associations, municipal councils and advocacy group, *Women of Ontario Say No*.

Within [our submission](#) to the consultation, we provided 11 recommendations to improve the

current political accountability framework, including a broader range of penalties to manage egregious council member conduct and additional code standards developed in consultation with the sector.

On the final day of the legislative session before recessing until March 3, 2025, the Province put forward this legislation. If passed, the bill and forthcoming regulations would, among other things:

- Standardize both the municipal code of conduct with mandatory training for members, as well as integrity commissioner investigation processes including reporting requirements.
- Establish a role for the Integrity Commissioner (IC) of Ontario in municipal code of conduct and integrity commissioner matters, such as advising on IC appointments, training local commissioners and conducting inquiries.
- Introduce a mechanism for members of council and certain local boards to be removed and disqualified for four years for serious code violations.

The bill also points to the Integrity Commissioner of Ontario (and anyone under their instruction) maintaining confidentiality in all matters with exceptions for disclosure of information. A new framework, which would include accompanying regulations, would be in place for the next term of council in 2026.

At first glance, the bill addresses some of our concerns and allows for our recommendations related to code standards and training, among others. We appreciate the Province's response to these recommendations. However, there may be duplication in the need for inquiries, with Integrity Commissioners continuing to serve largely in an advisory capacity, leaving the ultimate decision-making with local councils. Other than recommending removal in the most serious of cases, which must meet four specified criteria, penalties and/or sanctions remain limited. Moreover, the process maintains a lack of independent oversight and may in fact, lead to inconsistency in accountability across municipalities.

The bill has been referred to Standing Committee on Heritage, Infrastructure and Cultural Policy, with the legislature on winter break. In the meantime, we will further review the proposed changes and impacts to our members whose workplace environment could be affected. It is our belief that our members and municipal staff should also be consulted on these matters and involved in terms of implementation. Stay tuned for further analysis to come.

Should you wish to provide feedback on the bill, a corresponding registry posting is available for comment until **February 10, 2025**: [Proposed amendments to the Municipal Act, 2001, and the City of Toronto Act, 2006 to standardize and strengthen the municipal code of conduct and integrity commissioner framework.](#)

Members are also welcome to submit their comments and/or a copy of their organization's formal response to the registry posting to our [policy and government relations team](#).



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**Ministry of
Municipal Affairs
and Housing**

Office of the Minister

777 Bay Street, 17th Floor
Toronto ON M7A 2J3
Tel.: 416 585-7000

**Ministère des
Affaires municipales
et du Logement**

Bureau du ministre

777, rue Bay, 17^e étage
Toronto (Ontario) M7A 2J3
Tél. : 416 585-7000



234-2024-5801

December 12, 2024

Dear Head of Council,

I am pleased to inform you of the introduction of the proposed Municipal Accountability Act, 2024 on December 12, 2024, which, if passed, would make changes to the *Municipal Act, 2001* and *City of Toronto Act, 2006* to strengthen the municipal code of conduct and integrity commissioner framework.

I appreciate the valuable feedback we have received from municipalities and share your commitment to safe and respectful workplaces. The proposed changes, if passed, would:

- enable the creation of a standard municipal code of conduct and standard municipal integrity commissioner investigation processes to help ensure consistency across all Ontario municipalities;
- create a role for the Integrity Commissioner of Ontario in municipal code of conduct and integrity commissioner matters, including providing training to municipal integrity commissioners; and
- establish a mechanism to remove and disqualify members of council and certain local boards for a period of four years for the most serious code of conduct violations following a recommendation from the local integrity commissioner, a concurring report from the Integrity Commissioner of Ontario, and a unanimous vote of council.

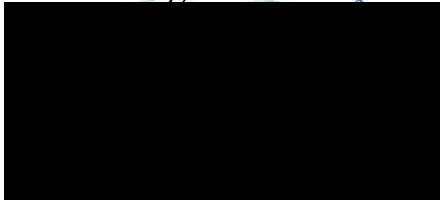
In the coming months, I will want to hear your feedback on the Bill as well as other matters regarding local accountability regimes. I look forward to seeing many of you at the upcoming Rural Ontario Municipal Association conference, where we will have the opportunity to discuss these changes and other matters of importance to your communities.

If passed, important work to develop the regulations to support this new framework would lie ahead, and I remain committed to engaging with you throughout that process. Our intention is to have these changes in effect for the new term of councils beginning in Fall 2026 to ensure there is adequate opportunity for local implementation.

For more information on these amendments, please see the [news release](#). To share your comments on the proposed legislation, please see a posting on the [Regulatory Registry](#) that will be open for comments for 60 days.

If you have any questions regarding these new provisions, please contact your local [Municipal Services Office](#) with the Ministry of Municipal Affairs and Housing.

Sincerely,



Hon. Paul Calandra
Minister of Municipal Affairs and Housing

- c: Jessica Lippert, Chief of Staff
- Owen Macri, Deputy Chief of Staff
- Martha Greenberg, Deputy Minister
- Caspar Hall, Assistant Deputy Minister, Local Government Division
- Sean Fraser, Assistant Deputy Minister, Municipal Services Division
- Municipal Clerks and CAOs

From: [Minister of Infrastructure](#)
To: [Minister of Infrastructure](#)
Cc: [Clayton, Angela \(IO\)](#); [Veshkini, Ali \(MOI\)](#); [Vienneau, Jill \(MOI\)](#); [Singh, Amar](#); brosborough@amo.on.ca
Subject: Supporting Ontario's 2025 Connectivity Objectives: Municipal Guidance and Expectations | Soutenir les objectifs de connectivité de 2025 de l'Ontario : Orientations et attentes municipales
Date: Monday, December 23, 2024 2:22:58 PM

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Good afternoon,

The Government of Ontario has committed nearly \$4 billion to provide every community across Ontario with reliable, high-speed internet access by the end of 2025. Municipalities play a critical role in the success of designated broadband projects by coordinating access to rights-of-way required for broadband infrastructure deployment. As we work together for a more connected Ontario, we recognize that broadband expansion is a strategic initiative for all municipalities as it provides residents with access to essential online services, supports economic growth and creates opportunities for education, commercial and community development.

Ongoing sector engagement has effectively advanced the government's connectivity objectives by identifying barriers to project progress and prioritizing solutions through legislative, regulatory, operational, and administrative actions. Infrastructure Ontario (IO) and the Technical Assistance Team (TAT) have identified opportunities for delivery partners to enhance their effectiveness in supporting the deployment of broadband infrastructure. This letter aims to clarify the role of municipalities in the designated broadband projects program, and helps to identify areas to focus your efforts to build strong partnerships with ISPs, expedite broadband deployment, and better serve the residents and businesses in your region.

The province has put legislative provisions in place to support broadband deployment through the *Building Broadband Faster Act, 2021 (BBFA)*. Ontario municipalities whose boundaries include the geographic areas where there are designated broadband projects are required to provide right of way access for the construction or operation of a designated broadband project. The BBFA also requires local governments to adhere to specific timelines for permitting and approvals for broadband projects, and outlines data sharing requirements. TAT tracks municipal compliance with BBFA timelines. Additionally, the BBFA authorizes the Minister of Infrastructure to issue notices and orders that require certain broadband stakeholders to complete work if the minister believes they have failed to meet applicable requirements.

Given municipalities' role as a key delivery partner, it is important to understand your responsibilities, especially around negotiating deployment terms and managing right-of-way access with Internet Service Providers (ISPs). We expect that municipalities put their best efforts forward to collaborate with ISPs on:

- **Running Line and Installation Depth Requirements:** Municipalities should

strive, when possible, to accommodate ISPs' running line and depth proposals. Any location requirements, whether implemented through municipal by-laws or through a Municipal Access Agreement (MAA), that vary from ISPs' proposed running lines are expected to be connected to a legitimate technical and/or geographic limitation or planned capital works project.

- **New Aerial Infrastructure Proposals:** In rural road segments that require aerial deployment, ISPs may propose adding new poles or additional pole lines. Municipalities should seek to accommodate new pole installations in the public right-of-way where possible and not place moratoriums on new pole lines. These proposals seek to take advantage of the accelerated deployment timelines and cost efficiencies by leveraging aerial infrastructure.
- **Alignment with Asset Management Plans:** Municipalities are expected to work collaboratively and negotiate reasonably with ISPs with respect to aligning long-term asset management plans to ISP proposals for deployment. Municipalities should not reject an ISP's proposal based on excessive caution of future capital works and should enter good-faith negotiations with ISPs to agree on reasonable cost-sharing proposals for maintenance and relocation based on industry standards.
- **Reasonable application of Causal Costs when developing Permit Fees:** Municipalities are expected to calculate Municipal Consent Permit Application fees in a reasonable manner adhering to the tenets of cost recovery and cost neutrality.

Once municipalities have agreed with ISPs on deployment proposals, they should avoid making mid-program changes to technical requirements. These changes cause significant network redesign, additional costs, and drive project delays. By following these guidelines and taking a collaborative approach when working with ISPs, municipalities can effectively support the acceleration of broadband deployment.

The Ministry of Infrastructure and Infrastructure Ontario in partnership with the Eastern Ontario Regional Network developed a Municipal Access Agreement (MAA) template to support municipalities in negotiations over municipal right-of-way. This resource was recently shared through the Association of Municipalities of Ontario and is a valuable tool to expedite negotiations and ensure construction proceeds without delay.

The Ministry also expects ISPs to remain a good partner to municipalities and act in good faith when negotiating municipal rights of way. The TAT team monitors ISPs for the level of engagement they undertake with municipalities and assesses whether sufficient information-sharing has taken place. MOI will also be holding ISPs to account to work constructively and collaboratively with municipalities. If you have any concerns or questions, feel free to email broadband@ontario.ca or the TAT Team.

For additional information on municipalities role in broadband deployment and the

legislative and regulatory requirements in place to help support the government's commitment to connect all households by the end of 2025, please see [Guideline 3.0: Building Broadband Faster in Ontario](#).

Your commitment and leadership in advancing the Government's broadband objectives is sincerely appreciated. Thank you, in advance, for your efforts to ensure timely, successful deployment in your community and for supporting our broader goal of providing every community across Ontario with access to reliable, high-speed internet, by the end of 2025.

We remain committed to supporting our municipal partners and are prepared to explore any options that can expedite the approval process and provide certainty for municipalities. The Ministry of Infrastructure will host a municipal roundtable and other webinars as necessary in the new year. If you have any questions about the roles and responsibilities of municipalities within Ontario designated broadband projects, or any feedback, please reach out to the Technical Assistance Team at TAT@infrastructureontario.ca.

Sincerely,

The Honourable Kinga Surma
Minister of Infrastructure

cc. Angela Clayton, President and Chief Executive Officer, Infrastructure Ontario
Brian Rosborough, Executive Director, Association of Municipalities of Ontario
Ali Veshkini, Deputy Minister, Ministry of Infrastructure
Jill Vienneau, Assistant Deputy Minister, Ministry of Infrastructure
Amar Singh, Executive Vice President, Infrastructure Ontario

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Bonjour,

Le gouvernement de l'Ontario s'est engagé à verser près de 4 milliards de dollars dans le but de fournir à chaque communauté de l'Ontario un accès à un service Internet à haute vitesse fiable d'ici à la fin de 2025. Les municipalités jouent un rôle essentiel dans la réussite des projets désignés pour la large bande en coordonnant l'accès aux emprises nécessaires au déploiement de l'infrastructure à large bande. Alors que nous travaillons ensemble pour bâtir un Ontario plus connecté, nous reconnaissons que l'expansion de la large bande constitue une initiative stratégique pour toutes les municipalités, car elle permet aux résidents d'accéder à des services en ligne essentiels, soutient la croissance économique, en plus de créer des

occasions pour l'éducation, le développement commercial et communautaire.

L'engagement continu du secteur a permis de faire progresser efficacement les objectifs de connectivité du gouvernement en définissant les obstacles à l'avancement des projets et en accordant la priorité aux solutions par des actions législatives, réglementaires, opérationnelles et administratives. Infrastructure Ontario (IO) et l'équipe de soutien technique ont relevé des possibilités pour les partenaires de livraison d'améliorer leur efficacité dans le soutien au déploiement de l'infrastructure à large bande. Cette lettre vise donc à clarifier le rôle des municipalités dans le programme des projets à large bande et à répertorier les domaines dans lesquels vous pouvez concentrer vos efforts afin d'établir des partenariats solides avec les fournisseurs de services Internet, accélérer le déploiement de la large bande et mieux servir les résidents et les entreprises de votre région.

La province a mis en place des dispositions législatives pour soutenir le déploiement de la large bande au moyen de la *Loi de 2021 sur la réalisation accélérée de projets d'Internet à haut débit (LRAPIHD)*. Les municipalités de l'Ontario dont les limites incluent les secteurs géographiques où il existe des projets désignés de large bande sont tenues de fournir un accès à l'emprise pour la construction ou l'exploitation d'un projet désigné de large bande. La LRAPIHD exige également que les gouvernements locaux respectent des délais spécifiques pour l'obtention des permis et des approbations pour les projets à large bande, en plus de décrire les exigences en matière d'échange de données. L'équipe de soutien technique assure le suivi de la conformité des municipalités avec les échéances de la LRAPIHD. Par ailleurs, la LRAPIHD autorise le ministre de l'Infrastructure à émettre des avis et des ordonnances exigeant que certains acteurs du secteur de la large bande achèvent des travaux si le ministre estime qu'ils n'ont pas respecté les exigences applicables.

Étant donné le rôle des municipalités en tant que principal partenaire, il est important de comprendre vos responsabilités, notamment en ce qui concerne la négociation des conditions de déploiement et la gestion de l'accès à l'emprise avec les fournisseurs de service Internet. Nous attendons donc des municipalités qu'elles mettent tout en œuvre pour collaborer avec les fournisseurs de service Internet :

- **Exigences relatives à la profondeur des lignes de service et des installations** : Dans la mesure du possible, les municipalités doivent s'efforcer d'accepter les propositions des fournisseurs de service Internet concernant la profondeur des lignes de service et des installations. Toutes les exigences relatives à l'emplacement, qu'elles soient mises en œuvre par des règlements municipaux ou par un accord d'accès aux corridors de services municipaux (AACSM), qui diffèrent des lignes de service proposées par les fournisseurs de service Internet devraient être liées à une limitation technique et/ou géographique légitime ou à un projet d'infrastructures prévu.
- **Nouvelles propositions d'installation pour les lignes aériennes** : Sur les tronçons de routes rurales qui nécessitent un déploiement de lignes aériennes, les fournisseurs de service Internet peuvent proposer d'ajouter de nouveaux

poteaux ou des files de poteaux supplémentaires. Les municipalités doivent s'efforcer d'installer les nouveaux poteaux dans l'emprise publique lorsque cela est possible et ne pas imposer de moratoire sur les nouvelles files de poteaux. Ces propositions visent à tirer parti des délais de déploiement accélérés et des économies réalisées en exploitant l'infrastructure pour les lignes aériennes.

- **Harmonisation avec les plans de gestion des actifs** : Les municipalités sont censées collaborer et négocier raisonnablement avec les fournisseurs de service Internet afin d'harmoniser les plans de gestion des actifs à long terme sur les propositions de déploiement des fournisseurs de service Internet. Les municipalités ne doivent pas rejeter la proposition d'un fournisseur de service Internet en raison d'une prudence excessive à l'égard des futurs travaux d'investissement et doivent donc entamer des négociations de bonne foi avec les fournisseurs de service Internet afin de convenir de propositions raisonnables de partage des coûts pour la maintenance et la réinstallation, en fonction des normes du secteur.
- **Application raisonnable des coûts de causalité lors de l'élaboration des droits de permis** : On s'attend à ce que les municipalités calculent les frais de demande de permis de consentement municipal de manière raisonnable en respectant les principes de recouvrement des coûts et de neutralité des coûts.

Une fois que les municipalités se sont mises d'accord avec les fournisseurs de service Internet sur les propositions de déploiement, elles doivent éviter de modifier les exigences techniques en cours de programme. Ces changements entraînent une refonte importante du réseau, des coûts supplémentaires, sans compter les retards dans les projets. En suivant ces lignes directrices et en adoptant une approche collaborative lorsqu'elles travaillent avec les fournisseurs de service Internet, les municipalités peuvent soutenir efficacement l'accélération du déploiement de la large bande.

Le ministère de l'Infrastructure et Infrastructure Ontario, en partenariat avec le Réseau régional de l'Est de l'Ontario, a mis au point un modèle d'accord d'accès aux corridors de services municipaux (AACSM) dans le but d'aider les municipalités à négocier les emprises municipales. Cette ressource a récemment été partagée par l'Association of Municipalities of Ontario et constitue un outil précieux visant à accélérer les négociations et faire en sorte que la construction se déroule sans retard.

Le ministère attend également des fournisseurs de service Internet qu'ils demeurent un bon partenaire pour les municipalités et qu'ils agissent de bonne foi lorsqu'ils négocient les emprises municipales. L'équipe de soutien technique contrôle le niveau d'engagement des fournisseurs de services Internet avec les municipalités et évalue si un échange de renseignements suffisant a eu lieu. INF demandera également aux fournisseurs d'accès à Internet de travailler de manière constructive et en collaboration avec les municipalités. Si vous avez des préoccupations ou des questions, n'hésitez pas à envoyer un courriel à broadband@ontario.ca ou à l'équipe

de soutien technique.

Pour de plus amples renseignements sur le rôle des municipalités dans le déploiement de la large bande et sur les exigences législatives et réglementaires en place pour soutenir l'engagement du gouvernement de connecter tous les ménages d'ici à la fin de 2025, veuillez consulter le guide des [Lignes directrices 3.0 : Réalisation accélérée de projets d'Internet à haut débit en Ontario](#)

Nous apprécions sincèrement votre engagement et votre leadership dans la promotion des objectifs du gouvernement concernant la large bande. Nous vous remercions à l'avance pour les efforts que vous déployez afin d'assurer un déploiement rapide et réussi dans votre communauté et pour votre soutien à notre objectif plus large de fournir à chaque communauté de l'Ontario un accès à un service Internet à haute vitesse fiable d'ici à la fin de 2025.

Nous restons déterminés à soutenir nos partenaires municipaux et sommes prêts à explorer toutes les options susceptibles d'accélérer le processus d'approbation et d'apporter des certitudes aux municipalités. Le ministère de l'Infrastructure organisera une table ronde municipale et d'autres webinaires au besoin au cours de la nouvelle année. Si vous avez des questions sur les rôles et les responsabilités des municipalités au sein des projets à large bande désignés par l'Ontario, ou si vous avez des commentaires, veuillez communiquer avec l'équipe de soutien technique au TAT@infrastructureontario.ca.

Cordialement,

L'honorable Kinga Surma
Ministre de l'Infrastructure

c. c. Angela Clayton, présidente-directrice générale, Infrastructure Ontario
Brian Rosborough, directeur général, Association of Municipalities of Ontario
Ali Veshkini, sous-ministre, ministère de l'Infrastructure
Jill Vienneau, sous-ministre adjointe, ministère de l'Infrastructure
Amar Singh, vice-président directeur, Infrastructure Ontario

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From: [Eowyn Spencer](#)
To: [Eowyn Spencer](#)
Subject: Summary of the General Membership Meeting – December 13, 2024
Date: Friday, December 13, 2024 3:01:16 PM
Attachments: [image004.emz](#)
[image005.png](#)
[image006.png](#)

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Grand River Conservation Authority

Summary of the General Membership Meeting – December 13, 2024

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To GRCA/GRCF Boards and Grand River watershed municipalities - Please share as appropriate.

Action Items

The Board passed the recommendations in the following reports as presented in the agenda:

- GM-12-24-114 - Budget 2025-Notification to Municipalities
- GM-12-24-113 - Report of the Audit Committee
- GM-12-24-119 - Financial Summary
- GM-12-24-116 - Brantford Ice Jam Mitigation Class Environmental Assessment Consulting Contract

Information Items

The Board received the following reports as information:

- GM-12-24-120 - Cash and Investment Status
- GM-12-24-117 - Parkhill Dam
- GM-12-24-115 - Residential Program Wind-down: Status Update
- GM-12-24-112 - ERO Posting 019-9325 Permit to Take Water application
- GM-12-24-122 - Update on the Watershed-wide Wastewater Optimization Program
- GM-12-24-118 - Grand River Watershed Flood Notification System
- GM-12-24-121 - Current Watershed Conditions

Correspondence

The Board received the following correspondence:

- Susan Watson re: Freedom of Information Request regarding Niska Lands
- Gail Schenk re: GRCA's vision, mission and values, and environmental sustainability
- Minister of Natural Resources and Forestry re: Minister's direction for conservation authorities' fee changes

Presentations

The Board heard a presentation from Jay Bailey and Ellie Joseph from Two Row on the Grand.

Source Protection Authority

The General Membership of the GRCA also acts as the Source Protection Authority Board. There was no meeting held this month.

For full information, please refer to the [December 13 Agenda Package](#). Complete agenda packages for the General Membership and Source Water Protection Authority, and minutes of past meetings can be viewed on our [online calendar](#). The minutes of this meeting will be posted on our online calendar following approval at the next meeting of the General Membership.

You are receiving this email as a GRCA board member, GRCF board member, or a Grand River watershed member municipality. If you do not wish to receive this monthly summary, please respond to this email with the word 'unsubscribe'.

Grand River Conservation Authority

Report number: GM-10-24-87

Date: October 25, 2024

To: Members of the Grand River Conservation Authority

Subject: Budget 2025 – Draft #1

Recommendation:

THAT Report Number 10-24-87 – Budget 2025 - Draft #1 be approved for consultation purposes, circulated to all participating municipalities, and posted to the GRCA website.

THAT staff be directed to forward correspondence regarding the Minister's direction to freeze planning and regulations user fees to the Minister of Natural Resources and Forestry.

Summary:

This report summarizes the first draft of the 2025 Budget. The final budget for 2025 will be presented for approval at the February 28, 2025 Annual General Meeting. See Budget 2025 Timetable (Appendix A) for additional details on budget timelines.

Budget 2025-Draft #1 reflects the continuation of programs and services delivered in 2024 and maintains breakeven results. Total draft expenditures for 2025 are \$37,907,688 (2024: \$36,902,214). Preliminary budget financial figures are outlined in Appendix G which includes the Statement of Operations and detailed Program and Services statements. The individual programs and services budgets have been categorized as Operating, Major Maintenance and Equipment, and Special projects.

Grand River Conservation Authority (GRCA) programs and services are funded by:

- Municipal Apportionment
- Municipal Funding as per Memorandum of Understandings (MOUs)
- Other Municipal Funding (by special agreements)
- Provincial and Federal Grants
- Self-Generated Revenue
- Funding from Reserves

Overall, the municipal funding request has been increased by 3.5% (or \$465,000) to \$13,757,000 in 2025. For a breakdown of municipal funding by Category 1, 2, and general operating expenses see Appendix C "Budget 2025 Municipal funding breakdown".

As required under *O.Reg. 687/21 Transition Plans and Agreements for Programs and Services Under Section 21.2.2 of the Act*, the GRCA has developed an Inventory of Programs and Services based on the categories identified in the Regulation. These categories include: (1) Mandatory, (2) Municipally requested, (3) Other (Authority determines are advisable), and General Operating Expenses.

Appendix B "Programs & Services Inventory" outlines the expenditures and funding sources applicable to each category, along with the reallocation of program surplus between programs and services.

Appendix D "Summary of Municipal Apportionment" details the municipal apportionment and Memorandum of Understanding (MOU) funding requests by participating municipalities.

TABLE A -BUDGET 2025 EXPENDITURES

	2025	2024	Increase/(decrease)
<u>EXPENDITURES</u>			
Operating Expenses	\$30,904,688	\$30,098,214	\$806,474
Capital Expenses	\$6,053,000	\$4,674,000	\$1,379,000
Special Projects	\$950,000	\$2,130,000	(\$1,180,000)
TOTAL	\$37,907,688	\$36,902,214	\$1,005,474

Note: Use of the term capital expenses for spending that is funded with municipal apportionment refers to major maintenance, water control structure studies, or water management equipment.

Report:

A. CONSERVATION AUTHORITIES ACT - NEW REGULATIONS Jan 1, 2024

The Conservation Authorities Act (CA Act) outlines three categories of programs and services: (1) Mandatory, (2) Municipally requested, and (3) Other (Authority determines are advisable).

O. Reg. 402/22 - Budget and Apportionment defines “general operating expense or capital cost” as an operating expense or capital cost that is not related to the provision of a program or service that an authority provides. The regulations require that these costs be identified separately, and municipal funding be apportioned using Modified Current Value Assessment (MCVA).

O. Reg. 402/22 requirements came into force for the 2024 budget process. See Appendix A – Budget 2025 Timetable for timeline details. This regulation outlines Four Phases to the budget process

- Phase 1: Categorizing revenue and expenses as per the categories listed above, and amounts of municipal apportionment
- Phase 2: Board approval of draft budget for consultation (vote required), distribution to participating municipalities, and posting on the GRCA’s Governance section on the website. Consultation with municipalities will occur as required.
- Phase 3: Board apportionment approval process (weighted vote required)
- Phase 4: Final budget approval process (vote required)

B. OPERATING BUDGET

In general, the 2025 budget assumes the same level of program and service delivery as provided in 2024. Any exceptions to specific program areas are included in the commentary below as applicable.

(a) Resource Planning

- Resource Planning fee revenue declined in 2024 and therefore this draft of the budget reduced revenue by \$70,000.
- Compensation and benefits costs reduced by \$70,000 to recognize vacancy, rate savings which have occurred historically.

(b) Residential Property Rental Program

- The Residential Property Rental Program is in the process of winding down. The budgeted 2025 revenue of \$115,000 assumes no decrease in occupancy during 2025.
- The budgeted net result for this program is a \$28,000 surplus.

(c) Outdoor Environmental Education

- Negotiations with school boards for 2024/25 contracts have been completed. The first draft of the budget assumes that 2024/25 school contracts will be extended for the 2025/26 school year. This draft does not include any community or day camp program delivery. Decisions regarding the future format and scope of the Outdoor Environmental Education program will be incorporated into future budget drafts as applicable.

(d) Conservation Areas

- Conservation Area 2025 budgeted revenue of \$11,200,000 is approximately \$1,000,000 less than projected revenue of \$12,200,000 for 2024.
- Operating expenses have been increased by \$500,000.
- Conservation Area program and services expenses have been expanded to include 100% of Manager of Conservation Area Operations, 50% of Luther Marsh operations, and 100% of hazard tree management in the Conservation Areas. The funding for these three additional components is being funded with surplus from other Category 3 programs. These expenses have been increased by \$34,000 (from \$510,000 to \$544,000)
- The Conservation Areas budget excludes any allocation for corporate services overhead expenses.
- The revenue and cost assumptions will be revisited once actuals for the full 2024 season are available. Any adjustments to operating revenue or expenses will be the transfer to/from the Conservation Areas Reserve.

(e) Investment Income

- Income increased \$100,000 due to higher interest being earned on cash balances.

(f) Section 39 Funding

- It is assumed that there will no cutbacks in the provincial Section 39 grant for the period April 1, 2025 to March 31, 2026 and therefore the Section 39 grant amount is anticipated to remain at \$449,688.

(g) Municipal Apportionment Funding

- The 2025 Budget includes \$12,705,000 of funding for Category 1 Mandatory Programs and General Operating Expenses along with \$1,052,000 for Category 2 MOU Programs for a total of \$13,757,000 which is a \$465,000 (or 3.5%) increase over the 2024 Apportionment of \$13,292,000.

(h) Surplus Assumption

- The draft budget assumes a \$100,000 surplus carry forward from 2024. If additional surplus is applicable, staff will recommend that it be incorporated in the final budget and primarily used for non-recurring expense demands (i.e. consulting, professional development, and other administrative costs).

(i) Transition Reserve (created in 2021)

- The purpose of the reserve is to fund expenditures related to the transitioning of the GRCA to new provincial regulations requirements and/or fund costs related to managing expenses impacted by COVID-19 or revenue losses due to COVID-19. As at December 31, 2023, the reserve balance is approximately \$2.6 million.
- The strategy for Budget 2025 draft #1 is to utilize the transition reserve to fund one staff position (\$100,000) and to fund the Outdoor Environmental Education program deficit (\$353,000).

(j) Compensation and Benefits and Staffing:

- The 2025 draft budget includes a 5% increase for compensation and benefits which allows for a general wage increase, grid steps within wage scales, market adjustments, and benefit cost increases. One finance position has been eliminated from the budget. One administrative position is being added to the budget.

(k) Source Protection Program

- The province has identified that this program is considered a Category 1 mandatory program that is required to be delivered by Conservation Authorities. The GRCA has a contract for the period April 1, 2024 to March 31, 2027 (3 years). The 2025 budget reflects spending requirements in accordance with the contract.

C. CAPITAL & MAJOR MAINTENANCE BUDGET

(a) Major Maintenance Spending Water Control Structures

- The budget is set at \$3,000,000. Any increases in spending required can be funded with the Water Control Structures reserve and/or the Land Sale Proceeds reserve. Government funding included in budget 2025 relates to provincial Water and Erosion Control Infrastructure (WECI) funding which is subject to provincial approval of projects. Changes to this budget line will not impact the request for municipal funding. Any additional spending will be funded with WECI funding or reserves.

(b) Capital Spending Conservation Areas

- The budget is set at \$2,000,000. This spending is budgeted to be funded with \$1,500,000 of fee revenue and \$500,000 from the conservation area reserve. Future budget drafts will be revised as capital projects are prioritized. Any increases in budgeted spending will be facilitated by either increased revenue or use of the conservation area reserve. Any decrease in budgeted expenses would be offset by a transfer to the conservation reserve.

(c) Water Monitoring Equipment and Flood Forecasting and Warning Expenses

- The budget is being held constant at \$300,000. The gauge reserve will be used to fund \$100,000 of total costs and the remaining costs will be funded with Category 1 Municipal Apportionment funding.

(d) Information Systems and Motor Pool

- Costs of \$429,000 for Information Systems and \$324,000 for Motor Pool represent the costs not funded through internal cost allocations to programs and services and are funded through the IS reserve and MP reserve respectively. See Appendix G 'P&S #16 - Supplemental Information – IS and MP' for detailed expense information.

D. SPECIAL PROJECTS

(a) Special projects do not rely on Municipal Apportionment funding.

(b) This draft of the budget only includes items that are known or highly likely to be undertaken and a cost can be estimated. At present, the budget includes \$950,000 in spending. By the time the 2025 budget is finalized, special project spending, along with matching revenue, is expected to increase as projects are approved and carryover amounts are confirmed.

(c) The \$950,000 in special projects included in this draft budget are:

- \$800,000 Rural Water Quality Capital Grants
- \$45,000 Brant/Brantford Children's Water Festival
- \$35,000 Mill Creek Rangers Project
- \$70,000 Species at Risk

(d) New Guelph Lake Nature Centre Building

This project is anticipated to be completed by end of 2024. The final budget draft may incorporate costs if the project is not completed. Funding will be provided by donations and may potentially require the use of GRCA reserves.

E. RESERVES

For 2025, reserves are budgeted to decrease by \$826,500. Significant budgeted drawdowns to reserves include: \$750,000 for Water Control Major Maintenance projects, \$500,000 for Conservation Area capital projects, \$353,000 to fund the Environmental Education deficit, \$270,000 to fund two staff positions, \$429,000 for Information Systems, and \$324,000 for Motor Pool. See Appendix E 'Summary of Reserves' for details of reserve movements budgeted for 2025. Interest income of \$2,050,000 is expected to be transferred into reserves. The use of reserves is integral to GRCA operations. The GRCA sets aside certain funds to reserves (i.e. Land Sale Proceeds, Hydro Revenue, Interest Earned on Reserves) in order to be able to draw upon these reserves at a later date in accordance with either legislative mandates and/or board-approved use. The Programs & Services Inventory expenditures includes \$66,500 in transfer of Hydro revenue to the capital reserve (Appendix B).

Reserves can be viewed as:

- Planned savings set aside for future capital projects (facilitates smoothing of funding requests)
- Surpluses set aside for future operating or capital needs (i.e. Conservation Area revenue in excess of budget)
- Contingency funds for unplanned expenditures
- Legislated amounts to be used in accordance with regulations (i.e. land sale proceeds)

A detailed report on reserves will be presented at the November 22, 2024 meeting.

F. CATEGORY 2 – WATERSHED SERVICES

The programs and services included under watershed services are:

- Subwatershed Studies
- Conservation Services
- Water Quality
- Water Quality - Wastewater Optimization Program
- Water Quality - Groundwater Resources
- Watershed Sciences and Collaborative Planning

See Appendix F 'Budget 2025 Category 2 - Watershed Services Program Breakdown'

All participating municipalities entered into a Memorandum of Agreement with the GRCA to provide the above listed services.

G. MUNICIPAL APPORTIONMENT

Where municipal funding is applicable, namely, Category 1, 2, and General Operating Expenses, the methodology of apportionment used is Modified Current Value Assessment (MCVA) on the basis that there is a watershed benefit for all participating municipalities from the programs and services. See Appendix D 'Budget 2025 Summary of Municipal Apportionment' for details.

The methodology for calculating the MCVA and distributing apportionment is outlined *in O. Reg. 402/22 Section (7)*. Five-year agreements with participating municipalities for Category

2 programs and services outline that net costs be allocated same as Category 1, namely, the MCVA method.

OTHER MAJOR ASSUMPTIONS

- (a) Cottage Lot Rental Program revenue increased by 2.0%.
- (b) Total Insurance expense increased by 5% or \$35,000 to reflect 2024 rate increases and projected 2025 rate increases.
- (c) Total Property Tax expense increased 3% or \$15,000.
- (d) Administrative expense related to computer charge-out rates increased 7% or \$100,000
- (e) Other Operating expenses increased between 0% and 3% as applicable.
- (f) Motor Pool charge-out rates held constant.

H. SIGNIFICANT OUTSTANDING BUDGET ITEMS

- (a) Year 2024 Carry forward Adjustments
2024 Surplus carry forward - this draft of the 2025 Budget assumes a \$100,000 surplus carryover from year 2024. The actual "2024 Net Surplus" will be incorporated into the 2025 budget.
- (b) 2024 Special Projects carry forward
Any projects commenced in year 2024 and not completed by December 31, 2024 will be carried forward and added to Budget 2025 (i.e. both the funding and the expense will be added to Budget 2025 and therefore these adjustments will have no impact on the breakeven net result).
- (c) Water Control Structures Major Maintenance Expenditures
A final determination of the amount of spending to be added to the Budget 2025 (i.e. unspent amounts from 2024, new projects) will be made, including use of reserves for 2025 projects. Any decisions to increase spending should not impact the general municipal apportionment request but would be funded with reserves, WECl funding, and/or new funding sources, as applicable.
- (d) Conservation Area Revenue and Expenses
Final revenue, operating, and capital expense figures are to be determined following the year-end actuals review.
- (e) Outdoor Environmental Education
Final revenue and operating expense figures are to be determined following further information on program delivery developments.

The following are attached:

- Appendix A: Budget 2025 Timetable
- Appendix B: Budget 2025 Program and Services Inventory
- Appendix C: Budget 2025 Municipal Funding Breakdown
- Appendix D: Budget 2025 Summary of Municipal Apportionment
- Appendix E: Budget 2025 Summary of Reserves
- Appendix F: Budget 2025 Category 2 - Watershed Services Program breakdown
- Appendix G: Statement of Operations & Detailed Programs and Services Statements

Financial Implications:

Budgeted spending for 2025 is \$37,857,688 (2024: \$36,902,214) before transfer of \$66,500 to reserves. This first draft of the budget includes a municipal apportionment (levy) increase of \$465,000 (or 3.5%).

The main budgetary challenges faced by the GRCA are:

- Cost pressures created by the economic environment including inflation, supply chain issues, and labour force shortages.
- Conservation Area operating revenue is impacted by fluctuations in consumer demand and weather conditions which are difficult to predict.
- Aging infrastructure in the Conservation Areas and Nature Centre facilities.
- Increased demands on managing passive lands (i.e. land use decisions, hazard tree management, trespassing, infrastructure).
- Keeping pace with digital innovation and technological advancements.

Other Department Considerations:

None

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Budget 2025 Timetable

September 27, 2024:	Timelines and Preliminary Considerations
October 25, 2024:	Draft Budget #1 to General Meeting and Board approval of the draft budget for consultation purposes
November 2024:	Distribute Draft Budget #1 to Participating Municipalities and post it on the GRCA website in the Governance section
Nov & Dec 2024:	Consultation with Participating Municipalities as requested
December 13, 2024:	Board Motion to send 30 days' notice to Participating Municipalities of Municipal Apportionment Vote at January 26, 2024 General Meeting
December 20, 2024:	Send Notice to Participating Municipalities of Municipal Apportionment Vote and include apportionment amounts and most recent draft Budget
Jan 24, 2025:	Draft Budget #2 to General Meeting and Municipal Apportionment Vote – weighted majority and recorded. Once approved, distribute to Participating Municipalities.
Feb 28, 2025:	Final 2025 Budget Vote – weighted majority (as per by-law) and recorded. Once approved, distribute to Participating Municipalities, post on the GRCA website, and send to MNR

Appendix B

Grand River Conservation Authority

PROGRAMS AND SERVICES INVENTORY BUDGET 2025

Programs & Services Inventory		TOTAL EXPENDITURES (includes transfers to reserves)	MUNICIPAL APPORTIONMENT/ Cat 2-MOA FUNDING	MUNICIPAL- OTHER	SELF-GENERATED REVENUE	PROVINCIAL & FEDERAL GRANTS	Funding from RESERVES	Programs & Services SURPLUS allocation	TOTAL REVENUE (after P&S surplus allocation)	NET RESULT
CATEGORY 1	Watershed Management	1,028,100	915,600			37,500	75,000		1,028,100	-
	FFW & Flood Plain Mapping	1,291,000	1,101,662			164,338	25,000		1,291,000	-
	Water Control Structures	5,490,700	2,785,350			1,735,350	970,000		5,490,700	-
	Resource Planning	2,747,600	1,823,600		924,000				2,747,600	0
	Conservation Lands Management	2,981,900	2,739,900		42,000		200,000		2,981,900	0
	Source Protection Planning	780,000	-			780,000			780,000	-
	Total Category 1	14,319,300	9,366,112		966,000	2,717,188	1,270,000	-	14,319,300	0
			65%	0%	7%	19%	9%	0%	100%	
General Operating	General Operating Expenses (note 5)	4,668,688	3,338,888		350,000		818,000	161,800	4,668,688	-
			72%	0%	7%	0%	18%	3%	100%	
CATEGORY 2	CATEGORY 2 Watershed Services	1,973,000	1,052,000	850,000	-	70,000	1,000		1,973,000	-
			53%	43%	0%	4%	0%	0%	100%	
CATEGORY 3	Burford Tree Nursery & Planting Services	1,012,400			680,000			332,400	1,012,400	-
	Conservation Services (Special Projects)	166,200		10,000	35,000	65,000		56,200	166,200	-
	Outdoor Environmental Education	953,000			600,000		353,000	-	953,000	-
	Property Rentals	1,109,700			3,130,000			(2,020,300)	1,109,700	-
	Hydro Production	162,000			530,000			(368,000)	162,000	-
	Conservation Areas	12,316,000			11,271,000		501,000	544,000	12,316,000	-
	Administrative Support (note 6)	1,293,900						1,293,900	1,293,900	-
Total Category 3	17,013,200	-	10,000	16,246,000	65,000	854,000	(161,800)	17,013,200	-	
			0%	0%	95%	0%	5%	-1%	100%	
TOTAL Programs & Services		37,974,188	13,757,000	860,000	17,562,000	2,852,188	2,943,000	-	37,974,188	0
			36%	2%	46%	8%	8%	0%	100%	

NOTE 1, NOTE 4

NOTE 2

NOTE 3

COMMENTARY:

- NOTE 1 Total Programs & Services expenditures (includes transfers to reserves) is funded 36% by the combined total of mandatory municipal apportionment and Category 2 MOA municipal funding.
- NOTE 2 Almost 50% of total expenses is funded with self-generated revenue.
- NOTE 3 Category 3 'Property Rentals' and 'Hydro Production' generate a surplus which is allocated to Category 3 programs and General Operating expenses to achieve breakeven results for each P&S.
- NOTE 4 In 2024 Municipal funding totalled \$13,292,000. Therefore Municipal funding is increasing by \$465,000 (or 3.5%) to \$13,757,000 in 2025 compared to 2024.
- NOTE 5 **General Operating Expenses** include administrative expenses related to Office of the CAO, communications, capital support, finance, payroll, human resources, Health and Safety, head Office facility, and other administrative expenses that support the provision of programs and services.
- NOTE 6 **Administrative Support** includes administrative expenses related to finance, communications, capital support and other administrative expenses that support category 3 programs and services.

Grand River Conservation Authority

MUNICIPAL FUNDING BREAKDOWN (note 1)
BUDGET 2025

	2024 Municipal Apportionment	2025 Municipal Apportionment
CATEGORY 1 - Mandatory General Operating Expenses	8,964,112	9,366,112
CATEGORY 2 - Municipally Requested MOU's	1,017,000	1,052,000
	13,292,000	13,757,000
	<i>dollar Increase</i>	465,000
	<i>percentage Increase</i>	3.5%

Note 1

Funding under special agreements with Municipalities is not included in above municipal funding breakdown (i.e. RWQP, Subwatershed studies)

**Grand River Conservation Authority
Summary of Municipal Apportionment - 2025 Budget**

DRAFT - October 25, 2024

	% CVA in Watershed	2024 CVA (Modified)	CVA in Watershed	CVA-Based Apportionment	2025 Budget General Operating Expenses*	2025 Budget Category 1 Operating Expenses*	2025 Budget Category 2 Operating Expenses*	2025 Budget Total Apportionment	2024 Actual Total Apportionment	% Change
Brant County	82.9%	7,956,819,370	6,596,203,258	3.03%	101,217	283,929	31,891	417,037	395,639	5.4%
Brantford C	100.0%	16,110,222,385	16,110,222,385	7.40%	247,206	693,453	77,888	1,018,547	987,407	3.2%
Amaranth Twp	82.0%	858,651,370	704,094,123	0.32%	10,804	30,307	3,404	44,515	42,773	4.1%
East Garafraxa Twp	80.0%	698,985,395	559,188,316	0.26%	8,581	24,070	2,704	35,355	32,895	7.5%
Town of Grand Valley	100.0%	637,941,807	637,941,807	0.29%	9,789	27,460	3,084	40,333	39,251	2.8%
Melancthon Twp	56.0%	636,708,237	356,556,612	0.16%	5,471	15,348	1,724	22,543	21,692	3.9%
Southgate Twp	6.0%	1,226,384,688	73,583,081	0.03%	1,129	3,167	356	4,652	4,386	6.1%
Haldimand County	41.0%	7,744,135,997	3,175,095,759	1.46%	48,721	136,670	15,351	200,742	192,819	4.1%
Norfolk County	5.0%	9,992,562,732	499,628,137	0.23%	7,667	21,506	2,416	31,589	30,988	1.9%
Halton Region	10.6%	50,597,805,213	5,374,240,578	2.47%	82,466	231,330	25,983	339,779	325,623	4.3%
Hamilton City	26.8%	99,914,929,873	26,727,243,741	12.28%	410,121	1,150,455	129,219	1,689,795	1,639,233	3.1%
Oxford County	35.9%	4,736,170,991	1,700,479,619	0.78%	26,093	73,196	8,221	107,510	105,841	1.6%
North Perth T	2.0%	2,555,744,512	51,114,890	0.02%	784	2,200	247	3,231	3,115	3.7%
Perth East Twp	40.0%	2,138,784,312	855,513,725	0.39%	13,128	36,825	4,136	54,089	52,608	2.8%
Region of Waterloo	100.0%	110,087,538,563	110,087,538,563	50.59%	1,689,258	4,738,637	532,243	6,960,138	6,710,728	3.7%
Centre Wellington Twp	100.0%	5,678,028,668	5,678,028,668	2.61%	87,128	244,407	27,452	358,987	344,247	4.3%
Erin T	49.0%	2,665,324,254	1,306,008,884	0.60%	20,040	56,216	6,314	82,570	80,462	2.6%
Guelph C	100.0%	29,061,812,848	29,061,812,848	13.36%	445,944	1,250,945	140,506	1,837,395	1,788,751	2.7%
Guelph Eramosa Twp	100.0%	3,023,807,383	3,023,807,383	1.39%	46,399	130,158	14,619	191,176	186,515	2.5%
Mapleton Twp	95.0%	1,950,508,544	1,852,983,117	0.85%	28,433	79,760	8,959	117,152	114,764	2.1%
Wellington North Twp	51.0%	1,881,548,776	959,589,876	0.44%	14,725	41,305	4,639	60,669	58,619	3.5%
Puslinch Twp	75.0%	2,935,530,680	2,201,648,010	1.01%	33,784	94,768	10,644	139,196	133,644	4.2%
Total		363,089,946,596	217,592,523,382	100.00%	3,338,888	9,366,112	1,052,000	13,757,000	13,292,000	3.5%

*Operating Expenses include maintenance of capital infrastructure, studies, and/or equipment.

Appendix E

Grand River Conservation Authority

BUDGET 2025 - SUMMARY of RESERVES

General Meeting - October 25, 2024

	BUDGET 2024	"NET CHANGE" INCREASE/(DECREASE) 2024 VS 2025	DETAILS OF "NET CHANGE" BUDGET 2025			BUDGET 2025
			Transfer In (Interest Income)	Transfer In	Transfer Out Description of Transfer	
Type A: GRCA Controlled						
Operating Reserves (designated)						
Property & Liability Insurance	291,417	10,000	10,000			301,417
Building & Mechanical Equipment	1,393,443	50,000	50,000			1,443,443
Small Office Equipment	0	0	0			0
Personnel	1,279,167	(20,000)	45,000		(65,000) OUT- Vacation Accrual, Wages	1,259,167
Transition	2,320,308	(353,000)	100,000		(453,000) OUT-\$100K Staff Position, \$353,000 Environmental Education	1,967,308
Forestry	1,586,205	50,000	50,000			1,636,205
Information Systems and Technology	976,899	(384,000)	45,000	1,532,000	(1,961,000) IN-Chargebacks; OUT-Operating/Capital costs	592,899
Cottage Operations	1,321,831	50,000	50,000			1,371,831
Grand River Watershed Management Plan	123,589	5,000	5,000			128,589
Planning Enforcement	567,652	20,000	20,000			587,652
Property Rental Expenses	820,090	35,000	35,000			855,090
Watershed Restoration	345,225	10,000	10,000			355,225
Master Planning	462,298	20,000	20,000			482,298
Water Management Operating NEW-2022	1,078,942	(130,000)	40,000		(170,000)	948,942
Motor Pool Equipment	1,315,460	(264,000)	60,000	1,400,000	(1,724,000) IN-Chargebacks;OUT-Operating/Capital costs	1,051,460
Motor Pool Insurance	99,821	4,000	4,000			103,821
Capital Reserves (designated)						
Water Control Structures	3,136,063	80,000	130,000		(50,000) OUT-Water Control Structures major repairs	3,216,063
Cambridge Desiltation Pond	3,967	(1,000)	0		(1,000) OUT-Cambridge Desiltation Pond costs	2,967
Completion of Capital Projects	162,000	0				162,000
Conservation Areas-Stabilization/Capital	8,291,029	(180,000)	320,000		(500,000) OUT-Cons Area Capital costs	8,111,029
Gauges	950,910	(60,000)	40,000		(100,000) OUT-Gauge costs	890,910
Capital Reserves (undesignated)						
General Capital Reserve	1,609,071	116,500	50,000	66,500	IN-Hydro Generation Revenue	1,725,571
Total Type A: GRCA Controlled	28,135,387	(941,500)	1,084,000	2,998,500	(5,024,000)	27,193,887
Type B: Reserves with Outside Control/Interest						
With MNRF Interest (Capital Reserves)						
Gravel	279,315	9,000	10,000		(1,000) OUT-Gravel Pit License	288,315
Land Sale Proceeds Reserve	23,618,711	90,000	940,000		(850,000) OUT-\$100K Demolition costs, \$750K Water Control Structure Projects	23,708,711
With School Board Interest (Operating Reserves)						
App's Nature Centre	79,501	3,000	3,000			82,501
Laurel Creek Nature Centre	121,762	5,000	5,000			126,762
Guelph Lake Nature Centre	149,181	4,000	4,000			153,181
Taquanyah Nature Centre	24,102	1,000	1,000			25,102
Shade's Mills Nature Centre	84,014	3,000	3,000			87,014
Total Type B: Outside Control/Interest	24,356,586	115,000	966,000	0	(851,000)	24,471,586
TOTAL	\$52,491,973	(826,500)	\$2,050,000	\$2,998,500	(\$5,875,000)	\$51,665,473

Grand River Conservation Authority

CATEGORY 2 - WATERSHED SERVICES PROGRAM BREAKDOWN
BUDGET 2025

Programs & Services	Cost	Offsetting Funding	NET COST	Description of Offsetting Funding
Sub-watershed Services	\$ 291,000	\$ (50,000)	\$ 241,000	Municipal Funding
Conservation Services	\$ 1,435,000	\$ (870,000)	\$ 565,000	Municipal & Federal Funding
Water Quality	\$ 151,000	\$ (1,000)	\$ 150,000	Reserves
Water Quality - Waste Water Optimization Program	\$ 87,600	\$ -	\$ 87,600	
Water Quality - Groundwater Resources	\$ 8,400	\$ -	\$ 8,400	
Watershed Sciences & Collaborative Planning *				
TOTAL	\$ 1,973,000	\$ (921,000)	\$ 1,052,000	

* Costs related to this activity integrated in the above listed programs and services.

**GRAND RIVER CONSERVATION AUTHORITY
STATEMENT OF OPERATIONS
BUDGET 2025**

Appendix G

	New Regulations Category	P&S Ref #	NEW REGS Budget 2023 (draft Oct)	NEW REGS Budget 2024	NEW REGS Budget 2025
<u>REVENUE</u>					
<u>Municipal</u>					
Municipal Apportionment	Category 1	various	11,976,000	12,275,000	12,705,000
Memorandums of Understanding Apportionment	Category 2	various	992,000	1,017,000	1,052,000
Other	Category 2 & 3	8	850,000	940,000	860,000
			13,818,000	14,232,000	14,617,000
<u>Government Grants</u>					
MNRF Transfer Payments	Category 1	various	449,688	449,688	449,688
Source Protection Program-Provincial	Category 1	various	640,000	834,000	780,000
Other Provincial	Category 1	various	737,500	737,500	1,487,500
Other Provincial	Category 2	8	0	130,000	0
Other Provincial	Category 3	10	30,000	100,000	65,000
Federal	Category 1 & 2	various	40,000	155,000	70,000
			1,897,188	2,406,188	2,852,188
<u>Self Generated</u>					
User Fees and Sales					
<i>Resource Planning</i>	Category 1	4	1,144,000	994,000	924,000
<i>Burford Operations & Planting Services</i>	Category 3	9	580,000	680,000	680,000
<i>Conservation Lands Income</i>	Category 3	14	71,000	71,000	71,000
<i>Conservation Lands Income</i>	Category 1	5	15,000	15,000	15,000
<i>Conservation Areas User Fees</i>	Category 3	14	10,000,000	10,700,000	11,200,000
<i>Environmental Education</i>	Category 3	11	500,000	600,000	600,000
Property Rentals	Category 3	12	2,981,000	3,038,000	3,130,000
Hydro Generation	Category 3	13	580,000	580,000	530,000
Grand River Conservation Foundation	Category 1,2,3	various	27,000	662,000	62,000
Investment Income	General Operating	7	1,350,000	2,200,000	2,300,000
Total Self-Generated Revenue			17,248,000	19,540,000	19,512,000
TOTAL REVENUE			32,963,188	36,178,188	36,981,188

**GRAND RIVER CONSERVATION AUTHORITY
STATEMENT OF OPERATIONS
BUDGET 2025**

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	New Regulations Category	P&S Ref #	NEW REGS Budget 2023 (draft Oct)	NEW REGS Budget 2024	NEW REGS Budget 2025
<u>EXPENSES</u>					
OPERATING					
Watershed Management	Category 1	1	1,276,000	1,146,100	918,100
Flood Forecasting and Warning	Category 1	2	895,000	911,000	1,101,000
Water Control Structures	Category 1	3	2,143,200	2,128,700	2,490,700
Resource Planning	Category 1	4	2,551,800	2,679,600	2,747,600
Conservation Lands Management	Category 1	5	2,954,600	2,871,900	2,981,900
Source Protection Program	Category 1	6	640,000	834,000	780,000
General Operating Expenses	General Operating	7	3,495,788	4,267,714	3,915,688
Watershed Services	Category 2	8	1,043,000	1,068,000	1,103,000
Burford Operations & Planting Services	Category 3	9	867,300	992,900	1,012,400
Conservation Services	Category 3	10	81,200	82,200	86,200
Environmental Education	Category 3	11	775,100	912,000	953,000
Property Rentals	Category 3	12	1,095,200	1,109,200	1,109,700
Hydro Production	Category 3	13	95,500	95,500	95,500
Conservation Areas	Category 3	14	9,037,000	9,782,000	10,316,000
Administrative Support	Category 3	15	1,198,000	1,217,400	1,293,900
Total OPERATING Expenses			28,148,688	30,098,214	30,904,688
MAJOR MAINTENANCE & EQUIPMENT Expenses					
Watershed Management	Category 1	1	110,000	110,000	110,000
Flood Forecasting and Warning	Category 1	2	190,000	190,000	190,000
Water Control Structures	Category 1	3	1,500,000	1,500,000	3,000,000
Conservation Areas	Category 3	13	2,000,000	2,000,000	2,000,000
Information Systems	General Operating	16	290,000	459,000	429,000
Motor Pool	General Operating	16	14,000	415,000	324,000
Total Capital Expenses			4,104,000	4,674,000	6,053,000
SPECIAL					
Flood Forecasting and Warning	Category 1	2	0	250,000	0
Resource Planning	Category 1	4	0	0	0
Conservation Lands	Category 1	5	0	100,000	0
Watershed Services	Category 2	8	800,000	1,095,000	870,000
Conservation Services	Category 3	10	40,000	185,000	80,000
Environmental Education	Category 3	11	0	500,000	0
Total SPECIAL PROJECTS Expenses			840,000	2,130,000	950,000
Total Expenses			33,092,688	36,902,214	37,907,688
Gross Surplus			(129,500)	(724,026)	(926,500)
Prior Year Surplus Carryforward			100,000	537,526	100,000
Net Funding FROM/(TO) Reserves			29,500	186,500	826,500
NET SURPLUS			0	0	0

GRAND RIVER CONSERVATION AUTHORITY
P&S #1 - Watershed Management
 BUDGET 2025

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	NEW REGS Budget 2023	NEW REGS Budget 2024	NEW REGS Budget 2025	Budget Change
(draft Oct version)				

INCR/(DECR)

How much does it cost, and who pays for it?

Expenditures and Funding to Reserves

Compensation and Benefits	1,013,900	884,000	688,000	(196,000)
Administration Expenses	197,000	197,000	165,000	(32,000)
Other Operating Expenses	65,100	65,100	65,100	-
Total OPERATING Expenditures	1,276,000	1,146,100	918,100	
Instrumentation	60,000	60,000	60,000	-
Water Quality Monitoring Equipment	50,000	50,000	50,000	-
Total CAPITAL Expenditures	110,000	110,000	110,000	

TOTAL EXPENDITURES AND FUNDING TO RESERVES	1,386,000	1,256,100	1,028,100	(228,000)
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Funding

(INCR)/DECR

Municipal

Municipal Apportionment (levy)	1,273,500	1,143,600	915,600	228,000
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Government Grants

Other Provincial	37,500	37,500	37,500	-
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Funding From Reserves

Gauges	75,000	75,000	75,000	-
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TOTAL FUNDING	1,386,000	1,256,100	1,028,100	228,000
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Net Surplus/(Deficit)	0	0	0	0
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GRAND RIVER CONSERVATION AUTHORITY
P&S #2 - Flood Forecasting and Warning
 BUDGET 2025

	NEW REGS Budget 2023	NEW REGS Budget 2024	NEW REGS Budget 2025	Budget Change
(draft Oct version)				
How much does it cost, and who pays for it?				INCR/(DECR)
Expenditures and Funding to Reserves				
Compensation and Benefits	551,000	567,000	737,000	170,000
Administration Expenses	236,000	236,000	256,000	20,000
Other Operating Expenses	108,000	108,000	108,000	-
Total OPERATING Expenditures	895,000	911,000	1,101,000	
Hardware	88,000	88,000	88,000	-
Stream Gauges	102,000	102,000	102,000	-
Total CAPITAL Expenditures	190,000	190,000	190,000	
Floodplain Mapping Projects		250,000		(250,000)
Total SPECIAL PROJECT Expenditures	0	250,000	0	
TOTAL EXPENDITURES AND FUNDING TO RESERVES	1,085,000	1,351,000	1,291,000	(60,000)
Funding				
				(INCR)DECR
Municipal				
Municipal Apportionment (levy)	835,662	911,662	1,101,662	(190,000)
Government Grants				
MNRF Transfer Payments	164,338	164,338	164,338	0
Funding From Reserves				
Floodplain Mapping Projects & Gauges	25,000	275,000	25,000	250,000
Water Management Operating	60,000	0	0	0
TOTAL REVENUE	1,085,000	1,351,000	1,291,000	60,000
Net Surplus/(Deficit)	0	0	0	0

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GRAND RIVER CONSERVATION AUTHORITY
P&S #3 - Water Control Structures
 BUDGET 2025

	NEW REGS Budget 2023	NEW REGS Budget 2024	NEW REGS Budget 2025	Budget Change
(draft Oct version)				
How much does it cost, and who pays for it?				INCR/(DECR)
<u>Expenditures and Funding to Reserves</u>				
Compensation and Benefits	1,399,500	1,441,000	1,770,000	329,000
Administration Expenses	29,200	29,200	49,200	20,000
Insurance	199,000	143,000	151,000	8,000
Property Taxes	170,700	170,700	175,700	5,000
Other Operating Expenses	344,800	344,800	344,800	-
Total OPERATING Expenditures	2,143,200	2,128,700	2,490,700	
Total CAPITAL Expenditures	1,500,000	1,500,000	3,000,000	1,500,000
TOTAL EXPENDITURES AND FUNDING TO RESERVES	3,643,200	3,628,700	5,490,700	1,862,000
<u>Funding</u>				
				(INCR)/DECR
Municipal				
Municipal Apportionment (levy)	2,537,850	2,593,350	2,785,350	(192,000)
Government Grants				
MNRF Transfer Payments	285,350	285,350	285,350	0
Provincial	700,000	700,000	1,450,000	(750,000)
Funding From Reserves				
Water Control Structures/Water Mgmt Operating Reserve	120,000	50,000	970,000	(920,000)
TOTAL REVENUE AND FUNDING FROM RESERVES	3,643,200	3,628,700	5,490,700	(1,862,000)
Net Surplus/(Deficit)	0	0	0	0

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GRAND RIVER CONSERVATION AUTHORITY
P&S #4 - Resource Planning
 BUDGET 2025

	NEW REGS Budget 2023	NEW REGS Budget 2024	NEW REGS Budget 2025	Budget Change
How much does it cost, and who pays for it?				
				(INCR)/(DECR)
<u>Expenditures and Funding to Reserves</u>				
Compensation and Benefits	2,275,200	2,403,000	2,435,000	32,000
Administration Expenses	221,900	221,900	257,900	36,000
Other Operating Expenses	54,700	54,700	54,700	-
Total OPERATING Expenditures	2,551,800	2,679,600	2,747,600	
TOTAL EXPENDITURES AND FUNDING TO RESERVES	2,551,800	2,679,600	2,747,600	68,000
<u>Funding</u>				
				(INCR)/DECR
Municipal				
Municipal Apportionment (levy)	1,362,800	1,685,600	1,823,600	(138,000)
Self Generated				
Solicitor Enquiry Fees	90,000	80,000	70,000	10,000
Permit Fees	500,000	470,000	410,000	60,000
Plan Review Fees	554,000	444,000	444,000	0
Funding from Reserves				
Water Management Operating Reserve	45,000	-	-	0
TOTAL REVENUE	2,551,800	2,679,600	2,747,600	(68,000)
Net Surplus/(Deficit)	0	0	0	0

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GRAND RIVER CONSERVATION AUTHORITY
P&S #5 - Conservation Lands Management
 BUDGET 2025

	NEW REGS Budget 2023 (draft Oct version)	NEW REGS Budget 2024	NEW REGS Budget 2025	Budget Change
How much does it cost, and who pays for it?				INCR/(DECR)
Expenditures and Funding to Reserves				
Compensation and Benefits	1,789,700	1,813,000	1,921,000	108,000
Administration Expenses	165,100	165,100	153,100	(12,000)
Insurance	201,000	60,000	65,000	5,000
Property Taxes	285,200	305,200	314,200	9,000
Other Operating Expenses	513,600	528,600	528,600	-
Total OPERATING Expenditures	2,954,600	2,871,900	2,981,900	
Total CAPITAL Expenditures				
Ecological Restoration		100,000		(100,000)
Total SPECIAL PROJECT Expenditures	0	100,000	0	
Forestry/Master Plans/Transition	0	0	0	
Land Sale Proceeds	0	0	0	
Total FUNDING to RESERVES	0	0	0	
TOTAL EXPENDITURES AND FUNDING TO RESERVES	2,954,600	2,971,900	2,981,900	10,000
Funding				
				(INCR)/DECR
Municipal				
Municipal Apportionment (levy)	2,712,600	2,629,900	2,739,900	(110,000)
Self Generated				
Timber Sales	15,000	15,000	15,000	0
Donations - Foundation	27,000	127,000	27,000	100,000
Funding From Reserves				
Land (Demolitions)	100,000	100,000	100,000	0
Transition Reserve (Staffing)	100,000	100,000	100,000	0
TOTAL REVENUE	2,954,600	2,971,900	2,981,900	(10,000)
Net Surplus/(Deficit)	0	0	0	0

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GRAND RIVER CONSERVATION AUTHORITY
P&S #6 - Source Protection Program
 BUDGET 2025

	NEW REGS Budget 2023	NEW REGS Budget 2024	NEW REGS Budget 2025	Budget Change
(draft Oct version)				
How much does it cost, and who pays for it?				INCR/(DECR)
Expenditures				
Compensation and Benefits	490,000	490,000	615,000	125,000
Administration Expenses	50,000	50,000	45,000	(5,000)
Other Operating Expenses	90,000	90,000	50,000	(40,000)
Water Budget - Technical Studies	10,000	204,000	70,000	(134,000)
TOTAL EXPENDITURES	640,000	834,000	780,000	(54,000)
Funding				
				(INCR)/DECR
Government Grants				
Provincial	640,000	834,000	780,000	54,000
TOTAL FUNDING	640,000	834,000	780,000	54,000
Net Surplus/(Deficit)	0	0	0	0

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GRAND RIVER CONSERVATION AUTHORITY
P&S #7 General Operating Expense
 BUDGET 2025

	NEW REGS Budget 2023 (draft Oct version)	NEW REGS Budget 2024	NEW REGS Budget 2025	Budget Change
How much does it cost, and who pays for it?				INCR/(DECR)
Expenditures and Funding to Reserves				
Compensation and Benefits	2,327,500	2,441,000	2,490,000	49,000
Administration Expenses	370,000	460,000	393,000	(67,000)
Insurance	63,500	334,500	298,000	(36,500)
Other Operating Expenses	804,788	1,102,214	804,688	(297,526)
LESS: Recovery of Corporate Services Expenses	(70,000)	(70,000)	(70,000)	-
Total OPERATING Expenditures	3,495,788	4,267,714	3,915,688	
Interest Income	1,250,000	2,050,000	2,050,000	-
Total FUNDING to RESERVES	1,250,000	2,050,000	2,050,000	
TOTAL EXPENDITURES AND FUNDING TO RESERVES	4,745,788	6,317,714	5,965,688	(352,026)
Funding			4,165,688	(INCR)/DECR
Municipal				
Municipal Apportionment (levy)	3,253,588	3,310,888	3,338,888	(28,000)
Self Generated				
Investment Income	1,350,000	2,200,000	2,300,000	(100,000)
Personnel	65,000	65,000	65,000	0
TOTAL REVENUE	4,668,588	5,575,888	5,703,888	(128,000)
Net Surplus/(Deficit)	(77,200)	(741,826)	(261,800)	(480,026)

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GRAND RIVER CONSERVATION AUTHORITY
P&S #8 - Watershed Services - CAT 2
 BUDGET 2025

	NEW REGS Budget 2023 (draft Oct version)	NEW REGS Budget 2024	NEW REGS Budget 2025	Budget Change
How much does it cost, and who pays for it?				INCR/(DECR)
Expenditures and Funding to Reserves				
Compensation and Benefits	825,100	850,000	885,000	35,000
Administration Expenses	117,900	118,000	118,000	-
Other Operating Expenses	100,000	100,000	100,000	-
Total OPERATING Expenditures	1,043,000	1,068,000	1,103,000	
RWQP Grants	800,000	800,000	800,000	-
Waste Water Optimization Project		130,000		(130,000)
Species at Risk			70,000	
Nature Smart Climate Solutions		85,000		(85,000)
Upper Blair Subwatershed Study		80,000		(80,000)
Total SPECIAL PROJECT Expenditures	800,000	1,095,000	870,000	
TOTAL EXPENDITURES AND FUNDING TO RESERVES	1,843,000	2,163,000	1,973,000	(260,000)
Funding				
				(INCR)/DECR
Municipal				
Memorandums of Understanding Apportionment	992,000	1,017,000	1,052,000	(35,000)
Municipal Other	850,000	930,000	850,000	80,000
Government Grants				
Other Provincial	0	130,000	0	130,000
Federal	0	85,000	70,000	15,000
Funding From Reserves				
Cambridge Desiltation Pond	1,000	1,000	1,000	0
TOTAL REVENUE	1,843,000	2,163,000	1,973,000	190,000
Net Surplus/(Deficit)	0	0	0	(70,000)

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GRAND RIVER CONSERVATION AUTHORITY
P&S #9 Burford Tree Nursery & Planting Services
 BUDGET 2025

	NEW REGS Budget 2023 (draft Oct version)	NEW REGS Budget 2024	NEW REGS Budget 2025	Budget Change
How much does it cost, and who pays for it?				INCR/(DECR)
<u>Expenditures and Funding to Reserves</u>				
Compensation and Benefits	278,000	287,000	296,000	9,000
Administration Expenses	30,900	30,900	20,400	(10,500)
Other Operating Expenses	558,400	675,000	696,000	21,000
Total OPERATING Expenditures	867,300	992,900	1,012,400	
TOTAL EXPENDITURES AND FUNDING TO RESERVES	867,300	992,900	1,012,400	19,500
<u>Funding</u> (INCR)/DECR				
Self Generated				
Burford Nursery	400,000	450,000	450,000	-
Landowner Contributions (Tree Planting)	180,000	230,000	230,000	-
TOTAL REVENUE	580,000	680,000	680,000	0
Net Surplus/(Deficit)	(287,300)	(312,900)	(332,400)	19,500

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GRAND RIVER CONSERVATION AUTHORITY
P&S #10 - Conservation Services
 BUDGET 2025

	NEW REGS Budget 2023 (draft Oct version)	NEW REGS Budget 2024	NEW REGS Budget 2025	Budget Change
How much does it cost, and who pays for it?				INCR/(DECR)
<u>Expenditures and Funding to Reserves</u>				
Compensation and Benefits	26,000	27,000	28,000	1,000
Administration Expenses	33,200	33,200	36,200	3,000
Other Operating Expenses	22,000	22,000	22,000	-
Total OPERATING Expenditures	81,200	82,200	86,200	
Total CAPITAL Expenditures				
Mill Creek Rangers Program		35,000	35,000	-
Species at Risk	40,000	70,000	-	(70,000)
Brant/Brantford Water Festival		45,000	45,000	-
Profit Mapping	-	35,000		(35,000)
Total SPECIAL PROJECT Expenditures	40,000	185,000	80,000	
Transition	-	-	-	
Total FUNDING to RESERVES	-	-	-	
TOTAL EXPENDITURES AND FUNDING TO RESERVES	121,200	267,200	166,200	(101,000)
<u>Funding</u>				
				(INCR)/DECR
Municipal				
Municipal-Other		10,000	10,000	-
Government Grants				
Other Provincial	30,000	100,000	65,000	35,000
Federal	40,000	70,000	0	70,000
Self Generated				
Donations - Foundation		35,000	35,000	-
TOTAL REVENUE	70,000	215,000	110,000	105,000
Net Surplus/(Deficit)	(51,200)	(52,200)	(56,200)	4,000

GRAND RIVER CONSERVATION AUTHORITY
P&S #11 - Outdoor Environmental Education
 BUDGET 2025

	NEW REGS Budget 2023 (draft Oct version)	NEW REGS Budget 2024	NEW REGS Budget 2025	Budget Change
How much does it cost, and who pays for it?				INCR/(DECR)
Expenditures and Funding to Reserves				
Compensation & Benefits	574,500	642,000	672,000	30,000
Administration Expenses	57,000	57,000	68,000	11,000
Other Operating Expenses	143,600	213,000	213,000	-
Total OPERATING Expenditures	775,100	912,000	953,000	
Guelph Lake Nature Centre		500,000		(500,000)
Total SPECIAL PROJECT Expenditures	0	500,000	0	
TOTAL EXPENDITURES AND FUNDING TO RESERVES	775,100	1,412,000	953,000	(459,000)
Funding				
				(INCR)/DECR
Self Generated				
Donations - Foundation		500,000	0	500,000
Nature Centre Revenue - Schools	500,000	600,000	600,000	0
Funding from Reserves				
Transition Reserve	275,100	312,000	353,000	(41,000)
TOTAL REVENUE	775,100	1,412,000	953,000	459,000
Net Surplus/(Deficit)	0	0	0	0

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GRAND RIVER CONSERVATION AUTHORITY
P&S #12 - Property Rentals
 BUDGET 2025

	NEW REGS Budget 2023 (draft Oct version)	NEW REGS Budget 2024	NEW REGS Budget 2025	Budget Change
How much does it cost, and who pays for it?				INCR/(DECR)
<u>Expenditures and Funding to Reserves</u>				
Compensation and Benefits	456,000	470,000	473,000	3,000
Administration Expenses	37,500	37,500	35,000	(2,500)
Other Operating Expenses	601,700	601,700	601,700	-
Total OPERATING Expenditures	1,095,200	1,109,200	1,109,700	
TOTAL EXPENDITURES AND FUNDING TO RESERVES	1,095,200	1,109,200	1,109,700	500
<u>Funding</u>				
				(INCR)/DECR
Self Generated				
Belwood	1,040,000	1,066,000	1,087,000	(21,000)
Conestogo	1,245,000	1,276,000	1,302,000	(26,000)
Agricultural	250,000	250,000	270,000	(20,000)
Residential	110,000	110,000	115,000	(5,000)
Miscellaneous	336,000	336,000	356,000	(20,000)
TOTAL REVENUE	2,981,000	3,038,000	3,130,000	(92,000)
Net Surplus/(Deficit)	1,885,800	1,928,800	2,020,300	(91,500)

GRAND RIVER CONSERVATION AUTHORITY
P&S #13 - Hydro Production
 BUDGET 2025

	NEW REGS Budget 2023 (draft Oct version)	NEW REGS Budget 2024	NEW REGS Budget 2025	Budget Change
How much does it cost, and who pays for it?				INCR/(DECR)
<u>Expenditures and Funding to Reserves</u>				
Compensation and Benefits	70,000	70,000	70,000	
Other Operating Expenses	25,500	25,500	25,500	
Total OPERATING Expenditures	95,500	95,500	95,500	
General Capital/Land Sale Proceeds	116,500	116,500	66,500	
Total FUNDING to RESERVES	116,500	116,500	66,500	
TOTAL EXPENDITURES AND FUNDING TO RESERVES	212,000	212,000	162,000	0
<u>Revenue</u>				
				(INCR)/DECR
Government Grants				
Provincial	0	0	0	
Self Generated				
Hydro Production-Belwood	265,000	265,000	315,000	
Hydro Production-Conestogo	260,000	260,000	160,000	
Hydro Production-Guelph	40,000	40,000	40,000	
Hydro Production-Elora	15,000	15,000	15,000	
Miscellaneous Income	0	0	0	
Funding from Reserves				
Land Sale Proceeds	0	0	0	
TOTAL REVENUE	580,000	580,000	530,000	0
Net Surplus/(Deficit)	368,000	368,000	368,000	0

GRAND RIVER CONSERVATION AUTHORITY
P&S #14 - Conservation Areas
 BUDGET 2025

	NEW REGS Budget 2023 (draft Oct version)	NEW REGS Budget 2024	NEW REGS Budget 2025	Budget Change
How much does it cost, and who pays for it?				INCR/(DECR)
<u>Expenditures and Funding to Reserves</u>				
Compensation and Benefits	5,033,000	5,774,000	6,017,000	243,000
Administration Expenses	215,000	220,000	253,000	33,000
Property Tax	65,000	65,000	65,000	-
Other Operating Expenses	3,724,000	3,723,000	3,981,000	258,000
Total OPERATING Expenditures	9,037,000	9,782,000	10,316,000	
Total CAPITAL Expenditures	2,000,000	2,000,000	2,000,000	-
TOTAL EXPENDITURES AND FUNDING TO RESERVES	11,037,000	11,782,000	12,316,000	534,000
<u>Funding</u>				
				(INCR)/DECR
Self Generated	check			
Brant	1,100,000	1,175,000	1,175,000	0
Byng Island	1,000,000	1,100,000	1,100,000	0
Belwood Lake	400,000	375,000	375,000	0
Conestogo Lake	550,000	600,000	600,000	0
Elora Gorge	2,000,000	2,300,000	2,800,000	(500,000)
Elora Quarry	450,000	450,000	450,000	0
Guelph Lake	1,300,000	1,400,000	1,400,000	0
Laurel Creek	650,000	650,000	650,000	0
Pinehurst Lake	850,000	900,000	900,000	0
Rockwood	1,250,000	1,300,000	1,300,000	0
Shade's Mills	450,000	450,000	450,000	0
Total Fee Revenue	10,000,000	10,700,000	11,200,000	(500,000)
Miscellaneous Income (Luther)	71,000	71,000	71,000	0
Funding From Reserves				
Gravel	1,000	1,000	1,000	0
Conservation Areas - Capital Projects	500,000	500,000	500,000	0
TOTAL REVENUE	10,572,000	11,272,000	11,772,000	(500,000)
Net Surplus/(Deficit)	(465,000)	(510,000)	(544,000)	34,000

GRAND RIVER CONSERVATION AUTHORITY
P&S #15 - Administrative Support - CATEGORY 3
 BUDGET 2025

	NEW REGS Budget 2023 (draft Oct version)	NEW REGS Budget 2024	NEW REGS Budget 2025	Budget Change
How much does it cost, and who pays for it?				INCR/(DECR)
<u>Expenditures and Funding to Reserves</u>				
Compensation and Benefits	648,600	668,000	706,000	38,000
Administration Expenses	100,900	100,900	139,400	38,500
Insurance	208,500	208,500	208,500	-
Other Operating Expenses	240,000	240,000	240,000	-
LESS: Recovery of Corporate Services Expenses				
Total OPERATING Expenditures	1,198,000	1,217,400	1,293,900	
TOTAL EXPENDITURES AND FUNDING TO RESERVES	1,198,000	1,217,400	1,293,900	76,500
<u>Funding</u>				
TOTAL REVENUE	0	0	0	0
Net Surplus/(Deficit)	(1,198,000)	(1,217,400)	(1,293,900)	76,500

Appendix G

GRAND RIVER CONSERVATION AUTHORITY
Supplementary Information - Information Systems and Motor Pool
 BUDGET 2025

	NEW REGS Budget 2023 (draft Oct version)	NEW REGS Budget 2024	NEW REGS Budget 2025	Budget Change
How much does it cost, and who pays for it?				INCR/(DECR)
Expenditures				
Information Systems				
Compensation and Benefits	1,290,000	1,329,000	1,394,000	65,000
Administrative Expenses	25,500	25,500	25,500	-
Software and Hardware Maintenance	187,500	187,500	187,500	-
Supplies and Services	54,000	54,000	54,000	-
Total OPERATING Expenditures	1,557,000	1,596,000	1,661,000	
Capital Expenses	170,000	300,000	300,000	-
LESS Internal Charges	(1,437,000)	(1,437,000)	(1,532,000)	(95,000)
NET Unallocated Expenses	290,000	459,000	429,000	(30,000)
Motor Pool				
Compensation and Benefits	312,000	321,000	330,000	9,000
Administrative Expenses	26,000	26,000	26,000	-
Insurance	50,600	63,000	63,000	-
Motor Pool Building and Grounds Maintenance	10,400	10,000	10,000	-
Equipment, Repairs and Supplies	286,000	336,000	336,000	-
Fuel	254,000	284,000	284,000	-
Total OPERATING Expenditures	939,000	1,040,000	1,049,000	
Capital Expenses	375,000	675,000	675,000	-
LESS Internal Charges	(1,300,000)	(1,300,000)	(1,400,000)	(100,000)
NET Unallocated Expenses	14,000	415,000	324,000	(91,000)
TOTAL EXPENDITURES	304,000	874,000	753,000	(121,000)
Funding				
TOTAL REVENUE	0	0	0	
Gross Surplus (Deficit)	(304,000)	(874,000)	(753,000)	
Funding From Reserves	3,041,000	3,611,000	3,685,000	
Funding to Reserves	(2,737,000)	(2,737,000)	(2,932,000)	
Net Surplus/(Deficit)	0	0	0	

Public Notice



Notice of Study Commencement

Town of Milton Municipal Class Environmental Assessment for Stormwater Management Master Plan

The Town of Milton is creating a Stormwater Management Master Plan to develop a preferred strategy for the effective management of stormwater. The Master Plan will follow Approach #2 and will help identify and effectively prioritize areas of concern and create a plan for cost-effective, and environmentally sustainable solutions.

The objective of this plan is to assess the Town's existing stormwater infrastructure, identify vulnerabilities, and inform short- and long-term planning to manage combined impacts of climate change and future development. The plan will identify constraints and opportunities related to managing the Town's stormwater system. The plan will act as a decision-making guide for prioritizing, estimating, budgeting, and addressing projects, to meet the future needs of our environment and growing community. The plan will also incorporate new policy directives (e.g., Consolidated Linear Infrastructure Environmental Compliance Approval from the Ministry of the Environment Conservation and Parks) as well as recommendations for new policies.

The Process

The Stormwater Management Master Plan will be completed according to the Municipal Engineers Association Municipal Class Environmental Assessment (MCEA), (2000, as amended in 2007, 2011, 2015, 2023 and 2024), which is an approved Class of Environmental Assessment under Ontario's Environmental Assessment Act. Results from this study will be documented in an environmental assessment that will be made available for a 30-day public review period. At that time, residents, Indigenous communities and other interested persons or groups will be informed of how to review the environmental assessment.

For more information

Visit www.milton.ca/en/living-in-milton/stormwater-management-master-plan.aspx for project information and updates. To provide your comments, request additional information, be added to the project mailing list, or if you require this notice to be provided in an alternative format as per the Accessibility for Ontarians with Disabilities Act (2005), please contact:

Rachel Ellerman, C.E.T., E.I.T.

Manager, Stormwater

Town of Milton

905-878-7252 ext. 2572

Rachel.ellerman@milton.ca

Chris Denich, M.Sc., P. Eng.

Project Manager

Aquafor Beech Limited

647-993-2267

denich.c@aquaforbeech.com

This notice was first issued on December 17, 2024.

Information will be collected in accordance with the Freedom of Information and Protection of Privacy Act. With the exception of personal information, all comments will become part of the public record.



400 Clyde Road, P.O. Box 729 Cambridge, ON N1R 5W6

Phone: 519.621.2761 Toll free: 866.900.4722 Fax: 519.621.4844 Online: www.grandriver.ca

December 20, 2024

Courtenay Hoytfox, Municipal Clerk
Township of Puslinch
7404 Wellington Road 34
Puslinch, ON N0B 2J0

Dear Courtenay Hoytfox

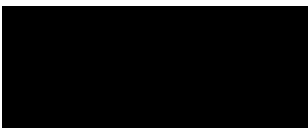
Re: 2025 Grand River Conservation Authority Municipal Apportionment and Budget Vote Meetings

Please be advised that the General Membership Meeting of the Grand River Conservation Authority (GRCA) will be held on January 24, 2025, at 9:30 a.m., to consider approval of the 2025 Municipal Apportionment. In addition, the Annual General Meeting of the GRCA will be held on Friday, February 28, 2025, at 9:30 a.m., to consider approval of the 2025 Budget.

Attached is the most recent draft of the 2025 Budget, which was presented to the GRCA General Membership on October 22, 2024. Based on board direction to staff, this draft budget includes a Total Municipal Apportionment of \$13,757,000 which represents a 3.5% increase over 2024. The Municipal Apportionment, if approved, will be apportioned to watershed municipalities on the basis of "Modified Current Value Assessment" as defined in Ontario Regulation 402/22: Budget and Apportionment.

The attached draft 2025 Budget outlines the programs and services of the Grand River Conservation Authority and how those programs are expected to be funded in 2025. Also included is a calculation of the 2025 Municipal Apportionment for participating municipalities. Should you have any questions concerning the draft Budget or the Municipal Apportionment, please contact the undersigned.

Yours truly,



Karen Armstrong,
Deputy CAO and Secretary-Treasurer



City of Stratford, Corporate Services Department

Clerk's Office

City Hall, P. O. Box 818, Stratford, Ontario N5A 6W1

Tel: 519-271-0250, extension 5237

Email: clerks@stratford.ca

Website: www.stratford.ca

December 18, 2024

Sent via email: InterGovernmental.Relations@guelph.ca

Intergovernmental Services

Chief Administrative Office

The City of Guelph

City Hall, 1 Carden Street,

Guelph ON N1H 3A1

Re: Resolution Enabling Municipalities to Charge Fees for use of Municipal Property by Gas Utilites

We acknowledge receipt of your correspondence dated November 29, 2024, regarding the above-mentioned matter.

The said correspondence was provided to Stratford City Council for their consideration as part of the December 16, 2024, Council meeting Consent Agenda (CA-2024-207). At the meeting, Council adopted the following resolution:

THAT CA-2024-207, being a resolution from the City of Guelph regarding Enabling Municipalities to Charge Fees for use of Municipal Property by Gas Utilities, be endorsed.

Sincerely,

[Redacted Signature]

Tatiana Dafoe, Clerk

/mf

cc: Hon. Paul Calandra, Ontario Minister Municipal Affairs and Housing of Ontario
Hon. Stephen Lecce, Minister of Energy and Electrification of Ontario
Matthew Rae, Member of Provincial Parliament, Perth - Wellington
Association of Municipalities of Ontario
All Ontario municipalities

City Council

Member Motions - Meeting 23

MM23.1	ACTION	Adopted		Ward: All
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Declaring Toronto a Paid-Plasma-Free Zone - by Councillor Chris Moise, seconded by Councillor Alejandra Bravo

City Council Decision

City Council on November 13 and 14, 2024, adopted the following:

1. City Council express its opposition to the operation of private for-profit blood collection companies in the City.
2. City Council forward this item to Canadian Blood Services, federal, provincial and territorial Ministers of Health, Grifols Pharmaceuticals, and all Ontario Municipalities and request that they support only voluntary blood and plasma collection, where donors do not receive payment for their blood or plasma.

Summary

In the City of Toronto, we uphold the principle of voluntary blood and plasma donation, acknowledging its vital importance as a public good. Our commitment derives from the lessons of Canada's tainted blood crisis, which tragically claimed approximately 8,000 lives. The subsequent Royal Krever Commission urged a fully voluntary, non-payment oriented blood and plasma donation system.

Within our Ontario healthcare system, we perceive blood donations as a priceless public resource, underscoring the need to safeguard the integrity of the public, voluntary donor system.

The Voluntary Blood Donations Act of Ontario strengthens this stance, legislating against the payment of donors and prohibiting donors from receiving financial compensation for their blood or plasma.

Canada Blood Services plans to open five paid plasma clinics, including one in Toronto, by 2025. This issue needs immediate attention and action. The public health community has raised concerns about Grifols Pharmaceuticals' plans to open a Toronto clinic. It's vital we protect vulnerable residents from exploitation by for-profit plasma collection companies offering cash for blood-plasma, a predatory practice.

In bringing this motion forward, we strive to reinforce the principles of voluntary, non-remunerated blood and plasma donation, protecting both the integrity of Canada's public blood system and the dignity of blood donors.

Background Information (City Council)

Member Motion MM23.1

<https://www.toronto.ca/legdocs/mmis/2024/mm/bgrd/backgroundfile-249600.pdf>

Attachment 1 - Resolution to Declare the City of Hamilton a "No Paid Plasma Zone"

<https://www.toronto.ca/legdocs/mmis/2024/mm/bgrd/backgroundfile-250144.pdf>

Council Meeting

Motion # 12/11/24 - 02
Title: Property Taxation Implications Related to Non-Market Valuation of Electricity Industry Properties, CAO General-2024-33
Date: Wednesday, December 11, 2024

Moved by: Rory Cavanagh
Seconded by: Beth Blackwell

Whereas the Municipality of Kincardine is a proud host community of the Bruce Nuclear Generating Site where Bruce Power generates 30% of Ontario's electricity needs; and

Whereas two decades ago the Province of Ontario adopted a property tax assessment model that continues to apply to Ontario's nuclear generation facilities; and

Whereas the Province assessment model includes non-market property valuation for electricity generating properties; and

Whereas the Municipality of Kincardine undertook a study in 2024 which has shown that the Provincial assessment model is compromising fairness and shifting the tax burden away from the electricity industry properties and onto the broader property tax base within the host community; and

Whereas the study demonstrated that this is primarily attributable to the assessed value of the subject properties being held almost static over several reassessment cycles, resulting from the Provincially prescribed rules for electricity generating, transmission and distribution properties; and

Whereas the Provincial model results in a disparity between the continuously updated market values assigned to the majority of properties and the static, non-market-based formula applied to electricity industry properties means that the tax burden shifts onto non-industry taxpayers; and

Now Therefore be it Resolved That municipal staff be directed to send communication to the Premier of Ontario, Minister of Energy and Electrification, the Minister of Finance, and the local MPP, to request that the Province undertake an immediate review and update the property tax assessment model for Ontario's nuclear generation facilities and other properties within the electricity industry, and copy the Association of Municipalities of Ontario and all Ontario Municipalities.

Carried.

Jennifer Lawrie

Clerk



Dufferin Aggregates
2300 Steeles Ave W, 4th Floor
Concord, ON L4K 5X6
Canada

December 10, 2024

Luke Rapus
Aggregates Technical Specialist
Ministry of Natural Resources and Forestry
Guelph District
1 Stone Road West
Guelph, Ontario
N1G 4Y2

RECEIVED

DEC 11 2024

Township of Puslinch

Attention: Mr. Rapus

**Re: Monthly Monitoring Report – November 2024
Mill Creek Pit, License #5738
Township of Puslinch, Wellington County**

Please find enclosed the required monitoring data for the month of November 2024. There were no exceedances to report.

If you have any questions, please do not hesitate to call.

Sincerely,

Matthew Erdmann
Site Superintendent

CC: Township of Puslinch
Sonja Strynatka (GRCA)
Kevin Mitchell (Dufferin Aggregates)
University of Guelph



Monthly Reporting
Mill Creek Aggregates Pit
November 2024

Date	DP21 (mASL)	Threshold Value (mASL)	Exceedance
4-Nov-24	305.81	305.58	NO
13-Nov-24	305.83	305.58	NO
21-Nov-24	305.80	305.58	NO
29-Nov-24	305.82	305.58	NO

Date	BH13 (mASL)	DP21 (mASL)	Head Difference (m)	Threshold Value (m)	Exceedance
4-Nov-24	306.15	305.81	0.34	0.09	NO
13-Nov-24	306.18	305.83	0.35	0.09	NO
21-Nov-24	306.16	305.80	0.36	0.09	NO
29-Nov-24	306.13	305.82	0.31	0.09	NO

Date	DP17 (mASL)	Threshold Value (mASL)	Exceedance
4-Nov-24	305.30	305.17	NO
13-Nov-24	305.32	305.17	NO
21-Nov-24	305.33	305.17	NO
29-Nov-24	305.31	305.17	NO

Date	BH92-12 (mASL)	DP17 (mASL)	Head Difference (m)	Threshold Value (m)	Exceedance
4-Nov-24	305.59	305.30	0.29	0.04	NO
13-Nov-24	305.58	305.32	0.26	0.04	NO
21-Nov-24	305.60	305.33	0.27	0.04	NO
29-Nov-24	305.62	305.31	0.31	0.04	NO

Date	DP3 (mASL)	Threshold Value (mASL)	Exceedance
4-Nov-24	304.78	304.54	NO
13-Nov-24	304.76	304.54	NO
21-Nov-24	304.79	304.54	NO
29-Nov-24	304.81	304.54	NO

Date	DP6 (mASL)	DP3 (mASL)	Head Difference (m)	Threshold Value (m)	Exceedance
4-Nov-24	305.55	304.78	0.77	0.55	NO
13-Nov-24	305.61	304.76	0.85	0.55	NO
21-Nov-24	305.62	304.79	0.83	0.55	NO
29-Nov-24	305.60	304.81	0.79	0.55	NO

Date	DP2 (mASL)	Threshold Value (mASL)	Exceedance
4-Nov-24	304.18	303.55	NO
13-Nov-24	304.16	303.55	NO
21-Nov-24	304.13	303.55	NO
29-Nov-24	304.17	303.55	NO

Date	BH92-27 (mASL)	DP2 (mASL)	Head Difference (m)	Threshold Value (m)	Exceedance
4-Nov-24	304.79	304.18	0.61	0.34	NO
13-Nov-24	304.77	304.16	0.61	0.34	NO
21-Nov-24	304.80	304.13	0.67	0.34	NO
29-Nov-24	304.78	304.17	0.61	0.34	NO

Date	DP1 (mASL)	Threshold Value (mASL)	Exceedance
4-Nov-24	304.34	303.96	NO
13-Nov-24	304.31	303.96	NO
21-Nov-24	304.35	303.96	NO
29-Nov-24	304.33	303.96	NO

Date	BH92-29 (mASL)	DP1 (mASL)	Head Difference (m)	Threshold Value (m)	Exceedance
4-Nov-24	305.00	304.34	0.66	0.19	NO
13-Nov-24	304.99	304.31	0.68	0.19	NO
21-Nov-24	304.96	304.35	0.61	0.19	NO
29-Nov-24	304.91	304.33	0.58	0.19	NO

Date	DP5CR (mASL)	Threshold Value (mASL)	Exceedance
4-Nov-24	303.35	302.84	NO
13-Nov-24	303.32	302.84	NO
21-Nov-24	303.33	302.84	NO
29-Nov-24	303.37	302.84	NO

Date	OW5-84 (mASL)	DP5CR (mASL)	Head Difference (m)	Threshold Value (m)	Exceedance
4-Nov-24	303.61	303.35	0.26	0.15	NO
13-Nov-24	303.64	303.32	0.31	0.15	NO
21-Nov-24	303.60	303.33	0.27	0.15	NO
29-Nov-24	303.59	303.37	0.22	0.15	NO

No exceedances to report for the month of November.

Note: A beaver dam has been observed on private property upstream of DP5CR, which is likely to impact the water levels at DP5CR. Similar to what has occurred in the recent past at this location, the beaver dam may potentially cause action threshold exceedances. It is recommended that the appropriate authority arrange to have the beaver dam removed.



Monthly Reporting
 Mill Creek Aggregates Pit
 November 2024

Total Monthly Precipitation (mm):	43.6	Kitchener/Waterloo (Actual)
Total Monthly Normal Precipitation (mm):	74.9	Waterloo-Wellington A (50-year Normal)

Max. Allowable as per PTTW- Main Pond		
(Imperial Gallons)		(Litres)
2,500	per minute	11,365
1,800,000	per day	8,183,000

Max. Allowable as per PTTW- Silt Pond		
(Imperial Gallons)		(Litres)
2,597	per minute	11,806
3,739,477	per day	17,000,000

Date	Below Water Table Extraction Phase 5	Below Water Table Extraction Phase 2	Water Pumped from Main Pond (gals)	Water Pumped from Active Silt Pond (gals)	Main Pond Level (mASL)	Exceedance Y/N (BELOW 305.5 mASL)	Phase 2 Pond Level (mASL)	Exceedance Y/N (BELOW 305.0 mASL)	Phase 3 Pond Level (mASL)	Exceedance Y/N (BELOW 303.85 mASL)	Phase 4 Pond Level (mASL)	Exceedance Y/N (BELOW 304.5 mASL)
1-Nov-24	-	-	-	-	306.38	N	305.91	N	305.25	N	305.87	N
2-Nov-24	-	-	-	-	-	-	-	-	-	-	-	-
3-Nov-24	-	-	-	-	-	-	-	-	-	-	-	-
4-Nov-24	-	-	-	-	306.41	N	305.92	N	305.24	N	305.87	N
5-Nov-24	-	-	-	-	306.39	N	305.90	N	305.23	N	305.86	N
6-Nov-24	-	-	-	-	306.38	N	305.91	N	305.23	N	305.85	N
7-Nov-24	-	-	-	-	306.36	N	305.89	N	305.25	N	305.86	N
8-Nov-24	-	-	-	-	306.36	N	305.90	N	305.24	N	305.84	N
9-Nov-24	-	-	-	-	-	-	-	-	-	-	-	-
10-Nov-24	-	-	-	-	-	-	-	-	-	-	-	-
11-Nov-24	-	-	-	-	306.34	N	305.90	N	305.24	N	305.84	N
12-Nov-24	-	-	-	-	306.33	N	305.88	N	305.24	N	305.85	N
13-Nov-24	-	-	-	-	306.34	N	305.89	N	305.22	N	305.86	N
14-Nov-24	-	-	-	-	306.33	N	305.91	N	305.20	N	305.85	N
15-Nov-24	-	-	-	-	306.35	N	305.90	N	305.22	N	305.87	N
16-Nov-24	-	-	-	-	-	-	-	-	-	-	-	-
17-Nov-24	-	-	-	-	-	-	-	-	-	-	-	-
18-Nov-24	-	-	-	-	306.33	N	305.88	N	305.21	N	305.87	N
19-Nov-24	-	-	-	-	306.32	N	305.87	N	305.19	N	305.90	N
20-Nov-24	-	-	-	-	306.34	N	305.87	N	305.20	N	305.89	N
21-Nov-24	-	-	-	-	306.35	N	305.86	N	305.21	N	305.91	N
22-Nov-24	-	-	-	-	306.33	N	305.88	N	305.18	N	305.90	N
23-Nov-24	-	-	-	-	-	-	-	-	-	-	-	-
24-Nov-24	-	-	-	-	-	-	-	-	-	-	-	-
25-Nov-24	-	-	-	-	306.34	N	305.87	N	305.19	N	305.91	N
26-Nov-24	-	-	-	-	306.33	N	305.86	N	305.16	N	305.93	N
27-Nov-24	-	-	-	-	306.32	N	305.84	N	305.14	N	305.92	N
28-Nov-24	-	-	-	-	306.30	N	305.83	N	305.13	N	305.94	N
29-Nov-24	-	-	-	-	306.31	N	305.85	N	305.15	N	305.93	N
30-Nov-24	-	-	-	-	-	-	-	-	-	-	-	-
Total	0	0	0	0								

Note: No exceedances to report for the month of November



REPORT FIN-2025-004

TO: Mayor and Members of Council

PREPARED BY: Mary Hasan, Director of Finance/Treasurer

PRESENTED BY: Mary Hasan, Director of Finance/Treasurer

MEETING DATE: January 15, 2025

SUBJECT: 2025 Capital and Operating Budget Update
File No. F05 BUD

RECOMMENDATIONS

THAT Report FIN-2025-004 entitled 2025 Capital and Operating Budget Update be received; and

That Council seek feedback from the Puslinch Historical Society and the donor of the Killean School Bell regarding the design of the cairn; and

That Council refer the feedback received from the Puslinch Historical Society and donor of the Killean School Bell regarding the design of the cairn to the Heritage Advisory Committee for information.

Purpose

The purpose of this report is to:

- 1.) Provide Council an update on the items that were discussed at the October 23, 2024 Capital Budget Meeting; and
- 2.) Provide Council an update on the items that were discussed at the November 27, 2024 Operating Budget Meeting; and
- 3.) Provide Operating and Capital Budget changes that have occurred due to more current information being available to staff.

Background

Council and the Public have received the following reports and presentations to date as part of budget deliberations:

Report	Council Meeting
FIN-2024-024 - 2025 Proposed User Fees and Charges	September 25, 2024 Council Meeting
2025 Proposed User Fees and Charges Public Information Meeting (PIM) Presentation and Draft By-law	October 9, 2024
FIN-2024-027 – 2025 Proposed Capital Budget	October 23, 2024 Council Meeting
FIN-2024-028 - 2025 User Fees and Charges By-law	November 6, 2024 Council Meeting
FIN-2024-032 - 2025 Proposed Cost of Living Adjustment	November 20, 2024 Council Meeting
FIN-2024-029 - 2025 Proposed Operating Budget	November 27, 2024 Council Meeting
FIN-2024-030 - 2025 Grant Application Program	November 27, 2024 Council Meeting
FIN-2024-031 – 2025 Municipal Insurance	December 18, 2024 Council Meeting
FIN-2025-004 - 2025 Capital and Operating Budget Update	January 15, 2025 Council Meeting

Capital Budget Updates based on Council Direction at the October 23, 2024 Council Meeting regarding Report FIN-2024-027 – 2025 Proposed Capital Budget:

Council Direction	Staff Update	Budget Impact
Council directed staff to not reduce the operating budget by \$8,904 due to the recommended capital budget changes for purchasing a full set of structural firefighter gear as detailed in Report FIN-2024-027.	Township staff have not reduced the operating budget in accordance with Council’s direction.	No further budget impact at this time.
Council directed staff to report back on utilizing Local Authority Services (LAS) to convert the remaining halogen bulbs to LED at the Puslinch Community Centre (PCC) as part of the Municipal Administration and Operations Facility Renovation.	Township staff will obtain a quote from LAS and other vendor(s) to upgrade the halogen bulbs at the PCC tennis courts as part of the Municipal Administration and Operations Facility Renovation.	No further budget impact at this time.
Council directed staff to update the funding associated with the electronic sign replacement at the amount of \$37,500 to the cash in lieu of parkland restricted reserve and to continue fundraising efforts for both the sign and the Killean School Bell Cairn.	The Capital Forecast presented at the October 23, 2024 Council Meeting included the following funds for this project: <ul style="list-style-type: none"> \$12.5K of Cash in Lieu of Parkland Restricted Reserve; 	The Capital Forecast has been updated to have this project be fully funded by the Cash in Lieu of Parkland Restricted Reserve in accordance with Council’s direction. This does not impact the proposed tax levy.

	<ul style="list-style-type: none">• \$12.5K of other third-party funds; and• \$12.5K of Corporation Information Technology Discretionary Reserves. <p>Staff will continue fundraising efforts associated with both the sign and Killean School Bell Cairn upon adoption of the donation policy in 2025.</p>	
<p>Council directed staff to fund the Killean School Bell Cairn at the amount \$17,750 for the Cairn and \$2,800 for the plaque from Cash in Lieu of Parkland Restricted Reserve and to continue fundraising efforts for both the sign and the Killean School Bell Cairn. Council also directed staff to send design options for the bell to the Heritage Committee for comment.</p>	<p>The Capital Forecast presented at the October 23, 2024 Council Meeting included \$20,550 of Cash in Lieu of Parkland funding for this project.</p> <p>The Heritage Advisory Committee through Resolution No. 2024-061 provided the following comments with respect to the design of the Killean School Bell Cairn for Council’s consideration:</p> <ul style="list-style-type: none">• That Council seek feedback from the Puslinch Historical Society and the donor of the Killean School Bell regarding the design of the cairn; and,• That Council refer the feedback received from the Puslinch Historical Society and donor of the Killean School Bell regarding the design of the cairn to the Heritage Advisory Committee for information. <p>Township staff are supportive of the Heritage Advisory</p>	<p>No further budget impact at this time.</p>

	<p>Committee’s comments as outlined above.</p> <p>Staff will continue fundraising efforts associated with both the sign and Killean School Bell Cairn upon adoption of the donation policy in 2025.</p>	
<p>Council directed staff to include a Perpetual Maintenance By-law in the 2025/2026 Corporate Workplan following the application for the CLI-ECA application and that the stormwater management pond rehabilitations be deferred until after the CLI-ECA is approved.</p>	<p>The Capital Forecast presented at the October 23, 2024 Council Meeting included \$51,750 of Administrative Studies Discretionary Reserve funding for the CLI-ECA application. The perpetual maintenance by-law will be incorporated in the 2025/2026 corporate workplan to be completed following the application for the CLI-ECA in accordance with Council’s direction.</p> <p>All storm water management pond rehabilitation projects will be deferred until the CLI-ECA application is approved.</p>	<p>No further budget impact at this time.</p>
<p>Council directed staff to consult with the MTO on the potential to close the intersection at Concession 1 and Highway 6 and report back to Council and that this road section be deferred to a future year until the intersection is closed and a cull de sac be established and that staff request the collision data at that intersection.</p>	<p>The Capital Forecast presented at the October 23, 2024 Council Meeting included Concession 1 – Leslie Road West to Highway 6 at an amount of \$160K in 2025 to be funded by the Asset Management Discretionary Reserve and Development Charges.</p> <p>Township staff are in the process of seeking this information from the MTO as requested by Council and will be reporting back to Council at a future Council Meeting.</p>	<p>The Capital Forecast has been updated to have this project be deferred to 2026 in accordance with Council’s direction. This does not impact the proposed tax levy.</p>

<p>Council directed staff as follows:</p> <ul style="list-style-type: none"> • \$22,184 for projects that are tax levy funded in 2025 be contributed to the Asset Management discretionary reserve year over year; and • 0.5% of the tax levy increase contribution to the gravel roads discretionary reserve be reallocated from the gravel road discretionary reserve to the asset management discretionary reserve in 2025. 	<p>The Capital Forecast presented at the October 23, 2024 Council Meeting included the following contributions to the Asset Management discretionary reserve:</p> <ul style="list-style-type: none"> • 2025 - \$975,825 • 2026 - \$1,002,575 • 2027 - \$1,029,325 • 2028 - \$1,056,075 • 2029 - \$1,082,825 • 2030 - \$1,109,575 • 2031 - \$1,136,325 • 2032 - \$1,163,075 • 2033 - \$1,189,825 • 2034 - \$1,216,575 <p>The Capital Forecast presented at the October 23, 2024 Council Meeting included the following contributions to the Gravel Roads Improvement discretionary reserve:</p> <ul style="list-style-type: none"> • 2025 - \$370,800 • 2026 - \$420,800 • 2027 - \$470,800 • 2028 - \$520,800 • 2029 - \$570,800 • 2030 - \$620,800 • 2031 - \$670,800 • 2032 - \$720,800 • 2033 - \$770,800 • 2034 - \$820,800 	<p>The Capital Forecast has been updated with the following contributions to the Asset Management discretionary reserve in accordance with Council’s direction:</p> <ul style="list-style-type: none"> • 2025 - \$1,002,575 • 2026 - \$1,024,759 • 2027 - \$1,051,509 • 2028 - 1,078,259 • 2029 - 1,105,009 • 2030 - 1,131,759 • 2031 - \$1,158,509 • 2032 - \$1,185,259 • 2033 - \$1,212,009 • 2034 - \$1,238,759 <p>The Capital Forecast has been updated with the following contributions to the Gravel Roads Improvement discretionary reserve in accordance with Council’s direction:</p> <ul style="list-style-type: none"> • 2025 - \$344,050 • 2026 to 2034 – no changes from the October 23, 2024 Council Meeting <p>This does not impact the proposed tax levy as it is a reallocation of funds.</p>
<p>Council directed staff to incorporate two radar speed signs in the budget in 2025 and two radar speed signs each budget cycle going forward.</p>	<p>This amounts to approximately \$14,000 per year (50% development charges funded and 50% capital tax levy funded).</p>	<p>The Capital Forecast has been updated with \$14,000 of funding per year (50% development charges funded and 50% capital tax levy funded) in accordance with Council’s</p>

		direction. This results in a tax levy increase of \$7K per year from the previous version of the budget presented.
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Capital Budget Updates based on More Current information being available to Staff

Item Description	Staff Update	Budget Impact
Badenoch Storage Shed Replacement	Council at its meeting held on December 18, 2024 received Report REC-2024-003 regarding the Badenoch Storage Shed Replacement.	The Capital Forecast has been updated to have this project funded by the Cash in Lieu of Parkland Restricted Reserve at \$20K as outlined in Report REC-2024-003. This does not impact the proposed tax levy.

Operating Budget Updates based on Council Direction at the November 27, 2024 Operating Budget Meeting regarding Report FIN-2024-029 – 2025 Proposed Operating Budget:

Council Direction	Staff Update	Budget Impact
Council approved grant allocations of \$21,870.	The budget presented on November 27, 2024 included an amount of \$16,870 for Community Grants in Account No. 01-0100-4600.	This results in a tax levy increase of \$5,000 from the previous version of the budget presented.
<p>Council approved the 2025 one-time base budget increases amounting to \$18,435 as outlined below to be funded by the 2024 surplus:</p> <ul style="list-style-type: none"> • 175th Anniversary of the Township - \$1,435 • Proposed Zoning By-law Amendments - \$15,000 • Peer Review of Statements of Cultural Heritage Value or Interest - \$2,000 	Township staff have incorporated the one-time base budget increases in the proposed operating budget to be funded by the 2024 surplus.	No tax levy impact as the 2025 one-time base budget increases are funded by the 2024 surplus.
Council approved the 2025 permanent base budget increase amounting to \$684	Township staff have incorporated the permanent base budget increase in the	No tax levy impact as the 2025 permanent base

<p>for the Trax Software to be funded by the Building Reserve.</p>	<p>proposed operating budget to be funded by the Building Reserve.</p>	<p>budget increase is being funded by the Building Reserve.</p>
<p>Council approved the 2025 permanent base budget increases amounting to \$2,397 as outlined below to be funded by the 2025 tax levy:</p> <ul style="list-style-type: none"> • Back-up to the EOC Director - Cell Phone for Emergency Incidents - \$627 • Hamilton Health Sciences Medical Oversight - \$1,770 	<p>Township staff have incorporated the permanent base budget increases in the proposed operating budget to be funded by the 2025 tax levy. Please note, the back-up to the EOC Director cell phone for emergency incidents has a 30% building reserve funding component that was not outlined by Township staff previously.</p>	<p>This results in a tax levy increase of \$2,209 for 2025 from the previous version of the budget presented. It also includes further building reserve funding of \$188.</p>
<p>Council directed staff to recategorize the \$47K allocated from a future Committee Coordinator position to an additional By-law Officer Position.</p>	<p>The budget presented on November 27, 2024 included \$47.8K for a 0.5 full-time equivalent Committee Coordinator in accordance with Council’s direction at the November 6, 2024 Council Meeting.</p> <p>Council at its meeting held on December 18, 2024 received Report ADM-2024-069 regarding By-law Enforcement Service Levels and Resources and approved the 2025 budget implications associated with the Administrative Monetary Penalty System (AMPS) as outlined in the Report including the following:</p> <ul style="list-style-type: none"> • incremental staff wages and benefits - \$46.5K; • Anticipated 2025 recoveries through AMPS - \$30K; • AMPS software system - \$2K (budget reallocation – no impact); and • Staff training associated with AMPS - \$7.3K. <p>There are also additional requirements for the new Bylaw Enforcement Officer position that were not included in Report ADM-2024-069 including cell phone, training, uniforms and special</p>	<p>This results in a tax levy decrease of \$18.1K for 2025 from the previous version of the budget presented.</p>

	<p>clothing, memberships and subscriptions amounting to approximately \$5.9K. A new computer will also be required estimated at \$1.4K funded by discretionary reserves.</p>	
<p>Council directed staff to phase in a further BBI increase related to the Cambridge Fire Service Agreement of \$10,375 each year until 40% of the contract is achieved by 2027.</p>	<p>The budget presented on November 27, 2024 included an amount of \$65,345 for this contract based on Council’s direction at its meeting held on January 18, 2023.</p> <p>Based on a new contract received from Cambridge in 2024, the Cambridge Fire Services contract will total \$226,900 in 2027 (end of contract term) as outlined in Report FIR-2024-005 presented at the November 20, 2024 Council Meeting. Township staff provided options for phasing in further costs in Report FIN-2024-029 presented to Council at its meeting held on November 27, 2024. Council selected option 2 for implementation.</p>	<p>\$5,705 of the \$10,375 further BBI increase was already incorporated in the budget presented on November 27, 2024. This results in a tax levy increase of \$4,670 for 2025 from the previous version of the budget presented.</p>
<p>Council directed staff to incorporate the following approved amendments into the base budget as follows:</p> <ul style="list-style-type: none"> • remove the \$10K allocation for the Morwick G360 Ground Water Research Institute; and • remove the \$5K allocation for increased integrity commissioner costs 	<p>Township staff have incorporated the approved amendments in the proposed operating budget which resulted in a reduction to the 2025 tax levy.</p>	<p>This results in a tax levy decrease of \$15,000 for 2025 from the previous version of the budget presented.</p>

Operating Budget Updates based on More Current information being available to Staff

Item Description	Staff Update	Budget Impact
Salaries and Benefits	Changes to salaries and benefits based on the 2025 remuneration by-law passed by Council at its meeting held on December 18, 2024.	This results in a tax levy decrease of \$53.7K for 2025 from the previous version of the budget presented.
Top Aggregate Producing Municipalities of Ontario (TAPMO)	The budget presented on November 27, 2024 included TAPMO membership fees of \$25K. Township staff received confirmation that the TAPMO membership fee should be reduced from \$25K to \$5K.	This results in a tax levy decrease of \$20K for 2025 from the previous version of the budget presented.
Insurance	The budget presented on November 27, 2024 included insurance amounts of \$253K. As outlined in Report FIN-2024-031 presented to Council at its meeting held on December 18, 2024, the quote received from Intact, has reduced these fees to \$251K, resulting in budget savings of \$2.6K.	This results in a tax levy decrease of \$2.6K for 2025 from the previous version of the budget presented.
Region of Waterloo (Region) Water Supply Strategy Update	Township staff received an update from the Region regarding the Region's Water Supply Strategy Update. Source Water Protection will be completing the majority of the review and may assist the Township in cost sharing of this project.	This results in a tax levy increase of \$5K for 2025 from the previous version of the budget presented.

Council had also requested a clarification from the Ministry of Finance regarding their letter dated October 31, 2024. The Ministry of Finance's response is attached as Schedule H to this Report.

Financial Implications

Current Proposed Tax Levy Impact

Outlined in the table below is the current proposed tax levy impact based on the incorporation of the items discussed in this Report:

Description	2024 Approved Budget	2025 Proposed Budget	Difference
Total Capital Tax Levy	\$1,334,875	\$1,435,809	\$100,934
Total Operating Tax Levy	\$4,024,046	\$4,236,333	\$212,287
Total Municipal Tax Levy	\$5,358,921	\$5,672,143	\$313,222

MPAC 2025 Returned Assessment Roll

Based on the 2025 MPAC returned assessment roll and the current tax levy impact as reported in this Report, approximately each additional \$57,000 of taxes levied results in a 1% tax rate increase for the Township portion of taxes on the Median/Typical Single Family Home.

Similar to previous practise, the 2025 returned assessment roll obtained from MPAC in mid-December is compared to the 2024 returned assessment roll to determine the assessment change for the median/typical properties in the Township. The Township verifies the median/typical property assessment changes to the Ontario Property Tax Analysis tool that was made available to Township staff on December 10, 2024. The assessment change is incorporated in the calculation of the tax rate impact for the median/typical properties as further outlined in the tables below in this Report.

The education tax rates are based on correspondence received from the Ministry of Finance dated November 1, 2024 and remain unchanged from 2024. The County of Wellington (County) tax rates are preliminary as the County's budget will be passed on January 30, 2025. Both the Township and County tax rates are also subject to change based on the County Tax Policy which will be adopted by County Council in approximately April of 2025.

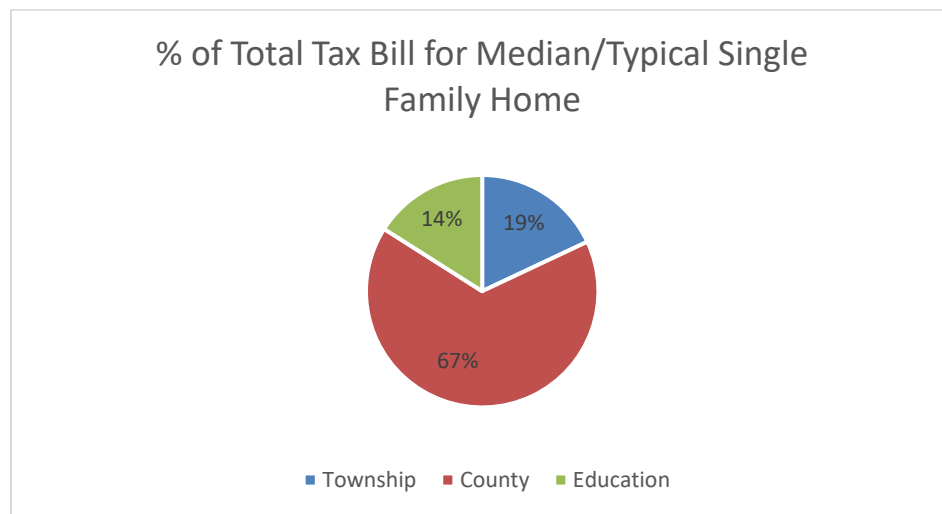
The 2025 returned assessment roll continues to be based on January 1, 2016 assessed values due to the Province's continued postponement of the 2021 assessment update. Property assessments for the 2025 property tax year will continue to be based on January 1, 2016 assessed values. As a result of the reassessment cycle being postponed again until 2026, the 2021 assessment values are deemed for 2025. There is however new assessment growth (ie. new construction and renovations) as outlined below.

The Township’s 2025 new weighted assessment growth is approximately 1.67% or \$46.9M (ie. new construction and renovations). This incorporates the reduction to be implemented in 2025 related to the new aggregate extraction property class recently announced by the Province (estimated at a reduction of \$14.1K of Township taxes). A more refined estimate of this reduction due to the new aggregate extraction property class is currently being analyzed by County staff. If there had not been any new assessment growth in the Township, the proposed 2025 budget would have resulted in a Township tax increase of 5.84% and \$74 and a blended tax increase of 3.75% and \$256 on the median/typical single family home.

Median/Typical Single Family Home

The following table shows that the proposed 2025 budget results in a Township tax increase of 4.10% and \$52 and a blended tax increase of 3.42% and \$234 on the median/typical single family home (2024 Assessment - \$661,000; 2025 Assessment - \$661,000).

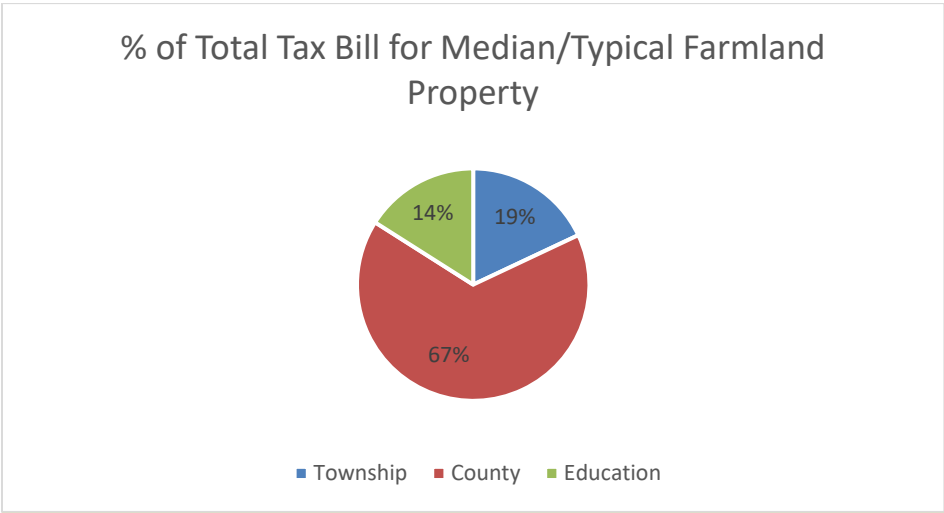
Description	% of Total Tax Bill	2024	2025	\$ Change from 2024	% Change from 2024
Median Assessment		\$661,000	\$661,000	\$0	0.00%
Yearly Township Taxes	19%	\$1,264	\$1,316	\$52	4.10%
Yearly County Taxes	67%	\$4,557	\$4,739	\$182	4.00%
Yearly Education Taxes	14%	\$1,011	\$1,011	\$0	0.00%
Yearly Blended Taxes	100%	\$6,832	\$7,066	\$234	3.42%
Yearly Township Taxes per \$100K Assessment		\$191	\$199	\$8	4.10%
Yearly Blended Taxes per \$100K Assessment		\$1,034	\$1,069	\$35	3.42%



Median/Typical Farmland Property

The following table shows that the proposed 2025 budget results in a Township tax increase of 4.10% and \$14 and a blended tax increase of 3.42% and \$64 on the median/typical farmland property (2024 Assessment - \$719,400; 2025 Assessment - \$719,400).

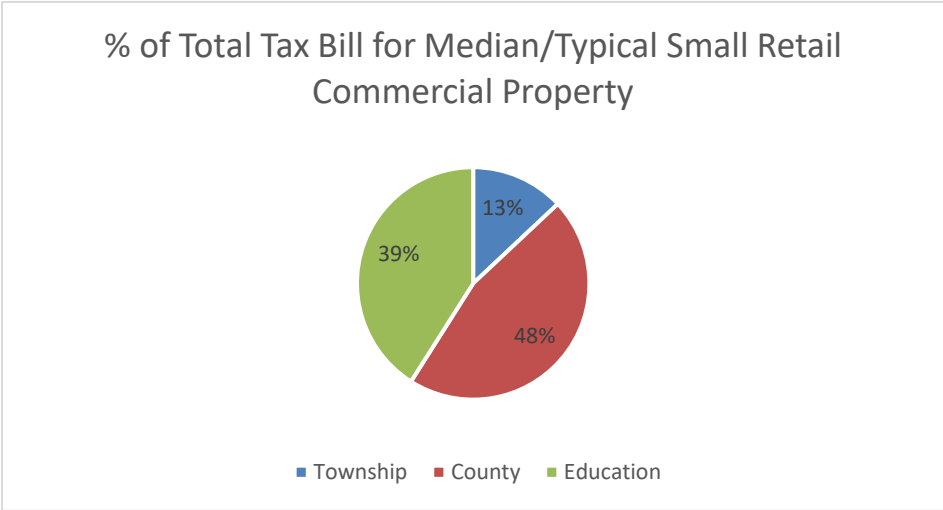
Description	% of Total Tax Bill	2024	2025	\$ Change from 2024	% Change from 2024
Median Assessment		\$719,400	\$719,400	\$0	0%
Yearly Township Taxes	19%	\$344	\$358	\$14	4.10%
Yearly County Taxes	67%	\$1,240	\$1,289	\$50	4.00%
Yearly Education Taxes	14%	\$275	\$275	\$0.00	0.00%
Yearly Blended Taxes	100%	\$1,859	\$1,923	\$64	3.42%
Yearly Township Taxes per \$100K Assessment		\$48	\$50	\$2	4.10%
Yearly Blended Taxes per \$100K Assessment		\$258	\$267	\$9	3.42%



Median/Typical Small Retail Commercial Property

The following table shows that the proposed 2025 budget results in a Township tax increase of 4.10% and \$74 and a blended tax increase of 2.41% and \$336 on the median/typical small retail commercial property (2024 Assessment - \$636,100; 2025 Assessment - \$636,100).

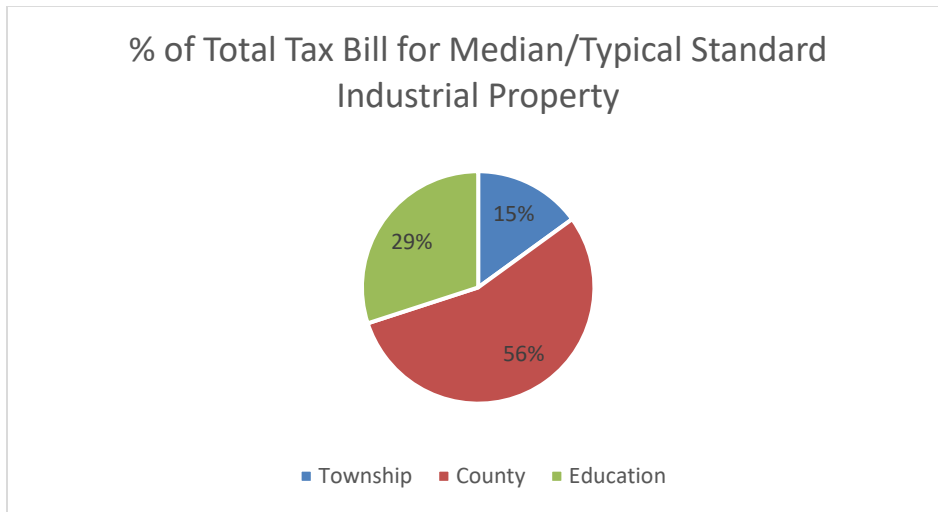
Description	% of Total Tax Bill	2024	2025	\$ Change from 2024	% Change from 2024
Median Assessment		\$636,100	\$636,100	\$0	0%
Yearly Township Taxes	13%	\$1,814	\$1,888	\$74	4.10%
Yearly County Taxes	48%	\$6,538	\$6,799	\$261	4.00%
Yearly Education Taxes	39%	\$5,598	\$5,598	\$0.00	0.00%
Yearly Blended Taxes	100%	\$13,949	\$14,285	\$336	2.41%
Yearly Township Taxes per \$100K Assessment		\$285	\$297	\$12	4.10%
Yearly Blended Taxes per \$100K Assessment		\$2,193	\$2,246	\$53	2.41%



Median/Typical Standard Industrial Property

The following table shows that the proposed 2025 budget results in a Township tax increase of 4.10% and \$311 and a blended tax increase of 2.84% and \$1,401 on the median/typical standard industrial property (2024 Assessment - \$1,649,000; 2025 Assessment - \$1,649,000).

Description	% of Total Tax Bill	2024	2025	\$ Change from 2024	% Change from 2024
Median Assessment		\$1,649,000	\$1,649,000	\$0	0%
Yearly Township Taxes	15%	\$7,569	\$7,879	\$311	4.10%
Yearly County Taxes	56%	\$27,281	\$28,371	\$1,090	4.00%
Yearly Education Taxes	29%	\$14,511	\$14,511	\$0	0.00%
Yearly Blended Taxes	100%	\$49,361	\$50,762	\$1,401	2.84%
Yearly Township Taxes per \$100K Assessment		\$459	\$478	\$19	4.10%
Yearly Blended Taxes per \$100K Assessment		\$2,993	\$3,078	\$85	2.84%



Applicable Legislation and Requirements

Municipal Act, 2001

Engagement Opportunities

The Township has incorporated a number of engagement opportunities associated with the 2025 budget process as outlined below:

- Advisory Committee Budget Input

- Social Media Posts and/or Advertisements at Facebook.ca/TownshipofPuslinch and Twitter.com/TwpPuslinchON
- Township Website Banner and Budget Page at puslinch.ca/government/budget/
- Community Engagement Survey at EngagePuslinch.ca open from December 13, 2024 to January 31, 2025 at 12:00 p.m.
- Puslinch Today Advertisement
- Wellington Advertiser Advertisement
- Public Information Meeting on January 22, 2025 at 7:00 p.m.
- Media releases related to EngagePuslinch.ca survey and final budget highlights.
- Community Newsletter regarding final budget highlights which will be sent with the final tax bill in August 2025.

Attachments

Schedule A – 2025 Proposed Operating Budget

Schedule B – 2025 Proposed Expenditures, Reserve Transfers and Revenues Summary

Schedule C - 2020 to 2034 Capital Plan Summary

Schedule D - Projects by Year – 2020 to 2034

Schedule E – Capital Summary – Funding Sources by Year

Schedule F - 2025 Proposed Capital Budget Compared to the 2024 and 2023 Approved Capital Budget Funding Comparisons

Schedule G - 2025 Proposed Ten Year Plan Compared to the 2024 and 2023 Ten Year Plans

Schedule H – Ministry of Finance Response to Council Question dated December 18, 2024

Respectfully submitted:	Contributors:	Reviewed by:
<p>Mary Hasan, Director of Finance/Treasurer</p>	<p>Mike Fowler, Director of Public Works, Parks, and Facilities</p> <p>Justine Brotherston, Interim Municipal Clerk</p> <p>Jamie MacNeil, Fire Chief</p> <p>Andrew Hartholt, Chief Building Official</p> <p>Michelle Cassar, Deputy Treasurer</p>	<p>Courtenay Hoytfox, Interim CAO</p>

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Department	Account Type	Account	Description	2022 Actuals	2023 Actuals	2024 YTD	2024 Budget	2025 Budget
Administration								
	Expenditures							
		01-0010-4000	FT Wages	\$422,728	\$357,260	\$342,522	\$468,939	\$672,644
		01-0010-4001	PT Wages	\$6,735	\$7,419	\$5,399	\$9,128	\$8,758
		01-0010-4002	OT Wages	\$979	\$4,821	\$0	\$500	\$500
		01-0010-4100	FT Wage Related Expenses	\$75,657	\$62,749	\$66,677	\$81,659	\$117,390
		01-0010-4101	PT Wage Related Expenses	\$531	\$599	\$642	\$1,755	\$1,681
		01-0010-4102	Group Benefits	\$29,675	\$26,749	\$60,186	\$56,393	\$85,445
		01-0010-4103	WSIB	\$7,871	\$10,814	\$14,648	\$14,303	\$18,494
		01-0010-4200	Office Supplies & Equipment	\$1,310	\$1,066	\$1,129	\$1,750	\$1,300
		01-0010-4302	Communication (phone, fax, internet)	\$1,647	\$1,083	\$747	\$1,574	\$1,716
		01-0010-4303	Professional Fees - Legal	\$84,012	\$251,394	\$122,102	\$53,500	\$68,500
		01-0010-4305	Professional Fees - Engineering	\$44,239	\$37,609	\$44,792	\$23,145	\$18,145
		01-0010-4307	Events and Other	\$11,153	\$8,715	\$10,765	\$12,310	\$13,745
		01-0010-4308	Mileage	\$154	\$33	\$657	\$100	\$500
		01-0010-4309	Professional Development	\$2,674	\$11,557	\$14,463	\$18,621	\$24,781
		01-0010-4311	Membership and Subscription Fees	\$16,348	\$16,571	\$37,225	\$17,282	\$18,390
		01-0010-4312	Meals	\$0	\$0	\$181	\$400	\$400
		01-0010-4313	Travel - Accomodations & Parking	\$0	\$0	\$2,095	\$200	\$2,100
		01-0010-4314	Travel - Air Fare	\$0	\$0	\$0	\$200	\$200
		01-0010-4315	Insurance	\$37,794	\$43,303	\$41,999	\$51,896	\$54,249
		01-0010-4316	Advertising	\$2,032	\$4,144	\$2,015	\$2,715	\$2,215
		01-0010-4317	Professional Fees - Ground Water Monitoring	\$4,803	\$4,908	\$5,360	\$4,000	\$4,751
		01-0010-4320	Contract Services	\$47,709	\$99,547	\$43,432	\$34,394	\$61,491
		01-0010-4321	Clothing, Safety Allowance	\$207	\$0	\$740	\$2,710	\$2,585
		01-0010-4600	Heritage Financial Incentive Program	\$0	\$1,000	\$2,313	\$10,600	\$10,600
	Expenditures Total			\$798,259	\$951,341	\$820,088	\$868,072	\$1,190,581
	ReserveTransfers							
		01-0013-3110	Transfer from Heritage Financial Incentive Program	\$0	\$10,600	\$2,200	-\$10,600	-\$10,600
	ReserveTransfers Total			\$0	\$10,600	\$2,200	-\$10,600	-\$10,600
	Revenues							
		01-0015-1110	Agreement, Commissioner, FOI, Photocopy	-\$2,212	-\$1,567	-\$3,728	-\$2,223	-\$3,659
		01-0015-1130	Engineering, Environmental and Legal Fees Recovered	-\$12,535	-\$7,518	-\$4,499	-\$10,000	-\$10,000
		01-0015-1150	Recoveries from Staff Events	-\$995	-\$1,042	-\$1,305	-\$1,000	-\$1,000
		01-0015-1155	Nestle Agreement	-\$500	-\$500	\$0	-\$500	-\$500
		01-0015-3738	Other recoveries	\$0	-\$100	-\$3,000	-\$500	-\$500
	Revenues Total			-\$16,241	-\$10,727	-\$12,532	-\$14,223	-\$15,659

Department	Account Type	Account	Description	2022 Actuals	2023 Actuals	2024 YTD	2024 Budget	2025 Budget
Administration								
Building								
	Expenditures							
		01-0020-4000	FT Wages	\$305,284	\$319,934	\$288,815	\$407,637	\$463,564
		01-0020-4001	PT Wages	\$0	\$0	\$0	\$0	\$0
		01-0020-4002	OT Wages	\$737	\$0	\$0	\$500	\$500
		01-0020-4100	FT Wage Related Expenses	\$54,684	\$57,742	\$57,545	\$75,242	\$85,241
		01-0020-4101	PT Wage Related Expenses	\$0	\$0	\$0	\$0	\$0
		01-0020-4102	Group Benefits	\$33,637	\$32,755	\$48,545	\$47,039	\$68,870
		01-0020-4103	WSIB	\$6,998	\$9,565	\$11,391	\$12,856	\$13,727
		01-0020-4199	Computer Software & Hardware	\$61	\$511	\$0	\$300	\$200
		01-0020-4200	Office Supplies & Equipment	\$927	\$1,385	\$1,418	\$1,500	\$1,170
		01-0020-4203	Fuel	\$3,780	\$2,060	\$0	\$2,116	\$2,222
		01-0020-4220	Vehicle Maintenance	\$868	\$1,586	\$224	\$1,000	\$1,000
		01-0020-4301	Postage	\$547	\$810	\$1,088	\$850	\$1,000
		01-0020-4302	Communication (phone, fax, internet)	\$3,592	\$2,748	\$3,583	\$4,397	\$4,437
		01-0020-4303	Professional Fees - Legal	\$7,871	\$17,916	\$29,631	\$35,000	\$46,000
		01-0020-4304	Professional Fees - Audit	\$6,374	\$6,405	\$5,446	\$6,600	\$8,385
		01-0020-4305	Professional Fees - Engineering	\$3,730	\$1,593	\$2,814	\$5,000	\$3,000
		01-0020-4308	Mileage	\$186	\$743	\$727	\$750	\$750
		01-0020-4309	Professional Development	\$4,508	\$5,348	\$9,266	\$11,404	\$11,775
		01-0020-4311	Membership and Subscription Fees	\$3,784	\$4,663	\$5,251	\$5,431	\$5,737
		01-0020-4312	Meals	\$0	\$49	\$383	\$100	\$150
		01-0020-4313	Travel - Accomodations & Parking	\$938	\$1,262	\$2,374	\$2,000	\$2,000
		01-0020-4315	Insurance	\$10,541	\$13,391	\$14,606	\$14,509	\$15,383
		01-0020-4316	Advertising	\$418	\$2,240	\$1,043	\$898	\$910
		01-0020-4318	Vehicle Plates	\$125	\$0	\$0	\$125	\$0
		01-0020-4320	Contract Services	\$55,272	\$68,686	\$62,280	\$84,276	\$80,117
		01-0020-4321	Clothing, Safety Allowance	\$519	\$720	\$706	\$980	\$980
		01-0020-4322	Emergency Management	\$508	\$554	\$554	\$566	\$603
		01-0020-4323	Municipal Office Costs Recovered from Building Department	\$21,676	\$22,919	\$20,219	\$20,289	\$21,117
		01-0020-4500	Bank Service Charges	\$5,402	\$4,751	\$4,367	\$5,100	\$5,100
	Expenditures Total			\$532,965	\$580,337	\$572,276	\$746,465	\$843,940
	ReserveTransfers							
		01-0013-3150	Contribution to Building Surplus RF	\$39,059	\$352,061	-\$79,917	\$0	\$0
			Transfer from Building Surplus RF	\$0	\$0	\$0	-\$58,696	-\$135,296
	ReserveTransfers Total			\$39,059	\$352,061	-\$79,917	-\$58,696	-\$135,296
	Revenues							
		01-0015-1185	Online Service Fee	-\$4,447	-\$1,709	-\$3,436	-\$3,000	-\$3,000

Department	Account Type	Account	Description	2022 Actuals	2023 Actuals	2024 YTD	2024 Budget	2025 Budget
Building	Revenues	01-0015-1192	Reproduction of Digital Drawings	-\$371	\$0	\$0	-\$100	-\$50
		01-0015-3742	Other recoveries	\$0	\$0	-\$11,851	-\$500	-\$500
		01-0017-7210	Designated Structures Permit	-\$2,265	-\$473	-\$3,896	-\$2,000	-\$2,004
		01-0017-7211	Tent Application	-\$3,520	-\$1,185	-\$1,220	-\$1,500	-\$1,506
		01-0017-7242	Transfer of Permit	-\$984	-\$176	\$0	-\$181	-\$186
		01-0017-7243	Revision to Approved Plans	-\$2,796	-\$3,186	-\$3,884	-\$4,000	-\$4,136
		01-0017-7244	Alternative Solution Application	-\$528	\$0	\$0	-\$586	-\$603
		01-0017-7250	Residential Building Permits	-\$470,724	-\$194,242	-\$372,563	-\$408,000	-\$420,240
		01-0017-7251	Institutional, Commercial & Industrial Building Permits	-\$9,355	-\$708,939	-\$44,562	-\$200,000	-\$206,000
		01-0017-7252	Farm Building Permits	-\$27,898	\$0	-\$6,434	-\$20,000	-\$20,600
		01-0017-7253	Demolition Permits	-\$2,624	-\$1,760	-\$1,991	-\$1,900	-\$2,046
		01-0017-7254	Occupancy Permits	-\$5,658	-\$2,276	-\$5,249	-\$5,700	-\$5,871
		01-0017-7255	Sign Permits	-\$548	-\$295	-\$1,824	-\$1,000	-\$1,252
		01-0017-7257	Septic System Permit - New	-\$35,203	-\$14,789	-\$26,317	-\$34,000	-\$34,638
		01-0017-7258	Septic System Permit - Alter	-\$4,940	-\$3,192	-\$8,951	-\$4,940	-\$5,640
		01-0017-7291	Inspection of works not ready	-\$164	-\$176	-\$181	-\$362	-\$372
	Revenues Total			-\$572,025	-\$932,398	-\$492,359	-\$687,769	-\$708,644

Department	Account Type	Account	Description	2022 Actuals	2023 Actuals	2024 YTD	2024 Budget	2025 Budget
By-law								
	Expenditures							
		01-0140-4000	FT Wages	\$33,003	\$61,965	\$55,401	\$83,976	\$125,929
		01-0140-4001	PT Wages	\$0	\$340	\$0	\$700	\$400
		01-0140-4002	OT Wages	\$330	\$1,681	\$0	\$500	\$500
		01-0140-4100	FT Wage Related Expenses	\$6,052	\$11,533	\$11,128	\$15,715	\$23,473
		01-0140-4101	PT Wage Related Expenses	\$0	\$0	\$0	\$0	\$0
		01-0140-4102	Group Benefits	\$1,328	\$5,041	\$7,117	\$7,187	\$12,843
		01-0140-4103	WSIB	\$471	\$1,960	\$2,343	\$2,745	\$3,907
		01-0140-4200	Office Supplies & Equipment	\$107	\$341	\$175	\$150	\$150
		01-0140-4203	Fuel	\$413	\$1,426	\$0	\$2,117	\$1,497
		01-0140-4208	Signage - 911 Signs	\$1,673	\$360	\$608	\$1,200	\$1,000
		01-0140-4220	Vehicle Maintenance	\$107	\$602	\$1,236	\$500	\$700
		01-0140-4302	Communication (phone, fax, internet)	\$1,331	\$665	\$817	\$1,144	\$1,355
		01-0140-4303	Professional Fees - Legal	\$56,189	\$97,757	\$146,482	\$76,000	\$109,500
		01-0140-4305	Professional Fees - Engineering	\$22,194	\$34,375	\$44,433	\$22,000	\$15,000
		01-0140-4308	Mileage	\$784	\$0	\$0	\$250	\$250
		01-0140-4309	Professional Development	\$2,173	\$1,630	\$3,284	\$3,631	\$14,300
		01-0140-4312	Meals	\$120	\$0	\$5	\$100	\$50
		01-0140-4313	Travel - Accomodations & Parking	\$1,577	\$0	\$0	\$250	\$250
		01-0140-4315	Insurance	\$0	\$10,586	\$11,886	\$12,064	\$12,532
		01-0140-4316	Advertising	\$1,351	\$0	\$50	\$1,000	\$1,000
		01-0140-4318	Vehicle Plates	\$0	\$0	\$0	\$125	\$0
		01-0140-4320	Contract Services	\$38,209	\$17,585	\$18,224	\$27,725	\$25,162
		01-0140-4321	Clothing, Safety Allowance	\$1,385	\$150	\$0	\$260	\$2,020
		01-0140-4324	Livestock Loss	\$0	\$0	\$0	\$353	\$353
		01-0140-4311	Membership and Subscription Fees	\$240	\$363	\$534	\$652	\$507
		01-0140-4207	Public Education	\$0	\$0	\$0	\$500	\$500
	Expenditures Total			\$169,034	\$248,361	\$303,726	\$260,843	\$353,178
	Revenues							
		01-0015-1000	Lottery Licences	-\$30	-\$42	-\$245	-\$50	-\$100
		01-0015-1255	Sign Permits	\$0	\$0	\$0	-\$116	-\$1,511
		01-0015-1260	Fence Viewer's Application	\$0	\$0	\$0	\$0	\$0
		01-0015-1270	Engineering, Environmental and Legal Fees Recovered	-\$24,167	-\$38,608	-\$46,606	-\$31,500	-\$40,000
		01-0015-1280	Site Alteration Agreement	-\$2,056	-\$9,947	-\$20,127	-\$20,000	-\$20,600
		01-0015-3744	Other recoveries	-\$400	-\$995	-\$3,000	-\$588	-\$1,465
		01-0015-5240	Ontario Wildlife Damage Compensation	\$0	\$0	\$0	-\$353	-\$353
		01-0017-7220	Dog Tags and Kennel Licences	-\$13,336	-\$14,757	-\$5,875	-\$14,088	-\$14,468
		01-0017-7230	Municipal addressing signs and posts	-\$1,264	-\$522	-\$2,001	-\$1,650	-\$1,700
		01-0017-7270	Septic Compliance Letter	-\$794	-\$770	-\$880	-\$1,000	-\$810
		01-0017-7280	Special Events Permit	\$0	-\$1,074	-\$1,232	-\$1,000	-\$1,170
		01-0017-7281	Swimming Pool Enclosure Permit	-\$7,925	-\$1,221	-\$4,267	-\$6,000	-\$4,644

Department	Account Type	Account	Description	2022 Actuals	2023 Actuals	2024 YTD	2024 Budget	2025 Budget
Elections								
	Expenditures							
		01-0120-4001	Per Diems	\$2,640	\$0	\$0	\$0	\$0
		01-0120-4200	Office Supplies & Equipment	\$2,561	\$0	\$0	\$0	\$0
		01-0120-4208	Signage	\$80	\$0	\$0	\$0	\$0
		01-0120-4301	Postage	\$3,109	\$0	\$0	\$0	\$0
		01-0120-4304	Professional Fees - Audit	\$0	\$47	\$0	\$0	\$0
		01-0120-4309	Professional Development	\$948	\$0	\$0	\$0	\$0
		01-0120-4316	Advertising	\$9,593	\$0	\$0	\$0	\$0
		01-0120-4320	Contract Services	\$43,708	\$1,883	\$1,883	\$1,883	\$1,883
	Expenditures Total			\$62,640	\$1,929	\$1,883	\$1,883	\$1,883
	ReserveTransfers							
		01-0013-3115	Contribution to Elections	\$13,750	\$13,750	\$13,750	\$13,750	\$13,750
			Transfer From Elections	-\$55,000	\$0	\$0	\$0	\$0
	ReserveTransfers Total			-\$41,250	\$13,750	\$13,750	\$13,750	\$13,750
	Revenues							
		01-0015-3737	Election - Other Recoveries	\$0	\$0	\$0	\$0	\$0
		01-0120-4306	Nomination Fees	\$0	\$0	\$0	\$0	\$0
	Revenues Total			\$0	\$0	\$0	\$0	\$0

Department	Account Type	Account	Description	2022 Actuals	2023 Actuals	2024 YTD	2024 Budget	2025 Budget
Finance								
	Expenditures							
		01-0100-4000	FT Wages	\$368,500	\$325,728	\$240,607	\$402,467	\$361,722
		01-0100-4001	PT Wages	\$0	\$54,572	\$58,116	\$0	\$0
		01-0100-4002	OT Wages	\$3,235	\$4,216	\$0	\$500	\$500
		01-0100-4100	FT Wage Related Expenses	\$63,405	\$60,363	\$48,330	\$74,335	\$66,382
		01-0100-4101	PT Wage Related Expenses	\$0	\$6,578	\$7,627	\$0	\$0
		01-0100-4102	Group Benefits	\$44,498	\$44,661	\$42,079	\$45,908	\$37,467
		01-0100-4103	WSIB	\$7,562	\$11,091	\$12,281	\$12,370	\$10,280
		01-0100-4199	Computer Software & Hardware	\$884	\$1,758	\$0	\$1,000	\$880
		01-0100-4200	Office Supplies & Equipment	\$5,354	\$6,697	\$4,139	\$5,000	\$4,230
		01-0100-4301	Postage	\$13,011	\$14,061	\$13,824	\$13,300	\$14,200
		01-0100-4302	Communication (phone, fax, internet)	\$4,536	\$4,487	\$6,511	\$6,119	\$5,846
		01-0100-4304	Professional Fees - Audit	\$14,873	\$14,944	\$12,708	\$15,400	\$19,565
		01-0100-4308	Mileage	\$151	\$0	\$0	\$100	\$50
		01-0100-4309	Professional Development	\$2,848	\$1,641	\$10,222	\$3,868	\$4,009
		01-0100-4311	Membership and Subscription Fees	\$3,020	\$3,387	\$2,056	\$2,153	\$2,054
		01-0100-4312	Meals	\$62	\$0	\$11	\$100	\$50
		01-0100-4313	Travel - Accomodations & Parking	\$920	\$0	\$0	\$300	\$200
		01-0100-4316	Advertising and Tax Sale Expenses	\$13,887	\$26,353	\$26,536	\$13,994	\$20,145
		01-0100-4320	Contract Services	\$69,521	\$69,043	\$75,537	\$88,438	\$37,533
		01-0100-4322	Emergency Management	\$1,185	\$1,292	\$1,292	\$1,322	\$1,407
		01-0100-4326	Environmental Service - Garbage Bags	\$4,176	\$10,400	\$15,000	\$6,488	\$9,900
		01-0100-4450	COVID-19 Incremental Expenses	\$11,483	\$0	\$0	\$0	\$0
		01-0100-4500	Bank Service Charges	\$12,056	\$11,108	\$7,346	\$11,000	\$11,500
		01-0100-4502	Other written off (non collectible inv's)	\$10,725	\$10,141	\$3,925	\$0	\$0
		01-0100-4600	Community Grants	\$22,029	\$11,982	\$14,870	\$16,870	\$21,870
	Expenditures Total			\$677,923	\$694,501	\$603,017	\$721,031	\$629,790
	Revenues							
		01-0015-1160	Advertising, Legal, and Realtax Fees Recovered	-\$12,175	-\$20,591	-\$23,915	-\$20,000	-\$20,000
		01-0015-1170	NSF Fees	-\$560	-\$1,164	-\$1,230	-\$700	-\$990
		01-0015-1180	Online Service Fee	-\$2,109	-\$2,489	-\$3,383	-\$2,500	-\$2,500
		01-0015-3120	Tax Certificates	-\$8,640	-\$10,209	-\$11,022	-\$9,500	-\$9,656
		01-0015-3739	Other Recoveries	-\$1,191	-\$709	-\$3,180	-\$1,000	-\$1,000
		01-0017-7780	Garbage bags	-\$4,213	-\$9,634	-\$16,913	-\$6,488	-\$9,900
	Revenues Total			-\$28,887	-\$44,796	-\$59,643	-\$40,188	-\$44,046

Department	Account Type	Account	Description	2022 Actuals	2023 Actuals	2024 YTD	2024 Budget	2025 Budget
Fire and Rescue								
	Expenditures							
		01-0040-4001	PT Wages	\$475,836	\$469,191	\$351,631	\$406,850	\$416,016
		01-0040-4101	PT Wage Related Expenses	\$38,417	\$39,602	\$93,691	\$39,019	\$37,223
		01-0040-4102	Group Benefits	\$19,657	\$16,971	\$26,380	\$29,591	\$32,967
		01-0040-4103	WSIB	\$9,759	\$13,046	\$16,410	\$16,665	\$16,470
		01-0040-4200	Office Supplies & Equipment	\$1,039	\$616	\$1,420	\$1,000	\$1,000
		01-0040-4203	Fuel	\$22,055	\$16,443	\$27	\$20,318	\$21,333
		01-0040-4205	Equipment Maintenance & Supplies	\$20,097	\$14,419	\$21,702	\$22,000	\$22,000
		01-0040-4206	Oxygen & Medical Supplies	\$5,375	\$2,402	\$4,965	\$3,100	\$4,200
		01-0040-4207	Public Education	\$816	\$3,000	\$2,380	\$3,000	\$3,000
		01-0040-4220	Vehicle Maintenance	\$63,687	\$52,285	\$28,393	\$52,000	\$48,000
		01-0040-4302	Communication (phone, fax, internet)	\$10,068	\$6,985	\$8,585	\$5,688	\$6,358
		01-0040-4308	Mileage	\$929	\$1,693	\$474	\$1,500	\$1,000
		01-0040-4309	Professional Development	\$13,281	\$17,909	\$10,635	\$18,370	\$23,530
		01-0040-4311	Membership and Subscription Fees	\$2,206	\$2,140	\$1,080	\$3,740	\$2,106
		01-0040-4312	Meals	\$715	\$509	\$666	\$700	\$550
		01-0040-4313	Travel - Accomodations & Parking	\$36	\$942	\$849	\$200	\$600
		01-0040-4315	Insurance	\$37,967	\$52,930	\$59,432	\$60,318	\$62,662
		01-0040-4316	Advertising	\$0	\$901	\$0	\$500	\$500
		01-0040-4318	Vehicle Plates	\$390	\$265	\$265	\$265	\$265
		01-0040-4319	Permits	\$507	\$541	\$565	\$541	\$565
		01-0040-4320	Contract Services	\$142,070	\$206,926	\$130,602	\$164,381	\$151,705
		01-0040-4321	Clothing, Safety Allowance	\$21,046	\$10,733	\$28,299	\$21,252	\$16,252
		01-0040-4000	FT Wages	\$0	\$0	\$52,427	\$105,914	\$123,341
		01-0040-4100	FT Wage Related Expenses	\$0	\$0	\$12,832	\$19,029	\$21,963
		01-0040-4215	Cleaning - Personal Protective Equipment	\$0	\$0	\$0	\$0	\$5,000
	Expenditures Total			\$885,952	\$930,448	\$853,708	\$995,940	\$1,018,606
	Revenues							
		01-0015-3210	Information or Fire Reports	-\$714	-\$599	-\$528	-\$616	-\$565
		01-0015-3215	Other recoveries	-\$1,972	-\$1,568	-\$4,791	-\$9,437	-\$9,437
		01-0015-3230	Open Burning Permit and Inspection	-\$13,423	-\$14,813	-\$18,079	-\$15,000	-\$15,792
		01-0015-3235	Burning Permit Violations	\$0	\$0	-\$1,120	-\$543	-\$560
		01-0015-3245	Fire Extinguisher Training	-\$190	\$0	-\$510	-\$264	-\$254
		01-0015-3250	Water Tank Locks	\$0	\$0	\$0	-\$21	-\$22
		01-0015-3260	Fireworks Permits	-\$105	\$0	\$0	-\$116	-\$119
		01-0015-3270	Occupancy Load	\$0	\$0	\$0	\$0	\$0
		01-0015-3280	Fire Safety Plan Review	\$0	-\$133	\$0	-\$140	-\$144
		01-0015-3290	Post Fire Watch	\$0	\$0	\$0	\$0	\$0
		01-0015-3320	Key Boxes	\$0	\$0	\$0	-\$173	-\$178
		01-0015-3330	Inspections	\$0	\$0	\$0	\$0	\$0

Department	Account Type	Account	Description	2022 Actuals	2023 Actuals	2024 YTD	2024 Budget	2025 Budget
Municipal Office								
	Expenditures							
		01-0170-4201	Hydro	\$16,584	\$19,173	\$17,090	\$16,200	\$17,900
		01-0170-4202	Heat	\$13,352	\$14,298	\$14,643	\$12,600	\$13,825
		01-0170-4204	Water Protection	\$1,073	\$1,747	\$1,260	\$1,200	\$1,400
		01-0170-4215	Cleaning, Maintenance & Supplies - Interior	\$25,278	\$27,918	\$22,564	\$22,600	\$24,800
		01-0170-4216	Kitchen Supplies and Equipment	\$5,421	\$5,452	\$3,093	\$5,000	\$4,400
		01-0170-4217	Waste Removal	\$3,035	\$3,799	\$4,552	\$3,000	\$3,650
		01-0170-4222	Outdoor Maintenance of Building	\$238	\$288	\$483	\$1,000	\$500
		01-0170-4320	Contract Services	\$7,275	\$3,722	\$3,712	\$6,030	\$3,916
	Expenditures Total			\$72,255	\$76,396	\$67,398	\$67,630	\$70,391
	Revenues							
		01-0015-3745	Municipal Office Costs Recovered from Building Department	-\$21,676	-\$22,919	-\$20,219	-\$20,289	-\$21,117
	Revenues Total			-\$21,676	-\$22,919	-\$20,219	-\$20,289	-\$21,117

Department	Account Type	Account	Description	2022 Actuals	2023 Actuals	2024 YTD	2024 Budget	2025 Budget
ORC								
	Expenditures							
		01-0080-4000	FT Wages	\$46,971	\$55,068	\$41,907	\$61,277	\$90,316
		01-0080-4001	PT Wages	\$36,406	\$43,442	\$36,033	\$27,274	\$30,400
		01-0080-4002	OT Wages	\$5,045	\$3,118	\$1,451	\$4,000	\$4,000
		01-0080-4100	FT Wage Related Expenses	\$8,909	\$10,579	\$8,217	\$12,189	\$17,499
		01-0080-4101	PT Wage Related Expenses	\$2,156	\$4,824	\$4,073	\$5,243	\$5,836
		01-0080-4102	Group Benefits	\$2,218	\$4,387	\$10,094	\$9,947	\$14,683
		01-0080-4103	WSIB	\$1,973	\$3,155	\$3,272	\$3,008	\$3,854
		01-0080-4200	Office Supplies & Equipment	\$81	\$70	\$83	\$100	\$100
		01-0080-4201	Hydro	\$21,936	\$30,484	\$33,311	\$25,000	\$31,000
		01-0080-4202	Heat	\$6,362	\$5,143	\$5,608	\$5,500	\$5,750
		01-0080-4204	Water Protection	\$1,278	\$958	\$903	\$1,000	\$1,000
		01-0080-4205	Equipment Maintenance & Supplies	\$11,273	\$13,578	\$7,052	\$9,000	\$10,600
		01-0080-4215	Cleaning, Maintenance & Supplies - Interior	\$8,563	\$8,829	\$11,245	\$6,500	\$9,000
		01-0080-4217	Waste Removal	\$2,389	\$3,031	\$3,630	\$2,400	\$2,900
		01-0080-4222	Bldg-Cleaning, Maint,Supplies Exterior	\$19,900	\$7,407	\$4,356	\$8,000	\$8,000
		01-0080-4302	Communication (phone, fax, internet)	\$2,583	\$2,769	\$4,060	\$2,760	\$3,514
		01-0080-4308	Mileage	\$0	\$0	\$0	\$100	\$50
		01-0080-4309	Professional Development	\$0	\$0	\$0	\$0	\$0
		01-0080-4311	Membership and Subscription Fees	\$0	\$0	\$0	\$0	\$0
		01-0080-4312	Meals	\$0	\$0	\$0	\$50	\$50
		01-0080-4315	Insurance	\$8,432	\$10,586	\$11,886	\$12,064	\$12,532
		01-0080-4316	Advertising	\$1,323	\$418	\$0	\$1,000	\$1,000
		01-0080-4320	Contract Services	\$1,118	\$605	\$77	\$1,471	\$563
		01-0080-4321	Clothing, Safety Allowance	\$452	\$813	\$212	\$600	\$600
	Expenditures Total			\$189,366	\$209,265	\$187,468	\$198,482	\$253,246
	Revenues							
		01-0015-2600	Ice Rental - Prime	-\$36,021	-\$23,542	-\$35,991	-\$38,100	-\$38,867
		01-0015-2700	Ice Rental - Non-Prime	-\$583	\$0	-\$99	-\$647	-\$234
		01-0015-2800	Arena Summer Rentals	-\$10,991	-\$6,048	-\$6,462	-\$10,310	-\$7,633
		01-0015-2900	Gymnasium Rental	-\$19,116	-\$27,107	-\$31,446	-\$25,775	-\$26,548
		01-0015-3000	Rink Board and Ball Diamond Advertising	-\$1,518	-\$1,197	-\$1,235	-\$1,235	-\$1,272
		01-0015-3735	Other Recoveries	-\$369	-\$353	-\$478	-\$400	-\$437
	Revenues Total			-\$68,599	-\$58,248	-\$75,711	-\$76,467	-\$74,991

Department	Account Type	Account	Description	2022 Actuals	2023 Actuals	2024 YTD	2024 Budget	2025 Budget
Parks								
	Expenditures							
		01-0110-4000	FT Wages	\$42,624	\$119,103	\$64,749	\$119,359	\$153,448
		01-0110-4001	PT Wages	\$0	\$0	\$29,463	\$0	\$0
		01-0110-4002	OT Wages	\$2,486	\$2,607	\$0	\$1,000	\$1,000
		01-0110-4100	FT Wage Related Expenses	\$8,001	\$22,088	\$12,896	\$22,746	\$29,012
		01-0110-4101	PT Wage Related Expenses	\$0	\$0	\$5,790	\$0	\$0
		01-0110-4102	Group Benefits	\$6,377	\$14,680	\$14,704	\$15,485	\$18,946
		01-0110-4103	WSIB	\$852	\$3,610	\$4,348	\$3,912	\$4,772
		01-0110-4201	Hydro	\$2,843	\$3,650	\$4,480	\$2,800	\$3,300
		01-0110-4203	Fuel	\$5,877	\$6,476	\$0	\$3,711	\$6,485
		01-0110-4204	Water Protection	\$0	\$0	\$0	\$200	\$0
		01-0110-4205	Equipment Maintenance & Supplies	\$1,831	\$4,196	\$2,522	\$2,800	\$2,800
		01-0110-4220	Vehicle Maintenance	\$46	\$350	\$122	\$350	\$350
		01-0110-4222	Maintenance Grounds	\$12,369	\$6,909	\$23,979	\$13,000	\$16,000
		01-0110-4315	Insurance	\$8,432	\$10,586	\$11,886	\$12,064	\$12,532
		01-0110-4316	Advertising	\$1,440	\$0	\$1,412	\$1,000	\$1,000
		01-0110-4320	Contract Services	\$728	\$794	\$2,487	\$2,294	\$1,724
		01-0110-4309	Professional Development	\$0	\$0	\$1,605	\$0	\$1,500
	Expenditures Total			\$93,906	\$195,050	\$180,443	\$200,720	\$252,871
	Revenues							
		01-0015-2200	Horse Paddock Rental	-\$53	-\$91	-\$59	-\$74	-\$61
		01-0015-2300	Picnic Shelter	-\$1,075	-\$1,013	-\$1,069	-\$1,159	-\$1,084
		01-0015-2400	Ball Diamond Rentals	-\$7,879	-\$9,968	-\$12,628	-\$10,277	-\$13,007
		01-0015-2450	Soccer Field Rentals	-\$4,103	-\$2,213	-\$6,102	-\$3,609	-\$6,207
		01-0015-2500	Tennis Courts	\$0	\$0	-\$2,734	-\$800	-\$2,003
		01-0015-3746	Other recoveries	-\$350	\$0	-\$236	\$0	\$0
	Revenues Total			-\$13,459	-\$13,285	-\$22,827	-\$15,919	-\$22,361

Department	Account Type	Account	Description	2022 Actuals	2023 Actuals	2024 YTD	2024 Budget	2025 Budget
PCC								
	Expenditures							
		01-0070-4000	FT Wages	\$65,522	\$70,430	\$80,170	\$132,018	\$95,411
		01-0070-4001	PT Wages	\$0	\$8,486	\$1,705	\$0	\$0
		01-0070-4002	OT Wages	\$1,322	\$3,301	\$2,148	\$500	\$500
		01-0070-4100	FT Wage Related Expenses	\$12,115	\$13,020	\$16,088	\$24,976	\$18,100
		01-0070-4101	PT Wage Related Expenses	\$0	\$362	\$211	\$0	\$0
		01-0070-4102	Group Benefits	\$8,513	\$9,397	\$13,246	\$17,627	\$10,271
		01-0070-4103	WSIB	\$1,545	\$2,486	\$3,683	\$4,307	\$2,964
		01-0070-4200	Office Supplies & Equipment	\$102	\$0	\$10	\$100	\$100
		01-0070-4201	Hydro	\$11,116	\$12,061	\$12,974	\$12,000	\$11,600
		01-0070-4202	Heat	\$3,782	\$6,402	\$6,683	\$4,500	\$5,200
		01-0070-4204	Water Protection	\$3,551	\$3,910	\$3,758	\$3,700	\$3,700
		01-0070-4215	Cleaning, Maintenance & Supplies - Interior	\$6,366	\$6,696	\$4,356	\$6,500	\$6,500
		01-0070-4216	Kitchen Supplies and Equipment	\$1,697	\$317	\$1,436	\$1,500	\$1,500
		01-0070-4217	Waste Removal	\$9,453	\$12,123	\$14,518	\$9,500	\$12,600
		01-0070-4222	Outdoor Maintenance of Building	\$3,753	\$4,040	\$2,246	\$4,400	\$4,000
		01-0070-4302	Communication (phone, fax, internet)	\$2,790	\$2,556	\$3,837	\$2,448	\$2,940
		01-0070-4308	Mileage	\$0	\$0	\$0	\$0	\$50
		01-0070-4309	Professional Development	\$0	\$0	\$0	\$0	\$0
		01-0070-4311	Membership and Subscription Fees	\$0	\$0	\$0	\$500	\$0
		01-0070-4312	Meals	\$0	\$0	\$6	\$0	\$50
		01-0070-4313	Travel - Accomodations & Parking	\$0	\$0	\$0	\$0	\$0
		01-0070-4315	Insurance	\$8,432	\$10,586	\$11,886	\$12,064	\$12,532
		01-0070-4316	Advertising	\$1,507	\$0	\$0	\$1,000	\$1,000
		01-0070-4320	Contract Services	\$3,630	\$3,164	\$4,648	\$5,033	\$5,347
		01-0070-4321	Clothing, Safety Allowance	\$172	\$292	\$266	\$260	\$520
	Expenditures Total			\$145,368	\$169,628	\$183,876	\$242,932	\$194,885
	Revenues							
		01-0015-3110	Hall - Prime	-\$15,587	-\$26,770	-\$19,859	-\$34,739	-\$34,739
		01-0015-3115	Hall - Non-Prime	-\$14,975	-\$20,756	-\$20,682	-\$20,434	-\$21,047
		01-0015-3130	Meeting Room	-\$4,143	-\$11,047	-\$9,009	-\$13,427	-\$11,378
		01-0015-3135	Projector and Microphone Rental Fee	-\$26	\$0	\$0	\$0	\$0
		01-0015-3160	Licensed Events Using Patio	-\$181	-\$126	-\$317	-\$130	-\$346
		01-0015-3170	Hall - Commercial Rentals	\$0	\$0	\$0	-\$1,547	-\$1,016
		01-0015-3180	Bartenders	-\$234	\$0	\$0	\$0	\$0
		01-0015-3200	Kitchen Facilities - Non-Prime	-\$686	-\$2,357	-\$3,886	-\$2,570	-\$3,809
		01-0015-3736	Other Recoveries	-\$2,101	-\$3,081	-\$2,004	-\$5,000	-\$5,000
		01-0015-5250	Recreation Conditional Grants	-\$1,804	-\$4,358	\$0	-\$5,167	-\$5,167
	Revenues Total			-\$39,737	-\$68,495	-\$55,758	-\$83,014	-\$82,502

Department	Account Type	Account	Description	2022 Actuals	2023 Actuals	2024 YTD	2024 Budget	2025 Budget
Planning								
	Expenditures							
		01-0130-4000	FT Wages	\$74,060	\$79,467	\$80,160	\$114,373	\$123,016
		01-0130-4002	OT Wages	\$0	\$1,520	\$0	\$500	\$500
		01-0130-4100	FT Wage Related Expenses	\$13,471	\$14,596	\$16,479	\$21,230	\$22,735
		01-0130-4102	Group Benefits	\$5,620	\$5,977	\$6,789	\$9,746	\$8,448
		01-0130-4103	WSIB	\$1,708	\$2,491	\$3,655	\$3,733	\$3,817
		01-0130-4200	Office Supplies & Equipment	\$0	\$0	\$64	\$200	\$200
		01-0130-4302	Communication (phone, fax, internet)	\$0	\$42	\$36	\$100	\$100
		01-0130-4303	Professional Fees - Legal	\$25,843	\$174,889	\$107,129	\$52,000	\$89,250
		01-0130-4305	Professional Fees - Engineering	\$105,542	\$306,883	\$261,438	\$203,536	\$138,600
		01-0130-4308	Mileage	\$0	\$0	\$18	\$100	\$50
		01-0130-4309	Professional Development	\$0	\$182	\$444	\$800	\$2,250
		01-0130-4311	Membership and Subscription Fees	\$305	\$789	\$1,512	\$717	\$1,604
		01-0130-4312	Meals	\$0	\$0	\$0	\$50	\$50
		01-0130-4313	Travel - Accomodations & Parking	\$0	\$0	\$15	\$200	\$200
		01-0130-4316	Advertising	\$7,054	\$7,869	\$5,113	\$5,000	\$5,378
		01-0130-4317	Professional Fees - Water Monitoring	\$1,054	\$5,830	\$4,204	\$3,000	\$3,700
		01-0130-4320	Contract Services	\$74,115	\$24,944	\$73,951	\$42,440	\$121,158
		01-0130-4600	CIP Grants and other Economic Development Programs	\$9,024	\$0	\$13,440	\$19,854	\$19,854
	Expenditures Total			\$317,796	\$625,479	\$574,447	\$477,580	\$540,910
	ReserveTransfers							
		01-0013-3100	Transfer from Operating Carryforward	-\$7,500	\$25,000	-\$25,000	-\$25,000	\$0
	ReserveTransfers Total			-\$7,500	\$25,000	-\$25,000	-\$25,000	\$0
	Revenues							
		01-0015-1190	Engineering, Environmental and Legal Fees Recovered	-\$45,544	-\$492,783	-\$165,053	-\$176,698	-\$100,000
		01-0015-1200	Minor Variance	-\$12,759	-\$23,075	-\$17,042	-\$22,370	-\$22,108
		01-0015-1205	Agreements	-\$769	-\$2,556	-\$584	-\$2,635	-\$2,561
		01-0015-1210	Part Lot Control Exemption By-law	\$0	\$0	\$0	\$0	\$0
		01-0015-1220	Site Plan Control	-\$111,315	\$20,911	-\$7,730	-\$7,730	-\$80,962
		01-0015-1225	Consent Review and Clearance	-\$1,833	-\$3,388	-\$2,791	-\$3,180	-\$3,255
		01-0015-1226	Ownership List Confirmation	-\$1,656	-\$1,155	-\$1,264	-\$1,185	-\$1,215
		01-0015-1227	Pre-Consultation	-\$10,829	-\$19,232	-\$14,728	-\$19,988	-\$5,900
		01-0015-1230	Zoning By-law Amendment	-\$45,261	-\$7,500	-\$10,308	-\$7,731	-\$52,875
		01-0015-1235	Telecommunication Tower Proposals	\$0	\$0	\$0	-\$2,890	-\$1,079
		01-0015-1236	Lifting of Holding Designation Fee (Zoning)	\$0	\$0	\$0	-\$1,472	-\$1,516
		01-0015-1240	Zoning By-law Amendment - Aggregate	\$0	\$0	\$0	-\$17,641	\$0
		01-0015-1241	Garden Suites and Renewals (Zoning)	\$0	\$0	\$0	\$0	\$0
		01-0015-3240	Compliance Letter	-\$2,888	-\$4,337	-\$2,892	-\$4,065	-\$4,116
		01-0015-1228	Application Reactivation	\$0	\$0	\$0	\$0	\$0

Department	Account Type	Account	Description	2022 Actuals	2023 Actuals	2024 YTD	2024 Budget	2025 Budget
Public Works								
	Expenditures							
		01-0030-4000	FT Wages	\$482,710	\$483,051	\$359,067	\$530,974	\$567,062
		01-0030-4001	PT Wages	\$38,487	\$38,493	\$34,192	\$20,835	\$18,564
		01-0030-4002	OT Wages	\$44,563	\$39,982	\$31,466	\$27,795	\$27,795
		01-0030-4100	FT Wage Related Expenses	\$88,111	\$89,529	\$76,085	\$100,146	\$106,430
		01-0030-4101	PT Wage Related Expenses	\$5,697	\$4,931	\$5,614	\$4,005	\$3,563
		01-0030-4102	Group Benefits	\$54,703	\$54,681	\$63,197	\$63,845	\$69,768
		01-0030-4103	WSIB	\$13,197	\$16,995	\$16,947	\$18,072	\$17,994
		01-0030-4200	Office Supplies & Equipment	\$0	\$236	\$827	\$150	\$150
		01-0030-4201	Hydro	\$679	\$771	\$647	\$700	\$700
		01-0030-4203	Fuel	\$135,894	\$116,303	\$131,099	\$98,766	\$103,704
		01-0030-4205	Equipment Maintenance & Supplies	\$2,204	\$355	\$669	\$2,050	\$1,000
		01-0030-4208	Signage	\$12,295	\$14,233	\$11,708	\$14,500	\$14,500
		01-0030-4209	Pavement Markings	\$34,204	\$36,283	\$0	\$35,500	\$35,500
		01-0030-4210	Railway Maintenance and Upgrades	\$1,975	\$0	\$0	\$5,000	\$5,000
		01-0030-4211	Municipal Street Naming	\$5,280	\$0	\$0	\$1,000	\$1,000
		01-0030-4212	Maintenance Gravel	\$79,098	\$63,707	\$91,138	\$75,000	\$75,000
		01-0030-4213	Calcium	\$79,791	\$79,152	\$67,987	\$76,000	\$76,000
		01-0030-4214	Winter Maintenance	\$294,687	\$277,542	\$205,287	\$250,000	\$250,000
		01-0030-4217	Waste Removal	\$1,279	\$0	\$0	\$1,300	\$500
		01-0030-4218	Shop Overhead	\$12,206	\$5,704	\$8,317	\$7,400	\$8,700
		01-0030-4219	Road Maintenance supplies	\$30,999	\$33,691	\$37,458	\$35,400	\$35,400
		01-0030-4220	Vehicle Maintenance	\$65,034	\$45,818	\$43,044	\$42,000	\$42,000
		01-0030-4221	Speed Monitor	\$0	\$0	\$0	\$0	\$0
		01-0030-4222	Tree Maintenance Program	\$24,015	\$20,956	\$5,583	\$32,000	\$32,000
		01-0030-4224	Sidewalk Repairs	\$0	\$0	\$0	\$5,000	\$5,000
		01-0030-4302	Communication (phone, fax, internet)	\$3,761	\$2,026	\$2,377	\$2,100	\$2,671
		01-0030-4305	Professional Fees - Engineering	\$877	\$0	\$851	\$1,000	\$1,000
		01-0030-4308	Mileage	\$0	\$0	\$320	\$100	\$100
		01-0030-4309	Professional Development	\$0	\$0	\$1,130	\$1,200	\$6,200
		01-0030-4311	Membership and Subscription Fees	\$559	\$219	\$729	\$709	\$729
		01-0030-4312	Meals	\$0	\$0	\$75	\$350	\$350
		01-0030-4315	Insurance	\$55,369	\$74,102	\$83,204	\$84,446	\$87,727
		01-0030-4316	Advertising	\$3,562	\$212	\$18	\$1,500	\$1,000
		01-0030-4318	Vehicle Plates	\$11,813	\$6,595	\$7,271	\$6,595	\$6,595
		01-0030-4319	Permits	\$111	\$60	\$51	\$100	\$100
		01-0030-4320	Contract Services	\$33,821	\$53,869	\$39,113	\$74,778	\$38,147
		01-0030-4321	Clothing, Safety Allowance	\$2,279	\$2,200	\$2,965	\$2,800	\$3,200
		01-0030-4400	Street Lights: Repairs and Hydro Bills	\$11,999	\$14,082	\$17,637	\$14,850	\$14,850
	Expenditures Total			\$1,631,257	\$1,575,779	\$1,346,073	\$1,637,966	\$1,660,000

Department	Account Type	Account	Description	2022 Actuals	2023 Actuals	2024 YTD	2024 Budget	2025 Budget
Public Works	ReserveTransfers							
		01-0013-3085	Transfer from Asset Management Discretionary Reserve	-\$1,975	\$0	\$0	-\$10,000	-\$10,000
		01-0013-3100	Transfer from Operating Carryforward	\$0	-\$27,110	\$0	\$0	\$0
		01-0013-3205	Contribution from Winter Maintenance	-\$39,257	\$0	\$0	\$0	\$0
			Contribution to Winter Maintenance	\$0	\$0	\$0	\$25,000	\$0
	ReserveTransfers Total			-\$41,232	-\$27,110	\$0	\$15,000	-\$10,000
	Revenues							
		01-0015-1290	Oversize/Haul Route Permits	-\$420	-\$339	-\$928	-\$232	-\$476
		01-0015-2000	Third Party Cost Recovery	-\$1,319	-\$500	\$0	-\$100	-\$100
		01-0015-3310	Entrance Permit	-\$1,647	-\$1,822	-\$4,692	-\$3,196	-\$3,292
		01-0015-3315	Municipal Street Naming	-\$3,080	\$0	\$0	-\$1,000	-\$1,000
		01-0015-3740	Public Works Other Recoveries	-\$28,516	-\$66,418	\$0	-\$48,516	-\$28,516
	Revenues Total			-\$34,981	-\$69,079	-\$5,620	-\$53,044	-\$33,384

Department	Account Type	Account	Description	2022 Actuals	2023 Actuals	2024 YTD	2024 Budget	2025 Budget
Heritage Advisory Committee								
	Expenditures							
		01-0050-4001	PT Wages	\$8,379	\$8,786	\$9,963	\$10,986	\$11,092
		01-0050-4101	PT Wage Related Expenses	\$600	\$639	\$852	\$1,374	\$1,370
		01-0050-4103	WSIB	-\$13	\$159	\$240	\$232	\$221
		01-0050-4200	Office Supplies & Equipment	\$0	\$1,684	\$0	\$100	\$100
		01-0050-4308	Mileage	\$298	\$109	\$201	\$300	\$300
		01-0050-4309	Professional Development	\$330	\$598	\$275	\$1,000	\$1,000
		01-0050-4311	Membership and Subscription Fees	\$75	\$177	\$202	\$177	\$202
		01-0050-4312	Meals	\$36	\$0	\$20	\$50	\$50
		01-0050-4313	Travel - Accomodations & Parking	\$305	\$328	\$675	\$500	\$500
	Expenditures Total			\$10,008	\$12,479	\$12,429	\$14,719	\$14,835
	Revenues							
		01-0015-5113	Federal Young Canada Works Operating Grant	-\$5,700	-\$6,398	-\$6,200	-\$6,000	-\$6,200
		01-0015-3749	Doors of Puslinch Posters	\$0	\$0	-\$18	-\$4,248	-\$2,400
	Revenues Total			-\$5,700	-\$6,398	-\$6,218	-\$10,248	-\$8,600

Department	Account Type	Account	Description	2022 Actuals	2023 Actuals	2024 YTD	2024 Budget	2025 Budget
Youth Advisory Committee								
	Expenditures							
		01-0190-4200	Office Supplies & Equipment	\$0	\$238	\$274	\$500	\$250
		01-0190-4308	Mileage	\$0	\$0	\$0	\$160	\$50
		01-0190-4309	Professional Development	\$0	\$0	\$408	\$428	\$428
	Expenditures Total			\$0	\$238	\$683	\$1,088	\$728
Grand Total				\$3,484,792	\$3,493,258	\$3,372,356	\$4,024,046	\$4,236,333

Department	2022 Actuals	2023 Actuals	2024 YTD	2024 Budget	2025 Budget
Expenditures					
Administration	\$798,259	\$951,341	\$820,088	\$868,072	\$1,190,581
Building	\$532,965	\$580,337	\$572,276	\$746,465	\$843,940
By-law	\$169,034	\$248,361	\$303,726	\$260,843	\$353,178
Corporate	\$194,418	\$186,127	\$235,735	\$224,122	\$231,789
Council	\$138,071	\$137,154	\$111,167	\$147,609	\$176,185
Elections	\$62,640	\$1,929	\$1,883	\$1,883	\$1,883
Finance	\$677,923	\$694,501	\$603,017	\$721,031	\$629,790
Fire and Rescue	\$885,952	\$930,448	\$853,708	\$995,940	\$1,018,606
Library	\$7,475	\$8,637	\$8,540	\$7,940	\$8,400
Municipal Office	\$72,255	\$76,396	\$67,398	\$67,630	\$70,391
ORC	\$189,366	\$209,265	\$187,468	\$198,482	\$253,246
Parks	\$93,906	\$195,050	\$180,443	\$200,720	\$252,871
PCC	\$145,368	\$169,628	\$183,876	\$242,932	\$194,885
PDAC	\$4,240	\$4,802	\$2,762	\$6,120	\$6,674
Planning	\$317,796	\$625,479	\$574,447	\$477,580	\$540,910
Public Works	\$1,631,257	\$1,575,779	\$1,346,073	\$1,637,966	\$1,660,000
Source Water Protection	\$9,206	\$9,554	\$7,212	\$9,878	\$10,152
Heritage Advisory Committee	\$10,008	\$12,479	\$12,429	\$14,719	\$14,835
Recreation Advisory Committee	\$1,611	\$2,124	\$868	\$4,413	\$4,855
Youth Advisory Committee	\$0	\$238	\$683	\$1,088	\$728
Expenditures Total	\$5,941,752	\$6,619,629	\$6,073,799	\$6,835,434	\$7,463,899
ReserveTransfers					
Administration	\$0	\$10,600	\$2,200	-\$10,600	-\$10,600
Building	\$39,059	\$352,061	-\$79,917	-\$58,696	-\$135,296
Corporate	-\$31,500	\$41,116	\$115,503	\$130,503	-\$117,764
Elections	-\$41,250	\$13,750	\$13,750	\$13,750	\$13,750
Planning	-\$7,500	\$25,000	-\$25,000	-\$25,000	\$0
Public Works	-\$41,232	-\$27,110	\$0	\$15,000	-\$10,000
ReserveTransfers Total	-\$82,423	\$415,417	\$26,536	\$64,957	-\$259,910
Revenues					
Administration	-\$16,241	-\$10,727	-\$12,532	-\$14,223	-\$15,659
Building	-\$572,025	-\$932,398	-\$492,359	-\$687,769	-\$708,644

Department	2022 Actuals	2023 Actuals	2024 YTD	2024 Budget	2025 Budget
By-law	-\$50,500	-\$67,935	-\$86,002	-\$77,644	-\$119,298
Corporate	-\$1,155,841	-\$1,533,531	-\$1,578,115	-\$1,386,901	-\$1,413,115
Elections	\$0	\$0	\$0	\$0	\$0
Finance	-\$28,887	-\$44,796	-\$59,643	-\$40,188	-\$44,046
Fire and Rescue	-\$106,372	-\$131,339	-\$75,977	-\$119,670	-\$123,232
Library	-\$3,313	-\$9,440	\$0	-\$3,472	-\$4,000
Municipal Office	-\$21,676	-\$22,919	-\$20,219	-\$20,289	-\$21,117
ORC	-\$68,599	-\$58,248	-\$75,711	-\$76,467	-\$74,991
Parks	-\$13,459	-\$13,285	-\$22,827	-\$15,919	-\$22,361
PCC	-\$39,737	-\$68,495	-\$55,758	-\$83,014	-\$82,502
Planning	-\$232,854	-\$533,114	-\$222,391	-\$267,585	-\$276,187
Public Works	-\$34,981	-\$69,079	-\$5,620	-\$53,044	-\$33,384
Source Water Protection	-\$24,351	-\$40,085	-\$14,605	-\$19,912	-\$20,520
Heritage Advisory Committee	-\$5,700	-\$6,398	-\$6,218	-\$10,248	-\$8,600
Revenues Total	-\$2,374,537	-\$3,541,789	-\$2,727,978	-\$2,876,345	-\$2,967,656
Grand Total	\$3,484,792	\$3,493,258	\$3,372,356	\$4,024,046	\$4,236,333

2020 Capital Carry-forward Plan Summary

Project Cost Service	Department	Capital Project	Classification	Funding Type Discretionary_Reserves	Grand Total
Parks and Recreation					
	ORC				
		Building Condition Assessment, Arc Flash Study, Infrared Scanning of Equipment	Study/Plan	\$5,000	\$5,000
	PCC				
		Building Condition Assessment, Arc Flash Study, Infrared Scanning of Equipment	Study/Plan	\$5,000	\$5,000
Public Works					
	Public Works				
		Kerr Crescent - Stormwater Management Facility	Asset Management	\$141,062	\$141,062
Grand Total				\$151,062	\$151,062

2021 Capital Carry-forward Plan Summary

Project Cost				Funding Type	
Service	Department	Capital Project	Classification	Grant	Grand Total
General Government					
	Municipal Office				
		Municipal Office HVAC Upgrades	Asset Management	\$75,599	\$75,599
Grand Total				\$75,599	\$75,599

2022 Capital Carry-forward Plan Summary

Project Cost Service	Department	Capital Project	Classification	Funding Type Grant	Discretionary_ Reserves	Grand Total
General Government						
	Corporate					
		County Road Diet through Aberfoyle Peer Review	Study/Plan		\$20,000	\$20,000
		401 and Highway 6 Project Review of Hotspots	Study/Plan		\$5,000	\$5,000
	Municipal Office					
		Convert Lighting to LED and Install Motion Sensors	Asset Management		\$17,420	\$17,420
		Municipal Office HVAC Upgrades	Asset Management		\$124,056	\$124,056
		Accessible Washroom Upgrades	Asset Management		\$100,000	\$100,000
		Power Distribution Equipment (feeders, panels, main disconnect switch)	Asset Management		\$20,000	\$20,000
		Window and Door Replacement Program	Asset Management		\$100,000	\$100,000
Public Works						
	Public Works					
		Kerr Crescent - Stormwater Management Facility	Asset Management		\$408,938	\$408,938
Planning						
	Planning					
		Regionally Significant Economic Development Study Area Phase 1 (Employment)	Study/Plan	\$25,000	\$5,000	\$30,000
Grand Total				\$25,000	\$800,414	\$825,414

2023 Capital Carry-forward Plan Summary

Project Cost			Funding Type	Grand Total
Service	Department	Capital Project	Discretionary_ Reserves	
General Government				
	Corporate			
		401 and Highway 6 Project Review of Hotspots	\$8,537	\$8,537
	Finance			
		Parkland Dedication By-law Amendment	\$19,322	\$19,322
		Community Improvement Plan Amendment and Financial Incentives	\$25,000	\$25,000
Public Works				
	Public Works			
		Kerr Crescent - Stormwater Management Facility	\$50,000	\$50,000
Grand Total			\$102,859	\$102,859

2024 Capital Carry-forward Plan Summary

Project Cost Service	Department	Capital Project	Classification	Funding Type		Grand Total
				Discretionary_ Re serves	Restricted_ R eserves	
General Government						
	Finance					
		Asset Management Plan and Policy Updates	Study/Plan	\$60,676	\$6,324	\$67,000
	Municipal Office					
		Replacement of UV Pure Water Treatment System	Asset Management	\$20,000		\$20,000
Parks and Recreation						
	Parks					
		Boreham Park Safety Study	Study/Plan		\$5,393	\$5,393
	PCC					
		Replacement of UV Pure Water Treatment System	Asset Management		\$20,000	\$20,000
		Window and Door Replacement Program	Asset Management		\$140,000	\$140,000
Planning						
	Planning					
		Regionally Significant Economic Development Study Area Phase 1 (Employment)	Study/Plan	\$5,000	\$65,000	\$70,000
Grand Total				\$85,676	\$236,717	\$322,393

2025 Capital Plan Summary

Project Cost				Funding Type				
Service	Department	Capital Project	Classification	Grant	Levy	Discretionary_Reserves	Restricted_Reserves	Grand Total
Fire and Rescue								
	Fire and Rescue							
		Fire Master Plan	Study/Plan			\$12,000	\$18,000	\$30,000
		Structural Firefighter Gear	Asset Management			\$40,010		\$40,010
		Pump 31 Truck	Asset Management	\$20,000		\$741,254	\$223,898	\$985,153
		Defibrillators - Fire & Rescue Service Trucks and Municipal Buildings	Asset Management			\$33,270		\$33,270
		Diesel Exhaust System	New Asset		\$17,127		\$51,380	\$68,507
General Government								
	Corporate							
		Asset Management	Reserve Contribution		\$1,002,575			\$1,002,575
		Corporate Information Technology	Reserve Contribution		\$20,000			\$20,000
		Computer Equipment	Information Technology			\$19,636		\$19,636
		Administrative Studies	Reserve Contribution		\$40,000			\$40,000
		Revitalizing the Downtowns in Aberfoyle and Morrison	Study/Plan	\$24,750				\$24,750
		Other Recommendations from 2023 IT Infrastructure and Services Audit	Information Technology			\$3,370		\$3,370
		Tablets and OWL Cameras - Building, Fire and Administration	Information Technology			\$11,698		\$11,698
	Finance							
		Technical Guidelines for the Energy Conservation and Demand Management Plan	Study/Plan			\$4,528	\$472	\$5,000
		Development Charges Study Amendment	Study/Plan				\$15,264	\$15,264
	Municipal Office							
		Building Condition Assessment, Arc Flash Study, Infra-red Scanning of Equipment	Study/Plan			\$5,000		\$5,000
		Municipal Administration and Operations Facility	Asset Management			\$600,000		\$600,000

2025 Capital Plan Summary

Project Cost				Funding Type			Grand Total
Service	Department Capital Project	Classification	Grant	Levy	Discretionary_R eserves	Restricted_Re serves	
Parks and Recreation							
	ORC						
	Rinkboard Replacement (Interior and Exterior)	Asset Management				\$200,000	\$200,000
	Outdoor Rink Curtain Panels (2)	New Asset				\$30,000	\$30,000
	Parks						
	Recreation and Parks Master Plan	Study/Plan			\$12,000	\$18,000	\$30,000
	Small Maintenance Tractor	New Asset				\$40,000	\$40,000
	Puslinch Community Centre Senior Soccer Field Chain Link Fence Backstop	New Asset				\$12,000	\$12,000
	Badenoch Storage Shed Replacement	Asset Management				\$20,000	\$20,000
	PCC						
	Emergency Generator	Asset Management				\$170,000	\$170,000
	Electronic Sign Replacement	Asset Management				\$37,500	\$37,500
	Killean School Bell Cairn	Asset Management				\$20,550	\$20,550
Public Works							
	Public Works						
	Storm Sewer Inspections and Cleaning	Study/Plan			\$10,000		\$10,000
	Street Lights - Pole and Arm Inspections	Study/Plan			\$20,000		\$20,000
	Gravel Roads Improvement	Reserve Contribution		\$344,050			\$344,050
	Storm Water Management Pond Inspections	Study/Plan			\$5,000		\$5,000
	Puslinch-Flamborough Townline - Leslie Road West to Township Limits	Asset Management			\$76,032	\$11,968	\$88,000
	Gore Road - Valens Road to Concession 7	Asset Management			\$384,480	\$60,520	\$445,000
	Gore Road - Concession 7 to Lennon Road	Asset Management			\$241,920	\$38,080	\$280,000

2025 Capital Plan Summary

Project Cost			Funding Type		Discretionary_Reserves	Restricted_Reserves	Grand Total
Service	Department Capital Project	Classification	Grant	Levy			
	Leslie Road West - Victoria Road South to Watson Road South	Asset Management			\$507,168	\$79,832	\$587,000
	Winer Road - McLean Road to Nicholas Beaver Road	Asset Management			\$309,312	\$48,688	\$358,000
	Pickup truck - 3/4 ton - Crew Cab	Asset Management	\$6,000		\$57,194		\$63,194
	Bridge and Culvert Inspections	Study/Plan			\$15,000		\$15,000
	CLI-ECA Application for Municipal Stormwater Management Systems	Study/Plan			\$51,750		\$51,750
	Hard-Surfacing Gravel Roads - Design Costs	Asset Management			\$41,040	\$6,460	\$47,500
	Concession 1/Leslie Road West - Concession 7 to Highway 6	Asset Management	\$372,380			\$311,620	\$684,000
	Radar Speed Signs (2) - Council Direction	New Asset		\$7,000		\$7,000	\$14,000
By-law							
	By-law						
	Decibel Meter and Calibrator	New Asset		\$5,058		\$3,300	\$8,358
Planning							
	Planning						
	Regionally Significant Economic Development Study Area Phase 2 (Residential)	Study/Plan	\$25,000		\$6,000	\$29,000	\$60,000
	Development Standards Guidelines	Study/Plan			\$3,000	\$27,000	\$30,000
Grand Total			\$448,130	\$1,435,809	\$3,210,662	\$1,480,533	\$6,575,134

2026 Capital Plan Summary

Project Cost Service	Department	Capital Project	Classification	Funding Type Grant	Levy	Discretionary_Reserves	Restricted_Reserves	Grand Total
Fire and Rescue								
	Fire and Rescue							
		Fire Master Plan	Study/Plan			\$12,000	\$18,000	\$30,000
		Structural Firefighter Gear	Asset Management			\$30,180		\$30,180
		Portable Pumps	Asset Management			\$18,000		\$18,000
General Government								
	Corporate							
		Asset Management	Reserve Contribution		\$1,024,759			\$1,024,759
		Corporate Information Technology	Reserve Contribution		\$20,000			\$20,000
		Computer Equipment	Information Technology			\$9,581		\$9,581
		Computer Equipment - New Term of Council	Information Technology			\$8,590		\$8,590
		Administrative Studies	Reserve Contribution		\$40,000			\$40,000
		Website Redesign	Information Technology	\$28,000				\$28,000
		Revitalizing the Downtowns in Aberfoyle and Morriston	Study/Plan	\$24,750				\$24,750
Parks and Recreation								
	Parks							
		Recreation and Parks Master Plan	Study/Plan			\$12,000	\$18,000	\$30,000
		Pickup Truck - Trsfr from Public Works	Asset Management	\$6,000			\$0	\$6,000
		Light Poles Replacement at the Puslinch Community Centre Grounds	Asset Management				\$5,200	\$5,200
		Fencing Replacement at the Badenoch Soccer Field (East Side)	Asset Management				\$14,934	\$14,934
	PCC							
		Bar Counter, Bar Door, Cosmetic Upgrades	Asset Management	\$20,000			\$80,000	\$100,000
Public Works								
	Public Works							

2026 Capital Plan Summary

Project Cost Service	Department	Capital Project	Classification	Funding Type Grant	Levy	Discretionary_Reserves	Restricted_Reserves	Grand Total	
		Gravel Roads Improvement	Reserve Contribution		\$420,800			\$420,800	
		Pickup truck - 3/4 ton - Single Cab	Asset Management			\$46,330		\$46,330	
		Concession 1 - Leslie Road West to Highway 6	Asset Management			\$138,240	\$21,760	\$160,000	
		Daymond Drive - Stormwater Management Facility	Asset Management			\$300,000		\$300,000	
		Aberfoyle Business Park Block 6 - Stormwater Management Facility	Asset Management			\$200,000		\$200,000	
		Carroll Pond & Lesic Jassal Municipal Drain - Sediment Survey	Study/Plan			\$7,000		\$7,000	
		Concession 2 Culvert	Asset Management			\$138,240	\$21,760	\$160,000	
		Mason Road - Concession 7 to End	Asset Management			\$56,160	\$8,840	\$65,000	
		Nicholas Beaver Road - Winer Road to Brock Road South	Asset Management			\$376,704	\$59,296	\$436,000	
		Grader - 502	Asset Management			\$70,000		\$70,000	
		Concession 2 - Sideroad 10 South to County Road 35	Asset Management			\$519,264	\$81,736	\$601,000	
		Concession 2 - Country Road 35 to Sideroad 25 South	Asset Management			\$527,040	\$82,960	\$610,000	
		Concession 2 - Sideroad 20 South to Sideroad 25 South	Asset Management	\$372,380		\$173,732	\$386,888	\$933,000	
		Concession 2/2A - Sideroad 25 South to Concession 2	Asset Management			\$251,424	\$39,576	\$291,000	
		Concession 2A - Concession 2 to Concession 7	Asset Management			\$93,312	\$14,688	\$108,000	
		Radar Speed Signs (2) - Council Direction	New Asset		\$7,000		\$7,000	\$14,000	
Planning									
	Planning	Development of a Township Official Plan	Study/Plan			\$32,501	\$67,500	\$100,000	
Grand Total					\$451,130	\$1,512,559	\$3,020,298	\$928,138	\$5,912,124

2027 Capital Plan Summary

Project Cost Service	Department	Capital Project	Classification	Funding Type			Grand Total
				Grant	Levy	Discretionary_Reserves	
Building							
	Building						
		Pickup Truck - Mid-Size	Asset Management			\$19,813	\$19,813
Fire and Rescue							
	Fire and Rescue						
		Structural Firefighter Gear	Asset Management			\$20,120	\$20,120
		Pickup Truck - Mid-Size	Asset Management			\$0	\$0
		Pickup Truck - Mid-Size	Asset Management	\$3,000			\$3,000
		Washer/Extractor/Dryer	Asset Management			\$24,312	\$24,312
		Thermal Imaging Camera	Asset Management			\$6,576	\$6,576
General Government							
	Corporate						
		Community Based Strategic Plan	Study/Plan			\$3,489	\$24,921
		Asset Management	Reserve Contribution	\$1,051,509			\$1,051,509
		Corporate Information Technology	Reserve Contribution	\$20,000			\$20,000
		Computer Equipment	Information Technology			\$6,056	\$6,056
		Administrative Studies	Reserve Contribution	\$40,000			\$40,000
		Firewall Upgrades	Information Technology			\$3,200	\$3,200
Parks and Recreation							
	PCC						
		Rebalancing of HVAC system	Asset Management			\$5,000	\$5,000
Public Works							
	Public Works						
		Gravel Roads Improvement	Reserve Contribution	\$470,800			\$470,800
		Leslie Road West Culvert	Asset Management			\$95,040	\$110,000
		Cooks Bridge	Asset Management			\$648,000	\$750,000
		Cooks Mill Road - Bridge to County Road 41	Asset Management			\$110,592	\$128,000
		Bridle Path - Bridle Path Split to Brock Road South	Asset Management			\$203,000	\$203,000
		Bridle Path	Asset Management			\$508,000	\$508,000
		Bridge and Culvert Inspections	Study/Plan			\$15,000	\$15,000
		Tandem Dump Truck - 304	Asset Management	\$25,000		\$400,866	\$425,866
		Victoria Road South - County Road 34 to Maltby Road East	Asset Management	\$372,380		\$172,236	\$944,000
		Radar Speed Signs (2) - Council Direction	New Asset		\$7,000	\$7,000	\$14,000
By-law							
	By-law						
		SUV	Asset Management			\$19,813	\$19,813

2027 Capital Plan Summary

Project Cost Service	Department	Capital Project	Classification	Funding Type		Discretionary_Res erves	Restricted_Res erves	Grand Total
				Grant	Levy			
		Comprehensive By-law Enforcement Legislative Review	Study/Plan			\$25,000	\$25,000	\$50,000
Planning	Planning	Development of a Township Official Plan	Study/Plan	\$25,000		\$7,501	\$67,500	\$100,000
Grand Total				\$425,380	\$1,589,309	\$2,288,614	\$659,684	\$4,962,987

2028 Capital Plan Summary

Project Cost Service	Department	Capital Project	Classification	Funding Type Grant	Levy	Discretionary_Reserves	Restricted_Reserves	Grand Total
Building								
	Building							
		Septic Reinspections	Study/Plan		\$18,179			\$18,179
Fire and Rescue								
	Fire and Rescue							
		Structural Firefighter Gear	Asset Management			\$10,060		\$10,060
		Aerial 33 Truck	Asset Management		\$10,000	\$2,290,000		\$2,300,000
General Government								
	Corporate							
		Asset Management	Reserve Contribution		\$1,078,259			\$1,078,259
		Corporate Information Technology	Reserve Contribution		\$20,000			\$20,000
		Compensation and Benefits Review	Study/Plan			\$27,000		\$27,000
		Computer Equipment	Information Technology			\$9,031		\$9,031
		Administrative Studies	Reserve Contribution		\$40,000			\$40,000
		Information Technology Infrastructure Audit	Information Technology			\$11,000		\$11,000
	Municipal Office							
		Emergency Generator	Asset Management			\$170,000		\$170,000
		Replacement of metal roofing panels	Asset Management			\$125,000		\$125,000
		Roads Storage Building Roof Rehabilitation	Asset Management			\$15,000		\$15,000
		Municipal Complex: Parking Lot	Asset Management			\$162,750		\$162,750
Parks and Recreation								
	Parks							

2028 Capital Plan Summary

Project Cost Service	Department	Capital Project	Classification	Funding Type Grant	Levy	Discretionary_Reserves	Restricted_Reserves	Grand Total
		Replacement of metal roofing panels in Blue Storage Building Behind PCC	Asset Management				\$30,000	\$30,000
		Kabota Lawnmower	Asset Management	\$4,933			\$22,237	\$27,169
		Gravel Road Rehabilitation at Old Morriston Park	Asset Management				\$7,740	\$7,740
	PCC							
		Replacement of metal roofing panels	Asset Management				\$100,000	\$100,000
	Public Works							
	Public Works							
		Gravel Roads Improvement	Reserve Contribution		\$520,800			\$520,800
		Roads Condition Index Updates	Study/Plan			\$34,560	\$5,440	\$40,000
		Storm Water Management Pond Inspections	Study/Plan			\$5,000		\$5,000
		Roadside Safety Allowances - Bridges and Culverts	New Asset		\$176,256		\$27,744	\$204,000
		Concession 4 - County Road 35 to Sideroad 20 North	Asset Management	\$372,380		\$147,748	\$81,872	\$602,000
		Concession 1 - Sideroad 10 South to County Road 35	Asset Management			\$520,128	\$81,872	\$602,000
		Gore Road - County Road 35 to Foreman Road	Asset Management			\$249,128	\$352,872	\$602,000
		Traffic Calming - Streetscaping Morriston - Phase 2	New Asset	\$25,000	\$101,576		\$19,924	\$146,500
		Tandem Roll-Off Dump Truck- 302	Asset Management			\$408,752		\$408,752
		Tandem Roll-Off Dump Truck- 302	Asset Management	\$25,000				\$25,000
		Traffic Count Study	Study/Plan			\$25,920	\$4,080	\$30,000
		Radar Speed Signs (2) - Council Direction	New Asset		\$7,000		\$7,000	\$14,000
	Planning							
	Planning							
		Zoning By-law Update	Study/Plan			\$11,376	\$23,625	\$35,001
Grand Total				\$455,491	\$1,943,891	\$4,222,453	\$764,406	\$7,386,241

2029 Capital Plan Summary

Project Cost Service	Department	Capital Project	Classification	Funding Type Grant	Levy	Discretionary_Reserves	Restricted_Reserves	Grand Total
Fire and Rescue								
	Fire and Rescue							
		Structural Firefighter Gear	Asset Management			\$20,120		\$20,120
		Thermal Imaging Camera	Asset Management			\$6,803		\$6,803
General Government								
	Corporate							
		Asset Management	Reserve Contribution		\$1,105,009			\$1,105,009
		Corporate Information Technology	Reserve Contribution		\$20,000			\$20,000
		Computer Equipment	Information Technology			\$16,508		\$16,508
		Administrative Studies	Reserve Contribution		\$40,000			\$40,000
		Network Hardware Upgrades	Information Technology			\$6,800		\$6,800
	Finance							
		Energy Conservation and Demand Management Plan	Study/Plan			\$7,603	\$793	\$8,395
	Municipal Office							
		Exterior wall rehabilitation	Asset Management			\$25,000		\$25,000
		Replacement of furnaces - Fire area	Asset Management			\$20,000		\$20,000
		Replacement of fire alarm system (fire extinguishers, panels, bells, pullstations, heat & smoke detectors)	Asset Management			\$15,000		\$15,000
Parks and Recreation								
	ORC							
		Floor Scrubber	Asset Management				\$12,223	\$12,223
	Parks							
		Landscape Trailer	Asset Management	\$2,000			\$8,003	\$10,003

2029 Capital Plan Summary

Project Cost Service	Department	Capital Project	Classification	Funding Type Grant	Levy	Discretionary_Reserves	Restricted_Reserves	Grand Total
	PCC							
		Exterior wall rehabilitation	Asset Management				\$35,000	\$35,000
		Replacement of fire alarm system (fire extinguishers, panels, bells, pullstations, heat & smoke detectors)	Asset Management				\$5,000	\$5,000
	Public Works							
	Public Works							
		Gravel Roads Improvement	Reserve Contribution		\$570,800			\$570,800
		Concession 1 Culvert	Asset Management			\$17,280	\$2,720	\$20,000
		Sideroad 20 North - County Road 34 to Forestell Road	Asset Management	\$372,380		\$160,140	\$397,480	\$930,000
		Concession 4 - Sideroad 20 North to curve in road	Asset Management			\$113,184	\$17,816	\$131,000
		Concession 1 - Transition to Transition	Asset Management			\$531,360	\$83,640	\$615,000
		Concession 1 - Townline Road to Transition	Asset Management			\$319,680	\$50,320	\$370,000
		Concession 1 - Transition to Sideroad 10 South	Asset Management			\$189,216	\$29,784	\$219,000
		Bridge and Culvert Inspections	Study/Plan			\$15,000		\$15,000
		Tandem Dump Truck- 301	Asset Management	\$25,000		\$416,638		\$441,638
		Radar Speed Signs (2) - Council Direction	New Asset		\$7,000		\$7,000	\$14,000
Grand Total				\$399,380	\$1,742,809	\$1,880,333	\$649,779	\$4,672,300

2030 Capital Plan Summary

Project Cost Service	Department	Capital Project	Classification	Funding Type Grant	Levy	Discretionary_Reserves	Restricted_Reserves	Grand Total
Fire and Rescue								
	Fire and Rescue							
		Structural Firefighter Gear	Asset Management			\$10,060		\$10,060
		Tanker 37 Truck	Asset Management	\$20,000		\$780,000		\$800,000
General Government								
	Corporate							
		Asset Management	Reserve Contribution		\$1,131,759			\$1,131,759
		Corporate Information Technology	Reserve Contribution		\$20,000			\$20,000
		Computer Equipment	Information Technology			\$19,636		\$19,636
		Computer Equipment - New Term of Council	Information Technology			\$8,590		\$8,590
		Administrative Studies	Reserve Contribution		\$40,000			\$40,000
		Tablets and OWL Cameras - Building, Fire and Administration	Information Technology			\$12,868		\$12,868
		Firewall Upgrades	Information Technology			\$12,800		\$12,800
	Finance							
		Asset Management Plan and Policy Updates	Study/Plan			\$67,957	\$7,083	\$75,040
	Municipal Office							
		Building Condition Assessment, Arc Flash Study, Infra-red Scanning of Equipment	Study/Plan			\$7,500		\$7,500
Parks and Recreation								
	ORC							
		Building Condition Assessment, Arc Flash Study, Infra-red Scanning of Equipment	Study/Plan			\$6,714	\$787	\$7,500
	PCC							
		Building Condition Assessment, Arc Flash Study, Infra-red Scanning of Equipment	Study/Plan			\$6,714	\$787	\$7,500

2030 Capital Plan Summary

Project Cost Service	Department	Capital Project	Classification	Funding Type Grant	Levy	Discretionary_Reserves	Restricted_Reserves	Grand Total
Public Works								
	Public Works							
		Storm Sewer Inspections and Cleaning	Study/Plan			\$10,000		\$10,000
		Street Lights - Pole and Arm Inspections	Study/Plan			\$20,000		\$20,000
		Gravel Roads Improvement	Reserve Contribution		\$620,800			\$620,800
		Sideroad 10 North - Forestell Road to Laird Road West	Asset Management			\$260,928	\$41,072	\$302,000
		Deer View Ridge - Hammersley Drive to Fox Run Drive	Asset Management				\$303,000	\$303,000
		Ellis Road Culvert Over Puslinch Lake Irish Creek	Asset Management			\$604,800	\$95,200	\$700,000
		Fox Run Drive - Deer View Ridge to Fox Run Drive transition to curb	Asset Management			\$190,000		\$190,000
		Fox Run Drive to Fox Run Drive	Asset Management			\$297,000		\$297,000
		Laird Road West - End to Country Road 32	Asset Management			\$108,000	\$17,000	\$125,000
		Old Brock Road - Cockburn Street to End	Asset Management			\$29,376	\$4,624	\$34,000
		Fox Run Drive - Fox Run Drive transition to median to Fox Run Drive transition to curb	Asset Management			\$92,000		\$92,000
		Fox Run Drive - Brock Road North to Fox Run Drive transition to median	Asset Management			\$74,000		\$74,000
		Ellis Road - County Road 32 to 6725 Ellis Road	Asset Management	\$372,380		\$97,636	\$73,984	\$544,000
		Victoria Street And Church Street - Calfass Road to Queen Street (Highway 6)	Asset Management			\$111,456	\$17,544	\$129,000
		Radar Speed Signs (2) - Council Direction	New Asset		\$7,000		\$7,000	\$14,000
By-law								
	By-law							
		Decibel Meter and Calibrator	Asset Management			\$9,194		\$9,194
Grand Total					\$392,380	\$1,819,559	\$2,837,228	\$5,617,247

2031 Capital Plan Summary

Project Cost Service	Department	Capital Project	Classification	Funding Type Grant	Levy	Discretionary_Reserves	Restricted_Reserves	Grand Total
Fire and Rescue								
	Fire and Rescue							
		Structural Firefighter Gear	Asset Management			\$40,240		\$40,240
General Government								
	Corporate							
		Asset Management	Reserve Contribution		\$1,158,509			\$1,158,509
		Corporate Information Technology	Reserve Contribution		\$20,000			\$20,000
		Computer Equipment	Information Technology			\$9,581		\$9,581
		Administrative Studies	Reserve Contribution		\$40,000			\$40,000
		Website Redesign	Information Technology	\$30,500				\$30,500
		Server Upgrades	Information Technology			\$12,000		\$12,000
Parks and Recreation								
	ORC							
		Drinking Fountain	Asset Management				\$5,000	\$5,000
	Parks							
		Pickup Truck - Trsfr from Public Works	Asset Management	\$6,000			\$0	\$6,000
Public Works								
	Public Works							
		Gravel Roads Improvement	Reserve Contribution		\$670,800			\$670,800
		Storm Water Management Pond Inspections	Study/Plan			\$5,000		\$5,000
		Pickup truck - 3/4 ton - Single Cab	Asset Management			\$50,542		\$50,542
		Gilmour Road - County Road 46 (Brock Road) to Subdivision Entrance	Asset Management			\$63,072	\$9,928	\$73,000

2031 Capital Plan Summary

Project Cost Service	Department	Capital Project	Classification	Funding Type Grant	Levy	Discretionary_Reserves	Restricted_Reserves	Grand Total
		Smith Road - Concession 7 to County Road 34	Asset Management			\$83,808	\$13,192	\$97,000
		Boreham Drive - County Road 37 (Arkeil Road) to County Road 41 (Watson Road South)	Asset Management			\$202,000		\$202,000
		Hume Road - Nassagaweya-Puslinch Townline to Watson Road South	Asset Management	\$372,380			\$310,620	\$683,000
		Settler's Road - Calfass Road to Telfer Glen	Asset Management			\$93,000		\$93,000
		Back Street - Main Street to Badenoch Street East	Asset Management			\$87,264	\$13,736	\$101,000
		Bridge and Culvert Inspections	Study/Plan			\$15,000		\$15,000
		Tandem Dump Truck - 306	Asset Management	\$25,000		\$432,411		\$457,411
		Radar Speed Signs (2) - Council Direction	New Asset		\$7,000		\$7,000	\$14,000
Grand Total				\$433,880	\$1,896,309	\$1,093,918	\$359,476	\$3,783,583

2032 Capital Plan Summary

Project Cost Service	Department	Capital Project	Classification	Funding Type Grant	Levy	Discretionary_Reserves	Restricted_Reserves	Grand Total
Building								
	Building	Pickup Truck - Mid-Size	Asset Management			\$21,614		\$21,614
Fire and Rescue								
	Fire and Rescue	Structural Firefighter Gear	Asset Management			\$15,090		\$15,090
		Pickup Truck - Mid-Size	Asset Management	\$3,000		\$0		\$3,000
		Pumper 32 Truck	Asset Management	\$10,000		\$740,000		\$750,000
		Tanker 38 Truck	Asset Management	\$20,000		\$780,000		\$800,000
General Government								
	Corporate	Asset Management	Reserve Contribution		\$1,185,259			\$1,185,259
		Corporate Information Technology	Reserve Contribution		\$20,000			\$20,000
		Compensation and Benefits Review	Study/Plan			\$29,000		\$29,000
		Computer Equipment	Information Technology			\$6,056		\$6,056
		Administrative Studies	Reserve Contribution		\$40,000			\$40,000
Public Works								
	Public Works	Gravel Roads Improvement	Reserve Contribution		\$720,800			\$720,800
		Beiber Road - Nicholas Beaver Road to private property	Asset Management			\$67,392	\$10,608	\$78,000
		Backhoe - 06	Asset Management	\$53,700		\$119,836		\$173,536
		Main Street - Badenoch Street East to Morriston Ball Park	Asset Management			\$64,800	\$10,200	\$75,000
		Telfer Glen - Queen Street (Highway 6) to End	Asset Management	\$318,000				\$318,000

2032 Capital Plan Summary

Project Cost Service	Department	Capital Project	Classification	Funding Type Grant	Levy	Discretionary_Reserves	Restricted_Reserves	Grand Total
		Watson Road South - bridge to bridge	Asset Management				\$211,000	\$211,000
		Radar Speed Signs (2) - Council Direction	New Asset		\$7,000		\$7,000	\$14,000
By-law								
	By-law							
		Pickup Truck - Mid-Size	Asset Management			\$21,614		\$21,614
		Comprehensive By-law Enforcement Legislative Review	Study/Plan			\$25,000	\$25,000	\$50,000
Grand Total					\$404,700	\$1,973,059	\$1,890,402	\$263,808

2033 Capital Plan Summary

Project Cost Service	Department	Capital Project	Classification	Funding Type Grant	Levy	Discretionary_Reserves	Restricted_Reserves	Grand Total
Building								
	Building							
		Septic Reinspections	Study/Plan		\$19,831			\$19,831
Fire and Rescue								
	Fire and Rescue							
		Structural Firefighter Gear	Asset Management			\$15,090		\$15,090
		Defibrillators - Fire & Rescue Service Trucks and Municipal Buildings	Asset Management			\$38,593		\$38,593
General Government								
	Corporate							
		Asset Management	Reserve Contribution		\$1,212,009			\$1,212,009
		Corporate Information Technology	Reserve Contribution		\$20,000			\$20,000
		Computer Equipment	Information Technology			\$9,031		\$9,031
		Administrative Studies	Reserve Contribution		\$40,000			\$40,000
		Information Technology Infrastructure Audit	Information Technology			\$12,000		\$12,000
		Firewall Upgrades	Information Technology			\$3,200		\$3,200
Parks and Recreation								
	Parks							
		Kubota Lawn Tractor	Asset Management		\$4,933		\$20,833	\$25,766
		Pickup truck - 1/2 ton - Crew Cab	Asset Management		\$6,000		\$61,072	\$67,072
	PCC							
		Replacement of Sanitary Pumps and Control System	Asset Management				\$5,000	\$5,000
Public Works								
	Public Works							

2033 Capital Plan Summary

Project Cost Service	Department	Capital Project	Classification	Funding Type			Grand Total	
				Grant	Levy	Discretionary_Reserves		Restricted_Reserves
		Gravel Roads Improvement	Reserve Contribution		\$770,800		\$770,800	
		Roads Condition Index Updates	Study/Plan			\$34,560	\$5,440	\$40,000
		Dump Pickup Truck - 1.5 ton - 305	Asset Management	\$27,755		\$97,711		\$125,466
		Pickup truck - 3/4 ton - Crew Cab	Asset Management	\$6,000		\$65,910		\$71,910
		Bridge and Culvert Inspections	Study/Plan			\$15,000		\$15,000
		Traffic Count Study	Study/Plan			\$25,920	\$4,080	\$30,000
		Transportation Master Plan	Study/Plan			\$20,000	\$30,000	\$50,000
		Victoria Road Culvert Over Galt Creek	Asset Management			\$146,880	\$23,120	\$170,000
		Victoria Road Culvert North of Leslie	Asset Management			\$172,800	\$27,200	\$200,000
		Victoria Road South - Leslie Road West to County Road 36	Asset Management	\$372,380			\$277,620	\$650,000
		Radar Speed Signs (2) - Council Direction	New Asset		\$7,000		\$7,000	\$14,000
		Grand Total		\$436,899	\$2,049,809	\$656,695	\$461,365	\$3,604,769

2034 Capital Plan Summary

Project Cost				Funding Type				Grand Total
Service	Department	Capital Project	Classification	Grant	Levy	Discretionary_Re serves	Restricted_Res erves	
Fire and Rescue								
	Fire and Rescue	Structural Firefighter Gear	Asset Management			\$45,270		\$45,270
General Government								
	Corporate	Asset Management	Reserve Contribution		\$1,238,759			\$1,238,759
		Corporate Information Technology	Reserve Contribution		\$20,000			\$20,000
		Computer Equipment	Information Technology			\$16,508		\$16,508
		Computer Equipment - New Term of Council	Information Technology			\$8,590		\$8,590
		Administrative Studies	Reserve Contribution		\$40,000			\$40,000
		Network Hardware Upgrades	Information Technology			\$10,200		\$10,200
	Finance	Development Charges Study	Study/Plan				\$30,000	\$30,000
		Energy Conservation and Demand Management Plan	Study/Plan			\$8,294	\$865	\$9,158
Public Works								
	Public Works	Gravel Roads Improvement	Reserve Contribution		\$820,800			\$820,800
		Storm Water Management Pond Inspections	Study/Plan			\$5,000		\$5,000
		Daymond Drive - County Road 46 to End	Asset Management			\$201,000		\$201,000
		Cassin Court - Daymond Drive to End	Asset Management			\$78,000		\$78,000
		Victoria Road South - Leslie Road West to Flamborough Puslinch Townline	Asset Management				\$270,000	\$270,000
		Laing Court - Currie Drive to End	Asset Management			\$34,000		\$34,000
		Puslinch-Flamborough Townline - Victoria Road South to Maddaugh Road	Asset Management	\$280,800			\$44,200	\$325,000
		Radar Speed Signs (2) - Council Direction	New Asset		\$7,000		\$7,000	\$14,000

2034 Capital Plan Summary

Project Cost									
Service	Department	Capital Project	Classification	Funding Type	Grant	Levy	Discretionary_Re	Restricted_Res	Grand Total
							serves	erves	
Grand Total					\$280,800	\$2,126,559	\$406,862	\$352,065	\$3,166,286

Projects by Year

Project Cost		2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
Building																
	Septic Reinspections									\$18,179					\$19,831	
	Pickup Truck - Mid-Size								\$19,813					\$21,614		
Building Total									\$19,813	\$18,179				\$21,614	\$19,831	

Projects by Year

Project Cost		2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
Fire and Rescue																
	Fire Master Plan						\$30,000	\$30,000								
	Structural Firefighter Gear						\$40,010	\$30,180	\$20,120	\$10,060	\$20,120	\$10,060	\$40,240	\$15,090	\$15,090	\$45,270
	Pickup Truck - Mid-Size								\$0					\$3,000		
	Pickup Truck - Mid-Size								\$3,000							
	Pump 31 Truck						\$985,153									
	Portable Pumps							\$18,000								
	Aerial 33 Truck									\$2,300,000						
	Pumper 32 Truck													\$750,000		
	Defibrillators - Fire & Rescue Service Trucks and Municipal Buildings						\$33,270								\$38,593	
	Diesel Exhaust System						\$68,507									
	Washer/Extractor/Dryer								\$24,312							
	Thermal Imaging Camera								\$6,576		\$6,803					
	Tanker 37 Truck											\$800,000				
	Tanker 38 Truck													\$800,000		
Fire and Rescue Total							\$1,156,940	\$78,180	\$54,009	\$2,310,060	\$26,923	\$810,060	\$40,240	\$1,568,090	\$53,683	\$45,270

Projects by Year

Project Cost		2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
Corporate	Community Based Strategic Plan								\$24,921							
	Asset Management						\$1,002,575	\$1,024,759	\$1,051,509	\$1,078,259	\$1,105,009	\$1,131,759	\$1,158,509	\$1,185,259	\$1,212,009	\$1,238,759
	Corporate Information Technology						\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000
	County Road Diet through Aberfoyle Peer Review			\$20,000												
	401 and Highway 6 Project Review of Hotspots			\$5,000	\$8,537											
	Compensation and Benefits Review									\$27,000				\$29,000		
	Computer Equipment						\$19,636	\$9,581	\$6,056	\$9,031	\$16,508	\$19,636	\$9,581	\$6,056	\$9,031	\$16,508
	Computer Equipment - New Term of Council							\$8,590				\$8,590				\$8,590
	Administrative Studies						\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000
	Information Technology Infrastructure Audit									\$11,000					\$12,000	
	Website Redesign							\$28,000					\$30,500			
	Revitalizing the Downtowns in Aberfoyle and Morriston						\$24,750	\$24,750								
	Other Recommendations from 2023 IT Infrastructure and Services Audit						\$3,370									
	Tablets and OWL Cameras - Building, Fire and Administration						\$11,698					\$12,868				
	Firewall Upgrades								\$3,200			\$12,800			\$3,200	
	Network Hardware Upgrades										\$6,800					\$10,200
	Server Upgrades												\$12,000			
Corporate Total				\$25,000	\$8,537		\$1,122,029	\$1,155,680	\$1,145,686	\$1,185,290	\$1,188,317	\$1,245,653	\$1,270,590	\$1,280,315	\$1,296,240	\$1,334,057

Projects by Year

Project Cost		2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
Municipal Office																
	Building Condition Assessment, Arc Flash Study, Infra-red Scanning of Equipment						\$5,000					\$7,500				
	Convert Lighting to LED and Install Motion Sensors			\$17,420												
	Emergency Generator									\$170,000						
	Municipal Administration and Operations Facility						\$600,000									
	Municipal Office HVAC Upgrades		\$75,599	\$124,056												
	Accessible Washroom Upgrades			\$100,000												
	Power Distribution Equipment (feeders, panels, main disconnect switch)			\$20,000												
	Replacement of UV Pure Water Treatment System					\$20,000										
	Replacement of metal roofing panels									\$125,000						
	Roads Storage Building Roof Rehabilitation									\$15,000						
	Municipal Complex: Parking Lot									\$162,750						
	Exterior wall rehabilitation										\$25,000					
	Replacement of furnaces - Fire area										\$20,000					
	Replacement of fire alarm system (fire extinguishers, panels, bells, pullstations, heat & smoke detectors)										\$15,000					
	Window and Door Replacement Program			\$100,000												
Municipal Office Total			\$75,599	\$361,476		\$20,000	\$605,000			\$472,750	\$60,000	\$7,500				

Projects by Year

Project Cost		2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
ORC																
	Building Condition Assessment, Arc Flash Study, Infra-red Scanning of Equipment	\$5,000										\$7,500				
	Rinkboard Replacement (Interior and Exterior)						\$200,000									
	Drinking Fountain												\$5,000			
	Floor Scrubber										\$12,223					
	Outdoor Rink Curtain Panels (2)						\$30,000									
ORC Total		\$5,000					\$230,000				\$12,223	\$7,500	\$5,000			

Projects by Year

Project Cost		2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
Parks																
	Recreation and Parks Master Plan						\$30,000	\$30,000								
	Pickup Truck - Trsfr from Public Works							\$6,000					\$6,000			
	Landscape Trailer										\$10,003					
	Light Poles Replacement at the Puslinch Community Centre Grounds							\$5,200								
	Fencing Replacement at the Badenoch Soccer Field (East Side)							\$14,934								
	Replacement of metal roofing panels in Blue Storage Building Behind PCC									\$30,000						
	Kabota Lawnmower									\$27,169						
	Gravel Road Rehabilitation at Old Morriston Park									\$7,740						
	Kubota Lawn Tractor															\$25,766
	Pickup truck - 1/2 ton - Crew Cab															\$67,072
	Boreham Park Safety Study					\$5,393										
	Small Maintenance Tractor						\$40,000									
	Puslinch Community Centre Senior Soccer Field Chain Link Fence Backstop						\$12,000									
	Badenoch Storage Shed Replacement						\$20,000									
Parks Total						\$5,393	\$102,000	\$56,134		\$64,909	\$10,003		\$6,000		\$92,838	

Projects by Year

Project Cost		2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
PCC																
	Building Condition Assessment, Arc Flash Study, Infra-red Scanning of Equipment	\$5,000										\$7,500				
	Emergency Generator						\$170,000									
	Bar Counter, Bar Door, Cosmetic Upgrades							\$100,000								
	Replacement of UV Pure Water Treatment System					\$20,000										
	Replacement of metal roofing panels									\$100,000						
	Exterior wall rehabilitation										\$35,000					
	Replacement of fire alarm system (fire extinguishers, panels, bells, pullstations, heat & smoke detectors)										\$5,000					
	Replacement of Sanitary Pumps and Control System														\$5,000	
	Rebalancing of HVAC system								\$5,000							
	Window and Door Replacement Program					\$140,000										
	Electronic Sign Replacement						\$37,500									
	Killean School Bell Cairn						\$20,550									
PCC Total		\$5,000				\$160,000	\$228,050	\$100,000	\$5,000	\$100,000	\$40,000	\$7,500			\$5,000	

Projects by Year

Project Cost		2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
Public Works	Aberfoyle Business Park Block 6 - Stormwater Management Facility							\$200,000								
	Concession 4 - Sideroad 20 North to curve in road										\$131,000					
	Concession 4 - County Road 35 to Sideroad 20 North									\$602,000						
	Concession 1 - Sideroad 10 South to County Road 35									\$602,000						
	Leslie Road West - Victoria Road South to Watson Road South						\$587,000									
	Gilmour Road - County Road 46 (Brock Road) to Subdivision Entrance												\$73,000			
	Smith Road - Concession 7 to County Road 34												\$97,000			
	Deer View Ridge - Hammersley Drive to Fox Run Drive											\$303,000				
	Carroll Pond & Lesic Jassal Municipal Drain - Sediment Survey							\$7,000								
	Cooks Bridge								\$750,000							
	Ellis Road Culvert Over Puslinch Lake Irish Creek											\$700,000				
	Concession 2 Culvert							\$160,000								
	Fox Run Drive - Deer View Ridge to Fox Run Drive transition to curb											\$190,000				
	Fox Run Drive to Fox Run Drive											\$297,000				
	Concession 1 - Transition to Transition										\$615,000					
	Beiber Road - Nicholas Beaver Road to private property													\$78,000		

Projects by Year

Project Cost		2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
Public Works	Boreham Drive - County Road 37 (Arkell Road) to County Road 41 (Watson Road South)												\$202,000			
	Hume Road - Nassagaweya-Puslinch Townline to Watson Road South												\$683,000			
	Cooks Mill Road - Bridge to County Road 41								\$128,000							
	Settler's Road - Calfass Road to Telfer Glen												\$93,000			
	Winer Road - McLean Road to Nicholas Beaver Road						\$358,000									
	Mason Road - Concession 7 to End							\$65,000								
	Nicholas Beaver Road - Winer Road to Brock Road South							\$436,000								
	Grader - 502							\$70,000								
	Concession 2 - Sideroad 10 South to County Road 35							\$601,000								
	Concession 2 - Country Road 35 to Sideroad 25 South							\$610,000								
	Concession 2 - Sideroad 20 South to Sideroad 25 South							\$933,000								
	Concession 2/2A - Sideroad 25 South to Concession 2							\$291,000								
	Concession 2A - Concession 2 to Concession 7							\$108,000								
	Bridle Path - Bridle Path Split to Brock Road South								\$203,000							
	Bridle Path								\$508,000							
	Gore Road - County Road 35 to Foreman Road									\$602,000						
	Concession 1 - Townline Road to Transition										\$370,000					
	Concession 1 - Transition to Sideroad 10 South										\$219,000					

Projects by Year

Project Cost		2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
Public Works	Laird Road West - End to Country Road 32											\$125,000				
	Old Brock Road - Cockburn Street to End											\$34,000				
	Fox Run Drive - Fox Run Drive transition to median to Fox Run Drive transition to curb											\$92,000				
	Fox Run Drive - Brock Road North to Fox Run Drive transition to median											\$74,000				
	Ellis Road - County Road 32 to 6725 Ellis Road											\$544,000				
	Back Street - Main Street to Badenoch Street East												\$101,000			
	Backhoe - 06													\$173,536		
	Main Street - Badenoch Street East to Morriston Ball Park													\$75,000		
	Daymond Drive - County Road 46 to End															\$201,000
	Dump Pickup Truck - 1.5 ton - 305															\$125,466
	Pickup truck - 3/4 ton - Crew Cab						\$63,194									\$71,910
	Bridge and Culvert Inspections						\$15,000		\$15,000		\$15,000		\$15,000		\$15,000	
	Tandem Dump Truck - 304								\$425,866							
	CLI-ECA Application for Municipal Stormwater Management Systems						\$51,750									
	Hard-Surfacing Gravel Roads - Design Costs						\$47,500									
	Victoria Road South - County Road 34 to Maltby Road East								\$944,000							
	Traffic Calming - Streetscaping Morriston - Phase 2									\$146,500						
	Tandem Roll-Off Dump Truck- 302									\$408,752						

Projects by Year

Project Cost		2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
Public Works	Tandem Roll-Off Dump Truck- 302									\$25,000						
	Traffic Count Study									\$30,000					\$30,000	
	Tandem Dump Truck- 301										\$441,638					
	Victoria Street And Church Street - Calfass Road to Queen Street (Highway 6)											\$129,000				
	Tandem Dump Truck - 306												\$457,411			
	Telfer Glen - Queen Street (Highway 6) to End													\$318,000		
	Watson Road South - bridge to bridge													\$211,000		
	Transportation Master Plan														\$50,000	
	Victoria Road Culvert Over Galt Creek														\$170,000	
	Victoria Road Culvert North of Leslie														\$200,000	
	Victoria Road South - Leslie Road West to County Road 36														\$650,000	
	Concession 1/Leslie Road West - Concession 7 to Highway 6						\$684,000									
	Cassin Court - Daymond Drive to End															\$78,000
	Victoria Road South - Leslie Road West to Flamborough Puslinch Townline															\$270,000
	Laing Court - Currie Drive to End															\$34,000
	Puslinch-Flamborough Townline - Victoria Road South to Maddaugh Road															\$325,000
	Radar Speed Signs (2) - Council Direction						\$14,000	\$14,000	\$14,000	\$14,000	\$14,000	\$14,000	\$14,000	\$14,000	\$14,000	\$14,000
Public Works Total		\$141,062		\$408,938	\$50,000		\$3,012,494	\$4,422,130	\$3,568,666	\$3,200,052	\$3,326,438	\$3,454,800	\$2,461,754	\$1,590,336	\$2,137,176	\$1,747,800

Projects by Year

Project Cost		2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
By-law																
By-law																
	Pickup Truck - Mid-Size													\$21,614		
	SUV								\$19,813							
	Decibel Meter and Calibrator						\$8,358					\$9,194				
	Comprehensive By-law Enforcement Legislative Review								\$50,000					\$50,000		
By-law Total							\$8,358		\$69,813			\$9,194		\$71,614		

Projects by Year

Project Cost		2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
Planning																
Planning																
	Regionally Significant Economic Development Study Area Phase 1 (Employment)			\$30,000		\$70,000										
	Regionally Significant Economic Development Study Area Phase 2 (Residential)						\$60,000									
	Development of a Township Official Plan							\$100,000	\$100,000							
	Zoning By-law Update									\$35,001						
	Development Standards Guidelines						\$30,000									
Planning Total				\$30,000		\$70,000	\$90,000	\$100,000	\$100,000	\$35,001						
		\$151,062	\$75,599	\$825,414	\$102,859	\$322,393	\$6,575,134	\$5,912,124	\$4,962,987	\$7,386,241	\$4,672,300	\$5,617,247	\$3,783,583	\$4,531,969	\$3,604,769	\$3,166,286

Capital Summary - Funding Sources by Year

	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
Restric ORC	\$0	\$0	\$0	\$0	\$0	\$230,000	\$0	\$0	\$0	\$12,223	\$787	\$5,000	\$0	\$0	\$0
Parks	\$0	\$0	\$0	\$0	\$5,393	\$90,000	\$38,134	\$0	\$59,977	\$8,003	\$0	\$0	\$0	\$81,905	\$0
PCC	\$0	\$0	\$0	\$0	\$160,000	\$228,050	\$80,000	\$5,000	\$100,000	\$40,000	\$787	\$0	\$0	\$5,000	\$0
Public Works	\$0	\$0	\$0	\$0	\$0	\$564,168	\$724,504	\$540,752	\$580,804	\$588,760	\$559,424	\$354,476	\$238,808	\$374,460	\$321,200
By-law	\$0	\$0	\$0	\$0	\$0	\$3,300	\$0	\$25,000	\$0	\$0	\$0	\$0	\$25,000	\$0	\$0
Planning	\$0	\$0	\$0	\$0	\$65,000	\$56,000	\$67,500	\$67,500	\$23,625	\$0	\$0	\$0	\$0	\$0	\$0
Restricted Reserves Total	\$0	\$0	\$0	\$0	\$236,717	\$1,480,533	\$928,138	\$659,684	\$764,406	\$649,779	\$568,080	\$359,476	\$263,808	\$461,365	\$352,065
Grand Total	\$151,062	\$75,599	\$825,414	\$102,859	\$322,393	\$6,575,134	\$5,912,124	\$4,962,987	\$7,386,241	\$4,672,300	\$5,617,247	\$3,783,583	\$4,531,969	\$3,604,769	\$3,166,286

2025 Proposed Capital Program

Department	Total	Levy	Canada Community- Building Fund	Discretionary_ Reserves	Restricted_Res erves	Grant
Corporate	1,122,029	1,062,575	-	34,704	-	24,750
Municipal Office	605,000	-	-	605,000	-	-
Finance	20,264	-	-	4,528	15,736	-
Building	-	-	-	-	-	-
By-law	8,358	5,058	-	-	3,300	-
Planning	90,000	-	-	9,000	56,000	25,000
Public Works	3,012,494	351,050	218,596	1,718,896	345,572	378,380
Fire and Rescue	1,156,940	17,127	-	826,534	293,279	20,000
Parks	102,000	-	-	12,000	90,000	-
ORC	230,000	-	-	-	230,000	-
PCC	228,050	-	-	-	228,050	-
Total	6,575,134	1,435,809	218,596	3,210,662	1,261,937	448,130

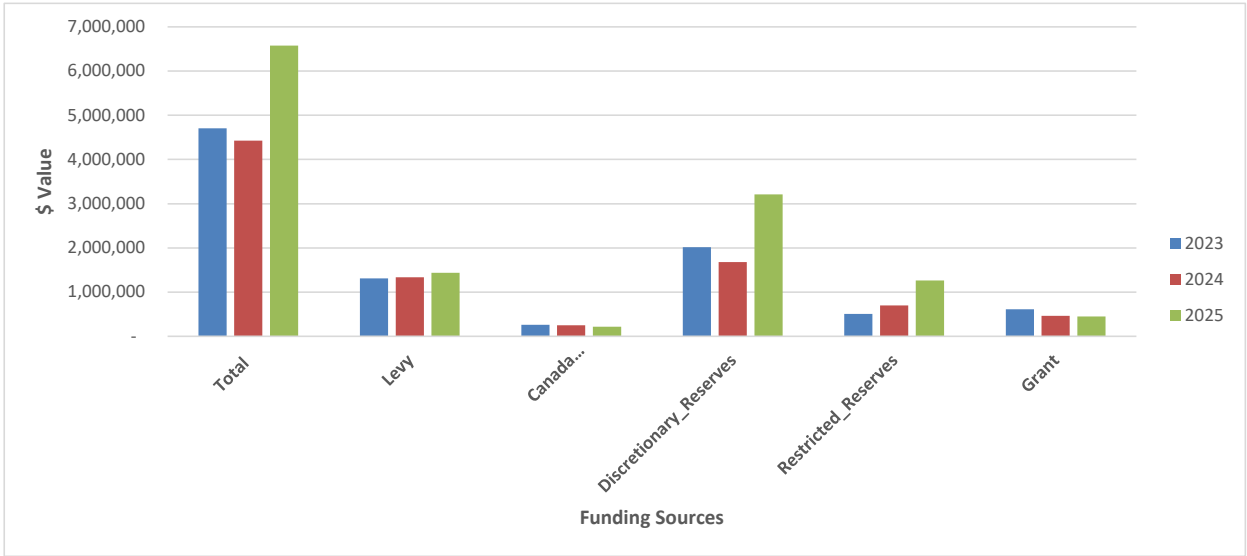
2024 Approved Capital Program

Department	Total	Levy	Canada Community- Building Fund	Discretionary_ Reserves	Restricted_Res erves	Grant
Corporate	1,212,566	1,014,075	-	198,491	-	-
Municipal Office	30,000	-	-	30,000	-	-
Finance	95,500	-	-	69,850	25,650	-
Building	-	-	-	-	-	-
By-law	-	-	-	-	-	-
Planning	-	-	-	-	-	-
Public Works	2,692,800	320,800	250,000	1,363,354	320,552	438,094
Fire and Rescue	30,266	-	-	17,766	12,500	-
Parks	205,000	-	-	-	179,500	25,500
ORC	-	-	-	-	-	-
PCC	160,000	-	-	-	160,000	-
Total	4,426,132	1,334,875	250,000	1,679,461	698,202	463,594

2023 Approved Capital Program

Department	Total	Levy	Canada Community-Building Fund	Discretionary_ Reserves	Restricted_ Reserves	Grant
Corporate	1,010,484	1,000,792	-	9,692	-	-
Municipal Office	-	-	-	-	-	-
Finance	53,580	21,908	-	-	6,672	25,000
Building	1,526	-	-	-	-	1,526
By-law	5,100	-	-	5,100	-	-
Planning	9,900	-	-	9,900	-	-
Public Works	2,937,220	278,300	259,200	1,709,716	309,053	380,951
Fire and Rescue	39,805	10,000	-	14,805	15,000	-
Parks	591,776	-	-	269,000	119,776	203,000
ORC	15,635	-	-	-	15,635	-
PCC	39,767	-	-	-	39,767	-
Total	4,704,792	1,311,000	259,200	2,018,213	505,903	610,477

2025 Proposed Capital Budget Compared to the 2024 and 2023 Approved Capital Budget Funding Comparisons



2025 Proposed Ten Year Plan

Department	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
Corporate	1,252,417	1,298,822	1,010,484	1,212,566	1,122,029	1,155,680	1,145,686	1,185,290	1,188,317	1,245,653	1,270,590	1,280,315	1,296,240	1,334,057
Municipal Office	4,500	361,476	-	30,000	605,000	-	-	472,750	60,000	7,500	-	-	-	-
Finance	0	-	53,580	95,500	20,264	-	-	-	8,395	75,040	-	-	-	39,158
Building	0	15,000	1,526	-	-	-	19,813	18,179	-	-	-	21,614	19,831	-
By-law	-	-	5,100	-	8,358	-	69,813	-	-	9,194	-	71,614	-	-
Planning	0	-	9,900	-	90,000	100,000	100,000	35,001	-	-	-	-	-	-
Public Works	1,564,154	2,187,238	2,937,220	2,692,800	3,012,494	4,422,130	3,568,666	3,200,052	3,326,438	3,454,800	2,461,754	1,590,336	2,137,176	1,747,800
Fire and Rescue	18,391	56,307	39,805	30,266	1,156,940	78,180	54,009	2,310,060	26,923	810,060	40,240	1,568,090	53,683	45,270
Parks	1,557,411	511,106	591,776	205,000	102,000	56,134	-	64,909	10,003	-	6,000	-	92,838	-
ORC	0	15,000	15,635	-	230,000	-	-	-	12,223	7,500	5,000	-	-	-
PCC	100,000	15,000	39,767	160,000	228,050	100,000	5,000	100,000	40,000	7,500	-	-	5,000	-
Total	4,496,873	4,459,949	4,704,792	4,426,132	6,575,134	5,912,124	4,962,987	7,386,241	4,672,300	5,617,247	3,783,583	4,531,969	3,604,769	3,166,286
													10 year total	50,212,639
													yearly average	5,021,264

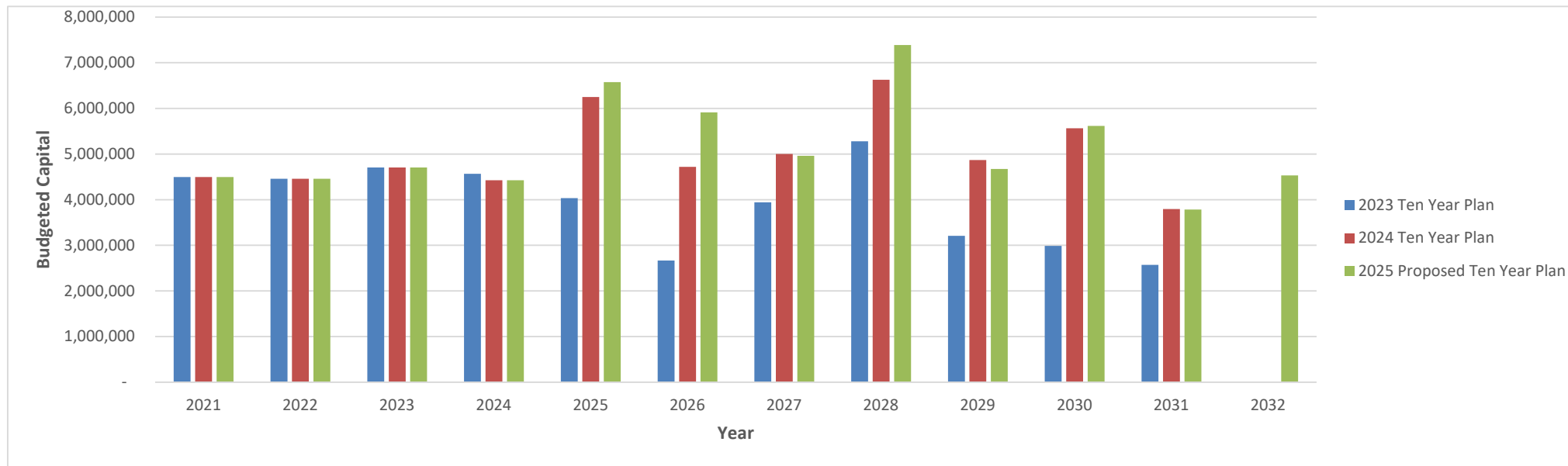
2024 Ten Year Plan

Department	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033
Corporate	1,252,417	1,298,822	1,010,484	1,212,566	1,331,872	1,368,220	1,393,616	1,073,024	1,399,441	1,369,172	1,390,680	1,373,616	1,380,680
Municipal Office	4,500	361,476	0	30,000	0	0	0	472,750	80,000	0	-	-	-
Finance	0	0	53,580	95,500	0	0	0	0	17,500	0	-	-	-
Building	0	15,000	1,526	0	0	0	18,012	16,526	0	0	-	18,012	16,526
By-law	-	-	5,100	-	-	-	17,988	-	-	-	-	17,988	-
Planning	0	0	9,900	0	0	0	0	0	0	0	-	-	-
Public Works	1,564,154	2,187,238	2,937,220	2,692,800	3,368,800	3,242,800	3,528,800	3,385,800	3,270,800	3,440,800	2,381,800	1,758,800	1,962,800
Fire and Rescue	18,391	56,307	39,805	30,266	1,017,266	56,844	39,805	1,508,883	20,805	755,922	11,844	1,061,883	34,305
Parks	1,557,411	511,106	591,776	205,000	25,000	51,134	0	67,740	10,000	0	6,000	-	23,843
ORC	0	15,000	15,635	0	200,000	0	0	0	22,500	0	5,000	-	-
PCC	100,000	15,000	39,767	160,000	307,500	0	5,000	100,000	47,500	0	-	-	5,000
Total	4,496,873	4,459,949	4,704,792	4,426,132	6,250,438	4,718,998	5,003,221	6,624,723	4,868,546	5,565,894	3,795,324	4,230,299	3,423,154
												10 year total	48,906,729
												yearly average	4,890,673

2023 Ten Year Plan

Department	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033
Corporate	1,252,417	1,298,822	1,010,484	1,156,324	960,460	1,230,700	1,282,700	1,170,800	1,388,824	1,392,700	1,472,700	1,487,200	
Municipal Office	4,500	361,476	-	16,000	-	-	-	422,750	60,000	-	-	-	
Finance	-	-	53,580	31,000	-	-	-	-	31,000	-	0	-	
Building	-	15,000	1,526	-	-	5,000	18,012	16,526	-	-	5,000	18,012	
By-law	-	-	5,100	-	-	-	17,988	-	-	-	-	17,988	
Planning	-	-	9,900	-	-	-	-	-	-	-	0	-	
Public Works	1,564,154	2,187,238	2,937,220	3,011,463	1,889,489	1,384,359	2,580,909	1,976,751	1,653,173	839,286	1,053,283	505,678	
Fire and Rescue	18,391	56,307	39,805	40,766	1,047,266	26,844	36,805	1,508,883	20,805	755,922	34,844	1,058,883	
Parks	1,557,411	511,106	591,776	-	-	20,134	-	67,740	-	-	0	-	
ORC	-	15,000	15,635	100,000	-	-	-	7,500	15,000	-	5,000	-	
PCC	100,000	15,000	39,767	212,500	137,500	-	5,000	107,500	40,000	-	-	50,000	
Total	4,496,873	4,459,949	4,704,792	4,568,053	4,034,715	2,667,037	3,941,414	5,278,450	3,208,802	2,987,908	2,570,827	3,137,761	
											10 year total		37,099,759
											yearly average		3,709,976

2025 Proposed Ten Year Plan Compared to the 2024 and 2023 Ten Year Plans



Mary Hasan

Subject: RE: Council Question - Letter regarding New Aggregate Extraction Property Class Dated October 31, 2024

From: Freeman, Ian (MOF) <Ian.Freeman@ontario.ca>

Sent: Wednesday, December 18, 2024 4:42 PM

To: Justine Brotherston <jbrotherston@puslinch.ca>

Cc: Courtenay Hoytfox <choytfox@puslinch.ca>

Subject: RE: Council Question - Letter regarding New Aggregate Extraction Property Class Dated October 31, 2024

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Good Afternoon Justine,

Thank-you for reaching out on this. While each municipality's circumstances will be unique, province-wide the Ontario Municipal Partnership Fund (OMPF) is being increased by \$50 Million in 2024 and a further \$50 Million in 2025 for a total increase of \$100 Million annually when fully implemented. While not directly comparable, this is significantly higher than the \$3 Million in municipal tax mitigation for the new gravel pits class.

Specifically for Puslinch, your OMPF allocation is increasing by \$31,500 to \$465,300 in 2025. This will change again in 2026 as the OMPF is further increased, however the municipal allocations will not be available until next fall when we have the latest data sets.

I hope this is helpful, wishing you happy holidays.

Ian Freeman, CPA, CMA (he/him/his)

Assistant Deputy Minister | Provincial Local Finance Division | Ministry of Finance

ian.freeman@ontario.ca | 289-668-2834



Taking pride in strengthening Ontario, its places, and its people.

My working hours may not be your working hours. Please do not feel obligated to reply outside of your normal work schedule. Please let me know if you have any accommodation needs, require an alternate accessible format, or other communication supports.

From: Justine Brotherston <jbrotherston@puslinch.ca>

Sent: Tuesday, December 17, 2024 12:46 PM

To: Freeman, Ian (MOF) <Ian.Freeman@ontario.ca>

Cc: Courtenay Hoytfox <choytfox@puslinch.ca>

Subject: Council Question - Letter regarding New Aggregate Extraction Property Class Dated October 31, 2024

Importance: High

CAUTION -- EXTERNAL E-MAIL - Do not click links or open attachments unless you recognize the sender.

Good afternoon Mr. Freeman,

Staff have received the following question from a member of Council with respect to your Letter Date October 31, 2024 regarding the New Aggregate Extraction Property Class, the Council Member would like clarification on if the OMPF increase will offset the municipalities share of the \$3 million municipal tax in 2025 and subsequent years.

If you can please provide a response as soon as possible that would be greatly appreciated.

Warm regards,



TOWNSHIP OF
PUSLINCH
EST. 1850

Justine Brotherston
Interim Municipal Clerk
Deputy Clerk
Township of Puslinch
7404 Wellington Rd 34, Puslinch ON N0B 2J0
519-763-1226 ext. 208 Fax 519-736-5846 www.puslinch.ca

My hours may not match your working hours. If you received this email outside of regular business hours, I do not expect an immediate response.

James Dick Construction Limited

Instrument type: [Permit to take water \(/taxonomy/term/334\)](#)

ERO (Environmental Registry of Ontario) number	019-9325
Ministry reference number	1000142989
Notice type	Instrument
Act	Ontario Water Resources Act, R.S.O. 1990
Posted by	Ministry of the Environment, Conservation and Parks
Notice stage	Proposal
Proposal posted	October 29, 2024
Comment period	October 29, 2024 - November 28, 2024 (30 days) Closed
Last updated	October 29, 2024

This consultation was open from:

**October 29, 2024
to November 28, 2024**

Proposal summary

This proposal is for a new Permit to Take Water for James Dick Construction Limited. Water will be taken from two ponds for aggregate dewatering purposes at the Glen Christie Quarry, located at 2145 Waterloo Regional Road 24 in Cambridge, Ontario.

Location details

Site address

2145 Waterloo Regional Road 24
Cambridge, ON
Canada

Site location map

The location pin reflects the approximate area where environmental activity is taking place.

[View this location on a map](https://maps.google.com/?q=43.467926,-80.303913) [\(https://maps.google.com/?q=43.467926,-80.303913\)](https://maps.google.com/?q=43.467926,-80.303913)

Proponent(s)

James Dick Construction Limited
14442 Regional Road 50
P.O. Box 470
Bolton, ON
L7E 3E2
Canada

Proposal details

This proposal is for a new Permit to Take Water for James Dick Construction Limited. Water will be taken for aggregate extraction dewatering purposes at the Glen Christie Quarry, located at 2145 Waterloo Regional Road 24 in Cambridge, Ontario. Details of the water taking are as follows:

Source Name: Lower Quarry Lake

- purpose: aggregate extraction - dewatering
- maximum rate per minute (litres): 9,550
- maximum number of hours of taking per day: 24
- maximum volume per day (litres): 13,752,000
- maximum number of days of taking per year: 120
- period of taking: January 1 to December 31 for 10 years

Source Name: Quarry Sump

- purpose: aggregate extraction - dewatering
- maximum rate per minute (litres): 6,900
- maximum number of hours of taking per day: 24
- maximum volume per day (litres): 9,936,000
- maximum number of days of taking per year: 365

- period of taking: January 1 to December 31 for 10 years

There are 3 categories of a Permit to Take Water:

- Category 1: water takings are anticipated to have a lower risk of causing an unacceptable environmental impact/interference
- Category 2: water takings are anticipated to having a higher potential of causing unacceptable environmental impact or interference
- Category 3: water takings are anticipated to have the highest potential of causing unacceptable environmental impact or interference

The proposed water taking qualifies as a Category 3 permit.

Supporting materials

View materials in person

Some supporting materials may not be available online. If this is the case, you can request to view the materials in person.

Get in touch with the office listed below to find out if materials are available.

Comment

Commenting is now closed.

The comment period was from October 29, 2024 to November 28, 2024

Connect with us

Contact

Client Services and
Permissions Branch

 [416-314-8001](tel:416-314-8001) or [1-800-461-6290](tel:1-800-461-6290)

 enviopermissions@ontario.ca

01/10/2025

Memorandum

To: Ajay Persaud – Environmental Scientist, PTTW Unit, Ontario Ministry of the Environment, Conservation and Parks (MECP)
Neil Taylor, Director, PTTW Unit, MECP

CC: Courtenay Hoytfox, Interim, CAO, Township of Puslinch
Justine Brotherston, Interim Deputy Clerk, Township of Puslinch
Ian Roger, CAO, Guelph / Eramosa Township
Amanda Knight, Clerk/Director of Legislative Services, Guelph / Eramosa Township
Harry Niemi, Director of Public Works, Guelph / Eramosa Township
Aldo Salis, Director of Planning and Development, County of Wellington

From: Kim Funk, Source Protection Coordinator, Wellington Source Water Protection

Reviewed by: Kyle Davis, Risk Management Official, Wellington Source Water Protection

RE: **Ministry Reference Number 1000142989, Permit to Take Water, Glen Christie Quarry, 2145 Waterloo Regional Rd 24, Cambridge, Ontario**

General

1. The following comments are related to the above referenced Permit to Take Water (PTTW) application (Ministry reference number 1000142989). This is an application for a new PTTW for 10 years. Water will be taken for aggregate extraction dewatering purposes.
2. These comments are provided in regards to the *Clean Water Act*, Grand River Source Protection Plan and source water protection implementation by Wellington Source Water Protection, a partnership of the Wellington County municipalities. These comments should not be construed as a hydrogeological, engineering, ecological or technical review of the application. These comments are strictly provided in regards to our municipality's role in implementing the *Clean Water Act* and municipal source water protection.
3. Attached please find hydrogeological technical review comments from the Township of Puslinch Hydrogeologist: Wellington Hydrogeology; and Guelph/Eramosa Township Hydrogeologist: RJ Burnside. Please note that these comments were coordinated by Wellington Source Water Protection, as we are the appointed Source Protection / Risk Management staff for both Townships. The following generally summarizes the technical reviews by each of the respective Township hydrogeologists. The scope of

each review was limited to their respective Township boundaries, however, was completed in conjunction with the other review.

Summary of Source Protection Vulnerable Areas and Drinking Water Threats

The subject property is located in:

- a) a Wellhead Protection Area D (WHPA- D) with a vulnerability score of 6
- b) an Issue Contributing Area (ICA) for Chloride
- c) a Highly Vulnerable Aquifer (HVA)
- d) a Significant Groundwater Recharge Area (SGRA) and
- e) a draft Wellhead Protection Area Q (WHPA-Q) with a significant risk level.

Attachments show the relevant mapping.

4. Please note that given the site's location within an Issue Contributing Area for Chloride, our office will be following up with the applicant to discuss winter maintenance and dust suppressant activities and any other activities related to the application or storage of road salt or other chloride containing products. Depending on the activities current or proposed on the site, a Risk Management Plan for storage or application of chloride may be required.
5. A concurrent Environmental Compliance Approval (ECA) application closed on the ERO on December 29, 2024. Despite repeated correspondence with the MECP reviewers, our municipalities have not yet received the supporting documentation for this application and therefore, are unclear on what the applicant is proposing in regards to the ECA especially related to discharge to surface water versus groundwater infiltration. At a pre-consultation meeting in September 2024, our municipalities strongly recommended to the applicant that they consider some level of groundwater infiltration of the water being pumped from the quarry. This is to mitigate the significant drinking water threat for reduction of groundwater recharge. It is our understanding that the Region of Waterloo and City of Guelph are making similar recommendations. Please note that once the supporting documentation is received, further comments will be submitted to the appropriate Ministry reviewer.
6. Given the site's location within multiple Wellhead Protection Areas for quality and quantity, proximity to multiple private wells, municipal wells and surface water / wetland features, other approved and proposed water takings in the area including, but not limited to, the Lafarge quarry and Spencer Pit and potential adjoining municipal plans for new or expanded municipal wells for the Region of Waterloo and / or City of Guelph, it is strongly recommended that the Ministry only approve this PTTW for 5 years or less and not approve a 10 year PTTW. We recommend a 5-year or less renewal so that the water taking and monitoring data can be reviewed sooner and adjustments to PTTW conditions,

if needed, can be considered. We note there is recent precedence in November 2024 of the MECP approving PTTWs for less than 5 years within a WHPA-Q in the Township of Centre Wellington for similar reasons and that this request is identical to our request for the Lafarge quarry PTTW application.

7. For water quantity, significant drinking water threat polices do not currently apply for this site, however, approved policy WC-MC-22.1 in the Wellington County Chapter of the Grand River Source Protection Plan will apply in the future to this site once the draft WHPA-Q is approved. It is therefore recommended that the Ministry consider the policy text referenced below and add terms and conditions to the PTTW, where appropriate.

For reference, please see the PTTW policy wording WC-MC-22.1 below:

To ensure that any Consumptive Water Taking ceases to be a significant drinking water threat, where this activity is a significant drinking water threat as prescribed by the CWA, the MECP shall review and, if necessary, amend existing PTTWs and / or Drinking Water Works Permits to ensure that the Municipal Supply will not be adversely impacted, taking into consideration Tier 3 Study results / recommendations, water supply requirements for planned growth and prolonged drought outlined in Water Supply Master Plans and available data, reports and / or recommendations from monitoring programs established pursuant to policies in the County of Wellington Chapter of the Grand River Source Protection Plan. The MECP, where appropriate, shall consider establishing conditions in PTTWs and Drinking Water Works Permits to achieve this objective including but not limited to conditions which require:

- a. *groundwater and surface water monitoring related to municipal drinking water supplies;*
- b. *assessment of demand management: water needs assessment (review of permitted maximum takings) and water efficiency measures;*
- c. *a phased approach to assess impacts;*
- d. *information sharing with the MECP, County, Municipalities and conservation authorities including a condition of approval for permit holders to provide Municipalities and conservation authorities technical reports and monitoring data gathered pursuant to a condition of the PTTW (as per bullet a.) above);*
- e. *measures to increase the optimization of the municipal water supply system where appropriate; and*
- f. *drought management planning for drought sensitive wells/systems*

The MECP shall circulate Environmental Registry notices for proposed new or amended PTTWs and Drinking Water Works Permits to the County, Municipalities and GRCA and have due regard for comments from the GRCA, County, and the Municipalities regarding proposed new

or amended PTTWs and Drinking Water Works Permits and new or revised conditions of approvals related thereto.

8. Based on the above policy requirement, there are a series of recommendations provided below and in the attachments including multiple recommendations related to groundwater / surface water monitoring and reporting to assess the impact that water taking and/or below water table extraction may have on groundwater levels especially related to private wells, municipal wells and surface water / wetland features and how these could be incorporated into PTTW terms and / or conditions.
9. Our municipalities have not received the NSRI report referenced in the PTTW application. We request this report and time to review it as it may change our comments.
10. It is recommended that the monitoring and reporting program terms and conditions be expanded to include:
 - a. Additional groundwater, surface water and wetland locations.
 - b. Additional private well locations for water level and quality and well complaint and interference response protocol including notification to the Township Clerks. Please see attached comments for further details.
 - c. Consideration of cumulative impacts of both the Lafarge and Glen Christie applications on ecological, surface water, wetlands, and groundwater, including impacts on both municipal and private well users. We recommend that this assessment be completed prior to the issuance of a PTTW. If the PTTW will be issued before a cumulative impact assessment is completed, we request the inclusion of specific terms and conditions in the PTTW to coordinate this assessment by the applicant with the Lafarge applicant, prior to renewal of their respective PTTWs, and to share and discuss that information with affected municipalities, agencies and the MECP. This is another reason on why we have recommended 5 years or less for the PTTW to allow appropriate time to review and consider the results and to adjust the respective PTTWs as required.
 - d. It is our understanding that the current monitoring program proposes that only water level changes within the sentry wells on the Glen Christie property would trigger investigations and possible mitigation measures. We recommend expanding this to include triggers related to the private well, surface water, and ecological monitoring that is proposed.
 - e. A modification to the Green Threshold trigger level to the water level drawdown predicted by the model. The current Green Threshold includes an additional

drawdown buffer beyond what has been predicted by the model. We recommend that this buffer be removed, so that any impacts outside of what has been modelled will be reviewed. In addition, we recommend that an action be included in the Green Threshold trigger that the hydrogeologist and/or ecologist will review the data.

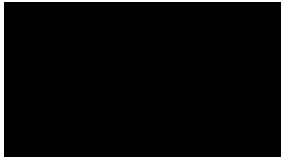
- f. Notification to the Clerks for both the Townships of Puslinch and Guelph/Eramosa if the Red Threshold trigger in the proposed monitoring program is passed, and consideration of any comments provided by their staff and/or consultants. The annual monitoring reports should be provided to the Clerks at both Townships.
 - g. Please see the attachments for further detail on these recommendations.
11. It is recommended that the following terms and/or conditions be included to mitigate the impact on surface water, wetlands and groundwater:
- a. That a term and condition be added to the PTTW to limit the maximum rate of 9,550 litres per minute only to the initial dewatering phase for the Lower Quarry Lake and establish a lower maximum rate for the remainder of the PTTW.
 - b. That the hydrogeological characterization of the geological formations in the model be improved to match observed conditions. Additional work be required to define the top of the Gasport Formation in the quarry excavation.
 - c. That the minimum aggregate extraction and water level be adjusted to stay 5 metres above the Gasport Formation / Guelph Formation interfaces.
 - d. That the applicant clarify the dimensions of the separation between the quarry and the Speed River to ensure the quarry wall is not breached especially during flood events.
 - e. That subaqueous extraction be implemented to minimize water taking.
 - f. That consideration be given to how the applicant monitoring programs interact with any existing groundwater or surface water monitoring programs, especially along the Speed River and in the immediate vicinity of the site especially any operated by the City of Guelph, Grand River Conservation Authority (GRCA) and / or Region of Waterloo. Please note our municipalities do not operate a surface water monitoring program in the area and our groundwater monitoring programs are not focused in the immediate vicinity of the site.

- g. A term and condition that links PTTW compliance with ARA site plan compliance including a requirement that the site operate in compliance with their approved ARA site plan.
 - h. Further work be required by the applicant to confirm their statement that there are no potential impacts to municipal wells. This statement should be supported with an analysis of the cumulative impacts of an up to date list of the existing and proposed water takings in the area. This up to date list should include both the City of Guelph and Region of Waterloo municipal wells along with private wells. It should be noted that there are both City of Guelph and Region of Waterloo municipal wells in close proximity as evidenced by the wellhead protection areas overlapping the site. There are known hydrogeological linkages between formations in the area that should be fully addressed including a documented absence of an aquitard between the Guelph and Gasport Formations within the site boundary. As noted above, additional work should be required to define the top of the Gasport within the site boundaries.
 - i. A requirement for the data collected during this application process be used to update the Guelph / Guelph / Eramosa Tier 3 Physical Characterization Report and Risk Assessment Reports. The term and condition for the PTTW could be worded to require the applicant to provide the complete information to our municipalities, the City of Guelph, Region of Waterloo and GRCA.
 - j. It is requested that a condition in the PTTW reference the proposed ECA and if approved, the requirement for groundwater infiltration.
12. Further to direction from the Township of Puslinch Council on June 16, 2021, staff are recommending that the Ministry consider the addition of low water response conditions to all Permits to Take Water within the Township, where appropriate. This recommendation is in light of the number of permits within the Township or in neighboring municipalities, including municipal Permits to Take Water. It is recognized that the Ministry will consider site specific situations for each Permit to determine whether low water response conditions are or are not appropriate. In general, our recommendation is to implement a condition or conditions in the Permit to Take Water that require the permit holder to reduce water taking in line with any Low Water Response declarations from the applicable Conservation Authority. It is our recommendation that for the reduction to be meaningful, the condition(s) should specify that the reduction not start from the maximum permitted value as most water takers do not reach their maximum permitted taking amount. Instead, it is recommended that the Ministry determine an appropriate threshold for the reduction in water taking to start from (ie monthly average, 5 year average of that particular month, past three month average etc).

13. As noted in our discussions with Ministry staff, our municipalities formally request that a meeting be held with Ministry reviewers, our municipal staff and reviewers, other affected municipalities including the City of Guelph and Region Waterloo and the GRCA in early 2025 prior to issuance of this PTTW. This should include the reviewers for the site ECA. The purpose of this meeting will be to discuss all of the review comments for this application, the Ministry's response and the Lafarge application and how that interacts with other broader groundwater uses in the area. It is noted that this type of meeting is a draft policy for the WHPA-Q and given the increasing demands on groundwater in the general South Wellington County area, we formally request that the Ministry agree to beginning these working group meetings with these two applications.

It is requested that the Ministry consider the above recommendations while reviewing this PTTW application and add terms and conditions, as appropriate.

Sincerely,



Digitally signed by Kim Funk
Date: 2025-01-10 10:26:05:00

Kim Funk, Source Protection Coordinator
519-846-9691 ext 283
kfunk@centrewellington.ca

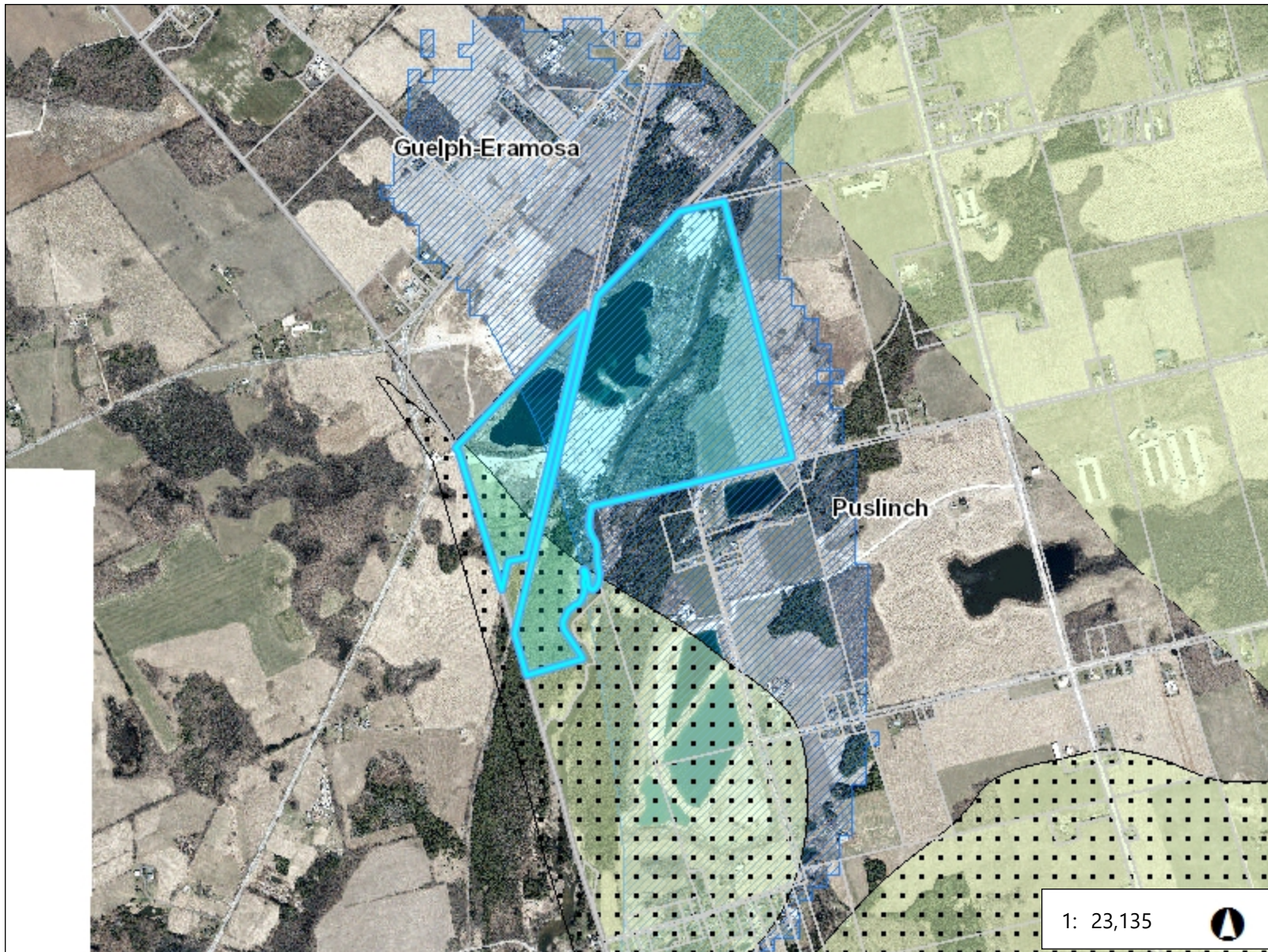


10 Jan 2025

Kyle Davis, Risk Management Official
519-846-9691 ext 362
kdavis@centrewellington.ca

Attachments:

- 1/ Wellington Hydrogeology 2025 Comments
- 2/ RJ Burnside Environmental 2025 Comments



Legend

- Parcels
- Municipalities
- Well Locations**
- Existing
- Proposed
- Issue Contributing Area**
- Chloride
- Nitrate
- Sodium
- TCE
- Wellhead Protection Area**
- A
- B
- C
- D
- Vulnerability Score**
- 10
- 8, D; 8; 8, C
- 2, 4, 6 (A, B or C)
- 2,4,6, D; 2,4, D; 2, 4, 6 (D); 4, D; 6,
- HVA
- RoadsLookup

1: 23,135



1.2 0 0.59 1.2 Kilometers



This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.

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THIS IS NOT SURVEY DATA. Parcels - Teranet 2002, Wellington County 2022

Notes

File No. 24004.001

January 10, 2025

Wellington Source Water Protection
7444 Wellington Road 21
Elora, Ontario N0B 1S0

Attention: Kyle Davis
Risk Management Official

**Re: Glenchristie Quarry – James Dick Construction Ltd.
2145 Waterloo Regional Road 24, Cambridge, Ontario
Part Lot 1, 2 and 3, Concession 4, Township of Puslinch
Permit To Take Water Application (MECP Ref. No. 1000142989)
Hydrogeological Comments**

Wellington Hydrogeology Ltd. (WHL) is pleased to provide hydrogeological comments on the above-noted Permit To Take Water (PTTW) Application for the Glenchristie Quarry, located at Parts Lots 1, 2 and 3, Concession 4 in the Township of Puslinch, Ontario (the site), with a municipal address of 2145 Waterloo Regional Road 24 in Cambridge, Ontario. The PTTW applicant and site owner is James Dick Construction Limited (JDCL).

Wellington Source Water Protection provided the PTTW application and supporting material to WHL for review and comment to assess potential impacts to groundwater and surface water resources in the Township of Puslinch. Our technical review of the supporting documents and recommendations/suggestions are provided herein.

Wellington Hydrogeology Ltd.

Mailing Address: 4662 Sideroad 20N, Guelph, ON N1H 6J3

Phone 519-831-9696 **Email:** amazon@wellingtonhydrogeology.com **Website:**

www.wellingtonhydrogeology.com

1.0 Background

Based on the applicant's submission and supporting materials, we understand that:

- The site operates under an approved Aggregate Resources Act (ARA) Licence No. 5482 with approved ARA Site Plans dated January 13, 1994, which permits below water table extraction to an elevation of 270 masl.
- The site is situated adjacent and on the west side of the Speed River.
- The railway line bisecting the site was established in 1855 and opened in 1857.
- The site has been an aggregate extraction site since 1904, and has had periods of inactivity over the years. JDCL recently recommenced extraction at the site in May 2018.
- The site was operated by Domtar Chemicals Ltd. Between 1960 and 1980, and old equipment from the operations are still noted to be present onsite at the bottom of the quarry.
- Extraction by JDCL is anticipated to be completed over an approximately 10-year period.
- The Category 3 PTTW application is proposed for a 10-year period.
- Dewatering is proposed for the site for the purpose of aggregate extraction.
- Dewatering is proposed at the Lower Quarry Lake up to 13,752,000 L/day (9,550 L/min) for 120 days annually.
- Dewatering is proposed at the Quarry Sump up to 9,936,000 L/day (6,900 L/min) for 365 days annually.
- The target material for extraction is bedrock of the Guelph Formation to a base elevation of 270 masl.
- The groundwater table is present on the site between 292.54 and 299.46 masl and the river surface water level at approximately 291.8 to 293.8 masl based on the approved ARA Site Plans.
- The rehabilitation plan includes two lakes – one west of the railway line with a maximum depth of 270 masl and a water level of 299.46 masl, and a second lake east of the railway line with a maximum depth of 270 masl and a water level of 292.54 masl, with a potential overflow to the Speed River. The southeast corner of the site will be restored to agriculture following extraction.

The following documents were reviewed in preparing these comments:

- MTE Consultants Inc. (MTE, 2024). Glenchristie Quarry – Hydrogeology Assessment Report, Written in support of a Permit to Take Water Application and a Section 53 Environmental Compliance Approval. MTE File No. 47950-100, dated October 18, 2024.

- MacNaughton Hermsen Britton Clarkson Planning Limited. Approved Aggregate Resources Act (ARA) Site Plans. Guelph Dolime Limited. Project Name: Hespeler Site, Part Lots 1, 2, and 3, Concession 4, Township of Puslinch, County of Wellington. Revision Date: Jan 04, 1994.
- Matrix Solutions Inc. (Matrix). 2021. Additional Excavation Scenario Modelling for Amendment of the Permit to Take Water for the Lafarge Canada Inc. Wellington County Quarry. Matrix 15072-527, Version 1.0, dated May 4, 2021.

2.0 Technical Review Comments and Recommendations

WHL provides the following technical review comments and recommendations for consideration.

2.1 Mining Method

WHL recommends that the proposed quarrying at this site be considered using subaqueous mining techniques without dewatering (i.e., working in the “wet” using below water table blasting and removal of rock). Given the potential impacts of dewatering to local groundwater users and surface water features, if subaqueous mining is feasible it may be preferable to the significant dewatering proposed in this application. Other nearby quarries using subaqueous mining without dewatering include the Dolime Quarry (Guelph) and Hidden Quarry (Rockwood). Subaqueous limestone mining is also used extensively in Florida due to the highly permeable/karstic conditions which prevent dewatering. The completion of subaqueous mining without dewatering would significantly reduce the potential for impacts to nearby groundwater users, surface water features and wetlands.

2.2 Cumulative Impact Assessment

A concurrent PTTW application is currently under review for the Lafarge Wellington County Site, located at 7051 Wellington Road 124, Guelph, Ontario. The proposed extraction area (and dewatering area) is approximately 2.0 km northeast of the site’s northeast cell extraction area, and also immediately north of the Speed River. There are also existing water takings at the adjacent Spencer Pit for aggregate washing purposes.

Matrix (2021) completed additional modelling to expand the City of Guelph’s Tier Three Model to include dewatering impacts from the Lafarge Wellington County Site. The predicted drawdown extent of the Lafarge Wellington County Site (Matrix, 2021) and the Glenchristie Quarry (MTE, 2024) have overlapping sections, indicating that cumulative impacts are likely to occur. The

simulated drawdown from the Glenchristie Quarry also overlaps WHPAs for Guelph and Cambridge (Figure 24) as well as the WHPA-Q for Guelph.

The area surrounding the Glenchristie Quarry is considered hydrogeologically sensitive with various municipal WHPAs, private wells and provincially significant wetlands. WHL recommends that a cumulative impact assessment be undertaken as a collaborative effort between all parties (including but not limited to JDCL, Lafarge, City of Guelph and Region of Waterloo). It is recommended that this assessment be completed prior to issuing both aggregate dewatering permits.

2.3 Multiaquifer Quarry

MTE (2024) Regional Cross-Section D-D' (Figures 11b, 26a/b/c, and 28) shows the approximate excavation extent extending through the modelled Guelph Formation and partially into the Eramosa Formation (Stone Road and Reformatory Member) with a base elevation of 270 masl. The "Modelled Geology" indicates the top of the Gasport Formation between approximately 248 and 256 masl, separated from the Eramosa Formation (and proposed quarry base) by an approximately 5-10 m thick Goat Island Formation layer (aquitard) and up to about 3 m thick Vinemount Member layer (aquitard), which is interpreted to pinch out in the area of the excavation. However, the "Borehole Hydrogeology" of MW1d, MW2d and MW3d indicates the Gasport Formation at a much higher elevation, with a contact between the Guelph Formation and Gasport Formation at approximately 271 masl within the excavation extent at MW3d, and no aquitard indicated. Section 8.1 of the report also indicates that the Gasport Formation was treated as a single hydrostratigraphic unit for the site, while the City of Guelph Tier 3 model breaks it into Lower, Middle and Upper Gasport Units, with the Lower and Upper units being lower permeability units and the Middle unit being highly transmissive with an average thickness of 12 m. The Groundwater Flow Model Report (Appendix J) confirms the absence of an interpreted aquifer unit between the Guelph and Gasport Formations (Appendix J, Section 3.2.2, Table 3.1). In our opinion the MTE cross-sections are misleading and should be edited to reflect the interpreted site geologic conditions based on borehole logs.

The nearby Dolime Quarry in the west end of the City of Guelph breached the Vinemount aquitard, creating a direct pathway between surface and the regional aquifer, and a long-term water quality threat for the City of Guelph. It is our concern that a similar water quality threat could be created at the Glenchristie Quarry given MTE's interpretation of the excavation extending into the top of the Gasport Formation, in addition to the absence of an aquitard between the Guelph Formation

and the Gasport Formation within the site boundary. There is potential for long-term water quality threats for private well users and future municipal extraction potential.

Section 9.4.4 of the MTE report assesses potential impacts to municipal wells, stating that municipal wells, installed within the “regional bedrock production aquifer (Gasport Formation elevation 230m amsl) vs the approved depth of the quarry (270m amsl), they will not be adversely impacted by dewatering activities.” In our opinion, potential impacts to the regional bedrock aquifer cannot be ruled out given the geology of the site and proposed extension of the excavation into the Gasport Formation, in addition to cumulative impacts with other proposed nearby water takings for the purposes of aggregate extraction.

It is our recommendation that the excavation be limited to the Guelph Formation and not permitted to extend to the interpreted contact between the Guelph Formation and the Upper Gasport Formation. We recommend that the MECP limit the excavation base to a minimum of 5 m above the interpreted contact between these two aquifer units, or an otherwise suitable buffer distance above the Gasport Formation as determined by the proponent’s hydrogeologist and approved by the MECP. The proponent’s hydrogeologist should prepare updated cross-sections interpreting the site geology based on borehole logs and the interpreted elevation of the top of the Gasport Formation across the excavation area. Additional borehole drilling may be necessary to adequately characterize the contact between the Guelph and Gasport Formations in the area of the proposed excavation.

We further recommend that the ARA site plans be updated with the new excavation limit as determined based on additional investigation and updated drawings delineating the top of the Gasport.

2.4 Proximity to Speed River and Quarry Wall Stability

The edge of the quarry wall on the east side of the Northeast Cell appears quite thin (MTE Figure 27 and ARA Site Plans) with minimal separation from the adjacent Speed River, a major river in the region that experiences flood flows. MTE also notes in Section 1.5 of the report that the Speed River formerly flooded the quarry on the site in 1930, with 40 ft of water accumulating in the quarry and causing pump and motor damage.

WHL is concerned that there may be a risk of the Speed River eroding and breaching the bank adjacent to the quarry, especially during periods of high river flows/flooding. This could occur during excavation/dewatering and/or following rehabilitation. WHL recommends that the proponent clarify the dimensions of this separation and whether the plans were

reviewed/developed in consultation with a geotechnical engineer and/or surface water engineer. We suggest that flood flows and surface water highs be referenced when preparing the plans, and a mitigation plan be prepared including actions and monitoring in the event of a breach.

2.5 NRSI Report

The Natural Environment Assessment Report and accompanying Natural Environment Monitoring Plan prepared by NRSI dated July 2024 was not provided for review. The MTE report references ecological/biological indicators for surface water features and wetlands determined by NRSI but does not explicitly outline these indicators, the ecological significance of the surface water features and wetlands, and how the monitoring program will protect these features. We recommend that the NRSI findings and recommendations be included in the MTE report as they relate to groundwater and surface water, and suggest that the NRSI report be included as an appendix.

2.6 Dewatering and Discharge Plan

The extracted groundwater from the quarry sump during “Stage 1 – Dewatering of the Lower Quarry Lake” is described in Section 9.1.1. “Pumping will take place from the sump constructed in the base of the lake, as shown on Figure 26a, and pumped to a settling basin area and discharged to a rock crib discharging to an existing outlet channel, which currently connects the Lower Quarry Lake to the Speed River... [at] a maximum pumping rate of 9,550 L/min... [for approximately] three to four months.” Figure 26a shows a cross-section of the Lower Quarry Lake under dewatered conditions but does not indicate the location of the settling basin, rock crib and existing outlet channel to the Speed River.

“Stage 2 – Bedrock Extraction and Dewatering of the Northeast Cell” begins once the Lower Quarry Lake has been dewatered to the target elevation (proposed 270 masl), as described in Section 9.1.2 and Figure 26b, which shows the dewatered and fully excavated Lower Quarry Lake and Northeast Cell but does not indicate the planned discharge details. Maintenance pumping of up to 6,900 L/min is estimated for Stage 2.

WHL suggests that a condition be included on the PTTW, if issued, to restrict the initial dewatering rate of 9,550 L/min to the first 120 days of dewatering only.

Potential impacts to groundwater and surface water features are anticipated as a result of dewatering the Lower Quarry Lake and Northeast Cell, and mitigation measures are proposed including pumping to the Upper Quarry Lake (recharging the Guelph Formation), flow augmentation to Tributary 4 using either direct discharge to the watercourse or indirect discharge

through an infiltration gallery (described in Section 10.2.5). WHL understands that an Environmental Compliance Approval (ECA) application for the proposed discharge is forthcoming. We suggest that the proponent's hydrogeologist prepare detailed discharge plans and figures in plan view as well as the updated cross-sections for each stage.

It is important to note that all water from Stage 1 and a significant portion of water from Stage 2 will be discharged to a surface water receiver (Speed River). WHL notes that MTE's assessment of water quality compared surface water quality results to the Provincial Water Quality Objectives (PWQO), which are meant to be representative of surface water, and compared groundwater quality results to the Ontario Drinking Water Quality Standards (ODWS), which are meant to be representative of drinking water. Due to the proposed discharge of pumped groundwater to surface water receivers, WHL recommends that MTE also compare groundwater existing water quality analytical results to PWQO to confirm that the water is of suitable quality to discharge to surface water. As discussed in Section 10.2.5 (Tributary 4 Flow Augmentation), discharge to all surface water features should meet adequate water quality parameters for surface water, including but not limited to dissolved oxygen, turbidity, TSS, temperature and pH.

2.7 Monitoring Program and Threshold Values

MTE has proposed a comprehensive monitoring network including groundwater monitoring wells installed in various units (overburden, Guelph Formation, Gasport Formation), surface water piezometers and staff gauges, wetland piezometers, and private water supply wells. Specific comments and recommendations are discussed below.

2.7.1 New Monitors

WHL concurs with the proposed addition of two additional monitoring wells (MW4 and MW5) on the east side of the Speed River, as noted in Section 10.1 and shown on Figure 18, and the proposed addition of staff gauge SG6 in the Speed River downgradient of the discharge. Proposed installation details for the new MW4 and MW5 were not provided; we suggest that the new wells be constructed as multilevel wells to monitor groundwater levels in the overburden (if present and waterbearing), Guelph Formation and Gasport Formation.

We recommend that the new monitors be installed as soon as possible to obtain baseline data and set threshold limits before extraction begins.

2.7.2 Private Well Monitoring

Of the 11 private well owners that agreed to monitoring, MTE identified 6 private wells as suitable for both water level monitoring and water quality sampling. Water quality sampling was not completed on the remaining 5 wells, nor was the well survey completed or included in Appendix C2 of the MTE report. It is our opinion that wells determined inaccessible (based on safety or well condition) should still be offered water quality monitoring, as water quality samples are typically collected from household plumbing without requiring direct access to the wellhead.

WHL recommends that the monitoring program include baseline water quality sampling for all private well owners within the drawdown area/study area who agree to participate, in addition to water level monitoring for suitable/accessible wells. We suggest that private well monitoring, including water levels and water quality samples, be completed on a quarterly basis for all participating wells for the first year of dewatering. After one year of dewatering, if water levels have stabilized and adverse impacts to water quality are not observed, we suggest that private well monitoring (including water quality sampling) continue annually at a minimum.

WHL recommends that the monitoring program include clear procedures and mitigation measures in the event of a well interference complaint, including ensuring that private well owners have contact information for reporting well interference issues, reporting of the complaint to the MECP, Guelph/Eramosa Township and Puslinch Township, providing an alternate water source, and completing a fulsome investigation of water quantity and quality.

2.7.3 Threshold Values and Actions

Section 11.0 of the MTE report outlines mitigation measures and actions for when a Green, Yellow or Red Threshold Value is exceeded. The Green and Yellow Threshold Values are based on expected drawdown and seasonal variation, while the Red Threshold Values are based on a larger bedrock ZOI than predicted (i.e., greater drawdown than predicted from pumping and seasonal variation).

WHL notes that some of the green threshold values (shown on the hydrographs in Appendix K) are up to 2 m lower than the simulated drawdown in Figures 24 and 25. The green threshold values should be consistent with the simulated drawdown as this is the maximum drawdown expected. The green threshold values should not include any added buffer or safety factor, and should be calculated based on the average seasonal groundwater low rather than the extreme seasonal lows seen in fall 2022. The Yellow Threshold is 1 m lower than the Green Threshold and is meant to cover seasonal variation.

The proposed threshold values are based on sentry wells only, which are wells considered as sentinel (i.e., protective) for groundwater receptors. No threshold values were proposed for surface water features or wetlands. It is our opinion that the threshold values should be designed to protect private wells, wetlands and surface water features. We suggest that threshold values be developed for wetlands and surface water features through collaboration between MTE and NRSI. We suggest that threshold values include groundwater and/or surface water levels in wetlands, and may also include temperature and chemistry threshold values for surface water features.

MTE proposes that for a Green Threshold exceedance the response is notification to the hydrogeologist and ecologist. WHL suggests that this response be strengthened by requiring a thorough data review against model predictions and climatic conditions, and increased frequency of monitoring visits if necessary.

We recommend that in addition to the existing Red Action plan, notification to the MECP and Townships of Puslinch and Guelph-Eramosa be added as actions if a Red Threshold Value is exceeded.

2.8 PTTW Period of Taking and Renewal

This is a new water taking of a significant volume with the potential for impacts to private wells, surface water features, wetlands and municipal wellhead protection areas. There are also other sources of groundwater dewatering in the area, including the Lafarge quarry and municipal wells, as well as municipal plans to expand well networks to meet growing water demands in the Region of Waterloo and City of Guelph. WHL supports a 5-year renewal period rather than the 10-year period requested in the PTTW application. We reiterate that a cumulative impact assessment should be completed prior to issuing the PTTW. A 5-year renewal period will ensure that a full review of monitoring data and potential impacts is completed, with possible modifications to the pumping and monitoring program, within the first 5 years of extraction.

The MTE report Section 11.4 indicates that annual monitoring reports will be provided to the operator and MECP. WHL recommends that the Clerks at Guelph/Eramosa Township and Puslinch Township be added to the distribution list for annual reports. We also recommend that both townships be notified of any well interference complaint or Red Threshold Value exceedance.

3.0 Summary of Recommendations

The following is a summary of the recommendations provided herein.

1. Please consider the feasibility of subaqueous mining without dewatering, which could significantly reduce potential impacts to groundwater and surface water features.
2. Based on the hydrogeological sensitivity of the study area with municipal WHPAs, private wells, wetlands and surface water features, as well as other existing and proposed water takings, including future municipal water supply needs, we recommend the completion of a cumulative impact assessment to evaluate all water takings and potential impacts, as a collaborative effort between all parties. Ideally this assessment should be completed prior to issuing any new permits in the study area, including the Glenchristie and Lafarge PTTW.
3. Further delineation of the contact between the Guelph Formation and the Gasport Formation and confirmation of the absence of an aquitard between these two aquifer units is recommended. Given the water quality threat caused by the nearby Dolime Quarry extending into the Gasport Formation, we recommend that the base of the quarry be limited to 5 m above the top of the Gasport Formation.
4. Details on the proposed separation between the quarry and the Speed River are requested due to concerns of the river eroding and breaching the bank during flood events (which has occurred in the past at the site). A mitigation plan for a potential breach should be included.
5. Details on the proposed discharge plan are requested, including discharge plan drawings and comparison of groundwater quality results to PWQO.
6. The following modifications are recommended for the monitoring and mitigation plan:
 - a. Installation details for the new monitoring wells southeast of the Speed River (multilevel wells recommended). Monitors should be installed before extraction to obtain baseline data and set threshold values.
 - b. Offer water quality sampling to all private well owners who agree to participate, and complete sampling on a quarterly basis for the first year of dewatering.
 - c. A more comprehensive evaluation and monitoring program for wetlands and surface water features by incorporating all relevant NRSI findings and monitoring plans into the hydrogeological report. We recommend adding Threshold Levels for sensitive surface water features and wetlands.

- d. Ensure that green threshold values match the simulated drawdown and average seasonal low (i.e., no additional buffer/safety factor and not based on anomalous groundwater lows from recent data).
 - e. Action of a mandatory review of all monitoring data by a hydrogeologist and ecologist against pumping and climatic conditions for an exceedance of a Green Threshold Value, and increased frequency of monitoring if necessary.
7. An initial PTTW validity period of 5 years is recommended to ensure that a comprehensive review of water takings, impacts to private wells, wetland and surface water features, cumulative impacts with other water takers in the study area, and any required modifications to the discharge and monitoring program are completed before the 5-year renewal.
8. Given that the initial dewatering rate of 9,550 L/min is only required for the first 3-4 months of pumping, after which maintenance dewatering with a maximum rate of 9,936,000 L/day (6,900 L/min) is expected, we suggest that a condition be included on the PTTW, if issued, to restrict the initial dewatering rate of 9,550 L/min (13,752,000 L/day) to the first 120 days of dewatering only.
9. We recommend that the Clerks of Puslinch Township and Guelph/Eramosa Township be added to the distribution list for annual reports as well as for notification of any well interference complaints and/or exceedances of Red Threshold Values.

We appreciate the opportunity to provide these comments. Should you have any questions or concerns, please do not hesitate to contact the undersigned.

WELLINGTON HYDROGEOLOGY LTD.



Angela Mason, M.Sc., P.Ge., QP_{ESA}

Senior Hydrogeologist and CEO

Cell: 519-831-9696

Email: amason@wellingtonhydrogeology.com

James Dick Construction Limited

Instrument type: Environmental Compliance Approval (sewage)
(/taxonomy/term/375)

ERO (Environmental Registry of Ontario) number	019-9378
Ministry reference number	1000303278
Notice type	Instrument
Act	Environmental Protection Act, R.S.O. 1990
Posted by	Ministry of the Environment, Conservation and Parks
Notice stage	Proposal
Proposal posted	November 14, 2024
Comment period	November 14, 2024 - December 29, 2024 (45 days) Closed
Last updated	November 14, 2024

This consultation was open from:

**November 14, 2024
to December 29, 2024**

Proposal summary

The proposal is for a new Environmental Compliance Approval for stormwater management works serving James Dick Construction Limited, located at 2145 Waterloo Regional Road 24, in the Township of Puslinch.

Location details

Site address

2145 Waterloo Regional Road 24
Puslinch, ON
Canada

Site location details

Glen Christie Quarry

Site location map

The location pin reflects the approximate area where environmental activity is taking place.

[View this location on a map](https://maps.google.com/?q=43.469825,-80.296659) (<https://maps.google.com/?q=43.469825,-80.296659>)

Proponent(s)

James Dick Construction Limited
14442 Regional Road 50
Bolton, ON
L7E 5T4
Canada

Proposal details

The proposal is for a new Environmental Compliance Approval for stormwater management works serving James Dick Construction Limited, located at 2145 Waterloo Regional Road 24, in the Township of Puslinch.

The stormwater management works comprise of Stormwater Quality Control, Quantity Control, and Erosion Control works, and include a quarry sump, a settling basin, and a rock crib and will discharge to the Speed River.

Supporting materials


View materials in person

Some supporting materials may not be available online. If this is the case, you can request to view the materials in person.

Get in touch with the office listed below to find out if materials are available.

Client Services and Permissions Branch

135 St Clair Ave West
1st Floor
Toronto, ON
M4V 1P5
Canada

 [416-314-8001](tel:416-314-8001) or [1-800-461-6290](tel:1-800-461-6290)

Comment


Commenting is now closed.

The comment period was from November 14, 2024
to December 29, 2024

Connect with us

Contact

Client Services and
Permissions Branch

 [416-314-8001](tel:416-314-8001) or [1-800-461-6290](tel:1-800-461-6290)

 enviopermissions@ontario.ca

THE CORPORATION OF THE TOWNSHIP OF PUSLINCH

BY-LAW NUMBER 001-2025

Being a by-law to authorize the entering into a Fire Protection Agreement with the Corporation of the City of Cambridge for the purpose of Fire Emergency Services.

WHEREAS Section 20 of the *Municipal Act*, 2001, S.O. 2001, c.25 provides that a municipality may enter into an agreement with one or more municipalities for their joint benefit to provide a service or thing for their mutual benefit and the benefit of their respective inhabitants subject to the consent of the municipality in which the service or thing is provided;

AND WHEREAS The City of Cambridge and the Township of Puslinch deem it advisable to extend an agreement for the purpose of Fire Emergency Services;

AND WHEREAS subsection 2(5) of the Fire Protection and Prevention Act, 1997 permits municipalities to enter into agreements to provide, and to receive, fire services outside of their geographic boundaries

NOW THEREFORE the Corporation of the Township of Puslinch hereby enacts as follows:

1. That the Corporation of the Township of Puslinch enter into a Fire Protection Agreement with the Corporation of the City of Cambridge for the purpose of Fire Emergency Services;
2. That the Mayor and Clerk are hereby authorized to execute the Fire Protection Agreement.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 15th DAY OF JANUARY 2025.

James Seeley, Mayor

Justine Brotherston, Interim Municipal Clerk

THIS AGREEMENT made this 2 day of January, 2025

BETWEEN:

THE CORPORATION OF THE CITY OF CAMBRIDGE

(hereinafter referred to as "the City")

OF THE FIRST PART

AND

THE CORPORATION OF THE TOWNSHIP OF PUSLINCH

(hereinafter called "the Township")

OF THE SECOND PART

WHEREAS the City provides a fire service for the benefit of the residents of the City of Cambridge

AND WHEREAS the Township has requested that the City provide fire services in the Township

AND WHEREAS subsection 2(5) of the *Fire Protection and Prevention Act, 1997* permits municipalities to enter into agreements to provide, and to receive, fire services outside of their geographic boundaries

AND WHEREAS the City and the Township wish to define their respective responsibilities for the provisions of fire services in the Township

NOW WITNESSETH that in consideration of mutual covenants and agreements contained and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereby covenant and agree as follows:

RECITALS

- 1) The parties warrant that the above recitals are true and the same are hereby incorporated into this Agreement by reference.
- 2) The schedules to this Agreement form an integral part of the Agreement.

DEFINITIONS

- 3) In this Agreement, the following words and phrases shall have the following meanings:
 - a) "Confidential Information " means information disclosed to or obtained by the Township in connection with the fulfillment of the terms of this Agreement and which has been identified by the City as information which should be treated as confidential,
 - b) "Serviced Area" means that portion of the Township identified as as Part 1 in Schedule 'A' hereto annexed, including the properties located on both sides of Sideroad 10 South.

TERM

- 4) Except as otherwise provided in this Agreement, the term of this Agreement shall be three years, commencing on January 1, 2025 and expiring December 31, 2027.

TOWNSHIP RESPONSIBILITES

- 5) The Township agrees as follows:
 - a) The Township Fire Department shall provide assistance or relieve the Cambridge Fire Department from any further responsibility at the scene as soon as reasonably practical after the arrival of the City at the scene, should the estimated duration of the incident exceed one hour.
 - b) The Township will pay annually to the City, for the duration of this Agreement, a fee based on one hundred percent (100%) of the total Cambridge per capita direct and indirect costs for fire protection in the City (less Fire Prevention and Public Education expenditures); such fee to be calculated using the following formula:
 - i. The annual fee shall be calculated by multiplying the City of Cambridge per capita direct and indirect cost of fire protection in the City, as identified by the City for the applicable year, (less Fire Prevention and Public Education expenditures) by the estimated population figure for the Serviced Area within the Township, identified as

Part 1 on Schedule 'A' in the preceding year, to be determined on an annual basis using population figures as agreed to by the Township and the City.

- ii. The annual fee may be discounted by the City as agreed to by the Township and the City with annual increases based on Statistics Canada Consumer Price Index annual for Ontario found in Table 18-10-0004-02 to the net annual fee over the course of the Agreement as set out in Schedule 'B'.
- c) in the Township shall pay the annual fee in **four (4) instalments**, the first instalment being payable on the thirty-first day of March and the subsequent instalments each payable on the first of each of the months of June, September and December in each year.
- d) The Township will identify all properties within the Serviced Area covered by this Agreement by civic addresses in accordance with the policy established by the Office of the Fire Marshal for rural areas.
- e) The Township will complete all fire reports to the Office of the Fire Marshal in accordance with the *Fire Protection and Prevention Act, 1997* relating to all fires and emergencies originating in the Township.

CITY RESPONSIBILITIES

6) The City agrees as follows:

- a) The City shall respond immediately with its own equipment and personnel to all fire and medical emergencies occurring in the Serviced Area and shall provide fire suppression services and/or other emergency services ordinarily provided within the geographic area of the City, in accordance with City policies and practices, subject to the provisions of this Agreement. .
- b) Notwithstanding subsection a) above, the level of service provided by the City under this Agreement is subject to the availability of resources that are not required first to manage fire services including emergencies within the geographic area of the City of Cambridge, solely determined by the City in its discretion.
- c) to the City shall respond to the first alarm with a maximum of six (6) vehicles and sixteen (16) firefighting personnel. At the present time, the type of vehicles and the number of personnel per vehicle are as follows:

<u>VEHICLES</u>	<u>PERSONNEL</u>
1 Pumper or Quint	4 Persons
1 Pumper/Tanker	1 Person
1 Pumper or Quint	4 Persons
1 Pumper or Quint	4 Persons
1 Rescue	2 Persons
1 Supervisory Vehicle	1 Person

- d) The City shall, at its sole discretion, determine the number and type of vehicles and persons, to be dispatched.
- e) The Incident Commander (IC) of the fire or emergency shall, upon arrival at the fire or emergency scene and until such time as the Township Fire Department relieves the Cambridge Fire Department with the necessary fire vehicles, equipment and personnel, have the authority to call for assistance as may be required from the City in order to combat and care for the fire or emergency in accordance with City policies and practices.
- f) The City shall notify the Township Fire Chief or designate of any structure fires within the Designated Area and the estimated duration of attendance by the Cambridge Fire Department as soon as reasonably practical.
- g) The City will supply all necessary information to the Township regarding fires and emergencies they attend within the Serviced Area.
- h) The City will classify any response by Cambridge Fire Department to motor vehicle emergencies occurring on King's Highways or municipal rights-of-way within the Serviced Area as an emergency call under this Agreement and will claim costs from the Ministry of Transportation or any other applicable source (e.g., insurance company). If both the Cambridge Fire Department and the Puslinch Fire Department respond to such a motor vehicle emergency, then one of the Fire Departments will

claim the costs on behalf of both Departments and the municipality which submits the claim and receives the fees will reimburse the other.

- i) This Agreement includes and is applicable to any and all fire or medical emergency calls made to the City by a municipal officer of the Township or by a resident of the said Township or by any other person. Technical Rescue emergencies will be billed on a cost recovery model.

INDEMNIFICATION

- 7) The Township shall both during and after the term of this Agreement, shall at all times, and at its own cost, expense and risk, defend, indemnify and hold harmless the City, its elected officials, officers, employees, volunteers, agents, contractors, and all respective heirs, administrators, executors, successors and assigns from any and all losses, damages (including, but not limited to, incidental, indirect, special and consequential damages, or any loss of use, revenue or profit by any person, organization or entity), fines, penalties and surcharges, liabilities (including, but not limited to, any and all liability for damage to property and injury to persons, including death), judgments, claims, demands, causes of action, contracts, suits, actions or other proceedings of any kind (including, but not limited to proceedings of a criminal, administrative or quasi criminal nature) and expenses (including, but not limited to, legal fees on a full indemnity basis), which the indemnified person or persons may suffer or incur, howsoever caused, arising out of or in consequence of or directly or indirectly attributable to the activities contemplated by this Agreement and/or required to be performed by the Township, its agents, employees and sub- contractors on behalf of the City, whether such losses, damages, fines, penalties and surcharges, liabilities, judgments, claims, demands, causes of action, contracts, suits, actions or other proceedings of any kind and expenses as defined above are due or claimed to be due to the negligence, breach of contract, and/or breach of law of the Township, its agents, employees or sub-contractors, or the City, its agents or employees.
- 8) The City shall both during and after the term of this Agreement, shall at all times, and at its own cost, expense and risk, defend, indemnify and hold harmless the Township, its elected officials, officers, employees, volunteers, agents, contractors, and all respective heirs, administrators, executors, successors and assigns from any and all losses, damages (including, but not limited to, incidental, indirect, special and consequential damages, or any loss of use, revenue or profit by any person, organization or entity), fines, penalties and surcharges, liabilities (including, but not limited to, any and all liability for damage to property and injury to persons, including death), judgments, claims, demands, causes of action, contracts, suits, actions or other proceedings of any kind (including, but not limited to proceedings of a criminal, administrative or quasi criminal nature) and expenses (including, but not limited to, legal fees on a substantial indemnity basis), which the indemnified person or persons may suffer or incur, attributable to the activities contemplated by this Agreement and/or required to be performed by the City, its agents, employees and sub-contractors on behalf of the Township, whether such losses, damages, fines, penalties and surcharges, liabilities, judgments, claims, demands, causes of action, contracts, suits, actions or other proceedings of any kind and expenses as defined above are due or claimed to be due to the negligence, breach of contract, and/or breach of law of the City, its agents, employees or sub-contractors, or the Township, its agents or employees.

INSURANCE

- 9) The parties shall insure themselves under the following minimal coverages so as to protect and indemnify and save harmless the other party:
 - a) **General Liability Insurance:** The Parties shall maintain liability insurance acceptable to each other throughout the term of this Agreement. Coverage shall consist of a comprehensive policy of public liability and property damage insurance in an amount of not less than \$5,000,000 per occurrence. **Such insurance shall name the other party as an additional insured** thereunder and shall be endorsed to include a Cross-Liability Endorsement with a Severability of Interests Clause, Blanket Contractual Liability, if required and Non-Owned Automobile Liability. The policy SIR/deductible shall not exceed \$100,000 per claim and if the policy has an aggregate limit, the amount of the aggregate shall be double the required per occurrence limit.

- b) **Automobile Liability Insurance:** The parties shall maintain automobile liability insurance on all Owned and Leased Automobiles to a limit of \$5,000,000 throughout the term of this Agreement.
- c) **Provisions:** All Insurers must be licensed in Ontario. The parties shall forward a Certificate of Insurance evidencing this insurance with the executed Agreement. The Certificate shall state that coverage will not be suspended, voided, cancelled, reduced in coverage or in limits except after thirty (30) days prior written notice by certified mail to the other party.

It is also understood and agreed that in the event of a claim any deductible or self-insured retention under this policy of insurance shall be the sole responsibility of the party at fault and that this coverage shall preclude subrogation claims against the other party and any other person insured under the policy and be primary insurance as respects the other party. Any insurance or self-insurance maintained by the other party shall be considered excess of the party at fault insurance and shall not contribute with ii. The minimum amount of insurance required herein shall not modify, waive or otherwise alter the party's obligation to fully indemnify the other party under this Agreement.

The City reserves the right to modify the insurance requirements as deemed suitable.

TERMINATION

- 10) The City may immediately terminate the Agreement upon giving notice to the Township in the event that:
 - a) the Township breaches any provisions of this Agreement;
 - b) the Township breaches any confidentiality or conflict of interest obligation set out in the Agreement;
 - c) the Township, prior to or after executing the Agreement, makes a material misrepresentation or omission or provides materially inaccurate information to the City upon which the City relies.
- 11) Either Party may terminate this Agreement without cause, upon providing one hundred and eighty (180) days' notice to the other Party.

NOTICE

- 13) Any notice required by this Agreement shall be in writing and shall be deemed to have been sufficiently given when delivered personally, sent by prepaid registered post or telecopy (facsimile) to the addresses below:

CITY

Attention: City Clerk
The Corporation of the City of Cambridge,
50 Dickson Street, 2nd floor, PO Box 669
Cambridge, ON N1R 5W8
Email: clerks@cambridge.ca

With a copy to:

Attention: Fire Chief
1625 Bishop Street North
Cambridge, ON N1R 7J4
Email: martinr@cambridge.ca

TOWNSHIP

Attention: Courtenay Hoytfox, Clerk
The Corporation of the Township of Puslinch
7404 Wellington Road #34
Puslinch, ON N0B 2J0
Fax: (519) 763-5846

APPLICABLE LAW

- 14) This Agreement and any information provided pursuant to this Agreement is subject to the *Municipal Freedom of Information and Protection of Privacy Act*, R.S.O. 1990, c. M.56.
- 15) The parties shall conform to all applicable federal and provincial law and to any applicable City by-laws, policies and practices

CONFIDENTIAL INFORMATION

- 16) Upon termination or expiry of this Agreement, the Township shall return to the City all written or descriptive matter, including but not limited to drawings, prints, descriptions or other papers, documents or any other material maintained in any format, including digital format, which contains any Confidential Information whatsoever.
- 17) Subject to the Freedom of Information and Protection of Privacy Act, R.S.O. 1990, c. F.31 and the Municipal Freedom of Information and Protection of Privacy Act, R.S.O. 1990, c. M.56 and any amendments thereto, and except as expressly provided in this clause, no Confidential Information shall be disclosed in any manner whatsoever without the approval in writing of the City.
- 18) The Township shall hold all Confidential Information obtained in trust and confidence for the City and shall not disclose any such Confidential Information, by publication or other means, to any person, company or other government agency nor use same for any other project other than for the benefit of the City as may be authorized by the City in writing.
- 19) Any request for such approval by the City shall specifically state the benefit to the City of the disclosure of the Confidential Information.
- 20) Any use of the Confidential Information shall be limited to the express purposes as set out in the approval of the City.
- 21) The Township shall not, at any time during or after the term of this Agreement, use any Confidential Information for the benefit of anyone other than the City.

WAIVER

- 22) The waiver of any provision in the Agreement or the failure of any party hereto to enforce any right shall apply to that provision or right only and shall not be deemed to effect the validity of the remainder of the Agreement.
- 23) No departure from or waiver of the terms of this Agreement shall be deemed to authorize any prior or subsequent departure or waiver and the City shall not be obligated to continue any departure or waiver or to permit any subsequent departure or waiver.

COVENANTS

- 24) The Parties agree that all covenants and conditions contained in this Agreement shall be severable, and that should any covenant or condition in the Agreement be declared invalid or unenforceable by a court of competent jurisdiction, the remaining covenants and conditions and the remainder of the Agreement shall remain valid and not terminate thereby.

SURVIVAL

- 25) The provisions of this Agreement pertaining to indemnity and limitation shall survive the termination or expiration of this Agreement for any reason whatsoever, including expiry at the end of the term, in addition to any other provision which survives by operation of law or which expressly or by implication remains in full force and effect on and after the termination or expiration of this Agreement.

NOT AN AGENT

- 26) The Township and the City agree that the Township, its servants, agents and employees shall under no circumstances be deemed agents or representatives of the City and except as the City may specifically authorize in writing, shall have no right to enter into any contracts or commitments in the name of or on behalf of the City or to bind the City in any respect whatsoever.

COMPLETE AGREEMENT

- 27) The Agreement embodies the entire agreement between the parties with regard to the provision of deliverables and additional deliverables and supersedes any prior understanding or agreement, collateral, oral or otherwise with respect to the provision of

the deliverables and additional deliverables, unless they are incorporated by reference in the Agreement, existing between the parties at the date of execution of the Agreement.

- 28) This Agreement shall be constructed with all changes in number and gender as may be required by the context. Any titles used within this document are for reference purposes only and not an aid to interpretation.
- 29) All obligations herein contained, although not expressed to be covenants, shall be deemed to be covenants.
- 30) Whenever a statement or provision in this Agreement is followed by words denoting inclusion or example and then a list of or reference to specific items, such list or reference shall not be read so as to limit the generality of that statement or provision, even if words such as "without limiting the generality of the foregoing" do not precede such list or reference.
- 31) The Agreement shall be governed by and construed in accordance with the laws of the Province of Ontario and the federal laws of Canada applicable therein.

TIME OF ESSENCE

- 32) Time is of the essence in all aspects of this Agreement.

AMENDMENT

- 33) This Agreement may be amended by the mutual consent of the parties. Any such amendment must occur through a written amendment agreement approved by the parties.

ASSIGNMENT

- 34) This Agreement shall not be assignable by the Township without the prior written consent of the City, in its sole discretion.

SUCCESSORS

- 35) The Agreement shall be binding upon, the heirs, executors, administrators, successors and permitted assigns of the parties hereto.

CONFLICT OF INTEREST

- 36) The parties to this Agreement shall not knowingly place public office holders in a conflict of interest or in breach of the public office holders' codes of conduct or standards of behaviour. Notwithstanding the foregoing, the parties shall not, directly or indirectly, offer or provide any gift or benefit to Township or City Members of Council or their staff in regard to this Agreement.

SCHEDULES

- 37) Schedules "A" and "B" attached hereto form part of this Agreement.

COUNTERPARTS

- 38) The parties agree that this Agreement may be executed in counterpart in writing or by electronic signature and delivered by mail, facsimile or other electronic means, including in Portable Document Format (PDF), no one copy of which need be executed by all of the parties, and all such counterparts together shall constitute one agreement and shall be a valid and binding agreement among the parties hereto as of the date first above written.

DISPUTE RESOLUTION

- 39) In the event of a dispute between the parties,
 - a) Each of the parties shall use their best efforts exercised in good faith to resolve the dispute by negotiation between the City and the Township. If the parties are unable to resolve any dispute referred to them within ten (10) business days following such referral, the parties may voluntarily follow the procedure for resolution by an informal referee set forth below. For greater certainty, the use of this procedure is optional and does not prevent any party from pursuing any other remedy available to them.
 - b) The referee shall be an impartial professional with at least five (5) years' experience in the negotiation of agreements. The parties agree that the purpose of such reference is for the economical and expedient resolution of the dispute and that it shall not be in the nature of an arbitration as contemplated by the Arbitrations Act

(Ontario) and that the decision of the referee shall not be binding upon the Parties but shall be considered as a bona fide attempt by the referee to resolve the matter in dispute. For this purpose, either party may compel the attendance of the other party before a referee by serving the other party with notice of such intention which notice shall contain the proposed time and location of the reference and a list of at least three and not more than five proposed referees.

- c) Upon receipt of such notice, the notified party shall within five (5) business days following receipt select one of the proposed individuals as the referee. In the event that it should fail to do so within five (5) business days of receiving such notice, the compelling party shall be free to select the referee of its choice from the same list.
- d) The referee shall be required to proceed to hear and to referee the matter and shall, within the next ensuing ten business days or so soon thereafter as may be practical, render his decision in writing.
- e) The costs of the referee and the cost of the location of the reference shall be equally borne between the parties. Any other costs of the reference, including legal costs, shall be borne by the party incurring such costs.

[Remainder of page intentionally left blank.]

IN WITNESS WHEREOF the parties hereto have hereunto affixed their respective Corporate Seals, attested to by their respective officers in that behalf duly authorized.

THE CORPORATION OF THE CITY OF CAMBRIDGE

Jan Liggett, Mayor

Danielle Manton, Clerk

THE CORPORATION OF THE TOWNSHIP OF PUSLINCH

James Seeley, Mayor

Courtenay Hoytfox, Clerk

THE CORPORATION OF THE TOWNSHIP OF PUSLINCH

BY-LAW NUMBER 002-2025

Being a by-law to confirm the proceedings of the Council of the Corporation of the Township of Puslinch at its Council meeting held on January 15, 2025.

WHEREAS by Section 5 of the *Municipal Act, 2001, S.O. 2001, c.25* the powers of a municipal corporation are to be exercised by its Council;

AND WHEREAS by Section 5, Subsection (3) of the *Municipal Act*, a municipal power including a municipality's capacity, rights, powers and privileges under section 8, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS it is deemed expedient that the proceedings of the Council of the Corporation of the Township of Puslinch at its Council meeting held on January 15, 2025 be confirmed and adopted by By-law;

NOW THEREFORE the Council of the Corporation of the Township of Puslinch hereby enacts as follows:

- 1) The action of the Council of the Corporation of the Township of Puslinch, in respect of each recommendation contained in the reports of the Committees and each motion and resolution passed and other action taken by the Council at said meeting are hereby adopted and confirmed.
- 2) The Head of Council and proper official of the Corporation are hereby authorized and directed to do all things necessary to give effect to the said action of the Council.
- 3) The Head of Council and the Clerk are hereby authorized and directed to execute all documents required by statute to be executed by them, as may be necessary in that behalf and the Clerk authorized and directed to affix the seal of the said Corporation to all such documents.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 15 DAY OF JANUARY, 2025.

James Seeley, Mayor

Justine Brotherston, Interim Municipal Clerk