



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH
OCTOBER 21, 2025 RECREATION AND COMMUNITY WELLNESS ADVISORY
COMMITTEE
VIRTUAL MEETING BY ELECTRONIC PARTICIPATION &
IN-PERSON AT THE MUNICIPAL OFFICE –
7404 WELLINGTON RD 34, PUSLINCH

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A G E N D A

DATE: October 21, 2025

MEETING: 7:00 P.M.

≠ Denotes resolution prepared

1. Call the Meeting to Order
2. Roll Call
3. Moment of Reflection
4. Confirmation of the Agenda ≠
5. Disclosure of Conflict of Interest
6. Delegations
7. Consent Agenda ≠

7.1. September 16, 2025 Recreation and Community Wellness Advisory Committee Minutes

7.2. FIN-2025-024 2026 Proposed User Fees and Charges



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7.3. Facility Revenues and previous year comparators for July 1, 2025 to September 30, 2025

- a) Aberfoyle Baseball Diamond
- b) Aberfoyle Soccer Pitch
- c) Badenoch Soccer Pitch
- d) Morriston Meadows Baseball Diamond
- e) Morriston Meadows Picnic Pavilion
- f) Old Morriston Park Baseball Diamond
- g) Optimist Recreation Centre Gym
- h) Optimist Recreation Centre Rink
- i) Puslinch Community Centre Alf Hales Room
- j) Puslinch Community Centre Archie MacRobbie Hall
- k) Puslinch Community Centre Kitchen
- l) Puslinch Community Centre Tennis Courts

Recommendation:

That the Consent Agenda items listed for the October 21, 2025 Recreation and Community Wellness Advisory Committee meeting be received for information.

8. Reports ≠

8.1. Workshop – Recreation and Community Wellness Advisory Committee 2026-2030 Strategic Plan

Recommendation:

That the workshop – Recreation and Community Wellness Advisory Committee 2026-2030 Strategic Plan be received for information.

8.2. Report – REC-2025-010 – 2022 to 2026 Goals and Objectives Update

Recommendation:

That report REC-2025-007 entitled 2022-2026 Goals and Objectives Update be received for information.

8.3. Verbal Update – Director of Public Works, Parks and Facilities

Recommendation:

That the verbal update be received for information.



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9. Correspondence
10. Announcements
11. Notice of Motion
12. New Business
13. Adjournment ≠



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH
SEPTEMBER 16, 2025 RECREATION AND COMMUNITY WELLNESS ADVISORY
COMMITTEE MEETING, IN-PERSON AND VIRTUAL MEETING BY ELECTRONIC
PARTICIPATION -
7404 WELLINGTON RD 34, PUSLINCH ON

MINUTES

DATE: September 16, 2025

MEETING: 7:00 P.M.

The September 16, 2025 Recreation and Community Wellness Advisory Committee was held on the above date and called to order at 7:08 p.m. via in person participation at the Municipal Office at 7404 Wellington Road 34, and via electronic participation.

1. CALL THE MEETING TO ORDER

2. ROLL CALL

Attendance:

Councillor Jessica Goyda

Stephanie McCrone

Joanna Jefferson – arrived at 7:16 p.m.

Margaret Hauwert

Mary Christidis

Staff in Attendance:

Laura Emery, Communications and Committee Coordinator

Sarah Huether, Manager of Corporate Service/Deputy Clerk

Absent:

Beth Charles

Tracey McQueen

3. MOMENT OF REFLECTION

4. CONFIRMATION OF THE AGENDA

Resolution No. 2025-022:

Moved by Stephanie McCrone and
Seconded by Mary Christidis

That the Recreation and Community Wellness Advisory Committee approves the September 16, 2025 Agenda as circulated.



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7404 WELLINGTON RD 34, PUSLINCH ON
CARRIED

5. DISCLOSURE OF CONFLICT OF INTEREST

None

6. DELEGATIONS

Resolution No. 2025-023:

Moved by Margaret Hauwert and
Seconded by Joanna Jefferson

That the delegation by Cameron Tuck regarding Puslinch Minor Ball be received for
information.

CARRIED

7. CONSENT AGENDA

7.1 June 17, 2025 Recreation and Community Wellness Advisory Committee Minutes

7.2 Facility Revenues and previous year comparators for April 1, 2025 to June 30, 2025

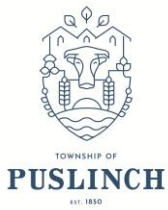
- a) Aberfoyle Baseball Diamond
- b) Aberfoyle Soccer Pitch
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- d) Morriston Meadows Baseball Diamond
- e) Morriston Meadows Picnic Pavilion
- f) Old Morriston Park Baseball Diamond
- g) Optimist Recreation Centre Gym
- h) Optimist Recreation Centre Rink
- i) Puslinch Community Centre Alf Hales Room
- j) Puslinch Community Centre Archie MacRobbie Hall
- k) Puslinch Community Centre Kitchen
- l) Puslinch Community Centre Tennis Courts

Resolution No. 2025-024:

Moved by Margaret Hauwert and
Seconded by Mary Christidis

That Consent Agenda item listed for the September 16, 2025 Recreation and Community
Wellness Advisory Committee meeting be received for information.

CARRIED



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8. COMMITTEE AND STAFF REPORTS

8.1 Report – REC-2025-007 – 2022 to 2026 Goals and Objectives Update

Resolution No. 2025-025:

Moved by Joanna Jefferson and
Seconded by Mary Christidis

That report REC-2025-007 entitled 2022 to 2026 Goals and Objectives Update be received for information; and,

That the following members be appointed to the Community Liaison Sub-committee:

Mary Christidis
Joanna Jefferson
Stephanie McCrone

CARRIED

8.2 Report – REC-2025-008 – Proposed 2026 Recreation and Community Wellness Advisory Committee Meeting Dates

Resolution No. 2025-026:

Moved by Joanna Jefferson and
Seconded by Margaret Hauwert

That report REC-2025-008 entitled Proposed 2026 Recreation and Community Wellness Advisory Committee Meeting Dates be received for information; and further,

That the schedule be approved as presented.

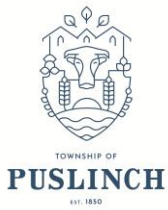
CARRIED

8.3 Memo – MEMO-2025-003 – Seniors Drop in Programming

Resolution No. 2025-027:

Moved by Joanna Jefferson and
Seconded by Margaret Hauwert

That Committee Memo MEMO-2025-003 entitled Seniors Drop in Programming be received; and,



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That staff prepare a report for Council's consideration to include the Senior's Drop in Programming Goal and Objective to the 2025/2026 Recreation and Community Wellness Advisory Committee's Goals and Objectives Workplan; and,

That the Committee approve the Goals and Objectives Proposal form as presented and,

That the following members be appointed to the Seniors Drop-in programming Sub-committee:

Margaret Hauwert

Beth Charles

Tracey McQueen

CARRIED

8.4 Report – REC-2025-009 – Proposed 2026 Recreation and Community Wellness Advisory Committee Budget

Resolution No. 2025-028:

Moved by Joanna Jefferson and

Seconded by Mary Christidis

That report REC-2025-009 entitled Proposed 2026 Recreation and Community Wellness Advisory Committee Budget be received for information; and,

That the Recreation and Community Wellness Advisory Committee endorse the proposed additions to the budget as presented.

CARRIED

8.5 Verbal Update – Director of Public Works, Parks, and Facilities

Resolution No. 2025-029:

Moved by Joanna Jefferson and

Seconded by Margaret Hauwert

That the verbal update be received for information.

CARRIED

9. CORRESPONDENCE

None



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10. ANNOUNCEMENTS

Manager of Corporate Services / Deputy Clerk Sarah Huether notified the Committee that the new digital sign screen has been installed at the Puslinch Community Centre.

Committee Secretary Laura Emery notified the Committee of the Puslinch Community Showcase and 175th Anniversary Event on Saturday October 4th from 10:00 a.m. to 3:00 p.m. at the Puslinch Community Centre. The 175th Anniversary Celebrations will be at 12:00 p.m. in front of the Killean School Bell Cairn.

11. NOTICE OF MOTION

None

12. NEW BUSINESS

None

13. ADJOURNMENT

Resolution No. 2025-030:

Moved by Stephanie McCrone and
Seconded by Mary Christidis

That the Recreation and Community Wellness Advisory Committee hereby adjourns at 8:37 p.m.

CARRIED



REPORT FIN-2025-024

TO: Mayor and Members of Council

PREPARED BY: Mary Hasan, Director of Finance/Treasurer

PRESENTED BY: Mary Hasan, Director of Finance/Treasurer

MEETING DATE: September 17, 2025

SUBJECT: 2026 Proposed User Fees and Charges
File No. C11 FIN

RECOMMENDATIONS

THAT Report FIN-2025-024 entitled 2026 Proposed User Fees and Charges be received; and

That Council directs staff to proceed with holding a Public Meeting on September 17, 2025 at 7:00 p.m. to obtain public input on the proposed User Fees and Charges By-law as outlined in Schedule A to Report FIN-2025-024; and

That staff report back to Council with the results of the Public Meeting.

Purpose

The purpose of this report is to provide Council with the proposed changes to the User Fees and Charges By-law and to obtain direction from Council to proceed with holding a Public Meeting to solicit input on the proposed User Fees and Charges. This report is prepared in consultation with Township staff within all Township departments.

Background

In addition to property tax revenues, municipalities may charge for goods and services, such as recreational rentals, development applications, building permits, etc. through authority which is set and approved by a By-law adopted by Council.

Budget Development and Control Policy

Clause 5 of the Budget Development and Control Policy includes information regarding User Fees and Charges as outlined below:

- i. *User fees and charges shall be automatically adjusted annually based on the CPI for Ontario from May to May.*
- ii. *When recommending a new user fee and charge or where the pressure on user fees and charges indicates an alternate rate change over and above the CPI inflation rate to ensure tax subsidization does not increase, the Township will consider changes to the user fees and charges that closely reflect the actual cost for providing the service while keeping in line with comparator municipalities.*

The CPI for Ontario from May 2024 to May 2025 is 1.70%. The proposed fees outlined in Schedule A to Report FIN-2025-024 have been established or amended to closely reflect the actual cost for providing the service including CPI increases of 1.70% while keeping in line with comparator municipalities.

Outlined below are the proposed changes to the fees by department (excluding those fees that have been automatically increased by the CPI of 1.70%).

Benchmarking Analysis

Council at its meeting held on August 16, 2023 directed staff to select approximately 10 high frequency user fees and perform a benchmarking analysis to assess whether the Township's fees are comparable to comparator municipalities.

Township staff chose 10 high frequency user fees (one from each Township department as outlined in Schedules A to J of the 2026 Proposed User Fees and Charges).

These 10 high frequency user fees were compared to the following comparator and boundary municipalities:

- Cambridge
- Centre Wellington
- Erin
- Guelph
- Guelph Eramosa
- Hamilton
- Mapleton
- Milton
- Minto

- Wellington North

The results of the benchmarking analysis are further outlined in the table below:

TYPE OF REVENUE/USER	Unit/Descr	2025 RATE (NO TAX)	2026 RATE WITH CPI	2026 RATE (NO TAX)	2025 Average	2025 Median
Agreements - Registered Note A	Flat Fee	\$1,480.00	\$1,505.00	\$1,505	\$1,526	\$1,191
Online Service Fee Note B	Total Transaction Amount	1.75%	1.75%	1.75%	\$1.90	\$2.20
Oversize-Overweight Load Permits	Per Trip	\$119.00	\$121.00	\$121.00	Note G	Note G
Open Air Burning Permit Inspection Fee Note C	Per Inspection	\$48.00	\$49.00	\$75.00	\$75.49	\$81.98
Sewage Systems - New Installation Note D	Flat Fee	\$753.00	\$766.00	\$766.00	\$731.68	\$732.50
Comprehensive Development Consultation Note E	Flat Fee	\$5,000	\$5,085	\$5,085	\$6,836	\$5,793
Septic Compliance Letter Note C	Flat Fee	\$90.00	\$91.00	\$98.00	\$98.00	\$98.00
Soccer Field - No Lights Note F	Per Hour	\$32.12	\$32.67	\$38.87	\$38.87	\$33.17
Soccer Field - No Lights Note F	Per Day	\$326.73	\$332.29	\$332.29	\$204.13	\$204.03
Arena Floor Note F	Per Hour	\$81.64	\$83.03	\$86.93	\$86.93	\$70.80
Hall - Non-Prime Note F	Per Hour	\$67.74	\$68.90	\$75.27	\$75.27	\$65.62
Hall - Non-Prime Note F	Full Day Rental	\$460.54	\$468.37	\$510.91	\$510.91	\$458.00

Note A – Township staff recommend that the fee for Agreements – Registered be increased by CPI only. This fee was originally developed based on an estimate of the Township's actual costs to provide the service, including staff time to prepare agreements and the legal costs of registering the agreement on title. While comparator municipalities did not have a directly equivalent fee, Township staff used fees related to the drafting and registration of encroachment agreements as a basis for comparison, as these were the most similar.

Note B – Township staff recommend that the Township's Online Service Fee remain at 1.75% of the total transaction amount in accordance with Visa and Mastercard merchant recommendations.

Note C – As outlined in the table above, it is recommended that the Open Air Burning Permit Inspection and Septic Compliance Letter fees be increased to the average fee of the comparator and boundary municipalities. It is recommended that these fees be increased to the average fee for the cost recovery associated with these services while keeping in line with comparator and boundary municipalities.

Note D - As outlined in the table above, there are fees where the average or median benchmarking fee is lower than the Township's fee. In these examples, a decrease to the

Township fee is not recommended as the Township's immediate neighbors are in line with or higher than the Township's fee.

Note E - Staff recommend that the fee for the Comprehensive Development Consultation be increased by CPI only. Among comparator municipalities, only the Township and the City of Guelph credit their pre-consultation fees toward a subsequent Planning Act application. The Comprehensive Development Consultation process allows applicants to receive feedback from Township staff and third-party consultants on requirements, such as required studies, before submitting a formal Planning Act application. To encourage early consultation, the fee is credited toward a related future application. Given this credit, staff recommend that any significant increase to the fee be considered alongside the review of the Township's Planning Application Fees. Staff intend to undertake this detailed review as part of the 2027 User Fees and Charges By-law.

Note F – As outlined in the table above, it is recommended that the hourly fees for the Soccer Field – No Lights, Arena Floor, and Hall Non-Prime, as well as the per-day fee for the Hall Non-Prime (including the reduced rates and non-residential/commercial rates for each of these fees), be increased to the average fee of the comparator and boundary municipalities. This recommendation will better align the Township's services with comparator and boundary municipalities while enabling the cost recovery associated with these services with a more sustainable approach. Township staff do not recommend reducing the Soccer Field – No Lights per-day fee to the comparator average/median, as the recommended daily rate of \$332.29 is consistent with the hourly fee multiplied by eight hours.

Note G – The Township currently charges oversize/overweight load permit fees on a per-trip basis, whereas the majority of comparator municipalities apply an annual fee structure. Staff recommend maintaining the Township's current per-trip fee approach, as it more accurately reflects the direct impact of each trip on municipal infrastructure and that the per-trip fee be increased by CPI only.

Fire and Rescue Services

New Auxiliary Vehicle Ministry of Transportation (MTO) Rate

The MTO has increased the rate for fire response service on provincial highways to \$570.50 effective January 1, 2025 (the previous rate was \$559.86 Per Hour Per Truck). The MTO has also established a new auxiliary vehicle rate of \$285.25 effective January 1, 2025 which is based on 50% of the full-size apparatus rate. The Township's Pumper 32 truck qualifies for the lower MTO rate. Both of these fees have been incorporated in the Fire and Rescue Services appendices of the proposed User Fees and Charges By-law.

Building

The *Building Code Act* requires that the total amount of building permit fees meet the total costs for the municipality to administer and enforce the *Building Code Act* and regulations. Building permit fees were established to fully recover the Township's cost of providing building permit services, including an allocation of administrative overhead/indirect costs. Any surplus revenue from building permit fees is transferred to a reserve, to be drawn upon in years of declining building activity.

The Township's Building Surplus reserve balance from 2021 to 2024 is outlined below:

	2021	2022	2023	2024
Building Reserve	\$601,700	\$623,909	\$972,604	662,979

The Building department ended 2024 with an operating deficit of \$281K (2023 – surplus of \$352K). This is calculated as actual revenues of \$423K (2023 - \$932K) less actual expenditures of \$704K (2023 - \$580K). The operating deficit of \$281K was transferred from the Building Surplus Reserve.

Below is the operating surplus/deficit transferred to/from the Building Surplus Reserve from 2019 to 2024:

- 2019 – deficit of \$110K transferred from the Building Surplus Reserve.
- 2020 – deficit of \$51K transferred from the Building Surplus Reserve.
- 2021 – surplus of \$81K transferred to the Building Surplus Reserve.
- 2022 – surplus of \$39K transferred to the Building Surplus Reserve
- 2023 – surplus of \$352K transferred to the Building Surplus Reserve
- 2024 – deficit of \$281K transferred from the Building Surplus Reserve.

As outlined above, the surpluses transferred to the Building Surplus Reserve from 2019 to 2024 are greater by an amount of \$30K in comparison to the deficits transferred from the Building Surplus Reserve. Essentially, the Building Surplus Reserve is doing exactly what it was intended for (ie. providing funds to pay for years where the current building permit fees are not recovering the current work).

Please note, the Township's Employment and Residential Land Study is expected to support increased residential and non-residential development. This growth will help boost building permit revenue and assist with increased transfers to the Building Surplus Reserve. The Township continues to monitor expected and actual revenues and will report back as required.

Based on the above, it is recommended that the fees in the Building department appendices be increased by the CPI inflation rate of 1.70% for cost recovery purposes similar to other departments.

Tent Permit Fees

The Township currently charges a tent permit fee of \$251 (2025) and \$255 (proposed for 2026). For the Fall Fair, the Township issues the permit to itself as the applicant given that the event takes place on Township property. While municipalities must comply with the *Building Code Act, 1992* and the *Building Code*, the Act does not require municipalities to pay building permit fees on their own properties. Building permit fees are intended to recover the reasonable costs of administering and enforcing the Act, rather than to generate revenue. As the Township does not incur recoverable costs when reviewing or inspecting permits for its own properties, the fee is not practically applicable in these circumstances. Staff recommend that the tent permit fee remain in place for external applicants but be waived where the Township is the applicant for its own properties.

Planning and Development

Application Reactivation

In the 2025 User Fees and Charges By-law the Application Reactivation Fee was identified as a flat fee, whereas it should have been labeled as an Administration fee. The reactivation fee was established for applications which are reactivated after being dormant for a period of two (2) years. An application is considered dormant when no additional submission material has been provided in respect to an application after a period of two (2) years. The fee recommended is for the cost recovery associated with this service. Third party fees associated with the review of the application by Township consultants will be subject to third party cost recovery.

The anticipated costs include the following:

- Township staff time involved in processing the application, facilitating the review and developing comment summaries.
- Planning Consultant costs for reviewing the application.
- Public Notification costs.

Preliminary Planning Consultation

It is recommended that the Preliminary Planning Consultation fee be increased to \$500.00 to better reflect the actual costs incurred for the review of these applications. This process was established to replace the Township's previous mandatory pre-consultation process. The Preliminary Planning Consultation will offer applicants a high-level review of their preliminary

planning proposal from a planning policy perspective. The fee recommended is for the cost recovery associated with this service. To encourage applicants to apply for a subsequent related Comprehensive Development Consultation, the Preliminary Planning Consultation fee will be credited towards a subsequent related Comprehensive Development Consultation application.

The anticipated costs include the following:

- Township staff time involved in processing the application and facilitating the review.
- Consultant costs for reviewing the proposal.

Consultation – Subsequent Submissions

It is recommended that an administration fee of \$100.00 plus third-party cost recovery be established for subsequent submissions of Preliminary Planning Consultation and Comprehensive Development Consultation. Staff have found that not all applicants are prepared to move forward to an application following the completion of their Preliminary Planning Consultation or their Comprehensive Development Consultation. Staff recommend that the administration fee and recovery of third-party fees be established for applicants to continue consulting with the Township prior to submitting a subsequent planning application if desired. These subsequent fees would not be credited toward subsequent related applications.

Zoning By-law Amendment – Aggregate

Staff are recommending that an explanatory note be added to the Township's User Fees and Charges By-law to clarify when the Zoning By-law Amendment – Aggregate fee applies as follows:

The Zoning By-law Amendment – Aggregate fee is applicable in the following circumstances:

- 1) *When a property is being proposed to be re-zoned to an extractive or seeking to amend or expand its existing extractive zoning*
- 2) *When a property is zoned extractive and is being proposed to be rezoned either on a temporary (including requests for renewals) or permanent basis (including applications to rezone to a non-extractive after-use)*

Staff are recommending this explanatory note be added due to the significant cost and staff resources required to review not only the applications where extractive uses are being proposed but also to amend existing extractive zones or application to rezone former aggregates sites for an after-use following ARA license surrender.

By-law*Refund of Site Alteration Permit/Application Fees*

Staff are recommending that a refund of application fee be included under Schedule G to clarify how refunds will be processed. The proposed schedule is similar to the refund schedule established for Planning Act Applications:

Refund of Permit/Application Fees

In the case of a withdrawal or abandonment of an application, staff shall determine the amount of paid fees that may be refunded to the applicant, if any, in accordance with the following:

- a.) 80 percent (80%) if administrative functions have only been performed;*
- b.) 70 percent (70%) if administrative and internal review functions have only been performed;*
- c.) 45 percent (45%) if administrative, internal review, and a completed application has been circulated with comments;*
- d.) 35 percent (35%) if application has been sent for second submission and comments have been received;*
- e.) no refund shall be made if the application has been approved by staff and/or Council*

Parks*Commemorative Bench and Tree Program*

As outlined in the Township's Donation Policy passed on February 20, 2025 through Council Resolution No. 2025-054, the following fees have been incorporated into the proposed User Fees and Charges By-law:

- Bench - \$2,500 (includes bench, installation, maintenance and commemorative plaque for a ten-year period); and
- Native Tree - \$1,350 (includes tree, installation, maintenance and commemorative plaque for the tree's lifetime).

Puslinch Community Centre Grounds Service Levels

Staff are seeking Council's direction regarding the service level for the outdoor facilities at the Puslinch Community Centre Grounds (PCC) in Aberfoyle. Currently, these facilities are available for rental only during the operating hours of the Optimist Recreation Centre (ORC). This practice was established based on past rental trends, as the grounds have historically been underutilized during Friday and Saturday evenings. To reduce operating costs during these low-use periods, staff are not scheduled on-site, and indoor washrooms remain closed.

While staff have accommodated occasional outdoor rental requests during these times where practical, recent feedback has highlighted concerns regarding the lack of washroom access. The PCC grounds currently do not have portable washroom facilities. By comparison, at other Township outdoor facilities, renters are either provided with a key for washroom access or portable washrooms are available.

Therefore, staff are seeking Council direction to increase rental availability during identified times outside of ORC operating hours. There will continue to be no facilities staff scheduled and indoor facilities will remain closed to outdoor renters. Renters are encouraged to plan accordingly as access to a public washroom during this time will be limited to a portable toilet facility only. When the PCC or ORC is rented, access to indoor washrooms is restricted to the PCC or ORC rental group only. Individuals or groups who have rented an outdoor facility do not have access to the PCC or ORC, as it is not included in their rental agreement.

The rental of a portable washroom will require an \$800.00 annual increase to the Parks operating budget.

Renters who wish to have additional permissions such as a food truck, bouncy castle, etc. on site as part of their event must submit a request in advance. If approved, they are expected to provide all required documentation prior to the event date. As well, when multiple rentals are scheduled at the PCC, ORC and the outdoor facilities, renters are notified in advance that parking and general activity levels may be busier than usual.

Recreation and Community Wellness Advisory Committee Recommendations

Through the benchmarking analysis completed by the Recreation and Community Wellness Advisory Committee it was found that comparator municipalities do not offer reduced rates for seniors' community events or seniors' recreation programming and that reduced rates for all other organizations (e.g. minor sports) range from 30% to 50% where offered. At the July 9, 2025 Council Meeting, Council directed staff to engage with community groups within the Township that are currently eligible for reduced rates in order to communicate the proposed amendments to the Township's User Fees and Charges By-law, to promote understanding of the rationale of the changes, and to seek their feedback regarding the impacts of the proposed amendment to their operations. Subsequently, a Reduced Rate Rationale and Eligibility Feedback Form was sent to the community groups, and their responses are included as Schedule B to this report.

Further, Council directed staff to analyze the labour costs the Township incurs through staffing a facility rental. The minimum facility rental period is one hour for all PCC, ORC, and Parks rentals, however the Township is required to schedule staff for a minimum of three hours in accordance with legislation. This results in additional wages and benefits costs ranging from \$63.00 to \$190.00. If rentals extend beyond three hours, the labour costs increase accordingly.

Considering the benchmarking analysis and the feedback received, staff recommend that the recommendations outlined in Report COR-2025-029 presented to Council at its July 9, 2025 Council Meeting and attached to this Report as Schedule C, be incorporated in the proposed User Fees and Charges By-law. This recommendation will better align the Township's services with comparator municipalities while maintaining its valued relationship with all Township community groups.

Financial Implications

The fees approved as part of the User Fees and Charges By-law will be incorporated in the 2026 Operating Budget.

Applicable Legislation and Requirements

Section 391(1) of the *Municipal Act*

Section 7(1) of the *Building Code Act*

Section 69 of the *Planning Act*

Engagement Opportunities

The Township will incorporate a number of engagement opportunities associated with the Proposed User Fees and Charges process as outlined below:

- Recreation and Community Wellness Advisory Committee Input
- Social Media Posts and/or Advertisements at:
 - o Facebook.ca/TownshipofPuslinch
 - o Twitter.com/TwpPuslinchON
 - o Instagram.com/TownshipofPuslinch
- Township Website Banner and Budget Page at puslinch.ca/government/budget/
- Community Engagement Survey at EngagePuslinch.ca open from August 29, 2025 to September 24, 2025 at 12:00 p.m.
- Wellington Advertiser Advertisement
- Public Information Meeting on September 17, 2025 at 7:00 p.m.
- Media releases related to EngagePuslinch.ca survey.

Attachments

Schedule A: Proposed User Fees and Charges By-law

Schedule B: Reduced Rate Eligibility Feedback Received

Schedule C: Report COR-2025-029 - Recreation and Community Wellness Advisory Committee
User Fees and Charges By-law Recommendations

Respectfully submitted:	Contributors:	Reviewed by:
Mary Hasan, Director of Finance/Treasurer	Mike Fowler, Director of Public Works, Parks, and Facilities Justine Brotherston, Director of Corporate Services/Municipal Clerk Jamie MacNeil, Fire Chief Andrew Hartholt, Chief Building Official Michelle Cassar, Deputy Treasurer Mehul Safiwala, Junior Planner Laura Emery, Communications and Committee Coordinator Sarah Huether, Manager of Corporate Services/Deputy Clerk	Courtenay Hoytfox, CAO

THE CORPORATION OF THE TOWNSHIP OF PUSLINCH

BY-LAW NO 2025-XXX

A by-law to permit the Municipality to impose fees or charges with respect to services or activities provided, related costs payable, and for the use of its property, and to repeal By-law 067-2024.

WHEREAS Section 391(1) of the *Municipal Act, 2001, S.O. 2001, c. 25*, as amended, a municipality may pass By-laws imposing fees or charges for services or activities provided or done by or on behalf of it, for costs payable by it for services or activities provided or done by or on behalf of any other municipality or any local board, and for the use of its property including property under its control; and

WHEREAS Section 7(1) of the *Building Code Act, 1992, S.O. 1992, c. 23*, as amended, provides that a municipality may pass By-laws imposing fees and charges; and

WHEREAS Section 69 of the *Planning Act, R.S.O. 1990, c.P.13*, as amended provides that the Council of a municipality may by By-law establish a tariff of fees for the processing of applications made in respect of planning matters; and

WHEREAS The Council of the Corporation of the Township of Puslinch deems it appropriate to update the Township's User Fees and Charges By-law.

NOW THEREFORE the Council of the Corporation of the Township of Puslinch enacts as follows:

1. For the purpose of this By-law:
 - a.) **"Cost(s)"** means any and all disbursements incurred by the municipality, and includes, but is not restricted to, any registration costs, title search costs, corporate search costs, survey costs, reference plan costs, advertising costs, outside counsel fees, paralegal fees, site inspection costs and any applicable taxes;
 - b.) **"Fire Department"** means a fire department established by the Township of Puslinch in accordance with the provisions of the *Fire Protection and Prevention Act, 1997, S.O. 1997, c. 4* as amended;
 - c.) **"Fire Department Specific Response Fees"** means cost recovery fees for **fire department** attendance at a **property** for which the **property owner(s)** have **fire department** insurance coverage;
 - d.) **Indemnification Technology®** shall mean **fire department** incident reporting, data collection and **property** insurance policy wording interpretation to maximize billing opportunities on behalf of fire departments by invoicing insurance companies for costs of fire department attendance with respect to insured perils;
 - e.) **"Property"** means any real property located within the geographical boundaries of the Township of Puslinch. Real property includes buildings, contents and structures of any nature and kind in or upon such lands to which service is provided. Real property can also include **property** to which the **fire department** is under a service agreement to provide **fire department** response services, automatic aid or mutual aid.
 - f.) **"Property Owner(s)"** means the registered owner of **property** or any person, firm, corporation, partnership or society and their heirs, executors, administrators or other legal representatives, including a property manager, tenant, occupant, mortgagee in possession, receiver, manager, trustee or trustee in bankruptcy having control over or possession of the **property** or any portion thereof;
 - g.) **"Township"** means the Corporation of the Township of Puslinch.

2. The fees, costs and charges, as outlined in the schedules attached hereto and forming part of this By-law shall be automatically adjusted annually based on the Consumer Price Index for Ontario from May to May.
3. Any person requesting, applying or utilizing the services, applications or approvals listed in the attached schedules and forming part of this By-law shall pay the fees listed for that service, application or approval as set out in the attached schedules.
4. These fees, **costs**, and charges are applicable to residents and non-residents at the rates noted unless there is a specified exemption in the attached schedules.
5. No request by any person for a service, application or approval listed in the attached schedules shall be acknowledged or performed by the **Township** unless and until the person requesting the service, application or approval has paid the fees, **costs** or charges as set out in the attached schedules, unless noted otherwise.
6. All **Township** accounts and invoices are due and payable when rendered.
7. All unpaid fees, **costs** or charges imposed by this By-law on a person constitute a debt of the person to the **Township**.
8. The Treasurer shall add the fees, **costs** and charges imposed pursuant to this By-law to the tax roll for any **property** in the **Township** for which all of the **property owners** are responsible for paying the fees, **costs** and charges under this By-law and collect them in the same manner as municipal taxes in accordance with Section 398 of the *Municipal Act, 2001, S.O. 2001, c. 25* as amended.
9. If peer or legal review **costs** are incurred by the **Township** in the processing of an application or approval by the **Township**, the applicant is required to pay these **costs** to the **Township**. The following are the applications or approvals subject to peer or legal review **costs**:
 - a. Agreements – Subdivision/Condominium
 - b. Application Reactivation
 - c. Consultation – Subsequent Submissions
 - d. Garden Suites and Renewals (Zoning)
 - e. Lifting of Holding Designation (Zoning)
 - f. Part Lot Control Exemption By-law
 - g. Radiocommunication Tower Pre-Consultation Fee
 - h. Radiocommunication Tower Proposals
 - i. Red Line Agreement Review
 - j. Sign Refusal Appeal - Council Approval
 - k. Sign Variance - Council Approval
 - l. Sign Variance - Staff Approval
 - m. Site Alteration Normal Farm Practices Waiver
 - n. Site Alteration Permit Application Fee - Minor
 - o. Site Alteration Permit Application Fee – Intermediate
 - p. Site Alteration Permit Application Fee – Large
 - q. Site Alteration Permit Application Fee - Major
 - r. Third and Subsequent Submission
 - s. Zoning By-law Amendment – Aggregate
10. The **Township** is not obligated to further process an application or approval until all outstanding third-party **costs**, fees and other disbursements have been paid by the applicant.
11. The fees, **costs** and charges listed in the schedules to this By-law shall, where applicable, be subject to any applicable provincial and federal taxes.
12. Any fee, **cost** or charge:
 - a. authorized by a by-law or council resolution that comes into effect on the same or a later date than this By-law; or

- b. included in a valid agreement entered into by the **Township** and one or more other parties,
- shall be the approved and imposed fee, **cost** or charge for the service, activity or use of **property** specified.
13. The payment of any fee, **cost** or charge in this By-law shall be in Canadian currency.
14. The following Schedules form part of this By-law:

Schedule	Department
A	Administration
B	Finance
C	Public Works
D	Fire and Rescue Services
E	Building
F	Planning and Development
G	By-law
H	Parks
I	Optimist Recreation Centre
J	Puslinch Community Centre

15. The fees, **costs** and charges, as outlined in the schedules attached hereto and forming part of this By-law, shall be implemented and take effect on January 1, 2026.

Fire Department Specific Response Fees

16. The **property owner** shall be responsible for the payment of **fire department specific response fees** imposed by this By-law in accordance with Schedule D attached to this By-law.
17. The **Township** may use **Indemnification Technology®** to assess applicable insurance coverage for **fire department specific response fees**.
18. Where the **Township** believes and/or **Indemnification Technology®** indicates **fire department specific response fees** are applicable but the **property owner** does not have, in part or in full, insurance coverage for **fire department** charges for the **property**, the **Township** may adjust the **fire department specific response fees** to the extent of insurance coverage upon provision by the **property owner** of evidence, to the satisfaction of the **Township**, that no such insurance coverage exists or to demonstrate the limits of such coverage.

Cancellation Terms – Parks, Optimist Recreation Centre, Puslinch Community Centre

19. A refund of 80 percent will be provided where 30 days’ notice of cancellation is given prior to the rental date for the following:
- a. Puslinch Community Centre rentals.
 - b. Parks and Optimist Recreation Centre rentals of eight or more bookings.
20. A full refund will be provided where 72 hours or 3 days’ notice of cancellation is given prior to the rental date for Parks rentals and Optimist Recreation Centre rentals.

Payment Terms – Parks, Optimist Recreation Centre, Puslinch Community Centre

21. One-Time Rentals - Payment is required within five business days of contract creation.

22. Recurring Rentals Throughout the Year - Payment is required on a quarterly basis. The first payment is required within five business days of contract creation. Future payments are required quarterly.
23. Recurring Seasonal Bookings - Payment is required in two instalments. The first payment is required within five business days of contract creation. The second payment is required halfway through the season.

Exemptions, Fee Waivers, Fee Reductions

24. Government organizations are exempt from the agreement fees imposed by this By-law.
25. The Optimist Club of Puslinch is exempt from the photocopy fees imposed by this By-law for **Township** Clean-up and Remembrance Day. The Aberfoyle Agricultural Society is exempt from the photocopy fees imposed by this By-law for the Fall Fair and the Junior Garden Club.
26. The following events are exempt from the rental fees imposed by this By-law:
- a. Fall Fair
 - b. Santa Claus Parade
 - c. Canada Day
 - d. Family Day
 - e. Remembrance Day
27. The Winter Classic Tournament held during the Family Day Long Weekend including events held on the statutory holiday are exempt from the payment of rental fees with the exception of part-time staffing **costs**.
28. The following requests are not eligible for a fee reduction or waiver:
- a. Religious services
 - b. Licences, development charges, cash in lieu of parkland, planning fees, permits, inspections, insurance, personnel costs
29. Eligible organizations can obtain one complimentary two-hour room rental for one meeting during non-prime times in the Meeting Room.
30. Usage of **Township** property must comply with the **Township's** requirements including but not limited to necessary insurance, permits and approvals within the required timelines.
31. Reduced rates are not offered during prime-time for facilities or parks that have a prime-time and non-prime time rate.
32. A 90% reduced rate shall apply to Seniors' Community Events that meet the eligibility criteria.
33. A 90% reduced rate shall apply to Whistle Stop Co-operative Pre-school and Guelph Community Health Centre (The Playgroup).
34. Seniors' Recreation Programs that meet the eligibility criteria shall receive a 70% reduced rate in 2026, and a 50% reduced rate in 2027 and onwards.
35. A 75% reduced rate shall apply to organizations that host community events and meet the eligibility criteria.
36. All other organizations that meet the eligibility criteria shall receive a 62.5% reduced rate in 2026, and a 50% reduced rate in 2027 and onwards.

Reduced Rate Eligibility Criteria

37. Organizations applying for a reduced rate must meet the following eligibility criteria:

- a. Be in existence for at least one year; and
- b. have its principal address in the **Township**; and
- c. be a not-for-profit organization or an unincorporated community group; and
- d. offer services that benefit the **Township** and its residents; and
- e. be in good financial standing with the **Township** and not in litigation with the **Township**; and
- f. be in compliance with any other **Township** by-laws and policies; and,

For the purposes of this By-law, Puslinch Minor Sports Organizations, Puslinch Religious Organizations, Guelph Community Health Centre (The Playgroup), YMCA/YWCA of Guelph, and the Aberfoyle Agricultural Society are deemed to meet the eligibility criteria.

38. For the purposes of this By-law, services that benefit the **Township** and its residents include:

- a. Charitable community services
- b. Artistic endeavours, including literature, dance, music, theatre, painting, sculpture, movies, photography and live performances
- c. Specific cultural and heritage activities
- d. Programs that improve the health and well-being of the community
- e. Programs that encourage participation in organized athletic activities
- f. Services or events directed for youth and older adults
- g. Public safety enhancement services

39. The following organizations are not eligible for a reduced rate:

- a. Adult sports organizations ie. Old Timers, Puslinch Kodiak's, Morriston Men's League, The Aberfoyle Dukes.
- b. County, Provincial and Federal organizations.
- c. Groups or organizations affiliated with any political party or event.
- d. Individuals, commercial organizations, and coalitions such as ratepayer associations.
- e. Hospitals, hospital foundations and hospital auxiliary groups or agencies.
- f. Educational institutions including universities, colleges, schools and associated auxiliary groups.

40. The following information will be required to review an organization's eligibility:

- a. A copy of the letters patent or articles of incorporation, if applicable.
- b. A copy of its Notification of Charitable Registration letter from the Canada Revenue Agency with any supporting documentation indicating the organization's status and terms of registration, if applicable.
- c. A copy of mandate, constitution and by-laws, as applicable.
- d. A copy of the reporting as outlined in Paragraph 41 of this By-law.

41. In order to maintain the reduced rate eligibility status, the following information must be submitted annually electronically on the Township's website at www.puslinch.ca by 2:00 pm on the last business day of January or to the attention of the Corporate Services Department at the address noted below:

The Corporation of the Township of Puslinch
7404 Wellington Road 34
Puslinch, ON, N0B 2J0

Attention: Reduced Rate Eligibility Program

- a. Number of resident and non-resident participants; and,
- b. Financial reports for membership fees and/or donations collected for the programming/services including how the funds are used to support the program/service.

42. Should any part of this By-law including any part of the schedules, be determined by a Court of competent jurisdiction to be invalid or of no force and effect, such invalid part of the By-law shall be severable and that the remainder of this By-law

including the remainder of the Schedules, as applicable, shall continue to operate and to be in force and effect.

43. This By-law shall be known as the “User Fees and Charges By-law”.

44. That By-law No. 067-2024 is hereby repealed, effective January 1, 2026.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 8th DAY OF OCTOBER 2025.

James Seeley, Mayor

Justine Brotherston, Municipal Clerk

Schedule A to Report FIN-2025-024

[illegible]

TYPE OF REVENUE/USER	Unit/Descr	2025 RATE (NO TAX)	2026 RATE (NO TAX)	13% HST	RATE INCL HST	% CHANGE	HST STATUS	COMMENTS
Online Service Fee	Total Transaction Amount	1.75 Percent	1.75 Percent			0.0%	E	In accordance with Visa and Mastercard merchant recommendations. See Report FIN-2022-029
Photocopying/Printing	Per Page	\$0.32	\$0.33	\$0.04	\$0.37	3.1%	T	This fee is exempt for Township Clean-up and Remembrance Day in accordance with Council Resolution No. 2017-363. This fee applies when more than ten (10) single-sided pages are requested. Any pages exceeding this allowance will be charged at the established per-page rate for black and white photocopying/printing.
Returned Cheque Fee	Per Returned Cheque	\$45.00	\$46.00	\$0.00	\$46.00	2.2%	E	For any cheques that do not clear the Township's bank account. See Report FIN-2024-024.
Tax Certificate	Per Certificate	\$68.00	\$69.00	\$0.00	\$69.00	1.5%	E	
Tax Sale Charges	Actual costs incurred						T	Cost recovery of fees and disbursements as charged by consultants and solicitors.
Third Party Cost Recovery	Actual costs incurred + \$100.00 cumulative administration fee for all invoices						T	Material, equipment, labour/benefits, administration costs, third party consultant/specialist costs - See Report FIN-2022-029.
Tile Drainage Loan Application and Inspection Fee	Flat Fee	\$241.00	\$245.00	\$0.00	\$245.00	1.7%	E	See Report FIN-2018-028

TYPE OF REVENUE/USER	Unit/Descr	2025 RATE (NO TAX)	2026 RATE (NO TAX)	13% HST	RATE INCL HST	% CHANGE	HST STATUS	COMMENTS
Entrance Permit - Commercial/Industrial	Flat Fee	\$474.00	\$482.00	\$0.00	\$482.00	1.7%	E	See Report FIN-2019-027 and By-law No. 2020-032
Entrance Permit - Farm	Flat Fee	\$255.00	\$259.00	\$0.00	\$259.00	1.6%	E	See By-law No. 2020-032
Entrance Permit - Field/Woodlot	Flat Fee	\$237.00	\$241.00	\$0.00	\$241.00	1.7%	E	See Report FIN-2019-027 and By-law No. 2020-032
Entrance Permit - Residential	Flat Fee	\$284.00	\$288.00	\$0.00	\$288.00	1.4%	E	See Report FIN-2019-027
Entrance Permit - Temporary	Flat Fee	\$175.00	\$178.00	\$0.00	\$178.00	1.7%	E	See By-law No. 2020-032
Entrance Permit Security Deposit	Security Deposit	\$1,000.00	\$1,000.00	\$0.00	\$1,000.00	0.0%	E	Deposit fully refundable upon completion of the entrance and pending no damages to the roadway. See Report FIN-2021-025
Haul Route Permit	Flat Fee	\$119.00	\$121.00	\$0.00	\$121.00	1.7%	E	See Report FIN-2024-024.
Haul Route Permit Security Deposit	Security Deposit	To be determined by the Designated Official.				0.0%	E	See Council Resolution No. 2024-314 from the September 25, 2024 Council Meeting.
Municipal Street Naming: Initial Application Review	All costs associated with any third party review, if required.						T	This fee is applicable to all Municipal Street Naming and Renaming requests in accordance with the Municipal Street Naming Policy - See Report FIN-2022-029.
Municipal Street Renaming: Application Notice Requirement	Flat Fee	\$744.00	\$757.00	\$0.00	\$757.00	1.7%	E	This fee is applicable to Municipal Street Renaming requests that comply with the naming standards in accordance with the Municipal Street Naming Policy - See Report FIN-2022-029.

SCHEDULE C: PUBLIC WORKS REVIEW OF MUNICIPAL RATES AND SERVICE CHARGES
EFFECTIVE 2026

Schedule A to Report FIN-2025-024

TYPE OF REVENUE/USER	Unit/Descr	2025 RATE (NO TAX)	2026 RATE (NO TAX)	13% HST	RATE INCL HST	% CHANGE	HST STATUS	COMMENTS
Municipal Street Renaming: Aid Distribution Per Residential Property (if opted in) on the Street Proposed to be Renamed	Flat Fee	\$212.00	\$215.00	\$0.00	\$215.00	1.4%	E	This fee is to be paid in full by the Requester for Municipal Street Renaming requests that comply with the naming standards - See Report FIN-2022-029. This fee is to be shared equally by the Township and the Requester for Municipal Street Renaming requests that do not comply with the naming standards - See Report FIN-2022-029.
Municipal Street Renaming: Aid Distribution Per Legal Business (if opted in) on the Street Proposed to be Renamed	Flat Fee	\$530.00	\$539.00	\$0.00	\$539.00	1.7%	E	This fee is to be paid in full by the Requester for Municipal Street Renaming requests that comply with the naming standards - See Report FIN-2022-029. This fee is to be shared equally by the Township and the Requester for Municipal Street Renaming requests that do not comply with the naming standards - See Report FIN-2022-029.
Municipal Street Renaming: Street Name Signage	Per Sign	\$264.00	\$268.00	\$34.84	\$302.84	1.5%	T	This fee is applicable to Municipal Street Renaming requests that comply with the naming standards in accordance with the Municipal Street Naming Policy - See Report FIN-2022-029.
Municipal Street Renaming: Street Name Signage Installation	Flat Fee	\$106.00	\$107.00	\$13.91	\$120.91	0.9%	T	This fee is applicable to Municipal Street Renaming requests that comply with the naming standards in accordance with the Municipal Street Naming Policy - See Report FIN-2022-029.

SCHEDULE C: PUBLIC WORKS REVIEW OF MUNICIPAL RATES AND SERVICE CHARGES
EFFECTIVE 2026

Schedule A to Report FIN-2025-024

TYPE OF REVENUE/USER	Unit/Descr	2025 RATE (NO TAX)	2026 RATE (NO TAX)	13% HST	RATE INCL HST	% CHANGE	HST STATUS	COMMENTS
Municipal Street Renaming: Private Streets	To a Maximum of	\$530.00	\$539.00	\$0.00	\$539.00	1.7%	E	Additional fees may be borne by the owner of a private street where the street re-naming requires the amendment of existing documents. Upon verification, the Township shall notify the requester of the additional fees and the Township and the requester shall each be responsible to pay 50% of the cost to a maximum of \$1,000 total (\$500 paid by the Township and \$500 paid by the requester). Any amount exceeding \$1000 shall be the responsibility of the private street owner.
Oversize-Overweight Load Permits	Per Trip	\$119.00	\$121.00	\$0.00	\$121.00	1.7%	E	
Third Party Cost Recovery	Actual costs incurred + \$100.00 cumulative administration fee for all invoices						T	Material, equipment, labour/benefits, administration costs, third party consultant/specialist costs

SCHEDULE D: FIRE AND RESCUE SERVICES REVIEW OF MUNICIPAL RATES AND SERVICE CHARGES
EFFECTIVE 2026

Schedule A to Report FIN-2025-024

TYPE OF REVENUE/USER	Unit/Descr	2025 RATE (NO TAX)	2026 RATE (NO TAX)	13% HST	RATE INCL HST	% CHANGE	HST STATUS	COMMENTS
Burning Permit Violations or Unauthorized Open Air Burning	Note 1						E	Emergency responses to illegal burning or burning without a permit.
Daycare & Home Daycare Inspections	Per Inspection	\$119.00	\$121.00	\$15.73	\$136.73	1.7%	T	As mandated in the Fire Code.
Emergency Responses to Incidents such as Collisions/Fires/Hazardous Material Releases on Roadways	Note 1						E	Township residents are exempt from payment of fee for emergency responses where emergency occurs on a Township of Puslinch or County of Wellington Road.
Fire Alarm False Alarm Calls	Note 1						E	A false alarm call after the second false alarm in any calendar year.
Fire Department Specific Response Fees	Note 1 and Note 2						T	See Report FIR-2019-010
Fire Extinguisher Training	Per Person	\$18.11	\$18.42	\$2.39	\$20.81	1.7%	T	
Fire Safety Plan Review	Per Plan	\$144.00	\$146.00	\$18.98	\$164.98	1.4%	T	
Industrial/Commercial/Institutional/Assembly/Apartment	Base Inspection	\$119.00	\$121.00	\$15.73	\$136.73	1.7%	T	Any inspections completed by the fire department that are new, complaint driven, requested or mandated.
Industrial/Commercial/Institutional/Assembly/Apartment	Plus each tenant/occupant/apartment unit	\$30.00	\$31.00	\$4.03	\$35.03	3.3%	T	Any inspections completed by the fire department that are new, complaint driven, requested or mandated.
Information or Fire Reports	Flat Fee	\$113.00	\$114.00	\$0.00	\$114.00	0.9%	E	Requested for emergency incidents or other fire related information. See Report FIN-2024-024.
Key Boxes	Per Box	\$178.00	\$181.00	\$23.53	\$204.53	1.7%	T	For rapid entry for firefighters. See Report FIN-2020-044.
Occupancy Load	Flat Fee	\$119.00	\$121.00	\$0.00	\$121.00	1.7%	E	
Open Air Burning Permit Inspection Fee	Per Inspection	\$48.00	\$75.00	\$9.75	\$84.75	56.3%	T	As a result of a request to modify the terms and conditions of the Open Air Burning Permit. See Report FIN-2025-024.
Open Air Burning Permit	Per Permit	\$28.00	\$29.00	\$0.00	\$29.00	3.6%	E	Permit must be renewed annually. See Report FIN-2023-030.
Post Fire Watch	Note 1						E	
Replacement of Equipment and Resources Used	Actual costs incurred						T	Materials used in emergency responses.
Sale of Fireworks Permit	Per Permit	\$119.00	\$121.00	\$0.00	\$121.00	1.7%	E	

SCHEDULE D: FIRE AND RESCUE SERVICES REVIEW OF MUNICIPAL RATES AND SERVICE CHARGES
EFFECTIVE 2026

Schedule A to Report FIN-2025-024

TYPE OF REVENUE/USER	Unit/Descr	2025 RATE (NO TAX)	2026 RATE (NO TAX)	13% HST	RATE INCL HST	% CHANGE	HST STATUS	COMMENTS
Setting Off or Discharge of High Hazard Fireworks Permit	Per Permit	\$119.00	\$121.00	\$0.00	\$121.00	1.7%	E	Fireworks By-law No. 039/14
Setting off or Discharge of Low Hazard Fireworks Exemption Waiver	Per Waiver	\$119.00	\$121.00	\$0.00	\$121.00	1.7%	E	See Report FIN-2024-024. Fireworks By-law No. 039/14
Third Party Cost Recovery	Actual costs incurred + \$100.00 cumulative administration fee for all invoices						T	Material, equipment, labour/benefits, administration costs, third party consultant/specialist costs - See Report FIN-2022-029.
Water Tank Locks	Per Lock	\$21.50	\$21.87	\$2.84	\$24.71	1.7%	T	For locking water tank lids closed.
Special Events	No fee at this time							Requests for Attendance.
Authorized Requester Agreement - Search Fee	No fee at this time							Standard information product per record search fee - See Report FIN-2017-024.

Note 1: Standard Rate as approved by the Ministry of Transportation (MTO) adjusted periodically in accordance with the consumer price index:
MTO rate in effect as of January 1, 2025: \$570.50 Per Hour Per Truck and a Auxiliary Vehicle Rate of \$285.25 (the lower auxiliary vehicle rate is applicable for Pumper 32 Truck)
MTO rate in effect as of January 1, 2026: Not released at time of by-law preparation.

Note 2: Fire Department Specific Response Fees
Fire department specific response fees shall be the total of:
a. Current MTO* rate per unit per hour or portion thereof for each unit
b. rate per person per hour or portion thereof for each firefighter
c. other costs including but not limited to: foam, metered water, and any other consumable supplies. Air tank re-filling, cleaning equipment, DSPA or similar type units, cost to replace damaged or destroyed equipment, specialized response costs from automatic/mutual aid agreements, fire protection agreements, water bomber drops, etc.

* The MTO rate per unit per hour is set by the Ministry of Transportation. This rate is adjusted periodically in accordance with the consumer price index.
Such fees shall be charged and calculated on the basis of each fire department vehicle attending, resources consumed in attendance to the property incident. The time shall be measured from the time of departure of each unit from the fire department's facilities to the time the unit is cleared for the next call out.

SCHEDULE E: BUILDING REVIEW OF MUNICIPAL RATES AND SERVICE CHARGES
EFFECTIVE 2026

Schedule A to Report FIN-2025-024

TYPE OF REVENUE/USER	Unit/Descr	2025 RATE (NO TAX)	2026 RATE (NO TAX)	13% HST	RATE INCL HST	% CHANGE	HST STATUS	COMMENTS
Minimum Permit Fee	Flat Fee	\$186.00	\$189.00	\$0.00	\$189.00	1.6%	E	For all work unless otherwise noted. See Report FIN-2024-024.
<u>NEW BUILDING, ADDITIONS, MEZZANINES</u>								
<u>Group A & B: Assembly & Care and Detention Buildings</u>								
Shell	Per Sq. Foot	\$2.91	\$2.96	\$0.00	\$2.96	1.7%	E	See Report FIN-2017-024
Finished	Per Sq. Foot	\$3.25	\$3.30	\$0.00	\$3.30	1.5%	E	See Report FIN-2017-024
<u>Group C: Residential Buildings</u>								
Houses, Townhouses, and Apartments	Per Sq. Foot	\$2.32	\$2.36	\$0.00	\$2.36	1.7%	E	
Manufactured Home	Per Sq. Foot	\$1.75	\$1.78	\$0.00	\$1.78	1.7%	E	
Garage/carport/shed/boathouse	Per Sq. Foot	\$0.91	\$0.92	\$0.00	\$0.92	1.1%	E	See Report FIN-2018-028
Deck, porch, dock	Flat Fee	\$186.00	\$189.00	\$0.00	\$189.00	1.6%	E	
<u>Group D & E: Business and Personal Service and Mercantile Buildings</u>								
Shell	Per Sq. Foot	\$2.20	\$2.23	\$0.00	\$2.23	1.4%	E	See Report FIN-2017-024
Finished	Per Sq. Foot	\$2.59	\$2.63	\$0.00	\$2.63	1.5%	E	See Report FIN-2017-024
<u>Group F: Industrial Buildings</u>								
Shell	Per Sq. Foot	\$0.88	\$0.89	\$0.00	\$0.89	1.1%	E	See Report FIN-2017-024
Finished	Per Sq. Foot	\$1.13	\$1.14	\$0.00	\$1.14	0.9%	E	See Report FIN-2017-024
<u>Farm Buildings</u>								
New Building	Per Sq. Foot	\$0.37	\$0.38	\$0.00	\$0.38	2.7%	E	See Report FIN-2017-024
<u>INTERIOR FINISHES AND ALTERATIONS - ALL CLASSIFICATIONS</u>								
Finishes to all areas	Per Sq. Foot	\$0.61	\$0.62	\$0.00	\$0.62	1.6%	E	
<u>SEWAGE SYSTEMS</u>								
New Installation	Flat Fee	\$753.00	\$766.00	\$0.00	\$766.00	1.7%	E	
Replacement or alteration	Flat Fee	\$564.00	\$573.00	\$0.00	\$573.00	1.6%	E	
<u>ALTERNATIVE SOLUTIONS</u>								
All buildings/systems within scope of Part 9	Flat Fee	\$603.00	\$613.00	\$0.00	\$613.00	1.7%	E	See Report FIN-2017-024
All buildings/systems within scope of Part 3	Flat Fee	\$1,209.00	\$1,229.00	\$0.00	\$1,229.00	1.7%	E	See Report FIN-2017-024
<u>SPECIAL CATEGORIES AND MISCELLANEOUS</u>								
Change of Use Permit (No Construction)	Flat Fee	\$241.00	\$245.00	\$0.00	\$245.00	1.7%	E	See Report FIN-2017-024
Construction prior to issuance of a permit			100% of permit fee				E	Fee is in addition to all other required permit fees.
Conditional Permits			20% of permit fee				E	Fee is in addition to all other required permit fees.

SCHEDULE E: BUILDING REVIEW OF MUNICIPAL RATES AND SERVICE CHARGES
EFFECTIVE 2026

Schedule A to Report FIN-2025-024

TYPE OF REVENUE/USER	Unit/Descr	2025 RATE (NO TAX)	2026 RATE (NO TAX)	13% HST	RATE INCL HST	% CHANGE	HST STATUS	COMMENTS
Demolition Permit	Flat Fee	\$186.00	\$189.00	\$0.00	\$189.00	1.6%	E	
Designated Structure Permit	Flat Fee	\$501.00	\$509.00	\$0.00	\$509.00	1.6%	E	Listed per Div.A, 1.3.1.1 Solar installation
Fireplace/Woodstove	Flat Fee	\$186.00	\$189.00	\$0.00	\$189.00	1.6%	E	
Inspection of works not ready	Flat Fee	\$186.00	\$189.00	\$0.00	\$189.00	1.6%	E	At the discretion of the Chief Building Official. Includes code violations and deficiencies.
Occupancy Permit	Flat Fee	\$186.00	\$189.00	\$0.00	\$189.00	1.6%	E	
Occupancy without an Occupancy Permit	Flat Fee	\$300.00	\$305.00	\$0.00	\$305.00	1.7%	E	At the discretion of the Chief Building Official. This fee is not imposed as it relates to the current initiative of closing old open building permits as approved by Council in the 2018 Budget.
Portables	Flat Fee	\$241.00	\$245.00	\$0.00	\$245.00	1.7%	E	
Reproduction of Digital Drawings	Per Page	\$5.30	\$5.39	\$0.70	\$6.09	1.7%	T	Current rate covers the cost for the digital reproduction of (1) digital copy of drawings - See Report FIN-2022-029.
Revision to Approved Plans	Flat Fee	\$376.00	\$382.00	\$0.00	\$382.00	1.6%	E	Before or after a permit is issued - significant changes to approved plans requiring further review. Minor revisions which result in no fee include eliminating a closet, finishing a three-piece bathroom, cosmetic changes, layout changes, removing non-load bearing walls, etc.
Sign Permits	Flat Fee	\$313.00	\$318.00	\$0.00	\$318.00	1.6%	E	With building permit
Storefront replacement	Flat Fee	\$241.00	\$245.00	\$0.00	\$245.00	1.7%	E	
Tents	Flat Fee	\$251.00	\$255.00	\$0.00	\$255.00	1.6%	E	Tents and air-supported structures shall be in conformance with the Building Code and Section 2.9 of the Fire Code. See Report FIN-2019-031
Third Party Cost Recovery	Actual costs incurred + \$100.00 cumulative administration fee for all invoices						T	Material, equipment, labour/benefits, administration costs, third party consultant/specialist costs - See Report FIN-2020-034
Transfer of Permit	Flat Fee	\$186.00	\$189.00	\$0.00	\$189.00	1.6%	E	

INTERPRETATION

The following requirements are to be applied in the calculation of permit fees:

- Floor area of the proposed work is to be measured to the outer face of exterior walls and to the centre line of party walls or demising walls.
- Unfinished loft space, habitable attics, mezzanines and interior balconies are to be included in all floor area calculations.
- Unfinished basement space and attached residential garages are not included in floor area calculations.
- The occupancy categories in this Schedule correspond with the major occupancy classifications in the Ontario Building Code. For multiple occupancy floor areas, the permit fees for each of the applicable occupancy categories may be used.

SCHEDULE E: BUILDING REVIEW OF MUNICIPAL RATES AND SERVICE CHARGES
EFFECTIVE 2026

Schedule A to Report FIN-2025-024

TYPE OF REVENUE/USER	Unit/Descr	2025 RATE (NO TAX)	2026 RATE (NO TAX)	13% HST	RATE INCL HST	% CHANGE	HST STATUS	COMMENTS
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- In the case of interior alterations or renovations, area of proposed work is the actual space receiving the work, e.g. tenant suite.
- For classes of permits not described in this Schedule, a reasonable permit fee shall be determined by the Chief Building Official.

SCHEDULE F: PLANNING AND DEVELOPMENT REVIEW OF MUNICIPAL RATES AND SERVICE CHARGES
EFFECTIVE 2026

Schedule A to Report FIN-2025-024

TYPE OF REVENUE/USER	Unit/Descr	2025 RATE (NO TAX)	2026 RATE (NO TAX)	13% HST	RATE INCL HST	% CHANGE	HST STATUS	COMMENTS
Additional Public Information Meeting	Flat Fee	\$3,200.00	\$3,254.00	\$0.00	\$3,254.00	1.7%	E	See Report FIN-2024-024.
Agreements - Minor - Not Registered	Flat Fee	\$300.00	\$305.00	\$0.00	\$305.00	1.7%	E	For recovery of the costs of facilitating and preparing agreements, ie. maintenance and operations agreement. See Report FIN-2024-024.
Agreements - Registered	Flat Fee	\$2,261.00	\$2,299.00	\$0.00	\$2,299.00	1.7%	E	For recovery of the costs of facilitating and preparing agreements, ie. planning act applications and building permit agreements (ie. permission to have a second dwelling while another is being built), etc. See Report FIN-2024-024.
Agreements - Subdivision/Condominium *	Administration fee	\$2,261.00	\$2,299.00	\$0.00	\$2,299.00	1.7%	E	For recovery of the costs of facilitating and preparing agreements and clearing conditions for approvals of Subdivision and Condominium Agreements. See Report FIN-2024-024.
Red Line Agreement Review *	Administration fee	\$100.00	\$101.00	\$0.00	\$101.00	1.0%	E	See Report FIN-2024-024
Title Search	Flat Fee	\$175.00	\$178.00	\$0.00	\$178.00	1.7%	E	See Report FIN-2024-024
Application Reactivation *	Administration Fee	\$3,200.00	\$3,254.00	\$0.00	\$3,254.00	1.7%	E	See Report FIN-2024-024.
Compliance Letter - Type 1	Flat Fee	\$89.00	\$90.00	\$0.00	\$90.00	1.1%	E	Note 3
Compliance Letter - Type 2	Flat Fee	\$136.00	\$138.00	\$0.00	\$138.00	1.5%	E	Note 4
Consent Review and Condition Clearance	Flat Fee	\$160.00	\$162.00	\$0.00	\$162.00	1.3%	E	
Consent Review and Condition Clearance - Safe Access Clearance	Flat Fee	\$57.00	\$58.00	\$0.00	\$58.00	1.8%	E	See Report FIN-2022-029
Garden Suites and Renewals (Zoning) *	Administration fee	\$1,425.00	\$1,449.00	\$0.00	\$1,449.00	1.7%	E	See Report FIN-2019-034
Lifting of Holding Designation (Zoning) *	Administration fee	\$1,516.00	\$1,542.00	\$0.00	\$1,542.00	1.7%	E	See Report FIN-2023-025
Minor Variance - Type 1	Flat Fee	\$950.00	\$966.00	\$0.00	\$966.00	1.7%	E	Note 1 and See Report FIN-2024-024.
Minor Variance - Type 2	Flat Fee	\$1,612.00	\$1,639.00	\$0.00	\$1,639.00	1.7%	E	Note 2 and See Report FIN-2024-024.
Ownership List Confirmation	Flat Fee	\$81.00	\$82.00	\$0.00	\$82.00	1.2%	E	See Report FIN-2019-027
Part Lot Control Exemption By-law *	Administration fee	\$1,516.00	\$1,542.00	\$0.00	\$1,542.00	1.7%	E	See Report FIN-2023-025
Permitted Use Letter	Flat Fee	\$89.00	\$90.00	\$0.00	\$90.00	1.1%	E	See Report FIN-2024-024

SCHEDULE F: PLANNING AND DEVELOPMENT REVIEW OF MUNICIPAL RATES AND SERVICE CHARGES
EFFECTIVE 2026

Schedule A to Report FIN-2025-024

TYPE OF REVENUE/USER	Unit/Descr	2025 RATE (NO TAX)	2026 RATE (NO TAX)	13% HST	RATE INCL HST	% CHANGE	HST STATUS	COMMENTS
Preliminary Planning Consultation	Flat Fee	\$300.00	\$500.00	\$0.00	\$500.00	66.7%	E	For recovery of the costs to review planning policy relating to preliminary planning proposals. This fee will be credited towards a subsequent related Comprehensive Development Consultation fee. See Report FIN-2025-024.
Comprehensive Development Consultation	Flat Fee	\$5,000.00	\$5,085.00	\$0.00	\$5,085.00	1.7%	E	For recovery of the costs to review and provide comments on a comprehensive development/planning proposal or application. This fee will be credited towards a subsequent related Planning Act Application. See Report FIN-2024-024.
Consultation - Subsequent Submissions*	Administration fee	N/A	\$100.00	\$0.00	\$100.00	100.0%	E	See Report FIN-2025-024 - request for further consultation prior to application submission. This fee is not credited towards a subsequent related Planning Act Application.
Radiocommunication Tower Pre-Consultation Fee *	Administration fee	\$1,079.00	\$1,097.00	\$0.00	\$1,097.00	1.7%	E	See Report FIN-2024-024
Radiocommunication Tower Proposals *	Administration fee	\$2,977.00	\$3,028.00	\$0.00	\$3,028.00	1.7%	E	See Report FIN-2021-25 - Township administration fee and third party fee. Radiocommunication Tower and Antenna Protocol Policy
Site Plan Application and Agreement - New Application	Flat Fee	\$24,952.00	\$25,377.00	\$0.00	\$25,377.00	1.7%	E	See Report FIN-2024-024.
Site Plan Application and Agreement - Amendment Application	Flat Fee	\$6,106.00	\$6,210.00	\$0.00	\$6,210.00	1.7%	E	See Report FIN-2024-024.
Third and Subsequent Submission *	Administration fee	\$200.00	\$203.00	\$0.00	\$203.00	1.5%	E	See Report FIN-2024-024.
Third Party Cost Recovery	Actual costs incurred + \$100.00 cumulative administration fee for all invoices						T	Material, equipment, labour/benefits, administration costs, third party consultant/specialist costs - See Report FIN-2020-034
Zoning By-Law Amendment - Aggregate *	Administration fee	\$80,000.00	\$81,360.00	\$0.00	\$81,360.00	1.7%	E	See Report FIN-2023-025 and Report FIN-2024-024.
Zoning By-Law Amendment	Flat Fee	\$17,625.00	\$17,925.00	\$0.00	\$17,925.00	1.7%	E	See Report FIN-2022-029, Report FIN-2023-025, and Report FIN-2024-024.

INTERPRETATION

TYPE OF REVENUE/USER	Unit/Descr	2025 RATE (NO TAX)	2026 RATE (NO TAX)	13% HST	RATE INCL HST	% CHANGE	HST STATUS	COMMENTS
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* the fees denoted with an asterisk are also subject to the Township's disbursements and third party consultant fees including legal reviews incurred for the processing of the application.

Note 1: Minor Variance - Type 1

Any minor variance application to permit any of the following on residential properties:

- Lot line setbacks for single family dwellings and accessory structures
- Height variances for single family dwellings and accessory structures
- Maximum size of accessory structure variances
- Maximum size of accessory unit variances

Note 2: Minor Variance - Type 2

All other minor variance applications not listed under Type 1.

Note 3: Compliance Letter - Type 1

Includes known building permit history and status as well as applicable zoning designation and permitted uses.

Note 4: Compliance Letter - Type 2 (Type 1 fee plus 50%)

Includes known building permit history and status as well as applicable zoning designation and permitted uses, the status of registered site plans and securities but does not include a title search.

Note 5: Zoning By-law Amendment Aggregate

The Zoning By-law Amendment – Aggregate fee is applicable in the following circumstances:

- a.) When a property is being proposed to be re-zoned to an extractive or seeking to amend or expand its existing extractive zoning.
- b.) When a property is zoned extractive and is being proposed to be rezoned either on a temporary (including requests for renewals) or permanent basis (including applications to rezone to a non-extractive after-use) .

Refund of Application Fees

In the case of a withdrawal or abandonment of an application, staff shall determine the amount of paid fees that may be refunded to the applicant, if any, in accordance with the following:

- a.) 80 percent (80%) if administrative functions have only been performed;
- b.) 70 percent (70%) if administrative and zoning functions have only been performed;
- c.) 45 percent (45%) if administrative, zoning, and a completed application has been circulated with comments;
- d.) 35 percent (35%) if application has been sent for second submission and comments have been received;
- e.) no refund shall be made if the application has been approved by Committee and/or Council.

SCHEDULE G: BY-LAW REVIEW OF MUNICIPAL RATES AND SERVICE CHARGES
EFFECTIVE 2026

Schedule A to Report FIN-2025-024

TYPE OF REVENUE/USER	Unit/Descr	2025 RATE (NO TAX)	2026 RATE (NO TAX)	13% HST	RATE INCL HST	% CHANGE	HST STATUS	COMMENTS
After Hours Response for Violation	Per Site Attendance	\$350.00	\$356.00	\$0.00	\$356.00	1.7%	E	See Report FIN-2024-024
Dog Tags	Per Tag	\$35.00	\$36.00	\$0.00	\$36.00	2.9%	E	No more than 3 dogs are permitted per dwelling unit, to a maximum of 5 dogs per property (only where a legal accessory apartment is permitted).
Replacement Dog Tag	Per Tag	\$11.68	\$11.88	\$0.00	\$11.88	1.7%	E	See Report FIN-2020-044
Fence Viewer's Application	Per Application	\$362.00	\$368.00	\$0.00	\$368.00	1.7%	E	
Filming Permit Fee	Flat Fee	\$604.00	\$614.00	\$0.00	\$614.00	1.7%	E	Filming of special events on Township lands/roads.
Filming Permit Security Deposit	Per Filming Permit - days 1 to 3	\$5,000.00	\$5,000.00	\$0.00	\$5,000.00	0.0%	E	For filming projects one (1) to three (3) days in duration - see Report FIN-2022-029 and Filming Policy No. 2022-005.
Filming Permit Security Deposit	Per Filming Permit - each subsequent day after day 3	\$2,000.00	\$2,000.00	\$0.00	\$2,000.00	0.0%	E	After three days of filming, an additional \$2,000 will be required for each subsequent day. See Report FIN-2022-029 and Filming Policy No. 2022-005.
Kennel Licence - New Application	Per Application	\$571.00	\$580.00	\$0.00	\$580.00	1.6%	E	See By-law No. 024-2021
Kennel Licence - Renewal Application	Per Application	\$228.00	\$231.00	\$0.00	\$231.00	1.3%	E	See By-law No. 024-2021
Kennel Licence - Alteration Application	Per Application	\$228.00	\$231.00	\$0.00	\$231.00	1.3%	E	See Report FIN-2023-025
Kennel Licence - Retiring Application	Per Application	\$85.00	\$86.00	\$0.00	\$86.00	1.2%	E	See By-law No. 024-2021
Liquor License Letter	Per Inspection	\$187.00	\$190.00	\$0.00	\$190.00	1.6%	E	Requested or required inspection of licensed sales establishments (as defined by the Liquor Licence Establishment Board of Ontario) that requires an inspection and/or a letter.
Lottery Licence	3% of prize value						E	Fee regulated by AGCO (Nevada, Raffle, Bazaar, etc.).
Municipal Addressing Sign	Flat Fee	\$24.54	\$24.96	\$3.24	\$28.20	1.7%	T	
Municipal Addressing Post	Flat Fee	\$24.54	\$24.96	\$3.24	\$28.20	1.7%	T	
Property Standards Appeal Fee	Flat Fee	\$308.00	\$313.00	\$0.00	\$313.00	1.6%	E	See Report FIN-2019-031
Publicized Displays Application Fee	Flat Fee	\$158.00	\$160.00	\$0.00	\$160.00	1.3%	E	See Report FIN-2022-029 and Publicized Displays By-law No. 2022-008
Publicized Displays Appeal Fee	Flat Fee	\$31.85	\$32.39	\$0.00	\$32.39	1.7%	E	See Report FIN-2022-029 and Publicized Displays By-law No. 2022-008

SCHEDULE G: BY-LAW REVIEW OF MUNICIPAL RATES AND SERVICE CHARGES
EFFECTIVE 2026

Schedule A to Report FIN-2025-024

TYPE OF REVENUE/USER	Unit/Descr	2025 RATE (NO TAX)	2026 RATE (NO TAX)	13% HST	RATE INCL HST		% CHANGE	HST STATUS	COMMENTS
Reinspection Fee	Flat Fee Per Reinspection	\$79.00	\$80.00	\$0.00	\$80.00		1.3%	E	Not charged on first inspections (ie. the inspection to determine if a violation is occurring). Reinspection will be charged each subsequent time by-law attends the site to inspect and compliance has not been achieved (does not include inspections for the purpose of gathering further information). See Report FIN-2022-029.
Septic Compliance Letter	Flat Fee	\$90.00	\$98.00	\$0.00	\$98.00		8.9%	E	Fee charged is consistent for all Township departments. See Report FIN-2025-024.
Sign Permit - Temporary	Flat Fee	\$113.00	\$114.00	\$0.00	\$114.00		0.9%	E	See Sign By-law No. 2024-062.
Sign Refusal Appeal - Council Approval *	Administration Fee	\$1,079.00	\$1,097.00	\$0.00	\$1,097.00		1.7%	E	See Sign By-law No. 2024-062.
Sign Variance - Council Approval *	Administration Fee	\$1,285.00	\$1,307.00	\$0.00	\$1,307.00		1.7%	E	See Sign By-law No. 2024-062.
Sign Variance - Staff Approval *	Administration Fee	\$206.00	\$209.00	\$0.00	\$209.00		1.5%	E	See Sign By-law No. 2024-062.
Site Alteration Normal Farm Practices Waiver *	Administration Fee	Subject to recovery of all actual third party costs. May be required to provide a Security Deposit at the discretion of the Designated Official.						E	See Site Alteration By-law No. 2023-057.
Site Alteration Permit Application Fee - Minor *	Administration Fee	\$1,030.00	\$1,047.00	\$0.00	\$1,047.00		1.7%	E	Non-refundable and due at the application submission for the coordination and administration of an application. See Site Alteration By-law No. 2023-057.
Site Alteration Permit Security Deposit - Minor **	Security Deposit	\$3,000.00	\$3,000.00	\$0.00	\$3,000.00		0.0%	E	Due prior to permit issuance. See Site Alteration By-law No. 2023-057.
Site Alteration Permit Application Fee - Intermediate *	Administration Fee	\$2,060.00	\$2,095.00	\$0.00	\$2,095.00		1.7%	E	Non-refundable and due at the application submission for the coordination and administration of an application. See Site Alteration By-law No. 2023-057.
Site Alteration Permit Security Deposit - Intermediate **	Security Deposit	\$5,000.00	\$5,000.00	\$0.00	\$5,000.00		0.0%	E	Due prior to permit issuance. See Site Alteration By-law No. 2023-057.
Site Alteration Permit Application Fee - Large *	Administration Fee	\$3,605.00	\$3,666.00	\$0.00	\$3,666.00		1.7%	E	Non-refundable and due at the application submission for the coordination and administration of an application. See Site Alteration By-law No. 2023-057.
Site Alteration Permit Security Deposit - Large **	Security Deposit	\$10,000.00	\$10,000.00	\$0.00	\$10,000.00		0.0%	E	Due prior to permit issuance. See Site Alteration By-law No. 2023-057.

TYPE OF REVENUE/USER	Unit/Descr	2025 RATE (NO TAX)	2026 RATE (NO TAX)	13% HST	RATE INCL HST	% CHANGE	HST STATUS	COMMENTS
Site Alteration Permit Application Fee - Major *	Administration Fee	\$5,150.00	\$5,237.00	\$0.00	\$5,237.00	1.7%	E	Non-refundable and due at the application submission for the coordination and administration of an application. See Site Alteration By-law No. 2023-057.
Site Alteration Permit Security Deposit - Major **	Security Deposit	To be determined by the Designated Official.				0.0%	E	Due prior to permit issuance. See Site Alteration By-law No. 2023-057.
Site Alteration Permit Service Fee	Per m³	\$0.24	\$0.24	\$0.00	\$0.24	0.0%	E	Paid at time of application. See Site Alteration By-law No. 2023-057.
Violation Fees	The Township may recover its costs of remedying a violation of the Site Alteration By-law No. 2023-057 by invoicing the Owner, by instituting court proceedings or by adding the cost, including interest, to the tax roll, and the exercise of any other available remedy.						E	Double all application fees. See Site Alteration By-law No. 2023-057.
Inspector Attendance at a Property Due to Verified Violation	Per Site Attendance	\$154.00	\$156.00	\$0.00	\$156.00	1.3%	E	Per site attendance by the Inspector as a result of a verified violation. See Site Alteration By-law No. 2023-057.
Designated Official Meeting	Per Meeting	\$450.00	\$457.00	\$0.00	\$457.00	1.6%	E	Administration fee and cost recovery of third party consultant fees for attendance. See Report FIN-2024-024.
Site Alteration Permit Renewal Fee	Per Application	50% of the original application administration fee.					E	See Site Alteration By-law No. 2023-057.
Special Events Permit	Per Letter	\$90.00	\$91.00	\$0.00	\$91.00	1.1%	E	See Report FIN-2022-029
Swimming Pool Enclosure Permit	Flat Fee	\$258.00	\$262.00	\$0.00	\$262.00	1.6%	E	See Report FIN-2024-024.
Third Party Cost Recovery	Actual costs incurred + \$100.00 cumulative administration fee for all invoices						T	Material, equipment, labour/benefits, administration costs, third party consultant/specialist costs - See Report FIN-2020-034
INTERPRETATION								
* the fees denoted with an asterisk are also subject to the Township's disbursements and third party consultant fees including legal reviews incurred for the processing of the application.								
** Security Deposit funds are held by the Township and will be returned to the applicant upon fulfilment of all Permit Conditions. This includes any costs incurred by the Township related to enforcement of the permit conditions or the Site Alteration By-law. If the funds are drawn upon, the applicant is required to top up the funds to the amount determined in Schedule "C" of the Site Alteration By-law No. 2023-057 or as determined by the Designated Official.								
Refund of Permit/Application Fees								
In the case of a withdrawal or abandonment of an application, staff shall determine the amount of paid fees that may be refunded to the applicant, if any, in accordance with the following:								
a.) 80 percent (80%) if administrative functions have only been performed;								
b.) 70 percent (70%) if administrative and internal review functions have only been performed;								
c.) 45 percent (45%) if administrative, internal review, and a completed application has been circulated with comments;								
d.) 35 percent (35%) if application has been sent for second submission and comments have been received;								
e.) no refund shall be made if the application has been approved by staff and/or Council								

SCHEDULE H: PARKS REVIEW OF MUNICIPAL RATES AND SERVICE CHARGES
EFFECTIVE 2026

Schedule A to Report FIN-2025-024

TYPE OF REVENUE/USER	Unit/Descr	2025 RATE (NO TAX)	2026 RATE (NO TAX)	13% HST	RATE INCL HST	% CHANGE	HST STATUS	COMMENTS
Ball Diamonds - No Lights - Non Resident Rental or Commercial Rental	Per Hour	N/A	\$40.69	\$5.29	\$45.98	100.0%	T	See Report COR-2025-029
Ball Diamonds - No Lights	Per Hour	\$32.00	\$32.55	\$4.23	\$36.78	1.7%	T	See Report FIN-2024-024
62.5% Reduced Rate - Ball Diamonds - No Lights	Per Hour	N/A	\$12.21	\$1.59	\$13.79	100.0%	T	See Report COR-2025-029
70% Reduced Rate - Ball Diamonds - No Lights	Per Hour	N/A	\$9.77	\$1.27	\$11.03	100.0%	T	See Report COR-2025-029
75% Reduced Rate - Ball Diamonds - No Lights	Per Hour	\$8.00	\$8.14	\$1.06	\$9.20	1.7%	T	See Report COR-2025-029
90% Reduced Rate - Ball Diamonds - No Lights	Per Hour	\$3.20	\$3.26	\$0.42	\$3.68	1.7%	T	See Report COR-2025-029
Ball Diamonds - Lights - Non Resident Rental or Commercial Rental	Per Hour	N/A	\$48.13	\$6.26	\$54.38	100.0%	T	See Report COR-2025-029
Ball Diamonds - Lights	Per Hour	\$37.85	\$38.50	\$5.01	\$43.51	1.7%	T	
62.5% Reduced Rate - Ball Diamonds - Lights	Per Hour	N/A	\$14.44	\$1.88	\$16.31	100.0%	T	See Report COR-2025-029
70% Reduced Rate - Ball Diamonds - Lights	Per Hour	N/A	\$11.55	\$1.50	\$13.05	100.0%	T	See Report COR-2025-029
75% Reduced Rate - Ball Diamonds - Lights	Per Hour	\$9.34	\$9.63	\$1.25	\$10.88	3.1%	T	See Report COR-2025-029
90% Reduced Rate - Ball Diamonds - Lights	Per Hour	\$3.78	\$3.85	\$0.50	\$4.35	1.9%	T	See Report COR-2025-029
All Ball Diamonds - Non Resident Rental or Commercial Rental	Per Day	N/A	\$240.65	\$31.28	\$271.93	100.0%	T	See Report COR-2025-029
All Ball Diamonds	Per Day	\$189.30	\$192.52	\$25.03	\$217.55	1.7%	T	
62.5% Reduced Rate - All Ball Diamonds	Per Day	N/A	\$72.20	\$9.39	\$81.58	100.0%	T	See Report COR-2025-029
70% Reduced Rate - All Ball Diamonds	Per Day	N/A	\$57.76	\$7.51	\$65.26	100.0%	T	See Report COR-2025-029
75% Reduced Rate - All Ball Diamonds	Per Day	\$47.31	\$48.13	\$6.26	\$54.39	1.7%	T	See Report COR-2025-029
90% Reduced Rate - All Ball Diamonds	Per Day	\$18.95	\$19.25	\$2.50	\$21.75	1.6%	T	See Report COR-2025-029
Ball Diamonds - Dragging - Non Resident Rental or Commercial Rental	Per Occurrence	N/A	\$61.49	\$7.99	\$69.48	100.0%	T	See Report COR-2025-029
Ball Diamonds - Dragging	Per Occurrence	\$48.36	\$49.19	\$6.39	\$55.58	1.7%	T	
62.5% Reduced Rate - Ball Diamonds - Dragging	Per Occurrence	N/A	\$18.45	\$2.40	\$20.84	100.0%	T	See Report COR-2025-029
70% Reduced Rate - Ball Diamonds - Dragging	Per Occurrence	N/A	\$14.76	\$1.92	\$16.68	100.0%	T	See Report COR-2025-029
75% Reduced Rate - Ball Diamonds - Dragging	Per Occurrence	\$12.08	\$12.30	\$1.60	\$13.90	1.8%	T	See Report COR-2025-029
90% Reduced Rate - Ball Diamonds - Dragging	Per Occurrence	\$4.83	\$4.92	\$0.64	\$5.56	1.8%	T	See Report COR-2025-029
Soccer Field - No Lights - Non Resident Rental or Commercial Rental	Per Hour	N/A	\$48.59	\$6.32	\$54.90	100.0%	T	See Report COR-2025-029 and Report FIN-2025-024
Soccer Field - No Lights	Per Hour	\$32.12	\$38.87	\$5.05	\$43.92	21.0%	T	See Report FIN-2017-012 and Report FIN-2025-024
62.5% Reduced Rate - Soccer Field - No Lights	Per Hour	N/A	\$14.58	\$1.89	\$16.47	100.0%	T	See Report COR-2025-029 and Report FIN-2025-024
70% Reduced Rate - Soccer Field - No Lights	Per Hour	N/A	\$11.66	\$1.52	\$13.18	100.0%	T	See Report COR-2025-029 and Report FIN-2025-024
75% Reduced Rate - Soccer Field - No Lights	Per Hour	\$8.05	\$9.72	\$1.26	\$10.98	20.7%	T	See Report COR-2025-029 and Report FIN-2025-024

SCHEDULE H: PARKS REVIEW OF MUNICIPAL RATES AND SERVICE CHARGES
EFFECTIVE 2026

Schedule A to Report FIN-2025-024

TYPE OF REVENUE/USER	Unit/Descr	2025 RATE (NO TAX)	2026 RATE (NO TAX)	13% HST	RATE INCL HST	% CHANGE	HST STATUS	COMMENTS
90% Reduced Rate - Soccer Field - No Lights	Per Hour	\$3.20	\$3.89	\$0.51	\$4.39	21.5%	T	See Report COR-2025-029 and Report FIN-2025-024
Soccer Field - Lights - Non Resident Rental or Commercial Rental	Per Hour	N/A	\$49.75	\$6.47	\$56.22	100.0%	T	See Report COR-2025-029
Soccer Field - Lights	Per Hour	\$39.14	\$39.80	\$5.17	\$44.97	1.7%	T	See Report FIN-2023-025
62.5% Reduced Rate - Soccer Field - Lights	Per Hour	N/A	\$14.93	\$1.94	\$16.87	100.0%	T	See Report COR-2025-029
70% Reduced Rate - Soccer Field - Lights	Per Hour	N/A	\$11.94	\$1.55	\$13.49	100.0%	T	See Report COR-2025-029
75% Reduced Rate - Soccer Field - Lights	Per Hour	\$9.79	\$9.95	\$1.29	\$11.24	1.7%	T	See Report COR-2025-029
90% Reduced Rate - Soccer Field - Lights	Per Hour	\$3.91	\$3.98	\$0.52	\$4.50	1.7%	T	See Report COR-2025-029
Soccer Field - No Lights - Non Resident Rental or Commercial Rental	Per Day	N/A	\$415.36	\$54.00	\$469.36	100.0%	T	See Report COR-2025-029
Soccer Field - No Lights	Per Day	\$326.73	\$332.29	\$43.20	\$375.49	1.7%	T	See Report FIN-2017-012
62.5% Reduced Rate - Soccer Field - No Lights	Per Day	N/A	\$124.61	\$16.20	\$140.81	100.0%	T	See Report COR-2025-029
70% Reduced Rate - Soccer Field - No Lights	Per Day	N/A	\$99.69	\$12.96	\$112.65	100.0%	T	See Report COR-2025-029
75% Reduced Rate - Soccer Field - No Lights	Per Day	\$81.64	\$83.07	\$10.80	\$93.87	1.8%	T	See Report COR-2025-029
90% Reduced Rate - Soccer Field - No Lights	Per Day	\$32.69	\$33.23	\$4.32	\$37.55	1.6%	T	See Report COR-2025-029
Soccer Field - Lights - Non Resident Rental or Commercial Rental	Per Day	N/A	\$506.20	\$65.81	\$572.01	100.0%	T	See Report COR-2025-029
Soccer Field - Lights	Per Day	\$398.19	\$404.96	\$52.64	\$457.60	1.7%	T	See Report FIN-2023-025
62.5% Reduced Rate - Soccer Field - Lights	Per Day	N/A	\$151.86	\$19.74	\$171.60	100.0%	T	See Report COR-2025-029
70% Reduced Rate - Soccer Field - Lights	Per Day	N/A	\$121.49	\$15.79	\$137.28	100.0%	T	See Report COR-2025-029
75% Reduced Rate - Soccer Field - Lights	Per Day	\$99.55	\$101.24	\$13.16	\$114.40	1.7%	T	See Report COR-2025-029
90% Reduced Rate - Soccer Field - Lights	Per Day	\$39.82	\$40.50	\$5.26	\$45.76	1.7%	T	See Report COR-2025-029
Ball Diamond Advertising	Per Season	\$211.95	\$215.56	\$28.02	\$243.58	1.7%	T	
62.5% Reduced Rate - Ball Diamond Advertising	Per Season	N/A	\$80.84	\$10.51	\$91.34	100.0%	T	See Report COR-2025-029
70% Reduced Rate - Ball Diamond Advertising	Per Season	N/A	\$64.67	\$8.41	\$73.07	100.0%	T	See Report COR-2025-029
75% Reduced Rate - Ball Diamond Advertising	Per Season	\$52.92	\$53.89	\$7.01	\$60.90	1.8%	T	See Report COR-2025-029
90% Reduced Rate - Ball Diamond Advertising	Per Season	\$21.20	\$21.56	\$2.80	\$24.36	1.7%	T	See Report COR-2025-029
Horse Paddock - Non Resident Rental or Commercial Rental	Per Day	N/A	\$307.89	\$40.03	\$347.91	100.0%	T	See Report COR-2025-029
Horse Paddock	Per Day	\$242.19	\$246.31	\$32.02	\$278.33	1.7%	T	
62.5% Reduced Rate - Horse Paddock	Per Day	N/A	\$92.37	\$12.01	\$104.37	100.0%	T	See Report COR-2025-029

TYPE OF REVENUE/USER	Unit/Descr	2025 RATE (NO TAX)	2026 RATE (NO TAX)	13% HST	RATE INCL HST	% CHANGE	HST STATUS	COMMENTS
70% Reduced Rate - Horse Paddock	Per Day	N/A	\$73.89	\$9.61	\$83.50	100.0%	T	See Report COR-2025-029
75% Reduced Rate - Horse Paddock	Per Day	\$60.51	\$61.58	\$8.01	\$69.58	1.8%	T	See Report COR-2025-029
90% Reduced Rate - Horse Paddock	Per Day	\$24.23	\$24.63	\$3.20	\$27.83	1.7%	T	See Report COR-2025-029
Picnic Shelter - Non Resident Rental or Commercial Rental	Per Hour	N/A	\$30.76	\$4.00	\$34.76	100.0%	T	See Report COR-2025-029
Picnic Shelter	Per Hour	\$24.19	\$24.61	\$3.20	\$27.81	1.7%	T	
62.5% Reduced Rate - Picnic Shelter	Per Hour	N/A	\$9.23	\$1.20	\$10.43	100.0%	T	See Report COR-2025-029
70% Reduced Rate - Picnic Shelter	Per Hour	N/A	\$7.38	\$0.96	\$8.34	100.0%	T	See Report COR-2025-029
75% Reduced Rate - Picnic Shelter	Per Hour	\$6.03	\$6.13	\$0.80	\$6.93	1.7%	T	See Report COR-2025-029
90% Reduced Rate - Picnic Shelter	Per Hour	\$2.41	\$2.45	\$0.32	\$2.77	1.7%	T	See Report COR-2025-029
Picnic Shelter - Non Resident Rental or Commercial Rental	Per Day	N/A	\$123.08	\$16.00	\$139.07	100.0%	T	See Report COR-2025-029
Picnic Shelter	Per Day	\$96.81	\$98.46	\$12.80	\$111.26	1.7%	T	
62.5% Reduced Rate - Picnic Shelter	Per Day	N/A	\$36.92	\$4.80	\$41.72	100.0%	T	See Report COR-2025-029
70% Reduced Rate - Picnic Shelter	Per Day	N/A	\$29.54	\$3.84	\$33.38	100.0%	T	See Report COR-2025-029
75% Reduced Rate - Picnic Shelter	Per Day	\$24.21	\$24.62	\$3.20	\$27.81	1.7%	T	See Report COR-2025-029
90% Reduced Rate - Picnic Shelter	Per Day	\$9.67	\$9.85	\$1.28	\$11.13	1.8%	T	See Report COR-2025-029
Tennis Courts - No Lights - Non Resident Rental or Commercial Rental	Per Hour	N/A	\$29.11	\$3.78	\$32.90	100.0%	T	See Report COR-2025-029
Tennis Courts - No Lights	Per Hour	\$22.90	\$23.29	\$3.03	\$26.32	1.7%	T	See Report FIN-2021-025
62.5% Reduced Rate - Tennis Courts - No Lights	Per Hour	N/A	\$8.73	\$1.14	\$9.87	100.0%	T	See Report COR-2025-029
70% Reduced Rate - Tennis Courts - No Lights	Per Hour	N/A	\$6.99	\$0.91	\$7.90	100.0%	T	See Report COR-2025-029
75% Reduced Rate - Tennis Courts - No Lights	Per Hour	\$5.71	\$5.82	\$0.76	\$6.58	2.0%	T	See Report COR-2025-029
90% Reduced Rate - Tennis Courts - No Lights	Per Hour	\$2.27	\$2.33	\$0.30	\$2.63	2.6%	T	See Report COR-2025-029
Tennis Courts - Lights - Non Resident Rental or Commercial Rental	Per Hour	N/A	\$43.69	\$5.68	\$49.37	100.0%	T	See Report COR-2025-029
Tennis Courts - Lights	Per Hour	\$34.36	\$34.95	\$4.54	\$39.49	1.7%	T	See Report FIN-2021-025
62.5% Reduced Rate - Tennis Courts - Lights	Per Hour	N/A	\$13.11	\$1.70	\$14.81	100.0%	T	See Report COR-2025-029
70% Reduced Rate - Tennis Courts - Lights	Per Hour	N/A	\$10.49	\$1.36	\$11.85	100.0%	T	See Report COR-2025-029
75% Reduced Rate - Tennis Courts - Lights	Per Hour	\$8.59	\$8.74	\$1.14	\$9.87	1.7%	T	See Report COR-2025-029
90% Reduced Rate - Tennis Courts - Lights	Per Hour	\$3.44	\$3.50	\$0.45	\$3.95	1.7%	T	See Report COR-2025-029
Bench	Per Bench	\$2,500.00	\$2,500.00	\$325.00	\$2,825.00	0.0%	T	See Donation Policy No. 2025-001
Native Tree	Per Native Tree	\$1,350.00	\$1,350.00	\$175.50	\$1,525.50	0.0%	T	See Donation Policy No. 2025-001
Personnel Costs	Per Hour Per Personnel	Actual Costs Incurred					T	

TYPE OF REVENUE/USER	Unit/Descr	2025 RATE (NO TAX)	2026 RATE (NO TAX)	13% HST	RATE INCL HST	% CHANGE	HST STATUS	COMMENTS
Fireworks Security Deposit	Per Display	\$500.00	\$500.00	\$0.00	\$500.00	0.0%	E	Clean up of Township lands after fireworks display.
Baseball Equipment and Lights Security Deposit	Per Season	\$50.00	\$50.00	\$0.00	\$50.00	0.0%	E	Lights key provided to ball diamond rentals with light use. Equipment key provided to renters with a minimum of eight rentals.
Picnic Shelter Washroom Key Security Deposit	Per Rental	\$50.00	\$50.00	\$0.00	\$50.00	0.0%	E	
Horse Paddock Security Deposit	Per Rental	\$300.00	\$300.00	\$0.00	\$300.00	0.0%	E	
INTERPRETATION								
· Booking availability of Township fields are dependent on field conditions.								
· Lights fees are effective after 8:30 p.m.								
· Ball Diamond dragging is upon request and approval - June 15, 2016 Special Council Meeting.								
· Ball Diamond Advertising is available from May to October								
· Horse Paddock rental is restricted to horse paddock and tractor pull area.								
· Personnel Costs are applicable for any additional staffing requirements for events at the discretion of the Director of Public Works, Parks and Facilities subject to operational demands and staff availability. See Report REC-2023-004 and Report FIN-2023-030.								
· Example of Commercial Rentals include Auctions, Sale of Merchandise - See Report FIN-2019-031								

SCHEDULE I: OPTIMIST RECREATION CENTRE REVIEW OF MUNICIPAL RATES AND SERVICE CHARGES
EFFECTIVE 2026

Schedule A to Report FIN-2025-024

TYPE OF REVENUE/USER	Unit/Descr	2025 RATE (NO TAX)	2026 RATE (NO TAX)	13% HST	RATE INCL HST	% CHANGE	HST STATUS	COMMENTS
Arena Floor - Non Resident Rental or Commercial Rental	Per Hour	N/A	\$108.66	\$14.13	\$122.79	100.0%	T	See Report COR-2025-029 and Report FIN-2025-024
Arena Floor	Per Hour	\$81.64	\$86.93	\$11.30	\$98.23	6.5%	T	See Report FIN-2025-024
62.5% Reduced Rate - Arena Floor	Per Hour	N/A	\$32.60	\$4.24	\$36.84	100.0%	T	See Report COR-2025-029 and Report FIN-2025-024
70% Reduced Rate - Arena Floor	Per Hour	N/A	\$26.08	\$3.39	\$29.47	100.0%	T	See Report COR-2025-029 and Report FIN-2025-024
75% Reduced Rate - Arena Floor	Per Hour	\$20.34	\$21.73	\$2.83	\$24.56	6.8%	T	See Report COR-2025-029 and Report FIN-2025-024
90% Reduced Rate - Arena Floor	Per Hour	\$8.16	\$8.69	\$1.13	\$9.82	6.5%	T	See Report COR-2025-029 and Report FIN-2025-024
Ice - Non - Prime - Non Resident Rental or Commercial Rental	Per Hour	N/A	\$86.56	\$11.25	\$97.82	100.0%	T	See Report COR-2025-029
Ice - Non - Prime	Per Hour	\$68.09	\$69.25	\$9.00	\$78.25	1.7%	T	
62.5% Reduced Rate - Ice - Non-Prime	Per Hour	N/A	\$25.97	\$3.38	\$29.34	100.0%	T	See Report COR-2025-029
70% Reduced Rate - Ice - Non-Prime	Per Hour	N/A	\$20.78	\$2.70	\$23.48	100.0%	T	See Report COR-2025-029
75% Reduced Rate - Ice - Non-Prime	Per Hour	\$16.95	\$17.31	\$2.25	\$19.56	2.1%	T	See Report COR-2025-029
90% Reduced Rate - Ice - Non-Prime	Per Hour	\$6.80	\$6.93	\$0.90	\$7.83	1.8%	T	See Report COR-2025-029
Ice - Prime - Non Resident Rental or Commercial Rental	Per Hour	N/A	\$306.39	\$39.83	\$346.22	100.0%	T	See Report COR-2025-029
Ice - Prime	Per Hour	\$241.02	\$245.11	\$31.86	\$276.97	1.7%	T	See Report FIN-2023-030
Gymnasium - Non Resident Rental or Commercial Rental	Per Hour	N/A	\$53.39	\$6.94	\$60.33	100.0%	T	See Report COR-2025-029
Gymnasium	Per Hour	\$42.00	\$42.71	\$5.55	\$48.26	1.7%	T	See Report FIN-2024-024
62.5% Reduced Rate - Gymnasium	Per Hour	N/A	\$16.02	\$2.08	\$18.10	100.0%	T	See Report COR-2025-029
70% Reduced Rate - Gymnasium	Per Hour	N/A	\$12.81	\$1.67	\$14.48	100.0%	T	See Report COR-2025-029
75% Reduced Rate - Gymnasium	Per Hour	\$10.50	\$10.68	\$1.39	\$12.07	1.7%	T	See Report COR-2025-029
90% Reduced Rate - Gymnasium	Per Hour	\$4.20	\$4.27	\$0.56	\$4.83	1.7%	T	See Report COR-2025-029
Personnel Costs	Per Hour Per Personnel		Actual Costs Incurred				T	
Rink Board Advertising	Per Year	\$423.88	\$431.09	\$56.04	\$487.13	1.7%	T	

SCHEDULE I: OPTIMIST RECREATION CENTRE REVIEW OF MUNICIPAL RATES AND SERVICE CHARGES
EFFECTIVE 2026

TYPE OF REVENUE/USER	Unit/Descr	2025 RATE (NO TAX)	2026 RATE (NO TAX)	13% HST	RATE INCL HST	% CHANGE	HST STATUS	COMMENTS
62.5% Reduced Rate - Rink Board Advertising	Per Year	N/A	\$161.66	\$21.02	\$182.67	100.0%	T	See Report COR-2025-029
70% Reduced Rate - Rink Board Advertising	Per Year	N/A	\$129.33	\$16.81	\$146.14	100.0%	T	See Report COR-2025-029
75% Reduced Rate - Rink Board Advertising	Per Year	\$105.93	\$107.77	\$14.01	\$121.78	1.7%	T	See Report COR-2025-029
90% Reduced Rate - Rink Board Advertising	Per Year	\$42.40	\$43.11	\$5.60	\$48.71	1.7%	T	See Report COR-2025-029

INTERPRETATION

- Ice - Non-Prime: Weekdays from 9:00 am to 5:00 pm
- Ice - Prime: Weekdays from 5:00 pm to 10:00 pm, Saturdays, Sundays
- Arena and Ice rentals include the use of the change rooms
- Personnel Costs are applicable for any additional staffing requirements for events at the discretion of the Director of Public Works, Parks and Facilities subject to operational demands and staff availability. See Report REC-2023-004 and Report FIN-2023-030.
- Example of Commercial Rentals include Auctions, Sale of Merchandise - See Report FIN-2019-031

SCHEDULE J: PUSLINCH COMMUNITY CENTRE REVIEW OF MUNICIPAL RATES AND SERVICE CHARGES
EFFECTIVE 2026

Schedule A to Report FIN-2025-024

TYPE OF REVENUE/USER	Unit/Descr	2025 RATE (NO TAX)	2026 RATE (NO TAX)	13% HST	RATE INCL HST	% CHANGE	HST STATUS	COMMENTS
Meeting Room - Non Resident Rental or Commercial Rental	Per Hour	\$39.43	\$40.10	\$5.21	\$45.31	1.7%	T	
Meeting Room	Per Hour	\$31.54	\$32.08	\$4.17	\$36.25	1.7%	T	
62.5% Reduced Rate - Meeting Room	Per Hour	N/A	\$12.03	\$1.56	\$13.59	100.0%	T	See Report COR-2025-029
70% Reduced Rate - Meeting Room	Per Hour	N/A	\$9.62	\$1.25	\$10.88	100.0%	T	See Report COR-2025-029
75% Reduced Rate - Meeting Room	Per Hour	\$7.82	\$8.02	\$1.04	\$9.06	2.6%	T	See Report COR-2025-029
90% Reduced Rate - Meeting Room	Per Hour	\$3.14	\$3.21	\$0.42	\$3.63	2.2%	T	See Report COR-2025-029
Hall - Non-Prime - Non Resident Rental or Commercial Rental	Per Hour	\$84.64	\$94.09	\$12.23	\$106.32	11.2%	T	See Report FIN-2025-024
Hall - Non-Prime	Per Hour	\$67.74	\$75.27	\$9.79	\$85.06	11.1%	T	See Report FIN-2025-024
62.5% Reduced Rate - Hall - Non-Prime	Per Hour	N/A	\$28.23	\$3.67	\$31.90	100.0%	T	See Report COR-2025-029 and Report FIN-2025-024
70% Reduced Rate - Hall - Non-Prime	Per Hour	N/A	\$22.58	\$2.94	\$25.52	100.0%	T	See Report COR-2025-029 and Report FIN-2025-024
75% Reduced Rate - Hall - Non-Prime	Per Hour	\$16.95	\$18.82	\$2.45	\$21.26	11.0%	T	See Report COR-2025-029 and Report FIN-2025-024
90% Reduced Rate - Hall - Non-Prime	Per Hour	\$6.77	\$7.53	\$0.98	\$8.51	11.2%	T	See Report COR-2025-029 and Report FIN-2025-024
Hall - Non-Prime - Non Resident Rental or Commercial Rental	Full Day Rental	\$575.64	\$638.64	\$83.02	\$721.66	10.9%	T	See Report FIN-2025-024
Hall - Non-Prime	Full Day Rental	\$460.54	\$510.91	\$66.42	\$577.33	10.9%	T	See Report FIN-2025-024
62.5% Reduced Rate - Hall - Non-Prime	Full Day Rental	N/A	\$191.59	\$24.91	\$216.50	100.0%	T	See Report COR-2025-029 and Report FIN-2025-024
70% Reduced Rate - Hall - Non-Prime	Full Day Rental	N/A	\$153.27	\$19.93	\$173.20	100.0%	T	See Report COR-2025-029 and Report FIN-2025-024
75% Reduced Rate - Hall - Non-Prime	Full Day Rental	\$115.16	\$127.73	\$16.60	\$144.33	10.9%	T	See Report COR-2025-029 and Report FIN-2025-024
90% Reduced Rate - Hall - Non-Prime	Full Day Rental	\$46.03	\$51.09	\$6.64	\$57.73	11.0%	T	See Report COR-2025-029 and Report FIN-2025-024
Hall - Prime - Non Resident Rental or Commercial Rental	12 Hour Rental	\$1,015.75	\$1,033.02	\$134.29	\$1,167.31	1.7%	T	See Report FIN-2023-030 and Report FIN-2023-032.
Hall - Prime	12 Hour Rental	\$604.05	\$614.32	\$79.86	\$694.18	1.7%	T	See Report FIN-2023-032.
Hall - Prime - Non Resident Rental or Commercial Rental	Per Hour	\$84.65	\$86.13	\$11.20	\$97.32	1.7%	T	See Report FIN-2023-032 and Report FIN-2024-024.
Hall - Prime	Per Hour	\$67.74	\$68.90	\$8.96	\$77.86	1.7%	T	See Report FIN-2023-032.
Hall - Set-up Fee - Non Resident Rental or Commercial Rental	Per Hour	\$84.65	\$86.13	\$11.20	\$97.32	1.7%	T	
Hall - Set-up Fee	Per Hour	\$67.74	\$68.90	\$8.96	\$77.86	1.7%	T	
Use of Kitchen Facilities - Non Prime - Non Resident Rental or Commercial Rental	Per Hour	\$48.41	\$49.24	\$6.40	\$55.64	1.7%	T	
Use of Kitchen Facilities - Non Prime	Per Hour	\$33.07	\$33.64	\$4.37	\$38.01	1.7%	T	
62.5% Reduced Rate - Use of Kitchen Facilities - Non Prime	Per Hour	N/A	\$12.62	\$1.64	\$14.25	100.0%	T	See Report COR-2025-029
70% Reduced Rate - Use of Kitchen Facilities - Non Prime	Per Hour	N/A	\$10.09	\$1.31	\$11.40	100.0%	T	See Report COR-2025-029
75% Reduced Rate - Use of Kitchen Facilities - Non Prime	Per Hour	\$8.27	\$8.41	\$1.09	\$9.50	1.7%	T	See Report COR-2025-029
90% Reduced Rate - Use of Kitchen Facilities - Non Prime	Per Hour	\$3.29	\$3.36	\$0.44	\$3.80	2.2%	T	See Report COR-2025-029

TYPE OF REVENUE/USER	Unit/Descr	2025 RATE (NO TAX)	2026 RATE (NO TAX)	13% HST	RATE INCL HST	% CHANGE	HST STATUS	COMMENTS
Licenced Events - Fenced Outdoor Patio - Non Resident Rental or Commercial Rental	Flat Rate	\$86.58	\$88.05	\$11.45	\$99.50	1.7%	T	
Licenced Events - Fenced Outdoor Patio	Flat Rate	\$69.26	\$70.44	\$9.16	\$79.60	1.7%	T	
62.5% Reduced Rate - Licenced Events - Fenced Outdoor Patio	Flat Rate	N/A	\$26.42	\$3.43	\$29.85	100.0%	T	See Report COR-2025-029
70% Reduced Rate - Licenced Events - Fenced Outdoor Patio	Flat Rate	N/A	\$21.13	\$2.75	\$23.88	100.0%	T	See Report COR-2025-029
75% Reduced Rate - Licenced Events - Fenced Outdoor Patio	Flat Rate	\$17.30	\$17.61	\$2.29	\$19.90	1.8%	T	See Report COR-2025-029
90% Reduced Rate - Licenced Events - Fenced Outdoor Patio	Flat Rate	\$6.92	\$7.04	\$0.92	\$7.96	1.8%	T	See Report COR-2025-029
Personnel Costs	Per Hour Per Personnel	Actual Costs Incurred					T	
Facility Rental Security Deposit - Hall Rental Only or Hall and Meeting Room Rental	Per Booking	\$1,500.00	\$1,500.00	\$0.00	\$1,500.00	0.0%	E	See Report FIN-2022-029
Facility Rental Security Deposit - Meeting Room/Kitchen Facility Only	Per Booking	\$365.00	\$365.00	\$0.00	\$365.00	0.0%	E	See Report FIN-2022-029

INTERPRETATION

- An 8 hour booking is required for the Meeting Room if renting with a full day or 12 hour booking of the Hall.
- A minimum of a 3 hour booking required for all hourly Hall and Kitchen Facility rentals.
- Additional hours beyond the 12 hour full day rental maximum subject to availability.
- Hall rentals include the use of the kitchen facility (dishes, silverware, cooking utensils, dishwasher, coffee maker, etc. included).
- Hall - Non-Prime: Monday to Thursday and Sunday Rentals; Hall - Prime: Friday and Saturday
- If the outdoor patio has been included on the Special Occasion Permit or Caterer's Endorsement, Township Staff will fence the outdoor patio.
- The security deposit is fully refundable after the Event, provided there are no damages to the facility, the access key is returned, and all terms of the Township's Alcohol Risk Management policy, the Special Occasion Permit or Caterer's Endorsement, any Township agreements and all applicable federal, provincial and municipal laws, policies, guidelines, regulations and by-laws, including without limitation, the Liquor Licence and Control Act, 2019 are adhered to.
- The Hall - Set-up Fee - is after 5:00 p.m. on Friday only and must include a Saturday rental. This service is only available if the hall is not booked 7 days prior to the event date.
- Personnel Costs are applicable for any additional staffing requirements for events at the discretion of the Director of Public Works, Parks and Facilities subject to operational demands and staff availability. See Report REC-2023-004 and Report FIN-2023-030.
- Example of Commercial Rentals include Auctions, Sale of Merchandise - See Report FIN-2019-031.

From: [Township of Puslinch](#)
To: [Laura Emery](#)
Subject: New Entry: Reduced Rate Eligibility Feedback Form
Date: Friday, August 1, 2025 1:49:32 PM

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Community Group Name:

Puslinch Pickleball

How would these proposed changes to facility rental rates impact your community group's operations, if at all? Please share your thoughts below.

At the current rate we are being charged we do have a substantial buffer to allow us to cover the cost to replace nets and balls and allow us to contribute to the park eg. new windscreens for the tennis courts 2026. Going forward with the increase we will not have any excess funds as we try to keep the fees to play affordable for all. Our current financial success is due to the numbers in our membership along with the reduced rate. Once the courts are open in the new complex on Clair Rd we may lose some members which could have an impact on us financially. The answer below is "no" meaning currently.

Would the changes described above impact your group financially?

No

Is a two year phased in approach sufficient to assist with this transition?

Yes

Considering that operating costs are not fully funded by rental fees, do you have an alternative reduced rate that you would propose?

We feel the reduced rate for seniors should be a reduced rate of 70-75%. At a seniors stage of life a number are on reduced

incomes. It is important that seniors remain active and social. We need more seniors activities in the Township. Offering a reduced rate for Township senior residents may help this.

Is there any further information or comments you would like to share with Council.

We appreciate being able to participate in the survey and also the opportunity the Township has given us of building our club financially. Thank you.

Sent from [Township of Puslinch](#)

From: [Township of Puslinch](#)
To: [Laura Emery](#)
Subject: New Entry: Reduced Rate Eligibility Feedback Form
Date: Wednesday, August 6, 2025 4:35:14 PM

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Community Group Name:

Puslinch minor ball

How would these proposed changes to facility rental rates impact your community group's operations, if at all? Please share your thoughts below.

Puslinch minor ball is growing every year and with that comes more equipment purchases and uniforms. When rental fees are increased this eats into the money we have set aside for those purchases and then also for any donations we planned on giving out. We also provide subsidies for families who need it so that their children can participate in our programs. When fees increase the directly affects what we can offer up for subsidies.

Would the changes described above impact your group financially?

Yes

If yes, please explain below:

Any increase in fees would bite into our financials.
See above comment

Is a two year phased in approach sufficient to assist with this transition?

Yes

Considering that operating costs are not fully funded by rental fees, do you have an alternative reduced rate that you would propose?

Work at advertising in ball diamonds or hockey rink. When the advertising is affordable more companies will sponsor and bring in more money

Is there any further information or comments you would like to share with Council.

We understand everything is increasing, gas, minimum wage etc. so we know fees also have to increase. With that we need mention things like baseball bases and pitching plates would need to be replaced more often as they are being used by many groups.

Sent from [Township of Puslinch](#)

From: [Township of Puslinch](#)
To: [Laura Emery](#)
Subject: New Entry: Reduced Rate Eligibility Feedback Form
Date: Wednesday, August 6, 2025 2:40:24 PM

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Community Group Name:

Puslinch Minor Soccer Club

How would these proposed changes to facility rental rates impact your community group's operations, if at all? Please share your thoughts below.

Our association will stay the course with traditional rentals from the Puslinch Township and accept the increases. We are over capacity for the number of fields that the township has and already source out other facilities. We do not anticipate a change in our day-to-day operations as a result of this increase. It is what it is.

Would the changes described above impact your group financially?

Yes

If yes, please explain below:

We will need to increase our budget line for facilities/fields and will pass on the increase to our membership through an increase in player fees.

Is a two year phased in approach sufficient to assist with this transition?

Yes

Considering that operating costs are not fully funded by rental fees, do you have an alternative reduced rate that you would propose?

Not at this time

Is there any further information or comments you would like to share with Council.

Nothing with regards to this increase in rental costs.

Would like to advise that we are in desperate need of another 9v9 field though!

Sent from [Township of Puslinch](#)

From: [Township of Puslinch](#)
To: [Laura Emery](#)
Subject: New Entry: Reduced Rate Eligibility Feedback Form
Date: Friday, August 8, 2025 9:54:12 AM

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Community Group Name:

Friends of Mill Creek

How would these proposed changes to facility rental rates impact your community group's operations, if at all? Please share your thoughts below.

AS I do not see in table above the rate changes for the community centre rooms I will assume it will be a minimum impact

Would the changes described above impact your group financially?

No

Is a two year phased in approach sufficient to assist with this transition?

Yes

Considering that operating costs are not fully funded by rental fees, do you have an alternative reduced rate that you would propose?

No

Sent from [Township of Puslinch](#)



REPORT COR-2025-029

TO: Mayor and Members of Council

PREPARED BY: Laura Emery, Communications & Committee Coordinator
Sarah Huether, Interim Manager of Corporate Services/Deputy Clerk

PRESENTED BY: Laura Emery, Communications & Committee Coordinator

MEETING DATE: July 9, 2025

SUBJECT: Recreation and Community Wellness Advisory Committee User Fees and Charges By-law Recommendations

RECOMMENDATION

That Report COR-2025-029 entitled Recreation and Community Wellness Advisory Committee User Fees and Charges By-law Recommendations be received for information; and

That Council direct staff to seek feedback from community groups that are eligible for a reduced rate regarding potential impacts of the proposed amendments to the Township's User Fees and Charges By-law; and,

That Council direct staff to report back with the feedback received as part of the proposed 2026 User Fees and Charges By-law; and,

That Council direct staff to incorporate a non-resident rental surcharge of 25% to all Township facility non-resident rentals as part of the 2026 User Fees and Charges By-law.

Purpose

The purpose of this report is to provide Council with the recommendations from the Recreation and Community Wellness Advisory Committee with respect to reduced rates for eligible user groups and non-resident user fees and to seek Council's direction to engage with impacted community groups.

Background

Council at its September 24, 2024 meeting directed the Recreation and Community Wellness Advisory Committee to conduct an analysis of comparator and boundary municipalities regarding what they provide for reduced rates for eligible user groups, as well as reviewing the

annual financial and membership details for the Township's current eligible user groups. Subsequently, the Recreation and Community Wellness Advisory Committee at its meeting on June 17, 2025 resolved as follows:

Resolution No. 2025-018:

Moved by Beth Charles and

Seconded by Joanna Jefferson

That Committee Memo MEMO-2025-001 entitled Reduced Rate Eligibility Analysis be received; and,

Whereas the reduced rate eligibility analysis was completed through researching the Township's comparator municipalities reduced rates without consultation with user groups that may be impacted by the proposed changes; and,

Therefore it be resolved,

That the Committee recommends that Council direct staff to separate Seniors' Events or Programs into Seniors' Recreation Programs and Seniors Events; and,

That the Committee recommends that Council direct staff to change the reduced rate from 90% to 50% for sports and recreation activities related to Seniors' Recreation Programs that meet the eligibility criteria; and,

That this reduction is phased in over a two-year period; and,

That the Committee recommends that Council direct staff to maintain the 90% reduced rate eligibility for Seniors Events; and,

That the Committee recommends that Council direct staff to change the reduced rate from 75% to 50% for sports and recreation activities related to organizations that meet the eligibility criteria; and,

That this reduction is phased in over a two-year period; and,

That engagement with the user groups take place prior to any reduction in reduced rates be decided.

CARRIED

Additionally, the Recreation and Community Wellness Advisory Committee was directed to conduct analysis of comparator and boundary municipalities regarding non-resident rental rates. Subsequently, the Recreation and Community Wellness Advisory Committee at its meeting on June 17, 2025 resolved as follows:

Resolution No. 2025-019:

Moved by Margaret Hauwert and
Seconded by Beth Charles

That Committee Memo MEMO-2025-002 entitled Resident and Non-Resident Analysis be received; and,

That the Committee recommends that Council implement a non-resident rental surcharge of 25% to all Township facility non-resident rentals as part of the 2026 User Fees and Charges By-law.

CARRIED

Comments**Seniors Reduced Rate Eligibility**

The Recreation and Community Wellness Advisory Committee recommends subject to community feedback that Section 33 of the User Fees and Charges By-law be amended to state:

“A 90% reduced rate shall apply to Seniors’ Community Events that meet the eligibility criteria, and a 50% reduced rate shall apply to Seniors’ Recreation Programs that meet the eligibility criteria”.

During the Recreation and Community Wellness Advisory Committee’s analysis of comparator and boundary municipalities it was found that reduced rates are not offered for any seniors’ community events and recreation programming. However, the Committee acknowledges the importance in its mandate to support and foster the Township’s senior community and recommends that a 50% reduced rate for seniors’ events and programming still be offered for those eligible groups. The reduction in the reduced rate is to be phased in over a two-year period. This would result in a 70% reduced rate in 2026 and a 50% reduced rate in 2027, pending the organizations continue to meet the reduced rate eligibility requirements.

It is recommended that Senior Community Events continue to receive a 90% reduced rate as these events serve a vital role in enhancing the quality of life for our senior community. For example, a singular event such as senior’s lunch-in hosted by a local Puslinch organization would qualify so long as the organization hosting the event met the eligibility criteria. The eligibility criteria will be further detailed with the annual user fees and charges by-law following engagement with community groups.

All Other Organizations Reduced Rate Eligibility

The Recreation and Community Wellness Advisory Committee recommends all other organizations that meet the 75% reduced rate eligibility criteria should be reduced to 50%, phased in over a two-year period. This would result in a 62.5% reduced rate in 2026 and a 50% reduced rate in 2027, pending the organizations continue to meet the reduced rate eligibility requirements. This recommendation is supported by the comparator and boundary municipality analysis that found that the Township offers the most generous reduced rate programs, while comparators provide a between a 30% to 50% discount for eligible user groups. Schedule "A" provides the analysis completed by the Reduced Rate Eligibility Analysis Sub-committee.

The recommendations made by the Recreation and Community Wellness Advisory Committee do not apply to those user groups who host large community events through their endeavours (ex. Optimist Club of Puslinch and the Aberfoyle Agricultural Society). Therefore, these groups would maintain their 75% reduced rate.

Using the 2025 User Fees and Charges By-law fees, the below chart provides a comparison of facility rental rates and the recommended reduced rental rates for Council's reference.

Facility	No Reduced Rate	50% Reduced Rate	75% Reduced Rate	90% Reduced Rate
ORC Gymnasium	\$53.48	\$26.74	\$13.37	\$5.35
Baseball Diamond (No Lights)	\$32.00	\$16.00	\$8.00	\$3.20
Soccer Field (No Lights)	\$32.12	\$16.06	\$8.05	\$3.20
Tennis Courts (No Lights)	\$22.90	\$11.45	\$5.71	\$2.27
PCC Hall (Resident rate, non-prime time)	\$67.74	\$33.87	\$16.95	\$6.77

Non-Resident Rental Rates

Through the Recreation and Community Wellness Advisory analysis, it is recommended that the 2026 User Fees and Charges By-law be updated to include a non-resident rental surcharge of 25% for all Township facilities, rented by non-Puslinch residents. This recommendation is supported by the comparator and boundary municipality analysis as most comparators include

a non-resident user fee in their User Fees and Charges By-law. Schedule “B” provides a complete analysis completed by the Resident and Non-Resident Rate Recreation and Community Wellness Advisory Committee Sub-committee.

Using the 2025 User Fees and Charges By-law fees, the below chart provides a comparison of the 2024 facility user fees and the fee for with a 25% surcharge:

Facility	User Fee	25% Surcharge Non-resident User Fee
ORC Gymnasium	\$53.48	\$66.85
Baseball Diamond (No Lights)	\$32.00	\$40.00
Soccer Field (No Lights)	\$32.12	\$40.15
Tennis Courts (No Lights)	\$22.90	\$38.63
PCC Hall (Resident rate, non-prime time)	\$67.74	\$84.64 (currently implemented)
Ice Rink (Prime)	\$241.02	\$301.28

Financial Implications

As detailed throughout the report.

Applicable Legislation and Requirements

Section 391 (1) of the Municipal Act

Engagement Opportunities

There is an opportunity for specific engagement to the affected user groups who's reduced rate may be impacted by these recommendations.

Attachments

Schedule A – MEMO-2025-001 Reduced Rate Eligibility Sub-committee Memo

Schedule B – MEMO-2025-002 Resident and Non-Resident Rate Analysis

Respectfully submitted,

Reviewed by:

Laura Emery,
Communications & Committee
Coordinator

Justine Brotherson,
Interim Director of Corporate
Services/Municipal Clerk

COMMITTEE MEMO

TO: Recreation and Community Wellness Advisory Committee

FROM: Reduced Rate Eligibility Sub-Committee Members
Stephanie McCrone & Jessica Goyda

MEETING DATE: June 17, 2025

SUBJECT: Reduced Rate Eligibility Analysis

Recommendation

That Committee Memo MEMO-2025-001 entitled Reduced Rate Eligibility Analysis be received; and,

Whereas the reduced rate eligibility analysis was completed through researching the Township's comparator municipalities reduced rates without consultation with user groups that may be impacted by the proposed changes; and,

Therefore it be resolved,

That the Committee recommends that Council direct staff to change the reduced rate from 90% to ____% for sports and recreation activities related to Seniors' Events and Programs that meet the eligibility criteria; and,

That this reduction is completed over a two-year period; and,

That the Committee recommends that Council change Section 29 of the User Fees and Charges By-law to increase the duration or frequency of one complimentary two-hour room rental for one meeting during non-prime times in the Meeting Room to a ____ - hour room rental and/or ____ complimentary two-hour room rental(s) for ____ meeting(s) during non-prime times in the Meeting Room.

Purpose

The purpose of this Committee Memo is to inform the Recreation and Community Wellness Advisory Committee on the findings of comparator and boundary municipalities reduced rental rates for prescribed community groups as well as the reduced rate eligibility criteria.

Comments

Based on the information collected from comparator and boundary municipalities, an overall summary is listed below.

Eligibility Criteria Comparison

Whereas the Township has eligibility requirements for reduced rates included within the Use Fees and Charges By-law, this is not the case in any of the other comparator municipalities. Wellington North is in the process of putting a policy in place for reduced rates, however, at the time of writing this report, there is no policy. Although, the sub-committee believes there may be adjustments required to the eligibility requirements for the Township of Puslinch. It is recommended that it is good practice to keep the eligibility requirements included in the User Fees and Charges By-law and have the eligibility criteria submitted to Township staff on an annual basis to ensure clear and transparent expectations to the public.

Some of the comparator and boundary municipalities do include language in their User Fees and Charges By-laws as it relates to providing reduced rates for minor sports groups. For instance – Centre Wellington, who does provide a discount of 30% for sports facilities requires that 80% of their membership resides in Township of Centre Wellington and 100% of the users are youth (under the age of 18).

Rate Comparisons for Sports Facilities, Halls and Boardrooms and Pre-School

Sports Facilities – Youth Minor Sports and Seniors

- Puslinch offers one of the most generous reduced rental rates among the comparator and boundary municipalities as it relates to sports facilities.

Puslinch Rate Reductions Available

- 75% discount for eligible organizations.
- 90% discount for Seniors' Events or Programs that meet criteria.

Comparator Municipalities vary significantly in how reduced rates are applied to sports facilities. The chart below provides a high-level overview which can be viewed in greater detail in the attached Schedule A.

Municipality	Ice Rental Discount (Minor Sports)	Fields/Diamonds Discount (Minor Sports)	Other Youth Sport Discounts	Seniors Discount on Sports Facility Rental
Cambridge	40%	Not specified	Not specified	None
Centre Wellington	30%	30%	30% on floor sports	None
Erin	15%	None or youth > adult	None	None

Guelph	45% subsidy	45% subsidy	Pools, gyms: 45%	None
Guelph Eramosa	None	None	35% for school field trips	None
Hamilton	43% (subsidized groups)	50% youth affiliated	Gyms: 50% subsidized	None
Mapleton	17%	\$15.50/participant /year	\$15.50/participant/year	None
Minto	18%	Annual fee/participant	Arena, Ball, Soccer: per participant	None
Milton	No info	50% youth (fields), 25% (beach vball)	None	None
Wellington North	25%	20–40% (local minor orgs)	25% for arena floor sports	None

Based on the information gathered from comparator and boundary municipalities, here are some key points.

- Puslinch's 75–90% discounts for eligible groups including youth sports and seniors are exceptional relative to comparator municipalities.
- Most other comparator municipalities provide 30–50% discounts for youth/minor sports.
- Seniors' discounts are rare or unspecified in most comparator municipalities.
- Some comparator municipalities use a flat annual fee (e.g., Mapleton, Minto), while Puslinch uses a percentage-based discount.

Currently, seniors receive a 90% discount on facility rentals, while local youth sports organizations receive a 75% reduction. These rates are significantly more generous than those offered by comparator and boundary municipalities. In the interest of equity, any adjustments to these discounts should ensure consistent treatment across all eligible groups.

Offering reduced rental rates to external program providers remains an effective tool to ensure residents continue to benefit from accessible and diverse recreational opportunities. However, the existing discount structure is more generous than that of comparator municipalities. Moderately adjusting the discount rates would help ensure that the Township can continue to support community programming while managing fiscal responsibilities. It is important that any changes be implemented in a manner that maintains incentives for private and non-profit organizations to offer services locally. Changes and modification to discount rates need to consider the right balance between keeping things affordable for program providers and making sure the Township can cover its costs in a sustainable way.

Notably, Puslinch is the only municipality among its comparators where senior groups are currently eligible for a reduced rate for sports facility rentals. The Township may wish to review and potentially revise the eligibility criteria for senior discounts to better reflect regional practices.

Through the sub-committee's findings and analysis, it is recommended that a gradual reduction of facility rental discounts be implemented for sports facilities for both youth and seniors, in order to be more in line with comparator and boundary municipalities. Aligning Puslinch's discount rates with those of comparator municipalities would help maintain accessibility while improving cost recovery. A revised, uniform discount structure would promote fairness among all eligible groups.

To minimize the impact on affected groups and provide time for financial planning, it is further recommended that the Township implement a phased approach over two years. This will help maintain affordability in the short term while gradually aligning Puslinch with the practices of member municipalities and supporting the long-term sustainability of recreational services.

Community Groups – Halls and Boardrooms

The Township of Puslinch provides for one complimentary 2-hour meeting per year for eligible groups. Eligible groups are those that provide services benefiting the Township and its residents.

Compared to our comparator municipalities, in some cases, Puslinch's policy is more limited in terms of the frequency and duration of complimentary facility use. For example:

- In Centre Wellington, a community group located within the Township and already a regular facility renter can use the meeting room(s) at no charge.
- A Centre Wellington community group located within the Township, even if not a regular facility renter, can access a meeting room for 2 hours per month at no charge (e.g., Food Bank, Lions Club).
- In Wellington North, local user groups identified as providing benefit to the community at large receive one meeting per month at no cost.

The sub-committee recommends that staff consider increasing the duration or frequency of complimentary or discounted meeting space use during non-prime times for eligible groups. This would better align with comparable municipalities and further support organizations that contribute to community well-being.

Additionally, the following community events are exempt from the rental fees in the User Fees and Charges By-law:

- Fall Fair
- Santa Claus Parade
- Canada Day and Family Day
- Remembrance Day

- The Winter Classic Tournament held during the Family Day Long Weekend including events held on the statutory holiday are exempt from the payment of rental fees with the exception of part-time staffing costs

Although data from comparator municipalities is limited, the Township appears to offer a more generous exemption for community special events. This approach supports the community's most valued traditions while remaining fiscally responsible and equitable. The exemptions currently in place for the special events listed above are key parts of Puslinch's community calendar. They help bring people together, build local pride, and get all ages involved. By continuing to support them, the Township shows it values these traditions and wants to keep the community engaged. Therefore, it is recommended that the current policy for special events exemptions be maintained.

Pre-School

The Township currently provides a significant facility rental reduction to Whistlestop Co-operative Pre-School, a provider of early childhood education and care in the community. Although research indicates that comparator municipalities generally do not offer similar rental discounts to preschools, these municipalities benefit from a broader range of both public and private early learning options, which reduces the necessity for direct municipal support. In contrast, Puslinch lacks comparable alternatives, placing greater importance on the continued operation of Whistlestop. It is recommended that any future changes to the rental reduction should consider the lack of alternatives in the Township and the potential impact on families.

Summary

In summary, the analysis conducted by the Reduced Rate Eligibility sub-committee provides important insights into the Township of Puslinch's facility rental discounts and eligibility criteria.

The Township of Puslinch currently offers some of the most generous rental discounts in the region, including a 75% reduction for eligible youth sports organizations and a 90% reduction for senior groups. These rates exceed those of comparator municipalities, where youth sport discounts generally range between 30–50%, and senior discounts are largely absent. Puslinch is also unique in embedding its eligibility criteria within its User Fees and Charges By-law, which enhances transparency and accountability.

Although this level of support enhances access to recreational opportunities—particularly for youth and seniors—it also presents challenges in terms of long-term financial sustainability. As such, the report recommends a gradual two-year phase-in of revised, more moderate discount rates. This would bring Puslinch closer in line with regional practices while maintaining accessibility and minimizing disruption to community programming.

In terms of meeting spaces, Puslinch currently offers one complimentary 2-hour meeting per year for eligible community groups, which is more limited compared to other municipalities.

Increasing the frequency or duration of complimentary use, particularly during non-prime hours, would better support local organizations and align with neighbouring policies.

The Township also exempts several key community events—such as Canada Day, the Santa Claus Parade, and the Winter Classic—from rental fees. These exemptions reflect strong community values and traditions, and it is recommended these exemptions remain in place.

Lastly, the Township's support for the Whistlestop Co-operative Pre-School stands out as unique among its comparators, which generally do not provide rental discounts to preschool programs. Given the limited availability of early childhood education providers in Puslinch, any future adjustments to this support should carefully consider the potential impact on local families.

Overall, the recommendations aim to strike a balance between community support and fiscal responsibility, ensuring sustainable, fair, and accessible use of Township facilities.

Financial Implications

Potential Increases and Decreases in Facility Rental Income based on the information provided throughout this report.

Attachments

Schedule A – Comparator and Boundary Municipality Reduced User Fees and Eligibility Review

Schedule A
Comparator and Boundary Municipality Reduced User Fees and
Eligibility Review

Sports Facilities

City of Cambridge

- Ice Rental – 40% off for Minor Sports. (local only or all organizations/clubs)

Township of Centre Wellington

- Minor Sport Group-defined as 80% of their membership resides in Township of Centre Wellington and 100% of the users are youth (under the age of 18)
- Ice Rental - 30% Discount off hourly rental rate for Minor Sports Organizations
- (Gymnasium)Floor Sports - 30% Discount off hourly rental rate for Minor Sports Organizations
- Fields and Baseball Diamonds 30% Discount off hourly rental for Minor Sports

Town of Erin

- Ice Rental – 15% discount off hourly rental rates for minor sports (Local?)
- Baseball Diamonds – Youth League games are more per hour than Adult League games
- Soccer Fields – no discount

City of Guelph

City of Guelph has a 45% subsidy for all youth organizations/sports group. This applies to Ice, , Gymnasiums, Sport Fields & Baseball Diamonds. Subsidy does not apply to non prime time rates.

Township of Guelph/Eramosa

- Royal Distributing Athletic Performance Centre – 35% Discount for indoor field rental for publicly funded school field trips
- No Discount for Seniors or Youth Organizations

City of Hamilton –

- Ice Rental – 43% discount for subsidized groups (information on what qualifies as subsidized group not available)
- Sports Fields and Baseball Diamonds – 50% discount for youth affiliated rental

- Gymnasiums - 50% discount for subsidized groups (information on what qualifies as subsidized group not available)

Township of Mapleton

- Ice Rental - 17% Discount off hourly rental rate for Minor Sports Organizations
- Baseball Diamonds – Annual Fee of \$15.50 per registrant in Mapleton Minor Baseball – based on honours system for organization to report accurate registration numbers. Otherwise, diamonds are rented for \$42.50/game
- Soccer Field - Annual Fee of \$15.50 per registrant in Mapleton Minor Soccer – based on honours system for organization to report accurate registration numbers. Otherwise, fields are rented for \$25.50/game

Town of Minto

- Ice Rental - 18% Discount off hourly rental rate for Minor Sports Organizations
- Arena Floor Sports (Non-ice use for Lacrosse, Floor Hockey) , Sports Fields and Baseball Diamonds - Minor Sports group pay an annual fee per participant based on an honours system.
Arena Floor Sports (Lacrosse/Floor Hockey) - \$44.25/participant/season
Minor Baseball - \$39.82/participant/season
Minor Soccer - \$39.82/participant/season

City of Milton

- Ice Rental – No Information Available (local?)
- Baseball Diamonds, Sports Fields, Cricket Pitch - Youth affiliated rate of 50% discount
- Beach Volleyball - Youth affiliated rate of 25% discount

Township of Wellington North

- Ice Rental - 25% Discount off hourly rental rate for Minor Sports Organizations (local?)
- Arena Floor Sports (Non-ice use for Lacrosse, Floor Hockey) - 25% Discount off hourly rental rate for Minor Sports Organizations
- Baseball Diamonds – 20% Discount for Local Minor Sports Organizations (no lights) for games and 40% Discount for Local Minor Sports Practice
- Soccer Fields – Minor Soccer pays a seasonal flat rate of \$7250.00

Community Groups and Halls and Boardrooms

City of Cambridge

No Information Available

Township of Centre Wellington

- Community Group (user-group): located within the Township of Centre Wellington and is a regular facility rental can use the meeting room(s) at no charge
- Community Group (non-user group): located within the TWP, not a facility renter, can use a meeting room for 2 hours per month at NO Charge. (ie. Food Bank, Lions Club, etc.)
- Canadian Blood Services-receives an approx. 75% discount on community hall day reservations
- Special Events-an event that requires outdoor grounds as well as indoor hall and/or floor space for two or more consecutive days receive a 15% discount

Town of Erin

- Meeting Rooms for Not for Profit receive a 20% discount

City of Guelph

- 40% discount for registered non profit groups.
- 15% surcharge for commercial and non-residents

Township of Guelph/Eramosa

- *10% Discount for Instructional Recreational/Cultural Community Programming Rental – registration must be open to the general public*

City of Hamilton

- Hall rentals/community Rooms – 50% discount for subsidized groups ((information on what qualifies as subsidized group not available)

Mapleton Township

- Service organizations listed below can rent halls or boardrooms at no cost. To be eligible for this list, each organization must delegate to council to make the request and also have staff support. *Eligible groups must be either a local based minor sports group OR a group that an demonstrate that they give back to the community.*
-100 Women Who Care - Drayton & District Figure Skating Club - Drayton Kinsmen Club- Drayton Kinettes -Drayton Minor Hockey-Drayton Minor Soccer -Drayton Moorefield Minor Ball -Drayton Rotary Club -Mapleton Agricultural Society -Mapleton Buds and Blooms -Mapleton Chamber of Commerce -Mapleton Historical Society -Moorefield & District Horticultural Society -Moorefield Optimist Club -Palmerston and District Hospital Foundation -Reach Forth Hockey Club -Seniors' Centre for Excellence -Community Craft

Show Committee (c/o Mary Miller) -Royal Canadian Legion Branch 416 -Drayton Peel
Firefighters Association -Masonic Lodge

City of Milton

- No information available for local community groups

Town of Minto

- For frequent user groups/community groups – there are individualized by-law agreements that set out the terms and fees for each group. These include church groups, community groups and agricultural society.

Township of Wellington North

- Local User Groups (identified as those who provide benefit to the community at large) receive 1 meeting per month at no cost
- Community Signature Special Events such as Optimist Day, Mount Forest Fireworks Festival and Canada Day – Entire Community Grounds is rented for \$500 for the duration of event
- Lions Club Bingo – Rents Large Hall every week – Rate is \$200, normally \$393 (49% discount)
- Blood Donor Clinic – Large Hall – Rate is \$200, normally \$393 (49% discount)

Seniors

City of Cambridge

Township of Centre Wellington

Does not offer any specific Seniors Discounts for Facility Rentals

Town of Erin

Does not offer any specific Seniors Discount for Facility Rentals

City of Guelph

Guelph has the Evergreen Centre which runs programs for seniors

Township of Guelph/Eramosa

Does not offer any specific Seniors Discounts for Facility Rentals

There is the Rockmosa Older Adult Centre which is run out of the same building as the Rockwood Library. It has a membership and runs programs, workshops and socials. Must be 55+

City of Hamilton

- Pool – Seniors receive 33% discount on pool admission
Drop in Skating – Seniors receive 33% discount on admission
No Other Seniors Discounts are available for facility rentals

Township of Mapleton

- Mapleton does not offer any specific Seniors Discounts for Facility Rentals, however, there is a centre for Seniors within Mapleton that is identified as the Seniors' Centre for Excellence (SCE). It is fully Grant funded

City of Milton

- No Information Available for Seniors Discount for Facility Rental

Town of Minto

- For frequent user groups/community groups – there are individualized by-law agreements that set out the terms and fees for each group. These include church groups, community groups and agricultural society.

Township of Wellington North

- Seniors programming of shuffleboard and card playing runs every Wednesday during the day. The hall is rented for this group at \$21/hour – normally rented for \$38/hour at non prime times (44% discount)

COMMITTEE MEMO

TO: Recreation and Community Wellness Committee

FROM: Residents/Non-Residents Sub-Committee: Tracey McQueen, Beth Charles, Joanna Jefferson

MEETING DATE: June 17, 2025

SUBJECT: Resident and Non-Resident Analysis

RECOMMENDATIONS

That Committee Memo MEMO-2025-002 entitled Resident and Non-Resident Analysis be received; and,

That the Committee recommends that Council implement a non-resident rental surcharge of 25% to all Township facility non-resident rentals as part of the 2026 User Fees and Charges By-law.

Purpose

In accordance with Council's direction, the Resident and Non-Resident Subcommittee was asked to investigate best practices regarding the application of resident versus non-resident rental rates, reviewing the Township's comparator and boundary municipalities rates. This includes but was not limited to researching if a resident versus non-resident rate is established across all facilities or just particular types of facilities, and the price difference between resident and non resident rates.

Background

It has been observed that Puslinch residents place a higher value on their local community facilities compared to non-residents. In 2022, a resident and non-resident rate was created for rentals at the Puslinch Community Centre for the Archie MacRobbie Hall.

The sub-committee was tasked with reviewing and comparing the resident and non resident rates for facility rentals that are in place across the Township's comparator and boundary municipalities – Cambridge, Centre Wellington, Erin, Guelph, Guelph Eramosa, Hamilton, Mapleton, Milton, Minto and Wellington North.

Comments

Many municipalities outside of Puslinch apply non-resident fees either universally across all facilities or selectively based on demand. While the application of such fees varies and is not always consistent, it typically reflects each municipality's individual philosophy and the level of demand for specific facilities.

Implementing a non-resident surcharge aligns with common practices observed in other municipalities and presents an opportunity for additional revenue generation. Currently the Puslinch Community Centre already has this surcharge in place. Therefore, the sub-committee recommends that for private groups composed of non-residents, a non-resident surcharge of 25% should be applied to all facility rental contracts.

Financial Implications

There are no significant financial implications anticipated, aside from minimal staff time. This includes but is not limited to the initial implementation of new formulas into the system and efforts related to awareness and communication of the changes amongst the staff and community.

Attachments

None

Non-Resident User Fees

Non-resident user fees are designed to ensure that individuals from outside the community contribute fairly to the upkeep and operational costs of the facilities and programs they use. Evaluating these fees is essential for maintaining financial sustainability, ensuring equitable access for residents, and aligning with best practices in municipal cost recovery.

	Programs	Facilities								
	User Fees & Memberships	Gymnasia	Ice	Dry Floor	Outdoor Fields (Soccer/Baseball)	Outdoor Courts (Tennis/Pickleball)	Parks and Amenities	Community Hall	Meeting Room	Other
Centre Wellington										In progress
Cambridge	20% surcharge for aquatic leadership		Private/Adult +20%				90%-100% surcharge for out of city events	Per affiliation policy	Per affiliation policy	Reduced rates available through affiliation policy
Erin			19% surcharge prime ice only. Capital surcharge applies to all bookings (res/non-res)							80% residency requirement for community group discounts (youth/adult)
Guelph	15% surcharge on all programs		15% surcharge for commercial/non-resident							80% residency requirement for community group discounts (youth/adult)
Guelph Eramosa	Walking track charge for non-res (free for residents)									Non-resident groups can rent at higher rate only if offering programs for whole community

Hamilton	\$15.35 surcharge on clip cards & memberships. Non-resident registered rates vary by type & age.	30% - 50% surcharge for non-resident (based on size)		Premium daily rate for non-residents or commercial				30% surcharge		95% residency requirements for minor sport/community group (50% subsidy)
Mapleton										None
Milton	10% surcharge (excludes drop in). Approx 20% surcharge on memberships.				10% surcharge per hour	Reduced rates not available				Non-resident registration 2 days residents, 75% Residency requirements for league/annual bookings.
Minto			Minor non-residents pay adult rate (approx 20% more)							
Wellington North			35% surcharge per hour (prime & nonprime)	15% on adult rentals						

Observations Programs

Only 3 municipalities in this review charge additional fees on programs. Milton and Guelph has a percentage that applied to most programs, with some exclusions for drop in programs. Milton offers a “Play and Sport” Membership, which is available to residents and non-residents. There is a surcharge of approximately 20% on the cost of this membership. Milton also allows residents to register for programs 2 full days prior to non-residents.

Hamilton applies a flat rate surcharge for multi-pass cards, memberships and drop in programs. For registered programs, non-resident rates vary by type of program and age of participants. Some non-resident program fees are as much as 50% more than resident fees.

Guelph Eramosa uses another approach for use of the walking track, which is free for residents. Non-residents pay a nominal fee per use.

While not applicable in Puslinch it is interesting to note that aquatic leadership courses were heavily discounted for residents in all municipalities. This is done to help fill shortages in aquatic staff.

Observations Facilities

Non-resident surcharges are also commonly applied to both indoor and outdoor facilities. Where a standard percentage surcharge is applied, the range was an additional 10% - 20% above the adult rate. The non-resident rate is often the same as the commercial rate, especially for dry floor arena bookings. Hamilton, for example, has only a flat day rate for commercial and non-resident use of the dry floor (at a higher rate), while residents and minor sport groups can book by the hour. Hamilton also had the highest surcharge on ice time and use of community halls (30% - 50%). This likely reflects the high demand for these types of facilities.

All municipalities offer some kind of free access to meeting rooms/halls for affiliated sport and community groups (e.g., for monthly meetings or AGMs).

Affiliation and Allocation Policies

These types of policies, whether formal or informal, outline the requirements for community and sport groups to qualify for discounted rental rates. In allocation policies, non-resident group are always considered once municipal, affiliated organization (residents) and school board requests have been fulfilled.

Residency requirements are found in the affiliation policies for 4 of the municipalities reviewed. Residency requirements range from 80% - 95%. The subsidy available to these groups is significant and as noted, these groups have priority for booking. In some other municipalities, the residency requirements may be lower for certain sports where participants are drawn from a wider geographic range or for youth sport.

Township of Puslinch

Aberfoyle Ball Diamond Revenue Comparison From JUL 1,2025 To SEP 30,2025

September 2025

Aberfoyle Ball Diamond	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Total
Week 1	0.00	0.00	73.48	0.00	0.00	0.00	0.00	73.48
Week 2	0.00	0.00	73.48	146.96	0.00	0.00	0.00	220.44
Week 3	0.00	0.00	49.00	0.00	0.00	0.00	0.00	49.00
Week 4	73.50	0.00	36.75	0.00	0.00	0.00	0.00	110.25
Week 5	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Totals:	73.50	0.00	232.71	146.96	0.00	0.00	0.00	453.17

August 2025

Aberfoyle Ball Diamond	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Total
Week 1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Week 2	0.00	0.00	85.72	146.96	0.00	0.00	98.00	330.68
Week 3	0.00	73.48	85.72	146.96	0.00	0.00	0.00	306.16
Week 4	73.48	73.48	73.48	146.96	0.00	0.00	0.00	367.40
Week 5	73.48	140.85	73.48	146.96	0.00	0.00	0.00	434.77
Totals:	146.96	287.81	318.40	587.84	0.00	0.00	98.00	1,439.01

July 2025

Aberfoyle Ball Diamond	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Total
Week 1	0.00	0.00	0.00	146.96	73.48	0.00	0.00	220.44
Week 2	73.48	73.48	85.72	146.96	61.24	0.00	0.00	440.88
Week 3	73.48	49.00	85.72	146.96	73.48	0.00	0.00	428.64
Week 4	73.48	73.48	85.72	146.96	12.24	0.00	24.48	416.36
Week 5	73.48	73.48	85.72	146.96	12.24	0.00	0.00	391.88
Totals:	293.92	269.44	342.88	734.80	232.68	0.00	24.48	1,898.20

Total Charges \$3,790.38

Township of Puslinch

Aberfoyle Ball Diamond Revenue Comparison From JUL 1,2024 To SEP 30,2024

September 2024

Aberfoyle Ball Diamond	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Total
Week 1	0.00	49.00	116.36	0.00	0.00	0.00	0.00	165.36
Week 2	0.00	55.12	55.12	116.36	116.36	0.00	0.00	342.96
Week 3	0.00	82.68	55.12	116.36	85.74	0.00	0.00	339.90
Week 4	0.00	97.99	0.00	0.00	55.12	0.00	0.00	153.11
Week 5	0.00	91.86	0.00	0.00	0.00	0.00	0.00	91.86
Totals:	0.00	376.65	226.60	232.72	257.22	0.00	0.00	1,093.19

August 2024

Aberfoyle Ball Diamond	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Total
Week 1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Week 2	0.00	0.00	12.24	116.36	30.38	30.38	0.00	189.36
Week 3	0.00	116.36	79.60	116.36	0.00	0.00	0.00	312.32
Week 4	0.00	67.36	67.36	116.36	0.00	0.00	0.00	251.08
Week 5	67.36	67.36	116.36	116.36	0.00	0.00	0.00	367.44
Totals:	67.36	251.08	275.56	465.44	30.38	30.38	0.00	1,120.20

July 2024

Aberfoyle Ball Diamond	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Total
Week 1	0.00	0.00	12.24	116.36	0.00	0.00	0.00	128.60
Week 2	67.36	116.36	12.24	0.00	0.00	0.00	0.00	195.96
Week 3	67.36	79.62	0.00	0.00	55.12	0.00	0.00	202.10
Week 4	67.36	116.36	79.60	116.36	55.12	0.00	122.50	557.30
Week 5	0.00	67.36	79.60	116.36	0.00	0.00	0.00	263.32
Totals:	202.08	379.70	183.68	349.08	110.24	0.00	122.50	1,347.28

Total Charges \$3,560.67

Township of Puslinch

Aberfoyle Soccer Pitch Revenue Comparison From JUL 1,2025 To SEP 30,2025

September 2025

Aberfoyle Soccer Pitch	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Total
Week 1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Week 2	0.00	0.00	0.00	0.00	48.18	0.00	0.00	48.18
Week 3	0.00	0.00	0.00	12.08	12.08	0.00	64.40	88.56
Week 4	16.10	0.00	0.00	16.10	16.10	0.00	0.00	48.30
Week 5	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Totals:	16.10	0.00	0.00	28.18	76.36	0.00	64.40	185.04

August 2025

Aberfoyle Soccer Pitch	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Total
Week 1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Week 2	0.00	0.00	16.10	16.10	16.10	16.10	76.48	140.88
Week 3	128.48	16.10	16.10	16.10	16.10	16.10	48.30	257.28
Week 4	0.00	16.10	16.10	16.10	16.10	16.10	48.30	128.80
Week 5	0.00	16.10	16.10	16.10	16.10	0.00	0.00	64.40
Totals:	128.48	48.30	64.40	64.40	64.40	48.30	173.08	591.36

July 2025

Aberfoyle Soccer Pitch	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Total
Week 1	0.00	0.00	0.00	12.08	12.08	12.08	48.30	84.54
Week 2	0.00	12.08	12.08	12.08	12.08	12.08	68.43	128.83
Week 3	0.00	12.08	12.08	12.08	12.08	12.08	48.30	108.70
Week 4	0.00	12.08	12.08	12.08	12.08	12.08	68.43	128.83
Week 5	64.24	12.08	12.08	12.08	0.00	0.00	0.00	100.48
Totals:	64.24	48.32	48.32	60.40	48.32	48.32	233.46	551.38

Total Charges \$1,327.78

Township of Puslinch

Aberfoyle SR Soccer Pitch Revenue Comparison From JUL 1,2025 To SEP 30,2025

September 2025

Aberfoyle SR Soccer Pitch	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Total
Week 1	0.00	0.00	25.89	0.00	0.00	0.00	0.00	25.89
Week 2	0.00	0.00	8.05	35.68	35.68	0.00	0.00	79.41
Week 3	0.00	0.00	0.00	0.00	16.10	0.00	0.00	16.10
Week 4	0.00	25.89	25.89	25.89	25.89	0.00	0.00	103.56
Week 5	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Totals:	0.00	25.89	59.83	61.57	77.67	0.00	0.00	224.96

August 2025

Aberfoyle SR Soccer Pitch	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Total
Week 1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Week 2	0.00	0.00	16.10	39.16	35.68	0.00	0.00	90.94
Week 3	16.10	35.68	35.68	35.68	35.68	0.00	0.00	158.82
Week 4	0.00	35.68	35.68	35.68	35.68	0.00	0.00	142.72
Week 5	0.00	35.68	35.68	35.68	35.68	0.00	0.00	142.72
Totals:	16.10	107.04	123.14	146.20	142.72	0.00	0.00	535.20

July 2025

Aberfoyle SR Soccer Pitch	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Total
Week 1	0.00	0.00	0.00	16.10	16.10	0.00	0.00	32.20
Week 2	12.08	19.58	97.86	0.00	35.68	0.00	16.10	181.30
Week 3	0.00	32.20	0.00	35.68	35.68	0.00	0.00	103.56
Week 4	0.00	80.50	78.32	78.32	112.16	112.16	0.00	461.46
Week 5	0.00	0.00	92.58	64.40	112.16	0.00	0.00	269.14
Totals:	12.08	132.28	268.76	194.50	311.78	112.16	16.10	1,047.66

	Total Charges	\$1,807.82
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Township of Puslinch

Aberfoyle Soccer Pitch Revenue Comparison From JUL 1,2024 To SEP 30,2024

September 2024

Aberfoyle Soccer Pitch	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Total
Week 1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Week 2	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Week 3	0.00	0.00	0.00	0.00	0.00	0.00	66.47	66.47
Week 4	66.47	0.00	11.73	11.73	11.73	0.00	66.47	168.13
Week 5	66.47	0.00	0.00	0.00	0.00	0.00	0.00	66.47
Totals:	132.94	0.00	11.73	11.73	11.73	0.00	132.94	301.07

August 2024

Aberfoyle Soccer Pitch	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Total
Week 1	0.00	0.00	0.00	0.00	19.55	0.00	0.00	19.55
Week 2	0.00	0.00	19.55	19.55	19.55	19.55	31.28	109.48
Week 3	0.00	19.55	19.55	19.55	19.55	19.55	31.28	129.03
Week 4	0.00	19.55	19.55	19.55	19.55	19.55	31.28	129.03
Week 5	0.00	19.55	19.55	19.55	19.55	0.00	0.00	78.20
Totals:	0.00	58.65	78.20	78.20	97.75	58.65	93.84	465.29

July 2024

Aberfoyle Soccer Pitch	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Total
Week 1	0.00	0.00	19.55	19.55	19.55	19.55	31.28	109.48
Week 2	0.00	19.55	19.55	0.00	19.55	19.55	31.28	109.48
Week 3	0.00	19.55	0.00	0.00	0.00	0.00	31.28	50.83
Week 4	0.00	19.55	19.55	19.55	19.55	19.55	31.28	129.03
Week 5	0.00	19.55	19.55	19.55	0.00	0.00	0.00	58.65
Totals:	0.00	78.20	78.20	58.65	58.65	58.65	125.12	457.47

Total Charges \$1,223.83

Township of Puslinch

Aberfoyle SR Soccer Pitch Revenue Comparison From JUL 1,2024 To SEP 30,2024

September 2024

Aberfoyle SR Soccer Pitch	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Total
Week 1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Week 2	0.00	20.39	0.00	0.00	0.00	0.00	0.00	20.39
Week 3	0.00	0.00	0.00	0.00	0.00	0.00	66.47	66.47
Week 4	66.47	0.00	25.98	25.98	25.98	0.00	66.47	210.88
Week 5	66.47	0.00	0.00	0.00	0.00	0.00	0.00	66.47
Totals:	132.94	20.39	25.98	25.98	25.98	0.00	132.94	364.21

August 2024

Aberfoyle SR Soccer Pitch	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Total
Week 1	0.00	0.00	0.00	0.00	34.64	0.00	0.00	34.64
Week 2	0.00	0.00	25.14	34.64	25.14	25.14	0.00	110.06
Week 3	0.00	25.14	25.14	25.14	34.64	25.14	0.00	135.20
Week 4	15.64	25.14	25.14	25.14	25.14	25.14	0.00	141.34
Week 5	0.00	25.14	25.14	34.64	25.14	0.00	0.00	110.06
Totals:	15.64	75.42	100.56	119.56	144.70	75.42	0.00	531.30

July 2024

Aberfoyle SR Soccer Pitch	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Total
Week 1	0.00	0.00	25.14	34.64	25.14	25.14	0.00	110.06
Week 2	0.00	25.14	25.14	0.00	25.14	25.14	0.00	100.56
Week 3	0.00	25.14	0.00	25.14	25.14	25.14	0.00	100.56
Week 4	0.00	25.14	25.14	25.14	25.14	25.14	0.00	125.70
Week 5	0.00	25.14	25.14	25.14	0.00	0.00	0.00	75.42
Totals:	0.00	100.56	100.56	110.06	100.56	100.56	0.00	512.30

Total Charges \$1,407.81

Township of Puslinch

Badenoch Soccer Pitch Revenue Comparison From JUL 1,2025 To SEP 30,2025

September 2025

Badenoch Soccer Pitch	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Total
Week 1	0.00	0.00	16.10	16.10	16.10	0.00	0.00	48.30
Week 2	0.00	16.10	16.10	16.10	16.10	0.00	0.00	64.40
Week 3	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Week 4	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Week 5	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Totals:	0.00	16.10	32.20	32.20	32.20	0.00	0.00	112.70

August 2025

Badenoch Soccer Pitch	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Total
Week 1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Week 2	0.00	0.00	12.08	12.08	12.08	0.00	0.00	36.24
Week 3	0.00	12.08	12.08	12.08	12.08	0.00	0.00	48.32
Week 4	0.00	12.08	12.08	12.08	12.08	0.00	0.00	48.32
Week 5	16.10	12.08	12.08	12.08	12.08	0.00	0.00	64.42
Totals:	16.10	36.24	48.32	48.32	48.32	0.00	0.00	197.30

July 2025

Badenoch Soccer Pitch	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Total
Week 1	0.00	0.00	0.00	12.08	12.08	0.00	16.10	40.26
Week 2	0.00	12.08	12.08	12.08	12.08	0.00	0.00	48.32
Week 3	12.08	12.08	12.08	12.08	12.08	12.08	0.00	72.48
Week 4	0.00	12.08	12.08	12.08	12.08	0.00	0.00	48.32
Week 5	12.08	12.08	12.08	12.08	12.08	0.00	0.00	60.40
Totals:	24.16	48.32	48.32	60.40	60.40	12.08	16.10	269.78

Total Charges \$579.78

Township of Puslinch

Badenoch Soccer Pitch Revenue Comparison From JUL 1,2024 To SEP 30,2024

September 2024

Badenoch Soccer Pitch	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Total
Week 1	0.00	0.00	19.55	19.55	19.55	0.00	0.00	58.65
Week 2	0.00	0.00	19.55	19.55	19.55	0.00	0.00	58.65
Week 3	0.00	19.55	19.55	19.55	19.55	0.00	0.00	78.20
Week 4	23.46	0.00	0.00	0.00	0.00	0.00	0.00	23.46
Week 5	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Totals:	23.46	19.55	58.65	58.65	58.65	0.00	0.00	218.96

August 2024

Badenoch Soccer Pitch	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Total
Week 1	0.00	0.00	0.00	0.00	19.55	0.00	0.00	19.55
Week 2	0.00	0.00	19.55	19.55	19.55	0.00	0.00	58.65
Week 3	23.46	19.55	19.55	19.55	19.55	19.55	0.00	121.21
Week 4	0.00	19.55	19.55	19.55	19.55	0.00	0.00	78.20
Week 5	0.00	19.55	19.55	19.55	19.55	0.00	0.00	78.20
Totals:	23.46	58.65	78.20	78.20	97.75	19.55	0.00	355.81

July 2024

Badenoch Soccer Pitch	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Total
Week 1	0.00	0.00	19.55	19.55	19.55	19.55	0.00	78.20
Week 2	23.46	19.55	19.55	0.00	19.55	0.00	0.00	82.11
Week 3	23.46	19.55	0.00	0.00	0.00	0.00	0.00	43.01
Week 4	0.00	19.55	19.55	19.55	19.55	19.55	0.00	97.75
Week 5	23.46	19.55	19.55	19.55	0.00	0.00	0.00	82.11
Totals:	70.38	78.20	78.20	58.65	58.65	39.10	0.00	383.18

Total Charges \$957.95

Township of Puslinch

Morrison Meadows Ball Diamond Revenue Comparison From JUL 1,2025 To SEP 30,202

August 2025

Morrison Meadows Ball Diamond	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Total
Week 1	0.00	0.00	0.00	0.00	0.00	0.00	134.75	134.75
Week 2	134.75	12.24	36.75	12.24	0.00	0.00	134.75	330.73
Week 3	134.75	12.24	36.75	12.24	0.00	0.00	134.75	330.73
Week 4	134.75	0.00	0.00	0.00	0.00	0.00	0.00	134.75
Week 5	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Totals:	404.25	24.48	73.50	24.48	0.00	0.00	404.25	930.96

July 2025

Morrison Meadows Ball Diamond	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Total
Week 1	0.00	0.00	36.75	12.24	36.75	0.00	134.75	220.49
Week 2	134.75	12.24	36.75	12.24	36.75	0.00	134.75	367.48
Week 3	134.75	12.24	36.75	12.24	36.75	0.00	134.75	367.48
Week 4	134.75	12.24	36.75	12.24	36.75	0.00	134.75	367.48
Week 5	134.75	12.24	36.75	12.24	36.75	0.00	0.00	232.73
Totals:	539.00	48.96	183.75	61.20	183.75	0.00	539.00	1,555.66

Total Charges \$2,486.62

Township of Puslinch

Morrison Meadows Ball Diamond Revenue Comparison From JUL 1,2024 To SEP 30,202

September 2024

Morrison Meadows Ball Diamond	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Total
Week 1	0.00	0.00	0.00	49.00	49.00	0.00	0.00	98.00
Week 2	0.00	0.00	0.00	0.00	24.50	0.00	0.00	24.50
Week 3	0.00	0.00	24.50	0.00	24.50	0.00	0.00	49.00
Week 4	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Week 5	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Totals:	0.00	0.00	24.50	49.00	98.00	0.00	0.00	171.50

August 2024

Morrison Meadows Ball Diamond	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Total
Week 1	0.00	0.00	0.00	0.00	36.75	0.00	134.75	171.50
Week 2	134.75	12.24	36.75	12.24	0.00	0.00	45.93	241.91
Week 3	39.78	0.00	36.75	0.00	36.75	0.00	0.00	113.28
Week 4	0.00	0.00	24.50	0.00	24.50	0.00	0.00	49.00
Week 5	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Totals:	174.53	12.24	98.00	12.24	98.00	0.00	180.68	575.69

July 2024

Morrison Meadows Ball Diamond	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Total
Week 1	0.00	12.24	36.75	12.24	36.75	0.00	134.75	232.73
Week 2	134.75	12.24	36.75	0.00	36.75	0.00	134.75	355.24
Week 3	134.75	12.24	0.00	0.00	0.00	0.00	0.00	146.99
Week 4	0.00	12.24	36.75	12.24	36.75	0.00	0.00	97.98
Week 5	12.24	12.24	36.75	12.24	0.00	0.00	0.00	73.47
Totals:	281.74	61.20	147.00	36.72	110.25	0.00	269.50	906.41

Total Charges \$1,653.60

Township of Puslinch

Morrison Meadows Picnic Shelter Revenue Comparison From JUL 1,2025 To SEP 30,2

September 2025

Morrison Meadows Picnic Shelter	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Total
Week 1	0.00	93.99	0.00	0.00	0.00	0.00	0.00	93.99
Week 2	93.99	0.00	0.00	0.00	0.00	0.00	0.00	93.99
Week 3	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Week 4	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Week 5	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Totals:	93.99	93.99	0.00	0.00	0.00	0.00	0.00	187.98

August 2025

Morrison Meadows Picnic Shelter	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Total
Week 1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Week 2	93.99	0.00	0.00	0.00	0.00	0.00	0.00	93.99
Week 3	93.99	0.00	0.00	0.00	0.00	93.99	0.00	187.98
Week 4	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Week 5	93.99	0.00	0.00	0.00	0.00	0.00	0.00	93.99
Totals:	281.97	0.00	0.00	0.00	0.00	93.99	0.00	375.96

July 2025

Morrison Meadows Picnic Shelter	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Total
Week 1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Week 2	0.00	0.00	0.00	0.00	0.00	0.00	93.99	93.99
Week 3	0.00	0.00	0.00	0.00	0.00	0.00	93.99	93.99
Week 4	0.00	0.00	0.00	0.00	0.00	0.00	93.99	93.99
Week 5	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Totals:	0.00	0.00	0.00	0.00	0.00	0.00	281.97	281.97

Total Charges							\$845.91
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Township of Puslinch

Morrison Meadows Picnic Shelter Revenue Comparison From JUL 1,2024 To SEP 30,2

September 2024

Morrison Meadows Picnic Shelter	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Total
Week 1	0.00	93.99	0.00	0.00	0.00	0.00	0.00	93.99
Week 2	93.99	0.00	0.00	0.00	0.00	0.00	0.00	93.99
Week 3	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Week 4	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Week 5	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Totals:	93.99	93.99	0.00	0.00	0.00	0.00	0.00	187.98

August 2024

Morrison Meadows Picnic Shelter	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Total
Week 1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Week 2	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Week 3	0.00	0.00	0.00	0.00	0.00	0.00	93.99	93.99
Week 4	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Week 5	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Totals:	0.00	0.00	0.00	0.00	0.00	0.00	93.99	93.99

July 2024

Morrison Meadows Picnic Shelter	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Total
Week 1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Week 2	0.00	0.00	0.00	0.00	0.00	0.00	93.99	93.99
Week 3	93.99	0.00	0.00	0.00	0.00	0.00	0.00	93.99
Week 4	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Week 5	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Totals:	93.99	0.00	0.00	0.00	0.00	0.00	93.99	187.98

Total Charges \$469.95

Township of Puslinch

Old Morriston Ball Diamond Revenue Comparison From JUL 1,2025 To SEP 30,2025

September 2025

Old Morriston Ball Diamond	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Total
Week 1	0.00	98.00	49.00	0.00	55.11	0.00	0.00	202.11
Week 2	0.00	0.00	0.00	9.18	36.75	0.00	0.00	45.93
Week 3	0.00	0.00	0.00	36.75	0.00	0.00	147.00	183.75
Week 4	0.00	0.00	0.00	9.18	0.00	0.00	0.00	9.18
Week 5	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Totals:	0.00	98.00	49.00	55.11	91.86	0.00	147.00	440.97

August 2025

Old Morriston Ball Diamond	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Total
Week 1	0.00	0.00	0.00	0.00	0.00	12.24	0.00	12.24
Week 2	0.00	30.38	67.35	12.24	67.35	0.00	0.00	177.32
Week 3	0.00	30.38	67.35	12.24	12.24	0.00	0.00	122.21
Week 4	0.00	0.00	67.35	0.00	12.24	0.00	0.00	79.59
Week 5	0.00	0.00	55.11	0.00	0.00	0.00	0.00	55.11
Totals:	0.00	60.76	257.16	24.48	91.83	12.24	0.00	446.47

July 2025

Old Morriston Ball Diamond	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Total
Week 1	0.00	0.00	67.35	85.72	67.35	0.00	0.00	220.42
Week 2	55.11	30.38	67.35	85.72	12.24	0.00	0.00	250.80
Week 3	55.11	30.38	67.35	85.72	12.24	0.00	0.00	250.80
Week 4	0.00	30.38	67.35	12.24	12.24	0.00	0.00	122.21
Week 5	55.11	30.38	67.35	12.24	12.24	0.00	0.00	177.32
Totals:	165.33	121.52	336.75	281.64	116.31	0.00	0.00	1,021.55

Total Charges	\$1,908.99
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Township of Puslinch

Old Morriston Ball Diamond Revenue Comparison From JUL 1,2024 To SEP 30,2024

September 2024

Old Morriston Ball Diamond	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Total
Week 1	0.00	49.00	55.12	12.24	49.00	0.00	0.00	165.36
Week 2	0.00	0.00	0.00	12.24	0.00	0.00	0.00	12.24
Week 3	0.00	0.00	0.00	12.24	0.00	0.00	0.00	12.24
Week 4	0.00	0.00	0.00	12.24	0.00	0.00	0.00	12.24
Week 5	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Totals:	0.00	49.00	55.12	48.96	49.00	0.00	0.00	202.08

August 2024

Old Morriston Ball Diamond	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Total
Week 1	0.00	0.00	0.00	0.00	11.88	0.00	0.00	11.88
Week 2	0.00	28.05	28.05	79.24	30.38	29.48	44.54	239.74
Week 3	56.42	35.64	35.64	12.24	0.00	0.00	11.88	151.82
Week 4	11.88	79.60	0.00	12.24	0.00	0.00	0.00	103.72
Week 5	0.00	0.00	0.00	12.24	0.00	0.00	0.00	12.24
Totals:	68.30	143.29	63.69	115.96	42.26	29.48	56.42	519.40

July 2024

Old Morriston Ball Diamond	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Total
Week 1	0.00	28.05	28.05	77.21	77.21	0.00	0.00	210.52
Week 2	11.88	28.05	28.05	0.00	0.00	0.00	0.00	67.98
Week 3	11.88	28.05	0.00	0.00	77.21	0.00	0.00	117.14
Week 4	89.09	28.05	28.05	77.21	77.21	0.00	11.88	311.49
Week 5	77.21	28.05	28.05	77.21	0.00	0.00	0.00	210.52
Totals:	190.06	140.25	112.20	231.63	231.63	0.00	11.88	917.65

Total Charges \$1,639.13

Township of Puslinch
Gym Revenue Comparison From JUL 1,2025 To SEP 30,2025

September 2025

Gym	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Total
Week 1	0.00	0.00	54.11	0.00	0.00	0.00	0.00	54.11
Week 2	0.00	63.00	117.11	84.00	0.00	16.80	126.00	406.91
Week 3	84.00	63.00	117.11	84.00	0.00	0.00	0.00	348.11
Week 4	126.00	63.00	117.11	0.00	0.00	0.00	168.00	474.11
Week 5	126.00	63.00	117.11	0.00	0.00	0.00	0.00	306.11
Totals:	336.00	252.00	522.55	168.00	0.00	16.80	294.00	1,589.35

August 2025

Gym	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Total
Week 1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Week 2	0.00	0.00	0.00	42.00	147.00	0.00	0.00	189.00
Week 3	0.00	84.00	54.11	84.00	105.00	0.00	0.00	327.11
Week 4	0.00	0.00	222.11	84.00	63.00	0.00	0.00	369.11
Week 5	0.00	0.00	54.11	0.00	63.00	0.00	0.00	117.11
Totals:	0.00	84.00	330.33	210.00	378.00	0.00	0.00	1,002.33

July 2025

Gym	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Total
Week 1	0.00	0.00	0.00	0.00	0.00	0.00	147.00	147.00
Week 2	84.00	0.00	138.11	84.00	63.00	0.00	105.00	474.11
Week 3	105.00	42.00	138.11	126.00	105.00	0.00	0.00	516.11
Week 4	0.00	84.00	138.11	42.00	105.00	0.00	126.00	495.11
Week 5	84.00	0.00	54.11	105.00	63.00	0.00	0.00	306.11
Totals:	273.00	126.00	468.44	357.00	336.00	0.00	378.00	1,938.44

Total Charges	\$4,530.12
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Township of Puslinch
Gym Revenue Comparison From JUL 1,2024 To SEP 30,2024

September 2024

Gym	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Total
Week 1	36.07	0.00	52.47	0.00	72.14	0.00	0.00	160.68
Week 2	0.00	97.32	124.61	0.00	0.00	0.00	108.21	330.14
Week 3	144.28	90.18	106.58	0.00	72.14	0.00	0.00	413.18
Week 4	0.00	95.54	113.72	0.00	0.00	0.00	72.14	281.40
Week 5	72.14	90.18	0.00	0.00	0.00	0.00	0.00	162.32
Totals:	252.49	373.22	397.38	0.00	144.28	0.00	180.35	1,347.72

August 2024

Gym	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Total
Week 1	0.00	0.00	0.00	0.00	72.14	0.00	0.00	72.14
Week 2	0.00	0.00	185.86	72.14	72.14	0.00	0.00	330.14
Week 3	0.00	61.25	178.72	144.28	72.14	0.00	0.00	456.39
Week 4	0.00	133.39	323.00	72.14	72.14	0.00	180.35	781.02
Week 5	0.00	54.11	160.68	79.28	144.28	0.00	0.00	438.35
Totals:	0.00	248.75	848.26	367.84	432.84	0.00	180.35	2,078.04

July 2024

Gym	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Total
Week 1	0.00	0.00	124.61	72.14	72.14	108.21	108.21	485.31
Week 2	108.21	0.00	52.47	79.28	115.35	0.00	90.18	445.49
Week 3	0.00	108.21	79.28	79.28	72.14	0.00	0.00	338.91
Week 4	0.00	162.32	178.72	151.42	72.14	36.07	108.21	708.88
Week 5	36.07	108.21	178.72	72.14	0.00	0.00	0.00	395.14
Totals:	144.28	378.74	613.80	454.26	331.77	144.28	306.60	2,373.73

Total Charges \$5,799.49

Township of Puslinch
Rink Revenue Comparison From JUL 1,2025 To SEP 30,2025

September 2025

Rink	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Total
Week 1	0.00	0.00	122.46	204.10	0.00	0.00	0.00	326.56
Week 2	0.00	0.00	204.10	204.10	244.92	0.00	0.00	653.12
Week 3	204.10	163.28	0.00	204.10	81.64	0.00	326.56	979.68
Week 4	204.10	163.28	0.00	204.10	0.00	0.00	285.74	857.22
Week 5	122.46	0.00	81.64	0.00	0.00	0.00	0.00	204.10
Totals:	530.66	326.56	408.20	816.40	326.56	0.00	612.30	3,020.68

August 2025

Rink	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Total
Week 1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Week 2	163.28	0.00	0.00	0.00	0.00	0.00	871.86	1,035.14
Week 3	163.28	0.00	0.00	0.00	204.10	0.00	0.00	367.38
Week 4	163.28	81.64	326.56	0.00	81.64	0.00	0.00	653.12
Week 5	0.00	81.64	81.64	122.46	81.64	0.00	0.00	367.38
Week 6	163.28	0.00	0.00	0.00	0.00	0.00	0.00	163.28
Totals:	653.12	163.28	408.20	122.46	367.38	0.00	871.86	2,586.30

July 2025

Rink	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Total
Week 1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Week 2	163.28	0.00	0.00	0.00	0.00	0.00	0.00	163.28
Week 3	163.28	0.00	0.00	0.00	0.00	0.00	0.00	163.28
Week 4	163.28	0.00	0.00	0.00	0.00	0.00	163.28	326.56
Week 5	163.28	0.00	0.00	0.00	0.00	0.00	0.00	163.28
Totals:	653.12	0.00	0.00	0.00	0.00	0.00	163.28	816.40

Total Charges \$6,423.38

Township of Puslinch
Rink Revenue Comparison From JUL 1,2024 To SEP 30,2024

September 2024

Rink	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Total
Week 1	79.26	0.00	0.00	0.00	79.26	0.00	0.00	158.52
Week 2	0.00	0.00	118.89	0.00	0.00	0.00	951.12	1,070.01
Week 3	79.26	0.00	118.89	0.00	79.26	0.00	79.26	356.67
Week 4	79.26	0.00	0.00	118.89	0.00	0.00	0.00	198.15
Week 5	79.26	0.00	0.00	0.00	0.00	0.00	0.00	79.26
Totals:	317.04	0.00	237.78	118.89	158.52	0.00	1,030.38	1,862.61

August 2024

Rink	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Total
Week 1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Week 2	0.00	0.00	0.00	118.89	0.00	0.00	0.00	118.89
Week 3	118.89	0.00	0.00	118.89	0.00	0.00	0.00	237.78
Week 4	0.00	0.00	0.00	118.89	0.00	0.00	0.00	118.89
Week 5	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Totals:	118.89	0.00	0.00	356.67	0.00	0.00	0.00	475.56

July 2024

Rink	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Total
Week 1	0.00	0.00	0.00	118.89	0.00	0.00	0.00	118.89
Week 2	118.89	0.00	0.00	0.00	0.00	0.00	0.00	118.89
Week 3	0.00	0.00	0.00	118.89	0.00	0.00	0.00	118.89
Week 4	118.89	0.00	0.00	118.89	0.00	0.00	0.00	237.78
Week 5	118.89	0.00	0.00	118.89	0.00	0.00	0.00	237.78
Totals:	356.67	0.00	0.00	475.56	0.00	0.00	0.00	832.23

Total Charges \$3,170.40

Township of Puslinch

Alf Hales Room Revenue Comparison From JUL 1,2025 To SEP 30,2025

September 2025

Alf Hales Room	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Total
Week 1	0.00	0.00	22.77	4.71	0.00	0.00	0.00	27.48
Week 2	0.00	12.56	22.77	108.26	0.00	12.56	0.00	156.15
Week 3	126.16	12.56	7.82	12.56	0.00	12.56	0.00	171.66
Week 4	0.00	236.55	34.45	12.56	0.00	12.56	0.00	296.12
Week 5	0.00	12.56	42.53	0.00	0.00	0.00	0.00	55.09
Totals:	126.16	274.23	130.34	138.09	0.00	37.68	0.00	706.50

August 2025

Alf Hales Room	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Total
Week 1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Week 2	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Week 3	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Week 4	0.00	15.64	0.00	0.00	0.00	315.44	0.00	331.08
Week 5	0.00	0.00	0.00	15.64	0.00	0.00	0.00	15.64
Totals:	0.00	15.64	0.00	15.64	0.00	315.44	0.00	346.72

July 2025

Alf Hales Room	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Total
Week 1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Week 2	0.00	0.00	0.00	95.70	0.00	0.00	7.82	103.52
Week 3	0.00	0.00	0.00	15.64	0.00	0.00	0.00	15.64
Week 4	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Week 5	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Totals:	0.00	0.00	0.00	111.34	0.00	0.00	7.82	119.16

Total Charges \$1,172.38

Township of Puslinch

Alf Hales Room Revenue Comparison From JUL 1,2024 To SEP 30,2024

September 2024

Alf Hales Room	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Total
Week 1	0.00	0.00	26.92	6.10	0.00	0.00	0.00	33.02
Week 2	0.00	12.20	26.92	107.90	0.00	12.20	0.00	159.22
Week 3	0.00	31.18	12.20	12.20	0.00	12.20	306.24	374.02
Week 4	0.00	12.20	12.20	12.20	0.00	12.20	0.00	48.80
Week 5	0.00	12.20	0.00	0.00	0.00	0.00	0.00	12.20
Totals:	0.00	67.78	78.24	138.40	0.00	36.60	306.24	627.26

August 2024

Alf Hales Room	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Total
Week 1	0.00	0.00	0.00	0.00	8.88	0.00	287.10	295.98
Week 2	0.00	0.00	0.00	0.00	8.88	0.00	0.00	8.88
Week 3	0.00	15.18	0.00	0.00	200.28	0.00	0.00	215.46
Week 4	0.00	0.00	0.00	14.72	8.88	0.00	0.00	23.60
Week 5	0.00	0.00	0.00	0.00	8.88	0.00	306.24	315.12
Totals:	0.00	15.18	0.00	14.72	235.80	0.00	593.34	859.04

July 2024

Alf Hales Room	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Total
Week 1	0.00	0.00	0.00	0.00	8.88	0.00	0.00	8.88
Week 2	0.00	15.18	0.00	0.00	8.88	0.00	0.00	24.06
Week 3	0.00	0.00	0.00	14.72	8.88	0.00	0.00	23.60
Week 4	0.00	0.00	0.00	0.00	8.88	0.00	153.12	162.00
Week 5	306.24	0.00	0.00	0.00	0.00	0.00	0.00	306.24
Totals:	306.24	15.18	0.00	14.72	35.52	0.00	153.12	524.78

Total Charges \$2,011.08

Township of Puslinch

Archie MacRobbie Hall Revenue Comparison From JUL 1,2025 To SEP 30,2025

September 2025

Archie MacRobbie Hall	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Total
Week 1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Week 2	0.00	0.00	0.00	0.00	0.00	0.00	1,102.33	1,102.33
Week 3	0.00	0.00	0.00	423.20	0.00	0.00	856.91	1,280.11
Week 4	615.90	0.00	874.32	0.00	0.00	203.22	634.02	2,327.46
Week 5	575.64	0.00	0.00	0.00	0.00	0.00	0.00	575.64
Totals:	1,191.54	0.00	874.32	423.20	0.00	203.22	2,593.26	5,285.54

August 2025

Archie MacRobbie Hall	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Total
Week 1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Week 2	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Week 3	575.64	0.00	0.00	0.00	0.00	0.00	0.00	575.64
Week 4	394.56	0.00	0.00	0.00	0.00	1,015.75	604.05	2,014.36
Week 5	0.00	0.00	0.00	0.00	0.00	0.00	604.05	604.05
Totals:	970.20	0.00	0.00	0.00	0.00	1,015.75	1,208.10	3,194.05

July 2025

Archie MacRobbie Hall	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Total
Week 1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Week 2	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Week 3	0.00	0.00	0.00	0.00	0.00	0.00	986.16	986.16
Week 4	460.54	0.00	0.00	0.00	0.00	0.00	0.00	460.54
Week 5	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Totals:	460.54	0.00	0.00	0.00	0.00	0.00	986.16	1,446.70

Total Charges \$9,926.29

Township of Puslinch

Archie MacRobbie Hall Revenue Comparison From JUL 1,2024 To SEP 1,2024

August 2024

Archie MacRobbie Hall	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Total
Week 1	0.00	0.00	0.00	0.00	0.00	0.00	986.16	986.16
Week 2	0.00	0.00	0.00	0.00	0.00	0.00	711.01	711.01
Week 3	0.00	0.00	0.00	0.00	558.88	0.00	711.01	1,269.89
Week 4	0.00	0.00	0.00	0.00	0.00	0.00	986.16	986.16
Week 5	410.60	558.88	0.00	0.00	447.12	0.00	1,234.45	2,651.05
Totals:	410.60	558.88	0.00	0.00	1,006.00	0.00	4,628.79	6,604.27

July 2024

Archie MacRobbie Hall	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Total
Week 1	0.00	0.00	447.12	607.29	0.00	0.00	711.01	1,765.42
Week 2	576.77	0.00	0.00	0.00	0.00	0.00	986.16	1,562.93
Week 3	263.04	0.00	0.00	0.00	0.00	0.00	986.16	1,249.20
Week 4	492.72	0.00	0.00	0.00	0.00	0.00	711.01	1,203.73
Week 5	558.88	0.00	0.00	0.00	0.00	0.00	0.00	558.88
Totals:	1,891.41	0.00	447.12	607.29	0.00	0.00	3,394.34	6,340.16

Total Charges \$12,944.43

Township of Puslinch

Kitchen Revenue Comparison From JUL 1,2025 To SEP 30,2025

September 2025

Kitchen	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Total
Week 1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Week 2	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Week 3	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Week 4	0.00	0.00	0.00	0.00	132.28	0.00	0.00	132.28
Week 5	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Totals:	0.00	0.00	0.00	0.00	132.28	0.00	0.00	132.28
Total Charges								\$132.28

Township of Puslinch
Kitchen Revenue Comparison From JUL 1,2024 To SEP 30,2024

September 2024

Kitchen	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Total
Week 1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Week 2	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Week 3	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Week 4	0.00	188.00	188.00	0.00	0.00	0.00	0.00	376.00
Week 5	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Totals:	0.00	188.00	188.00	0.00	0.00	0.00	0.00	376.00

July 2024

Kitchen	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Total
Week 1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Week 2	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Week 3	0.00	0.00	235.00	0.00	0.00	0.00	0.00	235.00
Week 4	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Week 5	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Totals:	0.00	0.00	235.00	0.00	0.00	0.00	0.00	235.00

Total Charges	\$611.00
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Township of Puslinch

Tennis Court 1 Revenue Comparison From JUL 1,2025 To SEP 30,2025

September 2025

Tennis Court 1	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Total
Week 1	0.00	4.42	4.42	4.42	4.42	0.00	0.00	17.68
Week 2	4.42	4.42	4.42	4.42	4.42	4.42	4.42	30.94
Week 3	4.42	4.42	4.42	4.42	4.42	4.42	4.42	30.94
Week 4	4.42	4.42	4.42	4.42	4.42	4.42	4.42	30.94
Week 5	4.42	4.42	4.42	0.00	0.00	0.00	0.00	13.26
Totals:	17.68	22.10	22.10	17.68	17.68	13.26	13.26	123.76

August 2025

Tennis Court 1	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Total
Week 1	0.00	0.00	0.00	0.00	0.00	0.00	44.46	44.46
Week 2	0.00	4.42	4.42	4.42	4.42	0.00	0.00	17.68
Week 3	0.00	4.42	4.42	4.42	4.42	0.00	0.00	17.68
Week 4	0.00	4.42	4.42	4.42	4.42	0.00	0.00	17.68
Week 5	0.00	4.42	4.42	4.42	4.42	0.00	0.00	17.68
Totals:	0.00	17.68	17.68	17.68	17.68	0.00	44.46	115.18

July 2025

Tennis Court 1	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Total
Week 1	0.00	0.00	4.42	4.42	4.42	0.00	44.46	57.72
Week 2	0.00	4.42	4.42	4.42	4.42	0.00	44.46	62.14
Week 3	0.00	4.42	4.42	4.42	4.42	0.00	44.46	62.14
Week 4	0.00	4.42	4.42	4.42	4.42	0.00	44.46	62.14
Week 5	0.00	4.42	4.42	4.42	4.42	0.00	0.00	17.68
Totals:	0.00	17.68	22.10	22.10	22.10	0.00	177.84	261.82

Total Charges \$500.76

Township of Puslinch

Tennis Court 2 Revenue Comparison From JUL 1,2025 To SEP 30,2025

September 2025

Tennis Court 2	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Total
Week 1	0.00	4.42	4.42	4.42	4.42	0.00	0.00	17.68
Week 2	4.42	4.42	4.42	4.42	4.42	4.42	44.46	70.98
Week 3	4.42	4.42	4.42	4.42	4.42	4.42	44.46	70.98
Week 4	4.42	4.42	4.42	4.42	4.42	4.42	44.46	70.98
Week 5	4.42	4.42	4.42	0.00	0.00	0.00	0.00	13.26
Totals:	17.68	22.10	22.10	17.68	17.68	13.26	133.38	243.88

August 2025

Tennis Court 2	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Total
Week 1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Week 2	0.00	4.42	4.42	4.42	4.42	0.00	0.00	17.68
Week 3	0.00	4.42	4.42	4.42	4.42	0.00	0.00	17.68
Week 4	0.00	4.42	4.42	4.42	4.42	0.00	0.00	17.68
Week 5	0.00	4.42	4.42	4.42	4.42	66.69	0.00	84.37
Totals:	0.00	17.68	17.68	17.68	17.68	66.69	0.00	137.41

July 2025

Tennis Court 2	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Total
Week 1	0.00	0.00	4.42	4.42	4.42	0.00	0.00	13.26
Week 2	0.00	4.42	4.42	4.42	4.42	0.00	0.00	17.68
Week 3	0.00	4.42	4.42	4.42	4.42	0.00	0.00	17.68
Week 4	0.00	4.42	4.42	4.42	4.42	0.00	0.00	17.68
Week 5	0.00	4.42	4.42	4.42	4.42	0.00	0.00	17.68
Totals:	0.00	17.68	22.10	22.10	22.10	0.00	0.00	83.98

Total Charges \$465.27

Township of Puslinch

Tennis Court 3 Revenue Comparison From JUL 1,2025 To SEP 30,2025

September 2025

Tennis Court 3	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Total
Week 1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Week 2	0.00	0.00	0.00	0.00	0.00	0.00	44.46	44.46
Week 3	0.00	0.00	0.00	0.00	0.00	0.00	44.46	44.46
Week 4	0.00	0.00	0.00	0.00	0.00	0.00	44.46	44.46
Week 5	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Totals:	0.00	0.00	0.00	0.00	0.00	0.00	133.38	133.38

August 2025

Tennis Court 3	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Total
Week 1	0.00	0.00	0.00	0.00	0.00	4.42	0.00	4.42
Week 2	0.00	0.00	0.00	0.00	0.00	4.42	0.00	4.42
Week 3	88.92	0.00	0.00	0.00	0.00	4.42	0.00	93.34
Week 4	0.00	0.00	0.00	0.00	0.00	4.42	0.00	4.42
Week 5	0.00	0.00	0.00	0.00	0.00	71.11	0.00	71.11
Totals:	88.92	0.00	0.00	0.00	0.00	88.79	0.00	177.71

July 2025

Tennis Court 3	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Total
Week 1	0.00	0.00	0.00	0.00	0.00	4.42	0.00	4.42
Week 2	0.00	0.00	0.00	0.00	0.00	4.42	0.00	4.42
Week 3	0.00	0.00	0.00	0.00	0.00	4.42	0.00	4.42
Week 4	0.00	0.00	0.00	0.00	0.00	4.42	0.00	4.42
Week 5	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Totals:	0.00	0.00	0.00	0.00	0.00	17.68	0.00	17.68

Total Charges	\$328.77
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Township of Puslinch

Tennis Court 1 Revenue Comparison From JUL 1,2024 To SEP 30,2024

September 2024

Tennis Court 1	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Total
Week 1	0.00	4.42	4.42	0.00	0.00	0.00	0.00	8.84
Week 2	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Week 3	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Week 4	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Week 5	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Totals:	0.00	4.42	4.42	0.00	0.00	0.00	0.00	8.84

August 2024

Tennis Court 1	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Total
Week 1	0.00	0.00	0.00	0.00	4.42	0.00	66.69	71.11
Week 2	0.00	4.42	22.23	4.42	26.65	0.00	66.69	124.41
Week 3	0.00	4.42	60.00	4.42	60.00	0.00	22.23	151.07
Week 4	0.00	0.00	60.00	4.42	60.00	0.00	66.69	191.11
Week 5	0.00	4.42	82.23	0.00	60.00	0.00	66.69	213.34
Totals:	0.00	13.26	224.46	13.26	211.07	0.00	288.99	751.04

July 2024

Tennis Court 1	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Total
Week 1	0.00	4.42	48.88	4.42	60.00	0.00	22.23	139.95
Week 2	0.00	4.42	48.88	0.00	55.58	0.00	66.69	175.57
Week 3	0.00	4.42	0.00	4.42	60.00	0.00	66.69	135.53
Week 4	0.00	4.42	48.88	0.00	60.00	0.00	66.69	179.99
Week 5	0.00	4.42	26.65	4.42	0.00	0.00	0.00	35.49
Totals:	0.00	22.10	173.29	13.26	235.58	0.00	222.30	666.53

Total Charges \$1,426.41

Township of Puslinch

Tennis Court 2 Revenue Comparison From JUL 1,2024 To SEP 30,2024

September 2024

Tennis Court 2	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Total
Week 1	0.00	4.42	4.42	4.42	4.42	0.00	44.46	62.14
Week 2	0.00	0.00	4.42	4.42	4.42	0.00	0.00	13.26
Week 3	0.00	4.42	4.42	4.42	4.42	0.00	0.00	17.68
Week 4	0.00	4.42	0.00	0.00	4.42	0.00	0.00	8.84
Week 5	0.00	44.46	0.00	0.00	0.00	0.00	0.00	44.46
Totals:	0.00	57.72	13.26	13.26	17.68	0.00	44.46	146.38

August 2024

Tennis Court 2	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Total
Week 1	0.00	0.00	0.00	0.00	4.42	0.00	0.00	4.42
Week 2	0.00	4.42	0.00	4.42	4.42	0.00	0.00	13.26
Week 3	0.00	4.42	4.42	4.42	4.42	0.00	0.00	17.68
Week 4	0.00	0.00	4.42	4.42	4.42	0.00	0.00	13.26
Week 5	0.00	4.42	4.42	0.00	4.42	0.00	0.00	13.26
Totals:	0.00	13.26	13.26	13.26	22.10	0.00	0.00	61.88

July 2024

Tennis Court 2	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Total
Week 1	0.00	4.42	48.88	4.42	4.42	0.00	22.23	84.37
Week 2	0.00	4.42	48.88	0.00	0.00	0.00	0.00	53.30
Week 3	0.00	4.42	0.00	4.42	4.42	0.00	0.00	13.26
Week 4	0.00	4.42	48.88	0.00	4.42	0.00	0.00	57.72
Week 5	0.00	4.42	26.65	4.42	0.00	0.00	0.00	35.49
Totals:	0.00	22.10	173.29	13.26	13.26	0.00	22.23	244.14

Total Charges \$452.40

Township of Puslinch

Tennis Court 3 Revenue Comparison From JUL 1,2024 To SEP 30,2024

September 2024

Tennis Court 3	Sun.	Mon.	Tue.	Wed.	Thur.	Fri.	Sat.	Total
Week 1	0.00	0.00	0.00	4.42	4.42	0.00	44.46	53.30
Week 2	0.00	0.00	4.42	4.42	4.42	0.00	0.00	13.26
Week 3	0.00	4.42	4.42	4.42	4.42	0.00	0.00	17.68
Week 4	0.00	4.42	0.00	0.00	4.42	0.00	0.00	8.84
Week 5	0.00	44.46	0.00	0.00	0.00	0.00	0.00	44.46
Totals:	0.00	53.30	8.84	13.26	17.68	0.00	44.46	137.54
Total Charges								\$137.54



REPORT REC-2025-010

TO: Recreation and Community Wellness Advisory Committee Chair and Members of Committee

PREPARED BY: Laura Emery, Communications and Committee Coordinator

PRESENTED BY: Laura Emery, Communications and Committee Coordinator

MEETING DATE: October 21, 2025

SUBJECT: 2022-2026 Goals and Objectives Update

RECOMMENDATIONS

That report REC-2025-010 entitled 2022-2026 Goals and Objectives Update be received for information.

Purpose

The purpose of this report is to provide the Recreation and Community Wellness Advisory Committee with an update on its goals and objectives for the 2022-2026 Term.

Background

Council at its December 18, 2024 meeting approved an updated Terms of Reference for the Recreation and Community Wellness Advisory Committee. The committee will have a maximum of two active goals or objectives at any given time. Goals and objectives referred to the Committee by Council will be prioritized. There are two ways goals and objectives can be added to the Committee's workplan:

- A committee member or sub-committee writing a detailed goal/objective proposal which is endorsed by the Committee and subsequently approved by Council
- Council referring a goal and objective to the Committee

Comments

The Committee's workplan is attached as Schedule A to this report. This workplan is a living document and includes active, inactive, draft proposals and completed projects.

1. Community Liaison Sub-Committee

2. Senior's Drop-in Programming

Resolution No. 2025-294: Moved by Councillor Sepulis and
Seconded by Councillor Bailey

That Council direct staff to report back with the participation rates for the Seniors Drop-in Program through the review of the Recreation and Parks Master Plan.

2

Staff have blocked off the Alf Hales Room weekly on Thursdays from 1:00 p.m. to 2:30 p.m. starting Thursday November 6, 2025 and until Thursday October 18, 2026. Programming examples include cards, board games, crochet, backgammon, or anything that is wellness based that does not require an instructor or incur additional costs. A recreation programming initiative such as Zumba or line dancing will be incorporated in the Recreation and Parks Master Plan Review. This programming requires further resources including registration software, insurance requirements, an RFP for interested contractors etc.

Responsibilities of the Seniors Drop-in Programming sub-committee for the duration of this pilot project will include:

- Managing the program schedule
- Working with Township staff on advertising initiatives and program requirements
- Attend the drop-in activity to track the number of participants and collect feedback from attendees
- Notifying staff when a high level of attendance is experienced

Financial Implications

None

Applicable Legislation and Requirements

None

Attachments

Schedule A – Recreation and Community Wellness Advisory Committee Ongoing Workplan

Schedule B – Report COR-2025-046 Recreation and Community Wellness Advisory Committee

Goals/Objectives Update – Seniors Drop-in Pilot Programming

Goal/Objective	Sub-Committee	Active/In-Active	Source	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26
Seniors Drop in Programming	Margaret Hauwert, Tracey McQueen, Beth Charles	Active	Committee Recommendation	X	X	X	X	X	X	X	X
Community Liaison Sub-Committee	Stephanie McCrone, Joanna Jefferson, Mary Christifis	Active		X	X	X	X	X	X	X	X
Review of User Fees and Charges By-law Reduced Rates	Jessica Goyda, Stephanie McCrone	Completed	Council Direction								
Review of User Fees and Charges Non-Residential Rates	Tracey McQueen, Joanna Jefferson, Beth Charles	Completed	Committee Recommendation								
Facility Promotion and Programming Recruitment	Facilities Promotion Sub-committee	Draft Proposal	Committee Recommendation								
Seniors Active Living Centre program Expansion Grant Survey	Engagement Sub-committee	Completed	Committee Recommendation								
Youth Drop-in Gym Programming	Staff led (Based off previous term Committee direction)	Completed	Committee Recommendation								



REPORT COR-2025-046

TO: Mayor and Members of Council

PREPARED BY: Laura Emery, Communications & Committee Coordinator
Sarah Huether, Manager of Corporate Services/Deputy Clerk

PRESENTED BY: Laura Emery, Communications & Committee Coordinator

MEETING DATE: October 8, 2025

SUBJECT: Recreation and Community Wellness Advisory Committee
Goals/Objectives Update – Seniors Drop-in Pilot Programming

RECOMMENDATION

That Report COR-2025-046 entitled Recreation and Community Wellness Advisory Committee Goals and Objectives Update – Seniors Drop-in Pilot Programming be received; and

That Council approve the addition of the Seniors Drop-in Programming Goal and Objective to the 2025 and 2026 Recreation and Community Wellness Advisory Committee Workplan; and,

That Council approve the Seniors Drop-in Pilot Program times in the Alf Hales Room on Thursdays from 1:00 p.m. to 2:30 p.m.; and,

That Council direct staff consider opportunities to provide recreational programming, including recreational programming for seniors through the review of the Recreation and Parks Master Plan; and,

That Council direct staff to report back with the participation rates for the Seniors Drop-in Program through the review of the Recreation and Parks Master Plan.

Purpose

The purpose of this report is to provide Council with the Recreation and Community Wellness Advisory Committee's goal and objective proposal for the Seniors Drop-in Programming for Council's approval and endorsement.

Background

In accordance with the Committee's Terms of Reference, the Committee may have a maximum of two active goals or objectives at any given time. Goals and objectives referred by Council will

be prioritized. Currently, the Recreation and Community Wellness Advisory Committee has one active goal and objective and therefore has capacity for an additional goal and objective to be added to their workplan.

At the September 16, 2025, Recreation and Community Wellness Advisory Committee meeting, the Committee discussed the aforementioned topic and resolved as follows:

Resolution No. 2025-027:

Moved by Joanna Jefferson and
Seconded by Margaret Hauwert

That Committee Memo MEMO-2025-003 entitled Seniors Drop in Programming be received; and,

That staff prepare a report for Council's consideration to include the Senior's Drop in Programming Goal and Objective to the 2025/2026 Recreation and Community Wellness Advisory Committee's Goals and Objectives Workplan; and,

That the Committee approve the Goals and Objectives Proposal form as presented; and,

That the following members be appointed to the Seniors Drop-in Programming sub-committee:

Margaret Hauwert

Beth Charles

Tracey McQueen

CARRIED

Comments

As outlined in the goals and objectives proposal form attached as Schedule A to this report, the sub-committee is proposing a senior's drop-in pilot programming initiative beginning in 2026 in the Alf Hales Room at the Puslinch Community Centre.

Staff have reviewed the 2024 and 2025 rental trends of the Alf Hales Room, to determine a suitable day and time to schedule the seniors drop-in pilot programming, that will have little to no impact on the facility's usage. Based on the review, staff recommend that a 1.5-hour session be provided on Thursdays from 1:00 p.m. to 2:30 p.m. for the pilot period, as per the following:

- Low to no utilization on this day/time (e.g. no recurring private rentals and limited one-time rentals).
- Staff are scheduled on this day/time, therefore there is no incremental staffing costs.
- Proposed programming is self-guided and does not require staff involvement.

It is staff's recommendation that recreation programming, including recreational programming for seniors, be incorporated in the Recreation and Parks Master Plan review. This will enable staff to report back on opportunities to provide this programming and any resources required to support such programming including but not limited to registration software, insurance requirements, and RFP for interested contractors, thresholds for programming, etc.

The Senior's Drop-in Programming Sub-committee will be responsible for managing the program schedule and working with Township staff on advertising initiatives. To gauge the success of the pilot program, a member of the sub-committee will attend each drop-in activity to track the number of participants and collect feedback from the attendees. As well, the sub-committee will also be responsible for notifying staff when a high level of attendance is experienced, to ensure the program can be relocated to the Archie MacRobbie Hall if needed. Staff will provide Council with a report through the Recreation and Parks Master Plan review with the results of the program. The Committee's updated workplan is attached as schedule B to this report subject to Council approval.

Financial Implications

There is a potential loss of rental revenue during approved drop-in days/times, but the loss is considered marginal. It is typical for renters to provide alternative dates/times for their rentals if a requested time is not available. Staff are also scheduled to work at the facility during the proposed drop-in times resulting in limited incremental staffing costs.

Applicable Legislation and Requirements

None

Engagement Opportunities

If this initiative is approved by Council., the approved drop-in schedule will be advertised as follows:

- Social Media Platforms (Facebook, Instagram and X)
- Township website at puslinch.ca/culture-recreation/recreation-and-leisure-calendar/ with all programs included on the Recreation and Leisure Calendar
- Winter 2026 Community Newsletter (tax insert)
- Puslinch Pioneer advertisement
- Paper copies of the calendar made available at the Township Municipal office and to be posted at the Aberfoyle Library Branch and other locations as determined by the sub-committee to be appropriate.

Attachments

Schedule A – Committee Memo MEMO-2025-003 Senior’s Drop-in Pilot Programming

Schedule B – Recreation and Community Wellness Advisory Committee Goals and Objectives
Workplan

Respectfully submitted,

Reviewed by:

**Laura Emery,
Communications & Committee
Coordinator**

**Justine Brotherston,
Director of Corporate Services /
Municipal Clerk**

**Sarah Huether,
Manager of Corporate Services /
Deputy Clerk**

COMMITTEE MEMO

Note: All highlighted sections of the Committee Memo are to be completed by the Committee Member. The recommendation is to be written by staff and approved by Committee Member submitting memo. However the Committee Member should indicate what they are recommending the committee request/comment/etc.

Memo's must be provided to the Committee Secretary at least 48 hours prior to the agenda being published for review by staff. Agenda's are posted one week before the meeting date.

TO: Recreation and Community Wellness Advisory Committee

FROM: Margaret Hauwert

MEETING DATE: September 16, 2025

SUBJECT: Seniors Drop in Programming

RECOMMENDATIONS

That Committee Memo MEMO-2025-003 entitled Seniors Drop in Programming be received; and,

That staff prepare a report for Council's consideration to include the Senior's Drop in Programming Goal and Objective to the 2025/2026 Recreation and Community Wellness Advisory Committee's Goals and Objectives Workplan; and,

That the Committee approve the Goals and Objectives Proposal form as [presented/amended], and,

That _____ & _____ be appointed to the Seniors Drop in programming sub-committee.

Purpose

The purpose of this memo is to propose a Senior's Drop-in programming pilot initiative in 2026 at the Puslinch Community Centre. If this pilot program is successful, the programming can continue as a continued service level to support the seniors in our community in 2027 and beyond.

Background

A Community Engagement Survey was completed last year to solicit feedback regarding the types of recreation and leisure programs the community would like to have access to within the Township, in order to promote the use of Township facilities to organizations who may be interested in providing the programs. The results of the survey are attached as Schedule B to this Committee Memo and indicate that there is an interest in having activities for the 60 and over age demographic.

Additionally, the Committee's new Terms of Reference include a focus on seniors in the community. The mandate states that the Committee will focus on the promotion of wellness initiatives, particularly for seniors. The goal of this proposal is to bridge this gap by offering programming offered explicitly to seniors, similar to how the Township began youth drop-in programming in 2023.

Comments

Two types of drop in programming are being proposed:

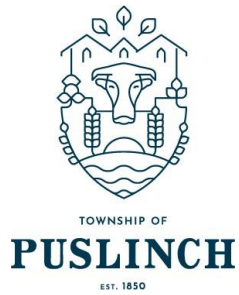
1. It is the hope of the committee that cards/board games be recommended, on a Tuesday afternoon in November from 1 pm to 2:30 pm. This type of activity is easy to implement, teach and requires little to no equipment. At this time, no money is being requested for this event to take place.
 - a. This proposal has no operating budget implications
2. Another type of activity would be more physical. Over a period of weeks in April, there would be fewer restrictions on driving by this age group. Once again, a Tuesday afternoon could be used from 1 to 2:30. An introduction to a variety of activities such as Zumba, line dancing, pilates and/or yoga. These activities were listed on the engagement survey as some things seniors would like to try. Each of these programs comes with a price tag of \$100 an hour, therefore, over the course of a month, a budget request of \$400 is being put forward for the 2026 calendar year.
 - a. This proposal does have budget implications

Financial Implications

A request of \$525 to be incorporated into the 2026 operating budget.

Attachments

Schedule A – Goals and Objectives Proposal Form – Seniors Drop in Programming
Schedule B – Engagement Survey Results



Township of Puslinch
Advisory Committee Goals and Objectives Proposal Form

Name of Goal/Objective:

Description of Goal/Objective:

Has the demand or need been adequately established for the initiative?

☐ Yes

☐ No

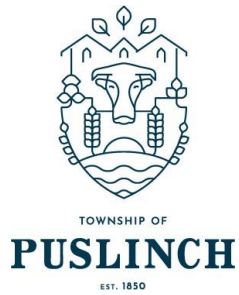
If yes, provide details supporting the demand/need for the initiative:

Are there legislative requirements that need to be considered and adhered to?

☐ Yes

☐ No

If yes, provide details of legislative requirements that need to be adhered to:



Township of Puslinch
Advisory Committee Goals and Objectives Proposal Form

How will the initiative be funded? (Select all that apply)

☐ Budget Request

☐ Grant

☐ Fundraising

Provide a description of how the initiative will be funded (e.g. If fundraising is recommended how will the fundraising be done and what Township resources are required?)

Provide a detailed breakdown of the costs and attach documentation for any cost estimates.

Will this be an expense each year or will this be a one-time expense?

☐ Expense each year

☐ One-time expense



Township of Puslinch
Advisory Committee Goals and Objectives Proposal Form

Provide how services or items for this project will be sourced. Consider if any Township Policies such as the Procurement Policy need to be adhered to.

Does this initiative require marketing or advertising?

☐ Yes

☐ No

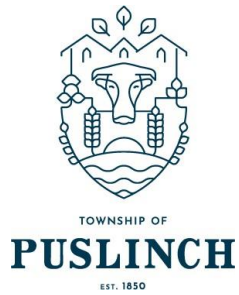
If yes, describe what marketing or advertising channels will be used (e.g. Social Media, Traditional or Digital Advertising, Township Events, etc.) and provide detail on why these channels are best to reach the target audience. (Any costs associated with marketing or advertising should be included in the detailed breakdown above. If an external advertisement is identified an external advertisement proposal must be submitted as well.)

Will this initiative require staff resources?

☐ Yes

☐ No

If yes, describe the staff resources required. (Include how many staff and how many hours per week)



Township of Puslinch
Advisory Committee Goals and Objectives Proposal Form

Will this initiative generate revenue?

☐ Yes

☐ No

If yes, provide details for the amount of revenue and indicate if there is a specific purpose proposed for this revenue.

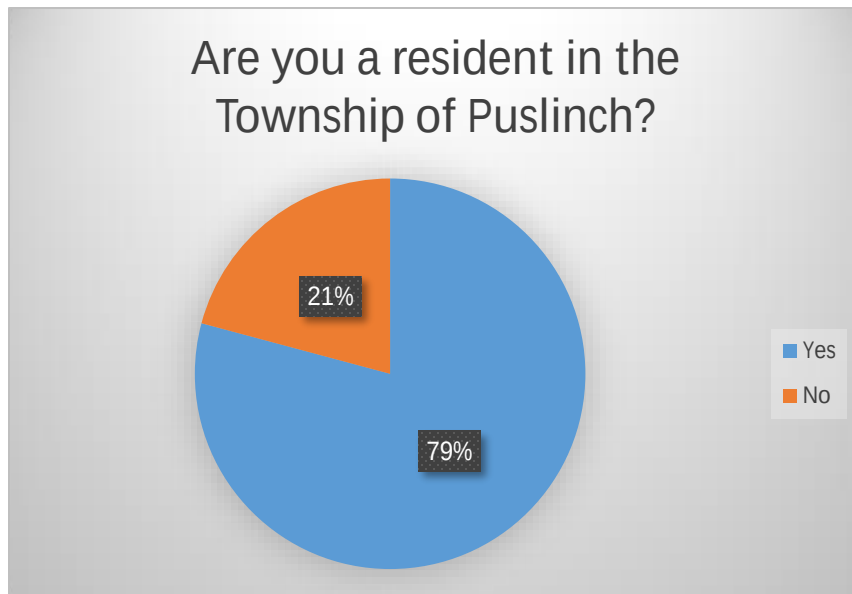
Will this goal and objective need special consideration from Council? Advisory Committees are permitted to have two active goals and objectives at any given time. At the request of the Committee, special consideration may be given by Council should a time sensitive initiative be brought forward while the Committee has two ongoing goals/objectives.

☐ Yes

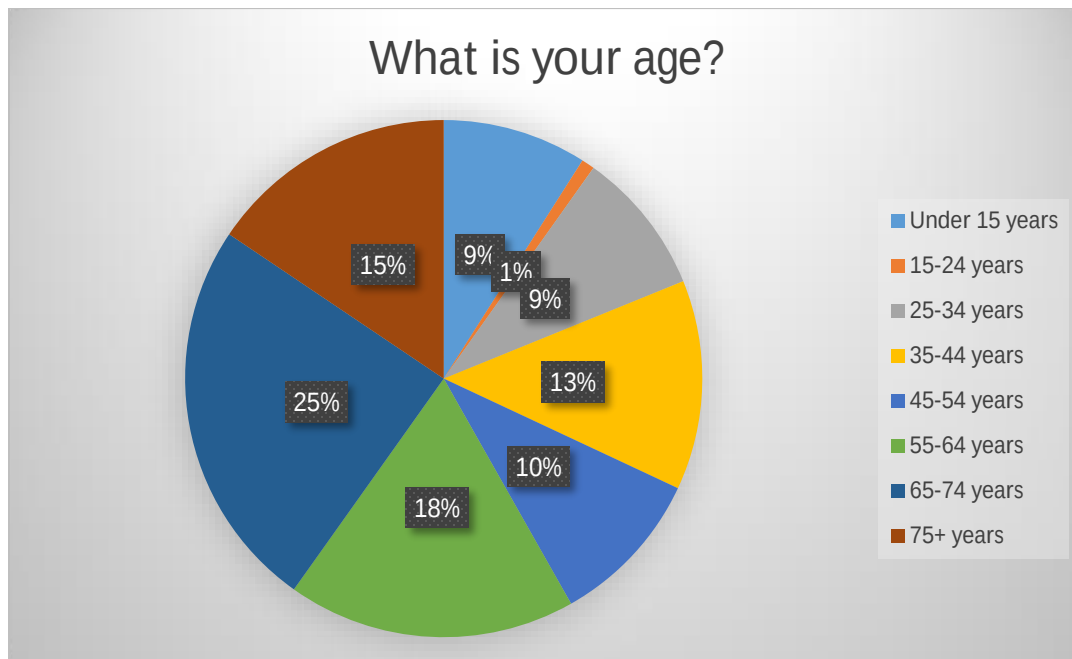
☐ No

If yes, provide details for the reasoning why more than two active goals and objectives are necessary.

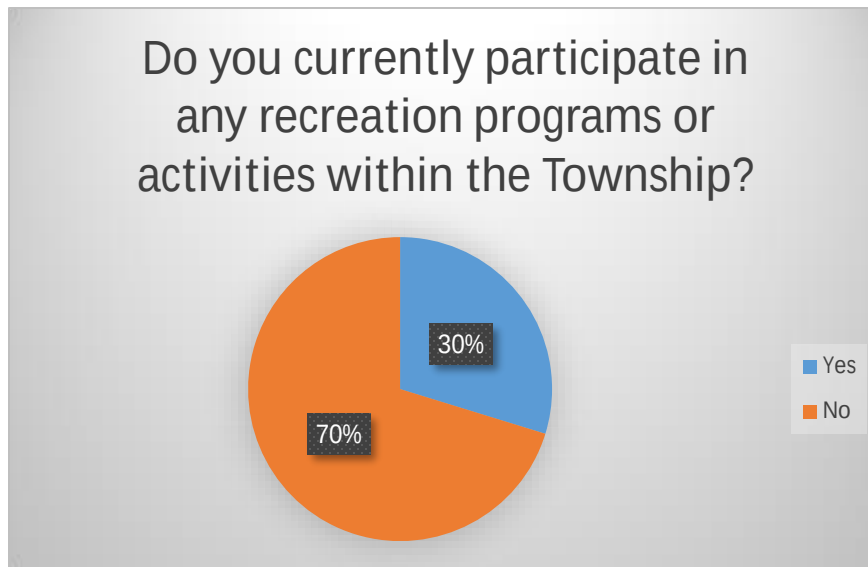
Q1. Are you a resident of the Township of Puslinch?



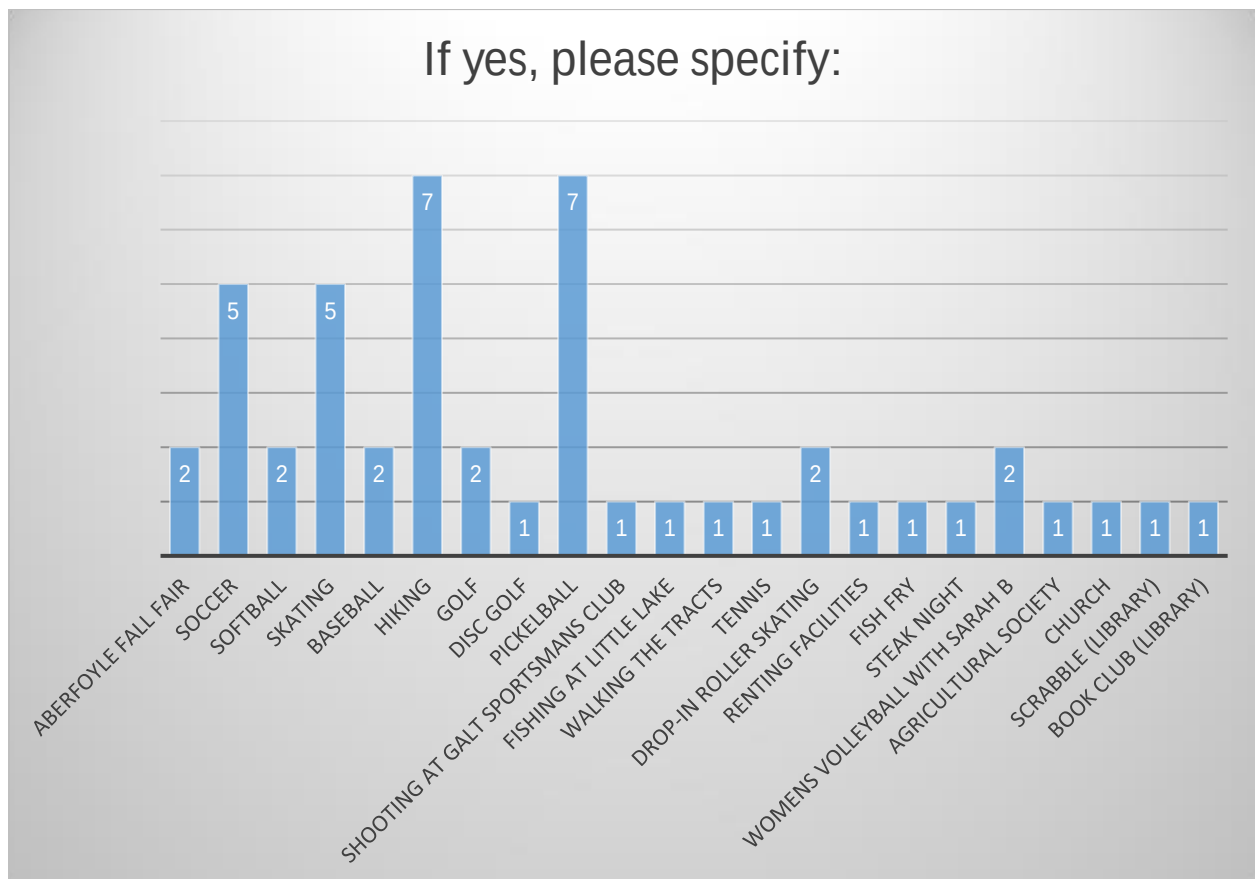
Q2. What is your age?



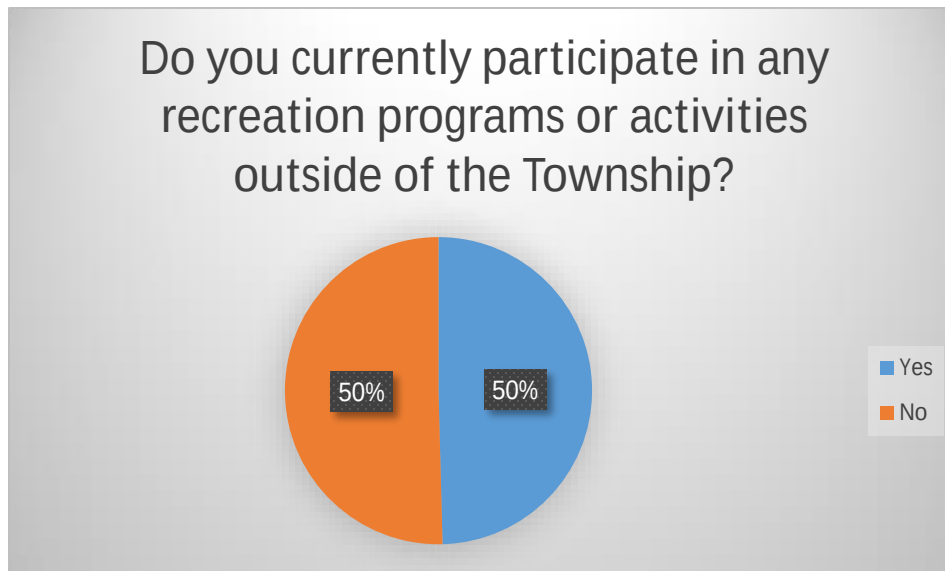
3. Do you currently participate in any recreation programs or activities within the Township?



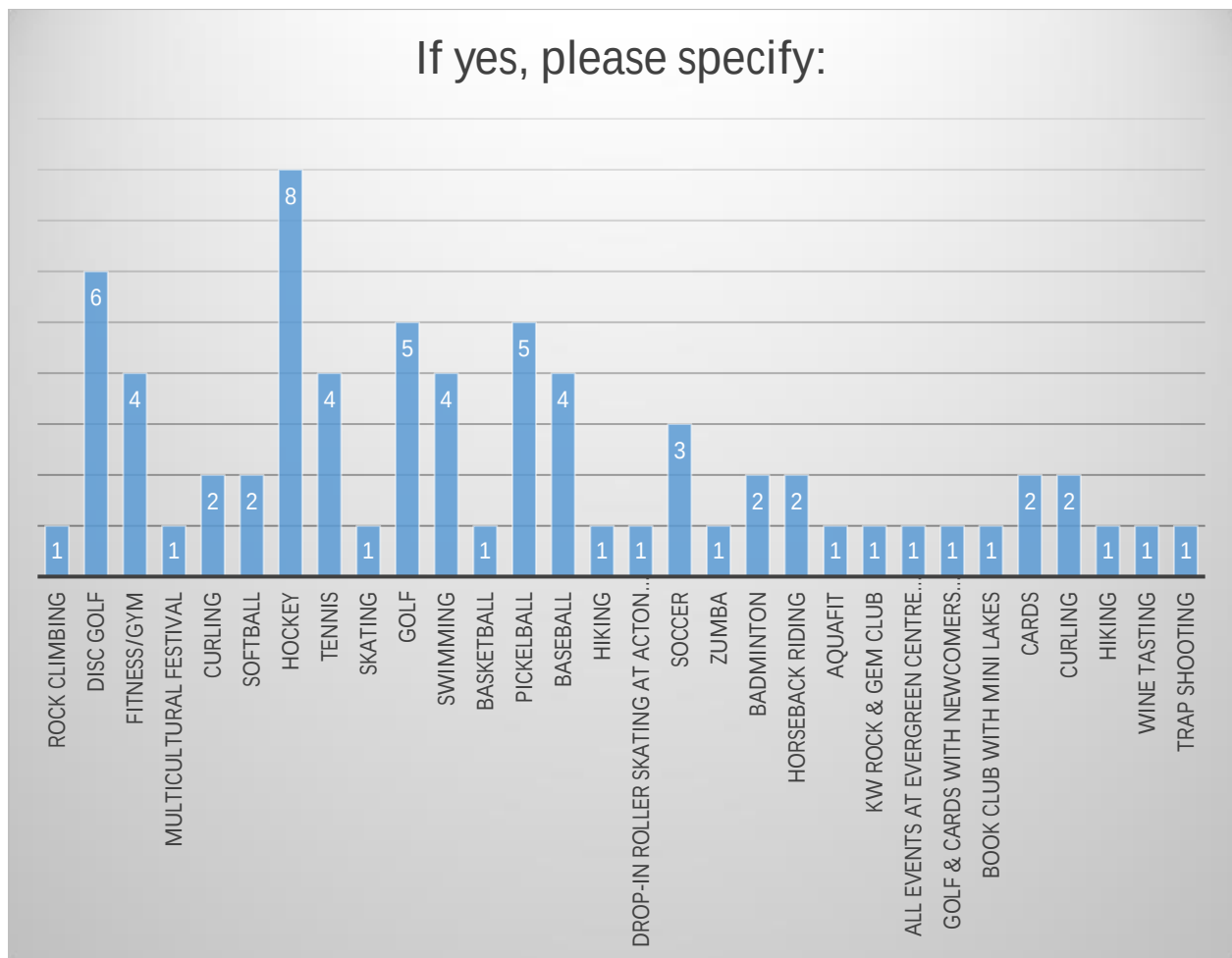
3.B. If yes, please specify:



4. Do you currently participate in any recreation programs or activities outside of the Township?



4.B. If yes, please specify:



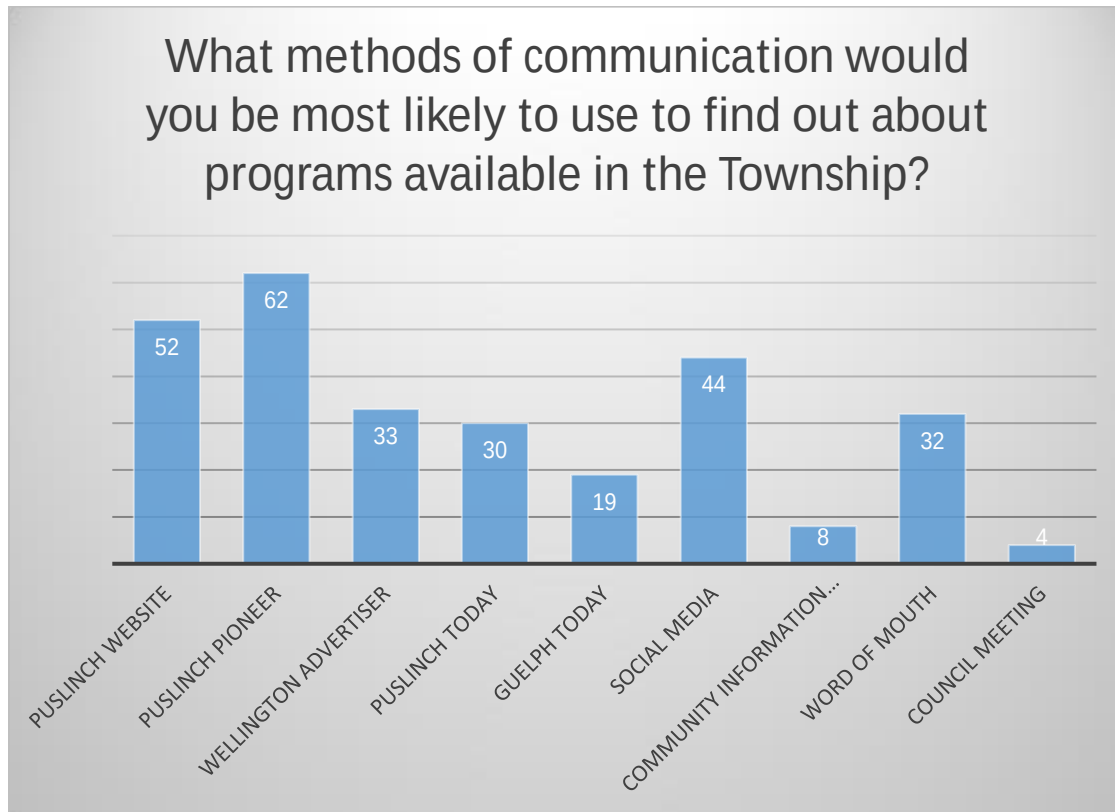
5. What if any obstacles do you face in order to participate in recreation programs and activities in the Township?



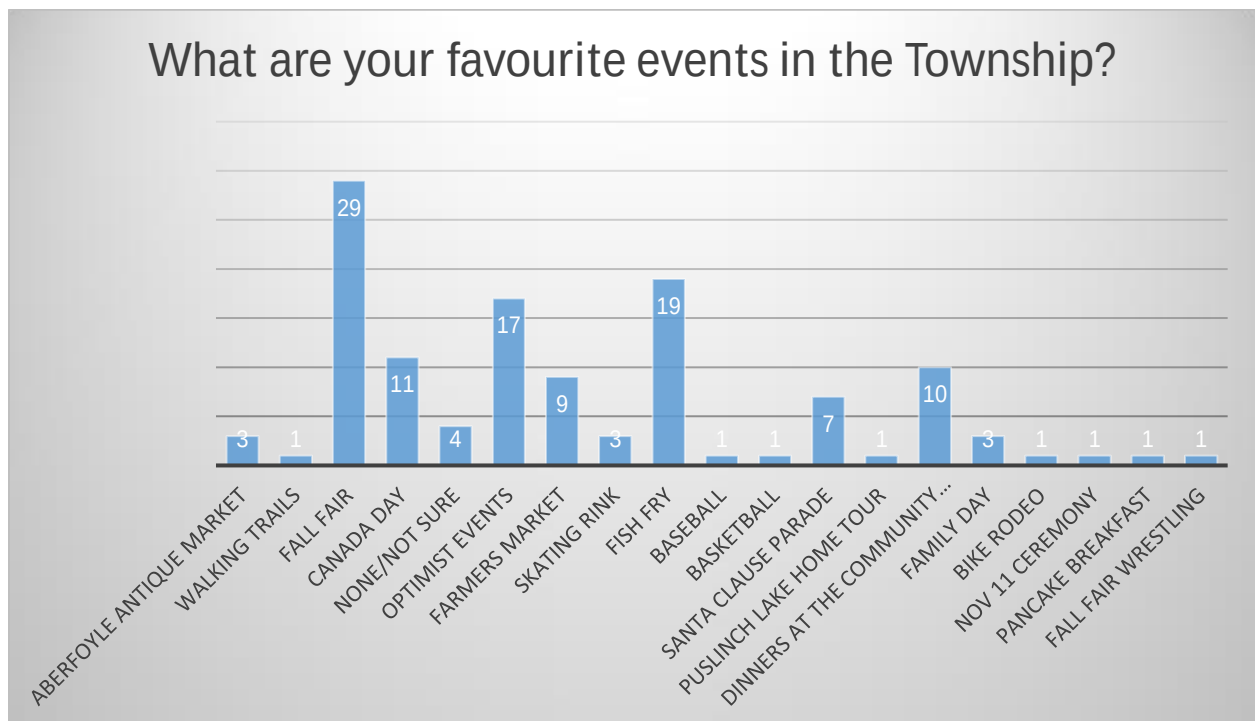
6. Please select any recreation activities or programs you would be interested in:



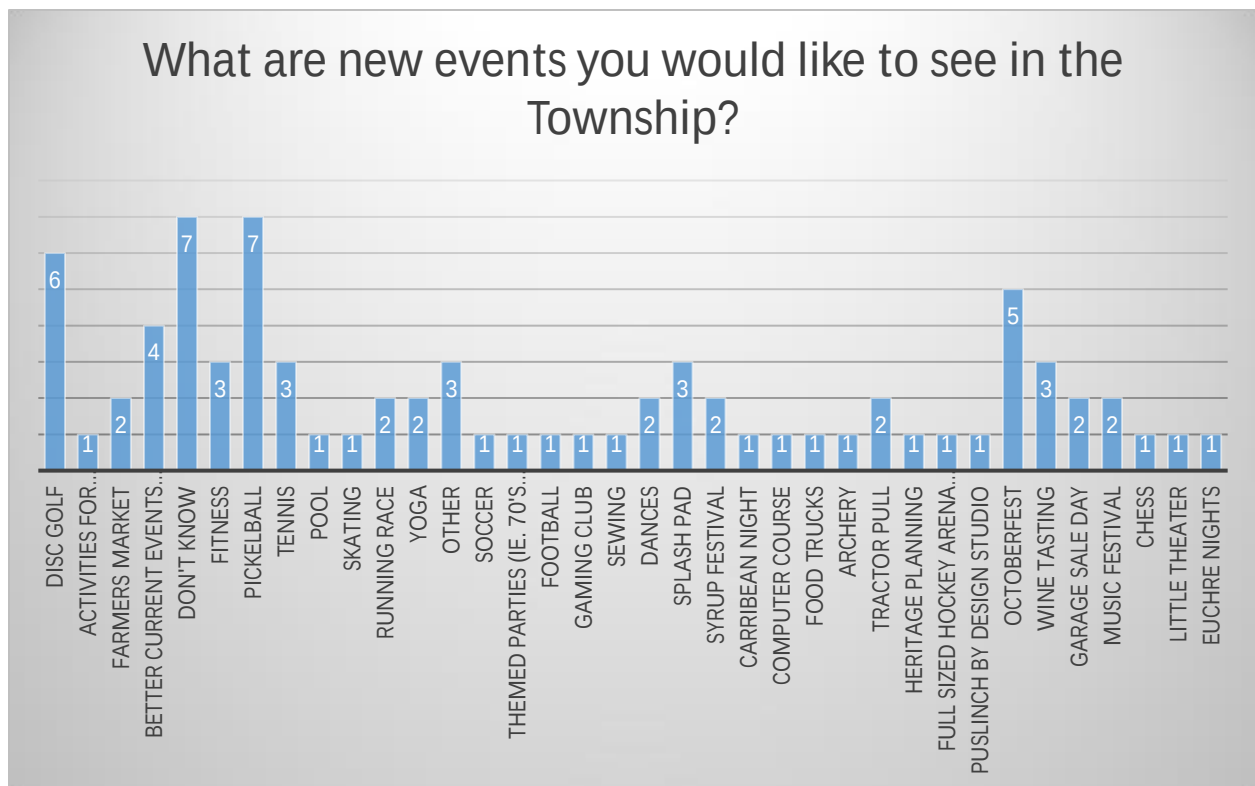
7. What methods of communication would you be most likely to use to find out about programs available in the Township?



8. What are your favourite events in the Township?



9. What are new events you would like to see in the Township?



10. Are you aware of any organizations, groups or individuals who might be interested in providing programs or active living opportunities at the Township?



11. Please provide a name and any known contact information

- Sub-committees to receive this information

12. Do you have any other information or ideas you would like to share as it relates to social, recreational or cultural opportunities within the Township of Puslinch?

- Classes geared towards adults in the community gym
- Safe trails
- Fitness for seniors
- More drop-in roller skater
- Tennis for seniors only
- Bring back old time dances
- Splash pad
- More public Murf times for residents
- More roller skating times
- Buddy system for rides for seniors
- Classes geared specifically to seniors
- Bike trails
- Build full sized hockey arena
- Tractor pull with real horse power
- Focus on preventing and protecting what makes rural puslinch special
- Wine tasting group
- Historical tours
- Chess club
- Trap shooting
- More parades
- More events with drinking available