

May 15, 2025 – 4670 Sideroad 10 North

	Drawing/Document	Comment
CONVERSATION AUTHORITY – Grand River Conservation	<ul style="list-style-type: none"> • “Stormwater management, 4670 Sideroad 10 North, Puslinch, Ontario,” dated May 6, 2025, prepared by Meritech Engineering (Meritech, May 6, 2025). • “Comment Summary, 4670 Sideroad 10 N, Puslinch, Site Alteration Permit Application,” table dated April 25, 2025, updated May 5, 2025, prepared by Meritech Engineering (Meritech, May 5, 2025). • “Excess Soils Management Plan (ESMP) – Beneficial Reuse Site, 4670 Sideroad 10 North, Puslinch, Ontario,” dated February 14, 2025, updated May 2, 2025, prepared by Fortis Environmental (Meritech, May 2, 2025). • “Legend, Details & Project Notes,” drawing dated August 23, 2022, updated on April 29, 2025, prepared by Meritech Engineering (Meritech, April 29, 2025a). • “Original Conditions and ESC Plan,” drawing dated August 23, 2022, updated on April 29, 2025, prepared by Meritech Engineering (Meritech, April 29, 2025b). • “Predominant Soil Type,” drawing dated August 23, 2022, updated on April 29, 2025, prepared by 	See Attached.
Grit Engineering Inc.		See Attached.
Trace Associates Inc /XCG– Thomas Kolodziej, P. Eng.		See Attached.
Township of Puslinch – Andrew Hartholt, Chief Building Official		No further comments.
Township of Puslinch – Mike Fowler, Director of Public Works, Parks and Facilities		Public works has no concerns or comments at this time.



May 15, 2025 – 4670 Sideroad 10 North

	<p>Meritech Engineering (Meritech, April 29, 2025c).</p> <ul style="list-style-type: none">• “Grading Plan,” drawing dated August 23, 2022, updated on April 29, 2025, prepared by Meritech Engineering (Meritech, April 29, 2025d).• “Section View,” drawing dated August 23, 2022, updated on April 29, 2025, prepared by Meritech Engineering (Meritech, April 29, 2025e).• “Proposed Haul Road,” drawing dated August 23, 2022, updated on April 29, 2025, prepared by Meritech Engineering (Meritech, April 29, 2025f).• “General Cut/Fill Plan,” drawing dated August 23, 2022, updated on April 29, 2025, prepared by Meritech Engineering (Meritech, April 29, 2025g).	
Township of Puslinch – Justine Brotherston, Designated Official		No further comments at this time.



Administration Centre: 400 Clyde Road, P.O. Box 729 Cambridge, ON N1R 5W6

Phone: 519-621-2761 Toll free: 1-866-900-4722 Fax: 519-621-4844 www.grandriver.ca

May 2, 2025
via email

Olive Zhang
Building Services Technician
Township of Puslinch
7404 Wellington Road 34
Puslinch, ON, N0B 2J0

Dear Olive Zhang,

Re: Site Alteration Permit Application
4670 Sideroad 10 North, Township of Puslinch.
Gino Martinello

Grand River Conservation Authority (GRCA) staff have reviewed the above-noted Site Alteration Permit Application to facilitate improved agricultural use (crop growth and a proposed pole barn) and residential dwelling at 4670 Sideroad 10 North in the Township of Puslinch.

Recommendation

The proposed development activity is located outside of GRCA's regulated area. Therefore, the GRCA has no objection to the proposed site alteration permit application. Please see below for our comments.

Documents Reviewed by Staff

Staff have reviewed the following documents submitted with this application:

- Site Drawings, prepared by Meritech Engineering, dated January 9, 2025.

GRCA Comments

GRCA has reviewed this application under the Mandatory Programs and Services Regulation (Ontario Regulation 686/21), including acting on behalf of the Province regarding natural hazards identified in Section 5.2 of the Provincial Planning Statement (PPS, 2024), as a regulatory authority under Ontario Regulation 41/24 and as a public body under the *Planning Act* as per our CA Board approved policies.

Information currently available at our office indicates that the subject property contains a wetland, valley slopes, and the regulated allowances associated with these features. A copy of our resource mapping is attached for reference. Due to the presence of these features, a small portion of the subject property is regulated by the GRCA under Regulation 41/24 (Prohibited Activities, Exemptions, and Permits Regulation). Any development or site alteration within the regulated area requires prior written approval from the GRCA.

Based on the site drawings, we understand that the proposed site alteration works including importing topsoil to increase the yield of the land. Based on the site plan provided, the proposed development area is outside of the GRCA's regulated area. Therefore, we have no objection to the site alteration permit and a GRCA permit is not required.

Consistent with GRCA's 2023-2025 approved fee schedule, this application is considered a minor site plan application, and the applicant will be invoiced in the amount of \$465.00 for the GRCA's review of the application.

Should you have any questions, please contact Ismet Esgin Zorlu (Resource Planner) at iezorlu@grandriver.ca or (519) 621-2761 extension 2231.

Sincerely,

A black rectangular redaction box covering the signature of Chris Foster-Pengelly.

Chris Foster-Pengelly, M.Sc.
Supervisor of Planning and Regulations, Planning and Regulation Services

Enclosed: GRCA map of property.

Copy: Gino Martinello, Owner (via email)



4670 Sideroad 10 North

Legend

- RegulationLimit(GRCA)
- Floodplain(GRCA)
 - Engineered
 - Estimated
 - Approximate
- Floodplain- SpecialPolicy Area (GRCA)
- Slope Erosion (GRCA)
 - Steep
 - Oversteep
 - Toe
- Slope Valley(GRCA)
 - Steep
 - Oversteep
- RegulatedWatercourse(GRCA)
- RegulatedWaterbody(GRCA)
- Wetland(GRCA)
- Lake Erie Flood (GRCA)
- Lake Erie ShorelineReach (GRCA)
- Lake Erie Dynamic Beach (GRCA)
- Lake Erie Erosion (GRCA)
- Parcel - Assessment(MPAC/MNRF)
- ConservationArea Boundary(GRCA)

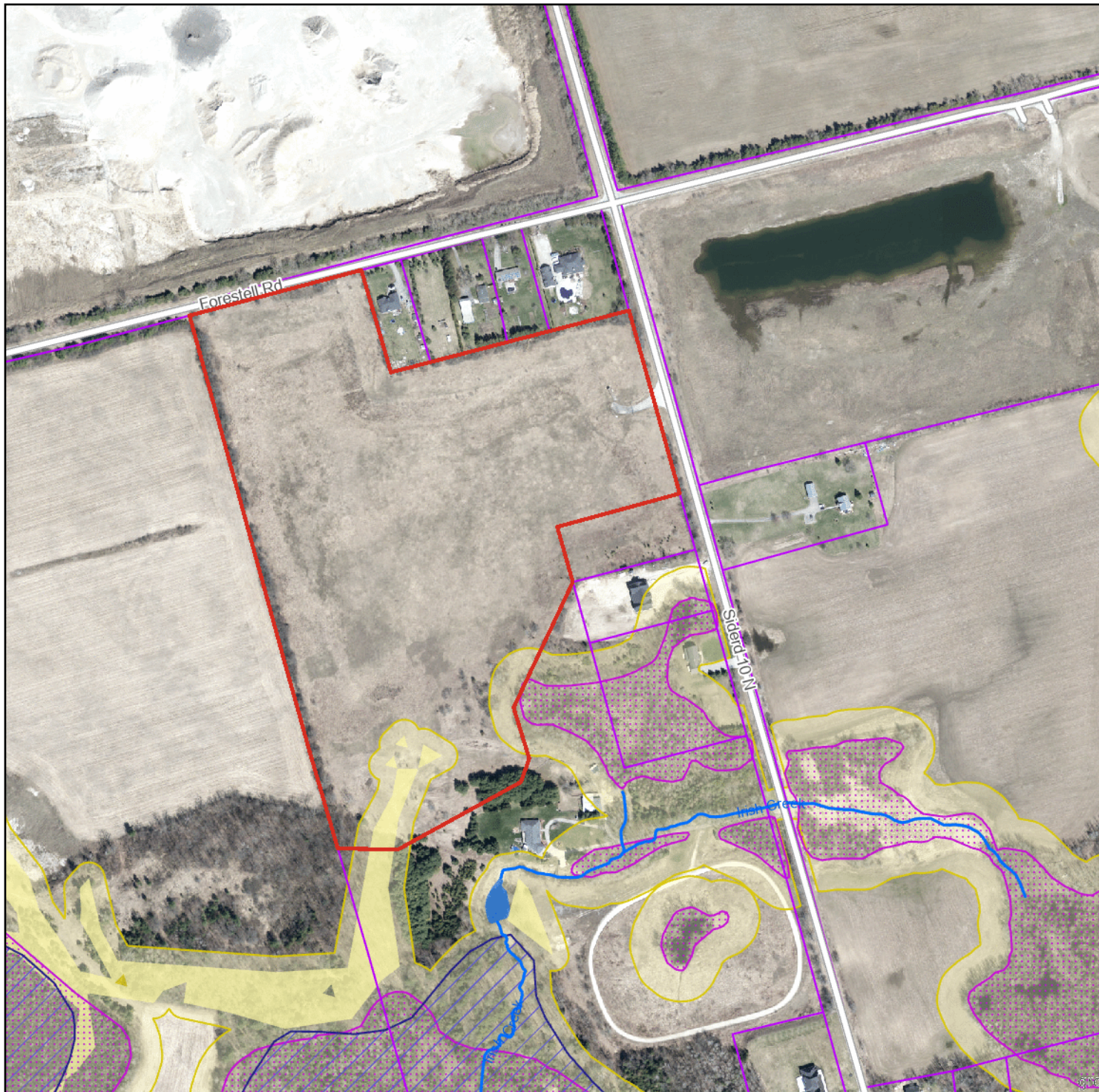
Copyright Grand River Conservation Authority, 2025.

Disclaimer: This map is for illustrative purposes only. Information contained herein is not a substitute for professional review or a site survey and is subject to change without notice. The Grand River Conservation Authority takes no responsibility for, nor guarantees, the accuracy of the information contained on this map. Any interpretations or conclusions drawn from this map are the sole responsibility of the user.

The source for each data layer is shown in parentheses in the map legend. See [Sources and Citations](#) for details.

Scale 1:5,405

NAD83 UTM zone 17 (EPSG:26917)



May 9, 2025

Olive Zhang
Building Services Technician
Township Of Puslinch
7404 Wellington Road 34
Puslinch, ON N0B 2J0

**Major Site Alteration Permit Application Review
4670 Sideroad 10 North, Puslinch, ON N0B 2J0**

GRIT Engineering Inc. (GRIT) was retained by the Township of Puslinch Building Department to complete a technical review of the Major Site Alteration Permit Application for 4670 Sideroad 10 North in Puslinch, Ontario. The practitioner of record is Brian Enter (briane@meritech.ca). GRIT attempted via email to contact the practitioner on the application to inform them of a Technical Review on April 17, 2025, per Section 6.1.1 Technical Reviews of the Professional Engineers Reviewing Work Prepared by Another Professional Engineer Guideline (PEO, October 2011). It is understood that a letter was submitted to the Township of Puslinch in support of a Site Alteration Permit Application at 4670 Sideroad 10 North, Puslinch, Ontario. It is understood that this is an ongoing project, and GRIT has not been on site to date.

GRIT provided a review letter dated April 22, 2025. It is understood the application has now been revised and the following documents added to the original submission for our review:

- Stormwater Management Letter, prepared by Meritech Engineering, dated 2025-05-06
- Comment Summary dated with responses from Meritech Engineering 2025-05-05

Review Comments – Civil

1. No further comment on stormwater management. GRIT agrees with the approach.
2. It is understood the town has exempted the tree inventory requirements. The dripline has been added and GRIT agrees with this approach.

Kind regards,

GRIT Engineering Inc.

Montana Wilson, EMBA, M.Eng, P.Eng.
CEO
montana@gritengineering.ca

May 12, 2025
Trace Project No. 900-0476-01

Submitted via email: ozhang@puslinch.ca

Township of Puslinch
7404 Wellington Road 34
Puslinch, Ontario N0B 2J0

Attention: Olive Zhang, Municipal Building Official

Dear Olive:

Re: Review of Additional and Updated Support Documents Site Alteration Permit Application
4670 Sideroad 10, North, Township of Puslinch, Ontario

1.0 INTRODUCTION, PURPOSE, AND USE

In April 2025, Trace Associates Inc. (Trace), was retained by the Corporation of the Township of Puslinch (the Township), to conduct a review of the information and data initially submitted in support of the of the Site Alteration Permit Application (the Application) for the property located at 4670 Sideroad 10, North, Township of Puslinch, Ontario (subject property or site). The list of the support documents initially submitted in support of the Application and reviewed by Trace, and Trace's review comments on the initial Application were provided to the Township in a document titled "Review of Support Documents, Site Alteration Permit Application, 4670 Sideroad 10, North, Township of Puslinch, Ontario," dated April 23, 2025 (Trace, April 23, 2025).

Trace understands, that in May 2025, new and updated support documentation pertinent to the Application were submitted to the Township. As requested by the Township, Trace has reviewed the following additional and updated information and data provided to the Township in support of the Application for the subject property:

The additional/new and updated documents (the original versions of these documents were previously reviewed by Trace in April 2025), provided by the Township that were reviewed by Trace included:

1. "Stormwater management, 4670 Sideroad 10 North, Puslinch, Ontario," dated May 6, 2025, prepared by Meritech Engineering (Meritech, May 6, 2025).
2. "Comment Summary, 4670 Sideroad 10 N, Puslinch, Site Alteration Permit Application," table dated April 25, 2025, updated May 5, 2025, prepared by Meritech Engineering (Meritech, May 5, 2025).
3. "Excess Soils Management Plan (ESMP) – Beneficial Reuse Site, 4670 Sideroad 10 North, Puslinch, Ontario," dated February 14, 2025, updated May 2, 2025, prepared by Fortis Environmental (Meritech, May 2, 2025).
4. "Legend, Details & Project Notes," drawing dated August 23, 2022, updated on April 29, 2025, prepared by Meritech Engineering (Meritech, April 29, 2025a).



5. "Original Conditions and ESC Plan," drawing dated August 23, 2022, updated on April 29, 2025, prepared by Meritech Engineering (Meritech, April 29, 2025b).
6. "Predominant Soil Type," drawing dated August 23, 2022, updated on April 29, 2025, prepared by Meritech Engineering (Meritech, April 29, 2025c).
7. "Grading Plan," drawing dated August 23, 2022, updated on April 29, 2025, prepared by Meritech Engineering (Meritech, April 29, 2025d).
8. "Section View," drawing dated August 23, 2022, updated on April 29, 2025, prepared by Meritech Engineering (Meritech, April 29, 2025e).
9. "Proposed Haul Road," drawing dated August 23, 2022, updated on April 29, 2025, prepared by Meritech Engineering (Meritech, April 29, 2025f).
10. "General Cut/Fill Plan," drawing dated August 23, 2022, updated on April 29, 2025, prepared by Meritech Engineering (Meritech, April 29, 2025g).

Based on the review of the new and updated information and data provided in support of the Application, Trace understands that over the next two to three years, up to 145,000 m³ of excess soil, including topsoil, will be imported to the subject property to regrade approximately 9.9 ha of the subject to improve its drainage and arability.

According to the Application (Meritech, May 5, 2025), the matter of the quality of the fill, historically brought to the site, which was the subject of Traces comments included in the April 24, 2025, letter, has been resolved through a recent legal resolution with the Township. Trace also understands that in lieu of identifying the actual source(s) of the soil/fill to be brought to the site, the Application includes an updated Excess Soil Management Plan (ESMP), which Includes, amongst other things, a protocol for obtaining Township's approval of source material prior to importation to the subject site.

Trace also understands that six truckloads of fill were brought to the site in the area of the pole barn as part of an approved building permit application. Reportedly, the fill quality results were provided to the Township; however, these results were not included in the information provided to Trace for review.

As instructed by the Township, the purpose of the review completed by Trace was to determine the following:

- Does the Application include all the required information and data listed in the By-law Number 2023-057 (Site Alteration By-law)?
- Does the soil imported to the subject property meet the applicable soil use and/or property use quality standards?

As instructed by the Township, the purpose of the review completed by Trace was to determine the following:

- Does the Application include all the required information and data listed in By-law Number 2023-057 (Site Alteration By-law)?
- Does the soil imported to the subject property meet the applicable soil use and/or property use quality standards?



This document was prepared under Trace's Professional Report Conditions (provided as Attachment A). The scope of this document is limited to the matters expressly covered. This document was prepared for the sole benefit of the Corporation of the Township of Puslinch and may not be relied upon by any other person or entity without the express written consent of the Corporation of the Township of Puslinch and Trace Associates Inc. Any use or reuse of this document (or the findings, conclusions, and/or recommendations represented herein) by parties other than those listed above is at the sole risk of those parties.

2.0 TRACE REVIEW COMMENTS

2.1 Does the Application include all the required information and data listed in By-law Number 2023-057 (Site Alteration By-law)?

Based on Trace's review of the original, updated, and new documents provided in support of the Application, there are some minor deficiencies, including missing information or data. The specific deficiencies are listed in the attached Schedule B Control Plans review checklist (provided as Attachment B).

2.2 Does the soil imported to the subject property meet the applicable soil use and/or property use quality standards?

As discussed in Section 1, the matter of the quality of the fill historically brought to the site, which was the subject of Traces comments included in the April 24, 2025, letter, has reportedly been resolved through a recent legal resolution with the Township.

Trace also understands that soil quality data for the six truckloads of fill that were brought to the site as part of an approved building permit application was provided to the Township. However, this data was not included in the information provided to Trace for review.

The updated ESMP identifies the appropriate applicable excess soil quality standards (ESQS) for the soil still to be brought to the site.

3.0 CONCLUSIONS

Based on the review of the above-listed documents, Trace has concluded the following:

1. The Application does include most of the required information or data that is specified in Section 5.2 (b) of the Site Alteration By-law. The missing information is considered minor.
2. The issue of the quality of the historically imported granular material, which was previously discussed by Trace (Trace, April 23, 2025), has reportedly been resolved through a recent legal resolution.
3. Soil quality data, for the six truckloads of fill that were brought to the site as part of an approved building permit application, was reportedly provided to the Township. However, this data was not included in the information provided to Trace for review.
4. The selected (proposed) soil quality standard for assessing excess soil to be placed in the area(s) of the site described in the updated ESMP are appropriate for the intended site on-site uses.



4.0 RECOMMENDATIONS

Based on the review of the above-listed documents, Trace provides the following recommendations:

1. The missing information or data should be provided to the Township and Trace for review.

5.0 LIMITATIONS

The scope of this document is limited to the matters expressly covered. The Corporation of the Township of Puslinch and any other party using this document with the express written consent of the Corporation of the Township of Puslinch and Trace also acknowledge that the conclusions and recommendations set out in this document are based on information and data provided by others. The reviewed information and data were assumed to be accurate unless otherwise stated and were not independently verified by Trace. As such, Trace Associates Inc. cannot be held responsible for environmental conditions at the subject site that were not apparent from the reviewed information and data or due to errors and/or omissions in the information and data reviewed.

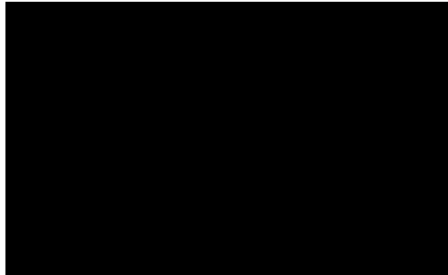
This document was prepared for the sole benefit of the Corporation of the Township of Puslinch and may not be relied upon by any other person or entity without the express written consent of the Corporation of the Township of Puslinch and Trace. Any use or reuse of this document (or the findings, conclusions, and/or recommendations represented herein) by parties other than those listed above is at the sole risk of those parties.



6.0 CLOSURE AND QUALITY MANAGEMENT

We trust this meets your requirements. Should you have any questions or comments, please contact the undersigned.

Respectfully submitted,
Trace Associates Inc.



Prepared by:
Thomas J. Kolodziej, B.A.Sc., P.Eng., QP
Senior Project Manager/Technical Advisor
519.741.5774
tkolodziej@traceassociates.ca

TK/kp, jp

APPENDICES

Appendix A Trace Associates Inc. Professional Report Conditions
Appendix B Schedule B Control Plans Review Checklist



DOCUMENT CONTROL

Revision	Description	Project Manager	File Location	Date Issued
0	Issued for client use	Thomas Kolodziej	K:(Drive) Projects	May 12, 2025



Appendix A

Trace Associates Inc.
Professional Report
Conditions

1.0 USE OF REPORT

This report pertains to a specific site, development, organization, or business and a specific scope of work, all as specifically identified in the within report (the "Report") (such site, development, organization or business and scope of work is hereinafter referred to as the "Subject"). It is not applicable to any other Subject. An assessment or evaluation of a Subject other than the one specifically identified in the within Report would necessitate a supplementary evaluation.

This Report and the assessments, evaluations, and recommendations contained in it are intended for the sole use of Trace Associates Inc.'s (Trace's) client, as specifically identified in the Report (the "Client"). If this Report is being read by any other person (other than from a regulatory body or government agency), such person is hereby advised that Trace is not making any observations, evaluations, or recommendations for such person's benefit and such person is unable to rely on the contents of this Report. Any such person would use this Report at their own risk, and liability is expressly declined to any person other than the Client. Accordingly, no responsibility is accepted by Trace for any damages suffered by any reader of this Report other than the Client. Diligence by all readers is assumed. Any use of or reliance on the Report by any person other than the Client is at the sole risk of the user.

This Report is subject to copyright and may not be reproduced either wholly or in part without the prior, written permission of Trace. The Client agrees that it shall use the Report for its own internal purposes, and it shall not provide the Report to another party (other than a regulatory body or government agency). The report provided is suitable for use by the client for the intended purpose only after accounts are settled for the work conducted.

2.0 LIMITATION OF REPORT

This Report is based solely on the information and conditions that existed and were presented to Trace at the time of Trace's evaluation. The Client acknowledges conditions affecting the contents of this Report can vary with time and that the conclusions and recommendations set out in this Report are time sensitive.

The Client also acknowledges that the conclusions and recommendations set out in this Report are based on limited observations and upon circumstances, assumptions and information presented or made available to Trace by the Client and, where applicable testing on the Subject site. Further, the Client acknowledges that conditions may vary across a site and with time which, in turn, could affect the conclusions and recommendations made.

The Client acknowledges that Trace is neither qualified to, nor is it making, any recommendations with respect to the purchase, sale, investment or development of the site, the decisions on which are the sole responsibility of the Client.

3.0 INFORMATION PROVIDED TO TRACE BY OTHERS

During the performance of the work and the preparation of this Report, Trace may have relied on information provided by persons (third parties) other than the Client if instructed to do so by the Client. Trace did not verify this information and accepts no responsibility for the accuracy or the reliability of such information and disclaims all liability with respect thereto.



4.0 LIMITATION OF LIABILITY

In consideration of Trace providing the services requested by the Client to complete the Report, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged by the Client, the Client agrees that Trace's liability shall be limited as follows:

1. With respect to any claims brought against Trace by the Client for damages of any kind whatsoever, including without limitation, incidental, consequential, exemplary, or punitive damages, for any reason whatsoever arising out of the observations, conclusions, or recommendations contained in the Report, the amount of such claim and the extent of Trace's liability shall be limited to the amount of fees paid by the Client to Trace under this Agreement.
2. With respect to claims brought by any third parties arising out of the contents of this Report, the Client agrees to indemnify, defend, and hold harmless Trace from and against any and all claim or claims, action or actions, demands, damages, penalties, fines, losses, costs, and expenses of every nature and kind whatsoever, including solicitor-client costs, arising or alleged to arise either in whole or part out of services provided by Trace or the Report completed by Trace.

5.0 DISCLOSURE OF INFORMATION BY CLIENT

The Client acknowledges that in conducting the scope of work (the "Scope") and preparing the Report, Trace has relied on information provided by the Client. Trace, in conducting the Scope and preparing the Report, has assumed the accuracy, and has not attempted to verify the completeness of all such information. The Client acknowledges that Trace cannot be held liable for any damages to the Client resulting from any inaccuracies or incompleteness in the information provided by the Client to Trace.

6.0 STANDARD OF CARE

Services performed by Trace for this Report have been conducted in a manner consistent with the level of skill ordinarily exercised by members of the professional associations of which Trace's employees who worked on this Scope and this Report are members. Professional judgment has been applied in developing the conclusions and/or recommendations provided in this Report (or under separate cover). No further warranty or guarantee, express or implied, is made concerning the test results, comments, recommendations, or any other portion of this Report.

7.0 NOTIFICATION OF AUTHORITIES

The Client acknowledges that in certain instances, the discovery of hazardous substances or conditions and materials may require that regulatory agencies and other persons be informed. The Client acknowledges and agrees that the notification of such bodies or persons remains wholly the responsibility of the Client; however, agrees that notification to such bodies or persons, as required, may be done by Trace in Trace's reasonably exercised discretion.

8.0 OWNERSHIP OF INSTRUMENTS OF SERVICE

The Client acknowledges that all reports, plans, and data generated by Trace during the performance of the work and preparation of the Report and other documents prepared by Trace in the course of performing the scope are considered its professional work product and shall remain the copyright property of Trace. Any patents, methods, ideas, concepts, know-how, copyrights, trademarks, trade secrets, or other intellectual property rights developed by Trace prior to, during, and in the course of performing the Services



("IP") will be the exclusive property of Trace. The only exception to this is where Trace has prepared an Emergency Response Plan and associated training materials for a Client; in these cases, the Client owns these documents and is solely responsible for their implementation in an emergency.

9.0 ALTERNATE REPORT FORMAT

Where Trace submits both electronic file and hard copy versions of the Report, drawings, and other documents and deliverables (collectively termed "Trace's instruments of professional service"), the Client agrees that only the signed and stamped versions shall be considered final and legally binding. Trace shall keep the original electronic documents for record and working purposes, and, in the event of a dispute or discrepancies, Trace's electronic copy shall govern.

The Client agrees that both electronic file and hard copy versions of Trace's instruments of professional service shall not, under any circumstances, no matter who owns or uses them, be altered by any party, except Trace. The Client warrants that Trace's instruments of professional service will be used only and exactly as submitted by Trace and for the purpose for which such instruments of professional service were intended.

The Client recognizes and agrees that electronic files submitted by Trace have been prepared and submitted using specific software and hardware systems. Trace makes no representation about the compatibility of these files with the Client's current or future software and hardware systems.

10.0 RECORDS RETENTION

Trace will, at its own cost and effort, retain project related Client data, including billing records, project files, documents, and final reports, for 12 years from the date of written authorization to proceed with the Scope. After 12 years, all data and information will be destroyed without notice to the Client. The Client may request in writing, within the 12-year period, copies of such information, and Trace will provide the information to the Client at the Client's cost.

11.0 GOVERNING LAW

The validity, construction, and performance of these General Conditions, which the Client shall be deemed to have accepted upon its acceptance of this Report, shall be governed by the laws in effect in the Province where the Subject site is located.



Appendix B

Schedule B Control Plans Review Checklist

BY-LAW NUMBER 2023-057 – SCHEDULE B

SCHEDULE “B” CONTROL PLANS

REVIEW CHECKLIST FOR CONTROL PLAN DATED:	May 12, 2025		
SITE ADDRESS:	4670 Sideroad 10 North, Township of Puslinch, Ontario		
Item	Included	Not included	Comments
1. A control plan(s) required to be submitted as part of any Application for a Permit pursuant to this By-law shall include, among other things, the following:			
a. a key map showing the location of the Site;	✓	<input type="checkbox"/>	
b. the Global Positioning System (GPS) coordinates of the centroid of the Site in terms of easting and northing;	✓	<input type="checkbox"/>	
c. the Site boundaries and number of hectares of the Site;	✓	<input type="checkbox"/>	
d. the use of the Site and the location and use of the buildings and other structures adjacent to the Site;	✓	<input type="checkbox"/>	
e. the location, dimensions and use of existing and proposed buildings and other structures existing or proposed to be erected on the Site;	✓	<input type="checkbox"/>	
f. the location of lakes, streams, wetlands, channels, ditches, other watercourses, and other bodies of water on the Site and within thirty (30) metres beyond the Site boundary;	✓	<input type="checkbox"/>	
g. the location of the predominant Soil types;	✓	<input type="checkbox"/>	
h. the location size, species, and condition of all Trees as defined in this By-law, including their dripline, and the composite dripline of all other Vegetation;	<input type="checkbox"/>	<input type="checkbox"/>	N/A (no trees on the subject property)
i. the location of driveways on the lands and all easements and rights-of-way over, under, across or through the Site;	✓	<input type="checkbox"/>	
j. the location and dimensions of any existing and proposed stormwater Drainage systems and natural Drainage patterns on the Site and within thirty (30) metres of the Site boundaries;	✓	<input type="checkbox"/>	
k. the location and dimensions of utilities, structures, roads, rights-of-way, easements, highways, and paving;	✓	<input type="checkbox"/>	

BY-LAW NUMBER 2023-057 – SCHEDULE B

REVIEW CHECKLIST FOR CONTROL PLAN DATED:	May 12, 2025		
SITE ADDRESS:	4670 Sideroad 10 North, Township of Puslinch, Ontario		
Item	Included	Not included	Comments
l. the existing Site topography at a contour interval not to exceed 0.5 metres and to extend a minimum of thirty (30) metres beyond the Site boundaries;	✓	<input type="checkbox"/>	
m. the Proposed Grade(s) and Drainage system(s) to be used upon completion of the work, which is the subject of the Permit;	✓	<input type="checkbox"/>	
n. the location and dimensions of all proposed work which is the subject of the Application for a Permit;	✓	<input type="checkbox"/>	
o. the location and dimensions of all proposed temporary Topsoil or Fill stockpiles;	✓	<input type="checkbox"/>	
p. the location, dimensions, design details and specifications of all work which is the subject of the Application, including all Site Erosion and Dust Control measures or Retaining Walls necessary to meet the requirements of this By-law and the estimated cost of the same;	✓	<input type="checkbox"/>	
q. a schedule of the anticipated starting and completion dates of all proposed work which is the subject of the Application for a Permit;	✓	<input type="checkbox"/>	
r. a list of the type of equipment and machinery that will be used during the Site Alteration process, including the expected days and times of operation in accordance with this By- law;	<input type="checkbox"/>	<input checked="" type="checkbox"/>	A list of the types of equipment and machinery that will be used during the Site Alteration process is not provided
s. provisions for the maintenance of construction Site Erosion and Dust Control measures during construction and after, as required;	✓	<input type="checkbox"/>	
t. typical notes on the final rehabilitation plan to indicate the final ground cover materials, type and size of Vegetation to be planted, depth of Topsoil, Tree removals or Tree protection measures;	✓	<input type="checkbox"/>	

BY-LAW NUMBER 2023-057 – SCHEDULE B

REVIEW CHECKLIST FOR CONTROL PLAN DATED:	May 12, 2025		
SITE ADDRESS:	4670 Sideroad 10 North, Township of Puslinch, Ontario		
Item	Included	Not included	Comments
u. proposed Site access location(s) and haul route(s) to and within the Site;	✓	<input type="checkbox"/>	
v. a description of the quality and source of the proposed Fill with confirmation that the Fill meets the applicable Excess Soil Quality Standards (ESQS) for the Site;	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Six truckloads of fill were reportedly brought to the site in the area of the pole barn as part of an approved building permit application. Reportedly, the fill quality results were provided to the Township; however, these results were not included in the information provided to Trace for review. The source(s) and the quality of this fill is currently not known
i. if Site-specific standards for Soil quality acceptance have been developed using the MECP's Excess Soil Beneficial Reuse Assessment Tool (BRAT), a copy of the BRAT model input and output and a signed statement by the Qualified Person preparing the BRAT model;	<input type="checkbox"/>	<input type="checkbox"/>	NA (Using generic ESQS)
ii. If Site-specific standards for Soil quality acceptance have been developed using a risk assessment pursuant to the requirements in the Rules for Soil Management and Excess Soil Quality Standards, a copy of the risk assessment and a signed statement by the Qualified Person who prepared the risk assessment model must be submitted;	<input type="checkbox"/>	<input type="checkbox"/>	NA (Using generic ESQS)
w. a Sampling and Analysis Plan (SAP) for the source of the proposed Fill;	✓	<input type="checkbox"/>	
x. a Quality Assurance/Quality Control (QA/QC) Program;	✓	<input type="checkbox"/>	
y. the scale of drawings, either 1:500 or 1:1000;	✓	<input type="checkbox"/>	
z. operational procedures manual;	✓	<input type="checkbox"/>	

BY-LAW NUMBER 2023-057 – SCHEDULE B

REVIEW CHECKLIST FOR CONTROL PLAN DATED:	May 12, 2025		
SITE ADDRESS:	4670 Sideroad 10 North, Township of Puslinch, Ontario		
Item	Included	Not included	Comments
aa. for Site to receive greater than 10,000 m ³ , and where required by the provisions of Ontario Regulation 406/19, as amended, file a notice on the Excess Soil Registry operated by RPRA; and	✓	<input type="checkbox"/>	
bb. all other information as deemed necessary or required by the Designated Official.	<input type="checkbox"/>	<input type="checkbox"/>	NA
2. Where a permit from the County of Wellington or the Township is required to use any portion of the proposed haul route, the issuance of, and conformity with such permit(s) shall be deemed to be a condition of the issuance of the Permit under this By-law.	<input type="checkbox"/>	<input type="checkbox"/>	NA (TBD by the Township)
3. It shall be the responsibility of the Owner to ensure that all Fill which is Placed or Dumped under this By-law shall conform with, and meet, the requirements of this By-law and all conditions of the Permit. At any time during the term of the Permit, an Inspector or the Designated Official may require evidence of such conformity, including, without limiting the generality of the foregoing, a requirement that the Permit Holder provide evidence to the satisfaction of the Designated Official that each Truckload complies with the requirements of this By-law.	<input type="checkbox"/>	<input type="checkbox"/>	NA (TBD by the Township)
4. Every control plan accompanying an Application for a Permit under this By-law must be stamped by a Qualified Person approved by the Designated Official.	✓	<input type="checkbox"/>	
5. Notwithstanding any other provisions of this By-law, the Designated Official may waive the requirement for a Control Plan or any part thereof, after taking into consideration the proposed works and the anticipated impact on the Site and the surrounding environment.	<input type="checkbox"/>	<input type="checkbox"/>	NA