



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH  
AUGUST 12, 2025 COMMITTEE OF ADJUSTMENT MEETING  
VIRTUAL MEETING BY ELECTRONIC PARTICIPATION &  
IN-PERSON AT THE MUNICIPAL OFFICE –  
7404 WELLINGTON RD 34, PUSLINCH

Register in advance: Register in advance:  
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Meeting ID: 845 6023 6116  
Passcode: 770048

**AGENDA**

**DATE:** August 12, 2025

**MEETING:** 7:00 PM

**COMMITTEE OF ADJUSTMENT:**

**≠ Denotes resolution prepared**

- 1. Call the Meeting to Order (Opening Remarks)**
- 2. Roll Call**
- 3. Moment of Reflection**
- 4. Confirmation of Agenda ≠**
- 5. Disclosure of Conflict of Interest**
- 6. Consent Agenda ≠**
  - 6.1 July 8, 2025, Committee of Adjustment Meeting Minutes**



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7. **Application for Minor Variance or Permission** under section 45 of the Planning Act to be heard by the Committee this date:

**7.1 D13-FIS – Fischer, Wayne – 7192 Gore Rd**

Requesting relief of New Comprehensive Zoning By-law # 23-2018, as amended, from Section 12.4 to facilitate construction of a new barn for the storage of agricultural equipment.

**RECOMMENDATION:**

***That Report D13-2025-018 entitled Minor Variance Application D13/FIS be received; and***

***Whereas the variance requested would provide relief from Section 12.4, of Township Comprehensive Zoning By-law 2018-023, as amended, requesting permission to permit construction of a barn for storage of agricultural equipment within the Natural Environment Zone; and***

***Whereas the minor variance application would maintain the general intent and purpose of the Official Plan and Zoning By-law, and would be desirable and appropriate for the development of the subject property; and***

***Therefore, that planning staff consider the request minor and have no concerns with the application.***

**7.2 D13-HOG – Hogeveen, Jim & Lisa – 4481 Sideroad 10 N**

Requesting relief of New Comprehensive Zoning By-law # 23-2018, as amended, from Section 4.4.2, Table 4.1 to permit an addition to the existing accessory building to have a height of 5.26 metres to the midpoint of the roof instead of the 5 metres as required.

**RECOMMENDATION:**

***That Report D13-2025-019 entitled Minor Variance Application D13/HOG be received; and***

***Whereas the variance requested would provide relief from Section 4.4.2, Table 4.1 of Township Comprehensive Zoning By-law 2018-023, as amended, requesting permission***



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***to allow a maximum height for the proposed addition to the accessory building of 5.26 meters instead of 5 meters as required; and***

***Whereas the minor variance application would maintain the general intent and purpose of the Official Plan and Zoning By-law, and is desirable and appropriate for the development of the subject property; and***

***Therefore, that planning staff consider the request minor and have no concerns with the application.***

**7.3 D13-SUG – Suggitt, Devon – 4970 Jones Baseline**

Requesting relief of New Comprehensive Zoning By-law # 23-2018, as amended, from Section 12.4 to facilitate construction of a new deck for existing residential use in Natural Environment (NE) Zone .

**RECOMMENDATION:**

***That Report D13-2025-020 entitled Minor Variance Application D13/SUG be received; and***

***Whereas the variance requested would provide relief from Section 12.4, of Township Comprehensive Zoning By-law 2018-023, as amended, requesting permission to permit construction of a deck for the single detached dwelling within the Natural Environment Zone; and***

***Whereas the minor variance application would maintain the general intent and purpose of the Official Plan and Zoning By-law, and is desirable and appropriate for the development of the subject property; and***

***Therefore, that planning staff consider the request minor and have no concerns with the application.***

**8. New Business**

**8.1 Appointment of Secretary Treasurer**

**RECOMMENDATION:**

***WHEREAS Lynne Banks, Secretary Treasurer for the Township of Puslinch Committee of***



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***Adjustment has tendered her retirement as from the Township of Puslinch as of September 5<sup>th</sup>, 2025;***

***AND WHEREAS Section 44(8) of the Planning Act, R.S.O. 1990, c. P.13, requires that the Committee of Adjustment appoint a Secretary-Treasurer;***

***AND WHEREAS the Committee of Adjustment deems it expedient to appoint a Secretary-Treasurer to fulfill the statutory duties of the position, including processing applications, issuing notices, and maintaining records;***

***NOW THEREFORE BE IT RESOLVED THAT:***

- 1. The Committee of Adjustment hereby appoints Monika Farncombe as the Secretary-Treasurer of the Committee of Adjustment for the Township of Puslinch, effective immediately.***
- 9. Staff Report**
  - 9.1 None**
- 10. Adjournment of Committee of Adjustment ≠**