



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH  
FEBRUARY 11, 2026 COUNCIL MEETING  
VIRTUAL MEETING BY ELECTRONIC PARTICIPATION &  
IN-PERSON AT THE MUNICIPAL OFFICE –  
7404 WELLINGTON RD 34, PUSLINCH

Register in advance for this webinar:

<https://us02web.zoom.us/j/81894653348?pwd=AcMLsj4ReBqPZtvPzUoaliKkCRjyVT.1>

After registering, you will receive a confirmation email containing information about joining the webinar.

+1 647 558 0588 Canada

+1 778 907 2071 Canada

+1 438 809 7799 Canada

+1 587 328 1099 Canada

+1 613 209 3054 Canada

+1 647 374 4685 Canada

Webinar ID: 818 9465 3348

Passcode: 299079

International numbers available: <https://us02web.zoom.us/j/81894653348?pwd=AcMLsj4ReBqPZtvPzUoaliKkCRjyVT.1>

## AGENDA

DATE: February 11, 2026

REGULAR MEETING: 10:00 A.M.

CLOSED MEETING: 10:05 A.M.

### 14.2 Confidential report regarding a proposed or pending acquisition or disposition of land by the municipality or local board – Road Allowance

≠ Denotes resolution prepared

1. Call the Meeting to Order
2. Roll Call
3. Moment of Reflection
4. Confirmation of the Agenda ≠
5. Disclosure of Pecuniary Interest & the General Nature Thereof
6. Consent Agenda ≠  
*Consent Agenda items are considered routine in nature and are voted on collectively. Any member of Council may request one or more items be removed from the Consent Agenda for separate action.*



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH  
FEBRUARY 11, 2026 COUNCIL MEETING  
VIRTUAL MEETING BY ELECTRONIC PARTICIPATION &  
IN-PERSON AT THE MUNICIPAL OFFICE –  
7404 WELLINGTON RD 34, PUSLINCH

- 6.1 Adoption and Receipt of the Minutes of the Previous Council and Committee Meetings
  - 6.1.1 January 21, 2026 Council Meeting Minutes
  - 6.1.2 January 21, 2026 Public Information Meeting Minutes
  - 6.1.3 December 1, 2025 Heritage Advisory Committee Minutes
  - 6.1.4 December 1, 2025 Youth Advisory Committee Minutes
- 6.2 Ministry of Attorney General Letter regarding Updates to Tailgate Event Permits under Liquor Licence and Control Act
- 6.3 Ministry of Agriculture, Food and Agribusiness 2026 Agricultural Impact Assessment Guidance Document
- 6.4 AMO Policy Update – 2026 Pre-Budget Submission, Light Vehicle Procurement and Construction Policies
- 6.5 AMO Policy Update – Conservation Authority Transformation Advocacy, Bill 75 Submission
- 6.6 AMO Policy Update – Homelessness Crisis in Ontario Continues to Worsen
- 6.7 Watson & Associates Ltd. Implementation of Development Charges Regulatory Changes
- 6.8 Watson & Associates Ltd. Bill 60, Fighting Delays, Building Faster Act, 2025 and Regulatory Proposals
- 6.9 Grand River Conservation Authority January 2026 Summary of General Meeting
- 6.10 Top Aggregate Producing Municipalities of Ontario January 2026 Newsletter
- 6.11 Town of Fort Frances Council Resolution regarding Call on Province to Establish an Ontario Airport Capital Program
- 6.12 Township of Assiginack Council Resolution requesting support for Lifelabs locations on Northern Ontario
- 6.13 Township of Assiginack Council Resolution requesting support to Elbows Up Climate Action
- 6.14 City of Guelph Arkell Springs Grounds Wellfield Red Pine Thinning
- 6.15 Mill Creek Monthly Monitoring Report – December 2025
- 6.16 Puslinch Profile February 2026
- 6.17 Wellington County Ontario Provincial Police Detachment Board Report November 12, 2025
- 6.18 Wellington County Ontario Provincial Police Detachment Board Report January 14, 2026

*Recommendation:*

*That the Consent Agenda items listed for the February 11, 2026, Council meeting be received for information.*

7. Delegations ≠
  - 7.1 Specific Interest (Items Listed on the Meeting Agenda)
    - 7.1.1 None



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH  
FEBRUARY 11, 2026 COUNCIL MEETING  
VIRTUAL MEETING BY ELECTRONIC PARTICIPATION &  
IN-PERSON AT THE MUNICIPAL OFFICE –  
7404 WELLINGTON RD 34, PUSLINCH

7.2 General Interest (Items Not Listed on the Meeting Agenda)

7.2.1 10:35 A.M. Delegation by Anne MacKay regarding Hospice Wellington

*Recommendation:*

*That the delegation by Anne MacKay regarding Hospice Wellington be received for information.*

7.2.2 10:45 AM Delegation by Joanne Holt and Karly Tripp regarding Agricultural Society on Local Growers Event

*Recommendation:*

*That the delegation by Joanne Holt and Karly Tripp regarding Agricultural Society Local Growers Event be received for information.*

8. Public Meeting

8.1 March 4, 2026 at 6:30 P.M. Open House held in-person at the Puslinch Community Centre (23 Brock Rd S) Community Improvement Plan (CIP) & Urban Design Guidelines Open House #2

9. Reports ≠

9.1 Puslinch Fire and Rescue Services

9.1.1 None

9.2 Finance Department

9.2.1 Report FIN-2026-004 2025 Completed Capital Projects ≠  
(Circulated under separate cover)

*Recommendation:*

*That Report FIN-2026-004 entitled 2025 Completed Capital Projects be received.*

9.2.2 Report FIN-2026-005 Balances in Discretionary and Restricted Reserves ≠  
(Circulated under separate cover)

*Recommendation:*

*That Report FIN-2026-005 entitled Balances in Discretionary and Restricted Reserves be received.*



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH  
FEBRUARY 11, 2026 COUNCIL MEETING  
VIRTUAL MEETING BY ELECTRONIC PARTICIPATION &  
IN-PERSON AT THE MUNICIPAL OFFICE –  
7404 WELLINGTON RD 34, PUSLINCH

9.2.3 Report FIN-2026-006 Ontario Regulation 284/09 – 2026 Budget ≠

*Recommendation:*

*That Report FIN-2026-006 entitled Ontario Regulation 284/09 – 2026 Budget be received; and,*

*That Council adopt Report FIN-2026-006 as meeting the requirements of Ontario Regulation 284/09 and outlining the preparation of the 2026 Operating and Capital Budgets in a Public Sector Accounting Board complaint format.*

9.2.4 Report FIN-2026-007 2026 Budget ≠

*Recommendation:*

*That Report FIN-2026-007 2026 Budget - Final be received; and,*

*That Council give 3 readings to By-law No. 2026-004 being a by-law to adopt the Budget for the Corporation of the Township of Puslinch for the year 2026.*

9.2.5 Report FIN-2026-008 Pothole Prevention and Repair Program – Execution of Agreement ≠

*Recommendation:*

*That Report FIN-2026-008 Pothole Prevention and Repair Program – Execution of Agreement be received; and,*

*That Council gives 3 readings to By-law No. 2026-005 being a By-law authorizing the entering into an Agreement with the Minister of Transportation for the Pothole Prevention and Repair Program.*

9.3 Office of the CAO

9.3.1 Report CAO-2026-001 2026-2030 Strategic Plan and Presentation

*Recommendation:*

*That report CAO-2026-001 entitled 2026-2030 Strategic Plan and Presentation be received; and,*

*That Council approve the 2026-2030 Strategic Plan as [presented/amended].*



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH  
FEBRUARY 11, 2026 COUNCIL MEETING  
VIRTUAL MEETING BY ELECTRONIC PARTICIPATION &  
IN-PERSON AT THE MUNICIPAL OFFICE –  
7404 WELLINGTON RD 34, PUSLINCH

9.4 Corporate Services Department

9.4.1 Report COR-2026-004 Request for Council to deem Zoning By-law  
Amendment Application Complete - D14 (BAR) (6759 Laird Rd W) ≠

*Recommendation:*

*That report COR-2026-004 entitled Request for Council to deem Zoning By-law  
Amendment Application Complete – D14/BAR (6759 Laird Rd W) be received for  
information; and,*

*Whereas the Township's subconsultants have reviewed the zoning by-law  
amendment application and have raised no concerns regarding deeming the  
application complete, confirming that all required studies have been provided; and*

*Whereas the Township acknowledges that deeming the application complete does  
not imply any judgment or position on the merits of the application; and*

*Whereas the application is still undergoing ongoing review, including public  
consultation and further detailed analysis, with a formal position on the matter to be  
presented following the completion of these processes; and*

*Whereas the Township expects that all concerns raised by its professional  
consultants during the review process will be adequately addressed to the  
satisfaction of the Township;*

*Therefore Be It Resolved that Council deems the application D14/BAR to be complete  
in accordance with the Planning Act; and*

*That Council acknowledges that the deeming of the application as complete is  
procedural and does not constitute a decision on the merits of the application, which  
will be determined following the full review process, including public consultation  
and the final analysis of all relevant information; and*

*That Council expects the applicant to adequately address concerns raised by the  
Township's professional consultants in accordance with the Planning Act and  
Township's policies and standards; and,*

*That staff be directed to proceed with notice in accordance with Section 3 and  
Section 5 of O. Reg. 545/06 of the Planning Act, 1990.*



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH  
FEBRUARY 11, 2026 COUNCIL MEETING  
VIRTUAL MEETING BY ELECTRONIC PARTICIPATION &  
IN-PERSON AT THE MUNICIPAL OFFICE –  
7404 WELLINGTON RD 34, PUSLINCH

9.4.2 Report COR-2026-005 Noise By-law Exemption Request 4407 Victoria Road South ≠

*Recommendation:*

*That Report COR-2026-005 entitled Noise By-law Exemption Request – 4407 Victoria Road South be received for information; and,*

*That Council approve the request for relief from Noise By-law 6001-24 for 4407 Victoria Road South, to permit Instruments/Human noise from 2300 hours on Saturday June 6, 2026 to 0200 hours on Sunday June 7, 2026.*

9.4.3 Report COR-2026-006 2026 Part I Priority Properties on Municipal Register - Intention to Designate ≠

*Recommendation:*

*That Report COR-2026-006 entitled 2026 Part I Priority Properties on Municipal Register - Intention to Designate be received; and*

*That the Council of the Township of Puslinch state an intention to designate the following properties pursuant to Section 29 (Part IV) of the Ontario Heritage Act, 1990 (the Act):*

*(Municipally known as)*

- 1. 6633 Roszell Road;*
- 2. 7111 Concession 1;*
- 3. 7697 Wellington Road 36;*
- 4. 4661 Sideroad 10 North;*
- 5. 4495 Sideroad 20 North;*
- 6. 6920 Concession 1;*
- 7. 12 Badenoch Street East;*
- 8. 5 Victoria Street;*
- 9. 4435 Watson Road South;*
- 10. 7737 Stone Road East;*
- 11. 4715 Watson Road South;*

*That staff be authorized to proceed with the notice requirements as outlined in Section 29 of the Act and in accordance with the Township's Ontario Heritage Act Alternative Notice Policy; and further,*



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH  
FEBRUARY 11, 2026 COUNCIL MEETING  
VIRTUAL MEETING BY ELECTRONIC PARTICIPATION &  
IN-PERSON AT THE MUNICIPAL OFFICE –  
7404 WELLINGTON RD 34, PUSLINCH

*Where no objections are received within the prescribed time period, that staff be directed to prepare and provide designation by-laws for Council's consideration and enactment.*

9.4.4 Report COR-2026-007 Reporting Out Update ≠

*Recommendation:*

*That Report COR-2026-007 entitled Reporting Out from Council Direction Update be received for information; and,*

*That Council direct staff to advise the City of Guelph the Township has no further comments with respect to the Hanlon Creek Business Park Zoning By-law Amendment.*

9.5 Building Department

9.5.1 None

9.6 Public Works Department

9.6.1 None

9.7 Community Services and Human Resources Department

9.7.1 None

10. Correspondence ≠

10.1 Comments regarding Application for Renewal of Permit to Take Water 6711 Laird Road ≠

*Recommendation:*

*That Correspondence Item 10.1 Comments regarding Application for Renewal of Permit to Take Water 6711 Laid Road be received; and,*

*That Council direct staff to provide the comments to the Ministry of Environment, Conservation and Parks for their consideration.*

10.2 Comments regarding Application for Renewal of Permit to Take Water 100 Bieber Road ≠

*Recommendation:*

*That Correspondence Item 10.2 Notice of Application for Permit to Take Water – 100 Bieber be received for information; and,*



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH  
FEBRUARY 11, 2026 COUNCIL MEETING  
VIRTUAL MEETING BY ELECTRONIC PARTICIPATION &  
IN-PERSON AT THE MUNICIPAL OFFICE –  
7404 WELLINGTON RD 34, PUSLINCH

*That Council direct staff to provide the comments to the Ministry of Environment, Conservation and Parks for their consideration.*

10.3 Rural Transit 101 Workshop – Bruce, Dufferin, Grey & Wellington Counties ≠

*Recommendation:*

*That Correspondence Item 10.3 Rural Transit 101 Workshop – Bruce, Dufferin, Grey and Wellington Counties received for information.*

10.4 Wellington County Council Resolution regarding Bill 25, Emergency Management Modernization Act, 2025 ≠

*Recommendation:*

*That Correspondence Item 10.4 Wellington County Council Resolution regarding Bill 25, Emergency Management Modernization Act, 2025 received for information.*

10.5 Wellington County Council Resolution regarding County Official Plan Review – Progress Report #14 ≠

*Recommendation:*

*That Correspondence Item 10.5 Wellington County Council Resolution County Official Plan Review Progress Report #14 received for information.*

11. Council reports

11.1 Mayor's Updates

11.2 Council Member Reports (verbal or written updates from members who sit on boards/committees)

12. By-laws ≠

12.1 First, Second and Third Reading

12.1.1 BL2026-004 Adopt the Budget for the Corporation for the Township of Puslinch for the Year 2026

12.1.2 BL2026-005 Authorize Entering into Agreement with the Ministry of Transportation for the Pothole Prevention and Repair Program

12.1.3 BL2026-006 By-law to amend 2019-018 Fire Department Establishing and Regulatory By-law



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH  
FEBRUARY 11, 2026 COUNCIL MEETING  
VIRTUAL MEETING BY ELECTRONIC PARTICIPATION &  
IN-PERSON AT THE MUNICIPAL OFFICE –  
7404 WELLINGTON RD 34, PUSLINCH

*Recommendation:*

*That the following by-laws be taken as read three times and finally passed in open Council:  
By-law 2026-004 being a By-law to adopt the Budget for the Corporation of the Township of  
Puslinch for the year 2026.*

*By-law 2026-005 being a By-law to authorize into entering into an Agreement with the Ministry  
of Transportation for the Pothole Prevention and Repair Program.*

*By-law 2026-006 being a By-law to amend regulatory by-law 2019-018 Fire Department  
Establishing and Regulatory By-law.*

13. Announcements
14. Closed Session - Pursuant to Section 239 Subsection (2) and (3.1) of the Municipal Act, 2001 for the purpose of:
  - 14.1 Confidential report regarding a proposed or pending acquisition or disposition of land by the municipality or local board – Road Allowance
  - 14.2 Confidential report regarding a proposed or pending acquisition or disposition of land by the municipality or local board – Road Allowance
  - 14.3 Confidential minutes from previous closed meetings:
    - 14.3.1 January 21, 2026, Closed Council Meeting Minutes
15. Business Arising from Closed Session
16. Notice of Motion
17. New Business
18. Confirmatory By-law ≠
  - 18.1 BL2026-007 Confirm By-law – February 11, 2026

*Recommendation:*

*That the following by-law be taken as read three times and finally passed in open Council:  
By-law 2026-007 being a by-law to confirm the proceeding of Council for the Corporation of the  
Township of Puslinch at its meeting held on the 11<sup>th</sup> day of February 2026.*

19. Adjournment ≠



## MINUTES

**DATE:** January 21, 2026

**CLOSED MEETING:** 9:05 A.M.

**COUNCIL MEETING:** 9:10 A.M.

The January 21, 2026 Council Meeting was held on the above date and called to order at 9:10 a.m. via electronic participation and in-person at 7404 Wellington Rd, Puslinch.

### 1. CALL THE MEETING TO ORDER

### 2. ROLL CALL

#### ATTENDANCE:

Councillor Sara Bailey  
Councillor Russel Hurst  
Councillor Jessica Goyda – Absent  
Councillor John Sepulis  
Mayor James Seeley

#### STAFF IN ATTENDANCE:

1. Courtenay Hoytfox, CAO
2. Justine Brotherston, Director of Corporate Services / Municipal Clerk
3. Laura Emery, Manager of Corporate Services / Deputy Clerk
4. Mike Fowler, Director of Public Works, Parks and Facilities
5. Mary Hasan, Director of Finance/Treasurer
6. Andrew Hartholt, CBO
7. Jamie MacNeil, Fire Chief

### 3. MOMENT OF REFLECTION

### 4. CONFIRMATION OF THE AGENDA

#### Resolution No. 2026-001:

Moved by Councillor Hurst and  
Seconded by Councillor Sepulis

**That Council approves the January 21, 2026, Agenda and Addendum as circulated; and**

**That Council approves the additions to the agenda as follows:**

**Consent Item 6.1.4 Questions received from Council seeking additional information and the corresponding responses provided by staff regarding the January 21, 2026 Council agenda**

**CARRIED**

### 5. DISCLOSURE OF PECUNIARY INTEREST & THE GENERAL NATURE THEREOF:

Mayor Seeley declared a potential pecuniary interest related to item 9.4.2 WDD Main Street Amended Recommendations to Draft Plan Conditions as I have an indirect pecuniary interest as I live near the proposed development.

### 6. CONSENT AGENDA

- 6.1 Adoption and Receipt of the Minutes of the Previous Council and Committee Meetings
  - 6.1.1 December 17, 2025 Council Meeting Minutes
  - 6.1.2 November 19, 2025 Council Meeting Minutes
  - 6.1.3 November 20, 2025 Public Information Meeting Minutes

- 6.1.4 Questions received from Council seeking additional information and the corresponding responses provided by staff regarding the January 21, 2026 Council agenda
- 6.2 Ministry of Emergency Preparedness and Response – Royal Assent Emergency Management Modernization Act
  - 6.3 Ministry of the Solicitor General Release of 2026 Ontario Provincial Police Annual Bill
  - 6.4 Ministry of Provincial Parliament Joseph Racinsky Response to Transparency of Sex Offender Registry
  - 6.5 AMO Policy Update – Advocacy on Archaeological Heritage Protection
  - 6.6 AMO Policy Update – Proposed Regional Consolidation of Conservation Authorities
  - 6.7 AMO Policy Update – Advocacy on Local Electricity Distribution
  - 6.8 Member of Parliament Jenny Kwan Requesting Support for Bill C-233 No More Loopholes Act
  - 6.9 City of Guelph By-law to amend Additional Dwelling Unit Grant Program
  - 6.10 City of Guelph Notice of Adoption of Affordable Community Improvement Plan Amendment
  - 6.11 City of Peterborough Council Resolution regarding Sustainable Funding for Police Services Request
  - 6.12 Municipality of Magnetawan Council Resolution regarding Invest Ready Certified Site Designation
  - 6.13 Mill Creek Pit (5738) November 2025 Monthly Monitoring Report
  - 6.14 City of Guelph Notice of Study Commencement and Public Open House – Victoria Road and Stone Road
  - 6.15 County of Wellington Notice of Open House and Public Meeting OPA 131

**Resolution No. 2026-002:**

Moved by Councillor Hurst and  
Seconded by Councillor Sepulis

**That the Consent Agenda items listed for January 21, 2026 Council meeting with the exception of items 6.1.1, 6.12, 6.14, and 6.15 be received for information.**

**CARRIED**

**Resolution No. 2026-003:**

Moved by Councillor Bailey and  
Seconded by Councillor Sepulis

**That the Consent Agenda item 6.1.1 Council agenda meeting minutes from December 17, 2025 be received for information.**

**CARRIED**

**Resolution No. 2026-004:**

Moved by Councillor Sepulis and  
Seconded by Councillor Bailey

**That the Consent Agenda item 6.12 regarding Municipality of Magnetawan Council Resolution regarding Invest Ready Certified Site Designation be received for information; and,**

**That Council directs staff to send a draft a support resolution accordingly.**

**CARRIED**

**Resolution No. 2026-005:**

Moved by Councillor Sepulis and  
Seconded by Councillor Hurst

**That the Consent Agenda item 6.14 regarding City of Guelph Notice of Study Commencement and Public Open House – Victoria Road and Stone Road be received for information.**

**CARRIED**

**Resolution No. 2026-006:**

Moved by Councillor Sepulis and  
Seconded by Councillor Hurst

**That the Consent Agenda item 6.15 regarding County of Wellington Notice of Open House and Public Meeting OPA 131 be received for information.**



**CARRIED**

**7. DELEGATIONS:**

7.1 Specific Interest (Items Listed on the Meeting Agenda)

- 7.1.1 10:05 A.M. Delegation by Neal DeRuyter and Andreeanne Simard regarding item 9.4.1 Report COR-2026-001 Request for Council to deem Zoning By-law Amendment Application Complete - D14 (CBM) (Safarik Pit)

**Resolution No. 2026-007:**

Moved by Councillor Sepulis and  
Seconded by Councillor Hurst

**That the delegation by Neal DeRuyter and Andreeanne Simard regarding item 9.4.1 Report COR-2026-001 Request for Council to deem Zoning By-law Amendment Application Complete - D14 (CBM) (Safarik Pit) be received for information.**

**CARRIED**

- 7.1.2 10:15 A.M. Delegation by Neal DeRuyter and Andreeanne Simard regarding item 9.4.3 Report COR-2026-003 Request for Council to deem Zoning By-law Amendment Application Complete - D14 (CBM) (Aberfoyle South Lake Pit)

**Resolution No. 2026-008:**

Moved by Councillor Bailey and  
Seconded by Councillor Hurst

**That the delegation by Neal DeRuyter and Andreeanne Simard regarding item 9.4.3 Report COR-2026-003 Request for Council to deem Zoning By-law Amendment Application Complete - D14 (CBM) (Aberfoyle South Lake Pit) be received for information.**

**CARRIED**

7.2 General Interest (Items Not Previously Listed on the Meeting Agenda)

- 7.2.1 None

**8. PUBLIC MEETINGS:**

- 8.1 January 21, 2026, at 7:00 P.M. Public Information Meeting held in-person at the Municipal Office (7404 Wellington Road 34) and by electronic participation through Zoom regarding the 2026 Proposed Budget.

**9. REPORTS:**

**9.1 Puslinch Fire and Rescue Services**

- 9.1.1 Report FIR-2026-001 Fire Protection Grant Agreement

**Resolution No. 2026-009:**

Moved by Councillor Hurst and  
Seconded by Councillor Bailey

**That Report FIR-2026-001 entitled Fire Protection Grant – Execution of Agreement be received; and,**

**That Council gives 3 readings to By-law No. 2026-002 being a By-law authorizing the entering into an Agreement with the Ministry of the Solicitor General, Office of the Fire Marshal of Ontario for the Fire Protection Grant.**

**CARRIED**

**9.2 Finance Department**

- 9.2.1 Report FIN-2026-001 2026 Interim Property Tax Levy and Due Dates



**Resolution No. 2026-010:**

Moved by Councillor Bailey and  
Seconded by Councillor Hurst

**That Report FIN-2026-001 entitled 2026 Interim Property Tax Levy and Due Dates be received; and,**

**That Council give 3 readings to By-law No. 2026-001 being a by-law to provide for the levy and collection of the 2026 Interim Tax Levy.**

**CARRIED**

9.2.2 Report FIN-2026-002 2026 Capital and Operating Budget

**Resolution No. 2026-011:**

Moved by Councillor Hurst and  
Seconded by Councillor Sepulis

**That Report FIN-2026-002 entitled 2026 Capital and Operating Budget Update be received for information; and**

**That Council authorize pre-budget approval for the Heavy Truck Enforcement Camera purchase, to an upset limit of \$44k, to be funded by the Information Technology reserve.**

**CARRIED**

9.2.3 Report FIN-2026-003 Municipal Performance Measurement Program Report for 2024

**Resolution No. 2026-012:**

Moved by Councillor Sepulis and  
Seconded by Councillor Bailey

**That Report FIN-2026-003 entitled Municipal Performance Measurement Program Report for 2024 be received.**

**CARRIED**

**9.3 Office of the CAO**

9.3.1 Deferred to future Council Meeting Report CAO-2026-001 Draft Puslinch Strategic Plan & Presentation

**9.4 Corporate Services Department**

9.4.1 Report COR-2026-001 Request for Council to deem Zoning By-law Amendment Application Complete - D14 (CBM) (Safarik Pit)

**Resolution No. 2025-013:**

Moved by Councillor Bailey and  
Seconded by Councillor Hurst

**That report COR-2026-001 entitled Request for Council to deem Zoning By-law Amendment Application Complete – D14-(CBM)(Safarik Pit) be received for information; and,**

**Whereas the Township's subconsultants have reviewed the Zoning By-law Amendment Application (application) and have raised no concerns regarding deeming the application complete, confirming that all required studies have been provided; and,**

**Whereas the Township acknowledges that deeming the application complete does not imply any judgment or position on the merits of the application; and,**

**Whereas the application is still undergoing ongoing review, including public consultation and further detailed analysis, with a formal position on the matter to be presented following the completion of these processes; and,**



**Whereas the Township expects that all concerns raised by its professional consultants during the review process will be adequately addressed to the satisfaction of the Township;**

**Therefore Be It Resolved that Council deems the application D14/CBM (Safarik Pit) to be complete in accordance with the Planning Act; and,**

**That Council acknowledges that the deeming of the application as complete is procedural and does not constitute a decision on the merits of the application, which will be determined following the full review process, including public consultation and the final analysis of all relevant information; and,**

**That Council expects the applicant to adequately address concerns raised by the Township's professional consultants in accordance with the Planning Act and Township's policies and standards and,**

**That staff be directed to proceed with notice in accordance with Section 3 and Section 5 of O. Reg. 545/06 of the Planning Act, 1990.**

**CARRIED**

Mayor Seeley declared a potential pecuniary interest related to item 9.4.2 WDD Main Street Amended Recommendations to Draft Plan Conditions as I have an indirect pecuniary interest as I live near the proposed development and refrained from discussion and voting on the matter.

9.4.2 Amended Report COR-2026-002 WDD Main St. Recommended Amended to Draft Plan Conditions

**Resolution No. 2026-014:**

Moved by Councillor Hurst and  
Seconded by Councillor Sepulis

**That Report COR-2026-002 entitled WDD Main St. Recommended Amended to Draft Plan Conditions be received for information; and,**

**That Council approve the amended Draft Plan conditions as presented in Attachment 2 of Schedule A.**

**CARRIED**

**Council recessed from 12:30 p.m. to 1:00 p.m.**

**Roll Call**

**Councillor Goyda - absent  
Councillor Sepulis  
Councillor Bailey  
Councillor Hurst  
Mayor Seeley**

9.4.3 Report COR-2026-003 Request for Council to deem Zoning By-law Amendment Application Complete - D14 (CBM) (Aberfoyle South Lake Pit)

**Resolution No. 2026-015:**

Moved by Councillor Hurst and  
Seconded by Councillor Sepulis

**That report COR-2026-003 entitled Request for Council to deem Zoning By-law Amendment Application Complete – D14-(CBM)(Aberfoyle South Lake Pit) be received for information; and,**

**Whereas the Township's subconsultants have reviewed the Zoning By-law Amendment Application (application) and have raised no concerns regarding deeming the application complete, confirming that all required studies have been provided; and,**

**Whereas the Township acknowledges that deeming the application complete does not imply any judgment or position on the merits of the application; and,**

Whereas the application is still undergoing ongoing review, including public consultation and further detailed analysis, with a formal position on the matter to be presented following the completion of these processes; and,

Whereas the Township expects that all concerns raised by its professional consultants during the review process will be adequately addressed to the satisfaction of the Township;

Therefore Be It Resolved that Council deems the application D14/CBM (Aberfoyle South Lake Pit) to be complete in accordance with the Planning Act; and,

That Council acknowledges that the deeming of the application as complete is procedural and does not constitute a decision on the merits of the application, which will be determined following the full review process, including public consultation and the final analysis of all relevant information; and,

That Council expects the applicant to adequately address concerns raised by the Township's professional consultants in accordance with the Planning Act and Township's policies and standards and,

That staff be directed to proceed with notice in accordance with Section 3 and Section 5 of O. Reg. 545/06 of the Planning Act, 1990.

**CARRIED**

#### **9.5 Building Department**

9.5.1 None

#### **9.6 Public Works Department**

9.6.1 None

#### **9.7 Community Services and Human Resources Department**

9.7.1 Report COM-2026-001 2025 Annual Water Report

##### **Resolution No. 2026-016:**

Moved by Councillor Hurst and  
Seconded by Councillor Sepulis

That Report COM-2026-001 regarding the 2025 Annual Water Report – Drinking Water System Number 260021034 be received; and

That the 2025 Annual Water Report be submitted to the Ministry and applicable agencies as outlined in Report COM-2026-001.

**CARRIED**

9.7.2 Report COM-2026-002 Recreation and Community Wellness Advisory Committee Goals and Objectives Progress Report

##### **Resolution No. 2026-017:**

Moved by Councillor Hurst and  
Seconded by Councillor Bailey

That Report COM-2026-002 entitled Recreation and Community Wellness Advisory Committee Goals and Objectives Progress Report be received for information.

**CARRIED**

#### **10. CORRESPONDENCE:**

10.1 2026 Grand River Conservation Authority Municipal Apportionment and Budget Vote Meetings

##### **Resolution No. 2026-018:**

Moved by Councillor Hurst and  
Seconded by Councillor Sepulis

**That Correspondence Item 10.1 2026 Grand River Conservation Authority Municipal Apportionment and Budget Vote Meetings be received for information.**

**CARRIED**

10.2 Notice of Application for Permit to Take Water – 6711 Laird Road

**Resolution No. 2026-019:**

Moved by Councillor Sepulis and  
Seconded by Councillor Hurst

**That Correspondence Item 10.2 Notice of Application for Permit to Take Water – 6711 Laird Road be received for information; and**

**That Council direct staff to send an objection letter for the PTTW renewal to allow adequate time for Council and its consultants to conduct a review and submit comments; and**

**That Council direct staff to submit objections to all PTTW water applications on a go forward basis to allow time for adequate review and comment.**

**CARRIED**

**11. COUNCIL REPORTS:**

**11.1 Mayor' Updates**

- 11.1.1 Mayor Seeley provided an update on the 2026 ROMA conference.
- 11.1.2 Mayor Seeley provided un updated on TAPMO.
- 11.1.3 Mayor Seeley remarked about the ORC usage during the holiday break.

**11.2 Council Member Reports**

- 11.2.1 Councillor Bailey remarked on the great winter maintenance in Puslinch.
- 11.2.2 Councillor Bailey remarked on Safe Communities Committee opportunities.
- 11.2.3 Councillor Bailey remarked on the ROMA delegations and that they went very well.
- 11.2.4 Councillor Hurst remarked on the salt storage in the province and requested an update from staff.

**Resolution No. 2026-020:**

Moved by Councillor Hurst and  
Seconded by Councillor Sepulis

**That Council receive the Mayor and Council member updates for information.**

**CARRIED**

**12. BY-LAWS:**

- 12.1.1 BL2026-001 2026 Interim Tax Levy By-law
- 12.1.2 BL2026-002 Authorize Entering into Agreement with the Ministry of the Solicitor General, Office of the Fire Marshal of Ontario for the Fire Protection Grant

**Resolution No. 2026-021:**

Moved by Councillor Bailey and  
Seconded by Councillor Hurst

**That the following by-laws be taken as read three times and finally passed in open Council:**

**By-law 2026-001 being a By-law to provide for an interim tax levy for 2026 and the collection thereof  
By-law 2026-002 being a By-law to authorize the entering into an Agreement with the Ministry of the Solicitor General, Office of the Fire Marshal of Ontario for the Fire Protection Grant**

**CARRIED**

**13. ANNOUNCEMENTS:**

Taste of Italy Friday February 6, 2026 by the Rotary Club – proceeds go to Sunrise



**14. CLOSED SESSION:**

Council was in closed session from 9:10 a.m. to 10:29 a.m.

The Clerk stopped the recording and removed all public attendees from the webinar. The webinar was then 'locked' so no new participants are able to join.

**Resolution No. 2026-022:**

Moved by Councillor Bailey and  
Seconded by Councillor Hurst

**That Council shall go into closed session under Section 239 of the Municipal Act for the purpose of:**

**14.1 Confidential report regarding advice that is subject to solicitor-client privilege, including communications necessary for that purpose – Establishment of a regulatory by-law**

**14.2 Confidential report a proposed or pending acquisition or disposition of land by the municipality or local board – Unopened Road Allowance**

**14.3 Confidential minutes from previous closed meetings:**

**14.3.1 November 19, 2025, Closed Council Meeting Minutes**

**14.3.2 December 17, 2025, Closed Council Meeting Minutes**

**CARRIED**

**Resolution No. 2026-023:**

Moved by Councillor Bailey and  
Seconded by Councillor Hurst

**That Council moves into open session 10:29 a.m.**

**CARRIED**

Council resumed into open session at 10:29 a.m.

**Resolution No. 2026-024:**

Moved by Councillor Hurst and  
Seconded by Councillor Sepulis

**That Council receives the:**

**14.1 Confidential report regarding advice that is subject to solicitor-client privilege, including communications necessary for that purpose – Establishment of a regulatory by-law**

**14.2 Confidential report a proposed or pending acquisition or disposition of land by the municipality or local board – Unopened Road Allowance**

**14.3 Confidential minutes from previous closed meetings:**

**14.3.1 November 19, 2025, Closed Council Meeting Minutes**

**14.3.2 December 17, 2025, Closed Council Meeting Minutes**

**That staff proceed as directed.**

**CARRIED**

**15. BUSINESS ARISING FROM CLOSED SESSION:**

None

**16. NOTICE OF MOTION:**

None

**17. NEW BUSINESS:**

Municipal Candidate training for the upcoming term.

**18. CONFIRMATORY BY-LAW:**

18.1 By-Law to confirm the proceedings of Council for the Corporation of the Township of Puslinch



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH  
JANUARY 21, 2026 COUNCIL MEETING  
VIRTUAL MEETING BY ELECTRONIC PARTICIPATION  
& IN-PERSON AT 7404 WELLINGTON RD 34, PUSLINCH

**Resolution No. 2026-025:**

Moved by Councillor Bailey and  
Seconded by Councillor Hurst

**That the following By-law be taken as read three times and finally passed in open Council:**

**By-Law 2026-003 being a by-law to confirm the proceedings of Council for the Corporation of the Township of Puslinch at its meeting held on the 21<sup>st</sup> day of January 2026.**

**CARRIED**

**19. ADJOURNMENT:**

**Resolution No. 2026-026:**

Moved by Councillor Sepulis and  
Seconded by Councillor Hurst

**That Council hereby adjourns at 1:35 p.m.**

**CARRIED**

---

James Seeley, Mayor

---

Justine Brotherston, Clerk



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH  
JANUARY 21, 2026 PUBLIC INFORMATION MEETING  
VIRTUAL MEETING BY ELECTRONIC PARTICIPATION

Page / 1

MINUTES

DATE: January 21, 2026  
TIME: 7:00 P.M.

The January 21, 2026 Public Information Meeting was held on the above date and called to order at 7:00 p.m. via electronic participation and in-person at 7404 Wellington Rd 34, Puslinch.

1. CALL THE MEETING TO ORDER

2. ROLL CALL

ATTENDANCE:

Mayor James Seeley – Chair  
Councillor Sara Bailey  
Councillor Russel Hurst  
Councillor John Sepulis  
Councillor Jessica Goyda - Absent

STAFF IN ATTENDANCE:

Courtenay Hoytfox, CAO  
Justine Brotherston, Director of Corporate Services/Municipal Clerk  
Laura Emery, Manager of Corporate Services/Deputy Clerk  
Mike Fowler, Director of Capital Projects and Public Works  
Mary Hasan, Director of Finance/Treasurer  
Andrew Hartholt, CBO  
Jamie MacNeil, Fire Chief  
Sarah Huether, Director of Human Resources and Community Services

3. DISCLOSURE OF CONFLICT OF INTEREST

None

4. PURPOSE OF THE PUBLIC MEETING

The Chair stated the purpose of this Public Meeting is to inform and provide the public with the opportunity to ask questions, or to express views with respect to the Township's proposed 2026 Budget. The Councillors are here to observe and listen to your comments; however, they will not make any decisions this evening.

The Township requests that you notify by email Mary Hasan at [mhasan@puslinch.ca](mailto:mhasan@puslinch.ca) or by phone at 519-763-1226 ext. 222 if you wish to be on record regarding this matter.

Please note the meeting is video and audio recorded and all electronic meetings are uploaded to the municipality's YouTube page. By registering to participate in the meeting by electronic means, you are consenting to have your likeness and comments recorded and posted on YouTube.

The format of this Public Meeting is as follows:

- Mary Hasan, Director of Finance/Treasurer will present the proposed 2026 budget and any further relevant information.
- Following this, the public can obtain clarification, ask questions and express their views.



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH  
JANUARY 21, 2026 PUBLIC INFORMATION MEETING  
VIRTUAL MEETING BY ELECTRONIC PARTICIPATION

Page / 2

- Members of the public are permitted 10 minutes each to ask questions and express their views. This time limit is imposed to provide each member of the public an opportunity to speak.
- Staff will attempt to answer questions or respond to concerns this evening. If this is not possible, staff will follow up and obtain this information. Responses will be provided when this matter is brought forward and evaluated by Council at the February 11, 2026 Council Meeting.

#### 5. PROPOSED 2026 BUDGET PRESENTATION

Director of Finance/Treasurer, Mary Hasan: As the mayor indicated it is our 2026 Proposed Budget Public Information Meeting. Tonight we will be discussing:

- The budget process.
- What do property taxes pay for in the Township?
- How the budget has changed from 2025
- The impacts of the proposed budget on taxpayers
- What is included in the operating budget
- The 2026 Capital Budget and Long-Term Forecast
- The Township's Discretionary and Restricted Reserves
- Engagement opportunities
- Feedback from the public.

Mayor Seeley: Thank you, Ms. Hasan. Are there any persons who have questions, require further clarification or information, or wish to present their views on the matter?

There were no questions received by members of the public, or from Council.

Mayor Seeley: I declare this public meeting closed. Council will take no action on this matter tonight. Staff will be reporting at the February 11<sup>th</sup> 2026 Council meeting with a recommendation for Council's consideration.

If you wish to receive verbal notifications on this matter you can notify by email Mary Hasan at [mhasan@puslinch.ca](mailto:mhasan@puslinch.ca) or by phone 519-763-1226 ext 222. Only those persons that leave their names will be provided verbal notification. If you wish to speak to the matter when it is brought to Council in the future you must register for delegation with the Township Clerk prior to the meeting.

#### Adjournment:

The meeting adjourned at 7:23 PM.



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH  
DECEMBER 1, 2025 HERITAGE ADVISORY COMMITTEE MEETING  
VIRTUAL MEETING BY ELECTRONIC PARTICIPATION  
& IN-PERSON AT 7404 WELLINGTON RD 34

MINUTES

DATE: December 1, 2025

CLOSED MEETING: Directly following item 6

MEETING: 1:00 P.M.

The December 1, 2025, Heritage Advisory Committee meeting was held on the above date and called to order at 1:00 p.m. via in person participation at the Municipal Office at 7404 Wellington Road 34 and via electronic participation.

1. CALL THE MEETING TO ORDER

2. ROLL CALL

Attendance:

Lily Klammer-Tsuji  
Russel Hurst - Chair  
Cheryl Mclean  
Andy Day  
Kristine O'Brien  
Ray Smith

Absent:

Staff in Attendance:

Laura Emery, Manager of Corporate Services/Deputy Clerk

3. MOMENT OF REFLECTION

4. CONFIRMATION OF THE AGENDA

Resolution No. 2025-056:

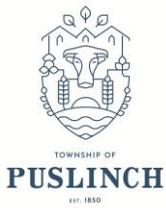
Moved by Lily Klammer-Tsuji and  
Seconded by Cheryl Mclean

That the Heritage Advisory Committee approves the December 1, 2025 Agenda as circulated.

CARRIED

5. DISCLOSURE OF CONFLICT OF INTEREST:

None



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH  
DECEMBER 1, 2025 HERITAGE ADVISORY COMMITTEE MEETING  
VIRTUAL MEETING BY ELECTRONIC PARTICIPATION  
& IN-PERSON AT 7404 WELLINGTON RD 34

6. DELEGATIONS

6.1. Delegation by Hugh Fraser, Ontario Barn Preservation

Resolution No. 2025-057:

Moved by Cheryl Mclean and  
Seconded by Kristine O'Brien

That the delegation by Hugh Fraser regarding Barn Preservation in Ontario be received; and,

That the Guideline to Saving Barns in Ontario be sent to the Heritage Advisory Committee upon completion; and,

That Barn Preservation be included as a proposed item on the 2026-2030 Heritage Advisory Committee workplan; and,

That the Agricultural Heritage of Puslinch Barn Index be digitized and submitted to the Ontario Barn Preservation "Your Old Barn Study" (YOBS) registry by the 2026 Heritage Summer Student, subject to grant funding approval.

CARRIED

7. CONSENT AGENDA

7.1. November 3, 2025 Heritage Advisory Committee Meeting Minutes

Resolution No. 2025-058:

Moved by Kristine O'Brien and  
Seconded by Andy Day

That the Consent Agenda item listed for the December 1, 2025 Heritage Advisory Committee meeting be received for information.

CARRIED

8. COMMITTEE AND STAFF REPORTS

8.1 Report – HER-2025-018 - Heritage Designation Objection

Resolution No. 2025-059:

Moved by Kristine O'Brien and  
Seconded by Lily Klammer-Tsuji

That Report HER-2025-018 entitled Heritage Designation Objection be received; and,



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH  
DECEMBER 1, 2025 HERITAGE ADVISORY COMMITTEE MEETING  
VIRTUAL MEETING BY ELECTRONIC PARTICIPATION  
& IN-PERSON AT 7404 WELLINGTON RD 34

That the Committee affirm the recommendation for designation of 7704 Wellington Road 36.

CARRIED

8.2 Report – HER-2025-019 – Heritage Designation and Associated Programs

Resolution No. 2025-060:

Moved by Andy Day and  
Seconded by Ray Smith

That Report HER-2025-019 entitled Heritage Designation and Associated Programs be received for information.

CARRIED

8.3 Report – HER-2025-020 – 2022-2026 Goals and Objectives Update

Resolution No. 2025-061:

Moved by Kristine O'Brien and  
Seconded by Andy Day

That Report HER-2025-020 entitled 2022-2026 Goals and Objectives Update be received for information.

CARRIED

9. CLOSED SESSION:

The Committee was in closed session from 1:55 p.m. to 2:32 p.m.

The Deputy Clerk stopped the recording and removed all public attendees from the webinar.

The webinar was then 'locked' so no new participants are able to join.

Resolution No. 2025-062:

Moved by Lily Klammer-Tsuji and  
Seconded by Cheryl Mclean

That the Heritage Advisory Committee shall go into closed session under section 239 of the Municipal Act for the purpose of:

9.1 Confidential report regarding litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local boards – Potential matters heard by Ontario Land Tribunal



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH  
DECEMBER 1, 2025 HERITAGE ADVISORY COMMITTEE MEETING  
VIRTUAL MEETING BY ELECTRONIC PARTICIPATION  
& IN-PERSON AT 7404 WELLINGTON RD 34

9.2 Confidential minutes from previous closed meetings:

9.2.1 November 3, 2025, Closed Meeting Minutes

CARRIED

Resolution No. 2025-063:

Moved by Lily Klammer-Tsuji and  
Seconded by Kristine O'Brien

That the Heritage Advisory Committee moves into open session at 2:32 p.m.

CARRIED

Heritage Advisory Committee resumed open session at 2:32 p.m.

Resolution No. 2025-064:

Moved by Cheryl Mclean and  
Seconded by Ray Smith

That the Heritage Advisory Committee receives the:

9.1 Confidential report regarding litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local boards – Potential matters heard by Ontario Land Tribunal.

9.2 Confidential minutes from previous closed meetings:

9.2.1 November 3, 2025, Closed Meeting Minutes; and,

That staff proceed as directed.

CARRIED

10. CORRESPONDENCE

None

11. ANNOUNCEMENTS

None

12. NOTICE OF MOTION

None

13. NEW BUSINESS

None

14. ADJOURNMENT



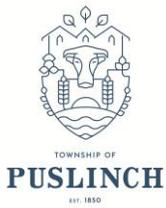
THE CORPORATION OF THE TOWNSHIP OF PUSLINCH  
DECEMBER 1, 2025 HERITAGE ADVISORY COMMITTEE MEETING  
VIRTUAL MEETING BY ELECTRONIC PARTICIPATION  
& IN-PERSON AT 7404 WELLINGTON RD 34

Resolution No. 2025-065:

Moved by Kristine O'Brien  
Seconded by Andy Day

That the Heritage Advisory Committee hereby adjourns at 2:34 p.m.

CARRIED



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH  
DECEMBER 1, 2025 YOUTH ADVISORY COMMITTEE MEETING  
IN-PERSON 7404 WELLINGTON ROAD 34

## MINUTES

DATE: December 1, 2025

MEETING: 6:00 P.M.

The December 1, 2025 Youth Advisory Committee was held on the above date and called to order at 6:02 p.m. via in person participation at the Municipal Office at 7404 Wellington Road 34.

1. CALL THE MEETING TO ORDER

2. ROLL CALL

Attendance:

Councillor Sara Bailey - Chair

Katey Whaling

Jasmine Coburn

Kaiden Wineberg

Nimrit Basi

Aaron Dochstader

Xander Wineberg

Oliver Van Gerwen

Suraj Jheeta

Kenzo Szatori

Carter Devries

Absent:

Talia Wineberg

Danica Reed

Staff in Attendance:

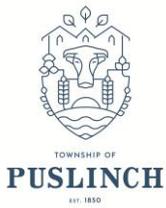
Laura Emery, Manager of Corporate Services / Deputy Clerk

3. MOMENT OF REFLECTION

4. CONFIRMATION OF THE AGENDA

Resolution No. 2025-045:

Moved by Nimrit Basi and  
Seconded by Suraj Jheeta



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH  
 DECEMBER 1, 2025 YOUTH ADVISORY COMMITTEE MEETING  
 IN-PERSON 7404 WELLINGTON ROAD 34

That the Youth Advisory Committee approves the December 1, 2025 Agenda as circulated.

CARRIED

5. DISCLOSURE OF CONFLICT OF INTEREST:

None

6. CONSENT AGENDA

6.1 November 3, 2025 Youth Advisory Committee Minutes

Resolution No. 2025-046:

Moved by Katey Whaling and  
 Seconded by Carter Devries

That the Consent Agenda item listed for the December 1, 2025 Youth Advisory Committee meeting be received for information.

CARRIED

7. COMMITTEE AND STAFF REPORTS

7.1 Report – YOU-2025-011 – Committee Goals and Objectives and Working on our Projects

Resolution No. 2025-047:

Moved by Jasmine Coburn and  
 Seconded by Aaron Dochstader

That report YOU-2025-011 entitled Committee Goals and Objectives and Works on our Projects be received; and,

That the updated 2026 presentation schedule be approved as presented; and,

That the Youth Advisory Committee endorse the following Goals/Objectives to be considered by Council for 2026:

Proposed Goals and Objectives	Sub-Committee
Safe Communities Bike Rodeo (May 2026)	Oliver Van Gerwen, Carter Devries, Suraj Jheeta
Aberfoyle Agricultural Society Fall Fair (September 2026)	Kaiden Wineberg, Xander Wineberg, Danica Reed, Talia Wineberg
Puslinch Community Showcase (October 2026)	Katey Whaling, Nimrit Basi, Jasmine Coburn, Oliver Van Gerwen



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH  
DECEMBER 1, 2025 YOUTH ADVISORY COMMITTEE MEETING  
IN-PERSON 7404 WELLINGTON ROAD 34

Local Government Initiatives (Timing TBD)	Aaron Dochstader, Kenzo Szatori, Nimrit Basi, Katey Whaling
--	--

CARRIED

7.2 Report – YOU-2025-012 – 2026 Snack Schedule

Resolution No. 2025-048:

Moved by Kaiden Wineberg and  
Seconded by Kenzo Szatori

That report YOU-2025-012 entitled 2026 Snack Schedule be received; and,

That the Snack Schedule be approved as presented.

CARRIED

7.3 Ice Breaker Activity – Township Staff

Resolution No. 2025-049:

Moved by Oliver Van Gerwen and  
Seconded by Katey Whaling

That the ice breaker activity be received for information.

CARRIED

8. CORRESPONDENCE

None

9. ANNOUNCEMENTS

None

10. NOTICE OF MOTION

None

11. NEW BUSINESS

Committee member Oliver Van Gerwen discussed the ditches by the playground at Boreham Park highlighting his concerns with the recent fencing that was put in around the ditches. Township staff will provide an update of the safety study that was completed for Boreham Park at the January 2026 Committee meeting.



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH  
DECEMBER 1, 2025 YOUTH ADVISORY COMMITTEE MEETING  
IN-PERSON 7404 WELLINGTON ROAD 34

12. ADJOURNMENT

Resolution No. 2025-050:

Moved by Nimrit Basi and  
Seconded by Kaiden Wineberg

That the Youth Advisory Committee hereby adjourns at 7:35 p.m.

CARRIED

**MEMORANDUM TO:** Heads of Council - Ontario Municipalities

**DATE:** January 13, 2026

**FROM:** Tom McKinlay,  
Assistant Deputy Attorney General

**RE:** Updates to “Tailgate Event” Permits under the *Liquor  
Licence and Control Act, 2019*

---

Effective April 30, 2026, [amendments to O. Reg. 747/21](#) under the *Liquor Licence and Control Act, 2019* (LLCA) will expand eligibility for tailgate event permits to include events that have been municipally-designated as cultural or community events. “Tailgate events” will also be renamed “bring-your-own events”. Tailgate events held in connection with and in proximity to professional, semi-professional or post-secondary sporting events will continue to be eligible events under the bring-your-own permit. All bring-your-own permit events are to remain public outdoor events.

As of April 30, 2026, organizations and individuals will be able to apply to the Alcohol and Gaming Commission of Ontario (AGCO), which administers and regulates liquor licences and permits in the province, for permits to host “bring-your-own events”.

The bring-your-own permit is for outdoor public events and can be either “Sale” or “No-Sale” depending on whether alcohol will be sold and served or just served at the event. Attendees aged 19 or older are allowed to bring and consume their own alcohol at all bring-your-own events.

This initiative is intended to benefit businesses, organizations, and local tourism by making public events more accessible and encouraging greater community participation. These amendments support Ontario’s ongoing efforts to modernize the legislative and regulatory framework for alcohol, promoting safe and socially responsible recreational opportunities.

As municipalities are best positioned to understand local needs and determine how to classify community or cultural events, applicants for a bring-your-own event permit for a cultural or community event must obtain a letter or resolution from the municipality in which the event will take place designating the event as a “cultural, or community event” before [submitting their application to the AGCO](#).

Examples of outdoor community or cultural events may include, but are not limited to:

- outdoor movie screenings,
- street markets,
- arts and crafts shows,
- free outdoor concerts,
- fairs,
- neighbourhood sports tournaments,
- public performances (i.e. theatre),
- farmers markets, and
- international or religious festivals.

If a municipality does not designate an event as a community or cultural event, the AGCO cannot issue a bring-your-own event permit. The designation of an event as “community” or “cultural” is at the municipality’s discretion, there is no obligation to make such a designation.

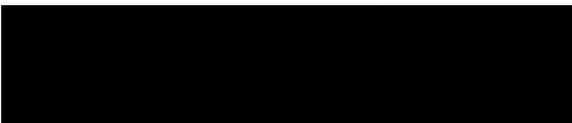
Consistent with other types of outdoor events, event organizers must also provide written notice 30 days before the event to the municipal clerk’s department, and police, fire and public health departments when expecting fewer than 5,000 people per day and 60 days prior to the event if expecting more than 5,000 people.

Events held on municipal property (e.g., city parks) remain subject to applicable municipal approvals and alcohol policies, these changes are not intended to alter those requirements.

The AGCO will continue to ensure compliance with the LLCA, its regulations, and the AGCO Registrar’s Standards.

If you have any questions about these regulatory changes please contact Wendy Chen, Director, Agency and Tribunal Relations Branch at [Wendy.Chen@ontario.ca](mailto:Wendy.Chen@ontario.ca). If you have any questions about AGCO permits and the application process, please contact Ruxandra Ilicea, Senior Eligibility Officer at [Ruxandra.Ilicea@agco.ca](mailto:Ruxandra.Ilicea@agco.ca).

Yours truly,



Tom McKinlay  
Assistant Deputy Attorney General

c.c. Wendy Chen, Director, Agency and Tribunal Relations Branch  
Ben Valido, Chief Strategy Officer  
Ruxandra Ilicea, Senior Eligibility Officer

Ministry of Agriculture,  
Food and Agribusiness

Office of the Minister

77 Grenville Street, 11th Floor  
Toronto, Ontario M7A 1B3  
Tel: 416-326-3074

Ministère de l'Agriculture,  
de l'Alimentation et de l'Agroentreprise

Bureau du ministre

77, rue Grenville, 11<sup>e</sup> étage  
Toronto (Ontario) M7A 1B3  
Tél. : 416 326-3074



January 12, 2026

Justine Brotherston  
Municipal Clerk (Interim)  
Township of Puslinch  
admin@puslinch.ca

Dear Justine Brotherston:

I am pleased to announce that the 2026 Agricultural Impact Assessment (AIA) Guidance Document is now available on Ontario.ca as [Publication 861: Agricultural Impact Assessment \(AIA\) Guidance Document](#) and the [Environmental Registry of Ontario](#). This updated guidance reflects stakeholder input and recent provincial policy changes, and is intended to support municipalities, consultants and interested parties in meeting the agriculture impact assessment requirements of the Provincial Planning Statement, 2024.

Agricultural impact assessments are an important tool for identifying and addressing the potential impacts of non-agricultural development on the agricultural system, promoting compatibility between agricultural and non-agricultural land uses, and supporting thoughtful land use planning and the long-term viability of Ontario's agricultural sector.

Ontario farms contribute significantly to local economies while supporting access to high-quality food both domestically and globally. The agri-food sector employs over 836,000 people and contributed \$48.8 billion to our provincial economy. Our government is committed to supporting the growth of the agriculture and food industry, which is why we released [Grow Ontario: a provincial agri-food strategy](#) to strengthen the agri-food sector, support economic growth, and ensure an efficient, reliable and responsive food supply for Ontarians.

I want to take this opportunity to thank you for your ongoing commitment to supporting the long-term viability of agriculture alongside planning for growth in Ontario. Should you have any questions about the Agricultural Impact Assessment guidance, please contact OMAFA staff at: [www.ontario.ca/page/agricultural-land-use-planning-staff](http://www.ontario.ca/page/agricultural-land-use-planning-staff).

Sincerely,



Trevor Jones  
Minister of Agriculture, Food and Agribusiness



Good things grow in Ontario  
À bonne terre, bons produits

Ministry Headquarters: 1 Stone Road West, Guelph, Ontario N1G 4Y2  
Bureau principal du ministère: 1, rue Stone ouest, Guelph (Ontario) N1G 4Y2

Le 12 janvier 2026

Bonjour,

J'ai le plaisir d'annoncer que le Document d'orientation sur l'évaluation des répercussions sur l'agriculture (ERA) est désormais accessible sur [Ontario.ca](https://ontario.ca) et [le Registre environnemental de l'Ontario](#). Ce document d'orientation actualisé reflète les observations des intervenants ainsi que les changements intervenus récemment dans la politique provinciale. Il vise à appuyer les municipalités, les experts-conseils et les parties intéressées à respecter les exigences d'évaluation des répercussions sur l'agriculture de la Déclaration provinciale sur la planification, 2024.

Les évaluations des répercussions sur l'agriculture sont un outil important pour circonscrire et régler les potentielles répercussions d'un aménagement non agricole sur le système agricole, promouvant la compatibilité entre les utilisations des terres à des fins agricoles et non agricoles, et favorisant la planification réfléchie du territoire et la viabilité à long terme du secteur agricole ontarien.

Les exploitations agricoles de l'Ontario contribuent de façon importante aux économies locales tout en favorisant l'accès à des aliments de qualité supérieure tant à l'échelle nationale qu'à l'échelle mondiale. Le secteur agroalimentaire emploie plus de 836 000 personnes et a contribué à hauteur de 48,8 milliards de dollars à notre économie provinciale. Notre gouvernement est déterminé à soutenir la croissance de l'industrie agricole et alimentaire, raison pour laquelle nous avons publié la [stratégie Cultiver l'Ontario : une stratégie provinciale pour le secteur agroalimentaire](#), afin de renforcer le secteur agroalimentaire, de favoriser la croissance économique et de garantir un approvisionnement alimentaire efficace, fiable et réactif pour la population ontarienne.

Je tiens à profiter de cette occasion pour vous remercier de votre engagement continu à soutenir la viabilité à long terme de l'agriculture parallèlement à la planification de la croissance en Ontario. Si vous avez des questions concernant le Document d'orientation sur l'évaluation des répercussions sur l'agriculture, je vous invite à communiquer avec le personnel du MAAAO : <https://www.ontario.ca/fr/page/personnel-de-lunite-de-la-planification-de-lutilisation-des-terres-agricoles>.

Je vous prie d'agréer nos salutations distinguées.

Le ministre de l'Agriculture, de l'Alimentation et de l'Agroentreprise,



Trevor Jones

**Did you know about the Farmers' Wellness Initiative?**

- Your mental health is important! If you're a farmer or a member of a farm family and in need of mental health support, please call 1-866-267-6255 and arrange to speak with a professional today.
- For additional resources visit: <https://farmerwellnessinitiative.ca/>.

**Tamara Russell Barr**

---

**From:** AMO Policy <policy@amo.on.ca>  
**Sent:** January 28, 2026 1:49 PM  
**To:** Admin  
**Subject:** AMO Policy Update - 2026 Pre-Budget Submission, Consultations on Light Vehicle Procurement and Construction Policies

This sender is trusted.



## AMO Policy Update – 2026 Pre-Budget Submission, Consultations on Light Vehicle Procurement and Construction Policies

### Top Insights

- AMO published its [2026 Pre-Budget Submission](#) today. AMO continues to call on the province to review the municipal fiscal framework, and to take immediate actions on funding municipal infrastructure, health and social services, and homelessness needs.
- The province’s [proposed “Buy Ontario” procurement policy](#) responds to AMO’s advocacy calling for a framework that balances protecting Ontario jobs with ensuring municipal procurement is on-time and on-budget.

### AMO 2026 Pre-Budget Submission

AMO’s [2026 Pre-Budget Submission](#) continues to call on the province to sit down with municipalities to update the fiscal arrangements that make Ontario’s communities safe, affordable, healthy, and prosperous. We also ask the province to take immediate action in funding municipal infrastructure, health and social services, and homelessness needs. Our specific asks are:

**Request 1: Provide long-term municipal infrastructure funding for housing and the economy**

- This includes extending the Building Faster Fund beyond 2026.

### **Request 2: Fully funding health and social services that are provincial responsibilities**

- Including revisiting local share hospital requirements, moving forward with the public health funding review, and implementing a provincial physician recruitment system.

### **Request 3: Bringing together municipal and federal partners to address the homelessness crisis**

- Including investing \$11 billion for homelessness prevention and deeply affordable and supportive housing, providing operating dollars to unlock Build Canada Homes capital funding, and working with the federal government to secure a renewed National Housing Strategy.

The key supporting evidence that forms the basis of our requests are:

#### *The municipal fiscal environment*

- At \$2,104 per person, Ontario had the second highest property taxes per capita in Canada, in 2024. Property taxes accounted for 50% of municipal revenue in 2024.
- Municipal share of government revenue (for all three orders of government) continues to decline and stood at 10.2% in 2024.

#### *Infrastructure spending*

- Municipalities continue to fund 80% of infrastructure costs as provincial and federal contributions have remained largely unchanged since 2018.
- One dollar invested in infrastructure generates an additional \$6 in economic activity.

#### *Health and social services spending*

- Municipal funding of provincial responsibilities in health and social services has increased 1.5 times since 2019, and stood at \$5.4 billion in 2024.
- The province's transfer payments to municipalities are one of the lowest in Canada, at \$6,380 per Ontarian, in 2024.

#### *State of homelessness and homelessness spending*

- Approximately 85,000 individuals were homeless in 2025, an increase of 8% from the previous year. Without new interventions, Ontario's homeless

population could double in a decade, even under conditions of steady economic growth.

- Municipalities account for the largest share and fastest growing share of homelessness and housing funding.

## **Provincial Consultation on Light Vehicle Procurement and Construction Policies**

The Ministry of Public and Business Service Delivery and Procurement is consulting on [proposed procurement requirements](#) that would expand the [Buy Ontario Act](#) to apply to municipalities and prioritize “made-in-Ontario” for procurement of light fleet vehicles. This approach reflects feedback from AMO and municipalities including:

- Allowing municipalities to buy from out of province if Ontario-made vehicles are not available or are cost-prohibitive, ensuring municipalities can procure on time and on budget.
- Protecting the ability to use local procurement by-laws/policies to get the best value-for-dollar and invest in local businesses.
- Protecting municipalities from liability under trade agreements like the Canada-European Comprehensive Trade Agree (CETA) by including municipalities under the provincial directive, and requiring vendors to attest that they meet the Ontario-made definition.

The proposed requirements would also prioritize “Ontario-made” and “Canadian-made” procurement for goods and services used for capital infrastructure and construction projects. AMO will work with MPBSD to understand the potential impact to projects with a focus on mitigating cost and timeline escalation.

---

*An online version of this Policy Update is also available on the [AMO Website](#).*

---

\*Disclaimer: The Association of Municipalities of Ontario (AMO) is unable to provide any warranty regarding the accuracy or completeness of third-party submissions. Distribution of these items does not imply an endorsement of the views, information or services mentioned.

Association of Municipalities of Ontario

To unsubscribe, please| [Opt Out](#)

155 University Ave Suite 800 | Toronto, ON M5H 3B7 CA

## Monika Farncombe

---

**From:** AMO Policy <policy@amo.on.ca>  
**Sent:** Friday, January 9, 2026 1:54 PM  
**To:** Admin  
**Subject:** AMO Policy Update – Conservation Authority Transformation Advocacy, Bill 75 Submission

This sender is trusted.



# AMO Policy Update – Conservation Authority Transformation Advocacy, Bill 75 Submission

---

## Top Insights

- AMO and Conservation Ontario recommend using an implementation working group (including municipal representatives) to ensure changes to the conservation authority model do not lose what makes them effective: local expertise, strong relationships, and municipal oversight.
- AMO also recommends the province restore 50-50 municipal-provincial funding partnership for conservation authorities and commit to a clear transition plan to maintain long-term stability.
- AMO submitted comments to the Ontario Regulatory Registry on proposed regulatory amendments to police records checks.

## Conservation Authority Transformation

AMO and Conservation Ontario (CO) have jointly written a [letter](#) to Minister McCarthy providing feedback on the proposed consolidation of Ontario's Conservation Authorities (CA). AMO is seeking a meeting with Minister McCarthy to highlight municipal concerns, and will continue to engage with the Ministry to support improvements to the Conservation Authority model.

Complimenting [AMO's separate ERO submission](#), this letter reiterates that AMO and CO support the province's goals to accelerate local approvals, while

emphasising that local partnership is key to a successful transformation of the CA model. If consolidation results in regional structures that cover too large a geographic area, communities risk losing what makes CAs effective: local expertise, effective municipal oversight, and strong local relationships.

The letter makes four recommendations to the Province:

1. Work together with an implementation working group (including AMO, CO and select CAs, municipalities, developers, and Indigenous representatives) to jointly develop practical solutions considering:
  - a. Standardized approvals, faster permitting and ‘back office’ efficiencies
  - b. Funding and governance models
  - c. Transition planning
2. Commit to a clear implementation timeline and transition plan supported by the implementation working group.
3. Share comprehensive financial, operational, and governance impact analysis to support evidence-based decision-making.
4. Restore a 50-50 municipal-provincial funding partnership for CAs, reflecting expanded Provincial role in CA operations while ensuring affordability and long-term stability.

### **Bill 75 Submission on Police Record Checks**

AMO has submitted [comments](#) to the Ontario Regulatory Registry related to [Bill 75](#), *Keeping Criminals Behind Bars Act, 2025*. Ontario municipalities, and particularly rural and northern communities that rely on the OPP for policing services have faced significant operational challenges due to delays in the processing of police record checks, especially vulnerable record checks.

Municipalities understand the importance of having an efficient and effective police records check process. AMO and its members would welcome standards that improve timeframes and processing times for vulnerable record checks in order to ensure municipalities can hire and onboard critical service providers and staff in a timely and efficient manner.

---

*An online version of this Policy Update is also available on the [AMO Website](#).*

\*Disclaimer: The Association of Municipalities of Ontario (AMO) is unable to provide any warranty regarding the accuracy or completeness of third-party submissions. Distribution of these items does not imply an endorsement of the views, information or services mentioned.

Association of Municipalities of Ontario

To unsubscribe, please| [Opt Out](#)

155 University Ave Suite 800 | Toronto, ON M5H 3B7 CA

## Tamara Russell Barr

---

**From:** AMO Policy <policy@amo.on.ca>  
**Sent:** January 13, 2026 11:56 AM  
**To:** Admin  
**Subject:** AMO Policy Update – Homelessness Crisis in Ontario Continues to Worsen

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

This sender is trusted.



# AMO Policy Update – Homelessness Crisis in Ontario Continues to Worsen

---

## Top Insights

- New AMO data shows that 85,000 Ontarians were homeless in 2025, growing more than 8% since the release of our original groundbreaking report on homelessness one year ago.

- AMO stands by the recommendations for action made in 2025 calling for:
  - An investment of an additional \$11 billion over 10 years to boost the supply of supportive, transitional and community housing and increase prevention programs could end chronic homelessness in Ontario.
  - To largely solve the challenge of homeless encampments, an estimated additional \$2 billion over 8 years is needed.
- AMO is also asking for a continuation of the National Housing Strategy and better government coordination and action to increase program outcomes in the most effective manner possible.
- Collaboration between all orders of Government is required to ensure our homelessness and housing dollars are having the biggest impact.

These insights are built out in the [full report](#) along with major findings and key messages in a [summary document](#). To aid in local communications about homelessness, a series of social media information graphics are available [via .zip file](#).

---

*An online version of this Policy Update is also available on the [AMO Website](#).*

---

\*Disclaimer: The Association of Municipalities of Ontario (AMO) is unable to provide any warranty regarding the accuracy or completeness of third-party submissions. Distribution of these items does not imply an endorsement of the views, information or services mentioned.

Association of Municipalities of Ontario

To unsubscribe, please [Opt Out](#)

155 University Ave Suite 800 | Toronto, ON M5H 3B7 CA

## Justine Brotherston

---

**To:** Mary Hasan; Courtenay Hoytfox; Andrew Hartholt  
**Subject:** RE: Implementation of Development Charges Regulatory Changes - Ontario Regulation 339/25

---

**From:** Watson & Associates Economists Ltd. <[info@watsonecon.ca](mailto:info@watsonecon.ca)>

**Sent:** January 13, 2026 8:52 PM

**Subject:** Implementation of Development Charges Regulatory Changes - Ontario Regulation 339/25

Caution! This message was sent from outside your organization.

[Allow sender](#) | [Block sender](#) | [Report](#)

To our Municipal Clients,

In our continued efforts to keep you informed about legislative changes impacting municipalities, we are writing to inform you that Ontario Regulation 339/25 was filed on December 15, 2025 and was published in the Ontario Gazette on January 3, 2026. This regulation amends Ontario Regulation 82/98 (the *Development Charges Act* regulations) to address the following:

1. If a municipality includes land as a class of service for which development charges will be imposed, the value of land cannot be included in the calculation of the Level of Service ceiling for all other services.
2. For the capital projects identified for recovery in the development charges background study, a description of the methodology used to determine the benefit to existing development is required for each service.
3. If a municipality includes land as a class of service for which development charges will be imposed, the same information that is required for other services is required for land acquisition (i.e., estimate of capital costs, benefit to existing allocation methodology and amounts, value of credits, etc.).
4. For the purposes of applying credits provided under the *Development Charges Act*, water and wastewater are deemed to be one service.
5. Additional requirements for the Annual Treasurer's Statement.

For greater detail and explanation of the impacts of these changes, please see our November 4, 2025 letter (attached).

The amending regulations have been incorporated into Ontario Regulation 82/98 on the e-laws website: <https://www.ontario.ca/laws/regulation/980082> and the amending regulation can be reviewed here: [O. Reg. 339/25 GENERAL | ontario.ca](#).

Should you wish to discuss this matter further, please do not hesitate to contact us.

Yours very truly,

WATSON & ASSOCIATES ECONOMISTS LTD.

Andrew Grunda, MBA, CPA, CMA, CEO  
Peter Simcisko, BA (Hons), MBE, Managing Partner  
Sean-Michael Stephen, MBA, Managing Partner  
Daryl Abbs, BA (Hons), MBE, PLE, Managing Partner  
Byron Tan, BA (Hons), MBE, PLE, Managing Partner  
Jamie Cook, MCIP, RPP, PLE, Managing Partner  
Jack Ammendolia, BES, PLE, Managing Partner

*Disclaimer: This message is for the use of the intended recipient(s) only and may contain information that is privileged, proprietary, confidential, and/or exempt from disclosure under any relevant privacy legislation. If you are not the intended recipient or authorized agent thereof, you are hereby notified that any review, retransmission, dissemination, distribution, copying, conversion to hard copy, taking of action in reliance on or other use of this communication is strictly prohibited. If you are not the intended recipient and have received this message in error, please notify the sender by return e-mail and delete or destroy all copies of this message. Warning: Although Watson & Associates Economists Ltd. has taken reasonable precautions to ensure no viruses are present in this email, the company cannot accept responsibility for any loss or damage arising from the use of this email or attachments.*

**If you no longer wish to receive municipal finance and planning-related information from Watson & Associates Economists Ltd., please reply to this email with the subject line UNSUBSCRIBE.**

**Watson & Associates Economists Ltd.**

2233 Argentia Rd.  
Suite 301  
Mississauga, Ontario  
L5N 2X7

Office: 905-272-3600  
Fax: 905-272-3602  
[www.watsonecon.ca](http://www.watsonecon.ca)



November 4, 2025

To our Municipal Clients:

Re: Bill 60, *Fighting Delays, Building Faster Act, 2025* and Regulatory Proposals 25-MMAH018 and 25-MMAH030

In our continued efforts to keep our clients up to date on legislative changes that may impact them, we are writing to inform you of proposed legislative changes to the *Development Charges Act, 1997* (D.C.A.) and associated regulation (Ontario Regulation 82/98). The provincial government has introduced Bill 60, an Act to amend various Acts and to enact the *Water and Wastewater Public Corporations Act, 2025* (referred to as the *Fighting Delays, Building Faster Act, 2025*). This Bill proposes amendments to the following legislation:

- *Building Transit Faster Act, 2020;*
- *Construction Act;*
- *Development Charges Act, 1997;*
- *GO Transit Station Funding Act, 2023;*
- *Highway Traffic Act;*
- *Local Roads Boards Act;*
- *Municipal Act, 2021;*
- *Ontario Water Resources Act;*
- *Photo Card Act, 2008;*
- *Planning Act;*
- *Public Transportation and Highway Improvement Act;*
- *Residential Tenancies Act, 2006;*
- *Toronto Waterfront Revitalization Corporation Act;*
- *Towing and Storage Safety and Enforcement Act;*
- *Transit-Oriented Communities Act, 2020;*

The Bill also introduces new legislation: the *Water and Wastewater Public Corporations Act, 2025*.

In addition to the legislative amendments, the Province is also proposing changes to the development charge (D.C.) regulation (Ontario Regulation 82/98). The proposed changes, which are intended to standardize and streamline the D.C. framework, are available for comments via the Regulatory Registry at the following links:

- 25-MMAH018: <https://www.regulatoryregistry.gov.on.ca/proposal/52054>; and
- 25-MMAH030: <https://www.regulatoryregistry.gov.on.ca/proposal/52308>.



The deadline to submit comments on the above-referenced proposals is November 22, 2025, and November 23, 2025, respectively.

This letter provides a summary and preliminary analysis of the proposed changes to the D.C.A. and Ontario Regulation 82/98.

## 1. Proposed Changes to the Development Charge Framework

### 1.1 Proposed Changes to the *Development Charges Act, 1997*

---

The proposed changes to the D.C.A. are presented in Schedule 3 of Bill 60, *Fighting Delays, Building Faster Act, 2025*. The following is a list of the proposed changes, which are discussed in further detail below:

1. Addition of Class of Service for land acquisition;
2. Required timelines for the Annual Treasurer's Statement;
3. Addition of requirements for Local Service Policies; and
4. Requirement to provide documents to the Minister.

#### 1.1.1 *Addition of Class of Service for Land Acquisition*

##### **Background Context**

In preparing the D.C. calculations as part of a D.C. background study, most services<sup>[1]</sup> require a Level of Service calculation to be undertaken, as the D.C.A. requires that the increase in need for service must not exceed the historical Level of Service when determining the charge. This requirement is set out in subsection 5 (1) 4 of the D.C.A. and section 4 of Ontario Regulation 82/98. The regulation requires that the Level of Service be calculated by identifying quantity and quality measures of service. These measures have generally been interpreted to reflect the quantity of capital assets used to provide the service and the current replacement value (i.e., quality) of the capital assets. The combination of the measures results in the per capita historical replacement value, which, when applied to the forecast population, provides the total D.C.-eligible amount that can be included in the D.C. calculations for recovery.

In determining the replacement value (i.e., quality) of the assets, the scope of capital costs is consistent with the definition in subsection 5 (3) of the D.C.A. The Act defines capital costs to include “costs to acquire land or an interest in land, including a leasehold interest.” Compliance with the D.C.A. requires that the scope of capital costs included in the increase, the need for service, and the historical Level of Service be the same. As such, the historical Level of Service calculations commonly include the value of land. Over the past few years, the development community has raised concerns

---

[1] All D.C.-eligible services, except water, wastewater, stormwater, and transit services.



regarding the inclusion of land in the required Level of Service calculations when no future land costs are identified. The increase in the value of land and all other infrastructure has led to an increase in the D.C.-eligible amount that can be included in D.C. calculations.

## **Proposed Changes**

The legislative proposal is to include land acquisition as a separate class of service.<sup>[1]</sup> Under this proposal, anticipated land acquisition capital needs would be grouped together for the purposes of the D.C. calculations. Land acquisition capital needs would also be excluded from the historical Level of Service restrictions.

In identifying the land acquisition needs by service, the proposal restricts the anticipated capital costs for land to 10 years for all services except for the following:

- Water;
- Wastewater;
- Stormwater;
- Services related to a highway;
- Electrical;
- Transit;
- Police; and
- Fire.

As land acquisition will be established as a class of service, municipalities will be required to establish a separate reserve fund for these capital costs. As such, funds would be segregated for this purpose, only to be used for land costs. Similar to other reserve funds, monies in this reserve fund can be borrowed and repaid, with interest. With respect to credits, municipalities will need to ensure that credits for land are accounted for separately from credits for other applicable services.

Section 35 of the D.C.A. is amended to add an exception to the use of monies in established reserve funds. This section states that monies in a reserve fund can be used for land acquisition; however, they cannot be used for land acquisition if those costs are to be paid for with the reserve fund established for land acquisition.

---

<sup>[1]</sup> Section 7 of the D.C.A. states that a class of service may be established for the purposes of a D.C. by-law that is a combination of D.C.-eligible services or a subset of a D.C.-eligible service. Note, land acquisition related to the Toronto-York and Yonge North Subway Extensions is not required to be a class of service.



## Potential Impacts

The removal of land from the Level of Service calculations would have varying impacts across municipalities. Where land values are significant, the removal of these amounts from the Level of Service calculations will result in a decrease in the D.C.-eligible amount that may restrict D.C. funding for future capital projects. For example, the removal of land values from the replacement costs of recreation facilities would have the effect of reducing the Level of Service cap on D.C. funding for recreation services. While this may be impactful, this change enables the Level of Service calculations to be more accurately compared to the anticipated increase in need for service and allows land needs to be included without the Level of Service restriction.

The restriction on the forecast period for certain services appears to be inconsistent with previous changes to the D.C.A., which removed the 10-year forecast period restriction for all services except Transit.<sup>[1]</sup> As land purchases are commonly undertaken years before the construction of a facility, there may be some requirements to include a post-period benefit deduction if the land is required for a facility that will benefit growth outside the 10-year forecast period.

Municipalities may consider having different land acquisition calculations for the various forecast periods. For example, one calculation may be undertaken for the 10-year restricted services, whereas one or more calculations may be undertaken for those services with unrestricted forecast periods.

With respect to establishing a reserve fund for the land acquisition class of service, there may be some transitional matters to consider when preparing the D.C. background study calculations. For example, where land acquisition has been included in previous D.C. background studies, and reserve fund monies have been allocated and/or committed to land acquisition projects, reserve fund adjustments may be required. As the changes to the D.C.A. state that a class of service for land shall be established (i.e., required to recover land as a separate service), a separate reserve fund is required. Once a municipality undertakes a new D.C. by-law, the capital costs included in the class of service for land acquisition must be funded from the land acquisition reserve fund.

---

<sup>[1]</sup> In 2019, the Province passed Bill 108, which removed the requirement to forecast capital needs over a 10-year period for all services other than water, wastewater, stormwater, services related to a highway, electrical power services, police, fire, and the Toronto-York subway extension, as these services were previously not restricted to a 10-year forecast.



### **1.1.2 Required timelines for the Annual Treasurer's Statement**

#### **Proposed Changes**

Currently, the Annual Treasurer's Statement must be prepared each year by a date determined by Council. Subsection 43 (1) of the Act is amended to require the Treasurer's Statements to be completed by June 30 of each year.

Currently, the Annual Treasurer's Statement is required to be provided to the Minister of Municipal Affairs and Housing upon request. Subsection 43 (3) of the Act is amended to require a copy of the Treasurer's Statement to be submitted to the Minister by July 15 of each year.

#### **Potential Impacts**

Municipalities will need to ensure the Annual Treasurer's Statements are completed by June 30 and submitted to the Minister by July 15.

### **1.1.3 Addition of Requirements for Local Service Policies**

#### **Proposed Changes**

Currently, subsection 2 (5) of the D.C.A. precludes a D.C. by-law from imposing charges with respect to local services described in section 59 of the D.C.A. Section 59 of the D.C.A. provides a link to the *Planning Act*, such that, as a condition of subdivision or consent agreement, a municipality may require local services to be installed or paid for by the owner. Local services are considered when preparing a D.C. background study to ensure compliance with the legislative requirements. As such, a Local Service Policy is generally included in our D.C. background studies for transparency to stakeholders and for municipal staff administration.

New subsections 59 (2.2) through 59 (2.11) are proposed, which generally set out the following:

- A Local Service Policy is required for all D.C.-eligible services to which a D.C. by-law imposes a charge and where some part of the service will be provided as a local service.
- A Local Service Policy is required to impose a condition of local services on development, and only to the extent it has been identified in the Local Service Policy. That is, a municipality could not require a work or classes of work to be provided as a local service if it is not identified as such in the Local Service Policy.
  - This does not apply where a municipality does not impose a D.C. for that service.



- This applies the day a municipality establishes the Local Service Policy or 18 months after Bill 60 receives Royal Assent.
- Required content for a Local Service Policy includes:
  - Works or classes of works related to development that are intended to be required as a Local Service.
- Optional content for a Local Service Policy includes:
  - Works or classes of works that are not intended to be required as a Local Service.
  - Works or classes of works that are partially required as a Local Service.
- The municipality shall give a copy of the Local Service Policy to the Minister of Municipal Affairs and Housing upon request, by the date requested.
- The Local Service Policy must be reviewed, requiring a resolution of Council declaring if a revision is needed. The resolution shall be passed at the time of passing any D.C. by-law or when a revision to the policy is required.

Note, there appears to be an error in the newly proposed subsection 59 (2.5). This subsection refers to subsection 2.8; however, that subsection refers to sending a copy of the Local Service Policy to the Minister of Municipal Affairs and Housing. It appears the appropriate reference should be subsection 2.7.

## Potential Impacts

At Watson & Associates Economists Ltd. (Watson), it is our current practice to include Local Service Policies as part of D.C. background studies. This provides transparency to stakeholders and the municipality by delineating between local service capital costs and D.C.-eligible capital costs. The proposed changes regarding the required and optional content appear to be generally in line with Watson's current practice. Some municipalities, however, currently include wording in their Local Service Policies that provides flexibility for the municipality's interpretation of what costs can be deemed local service. The proposed changes aim to provide clarity on which costs would be deemed local service; therefore, municipalities may consider updating their current Local Service Policies to ensure removal of the "flexible" language. Furthermore, municipalities may require more frequent updates to their Local Service Policies as items are raised through the development approvals process that may not be appropriately captured in the Local Service Policy.

The proposed subsection 59 (2.2) requires that a Local Service Policy cover the services set out in subsection 2 (4) of the D.C.A. that are included in a D.C. by-law. Land acquisition is a service as defined in this section, as it is proposed to be a sub-service of capital costs for eligible services. As such, it would appear that land is required to be addressed in the Local Service Policy.

Proposed subsection 59 (2.6) appears to clarify that if a municipality does not impose a D.C. for a particular service, there is no requirement to have that service set out in the



Local Service Policy. This would also appear to apply to municipalities without D.C. by-laws.

Municipalities will need to ensure that all D.C. background study processes include a Local Service Policy and that the policy be expressly approved in the resolution of Council when the D.C. background study and by-law are adopted. This would appear to apply to all D.C. background study processes, including those prepared for by-law amendments and streamlined amendments to by-laws that do not require a background study under subsection 19 (1.1).

Given there is a transitional deadline of 18 months after this legislation takes effect, municipalities with existing D.C. by-laws that do not have Local Service Policies should consider reviewing and approving a Local Service Policy.

Note, if a municipality determines that there is no service in their D.C. by-law for which they will impose local service requirements, it does not appear that the municipality would be required to prepare a Local Service Policy.

#### **1.1.4 Requirement to Provide Documents to the Minister**

##### **Proposed Changes**

Currently, there is no requirement to provide the D.C. background study or by-law to the Minister of Municipal Affairs and Housing. The proposed changes to section 10 and section 13 of the D.C.A. would require municipalities to provide copies of the documents to the Minister upon request, by the date requested.

In addition, there is currently no requirement to provide the Local Service Policy to the Minister of Municipal Affairs and Housing. A proposed new subsection 59 (2.8) will require a copy of the Local Service Policy to be provided to the Minister upon request, by the date requested.

##### **Potential Impacts**

There does not appear to be any impact to municipalities, as the D.C. background study is already required to be posted on the municipality's website, and copies of the by-law and Local Service Policy are typically included within the D.C. background studies.

#### **1.2 Proposed Changes to Ontario Regulation 82/98**

---

In addition to the proposed changes to the D.C.A., the Province has proposed regulatory changes to Ontario Regulation 82/98. These changes are with respect to the following matters:

1. Merging of credits for water supply services and wastewater services;



2. Making Benefit to Existing allocations more transparent in D.C. background studies;
3. Detailing land acquisition costs in D.C. background studies; and
4. Making information in financial statements relating to D.C.s more transparent and easily accessible.

These changes are discussed in more detail below. Note that the draft regulation has not yet been released. Our preliminary comments are based on the summary of the proposed changes provided on the Provincial Regulatory Registry website.

### **1.2.1 Merging of Credits**

Watson has previously provided commentary on the merging of credits.<sup>[1]</sup> Our commentary included the following potential impacts:

#### *Removal of municipal discretion*

Currently, municipalities have the ability to agree to apply credits to other services within a D.C. by-law. In many cases, the municipality will undertake a cashflow analysis of their D.C. reserve funds to determine if this is feasible. This proposed change appears to remove a municipality's discretion to combine services by agreement in certain instances.

#### *Cashflow implications for municipalities*

Combining services for the purposes of credits would have cashflow implications for municipalities, where funds held in a D.C. reserve fund for a service not included under the section 38 agreement would be reduced. This could delay the timing of capital projects for these impacted services and/or increase financing costs, as municipalities tend to confine funding for projects to the reserve funds available for that service and not borrow between reserve funds/services.

## **Proposed Changes**

This proposed change aims to merge water supply services and wastewater services for the purposes of credits. As provided in subsection 2 (4) of the D.C.A., the D.C.-eligible services of water supply and wastewater include distribution and treatment, and sewers and treatment, respectively.

---

[1] Watson & Associates Economists Ltd. June 4, 2025 letter to the Ministry of Municipal Affairs and Housing: <https://www.watsonecon.ca/insights/opinions/bill-17-comments-for-regulatory-registry.pdf>



## Potential Impacts

The proposal is of concern as some municipalities have invested significant amounts into their water and wastewater systems. To elaborate on why this is a concern, in certain circumstances, municipalities have separated their water and wastewater D.C.s into the following categories:

- Water supply and storage;
- Water distribution;
- Wastewater treatment; and
- Wastewater collection.

Where significant investments in water supply and storage or wastewater treatment have been made, separating the D.C.s into the categories above may assist in ensuring D.C. cashflows are available to pay existing debt payments. The proposal to combine water supply and wastewater services would entitle a developer to receive D.C. credits against both services if D.C.-eligible capital costs/works have been provided directly for either service. This would negatively impact cashflows for the service not directly provided by the developer.

### ***1.2.2 Transparency of Benefit to Existing Calculations***

## Proposed Changes

The proposed regulatory changes would require municipalities to provide greater details with respect to how capital costs are determined and how the growth-related and non-growth-related shares of the costs are determined. The proposed wording appears to require this for each service, rather than on a project-by-project basis.

## Potential Impacts

It is positive that the Province has not established a required methodology, as there is no standardized approach across all municipalities (although there are best practices that are generally followed).

Providing further details in the background study will enhance transparency for stakeholders. While this will require additional effort in the preparation of the D.C background study, it should reduce the effort required by municipal staff to address stakeholder questions related to the determination of capital and benefit to existing deductions once the background study is released. Although the proposal suggests that the D.C. background study will require the methodology to be provided by service, there may be situations where a project-by-project determination is required.



### **1.2.3 Details of Land Acquisition**

#### **Proposed Changes**

It is proposed that land acquisition capital needs shall be treated as a class of service. As such, section 8 of Ontario Regulation 82/98 will be amended to require land acquisition costs to be included in the D.C. background presentation of:

- The total of the estimated capital costs relating to the service;
- The allocation of the total of the estimated costs between costs that would benefit new development and costs that would benefit existing development;
- The total of the estimated capital costs relating to the service that will be incurred during the term of the proposed D.C. by-law;
- The allocation of the costs incurred during the term of the proposed by-law between costs that would benefit new development and costs that would benefit existing development; and
- The estimated and actual value of credits that are being carried forward relating to the service.

#### **Potential Impacts**

See the comments above with respect to the inclusion of land acquisition as a class of service.

### **1.2.4 Information Accessibility**

#### **Proposed Changes**

The proposed changes increase reporting requirements for the Annual Treasurer's Statements to include:

- The amount from each reserve fund that was committed to a project, but had not been spent, as of the end of the year;
- The amount of debt that had been issued for a project as of the end of the year; and
- The location in the D.C. background study where the project's capital costs were estimated.

This would not apply in circumstances where a municipality uses a unique identifier in both background studies and Treasurer's Statements to identify each project.

#### **Potential Impacts**

The proposed changes increase transparency for the public and can help demonstrate that D.C. funds are being used as required and to the extent allowable under the D.C.A.



These additional requirements will increase administrative effort by municipal staff. Municipalities may wish to provide unique project identifiers as part of the preparation of their next D.C. background study for ease of aligning projects in the D.C. background study with the projects identified in the Annual Treasurer's Statement.

## 2. Concluding Remarks

The proposed changes to the D.C.A. and Ontario Regulation 82/98 are generally positive as they provide additional transparency of the D.C. calculations and how D.C.s are used by municipalities. The changes with respect to including land acquisition as a class of service appear to have a minor impact on municipalities where land values are minimal, with a greater impact on the Level of Service calculations for larger urban municipalities. The requirement for a Local Service Policy and its contents are generally in line with Watson's current approach; however, updates may be required to existing Local Service Policies to provide more detail on which costs would be local service and which costs would be recovered through D.C.s. Watson continues to have concerns regarding the merging of services for the purposes of credits, as this may impact municipalities that have invested in water supply and/or wastewater treatment costs.

We will continue to monitor any changes and inform you of the potential impacts on municipalities.

Should you have any questions, please contact any of the undersigned or send an email to [info@watsonecon.ca](mailto:info@watsonecon.ca).

Yours very truly,

WATSON & ASSOCIATES ECONOMISTS LTD.

Andrew Grunda, MBA, CPA, CMA, CEO

Peter Simcisko, BA (Hons), MBE, Managing Partner

Sean-Michael Stephen, MBA, Managing Partner

Daryl Abbs, BA (Hons), MBE, PLE, Managing Partner

Jamie Cook, MCIP, RPP, PLE, Managing Partner

Jack Ammendolia, BES, PLE, Managing Partner

November 4, 2025

To our Municipal Clients:

Re: Bill 60, *Fighting Delays, Building Faster Act, 2025* and Regulatory Proposals 25-MMAH018 and 25-MMAH030

In our continued efforts to keep our clients up to date on legislative changes that may impact them, we are writing to inform you of proposed legislative changes to the *Development Charges Act, 1997* (D.C.A.) and associated regulation (Ontario Regulation 82/98). The provincial government has introduced Bill 60, an Act to amend various Acts and to enact the *Water and Wastewater Public Corporations Act, 2025* (referred to as the *Fighting Delays, Building Faster Act, 2025*). This Bill proposes amendments to the following legislation:

- *Building Transit Faster Act, 2020;*
- *Construction Act;*
- *Development Charges Act, 1997;*
- *GO Transit Station Funding Act, 2023;*
- *Highway Traffic Act;*
- *Local Roads Boards Act;*
- *Municipal Act, 2021;*
- *Ontario Water Resources Act;*
- *Photo Card Act, 2008;*
- *Planning Act;*
- *Public Transportation and Highway Improvement Act;*
- *Residential Tenancies Act, 2006;*
- *Toronto Waterfront Revitalization Corporation Act;*
- *Towing and Storage Safety and Enforcement Act;*
- *Transit-Oriented Communities Act, 2020;*

The Bill also introduces new legislation: the *Water and Wastewater Public Corporations Act, 2025*.

In addition to the legislative amendments, the Province is also proposing changes to the development charge (D.C.) regulation (Ontario Regulation 82/98). The proposed changes, which are intended to standardize and streamline the D.C. framework, are available for comments via the Regulatory Registry at the following links:

- 25-MMAH018: <https://www.regulatoryregistry.gov.on.ca/proposal/52054>; and
- 25-MMAH030: <https://www.regulatoryregistry.gov.on.ca/proposal/52308>.



The deadline to submit comments on the above-referenced proposals is November 22, 2025, and November 23, 2025, respectively.

This letter provides a summary and preliminary analysis of the proposed changes to the D.C.A. and Ontario Regulation 82/98.

## 1. Proposed Changes to the Development Charge Framework

### 1.1 Proposed Changes to the *Development Charges Act, 1997*

---

The proposed changes to the D.C.A. are presented in Schedule 3 of Bill 60, *Fighting Delays, Building Faster Act, 2025*. The following is a list of the proposed changes, which are discussed in further detail below:

1. Addition of Class of Service for land acquisition;
2. Required timelines for the Annual Treasurer's Statement;
3. Addition of requirements for Local Service Policies; and
4. Requirement to provide documents to the Minister.

#### 1.1.1 *Addition of Class of Service for Land Acquisition*

##### **Background Context**

In preparing the D.C. calculations as part of a D.C. background study, most services<sup>[1]</sup> require a Level of Service calculation to be undertaken, as the D.C.A. requires that the increase in need for service must not exceed the historical Level of Service when determining the charge. This requirement is set out in subsection 5 (1) 4 of the D.C.A. and section 4 of Ontario Regulation 82/98. The regulation requires that the Level of Service be calculated by identifying quantity and quality measures of service. These measures have generally been interpreted to reflect the quantity of capital assets used to provide the service and the current replacement value (i.e., quality) of the capital assets. The combination of the measures results in the per capita historical replacement value, which, when applied to the forecast population, provides the total D.C.-eligible amount that can be included in the D.C. calculations for recovery.

In determining the replacement value (i.e., quality) of the assets, the scope of capital costs is consistent with the definition in subsection 5 (3) of the D.C.A. The Act defines capital costs to include “costs to acquire land or an interest in land, including a leasehold interest.” Compliance with the D.C.A. requires that the scope of capital costs included in the increase, the need for service, and the historical Level of Service be the same. As such, the historical Level of Service calculations commonly include the value of land. Over the past few years, the development community has raised concerns

---

[1] All D.C.-eligible services, except water, wastewater, stormwater, and transit services.



regarding the inclusion of land in the required Level of Service calculations when no future land costs are identified. The increase in the value of land and all other infrastructure has led to an increase in the D.C.-eligible amount that can be included in D.C. calculations.

## **Proposed Changes**

The legislative proposal is to include land acquisition as a separate class of service.<sup>[1]</sup> Under this proposal, anticipated land acquisition capital needs would be grouped together for the purposes of the D.C. calculations. Land acquisition capital needs would also be excluded from the historical Level of Service restrictions.

In identifying the land acquisition needs by service, the proposal restricts the anticipated capital costs for land to 10 years for all services except for the following:

- Water;
- Wastewater;
- Stormwater;
- Services related to a highway;
- Electrical;
- Transit;
- Police; and
- Fire.

As land acquisition will be established as a class of service, municipalities will be required to establish a separate reserve fund for these capital costs. As such, funds would be segregated for this purpose, only to be used for land costs. Similar to other reserve funds, monies in this reserve fund can be borrowed and repaid, with interest. With respect to credits, municipalities will need to ensure that credits for land are accounted for separately from credits for other applicable services.

Section 35 of the D.C.A. is amended to add an exception to the use of monies in established reserve funds. This section states that monies in a reserve fund can be used for land acquisition; however, they cannot be used for land acquisition if those costs are to be paid for with the reserve fund established for land acquisition.

---

<sup>[1]</sup> Section 7 of the D.C.A. states that a class of service may be established for the purposes of a D.C. by-law that is a combination of D.C.-eligible services or a subset of a D.C.-eligible service. Note, land acquisition related to the Toronto-York and Yonge North Subway Extensions is not required to be a class of service.



## Potential Impacts

The removal of land from the Level of Service calculations would have varying impacts across municipalities. Where land values are significant, the removal of these amounts from the Level of Service calculations will result in a decrease in the D.C.-eligible amount that may restrict D.C. funding for future capital projects. For example, the removal of land values from the replacement costs of recreation facilities would have the effect of reducing the Level of Service cap on D.C. funding for recreation services. While this may be impactful, this change enables the Level of Service calculations to be more accurately compared to the anticipated increase in need for service and allows land needs to be included without the Level of Service restriction.

The restriction on the forecast period for certain services appears to be inconsistent with previous changes to the D.C.A., which removed the 10-year forecast period restriction for all services except Transit.<sup>[1]</sup> As land purchases are commonly undertaken years before the construction of a facility, there may be some requirements to include a post-period benefit deduction if the land is required for a facility that will benefit growth outside the 10-year forecast period.

Municipalities may consider having different land acquisition calculations for the various forecast periods. For example, one calculation may be undertaken for the 10-year restricted services, whereas one or more calculations may be undertaken for those services with unrestricted forecast periods.

With respect to establishing a reserve fund for the land acquisition class of service, there may be some transitional matters to consider when preparing the D.C. background study calculations. For example, where land acquisition has been included in previous D.C. background studies, and reserve fund monies have been allocated and/or committed to land acquisition projects, reserve fund adjustments may be required. As the changes to the D.C.A. state that a class of service for land shall be established (i.e., required to recover land as a separate service), a separate reserve fund is required. Once a municipality undertakes a new D.C. by-law, the capital costs included in the class of service for land acquisition must be funded from the land acquisition reserve fund.

---

<sup>[1]</sup> In 2019, the Province passed Bill 108, which removed the requirement to forecast capital needs over a 10-year period for all services other than water, wastewater, stormwater, services related to a highway, electrical power services, police, fire, and the Toronto-York subway extension, as these services were previously not restricted to a 10-year forecast.



### **1.1.2 Required timelines for the Annual Treasurer's Statement**

#### **Proposed Changes**

Currently, the Annual Treasurer's Statement must be prepared each year by a date determined by Council. Subsection 43 (1) of the Act is amended to require the Treasurer's Statements to be completed by June 30 of each year.

Currently, the Annual Treasurer's Statement is required to be provided to the Minister of Municipal Affairs and Housing upon request. Subsection 43 (3) of the Act is amended to require a copy of the Treasurer's Statement to be submitted to the Minister by July 15 of each year.

#### **Potential Impacts**

Municipalities will need to ensure the Annual Treasurer's Statements are completed by June 30 and submitted to the Minister by July 15.

### **1.1.3 Addition of Requirements for Local Service Policies**

#### **Proposed Changes**

Currently, subsection 2 (5) of the D.C.A. precludes a D.C. by-law from imposing charges with respect to local services described in section 59 of the D.C.A. Section 59 of the D.C.A. provides a link to the *Planning Act*, such that, as a condition of subdivision or consent agreement, a municipality may require local services to be installed or paid for by the owner. Local services are considered when preparing a D.C. background study to ensure compliance with the legislative requirements. As such, a Local Service Policy is generally included in our D.C. background studies for transparency to stakeholders and for municipal staff administration.

New subsections 59 (2.2) through 59 (2.11) are proposed, which generally set out the following:

- A Local Service Policy is required for all D.C.-eligible services to which a D.C. by-law imposes a charge and where some part of the service will be provided as a local service.
- A Local Service Policy is required to impose a condition of local services on development, and only to the extent it has been identified in the Local Service Policy. That is, a municipality could not require a work or classes of work to be provided as a local service if it is not identified as such in the Local Service Policy.
  - This does not apply where a municipality does not impose a D.C. for that service.



- This applies the day a municipality establishes the Local Service Policy or 18 months after Bill 60 receives Royal Assent.
- Required content for a Local Service Policy includes:
  - Works or classes of works related to development that are intended to be required as a Local Service.
- Optional content for a Local Service Policy includes:
  - Works or classes of works that are not intended to be required as a Local Service.
  - Works or classes of works that are partially required as a Local Service.
- The municipality shall give a copy of the Local Service Policy to the Minister of Municipal Affairs and Housing upon request, by the date requested.
- The Local Service Policy must be reviewed, requiring a resolution of Council declaring if a revision is needed. The resolution shall be passed at the time of passing any D.C. by-law or when a revision to the policy is required.

Note, there appears to be an error in the newly proposed subsection 59 (2.5). This subsection refers to subsection 2.8; however, that subsection refers to sending a copy of the Local Service Policy to the Minister of Municipal Affairs and Housing. It appears the appropriate reference should be subsection 2.7.

## Potential Impacts

At Watson & Associates Economists Ltd. (Watson), it is our current practice to include Local Service Policies as part of D.C. background studies. This provides transparency to stakeholders and the municipality by delineating between local service capital costs and D.C.-eligible capital costs. The proposed changes regarding the required and optional content appear to be generally in line with Watson's current practice. Some municipalities, however, currently include wording in their Local Service Policies that provides flexibility for the municipality's interpretation of what costs can be deemed local service. The proposed changes aim to provide clarity on which costs would be deemed local service; therefore, municipalities may consider updating their current Local Service Policies to ensure removal of the "flexible" language. Furthermore, municipalities may require more frequent updates to their Local Service Policies as items are raised through the development approvals process that may not be appropriately captured in the Local Service Policy.

The proposed subsection 59 (2.2) requires that a Local Service Policy cover the services set out in subsection 2 (4) of the D.C.A. that are included in a D.C. by-law. Land acquisition is a service as defined in this section, as it is proposed to be a sub-service of capital costs for eligible services. As such, it would appear that land is required to be addressed in the Local Service Policy.

Proposed subsection 59 (2.6) appears to clarify that if a municipality does not impose a D.C. for a particular service, there is no requirement to have that service set out in the



Local Service Policy. This would also appear to apply to municipalities without D.C. by-laws.

Municipalities will need to ensure that all D.C. background study processes include a Local Service Policy and that the policy be expressly approved in the resolution of Council when the D.C. background study and by-law are adopted. This would appear to apply to all D.C. background study processes, including those prepared for by-law amendments and streamlined amendments to by-laws that do not require a background study under subsection 19 (1.1).

Given there is a transitional deadline of 18 months after this legislation takes effect, municipalities with existing D.C. by-laws that do not have Local Service Policies should consider reviewing and approving a Local Service Policy.

Note, if a municipality determines that there is no service in their D.C. by-law for which they will impose local service requirements, it does not appear that the municipality would be required to prepare a Local Service Policy.

#### **1.1.4 Requirement to Provide Documents to the Minister**

##### **Proposed Changes**

Currently, there is no requirement to provide the D.C. background study or by-law to the Minister of Municipal Affairs and Housing. The proposed changes to section 10 and section 13 of the D.C.A. would require municipalities to provide copies of the documents to the Minister upon request, by the date requested.

In addition, there is currently no requirement to provide the Local Service Policy to the Minister of Municipal Affairs and Housing. A proposed new subsection 59 (2.8) will require a copy of the Local Service Policy to be provided to the Minister upon request, by the date requested.

##### **Potential Impacts**

There does not appear to be any impact to municipalities, as the D.C. background study is already required to be posted on the municipality's website, and copies of the by-law and Local Service Policy are typically included within the D.C. background studies.

#### **1.2 Proposed Changes to Ontario Regulation 82/98**

---

In addition to the proposed changes to the D.C.A., the Province has proposed regulatory changes to Ontario Regulation 82/98. These changes are with respect to the following matters:

1. Merging of credits for water supply services and wastewater services;



2. Making Benefit to Existing allocations more transparent in D.C. background studies;
3. Detailing land acquisition costs in D.C. background studies; and
4. Making information in financial statements relating to D.C.s more transparent and easily accessible.

These changes are discussed in more detail below. Note that the draft regulation has not yet been released. Our preliminary comments are based on the summary of the proposed changes provided on the Provincial Regulatory Registry website.

### **1.2.1 Merging of Credits**

Watson has previously provided commentary on the merging of credits.<sup>[1]</sup> Our commentary included the following potential impacts:

#### *Removal of municipal discretion*

Currently, municipalities have the ability to agree to apply credits to other services within a D.C. by-law. In many cases, the municipality will undertake a cashflow analysis of their D.C. reserve funds to determine if this is feasible. This proposed change appears to remove a municipality's discretion to combine services by agreement in certain instances.

#### *Cashflow implications for municipalities*

Combining services for the purposes of credits would have cashflow implications for municipalities, where funds held in a D.C. reserve fund for a service not included under the section 38 agreement would be reduced. This could delay the timing of capital projects for these impacted services and/or increase financing costs, as municipalities tend to confine funding for projects to the reserve funds available for that service and not borrow between reserve funds/services.

## **Proposed Changes**

This proposed change aims to merge water supply services and wastewater services for the purposes of credits. As provided in subsection 2 (4) of the D.C.A., the D.C.-eligible services of water supply and wastewater include distribution and treatment, and sewers and treatment, respectively.

---

[1] Watson & Associates Economists Ltd. June 4, 2025 letter to the Ministry of Municipal Affairs and Housing: <https://www.watsonecon.ca/insights/opinions/bill-17-comments-for-regulatory-registry.pdf>



## Potential Impacts

The proposal is of concern as some municipalities have invested significant amounts into their water and wastewater systems. To elaborate on why this is a concern, in certain circumstances, municipalities have separated their water and wastewater D.C.s into the following categories:

- Water supply and storage;
- Water distribution;
- Wastewater treatment; and
- Wastewater collection.

Where significant investments in water supply and storage or wastewater treatment have been made, separating the D.C.s into the categories above may assist in ensuring D.C. cashflows are available to pay existing debt payments. The proposal to combine water supply and wastewater services would entitle a developer to receive D.C. credits against both services if D.C.-eligible capital costs/works have been provided directly for either service. This would negatively impact cashflows for the service not directly provided by the developer.

### ***1.2.2 Transparency of Benefit to Existing Calculations***

## Proposed Changes

The proposed regulatory changes would require municipalities to provide greater details with respect to how capital costs are determined and how the growth-related and non-growth-related shares of the costs are determined. The proposed wording appears to require this for each service, rather than on a project-by-project basis.

## Potential Impacts

It is positive that the Province has not established a required methodology, as there is no standardized approach across all municipalities (although there are best practices that are generally followed).

Providing further details in the background study will enhance transparency for stakeholders. While this will require additional effort in the preparation of the D.C. background study, it should reduce the effort required by municipal staff to address stakeholder questions related to the determination of capital and benefit to existing deductions once the background study is released. Although the proposal suggests that the D.C. background study will require the methodology to be provided by service, there may be situations where a project-by-project determination is required.



### **1.2.3 Details of Land Acquisition**

#### **Proposed Changes**

It is proposed that land acquisition capital needs shall be treated as a class of service. As such, section 8 of Ontario Regulation 82/98 will be amended to require land acquisition costs to be included in the D.C. background presentation of:

- The total of the estimated capital costs relating to the service;
- The allocation of the total of the estimated costs between costs that would benefit new development and costs that would benefit existing development;
- The total of the estimated capital costs relating to the service that will be incurred during the term of the proposed D.C. by-law;
- The allocation of the costs incurred during the term of the proposed by-law between costs that would benefit new development and costs that would benefit existing development; and
- The estimated and actual value of credits that are being carried forward relating to the service.

#### **Potential Impacts**

See the comments above with respect to the inclusion of land acquisition as a class of service.

### **1.2.4 Information Accessibility**

#### **Proposed Changes**

The proposed changes increase reporting requirements for the Annual Treasurer's Statements to include:

- The amount from each reserve fund that was committed to a project, but had not been spent, as of the end of the year;
- The amount of debt that had been issued for a project as of the end of the year; and
- The location in the D.C. background study where the project's capital costs were estimated.

This would not apply in circumstances where a municipality uses a unique identifier in both background studies and Treasurer's Statements to identify each project.

#### **Potential Impacts**

The proposed changes increase transparency for the public and can help demonstrate that D.C. funds are being used as required and to the extent allowable under the D.C.A.



These additional requirements will increase administrative effort by municipal staff. Municipalities may wish to provide unique project identifiers as part of the preparation of their next D.C. background study for ease of aligning projects in the D.C. background study with the projects identified in the Annual Treasurer's Statement.

## 2. Concluding Remarks

The proposed changes to the D.C.A. and Ontario Regulation 82/98 are generally positive as they provide additional transparency of the D.C. calculations and how D.C.s are used by municipalities. The changes with respect to including land acquisition as a class of service appear to have a minor impact on municipalities where land values are minimal, with a greater impact on the Level of Service calculations for larger urban municipalities. The requirement for a Local Service Policy and its contents are generally in line with Watson's current approach; however, updates may be required to existing Local Service Policies to provide more detail on which costs would be local service and which costs would be recovered through D.C.s. Watson continues to have concerns regarding the merging of services for the purposes of credits, as this may impact municipalities that have invested in water supply and/or wastewater treatment costs.

We will continue to monitor any changes and inform you of the potential impacts on municipalities.

Should you have any questions, please contact any of the undersigned or send an email to [info@watsonecon.ca](mailto:info@watsonecon.ca).

Yours very truly,

WATSON & ASSOCIATES ECONOMISTS LTD.

Andrew Grunda, MBA, CPA, CMA, CEO

Peter Simcisko, BA (Hons), MBE, Managing Partner

Sean-Michael Stephen, MBA, Managing Partner

Daryl Abbs, BA (Hons), MBE, PLE, Managing Partner

Jamie Cook, MCIP, RPP, PLE, Managing Partner

Jack Ammendolia, BES, PLE, Managing Partner

## Tamara Russell Barr

---

**From:** Eowyn Spencer <espencer@grandriver.ca>  
**Sent:** January 27, 2026 11:12 AM  
**To:** Eowyn Spencer  
**Subject:** Summary of the General Membership Meeting – January 23, 2026

Caution! This message was sent from outside your organization.

[Allow sender](#) | [Block sender](#) | [Report](#)

To GRCA/GRCF Boards and Grand River watershed municipalities - Please share as appropriate.

### Action Items

*The Board approved the resolutions in the following reports as presented in the agenda:*

- GM-01-26-06 - Municipal Apportionment Vote
- GM-01-26-C01 - Declaration of Surplus and Disposition of Property – City of Guelph (In camera)
- GM-01-26-C03 - Advice that is subject to client-solicitor privilege (In camera)
- GM-01-26-C02 - Personal matter about an identifiable individual (In camera)

### Information Items

*The Board received the following reports as information:*

- GM-01-26-07 - Chair's Report
- GM-01-26-04 - Budget 2026-Draft 2
- GM-01-26-03 - Annual Strategic Plan Update
- GM-01-26-02 - Cash and Investment Status
- GM-01-26-01 - Permits under Ontario Regulation 41/24
- GM-01-26-05 - Current Watershed Conditions

### Delegations

*The Board heard from the following delegations:*

- Susan Watson - Item 12 b) Declaration of Surplus and Disposition of Property – City of Guelph

### Correspondence

*The Board received the following correspondence:*

- Halton Hills - Proposed Grand River Source Protection Plan Policy Amendments
- Regarding Environmental Registry Posting 025-1257 & Bill 68 - Proposed Boundaries for the Regional Consolidation of Ontario's Conservation Authority:
- North Perth - Letter of Appreciation re Proposed Consolidation of Conservation Authorities

### Source Protection Authority Correspondence & Action Items

*The General Membership of the GRCA also acts as the Source Protection Authority Board.*

- SPA-01-26-01 - Source Protection Committee Member Appointment

### Election of Officers

*The board elects a chair and vice-chair each January to serve for the coming year.*

- John Challinor II was acclaimed as Chair of the GRCA for a second one-year term
- Shawn Watters was acclaimed as Vice-Chair of the GRCA for a second one-year term

For full agendas and reports, and past minutes, please refer to our [Board meeting calendar](#). The minutes of this meeting will be posted on following approval at the next meeting of the General Membership.

You are receiving this email as a GRCA board member, GRCF board member, or a Grand River watershed member municipality. If you do not wish to receive this monthly summary, please respond to this email with the word 'unsubscribe'.

Kind regards,

Eowyn Spencer (she/her) [hear name](#)

Supervisor of Administrative Services

## Grand River Conservation Authority

400 Clyde Road, PO Box 729

Cambridge, ON N1R 5W6

Office: 519-621-2763 ext. 2200

Toll-free: 1-866-900-4722

[www.grandriver.ca](http://www.grandriver.ca) | [Connect with us on social](#)



Top  
Aggregate  
Producing  
Municipalities of  
Ontario

# NEWS LETTER



## Introducing TAPMO's Next Phase of Engagement

As TAPMO enters 2026, the organization is launching a new phase focused on strengthening member engagement, improving information-sharing, and better supporting municipalities in navigating aggregate-related issues.

TAPMO is pleased to be working with Alyssa Gosse to lead its communications and marketing efforts. As a freelance communications and strategy professional, Alyssa has developed a forward-looking approach focused on improving the clarity and consistency of TAPMO communications, strengthening advocacy through timely policy updates and issue briefings, and developing practical tools, templates, and guidance materials to support municipal decision-making.



This newsletter marks the first step in this strategy and the beginning of a more regular communications program. Future updates will provide timely insights on policy and regulatory developments, highlight key issues facing aggregate-producing municipalities, and share resources designed to support members' work at the local level.

## Advocating for Stronger Oversight at the AMO Conference

At the 2025 AMO Conference in Ottawa, members of the TAPMO Executive Committee met with Dawn Murphy-Gallagher, Parliamentary Assistant to the Ministry of Natural Resources and Forestry (MNR), along with senior Ministry staff. The delegation, led by Board Chair James Seeley, called for increased provincial funding for inspections of aggregate sites to ensure strong environmental and safety standards, as well as the implementation of annual inspection plans across all operations to improve oversight and consistency. TAPMO also emphasized the importance of publicly posting non-compliance offences to improve transparency, promote accountability, and strengthen public trust, noting that transparency acts as a deterrent to non-compliance and reinforces Ontario's commitment to high regulatory standards.

## HIGHLIGHTS

---

MARKETING  
EFFORTS

---

AMO  
CONFERENCE

---

PROVINCIAL  
AGGREGATE  
POLICY  
FRAMEWORK

---

COMMITTEE  
VACANCY

---

NEW  
MEMBERS

---

THE  
AGGREGATE  
RESOURCES  
ACT

# TAPMO Comments on Amendments to the Provincial Aggregate Policy Framework

TAPMO recently submitted comments to the Ministry of Natural Resources and Forestry regarding proposed amendments to the provincial aggregate policy framework.

In its submission, TAPMO focused on three key priorities:

## 1. Fair, Consistent, and Efficient Approvals

TAPMO called for a proactive and streamlined consultation and approval process that is fair, consistent, and accessible, while reducing unnecessary delays and maintaining clear municipal requirements and meaningful community engagement.

## 2. Cost Recovery for Municipalities

TAPMO emphasized that taxpayers should not subsidize aggregate operations. Property taxes must reflect the true cost of municipal services, and aggregate levies must adequately cover infrastructure damage caused by aggregate haulage.

## 3. Balanced and Sustainable Solutions

TAPMO supported the development of constructive solutions that balance growth in Ontario's aggregate sector with municipal and community needs through stronger collaboration, clearer technical standards, and improved haul route planning.

Members are encouraged to submit similar comments to MNR at [aggregates@ontario.ca](mailto:aggregates@ontario.ca). For a copy of TAPMO's full submission, please contact [executivedirector@tapmo.ca](mailto:executivedirector@tapmo.ca).

## TAPMO Welcomes New Members

TAPMO is pleased to welcome the Township of Ashfield-Colborne-Wawanosh and the Township of Ramara as new member municipalities. With their addition, TAPMO now represents 26 active member municipalities across Ontario.



TOWNSHIP OF  
ASHFIELD-COLBORNE-WAWANOSH

## Committee Vacancy

Following the resignation of an Executive Committee Member, TAPMO is seeking one member from the Greater Toronto/Hamilton/Niagara District to fill a vacancy on the Executive Committee.

Interested members are invited to submit an expression of interest by 4:30 p.m. on Wednesday, March 13, 2026 by email [executivedirector@tapmo.ca](mailto:executivedirector@tapmo.ca)

# Ministry of Natural Resources Interpretation of Imported Materials under the Aggregate Resources Act

## Overview

In October 2025, the TAPMO Chair, Mayor James Seeley, met with senior staff from the Ministry of Natural Resources (MNR) to seek clarification on how the Aggregate Resources Act (ARA) is currently being interpreted with respect to the importation, processing, and blending of aggregate materials from other licensed sites. This discussion has since been followed by written confirmation from the Ministry outlining its current position.

## Ministry Interpretation

According to the MNR's written clarification, where a licensed aggregate site's site plan explicitly permits the importation of aggregate materials, the licence authorizes the following:

- Aggregate material may be imported from other licensed sites in Ontario.
- Imported material does not count toward the site's annual licensed tonnage limit.
- Where site plans also permit processing, including blending, the licensee may process imported material for the duration of the licence, unless the site plan is amended or surrendered.
- The Ministry is currently reviewing whether imported material that is subsequently processed or blended should count toward licensed tonnage limits. While the current interpretation is that it does not, this position remains under internal review.

Under the Ministry's current interpretation, sites with explicit importation permissions may import unlimited quantities of aggregate from other licensed sites in Ontario for the life of the licence. These imported volumes are not subject to annual tonnage caps, nor are they subject to TOARC fees.

## Municipal Considerations

This interpretation raises important concerns from a municipal land use planning and governance perspective. In practice, a site with importation, processing, and blending permissions could function as a permanent off-site processing facility without tonnage restrictions or associated fee obligations, even after on-site extraction activities have ceased.

Such an outcome may conflict with the intent of aggregate operations as interim land uses under the Planning Act, where rehabilitation and transition to appropriate end uses are key expectations. The interpretation also has broader implications for environmental management, long-term land use planning, infrastructure impacts, and community compatibility.

Municipalities have a vested interest in ensuring that aggregate operations operate within the scope originally contemplated by both the Aggregate Resources Act and the Planning Act, and that regulatory interpretations do not unintentionally extend or intensify industrial activity without appropriate oversight, consultation, or compensation mechanisms.

## Next Steps

While the Ministry's clarification provides valuable insight into its current interpretation of the ARA, certain elements remain under review. TAPMO will continue to monitor the Ministry's internal evaluation and will share updates as further clarification becomes available.

Members are encouraged to share experiences or questions related to ARA interpretation and site plan permissions, as continued dialogue and coordination may support greater consistency in understanding and application across Ontario municipalities.

## Become a Member

To learn more about TAPMO's work, visit [www.tapmo.ca](http://www.tapmo.ca) or email [executivedirector@tapmo.ca](mailto:executivedirector@tapmo.ca).



## Tamara Russell Barr

---

**From:** Ally Lewis <alewis@fortfrances.ca>  
**Sent:** January 26, 2026 3:07 PM  
**To:** prabmeet.sarkaria@pc.ola.org; doug.fordco@pc.ola.org; greg.rickford@pc.ola.org; resolutions@amo.on.ca; amcto@amcto.com; roma@roma.on.ca; admin@noma.on.ca  
**Subject:** Resolution 1052 OACAP  
**Attachments:** 26-1052 - OACAP Resolution from Town of Fort Frances.pdf

Caution! This message was sent from outside your organization.

[Allow sender](#) | [Block sender](#) | [Report](#)

Hello,

Please see the attached resolution, passed by the Town of Fort Frances Council on January 12, 2026.

Best regards,



### Ally Lewis

**Communications Coordinator and Deputy Clerk**

**Email:** alewis@fortfrances.ca

**Telephone:** 807-274-5323 x 1215

**Mobile:** 807-276-5425

**Fax:** 807-274-8479

320 Portage Avenue  
Fort Frances, Ontario, CA, P9A 3P9



Subscribe to our newsletter and meetings:

**[www.fortfrances.ca/newsletter](http://www.fortfrances.ca/newsletter)**

*This information is confidential and intended only for the entities to which it is addressed. Any unauthorized use is strictly prohibited. All rights to privilege are expressly claimed and not waived. If you received this information in error, please notify the sender immediately and permanently delete this information. All information submitted to the municipality is subject to the Municipal Freedom of Information and Protection of Privacy Act.*

January 26, 2026

**Re:** Resolution # 2025 - Call on Province of Ontario to Establish an Ontario Airport Capital Assistance Program (OACAP)

On January 12, 2026, Council of the Town of Fort Frances passed the following into resolution:

*Whereas the Fort Frances Municipal Airport serves the Town of Fort Frances, the District of Rainy River, and the First Nation communities of the Southern Treaty #3 region; and*

*Whereas the Fort Frances Municipal Airport plays a vital role in supporting medevac flights, wildfire response operations, business travel, tourism, and the movement of essential goods for the entire region; and*

*Whereas the termination of scheduled passenger air service in May, 2024 resulted in the loss of eligibility to funding through the federal Airport Capital Assistance Program (ACAP); and*

*Whereas other provinces, including British Columbia, Saskatchewan, and Alberta, have recognized the importance of regional airports by establishing dedicated provincial funding programs, and Ontario currently does not; and*

*Whereas maintaining aging airport infrastructure has become increasingly difficult without predictable provincial support; and*

*Whereas regional airports serve broader provincial and regional interests, and municipalities cannot shoulder the financial burden alone.*

*Therefore, be it resolved that the Council of the Town of Fort Frances hereby calls upon the Province of Ontario to:*

- 1. Establish an Ontario Airport Capital Assistance Program (OACAP) to provide dedicated annual funding for small and regional airports; and*
- 2. Ensure eligibility for a broad range of capital projects, including safety upgrades,*

*equipment replacement, and runway maintenance; and*

*3. Engage municipalities in program design, ensuring local needs and realities are reflected in funding criteria; and*

*4. Recognize the essential role of airports in medevac and emergency services, especially in remote and northern communities.*

***Moved by Michael Behan, Seconded by Steven Maki, Carried.***

For more information about this resolution, please contact the Office of the Clerk

Chelsea Greig, Municipal Clerk | [cgreig@fortfrances.ca](mailto:cgreig@fortfrances.ca)

Ally Lewis, Communications Coordinator & Deputy Clerk | [alewis@fortfrances.ca](mailto:alewis@fortfrances.ca)



**TOWNSHIP OF ASSIGINACK**

REGULAR MEETING OF COUNCIL

IN CHAMBERS

Tuesday, January 20, 2026 07:00 PM

Moved BY: Councillor Elliott

Resolution # **013-01-2026**

Seconded BY: Councillor Bowerman

THAT the Township supports all efforts to retain Lifelabs locations in northern Ontario;

AND THAT we ask FONOM and NOMA to lobby for this position on our behalf.

()



**TOWNSHIP OF ASSIGINACK**

REGULAR MEETING OF COUNCIL

IN CHAMBERS

Tuesday, January 20, 2026 07:00 PM

Moved BY: Councillor Hooper

Resolution # **008-01-2026**

Seconded BY: Councillor Bowerman

BE IT RESOLVED THAT we add our support to the Elbows Up Climate Action request from Canadian local governments to the leaders of all federal political parties.

()

January 26, 2026

Justine Brotherston  
Interim Director of Corporate Services/Municipal Clerk  
Manager of Corporate Services/Deputy Clerk  
Township of Puslinch  
7404 Wellington Rd 34, Puslinch ON N0B 2J0  
[jbrotherston@puslinch.ca](mailto:jbrotherston@puslinch.ca)

To Justine Brotherston,

**RE:** Arkell Spring Grounds Wellfield red pine thinning

The City of Guelph is contacting you to inform you of some upcoming forestry work that will temporarily limit some property access for the safety of visitors and staff within the Arkell Spring Grounds Wellfield within the Township of Puslinch.

Starting in late January, red pine plantations in the northeast section of the Arkell Spring Grounds Wellfield will be thinned. Work will begin on or around January 30 and is expected to take three to four weeks.

## Property access during pine thinning

The City of Guelph has property access agreements with the Guelph Hiking Trail Club and Guelph Off-Road Biking Association, granting access to trails on the Arkell Spring Grounds. These trails are south of the water services operational area, located on the northern half of the property. For the safety of visitors and staff, trails east of the Gate F laneway off Arkell Road will be closed for the duration of the thinning work. Property access will remain available between Gate C on Watson Road South and Gate F. If visiting the property, please respect all posted signs. Only a portion of the Radial Line Trail will remain open. Signs will be posted on site notifying visitors of closures where applicable.

**City Hall**  
1 Carden St  
Guelph, ON  
Canada  
N1H 3A1

T 519-822-1260  
TTY 519-826-9771

[guelph.ca](http://guelph.ca)

Township of Puslinch  
January 26, 2026  
RE: Arkell Spring Grounds Wellfield red pine thinning  
Page 2 of 2

More information, including a map of property highlighting the accessible regions during the pine thinning, is available on our website, at [guelph.ca/arkell](http://guelph.ca/arkell).



## Protecting our water and enhancing local biodiversity through responsible forest management

This work continues ongoing efforts to protect and enhance a key water source for the City of Guelph.

Thinning the red pine plantation, originally planted in 1964, adds needed space between remaining trees and creates room to add other plants. Following the selective harvest, the City will plant native deciduous species and continue invasive species management. Similar thinning work took place in 2016. Other environmental sustainability work on the Wellfield includes pit and mound restoration and native species planning.

The pine thinning work is permitted by a Good Forestry Practices Permit pursuant to the Wellington County Forest Conservation By-Law 5115-09.

If you have questions about this project or would like more information, please reach out.

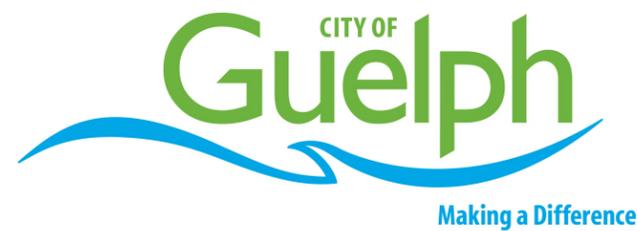
Sincerely,

**Nigel Finney**, Project Manager,  
Property Management, **Parks and Water Services**

T **519-820-3582**

E [nigel.finney@guelph.ca](mailto:nigel.finney@guelph.ca)

On-site emergency, contact 911 & Water Services at 519-837-5627



# Arkell Spring Grounds

## 2026 Plantation Harvest Temporary Trail Closure

### Restricted Area

Gate C Trail Entrance

Open Visitor Use Area During Harvest

Trails Closed During Harvest

Trail Entrance

Gate F Trail Entrance

Arkell Rd

Starkey Hill Parking (GRCA)

0 200 400 Metres

Watson Rd S

- Temporary Closure Includes:
- West of Gate F laneway
  - No RLT through hiking
  - Mountain biking

- Visitor Use Area (Temporary)
- Approved Trail Entrances
- Trails / Laneways
- GRCA Parking
- Arkell Spring Grounds

The City of Guelph, its employees and agents, do not undertake to guarantee the validity of the contents of the digital or hardcopy map files, and will not be liable for any claims for damages or loss arising from their application or interpretation, by any party. City of Guelph, Water Services, 2026. Map Projection: NAD 1983 UTM Zone 17N



Dufferin Aggregates  
2300 Steeles Ave W, 4<sup>th</sup> Floor  
Concord, ON L4K 5X6  
Canada

January 13, 2026

Luke Rapus  
Aggregates Technical Specialist  
Ministry of Natural Resources and Forestry  
Guelph District  
1 Stone Road West  
Guelph, Ontario  
N1G 4Y2

**RECEIVED**  
JAN 14 2026  
Township of Puslinch

Attention: Mr. Rapus

**Re: Monthly Monitoring Report – December 2025  
Mill Creek Pit, License #5738  
Township of Puslinch, Wellington County**

Please find enclosed the required monitoring data for the month of December 2025. There were no exceedances to report.

If you have any questions, please do not hesitate to call.

Sincerely,



Matthew Erdmann  
Site Superintendent

CC: Township of Puslinch  
Sonja Strynatka (GRCA)  
Kevin Mitchell (Dufferin Aggregates)  
University of Guelph



Monthly Reporting  
Mill Creek Aggregates Pit  
December 2025

Date	Below Water Table Extraction SP4	Below Water Table Extraction Phase 2	Water Pumped from Main Pond (gals)	Water Pumped from Active Silt Pond (gals)	Main Pond Level (mASL)	Exceedance YN (BELOW 303.85 mASL)	Phase 2 Pond Level (mASL)	Exceedance YN (BELOW 306.0 mASL)	Phase 3 Pond Level (mASL)	Exceedance YN (BELOW 303.85 mASL)	Phase 4 Pond Level (mASL)	Exceedance YN (BELOW 304.5 mASL)
1-Dec-25	-	-	-	-	-	-	-	-	-	-	-	-
2-Dec-25	-	-	-	-	-	-	-	-	-	-	-	-
3-Dec-25	-	-	-	-	-	-	-	-	-	-	-	-
4-Dec-25	-	-	-	-	-	-	-	-	-	-	-	-
5-Dec-25	-	-	-	-	-	-	-	-	-	-	-	-
6-Dec-25	-	-	-	-	-	-	-	-	-	-	-	-
7-Dec-25	-	-	-	-	-	-	-	-	-	-	-	-
8-Dec-25	-	-	-	-	-	-	-	-	-	-	-	-
9-Dec-25	-	-	-	-	-	-	-	-	-	-	-	-
10-Dec-25	-	-	-	-	-	-	-	-	-	-	-	-
11-Dec-25	-	-	-	-	-	-	-	-	-	-	-	-
12-Dec-25	-	-	-	-	-	-	-	-	-	-	-	-
13-Dec-25	-	-	-	-	-	-	-	-	-	-	-	-
14-Dec-25	-	-	-	-	-	-	-	-	-	-	-	-
15-Dec-25	-	-	-	-	-	-	-	-	-	-	-	-
16-Dec-25	-	-	-	-	-	-	-	-	-	-	-	-
17-Dec-25	-	-	-	-	-	-	-	-	-	-	-	-
18-Dec-25	-	-	-	-	-	-	-	-	-	-	-	-
19-Dec-25	-	-	-	-	-	-	-	-	-	-	-	-
20-Dec-25	-	-	-	-	-	-	-	-	-	-	-	-
21-Dec-25	-	-	-	-	-	-	-	-	-	-	-	-
22-Dec-25	-	-	-	-	-	-	-	-	-	-	-	-
23-Dec-25	-	-	-	-	-	-	-	-	-	-	-	-
24-Dec-25	-	-	-	-	-	-	-	-	-	-	-	-
25-Dec-25	-	-	-	-	-	-	-	-	-	-	-	-
26-Dec-25	-	-	-	-	-	-	-	-	-	-	-	-
27-Dec-25	-	-	-	-	-	-	-	-	-	-	-	-
28-Dec-25	-	-	-	-	-	-	-	-	-	-	-	-
29-Dec-25	-	-	-	-	-	-	-	-	-	-	-	-
30-Dec-25	-	-	-	-	-	-	-	-	-	-	-	-
31-Dec-25	-	-	-	-	-	-	-	-	-	-	-	-
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Max. Allowable as per PTTW - Main Pond		Max. Allowable as per PTTW - Silt Pond	
(Imperial Gallons)	(Litres)	(Imperial Gallons)	(Litres)
2,500	11,365	2,597	11,806
per minute	per day	per minute	per day
1,900,000	8,183,000	3,739,477	17,000,000

Max. Allowable as per PTTW - Main Pond		Max. Allowable as per PTTW - Silt Pond	
(Imperial Gallons)	(Litres)	(Imperial Gallons)	(Litres)
2,500	11,365	2,597	11,806
per minute	per day	per minute	per day
1,900,000	8,183,000	3,739,477	17,000,000

Total Monthly Precipitation (mm):	73.5	Kitchener/Waterloo (Actual)	Waterloo-Wellington A (30-year Normal)
Total Monthly Normal Precipitation (mm):	59.0		

**Notes:**  
 No exceedances to report for the month of December.  
 No water taken from the site for the month of December.  
 No pond levels were record in the month of December due to frozen conditions.  
 Staff gauges will be resurveyed in the spring

# THE PUSLINCH PROFILE FEATURES:

## Just Decks

Just Decks has been building high-quality decks and outdoor structures for nearly 40 years. Owned by its current co-owners for the past 25 years, the business has strong local roots, with one owner calling Puslinch home for over 30 years and relocating operations to the Township 15 years ago.



What sets Just Decks apart is its depth of experience and commitment to quality. A skilled, long-term team, many of whom are family, takes pride in detailed craftsmanship and custom designs tailored to each client's vision. The company continually improves its construction methods, including installing helical piles in-house, and specializes in roof and timber frame structures. All work is backed by a five year guarantee on the entire deck and a ten year guarantee on framing.



Just Decks believes in building lasting outdoor spaces that reflect how homeowners live and use their property. Residents are encouraged to call Just Decks to arrange an appointment today or submit a request through the online consultation form at [www.justdecks.net](http://www.justdecks.net).

 [brad.justdecks@gmail.com](mailto:brad.justdecks@gmail.com)

 519-822-1369

 [justdecks.net](http://justdecks.net)





**Wellington County O.P.P.  
Detachment Board Report**

**November 2025**

Detachment Commander:  
Inspector Karen Medeiros

# From the Detachment Commander

As Remembrance Day draws near, we pause to reflect on the profound sacrifices made by past and present generations. Their courage and selflessness have shaped the nation we are privileged to live in today. I encourage everyone to take part in a local Remembrance Day ceremony or visit a nearby cenotaph to pay their respects to those who gave everything for the benefit of future generations.

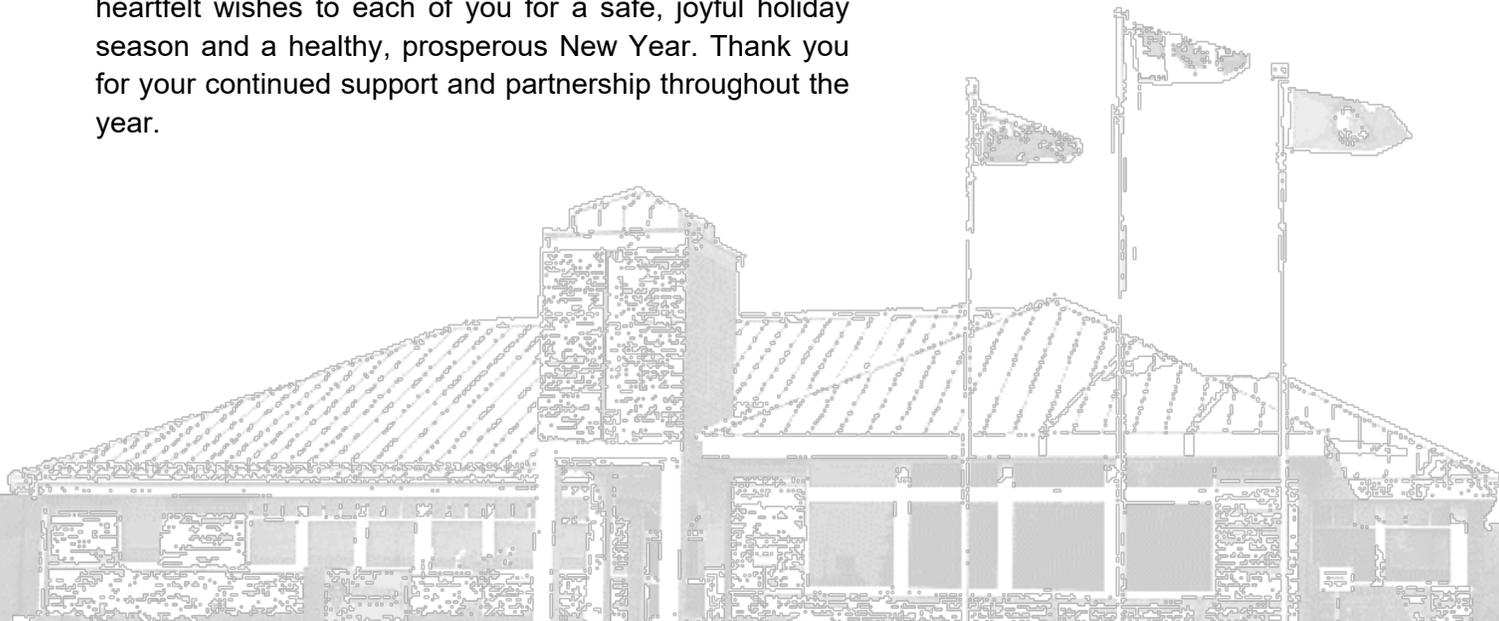
With snow in the forecast, now is the time to install your winter tires and prepare your vehicle for the season ahead. As conditions change, stay alert to weather updates and adjust your driving accordingly. Slowing down and driving with caution can go a long way in preventing winter collisions.

Along with snow, winter brings the Holiday Season, which in turn brings about the annual Festive Ride Campaign. Officers will be actively patrolling roadways across the county to detect and deter impaired driving, helping ensure everyone gets home safely. If you're attending holiday gatherings and plan to consume alcohol or cannabis, please make responsible choices; arrange for a designated driver, call a cab, or use a ride-sharing service. With so many safe options available, there is never an excuse to drive impaired.

As this marks our final Detachment Board Report before the new year, I'd like to take a moment to extend my heartfelt wishes to each of you for a safe, joyful holiday season and a healthy, prosperous New Year. Thank you for your continued support and partnership throughout the year.

Inspector Karen Medeiros  
519-846-5930

Index	
Crime	3
Traffic	5
Community Response	6
Personnel & Acknowledgements	11
Statistical Summary	12



## Crime

---

### Crime Unit

Supervisor: Detective Sergeant Mezie Huggins

During the month of October, the Wellington County Crime Unit made a significant arrest in connection to a lengthy high-value fraud investigation that began in 2024. Wellington Crime Unit members continue to investigate various offences in the county, including an armed robbery in Puslinch. Additionally, on October 14<sup>th</sup> Wellington OPP launched an investigation into a local business who was the victim of a targeted drive by shooting.

The Wellington Crime Unit continues to work on the historical death investigation from 2005. Members followed up on recent investigative leads and continue to work on the investigation.

In October, members of the Wellington Crime Unit attended training, focusing on Human Trafficking and Identifying, Investigating and Prosecuting Strangulation Cases to increase their investigative skills.



---

## Community Street Crime Unit

Supervisor: Detective Sergeant Jeff Dudley

Wellington County Community Street Crime Unit (CSCU) continues to support the Wellington Crime Unit and frontline investigations where possible.

Wellington CSCU began a drug trafficking investigation as a direct response to the increase in opioid drug overdoses in the area. Three search warrants were executed in North Wellington. Several surrounding CSCU units and the Wellington Community Response Unit assisted with search warrant executions. Three people were charged with drug, weapons and property related offences. Police seized over \$10,000 in property during the searches.

Wellington CSCU continues to prioritize local crime trends, the opioid crises and targeting local property thefts. Wellington CSCU members are committed to continuous learning. Wellington CSCU has developed local training and mentoring initiatives for front line members to promote officer safety and enhance their local knowledge on the current drug and property crimes trends in the area.



---

## Traffic

---

### Traffic Management Unit

Supervisor: Sergeant Kevin Driscoll

During the reporting period, Wellington County OPP detachment members continued proactive traffic enforcement efforts across the County. The following enforcement statistics were recorded:

- Provincial Offence Notices Issued: 779
- Warnings Issued: 461
- RIDE (Reduce Impaired Driving Everywhere) Occurrences: 56

These figures reflect the detachment's ongoing commitment to road safety and impaired driving prevention throughout Wellington County.

Tragically, Wellington County OPP investigated three separate fatal motor vehicle collisions during this period:

1. Double Fatal Collision
  - Location: Eighth Line, Mapleton Township
  - Details: Two individuals lost their lives in a serious motor vehicle collision. Investigation is ongoing.
2. Single Motorcycle Fatality
  - Location: Side Road 3, Wellington North
  - Details: A motorcyclist succumbed to injuries sustained in a single-vehicle incident.
3. Single Fatal Collision
  - Location: Eastview Road, Guelph-Eramosa Township
  - Details: One individual was pronounced deceased following a motor vehicle collision.

Each of these incidents is under thorough investigation by the Wellington County OPP, with support from OPP Highway Safety Division collision investigators.

The Wellington County OPP has also completed its review of all 2026 tow service applications. A consolidated list of approved and recommended towing providers has been compiled and forwarded to West Region Headquarters for final approval and implementation. This process ensures that towing services operating within Wellington County meet operational standards and support public safety objectives.

## Community Response

---

### Community Response Unit

Supervisor: Sergeant Adam McGough

### Community Response Unit / Offender Management & Apprehension Program

The Community Response Unit (CRU) was present at several community events throughout October, including the Erin Fall Fair, Witches Walk in Erin, Halloween Haunt in Harriston, and various Safe Communities initiatives both in person and online.

CRU members actively participated in School Bus Patroller training for school-aged children selected as Bus Patrollers. This program equips youth with the skills to respond to emergencies involving school transportation and fosters confidence in their leadership abilities.

### Offender Management & Apprehension Program

The CRU continues to lead the Offender Management and Apprehension Program (OMAP), maintaining a proactive approach to locating and apprehending priority offenders across Wellington County. New warrants are regularly generated and executed, with enforcement efforts focused on individuals subject to judicial conditions such as curfews and house arrest. Routine compliance checks have resulted in charges where violations were identified.

Provincial Support Services, including the Bail Support Team, remain engaged in locating offenders outside the region. Paid duties have supported operational demands, and inter-agency collaboration continues to enhance the effectiveness of the program.



- Current number of wanted persons: 110
- Current number of warrants: 146
- Warrants executed: 20
- Compliance checks conducted: 36
- Paid duties completed: 7
- Offenders requiring supervision: 36
- Warrants under review for dismissal: 17

In October, CRU members partnered with the Peel Regional Police CRU to conduct warrant checks and apprehensions for offenders and individuals released from Wellington County who now reside in Peel Region. This partnership has already proven valuable, with the sharing of information contributing to successful apprehensions.

A vacancy within the CRU has been filled, and we look forward to welcoming PC Hoelscher to the unit in the new year.

## Community Safety and Services (CSS)

As Autumn took hold, the Wellington County OPP Media Unit continued its strong commitment to community engagement and public safety communication. In September, the team issued 45 media releases, keeping residents informed about significant incidents and provide proactive messaging. To broaden our impact, we also shared 28 media posts and alerts across our social media platforms.

As well, the team participated in the quarterly Community Engagement Officers (CEO) meeting, held at the OPP West Region Headquarters in London. The gathering provided a valuable opportunity to connect with CEOs from across the region, share insights on emerging media trends, and collaborate on future community engagement initiatives.

## October Events, Local Communication & Education

**Ontario Provincial Police - West Region**  
Published by Derek Rogers · October 1 at 12:28 PM ·

#WellingtonOPP - This week, Auxiliary Inspector Brad Hull visited Highland Manor Retirement Residence in Fergus to deliver a fraud prevention presentation. Twenty residents gained valuable insights into recognizing and avoiding common scams that often target older adults. Everyone left feeling empowered!

If you are interested in hosting a fraud presentation for your group, contact your local OPP detachment.

County of Wellington ^cm



**Ontario Provincial Police - West Region**  
Published by Derek Rogers · October 3 at 12:12 PM ·

After 44 years of dedicated service, Sgt. Mike Ashley signs off for the final time. We thank you for your dedication, commitment, and service to the people of Ontario! Enjoy your well-earned retirement. #WROPP County of Wellington ^mrb



**Ontario Provincial Police - West Region**  
Published by Derek Rogers · October 6 at 8:51 AM ·

#WellingtonOPP - Our friend Wayne dropped by the detachment to pick-up a copy of The Little Black Book of Scams. He's taking proactive steps to learn about common frauds and how to stay protected.

Want to do the same? Visit your local detachment for a free copy, or check it out online here: <https://competition-bureau.canada.ca/.../little-black...>

County of Wellington  
Canadian Anti-Fraud Centre ^cm



**Ontario Provincial Police - West Region**  
Published by Derek Rogers · October 10 at 8:50 AM ·

#WellingtonOPP - On October 7th and 8th, members of the Wellington OPP Traffic Unit, joined forces with 12 other policing and ministry partners from across Ontario at Woodbine Mohawk Park for the 25th annual HRPS Commercial Motor Vehicle Blitz.

This coordinated enforcement initiative aimed to enhance road safety and ensure compliance within the commercial trucking industry.

The results speak volumes:

- In total, 517 trucks were inspected.
- 316 charges were laid for various defects and infractions, with a further 120 warnings.
- 161 trucks were placed out of service for having imminent road hazard defects.
- Additionally, one driver was arrested for an outstanding arrest warrant.

These proactive inspections prevent collisions and save lives. Thank you to all partnering agencies for their commitment to keeping our roads safe.

County of Wellington ^cm



#WellingtonOPP is proud to announce our 'Soft Hearts Initiative' to support children who experience traumatic events.

We believe that when a child experiences a traumatic event, receiving a handmade crochet plushie, crafted with care, can offer a sense of comfort and hope. Each plushie represents a personal gesture of kindness from the community, helping children begin their journey towards healing.

Donation Guidelines:

- They must be handmade
- They must be new
- They must not contain small parts that could pose a choking hazard
- We cannot accept used or gently used plushies
- They must not have any monetary value

(See attached photo as reference)

We are incredibly grateful for the ongoing generosity and compassion shown by our local communities in Wellington County. We look forward to working together once again through the Soft Hearts Initiative to bring comfort to children when they need it most.

Donations can be dropped off at the front desk of any Wellington County OPP detachment.

County of Wellington ^mrb



Thinking of purchasing World Series tickets?

#WellingtonOPP wants to ensure you're aware of potential scams targeting eager fans.

Scammers are exploiting major events like the World Series to trick unsuspecting buyers and turn a quick profit. If you find tickets listed on questionable third-party websites or online marketplaces, proceed with caution, the seller may not be legitimate.

Here are some quick tips:

- If a deal sounds too good to be true, it likely is.
- Buy your tickets from official sources and be cautious of sales through social media platforms.
- If a seller can't provide a proof of purchase, it's a red flag.
- Fraudsters will often create a sense of urgency and try to rush a buyer into a deal.
- Use a credit card when shopping online; many offer protection and may give you a refund. Never pay for tickets using cryptocurrency, gift cards, cash, or a bank transfer.

For more information on fraud and how to protect yourself, visit your local detachment for a free copy of 'The Little Black Book of Scams', or check it out online here: <https://competition-bureau.canada.ca/.../little-black...>

County of Wellington  
Canadian Anti-Fraud Centre ^cm



#WellingtonOPP - Three arrested in Mount Forest for suspected drug trafficking.

The Wellington County OPP Community Street Crime Unit (CSCU), supported by several other local and neighbouring units, have wrapped up a drug trafficking investigation in Mount Forest.

The investigation resulted in the seizure of various weapons and ammunition, suspected cocaine, suspected MDMA, suspected Fentanyl, Canadian Currency, cellular telephones, various drug-related paraphernalia and stolen property. Valued at over \$13,000.

A 42-year-old, a 40-year-old and a 36-year-old from Mount Forest have been charged and arrested for the following offences:

- Possession of a Schedule I substance for the purpose of Trafficking – Cocaine
- Possession of a Schedule I substance for the purpose of Trafficking – Other Drugs
- Possession of a prohibited device or ammunition
- Possession property obtained by crime over \$5,000
- Operation while prohibited
- Operation while prohibited – Legal restriction from any other Act of Parliament or Provincial Law

A well-deserved shout out goes out to the Wellington County Community Street Crime Unit and supporting partners for their commitment to the community.

"This investigation will have a significant community impact in the small-town of Mount Forest and surrounding area. Thank you to Grey Bruce CSCU, Huron-Perth CSCU, Lambton CSCU and the Wellington Community Response Unit for assisting with the investigation and search warrant execution." – Wellington CSCU Detective Sergeant

The Wellington OPP is requesting anyone with information to call 1-888-310-1122.

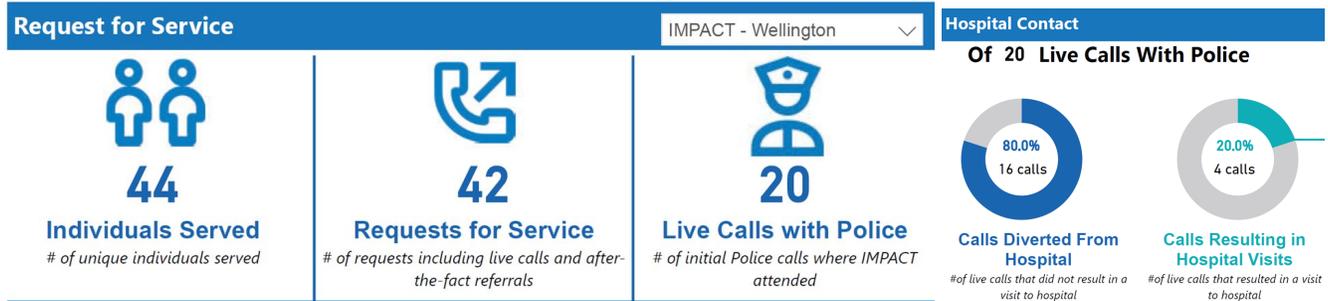
Should you wish to be anonymous, you can contact Crime Stoppers Guelph Wellington at [www.csgw.tips](http://www.csgw.tips) or toll free at 1-800-222-TIPS or 8477. If your information leads to an arrest, you may be eligible for a cash reward of up to \$2,000

County of Wellington  
Crime Stoppers Guelph Wellington ^cm



**IMPACT (Integrated Mobile Police and Crisis Team)**

**September 2025**



**October 2025**



**Auxiliary Unit:**

Unit Commander: Auxiliary Staff Sergeant J. SWAN

Liaison: Provincial Constable Stephen Gilfillan

The Auxiliary Unit participated in training this month, which consisted of a review of cruiser positioning at road closures. This training provided a valuable refresher ahead of several upcoming parades over the next few months that the Wellington Auxiliary Unit will support.

The Wellington Auxiliary Unit assisted at the Monster March parade in Elora on October 18<sup>th</sup>. The Wellington Auxiliary Unit also paired with the Centre Wellington Food Bank for a food drive in early October at Freshco in Fergus.

The Wellington Auxiliary Unit, with assistance from the OPP Highway Safety Division and the Peel Regional Police, ran a child car seat inspection clinic in Rockwood on October 26<sup>th</sup>, where several inspections were completed. A special thank-you goes out to the Guelph-Eramosa Fire Department for the use of the Rockwood Fire Hall.

Towards the end of October, the unit welcomed a new member. Looking ahead, the unit has started pre-planning for winter parades, starting with Remembrance Day in November.

**Safe Communities Wellington County**

October was a highly successful month for Safe Communities Wellington County, marked by strong community engagement and impactful youth outreach.

Safe Communities Day – October 1<sup>st</sup> & 2<sup>nd</sup>

---

Over 800 students from Guelph and Wellington County schools participated in two days of safety-focused activities. Partner agencies, including the Wellington County OPP, delivered engaging and educational presentations. Plans are underway to refresh video content for next year to improve flow and enhance participant experience.

Canadian Youth Road Safety Week & Snap for Change Initiative – Week of October 20<sup>th</sup> -27<sup>th</sup>  
Safe Communities visited Wellington County and Guelph high schools, as well as local Youth Grove Hubs, reaching over 200 students. Discussions centered on distracted, impaired, and aggressive driving, with a strong emphasis on elevating youth voices in road safety. The Snap for Change initiative continued at both schools and Grove Hub locations, encouraging youth-led awareness and action.

#### Community Engagement & Outreach

At the beginning of the month, Safe Communities participated in the Puslinch Showcase, the Mayor's Event for Mental Health, and the Seniors Centre for Excellence event in Mount Forest, increasing visibility and strengthening partnerships across the county.

#### **Crime Stoppers Guelph Wellington (CSGW)**

October was a busy month that included some new awareness opportunities for Crime Stoppers Guelph Wellington (CSGW).

In working with the school boards, CSGW has presented the updated Cyber Safety presentation to Upper Grand District School Board (UGDSB) councilors, who will be responsible for delivering this message to elementary students for the 2025-26 school year. The Wellington County District School Board presentation to councilors will take place in November. Thanks, and appreciation go to UGDSB for use of the Innovation Lab to create a CSGW video which is imbedded in the presentation, to ensure Crime Stoppers has presence in the classroom. The secondary school presentation will be delivered by the Program Coordinator.

On October 18<sup>th</sup>, CSGW attended the University of Guelph Gryphons Football game versus the York University Lions. It was a great opportunity for presence on campus as well as a fundraising opportunity. CSGW held a 50/50 draw and raffled a signed football helmet as well as a local restaurant gift card valued at \$100. The event was successful for CSGW and the Gryphons who won the game to move into the post season.

CSGW is partnering with Guelph Police Service to develop a video as part of the upcoming Retail Theft campaign. The video, which explains the crime from the victim and investigator perspective, also highlights CSGW as an option for anonymous and confidential reporting.

The Crime Stoppers 101 presentation to the Extended Learning Opportunities group in Erin was well received and will lead to future presentations to this senior education group.

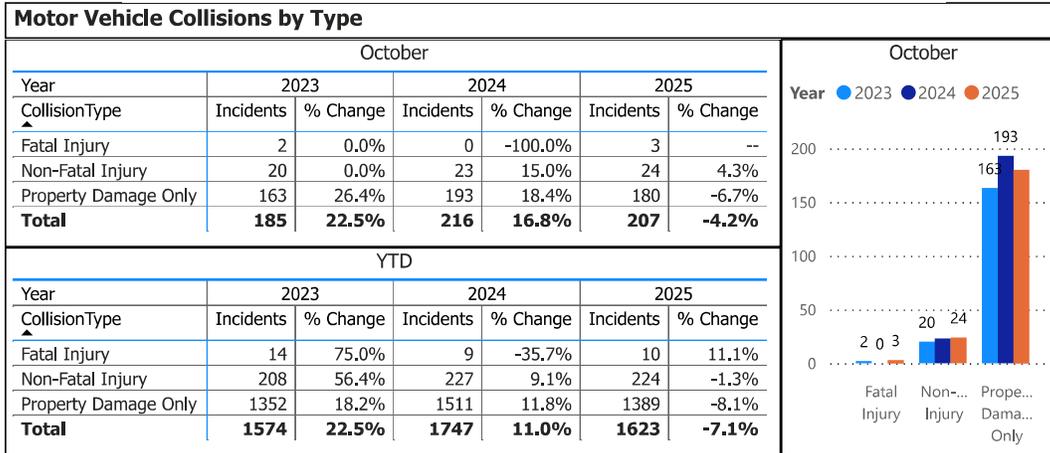
The 5 Tips, 5 Ideas, 5 Signs presentation has two upcoming dates: October 28<sup>th</sup> at Arthur Public School and November 6<sup>th</sup> at PMD Arena in Drayton. Fraud Talk is also very popular this fall with dates for seniors' groups in November.

# Personnel & Acknowledgements

Wellington County OPP is preparing to welcome seven new recruits in November, who will be assigned across all three detachments throughout the county.



**OPP Detachment Board Report  
Collision Reporting System  
October 2025**



Data source (Collision Reporting System) date:  
04-Nov-2025

Detachment: 6T - WELLINGTON COUNTY (Centre Wellington)  
Location code(s): 6T00 - WELLINGTON COUNTY (Centre Wellington), 6T10 - WELLINGTON COUNTY (South Wellington), 6T40 - WELLINGTON COUNTY (North Wellington)

Area(s): ALL  
Data source date:  
04-Nov-2025

Report Generated on:  
04-Nov-2025 12:05:04 PM

### OPP Detachment Board Report Collision Reporting System October 2025

Fatalities in Detachment Area - Incidents									
October									
Type	Motor Vehicle			Motorized Snow Vehicle			Off-Road Vehicle		
Year	Alcohol/Drugs	Incidents	% Change	Alcohol/Drugs	Incidents	% Change	Alcohol/Drugs	Incidents	% Change
2023	0	2	0.0%	0	0	--	0	0	--
2024	0	0	-100.0%	0	0	--	0	0	--
2025	0	3	--	0	0	--	0	0	--

YTD									
Type	Motor Vehicle			Motorized Snow Vehicle			Off-Road Vehicle		
Year	Alcohol/Drugs	Incidents	% Change	Alcohol/Drugs	Incidents	% Change	Alcohol/Drugs	Incidents	% Change
2023	4	14	100.0%	0	0	--	0	0	-100.0%
2024	0	7	-50.0%	0	0	--	1	2	--
2025	0	9	28.6%	0	0	--	1	1	-50.0%

Fatalities in Detachment Area - Persons Killed						
October						
Type	Motor Vehicle		Motorized Snow Vehicle		Off-Road Vehicle	
Year	Persons Killed	% Change	Persons Killed	% Change	Persons Killed	% Change
2023	3	50.0%	0	--	0	--
2024	0	-100.0%	0	--	0	--
2025	4	--	0	--	0	--

YTD						
Type	Motor Vehicle		Motorized Snow Vehicle		Off-Road Vehicle	
Year	Persons Killed	% Change	Persons Killed	% Change	Persons Killed	% Change
2023	15	50.0%	0	--	0	-100.0%
2024	8	-46.7%	0	--	2	--
2025	10	25.0%	0	--	1	-50.0%

Primary Causal Factors in Fatal Motor Vehicle Collisions						
	October			YTD		
	2023	2024	2025	2023	2024	2025
Speeding	0	0	2	3	2	4
Speeding % Change	--	--	--	--	-33.3%	100.0%
Distracted	0	0	0	2	4	1
Distracted % Change	-100.0%	--	--	100.0%	100.0%	-75.0%
Alcohol/Drugs	0	0	0	4	1	1
Alcohol/Drugs % Change	--	--	--	33.3%	-75.0%	0.0%
Wildlife	0	0	0	0	0	0
Wildlife % Change	--	--	--	--	--	--
NoSeatbelt	0	0	1	3	1	2
NoSeatbelt YoY%	--	--	--	50.0%	-66.7%	100.0%

October

Year	Speeding	Distracted	Alcohol/Drugs	Wildlife	NoSeatbelt
2023	0	0	0	0	0
2024	0	0	0	0	0
2025	2	0	0	0	1

Data source (Collision Reporting System) date:  
04-Nov-2025

Detachment: 6T - WELLINGTON COUNTY (Centre Wellington)  
Location code(s): 6T00 - WELLINGTON COUNTY (Centre Wellington), 6T10 - WELLINGTON COUNTY (South Wellington), 6T40 - WELLINGTON COUNTY (North Wellington)

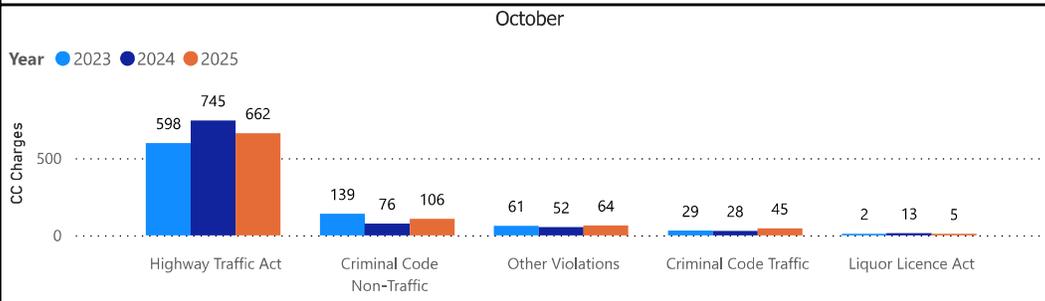
Area(s): ALL  
Data source date:  
04-Nov-2025

Report Generated on:  
04-Nov-2025 12:05:04 PM

### OPP Detachment Board Report Records Management System October 2025

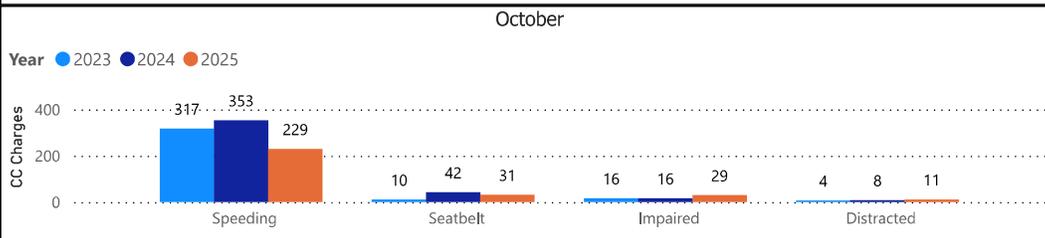
Criminal Code and Provincial Statute Charges Laid						
October						
Year	2023		2024		2025	
ChargeCategory1	Offence Count	% Change	Offence Count	% Change	Offence Count	% Change
Criminal Code Non-Traffic	139	90.4%	76	-45.3%	106	39.5%
Criminal Code Traffic	29	-31.0%	28	-3.4%	45	60.7%
Highway Traffic Act	598	-22.1%	745	24.6%	662	-11.1%
Liquor Licence Act	2	-81.8%	13	550.0%	5	-61.5%
Other Violations	61	-14.1%	52	-14.8%	64	23.1%
<b>Total</b>	<b>829</b>	<b>-14.1%</b>	<b>914</b>	<b>10.3%</b>	<b>882</b>	<b>-3.5%</b>

YTD						
Year	2023		2024		2025	
ChargeCategory1	Offence Count	% Change	Offence Count	% Change	Offence Count	% Change
Criminal Code Non-Traffic	1,170	42.0%	1,256	7.4%	1,083	-13.8%
Criminal Code Traffic	298	3.5%	309	3.7%	312	1.0%
Highway Traffic Act	6,058	7.1%	8,214	35.6%	6,804	-17.2%
Liquor Licence Act	89	0.0%	80	-10.1%	62	-22.5%
Other Violations	586	-10.0%	700	19.5%	710	1.4%
<b>Total</b>	<b>8,201</b>	<b>9.2%</b>	<b>10,559</b>	<b>28.8%</b>	<b>8,971</b>	<b>-15.0%</b>



Traffic Related Charges						
October						
Year	2023		2024		2025	
ChargeCategory2	Offence Count	% Change	Offence Count	% Change	Offence Count	% Change
Speeding	317	16.1%	353	11.4%	229	-35.1%
Seatbelt	10	-73.7%	42	320.0%	31	-26.2%
Impaired	16	-27.3%	16	0.0%	29	81.3%
Distracted	4	100.0%	8	100.0%	11	37.5%

YTD						
Year	2023		2024		2025	
ChargeCategory2	Offence Count	% Change	Offence Count	% Change	Offence Count	% Change
Speeding	2,775	2.5%	3,896	40.4%	2,135	-45.2%
Seatbelt	287	-9.7%	569	98.3%	642	12.8%
Impaired	195	0.0%	195	0.0%	209	7.2%
Distracted	66	-15.4%	93	40.9%	138	48.4%

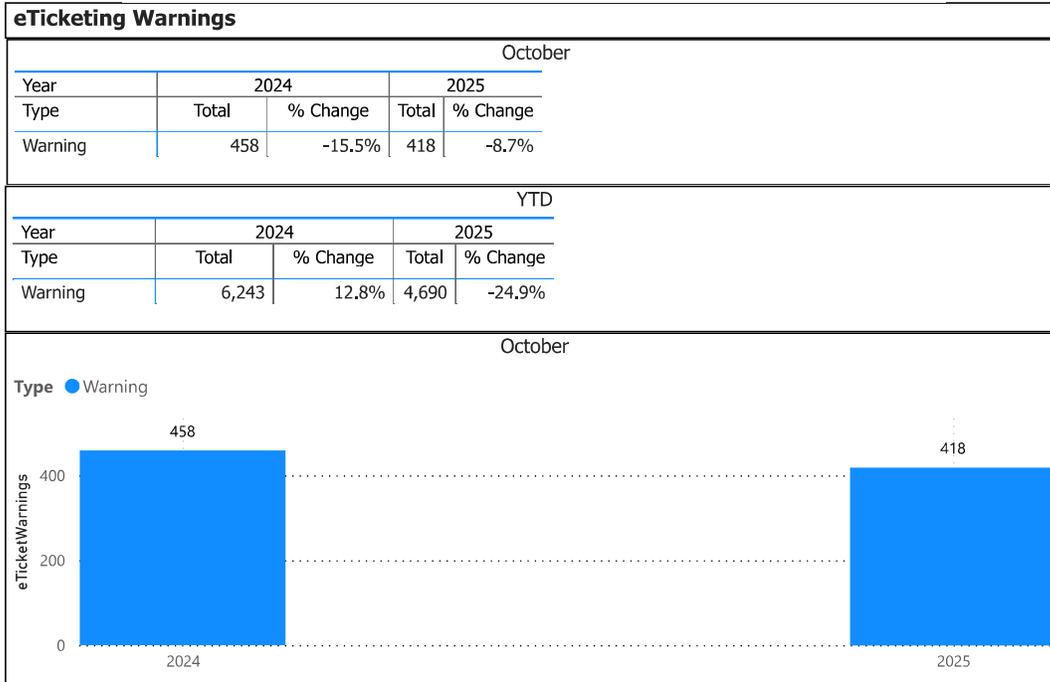


Detachment: 6T - WELLINGTON COUNTY (Centre Wellington)  
 Location code(s): 6T00 - WELLINGTON COUNTY (Centre Wellington), 6T10 - WELLINGTON COUNTY (South Wellington), 6T40 - WELLINGTON COUNTY (North Wellington)

Area(s): ALL  
 Data source date:  
 4-Nov-25

Report Generated on:  
 04-Nov-2025 12:05:04 PM

**OPP Detachment Board Report  
Records Management System  
October 2025**



*Note: The eTicketing system was not fully implemented until the end of 2022, therefore data is only available beginning in 2023. % Change in 2023 may appear higher in this report due to the incomplete 2022 data.*

**Detachment: 6T - WELLINGTON COUNTY (Centre Wellington)**

Location code(s): 6T00 - WELLINGTON COUNTY (Centre Wellington), 6T10 - WELLINGTON COUNTY (South Wellington), 6T40 - WELLINGTON COUNTY (North Wellington)

Area(s): ALL

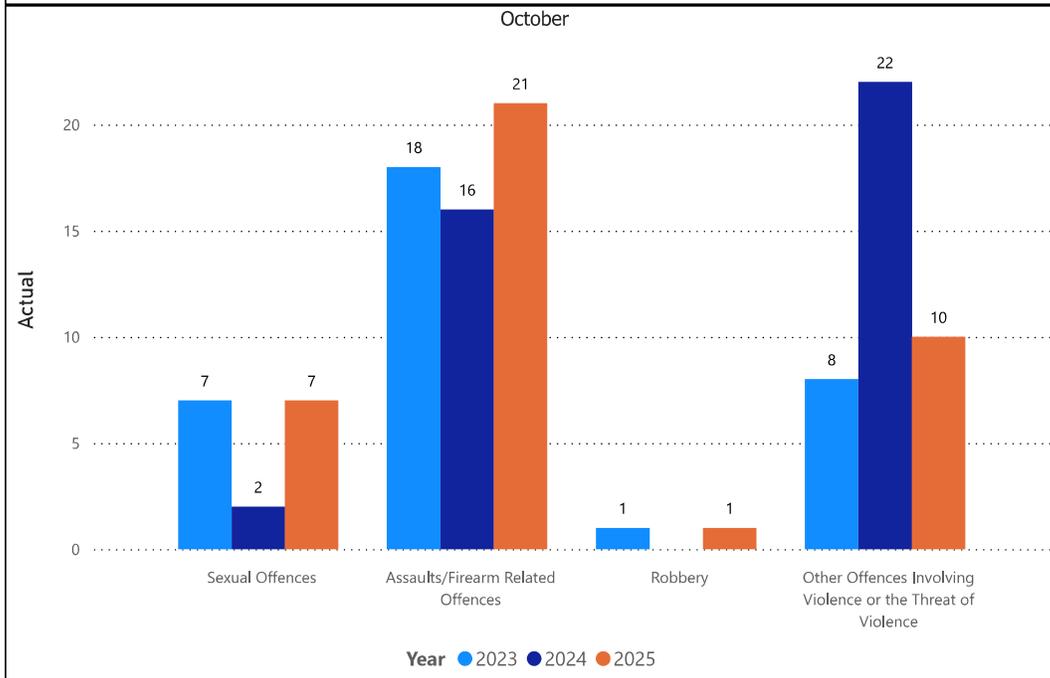
Data source date:  
4-Nov-25

Report Generated on:  
04-Nov-2025 12:06:45 PM

**OPP Detachment Board Report  
Records Management System  
October 2025**

Violent Crime						
October						
Year	2023		2024		2025	
ViolationGrp	Actual	% Change	Actual	% Change	Actual	% Change
Homicides	0	--	0	--	0	--
Other Offences Causing Death	0	--	0	--	0	--
Attempted Murder	0	--	0	--	0	--
Sexual Offences	7	16.7%	2	-71.4%	7	250.0%
Assaults/Firearm Related Offences	18	28.6%	16	-11.1%	21	31.3%
Offences Resulting in the Deprivation of Freedom	0	--	0	--	0	--
Robbery	1	--	0	-100.0%	1	--
Other Offences Involving Violence or the Threat of Violence	8	-38.5%	22	175.0%	10	-54.5%
Offences in Relation to Sexual Services	0	--	0	--	0	--
<b>Total</b>	<b>34</b>	<b>3.0%</b>	<b>40</b>	<b>17.6%</b>	<b>39</b>	<b>-2.5%</b>

YTD						
Year	2023		2024		2025	
ViolationGrp	Actual	% Change	Actual	% Change	Actual	% Change
Homicides	1	--	0	-100.0%	1	--
Other Offences Causing Death	0	--	0	--	0	--
Attempted Murder	0	--	0	--	0	--
Sexual Offences	68	28.3%	60	-11.8%	68	13.3%
Assaults/Firearm Related Offences	177	45.1%	200	13.0%	213	6.5%
Offences Resulting in the Deprivation of Freedom	5	150.0%	2	-60.0%	1	-50.0%
Robbery	4	100.0%	2	-50.0%	5	150.0%
Other Offences Involving Violence or the Threat of Violence	120	6.2%	137	14.2%	156	13.9%
Offences in Relation to Sexual Services	0	--	0	--	0	--
<b>Total</b>	<b>375</b>	<b>28.4%</b>	<b>401</b>	<b>6.9%</b>	<b>444</b>	<b>10.7%</b>



Detachment: 6T - WELLINGTON COUNTY (Centre Wellington)

Location code(s): 6T00 - WELLINGTON COUNTY (Centre Wellington), 6T10 - WELLINGTON COUNTY (South Wellington), 6T40 - WELLINGTON COUNTY (North Wellington)

Area(s): ALL

Data source date:  
04-Nov-2025

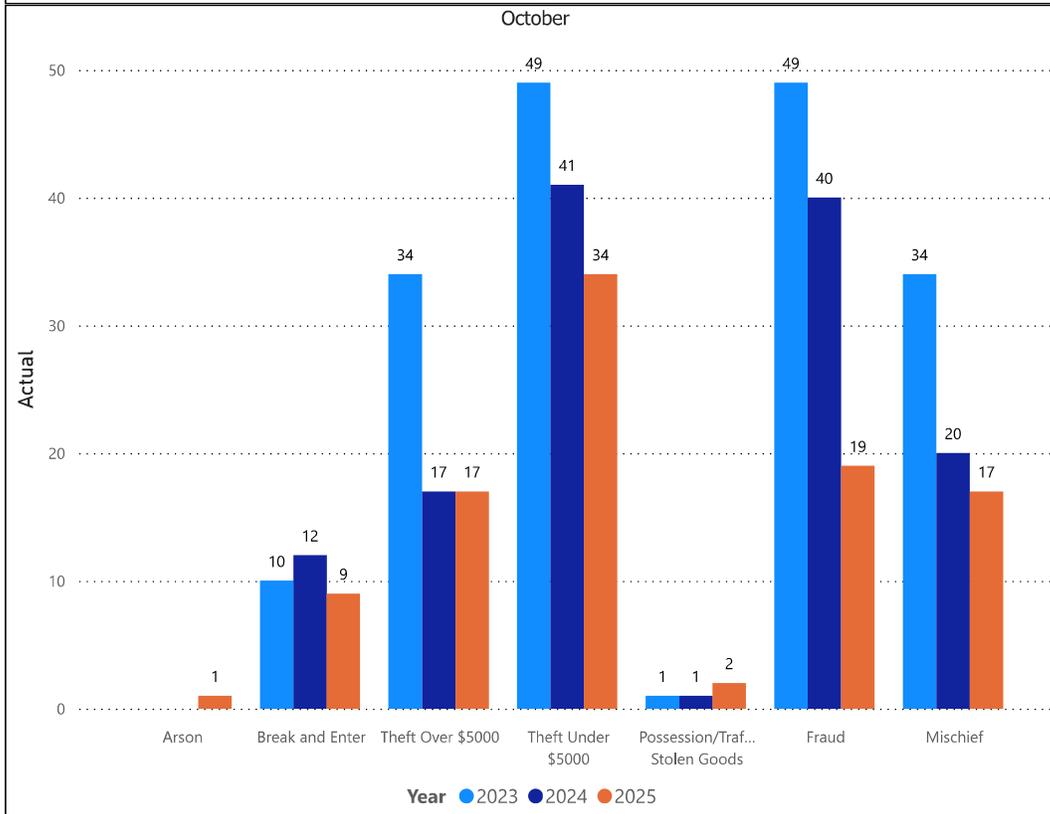
Report Generated on:  
04-Nov-2025 12:05:04 PM

### OPP Detachment Board Report Records Management System October 2025

Property Crime						
October						
Year	2023		2024		2025	
ViolationGrp	Actual	% Change	Actual	% Change	Actual	% Change
Arson	0	--	0	--	1	--
Break and Enter	10	66.7%	12	20.0%	9	-25.0%
Theft Over \$5000	34	183.3%	17	-50.0%	17	0.0%
Theft Under \$5000	49	63.3%	41	-16.3%	34	-17.1%
Possession/Trafficking Stolen Goods	1	0.0%	1	0.0%	2	100.0%
Fraud	49	122.7%	40	-18.4%	19	-52.5%
Mischief	34	30.8%	20	-41.2%	17	-15.0%
<b>Total</b>	<b>177</b>	<b>82.5%</b>	<b>131</b>	<b>-26.0%</b>	<b>99</b>	<b>-24.4%</b>

YTD						
Year	2023		2024		2025	
ViolationGrp	Actual	% Change	Actual	% Change	Actual	% Change
Arson	12	140.0%	3	-75.0%	3	0.0%
Break and Enter	98	-26.9%	109	11.2%	97	-11.0%
Theft Over \$5000	159	4.6%	179	12.6%	152	-15.1%
Theft Under \$5000	354	-15.1%	406	14.7%	358	-11.8%
Possession/Trafficking Stolen Goods	19	-9.5%	13	-31.6%	16	23.1%
Fraud	387	39.2%	371	-4.1%	328	-11.6%
Mischief	223	-8.6%	179	-19.7%	233	30.2%
<b>Total</b>	<b>1252</b>	<b>0.1%</b>	<b>1260</b>	<b>0.6%</b>	<b>1187</b>	<b>-5.8%</b>



Detachment: 6T - WELLINGTON COUNTY (Centre Wellington)

Location code(s): 6T00 - WELLINGTON COUNTY (Centre Wellington), 6T10 - WELLINGTON COUNTY (South Wellington), 6T40 - WELLINGTON COUNTY (North Wellington)

Area(s): ALL

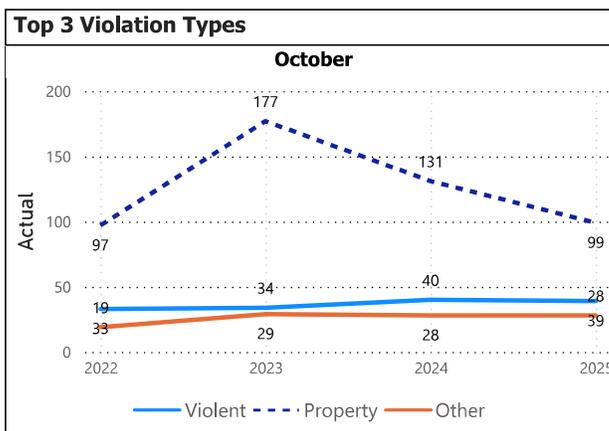
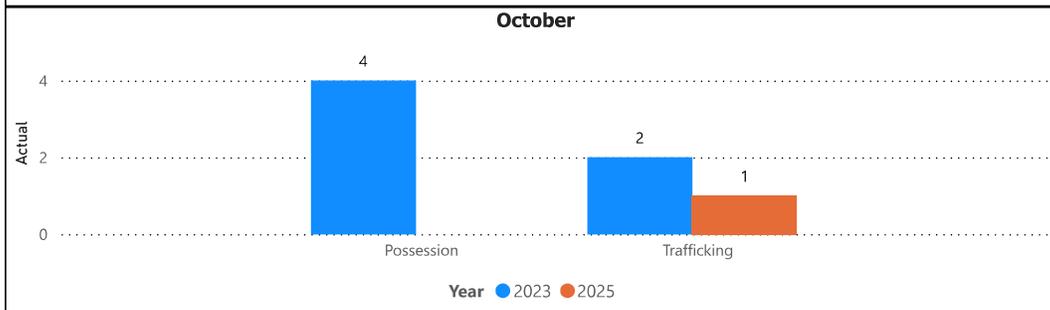
Data source date:  
04-Nov-2025

Report Generated on:  
04-Nov-2025 12:05:04 PM

**OPP Detachment Board Report  
Records Management System  
October 2025**

<b>Drug Crime</b>						
<b>October</b>						
Year	2023		2024		2025	
ViolationGrp	Actual	% Change	Actual	% Change	Actual	% Change
Possession	4	100.0%	0	-100.0%	0	--
Trafficking	2	--	0	-100.0%	1	--
Importation & Production	0	--	0	--	0	--
Cannabis Possession	0	-100.0%	0	--	0	--
Cannabis Distribution	0	--	0	--	0	--
Cannabis Sale	0	--	0	--	0	--
Cannabis Importation & Exportation	0	--	0	--	0	--
Cannabis Production	0	--	0	--	0	--
Other Cannabis Violations	0	--	0	--	0	--
<b>Total</b>	<b>6</b>	<b>100.0%</b>	<b>0</b>	<b>-100.0%</b>	<b>1</b>	<b>--</b>

<b>YTD</b>						
Year	2023		2024		2025	
ViolationGrp	Actual	% Change	Actual	% Change	Actual	% Change
Possession	17	-15.0%	18	5.9%	6	-66.7%
Trafficking	9	-25.0%	13	44.4%	11	-15.4%
Importation & Production	0	--	1	--	0	-100.0%
Cannabis Possession	1	-50.0%	0	-100.0%	0	--
Cannabis Distribution	0	-100.0%	0	--	0	--
Cannabis Sale	0	--	1	--	0	-100.0%
Cannabis Importation & Exportation	0	--	0	--	0	--
Cannabis Production	1	0.0%	1	0.0%	0	-100.0%
Other Cannabis Violations	0	--	0	--	1	--
<b>Total</b>	<b>28</b>	<b>-28.2%</b>	<b>34</b>	<b>21.4%</b>	<b>18</b>	<b>-47.1%</b>



<b>Top 5 Violation Groups</b>					
<b>October</b>					
ViolationGrp	2022	2023	2024	2025	Total
Theft Under \$5000	30	49	41	34	<b>154</b>
Fraud	22	49	40	19	<b>130</b>
Provincial Statutes	30	11	38	23	<b>102</b>
Mischief	26	34	20	17	<b>97</b>
Theft Over \$5000	12	34	17	17	<b>80</b>

Detachment: 6T - WELLINGTON COUNTY (Centre Wellington)

Location code(s): 6T00 - WELLINGTON COUNTY (Centre Wellington), 6T10 - WELLINGTON COUNTY (South Wellington), 6T40 - WELLINGTON COUNTY (North Wellington)

Area(s): ALL

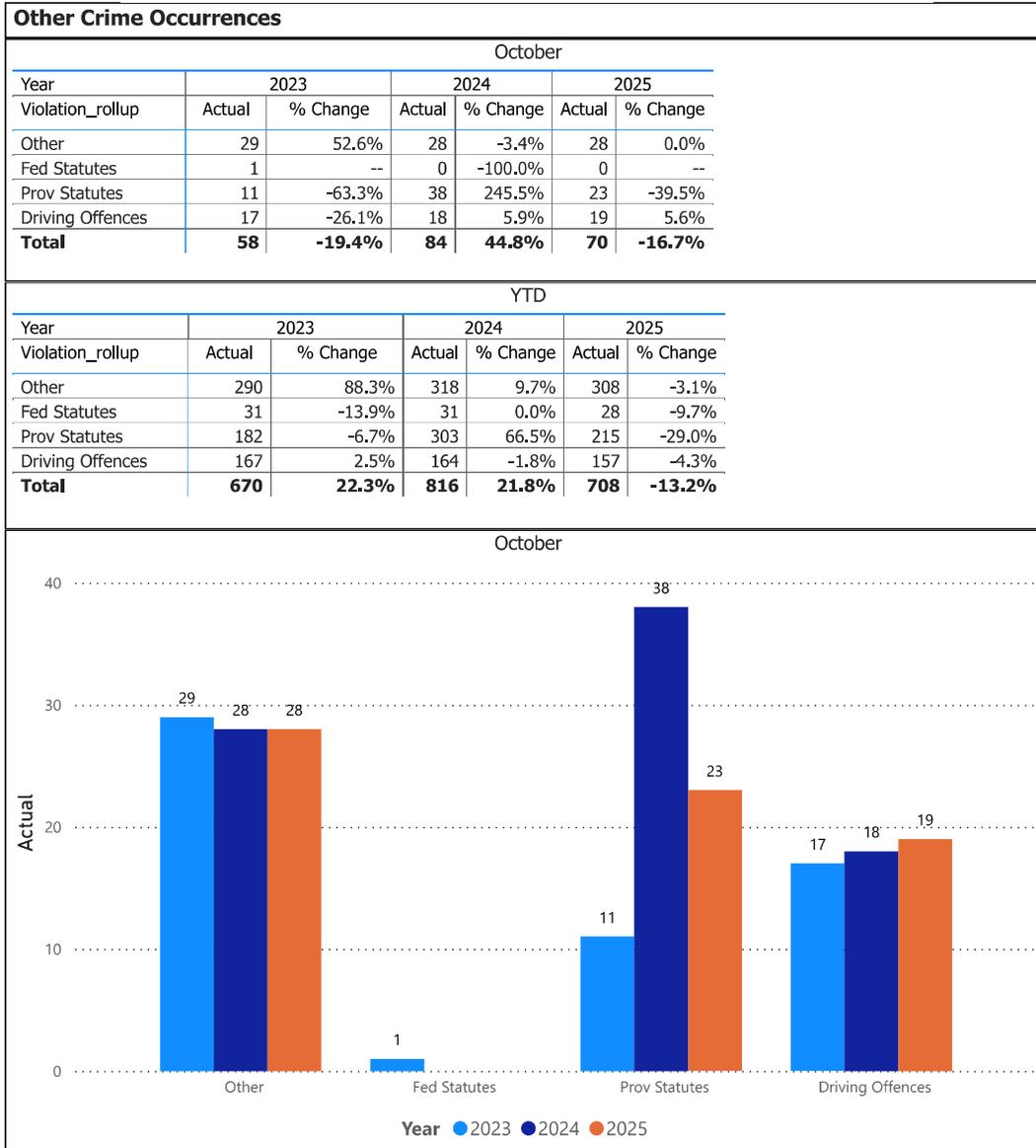
Data source date:

04-Nov-2025

Report Generated on:

04-Nov-2025 12:05:04 PM

### OPP Detachment Board Report Records Management System October 2025



Detachment: 6T - WELLINGTON COUNTY (Centre Wellington)

Location code(s): 6T00 - WELLINGTON COUNTY (Centre Wellington), 6T10 - WELLINGTON COUNTY (South Wellington), 6T40 - WELLINGTON COUNTY (North Wellington)

Area(s): ALL

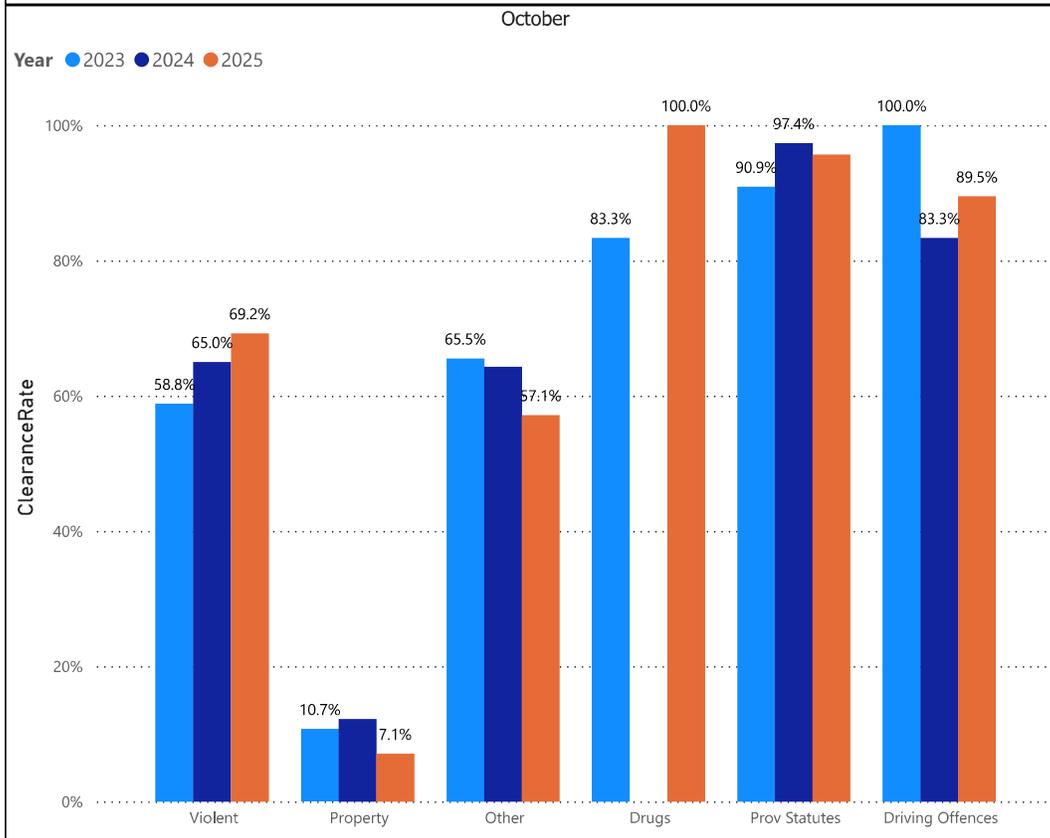
Data source date:  
04-Nov-2025

Report Generated on:  
04-Nov-2025 12:05:04 PM

**OPP Detachment Board Report  
Records Management System  
October 2025**

Clearance Rate						
October						
Year	2023		2024		2025	
	%	% Change	%	% Change	%	% Change
Violent	58.8%	-2.9%	65.0%	10.5%	69.2%	6.5%
Property	10.7%	30.2%	12.2%	13.8%	7.1%	-42.1%
Other	65.5%	-11.1%	64.3%	-1.9%	57.1%	-11.1%
Drugs	83.3%	25.0%		-100.0%	100.0%	--
Fed Statutes	0.0%	--		--		
Prov Statutes	90.9%	-6.0%	97.4%	7.1%	95.7%	-1.8%
Driving Offences	100.0%	9.5%	83.3%	-16.7%	89.5%	7.4%

YTD						
Year	2023		2024		2025	
	%	% Change	%	% Change	%	% Change
Violation_rollup						
Violent	62.1%	10.6%	63.8%	2.7%	70.0%	9.7%
Property	15.6%	36.3%	14.0%	-9.8%	11.5%	-18.4%
Other	63.8%	19.8%	65.7%	3.0%	68.2%	3.7%
Drugs	89.3%	12.3%	67.6%	-24.2%	77.8%	15.0%
Fed Statutes	87.1%	-12.9%	100.0%	14.8%	96.4%	-3.6%
Prov Statutes	94.5%	-2.0%	95.0%	0.6%	95.8%	0.8%
Driving Offences	86.8%	-1.7%	76.8%	-11.5%	86.0%	11.9%



Detachment: 6T - WELLINGTON COUNTY (Centre Wellington)

Location code(s): 6T00 - WELLINGTON COUNTY (Centre Wellington), 6T10 - WELLINGTON COUNTY (South Wellington), 6T40 - WELLINGTON COUNTY (North Wellington)

Area(s): ALL

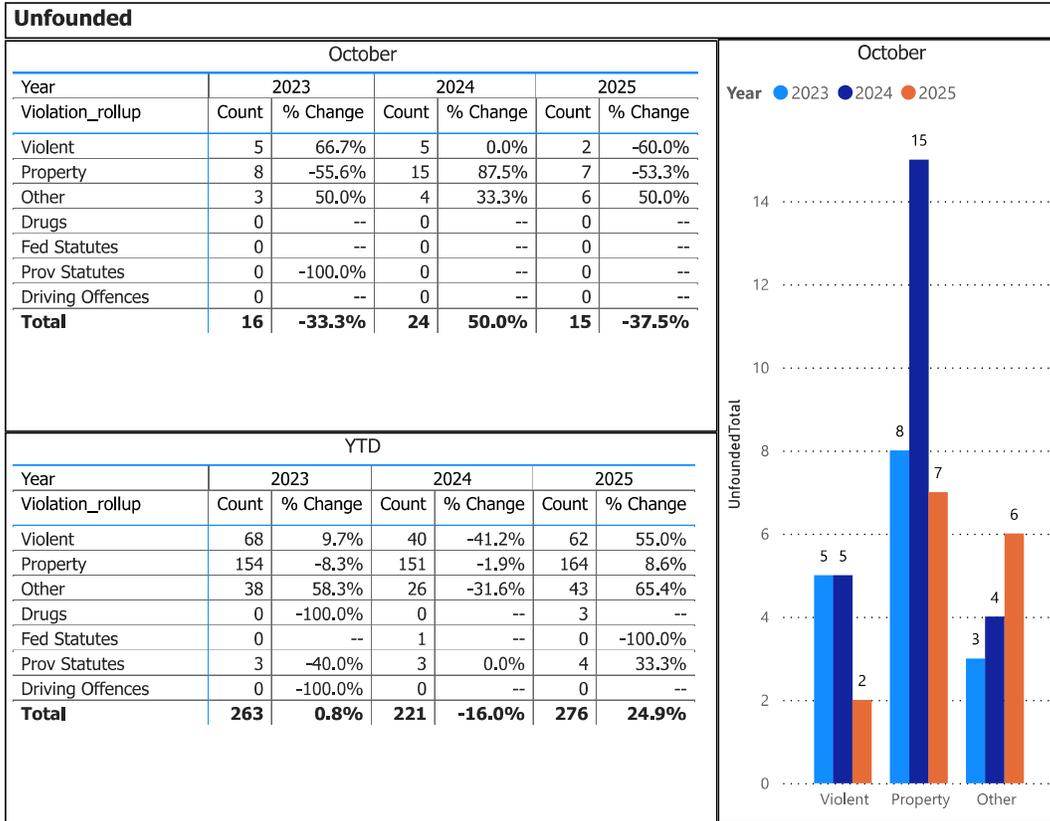
Data source date:

04-Nov-2025

Report Generated on:

04-Nov-2025 12:05:04 PM

**OPP Detachment Board Report  
Records Management System  
October 2025**



Detachment: 6T - WELLINGTON COUNTY (Centre Wellington)

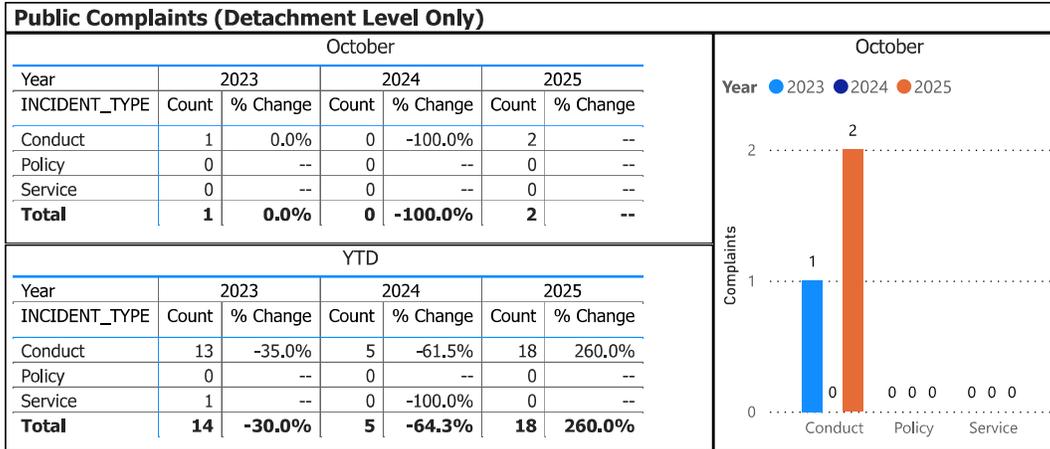
Location code(s): 6T00 - WELLINGTON COUNTY (Centre Wellington), 6T10 - WELLINGTON COUNTY (South Wellington), 6T40 - WELLINGTON COUNTY (North Wellington)

Area(s): ALL

Data source date:  
04-Nov-2025

Report Generated on:  
04-Nov-2025 12:05:04 PM

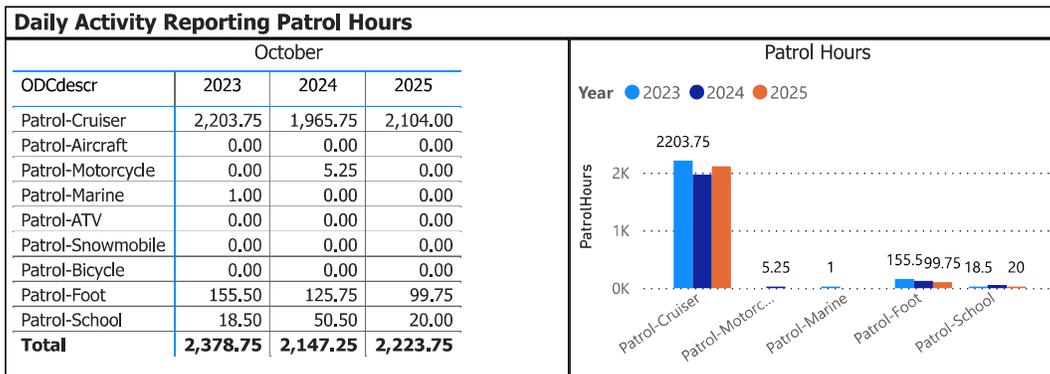
### OPP Detachment Board Report Records Management System October 2025



Data source: RMS Data Feed  
Ontario Provincial Police, Professional Standards Bureau Commander Reports - File Manager System

Data source date:  
04-Nov-2025

### Daily Activity Reporting



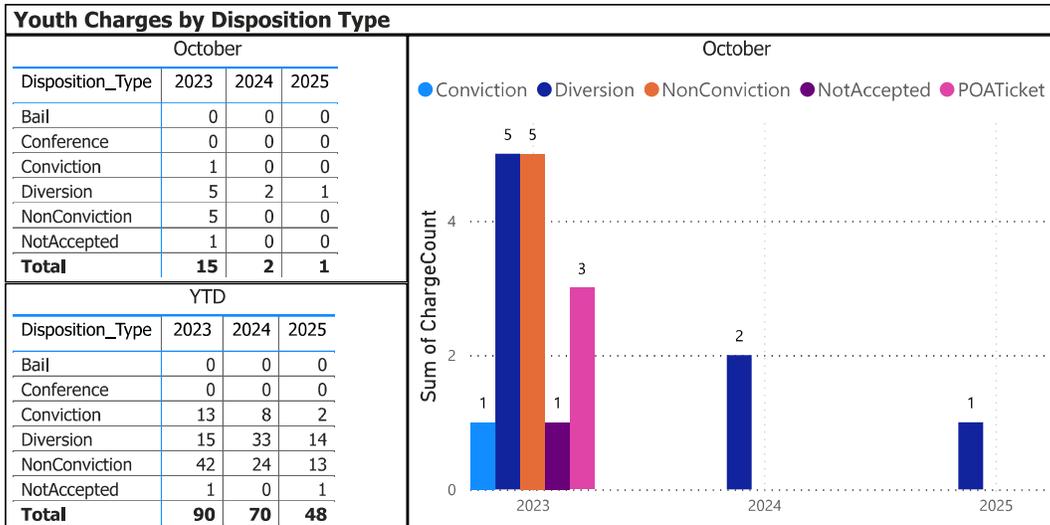
Data source (Daily Activity Reporting System) date:  
04-Nov-2025

Detachment: 6T - WELLINGTON COUNTY (Centre Wellington)  
Location code(s): 6T00 - WELLINGTON COUNTY (Centre Wellington), 6T10 - WELLINGTON COUNTY (South Wellington), 6T40 - WELLINGTON COUNTY (North Wellington)

Data source date:  
04-Nov-2025

Report Generated on:  
04-Nov-2025 12:05:04 PM

### OPP Detachment Board Report Records Management System October 2025



#### Youth Charges by Disposition and Occurrence Type

October							
Year	2025						Total
OccType	Conference	Conviction	Diversion	NonConviction	NotAccepted	POATicket	
Mischief	0	0	1	0	0	0	1
<b>Total</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>

YTD								
Year	2025							Total
OccType	Bail	Conference	Conviction	Diversion	NonConviction	NotAccepted	POATicket	
Assault	0		0	0	4	0	0	
eTicket - Person			0	0	0	0	0	7
eTicket - Vehicle			0	0	0	1	0	11
Impaired/over 80			0		2	0		
Intimate Partner Violence			0	0	6			
Mischief		0	0	7	0	0	0	
Sexual assault			1	2	1	0		
Theft			0	2	0	0		
Threats			0	2	0	0		
Traffic enforcement - H.T.A.			1	0	0	0	0	
Weapons			0	1	0	0	0	
<b>Total</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>14</b>	<b>13</b>	<b>1</b>	<b>1</b>	<b>18</b>

The tables and chart on this page present summarized youth charges by disposition and occurrence type that have been recorded in the OPP Niche RMS application. Of note... the Niche data sourced for this report page only lists youth charges that have had a disposition type entered against them. Therefore, please be aware that the counts of youth charges entries on this report page are under stating the potential sum of youth charges that are in OPP Niche RMS.

**Detachment: 6T - WELLINGTON COUNTY (Centre Wellington)**

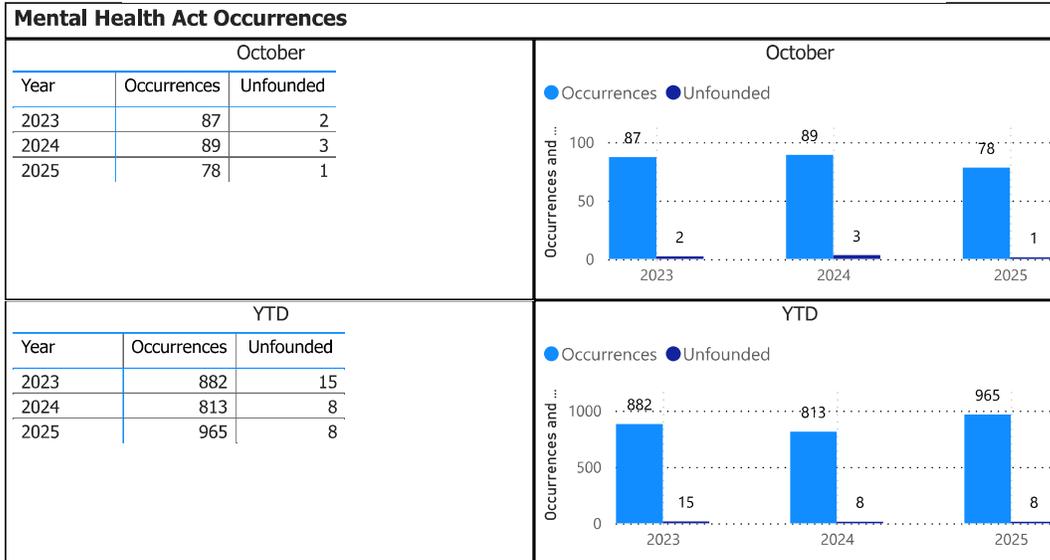
Location code(s): 6T00 - WELLINGTON COUNTY (Centre Wellington), 6T10 - WELLINGTON COUNTY (South Wellington), 6T40 - WELLINGTON COUNTY (North Wellington)

Area(s): ALL

Data source date:  
04-Nov-2025

Report Generated on:  
04-Nov-2025 12:10:32 PM

### OPP Detachment Board Report Records Management System October 2025



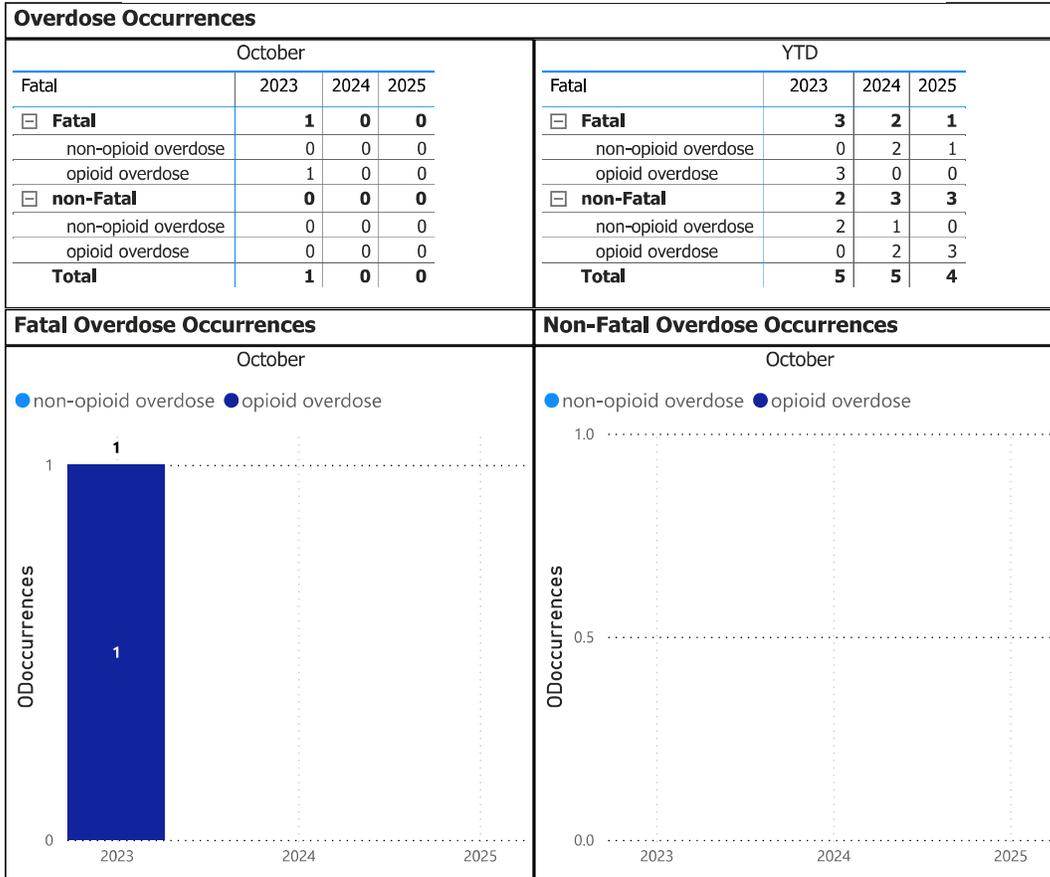
October		
Year	2025	
OccurrenceType	Occurrences	Unfounded
911 call/911 hang-up	1	0
Ambulance Assistance	1	0
Assist Other Non Police Agency	1	0
Assist Other Police Agency	2	0
Attempt or threat of suicide	4	0
Breach of probation	2	1
Crisis Call Diversion	1	0
Family dispute	3	0
Fire	1	0
Impaired/over 80	2	0
Intimate Partner Violence	4	0
Mental health act	43	0
Mischief	1	0
Missing person located	2	0
Motor vehicle collision	1	0
Other provincial statutes	1	0
Person Well-Being Check	1	0
Police assistance	2	0
Robbery	1	0
Sexual assault	2	0
Trouble with youth	2	0
<b>Total</b>	<b>78</b>	<b>1</b>

Detachment: 6T - WELLINGTON COUNTY (Centre Wellington)  
 Location code(s): 6T00 - WELLINGTON COUNTY (Centre Wellington), 6T10 - WELLINGTON COUNTY (South Wellington), 6T40 - WELLINGTON COUNTY (North Wellington)

Area(s): ALL  
 Data source date:  
 04-Nov-2025

Report Generated on:  
 04-Nov-2025 12:05:04 PM

### OPP Detachment Board Report Records Management System October 2025



Detachment: 6T - WELLINGTON COUNTY (Centre Wellington)

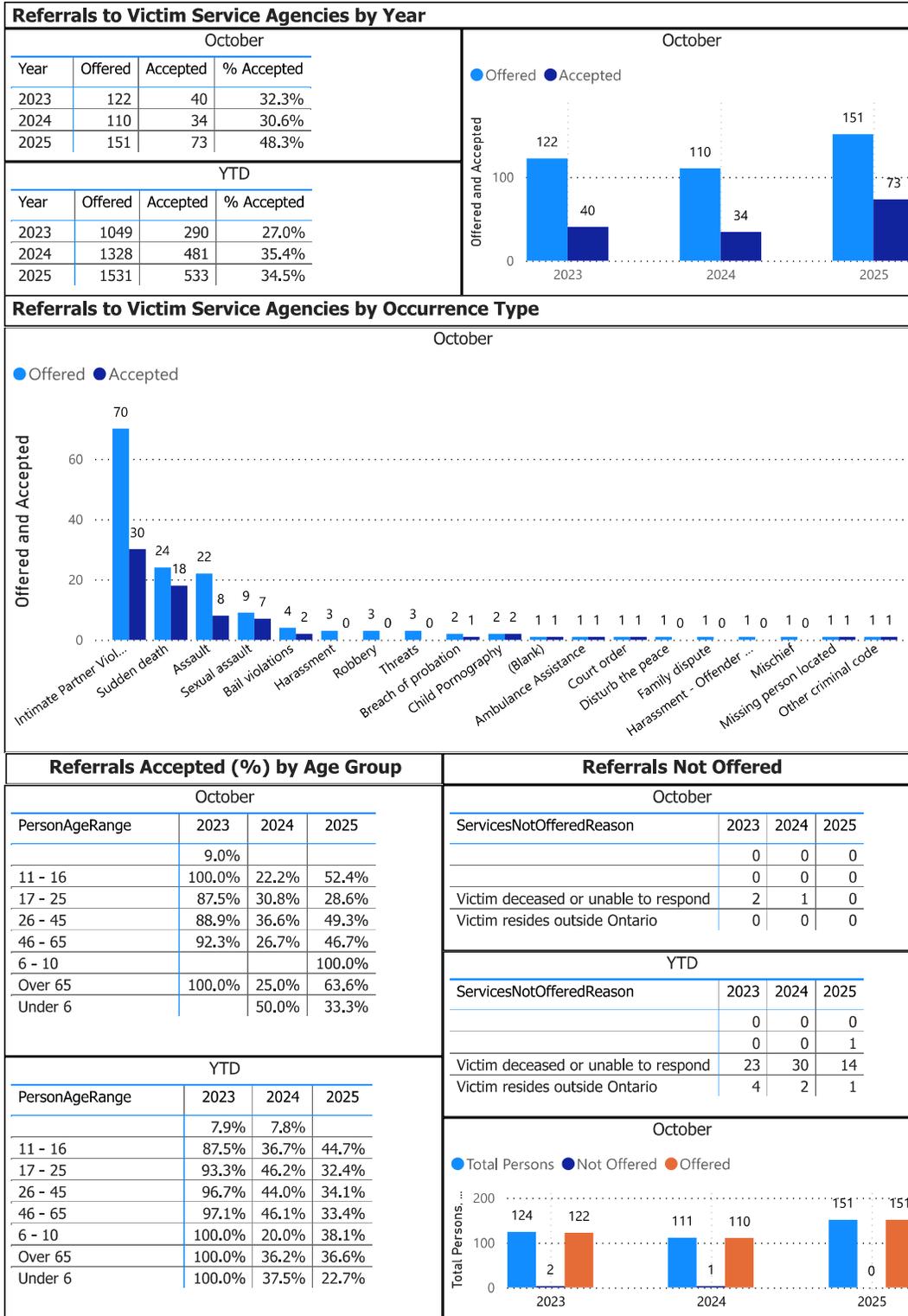
Location code(s): 6T00 - WELLINGTON COUNTY (Centre Wellington), 6T10 - WELLINGTON COUNTY (South Wellington), 6T40 - WELLINGTON COUNTY (North Wellington)

Area(s): ALL

Data source date:  
04-Nov-2025

Report Generated on:  
04-Nov-2025 12:05:04 PM

### OPP Detachment Board Report Records Management System October 2025



Detachment: 6T - WELLINGTON COUNTY (Centre Wellington)

Location code(s): 6T00 - WELLINGTON COUNTY (Centre Wellington), 6T10 - WELLINGTON COUNTY (South Wellington), 6T40 - WELLINGTON COUNTY (North Wellington)

Area(s): ALL

Data source date:  
04-Nov-2025

Report Generated on:  
04-Nov-2025 12:05:04 PM

# Contacts

## In an emergency DIAL 911

You can also call  
**1 888 310 1122**  
1 888 310 1133 (TTY)  
Anywhere in Ontario, 24-hour toll free

## Non-emergency calls

Please call  
**1 888 310 1122**  
1 888 310 1133 (TTY)  
Anywhere in Ontario, 24-hour toll free

### County of Wellington OPP Detachments

#### Centre Wellington Operations Centre

371 Charles Allan Way,  
Fergus, ON N1M 2W3  
Non-Emergency 519-846-5930  
Fax 519-846-5460

#### South Wellington Operations Centre

5145 Wellington Road 27,  
Rockwood, ON N0B 2K0  
Non-Emergency 519-856-1506  
Fax 519-846-2327

#### North Wellington Operations Centre

6725 Wellington Road 109,  
Palmerston, ON N0G 2P0  
Non-Emergency 519-343-5770  
Fax 519-343-5780

### OPP General Headquarters

**Ontario Provincial Police**  
General Headquarters  
Lincoln M. Alexander Building  
777 Memorial Avenue  
Orillia, ON  
L3V 7V3

General inquiries: 705 329-6111  
8:00 am to 4:00 pm, Monday to Friday

-  [www.opp.ca](http://www.opp.ca)
-  [Report a Crime Online](#)
-  [News releases](#)
-  [Upcoming events](#)
-  [Social media](#)



© 2025 Ontario Provincial Police – All rights reserved



**Wellington County O.P.P.  
Detachment Board Report**

**November & December  
2025**

Detachment Commander:  
Inspector Karen Medeiros

# From the Detachment Commander

Winter has certainly made its presence known, with storms continuing to sweep across the county. We are grateful for our county maintenance crews and plow operators who are working tirelessly to keep our roads safe. As these conditions persist, I'd like to remind everyone to adjust your driving to weather conditions, and to remain alert for emergency vehicles while traveling, especially during periods of reduced visibility or severe weather.

With the busy holiday season now behind us, I would like to extend my sincere thanks to all officers and auxiliary members who supported various Santa Claus parades, charity initiatives and community events. Your dedication, professionalism, and presence ensured that members of the public could enjoy holiday celebrations safely, while also helping to provide vital support to those in need during this time of year.

I would like to take this opportunity to wish everyone a healthy and happy New Year. Here's to another successful and safe year ahead.

Inspector Karen Medeiros  
519-846-5930

<b>Index</b>	
Crime	3
Traffic	4
Community Response	6
Court Services Bureau	13
Personnel & Acknowledgements	14
Statistical Summary	15



## Crime

---

### Crime Unit

Supervisor: Detective Sergeant Mezie Huggins

In November, the Crime Unit launched an attempted murder investigation in Puslinch. In addition, the Crime Unit has remained actively engaged throughout November and December in several other ongoing investigations throughout the county.

Wellington Crime Unit continues their work on several historical death investigations, including cases from 2005 and 2020, by pursuing new and existing investigative leads. In addition, members continue to investigate a death that occurred on the Hanlon Parkway in Guelph in May of this year.

Members have attended training for Search Warrant Writing, Major Case Management, Investigative Interviewing, Power Case and Crisis Negotiation to increase their investigative skills.



## Community Street Crime Unit

Supervisor: Detective Sergeant Jeff Dudley

The Wellington County Community Street Crime Unit (CSCU) continues to support the Major Crime Unit and frontline investigations where possible.

In December, CSCU executed a search warrant in North Wellington as part of a drug trafficking investigation. Police located indicia of drug trafficking, weapons, and a firearm. The accused was subsequently charged with firearm-related offences.

Also in December, Wellington CSCU assisted in executing multiple search warrants connected to an ongoing drug trafficking investigation. Officers seized significant quantities of controlled substances and two firearms. Two individuals were charged with trafficking and firearm-related offences.

In a separate December operation, Wellington CSCU again assisted with multiple search warrants tied to an ongoing trafficking investigation. Police seized a moderate quantity of drugs along with additional indicia of drug trafficking. Three individuals were charged with trafficking-related offences.

Wellington CSCU continues to prioritize local crime trends, the opioid crises and targeting local people identified in property thefts. CSCU members are committed to continuous learning and are attending training when time permits. CSCU has developed local training, mentoring initiatives for front line members to promote officer safety and enhance their local knowledge on the current drug and property crimes trends in the area.

## Traffic

### Traffic Management Unit

Supervisor: Sgt Kevin Driscoll

#### Black Cat Speed Monitoring Devices

	Study Length	Number of Vehicles	Recommended Enhanced Enforcement	Posted Speed Limit	85 <sup>th</sup> Percentile	Collision History (5 years)
<b>Location:</b> Garafraxa St E between St David and Gartshore ion	7 days	32, 321	No	40	51	Nothing significant
<b>County Deployed</b>						
<b>Location:</b> Wellington Road 34 between Cty 35 and SR 10	7 days	18, 018	No	80	90	Nothing significant
<b>Location:</b> Wellington Road 34 near Victoria Rd	7 days	51,017	No	80	89	Nothing significant
<b>Location:</b> Wellington Rd 41	7 days	19,623	No	50	66	Nothing significant

*This data is being used to target specific complaint locations from members of the community or those identified internally.*

## Enhanced

## Enforcement

## Program

Enhanced Enforcement is a focused traffic safety initiative which areas of concern are identified through various means and police conduct education and charge drivers who fail to follow the rules of the road. The goal is to reduce safety issues through visibility, presence, and enforcement.

The following locations and charges are from November and the first half of December 2025.

Location	Charges
Wellington Road 36, east of Highway 6	37
Trafalgar Road, south of Highway 124	12
10 <sup>th</sup> Line at Dundas Street, Erin	28
Wellington Road 51, Wellington Road 22 and Wellington Road 29 – School Bus violations	0
Garafraxa Street East, Fergus	8
Elliot Avenue and Farley Road, Fergus	0
Wellington Road 7, Rothsay	1
Blind Line, Minto Township	0

### Traffic Management Unit - Administration

This report provides an update on traffic enforcement, collision trends, and impaired-driving initiatives undertaken by the Wellington County OPP Traffic Management Unit (TMU) during the reporting period of November 1 to December 31, 2025. The focus of the TMU continues to be proactive enforcement, road safety education, and collaborative initiatives with community and policing partners.

These enforcement efforts reflect the continued commitment to reducing high-risk driving behaviours and enhancing roadway safety across Wellington County.

These efforts were supported by Wellington County's participation in the Provincial Festive RIDE Campaign, which included a joint kickoff event with our policing partners at Guelph Police Service. This collaboration strengthened visibility and reinforced the shared commitment to preventing impaired driving during the holiday season.

Tragically, officers also responded to two fatal collisions involving motor vehicles and cyclists. Both incidents occurred within a span of two days, underscoring the ongoing need for cyclist-motorist safety awareness and continued enforcement of high-risk driving behaviours.

As winter conditions develop, Wellington County TMU members will be partnering with the Regional Traffic Unit to conduct snowmobile patrols on the Ontario Federation of Snowmobile Clubs trail network within Wellington County. These joint patrols will focus on:

- Ensuring rider safety
- Enforcing snowmobile-related legislation
- Promoting responsible operation on OFSC-maintained trails

This partnership enhances visibility and strengthens enforcement coverage across the county's extensive trail system.

## Community Response

---

### Community Response Unit

Supervisor: Sergeant Adam McGough

#### Offender Management & Apprehension Program:

The Community Response Unit (CRU) leads the Offender Management and Apprehension Program (OMAP), maintaining a proactive approach to locating and apprehending priority offenders across Wellington County. New warrants are regularly generated and executed, with enforcement efforts focused on individuals subject to judicial conditions such as curfews and house arrest. Routine compliance checks have resulted in charges where violations were identified.

Provincial Support Services, including the Bail Support Team, remain engaged in locating offenders outside the region. Paid duties have supported operational demands, and inter-agency collaboration continues to enhance the effectiveness of the program.



- Current number of wanted individuals: 115
- Total number of warrants executed: 27
- Total number of compliance checks: 147 checks on 36 people
- Offenders requiring supervision (OMAP): 43
- Paid duties completed: 23

Changes to the OMAP program are rolling out provincially in early 2026. As a result, 2 individuals have been named OMAP Coordinators. The competition for these positions has taken place and the two successful members will be named in the next Detachment Board Report. These positions are new and part of our updated Service Delivery Model.

#### Community Engagement

CRU members were very busy leading into the holiday season with countless community events. On November 5, 2025, CRU hosted the annual Wellington County Take Your Kids to Work Day for Grade 9 students whose parents work for the County of Wellington or the Wellington County OPP. This event featured numerous stations to showcase police work and policing locally. This event was a tremendous success.

On November 11, 2025, all the communities in Wellington County showed support for our Canadian Forces members past and present with Remembrance Day events. CRU was on hand to facilitate safe parades and ceremonies within each Township.

---

By mid-November and into December, CRU was kept busy facilitating the safe execution of holiday parades throughout the County.

### **Community Safety and Services (CSS)**

November and December provided numerous opportunities for the Wellington County OPP Media Unit to engage with the public across various social media platforms. Seasonal weather conditions kept the unit actively involved in issuing timely road closure updates and public safety messaging as a series of winter storms moved through the region.

The Media Unit also leveraged social media to request the public's assistance in identifying an unknown suspect involved in a local theft. The post gained rapid attention, and members of the public were able to promptly provide information that led to the successful identification of the individual.

Additionally, the Media Unit used social media to engage with younger members of the community through a Holiday Colouring Contest. The initiative proved successful, with more than 100 young artists from across the county submitting entries.

The Media Unit has continued to use social media as an educational tool by delivering a series of "Fraud Friday" posts. These features highlight various types of fraud and provide community members with practical information on how to protect themselves from becoming victims.

Additionally, throughout November and December, the Media Unit issued 71 Media Releases to ensure the public and media partners remained informed about significant incidents and safety-related developments within the community. This period also included several live interviews with media partners, on various topics.



# November Events, Local Communication & Education

Ontario Provincial Police - West Region  
Published by Derek Rogers · 8m

#WellingtonOPP – As Remembrance Day approaches tomorrow, the Wellington OPP encourages community members to attend one of the many commemorative services happening across the county.

Let us come together to honour and remember those who served.

To better understand the meaning and significance of Remembrance Day, visit:

<https://wellington.ca/lestweforget>

or

<https://region.ca/remembrance/remembrance-day>

#lestweforget

County of Wellington ^cm



Ontario Provincial Police - West Region  
Published by Derek Rogers · 24m

#WellingtonOPP – As part of Crime Prevention Week, Auxiliary Inspector Brad Hull and Auxiliary Sergeant Steve Jamieson are here to spotlight the SafeGuard Program.

Safeguard focuses on providing security reviews and crime prevention strategies, equipping residents and businesses with the tools to protect their properties from break-ins and minimize the risk of repeat victimization.

Want to make your home safer? Here are a few easy tips from the SafeGuard Program:

- Always lock your doors, even when your home
- Consider installing surveillance cameras
- Avoid hiding spare keys outside of your home
- Turn your exterior lights on at nighttime or consider installing a motion sensor light
- Reinforce sliding doors with dowel rod or stick to prevent forced entry
- Trim shrubs, bushes and trees to eliminate hiding spots and increase sight lines.

To learn more about the SafeGuard Program and how you can protect your property, visit:

<https://www.opp.ca/index.php?id=115&lng=en...>

County of Wellington ^cm



Ontario Provincial Police - West Region  
Published by Derek Rogers · 5m

#WellingtonOPP - Only a couple days left to grab your Tim Hortons Holiday Smile Cookies!

Wellington OPP helped out with the Smile Cookie Campaign at the #fergus Tim Hortons on St. Andrew St. E. All proceeds from their #SmileCookie sales go towards Big Brothers Big Sisters of Centre Wellington and Tim Hortons Foundation Camps - two incredible programs giving local kids the chance to thrive!

County of Wellington ^cm



Ontario Provincial Police - West Region  
Published by Derek Rogers · 4m

#WellingtonOPP - Driver arrested for impaired following a single-motor vehicle collision on highway 6 in Guelph-Eramosa Township.

Driver charged with:

- Operation while impaired – blood alcohol concentration (80 plus)
- License suspended for 90 days and vehicle impounded for 7 days.
- Notice unsafe driving? Give us a call.

MADD Canada

County of Wellington ^cm



Ontario Provincial Police - West Region  
Published by Derek Rogers · 17h

#WellingtonOPP - Today, the Wellington County OPP kicked off the Festive RIDE Campaign, alongside Guelph Police Service.

Throughout the holiday season, drivers can expect to see more roadside spot checks across the county as officers work to identify and stop alcohol or drug impaired drivers.

If you're heading out to celebrate, please plan ahead for a safe and sober ride home.

County of Wellington

MADD Canada

Guelph Police Service ^cm



Ontario Provincial Police - West Region  
Published by Derek Rogers · 4m

#WellingtonOPP – On November 6th, members of the Wellington OPP traffic unit joined the OPP West Region TIME Team, Guelph Police Service, Halton Regional Police Service, the Ministry of Transportation and the Ministry of Finance, in conducting a commercial motor vehicle blitz in Puslinch.

Here are the results:

- In total, 29 trucks were inspected
- 13 commercial vehicles were placed out of service for having imminent road hazard defects
- 48 charges were laid for various infractions, with a further 15 warnings issued

Among the various defects identified, officers discovered one vehicle with a significant gash in its tire and another with a cracked brake rotor.

Thank you to all partnering agencies for their commitment to keeping our roads safe.

County of Wellington ^cm



# December Events, Local Communication & Education

**Ontario Provincial Police - West Region**  
 Published by Derek Rogers · 6m · 🌐

**#WellingtonOPP** - The holiday season can be a time of heightened stress and isolation for many. The Wellington OPP wants to remind residents of the resources and supports available right here within the community. No matter what you may be facing, you are not alone.

**INTIMATE PARTNER VIOLENCE:**

- Victim Services Wellington: 519-824-1212
- Sexual Assault / Domestic Violence Care and Treatment Centre: 519-837-6440
- Guelph-Wellington Women in Crisis: 519-836-1110 or 1-800-265-7233

**MENTAL HEALTH & ADDICTIONS:**

- Suicide Crisis Helpline: 9-8-8
- Here 24/7 - addictions, mental health and crisis services for Waterloo and Wellington: 1-844-437-3247
- Rural Wellington Peer Support Team - local, lived-experience peer support for individuals navigating substance use challenges: 519-321-9671 \*Closed Christmas Eve, Christmas Day and New Year's Day\*

**CHILDREN/YOUTH:**

- Kids Help Phone - confidential and anonymous counselling through phone, text and online chat: 1-800-668-6868

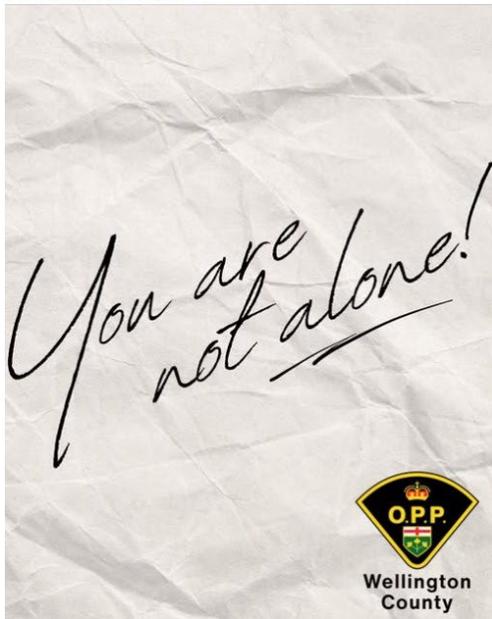
**HOMELESSNESS:**

- Emergency shelter in Wellington County for Adults (25+): 519-822-1100, Families: 519-265-1323 and Youth (16-24 years): 519-837-3892
- Guelph and Wellington County Food Access map: <https://www.gwpoverity.ca/foodaccessmap/>
- Warm-up locations in Wellington County for the 2025/26 Winter season: <https://www.gwpoverity.ca/cold-weather-response-for-/>

**POLICE SERVICES:**

- Emergency (24/7): 9-1-1
- OPP Non-Emergency Line (24/7): 1-888-310-1122
- Crime Stoppers Guelph-Wellington (to report a crime anonymously): 1-800-222-8477 or visit: [www.csqw.tips](http://www.csqw.tips)

County of Wellington  
 Crime Stoppers Guelph Wellington ^cm



**Ontario Provincial Police - West Region**  
 Published by Derek Rogers · 4h · 🌐

**#FraudFriday with the #WellingtonOPP**

Police are reminding last-minute Christmas shoppers to stay alert for online scams. Read below to learn about online shopping scams and how you can protect yourself.

If you are the recipient of a fraudulent call, text, or email, or if you have been a victim of a fraud, you are encouraged to report the incident to the Canadian Anti-Fraud Centre by calling 1-888-495-8501 or visit <https://antifraudcentre-centreantifraude.ca/index-eng.htm>

Or contact the OPP at 1-888-310-1122.

**FRAUD: RECOGNIZE IT. REPORT IT. STOP IT.**

Canadian Anti-Fraud Centre  
 County of Wellington ^cm

**Ontario Provincial Police - West Region** is at Wellington County, Ontario.  
 Published by Derek Rogers · 1m · Picton · 🌐

**#WellingtonOPP** - C Platoon is out today conducting Festive RIDE spot checks. If you're ringing in the New Year tonight, please DON'T DRINK AND DRIVE.

Let's wrap up 2025 safely and make sure everyone gets home to their loved ones.

County of Wellington  
**#ArriveAlive #DriveSober #FestiveRide**



**Ontario Provincial Police - West Region**  
 Published by Derek Rogers · December 19 at 6:57 PM · 🌐

**#WellingtonOPP** - We had over 100 entries for our Christmas Colouring Contest! And because everyone did such a great job, we couldn't just pick one winner.

Congratulations to Norah (8 years old), Daniella (7 years old) and Lincoln (6 years old). You all did an amazing job!!

Thank you to all who participated. 🌟🌟🌟

^cm



**Ontario Provincial Police - West Region**  
 Published by Derek Rogers · 5m · 🌐

This week, #WellingtonOPP responded to two separate motor vehicle collisions involving cyclists, both tragically resulting in cyclist fatalities.

If you're a cyclist headed out onto the roadways this winter, please consider the following:

- Look ahead at the forecast – if a winter storm is on the way, it's safest to stay home.
- Stay visible by wearing reflective clothing.
- By law, bicycles must be equipped with lights and reflectors when ridden at night. Lights should also be used in limited daylight and low-visibility weather.
- Outfit your bike with studded winter tires.

Stay alert, stay visible, ride safe.

County of Wellington ^cm



**Ontario Provincial Police - West Region**  
 Published by Derek Rogers · 4m · 🌐

#WellingtonOPP – With the early arrival of fresh snow, the Wellington OPP would like to remind snowmobilers to respect trail status and to avoid using trails that are closed.

Snowmobile trails are still being staked, brush is being cleared, and debris is actively being removed. Trails are not yet ready within Wellington County, but the season is on its way! Please be patient.

Always check the Ontario Federation of Snowmobile Club Interactive Trail Guide before you ride. Green means open and safe, red means closed – stay off.

Riding on closed trails can:

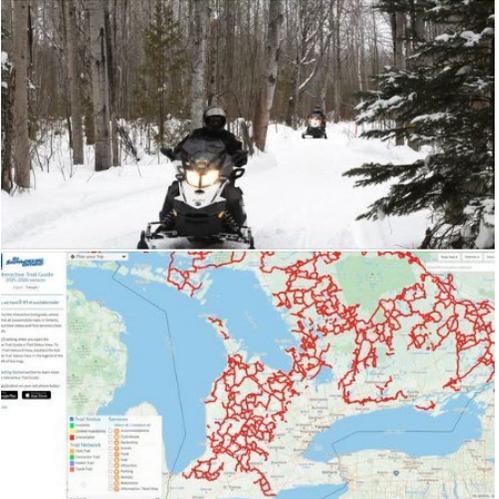
- Put you at risk of hazards that can cause injury
- Damage landowner relationships
- Result in fines or charges

Wellington OPP is working collaboratively with all snowmobile clubs within the county to ensure safety and compliance. Riders must have valid insurance, permits and trail passes to operate on public trails.

Your cooperation keeps trails safe, preserves access, and protects the future of snowmobiling in Ontario.

Ride Smart. Ride Safe. Respect the Red. And NEVER ride impaired.

Fergus Elora Belwood SC  
 County of Wellington ^cm



**Ontario Provincial Police - West Region**  
 Published by Derek Rogers · 1h · 🌐

#WellingtonOPP - Despite the stormy weather, we were thrilled to see such a strong turnout at our Fraud Prevention Presentation for Older Adults at our Rockwood detachment today. We even had representatives from our local RBC bank join us to offer their perspective.

Thank you to all who attended! We hope you left feeling empowered with valuable tools to recognize and prevent fraud.

We will be hosting more free fraud prevention presentations across the county. Stay connected with us on social media so you don't miss the next one! ^cm



**Ontario Provincial Police - West Region**  
 Published by Derek Rogers · Just now · 🌐

ROAD CLOSURE - Wellington Road 19 is closed between Sixth Line and North Broadway Street in #Belwood, due to a single-vehicle collision involving a transport truck and trailer. There are no injuries. Motorists should plan alternate routes. Updates to follow.

#WellingtonOPP ^cm



**IMPACT (Integrated Mobile Police and Crisis Team)**

**November 2025**



**December 2025**



**Auxiliary Unit**

Unit Commander: Auxiliary Staff Sergeant J. SWAN

Liaison: Provincial Constable Stephen GILFILLAN

In November, the Auxiliary Unit assisted with holiday parades in Harriston, Puslinch, Erin, Clifford, and Elora. For a third year, the Auxiliary Unit also participated in a Toy Drive at the Mount Forest Canadian Tire, in support of Big Brothers and Big Sisters. November training consisted of practice in vehicle approaches on traffic stops. Two retired Auxiliary members attended with their vehicles to serve as subjects in traffic stop scenarios. The retired members were able to give feedback based on what they observed, while passing on any tips and suggestions from their time on the road.

In December, the Auxiliary Unit assisted with holiday parades in Rockwood, Fergus, Alma and Palmerston. The unit attended a recruitment event at the University of Guelph and participated in a food drive at the Freshco Fergus, in support of the Centre Wellington Food Bank, collecting over 800 bags of food! Additionally, the unit was invited to a community town hall meeting in Mount Forest, where members shared information on the Safeguard Program with local businesses. December training consisted of going over the annual review process, which will take place in January.



---

## Safe Communities Wellington County

During November and December, Safe Communities Wellington County focused on volunteer recruitment, falls prevention, and impaired/distracted driving awareness across all seven municipalities. Activities emphasized prevention, public education, and strengthening community engagement through coordinated communications.

- **Volunteer Recruitment & Community Engagement:** A key priority during this reporting period was to increase volunteer recruitment and awareness across all seven Safe Communities pillars and municipalities. With a purpose of rebuilding Action Group capacity following pandemic-related disruptions, increasing community participation and local ownership of safety initiatives and laying groundwork for fully operational Action Groups in 2026.
- **Falls Prevention:** November aligned with Falls Prevention Month, with targeted messaging to address one of the leading causes of injury-related emergency department visits and hospitalizations, particularly among older adults. During this period, Safe Communities issued social media awareness campaigns focused on fall risk reduction, home safety and balance and mobility.
- **Impaired & Distracted Driving Awareness:** Impaired and distracted driving prevention was emphasized throughout November and December, aligning with higher-risk periods and enforcement initiatives.

## Crime Stoppers Guelph Wellington (CSGW)

Crime Stoppers Guelph Wellington (CSGW) closed out the year with a couple of presentations, specifically Cyber Safety for school students and Fraud Talk for seniors. Much of the month was spent wrapping up for the end of the year.

CSGW also participated in the Town Hall meeting in Mount Forest along with Wellington County OPP and Township of Wellington North. The meeting was well attended and seemed to be a positive opportunity for community engagement.

It was a short month due to the Christmas/New Year holiday season.



---

## Court Services Bureau

### Wellington County Court Services Bureau Highlights:

- Provided further training for Special Constables on entering information for an expanded list of criminal offences to be included in a provincial bail “dashboard”. The intention here is that officers have a greater awareness of those residing in our community out on bail releases.
- Sought clarification from our local justice officials on the requirements of necessary paperwork in firearms seizures. This comes in conjunction with changes to provisions in the Firearms Act in April 2025 which expands authorities to revoke licences and seize firearms for persons involved in intimate partner violence or threatening behaviour which also includes violence or threatening behaviour amongst family members.
- Seeking to improve relationship with Guelph Court management personnel to create efficiencies in our delivery of court services. Discussion took place over receiving release documents in a timely manner so that victims of crime can be notified of an accused person’s conditions at the time of their release.
- Training offered for Court Bureau staff on “contingency planning” in the event that electronic court Information submissions aren’t operational – particularly important for weekend bail court process when limited court staff are available.
- Provided clarification for detachment members on the process of removing local wanted person entries.
- Provided further information for detachment members in the process of youth pre-charge diversion.



# Personnel & Acknowledgements

## Adopt-a-Family Campaign

This holiday season, the Wellington OPP rallied together to support the Children’s Foundation of Guelph and Wellington through the Adopt-a-Family program. The detachment was matched with two large families, and thanks to the incredible generosity of members, each family received everything they need to celebrate the holidays!

Thank you to Special Constable Pam Bray, Special Constable Michelle Ladouceur, Special Constable Danielle Ellis, Detachment Admin Clerk Brooklyn McLean and A/Special Constable Heather Unwin for organizing the event.



## Awards

In November, Crime Stoppers Guelph Wellington was awarded the Cybercrime & Digital Safety Initiative Award for a population of up to 300,000. The Cybercrime & Digital Safety Initiative Award recognises a Crime Stoppers program that has demonstrated leadership in tackling online crime, fraud, and digital threats through innovative education and prevention initiatives.

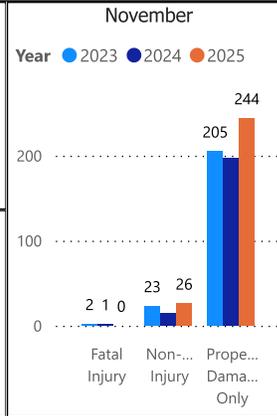


**OPP Detachment Board Report  
Collision Reporting System  
November 2025**

<b>Motor Vehicle Collisions by Type</b>						
November						
Year	2023		2024		2025	
CollisionType	Incidents	% Change	Incidents	% Change	Incidents	% Change
Fatal Injury	2	--	1	-50.0%	0	-100.0%
Non-Fatal Injury	23	--	15	-34.8%	26	73.3%
Property Damage Only	205	--	197	-3.9%	244	23.9%
<b>Total</b>	<b>230</b>	--	<b>213</b>	<b>-7.4%</b>	<b>270</b>	<b>26.8%</b>

YTD						
Year	2023		2024		2025	
CollisionType	Incidents	% Change	Incidents	% Change	Incidents	% Change
Fatal Injury	16	--	10	-37.5%	10	0.0%
Non-Fatal Injury	231	--	242	4.8%	250	3.3%
Property Damage Only	1557	--	1708	9.7%	1641	-3.9%
<b>Total</b>	<b>1804</b>	--	<b>1960</b>	<b>8.6%</b>	<b>1901</b>	<b>-3.0%</b>



Data source (Collision Reporting System) date:  
07-Jan-2026

Detachment: 6T - WELLINGTON COUNTY (Centre Wellington)

Location code(s): 6T00 - WELLINGTON COUNTY (Centre Wellington), 6T10 - WELLINGTON COUNTY (South Wellington), 6T40 - WELLINGTON COUNTY (North Wellington)

Area(s): ALL

Data source date:  
07-Jan-2026

Report Generated on:  
07-Jan-2026 2:31:23 PM

**OPP Detachment Board Report  
Collision Reporting System  
November 2025**

**Fatalities in Detachment Area - Incidents**

November									
Type	Motor Vehicle			Motorized Snow Vehicle			Off-Road Vehicle		
Year	Alcohol/Drugs	Incidents	% Change	Alcohol/Drugs	Incidents	% Change	Alcohol/Drugs	Incidents	% Change
2023	1	2	--	0	0	--	0	0	--
2024	1	1	-50.0%	0	0	--	0	0	--
2025	0	0	-100.0%	0	0	--	0	0	--

YTD									
Type	Motor Vehicle			Motorized Snow Vehicle			Off-Road Vehicle		
Year	Alcohol/Drugs	Incidents	% Change	Alcohol/Drugs	Incidents	% Change	Alcohol/Drugs	Incidents	% Change
2023	5	16	--	0	0	--	0	0	--
2024	1	8	-50.0%	0	0	--	1	2	--
2025	0	9	12.5%	0	0	--	1	1	-50.0%

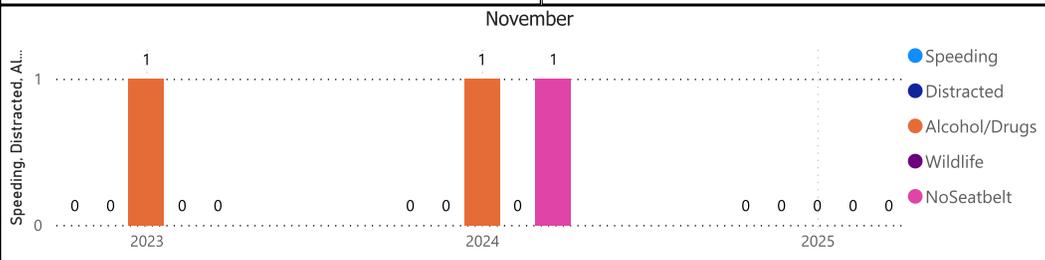
**Fatalities in Detachment Area - Persons Killed**

November							
Type	Motor Vehicle		Motorized Snow Vehicle		Off-Road Vehicle		
Year	Persons Killed	% Change	Persons Killed	% Change	Persons Killed	% Change	
2023	2	--	0	--	0	--	
2024	1	-50.0%	0	--	0	--	
2025	0	-100.0%	0	--	0	--	

YTD							
Type	Motor Vehicle		Motorized Snow Vehicle		Off-Road Vehicle		
Year	Persons Killed	% Change	Persons Killed	% Change	Persons Killed	% Change	
2023	17	--	0	--	0	--	
2024	9	-47.1%	0	--	2	--	
2025	10	11.1%	0	--	1	-50.0%	

**Primary Causal Factors in Fatal Motor Vehicle Collisions**

	November			YTD		
	2023	2024	2025	2023	2024	2025
Speeding	0	0	0	3	2	4
Speeding % Change	--	--	--	--	-33.3%	100.0%
Distracted	0	0	0	2	4	1
Distracted % Change	--	--	--	--	100.0%	-75.0%
Alcohol/Drugs	1	1	0	5	2	1
Alcohol/Drugs % Change	--	0.0%	-100.0%	--	-60.0%	-50.0%
Wildlife	0	0	0	0	0	0
Wildlife % Change	--	--	--	--	--	--
NoSeatbelt	0	1	0	3	2	2
NoSeatbelt YoY%	--	--	-100.0%	--	-33.3%	0.0%



Data source (Collision Reporting System) date:  
07-Jan-2026

Detachment: 6T - WELLINGTON COUNTY (Centre Wellington)

Location code(s): 6T00 - WELLINGTON COUNTY (Centre Wellington), 6T10 - WELLINGTON COUNTY (South Wellington), 6T40 - WELLINGTON COUNTY (North Wellington)

Area(s): ALL

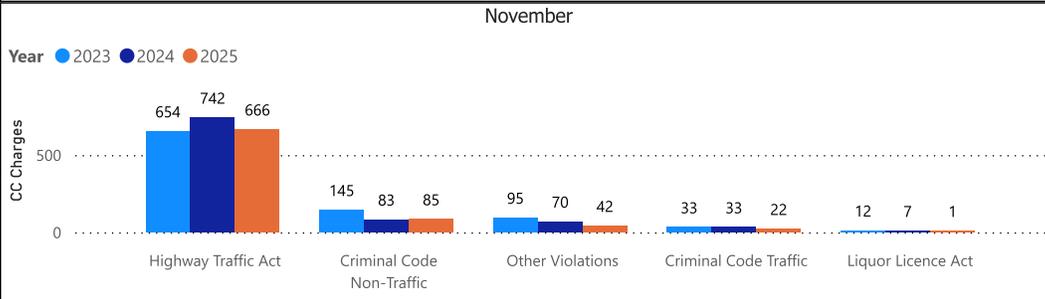
Data source date:  
07-Jan-2026

Report Generated on:  
07-Jan-2026 2:31:23 PM

**OPP Detachment Board Report  
Records Management System  
November 2025**

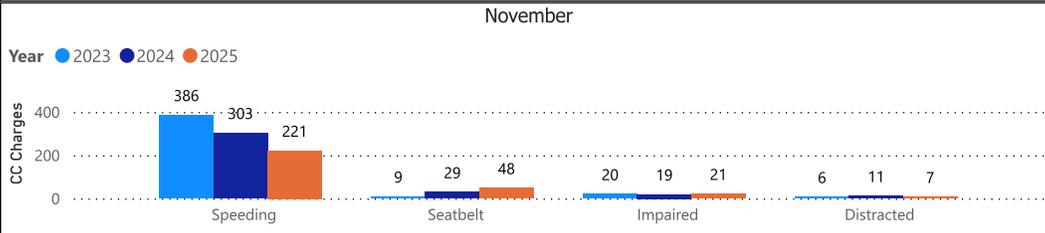
Criminal Code and Provincial Statute Charges Laid						
November						
Year	2023		2024		2025	
ChargeCategory1	Offence Count	% Change	Offence Count	% Change	Offence Count	% Change
Criminal Code Non-Traffic	145	--	83	-42.8%	85	2.4%
Criminal Code Traffic	33	--	33	0.0%	22	-33.3%
Highway Traffic Act	654	--	742	13.5%	666	-10.2%
Liquor Licence Act	12	--	7	-41.7%	1	-85.7%
Other Violations	95	--	70	-26.3%	42	-40.0%
<b>Total</b>	<b>939</b>	<b>--</b>	<b>935</b>	<b>-0.4%</b>	<b>816</b>	<b>-12.7%</b>

YTD						
Year	2023		2024		2025	
ChargeCategory1	Offence Count	% Change	Offence Count	% Change	Offence Count	% Change
Criminal Code Non-Traffic	1,314	--	1,339	1.9%	1,192	-11.0%
Criminal Code Traffic	331	--	342	3.3%	338	-1.2%
Highway Traffic Act	6,712	--	8,957	33.4%	7,484	-16.4%
Liquor Licence Act	101	--	87	-13.9%	63	-27.6%
Other Violations	681	--	770	13.1%	752	-2.3%
<b>Total</b>	<b>9,139</b>	<b>--</b>	<b>11,495</b>	<b>25.8%</b>	<b>9,829</b>	<b>-14.5%</b>



Traffic Related Charges						
November						
Year	2023		2024		2025	
ChargeCategory2	Offence Count	% Change	Offence Count	% Change	Offence Count	% Change
Speeding	386	--	303	-21.5%	221	-27.1%
Seatbelt	9	--	29	222.2%	48	65.5%
Impaired	20	--	19	-5.0%	21	10.5%
Distracted	6	--	11	83.3%	7	-36.4%

YTD						
Year	2023		2024		2025	
ChargeCategory2	Offence Count	% Change	Offence Count	% Change	Offence Count	% Change
Speeding	3,161	--	4,199	32.8%	2,357	-43.9%
Seatbelt	296	--	598	102.0%	690	15.4%
Impaired	215	--	213	-0.9%	230	8.0%
Distracted	72	--	104	44.4%	146	40.4%



Detachment: 6T - WELLINGTON COUNTY (Centre Wellington)

Location code(s): 6T00 - WELLINGTON COUNTY (Centre Wellington), 6T10 - WELLINGTON COUNTY (South Wellington), 6T40 - WELLINGTON COUNTY (North Wellington)

Area(s): ALL

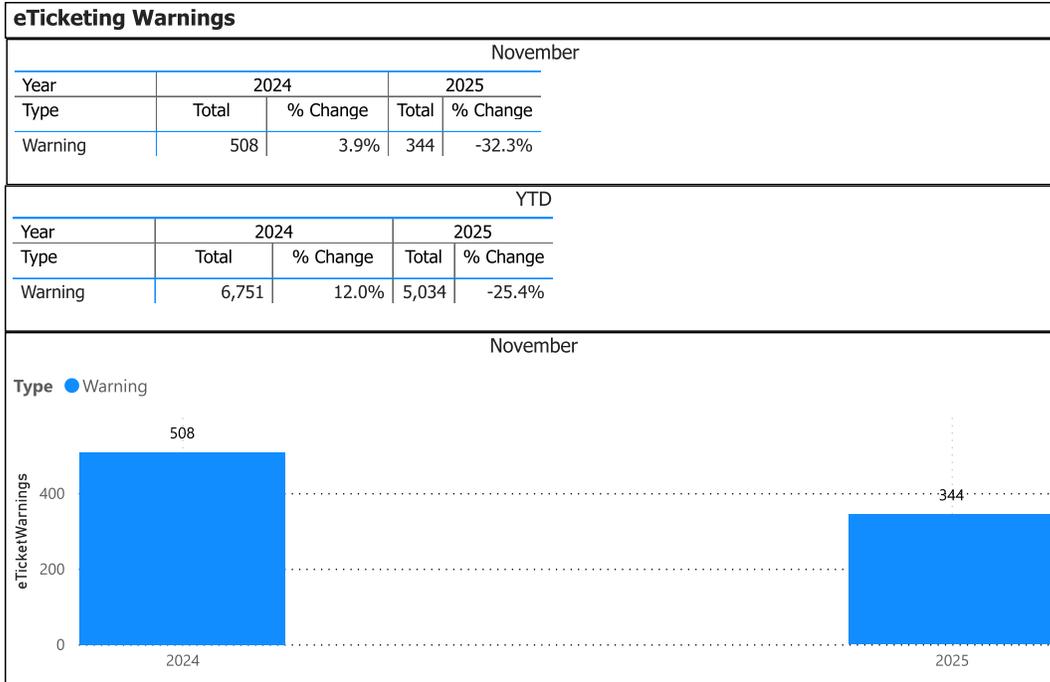
Data source date:

7-Jan-26

Report Generated on:

07-Jan-2026 2:31:23 PM

**OPP Detachment Board Report  
Records Management System  
November 2025**



*Note: The eTicketing system was not fully implemented until the end of 2022, therefore data is only available beginning in 2023. % Change in 2023 may appear higher in this report due to the incomplete 2022 data.*

**Detachment: 6T - WELLINGTON COUNTY (Centre Wellington)**

Location code(s): 6T00 - WELLINGTON COUNTY (Centre Wellington), 6T10 - WELLINGTON COUNTY (South Wellington), 6T40 - WELLINGTON COUNTY (North Wellington)

Area(s): ALL

Data source date:

7-Jan-26

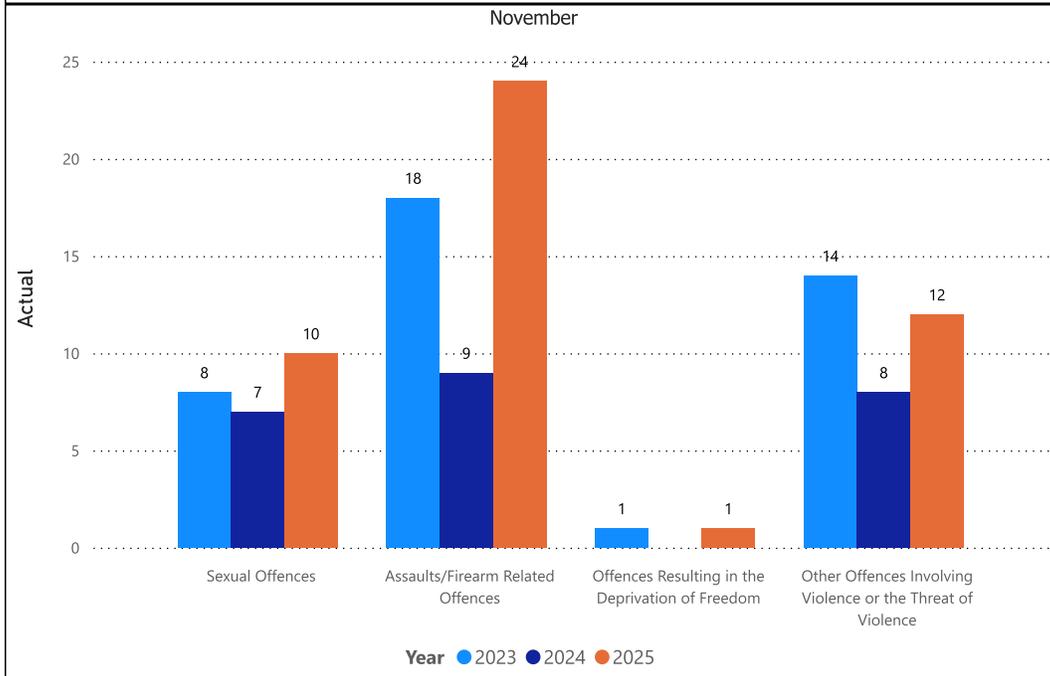
Report Generated on:

07-Jan-2026 2:33:10 PM

**OPP Detachment Board Report  
Records Management System  
November 2025**

Violent Crime						
November						
Year	2023		2024		2025	
ViolationGrp	Actual	% Change	Actual	% Change	Actual	% Change
Homicides	0	--	0	--	0	--
Other Offences Causing Death	0	--	0	--	0	--
Attempted Murder	0	--	0	--	0	--
Sexual Offences	8	--	7	-12.5%	10	42.9%
Assaults/Firearm Related Offences	18	--	9	-50.0%	24	166.7%
Offences Resulting in the Deprivation of Freedom	1	--	0	-100.0%	1	--
Robbery	0	--	0	--	0	--
Other Offences Involving Violence or the Threat of Violence	14	--	8	-42.9%	12	50.0%
Offences in Relation to Sexual Services	0	--	0	--	0	--
<b>Total</b>	<b>41</b>	<b>--</b>	<b>24</b>	<b>-41.5%</b>	<b>47</b>	<b>95.8%</b>

YTD						
Year	2023		2024		2025	
ViolationGrp	Actual	% Change	Actual	% Change	Actual	% Change
Homicides	1	--	0	-100.0%	1	--
Other Offences Causing Death	0	--	0	--	0	--
Attempted Murder	0	--	0	--	0	--
Sexual Offences	76	--	68	-10.5%	77	13.2%
Assaults/Firearm Related Offences	195	--	209	7.2%	240	14.8%
Offences Resulting in the Deprivation of Freedom	6	--	2	-66.7%	2	0.0%
Robbery	4	--	2	-50.0%	6	200.0%
Other Offences Involving Violence or the Threat of Violence	134	--	145	8.2%	167	15.2%
Offences in Relation to Sexual Services	0	--	0	--	0	--
<b>Total</b>	<b>416</b>	<b>--</b>	<b>426</b>	<b>2.4%</b>	<b>493</b>	<b>15.7%</b>



Detachment: 6T - WELLINGTON COUNTY (Centre Wellington)

Location code(s): 6T00 - WELLINGTON COUNTY (Centre Wellington), 6T10 - WELLINGTON COUNTY (South Wellington), 6T40 - WELLINGTON COUNTY (North Wellington)

Area(s): ALL

Data source date:  
07-Jan-2026

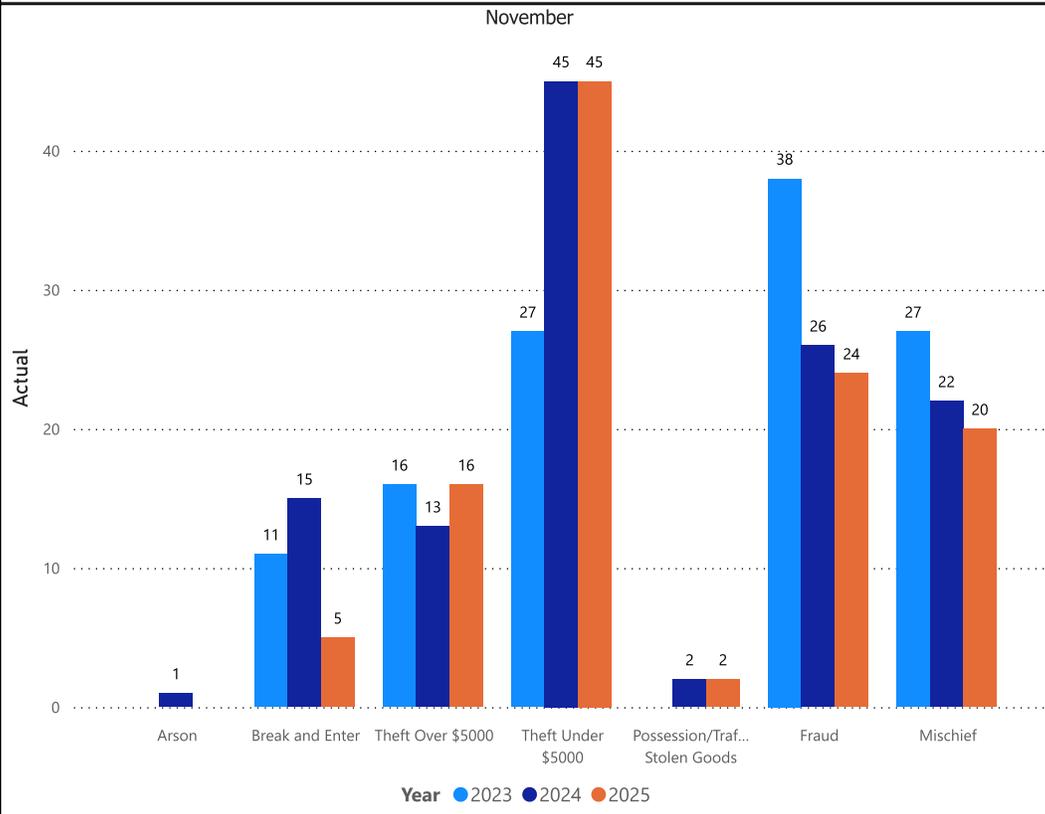
Report Generated on:  
07-Jan-2026 2:31:23 PM

**OPP Detachment Board Report  
Records Management System  
November 2025**

Property Crime						
November						
Year	2023		2024		2025	
ViolationGrp	Actual	% Change	Actual	% Change	Actual	% Change
Arson	0	--	1	--	0	-100.0%
Break and Enter	11	--	15	36.4%	5	-66.7%
Theft Over \$5000	16	--	13	-18.8%	16	23.1%
Theft Under \$5000	27	--	45	66.7%	45	0.0%
Possession/Trafficking Stolen Goods	0	--	2	--	2	0.0%
Fraud	38	--	26	-31.6%	24	-7.7%
Mischief	27	--	22	-18.5%	20	-9.1%
<b>Total</b>	<b>119</b>	<b>--</b>	<b>124</b>	<b>4.2%</b>	<b>112</b>	<b>-9.7%</b>

YTD						
Year	2023		2024		2025	
ViolationGrp	Actual	% Change	Actual	% Change	Actual	% Change
Arson	12	--	4	-66.7%	3	-25.0%
Break and Enter	109	--	124	13.8%	107	-13.7%
Theft Over \$5000	175	--	191	9.1%	170	-11.0%
Theft Under \$5000	381	--	451	18.4%	415	-8.0%
Possession/Trafficking Stolen Goods	19	--	15	-21.1%	18	20.0%
Fraud	425	--	398	-6.4%	363	-8.8%
Mischief	250	--	201	-19.6%	259	28.9%
<b>Total</b>	<b>1371</b>	<b>--</b>	<b>1384</b>	<b>0.9%</b>	<b>1335</b>	<b>-3.5%</b>



Detachment: 6T - WELLINGTON COUNTY (Centre Wellington)

Location code(s): 6T00 - WELLINGTON COUNTY (Centre Wellington), 6T10 - WELLINGTON COUNTY (South Wellington), 6T40 - WELLINGTON COUNTY (North Wellington)

Area(s): ALL

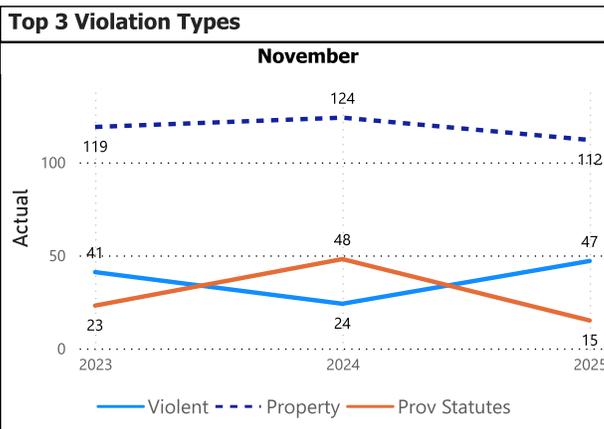
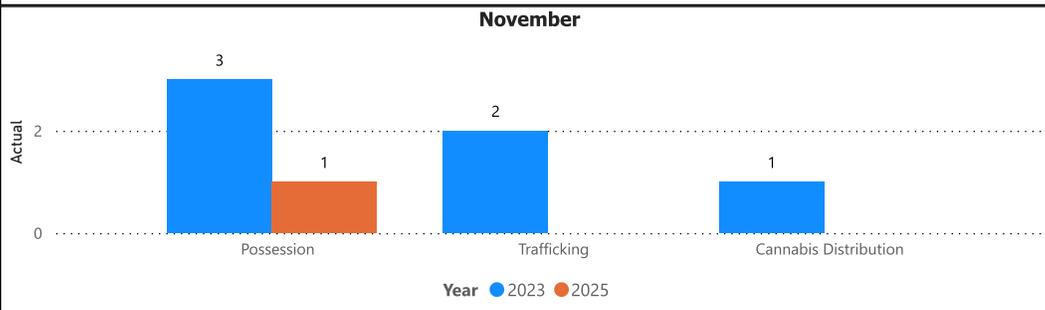
Data source date:  
07-Jan-2026

Report Generated on:  
07-Jan-2026 2:31:23 PM

**OPP Detachment Board Report  
Records Management System  
November 2025**

<b>Drug Crime</b>						
<b>November</b>						
Year	2023		2024		2025	
ViolationGrp	Actual	% Change	Actual	% Change	Actual	% Change
Possession	3	--	0	-100.0%	1	--
Trafficking	2	--	0	-100.0%	0	--
Importation & Production	0	--	0	--	0	--
Cannabis Possession	0	--	0	--	0	--
Cannabis Distribution	1	--	0	-100.0%	0	--
Cannabis Sale	0	--	0	--	0	--
Cannabis Importation & Exportation	0	--	0	--	0	--
Cannabis Production	0	--	0	--	0	--
Other Cannabis Violations	0	--	0	--	0	--
<b>Total</b>	<b>6</b>	<b>--</b>	<b>0</b>	<b>-100.0%</b>	<b>1</b>	<b>--</b>

<b>YTD</b>						
Year	2023		2024		2025	
ViolationGrp	Actual	% Change	Actual	% Change	Actual	% Change
Possession	20	--	18	-10.0%	7	-61.1%
Trafficking	11	--	13	18.2%	12	-7.7%
Importation & Production	0	--	1	--	0	-100.0%
Cannabis Possession	1	--	0	-100.0%	0	--
Cannabis Distribution	1	--	0	-100.0%	0	--
Cannabis Sale	0	--	1	--	0	-100.0%
Cannabis Importation & Exportation	0	--	0	--	0	--
Cannabis Production	1	--	1	0.0%	0	-100.0%
Other Cannabis Violations	0	--	0	--	1	--
<b>Total</b>	<b>34</b>	<b>--</b>	<b>34</b>	<b>0.0%</b>	<b>20</b>	<b>-41.2%</b>



**Top 5 Violation Groups**

**November**

ViolationGrp	2023	2024	2025	Total
Theft Under \$5000	27	45	45	<b>117</b>
Fraud	38	26	24	<b>88</b>
Provincial Statutes	23	48	15	<b>86</b>
Mischief	27	22	20	<b>69</b>
Assaults/Firearm Related Offences	18	9	24	<b>51</b>

Detachment: 6T - WELLINGTON COUNTY (Centre Wellington)

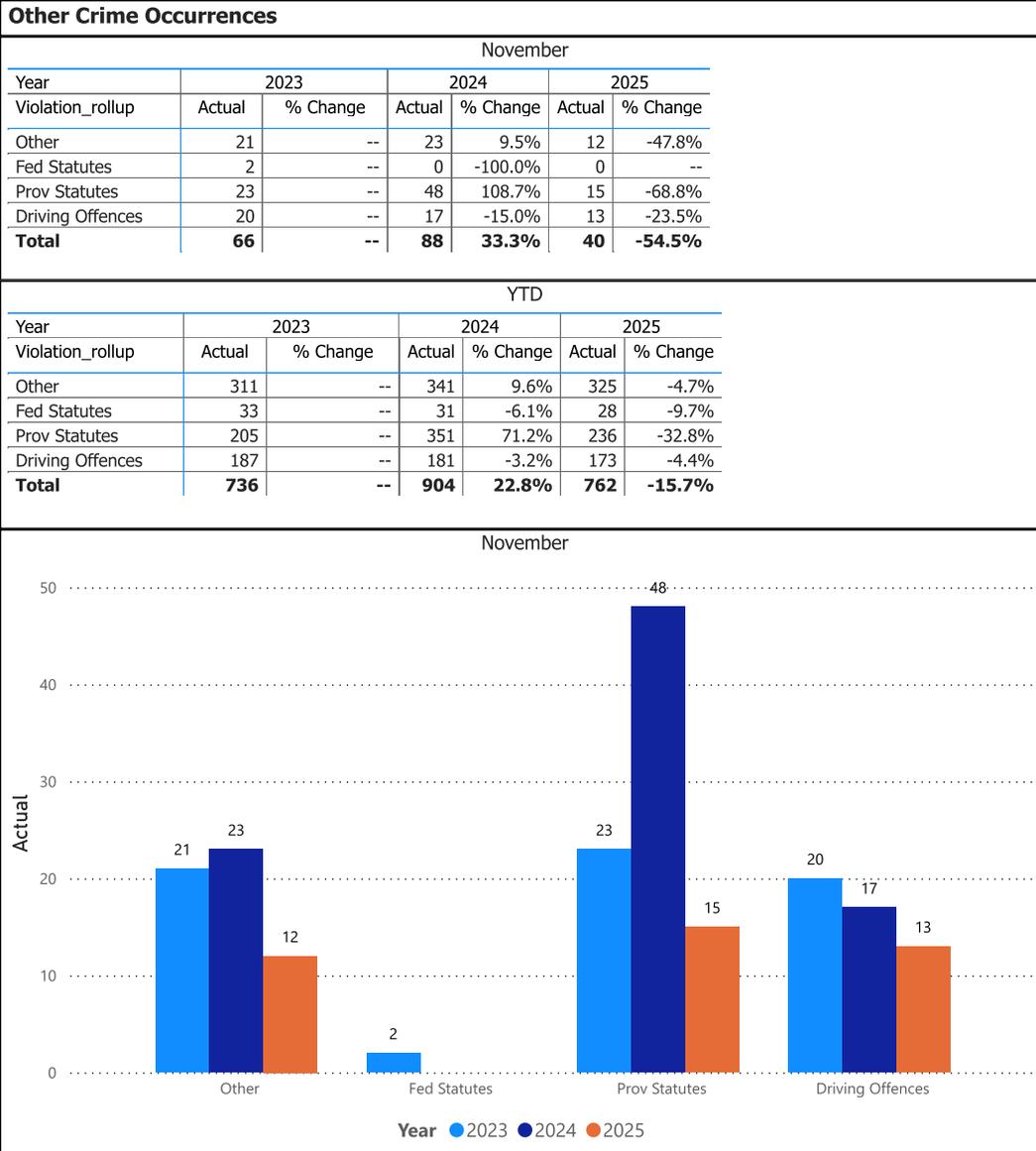
Location code(s): 6T00 - WELLINGTON COUNTY (Centre Wellington), 6T10 - WELLINGTON COUNTY (South Wellington), 6T40 - WELLINGTON COUNTY (North Wellington)

Area(s): ALL

Data source date:  
07-Jan-2026

Report Generated on:  
07-Jan-2026 2:31:23 PM

**OPP Detachment Board Report  
Records Management System  
November 2025**



Detachment: 6T - WELLINGTON COUNTY (Centre Wellington)

Location code(s): 6T00 - WELLINGTON COUNTY (Centre Wellington), 6T10 - WELLINGTON COUNTY (South Wellington), 6T40 - WELLINGTON COUNTY (North Wellington)

Area(s): ALL

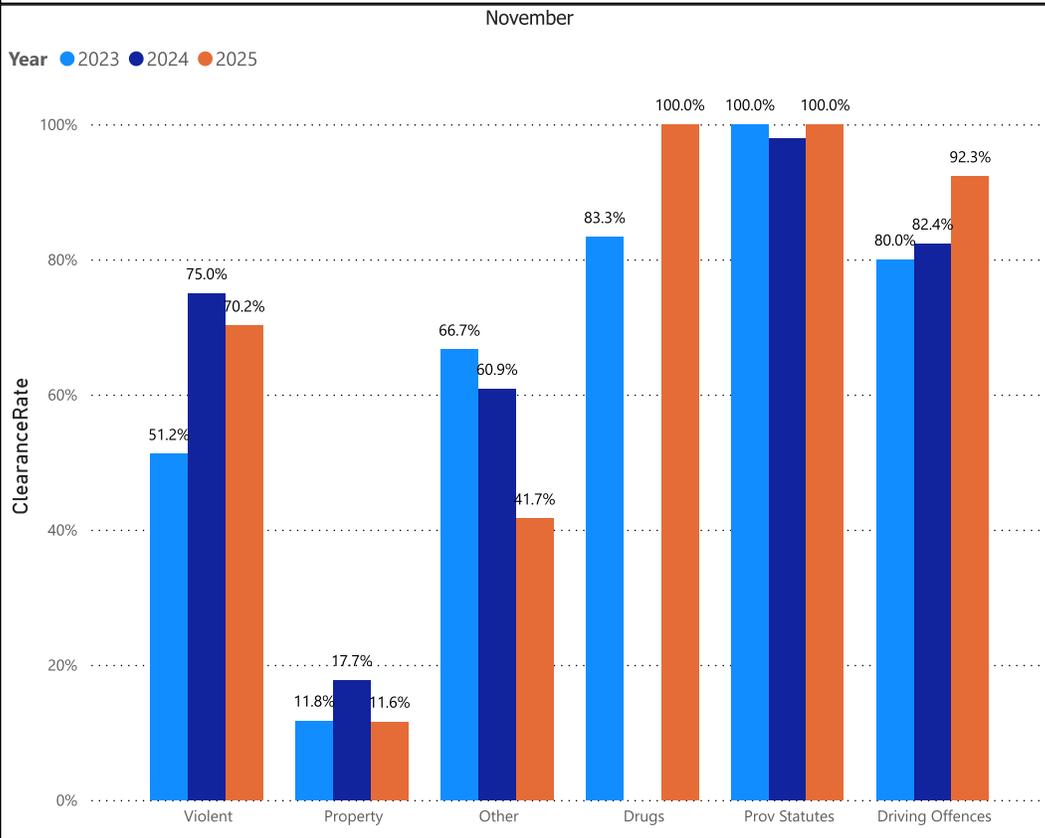
Data source date:  
07-Jan-2026

Report Generated on:  
07-Jan-2026 2:31:23 PM

**OPP Detachment Board Report  
Records Management System  
November 2025**

Clearance Rate						
November						
Year	2023		2024		2025	
	%	% Change	%	% Change	%	% Change
Violent	51.2%	--	75.0%	46.4%	70.2%	-6.4%
Property	11.8%	--	17.7%	50.8%	11.6%	-34.6%
Other	66.7%	--	60.9%	-8.7%	41.7%	-31.5%
Drugs	83.3%	--		-100.0%	100.0%	--
Fed Statutes	0.0%	--		--		
Prov Statutes	100.0%	--	97.9%	-2.1%	100.0%	2.1%
Driving Offences	80.0%	--	82.4%	2.9%	92.3%	12.1%

YTD						
Year	2023		2024		2025	
	%	% Change	%	% Change	%	% Change
Violation_rollup						
Violent	61.1%	--	64.3%	5.3%	70.2%	9.1%
Property	15.2%	--	14.5%	-5.2%	11.9%	-17.6%
Other	64.0%	--	65.4%	2.2%	67.7%	3.5%
Drugs	88.2%	--	67.6%	-23.3%	75.0%	10.9%
Fed Statutes	81.8%	--	100.0%	22.2%	96.4%	-3.6%
Prov Statutes	95.1%	--	95.4%	0.3%	96.2%	0.8%
Driving Offences	86.1%	--	77.3%	-10.2%	86.7%	12.1%



Detachment: 6T - WELLINGTON COUNTY (Centre Wellington)

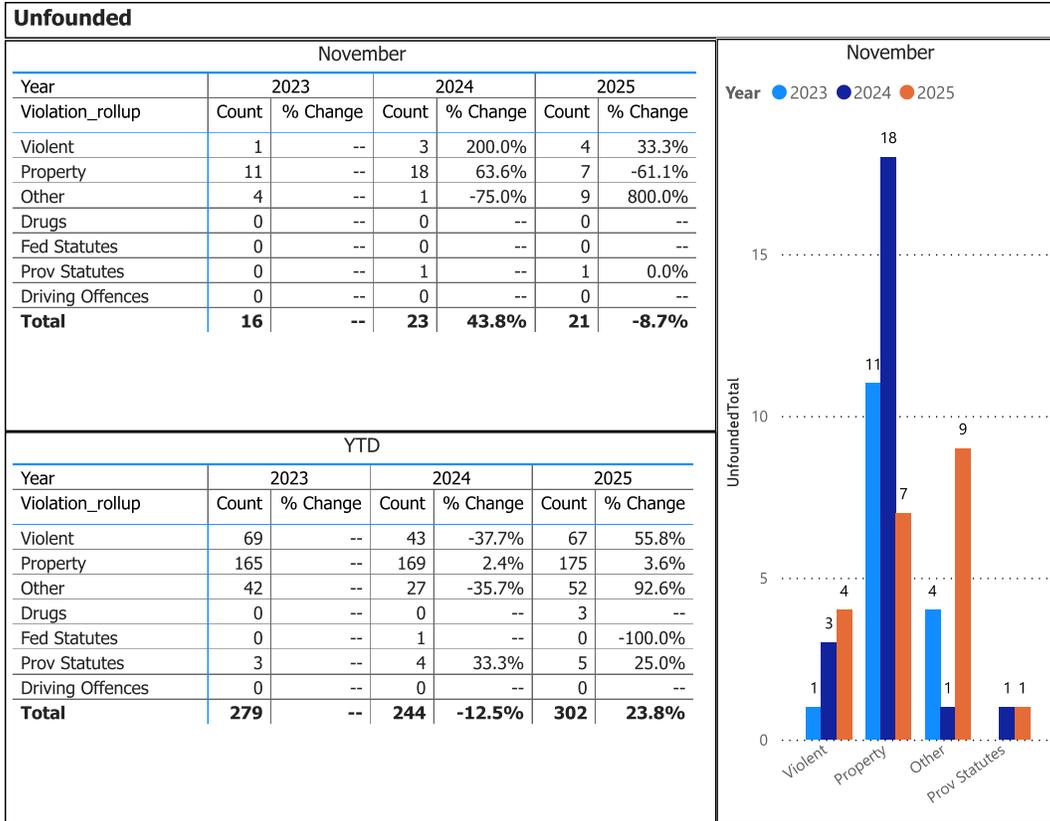
Location code(s): 6T00 - WELLINGTON COUNTY (Centre Wellington), 6T10 - WELLINGTON COUNTY (South Wellington), 6T40 - WELLINGTON COUNTY (North Wellington)

Area(s): ALL

Data source date:  
07-Jan-2026

Report Generated on:  
07-Jan-2026 2:31:23 PM

**OPP Detachment Board Report  
Records Management System  
November 2025**



Detachment: 6T - WELLINGTON COUNTY (Centre Wellington)

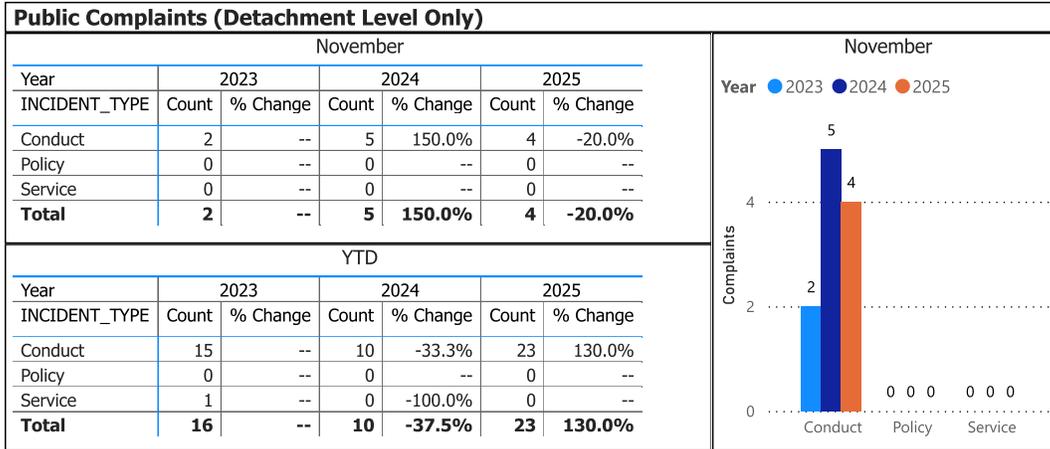
Location code(s): 6T00 - WELLINGTON COUNTY (Centre Wellington), 6T10 - WELLINGTON COUNTY (South Wellington), 6T40 - WELLINGTON COUNTY (North Wellington)

Area(s): ALL

Data source date:  
07-Jan-2026

Report Generated on:  
07-Jan-2026 2:31:23 PM

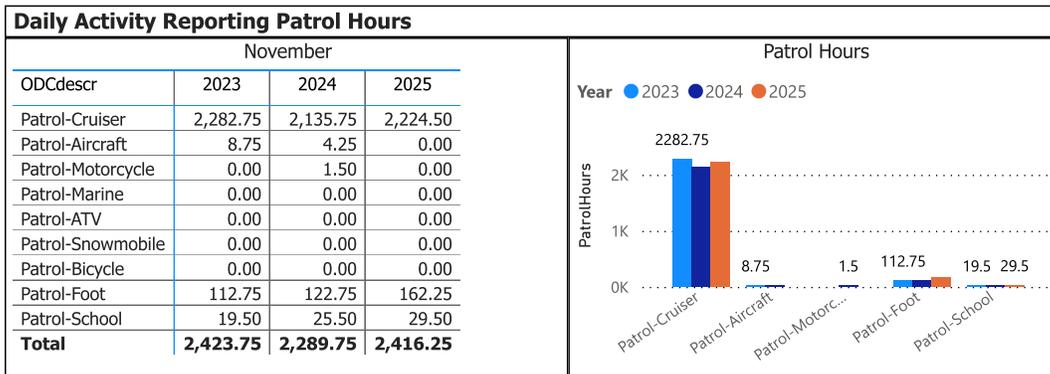
**OPP Detachment Board Report  
Records Management System  
November 2025**



Data source: RMS Data Feed  
Ontario Provincial Police, Professional Standards Bureau Commander Reports - File Manager System

Data source date:  
07-Jan-2026

**Daily Activity Reporting**



Data source (Daily Activity Reporting System) date:  
07-Jan-2026

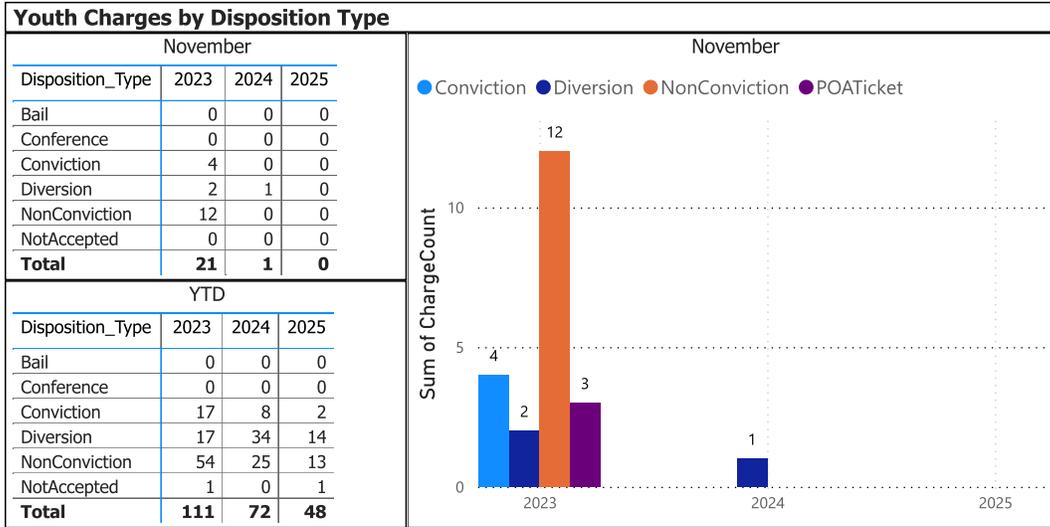
Detachment: 6T - WELLINGTON COUNTY (Centre Wellington)

Location code(s): 6T00 - WELLINGTON COUNTY (Centre Wellington), 6T10 - WELLINGTON COUNTY (South Wellington), 6T40 - WELLINGTON COUNTY (North Wellington)

Data source date:  
07-Jan-2026

Report Generated on:  
07-Jan-2026 2:31:23 PM

**OPP Detachment Board Report  
Records Management System  
November 2025**



**Youth Charges by Disposition and Occurrence Type**

November		
Year	2025	Total
OccType		
<b>Total</b>		<b>0</b>

**YTD**

Year	2025						
	Bail	Conference	Conviction	Diversion	NonConviction	NotAccepted	POATicket
Assault	0		0	0	4	0	
eTicket - Person			0	0	0	0	7
eTicket - Vehicle			0	0	0	1	11
Impaired/over 80			0		2	0	
Intimate Partner Violence			0	0	6		
Mischief		0	0	7	0	0	0
Sexual assault			1	2	1	0	
Theft			0	2	0	0	
Threats			0	2	0	0	
Traffic enforcement - H.T.A.			1	0	0	0	0
Weapons			0	1	0	0	
<b>Total</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>14</b>	<b>13</b>	<b>1</b>	<b>18</b>

The tables and chart on this page present summarized youth charges by disposition and occurrence type that have been recorded in the OPP Niche RMS application. Of note... the Niche data sourced for this report page only lists youth charges that have had a disposition type entered against them. Therefore, please be aware that the counts of youth charges entries on this report page are under stating the potential sum of youth charges that are in OPP Niche RMS.

**Detachment: 6T - WELLINGTON COUNTY (Centre Wellington)**

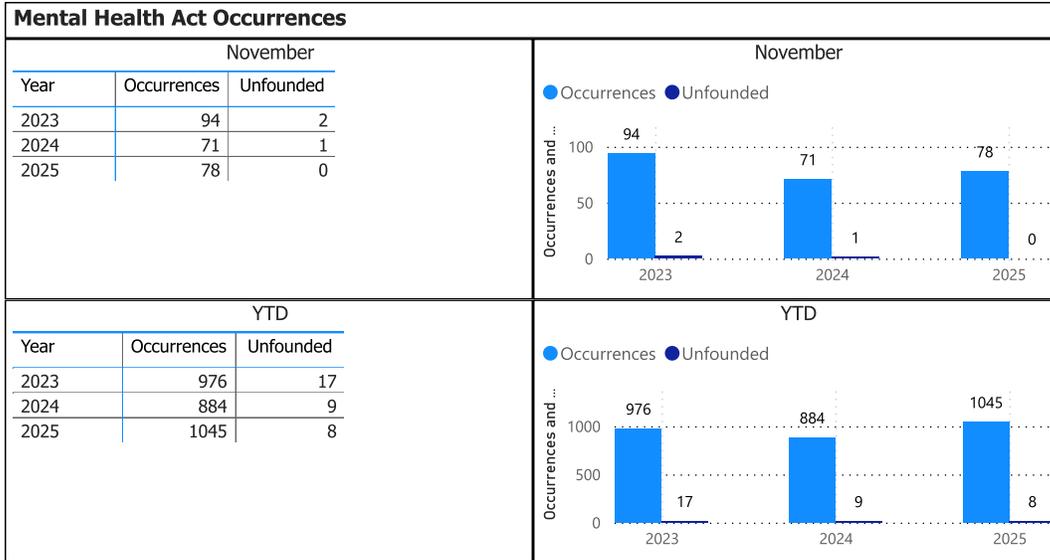
Location code(s): 6T00 - WELLINGTON COUNTY (Centre Wellington), 6T10 - WELLINGTON COUNTY (South Wellington), 6T40 - WELLINGTON COUNTY (North Wellington)

Area(s): ALL

Data source date:  
07-Jan-2026

Report Generated on:  
07-Jan-2026 2:34:51 PM

**OPP Detachment Board Report  
Records Management System  
November 2025**



**Mental Health Act Occurrences by Occurrence Type**

November		
Year	2025	
OccurrenceType	Occurrences	Unfounded
	1	0
Assault	3	0
Attempt or threat of suicide	9	0
Cyber Enabled Crime - Online Fraud	1	0
eTicket - Person	1	0
Family dispute	4	0
Fraud	1	0
Intimate Partner Violence	6	0
Mental health act	43	0
Missing person	1	0
Missing person located	1	0
Neighbour dispute	1	0
Person Well-Being Check	1	0
Sexual assault	1	0
Suspicious person	1	0
Theft	2	0
Warrants	1	0
<b>Total</b>	<b>78</b>	<b>0</b>

Detachment: 6T - WELLINGTON COUNTY (Centre Wellington)

Location code(s): 6T00 - WELLINGTON COUNTY (Centre Wellington), 6T10 - WELLINGTON COUNTY (South Wellington), 6T40 - WELLINGTON COUNTY (North Wellington)

Area(s): ALL

Data source date:  
07-Jan-2026

Report Generated on:  
07-Jan-2026 2:31:23 PM

**OPP Detachment Board Report  
Records Management System  
November 2025**

<b>Overdose Occurrences</b>							
November				YTD			
Fatal	2023	2024	2025	Fatal	2023	2024	2025
<input type="checkbox"/> <b>Fatal</b>	<b>0</b>	<b>1</b>	<b>0</b>	<input type="checkbox"/> <b>Fatal</b>	<b>3</b>	<b>3</b>	<b>2</b>
non-opioid overdose	0	1	0	non-opioid overdose	0	3	1
opioid overdose	0	0	0	opioid overdose	3	0	1
<input type="checkbox"/> <b>non-Fatal</b>	<b>0</b>	<b>1</b>	<b>0</b>	<input type="checkbox"/> <b>non-Fatal</b>	<b>2</b>	<b>4</b>	<b>3</b>
non-opioid overdose	0	0	0	non-opioid overdose	2	1	0
opioid overdose	0	1	0	opioid overdose	0	3	3
<b>Total</b>	<b>0</b>	<b>2</b>	<b>0</b>	<b>Total</b>	<b>5</b>	<b>7</b>	<b>5</b>

<b>Fatal Overdose Occurrences</b>		<b>Non-Fatal Overdose Occurrences</b>	
November		November	
<input type="checkbox"/> non-opioid overdose <input checked="" type="checkbox"/> opioid overdose		<input type="checkbox"/> non-opioid overdose <input checked="" type="checkbox"/> opioid overdose	

Detachment: 6T - WELLINGTON COUNTY (Centre Wellington)

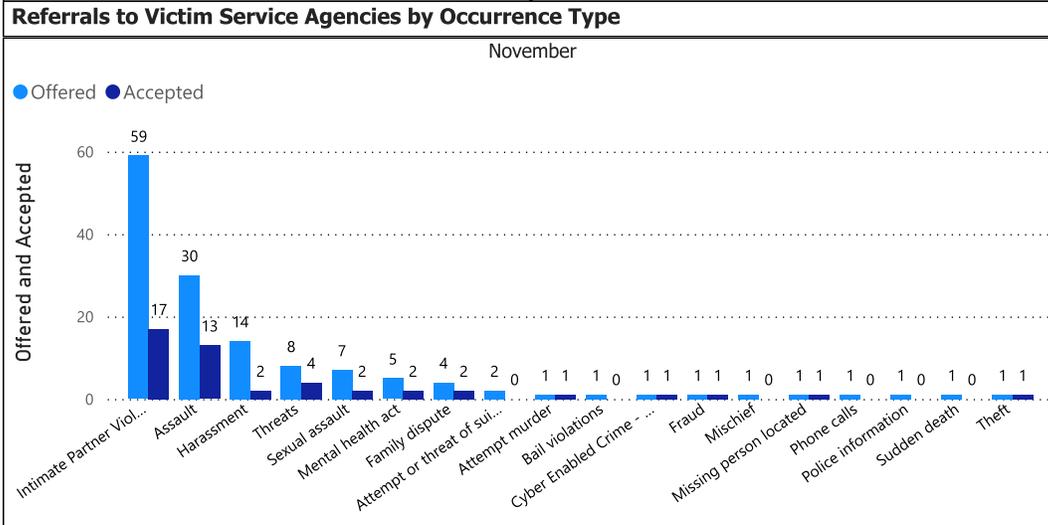
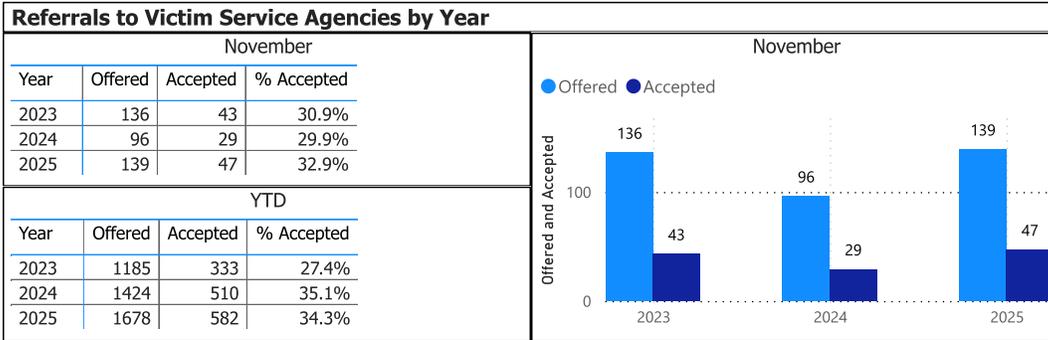
Location code(s): 6T00 - WELLINGTON COUNTY (Centre Wellington), 6T10 - WELLINGTON COUNTY (South Wellington), 6T40 - WELLINGTON COUNTY (North Wellington)

Area(s): ALL

Data source date:  
07-Jan-2026

Report Generated on:  
07-Jan-2026 2:31:23 PM

**OPP Detachment Board Report  
Records Management System  
November 2025**



### Referrals Accepted (%) by Age Group

November			
PersonAgeRange	2023	2024	2025
	10.5%		
11 - 16	50.0%	66.7%	35.3%
17 - 25	100.0%	40.0%	41.7%
26 - 45	100.0%	26.0%	23.0%
46 - 65	90.9%	34.6%	46.4%
6 - 10	100.0%		
Over 65	100.0%	16.7%	36.4%
Under 6	100.0%	0.0%	0.0%

### Referrals Not Offered

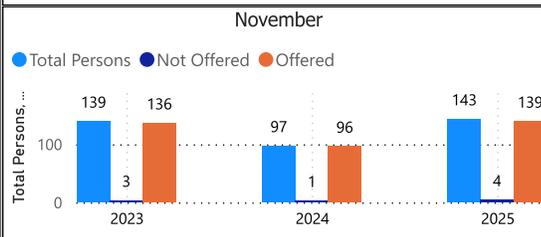
November			
ServicesNotOfferedReason	2023	2024	2025
	0	0	0
	0	0	0
Victim deceased or unable to respond	3	1	4
Victim resides outside Ontario	0	0	0

### YTD

PersonAgeRange	2023	2024	2025
	8.2%	7.8%	
11 - 16	84.6%	38.1%	42.1%
17 - 25	93.9%	45.7%	33.8%
26 - 45	97.1%	42.3%	33.2%
46 - 65	96.2%	45.0%	34.5%
6 - 10	100.0%	20.0%	38.1%
Over 65	100.0%	35.0%	35.9%
Under 6	100.0%	33.3%	20.8%

### YTD

ServicesNotOfferedReason	2023	2024	2025
	0	0	0
	0	0	1
Victim deceased or unable to respond	26	31	18
Victim resides outside Ontario	4	2	1



Detachment: 6T - WELLINGTON COUNTY (Centre Wellington)

Location code(s): 6T00 - WELLINGTON COUNTY (Centre Wellington), 6T10 - WELLINGTON COUNTY (South Wellington), 6T40 - WELLINGTON COUNTY (North Wellington)

Area(s): ALL

Data source date:  
07-Jan-2026

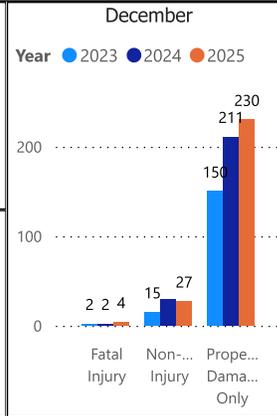
Report Generated on:  
07-Jan-2026 2:31:23 PM

**OPP Detachment Board Report  
Collision Reporting System  
December 2025**

<b>Motor Vehicle Collisions by Type</b>						
December						
Year	2023		2024		2025	
CollisionType	Incidents	% Change	Incidents	% Change	Incidents	% Change
Fatal Injury	2	--	2	0.0%	4	100.0%
Non-Fatal Injury	15	--	29	93.3%	27	-6.9%
Property Damage Only	150	--	211	40.7%	230	9.0%
<b>Total</b>	<b>167</b>	<b>--</b>	<b>242</b>	<b>44.9%</b>	<b>261</b>	<b>7.9%</b>

YTD						
Year	2023		2024		2025	
CollisionType	Incidents	% Change	Incidents	% Change	Incidents	% Change
Fatal Injury	18	--	12	-33.3%	14	16.7%
Non-Fatal Injury	246	--	271	10.2%	277	2.2%
Property Damage Only	1707	--	1919	12.4%	1871	-2.5%
<b>Total</b>	<b>1971</b>	<b>--</b>	<b>2202</b>	<b>11.7%</b>	<b>2162</b>	<b>-1.8%</b>



Data source (Collision Reporting System) date:  
07-Jan-2026

Detachment: 6T - WELLINGTON COUNTY (Centre Wellington)

Location code(s): 6T00 - WELLINGTON COUNTY (Centre Wellington), 6T10 - WELLINGTON COUNTY (South Wellington), 6T40 - WELLINGTON COUNTY (North Wellington)

Area(s): ALL

Data source date:  
07-Jan-2026

Report Generated on:  
07-Jan-2026 10:58:42 AM

**OPP Detachment Board Report  
Collision Reporting System  
December 2025**

**Fatalities in Detachment Area - Incidents**

December									
Type	Motor Vehicle			Motorized Snow Vehicle			Off-Road Vehicle		
Year	Alcohol/Drugs	Incidents	% Change	Alcohol/Drugs	Incidents	% Change	Alcohol/Drugs	Incidents	% Change
2023	1	2	--	0	0	--	0	0	--
2024	0	2	0.0%	0	0	--	0	0	--
2025	0	4	100.0%	0	0	--	0	0	--

YTD									
Type	Motor Vehicle			Motorized Snow Vehicle			Off-Road Vehicle		
Year	Alcohol/Drugs	Incidents	% Change	Alcohol/Drugs	Incidents	% Change	Alcohol/Drugs	Incidents	% Change
2023	6	18	--	0	0	--	0	0	--
2024	1	10	-44.4%	0	0	--	1	2	--
2025	0	13	30.0%	0	0	--	1	1	-50.0%

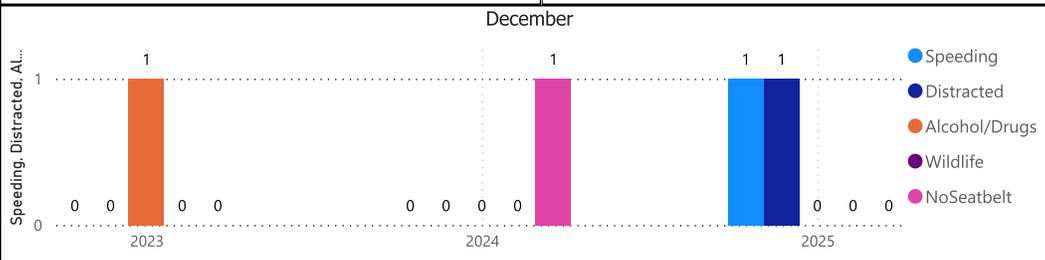
**Fatalities in Detachment Area - Persons Killed**

December							
Type	Motor Vehicle		Motorized Snow Vehicle		Off-Road Vehicle		
Year	Persons Killed	% Change	Persons Killed	% Change	Persons Killed	% Change	
2023	2	--	0	--	0	--	
2024	2	0.0%	0	--	0	--	
2025	4	100.0%	0	--	0	--	

YTD							
Type	Motor Vehicle		Motorized Snow Vehicle		Off-Road Vehicle		
Year	Persons Killed	% Change	Persons Killed	% Change	Persons Killed	% Change	
2023	19	--	0	--	0	--	
2024	11	-42.1%	0	--	2	--	
2025	14	27.3%	0	--	1	-50.0%	

**Primary Causal Factors in Fatal Motor Vehicle Collisions**

	December			YTD		
	2023	2024	2025	2023	2024	2025
Speeding	0	0	1	3	2	5
Speeding % Change	--	--	--	--	-33.3%	150.0%
Distracted	0	0	1	2	4	2
Distracted % Change	--	--	--	--	100.0%	-50.0%
Alcohol/Drugs	1	0	0	6	2	1
Alcohol/Drugs % Change	--	-100.0%	--	--	-66.7%	-50.0%
Wildlife	0	0	0	0	0	0
Wildlife % Change	--	--	--	--	--	--
NoSeatbelt	0	1	0	3	3	2
NoSeatbelt YoY%	--	--	-100.0%	--	0.0%	-33.3%



Data source (Collision Reporting System) date:  
07-Jan-2026

Detachment: 6T - WELLINGTON COUNTY (Centre Wellington)

Location code(s): 6T00 - WELLINGTON COUNTY (Centre Wellington), 6T10 - WELLINGTON COUNTY (South Wellington), 6T40 - WELLINGTON COUNTY (North Wellington)

Area(s): ALL

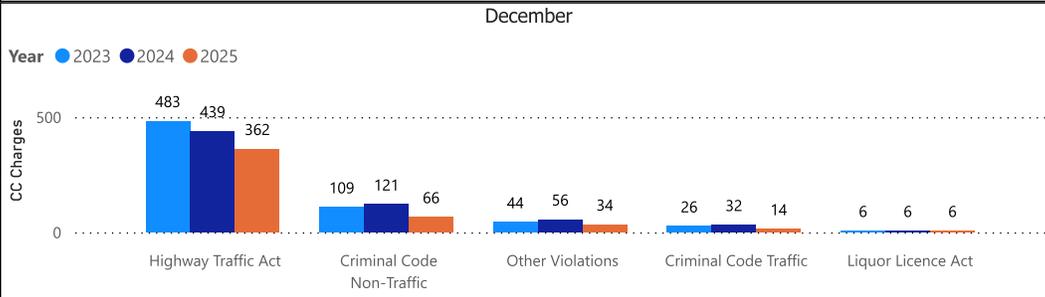
Data source date:  
07-Jan-2026

Report Generated on:  
07-Jan-2026 10:58:42 AM

**OPP Detachment Board Report  
Records Management System  
December 2025**

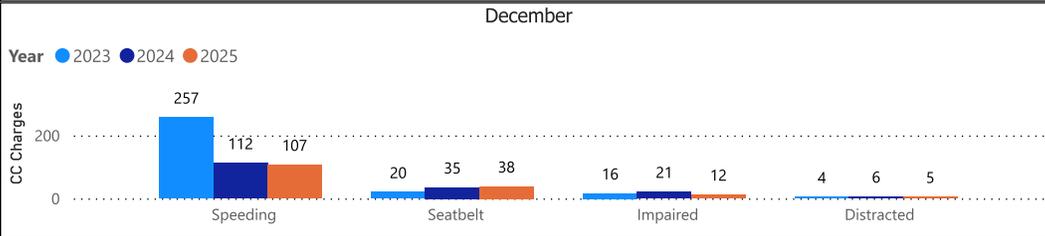
Criminal Code and Provincial Statute Charges Laid						
December						
Year	2023		2024		2025	
ChargeCategory1	Offence Count	% Change	Offence Count	% Change	Offence Count	% Change
Criminal Code Non-Traffic	109	--	121	11.0%	66	-45.5%
Criminal Code Traffic	26	--	32	23.1%	14	-56.3%
Highway Traffic Act	483	--	439	-9.1%	362	-17.5%
Liquor Licence Act	6	--	6	0.0%	6	0.0%
Other Violations	44	--	56	27.3%	34	-39.3%
<b>Total</b>	<b>668</b>	<b>--</b>	<b>654</b>	<b>-2.1%</b>	<b>482</b>	<b>-26.3%</b>

YTD						
Year	2023		2024		2025	
ChargeCategory1	Offence Count	% Change	Offence Count	% Change	Offence Count	% Change
Criminal Code Non-Traffic	1,423	--	1,460	2.6%	1,258	-13.8%
Criminal Code Traffic	357	--	374	4.8%	352	-5.9%
Highway Traffic Act	7,195	--	9,396	30.6%	7,846	-16.5%
Liquor Licence Act	107	--	93	-13.1%	69	-25.8%
Other Violations	725	--	826	13.9%	786	-4.8%
<b>Total</b>	<b>9,807</b>	<b>--</b>	<b>12,149</b>	<b>23.9%</b>	<b>10,311</b>	<b>-15.1%</b>



Traffic Related Charges						
December						
Year	2023		2024		2025	
ChargeCategory2	Offence Count	% Change	Offence Count	% Change	Offence Count	% Change
Speeding	257	--	112	-56.4%	107	-4.5%
Seatbelt	20	--	35	75.0%	38	8.6%
Impaired	16	--	21	31.3%	12	-42.9%
Distracted	4	--	6	50.0%	5	-16.7%

YTD						
Year	2023		2024		2025	
ChargeCategory2	Offence Count	% Change	Offence Count	% Change	Offence Count	% Change
Speeding	3,418	--	4,311	26.1%	2,464	-42.8%
Seatbelt	316	--	633	100.3%	728	15.0%
Impaired	231	--	234	1.3%	242	3.4%
Distracted	76	--	110	44.7%	151	37.3%



Detachment: 6T - WELLINGTON COUNTY (Centre Wellington)

Location code(s): 6T00 - WELLINGTON COUNTY (Centre Wellington), 6T10 - WELLINGTON COUNTY (South Wellington), 6T40 - WELLINGTON COUNTY (North Wellington)

Area(s): ALL

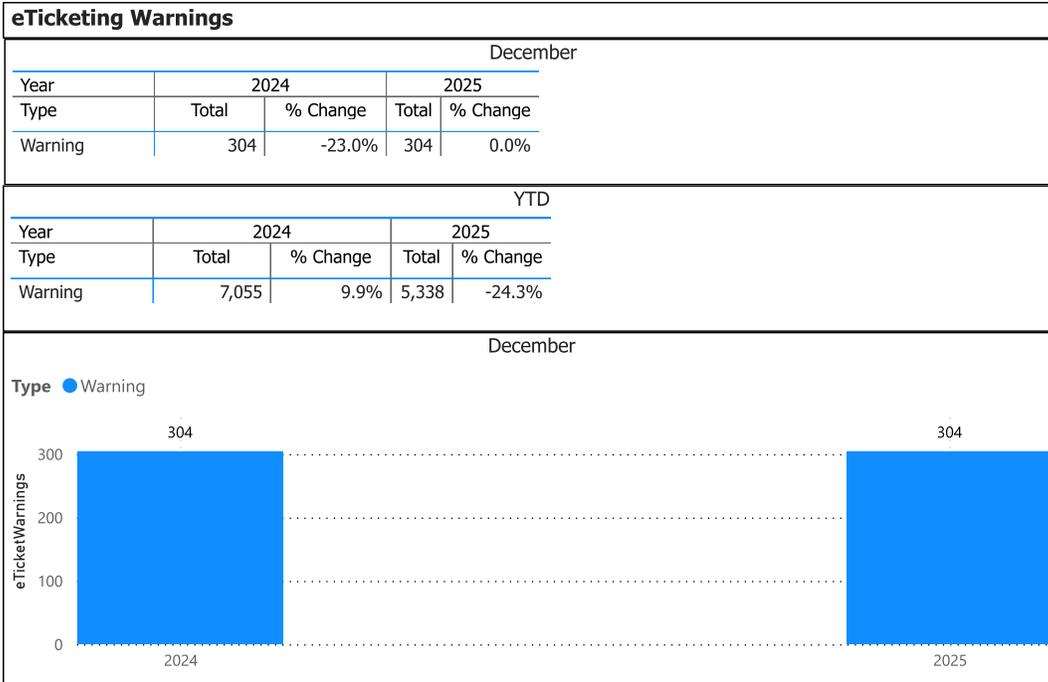
Data source date:

7-Jan-26

Report Generated on:

07-Jan-2026 10:58:42 AM

**OPP Detachment Board Report  
Records Management System  
December 2025**



*Note: The eTicketing system was not fully implemented until the end of 2022, therefore data is only available beginning in 2023. % Change in 2023 may appear higher in this report due to the incomplete 2022 data.*

**Detachment: 6T - WELLINGTON COUNTY (Centre Wellington)**

Location code(s): 6T00 - WELLINGTON COUNTY (Centre Wellington), 6T10 - WELLINGTON COUNTY (South Wellington), 6T40 - WELLINGTON COUNTY (North Wellington)

Area(s): ALL

Data source date:

7-Jan-26

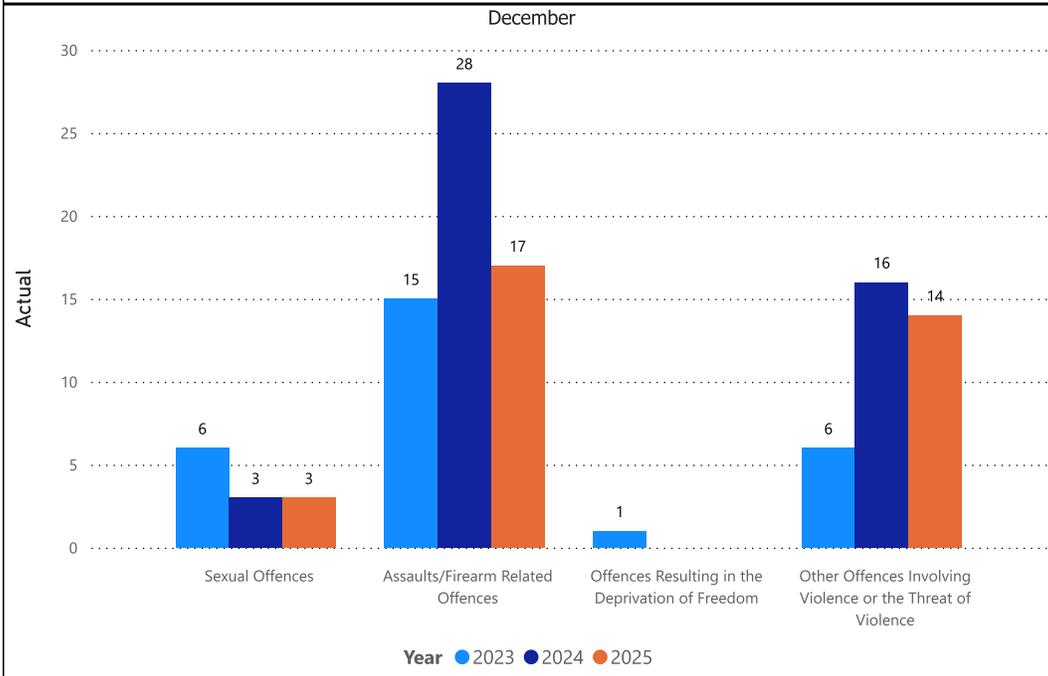
Report Generated on:

07-Jan-2026 11:02:09 AM

**OPP Detachment Board Report  
Records Management System  
December 2025**

Violent Crime						
December						
Year	2023		2024		2025	
ViolationGrp	Actual	% Change	Actual	% Change	Actual	% Change
Homicides	0	--	0	--	0	--
Other Offences Causing Death	0	--	0	--	0	--
Attempted Murder	0	--	0	--	0	--
Sexual Offences	6	--	3	-50.0%	3	0.0%
Assaults/Firearm Related Offences	15	--	28	86.7%	17	-39.3%
Offences Resulting in the Deprivation of Freedom	1	--	0	-100.0%	0	--
Robbery	0	--	0	--	0	--
Other Offences Involving Violence or the Threat of Violence	6	--	16	166.7%	14	-12.5%
Offences in Relation to Sexual Services	0	--	0	--	0	--
<b>Total</b>	<b>28</b>	<b>--</b>	<b>47</b>	<b>67.9%</b>	<b>34</b>	<b>-27.7%</b>

YTD						
Year	2023		2024		2025	
ViolationGrp	Actual	% Change	Actual	% Change	Actual	% Change
Homicides	1	--	0	-100.0%	1	--
Other Offences Causing Death	0	--	0	--	0	--
Attempted Murder	0	--	0	--	0	--
Sexual Offences	82	--	71	-13.4%	80	12.7%
Assaults/Firearm Related Offences	210	--	237	12.9%	257	8.4%
Offences Resulting in the Deprivation of Freedom	7	--	2	-71.4%	2	0.0%
Robbery	4	--	2	-50.0%	6	200.0%
Other Offences Involving Violence or the Threat of Violence	140	--	161	15.0%	181	12.4%
Offences in Relation to Sexual Services	0	--	0	--	0	--
<b>Total</b>	<b>444</b>	<b>--</b>	<b>473</b>	<b>6.5%</b>	<b>527</b>	<b>11.4%</b>



Detachment: 6T - WELLINGTON COUNTY (Centre Wellington)

Location code(s): 6T00 - WELLINGTON COUNTY (Centre Wellington), 6T10 - WELLINGTON COUNTY (South Wellington), 6T40 - WELLINGTON COUNTY (North Wellington)

Area(s): ALL

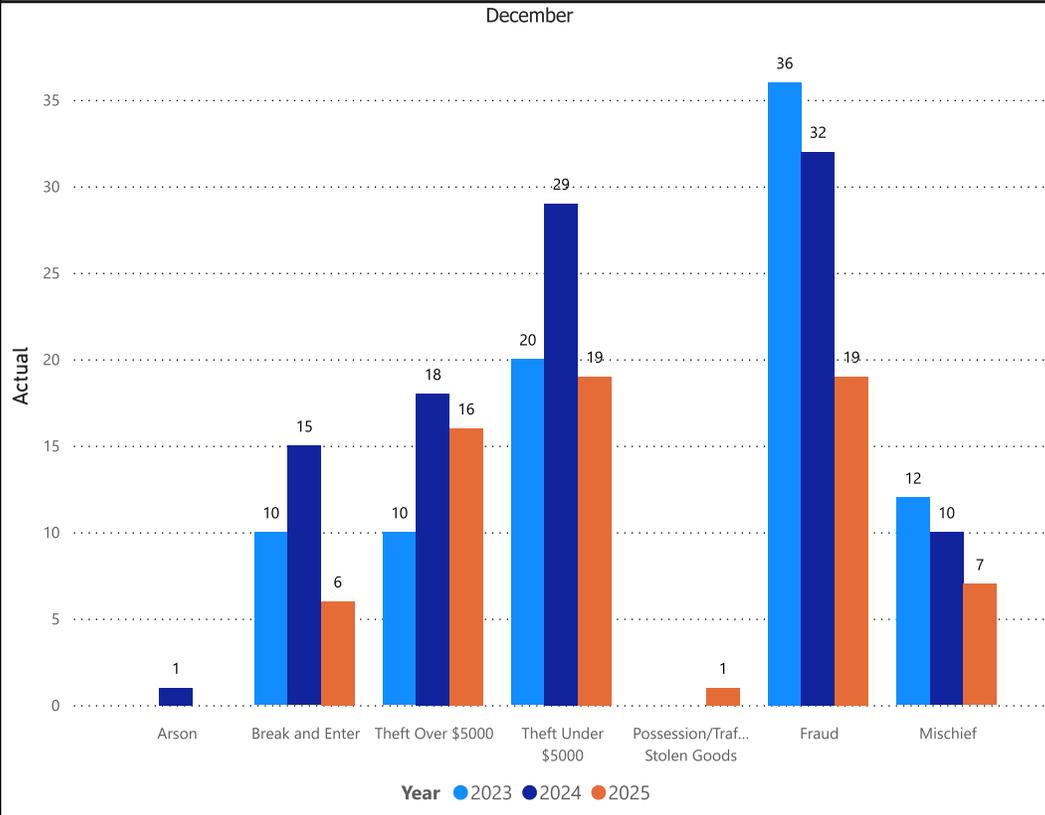
Data source date:  
07-Jan-2026

Report Generated on:  
07-Jan-2026 10:58:42 AM

**OPP Detachment Board Report  
Records Management System  
December 2025**

Property Crime						
December						
Year	2023		2024		2025	
ViolationGrp	Actual	% Change	Actual	% Change	Actual	% Change
Arson	0	--	1	--	0	-100.0%
Break and Enter	10	--	15	50.0%	6	-60.0%
Theft Over \$5000	10	--	18	80.0%	16	-11.1%
Theft Under \$5000	20	--	29	45.0%	19	-34.5%
Possession/Trafficking Stolen Goods	0	--	0	--	1	--
Fraud	36	--	32	-11.1%	19	-40.6%
Mischief	12	--	10	-16.7%	7	-30.0%
<b>Total</b>	<b>88</b>	<b>--</b>	<b>105</b>	<b>19.3%</b>	<b>68</b>	<b>-35.2%</b>

YTD						
Year	2023		2024		2025	
ViolationGrp	Actual	% Change	Actual	% Change	Actual	% Change
Arson	12	--	5	-58.3%	3	-40.0%
Break and Enter	119	--	139	16.8%	113	-18.7%
Theft Over \$5000	185	--	209	13.0%	186	-11.0%
Theft Under \$5000	401	--	480	19.7%	434	-9.6%
Possession/Trafficking Stolen Goods	19	--	15	-21.1%	19	26.7%
Fraud	461	--	430	-6.7%	382	-11.2%
Mischief	262	--	211	-19.5%	266	26.1%
<b>Total</b>	<b>1459</b>	<b>--</b>	<b>1489</b>	<b>2.1%</b>	<b>1403</b>	<b>-5.8%</b>



Detachment: 6T - WELLINGTON COUNTY (Centre Wellington)

Location code(s): 6T00 - WELLINGTON COUNTY (Centre Wellington), 6T10 - WELLINGTON COUNTY (South Wellington), 6T40 - WELLINGTON COUNTY (North Wellington)

Area(s): ALL

Data source date:  
07-Jan-2026

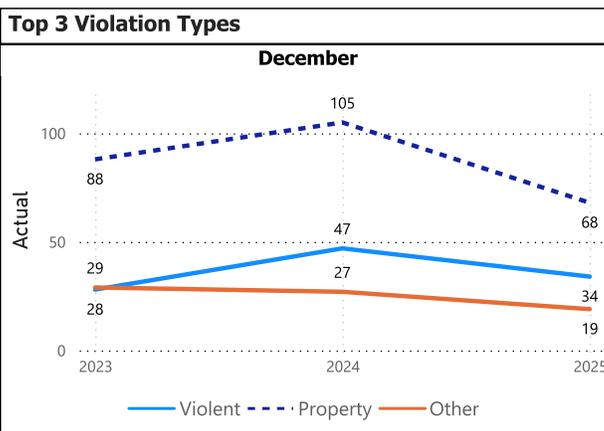
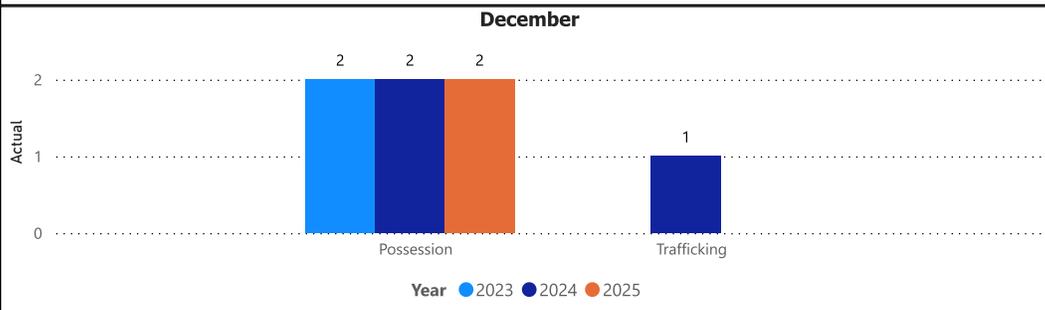
Report Generated on:  
07-Jan-2026 10:58:42 AM

**OPP Detachment Board Report  
Records Management System  
December 2025**

**Drug Crime**

December						
Year	2023		2024		2025	
ViolationGrp	Actual	% Change	Actual	% Change	Actual	% Change
Possession	2	--	2	0.0%	2	0.0%
Trafficking	0	--	1	--	0	-100.0%
Importation & Production	0	--	0	--	0	--
Cannabis Possession	0	--	0	--	0	--
Cannabis Distribution	0	--	0	--	0	--
Cannabis Sale	0	--	0	--	0	--
Cannabis Importation & Exportation	0	--	0	--	0	--
Cannabis Production	0	--	0	--	0	--
Other Cannabis Violations	0	--	0	--	0	--
<b>Total</b>	<b>2</b>	<b>--</b>	<b>3</b>	<b>50.0%</b>	<b>2</b>	<b>-33.3%</b>

YTD						
Year	2023		2024		2025	
ViolationGrp	Actual	% Change	Actual	% Change	Actual	% Change
Possession	22	--	20	-9.1%	9	-55.0%
Trafficking	11	--	14	27.3%	12	-14.3%
Importation & Production	0	--	1	--	0	-100.0%
Cannabis Possession	1	--	0	-100.0%	0	--
Cannabis Distribution	1	--	0	-100.0%	0	--
Cannabis Sale	0	--	1	--	0	-100.0%
Cannabis Importation & Exportation	0	--	0	--	0	--
Cannabis Production	1	--	1	0.0%	0	-100.0%
Other Cannabis Violations	0	--	0	--	1	--
<b>Total</b>	<b>36</b>	<b>--</b>	<b>37</b>	<b>2.8%</b>	<b>22</b>	<b>-40.5%</b>



**Top 5 Violation Groups**

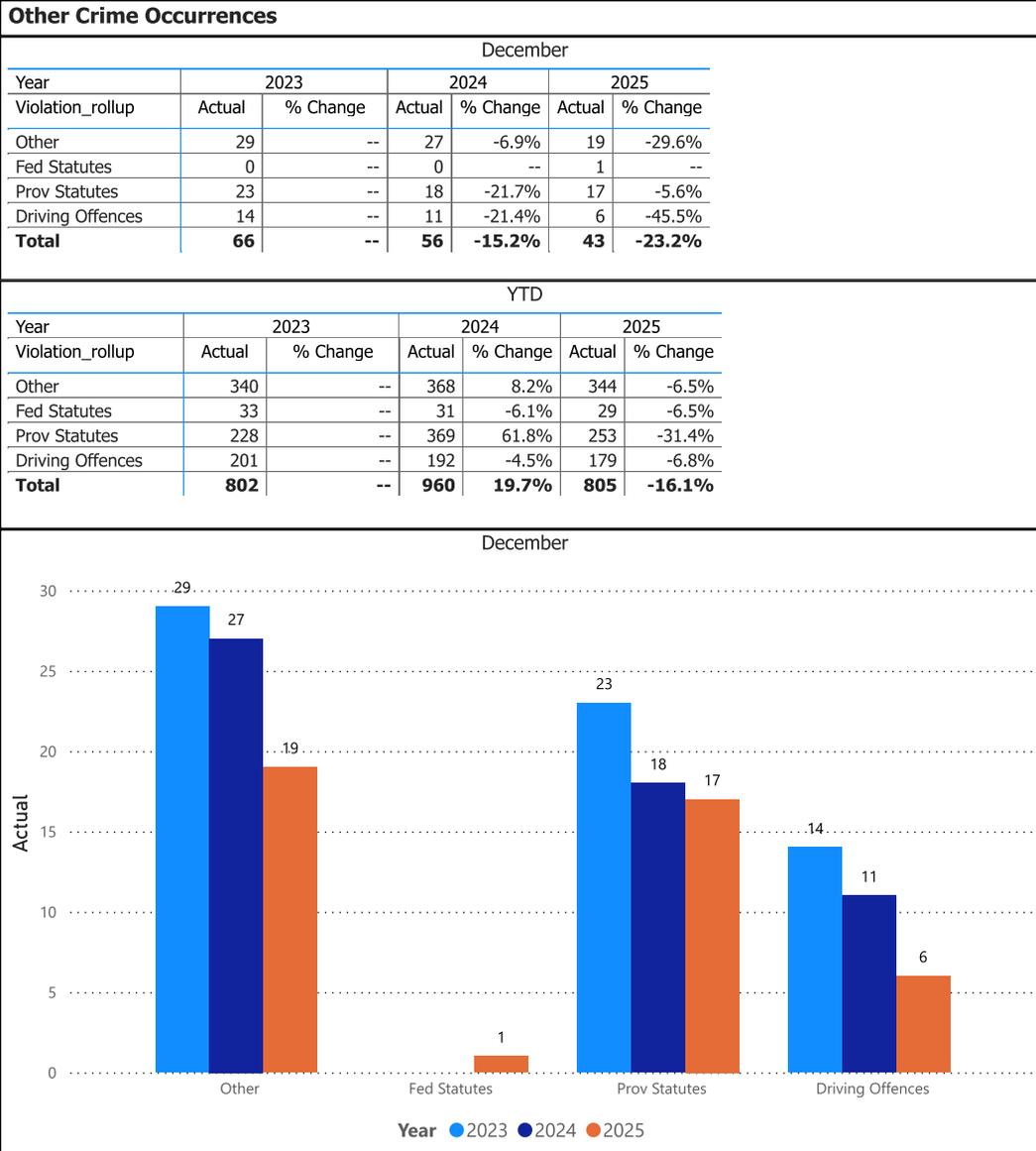
ViolationGrp	December			Total
	2023	2024	2025	
Fraud	36	32	19	<b>87</b>
Theft Under \$5000	20	29	19	<b>68</b>
Assaults/Firearm Related Offences	15	28	17	<b>60</b>
Provincial Statutes	23	18	17	<b>58</b>
Failure to Comply	16	22	17	<b>55</b>

Detachment: 6T - WELLINGTON COUNTY (Centre Wellington)  
 Location code(s): 6T00 - WELLINGTON COUNTY (Centre Wellington), 6T10 - WELLINGTON COUNTY (South Wellington), 6T40 - WELLINGTON COUNTY (North Wellington)

Area(s): ALL  
 Data source date:  
 07-Jan-2026

Report Generated on:  
 07-Jan-2026 10:58:42 AM

**OPP Detachment Board Report  
Records Management System  
December 2025**



Detachment: 6T - WELLINGTON COUNTY (Centre Wellington)

Location code(s): 6T00 - WELLINGTON COUNTY (Centre Wellington), 6T10 - WELLINGTON COUNTY (South Wellington), 6T40 - WELLINGTON COUNTY (North Wellington)

Area(s): ALL

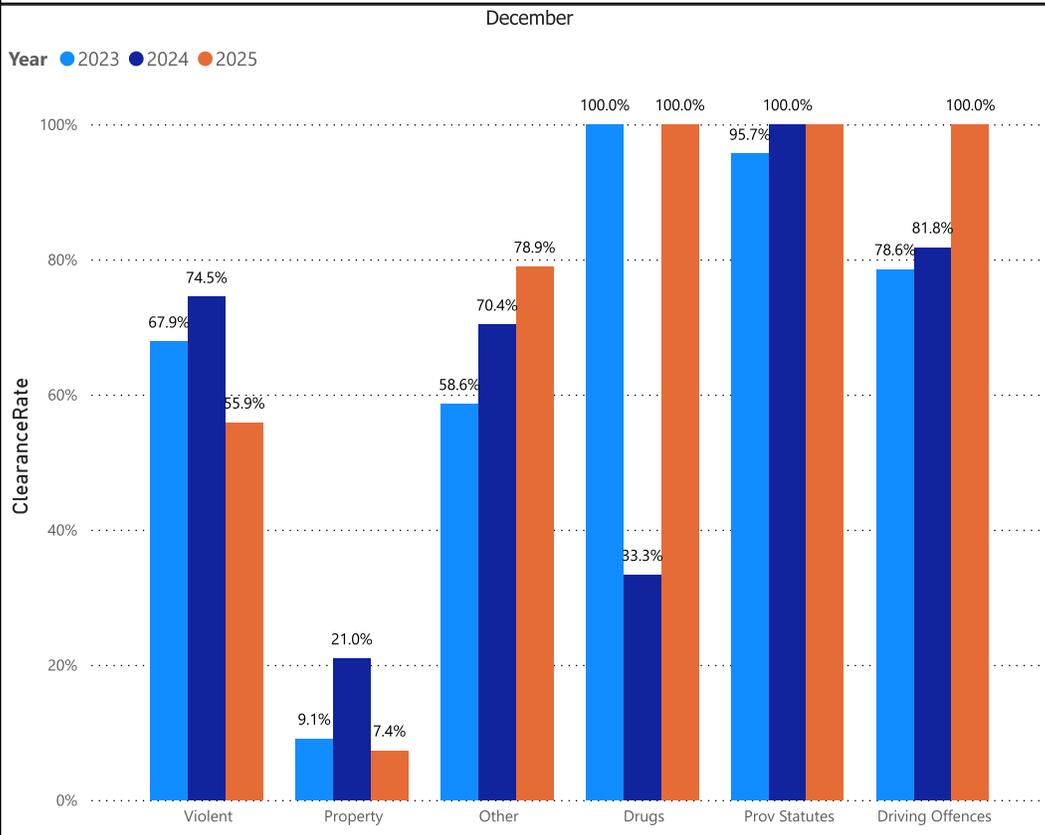
Data source date:  
07-Jan-2026

Report Generated on:  
07-Jan-2026 10:58:42 AM

**OPP Detachment Board Report  
Records Management System  
December 2025**

Clearance Rate						
December						
Year	2023		2024		2025	
	%	% Change	%	% Change	%	% Change
Violent	67.9%	--	74.5%	9.7%	55.9%	-25.0%
Property	9.1%	--	21.0%	130.5%	7.4%	-64.9%
Other	58.6%	--	70.4%	20.0%	78.9%	12.2%
Drugs	100.0%	--	33.3%	-66.7%	100.0%	200.0%
Fed Statutes					0.0%	--
Prov Statutes	95.7%	--	100.0%	4.5%	100.0%	0.0%
Driving Offences	78.6%	--	81.8%	4.1%	100.0%	22.2%

YTD						
Year	2023		2024		2025	
	%	% Change	%	% Change	%	% Change
Violation_rollup						
Violent	61.5%	--	65.3%	6.2%	69.3%	6.0%
Property	14.9%	--	14.9%	0.2%	11.7%	-21.6%
Other	63.5%	--	65.8%	3.5%	68.3%	3.9%
Drugs	88.9%	--	64.9%	-27.0%	77.3%	19.1%
Fed Statutes	81.8%	--	100.0%	22.2%	93.1%	-6.9%
Prov Statutes	95.2%	--	95.7%	0.5%	96.4%	0.8%
Driving Offences	85.6%	--	77.6%	-9.3%	87.2%	12.3%



Detachment: 6T - WELLINGTON COUNTY (Centre Wellington)

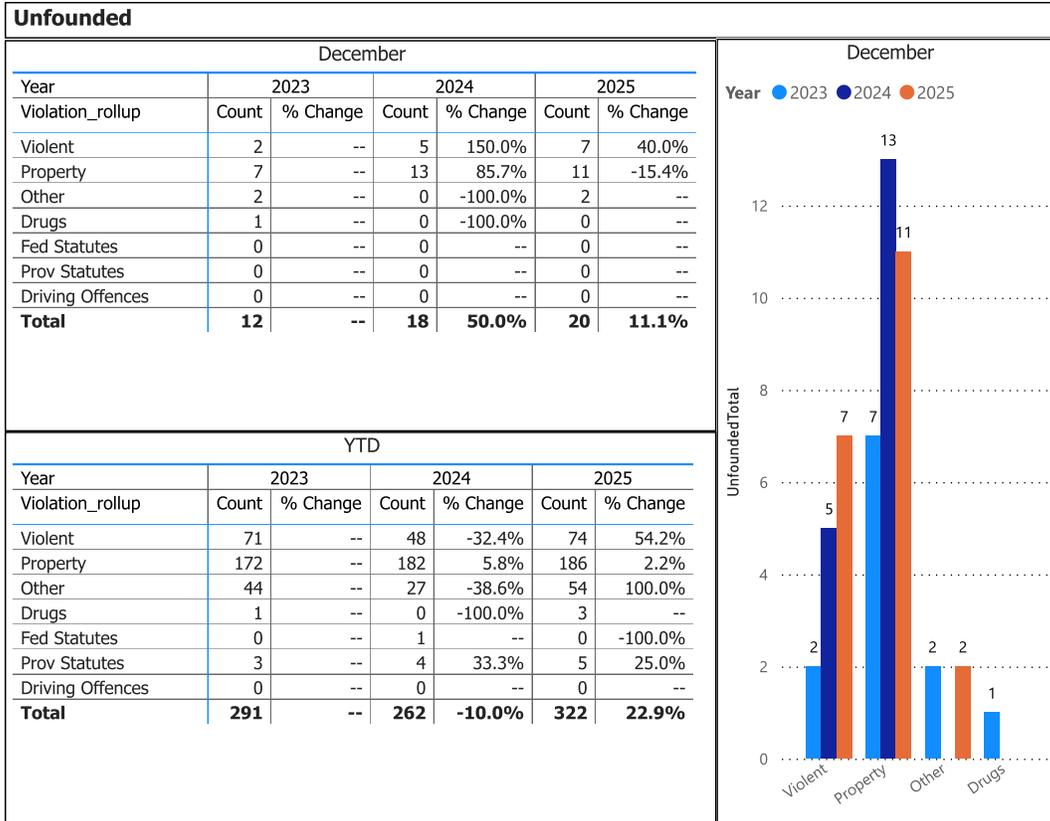
Location code(s): 6T00 - WELLINGTON COUNTY (Centre Wellington), 6T10 - WELLINGTON COUNTY (South Wellington), 6T40 - WELLINGTON COUNTY (North Wellington)

Area(s): ALL

Data source date:  
07-Jan-2026

Report Generated on:  
07-Jan-2026 10:58:42 AM

**OPP Detachment Board Report  
Records Management System  
December 2025**



Detachment: 6T - WELLINGTON COUNTY (Centre Wellington)

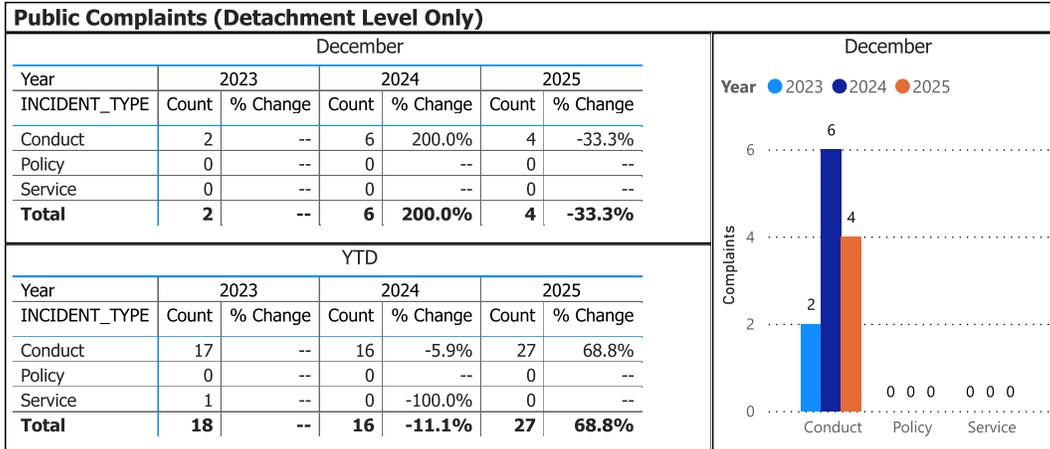
Location code(s): 6T00 - WELLINGTON COUNTY (Centre Wellington), 6T10 - WELLINGTON COUNTY (South Wellington), 6T40 - WELLINGTON COUNTY (North Wellington)

Area(s): ALL

Data source date:  
07-Jan-2026

Report Generated on:  
07-Jan-2026 10:58:42 AM

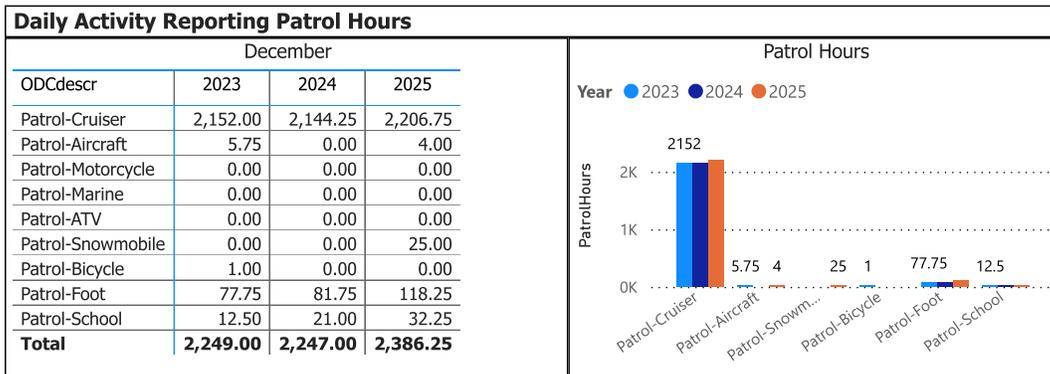
**OPP Detachment Board Report  
Records Management System  
December 2025**



Data source: RMS Data Feed  
Ontario Provincial Police, Professional Standards Bureau Commander Reports - File Manager System

Data source date:  
07-Jan-2026

**Daily Activity Reporting**



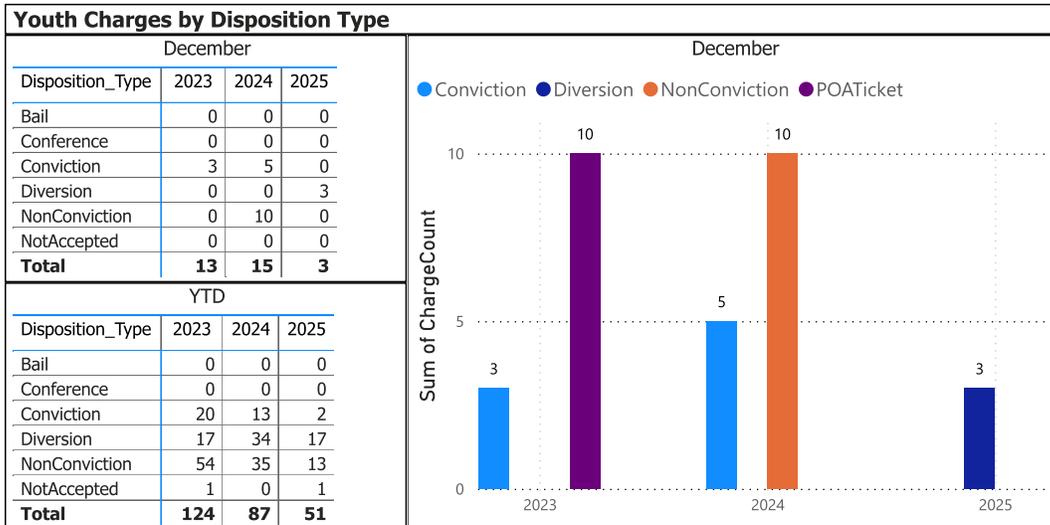
Data source (Daily Activity Reporting System) date:  
07-Jan-2026

Detachment: 6T - WELLINGTON COUNTY (Centre Wellington)  
Location code(s): 6T00 - WELLINGTON COUNTY (Centre Wellington), 6T10 - WELLINGTON COUNTY (South Wellington), 6T40 - WELLINGTON COUNTY (North Wellington)

Data source date:  
07-Jan-2026

Report Generated on:  
07-Jan-2026 10:58:42 AM

**OPP Detachment Board Report  
Records Management System  
December 2025**



**Youth Charges by Disposition and Occurrence Type**

December						
Year	2025					Total
OccType	Conviction	Diversion	NonConviction	NotAccepted	POATicket	
Drug offences	0	1	0	0	0	<b>1</b>
Sexual assault	0	2	0	0	0	<b>2</b>
<b>Total</b>	<b>0</b>	<b>3</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3</b>

**YTD**

Year	2025						
OccType	Bail	Conference	Conviction	Diversion	NonConviction	NotAccepted	POATicket
Assault	0		0	0	4	0	
Drug offences			0	1	0	0	0
eTicket - Person			0	0	0	0	7
eTicket - Vehicle			0	0	0	1	11
Impaired/over 80			0		2	0	
Intimate Partner Violence			0	0	6		
Mischief		0	0	7	0	0	0
Sexual assault			1	4	1	0	
Theft			0	2	0	0	
Threats			0	2	0	0	
Traffic enforcement - H.T.A.			1	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>17</b>	<b>13</b>	<b>1</b>	<b>18</b>

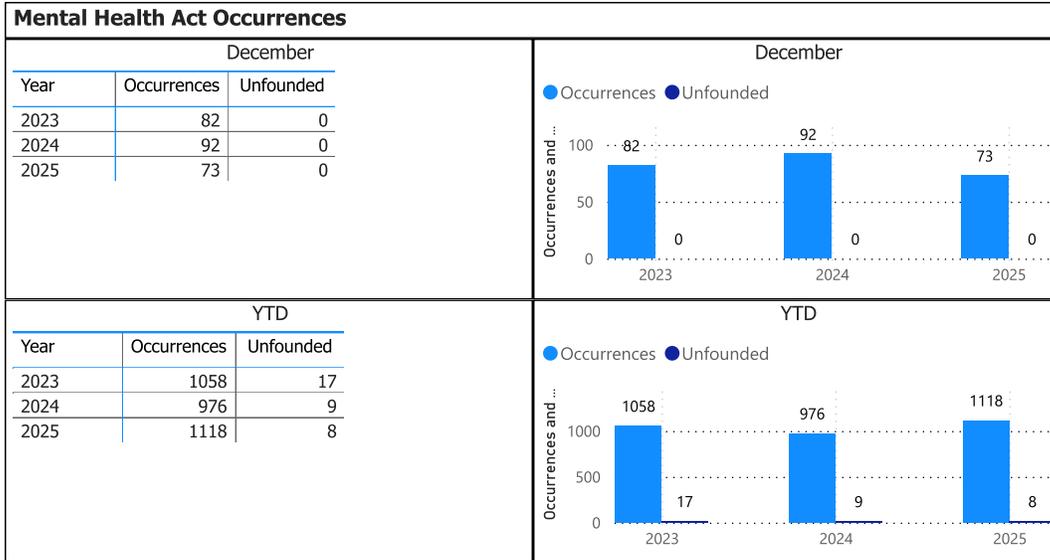
The tables and chart on this page present summarized youth charges by disposition and occurrence type that have been recorded in the OPP Niche RMS application. Of note... the Niche data sourced for this report page only lists youth charges that have had a disposition type entered against them. Therefore, please be aware that the counts of youth charges entries on this report page are under stating the potential sum of youth charges that are in OPP Niche RMS.

**Detachment: 6T - WELLINGTON COUNTY (Centre Wellington)**  
 Location code(s): 6T00 - WELLINGTON COUNTY (Centre Wellington), 6T10 - WELLINGTON COUNTY (South Wellington), 6T40 - WELLINGTON COUNTY (North Wellington)

Area(s): ALL  
 Data source date:  
 07-Jan-2026

Report Generated on:  
 07-Jan-2026 11:04:19 AM

**OPP Detachment Board Report  
Records Management System  
December 2025**



**Mental Health Act Occurrences by Occurrence Type**

Year	December	
	Occurrences	Unfounded
2025		
OccurrenceType	Occurrences	Unfounded
Ambulance Assistance	1	0
Attempt or threat of suicide	15	0
Bail violations	1	0
Breach of probation	1	0
Drug offences	1	0
Family dispute	7	0
Intimate Partner Violence	3	0
Mental health act	33	0
Mischief	1	0
Noise complaint	1	0
Person Well-Being Check	2	0
Police information	1	0
Sexual assault	1	0
Sudden death	1	0
Theft	1	0
Threats	2	0
Unwanted person	1	0
<b>Total</b>	<b>73</b>	<b>0</b>

Detachment: 6T - WELLINGTON COUNTY (Centre Wellington)

Location code(s): 6T00 - WELLINGTON COUNTY (Centre Wellington), 6T10 - WELLINGTON COUNTY (South Wellington), 6T40 - WELLINGTON COUNTY (North Wellington)

Area(s): ALL

Data source date:  
07-Jan-2026

Report Generated on:  
07-Jan-2026 10:58:42 AM

**OPP Detachment Board Report  
Records Management System  
December 2025**

<b>Overdose Occurrences</b>			
December			YTD
Fatal	2023	2024	2025
<input type="checkbox"/> <b>Fatal</b>	<b>0</b>	<b>0</b>	<b>0</b>
non-opioid overdose	0	0	0
opioid overdose	0	0	0
<input type="checkbox"/> <b>non-Fatal</b>	<b>0</b>	<b>0</b>	<b>0</b>
non-opioid overdose	0	0	0
opioid overdose	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>

<b>Overdose Occurrences</b>			
December			YTD
Fatal	2023	2024	2025
<input type="checkbox"/> <b>Fatal</b>	<b>3</b>	<b>3</b>	<b>2</b>
non-opioid overdose	0	3	1
opioid overdose	3	0	1
<input type="checkbox"/> <b>non-Fatal</b>	<b>2</b>	<b>4</b>	<b>3</b>
non-opioid overdose	2	1	0
opioid overdose	0	3	3
<b>Total</b>	<b>5</b>	<b>7</b>	<b>5</b>

<b>Fatal Overdose Occurrences</b>		<b>Non-Fatal Overdose Occurrences</b>	
December		December	
<span style="color: blue;">●</span> non-opioid overdose	<span style="color: blue;">●</span> opioid overdose	<span style="color: blue;">●</span> non-opioid overdose	<span style="color: blue;">●</span> opioid overdose

Detachment: 6T - WELLINGTON COUNTY (Centre Wellington)

Location code(s): 6T00 - WELLINGTON COUNTY (Centre Wellington), 6T10 - WELLINGTON COUNTY (South Wellington), 6T40 - WELLINGTON COUNTY (North Wellington)

Area(s): ALL

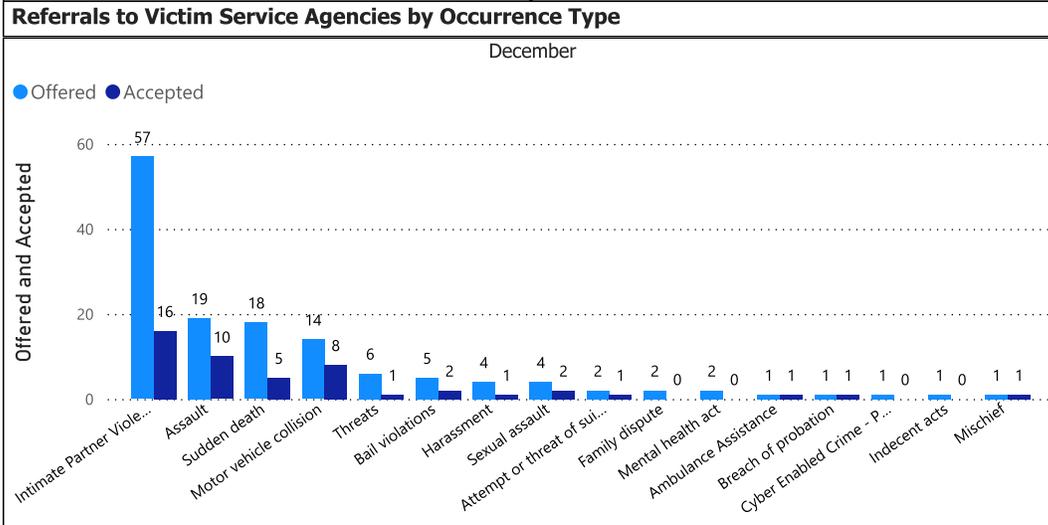
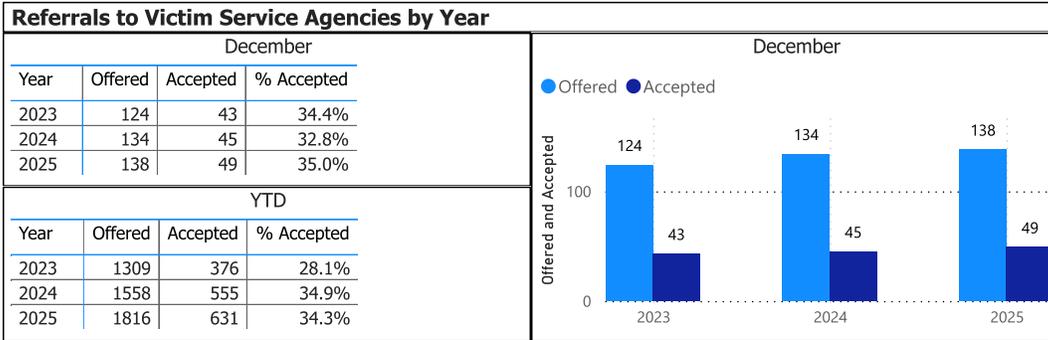
Data source date:

(Blank)

Report Generated on:

07-Jan-2026 10:58:42 AM

**OPP Detachment Board Report  
Records Management System  
December 2025**



### Referrals Accepted (%) by Age Group

December			
PersonAgeRange	2023	2024	2025
	12.1%		
11 - 16	100.0%	11.1%	28.6%
17 - 25	100.0%	22.2%	30.8%
26 - 45	100.0%	34.5%	33.3%
46 - 65	75.0%	38.9%	37.2%
Over 65	100.0%	33.3%	46.7%
Under 6		50.0%	0.0%

### Referrals Not Offered

December			
ServicesNotOfferedReason	2023	2024	2025
	0	0	0
	0	0	0
Victim deceased or unable to respond	0	3	1
Victim resides outside Ontario	1	0	1

### YTD

PersonAgeRange	2023	2024	2025
	8.6%	7.8%	
11 - 16	86.7%	34.7%	41.3%
17 - 25	94.4%	43.0%	33.6%
26 - 45	97.5%	41.6%	33.2%
46 - 65	94.3%	44.3%	34.8%
6 - 10	100.0%	20.0%	38.1%
Over 65	100.0%	34.8%	36.9%
Under 6	100.0%	36.4%	19.2%

### YTD

ServicesNotOfferedReason	2023	2024	2025
	0	0	0
	0	0	1
Victim deceased or unable to respond	26	34	19
Victim resides outside Ontario	5	2	2



Detachment: 6T - WELLINGTON COUNTY (Centre Wellington)

Location code(s): 6T00 - WELLINGTON COUNTY (Centre Wellington), 6T10 - WELLINGTON COUNTY (South Wellington), 6T40 - WELLINGTON COUNTY (North Wellington)

Area(s): ALL

Data source date:  
07-Jan-2026

Report Generated on:  
07-Jan-2026 10:58:42 AM

**In an emergency DIAL 911**

You can also call  
**1 888 310 1122**  
1 888 310 1133 (TTY)  
Anywhere in Ontario, 24-hour toll free

**Non-emergency calls**

Please call  
**1 888 310 1122**  
1 888 310 1133 (TTY)  
Anywhere in Ontario, 24-hour toll free

**County of Wellington OPP  
Detachments**

**Centre Wellington Operations Centre**

371 Charles Allan Way,  
Fergus, ON N1M 2W3  
Non-Emergency 519-846-5930  
Fax 519-846-5460

**South Wellington Operations Centre**

5145 Wellington Road 27,  
Rockwood, ON N0B 2K0  
Non-Emergency 519-856-1506  
Fax 519-846-2327

**North Wellington Operations Centre**

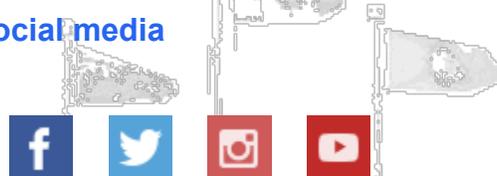
6725 Wellington Road 109,  
Palmerston, ON N0G 2P0  
Non-Emergency 519-343-5770  
Fax 519-343-5780

**OPP General Headquarters**

**Ontario Provincial Police**  
General Headquarters  
Lincoln M. Alexander Building  
777 Memorial Avenue  
Orillia, ON  
L3V 7V3

General inquiries: 705 329-6111  
8:00 am to 4:00 pm, Monday to Friday

-  [www.opp.ca](http://www.opp.ca)
-  [Report a Crime Online](#)
-  [News releases](#)
-  [Upcoming events](#)
-  [Social media](#)



© 2026 Ontario Provincial Police – All rights reserved

## Delegate Request - Entry #15366

**Type of Meeting**

Council

**Meeting Date**

January 14, 2026

**How many delegates are requesting to make this presentation?**

One (1)

**Type of Delegation**

This is a request to delegate on a general topic

**Type of Delegation**

This request is to present a verbal delegation

**Type of Attendance for verbal delegation**

In person

**Name of Delegate**

Anne MacKay

**Mailing Address of Delegate**

[REDACTED]  
[REDACTED]

[REDACTED]

**Phone Number of Delegate**

[REDACTED]

**Email Address of Delegate**

[anne.mackay@hospicewellington.org](mailto:anne.mackay@hospicewellington.org)

**Purpose of delegation (please describe the concern/position taken on issue, if applicable)**

For Hospice Wellington Volunteer Ambassador to present the supports and services Hospice has to offer in the community and our model of care. We are currently updating our Presentation and can send this in the new year for you. Thank you for the opportunity to talk to you about Hospice.

**A formal presentation is being submitted to accompany the delegation**

No

**The delegation will require the use of audio-visual equipment (power point presentation)**

Yes

**Acknowledgement**

I (we) have read, understand and acknowledge the Rules and Procedures relating to Delegations as prescribed by the Procedural By-law 2022-046.

[Township of Puslinch](#)

# Hospice Wellington

Township of Puslinch



# THREE AUDIENCES – People Facing End of Life



- In residence
- At home



# THREE AUDIENCES - Caregivers



- Exhaustion
- Isolation
- Community



# THREE AUDIENCES – People in Grief



- Understanding
- Self-awareness
- Community



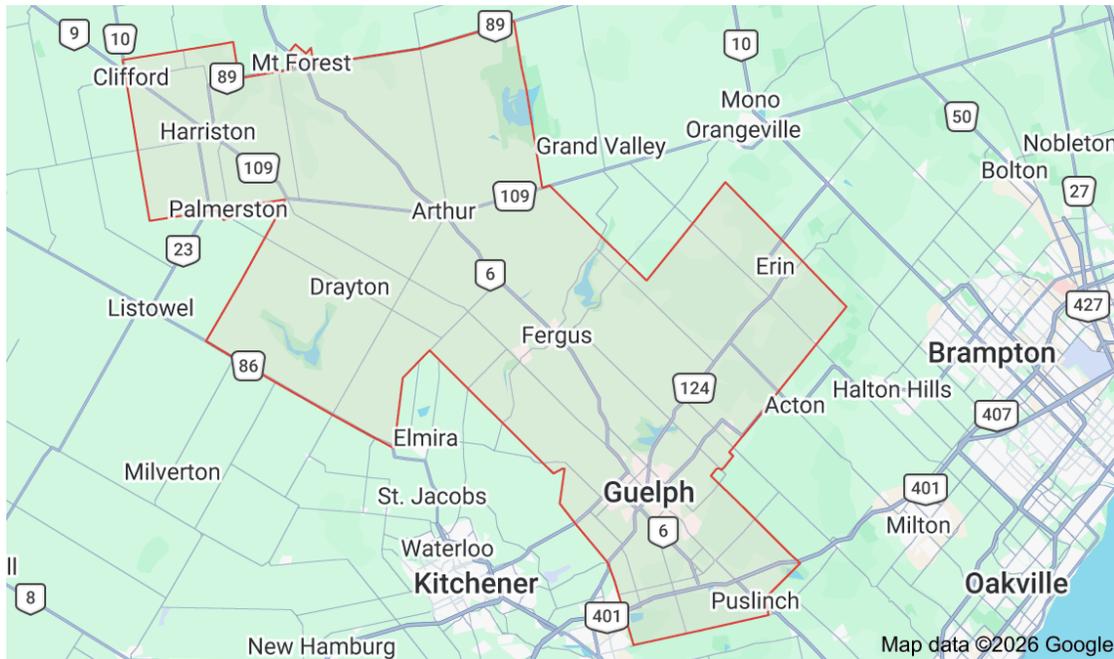
# APPROACH – You Matter



- Respect
- Compassion
- Person-based



# ACCESS



- Guelph-Wellington
- Close to home
- No time limit
- 18 months of support



# ESSENTIAL TIPS



- Connect with family doctor
- Call early
- Make plans



# COST



- In 2025, 45% from Ministry of Health
- Balance raised by Hospice Wellington
- NO costs to individuals or families



# CONTACT



- Residence – 822-6660
- Community Services –  
836-3921
- [Info@hospicewellington.org](mailto:Info@hospicewellington.org)



## Delegate Request - Entry #15814

**Type of Meeting**

Council

**Meeting Date**

February 11, 2026

**How many delegates are requesting to make this presentation?**

Two (2)

**Type of Delegation**

This is a request to delegate on a general topic

**Type of Delegation**

This request is to present a verbal delegation

**Type of Attendance for verbal delegation**

In person

**Name of Delegate**

Joanne Holt

**Mailing Address of Delegate**

[Redacted Address]

[REDACTED]

**Phone Number of Delegate**

+ [REDACTED]

**Email Address of Delegate**

[REDACTED]

**Name of Second Delegate**

Karly Tripp

**Mailing Address of Second Delegate**

[REDACTED]  
[REDACTED]  
[REDACTED]

**Phone Number of Second Delegate**

[REDACTED]

**Email Address of Second Delegate**

[aberfoyleagriculturalsociety@gmail.com](mailto:aberfoyleagriculturalsociety@gmail.com)

**Purpose of delegation (please describe the concern/position taken on issue, if applicable)**

To present a proposal regarding a joint promotion between the township and the agricultural Society for local growers to sell their products. Similar to a farmers market but this would be local growers with plants and plant information it would be called a growers market take place on a Saturday at the end of March so it would be ahead of the growing season. The Township would be welcome to give information and sell on any garden related products. They would have such as compost water barrels recycling plant pots, I don't know the rest that they have available.

**A formal presentation is being submitted to accompany the delegation**

No

**The delegation will require the use of audio-visual equipment (power point presentation)**

No

**Acknowledgement**

I (we) have read, understand and acknowledge the Rules and Procedures relating to Delegations as prescribed by the Procedural By-law 2022-046.

[Township of Puslinch](#)



## **REPORT FIN-2026-004**

---

TO: Mayor and Members of Council

PREPARED BY: Mary Hasan, Director of Finance/Treasurer

PRESENTED BY: Mary Hasan, Director of Finance/Treasurer

MEETING DATE: February 11, 2026

SUBJECT: 2025 Completed Capital Projects  
File: F05 BUD

---

### **RECOMMENDATION**

**That Report FIN-2026-004 entitled 2025 Completed Capital Projects be received.**

#### **Purpose**

The purpose of this report is to provide Council with information regarding the Township's completed capital projects for 2025.

Projected balances in the Township's discretionary and restricted reserves for the period from 2025 to 2035 are addressed in Report FIN-2026-005.

#### **Background**

This report provides Council with oversight of completed capital projects and the status of budgeted capital projects as of December 31, 2025. The report also identifies the relationship between completed capital projects and the Township's discretionary and restricted reserve balances. Certain components of this report are required for the purposes of the Township's annual audit.

#### **Project Management, Engineering, and/or Consulting Costs as a Percentage of Total Project Costs**

Council directed staff to report on project management, engineering, and/or consulting costs as a percentage of total project costs for construction projects where the Township engaged third-party firms to provide project management, engineering design, and related services.

Table 1 summarizes these third-party costs as a percentage of total project costs for completed construction projects.

*Table 1: Project Management, Engineering, and/or Consulting Costs as a Percentage of Total Project Costs*

<b>Project Description</b>	<b>Project Management, Engineering, and/or Consulting Costs</b>	<b>Total Costs</b>	<b>%</b>
Concession 1/Leslie Road West - Concession 7 to Highway 6	\$53,477	\$385,593	14%
Gore Road - Valens Road to Lennon Road	\$39,269	\$391,079	10%
Leslie Road West - Victoria Road South to Watson Road South	\$38,916	\$347,805	11%
Puslinch-Flamborough Townline - Leslie Road West to Township Limits	\$4,026	\$82,187	5%
Winer Road - McLean Road to Nicholas Beaver Road	\$39,015	\$278,945	14%

### **Proceeds of Disposal**

Proceeds of \$2,500 from the 2025 sale of information technology hardware have been included as a funding source for computer equipment in Schedule A to this report.

### **Donations**

Donations of \$477 have been included as a funding source for the Electronic Sign Replacement and Killean School Bell Cairn projects in Schedule A to this report.

### **Budgeted Capital Expenditures Compared to Actual Capital Expenditures Incurred in 2025**

Schedule A to Report FIN-2026-004 provides a comparison of the approved 2025 capital budget and the actual capital expenditures incurred in 2025, including project surpluses and deficits.

The 2025 capital expenditures summarized in Schedule A were funded from the following sources:

- Discretionary reserves (e.g., Administrative Studies, Aggregate Levy, Asset Management, Building Surplus, Capital Carryforward, Corporate Information Technology)
- Grants (e.g., Rural Economic Development, Community Emergency Preparedness, Investing in Canada Infrastructure Program, Ontario Community Infrastructure Fund, Fire Protection Grant, County grants)
- Capital taxation levy
- Restricted reserves (e.g., Development Charges, Cash-in-Lieu of Parkland, Canada Community Building Fund)

**Financial Implications**

Financial implications are addressed throughout this report.

**Applicable Legislation and Requirements**

*Municipal Act, 2001*

**Engagement Opportunities**

The Township has incorporated a number of engagement opportunities associated with the 2026 budget process, as outlined in Report FIN-2026-007.

**Attachments**

Schedule A: 2025 Total Capital Expenditures

<b>Respectfully submitted:</b>	<b>Contributors:</b>	<b>Reviewed by:</b>
<p><b>Mary Hasan, Director of Finance/Treasurer</b></p>	<p><b>Mike Fowler, Director of Public Works and Capital Projects Management</b></p> <p><b>Justine Brotherston, Director of Corporate Services/Municipal Clerk</b></p> <p><b>Sarah Huether, Director of Community Services and Human Resources</b></p> <p><b>Jamie MacNeil, Fire Chief</b></p> <p><b>Andrew Hartholt, Chief Building Official</b></p> <p><b>Michelle Cassar, Deputy Treasurer</b></p> <p><b>Connie Smith, Financial Assistant</b></p>	<p><b>Courtenay Hoytfox, Chief Administrative Officer</b></p>

	<p><b>Max Artuso, Asset Management and Capital Co-op Student</b></p>	
--	--	--

Schedule A - 2025 Total Capital Expenditures

Department/Project	Total Budget	Actual	Diff	
<b>Corporate</b>				
Computer Equipment	\$19,636	\$21,928	-\$2,292	
County Road Diet through Aberfoyle Peer Review	\$20,000	\$0	\$20,000	Capital carryforward
401 and Highway 6 Project Review of Hotspots	\$13,537	\$318	\$13,219	Capital carryforward
Gravel Extraction Study	\$0	\$19,276	-\$19,276	
Server and Network Infrastructure Replacement including Sharepoint Migration	\$16,949	\$1,593	\$15,356	
<b>Other Recommendations from 2023 IT Infrastructure and Services Audit</b>				
Revitalizing the Downtowns in Aberfoyle and Morriston	\$24,750	\$8,468	\$16,282	Capital carryforward
Tablets, GoPro, and OWL Cameras - Various Departments	\$11,698	\$11,860	-\$162	
<b>Finance</b>				
Parkland Dedication By-law Amendment	\$19,322	\$0	\$19,322	Capital carryforward
Community Improvement Plan Amendment and Financial Incentives	\$25,000	\$8,468	\$16,532	Capital carryforward
Asset Management (AM) Plan and Policy Updates including the Implementation of the AM System	\$33,455	\$37,451	-\$3,996	
Asset Management Software Implementation	\$59,977	\$0	\$59,977	Capital carryforward
Development Charges Study Update	\$15,264	\$0	\$15,264	
Technical Guidelines for the Energy Conservation and Demand Management Plan	\$5,000	\$0	\$5,000	Capital carryforward
<b>Fire and Rescue</b>				
Structural Firefighter Gear	\$40,010	\$33,025	\$6,985	
Pump 31 Truck	\$888,342	\$0	\$888,342	Capital carryforward
Defibrillators - Fire & Rescue Service Trucks and Municipal Buildings	\$33,270	\$0	\$33,270	Capital carryforward
Diesel Exhaust System	\$68,507	\$69,010	-\$503	
Fire Master Plan	\$30,000	\$50,151	-\$20,151	Capital carryforward: \$30,000 in 2026 funding included in the budget.
<b>Parks</b>				
Parking Lot & Associated Enhancements (curbing, entrance, and additional lighting) at the front of the Puslinch Community Centre	\$0	\$2,444	-\$2,444	
Boreham Park Safety Study	\$2,191	\$11,480	-\$9,289	
Badenoch Storage Shed Replacement	\$20,000	\$3,995	\$16,005	
Boreham Park New Chainlink Fence	\$10,000	\$13,865	-\$3,865	
Puslinch Community Centre Senior Soccer Field Chain Link Fence Backstop	\$12,000	\$13,481	-\$1,481	
Recreation and Parks Master Plan	\$30,000	\$0	\$30,000	Capital carryforward
Small Maintenance Tractor	\$40,000	\$40,000	\$0	
<b>Planning</b>				
Regionally Significant Economic Development Study Area Phase 1 (Employment)	\$31,758	\$32,527	-\$769	
Development Standards Guidelines	\$30,000	\$29,219	\$781	Capital carryforward
Regionally Significant Economic Development Study Area Phase 2 (Residential)	\$60,000	\$0	\$60,000	
<b>Public Works</b>				
Bridge and Culvert Inspections	\$15,000	\$10,633	\$4,367	
Storm Sewer Inspections and Cleaning	\$10,000	\$0	\$10,000	Capital carryforward
Kerr Crescent - Stormwater Management Facility	\$600,000	\$0	\$600,000	Capital carryforward
CLI-ECA Application for Municipal Stormwater Management Systems	\$51,750	\$25,529	\$26,221	Capital carryforward
Concession 1/Leslie Road West - Concession 7 to Highway 6	\$435,635	\$385,593	\$50,042	
Gore Road - Concession 7 to Lennon Road	\$160,597	\$150,897	\$9,700	
Gore Road - Valens Road to Concession 7	\$255,623	\$240,183	\$15,440	

Schedule A - 2025 Total Capital Expenditures

Department/Project	Total Budget	Actual	Diff	
<b>Hard-Surfacing Gravel Roads - Carter, Farnham, and Cooks Mill - Council Resolution No. 2024-219</b>	\$47,500	\$0	\$47,500	No design costs in 2025; construction to commence in 2026.
Leslie Road West - Victoria Road South to Watson Road South	\$356,146	\$347,805	\$8,341	
Pickup truck - 3/4 ton - Crew Cab	\$63,194	\$65,294	-\$2,100	
<b>Puslinch-Flamborough Townline - Leslie Road West to Township Limits</b>	\$105,240	\$82,187	\$23,053	
Radar Speed Signs (2) - Council Direction	\$14,000	\$10,690	\$3,310	
Stormwater Management Pond Inspections	\$5,000	\$13,598	-\$8,598	
Street Lights - Pole and Arm Inspections	\$20,000	\$0	\$20,000	Capital carryforward
Nicholas Beaver Road - Winer Road to Brock Road South	\$0	\$7,653	-\$7,653	2025 design costs; construction to commence in 2026.
Winer Road - McLean Road to Nicholas Beaver Road	\$297,984	\$278,945	\$19,039	
<b>Municipal Office</b>				
Window and Door Replacement Program	\$100,000	\$0	\$100,000	Capital carryforward
Building Condition Assessment, Arc Flash Study, Infra-red Scanning of Equipment	\$5,000	\$0	\$5,000	
Convert Lighting to LED and Install Motion Sensors	\$17,420	\$0	\$17,420	
Accessible Washroom Upgrades	\$100,000	\$0	\$100,000	Capital carryforward
Power Distribution Equipment (feeders, panels, main disconnect switch)	\$20,000	\$0	\$20,000	
Replacement of UV Pure Water Treatment System	\$20,000	\$15,273	\$4,727	
Municipal Administration and Operations Facility	\$600,000	\$0	\$600,000	Capital carryforward
Municipal Office HVAC and Other Upgrades	\$199,655	\$67,656	\$131,999	
<b>By-law</b>				
Decibel Meter and Calibrator	\$8,358	\$0	\$8,358	Operating carryforward: reallocated as presented in Report FIN-2026-002 at the January 21, 2026 Council Meeting.
<b>Optimist Recreation Centre</b>				
Building Condition Assessment, Arc Flash Study, Infra-red Scanning of Equipment	\$5,000	\$0	\$5,000	
Outdoor Rink Curtain Panels (2)	\$30,000	\$0	\$30,000	Capital carryforward
Rinkboard Replacement (Interior and Exterior)	\$200,000	\$203,871	-\$3,871	
<b>Puslinch Community Centre</b>				
Window and Door Replacement Program	\$140,000	\$0	\$140,000	Capital carryforward
Building Condition Assessment, Arc Flash Study, Infra-red Scanning of Equipment	\$5,000	\$0	\$5,000	
Roof Inspection	\$5,000	\$695	\$4,305	
Replacement of UV Pure Water Treatment System	\$20,000	\$5,636	\$14,364	
Electronic Sign Replacement	\$37,950	\$13,483	\$24,467	
Emergency Generator	\$170,000	\$99,075	\$70,925	
Killean School Bell Cairn	\$20,550	\$16,745	\$3,805	
<b>Grand Total</b>	\$5,705,637	\$2,451,121	\$3,254,516	
			\$2,728,946	Total capital carryforward projects
			\$525,570	Total project surpluses



## **REPORT FIN-2026-005**

---

TO: Mayor and Members of Council

PREPARED BY: Mary Hasan, Director of Finance/Treasurer

PRESENTED BY: Mary Hasan, Director of Finance/Treasurer

MEETING DATE: February 11, 2026

SUBJECT: Projected Balances in Discretionary and Restricted Reserves  
File: F05 BUD

---

### **RECOMMENDATION**

**That Report FIN-2026-005 entitled Projected Balances in Discretionary and Restricted Reserves be received.**

### **Purpose**

The purpose of this report is to provide Council with information on the projected balances of the Township's discretionary and restricted reserves for the period from 2025 to 2035, based on the 2026 proposed capital budget and forecast and the operating budget.

Information regarding the Township's completed 2025 capital projects is provided in Report FIN-2026-004.

### **Background**

This report provides Council with oversight of the projected balances of the Township's discretionary and restricted reserves from 2025 to 2035, based on the 2026 proposed capital budget and forecast and the operating budget. The report also links projected reserve balances to the Township's completed capital projects for 2025. Certain components of this report are required for the purposes of the Township's annual audit.

The Budget Development and Control Policy outlines the purpose and significance of discretionary and restricted reserves and includes a listing of the Township's approved operating and capital discretionary reserves.

Both discretionary and restricted reserves are considered as part of the annual operating and capital budget process and are key components of the Township’s long-term financial planning. An analysis of reserve balances over the 2025 to 2035 period assists the Township in understanding required reserve contributions to support long-term needs and informs future service level discussions.

**Financial Implications**

**Capital and Operating Carry-forward Balances**

Table 1 provides a reconciliation of the Township’s capital carry-forward balance as at December 31, 2025. Capital carry-forward projects are those approved in a prior year and funded through the tax levy or grant funding, with completion scheduled for 2026 or later years.

*Table 1: Capital Carry-Forward Balance Reconciliation (as at December 31, 2025)*

<b>Project</b>	<b>Amount</b>
Asset Management (AM) Software Implementation	\$59,977
Municipal Administration and Operations Facility	\$268,000
Enabling Accessibility funding for Accessible Washroom Upgrades	\$68,311
County Road Diet through Aberfoyle Peer Review	\$20,000
401 and Highway 6 Project Review of Hotspots	\$13,219
Community Improvement Plan Amendment and Financial Incentives	\$16,532
Parkland Dedication By-law Amendment	\$19,322
<b>Total Capital Carry-Forward Balance (December 31, 2025)</b>	<b>\$465,362</b>

Table 2 provides a reconciliation of the Township’s operating carry-forward balance as at December 31, 2025. Operating carry-forward projects are approved expenditures funded through a prior-year tax levy, prior-year surplus, or grant funding already received, with expenditures planned in 2026.

*Table 2: Operating Carry-Forward Balance Reconciliation (as at December 31, 2025)*

<b>Project</b>	<b>Amount</b>
Additional One-Time 2025 Costs due to Staff Vacancies	\$53,339
Administration Engineering costs related to Source Water Protection - County Unfunded Costs	\$5,000
Noise Readings for Complaints on an As Needed Basis	\$58
Peer Review of Statements of Cultural Heritage Value or Interest	\$2,100
Registration of Heritage Designation By-laws	\$23,100
Mental Health Supports for Public Safety Personnel Grant Program	\$20,900
<b>Total Operating Carry-Forward Balance (December 31, 2025)</b>	<b>\$104,497</b>

### Projected Balances in Discretionary and Restricted Reserves (2026 to 2035)

Schedule A provides the projected balances of each discretionary and restricted reserve for the period from 2026 to 2035 in a detailed format. Schedule B provides the same information in a summarized format.

Budgeted contributions to and withdrawals from discretionary reserves are based on the 2026 Capital Budget and Forecast and the Operating Budget. Budgeted contributions to restricted reserves are discussed further in this report, while budgeted withdrawals from restricted reserves are based on the 2026 Capital Budget and Forecast.

### 2025 Surplus Allocation

Schedule A includes an estimated 2025 surplus allocation of \$50K to the AM Discretionary Reserve, in accordance with Council Resolution No. 2019-347.

Clause 11 of the Budget Development and Control Policy provides guidance regarding the allocation of the General Corporate Surplus, summarized as follows:

- A report is presented to Council in April following the fiscal year-end, recommending the allocation of the General Corporate Surplus to the AM Discretionary Reserve in accordance with Council Resolution No. 2019-347, or to another discretionary reserve based on Council's direction.
- Council Resolution No. 2019-347 authorizes Council to allocate all budget surpluses to the AM Discretionary Reserve to support future AM obligations.

General surpluses for the years 2018 to 2020 and 2022 to 2024 were fully allocated to the AM Discretionary Reserve.

Consistent with previous years, Township staff will report to Council in April 2026 on the surplus or deficit position as at December 31, 2025, based on the results of the 2025 audit. Should additional surplus funds be available, it is recommended that they be allocated to the AM Discretionary Reserve in accordance with Council Resolution No. 2019-347.

### AM Discretionary Reserve

The Township's AM Program and Capital Budget and Forecast provide a structured framework to support long-term infrastructure planning. The 2026 Capital Budget and Forecast was developed with reference to the AM Plan, updated asset condition and replacement cost data (including the 2025 Ontario Structure Inspection Manual and refined 2025 road rehabilitation cost estimates), and incorporates Consumer Price Index (CPI) adjustments for major equipment replacements.

Asset replacement projects included in the Capital Budget and Forecast are funded from the AM Discretionary Reserve rather than the tax levy. As a result, increased contributions to the AM Discretionary Reserve are required to address the infrastructure funding gap identified in the AM Plan. Asset replacement projects eligible for funding from the Cash-in-Lieu of Parkland Restricted Reserve are financed from that reserve.

Table 3 compares the projected balances of the AM Discretionary Reserve and the Gravel Roads Improvement Discretionary Reserve to illustrate the overall funding available for AM planning.

*Table 3: Projected Balances for the AM Discretionary Reserve and Gravel Roads Improvement Discretionary Reserve*

Year	AM	Gravel Roads Improvement	Total
2026	\$3,875,844	\$77,050	\$3,952,894
2027	\$2,886,929	\$521,100	\$3,408,029
2028	\$3,425,626	\$12,850	\$3,438,476
2029	\$2,440,031	\$556,900	\$2,996,931
2030	\$2,210,391	\$1,150,950	\$3,361,341
2031	\$2,253,253	\$1,795,000	\$4,048,253
2032	\$3,378,015	\$2,489,050	\$5,867,065
2033	\$2,618,894	\$3,233,100	\$5,851,994
2034	\$3,734,589	\$4,027,150	\$7,761,739
2035	\$4,652,854	\$4,871,200	\$9,524,054

As outlined in Report FIN-2025-027, presented to Council on October 22, 2025, it was recommended that the minimum target balance for the AM Discretionary Reserve be increased to \$2.433 million and the maximum target balance be increased to \$4.865 million, with these targets adjusted annually based on the May-to-May CPI. The projected balances meet these targets from 2026 to 2029 and from 2032 to 2035.

### Restricted Reserves

Projected contributions to restricted reserves are based on the following assumptions:

- Development Charges (DC) contributions are estimated at \$180K annually.
- Cash-in-Lieu of Parkland contributions are estimated at \$40.5K annually.

Based on discussions with County Planning staff in 2020, the number of projected consents included in the forecast is difficult to predict due to more restrictive Provincial policies and the limitation of one consent per eligible property since 2005. Accordingly, a conservative estimate of three consents per year has been used to project future Cash-in-Lieu of Parkland revenues.

Consistent with past practice, potential employment land development has not been included due to uncertainty regarding the timing of these more complex development proposals.

Under the *Planning Act*, the following provisions apply to Cash-in-Lieu of Parkland:

*(15) All money received by the municipality under subsections (6), (6.0.1) and (14) and all money received on the sale of land under subsection (5), less any amount spent by the municipality out of its general funds in respect of the land, shall be paid into a special account and spent only for the acquisition of land to be used for park or other public recreational purposes, including the erection, improvement or repair of buildings and the acquisition of machinery for park or other public recreational purposes.*

All Township road projects are eligible for DC funding at a rate of 13.6%, in accordance with the Township’s 2024 DC Study. A municipality may maintain a negative balance in a DC restricted reserve only where it can reasonably demonstrate that sufficient DC revenues will be generated in future years to offset the deficit. When considered in aggregate across all Township service areas (including POA and By-law Enforcement, Growth-Related Studies, Fire Protection Services, Parks and Recreation Services, and Services Related to a Highway), the Township’s DC reserves maintain a healthy overall positive balance.

Table 4 summarizes restricted reserve contributions from 2019 to 2028.

*Table 4: Restricted Reserve Contributions*

	Cash-in-Lieu of Parkland	DC’s	Canada Community-Building Fund <b>Note D</b>
2019	\$190K	\$256K	\$446K (includes top-up funding)
2020	\$203K	\$754K <b>Note B</b>	\$223K
2021	\$304K	\$318K	\$456K (includes top-up funding)
2022	\$256K	\$190K	\$233K
2023	\$1.1M <b>Note A</b>	\$1.6M <b>Note C</b>	\$243K
2024	\$292K	\$134K	\$250K
2025 (year to date)	\$94.5K	\$85K	\$260K
2026	Unknown	Unknown	\$260K
2027	Unknown	Unknown	\$271K
2028	Unknown	Unknown	\$271K

**Note A:** approximately 90% of this amount was collected as Cash-in-Lieu of Parkland from a significant non-residential development.

**Note B:** approximately 72% of this amount was collected as DC's from a developer that entered into a DC credit agreement with the Township in 2012.

**Note C:** approximately 96% of this amount was collected as DC's from a significant non-residential development.

**Note D:** Canada Community-Building Fund contributions are based on the agreement between the Township and the Association of Municipalities of Ontario effective April 1, 2024. The Township was notified on December 7, 2023 of its estimated 2024 to 2028 allocations.

### **Applicable Legislation and Requirements**

*Municipal Act, 2001*

### **Engagement Opportunities**

The Township has incorporated a number of engagement opportunities associated with the 2026 budget process, as outlined in Report FIN-2026-007.

### **Attachments**

Schedule A – Discretionary and Restricted Reserves: Projected Balances from 2026 to 2035 (Detail)

Schedule B – Discretionary and Restricted Reserves – Projected Balances from 2026 to 2035 (Summary)

**Respectfully submitted:**

**Mary Hasan**  
**Director of Finance/Treasurer**

# Puslinch - Continuity Schedule Details

Budget Year	2026									
Continuity Schedule Name	Entity	Owner	Published Date				Type			
Fire Protection Services	GL Account	0043-2478R - Fire Protection Services	Feb 05, 2026 02:08 PM (EST)				Restricted Reserves - Development Charges			
Description	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035
<b>Opening Balance</b>	1,353,262	1,177,433	1,213,600	1,249,767	1,285,934	1,322,101	1,358,268	1,394,435	1,012,602	1,048,769
<b>Additional Requirements</b>										
Capital Carryforward Projects	(201,896)	-	-	-	-	-	-	-	-	-
Contributions	36,167	36,167	36,167	36,167	36,167	36,167	36,167	36,167	36,167	36,167
<b>Total Additional Requirements</b>	<b>(165,729)</b>	<b>36,167</b>	<b>36,167</b>	<b>36,167</b>	<b>36,167</b>	<b>36,167</b>	<b>36,167</b>	<b>36,167</b>	<b>36,167</b>	<b>36,167</b>
<b>Capital Funding Source</b>										
2026-001-On Scene Decontamination Kits	(5,100)	-	-	-	-	-	-	-	-	-
2026-026-Structural Firefighter Gear - Auxiliary Firefighter Reserve Program	(5,000)	-	-	-	-	-	-	-	-	-
2033-009-Aerial (Ladder) Truck	-	-	-	-	-	-	-	(418,000)	-	-
<b>Total Capital Funding Source</b>	<b>(10,100)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(418,000)</b>	<b>-</b>	<b>-</b>
<b>Closing Balance</b>	<b>1,177,433</b>	<b>1,213,600</b>	<b>1,249,767</b>	<b>1,285,934</b>	<b>1,322,101</b>	<b>1,358,268</b>	<b>1,394,435</b>	<b>1,012,602</b>	<b>1,048,769</b>	<b>1,084,936</b>

# Puslinch - Continuity Schedule Details

Budget Year	2026									
Continuity Schedule Name	Entity	Owner	Published Date				Type			
Growth-Related Studies	GL Account	0043-2479R - Growth-Related Studies	Feb 05, 2026 02:08 PM (EST)				Restricted Reserves - Development Charges			
Description	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035
<b>Opening Balance</b>	13,314	(93,148)	(119,659)	(200,395)	(259,719)	(241,230)	(228,469)	(234,980)	(216,491)	(238,386)
<b>Additional Requirements</b>										
Capital Carryforward Projects	(19,175)	-	-	-	-	-	-	-	-	-
Contributions	18,489	18,489	18,489	18,489	18,489	18,489	18,489	18,489	18,489	18,489
<b>Total Additional Requirements</b>	<b>(686)</b>	<b>18,489</b>	<b>18,489</b>	<b>18,489</b>	<b>18,489</b>	<b>18,489</b>	<b>18,489</b>	<b>18,489</b>	<b>18,489</b>	<b>18,489</b>
<b>Capital Funding Source</b>										
2024-001-Asset Management (AM) Plan and Policy Updates	(3,776)	-	-	-	-	(4,154)	-	-	-	-
2026-015-Recreation and Parks Master Plan	(18,000)	-	-	-	-	-	-	-	-	-
2026-016-Fire Master Plan	(18,000)	-	-	-	-	-	-	-	-	-
2026-022-Transportation Master Plan	(66,000)	-	-	-	-	-	-	-	-	-
2027-004-Comprehensive By-law Enforcement Legislative Review	-	(25,000)	-	-	-	-	(25,000)	-	-	-
2027-017-Development Charges Study Update	-	(20,000)	-	-	-	-	-	-	-	-
2028-021-Comprehensive Zoning By-law Update	-	-	(31,725)	-	-	-	-	-	-	-
2028-022-Development of a Township Official Plan	-	-	(67,500)	(67,500)	-	-	-	-	-	-
2029-006-Energy Conservation and Demand Management Plan	-	-	-	(793)	-	-	-	-	(865)	-
2029-018-Traffic Count Study	-	-	-	(4,080)	-	-	-	-	(4,080)	-

## Puslinch - Continuity Schedule Details

2029-019-Roads Condition Index Updates	-	-	-	(5,440)	-	-	-	-	(5,440)	-
2031-010-Building Condition Assessment, Arc Flash Study, Infrared Scanning of Equipment	-	-	-	-	-	(787)	-	-	-	-
2031-011-Building Condition Assessment, Arc Flash Study, Infrared Scanning of Equipment	-	-	-	-	-	(787)	-	-	-	-
2034-003-Development Charges Study	-	-	-	-	-	-	-	-	(30,000)	-
<b>Total Capital Funding Source</b>	<b>(105,776)</b>	<b>(45,000)</b>	<b>(99,225)</b>	<b>(77,813)</b>	<b>-</b>	<b>(5,728)</b>	<b>(25,000)</b>	<b>-</b>	<b>(40,385)</b>	<b>-</b>
<b>Closing Balance</b>	<b>(93,148)</b>	<b>(119,659)</b>	<b>(200,395)</b>	<b>(259,719)</b>	<b>(241,230)</b>	<b>(228,469)</b>	<b>(234,980)</b>	<b>(216,491)</b>	<b>(238,386)</b>	<b>(219,897)</b>

# Puslinch - Continuity Schedule Details

<b>Budget Year</b>	<b>2026</b>									
<b>Continuity Schedule Name</b>	<b>Entity</b>	<b>Owner</b>	<b>Published Date</b>				<b>Type</b>			
Parks and Recreation Services	GL Account	0043-2475R - Parks and Recreation Services	Feb 05, 2026 02:08 PM (EST)				Restricted Reserves - Development Charges			
<b>Description</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>2029</b>	<b>2030</b>	<b>2031</b>	<b>2032</b>	<b>2033</b>	<b>2034</b>	<b>2035</b>
<b>Opening Balance</b>	(152,102)	(87,491)	(22,880)	41,731	106,342	170,953	235,564	300,175	364,786	429,397
<b>Additional Requirements</b>										
Contributions	64,611	64,611	64,611	64,611	64,611	64,611	64,611	64,611	64,611	64,611
<b>Total Additional Requirements</b>	<b>64,611</b>	<b>64,611</b>	<b>64,611</b>	<b>64,611</b>	<b>64,611</b>	<b>64,611</b>	<b>64,611</b>	<b>64,611</b>	<b>64,611</b>	<b>64,611</b>
<b>Closing Balance</b>	<b>(87,491)</b>	<b>(22,880)</b>	<b>41,731</b>	<b>106,342</b>	<b>170,953</b>	<b>235,564</b>	<b>300,175</b>	<b>364,786</b>	<b>429,397</b>	<b>494,008</b>

# Puslinch - Continuity Schedule Details

<b>Budget Year</b>	<b>2026</b>									
<b>Continuity Schedule Name</b>	<b>Entity</b>	<b>Owner</b>	<b>Published Date</b>				<b>Type</b>			
POA and By-law Enforcement	GL Account	0043-2470R - POA and By-law Enforcement	Feb 05, 2026 02:08 PM (EST)				Restricted Reserves - Development Charges			
<b>Description</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>2029</b>	<b>2030</b>	<b>2031</b>	<b>2032</b>	<b>2033</b>	<b>2034</b>	<b>2035</b>
<b>Opening Balance</b>	94	216	338	460	582	704	826	948	1,070	1,192
<b>Additional Requirements</b>										
Contributions	122	122	122	122	122	122	122	122	122	122
<b>Total Additional Requirements</b>	<b>122</b>	<b>122</b>	<b>122</b>	<b>122</b>	<b>122</b>	<b>122</b>	<b>122</b>	<b>122</b>	<b>122</b>	<b>122</b>
<b>Closing Balance</b>	<b>216</b>	<b>338</b>	<b>460</b>	<b>582</b>	<b>704</b>	<b>826</b>	<b>948</b>	<b>1,070</b>	<b>1,192</b>	<b>1,314</b>

# Puslinch - Continuity Schedule Details

Budget Year	2026									
Continuity Schedule Name	Entity	Owner	Published Date				Type			
Services Related to a Highway	GL Account	0043-2473R - Services Related to a Highway	Feb 05, 2026 02:08 PM (EST)				Restricted Reserves - Development Charges			
Description	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035
<b>Opening Balance</b>	1,199,453	700,158	399,888	114,293	(205,089)	(380,719)	(440,069)	(429,379)	(543,265)	(575,279)
<b>Additional Requirements</b>										
Contributions	60,394	60,394	60,394	60,394	60,394	60,394	60,394	60,394	60,394	60,394
<b>Total Additional Requirements</b>	<b>60,394</b>	<b>60,394</b>	<b>60,394</b>	<b>60,394</b>	<b>60,394</b>	<b>60,394</b>	<b>60,394</b>	<b>60,394</b>	<b>60,394</b>	<b>60,394</b>
<b>Capital Funding Source</b>										
2026-005-Concession 1 - Sideroad 10 South to County Road 35	(71,264)	-	-	-	-	-	-	-	-	-
2026-006-Concession 1 - Transition to Sideroad 10 South	(25,976)	-	-	-	-	-	-	-	-	-
2026-007-Concession 2 - Sideroad 10 South to County Road 35	(108,120)	-	-	-	-	-	-	-	-	-
2026-019-Radar Speed Signs (2) - Council Direction	(7,000)	(7,000)	(7,000)	(7,000)	(7,000)	(7,000)	(7,000)	(7,000)	(7,000)	(7,000)
2026-020-Nicholas Beaver Road - Winer Road to Brock Road South	(50,184)	-	-	-	-	-	-	-	-	-
2026-021-Hard-Surfacing Gravel Roads - Carter, Farnham, and Cooks Mill - Council Resolution No. 2024-219	(177,145)	-	-	-	-	-	-	-	-	-
2026-024-Roadside Mower Tractor and Flail	(120,000)	-	-	-	-	-	-	-	-	-
2027-005-Cooks Bridge	-	(102,000)	-	-	-	-	-	-	-	-
2027-006-Cooks Mill Road - Bridge to County Road 41	-	(15,096)	-	-	-	-	-	-	-	-
2027-008-Concession 1 Culvert	-	(3,400)	-	-	-	-	-	-	-	-

## Puslinch - Continuity Schedule Details

2027-015-Victoria Road South - County Road 34 to Maltby Road East	-	(108,864)	-	-	-	-	-	-	-
2027-019-Mason Road - Concession 7 to End	-	(7,752)	-	-	-	-	-	-	-
2027-021-Concession 1 - Townline Road to Transition	-	(43,792)	-	-	-	-	-	-	-
2027-022-Concession 1 - Transition to Transition	-	(72,760)	-	-	-	-	-	-	-
2028-001-Hard-Surfacing Gravel Roads - Sideroad 10 South - Council Resolution No. 2025-103	-	-	(157,769)	-	-	-	-	-	-
2028-004-Concession 4 - County Road 35 to Sideroad 20 North	-	-	(71,264)	-	-	-	-	-	-
2028-005-Concession 1 - Leslie Road West to Highway 6	-	-	(18,904)	-	-	-	-	-	-
2028-006-Gore Road - County Road 35 to Foreman Road	-	-	(71,128)	-	-	-	-	-	-
2028-019-Traffic Calming - Streetscaping Morrision - Phase 2	-	-	(19,924)	-	-	-	-	-	-
2029-005-Concession 4 - Sideroad 20 North to curve in road	-	-	-	(15,504)	-	-	-	-	-
2029-015-Sideroad 20 North - County Road 34 to Forestell Road	-	-	-	(109,888)	-	-	-	-	-
2029-020-Concession 2 Culvert	-	-	-	(21,760)	-	-	-	-	-
2029-021-Concession 2 - Country Road 35 to Sideroad 25 South	-	-	-	(72,216)	-	-	-	-	-
2029-022-Concession 2 - Sideroad 20 South to Sideroad 25 South	-	-	-	(107,440)	-	-	-	-	-
2029-023-Concession 2/2A - Sideroad 25 South to Concession 2	-	-	-	(33,592)	-	-	-	-	-
2029-024-Concession 2A - Concession 2 to Concession 7	-	-	-	(12,376)	-	-	-	-	-
2030-002-Ellis Road - County Road 32 to 6725 Ellis Road	-	-	-	-	(64,328)	-	-	-	-
2030-003-Ellis Road Culvert Over Puslinch Lake Irish Creek	-	-	-	-	(95,200)	-	-	-	-
2030-008-Laird Road West - End to Country Road 32	-	-	-	-	(14,824)	-	-	-	-

# Puslinch - Continuity Schedule Details

2030-009-Old Brock Road - Cockburn Street to End	-	-	-	-	(4,080)	-	-	-	-	-
2030-010-Sideroad 10 North - Forestell Road to Laird Road West	-	-	-	-	(35,768)	-	-	-	-	-
2030-012-Victoria Street And Church Street - Calfass Road to Queen Street (Highway 6)	-	-	-	-	(14,824)	-	-	-	-	-
2031-001-Back Street - Main Street to Badenoch Street East	-	-	-	-	-	(11,968)	-	-	-	-
2031-004-Gilmour Road - County Road 46 (Brock Road) to Subdivision Entrance	-	-	-	-	-	(8,568)	-	-	-	-
2031-005-Hume Road - Nassagaweya-Puslinch Townline to Watson Road South	-	-	-	-	-	(80,784)	-	-	-	-
2031-008-Smith Road - Concession 7 to County Road 34	-	-	-	-	-	(11,424)	-	-	-	-
2032-002-Beiber Road - Nicholas Beaver Road to private property	-	-	-	-	-	-	(8,976)	-	-	-
2032-003-Main Street - Badenoch Street East to Morrison Ball Park	-	-	-	-	-	-	(8,840)	-	-	-
2032-008-Watson Road South - bridge to bridge	-	-	-	-	-	-	(24,888)	-	-	-
2033-006-Victoria Road Culvert North of Leslie	-	-	-	-	-	-	-	(27,200)	-	-
2033-007-Victoria Road Culvert Over Galt Creek	-	-	-	-	-	-	-	(23,120)	-	-
2033-008-Victoria Road South - Leslie Road West to County Road 36	-	-	-	-	-	-	-	(116,960)	-	-
2034-005-Puslinch-Flamborough Townline - Victoria Road South to Maddaugh Road	-	-	-	-	-	-	-	-	(37,264)	-
2034-006-Victoria Road South - Leslie Road West to Flamborough Puslinch Townline	-	-	-	-	-	-	-	-	(48,144)	-
2035-001-Roadside Safety Allowances - Bridges and Culverts	-	-	-	-	-	-	-	-	-	(27,744)
2035-003-Tawse Place - Nicholas Beaver Road to End	-	-	-	-	-	-	-	-	-	(9,682)

## Puslinch - Continuity Schedule Details

2035-004-Sideroad 10 North - Concession Road 4 to Forestell Road	-	-	-	-	-	-	-	-	-	(42,810)
2035-005-Sideroad 10 North - County Road 34 to Ellis Road	-	-	-	-	-	-	-	-	-	(33,378)
2035-007-Ellis Road - 6725 Ellis Road to Sideroad 10 North	-	-	-	-	-	-	-	-	-	(18,523)
2035-008-Sideroad 10 North - Whitelaw Road to End	-	-	-	-	-	-	-	-	-	(13,847)
<b>Total Capital Funding Source</b>	<b>(559,689)</b>	<b>(360,664)</b>	<b>(345,989)</b>	<b>(379,776)</b>	<b>(236,024)</b>	<b>(119,744)</b>	<b>(49,704)</b>	<b>(174,280)</b>	<b>(92,408)</b>	<b>(152,984)</b>
<b>Closing Balance</b>	<b>700,158</b>	<b>399,888</b>	<b>114,293</b>	<b>(205,089)</b>	<b>(380,719)</b>	<b>(440,069)</b>	<b>(429,379)</b>	<b>(543,265)</b>	<b>(575,279)</b>	<b>(667,869)</b>

# Puslinch - Continuity Schedule Details

<b>Budget Year</b>	<b>2026</b>									
<b>Continuity Schedule Name</b>	<b>Entity</b>	<b>Owner</b>	<b>Published Date</b>				<b>Type</b>			
Canada Community-Building Fund	GL Account	0043-2474R - Canada Community-Building Fund	Feb 05, 2026 02:08 PM (EST)				Restricted Reserves			
<b>Description</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>2029</b>	<b>2030</b>	<b>2031</b>	<b>2032</b>	<b>2033</b>	<b>2034</b>	<b>2035</b>
<b>Opening Balance</b>	170,834	112,185	32,759	32,333	31,907	45,481	16,055	128,517	71,228	140,490
<b>Additional Requirements</b>										
Contributions	260,167	270,574	270,574	270,574	270,574	270,574	270,574	270,574	270,574	270,574
<b>Total Additional Requirements</b>	<b>260,167</b>	<b>270,574</b>	<b>270,574</b>	<b>270,574</b>	<b>270,574</b>	<b>270,574</b>	<b>270,574</b>	<b>270,574</b>	<b>270,574</b>	<b>270,574</b>
<b>Capital Funding Source</b>										
2026-020-Nicholas Beaver Road - Winer Road to Brock Road South	(318,816)	-	-	-	-	-	-	-	-	-
2027-015-Victoria Road South - County Road 34 to Maltby Road East	-	(350,000)	-	-	-	-	-	-	-	-
2028-006-Gore Road - County Road 35 to Foreman Road	-	-	(271,000)	-	-	-	-	-	-	-
2029-015-Sideroad 20 North - County Road 34 to Forestell Road	-	-	-	(271,000)	-	-	-	-	-	-
2030-001-Deer View Ridge - Hammersley Drive to Fox Run Drive	-	-	-	-	(257,000)	-	-	-	-	-
2031-005-Hume Road - Nassagaweya-Puslinch Townline to Watson Road South	-	-	-	-	-	(300,000)	-	-	-	-
2032-008-Watson Road South - bridge to bridge	-	-	-	-	-	-	(158,112)	-	-	-
2033-008-Victoria Road South - Leslie Road West to County Road 36	-	-	-	-	-	-	-	(327,863)	-	-
2034-006-Victoria Road South - Leslie Road West to Flamborough Puslinch Townline	-	-	-	-	-	-	-	-	(201,312)	-
2035-005-Sideroad 10 North - County Road 34 to Ellis Road	-	-	-	-	-	-	-	-	-	(212,051)

## Puslinch - Continuity Schedule Details

Total Capital Funding Source	<u>(318,816)</u>	<u>(350,000)</u>	<u>(271,000)</u>	<u>(271,000)</u>	<u>(257,000)</u>	<u>(300,000)</u>	<u>(158,112)</u>	<u>(327,863)</u>	<u>(201,312)</u>	<u>(212,051)</u>
Closing Balance	<u>112,185</u>	<u>32,759</u>	<u>32,333</u>	<u>31,907</u>	<u>45,481</u>	<u>16,055</u>	<u>128,517</u>	<u>71,228</u>	<u>140,490</u>	<u>199,013</u>

# Puslinch - Continuity Schedule Details

Budget Year	2026									
Continuity Schedule Name	Entity	Owner	Published Date				Type			
Cash in Lieu of Parkland	GL Account	0043-2476R - Cash in Lieu of Parkland	Feb 05, 2026 02:08 PM (EST)				Restricted Reserves			
Description	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035
<b>Opening Balance</b>	1,173,443	143,943	179,443	59,966	30,240	55,806	24,206	64,706	18,301	58,801
<b>Additional Requirements</b>										
Capital Carryforward Projects	(170,000)	-	-	-	-	-	-	-	-	-
Contributions	40,500	40,500	40,500	40,500	40,500	40,500	40,500	40,500	40,500	40,500
<b>Total Additional Requirements</b>	<b>(129,500)</b>	<b>40,500</b>	<b>40,500</b>	<b>40,500</b>	<b>40,500</b>	<b>40,500</b>	<b>40,500</b>	<b>40,500</b>	<b>40,500</b>	<b>40,500</b>
<b>Capital Funding Source</b>										
2025-007-Outdoor Rink Curtain Panels (2)	-	-	-	-	-	(67,100)	-	-	-	-
2026-002-Bar Counter, Bar Door, Cosmetic Upgrades	(70,000)	-	-	-	-	-	-	-	-	-
2026-024-Roadside Mower Tractor and Flail	(30,000)	-	-	-	-	-	-	-	-	-
2026-029-Potential Land Acquisition	(800,000)	-	-	-	-	-	-	-	-	-
2027-011-Rebalancing of HVAC system	-	(5,000)	-	-	-	-	-	-	-	-
2028-007-Gravel Road Rehabilitation at Old Morriston Park	-	-	(7,740)	-	-	-	-	-	-	-
2028-009-Lawn Tractor	-	-	(22,237)	-	-	-	-	-	-	-
2028-012-Replacement of metal roofing panels	-	-	(100,000)	-	-	-	-	-	-	-
2028-013-Replacement of metal roofing panels in Blue Storage Building Behind PCC	-	-	(30,000)	-	-	-	-	-	-	-

## Puslinch - Continuity Schedule Details

2029-002-Community Centre Complex: Light Poles at Horse Paddock	-	-	-	(10,000)	-	-	-	-	-	-
2029-008-Exterior wall rehabilitation	-	-	-	(35,000)	-	-	-	-	-	-
2029-009-Floor Scrubber	-	-	-	(12,223)	-	-	-	-	-	-
2029-010-Landscape Trailer	-	-	-	(8,003)	-	-	-	-	-	-
2029-012-Replacement of fire alarm system	-	-	-	(5,000)	-	-	-	-	-	-
2030-014-Fencing Replacement at the Badenoch Soccer Field (East Side)	-	-	-	-	(14,934)	-	-	-	-	-
2031-003-Drinking Fountain	-	-	-	-	-	(5,000)	-	-	-	-
2033-002-Lawn Tractor	-	-	-	-	-	-	-	(20,833)	-	-
2033-003-Pickup truck - 1/2 ton - Crew Cab	-	-	-	-	-	-	-	(61,072)	-	-
2033-004-Replacement of Sanitary Pumps and Control System	-	-	-	-	-	-	-	(5,000)	-	-
<b>Total Capital Funding Source</b>	<b>(900,000)</b>	<b>(5,000)</b>	<b>(159,977)</b>	<b>(70,226)</b>	<b>(14,934)</b>	<b>(72,100)</b>	<b>-</b>	<b>(86,905)</b>	<b>-</b>	<b>-</b>
<b>Closing Balance</b>	<b>143,943</b>	<b>179,443</b>	<b>59,966</b>	<b>30,240</b>	<b>55,806</b>	<b>24,206</b>	<b>64,706</b>	<b>18,301</b>	<b>58,801</b>	<b>99,301</b>

# Puslinch - Continuity Schedule Details

<b>Budget Year</b>	<b>2026</b>									
<b>Continuity Schedule Name</b>	<b>Entity</b>	<b>Owner</b>	<b>Published Date</b>				<b>Type</b>			
Perpetual Maintenance	GL Account	0043-2471R - Perpetual Maintenance	Feb 05, 2026 02:08 PM (EST)				Restricted Reserves			
<b>Description</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>2029</b>	<b>2030</b>	<b>2031</b>	<b>2032</b>	<b>2033</b>	<b>2034</b>	<b>2035</b>
<b>Opening Balance</b>	59,188	59,188	59,188	59,188	59,188	59,188	59,188	59,188	59,188	59,188
<b>Closing Balance</b>	<b>59,188</b>	<b>59,188</b>	<b>59,188</b>	<b>59,188</b>	<b>59,188</b>	<b>59,188</b>	<b>59,188</b>	<b>59,188</b>	<b>59,188</b>	<b>59,188</b>

# Puslinch - Continuity Schedule Details

Budget Year	2026									
Continuity Schedule Name	Entity	Owner	Published Date				Type			
Administrative Studies	Budget Year	2026	Feb 05, 2026 02:08 PM (EST)				Discretionary Reserves			
Description	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035
<b>Opening Balance</b>	142,261	21,434	21,434	(24,941)	(73,005)	(63,005)	(66,681)	(74,881)	(49,881)	(85,907)
<b>Additional Requirements</b>										
Capital Carryforward Projects	(72,827)	-	-	-	-	-	-	-	-	-
<b>Total Additional Requirements</b>	<b>(72,827)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Capital Budget Contributions</b>										
2026-008-Administrative Studies	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000
<b>Total Capital Budget Contributions</b>	<b>40,000</b>	<b>40,000</b>	<b>40,000</b>	<b>40,000</b>	<b>40,000</b>	<b>40,000</b>	<b>40,000</b>	<b>40,000</b>	<b>40,000</b>	<b>40,000</b>
<b>Capital Funding Source</b>										
2025-004-Street Lights - Pole and Arm Inspections	-	-	-	-	(20,000)	-	-	-	-	(20,000)
2025-005-Storm Sewer Inspections and Cleaning	-	-	-	-	(10,000)	-	-	-	-	(10,000)
2026-015-Recreation and Parks Master Plan	(12,000)	-	-	-	-	-	-	-	-	-
2026-016-Fire Master Plan	(12,000)	-	-	-	-	-	-	-	-	-
2026-018-Stormwater Perpetual Maintenance By-law	(20,000)	-	-	-	-	-	-	-	-	-
2026-022-Transportation Master Plan	(44,000)	-	-	-	-	-	-	-	-	-
2027-004-Comprehensive By-law Enforcement Legislative Review	-	(25,000)	-	-	-	-	(25,000)	-	-	-
2027-020-Bridge and Culvert Inspections	-	(15,000)	-	(15,000)	-	(15,000)	-	(15,000)	-	(15,000)

## Puslinch - Continuity Schedule Details

2028-002-Compensation and Benefits Review	-	-	(21,600)	-	-	-	(23,200)	-	-	-
2028-003-Carroll Pond & Lesic Jassal Municipal Drain - Sediment Survey	-	-	(7,000)	-	-	-	-	-	-	-
2028-021-Comprehensive Zoning By-law Update	-	-	(15,275)	-	-	-	-	-	-	-
2028-022-Development of a Township Official Plan	-	-	(32,500)	(7,500)	-	-	-	-	-	-
2028-023-Stormwater Management Pond Inspections	-	-	(10,000)	-	-	(10,000)	-	-	(10,000)	-
2029-006-Energy Conservation and Demand Management Plan	-	-	-	(5,084)	-	-	-	-	(5,546)	-
2029-018-Traffic Count Study	-	-	-	(25,920)	-	-	-	-	(25,920)	-
2029-019-Roads Condition Index Updates	-	-	-	(34,560)	-	-	-	-	(34,560)	-
2031-010-Building Condition Assessment, Arc Flash Study, Infra-red Scanning of Equipment	-	-	-	-	-	(6,713)	-	-	-	-
2031-011-Building Condition Assessment, Arc Flash Study, Infra-red Scanning of Equipment	-	-	-	-	-	(6,713)	-	-	-	-
2031-012-Building Condition Assessment, Arc Flash Study, Infra-red Scanning of Equipment	-	-	-	-	-	(5,250)	-	-	-	-
<b>Total Capital Funding Source</b>	<b>(88,000)</b>	<b>(40,000)</b>	<b>(86,375)</b>	<b>(88,064)</b>	<b>(30,000)</b>	<b>(43,676)</b>	<b>(48,200)</b>	<b>(15,000)</b>	<b>(76,026)</b>	<b>(45,000)</b>
<b>Closing Balance</b>	<b>21,434</b>	<b>21,434</b>	<b>(24,941)</b>	<b>(73,005)</b>	<b>(63,005)</b>	<b>(66,681)</b>	<b>(74,881)</b>	<b>(49,881)</b>	<b>(85,907)</b>	<b>(90,907)</b>

# Puslinch - Continuity Schedule Details

Budget Year	2026									
Continuity Schedule Name	Entity	Owner	Published Date				Type			
Aggregate Levy	Budget Year	2026	Feb 05, 2026 02:08 PM (EST)				Discretionary Reserves			
Description	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035
<b>Opening Balance</b>	223,040	145,574	15,334	25,095	89,983	53,983	75,625	243,713	252,412	387,944
<b>Additional Requirements</b>										
Contributions	492,000	492,000	492,000	492,000	492,000	492,000	492,000	492,000	492,000	492,000
<b>Total Additional Requirements</b>	<b>492,000</b>	<b>492,000</b>	<b>492,000</b>	<b>492,000</b>	<b>492,000</b>	<b>492,000</b>	<b>492,000</b>	<b>492,000</b>	<b>492,000</b>	<b>492,000</b>
<b>Capital Funding Source</b>										
2026-005-Concession 1 - Sideroad 10 South to County Road 35	(452,736)	-	-	-	-	-	-	-	-	-
2026-007-Concession 2 - Sideroad 10 South to County Road 35	(116,730)	-	-	-	-	-	-	-	-	-
2027-001-Bridle Path	-	(160,000)	-	-	-	-	-	-	-	-
2027-013-Tandem Dump Truck - 304	-	-	-	-	-	-	-	-	-	(469,005)
2027-022-Concession 1 - Transition to Transition	-	(462,240)	-	-	-	-	-	-	-	-
2028-004-Concession 4 - County Road 35 to Sideroad 20 North	-	-	(181,271)	-	-	-	-	-	-	-
2028-005-Concession 1 - Leslie Road West to Highway 6	-	-	(120,096)	-	-	-	-	-	-	-
2028-006-Gore Road - County Road 35 to Foreman Road	-	-	(180,872)	-	-	-	-	-	-	-
2029-015-Sideroad 20 North - County Road 34 to Forestell Road	-	-	-	(427,112)	-	-	-	-	-	-
2030-003-Ellis Road Culvert Over Puslinch Lake Irish Creek	-	-	-	-	(528,000)	-	-	-	-	-
2031-001-Back Street - Main Street to Badenoch Street East	-	-	-	-	-	(76,032)	-	-	-	-

## Puslinch - Continuity Schedule Details

2031-002-Boreham Drive - County Road 37 (Arnell Road) to County Road 41 (Watson Road South)	-	-	-	-	-	(171,000)	-	-	-	-
2031-004-Gilmour Road - County Road 46 (Brock Road) to Subdivision Entrance	-	-	-	-	-	(54,432)	-	-	-	-
2031-005-Hume Road - Nassagaweya-Puslinch Townline to Watson Road South	-	-	-	-	-	(15,318)	-	-	-	-
2031-007-Settler's Road - Calfass Road to Telfer Glen	-	-	-	-	-	(81,000)	-	-	-	-
2031-008-Smith Road - Concession 7 to County Road 34	-	-	-	-	-	(72,576)	-	-	-	-
2032-001-Backhoe - 06	-	-	-	-	-	-	(119,836)	-	-	-
2032-002-Beiber Road - Nicholas Beaver Road to private property	-	-	-	-	-	-	(57,024)	-	-	-
2032-003-Main Street - Badenoch Street East to Morrison Ball Park	-	-	-	-	-	-	(56,160)	-	-	-
2032-007-Telfer Glen - Queen Street (Highway 6) to End	-	-	-	-	-	-	(90,892)	-	-	-
2033-001-Dump Pickup Truck - 1.5 ton - 305	-	-	-	-	-	-	-	(97,711)	-	-
2033-005-Pickup truck - 3/4 ton - Crew Cab	-	-	-	-	-	-	-	(65,910)	-	-
2033-006-Victoria Road Culvert North of Leslie	-	-	-	-	-	-	-	(172,800)	-	-
2033-007-Victoria Road Culvert Over Galt Creek	-	-	-	-	-	-	-	(146,880)	-	-
2034-001-Cassin Court - Daymond Drive to End	-	-	-	-	-	-	-	-	(64,000)	-
2034-002-Daymond Drive - County Road 46 to End	-	-	-	-	-	-	-	-	(171,000)	-
2034-004-Laing Court - Currie Drive to End	-	-	-	-	-	-	-	-	(29,000)	-
2034-005-Puslinch-Flamborough Townline - Victoria Road South to Maddaugh Road	-	-	-	-	-	-	-	-	(92,468)	-
2035-004-Sideroad 10 North - Concession Road 4 to Forestell Road	-	-	-	-	-	-	-	-	-	(142,127)

## Puslinch - Continuity Schedule Details

2035-007-Ellis Road - 6725 Ellis Road to Sideroad 10 North	-	-	-	-	-	-	-	-	-	(117,678)
<b>Total Capital Funding Source</b>	<b>(569,466)</b>	<b>(622,240)</b>	<b>(482,239)</b>	<b>(427,112)</b>	<b>(528,000)</b>	<b>(470,358)</b>	<b>(323,912)</b>	<b>(483,301)</b>	<b>(356,468)</b>	<b>(728,810)</b>
<b>Closing Balance</b>	<b>145,574</b>	<b>15,334</b>	<b>25,095</b>	<b>89,983</b>	<b>53,983</b>	<b>75,625</b>	<b>243,713</b>	<b>252,412</b>	<b>387,944</b>	<b>151,134</b>

# Puslinch - Continuity Schedule Details

Budget Year	2026									
Continuity Schedule Name	Entity	Owner	Published Date				Type			
Asset Management	Budget Year	2026	Feb 05, 2026 02:08 PM (EST)				Discretionary Reserves			
Description	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035
<b>Opening Balance</b>	5,328,176	3,875,844	2,886,929	3,425,626	2,440,031	2,210,391	2,253,253	3,378,015	2,618,894	3,734,589
<b>Additional Requirements</b>										
2025 Estimated Surplus Contribution	50,000	-	-	-	-	-	-	-	-	-
Capital Carryforward Projects	(1,423,405)	-	-	-	-	-	-	-	-	-
<b>Total Additional Requirements</b>	<b>(1,373,405)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Capital Budget Contributions</b>										
2026-009-Asset Management	1,051,509	1,078,259	1,105,009	1,131,759	1,158,509	1,185,259	1,212,009	1,238,759	1,265,509	1,292,259
<b>Total Capital Budget Contributions</b>	<b>1,051,509</b>	<b>1,078,259</b>	<b>1,105,009</b>	<b>1,131,759</b>	<b>1,158,509</b>	<b>1,185,259</b>	<b>1,212,009</b>	<b>1,238,759</b>	<b>1,265,509</b>	<b>1,292,259</b>
<b>Capital Funding Source</b>										
2024-001-Asset Management (AM) Plan and Policy Updates	(36,224)	-	-	-	-	(39,846)	-	-	-	-
2025-010-Defibrillators - Fire & Rescue Service Trucks and Municipal Buildings	-	-	-	-	-	-	-	-	-	(38,593)
2026-006-Concession 1 - Transition to Sideroad 10 South	(165,024)	-	-	-	-	-	-	-	-	-
2026-007-Concession 2 - Sideroad 10 South to County Road 35	(235,008)	-	-	-	-	-	-	-	-	-
2026-013-Daymond Drive - Stormwater Management Facility	(200,000)	-	-	-	-	-	-	-	-	-
2026-017-Grader - 502	(70,000)	-	-	-	-	(629,900)	-	-	-	-
2026-023-Structural Firefighter Gear	(14,180)	(20,120)	(10,060)	(20,120)	(10,060)	(40,240)	(15,090)	(15,090)	(45,270)	(40,010)

## Puslinch - Continuity Schedule Details

2026-029-Potential Land Acquisition (400,000)	-	-	-	-	-	-	-	-	-	-
2027-001-Bridle Path	-	(270,000)	-	-	-	-	-	-	-	-
2027-002-Bridle Path - Bridle Path Split to Brock Road South	-	(172,000)	-	-	-	-	-	-	-	-
2027-005-Cooks Bridge	-	(648,000)	-	-	-	-	-	-	-	-
2027-006-Cooks Mill Road - Bridge to County Road 41	-	(95,904)	-	-	-	-	-	-	-	-
2027-008-Concession 1 Culvert	-	(21,600)	-	-	-	-	-	-	-	-
2027-012-SUV	-	(19,813)	-	-	-	-	(21,614)	-	-	-
2027-013-Tandem Dump Truck - 304	-	(400,866)	-	-	-	-	-	-	-	-
2027-014-Thermal Imaging Camera	-	(6,576)	-	(6,803)	-	-	-	-	-	-
2027-015-Victoria Road South - County Road 34 to Maltby Road East	-	(38,508)	-	-	-	-	-	-	-	-
2027-018-Pickup truck - 3/4 ton - Single Cab	-	(46,330)	-	-	-	-	(50,542)	-	-	-
2027-019-Mason Road - Concession 7 to End	-	(49,248)	-	-	-	-	-	-	-	-
2027-021-Concession 1 - Townline Road to Transition	-	(278,208)	-	-	-	-	-	-	-	-
2028-010-Little's Bridge Load Testing and Minor Rehabilitation	-	-	(45,000)	-	-	-	-	-	-	-
2028-011-Replacement of metal roofing panels	-	-	(87,500)	-	-	-	-	-	-	-
2028-015-Roads Storage Building Roof Rehabilitation	-	-	(15,000)	-	-	-	-	-	-	-
2028-018-Tandem Roll-Off Dump Truck- 302	-	-	(408,752)	-	-	-	-	-	-	-
2029-005-Concession 4 - Sideroad 20 North to curve in road	-	-	-	(98,496)	-	-	-	-	-	-
2029-007-Exterior wall rehabilitation	-	-	-	(17,500)	-	-	-	-	-	-
2029-012-Replacement of fire alarm system	-	-	-	(10,500)	-	-	-	-	-	-
2029-014-Replacement of furnaces - Fire area	-	-	-	(20,000)	-	-	-	-	-	-

# Puslinch - Continuity Schedule Details

2029-016-Tandem Dump Truck- 301	-	-	-	(416,638)	-	-	-	-	-	-
2029-017-Aberfoyle Business Park Block 6 - Stormwater Management Facility	-	-	-	(200,000)	-	-	-	-	-	-
2029-020-Concession 2 Culvert	-	-	-	(138,240)	-	-	-	-	-	-
2029-021-Concession 2 - Country Road 35 to Sideroad 25 South	-	-	-	(458,784)	-	-	-	-	-	-
2029-022-Concession 2 - Sideroad 20 South to Sideroad 25 South	-	-	-	(438,241)	-	-	-	-	-	-
2029-023-Concession 2/2A - Sideroad 25 South to Concession 2	-	-	-	(213,408)	-	-	-	-	-	-
2029-024-Concession 2A - Concession 2 to Concession 7	-	-	-	(78,624)	-	-	-	-	-	-
2030-002-Ellis Road - County Road 32 to 6725 Ellis Road	-	-	-	-	(188,785)	-	-	-	-	-
2030-003-Ellis Road Culvert Over Puslinch Lake Irish Creek	-	-	-	-	(76,800)	-	-	-	-	-
2030-004-Fox Run Drive - Brock Road North to Fox Run Drive transition to median	-	-	-	-	(62,000)	-	-	-	-	-
2030-005-Fox Run Drive - Deer View Ridge to Fox Run Drive transition to curb	-	-	-	-	(161,000)	-	-	-	-	-
2030-006-Fox Run Drive - Fox Run Drive transition to median to Fox Run Drive transition to curb	-	-	-	-	(78,000)	-	-	-	-	-
2030-007-Fox Run Drive to Fox Run Drive	-	-	-	-	(251,000)	-	-	-	-	-
2030-008-Laird Road West - End to Country Road 32	-	-	-	-	(94,176)	-	-	-	-	-
2030-009-Old Brock Road - Cockburn Street to End	-	-	-	-	(25,920)	-	-	-	-	-
2030-010-Sideroad 10 North - Forestell Road to Laird Road West	-	-	-	-	(227,232)	-	-	-	-	-
2030-011-Emergency Generator	-	-	-	-	(119,000)	-	-	-	-	-
2030-012-Victoria Street And Church Street - Calfass Road to Queen Street (Highway 6)	-	-	-	-	(94,176)	-	-	-	-	-

# Puslinch - Continuity Schedule Details

2031-009-Tandem Dump Truck - 306	-	-	-	-	-	(432,411)	-	-	-	-
2033-008-Victoria Road South - Leslie Road West to County Road 36	-	-	-	-	-	-	-	(254,880)	-	-
2033-009-Aerial (Ladder) Truck	-	-	-	-	-	-	-	(1,662,000)	-	-
2033-010-Pickup truck - 3/4 ton - Crew Cab	-	-	-	-	-	-	-	(65,910)	-	-
2034-006-Victoria Road South - Leslie Road West to Flamborough Puslinch Townline	-	-	-	-	-	-	-	-	(104,544)	-
2035-002-Municipal Complex: Parking Lot	-	-	-	-	-	-	-	-	-	(113,925)
2035-003-Tawse Place - Nicholas Beaver Road to End	-	-	-	-	-	-	-	-	-	(61,512)
2035-006-Brush Chipper	-	-	-	-	-	-	-	-	-	(31,986)
2035-008-Sideroad 10 North - Whitelaw Road to End	-	-	-	-	-	-	-	-	-	(87,968)
<b>Total Capital Funding Source</b>	<b>(1,120,436)</b>	<b>(2,067,174)</b>	<b>(566,312)</b>	<b>(2,117,354)</b>	<b>(1,388,149)</b>	<b>(1,142,397)</b>	<b>(87,247)</b>	<b>(1,997,880)</b>	<b>(149,814)</b>	<b>(373,994)</b>
<b>Operating Withdrawal</b>										
Public Works	(10,000)	-	-	-	-	-	-	-	-	-
<b>Total Operating Withdrawal</b>	<b>(10,000)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Closing Balance</b>	<b>3,875,844</b>	<b>2,886,929</b>	<b>3,425,626</b>	<b>2,440,031</b>	<b>2,210,391</b>	<b>2,253,253</b>	<b>3,378,015</b>	<b>2,618,894</b>	<b>3,734,589</b>	<b>4,652,854</b>

# Puslinch - Continuity Schedule Details

Budget Year	2026									
Continuity Schedule Name	Entity	Owner	Published Date				Type			
Broadband Strategy Implementation	Budget Year	2026	Feb 05, 2026 02:08 PM (EST)				Discretionary Reserves			
Description	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035
Opening Balance	7,192	7,192	7,192	7,192	7,192	7,192	7,192	7,192	7,192	7,192
Closing Balance	<b>7,192</b>	<b>7,192</b>	<b>7,192</b>	<b>7,192</b>	<b>7,192</b>	<b>7,192</b>	<b>7,192</b>	<b>7,192</b>	<b>7,192</b>	<b>7,192</b>

# Puslinch - Continuity Schedule Details

Budget Year	2026									
Continuity Schedule Name	Entity	Owner	Published Date				Type			
Building Reserve	Budget Year	2026	Feb 05, 2026 02:08 PM (EST)				Discretionary Reserves			
Description	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035
<b>Opening Balance</b>	407,671	97,688	76,915	30,715	14,156	(46,413)	(52,263)	(79,677)	(84,237)	(90,044)
<b>Additional Requirements</b>										
Capital Carryforward Projects	(240,000)	-	-	-	-	-	-	-	-	-
<b>Total Additional Requirements</b>	<b>(240,000)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Capital Funding Source</b>										
2026-028-Time Management System Implementation	(3,057)	-	-	-	-	-	-	-	-	-
2027-007-Firewall Upgrades	-	(960)	-	-	(3,840)	-	-	(960)	-	-
2027-010-Pickup Truck - Mid-Size	-	(19,813)	-	-	-	-	(21,614)	-	-	-
2028-002-Compensation and Benefits Review	-	-	(5,400)	-	-	-	(5,800)	-	-	-
2028-008-Information Technology Infrastructure Audit	-	-	(3,300)	-	-	-	-	(3,600)	-	-
2028-011-Replacement of metal roofing panels	-	-	(37,500)	-	-	-	-	-	-	-
2029-006-Energy Conservation and Demand Management Plan	-	-	-	(2,519)	-	-	-	-	(2,748)	-
2029-007-Exterior wall rehabilitation	-	-	-	(7,500)	-	-	-	-	-	-
2029-011-Network Hardware Upgrades	-	-	-	(2,040)	-	-	-	-	(3,060)	-
2029-012-Replacement of fire alarm system	-	-	-	(4,500)	-	-	-	-	-	-
2030-011-Emergency Generator	-	-	-	-	(51,000)	-	-	-	-	-

## Puslinch - Continuity Schedule Details

2030-013-Tablets, GoPro, and OWL Cameras - Various Departments	-	-	-	-	(5,729)	-	-	-	-	(5,729)
2031-006-Server Upgrades	-	-	-	-	-	(3,600)	-	-	-	-
2031-012-Building Condition Assessment, Arc Flash Study, Infra- red Scanning of Equipment	-	-	-	-	-	(2,250)	-	-	-	-
2035-002-Municipal Complex: Parking Lot	-	-	-	-	-	-	-	-	-	(48,825)
<b>Total Capital Funding Source</b>	<b>(3,057)</b>	<b>(20,773)</b>	<b>(46,200)</b>	<b>(16,559)</b>	<b>(60,569)</b>	<b>(5,850)</b>	<b>(27,414)</b>	<b>(4,560)</b>	<b>(5,808)</b>	<b>(54,554)</b>
<b>Operating Withdrawal</b>										
Building	(66,926)	-	-	-	-	-	-	-	-	-
<b>Total Operating Withdrawal</b>	<b>(66,926)</b>	<b>-</b>								
<b>Closing Balance</b>	<b>97,688</b>	<b>76,915</b>	<b>30,715</b>	<b>14,156</b>	<b>(46,413)</b>	<b>(52,263)</b>	<b>(79,677)</b>	<b>(84,237)</b>	<b>(90,044)</b>	<b>(144,598)</b>

# Puslinch - Continuity Schedule Details

Budget Year	2026									
Continuity Schedule Name	Entity	Owner	Published Date				Type			
Capital Carryforward	Budget Year	2026	Feb 05, 2026 02:08 PM (EST)				Discretionary Reserves			
Description	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035
Opening Balance	465,360	-	-	-	-	-	-	-	-	-
<b>Additional Requirements</b>										
Capital Carryforward Projects	(465,360)	-	-	-	-	-	-	-	-	-
<b>Total Additional Requirements</b>	<b>(465,360)</b>	-	-	-	-	-	-	-	-	-
<b>Closing Balance</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

# Puslinch - Continuity Schedule Details

<b>Budget Year</b>	<b>2026</b>									
<b>Continuity Schedule Name</b>	<b>Entity</b>	<b>Owner</b>	<b>Published Date</b>				<b>Type</b>			
Corporate Information Technology	Budget Year	2026	Feb 05, 2026 02:08 PM (EST)				Discretionary Reserves			
<b>Description</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>2029</b>	<b>2030</b>	<b>2031</b>	<b>2032</b>	<b>2033</b>	<b>2034</b>	<b>2035</b>
<b>Opening Balance</b>	140,115	(11,122)	(1,182)	2,060	2,266	(24,403)	(22,689)	(8,209)	(10,207)	(20,998)
<b>Additional Requirements</b>										
Capital Carryforward Projects	(100,000)	-	-	-	-	-	-	-	-	-
<b>Total Additional Requirements</b>	<b>(100,000)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Capital Budget Contributions</b>										
2026-012-Corporate Information Technology	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000
<b>Total Capital Budget Contributions</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>
<b>Capital Funding Source</b>										
2026-004-Computer Equipment - New Term of Council	(8,617)	-	-	-	(8,617)	-	-	-	(8,617)	-
2026-010-Computer Equipment	(9,886)	(5,520)	(9,058)	(15,034)	(18,725)	(9,886)	(5,520)	(9,058)	(15,034)	(18,725)
2026-025-Multi-Use Drone - By-law Enforcement & Communications	(1,600)	-	-	-	(1,600)	-	-	-	-	(1,600)
2026-027-Video Surveillance Cameras for No-Truck Route Enforcement	(44,000)	-	-	-	-	-	-	-	-	-
2026-028-Time Management System Implementation	(7,134)	-	-	-	-	-	-	-	-	-
2027-007-Firewall Upgrades	-	(2,240)	-	-	(8,960)	-	-	(2,240)	-	-
2027-024-Cell Phones for Council Members	-	(2,300)	-	-	(2,300)	-	-	(2,300)	-	-
2028-008-Information Technology Infrastructure Audit	-	-	(7,700)	-	-	-	-	(8,400)	-	-

## Puslinch - Continuity Schedule Details

2029-011-Network Hardware Upgrades	-	-	-	(4,760)	-	-	-	-	(7,140)	-
2030-013-Tablets, GoPro, and OWL Cameras - Various Departments	-	-	-	-	(6,467)	-	-	-	-	(6,467)
2031-006-Server Upgrades	-	-	-	-	-	(8,400)	-	-	-	-
<b>Total Capital Funding Source</b>	<b>(71,237)</b>	<b>(10,060)</b>	<b>(16,758)</b>	<b>(19,794)</b>	<b>(46,669)</b>	<b>(18,286)</b>	<b>(5,520)</b>	<b>(21,998)</b>	<b>(30,791)</b>	<b>(26,792)</b>
<b>Closing Balance</b>	<b>(11,122)</b>	<b>(1,182)</b>	<b>2,060</b>	<b>2,266</b>	<b>(24,403)</b>	<b>(22,689)</b>	<b>(8,209)</b>	<b>(10,207)</b>	<b>(20,998)</b>	<b>(27,790)</b>

# Puslinch - Continuity Schedule Details

<b>Budget Year</b>	<b>2026</b>									
<b>Continuity Schedule Name</b>	<b>Entity</b>	<b>Owner</b>	<b>Published Date</b>				<b>Type</b>			
Corporate Insurance Contingency	Budget Year	2026	Feb 05, 2026 02:08 PM (EST)				Discretionary Reserves			
<b>Description</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>2029</b>	<b>2030</b>	<b>2031</b>	<b>2032</b>	<b>2033</b>	<b>2034</b>	<b>2035</b>
<b>Opening Balance</b>	113,018	103,018	103,018	103,018	103,018	103,018	103,018	103,018	103,018	103,018
<b>Operating Withdrawal</b>										
Corporate	(10,000)	-	-	-	-	-	-	-	-	-
<b>Total Operating Withdrawal</b>	<b>(10,000)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Closing Balance</b>	<b>103,018</b>	<b>103,018</b>	<b>103,018</b>	<b>103,018</b>	<b>103,018</b>	<b>103,018</b>	<b>103,018</b>	<b>103,018</b>	<b>103,018</b>	<b>103,018</b>

# Puslinch - Continuity Schedule Details

<b>Budget Year</b>	<b>2026</b>									
<b>Continuity Schedule Name</b>	<b>Entity</b>	<b>Owner</b>	<b>Published Date</b>				<b>Type</b>			
Corporate Legal Contingency	Budget Year	2026	Feb 05, 2026 02:08 PM (EST)				Discretionary Reserves			
<b>Description</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>2029</b>	<b>2030</b>	<b>2031</b>	<b>2032</b>	<b>2033</b>	<b>2034</b>	<b>2035</b>
<b>Opening Balance</b>	158,042	158,042	158,042	158,042	158,042	158,042	158,042	158,042	158,042	158,042
<b>Operating Withdrawal</b>										
<b>Total Operating Withdrawal</b>	-	-	-	-	-	-	-	-	-	-
<b>Closing Balance</b>	<b>158,042</b>	<b>158,042</b>	<b>158,042</b>	<b>158,042</b>	<b>158,042</b>	<b>158,042</b>	<b>158,042</b>	<b>158,042</b>	<b>158,042</b>	<b>158,042</b>

# Puslinch - Continuity Schedule Details

Budget Year	2026									
Continuity Schedule Name	Entity	Owner	Published Date				Type			
Election	Budget Year	2026	Feb 05, 2026 02:08 PM (EST)				Discretionary Reserves			
Description	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035
<b>Opening Balance</b>	41,250	-	-	-	-	-	-	-	-	-
<b>Operating Contribution</b>										
Elections	13,750	-	-	-	-	-	-	-	-	-
<b>Total Operating Contribution</b>	<b>13,750</b>	-	-	-	-	-	-	-	-	-
<b>Operating Withdrawal</b>										
Elections	(55,000)	-	-	-	-	-	-	-	-	-
<b>Total Operating Withdrawal</b>	<b>(55,000)</b>	-	-	-	-	-	-	-	-	-
<b>Closing Balance</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

# Puslinch - Continuity Schedule Details

Budget Year	2026									
Continuity Schedule Name	Entity	Owner	Published Date				Type			
Gravel Roads Improvement	Budget Year	2026	Feb 05, 2026 02:08 PM (EST)				Discretionary Reserves			
Description	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035
<b>Opening Balance</b>	1,208,388	77,050	521,100	12,850	556,900	1,150,950	1,795,000	2,489,050	3,233,100	4,027,150
<b>Capital Budget Contributions</b>										
2026-011-Gravel Roads Improvement	394,050	444,050	494,050	544,050	594,050	644,050	694,050	744,050	794,050	844,050
<b>Total Capital Budget Contributions</b>	<b>394,050</b>	<b>444,050</b>	<b>494,050</b>	<b>544,050</b>	<b>594,050</b>	<b>644,050</b>	<b>694,050</b>	<b>744,050</b>	<b>794,050</b>	<b>844,050</b>
<b>Capital Funding Source</b>										
2026-021-Hard-Surfacing Gravel Roads - Carter, Farnham, and Cooks Mill - Council Resolution No. 2024-219	(1,125,388)	-	-	-	-	-	-	-	-	-
2026-029-Potential Land Acquisition	(400,000)	-	-	-	-	-	-	-	-	-
2028-001-Hard-Surfacing Gravel Roads - Sideroad 10 South - Council Resolution No. 2025-103	-	-	(1,002,300)	-	-	-	-	-	-	-
<b>Total Capital Funding Source</b>	<b>(1,525,388)</b>	<b>-</b>	<b>(1,002,300)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Closing Balance</b>	<b>77,050</b>	<b>521,100</b>	<b>12,850</b>	<b>556,900</b>	<b>1,150,950</b>	<b>1,795,000</b>	<b>2,489,050</b>	<b>3,233,100</b>	<b>4,027,150</b>	<b>4,871,200</b>

# Puslinch - Continuity Schedule Details

Budget Year	2026									
Continuity Schedule Name	Entity	Owner	Published Date				Type			
Heritage Financial Incentive Program	Budget Year	2026	Feb 05, 2026 02:08 PM (EST)				Discretionary Reserves			
Description	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035
<b>Opening Balance</b>	29,487	18,887	18,887	18,887	18,887	18,887	18,887	18,887	18,887	18,887
<b>Operating Withdrawal</b>										
Administration	(10,600)	-	-	-	-	-	-	-	-	-
<b>Total Operating Withdrawal</b>	<b>(10,600)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Closing Balance</b>	<b>18,887</b>	<b>18,887</b>	<b>18,887</b>	<b>18,887</b>	<b>18,887</b>	<b>18,887</b>	<b>18,887</b>	<b>18,887</b>	<b>18,887</b>	<b>18,887</b>

# Puslinch - Continuity Schedule Details

<b>Budget Year</b>	<b>2026</b>									
<b>Continuity Schedule Name</b>	<b>Entity</b>	<b>Owner</b>	<b>Published Date</b>				<b>Type</b>			
Operating Carryforward	Budget Year	2026	Feb 05, 2026 02:08 PM (EST)				Discretionary Reserves			
<b>Description</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>2029</b>	<b>2030</b>	<b>2031</b>	<b>2032</b>	<b>2033</b>	<b>2034</b>	<b>2035</b>
<b>Opening Balance</b>	104,498	-	-	-	-	-	-	-	-	-
<b>Additional Requirements</b>										
Mental Health Supports for Public Safety Personnel Grant Program	(20,901)	-	-	-	-	-	-	-	-	-
<b>Total Additional Requirements</b>	<b>(20,901)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Operating Withdrawal</b>										
Administration	(5,000)	-	-	-	-	-	-	-	-	-
By-law	(58)	-	-	-	-	-	-	-	-	-
Corporate	(53,339)	-	-	-	-	-	-	-	-	-
Planning	(25,200)	-	-	-	-	-	-	-	-	-
<b>Total Operating Withdrawal</b>	<b>(83,597)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Closing Balance</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

# Puslinch - Continuity Schedule Details

<b>Budget Year</b>	<b>2026</b>									
<b>Continuity Schedule Name</b>	<b>Entity</b>	<b>Owner</b>	<b>Published Date</b>				<b>Type</b>			
Outstanding Deposits	Budget Year	2026	Feb 05, 2026 02:08 PM (EST)				Discretionary Reserves			
<b>Description</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>2029</b>	<b>2030</b>	<b>2031</b>	<b>2032</b>	<b>2033</b>	<b>2034</b>	<b>2035</b>
<b>Opening Balance</b>	628,622	628,622	628,622	628,622	628,622	628,622	628,622	628,622	628,622	628,622
<b>Closing Balance</b>	<b>628,622</b>	<b>628,622</b>	<b>628,622</b>	<b>628,622</b>	<b>628,622</b>	<b>628,622</b>	<b>628,622</b>	<b>628,622</b>	<b>628,622</b>	<b>628,622</b>

# Puslinch - Continuity Schedule Details

<b>Budget Year</b>	<b>2026</b>									
<b>Continuity Schedule Name</b>	<b>Entity</b>	<b>Owner</b>	<b>Published Date</b>				<b>Type</b>			
Public Works Winter Maintenance	Budget Year	2026	Feb 05, 2026 02:08 PM (EST)				Discretionary Reserves			
<b>Description</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>2029</b>	<b>2030</b>	<b>2031</b>	<b>2032</b>	<b>2033</b>	<b>2034</b>	<b>2035</b>
<b>Opening Balance</b>	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000
<b>Operating Contribution</b>										
<b>Total Operating Contribution</b>	-	-	-	-	-	-	-	-	-	-
<b>Closing Balance</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>

Row Labels	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035
<b>Discretionary Reserves</b>										
Administrative Studies	\$21,434	\$21,434	-\$24,941	-\$73,005	-\$63,005	-\$66,681	-\$74,881	-\$49,881	-\$85,907	-\$90,907
Aggregate Levy	\$145,574	\$15,334	\$25,095	\$89,983	\$53,983	\$75,625	\$243,713	\$252,412	\$387,944	\$151,134
Asset Management	\$3,875,844	\$2,886,929	\$3,425,626	\$2,440,031	\$2,210,391	\$2,253,253	\$3,378,015	\$2,618,894	\$3,734,589	\$4,652,854
Broadband Strategy Implementation	\$7,192	\$7,192	\$7,192	\$7,192	\$7,192	\$7,192	\$7,192	\$7,192	\$7,192	\$7,192
Building Reserve	\$97,688	\$76,915	\$30,715	\$14,156	-\$46,413	-\$52,263	-\$79,677	-\$84,237	-\$90,044	-\$144,598
Capital Carryforward	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Corporate Information Technology	-\$11,122	-\$1,182	\$2,060	\$2,266	-\$24,403	-\$22,689	-\$8,209	-\$10,207	-\$20,998	-\$27,790
Corporate Insurance Contingency	\$103,018	\$103,018	\$103,018	\$103,018	\$103,018	\$103,018	\$103,018	\$103,018	\$103,018	\$103,018
Corporate Legal Contingency	\$158,042	\$158,042	\$158,042	\$158,042	\$158,042	\$158,042	\$158,042	\$158,042	\$158,042	\$158,042
Election	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Gravel Roads Improvement	\$77,050	\$521,100	\$12,850	\$556,900	\$1,150,950	\$1,795,000	\$2,489,050	\$3,233,100	\$4,027,150	\$4,871,200
Heritage Financial Incentive Program	\$18,887	\$18,887	\$18,887	\$18,887	\$18,887	\$18,887	\$18,887	\$18,887	\$18,887	\$18,887
Operating Carryforward	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Outstanding Deposits	\$628,622	\$628,622	\$628,622	\$628,622	\$628,622	\$628,622	\$628,622	\$628,622	\$628,622	\$628,622
Public Works Winter Maintenance	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000
<b>Discretionary Reserves Total</b>	<b>\$5,147,229</b>	<b>\$4,461,291</b>	<b>\$4,412,166</b>	<b>\$3,971,092</b>	<b>\$4,222,264</b>	<b>\$4,923,006</b>	<b>\$6,888,772</b>	<b>\$6,900,842</b>	<b>\$8,893,494</b>	<b>\$10,352,653</b>
<b>Restricted Reserves</b>										
<b>Development Charges</b>										
Fire Protection Services	\$1,177,433	\$1,213,600	\$1,249,767	\$1,285,934	\$1,322,101	\$1,358,268	\$1,394,435	\$1,012,602	\$1,048,769	\$1,084,936
Growth-Related Studies	-\$93,148	-\$119,659	-\$200,395	-\$259,719	-\$241,230	-\$228,469	-\$234,980	-\$216,491	-\$238,386	-\$219,897
Parks and Recreation Services	-\$87,491	-\$22,880	\$41,731	\$106,342	\$170,953	\$235,564	\$300,175	\$364,786	\$429,397	\$494,008
POA and By-law Enforcement	\$216	\$338	\$460	\$582	\$704	\$826	\$948	\$1,070	\$1,192	\$1,314
Services Related to a Highway	\$700,158	\$399,888	\$114,293	-\$205,089	-\$380,719	-\$440,069	-\$429,379	-\$543,265	-\$575,279	-\$667,869
<b>Development Charges Total</b>	<b>\$1,697,168</b>	<b>\$1,471,287</b>	<b>\$1,205,856</b>	<b>\$928,050</b>	<b>\$871,809</b>	<b>\$926,120</b>	<b>\$1,031,199</b>	<b>\$618,702</b>	<b>\$665,693</b>	<b>\$692,492</b>
Canada Community-Building Fund	\$112,185	\$32,759	\$32,333	\$31,907	\$45,481	\$16,055	\$128,517	\$71,228	\$140,490	\$199,013
Cash in Lieu of Parkland	\$143,943	\$179,443	\$59,966	\$30,240	\$55,806	\$24,206	\$64,706	\$18,301	\$58,801	\$99,301
Perpetual Maintenance	\$59,188	\$59,188	\$59,188	\$59,188	\$59,188	\$59,188	\$59,188	\$59,188	\$59,188	\$59,188
<b>Restricted Reserves Total</b>	<b>\$2,012,484</b>	<b>\$1,742,677</b>	<b>\$1,357,343</b>	<b>\$1,049,386</b>	<b>\$1,032,285</b>	<b>\$1,025,570</b>	<b>\$1,283,611</b>	<b>\$767,419</b>	<b>\$924,172</b>	<b>\$1,049,994</b>
<b>Grand Total</b>	<b>\$7,159,713</b>	<b>\$6,203,968</b>	<b>\$5,769,509</b>	<b>\$5,020,478</b>	<b>\$5,254,549</b>	<b>\$5,948,576</b>	<b>\$8,172,382</b>	<b>\$7,668,261</b>	<b>\$9,817,665</b>	<b>\$11,402,646</b>



## **REPORT FIN-2026-006**

---

TO: Mayor and Members of Council

PREPARED BY: Mary Hasan, Director of Finance/Treasurer

PRESENTED BY: Mary Hasan, Director of Finance/Treasurer

MEETING DATE: February 11, 2026

SUBJECT: Ontario Regulation 284/09 – 2026 Budget  
File: F05 BUD

---

### **RECOMMENDATION**

**That Report FIN-2026-006 entitled Ontario Regulation 284/09 – 2026 Budget be received; and**

**That Council adopt Report FIN-2026-006 as meeting the requirements of Ontario Regulation 284/09 and outlining the preparation of the 2026 Operating and Capital Budgets in a Public Sector Accounting Board compliant format.**

### **Purpose**

Ontario Regulation 284/09 under the Municipal Act, 2001 requires municipalities that exclude certain expenses from their budgets to prepare a report outlining those exclusions and to adopt the report by Council resolution prior to approving the budget.

There are no direct financial implications associated with this report. Its purpose is to describe how the Township's cash-based operating and capital budgets are converted to a Public Sector Accounting Board (PSAB)-compliant format for reporting purposes.

### **Background**

In 2009, municipal accounting standards and financial reporting requirements changed significantly, most notably with the introduction of mandatory reporting on tangible capital assets (TCA). While these standards apply to financial statements, municipalities are not required to prepare their budgets on the same accrual basis.

Like many municipalities, the Township continues to prepare its operating and capital budgets using the traditional cash basis of accounting. As a result, these budgets do not reflect certain PSAB requirements, including accrual accounting and the treatment of non-financial assets such as TCA.

### **Ontario Regulation 284/09**

Ontario Regulation 284/09 permits municipalities to exclude all or a portion of the following expenses from their budgets:

- a) Amortization expenses
- b) Post-employment benefit expenses
- c) Solid waste landfill closure and post-closure expenses

The Township excludes amortization expense from its cash-based budget. Post-employment benefit expenses (such as premiums paid for qualifying retirees) are included in the operating budget; therefore, no adjustment is required. The Township does not operate a landfill, and as such, landfill-related expenses are not applicable.

The regulation requires the report to include, at a minimum:

- a.) An estimate of the change in the municipality's accumulated surplus (revenues less expenditures) to year-end resulting from the exclusion of expenses; and
- b.) An analysis of the estimated impact of these exclusions on future TCA funding requirements.

In addition to the excluded expenses identified under Ontario Regulation 284/09, the Township's cash-based budget includes certain transactions that must be adjusted for PSAB reporting purposes. While these items are not addressed by the regulation, they are required for financial statement presentation:

- a.) Debenture principal repayments (e.g., the Carroll Pond debenture, fully repaid in 2018)
- b.) Transfers to discretionary reserves
- c.) Contributions from discretionary reserves
- d.) Proceeds from debenture issuances (no new debentures are included in the 2026 budget)
- e.) TCA expenditures

## Comments

Table 1 outlines the adjustments required to convert the balanced 2026 cash-based budget to a PSAB-compliant format, resulting in an increase to the Township's accumulated surplus of \$1,758,416.

It is important to note that accumulated surplus does not represent cash available for use. The majority of the accumulated surplus reflects the Township's investment in TCA and balances held in discretionary reserves.

*Table 1: Impact of 2026 Cash-Based Budget on 2026 Accumulated Surplus/(Deficit)*

<b>Table 1</b>	
<b>2026 Cash-Based Operating Budget</b>	
Operating Budget - Tax Levy	\$4,423,016
Operating Budget - Revenues Including Funding from Operating Discretionary Reserves	\$3,332,690
Operating Budget – Expenditures Including Contributions to Operating Discretionary Reserves	-( \$7,755,706)
<b>Subtotal – Operating Budget</b>	<b>\$0</b>
<b>2026 Cash-Based Capital Budget</b>	
Capital Budget Funding Sources	\$7,237,887
Capital Budget Expenditures	-( \$7,237,887)
<b>Subtotal – Capital Budget</b>	<b>\$0</b>
<b>Add: Expenses Excluded from Cash-Based Budget (O. Reg. 284/09)</b>	
Amortization Expense ( <b>Note A</b> )	-( \$1,625,173)
<b>Impact of Excluded Expenses</b>	<b>-( \$1,625,173)</b>
<b>Remove: Non-PSAB Items Included in Cash-Based Budget</b>	
Debenture Principal Repayments	\$0
Transfers to Discretionary Reserves (Capital)	\$1,505,559
Transfers to Discretionary Reserves (Operating)	\$24,350
Contributions from Discretionary Reserves (Capital)	-( \$3,377,584)
Contributions from Discretionary Reserves (Operating)	-( \$236,123)
Proceeds from Debenture Issuances	\$0
TCA Acquisitions (Capital) ( <b>Note B</b> )	<u>\$5,467,387</u>
<b>Total Non-PSAB Items Removed</b>	<b>\$3,383,589</b>
<b>Total Increase in 2026 Accumulated Surplus</b>	<b>\$1,758,416</b>

**Note A - Amortization**

The amortization expense of \$1,625,173 reported in the Township's 2024 audited financial statements impacts the calculation of the 2026 accumulated surplus. Amortization reduces the accumulated surplus and reflects the annual consumption of TCA, resulting in a corresponding reduction in the net book value of those assets reported on the Township's audited statement of financial position.

**Note B – TCA Purchases**

The 2026 budget includes \$5,467,387 in budgeted TCA acquisitions, which exceeds the annual amortization expense of \$1,625,173. This reflects the Township's ongoing investment in maintaining and replacing its infrastructure.

The Township's Asset Management (AM) Program, together with the Capital Budget and Forecast, supports effective long-term planning for infrastructure replacement and renewal. The 2026 Capital Budget and Forecast was developed with reference to the AM Plan, updated asset condition and replacement cost data (including the 2025 Ontario Structure Inspection Manual and refined 2025 road rehabilitation cost estimates), and incorporates Consumer Price Index (CPI) adjustments for major equipment replacements.

Additional details regarding projected balances in the AM Discretionary Reserve from 2025 to 2035 are provided in Report FIN-2026-005.

**Projected Accumulated Surplus**

Table 2 outlines the Township's projected accumulated surplus at the end of 2026.

*Table 2: Projected Accumulated Surplus at December 31, 2026*

December 31, 2024 Audited Accumulated Surplus	\$35,161,782
Projected Impact of the 2025 Budget (as per Report FIN-2025-007 presented to Council on February 20, 2025)	\$1,275,682
Projected Impact of the 2026 Budget	\$1,758,416
<b>Estimated Accumulated Surplus at December 31, 2026</b>	<b>\$38,195,880</b>

**Financial Implications**

There are no direct financial implications associated with this report. Its purpose is to describe how the Township's cash-based operating and capital budgets are converted to a PSAB - compliant format for reporting purposes.

**Applicable Legislation and Requirements**

Ontario Regulation 284/09 of the *Municipal Act, 2001*

**Engagement Opportunities**

The Township has incorporated a number of engagement opportunities associated with the 2026 budget process, as outlined in Report FIN-2026-007.

**Attachments**

None

**Respectfully submitted:**

**Mary Hasan**  
**Director of Finance/Treasurer**



## REPORT FIN-2026-007

---

TO: Mayor and Members of Council

PREPARED BY: Mary Hasan, Director of Finance/Treasurer

PRESENTED BY: Mary Hasan, Director of Finance/Treasurer

MEETING DATE: February 11, 2026

SUBJECT: 2026 Budget - Final  
File No. F05 BUD

---

### RECOMMENDATIONS

That Report FIN-2026-007 entitled 2026 Budget – Final be received; and

That Council give 3 readings to By-law No. 2026-004 being a by-law to adopt the Budget for the Corporation of the Township of Puslinch for the year 2026.

### Purpose

The purpose of this report is to:

- 1.) Provide a summary of the results from the Public Information Meeting (PIM) held on January 21, 2026, regarding the proposed 2026 Budget.
- 2.) Present the results of the community engagement survey conducted through the Township's online engagement platform, [EngagePuslinch.ca](https://engagepuslinch.ca).
- 3.) Seek Council's approval to enact the 2026 Budget By-law.

### Background

Table 1 summarizes the reports and presentation materials that Council has received to date as part of its deliberations on the 2026 Proposed Budget.

*Table 1: Reports and Presentations Provided to Date for 2026 Proposed Budget Deliberations*

Report	Council Meeting/ Public Information Meeting (PIM)
REPORT FIN-2025-024 - 2026 Proposed User Fees and Charges	September 17, 2025
2026 Proposed User Fees and Charges PIM Presentation and Draft By-law	September 17, 2025
REPORT FIN-2025-027 – 2026 Proposed Capital Budget	October 22, 2025
REPORT FIN-2025-028 – 2026 User Fees and Charges By-law	October 29, 2025
REPORT FIN-2025-025 - 2026 Proposed Cost of Living Adjustment (COLA)	October 29, 2025
REPORT FIN-2025-029 - 2026 Proposed Operating Budget	December 17, 2025
REPORT FIN-2025-030 - 2026 Grant Application Program	December 17, 2025
REPORT FIN-2025-031 – 2026 Municipal Insurance	December 17, 2025
REPORT FIN-2026-002 - 2026 Capital and Operating Budget Update	January 21, 2026
2026 Proposed Budget PIM Presentation and Draft By-law	January 21, 2026
REPORT FIN-2026-004 – 2025 Completed Capital Projects	February 11, 2026
REPORT FIN-2026-005 – Projected Balances in Discretionary and Restricted Reserves	February 11, 2026
REPORT FIN-2026-006 – Ontario Regulation 284/09 – 2026 Budget	February 11, 2026
REPORT FIN-2026-007 - 2026 Budget - Final	February 11, 2026

## PIM

A PIM was held on January 21, 2026, at 7:00 p.m. via electronic participation to receive public input regarding the proposed 2026 Budget and the associated draft by-law.

At the time of writing this report, and based on the comments received from the public to date, Township staff are not recommending any amendments to the proposed 2026 Budget or the draft by-law as presented at the January 21, 2026 PIM. The minutes of the PIM are included in the February 11, 2026 Council agenda package.

Township staff will provide Council with an update should any additional comments or questions be received in advance of the Council meeting scheduled for February 11, 2026.

## Community Engagement Survey – Engage Puslinch

Attached as Schedule A to this report are the results of the community engagement survey conducted through the Township’s online engagement platform, [EngagePuslinch.ca](https://engagepuslinch.ca), for

Council's information. The survey was open from January 7, 2026, to January 30, 2026 at 12:00 p.m.

A total of 13 surveys were completed, with 82 visits to the engagement page as part of the 2026 Budget engagement process. For comparison, the 2025 engagement received 15 completed surveys, with 75 visits to EngagePuslinch.ca.

A comprehensive Frequently Asked Questions document was also prepared and posted on EngagePuslinch.ca to provide residents with background information on the annual budget process.

### Financial Implications

Table 2 outlines the comparison between the 2025 approved total tax levy impact and the proposed 2026 total tax levy impact. This comparison includes both operating and capital tax levy requirements, as presented at the Budget PIM held on January 21, 2026.

Table 2: *2025 Approved Total Tax Levy Compared to the 2026 Proposed Total Tax Levy*

Description	2025 Approved Budget	2026 Proposed Budget	Difference
Total Capital Tax Levy	\$1,435,809	\$1,512,559	\$76,750
Total Operating Tax Levy	\$4,236,333	\$4,423,016	\$186,683
Total Municipal Tax Levy	\$5,672,143	\$5,935,575	\$263,432

Table 3 provides a detailed comparison of the 2025 approved budget and the proposed 2026 budget, including operating and capital components and their respective funding sources.

*Table 3: 2025 Approved Budget Compared to the 2026 Proposed Budget*

Description	2025 Approved Budget	2026 Proposed Budget	Notes
Operating Budget			
Operating Expenditures, Including Contributions to Operating Discretionary Reserves	\$7,477,649	\$7,755,706	Note A, Note C
Operating Revenues, Including Funding from Operating Discretionary Reserves	-\$3,241,316)	-\$3,332,690)	Note B, Note C
Total Operating Tax Levy	\$4,236,333	\$4,423,016	Note C
Capital Budget by Funding Source			
Capital Tax Levy	\$1,435,809	\$1,512,559	
Discretionary Reserves	\$3,127,623	\$3,377,584	Note D
Restricted Reserves	\$1,458,530	\$1,894,381	Note E
Other (grants)	\$456,360	\$453,363	
Total Capital Budget	\$6,478,323	\$7,237,887	
Total Tax Levy	\$5,672,143	\$5,935,575	

**Note A** – A portion of the increase in operating expenditures is offset by reserve withdrawals and increased revenues and recoveries.

**Note B** – Operating revenues are presented as a negative value, as they reduce the overall operating tax levy requirement.

**Note C** – Detailed changes in operating expenditures, operating revenues, operating reserves, and the operating tax levy were previously reported in the 2026 Proposed Budget PIM presentation held on January 21, 2026; in Report FIN-2025-029 presented at the December 17, 2025 Council meeting; and in staff responses to Council questions arising from that meeting.

**Note D** – The increase in discretionary reserve funding in the 2026 capital budget is primarily attributable to a higher utilization of the Asset Management (AM) Discretionary Reserve and the Gravel Roads Improvement Discretionary Reserve.

**Note E** – The increase in restricted reserve funding in the 2026 capital budget reflects a higher utilization of the Cash-in-Lieu of Parkland Restricted Reserve for eligible parks and recreation projects compared to 2025.

Table 4 below summarizes the 2025 approved and 2026 proposed budgeted contributions to discretionary reserves.

*Table 4: 2025 Approved and 2026 Proposed Budgeted Contributions to Discretionary Reserves*

Discretionary Reserve	2025 Approved Budget	2026 Proposed Budget	Notes
Insurance Contingency	\$0	\$0	Current balance is \$113K.
Legal Contingency	\$0	\$0	Current balance is \$158K.
Elections	\$13,750	\$13,750	Current balance is \$41.3K prior to any further contributions through the 2026 budget process. Net operating tax levy impact is \$13,750.
Heritage Financial Incentive and Plaque Programs	\$10,600	\$10,600	Current balance is \$29.5K prior to any further contributions through the 2026 budget process. Net operating tax levy impact is \$0, as expenditures are also budgeted in Administration.
AM	\$1,002,575	\$1,051,509	See Report FIN-2025-027 presented at the October 22, 2025 Council meeting.
Information Technology	\$20,000	\$20,000	See Report FIN-2025-027 presented at the October 22, 2025 Council meeting.
Winter Maintenance	\$0	\$0	Current balance is \$25K. It is recommended that any Public Works departmental surpluses in 2025 be allocated to this reserve once the surplus is confirmed in April 2026.
Administrative Studies	\$40,000	\$40,000	See Report FIN-2025-027 presented at the October 22, 2025 Council Meeting.
Gravel Roads Improvement	\$344,050	\$394,050	See Report FIN-2025-027 presented at the October 22, 2025 Council Meeting.
Total	\$1,430,975	\$1,529,909	Contributions are informed by projected reserve balances, planned contributions, and anticipated withdrawals, as outlined in Report FIN-2026-005 included in the February 11, 2026 Council agenda package.

#### Municipal Property Assessment Corporation (MPAC) - 2026 Returned Assessment Roll

Based on the 2026 MPAC returned assessment roll and the tax levy impacts outlined in this report, approximately each additional \$57,500 of taxes levied results in a 1% tax rate increase for the Township portion of taxes on the median/typical single-family home.

Consistent with prior practice, the 2026 returned assessment roll, received from MPAC in mid-December, has been compared to the 2025 returned assessment roll to determine assessment

changes for median/typical properties within the Township. Township staff verified median/typical property assessment changes using the Ontario Property Tax Analysis Tool, which became available in December 2025. These assessment changes have been incorporated into the calculation of tax rate impacts for median/typical properties, as outlined in the tables that follow in this report.

The education tax rates are based on correspondence received from the Ministry of Finance in December 2025 and remain unchanged from 2025. The County of Wellington (County) adopted its 2026 budget on January 29, 2026. The County tax rate has increased from what was previously presented at the Budget PIM on January 21, 2026. Both Township and County tax rates remain subject to change pending adoption of the County Tax Policy, anticipated in approximately April 2026.

### Assessment Base and Growth

The 2026 returned assessment roll continues to be based on January 1, 2016 assessed values, reflecting the Province's continued postponement of the 2021 assessment update. As a result, property assessments for the 2026 taxation year remain based on January 1, 2016 values, with the 2021 assessment values deemed for 2026.

Despite the continued postponement of reassessment, the Township has experienced minimal new assessment growth related to new construction and renovations.

The Township's 2026 weighted assessment growth is approximately 0.63% (2025: 1.67%), representing \$17.9M in new assessment (2025: \$46.9M). This growth generates approximately \$35.6K in additional Township tax revenue, based on a comparison of the 2025 returned assessment roll to the 2025 year-end assessment roll. The 2026 returned assessment roll is consistent with the 2025 year-end roll.

Absent any new assessment growth, the proposed 2026 budget would have resulted in:

- A Township tax increase of 4.64%, or approximately \$62 on the median/typical single-family home; and
- A blended tax increase of 3.27%, or approximately \$233 on the median/typical single-family home.

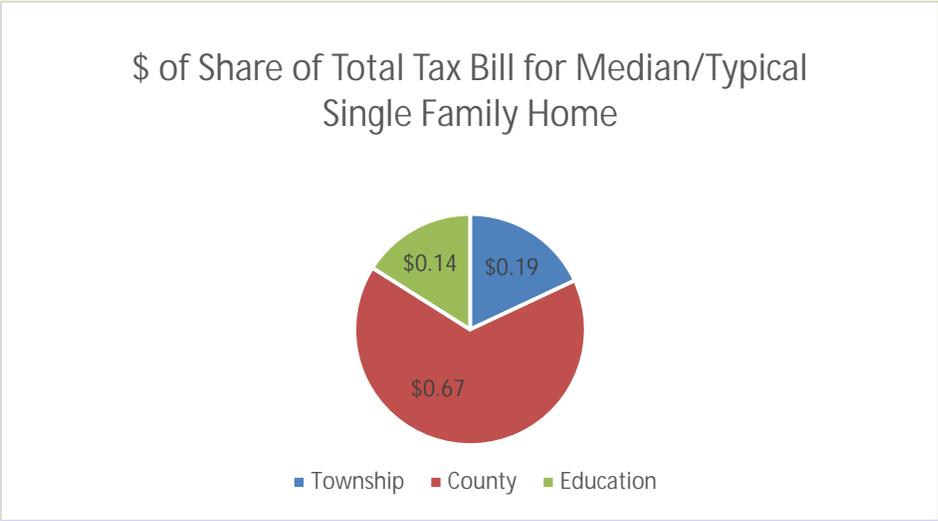
Median/Typical Single-Family Home

Table 7 illustrates the impact of the proposed 2026 budget on a median/typical single-family home with an assessed value of \$666,000, unchanged from 2025.

- Township taxes increase by approximately 3.99%, or **\$53 annually (approximately \$4 per month)**.
- Blended taxes (Township, County, and Education) increase by approximately 3.15%, or \$224 annually.

Table 7: Median/Typical Single-Family Home – Tax Impact

Description	Share of Total Tax Bill	2025	2026	\$ Change from 2025	% Change from 2025
Median Assessment		\$666,000	\$666,000	\$0	0.00%
Yearly Township Taxes	\$0.19	\$1,326	\$1,379	\$53	3.99%
Yearly County Taxes	\$0.67	\$4,772	\$4,943	\$171	3.59%
Yearly Education Taxes	\$0.14	\$1,019	\$1,019	\$0	0.00%
Yearly Blended Taxes	\$1.00	\$7,117	\$7,341	\$224	3.15%
Yearly Township Taxes per \$100K Assessment		\$199	\$207	\$8	3.99%
Yearly Blended Taxes per \$100K Assessment		\$1,069	\$1,102	\$33	3.15%



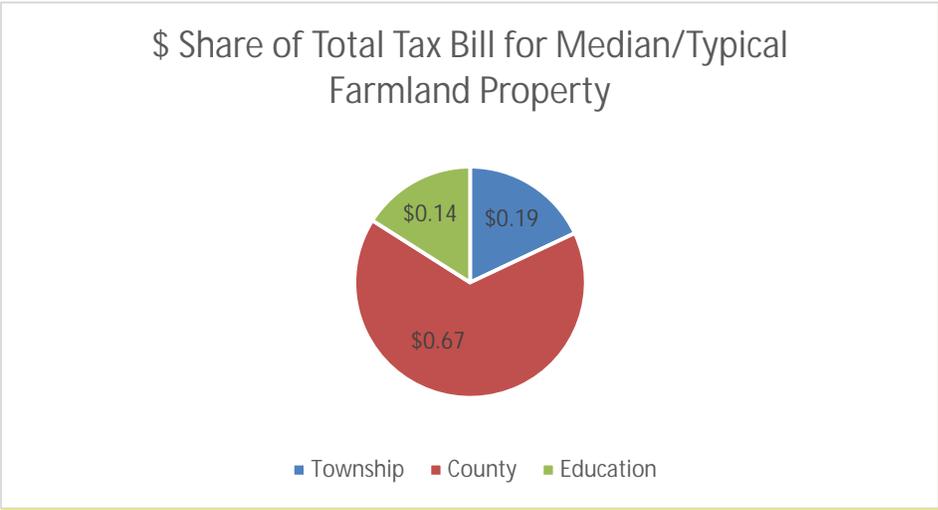
Median/Typical Farmland Property

Table 8 illustrates the impact of the proposed 2026 budget on a median/typical farmland property with an assessed value of \$709,100, unchanged from 2025.

- Township taxes increase by approximately 3.99%, or **\$14 annually (approximately \$1 per month)**.
- Blended taxes (Township, County, and Education) increase by approximately 3.15%, or \$60 annually.

Table 8: Median/Typical Farmland Property – Tax Impact

Description	Share of Total Tax Bill	2025	2026	\$ Change from 2025	% Change from 2025
Median Assessment		\$709,100	\$709,100	\$0	0%
Yearly Township Taxes	\$0.19	\$353	\$367	<b>\$14</b>	3.99%
Yearly County Taxes	\$0.67	\$1,270	\$1,316	\$46	3.59%
Yearly Education Taxes	\$0.14	\$271	\$271	\$0.00	0.00%
Yearly Blended Taxes	\$1.00	\$1,894	\$1,954	\$60	3.15%
Yearly Township Taxes per \$100K Assessment		\$50	\$52	\$2	3.99%
Yearly Blended Taxes per \$100K Assessment		\$267	\$276	\$9	3.15%



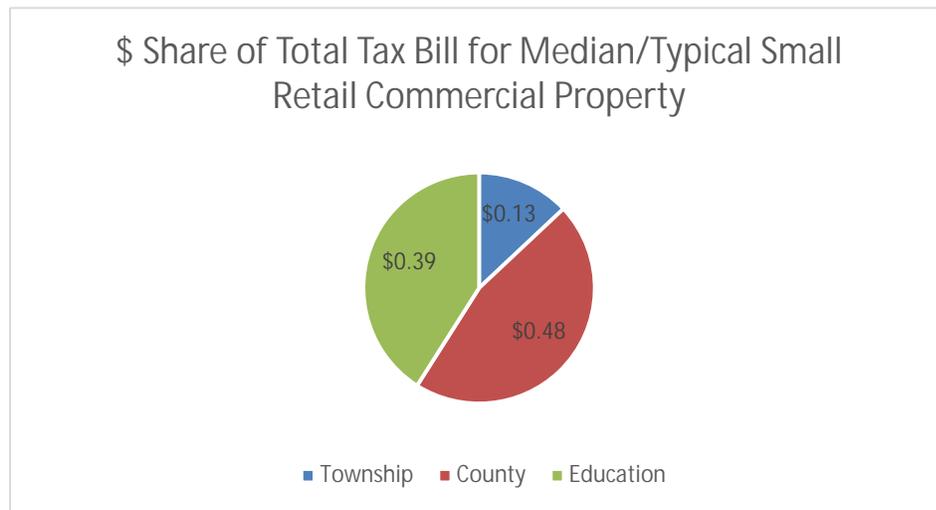
Median/Typical Small Retail Commercial Property

Table 9 illustrates the impact of the proposed 2026 budget on a median/typical small retail commercial property with an assessed value of \$615,600 (2025: 636,100).

- Township taxes increase by approximately 0.64%, or **\$12 annually (approximately \$1 per month)**.
- Blended taxes (Township, County, and Education) decrease by approximately 1.06%, or \$151 annually.

Table 9: Median/Typical Small Retail Commercial Property – Tax Impact

Description	Share of Total Tax Bill	2025	2026	\$ Change from 2025	% Change from 2025
Median Assessment		\$636,100	\$615,600	-\$20,500	-(3.22%)
Yearly Township Taxes	\$0.13	\$1,888	\$1,900	\$12	0.64%
Yearly County Taxes	\$0.48	\$6,795	\$6,812	\$17	0.25%
Yearly Education Taxes	\$0.39	\$5,598	\$5,417	-\$180	-(3.22%)
Yearly Blended Taxes	\$1.00	\$14,281	\$14,130	-\$151	-(1.06%)
Yearly Township Taxes per \$100K Assessment		\$307	\$309	\$2	0.64%
Yearly Blended Taxes per \$100K Assessment		\$2,320	\$2,295	-\$25	-(1.06%)



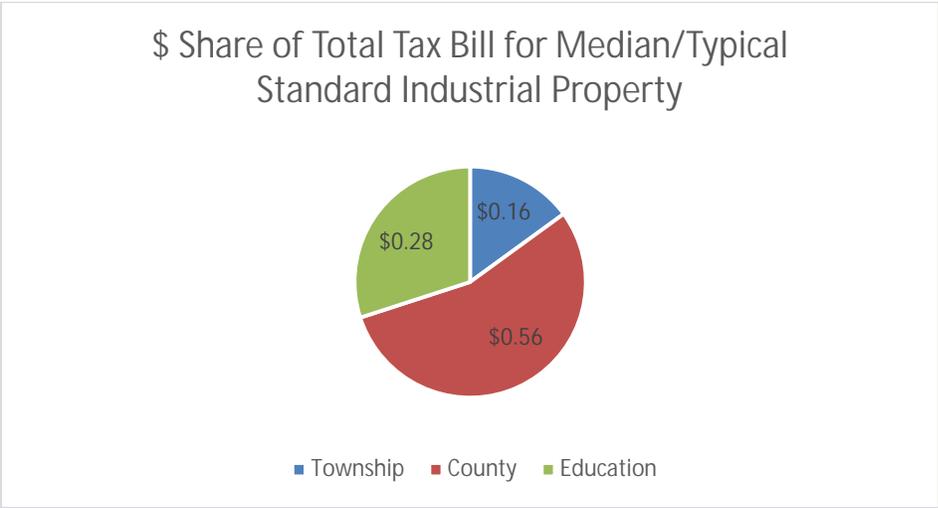
Median/Typical Standard Industrial Property

Table 10 illustrates the impact of the proposed 2026 budget on a median/typical standard industrial property with an assessed value of \$1,649,000, unchanged from 2025.

- Township taxes increase by approximately 3.99%, or **\$315 annually (approximately \$26 per month)**.
- Blended taxes (Township, County, and Education) increase by approximately 2.63%, or \$1,333 annually.

Table 10: Median/Typical Standard Industrial Property – Tax Impact

Description	Share of Total Tax Bill	2025	2026	\$ Change from 2025	% Change from 2025
Median Assessment		\$1,649,000	\$1,649,000	\$0	0%
Yearly Township Taxes	\$0.16	\$7,879	\$8,194	<b>\$315</b>	3.99%
Yearly County Taxes	\$0.56	\$28,355	\$29,373	\$1,018	3.59%
Yearly Education Taxes	\$0.28	\$14,511	\$14,511	\$0	0.00%
Yearly Blended Taxes	\$1.00	\$50,746	\$52,079	\$1,333	2.63%
Yearly Township Taxes per \$100K Assessment		\$478	\$497	\$19	3.99%
Yearly Blended Taxes per \$100K Assessment		\$3,077	\$3,158	\$81	2.63%



## Applicable Legislation and Requirements

*Municipal Act, 2001*

## Engagement Opportunities

The Township has incorporated a number of engagement opportunities as part of the 2026 budget process, including:

- Advisory Committee Budget Input
- Social Media Posts and/or Advertisements on:
  - [Facebook.ca/TownshipofPuslinch](https://www.facebook.com/TownshipofPuslinch)
  - [Twitter.com/TwpPuslinchON](https://twitter.com/TwpPuslinchON)
  - [Instagram.com/TownshipofPuslinch](https://www.instagram.com/TownshipofPuslinch)
- Township Website Banner and Budget Page at [puslinch.ca/government/budget/](https://puslinch.ca/government/budget/)
- Community Engagement Survey at [EngagePuslinch.ca](https://EngagePuslinch.ca) open from January 7, 2026 to January 30, 2026 at 12:00 p.m.
- Wellington Advertiser Advertisement
- PIM - January 21, 2026 at 7:00 p.m.
- Media releases promoting the [EngagePuslinch.ca](https://EngagePuslinch.ca) survey and highlighting the final budget.
- Community Newsletter outlining final budget highlights, distributed with the final tax bill in August 2026.

Attachments

Schedule A - Community Engagement Survey Results – Engage Puslinch

Respectfully submitted:	Contributors:	Reviewed by:
Mary Hasan, Director of Finance/Treasurer	Mike Fowler, Director of Public Works and Capital Projects Management  Justine Brotherston, Director of Corporate Services/Municipal Clerk  Sarah Huether, Director of Community Services and Human Resources  Jamie MacNeil, Fire Chief  Andrew Hartholt, Chief Building Official  Michelle Cassar, Deputy Treasurer  Laura Emery, Manager of Corporate Services/Deputy Clerk	Courtenay Hoytfox, Chief Administrative Officer

# 2026 Proposed Budget

---

## **SURVEY RESPONSE REPORT**

07 January 2026 - 30 January 2026

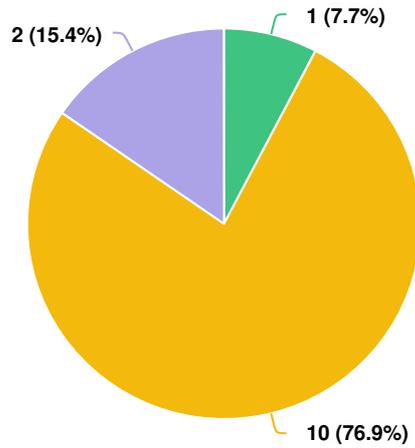
**PROJECT NAME:**

2026 Budget Process: Proposed Budget Survey



SURVEY QUESTIONS

**Q1** What percentage of my 2025 tax bill went towards Township of Puslinch services?



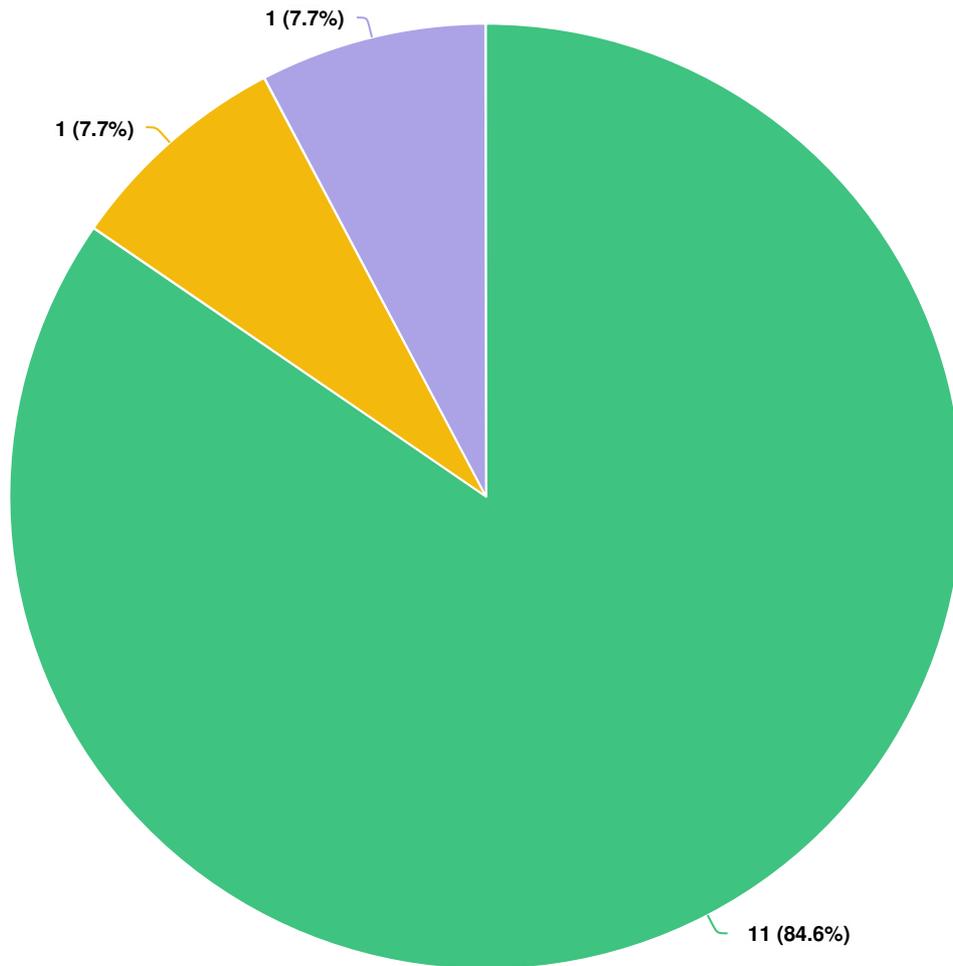
**Question options**

- 67%
- 19%
- 14%

Mandatory Question (13 response(s))  
Question type: Dropdown Question

Question Options	Responses
19%	10
14%	2
67%	1

**Q2** In 2025, a typical single family home paid \$7,063 in taxes. Of that \$7,063, how much was applied towards Township of Puslinch services?



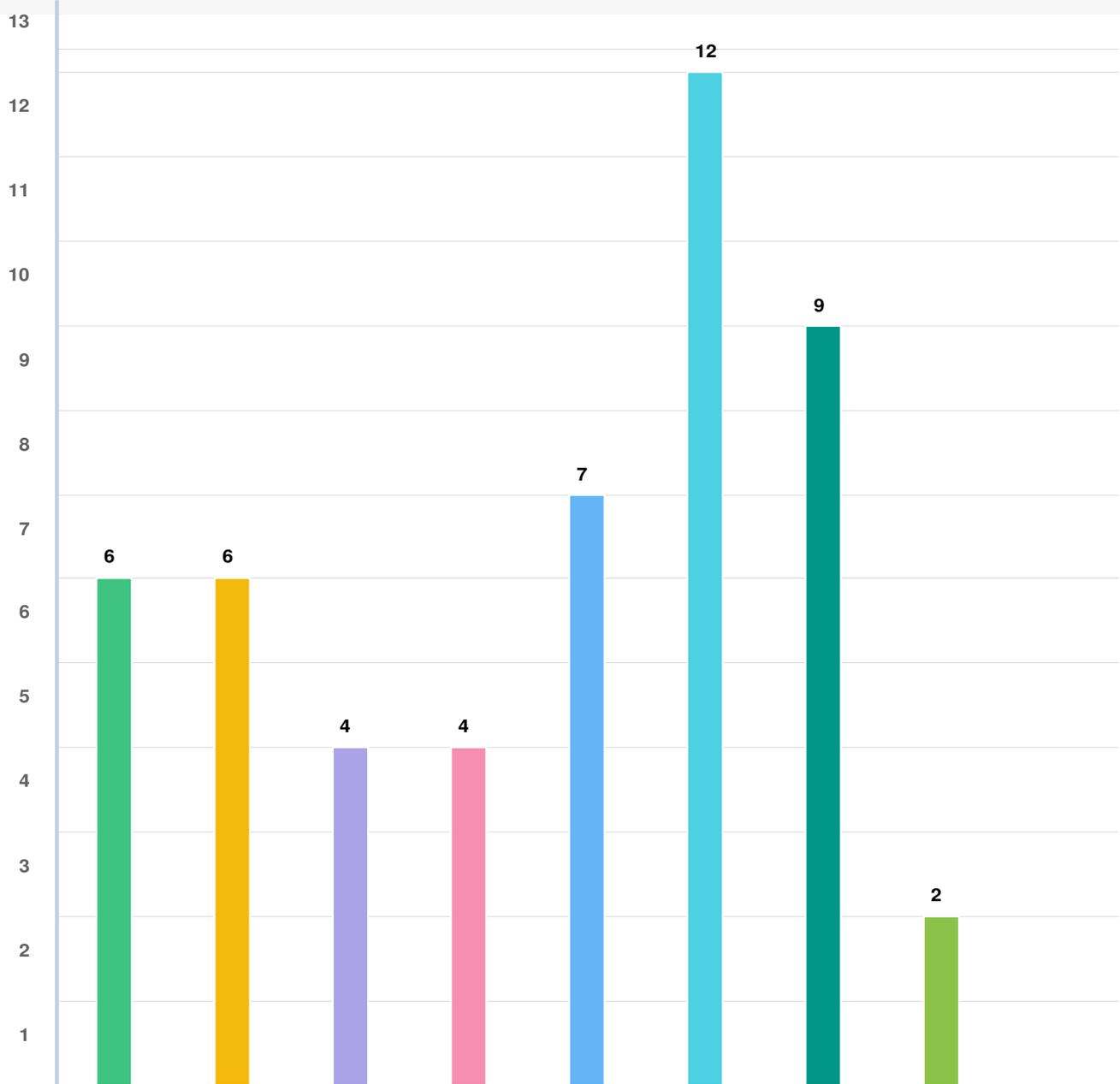
**Question options**

- \$1,316
- \$4,736
- \$1,011

Mandatory Question (13 response(s))  
 Question type: Dropdown Question

Question Options	Responses
\$1,316	11
\$1,011	1
\$4,736	1

**Q3** The Township strives to balance excellent service delivery while maintaining affordable tax rates. Which of the following Township services are most important to you? (select up to 5)



**Question options**

- Community Centres and Recreation Facilities
- Customer Service
- By-law Enforcement
- Parks
- Planning & Development
- Roads (including Winter Maintenance)
- Fire Services
- Trails
- Animal Licensing and Control ( Dog Tags, Dogs at Large, etc.)

Question Options	Responses
Animal Licensing and Control (Dog Tags etc)	0
Community Centres and Recreation Facilities	6
Customer Service	6
By-law Enforcement	4
Parks	4
Planning & Development	7
Roads (including Winter Maintenance)	12
Fire Services	9
Trails	2

Optional question (13 response(s), 0 skipped)  
Question type: Checkbox Question

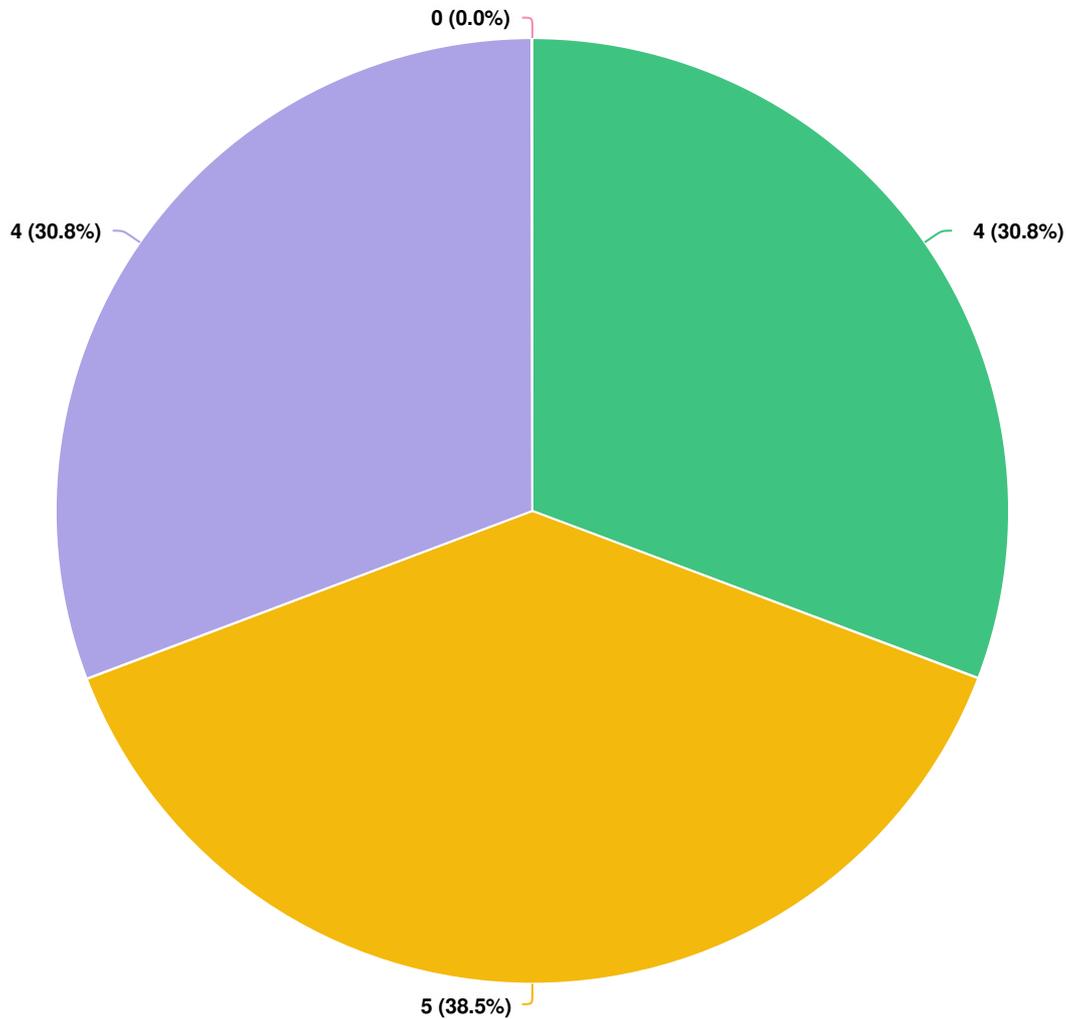
**Q4** Which of these action items do you see as the highest overall priorities that you would like Council to consider for Puslinch? Rank in order of priority with 1 being the highest.

OPTIONS	AVG. RANK
More Paved Roads	3.23
Economic Development	3.77
Growth	4.31
Increased Service Levels - Fire	4.54
Increased Service Levels - Public Works	5.00
Access to Recreation Programming	5.77
Additional Recreation Facilities	6.15
Innovations and Partnerships	6.31
Increased Service Levels - Building	7.23
Increased Service Levels - Planning	8.69

*Mandatory Question (13 response(s))*

*Question type: Ranking Question*

**Q5** Which of the following options would you prefer the Township implement in order to balance the increasing costs of delivering services to Township residents?



**Question options**

- Increase taxes a little above the rate of inflation to provide for enhanced service levels such as expanded recreation amenities, without the need to cut services elsewhere to offset.
- Increase taxes by the rate of inflation; if services are enhanced in one area, these should be offset by a reduction to services elsewhere.
- Reduce existing service levels to have a tax increase below the rate of inflation.
- Don't know

Mandatory Question (13 response(s))  
 Question type: Radio Button Question

Question Options	Responses
Increase taxes a little above the rate of inflation to provide for enhanced service levels such as expanded recreation amenities, without the need to cut services elsewhere to offset	4
Increase taxes by the rate of inflation; if services are enhanced in one area, these should be offset by the reduction to services elsewhere	5
Reduce existing service levels to have a tax increase below the rate of inflation	4
Don't know	0

**Q6** | If you would like to reduce Township service levels, please list the service(s) you would like to have reduced:

Anonymous

1/08/2026 10:52 AM

Idling of vehicles to reduce gas consumption. Animal licensing and control - nothing seems to get done anyway through outsourcing the humane societies in the area.. Staffing levels at the township office.

Anonymous

1/10/2026 11:47 PM

Fire , building upgrades

Anonymous

1/20/2026 09:38 AM

Reduce public works because it's not done anyway.

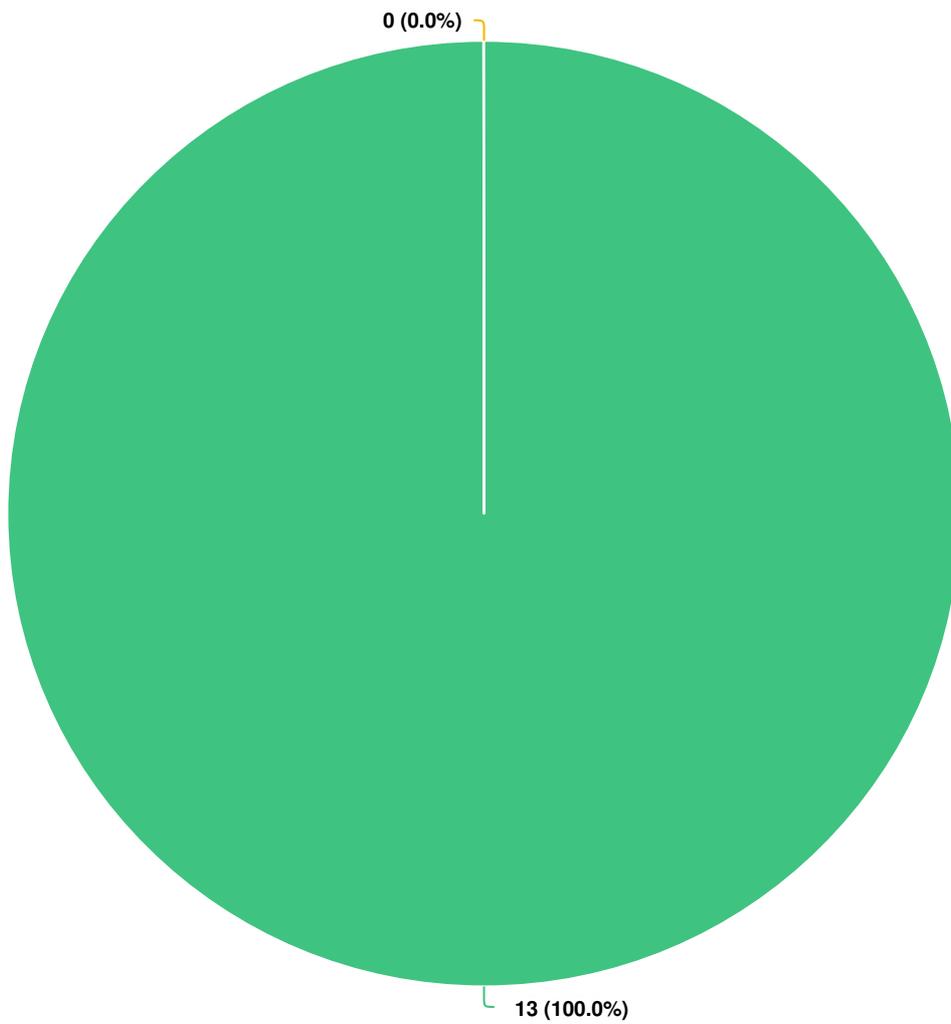
Anonymous

1/20/2026 03:59 PM

innovation and Partnership, Public Works, Building, Paved Roads, Staff levels at the Municipal Office--let AI increase productivity with less workers

**Optional question** (4 response(s), 9 skipped)**Question type:** Single Line Question

**Q7 | Are building permits a Township or County service?**



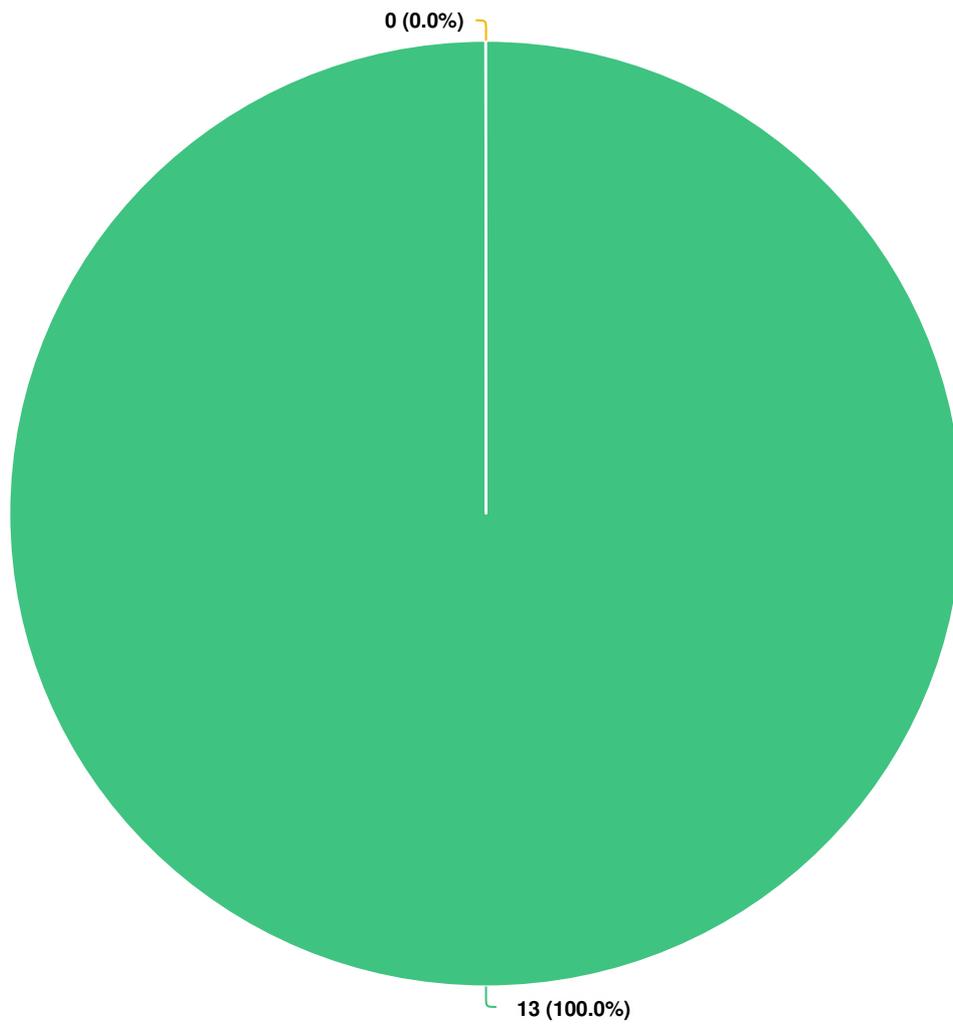
Question Options	Responses
County	0
Township	13

**Question options**

- Township
- County

Mandatory Question (13 response(s))  
 Question type: Dropdown Question

**Q8** Is garbage and recycling a Township or County service?



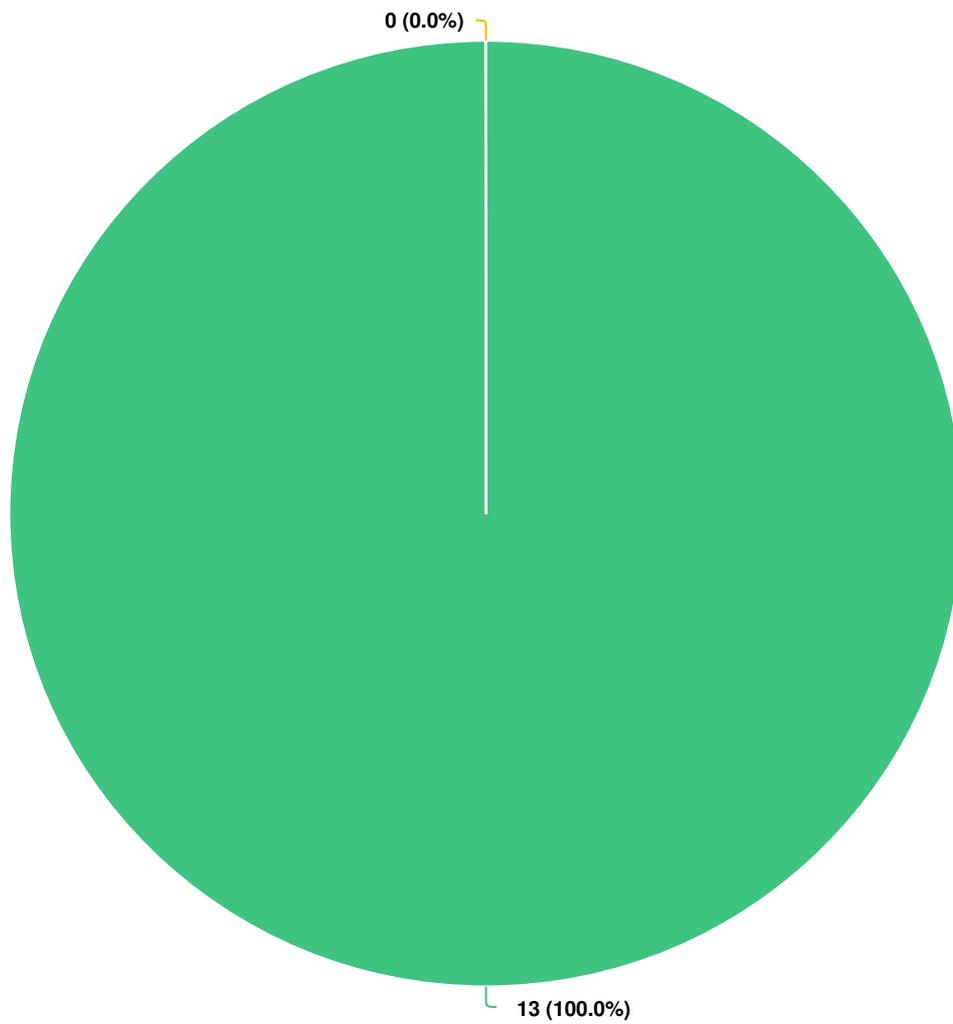
Question Options	Responses
County	13
Township	0

**Question options**

- County
- Township

Mandatory Question (13 response(s))  
 Question type: Dropdown Question

**Q9** Are police services a Township or County service?



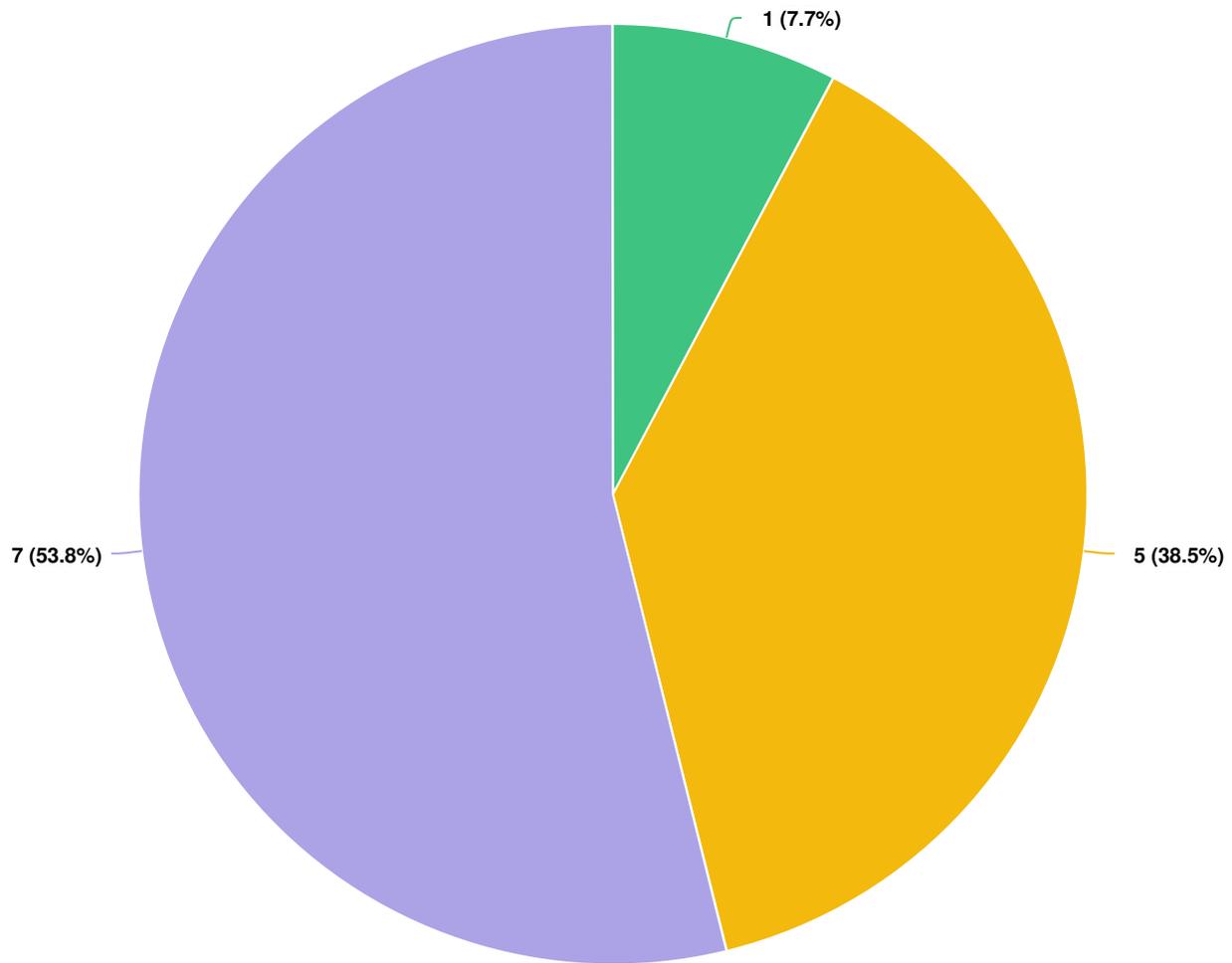
Question Options	Responses
County	13
Township	0

**Question options**

- County
- Township

Mandatory Question (13 response(s))  
 Question type: Dropdown Question

**Q10 | Do you feel that you understand how your tax dollars are used within the Township budget?**



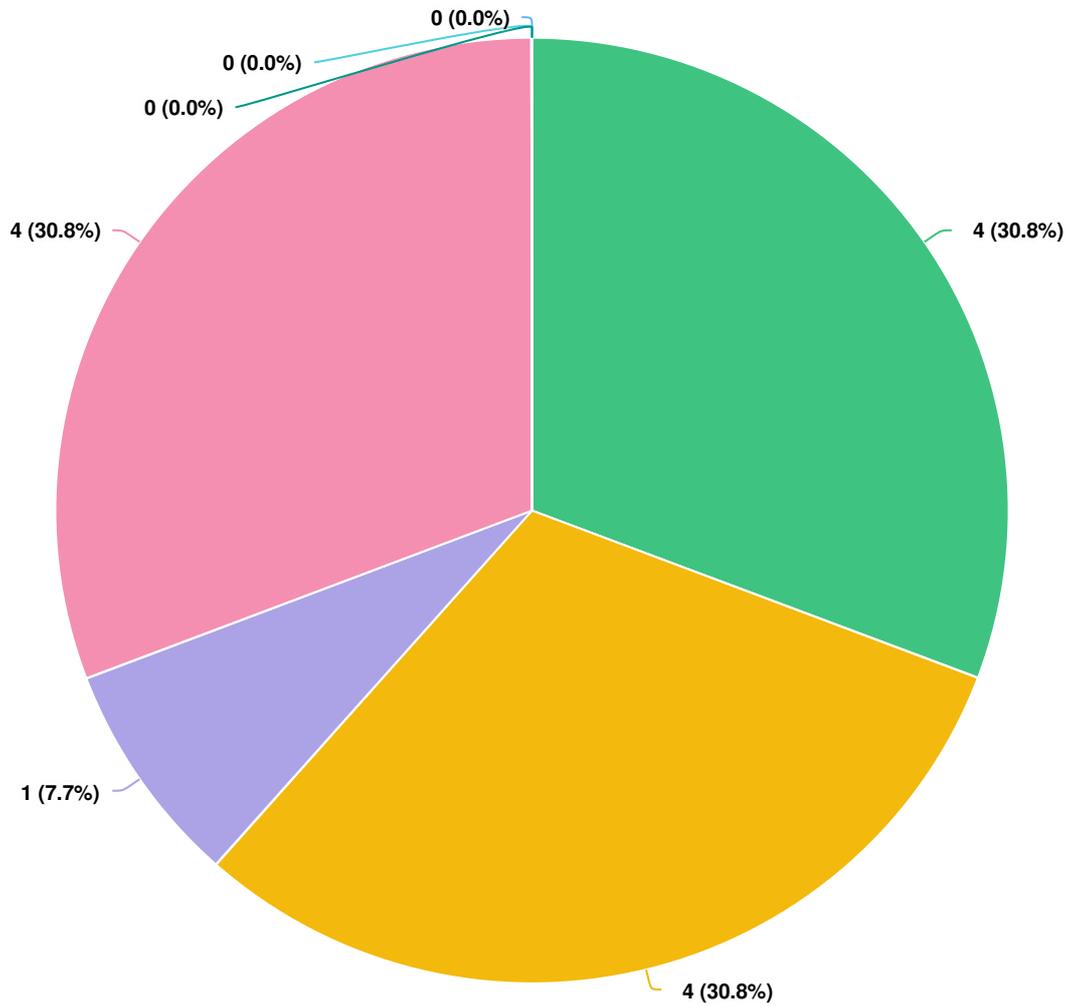
**Question options**

- Do not understand
- Somewhat understand
- Good understanding

*Mandatory Question (13 response(s))  
Question type: Radio Button Question*

Question Options	Responses
Do not understand	1
Somewhat understand	5
Good understanding	7

**Q11 | What is your age?**



**Question options**

- 35-44
- 45-54
- 55-64
- 65+
- Under 18
- 18-24
- 25-34

*Mandatory Question (13 response(s))*

*Question type: Radio Button Question*

Question Options	Responses
Under 18	0
18-24	0
25-34	0
35-44	4
45-54	4
55-64	1
65+	4

## Q12 | Do you have any comments or feedback that you would like Council to consider on the proposed 2026 Budget?

Anonymous 1/07/2026 12:51 PM	Mayor and council should not be planning to purchase land behind closed doors without consent of taxpayers.
Anonymous 1/08/2026 10:52 AM	Institute a policy to remove vehicle idling. That's gotta save on gas. Decrease in staffing levels or realignment of jobs for office staff and township office.
Anonymous 1/08/2026 09:14 PM	Pave calfass
Anonymous 1/10/2026 11:47 PM	Less money spent upgrading offices at community center
Anonymous 1/13/2026 08:38 PM	Economic times are tight we need to focus on the fiscal responsibility ensuring services are maintained at current levels with out increasing taxes
Anonymous 1/20/2026 09:38 AM	Do what you promised to do, which is clean our pond in our subdivision that we have been asking for three years already and it wasn't done yet.
Anonymous 1/20/2026 03:59 PM	Once a year staff and council should have a public meeting {or have a public meeting after the fact to share what results are actionable} to discuss and prioritize what actions can be taken to reduce operating costs and therefore taxes . Also resolve that unless you get complaints from at least 10 taxpayers an actionable move is not required. All new Hires should have pensions utilizing defined contribution not defined benefit.
Anonymous 1/21/2026 07:36 PM	Not at this moment

**Optional question** (8 response(s), 5 skipped)

**Question type:** Essay Question



## **REPORT FIN-2026-008**

---

TO: Mayor and Members of Council

PREPARED BY: Kari Pond, Procurement and Agreement Coordinator

PRESENTED BY: Mary Hasan, Director of Finance/Treasurer

MEETING DATE: February 11, 2026

SUBJECT: Pothole Prevention and Repair Program – Execution of Agreement  
File No. L04 MIN

---

### **RECOMMENDATIONS**

**That Report FIN-2026-008 entitled Pothole Prevention and Repair Program – Execution of Agreement be received; and**

**That Council gives 3 readings to By-law No. 2026-005 being a By-law authorizing the entering into an Agreement with the Minister of Transportation for the Pothole Prevention and Repair Program.**

#### **Purpose**

The purpose of this report is to recommend that Council enact a By-law authorizing entering into an Agreement with the Minister of Transportation for the Pothole Prevention and Repair Program.

#### **Background**

In December 2025, the Township applied for the Pothole Prevention and Repair Program for pothole prevention and repair measures. The Township was successful in its application and now requires Council authorization to enter into an Agreement with the Province to proceed with the grant funding.

The Pothole Prevention and Repair program was announced in the Ontario government's 2025 Budget and is designed to prevent vehicle damage and improve safety in smaller communities.

The grant will assist the Township in repairing and preventing potholes on gravel roads/gravel shoulders.

The grant is eligible for funding under the following categories:

1. Pothole Prevention Strategies
2. Pothole Repair Strategies
3. Other

The Province has requested the Township to sign the Agreement promptly in order for the funds to be distributed. The effective date of the Agreement is once both Parties sign, and the expiration date is March 31, 2026. Costs must be spent by the Township by March 31, 2026. The communications requirements associated with the Pothole Prevention and Repair Program are outlined in Section A8.0 of the Agreement attached as Schedule A to this Report.

### **Financial Implications**

The Township has been approved for the maximum available grant funding of \$38,000 in accordance with the project description and project costs eligible for funding as outlined in Schedule C to the Agreement.

This one-time provincial funding has not been incorporated into the 2026 operating budget, as it is non-recurring in nature.

### **Applicable Legislation and Requirements**

*Municipal Act, 2001*

*Broader Public Sector Accountability Act, 2010*

*Public Sector Salary Disclosure Act, 1996*

*Auditor General Act*

*Financial Administration Act*

### **Engagement Opportunities**

There are no engagement implications associated with entering into the Pothole Prevention and Repair Program Agreement with the Province.

*This project is funded in part by the Ontario Ministry of Transportation. Any views expressed therein are views of the Township and do not necessarily reflect those of the Province.*

**ATTACHMENTS**

Schedule A – Pothole Prevention and Repair Program Grant Agreement

**Respectfully submitted:**

**Reviewed by:**

**Kari Pond**  
**Procurement and Agreement Coordinator**

**Mary Hasan**  
**Director of Finance/Treasurer**

**ONTARIO TRANSFER PAYMENT AGREEMENT  
POTHOLE PREVENTION AND REPAIR PROGRAM**

**THE AGREEMENT is effective as of the 30<sup>th</sup> day of January 2026.**

**BETWEEN:**

**His Majesty the King in right of Ontario  
as represented by Hon. Minister of Transportation**

**(the “Province”)**

**- and -**

**TOWNSHIP OF PUSLINCH**

**(the “Recipient”)**

**WHEREAS** the Recipient has requested funding from the Province for the Project (as defined in section A.1.2) and the Province has agreed to provide such funding to the Recipient subject to certain terms and conditions;

**AND WHEREAS** the Agreement sets out the terms and conditions upon which the Province has agreed to provide funds, up to the Maximum Funds (as defined in section A1.2) to the Recipient for the purpose of carrying out the Project, and upon which the Recipient has agreed to carry out the Project.

**NOW THEREFORE** in consideration of the mutual covenants and agreements contained in the Agreement, and for other good and valuable consideration, the receipt and sufficiency of which are expressly acknowledged, the Province and the Recipient agree as follows:

**1.0 ENTIRE AGREEMENT**

**1.1 Schedules to the Agreement.** The following schedules form part of the Agreement:

- Schedule “A” - General Terms and Conditions
- Schedule “B” - Project Specific Information
- Schedule “C” - Project Description and Timelines

Schedule "D" - Eligible Expenditures and Ineligible Expenditures  
Schedule "E" - Payment Plan  
Schedule "F" - Reporting and Compliance Audit  
Sub-Schedule F1 - Project Reports

**1.2 Entire Agreement.** The Agreement constitutes the entire agreement between the Parties with respect to its subject matter and contained in the Agreement and supersedes all prior oral or written representations and agreements.

## **2.0 CONFLICT OR INCONSISTENCY**

**2.1 Conflict or Inconsistency.** In the event of a conflict or inconsistency between the Additional Provisions, identified in Schedule "B" and the provisions in Schedule "A", the following rules will apply:

- (a) the Parties will interpret any Additional Provisions in so far as possible, in a way that preserves the intention of the Parties as expressed in Schedule "A"; and
- (b) where it is not possible to interpret the Additional Provisions in a way that is consistent with the provisions in Schedule "A", the Additional Provisions will prevail over the provisions in Schedule "A" to the extent of the inconsistency.

## **3.0 COUNTERPARTS**

**3.1 One and the Same Agreement.** The Agreement may be executed in any number of counterparts, with the same effect as if the Parties had signed the same document, each of which will be deemed an original, but all of which together will constitute one and the same instrument.

## **4.0 AMENDING THE AGREEMENT**

**4.1 Amending the Agreement.** The Agreement may only be amended by a written agreement duly executed by the Parties.

## **5.0 ACKNOWLEDGEMENT**

**5.1 Acknowledgement.** The Recipient acknowledges that:

- (a) by receiving Funds it may become subject to legislation applicable to organizations that receive funding from the Government of Ontario, including the *Broader Public Sector Accountability Act, 2010* (Ontario), the *Public Sector Salary Disclosure Act, 1996* (Ontario), and the *Auditor*

*General Act (Ontario)*;

- (b) His Majesty the King in right of Ontario has issued expenses, perquisites, and procurement directives and guidelines pursuant to the *Broader Public Sector Accountability Act, 2010* (Ontario);
- (c) the Funds are:
  - (i) to assist the Recipient to carry out the Project and not to provide goods or services to the Province;
  - (ii) funding for the purposes of the *Public Sector Salary Disclosure Act, 1996* (Ontario);
- (d) the Province is not responsible for carrying out the Project;
- (e) the Province is bound by the *Freedom of Information and Protection of Privacy Act* (Ontario) and that any information provided to the Province in connection with the Project or otherwise in connection with the Agreement may be subject to disclosure in accordance with that Act; and
- (f) the Province is bound by the *Financial Administration Act* (Ontario) (“FAA”) and, pursuant to subsection 11.3(2) of the FAA, payment by the Province of Funds under the Agreement will be subject to:
  - (i) an appropriation, as that term is defined in subsection 1(1) of the FAA, to which that payment can be charged being available in the Funding Year in which the payment becomes due; or
  - (ii) the payment having been charged to an appropriation for a previous fiscal year.

**- SIGNATURE PAGE FOLLOWS -**

**IN WITNESS WHEREOF** the Parties have executed the Agreement on the dates set out below.

**HIS MAJESTY THE KING IN RIGHT OF ONTARIO**  
as represented by the Minister of Transportation

Date

Name: Prabmeet Sarkaria

Title: Minister

**TOWNSHIP OF PUSLINCH**

Date

Name: Mary Hasan

Title: Director of Finance/Treasurer

I have authority to bind the Recipient

Date

Name:

Title:

I have authority to bind the Recipient

## **SCHEDULE "A"** **GENERAL TERMS AND CONDITIONS**

### **A1.0 INTERPRETATION AND DEFINITIONS**

#### **A1.1 Interpretation.** For the purposes of interpretation:

- (a) words in the singular include the plural and vice-versa;
- (b) words in one gender include all genders;
- (c) the headings do not form part of the Agreement; they are for reference only and will not affect the interpretation of the Agreement;
- (d) any reference to dollars or currency will be in Canadian dollars and currency; and
- (e) "include", "includes" and "including" denote that the subsequent list is not exhaustive.
- (f) all accounting terms not otherwise defined in the Agreement have their ordinary meanings.

#### **A1.2 Definitions.** In the Agreement, the following terms will have the following meanings:

**"Additional Provisions"** means the terms and conditions set out in Schedule "B".

**"Agreement"** means this agreement entered into between the Province and the Recipient, all of the schedules listed in section 1.1, and any amending agreement entered into pursuant to section 4.1.

**"Business Day"** means any working day, Monday to Friday inclusive, excluding statutory and other holidays, namely: New Year's Day; Family Day; Good Friday; Easter Monday; Victoria Day; Canada Day; Civic Holiday; Labour Day; Thanksgiving Day; Remembrance Day; Christmas Day; Boxing Day and any other day on which the Province has elected to be closed for business.

**"Effective Date"** means the date set out at the top of the Agreement.

**"Eligible Expenditures"** means the costs of the Project that are eligible for funding by the Province under the Agreement and that are further described in Scheduled D.

**"Event of Default"** has the meaning ascribed to it in section A12.1.

**“Expiry Date”** means the expiry date set out in Schedule “B”.

**“Final Report”** means the report described in Schedule “F”.

**“Funding Year”** means in the case, the period commencing on the Effective Date and ending on the following March 31.

**“Funds”** means the money the Province provides to the Recipient pursuant to the Agreement.

**“Indemnified Parties”** means His Majesty the King in right of Ontario, and includes His ministers, agents, appointees, and employees.

**“Loss”** means any cause of action, liability, loss, cost, damage, or expense (including legal, expert and consultant fees) that anyone incurs or sustains as a result of or in connection with the Project or any other part of the Agreement.

**“Materials”** means material, machinery, equipment and fixtures forming part of the Project.

**“Maximum Funds”** means the maximum set out in Schedule “B”.

**“Notice”** means any communication given or required to be given pursuant to the Agreement.

**“Notice Period”** means the period of time within which the Recipient is required to remedy an Event of Default pursuant to section A12.3(b), and includes any such period or periods of time by which the Province extends that time pursuant to section A12.4.

**“Parties”** means the Province and the Recipient.

**“Party”** means either the Province or the Recipient.

**“Proceeding”** means any action, claim, demand, lawsuit, or other proceeding that anyone makes, brings or prosecutes as a result of or in connection with the Project or with any other part of the Agreement.

**“Project”** means the undertaking described in Schedule “C”.

**“Records Review”** means any assessment the Province conducts pursuant to section A7.4.

**“Reports”** means the reports described in Schedule “F” and Sub-schedule “F1”.

**“Requirements of Law”** means all applicable requirements, laws, statutes, codes, acts, ordinances, approvals, orders, decrees, injunctions, by laws, rules,

regulations, official plans, permits, licenses, authorizations, directions and agreements with all authorities.

**“Substantial Performance”** means when the Work or a substantial part thereof has passed inspection and testing and is ready for use or is being used for intended purposes.

**A1.3 References** This Agreement refers to the following standards, specifications or publications:

**Ontario Provincial Standard Specifications, Construction**

OPSS PROV 127

OPSS MUNI 301

OPSS MUNI 303

OPSS MUNI 304

OPSS MUNI 310

OPSS MUNI 336

OPSS MUNI 337

OPSS MUNI 341

OPSS MUNI 369

**A2.0 REPRESENTATIONS, WARRANTIES, AND COVENANTS**

**A2.1 General.** The Recipient represents, warrants, and covenants that:

- (a) it is, and will continue to be, a validly existing legal entity with full power to fulfill its obligations under the Agreement;
- (b) it has, and will continue to have, the experience and expertise necessary to carry out the Project;
- (c) it is in compliance with, and will continue to comply with, all federal and provincial laws and regulations, all municipal by-laws, and any other orders, rules, and by-laws related to any aspect of the Project, the Funds, or both; and
- (d) that, unless otherwise provided for in the Agreement, any information the Recipient provided to the Province in support of its request for funds (including information relating to any eligibility requirements) was true and complete at the time the Recipient provided it and will continue to be true and complete.

**A2.2 Execution of Agreement.** The Recipient represents and warrants that it has:

- (a) the full power and capacity to enter into the Agreement; and
- (b) taken all necessary actions to authorize the execution of the Agreement.

**A2.3 Governance.** The Recipient represents, warrants, and covenants that it has, will maintain in writing, and will follow:

- (a) a code of conduct and ethical responsibilities for all persons at all levels of the Recipient's organization;
- (b) procedures to enable the Recipient's ongoing effective functioning;
- (c) decision-making mechanisms for the Recipient;
- (d) procedures to enable the Recipient to manage Funds prudently and effectively;
- (e) procedures to enable the Recipient to complete the Project successfully;
- (f) procedures to enable the Recipient to identify risks to the completion of the Project and strategies to address the identified risks, all in a timely manner;
- (g) procedures to enable the preparation and submission of all Reports required pursuant to Article A7.0; and
- (h) procedures to enable the Recipient to address such other matters as the Recipient considers necessary to enable the Recipient to carry out its obligations under the Agreement.

**A2.4 Supporting Proof.** Upon the request of the Province, the Recipient will provide the Province with proof of the matters referred to in Article A2.0.

### **A3.0 TERM OF THE AGREEMENT**

**A3.1 Term.** The term of the Agreement will commence on the Effective Date and will expire on the Expiry Date unless terminated earlier pursuant to Article A11.0 or Article A12.0.

### **A4.0 FUNDS AND CARRYING OUT THE PROJECT**

**A4.1 Funds Provided.** The Province will:

- (a) provide the Recipient with \$38,000 in Funds for the purpose of carrying out the Project;
- (b) provide the Funds to the Recipient in accordance with the payment plan attached to the Agreement as Schedule "E" ; and

- (c) deposit the Funds into an account the Recipient designates provided that the account:
  - (i) resides at a Canadian financial institution; and
  - (ii) is in the name of the Recipient.

**A4.2 Limitation on Payment of Funds.** Despite section A4.1:

- (a) the Province is not obligated to provide any Funds to the Recipient until the Recipient provides the certificates of insurance or other proof required pursuant to section A10.2 ;
- (b) the Province may adjust the amount of Funds it provides to the Recipient for any Funding Year based upon the Province's assessment of the information the Recipient provides to the Province pursuant to section A7.2.

**A4.3 Use of Funds and Carry Out the Project.** The Recipient will do all of the following:

- (a) carry out the Project in accordance with the Agreement;
- (b) use the Funds only for the purpose of carrying out the Project;
- (c) spend the Funds only in accordance with the maximum funds set out in Schedule B.”;
- (d) not use the Funds to cover any cost that has been or will be funded or reimbursed by any other funding program or source. .

**A4.4 Interest-Bearing Account.** If the Province provides Funds before the Recipient's immediate need for the Funds, the Recipient will place the Funds in an interest-bearing account in the name of the Recipient at a Canadian financial institution.

**A4.5 Interest.** If the Recipient earns any interest on the Funds, the Province may do either or both of the following:

- (a) deduct an amount equal to the interest from any further instalments of Funds;
- (b) demand from the Recipient the payment of an amount equal to the interest.

**A4.6 Rebates, Credits, and Refunds.** The Province will calculate Funds based on the actual costs to the Recipient to carry out the Project, less any costs (including taxes) for which the Recipient has received, will receive, or is eligible to receive, a rebate, credit, or refund.

**A5.0 RECIPIENT'S ACQUISITION OF GOODS OR SERVICES, AND DISPOSAL OF ASSETS**

**A5.1 Acquisition.** If the Recipient acquires goods, services, or both with the Funds, it will do so through a process that promotes the best value for money.

**A5.2 Disposal.** The Recipient will not, without the Province's prior consent, sell, lease, or otherwise dispose off any asset purchased or created with the Funds or for which the Funds were provided.

**A6.0 CONFLICT OF INTEREST**

**A6.1 Conflict of Interest Includes.** For the purposes of Article A6.0, a conflict of interest includes any circumstances where:

- (a) the Recipient; or
- (b) any person who has the capacity to influence the Recipient's decisions,

has outside commitments, relationships, or financial interests that could, or could be seen by a reasonable person to, interfere with the Recipient's objective, unbiased, and impartial judgment relating to the Project, the use of the Funds, or both.

**A6.2 No Conflict of Interest.** The Recipient will carry out the Project and use the Funds without an actual, potential, or perceived conflict of interest unless:

- (a) the Recipient:
  - (i) provides Notice to the Province disclosing the details of the actual, potential, or perceived conflict of interest; and
  - (ii) requests the consent of the Province to carry out the Project with an actual, potential, or perceived conflict of interest;
- (b) the Province provides its consent to the Recipient carrying out the Project with an actual, potential, or perceived conflict of interest; and
- (c) the Recipient complies with any terms and conditions the Province may prescribe in its consent.

**A7.0 REPORTS, ACCOUNTING, AND REVIEW**

**A7.1 Province Includes.** For the purposes of sections A7.4, A7.5 and A7.6, “Province” includes any auditor or representative the Province may identify.

**A7.2 Preparation and Submission.** The Recipient will:

- (a) submit to the Province at the address set out in Schedule “B”:
  - (i) all Reports in accordance with the timelines and content requirements set out in Schedule “F”;
  - (ii) any other reports in accordance with any timelines and content requirements the Province may specify from time to time;
- (b) ensure that all Reports and other reports are:
  - (i) completed to the satisfaction of the Province; and
  - (i) signed by an authorized signing officer of the Recipient.

**A7.3 Record Maintenance.** The Recipient will keep and maintain for a period of seven years from their creation:

- (a) all financial records (including invoices and evidence of payment) relating to the Funds or otherwise to the Project in a manner consistent with either international financial reporting standards or generally accepted accounting principles or any comparable accounting standards that apply to the Recipient; and
- (b) all non-financial records and documents relating to the Funds or otherwise to the Project.

**A7.4 Records Review.** The Province may, at its own expense, upon twenty-four hours’ Notice to the Recipient and during normal business hours enter upon the Recipient’s premises to conduct an audit or investigation of the Recipient regarding the Recipient’s compliance with the Agreement, including assessing any of the following:

- (a) the truth of any of the Recipient’s representations and warranties;
- (b) the progress of the Project;
- (c) the Recipient’s allocation and expenditure of the Funds.

**A7.5 Inspection and Removal.** For the purposes of any Records Review, the Province may take one or both of the following actions:

- (a) inspect and copy any records and documents referred to in section A7.3;
- (b) remove any copies the Province makes pursuant to section A7.5(a).

**A7.6 Cooperation.** To assist the Province in respect of its rights provided for in section A7.5, the Recipient will cooperate with the Province by:

- (a) ensuring that the Province has access to the records and documents wherever they are located;
- (b) assisting the Province to copy records and documents;
- (c) providing to the Province, in the form the Province specifies, any information the Province identifies; and
- (d) carrying out any other activities the Province requests.

**A7.7 No Control of Records.** No provision of the Agreement will be construed to give the Province any control whatsoever over any of the Recipient's records.

**A7.8 Auditor General.** The Province's rights under Article A7.0 are in addition to any rights provided to the Auditor General pursuant to section 9.1 of the *Auditor General Act* (Ontario).

## **A8.0 COMMUNICATIONS REQUIREMENTS**

**A8.1 Acknowledge Support.** Unless the Province directs the Recipient to do otherwise, the Recipient will in each of its Project-related publications, whether written, oral, or visual:

- (a) acknowledge the support of the Province for the Project;
- (b) ensure that any acknowledgement is in a form and manner as the Province directs; and
- (c) indicate that the views expressed in the publication are the views of the Recipient and do not necessarily reflect those of the Province.

## **A9.0 INDEMNITY**

**A9.1 Indemnify.** The Recipient will indemnify and hold harmless the Indemnified Parties from and against any Loss and any Proceeding, unless solely caused by the gross negligence or wilful misconduct of the Indemnified Parties.

## **A10.0 INSURANCE**

**A10.1 Insurance.** The Recipient represents, warrants, and covenants that it has, and will maintain, at its own cost and expense, with insurers having a secure A.M. Best rating of B+ or greater, or the equivalent, all the necessary and appropriate insurance that a prudent person carrying out a project similar to the Project would maintain, including commercial general liability insurance on an occurrence basis for third party bodily injury, personal injury, and property damage, to an inclusive limit of not less than the amount set out in Schedule “B” per occurrence, which commercial general liability insurance policy will include the following:

- (a) the Indemnified Parties as additional insureds with respect to liability arising in the course of performance of the Recipient’s obligations under, or otherwise in connection with, the Agreement;
- (b) a cross-liability clause;
- (c) contractual liability coverage; and
- (d) at least 30 days’ written notice of cancellation.

**A10.2 Proof of Insurance.** The Recipient will:

- (a) provide to the Province, either:
  - (i) certificates of insurance that confirm the insurance coverage required by section A10.1; or
  - (ii) other proof that confirms the insurance coverage required by section A10.1; and
- (b) in the event of a Proceeding, and upon the Province’s request, the Recipient will provide to the Province a copy of any of the Recipient’s insurance policies that relate to the Project or otherwise to the Agreement, or both.

**A10.3 Subcontractor insurance.** The Recipient will ensure that any subcontractors retained to perform any part or parts of the Project will obtain and maintain all the necessary and appropriate insurance that a prudent person in the business of the subcontractor would obtain and maintain.

## **A11.0 TERMINATION ON NOTICE**

**A11.1 Termination on Notice.** The Province may terminate the Agreement at any time without liability, penalty, or costs upon giving 30 days’ Notice to the Recipient.

**A11.2 Consequences of Termination on Notice by the Province.** If the Province terminates the Agreement pursuant to section A11.1, the Province may take one or more of the following actions:

- (a) cancel further instalments of Funds;
- (b) demand from the Recipient the payment of any Funds remaining in the possession or under the control of the Recipient; and
- (c) determine the reasonable costs for the Recipient to wind down the Project, and do either or both of the following:
  - (i) permit the Recipient to offset such costs against the amount the Recipient owes pursuant to section A11.2(b); and
  - (ii) subject to section A4.1(a), provide Funds to the Recipient to cover such costs.

**A12.0 EVENT OF DEFAULT, CORRECTIVE ACTION, AND TERMINATION FOR DEFAULT**

**A12.1 Events of Default.** Each of the following events will constitute an Event of Default:

- (a) in the opinion of the Province, the Recipient breaches any representation, warranty, covenant, or other term of the Agreement, including failing to do any of the following in accordance with the terms and conditions of the Agreement:
  - (i) carry out the Project;
  - (ii) use or spend Funds; or
  - (iii) provide, in accordance with section A7.2, Reports or such other reports as the Province may have requested pursuant to section A7.2(a)(ii);
- (b) the Recipient's operations, its financial condition, its organizational structure or its control changes such that it no longer meets one or more of the eligibility requirements of the program under which the Province provides the Funds;
- (c) the Recipient makes an assignment, proposal, compromise, or arrangement for the benefit of creditors, or a creditor makes an application for an order adjudging the Recipient bankrupt, or applies for the appointment of a receiver;
- (d) the Recipient ceases to operate.

**A12.2 Consequences of Events of Default and Corrective Action.** If an Event of Default occurs, the Province may, at any time, take one or more of the following actions:

- (a) initiate any action the Province considers necessary in order to facilitate the successful continuation or completion of the Project;
- (b) provide the Recipient with an opportunity to remedy the Event of Default;
- (c) suspend the payment of Funds for such period as the Province determines appropriate;
- (d) reduce the amount of the Funds;
- (e) cancel further instalments of Funds;
- (f) demand from the Recipient the payment of any Funds remaining in the possession or under the control of the Recipient;
- (g) demand from the Recipient the payment of an amount equal to any Funds the Recipient used, but did not use in accordance with the Agreement;
- (h) demand from the Recipient the payment of an amount equal to any Funds the Province provided to the Recipient;
- (i) demand from the Recipient the payment of an amount equal to the costs the Province incurred or incurs to enforce its rights under the Agreement, including the costs of any Records Review and the costs it incurs to collect any amounts the Recipient owes to the Province; and
- (j) upon giving Notice to the Recipient, terminate the Agreement at any time, including immediately, without liability, penalty or costs to the Province.

**A12.3 Opportunity to Remedy.** If, pursuant to section A12.2(b), the Province provides the Recipient with an opportunity to remedy the Event of Default, the Province will give Notice to the Recipient of:

- (a) the particulars of the Event of Default; and
- (b) the Notice Period.

**A12.4 Recipient not Remediating.** If the Province provides the Recipient with an opportunity to remedy the Event of Default pursuant to section A12.2(b), and:

- (a) the Recipient does not remedy the Event of Default within the Notice Period;
- (b) it becomes apparent to the Province that the Recipient cannot completely remedy the Event of Default within the Notice Period; or
- (c) the Recipient is not proceeding to remedy the Event of Default in a way that is satisfactory to the Province,

the Province may extend the Notice Period or initiate any one or more of the actions provided for in sections A12.2(a), (c), (d), (e), (f), (g), (h), (i) and (j).

**A12.5 When Termination Effective.** Termination under Article A12.0 will take effect as provided for in the Notice.

### **A13.0 FUNDS AT THE END OF A FUNDING YEAR**

**A13.1 Funds at the End of a Funding Year.** Without limiting any rights of the Province under Article A12.0, if, by the end of a Funding Year, the Recipient has not spent all of the Funds allocated for that Funding Year as provided for in the maximum funds set out in Schedule B.” , the Province may take one or both of the following actions:

- (a) demand from the Recipient payment of the unspent Funds;
- (b) adjust the amount of any further instalments of Funds accordingly.

### **A14.0 FUNDS UPON EXPIRY**

**A14.1 Funds Upon Expiry.** Upon expiry of the Agreement, the Recipient will pay to the Province any Funds remaining in its possession, under its control, or both.

### **A15.0 DEBT DUE AND PAYMENT**

**A15.1 Payment of Overpayment.** If at any time the Province provides Funds in excess of the amount to which the Recipient is entitled under the Agreement, the Province may:

- (a) deduct an amount equal to the excess Funds from any further instalments of Funds; or
- (b) demand that the Recipient pay to the Province an amount equal to the excess Funds.

**A15.2 Debt Due.** If, pursuant to the Agreement:

- (a) the Province demands from the Recipient the payment of any Funds, an

amount equal to any Funds or any other amounts owing under the Agreement; or

- (b) the Recipient owes to the Province any Funds, an amount equal to any Funds or any other amounts owing under the Agreement, whether or not the Province has demanded their payment,

such amounts will be deemed to be debts due and owing to the Province by the Recipient, and the Recipient will pay the amounts to the Province immediately, unless the Province directs otherwise.

**A15.3 Interest Rate.** The Province may charge the Recipient interest on any money owing to the Province by the Recipient under the Agreement at the then current interest rate charged by the Province of Ontario on accounts receivable.

**A15.4 Payment of Money to Province.** The Recipient will pay any money owing to the Province by cheque payable to the “Ontario Minister of Finance” and delivered to the Province at the address set out in Schedule “B”.

**A15.5 Fails to Pay.** Without limiting the application of section 43 of the *Financial Administration Act* (Ontario), if the Recipient fails to pay any amount owing under the Agreement, His Majesty the King in right of Ontario may deduct any unpaid amount from any money payable to the Recipient by His Majesty the King in right of Ontario.

## **A16.0 NOTICE**

**A16.1 Notice in Writing and Addressed.** Notice will be:

- (a) in writing;
- (b) delivered by email, postage-prepaid mail, personal delivery, or courier; and
- (c) addressed to the Province or the Recipient as set out in Schedule “B”, or as either Party later designates to the other by Notice.

**A16.2 Notice Given.** Notice will be deemed to have been given:

- (a) in the case of postage-prepaid mail, five Business Days after the Notice is mailed; or
- (b) in the case of email, personal delivery or courier on the date on which the Notice is delivered.

**A16.3 Postal Disruption.** Despite section A16.2(a), in the event of a postal

disruption:

- (a) Notice by postage-prepaid mail will not be deemed to be given; and
- (b) the Party giving Notice will give Notice by email, personal delivery, or courier.

## **A17.0 CONSENT BY PROVINCE AND COMPLIANCE BY RECIPIENT**

**A17.1 Consent.** When the Province provides its consent pursuant to the Agreement:

- (a) it will do so by Notice;
- (b) it may attach any terms and conditions to the consent; and
- (c) the Recipient may rely on the consent only if the Recipient complies with any terms and conditions the Province may have attached to the consent.

## **A18.0 SEVERABILITY OF PROVISIONS**

**A18.1 Invalidity or Unenforceability of Any Provision.** The invalidity or unenforceability of any provision of the Agreement will not affect the validity or enforceability of any other provision of the Agreement.

## **A19.0 WAIVER**

**A19.1 Condonation not a waiver.** Failure or delay by the either Party to exercise any of its rights, powers or remedies under the Agreement will not constitute a waiver of those rights, powers or remedies and the obligations of the Parties with respect to such rights, powers or remedies will continue in full force and effect.

**A19.2 Waiver.** Either Party may waive any of its rights, powers or remedies under the Agreement by providing Notice to the other Party. A waiver will apply only to the specific rights, powers or remedies identified in the Notice and the Party providing the waiver may attach terms and conditions to the waiver.

## **A20.0 INDEPENDENT PARTIES**

**A20.1 Parties Independent.** The Recipient is not an agent, joint venturer, partner, or employee of the Province, and the Recipient will not represent itself in any way that might be taken by a reasonable person to suggest that it is or take any actions that could establish or imply such a relationship.

**A21.0 ASSIGNMENT OF AGREEMENT OR FUNDS**

**A21.1 No Assignment.** The Recipient will not, without the prior written consent of the Province, assign any of its rights or obligations under the Agreement.

**A21.2 Agreement Binding.** All rights and obligations contained in the Agreement will extend to and be binding on:

- (a) the Recipient's heirs, executors, administrators, successors, and permitted assigns; and
- (b) the successors to His Majesty the King in right of Ontario.

**A22.0 GOVERNING LAW**

**A22.1 Governing Law.** The Agreement and the rights, obligations, and relations of the Parties will be governed by and construed in accordance with the laws of the Province of Ontario and the applicable federal laws of Canada. Any actions or proceedings arising in connection with the Agreement will be conducted in the courts of Ontario, which will have exclusive jurisdiction over such proceedings.

**A23.0 FURTHER ASSURANCES**

**A23.1 Agreement into Effect.** The Recipient will:

- (a) provide such further assurances as the Province may request from time to time with respect to any matter to which the Agreement pertains; and
- (b) do or cause to be done all acts or things necessary to implement and carry into effect the terms and conditions of the Agreement to their full extent.

**A24.0 JOINT AND SEVERAL LIABILITY**

**A24.1 Joint and Several Liability.** Where the Recipient comprises more than one entity, each entity will be jointly and severally liable to the Province for the fulfillment of the obligations of the Recipient under the Agreement.

**A25.0 RIGHTS AND REMEDIES CUMULATIVE**

**A25.1 Rights and Remedies Cumulative.** The rights and remedies of the Province under the Agreement are cumulative and are in addition to, and not in substitution for, any of its rights and remedies provided by law or in equity.

**A26.0 FAILURE TO COMPLY WITH OTHER AGREEMENTS****A26.1 Other Agreements.** If the Recipient:

- (a) has failed to comply with any term, condition, or obligation under any other agreement with His Majesty the King in right of Ontario or one of His agencies (a “Failure”);
- (b) has been provided with notice of such Failure in accordance with the requirements of such other agreement;
- (c) has, if applicable, failed to rectify such Failure in accordance with the requirements of such other agreement; and
- (d) such Failure is continuing,

the Province may suspend the payment of Funds for such period as the Province determines appropriate.

**A27.0 SURVIVAL**

**A27.1 Survival.** The following Articles and sections, and all applicable cross-referenced Articles, sections and schedules, will continue in full force and effect for a period of seven years from the date of expiry or termination of the Agreement: Article 1.0, Article 2.0, Article A1.0 and any other applicable definitions, section A2.1(a), sections A4.4, A4.5, A4.6, section A5.2, section A7.1, section A7.2 (to the extent that the Recipient has not provided the Reports or other reports as the Province may have requested and to the satisfaction of the Province), sections A7.3, A7.4, A7.5, A7.6, A7.7, A7.8, Article A8.0, Article A9.0, section A11.2, section A12.1, sections A12.2(d), (e), (f), (g), (h), (i) and (j), Article A13.0, Article A14.0, Article A15.0, Article A16.0, Article A18.0, section A21.2, Article A22.0, Article A24.0, Article A25.0 and Article A27.0.

**A28.0 ELECTRONIC SIGNATURE**

**A28.1 Electronic Signature.** The Province and the Recipient agree that the Agreement may be validly executed electronically, and that their respective electronic signature is the legal equivalent of a manual signature. An electronic signature of an authorized signing representative may be evidenced by (i) a manual signature, (ii) a digital signature including the name of the authorized signing representative in the respective signature line of the Agreement, (iii) an image of a manual signature, (iv) an Adobe signature, or (v) any other digital signature with the prior written consent of both Parties, placed in the respective signature line of the Agreement and the Agreement delivered by electronic means to the other Party, including by email.

**END OF GENERAL TERMS AND CONDITIONS**

**SCHEDULE "B"**  
**PROJECT SPECIFIC INFORMATION**

<b>Maximum Funds</b>	\$38,000
<b>Program Title</b>	Pothole Prevention and Repair Program
<b>Expiry Date</b>	June 30, 2026
<b>Insurance</b>	\$ 5,000,000
<b>Contact information for the purposes of Notice to the Province</b>	Position: James Flanders, Team Lead, Special Highway Operations Initiatives Highway Operations Management Branch, Operations Division Address: 2 <sup>nd</sup> Floor 301 St. Paul Street St. Catharines, Ontario L2R 7R4  Email: PPRP@ontario.ca
<b>Contact information for the purposes of Notice to the Recipient</b>	Position:  Address:  Fax:  Email:
<b>Contact information for the senior financial person in the Recipient organization (e.g., CFO, CAO) – to respond as required to requests from the Province related to the Agreement</b>	Position:  Address:  Fax:  Email:

**Additional Provisions:**

None

## **SCHEDULE “C” PROJECT DESCRIPTION AND TIMELINES**

### **C1.0 PROJECT DESCRIPTION**

**C1.1 Project Details.** The Project will use the pothole prevention and repair measures set out in section C1.2, C1.3 and C1.4 on road(s) under the jurisdiction of the Recipient. The Project will deploy one or a combination of the methods set out in this Schedule “C”.

### **C1.2 Pothole Prevention Strategies**

- (a) Rout and Seal, means routing, cleaning and sealing cracks using hot poured rubberized asphalt sealant compound as per OPSS MUNI 341.
- (b) Microsurfacing means applying a thin lift of polymer modified asphalt emulsion mix to distressed pavement.as per OPSS MUNI 336.
- (c) Slurry Seal means applying a homogeneous mixture of emulsified asphalt, fine aggregates, water, mineral filler, and, if required, additive in a cold fluid state on a prepared bituminous surface as per OPSS.MUNI 337.
- (d) Single Surface Treatment means a single application of bituminous binder followed by a single application of Class 1, Class 2, Class 3, Class 4, Class 5, or Class 6 aggregate as per OPSS.MUNI 304
- (e) Double Chip Seal means two successive single chip seals with different aggregate gradations as per OPSS.MUNI 303.and
- (f) Granular In-Fill and Grading, Drainage and Stabilization of Unpaved Roadways means surfaces that are typically existing granular but may include sub grade soil surfaces as per OPSS.MUNI 301.

### **C1.3 Pothole Repair Strategies**

- (a) Hot Mix Asphalt (HMA) Patching of Flexible Pavement means resurfacing localized areas of distressed pavement using Hot Mix Asphalt as per OPSS MUNI 310.
- (b) Scarification and Grading of Unpaved Roadways means uniform loosening of the roadway surface to remove damaged areas such as raveling and potholes as per OPSS.MUNI 301.
- (c) Concrete – Pavement and Joint Seal Repairs means sawcutting, cleaning and sealing or resealing cracks in concrete pavement and concrete base as per OPSS MUNI 369.

### **C1.4 Other**

- (a) Project design works related to pothole preservation and repair works that will be completed between April 1, 2025 and March 31, 2026.

**C2.0 PROJECT TIMELINES**

**C2.1 Project Timelines.** The Recipient will begin the Project by April 1, 2025, and will achieve Substantial Performance of the Project by March 31, 2026.

## **SCHEDULE “D”**

### **ELIGIBLE AND INELIGIBLE EXPENDITURES**

#### **D1.0 ELIGIBLE EXPENDITURES**

**D1.1 Eligible Expenditures.** Subject to Article D2.0, Eligible Expenditures include the direct costs incurred and paid by the Recipient between April 1, 2025, and March 31, 2026 and that, in the opinion and at the sole discretion of the Province, are considered to have been properly and reasonably incurred and are necessary for the successful implementation of the Project, and include:

- (a) Purchase and delivery of materials required for the Project;
- (b) Project design related to preservation and repair works that will be completed between the period of April 1, 2025, and March 31, 2026;
- (c) Labour for contracted construction and repairs if used for Eligible Expenditures;
- (d) Recipient-owned equipment to be reimbursed at OPSS 127 Rates if used for Eligible Expenditures;
- (e) Updating Road Condition Reports if prepared by an external consultant;
- (f) Any other costs, as determined by the Province from time to time and at its sole discretion.

**D1.2 Required Documentation.** Eligible Expenditures must be documented through paid invoices or original receipts, or both, satisfactory to the Province.

#### **D2.0 INELIGIBLE EXPENDITURES**

**D2.1 Ineligible Expenditures.** Without limitation, the following costs, unless they have received the prior written approval of the Province, will be considered Ineligible Expenditures:

- (a) Costs not associated with the Project;
- (b) Costs incurred before April 1, 2025, or after March 31, 2026;
- (c) Costs associated with feasibility studies and design work that will not be completed between April 1, 2025 and March 31, 2026;
- (d) Any costs related to a project that has already received funding for eligible expenses from another funding source;
- (e) Administrative costs;
- (f) Audit and financial reporting costs;
- (g) Any other costs, as determined by the Province from time to time and at its sole discretion.

**SCHEDULE “E”  
PAYMENT PLAN**

<b>Project Milestones</b>	<b>Required Reports/ Documents</b>	<b>Date</b>	<b>Payment</b>
<b># 1 TPA Dually Executed</b>		January 30, 2026 to February 27, 2026	100% of Maximum Funds
<b># 2 Compliance Reporting</b>	<ul style="list-style-type: none"> <li>• As per F1.1</li> </ul>	January 30, 2026	
<b># 3 Final Reporting</b>	<ul style="list-style-type: none"> <li>• As per F2.1</li> </ul>	April 17, 2026	

## **SCHEDULE “F” REPORTING AND COMPLIANCE AUDIT**

### **F1.0 DEFINITION**

**F1.1 Definition.** In this Schedule “F”:

**“Generally Accepted Auditing Standards”** means Canadian Generally Accepted Auditing Standards as adopted by the Chartered Professional Accountants of Canada or the Public Sector Accounting Board applicable as of the date on which such a record is kept or required to be kept in accordance with such standards.

### **F2.0 REPORTS, DOCUMENTS AND SUBMISSION DATES**

**F2.1 Description and Submission Dates** The Recipient will submit to the Province, at the email address [pprp@ontario.ca](mailto:pprp@ontario.ca), the Reports and other documents described as requested that are further described in Sub-schedule “F1” and section A.10.2 by their respective submission dates.

### **F3.0 COMPLIANCE AUDIT**

**F3.1 Compliance Audit.** The Province may, at its sole discretion and within timelines set out by the Province, request that the Recipient carry out a Project compliance audit in accordance with Generally Accepted Auditing Standards and delivers the corresponding compliance audit report(s) within the timelines set out by the Province.

**F3.2 Compliance Audit Requirements.** If the Province requests a Project compliance audit pursuant to section F3.1, the Recipient will retain at the Recipient’s expense and within the timelines set out by the Province, an accredited external independent auditor(s) to carry out the audit and will deliver any compliance audit reports(s) from such audit to the province within seven Business Days of the Recipient’s receipt of the report.

**F3.3 Compliance Audit Objectives.** The key objectives of the compliance audit(s) are to:

- (a) determine whether Funds were expended for the purposes intended and with due regard to the economy, efficiency and effectiveness;
- (b) determine compliance with the Agreement;

- (c) ensure that the Project, Reports and other reports, and financial information are complete, timely, accurate, in accordance with the terms and conditions of the Agreement;
- (d) ensure that information and monitoring processes and systems are sufficient for the identification, capture, validation and monitoring of the service performance measures;
- (e) assess the overall management and administration of the Project;
- (f) provide recommendations for improvement or redress; and
- (g) ensure that prompt and timely corrective action is taken on audit findings.

## **SUB SCHEDULE “F1” PROJECT REPORTS**

### **F1.0. COMPLIANCE REPORT**

**F1.1.** The Recipient shall submit the following to the Province by January 30<sup>th</sup>, 2026:

- (a) a copy of the Recipient’s 2022 Asset Management Plan or current;
- (b) a copy of the Recipient’s most recent Pavement/Road Condition Reports;
- (c) a confirmation of submission of the Recipient’s 2024 Financial Information Return to Ministry of Municipal Affairs and Housing;
- (d) the number of pothole complaints received by the Recipient in the 2024 and 2025 calendar years, as available;
- (e) additional information requested by the Province.

### **F1.2.0 FINAL REPORT**

**F1.2.1 Description and Submission Date.** The Recipient shall submit to the Province a description of the activities completed and certify the completion of the Project as per the Agreement. The reporting period for the Projects and information that pertains to them is April 1, 2025 to March 31, 2026. The deadline to submit required reporting is April 17, 2026.

The final report will include the following:

- (a) Quantitative data on road maintenance supported by the Program, that the Recipient carried out, including the number of kilometres maintained;
- (b) Project details of activities and/or materials related to the use of the Funds. Examples of accepted documentation include: invoices and payment certificates, post construction report, purchase and delivery of assets or supplies;
- (c) Other activities that achieved the Project’s objectives.

**F1.2.2 Reporting Failure.** The Province requires submission of the program reports to inform future development of the Program, ensure effective administration and monitor performance of the Program. Any failure by the Recipient to provide Reports to the Province as set out in this Agreement may result in an Event of Default by the Recipient under Section A12.1.

--- 2026-2030 ---



TOWNSHIP OF

**PUSLINCH**

EST. 1850

*Strategic Plan*

# Land



## acknowledgement

As the Township of Puslinch looks ahead, it is important to acknowledge the lands and histories that have shaped our community. This acknowledgment affirms our responsibility to the people and territories connected to this place, and to advancing respectful relationships going forward.

The lands we know today as the Township of Puslinch have been home to Indigenous peoples since time immemorial. We acknowledge that we are on the traditional territory of the Hatiwendaronk, as well as the treaty lands and traditional territory of the Anishinaabe and Haudenosaunee.

With increasing encroachment by non-Indigenous settlers in the Township of Puslinch, the Anishinaabe and Haudenosaunee could not continue their traditional lifestyle and settled in their villages along the Credit River and in the Grand River Valley. These Indigenous nations uphold their Treaty Rights within our jurisdiction.

Today, the Township of Puslinch remains home to Indigenous peoples from across Turtle Island. We are grateful to have the opportunity to share and respect Mother Earth and are committed to building constructive and cooperative relationships with the Indigenous nations.



# Table of contents

	<b>Page</b>
Land acknowledgement.....	2
Message from the Mayor.....	4
Your local government.....	4
Our 2026–2030 Strategic Plan.....	5
Strategic priority:	
<b>Rural heritage, environmental stewardship, and natural resource protection.....</b>	<b>6</b>
Strategic priority:	
<b>Managed growth and complete communities.....</b>	<b>7</b>
Strategic priority:	
<b>Connected, safe, and accessible community.....</b>	<b>8</b>
Strategic priority:	
<b>Good governance, financial stewardship, and organizations excellence.....</b>	<b>9</b>
Acknowledgments.....	10
Accountability: monitoring results.....	11



# Township of Puslinch Council

## *Mayor's Message*

Puslinch is a community defined by its people, its rural heritage, and its strong sense of place. From our farms and natural landscapes to our hamlets, volunteer organizations, and local businesses, what makes Puslinch special is not only where we are, but how we choose to grow and care for the community we share.



The 2026–2030 Strategic Plan is a roadmap for the years ahead. It reflects the voices of residents, community groups, advisory committees, staff, and Council, and it provides clear direction for how we will protect what matters most while preparing responsibly for the future. This plan is not about doing everything, it is about doing the right things, with intention, accountability, and respect for our rural character.

As pressures from growth, traffic, infrastructure demands, and environmental change continue to affect municipalities across Ontario, Puslinch remains committed to locally driven decision-making, sound financial stewardship, and thoughtful planning. This Strategic Plan helps ensure that growth is managed carefully, services remain responsive, and investments align with community priorities.

On behalf of Council, I would like to thank everyone who took the time to participate in the engagement process and share their perspectives. Your input has shaped this plan and will continue to guide our work. Together, we will build a Township that remains welcoming, connected, and resilient today and for generations to come.

## Your Councillors



**Councillor Sara Bailey**  
sbailey@Puslinch.ca  
519-763-1226



**Councillor Jessica Goyda**  
jgoyda@Puslinch.ca  
519-763-1226



**Councillor Russel Hurst**  
rhurst@Puslinch.ca  
519-763-1226



**Councillor John Sepulis**  
jsepulis@Puslinch.ca  
519-763-1226

# Our 2026-2030 Strategic Plan

**Protecting** What Matters, **Planning** for Tomorrow

## Vision:

Puslinch is a connected rural community that grows with intention. Protecting its farmland, natural landscapes, and small-town character while providing the services, opportunities, and connections residents need to thrive today and for generations to come.



**Rural heritage,  
environmental  
stewardship, and  
natural resource  
protection**



**Managed  
growth and  
complete  
communities**



**Connected,  
safe, and  
accessible  
communities**

**Good governance,  
financial stewardship,  
and organizational  
excellence**



## Mission:

The Township of Puslinch serves its community through thoughtful planning, responsible stewardship, and strong local governance. We work collaboratively to manage growth, protect our rural heritage and environment, support community well-being, and deliver reliable services that reflect the values and priorities of our residents.



# Strategic priority

## Rural heritage, environmental stewardship, and natural resource protection

#1 Priority identified by residents: Protecting the environment



**We will preserve Puslinch's rural character, farmland, natural landscapes, and environmental assets while promoting sustainable growth.**

**#1 Reason to live in the Township:  
Rural, open areas**

### Preserve Farmland and Rural Landscapes:

Implement policies and programs that aim to protect agricultural lands, scenic areas, and open spaces from inappropriate development.

### Protect Natural Resources and Biodiversity:

Safeguard watercourses, wetlands, woodlands, and other ecological assets through conservation, sustainable land management, and environmental monitoring.

### Promote Sustainable Growth Practices:

Ensure that new development and infrastructure projects respect the Township's rural character and environmental limits.

### Celebrate and Strengthen Community Heritage:

Support initiatives that preserve historic sites, cultural landscapes, and local traditions that contribute to Puslinch's unique identity.



## Strategic priority

### Managed growth and complete communities

#2 Priority identified by residents: effective land use planning

**We will support balanced, well-planned residential, commercial, and employment development and local business growth, ensuring housing diversity, affordability, resilient infrastructure, and a balanced tax base.**

**78% of residents surveyed like the proximity to larger centres**

#### Enable Balanced Growth and a Sustainable Tax Base:

Support appropriate housing and employment development that creates local jobs, respects rural character, and strengthens the municipal tax base.

#### Maintain Infrastructure Readiness:

Ensure roads, servicing, and public facilities can accommodate growth without compromising rural character.

#### Encourage Responsible Land Use:

Implement the Township-specific Official Plan to guide development sustainably.

#### Foster Economic Opportunities:

Support local businesses, entrepreneurship, tourism, and strategic investment by creating a predictable, business-friendly environment that strengthens long-term economic vitality.





## Strategic priority

### Connected, safe, and accessible communities

94% of residents surveyed are satisfied living in Puslinch

We will strive to enhance inclusive, safe, and accessible transportation, active mobility, recreation, and community spaces while strengthening community connectedness, volunteerism, and civic engagement so all residents feel supported, connected, and represented.

**82% of residents access community events in neighbouring municipalities**

#### Enhance Community Participation:

Provide meaningful opportunities for residents to contribute to planning, programs, and decision-making, while fostering shared responsibility for community safety and well-being.

#### Strengthen Community Spirit:

Expand recreation, arts, and cultural programs that bring people together. Host festivals, fairs, and events that showcase Puslinch's history and community spirit.

#### Promote Inclusivity and Accessibility:

Expand community centers, parks, and year-round activity spaces for all ages. Enhance transportation options where feasible. Ensure programs, spaces, and services are equitable for all residents.

#### Support Volunteerism and Local Leadership:

Encourage residents and community groups to take active roles in shaping their community. Partner with schools, libraries, and community organizations for programming.



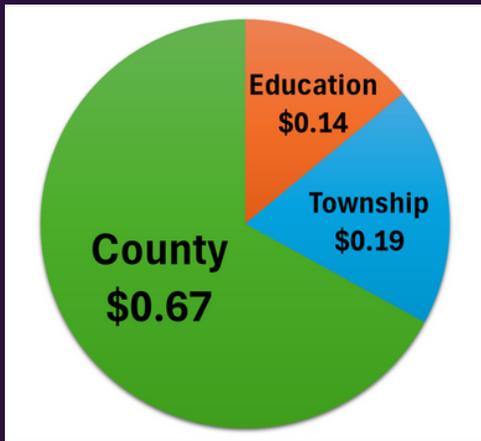


## Strategic priority

**Good governance, financial stewardship, and organizational excellence**

**#3 Priority identified by residents: Developing a more balanced industrial/commercial tax base**

**We will ensure transparent decision-making, responsible financial management, and service excellence to maintain public trust and long-term municipal sustainability.**



### Top 5 issues:

1. **High taxes**
2. **High speed internet**
3. **Balanced tax base**
4. **Environmental protection**
5. **Quality of life**

### Ensure Transparent Decision-Making:

Communicate clearly about planning, budgeting, and municipal decisions.

### Maintain Financial Stewardship:

Manage tax dollars responsibly while balancing service levels and growth.

### Strengthen Organizational Capacity:

Develop staff and processes to support effective, efficient municipal operations.

### Foster Partnerships and Collaboration:

Work with neighbouring municipalities, post-secondary institutions, and community organizations to deliver better outcomes.



# Acknowledgements

**We extend our sincere appreciation to the residents, community partners, and stakeholders of Puslinch who generously shared their time, perspectives, and insights to help shape this Strategic Plan**



**Advisory Committees who participated in workshops to help imagine the future.**



**Community Partners who lent their wisdom and experience through surveys.**



**The many residents who told us about the future they see for the community they call home.**



**Township staff who worked hard to shape this Strategic Plan and offered their ideas to innovate our services.**

# Accountability: monitoring results

## Strategic priority #1:

## Rural Heritage, Environmental Stewardship, and Natural Resource Protection

### 1.1 Preserve Farmland and Rural Landscapes

	Project	Lead Dept.	Support	KPIs	Target Year	Status
a.	Continue to support the Top Aggregate Producing Municipalities in Ontario (TAPMO).	CAO/ Corporate Services	County	Increased membership; increased awareness	2026-2030	In progress
b.	Continue to enhance awareness of site alteration permissions through building permit activity.	Building	Corporate Services	Regulatory compliance improvements	2026-2030	In progress
d.	Promote awareness of Farm Safety Program.	Fire	Corporate Services	Engagement with farming community	2026-2030	In progress
e.	Continue to promote awareness of the Farm Tax incentive program.	Finance	-	Inclusion on the website and tax insert/newsletter	2026-2030	In progress

# Accountability: monitoring results

## Strategic priority #1:

## Rural Heritage, Environmental Stewardship, and Natural Resource Protection

### 1.2 Protect Natural Resources and Biodiversity

	Project	Lead Dept.	Support	KPIs	Target Year	Status
a.	Monitor, evaluate, and participate in water resource plans/studies/reports that impact the Township.	Corporate Services	Township consultants & Source Water	Actively participate by submitting comments, reviews, and reporting to Council and the Public	2026-2030	In progress
b.	Continue to educate and bring awareness to building code updates, septic smart, etc.	Building	-	Updated guides, handouts, website	2026-2030	In progress
c.	Enhance collaboration with Conservation Authorities regarding emergency services.	Fire	-	Trail signage and access improvements	2026-2030	In progress
d.	Develop a tree planting program in partnership with Green Legacy.	Community Services	PW; Corporate Services; Advisory Committees	Approval of a by-law/policy; trees planted	2028	-

# Accountability: monitoring results

## Strategic priority #1:

## Rural Heritage, Environmental Stewardship, and Natural Resource Protection

### 1.2 Protect Natural Resources and Biodiversity

	Project	Lead Dept.	Support	KPIs	Target Year	Status
e.	Continue to promote awareness of the Managed Forest Tax Incentive and Conservation Tax incentive programs.	Finance	-	Inclusion on the website, tax insert/newsletter	2026-2030	In progress

# Accountability: monitoring results

## Strategic priority #1:

## Rural Heritage, Environmental Stewardship, and Natural Resource Protection

### 1.3 Promote Sustainable Growth Practices:

	Project	Lead Dept.	Support	KPIs	Target Year	Status
a.	Develop educational awareness initiatives at parks and trails.	Community Services	PW; Advisory Committees	Program adopted; initiatives launched	2028	-
b.	Energy Conservation Demand Management Plan monitoring and updates.	Finance	-	Report to Council	2029	-
c.	Increase awareness of well interference and mitigation such as well incasement.	Building	Corporate Services; Source Water	Compliance for new development and redevelopment	2026-2030	In progress
d.	Continue to educate and bring awareness to zoning, heritage, and Conservation Authority requirements (applicable law).	Building	-	Updated guides, handouts, website	2026-2030	In progress

# Accountability: monitoring results

## Strategic priority #1:

## Rural Heritage, Environmental Stewardship, and Natural Resource Protection

### 1.4 Celebrate and Strengthen Community Heritage

	Project	Lead Dept.	Support	KPIs	Target Year	Status
a.	Continue advancing the Heritage Designation Program.	Corporate Services	Heritage Committee	Properties designated	2026-2027	In progress
b.	Continue advancing the Heritage Plaque Program.	Corporate Services	Heritage Committee	Plaques installed	2026-2030	In progress
c.	Continue advancing the Heritage Financial Incentive Grant Program.	Corporate Services	Finance; Building	Policy & Program adopted	2026-2027	In progress
d.	Establish a Heritage Education Program.	Corporate Services	Heritage Committee; Fire	Program established	2027	–

# Accountability: monitoring results

## Strategic priority #2: Managed growth and complete communities

### 2.1 Enable Balanced Growth and a Sustainable Tax Base:

	Project	Lead Dept.	Support	KPIs	Target Year	Status
a.	Residential Land Study.	CAO	County	OPA 131 adoption	2026/2027	In progress
b.	Employment Land Study.	CAO	County	OPA 131 adoption	2026/2027	In progress
c.	Additional Residential Unit (ARU) Grant Program.	CAO	Corporate Services; Building; Finance	Grant program uptake	2026/2027	In progress
d.	Continue to evaluate the Township Zoning By-law to support housing diversity.	Corporate Services	Building	Housing keeping amendments	2026-2030	In progress
e.	Increasing awareness of employment land inventory.	Corporate Services	Building	Maintain and promote land inventory	2026-2030	-
f.	Continue to work with the County of Wellington to ensure accurate tax assessment.	Finance	-	Annual reporting	2026-2030	In progress

# Accountability: monitoring results

## Strategic priority #2: Managed growth and complete communities

### 2.2 Maintain Infrastructure Readiness

	Project	Lead Dept.	Support	KPIs	Target Year	Status
a.	Highway 6 Bypass advocacy and monitoring project progress.	Corporate Services/CAO	—	Interim measures implemented; public communication	2026-2030	In progress
b.	Traffic and speed monitoring and mitigation.	Corporate Services/CAO	Public Works	Speed mitigation implemented	2026-2030	In progress
c.	Maintain Fire & Rescue Service operational readiness.	Fire	CAO	Maintain adequate staffing levels; training	2026-2030	In progress
d.	Continue to monitor the performance and efficiency of the outdoor rink.	Community Services	PW	Usage reports	2026-2030	In progress
e.	Ensuring DCs and CIL of Parkland are sustainable through updates to by-laws.	Finance	CAO	Studies and reporting to Council	2027	—

# Accountability: monitoring results

**Strategic priority #2:  
Managed growth and complete communities**

## 2.2 Maintain Infrastructure Readiness

	Project	Lead Dept.	Support	KPIs	Target Year	Status
f.	Implement the recommendations of the Transportation Master Plan	CAO	PW; Finance	Incorporate recommendations into the budget and AM	2027	-
g.	Implement the recommendations of the Fire Master Plan	Fire	CAO, Finance, Corporate Services	Incorporate recommendations into the budget and AM	2026	-

# Accountability: monitoring results

**Strategic priority #2:  
Managed growth and complete communities**

## 2.3 Encourage Responsible Land Use

	Project	Lead Dept.	Support	KPIs	Target Year	Status
a.	Official Plan Development.	Corporate Services	Planning Consultant	Official Plan Adoption	2028	–
b.	Township initiated Zoning By-law Amendment.	Corporate Services	Planning Consultant	ZBA adoption	2029	–
c.	Maintain and monitor fire service agreements.	Flre	CAO; Finance	Regular reporting to Council	2026-2030	In progress
a.	Continue to provide inspection services related to new lot creation conditions.	Building	Corporate Services	Severance condition clearance	2026-2030	In progress

# Accountability: monitoring results

## Strategic priority #2: Managed growth and complete communities

### 2.4 Foster Economic Opportunities

	Project	Lead Dept.	Support	KPIs	Target Year	Status
a.	Complete CIP update.	Finance	Corporate Services; County	Updated CIP	2026	In progress
b.	Continue to monitor, evaluate, and promote opportunities to expand offerings within the CIP.	Corporate Services	Finance; Building; County	Updated CIP	2027-2030	-
c.	Expand the support of local businesses through the various Township initiatives.	Corporate Services	-	Meet current goals and bring recommendations to expand to Council	2027-2029	-
d.	Implement the Gateway Signage recommendations included in the Employment Land Study.	Corporate Services	Finance	Signage installed	2027	-
e.	Promote & participate in pre-consultation services for development and redevelopment.	Corporate Services	All depts.	Improved application processing timelines	2026-2030	In progress

# Accountability: monitoring results

**Strategic priority #2:  
Managed growth and complete communities**

## 2.4 Foster Economic Opportunities

	Project	Lead Dept.	Support	KPIs	Target Year	Status
f.	Continue to adhere to legislative timelines for building permit approvals.	Building	–	Permit issuances within legislative timelines	2026-2030	In progress
g.	Beautification of the downtowns.	Corporate Services	Finance	Installation of planters, signage, benches, etc.	2026	In progress
h.	Investigate community benefits charges applicability within the Township.	Finance	CAO	Report to Council	2027	–

# Accountability: monitoring results

**Strategic priority #3:  
Connected, safe, and accessible community**

## 3.1 Enhance Community Participation

	Project	Lead Dept.	Support	KPIs	Target Year	Status
a.	Continue to promote the “virtual counter” through CloudPermit.	Corporate Services	Building	User engagement metrics	2026-2030	In progress
b.	Continue to promote fire public education.	Fire	Corporate Services	Number of events; number of communications; decrease in call volumes	2026-2030	In progress
c.	Continue to promote engagement opportunities through EngagePuslinch.	Corporate Services	All depts.	Annual communications report results	2026-2030	In progress
d.	Engage with emergency services to promote educational awareness.	Community Services	Fire	Regular engagement with OPP, Fire, Safe Communities, Emergency Management, Crime Stopper, etc.	2026-2030	In progress

# Accountability: monitoring results

## Strategic priority #3

### Connected, safe, and accessible community

#### 3.2 Strengthen Community Spirit

	Project	Lead Dept.	Support	KPIs	Target Year	Status
a.	Continue to support and attend local and Township led events.	Corporate Services	All depts.	Increase event participation	2026-2030	In progress
b.	Develop and implement Township run recreational, cultural, and wellness programming including paid drop-in and registered programming.	Community Services	–	Program development and implementation	2026	In progress
c.	Continue to host the Township Community Showcase through partnerships with local groups.	Corporate Services	Community Services	Annual event	2026-2030	In progress
d.	Implement the recommendation from the Recreation and Parks Master Plan.	Community Services	PW	Incorporate recommendations into the budget and AM	2027	–

# Accountability: monitoring results

**Strategic priority #3:  
Connected, safe, and accessible community**

## 3.3 Promote Inclusivity and Accessibility

	Project	Lead Dept.	Support	KPIs	Target Year	Status
a.	Enhance accessibility of our trail systems through monitoring and maintenance.	Community Services	PW	Increased user participation	2027	–
b.	Enhance awareness, particularly with youth, regarding the County Ride Well program to extend transportation options within Puslinch and Guelph.	Community Services	–	Increased user participation	2026-2030	In progress
c.	Monitor and update the Township AODA 5-year plan and annual reporting to ensure Township facilities/digital platforms remain accessible and compliant.	Community Services	–	Compliance with the Plan and legislation	2026-2030	In progress

# Accountability: monitoring results

**Strategic priority #3:  
Connected, safe, and accessible community**

## 3.4 Support Volunteerism & Local Leadership

	Project	Lead Dept.	Support	KPIs	Target Year	Status
a.	Continue to enhance community partnerships and local volunteerism.	Corporate Services	All depts.	Increased annual grant program participation; awards and recognition; Township support	2026-2030	In progress
b.	Partner with the local/nearby schools to establish a volunteer fair to connect youth with community groups.	Community Services	--	Host a volunteer fair	2028	-
c.	Continue to collaborate with local sports groups and community groups to promote recreation and expand internal capacity.	Community Services	-	Promote events; support groups with resources and grants	2026-2030	In progress

# Accountability: monitoring results

**Strategic priority #4:  
Good governance, financial stewardship, and organizations  
excellence**

## 4.1 Ensure Transparent Decision-Making

	Project	Lead Dept.	Support	KPIs	Target Year	Status
a.	Monitor and update the procedural by-law when required.	Corporate Services	–	By-law enactment	2028	–
b.	Conduct elected/appointed official training.	Corporate Services/CAO	All dept.	Training delivered	2027	–
c.	Continue to enhance accessibility, transparency, integrity of the voting process for the municipal and school board election.	Corporate Services	–	Alternative voting method	2029	–
d.	Continue to ensure Township reporting is open and transparent.	Corporate Services	–	Annual reports	2026-2030	In progress
e.	Monitor/Improve Records Management Program.	Corporate Services	–	Update Records Retention By-law	2029	–
f.	Review committee TORs.	Corporate Services	Community Services	Council approval of TORs	2028	–

# Accountability: monitoring results

**Strategic priority #4:  
Good governance, financial stewardship, and organizations  
excellence**

## 4.2 Maintain Financial Stewardship

	Project	Lead Dept.	Support	KPIs	Target Year	Status
a.	Improve and modernize the Township Procurement Policy and practices.	Finance	Corporate Services	Council approval of updated Policy	2027	-
b.	Continue to investigate revenue streams related to recreation, cultural, and well-being programs to better utilize Township facilities.	Community Services	-	Better utilization of Township facilities	2026-2030	-
c.	Conduct the Compensation and Benefits Review.	CAO	HR; Finance	Council approval of compensation and benefits review	2028	-
d.	Continue to provide financial stewardship through successful audit, balanced budgets, and oversight of expenditures.	Finance	All depts.	Reporting to Council	2026-2030	In progress

# Accountability: monitoring results

**Strategic priority #4:  
Good governance, financial stewardship, and organizations  
excellence**

## 4.3 Strengthen Organizational Capacity

	Project	Lead Dept.	Support	KPIs	Target Year	Status
a.	Conduct Service Delivery Reviews (all depts.).	CAO	All depts.	Service Delivery Standards Update	2028	–
b.	Conduct an IT security audit & RFP for managed service provider.	Corporate Service	Finance	RFP awarded	2029	–
c.	Continue by-law and policy reviews in accordance with 5 year schedule.	Corporate Services	All depts.	Updated By-laws/Policies annually per schedule	2026-2030	In progress
d.	Develop/maintain service delivery standards for all service sectors.	CAO	All depts.	Standards established (following review in 2028)	2027-2029	–
e.	Develop service continuity planning (risk-based exercise to prevent service interruptions).	CAO	All depts.	Planning document established	2027	–

# Accountability: monitoring results

**Strategic priority #4:  
Good governance, financial stewardship, and organizations  
excellence**

## 4.3 Strengthen Organizational Capacity

	Project	Lead Dept.	Support	KPIs	Target Year	Status
f.	Monitor regulatory updates to all by-laws to enable expansion of AMPS program.	Corporate Services	–	AMP program updates	2026-2030	In progress
g.	Continue to leverage opportunities to improve workflows and processes through system implementation and automation.	CAO	All depts.	Reporting to Council on opportunities; implementation	2026-2030	In progress
h.	Continue to enhance professional development and training opportunities for staff.	CAO	All depts.	Talent recruitment, retention	2026-2030	In progress
i.	Develop comprehensive workforce planning tools such as a succession plan for each dept.	CAO	All depts.	Plan completion	2027	–

# Accountability: monitoring results

**Strategic priority #4:  
Good governance, financial stewardship, and organizations  
excellence**

## 4.3 Strengthen Organizational Capacity

	Project	Lead Dept.	Support	KPIs	Target Year	Status
j.	Continue to enhance employee performance management practices to increase capacity and retention.	HR	CAO	Updated Performance Management Policy and Program	2029	–
k.	Enhance DEIB (Diversity, Equity, Inclusion, and Belonging) Program and Training.	HR	All depts.	Program delivery	2027	–

# Accountability: monitoring results

**Strategic priority #4:  
Good governance, financial stewardship, and organizations  
excellence**

## 4.4 Foster Partnerships & Collaboration

	Project	Lead Dept.	Supports	KPIs	Target Year	Status
a.	Expand youth engagement programs.	Corporate Services	Advisory Committees; Community Services	Deliverables met	2026-2030	In progress
b.	Maintain and enhance relationships with the County and other municipal partners.	CAO	All depts.	Participate in networking and shared initiatives	2026-2030	In progress
c.	Maintain and enhance relationships with Aberfoyle PS, high schools, and post secondary insitutions.	Human Resources	All depts.	Participate in networking and shared initiatives such as volunteering/ work opportunities	2026-2030	In progress
d.	Maintain and enhance economic development partnerships.	CAO	All depts.	Expand the Township's Economic Development Program	2026-2030	In progress

# Accountability: monitoring results

**Strategic priority #5:  
Good governance, financial stewardship, and organizations  
excellence**

## 5.4 Foster Partnerships & Collaboration

	Project	Lead Dept.	Supports	KPIs	Target Year	Status
e.	Enhance collaboration with the Guelph Junction Railroad (GJR)	CAO	Fire	Improved communication; mitigate fire risks; share resources	2026-2030	In progress



## **REPORT COR-2026-004**

---

TO: Mayor and Members of Council

PREPARED BY: Monika Farncombe, Planning & Corporate Services Coordinator

PRESENTED BY: Monika Farncombe, Planning & Corporate Services Coordinator

MEETING DATE: February 11, 2026

SUBJECT: Zoning By-law Amendment Application (D14/BAR)  
6759 Laird Rd W  
Request for Council to deem the application complete

---

### **RECOMMENDATION**

**That report COR-2026-004 entitled Request for Council to deem Zoning By-law Amendment Application Complete – D14/BAR (6759 Laird Rd W) be received for information; and,**

**Whereas the Township's subconsultants have reviewed the zoning by-law amendment application and have raised no concerns regarding deeming the application complete, confirming that all required studies have been provided; and**

**Whereas the Township acknowledges that deeming the application complete does not imply any judgment or position on the merits of the application; and**

**Whereas the application is still undergoing ongoing review, including public consultation and further detailed analysis, with a formal position on the matter to be presented following the completion of these processes; and**

**Whereas the Township expects that all concerns raised by its professional consultants during the review process will be adequately addressed to the satisfaction of the Township;**

**Therefore Be It Resolved that Council deems the application D14/BAR to be complete in accordance with the Planning Act; and**

**That Council acknowledges that the deeming of the application as complete is procedural and does not constitute a decision on the merits of the application, which will be determined following the full review process, including public consultation and the final analysis of all relevant information; and**

**That Council expects the applicant to adequately address concerns raised by the Township's professional consultants in accordance with the Planning Act and Township's policies and standards; and,**

**That staff be directed to proceed with notice in accordance with Section 3 and Section 5 of O. Reg. 545/06 of the Planning Act, 1990.**

### **Purpose**

The purpose of this report is to:

1. Advise Council of the application for a Site-Specific Zoning By-law Amendment for the property described as Part Lot 11, Concession 5, And RP61R11421 Part 1; Township of Puslinch, (the "Subject Lands"). The proposed Zoning By-law Amendment is to amend the Township of Puslinch Zoning By-law 23-2018, as amended, to rezone the lands from an Agriculture (A) to Agricultural (A) with a site-specific special provision to permit the on-going use for the storage of RV's, recreational trailers and boats (A) (spXX)
2. Obtain confirmation from Council that the application can be deemed to be complete and provide notice in accordance with Section 3 and Section 5 of O. Reg. 545/06 of the *Planning Act, 1990* (Act)

### **Background**

#### **Application**

The proposed Zoning By-law Amendment Application is to amend the Township of Puslinch Zoning By-law 23-2018, as amended, to rezone the lands municipally referred to as 6759 Laird Rd W from an Agriculture (A) to Agricultural (A) with a site-specific special provision to permit the on-going use for the storage of RV's, recreational trailers and boats (A) (spXX)

The application required one submission in order determine that all required documents and studies to support the application have been received.

Township staff and consultants will begin a fulsome review of the application once the application has been deemed complete by Council.

Consultation:

## **2. Process to Deem Application Complete**

### **Comments**

The Zoning By-law Amendment Application was submitted to the Township on December 9, 2025 and the prescribed fee was paid on January 2, 2026. There was one submission in order to determine that all required documents and studies to support the application had been received. There is a thirty (30) day timeline to review applications for completeness in accordance with the Act.

The following reports and plans were submitted with the Zoning By-law Amendment application:

#### **1<sup>st</sup> Submission – December 9, 2025:**

- Planning Justification Report – Van Harten – December 9, 2025
- Van Harten Surveying Inc.- 2025a. Illustrative Sketch for Zone Change, Part of Lot 11, Concession 5, Township of Puslinch, County of Wellington. - December 9, 2025

### **Recommendation**

Staff recommend that Council deem the application to be complete at this time as the Township's staff and consultants have determined that all the required documents and studies have been provided for the application. The applicant has paid the required fee to the Township and is responsible for paying all third-party costs should the application require more than two submissions.

Should Council deem the application to be complete, the timelines in the Act stipulate 90 days to process the application. The Township continues to process applications as close to the stipulated timelines as practical. The legislation sets out the following process to be completed:

- Circulate the statutory notice to properties within a 120 metre buffer, in addition to all required agencies;
- Peer review all submitted materials to the satisfaction of the Township;
- Present the application to the Township Planning and Development Advisory Committee for comments (Tentatively March 13, 2026);
- Schedule and conduct at least one public meeting (Tentatively April 15, 2026);

- Advertise the complete application and public meeting in the Wellington Advertiser in accordance with statutory notice requirements and installing physical signage on the property; and
- Provide Council with a planning recommendation report and proposed by-law (Date to be determined).

**Financial Implications**

As outlined throughout the report.

**Applicable Legislation and Requirements**

County of Wellington Official Plan  
Township of Puslinch Zoning By-law 2018-023  
*Planning Act, R.S.O. 1990, as amended*

**Attachments**

Schedule “A” – Key Map

**Respectfully submitted,**

**Reviewed by:**

---

**Monika Farncombe**  
**Planning & Corporate Services**  
**Coordinator**

---

**Justine Brotherston**  
**Director of Corporate Services/**  
**Municipal Clerk**

Schedule "A"

KEY MAP





## **REPORT COR-2026-005**

---

TO: Mayor and Members of Council

PREPARED BY: Laura Emery, Manager of Corporate Services/Deputy Clerk

PRESENTED BY: Laura Emery, Manager of Corporate Services/Deputy Clerk

MEETING DATE: February 11, 2026

SUBJECT: Noise By-law Exemption Request – 4407 Victoria Road South

---

### **RECOMMENDATION**

**That Report COR-2026-005 entitled Noise By-law Exemption Request – 4407 Victoria Road South be received for information; and,**

**That Council approve the request for relief from Noise By-law 6001-24 for 4407 Victoria Road South, to permit Instruments/Human noise from 2300 hours on Saturday June 6, 2026 to 0200 hours on Sunday June 7, 2026.**

### **Purpose**

The purpose of this report is to provide Council with a request for a Noise By-law Exemption for the property municipally known as 4407 Victoria Road South, Puslinch and recommend approval of this exemption request.

### **Background**

The Township received a request for a Noise By-law Exemption on January 27, 2026, for a special event taking place on June 6 into June 7, 2026, for the property municipally known as 4407 Victoria Road South. The requestor is seeking relief to permit instruments/human noise from 2300 hours (11:00pm) on Saturday June 6, 2026, to 0200 hours (2:00am) on Sunday June 7, 2026. This report represents one of the required steps in the review process leading to the issuance of a Special Event Permit.

**Comments**

The applicant is seeking relief from the Township Noise By-law 6001-24 as follows:

<b>Noise By-law 6001-24 Schedule 1 – Types of Noise</b>	<b>Prohibited Times</b>	<b>Proposed</b>
Operation of any device or group of connected devices intended for the production, reproduction or amplification of voices or sound	2300 hours (11:00pm) of one day to 0700 hours of the next day (0900 on Sundays)	To permit noise to from 2300 hrs (11:00pm) on Saturday June 6, 2026 to 0200 hrs (2:00am) on Sunday June 7, 2026

Staff have reviewed the application, and recommend that Council approve the Noise By-law Exemption subject to the following condition:

1. The applicant shall notify all properties in writing of their event, within a recommended 60 m buffer area from the property municipally known as 4407 Victoria Road South and provide the Township with a copy of the notice for their application file.

**Financial Implications**

None

**Applicable Legislation and Requirements**

Township of Puslinch Noise By-law 6001-24

**Attachments**

Schedule 'A' – 4407 Victoria Road South Noise By-law Exemption Application

Schedule 'B' – Map of Property Location, identifying the 60 m buffer area

Respectfully submitted,

Reviewed by:

---

**Laura Emery,  
Manager of Corporate Services/  
Deputy Clerk**

---

**Justine Brotherston,  
Director of Corporate Services/  
Municipal Clerk**

## Noise By-law Exemption Application - Entry #15775

**Name**

ian o'keefe

**Phone**

[REDACTED]

**Email**

[REDACTED]

**Please describe the noise for which an exemption is being requested.**

E.g. Live band, amplification system (speakers), etc.

speakers, Wedding

**Starting Date/Time of Exemption Request**

06/06/2026 12:00 PM

**Ending Date/Time of Exemption Request**

06/07/2026 2:00 AM

**Address for the exemption**

4407 Victoria Rd S  
Puslinch, Ontario  
N0B 2J0

**Letter of consent from the property owner (if applicable)**

Empty

**Please indicate the provision(s) of the By-law for which an exemption is being sought.**

E.g. "Schedule A - Instruments/Human - amplification of sound past 11:00 p.m."

Schedule A – Instruments/Human – amplification of sound past 11:00 p.m

**Please provide a detailed explanation as to why you believe the exemption should be granted.**

We are hosting our daughters wedding and believe. this is just a precaution. Most wedding guest will be gone by 12am. Noise will be mainly low played music for dancing. Our nearest house on either side is over 400' away and only have one neighbour across the street. We will still ensure it is at a reasonable level

**Has a special event permit been applied for?**

Yes

No

**Contact Information for Responsible Person**

Please identify the name and contact information below for the person who will be responsible for supervising activities for which the exemption is being sought and will be available to address any concerns.

**Name of responsible person**

Ian Okeefe

**Phone Number of responsible person**

██████████

**Email of responsible person**

████████████████████





## **REPORT COR-2026-006**

---

TO: Mayor and Members of Council

PREPARED BY: Laura Emery, Manager of Corporate Services/Deputy Clerk

PRESENTED BY: Laura Emery, Manager of Corporate Services/Deputy Clerk

MEETING DATE: February 11, 2026

SUBJECT: 2026 Part I Priority Properties on Municipal Register - Intention to Designate

---

### **RECOMMENDATION**

**That Report COR-2026-006 entitled 2026 Part I Priority Properties on Municipal Register - Intention to Designate be received; and**

**That the Council of the Township of Puslinch state an intention to designate the following properties pursuant to Section 29 (Part IV) of the *Ontario Heritage Act, 1990 (the Act)*:**

***(Municipally known as)***

- 1. 6633 Roszell Road;**
- 2. 7111 Concession 1;**
- 3. 7697 Wellington Road 36;**
- 4. 4661 Sideroad 10 North;**
- 5. 4495 Sideroad 20 North;**
- 6. 6920 Concession 1;**
- 7. 12 Badenoch Street East;**
- 8. 5 Victoria Street;**
- 9. 4435 Watson Road South;**
- 10. 7737 Stone Road East;**
- 11. 4715 Watson Road South;**

**That staff be authorized to proceed with the notice requirements as outlined in Section 29 of the *Act* and in accordance with the Township's Ontario Heritage Act Alternative Notice Policy; and further,**

**Where no objections are received within the prescribed time period, that staff be directed to prepare and provide designation by-laws for Council’s consideration and enactment.**

**Purpose**

In accordance with Section 29 of the *Act*, the Council of the municipality is required to state its intention to designate a property or properties prior to bringing forward the designation by-law(s). The purpose of this report is to seek Council’s direction related to the intention to designate the properties listed as Schedule “A” through “K” to this report. The list of properties was identified as priority properties by Township Council on September 3, and December 19, 2024 Council Meetings.

**Background**

**Heritage Designation Process**

In the chart below, staff have identified the steps completed to date highlighted in green as well as future steps and associated dates highlighted below in grey.

<b>Designation Process Milestone</b>	<b>Priority Properties Identified at September 3, 2024, Council meeting (2025 Priority Properties)</b>	<b>Priority Properties Identified at December 18, 2024, Council meeting (2026 Part 1 Priority Properties)</b>
Notice of Priority Property	September 5, 2024	April 3, 2025
Mailout Asking for Site Visit	September 5, 2024 and April 3, 2025	April 3, 2025
Site Visits	April & May 2025	April & May 2025
Open House	November 6, 2024	May 17, 2025
Drop-in Times to meet with staff	October 7, 8 & 10, 2024	June 17 & 18, 2025
Peer Review of Statements of Cultural Heritage Value and/or Interest	September – December 2025	September – December 2025
Council States Intention to Designate (Current step)	February 11, 2026	February 11, 2026
Notice of Intention to Designate	February 12, 2026	February 12, 2026
Objection Deadline (30 days from Notice of Intention to Designate)	March 14, 2026	March 14, 2026
Council consideration of Designation By-laws where no objection is received (First Council meeting following 30 day objection period)	March 25, 2026	March 25, 2026

Final day to pass Designation By-law (120 days from Notice of Intention to Designate)	June 12, 2026	June 12, 2026
---	---------------	---------------

**Financial Implications**

The cost for advertisements as required by the Act, were included as part of the 2026 Proposed Budget.

**Applicable Legislation and Requirements**

*Ontario Heritage Act, R.S.O. 1990, c. O.18*  
*Bill 23, More Homes Built Faster Act, 2022*

**Engagement Opportunities**

1. Print Notices;
2. Notice on the Township website in accordance with the Alternate Notice Policy;
3. Additional information on the Township Heritage webpage to spotlight newly designated properties (when applicable).

**Attachments**

- Schedule A – 6633 Roszell Road – Draft Notice of Intention to Designate
- Schedule B – 7111 Concession 1 – Draft Notice of Intention to Designate
- Schedule C – 7697 Wellington Road 36 – Draft Notice of Intention to Designate
- Schedule D – 4661 Sideroad 10 North – Draft Notice of Intention to Designate
- Schedule E – 4495 Sideroad 20 North – Draft Notice of Intention to Designate
- Schedule F – 6920 Concession 1 - Draft Notice of Intention to Designate
- Schedule G – 12 Badenoch Street East – Draft Notice of Intention to Designate
- Schedule H – 5 Victoria Street – Draft Notice of Intention to Designate
- Schedule I – 4435 Watson Road South – Draft Notice of Intention to Designate
- Schedule J – 7737 Stone Road East – Draft Notice of Intention to Designate
- Schedule K – 4715 Watson Road South - Draft Notice of Intention to Designate

Respectfully submitted,

Reviewed by:

---

**Laura Emery,**  
**Manager of Corporate Services/  
 Deputy Clerk**

---

**Justine Brotherston,**  
**Director of Corporate Services/  
 Municipal Clerk**

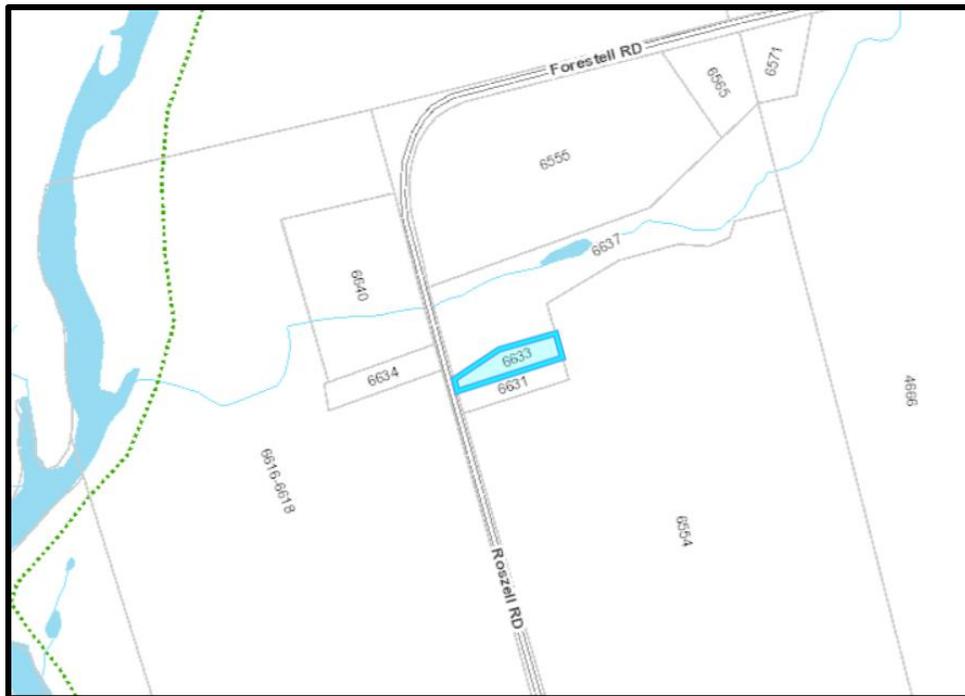


## THE TOWNSHIP OF PUSLINCH NOTICE OF INTENTION TO DESIGNATE 6633 Roszell Rd, Puslinch

**TAKE NOTICE** that the Council of the Corporation of the Township of Puslinch intends to designate at 6633 Roszell Rd, as a property of cultural heritage value or interest under section 29, Part IV of the Ontario Heritage Act, R.S.O. 1990, Chapter 0.18. as authorized by Township of Puslinch Council through Resolution No. 2026-XXX.

### **Description of the Property**

The subject property is described as being Concession 4 Front Part Lot 3, municipally known as at 6633 Roszell Rd, Puslinch.



(Key Map Showing Location of 6633 Roszell Rd, Puslinch)

### **Short Statement of Cultural Heritage Value or Interest**

The property located at 6633 Roszell Road, Puslinch, meets the requirements for designation prescribed by the Province of Ontario under the three categories of design/physical value, historical/associative value, and contextual value.

The property, situated on Lot 3, Concession 4, has cultural heritage value due to its association with German immigration to the Township. The farmhouse on the property stands as a representative example of a typical Ontario stone farmhouse with German influence in the unique masonry materials and techniques distinguishing it from the predominate British/Scottish/Irish architecture in Puslinch. Moreover, the property and

its original owner, Samuel Pannabecker, are closely connected to the industrial development in Puslinch.

After the mid-19th century, the 1.5-storey, side gable house form with a centred front gable and a single-storey tail or wing became a predominant small house design in Ontario as it was highly functional bringing natural light to an upper hall and diverted runoff away from the front door.

#### Design Value:

The Samuel Pannabecker farmhouse stands as a fine representation of a stone farmhouse. The house features a 1.5-storey form with medium pitch side gable roof over a three-bay facade. The façade includes a central steep gable and sloped open eaves with simply decorated frieze board and cornice. It is constructed of mixed split-faced granite and limestone horizontally coursed with dressed limestone quoins. The front door and lower windows have jack arch voussoirs and keystones. A pointed (or Gothic) arch window is above the front door in the centred gable. This type of rustic masonry technique is a German influence along with constructing jack arches of voussoirs and keystones. The sills have all been covered in aluminum which suggests that they are wood lug sills. The central door has a recessed four-panel wood door with a seven-pane rectangular transom above and five-pane sidelights with a paneled lower half. The front door surround is not original and covers much of the voussoirs and keystone forming the flat arch above the door. The windows have all been replaced with several different types of modern vinyl that do not reflect historic styles. The original front windows are described as 6-over-6 sash windows which is a typical for this style and age of building and would have likely been the same around the perimeter of the lower level with fewer panes in smaller windows on the upper floor. The remaining elevations and cellar enclosure are constructed of random laid mixed natural and split fieldstone and limestone with smear and strike pointing and the same limestone quoins, voussoirs and keystones over windows.

The existing shutters on the windows and the wood surround around the front door and windows are not original features.

#### Historical/ Associative Value:

The farmhouse was originally built for Samuel Pannabecker, a descendant of the Pannabecker family and son of Cornelius Pannabecker Sr. who migrated from Pennsylvania to Ontario during the early 1800s. The surname "Pannabecker" is known for its association with German-Mennonites and is one of the earliest German surnames in North America, particularly Pennsylvania.

Samuel Pannabecker had the farmhouse constructed around 1870, for himself and his wife, Martha. This building is indicated on the 1877 Wellington County Atlas map of the

Township of Puslinch. Samuel was actively involved in blacksmithing and carriage building within the Township. Additionally, he maintained connections to the Mennonite/Brethren Church in the local area. The Pannabecker's sons went on to become quite prominent in the area particularly in nearby Hespeler.

Contextual Value:

The property is located in the northwestern part of Puslinch, its physical presence is connected to the surrounding area and contributes to the cluster of other farmhouses owned by German settlers in the vicinity. The style of the house is distinctly an Ontario farmhouse from this time period however the German influence is seen in much of the masonry on the farmhouse. The distinct rustic masonry created through the use of fieldstones split on one side only but not dressed and required significantly more mortar to set the irregular shapes and subsequently the smear and strike mortar joints that is commonly associated with German masonry is used on the building with exception to the façade. The dressed limestone quoins, voussoirs and keystones are practical additions given the limestones ability to be more easily shaped. This variation stands out when compared Scottish, British or Irish masonry. This unique German influence on the architectural style adds to the property's significance, reflecting the cultural heritage and history of the region.

1. The property has design value or physical value because it is a rare, unique, representative or early example of a style, type, expression, material or construction method.	Criteria is met	The property has design value or physical value because it is a representative example of a granite and limestone farmhouse constructed in common Ontario farmhouse style but distinguished with rustic German influenced masonry.
2. The property has design value or physical value because it displays a high degree of craftsmanship or artistic merit.	Criteria not met	
3. The property has design value or physical value because it demonstrates a high degree of technical or scientific achievement.	Criteria not met	

<p>4. The property has historical value or associative value because it has direct associations with a theme, event, belief, person, activity, organization or institution that is significant to a community</p>	<p>Criteria met</p>	<p>The farmhouse has historical value or associative value because it has direct associations with the theme of early settlement and German immigrants who constructed stone farm dwellings within the northwestern part of Puslinch close to one another and the German settlement of Hespeler.</p>
<p>5. The property has historical value or associative value because it yields, or has the potential to yield, information that contributes to an understanding of a community or culture.</p>	<p>Criteria not met</p>	
<p>6. The property has historical value or associative value because it demonstrates or reflects the work or ideas of an architect, artist, builder, designer or theorist who is significant to a community.</p>	<p>Criteria not met</p>	
<p>7. The property has contextual value because it is important in defining, maintaining or supporting the character of an area.</p>	<p>Criteria met</p>	<p>The Samuel Pannabecker farmhouse is one of a small cluster of farms owned by German settlers. As it is seen from the road it does help define, maintain or support the character of the area.</p>
<p>8. The property has contextual value because it is physically, functionally, visually or historically linked to its surroundings.</p>	<p>Criteria met</p>	
<p>9. The property has contextual value because it is a landmark.</p>	<p>Criteria not met</p>	

## **Description of Heritage Attributes**

The following are to be considered as heritage attributes to be protected by a heritage designation by-law for 6633 Roszell Rd:

Samuel Pannabecker House:

- Original 1.5- storey height, scale, massing of the farmhouse
- Original roofline with wood cornice, soffits and return eaves
- Original fenestration (location and sizes of all original window and door openings)
- Original exterior stone walls including horizontally coursed split-granite and limestone with squared limestone quoins, voussoirs and keystones
- Original central front entrance with half glass and recessed panel sidelights and a rectangular transom centred over recessed panel solid wood entrance door.
- Original fieldstone foundation
- Stone cellar door enclosure

It is intended that non-original features may be returned to document earlier designs or to their document original without requiring Council to amend the designating by-law.

## **Notice of Objection**

Any person may send a notice of objection to this proposed designation, before 4:00 p.m. on March 14, 2026. The Township is providing a six-week commenting period due to the holiday season. This notice must be sent by registered mail or delivered to the Clerk of the Township of Puslinch, and must set out the reason for the objection and all relevant facts. If a notice of objection is received, the Council of the Township of Puslinch shall consider the objection and make a decision whether or not to withdraw the notice of intention to designate the property within 90 days after the end of the 30-day objection period. If Council decides not to withdraw its intention to designate, a heritage designation bylaw must be passed within 120 days after the date of publication of the notice of intention to designate. Council must publish a notice of passing of the designation bylaw which is followed by a 30-day appeal period when appeals of the bylaw may be given to the Ontario Land Tribunal for a hearing and decision.

February 12, 2026

Justine Brotherston,  
Municipal Clerk  
Township of Puslinch  
7404 Wellington Road 34, Puslinch, ON N0B 2J0

CC: Property Owner  
Ontario Heritage Trust

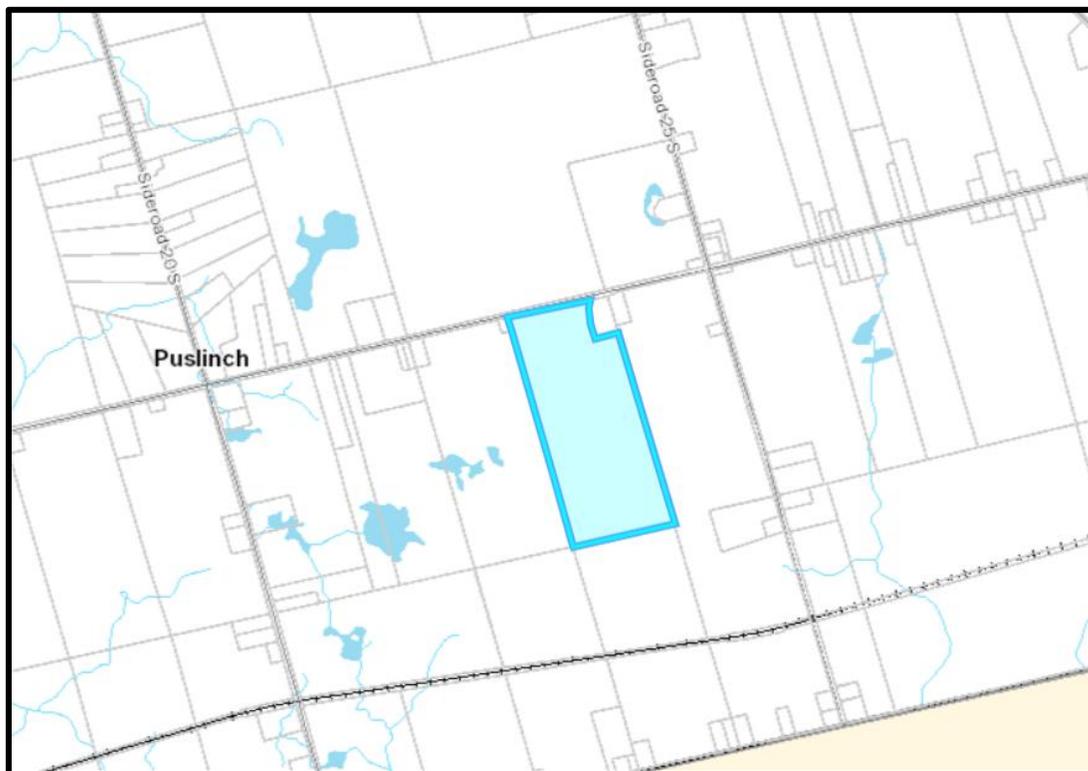


## THE TOWNSHIP OF PUSLINCH NOTICE OF INTENTION TO DESIGNATE 7111 Concession 1, Puslinch

**TAKE NOTICE** that the Council of the Corporation of the Township of Puslinch intends to designate at 7111 Concession 1, as a property of cultural heritage value or interest under section 29, Part IV of the Ontario Heritage Act, R.S.O. 1990, Chapter 0.18. as authorized by Township of Puslinch Council through Resolution No. 2026-XXX.

### **Description of the Property**

The subject property is described as being Puslinch Concession Gore Part Lot 24;RP 61R11650 Part Part 1 and RP;61R20192 Part 1, municipally known as at 7111 Concession 1, Puslinch.



(Key Map Showing Location of 7111 Concession 1, Puslinch)

### **Short Statement of Cultural Heritage Value or Interest**

The property situated at 7111 Concession 1, Puslinch, meets the requirements for designation prescribed by the Province of Ontario under the three categories of design/physical value, historical/associative value, and contextual value.

The property, situated on Lot 24, Rear Gore, holds considerable cultural heritage significance, primarily due to its connection with Scottish immigration, specifically that of the McDonalds, who were renowned stonemasons within the Township. Moreover, the

property serves as a remarkable representation of an Ontario farmhouse showcasing the distinctive architectural style prevalent in the region. It is further enhanced by its placement among a collection of other Scottish-style properties along Rear Gore. After the mid-19th century, the 1.5-storey, side gable house form with a centred front gable and a single-storey tail or wing became a predominant small house design in Ontario as it was highly functional bringing natural light to an upper hall and diverted runoff away from the front door.

Design Value:

The property stands as an exceptional and early specimen of a 1.5-storey, three-bay, side gable house with a side wing. The distinctive steep gable over the door is a departure from Georgian architecture and has become a well-known house form in Ontario. This is an excellent representative example of this Ontario farmhouse with a three-bay façade and roughly squared and smooth-dressed limestone exterior walls (with some granite accent stones) set in regular coursing with larger limestone quoin or corner blocks. A limestone chimney shaft rises from the peak of both gable walls and also from the end wall of the stone wing. The stone wing shows tape pointing on its front wall while the side and rear have been repointed less successfully with incised joint lines in heavily applied mortar. The windows have a dressed limestone keystone, voussoirs, and haunch stones to form beautifully crafted window and door heads. Within the front gable is a semi-circular arched window and all windows appear to have original louvered, wooden shutters with hangers. The paneled reveal of the central front entrance frame sidelights over a solid panel and a transom with an irregular pane arrangement over an original half-glass, two light, panel door.

Historical /Associative Value:

The property was established when settled by Duncan and Angus McDonald, Scottish immigrants who arrived in the mid-1840s. Both brothers were skilled stone masons, with Angus earning the title of "clachair" (stone mason). In 1863, they constructed the stone cottage, which served as a residence for several McDonald family members over the years. In 1950, it was sold to Bill and Teen McNichol, who later sold it in 1995.

Contextual Value:

The property helps to define the character of the area through its highly detailed construction, providing an example of specific Scottish stonemasonry in the Crieff area. In addition, the property maintains the character of the area given the form in which it was built as a typical Ontario farmhouse, which is related to many of the other adjacent properties along Rear Gore.

<p>1. The property has design value or physical value because it is a rare, unique, representative or early example of a style, type, expression, material or construction method.</p>	<p>Criteria met</p>	<p>The property has design value or physical value because it contains an excellent representative example of an Ontario farmhouse form constructed in limestone with granite accents.</p>
--	---------------------	--

2. The property has design value or physical value because it displays a high degree of craftsmanship or artistic merit.	Criteria met	The stonemasonry of the façade displays a high degree of craftsmanship.
3. The property has design value or physical value because it demonstrates a high degree of technical or scientific achievement.	Criteria not met	
4. The property has historical value or associative value because it has direct associations with a theme, event, belief, person, activity, organization or institution that is significant to a community	Criteria met	The property has historical value or associative value because it has direct associations with the theme of Scottish settlement in the Crieff area of the Township of Puslinch.
5. The property has historical value or associative value because it yields, or has the potential to yield, information that contributes to an understanding of a community or culture.	Criteria not met	
6. The property has historical value or associative value because it demonstrates or reflects the work or ideas of an architect, artist, builder, designer or theorist who is significant to a community.	Criteria not met	
7. The property has contextual value because it is important in defining, maintaining or supporting the character of an area.	Criteria met	The property has contextual value because it is an important extant built heritage element that helps define, maintain and support the historical agricultural landscape character of the area. The property's presence serves as a testament to the exceptional skills and construction techniques employed by Scottish settlers.
8. The property has contextual value because it is physically, functionally, visually or historically linked to its surroundings.	Criteria not met	
9. The property has contextual value because it is a landmark.	Criteria not met	

## **Description of Heritage Attributes**

The following are to be considered as heritage attributes to be protected by a heritage designation by-law for 7111 Concession 1:

Duncan McDonald House:

- Height, scale, and massing of the original 1.5-storey, three-bay, side gable house with a side wing
- Roughly squared and smooth-dressed limestone exterior walls (with some granite accent stones) set in regular coursing with larger limestone quoin or corner blocks.
- Limestone chimney shaft at the peak of both gable walls and also from the end wall of the stone wing.
- Original windows and doors including dressed limestone keystone, voussoirs, and haunch stones
- Semi-circular arched window within the front gable
- Original louvered, wooden shutters with hangers
- Paneled reveal of the central front entrance framing sidelights over a solid panel and a transom with an irregular pane arrangement over an original half-glass, two light, panel door
- Original stone foundation

It is intended that non-original features may be returned to document earlier designs or to their document original without requiring Council to amend the designating by-law.

## **Notice of Objection**

Any person may send a notice of objection to this proposed designation, before 4:00 p.m. on March 14, 2026. This notice must be sent by registered mail or delivered to the Clerk of the Township of Puslinch, and must set out the reason for the objection and all relevant facts. If a notice of objection is received, the Council of the Township of Puslinch shall consider the objection and make a decision whether or not to withdraw the notice of intention to designate the property within 90 days after the end of the 30-day objection period. If Council decides not to withdraw its intention to designate, a heritage designation bylaw must be passed within 120 days after the date of publication of the notice of intention to designate. Council must publish a notice of passing of the designation bylaw which is followed by a 30-day appeal period when appeals of the bylaw may be given to the Ontario Land Tribunal for a hearing and decision.

February 12, 2026

Justine Brotherston,  
Municipal Clerk  
Township of Puslinch  
7404 Wellington Road 34, Puslinch, ON N0B 2J0

CC: Property Owner  
Ontario Heritage Trust

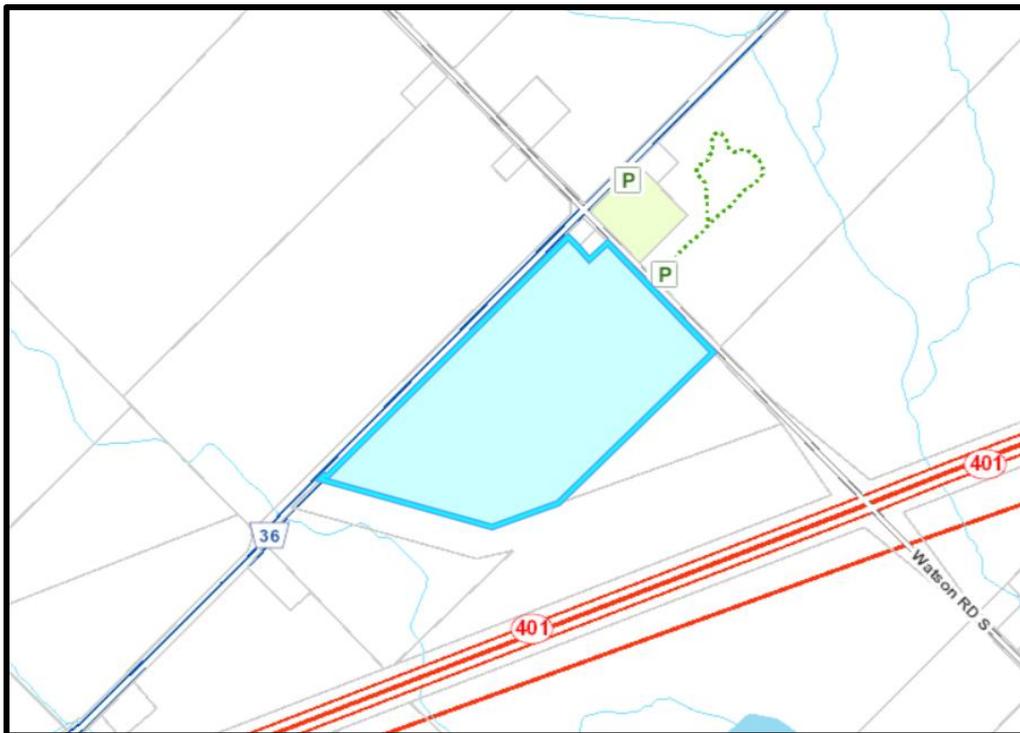


## THE TOWNSHIP OF PUSLINCH NOTICE OF INTENTION TO DESIGNATE 7697 Wellington Rd 36, Puslinch

**TAKE NOTICE** that the Council of the Corporation of the Township of Puslinch intends to designate at 7697 Wellington Rd 36, as a property of cultural heritage value or interest under section 29, Part IV of the Ontario Heritage Act, R.S.O. 1990, Chapter 0.18. as authorized by Township of Puslinch Council through Resolution No. 2026-XXX.

### **Description of the Property**

The subject property is described as being Concession 9 Rear Part Lot 31, municipally known as at 7697 Wellington Rd 36, Puslinch.



(Key Map Showing Location of 7697 Wellington Rd 36, Puslinch)

### **Short Statement of Cultural Heritage Value or Interest**

The property located at 7697 Wellington Road 36, Puslinch, meets the requirements for designation prescribed by the Province of Ontario as it meets five of the nine criteria prescribed by Ontario Regulation 9/06 under the Ontario Heritage Act.

The property, Lot 31, Rear Concession 9, has cultural heritage value due to its close association with the settlement of the McLean family, who emigrated from Scotland to the Badenoch community. Furthermore, the property carries cultural heritage value due to its evolution from an 1880s three-bay limestone farmhouse with a side wing to a two-

storey farmhouse in the Edwardian Classicism style as an excellent representation of architectural efforts spanning the late 19th century to the early 20th century.

Design Value:

The property contains the McLean farmhouse is an outstanding representation of a two-storey L-plan residence that was expanded from the original 3-bay limestone cottage form with a side wing between 1914 and 1920. The original cottage form is evident in the lower right side and small wing with arched windows and doors with limestone voussoirs and large stone sills and coursed tape pointed limestone masonry. The side of the wing is more rubble limestone with a smear and strike style pointing while the rear of the wing is a mix of limestone and in split-faced fieldstone with limestone quoins. The elements of Edwardian Classicism are simply articulated with strong classical elements which is evident in the left side two-storey addition and second floor over the original cottage characterized by the belcast hip roof leading to deep eaves, large concrete lintels over flat arch windows and doors, tape pointed broken coursed masonry and smooth shafted columns with voluted capitals and limestone pedestals supporting the large, on-grade verandah.

Historical /Associative Value:

The property was initially acquired by Peter McLean in 1833 with other Mclean family members acquiring two other adjacent lots. Subsequently, Donald A. McLean assumed ownership of the land, and during the late 1800s, undertook the construction of the original three-bay limestone farmhouse with small wing. The left side and upper level over the original farmhouse was later added between 1914 and 1920. The expansion into a two-storey farmhouse in the Edwardian Classicism style is an example of the prosperity of the McLean family in what was the current architectural trend of the time period. Carl Bousfield has owned the farm for a number of years, inheriting it from his father who bought it in 1944, and has given it continuous care and pride of ownership.

Contextual Value:

The property is among other properties that played a crucial role in establishing the Badenoch community. It is in part one of the Scottish residences constructed during the mid-1800s. Moreover, it shares a significant connection with some of the earliest settlers who contributed to the formation of the Badenoch area.

**Description of Heritage Attributes**

The following are to be considered as heritage attributes to be protected by a heritage designation by-law for 7697 Wellington Road 36:

Donald A. McLean House:

<p>1. The property has design value or physical value because it is a rare, unique, representative or early example of a style, type, expression, material or construction method.</p>	<p>Criteria is met</p>	<p>The property has design value or physical value because it is a representative example of a limestone three bay farmhouse built in the 1880s with significant</p>
--	------------------------	--

		expansion in the Edwardian Classicism style added in 1914-1920.
2. The property has design value or physical value because it displays a high degree of craftsmanship or artistic merit.	Criteria is met	The property has design value or physical value because it displays a both craftsmanship and artistic merit in maintaining the three-bay farmhouse within an large expansion and evolution into the later Edwardian architectural style.
3. The property has design value or physical value because it demonstrates a high degree of technical or scientific achievement.	Criteria not met	
4. The property has historical value or associative value because it has direct associations with a theme, event, belief, person, activity, organization or institution that is significant to a community	Criteria met	The farmhouse has historical value or associative value because it has direct associations with the theme of early settlement and Scottish immigrants who constructed stone farm dwellings within the Badenoch community.
5. The property has historical value or associative value because it yields, or has the potential to yield, information that contributes to an understanding of a community or culture.	Criteria not met	
6. The property has historical value or associative value because it demonstrates or reflects the work or ideas of an architect, artist, builder, designer or theorist who is significant to a community.	Criteria not met	
7. The property has contextual value because it is important in defining, maintaining or supporting the character of an area.	Criteria met	The McLean farmhouse as vestiges of nineteenth century rural settlement and agricultural activities.
8. The property has contextual value because it is physically, functionally,	Criteria met	The McLeans originally acquired three adjacent lots within Concession 9

visually or historically linked to its surroundings.		east of Morriston and by 1906 had acquired six lots. The Donald McLean farmhouse is an example of the evolution of a successful farming family's residence. The farmhouse has contextual value amidst other properties settled by other early Scottish immigrants who constructed stone farm dwellings within the Badenoch community.
9. The property has contextual value because it is a landmark.	Criteria not met	

### Description of Heritage Attributes

The following are to be considered as heritage attributes to be protected by a heritage designation by-law for 7697 Wellington Rd 36:

McLean House:

- Edwardian two-storey height, scale, massing of the farmhouse
- Belcast roofline with wood cornice, soffits and return eaves
- Original exterior stone walls including evenly coursed, rough squared limestone blocks tape pointed of the original 3-bay, single-story cottage and wing façade; and fieldstone walls of the rear and side wing with limestone quoins and struck mortar joints.
- Edwardian stone walls of rough squared limestone in broken coursing with tape pointing
- Original fenestration (location and sizes of all original window and door openings) of the original single-storey three bay cottage and wing with arched windows with limestone voussoirs and arched single keystone within a Welsh arch transom over the door.
- Edwardian addition fenestration (location and sizes of all original window and door openings) with large flat arch concrete lintels (chiseled over the door) and sills
- Any extant original doors and windows
- Original and expanded fieldstone foundations

It is intended that non-original features may be returned to document earlier designs or to their document original without requiring Council to amend the designating by-law.

### Notice of Objection

Any person may send a notice of objection to this proposed designation, before 4:00 p.m. on March 14, 2026. This notice must be sent by registered mail or delivered to the Clerk of the Township of Puslinch, and must set out the reason for the objection and all relevant facts. If a notice of objection is received, the Council of the Township of Puslinch shall consider the objection and make a decision whether or not to withdraw the notice of intention to designate the property within 90 days after the end of the 30-day objection period. If Council decides not to withdraw its intention to designate, a heritage designation bylaw must be passed within 120 days after the date of publication of the notice of intention to designate. Council must publish a notice of passing of the designation bylaw which is followed by a 30-day appeal period when appeals of the bylaw may be given to the Ontario Land Tribunal for a hearing and decision.

February 12, 2026

Justine Brotherston,  
Municipal Clerk  
Township of Puslinch  
7404 Wellington Road 34, Puslinch, ON N0B 2J0

CC: Property Owner  
Ontario Heritage Trust



constructed has physical value in its design, use of stone building material and remarkable craftsmanship as a representative example of an Ontario farmhouse.

After the mid-19<sup>th</sup> century, the 1.5-storey, side gable house form with a centred front gable and a single storey tail or wing became a predominant small house design in Ontario as it was highly functional bringing natural light to an upper hall and diverted runoff away from the front door.

#### Design/Physical Value:

The William Thompson farmhouse is a representative example of a 1.5-storey, Ontario stone farmhouse with a three-bay front façade and a side gable roof with an open cornice. A pointed or Gothic arch of cut and dressed limestone voussoirs is within the front gable over a modern door onto a modern porch balcony. The façade, front door and windows have quoins of cut and dressed limestone. The two front windows have a flat or jack arch constructed in limestone with a keystone between four voussoirs and two haunch stones. The windows have a limestone lug sill.

The impressive façade was constructed using roughly squared, split-faced granite with varied colouration in even horizontal courses finished with incised joints and white tape pointing. An important architectural feature of the façade stonework is what has been referred to as Edinburgh coursing or the occasional use of two smaller stones with mortar joints that create an “H” shape within each horizontal course.

The side gable walls and rear wall are of mixed fieldstone rubblework. The windows of the north gable wall have wooden lintels and wood lug sills whereas those of the south gable are of stone. The rear wall presents evidence of a formerly symmetrical fenestration. In the upper middle of the wall just under the soffit is a semi-circular arch that has been filled in with small fieldstones over a dressed limestone sill. The door on the left filled in an earlier opening below a flat arch of five stones that matches the arch of the rear window on the right. The middle rear window head is lower but still appears to be early or original as it too has a five-stone arch.

#### Historical/ Associative Value:

The property, located on Lot 11, Concession 4, was originally settled on by William Thompson, an immigrant from England who came to the Township in 1833. Prior to the construction of the stone residence, the Thompson family lived in a log house, which unfortunately burned down in 1874. In response to the fire, the stone house was promptly erected in 1875.

The Thompson family continued to reside in the property until the beginning of the 20<sup>th</sup> century. By 1906 Adam Brickel is indicated as the property owner in the map of the Township of Puslinch in the Historical Atlas of the County of Wellington. By the 1950s, ownership had passed to Mrs. Lynch.

#### Contextual Value:

The property has contextual value because it is an important extant built heritage element that helps define, maintain and support the historical agricultural landscape

character of the area. The property's presence serves as a testament to the exceptional skills and construction techniques employed by Scottish settlers.

<p>1. The property has design value or physical value because it is a rare, unique, representative or early example of a style, type, expression, material or construction method.</p>	<p>Criteria met</p>	<p>The property has design value or physical value because it contains a representative example of excellent Ontario farmhouse form constructed in granite with limestone trim.</p>
<p>2. The property has design value or physical value because it displays a high degree of craftsmanship or artistic merit.</p>	<p>Criteria met</p>	<p>The construction of the façade displays a high degree of craftsmanship.</p>
<p>3. The property has design value or physical value because it demonstrates a high degree of technical or scientific achievement.</p>	<p>Criteria not met</p>	
<p>4. The property has historical value or associative value because it has direct associations with a theme, event, belief, person, activity, organization or institution that is significant to a community</p>	<p>Criteria met</p>	<p>The property has historical value or associative value because it has direct associations with the theme of Scottish settlement in the Township of Puslinch,</p>
<p>5. The property has historical value or associative value because it yields, or has the potential to yield, information that contributes to an understanding of a community or culture.</p>	<p>Criteria not met</p>	
<p>6. The property has historical value or associative value because it demonstrates or reflects the work or ideas of an architect, artist, builder, designer or theorist who is significant to a community.</p>	<p>Criteria not met</p>	
<p>7. The property has contextual value because it is important in defining, maintaining or supporting the character of an area.</p>	<p>Criteria met</p>	<p>The property has contextual value because it is an important extant built heritage element that helps define, maintain and support the historical agricultural landscape character of the area. The</p>

		property's presence serves as a testament to the exceptional skills and construction techniques employed by Scottish settlers.
8. The property has contextual value because it is physically, functionally, visually or historically linked to its surroundings.	Criteria not met	
9. The property has contextual value because it is a landmark.	Criteria not met	

**Description of Heritage Attributes**

The following are to be considered as heritage attributes to be protected by a heritage designation by-law for 4661 Sideroad 10 North:

- 1.5-storey, Ontario stone farmhouse
- 3-bay front façade with a side gable roof and open cornice.
- Pointed or Gothic arch of cut and dressed limestone voussoirs within the front gable
- Cut and dressed limestone quoins on front corners and front door and front windows.
- Front windows with flat or jack arches in limestone with keystone between four voussoirs and two haunch stones above a limestone lug sill.
- Façade constructed using roughly squared, split-faced granite with varied colouration in even horizontal courses finished with incised joints with white tape pointing and Edinburgh coursing or the occasional use of two smaller stones with mortar joints that create an “H” shape within each horizontal course.
- Side gable walls and rear wall of mixed fieldstone rubblework
- Semi-circular arch of dressed limestone blocks over a dressed limestone sill under the rear soffit.
- Original flat, five-stone arches on rear wall.
- Original stone foundation

It is intended that non-original features may be returned to document earlier designs or to their document original without requiring Council to amend the designating by-law.

**Notice of Objection**

Any person may send a notice of objection to this proposed designation, before 4:00 p.m. on March 14, 2026. This notice must be sent by registered mail or delivered to the Clerk of the Township of Puslinch, and must set out the reason for the objection and all relevant facts. If a notice of objection is received, the Council of the Township of Puslinch shall consider the objection and make a decision whether or not to withdraw the notice of

intention to designate the property within 90 days after the end of the 30-day objection period. If Council decides not to withdraw its intention to designate, a heritage designation bylaw must be passed within 120 days after the date of publication of the notice of intention to designate. Council must publish a notice of passing of the designation bylaw which is followed by a 30-day appeal period when appeals of the bylaw may be given to the Ontario Land Tribunal for a hearing and decision.

February 12, 2026

Justine Brotherston  
Municipal Clerk  
Township of Puslinch  
7404 Wellington Road 34, Puslinch, ON N0B 2J0

CC: Property Owner  
Ontario Heritage Trust

DRAFT



## THE TOWNSHIP OF PUSLINCH NOTICE OF INTENTION TO DESIGNATE 4495 Sideroad 20 North, Puslinch

**TAKE NOTICE** that the Council of the Corporation of the Township of Puslinch intends to designate 4495 Sideroad 20 North, Puslinch, as a property of cultural heritage value or interest under section 29, Part IV of the Ontario Heritage Act, R.S.O. 1990, Chapter 0.18. as authorized by Township of Puslinch Council through Resolution No. 2026-XXX.

### Description of the Property

The subject property is described as being Concession 3 Part Lot 21, municipally known as 4495 Sideroad 20 North.



(Key Map Showing Location of 4495 Sideroad 20 North)

### Short Statement of Cultural Heritage Value or Interest

The property located at 4495 Sideroad 20 North, Puslinch, has been determined to have cultural heritage value or interest as it meets four of the nine criteria prescribed by Ontario Regulation 9/06 under the Ontario Heritage Act.

The property contains the Donald Cameron farmhouse and holds cultural heritage value as it is closely associated with Scottish settlement in the area, particularly by members of the Cameron family, who were among the Township's earliest settlers. The farmhouse has physical value in its design, use of stone building material and

remarkable craftsmanship as an early and representative example of an Ontario farmhouse.

After the mid-19th century, the 1.5-storey, side gable house form with a centred front gable and a single storey tail or wing became a predominant small house design in Ontario as it was highly functional bringing natural light to an upper hall and diverted runoff away from the front door.

Design/Physical Value:

The Donald Cameron farmhouse stands as a representative example of a typical Ontario stone farmhouse. The exterior presents a 1.5-storey, medium pitch side gable roof over a three-bay front façade. A limestone chimney rises from the peak of both side gables. The end gables have return eaves with a cornice that continues around the front and rear soffits of the house. A semi-circular arched window with cut limestone voussoirs is within the front gable with a fanlight over a 6-over-6 hung sash. The front windows are hung sashes with 12-over-12 panes which, if not original, are typical for window sashes of this size in this period. The central entrance door is within a deep reveal with a transom and sidelights. The impressive façade was constructed using roughly squared and evenly coursed granite and limestone blocks with varied colouration. The side gable walls are of mixed fieldstone rubblework.

Historical/Associative Value:

The property, located on Lot 21, Concession 3, holds a rich history that dates back to the settlement of patriarch Roderick Cameron, who immigrated from Scotland to Puslinch with his family around 1833. The 1861 Census indicated Roderick's son Donald Cameron living with his family in a log house. In 1863, the current stone property was constructed. Donald resided on the farm, raising his family there. By 1906 Hugh Ross is indicated as the property owner in the map of the Township of Puslinch in the Historical Atlas of the County of Wellington.

Contextual Value:

The building's presence serves as a testament to the exceptional skills and construction techniques employed by Scottish settlers. This cohesive architectural thread contributes significantly to preserving a particular architectural character that emerged through the craftsmanship of Scottish masons within the Township.

The property has contextual value because it is an important extant built heritage element that helps define, maintain and support the historical agricultural landscape character of the area.

1. The property has design value or physical value because it is a rare, unique, representative or early example of a style, type, expression, material or construction method.	Criteria met	The property has design value or physical value because it contains an early and excellent representative example of an Ontario farmhouse form constructed in granite with limestone trim.
---	--------------	--

2. The property has design value or physical value because it displays a high degree of craftsmanship or artistic merit.	Criteria met	The construction of the façade displays a high degree of craftsmanship.
3. The property has design value or physical value because it demonstrates a high degree of technical or scientific achievement.	Criteria not met	
4. The property has historical value or associative value because it has direct associations with a theme, event, belief, person, activity, organization or institution that is significant to a community	Criteria met	The property has historical value or associative value because it has direct associations with the theme of Scottish settlement in the Township of Puslinch,
5. The property has historical value or associative value because it yields, or has the potential to yield, information that contributes to an understanding of a community or culture.	Criteria not met	
6. The property has historical value or associative value because it demonstrates or reflects the work or ideas of an architect, artist, builder, designer or theorist who is significant to a community.	Criteria not met	
7. The property has contextual value because it is important in defining, maintaining or supporting the character of an area.	Criteria met	The property has contextual value because it is an important extant built heritage element that helps define, maintain and support the historical agricultural landscape character of the area. The property's presence serves as a testament to the exceptional skills and construction techniques employed by Scottish settlers.
8. The property has contextual value because it is physically, functionally, visually or historically linked to its surroundings.	Criteria not met	
9. The property has contextual value because it is a landmark.	Criteria not met	

## **Description of Heritage Attributes**

The following are to be considered as heritage attributes to be protected by a heritage designation by-law for 4495 Sideroad 20 North:

Donald Cameron House:

- Height, scale, massing of the original 1.5-storey building
- Dressed limestone chimney shaft rises from both end gable walls
- Return eaves with a cornice the continues around the front and rear soffits of the house
- Three-bay front façade
- Original stone exterior walls including roughly squared granite stone blocks laid in even courses on the façade; random rubblestone construction pattern on the side and rear elevations; large solid stone lintels and stone sills on all elevations used in the construction of the walls
- Original fenestration (location and sizes of all original window and door openings)
- Semi-circular arched window head with cut limestone voussoirs within the front gable with a fanlight over a 6-over-6 hung sash
- Central front door entrance within a deep reveal with glass paned sidelights and rectangular six-pane transom centered over a recessed panel solid wood entrance door.
- Original semi-circular arch shaped window opening in the front gable.
- Any remaining original doors and wood window sashes and the appearance of twelve-over-twelve wood window sashes in the main floor façade.
- Original stone foundation

It is intended that non-original features may be returned to document earlier designs or to their document original without requiring Council to amend the designating by-law.

## **Notice of Objection**

Any person may send a notice of objection to this proposed designation, before 4:00 p.m. on March 14, 2026. This notice must be sent by registered mail or delivered to the Clerk of the Township of Puslinch, and must set out the reason for the objection and all relevant facts. If a notice of objection is received, the Council of the Township of Puslinch shall consider the objection and make a decision whether or not to withdraw the notice of intention to designate the property within 90 days after the end of the 30-day objection period. If Council decides not to withdraw its intention to designate, a heritage designation bylaw must be passed within 120 days after the date of publication of the notice of intention to designate. Council must publish a notice of passing of the designation bylaw which is followed by a 30-day appeal period when appeals of the bylaw may be given to the Ontario Land Tribunal for a hearing and decision.

February 12, 2026

Justine Brotherston  
Municipal Clerk

Township of Puslinch  
7404 Wellington Road 34, Puslinch, ON N0B 2J0

CC: Property Owner  
Ontario Heritage Trust

DRAFT

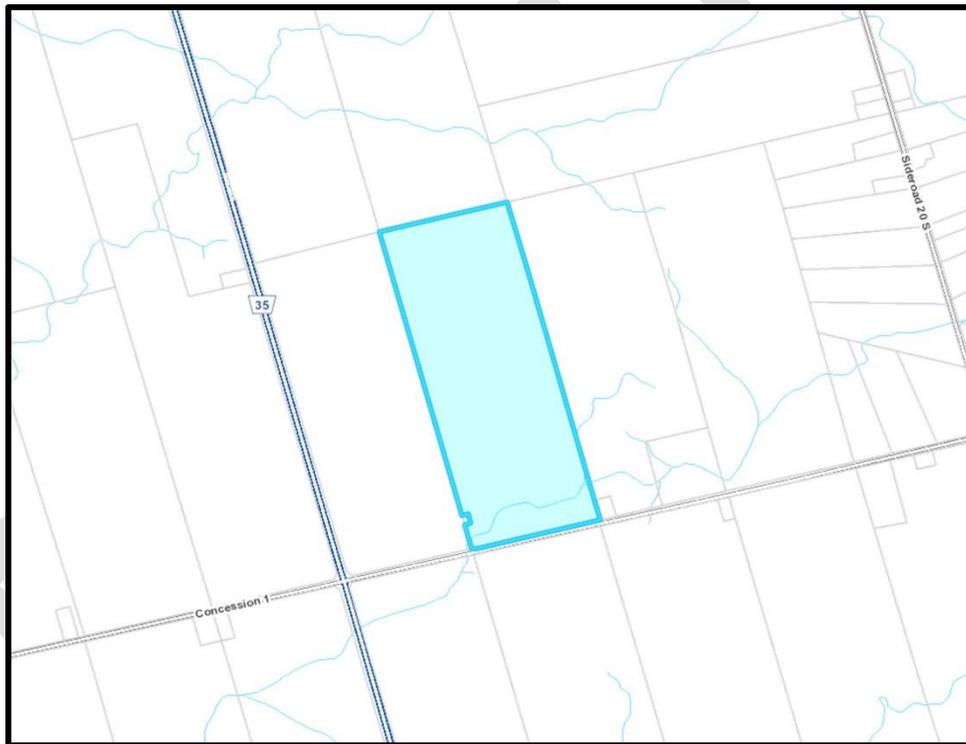


## THE TOWNSHIP OF PUSLINCH NOTICE OF INTENTION TO DESIGNATE 6920 Concession 1, Puslinch

**TAKE NOTICE** that the Council of the Corporation of the Township of Puslinch intends to designate 6920 Concession 1, Puslinch, as a property of cultural heritage value or interest under section 29, Part IV of the Ontario Heritage Act, R.S.O. 1990, Chapter 0.18. as authorized by Township of Puslinch Council through Resolution No. 2026-XXX.

### **Description of the Property**

The subject property is described as being Front Concession 1 Part Lot 17, municipally known as 6920 Concession 1.



(Key Map Showing Location of 6920 Concession 1)

### **Short Statement of Cultural Heritage Value or Interest**

The property located at 6920 Concession 1, Puslinch, has been determined to have cultural heritage value or interest as it meets four of the nine criteria prescribed by Ontario Regulation 9/06 under the Ontario Heritage Act.

The property, located on Lot 17 of Front Concession 1, contains the Richard Bond farmhouse which has cultural heritage due to its distinction as one of the earliest stone farmhouses in the Township being constructed before 1861. The house showcases exceptional craftsmanship, and the property is closely linked to English settlement in the Crieff area of the Township.

Design Value:

The Richard Bond farmhouse is an early and representative example of a 1.5-storey, Neo-Classical Georgian style residence that was built with a high degree of craftsmanship.

Prominent features characteristic of this style includes a three-bay façade and a wooden cornice, soffit and fascia board that turn around all four corner with return eaves. The small chimneys rising from the side gable walls are not original features. The façade and side gable walls have been constructed with horizontally coursed, roughly squared limestone blocks. The front door head is not visible behind the wooden architrave or casing with roundel corner blocks. The front door is within a 5-pane transom with sidelights over wooden panels. The front windows have flat arch heads with seven tapered, limestone voussoirs and lug sills. The upper and lower windows in the side gable walls have flat arch heads with five tapered, limestone voussoirs and lug sills. All windows appear to have retained their 2-over-2 hung, wood window sashes.

Historical/ Associative Value:

Richard Bond immigrated from Devon, England to Puslinch in the early-to-mid 19th century. Richard and his wife Maria raised their eight children his family in this home. The family is indicated as living in a stone farmhouse in the 1861 Census. The Bond surname was written as “Bone” – a mistake that was corrected in subsequent census records.

Richard Bond remained the owner of the property until his passing in 1886 after which the property changed hands several times. By 1906, ownership of Lots 17 and 18 had transferred to Richard's youngest son, William, who owned the property for many years and raised his own family there. After William's death in 1941, the property went through several subsequent sales. In 1950, George Paddock became the new owner, and in the late 1980s, Carol and John Poster purchased the property followed by Sunrise Equestrian Stables in 1996.

Contextual Value:

The property maintains a strong historical connection to its surroundings, as it stands as one of the earliest stone farmhouses along Concession 1. Furthermore, the property shares a common historical context with neighbouring properties that were constructed during the same period. The physical proximity to other properties built around the 1850s-60s reinforces its association with the significant influx of immigration to the area during that time. The farmhouse contributes to the overall streetscape and the historical 19th century agricultural landscape of the Crieff area.

1. The property has design value or physical value because it is a rare, unique, representative or early example of a style, type, expression, material or construction method.	Criteria is met	The property has design value or physical value because it is an early and representative example of a limestone farmhouse
---	-----------------	--

		constructed in Neo-Classical Georgian style.
2. The property has design value or physical value because it displays a high degree of craftsmanship or artistic merit.	Criteria is met	The property has design value or physical value because it displays a high degree of craftsmanship being constructed with evenly coursed, squared limestone blocks with the side and rear exterior walls constructed in roughly squared limestone blocks.
3. The property has design value or physical value because it demonstrates a high degree of technical or scientific achievement.	Criteria not met	
4. The property has historical value or associative value because it has direct associations with a theme, event, belief, person, activity, organization or institution that is significant to a community	Criteria met	The farmhouse has historical value or associative value because it has direct associations with the theme of early settlement of English immigrants who constructed stone farm dwellings within the Crieff community.
5. The property has historical value or associative value because it yields, or has the potential to yield, information that contributes to an understanding of a community or culture.	Criteria not met	
6. The property has historical value or associative value because it demonstrates or reflects the work or ideas of an architect, artist, builder, designer or theorist who is significant to a community.	Criteria not met	
7. The property has contextual value because it is important in defining, maintaining or supporting the character of an area.	Criteria met	The farmhouse contributes to the overall streetscape and the historical 19 <sup>th</sup> century agricultural landscape of the Crieff area.
8. The property has contextual value because it is physically, functionally,	Criteria not met	

visually or historically linked to its surroundings.		
9. The property has contextual value because it is a landmark.	Criteria not met	

It is intended that non-original features may be returned to document earlier designs or to their document original without requiring Council to amend the designating by-law.

### **Description of Heritage Attributes**

The following are to be considered as heritage attributes to be protected by a heritage designation by-law for 6920 Concession 1:

Richard Bond House:

- Height, scale, and massing of 1.5-storey, Neo-Classical Georgian style farmhouse
- Three-bay façade and a wooden cornice, soffit and fascia board with return eaves at all four corners
- Façade and side gable walls constructed with horizontally coursed, roughly squared limestone blocks
- Original foundation
- Front door with wooden architrave or casing with roundel corner blocks within a 5-pane transom and sidelights over wooden panels
- Flat arch heads of front windows with seven tapered, limestone voussoirs and lug sills
- Flat arch heads of upper and lower windows in the side gable walls with five tapered, limestone voussoirs and lug sills
- Original doors and 2-over-2 hung, wood window sashes
- Original stone foundation

It is intended that non-original features may be returned to document earlier designs or to their document original without requiring Council to amend the designating by-law.

### **Notice of Objection**

Any person may send a notice of objection to this proposed designation, before 4:00 p.m. on March 14, 2026. This notice must be sent by registered mail or delivered to the Clerk of the Township of Puslinch, and must set out the reason for the objection and all relevant facts. If a notice of objection is received, the Council of the Township of Puslinch shall consider the objection and make a decision whether or not to withdraw the notice of intention to designate the property within 90 days after the end of the 30-day objection period. If Council decides not to withdraw its intention to designate, a heritage designation bylaw must be passed within 120 days after the date of publication of the notice of intention to designate. Council must publish a notice of passing of the designation bylaw which is followed by a 30-day appeal period when appeals of the bylaw may be given to the Ontario Land Tribunal for a hearing and decision.

February 12, 2026

Justine Brotherston  
Municipal Clerk  
Township of Puslinch  
7404 Wellington Road 34, Puslinch, ON N0B 2J0

CC: Property Owner  
Ontario Heritage Trust

DRAFT



## THE TOWNSHIP OF PUSLINCH NOTICE OF INTENTION TO DESIGNATE 12 Badenoch Street East, Morriston

**TAKE NOTICE** that the Council of the Corporation of the Township of Puslinch intends to designate 12 Badenoch Street East, Morriston, as a property of cultural heritage value or interest under section 29, Part IV of the Ontario Heritage Act, R.S.O. 1990, Chapter 0.18. as authorized by Township of Puslinch Council through Resolution No. 2026-XXX.

### **Description of the Property**

The subject property is described as being Plan 135 Lot 13, municipally known as 12 Badenoch Street East.



(Key Map Showing Location of 12 Badenoch Street East)

### **Short Statement of Cultural Heritage Value or Interest**

The property located at 12 Badenoch Street East, Morriston, Puslinch has been determined to have cultural heritage value or interest as it meets four of the nine criteria prescribed by Ontario Regulation 9/06 under the Ontario Heritage Act.

The property is situated on Lot 13 of Plan 135 within the Morriston village.

### **Design/Physical Value:**

The property has design value or physical value as an early, representative and exceptional example of a one-storey cottage constructed in wood frame and clad in

traditional roughcast stucco finished with a pattern that mimics ashlar stone. The roughcast stucco detailing includes the appearance of stone quoin blocks at the corners. The key exterior features of the building are a low hipped roof, a three-bay façade with a rectangular floor plan, and a central front door with a transom and sidelights.

The front entrance has original integrity framed with engaged pilasters and recessed panel reveals with string beaded moldings framing the divided panes of the sidelights and transom. The recessed panels of the front door have large string beaded moldings and original hardware (including a doorbell).

The windows that face the front and side street have what are likely their original wooden, hung sashes with 6-over-6 panes.

The verandah covering the entrance and front wall no longer retains its original treillage and appears to have been replaced during the Victorian era.

Historical/Associative Value:

The property initially belonged to Alexander Ochs. In 1854, the lot was purchased by Alexander Watson, a Scottish immigrant and plasterer. It was during Watson's ownership that the cottage was constructed and it is possible that as a plasterer Watson may have been responsible for the fine exterior finish that mimics cut stonework. Watson's house was indicated in the 1861 census records as wood frame construction. Subsequently, the property changed hands and was sold to William Leslie for \$500. Leslie, of Irish descent, was a distinguished Captain in the British army and had notably served during the Battle of Waterloo. In Puslinch, Leslie held various municipal positions and served as the Reeve for an impressive 20-year tenure.

In 1887, the property was purchased by Catherine McFarlane, and upon her passing in 1922, ownership of the property transferred to her daughter, Margaret, who married William Hodges, the principal of the Morriston School.

Contextual Value:

The Alexander Watson cottage has contextual value because it is believed to be in its original location and as an early building it is important in defining, maintaining and supporting the character of the historic streetscape at Victoria Street and Main Street in Morriston.

<p>1. The property has design value or physical value because it is a rare, unique, representative or early example of a style, type, expression, material or construction method.</p>	<p>Criteria is met</p>	<p>The property has design value or physical value because it is early, representative and exceptional example of a one-storey cottage constructed in wood frame and clad in traditional roughcast stucco finished</p>
--	------------------------	--

		with a pattern that mimics ashlar stone.
2. The property has design value or physical value because it displays a high degree of craftsmanship or artistic merit.	Criteria is met	The property has design value or physical value because it displays a high degree of craftsmanship in exterior woodwork of the front entrance and in the traditional roughcast stucco finished with a pattern that mimics ashlar stone.
3. The property has design value or physical value because it demonstrates a high degree of technical or scientific achievement.	Criteria not met	
4. The property has historical value or associative value because it has direct associations with a theme, event, belief, person, activity, organization or institution that is significant to a community	Criteria is met	The property has historical value or associative value because it has direct associations with William Leslie - a person of significance to the Puslinch community. Leslie was a distinguished Captain in the British army that held various municipal positions and served as the Township Reeve for an impressive 20-year tenure.
5. The property has historical value or associative value because it yields, or has the potential to yield, information that contributes to an understanding of a community or culture.	Criteria not met	
6. The property has historical value or associative value because it demonstrates or reflects the work or ideas of an architect, artist, builder, designer or theorist who is significant to a community.	Criteria not met	
7. The property has contextual value because it is important in defining, maintaining or supporting the character of an area.	Criteria	The Alexander Watson cottage has contextual value because it is believed to be in its original location and as an early

		building it is important in defining, maintaining and supporting the character of the historic streetscape at Victoria Street and Main Street in Morriston.
8. The property has contextual value because it is physically, functionally, visually or historically linked to its surroundings.	Criteria not met	
9. The property has contextual value because it is a landmark.	Criteria not met	

**Description of Heritage Attributes**

The following are to be considered as heritage attributes to be protected by a heritage designation by-law for 12 Badenoch Street East:

Alexander Watson House:

- 1.5-storey height, scale, massing and fenestration of the original one-storey cottage
- Original exterior walls clad in traditional roughcast stucco with an ashlar stone finish.
- Original six-over-six wood window sashes with original glass, and window casings.
- Original front entranceway with engaged pilasters and recessed panel reveals with string beaded moldings; sidelights and transom with divided panes, recessed panels with string beaded molding; recessed panels and roundel corner blocks of the front door surround; front door with large string beaded moldings and original hardware.
- Presence of a full width, shed roof front porch
- Original foundation

It is intended that non-original features may be returned to document earlier designs or to their document original without requiring Council to amend the designating by-law.

**Notice of Objection**

Any person may send a notice of objection to this proposed designation, before 4:00 p.m. on March 14, 2026. This notice must be sent by registered mail or delivered to the Clerk of the Township of Puslinch, and must set out the reason for the objection and all relevant facts. If a notice of objection is received, the Council of the Township of Puslinch shall consider the objection and make a decision whether or not to withdraw the notice of intention to designate the property within 90 days after the end of the 30-day objection period. If Council decides not to withdraw its intention to designate, a heritage designation bylaw must be passed within 120 days after the date of publication of the notice of intention to designate. Council must publish a notice of passing of the designation bylaw

which is followed by a 30-day appeal period when appeals of the bylaw may be given to the Ontario Land Tribunal for a hearing and decision.

February 12, 2026

Justine Brotherston  
Municipal Clerk  
Township of Puslinch  
7404 Wellington Road 34, Puslinch, ON N0B 2J0

CC: Property Owner  
Ontario Heritage Trust

DRAFT



## THE TOWNSHIP OF PUSLINCH NOTICE OF INTENTION TO DESIGNATE 5 Victoria Street, Morriston

**TAKE NOTICE** that the Council of the Corporation of the Township of Puslinch intends to designate 5 Victoria Street, Morriston, as a property of cultural heritage value or interest under section 29, Part IV of the Ontario Heritage Act, R.S.O. 1990, Chapter 0.18. as authorized by Township of Puslinch Council through Resolution No. 2026-XXX.

### Description of the Property

The subject property is described as being Plan 135, Lot 31 municipally known as 5 Victoria Street, Morriston.



(Key Map Showing Location of 5 Victoria Street, Morriston)

### Short Statement of Cultural Heritage Value or Interest

The property located at 5 Victoria Street, Morriston, Puslinch has been determined to have cultural heritage value or interest as it meets three of the nine criteria prescribed by Ontario Regulation 9/06 under the Ontario Heritage Act.

#### Design/Physical Value:

The subject property contains a log house with significant cultural heritage design value due to its architectural rarity: it is one of the few remaining log houses known to exist in the Township of Puslinch. The property is historically associated with the Schlegel

Family and German immigration to Puslinch. The property is listed on the Township of Puslinch Municipal Heritage Register and has received a plaque from the Township's Heritage Advisory Committee for its cultural heritage value.

Log cabins and log house residences were the predominant residential construction method in Puslinch Township from the earliest European settlement in the 1820s until the latter part of the nineteenth century. Their design illustrates the function of environment, technology and community effort on vernacular architecture in the settlement period. Despite being ubiquitous in the mid-1800s, very few of these architectural forms are known to have survived. It is possible that more log houses may be discovered when subsequent claddings are removed from older buildings to reveal original construction.

Design/Physical Value:

The building at 5 Victoria Street is a rare example of a 1.5-storey log house constructed c. 1853-54 of horizontal cedar logs laid with lap-keyed corners and plaster chinking. Unlike angled dovetail corners, lap-keyed corners are not as effective at resisting lateral movement as they don't lock the members as tightly to one another. For many years the house had been covered by siding. More recently the log exterior has been uncovered.

Historical/Associative Value:

The property, located at 5 Victoria Street, Morriston was built by Lawrence (Lorenz) Schlegel when he and his family moved from Germany to Morriston c. 1853-1854. Lawrence, born 1813, was a weaver and operated out of his house. During his family's time in the cabin, they were housing up to two other families: the Fisher family and the Kistenmacher family. Frank Kistenmacher Sr. was a German cabinet maker, or "kistenmacher", who moved into the Schlegel log house with his family when they immigrated to Morriston in 1854. Eventually, the Kistenmacher's bought the lot across from the Schlegel's.

Contextual Value:

The Schlegel log house has contextual value because it is believed to be in its original location and as an early building it is important in defining, maintaining and supporting the character of Victoria Street as a historic streetscape area in Morriston.

1. The property has design value or physical value because it is a rare, unique, representative or early example of a style, type, expression, material or construction method.	Criteria met	The Schlegel log house has design or physical value because it is a rare, early and representative example of residential log construction method in Morriston.
2. The property has design value or physical value because it displays a high degree of craftsmanship or artistic merit.	Criteria not met	
3. The property has design value or physical value because it	Criteria not met	

demonstrates a high degree of technical or scientific achievement.		
4. The property has historical value or associative value because it has direct associations with a theme, event, belief, person, activity, organization or institution that is significant to a community	Criteria met	The Schlegel log house has historical value or associative value because of direct associations with the Schlegel, Kistenmacher and Fischer families. The significance these families have to the community of Morriston and the Township of Puslinch is characterized as being part of the theme of early German settlement in Morriston. Lorenz Schlegel is associated with the cottage weaving industry in Puslinch.
5. The property has historical value or associative value because it yields, or has the potential to yield, information that contributes to an understanding of a community or culture.	Criteria not met	
6. The property has historical value or associative value because it demonstrates or reflects the work or ideas of an architect, artist, builder, designer or theorist who is significant to a community.	Criteria not met	
7. The property has contextual value because it is important in defining, maintaining or supporting the character of an area.	Criteria met	The Schlegel log house has contextual value because it is believed to be in its original location and as an early building it is important in defining, maintaining and supporting the character of Victoria Street as a historic streetscape area in Morriston.
8. The property has contextual value because it is physically, functionally, visually or historically linked to its surroundings.	Criteria not met	
9. The property has contextual value because it is a landmark.	Criteria not met	

## **Description of Heritage Attributes**

The following are to be considered as heritage attributes to be protected by a heritage designation by-law for 5 Victoria St:

Schlegel Log House:

- Height, scale, and massing of the 1.5- storey, log house
- All exterior log walls with traditional chinking
- Size and arrangement of original door and window openings.
- Fieldstone foundation

It is intended that non-original features may be returned to document earlier designs or to their document original without requiring Council to amend the designating by-law.

## **Notice of Objection**

Any person may send a notice of objection to this proposed designation, before 4:00 p.m. on March 14, 2026. This notice must be sent by registered mail or delivered to the Clerk of the Township of Puslinch, and must set out the reason for the objection and all relevant facts. If a notice of objection is received, the Council of the Township of Puslinch shall consider the objection and make a decision whether or not to withdraw the notice of intention to designate the property within 90 days after the end of the 30-day objection period. If Council decides not to withdraw its intention to designate, a heritage designation bylaw must be passed within 120 days after the date of publication of the notice of intention to designate. Council must publish a notice of passing of the designation bylaw which is followed by a 30-day appeal period when appeals of the bylaw may be given to the Ontario Land Tribunal for a hearing and decision.

February 12, 2026

Justine Brotherston  
Municipal Clerk  
Township of Puslinch  
7404 Wellington Road 34, Puslinch, ON N0B 2J0

CC: Property Owner  
Ontario Heritage Trust

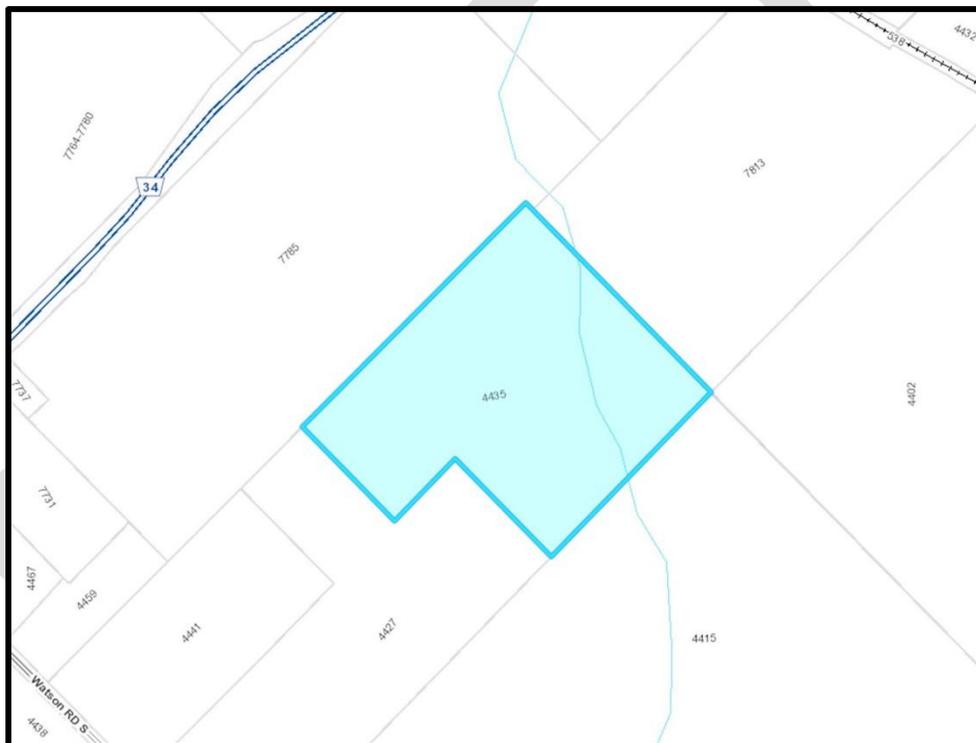


## THE TOWNSHIP OF PUSLINCH NOTICE OF INTENTION TO DESIGNATE 4435 Watson Road South, Puslinch

**TAKE NOTICE** that the Council of the Corporation of the Township of Puslinch intends to designate 4435 Watson Road South, Puslinch, as a property of cultural heritage value or interest under section 29, Part IV of the Ontario Heritage Act, R.S.O. 1990, Chapter 0.18. as authorized by Township of Puslinch Council through Resolution No. 2026-XXX.

### **Description of the Property**

The subject property is described as being Front Concession 10 Part Lot 22, municipally known as 4435 Watson Road South.



(Key Map Showing Location of 4435 Watson Road S)

### **Short Statement of Cultural Heritage Value or Interest**

The property located at 4435 Watson Road South, Puslinch has been determined to have cultural heritage value or interest as it meets five of the nine criteria prescribed by Ontario Regulation 9/06 under the Ontario Heritage Act.

The property, situated on Lot 22, Front Concession 10, contains the John McRobbie farmhouse and holds cultural heritage value as it is closely tied to the McRobbie family, who were early settlers in the Corwhin and Badenoch areas of Puslinch Township who

had emigrated from Perthshire, Scotland. The farmhouse is an early, representative and exceptional example of a traditional Georgian farmhouse form that has unique exterior features.

Design/Physical Value:

The John McRobbie farmhouse is an early, representative and exceptional example of a 1.5-storey, side gable farmhouse constructed in Neo-Classical Georgian style. Prominent features characteristic of this style include: the three-bay façade with a central entrance door with transom and sidelights. The façade has been constructed using evenly coursed, squared limestone blocks with the side and rear exterior walls being constructed of roughly squared limestone. The front door and all windows have a single slab lintel and lug sill of limestone. All windows appear to have retained their original wooden, 6-over-6, hung window sashes. The front and rear have a wooden cornice, soffit and fascia board that turn around all four corners with a return eave. A cut limestone chimney rises from the peak of both end gable walls.

An unusual feature of the house is the grouping of three ground floor windows in the rear wall - a unique feature that set this house apart from earlier houses in the area. The basement level entrance on one side gable wall is also unusual but may not have been an original feature of the farmhouse.

Historical/Associative Value:

The property was once owned by John J. McRobbie, one of the McRobbie brothers who emigrated from Perthshire, Scotland to the Corwhin and Badenoch area around 1833. They were among the earliest settlers in the area and acquired four adjacent lots within Concession 10 south of Corwin. The farmhouse on the subject property was built by 1862, replacing the original log house indicated in the 1861 Census. John and his wife Jane Boyne were married in 1869 and resided in the house until 1874 when they relocated to a farm on Lot 25, Front of the Gore.

Contextual Value:

The property is located adjacent to another McRobbie residence belonging to John’s brother Andrew, which stands on Lot 23, Rear Concession 10. The John McRobbie farmhouse is situated near the back of his farm within sight of the homes of all his brothers and amidst other properties settled by other early Scottish immigrants who constructed stone farm dwellings within the Corwhin/Badenoch community. The stone residence was built using the fieldstones found on the lot, thereby physically reflecting the building materials and context of the immediate area.

1. The property has design value or physical value because it is a rare, unique, representative or early	Criteria is met	The property has design value or physical value because it is an early and representative example of
--	-----------------	--

example of a style, type, expression, material or construction method.		a limestone farmhouse constructed in Neo-Classical Georgian style.
2. The property has design value or physical value because it displays a high degree of craftsmanship or artistic merit.	Criteria is met	The property has design value or physical value because it displays a high degree of craftsmanship being constructed with evenly coursed, squared limestone blocks with the side and rear exterior walls constructed in roughly squared limestone.
3. The property has design value or physical value because it demonstrates a high degree of technical or scientific achievement.	Criteria not met	
4. The property has historical value or associative value because it has direct associations with a theme, event, belief, person, activity, organization or institution that is significant to a community	Criteria met	The farmhouse has historical value or associative value because it has direct associations with the theme of early settlement and Scottish immigrants who constructed stone farm dwellings within the Corwhin/Badenoch community.
5. The property has historical value or associative value because it yields, or has the potential to yield, information that contributes to an understanding of a community or culture.	Criteria not met	
6. The property has historical value or associative value because it demonstrates or reflects the work or ideas of an architect, artist, builder, designer or theorist who is significant to a community.	Criteria not met	
7. The property has contextual value because it is important in defining,	Criteria met	The John McRobbie farmhouse has contextual value because it is an

maintaining or supporting the character of an area.		important extant built heritage element that helps define, maintain and support the historical agricultural landscape character of the Corwin area.
8. The property has contextual value because it is physically, functionally, visually or historically linked to its surroundings.	Criteria met	The McRobbie brothers acquired four adjacent lots within Concession 10 south of Corwin and the John McRobbie farmhouse was situated near the back of his farm within sight of the homes of all his brothers and amidst other properties settled by other early Scottish immigrants who constructed stone farm dwellings within the Corwin/Badenoch community.
9. The property has contextual value because it is a landmark.	Criteria not met	

### Description of Heritage Attributes

The following are to be considered as heritage attributes to be protected by a heritage designation by-law for 4435 Watson Road South:

#### John McRobbie House:

- Original 1.5- storey height, scale, massing of the farmhouse
- Original roofline with wood cornice, soffits and return eaves
- Dressed limestone chimneys
- Original fenestration (location and sizes of all original window and door openings)
- Original exterior stone walls including evenly coursed, squared limestone blocks for construction of the façade; roughly squared limestone walls on the side and rear elevations; squared limestone quoin blocks
- Large, solid limestone door lintels and window lintels and sills on all four elevations
- Original central front entrance with half glass and recessed panel sidelights and a rectangular transom centred over recessed panel solid wood entrance door.
- Original fieldstone foundation

It is intended that non-original features may be returned to document earlier designs or to their document original without requiring Council to amend the designating by-law.

## **Notice of Objection**

Any person may send a notice of objection to this proposed designation, before 4:00 p.m. on March 16, 2026. This notice must be sent by registered mail or delivered to the Clerk of the Township of Puslinch, and must set out the reason for the objection and all relevant facts. If a notice of objection is received, the Council of the Township of Puslinch shall consider the objection and make a decision whether or not to withdraw the notice of intention to designate the property within 90 days after the end of the 30-day objection period. If Council decides not to withdraw its intention to designate, a heritage designation bylaw must be passed within 120 days after the date of publication of the notice of intention to designate. Council must publish a notice of passing of the designation bylaw which is followed by a 30-day appeal period when appeals of the bylaw may be given to the Ontario Land Tribunal for a hearing and decision.

February 12, 2026

Justine Brotherston  
Municipal Clerk  
Township of Puslinch  
7404 Wellington Road 34, Puslinch, ON N0B 2J0

CC: Property Owner  
Ontario Heritage Trust

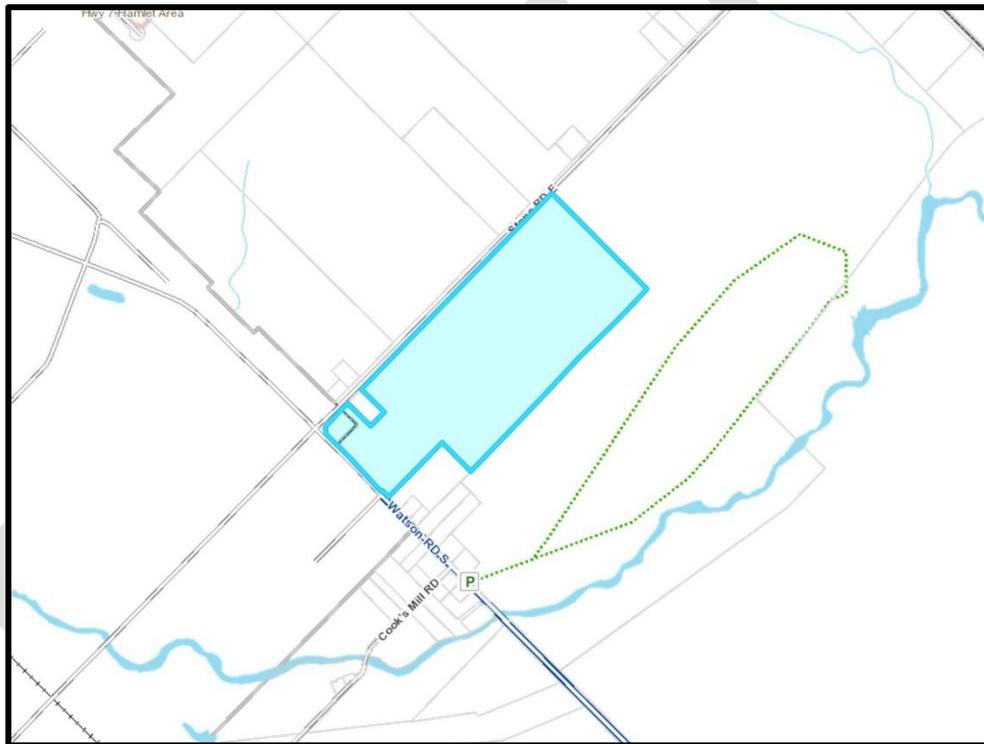


## THE TOWNSHIP OF PUSLINCH NOTICE OF INTENTION TO DESIGNATE 7737 Stone Road East, Puslinch

**TAKE NOTICE** that the Council of the Corporation of the Township of Puslinch intends to designate 7737 Stone Road East, Puslinch, as a property of cultural heritage value or interest under section 29, Part IV of the Ontario Heritage Act, R.S.O. 1990, Chapter 0.18. as authorized by Township of Puslinch Council through Resolution No. 2026-XXX.

### **Description of the Property**

The subject property is described as being Concession 10 Part Lot 1, municipally known as 7737 Stone Road East.



(Key Map Showing Location of 7737 Stone Road East)

### **Short Statement of Cultural Heritage Value or Interest**

The property situated at 7737 Stone Road East, Puslinch, has been determined to have cultural heritage value or interest as it meets five of the nine criteria prescribed by Ontario Regulation 9/06 under the Ontario Heritage Act.

The property, situated in Lot 1 of Concession 10, contains the John Gordon farmhouse which holds significant cultural heritage value as it is closely associated with Irish settlement in the Arkell area, particularly by members of the Gordon family, who were among the Township's earliest settlers. The farmhouse has physical value in its design, use of stone building material with a remarkable level of craftsmanship and historical

and associative value in how it showcases the exceptional work of a local stonemason and builder.

#### Design Value:

The John Gordon farmhouse stands as an excellent representative example of a typical Ontario stone farmhouse. After the mid-19th century, the 1.5-storey, side gable house form with a centred front gable and a single-storey tail or wing became a predominant small house design in Ontario as it was highly functional bringing natural light to an upper hall and diverted runoff away from the front door.

The main portion of the house has a 1.5-storey, medium pitch, side gable roof over a three-bay front façade. The farmhouse has a T-shaped footprint with a single-storey kitchen tail extending at the rear. All windows and doors in the façade and north gable wall and tail have cut limestone voussoirs, quoins and lug sills. A pointed or Gothic arched window is within the centre gable of the facade. The front door has a transom and sidelights below a low camber jack arch head with eleven tapered limestone voussoirs. The heads of the two front windows are similar to the front door but with seven voussoirs between limestone haunch stones that give the impression of a Welsh arch. The impressive façade was constructed using roughly squared and evenly coursed blocks of split-faced granite with varied colouration. Three small stones were stacked between each large piece of granite creating a distinctive masonry pattern.

The side gable walls are also of mixed granite with some areas coursed and a random placement of smaller stones in the lower and higher areas of the wall. A large chimney of limestone and granite rises from the rear wall near and in line with the north wall of the kitchen tail. This unusual location for a chimney likely means it was not built as part of the original farmhouse.

#### Historical/ Associative Value:

John Gordon, originally from County Antrim, Ireland, settled with his brother William in the Arkell area in 1827 as one of the Township's earliest settlers. The 1861 Census indicated John Gordon (55 years old) living in a single-storey log house with his wife Rebecca (27 years) and nine children ranging from 4 to 22 years of age. After John Gordon's death in 1862, the farm property stayed in the family for more than 100 years with ownership granted to John Gordon Jr. (born in 1848) and then to James R. Gordon in 1923 who would finally sell the farmstead in the early 1980s.

The stone farmhouse was built in 1872 for John Gordon Jr. (not far from the original log house) by Peter Hume, a local Puslinch stonemason who is known to have constructed a similar farmhouse in 1870 for Duncan McFarlane.

#### Contextual Value:

The Gordon farm is indicated as "Prospect Point" on the map of the Township of Puslinch in the 1906 Historical Atlas of Wellington County - the farmhouse front faces west on a gentle hillside, while the kitchen tail faces north to what is now Stone Road East.

The property contributes to the historical agricultural landscape character of the area. The prevalent architectural style in this area is the Ontario farmhouse form which visually represents the architectural methods and efforts of the time within the community. Many other properties in close proximity were constructed in similar architectural style, collectively establishing a distinct character for the area.

<p>1. The property has design value or physical value because it is a rare, unique, representative or early example of a style, type, expression, material or construction method.</p>	<p>Criteria is met</p>	<p>The property has design value or physical value because it is a representative example of a granite and limestone farmhouse constructed in Gothic Revival style.</p>
<p>2. The property has design value or physical value because it displays a high degree of craftsmanship or artistic merit.</p>	<p>Criteria is met</p>	<p>The property has design value or physical value because it displays a high degree of craftsmanship being constructed with roughly squared and evenly coursed blocks of split-faced granite with varied colouration. Three small stones were stacked between each large piece of granite creating a distinctive masonry pattern. The farmhouse has cut limestone voussoirs, quoins and lug sills.</p>
<p>3. The property has design value or physical value because it demonstrates a high degree of technical or scientific achievement.</p>	<p>Criteria not met</p>	
<p>4. The property has historical value or associative value because it has direct associations with a theme, event, belief, person, activity, organization or institution that is significant to a community</p>	<p>Criteria met</p>	<p>The farmhouse has historical value or associative value because it has direct associations with the theme of early settlement of Irish and Scottish immigrants who constructed stone farm dwellings within the Arkell community.</p>
<p>5. The property has historical value or associative value because it yields, or has the potential to yield,</p>	<p>Criteria not met</p>	

information that contributes to an understanding of a community or culture.		
6. The property has historical value or associative value because it demonstrates or reflects the work or ideas of an architect, artist, builder, designer or theorist who is significant to a community.	Criteria not met	The farmhouse has historical value or associative value as it was built by Peter Hume, a well-known local Puslinch stonemason.
7. The property has contextual value because it is important in defining, maintaining or supporting the character of an area.	Criteria met	The farmhouse was oriented with its front facing west on a gentle hillside, while the kitchen tail faces north to what is now Stone Road East and contributes to the overall streetscape and the original 19 <sup>th</sup> century agricultural landscape.
8. The property has contextual value because it is physically, functionally, visually or historically linked to its surroundings.	Criteria not met	
9. The property has contextual value because it is a landmark.	Criteria not met	

### **Description of Heritage Attributes**

The following are to be considered as heritage attributes to be protected by a heritage designation by-law for 7737 Stone Rd E:

John Gordon House:

- Original farmhouse form, including 1.5-storey, medium pitch side gable roof over a three-bay front façade and the T-shaped footprint with a single-storey kitchen tail extending at the rear
- All original windows and doors in the façade, north gable wall and tail with cut limestone voussoirs, quoins and lug sills
- A pointed or Gothic arched window within a centre gable in the façade
- Front door with transom and sidelights below a low camber jack arch head with eleven tapered limestone voussoirs
- Front windows with seven limestone voussoirs between limestone haunch stones that give the impression of a Welsh arch
- Façade constructed using roughly squared and evenly coursed blocks of split-faced granite with varied colouration. Three small stones stacked between each large piece of granite creating a distinctive masonry pattern.

- Side gable walls of mixed granite with some areas coursed and a random placement of smaller stones in the lower and higher areas of the wall.
- Original stone foundation

It is intended that non-original features may be returned to document earlier designs or to their document original without requiring Council to amend the designating by-law.

### **Notice of Objection**

Any person may send a notice of objection to this proposed designation, before 4:00 p.m. on March 14, 2026. This notice must be sent by registered mail or delivered to the Clerk of the Township of Puslinch, and must set out the reason for the objection and all relevant facts. If a notice of objection is received, the Council of the Township of Puslinch shall consider the objection and make a decision whether or not to withdraw the notice of intention to designate the property within 90 days after the end of the 30-day objection period. If Council decides not to withdraw its intention to designate, a heritage designation bylaw must be passed within 120 days after the date of publication of the notice of intention to designate. Council must publish a notice of passing of the designation bylaw which is followed by a 30-day appeal period when appeals of the bylaw may be given to the Ontario Land Tribunal for a hearing and decision.

February 12, 2026

Justine Brotherston  
Municipal Clerk  
Township of Puslinch  
7404 Wellington Road 34, Puslinch, ON N0B 2J0

CC: Property Owner  
Ontario Heritage Trust



## THE TOWNSHIP OF PUSLINCH NOTICE OF INTENTION TO DESIGNATE 4715 Watson Road South, Puslinch

**TAKE NOTICE** that the Council of the Corporation of the Township of Puslinch intends to designate 4715 Watson Road South, Puslinch, as a property of cultural heritage value or interest under section 29, Part IV of the Ontario Heritage Act, R.S.O. 1990, Chapter 0.18. as authorized by Township of Puslinch Council through Resolution No. 2026-XXX.

### **Description of the Property**

The subject property is described as being Rear Concession 10 Part Lot 11, municipally known as 4715 Watson Road South.



(Key Map Showing Location of 4715 Watson Road South)

### **Short Statement of Cultural Heritage Value or Interest**

The property at 4715 Watson Road South, Puslinch, has been determined to have cultural heritage value or interest as it meets four of the nine criteria prescribed by Ontario Regulation 9/06 under the Ontario Heritage Act.

The property, situated within Lot 11 of Front Concession 10, contains the William Hume farmhouse which holds significant cultural heritage value as it is closely associated with Scottish settlement in the area, particularly by members of the Hume family, who were among the Township's earliest settlers. The farmhouse is known as "Greystone" and has physical value in its design, use of stone building material and historical and

associative value showing the development of William Hume's son Peter Hume who would go on to become a well-known stonemason and builder in the Township of Puslinch.

#### Design Value:

The property is a representative and rare example of a two-storey, side gable Georgian-style farmhouse, constructed in local fieldstone with limestone trim. The stone exterior consists of a three-bay front façade, and a side gable roof with matching chimneys of squared limestone rising from the peak of the gable walls. Near the peak of both gable walls, two vertical openings or "slits" intended to ventilate the attic area. These slits are rare in farmhouse design and more common in stone barn design in the mid-19<sup>th</sup> century. A stone slit barn built between 1868 and 1871 was previously on the property near the farmhouse but has been demolished.

The half-glass front door has raised panels and is within a transom and sidelights below a flat, jack arch head with seven tapered limestone voussoirs between two haunch stones that project over the door opening. The flat headed front windows have solid stone lintels over limestone lug sills.

The façade was constructed using roughly coursed blocks of split-faced granite and limestone with varied colouration. The corners are constructed with roughly squared limestone blocks of irregular sizes. The side gable walls are also roughly course with a mix of smaller units of granite and limestone. The farmhouse has a single-storey kitchen wing extending from the south gable wall which is also constructed in mixed fieldstone.

On the north gable wall of the farmhouse is evidence of a former second storey window (just to the right of centre) that has been filled in with stone. The original front window of the kitchen wing is seen in Couling's photo from the 1970s which has since been replaced with a set of five modern casement sashes over a long, stone lug sill. The flat roof porch over the front door with free-standing and engaged columns has been added since the 1970s.

#### Historical / Associative Value:

The property was settled on by Peter Hume and his family, who came to the Arkell area from Northumberland, Scotland in 1831. Upon arriving in the Township, Peter Hume had acquired several lots, including Front and Rear of Lot 11, Concession 10, and Front of Lot 12, Concession 10. Eventually, Peter Hume's sons inherited these lots. By the time Peter's son William married Ann Anderson, he began living on Lot 11, Front Concession 10. The 1861 Census of the Township of Puslinch indicates William and Ann living in a single-storey log house with their six children ranging in age from 7 to 19. The Census indicates the stone house was under construction in that year. It is believed that their oldest son Peter Hume at 19 years of age was involved in the building of the stone house. Peter Hume who would go on to become a well-known stonemason and builder in the Township of Puslinch. The property was farmed by William, Ann, and then by their son David who passed it down to his son Boyd Hume. The farm specialized in raising Oxford-down sheep and was known as "Greystone".

Contextual Value:

The property stands alongside various other mid-19<sup>th</sup> century farmhouses that were formative in shaping the Arkell region. Specifically, the property's architectural style is related to a series of other Georgian-style houses in the vicinity, reflecting the influence that Scottish immigrants had on farmhouse construction in Arkell. A good example of this is the James Orme farmhouse and barns in Lot 7 of Concession 10. The property served as a farm for agriculture and breeding of stock for the Hume family for generations.

1. The property has design value or physical value because it is a rare, unique, representative or early example of a style, type, expression, material or construction method.	Criteria is met	The property has design value or physical value because it is a representative and rare example of a granite and limestone farmhouse constructed in Georgian Revival style. Its design is rare in the use of vertical slits in the stone walls for ventilation of the attic.
2. The property has design value or physical value because it displays a high degree of craftsmanship or artistic merit.	Criteria not met	
3. The property has design value or physical value because it demonstrates a high degree of technical or scientific achievement.	Criteria not met	
4. The property has historical value or associative value because it has direct associations with a theme, event, belief, person, activity, organization or institution that is significant to a community	Criteria met	The farmhouse has historical value or associative value because it has direct associations with the theme of early settlement of Scottish immigrants who constructed stone farm dwellings within the Arkell community.
5. The property has historical value or associative value because it yields, or has the potential to yield, information that contributes to an understanding of a community or culture.	Criteria not met	
6. The property has historical value or associative value because it demonstrates or reflects the work or	Criteria not met	The farmhouse has historical value or associative value as it was

ideas of an architect, artist, builder, designer or theorist who is significant to a community.		built by Peter Hume, a well-known local Puslinch stonemason.
7. The property has contextual value because it is important in defining, maintaining or supporting the character of an area.	Criteria met	The farmhouse's architectural style is related to a series of other Georgian Revival style farmhouses in its immediate vicinity, reflecting the influence that Scottish immigrants had on farmhouse construction in the Arkell area. The property contributes to the overall historic streetscape as an extant element of the original 19 <sup>th</sup> century agricultural landscape.
8. The property has contextual value because it is physically, functionally, visually or historically linked to its surroundings.	Criteria not met	
9. The property has contextual value because it is a landmark.	Criteria not met	

### **Description of Heritage Attributes**

The following are to be considered as heritage attributes to be protected by a heritage designation by-law for the William Hume House at 4715 Watson Rd S:

- Original form of the two-storey, side gable Georgian-style farmhouse, constructed in local fieldstone with limestone trim
- Three-bay front façade with side gable roof with matching chimneys of squared limestone rising from the peak of the gable walls
- Two vertical openings or “slits” intended to ventilate the attic area near the peak of both gable walls
- Half-glass front door with raised panels within a transom and sidelights below a flat, jack arch head with seven tapered limestone voussoirs between two haunch stones that project over the door opening
- Flat headed front windows with solid stone lintels over limestone lug sills
- Façade constructed using roughly coursed blocks of split-faced granite and limestone with varied colouration.
- Corners are constructed with roughly squared limestone blocks of irregular sizes
- The side gable walls are also roughly course with a mix of smaller units of granite and limestone.

- Single-storey kitchen wing extending from the south gable wall which is also constructed in mixed fieldstone.
- All original, extant door and window fenestration or openings
- Original stone foundation

It is intended that non-original features may be returned to document earlier designs or to their document original without requiring Council to amend the designating by-law.

### **Notice of Objection**

Any person may send a notice of objection to this proposed designation, before 4:00 p.m. on March 14, 2026. This notice must be sent by registered mail or delivered to the Clerk of the Township of Puslinch, and must set out the reason for the objection and all relevant facts. If a notice of objection is received, the Council of the Township of Puslinch shall consider the objection and make a decision whether or not to withdraw the notice of intention to designate the property within 90 days after the end of the 30-day objection period. If Council decides not to withdraw its intention to designate, a heritage designation bylaw must be passed within 120 days after the date of publication of the notice of intention to designate. Council must publish a notice of passing of the designation bylaw which is followed by a 30-day appeal period when appeals of the bylaw may be given to the Ontario Land Tribunal for a hearing and decision.

February 12, 2026

Justine Brotherston  
Municipal Clerk  
Township of Puslinch  
7404 Wellington Road 34, Puslinch, ON N0B 2J0

CC: Property Owner  
Ontario Heritage Trust



## REPORT COR-2026-007

TO: Mayor and Members of Council

PREPARED BY: Justine Brotherston, Director of Corporate Services  
/Municipal Clerk

PRESENTED BY: Courtenay Hoytfox, CAO

MEETING DATE: February 11, 2026

SUBJECT: Reporting Out from Council Direction Update

### RECOMMENDATION

**That Report COR-2026-007 entitled Reporting Out from Council Direction Update be received for information; and,**

**That Council direct staff to advise the City of Guelph the Township has no further comments with respect to the Hanlon Creek Business Park Zoning By-law Amendment.**

### Purpose

The purpose of this report is to provide Council with a number of updates in respect to previous Council direction to staff.

### Background

Agenda Item	Council Direction	Update
<b>December 18, 2025 Council Meeting – Consent Item 6.36 Notice of Design and Construction Report Addendum Completion Detailed Design and Class Environmental Assess</b>	Council directed staff inquire if the MTO could advise the approximate date of the ramp closures and re-openings associated with the project.	Refer to <b>“Note 1”</b> and <b>“Schedule A”</b>

<p><b>Council Resolution No. 2025-408</b></p>	<p>Council at the December 18, 2025 Council meeting directed staff to request a temporary ramp for emergency services during the Highway closure.</p>	<p>Refer to “<b>Note 2</b>” and “<b>Schedule B</b>”</p>
<p><b>City of Guelph Response and Township’s Council Resolution No. 2025-421</b></p>	<p>The Township has received a notice from the City of Guelph regarding a Notice of Complete Application and Public Information Meeting for a Zoning By-law Amendment for the Hanlon Creek Business Park Phase 3.</p>	<p>Refer to “<b>Note 3</b>” and “<b>Schedule C</b>”</p>

**Note 1 – December 18, 2025 Council Meeting – Consent Item 6.36 Notice of Design and Construction Report Addendum Completion Detailed Design and Class Environmental Assess**

At the December 18, 2025 Council meeting, Council directed staff to inquire with the MTO regarding Consent item 6.36 (attached as Schedule A) and to request information on the anticipated dates of the ramp closures and re-openings associated with the project. On January 16<sup>th</sup>, 2026 staff received the following response:

*The ramp closure will occur during one construction season which is currently expected to be May to November 2026. However, the exact closure date and Contractor performing the work will be determined following the tender and award process.*

*The date of closure will be communicated through advanced closure signage a minimum of two weeks prior to the closure. Notification will also be sent to local municipalities and emergency services by the Contractor.*

**Note 2 – MTO Response to Council Resolution No. 2025-409**

In response to Council Resolution No. 2025-409 (attached as Schedule B) staff received the following response on January 16, 2025:

*The project team held meetings with emergency services as part of this assignment where the proposed work was discussed and the need for the closure. While the ramp is being closed to the public, the work occurring there would not preclude the use of the ramp by emergency services vehicles in the event of an emergency on Highway 401. Also, in the event of an emergency, EMS vehicles could utilize the north to east (N-E)*

*ramp at Townline Road to access Highway 401. A temporary ramp would not be available at this location, however accessibility for EMS will exist.*

*The reason for the closure of the Highway 401/ Townline Road eastbound on-ramp is that the speed change lane is not available to allow public traffic to get up to speed and merge. In the event of an emergency on Highway 401 this should not be a concern for EMS vehicles.*

*Thank you for your interest in this project. Prior notification will also be provided to emergency services and municipal staff in advance of the closures by the Contractor once identified for this work.*

**Note 3 – City of Guelph Response and Township’s Council Resolution No. 2025-421**

At the December 17, 2025 Council Meeting, Council directed staff to submit the comments attached as Schedule C to the City of Guelph for their consideration with respect to Hanlon Creek Business Park Zoning By-law Amendment.

Below is the response provided by the City of Guelph to the Township’s comments:

*The Natural Heritage features, including the provincially significant Hanlon Swamp wetland complex, were mapped through the Hanlon Creek Business Park EIS (2004). The wetland mapping was reviewed and approved by GRCA and the City at the time. The Provincial mapping shows minor differences in the wetland boundary, but the 2004 field-confirmed mapping was used for the draft plan and zoning mapping and should be considered correct. The proposed redesignation of Blocks 62, 63, and 64 to ‘Open Space’ is consistent with the original approved draft plan, which designated these blocks as ‘Stormwater Management’. These blocks do not overlap with the wetland features as identified in the 2004 EIS. The blocks overlap with the proposed wetland buffers from the 2004 EIS; however, trails and stormwater infrastructure were permitted within the buffers under the framework in place at the time. Additionally, it should be noted that the current Official Plan land-use designation for the Blocks to be rezoned is ‘Restoration Area’, which is part of the Natural Heritage System, but permits Stormwater Infrastructure, subject to conditions and limitations, so the permitted uses and level of protection to the wetland are not meaningfully changing with the proposed zoning by-law amendment.*

The Township's Hydrogeologist has reviewed these comments and has no further comments.

**Financial Implications**

As noted throughout the report.

**Applicable Legislation and Requirements**

None

**Engagement Opportunities**

None

**Attachments**

Schedule "A" - Notice of Design and Construction Report Addendum Completion Detailed Design

Schedule "B" - Puslinch Council Resolution 2025-409 Request for Temporary Ramp for Emergency Services

Schedule "C" - Township of Puslinch Council Resolution 2025-421 Hanlon Creek Business Park Pha

**Respectfully submitted,**

**Reviewed by,**

---

**Justine Brotherston,  
Director of Corporate  
Services/Municipal Clerk**

---

**Courtenay Hoytfox,  
CAO**

# Notice of Design and Construction Report Addendum Completion Detailed Design and Class Environmental Assessment

## Highway 401 Townline Road Interchange – Eastbound On-Ramp Closure, within the Highway 401 Interchange and Highway Improvements from Hespeler Road to Townline Road, City of Cambridge and Township of Puslinch (GWP 3044-23-00)

The Ontario Ministry of Transportation (MTO) retained Stantec Consulting Ltd. to complete a Design and Construction Report Addendum to address proposed ramp closures at the Highway 401 Townline Road interchange. The study area for the Addendum is shown on the key map.

The Addendum is for the *Detailed Design and Class Environmental Assessment (Class EA) study for improvements on Highway 401 from Hespeler Road to Townline Road* in the City of Cambridge, Region of Waterloo completed in 2019. The Class EA was approved in November 2013 following the preparation and filing for a Transportation Environmental Study Report (GWP 8-00-00). The Design and Construction Reports (DCRs) for the two phases of construction were made available for public review in November 2017 and April 2019 respectively.

The most recent phase of construction (Phase 2) was completed in 2024, and included Highway 401 widening to 10 lanes, reconstruction of the Highway 401 bridge and interchange at Hespeler Road, ramp tie-ins at the Highway 401 interchanges, expansion of the Townline Road commuter parking lot, and rehabilitation of the Wellington Road 32 overpass, and adding a new section of noise wall on the south side of Highway 401 to the west of Franklin Boulevard. Drainage, illumination, retaining wall, and signage improvements were added.

### REASON FOR THE DCR ADDENDUM

During construction of Phase 2, an area of deep muskeg (organic) material was encountered within the footprint of the planned embankment widening on Highway 401 east of Townline Road in the eastbound lanes. Foundation improvements are required prior to embankment widening and to address deficiencies in the highway platform. Closure of the Highway 401 eastbound on-ramp from south on Townline Road is required to accommodate construction. The ramp closure was not included in the DCRs, and therefore requires the completion of a DCR Addendum to address the change.

### THE PROCESS

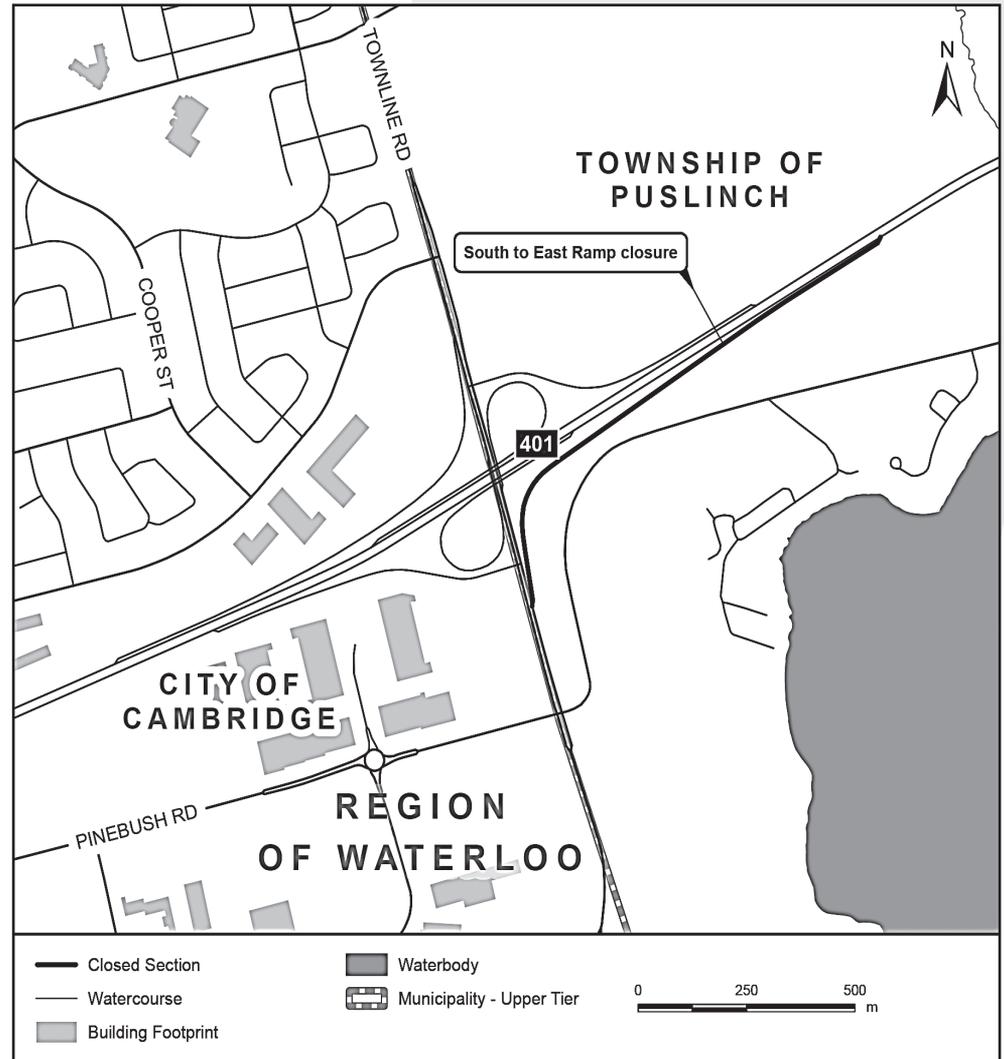
A DCR Addendum has been prepared to document the changes related to the required Highway 401 eastbound on-ramp closure. The DCR Addendum is available for a 30-day review period from **December 10, 2025 to January 12, 2026**. The document will be available on the project website ([www.highway401-hespeler-townline.ca](http://www.highway401-hespeler-townline.ca)). The Addendum was prepared under the Ministry of Transportation's Class Environmental Assessment (EA) for Provincial Transportation Facilities, 2000 as a Group 'B' project, as the project construction is ongoing under the 2000 EA provisions. Comments can be provided to our study team by **January 12, 2026**.

All comments and concerns can be sent to either of the study team members:

**Kevin Welker P.Eng., Senior Principal,  
Practice Leader - Transportation**  
tel: 519-675-6652

e-mail: [comments-hwy401cambridge@stantec.com](mailto:comments-hwy401cambridge@stantec.com)

**Leslie Diaz Jarma, Senior Project Manager, Project  
Delivery West, Design and Engineering Branch, TIMD**  
Ministry Of Transportation  
tel: 226-219-8591  
e-mail: [comments-hwy401cambridge@stantec.com](mailto:comments-hwy401cambridge@stantec.com)



### REQUESTS TO THE MINISTER OF ENVIRONMENT, CONSERVATION AND PARKS

This project was approved as part of the Transportation Environmental Study Report (TESR) in November 2014 where an opportunity for "bump up" was provided. The project is no longer eligible for such provisions as those provisions have since been replaced by Section 16 orders. Section 16 orders may only be requested if the order may prevent, mitigate, or remedy adverse impacts on constitutionally protected Aboriginal and treaty rights. Requests on other grounds will not be considered. Requests should include the requester's contact information and full name.

Requests should specify what kind of order is being requested, how an order may prevent, mitigate or remedy potential adverse impacts on Aboriginal and treaty rights, and any information in support of the statements in the request. This will ensure that the ministry is able to efficiently begin reviewing the request. The request should be sent in writing or by email to the following as well as to the project contacts above:

**Minister of the Environment,  
Conservation and Parks**  
Ministry of Environment,  
Conservation and Parks  
777 Bay Street, 5<sup>th</sup> Floor  
Toronto, ON M7A 2J3  
e-mail: [Minister.mecp@ontario.ca](mailto:Minister.mecp@ontario.ca)

**Director  
Environmental Assessment Branch**  
Ministry of Environment,  
Conservation and Parks  
135 St. Clair Ave. W, 1<sup>st</sup> Floor  
Toronto, ON M4V 1P5  
e-mail: [EABDirector@ontario.ca](mailto:EABDirector@ontario.ca)

All media inquiries shall be directed to MTO's Communications Branch at 416-327-1158 or [mto.media@ontario.ca](mailto:mto.media@ontario.ca). Information collected will be used in accordance with the *Freedom of Information and Protection of Privacy Act*. With the exception of personal information, all comments will become part of the public record. If you have accessibility requirements to participate in this project, please contact one of the team members listed above.



Kevin Welker  
P.Eng., Senior Principal,  
Practice Leader -  
Transportation

VIA EMAIL:

[comments-  
hwy401cambridge@stantec.com](mailto:comments-hwy401cambridge@stantec.com)

Diaz Jarma, Senior Project  
Manager, Project Delivery  
West, Design and Engineering  
Branch

VIA EMAIL:

[comments-  
hwy401cambridge@stantec.com](mailto:comments-hwy401cambridge@stantec.com)

Township of Puslinch  
7404 Wellington Road 34  
Puslinch, ON N0B 2J0  
[www.puslinch.ca](http://www.puslinch.ca)

December 22, 2025

RE: 6.36 Notice of Design and Construction Report Addendum Completion Detailed Design and Class Environmental Assessment

Please be advised that Township of Puslinch Council, at its meeting held on December 17, 2025 considered the aforementioned topic and subsequent to discussion, the following was resolved:

Resolution No. 2025-409:

Moved by Councillor Sepulis and  
Seconded by Councillor Hurst

That the Consent Agenda item 6.36 be received for information; and,

That Council direct staff to send correspondence requesting a temporary ramp for emergency services purposes during highway closure.

CARRIED

As per the above resolution, please accept a copy of this correspondence for your information and consideration.

Sincerely,

Justine Brotherston  
Municipal Clerk



Will Gregory, Project  
Manager  
Planning & Building Services  
VIA EMAIL:  
[Will.gregory@guelph.ca](mailto:Will.gregory@guelph.ca)

Guelph City Clerk  
VIA EMAIL:  
[clerks@guelph.ca](mailto:clerks@guelph.ca)

Township of Puslinch  
7404 Wellington Road 34  
Puslinch, ON N0B 2J0  
[www.puslinch.ca](http://www.puslinch.ca)

December 22, 2025

RE: 9.4.2 Report COR-2025-066 Reporting Out Update

Please be advised that Township of Puslinch Council, at its meeting held on December 17, 2025 directed staff to submit comments to the City of Guelph for their consideration in response to the Notice of Complete Application and Public Information Meeting Hanlon Creek Business Park Phase 3 as presented. The Council of the Township of Puslinch comments are below:

On November 19, 2025 the Township received the Notice of Complete Application and Public Meeting for the Hanlon Creek Business Park Zoning By-law Amendment. As noted in Schedule D the purpose of the application is for a proposed housekeeping Official Plan and Zoning By-law Amendment to correct the site's Official Plan designation and Zoning in the Hanlon Creek Business Park, Phase 3 draft subdivision plan. The Zoning By-law Amendment and the Official Plan Amendment affect Blocks 62, 63, and 64. The Zoning By-law Amendment proposes to redesignate three blocks in the draft subdivision plan from Natural Heritage System to Open Space. The Official Plan Amendment will redesignate the three blocks to Parks and Open Space. The affected blocks are intended for Stormwater Management infrastructure in the draft subdivision plan. The application also proposes to create a new block, Block 33a, which will be used for a future City well site. An extension of the draft subdivision until November 2029 is also

Township staff circulated the application to the Township's Hydrogeologist and Wellington Source Water Protection for an initial review and received the following comments for Council's consideration for submission to the City of Guelph:

Hydrogeologist Comments

1. *City Supply Well Block (33a):*

- *As this amendment is administrative in nature, I have no technical comments from a hydrogeological perspective. The new supply well is currently under study through the ongoing Environmental Assessment, which we continue to monitor as part of our regular bi-monthly meetings and additional sessions convened by the City.*
- 2. *Draft Plan Extension:*
  - *I would defer to a planner for clarification.*
- 3. *Redesignation from Natural Heritage System to Open Space:*
  - *Three blocks are proposed to be redesignated from the Natural Heritage System (NHS) to Open Space to accommodate stormwater management infrastructure. I have concerns that this redesignation would remove existing protections for wetlands or sensitive habitat features and would defer to a planner for confirmation.*
  - *Disturbance to wetland features is generally discouraged in land development to preserve ecological function. Altering the hydrological function of these areas may adversely impact wildlife. While I cannot provide ecological comments, I am aware that turtles and amphibians are present in these local areas.*
  - *For reference, I have included a screenshot of the current Ontario Ministry of Natural Resources natural heritage mapping, which identifies these areas as Provincially Significant Wetland (blue shaded; matching up to Block 62)) and unevaluated wetlands (blue hatching, unshaded; matching up to Block 64).*





## Wellington Source Water Comments

1. *City Supply Well Block (33s)*
  - *No concerns*
2. *Draft Plan Extension*
  - *Defer comments to the Township's Planning Consultant*
3. *Natural Heritage to Open Space*
  - *Defer comments to the Township's Planning Consultant, however, it is Source Water Staff's understanding that these blocks were originally designated / zoned Open Space and were mistakenly designated / zoned Natural Heritage in a broader update. This amendment is to switch the designation / zoning back to what was originally approved. Staff do not have a concern with this assuming that the concerns the Township Hydrogeologist notes have been adequately addressed in the previous approval.*

Sincerely,

Justine Brotherston  
Municipal Clerk

# Notice of Complete Application and Public Meeting for a Proposed Zoning By-law Amendment and Decision



## Subject Lands:

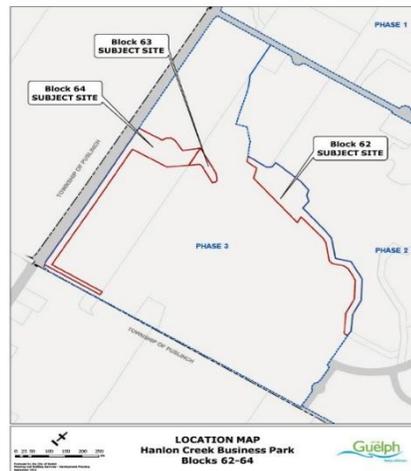
Hanlon Creek Business Park, Phase 3

**File No.:** OZS25-020

## Public Meeting:

Tuesday, December 9, 2025, 6:00 p.m. This is a hybrid City Council meeting that can be watched online at [guelph.ca/live](http://guelph.ca/live) or in-person in the Council Chambers at Guelph City Hall, 1 Carden Street, Guelph, Ontario.

## Key Map:



## Application Details:

A complete application for a housekeeping Official Plan and Zoning By-law Amendment has been received for the subject lands from the City of Guelph. A Statutory Public Meeting will be held to discuss the proposed housekeeping Official Plan and Zoning By-law Amendment submitted to correct the site's Official Plan designation and Zoning in the Hanlon Creek Business Park, Phase 3 draft subdivision plan. Both the Zoning By-Law Amendment and the Official Plan Amendment affect Blocks 62, 63, and 64. The Zoning By-law Amendment proposes to redesignate three blocks in the draft subdivision plan from Natural Heritage System to Open Space. The Official Plan Amendment will redesignate the three blocks to Parks and Open Space. The affected blocks are intended for Stormwater Management infrastructure in the draft subdivision plan.

The application also proposes to create a new block, Block 33a, which will be used for a future City well site. An extension of the draft subdivision until November 2029 is also proposed.

Schedules 1 and 2 show the proposed amendments.

## Additional Information

Documents relating to this planning application are available online at [guelph.ca/development](http://guelph.ca/development). Alternate document formats are available upon request.

The Staff Report will be available **Friday November 28, 2025** after 12:00 p.m. online at [guelph.ca/development](http://guelph.ca/development).

For additional information please contact the planner managing the file:

November 19, 2025

Will Gregory, Project Manager  
Planning and Building Services  
Phone: 519-822-1260, ext. 4236  
TTY: 519-826-9771  
Email: [will.gregory@guelph.ca](mailto:will.gregory@guelph.ca)

## Other Applications

The subject lands are not subject to any other applications under the Planning Act.

## How to Get Involved:

The purpose of a Public Meeting is to share information and to hear and consider public comments regarding development applications which can be reviewed by Staff and applicants prior to Council consideration of applications. The public is invited to watch the hybrid meeting on [guelph.ca/live](http://guelph.ca/live) or attend in-person and participate by submitting written comments and/or speaking to the application.

## To submit written comments:

You can submit written comments any time via email to [clerks@guelph.ca](mailto:clerks@guelph.ca) and [will.gregory@guelph.ca](mailto:will.gregory@guelph.ca) or by mail to Guelph City Clerk, 1 Carden Street, Guelph ON N1H 3A1 or place them in the mail slot beside the main entrance to City Hall.

If you submit comments by 10:00 a.m. on **Friday, December 5, 2025**, your comments will be included in the City Council Agenda (attachments must not exceed 20 MB).

## To speak to the application:

If you wish to speak to the application, you may register in advance by contacting the Clerk's Department no later than 10:00 a.m. on **Friday, December 5, 2025** by any of the following ways:

- Register online at [guelph.ca/delegation](http://guelph.ca/delegation)
- By phone at 519-837-5603 or TTY 519-826-9771
- By email to [clerks@guelph.ca](mailto:clerks@guelph.ca)

When we receive your registration, we will send you a confirmation message and instructions for participating in the hybrid public meeting will be provided. Instructions will also be provided during the meeting for those watching online and attending in-person who wish to speak, but have not registered in advance.

## How to Stay Informed:

If you wish to be notified of the Council decision on this application you must make a written request to the City Clerk by way of email, or regular mail as listed above. Please note Council will not make a decision on the Zoning By-law Amendment at the Public Meeting.

## Appeals Information:

Only the applicant, specified persons and public bodies as defined in the Planning Act, and registered owners of lands to which the by-law will apply and who made oral submissions at the public meeting or who have made written submissions to the City before the by-law is passed, will be able to appeal the decision of the City of Guelph to the Ontario Land Tribunal.

If a person or public body does not make oral submissions at a public meeting, or make written submissions to the City of Guelph before the by-law is passed, the person or public body may not be added as a party to the hearing of an appeal before the Ontario Land Tribunal unless, in the opinion of the Tribunal, there are reasonable grounds to do so.

## Notice of Collection of Personal Information:

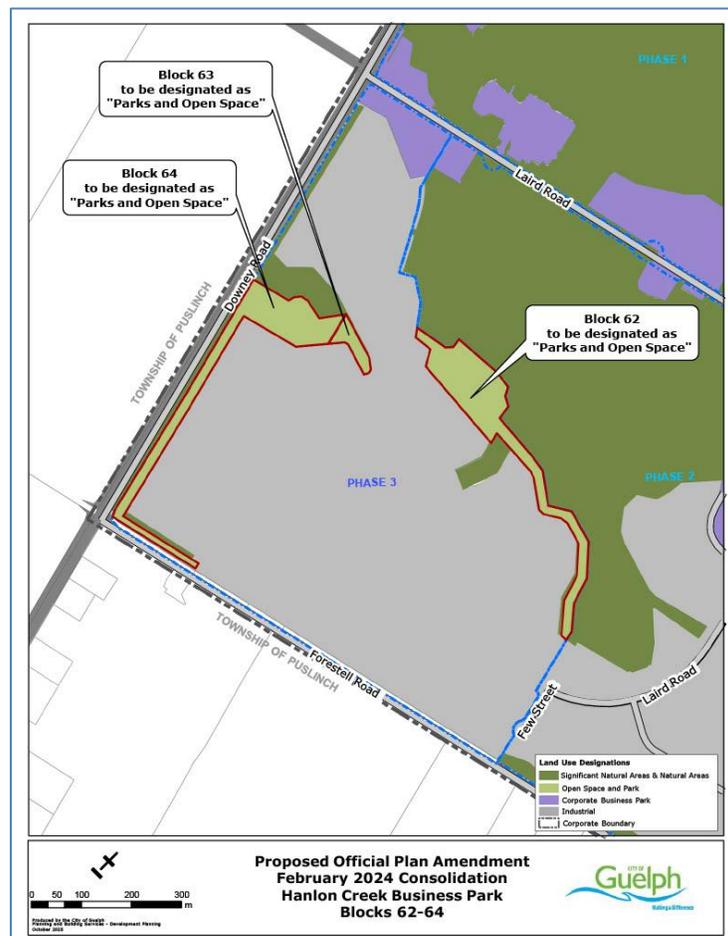
Personal information is being collected in order to gather feedback and communicate with interested parties regarding this development proposal. Information provided or presented at a public meeting is considered a public record and may be posted on the City's website or made public upon request.

This information is collected under the authority of the Planning Act, R.S.O. 1990, cP.13. Questions about this collection should be directed to the Information and Access Coordinator at 519-822-1260 extension 2349 or [privacy@guelph.ca](mailto:privacy@guelph.ca).

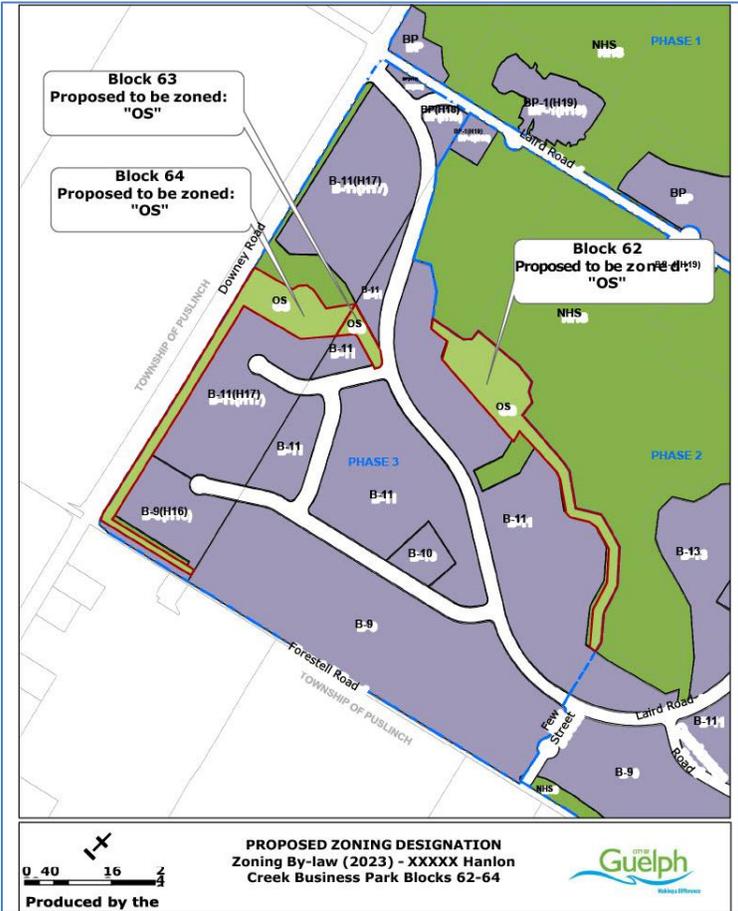
## Accessibility:

Alternative accessible formats are available by contacting [planning@guelph.ca](mailto:planning@guelph.ca) or TTY 519-826-9771.

## Schedule 1 – Proposed Official Plan Amendment



**Schedule 2: Proposed Zoning By-Law Amendment**



**Notice of Complete Application and Public Meeting  
for a Proposed Zoning By-law Amendment  
File No.: OZS25-020**



**To: Agencies and Departments**

The City of Guelph is currently reviewing the Official Plan and Zoning By-law Amendment application for the subject lands municipally known as Hanlon Creek Business Park, Phase 3 for the purposes described above.

Please submit your comments by noon Monday, December 8, 2025. If you have any questions or require further information, please email Will Gregory at [will.gregory@guelph.ca](mailto:will.gregory@guelph.ca).

---

If you have no comments or concerns regarding this File OZS25-020, please email this form to:

Will Gregory, Project Manager  
Planning Services  
Infrastructure, Development and Environment  
City of Guelph  
1 Carden Street  
Guelph, ON N1H 3A1  
Email: [will.gregory@guelph.ca](mailto:will.gregory@guelph.ca)

---

**Agency:**

**Representative (Please Print):**

**Representative (Signature):**

**Date:**

**From:** [ajay.persaud@ontario.ca](mailto:ajay.persaud@ontario.ca)  
**To:** [scottw@wellington.ca](mailto:scottw@wellington.ca); [jennifera@wellington.ca](mailto:jennifera@wellington.ca); [sourcewater@centrewellington.ca](mailto:sourcewater@centrewellington.ca); [kdavis@centrewellington.ca](mailto:kdavis@centrewellington.ca); [kbelan@regionofwaterloo.ca](mailto:kbelan@regionofwaterloo.ca); [rmo@regionofwaterloo.ca](mailto:rmo@regionofwaterloo.ca); [efisher@grandriver.ca](mailto:efisher@grandriver.ca); [grca@grandriver.ca](mailto:grca@grandriver.ca); [sdahmer@grandriver.ca](mailto:sdahmer@grandriver.ca); [Justine.Brotherston](mailto:Justine.Brotherston); [emily.stahl@guelph.ca](mailto:emily.stahl@guelph.ca); [Albanie.Douglas@guelph.ca](mailto:Albanie.Douglas@guelph.ca)  
**Cc:** [ajay.persaud@ontario.ca](mailto:ajay.persaud@ontario.ca)  
**Subject:** Notification of Application for Permit to Take Water  
**Date:** Tuesday, December 30, 2025 3:11:00 PM

Caution! This message was sent from outside your organization.

[Allow sender](#) | [Block sender](#) | [Report](#)

This E-mail message has been sent to you as a result of the requirements of Ontario's new Water Taking and Transfer Regulation (O.Reg 387/04). The regulation requires that the Ministry of the Environment and Climate Change notify municipalities and conservation authorities of applications for Permits to Take Water to withdraw water from locations within their jurisdiction.

You may examine the wording of the new Regulation online at the following web site:

[http://www.e-laws.gov.on.ca/html/regs/english/elaws\\_regs\\_040387\\_e.htm](http://www.e-laws.gov.on.ca/html/regs/english/elaws_regs_040387_e.htm)

#### Notification of Application for Permit to Take Water

Ministry Reference Number:  
2545-DNYR76

Applicant:

Cox Construction Limited  
NA  
Post Office BoxNo. 427  
Guelph, Ontario  
N1E 6Y9

Location of Water Taking(s):  
6711 Laird Road  
6711 Laird Rd Lot 10 Concession 4  
Puslinch Township, County of Wellington

Ministry of the Environment Region:  
West Central

Description:

This proposal is for a renewal of Permit To Take Water No. 3713-C5BKY7 for the purpose of aggregate washing for Cox Construction Limited. Details of the water taking are as follows:

Permit type: Renewal

Source Name: Dougout Pond  
Purpose: aggrgate washing  
Maximum rate per minute (Litres): 4,164  
Maximum number of hours of taking per day: 12  
Maximum Volume of taking per day (Litres): 2,998,037  
Maximum number of days of taking in a year: 228  
Period of taking: April 1 to November 15 for 10 years

There are 3 categories of a Permit to Take Water:

Category 1: water takings are anticipated to have a lower risk of causing an unacceptable environmental impact/interference

Category 2: water takings are anticipated to having a higher potential of causing unacceptable environmental impact or interference

Category 3: water takings are anticipated to have the highest potential of causing unacceptable environmental impactor interference

The proposed water taking qualifies as a Category 3 permit.

Permit type:

Renewal of Permit Number 3713-C5BKY7

Length of Taking:

10 years

### **Table A**

#### **Source Information and Water Taking Amount Applied For**

	<b>Source Name / Description:</b>	<b>Source: Type:</b>	<b>Taking Specific Purpose:</b>	<b>Taking Major Category:</b>	<b>Max. Taken per Minute (litres):</b>	<b>Max. Num. of Hrs Taken per Day:</b>	<b>Max. Taken per Day (litres):</b>	<b>Max. Num. of Days Taken per Year:</b>	<b>Zone/ Easting/ Northing:</b>
<b>1</b>	Source Pond	Pond Dugout	Aggregate Washing	Industrial	4,164	12	2,998,037	228	17 560332 4814054
							<b>Total Taking:</b>	2,998,037	

Comments should be directed to the following Contact Person:

Ajay Persaud

Ministry of the Environment

This E-mail message has been sent to you as a result of the requirements of Ontario Regulation 387/04. It is the responsibility of the municipality or Conservation Authority to determine the appropriate staff person to whom this notification should be forwarded. If you wish to have subsequent notification sent to a different person within your organization, please respond to this E-mail message with an alternate E-mail address and contact name. It is the responsibility of the municipality or conservation authority to ensure that any changes to the alternate E-mail address are reported to the Ministry.

Please note that any comments, concerns, or questions must be received by the Ministry within 30 days of the date of this message.



---

4622 Nassagaweya-Puslinch Townline Moffat Ontario Canada L0P 1J0  
Phone: 519.826.0099 fax: 519.826.9099 www.hardenv.com

Groundwater Studies  
Geochemistry  
Phase I / II  
Regional Flow Studies  
Contaminant Investigations  
OMB Hearings  
Water Quality Sampling  
Monitoring  
Groundwater Protection  
Studies  
Groundwater Modelling  
Groundwater Mapping

Our File: 1201

January 26, 2026

Township of Puslinch  
7404 Wellington Road 34  
Guelph, ON, N1H 6H9

Attention: Courtenay Hoytfox  
CAO

Dear Courtenay:

**Regarding: 2026 Permit to Take Water Renewal**

We do not have any concerns regarding this renewal. The water taking is for the use of water in a recirculation system. Very little water is consumed in this process and the additional surplus water that infiltrates in the disturbed area of the pit likely compensates for this loss.

We have been reviewing the required monitoring reports for the Cox Pit Expansion, and the CBM Mast Snyder Pit nearby. We have no concerns related to groundwater levels based on that review.

We have received the following questions in italics from council members for the Township of Puslinch. Our responses are found immediately following the comment.

*Were there any issues that were not addressed that we wanted to be addressed the last time this permit to take water came forward?*

We did not have any issues related to this permit on the previous approval.

*Should we require a low water trigger?*

The image attached to this document shows two groundwater monitors that are required to have low water thresholds as part of the approval for

January 2026

the expansion lands (circled in red). I see no reason to have additional low water threshold monitoring wells.

*Could we require them to provide annual monitoring for peer review?*

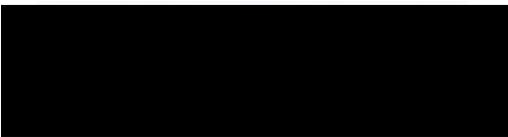
The expansion lands have an annual reporting requirement. I see no reason to double up on this effort.

*Should we be asking them to renew for 5 years only instead of 10 years?*

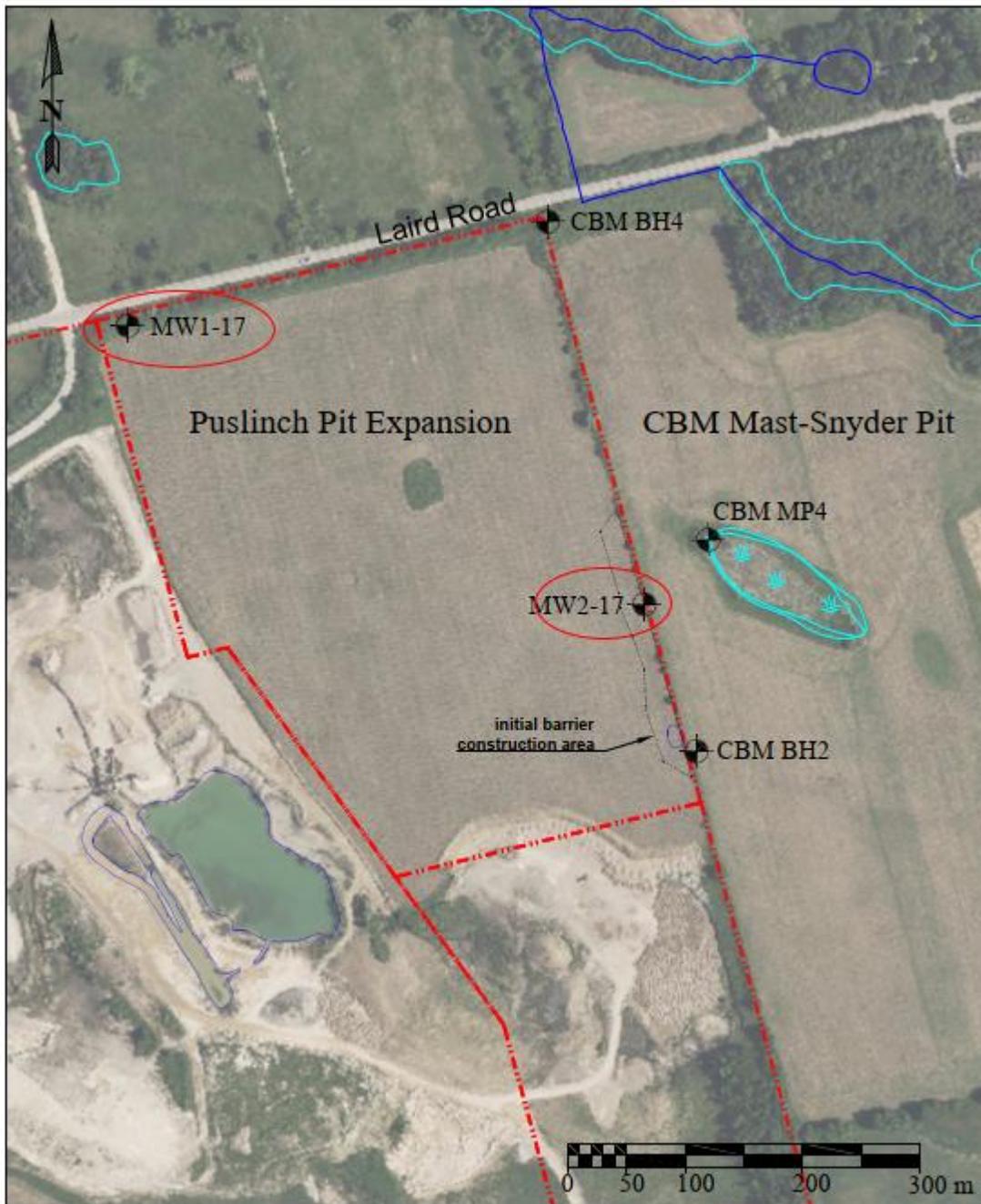
I would recommend a five-year renewal if there was no track record for this site. We have been reviewing the monitoring reports prepared for the expansion lands and find no influence of the ongoing water taking on water levels. If water levels are impacted, or a neighbour has an issue with water yield in their well, it will be the responsibility of the permit holder to address the issue. A ten-year permit is appropriate.

Sincerely,

Harden Environmental Services Ltd.



Stan Denhoed, M.Sc.,P.Eng.  
Senior Hydrogeologist



<p>--- Licence boundaries (approximate)</p> <p>⊕ monitoring locations</p> <p>wetlands, water bodies &amp; watercourses, roads, etc. as shown</p> <p>air photo: AutoCAD geolocate (Bing)</p>	<p>Modified from: geographic data obtained through Land Information Ontario</p> <p><small>Content information licensed under the Open Government Licence - Canada</small></p>	<p><b>Figure 1: Monitor Locations</b></p>
<p>July 2023</p> <p>Scale: as shown</p>	<p><b>GROUNDWATER</b> SCIENCE CORP.</p>	<p>Cox Construction Ltd Puslinch Pit Expansion, Licence #625710</p>



02/04/2026

## Memorandum

To: Justine Brotherston, Director of Corporate Services/Municipal Clerk, Township of Puslinch

CC: Courtenay Hoytfox, CAO, Township of Puslinch

From: Keira Martinson, Source Protection Coordinator, Wellington Source Water Protection

Reviewed by: Kyle Davis, Risk Management Official, Township of Puslinch

**RE: Ministry Reference Number 2545-DNYR76, Permit to Take Water, ERO #025-1448  
6711 Laird Road, Puslinch, ON**

## General

The following comments are related to the above referenced Permit to Take Water (PTTW) application (Ministry reference number 2545-DNYR76). This is an application to renew an existing PTTW No. 3713-C5BKY7 for an additional ten years. PTTW No. 3713-C5BKY7 was issued on March 3, 2022, and expired on December 31, 2025. Water will be taken for the purpose of aggregate washing for Cox Construction Limited, up to a daily maximum of 2,998,037 litres between April 1 to November 15. Several documents were used in this review, including:

- Puslinch Pit PTTW Renewal 2025 Report dated October 21, 2025, prepared by Groundwater Science Corp.;
- PTTW No. 3713-C5BKY7 dated February 25, 2022, prepared by the Ministry of the Environment, Conservation and Parks, and;
- Vulnerable Area Mapping, provided to Wellington County by the Grand River Conservation Authority.

These comments are provided in regards to the *Clean Water Act*, Grand River Source Protection Plan and source water protection implementation by Wellington Source Water Protection, a partnership of the Wellington County municipalities. These comments should not be construed as a hydrogeological, engineering, ecological or technical review of the application. These comments are strictly provided in regards to our municipality's role in implementing the *Clean Water Act* and municipal source water protection.

## Summary of Source Protection Vulnerable Areas and Drinking Water Threats

The subject property is located in:

- a) a Wellhead Protection Area D (WHPA-D), 25-year time-of-travel, with a low vulnerability score of 2;
- b) a Significant Groundwater Recharge Area (SGRA); and
- c) a draft Wellhead Protection Area Q (WHPA-Q) with a significant risk level.

Attachments show the relevant mapping. Please note the subject property is not located in an Issue Contributing Area (ICA) or a Highly Vulnerable Aquifer (HVA).

1. Due to the site's location in a WHPA-D, and because the draft WHPA-Q is not yet in legal effect, there are no Significant Drinking Water Threat policies that currently apply.
2. Although significant drinking water threat policies do not currently apply for this site, approved policy WC-MC-22.1 in the Wellington County Chapter of the Grand River Source Protection Plan will apply in the future to this site once the draft WHPA-Q is approved. Although draft, these policies are now in the pre-consultation phase which includes circulation to Municipalities and the Ministry. It is therefore recommended that the Ministry consider the policy text referenced below and add terms and conditions to the PTTW, where appropriate.

For reference, please see the PTTW policy wording WC-MC-22.1 below:

*To ensure that any Existing Consumptive Water Taking in a WHPA-Q ceases to be a significant drinking water threat, where this activity is a significant drinking water threat, the MECP shall review and, where necessary, amend existing PTTWs and/or Drinking Water Works Permits to ensure that the Municipal Supply will not be adversely impacted, taking into consideration:*

1. *Tier 3 Study results and recommendations;*
2. *water supply requirements for planned growth and prolonged drought outlined in Water Supply Master Plans;*
3. *and available data, reports and/or recommendations from monitoring programs established pursuant to policies in the County of Wellington Chapter of the Grand River Source Protection Plan.*

*The MECP, where appropriate, shall consider establishing conditions in PTTWs and Drinking Water Works Permits to achieve this objective including but not limited to conditions which require:*

- a. groundwater and surface water monitoring related to municipal drinking water supplies;*
- b. assessment of demand management: water needs assessment (review of permitted maximum takings) and water efficiency measures;*
- c. a phased approach to assess impacts;*
- d. information sharing with the MECP, Municipalities and conservation authorities including a condition of approval for permit holders to provide Municipalities and conservation authorities technical reports and monitoring data gathered pursuant to a condition of the PTTW (as per bullet a.) above);*
- e. measures to increase the optimization of the Municipal Supply where appropriate; and*
- f. drought management planning for drought sensitive wells/systems.*

*The MECP shall circulate Environmental Registry notices for amended PTTWs and Drinking Water Works Permits to the County, Municipalities and GRCA and have due regard for comments from the County, Municipalities, and GRCA, regarding amended PTTWs and Drinking Water Works Permits and new or revised conditions of approvals related thereto.*

*For expanded municipal takings that could improve the assigned risk level for the Centre Wellington WHPA-Q, the MECP shall:*

- i. ensure pre-consultation, engagement and information sharing with the County, any relevant Municipalities, and the GRCA; and*
- ii. include use of the Tier 3 Model, Tier 3 Study results and recommendations, and Water Supply Master Plan results and recommendations to ensure the provision and distribution of Municipal Supply to support County population and growth forecasts.*

It is recommended that the Ministry consider this policy and add appropriate terms and conditions to the subject property PTTW to address potential impacts, from the increased water taking, to the WHPA-Q and significant groundwater recharge areas.

3. Further to direction from the Township of Puslinch Council on June 16, 2021, staff are recommending that the Ministry consider the addition of low water response conditions to all Permits to Take Water within the Township, where appropriate. This

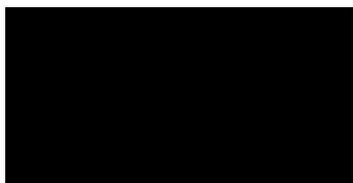


recommendation is in light of the number of permits within the Township or in neighboring municipalities, including municipal Permits to Take Water. It is recognized that the Ministry will consider site specific situations for each Permit to determine whether low water response conditions are or are not appropriate. In general, our recommendation is to implement a condition or conditions in the Permit to Take Water that require the permit holder to reduce water taking in line with any Low Water Response declarations from the applicable Conservation Authority. It is our recommendation that for the reduction to be meaningful, the condition(s) should specify that the reduction not start from the maximum permitted value as most water takers do not reach their maximum permitted taking amount. Instead, it is recommended that the Ministry determine an appropriate threshold for the reduction in water taking to start from (i.e. monthly average, 5 year average of that particular month, past three month average etc.).

- Wellington Source Water Protection defers to Harden Environmental regarding the questions posed by Puslinch Council on January 21, 2026.

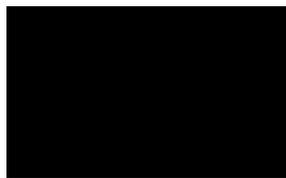
It is requested that the Ministry consider the above recommendations while reviewing this PTTW application and add terms and conditions, as appropriate.

Sincerely,



Feb 4, 2026

Keira Martinson, Source Protection Coordinator  
519-846-9691 ext 283  
[kmartinson@centrewellington.ca](mailto:kmartinson@centrewellington.ca)



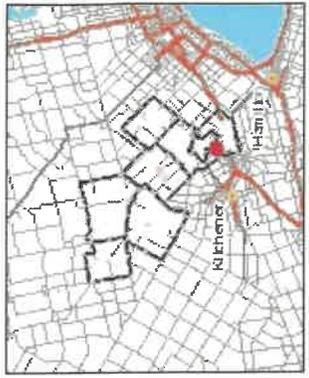
Feb 4, 2026

Kyle Davis, Risk Management Official  
519-846-9691 ext 362  
[kdavis@centrewellington.ca](mailto:kdavis@centrewellington.ca)

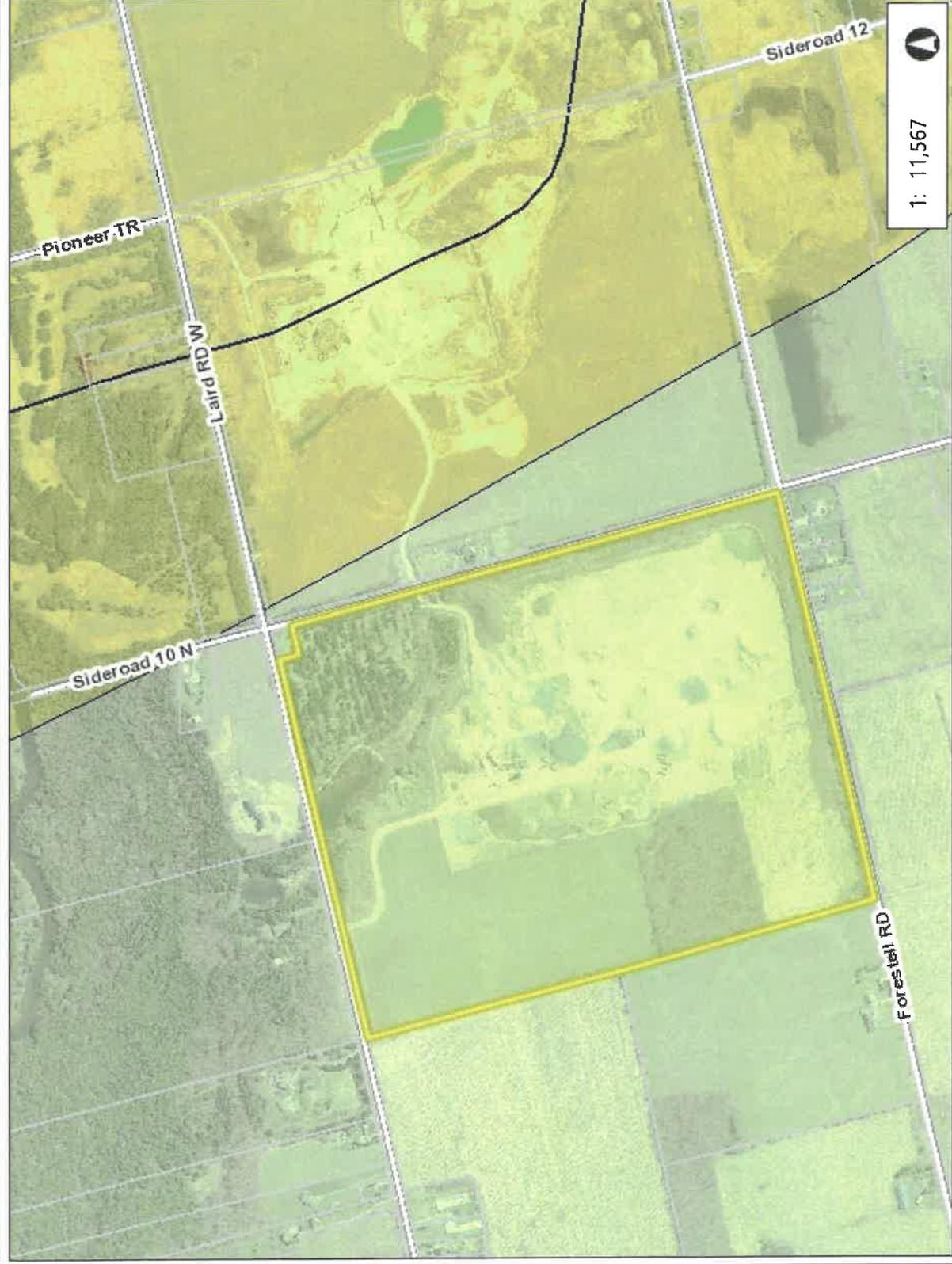
Attachments – Vulnerable Area Maps



6711 Laird Road W, Puslinch



- Legend**
- Parcels
  - Roads
    - Local Road
    - County Road
    - Highway
  - Municipalities
  - RoadsLookup
  - Well Head Protection Area
    - A
    - B
    - C
    - D
  - WHPA / Vulnerability Score
    - 10
    - 8, D; 8, C
    - 2, 4, 6 (A, B or C); 2, B
    - 2, 4, 6, D; 2, 4, D; 2, 4, 6 (D); 4, D; 6,
  - HVA
  - Prime Agriculture



1: 11,567

**Notes**

This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.

Produced using information under License with the Grand River Conservation Authority. Copyright © Grand River Conservation Authority, 2022.

**THIS IS NOT SURVEY DATA. Parcels - Teranet 2002, Wellington County 2025**



Explore Wellington

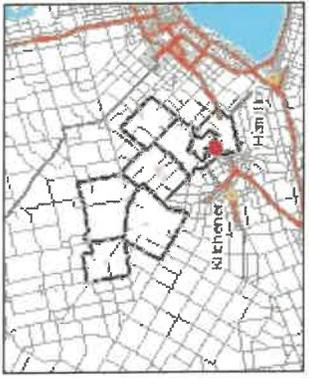
# 6711 Laird Road W, Puslinch - Quantity



1: 11,567

### Legend

- Parcels
- Roads**
  - Local Road
  - County Road
  - Highway
- Municipalities
- RoadsLookup
- WHPA Q1/Q2 Boundary
- WHPA Q1/Q2
  - Approved
  - Draft
- SGRA
- Prime Agriculture



### Notes

This map is a user generated static output from an internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.

Produced using information under License with the Grand River Conservation Authority. Copyright © Grand River Conservation Authority, 2022.

**THIS IS NOT SURVEY DATA. Parcels - Teranet 2002, Wellington County 2025**

0.6 Kilometers



## Justine Brotherston

---

**From:** ajay.persaud@ontario.ca  
**Sent:** Monday, January 19, 2026 1:46 PM  
**To:** scottw@wellington.ca; jennifera@wellington.ca; sourcewater@centrewellington.ca; kdavis@centrewellington.ca; Justine Brotherston; efisher@grandriver.ca; grca@grandriver.ca; sdahmer@grandriver.ca; emily.stahl@guelph.ca; Albanie.Douglas@guelph.ca  
**Cc:** ajay.persaud@ontario.ca  
**Subject:** Notification of Application for Permit to Take Water

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Caution! This message was sent from outside your organization.

[Allow sender](#) | [Block sender](#) | [Report](#)

This E-mail message has been sent to you as a result of the requirements of Ontario's new Water Taking and Transfer Regulation (O.Reg 387/04). The regulation requires that the Ministry of the Environment and Climate Change notify municipalities and conservation authorities of applications for Permits to Take Water to withdraw water from locations within their jurisdiction.

You may examine the wording of the new Regulation online at the following web site:

[http://www.e-laws.gov.on.ca/html/regs/english/elaws\\_regs\\_040387\\_e.htm](http://www.e-laws.gov.on.ca/html/regs/english/elaws_regs_040387_e.htm)

### Notification of Application for Permit to Take Water

Ministry Reference Number:  
3251-DNN2YK

#### Applicant:

Royal Canin Canada Company  
100 Beiber Rd  
Puslinch, Ontario  
N0B 2J0

#### Location of Water Taking(s):

100 Beiber Road  
NA  
Lot 28, Concession 8  
Puslinch Township, County of Wellington

Ministry of the Environment Region:

## West Central

### Description:

This proposal is for an amendment to Permit to Take Water 3782-AB6MMX for the addition of a well as a back-up water source. Water will be taken from two (2) wells for industrial purposes. Details of the water taking are as follows:

### Permit type – Amendment

Source Name: PW-1

Purpose of taking: pet nutrition processing

Maximum rate per minute (Litres): 333

Maximum number of hours of taking per day: 24

Maximum volume per day (Litres): 240,000

Earliest calendar date of taking (mm/dd): January 1

Latest calendar date of taking (mm/dd): Decemeber 31

Period of taking: 10 years

Source Name: PW-2

Purpose of taking: pet nutrition processing

Maximum rate per minute (Litres): 333

Maximum number of hours of taking per day: 24

Maximum volume per day (Litres): 240,000

Earliest calendar date of taking (mm/dd): January 1

Latest calendar date of taking (mm/dd): December 31

Period of taking: 10 years

There are 3 categories of a Permit to Take Water:

- Category 1: water takings are anticipated to have a lower risk of causing an unacceptable environmental impact/interference
- Category 2: water takings are anticipated to having a higher potential of causing unacceptable environmental impact or interference
- Category 3: water takings are anticipated to have the highest potential of causing unacceptable environmental impactor interference

The proposed water taking qualifies as a Category 3 permit.

Permit type:

Amendment of Permit Number 3782-AB6MMX

Length of Taking:

10 years

## **Table A**

## Source Information and Water Taking Amount Applied For

	Source Name / Description:	Source: Type:	Taking Specific Purpose:	Taking Major Category:	Max. Taken per Minute (litres):	Max. Num. of Hrs Taken per Day:	Max. Taken per Day (litres):	Max. Num. of Days Taken per Year:	Zone/ Easting/ Northing:
1	PW-1	Well Drilled	Other - Industrial	Industrial	333	24	240,000	365	17 571083 4812256
2	PW-2	Well Drilled	Other - Industrial	Industrial	333	24	240,000	365	17 571105 4812227
							<b>Total Taking:</b>	480,000	

Comments should be directed to the following Contact Person:

Ajay Persaud  
Ministry of the Environment

This E-mail message has been sent to you as a result of the requirements of Ontario Regulation 387/04. It is the responsibility of the municipality or Conservation Authority to determine the appropriate staff person to whom this notification should be forwarded. If you wish to have subsequent notification sent to a different person within your organization, please respond to this E-mail message with an alternate E-mail address and contact name. It is the responsibility of the municipality or conservation authority to ensure that any changes to the alternate E-mail address are reported to the Ministry.

Please note that any comments, concerns, or questions must be received by the Ministry within 30 days of the date of this message.

File No. 2501.16 [Township File: E13-ROY – 100 Beiber Rd]

February 3, 2026

Township of Puslinch  
7404 Wellington Road 34  
Puslinch, Ontario N0B 2J0

**Attention:** Justine Brotherson  
Interim Director of Corporate Services / Municipal Clerk  
Manager of Corporate Services / Deputy Clerk  
Township of Puslinch

**Re: Hydrogeological Review Comments for PTTW Application (Ref. No. 3251-DNN2YK)  
Royal Canin Canada Company – 100 Beiber Road, Puslinch, Ontario**

Wellington Hydrogeology Ltd. (WHL) is pleased to provide hydrogeological review comments on the above-noted Permit To Take Water (PTTW) Amendment Application with the Ministry of the Environment, Conservation and Parks (MECP) for Royal Canin Canada Company (Royal Canin) located at 100 Beiber Road in the Township of Puslinch, Ontario (the site).

## **1.0 Documents Reviewed**

WHL reviewed the following supporting materials in preparation of the comments provided herein:

1. R.J. Burnside & Associates Ltd. (Burnside). 2025. Permit To Take Water Amendment, Water Supply Upgrades, Royal Canin Canada Company, 100 Beiber Road, Puslinch, Ontario. Project No.: 300058816.0000, dated November 19, 2025.

## 2.0 Background

Based on the information provided in the applicant's submission and supporting documentation, the applicant indicates the following:

- The Royal Canin facility currently obtains its water supply from a single on-site production well (PW-1).
- During periods when PW-1 is offline for maintenance, the facility relies on trucked water from an off-site source as a temporary backup supply.
- The existing Permit to Take Water (PTTW No. 3782-AB6MMX) authorizes a maximum withdrawal of 240,000 L/day from PW-1.
- Through the requested PTTW amendment, the applicant seeks approval to add a second well (PW-2) as the new primary water supply source, with the same maximum permitted daily withdrawal of 240,000 L/day. PW-1 would remain on the permit as a designated backup well.
- The applicant is requesting that the amended permit be issued with a 10-year validity period.

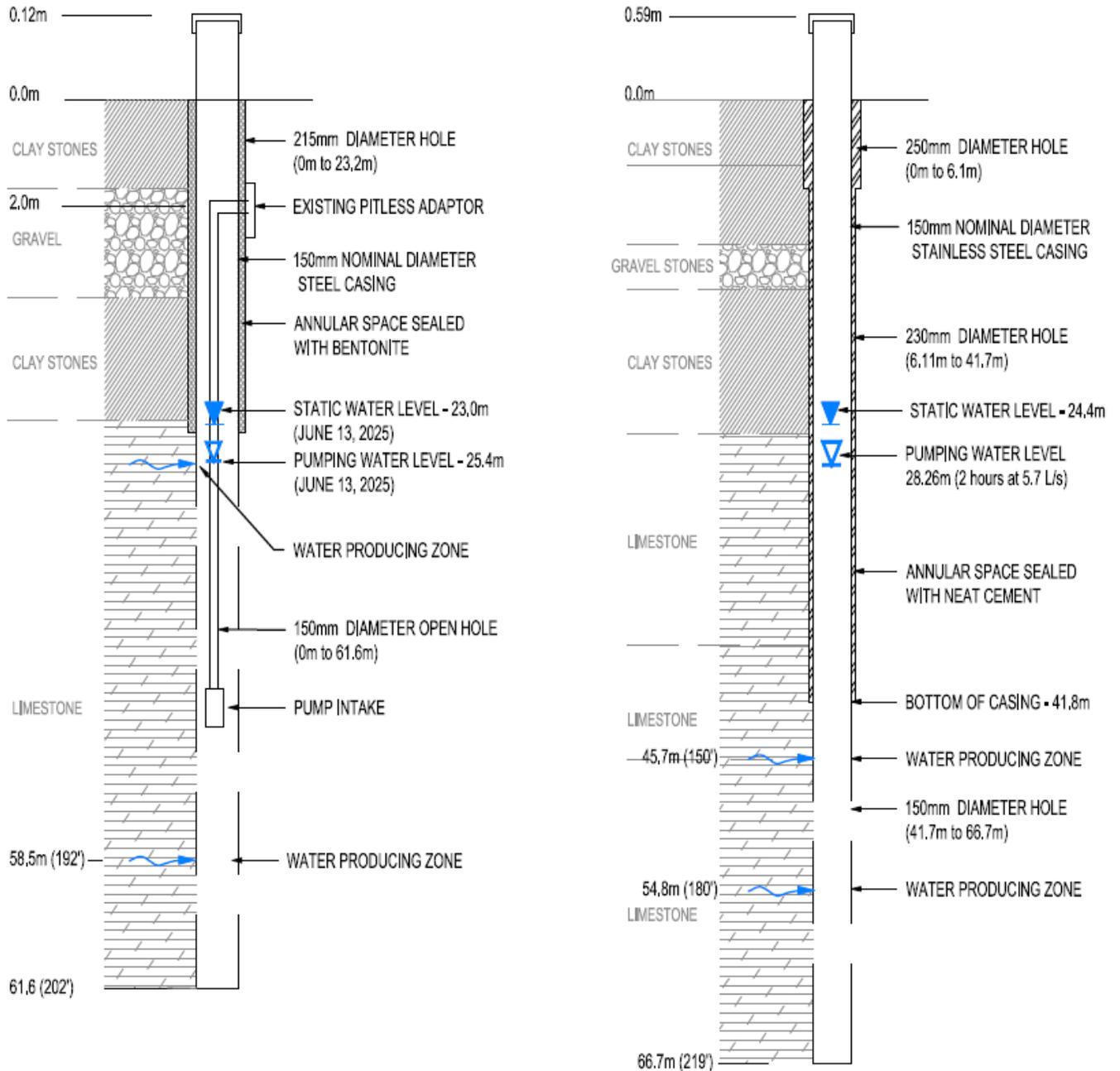
## 3.0 PTTW Application Technical Review

### 3.1 Well Installation Details

Replacement well PW-2 was constructed approximately 40 m south of PW-1 and drilled to a comparable depth to access the limestone bedrock aquifer. PW-2 was advanced to 66.7 m—about 5.1 m deeper than PW-1—and its casing was extended further into the formation to reduce production from the upper bedrock zone. This design modification was intended to prevent cascading water and sand production, issues previously observed in PW-1 just below its casing. Both wells derive the majority of their water supply from deeper bedrock zones, specifically at 58.5 m in PW-1 and at 45.7 m and 54.8 m in PW-2.

For reference, the well construction details – as provided by Burnside (2025) – are illustrated on the following diagram, which presents a side-by-side comparison of PW-1 (left) and PW-2 (right).

WHL has no concerns regarding the well construction details.



### 3.2 Pumping Tests

The new PW-2 supply well was tested using a variable rate pumping test on June 13, 2025, with the third step extended to 150 minutes at a constant rate of 5.7 L/s. Water levels were monitored within PW-1 throughout. PW-2 exhibited a total drawdown of 2.19 m, while drawdown in PW-1 was observed up to 1.31 m.

The pumping test analysis included an interpreted transmissivity of 25 m<sup>2</sup>/day and storativity of 0.001, considered “typical of a semi-confined aquifer which is similar to previous testing complete at [PW-1] in 2005” (Burnside, 2025).

The pumping test demonstrated that the new well can reliably produce water at a rate of 5.7 L/s, showing a total drawdown of 2.19 m after 150 minutes and maintaining more than 40 m of available drawdown to the bottom of the well. PW-1 and PW-2 exhibit hydraulic connection, as both wells responded similarly during pumping. After the PW-2 test concluded, water levels continued recovering toward static for two days, including over the weekend when the facility is not operating. Burnside (2025) notes that water levels typically drop 3–4 m during the work week and return close to static by the weekend, indicating that the existing permitted water taking remains sustainable.

We have no concerns regarding the pumping test results. Based on the demonstrated hydraulic connection between the two wells, the potential aquifer effects from operating the new PW-2 well are expected to be comparable to those associated with pumping PW-1.

### **3.3 Water Quality**

All samples exhibited elevated hardness levels, which is typical of groundwater in the Puslinch area.

Total coliforms were detected in PW-2 at both sampling intervals—1 CFU/100 mL at 1 hour and 2 CFU/100 mL at 2.5 hours—exceeding the ODWS Maximum Acceptable Concentration of 0 CFU/100 mL. Burnside noted that the test occurred prior to well chlorination, and therefore the presence of coliforms is not considered representative of long-term water quality.

WHL recommends that PW-2 be chlorinated and resampled after installation of the permanent pump, ensuring that no chlorine residual is present before sample collection.

### **3.4 Permitted Water Takings**

The existing PTTW authorizes water takings of up to 240,000 L/day from supply well PW-1, 365 days per year.

The amendment application proposes water takings from both PW-1 (240,000 L/day) and PW-2 (240,000 L/day), while maintaining a combined maximum daily withdrawal of 240,000 L/day, as shown in the table below (from Burnside, 2025).

**Table 4: Recommended Permitted Taking**

Source	Maximum Pumping Rate (L/min.)	Maximum Volume Taken per Day (L)
PW-1	333	240,000
PW-2	333	240,000
<b>Total</b>		<b>240,000</b>

However, Table A (shown below) from the MECP indicates a total allowable daily volume of 480,000 L/day across the two wells, which exceeds the current permitted limit.

**Table A**

**Source Information and Water Taking Amount Applied For**

	Source Name / Description:	Source: Type:	Taking Specific Purpose:	Taking Major Category:	Max. Taken per Minute (litres):	Max. Num. of Hrs Taken per Day:	Max. Taken per Day (litres):	Max. Num. of Days Taken per Year:	Zone/ Easting/ Northing:
1	PW-1	Well Drilled	Other - Industrial	Industrial	333	24	240,000	365	17 571083 4812256
2	PW-2	Well Drilled	Other - Industrial	Industrial	333	24	240,000	365	17 571105 4812227
							<b>Total Taking:</b>	<b>480,000</b>	

WHL is concerned that the values shown in Table A effectively double the allowable daily taking. We recommend that Table A be revised to clearly limit the total combined daily withdrawal to 240,000 L/day and/or that a specific condition be added to the permit stating that the combined daily taking from Sources 1 and 2 shall not exceed 240,000 L/day. We have no additional concerns regarding the proposed water quantities.

**3.5 Permit Validity Period**

The applicant is requesting that the amended permit be issued with a 10-year validity period.

Based on the proposed water taking rates from PW-2, which are consistent with those of PW1 and draw from the same production zone, WHL supports issuance of the PTTW amendment for a 10-year term.

## 4.0 Summary of Recommendations

The following summarizes the recommendations provided in this review.

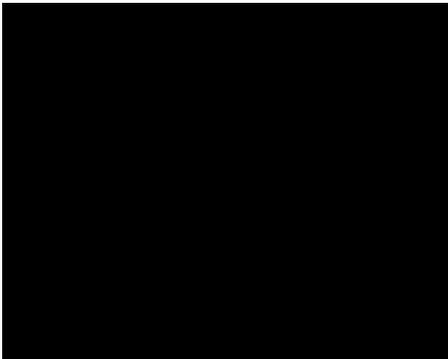
1. Table A should be revised to explicitly limit the total combined daily withdrawal to 240,000 L/day and/or a condition should be added to the permit specifying that the combined daily taking from Sources 1 (PW-1) and 2 (PW-2) must not exceed 240,000 L/day.
2. PW-2 should be chlorinated and subsequently resampled following installation of the permanent pump, ensuring that no chlorine residual is present at the time of sample collection.

Provided that these recommendations are addressed, WHL supports issuance of the PTTW amendment for a ten-year term.

## 5.0 Closure

We appreciate the opportunity to provide these comments. Should you have any questions or concerns, please do not hesitate to contact the undersigned.

**WELLINGTON HYDROGEOLOGY LTD.**



Angela Mason, M.Sc., P.Geo., QP<sub>ESA</sub>

Senior Hydrogeologist and CEO

Cell: 519-831-9696

Email: [amason@wellingtonhydrogeology.com](mailto:amason@wellingtonhydrogeology.com)



02/04/2026

## Memorandum

To: Justine Brotherston, Director of Corporate Services/Municipal Clerk, Township of Puslinch  
*Submitted via email.*

CC: Courtenay Hoytfox, Chief Administrative Officer, Township of Puslinch

From: Jordan Grigg, Risk Management Inspector, Wellington Source Water Protection

Reviewed by: Kyle Davis, Risk Management Official, Township of Puslinch

**RE: Ministry Reference Number 3251-DNN2YK, Permit to Take Water Application, ERO#026-0041 - 100 Beiber Road, Puslinch, ON, N0B 2J0**

## General

The following comments are related to the above referenced Permit to Take Water (PTTW) application (Ministry reference number 3251-DNN2YK). This is an application to amend an existing PTTW (PTTW#3782-AB6MMX) for 10 years. The amendment would introduce a new well (PW-2) to replace the current well (PW-1). Several documents were used in the review of this PTTW:

- Permit to Take Water Amendment Waster Supply Upgrades, report dated November 19, 2025, prepared by R.J. Burnside & Associates Ltd
- PTTW Document No.3782-AB6MMX, dated June 27, 2016, prepared by the Ministry of Environment, Conservation and Parks
- Vulnerable Area Mapping, provided to the County of Wellington by the Grand River Conservation Authority

These comments are provided regarding the *Clean Water Act*, Grand River Source Protection Plan and source water protection implementation by Wellington Source Water Protection, a partnership of the Wellington County municipalities. These comments should not be construed as a hydrogeological, engineering, ecological or technical review of the application. These comments are strictly provided regarding our municipality's role in implementing the *Clean Water Act* and municipal source water protection.



## Summary of Source Protection Vulnerable Areas and Drinking Water Threats

The subject property is located in:

- a) A Wellhead Protection Area D with a vulnerability score of 2
- b) a Significant Groundwater Recharge Area (SGRA); and
- c) a draft Wellhead Protection Area Q (WHPA-Q) with a significant risk level.

Attachments show the relevant mapping.

1. Due to the site's location within water quality WHPA-D and because the draft WHPA-Q is not yet in legal effect, there are no Significant Drinking Water Threat policies that currently apply.
2. Although significant drinking water threat policies do not currently apply for this site, approved policy WC-MC-22.1 in the Wellington County Chapter of the Grand River Source Protection Plan will apply in the future to this site once the draft WHPA-Q is approved. Although draft, these policies are now in the pre-consultation phase which includes circulation to Municipalities and the Ministry. It is therefore recommended that the Ministry consider the policy text referenced below and add terms and conditions to the PTTW, where appropriate.

For reference, please see the PTTW policy wording WC-MC-22.1 below:

*To ensure that any Existing Consumptive Water Taking in a WHPA-Q ceases to be a significant drinking water threat, where this activity is a significant drinking water threat, the MECP shall review and, where necessary, amend existing PTTWs and/or Drinking Water Works Permits to ensure that the Municipal Supply will not be adversely impacted, taking into consideration:*

- 1. Tier 3 Study results and recommendations;*
- 2. water supply requirements for planned growth and prolonged drought outlined in Water Supply Master Plans;*
- 3. and available data, reports and/or recommendations from monitoring programs established pursuant to policies in the County of Wellington Chapter of the Grand River Source Protection Plan.*

*The MECP, where appropriate, shall consider establishing conditions in PTTWs and Drinking Water Works Permits to achieve this objective including but not limited to conditions which require:*

- a. *groundwater and surface water monitoring related to municipal drinking water supplies;*
- b. *assessment of demand management: water needs assessment (review of permitted maximum takings) and water efficiency measures;*
- c. *a phased approach to assess impacts;*
- d. *information sharing with the MECP, Municipalities and conservation authorities including a condition of approval for permit holders to provide Municipalities and conservation authorities technical reports and monitoring data gathered pursuant to a condition of the PTTW (as per bullet a.) above);*
- e. *measures to increase the optimization of the Municipal Supply where appropriate; and*
- f. *drought management planning for drought sensitive wells/systems.*

*The MECP shall circulate Environmental Registry notices for amended PTTWs and Drinking Water Works Permits to the County, Municipalities and GRCA and have due regard for comments from the County, Municipalities, and GRCA, regarding amended PTTWs and Drinking Water Works Permits and new or revised conditions of approvals related thereto.*

*For expanded municipal takings that could improve the assigned risk level for the Centre Wellington WHPA-Q, the MECP shall:*

- i. *ensure pre-consultation, engagement and information sharing with the County, any relevant Municipalities, and the GRCA; and*
- ii. *include use of the Tier 3 Model, Tier 3 Study results and recommendations, and Water Supply Master Plan results and recommendations to ensure the provision and distribution of Municipal Supply to support County population and growth forecasts.*

It is recommended that the Ministry consider this policy and add appropriate terms and conditions to the subject property PTTW to address potential impacts, from the increased water taking, to the WHPA-Q and significant groundwater recharge areas.

3. Further to direction from the Township of Puslinch Council on June 16, 2021, staff are recommending that the Ministry consider the addition of low water response conditions to all Permits to Take Water within the Township, where appropriate. This recommendation is in light of the number of permits within the Township or in neighboring municipalities, including municipal Permits to Take Water. It is recognized that the Ministry will consider site specific situations for each



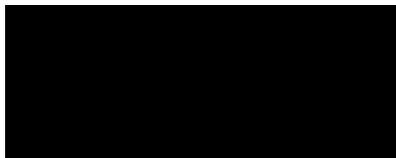
Permit to determine whether low water response conditions are or are not appropriate. In general, our recommendation is to implement a condition or conditions in the Permit to Take Water that require the permit holder to reduce water taking in line with any Low Water Response declarations from the applicable Conservation Authority. It is our recommendation that for the reduction to be meaningful, the condition(s) should specify that the reduction not start from the maximum permitted value as most water takers do not reach their maximum permitted taking amount. Instead, it is recommended that the Ministry determine an appropriate threshold for the reduction in water taking to start from (ie monthly average, 5 year average of that particular month, past three month average etc).

4. WSWP supports Recommendation 1 of *Hydrogeological Review Comments for PTTW Application (Ref. No. 3251-DNN2Yk)* completed by Wellington Hydrogeology Ltd (February 3, 2026). For reference, see Recommendation 1 below:

*Table A should be revised to explicitly limit the total combined daily withdrawal to 240,000 L/day and/or a condition should be added to the permit specifying that the combined daily taking from Sources 1 (PW-1) and 2 (PW-2) must not exceed 240,000 L/day.*

It is requested that the Ministry consider the above recommendations while reviewing this PTTW application and add terms and conditions, as appropriate.

Sincerely,



Jordan Grigg, Risk Management Inspector  
519-846-9691 ext 406  
[jgrigg@centrewellington.ca](mailto:jgrigg@centrewellington.ca)



Kyle Davis, Risk Management Official  
519-846-9691 ext 362  
[kdavis@centrewellington.ca](mailto:kdavis@centrewellington.ca)

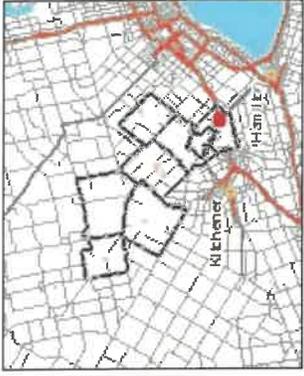
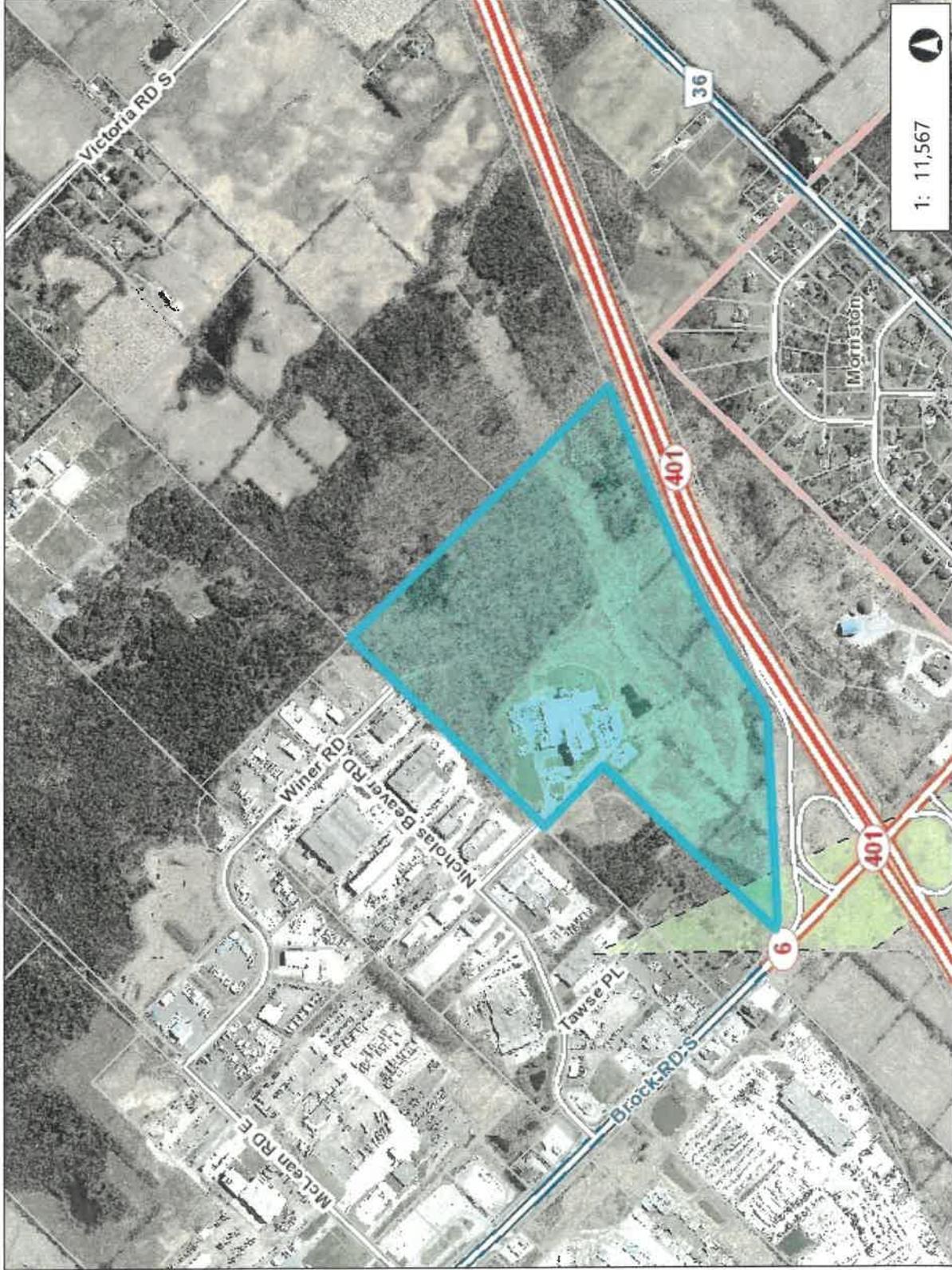
04/02/2026

Attachments: Wellhead Protection Area Mapping



Explore Wellington

100 Beiber Road, Puslinch



**Legend**

Parcels

Roads

Local Road

County Road

Highway

Urban Centres and Hamlets

Municipalities

RoadsLookup

Well Head Protection Area

A

B

C

D

WHPA / Vulnerability Score

10

8, D; 8, C

2, 4, 6 (A, B or C); 2, B

2, 4, 6, D; 2, 4, D; 2, 4, 6 (D); 4, D; 6,

HVA

Prime Agriculture

This map is a user-generated, static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.

Produced using information under License with the Grand River Conservation Authority. Copyright © Grand River Conservation Authority, 2022.

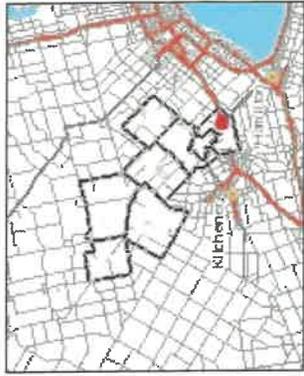
WGS\_1984\_Web\_Mercator\_Auxiliary\_Sphere  
Includes material © 2025 of the Queen's Printer for Ontario. All rights reserved.

THIS IS NOT SURVEY DATA. Parcels - Teranet 2002, Wellington County 2025

**Notes**

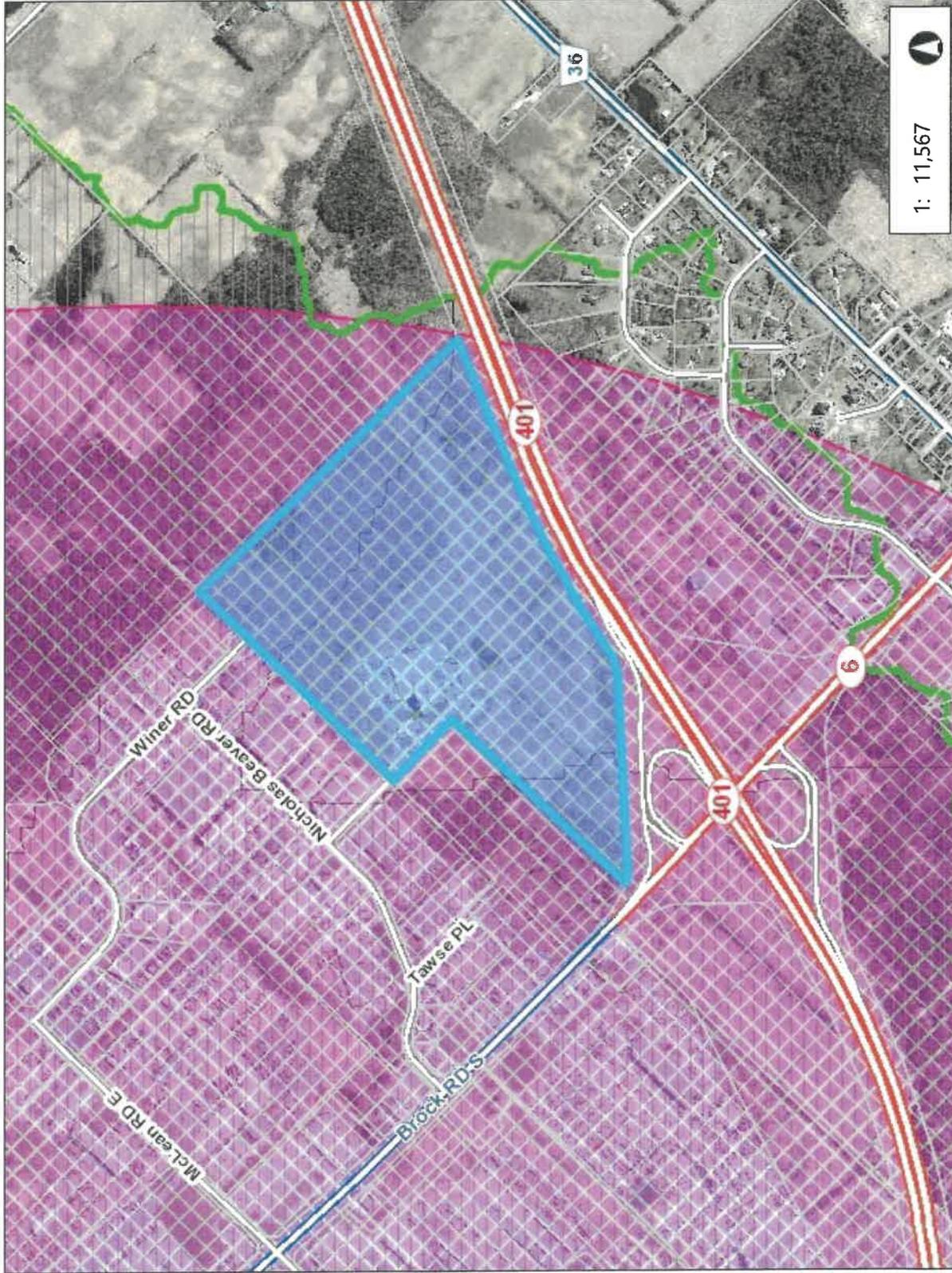


100 Beiber Road, Puslinch - Quantity



**Legend**

- Parcels
- Roads
  - Local Road
  - County Road
  - Highway
- Conservation Authority Boundaries
- Roads Lookup
- Well Locations
  - Existing
  - Proposed
- WHPA Q1/Q2 Boundary
- WHPA Q1/Q2
  - Approved
  - Draft
- SGRA
- Prime Agriculture



**Notes**

This map is a user generated static output from an internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.  
 Produced using information under License with the Grand River Conservation Authority. Copyright © Grand River Conservation Authority, 2022.

THIS IS NOT SURVEY DATA. Parcels - Teranet 2002, Wellington County 2025

# SWP\_Comments\_Beiber\_100\_PTTW\_2026

Final Audit Report

2026-02-04

Created:	2026-02-04
By:	Jordan Grigg (jgrigg@centrewellington.ca)
Status:	Signed
Transaction ID:	CBJCHBCAABAAV1af0w8AVqa363ILiN8RiD9C7n_TMRBQ

## "SWP\_Comments\_Beiber\_100\_PTTW\_2026" History

-  Document created by Jordan Grigg (jgrigg@centrewellington.ca)  
2026-02-04 - 1:41:46 PM GMT
-  Document emailed to Kyle Davis (KDavis@centrewellington.ca) for signature  
2026-02-04 - 1:41:52 PM GMT
-  Email viewed by Kyle Davis (KDavis@centrewellington.ca)  
2026-02-04 - 1:55:37 PM GMT
-  Document e-signed by Kyle Davis (KDavis@centrewellington.ca)  
Signature Date: 2026-02-04 - 1:58:36 PM GMT - Time Source: server
-  Agreement completed.  
2026-02-04 - 1:58:36 PM GMT



in Partnership with

**SAUGEEN MOBILITY**  
and **REGIONAL TRANSIT**

# Rural Transit 101 Workshop

January 15, 2026

Dennis Kar, MUP, RPP  
Partner, Dillon Consulting Limited  
[dkar@dillon.ca](mailto:dkar@dillon.ca)

Bruce – Dufferin –  
Grey – Wellington

Regional  
Transit Study



# Land Acknowledgement

Before we begin, I would like to acknowledge that we are joining together virtually from across Ontario, which is the traditional territory of many Indigenous Nations, including the Anishinaabe, Cree, Haudenosaunee, Wendat, and Métis peoples. We also acknowledge the treaties that cover these lands, and the responsibilities they carry for all of us today. Since we are not all in the same place, I invite you to take a moment to reflect on the lands you are on and the responsibilities we each share in reconciliation and respect.

# Workshop Agenda

- Purpose of Regional Transit Study
- Benefits of Transit in your Community
- Transit Today
- Mobility Gaps and Challenges of Operating Transit in Rural Areas
- Types and Levels of Services
- Typical Costs and Funding
- Integration and Governance
- Discussion



# Phase One - Study Purpose

Design and assess the feasibility of a unified regional transit network across all four counties, including:

- Type and level of service suitable for the region
- Passenger fare strategy and cost structure
- Integration opportunities with existing transit services
- Whether coordinating efforts and sharing resources such as vehicles, technology and administrative functions will achieve greater efficiencies and improved customer service
- Next steps for implementation

# Phase One - Engagement

## **Through Public Engagement, we want to understand:**

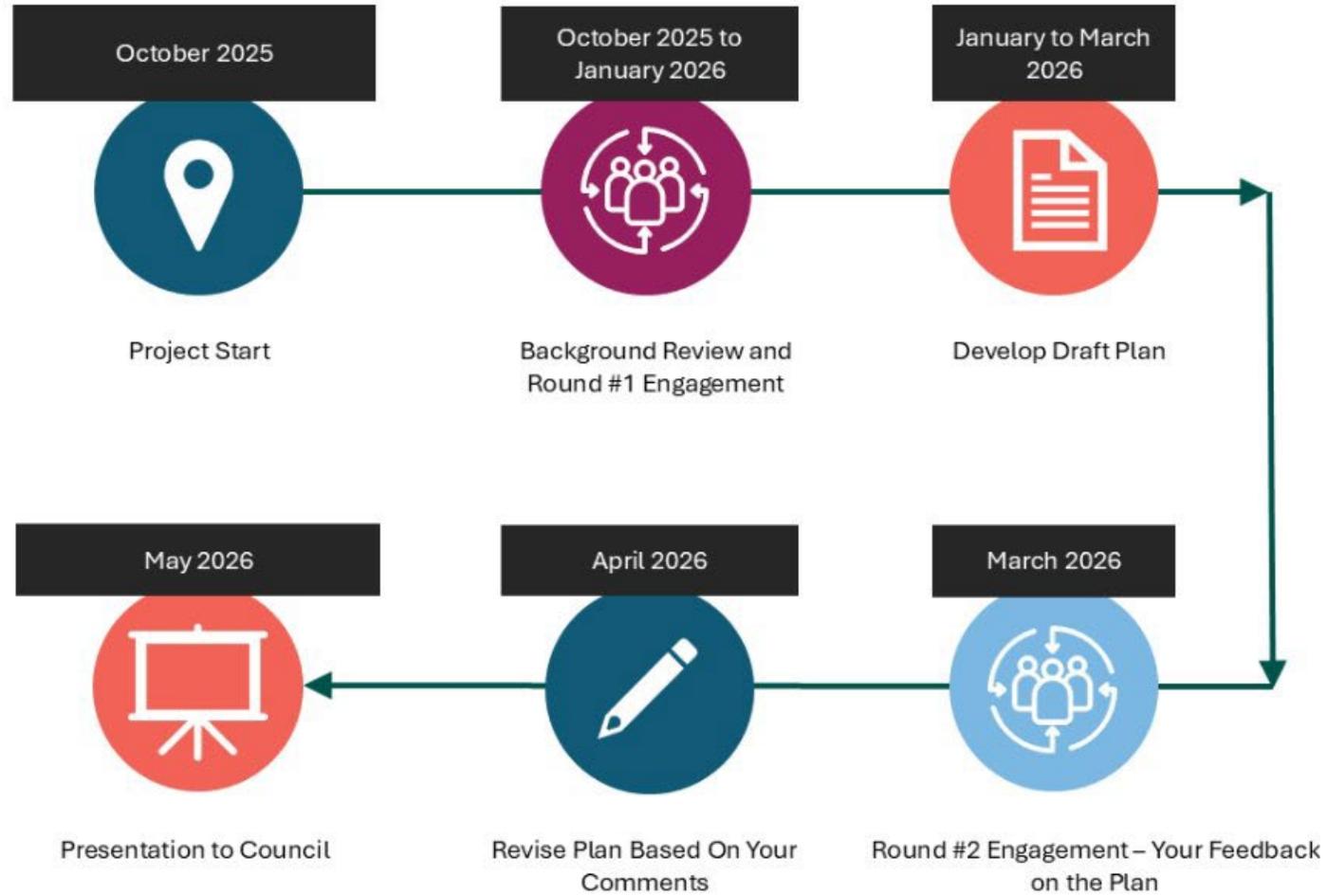
- How the public currently gets around
- What they think a unified Regional Transit Network should look like
- What are their priorities when designing a network
- What is working well today with existing transit services

## **We are gathering feedback through various approaches:**

- Community Survey (over 2,900 responses)
- Employer Survey
- Public meetings and community events (in-person and virtual)
- Focus Groups and stakeholder meetings

Engagement will help ensure the plan reflects the needs of residents across all four counties.

# Phase One – Study Schedule

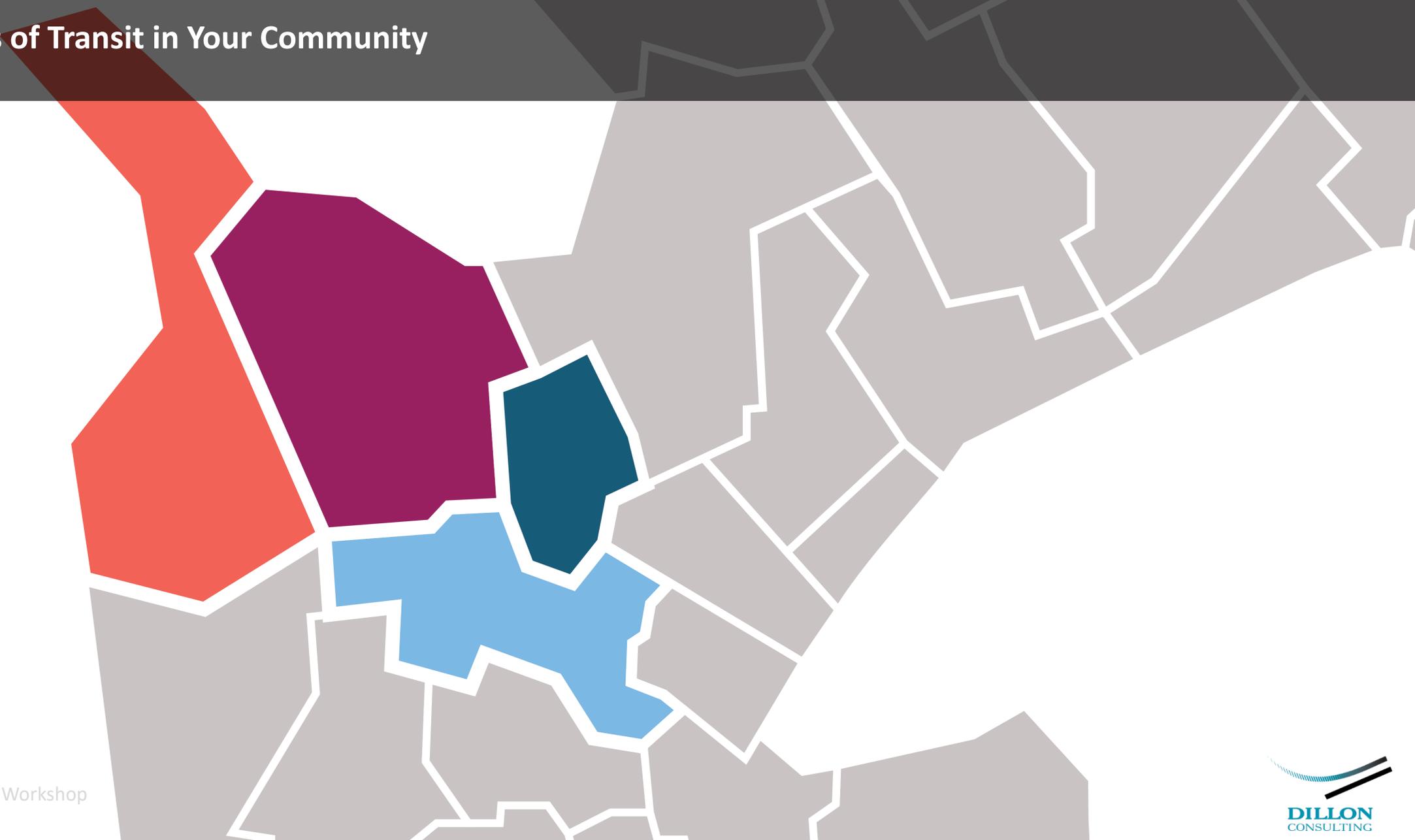


## Phase Two – Implementation and Operation (2026 – 2030)

Pending approval of recommendations from Phase 1, implementation will proceed with partial operating funding committed through the Provincial Ontario Transit Investment Fund (OTIF) over a four-year period.



# Benefits of Transit in Your Community



# Why is Transit Important? - Typical Outcomes Used for Transit



# Benefits of Transit: Equity

- Improve access for those with limited options
- Critical to support independent living & aging in place (providing access to healthcare and reduce social isolation)
- Improved mobility options for youth
- Better access to jobs and education
- Support areas with limited transportation options

Grey County supports approximately 1,000 rent-geared-to income units and emergency housing

26% of Bruce and Grey Counties are seniors, well above provincial average of 18.5%

Dufferin County Strategic Plan focuses on exploring opportunities to improve access to healthcare services

The average cost to own and operate a vehicle is \$10,000 a year



# Benefits of Transit: Economy

- Transit would provide visitors and residents with more access to businesses
- Transit provides access to tourism activities (enhancing the local economy)
- Transit improves connections to employment (e.g. Grey County expects to add over 8,500 jobs by 2046)
- Transit encourages and enables participation in the economy for more members of the population



Source: <https://www.brucepower.com/about-us/>

# Economy and Supporting Growth

- Growing populations will create
  - A higher demand for transit, particularly focused on urban centres in each County
  - A higher need to address local traffic and downtown parking issues
- Many newcomers come from countries where transit is available and have a higher expectation

County	Current Population (2024)	Projected Population (2051)	Percent Change
Bruce	79,408	104,463	32%
Dufferin	72,358	97,920	35%
Grey	111,745	148,584	33%
Wellington	107,610	160,000	49%

Source: Statistics Canada for 2024 and Ontario Ministry of Finance projections (Summer 2025).

# Other Factors

## Environment

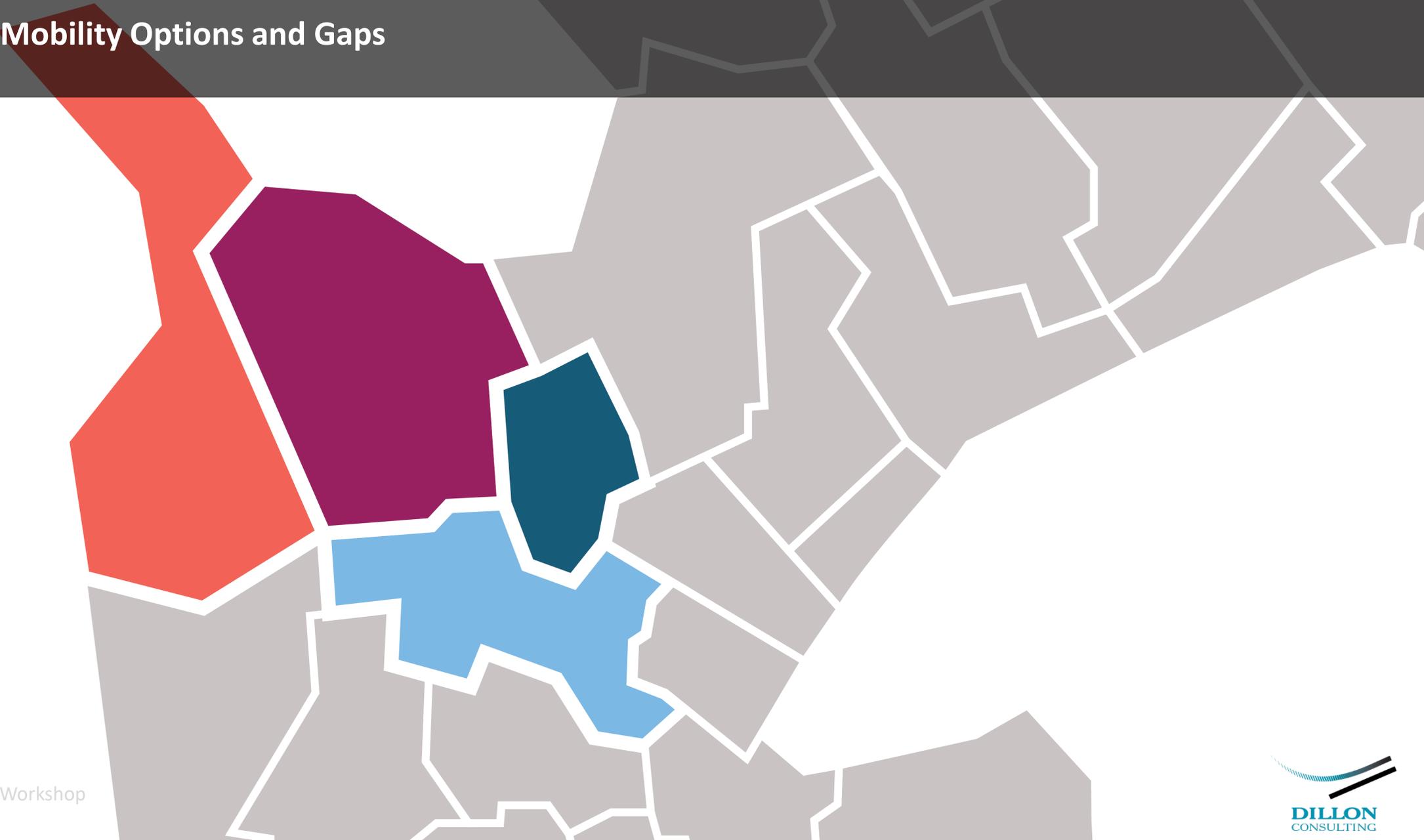
- Multiple people sharing a vehicle
- 6-7 boardings an hour = fewer GHGs than a single occupant vehicle

## Efficiency of the Network

- Congestion reduction, especially for high-demand destinations or special events
- Reduced requirements for parking



# Existing Mobility Options and Gaps



# There is a need for long-distance trips

- Rural residents often require travel outside their community to access services, places of employment, education and medical appointments
- Typically translates into longer travel times, which can be difficult in the winter and at night
- Many trips cross municipal and County boundaries, as not all destinations are near resident's homes.

## Travel Time and Distance

**11 - 36%** of commuters travel over 45 min to get to work

**22 – 51%** travel outside their County of residence for work

# Challenges of Rural Transit

- Majority of people that live in rural areas have a car and use it for work
- There is a growing number of people that cannot drive:
  - Seniors that lose their license or prefer not to drive in the winter or at night
  - Youth that don't have a licence or are delaying getting a car due to high cost of insurance
  - Residents that can't afford a first or second car in their household (\$10,000 a year)
- This population is growing

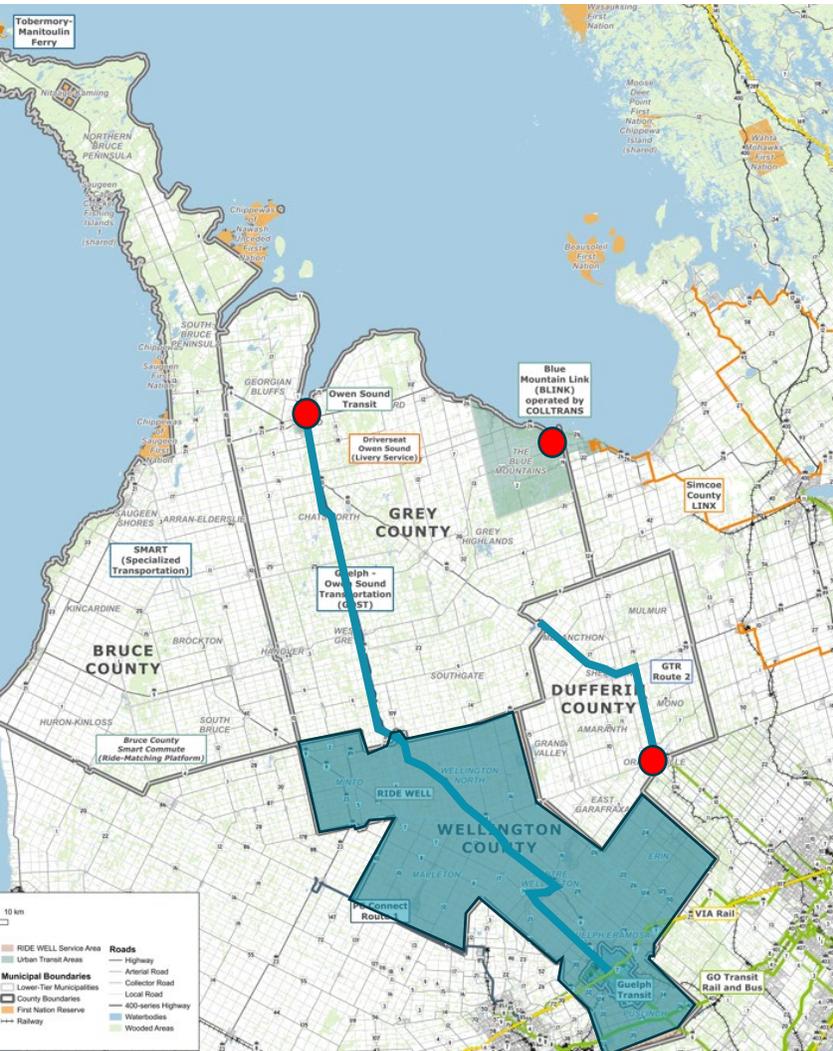
## Mode of Travel for Commuters

**84 - 87%** are drivers in a car  
(compared to 79% in Guelph)

**6.5%** are passengers in a car  
(compared to 7.9% in Guelph)

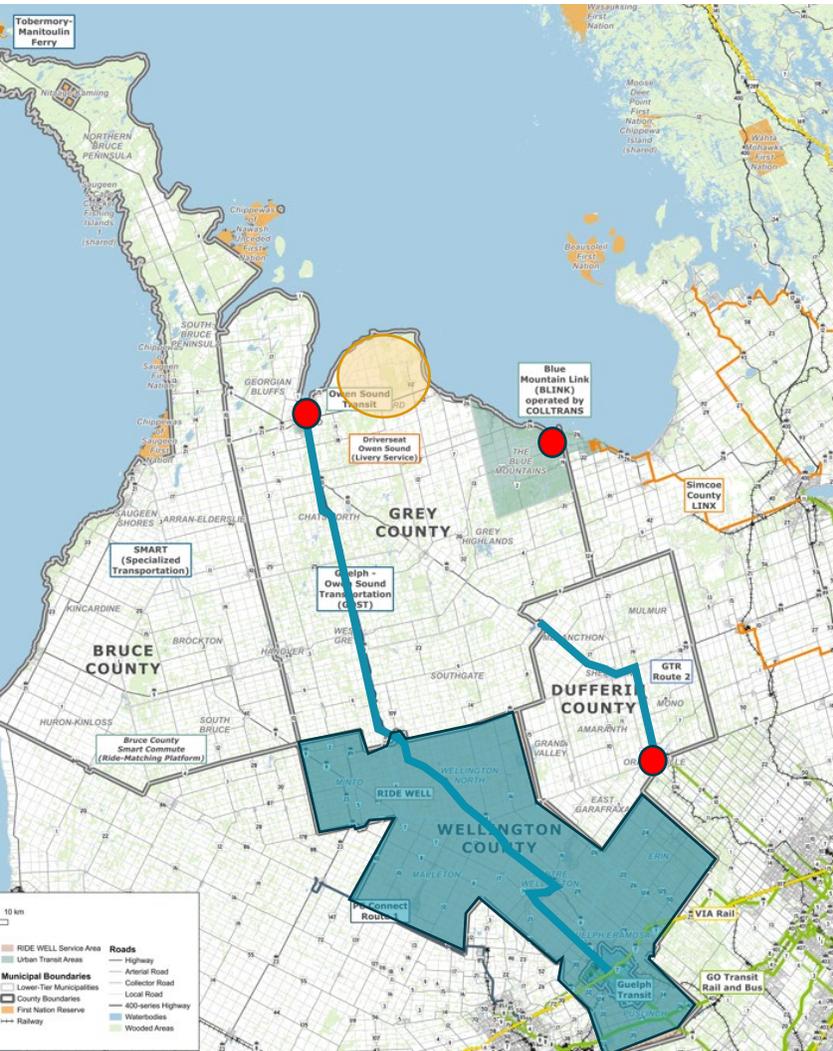
**0.1 - 1%** take transit (compared  
to 4.5% in Guelph)

# Existing Mobility Options Are Limited



- **Local Transit** - Owen Sound Transit, Colltrans (Blue Mountain Link) and Orangeville Transit
- **Inter-community service** -
  - GOST (between Owen Sound, Chatsworth, Williamsford, Durham, Mount Forest, Arthur, Fergus, Elora and Guelph)
  - Grey Transit Route (between Dundalk, Shelburne and Orangeville)
- **On-Demand** - Wellington County provides a County-wide on-demand service. Service is well utilized; however it is capped due to limited vehicle supply across service areas

# Existing Mobility Options Are Limited



- **Specialized Transit** provided by:
  - Meaford Moves
  - Saugeen Mobility and Regional Transit
  - Several community care agencies provide **community transportation** for seniors and persons with disabilities; not used for everyday travel
- **Carpooling:** Bruce County coordinates SMART Commute program
- Several for profit **private carriers** provide inter-community service to the GTA, but not suitable for everyday use

# This leaves many gaps in service and service levels

## Population centres without access to conventional transit

### Grey County:

- Ayton & Neustadt
- Holstien
- Keady
- Kimberly & Eugenia
- Feversham & Maxwell
- Annan, Leith & Kemble
- Meaford (for those without a disability)

### Dufferin County:

- Town of Grand Valley
- Mansfield
- Hornings Mills
- Corbetton
- Waldemar
- Marsville

### Bruce County:

- Kincardine
- Port Elgin & Southampton
- Paisley
- Tara
- Lion's Head
- Tobermory
- Ripley
- Teeswater
- Mildmay

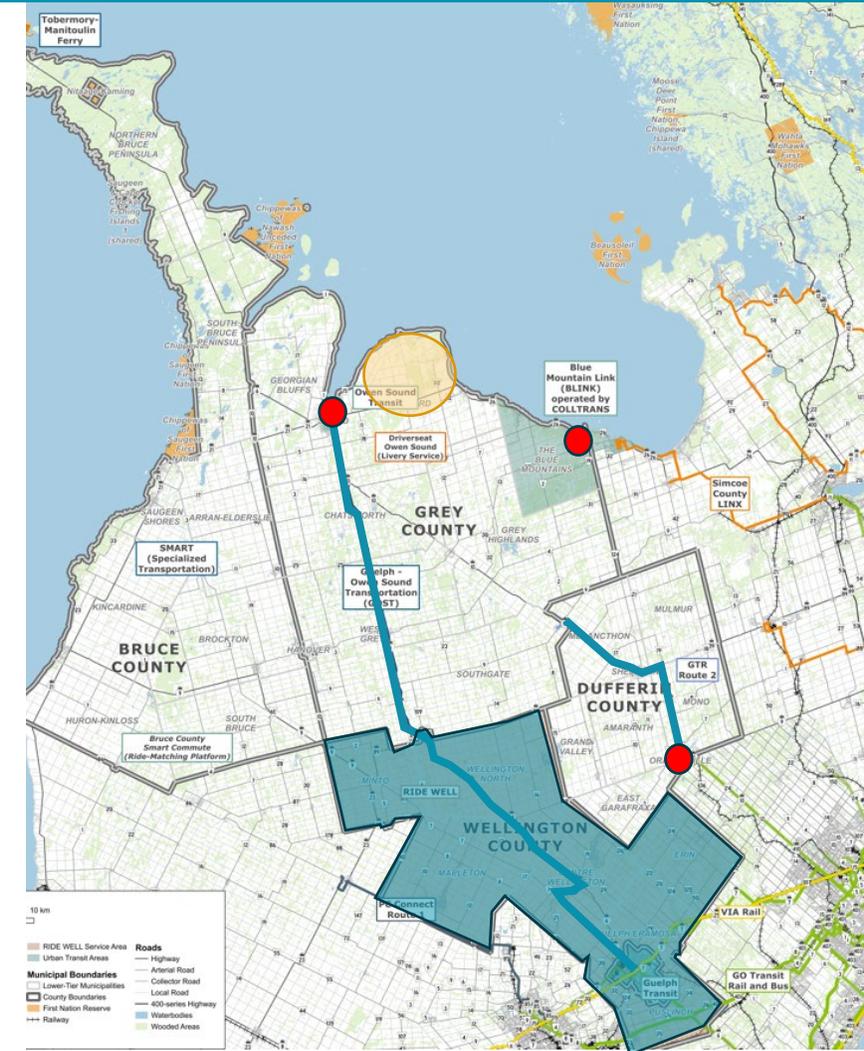
### Wellington County:

- Limited capacity across County

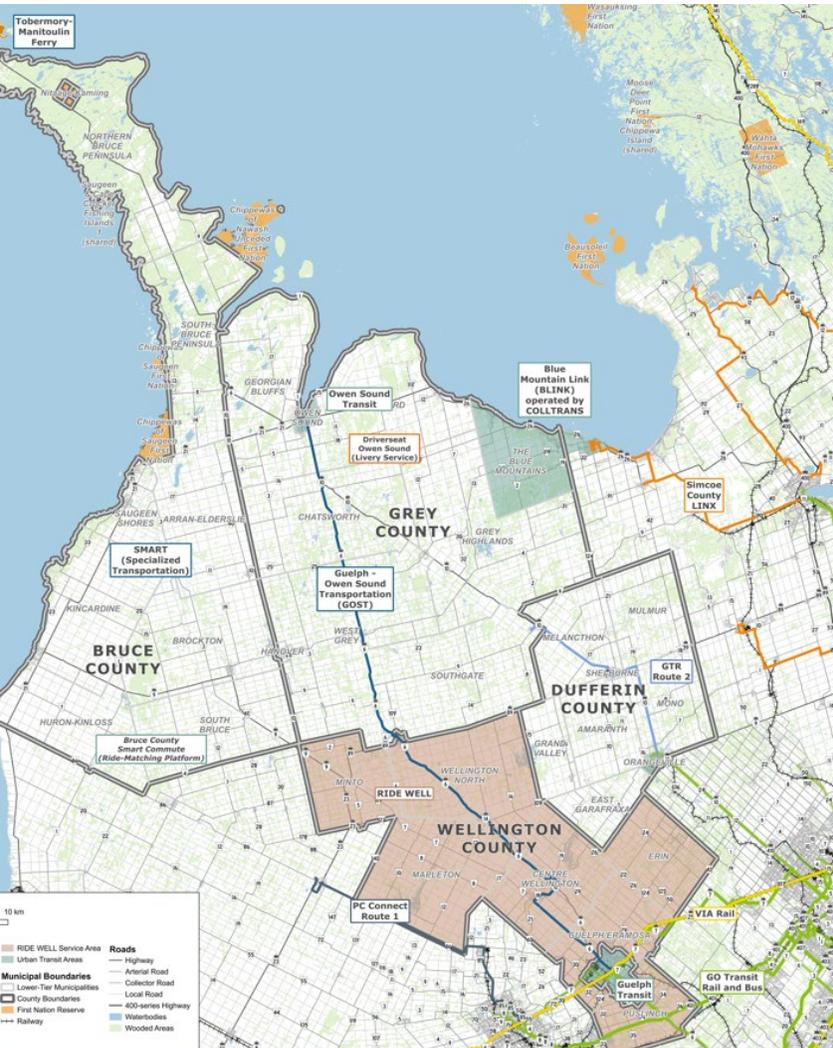


# Potential Gaps

- **The "Corridor" Effect:** In Grey and Dufferin, transit is limited to major highways (Hwy 10, 89, 26), leaving communities a kilometer or more off the main road completely unserved
- **Bruce County Gap:** Despite having major employment hubs (e.g., Bruce Power) and tourism, Bruce County has no year-round public transit system connecting its communities
- **Wellington as a Model:** Wellington County currently has 100% geographic coverage through the RIDE WELL service, which operates Monday to Friday. However, the limited number of vehicles makes the service unreliable, and the GOST corridor does not run at times that are convenient for Wellington residents.
- **SMART as a Partner:** SMART currently focused on seniors and persons with disabilities. There is a potential to integrate with all passengers, but need to make sure it does not reduce the level of service of the target clients



# Services in place are not integrated

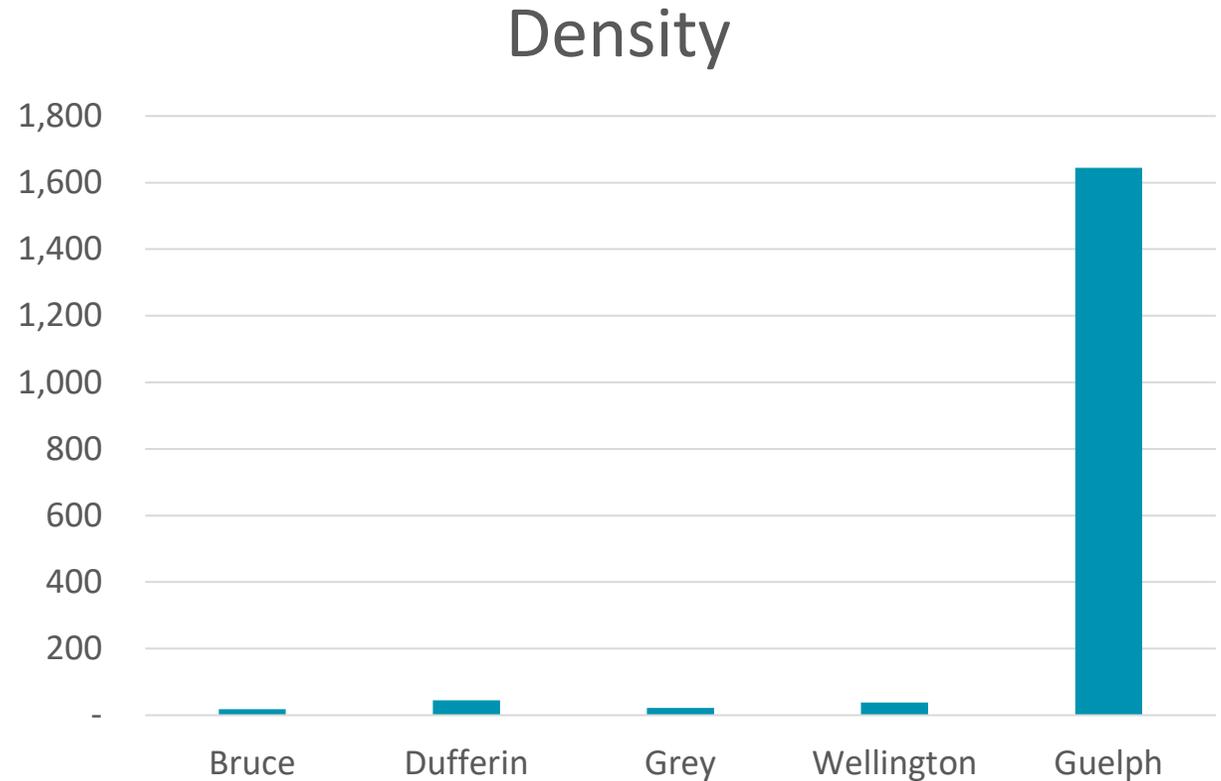


**While steps have been taken to integrate services, there are potential improvements that could occur:**

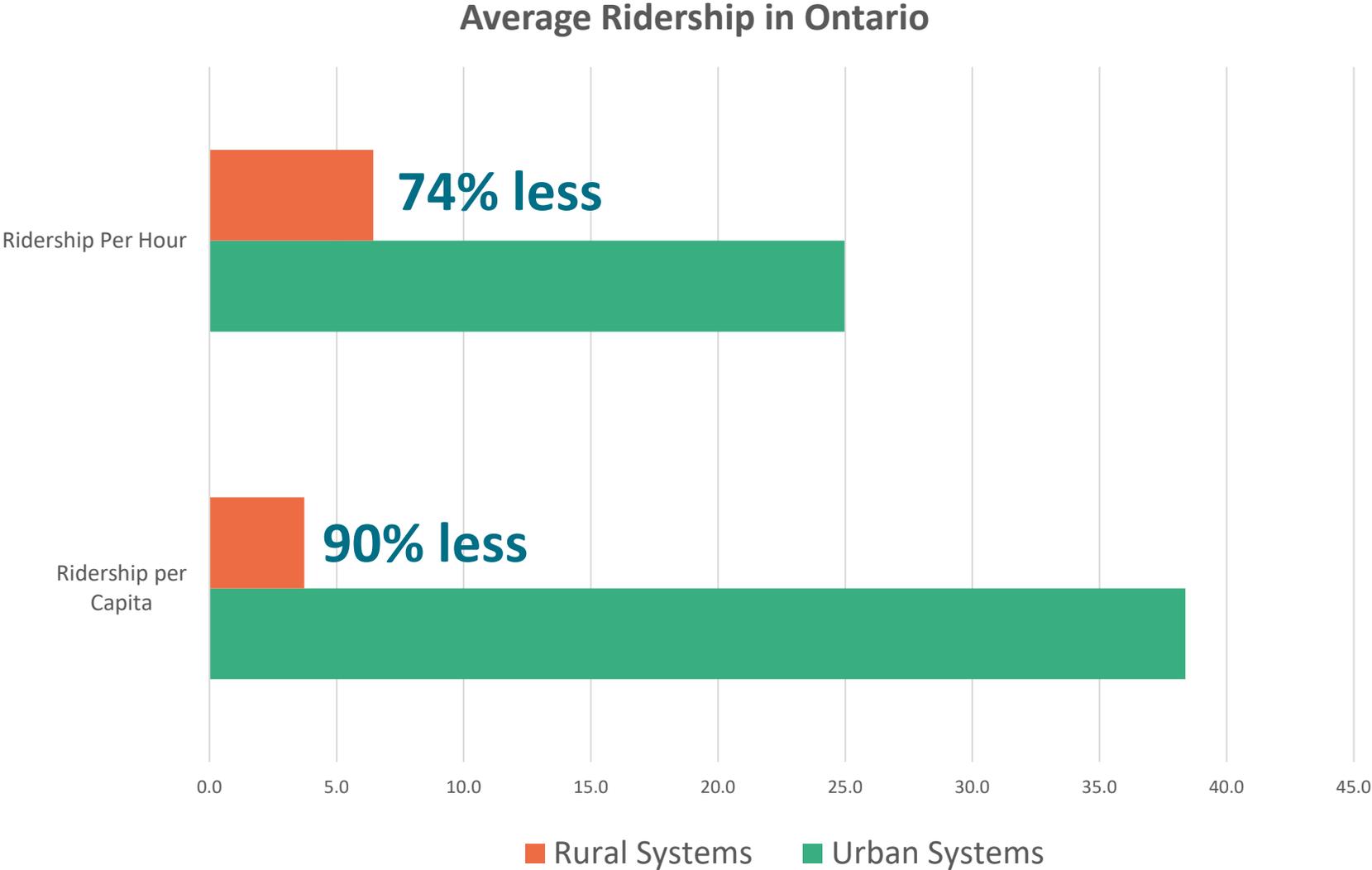
- Passengers pay double fares between local and inter-community
- On-demand and community services not integrated with inter-community routes
- Fares are not consistent
- Schedules do not always meet the needs of passengers for long-distance trips
- Services are not searchable on trip planning tools
- Accessibility features are not always consistent between services

# Challenges of Rural Transit

- Low density means there are few people in close proximity to a transit route
- Spread out nature of rural areas makes it difficult to group people together
- Many roads do not have pedestrian infrastructure, which makes it difficult to get to a stop
- Many County roads have high speeds and are not suitable to stop a bus
- Key destinations often require long travel times



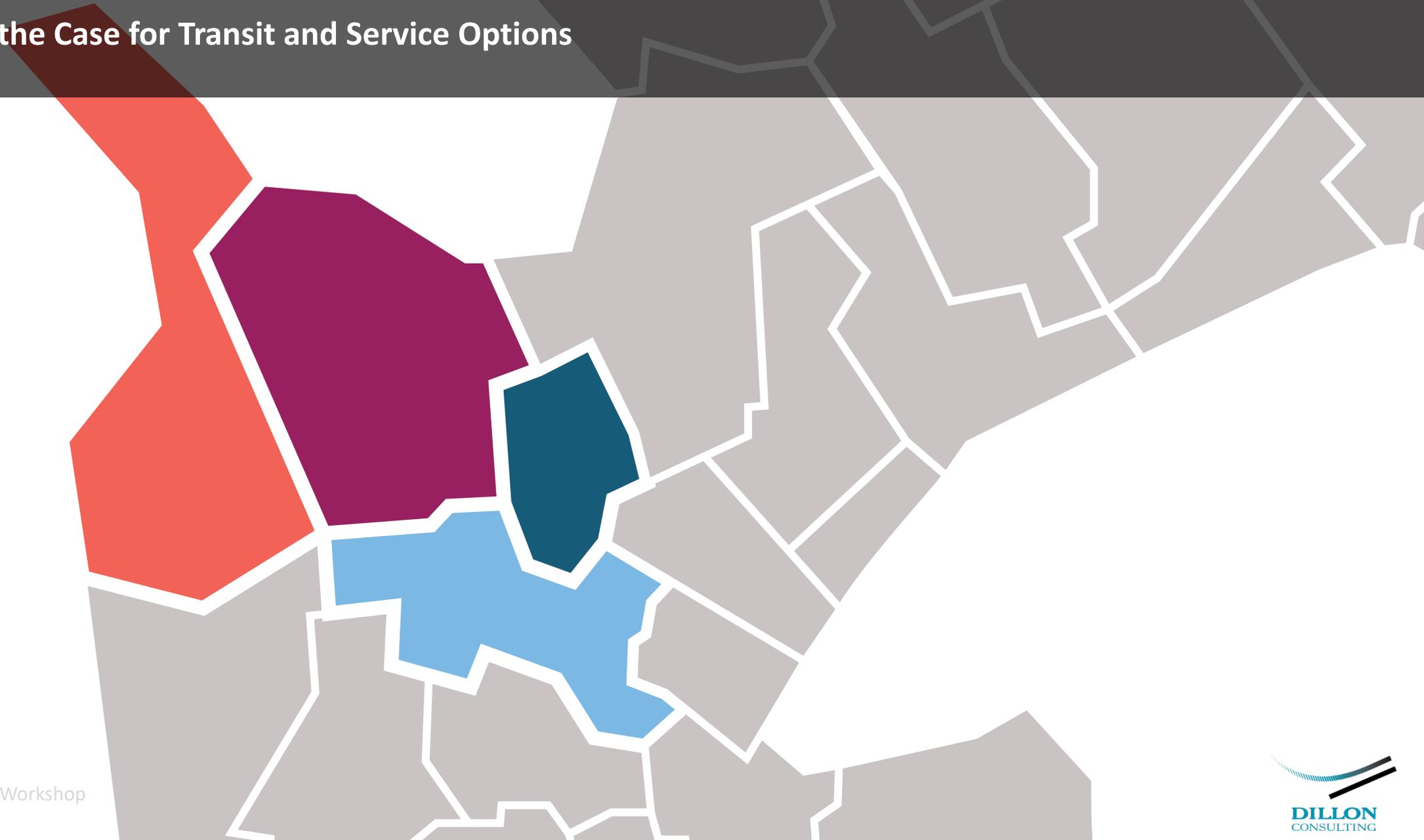
# Challenges of Urban versus Rural



In the rural Counties, Transit is not required by as many residents....

But those that need mobility REALLY need it

# Making the Case for Transit and Service Options



# Establishing Mobility Goals & Passenger Needs



- What are the mobility objectives in your community?
- Who are your target passengers?
- What kind of trips are you hoping to accommodate?
- What days of the week and/or hours of service are needed?

# Align with Official Plan Policy

## Bruce County

- Sustainable Community Development
- Enhanced Mobility & Connectivity
- Social Equity & Inclusivity

## Dufferin County

- Managed, Collaborative Growth
- Sustainability & Climate Action
- Social Equity & Well-being
- Integrated Transportation

## Grey County

- Sustainable & Inclusive Growth
- Social Equity & Housing
- Multimodal Mobility

## Wellington County

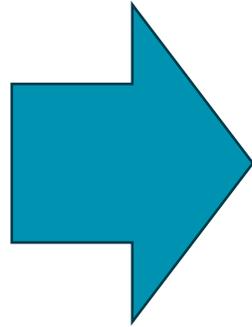
- Growth Management
- Environmental Stewardship
- Social Well-being

## Common Themes

- Equity and Well-being
- Sustainability
- Growth Management

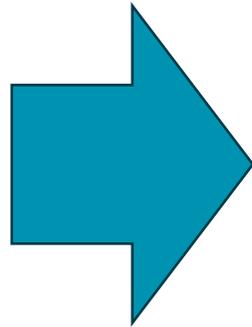
# Myths and Truths

**There is a one-sized fits all solution for transit**



Because land use is harder to change, need to adapt transit to fit the market and geography

**Diverting a fixed-route is easy**



**Every time you divert a route, you may be:**

- Increasing the length of the ride for people already on the bus
- Potentially missing connections
- Reducing frequency unless you add service

# On Demand Transit

- Shared-ride service that does not operate a fixed-route or schedule
- Operates within pre-defined service area and period
- Passengers must book a pick-up using a mobile app or by calling in
- Software used to optimize ride-sharing using the most direct trip
- Passengers can be picked up at fixed-stops or virtual stops
- Best suited for low-demand areas / periods or rural service
- Fares are variable and typically distance-based



## Examples:

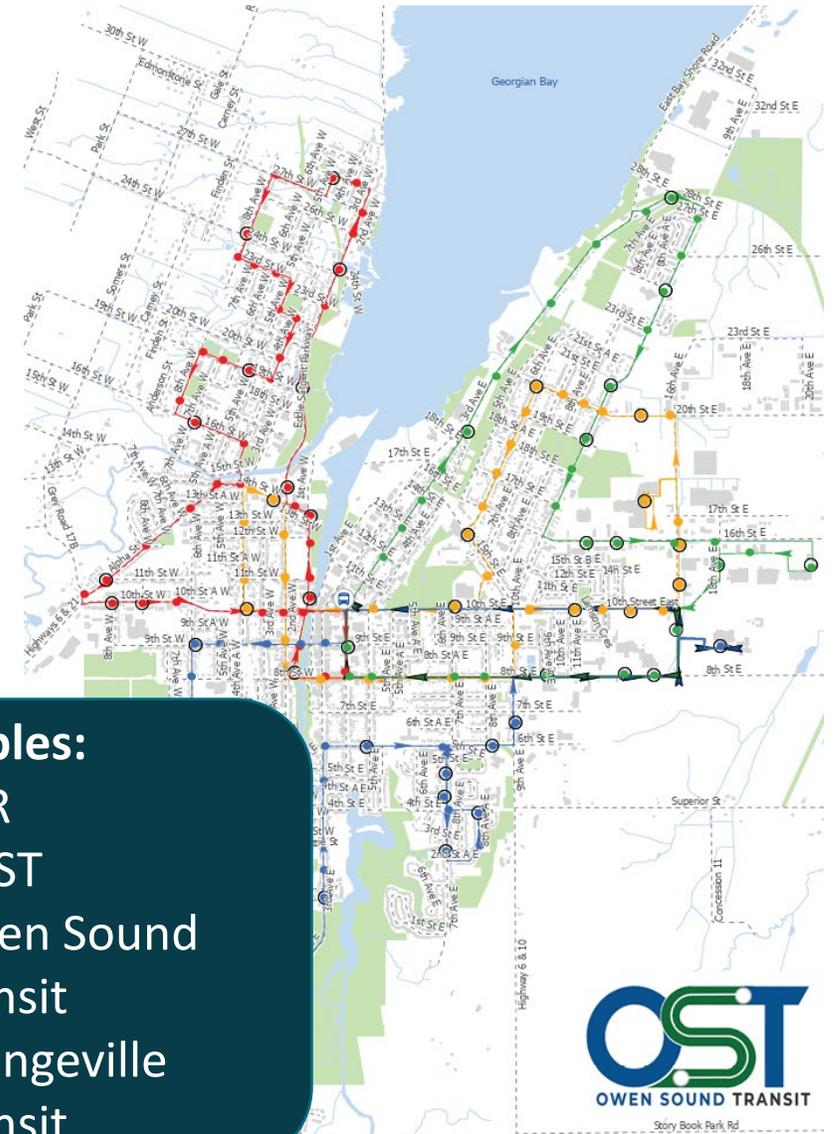
- RIDE WELL

# Fixed-Route Transit

- Traditional transit service
- Passengers required to walk/roll to/from a fixed stop
- Operates pre-defined schedule and route without deviation
- Best suited for highest demand urban areas / periods or long-distance trips connecting urban areas
- Not suitable for large rural areas

## Examples:

- GTR
- GOST
- Owen Sound Transit
- Orangeville Transit



# Specialized Transit and Community Transportation Integration

- Open eligibility for specialized transit for all residents
- Persons with disabilities continue to receive door-to-door service, while other passengers integrate with fixed-route service
- Can reduce duplication with On Demand transit (co-mingling passengers)
- Best suited for rural service or service in low-demand areas

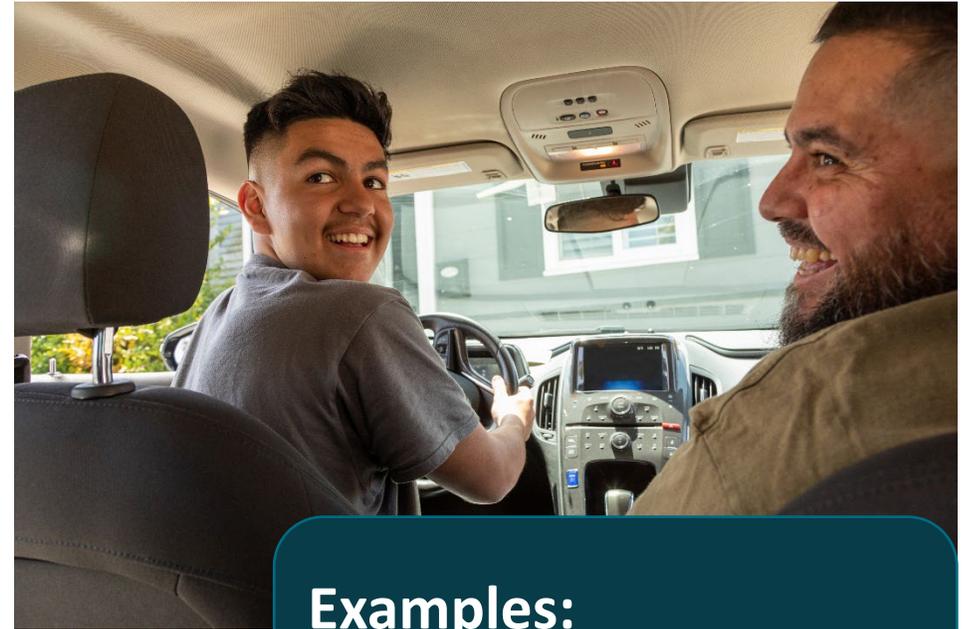


## Examples:

- SMART
- Home & Community Services
- Mobility Bus Service

# Ridesharing/ Carpooling

- Solution for regular commuters
- Low cost to municipalities
- Ridesharing may be limited
- Best suited for rural service or service in low-demand areas



## Examples:

- SMART Commute (Bruce)
- Carpool apps (Ride Shark)

# Summary of Service Types

Service Type	Suitable Operating Environment	Typical Hourly Ridership
<b>On-Demand</b>	Low density settlement areas, large rural areas or operating periods with low demand	1-2 boardings per hour (large rural area) 3-6 boardings per hour (settlement area)
<b>Fixed-Route</b>	Medium to high density settlement areas  Connected to key destinations (e.g. employer, mall)  Focused on arterial or collector road network  Connecting rural settlement areas with urban centres	8-20 boardings per hour (urban)  4-10 boardings per hour (inter-community)
<b>Specialized</b>	Anywhere (at minimum within the same service area as conventional transit)	1-2 boardings per hour
<b>Carpooling / Ridesharing</b>	Where public transit is not in place (geography or period of the day)  Not as reliable as public transit	1 boarding per vehicle

# Meeting Accessibility Requirements

- **Accessibility for Ontarians with Disabilities Act (AODA) through the Integrated Accessibility Standards Regulation (IASR) O. Reg. 191/11, S.63 (1)-(4)** addresses requirements for transportation service providers in Ontario
- Disabilities can take many forms and can impact individuals differently
- As we age, the propensity to develop a disability increases
- Accessibility is good for all passengers



# Minimum Standards to Meet Passenger Needs and Desires

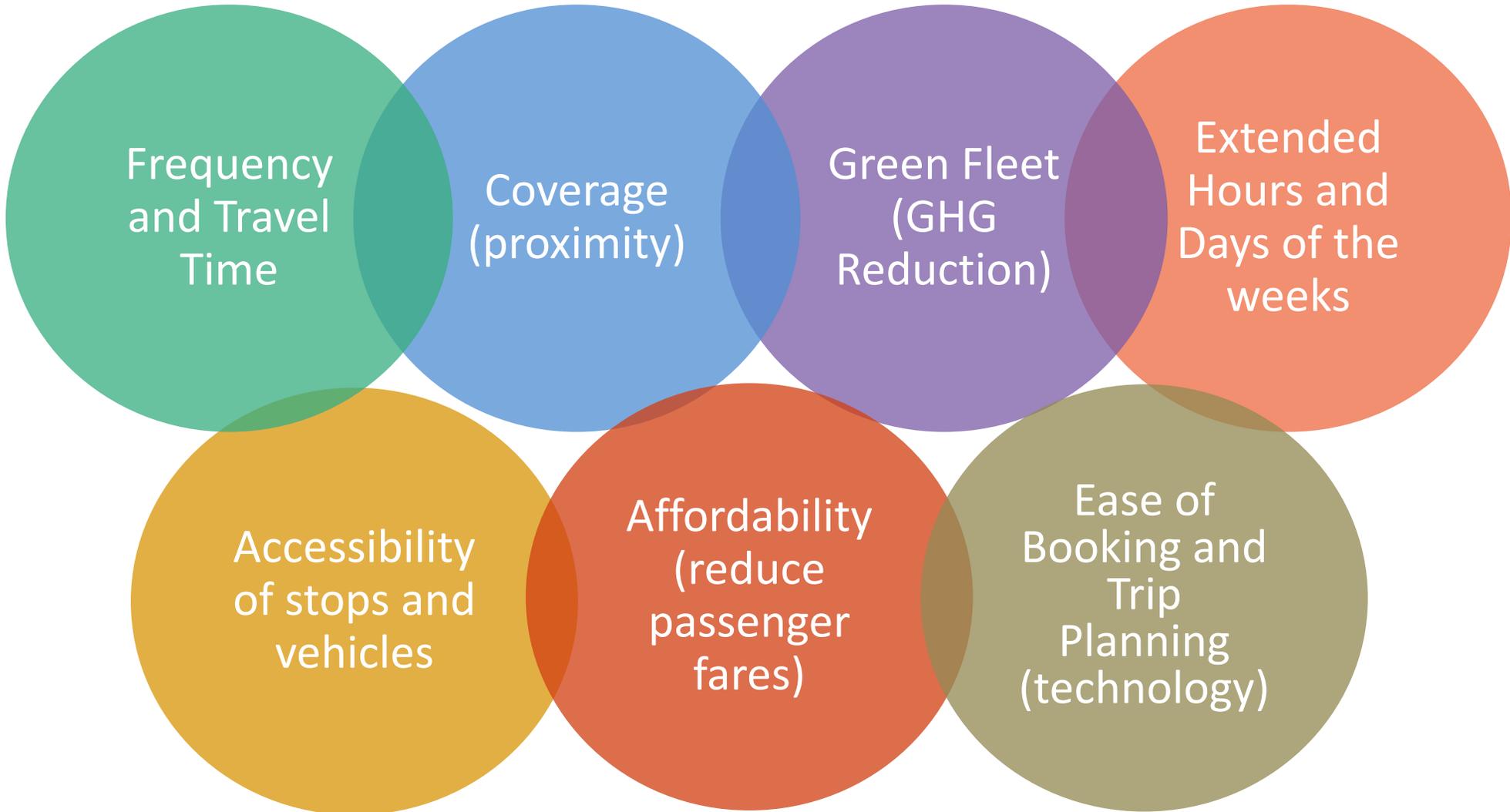
## Needs

- Access to service:** Five to 10 minute walk
- Availability:** When to provide service (days of week/hours a day)
- Accessibility:** For all, persons with disabilities, Active transportation infrastructure, etc.
- Simplicity:** Easy to navigate technology and infrastructure
- Affordability:** Financially feasible for all residents
- Safety:** Trained drivers and feeling secure on board the vehicle
- Effective:** Operating budget is financially sustainable for the municipality

## Desires

- Convenience:** Frequent of service and travel times that competes with automobile, use of technology
- Customer Service:** Staff are friendly and helpful
- Culture:** Considered a viable transportation option for all
- Equity:** Same level of service for everyone

# Things to consider (need to balance priorities)



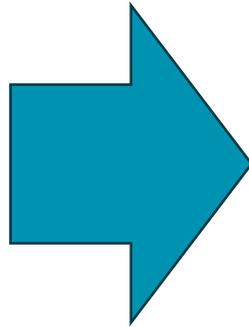
## Level of service must match demand

### Duration

- Day-time (does not provide service for evening workers, evening outings)
- Five day a week (work trips)
- Seven days a week – weekend demand decreases
- Rotating (service to certain communities on specific days)

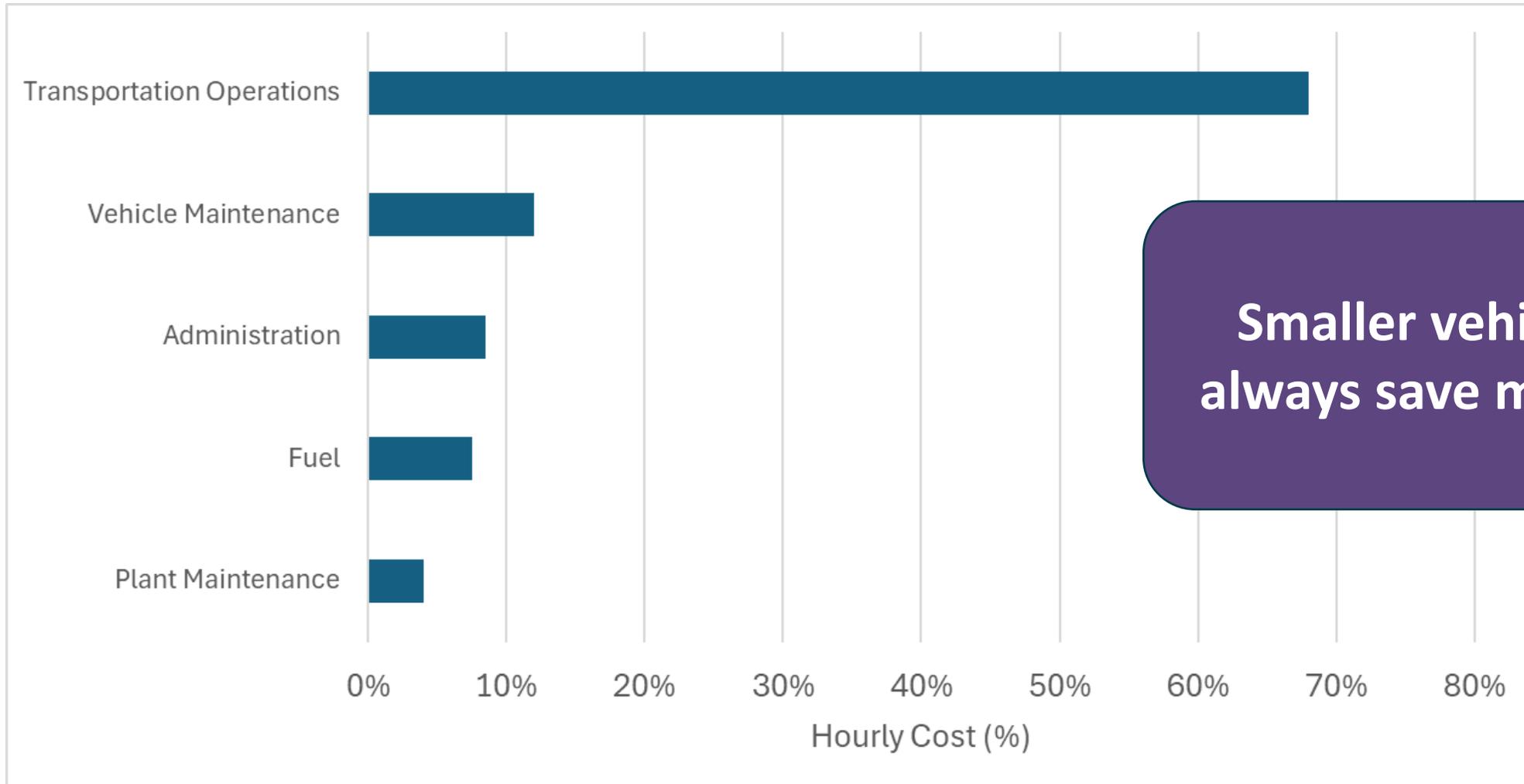


**Transit will pay for itself**



- There is always a municipal investment required to run a transit system
- This is the same as the investment made into roads, libraries, sports facilities, parks, etc.
- Think of transit as a means to provide your residents with access to the other services and facilities you invest in

# Myths and Truths



# Typical Key Performance Indicators



Key Performance Metric	Rural County Transit	Urban System (e.g. Guelph)
Population	138,000	143,740
Density	44.91	1,648
Service Hours per Capita	0.13 (0.06 - 0.14)	1.75
Ridership per Capita	0.55 (0.05 - 0.84)	41.05
Boarding per Hour	4.19 (0.8 - 6.18)	23.46
Net Cost Per Passenger	\$21.54 (\$18.85 - \$92.55)	\$3.88
Net Cost Per Capita	\$11.74 (\$4.32 - \$15.90)	\$159.19
Cost per Hour	\$77.27 (\$40.00 - \$113.05)	\$147.98
Revenue to Cost Ratio	11% (10 – 25%)	41%

Rural Systems include Simcoe County, Muskoka District, Norfolk County and Brant County

# Capital Costs

## Vehicles

- Transit vehicles can be purchased or leased
- Rural transit providers can use vans or small buses while urban systems may use 40 ft. Buses

## Transit Garage / Facility

- Storage and maintenance of vehicles

## Transit Stops and Stations

- Signs, shelters, amenities

## Intelligent Information Technology

- GPS/AVL and farebox / payment



# Typical Revenue Sources

- Passenger Fare Revenue (typically between 10 – 25% of operating costs)
- Ontario Provincial Gas Tax (can only be used for non-pilot services and not to exceed 75% of municipal spending on transit (including fares))
- Rural Transit Solutions Fund (capital only)
- Development Charges (growth-related capital only)
- Advertising (minimal)
- Ontario Transit Investment Fund (will provide 4 years of funding at 50%)



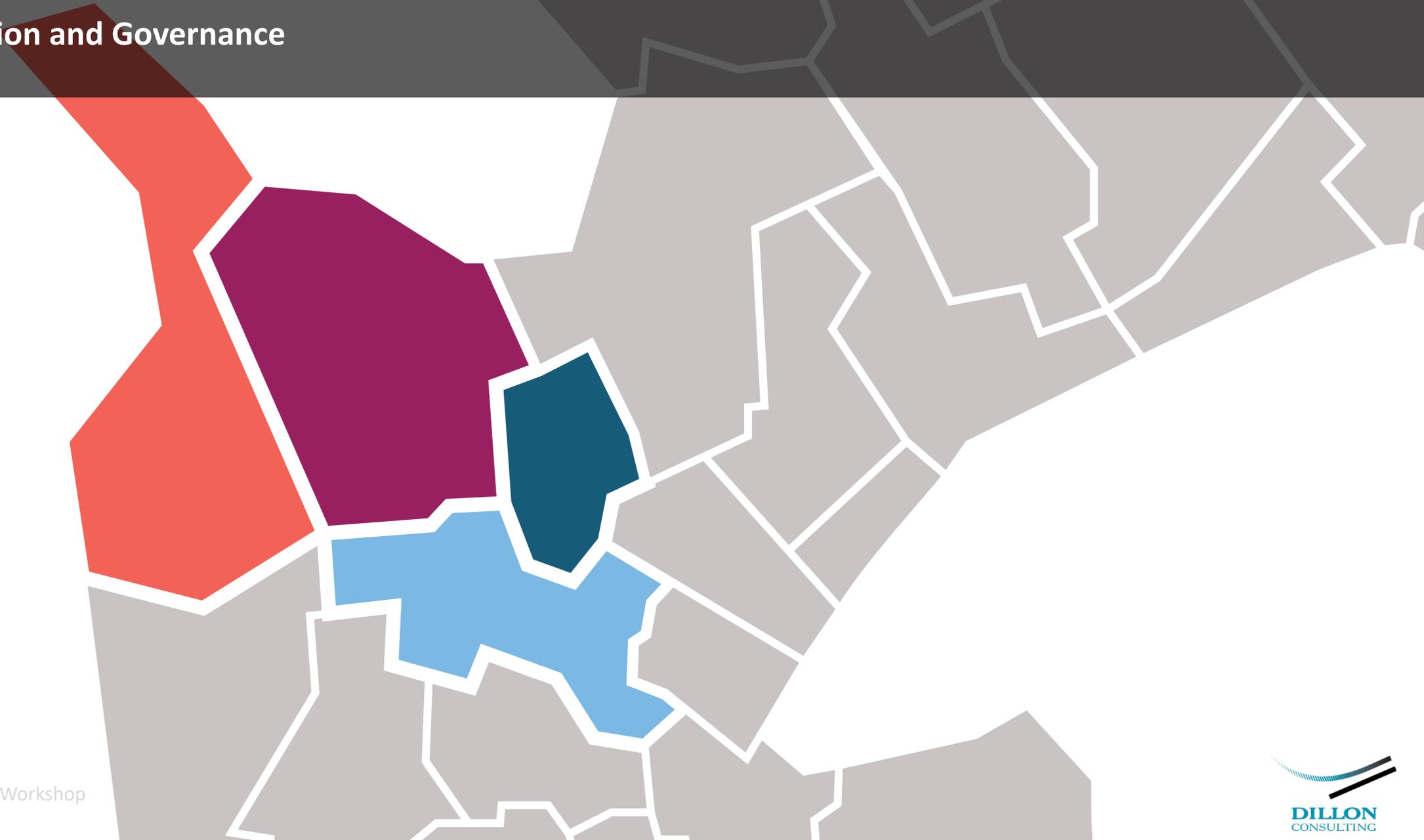
# Principles of Setting Passenger Fares

- Passenger revenue will only cover a small portion of operating costs
- No different than other municipal services, such as library and recreation facilities, which receive very little revenue from user fees
- Balance affordability with cost recovery
- While Fare Free Transit increases ridership, it can reduce your ability to add service
- Not all seniors have affordability issues
- Consider how often people travel when setting fares (e.g. If minimum wage of \$17.60, a \$10.00 one-way fare is equals over one hour of work)
- Best practice – keep fares reasonable and address affordability through concessions



Source: <https://www.owensoundcurrent.com/p/owen-sound-transit-fares-to-increase>

# Integration and Governance



# Why Unify Transit?



- Creates a seamless passenger experience, including:
  - Trip Booking and Planning
  - Limiting transfers
  - Eligibility for specialized transit
  - Fares
- Identify efficiencies through collaboration and taking advantage of unallocated resources
- Creates a unified voice for funding from senior levels of government

# Benefits of Integrated Governance

For passengers:

Simpler passenger experience

One source of information for trip planning

Faster and stress-free transfers

More affordable trips

Improved access to key destinations (employers, school, healthcare)

Improved accessibility and convenience

For the governing body:

Optimized, efficient resource allocation (esp. on-demand service)

Increased revenue potential with increased ridership

Reduce planning duplication

Fewer duplicated roles, staff

Shared infrastructure, maintenance, and services (cost sharing)

Greater access to external funding opportunities

# Governance Models

## Regional Cooperation:

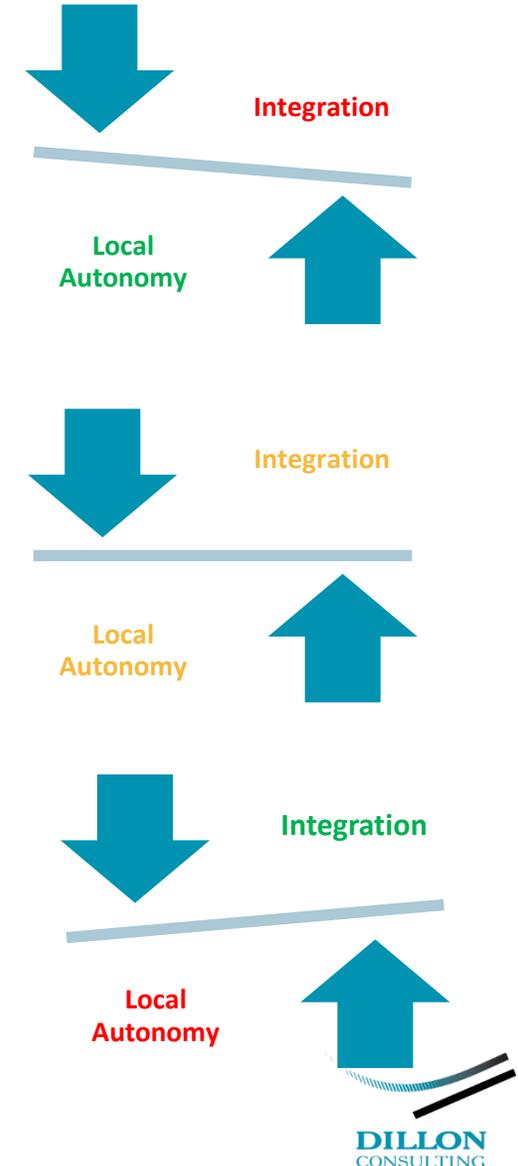
- Each partner works together voluntarily to enhance integration, led by the one party
- Each partner that joins the consortium operates transit services independently, but there is an agreement in place to work together to achieve common goals

## Shared Service Delivery:

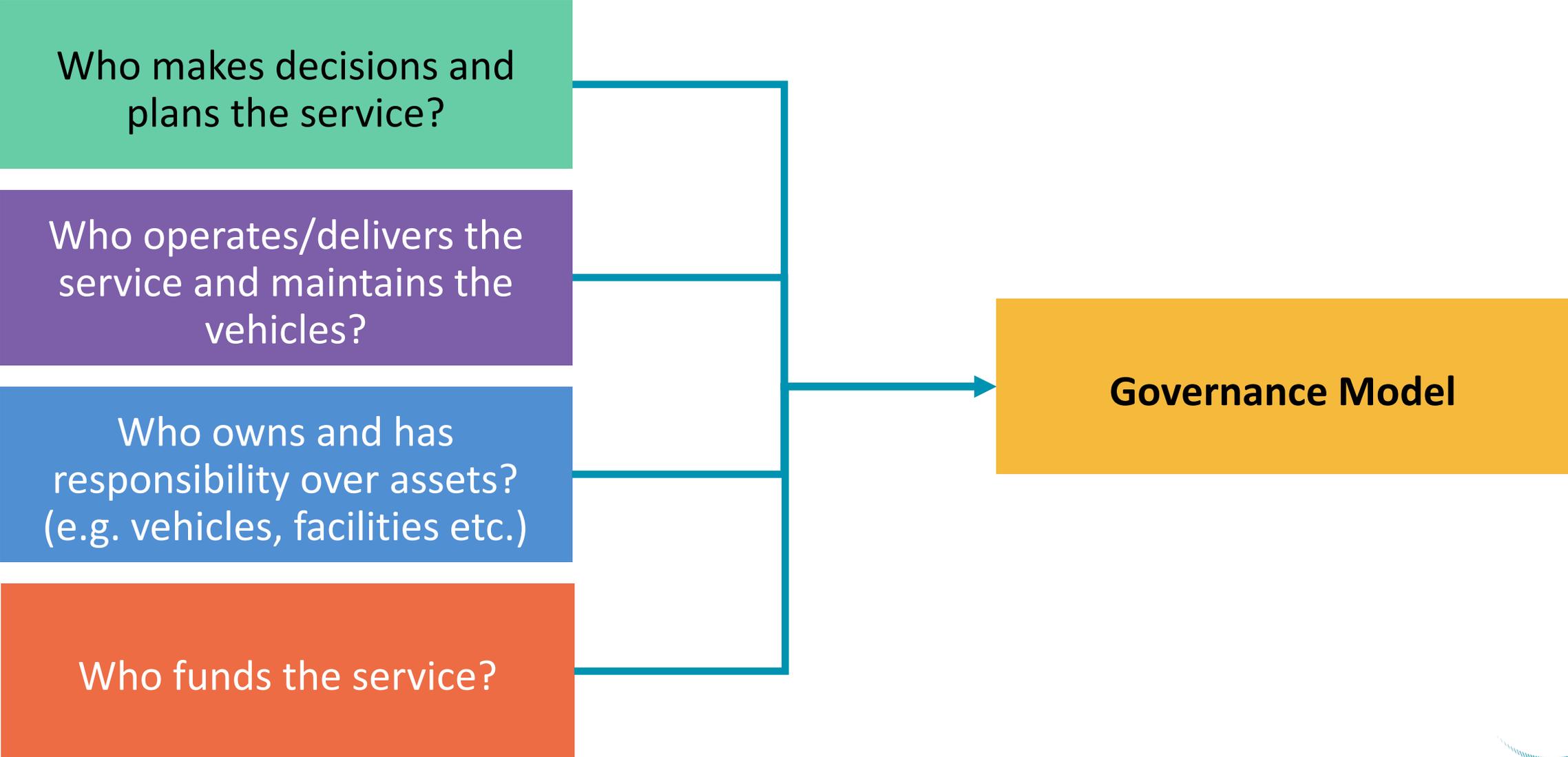
- Single operator and technology provider, with services agreed upon upfront.
- Each partner makes planning decisions about the service, including setting budgets
- One common operator, which can lead to higher level of service integration

## Transit Commission:

- Centralized decision-making structure – planning, service and maintenance under a single entity that reports to each body
- Creates a high level of integration and allows the Commission to make decisions that benefit the entire region, not just individual municipalities.



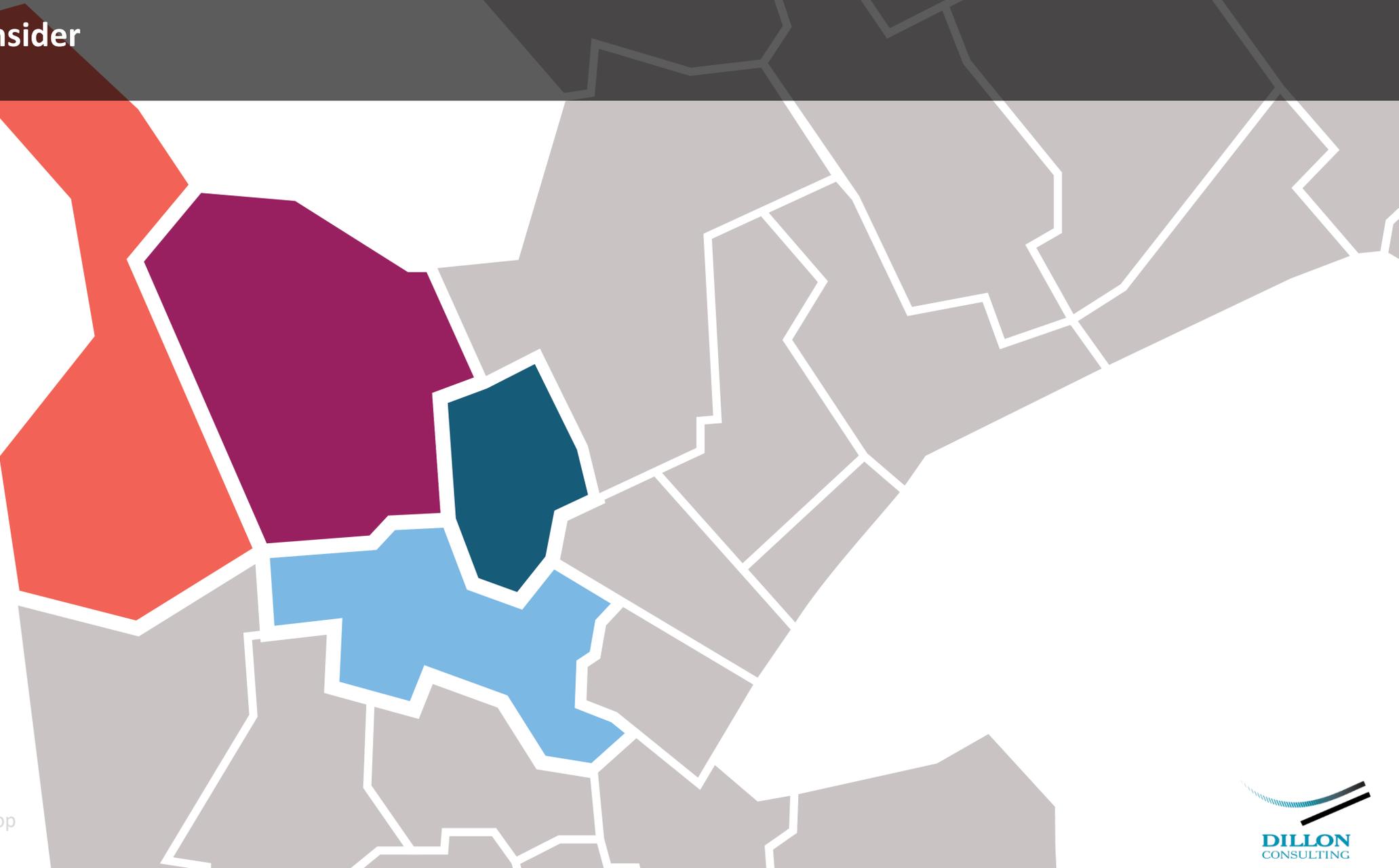
# Questions when considering a governance structure



# Principles of Good Governance

- **Ability to Deliver your Regional Vision for Public Transportation:** Provides a clear direction and roles to deliver a regional service
- **Representation and Voice:** Representation is reflective of the voice of the population being serviced and allows for effective decision making
- **Transparency and Accountability:** Provides clarity to the decision-making process, including accountability of decision-makers to the constituents they represent
- **Efficiency:** Enables cost-efficient processes and allows timely decisions in support of desired outcomes and interests
- **Customer Focus:** Enables decisions that focus on the passenger journey, regardless of municipal boundaries that passengers cross to reach their destination

# Things to Consider

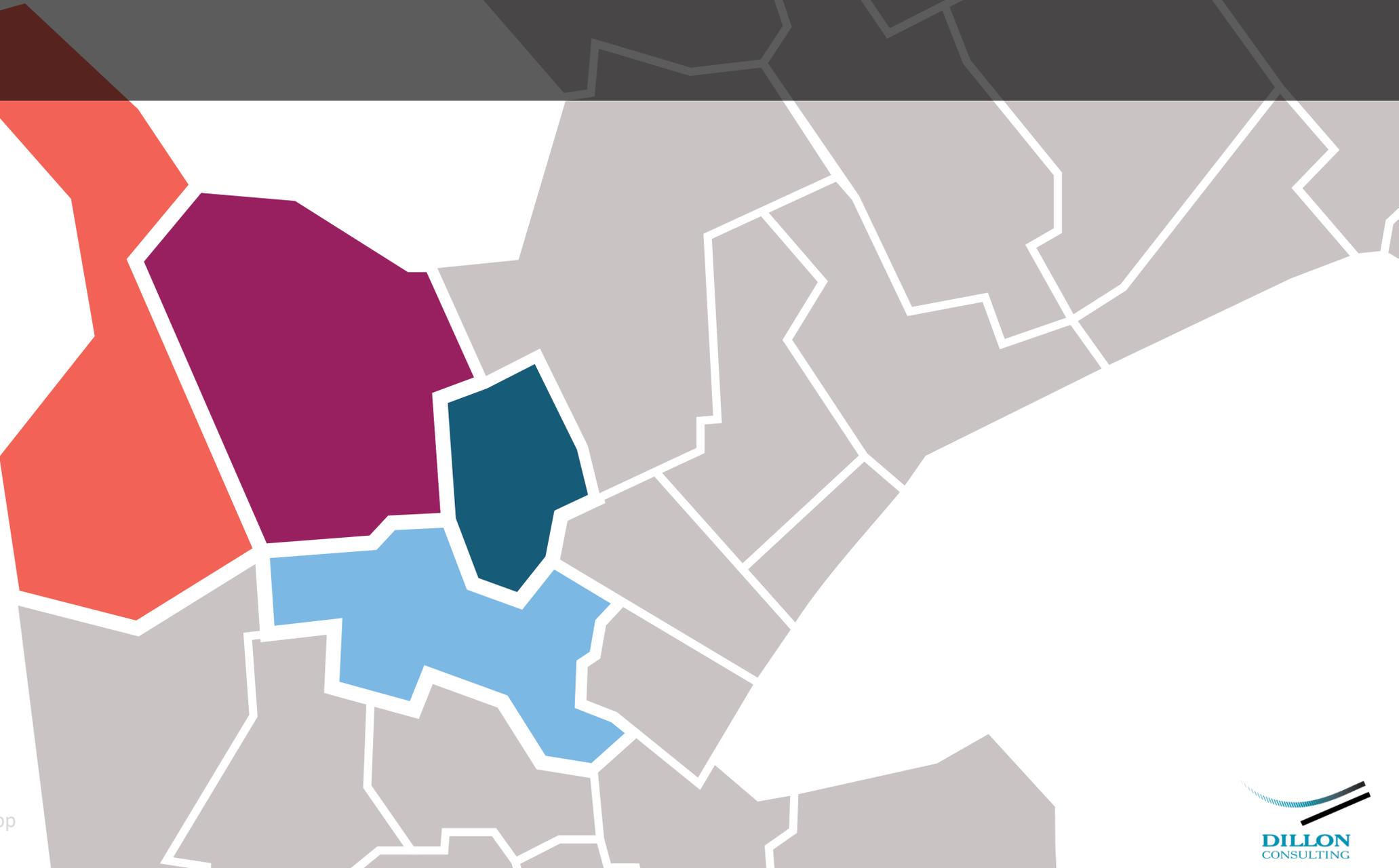


# Things to Consider

When municipalities consider the potential benefits of regional transit, they may consider?

- a) **Growth Management:** Reduce growing traffic congestion and improve commute times
- b) **Aging in Place:** Support access shopping, medical appointments and reduce social isolation
- c) **Affordability:** Provide an affordable transportation option and reduce % of income on housing
- d) **Engaging Youth:** Increase independence and access to after school activities
- e) **Environmental Sustainability:** Reduce greenhouse gas emissions
- f) **Economic Development:** Support businesses that are looking to locate in your community
- g) **Employment:** Support access to employment and training opportunities
- h) **Road Safety:** Achieve Vision Zero by providing a safe alternative to travel
- i) **Regional Connections:** Connect to the regional transit network (e.g. GO Transit)

# Next Steps



## Other Engagement Activities

- **Complete final Public Open House (January 17) at Mount Forest Arena**
- **Community Survey (Closes January 25)**
  - Received over 2,900 responses to date
- **Complete Focus Groups**
  - Employers, seniors, youth, social services

## Other Next Steps

- **Assess Mobility Gap**
- **Develop Transit Plan**
- **Calculate Financial Plan**
- **Review Governance Models**
- **Identify Steps for Implementation**
- **Conduct a Second Round of Engagement with the public and Councils and the SMART Board**
- **Finalize recommendations and report to each Council and Board**

# Questions

Do you have any clarifying questions about what was presented here today?

**Engage in Active Dialogue:** We are here to listen to your perspective

**Think Regional and Local:** The solution needs to understand both perspectives

**Questions:** Please enter your question into the Chat Box.

**Councillor Survey:** Look out for a link from municipal staff





in Partnership with

**SAUGEEN MOBILITY**  
and **REGIONAL TRANSIT**

# Rural Transit 101 Workshop

January 15, 2026

Dennis Kar, MUP, RPP  
Partner, Dillon Consulting Limited  
[dkar@dillon.ca](mailto:dkar@dillon.ca)

Bruce – Dufferin –  
Grey – Wellington

Regional  
Transit Study





COUNTY OF WELLINGTON

KIM COURTS  
DEPUTY CLERK  
T 519.837.2600 x 2930  
F 519.837.1909  
E kimc@wellington.ca

74 WOOLWICH STREET  
GUELPH, ONTARIO  
N1H 3T9

February 2, 2026

Wellington County  
Member Municipality Clerks  
Amanda Knight, Township of Guelph/Eramosa  
Nina Lecic, Town of Erin  
Kerri O’Kane, Township of Centre Wellington  
Larry Wheeler, Township of Mapleton  
Annilene McRobb, Town of Minto  
Karren Wallace, Township of Wellington North  
Justine Brotherston, Township of Puslinch

Sent via email: [aknight@get.on.ca](mailto:aknight@get.on.ca)  
[nina.lecic@erin.ca](mailto:nina.lecic@erin.ca)  
[kokane@centrewellington.ca](mailto:kokane@centrewellington.ca)  
[LWheeler@mapleton.ca](mailto:LWheeler@mapleton.ca)  
[annilene@town.minto.on.ca](mailto:annilene@town.minto.on.ca)  
[kwallace@wellington-north.com](mailto:kwallace@wellington-north.com)  
[jbrotherston@puslinch.ca](mailto:jbrotherston@puslinch.ca)

Good afternoon,

At its meeting held on January 29, 2026, Wellington County Council approved the following recommendation from the Planning Committee:

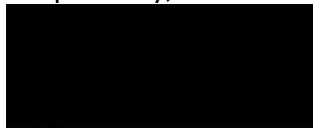
**That the report “Bill 25, Emergency Management Modernization Act, 2025” be received for information; and**

**That the report “Bill 25, Emergency Management Modernization Act, 2025” be circulated to member municipalities for information.**

Please find enclosed the Bill 25, Emergency Management Modernization Act, 2025 report.

Should you have any questions, please contact Linda Dickson, Emergency Manager/CEMC at [lindas@wellington.ca](mailto:lindas@wellington.ca).

Respectfully,



Kim Courts  
Deputy Clerk



# COUNTY OF WELLINGTON

---

## Committee Report

**To:** Chair and Members of the Planning Committee  
**From:** Linda Dickson, Emergency Manager/CEMC  
**Date:** Thursday, January 15, 2026  
**Subject:** Bill 25, Emergency Management Modernization Act, 2025

---

### Background:

On December 3, 2025, Bill 25, Emergency Management Modernization Act received Royal Assent. The Province is making changes to the Emergency Management and Civil Protection Act (EMCPA) to enable a “more effective, coordinated and comprehensive approach to provincial” and municipal emergency management programmes. The passing of Bill 25 is one step in modernizing the EMCPA. Changes to the legislation, including regulations, will be phased.

### Bill 25, Emergency Management Modernization Act, 2025:

With the approval of Bill 25, Emergency Management Modernization Act, the Provincial Government has added powers and clarified the responsibilities of the recently established Ministry of Emergency Preparedness and Response. The legislative changes are intended to align the Emergency Management and Civil Protection Act with the current Ministry structure with the aim of strengthening provincial emergency management coordination with local communities and emergency management partners.

The legislation also recognizes the roles and responsibilities of the Office of the Commissioner of Emergency Management. Those responsibilities include the establishment of an advisory committee on emergency management and the coordination of Ontario Corps and its deployment and use of personnel, services, equipment, materials, and facilities for response and recovery which can be engaged by municipalities as necessary.

The revised legislation provides authority to the Province to require entities operating and/or providing critical infrastructure to develop and implement an emergency management programme and/or plan.

### Changes to EMCPA affecting Municipalities:

New terminology and definitions are included. There are new definitions for “emergency management” and “emergency management programme”. Emergency Response Plans will now be known as Emergency Management Plans. The Act now provides two or more municipalities with the authority to develop and implement an emergency management plan together.

Under Municipal Declarations, the Head of Council is authorized to declare an emergency, but it must now meet the following preconditions:

- Head of Council must consult the municipal emergency management plan; and
- Head of Council must be satisfied that acting ... is necessary to address the situation or impending situation without risk of serious delay.

As noted, the policy and regulatory changes introduced through Bill 25 are to be phased. Future amendments to the EMCPA and regulations affecting municipalities are to include:

- Enable flexibility with municipal emergency management programmes.
- Allowing two or more municipalities to develop and implement joint programmes and plans.
- Ensuring accountability of municipal emergency declarations.

The Province notes that more changes to the EMCPA and accompanying regulations are expected. These changes may include:

- Providing flexibility for municipal emergency management programmes, and
- Providing two or more municipalities' opportunities to develop and implement joint programmes and plans.

### **Other Legislation Changes:**

The Ministry of Community and Social Services Act is amended such that the Minister may issue directives to entities that are prescribed in regulations, and receive funding from the Minister, to provide community and social services with respect to extraordinary matters.

### **Strategic Action Plan:**

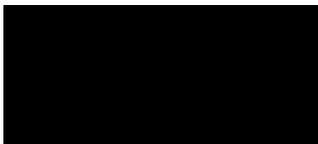
This report relates to the following objectives and priorities in the County's Strategic Action Plan:  
- Doing what the County does best – Providing Critical Daily Services for your residents

### **Recommendation:**

That the report "Bill 25, Emergency Management Modernization Act, 2025" be received for information.

That the report "Bill 25, Emergency Management Modernization Act, 2025" be circulated to Member Municipalities for information.

Respectfully submitted,



Linda Dickson  
Emergency Manager/CEMC

### **In consultation with/approved by:**

Aldo Salis, Director of Planning and Development  
Scott Wilson, Chief Administrative Officer

Attach: Memorandum from Matthew Pegg, Deputy Minister and Commissioner of Emergency Management, dated December 9, 2025.

**DATE:** December 9, 2025

**MEMORANDUM TO:** **Community Emergency Management Coordinators**

**FROM:** Matthew Pegg  
Deputy Minister and Commissioner of Emergency  
Management

**SUBJECT:** **Passage of Bill 25, Emergency Management  
Modernization Act, 2025 amending the *Emergency  
Management and Civil Protection Act***

---

I am pleased to share that Ontario has reached an important milestone in modernizing its emergency management framework through amendments to the [Emergency Management and Civil Protection Act](#) (EMCPA).

On December 3, 2025, the Government of Ontario passed [Bill 25](#), the *Emergency Management Modernization Act, 2025*. Schedule 1 of the *Emergency Management Modernization Act, 2025* amends the EMCPA to enable a more effective, coordinated and comprehensive approach to provincial and community emergency management.

These legislative amendments are informed by valuable feedback, best practices in emergency management, and lessons learned from past emergencies. I want to extend my sincere thanks for the feedback from emergency management partners, which has been essential in shaping this legislation and ensuring it reflects the needs and realities of communities.

The amendments to the EMCPA will be implemented through a phased approach, with initial amendments aimed at strengthening provincial coordination and capabilities and enhancing community capacity in emergency management.

Some amendments are now in effect, with no new requirements for partners. These include:

- **Establishing the purposes of the Act**, including to support coordination with municipalities, Indigenous communities, public and private sector organizations, and other governments.
- **Introducing a clear definition of “emergency management”** encompassing prevention, mitigation, preparedness, response, and recovery.
- **Clarifying the role of the Ministry of Emergency Preparedness and Response** as the provincial lead and one window for coordinating provincial emergency management activities under the oversight of the **Minister of Emergency**

**Preparedness and Response and the direction of the Commissioner of  
Emergency Management.**

- **Strengthening executive oversight** of provincial emergency management.
- **Authorizing the Minister** of Emergency Preparedness and Response to oversee municipal, ministry, and provincially regulated critical infrastructure entities' emergency management programs, and enter into agreements and arrangements with public and private partners and individuals in emergency management.
- **Recognizing Ontario Corps** as a key provincial resource and capability that can be engaged to support communities across the province, who request assistance.

These changes aim to strengthen provincial emergency management coordination and lay the foundation for deeper collaboration with communities and emergency management partners.

Remaining amendments to the EMCPA are expected to come into force at a later date. Subject to future regulations, key changes affecting municipalities will include:

- Enabling flexibility regarding requirements for municipal emergency management programs and plans based on needs and capacity.
- Allowing two or more municipalities to voluntarily develop and implement joint emergency management programs and plans.
- Clarifying the process for and ensuring accountability of municipal emergency declarations under the EMCPA.

The Ministry of Emergency Preparedness and Response remains committed to working closely with emergency management partners throughout the implementation of these changes, including the development of supporting regulations. Your continued support and feedback will be vital in shaping the next phase of this work, and I look forward to ongoing collaboration.

If you have any questions on the amendments, please contact the Strategic Policy and Governance Branch in the Ministry of Emergency Preparedness and Response at [EMOPolicy@ontario.ca](mailto:EMOPolicy@ontario.ca).

Thank you again for your valued partnership.

Sincerely,

*Original signed by*

Matthew Pegg  
Deputy Minister and Commissioner of Emergency Management



COUNTY OF WELLINGTON

KIM COURTS  
DEPUTY CLERK  
T 519.837.2600 x 2930  
F 519.837.1909  
E [kimc@wellington.ca](mailto:kimc@wellington.ca)

74 WOOLWICH STREET  
GUELPH, ONTARIO  
N1H 3T9

February 2, 2026

Wellington County  
Member Municipality Clerks  
Amanda Knight, Township of Guelph/Eramosa  
Nina Lecic, Town of Erin  
Kerri O'Kane, Township of Centre Wellington  
Larry Wheeler, Township of Mapleton  
Annilene McRobb, Town of Minto  
Karren Wallace, Township of Wellington North  
Justine Brotherston, Township of Puslinch

Sent via email: [aknight@get.on.ca](mailto:aknight@get.on.ca)  
[nina.lecic@erin.ca](mailto:nina.lecic@erin.ca)  
[kokane@centrewellington.ca](mailto:kokane@centrewellington.ca)  
[LWheeler@mapleton.ca](mailto:LWheeler@mapleton.ca)  
[annilene@town.minto.on.ca](mailto:annilene@town.minto.on.ca)  
[kwallace@wellington-north.com](mailto:kwallace@wellington-north.com)  
[jbrotherston@puslinch.ca](mailto:jbrotherston@puslinch.ca)

Good afternoon,

At its meeting held on January 29, 2026, Wellington County Council approved the following recommendation from the Planning Committee:

**That the County Official Plan Review – Progress Report #14 be received for information and forwarded by the County Clerk to Member Municipalities.**

Please find enclosed the County Official Plan Review – Progress Report #14.

Should you have any questions, please contact Sarah Wilhelm, Manager of Policy Planning at [sarahw@wellington.ca](mailto:sarahw@wellington.ca).

Respectfully,



Kim Courts  
Deputy Clerk



Committee Report

To: Chair and Members of the Planning Committee
From: Sarah Wilhelm, Manager of Policy Planning
Date: Thursday, January 15, 2026
Subject: County Official Plan Review – Progress Report #14



PLANWELL

1.0 Purpose

This progress report for the County Official Plan Review covers the period from October 2025 to the end of December 2025.

2.0 Report Highlights

Table with 2 columns: Item ID and Description. Rows include OPA 126, OPA 131, and Bill 60, 2025.

The following County Planning Committee Reports have been brought forward to Council since the last progress report:

- PD2025-25 County Official Plan Review – Progress Report #13
PD2025-28 Bill 60 – Fighting Delays, Building Faster Act, 2025

3.0 Work Plan

3.1 Urban Boundary Expansions - Official Plan Amendment 126 (OPA 126)

OPA 126 was originally adopted by County Council on April 24, 2025. The amendment identifies urban boundary expansions in Centre Wellington, addresses County-wide policy updates related to growth, and housekeeping changes.

The Province approved OPA 126 on November 18, 2025 with three modifications. The modifications were made to address matters related to land use compatibility between major facilities and sensitive land uses, and protecting mineral aggregate resources. This approval brings Phase 3A of the Official Plan Review to a conclusion.

3.2 Rural Area Policies and Growth – Official Plan Amendment 131 (OPA 131)

As part of Phase 3B of the Official Plan Review, Draft OPA 131 has been circulated for Provincial, Municipal, Indigenous, agency and public comment. Staff have been reviewing the comments and will

report to Committee following formal public input required under Section 26 of the Planning Act through an open house and public meeting.

In September 2025, County Council authorized staff to hold an open house and authorized the Planning Committee to hold a public meeting at the appropriate time. We have scheduled these statutory meetings as follows:

**Virtual Open House**                      Thursday, February 5, 2026 at 6:30 pm  
**In Person Public Meeting**            Thursday, February 12, 2026 at 11:00 am

Notice of the open house and public meeting will be given in accordance with the Planning Act. Staff will go beyond these requirements by providing notice to over 400 subscribers to the digital mailing list for the Official Plan Review project. As part of those notices further details will be shared about how to register for the Open House (registration for the Public Meeting is not required). These details will also be posted on the project webpage at [www.wellington.ca/planwell](http://www.wellington.ca/planwell).

#### **4.0 Bill 60 - Fighting Delays, Building Faster Act, 2025**

Bill 60, Fighting Delays, Building Faster Act, 2025 received royal assent on November 27, 2025. Planning staff previously reported on the omnibus bill and other provincial initiatives in November 2025 through Planning Committee report PD2025-28. Planning staff have identified two key areas below that could have an effect on the County’s Official Plan Review.

##### **4.1 Expanded Ministerial Authority in Decision Making**

Bill 60 has introduced an exception to the general rule that decisions on planning matters must be consistent with the Provincial Planning Statement (PPS 2024). Bill 60 allows the Minister of Municipal Affairs and Housing to make decisions that are not consistent with the PPS, outside of the Greenbelt Plan. This expanded power could be applied to the approval of municipal official plans and amendments where the Minister is the approval authority. The County is the approval authority for most amendments to the County Official Plan but those associated with the 5-year review are typically approved by the Minister. It remains to be seen how the Minister will make use of the new exception, especially in relation to local decision-making.

##### **4.2 Expanded As-of-right Minor Variance Framework**

As the Committee may recall, as part of Bill 17 (Protect Ontario by Building Faster and Smarter Act, 2025) the Province made changes to Planning Act Regulation 545/06 to reduce the number of minor variance applications for setbacks. The amended regulation, which came into force on November 21, 2025, allows variations to be permitted “as-of-right” if a proposal is within 10% of the required setback applicable to specified lands. Specified lands include parcels of urban residential lands outside of the Greenbelt Area, and exclude areas such as hazardous lands, and lands near shorelines and railways.

Bill 60 broadens the legislative framework to permit as-of-right minor variances to include other zoning standards beyond setbacks (e.g., height). No prescribed percentages or standards have been established yet through this new regulation-making authority of the Province.

### 4.3 Simplifying and Standardizing Official Plans

The Province also launched additional consultations to support the objectives of Bill 60, including one aimed at simplifying and standardizing official plans (ERO 025-1099). The Government wants to help municipalities plan for growth and housing more efficiently by making official plans shorter, easier to understand, and more consistent across Ontario. Some of the proposed changes include standardization of the following:

- Table of contents and structure,
- Schedules, overlays and data,
- Page or word limits, and
- Number and type of land use designations.

Other changes under consideration would limit the use of development standards (e.g., building heights, lot sizes, density) and prohibit secondary plans or site-specific policies.

Planning staff provided comments on this consultation before it closed on November 22, 2025. No legislative or regulatory changes implementing a new streamlined framework for official plans have been released at this time. Planning staff will continue to monitor this Provincial initiative and its implications for the Official Plan Review project and potential implications for the County Official Plan and other planning documents.

### 5.0 Strategic Action Plan

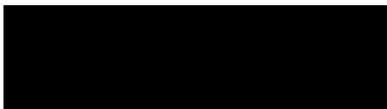
This report relates to the following objectives and priorities in the County's Strategic Action Plan:

Making the best decisions for the betterment of the Community.

#### **Recommendation:**

That the County Official Plan Review – Progress Report #14 be received for information and forwarded by the County Clerk to Member Municipalities.

Respectfully submitted,



Sarah Wilhelm, RPP, MCIP  
Manager of Policy Planning

#### **In consultation with/approved by:**

Aldo Salis, Director of Planning and Development  
Scott Wilson, Chief Administrative Officer

# THE CORPORATION OF THE TOWNSHIP OF PUSLINCH

## BY-LAW NO 2026-004

A by-law to adopt the Budget for the Corporation of the Township of Puslinch for the year 2026.

**WHEREAS** Section 290(1) of the *Municipal Act, 2001, S.O. 2001, c. 25*, as amended, provides that a local municipality shall, in the year or immediately preceding the year, prepare and adopt a budget including estimates of all sums required during the year for the purposes of the municipality; and

**WHEREAS** the 2026 Budget of the Corporation of the Township of Puslinch is described in detail in Schedule "A" (Operating Budget) and Schedule "B" (Capital Budget) attached to this By-law;

**NOW THEREFORE** the Council of the Corporation of the Township of Puslinch enacts as follows:

1. That the total estimated operating expenditures for the purposes of the Corporation of the Township of Puslinch ("the Township") for the year 2026 be adopted in the amount of \$7,755,706, including contributions to operating discretionary reserves, as detailed in Schedule "A".
2. That the total estimated operating revenues for the purposes of the Township for the year 2026 be adopted in the amount of \$3,332,690, including funding from operating discretionary reserves, as detailed in Schedule "A".
3. That the total estimated capital expenditures for the purposes of the Township for the year 2026 be adopted in the amount of \$7,237,887, as detailed in Schedule "B".
4. That the general operating taxation levy to be raised on all rateable property in the Township for the year 2026 be adopted in the amount of \$4,423,016.
5. That the general capital taxation levy to be raised on all rateable property in the Township for the year 2026 be adopted in the amount of \$1,512,559.
6. That the general operating and capital taxation levies adopted herein represent the net amount required after taking into account all operating and capital revenues, including reserve funding, grants, and other non-tax revenues.
7. That the Treasurer be authorized to withdraw funds from and contribute funds to the Township's operating discretionary reserves, capital discretionary reserves, and restricted reserves in accordance with the amounts approved in Schedule "A" and Schedule "B" of this By-law.
8. That any Canada Community-Building Fund or Ontario Community Infrastructure Fund monies not required for the projects identified in Schedule "B" of this By-law be directed to other eligible capital projects identified therein, in accordance with program requirements.
9. That Schedules "A" and "B", attached hereto, form part of this By-law.
10. That this By-law shall come into force and take effect upon the final passing thereof.

11. That if any section or portion of this By-law is found by a court of competent jurisdiction to be invalid, such invalid section or portion shall be severed, and the remainder of the By-law shall continue in full force and effect.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 11<sup>th</sup> DAY OF FEBRUARY 2026.**

\_\_\_\_\_  
James Seeley, Mayor

\_\_\_\_\_  
Justine Brotherston, Municipal Clerk

Row Labels	2024 Actuals	2025 Year to Date	2025 Budget	2026 Budget
<b>Administration</b>				
<b>Expenditures</b>				
Advertising	\$1,862	\$1,445	\$2,215	\$2,190
CIP Grants and other Economic Development Programs	\$0	\$0	\$0	\$5,000
Clothing, Safety Allowance	\$740	\$53	\$2,585	\$2,210
Communication (phone,fax,internet)	\$793	\$1,406	\$1,716	\$1,218
Contract Services	\$44,805	\$61,087	\$61,491	\$65,765
Events & Other	\$10,876	\$14,383	\$13,745	\$12,310
FT Wage Related Expenses	\$88,025	\$106,025	\$117,390	\$103,300
FT Wages	\$506,568	\$607,121	\$672,644	\$606,528
Group Benefits	\$59,081	\$77,138	\$85,445	\$67,011
Heritage Financial Incentive and Plaque Programs	\$2,313	\$0	\$10,600	\$12,900
Insurance	\$41,999	\$41,955	\$54,249	\$50,058
Membership & Subscription Fees	\$37,225	\$16,895	\$18,390	\$18,320
Mileage	\$657	\$357	\$500	\$500
Office Supplies & Equipment	\$1,124	\$1,028	\$1,300	\$1,100
OT Wages	\$4,227	\$1,885	\$500	\$500
Professional Development	\$15,866	\$14,607	\$24,781	\$31,311
Professional Fees - Engineering & Environmental	\$50,447	\$29,843	\$18,145	\$25,000
Professional Fees - Legal	\$170,404	\$148,944	\$68,500	\$60,000
Professional Fees - Water Monitoring Programs	\$5,472	\$5,881	\$4,751	\$4,010
PT Wages or other Remuneration	\$16,337	\$61,386	\$8,758	\$0
PT Wages or other Remuneration Related Expenses	\$1,472	\$10,107	\$1,681	\$0
Travel - Accomodations & Parking	\$2,095	\$2,203	\$2,100	\$2,100
Travel - Air Fare	\$0	\$0	\$200	\$0
Travel - Meals	\$181	\$747	\$400	\$400
WSIB	\$15,505	\$643	\$18,494	\$16,126
<b>Expenditures Total</b>	<b>\$1,078,077</b>	<b>\$1,205,139</b>	<b>\$1,190,581</b>	<b>\$1,087,858</b>
<b>Revenues</b>				
Admin - Agreement, Commissioner, FOI, Photocopy	-\$3,731	-\$1,902	-\$3,659	-\$2,500
Admin - Eng., Env., and Legal Recoveries	-\$13,213	-\$550	-\$10,000	\$0
Admin - Nestle Agreement Recoveries	-\$500	-\$500	-\$500	\$0
Admin - Other Recoveries	-\$3,000	\$0	-\$500	-\$500

Row Labels	2024 Actuals	2025 Year to Date	2025 Budget	2026 Budget
Admin - Recoveries from Staff Events	-\$1,305	-\$1,775	-\$1,000	-\$1,400
Heritage Financial Incentive and Plaque Programs	\$8,287	\$10,600	-\$10,600	-\$10,600
Operating Carryforward	\$0	\$0	\$0	-\$5,000
<b>Revenues Total</b>	<b>-\$13,461</b>	<b>\$5,873</b>	<b>-\$26,259</b>	<b>-\$20,000</b>
<b>Administration Total</b>	<b>\$1,064,615</b>	<b>\$1,211,012</b>	<b>\$1,164,322</b>	<b>\$1,067,858</b>

Row Labels	2024 Actuals	2025 Year to Date	2025 Budget	2026 Budget
<b>Building</b>				
<b>Expenditures</b>				
Advertising	\$1,083	\$506	\$910	\$910
Bank Service Charges	\$6,580	\$6,722	\$5,100	\$5,900
Clothing, Safety Allowance	\$706	\$911	\$980	\$980
Communication (phone,fax,internet)	\$3,629	\$3,735	\$4,437	\$3,278
Computer Software & Hardware	\$0	\$0	\$200	\$0
Contract Services	\$62,352	\$57,347	\$80,117	\$73,015
Emergency Management	\$604	\$642	\$603	\$641
FT Wage Related Expenses	\$74,619	\$82,947	\$85,241	\$79,983
FT Wages	\$406,039	\$447,524	\$463,564	\$439,496
Fuel	\$1,822	\$0	\$2,222	\$2,333
Group Benefits	\$48,570	\$70,629	\$68,870	\$52,386
Insurance	\$14,606	\$14,716	\$15,383	\$13,353
Membership & Subscription Fees	\$5,379	\$5,691	\$5,737	\$5,176
Mileage	\$806	\$1,362	\$750	\$970
Municipal Office Costs Recovered from Building	\$22,125	\$23,192	\$21,117	\$21,791
Office Supplies & Equipment	\$1,572	\$1,232	\$1,170	\$1,170
OT Wages	\$0	\$0	\$500	\$500
Postage	\$1,088	\$1,081	\$1,000	\$1,100
Professional Development	\$6,398	\$4,758	\$11,775	\$13,277
Professional Fees - Audit	\$5,446	\$9,934	\$8,385	\$9,885
Professional Fees - Engineering & Environmental	\$3,687	\$71	\$3,000	\$3,000
Professional Fees - Legal	\$21,120	\$11,586	\$46,000	\$21,000
Travel - Accomodations & Parking	\$2,374	\$2,915	\$2,000	\$2,200
Travel - Meals	\$465	\$818	\$150	\$350
Vehicle Maintenance	\$356	\$553	\$1,000	\$700
WSIB	\$12,730	\$3,240	\$13,727	\$13,053
<b>Expenditures Total</b>	<b>\$704,157</b>	<b>\$752,111</b>	<b>\$843,940</b>	<b>\$766,447</b>
<b>Revenues</b>				
Building - ALTER Septic System Permits	-\$8,951	-\$5,076	-\$5,640	-\$5,730
Building - Alternate Solution Application	\$0	-\$603	-\$603	-\$613
Building - Demolition Permits	-\$1,991	-\$558	-\$2,046	-\$1,512

Row Labels	2024 Actuals	2025 Year to Date	2025 Budget	2026 Budget
Building - Designated Structures Permit	-\$3,896	-\$1,002	-\$2,004	-\$1,018
Building - Farm Building Permits	-\$6,434	-\$43,393	-\$20,600	-\$20,600
Building - Inspection of works not ready	-\$181	-\$186	-\$372	-\$189
Building - Inst, Commercial & Industrial Permits	-\$44,562	-\$92,664	-\$206,000	-\$206,000
Building - NEW Septic System Permits	-\$26,317	-\$19,014	-\$34,638	-\$29,874
Building - Occupancy Permits	-\$5,249	-\$3,534	-\$5,871	-\$3,780
Building - Online Service Fee	-\$3,433	-\$3,419	-\$3,000	-\$3,100
Building - Other Recoveries	-\$11,851	\$0	-\$500	-\$500
Building - Reproduction of Drawing Fees Recovered	\$0	\$0	-\$50	\$0
Building - Residential Building Permits	-\$302,914	-\$336,654	-\$420,240	-\$420,240
Building - Revision to Approved Plans	-\$3,884	-\$4,136	-\$4,136	-\$4,202
Building - Sign Permits	-\$1,824	\$0	-\$1,252	-\$954
Building - Tent or Marquee	-\$1,220	-\$1,004	-\$1,506	-\$1,020
Building - Transfer of Permit	\$0	\$0	-\$186	-\$189
Reserve - Building Surplus	-\$281,449	-\$240,868	-\$135,296	-\$66,926
<b>Revenues Total</b>	<b>-\$704,156</b>	<b>-\$752,111</b>	<b>-\$843,940</b>	<b>-\$766,447</b>
<b>Building Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

Row Labels	2024 Actuals	2025 Year to Date	2025 Budget	2026 Budget
<b>By-law</b>				
<b>Expenditures</b>				
Advertising	\$60	\$1,022	\$1,000	\$1,000
Clothing, Safety Allowance	\$234	\$2,456	\$2,020	\$895
Communication (phone,fax,internet)	\$879	\$1,421	\$1,355	\$920
Contract Services	\$26,814	\$24,055	\$25,162	\$24,571
FT Wage Related Expenses	\$15,056	\$20,927	\$23,473	\$26,836
FT Wages	\$80,168	\$111,738	\$125,929	\$144,025
Fuel	\$1,613	\$0	\$1,497	\$1,572
Group Benefits	\$7,121	\$9,713	\$12,843	\$16,803
Insurance	\$11,886	\$12,352	\$12,532	\$13,353
Livestock Loss	\$0	\$500	\$353	\$353
Membership & Subscription Fees	\$534	\$304	\$507	\$418
Mileage	\$0	\$764	\$250	\$250
Office Supplies & Equipment	\$266	\$473	\$150	\$150
OT Wages	\$0	\$234	\$500	\$500
Professional Development	\$3,564	\$9,249	\$14,300	\$7,000
Professional Fees - Engineering & Environmental	\$52,665	\$2,021	\$15,000	\$5,178
Professional Fees - Legal	\$199,040	\$119,606	\$109,500	\$53,000
PT Wages or other Remuneration	\$0	\$243	\$400	\$9,484
PT Wages or other Remuneration Related Expenses	\$0	\$11	\$0	\$1,365
Public Education	\$0	\$256	\$500	\$300
Signage	\$628	\$480	\$1,000	\$500
Travel - Accomodations & Parking	\$0	\$690	\$250	\$250
Travel - Meals	\$5	\$43	\$50	\$50
Vehicle Maintenance	\$1,236	\$2,855	\$700	\$1,500
WSIB	\$2,605	\$653	\$3,907	\$4,836
<b>Expenditures Total</b>	<b>\$404,376</b>	<b>\$322,067</b>	<b>\$353,178</b>	<b>\$315,110</b>
<b>Revenues</b>				
By-law - Administrative Municipal Penalty System	\$0	-\$7,555	-\$30,000	-\$30,000
By-law - After Hours Response for Violation	\$0	\$0	-\$350	-\$356
By-law - Dog Tags and Kennel Licences	-\$15,032	-\$13,652	-\$14,468	-\$14,714
By-law - Eng. Env Fees Recovered	-\$76,978	\$0	-\$40,000	\$0

Row Labels	2024 Actuals	2025 Year to Date	2025 Budget	2026 Budget
By-law - Filming Permit Fee	-\$1,174	\$0	-\$1,208	-\$614
By-law - Liquor License Letter	-\$364	\$0	-\$374	-\$190
By-law - Lottery Licences	-\$245	-\$60	-\$100	-\$100
By-law - Municipal Address Sign	-\$2,001	-\$1,202	-\$1,700	-\$1,728
By-law - Other Recoveries	-\$3,000	\$0	-\$1,465	-\$1,465
By-law - Property Standards Appeal Fee	\$0	\$0	-\$308	-\$313
By-law - Publicized Display Fee	\$0	\$0	-\$158	-\$160
By-law - Reinspection Fee	-\$231	-\$474	-\$79	-\$400
By-law - Septic Compliance Letter	-\$880	-\$360	-\$810	-\$784
By-law - Sign Permits	\$0	\$0	-\$1,511	-\$1,511
By-law - Site Alteration Agreement	-\$20,127	-\$144,680	-\$20,600	-\$60,000
By-law - Special Events Permit	-\$1,320	-\$669	-\$1,170	-\$1,092
By-law - Swimming Pool Enclosure Permit	-\$4,267	-\$2,322	-\$4,644	-\$2,620
Operating Carryforward	\$0	\$0	\$0	-\$58
Provincial Wildlife Damage Operating Compensation	\$0	-\$600	-\$353	-\$353
<b>Revenues Total</b>	<b>-\$125,618</b>	<b>-\$171,575</b>	<b>-\$119,298</b>	<b>-\$116,458</b>
<b>By-law Total</b>	<b>\$278,758</b>	<b>\$150,492</b>	<b>\$233,880</b>	<b>\$198,652</b>

Row Labels	2024 Actuals	2025 Year to Date	2025 Budget	2026 Budget
<b>Corporate</b>				
<b>Expenditures</b>				
Conservation Authorities Levy Payment	\$192,122	\$199,789	\$199,789	\$204,503
Taxes written off	\$39,085	\$31,396	\$32,000	\$34,100
<b>Expenditures Total</b>	<b>\$231,207</b>	<b>\$231,185</b>	<b>\$231,789</b>	<b>\$238,603</b>
<b>Revenues</b>				
Corporate - IH Municipal Retained Portion	-\$6,310	-\$6,310	-\$6,310	-\$6,310
Corporate - Interest - Tax Arrears	-\$297,750	-\$365,247	-\$210,373	-\$290,500
Corporate - Interest on Cash and Equivalents	-\$390,656	-\$225,011	-\$329,720	-\$360,500
Corporate - Other Revenues	-\$12,000	-\$14,000	-\$14,000	-\$14,000
Corporate - Penalties - Property Taxes	-\$56,223	-\$63,565	-\$55,603	-\$57,000
Corporate - PIL - Greater Toronto Transit Authorit	-\$13,744	-\$14,308	-\$13,744	-\$15,207
Corporate - PIL Canadian National Railway	-\$1,357	-\$1,359	-\$1,357	-\$1,359
Corporate - PIL City of Guelph	-\$37,684	-\$38,049	-\$37,684	-\$38,630
Corporate - PIL County of Wellington Landfill	-\$8,732	-\$8,816	-\$8,732	-\$8,951
Corporate - PIL Guelph Junction Railway	-\$715	-\$716	-\$715	-\$716
Corporate - PIL Hydro One	-\$11,945	-\$11,947	-\$11,945	-\$11,947
Corporate - PIL Ministry Properties	-\$29,218	-\$30,417	-\$29,066	-\$32,585
Corporate - PIL Transportation Ministry	-\$36,410	-\$37,905	-\$36,410	-\$41,035
Corporate - PIL University of Guelph	-\$1,123	\$0	-\$1,123	\$0
Corporate - Provincial OMPF Operating Grant	-\$433,800	-\$465,300	-\$465,300	-\$511,100
Corporate - Supplemental Taxation	-\$505,520	-\$86,621	-\$191,032	-\$158,865
Corporate Insurance Contingency	\$0	\$0	-\$10,000	-\$10,000
Corporate Legal Contingency	\$25,000	-\$26,750	-\$26,750	\$0
Operating Carryforward		-\$81,014	-\$81,014	-\$53,339
<b>Revenues Total</b>	<b>-\$1,818,189</b>	<b>-\$1,477,335</b>	<b>-\$1,530,879</b>	<b>-\$1,612,044</b>
<b>Corporate Total</b>	<b>-\$1,586,982</b>	<b>-\$1,246,150</b>	<b>-\$1,299,090</b>	<b>-\$1,373,441</b>

Row Labels	2024 Actuals	2025 Year to Date	2025 Budget	2026 Budget
<b>Council</b>				
<b>Expenditures</b>				
Group Benefits	\$22,062	\$33,009	\$31,564	\$32,354
Mileage	\$440	\$0	\$300	\$350
Office Supplies & Equipment	\$0	\$73	\$100	\$100
Professional Development	\$1,763	\$1,531	\$1,500	\$1,500
PT Wages or other Remuneration	\$114,539	\$126,884	\$130,604	\$132,824
PT Wages or other Remuneration Related Expenses	\$6,954	\$7,998	\$10,318	\$10,493
Travel - Accomodations & Parking	\$1,376	\$518	\$1,500	\$1,500
Travel - Air Fare	\$0	\$0	\$200	\$0
Travel - Meals	\$67	\$0	\$100	\$100
<b>Expenditures Total</b>	<b>\$147,201</b>	<b>\$170,013</b>	<b>\$176,185</b>	<b>\$179,221</b>
<b>Council Total</b>	<b>\$147,201</b>	<b>\$170,013</b>	<b>\$176,185</b>	<b>\$179,221</b>

Row Labels	2024 Actuals	2025 Year to Date	2025 Budget	2026 Budget
<b>Elections</b>				
<b>Expenditures</b>				
Advertising	\$0	\$0	\$0	\$6,500
Contract Services	\$1,883	\$1,883	\$1,883	\$38,689
Elections	\$13,750	\$13,750	\$13,750	\$13,750
Office Supplies & Equipment	\$0	\$0	\$0	\$2,500
Postage	\$0	\$0	\$0	\$12,838
Professional Development	\$0	\$0	\$0	\$750
<b>Expenditures Total</b>	<b>\$15,633</b>	<b>\$15,633</b>	<b>\$15,633</b>	<b>\$75,027</b>
<b>Revenues</b>				
Elections	\$0	\$0	\$0	-\$55,000
<b>Revenues Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>-\$55,000</b>
<b>Elections Total</b>	<b>\$15,633</b>	<b>\$15,633</b>	<b>\$15,633</b>	<b>\$20,027</b>

Row Labels	2024 Actuals	2025 Year to Date	2025 Budget	2026 Budget
<b>Finance</b>				
<b>Expenditures</b>				
Advertising	\$27,887	\$34,055	\$20,145	\$22,098
Bank Service Charges	\$15,351	\$15,684	\$11,500	\$13,800
Communication (phone,fax,internet)	\$6,612	\$6,058	\$5,846	\$6,106
Community Grants	\$14,870	\$21,870	\$21,870	\$19,013
Computer Software & Hardware	\$0	\$0	\$880	\$0
Contract Services	\$75,573	\$37,501	\$37,533	\$29,996
Emergency Management	\$1,409	\$1,498	\$1,407	\$1,495
Environmental Service - Garbage Bags	\$15,000	\$18,500	\$9,900	\$13,600
FT Wage Related Expenses	\$61,036	\$56,222	\$66,382	\$77,230
FT Wages	\$330,572	\$305,531	\$361,722	\$422,166
Group Benefits	\$42,094	\$35,540	\$37,467	\$48,139
Membership & Subscription Fees	\$2,056	\$2,745	\$2,054	\$3,203
Mileage	\$15	\$132	\$50	\$100
Office Supplies & Equipment	\$4,407	\$3,771	\$4,230	\$4,230
OT Wages	\$2,233	\$1,985	\$500	\$500
Other Write-offs	\$3,925	\$0	\$0	\$0
Postage	\$13,824	\$16,901	\$14,200	\$16,000
Professional Development	\$1,736	\$840	\$4,009	\$9,009
Professional Fees - Audit	\$12,708	\$23,179	\$19,565	\$23,065
PT Wages or other Remuneration	\$60,847	\$53,526	\$0	\$0
PT Wages or other Remuneration Related Expenses	\$9,041	\$6,192	\$0	\$0
Travel - Accomodations & Parking	\$8	\$14	\$200	\$200
Travel - Meals	\$11	\$0	\$50	\$50
WSIB	\$12,054	-\$5,049	\$10,280	\$12,273
<b>Expenditures Total</b>	<b>\$713,268</b>	<b>\$636,693</b>	<b>\$629,790</b>	<b>\$722,273</b>
<b>Revenues</b>				
Finance - Advertising, Legal, & Realtax fees rec.	-\$23,915	-\$29,260	-\$20,000	-\$24,600
Finance - Garbage Bags	-\$16,913	-\$18,471	-\$9,900	-\$14,400
Finance - NSF Fees	-\$1,230	-\$540	-\$990	-\$966
Finance - Online Service Fee	-\$3,334	-\$3,897	-\$2,500	-\$3,100
Finance - Other Recoveries	-\$3,180	-\$1,307	-\$1,000	-\$1,000

<b>Row Labels</b>	<b>2024 Actuals</b>	<b>2025 Year to Date</b>	<b>2025 Budget</b>	<b>2026 Budget</b>
Finance - Tax Arrears Mailed Notice	\$0	\$0	\$0	-\$10,000
Finance - Tax Certificates Fee	-\$10,758	-\$10,336	-\$9,656	-\$10,212
<b>Revenues Total</b>	<b>-\$59,330</b>	<b>-\$63,812</b>	<b>-\$44,046</b>	<b>-\$64,278</b>
<b>Finance Total</b>	<b>\$653,938</b>	<b>\$572,882</b>	<b>\$585,744</b>	<b>\$657,995</b>

Row Labels	2024 Actuals	2025 Year to Date	2025 Budget	2026 Budget
<b>Fire and Rescue</b>				
<b>Expenditures</b>				
Advertising	\$0	\$3,039	\$500	\$500
Cleaning - Personal Protective Equipment	\$0	\$4,280	\$5,000	\$5,000
Clothing, Safety Allowance	\$28,407	\$19,846	\$16,252	\$16,252
Communication (phone,fax,internet)	\$8,643	\$5,036	\$6,358	\$5,032
Contract Services	\$138,992	\$150,603	\$151,705	\$172,709
Equipment Maintenance & Supplies	\$22,840	\$26,504	\$22,000	\$22,000
FT Wage Related Expenses	\$19,045	\$34,991	\$21,963	\$40,137
FT Wages	\$86,382	\$175,427	\$123,341	\$222,898
Fuel	\$24,724	\$66	\$21,333	\$22,400
Group Benefits	\$26,386	\$35,662	\$32,967	\$45,974
Insurance	\$59,432	\$61,758	\$62,662	\$66,763
Membership & Subscription Fees	\$1,080	\$1,155	\$2,106	\$1,431
Mileage	\$537	\$2,773	\$1,000	\$1,000
Office Supplies & Equipment	\$1,420	\$471	\$1,000	\$850
Oxygen & Medical Supplies	\$4,965	\$5,654	\$4,200	\$4,200
Permits	\$565	\$580	\$565	\$580
Professional Development	\$19,142	\$19,359	\$23,530	\$19,355
PT Wages or other Remuneration	\$479,757	\$392,252	\$416,016	\$388,824
PT Wages or other Remuneration Related Expenses	\$101,786	\$77,871	\$37,223	\$17,098
Public Education	\$2,380	\$2,486	\$3,000	\$2,700
Travel - Accomodations & Parking	\$849	\$617	\$600	\$600
Travel - Meals	\$666	\$1,023	\$550	\$675
Vehicle Maintenance	\$40,828	\$64,451	\$48,000	\$80,000
Vehicle Plates	\$265	\$265	\$265	\$265
WSIB	\$17,835	-\$176	\$16,470	\$23,992
<b>Expenditures Total</b>	<b>\$1,086,924</b>	<b>\$1,085,993</b>	<b>\$1,018,606</b>	<b>\$1,161,235</b>
<b>Revenues</b>				
Fire - Burning Permit Violations	-\$1,120	\$0	-\$560	-\$571
Fire - Extinguisher Training	-\$510	\$0	-\$254	-\$184
Fire - Fire Alarm False Alarm Calls	-\$1,680	-\$1,141	\$0	-\$1,141
Fire - Fire Safety Plan Review	\$0	\$0	-\$144	-\$146

Row Labels	2024 Actuals	2025 Year to Date	2025 Budget	2026 Budget
Fire - Fireworks Permits	\$0	-\$119	-\$119	-\$121
Fire - Information/Fire Reports	-\$440	-\$528	-\$565	-\$570
Fire - Key Boxes	\$0	\$0	-\$178	-\$181
Fire - Motor Vehicle Emergency Responses	-\$101,880	-\$73,936	-\$96,162	-\$107,825
Fire - Open Burning Permit and Inspection	-\$18,025	-\$17,237	-\$15,792	-\$17,255
Fire - Protection Fees Recovered	-\$5,980	-\$3,026	-\$9,437	-\$3,200
Fire - Water Tank Locks	\$0	\$0	-\$22	-\$22
Provincial MHS4PSP Grant Program	\$0	-\$22,500	\$0	\$0
<b>Revenues Total</b>	<b>-\$129,634</b>	<b>-\$118,487</b>	<b>-\$123,232</b>	<b>-\$131,216</b>
<b>Fire and Rescue Total</b>	<b>\$957,290</b>	<b>\$967,507</b>	<b>\$895,375</b>	<b>\$1,030,019</b>

Row Labels	2024 Actuals	2025 Year to Date	2025 Budget	2026 Budget
<b>Heritage Advisory Committee</b>				
<b>Expenditures</b>				
Membership & Subscription Fees	\$202	\$102	\$202	\$202
Mileage	\$201	\$707	\$300	\$350
Office Supplies & Equipment	\$0	\$21	\$100	\$50
Professional Development	\$275	\$572	\$1,000	\$1,000
PT Wages or other Remuneration	\$11,137	\$10,104	\$11,092	\$11,823
PT Wages or other Remuneration Related Expenses	\$862	\$748	\$1,370	\$1,496
Travel - Accomodations & Parking	\$675	\$1,040	\$500	\$700
Travel - Meals	\$20	\$54	\$50	\$50
WSIB	\$240	-\$60	\$221	\$246
<b>Expenditures Total</b>	<b>\$13,612</b>	<b>\$13,286</b>	<b>\$14,835</b>	<b>\$15,916</b>
<b>Revenues</b>				
Federal Young Canada Works Operating Grant	-\$6,200	-\$6,000	-\$6,200	-\$6,000
Heritage Advisory Committee - Doors of Puslinch Posters	-\$18	\$0	-\$2,400	-\$102
<b>Revenues Total</b>	<b>-\$6,218</b>	<b>-\$6,000</b>	<b>-\$8,600</b>	<b>-\$6,102</b>
<b>Heritage Advisory Committee Total</b>	<b>\$7,394</b>	<b>\$7,286</b>	<b>\$6,235</b>	<b>\$9,815</b>

Row Labels	2024 Actuals	2025 Year to Date	2025 Budget	2026 Budget
<b>Library</b>				
<b>Expenditures</b>				
Library Rent for Historical society	\$5,633	\$5,633	\$5,700	\$5,700
Water Protection	\$3,465	\$8,876	\$2,700	\$3,200
<b>Expenditures Total</b>	<b>\$9,098</b>	<b>\$14,509</b>	<b>\$8,400</b>	<b>\$8,900</b>
<b>Revenues</b>				
Library - Costs Recovered from County	-\$61,493	-\$15,846	-\$4,000	-\$4,500
<b>Revenues Total</b>	<b>-\$61,493</b>	<b>-\$15,846</b>	<b>-\$4,000</b>	<b>-\$4,500</b>
<b>Library Total</b>	<b>-\$52,395</b>	<b>-\$1,337</b>	<b>\$4,400</b>	<b>\$4,400</b>

Row Labels	2024 Actuals	2025 Year to Date	2025 Budget	2026 Budget
<b>Municipal Office</b>				
<b>Expenditures</b>				
Cleaning, Maintenance & Supplies - Interior	\$26,967	\$23,450	\$24,800	\$12,685
Contract Services	\$3,897	\$3,830	\$3,916	\$16,452
Heat	\$14,643	\$17,060	\$13,825	\$14,500
Hydro	\$18,078	\$20,437	\$17,900	\$18,400
Kitchen Supplies & Equipment	\$3,297	\$4,048	\$4,400	\$4,000
Outdoor Maintenance	\$483	\$686	\$500	\$300
Waste Removal	\$5,057	\$6,280	\$3,650	\$4,900
Water Protection	\$1,328	\$1,516	\$1,400	\$1,400
<b>Expenditures Total</b>	<b>\$73,749</b>	<b>\$77,306</b>	<b>\$70,391</b>	<b>\$72,637</b>
<b>Revenues</b>				
Municipal Office - Costs Recovered from Building	-\$22,125	-\$23,192	-\$21,117	-\$21,791
<b>Revenues Total</b>	<b>-\$22,125</b>	<b>-\$23,192</b>	<b>-\$21,117</b>	<b>-\$21,791</b>
<b>Municipal Office Total</b>	<b>\$51,624</b>	<b>\$54,114</b>	<b>\$49,273</b>	<b>\$50,846</b>

Row Labels	2024 Actuals	2025 Year to Date	2025 Budget	2026 Budget
<b>Optimist Recreation Centre</b>				
<b>Expenditures</b>				
Advertising	\$0	\$0	\$1,000	\$1,000
Cleaning, Maintenance & Supplies - Interior	\$13,191	\$10,583	\$9,000	\$7,940
Clothing, Safety Allowance	\$212	\$507	\$600	\$600
Communication (phone,fax,internet)	\$4,170	\$3,645	\$3,514	\$3,252
Contract Services	\$77	\$831	\$563	\$1,706
Equipment Maintenance & Supplies	\$13,494	\$8,233	\$10,600	\$10,600
FT Wage Related Expenses	\$10,757	\$13,309	\$17,499	\$27,084
FT Wages	\$57,016	\$70,209	\$90,316	\$144,250
Group Benefits	\$10,097	\$8,448	\$14,683	\$16,151
Heat	\$5,608	\$5,833	\$5,750	\$5,750
Hydro	\$33,311	\$23,742	\$31,000	\$31,000
Insurance	\$11,886	\$12,352	\$12,532	\$13,353
Mileage	\$0	\$0	\$50	\$50
Office Supplies & Equipment	\$83	\$43	\$100	\$50
OT Wages	\$1,493	\$2,041	\$4,000	\$2,300
Outdoor Maintenance	\$4,387	\$164	\$8,000	\$5,900
Professional Development	\$243	\$0	\$0	\$500
PT Wages or other Remuneration	\$46,218	\$48,121	\$30,400	\$31,004
PT Wages or other Remuneration Related Expenses	\$5,178	\$6,835	\$5,836	\$5,947
Travel - Meals	\$0	\$0	\$50	\$50
Waste Removal	\$4,028	\$4,964	\$2,900	\$3,800
Water Protection	\$945	\$763	\$1,000	\$1,000
WSIB	\$3,441	-\$304	\$3,854	\$5,467
<b>Expenditures Total</b>	<b>\$225,835</b>	<b>\$220,318</b>	<b>\$253,246</b>	<b>\$318,754</b>
<b>Revenues</b>				
ORC - Arena Summer Rentals	-\$6,462	-\$8,260	-\$7,633	-\$8,400
ORC - Gymnasium Rentals	-\$31,484	-\$35,594	-\$26,548	-\$33,084
ORC - Ice Rental - Non-Prime	-\$99	-\$468	-\$234	-\$476
ORC - Ice Rental - Prime	-\$35,991	-\$33,900	-\$38,867	-\$38,867
ORC - Other Recoveries	-\$478	-\$155	-\$437	-\$550
ORC - Rink Board and Ball Diamond Advertising	-\$1,235	-\$1,272	-\$1,272	-\$1,293

Row Labels	2024 Actuals	2025 Year to Date	2025 Budget	2026 Budget
<b>Revenues Total</b>	<b>-\$75,749</b>	<b>-\$79,649</b>	<b>-\$74,991</b>	<b>-\$82,670</b>
<b>Optimist Recreation Centre Total</b>	<b>\$150,086</b>	<b>\$140,670</b>	<b>\$178,255</b>	<b>\$236,084</b>
<b>Parks</b>				
<b>Expenditures</b>				
Advertising	\$1,412	\$1,414	\$1,000	\$1,000
Clothing, Safety Allowance	\$0	\$0	\$0	\$1,200
Contract Services	\$3,708	\$1,656	\$1,724	\$17,224
Equipment Maintenance & Supplies	\$2,522	\$3,540	\$2,800	\$2,800
FT Wage Related Expenses	\$17,547	\$30,813	\$29,012	\$39,159
FT Wages	\$93,613	\$168,106	\$153,448	\$209,770
Fuel	\$2,753	\$0	\$6,485	\$6,808
Group Benefits	\$14,704	\$25,211	\$18,946	\$27,250
Hydro	\$4,549	\$4,268	\$3,300	\$4,000
Insurance	\$11,886	\$12,528	\$12,532	\$13,353
OT Wages	\$222	\$28	\$1,000	\$1,000
Outdoor Maintenance	\$23,979	\$8,391	\$16,000	\$13,000
Professional Development	\$2,091	\$0	\$1,500	\$1,000
PT Wages or other Remuneration	\$42,945	\$5,601	\$0	\$0
PT Wages or other Remuneration Related Expenses	\$8,025	\$1,051	\$0	\$0
Vehicle Maintenance	\$122	\$320	\$350	\$350
WSIB	\$4,476	\$318	\$4,772	\$6,554
<b>Expenditures Total</b>	<b>\$234,554</b>	<b>\$263,243</b>	<b>\$252,871</b>	<b>\$344,468</b>
<b>Revenues</b>				
Parks - Ball Diamond Rentals	-\$12,628	-\$14,988	-\$13,007	-\$15,243
Parks - Horse Paddock Rental	-\$59	\$0	-\$61	-\$92
Parks - Other Recoveries	-\$186	\$0	\$0	\$0
Parks - Picnic Shelter	-\$1,069	-\$940	-\$1,084	-\$1,010
Parks - Soccer Field Rentals	-\$6,102	-\$5,513	-\$6,207	-\$5,910
Parks - Tennis Court Rentals	-\$2,734	-\$1,440	-\$2,003	-\$2,037
<b>Revenues Total</b>	<b>-\$22,777</b>	<b>-\$22,881</b>	<b>-\$22,361</b>	<b>-\$24,292</b>
<b>Parks Total</b>	<b>\$211,777</b>	<b>\$240,363</b>	<b>\$230,510</b>	<b>\$320,176</b>

Row Labels	2024 Actuals	2025 Year to Date	2025 Budget	2026 Budget
<b>Planning</b>				
<b>Expenditures</b>				
Advertising	\$5,113	\$3,527	\$5,378	\$4,878
CIP Grants and other Economic Development Programs	\$13,936	\$14,270	\$19,854	\$19,854
Communication (phone,fax,internet)	\$36	\$188	\$100	\$150
Contract Services	\$119,038	\$100,583	\$121,158	\$129,558
FT Wage Related Expenses	\$21,490	\$23,256	\$22,735	\$11,664
FT Wages	\$114,782	\$119,100	\$123,016	\$62,627
Group Benefits	\$6,795	\$10,181	\$8,448	\$9,280
Membership & Subscription Fees	\$1,512	\$1,228	\$1,604	\$777
Mileage	\$18	\$0	\$50	\$50
Office Supplies & Equipment	\$64	\$77	\$200	\$100
OT Wages	\$1,378	\$3,820	\$500	\$500
Professional Development	\$809	\$0	\$2,250	\$6,725
Professional Fees - Engineering & Environmental	\$304,253	\$97,025	\$138,600	\$112,300
Professional Fees - Legal	\$108,209	\$19,815	\$89,250	\$64,700
Professional Fees - Water Monitoring Programs	\$4,562	\$651	\$3,700	\$3,700
Travel - Accomodations & Parking	\$15	\$0	\$200	\$200
Travel - Meals	\$0	\$0	\$50	\$50
WSIB	\$3,737	-\$672	\$3,817	\$1,973
<b>Expenditures Total</b>	<b>\$705,748</b>	<b>\$393,050</b>	<b>\$540,910</b>	<b>\$429,086</b>
<b>Revenues</b>				
County BR+E Grant	\$0	-\$25,000	\$0	-\$35,000
Operating Carryforward	-\$25,000	\$0	\$0	-\$25,200
Planning - Additional Public Information Meeting	\$0	-\$5,200	\$0	-\$3,254
Planning - Agreements	-\$584	-\$1,978	-\$2,561	-\$2,604
Planning - Application Reactivation	\$0	\$0	\$0	\$0
Planning - Compliance Letter	-\$2,760	-\$3,039	-\$4,116	-\$3,349
Planning - Consent Review and Clearance	-\$2,791	-\$3,290	-\$3,255	-\$3,300
Planning - Eng. Env. & Legal Fees Recovered	-\$418,888	-\$24,102	-\$100,000	\$0
Planning - Garden Suites and Renewals (Zoning)	\$0	\$0	\$0	\$0
Planning - Lifting of Holding Designation (Zoning)	\$0	-\$1,516	-\$1,516	-\$1,542
Planning - Minor Variance Application	-\$17,042	-\$35,868	-\$22,108	-\$26,050

Row Labels	2024 Actuals	2025 Year to Date	2025 Budget	2026 Budget
Planning - Ownership List Confirmation	-\$1,185	-\$1,532	-\$1,215	-\$1,230
Planning - P Lot Control Exempt ByLaw	\$0	\$0	\$0	\$0
Planning - Pre-Consultation Fee	-\$14,728	-\$53,600	-\$5,900	-\$6,585
Planning - Site Plan Control	-\$7,730	-\$127,506	-\$80,962	-\$82,341
Planning - Telecommun. Tower	\$0	-\$5,135	-\$1,079	-\$4,125
Planning - Third and Subsequent Submission	\$0	\$0	-\$600	-\$600
Planning - Zoning ByLaw Amend-Aggregate Appl	\$0	-\$160,000	\$0	\$0
Planning - Zoning ByLaw Amendment	-\$10,308	-\$109,891	-\$52,875	-\$89,625
Rural Economic Development RED or Alternative Funding Program	\$0	-\$10,816	\$0	\$0
<b>Revenues Total</b>	<b>-\$501,015</b>	<b>-\$568,473</b>	<b>-\$276,187</b>	<b>-\$284,805</b>
<b>Planning Total</b>	<b>\$204,733</b>	<b>-\$175,423</b>	<b>\$264,722</b>	<b>\$144,281</b>

Row Labels	2024 Actuals	2025 Year to Date	2025 Budget	2026 Budget
<b>Planning and Development Advisory Committee</b>				
<b>Expenditures</b>				
Mileage	\$0	\$365	\$50	\$150
Office Supplies & Equipment	\$40	\$44	\$100	\$100
Professional Development	\$285	\$1,119	\$1,000	\$1,200
PT Wages or other Remuneration	\$4,677	\$3,626	\$5,274	\$5,364
PT Wages or other Remuneration Related Expenses	\$243	\$122	\$0	\$0
Travel - Accomodations & Parking	\$0	\$14	\$200	\$200
Travel - Meals	\$0	\$0	\$50	\$50
<b>Expenditures Total</b>	<b>\$5,245</b>	<b>\$5,290</b>	<b>\$6,674</b>	<b>\$7,064</b>
<b>Planning and Development Advisory Committee Total</b>	<b>\$5,245</b>	<b>\$5,290</b>	<b>\$6,674</b>	<b>\$7,064</b>

Row Labels	2024 Actuals	2025 Year to Date	2025 Budget	2026 Budget
<b>Public Works</b>				
<b>Expenditures</b>				
Advertising	\$18	\$21	\$1,000	\$1,000
Calcium	\$67,987	\$77,641	\$76,000	\$76,000
Clothing, Safety Allowance	\$2,965	\$2,798	\$3,200	\$2,000
Communication (phone,fax,internet)	\$2,406	\$2,464	\$2,671	\$612
Contract Services	\$51,279	\$40,202	\$38,147	\$38,658
Equipment Maintenance & Supplies	\$692	\$0	\$1,000	\$700
FT Wage Related Expenses	\$94,581	\$95,834	\$106,430	\$107,518
FT Wages	\$501,656	\$498,466	\$567,062	\$587,433
Fuel	\$112,964	\$166,666	\$103,704	\$108,889
Group Benefits	\$63,228	\$59,501	\$69,768	\$66,412
Hydro	\$716	\$1,163	\$700	\$825
Insurance	\$83,204	\$86,461	\$87,727	\$93,469
Maintenance Gravel	\$91,138	\$41,444	\$75,000	\$75,000
Membership & Subscription Fees	\$729	\$239	\$729	\$739
Mileage	\$320	\$0	\$100	\$100
Municipal Street Naming	\$0	\$0	\$1,000	\$1,000
Office Supplies & Equipment	\$827	\$91	\$150	\$150
OT Wages	\$47,454	\$78,175	\$27,795	\$46,660
Pavement Markings	\$0	\$30,752	\$35,500	\$35,500
Permits	\$51	\$51	\$100	\$100
Professional Development	\$2,101	\$2,670	\$6,200	\$2,500
Professional Fees - Engineering & Environmental	\$851	\$1,463	\$1,000	\$1,000
PT Wages or other Remuneration	\$43,439	\$38,637	\$18,564	\$19,823
PT Wages or other Remuneration Related Expenses	\$6,902	\$5,761	\$3,563	\$3,802
Railway Maintenance & Upgrades	\$0	\$0	\$5,000	\$5,000
Road Maintenance Supplies	\$37,458	\$10,845	\$35,400	\$35,400
Shop Overhead	\$6,478	\$14,633	\$8,700	\$8,700
Sidewalk Repairs	\$0	\$793	\$5,000	\$5,000
Signage	\$11,775	\$14,788	\$14,500	\$14,500
Street Lights: Repairs and Hydro Expenses	\$17,637	\$20,169	\$14,850	\$17,000
Travel - Meals	\$75	\$0	\$350	\$350

Row Labels	2024 Actuals	2025 Year to Date	2025 Budget	2026 Budget
Tree Maintenance Program	\$12,325	\$19,436	\$32,000	\$22,000
Vehicle Maintenance	\$54,404	\$87,951	\$42,000	\$42,000
Vehicle Plates	\$7,271	\$7,536	\$6,595	\$7,271
Waste Removal	\$1,913	\$3,105	\$500	\$2,500
Winter Maintenance	\$296,842	\$433,549	\$250,000	\$281,200
WSIB	\$18,394	-\$3,035	\$17,994	\$17,999
<b>Expenditures Total</b>	<b>\$1,640,080</b>	<b>\$1,840,270</b>	<b>\$1,660,000</b>	<b>\$1,728,811</b>
<b>Revenues</b>				
Asset Management	\$0	\$0	-\$10,000	-\$10,000
Public Works - Entrance Permit	-\$4,692	-\$2,746	-\$3,292	-\$3,139
Public Works - Municipal Street Naming	\$0	\$0	-\$1,000	-\$1,000
Public Works - Other Recoveries	-\$105,340	-\$22,349	-\$28,516	-\$23,000
Public Works - Oversize/Haul Route Permits	-\$928	-\$1,428	-\$476	-\$1,210
Public Works - Third Party Cost Recovery	-\$100	\$0	-\$100	-\$100
<b>Revenues Total</b>	<b>-\$111,060</b>	<b>-\$26,523</b>	<b>-\$43,384</b>	<b>-\$38,449</b>
<b>Public Works Total</b>	<b>\$1,529,020</b>	<b>\$1,813,747</b>	<b>\$1,616,616</b>	<b>\$1,690,362</b>

Row Labels	2024 Actuals	2025 Year to Date	2025 Budget	2026 Budget
<b>Puslinch Community Centre</b>				
<b>Expenditures</b>				
Advertising	\$0	\$0	\$1,000	\$1,000
Cleaning, Maintenance & Supplies - Interior	\$4,513	\$5,145	\$6,500	\$3,880
Clothing, Safety Allowance	\$266	\$516	\$520	\$780
Communication (phone,fax,internet)	\$3,943	\$2,990	\$2,940	\$3,000
Contract Services	\$4,648	\$4,258	\$5,347	\$7,058
FT Wage Related Expenses	\$22,394	\$10,582	\$18,100	\$26,898
FT Wages	\$120,817	\$55,611	\$95,411	\$143,226
Fuel	\$827	\$0	\$0	\$868
Group Benefits	\$13,253	\$8,352	\$10,271	\$16,174
Heat	\$6,683	\$6,456	\$5,200	\$6,300
Hydro	\$13,002	\$14,955	\$11,600	\$13,000
Insurance	\$11,886	\$12,352	\$12,532	\$13,353
Kitchen Supplies & Equipment	\$1,492	\$1,575	\$1,500	\$1,500
Mileage	\$0	\$0	\$50	\$50
Office Supplies & Equipment	\$10	\$26	\$100	\$50
OT Wages	\$2,897	\$1,714	\$500	\$2,450
Outdoor Maintenance	\$2,246	\$130	\$4,000	\$3,000
Professional Development	\$486	\$0	\$0	\$500
PT Wages or other Remuneration	\$2,673	\$3,788	\$0	\$0
PT Wages or other Remuneration Related Expenses	\$362	\$630	\$0	\$0
Travel - Meals	\$6	\$0	\$50	\$50
Waste Removal	\$16,111	\$19,851	\$12,600	\$15,400
Water Protection	\$4,316	\$5,079	\$3,700	\$4,200
WSIB	\$4,065	-\$2,083	\$2,964	\$4,458
<b>Expenditures Total</b>	<b>\$236,896</b>	<b>\$151,927</b>	<b>\$194,885</b>	<b>\$267,195</b>
<b>Revenues</b>				
PCC - Hall - Commercial Rentals	\$0	\$0	-\$1,016	-\$1,016
PCC - Hall - Non-Prime	-\$20,682	-\$15,733	-\$21,047	-\$21,047
PCC - Hall - Prime	-\$19,859	-\$18,823	-\$34,739	-\$34,739
PCC - Kitchen Facility Rental - Non-Prime	-\$3,886	-\$2,147	-\$3,809	-\$3,809
PCC - Licensed Events Using Patio	-\$317	-\$219	-\$346	-\$346

<b>Row Labels</b>	<b>2024 Actuals</b>	<b>2025 Year to Date</b>	<b>2025 Budget</b>	<b>2026 Budget</b>
PCC - Meeting Room	-\$9,009	-\$6,850	-\$11,378	-\$11,378
PCC - Other Recoveries	-\$1,643	-\$146	-\$5,000	-\$5,000
Provincial Small Water Works Operating Grant	-\$5,171	-\$5,803	-\$5,167	-\$5,803
<b>Revenues Total</b>	<b>-\$60,568</b>	<b>-\$49,722</b>	<b>-\$82,502</b>	<b>-\$83,138</b>
<b>Puslinch Community Centre Total</b>	<b>\$176,329</b>	<b>\$102,205</b>	<b>\$112,383</b>	<b>\$184,057</b>

Row Labels	2024 Actuals	2025 Year to Date	2025 Budget	2026 Budget
<b>Recreation and Community Wellness Advisory Committee</b>				
<b>Expenditures</b>				
Mileage	\$0	\$0	\$50	\$50
Office Supplies & Equipment	\$18	\$132	\$100	\$100
Professional Development	\$0	\$0	\$500	\$500
PT Wages or other Remuneration	\$1,063	\$2,197	\$3,955	\$4,023
PT Wages or other Remuneration Related Expenses	\$47	\$43	\$0	\$0
Travel - Accomodations & Parking	\$0	\$0	\$200	\$200
Travel - Meals	\$0	\$0	\$50	\$50
<b>Expenditures Total</b>	<b>\$1,128</b>	<b>\$2,373</b>	<b>\$4,855</b>	<b>\$4,923</b>
<b>Recreation and Community Wellness Advisory Committee Total</b>	<b>\$1,128</b>	<b>\$2,373</b>	<b>\$4,855</b>	<b>\$4,923</b>

Row Labels	2024 Actuals	2025 Year to Date	2025 Budget	2026 Budget
<b>Source Water Protection</b>				
<b>Expenditures</b>				
Contract Services	\$9,870	\$7,255	\$10,152	\$11,500
<b>Expenditures Total</b>	<b>\$9,870</b>	<b>\$7,255</b>	<b>\$10,152</b>	<b>\$11,500</b>
<b>Revenues</b>				
Source Water Protection - Other Recoveries	-\$20,005	-\$20,620	-\$20,520	-\$21,500
<b>Revenues Total</b>	<b>-\$20,005</b>	<b>-\$20,620</b>	<b>-\$20,520</b>	<b>-\$21,500</b>
<b>Source Water Protection Total</b>	<b>-\$10,135</b>	<b>-\$13,365</b>	<b>-\$10,368</b>	<b>-\$10,000</b>

Row Labels	2024 Actuals	2025 Year to Date	2025 Budget	2026 Budget
<b>Youth Advisory Committee</b>				
<b>Expenditures</b>				
Mileage	\$0	\$0	\$50	\$50
Office Supplies & Equipment	\$274	\$109	\$250	\$200
Professional Development	\$408	\$421	\$428	\$428
<b>Expenditures Total</b>	<b>\$683</b>	<b>\$529</b>	<b>\$728</b>	<b>\$678</b>
<b>Youth Advisory Committee Total</b>	<b>\$683</b>	<b>\$529</b>	<b>\$728</b>	<b>\$678</b>
<b>Grand Total</b>	<b>\$3,805,941</b>	<b>\$4,017,840</b>	<b>\$4,236,333</b>	<b>\$4,423,016</b>

2026 Capital Plan Summary		Funding Type					
Department	Capital Project	Classification	Discretionary_Reserves	Grant	Levy	Restricted_Reserves	Grand Total
By-law	Video Surveillance Cameras for No-Truck Route Enforcement	Information Technology	\$44,000				\$44,000
Corporate	Administrative Studies	Reserve Contribution			\$40,000		\$40,000
	Asset Management	Reserve Contribution			\$1,051,509		\$1,051,509
	Computer Equipment	Information Technology	\$9,886				\$9,886
	Computer Equipment - New Term of Council	Information Technology	\$8,617				\$8,617
	Corporate Information Technology	Reserve Contribution			\$20,000		\$20,000
	Revitalizing the Downtowns in Aberfoyle and Morriston	Study/Plan		\$24,750			\$24,750
	Multi-Use Drone - By-law Enforcement & Communications	Information Technology	\$1,600				\$1,600
Finance	Asset Management (AM) Plan and Policy Updates	Study/Plan	\$36,224			\$3,776	\$40,000
	Time Management System Implementation	Information Technology	\$10,191				\$10,191
Fire and Rescue	Fire Master Plan	Study/Plan	\$12,000			\$18,000	\$30,000
	Structural Firefighter Gear	Asset Management	\$14,180	\$16,000			\$30,180
	On Scene Decontamination Kits	New Asset				\$5,100	\$5,100
	Upgrade Fire Hose and Nozzles to 45mm from 38mm	Asset Management		\$47,471			\$47,471
	Structural Firefighter Gear - Auxiliary Firefighter Reserve Program	New Asset				\$5,000	\$5,000
Parks	Recreation and Parks Master Plan	Study/Plan	\$12,000			\$18,000	\$30,000
	Potential Land Acquisition	New Asset	\$800,000			\$800,000	\$1,600,000
Public Works	Concession 1 - Sideroad 10 South to County Road 35	Asset Management	\$452,736			\$71,264	\$524,000
	Concession 1 - Transition to Sideroad 10 South	Asset Management	\$165,024			\$25,976	\$191,000
	Concession 2 - Sideroad 10 South to County Road 35	Asset Management	\$351,738	\$335,142		\$108,120	\$795,000
	Daymond Drive - Stormwater Management Facility	Asset Management	\$200,000				\$200,000
	Grader - 502	Asset Management	\$70,000				\$70,000
	Gravel Roads Improvement	Reserve Contribution			\$394,050		\$394,050
	Nicholas Beaver Road - Winer Road to Brock Road South	Asset Management				\$369,000	\$369,000
	Radar Speed Signs (2) - Council Direction	New Asset			\$7,000	\$7,000	\$14,000
	Transportation Master Plan	Study/Plan	\$44,000			\$66,000	\$110,000
	Hard-Surfacing Gravel Roads - Carter, Farnham, and Cooks Mill - Council Resolution No. 2024-219	Asset Management	\$1,125,388			\$177,145	\$1,302,533
	Roadside Mower Tractor and Flail	New Asset				\$150,000	\$150,000
	Stormwater Perpetual Maintenance By-law	Study/Plan	\$20,000				\$20,000
Puslinch Community Centre	Bar Counter, Bar Door, Cosmetic Upgrades	Asset Management		\$30,000		\$70,000	\$100,000
<b>Grand Total</b>			<b>\$3,377,584</b>	<b>\$453,363</b>	<b>\$1,512,559</b>	<b>\$1,894,381</b>	<b>\$7,237,887</b>

2027 Capital Plan Summary			Funding Type				
Department	Capital Project	Classification	Discretionary_Reserves	Grant	Levy	Restricted_Reserves	Grand Total
<b>Building</b>	Pickup Truck - Mid-Size	Asset Management	\$19,813				\$19,813
<b>By-law</b>	Comprehensive By-law Enforcement Legislative Review	Study/Plan	\$25,000			\$25,000	\$50,000
	SUV	Asset Management	\$19,813				\$19,813
<b>Corporate</b>	Administrative Studies	Reserve Contribution			\$40,000		\$40,000
	Asset Management	Reserve Contribution			\$1,078,259		\$1,078,259
	Computer Equipment	Information Technology	\$5,520				\$5,520
	Corporate Information Technology	Reserve Contribution			\$20,000		\$20,000
	Firewall Upgrades	Information Technology	\$3,200				\$3,200
	Website Redesign	Information Technology		\$13,000			\$13,000
	Cell Phones for Council Members	Information Technology	\$2,300				\$2,300
<b>Finance</b>	Development Charges Study Update	Study/Plan				\$20,000	\$20,000
<b>Fire and Rescue</b>	Pickup Truck - Mid-Size	Asset Management		\$3,000			\$3,000
	Structural Firefighter Gear	Asset Management	\$20,120				\$20,120
	Thermal Imaging Camera	Asset Management	\$6,576				\$6,576
<b>Parks</b>	Pickup truck - 1/2 ton - Transfer from Public Works	Asset Management		\$6,000			\$6,000
<b>Public Works</b>	Bridge and Culvert Inspections	Study/Plan	\$15,000				\$15,000
	Bridle Path	Asset Management	\$430,000				\$430,000
	Bridle Path - Bridle Path Split to Brock Road South	Asset Management	\$172,000				\$172,000
	Concession 1 - Townline Road to Transition	Asset Management	\$278,208			\$43,792	\$322,000
	Concession 1 - Transition to Transition	Asset Management	\$462,240			\$72,760	\$535,000
	Concession 1 Culvert	Asset Management	\$21,600			\$3,400	\$25,000
	Cooks Bridge	Asset Management	\$648,000			\$102,000	\$750,000
	Cooks Mill Road - Bridge to County Road 41	Asset Management	\$95,904			\$15,096	\$111,000
	Gravel Roads Improvement	Reserve Contribution			\$444,050		\$444,050
	Mason Road - Concession 7 to End	Asset Management	\$49,248			\$7,752	\$57,000
	Pickup truck - 3/4 ton - Single Cab	Asset Management	\$46,330				\$46,330
	Radar Speed Signs (2) - Council Direction	New Asset			\$7,000	\$7,000	\$14,000
	Tandem Dump Truck - 304	Asset Management	\$400,866	\$25,000			\$425,866
	Victoria Road South - County Road 34 to Maltby Road East	Asset Management	\$38,508	\$301,628		\$458,864	\$799,000
<b>Puslinch Community Centre</b>	Rebalancing of HVAC system	Asset Management				\$5,000	\$5,000
<b>Grand Total</b>			<b>\$2,760,247</b>	<b>\$348,628</b>	<b>\$1,589,309</b>	<b>\$760,664</b>	<b>\$5,458,848</b>

2028 Capital Plan Summary			Funding Type				
Department	Capital Project	Classification	Discretionary_Reserves	Grant	Levy	Restricted_Reserves	Grand Total
<b>Building</b>	Septic Reinspections	Study/Plan		\$18,179			\$18,179
<b>Corporate</b>	Administrative Studies	Reserve Contribution			\$40,000		\$40,000
	Asset Management	Reserve Contribution			\$1,105,009		\$1,105,009
	Compensation and Benefits Review	Study/Plan	\$27,000				\$27,000
	Computer Equipment	Information Technology	\$9,058				\$9,058
	Corporate Information Technology	Reserve Contribution			\$20,000		\$20,000
	Information Technology Infrastructure Audit	Information Technology	\$11,000				\$11,000
<b>Fire and Rescue</b>	Structural Firefighter Gear	Asset Management	\$10,060				\$10,060
<b>Municipal Office</b>	Replacement of metal roofing panels	Asset Management	\$125,000				\$125,000
	Roads Storage Building Roof Rehabilitation	Asset Management	\$15,000				\$15,000
<b>Parks</b>	Gravel Road Rehabilitation at Old Morriston Park	Asset Management				\$7,740	\$7,740
	Replacement of metal roofing panels in Blue Storage Building Behind PCC	Asset Management				\$30,000	\$30,000
	Lawn Tractor	Asset Management		\$4,933		\$22,237	\$27,169
<b>Planning</b>	Development of a Township Official Plan	Study/Plan	\$32,500			\$67,500	\$100,000
	Comprehensive Zoning By-law Update	Study/Plan	\$15,275			\$31,725	\$47,000
<b>Public Works</b>	Carroll Pond & Lesic Jassal Municipal Drain - Sediment Survey	Study/Plan	\$7,000				\$7,000
	Concession 1 - Leslie Road West to Highway 6	Asset Management	\$120,096			\$18,904	\$139,000
	Concession 4 - County Road 35 to Sideroad 20 North	Asset Management	\$181,271	\$271,465		\$71,264	\$524,000
	Gore Road - County Road 35 to Foreman Road	Asset Management	\$180,872			\$342,128	\$523,000
	Gravel Roads Improvement	Reserve Contribution			\$494,050		\$494,050
	Radar Speed Signs (2) - Council Direction	New Asset			\$7,000	\$7,000	\$14,000
	Tandem Roll-Off Dump Truck- 302	Asset Management	\$408,752	\$25,000			\$433,752
	Traffic Calming - Streetscaping Morriston - Phase 2	New Asset		\$25,000	\$101,576	\$19,924	\$146,500
	Stormwater Management Pond Inspections	Study/Plan	\$10,000				\$10,000
	Hard-Surfacing Gravel Roads - Sideroad 10 South - Council Resolution No. 2025-103	Asset Management	\$1,002,300			\$157,769	\$1,160,069
	Little's Bridge Load Testing and Minor Rehabilitation	Asset Management	\$45,000				\$45,000
<b>Puslinch Community Centre</b>	Replacement of metal roofing panels	Asset Management				\$100,000	\$100,000
<b>Grand Total</b>			<b>\$2,200,184</b>	<b>\$344,576</b>	<b>\$1,767,635</b>	<b>\$876,191</b>	<b>\$5,188,586</b>

2029 Capital Plan Summary			Funding Type				
Department	Capital Project	Classification	Discretionary_Reserves	Grant	Levy	Restricted_Reserves	Grand Total
Corporate	Administrative Studies	Reserve Contribution			\$40,000		\$40,000
	Asset Management	Reserve Contribution			\$1,131,759		\$1,131,759
	Computer Equipment	Information Technology	\$15,034				\$15,034
	Corporate Information Technology	Reserve Contribution			\$20,000		\$20,000
	Network Hardware Upgrades	Information Technology	\$6,800				\$6,800
Finance	Energy Conservation and Demand Management Plan	Study/Plan	\$7,603			\$793	\$8,395
Fire and Rescue	Structural Firefighter Gear	Asset Management	\$20,120				\$20,120
	Thermal Imaging Camera	Asset Management	\$6,803				\$6,803
Municipal Office	Exterior wall rehabilitation	Asset Management	\$25,000				\$25,000
	Replacement of fire alarm system	Asset Management	\$15,000			\$5,000	\$20,000
	Replacement of furnaces - Fire area	Asset Management	\$20,000				\$20,000
Optimist Recreation Centre	Floor Scrubber	Asset Management				\$12,223	\$12,223
Parks	Landscape Trailer	Asset Management		\$2,000		\$8,003	\$10,003
	Community Centre Complex: Light Poles at Horse Paddock	Asset Management				\$10,000	\$10,000
Planning	Development of a Township Official Plan	Study/Plan	\$7,500	\$25,000		\$67,500	\$100,000
Public Works	Aberfoyle Business Park Block 6 - Stormwater Management Facility	Asset Management	\$200,000				\$200,000
	Bridge and Culvert Inspections	Study/Plan	\$15,000				\$15,000
	Concession 2 - Country Road 35 to Sideroad 25 South	Asset Management	\$458,784			\$72,216	\$531,000
	Concession 2 - Sideroad 20 South to Sideroad 25 South	Asset Management	\$438,241	\$244,319		\$107,440	\$790,000
	Concession 2 Culvert	Asset Management	\$138,240			\$21,760	\$160,000
	Concession 2/2A - Sideroad 25 South to Concession 2	Asset Management	\$213,408			\$33,592	\$247,000
	Concession 2A - Concession 2 to Concession 7	Asset Management	\$78,624			\$12,376	\$91,000
	Concession 4 - Sideroad 20 North to curve in road	Asset Management	\$98,496			\$15,504	\$114,000
	Gravel Roads Improvement	Reserve Contribution			\$544,050		\$544,050
	Radar Speed Signs (2) - Council Direction	New Asset			\$7,000	\$7,000	\$14,000
	Roads Condition Index Updates	Study/Plan	\$34,560			\$5,440	\$40,000
	Sideroad 20 North - County Road 34 to Forestell Road	Asset Management	\$427,112			\$380,888	\$808,000
	Tandem Dump Truck- 301	Asset Management	\$416,638	\$25,000			\$441,638
	Traffic Count Study	Study/Plan	\$25,920			\$4,080	\$30,000
Pustinch Community Centre	Exterior wall rehabilitation	Asset Management				\$35,000	\$35,000
<b>Grand Total</b>			<b>\$2,668,883</b>	<b>\$296,319</b>	<b>\$1,742,809</b>	<b>\$798,815</b>	<b>\$5,506,826</b>

2030 Capital Plan Summary			Funding Type					
Department	Capital Project	Classification	Discretionary_Reserves	Grant	Levy	Restricted_Reserves	Grand Total	
Corporate	Administrative Studies	Reserve Contribution			\$40,000		\$40,000	
	Asset Management	Reserve Contribution			\$1,158,509		\$1,158,509	
	Computer Equipment	Information Technology	\$18,725				\$18,725	
	Computer Equipment - New Term of Council	Information Technology	\$8,617				\$8,617	
	Corporate Information Technology	Reserve Contribution			\$20,000		\$20,000	
	Firewall Upgrades	Information Technology	\$12,800				\$12,800	
	Tablets, GoPro, and OWL Cameras - Various Departments	Information Technology	\$12,196				\$12,196	
	Multi-Use Drone - By-Law Enforcement & Communications	Information Technology	\$1,600				\$1,600	
	Cell Phones for Council Members	Information Technology	\$2,300				\$2,300	
	Fire and Rescue	Structural Firefighter Gear	Asset Management	\$10,060				\$10,060
	Municipal Office	Emergency Generator	Asset Management	\$170,000				\$170,000
Parks	Fencing Replacement at the Badenoch Soccer Field (East Side)	Asset Management				\$14,934	\$14,934	
Public Works	Deer View Ridge - Hammersley Drive to Fox Run Drive	Asset Management				\$257,000	\$257,000	
	Ellis Road - County Road 32 to 6725 Ellis Road	Asset Management	\$188,785	\$219,887		\$64,328	\$473,000	
	Ellis Road Culvert Over Puslinch Lake Irish Creek	Asset Management	\$604,800			\$95,200	\$700,000	
	Fox Run Drive - Brock Road North to Fox Run Drive transition to median	Asset Management	\$62,000				\$62,000	
	Fox Run Drive - Deer View Ridge to Fox Run Drive transition to curb	Asset Management	\$161,000				\$161,000	
	Fox Run Drive - Fox Run Drive transition to median to Fox Run Drive transition to curb	Asset Management	\$78,000				\$78,000	
	Fox Run Drive to Fox Run Drive	Asset Management	\$251,000				\$251,000	
	Gravel Roads Improvement	Reserve Contribution			\$594,050		\$594,050	
	Laird Road West - End to Country Road 32	Asset Management	\$94,176			\$14,824	\$109,000	
	Old Brock Road - Cockburn Street to End	Asset Management	\$25,920			\$4,080	\$30,000	
	Radar Speed Signs (2) - Council Direction	New Asset			\$7,000	\$7,000	\$14,000	
	Sideroad 10 North - Forestell Road to Laird Road West	Asset Management	\$227,232			\$35,768	\$263,000	
	Storm Sewer Inspections and Cleaning	Study/Plan	\$10,000				\$10,000	
	Street Lights - Pole and Arm Inspections	Study/Plan	\$20,000				\$20,000	
Victoria Street And Church Street - Calfass Road to Queen Street (Highway 6)	Asset Management	\$94,176			\$14,824	\$109,000		
<b>Grand Total</b>			<b>\$2,053,387</b>	<b>\$219,887</b>	<b>\$1,819,559</b>	<b>\$507,958</b>	<b>\$4,600,791</b>	

2031 Capital Plan Summary			Funding Type					
Department	Capital Project	Classification	Discretionary_Reserves	Grant	Levy	Restricted_Reserves	Grand Total	
Corporate	Administrative Studies	Reserve Contribution			\$40,000		\$40,000	
	Asset Management	Reserve Contribution			\$1,185,259		\$1,185,259	
	Computer Equipment	Information Technology	\$9,886				\$9,886	
	Corporate Information Technology	Reserve Contribution			\$20,000		\$20,000	
	Server Upgrades	Information Technology	\$12,000				\$12,000	
Finance	Asset Management (AM) Plan and Policy Updates	Study/Plan	\$39,846			\$4,154	\$44,000	
Fire and Rescue	Structural Firefighter Gear	Asset Management	\$40,240				\$40,240	
Municipal Office	Building Condition Assessment, Arc Flash Study, Infra-red Scanning of Equipment	Study/Plan	\$7,500				\$7,500	
Optimist Recreation Centre	Building Condition Assessment, Arc Flash Study, Infra-red Scanning of Equipment	Study/Plan	\$6,713			\$787	\$7,500	
	Drinking Fountain	Asset Management				\$5,000	\$5,000	
	Outdoor Rink Curtain Panels (2)	Asset Management				\$67,100	\$67,100	
	Back Street - Main Street to Badenoch Street East	Asset Management	\$76,032			\$11,968	\$88,000	
	Boreham Drive - County Road 37 (Arkeil Road) to County Road 41 (Watson Road South)	Asset Management	\$171,000				\$171,000	
Public Works	Bridge and Culvert Inspections	Study/Plan	\$15,000				\$15,000	
	Gilmour Road - County Road 46 (Brock Road) to Subdivision Entrance	Asset Management	\$54,432			\$8,568	\$63,000	
	Grader - 502	Asset Management	\$629,900	\$20,100			\$650,000	
	Gravel Roads Improvement	Reserve Contribution			\$644,050		\$644,050	
	Hume Road - Nassagaweya-Puslinch Townline to Watson Road South	Asset Management	\$15,318	\$197,898		\$380,784	\$594,000	
	Radar Speed Signs (2) - Council Direction	New Asset			\$7,000	\$7,000	\$14,000	
	Settler's Road - Calfass Road to Telfer Glen	Asset Management	\$81,000				\$81,000	
	Smith Road - Concession 7 to County Road 34	Asset Management	\$72,576			\$11,424	\$84,000	
	Tandem Dump Truck - 306	Asset Management	\$432,411	\$25,000			\$457,411	
	Stormwater Management Pond Inspections	Study/Plan	\$10,000				\$10,000	
	Puslinch Community Centre	Building Condition Assessment, Arc Flash Study, Infra-red Scanning of Equipment	Study/Plan	\$6,713			\$787	\$7,500
	<b>Grand Total</b>			<b>\$1,680,567</b>	<b>\$242,998</b>	<b>\$1,896,309</b>	<b>\$497,572</b>	<b>\$4,317,446</b>

2032 Capital Plan Summary			Funding Type				
Department	Capital Project	Classification	Discretionary_Reserves	Grant	Levy	Restricted_Reserves	Grand Total
<b>Building</b>	Pickup Truck - Mid-Size	Asset Management	\$21,614				\$21,614
<b>By-law</b>	Comprehensive By-law Enforcement Legislative Review	Study/Plan	\$25,000			\$25,000	\$50,000
	SUV	Asset Management	\$21,614				\$21,614
<b>Corporate</b>	Administrative Studies	Reserve Contribution			\$40,000		\$40,000
	Asset Management	Reserve Contribution			\$1,212,009		\$1,212,009
	Compensation and Benefits Review	Study/Plan	\$29,000				\$29,000
	Computer Equipment	Information Technology	\$5,520				\$5,520
	Corporate Information Technology	Reserve Contribution			\$20,000		\$20,000
	Website Redesign	Information Technology		\$14,300			\$14,300
<b>Fire and Rescue</b>	Pickup Truck - Mid-Size	Asset Management		\$3,000			\$3,000
	Structural Firefighter Gear	Asset Management	\$15,090				\$15,090
<b>Parks</b>	Pickup truck - 1/2 ton - Transfer from Public Works	Asset Management		\$6,000			\$6,000
<b>Public Works</b>	Backhoe - 06	Asset Management	\$119,836	\$53,700			\$173,536
	Beiber Road - Nicholas Beaver Road to private property	Asset Management	\$57,024			\$8,976	\$66,000
	Gravel Roads Improvement	Reserve Contribution			\$694,050		\$694,050
	Main Street - Badenoch Street East to Morriston Ball Park	Asset Management	\$56,160			\$8,840	\$65,000
	Pickup truck - 3/4 ton - Single Cab	Asset Management	\$50,542				\$50,542
	Radar Speed Signs (2) - Council Direction	New Asset			\$7,000	\$7,000	\$14,000
	Telfer Glen - Queen Street (Highway 6) to End	Asset Management	\$90,892	\$178,108			\$269,000
	Watson Road South - bridge to bridge	Asset Management				\$183,000	\$183,000
<b>Grand Total</b>			<b>\$492,293</b>	<b>\$255,108</b>	<b>\$1,973,059</b>	<b>\$232,816</b>	<b>\$2,953,276</b>

2033 Capital Plan Summary			Funding Type				
Department	Capital Project	Classification	Discretionary_Reserves	Grant	Levy	Restricted_Reserves	Grand Total
<b>Building</b>	Septic Reinspections	Study/Plan		\$19,831			\$19,831
<b>Corporate</b>	Administrative Studies	Reserve Contribution			\$40,000		\$40,000
	Asset Management	Reserve Contribution			\$1,238,759		\$1,238,759
	Computer Equipment	Information Technology	\$9,058				\$9,058
	Corporate Information Technology	Reserve Contribution			\$20,000		\$20,000
	Firewall Upgrades	Information Technology	\$3,200				\$3,200
	Information Technology Infrastructure Audit	Information Technology	\$12,000				\$12,000
	Cell Phones for Council Members	Information Technology	\$2,300				\$2,300
<b>Fire and Rescue</b>	Structural Firefighter Gear	Asset Management	\$15,090				\$15,090
	Aerial (Ladder) Truck	Asset Management	\$1,662,000	\$10,000		\$418,000	\$2,090,000
<b>Parks</b>	Pickup truck - 1/2 ton - Crew Cab	Asset Management		\$6,000		\$61,072	\$67,072
	Lawn Tractor	Asset Management		\$4,933		\$20,833	\$25,766
<b>Public Works</b>	Bridge and Culvert Inspections	Study/Plan	\$15,000				\$15,000
	Dump Pickup Truck - 1.5 ton - 305	Asset Management	\$97,711	\$27,755			\$125,466
	Gravel Roads Improvement	Reserve Contribution			\$744,050		\$744,050
	Pickup truck - 3/4 ton - Crew Cab	Asset Management	\$131,820	\$12,000			\$143,820
	Radar Speed Signs (2) - Council Direction	New Asset			\$7,000	\$7,000	\$14,000
	Victoria Road Culvert North of Leslie	Asset Management	\$172,800			\$27,200	\$200,000
	Victoria Road Culvert Over Galt Creek	Asset Management	\$146,880			\$23,120	\$170,000
	Victoria Road South - Leslie Road West to County Road 36	Asset Management	\$254,880	\$160,297		\$444,823	\$860,000
<b>Puslinch Community Centre</b>	Replacement of Sanitary Pumps and Control System	Asset Management				\$5,000	\$5,000
<b>Grand Total</b>			<b>\$2,522,739</b>	<b>\$240,816</b>	<b>\$2,049,809</b>	<b>\$1,007,048</b>	<b>\$5,820,412</b>

2034 Capital Plan Summary			Funding Type				
Department	Capital Project	Classification	Discretionary_Reserves	Grant	Levy	Restricted_Reserves	Grand Total
Corporate	Administrative Studies	Reserve Contribution			\$40,000		\$40,000
	Asset Management	Reserve Contribution			\$1,265,509		\$1,265,509
	Computer Equipment	Information Technology	\$15,034				\$15,034
	Computer Equipment - New Term of Council	Information Technology	\$8,617				\$8,617
	Corporate Information Technology	Reserve Contribution			\$20,000		\$20,000
	Network Hardware Upgrades	Information Technology	\$10,200				\$10,200
Finance	Development Charges Study	Study/Plan				\$30,000	\$30,000
	Energy Conservation and Demand Management Plan	Study/Plan	\$8,294			\$865	\$9,158
Fire and Rescue	Structural Firefighter Gear	Asset Management	\$45,270				\$45,270
Public Works	Cassin Court - Daymond Drive to End	Asset Management	\$64,000				\$64,000
	Daymond Drive - County Road 46 to End	Asset Management	\$171,000				\$171,000
	Gravel Roads Improvement	Reserve Contribution			\$794,050		\$794,050
	Laing Court - Currie Drive to End	Asset Management	\$29,000				\$29,000
	Puslinch-Flamborough Townline - Victoria Road South to Maddaugh Road	Asset Management	\$92,468	\$144,268		\$37,264	\$274,000
	Radar Speed Signs (2) - Council Direction	New Asset			\$7,000	\$7,000	\$14,000
	Roads Condition Index Updates	Study/Plan	\$34,560			\$5,440	\$40,000
	Traffic Count Study	Study/Plan	\$25,920			\$4,080	\$30,000
	Victoria Road South - Leslie Road West to Flamborough Puslinch Townline	Asset Management	\$104,544			\$249,456	\$354,000
	Stormwater Management Pond Inspections	Study/Plan	\$10,000				\$10,000
<b>Grand Total</b>			<b>\$618,907</b>	<b>\$144,268</b>	<b>\$2,126,559</b>	<b>\$334,105</b>	<b>\$3,223,838</b>

2035 Capital Plan Summary			Funding Type				
Department	Capital Project	Classification	Discretionary_Reserves	Grant	Levy	Restricted_Reserves	Grand Total
Corporate	Administrative Studies	Reserve Contribution			\$40,000		\$40,000
	Asset Management	Reserve Contribution			\$1,292,259		\$1,292,259
	Computer Equipment	Information Technology	\$18,725				\$18,725
	Corporate Information Technology	Reserve Contribution			\$20,000		\$20,000
	Tablets, GoPro, and OWL Cameras - Various Departments	Information Technology	\$12,196				\$12,196
	Multi-Use Drone - By-law Enforcement & Communications	Information Technology	\$1,600				\$1,600
Fire and Rescue	Defibrillators - Fire & Rescue Service Trucks and Municipal Buildings	Asset Management	\$38,593				\$38,593
	Structural Firefighter Gear	Asset Management	\$40,010				\$40,010
Municipal Office	Municipal Complex: Parking Lot	Asset Management	\$162,750				\$162,750
Public Works	Bridge and Culvert Inspections	Study/Plan	\$15,000				\$15,000
	Gravel Roads Improvement	Reserve Contribution			\$844,050		\$844,050
	Radar Speed Signs (2) - Council Direction	New Asset			\$7,000	\$7,000	\$14,000
	Roadside Safety Allowances - Bridges and Culverts	New Asset			\$176,256	\$27,744	\$204,000
	Storm Sewer Inspections and Cleaning	Study/Plan	\$10,000				\$10,000
	Street Lights - Pole and Arm Inspections	Study/Plan	\$20,000				\$20,000
	Tandem Dump Truck - 304	Asset Management	\$469,005	\$25,000			\$494,005
	Brush Chipper	Asset Management	\$31,986	\$25,000			\$56,986
	Ellis Road - 6725 Ellis Road to Sideroad 10 North	Asset Management	\$117,678			\$18,523	\$136,201
	Sideroad 10 North - Concession Road 4 to Forestell Road	Asset Management	\$142,127	\$129,841		\$42,810	\$314,778
	Sideroad 10 North - County Road 34 to Ellis Road	Asset Management				\$245,429	\$245,429
	Sideroad 10 North - Whitelaw Road to End	Asset Management	\$87,968			\$13,847	\$101,815
Tawse Place - Nicholas Beaver Road to End	Asset Management	\$61,512			\$9,682	\$71,194	
<b>Grand Total</b>			<b>\$1,229,150</b>	<b>\$179,841</b>	<b>\$2,379,565</b>	<b>\$365,035</b>	<b>\$4,153,591</b>

# THE CORPORATION OF THE TOWNSHIP OF PUSLINCH

## BY-LAW NUMBER 2026-005

Being a by-law to authorize the entering into an Agreement with the Minister of Transportation for the Pothole Prevention and Repair Program.

**WHEREAS** the *Municipal Act*, S.O.2001, c.25 authorizes a municipality to enter into Agreements;

**AND WHEREAS** the *Municipal Act*, S.O. 2001, c.25 authorizes a municipality to delegate authority in accordance with the provisions in the *Municipal Act*;

**AND WHEREAS** the Council for the Corporation of the Township of Puslinch deems it appropriate to enter into an Agreement with the Minister of Transportation for the Pothole Prevention and Repair Program;

**AND WHEREAS** the Council for the Corporation of the Township of Puslinch deems it expedient to delegate authority to the Chief Administrative Officer to execute on behalf of the Township amendments to the Agreement that have no budgetary impact;

**NOW THEREFORE** the Corporation of the Township of Puslinch hereby enacts as follows:

1. That the Corporation of the Township of Puslinch enter into an Agreement with the Minister of Transportation for the Pothole Prevention and Repair Program.
2. That the Mayor and Municipal Clerk are hereby authorized to execute the Agreement.
3. That the Chief Administrative Officer be authorized to execute on behalf of the Township amendments to the Agreement that have no budgetary impact.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 11<sup>th</sup> DAY OF FEBRUARY 2026.**

---

James Seeley, Mayor

---

Justine Brotherston, Municipal Clerk

# THE CORPORATION OF THE TOWNSHIP OF PUSLINCH

## BY-LAW NUMBER 006-2026

Being a by-law to amend By-law 018-2019, as amended, the Fire Department Establishing and Regulating By-law for the Corporation of the Township of Puslinch.

**WHEREAS** the Fire Protection and Prevention Act, 1997, S.O. 1997, c 4, as amended, requires every municipality to establish a program in the municipality which must include public education with respect to fire safety and certain components of fire prevention and to provide such other Fire Protection Services as it determines may be necessary in accordance with its needs and circumstances;

**AND WHEREAS** the FPPA permits a municipality, in discharging these responsibilities, to establish a Fire Department;

**AND WHEREAS** the FPPA permits a Council of a municipality to establish, maintain and operate a Fire Department for all or any part of the municipality;

**AND WHEREAS** the FPPA requires a Fire Department to provide fire suppression services and permits the Fire Department to provide other Fire Protection Services in the municipality;

**NOW THEREFORE** the Council of the Corporation of The Township of Puslinch enacts as follows:

### 1. DEFINITIONS

In this by-law, unless the context otherwise requires;

- 1.1 "Approved" means approved by the Council;
- 1.2 "CAO" means the person appointed by Council as a Chief Administrative Officer for the Corporation;
- 1.3 "Confined Space" means any area not designed for human occupancy that has limited or restricted means for egress, normally having only one way in or out (e.g. tanks, silos, storage bins, hoppers, vaults, tunnels);
- 1.4 "Corporation" means the Corporation of the Township of Puslinch;
- 1.5 "Council" means the Council of the Corporation;
- 1.6 "Fire Chief" means the person appointed by Council as a Fire Chief for the Corporation and is ultimately responsible to Council as defined in the FPPA;
- 1.7 "Deputy Fire Chief" means the person appointed by Council as a Deputy Fire Chief to act on behalf of the Fire Chief in the case of an absence or a vacancy in the office of the Fire Chief;
- 1.8 "Division" means a Division of the Fire Department as provided for in this By-law;
- 1.9 "Fire Department" means the Township of Puslinch Fire Department;
- 1.10 "FPPA" means the Fire Protection and Prevention Act, 1997, S.O. 1997, c. 4, as may be amended from time to time, or any successor legislation, and any regulation made there under;
- 1.11 "Fire Protection Services" includes fire prevention, fire safety education, fire suppression, communications and training of persons involved in the provision of Fire Protection Services, rescue and emergency services and the delivery of all those services;

- 1.12 "High Angle" means any rescue attempt that requires rope and related equipment to safely gain access to, and remove victims from, hazardous geographical areas with limited access such as cliffs, above or below grade structures, silos by means of a rope system;
- 1.13 "Limitation of Service" means a variation of services significantly differentiating from the norm as a result of extenuating circumstances, such as environmental factors, resource constraints, obstructions, and remote properties.
- 1.14 "Member" means any person employed in or appointed to Puslinch Fire and Rescue and assigned to undertake Fire Protection Services;
- 1.15 "NFPA" means National Fire Protection Association;
- 1.16 "Water Rescue" means any incident involving the rescue or removal of a victim from any body of water, moving or still such as lakes, ponds, rivers, flooding.

## **2. ESTABLISHMENT**

- 2.1 The Fire Department is continued under this By-law to provide Fire Protection Services for the Corporation and the Head of the Department shall be known as the Fire Chief.

## **3. COMPOSITION**

- 3.1 The Fire Department shall consist of the Fire Chief, Deputy Fire Chief(s), Captains, other officers, firefighters, administrative support staff and any other person as may be authorized or considered necessary from time to time by Council for the Fire Department to perform Fire Protection Services.

## **4. EMPLOYMENT**

- 4.1 The Fire Chief appoints qualified persons as members of the Fire Department subject to the approved Puslinch Fire Department hiring process and the Corporation's Hiring Policy.
- 4.2 A person is qualified to be appointed a member of the Fire Department for firefighting duties who:
- Is not less than 18 years of age;
  - Resides within the Township of Puslinch or within close proximity to a Township of Puslinch Fire Station;
  - Passes such aptitude tests as may be required by the Fire Chief;
  - Passes such medical fitness tests as may be required by the Fire Chief;
- 4.3 A person appointed as a member of the Fire Department shall begin as an auxiliary firefighter or a probationary firefighter for suppression firefighting duties. A probationary firefighter shall be on probation for a period of twelve months during which he/she shall receive training and examinations as required by the Fire Chief.
- 4.4 Prior to the completion of the probationary period, the Fire Chief shall review their performance as a firefighter. If a probationary member appointed to provide fire protection services fails any such examinations, the Fire Chief may recommend to the CAO that their probation be extended or he/she be dismissed, in accordance with Corporation's Policies.

## **5. TERMS AND CONDITIONS OF EMPLOYMENT**

- 5.1 Subject to the FPPA, the remuneration and other terms and conditions of employment or appointment of the members and administrative support staff

that comprise the Fire Department shall be in accordance with the Corporation's policies, procedures and programs.

## **6. ORGANIZATION**

~~6.1 The Fire Department shall be structured in conformance with the approved Organizational Chart (Appendix B). Any additional (new) positions to the Organizational Chart, such as those recommended in the Master Fire Plan, requires the approval of Council.~~

~~6.2 The Fire Department shall be organized into Divisions such as:~~

- ~~• Fire Prevention;~~
- ~~• Fire Suppression;~~
- ~~• Training;~~
- ~~• Public Education and~~
- ~~• Administrative Services.~~

~~6.2 The Fire Chief, with prior approval of the CAO, may re-organize or eliminate Divisions, establish other Divisions, do all or any of these things, or any combination of them as may be required to ensure the proper administration and efficient operation of the Fire Department. The Fire Chief may assign or re-assign such members to a Division to assist in the administration and operation of the Division. The effective management of Fire Protection Services for the Corporation must maintain the Corporation's approved budget or as otherwise approved by Council.~~

## **6. CORE SERVICES**

6.1 For the purposes of this By-law core services provided by the Fire Department will be as per Appendix "A" which forms part of this By-law.

6.2 Nothing in this By-law will restrict the Fire Department to providing only core services or limit the provisions of Fire Protection Services.

7.3 The Corporation will strive to meet the following emergency response objectives:

(a) Initial Response Staffing Performance Objective of an initial response deployment of four firefighters to all fire related emergency calls;

(b) Depth of Response Staffing Performance Objective of a depth of response deployment to all fire related emergency calls of four firefighters to low risk occupancies, 14 firefighters to moderate risk occupancies, and 24 firefighters to high risk occupancies.

7.3.1 The Corporation will strive to meet the following time performance objective:

(a) Corporate response time performance objective referenced within the NFPA 1720 Rural Area Demand Zone including a minimum of six firefighters responding within a 14 minute response time (turnout time + travel time) with a performance objective of 80%.

## **7. RESPONSIBILITIES AND AUTHORITY OF FIRE CHIEF**

7.1 The Fire Chief is responsible to Council, through the CAO, for the:

(a) proper administration and operation of the Fire Department including the preparation of an annual budget;

(b) delivery of Fire Protection Services.

7.2 The Fire Chief is authorized to make:

- (a) general orders, directives, guidelines, procedures, rules, and regulations and to take such other measures as the Fire Chief may consider necessary for the management of the Fire Department, the prevention, control and extinguishment of fires, the protection of life and property, and the management of emergencies including:
- i. the care and protection of all property belonging to the Fire Department;
  - ii. arranging for the provision of necessary and proper facilities, apparatus, equipment, services and supplies for the Fire Department;
  - iii. determining and establishing the qualifications and criteria for employment or appointment and the duties of all members and administrative support staff;
  - iv. utilizing members and staff of the Fire Department, to assist in the performance of his/her duties, as may be required from time to time;
  - v. the conduct and the discipline of members and administrative support staff;
  - vi. liaising with any union or association representing firefighters or staff of the Fire Department;
  - vii. liaising with the Office of the Fire Marshal of Ontario and any other office or organization;
  - viii. preparing and, upon approval by the Council, implementing and maintaining a Master Fire Service Plan and program for the Corporation;
  - ix. coordinating any emergency fire service plan and program, assisting in the preparation, implementation and maintenance of any emergency plans, organizations, services or measures;
  - x. directing any emergency plan established by the Province of Ontario or the Government of Canada;
  - xi. coordinating with and assisting any other public official in an emergency declared by the Mayor of the Corporation, the Premier of Ontario or the Governor in Council;
  - xii. reporting to the appropriate crown attorney or other prosecutor or law enforcement officer or other officer that the facts upon the evidence in any case in which there is reason to believe that a fire has been the result of criminal intent or negligence or in which there is reason to believe an offence has been committed under the FPPA;
  - xiii. keeping an accurate record, in convenient form for references, of all fires, rescues and emergencies responded to by the Fire Department;
  - xiv. keeping such other records as may be required by the Corporation and the FPPA in accordance with the Records Retention By-law;
  - xv. preparing and presenting the annual report of the Fire Department to Council.

7.3 The Fire Chief shall be responsible for the:

- (a) administration and enforcement of this By-law; and all general orders, policies, procedures, rules, and regulations made under this By-law;
- (b) enforcement of any other By-laws of the Corporation respecting Fire Protection Services;
- (c) periodic review of such By-laws;
- (d) periodic review, amendment or termination of any general orders, procedures, rules, and regulations made by the Fire Chief under this By-law..

7.4 The Fire Chief shall have all powers, rights and duties assigned to a Fire Chief under the FPPA including without limitations the authority to enforce compliance with the Ontario Fire Code. The FPPA also provides 'Under Powers of the Fire Chief' the authority to designate certain duties to others.

7.5 The Fire Chief shall report all fires to the Fire Marshal as required by the FPPA.

## **8. DEPUTY FIRE CHIEF**

8.1 The Deputy Fire Chief shall:

- (a) be the second ranking officer of the Fire Department; and
- (b) be subject to and obey all orders of the Fire Chief; and
- (c) perform such duties as are assigned to him or her by the Fire Chief; and
- (d) act on behalf of the Fire Chief in case of absence or a vacancy in the office of the Fire Chief.

## **9. SUPERVISION**

9.1 The Members and administrative support staff of the Fire Department while on duty shall be under the direction and control of the Fire Chief or the next ranking officer present in any place.

## **10. GENERAL DUTIES AND RESPONSIBILITIES**

10.1 Every Member and administrative support staff person shall:

- (a) conduct themselves in accordance with general orders, policies, procedures rules and regulations of the Fire Department; and
- (b) give their whole and undivided attention while on duty to the efficient operation of the Fire Department; and
- (c) shall perform the duties assigned to them to the best of their ability in accordance with the FPPA and any collective agreement or other written agreement that may be applicable.

## **11. PROPERTY**

11.1 Employees must not use the Corporation's property, vehicles, equipment, supplies or services for activities not associated with the discharge of official duties.

11.2 Employees shall not use the Corporation's property, vehicles, equipment, supplies or services for personal gain.

11.3 No person shall willfully damage any apparatus, equipment or other property belonging to or used by the Fire Department.

11.4 All persons shall abide by the Corporation's Staff Code of Conduct.

## **12. FIRE SUPPRESSION**

12.1 The Fire Department may suppress any fire, or other hazardous condition by extinguishing it or by other reasonable action and, for this purpose, may enter private property, if necessary, to do so.

12.2 The Fire Department may pull down or demolish any building or structure when considered necessary to prevent the spread of fire.

12.3 The Fire Department may request other persons present at a fire to assist in;

- (a) pulling down or demolishing buildings or structures to prevent the spread of fire;
- (b) crowd and traffic control; or

(c) tasks as needed and as directed by incident command, while maintaining a safe distance from any hazardous areas and conditions and ensuring the safety of everyone at all times, excluding fire suppression.

### **13. REFUSAL TO LEAVE**

- 13.1 No person present at a fire shall refuse to leave the immediate vicinity when required to do so by a member of the Fire Department.

### **14. CONDUCT AT FIRES**

- 14.1 During a fire, and during a fire investigation and until the area is safe and secure, no person, either on foot or with a vehicle of any kind, shall enter or remain upon or within;
- (a) The portion of any street or lane upon which the site of the fire abuts or upon any street or lane for a distance of fifteen (15) metres on each side of the property damaged by fire; and
  - (b) Any other street, lane or other area or part thereof in the vicinity of the fire, as may be identified by the Fire Chief or the next ranking officer present at the fire.
- 14.2 The provisions of section 15.1 shall not apply to a resident of any street, lane or within an identified area or to any person authorized to enter or remain by an officer of the Fire Department or by a police officer.

### **15. EMERGENCY RESPONSES OUTSIDE THE LIMITS OF THE MUNICIPALITY**

- 15.1 The Fire Department shall not respond to a call with respect to a fire or emergency outside the territorial limits of the Corporation except with respect to a fire or emergency;
- (a) That, in the opinion of the Fire Chief or designate of the Fire Department:
    - i. threatens property in the territorial limits of the Corporation; or
    - ii. property situated outside the territorial limits of the Corporation that is owned or occupied by the Corporation; or
    - iii. on property beyond the territorial limits of the Corporation where it is determine immediate action is necessary to preserve life or property and the appropriate fire department is notified to respond and assume command or establish alternative measures, acceptable to the Fire Chief or designate.
  - (b) In a municipality with which an approved automatic aid or mutual aid agreement has been entered into to provide Fire Protection Services;
  - (c) On property with which an approved agreement has been entered into with any person or corporation to provide Fire Protection Services;
  - (d) At the discretion of the Fire Chief, to a municipality authorized to participate in any regional mutual aid plan established by a fire coordinator appointed by the Fire Marshal or any other similar reciprocal plan or program;

### **16. INTERFERENCE**

- 16.1 No person shall impede or interfere with or hinder a member of the Fire Department in the performance of his/her duties.

### **17. FIRE ALARM**

- 17.1 No person shall prevent, obstruct or interfere in any manner with the communication of a fire alarm to the Fire Department or with a member of the Fire Department responding to a fire alarm that has been activated.

### **18. OFFENCES**

18.1 Every person who contravenes any provisions of this By-law is guilty of an offence and on conviction is liable to the penalty established by the provincial Offences Act, R.S.O.1990, c P.33, as may be amended or replaced from time to time, inclusive of costs.

## **19. CONFLICT**

19.1 Where this By-law may conflict with any other By-law of the Corporation, this By-law shall supersede and prevail over that other By-law to the extent of the conflict.

## **20. SEVERABILITY**

20.1 If any or part of this By-law is found to be illegal or beyond the power of the Corporation, such section or part or item shall be deemed to be severable and all other sections or parts of this By-law shall be deemed to be separate and independent there from and to enacted as such.

## **21. REPEAL**

21.1 That By-law 12/10 is hereby repealed.

**READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS xxx DAY OF March 2019.**

---

James Seeley, Mayor

---

Karen Landry, CAO/Clerk

## APPENDIX "A"

### CORE SERVICES

#### 1. FIRE SUPPRESSION AND EMERGENCY RESPONSE

- 1.1 Fire suppression services shall be delivered in both an offensive and defensive mode and shall include search and rescue operations, forcible entry, ventilation, protecting exposures, salvage and overhaul as appropriate.
- 1.2 Emergency pre-hospital care responses and medical acts such as Defibrillation, CPR, and the Emergency Medical Responders Program or as approved by a base hospital or a medical director, shall be maintained.
- ~~1.3 Specialized technical rescue services at a NFPA Technical level shall include Vehicle Rescue and Water/Ice rescue services in accordance with available resources, NFPA Operations level services shall be provided for Confined Space, Rope Rescue and Hazardous Materials Response. All other specialized technical rescues will be at NFPA awareness level.~~
- 1.3 All training will match the response criteria and comply with Section 21 Guidelines, Puslinch Fire Department Operating Guidelines, Township Policies, applicable provincial legislation and NFPA standards.

#### 2. FIRE PREVENTION

- 2.1 Enforcing the Ontario Fire Code by conducting comprehensive inspections, complaint, request, retrofit, or self initiated, of all classes of buildings and occupancies in the territorial limits of the Corporation.
- 2.2 Record and report all findings and issue orders to improve fire safety.
- 2.3 Where directed, determine the origin and cause of fires.
- 2.4 Responsible for Fire Safety Planning, which involves liaison with architects, consulting engineers, contractors and owners to ensure fire safety requirements are met.
- 2.5 Examine plans and specifications to ensure life safety requirements have been met in accordance with the Ontario Fire Code and Ontario Building Code.
- 2.6 Prepare reports, letters, and orders in accordance within applicable legislation requirements.
- 2.7 Perform other duties as assigned.
- 2.8 The Ontario Fire Code, Fire Protection and Prevention Act, Building Code, NFPA and other related standards, legislation and reference materials may be used as reference guides for Puslinch Fire & Rescue Fire Prevention activities as approved by the Fire Chief.

#### 3. FIRE SAFETY EDUCATION

- 3.1 Distribution of fire and life safety information and public education programs shall be administered in accordance with the FPPA and guidelines of the Fire Department.
- 3.2 A residential home fire safety awareness program shall be ongoing.
- 3.3 Smoke alarms for residential occupancies shall be provided to those in need.
- 3.4 Fire and life safety communiqués shall be distributed to the media on a regular basis.
- 3.5 The Fire Department shall maintain at least one Public Fire and Life Safety Educator certified to NFPA Standard 1035.

#### 4. EMERGENCY DISPATCHING AND COMMUNICATIONS

- 4.1 That Emergency Dispatching and Fire Service communications be provided by a service provider that is in compliance with the requirements of the National Fire Protection Association for dispatch times and all standards under the Fire Protection and Prevention Act.

## **5. LIMITATION OF SERVICE**

- 5.1 Technical rescue services are excluded from the services offered by the Fire Department and are considered a Limitation of Service. Notwithstanding any other provision of this By-law, the Fire Department shall not be responsible for the provision of technical rescue services, including but not limited to high-angle rescue, confined space rescue, trench rescue, structural collapse rescue, water/ice rescue, or other specialized rescue operations requiring equipment, training, or staffing beyond the approved level of service.
- 5.2 Remote and island property fire protection services are limited and are considered a Limitation of Service. Notwithstanding any other provision of this By-law, the Fire Department shall not be responsible for providing fire suppression, emergency response, or related services to properties that are remote, inaccessible, or not capable of being reached by standard firefighting apparatus, including but not limited to island properties and properties accessible only by water.

**APPENDIX "B"**

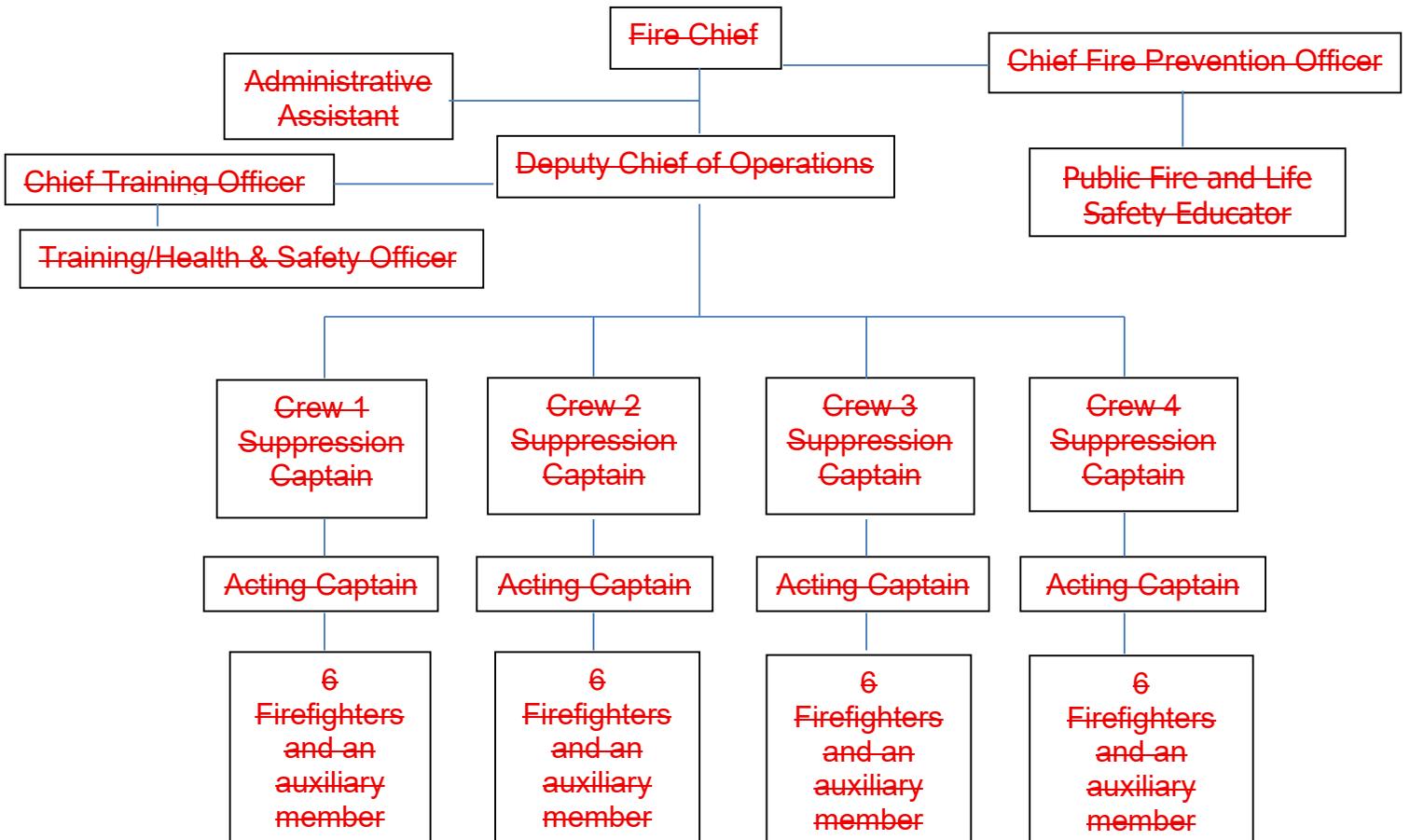
**Fire Department Organizational Chart**

**Puslinch Fire & Rescue Services**

**Organizational Chart**

The Puslinch community is presently served for fire protection services by its own community fire department. Puslinch Fire and Rescue Services is staffed by 43 personnel. The organizational chart is as follows:

Organizational chart:



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH

BY-LAW NUMBER 2026-007

Being a by-law to confirm the proceedings of the Council of the Corporation of the Township of Puslinch at its Council meeting held on February 11, 2026.

WHEREAS by Section 5 of the *Municipal Act, 2001, S.O. 2001, c.25* the powers of a municipal corporation are to be exercised by its Council;

AND WHEREAS by Section 5, Subsection (3) of the *Municipal Act*, a municipal power including a municipality's capacity, rights, powers and privileges under section 8, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS it is deemed expedient that the proceedings of the Council of the Corporation of the Township of Puslinch at its Council meeting held on February 11, 2026, be confirmed and adopted by By-law;

NOW THEREFORE the Council of the Corporation of the Township of Puslinch hereby enacts as follows:

- 1) The action of the Council of the Corporation of the Township of Puslinch, in respect of each recommendation contained in the reports of the Committees and each motion and resolution passed and other action taken by the Council at said meeting are hereby adopted and confirmed.
- 2) The Head of Council and proper official of the Corporation are hereby authorized and directed to do all things necessary to give effect to the said action of the Council.
- 3) The Head of Council and the Clerk are hereby authorized and directed to execute all documents required by statute to be executed by them, as may be necessary in that behalf and the Clerk authorized and directed to affix the seal of the said Corporation to all such documents.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 11 DAY OF FEBRUARY 2026.

---

James Seeley, Mayor

---

Justine Brotherston, Municipal Clerk