



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH  
JANUARY 12, 2026 HERITAGE ADVISORY COMMITTEE MEETING  
VIRTUAL MEETING BY ELECTRONIC PARTICIPATION &  
IN-PERSON AT THE MUNICIPAL OFFICE –  
7404 WELLINGTON RD 34, PUSLINCH

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## AGENDA

DATE: January 12, 2026

MEETING: 1:00 P.M.

CLOSED MEETING: 1:05 P.M.

≠ Denotes resolution prepared

1. Call the Meeting to Order
2. Roll Call
3. Moment of Reflection
4. Confirmation of the Agenda ≠
5. Disclosure of Conflict of Interest
6. Delegations
7. Consent Agenda ≠
  - 7.1. December 1, 2025 Heritage Advisory Committee Meeting Minutes
  - 7.2. Township of Puslinch Council Resolution 2025-380 Insurance Challenges for Buildings Designated under the Ontario Heritage Act



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*Recommendation:*

*That the Consent Agenda items listed for the January 12, 2026 Heritage Advisory Committee meeting be received for information.*

8. Reports ≠

8.1. Report – HER-2026-001 – 2022-2026 Goals and Objectives Update ≠

*Recommendation:*

*That report HER-2026-001 entitled 2022-2026 Goals and Objectives Update be received for information.*

8.2. 1:15 P.M. Report – HER-2026-002 – Heritage Designation Objection ≠

*Recommendation:*

*That Report HER-2026-002 entitled Heritage Designation Objection be received; and,*

*That the Committee [affirm/withdraw] the recommendation for designation for 4402 Concession 11.*

9. Closed Session – Pursuant to Section 239 of the Municipal Act, 2001 for the purpose of:

9.1. Confidential verbal report regarding litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local boards – Potential matters heard by Ontario Land Tribunal

9.1.1. December 1, 2025, Closed Meeting Minutes

10. Correspondence

11. Announcements

12. Notice of Motion

13. New Business

14. Adjournment ≠



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH  
DECEMBER 1, 2025 HERITAGE ADVISORY COMMITTEE MEETING  
VIRTUAL MEETING BY ELECTRONIC PARTICIPATION  
& IN-PERSON AT 7404 WELLINGTON RD 34

## MINUTES

DATE: December 1, 2025

CLOSED MEETING: Directly following item 6

MEETING: 1:00 P.M.

The December 1, 2025, Heritage Advisory Committee meeting was held on the above date and called to order at 1:00 p.m. via in person participation at the Municipal Office at 7404 Wellington Road 34 and via electronic participation.

1. CALL THE MEETING TO ORDER

2. ROLL CALL

Attendance:

Lily Klammer-Tsuji

Russel Hurst - Chair

Cheryl Mclean

Andy Day

Kristine O'Brien

Ray Smith

Absent:

Staff in Attendance:

Laura Emery, Manager of Corporate Services/Deputy Clerk

3. MOMENT OF REFLECTION

4. CONFIRMATION OF THE AGENDA

Resolution No. 2025-056:

Moved by Lily Klammer-Tsuji and  
Seconded by Cheryl Mclean

That the Heritage Advisory Committee approves the December 1, 2025 Agenda as circulated.

CARRIED

5. DISCLOSURE OF CONFLICT OF INTEREST:

None



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6. DELEGATIONS

6.1. Delegation by Hugh Fraser, Ontario Barn Preservation

Resolution No. 2025-057:

Moved by Cheryl Mclean and  
Seconded by Kristine O'Brien

That the delegation by Hugh Fraser regarding Barn Preservation in Ontario be received; and,

That the Guideline to Saving Barns in Ontario be sent to the Heritage Advisory Committee upon completion; and,

That Barn Preservation be included as a proposed item on the 2026-2030 Heritage Advisory Committee workplan; and,

That the Agricultural Heritage of Puslinch Barn Index be digitized and submitted to the Ontario Barn Preservation "Your Old Barn Study" (YOBS) registry by the 2026 Heritage Summer Student, subject to grant funding approval.

CARRIED

7. CONSENT AGENDA

7.1. November 3, 2025 Heritage Advisory Committee Meeting Minutes

Resolution No. 2025-058:

Moved by Kristine O'Brien and  
Seconded by Andy Day

That the Consent Agenda item listed for the December 1, 2025 Heritage Advisory Committee meeting be received for information.

CARRIED

8. COMMITTEE AND STAFF REPORTS

8.1 Report – HER-2025-018 - Heritage Designation Objection

Resolution No. 2025-059:

Moved by Kristine O'Brien and  
Seconded by Lily Klammer-Tsuji

That Report HER-2025-018 entitled Heritage Designation Objection be received; and,



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That the Committee affirm the recommendation for designation of 7704 Wellington Road 36.

CARRIED

8.2 Report – HER-2025-019 – Heritage Designation and Associated Programs

Resolution No. 2025-060:

Moved by Andy Day and  
Seconded by Ray Smith

That Report HER-2025-019 entitled Heritage Designation and Associated Programs be received for information.

CARRIED

8.3 Report – HER-2025-020 – 2022-2026 Goals and Objectives Update

Resolution No. 2025-061:

Moved by Kristine O'Brien and  
Seconded by Andy Day

That Report HER-2025-020 entitled 2022-2026 Goals and Objectives Update be received for information.

CARRIED

9. CLOSED SESSION:

The Committee was in closed session from 1:55 p.m. to 2:32 p.m.

The Deputy Clerk stopped the recording and removed all public attendees from the webinar.

The webinar was then 'locked' so no new participants are able to join.

Resolution No. 2025-062:

Moved by Lily Klammer-Tsuji and  
Seconded by Cheryl Mclean

That the Heritage Advisory Committee shall go into closed session under section 239 of the Municipal Act for the purpose of:

9.1 Confidential report regarding litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local boards – Potential matters heard by Ontario Land Tribunal



THE CORPORATION OF THE TOWNSHIP OF PUSLINCH  
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9.2 Confidential minutes from previous closed meetings:

9.2.1 November 3, 2025, Closed Meeting Minutes

CARRIED

Resolution No. 2025-063:

Moved by Lily Klammer-Tsuji and  
Seconded by Kristine O'Brien

That the Heritage Advisory Committee moves into open session at 2:32 p.m.

CARRIED

Heritage Advisory Committee resumed open session at 2:32 p.m.

Resolution No. 2025-064:

Moved by Cheryl Mclean and  
Seconded by Ray Smith

That the Heritage Advisory Committee receives the:

9.1 Confidential report regarding litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local boards – Potential matters heard by Ontario Land Tribunal.

9.2 Confidential minutes from previous closed meetings:

9.2.1 November 3, 2025, Closed Meeting Minutes; and,

That staff proceed as directed.

CARRIED

10. CORRESPONDENCE

None

11. ANNOUNCEMENTS

None

12. NOTICE OF MOTION

None

13. NEW BUSINESS

None

14. ADJOURNMENT



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Resolution No. 2025-065:

Moved by Kristine O'Brien  
Seconded by Andy Day

That the Heritage Advisory Committee hereby adjourns at 2:34 p.m.

CARRIED



Hon. Doug Ford  
Premier of Ontario  
VIA EMAIL:  
[premier@ontario.ca](mailto:premier@ontario.ca)

Hon. Graham McGregor  
Minister of Citizenship and  
Multiculturalism  
VIA EMAIL:  
[graham.mcgregor@pc.ola.org](mailto:graham.mcgregor@pc.ola.org)

Township of Puslinch  
7404 Wellington Road 34  
Puslinch, ON N0B 2J0  
[www.puslinch.ca](http://www.puslinch.ca)

Hon. Peter Bethlenfalvy  
Minister of Finance  
VIA EMAIL:  
[peter.bethlenfalvy@pc.ola.org](mailto:peter.bethlenfalvy@pc.ola.org)

Marit Stiles, MPP  
Leader of the Official  
Opposition  
VIA EMAIL:  
[mstiles-gp@ndp.on.ca](mailto:mstiles-gp@ndp.on.ca)

November 27, 2025

MPP Joseph Racinsky  
Wellington-Halton Hills,  
[joseph.racinsky@pc.ola.org](mailto:joseph.racinsky@pc.ola.org)

MPP Matthew Rae  
Perth – Wellington,  
[matthew.rae@pc.ola.org](mailto:matthew.rae@pc.ola.org)

RE: Consent Item 6.1.5 September 8, 2025, Heritage Advisory Committee Minutes

Please be advised that Township of Puslinch Council, at its meeting held on November 19, 2025 considered the aforementioned topic and subsequent to discussion, the following was resolved:

Resolution No. 2025-380:

Moved by Councillor Hurst and  
Seconded by Councillor Bailey

That the Consent Agenda item 6.1.5 September 8, 2025, Heritage Advisory Committee Minutes be received for information; and

Whereas the Township of Puslinch Heritage Advisory Committee has identified growing challenges faced by property owners of buildings designated under the *Ontario Heritage Act* in securing fair and accessible insurance coverage; and,

Whereas the Council of the Township of Puslinch shares and endorsed the concerns raised by the Heritage Advisory Committee; and,





Whereas these insurance challenges create substantial financial strain for property owners and may discourage participation in heritage designation and preservation efforts;

Whereas heritage designation plays a vital role in preserving the Township's cultural and historical identity, and ensuring fair access to insurance coverage is an important component of supporting heritage stewardship; and,

Now therefore be it resolved that the Council of the Township of Puslinch call upon the Government of Ontario and all relevant authorities to take immediate action to address the insurance challenges faced by designated property owners; and

That Council of the Township of Puslinch request the development of viable solutions or support mechanisms to ensure that designated property owners have access to fair, affordable, and sustainable insurance options; and further,

That a copy of this resolution be sent to:

- The Premier of Ontario
- The Minister of Citizenship and Multiculturalism
- The Minister of Finance
- The Leader of the Official Opposition
- MPP Joseph Racinsky
- MPP Matthew Rae
- Ontario Heritage Trust
- The Association of Municipalities of Ontario (AMO)
- The Rural Ontario Municipal Association (ROMA)

CARRIED

As per the above resolution, please accept a copy of this correspondence for your information and consideration.

Sincerely,

Justine Brotherston  
Municipal Clerk



CC: Ontario Heritage Trust, The Association of Municipalities of Ontario (AMO), The Rural Ontario Municipal Association (ROMA)



## **REPORT HER-2026-001**

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TO: Heritage Advisory Committee Chair and Members of Committee

PREPARED BY: Laura Emery, Manager of Corporate Services/Deputy Clerk

PRESENTED BY: Laura Emery, Manager of Corporate Services/Deputy Clerk

MEETING DATE: January 12, 2026

SUBJECT: 2022 – 2026 Goals and Objectives Update

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### **RECOMMENDATION**

That report HER-2026-001 entitled 2022-2026 Goals and Objectives Update be received for information.

### **Purpose**

The purpose of this report is to provide the Heritage Advisory Committee with an update on the Committee's 2022-2026 Goals and Objectives.

### **Background**

In accordance with the Committee's Terms of Reference, the Committee may have a maximum of two active goals or objectives at any given time. Goals and objectives referred by Council will be prioritized. There are two ways goals and objectives can be added to the Committee's workplan:

- A committee member or sub-committee preparing a detailed proposal which is endorsed by the Committee and subsequently approved by Council
- Council referring a goal/objective to the Committee

### **Comments**

The Heritage Advisory Committee workplan is attached as Schedule A to this report. This workplan includes active, inactive, draft proposals and completed projects.

### **Active Goals/Objectives**

1. Killeen Bell - School Section Monument Unveiling (Permanent Framed Display)

The sub-committee hosted a booth at the Puslinch Community Showcase to share the historical information on the 12 school sections of Puslinch. The sub-committee is now coordinating with the Puslinch Historical Society and to work with a vendor to create a permanent framed display to be hung in the foyer of the Puslinch Community Centre. The Committee has a \$300 budget for this initiative funded from the Committee's professional development and office supplies budget.

2. Heritage Register and Bill 23 (2026 Priority Properties – Part 2):

Designation Process Milestone	Date
Committee selects 2026 Priority Properties – Part 2	September 8, 2025
Council approval of 22 properties as 2026 Priority Properties – Part 2	October 8, 2025
Notice of Priority Property including: <ul style="list-style-type: none"> <li>Identifying their property as a priority property for designation in 2026</li> <li>Request for site visit</li> <li>Notice of available drop-in appointments with staff</li> <li>Notice of Designation Open House</li> </ul>	October 8, 2025
Drop-in Hours for property owners to meet with staff	<ul style="list-style-type: none"> <li>Tuesday October 28<sup>th</sup> 9:00 a.m. to 11:00 a.m.</li> <li>Tuesday November 4<sup>th</sup> 2:30 p.m. to 4:30 p.m.</li> <li>Tuesday November 18<sup>th</sup> 4:30 p.m. to 6:30 p.m.</li> </ul>
Site Visits	<ul style="list-style-type: none"> <li>Week of October 27<sup>th</sup></li> <li>Week of November 3<sup>rd</sup></li> <li>Week November 24<sup>th</sup></li> </ul>
Heritage Designation Open House	December 2, 2025
Committee approval of Statements of Cultural Heritage Value and/or Interest	March 2, 2026
Peer Review of Statements of Cultural Heritage Value and/or Interest	March to May 2026
Council States Intention to Designate	June 17, 2026
Notice of Intention to Designate	June 17, 2026

Objection Deadline (30 days from Notice of Intention to Designate)	July 17, 2026
Council consideration of Designation By-laws where no objection is received (First Council meeting following 30-day objection period)	August 26, 2026
Final day to pass Designation By-law (120 days from Notice of Intention to Designate)	October 15, 2026

### Draft Goal/Objective Proposals

Heritage Advisory Sub-Committees are working on Committee Memos and Goal/Objective Proposals for the following draft goals/objectives:

#### 1. Heritage Conservation District

Once a Committee Memo and Goal/Objective Proposal has been drafted they are to be provided to staff for review and staff will assist with review of the memo/proposal and drafting of a recommendation. Once the Committee has endorsed the goal/objective staff will prepare a report for Council's consideration for approval. Staff are not able to provide further assistance until such a time that goal/objective is approved by Council and an active goal/objective.

### Financial Implications

The Committee has a \$300 budget for this initiative funded from the Committee's professional development and office supplies budget.

### Applicable Legislation and Requirements

None

### Attachments

Schedule A – Heritage Advisory Committee Goals and Objectives Workplan





## REPORT HER-2026-002

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TO: Heritage Advisory Committee Chair and Members of Committee

PREPARED BY: Laura Emery, Manager of Corporate Services / Deputy Clerk

PRESENTED BY: Laura Emery, Manager of Corporate Services / Deputy Clerk

MEETING DATE: January 12, 2026

SUBJECT: Heritage Designation Objection

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### RECOMMENDATIONS

That Report HER-2026-002 entitled Heritage Designation Objection and Deferrals be received; and,

That the Committee [affirm/withdraw] the recommendation for designation of 4402 Concession 11.

### Purpose

The purpose of this report is to seek a recommendation from the Committee for how to proceed with the designation recommendations for the aforementioned property.

### Background

Staff received a formal written objection for the designation of 4402 Concession 11. The objection and supplemental information on the property is attached as Schedule A. Any property that is withdrawn will remain on the Township's Heritage Register to ensure the property has interim protection from demolition.

### Financial Implications

None

### Applicable Legislation and Requirements

*Ontario Heritage Act, R.S.O. 1990, c.O.18*

### Attachments

Schedule A – 4402 Concession 11 Written Objection and supplemental information

Nov. 24, 2025

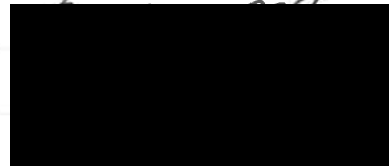
Municipal Clerk, Justine Brotherston,

This letter is about the property or house of 4402 Concession<sup>n</sup> that the Council and Heritage Advisory Committee are ~~looking~~ looking at to designate.

We do not feel it should be designated for the following reasons:

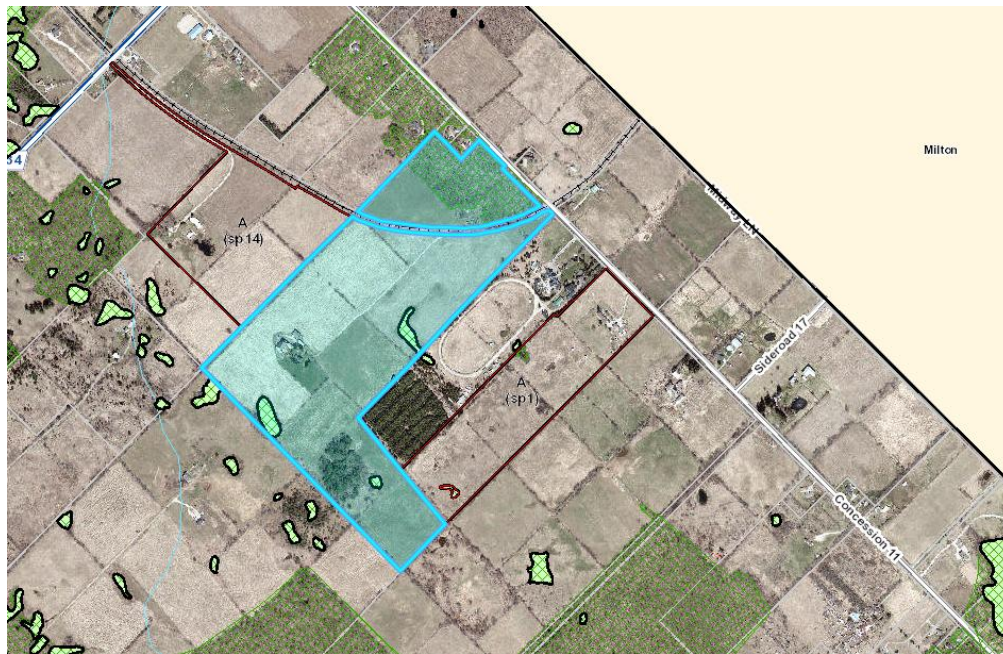
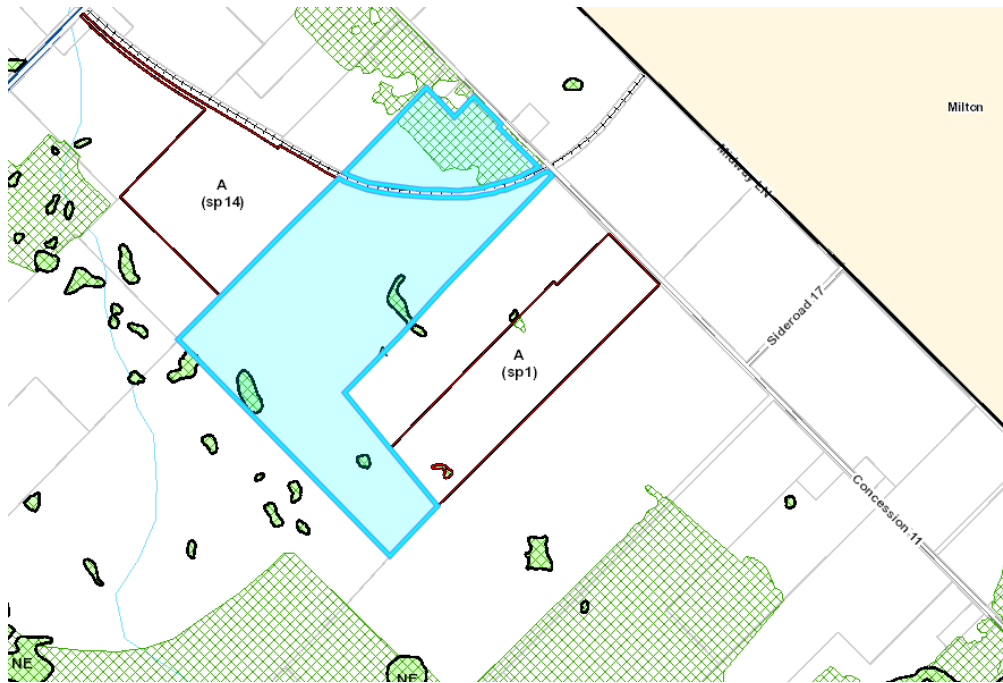
- the stone work at the front of the house is different than original, when work was done on it
- windows are not original
- inside a lot of plaster has been removed, and now is drywall, the house had to be insulated

yours truly





## Schedule A – 4402 Concession 11 Supplemental Information



(Key Maps Showing Location of 4402 Concession 11, Puslinch)

Image date: 1960s

