

A building permit is required to demolish a building or structure 108 square feet (10 m²) or larger, or any part of a building. If you are new to the process or unsure about permit requirements, please consult the Building Permit Process webpage or contact the Building Department at building@puslinch.ca. This guide outlines the requirements for submitting a Demolition Permit application.

Building Permit Requirements:

When a Demolition Permit Is Required:

- A demolition permit is required for the removal of the following structures, including but not limited to:
 - ICI buildings (Industrial, Commercial, Institutional)
 - House
 - Shed
 - Garage/Carport
 - Roof structure
 - Addition

Exception:

A demolition Permit is **NOT REQUIRED** for farm buildings, such as barns.

Required Documents:

- **Site Plan** showing the size and location of the existing structure to be demolished, including property lines.
- **Pre-grading and Post-grading Plans** (for properties located within registered subdivisions), prepared by a Professional Engineer (P.Eng.) or an Ontario Land Surveyor.
- A professional **engineer** is required to undertake the general review of the project during demolition, where,
 - the building exceeds 3 storeys in building height or 600 m² in building area
 - the building structure includes pre-tensioned or post-tensioned members,
 - it is proposed that the demolition will extend below the level of the footings of any adjacent building and occur within the angle of repose of the soil, as drawn from the bottom of such footings, or
 - explosives or a laser are to be used during the course of demolition.

Utility Disconnections:

- All utility services must be disconnected prior to demolition, including:
 - Hydro
 - Gas
 - Water
 - Sewer or septic systems

Confirmation of disconnection may be required at the time of inspection.

Environmental & Safety Requirements

- **Wells:** If an existing well will not be used, it must be properly decommissioned in accordance with Ministry of the Environment (MOE) guidelines. A P.Eng. report is required at the time of inspection.
- **Septic Systems:** If an existing septic tank will not be used, it must be pumped out, crushed, and backfilled in accordance with applicable regulations.

Additional permits may be required from the below contacts:

If your property is located within a regulated conservation area, or a source water protection area, or register or designated under the Ontario Heritage Act, approval from the authorities having jurisdiction may also be required.

- Source Water Protection: wellingtonwater.ca
- Conservation Authority:
 - GRCA: 519-621-2763 or grandriver.ca
 - Halton: 905-336-1158 or conservationhalton.ca
 - Hamilton: 905-525-2181 or conservationhamilton.ca
- Heritage Structure:
 - Township of Puslinch: 5197631226 ext.103 or admin@puslinch.ca. Visit Puslinch.ca/Heritage for information on whether a property is listed on the Municipal Heritage Register or designated under the Ontario Heritage Act.

What is included in the cost of my building permit?

- The cost of your permit includes the review of your proposed project to ensure building and zoning compliance, issuing of your building permit and the necessary building inspections.
- Please visit the [Township website for the current building permit fees](#). All permit application fees are paid at time of application; we accept cheque and online payment by credit card, a convenience fee of 1.75% will be added to online payments.

How long does it take before I get my permit?

- Once a complete application is made, the permit will be reviewed within the legislated time line; 10 business days for residential buildings and 15-20 business days for non-residential buildings. Within that time period, your permit will be issued or more information regarding your project may be requested by the building department.

What inspections will be done?

- Mandatory inspections listed below:
 - i. Final inspection – when your building is demolished
- All mandatory inspections will be listed on the permit.

Booking Inspections

Please make your inspection request through Cloudpermit. If you have questions, you can email building@puslinch.ca or call the office at 519-763-1226 ext 180.

Inspections are conducted every Monday, Wednesday, Thursday and Friday. Inspection requests must be received no later than 3:00pm the business day before the requested date. (Example: Friday inspection must be requested before 3:00pm Thursday afternoon).



TOWNSHIP OF
PUSLINCH
EST. 1850

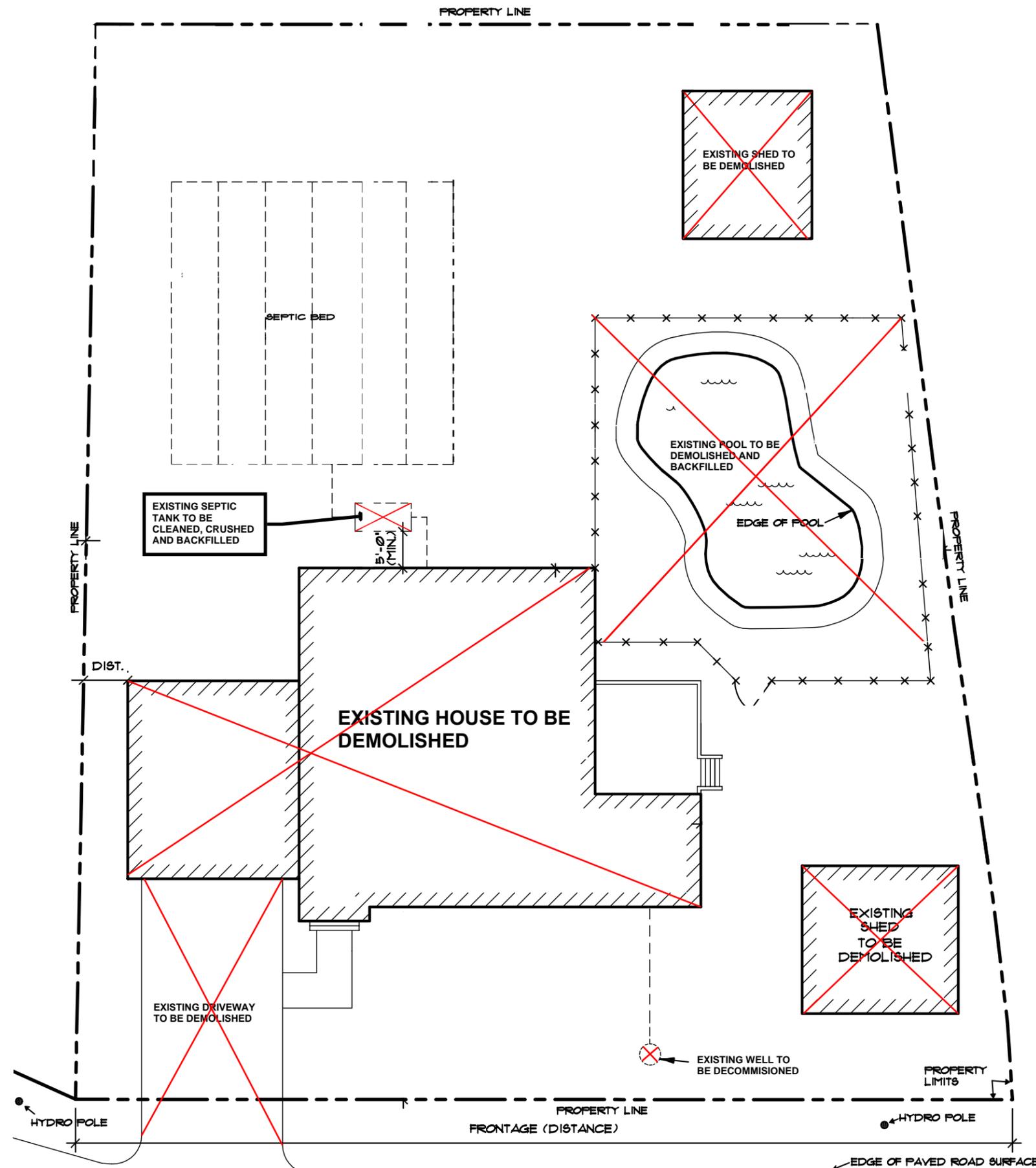
Township of Puslinch
7404 Wellington Road 34
Puslinch, ON N0B 2J0
(519) 763-1226

**SAMPLE
SITE PLAN**

Not to scale

UPDATED:
-2026-

www.puslinch.ca



WELLINGTON ROAD

NOTES:

1. DRAWINGS ARE FOR SAMPLE PURPOSES ONLY AND SHALL NOT BE USED FOR CONSTRUCTION.
2. DO NOT SUBMIT THIS DRAWING AS PART OF YOUR PERMIT APPLICATION.
3. DETAILS SUBMITTED FOR REVIEW SHALL BE DRAWN TO A RECOGNIZABLE SCALE. (e.g. 1/2" 1'-0" OR 1" 1'-0".)

ZONING:

1. SETBACKS ARE THE SAME AS FOR A SINGLE FAMILY DWELLING.
2. COVERED DECKS AND PORCHES COUNT TOWARD LOT COVERAGE.
3. REFER TO THE TOWNSHIPS COMPREHENSIVE ZONING BY-LAW FOR ALL ZONING REQUIREMENTS (www.puslinch.ca/by-laws) OR CONTACT US DIRECTLY AT planning@puslinch.ca

ADDITIONAL PERMITS MAY BE REQUIRED FROM THE CONSERVATION AUTHORITY:

Please contact them directly at:

1. GRCA – 519-621-2763
grandriver.ca
2. Halton – 905-336-1158
conservationhalton.ca
3. Hamilton – 905-525-2181
conservationhamilton.ca

INCLUDE SETBACK DISTANCES TO:

Front Property Line: _____
 Rear Property Line: _____
 Side Yard Property Line: _____
 Septic Tank: _____
 Septic Bed: _____
 Other Structure: _____